

### **Safeguarding and Welfare Requirement: Staff qualifications, training, support and skills**

At least one person who has a current paediatric first aid certificate is on the premises at all times when children are present, and must accompany children on outings.

#### **Health – accident or injury**

The provider must ensure there is a first aid box accessible at all times with appropriate content for children. Providers must keep a written record of accidents and injuries and first aid treatment.

## **3.2 First aid**

### **Policy statement**



In our setting staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. There is always at least one member of staff; usually over half, with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children. We aim to ensure that first aid training is local authority approved and is relevant to staff caring for young children.

### **Procedures**

#### *The first aid kit*

Our first aid kit is accessible at all times, complies with the Health and Safety (First Aid) Regulations 1981 and as a minimum contains the following items:

- Triangular bandages (ideally at least one should be sterile) x 4.
- Sterile dressings: Small (formerly Medium No 8) x 3. Medium (formerly Large No 9) – HSE 1 x 3. Large (formerly Extra Large No 3) – HSE 2 x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters x 1.
- Sterile eye pads (with bandage or attachment) eg No 16 dressing x 2.
- Container of 6 safety pins x 1.
- Guidance card as recommended by HSE x 1.

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron.

The first aid box is easily accessible to adults and is kept out of the reach of children.

- No un-prescribed medication is given to children, parents or staff.
- At the time of admission to the setting, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.

- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.
- All accidents are recorded on OuchyApp! Location, Date, Time, Staff member & Witness sign and date, Child's Name and DOB, Reason for accident, Treatment and further action taken if needed. This is shared with parent upon collection from setting, signed and dated.
- Parents are contacted if child has bump to head.

### 3.2

Our first point of call for a **defibrillator machine** is;

#### **Chandlers Ford Nursery**

Draper Tools Ltd,  
Hursley Road,  
Chandler's Ford,  
Hampshire,  
SO53 1YF

Located in the main office, on the 2<sup>nd</sup> floor.

Telephone number: 02380 266355

#### **Legal framework**

- Health and Safety (First Aid) Regulations (1981)

#### **Further guidance**

First Aid at Work: Your questions answered (HSE Revised 2009)

- Basic Advice on First Aid at Work (HSE Revised 2008)
- Guidance on First Aid for Schools (DfEE)

#### **Other useful Pre-school Learning Alliance publications**

- Medication Record (2010)