

Regular Meeting of the Village of Sundridge Council

Wednesday, October, 14, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Public Meeting for Zoning By-Law Amendment Application @ 5:30p.m.

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86920885135?pwd=i2DbDMMWwvldoPY5B34JV3UThnzaP>
[V.1](#)

COUNCIL AGENDA

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Moved By: Choose an item.

Seconded By:

THAT the agenda for the October 14, 2026 regular meeting be approved as circulated.

Recorded Vote
Preston, Luke

For

Against

Abstain

Smith, Sharon
Whitmell, Vicki
Williamson, Fraser
Jackson, Shawn

3) DECLARATION OF PECUNIARY INTEREST

4) PLANNING MATTERS

4 (A.1) Zoning By-Law Amendment Application – 10362 Hwy 124

Moved By: Choose an item.

Seconded By:

THAT he Council for the Corporation of The Village of Sundridge receives the Memorandum dated October 8, 2026, from Chris Jones, MCIP, RPP of Municipal Planning Services regarding the proposed zoning by-law amendment for Part Lot 75 Registers Complied Plan 333,

AND THAT the zoning by-law amendment be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

5) DELEGATIONS - None

6) PRESENTATIONS - None

7) CONSENT ITEMS

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – n/a

7 (E.2) Sundridge Strong Union Public Library – Librarian's Report Sept. 17, 2026

7 (E.3) Town of Parry Sound Resolution 2026-105 – Regulatory Framework E-Scooters

7 (E.4) Town of Parry Sound Resolution 2026-110 – Producer Responsibility Propane Cylinders

7 (E.5) Village of Burk's Falls Resolution 2026-256 – Provincial Library Funding

7 (E.6) JBC Annual Summary as of September 2026

7 (E.7) Almaguin Community Economic Development Letter of Support for Phoenix Building Components expansion and funding applications

8) APPROVAL OF CONSENT ITEMS

Moved By: Choose an item.

Seconded By:

THAT Items listed as Consent Items for October 14, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9) NEW BUSINESS/ACTION ITEMS

9.1. Wastewater Treatment Facility – Status Update

Moved By: Choose an item.

Seconded By:

THAT the Council for the Village of Sundridge receives the Wastewater treatment facility status update,

AND

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.2. Housing Transition Report
[motion introduced by Luke Preston September 9, 2026]

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of The Village of Sundridge discusses a Housing Transition Report,

AND

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

- 9.3. Declaring certain municipal property (vehicle) as surplus and authorizing its disposal

Moved By: Choose an item.

Seconded By:

WHEREAS, the Village of Sundridge owns and operates a vehicle which was deemed to be past its useful life during the Phase 3 Asset Management Review completed by Watson and Associates in 2023; and

WHEREAS it was determined the vehicle could remain in use for so long as it was cost-effective to maintain; and

WHEREAS the vehicle is no longer cost-effective to maintain, with replacement/repair required for the brakes, coolant system, cab corners, rocker panels, front fender, tires, rims, drivers seat, trailer hitch, tailgate handle, and door hinges; and

WHEREAS, the vehicle proposed for disposal is described as follows:

- Make: Chevrolet
- Model: Silverado 1500
- Year: 2008
- VIN: 1GCEC14XX82249309
- Mileage: 155,505 as of October 8, 2026

WHEREAS, it is in the best financial interest of the Village of Sundridge to declare this vehicle as surplus property and dispose of it in accordance with applicable laws and policies;

NOW, THEREFORE, BE IT RESOLVED by the Village of Sundridge as follows:

1. Declaration of Surplus: The vehicle described above is hereby officially declared surplus property.

2. Authorization of Disposal: The Village Superintendent is authorized to dispose of said vehicle through scrap.
3. Execution of Documents: The Village Superintendent is authorized to execute any and all documents necessary to transfer ownership of the vehicle if required.
4. Allocation of Proceeds: Any proceeds realized from the sale of this vehicle shall be deposited into a public works reserve fund.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.4. Letter of Support – Phoenix Upgrade and Expansion

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of the Village receives the correspondence from Phoenix Building Components regarding their ask for a support letter to accompany their funding applications,

AND THAT Council approves of the draft letter of support included in the agenda package.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.5. Santa Claus Parade Committee

Moved By: Choose an item.

Seconded By: Choose an item.

THAT the Council for the Corporation of The Village of Sundridge receives the letter from the Santa Claus Parade Committee,

AND THAT Council approve of the following event details:

- Date of the parade as being Saturday November 28, 2026
- Parade route: starting at 118 Main Street (elementary school) proceeding down Main Street towards Albert Street, then over to SSJ Arena at 14 Albert Street
- Parade commencing at 5:00pm
- Road Closures in effect from 4:30pm to 6:00pm
- Adequate number of competent volunteers to assist in supervising the road closures for the event
- Use of village barricades for road closure purposes (additional barricades required will be the responsibility of the parade committee to source)
- Cost for the certificate of insurance to be reimbursed to village at the conclusion of the event;

AND FURTHER THAT Staff are to prepare the required road closure by-law for the next regular meeting of council.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.6. Ministry of Natural Resources Request for Village of Sundridge Road Data

Moved By: Choose an item.

Seconded By: Choose an item.

THAT Council receives a request from the Ministry of Natural Resources regarding access to Village of Sundridge Road Data;

AND THAT Council authorizes the Clerk Administrator to sign the Memorandum of Understanding allowing the Province of Ontario access to the Village of Sundridge Road Data for purposes of mapping.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.7. Procurement By-Law Update - DRAFT

Moved By: Choose an item.

Seconded By: Choose an item.

THAT Council discuss the Draft Procurement By-Law update;

AND THAT

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.8. Budgetary Control Report

Moved By: Choose an item.

Seconded By: Choose an item.

THAT Council receive the Budgetary Control Report dated October 9, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.9. Landfill Gate

Moved By: Choose an item.

Seconded By: Choose an item.

THAT Council for the Village of Sundridge discusses the Township of Strong landfill gate item

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			

Williamson, Fraser
Jackson, Shawn

10) COMMITTEE REPORTS/MINUTES

Moved By: Choose an item.

Seconded By:

THAT Items 10 (A.1) to 10 (B.2) be received and discussed.

10 (A.1) Sundridge Strong Joly Recreation Committee – October 1, 2026

10 (A.2) Sundridge Strong Union Public Library Board – June 18, 2026

10 (A.3) Sundridge Strong Joly Arena Committee – October 7, 2026

10 (B.1) Regular Council – September 23, 2026

10 (B.2) Regular Council Closed Session – September 23, 2026

10 (B.3) Special Bi-Council September 29, 2026

10 (B.4) Special Tri-Council September 29, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

11) STAFF REPORTS

11.1. Staff Memo - Rideshare Update

Moved By: Choose an item.

Seconded By:

THAT Council receives the staff memo dated October 14, 2026 regarding Provincial Rideshare Updates.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

11.2. Staff Report – S2026-009 AMP Annual Progress Review

Moved By: Choose an item.

Seconded By:

THAT Council receive Staff Report S2026-009, dated October 14, 2026 regarding the Asset Management Plan – Annual Progress Review;

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

12) BY-LAWS

12.1 By-Law No. 2026-040 Zoning By-Law Amendment (10362 Hwy 124)

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-040, being a by-law to amend By-Law No. 89-002, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

13) ANNOUNCEMENTS

- **Shawn Jackson**
- **Sharon Smith**
- **Luke Preston**
- **Fraser Williamson**
- **Vicki Whitmell**
- **Nancy Millar, Clerk Administrator**

14) INTRODUCTION OF FUTURE MOTIONS

15) CONFIRMING BY-LAW

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-041, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **October, 14, 2026** be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

16) CONSIDERATION OF A CLOSED SESSION - None

17) ADJOURNMENT

Moved By: Choose an item.

Seconded By:

THAT we do now adjourn at p.m. until the Regular Council Meeting on October, 28, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

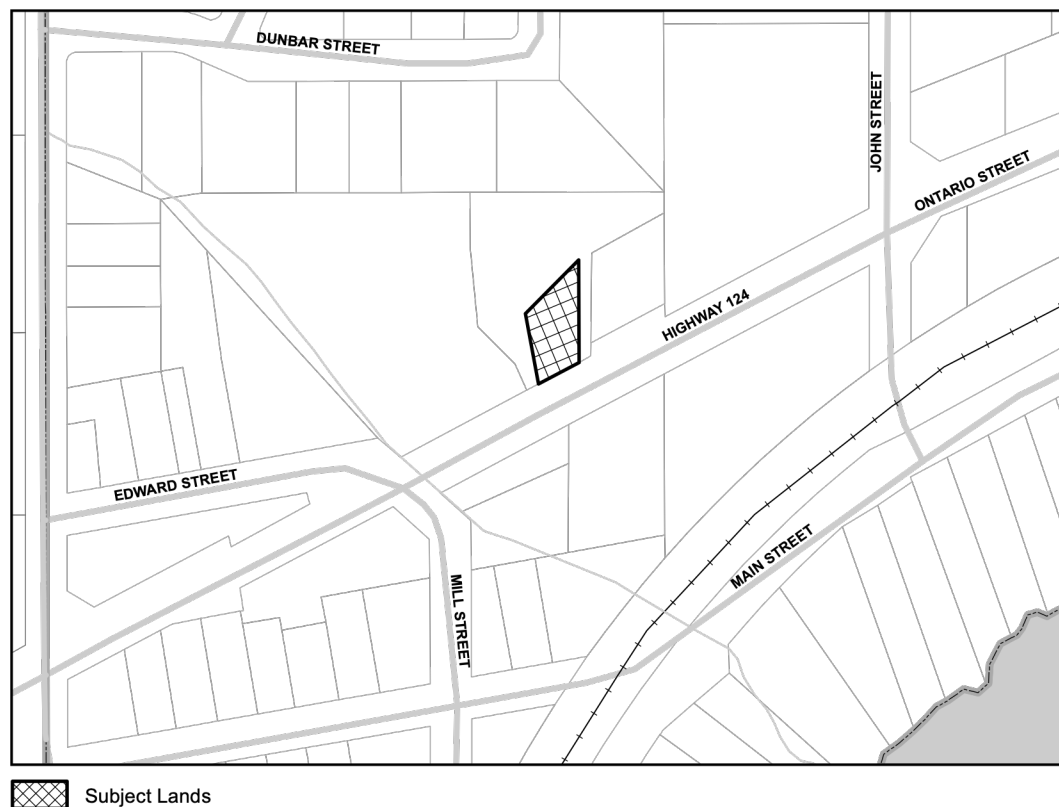
MEMORANDUM

To: Mayor Jackson and Members of Council
Copy: Ms. Nancy Millar, Clerk/Administrator
From: Chris Jones MCIP, RPP
Date: October 8, 2026
Re: Proposed ZBA – Part Lot 75, RCP 333 – 10362 Highway 124
File: RZ-1-2026 (1000344292 Ontario Inc.)

Background

The Village has received an application for a zoning by-law amendment for a lot located at 10362 Highway 124. The lot is described legally as Part Lot 75, RCP 333, Parts 1 to 5, Plan 42R-10975 and is located in Part of Lot 21, Concession 10 (Strong). The location of the subject lands is shown in Figure 1.

Figure 1 – Location of Subject Lands



The applicant's lot has an area of approximately 1,122 m² (12,079 ft²) and a frontage of approximately 29 metres (95 feet). The subject lands are currently occupied by a single-storey building with a ground floor area of 149.2 m² (1,606 ft²).

The subject lands are currently zoned Highway Commercial (C2) and the existing building was historically constructed and used for commercial purposes, however the building is currently being utilized for residential use. On this basis the purpose of the application is to rezone the subject lands in a manner that will authorize residential use as a principal use.

Provincial Planning Statement (PPS 2024)

The Village of Sundridge is a "settlement area" as defined by the PPS. Section 2.3.1.1 states that settlement areas shall be the focus of growth and development. Section 2.3.1.3 also states that planning authorities shall support general intensification and redevelopment to support the achievement of complete communities, including planning for a range and mix of housing options.

Official Plan

The subject lands are designated Mixed-Use in the Village's adopted Official Plan which is currently with the Ministry of Municipal Affairs for review and approval. The purpose of the Mixed-Use designation is to accommodate a broad range of commercial and service commercial uses in addition to residential uses.

Analysis

I have had an opportunity to see the applicant's lot and building and I am of the opinion that authorizing residential use of the existing building represents a reasonable use of the property and existing building at this time. The subject lands form part of a larger area of Mixed-Use lands that have significant potential for future development and in my opinion accommodating residential use within an existing building will not compromise this potential as the lands will remain in a C2 Zone capable of accommodating future commercial or mixed-uses.

On this basis I am supportive of the proposed zoning by-law amendment and find it to be consistent with the PPS and in conformity with the adopted Official Plan.

Recommendation

If Council is in agreement with the findings and analysis of this report, the following recommendations are provided for Council's consideration:

1. That this report be received; and,
2. That the zoning by-law amendment be approved.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Chris Jones', written over a light blue circular stamp.

Chris Jones MCIP, RPP



LIBRARIAN'S REPORT **September 17, 2026 Board Meeting**

Statistics:

	JUNE - CIRCULATION				
	2022	2023	2024	2025	2026
Library	979	1018	967	939	892
Overdrive	268	253	349	443	344
Total	1247	1271	1316	1382	1236

	JULY - CIRCULATION				
	2022	2023	2024	2025	2026
Library	1580	1284	1366	1306	1165
Overdrive	338	371	363	426	410
Total	1918	1655	1729	1732	1575

	AUGUST - CIRCULATION				
	2022	2023	2024	2025	2026
Library	1463	1322	1141	1082	1090
Overdrive	350	480	347	477	439
Total	1813	1802	1488	1559	1529

	COMPUTERS USE			WiFi USE		
	2024	2025	2026	2024	2025	2026
June	82	60	56	327	265	253
July	68	76	65	452	293	280
Aug.	72	60	53	372	257	299

	KIDS ELECTRONICS			IN LIBRARY LEGO USE		
	2024	2025	2026	2024	2025	2026
June	22	36	47	--	34	33
July	40	94	79	--	47	37
Aug.	93	60	62	--	40	37

June Programming & Attendance		
Program/Event	Adults	Kids
Book Club	4	
Knitting & Crocheting	31	
Storytime	13	32
Walking Club	17	
Kids Craft Evening	5	7
EarlyOn - Summer Storytime	1	4

July Programming & Attendance		
<i>Program/Event</i>	<i>Adults</i>	<i>Kids</i>
Walking Club	15	
TD Summer Reading Club	21	52
Teen/Tween Evening		5
Art Foil Workshop	10	
Head Up for Healthier Brains	11	

August Programming & Attendance		
<i>Program/Event</i>	<i>Adults</i>	<i>Kids</i>
Walking Club	23	
TD Summer Reading Club	11	16
Head Up for Healthier Brains	6	

The library participated in Canada Day activities.

The book sale was once again very successful thanks to all the donations received and the volunteers. The grand total from the book sale was \$3290 with our share being \$1645.

Our Sunflower Festival Event went well considering the event itself was cancelled. We made \$114.75 at the door in donation, \$269.50 for the refreshments, \$107.10 blind date with a book. We did spend \$374.81 on food and supplies for the refreshment. There was a steady stream of kids in the library doing the crafts as well. Unfortunately, we did not track the actual number of people coming and going but there were 20 head bands made. Some of the food was sold after the fact at cost, other leftovers are in the freezer to be used at a later date. Penny donated her time and some supplies for the blind date with a book.

Meghan Erven from EarlyOn was at the library twice this summer for a Summer Storytime. She is returning in the fall as well.

Upcoming Events:

- Strong Agricultural Fall Fair participation – September 19.
- Public Library Week October 18-24, patron appreciation day & draws.
- Halloween Stories & Crafts – October 28th.



Melinda Kent



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2026 –

DIVISION LIST

YES NO

DATE: September 1, 2026

Councillor **G. ASHFORD**
Councillor **J. BELESKEY**
Councillor **P. BORNEMAN**
Councillor **B. KEITH**
Councillor **D. McCANN**
Councillor **C. McDONALD**
Mayor **J. McGARVEY**

MOVED BY:

SECONDED BY:

CARRIED: ☒ DEFEATED: ☐ Postponed to: _____

WHEREAS electric kick-style scooters (e-scooters) have become an increasingly popular and affordable form of transportation in Parry Sound and across Ontario; and

WHEREAS e-scooters can provide an accessible, low-emission transportation option and help address transportation needs in communities such as Parry Sound that do not have conventional public transit; and

WHEREAS Ontario's current e-scooter pilot program places responsibility on individual municipalities to determine how e-scooters may operate locally, creating administrative and enforcement challenges, particularly for smaller municipalities with limited resources; and

WHEREAS the continued use of a pilot framework has resulted in uncertainty and inconsistent approaches to e-scooter regulation across the Province.

THEREFORE BE IT RESOLVED that the Council of the Town of Parry Sound requests that the Province of Ontario establish a province-wide regulatory framework for e-scooters that recognizes their unique operating characteristics, maintains appropriate safety standards, and provides municipalities with authority to address local needs; and

FURTHER BE IT RESOLVED that the Town of Parry Sound requests the support of the Association of Municipalities of Ontario (AMO) and the Rural Ontario Municipal Association (ROMA) in advocating for a framework that reduces unnecessary administrative and enforcement burdens on local municipalities; and

FINALLY BE IT RESOLVED that a copy of this resolution be circulated to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), the Premier of Ontario, Doug Ford, the Minister of Transportation, Prabmeet Singh Sarkaria, Parry Sound-Muskoka MPP, Graydon Smith, and all municipalities across Ontario.


Mayor Jamie McGarvey



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2026 – 110

DIVISION LIST

YES NO

DATE: September 15, 2026

Councillor **G. ASHFORD**
Councillor **J. BELESKEY**
Councillor **P. BORNEMAN**
Councillor **B. KEITH**
Councillor **D. McCANN**
Councillor **C. McDONALD**
Mayor **J. McGARVEY**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

MOVED BY:

A handwritten signature in blue ink, appearing to be "J. Beleskey", written over a horizontal line.

SECONDED BY:

A handwritten signature in blue ink, appearing to be "J. McGarvey", written over a horizontal line.

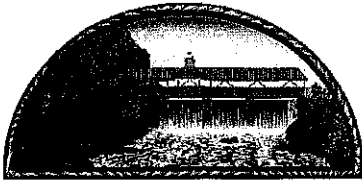
CARRIED: ✓ DEFEATED: Postponed to:

NOW THEREFORE BE IT RESOLVED that the Council for the Corporation of the Town of Parry Sound supports the Township of Tudor & Casher's resolution regarding a request for review of extended producer responsibility for one-pound single-use propane cylinders; and

FURTHER BE IT RESOLVED that this resolution be forwarded to the Premier of Ontario, the Resource Productivity & Recovery Authority (RPRA) and all municipalities in Ontario.

A large, stylized handwritten signature in blue ink, appearing to be "J. McGarvey", written over a horizontal line.

Mayor Jamie McGarvey



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: RB Date: September 15, 2026

Seconded By: NK Resolution # 2026- 256

Be it resolved;

WHEREAS public libraries provide essential services including literacy, education, technology access, employment resources, and community programming;

AND WHEREAS the Burk's Falls, Armour & Ryerson Union Public Library serves the residents of the Village of Burk's Fall and surrounding communities;

AND WHEREAS the provincial funding received by the Burk's Falls, Armour & Ryerson Union Public Library has remained at \$13,914 annually since 1990, despite significant increases in the cost of providing library services;

AND WHEREAS the Village of Burk's Falls contribution to library services has increased from \$11,788.00 in 2001 to \$64,738 in 2026, placing an increasing financial burden on municipal taxpayers;

AND WHEREAS the Ontario Library Association and Federation of Ontario Public Libraries have called for increased and sustainable provincial funding for public libraries;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Village of Burk's Falls petitions the Government of Ontario, through the Ministry of Tourism, Culture and Gaming, to substantially increase and provide sustainable, predictable operating funding for Ontario's public libraries;

AND BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to the Premier of Ontario, the Minister of Tourism, Culture and Gaming, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO), the Ontario Library Association (OLA), and the Federation of Ontario Public Libraries (FOPL) for their support and advocacy;

AND BE IT FURTHER RESOLVED THAT this resolution be circulated to municipalities across Ontario for their consideration and support.

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

X
Carried

Defeated

Deferred

Pecuniary Interest declared by:

[Signature]
Mayor

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$1,950.00	\$110,000.00	137
February	3	\$5,380.50	\$338,765.00	154
March	5	\$17,286.00	\$1,032,400.00	553
April	6	\$13,185.00	\$845,000.00	1882
May	14	\$24,507.00	\$1,540,460.00	1140
June	14	\$32,960.00	\$2,104,000.00	3387
July	17	\$48,245.00	\$3,109,700.00	1923
August	8	\$33,205.00	\$1,367,280.00	1350
September	11	\$12,510.50	\$760,700.00	1143
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	81	\$189,229.00	\$11,208,305.00	New Construction 11669 Demolitions 0

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				<u>2025</u>	<u>2026</u>
Burks Falls	5	\$5,250.00	\$230,000.00	2	1
Joly	6	\$26,287.00	\$1,712,500.00	1	4
South River	8	\$10,985.00	\$685,000.00	1	1
Machar	19	\$28,265.50	\$1,757,700.00	8	2
Strong	23	\$69,433.00	\$3,689,140.00	3	6
Ryerson	15	\$43,813.50	\$2,820,965.00	2	5
Sundridge	5	\$5,195.00	\$313,000.00	3	0
TOTALS	81	\$189,229.00	\$11,208,305.00		19
Permit activity at end of September 30, 2026					
TOTALS	100	\$298,805.90	\$18,743,532.00	22	
Permit activity at end of September 30, 2025					
TOTALS	22	\$109,576.00	\$7,535,227.00		-3
Difference from previous year					



October 2, 2026

Northern Ontario Heritage Fund Corporation / FedNor

Re: Letter of Support – Phoenix Building Components, Sundridge Modernization Project

To Whom It May Concern:

On behalf of Almaguin Community Economic Development (ACED), I am pleased to provide this letter in support of Phoenix Building Components and its proposed investment in its Sundridge manufacturing facility.

Phoenix is a significant employer within the Almaguin region, employing more than 60 people at its Sundridge operation, approximately 95% of whom reside within Almaguin. With more than \$3 million in annual local payroll, the company provides valuable year-round employment and contributes significantly to our rural economy.

Phoenix has also demonstrated an ongoing commitment to investing in the region, including approximately \$3 million in a new Sundridge sales and design office in 2025. The proposed modernization builds on that commitment and is expected to support existing employment while creating approximately 10 new specialized positions.

From a regional economic development perspective, this investment has benefits beyond the Sundridge facility. Phoenix supports Northern Ontario's forestry and wood-products supply chain, provides skilled manufacturing employment, and supplies building components for residential construction throughout Northern Ontario. Continued growth at the Sundridge facility will strengthen these connections while generating additional economic activity within Almaguin.

For a rural region, retaining established employers, creating skilled employment and encouraging private-sector reinvestment are important to long-term economic resilience. ACED is pleased to support Phoenix Building Components' proposed Sundridge modernization project and its applications to NOHFC and FedNor. We believe this investment will provide meaningful benefits to the Almaguin region and Northern Ontario.

Sincerely,
Courtney Metcalf
Director of Economic Development
Almaguin Community Economic Development (ACED)
Phone: 705-349-2710
Email: director@explorealmaguin.ca

Sundridge Wastewater Treatment Challenges

2 main challenges:

1. **Capacity:** high flows during spring
2. **Effluent quality:** periodic phosphorous and suspended solids exceedances

Capacity:

There is a clear link between snowmelt and rainfall causing high flows at the Sundridge wastewater treatment facility. This is due to inflow and infiltration (**I&I**).

- **Inflow:** snowmelt and rainwater enter the sewage system through prohibited connections from homes such as downspouts and sump pumps.
- **Infiltration:** snowmelt, rainwater or groundwater enter the sewage system through cracks in manholes and collection pipes.

I&I should be assessed and addressed since some wet weather events can lead to daily rated capacity exceedances. I&I should be reduced as much as possible, especially when considering adding more homes and businesses to the wastewater system.

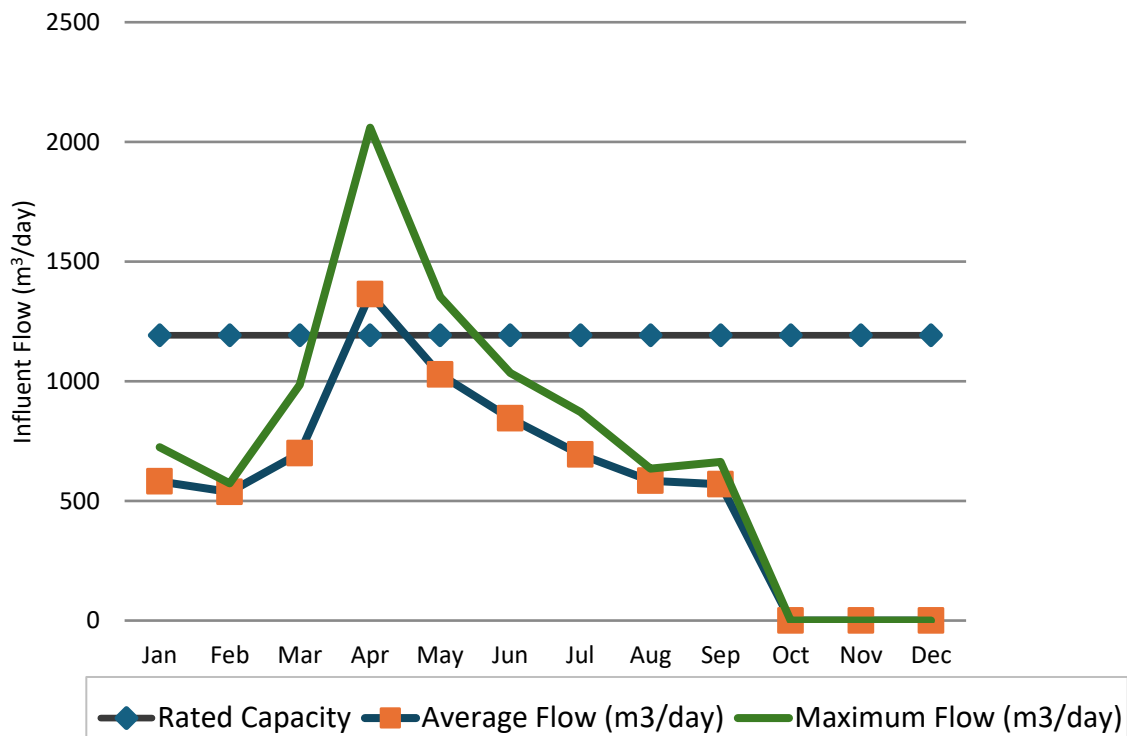
Exceeding the rated capacity of the facility wastes energy and treatment chemicals, upsets the treatment process, overwhelms storage capacity, and pushes pumps and filters hard which leads to premature equipment failure.

We propose, in spring of 2027, to undertake manhole assessments for I&I and observe downspouts for suspected connections to the collection system. Areas showing unusually high flows should be considered for sewer camera inspections when flows subside enough to allow for it. Camera inspections may locate areas of concern by identifying cracks, breaks and I&I to be repaired.

Figure 1: 2026 Daily Volume of Raw Sewage Plant Flows

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Average Flow (m³/day)</i>	581	537	698	1364	1028	845	694	583	568	0	0	0
<i>Maximum Flow (m³/day)</i>	725	573	986	2059	1353	1035	871	634	663	0	0	0
<i>Rated Capacity</i>	1192	1192	1192	1192	1192	1192	1192	1192	1192	1192	1192	1192
<i>% Rated Capacity</i>	61	48	83	173	113	87	73	53	56	0	0	0

Sundridge 2026: Influent Flow into the Lagoon System



Effluent Quality:

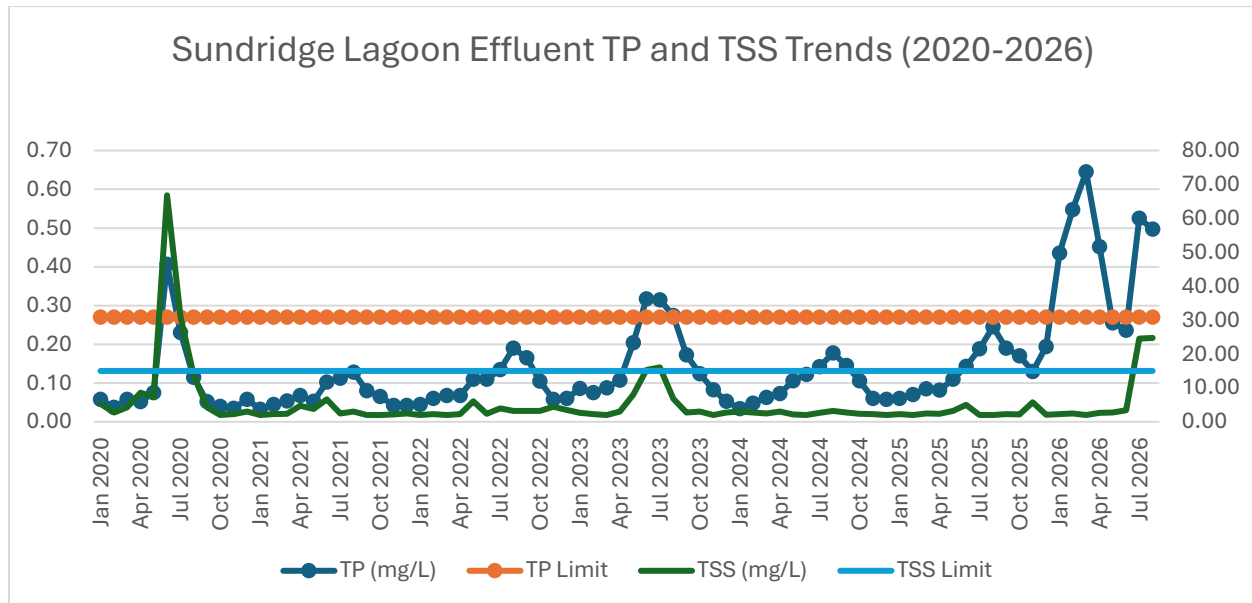
The Sundridge wastewater treatment facility has experienced Total Suspended Solids (TSS) and Total Phosphorous (TP) exceedances.

- **Total Suspended Solids:**

- TSS exceedances at this facility are often associated with filter breakthrough due to high flows from I&I. Filters are pushed beyond normal operations when the rated capacity is exceeded. The filter cloth can tear, allowing TSS to pass through.
- TSS exceedances are also associated with blue-green algae blooms in summer. This can occur if the ultrasonic algae control device fails, or there is a significant bloom that clogs the filters and passes through a filter cloth tear.
- Consider reducing I&I.
- Consider purchasing spare filter cloth and a new spare ultrasonic algae control device.

- **Total Phosphorous:**

- There is a relationship between elevated TSS and elevated TP. This suggests a large portion of the phosphorus is particulate phosphorus attached to algae and suspended solids.
- TP is reduced through filtration and chemical addition of a coagulant, poly aluminum chloride (PACl). When TP exceeds the effluent quality objectives, the dosage of PACl is increased. However, increasing the dosage is not always effective.
- Consideration is being given to trialing a different kind of coagulant that may prove to be more effective at reducing TP exceedances. A trial of a new coagulant would be initiated to determine effectiveness, quantity and cost of the new product.



Key Observations

- Significant TP and TSS exceedances occurred during June-July 2020 and were attributed to algae proliferation.
- TP exceeded the ECA objective during June-August 2023 while TSS approached or exceeded the effluent limit.
- TP increased significantly in January-April 2026 while TSS remained low, indicating factors beyond solids carryover affected phosphorus removal.
- TSS increased above the 15 mg/L limit in July and August 2026 and coincided with elevated TP concentrations.
- Historical records indicate algae growth, PACl dosing, ultrasonic algae control performance, and filter operation are key factors influencing TP and TSS results.



PHOENIX BUILDING COMPONENTS

Sundridge Modernization & Expansion Initiative | Municipal Council Briefing

Phoenix Building Components is seeking the Municipality's support for a proposed modernization and expansion of its Sundridge manufacturing operations, including related applications for provincial and federal funding. The initiative reflects Phoenix's continued commitment to investing in Sundridge and the wider Almaguin community.

THE PROPOSED INITIATIVE

Modernizing existing operations. Phoenix plans to improve productivity, manufacturing efficiency and production flow at its Sundridge facility. These improvements are intended to strengthen capacity, reduce production constraints and help the company respond to demand for locally manufactured building components.

Expanding manufacturing and introducing new products. Phoenix is planning additional manufacturing space and the introduction of wall-panel production alongside its existing roof-truss and engineered-wood operations. This expansion would diversify local manufacturing, create opportunities for new skills and support future business growth in Sundridge.

WHY IT MATTERS TO SUNDRIDGE AND THE ALMAGUIN REGION

Supporting local families and employment. Modernizing and expanding the facility helps sustain existing jobs and creates opportunities for additional skilled employment and career development close to home.

Strengthening the local economy. A growing manufacturing operation brings ongoing business to regional suppliers, contractors, repair shops and service companies, with benefits extending beyond the plant itself.

Building a resilient community. Maintaining a strong local employer helps support the community's economic stability, encourages people to live and work in the area, and contributes to the long-term vitality of Sundridge and neighbouring municipalities.

Investing in Sundridge's future. Phoenix's plans build on its established local presence, add new manufacturing capabilities and reinforce Sundridge as a place where industry can grow. Its products will also continue to serve construction needs, including housing, across Northern Ontario.

Supporting Northern Ontario. Phoenix purchases inputs from the Northern Ontario Forest Sector in the range of \$12 millions per year. As an organization we're not just committed to selling in the North but supporting the North through purchases and being a good community partner.

REQUEST FOR MUNICIPAL SUPPORT

Phoenix respectfully requests a letter of support from Municipal Council recognizing the our contribution to local jobs, economic activity, business diversification, being a community partner and looking forward at long-term community development. The letter would accompany applicable provincial and federal funding applications.

Municipal support is requested as an endorsement of the initiative's community and regional benefits; it is not a request for a municipal financial contribution.



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316
Fax (705) 384-7874
Email: admin@sundridge.ca

October 14, 2026

Northern Ontario Heritage Fund Corporation
Roberta Bondar Place 70 Foster Drive, Suite 200
Sault Ste. Marie, ON
P6A 6V8

and

FedNor
19 Lisgar Street, Suite 307
Sudbury, Ontario
P3E 3L4

Subject: Letter of Support for Phoenix Building Components' Expansion Project

Dear Members of the Grant Review Committee,

On behalf of The Corporation of The Village of Sundridge, I am writing to express our resounding affirmation for Phoenix Building Components' application for expansion to NOHFC and FedNor.

As a dedicated community partner in the region, we have witnessed firsthand Phoenix's profound commitment to local economic development, and we are excited about the immense value their proposed expansion will bring to our community. The value of the expansion is not simply measured in assessment dollars to our small rural community, but also in the community support.

Phoenix is a sponsor to various community organizations, and community festivals. Phoenix Building Components' operation is immediately adjacent to our mostly Volunteer Fire Department, and employees of Phoenix that are volunteers on the fire department are supported in their ability to respond to calls for service during working hours.

Throughout their tenure in the village, they have proven to be an exemplary corporate citizen. They do not just operate in our region; they actively invest in its people and its future.

www.sundridge.ca

The proposed expansion is a vital step forward for our local economy. By scaling their operations, Phoenix Building Components will directly address critical regional needs by:

- **Creating high-quality jobs** that provide sustainable wages and career growth for residents.
- **Strengthening community resilience** by anchoring a key industry right here in our area.

To ensure the success of this expansion, The Village of Sundridge is committed to collaborating with Phoenix Building components. Specifically, we will support this project by continuing to be an advocate for the funding needed to ensure their full expansion is realized and by assisting with local recruitment efforts by using our communication network to promote the impending opportunities.

We strongly urge you to approve Phoenix Building Component's funding application. Their expansion is a win for our local businesses, our services, and our community.

Thank you for your time and consideration of this impactful project.

Sincerely,

Shawn Jackson
Mayor, The Village of Sundridge

Nancy Millar

From: Amie <amiesoutpost@gmail.com>
Sent: October 1, 2026 9:31 AM
To: Nancy Millar

hello Town Council,

I, Amie Sousa am writing to you regarding the Santa Calus Parade for the 2026 season. Erika will be stepping down this year, and I will be working with the rec committee. I absolutely loved doing this last 3 years and would love to continue to do so this year. We would like to have the parade this year on Saturday November 28th, 2026. With the parade starting at 5:00 p.m.

This year with the help of the REC committee, we would like to propose a change to the route. Starting at the elementary School and ending at the arena to line up with the tree lighting event. The REC committee has offered to pay for the police escort needed for the parade to cross the highway safely. We would like to see the road closure from 4:30 pm to 6:00 pm as this would be more suitable for the traffic of people coming into town to watch the parade.

We will be looking for volunteers to guard the road closures closer to the date with road closures at Mill & Main, John Street, Lake Bernard Dr, Paget Street, Water Street, and Main & William. I would like to ask if we could use the road closure barricades that the town has for this event.

We would like the town to cover the cost of the insurance, and we will pay the insurance back. If this is approved I will be working with our CEMC with our planning to ensure that everything is planned to the best it can be.

Thank you,
Amie Sousa

Nancy Millar

From: Damaia, Steve (MNR) <steve.damaia@ontario.ca>
Sent: August 12, 2026 1:16 PM
To: Nancy Millar
Subject: request: use of Village of Sundridge roads data
Attachments: ORN-MOU-Sundridge-2026.docx

Hi Nancy

I was given your contact information from Brandon Tourangeau of CGIS.

I'm inquiring about using the Village of Sundridge roads data to update the Government of Ontario's Ontario Road Network (ORN). I'm the project manager for the ORN and our team has agreements with municipalities across Ontario allowing us to maintain a provincial scale road network.

If there is an opportunity for the municipality to agree to share their data with us it would be greatly appreciated and would provide some benefits in return. We have a team of dedicated editing staff that can take the municipal roads data and run it through our quality control processes, make improvements if necessary, and provide observations (changes) back to CGIS.

I've attached a copy of our standard ORN Memorandum of Understanding (MOU). As the ORN is an open data product available for anyone to use we would need the document signed and sent back to us before we can incorporate the data from CGIS. Please take a moment to review the document and let me know if you have any questions.

Thanks

Steve Damaia

Mapping and Geomatics Project Manager, Geospatial Ontario | Digital, Data, Information and Business Services Branch/Corporate Information and Management Division
Ministry of Natural Resources | Ontario Public Service
705-772-6220 | steve.damaia@ontario.ca
Peterborough ON



Taking pride in strengthening Ontario, its places and its people

Please note: As part of providing [accessible customer service](#), if you have any accommodation needs, require communication supports, or alternate formats please let me know.



Village of Sundridge Corporate Policy

POLICY: Procurement Policy	COUNCIL APPROVAL DATE:
POLICY NUMBER:	RESOLUTION/BY-LAW NUMBER:
SUPERCEDES POLICY NUMBER:	REVISION DATE:

1. POLICY

This Policy has been Developed to comply with Section 270. (1) of the Municipal Act S.O. 2001, as amended, which provides that all municipalities and local boards shall adopt and maintain policies with respect to the procurement of goods and services.

2. PURPOSE

The purpose of this Policy is to express the Village of Sundridge goals and objectives in relation to the procurement of goods and services and to describe the means by which the Village will ensure an open, transparent and fair procurement process.

3. APPLICATION

- This policy applies to all Village employees, volunteers and elected officials
- This policy applies to all departments of the Village and to any boards/committees the Village administers
- This policy applies to the procurement of all goods and services except for those items set out in Schedule "A". in addition to the items set out in Schedule "A", this policy does not apply to the purchase or disposal of real property.

4. DEFINITIONS

Acquisition

The purchase of Goods and/or Services.

Approval Authority

The authority to approve Procurements including the Award and Contract up to the authority levels for the respective positions.

Authorized Delegate



Village of Sundridge Corporate Policy

The Individual holding a position which has been delegated by Council an approval authority and included any other individuals further delegated such approval authority in accordance with the Procurement Policy.

Award

The notification to a Bidder/Proponent of acceptance of a proposal, quotation or tender that brings a contract in existence.

Bid

An offer or submission received from a bidder/proponent in response to a call for bid, which is subject to acceptance or rejection.

Bidder

A person or entity who submits a response to request for quote, request for tender or request for standing arrangements.

Call for Bid

A formal or informal request for Bid, on the terms and conditions set forth in the Village's bid documents.

Clerk Administrator

The person appointed to that position as approved by Council and includes their designate(s).

Collusion

An activity undertaken by two or more people for the purpose of dividing the market, setting prices, limiting production, or limiting open competition, by deceiving, misleading, or defrauding others of their legal rights, or to obtain an objective forbidden by law, typically by defrauding or gaining an unfair advantage.

Consulting and Professional Services

Those services requiring the skills of a specialist for a defined service and includes architects, engineers, designers, surveyors, planners, accountants, auditors, management professionals, marketing professionals, software and information technology experts, financial consultants, lawyers, law firms, real estate agents and brokers, environmental planners and engineers, hydro geologists, transportation planners and engineers, communications consultants and any other consulting or professional services required by the Village.



Village of Sundridge Corporate Policy

Contract

A legal agreement between two or more parties. Agreements can be in the form of a legal agreement or purchase order.

Contract Change Order

A mutually agreed upon addition to, deletion from, or modification of a Contract between the Village and the Vendor that could not have been reasonably foreseen and thereby included in the call for bid document.

Cooperative Purchasing

The coordination of purchases from other government agencies or public authorities with the Village of Sundridge.

Designate

A person(s) authorized to act on the behalf of an Authorized Delegate

Electronic Tendering

An internet-based process that provides suppliers with online access to information related to open competitive procurements, including advertising, receiving and submitting tender related information.

Emergency Purchase

An Acquisition that does not follow the regular procurement process because of emergency circumstances described in this Policy.

Essential Service

A service rendered by which the interruption would endanger the life, health or personal safety of those receiving the service.

Goods

Moveable property including the costs of installing, operating, maintaining, or manufacturing such moveable property, and any necessary raw materials, products, supplies, equipment and other physical objects of every kind and description whether in solid, liquid, gaseous or electronic form, unless they are procured as part of a Construction Contract.



Village of Sundridge Corporate Policy

Irregularity

A deviation between the requirements (terms, conditions, specifications, special instructions) of a bid request and the information provided in a bid response.

Low-Cost Purchase

A purchase of Goods, Services and/or Construction at the thresholds indicated in this Policy.

Negotiation

The action or process of conferring with one or more Vendors with the goal of reaching an agreement on an acquisition made pursuant to this Policy.

Procurement

Purchasing, renting, leasing or otherwise acquiring any goods or services, including the description of requirements, solicitation method, selection of sources, preparation and award of contract and all phases of the contract administration.

Proponent

The entity or person who submits a response to a Request for Proposal or Request for Pre-Qualification.

Public Service

A service provided by the government to people living within its jurisdiction. These services may include but are not limited to roads, bridges, parks, waste management, wastewater, housing and community services.

Request for Expression of Interest (EOI)

A formal, non-binding process where information is requested from suppliers regarding the feasibility and availability of specific goods and/or services in the marketplace and to determine if there are enough suppliers to justify a RFQ, RFP or RFT.

Request for information or RFI

A formal, non-binding process for gathering information from potential suppliers of a good or service during the planning phase of a project when product requirements, specifications or purchase options cannot clearly be identified. An RFI is often used as a precursor to a Call for Bid.



Village of Sundridge Corporate Policy

Request for Proposals or RFP

A formal request for prices and details on goods and/or services from suppliers, where the goods and/or services may not be able to be fully defined or specified or when alternate methods are being sought to perform a certain function or service, at the time of the request.

Request for Quotations or RFQ

An informal or formal request for prices for an acquisition where comprehensive technical specifications can be developed and where sealed bids are opened in the public.

Service

The services to be provided under a contract and included labour and Consulting and Professional Services.

