

Regular Meeting of the Village of Sundridge Council

Wednesday, September, 23, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Present: Mayor Shawn Jackson (Electronic Participation), Deputy Mayor Sharon Smith, Councillor Luke Preston, Councillor Vicki Whitmell, Councillor Fraser Williamson

Staff: Nancy Millar, Clerk Administrator

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:00.p.m.

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) APPROVAL OF AGENDA

Resolution #2026-217

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT the agenda for the September 23, 2026 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

3) **DECLARATION OF PECUNIARY INTEREST** – None

4) **PLANNING MATTERS** - None

5) **DELEGATIONS** - None

6) **PRESENTATIONS** - None

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) *Moved into Committee of the Whole by Councillor Preston*

7 (E.2) Village of South River Resolution: 275-2026, support for Village of Sundridge Resolution calling on Province to review Highway 11 and Highway 17 Road Visibility and Reflective Safety Enhancements

7 (E.3) District of Parry Sound September CAO Report

7 (E.4) Labour Market Group August Report

7 (E.5) June Job Report

7 (E.6) July Job Report

7 (E.7) Joint Building Department – August Permit Summary

7 (E.8) Lakeland Holdings Shareholder Update

7 (E.9) Ministry of Municipal Affairs – Municipal Accountability Act, 2026

7 (E.10) Township of Strong R2026-269 – Landfill Gate

7 (E.11) *Moved into Committee of the Whole by Councillor Preston*

7 (E.12) *Moved into Committee of the Whole by Councillor Preston*

7 (E.13) Council Information Report – 2026 AMO Conference

7 (E.14) FONOM (Federation of Northern Ontario Municipalities) News Release – September 3, 2026 – Prime Minister's Commitment to work with Ontario on Northern Highways.

7 (E.15) Joint Building Committee Res.2026-018 – Hiring Policy

7 (E.16) Joint Building Committee Res.2026-019 – Statutory Holiday

7 (E.17) Joint Building Committee Res. 2026-020

7 (E.18) Council Update to September 9, 2026 meeting Item 7(E.3).

8) **APPROVAL OF CONSENT ITEMS**

Resolution #2026-218

Moved By: Luke Preston

Seconded By: Sharon Smith

THAT Items listed as Consent Items for September 23, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9) NEW BUSINESS/ACTION ITEMS

9.1. Addition of Heritage / Historical Section to village website

Resolution #2026-219

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

WHEREAS The Village of Sundridge has a rich history and several historians have documented this history.

AND THAT The Village of Sundridge website has a small History and Heritage section.

BE IT RESOLVED THAT the Village of Sundridge set up an ad-hoc committee made up of two members of council and a member of the administration staff to add material to this section of the web page. This committee will then submit materials to be posted to a meeting of council for approval

AND THAT Councillor Fraser Williamson and Vicki Whitmell be members of this committee for the remainder of the 2022-2026 term.

AND FURTHER THAT at the beginning of a new term of council members of this ad-hoc committee be selected.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.2. Ombudsman Office – Information on Best Practices

Resolution #2026-220

Moved By: Sharon Smith

Seconded By: Luke Preston

THAT the Council for the Corporation of The Village of Sundridge receives the correspondence from the Office of the Ombudsman on Best Practices,

AND THAT Council directs staff to prepare a draft policy utilizing the recommendations noted,

AND FURTHER THAT the draft policy be brought back to a future meeting for further consideration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.3. Joint Building Department
[refer to Item 10 (A.4)]

Resolution #2026-221

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge receives the Joint Building Committee's resolutions pertaining to JBC Staff Benefits, JBC Hiring Policy and JBC Statutory Holidays,

AND THAT Council accepts the recommendations of the committee and approves of the following entitlements:

1. Staff Benefits – annual boot purchase allowance of \$300.00, and annual uniform allowance of \$200.00.
2. Hiring Policy – all the revisions recommended and committee approved under JBC Resolution #2026-018, dated September 17, 2026.
3. Statutory Holiday – the inclusion of the National Day for Truth and Reconciliation (September 30).

Recorded Vote	For	Against	Abstain
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Preston, Luke	Y
Smith, Sharon	Y
Whitmell, Vicki	Y
Williamson, Fraser	Y
Jackson, Shawn	Y
CARRIED.	

- 9.4. Waste Collection Services
[refer to item 7 (E.10)]

Resolution #2026-222
Moved By: Luke Preston
Seconded By: Fraser Williamson

THAT the Council for the Corporation of The Village of Sundridge discuss the village's waste collection service,

AND THAT Council authorizes Staff to coordinate a meeting with Representatives from Sundridge, Strong, and Waste Connections to maintain reliable service and to advise Council of any changes that may affect the residents.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

- 9.5. Municipal Office Closure – October 6, 2026

Resolution #2026-223
Moved By: Fraser Williamson
Seconded By: Sharon Smith

THAT the Council for the Corporation of The Village of Sundridge authorize the municipal office to be closed to the public on Tuesday October 6, 2026 to facilitate staff health and safety training.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		

Williamson, Fraser **Y**
Jackson, Shawn **Y**
CARRIED.

7 (E.1) Follow Up List – September 23, 2026

Resolution #2026-224
Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge discuss the Follow Up List dated September 23, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

CARRIED.

7 (E.11) District of Parry Sound Housing Needs Assessment

Resolution #2026-225
Moved By: Luke Preston
Seconded By: Sharon Smith

THAT the Council for the Corporation of The Village of Sundridge discuss the District of Parry Sound Housing Needs Assessment.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

CARRIED.

7 (E.12) District of Parry Sound Housing & Homelessness Plan 2026-2035

Resolution #2026-226
Moved By: Luke Preston
Seconded By: Sharon Smith

THAT the Council for the Corporation of The Village of Sundridge discuss the District of Parry Sound Housing & Homelessness Plan 2026-2035.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

10) COMMITTEE REPORTS/MINUTES

Resolution #2026-227

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT Items 10 (A.1) to 10 (B.2) be received and discussed.

10 (A.1) Central Almaguin Planning Board – July 8, 2026

10 (A.2) Sundridge Strong Fire Committee – July 30, 2026

10 (A.3) Sundridge Strong Joly Recreation Committee – Sept.3, 2026

10 (A.4) Joint Building Committee – September 17, 2026

10 (A.5) SSJ Restructuring Committee – August 10, 2026

10 (B.1) Regular Council – September 9, 2026

10 (B.2) Closed Session – September 9, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

11) STAFF REPORTS - None

12) BY-LAWS - None

13) ANNOUCEMENTS

➤ **Shawn Jackson** – Nothing at this time.

- **Sharon Smith**
 - Deputy Mayor Smith will be attending the upcoming District of Parry Sound Municipal Association meeting, being held in the Township of Carling on September 25, 2026.
- **Luke Preston** – Nothing at this time.
- **Fraser Williamson**
 - The National Day for Truth & Reconciliation flag raising ceremony was held on September 21, 2026.
- **Vicki Whitmell**
 - The Sundridge Strong Union Public Library has achieved Charitable Status.
- **Nancy Millar, Clerk Administrator**
 - The road construction on Main Street will commence on Thursday September 24th; notices will be posted accordingly.
 - The municipal office will be closed on September 30th, 2026 in recognition of the National Day for Truth & Reconciliation.

14) INTRODUCTION OF FUTURE MOTIONS - None

15) CONFIRMING BY-LAW

Resolution #2026-228

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT By-Law No. 2026-039, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **September, 23, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

CARRIED.

16) CONSIDERATION OF A CLOSED SESSION

Resolution #2026-229

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT Council hold a Closed Session meeting as provided for by Section 239 (2)(j) of the Municipal Act, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2021-051, immediately following this council meeting to deal with: a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

17) ADJOURNMENT

Resolution #2026-230

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT we do now adjourn at 7:14p.m. until the Regular Council Meeting on October, 14, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator