

# Job Description – Childcare Assistant

## Brightsparks Childcare

### Duties & Responsibilities:

Assist in implementing planned relevant curriculum for the children, incorporating Siolta & Aistear.

Implements best practices within a childcare setting

Adhere to the centres policies and procedures

Carry out duties in a caring and professional manner

Work as part of an effective team

Work with the service leaders to ensure smooth running of the service

Participate in relevant training

Maintain progress reports / observations on each child in your care

Implement best practise through our policies and procedures and health and safety guidelines within a childcare setting

Model good behaviour with children, parents and co-workers

Develop positive caring and trusting relationship with the children

Encourage the holistic development of each child

Ensure the safety of each child in your care

Ensure all activities and equipment are age appropriate

Ensure the centre is clean, safe and user friendly

Attend regular staff meetings

Liaise and report to the Childcare Manager