Single Service

A non-competitive procurement method used when a purchase is made from one source of supply where others may be available.

Sole Source

A non-competitive procurement process to acquire goods and/or services where there is only one available or known supplier for the source of the particular goods and/or services in the open market or there is only one supplier within a reasonable proximity to the Village of Sundridge.

Supplier/Vendor

Any individual or organization providing or seeking to provide goods and/or services to the Village of Sundridge.

Unsolicited Proposal

An offer or proposal submitted by a contractor, vendor or consultant, in the absence of a Call for Bid. It may be submitted in response to a perceived need but not in response to a Call for Bid

Unfair Advantage

A risk that the bidder or any of its members had access to information related to the bid solicitation that was not available to other bidders and that would, give or appear to give, the bidder an unfair advantage.



Village of Sundridge Corporate Policy

5. PROCUREMENT GOALS AND OBJECTIVES

- Procure goods and/or services in an efficient, timely and cost-effective manner in accordance with legislative requirements, The Village priorities, as well as the directives and expectations of Council, management and the public at large
- Ensure an open and competitive procurement process, treating all suppliers and submissions in an objective and equitable manner
- To obtain the best value for the Village when procuring goods or services by regularly conducting a competitive bid process, where required in this Policy, to ensure the Village is receiving the best possible and current market price.
- to consider all costs and factors over the lifetime of the acquisition costs, installation, disposal value, disposal costs, training costs, maintenance costs, reliability and quality of performance.
- To utilize comprehensive and unbiased specifications.
- To promote respect for and ensure compliance with all applicable trade agreements, laws and regulations.
- To adhere to the highest standards of ethical conduct and avoid any real or perceived conflicts between the interests of the Village and those of the Village employees elected officials and committee members.

6. GENERAL CONDITIONS

No Village staff elected official, or committee member shall purchase or offer to purchase, on behalf of the Village, any goods, Services or Construction except in accordance with this Policy.

Any employee who intentionally and knowingly acquires or disposes of any goods or services for the Village in contravention of this Policy may be subject to disciplinary action.

Exceptions to this Policy are identified in Schedule A

Council approval shall be required where the provisions of the Procurement Policy are being waived

All purchases must have appropriate pre-approved funding and must be authorized prior to the procurement process, unless the purchase is an emergency purchase.



Village of Sundridge Corporate Policy

No employee or designated representative for the Village shall prepare, design or otherwise structure a procurement, select a valuation method or divide procurement requirements into two or more parts in order to circumvent any obligation and/or threshold of this Policy.

The Village shall not enter into any contract where there would be the establishment of any employee-employer relationship, except as exempted under Schedule A.

No Local Preference

The Village shall not give preference to suppliers, contractors, or service providers based on geographic location when evaluating, awarding, or administering procurement contracts. All bids and proposals shall be assessed solely on the basis of the evaluation criteria set out in the solicitation documents, in accordance with applicable legislation, and the procurement policy.

Records Retention and Access to Information

All procurement activities must be supported by the appropriate documentation and all records relating to a Procurement process must be retained by the issuing department in accordance with the Records Retention By-Law and Schedules, as amended.

The disclosure of information received in relation to a Call to Bid or the Award shall only be made by the appropriate staff in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, as amended.

Accessibility

When procuring goods and/or services, the Village will incorporate accessibility criteria and features when applicable and practical as may be required from time to time by applicable legislation.

Legal Claims

The Village reserves the right to neither accept nor award a contract, to any Bidder/Proponent, inclusive of its sub-contractor(s), with whom the Village is in litigation.



Village of Sundridge Corporate Policy

Collusion

Collusion will not be tolerated, and Bids may be rejected without further consideration if Collusion is suspected or present. The Village will report any suspected cases of collusion or other bid- rigging offences under the *Competition Act* to the Competition Bureau or to other relevant authorities.

Lobbying Restrictions

Vendors, their staff, or anyone involved in preparing bid shall not engage in any form of political or other lobbying whatsoever or seek to influence the outcomes of the procurement process or subsequent Award. This restriction extends to all of the Villages elected officials committee members and staff.

No elected officials, committee members, or employees shall provide information regarding the Villages need for a specific Acquisition to prospective Vendors where the provision of the knowledge could provide an unfair advantage whether perceived or actual.

The Village may reject any bid by any Bidder/Proponent that engages in lobbying, without further consideration, and may terminate that Bidders/Proponents right to continue in the procurement process.

During a procurement process, all communications shall be made through the Treasurer or any staff member otherwise listed in the bid document. No vendor or person acting on behalf of a vendor or group of Vendors shall contact any elected official, committee member or employee of the Village to attempt to seek information. This restriction extends to all of the Village's elected officials, committee members and staff.

Elected Officials and Committee Members

Elected officials and committee members shall completely separate themselves from the procurement process.

Policy Review

The Treasurer shall review as appropriate, but no later than every five (5) years, the effectiveness of this policy and report to Council recommending any changes to meet the needs and requirements of the Village.



Village of Sundridge Corporate Policy

7. RESPONSIBILITIES AND AUTHORITIES

Procurement activities shall be subject to all applicable Village policies and any specific provisions of the Municipal Act, and all other relevant Federal and Provincial legislation.

Council

- Approve Procurement activities pursuant to policy

Clerk Administrator

- Ensure that all staff adheres to the Procurement Policy and address any non-compliance that the Treasurer has brought to their attention.
- Has the authority to award Emergency Purchases, in collaboration with the Finance Department
- Has the authority to approve additional funding, in collaboration with the Finance Department for new acquisitions or additions to acquisitions that are over budget but that cumulatively, the project cost variance from budget does not exceed fifteen percent (15%) to a maximum of \$20,000 and the variance increase will not negatively impact the approved budget.
- Where necessary, the Clerk Administrator is authorized to approve the contracts normally subject to Council approval during the time that regular Council meetings are suspended, provided that a report is submitted to Council as soon as reasonably possible, setting out the details of any contract approved pursuant to this authority.

Treasurer

- Ensure all purchases are performed in accordance with the Procurement Policy
- Addresses all instances of non-compliance to this Policy with the appropriate Department Head and continued non-compliance shall be reported to the Clerk Administrator
- Has the authority to approve additional funding, in collaboration with the Clerk Administrator for new acquisitions or additions to acquisitions that are over budget but cumulatively the project cost variance from the budget does not exceed fifteen percent (15%) to a maximum of \$20,000 and the variance increase will not negatively impact the approved budget.
- Any question involving the meaning or application of this Policy is to be submitted to the Treasurer for resolution.
- Responsible for the integrity of the Procurement process.



Village of Sundridge Corporate Policy

- Provides Procurement advice and related services that may be required by departments for the purpose of fulfilling the Procurement needs of the Village
- Facilitates the disposal of assets that have been deemed surplus in accordance with applicable policies.
- Acts as the Village's representative with other public agencies.
- Participates in the Bid Review process.
- Where applicable, participate in Negotiations.
- Delegate approval authority to staff within the parameters of the procurement policy.

Department Head

- Ensure that funds are available and approved in the current budget as approved by Council.
- Work with the Finance department on all procurement activities within their department and ensuring they are carried out in accordance with this Policy.
- Monitor all contract expenditures to ensure compliance with financial limits.

8. APPROVAL AUTHORITY

General

Any person with delegated approval authority shall ensure that an approved budget exists for the proposed procurement and that such procurement does not violate any of the Village's policies or any applicable law. Any such procurement shall also satisfy any applicable audit requirements of the Village.

Council must approve any Procurement process in the following circumstances.

- Where the provisions of the Procurement process are being waived
- Where the acquisition was not included in the approval budget
- Any contract prescribed by statute to be authorized by Council.
- Where Council has directed staff to provide a report to Council



Village of Sundridge Corporate Policy

APPROVAL AUTHORITY LEVELS

Total Procurement Amount (\$)	Delegated Authority Managers
Up to \$10,000	Treasurer/Clerk Administrator
Up to \$25,000	Treasurer/Clerk Administrator
Over \$25,000	Council

*Emergency purchases are excluded from the levels noted

EXECUTION OF AWARD

- The Treasurer or Clerk Administrator (or designates) shall execute such Contracts on behalf of the Village.

-

9. REQUIREMENT OF APPROVED FUNDS

The beginning of the Procurement process commences with the approval by Council of the operating and capital budgets for the Village. Upon approval of these budgets, Staff has the authority to purchase Goods, Services and Construction.

Acquisitions that are deemed by a department head to be necessary but that are not in the budget must be approved by Council or Committee.

Insufficient Budget at Time of Award of Solicitation

In the event that the Bid that is recommended for Award exceeds the approved funds available, the Village may pursue any of the following options.

- Negotiate
- Cancel the Call for Bid or
- Revise the Call for Bid and reissue

Council may add additional funds to the approved budget, provided that there are sufficient funds available to allow the Village to award. Staff are required to submit a report to Council seeking approval of the additional funds, unless the following condition applies:

- The total cost of Acquisition does not exceed the approved budget by more than fifteen percent (15%) to a maximum of \$20,000 and the variance increase will not impact the approved Village.



Village of Sundridge Corporate Policy

10. METHODS OF PROCUREMENT

General

The dollar values for Procurement limits or thresholds represent the cumulative value spent in one calendar year for a particular good and/or Service.

- For multi-year contracts, it is the estimated total of the procurement value over the term of the contract, including any extensions or renewals that will govern which procurement process applies.
- Sales taxes, excise taxes, goods and services taxes, harmonized sales taxes, duties and shipping shall be excluded in determining the procurement limit and the type of procurement process to be followed.
- Purchases and/or contracts shall not be divided to avoid the requirements of the Procurement Policy or to circumvent prescribed spending authority dollar limits.

SUMMARY OF THRESHOLDS FOR PURCHASING

Procurement Value	Purchase Type	Procurement Method	Approval Authority
\$0 - \$20,000	Low Cost Purchase	Three (3) written quotes, where in the Village's best interest	Delegated
\$20,000	Open Competitive Procurement	Call for Bid issued market	Delegated

STANDARD METHODS OF PROCUREMENT

Low-Cost Purchase (LCP)

Conditions of Use

- The value of the Goods and/or Services is less than \$3,000
- The goods and/or services are not covered under any existing contract
- The goods and/or services are required on an item-by-item basis
- Intended for one off or small, multiple purchases with a cumulative value not exceeding the threshold. Not intended to be a repetitive or ongoing need
- An attempt for three (3) written quotes will be made where it is in the Village's best interest.



Village of Sundridge Corporate Policy

Evaluation and Award

- Best value for the Village can be achieved when selection is made on the basis of total lifecycle cost that meets all the requirements
- Purchases may be made by the method satisfactory to all parties. It is the Village preference to be invoiced for all purchases, when possible.

Request for Bid (Quote, Tender, Proposal)

Condition of Use

- The estimated price is between \$3,001 and \$20,000
- The requirements can be fully defined
- Solicitation will be issued to a minimum of three (3) bidders;
- An open competitive process is encouraged but not required.

Evaluation and Award

- The lowest bidder may not always be the successful bidder
- Best value for the Village can be achieved by an award selection made on the basis of total lifecycle cost that meets all terms, conditions and specifications.
- A signed form and/or agreement will be required.

Request for Tender (RFT)

Conditions of Use

- The estimated price is \$20,001 or more
- The requirements can be fully defined
- Solicitation shall be advertised through an electronic tendering method

Evaluation and Award

- The lowest bidder may not always be the successful bidder
- Best value for the Village can be achieved by an award selection made on the basis of total lifecycle cost that meets all terms, conditions and specifications.
- A signed form and/or agreement will be required.



Village of Sundridge Corporate Policy

Request for Proposals (RFP)

Conditions of Use

- The estimated price is \$20,001 or more
- Comprehensive technical specifications cannot be fully defined or specified
- Alternate methods or innovative solutions are being sought to perform a certain function or service.

Evaluation and Award

- Evaluation will be based on the criterion as outlined in the Call for Bid document of which, price is only one criterion;
- Award of the Contract may not always be the successful bidder
- A signed form and/or agreement will be required.

Request for Standing Arrangements (RFSA)

Conditions of Use

- The same Goods and/or Services will be required on a repetitive basis over a period of time, and the actual demand is not known in advance, or
- A need is anticipated for a range of goods and services for a specific purpose, but the actual demand is not known at the outset, and delivery is to be made when a requirement arises, or
- There is a need for a list of Vendors for their services that will be provided on an “as needed or required” basis.

Evaluation and Award

- More than one Vendor may be selected where it is in the best interests of the Village, and the procurement documentation allows for more than one and
- Selection methodology and evaluation criterion (where required) will be as outlined in the Call for Bid document
- A signed form and/or agreement will be required.

Request for Information (RFI)

Conditions of Use

- There is a need to seek information, clarification, comments, feedback from the marketplace that may assist in compiling a potential future Call for Bid
- Submissions shall be provided at no cost to the Village
- Submissions become the property of the Village of Sundridge



Village of Sundridge Corporate Policy

Evaluation and Award

- An RFI submission does not create any contractual obligation between the Village and the respondent. The details provided are for information purposes only.

Request for Expression of Interest (RFEOI)

Conditions of Use

- There is uncertainty regarding the market availability and interest in providing the good or service;
- The submissions received assist with potential future call for bid
- Submissions shall be provided at no cost to the Village
- Submissions become the property of the Village of Sundridge

Evaluation and Award

- An RFEOI submission does not create any contractual obligation between the Village and the respondent

Request for Pre-qualification (RFPQ)

Conditions of Use

- When work is considered to be complex, high risk or there is a need to develop a short list of qualified proponents that have the capabilities to meet the Villages needs.
- Is the initial phase of a two or more-phase solicitation process.

Evaluation and Award

- An RFPQ submission does not create any contractual obligation between the Village and the respondent
- Selection methodology and evaluation criterion will be as outlined in the Call for Bid document
- A subsequent call for Bid document will be issued as outlined in the RFPQ only to the pre-qualified proponents.



Village of Sundridge Corporate Policy

11. Alternative Methods of Procurement

Sole Source

The requirements for a competitive bid process may be waived under the authority of the Council with the consent of the Treasurer and Clerk Administrator.

Where a sole source over \$20,000 is proposed, department staff will issue a memo to Council outlining the sole source procurement and providing proof of one of the valid reasons below

The procurement may be conducted using a Sole Source process for the following valid reasons:

- Statutory or market-based monopoly
- Competition is precluded due to the application of any Act or legislation or because of the existence of patent rights, copyrights, license, contract restrictions, technical secrets or controls of raw material or
- The complete item, service or system is unique to one supplier and no reasonable and competitive alternative or substitute exists.
- The Village has equipment or services from this supplier and variance to the brand or service may create inefficiencies or have increased costs

Single Source

The requirement for a competitive bid process may be waived under the authority of the Treasurer with the consent of Council and Clerk Administrator. The Procurement may be conducted using a single source process if the Goods and/or Services are available from more than one source, but there are valid and sufficient reasons for selecting one Supplier in particular.

Where a Single Source over \$20,000 is proposed, a written report indicating the rationale for a non-competitive selection shall be provided to Council for approval.

The following are valid reasons for a Single Source purchase, Council may approve items or circumstances that are not listed at their discretion:

- An attempt to acquire the required Goods and/or Services by soliciting competitive submissions has been made in good faith but has failed to identify more than one willing and complaint supplier.
- The confidential nature of the requirement is such that it would not be in the public interest to solicit competitive submissions



Village of Sundridge Corporate Policy

- Construction, renovations, repairs, maintenance etc. in respect of a lease by the Village a may only be done by the lessor, in accordance with the lease agreement.
- A Good or Service is compatible with an existing Good or Service where a substitute is available, however the warranty, maintenance or service will be affected if the substitute is used
- Standardization on a particular make or model of the required Goods is desirable for the purpose of minimizing inventories of spare parts, minimizing the time and expense associated with operator training, and maximizing operator transferability.
- Where due to abnormal market conditions, the goods, services or construction required are in short supply
- For the Procurement of Goods under exceptionally advantageous circumstances such as bankruptcy or receivership, but not for routine purchase.
- When the Village has a lease with a purchase option and exercising the purchase option would be beneficial.
- When the Village has existing equipment, supplies and purchasing same or similar brand is in the best interest of the Village
- A consultant/supplier has specific knowledge of the project or Village and has undertaken work for which duplication would be required if another firm were to be selected.

12. Emergency Purchases

The Clerk Administrator jointly with the Treasurer and Council may authorize an emergency Purchase up to \$20,000 when it is required in one of the following circumstances:

- Prevent or alleviate serious delay
- Maintain or prevent the disruption of essential services
- An unexpected interruption of a public service
- Maintain security and/or order
- Protect public property
- Protect human, animal, or plant life
- A spill of a pollutant
- Comply with the Emergency response plan or respond to a state of emergency

The relevant details surrounding the Emergency Situation shall be included in a report and provided to Council at the next scheduled meeting.



Village of Sundridge Corporate Policy

13. Cooperative Purchasing

The Village of Sundridge may participate with other government agencies or public authorities in cooperative acquisition ventures when it is in the best interest of the Village to do so or to utilize buying group contracts in a manner consistent with applicable trade agreements.

The cooperative purchasing process may be conducted in accordance with the procurement policies and procedures of the entity that is responsible for coordinating and leading the process, provided that those policies and procedures are consistent with the Village's obligations under applicable trade agreements and procurement goals and objectives set out in this policy.

Where the Province of Ontario requires the Village to meet a provincial standard and has established a "Vendor of Record" arrangement, the Village may use such arrangement in place of any procurement process otherwise required in the Procurement Policy.

The Village and each government agency or public authority will issue its own purchase order or contract for their respective Goods and/or Services when purchasing through a cooperative arrangement such as

The Village may issue a purchase order or contract on behalf of local area municipalities or agencies for shared services or other joint ventures. Agreements shall be put in place to outline the obligations of all parties involved in these arrangements.

14. Unsolicited Proposals

Unsolicited proposals received by the Village may be reviewed by the Treasurer to determine if there is a need for the goods or services proposed.

15. Negotiated Purchases

Negotiations during the Procurement process may be used under any of the following circumstances:

- When only one submission is received and it exceeds the amount allocated in the budget provided that the vendor is compliant
- When the lowest Compliant Bid received exceeds, the amount allocated in the budget
- when all bids received are noncompliant and it is impractical to reissue the call for bid



Village of Sundridge Corporate Policy

- during a Single, Sole or Emergency purchase
- when a competitive bid process has been conducted and an extension of the contract term is available as outlined in the original Call for bid document.
- When a competitive bid process has been conducted and the contract has expired or will expire shortly and unforeseeable circumstances have caused a delay in issuing a new call for bid in such case, the contract extension should not extend beyond a one (1) year term.
- Where a competitive bid process has been conducted and expanded works or coordinated works are appropriate in the circumstances.
- Where a competitive bid process has been conducted the bid documents allow for negotiation.
- Where a competitive bid process has been conducted and the Village deems it beneficial and/or necessary to negotiate.

16. OTHER

Term of a Contract

- The term of a Contract will be determined by the department head and the Treasurer.
- A Contract will not extend past five (5) years without a bid solicitation process being conducted. Contracts may consist of varying initial terms and renewals but must not exceed a total length of five (5) years
- For complex Goods or Services contracts, where the development, implementation, costs and/or risk of the Village is deemed as being significant, the term of the contract may be extended up to ten (10) years with the approval of the Council and Clerk. A contract over five (5) years in length must be approved by the Council and Clerk
- The length of time for each contract will be determined by factors such as ensuring best value for the Village, the nature and complexity of the Procurement, industry, technology advancements, market conditions, competition, sustainability, historical experience and any other factors deemed necessary by the Village
- On an annual basis the Village will complete a review of Contracts currently in place to determine those eligible for renewal and conduct a bid solicitation process where required to establish new contracts.



Village of Sundridge Corporate Policy

Exercise of Contract Renewal Options

Where a contract contains an option for renewal, Council may authorize the exercise of such option provided that all of the following apply:

- The supplier's performance in supplying the Goods and/or Services or construction is considered to have met the requirements of the contract
- Any price increases are consistent with the prevailing market conditions for the Goods and/or Services being purchased or were previously included in the Call for Bid document.
- The facts justifying the decision to award this supplier previously are still relevant at the time of contract renewal
- The value of the contract is within departmental spending authority, or the renewal of a Contract has previously been authorized by Committee and Council in an award of contract letter
- Funds are available or will be available in appropriate accounts within the approved budget, including authorized revisions, to meet the proposed expenditure.

Contracts Amendments and Revisions

- No amendment to a contract shall be made unless the amendment is in the best interest of the Village and shall not be made contrary to the provisions of this policy.
- No amendment that changes the price of a contract shall be agreed to without a corresponding change in requirement or scope of work.
- Amendments to contracts are subject to the identification and availability of sufficient funds within approved budgets.
- Department heads may authorize amendments to contracts provided that the total amended value of the contract does not exceed the approved budget.
- Where a contract change order or the cumulative value of the contract change orders plus the original contract price exceeds the council approved budget by fifteen (15%) to a maximum of \$20,000 and the variance increase will not negatively impact the approved Village, the department shall obtain the appropriate authorization from the Treasurer.
- Where a contract change order or the cumulative value of the contract change orders plus the original contract price exceeds the Council approved budget by more than fifteen percent (15%), council approval of additional funds is required



Village of Sundridge Corporate Policy

- Funding should be in place prior to approving the contract change order and prior to the execution of the work. When it is not possible to complete the change order prior to the execution of the works, it shall be completed as soon as possible after commencement.

Specifications

- Specifications should be clear and concise. They must not be structured to restrict or limit competition due to brand or other similar requirements. They shall allow for potential Vendors to provide alternatives in the event that an equivalent product or method is available. Biasing of specification in favour of, or against a particular Good or Service is prohibited. Nothing in this section restricts the ability to design specifications with existing Goods or Services.

Advertising

- Where only selected potential Suppliers will be eligible to participate in a Procurement process, invitation will be made through the use of an electronic tendering system.
- Where a Procurement process will be open to all, invitation will be made using at least one of the following methods:
 - An electronic advertising/tendering system
 - Village website
 - Any other forms of advertising as determined by the Village.

