



Virginia Department of Motor Vehicles
Post Office Box 27412
Richmond, Virginia 23269-0001
www.dmv.virginia.gov

CLASS B DRIVER TRAINING SCHOOL CONTRACT

Date: _____
(mm/dd/yyyy)

Purpose Authorized employees of Class B driving schools licensed by Virginia DMV may use this form in accordance with 24VAC20-121-90 to establish a contract with a student enrolling in driver's education programs/courses.

Instructions Authorized driving school employees, students, and, if applicable, a parent or legal guardian must complete and sign all required sections of this form. A signed copy must be provided to students who are 18 or older, or under 18 but married or emancipated. For other minors, a signed copy must be provided to their parent or legal guardian.

SCHOOL INFORMATION				
NAME Valley Driving School, LLC			WEBSITE ADDRESS valleydrivered.com	
MAILING ADDRESS 117 S. Kent Street		CITY Winchester	STATE VA	ZIP 22601
TELEPHONE NUMBER (540) 398-6059		EMAIL ADDRESS valleydrivered@gmail.com		
STUDENT INFORMATION				
NAME (Last Name) (First Name) (Middle Name)			DATE OF BIRTH	
HOME ADDRESS		CITY	STATE	ZIP
CONTACT NUMBER ()		EMAIL ADDRESS		
PARENT/EMERGENCY CONTACT INFORMATION (IF STUDENT IS UNDER 18)				
NAME (Last Name) (First Name) (Middle Name)				
CONTACT NUMBER ()		EMAIL ADDRESS		
COURSE DESCRIPTION				
Juvenile Courses (Under 18 years old):				
36 Fifty Minute Classroom Instruction Periods				
30 Hour (36 Fifty Minute) Online Instruction Periods				
14 Fifty Minute In-vehicle Instruction Periods/ Behind the Wheel (7 driving/ 7 observation) – In-vehicle driving mileage must be at least 50 miles.				
Combined Classroom and In-vehicle Course				
Adult Courses (Age 18 and older):				
Adult Waiver: Waives the 60-day Learner's Permit holding time				
NOTE: Must successfully complete 36 Fifty Minute Periods of Classroom and 14 Periods (7 driving/ 7 observation) of In-vehicle instruction.				
Re-Examination Courses:				
8 Hour Driver Manual Course (Classroom Instruction): This course does not satisfy a Driver Improvement requirement.				
NOTE: Juveniles must have already completed 36 Fifty Minute Classroom Instruction Periods prior to taking this course for three-time failures.				
14 Fifty Minute In-vehicle Instruction Periods (Adult) – Driving Hours Only				
14 Fifty Minute In-Vehicle Instruction Periods (Juvenile- Home Schooled) – 7 driving/ 7 observation				
COURSE SELECTION AND FEES				
Select <u>all</u> the appropriate course(s) below and complete the information for each selected course:				
N / A Driver's Education Classroom - 30 Hour (36) 50 min. instruction periods:				
Cost per session/period \$ _____ Total Course Fee: \$ _____				
Start Date: _____ Time: _____				
N / A Driver's Education Online - (36) 50 min. instruction periods: N/A				
Cost per session/period \$ _____ Total Course Fee: \$ _____				
Start Date: _____ Time: _____				
☒ Behind the Wheel (In-vehicle Only) - (14) 50 min. instruction periods:				
Cost per session/period \$ _____ X _____ Total Course Fee: \$355 cash or ck \$365 credit				
Start Date: _____ Time: _____				
N / A Driver Education Combined Course (Classroom and In-Vehicle): N/A				
Cost per session/period \$ _____ Total Course Fee: \$ _____				
Start Date: _____ Time: _____				
N / A Adult Waiver: N/A				
Cost per session/period \$ _____ Total Course Fee: \$ _____				
Start Date: _____ Time: _____				

N/A 8 Hour Driver Manual Course (Classroom Re-Examination): N/A

Cost per session/period \$ _____ Total Course Fee: \$ _____

Start Date: _____ Time: _____

☐ Additional Fees - Administration, Cancellation, Use of School Vehicles, etc.:Fee Type: CANCELLATION WITHOUT 24 HR NOTICE Fee Amount: \$ \$30 CASH PERFee Type: RE-TEST FOR FAILED ROAD TEST 3RD ATTEMPT Fee Amount: \$ \$60 CASHFee Type: Return check due to insufficient funds \$50 cash Fee Amount: \$ _____**TERMS AND CONDITIONS**

- If a student misses any instructional period, a make-up session will be scheduled, provided there is at least one other student who also requires a make-up session.
- All fees are payable in advance of the first training session. Accepted payment types are determined by the driving school.
- A refund of any fees or tuition, or any part thereof, must be provided upon request unless the school is capable and willing to perform its part of the contract within a reasonable time period.
- The driver training school does not offer refunds once services have been completed. However, refunds may be considered in specific cases on a case-by-case basis. If a check is returned due to insufficient funds the fee is \$50.
- Students must cancel or reschedule in-vehicle lessons at least 24 hours in advance. Cancellations made with less than 24 hours' notice will incur a \$30 cancellation fee.
- If the driver training school cancels a lesson, the student will be notified at least 24 hours in advance or as soon as possible in the case of an emergency. Notification will be sent via email, and the lesson will be rescheduled at a mutually convenient time.
- If a student is approved to use the driver training school's vehicle for the DMV road skills examination, a fee of \$N/A will be assessed. This fee must be paid prior to the test date.
- Students age of 18 thru 20 are required to meet the observation requirements with at least 1 other student during each in-vehicle observation period.
- Students age of 18 thru 20 are required to meet the observation requirements with at least 1 other student in the road evaluation.
- Students age 18 thru 20 may receive one-on-one training with an instructor if such training is agreed to by the VDS. The is still student required to meet the observation requirements with at least one other student in the road evaluation.
- The student must be 18 years old to sign this contract.
- The completion of a driver training program does not guarantee that any student will meet the requirements to obtain a Virginia driver's license or employment.
- Driver Privilege Card applicants must complete a road skills test at a DMV location before being licensed.
- Drivers under 18 must have completed 25 hours of guided practice driving prior to starting BTW.

NOTE: Per Virginia Code 24VAC20-121-200, students under the age of 19 shall only receive in-vehicle instruction with other students under 19 years of age.

PERMISSION STATEMENT

I, _____

(student name), to complete the course(s) checked in this contract.

The student is required to meet the observation requirements with at least one other student in the vehicle during in-vehicle training. DMV is committed to promoting transportation safety through the certification of quality driver training programs. If you have any comments or concerns about this course, call the Department of Motor Vehicles toll free at 1-877-855-5790. Drivers under 18 must have completed 45 hours of guided practice driving of which 15 hours are after sunset prior to starting BTW.

I/ we certify all information presented in this contract is true and correct.

STUDENT NAME _____ STUDENT SIGNATURE _____ DATE _____

INSTRUCTOR NAME _____ INSTRUCTOR SIGNATURE _____ DATE _____

ACKNOWLEDGEMENT

DMV is committed to promoting transportation safety through the certification of quality driver training programs. If you have comments or concerns about this course, call DMV at 1-877-885-5790 or email at DTSConcerns@dmv.virginia.gov.