

Regular Meeting of the Village of Sundridge Council

Wednesday, October, 22, 2025 at 6:30 p.m.

Village of Sundridge Council Chambers

TOWN HALL INFORMATION SESSION will be held at 6:00pm

Followed by the Regular Meeting of Council at 6:30pm

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/84747026754?pwd=LZ28dag5HyOoDgrogwS1S460FHc8vv.1>

COUNCIL AGENDA

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA * As Amended*

Moved By: Choose an item.

Seconded By:

THAT the agenda for the October 22, 2025 regular meeting be approved as amended to add Item (9.3) SSJ Arena & Hall Non-Voting Temporary Community Member.

Recorded Vote

For

Against

Abstain

Preston, Luke
Smith, Sharon
Whitmell, Vicki
Williamson, Fraser
Jackson, Shawn

3) **DECLARATION OF PECUNIARY INTEREST**

4) **PLANNING MATTERS - None**

5) **DELEGATIONS - None**

6) **PRESENTATIONS - None**

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – October 22, 2025

7 (E.2) FONOM elects new leadership

7 (E.3) Township of Stone Mills Resolution 23-696-2025 Re: Electoral Reform

7 (E.4) 2026 Phragmites Management and Costing Year over Year Plan

7 (E.5) Halton Region – Public Safety

7 (E.6) Township of Springwater – Elect Respect Pledge

7 (E.7) Township of Joly Resolution 2025-00308 SDMC - Board of Directors

8) **APPROVAL OF CONSENT ITEMS**

Moved By: Choose an item.

Seconded By:

THAT Items listed as Consent Items for October 22, 2025 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote

For

Against

Abstain

Preston, Luke

Smith, Sharon

Whitmell, Vicki

Williamson, Fraser

Jackson, Shawn

9) NEW BUSINESS/ACTION ITEMS

9.1. ACED – 2 Year Agreement

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receives the Almaguin Community Economic Development 2 Year Agreement Invitation and Draft Joint Services Agreement,

AND THAT _____

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.2. LBPOA Lake Health Roundtable Meetings
[motion introduced September 24th, 2025 by Shawn Jackson]

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of The Village of Sundridge will now include the Lake Bernard Property Owners Association Lake Health Roundtable meeting minutes in the committee reporting section of the council' agenda.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

Add-On Item

9.3. SSJ Arena & Hall Non-Voting Community Member
[Sharon Smith]

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receive Resolution #25-110, dated October 1, 2025 from the SSJ Arena & Hall Committee regarding the participation of a community member,

AND THAT Council grant an exception to the agreement to allow Bob Attwell to participate in committee business as a non-voting member for the months of November and December 2025.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

10) COMMITTEE REPORTS/MINUTES

Moved By: Choose an item.

Seconded By:

THAT Items 10 (A.1) to 10 (A.3) be received and discussed.

10 (A.1) SSJ Recreation Committee – October 2, 2025

10 (A.2) Phragmites Working Group – September 18, 2025

10 (A.3) Almaguin Community Economic Development – Sept. 18, 2025

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

11) STAFF REPORTS

11.1. Staff Report S2025-020 Council Polo Shirts

Moved By: Choose an item.

Seconded By:

THAT Council Receive Staff Report S2025-020 dated October 22, 2025, for the production of the Council polo shirts and That Council direct staff to proceed with Option # _____

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

11.2. Staff Report S2025-021 Public Private Partnership

Moved By: Choose an item.

Seconded By:

THAT Council Receive Staff Report S2025-021 dated October 22, 2025, regarding a public private partnership opportunity be received,

And THAT Council _____

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

11.3. Staff Report S2025-022 Commission of Documents

Moved By: Choose an item.

Seconded By:

THAT Council Receive Staff Report S2025-022 dated October 22, 2025, Regarding commissioning of documents be received;

AND THAT Council supports the request of Staff to provide commissioning services for the forms outlined in Section A of the report.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

12) BY-LAWS – None

13) ANNOUCEMENTS

- **Shawn Jackson**
- **Sharon Smith**
- **Luke Preston**
- **Fraser Williamson**
- **Vicki Whitmell**
- **Nancy Millar, Clerk Administrator**

14) INTRODUCTION OF FUTURE MOTIONS

15) CONFIRMING BY-LAW

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2025-044, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **October, 22, 2025**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

16) CONSIDERATION OF A CLOSED SESSION - None

17) ADJOURNMENT

Moved By: Choose an item.

Seconded By:

THAT we do now adjourn at p.m. until the Regular Council Meeting on November, 12, 2025, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

**Staff Follow Up
and Report to Council Master List**

Updated October 17 , 2025

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
27-Mar-24	Lions Park Playground Equipment THAT the Council for the Corporation of the Village of Sundridge discuss the parks play equipment AND THAT Council provide the following direction on what they would like to see done with each piece of equipment currently on site: 1. Large play apparatus – to be retained at this time 2. Spiral Slide – to be removed AND THAT Council discuss the above items as they pertain to the 2024 municipal budget, AND FURTHER THAT Council continues to discuss the replacement of the play apparatus at a regular meeting of Council in November of 2024.	#2024-071	Mayor and Deputy Clerk / Deputy Treasurer	Complete Order Placed Installation Spring/Summer 2026	22-Oct-25
08-May-24	Intersection of Main & Paget Street THAT the Council for the Corporation for the Village of Sundridge discuss visibility and safety concerns at the intersection of Main and Paget Streets, AND THAT Council would like to discuss these items with the Village Superintendent at a future meeting of Council.	2024-134	Village Superintendent & By-Law Enforcement	Assigned	To Be Confirmed

**Staff Follow Up
and Report to Council Master List**

Updated October 17 , 2025

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
08-May-24	High Street Addressing THAT the Council for the Corporation for the Village of Sundridge discuss possible solutions to concerns raised at the April 24, 2024 Town Hall Session about confusing addresses on High Street, AND THAT Council would like the Village Superintendent to provide his input/suggestions to alleviate the confusion of addressing on High Street	2024-135	Village Superintendent	Assigned	To Be Confirmed

**Staff Follow Up
and Report to Council Master List**

Updated October 17 , 2025

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
12-Mar-25	Enhancing Public Education and Training on Bear Management ... the Village of Sundridge take steps to enhance public awareness & training on bear management by: 1. Investigating opportunities to provide residents with further education on bear behaviour, attractant mgt, and response strategies, incl. distributing informational materials and hosting public workshops or presentations in collaboration with organizations such as Bear With Us and MNRF; 2. Engaging with the Ontario MNRF to seek support for this initiative, incl. requesting in person presentations, guidance on best practices, and potential funding or resources for community outreach; 3. Exploring partnerships with neighbouring municipalities, local conservation groups, & relevant stakeholders to implement joint initiatives that enhance regional bear mgt education efforts; 4. Encourage residents to participate in Bear Wise program and promote the use of MNRF's Bear Wise reporting line (866-514-2327) to ensure effective tracking & response to bear activity within the community; 5. Direct Staff to report back to Council with recommendations on implementing an ongoing bear mgt education initiative, including potential costs, available funding sources, and community engagement strategies.	2025-054	Clerk Administrator	In progress MNRF participating in Sunflower Festival with a booth to convey "Bear Wise" information	12-Nov-25

**Staff Follow Up
and Report to Council Master List**

Updated October 17 , 2025

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
April 23 2025	Employee Recognition Policy WHEREAS the Village of Sundridge values the dedication and long-term commitment of its staff; AND WHEREAS it is important to formally recognize years of service and show appreciation through milestone awards and annual staff events; AND WHEREAS the proposed Employee Recognition Policy outlines recognition at 5, 10, 15, and 20-year milestones, with formal in-person presentations and gifts at key intervals, and includes an annual Christmas luncheon to be organized at the Clerk's discretion and paid for by the Village as part of the staff recognition program; NOW THEREFORE BE IT RESOLVED THAT Council directs staff to develop an Employee Recognition Policy for review and consideration by council at a future regular meeting.	2025-112	Deputy Clerk	In progress Ad Hoc Committee (1 Rep Sundridge, 2 Strong) to be meeting to discuss Staff bonuses including employee recognition for all municipal and shared services employees	10-Dec-25

FOR IMMEDIATE RELEASE

FONOM Elects New Leadership at Parry Sound Board Meeting

October 4, 2025 – Parry Sound, ON – The Federation of Northern Ontario Municipalities (FONOM) held its Board of Directors meeting in Parry Sound on Friday, October 3rd, where the organization elected its new executive.

Mayor Dave Plourde of Kapuskasing was acclaimed as **President of FONOM**, succeeding **Danny Whalen**, who was recognized for his 15 years of service on the Board, including the past eight years as President.

The Board also elected **Deputy Mayor Maggie Horsfield** of North Bay as **First Vice-President**, and **Mayor Lynn Watson** of Echo Bay as **Second Vice-President**.

FONOM extended its sincere appreciation to Danny Whalen for his dedication and leadership. During his presidency, he:

- Steered FONOM through the unprecedented challenges of the COVID-19 pandemic.
- Supported SpaceX in securing Canadian BETA Test approval from the CRTC.
- Leveraged FONOM's political capital to host the second and third Northern Leaders' Debates, giving Northern Ontario a stronger voice in provincial discussions.
- Championed the GoNorth Project, which has reached over one million unique viewers, showcasing the opportunities of Northern Ontario.
- Spearheaded advocacy on bail reform, ensuring community safety remained a top priority.
- Worked with Minister Sylvia Jones, as Solicitor General, to secure financial compensation for volunteer fire services when called to respond within unincorporated areas.
- Worked collaboratively with all political parties, respecting diverse viewpoints while always advocating for the needs of FONOM's members.

“Danny has left a remarkable mark on FONOM and on Northern Ontario,” said incoming President Dave Plourde. “His leadership, vision, and tireless advocacy have strengthened our voice and advanced the priorities of our communities. On behalf of the Board, I thank him for his years of service.”

In addition to the election, the Board:

- Received a presentation from its auditor, Baker Tilly, on the 2024-2025 audit, confirming a clean audit.
- Discussed municipal concerns regarding Speed Camera resolutions.

FONOM looks forward to building on this momentum under its new leadership team as it continues to advocate for municipalities across Northeastern Ontario.

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Media Contact:

Dave Plourde, President

Federation of Northern Ontario Municipalities (FONOM)

705-335-1615 | fonom.info@gmail.com

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The Corporation of The Township of Stone Mills

4504 County Road 4, Centreville, Ontario K0K 1N0
Tel. (613) 378-2475 Fax. (613) 378-0033
Website: www.stonemills.com



October 7, 2025

Sent Via Email Only

Office of the Prime Minister
80 Wellington Street
Ottawa, ON
K1A 0A2

Re: Electoral Reform

Dear Honourable Mark Carney,

Please be advised that during the regular Council meeting of October 6, 2025, Township of Stone Mills Council passed the following motion,

Resolution 23-696-2025

That the resolution circulated from the Municipality of Brighton be received and supported.

Moved By Councillor Woodcock
Seconded By Councillor Fenwick
Carried

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

B Teeple

Brandi Teeple
Township Clerk
Township of Stone Mills
4504 County Road 4
Centreville, ON, K0K 1N0
Phone: 613 378-2475 ext. 225
Email: bteeple@stonemills.com

cc. Doug Ford, Premier of Ontario
All Ontario Municipalities

Enc. 1



Date: September 15, 2025

Resolution No. COU-2025-30

Moved By: Councillor Wheeldon

Seconded By: Councillor Rowley

Whereas Canadian governments at all levels are structured by and derive their legitimacy from democratic principles, practices, and norms;

And Whereas many countries around the world are experiencing increased political polarization and hostility, shifts toward authoritarianism, and the undermining of democratic norms;

And Whereas incivility and hostility increasingly define the political sphere in Canada at every level of government, but particularly in systems with political parties;

And Whereas this hostile political climate drives lower democratic participation, including low voter turnout and fewer and less diverse political candidates, resulting in a lopsided and unhealthy democracy;

And Whereas poor political health undermines the ability of democratic institutions to exercise effective leadership and overcome the unprecedented challenges of the 21st century;

And Whereas elections are one of the most central and participatory parts of Canadian democratic systems;

And Whereas numerous studies, including those by Parliamentary committees, have identified our First Past the Post electoral system as driving increasing polarization and declines in voter participation, and have recommended some form of proportional representation;

And Whereas electoral reform enjoys broad public support, with a majority of polling respondents who identify with every major party supporting change in the way that they vote;

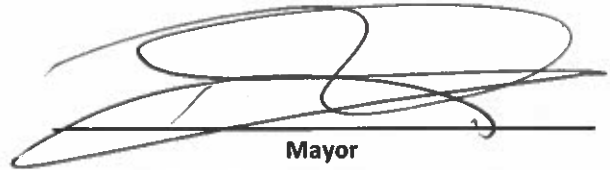
Therefore Be It Resolved that the Municipality of Brighton call upon the provincial and federal governments to enact electoral reform, adopting proportional systems in which every vote counts and polarization is diminished, in order to safeguard and empower Canadian democracy;

And Be It Further Resolved that this motion be circulated to Prime Minister Mark Carney, Premier Doug Ford, and all Ontario municipalities.

Carried

☒

OR Defeated

☐
Mayor

Recorded Vote		For Clerks Use Only			
Recorded vote called by: _____					
	For	Against	Abstain	Absent	COI
Mayor Brian Ostrander					
Deputy Mayor Ron Anderson					
Councillor Anne Butwell					
Councillor Hannah MacAusland					
Councillor Emily Rowley					
Councillor Jeff Wheeldon					
Councillor Bobbi Wright					
Total					
Carried ☐ Defeated ☐					Clerk's Initials

11.1.

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

Site 1. 114 Elizabeth Street	Year	Volunteers	Volunteer Hours (cane Cutters and spades)	Saw operator hours	Sheaves Removed	Leaf Bags	Truck Loads to landfill	Comments
	2019	26(8 youth)	71.5 hrs	4 hrs saw	40	8	4 trailer loads	Did not get it all
	2020	10 (1 youth)	35.5 hrs	2 hrs saw	Piled loose in trailer	-	1 trailer load	Did not get it all
	2021	16 (1 youth)	53 hrs	No saw	Piled loose in trailer	5	1 trailer load	Got it all/less in water
	2022	7(1 youth)	25.5 hrs	No saw	Piled loose in trailer	-	¾ trailer load	Got it all /less in water
	2023	14	28.5 hrs	-	Piled loose in trailer	-	1 Trailer load	Got it all
	2024	13 (1Y)	38.5 hrs	-	27 bundles	1	1 truck	
	2025	8 7 Total: 15 adults	10 hrs 17.5 hrs Total: 27.5hrs		Piled in trailer	10		Spaded /cut shore portion – dry land – then did it again when 2 nd cut in water – much less.
	2026		Decreasing hrs /increased success					Plan early cut(s) to shore and in water after July 15

Site	Year	Volunteers	Volunteer Hours	Saw operator hours	Sheaves Removed	Leaf bags	Truck loads to landfill	Comments
2. Union Street	2019	5	14.5 hrs	No saw	25 large	10	1	Did not get it all
	2020	Not done						Fence installed
	2021	6	9.5 hrs	No saw	9 sheaves	4	1	Did not get it all
	2022	4	11.5 hrs	No saw	8 large	2	1	Japanese Knotweed
	2023	10 (2y)	12.5 hrs	-	12	7		“ “
	2024	4	12 hrs	-	1	8 Phrag, 5 JKnotweed	1	
	2025	sprayed						
	2026	Monitor and respray regrowth						

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

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Site	Year	Volunteers	Volunteer Hours	Saw operator hours	Sheaves Removed	Leaf bags	Truck loads to landfill	Comments
3. Children's Garden	2018	10	20 hrs	2 hrs saw	10 large	6	1	
	2019	26 (5 youth)	26 hrs	No saw	10 large	6	1	
	2020	10	25 hrs	-	12 large	2	1	
	2021	9 (2 youth)	21 hrs	-	10 medium	-	1	
		3 (regrowth)	4.5 hrs	-	-	6	1/2	
	2022	5	10.5 hrs	-	6	-	1/2	
	2023	4	13 hrs	-	-	12	1	
	2024	2 2 2 2 6	3 hrs 1 hr 4.5 2 hr 16 hrs Total 26.5 hrs	-	-	4 2 7 4 17 Total 34 bags		
	2025	3 13(2 Y) Total: 16	3 hrs 13.5 hrs Total:16.5 hrs	-	- 5 sheaves	1 bag 7 bags Total: 8		Consider herbicide

Site	Year	Volunteers	Volunteer Hours	Saw operator hours	Sheaves Removed	Leaf bags	Truck loads to landfill	Comments
4. Pharmacy Shore	2018	9(1 youth)	11 hrs	-	7	4	1	
	2019	16 (6 youth)	16 hrs	-	7	4	1	
	2020	10	20.5 hrs	-	10	4	1	
	2021	6 (2 youth)	9 hrs	-	10	2	1	
	2022	4	9 hrs	-	-	9	1/2	
	2023	6 2	10 hrs 1 hrs	-	-	67 3 bags		
	2024	3 2 2	3 hrs 1 hrs 2 hrs Total 6 hrs			3 bags 1 bag 2 bags Total 6 bags		
	2025	5	5 hrs			3 bags		
	2026		Succeeding					Same

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

Site	Year	Volunteers	Volunteer Hours	Saw operator hours	Sheaves Removed	Leaf bags	Truck loads to landfill	Comments
5. Town Dock Shore	2019	19	57 hrs	1 hr saw	50	3	2	
	2020	14	35 hrs	-	Loose/loaded into truck		2	
	2021	4	15.5 hrs	-	12	1	1	
		7	21.0	-		9		
All three areas	2022	12(4 youth)	31.5 hrs	-	12	14	1	
All 3	2023	7 3	13 hrs 9 hrs Total: 22 hours	-	- 15	1 3	1 1	
Dock	2024	7 2	13 hrs 4 hrs Total: 17 hrs	-	12 0 Total 12 bundles	1 bag 6 bags 7 bags Total: 14 bags		
	2025	13 2 4	26 hrs 2 hrs 5 hrs Totals 33 hrs		18 - - Total: 18 bundles	5 bags 2 5 Total: 9 bags		
	2026							Consider herbicide in 2027?

