

**COURT APPROVED NOTICE OF CLASS ACTION SETTLEMENT
AND HEARING DATE FOR FINAL COURT APPROVAL**

Beltran v. Unlimited Enterprises LLC, et al.,
(Los Angeles Superior Court, Case No. 23STCV00639)

*The Superior Court for the State of California authorized this Notice. Read it carefully!
It's not junk mail, spam, an advertisement or solicitation by a lawyer. You are not being sued.*

You may be eligible to receive money from an employee class action lawsuit (“Action”) against Unlimited Enterprises, LLC (“Unlimited”), Amazon Logistics, Inc. (“Amazon”), and Roderick Henley (“Henley”) (collectively, “DEFENDANTS”) for alleged wage and hour violations. The Action was filed by a former employee of Unlimited, Franky Beltran (“PLAINTIFF”), and seeks payment of (1) alleged unpaid wages and other relief on behalf of all hourly, non-exempt employees who worked for Unlimited during the Class Period, which is January 11, 2019, through March 24, 2024. (“Class Members”); and (2) penalties under the California Private Attorney General Act (“PAGA”) for all hourly, non-exempt employees who worked for Unlimited during the PAGA Period, which is February 17, 2021, through March 24, 2024 (“Aggrieved Employees”).

The proposed Settlement has two main parts: (1) a Class Settlement requiring DEFENDANTS to fund Individual Class Payments, and (2) a PAGA Settlement requiring DEFENDANTS to fund Individual PAGA Payments and pay penalties to the California Labor and Workforce Development Agency (“LWDA”).

Based on Unlimited’s records and the Parties’ current assumptions, **your Individual Class Payment is estimated to be \$<<MERGED_ClassAward>> (less withholding) and your Individual PAGA Payment is estimated to be \$<<MERGED_PAGAAward>>**. The actual amount you are eligible to receive may change. If no amount is stated for your Individual PAGA Payment, then according to Unlimited’s records you are not eligible for an Individual PAGA Payment under the Settlement because you did not work during the PAGA Period.

The above estimates are based on Unlimited’s records showing that **you worked <<MERGED_CLASSWW>> work weeks** during the Class Period and **you worked <<MERGED_PAGAPP>> Pay Periods** during the PAGA Period. If you believe that you worked more Pay Periods during either period, you can submit a challenge by the deadline date. See Section 4 of this Notice.

The Court has already preliminarily approved the proposed Settlement and approved this Notice. The Court has not yet decided whether to grant final approval. Your legal rights are affected whether you act or not. Read this Notice carefully. You will be deemed to have carefully read and understood it. At the Final Approval Hearing, the Court will decide whether to finally approve the Settlement and how much of the Settlement will be paid to PLAINTIFF and PLAINTIFF’s attorneys (“Class Counsel”). The Court will also decide whether to enter a judgment that requires DEFENDANTS to make payments under the Settlement and requires Class Members and Aggrieved Employees to give up their rights to assert certain claims against DEFENDANTS.

If you worked for Unlimited during the Class Period and/or the PAGA Period, you have two basic options under the Settlement:

- (1) **Do Nothing.** You don’t have to do anything to participate in the proposed Settlement and be eligible for an Individual Class Payment and/or an Individual PAGA Payment. As a Participating Class Member, though, you will give up your right to assert Class Period wage claims and PAGA Period penalty claims against DEFENDANTS.
- (2) **Opt-Out of the Class Settlement.** You can exclude yourself from the Class Settlement (opt-out) by submitting the written Request for Exclusion or otherwise notifying the Administrator in writing. If you opt-out of the Settlement, you will not receive an Individual Class Payment. You will, however, preserve your right to personally pursue Class Period wage claims against DEFENDANTS, and, if you are an Aggrieved Employee, remain eligible for an Individual PAGA Payment. You cannot opt-out of the PAGA portion of the proposed Settlement.

DEFENDANTS will not retaliate against you for any action you take with respect to the proposed Settlement.

