

# IMPORTANT INFORMATION

## Social Security Fairmont Social Security Office

Phone: 800-405-0414

Address: 400 S State St suite 70, Fairmont, MN 56031 (Must call for Appointment)

If you are working and paying into Social Security, some of the Social Security taxes you pay are applied toward survivor benefits. The amount of these benefits will be determined by Social Security. For answers to your specific questions, contact the nearest Social Security office in Fairmont using the contact information above. Informative publications are available at your local office or they can be found at [www.sss.gov](http://www.sss.gov).

## Veterans Administration Martin County Veterans Service

Phone: 507-238-3220

Address: 2423 Albion Ave Suite 11, Fairmont, MN 56031

If you are an honorably discharged veteran, your survivors may be eligible for a wide range of benefits. Information on a wide variety of topics may be obtained by calling the Fairmont office or at [www.va.gov](http://www.va.gov). For specific information about your benefits, have your VA number available for the benefits counselor when you call.

Some of the benefits currently available to survivors of honorably discharged veterans include a burial flag, presidential memorial certificate, headstone or marker for the grave or niche of the veteran, and, in some cases, burial allowances. For specific questions regarding eligibility and options, contact the Martin County Veterans Service Office.

## Federal Employees

Survivors of employees of the federal government may be eligible for a wide range of benefits including group life insurance, annuities and health insurance continuation. For answers to specific questions, you can contact the Office of Personnel Management at 888-767-6738 or visit their website at [www.opm.gov](http://www.opm.gov).

## Will

A document in which you specify what is to be done with your property when you die and name your executor, or personal representative. You can also use your will to name a guardian for your young children. Wills must be handled through a process known as probate if the estate exceeds \$75,000.

## Probate

Simply stated, probate is the court process following a person's death that includes, proving the authenticity of the deceased person's will, appointing someone to handle the deceased person's affairs, identifying and inventorying the deceased person's property, paying debts and taxes, identifying heirs, and distributing the deceased person's property according to the will or, if there is no will, according to state law.

## Living Trusts

A trust you can set up during your life. Living trusts are an excellent way to avoid the cost and hassle of probate because the property you transfer into the trust during your life passes directly to the trust beneficiaries after you die. The successor trustee - the person you appoint to handle the trust after your death - simply transfers ownership to the beneficiaries you named in the trust.

### This Location:

#### Trimont Chapel

111 Apple Street East  
Trimont, Minnesota 56176  
507-639-5711

Family Owned &  
Locally Operated



TRIMONT | SHERBURN | WELCOME

### Other Locations:

#### Sherburn Chapel

212 N Prairie Street  
Sherburn, Minnesota 56171  
507-639-5711

#### Welcome Chapel

214 N Dugan Street  
Welcome, Minnesota 56181  
507-639-5711

# Pre-Planning Guide



## Dear Family and Friends,

This guide is my gift to you—a reflection of my life and the people I hold dear. Inside, you'll find all of my vital information, treasured memories, a record of those who have meant the most to me, and my wishes for when the time comes. My hope is that this brings you comfort, eases any uncertainties, and allows you to focus on what truly matters—honoring our time together and celebrating a life well lived.

## With love,

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# Welcome to your family’s path towards healing.

“May love be their guide, and memories their comfort.”

## SHARING



**How do you want to be remembered?** We are here to help you tell your story in a meaningful way. By sharing memories and details in this guide, you help us **get to know you**—allowing us to work together to create a **Celebration of Life** that truly reflects who you are.

At **Sinn Family Celebration of Life Center**, our mission is to support you through this journey, honoring you while helping your loved ones take the first steps toward healing.

## CREATING



We are passionate about creating unique and personalized memorial tributes that truly reflect your life. The details you share in this **Pre-Planning Guide** will help us tailor your service with meaningful touches.

We invite you to provide **photos** that capture your story. These will be used in a **video tribute** and incorporated into **printed materials** for the service. You may bring **physical photos** to the funeral home for scanning or share **digital copies via the photo upload link** we provide or by email.

## CELEBRATING



We encourage families to **celebrate the life** of their loved one in a way that is meaningful and personal. Though our family and friends may pass, **their love never leaves us**—it lives on in the memories we cherish, the lessons they taught us, and the stories we continue to share.

At **Sinn Family Celebration of Life Center**, we believe every life is unique and deserves to be honored in a way that truly reflects the person they were. Together, we will create a **Celebration of Life** filled with **personalized touches and unique tributes**, ensuring their legacy is remembered with love, meaning, and care.

TELL US  
ABOUT YOUR  
LIKES, HOBBIES,  
INTERESTS AND  
PASSIONS



WHAT DO YOU WANT YOUR  
LOVED ONES TO REMEMBER  
ABOUT YOU?



WHAT ARE A FEW WORDS THAT  
DESCRIBE YOU?

ADDITIONAL THOUGHTS OR NOTES:

SHARE YOUR SERVICE TO  
COUNTRY, LIFE’S WORK,  
AND/OR YOUR CAREER  
HIGHLIGHTS



TELL US ABOUT YOUR  
RELIGIOUS OR  
SPIRITUAL CONNECTIONS



SHARE SOME OF YOUR  
FAVORITE SONGS,  
ARTISTS, OR HYMNS



Armed Forces

Branch of Service:      ☐ Army                      ☐ Air Force                      ☐ Navy

☐ Marines                      ☐ National Guard                      ☐ Coast Guard

Date Entered: \_\_\_\_\_ Place of Entry: \_\_\_\_\_ Service Number (if known): \_\_\_\_\_

Type of Separation of Discharge of Service: \_\_\_\_\_ Date: \_\_\_\_\_ Place: \_\_\_\_\_

Location of Military Discharge Papers (DD214): \_\_\_\_\_

Highest Grade, Rank, or Rating Received: \_\_\_\_\_

Wars/Conflicts Served: \_\_\_\_\_

Additional Information: (Medals, Honors, Citations, Stories) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Obituary Announcements

Local Newspapers

☐ Martin County Star                      ☐ Jackson County Pilot                      ☐ Other: \_\_\_\_\_

☐ Fairmont Sentinel                      ☐ Lakefield Standard                      ☐ Other: \_\_\_\_\_

☐ Fairmont Photo Press                      ☐ Windom Citizen

☐ St. James Plaindealer                      ☐ Mountain Lake Observer-Advocate

☐ Truman Tribune                      ☐ Mankato Free Press

Local Radio Stations

☐ Fairmont KSUM (97.1 FM/1370 AM)                      ☐ Estherville KILR (97.3 FM/1070 AM)

☐ Jackson KKOJ (97.7 FM/1190 AM)                      ☐ Worthington KWOA (100.3 FM/730 AM)

☐ Blue Earth KBEW (98.1 FM /95.3 FM/1560 AM)                      ☐ Windom KDOM (103.1 FM / 1580 AM)

Online

☐ The Funeral Home’s Website

☐ The Funeral Home’s Facebook Page

Vendors

Flowers

☐ Sherburn Nursery & Floral                      ☐ Mountain Lake Floral

☐ Dee’s Floral (Fairmont)                      ☐ Flower Market (Jackson)

☐ Creative Touch Floral & Greenhouse (St. James)                      ☐ HyVee (Fairmont)

☐ Other: \_\_\_\_\_

Catering

☐ Trimont Town Center                      ☐ Green Mill                      ☐ Odin Cafe

☐ Ole’s Gathering Place                      ☐ Pizza Ranch                      ☐ Fareway

☐ Tami’s on the Ave                      ☐ Hy-Vee                      ☐ Other: \_\_\_\_\_

Vital Statistics

Full Legal Name

**First:** \_\_\_\_\_ **Middle:** \_\_\_\_\_ **Last:** \_\_\_\_\_ **Maiden:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **Sex:** M / F **Race:** \_\_\_\_\_ **Social Security Number:** \_\_\_\_\_

***Birthplace Information - Born in the US:***    ☐ Yes    ☐ No    **City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Education Level:**    ☐ *8th or Less*    ☐ *9-12, no diploma*    ☐ High School or GED    ☐ Some college, no degree

☐ Associate Degree    ☐ Bachelor’s Degree    ☐ Master’s Degree    ☐ Doctorate    ☐ Unknown

**Deceased’s Usual Occupation:** \_\_\_\_\_ **Kind of Business/Industry:** \_\_\_\_\_

**Marital Status:**    ☐ Married                      ☐ Widowed                      ☐ Divorced

☐ Married but Separated                      ☐ Never Married                      ☐ Unknown

**Spouse’s Name** (please give **maiden** name): \_\_\_\_\_ **Marriage Date:** \_\_\_\_\_

**Father’s Name First:** \_\_\_\_\_ Middle: \_\_\_\_\_ **Last:** \_\_\_\_\_

**Mother’s Name First:** \_\_\_\_\_ Middle: \_\_\_\_\_ **Maiden:** \_\_\_\_\_

**Veteran:** ☐ Yes ☐ No Branch: \_\_\_\_\_ **Please locate DD - 214 (Discharge Papers) and bring to arrangements.**

Death Certificates Requested: # \_\_\_\_\_ **(Banks, Insurance, Vehicles, Property, Investments, \$13 for first, \$6 additional.)**

Contact for Funeral Arrangements: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Life Story

Name Written in Obituary as (i.e., John A. “Jack” Smith): \_\_\_\_\_

Of city: \_\_\_\_\_ Formerly of: \_\_\_\_\_

How to announce:    ☐ Died    ☐ Passed away peacefully surrounded by family    ☐ Went to his/her heavenly home

Other: \_\_\_\_\_

Baptism: \_\_\_\_\_ Confirmation: \_\_\_\_\_ Graduation (School and Class): \_\_\_\_\_

Church Membership: \_\_\_\_\_ Marriage Date & Location: \_\_\_\_\_

Community Involvement (Clubs, Organizations, Charities): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Hobbies, Interests, Passions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Memorial Contributions to: \_\_\_\_\_

\_\_\_\_\_

Additional Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Family & Friends

FAMILY, FRIENDS, PETS, OTHERS (To be listed in obituary or contacted)

RELATIONSHIP	NAME (s)

Preceded in death by:

Important Documents

Will and/or Trusts ☐ Yes ☐ No Location(s)

Healthcare Directives ☐ Yes ☐ No Location(s)

Power of Attorney ☐ Yes ☐ No Location(s)

Username/Passwords ☐ Yes ☐ No Location(s)

Life Insurance Policies ☐ Yes ☐ No Location(s)

Beneficiaries Up to Date\* ☐ Yes ☐ No

*\*If beneficiaries are not up to date, family members may have difficulty receiving life insurance proceeds.*

Funeral Arrangement Documents Location(s)

Bank Accounts ☐ Yes ☐ No Bank Name

Safe Deposit Box ☐ Yes ☐ No Key Location:

Personal Wishes for a Funeral or Memorial Service (Next Page)

As you plan for a funeral, know that what you are doing will have a lasting and profoundly important impact on the lives of those you love the most. A meaningful funeral experience brings a sense of hope and a feeling of gratitude for life, love, and memories. So, what creates a meaningful funeral experience? There are several significant elements, or pieces, of a funeral. Blending these pieces together reflects your unique life and allows your loved ones to have their needs met through a meaningful funeral ceremony. Thoughtfully combining these elements creates a transformative experience for your loved ones as they remember and honor the life you lived.

VISITATION/GATHERING

☐ Viewing/Visitation/Wake ☐ Open Casket ☐ Closed Casket ☐ Loved One’s Choice

Would you like a time for family to view the body before burial/cremation? Fellowship Meal/Gathering

☐ Yes ☐ No ☐ Loved One’s Choice ☐ I’m not sure Number of People \_\_\_\_\_

Who would you like at the funeral?

☐ Private Family ☐ Extended family and friends ☐ I don’t want a funeral service

A MEANINGFUL AND HEALING SERVICE

☐ Memorial Service (after burial/cremation) ☐ Funeral Service (before burial/cremation)

☐ Graveside Service (burial/cremation)

Location of Service: \_\_\_\_\_

Eulogy Presented By: \_\_\_\_\_

Other Speakers: \_\_\_\_\_

Readings: \_\_\_\_\_

Music: \_\_\_\_\_

Flowers: \_\_\_\_\_

Clothing: \_\_\_\_\_

Jewelry: \_\_\_\_\_

☐ Buried with ☐ To be removed after services

Glasses: ☐ Yes ☐ No ☐ Buried with ☐ Returned to family ☐ Donate to the Sherburn Lions Club

Flag: (if veteran) ☐ Folded ☐ Draped ☐ Presented/Given to: \_\_\_\_\_

General Service Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FOCAL POINT FOR THE SERVICE

☐ Closed Casket ☐ Open Casket ☐ Ceremonial Urn ☐ Framed Picture ☐ Other ☐ Loved One’s Choice

Casket Preference \_\_\_\_\_

Urn Preference \_\_\_\_\_

Casket/Urn Bearers \_\_\_\_\_

\_\_\_\_\_

FINAL RESTING PLACE

☐ Burial ☐ Cremation Outer Burial Container Preference \_\_\_\_\_

Type of Cemetery Property: ☐ Companion ☐ Individual ☐ Mausoleum ☐ Columbarium ☐ Other

Cemetery/Niche Property Location \_\_\_\_\_

Deed Owner \_\_\_\_\_ Purchased Lot? ☐ Yes ☐ No

Lot/Niche Description Section \_\_\_\_\_ Lot No. \_\_\_\_\_ Space No. \_\_\_\_\_

Permanent Memorial Marker: ☐ Bronze ☐ Marble ☐ Granite ☐ Upright ☐ Ground Level ☐ None