6. Lions Building/ Caswell's	2018	5	16 hrs	No saw	10 sheaves	5	1 truck load	
	2019	15	45 hrs		12 sheaves	10 bags	2 truck loads	
	2020	7	32 hrs		10 sheaves	7 bags	1 truck load	
	2021	7	6 hrs			6 bags	½ truck load	Much less
See above	2022							
See above	2023							
	2024	4	2 hrs 14 hrs Total 16 hrs			2.5 bags 14 bags Total 16.5 bags		
	2025	5 4	11.5 hrs 4 Total: 15.5 hrs		18 sheaves	7 bags 4 bags Total: 11 bags		
	2026		Smaller					Same

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

Site	Year	Volunteers	Volunteer Hours	Saw operator hours	Sheaves Removed	Leaf bags	Truck loads to landfill	Comments
7. United Church Manse	2019	11	29 hrs	1 hr saw	35	1	1 truck load	
	2020	6	22 hrs	-	16	-	1 truck load	
	2021	10	19 hrs	-	16	-	½ truck load	Less but lots in mucky area at back
	2022	9	13 hrs	-	35	4	1 truck load	Got it all
	2023	6	19 hrs	-	18	7	1 truck load	
		6	17 hrs	-	26	2	1 truck load	
	2024	2	2 hrs	-	-	4 bags	“ “	
	2025	3 7 Total: 10	4.5 hrs 12.5 hrs Total: 17 hrs	- 1 hr	- 7 sheaves	3 bags 10 bags Total: 13 bags		
8. Presbyterian Church Shore	2019	12	29 hrs	-	35	2	1 truck load	
	2020	20	24.5 hrs	-	12	-	1 truck load	
	2021	10	10 hrs	-	7	-	½ truck load	Much less
	2022	6	20.5 hrs		25	-	1 truck load	
Combined with United Church Manse	2023							
	2024	6	18 hrs	-	20	1	1 truck	
	2025	10	16 hrs	-	9 sheaves	11 bags		
	2026							Use saw/continue twice per season

Site	Year	Volunteers	Volunteer Hours	Saw operator hours	Sheaves Removed	Leaf bags	Truck loads to landfill	Comments
9. Sewage Pumping Station	2018	9	25 hrs	-	9	20		Towering over heads

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

							2 Trucks	
	2019	26	26 hrs	-	10	12	1	
	2020	8	15 hrs	-	8	10	½	
	2021	11	15 hrs	-	4	7	½	Spading now
	2022	See combined sites below						
				-				
10. HANDS Children's' Mental Health	2018	9	25 hrs	-	8	24	2 Trucks	15 feet tall
	2019	10 (2 y)	17 hrs	-	17	10	1	
	2020	8	12.5 hrs	-	8	8	1/2	
	2021	11	15 hrs	-	8	7	1/2	Spading now
Combined sites	2022	6	18 hrs	-	6	6 + 3 =9	1/2	Sites done at same cut
	2023	11(1Y)	25.5 hrs	-	7	3 bags	1/2	
	2024	9 2 2 2 3	15 hrs 1 hr 4.5 hr 2 hr 9.5 hr Total 32 hrs	-	- 12 sheaves Total 12	9 2 4 bags 2 bags 1 bag Total 18 bags		
	2025	3 4 4 1 Total: 12	3.25 6 4 1 Total: 14.25 hrs			4 5 5 1 Total: 15 bags		
	2026							Succeeding – same x 2
Site	Year	Volunteers	Volunteer Hours	Saw operator hours	Sheaves Removed	Leaf bags	Truck loads to landfill	Comments
11. Private Road Lake Bernard Drive	2021	7	10.5 hrs	No saw	5	5 bags	1 truck load	On Train track easement – asked for management
	2022 2 nd cut 3 rd cut	5 (1youth) 8 1(owner)	6.5 hrs 19.5 3 hrs	-	20 sheaves	7 bags 4 bags 6bags	1	CN notified 2 nd time
	2023	8 (2 y)	14 hrs	4 hrs		26 bags	2 trucks	
	2024	11	20 hrs	2 hrs		27 bags		

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

	2025	8	8.75	-	4 sheaves	7 bags		
	2026							Cut twice?spades

Site	Year	Volunteers	Volunteer Hours	Saw operator hours	Sheaves Removed	Leaf bags	Truck loads to landfill	Comments
12. West End Stand (1.3 acre shore stand)	2019	27 volunteers	118 hrs	27hrs	-	-	Piled on site	
		23 volunteers	74 hrs	34				
		11 volunteers	48 hrs	25,5				
			Total 240 hrs	Total 86.5				
	2020	10 volunteers	30 hrs	3 hrs			Piled on site	
		13 volunteers	36.5hrs	12 hrs				
		13 volunteers	39 hrs	12.5 hrs				
		9 volunteers	33 hrs	9 hrs				
		6 volunteers	11 hrs Total 149.5 hrs	Total 36.5	-	-		
	2021	14 volunteers	64.5 hrs	10 hrs	-	-	Piled on site	Sinking/less dense/wet/fewer flowers and seed pods
		2 volunteers	-	10 hrs	-	-		
		3 volunteers	-	14 hrs	-	-		
			Total 64.5 hrs	Total 34 hrs				
	2022	21 volunteers	95 hrs	5 hrs			Piled and 3 truck loads removed	Smaller, narrow stems, less dense
		13	68.5 hrs	11 hrs			Saws on edge/piled	
			Total 163.5					
	2023	9	20.5 hrs	2 hrs	40	28 bags	2 truck loads	winter

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

	2023	Summer herbicide application						
	2024	Winter 8 Winter 6 Winter 11 6 adults 6 adults 5 adults 2 adults Totals 43	14 hrs 13 hrs 44.5 hr 14.5 hr 14.5 12 hrs 8 hrs Total: 120 hrs	1 hr paid 1 donated 2 hr paid 1 paid, 1 donated 3 hrs 3 hrs again 5.5 hrs 4.0 saws Total 21.5 hrs paid 2 donated	-	17 bags 15 bags 59 bags 2 bags - 93 bags		3 winter cuts Edge not sprayed cut and piled
	2025	8 10 3 Total:21	16 hrs 40 hrs 3 hrs Total:59 hrs	Truxor edge/piled				Reed area cut and moved by volunteers
	2026							Herbicide

13. West End Stand (0.9 acre lakeside first cut)	2021	21 (6 youth) 15 (1 Youth)	140 hrs 113 hrs Total 253	IPCC team 2 cutting and Truxor			65 boat loads = 20 truck loads	IPPC Truxor and four of team
	2022	Summer herbicide application						
	2023	Touch up application						
	2024	monitoring						Removal small stalks monitoring
	2025	monitoring						monitoring

14. 23 Tamarack behind garage	2020	10 volunteers	16 hrs	3hrs saws		6 bags	
	2021	6	13.5 hrs	4 hrs saws	60 sheaves	10	3 truck loads
	2022	5	5.5	Cut by Truxor	10 sheaves	18	1 truck load

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

	2023	12(1Y) 11(1 Y)	11 hrs 23 hrs	1 hrs saw 2.5 hrs	20 60 +	2 2	2 trucks 1.5 truck loads
	2024	Herbicide application					
	2025	Herbicide monitoring					Herbicide two areas not done in 2024

15. 67 High Rock Drive – (Andersons)	2020	10 volunteers	39hrs	12 hrs saws			4 truck loads
	2021	Self managed/not done					
	2022	13	40 hrs	7.5 hrs	35 +	piled	1 truck
	2023	6 volunteers Truxor 4	16 hrs 99 hrs (combined with Archibalds) 10 hrs Pick up dry pile	2 hrs	-	-	2 trucks
	2024	6 adults 13 adults Truxor	9 hrs 34.5 hrs	2 hrs	65 sheaves	22 bags 1 bag	1 truck Muskrat dens
	2025	1 18 (11y) Total: 19 hrs Truxor	0.75 saw 47.5 hrs Total: 48.25 hrs		18 sheaves		Truxor cut and raked
	2026						spray

16. 89 High Rock Drive (Archibalds)	2021	2(owners) 18(8 youth)	10 volunteer hrs 45.5	4 saw hrs	25 sheaves 72 sheaves	11 bags 6 bags	1 truck load 4 truck loads
	2022	9	22 hours	3 saw hrs	50 sheaves	3 bags	1 truck load
	2023	Truxor with others 19 volunteers (8Y)	46 hrs (Combined with 109 High Rock)				
	2024	13 Truxor	7 hrs	-	10 sheaves	3 bags	1 truck

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

	2025	Truxor	Cut raked piled		Growing in front of R BnB	Not allowed in front	
	2026						herbicide

17. 99 High Rock Road (Dominik)							
2021	11(1 Y) Truxor	8 hrs	2 saw hrs	20 sheaves		1 truck	
2022	Owner removed						
2023	19 (8 youth) Truxor	46 hours	Truxor	100 plus	26 bags	3 loads	
2024	13	7 hrs	Truxor	10	3 bags	1 truck	
2025	Done with kemps						Almost gone
2026							Continue

18. 109 High Rock Drive(Donna Kemp)	2020	11	25 volunteer hrs	20 saw hrs	-		5 truck loads
	2021	12(1 youth)	13.5 volunteer hrs	3 saw hrs	70 sheaves	10 bags	3 truck loads/much less
	2022	5 volunteers + 3 to bring to road	16.0 + 4.5 volunteer hrs	-	12 sheaves	27 bags	1 truck load Very hot day
	2023	Truxor with others					
	2024	14 Truxor 14 day 2	20 hrs		25 sheaves	6 bags	1 truck
	2025	6 3 2 Total: 11	24 hrs 1.5 hrs 1 hr Total: 26.5 hrs		28 sheaves	2 bags	
	2026						Cut x 3 ?

19.139 High Rock Drive (Delucca)	2020	4 volunteers 6 volunteers	13 volunteer hrs 15 hrs	- -	20 sheaves -	5 bags 3 bags	2 truck loads 1 truck load	
	2021	5 (2 youth) 15 (5 youth)	13 volunteer hrs 25.5 volunteer hrs	2 saw hrs 3.5 saw hrs	50 sheaves	10 bags	3 truck loads	Stand extends around the corner

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

	2022	9 (3youth) 5 volunteers 4 volunteers	12.0 volunteer hrs 7.5 volunteer hrs 4.0 volunteer hrs	2.5 saw hrs 2.5 saw hrs -	30 sheaves	12 bags	2 trucks	Stand continues to next property
	2023	8	31.5 hrs	4 hrs	75 sheaves	-	3 trucks	
	2024	22 (7 Y) 22 Truxor	60 hrs	-	60 sheaves	16 bags	3 trucks	
	2025	17	41 hours	3 hrs saw	90 sheaves	2 bags		
	2026							Same

20. 251 High Rock Road (George Ward /Robin Anderson complex)	2024	3 adults 6	9 hours 18 hrs	- 5 hrs	- 33 sheaves	15 bags 4 bags	2 truck loads	
	2025	2 7(2 Y) 4 10 7 4 6 Total: 40	1 hr 19 6 25 18.5 12.5 15 Total:97 hrs	- 1.5 hrs 2.5 1.5 - 1.5 Total: 7 hrs	- - 22 sheaves Piled Piled Piled Total: 22	2 bags - 8 bags Total: 10		Not completely cut
	2026	assess						herbicide

21. 293 High Rock Drive (Lisa Rezler Ian May)	2020	12	40 volunteer hrs	2 saw hrs			1 Dump Truck	
	2021	17(3 youth)	49.5 volunteer hrs	7 saw hrs	36 sheaves	4 bags	4 Truck loads	
	2022	11 (3 youth) 4 2 2	21 volunteer hrs 6 volunteer hrs	3.5 saw hrs	40 + sheaves	4 bags 10 bags 9 bags 9 bags	1 truck 1 truck 1 truck 1 truck	

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

			4 hrs approx. 4 hrs approx.					
	2023	13(2 Y)	28.5	-	30 sheaves	2 bags	1	
	2024	9	22.75 hrs	6 hrs	38 sheaves	6 bags	1.5 trucks	
	2025	9	26.5 hrs	-	28 sheaves	1 bag	1	
	2026							Go early to dry area

22. Strong Township ditch/shore area beside #293 High Rock Drive	2021	7(2 youth)	24.5 volunteer hrs.	6 saw hrs.	30 sheaves	-	4 truck loads	Did not get it all.
	2022	7 3	24 volunteer hrs 1.5 hours	5 saw hrs	30 sheaves 15 sheaves	2 leaf bags	1 Dump truck 1 Truck	Did not get it all
	2023	1 4	1 hr 13 hrs	1 saw hr 2.5 hrs	45 sheaves		1 truck	
	2024	9 adults 7 adults 2 adults Totals 18	19 hrs 14.5 1.5 hrs 35 hrs	2.75 hrs 2.0 hrs 1.5 hrs 6.25 hrs saws				Muskrat dens
	2025	6 adults 5 Total: 11 Herbicide to ditch area	7 hrs 20 hrs Total: 27 hrs	1 hr	6 sheaves	3 bags		Piled on shore
	2026							Assess/do in water x 2

23. 65 Turtle Lane beach removal and garden tarped	2020	8 volunteers 4	27 volunteer hrs 15 volunteer hrs	- 9 hrs saws	20 sheaves 15 sheaves	7 bags 15 bags	2 truck loads 1 truck load	Garden tarped
Beach only	2021	14 volunteers	49 volunteer hrs	No saw	30 sheaves	8 bags	2 truck loads	Garden now mowed
Beach only	2022	6 volunteers	16.5 volunteer hrs	Saw 3.5	45 sheaves	3 bags	1 truck load	Brush pile has Phrag

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

Beach only	2023	5	15 hrs	-	27	-	1 truck load	
	2024	7 adults 2 adults 3 adults Total 12	31.5 hrs 4 hrs 4 hrs 40 hrs		20 bundles	9 bags	1 truck	Neighbours cut brush pile and along driveway
	2025	10 5 Total: 15	24 hrs 5 hrs Total: 29 hrs	4.5 saw hr	28 bundles	10 bags		
	2026							same

24. High Rock 843 High Rock Drive	2021	6 (1 youth)	17 volunteer hrs	No saw	21 sheaves	No bags	2 truck loads	
	2022	3	7.5 volunteer hrs	-	15 sheaves	1 bag	1 truck load	
	2023	4	6 hrs	-	4 sheaves	1 bag	½ truck	
	2024	2	3.5		1 sheave	2 bags		
	2025	3	6 hrs			6 bags		
	2026							Same /or twice

25. The Dam (in water and along Bernard Creek)	2019	15 (2 youth)	90.25 volunteer hrs	14 hrs saws	259 sheaves	10 bags	5 truck loads	Huge effort/muck Did one side in water
	2020	12	39.5 volunteer hrs	18 hours saws	Loaded 7tarp loads loose	3 bags	1 Dump Truck + 1 half ton	In water/shore Bernard Creek
	2021	12(10 youth)	49.5 volunteer hrs	8.0 hours saws			6 Truck loads	In water done
In water cut	2022	8	19.5 volunteer hrs	1.5 hours	35 sheaves	3 bags	1 Truck load	Did not get it all
	2023	10 3	35.5 hrs 2 hrs	8.5 hrs	75 + sheaves	3 bags 3 bags	5 trucks	
	2024	8	28 hrs	7.5 hrs	many		1 dump truck	
	2025	9	30.5 hrs	3 hrs	105 sheaves	11 bags		
	2026							Herbicide

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

26. The Dam (ditches)	2021	15(6 youth) 3 8 1	33.5 hrs 19.0 hrs 22.5 hrs 1.5 hrs Total 76.5 hrs	6.5 hrs saws 14.0 hrs 5.5 hrs -	45 sheaves 75 sheaves 30 sheaves -	15 13 13	5 Truck loads 5 Truck loads 2 Truck loads 1 Truck load	Ditches Ditches Ditches Ditches/did not get it all
	2022	10 (3 youth) 20 (13 youth)	31.0 hrs 54.5 hrs Total 85.5 hrs	5 hrs saws 6.5 hrs saws	50 sheaves 80 sheaves	6 4 bags	2 Truck loads 2 Truck loads	Ditches/Turtle sighting
	2023	Herbicide application 10	24.75 hrs Picking up stalks	7 hrs saws		5 bags	4 truck loads	
	2024	2 6 Herbicide application	1 hr 18.5 hr	1 hr 7 hrs		1 bag		Cut stalks Stalks – piled
	2025	Monitor /touch up						

27. Dam private property lake side	2024	owner managed minimal assistance						
	2025	Herbicide						Need stalks removed
	2026	Touch up						

28. The Dam – strip between Archie McLarens and Ken's	2023	7 adults	17hrs	5 hrs saws	-	41 bags	3 trucks
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2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

	2024	-not done					
	2025	Sprayed					Need stalks removed
	2026	Touch up?					

29. The sewage Lagoons				
	2025	Sprayed for the first time in 2025		Permission village/clean water /sewage lagoons operator
	2026	Reassess/touch up		Remember stand along creek - reassess

30. 16 Birch Lane (Brimacombe)	2020	28	99.5 hrs	14 hrs saws	-	-	2 Trailer Loads	2 stands
	2021	10 (2 youth)	35 hrs	No saws needed	-	-	1/3 Trailer load	Much less
	2022	Stand 1: 2 volunteers Stand 2: new owner 2 volunteers	4 hrs 7.5 hrs	No saws	3 leaf bags 1 leaf bag	- 22 sheaves	1 truck load	Much less 2nd stand late in season
	2023	Self managed			1 ½ bags			
	2025	Self managed			A few stalks in rock			
31. 109 Birch Lane (Mary Brimacombe)	2022	1 volunteer	1 hr	-	1 bag	3 sheaves	-	
	2023	1	1 hr					
	2024	1	½ hr					
	2025	1	same					

32. 1085 High Rock Rd (Teresa Oliver)	2023	3	9 hrs	-	15 sheaves	2 bags	1 truck	
	2024	3	13 hrs		12 sheaves	1 bag	1 truck	
	2025	4(1 Y)	13 hrs				Small aluminum boat load	

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

	2026							Go earlier

33. 4 Crescent Road (R BnB))	2022	4 volunteers	11.5 hrs	No saw	4 leaf bags	20 sheaves	1 truck load	1st cut
	2023	Unable to book						R BnB
	2024	3 volunteers	9.5 hrs	-	2 bags	13 sheaves		
	2025	Self managed						
	2026							ask

34. 36 Crescent Road (Karen Tonelli)	2022	7 volunteers 13 volunteers 5 volunteers 4 volunteers 1 volunteer	19.5 hrs 31.5 hrs 7.5 hrs 7.5 hrs 3.0 hrs =	- 3.5 hrs saw 2.0 hrs saw 2.0 hrs saw -	12 bags 12 bags - - 4	- 60 + sheaves - 60	1 Truck 1 Truck - 1 truck	
			Total 69 hrs		28 bags	120 sheaves	3 trucks	
	2023	1 volunteer 10 (1 Y)	1 hr 36 hrs	1 hr saw 7.5 hrs	1 bag	100 Sheaves	3 trucks	piled
	2024	3 12	3 hrs 30 hrs	1 hr 3.5 hr	11 bags 1 bag	55 sheaves	1 truck 2 truck	
	2025	4 8 Total: 12	6 18.5 Total: 24.5 hr	1.5 hr 4.5 hr Total: 6 hr	1 bag 5 bags Total: 6	40 sheaves 53 sheaves Total: 93	2 trucks	
	2026							Early cut then late

35. 364 Crescent Road (Julie Tunnicliff)	2021	13 (1 youth)	45.5 hrs	4 hrs saws	Loose loaded in truck	6 truck loads	Large stands properties both sides	
	2022	9 volunteers	33.5 hrs	6.5 hours Saw used both sides	Loose loaded in truck	6 loads	Removed cut Phrag from adjacent lot	
	2023	10	24.5 hrs	7 hrs	75 sheaves	3 trucks		
	2024	5 adults 2 7 Total 14	3.5 hrs 5 hrs 14 hrs 22.5 hrs	0.75 hr - 2.0 owner	15 sheaves 8 bags 3 bags 5 sheaves	1		

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

				2.75 hrs saws	20 bundles 11 bags			
	2025	6	9 hrs	1.5 hr	20 sheaves			
	2026							Ask/same

36. 370 Crescent Road (Elaine O'Doherty)	2022	2 3 volunteers	2 hours 3 hours	1 hour saw	3 leaf litter bags	20 bundles	1 Truck load	Small Phrag site. Repeated removal will work.
	2023	3	1 hr	0.5 hr		3 bundles		
	2024	1	1 hr	-	1 bag			
	2025	4	2 hr		2 bags			
	2026							same

37. 678 South Bernard Lake Road and 66 foot Right of way Strong Twp (Don Ambeau)	2022	11 (5 youth) 13 (5 youth) 6	30.5 hours 40 hours 31.5 hours = 102 hours	No saw No saw 5 hrs owner	3 leaf bags 2 leaf bags -	50 +sheaves 55 sheaves 100 + sheaves	1 Truck 1 Truck 2 trucks	
	2023	8 adults	48 hrs	1 hr owner 3.5 hrs us	4 bags	100 + sheaves	4 trucks	
	2024	Owner hired own saw op and did on own					2 – 3 truck loads	
	2025	Herbicide 8 adults	34 hrs	8 hrs saws donated		95 sheaves		
	2026	Assess retreat any new growth						

38.733 High Rock Rd (Jeff Peters)	2023	2		5 hrs	-	9 sheaves	1 bag	½ truck
	2024	2		3 hrs	-	1	2	
	2025							

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

39. 698 South Lake Bernard Road (Kim Cousin)	2022	13(5 y) 2 owners	17.5 hrs 3 hrs	4 hours saws	7 bags	40 sheaves	1 truck	First year
	2023	6	17 hrs	2 hrs		75+ sheaves	1 truck	
	2024	5 7	15 hrs 14 hrs	- 1.25 hr	3 bags 3 bags	14 sheaves 16 sheaves	1	Got more in brush
	2025	8	27 hrs	3 hrs	4 bags	51	1	
	2026							Same

40. Strong – Joly Boundary Road/ Joly side	2021	1 volunteer	1 hour	-	No bags	2 sheaves	Taken by volunteer to landfill	
	2022	1 volunteer	¾ hr	-	-	1 sheave	Taken by volunteer to landfill	
	2023	-						
	2024	-						
	2025	sprayed					In wet land as well	
	2026	Assess /get regrowth					Herbicide/drones?	

41. Albert Street North – 2022 both sides on ramp: 1 volunteer 5.5 hrs 6 sheaves

2025 – sprayed

2026 – need aqua habitat

42. Pevensey Road Phrag stand:

2022 1 volunteer, 0.5 hr, 1 bundle

2023 1 volunteer, 20 min., ¼ bundle

2024 - gone

43. Strong -Joly Boundary Road/Strong Township side

One Phrag fighter second year removal. 1 smaller bundle and ¾ hour volunteer time.

Strong – Joly Boundary Road/Strong side	2021	1 volunteer	1 hour	-	No bags	2 sheaves	Taken by volunteer to landfill	
	2022	1 volunteer	¾ hr	-	-	1 sheave	Taken by volunteer to landfill	
	2023							
	2024							
	2025	sprayed						

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

44. Old Man's Lake - Not sure being managed – have emailed- tried to book date

2022 – done

2023- ?

2024 – 2 adults, 3 hrs - self managed

2025 – visited /emailed, DNA test neighbour site- positive for invasive Phrag.

2026- encourage self management

Old Man's Lake	2021	7	17.5 hrs	-		12 bags	1 truck load	New group
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45. Shaws – Brenda and Alan 2021, 2022 and 2023 - 4 phraggers, 4 hrs 1 bag

2025- gone

46. Albert St South Aggregate Lot (privately owned) Industrial

2022 - Sprayed backpack sprayers by Invasive Phragmites Control Centre (IPCC).

2023 – sprayed phrag

2024 – sprayed JKnotweed

2025 – sprayed JKnotweed

2026 – assess and monitor

47. Roadside Ditch opposite Layolami

Sprayed 2022/ Stalks removed 3 volunteers,(2 Y) 9 hrs., 1 hr saw, 11 bags

2024 and

2025 - clear

48. Strong Township office property

Herbicide 2022 at edge of property towards creek

2023 clear

Herbicide 2025 at edge of White Building ditch

2026

49. Magnetawan Quarry

Magnetawan Quarry	2023	8 adults	34 hrs	8 saw hrs	20 sheaves	3 bags	3 trucks
	2024 self managed						

50. Hubbert's Pond

2023 -5 adults, 5 hours, ½ truck

2024 – self managed

2025 – difficulty

2026 – need herbicide

51. 13 Fern Glen Rd Round Lake

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

2023 – 2, 3 hrs, 2 bags loosely packed

2024- self managed

52. Premier Road Access area

2023 – 9 adults, 31 hours (they removed biomass)

2024 - 7 adults, 19.5 hrs, 13 bags,

2025 – 9 adults, 25 hours, 9 bags

2026- North Bay group?

53. Canadore College site

2024 12 adults, 12 hours, 1.5 truck loads

2025 – self managed

54. 94 Bernard Crescent

2023 - mowed

2024 – 3 adults, 3 hours, 3 bags

2025- 4 adults, 2.5 hrs, 3 bags

2026 -

55. 504 Lakeshore Drive

Owner managed until 2024 – assistance 7 adults, 27.5 hrs, 13 bags

2025 – returned to owner

56. 581 High Rock Road Barb (Delarue Taylor)- 2024 3 adults, 3 hrs., 2 bags

57. 639 High Rock Road (Jones) – 2024 2 volunteers, 1.5 hrs, 3 bags

58. Stenning Electrical /RLS Controls

2019 2 adults, 24 hours, 25 sheaves, 1 truck load

2020 – self managed

2025 – sprayed

2026 – assess/monitor

59. Evergreen Heights Sr Public School

2023 5 adults, 15 youth, 35 hours, no saw, 15 bags

2025 – not done

2026 – MTO?

60. The Bistro

2024-

2025 3 adults, 3 hr 1 bag, 2nd cut 2 adults, 1 hr 1 bag

2026 – assess/same

61. Ryerson -19 Starratt Road

2025 - 6 adults, 18.5 hrs, 20 sheaves, 1 bag – burned on site in fall

2026 – Magnetawan group?

62. Milton Lake 9521 ON-522 Carol Foote

2026 Phragmites Management Year over Year Costing /Progress and Plan going Forward

2025

8, 22 hrs, 3 saw hrs, piled on site

5, 15 hrs, 1 saw hr, piled on site

Total: 13 volunteers, 37 hrs, 4 saw hrs

63. Dokis Point Nipissing First Nation (guest)

20, 8 youth, 80 hrs, 70 sheaves – dried on granite back from shore

64. 3 Lake Bernard Carolyn Miller –

2025, 2, 1hr , 1 bag

65. 923 High Rock Road (Mary and George Aldridge)and neighbour

2025 – 2, 4 hrs, 6 bags



VIA EMAIL

Friday, October 3, 2025

Corporate Services Department
Legal Services
Office of the Regional Clerk
1151 Bronte Road
Oakville, ON L6M 3L1

The Right Honourable Mark Carney, Prime Minister of Canada
The Honourable Sean Fraser, Minister of Justice and Attorney General
The Honourable Gary Anandasangaree, Minister of Safety
The Honourable Ruby Sahota, Secretary of State
The Honourable Doug Ford, Premier of Ontario
The Honourable Doug Downey, Attorney General
The Honourable Michael Kerzner, Solicitor General

Please be advised that at its meeting held on Wednesday, September 17, 2025, the Council of The Regional Municipality of Halton unanimously adopted the following resolution:

RESOLUTION: Public Safety Requirements to Protect Our Communities

WHEREAS community safety is the foremost responsibility of all levels of government, including federal, provincial/territorial, and municipal authorities;
AND WHEREAS recent violent home invasions in Halton Region and across Canada highlight the ongoing need to evaluate and strengthen bail laws and the administration of justice to better protect communities;

AND WHEREAS repeat violent offenders continue to be granted bail in some instances, placing victims, families, and first responders at risk, and public confidence in the justice system is undermined when such offenders are quickly returned to the community;

AND WHEREAS the federal government passed Bill C-48, which came into force in January 2024, introducing key reforms to the Criminal Code, including:

- A new reverse onus provision targeting repeat violent offending involving weapons,
- An expanded list of firearms offences triggering reverse onus,

- Requirements for courts to consider an accused's violent history and state on the record their consideration of community safety;

AND WHEREAS the federal government has committed to tabling additional legislation during the Fall 2025 session of Parliament to further strengthen community safety, including reforms related to bail and sentencing;

AND WHEREAS the provinces and territories are responsible for the administration of justice, including:

- Appointing justices of the peace and judges,
- Managing court operations and bail monitoring,
- Hiring and managing Crown Attorneys,
- Funding and overseeing provincial police services and detention centres;

AND WHEREAS on November 13, 2024, the Police Association of Ontario (PAO), the Ontario Provincial Police Association (OPPA), and the Toronto Police Association (TPA), representing 35,000 police members in Ontario, called for urgent action to ensure violent and repeat offenders are not released pending trial, and similar calls have been echoed by the Canadian Association of Chiefs of Police and Canada's Premiers;

AND WHEREAS strengthening bail provisions and the broader justice system requires ongoing collaboration across all levels of government, and doing so would reduce pressures on local police services, the courts, and municipalities;

NOW THEREFORE IT BE RESOLVED:

THAT Halton Regional Council:

1. Recognizes the steps already taken by the federal government through Bill C-48 and acknowledges the commitment to introduce further legislation in Fall 2025;
2. Calls on the Government of Canada to prioritize and expedite the introduction of its promised bail and sentencing reforms in the upcoming session of Parliament;
3. Calls on the Province of Ontario to invest in and strengthen the administration of justice, including:
 - Enhancing bail enforcement and monitoring,

- Increasing resources for Crown prosecutors and court operations, including the previously announced courthouse for Halton
- Expanding judicial capacity and detention infrastructure;
- 4. Encourages a national, coordinated approach involving all levels of government to ensure community safety is not compromised by gaps in bail or sentencing systems.

AND BE IT FURTHER RESOLVED:

- THAT Halton Regional Council calls for the following policy considerations in future reforms:
 - Expanding reverse onus provisions for repeat violent offenders,
 - Establishing stronger mandatory bail conditions, including firearm prohibitions, curfews, electronic monitoring, and no-contact orders,
 - Limiting multiple bail releases for individuals with histories of serious violent offences,
 - Improving inter-agency information sharing among police, Crown prosecutors, and corrections,
 - Prioritizing victim and community impact in bail decisions;
- THAT Halton Regional Council calls on the federal and provincial governments to review Criminal Code time limits and rules for stay of proceedings in cases involving serious and violent offences;
- THAT this motion be forwarded to:
 - The Prime Minister of Canada, the Minister of Justice and Attorney General of Canada, the Minister of Public Safety, the Secretary of State (Combatting Crime),
 - The Premier of Ontario, Attorney General of Ontario, the Solicitor General of Ontario,
 - All federal and provincial parties in the House of Commons and Ontario Legislature;
 - Halton's Members of Parliament and Members of Provincial Parliament,
 - The Canadian Association of Chiefs of Police, the Ontario Association of Chiefs of Police, the Police Association of Ontario, and the Ontario Provincial Police Association;
 - Ontario Association of Police Service Boards (OAPSB) and Canadian Association of Police Governance (CAPG);

- Halton's Local Municipalities;
- THAT this motion be shared with the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), and all municipalities across Ontario and Canada, encouraging them to pass similar motions in a spirit of collaborative, cross-jurisdictional reform.

If you have any questions, please contact me at the email address below.

Sincerely,



Graham Milne
Regional Clerk
Graham.Milne@halton.ca

c.

The Honourable Pierre Poilievre, Leader of Official Opposition

Yves-François Blanchet, Leader of Bloc Québécois

Don Davies, Interim Leader of NDP

Elizabeth May, Leader of Green Party

Halton MPs

Halton MPPs

Canadian Association of Chiefs of Police

Ontario Association of Chiefs of Police

Police Association of Ontario

Ontario Provincial Police Association

Ontario Association of Police Boards

Canadian Association of Police Governance

City Clerk's Office, City of Burlington

Valerie Petryniak, Town Clerk & Director, Legislative Services, Town of Halton Hills

Meaghen Reid, Director, Legislative & Legal Services/Town Clerk, Town of Milton

William Short, Town Clerk, Town of Oakville

Association of Municipalities of Ontario (AMO)

Federation of Canadian Municipalities (FCM)

all municipalities across Ontario and Canada

October 16, 2025

Sent via email: resolutions@amo.on.ca

Association of Municipalities of Ontario (AMO)
800 – 155 University Avenue
Toronto, ON M5H 3B7

RE: Elect Respect Pledge

Please be advised that at its Regular meeting on October 1, 2025, Council of the Township of Springwater passed the following resolution:

C371-2025

Moved by: Councillor Moore

Seconded by: Councillor Thompson

Be it resolved that the correspondence from the Township of Southgate regarding the Elect Respect pledge; be received and supported as outlined below:

Whereas democracy is healthy when everyone is able to participate fully and safely and contribute to the well-being of their community; and

Whereas we are witnessing the dissolution of democratic discourse and respectful debate across all levels of government and in neighbouring jurisdictions; and

Whereas Ontario's municipally elected officials and municipal staff are dealing with increasingly hostile, unsafe work environments facing threats and harassment; and

Whereas social media platforms have exacerbated disrespectful dialogue, negative commentary, and toxic engagement which disincentivizes individuals, especially women and candidates from diverse backgrounds from running for office; and

Whereas better decisions are made when democracy is respectful and constructive and the voices of diverse genders, identities, ethnicities, races, sexual orientation, ages and abilities are heard and represented around

municipal council tables; and

Whereas the Association of Municipalities of Ontario's Healthy Democracy Project has identified concerning trends with fewer people voting in local elections and running for municipal office; and

Whereas in 2024, female elected representatives from across Halton formed a group called H.E.R. (Halton Elected Representatives) which pledged to speak out against harassment and negativity in politics and called on elected officials to uphold the highest standards of conduct; and

Whereas H.E.R. Halton has launched a campaign called Elect Respect to promote the importance of healthy democracy and safe, inclusive, respectful work environments for all elected officials and municipal staff that encourages individuals to participate in the political process.

Now Therefore Be It Resolved That the Council of the Township of Springwater supports the Elect Respect pledge and commits to:

- Treat others with respect in all spaces—public, private, and online
- Reject and call out harassment, abuse, and personal attacks,
- Focus debate on ideas and policies, not personal attacks,
- Help build a supportive culture where people of all backgrounds feel safe to run for and hold office,
- Call on relevant authorities to ensure the protection of elected officials who face abuse or threats, and
- Model integrity and respect by holding one another to the highest standards of conduct; and

Be It Further Resolved That the Township of Springwater Council calls on elected officials, organizations and community members to support the Elect Respect campaign and sign the online pledge at www.electrespect.ca; and

Be It Further Resolved That a copy of this resolution be sent to the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, MP Doug Shipley and MPP Hon. Doug Downey, the Ontario Provincial Police, and all Ontario Municipalities.

Carried

Yours Truly,

Jennifer Marshall

Jennifer Marshall, AMP
Clerk

cc: Federation of Canadian Municipalities,
MP Doug Shipley,
MPP Honourable Doug Downey,
Ontario Provincial Police
All Ontario Municipalities



TOWNSHIP OF JOLY

P.O. Box 519 , Sundridge , Ontario , P0A 1Z0
Tel: 705-384-5428

October 14, 2025

RESOLUTION

Resolution # 2025-00308

Agenda Item # 9.1 Sundridge and District Medical Centre – Board of Directors

Moved By : CHRIS

Seconded By : BKL

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Township of Joly hereby receives the Sundridge and District Medical Centre Board of Directors report;

AND THAT Council hereby support continuing the member representation of
2 Strong - 2 Sundridge - 2 Joly for the number of Directors for the Not For Profit.



Mayor
Township of Joly

October 7, 2025

Addressed to:
Almaguin Municipal Councils & Staff

Subject: Invitation to Two-Year Interim Joint Services Agreement

Dear Council Members & Staff,

The Almaguin Community Economic Development (ACED) Board, operating under the administration of the Township of Armour, are pleased to present the opportunity for municipalities to enter a two-year interim joint services agreement for regional economic development services.

ACED was established in 2019 based upon the shared realization of the value of multi-municipal collaboration, effort, and investment in the provision of economic development services. Between 2015 and 2019, regional municipalities and the Almaguin Highlands Chamber of Commerce, supported by strong relationships and generous financial support from Federal and Provincial Partners, worked together to set a [strategic foundation through evidence-based planning](#). From this foundation, sub-regional economic development partners reduced the duplication of efforts by strategically collaborating on various local and regional initiatives that drove measurable success. The creation of ACED marked a significant achievement and milestone that continues to reflect the commitment to, and benefits from, shared efforts and investments made towards encouraging economic growth and sustainability throughout the region and its many unique and vibrant communities. Attached to this invitation is a brief overview of ACED for your review.

Through 2025, the ACED Board and Department have worked to create a series of positive changes within their service delivery model which include, in addition to this agreement, reducing costs, enhancing communication, and increasing local support for ACED member organizations.

Participating in the Two-Year Interim Agreement is an opportunity for your municipality to:

- Gain access to [existing ACED Services](#), including business & investment support services, tourism and quality of life promotion, community support services, and inclusion in regional level projects.
- Benefit from reduced costs as a result of the current conditional contribution agreement with FedNor through the Community Investment Initiative for Northern Ontario (CIINO) Stream.
- Inform the creation of a new multi-year strategic plan for the Almaguin Region with your local priorities and perspectives.
- Shape the future and sustainability of economic development services within the Almaguin Region.



The cost to become an ACED member is contingent on the total number of members; in short, more members equal lower costs. Various draft contribution rate scenarios have been attached to this invitation for Council's consideration. Schedule A of the agreement states the cost sharing model that determines how individual contributions are calculated.

The ACED Board respectfully requests that this invitation, along with the Draft Two-Year Joint Services Agreement for Economic Development Services and associated attachments be added to the next regular Council/Board meeting agenda for consideration. Should any Council or Board wish to receive a delegation from ACED, please contact David Gray, Director of Economic Development.

Sincerely,

Chris Nicholson

ACED Chair, Joly Township Councillor Chris Nicholson, ACED Chair
On Behalf of ACED

Rod Ward

Armour Township Mayor
On behalf of Armour Township (serving as the administering municipality)

Schedule A - Draft Contribution Rate Scenarios

The figures provided below are intended to serve as an example of what contributions may look like under the new agreement based on various membership levels. It is important to note that actual contribution rates will be calculated once all municipalities have made their decision and communicated it to the administering municipality.

Figure 1A – Scenario with 14 Partners

Municipality	Tax Levy 2024	0.35% of Tax Levy	Difference /Municipality
Perry	\$ 3,848,017.56	\$ 13,468.06	\$ 29,805.94
Armour	\$ 3,201,570.00	\$ 11,205.50	\$ 20,729.51
Strong	\$ 3,035,099.28	\$ 10,622.85	\$ 18,940.15
McMurrich/Monteith	\$ 2,160,272.00	\$ 7,560.95	\$ 16,398.05
Sundridge	\$ 1,922,304.00	\$ 6,728.06	\$ 12,555.94
South River	\$ 1,366,381.00	\$ 4,782.33	\$ 14,713.67
Burk's Falls	\$ 1,491,745.00	\$ 5,221.11	\$ 13,989.89
Joly	\$ 880,625.00	\$ 3,082.19	\$ 5,595.81
Ryerson (2023)	\$ 2,345,528.00	\$ 8,209.35	
Kearney	\$ 4,596,666.00	\$ 16,088.33	
Magnetawan	\$ 5,983,907.00	\$ 20,943.67	
Powassan	\$ 4,500,387.00	\$ 15,751.35	
Machar	\$ 2,509,174.00	\$ 8,782.11	
AHCC		\$ 10,000.00	
		\$ 142,445.87	

Figure 1B – Scenario with 9 Partners & one non-voting member donation

Municipality	Tax Levy 2024	0.711% of Tax Levy	Difference/Municipality
Perry	\$ 3,848,017.56	\$ 27,359.40	\$ 15,914.60
Armour	\$ 3,201,570.00	\$ 22,763.16	\$ 9,171.84
Strong	\$ 3,035,099.28	\$ 21,579.56	\$ 7,983.44
McMurrich/Monteith	\$ 2,160,272.00	\$ 15,359.53	\$ 8,599.47
Sundridge	\$ 1,922,304.00	\$ 13,667.58	\$ 5,616.42
South River	\$ 1,366,381.00	\$ 9,714.97	\$ 9,781.03
Burk's Falls	\$ 1,491,745.00	\$ 10,606.31	\$ 8,604.69
Joly	\$ 880,625.00	\$ 6,261.24	\$ 2,416.76
Ryerson (2023)	\$ 2,345,528.00	\$ 5,000.00	
AHCC		\$ 10,000.00	
		\$ 142,311.76	

Figure 1C – Scenario with 7 partners & one non-voting member donation

Municipality	Tax Levy 2024	0.846% of Tax Levy	Difference/Municipality
Perry	\$ 3,848,017.56	\$ 32,554.23	\$ 10,719.77
McMurrich/Monteith	\$ 2,160,272.00	\$ 18,275.90	\$ 5,683.10
Armour	\$ 3,201,570.00	\$ 27,085.28	\$ 4,849.72
Strong	\$ 3,035,099.28	\$ 25,676.94	\$ 3,886.06
Sundridge	\$ 1,922,304.00	\$ 16,262.69	\$ 3,021.31
Joly	\$ 880,625.00	\$ 7,450.09	\$ 1,227.91
Ryerson		\$ 5,000.00	
AHCC		\$ 10,000.00	
		\$ 142,305.13	

ACED & Regional Economic Development Overview

Almaguin Community Economic Development (ACED) represents a multi-municipal effort to provide economic development services throughout the Almaguin Highlands Region. While ACED is the current face of regional economic development, there is a clear and demonstrable history of collaborative economic development efforts in Almaguin that has, and continues to, drive observable growth in the region.

This information package is intended to serve several key purposes:

1. Provide a functional understanding of who ACED is.
2. Review the history of collaborative economic development in the Almaguin Highlands, including the investments that have been in, and attracted to, the region.
3. Define the services that ACED provides within the regions with some highlights of services and initiatives to-date.
4. Illustrate how municipal partners can best utilize and benefit from ACED's services.

Who is ACED, and what do they do?

In April of 2019, municipal partners formed ACED as the first-ever multi-staff, fully regional, economic development services department. After years of successful multi-municipal partnerships, such as the Central Almaguin Economic Development Association, Burk's Falls & Area Economic Development, or EcoDev, regional partners developed a regionally inclusive economic development plan and formed ACED. This marked a significant milestone.

ACED operates as a shared services department that is comprised of the ACED Board and ACED staff. The ACED Board was established to oversee ACED Staff and provide direction based on regionally shared goals, objectives and interests. ACED currently (as of 2025), has three staff roles, which are

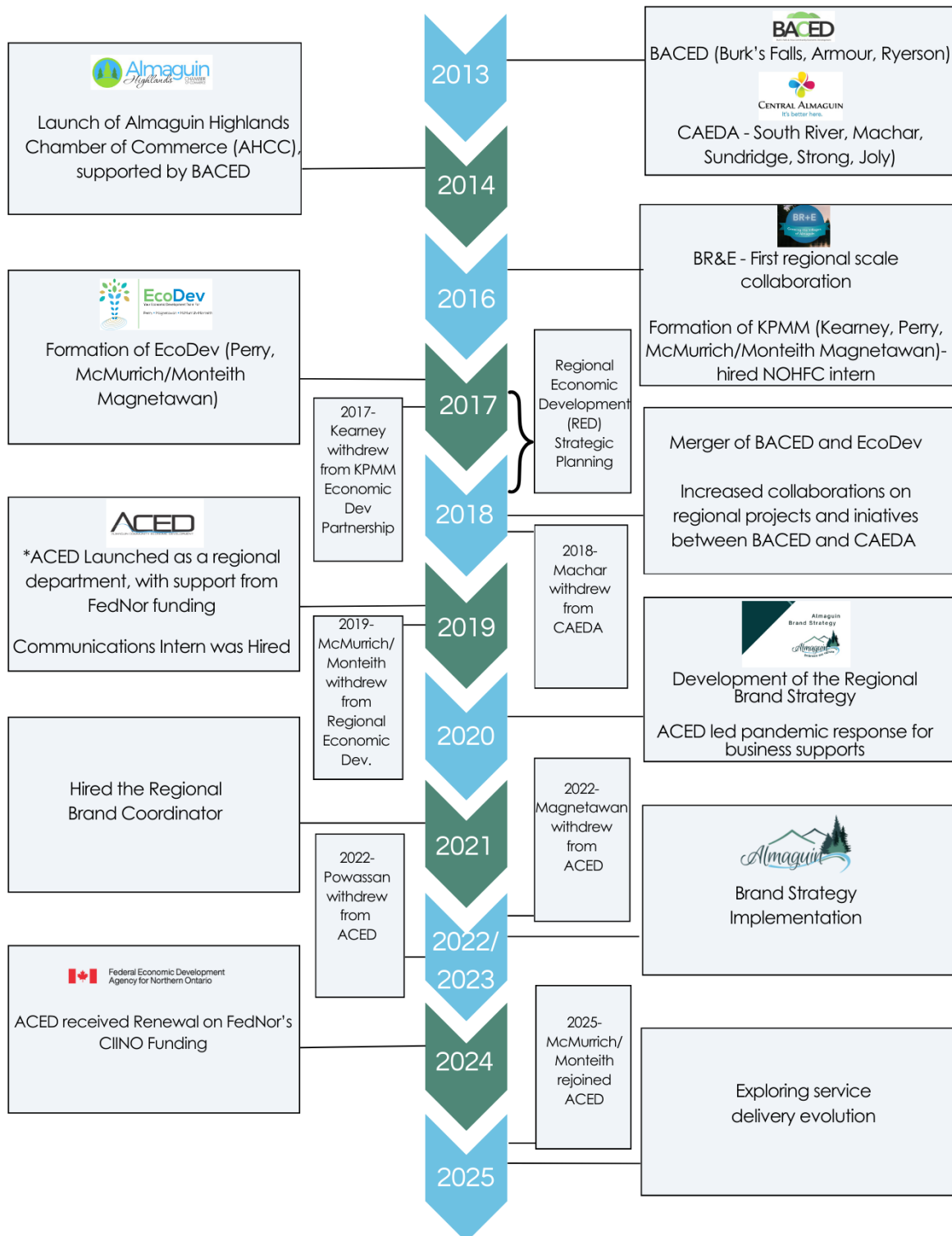
- Director of Economic Development (.5FTE for 2025)
- Economic Development Officer
- Communications and Marketing Officer.

Organizational Structure

ACED operates under a shared services agreement, which is currently undergoing the first major update since 2019. ACED is administered by the Township of Armour, who provides services such as human resources, financial administration (including grants and payroll), office space, etc. The ACED Board interfaces with the Armour Township Council through providing recommendations (via resolution) which are implemented through complimentary council decisions.

REGIONAL ECONOMIC DEVELOPMENT TIMELINE

This timeline highlights key milestones in collaborative economic development initiatives across the Almaguin region, showcasing growth, partnerships, and strategic planning from 2013–2025



*ACED Launched with the following partners: Powassan, South River, Strong, Sundridge, Joly, Magnetawan, Ryerson, Burk's Falls, Armour, Perry

ACED & Regional Funding History and Highlights

The following summary provides an at-a-glance perspective of the investments and partnership funds invested into regional initiatives and economic development departments over the 12-year period from 2013 to 2025. Several points to consider:

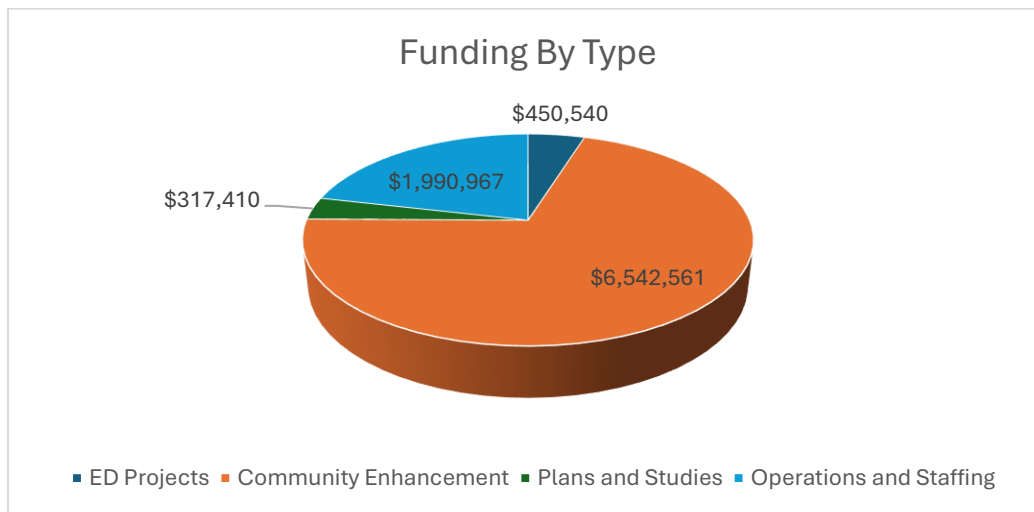
1. These totals include funding for initiatives that occurred prior to ACED; however, represent projects that benefited multiple municipalities (including fully regional projects).
2. Totals include both ACED/ ED Staff led and supported applications.
3. Municipal contributions only reflect the application portion of approved grants and do not include municipal contributions to ACED operating budgets.

Public Sector Funding

Senior Government Funding (Approved grant funds secured)	Municipal Contributions ¹ (Municipal / Applicant portion)	Total Invested in Local Economic Development Initiatives (public sector)
\$6,181,091.00	\$3,120,387.00	\$9,301,478.00

1 – Municipal contribution amounts were not provided for some projects where staff provided direct application support.

Figure 1 - Funding Breakdown by Type



Private Sector Funding – High Level Total

Senior Government Funding (Approved grant funds secured)	Applicant Investment (Estimated)	Total known investment
\$4,991,652	\$6,425,652	\$11,417,304

*These figures represent large projects where ACED Staff supported all or some of the application process (including letters of support, etc.)

Defining ACED's Services

The term 'economic development' can evoke a wide range of perceived definitions and an even wider range of expected activities or desired results. Objectively, nearly anything that happens in a municipality that involves a financial transaction and/or the delivery or procurement of a service impacts the economy (local and/or regional). ACED's workplans are broken up in to five distinct categories, or focus areas, that broadly define the work that ACED Staff perform.

1. Business Support & Development
 - ✓ One on one support for start-ups, expansions, developments, and general business needs.
 - ✓ Promotes local business through shop local campaigns and the online regional business directory (as well as other promotional and marketing efforts)
2. Economic Development Planning
 - ✓ Creation and execution of strategic plans & studies at both the regional and local levels.
 - ✓ Click Here to view [ACED's Guiding Documents](#) for examples
3. Community Development
 - ✓ Providing supports for municipalities and community organizations such as grant writing support, volunteerism supports, and other functions.
 - ✓ Supports fundraising for the development or improvement of community facilities.
4. Tourism Marketing & Promotion
 - ✓ Administers the Explore Almaguin digital presence ([Website](#), [socials](#), etc.).
 - ✓ Produces engaging tourism content and campaigns.
 - ✓ Supports the development of joint marketing initiatives with local businesses and brand ambassadors.
5. Special Projects & Events

ACED Staff create annual workplans, which are approved by the ACED Board. Staff report on the progress of activities through monthly reports provided to the Board, as well as with an annual report.

Another important function of ACED is that the department serves as a critical connecting link to numerous support agencies and their representatives. Agencies include, but are not limited to: FedNor, The Ministry of Northern Development, NECO Community Futures, The Business Centre NPS, IION, Explorer's Edge (RTO12), The Labour Market Group, BlueSky, The Almaguin Chamber of Commerce.

How can Municipalities best utilized ACED services?

ACED operates best when all partners and stakeholders are working together. This involves open and dynamic communication and information sharing between Councils and the Board, and Municipal Staff and ACED staff.

Keep open lines of communication

- Maintain open communication with ACED.
- Update ACED on projects, events, developments, or land for sale.
- Refer start-ups to ACED for support.
- Councillors and staff may contact ACED for information at any time.
- Invite ACED to present at Council or community meetings to share updates and opportunities on a yearly basis.

Stay informed on ACED-led projects

- Review ACED monthly reports and ask questions as needed.
- Give input on ACED's annual Workplan during year-end planning.
- Partner with ACED on regional marketing campaigns to promote local assets and tourism.

Promote our Rotating Office Days

- Post ACED monthly office dates on municipal social media.
- If needed, arrange and share alternative dates.

Engage us to assist with funding applications

- Contact ACED for help with grant applications for municipal or regional assets.
- Support may include drafting, letters of support, and regional data from ACED plans/studies.
- Share municipal infrastructure plans with ACED early to explore funding and partnership opportunities.





NECO

Community Futures Development Corporation
Société d'aide au développement des collectivités

September 29, 2025

David Gray, Director of Economic Development
Almaguin Community Economic Development
56 Ontario Street
Burk's Falls, ON P0A 1C0

Via Email

Re: Support for ACED Two-Year Interim Joint Services Agreement

Dear ACED Members and Almaguin Municipalities,

NECO Community Futures Development Corporation (NECO CFDC) has recently learned that a new Two-Year Interim Joint Services Agreement for Economic Development Services is being considered by municipalities and organizations throughout the Almaguin Region. As a supportive agency providing financial assistance to small and medium sized businesses and other business counselling services within the region, NECO CFDC has realized significant benefit through the existence of Almaguin Community Economic Development (ACED) and support of their staff.

Our geographic area supports both Nipissing East and East Parry Sound regions, and with only two staff in the NECO CFDC office located in North Bay, we reach out on a regular basis to ACED staff and vice versa.

Since its creation, ACED has served as a valuable point of contact for our organization by connecting clients to our staff and programs and through active partnership in various impactful initiatives. As was stated above NECO serves private businesses in your area through our loans program for start-ups and expansions.

Over and above the private sector investments, NECO CFDC also has project specific funds for not-for-profits, municipalities, and other organizations. NECO CFDC has worked with ACED to collaborate efforts, benefits, or initiatives in your region. Past supports specific to Almaguin Highlands have included: the annual RED Gala, Taste of Almaguin, ACED Regional Support Program (during the pandemic), Almaguin Staycation (during the pandemic), The Business Centre's

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Recovery Support (during the pandemic), The Business Centre's Triple A program (during the pandemic), Win this Space Burk's Falls, Bay Works Virtual Job Fair 2022, annual Powassan Maple Syrup Festival, annual International Women's day in partnership with WORC (South River), Heritage Festival 2023, HoneyFest & Great Pumpkin Tour, Almaguin Maple Syrup Festival (Sundridge), Almaguin Highlands Health Council, Ontario Maple Syrup (OMSPA) Convention and Summer Tour 2024, AHCC – Women's Day in Almaguin, Explore South River, Burk's Falls Theatre, just to name a few.

It is our observation that our partnership with ACED has generated significant value to our clients as well as assisted us with carrying out our mandate across the Almaguin Highlands. We try our best to get to in-person events in your region; however, that is not always possible with our limited resources, and as such our connection with ACED is especially important for providing us with updates and leads on clients.

On behalf of NECO Community Futures Development Corporation, we hereby declare our support in principle for ACED and the Two-Year Interim Joint Services Agreement. In addition, we strongly encourage all appropriate parties to consider the value of ACED as a part of the development services landscape serving the Almaguin region.

Should you have any questions regarding our support, please contact me at the NECO office, 705-476-8822 ext 100 or via email at pcarr@neco.on.ca

Sincerely,
NECO Community Futures Development Corporation



Patti Carr
Executive Director

October 2, 2025

Almaguin Community Economic Development
The Township of Armour
56 Ontario Street
Burk's Falls, ON. P0A1C0
C/O David Gray, CAO/Director of Economic Development

Subject: Support for ACED Two-Year Interim Joint Services Agreement

Dear ACED Members and Almaguin Municipalities,

The Business Centre Nipissing Parry Sound has recently learned that a new Two-Year Interim Joint Services Agreement for Economic Development Services is being considered by municipalities and organizations throughout the Almaguin Region. As a supportive agency providing entrepreneurial and small business services within the region, The Business Centre has realized significant benefit through the existence of Almaguin Community Economic Development (ACED) and support of their staff.

Since its creation, ACED has served as a valuable point of contact for our organization by connecting clients to our staff and programs and through active partnership in various impactful initiatives. Specifically, The Business Centre has worked with ACED to identify and support young entrepreneurs through our Summer Company program, full time businesses through our advisory services and Starter Company Plus program, and to deliver business related training throughout Almaguin, focusing on a variety of topics including cash flow management, business plan development, marketing and AI. Many of our clients are referred to The Business Centre through ACED staff and thus, our partnership with ACED has generated significant value to our clients, as well as assisted us with carrying out our mandate across the Almaguin Highlands.

On behalf of The Business Centre Nipissing Parry Sound, we hereby declare our support in principle for ACED and the Two-Year Interim Joint Services Agreement. In addition, we strongly encourage all appropriate parties to consider the value of ACED as a part of the development services landscape serving the Almaguin region.

Should you have any questions regarding our support, feel free to contact me at your convenience.

Sincerely,

Jennifer Nickerson

Jennifer Nickerson
Executive Director
The Business Centre Nipissing Parry Sound
705-474-0400 x 2523
jnickerson@tbcnps.ca



The Labour Market Group

Guiding partners to workforce solutions.

Almaguin Community Economic Development
The Township of Armour
56 Ontario Street
Burk's Falls, ON. P0A1C0
C/O David Gray, CAO/Director of Economic Development
Delivered Via Email:

Subject: Support for ACED Two-Year Interim Joint Services Agreement

Dear ACED Members and Almaguin Municipalities,

The Labour Market Group has recently learned that a new Two-Year Interim Joint Services Agreement for Economic Development Services is being considered by municipalities and organizations throughout the Almaguin Region. As a supportive agency providing workforce development and labour market information services within the region, the Labour Market Group has realized significant benefit through the existence of Almaguin Community Economic Development (ACED) and support of their staff.

Since its creation, ACED has served as a valuable point of contact for our organization by connecting clients to our staff and programs and through active partnership in various impactful initiatives. Specifically, the Labour Market Group has worked with ACED to initiate and implement regional Business Retention and Expansion initiatives, the Economic Development Gala event and, more recently, has been a supporting party to their regional housing initiative. It is our observation that our partnership with ACED has generated significant value to our clients as well as assisted us with carrying out our mandate across the Almaguin Highlands.

On behalf of the Labour Market Group, we hereby declare our support in principle for ACED and the Two-Year Interim Joint Services Agreement. In addition, we strongly encourage all appropriate parties to consider the value of ACED as a part of the development services landscape serving the Almaguin region.

Should you have any questions regarding our support, please contact Stacie Fiddler, Executive Director at your convenience.

Kind Regards,

Stacie Fiddler, MBA
Executive Director

101 Worthington Street East • Suite #238 • North Bay, ON • P1B 1G5 • 705-474-0812

Nipissing ————— Parry Sound



Almaguin Community Economic Development
The Township of Armour
56 Ontario Street
Burk's Falls, ON, P0A 1C0

c/o David Gray, CAO/Director of Economic Development
Delivered Via Email: director@explorealmaguin.ca

RE: Support for ACED Two-Year Interim Joint Services Agreement

Dear ACED Members and Almaguin Municipalities,

Discovery Routes has recently learned that a new Two-Year Interim Joint Services Agreement for Economic Development Services is being considered by municipalities and organizations throughout the Almaguin Region. As an organization that collaborates with community-based trail partners across the region to grow and improve trail networks supporting health, tourism, strong communities, and nature appreciation, Discovery Routes has greatly benefited from the existence of Almaguin Community Economic Development (ACED) and the support of its staff.

Since its creation, ACED has served as a important point of contact for Discovery Routes, connecting our organization and local grassroots trail groups, including the Forgotten Trails Association, Almaguin Community Trails, and Almaguin in Motion, to regional programs such as collaborative marketing initiatives and community events. Together, we have worked to advance the Explore Almaguin brand by developing and promoting outdoor experiences across the region for cycling, hiking, paddling, and winter activities such as dog sledding and snowshoeing. Through this partnership, we have helped position the Almaguin Highlands as a destination for outdoor adventure, supported the creation of trail maps that showcase the region, and strengthened connections between trail networks and tourism.

Our partnership with ACED has provided meaningful value to residents and visitors alike and has been instrumental in helping Discovery Routes fulfill its mission across the Almaguin Highlands. On behalf of Discovery Routes, we offer our full support in principle for ACED and the Two-Year Interim Joint Services Agreement.

Should you have any questions regarding our support, please do not hesitate to contact me at your convenience.

Sincerely,

A handwritten signature in cursive script, reading "J McCourt".

Jennifer McCourt,
Executive Director

Almaguin Community Economic Development
The Township of Armour
56 Ontario Street
Burk's Falls, ON. P0A1C0
C/O David Gray, CAO/Director of Economic Development

Subject: Support for ACED Two-Year Interim Joint Services Agreement

Dear ACED Members and Almaguin Municipalities,

Innovation Initiatives Ontario North (IION) has recently learned that a new Two-Year Interim Joint Services Agreement for Economic Development Services is being considered by municipalities and organizations throughout the Almaguin Region. As a support agency providing business advisory services & funding programs to innovative businesses within the region, IION has realized significant benefit through the existence of Almaguin Community Economic Development (ACED) and their staff.

Since its inception, ACED has been a valuable partner and point of contact for IION, fostering strong connections between our organizations. Through their efforts, ACED has played a vital role in linking local businesses with IION's programs and resources. Our collaboration with ACED has enabled us to connect businesses to both public and private funding opportunities, as well as B2B networking events that support growth and innovation. We are especially grateful for ACED's active involvement in IION's Step Forward Entrepreneurs Program (SFEP), where their team serves on the selection committee. Their deep knowledge of the Almaguin Region provides critical insights that ensure local businesses are well-positioned to access and benefit from the granting opportunities available through IION.

We deeply appreciate ACED's ongoing collaboration and commitment to supporting entrepreneurs and driving regional economic development.

On behalf of IION, we hereby declare our support in principle for ACED and the Two-Year Interim Joint Services Agreement. In addition, we strongly encourage all appropriate parties to consider the value of ACED as a part of the development services landscape serving the Almaguin region.

Should you have any questions regarding our support, please contact me at your convenience.

Sincerely,

Matthew Doherty

Matthew Doherty
Executive Director, IION
matt@iion.ca / 705-845-0616

TWO-YEAR INTERIM JOINT SERVICE AGREEMENT

This Agreement made effective this 1 day of January, 2026

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERRY

(Hereinafter referred to as “Perry”)

- and -

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF MCMURRICH
MONTEITH**

(Hereinafter referred to as “McMurrich Monteith”)

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

(Hereinafter referred to as “Armour”)

- and -

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

(Hereinafter referred to as “Sundridge”)

- and -

THE ALMAGUIN HIGHLANDS CHAMBER OF COMMERCE

(Hereinafter referred to as “the Chamber”)

- and -

THE CORPORATION OF THE TOWNSHIP OF STRONG

(Hereinafter referred to as “Strong”)

- and -

THE CORPORATION OF THE TOWNSHIP OF JOLY

(Hereinafter referred to as “Joly”)

WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(1), allows a municipality to enter into an agreement with one or more municipality to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their boundaries;

AND WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(2), allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS Perry, Armour, McMurrich/Monteith, Sundridge, the Almaguin Highlands Chamber, Strong, and Joly wish to jointly provide economic development services to the region;

AND WHEREAS the above-named member organizations recognize municipalities or other parties listed below as non-voting members based on their support of the delivery of economic development services or programs by providing a donation in support of the annual budget.

Non-voting members:

The Township of Ryerson.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of good and other valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, the receipt whereof is hereby acknowledged, the parties hereto hereby covenant, promise and agree with each other as follows:

DEFINITIONS

1. In this Agreement including in the recitals above,

- (a) **“ACEDDB Meeting”** means a meeting between the appointed representatives of each Member Party, with a quorum of half the representatives plus one;
- (b) **“Act”** means the *Municipal Act*, 2001, S.O. 2001, c.25;

- (c) **“Administer”** means to provide the Economic Development Services to the public in accordance with Applicable Law, and **“Administration”** has the same meaning;
- (d) **“Administering Municipality”** means the Member Party that has been chosen by the Member Parties to administer the Economic Development Services;
- (e) **“Administrative Services”** means those services as set out in section 8 of this Agreement;
- (f) **“Agreement”** means this Joint Service Agreement and all Schedules and Exhibits attached to this Agreement;
- (g) **“Almaguin Community Economic Development” (ACED)** is the name given to the regional economic development entity formed by the participating Member Parties.
- (h) **“Almaguin Community Economic Development Department Board” (ACEDDB)**, is a committee composed of appointed representatives from all of the Member Parties who have agreed to participate and fund the Almaguin Community Economic Development (ACED).
- (i) **“Almaguin Community Economic Development Department (ACEDD)** performs the work needed to strengthen the local economy and diversify the municipal tax base. They recruit new businesses, retain existing ones, and assist businesses when they can expand operations locally.
- (j) **“Applicable Law”** means any applicable statute, ordinance, decree, regulation or by-law or any rule, circular, directive, license, consent, permit, authorization, concession or other approval issued by any Government Authority which has appropriate jurisdiction;
- (k) **“Business Days”** means any day other than a Saturday, Sunday or statutory holiday;
- (l) **“Calendar Days”** means consecutive days, including Saturday, Sunday or statutory holiday;
- (m) **“Capital Expenditure”** means any expenditure related to machinery, equipment, vehicles and furniture reported as a tangible capital asset on the audited financial statement of the Economic Development Services;
- (n) **“Capital Items”** means machinery, equipment, vehicles and furniture required to provide Economic Development Services;
- (o) **“Director of Economic Development”** (the Director) means the municipal employee hired to manage the ACEDD.
- (p) **“Economic Development Services”** means all services related to the provision of economic development;
- (q) **“Emergency”** means any unplanned event, activity, circumstance that constitutes a threat to the operation of the Service and/or requires the stoppage of the delivery of the Economic Development Services, in whole or in part and may include both person-caused and natural-caused events, activities and circumstances;
- (r) **“Expenditure”** means any funds used by the Administering Municipality to obtain new assets, improve existing ones or reduce a liability;
- (s) **“Government Authority”** means any government, regulatory authority, ministry, board, department, court or other law, regulation or rule-making entity, having jurisdiction or authority over the matter in issue, but excludes a municipality or any of its local boards;

- (t) **“Member Party(ies)”** means each organization or municipality which is party to this agreement;
- (u) **“Net Cost”** means all operating, capital and real property capital expenditures for Economic Development Services less all revenues generated by the Economic Development Services including, but not limited to, government grants, user fees, rents, sales and donations and **“Net Costs”** has the same meaning;
- (v) **“Non-voting member”** means a municipality or organization which makes a yearly contribution to ACED but does not have a vote on the ACED Board. The yearly contribution would not exempt the municipality or organization from the ACED fees for services.
- (w) **“Real Property”** means land, land improvement and any building or buildings erected upon the land used to provide Economic Development Services;
- (x) **“Real Property Capital Expenditure”** means any expenditure related to land, land improvements and buildings reported as a tangible capital asset on the audited financial statements of the Economic Development Services;
- (y) **“Report”** means that Report referred to in clause 8(f) of the Agreement, in the form required by the Administering Municipality and **“Reporting”** has the same meaning;

TERM OF THE AGREEMENT

- 1 This Agreement takes effect when approved by all Member Parties and will expire on December 31, 2027.
2. If one of the Member Parties requests a renegotiation of this Agreement, this Agreement will remain in place until a new agreement is in force and effect unless the expiry date of this agreement is reached prior to the end of the negotiation.
3. Upon receipt of a notice of withdrawal from another Member Party, a Member Party shall call an ACEDDB Meeting to discuss such notice and to consider steps that may be taken to either engage the dispute resolution provisions of this Agreement or to terminate this Agreement and prepare for dissolution related to the Economic Development Services. Should remaining member parties agree to continue sharing ACEDD services in the absence of the withdrawing party, the ACEDD shall not be dissolved; however, the withdrawal provisions under schedule B shall apply to the withdrawing party.

ECONOMIC DEVELOPMENT SERVICES

Ownership, Operation and Maintenance

4. The Administering Municipality shall operate and maintain the assets associated with the Economic Development Services it administers in good condition and in accordance with Applicable Law.
5. “ACEDDB has the authority, by resolution, to amend this agreement to add or subtract “Member Party(ies)”, when an organization or municipality wishes to join or leave ACED.”

Administration, Cost Sharing, Oversight and Reporting

6. The Administering Municipality for the Economic Development Services shall be The Municipal Corporation of the Township of Armour.
7. For the purposes of this Agreement, the Administrative Services to be provided by the Administering Municipality are as follows:
 - (a) Operation in compliance with Applicable Law;

- (b) Staffing, through employees, contractors or agents, as the Administering Municipality deems appropriate within budget restraints, in accordance with its policies and procedures and Applicable Law;
 - (c) Ensure that policies and procedures are in place with respect to procurement, employment, health and safety, asset management, fees and charges, and record retention, all in compliance with Applicable Law;
 - (d) Reporting to and communicating with any government ministry or agency, including but not limited to the Ontario Ministry of the Environment and Climate Change, the Ontario Ministry of Municipal Affairs, the Office of the Fire Marshal of Ontario and the Ontario Ministry of Finance, as may be required by Applicable Law;
 - (e) Maintain financial records and report to the other Member Parties as required by this Agreement with respect to budgets, revenues, expenses, audits and other financial activities; and
 - (f) Reporting, on a monthly basis, in the form required by the Administering Municipality, to the other Member Parties.
8. The Administering Municipality shall not charge any additional fees to the other Member Parties to Administer the Economic Development Services.

BUDGETS AND FINANCIAL REPORTING

9. The Director shall prepare, on an annual basis, a draft operating and a capital budget for the Economic Development Services.
- (a) Such draft budgets shall be presented at the October ACEDDB Meeting of each calendar year and once reviewed, shall be presented for consideration to each Member Party. Each Member Party shall report to the other Member Parties the outcome of such consideration within ten (10) Business Days of the date of each Member Party's next regular meeting.
 - (b) Based on the comments received the Director shall prepare a final budget proposal and forward it to the other Member Parties by the last Friday in January of each year.
 - (c) Each Member Party shall bring a resolution to the February ACEDDB Meeting indicating whether or not it supports the budget.
 - (d) The yearly budget must receive approval from a majority of the Member Parties before it can be implemented.
10. If a majority of the Member Parties do not agree to a proposed budget, the contributions from all Member Parties to the budget shall not change from the most recently approved budget until a majority of the Member Parties agree to the proposed budget.
11. From the time the annual budget is approved by a majority of the Member Parties, the Administering Municipality, shall provide, every six (6) months thereafter, in writing, a budget-to-actual report to the ACEDDB.
12. Once the budget is approved by a majority of the Member Parties the following will apply:
- (a) Any change(s) to the approved budget which would increase the net total of the approved budget shall require the approval of a majority of the Member Parties in order to be implemented. The Member Party requesting such change shall notify the other Member Parties with an explanation of the requested change and shall request that an ACEDDB meeting be held within fifteen (15) Calendar Days of such request.

- (b) An overspending of the budget does not constitute a change to the budget but shall be reported by the Director to the ACEDDB with an explanation of and reason(s) for the overspending.
- 13. The Administering Municipality is responsible to ensure that its auditor carries out an audit, on an annual basis, and it shall provide a copy of its audited financial statements to the other Member Parties within ten (10) Business Days after they are placed on an agenda to be considered by the Administering Municipality.

ADMINISTRATION OF COST SHARING

- 14. The Net Cost of the Economic Development Services shall be shared annually as set out in **Schedule “A”** to this Agreement.
- 15. The Administering Municipality shall invoice the other Parties quarterly for their share of the Economic Development Services and such invoices are due within thirty (30) Calendar Days.
- 16. After the annual audit is complete the Administering Municipality shall either invoice or refund the other Member Parties the difference between the budgeted amount paid by each Member Party and the actual amount to be paid as determined by the audit.
 - (a) The ACEDDB may, by a majority vote, divert any operating surplus to the ACED reserve held by the Administering Municipality which can be applied to future budgets, programs, or as applicant contributions to shared funding agreements.

INSURANCE

- 17. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, providing for, without limitation, coverage for personal injury, public liability, environmental liability and property damage. Such policy shall:
 - (a) Have inclusive limits of not less than five million dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence;
 - (b) Name the other parties as an additional insured with respect to any claim arising out of the obligations under this Agreement; and
 - (c) Include a non-owned automobile endorsement.
- 18. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, automobile liability insurance in the amount of two million dollars (\$2,000,000.00) for injury, loss or damage resulting from any one occurrence.
- 19. If the Administering Municipality receives a notice of claim, action, application, order, or any other insurance or legal proceeding, it shall, within five (5) Business Days provide a copy of such to the other Member Parties.

EMERGENCY SITUATIONS

- 20. From time to time Emergencies may arise and in such circumstances the Member Parties shall cooperate to the best of their abilities with regard to public communication about the impact of the Emergency and the Administering Municipality shall take the lead on the response to the Emergency.

RESOLUTION OF DISPUTES

- 21. Where a disagreement or dispute arises between any or all of the Member Parties with respect to the interpretation, construction, meaning or effect of this Agreement an ACEDDB Meeting shall be scheduled by the Administering Municipality for the

sole purpose of discussing the disagreement or dispute in an attempt to resolve such disagreement or dispute.

22. The Member Parties shall resolve any disagreement or dispute by a majority vote of the Member Parties.

TERMINATION OF AGREEMENT/WITHDRAWAL

23. If any Member Party wishes to withdraw from participation in the shared delivery of Economic Development Services and wishes to terminate the Agreement it shall first bring a notice of intention to the Board for consideration and discussion. Municipalities wishing to withdraw must provide a minimum of one (1) year notice in writing to the administrating municipality.
24. If notice to terminate this Agreement/withdraw from the shared delivery of Economic Development Services is given, the Member Party giving such notice may reverse such decision within the one-year notice period.

DISSOLUTION

25. If one or more of the Member Parties wishes to be removed from the sharing of Economic Development Services such that this Agreement is terminated and the shared Services arrangement is dissolved, in accordance with the provisions of this Agreement, the assets and liabilities shall be distributed in accordance with the provisions set out in **Schedule “B”** to this Agreement.

NOTICE

26. Any notice or communication required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given when delivered personally, by facsimile transmission, or by electronic mail with the sender’s name, address, electronic mail address and telephone number included and confirmation of receipt is provided (which confirmation shall not be unreasonably withheld by any Member Party) as follows:

Township of Perry
Attention: Clerk
1695 Emsdale Road, P.O. Box 70
Emsdale, ON P0A 1J0
Fax: 705-636-5759
info@townshipofperry.ca

Township of Armour
Attention: Clerk
56 Ontario St, P.O. Box 533
Burk’s Falls, On P0A 1C0
Fax: 705-382-2068
clerk@armourtownship.ca

Township of McMurrich Monteith
Attention: Clerk
3 William Street,
Sprucedale, ON P0A 1Y0
Fax: 705-685-7901
clerk@mcmurrichmonteith.com

Village of Sundridge
Attention: Clerk
110 Main Street, Box 129
Sundridge, ON P0A 1Z0
Fax: 705-384-
admin@sundridge.ca

Chamber of Commerce
Attention: Executive Director
113B Yonge Street, Box 544
Burk’s Falls, ON P0A 1C0
almaguinhighlandschamber@gmail.com

Township of Strong
Attention: Clerk
28 Municipal Lane, Box 1120
Sundridge, ON P0A 1Z0
Fax: 705-384-7874
clerk@strongtownship.com

Township of Joly
Attention: Clerk
871 Forest Lake Road
Sundridge, ON P0A 1Z0
Fax: 705-384-0845
clerk.administrator@townshipofjoly.com

27. Any notice or communication delivered personally shall be deemed to have been received by the addressee on the day upon which it is delivered. Any notice delivered or sent by facsimile or electronic mail transmission shall be deemed to have been received by the addressee on the next business day after the notice is sent by facsimile or electronic mail transmission. Any Member Party may change its notice information for the purpose of this Agreement by directing a notice in writing of such change to the other Member Parties at the above addresses and thereafter such changed information shall be effective for the purposes hereunder.

FORCE MAJEURE

28. Whenever and to the extent that the Administering Municipality is unable to fulfil, or is delayed or restricted in the fulfilment of, any obligation hereunder in respect of the supply or provision of Economic Development Services because of circumstances beyond its reasonable control, the Administering Municipality shall be relieved from the fulfilment of such obligation so long as such cause continues. In such event the Administering Municipality will immediately notify the Member Parties, and each will work together to communicate with the public and explore options for the provision of the Economic Development Services.

GENERAL PROVISIONS

Severability and Jurisdiction

29. If any provision of this Agreement is determined by a Court of competent jurisdiction to be illegal or beyond the power, jurisdiction, or capacity of any Member Party bound hereby, such provision shall be severed from this Agreement and the remainder of this Agreement shall continue in full force and effect and in such case, the parties agree to negotiate in good faith to amend this Agreement in order to implement the intentions as set out herein. It is agreed and acknowledged by the Member Parties that each is satisfied as to the jurisdiction of each Member Party to enter into this Agreement. The Member Parties agree that they shall not question the jurisdiction of any Member Party to enter into this Agreement nor question the legality of any portion hereof, nor question the legality of any obligation created hereunder and the Member Parties, their successors and assigns are and shall be estopped from contending otherwise in any proceeding before a Court of competent jurisdiction or any administrative tribunal.

Legislative Change

30. References in this Agreement to any legislation (including but not limited to regulations and by-laws) or any provision thereof include such legislation or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor legislation thereto.

Entire Agreement

31. This Agreement constitutes the entire agreement between the Member Parties hereto with respect to the subject matter hereof and supersedes any prior agreements, undertakings, declarations or representations, written or verbal, in respect thereof.

Laws of Ontario

32. This Agreement shall be interpreted under and is governed by the laws of the Province of Ontario.

Headings and Wording

33. The inclusion of headings in this Agreement are for convenience of reference only and shall not affect the construction or interpretation of this Agreement.
34. In this Agreement, unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders.

35. Any section, clause or provision in this Agreement shall be deemed to be severable should it be declared invalid by a court of competent jurisdiction and said severed section, clause or provision shall not be taken to invalidate the remaining provisions of this Agreement.
36. It is agreed that the Member Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Member Parties, and no presumption or burden of proof shall arise favouring or disfavouring any Member Party by virtue of the authorship of any of the provisions of this Agreement.
37. This Agreement shall not be modified or amended except with the written consent of a majority of Member Parties and no modification or amendment to this Agreement binds any Member Party unless in writing and executed by the Member Party intended to be bound.
38. No Member Party shall assign or transfer any of the rights, benefits and obligations in or under this Agreement without the prior written consent of the other Member Parties. Any such assignment shall not relieve any Member Party of its obligations herein. This agreement shall be binding upon and ensure to the benefit of the parties and their successors and permitted assigns and heirs.
39. No Member Party shall call into question, directly or indirectly, in any proceedings whatsoever, in law or in equity, before any court or before any administrative tribunal, the right of the Member Parties, or any of them, to enter into this Agreement, or the enforceability of any term, agreement, provision, covenant or condition contained in this Agreement, and this clause may be pled as estoppel as against any such Member Party in such proceedings.
40. The Schedules attached hereto which form part of this Agreement are as follows:
- Schedule “A” - Costing Sharing
- Schedule “B” - Dissolution of Assets

The Remainder of this page has been left intentionally blank

IN WITNESS WHEREOF the parties hereto have hereunto executed this Agreement, made and effective as of the ____ day of _____, 2019.

**The Corporation of the
Township of Perry**

Reeve or Mayor

Clerk

**The Corporation of the
Village of Sundridge**

Reeve or Mayor

Clerk

**The Almaguin Highlands
Chamber of Commerce**

President

**The Corporation of the
Township of Joly**

Reeve or Mayor

Clerk

**The Municipal Corporation of
the Township of Armour**

Reeve or Mayor

Clerk

**The Corporation of the
Township of Strong**

Reeve or Mayor

Clerk

**The Corporation of the
Township of McMurrich/Monteith**

Reeve or Mayor

Clerk

**SCHEDULE A
COST SHARING & FUNDING**

OPERATING BUDGET COST SHARING

The annual Net Operating Cost of the Economic Development Services shall be divided between Member Parties according to an equal flat-rate percentage of each municipality's prior year taxation tax levy.

The Contribution for the Almaguin Highlands Chamber of Commerce shall be fixed at \$10,000 each year unless otherwise agreed upon in writing by each party.

ADDITIONAL FUNDING

Donations: Non-member municipalities may at their discretion provide annual donations to support the activities of ACED. These donations do not entitle non-members to a vote nor inclusion in regional ACED programs or services. Inclusion of non-member municipalities in programs or services shall be at the discretion of the ACEDDB. Donating municipalities may be recognized as non-voting members of the ACEDDB at the discretion of the Board.

Service Fees: The Administrating Municipality has, per the direction of the ACEDDB, adopted various fees for services provided by ACED staff to non-member municipalities and/or businesses or organizations in non-member municipalities. Through this agreement, these fees may be revised and amended by the ACEDDB from time to time. Final amendments will be implemented by the Administrating Municipality.

SCHEDULE B

DISSOLUTION & WITHDRAWAL

DISSOLUTION OF ACEDD

Upon dissolution of shared Economic Development Services or termination of the Agreement, the assets for the Economic Development Services shall be evaluated and liquidated. The proceeds from the liquidation of the assets shall be distributed to the Member Parties on the same share basis as the cost sharing described in Schedule A.

WITHDRAWAL OF ACEDD MEMBER PARTY

Upon the withdrawal of an ACEDD Member Party, the withdrawing party shall not be entitled to any of the assets or future liabilities of ACEDD.

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, October 2, 2025 – 6:00 pm

Township of Strong Office

NOTICE: Zoom Link to attend the virtual meeting is available on the website at <https://calendar.strongtownship.com/default/Month>

Present: Sundridge Council Rep – Fraser Williamson (in person)
Sundridge Council Rep - Sharon Smith (in person)
Sundridge Public Rep - Nicole Therrien (in person)
Sundridge Public Rep - Absent
Strong Council Rep - Jeff McLaren (in person)
Strong Council Rep – Tim Bryson (in person)
Strong Public Rep - Absent
Strong Public Rep - Diana Cosby (virtual)
Strong Public Rep - Stephen Kissoon (in person)
Joly Council Rep – Bill Black (in person)
Joly Council Rep - Brian McCabe (in person)
Joly Public Rep – Monique Therrien (virtual)
Joly Public Rep - Vacant

Absent: Sundridge Public Rep - Harmony McLaren, Strong Public Rep - Katey Brimacombe

Staff Present: Recording Secretary - Kim Dunnnett (in person)

Guest(s): No attendance

1. Call to Order

The Sundridge Strong Joly Recreation Committee meeting was called to order at 6:00 pm by the Chair.

2. Declaration of Pecuniary Interest

No Pecuniary Interest was declared by committee members.

3. Approval of Agenda

Resolution # 2025-028

Moved by: Fraser Williamson

Seconded by: Brian McCabe

Be it resolved that this committee does hereby approve the agenda of the regular meeting for October 2, 2025, as presented.

Carried

4. Adoption of Minutes

4.1 Resolution # 2025-029

Moved by: Jeff McLaren

Seconded by: Sharon Smith

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of September 4, 2025, as circulated.

Carried

5. Delegation

No requests were submitted.

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, October 2, 2025 – 6:00 pm

Township of Strong Office

6. Financial Report

No report was presented.

7. Discussion Items

7.1 Family Day

The date set for the event is Sunday, February 15, 2026.

7.2 Canada Day

A brief discussion on fireworks versus drones took place. The tentative date for the celebration is Saturday, June 27, 2026.

7.3 Tree Lighting

The event planner was reviewed, and tasks were assigned for the event. The Tree Lighting Ceremony will take place on Sunday, December 7, 2025 from 5:30 pm until 7:30 pm.

7.4 Preteen Dance

The event was discussed, prizes for costumes and spot dances etc. will be given as cash. The maximum of \$60 was set for prizes. The Gazelles will be present to offer canteen items. Attending the event to help will be Fraser (music), Sharon, Diana, Jeff, Harmony, Stephen, Tim, Nicole and Jim.

7.5 Physical Activity Night

No discussion required.

7.6 Volunteer Recruitment

No discussion required.

8. Correspondence

No items submitted.

9. Closed Session

No items required.

10. Adjournment

Resolution # 2025-030

Moved by: Jeff McLaren

Seconded by:

Be it resolved that this committee does hereby adjourn at 6:41 pm to meet again on November 6, 2025 at 6:00 pm or at the call of the Chair.

Carried

Kim Dunnett, Recording Secretary

Tim Bryson, Chair

Minutes Phragmites Working Group Lake Bernard Meeting

DATE: Meeting Thursday September 18, 2025, Zoom Web meeting

TIME: 7:00 – 8:15 pm

Attendees: Karin Mertins, Jocelyn Palm, Dan Burton, Linda Sloka, Bob Renaux, Marilee Koenderink

1. Discussion Additions/Approval Agenda: Additions: none Approved by: Bob

2. Approval of minutes from Aug 21, 2025: Approved: Karin

3. Follow up on Action Items/Business Arising/discussion direction:

3.1 Volunteer /Phrag Fighters Cuts 2025 Season and plan for 2025:

- **Site Management Japanese knotweed:** IPCC applied herbicide (second day Aug 21) to 8 more Japanese knotweed sites and 7 Phragmites sites.
- **IPCC visited previously sprayed sites:** both sides of the creek between Belmont and Barrie Street to see status of Japanese Knotweed that was treated July 21-22. No flowers forming, some leaves turning brown.
- **Cranberry trail Phragmites stand in First Nation conservation area:** October boat trip with drones and DNA kits to assess with Curtis Avery Nipissing First Nation is still being planned
- **Removal events completed:**
 1. Garlic Mustard – Fairgrounds
 2. Tamarack Lane – dead stalks cut and piled, cane cutting along alders done
 3. Private Road Lake Bernard Drive,
 4. Union Street stalks removed along ditch Railway track side completed,
 5. HANDS shore – spading initiated, inwater x 1
 6. Children’s Garden – spading x1, In water this week
 7. The Bistro – spading completed,
 8. Strong Township Ditch area past Lisa Rezler’s – dry land done
 9. 67 High Rock Road – dry land cut completed, on list for Truxor for in water
 10. 251 High Rock drive and adjacent lot – many hours saw operators to bring down dead stalks – needs return for in water work
 11. United Church Manse – spaded dry land completed/shore work done July 4
 12. Presbyterian Church shore – done
 13. Japanese knotweed tarped areas x 3 – tarps lifted /waiting for touch up herbicide now
 14. Phramacy Shore – done
 15. Turtle Rock Road – done – beach and driveway areas
 16. 36 Crescent Lane – shore portion done/in water booked
 17. 99 Starrett Road Ryerson township – done
 18. 9521 Hwy 522 – Golden Valley – done
 19. Premier Road access – done
 20. 114 Elizabeth Street – beach area done, need in water to complete
 21. 94 Bernard Crescent – small spading site – done
 22. Lions Park and Caswell shore – done. Will recheck when Dock is done
 23. 251 again saws were used to clear on shore
 24. 698 South Lake Bernard Road – Phrag removal
 25. Children’s Garden – in water done

26. Town Dock in water done
27. 67 High Rock Road done
28. 89 High Rock Road done
30. 99 High Rock Road done
31. 109 High Rock Road done
32. Ditches past 293 – in water done
33. West End Stands – Truxor to regrowth edge and marshy area
34. 843 High Rock Road (High Rock) done
35. 114 Elizabeth Street in water done
36. 733 High Rock Road and edge in alders done
37. 364 Crescent Road done
38. 36 Crescent Road done
39. 139 High Rock Road done
40. Golden valley Milton Lake – done
41. Dokis Point /Nipissing First Nation – done
42. 3 Lake Bernard drive- small done
43. 293 High Rock Road – done
44. The Dam – in water portion – done
45. Tamarack Lane – in water done
46. 370 Crescent Lane – small – done
47. 1085 High Rock Road – done
48. 923 High Rock Road – new - done

For discussion and decision:

Please consider assessing sites according to the following questions when we approach building the work plan for 2026:

1. Is the site one of the two identified for herbicide in the control plan?
2. How many seasons have we managed the site?
3. What methods of management and at what cost (Herbicide, Truxor, Volunteer hours, saws used (hrs and Honorarium)?
4. Is it working?
5. What are the options? Added #6 and #7
6. Property owner
7. Budget considerations

The Phragmites Working Group will refer to the control plan and assess the 44 sites managed in 2025 using the above questions. If current management tools are not decreasing the size of the stand or it is increasing in size, or if the best efforts of our Phraggers will not allow it to be managed effectively by 2033 – a discussion regarding the use of herbicide will follow.

Sites to be considered for herbicide:

1. In water stand at the dam
2. In water stand around the shore portion of the west end stands
3. Albert street north and south roadside stands
4. 251 High Rock Road
5. 67 High Rock Road (Colleen Andersons)
6. Others: Pond Hubberts/Joly Township
7. Strong Joly Line – wetland marsh area – need drone? aqua

Moved by: all Approved by:all

3.2 Habitat stewardship program – To do's: Need more turtle nest protectors. Linda to explore/make one.

3.3 Budget Report/Funds raised administered by NNEEC

- **Fundraising Account:** Donation Tim Edwards Nov 2024, \$300.00. Donation from Huntsville Nature Club \$100.00, Donation Terry Totten \$250.00, Donation Tim Bryson \$1000.00, Donation Peter Brooke \$50.00, Tim Hortons card Whitestone 20.00, Cane cutter \$30.00, Cash Foodland \$21.95 and purchased T-shirt Penny Stoker Zaks \$30.00, Sunflower Festival donations \$70.00 Donation Wendy Hooker cheque \$100.00 Total: \$10,213.46
- 6 individuals to receive tax receipts. Marilee to prepare list and information for Jocelyn Palm
- **Expenses:**
Black Motor Sales Saw maintenance, gas oil \$649.75 and
Honorarium to each saw operator (JP, Todd and Paul) \$1,735.00– one more cut Sept 29.
Sign craft -Printing Grow Me Instead June 18 \$311.88,
Walmart- Display boards/pictures April 13, 2025, \$94.80,
Staples -Trifold display board, printer paper ink pencils \$85.07,
Sign craft- Repairs to banners: \$179.39,
Cheque Mason - replacement chest waders/gas: \$300.00,
Kidds Home Hardware -work gloves: \$33.48,
Kidds Home Hardware -Leaf bags and gloves: \$86.25,
Foodland -Pizza Truxor days: \$160.36 (half donated)
Total of above: \$1,900.98
IPCC Phragmites work: Grant Lead NNEEC

Note: Order is placed for large x-large and XXL Adult T shirts as we need these/have none.

- **Budget 2025:** We now have \$39,003.46
Have: \$10,213.46 Fundraising account. (May need to cover \$2,721.00 for students, \$86.31 for Phrag supplies)
Japanese knotweed application: \$12,290.00 (IPCC invoice \$9,482.96, \$2,290.00 admin fee, \$517.04 remaining- for saw operators in spring to cut down stalks, and drone pictures. May have to prepay for drones at \$350.00, leaving \$167.04 for *some* of the saw work. Will ask if Strong wants the admin fee or if we can prepay for herbicide next year.
Ontario Phragmites Action Program: \$16,500.00 (arrived week before the Truxor): (IPCC \$12,201.74, Saw Operators \$1735.00 (donated 3 hours at \$125.00), Saw maintenance \$649.57 – final invoice coming, Admin fee for NNEEC \$2,000.00 – Have spent \$16,586.31 (\$86.31 will come out of fundraising money)
ISAP: We may not need to contribute: \$2,721.00 to be billed in the fall. Will come out of fundraising money if we must pay it.

Applications in play: (Bob, Dan, Karine – will assist with new 2026 application review)

1. Ontario Wildlife Foundation Application: not successful.
2. TdFEF – Application submitted for next year- will know in October. They have not funded herbicide in the past.

3.4 Education:

1. Ongoing displays and presentations

1. Huntsville Nature Club – April 29 – Presbyterian Church Hall – 30 attended
2. Magnetawan Green Fair- June 14 –30 + significant conversations – two new Phrag fighters
3. Local businesses: Hardware July 18- 13 significant conversations,
4. Near North Enviro Education Centre Annual Open House – 22 significant conversations
5. Foodland Display- 15 significant conversations,
6. Schools: Emsdale Monday June 16 – 21 grade 3 students and 4 teachers
7. Sunflower Festival August 9 – 150 significant conversations
8. Powassan Farmers market – July 19, 35 significant conversations
9. Nosbonsing FOAH events –July 20, fishing derby presentation- over 60 attended
10. Powassan Library/with incubator group – June 28 -Wassi Lake Phraggers –12 attended
11. Premier Road Demonstration/education/removal event – July 17 -with STEAM program and Sustainability Canadore – 9 attended (news paper article)
12. Ryerson Township Phrag demonstration/removal – June 23 - 6 attended
13. Whitestone Conservation Association AGM July 5 – 12 attended
14. LBPOA Annual meeting – also July 5 - over 30
15. Kidd's Hardware display – 13 significant conversations.
16. Boat Launch Education Town dock – 10 significant conversations
17. Sunflower Festival – 150 significant conversations
18. Argyle Public School – April 16 – 66 students and 3 teachers
19. Golden Valley/Milton Lake – demonstration/education/removal – two events June 30 and August 13 - 8 participants
20. Dokis Point First Nation – July 17 – Demonstration/education/removal – 20 participants
21. Deer Lake assessment – by float boat August 7 demonstration/assessment/education – 8 attended

4. Standing Items

4.1 2025 Work plan: almost complete

4.2 Applications for funding report:

May need to apply for funding for next year – will wait until fall to see how successful we are with Td FEF application

5. New Business:

5.1 Chinese Mystery snails Jack Lake – discuss with Armour this fall/Marilee to reach out?

5.2Community Builders Trophy: Pictures so far: 1. Strong Township, 2. NNEEC Jocelyn Palm, 3. Landfill staff x3 4. Arborists – to do, 5. Original Phraggers – Kate and Ginger, 6. LBPOA members

- 5.3 Fundraising Donation lead – Marilyn Brimacombe – has been networking with Kidds Hardware, Mac Lungs and Phoenix and may have new ice sleds x2 to replace our sinking patched sleds!!!
- 5.4 Ontario Invasive Plant Council AGM meeting – virtual September 25 1:30 – 3:00 we are members.
- 5.5 Lisa Chalapenko – Nipissing Township occurred. Interested in starting Phrag group for North Bay. Suggested start small. Volunteer recruitment. Nipissing and Commanda – southside of lake Nipissing.

**6. Next Meeting: Third Thursday of the month
Thursday October 16 at 7 pm on zoom**

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES September 18, 2025

A regular meeting of the ACED Board was held at the Village of Sundridge Office and virtually on September 18th, 2025 at 6:01 pm.

Present: Chris Nicholson, Township of Joly, Chair
Tim Bryson, Township of Strong
Vicky Roeder-Martin, Township of McMurrich/Monteith
Sheri Norman, AHCC Representative
Margaret Ann McPhail, Township of Perry
Sharon Smith, Village of Sundridge
Wendy Whitwell, Township of Armour
Chris Hope, Village of Burk's Falls
Brenda Scott, Village of South River
Dan Robertson, Township of Ryerson

Regrets: Noel Walker, FedNor
Trista Porter, MND

Staff: Dave Gray, Director of Economic Development
Courtney Metcalf, Economic Development Officer
Megan Yemm, Communications and Marketing Officer

Guests: Rod Ward, Township of Armour
Joel Lumley, Township of Perry

Call to Order

The meeting was called to order at 6:01 pm.

Minutes

The minutes of the meeting of Thursday, August 28th, 2025 were adopted as presented.

Director's Report

The Director covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month was provided. These included business assistance, marketing, ACED website updates, social media activities, and communications.
2. Some of the updates in the report included:

- a) Individual municipal support/projects
 - b) AHCC partnership updates
 - c) Community organization support
 - d) The return of passenger rail service
 - e) Physical Brand rollout and signage plan
 - f) Marketing and Communications updates
 - g) ACED Information package 2025
3. The ACED Department discussed the revised shared service agreement and funding formula. It was requested to remove the Village of South River and The Village of Burk's Falls from the draft document. The South River Councillor and Board member withdrew from ACED as the South River representative.

Resolutions

1. 2025-28– Moved by Tim Bryson; Seconded by Vicky Roeder-Martin
Be it resolved that the Almaguin Community Economic Development Board approve the August 28th, 2025, meeting minutes, as circulated. Carried
2. 2025 – 29 – Moved by Tim Bryson; Seconded by Wendy Witwell
Be it resolved that the Almaguin Community Economic Development Board hereby accept the resignation of Brenda Scott from the ACED Board. Furthermore, the Board respectfully request that the Council of the Village of South River appoint a replacement member. Carried
3. 2025 – 30 – Moved by Wendy Whitwell ; Seconded by Vicky Roeder-Martin
Be it resolved that the Almaguin Community Economic Development Board has received and reviewed the Two-Year Joint service agreement. Furthermore, the Board approves the agreement as amended and directs staff to proceed with circulating the agreement to municipalities and the Almaguin Highlands Chamber of Commerce. Carried

Adjournment

4. 2025 - 31 – Moved by Vicky Roeder-Martin; Seconded by Sharon Smith
Be it resolved that the Almaguin Community Economic Development Board adjourn the September 18th, 2025 ACED meeting at 7:18 p.m. Carried

The next meeting will be October 23rd, 2025, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.



Corporation of the Village of Sundridge

Report Number: S2025-020
Date: October 22, 2025
To: Mayor, Deputy Mayor and Members of Council
From: Megan Hart, Administrative Assistant
Report Title: Council Polo Shirts

RECOMMENDATION

That Council Receive report S2025-020 dated October 22, 2025, for the production of the Council polo shirts and That Council direct staff to proceed with Option #.

BACKGROUND

At the September 10, 2025 regular meeting of Council, the following motion was passed:

Resolution #2025-220
Moved By: Luke Preston
Seconded By: Fraser Williamson

WHEREAS the Village of Sundridge values professionalism, visibility, and a unified identity for its elected officials when representing the municipality at public events and functions;

AND WHEREAS branded apparel enhances public recognition, fosters civic pride, and contributes to a consistent municipal image;

THEREFORE BE IT RESOLVED THAT council approve the design and purchase of official Village of Sundridge golf-style polo shirts for members of council;

AND FURTHER THAT the shirts be black in colour, featuring:

- The Village of Sundridge logo embroidered on the right chest;
- The word "councillor" in grey thread embroidered on the left sleeve;
- The phrase "Sundridge – Your Place to Shine!" professionally printed or embroidered on the back in a clear, bold font.

AND FURTHER THAT staff be directed to obtain quotes for the production of the shirts and report back to council with options for procurement and cost.

ANALYSIS

Staff reached out to four clothing companies, and was provided various options, costs, providers, as attached. Staff took into consideration washability, minimum quantity, and wear-ability.

OPTIONS/ALTERNATIVES

1. Company A.

For 5 Polo Shirts the price came to \$268.75. does not include tax or shipping

This company can provide the wording on the back of the shirt and the Sundridge logo on the chest. The only thing they cannot do is add wording on the sleeves of the shirts. This company allows you to order any quantity and not bulk orders.

2. Company B

For 5 polo shirts the price came to \$407.25 including digitizing fee

This company can do the logo on the front chest, the wording on the sleeve but can only do one or the other for the back design if Council is considering adding a sun overtop of the wording on the back. Certain quantities of shirts like one to five shirts are more expensive than ordering twelve to twenty-three shirts.

3. Company C

For 5 polo Shirts the price came to \$259.95 including the shipping costs

This company can add the logo on the chest, the wording on the sleeve. But does not allow to add any imaginary on the back of the shirt if Council was wanting a imagine of the sun on the back of the shirt above the wording. This company allows you to order any quantity and not bulk orders.

4. Company D

For 5 polo shirts the price came to roughly \$232.75 this is including HST and the \$40.00 embroidery set up fee if you wish to continue with the embroidery.

This company can do both the front, sleeve and back printing and is a local provider as well. This company can offer any number of quantity of shirts instead of doing bulk orders and no shipping charges.

5. Seek other options

Council should consider what design and quality of the product is preferred taking in to account the most cost efficient.

FINANCIAL CONSIDERATION

Prices are provided in the attachments as estimates, between the four providers. Consideration of the design being sought should consider the design they are leaning towards before making a final decision as some providers will not allow embroidering on the arm, back or allow pictures. This purchase will also be an unbudgeted 2025 expense.

ATTACHMENTS

1. TShirt Elephant Design and Pricing
2. UPrinting Design and Pricing
3. SpreadShirt Design and Pricing
4. Silver Screen Printing

Attachment 1



For 5 Polo Shirts the prices come to \$268.75 not including tax or shipping costs.

This company can provide the "Sunny Sundridge" on the back of the shirt with a sun appearing over the top of the wording, and the Sundridge logo on the right chest.

The only thing is they do not allow an option to add anything on the sleeves.



Estimated Price Summary

	Coal Harbour® Everyday Sport Shirt Black M (5) x C\$53.75 each	5 items / C\$268.75
---	---	----------------------------

Total Quantity

5

Estimated Item Subtotal

Does not include tax or shipping

C\$268.75

← EDIT QUANTITY

BUY NOW

Attachment 2

For 5 Polo Shirts the prices came to \$407.25.

This company can do the logo on the front chest, the Councillor on the sleeve.

Can only do one or the other for the back design either wording or a graphic.



Pricing & Checkout

1-5	4-11	12-23	24-35	36-71	72+	More
\$50.75	\$35.71	\$28.87	\$26.59	\$25.07	\$23.55	Call Us

0	5	0	0	0	0	0
X5	S	M	L	XL	2XL	3XL
					+\$4	+\$6

0	0
5XL	6XL
+\$10	+\$12

Unit Price:	\$50.75
Digitizing Fee:	\$49.99
Additional Placements:	\$20.70
Quantity:	5
Price Each:	\$51.43
Total Before S&H:	\$407.25

CHECKOUT

Attachment 3

For 5 Polo shirts for each councillor and mayor the total would be \$259.95

The provider you can add the Sundridge logo on the right chest, the councillor/mayor on the sleeve.

This provider does not allow to add any imaginary on the back of the shirt but just wording.



Men's Pique Polo Shirt

midnight navy



Size

M

Quantity

— 5 +

Price

CAD\$259.95



Reduce the price with our volume discount

Subtotal

CAD\$259.95

Shipping costs

CAD\$19.99

Total

CAD\$279.94

includes shipping costs

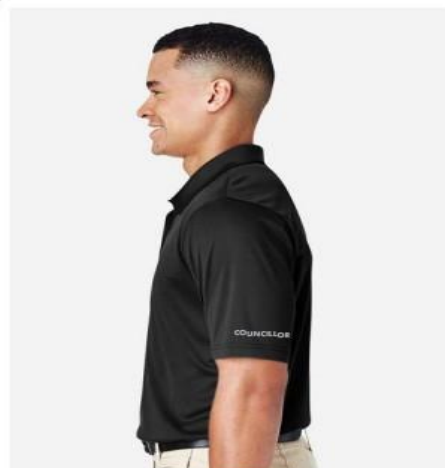
Checkout

Attachment 4



Back Print (White)

**SUNDRIDGE
YOUR PLACE TO SHINE!**



Left Sleeve
Embroidery (Grey)

COUNCILLOR



Back Print (White)

**SUNDRIDGE
YOUR PLACE TO SHINE!**



Left Sleeve
Embroidery (Grey)

COUNCILLOR

Re: Council Polo Shirts

From Silver Screen Printing <jamie@silverscreenprint.ca>

Date: Tue 10/7/2025 5:55 AM

To: Sundridge Admin <admin@sundridge.ca>

Attachment 4 Pricings

1 attachment (335 KB)

Sundridge-Councillor-25.pdf

Hi Megan,

Attached are the layouts for the requested Councillor shirts! Page 1 are mens polos and Page 2 are women's polos. Below is the pricing.