Corporate Purchasing Card

- Acquisitions made with the corporate purchasing card must comply with this Policy.
- No personal purchases may be made with the corporate purchasing cards that are not authorized by Village policy. The Village staff shall not use corporate purchases to gain personal points or other similar benefits in any Vendor reward program.

Evaluation Team

- An Evaluation process is used with some methods to allot points according to the criteria and submission requirements in the Call for Bid. The Village will consist of a minimum of two individuals and where possible, should include a cross section of members from each department.
- The highest scoring submission will be the successful proponent, subject to the terms and conditions of the Call for Bid and this policy.



Village of Sundridge Corporate Policy

SCHEDULE "A" – EXCLUSIONS

Goods and Services Not Subject to the Provisions of the Procurement Policy

Competitive bidding processes are not required for the following categories. The listing below is not a comprehensive listing. The Clerk Administrator and Treasurer and Council will, from time to time, review and approve new situations or items to determine if they fall within the purview of this schedule.

Employers General Expenses

- 1) Payroll deduction remittances
- 2) Medicals
- 3) Tax remittances
- 4) Debt payments
- 5) Grants and levies
- 6) Licenses, certificates and other approval required (for example, vehicles, elevators, radios)
- 7) Insurance claims and adjudications, legal settlements, mediation and arbitration awards
- 8) Refundable expenses, including cash advances, meal allowances, travel expenses and accommodation
- 9) Temporary staffing agencies and service
- 10) Other employee related expenses, such as: Memberships in professional organizations, staff relations, staff development and training, staff attendance of seminars, courses, workshops, conferences, conventions or trade shows. This shall not include any training specifically designed for the Village.
- 11) Real property payments include land, buildings, leasehold interests, easements, encroachments and licenses, or the like.

Professional Special Services

- 1) Additional non-recurring Accounting and Auditing Services
- 2) Public Debenture Sales
- 3) Group Benefits
- 4) Committee Fees
- 5) Realty Services regarding the Lease, Acquisition, Demolition, Sale of Land and Appraisal of Land
- 6) Appraisers of real property for property insurance assessments
- 7) Medical Professionals Services
- 8) Expert Witnesses



Village of Sundridge Corporate Policy

Utilities

- 1) Electricity
- 2) Postal Services
- 3) Water
- 4) Natural Gas
- 5) Communications, for example: telephone, cable

Government Bodies

- 1) Federal, Provincial or Municipalities
- 2) Crown Corporations and Government Legislative Bodies

Other

- 1) Publications (including news papers, periodicals, magazines or books) CDS, DVDs and all copyrighted material
- 2) Maintenance of software for systems previously acquired
- 3) Media advertising



Village of Sundridge Corporate Policy

SCHEDULE “B” – SUBMISSION IRREGULARITIES

A bid irregularity is a deviation between the requirements (terms, conditions, specifications, special instructions) of a bid request and the information provided in a bid response.

A “**major irregularity**” is a deviation from the bid request that affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the Bidder/Proponent could gain an unfair advantage over competitors. The Village shall reject any bid, which contains a major irregularity.

A “**minor irregularity**” is a deviation from the bid request, which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected, the Bidder/Proponent would not gain an unfair advantage over competitors. The Village may permit the Bidder/Proponent to correct a minor irregularity.

MATHEMATICAL ERRORS – RECTIFIED BY STAFF

The Bid review Team shall be responsible for all action taken in dealing with bid irregularities, and acts in accordance with the nature of the irregularity:

- ✓ major irregularity (automatic rejection)
- ✓ minor irregularity (Bider/Proponent may rectify)
- ✓ Mathematical error (additions or extensions) as above

The list of irregularities in this schedule should not be considered all-inclusive. During the Bid Review process, Village Staff will review minor irregularities not listed and acting in consensus shall have authority to waive other irregularities or grant two (2) business days to correct such irregularities, which they jointly consider to be minor.

In the event that the vendor withdraws its bid due to the identification of a major irregularity, the Village may disqualify such vendor from participating in the Village Bid opportunities for a period of up to one year.

Where a vendor has been given notice of a specified time period to correct an irregularity, the vender shall be deemed to be in default of the process and, here applicable, the bid deposit shall be forfeited if the correction is not made. The submission will be given no further consideration for award.



Village of Sundridge Corporate Policy

This Bid Irregularity List shall apply where the irregularity is with respect to a stated requirement of a formal call for bid (RFQ,RFP, and RFT) or information gathering Bid (RFEOI,RFI,RFPQ) and where the submission must be received on/before a specified date and time.

GENERAL

ITEM	IRREGULARITY	RESPONSE
1.	Late Submissions	Automatic rejection
2.	Partial Submission (all items not bid on)	Acceptable unless complete submission has been specified in the request
3.	Conditional Submissions (submissions qualified, based on a Bidder's/Proponent's condition or restricted by an appended statement)	Rejection unless, in the opinion of the Bid Review Team, the qualification or restriction is minor and would not adversely affect an award decision and/or the total price.
4.	Submitter has not been previously qualified under a related pre-qualification process, where applicable	Automatic Rejection
5.	Failure to include required documents at time of submission	Automatic Rejection
6.	More than one submission from the same submitter and not identified as an alternative or optional submission or, no written withdrawal notice has been received	The submission package bearing the most recent date/time stamp will be considered the intended submission and the previously date/time stamped submissions will be considered withdrawn.
7.	Other Minor Irregularities	The Bid Review Team shall have the authority to waive irregularities, which are considered minor
8.	Any Irregularity	Despite the provisions herein contained, Council may waive any irregularity where it considers it to be in the best interest of the Village



Village of Sundridge Corporate Policy

BID DOUCMENTS

ITEM	IRREGULARITY	RESPONSE
9.	All required sections of the document not completed	Automatic rejection unless, in the consensual opinion of the Bid Review Team, the incomplete nature is trivial or insignificant and does not affect the total price
10.	Un-initialed changes to the request documents which are minor (e.g. the Bidders/Proponents address is amended by overwriting but not initialed	Two (2) business days to correct and initial errors. The Village reserves the right to waive initialing and accept the submission
11.	Incomplete, illegible or obscure submissions or submissions which contain additions not called for, erasures, alternations, or strike-out errors or irregularities of any kind	Automatic rejection; unless the Bid Review team deems the irregularity as immaterial and the irregularity is remedied by the Bidder/Proponent – Two (2) business days to correct
12.	Submissions not completed in English	Automatic Rejection
13.	Failure to acknowledge addenda identified as amending e.g. results in financial implications	Automatic Rejection
14.	Failure to acknowledge addenda identified as information e.g. closing date extended	Two (2) business days to acknowledge
15.	Submissions received on Bids Tenders other than those provided on Bid Forms by the Village	Automatic Rejection
16.	Authority to bind the Bidder/Proponent signature missing	Automatic Rejection
17.	Alternate items provided in whole or in part	Available for further consideration unless specified otherwise in the request
18.	Pages requiring completion of information by Bidder/Proponent are missing	Automatic Rejection



Village of Sundridge Corporate Policy

BID DEPOSIT

ITEM	IRREGULARITY	RESPONSE
19.	Bid deposit or bid bond not submitted with submission	Automatic Rejection
20.	Bid deposit or bid bond not in the acceptable form	Automatic Rejection
21.	Certified cheque not certified	Two (2) business days to rectify
22.	Amount on Bid deposit or Bid bond is incorrect and/or insufficient	Two (2) business days to rectify
23.	Effective period of Bid bond is less than the irrevocable period stipulated in the call for bid document	Two (2) business days to rectify

AGREEMENT TO BOND

24.	Agreement to bond with the Village not submitted	Automatic rejection
25.	Agreement to bond amount is incorrect and/or insufficient	Two (2) business days to rectify
26.	Surety provider and/or Bidders/Proponents authorized signature missing from Agreement to Bond	Two (2) business days to rectify

PRICING

ITEM	IRREGULARITY	RESPONSE
27.	Failure to include the Schedule(s) of Items and Prices, Price Form or Price Details, as may be applicable , for inclusion with submission	Automatic Rejection
28.	Pricing or signature pages missing	Automatic Rejection
29.	Submissions containing minor mathematical errors	Two (2) business days to correct and initial errors. The Village reserves the right to waive initialing and accept submission



Village of Sundridge Corporate Policy

30.	Conditions placed by the Bidder/Proponent on the total contract price	Automatic Rejection
31.	Unit price has been changed but not initialed and the price extension is consistent with the unit price as amended	Two (2) business days to correct initial errors. The Village reserves the right to waive initialing and accept bid.
32.	Unit price has been changed but not initialed and the price extension is not consistent with the unit price as amended	Automatic Rejection
33.	Unit price extension which is not consistent with the unit price	The Village will correct the extension based on the unit price provided. Unit pricing will govern
34.	Other mathematical errors which are not consistent with the unit prices	Two (2) business days to initial corrections. Unit prices will govern/ the Village reserves the right to waive initialing and accept submission
35.	Pricing appears to be unbalanced to the extent that it would have a significant adverse effect to the Village if awarded	Automatic Rejection

POST AWARD NOTIFICATION

ITEM	IRREGULARITY	RESPONSE
36.	Failure to execute required bonding or financial security within the prescribed time period	Automatic rejection and bid deposit forfeited
37.	Failure to execute a Contract Agreement within the prescribed time period	Automatic rejection and bid deposit forfeited
38.	Failure to provide supporting documents, as specified within the bid document and within the prescribed time period	Automatic rejection and bid deposit forfeited



Village of Sundridge Corporate Policy

SCHEDULE "C" – DISPUTE RESOLUTION PROCESS-

COMPETITIVE BID PROCESS

As part of the Alternative Dispute Resolution Process (ADR) directly related to the competitive bid process, any Proponent who has dispute matter shall submit a letter to Council. Council will review the letter and determine the process to be followed.

Village of Sundridge
Budgetary Control
For the Period 2026-01-01 - 2026-10-31
Cash Budget

Account #/Description	Current	Year to Date	Budget	Variance	%
REVENUE					
G-140-084-0790 - RAILWAY TAXATION	0.00	0.00	2,098.00	-2,098.00	-100.00
G-150-060-0760 - MUNICIPAL LEVY	0.00	2,319,991.31	0.00	2,319,991.31	0.00
G-150-060-0761 - MUNICIPAL SUPPLEMENTAL	0.00	22,487.65	7,000.00	15,487.65	221.25
G-150-060-0762 - EDUC.TAX LEVY - ENGLISH PUBLIC	0.00	-167,817.00	225,522.00	-393,339.00	-174.41
G-150-060-0763 - EDUC. TAX LEVY - FRENCH PUBLIC	0.00	-5,817.35	11,707.00	-17,524.35	-149.69
G-150-060-0764 - EDUC.TAX LEVY - ENGLISH SEPARATE	0.00	-23,371.86	31,287.00	-54,658.86	-174.70
G-150-060-0765 - EDUC TAX LEVY - FRENCH SEPARATE	0.00	-20,103.96	26,915.00	-47,018.96	-174.69
G-150-060-0767 - RES USERS SEWER SERVICE CHARGE	0.00	211,660.90	205,132.00	6,528.90	3.18
G-150-070-0747 - 30 YR FRT CHGE SEWER CAP WRKS 104	0.00	109,903.73	112,653.00	-2,749.27	-2.44
G-150-070-0767 - STRONG TWP SEWER SERVICE	0.00	13,041.28	13,043.00	-1.72	-0.01
G-150-070-0768 - STRONG SEWER PENALTY	64.63	802.03	940.00	-137.97	-14.68
G-151-000-0768 - INTEREST TAX ARREARS REVENUE	3,992.72	28,968.39	30,000.00	-1,031.61	-3.44
G-160-060-0767 - COMMERCIAL SEWER USERS CHGE 106	0.00	103,110.41	103,515.00	-404.59	-0.39
G-170-080-0500 - TRANSFER FROM ELECTION RESERVE	0.00	0.00	11,300.00	-11,300.00	-100.00
G-190-074-0841 - BANK/INVESTMENT INTEREST	0.00	19,987.99	28,000.00	-8,012.01	-28.61
G-190-074-0848 - DIVIDEND LAKELAND POWER	0.00	27,450.00	36,600.00	-9,150.00	-25.00
G-190-075-0105 - PENNY ROUNDING ACCOUNT	0.00	-0.45	0.00	-0.45	0.00
G-190-075-0800 - MISCELLANEOUS REVENUE	15.00	1,170.50	2,000.00	-829.50	-41.48
G-190-075-0801 - TAX CERTIFICATES	50.00	1,960.00	1,500.00	460.00	30.67
G-190-075-0802 - BURIAL PERMIT FEES	0.00	360.00	600.00	-240.00	-40.00
G-190-075-0803 - DOG TAGS	60.00	890.00	1,000.00	-110.00	-11.00
G-190-075-0805 - BUSINESS LICENCES	0.00	0.00	1,000.00	-1,000.00	-100.00
G-190-075-0806 - LOTTERIES	0.00	0.00	250.00	-250.00	-100.00
G-190-075-0809 - ZONING CERTIFICATES	0.00	650.00	600.00	50.00	8.33
G-190-075-0811 - BANK CHARGES NSF CHQS - OTHERS	0.00	75.00	200.00	-125.00	-62.50
G-190-075-0814 - ADMINISTRATION JOINT SERVICES	0.00	15,390.00	26,920.00	-11,530.00	-42.83
G-190-075-0817 - SALE SUNDRIDGE PRODUCT	0.00	0.00	15.00	-15.00	-100.00
G-190-075-0822 - TRAILER/SEWER PERMITS	0.00	200.00	400.00	-200.00	-50.00
G-190-075-0852 - PARKING TICKET FINES	0.00	80.00	150.00	-70.00	-46.67
G-190-075-0857 - COURT FINES	0.00	0.00	50.00	-50.00	-100.00
G-190-075-0858 - AMPS PENALTIES	0.00	300.00	1,500.00	-1,200.00	-80.00
G-190-075-0876 - BLUE BOX-RECYCLING	0.00	111.51	100.00	11.51	11.51
G-190-075-0878 - LIONS DONATION TO MESSAGE BOARD	0.00	0.00	240.00	-240.00	-100.00
G-190-081-0210 - PROVINCIAL FUNDING - OMPF	0.00	447,900.00	597,200.00	-149,300.00	-25.00
G-191-081-2110 - Ontario Cannabis Funding	0.00	0.00	1,500.00	-1,500.00	-100.00
G-200-080-0910 - PROVINCIAL GRANT- GENERAL	0.00	50,000.00	0.00	50,000.00	0.00

Village of Sundridge
Budgetary Control
For the Period 2026-01-01 - 2026-10-31
Cash Budget

Account #/Description	Current	Year to Date	Budget	Variance	%
G-281-080-0919 - PROVINCIAL OFFENCES REVENUE	0.00	0.00	1,000.00	-1,000.00	-100.00
G-282-085-0833 - CEMC CONTRIBUTION - TOWNSHIP OF	0.00	50.00	5,000.00	-4,950.00	-99.00
G-282-085-0925 - CEMC CONTRIBUTION - VILLAGE SOUTH	0.00	0.00	5,000.00	-5,000.00	-100.00
G-282-085-0930 - CEMC CONTRIBUTION - TOWNSHIP OF	0.00	0.00	5,000.00	-5,000.00	-100.00
G-282-085-0935 - CEMC CONTRIBUTION - VILLAGE OF	0.00	0.00	5,000.00	-5,000.00	-100.00
G-300-080-0923 - ARENA REIMB. - COURT SECURITY GRANT	0.00	0.00	-22,115.00	22,115.00	100.00
G-300-080-0924 - PROV. GRANT - POLICING COURT	0.00	6,460.08	22,791.00	-16,330.92	-71.66
G-300-080-0925 - OPP DETACHMENT REVENUE	0.00	0.00	700.00	-700.00	-100.00

TRANSPORTATION SERVICES - REVENUE

G-350-080-0912 - PROVINCIAL GRANT - OCIF FORMULA	0.00	122,530.00	223,900.00	-101,370.00	-45.27
G-350-080-0915 - PROVINCIAL GRANT - MTO POTHOLE	0.00	38,000.00	38,000.00	0.00	0.00
G-350-085-0931 - CNR STRONG PTN-stopped using '25	0.00	0.00	2,200.00	-2,200.00	-100.00
G-350-086-0842 - MISC ROAD REVENUE	0.00	0.00	96,750.00	-96,750.00	-100.00
G-350-086-0849 - FEDERAL GRANT - CCBF (GAS TAX	0.00	0.00	52,100.00	-52,100.00	-100.00

ENVIRONMENTAL SERVICES - REVENUE

G-410-089-0844 - TRANSFER FROM - SEWER RESERVE	0.00	0.00	33,293.00	-33,293.00	-100.00
G-410-341-1456 - ENV - RECYCLING - REIMBURSEMENT	0.00	3,543.21	0.00	3,543.21	0.00
G-710-076-0860 - PARK - DONATION FOR TREES	0.00	0.00	200.00	-200.00	-100.00
G-710-076-0864 - PROVINCIAL FUNDING - NOHFC GRANT	0.00	0.00	119,896.00	-119,896.00	-100.00
G-710-076-0865 - SPLASH PAD - RESERVE	0.00	0.00	2,000.00	-2,000.00	-100.00
G-710-076-0895 - PARK - STRONG PLAYGROUND	0.00	0.00	250.00	-250.00	-100.00
G-710-077-0873 - SENIORS ROOM RENTAL	0.00	6,328.53	8,438.00	-2,109.47	-25.00
G-710-077-0874 - LIBRARY ROOM RENTAL	0.00	6,959.79	9,281.00	-2,321.21	-25.01

PLANNING AND DEVELOPMENT - REVENUE

G-910-079-0825 - ZONING CHARGES	0.00	0.00	100.00	-100.00	-100.00
G-910-079-0827 - MISCELLANEOUS PLANNING REVENUE	0.00	300.00	500.00	-200.00	-40.00
G-990-999-9000 - OPENING SURPLUS (FOR BUDGET ONLY)	0.00	0.00	185,539.00	-185,539.00	-100.00

Revenue Totals:	<u>4,182.35</u>	<u>3,343,551.69</u>	<u>2,275,760.00</u>	<u>1,067,791.69</u>	<u>46.92</u>
------------------------	-----------------	---------------------	---------------------	---------------------	--------------

School Boards

G-200-091-0758 - TSF TO SCHOOL BOARD - FRENCH PUBLIC	0.00	2,926.78	11,707.00	8,780.22	75.00
G-200-091-0759 - TSF TO SCHOOL BOARD - FRENCH	0.00	0.00	26,915.00	26,915.00	100.00
G-200-091-0761 - TSF TO SCHOOL BOARD - ENGLISH	0.00	0.00	31,287.00	31,287.00	100.00
G-200-091-0762 - TSF TO SCHOOL BOARD - ENGLISH	0.00	170.29	225,522.00	225,351.71	99.92

Village of Sundridge
Budgetary Control
For the Period 2026-01-01 - 2026-10-31
Cash Budget

Account #/Description	Current	Year to Date	Budget	Variance	%
Council					
G-200-111-1110 - COUNCIL - SALARIES AND WAGES	0.00	74,446.49	83,324.00	8,877.51	10.65
G-200-111-1210 - COUNCIL - EMPLOYER COSTS	0.00	3,903.66	5,500.00	1,596.34	29.02
G-200-111-1540 - COUNCIL - TRAVEL	0.00	1,618.22	500.00	-1,118.22	-223.64
G-200-111-1546 - COUNCIL -	0.00	7,869.24	5,000.00	-2,869.24	-57.38
G-200-111-1555 - COUNCIL - OTHER SERVICES	0.00	10,732.58	17,000.00	6,267.42	36.87
G-200-111-1562 - COUNCIL - ELECTION EXPENSES	0.00	9,659.95	15,000.00	5,340.05	35.60
G-200-111-1615 - COUNCIL - INSURANCE	0.00	1,927.80	1,927.00	-0.80	-0.04
ADMINISTRATION					
G-200-121-1110 - ADMIN - SALARIES AND WAGES	0.00	258,282.98	350,000.00	91,717.02	26.20
G-200-121-1210 - ADMIN - EMPLOYER COSTS	0.00	76,899.70	90,000.00	13,100.30	14.56
G-200-121-1440 - ADMIN - MATERIALS AND SUPPLIES	0.00	2,836.69	6,200.00	3,363.31	54.25
G-200-121-1445 - ADMIN - IT SERVICES	0.00	9,198.74	15,000.00	5,801.26	38.68
G-200-121-1450 - ADMIN - CONTRACTED SERVICES	0.00	23,585.64	30,000.00	6,414.36	21.38
G-200-121-1451 - ADMIN - ACCESSIBILITY COST	0.00	0.00	100.00	100.00	100.00
G-200-121-1510 - ADMIN - STATIONERY & SUPPLIES	0.00	740.56	2,500.00	1,759.44	70.38
G-200-121-1511 - ADMIN - OFFICE EQUIPMENT	0.00	1,051.55	6,000.00	4,948.45	82.47
G-200-121-1515 - ADMIN - POSTAGE	0.00	2,278.82	3,000.00	721.18	24.04
G-200-121-1525 - ADMIN - HEAT/HYDRO	0.00	8,010.54	11,500.00	3,489.46	30.34
G-200-121-1535 - ADMIN - TELEPHONE	0.00	2,809.19	4,000.00	1,190.81	29.77
G-200-121-1538 - ADMIN - WEBSITE/SOFTWARE LICENCES	0.00	3,536.16	600.00	-2,936.16	-489.36
G-200-121-1540 - ADMIN - TRAVEL/MEALS	0.00	0.00	200.00	200.00	100.00
G-200-121-1545 - ADMIN - MEMBERSHIP FEES	0.00	2,842.76	3,500.00	657.24	18.78
G-200-121-1546 - ADMIN - TRAINING COURSES	0.00	2,904.22	6,000.00	3,095.78	51.60
G-200-121-1550 - ADMIN - ADVERTISING	0.00	281.37	250.00	-31.37	-12.55
G-200-121-1555 - ADMIN - OTHER SERVICES	0.00	0.00	500.00	500.00	100.00
G-200-121-1565 - ADMIN - WATER TESTING	0.00	209.75	300.00	90.25	30.08
G-200-121-1569 - ADMIN - RESERVE TRANSFER	15,589.00	15,589.00	15,589.00	0.00	0.00
G-200-121-1610 - ADMIN - AUDIT & LEGAL	0.00	26,987.99	47,000.00	20,012.01	42.58
G-200-121-1612 - ADMIN - INSURANCE DEDUCTIBLE - LEGAL	0.00	0.00	1,000.00	1,000.00	100.00
G-200-121-1614 - ADMIN - TAXES	0.00	2,938.36	3,100.00	161.64	5.21
G-200-121-1615 - ADMIN - INSURANCE	0.00	61,324.56	63,255.00	1,930.44	3.05
G-200-121-1620 - FINANCIAL EXPENSES - TAX WRITE OFF	0.00	2,297.77	5,000.00	2,702.23	54.04
G-200-121-1625 - FINANCIAL EXPENSES - BANK SERVICE	-15.09	3,814.58	4,500.00	685.42	15.23
G-200-121-1632 - RBC LOAN INTEREST	0.00	2,247.07	2,682.00	434.93	16.22
G-200-121-1633 - RBC LOAN PRINCIPAL	0.00	38,186.87	55,722.00	17,535.13	31.47

Date Printed
2026-10-09 12:25 PM

Village of Sundridge
Budgetary Control
For the Period 2026-01-01 - 2026-10-31
Cash Budget

Page 4

Account #/Description	Current	Year to Date	Budget	Variance	%
G-200-121-1635 - ADMIN - CAPITAL EXPENDITURE	0.00	31,124.01	40,000.00	8,875.99	22.19
G-200-121-1645 - OTHER TRANSFERS AND DONATIONS	0.00	6,478.60	5,700.00	-778.60	-13.66
G-200-121-1659 - MPAC - ASSESSMENT SERVICES	0.00	13,926.78	18,570.00	4,643.22	25.00
G-200-121-1715 - ADMIN - REPAIRS & MAINTENANCE	0.00	4,085.24	5,000.00	914.76	18.30
G-200-121-1740 - HEALTH & SAFETY - MATERIALS &	0.00	0.00	500.00	500.00	100.00
G-200-121-1746 - HEALTH & SAFETY - TRAINING	0.00	0.00	500.00	500.00	100.00
G-250-121-1559 - FIRE EQUIP. RESERVES TRANSFER	123,000.00	123,000.00	123,000.00	0.00	0.00
911					
G-260-121-1450 - 911 CONTRACTED SERVICES	0.00	526.22	550.00	23.78	4.32
Bylaw					
G-280-121-1440 - BY-LAW - MATERIALS AND SUPPLIES	0.00	410.47	1,000.00	589.53	58.95
G-280-121-1450 - BY-LAW - CONTRACTED SERVICES	0.00	18,837.58	25,000.00	6,162.42	24.65
G-280-121-1540 - BY-LAW - TRAVEL	0.00	0.00	500.00	500.00	100.00
Emergency Measures					
G-282-121-1110 - CEMC - EMERGENCY WAGES (SHARED)	0.00	6,179.04	13,300.00	7,120.96	53.54
G-282-121-1210 - CEMC - EMERGENCY EMPLOYER COSTS	0.00	680.84	2,300.00	1,619.16	70.40
G-282-121-1440 - CEMC - EMERG. MATERIAL&SUPPLIES	0.00	1,007.48	500.00	-507.48	-101.50
G-282-121-1450 - CEMC - EMERGENCY CONT. SERVICES	0.00	244.22	1,200.00	955.78	79.65
G-282-121-1455 - CEMC - MILEAGE - TO AND FROM OFFICES	0.00	0.00	200.00	200.00	100.00
G-282-121-1460 - CEMC - ADVERTISING (SHARED)	0.00	1,034.44	2,500.00	1,465.56	58.62
G-282-121-1550 - VILLAGE PORTION OF SHARED CEMC	0.00	0.00	5,000.00	5,000.00	100.00
G-282-121-1555 - SUNDRIDGE ONLY - EMERG MEAS	0.00	2,181.63	5,000.00	2,818.37	56.37
G-282-121-1635 - VOS - EMERG. MGMT - CAPITAL	0.00	52,892.90	0.00	-52,892.90	0.00
Animal Control					
G-290-121-1440 - ANIMAL CONTROL - MATERIALS AND	0.00	429.94	500.00	70.06	14.01
G-290-121-1450 - ANIMAL CONTROL - CONTRACTED	0.00	2,669.63	3,500.00	830.37	23.72
G-300-414-1658 - POLICING - OTHER TRANSFERS	0.00	145,138.46	246,199.00	101,060.54	41.05
G-300-414-1659 - POLICING - POLICE SERVICES BOARD	0.00	0.00	1,128.00	1,128.00	100.00
G-300-414-1660 - ARENA REIMB. - COURT SECURITY GRANT	0.00	0.00	-50,247.00	-50,247.00	-100.00
Roads Admin					
G-350-121-1110 - PW - SALARIES AND WAGES	0.00	236,972.99	320,000.00	83,027.01	25.95
G-350-121-1210 - PW - EMPLOYER COSTS	0.00	56,011.03	61,000.00	4,988.97	8.18
G-350-121-1440 - PW - MATERIALS AND SUPPLIES	0.00	1,813.16	5,000.00	3,186.84	63.74

Village of Sundridge
Budgetary Control
For the Period 2026-01-01 - 2026-10-31
Cash Budget

Account #/Description	Current	Year to Date	Budget	Variance	%
G-350-121-1450 - PW - CONTRACTED SERVICES	0.00	2,322.00	3,500.00	1,178.00	33.66
G-350-121-1510 - PW - STATIONERY & SUPPLIES	0.00	159.76	500.00	340.24	68.05
G-350-121-1511 - PW - OFFICE/SHOP EQUIPMENT	0.00	1,295.69	3,800.00	2,504.31	65.90
G-350-121-1525 - PW - HEAT/HYDRO	0.00	7,164.59	8,500.00	1,335.41	15.71
G-350-121-1535 - PW - TELEPHONE	0.00	1,563.11	2,500.00	936.89	37.48
G-350-121-1540 - PW - TRAVEL	0.00	81.52	500.00	418.48	83.70
G-350-121-1545 - PW - MEMBERSHIP FEES	0.00	0.00	800.00	800.00	100.00
G-350-121-1546 - PW - TRAINING COURSES	0.00	0.00	3,500.00	3,500.00	100.00
G-350-121-1550 - PW - ADVERTISING	0.00	0.00	250.00	250.00	100.00
G-350-121-1615 - PW - INSURANCE	0.00	32,003.04	32,003.00	-0.04	0.00
G-350-121-1715 - PW - REPAIRS & MAINTENANCE - BLDG	0.00	1,306.90	2,500.00	1,193.10	47.72
Roads - CAPITAL ITEMS					
G-350-204-1610 - ROADS CAPITAL EXPENDITURE	0.00	143,309.24	249,300.00	105,990.76	42.52
G-350-204-1612 - CULVERT CAPITAL EXPENDITURE	0.00	3,181.96	115,700.00	112,518.04	97.25
G-350-204-1641 - FLEET CAPITAL EXPENDITURE	0.00	194,923.16	240,000.00	45,076.84	18.78
G-350-204-1696 - PW - FACILITIES CAPITAL EXPENDITURE	0.00	9,484.03	12,000.00	2,515.97	20.97
Bridges and Culverts					
G-350-210-1440 - BRIDGE & CULVERT - MATERIALS &	0.00	162.76	5,000.00	4,837.24	96.74
G-350-210-1450 - BRIDGE & CULVERT - CONTRACTED	0.00	0.00	5,000.00	5,000.00	100.00
Grass Cutting					
G-350-211-1440 - GRASS CUTTING - MATERIAL & SUPPLIES	0.00	34.16	600.00	565.84	94.31
Brush Removal					
G-350-212-1440 - BRUSH REMOVAL - MATERIAL & SUPPLIES	0.00	81.40	500.00	418.60	83.72
G-350-212-1450 - BRUSH REMOVAL - CONTRACTED	0.00	1,350.79	3,500.00	2,149.21	61.41
Ditching					
G-350-213-1450 - DITCHING - CONTRACTED SERVICES	0.00	0.00	5,000.00	5,000.00	100.00
Catch Basin					
G-350-214-1440 - CATCH BASIN - MATERIALS & SUPPLIES	0.00	0.00	1,000.00	1,000.00	100.00
G-350-214-1450 - CATCH BASIN - CONTRACTED SERVICES	0.00	0.00	4,000.00	4,000.00	100.00
Debris & Litter Pickup					
G-350-215-1440 - DEBRIS & LITTER - MATERIALS &	0.00	0.00	500.00	500.00	100.00

Village of Sundridge
Budgetary Control
For the Period 2026-01-01 - 2026-10-31
Cash Budget

Account #/Description	Current	Year to Date	Budget	Variance	%
Patching Hardtop					
G-350-221-1440 - PATCHING HARDTOP - MATERIALS &	0.00	4,269.74	7,000.00	2,730.26	39.00
G-350-221-1450 - PATCHING HARDTOP - CONTRACTED	0.00	0.00	1,000.00	1,000.00	100.00
Sweeping and Flushing					
G-350-222-1440 - SWEEP & FLUSH - MATERIALS & SUPPLIES	0.00	1,563.43	4,000.00	2,436.57	60.91
G-350-222-1450 - SWEEP & FLUSH - CONTRACTED	0.00	0.00	1,500.00	1,500.00	100.00
Shoulder Maintenance					
G-350-223-1440 - SHOULDER MAINT. - MATERIALS &	0.00	0.00	500.00	500.00	100.00
Patching Loosetop					
G-350-231-1440 - PATCHING LOOSETOP - MATERIALS &	0.00	0.00	26,300.00	26,300.00	100.00
Grading					
G-350-232-1440 - GRADING - MATERIALS & SUPPLIES	0.00	0.00	750.00	750.00	100.00
Dust Control					
G-350-233-1440 - DUST CONTROL - MATERIALS & SUPPLIES	0.00	0.00	500.00	500.00	100.00
G-350-233-1450 - DUST CONTROL - CONTRACTED	0.00	7,597.20	7,500.00	-97.20	-1.30
Gravel Resurfacing					
G-350-235-1440 - GRAVEL RESURFACE - MATERIALS &	0.00	0.00	1,000.00	1,000.00	100.00
Line Painting					
G-350-236-1440 - LINE PAINTING - MATERIALS & SUPPLIES	0.00	1,994.63	2,500.00	505.37	20.21
G-350-236-1450 - LINE PAINTING - CONTRACTED SERVICES	0.00	2,248.39	4,000.00	1,751.61	43.79
Signs and Safety					
G-350-241-1440 - SIGNS & SAFETY - MATERIALS &	0.00	1,371.87	2,000.00	628.13	31.41
G-350-241-1450 - SIGNS & SAFETY - CONTRACTED	0.00	508.94	1,000.00	491.06	49.11
Railway Crossing					
G-350-243-1450 - RAILWAY CROSSING - CONTRACTED	0.00	11,855.25	16,500.00	4,644.75	28.15
Snow Removal					
G-350-252-1450 - SNOW REMOVAL - CONTRACTED	0.00	8,603.81	8,000.00	-603.81	-7.55

Date Printed
2026-10-09 12:25 PM

Village of Sundridge
Budgetary Control
For the Period 2026-01-01 - 2026-10-31
Cash Budget

Page 7

Account #/Description	Current	Year to Date	Budget	Variance	%
Sanding and Salting					
G-350-253-1440 - SAND & SALT - MATERIALS & SUPPLIES	0.00	0.00	18,000.00	18,000.00	100.00
Culvert Thaw/Catch Basin					
G-350-254-1440 - CULVERT & BASIN - MATERIALS &	0.00	0.00	500.00	500.00	100.00
Reserves					
G-350-271-1640 - TRANSFER TO ROADS CONSTRUCTION	65,000.00	65,000.00	65,000.00	0.00	0.00
G-350-271-1641 - TRANSFER TO ROADS EQUIPMENT	86,000.00	86,000.00	86,000.00	0.00	0.00
Compact Tractor - 2014 Kubota					
G-350-K01-1440 - KUBOTA TRACTOR - MATERIALS AND	0.00	0.00	500.00	500.00	100.00
G-350-K01-1710 - KUBOTA TRACTOR - FUEL	0.00	2,765.13	5,000.00	2,234.87	44.70
G-350-K01-1715 - KUBOTA TRACTOR - REPAIRS &	0.00	3,084.49	3,500.00	415.51	11.87
Loader - 2020 Case					
G-350-L01-1710 - CASE LOADER - FUEL	0.00	5,412.43	8,700.00	3,287.57	37.79
G-350-L01-1715 - CASE LOADER - REPAIRS &	0.00	5,415.44	9,000.00	3,584.56	39.83
Trucks					
G-350-T01-1440 - TRUCKS - MATERIALS AND SUPPLIES	0.00	508.80	1,500.00	991.20	66.08
G-350-T01-1710 - TRUCKS - FUEL	0.00	3,586.63	14,000.00	10,413.37	74.38
G-350-T01-1715 - TRUCKS - REPAIRS & MAINTENANCE	0.00	9,804.16	17,000.00	7,195.84	42.33
G-350-T01-1720 - TRUCKS - LICENSES	0.00	51.00	2,500.00	2,449.00	97.96
Sidewalks					
G-353-121-1440 - SIDEWALKS - MATERIALS AND SUPPLIES	0.00	0.00	4,500.00	4,500.00	100.00
G-390-121-1110 - CROSSING GUARD - SALARIES AND	0.00	11,258.35	17,500.00	6,241.65	35.67
G-390-121-1210 - CROSSING GUARD - EMPLOYER COSTS	0.00	1,052.11	1,900.00	847.89	44.63
G-390-121-1440 - CROSSING GUARD - MATERIALS AND	0.00	0.00	700.00	700.00	100.00
Streetlights					
G-400-121-1525 - STREET LIGHTS - HYDRO	0.00	8,952.68	17,000.00	8,047.32	47.34
G-400-121-1715 - STREET LIGHTS - REPAIRS &	0.00	2,223.47	15,000.00	12,776.53	85.18
G-400-121-1720 - STREET LIGHTS - UTILITY LOCATES	0.00	1,437.73	1,500.00	62.27	4.15
Sewers					

Village of Sundridge
Budgetary Control
For the Period 2026-01-01 - 2026-10-31
Cash Budget

Account #/Description	Current	Year to Date	Budget	Variance	%
G-410-311-1445 - SEWER - CONTRACTED SERVICES -	0.00	29,973.90	9,000.00	-20,973.90	-233.04
G-410-311-1450 - SEWER - CONTRACT - OCWA	0.00	177,072.96	239,026.00	61,953.04	25.92
G-410-311-1525 - SEWER - HYDRO	0.00	41,595.28	64,000.00	22,404.72	35.01
G-410-311-1610 - SEWER - AUDIT & LEGAL	0.00	0.00	500.00	500.00	100.00
G-410-311-1614 - SEWER - TAXES	0.00	5,284.13	5,300.00	15.87	0.30
G-410-311-1615 - SEWER - USER FEE WRITEOFF	0.00	1,816.81	1,800.00	-16.81	-0.93
G-410-311-1629 - SEWER - INTEREST ON IO DEBENTURE	0.00	32,030.67	47,741.00	15,710.33	32.91
G-410-311-1635 - SEWER - CAPITAL EXPENDITURE	0.00	0.00	39,500.00	39,500.00	100.00
G-410-311-1642 - SEWER - PRINCIPAL ON 30 YR	0.00	33,603.09	50,709.00	17,105.91	33.73
G-410-311-1715 - SEWER - REPAIRS & MAINTENANCE	0.00	234.51	11,000.00	10,765.49	97.87
Garbage Collection					
G-410-321-1450 - ENV - WASTE COLLECTION CONT	0.00	30,682.24	45,227.00	14,544.76	32.16
Garbage Disposal					
G-410-331-1645 - ENV - LANDFILL LEVY TO STRONG TWP	0.00	69,078.63	88,000.00	18,921.37	21.50
Garbage Recycling					
G-410-341-1450 - ENV - RECYCLING CONTRACTED	0.00	28,322.16	41,748.00	13,425.84	32.16
G-410-341-1455 - ENV - RECYCLING - NON ELIGIBLE ICI	0.00	1,954.68	8,000.00	6,045.32	75.57
G-410-341-1646 - ENV - WASTE & RECYCLING - ARI	0.00	3,150.57	3,180.00	29.43	0.93
Health Unit					
G-510-411-1647 - LEVY - HEALTH UNIT - NBPSDHU	0.00	27,126.66	32,601.00	5,474.34	16.79
Land Ambulance					
G-510-412-1657 - LEVY - LAND AMBULANCE - EMS	0.00	41,001.12	41,001.00	-0.12	0.00
Almaguin Highlands Health Centre					
G-510-414-1647 - LEVY - AH HEALTH CENTRE	0.00	1,000.00	1,000.00	0.00	0.00
G-510-414-1657 - TRANSFER TO HOSPITAL BUILD RESERVE	7,000.00	7,000.00	7,000.00	0.00	0.00
G-510-421-1648 - SDMC -MEDICAL CENTRE- SUNDRIDGE	0.00	0.00	49,000.00	49,000.00	100.00
DSSAB					
G-610-431-1649 - LEVY - SOCIAL SERVICES ADMIN - DSSAB	0.00	26,543.82	53,088.00	26,544.18	50.00
Eastholme					
G-610-441-1650 - LEVY - EASTHOLME	0.00	30,528.00	40,704.00	10,176.00	25.00

Village of Sundridge
Budgetary Control
For the Period 2026-01-01 - 2026-10-31
Cash Budget

Account #/Description	Current	Year to Date	Budget	Variance	%
Seniors					
G-610-442-1440 - SENIORS GRANT	0.00	1,350.00	1,800.00	450.00	25.00
High Rock					
G-710-511-1660 - HIGH ROCK - VOS PORTION OF LEVY	0.00	1,658.38	3,500.00	1,841.62	52.62
WHARF					
G-710-521-1440 - WHARF - MATERIALS AND SUPPLIES	0.00	293.02	1,500.00	1,206.98	80.47
Band Shell					
G-710-522-1440 - BAND SHELL - MATERIALS AND SUPPLIES	0.00	140.38	200.00	59.62	29.81
G-710-522-1525 - BAND SHELL - HYDRO	0.00	1,177.39	1,500.00	322.61	21.51
G-710-522-1715 - BAND SHELL - REPAIRS & MAINTENANCE	0.00	0.00	2,500.00	2,500.00	100.00
Parks/Children's Garden					
G-710-531-1440 - PARKS - MATERIALS AND SUPPLIES	0.00	24.41	1,500.00	1,475.59	98.37
G-710-531-1450 - PARKS - CONTRACTED SERVICES	0.00	219.67	500.00	280.33	56.07
G-710-531-1635 - PARKS - ELGIN PARK	0.00	1,473.00	0.00	-1,473.00	0.00
Community Centre					
G-710-551-1645 - SSJ ARENA - SUNDRIDGE PORTION	0.00	160,241.88	214,995.00	54,753.12	25.47
Playground/Lions Parks					
G-710-559-1440 - PARK - PLAYGROUND MATERIALS AND	0.00	106.84	0.00	-106.84	0.00
G-710-559-1450 - PARK - PLAYGROUND CONTRACTED	0.00	0.00	2,000.00	2,000.00	100.00
G-710-559-1555 - PARK - PLAYGROUND OTHER SERVICES	0.00	42.39	1,500.00	1,457.61	97.17
G-710-559-1635 - PARK - PLAYGROUND CAPITAL	0.00	111,938.63	111,938.00	-0.63	0.00
G-710-559-1665 - PARK - SPLASHPAD PLAYGROUND	0.00	15.25	2,000.00	1,984.75	99.24
G-710-559-1715 - PARK - SPLASHPAD REPAIRS &	0.00	2,023.22	1,700.00	-323.22	-19.01
G-710-562-1450 - RECREATION COMMITTEE - SUNDRIDGE	0.00	2,256.51	12,688.00	10,431.49	82.22
G-710-581-0934 - SSUPL - LIBRARY SUNDRIDGE PORTION	0.00	49,824.79	49,825.00	0.21	0.00
G-710-581-1110 - LIBRARY COMMITTEE MEMBERS	0.00	0.00	950.00	950.00	100.00
ACED					
G-910-582-1654 - ACED - SUNDRIDGE PORTION	0.00	12,486.00	16,650.00	4,164.00	25.01
GIS					

Date Printed
2026-10-09 12:25 PM

Village of Sundridge
Budgetary Control
For the Period 2026-01-01 - 2026-10-31
Cash Budget

Page 10

Account #/Description	Current	Year to Date	Budget	Variance	%
G-910-584-1661 - GIS BLUE SKY	0.00	9,114.04	9,100.00	-14.04	-0.15
Planning and Development					
G-910-611-1440 - PLANNING - MATERIALS AND SUPPLIES	0.00	0.00	250.00	250.00	100.00
G-910-611-1450 - PLANNING - CONTRACTED SERVICES	0.00	0.00	9,680.00	9,680.00	100.00
G-910-611-1641 - PLANNING - OFFICIAL PLAN	0.00	5,156.70	2,000.00	-3,156.70	-157.84
Expenditure Totals:	<u>296,573.91</u>	<u>2,960,286.06</u>	<u>4,389,784.00</u>	<u>1,429,497.94</u>	<u>32.56</u>



Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, October 1, 2026 – 6:00 pm

Township of Strong Office

NOTICE: Zoom Link to attend the virtual meeting is available on the website at <https://calendar.strongtownship.com/default/Month>

Present: Sundridge Council Rep – Fraser Williamson (in person)
Sundridge Council Rep - Sharon Smith (in person)
Sundridge Public Rep - Nicole Therrien (in person)
Sundridge Public Rep - Harmony McLaren (in person)
Strong Council Rep - Jeff McLaren (in person)
Strong Council Rep – Tim Bryson (in person)
Strong Public Rep - Katey Brimacombe (in person)
Strong Public Rep - Diana Cosby (in person)
Strong Public Rep - Stephen Kissoon (in person)
Strong Public Rep - Gary dePeuter (in person)
Joly Council Rep - Bill Black (Absent)
Joly Council Rep – Tom Bryson (arrived at 6:19pm in person)
Public Rep - Monique Therrien (in person)
Joly Public Rep – Vacant

Absent: Joly Council Rep - Bill Black; Joly Council Rep - Brian McCabe

Staff Present: Recording Secretary - Jennifer Martin (in person)

Guest(s): None

1. Call to Order

The Sundridge Strong Joly Recreation Committee meeting was called to order at 6:19 pm by the Chair.

Resolution # 2026-037

Moved by: Jeff McLaren

Seconded by: Fraser Williamson

Be it resolved that this committee does hereby invoke section 3.4 of the Procedure By-Law to suspend the procedure By-Law to meet at 6:19pm in contravention to 4.3 Regular meeting time.

Carried

2. Declaration of Pecuniary Interest

No Pecuniary Interest was declared by committee members.

3. Approval of Agenda

Resolution # 2026-038

Moved by: Sharon Smith

Seconded by: Jeff McLaren

Be it resolved that this committee does hereby approve the October 1, 2026 meeting agenda as amended.

To receive a memo from the Secretary regarding the Tree Lighting & Santa Claus Parade AND; To include the review of Santa Clause Parade/Tree Lighting posters both items to be



Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, October 1, 2026 – 6:00 pm

Township of Strong Office

added to 7.3 on the Agenda.

Carried

4. Adoption of Minutes

Resolution # 2026-039

Moved by: Sharon Smith

Seconded by: Jeff McLaren

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of September 3, 2026 as circulated.

Carried

5. Delegation

None

6. Financial Report

Resolution # 2026-040

Moved by: Sharon Smith

Seconded by: Fraser Williamson

Be it resolved that this committee does hereby receive the Budgetary Control Report submitted by the Administrator.

Carried

7. Discussion Items

7.1 Family Day

No discussion required.

7.2 Canada Day

No discussion required.

7.3 Tree Lighting

Event planner Nov 28 5-8pm, committee discussed tree lighting to follow Santa Claus parade.

7.3.1 Tree Lighting Event

Resolution # 2026-041

Moved by: Jeff McLaren

Seconded by: Tom Bryson

Be it resolved that this committee does hereby direct staff to get a locate for the proposed new Christmas tree site.

Carried



Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, October 1, 2026 – 6:00 pm

Township of Strong Office

7.3.2 Tree Lighting Event

Resolution # 2026-042

Moved by: Tom Bryson

Seconded by: Fraser Williamson

Be it resolved that this committee does hereby ask the Recording Secretary to provide charitable donation letters to vendors willing to donate lights for the Christmas tree lighting.

Carried

7.3.3 Tree Lighting Event

Resolution # 2026-043

Moved by: Jeff McLaren

Seconded by: Fraser Williamson

Be it resolved that this committee does hereby direct Option #2 to apply to the MTO and hire OPP to attend highway closure for the Santa Claus Parade November 28th, 2026 AND FURTHER;

Committee direct the Treasurer to move budget descriptions; Event Prizes (\$123.53), Event Donations (\$350), and Small Equipment (\$800), in the amount of \$1273.53 to budget description: Christmas Parade Expenses.

Carried

7.4 Preteen Dance

Resolution # 2026-044

Moved by: Jeff McLaren

Seconded by: Tom Bryson

Be it resolved that this committee does hereby review and approve the circulation of the posters for the upcoming pre-teen dance.

Carried

7.5 Physical Activity Night

No discussion required.

7.6 Volunteer Recruitment – Guest invited

Updates to follow

7.7 Regional Recreation Group Meeting

No discussion required.

7.8 Recreation Coordinator Ad - Hoc Committee update

Update given at Tri-Council



Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, October 1, 2026 – 6:00 pm

Township of Strong Office

7.9 Letter to Village of Sundridge RE: Electricity outlets at park

Resolution # 2026-045

Moved by: Jeff McLaren

Seconded by: Sharon Smith

Be it resolved that this committee does hereby direct the Secretary to send a letter to Village of Sundridge outlining the need for more electricity supply at the Lions park (Gazebo and Pavillion).

Carried

8. Correspondence

8.1 Arena Emergency Management Plan

Received

9. Closed Session

No items required.

10. Adjournment

Resolution # 2026-046

Moved by: Jeff McLaren

Be it resolved that this committee does hereby adjourn at 7:28pm to meet again on November 5, 2026 at 6:00 pm or at the call of the Chair.

Carried

Tim Bryson, Chair

Jennifer Martin, Recording Secretary



SUNDRIDGE-STRONG UNION PUBLIC LIBRARY BOARD MEETING THURSDAY, JUNE 18, 2026

PRESENT: Diana Cosby, Karen McLaren, Kevin Noaik, Fraser Williamson

REGRETS: Brenda Lee, Vicki Whitmell

STAFF: Melinda Kent, Librarian/CEO

Call to Order - The Vice-chair called the meeting to order at 6:45 p.m.

Discloser of Conflicts of Interest – None

Agenda

06-01	Moved:	Kevin Noaik	Seconded:	Karen McLaren
That the agenda be approved as circulated. Carried.				

Minutes

06-02	Moved:	Kevin Noaik	Seconded:	Karen McLaren
That the minutes of the May 21, 2026 meeting of the Sundridge-Strong Union Public Library Board be adopted as presented. Carried.				

Business Arising

- None

Statement of Income

06-03	Moved:	Karen McLaren	Seconded:	Kevin Noaik
That the income statement for the Sundridge-Strong Union Public Library for the month of May 2026, in the amount of \$-4905.94, be accepted as presented. Carried.				

Librarian's Report

- See attached
- We received a donation from J. MacLachlin
- The library will again be participating in the Fall Fair and this year volunteer S. Edmondson will be collaborating with us to bring alive some local history.

Correspondence

- None

New Business

- The library may be late opening on Thursday, July 30th as the flooring in the entrance is being replaced in the morning.
- There was a brief discussion regarding the "Library Service Agreement". It should be brought to the September meeting for discussion, approved at the October meeting and sent to the new July council in November.
- There was a discussion regarding the library's GIC that is up for annual renewal.

06-04	Moved:	Diana Cosby	Seconded:	Karen McLaren
That the Sundridge-Strong Union Public Library Board direct the treasurer or deputy treasurer to find information regarding purchase of a non-cashable GIC to a maximum of three years, options for 1 year, 2 years, & 3 years and return to the board for a decision at the September meeting for the GIC maturing October 2026 Carried.				

Strategic Plan Update

Policies & Procedures

06-05	Moved:	Karen McLaren	Seconded:	Kevin Noaik
That the Sundridge-Strong Union Public Library Board approve the revised bylaws. Carried.				

Announcements

Adjournment

06-06	Moved:	Diana Cosby
That the Sundridge-Strong Union Public Library Board adjourn at 7:17 p.m. The next regular meeting will be held at 6:45 pm on September 17, 2026 or at the call of the chair. Carried.		


Chair


Secretary



SUNDRIDGE STRONG JOLY ARENA AND HALL

The arena meeting was held Wednesday October 7, 2026 @ 6:00 p.m. at the Strong Township Office and by Zoom

Present: Jeff McLaren, Jim Ronholm (virtual), Brian McCabe (absent), Bill Black, Sharon Smith, Vicki Whitmell

Staff: Arena Manager; Adam Clarke, Treasurer; Derek Hnatiuk

Guests: None

1. The Chair called the meeting to order at 6:00 p.m.

2. **Declaration of Pecuniary Interest and General Nature Thereof:**

None

3. **Approve Agenda**

Resolution #26-91

Moved by: Jeff McLaren

Seconded By: Sharon Smith

Be it resolved that we the SSJ Arena Committee approve the agenda as amended for the October 7, 2026 meeting.

To include the attachment for Item 8.2 Metal Roof

AND; Item 9.1 Budgetary Control – Sept 2026, AND New Business.

Carried

4. **Approve the Minutes**

Resolution #26-92

Moved by: Vicki Whitmell

Seconded By: Jim Ronholm

Be it resolved that we the Committee approve the minutes of the September 2, 2026 meeting.

Carried

5. Approve the accounts

Resolution #26-93

Moved by: Jeff McLaren

Seconded By: Vicki Whitmell

Be it resolved that we the Committee approve the accounts payable in the amount of \$56,333.61 for the month of September 2026.

Carried

6. Delegation

None

7. Staff Reports

None Received

8. Managers Report

8.1 SSJ- 2026-029: Updates

Resolution #26-94

Moved by: Jeff McLaren

Seconded By: Sharon Smith

Be it resolved that we the Committee receive and read correspondence as below:

8.1 Managers Report SSJ-2026-029: Updates.

Carried

8.2 SSJ -2026-028: Metal Roof

Resolution #26-95

Moved by: Jeff McLaren

Seconded By: Sharon Smith

Be it resolved that we the Committee receive and read correspondence as below:

8.2 Managers Report; SSJ-2026-028: Metal Roof AND the committee hereby approves the emergency purchase of a Capital expenditure in nature for a metal roof above the electrical room in the amount of \$9,831.00 including HST.

Carried

9. Correspondence

9.1 Budgetary Control – Sept 2026

Resolution #26-96

Moved by: Jeff McLaren

Seconded By: Vicki Whitmell

Be it resolved that we the Committee receive the Budgetary Control – Sept 2026.

Carried

Receiving Correspondence

Resolution #26-97

Moved by: Jeff McLaren

Seconded By: Sharon Smith

Be it resolved that we the committee receive the following Correspondence:

9.2 Village of Sundridge Resolution 2026-213

9.3 Township of Joly Resolution 2026-298

9.4 Township of Strong Resolution R2026-273

Carried

10. Public Meeting

None

11. New Business

11.1 Arena Plaques

Resolution #26-98

Moved by: Sharon Smith

Seconded By: Jeff McLaren

Be it resolved that we the SSJ Arena Committee hereby deferred to Arena meeting Nov 4/2026 at 6:30.

Carried

12. Closed Session

None

13. Next Regular Meeting Date

Wednesday October 7, 2026

14. Adjournment

Resolution #25-99

Moved by: Jeff McLaren

Seconded By:

Be it resolved that we the SSJ Arena Committee now adjourn at 7:01p.m. until the next meeting Wednesday, November 4, 2026 or at the call of the Chair.

Carried

Chairperson, Bill Black

Recording Secretary, Tera Minor

Regular Meeting of the Village of Sundridge Council

Wednesday, September, 23, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Present: Mayor Shawn Jackson (Electronic Participation), Deputy Mayor Sharon Smith, Councillor Luke Preston, Councillor Vicki Whitmell, Councillor Fraser Williamson

Staff: Nancy Millar, Clerk Administrator

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:00.p.m.

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) APPROVAL OF AGENDA

Resolution #2026-217

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT the agenda for the September 23, 2026 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

3) **DECLARATION OF PECUNIARY INTEREST** – None

4) **PLANNING MATTERS** - None

5) **DELEGATIONS** - None

6) **PRESENTATIONS** - None

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) *Moved into Committee of the Whole by Councillor Preston*

7 (E.2) Village of South River Resolution: 275-2026, support for Village of Sundridge Resolution calling on Province to review Highway 11 and Highway 17 Road Visibility and Reflective Safety Enhancements

7 (E.3) District of Parry Sound September CAO Report

7 (E.4) Labour Market Group August Report

7 (E.5) June Job Report

7 (E.6) July Job Report

7 (E.7) Joint Building Department – August Permit Summary

7 (E.8) Lakeland Holdings Shareholder Update

7 (E.9) Ministry of Municipal Affairs – Municipal Accountability Act, 2026

7 (E.10) Township of Strong R2026-269 – Landfill Gate

7 (E.11) *Moved into Committee of the Whole by Councillor Preston*

7 (E.12) *Moved into Committee of the Whole by Councillor Preston*

7 (E.13) Council Information Report – 2026 AMO Conference

7 (E.14) FONOM (Federation of Northern Ontario Municipalities) News Release – September 3, 2026 – Prime Minister's Commitment to work with Ontario on Northern Highways.

7 (E.15) Joint Building Committee Res.2026-018 – Hiring Policy

7 (E.16) Joint Building Committee Res.2026-019 – Statutory Holiday

7 (E.17) Joint Building Committee Res. 2026-020

7 (E.18) Council Update to September 9, 2026 meeting Item 7(E.3).

8) **APPROVAL OF CONSENT ITEMS**

Resolution #2026-218

Moved By: Luke Preston

Seconded By: Sharon Smith

THAT Items listed as Consent Items for September 23, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9) NEW BUSINESS/ACTION ITEMS

9.1. Addition of Heritage / Historical Section to village website

Resolution #2026-219

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

WHEREAS The Village of Sundridge has a rich history and several historians have documented this history.

AND THAT The Village of Sundridge website has a small History and Heritage section.

BE IT RESOLVED THAT the Village of Sundridge set up an ad-hoc committee made up of two members of council and a member of the administration staff to add material to this section of the web page. This committee will then submit materials to be posted to a meeting of council for approval

AND THAT Councillor Fraser Williamson and Vicki Whitmell be members of this committee for the remainder of the 2022-2026 term.

AND FURTHER THAT at the beginning of a new term of council members of this ad-hoc committee be selected.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.2. Ombudsman Office – Information on Best Practices

Resolution #2026-220

Moved By: Sharon Smith

Seconded By: Luke Preston

THAT the Council for the Corporation of The Village of Sundridge receives the correspondence from the Office of the Ombudsman on Best Practices,

AND THAT Council directs staff to prepare a draft policy utilizing the recommendations noted,

AND FURTHER THAT the draft policy be brought back to a future meeting for further consideration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.3. Joint Building Department
[refer to Item 10 (A.4)]

Resolution #2026-221

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge receives the Joint Building Committee's resolutions pertaining to JBC Staff Benefits, JBC Hiring Policy and JBC Statutory Holidays,

AND THAT Council accepts the recommendations of the committee and approves of the following entitlements:

1. Staff Benefits – annual boot purchase allowance of \$300.00, and annual uniform allowance of \$200.00.
2. Hiring Policy – all the revisions recommended and committee approved under JBC Resolution #2026-018, dated September 17, 2026.
3. Statutory Holiday – the inclusion of the National Day for Truth and Reconciliation (September 30).

Recorded Vote	For	Against	Abstain
----------------------	------------	----------------	----------------

Preston, Luke	Y
Smith, Sharon	Y
Whitmell, Vicki	Y
Williamson, Fraser	Y
Jackson, Shawn	Y
CARRIED.	

- 9.4. Waste Collection Services
[refer to item 7 (E.10)]

Resolution #2026-222
Moved By: Luke Preston
Seconded By: Fraser Williamson

THAT the Council for the Corporation of The Village of Sundridge discuss the village's waste collection service,

AND THAT Council authorizes Staff to coordinate a meeting with Representatives from Sundridge, Strong, and Waste Connections to maintain reliable service and to advise Council of any changes that may affect the residents.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

- 9.5. Municipal Office Closure – October 6, 2026

Resolution #2026-223
Moved By: Fraser Williamson
Seconded By: Sharon Smith

THAT the Council for the Corporation of The Village of Sundridge authorize the municipal office to be closed to the public on Tuesday October 6, 2026 to facilitate staff health and safety training.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		

Williamson, Fraser **Y**
Jackson, Shawn **Y**
CARRIED.

7 (E.1) Follow Up List – September 23, 2026

Resolution #2026-224
Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge discuss the Follow Up List dated September 23, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

CARRIED.

7 (E.11) District of Parry Sound Housing Needs Assessment

Resolution #2026-225
Moved By: Luke Preston
Seconded By: Sharon Smith

THAT the Council for the Corporation of The Village of Sundridge discuss the District of Parry Sound Housing Needs Assessment.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

CARRIED.

7 (E.12) District of Parry Sound Housing & Homelessness Plan 2026-2035

Resolution #2026-226
Moved By: Luke Preston
Seconded By: Sharon Smith

THAT the Council for the Corporation of The Village of Sundridge discuss the District of Parry Sound Housing & Homelessness Plan 2026-2035.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

10) COMMITTEE REPORTS/MINUTES

Resolution #2026-227

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT Items 10 (A.1) to 10 (B.2) be received and discussed.

10 (A.1) Central Almaguin Planning Board – July 8, 2026

10 (A.2) Sundridge Strong Fire Committee – July 30, 2026

10 (A.3) Sundridge Strong Joly Recreation Committee – Sept.3, 2026

10 (A.4) Joint Building Committee – September 17, 2026

10 (A.5) SSJ Restructuring Committee – August 10, 2026

10 (B.1) Regular Council – September 9, 2026

10 (B.2) Closed Session – September 9, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

11) STAFF REPORTS - None

12) BY-LAWS - None

13) ANNOUNCEMENTS

➤ **Shawn Jackson** – Nothing at this time.

- **Sharon Smith**
 - Deputy Mayor Smith will be attending the upcoming District of Parry Sound Municipal Association meeting, being held in the Township of Carling on September 25, 2026.
- **Luke Preston** – Nothing at this time.
- **Fraser Williamson**
 - The National Day for Truth & Reconciliation flag raising ceremony was held on September 21, 2026.
- **Vicki Whitmell**
 - The Sundridge Strong Union Public Library has achieved Charitable Status.
- **Nancy Millar, Clerk Administrator**
 - The road construction on Main Street will commence on Thursday September 24th; notices will be posted accordingly.
 - The municipal office will be closed on September 30th, 2026 in recognition of the National Day for Truth & Reconciliation.

14) INTRODUCTION OF FUTURE MOTIONS - None

15) CONFIRMING BY-LAW

Resolution #2026-228

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT By-Law No. 2026-039, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **September, 23, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

16) CONSIDERATION OF A CLOSED SESSION

Resolution #2026-229

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT Council hold a Closed Session meeting as provided for by Section 239 (2)(j) of the Municipal Act, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2021-051, immediately following this council meeting to deal with: a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

17) ADJOURNMENT

Resolution #2026-230

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT we do now adjourn at 7:14p.m. until the Regular Council Meeting on October, 14, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

CLOSED MEETING MINUTES
WEDNESDAY SEPTEMBER 23, 2026
HELD IN THE VILLAGE OF SUNDRIDGE
COUNCIL CHAMBERS

Present: Mayor Shawn Jackson (electronic participation), Deputy Mayor Sharon Smith, Councillor Vicki Whitmell, Councillor Luke Preston, Councillor Fraser Williamson

Staff: Nancy Millar; Clerk Administrator

Start Time: 7:20p.m.

This closed session meeting has been called to deal with:

1. A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value:

➤ Lakeland Shareholder Q2 Update

Council received and reviewed the information shared by Staff on behalf of Lakeland.
No further follow-up required.

2. Adjournment at 7:38 p.m.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator



**THE VILLAGE OF SUNDRIDGE
BI-COUNCIL MEETING
ON SEPTEMBER 29, 2026
AT 6:00 P.M.
IN TOWNSHIP OF STRONG COUNCIL CHAMBERS**

The Township of Strong was the host municipality and the Council for the Corporation of The Village of Sundridge participated via hybrid of electronic platform and in the Township of Strong Council Chambers.

Strong Council Members Present: Mayor Tim Bryson, Councillors; Jeff McLaren, Kevin Noaik, Jim Ronholm, Marianne Stickland

Sundridge Council Members Present: Mayor Shawn Jackson (virtual), Councillors Sharon Smith, Luke Preston, Fraser Williamson, Vicki Whitmell

Staff Present: Township of Strong Clerk Caitlin Haggart; Township of Strong Municipal Operations Coordinator Nick Thomson; Village of Sundridge Clerk Administrator Nancy Millar; Village of Sundridge Superintendent Al Raney.

Bi-Council Meeting Declared Open at 6:00 PM by the host municipality's Chairperson Mayor Tim Bryson

Deputy Mayor Sharon Smith assumed the Chair for The Village of Sundridge.

1.0 Adoption of Agenda

Resolution #BI-2026-001

Moved by: Luke Preston

Seconded by: Fraser Williamson

BE IT RESOLVED THAT the Council for the Village of Sundridge hereby approve the agenda for the September 29, 2026 Bi Council, as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			



**THE VILLAGE OF SUNDRIDGE
BI-COUNCIL MEETING
ON SEPTEMBER 29, 2026
AT 6:00 P.M.
IN TOWNSHIP OF STRONG COUNCIL CHAMBERS**

2.0 Pecuniary Interest Declared – None

3.0 Delegations – None

4.0 New Business/Follow-up Items

4.1 Boundary Road Agreement – 2027 Boundary Road Capital Project Considerations

Resolution #BI-2026-002

Moved By: Vicki Whitmell

Seconded by: Fraser Williamson

BE IT RESOLVED THAT the Council for the Village of Sundridge hereby receive Staff Report BI2026-001, dated September 29, 2026 regarding the 2027 Boundary Roads Capital Road Projects;

AND THAT Council direct staff to proceed with option #1 for Project #1 and proceed with Project #4 as discussed tonight;

AND FURTHER THAT this report be brought back in January of 2027 for further discussion on boundary road projects, and budget considerations.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

Discussion Details (point form):

- Cross culvert replacement
- Apply hot mix to 'apron' off of highway



**THE VILLAGE OF SUNDRIDGE
BI-COUNCIL MEETING
ON SEPTEMBER 29, 2026
AT 6:00 P.M.
IN TOWNSHIP OF STRONG COUNCIL CHAMBERS**

5.0 Adjournment

Resolution #BI-2026-003

Moved by: Fraser Williamson

Seconded by: Vicki Whitmell

BE IT RESOLVED THAT the Council for the Village of Sundridge hereby adjourn the Special Bi-Council meeting at 6:20 p.m.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

Sharon Smith, Deputy Mayor

Nancy Millar, Clerk Administrator

**THE VILLAGE OF SUNDRIDGE
TRI-COUNCIL MEETING
ON SEPTEMBER 29, 2026
AT 6:30 P.M.
IN TOWNSHIP OF STRONG COUNCIL CHAMBERS**

The Township of Strong was the host municipality and the Council for the Corporation of The Village of Sundridge and the Township of Joly participated via hybrid of electronic platform and in the Township of Strong Council Chambers.

Joly Council Members Present: Mayor Brian McCabe, Deputy Mayor Budd Brown, Councillors Tom Bryson, Bill Black and Chris Nicholson.

Strong Council Members Present: Mayor Tim Bryson, Councillors; Jeff McLaren, Kevin Noaik, Jim Ronholm, Marianne Stickland

Sundridge Council Members Present: Mayor Shawn Jackson (virtual); Councillors Sharon Smith, Luke Preston, Fraser Williamson, Vicki Whitmell

Staff Present: Township of Strong Clerk Caitlin Haggart; Village of Sundridge Clerk Administrator Nancy Millar; Township of Joly Clerk, Katey Brimacombe.

Tri-Council Meeting Declared Open at 6:30 PM by the host municipality's Chairperson Mayor Tim Bryson.

Deputy Mayor Sharon Smith assumed the Chair for The Village of Sundridge.

1.0 Adoption of Agenda

Resolution #TRI-2026-025

Moved by: Luke Preston

Seconded by: Fraser Williasmon

BE IT RESOLVED THAT the Council for The Village of Sundridge hereby approve the agenda for the September 29, 2026 Tri Council as amended to remove Item (3.1).

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

2.0 Pecuniary Interest Declared - None

3.0 Delegations/Presentation:

**THE VILLAGE OF SUNDRIDGE
TRI-COUNCIL MEETING
ON SEPTEMBER 29, 2026
AT 6:30 P.M.
IN TOWNSHIP OF STRONG COUNCIL CHAMBERS**

3.1 Removed.

3.2 **Delegation - Lake Bernard Property Owners' Association: lake and source water (groundwater) issues**

Resolution #TRI-2026-026

Moved By: Luke Preston

Seconded by: Vicki Whitmell

BE IT RESOLVED THAT the Council for the Village of Sundridge hereby receive the delegation from Dale Klodnicki, Lake Bernard Property Owners' Association: lake and source water (groundwater) issues, with thanks.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

4.0 New Business/Follow-up Items

4.1 Administration Services & Fees (Sundridge)

Resolution #TRI-2026-027

Moved By: Luke Preston

Seconded by: Vicki Whitmell

BE IT RESOLVED THAT the Council for the Village of Sundridge hereby discuss Administration Services & Fees (Sundridge),

AND THAT this item be included on the January 2027 Tri-Council Agenda.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

**THE VILLAGE OF SUNDRIDGE
TRI-COUNCIL MEETING
ON SEPTEMBER 29, 2026
AT 6:30 P.M.
IN TOWNSHIP OF STRONG COUNCIL CHAMBERS**

4.2 Use of Road Salt Report (f/u to Tri Council May 29/26)

Resolution #TRI-2026-028

Moved By: Luke Preston

Seconded by: Vicki Whitmell

BE IT RESOLVED THAT Council for the Village of Sundridge receive staff report Township of Strong 2026-01TRI; Village of Sundridge report S2026-008 and Township of Joly memo; regarding salt use and storage, for information purposes,

AND THAT the Township of Strong Road Supervisor and the Village of Sundridge Superintendent collaborate and provide a report on the possibility of moving the piled snow away from the lake and collaborate with Dale Klodnicki on the Recharge Areas and bring this report to the January 2027 Tri Council meeting.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

4.3 Administration and Recording Secretary Role and Responsibilities (f/u to Tri Council May 29/26)

Resolution #TRI-2026-029

Moved By: Vicki Whitmell

Seconded by: Luke Preston

BE IT RESOLVED THAT Staff Report 2026-0929-SSJ dated September 29, 2026 regarding the recording secretary role and responsibilities be received;

AND THAT the Councils for the Corporations of The Village of Sundridge, The Township of Strong and The Township of Joly ask that a draft Terms of Reference for a 'Community Services Committee' be brought to a future Tri Council meeting.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

**THE VILLAGE OF SUNDRIDGE
TRI-COUNCIL MEETING
ON SEPTEMBER 29, 2026
AT 6:30 P.M.
IN TOWNSHIP OF STRONG COUNCIL CHAMBERS**

4.4 SSJ Recreation Items (Strong)

Resolution #TRI-2026-030

Moved By: Fraser Williamson Seconded by: Shawn Jackson

BE IT RESOVLED THAT the Council for the Village of Sundridge hereby discuss SSJ Recreation Items;

AND THAT a quote be sought by the village to have additional power at the park,

AND THAT this information be brought back to the January 2027 Tri Council.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

4.5 Volunteer Committee Update (Standing Item)

Resolution #TRI-2026-031

Moved By: Luke Preston Seconded by: Vicki Whitmell

BE IT RESOLVED THAT the Council for the Village of Sundridge hereby discuss the Volunteer Committee Update; and

THAT the Committee work with interested persons to develop a plan for volunteer recruitment.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

**THE VILLAGE OF SUNDRIDGE
TRI-COUNCIL MEETING
ON SEPTEMBER 29, 2026
AT 6:30 P.M.
IN TOWNSHIP OF STRONG COUNCIL CHAMBERS**

4.6 Post-Election Day Facility Tour

Resolution #TRI-2026-032

Moved By: Luke Preston

Seconded by: Vicki Whitmell

BE IT RESOLVED THAT Council for the Village of Sundridge receive staff report Township of Strong Staff Report 2026-02TRI regarding Post-Election Facility Tour, and

HEREBY propose scheduling this event for November 13, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

4.7 Shared Road Agreements SSJ (Strong) - Due to the late hour, this item was deferred until the January 2027 Tri Council meeting.

5.0 Next Tri-Council Meeting – January 2027

Resolution #TRI-2026-033

Moved By: Fraser Williamson

Seconded by: Luke Preston

BE IT RESOLVED THAT the next Tri-Council Meeting be scheduled on January 25, 2027, to be hosted by the Township of Joly at the Municipality of Strong at 6:00PM.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

**THE VILLAGE OF SUNDRIDGE
TRI-COUNCIL MEETING
ON SEPTEMBER 29, 2026
AT 6:30 P.M.
IN TOWNSHIP OF STRONG COUNCIL CHAMBERS**

6.0 Adjournment

Resolution #TRI-2026-034

Moved by: Fraser Williamson Seconded by: Luke Preston

BE IT RESOLVED THAT the Council for the Village of Sundridge hereby adjourn the Special Tri-Council meeting at 8:07 p.m. until the regular meeting scheduled on October 14, 2026 at 6:00 p.m., or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
Smith, Sharon	Y		
CARRIED.			

Sharon Smith, Deputy Mayor

Nancy Millar, Clerk Administrator



MEMO TO: Mayor, Deputy Mayor, and Council
FROM: Robyn Ferrante, Deputy Clerk/Deputy Treasurer
DATE: October 14, 2026
SUBJECT: Rideshare Support Update

At the August 19, 2026 Regular Council Meeting, Council passed the following Resolution:

IntoDash Inc - Exploring Rideshare Support for South River and Sundridge

Resolution #2026-193

Moved By: Luke Preston

Seconded By: Sharon Smith

THAT Council receives the information from IntoDash Inc regarding a potential rideshare program in the Village of Sundridge;

AND THAT Council request a staff report detailing implications for the Village.

The Village has since received correspondence (Attachment #1) from the Ministry of Transportation advising that the Province has taken over responsibility for approving Rideshare operators, drivers, and vehicles in Designated Areas (Attachment #2). The province has further removed the municipality's authority to implement licensing framework regarding Rideshare programs. This eliminates the issues surrounding municipal boundaries and is ultimately a more logical arrangement for all parties.

Ministry of Transportation

Transportation Safety Division

87 Sir William Hearst Avenue
Room 191
Toronto ON M3M 0B4
Tel: 416-420-0717

Ministère des Transports

Division de la sécurité en matière de transport

87, avenue Sir William Hearst
bureau 191
Toronto ON M3M 0B4
Tel: 416-420-0717



MEMORANDUM TO: Chief Administrative Officers

FROM: Felix Fung
Registrar of Motor Vehicles
Ministry of Transportation

DATE: September 18, 2026

SUBJECT: **Provincial Rideshare Framework (Northlander Phase)
Approved Rideshare Operators**

Dear Chief Administrative Officers,

The Ministry of Transportation (MTO) is writing to inform you that it has launched the *Provincial Rideshare Framework (Northlander Phase)*, a one-year pilot project regulation that sets minimum requirements for rideshare operators, drivers, and vehicles operating in designated areas to support the relaunch of the Northlander passenger train.

The full regulation and list of designated areas are available at the following link: [O. Reg. 136/26 PILOT PROJECT - RIDESHARE SERVICES ALONG THE NORTHLANDER CORRIDOR | ontario.ca](#). Under the Northlander Phase of the Provincial Rideshare Framework, rideshare operators must apply directly to MTO's Registrar of Motor Vehicles and receive approval before providing designated rideshare services (i.e., picking up passengers in a designated area).

Amendments were also made to Ontario Regulation 583/06 (Licensing Powers) under the *Municipal Act, 2001* by the Ministry of Municipal Affairs and Housing to provide that municipalities listed as designated areas do not have the authority to create a licensing framework for rideshare operators and rideshare drivers that are subject to the Northlander Phase of the Provincial Rideshare Framework.

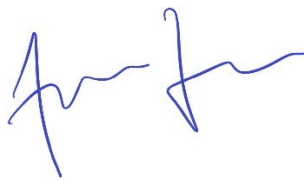
Local police services will continue to enforce applicable traffic and road safety laws (e.g., speeding and other driving violations), while rideshare approvals and related requirements (e.g., record-keeping and reporting) will be administered by the province.

The Ministry's Registrar of Motor Vehicles is accepting applications from rideshare operators seeking to offer rideshare services within designated areas under the Northlander Phase of the Framework. A list of rideshare operators that have approval as of September 18, 2026 to provide designated rideshare services is provided in Appendix A.

For more information, please visit the program webpage, linked here: [Provincial rideshare framework \(Northlander phase\) | ontario.ca](https://www.ontario.ca/provincial-rideshare-framework-northlander-phase), where you can find more details about the Northlander Phase of the Framework, eligibility criteria, and application requirements. We encourage your municipality to review the regulation, guidelines and program webpage to stay up-to-date on changes to rideshare operations in your community, including approved rideshare operators.

If you have any questions, please contact MTO's Rideshare Oversight Team at rideshare@ontario.ca.

Sincerely,



Felix Fung
Registrar of Motor Vehicles
Transportation Safety Division

Appendix A: Ministry of Transportation-approved rideshare operators with approval to provide designated rideshare services under O. Reg. 136/26 as of September 18, 2026

Rideshare Operator	Designated Areas Approved to Operate
Uber Canada Inc.	All 79 Designated Areas
Uride Technologies Inc.	All 79 Designated Areas
Y Drive App	Town of Huntsville City of North Bay City of Greater Sudbury

Provincial rideshare framework (Northlander phase)

Learn about requirements for the framework and how to participate.

Overview

With the return of the Northlander train, Ontario has created requirements to support the growth of rideshare services in some northern communities and help connect riders to the Northlander.

The designated communities are located along the Northlander train corridor between Gravenhurst and Cochrane, and in the City of Greater Sudbury.

The program starts **May 19, 2026** and will run **for one year**.

Learn more about passenger rail in the North (<https://www.ontario.ca/page/passenger-rail-northpage/passenger-rail-north>) .

How to participate

To participate in the provincial rideshare framework (Northlander phase), you must be a rideshare operator company. Learn more about the eligibility criteria.

You need to submit an application for approval by email to rideshare@ontario.ca (<mailto:rideshare@ontario.ca>) including:

- a completed application form (<https://forms.mgcs.gov.on.ca/en/dataset/on00942>)
- the application fee

- accompanying documents

To become a rideshare driver in the designated areas, you must contact an approved rideshare operator directly.

How to apply

1. Review the program guidelines (<https://www.ontario.ca/files/2026-06/mto-provincial-rideshare-framework-northlander-phase-guidelines-en-2026-06-18.pdf>)
2. Complete the application form (<https://forms.mgcs.gov.on.ca/en/dataset/on00942>)
3. Submit payment by either:
 - credit card authorization form
 - bank draft mailed to the ministry
4. Submit the completed form and accompanying documents by email to rideshare@ontario.ca (<mailto:rideshare@ontario.ca>)

We will review your completed application and provide a response within **20 business days**.

Application fee

- You must pay the application fee when you submit your application.
 - The Ministry of Transportation will begin review of your application once the full application fee has been received. Please allow time for processing.
 - The application fee is non-refundable regardless of the outcome of your application.
-

Eligibility

Rideshare operators must meet specific requirements related to:

- drivers

- vehicles
- safety
- insurance

You can find the full list of requirements in *Ontario Regulation 136/26* (<https://www.ontario.ca/laws/regulation/r26136>) .

Program conditions

To pick up passengers in a designated area through a rideshare platform, all of the following must apply:

- the rideshare operator must be approved
 - all rideshare drivers and vehicles must meet the requirements in the regulation (<https://www.ontario.ca/laws/regulation/r26136>) .
-

Evaluation and reporting

If you are an approved rideshare operator, you must complete quarterly reports to the Ministry of Transportation. The ministry may also periodically ask you for additional information to support evaluation and monitoring.

The information collected will be used to:

- administer and enforce the regulation and the *Highway Traffic Act*
- evaluate the framework
- analyze road safety, collisions and safety incidents
- monitor accessibility and service availability
- support transportation system planning and congestion management
- evaluate transportation connectivity in the designated area

- support any other purpose that authorized by the regulation (<https://www.ontario.ca/laws/regulation/r26136>) or *Highway Traffic Act*

Learn more details about quarterly reporting in section 9 of the program guidelines, available from the Ministry of Transportation.

The Registrar may conduct or authorize an audit of a rideshare company to determine whether that rideshare operator is complying with the regulation.

Designated areas

The designated areas for the provincial rideshare framework (Northlander phase) are:

1. Township of Algonquin Highlands
2. Township of Armour
3. Township of Armstrong
4. Township of Black River-Matheson
5. Township of Bonfield
6. Town of Bracebridge
7. Township of Brethour
8. Village of Burk's Falls
9. Municipality of Callander
10. Municipality of Calvin
11. Township of Casey
12. Township of Chamberlain
13. Municipality of Charlton and Dack
14. Township of Chisholm
15. Town of Cobalt
16. Town of Cochrane

17. Unorganized Territory of Cochrane, South West Part, in the District of Cochrane
18. Unorganized Territory of Cochrane, South East Part, in the District of Cochrane
19. Unorganized Territory of Cochrane, North Part, in the District of Cochrane
20. Township of Coleman
21. Municipality of East Ferris
22. Town of Englehart
23. Township of Ewanturel
24. Township of Fauquier-Stricklan
25. Township of Gauthier
26. Township of Georgian Bay
27. Town of Gravenhurst
28. Township of Harley
29. Township of Harris
30. Town of Hearst
31. Township of Hilliard
32. Township of Hudson
33. Town of Huntsville
34. Town of Iroquois Falls
35. Township of James
36. Township of Joly
37. Town of Kapuskasing
38. Town of Kearney
39. Township of Kerns
40. Town of Kirkland Lake
41. Township of Lake of Bays

42. Township of Larder Lake
43. Town of Latchford
44. Township of Machar
45. Municipality of Magnetawan
46. Township of Matachewan
47. Township of Mattawa
48. Township of Mattice-Val Côté
49. Township of McGarry
50. Township of McMurrich/Monteith
51. Township of Minden Hills
52. Township of Moonbeam
53. Town of Moosonee
54. Township of Muskoka Lakes
55. Township of Nipissing
56. Unorganized Territory of Nipissing, South Part, in the District of Nipissing
57. Unorganized Territory of Nipissing, North Part, in the District of Nipissing
58. City of North Bay
59. Township of Opasatika
60. Unorganized Territory of Parry Sound, North East Part, in the District of Parry Sound
61. Unorganized Territory of Parry Sound, Centre Part, in the District of Parry Sound
62. Township of Perry
63. Municipality of Powassan
64. Township of Ryerson
65. Township of Seguin
66. Town of Smooth Rock Falls
67. Village of South River

- 68. Township of Strong.
- 69. City of Greater Sudbury
- 70. Village of Sundridge
- 71. Municipality of Temagami
- 72. City of Temiskaming Shores
- 73. Village of Thornloe
- 74. Unorganized Territory of Timiskaming, East Part, in the District of Timiskaming
- 75. Unorganized Territory of Timiskaming, West Part, in the District of Timiskaming
- 76. City of Timmins
- 77. Township of Val Rita-Hart
- 78. Municipality of West Nipissing
- 79. Municipality of Whitestone

Approved rideshare operators

Rideshare operator	Designated areas approved to operate
Uber Canada Inc. *****	All 79 designated areas
Uride Technologies Inc. *****	All 79 designated areas

Rideshare operator	Designated areas approved to operate
Y Drive App	Town of Huntsville City of North Bay City of Greater Sudbury

Related

Passenger rail in the North (<https://www.ontario.ca/page/passenger-rail-north>)

Updated: September 15, 2026

Published: May 19, 2026



Corporation of the Village of Sundridge

Report Number: S2026-009
Date: October 14, 2026
To: Mayor, Deputy Mayor and Members of Council
From: Christine Hickey, Treasurer
Report Title: Asset Management Plan – Annual Progress Review

RECOMMENDATION

THAT Council receive Staff Report S2026-009, dated October 14, 2026 regarding the Asset Management Plan – Annual Progress Review;

BACKGROUND

The Village of Sundridge Asset Management Plan for core infrastructure was completed in September of 2022 and the final 2023 report was updated to include all assets. Following legislation, the report identifies current levels of service, lifecycle activities that will assist in achieving the current and proposed levels of service and a financial strategy to support all assets.

In June 2026 staff, through the AMP it Up Program worked with Watson and Associates to review the Inventory listing to ensure details are current.

Ontario Regulation 588/17 states the following:

Annual review of asset management planning progress

9. (1) Every municipal council shall conduct an annual review of its asset management progress on or before July 1 in each year, starting the year after the municipality's asset management plan is completed under section 6.

(2) The annual review must address,

(a) the municipality's progress in implementing its asset management plan;

(b) any factors impeding the municipality's ability to implement its asset management plan; and

(c) a strategy to address the factors described in clause (b).

ANALYSIS/OPTIONS

Staff have been reviewing the Asset Management Plan to determine the progress that has been made to date following our asset inventory and lifecycle forecast. Attachment 1 provides the inventory and forecast for further review and discussion.

Transportation – Provides details on the road work that has been completed in the last 2 years. Each year the proposed road work considers the Asset Management Plan, in addition to this, staff determine the priorities based on road conditions, usage and cost.

Facilities – Focusing only on Village (excluding Shared Services) the proposed lifecycle activities are being completed, although the dates may be moved around based on further assessment.

Fleet - Focusing only on Village (excluding Shared Services) the Village was able to replace two key pieces of equipment in 2026 (Loader Tractor and secondary truck). As Council is aware the plow truck will need to be replaced in the next couple of years. Council has continued to add money to reserves in anticipation of this purchase.

Equipment and Land Improvements- Focusing only on Village (excluding Shared Services) the Village was able to replace the Lion's Park play infrastructure and the administration office server in 2026. Staff continue to monitor the equipment and land improvement forecasted over the next 2-5 years to determine when replacement or repair is necessary.

Wastewater – Forecast for Village consideration is prepared by OCWA who manages the wastewater system. This report is provided annually for discussion and Council direction. It is important to note that the wastewater infrastructure is in Good to fair shape and at this time it is the capital project required to maintain the lagoon system.

Stormwater (Mains) – As noted, there are no planned replacements expected over the forecast period.

The Village has been making progress in implementing the Asset Management Plan (as can be seen in attachment 1), the main factor impeding the municipality's ability to implement the asset management plan is cost. Staff continue to monitor all areas to determine when replacement or repair is necessary to assist in minimizing impacts to the budget.

As we continue in our planning process, Staff and Council need to consider long term sustainability of current and future assets.

In addition to Village there are shared assets, the shared assets have not been considered in the asset management plan overview as each Committee/Board manages the assets and advises respective councils as necessary.

OPTIONS

At this time there are no actions being requested. Staff will continue to monitor the Asset Management Plan and ensure that the plan becomes a key reference for financial planning and asset sustainability.

FINANCIAL CONSIDERATION

At this time there are no financial considerations.

ATTACHMENTS

Asset Management Plan Inventory Forecast – Attachment 1

ROADS

ROAD_NAME	FROM_	TO	Bound ary Road	Sundridge Ownership Share	Condition State (2026)	Condition State Comments	Priority
MAIN STREET	JAMES STREET	PAGET STREET		100%	Excellent		
MILL STREET	MAIN STREET	ONTARIO STREET		100%	Excellent		
JOHN STREET	HIGHWAY 11	QUEEN STREET		100%	Excellent		
MAIN STREET	YOUNG STREET	JAMES STREET		100%	Excellent		
BELMONT STREET	MAIN STREET	PARK STREET		100%	Excellent		
BIRCHWOOD DRIVE	EDGAR SOUTH	EDGAR NORTH		100%	Excellent		
EDGAR STREET	BIRCHWOOD DRIVE	HIGH STREET		100%	Excellent		
MARKET STREET	MAIN STREET	MCDERMOTT STREET		100%	Excellent	Condition updated to Excellent after microsurfacing activity in 2024/2025.	
MCDERMOTT STREET	MARKET STREET	BARRIE STREET		100%	Excellent	Condition updated to Excellent after microsurfacing activity in 2024/2025.	
LANSDOWNE STREET	LAKEVIEW DRIVE	EASTERLY TO END		100%	Excellent		
PARK STREET	UNION STREET	BELMONT STREET		100%	Excellent		
MURRAY STREET	ANDERSON STREET	ALBERT STREET		100%	Excellent		
PINE HILL ROAD	EDGAR STREET	WESTERLY		100%	Excellent		
ANN STREET	LANG COURT	EDGAR STREET		100%	Excellent		
MURRAY STREET	ANDERSON STREET	PINE HILL ROAD		100%	Excellent		
EDGAR STREET	PAGET STREET	BIRCHWOOD DRIVE		100%	Excellent		
MURRAY STREET	PINE HILL ROAD	HIGH STREET		100%	Excellent		
EDGAR STREET	BIRCHWOOD DRIVE	ANN STREET		100%	Excellent		
EDGAR STREET	ANN STREET	PINE HILL ROAD		100%	Excellent		
LANSDOWNE STREET	PAGET STREET	LAKEVIEW DRIVE		100%	Excellent		
PINE HILL ROAD	MURRAY STREET NORTH	EASTERLY		100%	Excellent		
MAIN STREET	JOHN STREET	MILL STREET		100%	Excellent		

ROAD_NAME	FROM_	TO	Bound ary Road	Sundridge Ownership Share	Condition State (2026)	Condition State Comments	Priority
PARK STREET	MARKET STREET	WILLIAM STREET		100%	Excellent	Road segment underwent a reconstruction activity (including base, surface and microsurface). As such, the road surface has been upgraded from gravel to LCB and condition updated to Excellent.	
MARKET STREET	PARK STREET	MAIN STREET		100%	Excellent	Road segment underwent a reconstruction activity (including base, surface and microsurface). As such, the road surface has been upgraded from gravel to LCB and condition updated to Excellent.	
PARK STREET	MARKET STREET	BARRIE STREET		100%	Excellent	Road segment underwent a reconstruction activity (including base, surface and microsurface). As such, the road surface has been upgraded from gravel to LCB and condition updated to Excellent.	
WILLIAM STREET	MAIN STREET	PARK STREET		100%	Excellent	Road segment underwent a reconstruction activity (including base, surface and microsurface). As such, the road surface has been upgraded from gravel to LCB and condition updated to Excellent.	
ROBERT STREET	ALBERT STREET	ANDERSON STREET		100%	Excellent		

ROAD_NAME	FROM_	TO	Bound ary Road	Sundridge Ownership Share	Condition State (2026)	Condition State Comments	Priority
MAIN STREET	JOHN STREET	MILL STREET		100%	Excellent		
BARRIE STREET	MAIN STREET	PARK STREET		100%	Excellent		
ALBERT STREET	VICTORIA STREET	HIGH ROCK DRIVE	Y	50%	Excellent		
ALBERT STREET	ROBERT STREET	DUNBAR STREET	Y	50%	Failed		
MAIN STREET	WILLIAM STREET	YOUNG STREET		100%	Fair		
PAGET STREET	ROBERTSON COURT	QUEEN STREET		100%	Fair		
MAIN STREET	UNION STREET	MAIN STREET RAMP		100%	Fair		
QUEEN STREET	JOHN STREET	ANN STREET		100%	Fair		
MAIN STREET	MARKET STREET	WILLIAM STREET		100%	Fair		
PAGET STREET	LANDSDOWNE STREET	ROBERTSON COURT		100%	Fair		
MAIN STREET	BELMONT STREET	BARRIE STREET		100%	Fair		
QUEEN STREET	ANN STREET	PAGET STREET		100%	Fair		
ANN STREET	QUEEN STREET	LANG COURT		100%	Fair		
JOHN STREET	HIGHWAY 11	MAIN STREET		100%	Fair		
MAIN STREET	MILL STREET	ALBERT STREET		100%	Fair		
PAGET STREET	QUEEN STREET	GREENWOOD ROAD		100%	Fair		
PAGET STREET	LAKEVIEW DRIVE	EDGAR STREET		100%	Fair		
MAIN STREET	BELMONT STREET	MAIN STREET RAMP		100%	Fair		
UNION STREET	PARK STREET	FOREST LAKE ROAD	Y	50%	Fair		
ALBERT STREET	DUNBAR STREET	EDWARD STREET	Y	50%	Fair		
ALBERT STREET	EDWARD STREET	HWY 124	Y	50%	Fair		
MAIN STREET	PAGET STREET	JOHN STREET		100%	Fair		
PAGET STREET	EDGAR STREET	LANDSDOWNE STREET		100%	Fair		
EDWARD STREET	ONTARIO STREET	ALBERT STREET		100%	Fair		
VICTORIA STREET	MILL STREET	SOUTHERLY		100%	Good		
MILL STREET	MAIN STREET	VICTORIA STREET		100%	Good		
QUIRT CRESCENT	DUNBAR STREET	CUL-DE-SAC		100%	Good	Condition updated to Good after microsurfacing activity in 2024/2025.	
HIGH STREET	EDGAR STREET	PAGET STREET	Y	50%	Good		
HIGH STREET	MURRAY STREET	EDGAR STREET	Y	50%	Good		

ROAD_NAME	FROM_	TO	Bound ary Road	Sundridge Ownership Share	Condition State (2026)	Condition State Comments	Priority
LAKEVIEW DRIVE	PAGET STREET	LANDSDOWNE STREET		100%	Good		
PAGET STREET	GREENWOOD ROAD	HIGHWAY 11		100%	Good		
PINE HILL ROAD	MURRAY STREET NORTH	MURRAY STREET SOUTH		100%	Good		
PINE HILL ROAD	ALBERT STREET	MURRAY STREET		100%	Good		
EDGAR STREET	PINE HILL ROAD	BIRCHWOOD DRIVE		100%	Good		
PARK STREET	BELMONT STREET	WESTERLY		100%	Good		
PAGET STREET	HIGHWAY 11	MAIN STREET		100%	Good		
UNION STREET	ONTARIO STREET	PARK STREET	Y	50%	Good		
ALBERT STREET	PARK HILL ROAD	HIGH STREET	Y	50%	Good		
ALBERT STREET	ONTARIO STREET	MAIN STREET	Y	50%	Good		
HIGH STREET	ALBERT STREET	MURRAY STREET	Y	50%	Good		
ALBERT STREET	MURRAY STREET	PINE HILL ROAD	Y	50%	Poor		
LANG COURT	ANN STREET	EASTERLY		100%	Poor		6
COMMERCE COURT	TOWER ROAD	SOUTHERLY TO END		100%	Poor		4
BARRIE STREET	MAIN STREET	MCDERMOTT STREET		100%	Poor		
PAGET STREET	HIGH STREET	LAKEVIEW DRIVE		100%	Poor		
ROBERTSON COURT	CUL-DE-SAC	CUL-DE-SAC		100%	Poor		
ANDERSON STREET	DUNBAR STREET	ROBERT STREET		100%	Poor		
DUNBAR STREET	ALBERT STREET	QUIRT STREET		100%	Poor		
ALBERT STREET	MAIN STREET	VICTORIA STREET	Y	50%	Poor		
DUNBAR STREET	QUIRT STREET	ANDERSON STREET		100%	Poor		4
QUIRT CRESCENT	CUL-DE-SAC	QUIRT CRESCENT		100%	Poor		5
ANDERSON STREET	ROBERT STREET	MURRAY STREET		100%	Poor		3
ROBERTSON COURT	PAGET STREET	CUL-DE-SAC		100%	Poor		
ALBERT STREET	MURRAY STREET	ROBERT STREET	Y	50%	Very Poor		
GREENWOOD ROAD	PAGET STREET	EASTERLY		100%	Very Poor		2
MAIN STREET	BARRIE STREET	MARKET STREET		100%	Very Poor		1

Sidewalk

streetname	fromstreet	tostreetna	surface_ ty	Year of Construction	Expected Useful Life	Condition State Comments	Year of Replacem ent	Capital Forecast - Immediate Needs (2027)	Capital Forecast 2-5 Year Needs (2028-2031)	Capital Forecast 6- 10 Year Needs (2032-2036)
Paget St	Main St	Canadian National	Brick	2014	20		2034	\$ -	\$ -	\$ 12,000
Main St	Main St	Paget St	Brick	2023	20		2043	\$ -	\$ -	\$ -
John St	John St	Ontario St	Asphalt	2007	20		2027	\$ 6,000	\$ -	\$ -
Main St	James St	William St	Brick	2013	20		2033	\$ -	\$ -	\$ 48,000
Queen St	John St	Queen St	Brick	2004	20	A small section is left to be completed, possibly in 2026	2024	\$ -	\$ -	\$ -
Main St	Bernard Lake	John St	Brick	2011	20		2031	\$ -	\$ 31,000	\$ -
Main St	William St	Market St	Brick	2013	20		2033	\$ -	\$ -	\$ 49,000
Main St	Albert St	Mill St	Concrete	2020	20		2040	\$ -	\$ -	\$ -
John St	Ontario St	Queen St	Brick	2004	20	Condition updated to Good after a lifecycle activity completed in 2025.	2024	\$ -	\$ -	\$ -
Paget St	Main St	Canadian National	Brick/Conc	2004	20		2024	\$ -	\$ -	\$ -
Paget St	Canadian Nat	Paget St	Concrete	2014	20		2034	\$ -	\$ -	\$ 6,000
Main St	John St	Paget St	Brick	2011	20	Lifecycle activities to be undertaken this year, which will consequently change the condition. Currently, the condition is assumed to be same as 2023.	2031	\$ -	\$ 99,000	\$ -
Main St	Paget St	James St	Brick	2014	20		2034	\$ -	\$ -	\$ 21,000
Main St	Barrie St	Belmont St	Brick	2019	20		2039	\$ -	\$ -	\$ -
Main St	Yonge St	James St	Brick	2016	20		2036	\$ -	\$ -	\$ 19,000
John St	Main St	Ontario St	Brick	2020	20		2040	\$ -	\$ -	\$ -
Main St	Market St	Barrie St	Brick	2014	20		2034	\$ -	\$ -	\$ 49,000
Main St	Mill St	Canadian National	Concrete	2016	20		2036	\$ -	\$ -	\$ 14,000

streetname	fromstreet	tostreetna	surface_ ty	Year of Construction	Expected Useful Life	Condition State Comments	Year of Replacem ent	Capital Forecast - Immediate Needs (2027)	Capital Forecast 2-5 Year Needs (2028-2031)	Capital Forecast 6- 10 Year Needs (2032-2036)
Main St	Canadian Nat	Bernard Lake Rd	Concrete	2011	20		2031	\$ -	\$ 11,000	\$ -
Main St	Yonge St	James St	Brick	2022	20		2042	\$ -	\$ -	\$ -
Main St	Paget St	James St	Brick	2014	20		2034	\$ -	\$ -	\$ 21,000

FACILITIES

Category	Building Name	Capital Forecast - Immediate Needs (2027)	Capital Forecast 2-5 Year Needs (2028-2031)	Capital Forecast 6-10 Year Needs (2032-2036)	Notes: Capital Forecast - Immediate Needs (2027)	Notes: Capital Forecast 2-5 Year Needs (2028-2031)
General Government	Municipal Building	\$ 45,000	\$ 6,000	\$ 14,500	Lift likely won't need to be replaced, however some investment will be needed to modernize - Cost may be less than \$45k. Money is put away in a reserve Window in HG Room - Lower Level replaced - \$14,500 parts of it..	1. HVAC rehabilitation to be completed as part of an energy efficiency upgrade. Will be seeking grant funding. More likely to be done closer to 2030. <u>No cost currently available.</u> 2. Replace stair treads (\$2,500) 3. Tile replacement at front entrance is being completed in 2026 (~\$3,800). 4. Renovation of lower level washroom is being looked into - hoping to complete by 2030. <u>No cost currently available.</u> 5. Replace door at side of building (\$3,500)
Public Works	Sand Salt Shed	\$ 1,500	\$ -	\$ -	Replace rails on bay door (\$1,500)	
Public Works	Garage	\$ 1,500		\$ -	Replace rails of one bay door (\$1,500)	Concrete floor replacement or modification Move to 2029. Likely won't be a full replacement - may be crack repair & seal. <u>No cost currently available.</u>
Public Works	Office Building - Yonge Street		\$ -	\$ -	Investigate cracks in foundation. <u>No cost currently available.</u>	
Public Works	Shed 1 - Yonge Street		\$ -	\$ -	Investigate cracks in foundation. <u>No cost</u>	
Public Works	Shed 2 - Yonge Street	\$ -	\$ -	\$ -		
Parks	Lions Park Band Shell	\$ -	\$ -	\$ -		
Parks	Lions Park Picnic Shelter	\$ -	\$ -	\$ -		
Parks	Community Well Shelter	\$ 4,000	\$ -	\$ -	Replace concrete benches and tables with picnic tables. (\$4,000): Plan to include in the 2027 budget	

VEHICLES

Department/ Shared Service	DESCRIPTION	YEAR OF ACQUISITION	Capital Forecast - Immediate Needs (2027)	Capital Forecast 2- 5 Year Needs (2028-2031)	Capital Forecast 6- 10 Year Needs (2032-2036)	Capital Forecast Source	State of Local Infrastructure Notes
Public Works	2014 Freightliner (Plow Truck)	2013	\$ 169,000	\$ -	\$ -	Staff Input	Still on the radar for replacement in the short term. Replacement of Case Loader was prioritized. Expecting to replace in 2027/28.
Public Works	Chevy 1/2 Ton (still in service in 2021)	2008	\$ -	\$ -	\$ -	Staff Input	This asset is scheduled for replacement later in 2026. Hoping that replacement cost will be in the \$30-40k range.
Public Works	2021 Chev Silverado pickup	2021	\$ -	\$ -	\$ 79,000	Age-based	
Public Works	Dump box and cab shield (installed in 2021 Chev Silverado)	2021	\$ -	\$ -	\$ 16,000	Age-based	
Public Works	R640 Wheel Loader Tractor	2025	\$ -	\$ -	\$ -	Staff Input	Purchased. Effectively replacing the 2020 Case loader (see Equipment tab). Case Loader being kept as a back-up. Exclude Case Loader from lifecycle costs moving forward.
Public Works	13' 3230 SNOW WING W/ CARBIDE EDGE FLEX GEN2	2025	\$ -	\$ -	\$ -	Staff Input	Attachments for R640 Wheel Loader Tractor.
Public Works	96" SNOW BUCKET BO500	2025	\$ -	\$ -	\$ -	Staff Input	Attachments for R640 Wheel Loader Tractor.
Public Works	84" HYDRAULIC ROTARY PICK-UP BROOM SKIDSTEER QTACH	2025	\$ -	\$ -	\$ -	Staff Input	Attachments for R640 Wheel Loader Tractor.
Public Works	Kubota Tractor	2025	\$ -	\$ -	\$ 50,257	Age-based	Replaces 2014 Kubota (see Equip and LI Inventory tab)
Public Works	Kubota Tractor - 74" snowblower	2025	\$ -	\$ -	\$ 16,803	Age-based	

EQUIPMENT

Department/Shared Service	DESCRIPTION	YEAR OF ACQUISITION	Expected Useful Life (Years)	Year of Replacement	Capital Forecast - Immediate Needs (2027)	Capital Forecast 2-5 Year Needs (2028-2031)	Capital Forecast Notes
Emergency	150 kw Volvo generator (emergency 1/2)	2019	20		\$ -	\$ -	
Emergency	final electrical work - 150 kw Volvo generator (emergency 1/2)	2020	20		\$ -	\$ -	
Emergency	Set of 6 portable radios with charger	2019	10		\$ -	\$ 10,000	
General Government	Electronic Message Board	2022	20		\$ -	\$ -	
General Government	Parking Lot Fence	2009	20		\$ -	\$ 14,000	
General Government	Munisoft Proliant ML30 G10 Server - Server Equipment	2021	5	2026	\$ -	\$ -	Server being replaced in 2026 at a cost of ~\$16k
General Government	150 kw Volvo generator (gg 1/2)	2019	20		\$ -	\$ -	
General Government	final electrical work - 150 kw Volvo generator (gg 1/2)	2020	20		\$ -	\$ -	
General Government	Video Surveillance System	2025	10		\$ -	\$ -	
Parks	7 Lamp posts	2011	20		\$ -	\$ 35,000	
Parks	Children's Centennial Park Planters	2019	20		\$ -	\$ -	
Parks	Triptych Sculpture	1989	20	2030	\$ -	\$ 38,000	Repair or replacement ~2030.
Parks	Children's Centennial Park - Notice Board	2022	20		\$ -	\$ -	
Parks	Wharf - 3 8'* x 24' floating docks	2020	20		\$ -	\$ -	
Parks	Anchoring weights for floating docks	2021	20		\$ -	\$ -	
Parks	Wharf - 4' x 12' decked ramp with 18" ramp pontoon	2021	20		\$ -	\$ -	
Parks	Wishing well shelter foundation	2020	20		\$ -	\$ -	
Parks	Gravel/stone/EMF pad Edgar Park playground surface	2021	20		\$ -	\$ -	
Parks	Merry-go-round	2021	20		\$ -	\$ -	
Parks	Mega Worm	2021	20		\$ -	\$ -	
Parks	Swing	2021	20		\$ -	\$ -	
Parks	Basketball Goals (2)	2021	20		\$ -	\$ -	
Parks	Elgin Park - Notice Board	2022	20		\$ -	\$ -	
Parks	Elgin Park - Signage	2022	20		\$ -	\$ -	
Parks	Splash Pad Equipment	2014	20		\$ -	\$ -	
Parks	Splash Pad "Water O"	2015	20		\$ -	\$ -	
Parks	Splash Pad "Magnif-Eye" Spray	2016	20		\$ -	\$ -	
Parks	Buddy Bus	2017	20		\$ -	\$ -	
Parks	CCTV system-Lion's Park	2018	10		\$ -	\$ 13,000	
Parks	Lion's Park Play Structure	2026	20		\$ -	\$ -	Replaced 2026

Department/Shared Service	DESCRIPTION	YEAR OF ACQUISITION	Expected Useful Life (Years)	Year of Replacement	Capital Forecast - Immediate Needs (2027)	Capital Forecast 2-5 Year Needs (2028-2031)	Capital Forecast Notes
Parks	Play Structure	2000	20		\$ -	\$ -	Has been removed.
Parks	Swing Set	2000	20		\$ -	\$ -	Has been removed.
Parks	Slide	2000	20		\$ -	\$ -	Has been removed.
Planning	DIRECTIONAL SIGNS	2010	20		\$ -	\$ 13,000	
Planning	ARCH - SIGN	2010	20		\$ -	\$ 41,000	
Planning	SUNDRIDGE DECORATIVE SIGN	2015	20		\$ -	\$ -	
Planning	SUNDRIDGE DECORATIVE SIGN - Solar Light System	2022	20		\$ -	\$ -	
Public Works	Street Name Signage	2010	20		\$ -	\$ 19,000	
Public Works	John Deere lawn tractor with dump cart&watering tank	2016	10	2029	\$ -	\$ 5,000	Should be replaced within 3-4 years (approximately \$5k)
Public Works	Plow equipment installed on 2014 Freightliner	2016	20		\$ -	\$ -	
Public Works	2020 Case loader	2019	10		\$ -	\$ -	New Kubota Replaces this but loader still used
Public Works	Blade for 2020 Case loader, including quick connect	2020	20		\$ -	\$ -	
Public Works	Forks for 2020 Case loader	2020	20		\$ -	\$ -	
Public Works	Speed Indicator Sign and System (2)	2021	20		\$ -	\$ -	
Public Works	Asphalt heater	2020	40		\$ -	\$ -	
Public Works	2021 KMI 4000T Asphalt Hot Box	2021	40		\$ -	\$ -	
Public Works	2 Evolution Slow Down Radar Signs	2021	5	2033	\$ -	\$ -	Christine to check with PW whether this is a priority for replacement in 2027. Radar signs working well as of right now. Move replacement to the 6-10 year window.
Public Works	Plow attachment for 2021 Silverado pickup truck	2021	20		\$ -	\$ -	

SANITARY SEWER

Asset	Quantity	Capital Forecast - Immediate Needs (2027)	Capital Forecast 2-5 Year Needs (2028-2031)	Capital Forecast 6-10 Year Needs (2032-2036)	Capital Forecast Notes
Market Street Pumping Station		\$ 13,000	\$ 4,000	\$ -	OCWA's recommendations are proposed capital projects that the Village may approve or defer based on its priorities, funding availability, and/or operational needs.
John Street Pumping Station		\$ 3,000	\$ 12,000	\$ -	OCWA's recommendations are proposed capital projects that the Village may approve or defer based on its priorities, funding availability, and/or operational needs.
Treatment Facility and Lagoon		\$ 3,600	\$ 4,000	\$ -	OCWA's recommendations are proposed capital projects that the Village may approve or defer based on its priorities, funding availability, and/or operational needs.
Wastewater Mains	31 km	\$ -	\$ -	\$ -	OCWA's recommendations are proposed capital projects that the Village may approve or defer based on its priorities, funding availability, and/or operational needs. Plan for CCTV inspection within the next 5 years. <u>No cost currently available.</u>

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE
BY-LAW NO. 2026-040

Being a By-law to amend By-law No. 89-002 as amended, the Zoning By-law for the Village of Sundridge with respect to lands legally described as Part Lot 75, Registrar's Compiled Plan No. 333, Parts 1 to 5, Plan 42R-10975, located in Part of Lot 21, Concession 10 (Strong), located at 10362 Highway 124 in the Village of Sundridge.

WHEREAS the Council of the Corporation of the Village of Sundridge is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the Council of the Corporation of the Village of Sundridge deems it appropriate to amend By-Law 89-002 as amended;

NOW THEREFORE the Council of the Corporation of the Village of Sundridge enacts as follows:

1. Schedule 'A', to Zoning By-law No. 89-002 as amended, is hereby further amended by zoning lands legally described as Part Lot 75, Registrar's Compiled Plan No. 333, Parts 1 to 5, Plan 42R-10975, located in Part of Lot 21, Concession 10 (Strong) in the Village of Sundridge from the Highway Commercial (C2) Zone to the Highway Commercial Exception (C2*3) Zone as shown on Schedule 'A-1' attached hereto and forming part of this By-law.
2. And Furthermore, Section 4.4 to Zoning By-law 89-002 as amended, shall be further amended by adding the following new subsection after Section 4.4.3.2:

4.4.3.3 Highway Commercial Exception (C2*3) Zone

*In addition to all other permitted uses, lands described legally as part of Part Lot 75, Registrar's Compiled Plan No. 333, Parts 1 to 5, Plan 42R-10975, located in Part of Lot 21, Concession 10 (Strong) in the Village of Sundridge and located in the C2*3 Zone, shall be permitted to be used for a maximum of one dwelling unit within an existing building, until the removal, demolition, or expansion of the existing building at which time only the Highway Commercial (C2) uses shall be permitted.*

3. In all other respects the provisions of By-law 89-002, as amended, shall apply.

This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

Passed on the 14th day of October 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-041

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Village of Sundridge at its Regular Meeting October 14, 2026.

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Sundridge at this session be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of the Village of Sundridge, documents and transactions entered into during the October 14, 2026 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of the Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.
3. That the Mayor and the Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 14 DAY OF OCTOBER, 2026

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator