



An Emergency School for Loaves & Fishes



**Mustard Seed School
PE Teacher/Inventory Assistant**
40 hours per week; M-F 7:30am-3:30pm
Medical and Dental benefits included
\$22.00 per hour

As a program of Sacramento Loaves & Fishes, Mustard Seed School is an emergency school for children experiencing homelessness. Children in grades preschool through eighth grade can attend school and receive no-barrier educational services in an environment of welcome, hospitality and compassion.

The PE Teacher/Inventory Assistant is a full-time, non-exempt position that reports to the Mustard Seed School Program Director. This position works to create and facilitate a developmentally appropriate and inclusive PE curriculum for students ages 3 to 15 during the academic year. The PE Teacher/Inventory Assistant also works with the Office Manager to count/organize inventory and maintain storage spaces. During the 8-week Summer Program, this position supports teachers in facilitating indoor/outdoor activities and field trips. The PE Teacher/Inventory Assistant works with staff to cultivate an environment where the dignity, individuality, and capability of all children are recognized alongside the philosophy of meeting the whole child where they are.

Sacramento Loaves & Fishes Mission Statement: In an environment of welcome, hospitality, safety, and cleanliness we seek to provide an oasis for homeless men, women and children seeking survival services.

Position Responsibilities:

- Plan developmentally appropriate Physical Education curriculum for children ages 3 to 15
- Facilitate 2 to 3 Physical Education classes per day
- Maintain PE equipment for safety and storage
- Be responsible for keeping playground spaces clean and organized
- Facilitate morning recess
- Work with Office Manager to organize and maintain inventory
- Assist with monthly, quarterly, and yearly inventory counts
- Support Summer Program staff with facilitation of program
- Drive students in school vans as needed
- Work collaboratively with school staff, including but not limited to attending meetings, retreats, trainings, and special events
- Work to meet the unique needs of children experiencing homelessness
- Provide attention to the physical and emotional needs of children
- Contribute to and support the evolving antiracist/antibias school environment
- Other duties as assigned

Required Skills and Qualifications:

- Must have previous experience working with children, school setting preferred
- Must have desire and commitment to working with and advocating alongside children and families experiencing homelessness
- Demonstrates a commitment to and respect for the Loaves & Fishes' mission and philosophy
- High School Diploma or GED preferred
- Must have good organization, communication and creative problem-solving skills

- Must be able to work as part of a team and independently
- Be compassionate, professional, respectful, and flexible
- Ability to meet physical and emotional needs of children; be attentive to the “whole child”
- Ability to collaborate and communicate with teachers and support staff
- Ability to work with children and to communicate in ways students will understand
- Have understanding of and ability to use positive discipline techniques

Physical Requirements:

- Ability to handle prolonged periods standing and walking throughout the campus
- Must be able to lift up to 45 pounds at a time
- Ability to sit, walk/run, stand, bend, squat, climb, kneel, and twist on an intermittent or sometimes continuous basis
- Ability to grasp, push, and pull objects
- Ability to handle prolonged periods outside during all seasons of the year

Other Requirements:

- Must have CA Driver’s license, good driving record
- Pass California/FBI fingerprint-based background check
- Have current TB test

To apply please submit resume and cover letter to Human Resources by email: hr@sacloaves.org or by fax to (916) 446-9376.

Position will remain open until filled.

Loaves & Fishes is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.