CORE365 - Mens Performance Pique Polo - 88181

<https://en-ca.ssaactivewear.com/p/core365/88181>

Embroidery: Left Pocket location (Sundridge Logo)

Left Sleeve (Councillor)

Printing: Back Location (Slogan - White)

Cost per unit (S-XL) = \$28.28 plus HST

Cost per unit (2X+) = \$30.28 plus HST

CORE365 - Womens Performance Pique Polo - 78181

<https://en-ca.ssaactivewear.com/p/core365/78181>

Embroidery: Left Pocket location (Sundridge Logo)

Left Sleeve (Councillor)

Printing: Back Location (Slogan - White)

Cost per unit (S-XL) = \$28.28 plus HST

Cost per unit (2X+) = \$30.28 plus HST

There is a \$40.00 plus HST embroidery set up fee for the Sundridge logo. If you want to proceed with embroidery, I will have to run tests to make sure the fine writing in the logo will stitch properly. There may have to be edits made to the logo for embroidery.

Thank you,



(249) 878-4582
info@silverscreen
www.silverscreen
10399 Hwy 124, Sund





Corporation of the Village of Sundridge

Report Number: S2025-021
Date: October 22, 2025
To: Mayor, Deputy Mayor and Members of Council
From: Nancy Millar, Clerk Administrator
Report Title: Public / Private Partnership Opportunity

RECOMMENDATION

THAT Staff Report S2025-021 dated October 22, 2025 regarding a Public / Private Partnership Opportunity be received,

AND THAT Council _____

BACKGROUND

A Public / Private Partnership Opportunity was presented to Council in July of 2025 for consideration of a Year-Round Vendor Market (artisans and possibly a food co-op). The initial concept for this opportunity had the intention of using a municipally owned parcel of land.

ANALYSIS

This type of development proposed, requires a long-term commitment from the municipality, and sustainability should also be considered during the initial development stage. In the event that the initial concept ceases to reach its full potential, there should be a way to pivot and go in a different direction but still utilizing the initial design and construction concept for the building. This may reduce or eliminate wasted time and money. Council should consider the economic benefits to the community, and the risks for the community.

A project of this magnitude will require project management by a qualified external consultant, and from Senior Staff in an oversight role to ensure the municipality's best interests are maintained.

The private portion of this partnership may be to manage the day-to-day operations of the new building and to manage the leases for the artisans. The private partner should be required to put up collateral to convey their commitment to this opportunity for a year-round vendor market.

Other items for consideration will be the need for legal advice, and the necessity for legal agreements, et cetera.

Council is a financially contributing member of the Almaguin Community Economic Development (ACED) which brought this proposal forward. ACED is committed to ensuring the economic and social prosperity of the region. Their objective is to develop our economy and regional environment through taking strategic action and stewarding strong relationships between municipalities, the business community, community organizations and economic development stakeholders. The Economic Development Officer has offered to assist Council with further discussions and development of a public/private partnership opportunity, and to work with Staff on the submission of any funding applications.

FINANCIAL CONSIDERATION

Staff have explored the potential of a Public-Private Partnership regarding funding. A partnership of this nature may unlock broader funding support from Federal and Provincial programs available in Northern Ontario.

A meeting was scheduled with (NOHFC) Northern Ontario Heritage Fund Corporation and FedNor to discuss the potential for funding and was advised that if the project were to be a village initiative, there was the potential of accessing 90% funding for the cost of the build. There was additional discussion on the potential of stacking funding, but a more fulsome scope of the project would need to be drafted before the representatives of each agency could comment further on the availability of any additional funds.

A separate but on topic discussion point in terms of financial impact, Council needs to consider that utilizing another parcel of municipally owned land for a municipal development means that the property will have an assessed value but the municipality will not be able to collect any taxes and this results in lost revenue. This has the potential to be the seventh parcel of land in recent years that has been used for municipal purposes and is not subject to taxation.

OPTIONS/ALTERNATIVES

1. Council could move forward with the initial proposal for a public/private partnership opportunity by pursuing a year-round vendor market and schedule a meeting with the proponents, Council and the ACED Economic Development Officer to further the discussion.
2. Council could consider pursuing a different public / private partnership opportunity other than a year-round vendor market.
3. Council could consider another design/build community development venture.
4. Council could consider not pursuing any partnership or development at this time.

CONCLUSION

A healthy and vibrant community is one where people have the opportunity to live life to their full potential through supportive social, economic, and natural environments. This includes strong social connections, a sense of belonging, opportunities for civic participation, and a thriving local economy that includes environmentally friendly businesses and practices.

ATTACHMENTS

1. ACED Staff Report Public-Private Partnership Options – Year-Round Vendor Market Development, August 5, 2025
2. ACED Staff Report Public-Private Partnership Proposal, September 11, 2025

Public Private Partnership Resources:

[CCPPP-P3s A-Guide-for-Municipalities-FINAL Oct-30 2024.pdf](#)

[FAQs - Public Private Partnerships \(P3s\)](#)

https://publications.gc.ca/collections/collection_2023/isde-ised/lu44-242-2001-eng.pdf



STAFF REPORT

TO: Village of Sundridge Council

FROM: Courtney Metcalf, EDO, Almaguin Community Economic Development

RE: Public-Private Partnership Options – Year-Round Vendor Market Development

DATE: August 5, 2025

Recommendation:

That Council receive this report for information and remain open to both a public-private partnership or a direct land sale depending on the final proposal submitted by interested parties/businesses. Either approach may offer significant benefits to the community. ACED Staff recommend continuing discussions with the proponent and exploring all feasible funding and development models in support of a successful, sustainable project.

Background:

In the course of providing business support services to a business within the Village of Sundridge, a potential opportunity has been identified for Council to consider a Public Private Partnership. The business noted that they are near a parcel of Township-owned land that may be of strategic interest for a complimentary business concept.

In response, staff have explored the potential of a Public-Private Partnership (PPP), which may unlock broader funding support from Federal and Provincial programs available in Northern Ontario.

Partnership Model Options:

There are multiple different models that could be applied to this situation, but for consideration, here are two models outlined by structure, benefits and risks.

Model A: Leasehold Development Model

Structure: The Village retains ownership of the land and leases it to the business under a long-term agreement (e.g., 10-20 years). The business finances, constructs, and operates the facility.

- Village Role: Landowner and development facilitator
- Business Role: Developer/operator of the facility.



Benefits:

- Public retains ownership of strategic land
- Encourages private investment in local economic growth
- May simplify eligibility for certain public infrastructure funding

Risks:

- Business sustainability risk
- Long-term land use locked into single development concept

Additional Considerations:

- The Village could consider a 'buy-out' option that could come into effect after a certain period (e.g. 10 years) and/or a 'right of first refusal' clause in the lease agreement if the lease expires or Council changes its direction.

Model B: Co-Ownership Development Model

Structure: The Village and business jointly invest in land and capital costs and share ownership, responsibilities, and benefits. Management may be overseen by a development board or formal agreement. For the purposes of this report, assume the partnership is for an open-air, or enclosed market area.

- Village Role: Partial funder/owner; ensures alignment with Council's objectives
- Business Role: Co-owner and primary operator
- Both parties retain a certain level of market space that can be used for long- or short-term applications (e.g. business incubator space, etc.)
- Major decision making happens in partnership with defined vision/objectives

Benefits:

- Shared risk and potential benefits
- Greater control over long-term use and community impact
- Unlocks additional public funding tied to municipal involvement

Risks:

- Requires more complex agreements and governance
- Higher resource commitment from municipal staff



Potential Funding Opportunities:

FedNor – Northern Ontario Development Program (NODP): Supports community and business partnerships, regional economic diversification, and infrastructure to promote tourism and innovation

NOHFC – Community Enhancement Program: Funding for infrastructure that supports community, cultural, or tourism-related development

Canada Community Revitalization Fund (CCRF): Supports shared public-use spaces that revitalize communities

Investing in Canada Infrastructure Program (ICIP) – Community, Culture and Recreation Stream: Eligible for enclosed public-use buildings if jointly operated or municipally owned

Others Consulted:

Dave Gray, Director of Economic Development, ACED

STAFF REPORT

TO: Village of Sundridge Council

FROM: Courtney Metcalf, EDO, Almaguin Community Economic Development

RE: Public-Private Partnership Proposal

DATE: September 11, 2025

Recommendation

That Council receive this report for information and remain open to both a public-private partnership or a direct land sale depending on the final proposal submitted by interested parties/businesses. Either approach may offer significant benefits to the community. ACED Staff recommend continuing discussions with the proponent and exploring all feasible funding and development models in support of a successful, sustainable project.

Background

In the course of providing business support services to a business within the Village of Sundridge, a potential opportunity has been identified for Council to consider a Public Private Partnership. The business noted that they are near a parcel of Township-owned land that may be of strategic interest for a complimentary business concept.

The project concept includes a permanent indoor facility designed to serve as a business incubator, offering flexible leases for artisans, agricultural producers, and small businesses. Such a facility would:

- Provide a steppingstone for entrepreneurs to increase sales, visibility, and market access.
- Serve as a local attraction for visitors, adding to Sundridge's tourism offerings.
- Contribute to downtown revitalization and economic vibrancy.

Given its scope, staff explored Public-Private Partnership (PPP) models and reviewed available Federal and Provincial funding programs that may support this type of initiative in Northern Ontario.



Potential Development Options

Model A: Municipally Owned Development, with Business Management

Structure: The Village retains ownership of the land and finances/constructs the building. The facility is treated as a municipal asset. A private business partner is contracted to manage day-to-day operations, including tenant leasing and facility oversight.

Village Role: Landowner and development facilitator.

Business Role: Facility operator/manager.

Potential Benefits:

- Retention of Strategic Land: Maintains community control and ensures alignment with Sundridge's broader downtown vision.
- Broader Funding Eligibility: Municipal ownership allows the project to access both Federal and Provincial programs, significantly improving cost-share potential.
- Creation of a Long-Term Asset: The facility would remain a municipal asset, supporting local businesses while generating ongoing lease revenue.
- Community Growth: Provides space for entrepreneurship, increases foot traffic downtown, and enhances Sundridge's appeal as a destination.
- Future Flexibility: Ownership preserves the option to adapt or repurpose the property should community priorities evolve.

Risks/Considerations:

- Requires long-term sustainability planning.
- Commits the land to a single development concept.
- Council may wish to explore clauses such as a buy-out option or right of first refusal in agreements to retain flexibility.

Model B: Sale of Land for Development

Structure: The Village sells the land outright to a private developer, who assumes ownership, development, and management responsibilities.

Village Role: Landowner only until sale is complete.

Business Role: Owner, developer, and operator.

Potential Benefits:

- Simpler process to initiate development.
- Removes long-term risk and financial responsibility from the municipality.



Other Considerations:

- Funding eligibility is reduced: private businesses are generally limited to Provincial support, with a maximum of 50% cost share, and Federal programs such as FedNor are not available to private businesses for this type of development.
- The Village would lose influence over how the development complements Main Street or aligns with broader community goals.
- Once sold, the land is no longer available for future strategic use.

Funding Opportunities

1. FedNor – Northern Ontario Development Program

Focus: Strengthening economic foundations, including downtown revitalization, waterfront development, industrial/business parks, and community infrastructure.

Eligible Costs: Professional and technical services (engineering, implementation), community engagement and planning, marketing and promotion, servicing of industrial lands, leasehold improvements, and equipment.

Funding Conditions:

- Up to 33% of eligible capital costs.
- Up to 50% of eligible non-capital costs.
- Contributions may be repayable if the project generates profits, but non-repayable contributions are available for community-focused projects.

Municipal Advantage: FedNor funding is only available to public or non-profit applicants. A municipally led project could therefore maximize support, while a private land sale model would not be eligible.

2. NOHFC – Enhance Your Community Program

Focus: Supporting Northern communities to build strong, healthy, and economically sustainable assets.

Eligible Costs: Construction or renovation of community infrastructure, implementation of economic development initiatives, and projects that identify or support investment opportunities.

Funding Conditions:

- Up to 50% of eligible costs (to a maximum of \$2,000,000).
- Funding provided as a conditional contribution, not a loan.



ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT
Box 533 - 56 Ontario St. Burk's Falls ON. P0A 1C0
EDO@explorealmaguin.ca | <https://explorealmaguin.ca>

Municipal Advantage: As a public-sector applicant, the Village could access the highest contribution rates. Combined with FedNor, municipalities may leverage up to 90% of eligible costs for a project of this nature.

Conclusion

Both models present opportunities for the Village to support new business activity and downtown revitalization. However, municipally owned approaches such as Model A offer stronger funding potential, preserve long-term flexibility, and ensure alignment with community priorities.

While the decision ultimately rests with Council, staff note that maintaining ownership of the land may enhance funding eligibility and create lasting benefits for Sundridge, both as a community asset and as a catalyst for local economic growth.

Others Consulted:

Dave Gray, Director of Economic Development, ACED
Trista Porter, Northern Development Advisor, NOHFC
Noel Walker, Initiatives Officer, FedNor



Corporation of the Village of Sundridge

Report Number: S2025-022
Date: October 22, 2025
To: Mayor, Deputy Mayor and Members of Council
From: Clerk Administrator
Report Title: Commissioning of Documents

RECOMMENDATION

THAT Staff Report S2025-022 dated October 22, 2025 regarding commissioning of documents be received;

AND THAT Council supports the request of Staff to provide commissioning services for the forms outlined in Section A of the report.

BACKGROUND

Commissioner of Oaths services are offered for Province of Ontario forms in regard to affidavits, oaths and statutory declarations as well as the certification of certain documents. The Clerk Administrator, the Treasurer, and the Deputy Clerk/Deputy Treasurer by virtue of their title are permitted to act as a Commissioner for Oaths and Affidavits.

Statutory Authority

- Commissioners for Taking Affidavits Act
- O. Reg 386/12
- O. Reg 431/20

The Village of Sundridge does not have a Notary Public on Staff.

ANALYSIS

The municipal office has experienced a significant increase in the number of commissioning services requested each year, along with an increase in the complexity of documents that we are now being asked to commission.

Staff have expressed serious concerns due to personal liability with the type of information contained within the documents and what legal ramifications they may be subject to by placing their signature on the documents.

Staff have conferred with many member municipalities to obtain information on what documents those offices will commission. The results do vary office to office but there are commonalities that the more complex documents will not be commissioned in the municipal office, and that those parties must seek the services of a Notary Public.

A notary public in Ontario is a government-authorized official who witnesses the signing of documents, administers oaths, and certifies true copies of documents. They are impartial witnesses who verify a signer's identity and official documents, using a signature and seal to attest to their authenticity.

Key duties of a notary public

- **Witnessing and certifying signatures:**
Verifying a person's identity and witnessing them sign documents such as affidavits, powers of attorney, and contracts.
- **Administering oaths and declarations:**
Taking sworn statements and official declarations.
- **Certifying true copies:**
Attesting that a photocopy is an exact and true copy of an original document.
- **Drafting legal documents:**
Some notaries are authorized to draft legal documents like wills, mortgages, and promissory notes, though this is often associated with notaries who are also lawyers or paralegals.

Who can be a notary public?

- **Lawyers and paralegals:** In Ontario, the primary way to become a notary public is to be a licensed lawyer or paralegal in good standing with the Law Society of Canada.
- **Government employees:** Certain civil servants can also be appointed under specific circumstances.
- **Non-lawyer notaries:** Individuals who are not lawyers or paralegals can apply to become notaries by following a specific application process outlined by the Ministry of the Attorney General,

Staff have sought further education and information on performing commissioning services and the legal ramifications in doing so, along with participated in a three part course on the commissioning of documents, hosted by a Solicitor for the City of Greater Sudbury.

Staff would like Councils support and approval on offering the following commissioning services:

Section A

The Village of Sundridge will commission:

- Province of Ontario government printed forms- in regard to affidavits, oaths and statutory declarations.
- Vehicle transfers (Ontario forms only)
- Planning application forms

And, Staff would like Councils support and approval for not offering the following commissioning services:

Section B

The Village of Sundridge will not commission:

- Travel documents / Passports
- Consent to travel letters
- Foreign pension documents
- Insurance claim forms
- Power of Attorney documents
- Divorce, Separation of Custody documents
- Wills, living wills or Codicils to Wills
- Theft, Real Estate, Financial or other Personal related documents
- Non-Ontario government documents
- Documents that require a Notary Public

FINANCIAL CONSIDERATION

The municipality currently charges \$15.00 per page for commissioning services. The annual revenue varies year over year, but the intent of providing these services is not to make money, it is to provide our residents with this service if the need arises, but the service is additionally utilized by those from outside our municipality as well. The associated fee is intended to cover the staff time involved.

OPTIONS/ALTERNATIVES

1. Withdraw commissioning services altogether.

CONCLUSION

As Staff acting in their capacity may be held personally liable, Staff respectfully request Councils support to place the above actions into place, with regard to the documents that may be commissioned at the village office.

ATTACHMENTS

N/A

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2025-044

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Village of Sundridge at its Regular Meeting October 22, 2025.

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Sundridge at this session be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of the Village of Sundridge, documents and transactions entered into during the October 22, 2025 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of the Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.
3. That the Mayor and the Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 22nd DAY OF OCTOBER, 2025.

Shawn Jackson, Mayor

Nancy Millar, Clerk