SUMMARY OF YOUR LEGAL RIGHTS AND OPTIONS IN THIS SETTLEMENT

<p>You Don't Have to Do Anything to Participate in the Settlement</p>	<p>If you do nothing, you will be a Participating Class Member, eligible for an Individual Class Payment and an Individual PAGA Payment (if any). In exchange, you will give up your right to assert the claims against DEFENDANTS that are covered by this Settlement (i.e., Released Claims (defined below).</p>
<p>You Can Opt-out of the Class Settlement but not the PAGA Settlement</p> <p>The Opt-out Deadline is <u>November 3, 2025</u></p>	<p>If you do <u>not</u> want to fully participate in the proposed Settlement, you can opt-out of the Class Settlement by timely sending the Administrator a written Request for Exclusion. Once excluded, you will be a Non-Participating Class Member and no longer eligible for an Individual Class Payment. Non-Participating Class Members cannot object to any portion of the proposed Settlement.</p> <p>You cannot opt-out of the PAGA portion of the proposed Settlement. DEFENDANTS must pay Individual PAGA Payments to all Aggrieved Employees and the Aggrieved Employees must give up their rights to pursue Released Claims (defined below).</p>
<p>Participating Class Members Can Object to the Class Settlement but not the PAGA Settlement</p> <p>Written Objections Must be Submitted by: <u>November 3, 2025</u></p>	<p>All Class Members who do not opt-out (“Participating Class Members”) can object to the proposed Settlement. The Court’s decision whether to finally approve the Settlement will include a determination of how much will be paid to Class Counsel and the PLAINTIFF who pursued the Action on behalf of the Class. You are not personally responsible for any payments to Class Counsel or PLAINTIFF.</p>
<p>You Can Participate in the <u>February 17, 2026, Final Approval Hearing</u></p>	<p>The Court’s Final Approval Hearing is scheduled to take place on February 17, 2026. You don’t have to attend but you do have the right to appear (or retain an attorney to appear on your behalf at your own cost), in person, by telephone, or by using the Court’s virtual appearance platform. Participating Class Members can verbally object to the Settlement at the Final Approval Hearing.</p>
<p>You Can Challenge the Calculation of Your Class Pay Periods/PAGA Pay Periods</p>	<p>The amount of your Individual Class Payment and PAGA Payment (if any) depend on how many Class Pay Periods you worked at least one day during the Class Period and how many PAGA Pay Periods you worked at least one day during the PAGA Period, respectively. The number of Class Pay Periods and number of PAGA Pay Periods you worked according to Unlimited’s records is stated on the first page of this Notice. If you disagree with either of these numbers, you may challenge it by <u>November 3, 2025</u>.</p>

1. WHAT IS THE ACTION ABOUT?

PLAINTIFF is a former employee of Unlimited. PLAINTIFF contends DEFENDANTS: (i) Failed to pay straight and overtime compensation in violation of Labor Code sections 223, 510, 558, 1194, 1198 and 1199; (ii) Failed to provide meal periods in violation of Labor Code sections 226.7, 512, 558 and 1198; (iii) Failed to provide itemized wage statements in violation of Labor Code section 226; (iv) Failed to keep accurate payroll records in violation of Labor Code sections 226, 1198 and the IWC Wage Orders; (v) Failed to pay waiting time penalties in violation of Labor Code section 203; (vi) Failed to pay wages upon termination in violation of labor code §§ 201 and 202; (vii) Failed to keep accurate payroll records in violation of Labor Code §§ 226 and 1174(d); (viii) Failed to reimburse business expenses in violation of Labor Code §§ 2800 and 2802; and (ix) conducted unlawful business practices in violation of Bus. & Prof. Code section 17200 et seq. Based on the same claims, PLAINTIFF has also asserted a claim for civil penalties under the California Private Attorneys General Act (Lab. Code § 2698, et seq.) (“PAGA”). PLAINTIFF is represented by attorneys in the Action: Haig B. Kazandjian Lawyers, APC (“Class Counsel.”)

DEFENDANTS strongly deny violating any laws or failing to pay any wages and contend they complied with all applicable laws.

2. WHAT DOES IT MEAN THAT THE ACTION HAS SETTLED?

So far, the Court has made no determination whether DEFENDANTS or PLAINTIFF are correct on the merits. In the meantime, PLAINTIFF and DEFENDANTS engaged in vigorous negotiations in an effort to resolve the Action by negotiating an end to the case by agreement (i.e., to settle the case) rather than continuing the expensive and time-consuming process of litigation. The negotiations were successful. By signing a lengthy written settlement agreement (“Agreement”) and agreeing to jointly ask the Court to enter a judgment ending the Action and enforcing the Agreement, PLAINTIFF and DEFENDANTS have negotiated a proposed Settlement that is subject to the Court’s Final Approval. Both sides agree the proposed Settlement is a compromise of disputed claims. By agreeing to settle, DEFENDANTS do not admit any violations or concede the merit of any claims.

PLAINTIFF and Class Counsel strongly believe the Settlement is a good deal for you because they believe that: (1) DEFENDANTS have agreed to pay a fair, reasonable, and adequate amount considering the strength of the claims and the risks and uncertainties of continued litigation; and (2) settlement is in the best interests of the Class Members and Aggrieved Employees. The Court preliminarily approved the proposed Settlement as fair, reasonable and adequate, authorized this Notice, and scheduled a hearing to determine Final Approval.

3. WHAT ARE SOME OF THE IMPORTANT TERMS OF THE PROPOSED SETTLEMENT?

1. DEFENDANTS Will Pay \$185,000.00 as the Gross Settlement Amount (“Gross Settlement”). DEFENDANTS have agreed to deposit the Gross Settlement into an account controlled by the Administrator of the Settlement. The Administrator will use the Gross Settlement to pay the Individual Class Payments, Individual PAGA Payments, the Class Representative Service Payment, Class Counsel’s attorneys’ fees and expenses, the Administrator’s expenses, and penalties to be paid to the LWDA. Assuming the Court grants PLAINTIFF’s Motion for Final Approval of the Settlement, DEFENDANTS will fund the Gross Settlement not more than 60 days after the Judgment entered by the Court becomes final. The Judgment will be final on the date the Court enters Judgment, or a later date if Participating Class Members object to the proposed Settlement or the Judgment is appealed.
2. Court-Approved Deductions from Gross Settlement. At the Final Approval Hearing, PLAINTIFF and/or Class Counsel will ask the Court to approve the following deductions from the Gross Settlement, the amounts of which will be decided by the Court at the Final Approval Hearing:
 - A. Up to \$61,660.50 (i.e., one-third or 33.33% of the Gross Settlement) to Class Counsel for attorneys’ fees and up to \$12,000.00 for their litigation expenses. To date, PLAINTIFF’s Class Counsel has worked and incurred expenses on the Action without payment.
 - B. Up to \$7,500 to PLAINTIFF Franky Beltran as Class Representative Service Payment to PLAINTIFF who brought and prosecuted the Action, for working with Class Counsel and representing the Class. The Class Representative Service Payment will be the only money PLAINTIFF will receive other than PLAINTIFF’s Individual Class Payment and any Individual PAGA Payment.
 - C. Up to \$7,000 to the Administrator for services administering the Settlement.
 - D. Up to \$20,000.00 for PAGA Penalties, allocated 75% to the LWDA PAGA Payment and 25% in Individual PAGA Payments to the Aggrieved Employees based on their PAGA Pay Periods.

Participating Class Members have the right to object to any of these deductions.

3. Net Settlement Distributed to Class Members. After making the above deductions in amounts approved by the Court, the Administrator will distribute the rest of the Gross Settlement (the “Net Settlement”) by making Individual Class Payments to Participating Class Members based on their Class Period Pay Periods.
4. Taxes Owed on Payments to Class Members. PLAINTIFF and DEFENDANTS are asking the Court to approve an allocation of 20 % of each Individual Class Payment to taxable wages (“Wage Portion”) and 80% to non-wage claims (e.g., interest, etc.) (“Non-Wage Portion”). The Wage Portion is subject to withholdings and will be reported on IRS W-2 Forms. DEFENDANTS will separately pay employer payroll taxes owed by the Class Members’ employer, Unlimited, on the Wage Portion. The Individual PAGA Payments are counted as penalties rather than wages for tax purposes. The Administrator will report the Individual PAGA Payments and the Non-Wage Portions of the Individual Class Payments on IRS 1099 Forms.

Although PLAINTIFF and DEFENDANTS have agreed to these allocations, neither side is giving you any advice on whether your Payments are taxable or how much you might owe in taxes. You are responsible for paying all taxes (including

penalties and interest on back taxes) on any Payments received from the proposed Settlement. You should consult a tax advisor if you have any questions about the tax consequences of the proposed Settlement.

Need to Promptly Cash Payment Checks. The front of every check issued for Individual Class Payments and Individual PAGA Payments will show the date when the check expires (the void date). If you don't cash it by the void date, your check will be automatically cancelled, and the monies will be deposited with the California Controller's Unclaimed Property Fund in your name. If the monies represented by your check is sent to the Controller's Unclaimed Property, you should consult the rules of the Fund for instructions on how to retrieve your money.

5. Requests for Exclusion from the Class Settlement (Opt-Outs). You will be treated as a Participating Class Member, participating fully in the Class Settlement, unless you notify the Administrator in writing, not later than November 3, 2025, that you wish to opt-out. To opt-out, you must send a written and signed Request for Exclusion to the Administrator by November 3, 2025, the Opt-Out Deadline. The Request for Exclusion must be (a) in writing, (b) signed by the Class Member or his/her/their representative, (c) reasonably communicate the Class Member's election to be excluded from the Settlement, (d) include the Class Member's name, address, and email address or telephone number, and (d) timely faxed, emailed, or postmarked by the Opt-Out Deadline. Excluded Class Members (i.e., Non-Participating Class Members) will not receive Individual Class Payments, but will preserve their rights to personally pursue claims against DEFENDANTS.

You cannot opt-out of the PAGA portion of the Settlement. Class Members who exclude themselves from the Class Settlement (Non-Participating Class Members) remain eligible for Individual PAGA Payments and are required to give up their right to assert PAGA claims against DEFENDANTS based on the PAGA Period facts alleged in the Action.

6. Administrator. The Court has appointed a neutral company (the "Administrator") to send this Notice, calculate and make payments, and process Class Members' Requests for Exclusion. The Administrator will also decide Class Member Challenges over Class Pay Periods and/or PAGA Pay Periods, mail and re-mail settlement checks and tax forms, and perform other tasks necessary to administer the Settlement. The Administrator's contact information is contained in Section 9 of this Notice.
7. Participating Class Members' Release. After the Judgment is final and DEFENDANTS have fully funded the Gross Settlement (and separately paid all employer payroll taxes owed by the Class Members' employer, Unlimited), Participating Class Members will be legally barred from asserting any of the claims released under the Settlement. This means that unless you opted out by validly excluding yourself from the Class Settlement, you cannot sue, continue to sue, or be part of any other lawsuit against DEFENDANTS or related entities for claims that were alleged, or reasonably could have been alleged, based on the factual allegations contained in the Operative Complaint, as alleged in the Action and resolved by this Settlement.

The Participating Class Members will be bound by the following release:

All Participating Class Members, on behalf of themselves and their respective former and present representatives, agents, attorneys, heirs, administrators, successors and assigns, release the Released Parties from all claims that were alleged, or reasonably could have been alleged, based on the factual allegations contained in the Operative Complaint which occurred during the Class Period of January 11, 2019, to the date the Court grants final approval of the Settlement, including, but not limited to California Labor Code sections governing (1) failure to pay overtime wages (including failure to properly calculate the regular rate of pay to those who worked overtime and earned incentive pay); (2) meal period violations (including failure to pay meal period premiums at the regular rate of pay); (3) failure to pay minimum wages (including failure to properly pay reporting time pay); (4) rest period violations (including failure to pay rest period premiums at the regular rate of pay); (5) failure to provide accurate itemized wage statements; (6) failure to pay all wages due upon discharge or resignation; (7) failure to pay wages timely during employment; (8) failure to comply with wage reporting required by the California Labor Code; (9) failure to reimburse business expenses and costs; (10) waiting time penalties; (11) Unfair Competition Law violations; and (12) failure to provide employment records. Except as set forth in Section 5.3 of the Settlement Agreement, Participating Class Members (other than PLAINTIFF) do not release any other claims, including claims for vested benefits, wrongful termination, violation of the Fair Employment and Housing Act, unemployment insurance, disability, social security, workers' compensation, or claims based on facts occurring outside the Class Period of January 11, 2019 through the date the Court grants PLAINTIFF's Motion for Final Approval of the Settlement.

8. Aggrieved Employees' PAGA Release. After the Court's judgment is final, and DEFENDANTS have paid the Gross Settlement (and separately paid the employer-side payroll taxes), all Aggrieved Employees will be barred from asserting PAGA claims against DEFENDANTS, whether or not they exclude themselves from the Settlement. This means that all Aggrieved Employees, including those who are Participating Class Members and those who opt-out of the Class Settlement, cannot sue, continue to sue or participate in any other PAGA claim against DEFENDANTS or its related entities based on the PAGA Period facts alleged in the Action and resolved by this Settlement.

The Aggrieved Employees' Releases for Participating and Non-Participating Class Members are as follows:

All Non-Participating Class Members, and Participating Class Members who are Aggrieved Employees, are deemed to release, on behalf of themselves and their respective former and present representatives, agents, attorneys, heirs, administrators, successors and assigns, the Released Parties from all claims for PAGA penalties that were alleged, or reasonably could have been alleged, based on the factual allegations contained in the Operative Complaint and the PAGA Notice that occurred during the PAGA Period of February 17, 2021, to the date the Court grants PLAINTIFF's Motion for Final Approval of the Settlement, including, but not limited to California Labor Code sections 201, 202, 203, 204, 206, 226(a), 226.7, 226.8, 432, 510, 512(a), 515(a), 558(a), 1174(d), 1174.5, 1182.12, 1194, 1197, 1197.1, 1198, 1198.5, 2753, 2800, 2802, 11050(5)(A), and 11050(4)(C), as to the Aggrieved Employees and expressly excluding all other claims, including claims for vested benefits, wrongful termination, unemployment insurance, disability, social security, workers' compensation, and PAGA claims outside of the PAGA Period. The time period for this release is the PAGA Period of February 17, 2021, to the date the Court grants PLAINTIFF's Motion for Final Approval of the Settlement.

4. HOW WILL THE ADMINISTRATOR CALCULATE MY PAYMENT?

1. Individual Class Payments. The Administrator will calculate Individual Class Payments by (a) dividing the Net Settlement Amount by the total number of Class Pay Periods worked by all Participating Class Members, and (b) multiplying the result by the number of Class Pay Periods worked by each individual Participating Class Member.
2. Individual PAGA Payments. The Administrator will calculate Individual PAGA Payments by (a) dividing \$5,000.00 by the total number of PAGA Pay Periods worked by all Aggrieved Employees and (b) multiplying the result by the number of PAGA Pay Periods worked by each individual Aggrieved Employee.
3. Pay Period Challenges. The number of Class Pay Periods you worked during the Class Period and the number of PAGA Pay Periods you worked during the PAGA Period, as recorded in Unlimited's records, are stated in the first page of this Notice. You have until November 3, 2025, to challenge the number of Pay Periods credited to you. You can submit your challenge by signing and sending a letter to the Administrator via mail, email, or fax. Section 9 of this Notice has the Administrator's contact information.

You need to support your challenge by sending copies of pay stubs or other records. The Administrator will accept DEFENDANTS' Unlimited's calculation of Pay Periods based on DEFENDANTS' Unlimited's records as accurate unless you send copies of records containing contrary information. You should send copies rather than originals because the documents will not be returned to you. The Administrator will resolve Pay Period challenges based on your submission and input from Class Counsel (who will advocate on behalf of Participating Class Members) and DEFENDANTS' Counsel. The Administrator's decision is final. You can't appeal or otherwise challenge its final decision.

5. HOW WILL I GET PAID?

1. Participating Class Members. The Administrator will send, by U.S. mail, a single check to every Participating Class Member (i.e., every Class Member who doesn't opt-out) including those who also qualify as Aggrieved Employees. The single check will combine the Individual Class Payment and the Individual PAGA Payment.
2. Non-Participating Class Members. The Administrator will send, by U.S. mail, a single Individual PAGA Payment check to every Aggrieved Employee who opts out of the Class Settlement (i.e., every Non-Participating Class Member).

Your check will be sent to the same address as this Notice. If you change your address, be sure to notify the Administrator as soon as possible. Section 9 of this Notice has the Administrator's contact information.

6. HOW DO I OPT-OUT OF THE CLASS SETTLEMENT?

Submit a written and signed letter with your name, present address, telephone number and a simple statement that you do not want to participate in the Settlement. Be sure to personally sign your request, identify the Action as *Franky Beltran v. Unlimited Enterprises, LLC, et. al.* and include your identifying information (full name, address, telephone number, approximate dates of employment with Unlimited, and social security number for verification purposes). You must make the request yourself. If someone else makes the request for you, it will not be valid. **The Administrator must be sent your request to be excluded by November 3, 2025, or it will be invalid.** Section 9 of the Notice has the Administrator's contact information.

7. HOW DO I OBJECT TO THE SETTLEMENT?

Only Participating Class Members have the right to object to the Settlement. Before deciding whether to object, you may wish to see what PLAINTIFF and DEFENDANTS are asking the Court to approve. At least 16 court days before the February 17, 2026, Final Approval Hearing, Class Counsel and/or PLAINTIFF will file in Court (1) a Motion for Final Approval of the Settlement that includes, among other things, the reasons why the proposed Settlement is fair, and (2) a Motion for Fees, Litigation Expenses and Service Award stating (i) the amount Class Counsel is requesting for attorneys' fees and litigation expenses; and (ii) the amount PLAINTIFF is requesting as a Class Representative Service Award. Upon reasonable request, Class Counsel (whose contact information is in Section 9 of this Notice) will send you copies of these documents at no cost to you. You can also view them on the Administrator's Website <https://ilymgroup.com/UnlimitedEnterprisesLLC> or the Court's website <https://www.lacourt.org/website/FindaCase.aspx>.

A Participating Class Member who disagrees with any aspect of the Agreement, the Motion for Final Approval of the Settlement and/or Motion for Fees, Litigation Expenses and Service Award may wish to object, for example, that the proposed Settlement is unfair, or that the amounts requested by Class Counsel or PLAINTIFF are too high or too low. **The deadline for sending written objections to the Administrator is November 3, 2025.** Be sure to tell the Administrator what you object to, why you object, and any facts that support your objection. Make sure you identify the Action *Franky Beltran v. Unlimited Enterprises, LLC, et. Al.* and include your name, current address, telephone number, and approximate dates of employment with Unlimited, and sign the objection. Section 9 of this Notice has the Administrator's contact information.

Alternatively, a Participating Class Member can object (or personally retain a lawyer to object at your own cost) by attending the Final Approval Hearing. You (or your attorney) should be ready to tell the Court what you object to, why you object, and any facts that support your objection. See Section 8 of this Notice (immediately below) for specifics regarding the Final Approval Hearing.

8. CAN I ATTEND THE FINAL APPROVAL HEARING?

You can, but don't have to, attend the Final Approval Hearing on February 17, 2026, at 8:30 a.m. in Department 39, of the Los Angeles Superior Court, located at 111 North Hill Street, Los Angeles, CA 90012. At the Hearing, the judge will decide whether to grant Final Approval of the Settlement and how much of the Gross Settlement will be paid to Class Counsel, PLAINTIFF, and the Administrator. The Court will invite comment from objectors, Class Counsel, and Defense Counsel before making a decision. You can attend (or hire a lawyer to attend) either personally or virtually via <https://my.lacourt.org/laccwelcome>. Check the Court's website for the most current information.

It is possible the Court will reschedule the Final Approval Hearing. You should check the Administrator's website <https://ilymgroup.com/UnlimitedEnterprisesLLC> beforehand or contact Class Counsel to verify the date and time of the Final Approval Hearing.

9. HOW CAN I GET MORE INFORMATION?

The Agreement sets forth everything DEFENDANTS and PLAINTIFF have promised to do under the proposed Settlement. The easiest way to read the Agreement, the Judgment, or any other Settlement documents is to go to <https://ilymgroup.com/UnlimitedEnterprisesLLC>. You can also telephone or send an email to Class Counsel or the Administrator using the contact information listed below, or consult the Superior Court website by going to <https://www.lacourt.org/website/FindaCase.aspx> and entering the Case Number for the Action, Case No. 23STCV00639. You can also make an appointment to personally review court documents in the Clerk's Office at the Courthouse.

DO NOT TELEPHONE THE SUPERIOR COURT TO OBTAIN INFORMATION ABOUT THE SETTLEMENT.

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10. WHAT IF I LOSE MY SETTLEMENT CHECK?

If you lose or misplace your settlement check before cashing it, the Administrator will replace it as long as you request a replacement before the void date on the face of the original check. If your check is already void you should consult the Unclaimed Property Fund for instructions on how to retrieve the funds.

11. WHAT IF I CHANGE MY ADDRESS?

To receive your check, you should immediately notify the Administrator if you move or otherwise change your mailing address.