Regular Meeting of the Village of Sundridge Council

Wednesday, November, 25, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

Join Zoom Meeting
https://us02web.zoom.us/j/84615454536?pwd=HN5nFDBlNU6WX3hEN5uKA7Maq8Xq7E.1

COUNCIL AGENDA

1) CALL TO ORDER

The Chair, Mayor Tim Bryosn called the meeting to order at

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) APPROVAL OF AGENDA

Moved By: Choose an item.
Seconded By:

THAT the agenda for the November 25, 2026 regular meeting be approved as circulated with agenda Item (16) Closed Session appearing before agenda Item (9.6).

Recorded Vote	For	Against	Abstain
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

3) DECLARATION OF PECUNIARY INTEREST

4) PLANNING MATTERS - None

5) DELEGATIONS

5(A.1) Member Delegation – Mayor Tim Bryson

Moved By: Choose an item.
Seconded By:

THAT the member delegation from Mayor Tim Bryson, be received with thanks.

Recorded Vote	**For**	**Against**	**Abstain**
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

6) PRESENTATIONS - None

7) CONSENT ITEMS

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – n/a
7 (E.2) Almaguin Highlands OPP Detachment Board – General Information
7 (E.3) District Social Services Administration Board – November CAO Report
7 (E.4) District Social Services Administration Board – Path Forward Campaign
7 (E.5) District Social Services Administration Board – Sept 2026 Financial Report
7 (E.6) A Message from Minister Robert L. Flack; MMAH
7 (E.7) Township of La Valle – Resolution 207 – Bill 140
7 (E.8) 2027 Annual OPP Billing Letter to Municipalities
7 (E.9) Township of Machar – DPSMA Appointment
7 (E.10) Township of Machar – EMS Appointment
7 (E.11) Township of Machar – NBPSDHU Appointment
7 (E.12) Village of South River – Rideshare Press Release November 18, 2026
7 (E.13) Municipality of Magnetawan – Resolution of Support for Village of Sundridge Resolution regarding Provincial Support for Rideshare in Rural Northern Ontario
7 (E.14) Municipality of Magnetawan – DSSAB Appointment

8) APPROVAL OF CONSENT ITEMS

Moved By: Choose an item.
Seconded By:

THAT Items listed as Consent Items for September 24, 2025 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

9) NEW BUSINESS/ACTION ITEMS

9.1. 2027 Council Meeting Date Schedule

Moved By: Choose an item.
Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receives the proposed list of 2027 Regular Council meeting dates,

AND THAT

Recorded Vote	For	Against	Abstain
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

9.2. Women's Own Resource Centre – Request for Donation

Moved By: Choose an item.
Seconded By:

THAT the Council for The Village of Sundridge receive the correspondence from the Women's Own Resource Centre;

AND THAT Council would like to support the resource centre by making a donation in the requested amount of 0.50 cents per capita for a total of $469.00.

Recorded Vote	For	Against	Abstain
Rebel Kennedy			

Luke Preston
Sharon Smith
Candy St Onge
Tim Bryson

9.3 ROMA Conference – January 24 to January 26, 2027

Moved By: Choose an item.
Seconded By:

THAT the Council for The Village of Sundridge receives the ROMA Conference information,

AND THAT Council authorizes the following members to attend:

- Luke Preston
- Tim Bryson
-

AND THAT conference registration fees, accommodation, and daily allowances will be covered by the municipality as per the Council Remuneration By-Law

Recorded Vote	**For**	**Against**	**Abstain**
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

9.4 Request for Flag Raising – Almaguin Pride

Moved By: Choose an item.
Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receive the correspondence from Almaguin Pride,

AND THAT Council will issue a proclamation declaring June as Pride Month,

AND FURTHER THAT the Pride Flag be raised for the month of June 2027 in celebration of Pride Month.

Recorded Vote	**For**	**Against**	**Abstain**
Rebel Kennedy			

Luke Preston
Sharon Smith
Candy St Onge
Tim Bryson

9.5 Request for Flag Raising – Almaguin Highlands Community Living

Moved By: Choose an item.
Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receive the correspondence from Almaguin Highlands Community Living,

AND THAT the Community Living Flag be raised for the month of May 2027 to show support for inclusion and belonging for people with developmental disabilities and their families in our community..

Recorded Vote	**For**	**Against**	**Abstain**
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

CLOSED SESSION

16) CONSIDERATION OF A CLOSED SESSION

Moved By: Choose an item.
Seconded By:

THAT Council hold a Closed Session meeting as provided for by Section 239 (2)(a) of the Municipal Act, 2001, as amended, Personal Matters about an Identifiable Individual

- Committee of Council; public member appointments

Recorded Vote	**For**	**Against**	**Abstain**
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

9.6 SSUPL Board – Public Representative Appointment

Moved By: Choose an item.
Seconded By:

THAT the Council for the Corporation of the Village of Sundridge appoint _____ to be a village representative on the Sundridge Strong Union Public Library Board for the 2026 - 2030 term of Council.

Recorded Vote	For	Against	Abstain
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

9.7 SSJ Recreation Committee – Public Representative Appointment

Moved By: Choose an item.
Seconded By:

THAT the Council for the Corporation of the Village of Sundridge appoint _____ to be a village representative on the Sundridge Strong Joly Recreation Committee for the 2026 - 2030 term of Council.

Recorded Vote	For	Against	Abstain
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

9.8 Sponsorship Advertising Request – MADD Canada

Moved By: Choose an item.
Seconded By:

THAT the Council for the Corporation of the Village of Sundridge receives the sponsorship request from MADD Canada,

AND THAT

Recorded Vote	For	Against	Abstain
Rebel Kennedy			
Luke Preston			
Sharon Smith			

Candy St Onge
Tim Bryson

9.9 Tri Council Agenda Items (January 29, 2027)

Moved By: Choose an item.
Seconded By:

THAT The Council for the Corporation of The Village of Sundridge discuss the upcoming Tri Council Meeting,

AND THAT Council would like the following to be items of business:
- Lion's Park; additional electrical outlets
- Cenotaph
- Community Services Committee
-

Recorded Vote	For	Against	Abstain
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

10) COMMITTEE REPORTS/MINUTES

Moved By: Choose an item.
Seconded By:

THAT Items 10 (A.1) to 10 (B.2) be received and discussed.
10 (A.1) Sundridge & District Medical Centre – October 29, 2026
10 (A.2) SSJ Recreation Committee – November 5, 2026
10 (A.3) Emergency Management Program Committee – Sept.24, 2026
10 (A.4) SSJ Arena & Hall – November 4, 2026
10 (B.1) Regular Council Meeting – November 10, 2026
10 (B.2) Inaugural Meeting – November 16, 2026

Recorded Vote	For	Against	Abstain
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

11) STAFF REPORTS

11.1. Staff Report S2026-010 - Dog Tags

Moved By: Choose an item.
Seconded By:

THAT Council receives Staff Report S2026-010, Dog Tags – Change to Lifetime Licence;

AND THAT Council approves the change from annual dog tags to lifetime licence for dogs;

AND FURTHER THAT an amendment to By-Laws 2019-039 and 2025-047 be brought to the December 9th regular council meeting for consideration.

Recorded Vote	**For**	**Against**	**Abstain**
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

11.2 Staff Report S2026-011 - 2027 Budget Process and Review

Moved By: Choose an item.
Seconded By:

THAT Council receives Staff Report S2026-011, 2027 Budget Process and Review,

AND THAT

Recorded Vote	**For**	**Against**	**Abstain**
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

12) BY-LAWS - None

13) ANNOUCEMENTS

- **Rebel Kennedy**
- **Luke Preston**
- **Sharon Smith**
- **Candy St Onge**
- **Tim Bryson**
- **Clerk Administrator**

14) INTRODUCTION OF FUTURE MOTIONS

15) CONFIRMING BY-LAW

Moved By: Choose an item.
Seconded By:

THAT By-Law No. 2026-048, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **November, 25, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

17) ADJOURNMENT

Moved By: Choose an item.
Seconded By:

THAT we do now adjourn at p.m. until the Regular Council Meeting on December, 9, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Rebel Kennedy			
Luke Preston			
Sharon Smith			
Candy St Onge			
Tim Bryson			

ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE
ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

MEMO

Date: November 13, 2026

From: Secretary, Almaguin Highlands O.P.P. Detachment Board

RE: General Information for Council

This memo is being provided to the municipalities within the jurisdiction of the Almaguin Highlands O.P.P Detachment Board by the Lead Municipality and the Secretary, as a general outline of the Board.

Any interested member of Council who wishes to be nominated to the Board as a Council Representative should speak with their Clerk about their interest.

Community Safety and Policing Act, 2019

On April 1, 2024, the *Community Safety and Policing Act, 2019* (CSPA) came into effect, making changes to Police Service Boards in place prior to 2019, and establishing OPP Detachment Boards in areas without previous Police Services Boards. OPP Detachment Boards help to align policing objectives, priorities, and policies with community expectations.

The establishment of the board is an opportunity for municipalities of all sizes to have a greater say and establish a relationship with the Detachment Commander and the officers who police communities. It also provides an opportunity to align municipal public safety expectations and clearly express those views in a coordinated manner with the Detachment Commander.

The Ministry of the Solicitor General, in consultation with the 12 municipalities within Almaguin Highlands, approved the following:

- Board Size – 7 Members (1 Provincial Appointee, 2 Community Members, 4 Council Representatives)
- Board Composition Community Members – General Public Advertisement
- Administration of Board – create a part-time contract position for this Board only; one municipality would hold contract if required (to be decided later).

O.Reg 135/24 Table 1 sets out the composition of the Almaguin Highlands OPP Detachment Board as follows:

- 4 Municipal Representatives
  - 1 = Armour Township, Burk's Falls, Ryerson Township

- 1 = Joly Township, Machar Township, South River Village
- 1 = Town of Kearney, McMurrich/Monteith Township, Perry Township
- 1 = Municipality of Magnetawan, Strong Township, and Sundridge Village

- 2 Community Representatives
- 1 Provincial Appointee

O.Reg 409/23: Code of Conduct for OPP Detachment Board Members

O.Reg 409/23: Code of Conduct for OPP Detachment Board Members sets out the code of conduct with which every member of an OPP Detachment Board must comply.

O.Reg 135/24: OPP Detachment Boards

O.Reg 135/24: OPP Detachment Boards sets out the established OPP Detachment Boards within the Province. The regulation also sets out:

Section 3: OPP Detachment Board Estimates

- OPP Detachment Boards shall annually prepare estimates setting out the total amount that is required to pay the expenses of the board's operation, other than remuneration of members;
- Each municipality in the area for the OPP Detachment Board shall pay the OPP Detachment Board estimates by way of an equal share of the amount (*note, municipalities may *unanimously* agree to allocate the costs among themselves on a basis other than equal share)

Section 6. Term of Office

- The term of office for a member shall not exceed the term of office of the council (no longer than 4 years).

Section 7. Renumeration of members appointed by the Minister

- Remuneration paid to the Provincial Appointee shall be determined by unanimous agreement of each municipality in the area for the OPP Detachment Board, otherwise the Minister shall determine renumeration;
- Each participating municipality shall pay an equal share of the renumeration, unless they *unanimously* agree to allocate the costs among themselves on a basis other than equal share.
- Unless the Board decides otherwise, only the Provincial Appointee is regulated to receive remuneration.

Board Insurance

Board Insurance cost, under *O.Reg 135/24*, is to be spilt evenly amongst the 12 area municipalities. The quote received from the Ontario Association of Police Services Boards for annual insurance is approximately $3,800 (2026 rate).

The lead municipality would administer the insurance application, renewals and payment, invoicing each of other 11 municipalities equally for their share. However, the OPP Detachment Board itself would formally be the 'applicant' for the insurance. Once it is determined how the Board needs to be established (incorporated or non-profit), the lead municipality will proceed with obtaining the required insurance.

Training Requirements of Board Members

Prescribed under Section 35 of the *CPSA*, members shall successfully complete training approved by the Minister with respect to the role of a police service board, responsibilities, human rights and systemic racism, rights and cultures of First Nation, Inuit, and Metis Peoples, and diverse, and the multiracial and multicultural character of Ontario society. The training will commence once the Board is formally appointed by each of the 12 area municipalities.

Provincial Appointee

The Ministry oversees the appointment of the Provincial Appointee. There has been no appointment of the Provincial Appointee representative for the Almaguin Highlands OPP Detachment Board since its formation, nor has a timeline of when an individual will be appointed.

OPP Detachment Commander Role with Board

The OPP Detachment Commander shall prepare and/or adopt any local action plan or policies in consultation with the Board and assist in preparing annually in collaboration with the Board on or before June 30, a report to the 12 municipalities regarding policing provided by the detachment. Other reports prepared by the Detachment Commander will include matters of traffic incident rates, statue charges laid, drug crime rates, etc. (Sections 68(2)(3), 69(3)(4), 70(1), *CPSA*). The OPP Detachment Commander may not sit regularly at Board Meetings and is not a voting member.

Policies & Procedures of the Board

Under the *CPSA*, there are no set policies or procedures that are required to be adopted by the OPP Detachment Board. However, the Insurance Companies recommended by the Ontario Association of Police Services Boards require an Abuse Policy. Other policies and

procedures being adopted by OPP Detachment Boards across the Province include Terms of Reference, and Rules & Procedures.

General Role of the Board

Within Section 68(1) of the *CPSA*, states:

The OPP Detachment Board shall,

(a) consult with the Commissioner (Ontario Provincial Police Commissioner) regarding the selection of a detachment commander and otherwise participate, in accordance with regulation, in the selection of the detachment commander;
(b) determine objectives and priorities for the detachment, not inconsistent with the strategic plan, after consultation with the detachment commander;
(c) advise the detachment commander with respect to policing provided by the detachment;
(d) monitor the performance of the detachment commander;
(e) review the reports from the detachment commander regarding policing provided by the detachment; and
(f) on or before June 30 each year, provide an annual report to the area municipalities regarding policing provided by the detachment.

Location of the Board Meetings & Number of Meetings

As Perry Township is currently acting as the lead municipality, the Board Meeting location is Perry's Council Chambers, 1695 Emsdale Road, Emsdale, ON.

Until the Board meets for its first meeting this Term, no further details are available regarding the number of meetings, time, dates, etc.

The only regulation regarding meetings in the *CPSA*, Section 43, the Board shall hold at least four meetings each year.

District of Parry Sound Social Services Administration Board

Chief Administrative Officer's Report

November 2026

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

‘Everyday Impact’

In October, we celebrated the staff at our four Directly Operated Child Care Centres and the care they put into marking a meaningful milestone for children and families moving from preschool to kindergarten.



With the 26th annual Child Care Worker and Early Childhood Educator Appreciation Day taking place on October 21, 2026, it was the perfect time to recognize the dedication, creativity and compassion of our child care teams. Through thoughtful planning, teamwork and plenty of heart, educators went above and beyond to create graduation celebrations and keepsakes that children and families will remember for years to come.

First Steps Early Learning & Child Care Centre (South River)

We had a wonderful afternoon celebrating our preschool graduates at First Steps Early Learning & Child Care Centre! The afternoon was filled with yummy snacks, fun activities, lots of smiles and, of course, a very special graduation ceremony. Families gathered together to proudly watch their preschoolers walk up in caps and gowns to receive their diplomas.

It was such a special way to celebrate how much they have grown, learned and accomplished during their time with us. We are so proud of each of our graduates and excited to see them take their next big step!

Highlands Early Learning & Child Care Centre (Emsdale)

The final week of child care for children heading to school was filled with fun, memorable activities.
The children enjoyed a water day, where they wore their favourite bathing suits and brought in towels. Educators purchased water toys including water-absorbing balls, water shooters and reusable water balloons. A fishing station was also set up for children who preferred to stay dry, while a misting hose along the pathway gave children the chance to ride their bikes through the water.

The children also took part in a tie-dye day, bringing in white shirts to dye in colours of their choice. The next day, educators washed the shirts so the children could wear them together at child care.

Other activities included face painting, tattoos and an outdoor picnic lunch. Facepainting was done in the morning so by the afternoon the paint was wiping off. Most of the children chose a different picture and got brand new face paint to show their parents at pick up. The local fire trucks also came to the parking lot for the children to explore. Children had the opportunity to use the water hose if they wished, explore inside the fire truck, see the cool tools and receive a goodie bag and fire hat to take home.

Each child received graduation photos to pair with their first-day-of-child-care picture. They also shared what they would miss and their favourite part of child care. Every child took home a Polaroid photo with educators Brianna and Tory, along with a small goodbye letter.

Waubeek Early Learning & Child Care Centre (Parry Sound)

Our Preschool Graduation was truly a special day and a wonderful way to celebrate our 17 amazing graduates as they prepared to take their next big step into kindergarten.

Behind the scenes, hours of preparation, planning, decorating and teamwork went into making this celebration possible. The Hub was transformed into a beautiful graduation space, with countless hours spent creating a special atmosphere for graduates and their families. We were so excited to welcome more than 100 family members and guests who came together to celebrate this important milestone. Each graduate received their own graduation photos to help capture and remember this special time in their lives.

To make the day even more memorable, every graduate was presented with a special Superhero Award, celebrating the unique qualities and strengths that make each child so amazing.
A celebration this big truly takes a village. From preparing the children and organizing the details, to decorating the space, preparing awards and photos, and ensuring everything came together on the big day, it was a real group effort.

We are incredibly proud of our 17 graduates and grateful to everyone who helped make their graduation day so special. Watching our preschoolers celebrate with the people who love them most was a beautiful reminder of just how much they have grown.

Fairview Early Learning & Child Care Centre (Powassan)

On August 26, Fairview celebrated a bittersweet milestone: Preschool Graduation!

Our graduates have learned, grown, made friends and created wonderful memories. We are so proud of the joy they shared with us along the way. It is our greatest pleasure to have a small part in their learning journey.

While their departure makes our hearts heavy, we are so excited to think about the new things they will discover, the friends they will make and the adventures they will enjoy.

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District Sept 2026						
Age Group	**Fairview ELCC**	**First Steps ELCC**	**Highlands ELCC**	**Waubeek ELCC**	**HCCP**	**Total**
Infant (0-18m)	3	1	3	3	12	22
Toddler (18-30m)	8	6	11	19	23	67
Preschool (30M-4y)	20	17	13	34	36	120
# of Active Children	31	24	27	56	71	209

School Age Programs

School Age Programs Enrollment	
Location	**Sept 2026**
Mapleridge After School	12
Mapleridge Before School	26
Home Child Care	18
Summer Rec	
# of Active Children	56



Inclusion Support Services – September 2026

Age Group	EarlyON	Licensed ELCC	Monthly Total	Discharges	Referrals	Waitlist
Infant (0–18 months)	1	1	2	0	0	0
Toddler (18–30 months)	3	2	5	0	1	0
Preschool (30–47 months)	2	35	37	1	1	0
JK/SK (48 months–6 years)	3	12	15	6	1	0
School Age (6 years+)	0	3	3	1	0	0
Monthly Total	9	53	62	8	3	0
Year to Date	***16***	***78***	***94***	***16***	***34***	***0***

Active Caseload: 67 Children – 2 New

Referrals: 3 *(children may be referred for more than one reason)* **Sensory and Language Delays**

Resource Consultants **6** → Site Visits **117** → Hours in Program **287**

EarlyON Update

EarlyON Child and Family Centre Reporting Month: Sept 2026		
Activity	**Monthly Total**	**Year to Date**
Number of Child Visits	782	7,439
Number of Unique Children - monthly	265	946
Number of Adult Visits	538	4,768
Number of Unique Adults - monthly	189	797
Number of Professionals	20	235
Number of Virtual Programming Events	0	22
Number of engagements - social media	567	6,896
Number of views - social media	31,533	234,967

September Summary	
Total Visits	22
Total Programs/Centres	22
Total Hours	47
Total Children	273
Total Professionals	69
Total Adults	90
Total Families	35

Child Care Service Management

Total Children by Funding Source

ACTIVE		
Funding Source	**# of Children**	**# of Families**
CWELCC	50	50
CWELCC Full Fee	265	262
Extended Day Fee Subsidy	4	4
Fee Subsidy	34	26
Full Fee	18	16
Ontario Works	2	2
Total Active:	**373**	**360**

NEW		
Funding Source	**# of Children**	**# of Families**
CWELCC	7	7
CWELCC Full Fee	45	45
Extended Day Fee Subsidy	0	0
Fee Subsidy	7	6
Full Fee	16	14
Ontario Works	0	0
Total New:	**75**	**72**

EXITS		
Funding Source	**# of Children**	**# of Families**
CWELCC	2	2
CWELCC Full Fee	8	8
Extended Day Fee Subsidy	2	2
Fee Subsidy	8	6
Full Fee	0	0
Ontario Works	0	0
Total Exits:	**20**	**18**

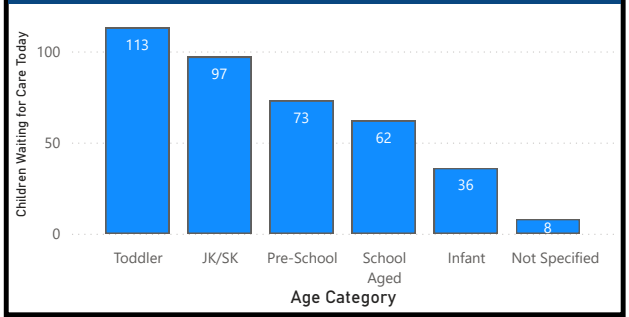
The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Registry and Waitlist Data September 2026

Children Waiting for Primary Care Today

389

Children Waiting for Primary Care by Age Category



Children Aged 0-4 Waiting for Primary Care Today

230

Children who Identify as Indigenous	Children Identifying Francophone Relatives
79	49

Children Placed - The number of unique children placed in a program.

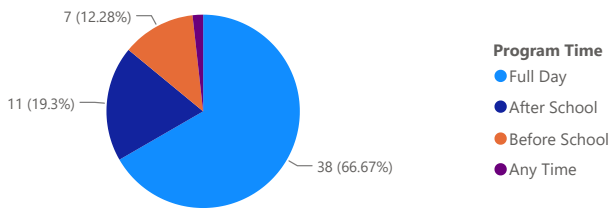
Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

Additions to Application Portal this Month

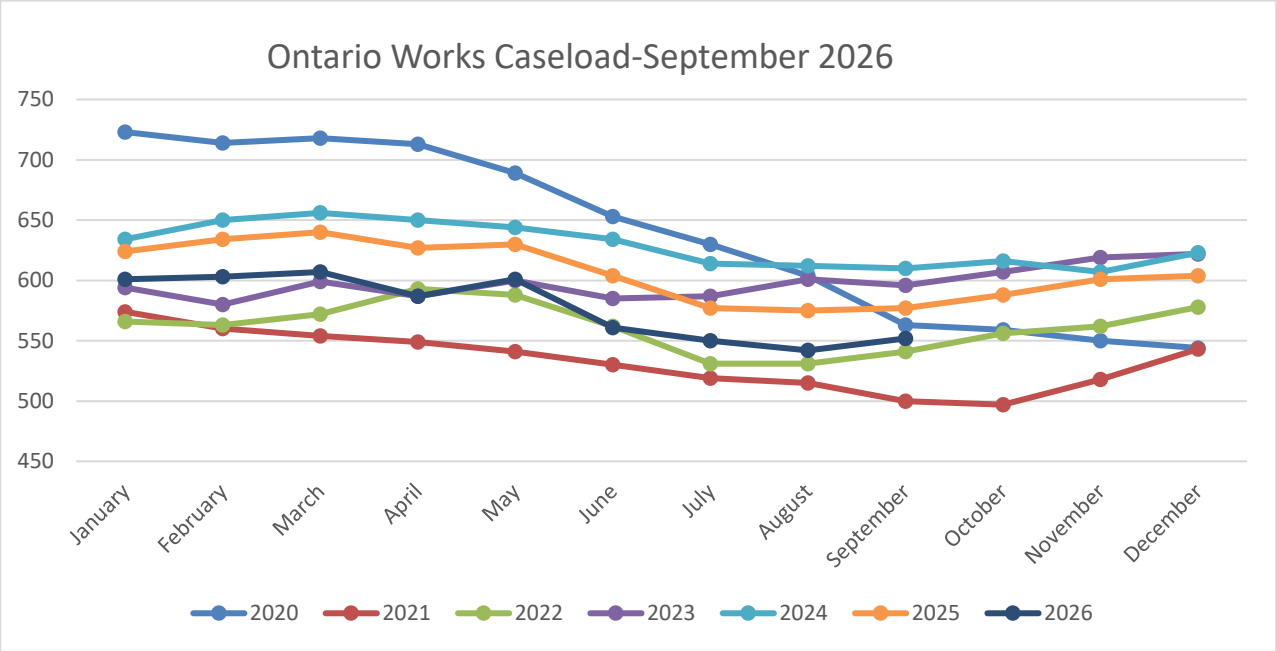
29

Children Placed	Spaces Filled
54	57

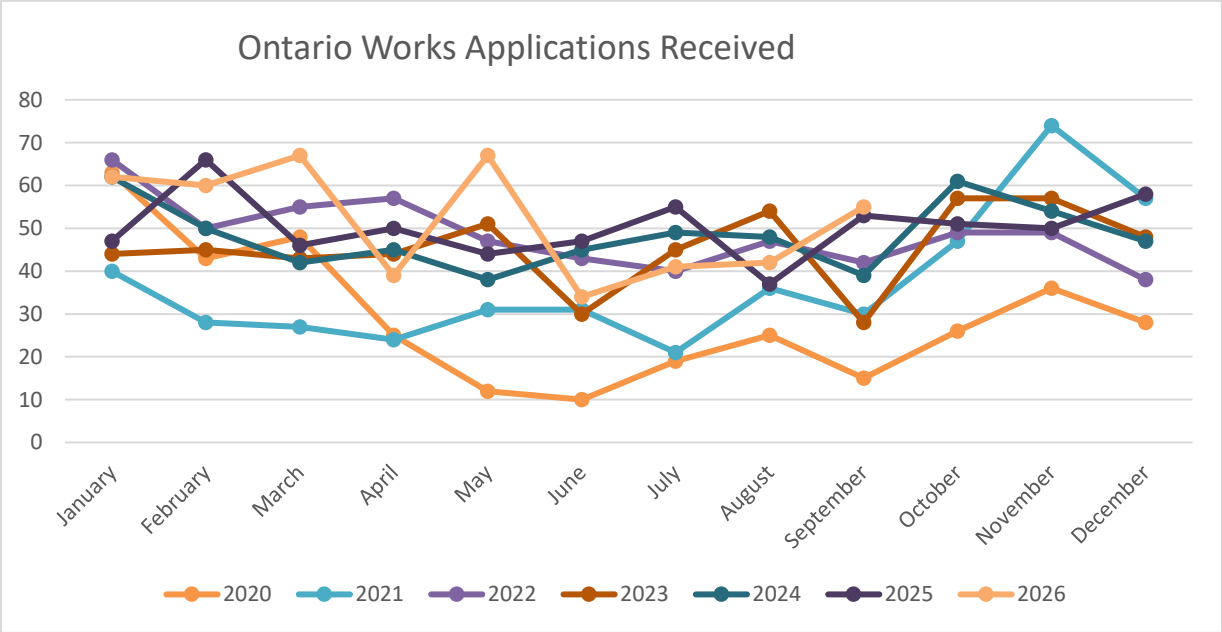
Spaces Filled by Program Time



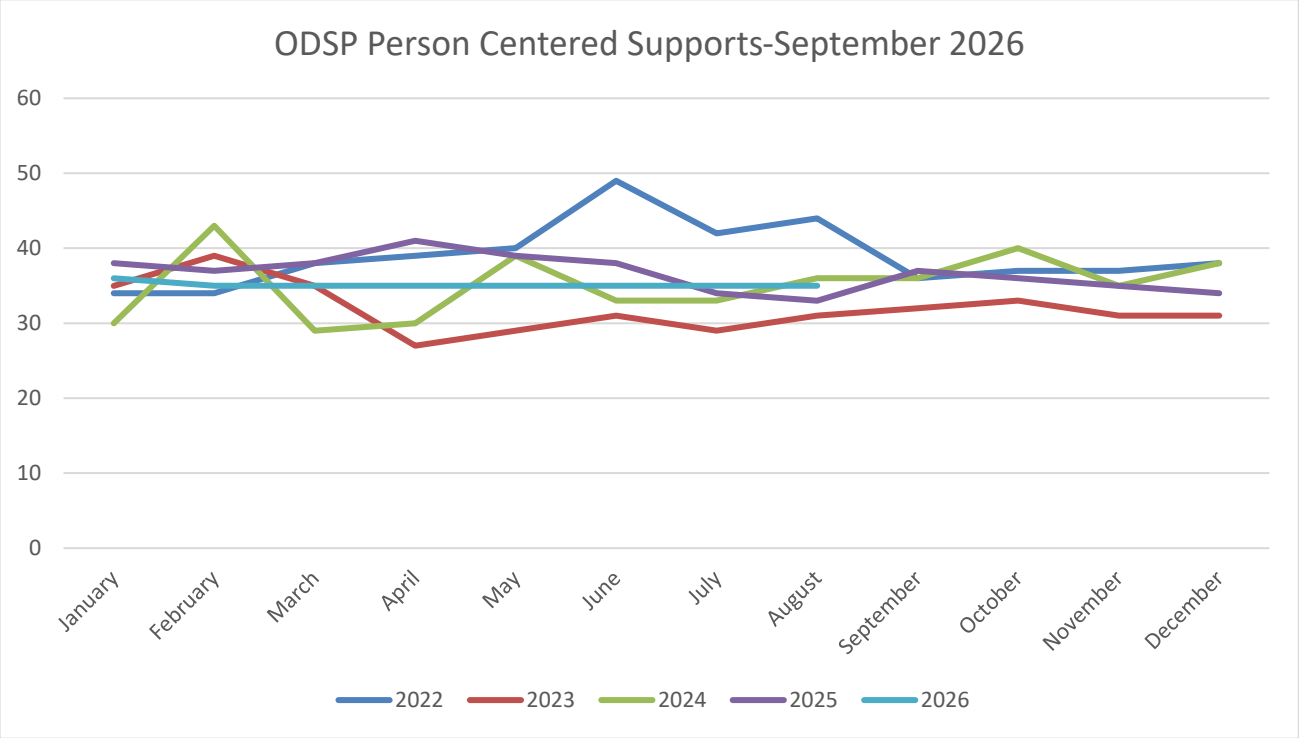
Income Support & Stability Update



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



ODSP Participants in Ontario Works Employment Assistance



The OW Caseload is up slightly at **552** cases. We are providing **35** ODSP participants Person-Centred Supports. We also have **54** Temporary Care Assistance cases. **55** applications were received through the province's Ontario Works Intake Unit (OWIU).

District of Parry Sound Social Services Administration Board

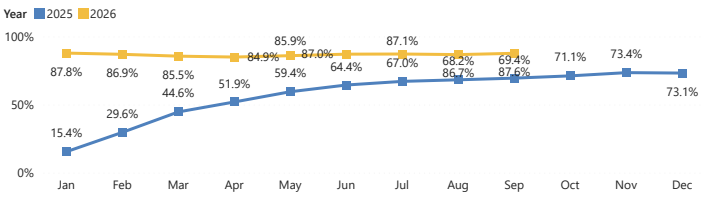
Ontario Works (OW) Performance Measures

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 Support Pillars.

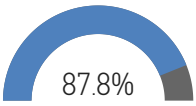
· Crisis & Safety-homelessness, personal safety
· Health-medical, mental health counselling, addiction treatment
· Life Skills-Literacy and Basic Skills such as budgeting, time management
· Community Supports-Housing, transportation and legal support

*NDA-Non-Disabled Adult

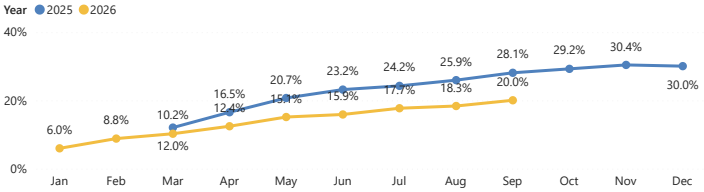
Percentage of OW + NDA Members with mandatory participation requirements that have created a Social Assistance Action Plan (Cumulative Year-to-Date)*



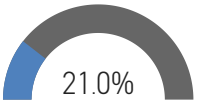
Provincial Value for Latest Month in Selected Range



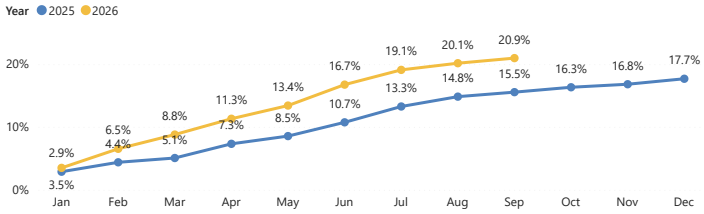
Percentage of OW + NDA Members with mandatory participation requirements that are referred to EO (Cumulative Year-to-Date)



Provincial Value for Latest Month in Selected Range



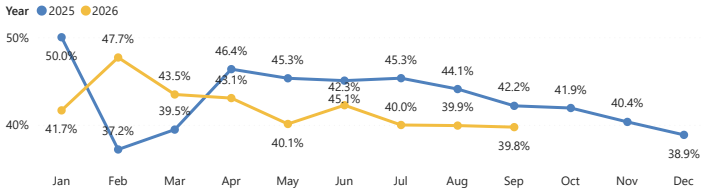
Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-Date)



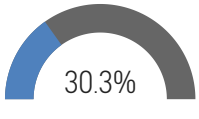
Provincial Value for Latest Month in Selected Range



Percentage of Ontario Works cases who exit the program and return within one year (Cumulative Year-to-Date)

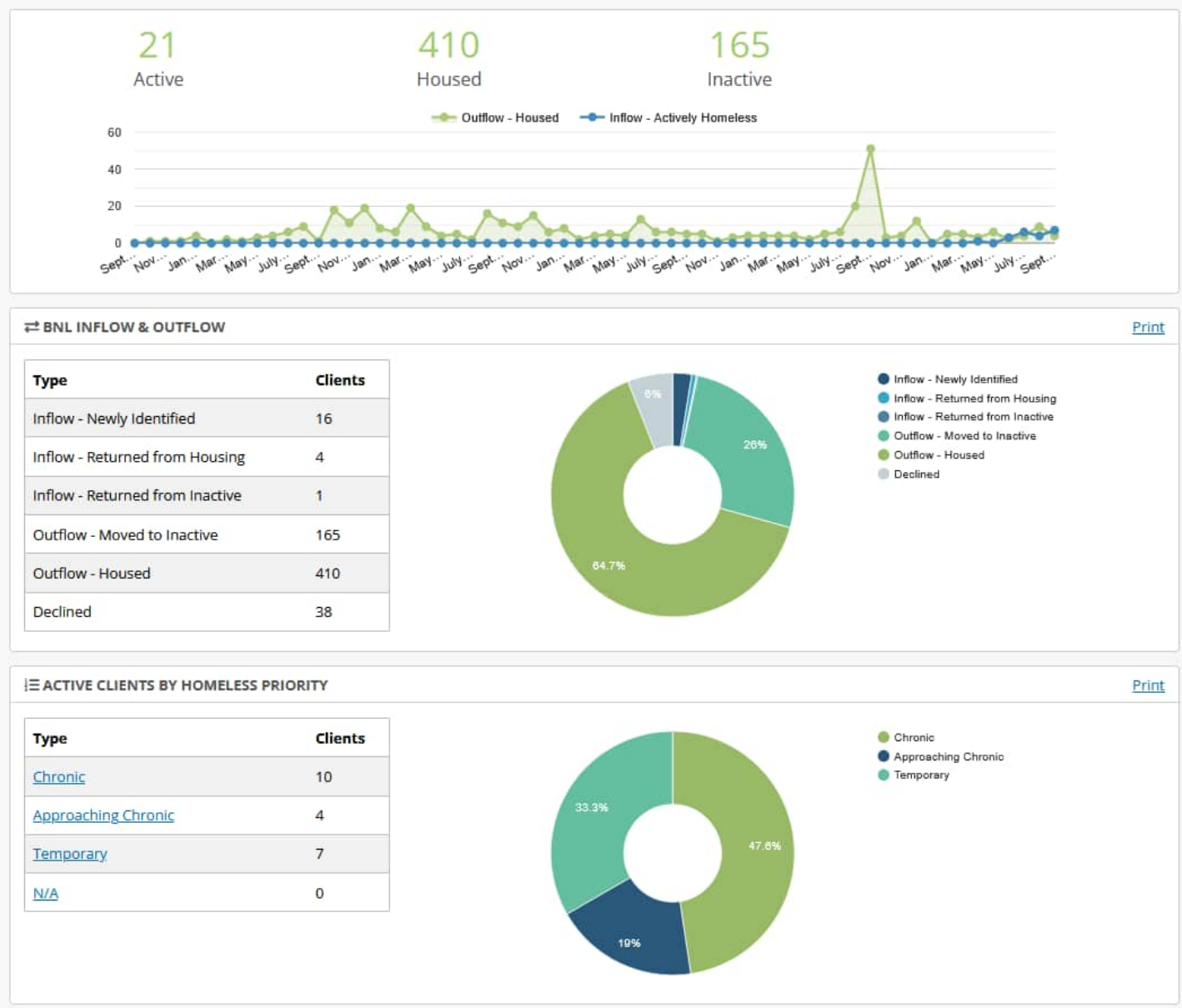


Provincial Value for Latest Month in Selected Range



By Name List

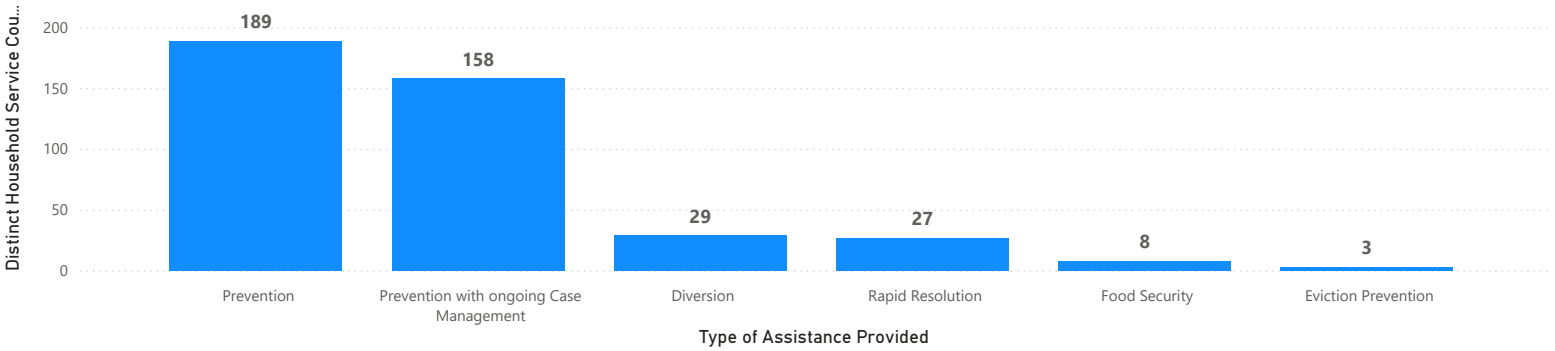
The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to obtain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access towards housing focused solutions.



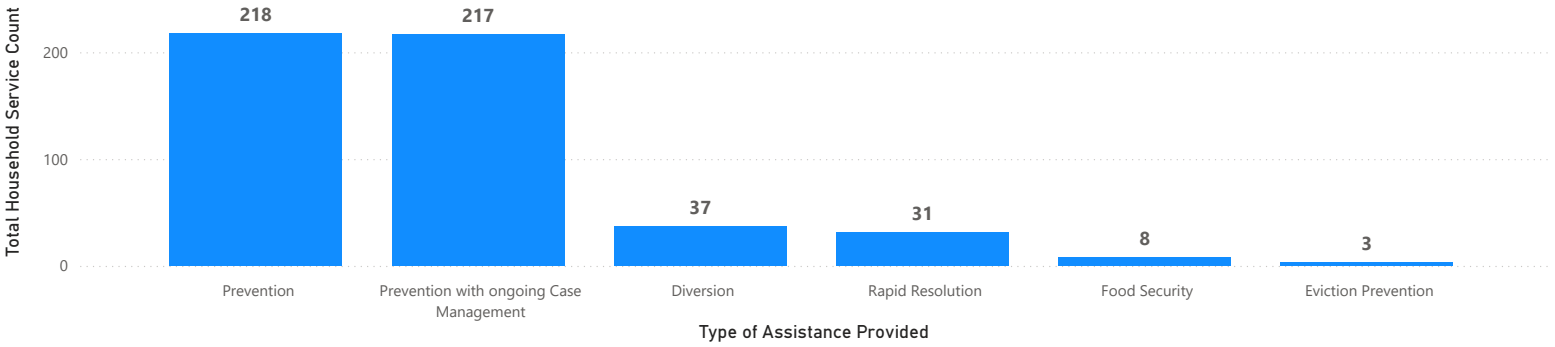
Year, Month

Multiple selections

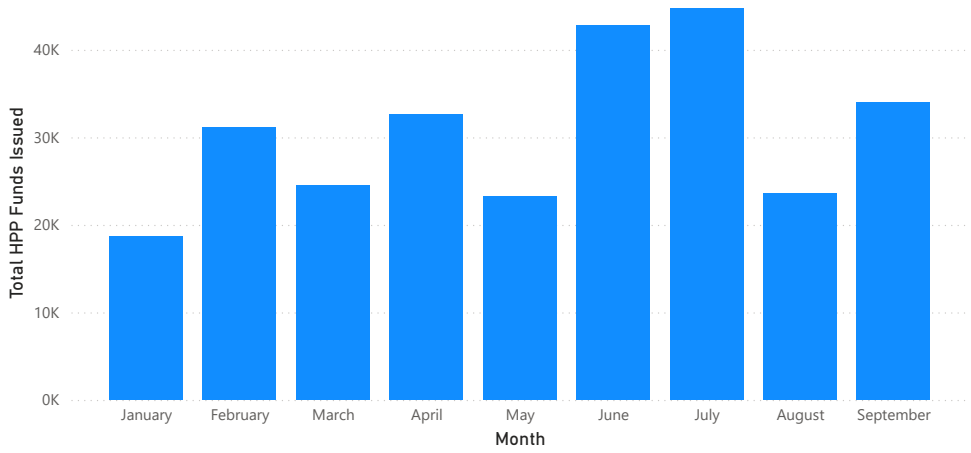
Distinct Household Service Count by Type of Assistance Provided



Total Household Service Count by Type of Assistance Provided



Total HPP Funds Issued by Month



Type of Assistance-HPP

All

Year, Month

Multiple selections

275,286.38

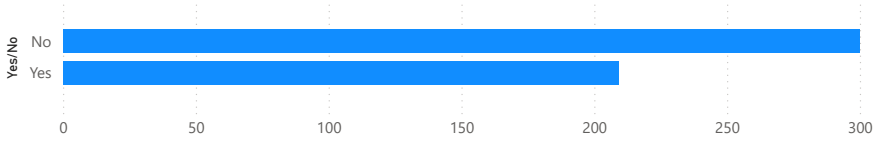
Total HPP Funds Issued

Provincial Priority Groups	Unique Households Served
Chronic Homelessness	23
Indigenous	16
Transitioning from Provincial Institution	4
Youth aged 16-25	23
Total	**64**

Income Source	Unique Households Served	Total HPP Funds Issued
OW	146	134,902.97
ODSP	102	91,516.25
Low Income Non Senior	85	22,062.46
Low Income Senior	51	26,804.70
Total	**368**	**275,286.38**

Housing Status	Unique Households Served
At Risk of Homelessness	329
Experiencing Homelessness (and not currently on BNL)	34
On BNL	24
Total	**368**

Has the client been issued HPP in the past?



Type of Assistance Provided	Low Income Non Senior	Low Income Senior	ODSP	OW	**Total**
Diversion	8	4	7	10	**29**
Eviction Prevention			2	1	**3**
Food Security		2	2	4	**8**
Prevention	53	39	74	26	**189**
Prevention with ongoing Case Management	20	11	22	110	**158**
Rapid Resolution	9	1	10	7	**27**
Total	**90**	**56**	**117**	**158**	**413**

Year, Month

Multiple selections

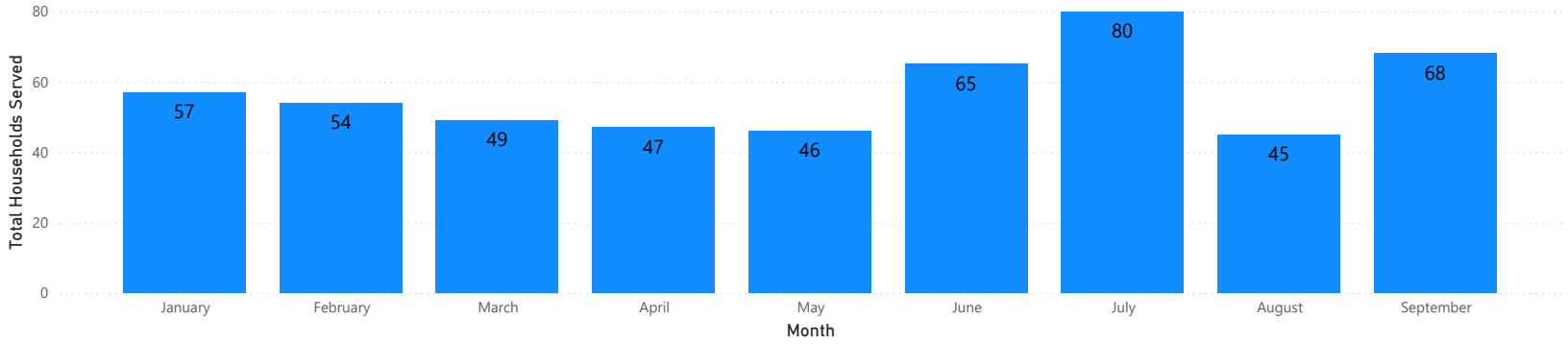
368

Unique Households Served

511

Total Households Served

Total Households Supported through HPP by Month-All

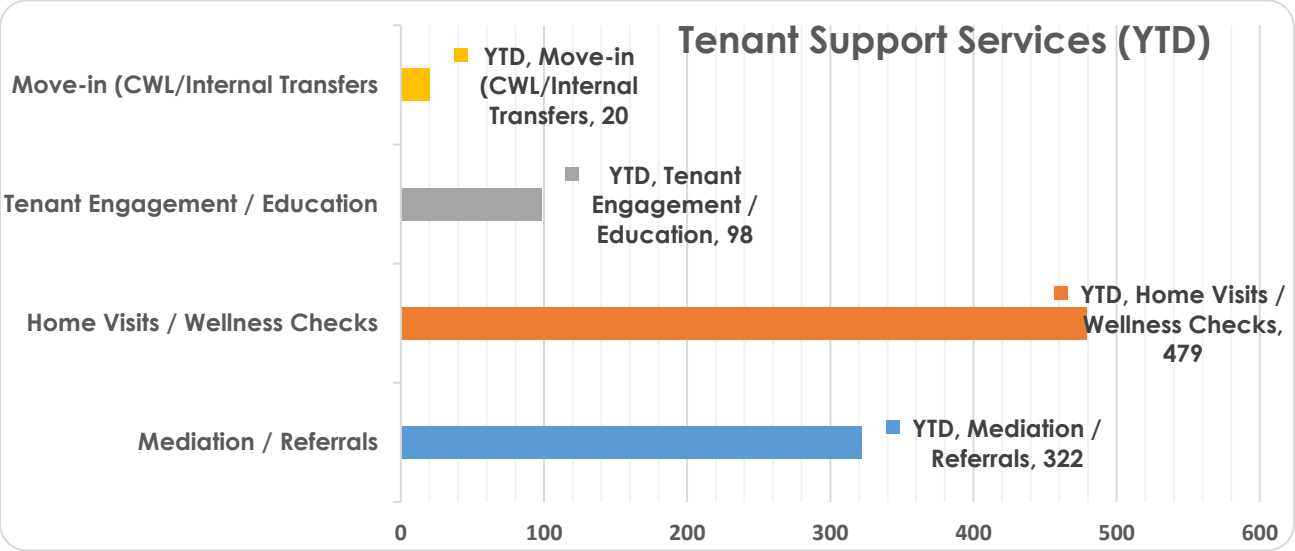


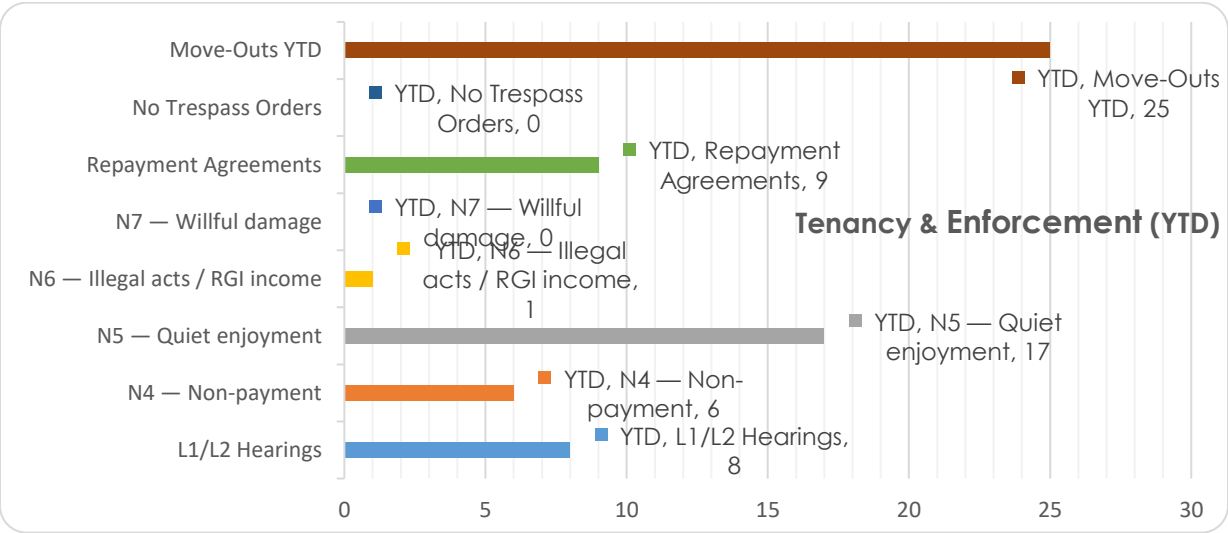
HOUSING OPERATIONS AND SERVICE MANAGEMENT

2026 September Statistical Information

TENANT SERVICES

CURRENT MONTH TENANT SUPPORT	CURRENT MONTH TENANCY ACTIONS	MOVE-INS CURRENT MONTH	MOVE-OUTS CURRENT MONTH
88	6	3	4





PROPERTY MAINTENANCE

VACANT UNITS

13

LHC and TMV combined

AFTER-HOURS CALLS

12

Calls requiring after-hours response

WORK ORDERS

133

Routine maintenance repairs

PURCHASE ORDERS

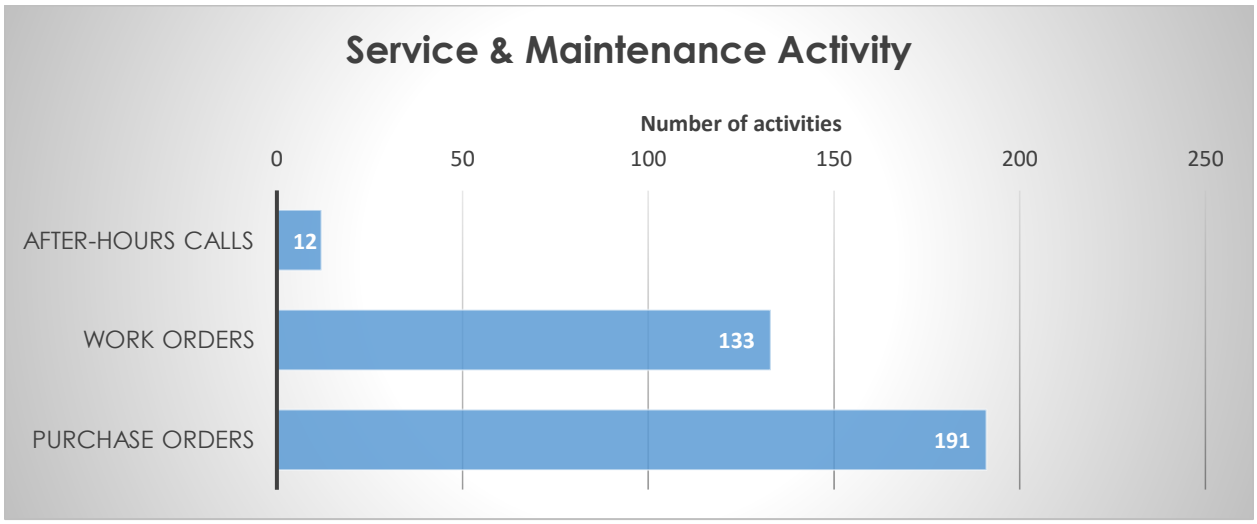
191

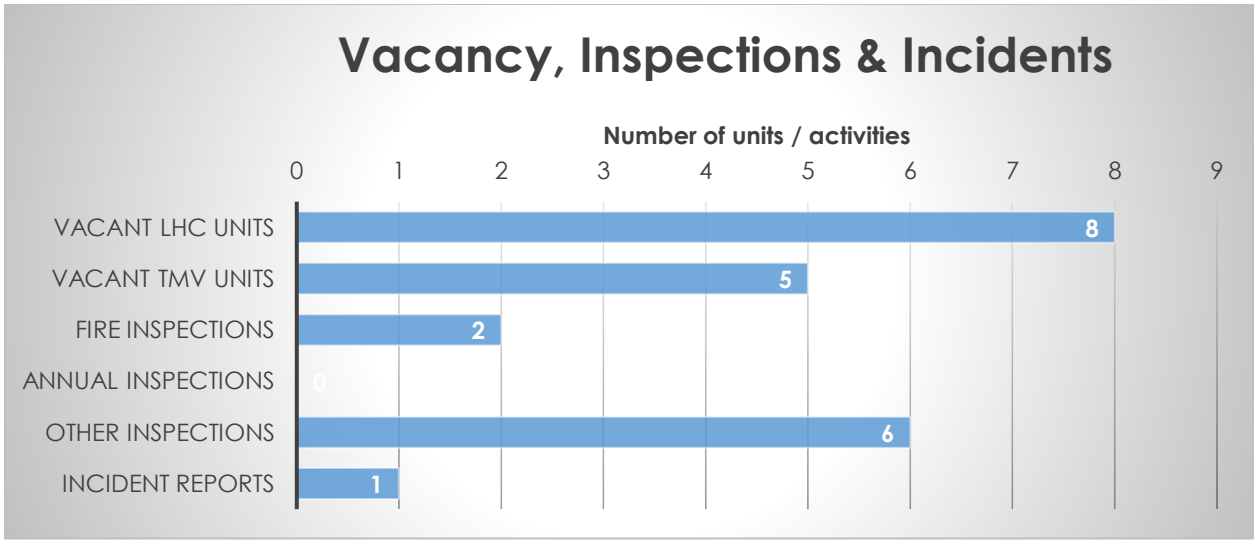
External services and materials

TOTAL INSPECTIONS

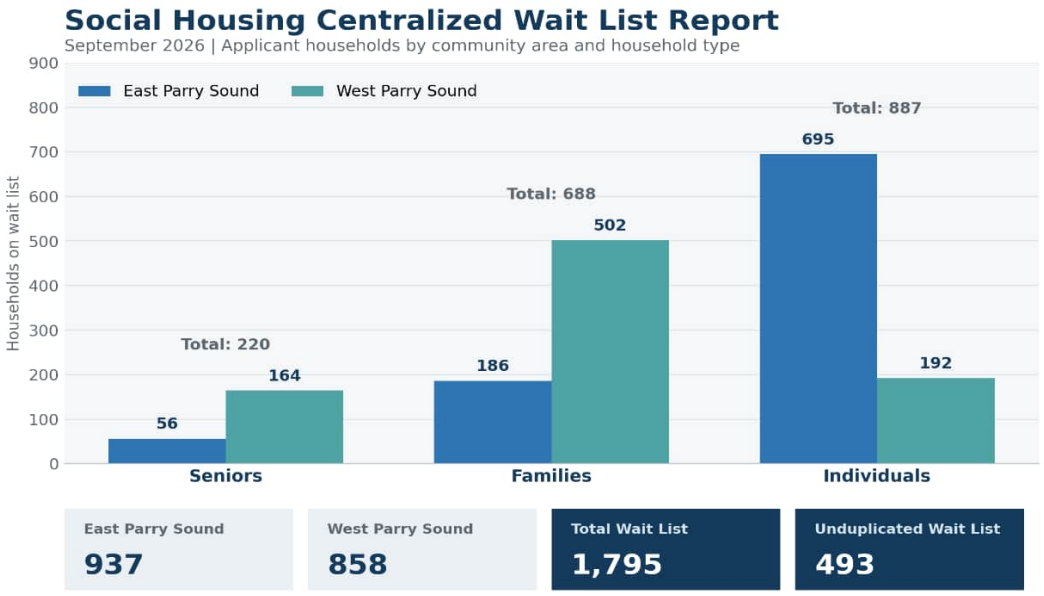
8

Fire, annual, and other inspections

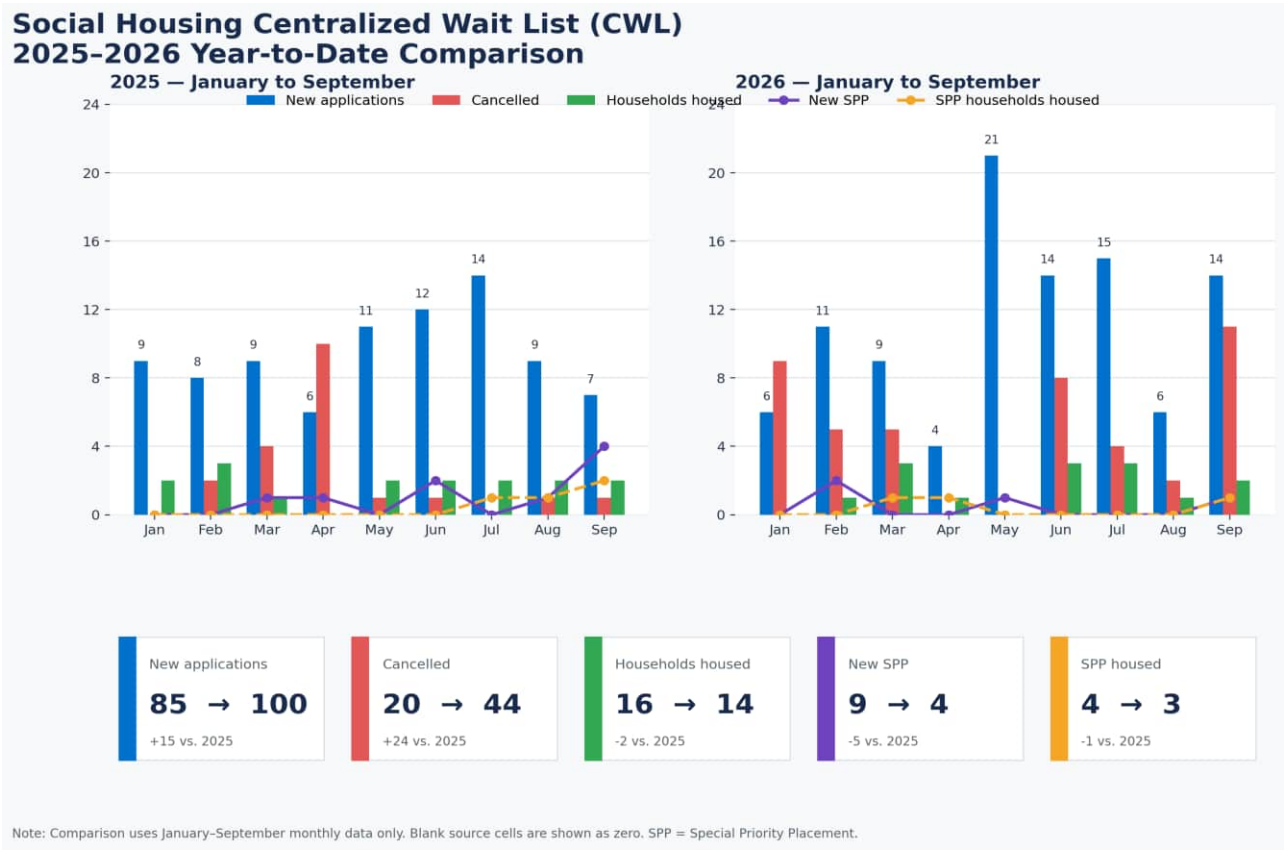




HOUSING SERVICE MANAGEMENT: HOUSING PROGRAMS



Note: “Unduplicated Wait List” is reported separately and is not intended to be summed with the area totals.



Note: Comparison uses January–September monthly data only. Blank source cells are shown as zero. SPP = Special Priority Placement.

In September, Housing Programs approved 14 new applications to the centralized waitlist. An additional two applications were deemed either ineligible or incomplete.
One new Special Priority application was approved and added to the waitlist.
Eleven applications were cancelled for reasons including commencement of the Canada–Ontario Housing Benefit (COHB), applicant requests to be removed from the waitlist, and lack of contact at the time of an offer.

Two applicants were housed from the centralized waitlist during the month, including one applicant with Special Priority status.

CAPTIAL PROJECTS

Monthly Board Report (September 2026)

This monthly report provides an overview of capital project activities undertaken during September 2026, as at September 29, 2026. The month focused on completing active 2026 capital work, advancing a major building-envelope procurement, and finalizing planning for 2027. Key activity included completion of numerous paving and concrete driveway and parking-lot projects, completion of siding and sealant replacement work, ongoing repairs to site features, completion and initiation of remediation scopes, posting of the large building-envelope renewal tender, continued commercial window installation, receipt of pricing for a structural column replacement, and completion of draft 2027 capital budgets.

Hazardous Material Remediation and Water Damage Repairs

Hazardous material remediation activity continued during September. Two remediation scopes were completed, and three additional remediation scopes were initiated. Active scopes will continue to require coordination among investigation, abatement, construction repair, maintenance turnover, and final close-out requirements.

Plumbing, HVAC, and Duct Maintenance

No material plumbing, HVAC, or duct-maintenance update was reported for September. Previously completed and active mechanical items will continue to be monitored through commissioning, documentation, inspection, deficiency correction, and final close-out requirements as applicable.

Doors, Siding, Painting, and Cosmetic Upgrades

Exterior finish-related scopes advanced substantially during September. Siding work was completed at multiple locations throughout the district, and multiple sealant replacement jobs were also completed. In addition, four further siding projects were awarded for delivery. These activities support continued renewal of exterior building-envelope components and will remain subject to site coordination, quality review, scheduling, and close-out requirements.

Generator and Electrical Work

No material generator or electrical work update was reported for September. Previously completed and active generator and electrical items will continue to be monitored through inspection, deficiency correction, quotation, approval, and final close-out requirements as applicable.

Roofing and Eavestrough Projects

No significant roofing or eavestrough project milestone was reported for September. Roofing, drainage, and related building-envelope priorities will continue to be coordinated with planned exterior renewal, budget availability, and contractor scheduling as work progresses.

Structural Repairs, Infrastructure and Foundation Assessments

Site infrastructure work advanced materially during September. Numerous paving and concrete driveway and parking-lot projects were completed throughout the district. Repairs to site features, including sheds, fencing, and related assets, continued throughout the district. Pricing was received for replacement of a structural column serving an administrative building. The pricing will support evaluation of the replacement scope, budget confirmation, approval, and implementation planning.

Security Enhancements

No material security enhancement project update was reported for September. Any future security-related work will continue to be coordinated through the approved capital plan and reported as procurement, scheduling, or implementation milestones occur.

Consulting and Engineering Contracts

Consultant, contractor, and engineering coordination remained a significant component of the capital program during September. The tender for the large building-envelope renewal project was posted, and the mandatory site meeting was completed. Commercial window installation continued and is targeted for completion by the end of October 2026. Pricing was also received for replacement of a structural column serving an administrative building. These activities support procurement, delivery sequencing, budget validation, and technical due diligence for major capital work.

Childcare Capital Acceleration

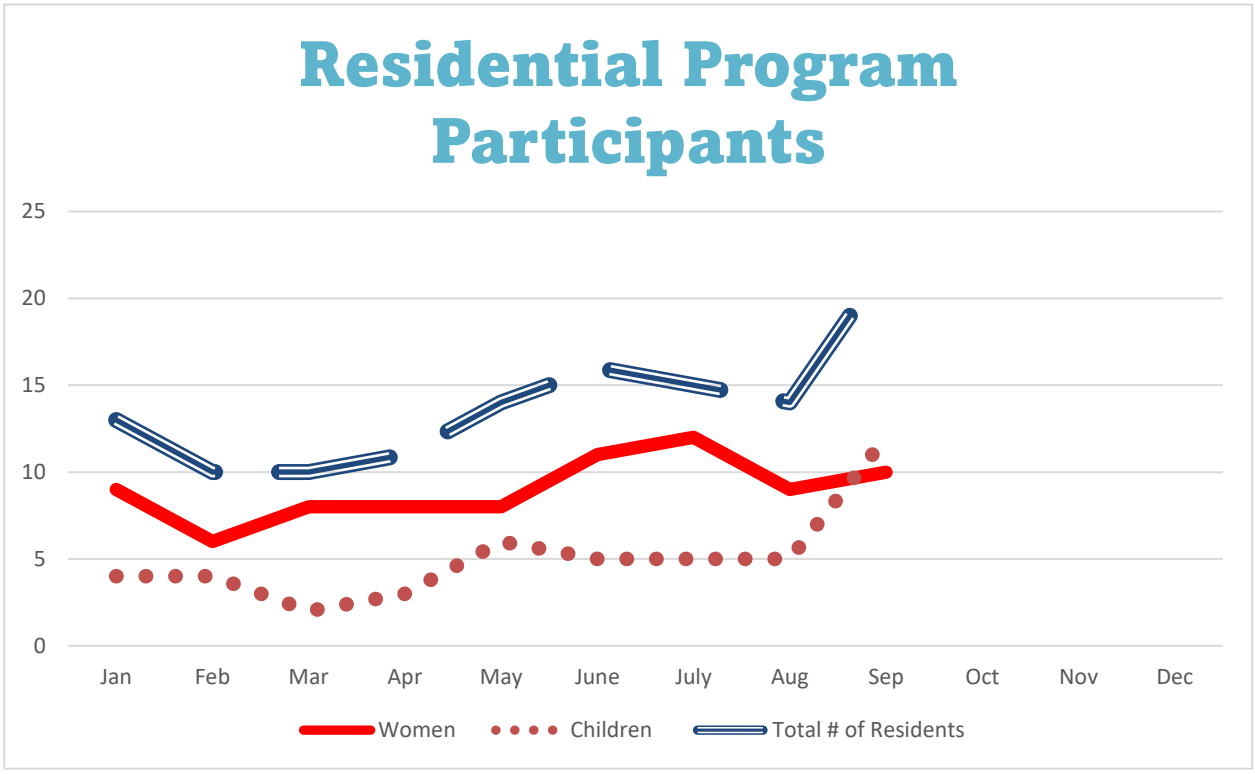
No childcare-specific capital project update was reported for September. Childcare-related priorities remain subject to the approved capital plan and will continue to be reported as procurement, inspection, scheduling, access, tenant communication, or implementation milestones occur.

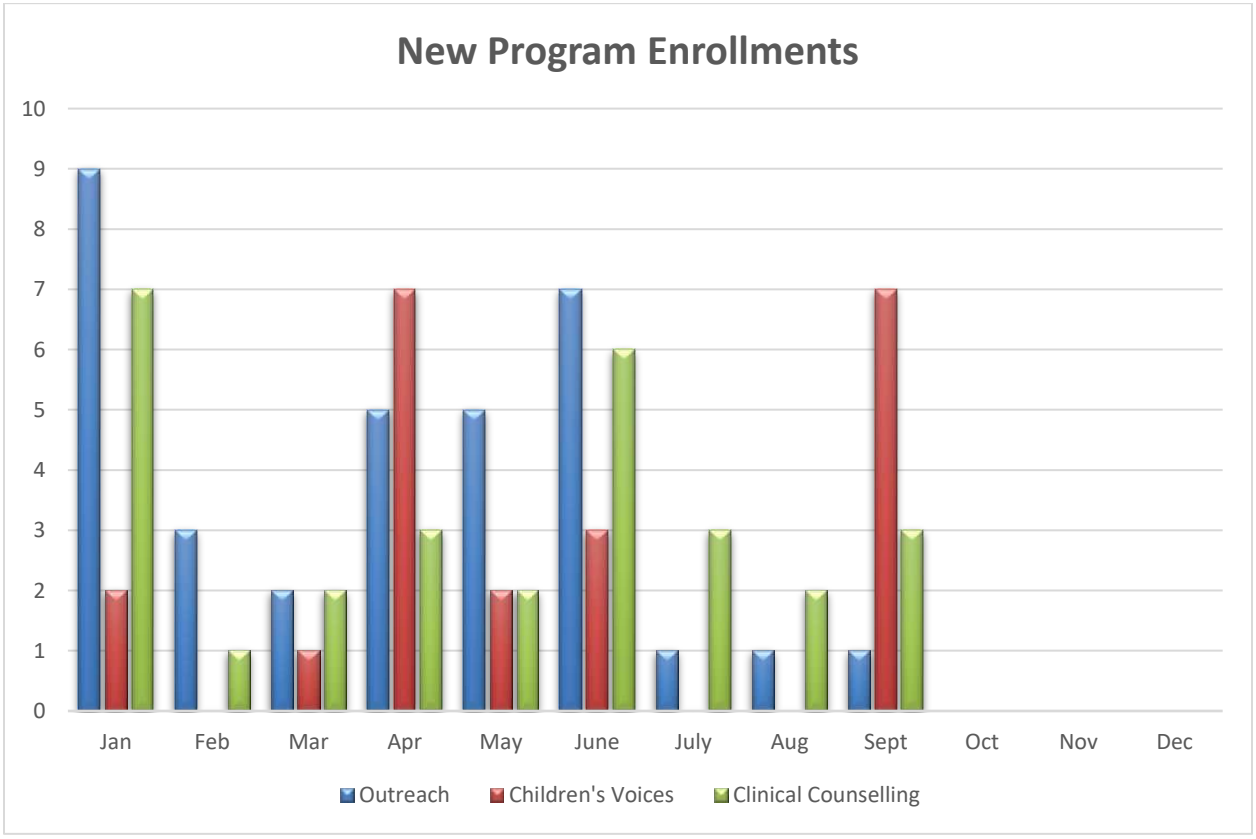
Completion Highlights (September 2026)

September was defined by completion of a broad range of active capital work and advancement of major procurement and planning activities. Key accomplishments included completion of numerous paving and concrete driveway and parking-lot projects; completion of siding and sealant replacement work at multiple locations; continued repairs to sheds, fencing, and other site features; completion of two remediation scopes; initiation of three additional remediation scopes; and award of four further siding projects. The month also advanced major future work through posting of the large building-envelope renewal tender and completion of its mandatory site meeting, continued installation of commercial windows, receipt of pricing for a structural column replacement at an administrative building, and completion of draft 2027 capital budgets.

In summary, September demonstrated continued delivery of the approved 2026 capital program, while advancing procurement, structural renewal planning, and the 2027 budget cycle. The next reporting period will focus on evaluating building-envelope tender submissions following tender closing and applicable approval requirements; progressing commercial window installation toward the end-of-October 2026 target; confirming implementation plans for the structural column replacement; advancing active remediation scopes; scheduling the four awarded siding projects; closing out completed work; and carrying the completed draft 2027 capital budgets forward through the required review and approval process.

Esprit Place Family Resource Centre Update - Sept 2026





Social Media Stats

Facebook –District of Parry Sound Social Services Administration	APR 2026	MAY 2026	JUN 2026	JULY 2026	AUG 2026	SEPT 2026
Total Page Followers	849	865	884	893	917	926
Views this Period	9473	10,273	9353	10,827	25,527	25,691
Post Engagement this Period (# of reactions, comments, shares)	261	743	391	383	2,920	2,921

Facebook -Esprit Place Family Resource Centre	APR 2026	MAY 2026	JUN 2026	JUL 2026	AUG 2026	SEPT 2026
Total Page Followers	251	252	252	253	256	260
Post Views this period	275	354	186	706	383	5,769

DSSAB LinkedIN Stats https://bit.ly/2YyFHlE	APR 2026	MAY 2026	JUNE 2026	JULY 2026	AUG 2026	SEPT 2026
Total Followers	604	609	612	612	615	630
Search Appearances (in last 7 days)	35	51	37	17	25	34
Total Page Views	9	32	31	5	20	27
Post Impressions	666	1282	1024	677	396	118
Total Unique Visitors	7	12	20	4	15	11

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	APR 2026	MAY 2026	JUN 2026	JULY 2026	AUG 2026	SEPT 2026
Total Followers	122	123	124	125	125	125
# of accumulated posts	82	83	84	85	86	86

Recently, DSSAB launched the *Path Forward* campaign on social media.

They are seeing a very positive response from the community, and you are encouraged to review the campaign and share it widely through your networks.

Here are the two videos we recently posted as part of that campaign:

- Voices of Lived Experience: https://www.facebook.com/reel/1799872291341098
- What is an Integrated System Navigator? https://www.facebook.com/reel/1121869286872046

And here is the link to our Facebook page with the full campaign https://www.facebook.com/PSDSSAB/

District of Parry Sound Social Services Administration Board

Monthly Financial Board Report

For the Period Ending September 30, 2026
Prepared for the Board of Directors

Executive Summary

As of September 30, 2026, year-to-date operating expenditures total $31.2 million, representing 70% of the approved annual operating budget of $44.9 million. At the ninth-month point in the fiscal year, expenditures would be expected to be approximately 75.0% under a straight-line spending pattern.

Overall, spending is on track against budget. No significant budget pressures have been identified through the September reporting period. Variances across program areas are primarily attributable to normal timing differences, caseload-driven expenditures, payment schedules, and the seasonal nature of maintenance and capital activities.

Financial Summary

Program Area	YTD Actual	2026 Budget	% Used	% Remaining
Income Support	$ 6,926,033	$ 11,475,000	60%	40%
Child Care Service Program	$ 12,083,784	$ 16,379,627	74%	26%
Housing Service Program	$ 5,736,600	$ 7,819,900	73%	27%
Community Service Programs	$ 2,777,822	$ 3,984,596	70%	30%
Corporate Service Programs	$ 2,565,978	$ 3,703,416	69%	31%
Contributions to Capital Reserves	$ 1,120,100	$ 1,493,466	75%	25%
Grand Total	**$ 31,210,317**	**$ 44,856,006**	**70%**	**30%**

Key Financial Highlights

- Total year-to-date expenditures: $31.21 million.
- Approved 2026 operating budget: $44.86 million.
- Overall budget utilization: 70.0%.
- Straight-line benchmark at September 30: 75.0%.
- Overall status: On Track
- Primary variance drivers: timing of payments, seasonal maintenance and capital work, program delivery schedules, and demand-driven assistance expenditures.

Program Variance Analysis

Income Support

Income Support expenditures total $6.93 million, representing 60% of the annual budget of $11.48 million. Spending is below the year-to-date benchmark. Financial Assistance expenditures are primarily driven by caseload demand and are reimbursed through provincial funding programs. As a result, the DSSAB has limited

direct control over expenditure levels in this area. The Income Support budget required to operate the program is currently on target at 74%. This is an area within our direct control, and expenditures are tracking in line with budget expectations.

Child Care Service Program

Child Care Service Program expenditures total $12.1 million, representing 74% of the annual budget of $16.38 million. Overall, expenditures are generally aligned with expectations. Variances within individual program areas are primarily related to timing of payments, program delivery, and service activity throughout the year. Quality Assurance is higher than benchmark because salaries and benefits are above budget due to a Ministry-approved Team Lead position funded through MCCSS Innovation Funding received after budget approval. The associated funding is also recorded as revenue in the department, offsetting the additional staffing expense.

Child Care Service Management is currently tracking above budget, primarily due to payments totaling $1.42 million made to the YMCA of Northeastern Ontario in support of the development of a new childcare center in Callander, Ontario. The corresponding funding has been received from the Ministry of Children, Community and Social Services (MCCSS) through an Early Learning and Child Care (ELCC) infrastructure grant. The grant is currently recorded on the balance sheet as deferred revenue and will be recognized in the 2026 operating results to offset the related expenditure. As a result, the variance is timing-related and is not expected to have a net impact on the 2026 operating position.

Housing Service Program

Housing Service Program expenditures total $5.74 million, representing 73% of the annual budget of $7.82 million. Housing Services Management is currently tracking above budget for this point in the year, primarily due to COCHI/OPHI expenses for our LHC and non-profit providers. These expenditures were not included in the original budget, as they are fully offset by corresponding grant funding. Excluding the COCHI/OPHI related expenditures, the remainder of Housing Service Management is tracking closely in line with budget expectations for this point in the year. There is a slight favourable variance in Property Maintenance and Capital Projects, due to the seasonal nature of maintenance and capital work. Activity is expected to increase during the fall construction period as invoices trickle in.

Community Service Programs

Community Service Programs expenditures total $2.78 million, representing 70% of the annual budget of $3.98 million. The Social Assistance Restructuring Fund is reporting expenditures at 85% of budget, primarily due to the annual Food Security Program allocation being distributed earlier in the year. This variance is timing-related and is not expected to result in a year-end pressure.

Corporate Service Programs

Corporate Service Programs expenditures total $2.57 million, representing 69% of the annual budget of $3.70 million. Corporate Services' expenditures are tracking as expected and no variance is expected for year-end.

Contributions to Capital Reserves

Contributions to Capital Reserves total $1.12 million, representing 75% of the annual budget of $1.49 million. Reserve contributions are tracking in line with the ninth-month benchmark.

Areas for Continued Monitoring

Area	Current Status	Monitoring Consideration
Quality Assurance	96% used	Above benchmark; new Team Lead funded via Innovation Funding. Revenue to offset.

Housing Service Management	107% used	Above benchmark; LHC & Non-Profit capital via OPHI/COCHI Funding. Revenue to offset.
Social Assistance Restructuring Fund	85% used	Timing-related due to early-year Food Security Program allocation.
Child Care Service Management	90% used	Above benchmark; new Callander Expansion Project funded via ELCC Infrastructure Funding. Revenue to offset.
Income Support Financial Assistance	55% used	Demand-driven and provincially funded; monitor caseload trends.

Risk Assessment

The overall financial risk is assessed as low. The organization has expended 70% of its annual budget through September 30, 2026, compared with the expected straight-line benchmark of 75.0%. Several program areas, including Income Support, are below benchmark due to timing, seasonality, and demand-driven caseload rather than permanent savings. Quality Assurance, Housing Service Management, and Child Care Service Management are above benchmark, but these variances are offset by corresponding Ministry and grant funding (MCCSS Innovation Funding, OPHI/COCHI, and ELCC infrastructure funding) and are not expected to affect the 2026 operating position. The Social Assistance Restructuring Fund is also above benchmark due to the early distribution of the Food Security Program allocation. As such, the current favourable variance should be interpreted cautiously until fall maintenance, capital, and program delivery activities are further advanced.

No immediate corrective action is recommended.

Conclusion

As of September 30, 2026, the District of Parry Sound Social Services Administration Board is in an on-track financial position. Year-to-date expenditures of $31.21 million represent 70% of the approved $44.86 million operating budget, below the 75.0% straight-line benchmark. Most program areas are tracking in line with expectations. Variances in Quality Assurance, Housing Service Management, Child Care Service Management, and the Social Assistance Restructuring Fund are timing-related or offset by corresponding funding, and no immediate corrective action is recommended.

Finance will continue to monitor program expenditures, revenues, and emerging risks and will provide monthly updates to the Board.

DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD

FINANCIAL REPORT - FOR MANAGEMENT PURPOSES ONLY

FOR THE PERIOD ENDING SEPTEMBER 30, 2026

9 MONTHS - 75.0%

Program	YTD Actual	2026 Budget	% Used	% Remaining
Income Support				
Income Support Financial Assistance	4,560,738	8,262,000	55%	45%
Income Support Program	2,365,295	3,213,000	74%	26%
Subtotal - Income Support	**6,926,033**	**11,475,000**	**60%**	**40%**
Child Care Service Program				
Child Care Service Management	3,260,435	3,627,885	90%	10%
Directly Operated Child Care	4,420,924	6,306,581	70%	30%
Early Years	967,434	1,278,509	76%	24%
Inclusion Support Services	538,025	792,970	68%	32%
Quality Assurance	178,943	187,032	96%	4%
External Child Care Providers	2,718,022	4,186,650	65%	35%
Subtotal - Child Care Service Program	**12,083,784**	**16,379,627**	**74%**	**26%**
Housing Service Program				
Housing Service Management	1,545,024	1,449,209	107%	-7%
Property Maintenance & Capital Projects	3,152,894	4,877,074	65%	35%
Tenant Services	554,655	839,767	66%	34%
NOAH Meadowview Housing	484,028	653,850	74%	26%
Subtotal - Housing Service Program	**5,736,600**	**7,819,900**	**73%**	**27%**
Community Service Programs				
DSSAB Buildings	366,205	555,480	66%	34%
Housing Stability	1,353,375	2,069,349	65%	35%
Social Assistance Restructuring Fund	249,400	293,200	85%	15%
Women's Services	808,842	1,066,567	76%	24%
Subtotal - Community Service Programs	**2,777,822**	**3,984,596**	**70%**	**30%**
Corporate Service Programs				
Administration	1,789,726	2,526,723	71%	29%
Information Technology	776,253	1,176,694	66%	34%
Subtotal - Corporate Service Programs	**2,565,978**	**3,703,416**	**69%**	**31%**
Contributions to Capital Reserves				
Social Housing Capital Fund	632,600	843,466	75%	25%
DSSAB Buildings Capital Fund	375,000	500,000	75%	25%
Information Technology Reserve	112,500	150,000	75%	25%
Subtotal - Contributions to Capital Reserves	**1,120,100**	**1,493,466**	**75%**	**25%**
GRAND TOTAL	**31,210,317**	**44,856,006**	**70%**	**30%**

Nancy Millar

From: Minister (MMAH) <minister.mah@ontario.ca>
Sent: November 13, 2026 2:19 PM
To: Nancy Millar
Subject: A Message From Minister Robert J. Flack

Ministry of Municipal Affairs and Housing

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

Ministère des Affaires municipales et du Logement

Bureau du ministre

777, rue Bay, 17e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000

Ontario

234-2026-4273

November 13, 2026

Your Worship
Mayor Tim Bryson
Village of Sundridge
clerk@sundridge.ca

Dear Mayor Bryson and Council:

Please accept my congratulations on your success in the recent municipal elections. I want to thank you for stepping up to serve your community, and I look forward to working with you throughout the upcoming term.

As Minister of Municipal Affairs and Housing, I have been proud to work with mayors and councils across Ontario to advance our shared priorities. I value the expertise and advice of local leaders and recognize the important role municipalities play in delivering the essential services residents rely on and building strong, vibrant and prosperous communities.

There is much work ahead of us. As Ontario faces economic uncertainty, growing communities and a housing affordability crisis, our government remains focused on protecting Ontario workers, families and communities while enabling more housing, building new infrastructure and fostering economic growth. By continuing to work together, we can help ensure communities across the province remain strong, competitive and well positioned for the future. This reflects the government's broader focus on protecting Ontario workers and communities through strong partnerships and economic resilience.

As we work together to serve the people of our great province, I look forward to hearing about the opportunities and challenges you face. Best wishes to you and council for success over the next four years.

Sincerely,



Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

Township of La Vallee

RESOLUTION NO. 207

MOVED by: Eloise Hughes

Dated: November 16, 2026

SECONDED by: Brendan Hyatt

WHEREAS on October 27, 2026, the Government of Ontario introduced Bill 140, the Building Ontario Faster Act, 2026; and

WHEREAS Schedule 7 of Bill 140 proposes to amend the *Environmental Assessment Act* by repealing Section 17.5, which currently requires landfill proponents to obtain written support from the host municipality—and, where applicable, any adjacent municipality whose land lies within 3.5 kilometres of the proposed site—before proceeding with a comprehensive environmental assessment; and

WHEREAS Section 17.5 was enacted by the Province of Ontario in 2020 through Bill 197 specifically to recognize the right of local municipalities to have a decisive voice over major landfill developments that carry generational impacts for local infrastructure, water resources, agricultural land, public health, and community well-being; and

WHEREAS repealing Section 17.5 removes essential local democratic oversight, strips municipalities of their "willing host" authority, and risks imposing large-scale private or regional waste disposal facilities on communities without local consent; and

WHEREAS Bill 140 was introduced immediately following the October, 2026 municipal elections and has been referred to the Standing Committee on the Interior with public consultation on the Environmental Registry of Ontario closing on November 26, 2026;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of La Vallee formally opposes Schedule 7 of Bill 140 (*Building Ontario Faster Act, 2026*) and calls upon the Government of Ontario to withdraw Schedule 7 in its entirety and preserve Section 17.5 of the *Environmental Assessment Act*; and

BE IT FURTHER RESOLVED THAT the Province of Ontario be urged to maintain the requirement for written municipal support from both host and neighbouring municipalities within 3.5 kilometres prior to the advancement of any landfill environmental assessment; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to:

- The Honourable Doug Ford, Premier of Ontario;
- The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks;
- The Honourable Andrea Khanjin, Minister of Red Tape Reduction;
- Greg Rickford], Member of Provincial Parliament for Kenora-Rainy River;

- The Clerk of the Standing Committee on the Interior (scl@ola.org); Stefan Uguen-Csenge
- The Association of Municipalities of Ontario (AMO), The Northern Ontario Municipal Association (NOMA) and the Rural Ontario Municipal Association (ROMA); and
- All Ontario municipalities for their endorsement and support.

	Yea	Nay	Recorded vote	Pecuniary Interest
L. MacDonald				
G. Esselink				
E. Hughes				
B. Hyatt				
S. Loshaw				

L. MacDonald
Reeve

Carried ✓

Defeated _____

Ontario Provincial Police
Police provinciale de l'Ontario

Crime Prevention and Community Support Bureau
Bureau de la prévention du crime et du soutien communautaire

777 Memorial Ave.
Orillia ON L3V 7V3

777, av. Memorial
Orillia ON L3V 7V3

Tel: 705 329-7680
Fax: 705 329-7593

Tél. : 705 329-7680
Téléc. : 705 329-7593

File Reference:

October 23, 2026

Dear Mayor/Reeve/CAO/Treasurer:

Re: 2027 Annual Billing Statements

Please find attached your Ontario Provincial Police (OPP) Annual Billing Statement package including 2027 estimated costs and a statement for the 2025 year-end reconciliation. The final cost adjustment resulting from the 2025 reconciliation process, including the discount applied to 2025 estimated costs, has been applied to the calculated billing amount for the 2027 calendar year.

As noted in the letter sent to you by the Solicitor General dated August 14, 2026, any increase in total policing costs for calendar year 2027, including the 2025 year-end adjustment, has been capped at 11% over the final amount billed in 2026 (lesser of calculated billing or capped payable).

To provide clarity and transparency, your statement includes:

- The actual calculated billing amount for 2027.
- A capped amount, based on the final 2026 payable amount plus 11%.

The municipality will be billed the lower of these two amounts during the 2027 calendar year.

The final reconciliation of your 2027 annual costs will appear in your 2029 Annual Billing Statement. The reconciled 2027 costs will reflect the 11% cap over 2026 payable.

For more detailed information on the 2027 Annual Billing Statement package, please refer to the resource material available on the internet, www.opp.ca/billingmodel. Further, OPP Municipal Policing will host webinar information sessions to review 2027 cost recovery. An email invitation, including the webinar dates and additional details, will be forwarded to municipalities once the session dates have been finalized.

If you have questions about the Annual Billing Statement, please e-mail OPP.MunicipalPolicing@opp.ca.

Yours truly,

Brad McCallum
Chief Superintendent
Commander
Crime Prevention & Community Support Bureau

Nancy Millar

From: Angela Loney <aloneymachar@vianet.ca>
Sent: November 16, 2026 3:34 PM
To: 'Katey Brimacombe'; 'Kerstin Vroom'; 'Don McArthur'; Nancy Millar; 'Caitlin Haggart'
Subject: Resolution #185-2026 PS Mun Assoc

Good Afternoon Everyone,

The Council of the Township of Machar at their Inaugural meeting today passed the following Resolution:

185-2026
Moved by: Ivens
Seconded By: Schoenberger
THAT we nominate Mayor Lynda Carleton as Ward #5 representative to the Executive of the District of Parry Sound Municipal Association representing Joly, Machar, Magnetawan, South River, Strong and Sundridge,
FURTHER THAT this Resolution be forwarded to the municipalities for support.
Carried

Sincerely,

Angela Loney
Clerk Administrator
73 Municipal Rd N, P.O. Box 70,
South River, ON P0A 1X0
Phone 705-386-7741, Fax 705-386-0765
www.TownshipofMachar.ca

TOWNSHIP OF MACHAR
Always in Season

Villages of Almaguin

Individuals who submit letters and other information to Council and its |Committees should be aware that any personal and/or other information contained within their communications may become part of the public record and may also be made available through the agenda process. Please note that due to high volumes of inquiries being experienced, response to your email may take longer than usual. Thank you.

Nancy Millar

From: Angela Loney <aloneymachar@vianet.ca>
Sent: November 16, 2026 3:48 PM
To: 'Katey Brimacombe'; 'Caitlin Haggart'; 'Don McArthur'; Nancy Millar
Subject: Resolution #186-2026 EMS

Good Afternoon Everyone,

The Council of the Township of Machar at their Inaugural meeting today passed the following Resolution:

186-2026
Moved by: McLaren
Seconded By: Schoenberger
THAT we nominate Pearl Ivens as the representative to the Parry Sound District Emergency Medical Services Advisory Committee representing Machar, Joly, Strong, South River, and Sundridge,
FURTHER THAT this Resolution be forwarded to the municipalities for support.
Carried

Sincerely,

Angela Loney
Clerk Administrator
73 Municipal Rd N, P.O. Box 70,
South River, ON P0A 1X0
Phone 705-386-7741, Fax 705-386-0765
www.TownshipofMachar.ca

TOWNSHIP OF MACHAR
Always in Season

Villages of Almaguin

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Nancy Millar

From: Angela Loney <aloneymachar@vianet.ca>
Sent: November 16, 2026 3:33 PM
To: 'Cindy Pigeau'; 'Kris Croskery-Hodgins'; 'Allison Quinn'; 'Don McArthur'; Nancy Millar
Subject: Resolution 184-2026 Health Unit

Good Afternoon Everyone,

The Council of the Township of Machar at their Inaugural meeting today passed the following Resolution:

184-2026
Moved by: McLaren
Seconded By: Smuck
THAT we nominate Kathy Schoenberger as District of Parry Sound Northeast representative to the North Bay Parry Sound District Health Unit Board of Health representing Callander, Powassan, South River, Sundridge, Machar and Nipissing,
FURTHER THAT this Resolution be forwarded to the municipalities for support.
Carried

Sincerely,

Angela Loney
Clerk Administrator
73 Municipal Rd N, P.O. Box 70,
South River, ON P0A 1X0
Phone 705-386-7741, Fax 705-386-0765
www.TownshipofMachar.ca

TOWNSHIP OF MACHAR
Always in Season

Villages of Almaguin

Individuals who submit letters and other information to Council and its |Committees should be aware that any personal and/or other information contained within their communications may become part of the public record and may also be made available through the agenda process. Please note that due to high volumes of inquiries being experienced, response to your email may take longer than usual. Thank you.

The Village of South River
63 Marie Street, P.O. Box 310, South River, Ontario, P0A 1X0
Ph: (705) 386-2573 Fax: (705) 386-0702 e-mail: clerk@southriver.ca

November 18, 2026 For immediate release

South River Local Rideshare/ Transit Project and

Ontario Transit Investment Fund (OTIF) Application

The Village of South River wishes to provide a public update on the status of its South River Local Rideshare/Transit Project and Ontario Transit Investment Fund (OTIF) Application, submitted to the Ministry of Transportation (MTO) in June 2025.

The proposed project aims to establish an affordable, reliable local transportation service, particularly to provide First Mile/Last Mile connections to Ontario Northland's returning Northlander passenger rail service, benefiting South River and the broader Almaguin region.

Following Ministry feedback in August 2025, the Village promptly revised its application and submitted all requested supporting documentation, including letters of support from neighbouring municipalities, community organizations, and regional stakeholders.

On October 7, 2026, Village representatives met with MTO officials regarding the application. The Ministry indicated that funding may be available but expressed concerns about potential duplication with the Provincial Rideshare Framework (Northlander Phase). The officials were clear that OTIF would not support subsidizing a municipal rideshare operation as we proposed. The Ministry suggested considering alternative transportation models or revising the proposal to address service gaps through means other than rideshare.

The Village recognizes these alternatives; however, operating conventional buses or minibuses would involve significant upfront costs, maintenance, insurance, dispatching, driver wages, and ongoing operational expenses. Such financial commitments would place a considerable burden on municipal taxpayers. The Village believes that a rideshare-based model offers a more flexible and cost-effective solution that can respond to local transportation demand while minimizing long-term financial obligations for municipal taxpayers.

In correspondence dated October 14, 2026, MTO confirmed that Uber Canada and Uride Technologies Inc. are approved to operate in South River. However, the Ministry also confirmed that approved operators are not required to provide any minimum level of service, meaning approval does not guarantee actual transportation availability.

The Village has actively pursued cooperation with transportation providers, including initial inquiries in March 2025. More recently, Village officials contacted both provincially approved operators, Uber Canada and Uride Technologies Inc., as well as Y Drive App, to explore potential service opportunities in South River. To date, Uber has provided only automated responses, while Uride has confirmed that the Village's inquiry has been forwarded to the appropriate team. Y Drive App is listed as approved to operate in Huntsville, North Bay, and Greater Sudbury, but South River is not currently listed among its approved service areas. The Village has also contacted Y Drive App to explore its interest in expanding service to the community and is awaiting a response. The Village remains willing to cooperate with and support any qualified transportation provider interested in serving South River and the surrounding region.

The Village's primary concern is the potential lack of reliable local rideshare or transit connections when the Northlander passenger rail service returns. Limited access to the South River station could affect passenger utilization and undermine the long-term benefits of the rail service for South River and communities throughout the Almaguin region.

The Village's objective is not to duplicate existing transportation services but to ensure that reliable transportation is actually available to residents and visitors. The Village remains committed to working with the Province, Ontario Northland, approved operators, and neighbouring municipalities to find a financially sustainable solution.

The Village's priority remains ensuring that South River and the broader Almaguin region have access to reliable, affordable, and sustainable local transportation connections when the Northlander passenger rail service returns, without placing an unreasonable financial burden on municipal taxpayers.

The Village will continue to work collaboratively with the Province, Ontario Northland, approved transportation operators, and regional partners to achieve this objective and will provide further public updates as information becomes available.

-30-

For more information contact
Don McArthur, Clerk Administrator
Village of South River
clerk@southriver.ca
705-386-2573 ext 104

Corporation of the
Municipality of Magnetawan

Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com

P.O. Box 70, Magnetawan, Ontario P0A 1P0

RESOLUTION NO. 2026 – 299 **NOVEMBER 18, 2026**

Moved by: Brenda King

Seconded by: Tim Tilson

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses the following motions:

4.1 Township of South Algonquin Employment Insurance Program
4.2 Town of Gananoque Declaration Against Religious Violence
4.3 Municipality of Central Manitoulin Establishment of a Northern Ontario Policing Grant
4.4 Village of Sundridge Provincial Support for Rideshare in Rural Northern Ontario

Carried ✓ Defeated____ Deferred____

Mayor Elizabeth White

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
King, Brenda			
Steel, Marilyn			
Tilson, Tim			
White, Terry			
Mayor: White, Elizabeth			

Knowing our heritage
we will build our future

Corporation of the
Municipality of Magnetawan

Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com

P.O. Box 70, Magnetawan, Ontario P0A 1P0

RESOLUTION NO. 2026 – 294 **NOVEMBER 18, 2026**

Moved by: Tim Tilson

Seconded by: Brenda King

WHEREAS the District of Parry Sound Social Services Board (DSSAB) is a jointly-made appointment with neighbouring municipalities:

AND WHEREAS Council may choose to recommend a member from Magnetawan or from another Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby recommends for the appointment of the District of Parry Sound Social Services Board (DSSAB): Brenda King.

Carried ✓ Defeated____ Deferred____

Mayor Elizabeth White

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
King, Brenda			
Steel, Marilyn			
Tilson, Tim			
White, Terry			
Mayor: White, Elizabeth			

Knowing our heritage we will build our future

2027 COUNCIL MEETING DATES
January 13, 2027
January 27, 2027 at 6:30 p.m. (Town Hall Session at 6:00 p.m.)
February 10, 2027
February 24, 2027
March 10, 2027
March 24, 2027
April 14, 2027
April 28, 2027 at 6:30 p.m. (Town Hall Session at 6:00 p.m.)
May 12, 2027
May 26, 2027
June 9, 2027
June 23, 2027 at 6:30 p.m. (Town Hall Session at 6:00 p.m.)
July 14, 2027
August 18, 2027
September 8, 2027
September 22, 2027
October 13, 2027
October 27, 2027 at 6:30 p.m. (Town Hall Session at 6:00 p.m.)
November 10, 2027 (Tuesday)
November 24, 2027
December 8, 2027

Please be advised Council Meetings will be available to the public by Zoom and in person attendees.

Please Note:

Unless otherwise posted, all meetings are held at the Village of Sundridge Municipal Office, 110 Main Street, Sundridge, starting at 6:00 p.m.

DRAFT

Village of Sundridge
Corporate Policy

APPENDIX A (to Policy CO-2023-002)

DONATION REQUEST APPLICATION

Group/Organization Applying: Women's Own Resource Centre

Address: 105 Ottawa Ave., South River, ON. P0A 1X0

Contact Person(s): Jessica Busch

Position(s): Program Manager

Telephone or Email: 705-386-9672 jessica@womensownresource.org

What type of donation is being requested: (Monetary) "In-Kind"

Donation value being requested: $469.00 (50¢/capita)

Please provide a summary of How Funds Will Be Used?

To support programs/resources that benefit individuals and families across the Almaguin Highlands. Please see letter for more info.

Is Your Group Based in the Village of Sundridge? Yes (No)

If no, how does your group support the residents/businesses of the Village of Sundridge?

Our programs, resources and supports serve the entire Almaguin Highlands region. Many of our clients reside or operate businesses in Sundridge.

Village of Sundridge
Corporate Policy

Is Your Group Not-For-Profit organization? (Yes) No

How Many Years Has Your Group/Organization Been in Operation?

26 years

What other sources of funding are used by your organization to provide its services?

Core funding through 'Investing in Women's Futures' through Provincial funding.

Community Kitchens/Soup Kitchens funded through Ontario Trillium Foundation.

Additional support programs/resources/ workshops funded through Municipal Support, Fundraising and private donations.

Please see letter for more information

** *Please be advised that effective January 1, 2025 all donation requests must be received at the Village office by* ***October 31*** *of the previous year.*

Women's Own Resource Centre

The Village of Sundridge

April 23rd, 2026

Dear Mayor and Council,

I am writing to you on behalf of the Women's Own Resource Centre (WORC), which is a non-profit, registered charitable organization. We provide information, referral and support to women, girls and families of the Almaguin Highlands to assist them in working toward their economic goals. Our Rural Outreach Program Endeavour (ROPE) provides workshops in self-employment, networking, mentoring and life skills.

The Women's Own Resource Centre was established in 2000, is centrally located in the Almaguin Highlands district and has been successfully helping women and their families for over twenty years. We serve a rural population of approximately 30,000 permanent residents that include many working poor families that are unable to qualify for current forms of government assistance and services. WORC serves northern, low-income, rural women who may have experienced violence or abuse in their lives. Many of these women have poor self esteem, few assets and limited family support. These women face numerous barriers which are worsened by their isolation and increased financial cost of basic social inclusion. The support of WORC is essential in working with them on a plan for recovery and growth.

The Rural Outreach Program Endeavor encompasses workshops which are offered free of charge with financial support being available for transportation and childcare costs to increase accessibility and remove as many barriers as possible. In addition to supporting women in creating sustainable livelihoods through achieving economic independence, WORC provides business services, business plan assistance, one to one consultations, information sharing, support, referrals, resources and hosts a large donation network.

From April 1st, 2025 to March 31st, 2026, our Centre recorded 3,213 drop-ins, 733 phone calls, 3,095 emails and 68 one to one consultations for business development, personal and crisis calls throughout the year. 508 individual clients had direct engagement with one of our programs throughout the year. Our Entrepreneurial Skills Training workshop supported 16 women in 2025/26 through the process of starting a small business with 10 of these women launching businesses throughout the Almaguin Highlands and an additional 4 hoping to launch within the next year. Our Life Skills Training workshop supported 18 women in 2025/26 and 286 individual women participated in local Resource & Business Network Luncheons. WORC responded to 12 crisis calls which includes 7 in regards to violence against women. 1,652 interactions with our donation network this past year which encompasses both donation pickups and dropoffs – the Donation Network continues to be a growing resource in the Almaguin Highlands for those struggling to afford the basic necessities of life. We keep a dedicated room at our office for donated items which includes clothing, linens, household items, shoes, boots, winter jackets, hygiene products and more which anyone can access at anytime with no requirement to prove eligibility.

In addition to core programming, WORC partnered with local organizations including ACED, AHCC, NECO, The Labour Market Group and others to organize and host the RED Gala in December of 2025. WORC also organized and hosted our third annual International Women's Day Celebration in March of 2025. The event was sold out with 125 women attending from across Almaguin. We carried forward our program to support Almaguin children in going back to school – we were able to sponsor 67 local children with backpacks, lunch kits, running shoes and

105 Ottawa Ave., Box 155, South River, ON P0A 1X0
Phone: (705) 386-9672 Toll Free: 1-888-640-8668
Fax: (705) 386-7111 Email: info@womensownresource.org
www.womensownresource.org

Women's Own Resource Centre

school supplies to help foster a successful start to the new school year. WORC was also able to support 16 families from across the region for our annual Christmas Sponsorship Program with grocery gift cards and toys for children. These sponsorships were made possible through fundraising initiatives at our office along with support from individuals in the community.

In 2023, WORC received a grant from the Ontario Trillium Foundation to launch a Travelling Community Kitchen Program in response to the increasing struggle we are seeing across the region with food insecurity due to the increase in the price of living. The program was focused on creating affordable homemade meals, budgeting, kitchen skills and reducing social isolation by helping participants to foster connections in their communities. This two-year program was hugely successful with over 600 people participating over the course of 24 full day workshops. This Travelling Community Kitchen Program visited municipalities across the Almaguin Highlands including Powassan, South River, Sundridge, Burk's Falls, Emsdale, Whitestone, Magnetawan and Kearney – every round had full registration with a waiting list. In April of 2026, WORC successfully acquired a Grow Grant through the Ontario Trillium Foundation to continue running these programs throughout the region for the next two years. In addition, a two-year Soup Kitchen Program was included in the new grant which encompasses a volunteer driven program to prepare and distribute ready-to-eat meals to local food banks across the Almaguin Highlands during the months that the Community Kitchen is not running. On April 15th, our first Soup Kitchen saw 675 meals distributed, bringing food supports to those that need it most.

WORC's services continue to be needed in our region, as indicated by engagement numbers, to foster growth and ensure that the most vulnerable are not left without the supports they need to build sustainable livelihoods. As always, we will continue to be there for the residents of the Almaguin Highlands and are continually striving to address needs and create programming that helps to build the resiliency of women and their families in the Almaguin Highlands. These free workshops and programs are helping to create valuable community connections and ease some of the social isolation that is often felt heavily in rural regions such as the Almaguin Highlands.

In order to continue to offer these free programs and supports, the Women's Own Resource Centre is dependent upon funding from several sources. Donations help to ensure that we can continue to make important services and supports available to the women and families of the Almaguin Highlands. Donations also help us to provide outreach to those clients who are made increasingly vulnerable by their severe isolation due to the sheer size of our region.

We are asking for support from each municipality in the amount of .50 cents per capita to support new and continuing initiatives in 2026/27. We thank those who have supported us in the past and look forward to new working relationships and opportunities. Should you wish WORC to make a presentation to your council to discuss upcoming projects, or if you have any questions, please call 705-386-9672 or email jessica@womensownresource.org

We thank you for your time and consideration in this matter and we look forward to continuing our efforts to help women and their families in the Almaguin Highlands thrive.

J. Busch

Jessica Busch
Program Manager

105 Ottawa Ave., Box 155, South River, ON P0A 1X0
Phone: (705) 386-9672 Toll Free: 1-888-640-8668
Fax: (705) 386-7111 Email: info@womensownresource.org
www.womensownresource.org

Registration

You will find the pricing breakdown and link to register below. We look forward to welcoming you at ROMA 2027!

- Early registration will be available until November 18th, 2026 at 9:00am
- Regular registration will close on January 11th, 2027 at 12:00pm
- Onsite registration will begin on Sunday, January 24th, 2027 at 8:00am

Registration Type	**Member** Early	**Non Member** Early	**Member** Regular	**Non Member** Regular	**Member** Onsite	**Non Member** Onsite
Full	$705	$805	$770	$895	$835	$980
Sunday	$255	$325	$320	$390	$375	$445
Monday	$290	$560	$500	$610	$565	$715
Tuesday	$255	$325	$320	$390	$375	$445

REGISTRATION

Cancellation Policy:

- *All cancellations must be submitted in writing via email to events@roma.on.ca.*
- *Cancellations received prior to 4:00pm ET, November 27, 2026 will be eligible for a refund less $95 + HST (member) or $120 + HST (non-member) administration fee.*

- *Cancellations made after 4:00pm ET, November 27, 2026 are non-refundable. Registrations are transferable. An alternate name may be substituted at any time.*

CONTACT
events@roma.on.ca
T 416.971.9856

ROMA Conference 2027

Conference Registration

Hotel Information

Program

Delegation Meetings

Sponsorship

Exhibitors

Friday, October 30, 2026

Dear Village of Sundridge Council,

On behalf of Almaguin Pride, congratulations to the new and returning members of Council on the recent election. We look forward to continuing to build positive relationships with our local municipalities.

We would also like to thank those who took the time to participate in our recent election survey on 2SLGBTQ+ issues. Your willingness to share your perspectives and engage with these important community matters is appreciated.

As we continue the tradition of the past three years, we respectfully request that Sundridge once again raise the Pride Flag for the month of June in recognition of Pride Month.

Raising the flag is a meaningful gesture of representation, acceptance, and support for the 2SLGBTQ+ community and its allies. It sends an important message that everyone deserves to feel safe, welcome, and included in our community.

We appreciate Sundridge's continued recognition of Pride Month and look forward to seeing this tradition continue. Please let us know if a representative from Almaguin Pride can attend a flag-raising ceremony.

Thank you for your consideration and ongoing support.

Sincerely,

Best regards,

Karen Hoffman
She/Her
Almaguin Pride Network
www.almaguinpride.com
@almaguinpride

November 10, 2026

Village of Sundridge
Sundridge, Ontario

Request to Raise the Community Living Flag

Dear Mayor and Council,

I am writing to request permission to have our Community Living flag raised by the Village of Sundridge during Community Living Month.

I understand that the Village requires requests to be submitted by November 1, and I sincerely apologize for missing this deadline. I would be grateful if Council would consider accepting our late request.

Raising the flag would be a meaningful way to show support for inclusion and belonging for people with developmental disabilities and their families in our community.

If our request can be accommodated, we would like to Raise the flag for the month of May. Please let me know whether any additional information or arrangements are required.

Thank you for considering our request despite the late submission. We appreciate your time and consideration.

Sincerely,

Candy St. Onge
Family Support Supervisor
cstonge@ahcl.org
705-384-5384 X025

Nancy Millar

From: MADD Message Magazine <staceyb@maddmessage.ca>
Sent: September 18, 2026 11:03 AM
To: Nancy Millar
Subject: Re: RE: [Spam] MADD Message Yearbook-Sponsorship Advertising Request.

Good Morning Nancy,

Sorry for the late reply, I have been off most of the week and am just catching up today. Our publication will be released in February and we reserve up ad spaces up until mid January so we have lots of time. Thanks for your help in moving my request forward, I appreciate it. Don't hesitate to reach out with any further questions. Have a fantastic Friday and upcoming weekend!

Yours truly,
Stacey Biekx
T: (866) 767-1736 Ext. 101
E: staceyb@maddmessage.ca
W: www.maddmessage.ca

> Good Morning Stacey,

Thank you for your voicemail and email.

I will place your ask on an upcoming council agenda. Could you please advise as to when the publication will be released in the new year? Could you also please advise as to when you would need to have an answer from Council?

Sincerely,

Nancy Millar
Nancy Millar, Dipl. M.A.
Clerk Administrator
Village of Sundridge
clerk@sundridge.ca
Phone 705-384-5316 Fax 705-384-7874
www.sundridge.ca

Please take note of the new email address and update your contact information accordingly

This communication is intended for the sole use of the person(s) to whom it is addressed and may contain information that is privileged, confidential or subject to copyright. Any unauthorized use, disclosure or copying of this communication is strictly prohibited. If you have received this communication in error, please contact the sender immediately. Any communication received in error should be deleted and all copies destroyed.

-----Original Message-----

From: Stacey <staceyb@maddmessage.ca>
Sent: September 15, 2026 11:36 AM
To: Nancy Millar <clerk@sundridge.ca>
Subject: [Spam] MADD Message Yearbook-Sponsorship Advertising Request.

Good Morning Nancy,

Further to my voicemail today, I am hoping to add my request to the agenda as correspondence for an upcoming Council meeting or go through due process.

Dear Mayor Jackson & Council,

Please accept this email as our official sponsorship advertising request. Our Eastern/Northern Ontario Edition will be released early new year. We hope to have the Village of Sundridge join us in support of MADD Canada. Thank you for your time and consideration. Together, we can make a lasting impact and help prevent impaired driving. I look forward to hearing from you!

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SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING

SPECIAL MEETING MINUTES

THURSDAY OCTOBER 29, 2026 @ 6:00 P.M.

PRESENT: Township of Joly: Tom Bryson, Budd Brown
Township of Strong: Jim Ronholm, Tim Bryson
Village of Sundridge: Shawn Jackson (electronic), Vicki Whitmell

STAFF: Christine Hickey (Recording Secretary)

C1 Call to Order

The Chair called the meeting to order at 6:06 p.m.

C2 Approval of Agenda

Resolution #2026-020MC
Moved by: Jim Ronholm
Seconded by: Budd Brown

THAT the agenda for the Special Meeting of the Sundridge & District Medical Centre Committee October 29, 2026, be approved as amended to add C7 c) Pension in Lieu Payment.

Recorded Vote:	**For**	**Against**	**Abstain**
Brown, Budd	**x**		
Bryson, Tim	**x**		
Jackson, Shawn	**x**		
Ronholm, Jim	**x**		
Whitmell, Vicki	**x**		
Bryson, Tom	**x**		
CARRIED			

C3 Declaration of Pecuniary Interest - None

C4 Deputations - None

C5 Presentations – None

C6 Approval of Minutes – None

C12 Closed Session

DRAFT

Resolution #2026-021MC
Moved By: Tim Bryson
Seconded By: Vicki Whitmell

THAT the Sundridge & District Medical Centre Committee hold a Closed Session meeting at 6:08 p.m. as provided for by Section 239 (2) of the *Municipal Act*, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2020-037 to deal with: (d) labour relations or employee negotiations

Recorded Vote:	**For**	**Against**	**Abstain**
Brown, Budd	**x**		
Bryson, Tim	**x**		
Jackson, Shawn	**x**		
Ronholm, Jim	**x**		
Whitmell, Vicki	**x**		
Bryson, Tom	**x**		

CARRIED

Resolution #2026-022MC
Moved By: Jim Ronholm
Seconded By: Tim Bryson

THAT the Sundridge & District Medical Centre Committee now resume the regular portion of the meeting open to the public at 6:23 p.m. after having only discussed the matters they were permitted to under the resolution authorizing the public exclusion.

Recorded Vote:	**For**	**Against**	**Abstain**
Brown, Budd	**x**		
Bryson, Tim	**x**		
Jackson, Shawn	**x**		
Ronholm, Jim	**x**		
Whitmell, Vicki	**x**		
Bryson, Tom	**x**		

CARRIED

C7 New Business

a) OMERS Authorization Resolution

Resolution #2026-023MC
Moved By: Shawn Jackson
Seconded By: Budd Brown

THAT the Sundridge and District Medical Centre Committee (SDMC) authorize participation in the OMERS Primary Pension Plan ("Primary Plan") and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan

DRAFT

("RCA"), each as amended from time to time, of the employees of the **Sundridge and District Medical Centre Committee** ("Employer") identified herein.

WHEREAS the Employer is eligible to participate in the Primary Plan and the RCA in accordance with subsection 5 (1) of the *Ontario Municipal Employees Retirement System Act, 2006*, as amended from time to time ("OMERS Act, 2006"), in respect of its eligible employees and wishes to do so in accordance with the applicable Primary Plan and RCA documents and applicable legislation;

AND WHEREAS pursuant to subsection 6 (1) of the Primary Plan, an employer who is eligible under the OMERS Act, 2006 to participate in the Primary Plan and the RCA may, by by-law or resolution, participate in the Primary Plan and the RCA and pay to the funds for the Primary Plan and the RCA the total of the employer and member contributions required by the Primary Plan, and has all of the powers necessary and incidental thereto;

AND WHEREAS the Employer wishes to participate in the Primary Plan and the RCA in respect of its eligible employees in accordance with the terms of the Primary Plan, RCA, and applicable legislation, each as amended from time to time;

THEREFORE, BE IT RESOLVED THAT, effective **January 1, 2027** ("Effective Date"), the **Sundridge and District Medical Centre Committee** enacts as follows:

(Participation) 1. The Employer shall participate in the Primary Plan and the RCA in accordance with the terms of the Primary Plan, RCA, and applicable legislation, each as amended from time to time.

(Election re: Employees) 2. As of the Effective Date, the Employer shall participate in the Primary Plan and the RCA in respect of each person who is employed by the Employer and who is eligible to be a member of the Primary Plan and the RCA under subsection 5(3) of the OMERS Act, 2006 ("Employee"), in accordance with the terms of the Primary Plan, RCA, and applicable legislation, each as amended from time to time.

(Current CFT Employees) 3. An Employee who is employed on a continuous full-time basis, as defined in subsection 9(1) of the Primary Plan, as amended from time to time ("CFT Employee"), and who commenced employment with the Employer as a CFT Employee before the Effective Date is entitled to become a member of the Primary Plan and the RCA on the first day of the month following the month in which the CFT Employee's application is received by the OMERS Administration Corporation ("AC"), provided that the AC may, at the request of the Employer, fix an earlier date on which the CFT

Employee becomes a member but not before the date on which the CFT Employee became entitled to be a member or the first day of January in the year in which the application is received by the AC, whichever is the later date.

(Future CFT Employees)

4. Every person who becomes a CFT Employee on or after the Effective Date shall, as a condition of employment, become a member of the Primary Plan and the RCA, or if such person is already a member, resume contributions to the Primary Plan and the RCA on the date so employed.

(Membership for OTCFT Employees)

5. An Employee who is employed on other than a continuous full-time basis ("OTCFT Employee") and meets the eligibility criteria in subsection 9(6) of the Primary Plan, as amended from time to time, is entitled to become a member of the Primary Plan and the RCA in accordance with the terms of the Primary Plan, as amended from time to time.

(Senior Management Official)

6. Any person who holds a senior management position with the Employer, as the Employer may designate from time to time ("Senior Management Official"), is hereby authorized on behalf of the Employer to take all such action and execute all such documents, certificates and agreements, as they may consider necessary to give effect to the provisions of this Resolution and to fulfill the Employer's duties and obligations with respect to the Primary Plan and the RCA. The Employer further authorizes the Treasurer of the Administrating Municipality to submit forthwith a certified copy of this Resolution to the AC.

Recorded Vote:	**For**	**Against**	**Abstain**
Brown, Budd	**x**		
Bryson, Tim	**x**		
Jackson, Shawn	**x**		
Ronholm, Jim	**x**		
Whitmell, Vicki	**x**		
Bryson, Tom	**x**		
CARRIED			

b) Benefits Plan Authorization Resolution

Resolution #2026-024MC
Moved By: Jim Ronholm
Seconded By: Shawn Jackson

DRAFT

THAT the Sundridge and District Medical Centre Committee authorize the purchase of an individual benefits plan for the current employee of the Sundridge and District Medical Centre Committee;

AND THAT the Committee cover the cost of the plan directly with the provider or reimburse the employee once proof of coverage has been provided;

AND FURTHER THAT an update on the plan and associated costs be brought to the Committee each year.

Recorded Vote:	**For**	**Against**	**Abstain**
Brown, Budd	**x**		
Bryson, Tim	**x**		
Jackson, Shawn	**x**		
Ronholm, Jim	**x**		
Whitmell, Vicki	**x**		
Bryson, Tom	**x**		
CARRIED			

c) Pension in Lieu Payment Resolution

Resolution #2026-025MC
Moved By: Jim Ronholm
Seconded By: Budd Brown

THAT the Sundridge and District Medical Centre Committee authorize a Pension in Lieu payment each year equal to 26% of the annual OMERS employee pension contribution for the current employee of the Sundridge and District Medical Centre Committee.

Recorded Vote:	**For**	**Against**	**Abstain**
Brown, Budd	**x**		
Bryson, Tim	**x**		
Jackson, Shawn	**x**		
Ronholm, Jim	**x**		
Whitmell, Vicki	**x**		
Bryson, Tom	**x**		
CARRIED			

C8 Correspondence – None

C9 Budget Summary & Accounts Payable - None

C10 Announcements - None

C11 Notice of Future Motion - None

C12 Closed Session – Moved to follow C6

DRAFT

C13 Adjournment

Resolution #2026-027MC
Moved By: Tim Bryson
Seconded By: Vicki Whitmell

THAT the Sundridge & District Medical Centre Committee now adjourn at 6:34 p.m.

Recorded Vote:	**For**	**Against**	**Abstain**
Brown, Budd	**x**		
Bryson, Tim	**x**		
Jackson, Shawn	**x**		
Ronholm, Jim	**x**		
Whitmell, Vicki	**x**		
Bryson, Tom	**x**		
CARRIED			

_____ _____

Tom Bryson, Chair Christine Hickey, Recording Secretary

DRAFT

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, November 5th, 2026 – 6:00 pm

Township of Strong Office

NOTICE: Zoom Link to attend the virtual meeting is available on the website at https://calendar.strongtownship.com/default/Month

Present: Sundridge Council Rep – Fraser Williamson (in person)
Sundridge Council Rep - Sharon Smith (in person)
Sundridge Public Rep - Nicole Therrien (in person)
Sundridge Public Rep - Absent
Strong Council Rep – Kevin Noaik
Strong Council Rep – Jim Ronholm (in person)
Strong Public Rep – Absent
Strong Public Rep - Diana Cosby (in person)
Strong Public Rep - Stephen Kissoon (in person)
Strong Public Rep - Gary dePeuter (in person)
Joly Council Rep - Bill Black (in person)
Joly Council Rep – Brian McCabe (in person)
Public Rep - Monique Therrien (via Zoom)
Joly Public Rep – Vacant

Absent: Sundridge Public Rep - Harmony McLaren
Strong Council Rep - Jeff McLaren
Strong Council Rep – Tim Bryson
Strong Public Rep - Katey Brimacombe

Staff Present: Deputy Clerk Assistant - Jodi Lamb (in person)

Guest(s): Amie Sousa

1. Call to Order

The Sundridge Strong Joly Recreation Committee meeting was called to order at 6:00pm by the Chair.

2. Declaration of Pecuniary Interest

No Pecuniary Interest was declared by committee members.

3. Approval of Agenda

Resolution # 2026-047
Moved by: Fraser Williamson **Seconded by: Bill Black**
Be it resolved that this committee does hereby approve the November 5, 2026 meeting agenda as presented.
Carried

4. Adoption of Minutes

Resolution # 2026-048
Moved by: Sharon Smith **Seconded by: Bill Black**
Be it resolved that this committee does hereby adopt the minutes of the regular meeting of

DRAFT

October 1, 2026 as circulated.
Carried

5. Delegation
None

6. Financial Report
Resolution # 2026-049
Moved by: Fraser Williamson **Seconded by: Brian McCabe**
Be it resolved that this committee does hereby receive the Budgetary Control Report submitted by the Administrator.
Carried

7. Discussion Items
7.1 Family Day
No discussion required.

7.2 Canada Day
No discussion required.

7.3 Tree Lighting
Event planner Nov 28 5-8pm, committee discussed tree lighting to follow Santa Claus parade.

7.3.1. Unscheduled Delegate

Resolution #2026-050
Moved by: Brian McCabe **Seconded by: Sharon Smith**
Be it resolved that this committee does hereby invite Amie Sousa to speak as an unscheduled delegate, pursuant to Procedural By-Law 2011-08 section 7.8 regarding 7.3.2 Staff Report – Santa Claus Parade and Highway 124 and Albert street closure.
Carried

7.3.2. Staff Report 2026-SSJ-REC-001

Resolution #2026-051
Moved by: Brian McCabe **Seconded by: Bill Black**
Be it resolved that the SSJ Recreation Committee receive Staff Report 2026-SSJ-Rec-001 regarding the Santa Claus Parade and Highway 124 and Albert Street closure;
And
Committee decides to revert to the original plan and focus on Tree Lighting

DRAFT

event only.

Defeated

Delegation Amie Sousa, advised the committee of concerns over the parade and liability after the vote concluded. The Chair asked for a motion to reconsider motion #2026-051, which was moved by Fraser Williamson and seconded by Kevin Noaik. The committee unanimously voted in favor of motion #2026-051 after considering the information from the delegate.

7.3.3. Event Application

Resolution #2026-052

Moved by: Fraser Williamson **Seconded by: Brian McCabe**

Be it resolved that the SSJ Recreation Committee receive special event Application for the Tree Lighting and hereby direct staff to submit the application on the committees behalf.

Carried

7.4 Preteen Dance

Committee suggested future Halloween Dances to take place on Friday night so it does not interfere with Mikisew Halloween Walk.

7.5 Physical Activity Night

No discussion required.

7.6 Volunteer Recruitment – Guest invited

No discussion required.

7.7 Regional Recreation Group Meeting

No discussion required.

7.8 Recreation Coordinator Ad - Hoc Committee update

No discussion required.

8. <u>Correspondence</u>

9. <u>Closed Session</u>

No items required.

10. <u>Adjournment</u>

Resolution # 2026-053

DRAFT

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, November 5th, 2026 – 6:00 pm

Township of Strong Office

Moved by: Bill Black **Seconded by: Kevin Noaik**

Be it resolved that this committee does hereby adjourn at 6:55pm to meet again on December 10, 2026 at 6:00 pm or at the call of the Chair.

Carried

_____ _____

Jim Ronholm, Chair Jennifer Martin, Recording Secretary

DRAFT

Emergency Management Program Committee
September 24, 2026 Meeting Minutes
Held in The Village of South River Council Chambers
South River, ON

PRESENT: Mark Smuck, Kevin Noaik, Caitlin Haggart, Andrew Torrance, Risto Maki, Nancy Millar, Sharon Smith, Katey Brimacombe, Don McArthur, Robyn Ferrante.

ABSENT: Dan Truchon, Bill Black

Chairperson, CEMC Mark Smuck, began the meeting at 10:00am.

Action Item #1 (July 16, 2026 Meeting Minutes)

The Chair asked for discussion on the draft minutes of the previous meeting.
No discrepancies or deficiencies noted.
Moved By: Kevin Noaik and **Seconded By: Sharon Smith. Carried**.

Agenda Item #1 (approval of the agenda)
Moved By: Kevin Noaik and **Seconded By: Sharon Smith. Carried.**

Agenda Item #2 (Mutual Assistance Agreement Review and Update)

The Township of Machar is interested in joining the Shared Emergency Management Program. Items that need to be discussed and/or updated include the boundary roads information, and a shared cost for legal to create new agreement(s).

Agenda Item #3 (Election Changeover Training and Tours)

- Shared Facilities Tour
- EOC in Strong
- IMS 100 Training (Online and/or In Person)

Agenda Item #4 (Live Emergency Exercise Debrief)

The live exercise was debriefed by the Committee. Highlights of the debrief included the following:

- Communication was considered strong
- Incident Command was established early
- Public Works Staff were able to view each other's yards and inventory
- Control Group Members in the EOC worked well together
- Staffing levels could potentially be challenging
- Training for Arena / Recreation Staff is required
- More training for EOC Section Roles/Responsibilities
- Technology for the EOC
- Laminated mapping
- Permanent tables and Chairs for EOC.

DRAFT

Clerks to get together to discuss a policy on access to each municipal office / public works buildings/yards and bring this back to the Committee for discussion.

Agenda Item #5 (Public Education Events)

- CEMC in South River / Machar – Canada Day Event
- CEMC in Strong – Hubberts Maple Syrup Festival

- **Create Term Definition for “Shelter in Place”

- EOC ‘Open House’ and BBQ

- Power Banks as Pub Ed Material (ULC Rating)

Agenda Item #6 (Budget)
Priority Items:

- Tables, chairs for EOC’s
- Smart TV’s
- CGIS Login Access (for all four municipalities)
- Mapping for each municipality

Next Agenda Items:
- Warming / Cooling Centre Draft Policy
- Municipal Facility Access Policy Draft
- Training for New Council
- 2027 budget
- List of Meetings [Schedule]
**Create Term Definition for “Shelter in Place”

Next Meeting Date and Location:
The next meeting will be held on January 28, 2027 at 10:00am at the Township of Strong Office with The Township of Strong as host.

The emergency management program committee adjourned at 11:08 am.
Moved By: Kevin Noaik and **Seconded By: Sharon Smith. Carried.**

DRAFT

SUNDRIDGE STRONG JOLY ARENA AND HALL

The arena meeting was held Wednesday November 4, 2026 @ 6:30 p.m. at the SSJ Arena - 14 Albert St N.

Present: Jim Ronholm, Brian McCabe, Bill Black, Sharon Smith, Vicki Whitmell (6:31pm)

Absent: Jeff McLaren (Absent)

Staff: Arena Manager; Adam Clarke, Deputy Clerk Assistant; Jodi Lamb

Guests: None

1. The Chair called the meeting to order at 6:30 p.m.

2. **Declaration of Pecuniary Interest and General Nature Thereof:**
   None

3. **Approve Agenda**

Resolution #26-100

Moved by: Sharon Smith **Seconded By: Jim Ronholm**

Be it resolved that we the SSJ Arena Committee approve the agenda as amended to include item 9.1 Email from Parent Council at Sundridge Centennial Public School Re: Little Ceasers pizza fundraiser pick up location for the November 4, 2026 meeting agenda;
and
8.3 Metal roof direction for Arena Manager.
Carried

4. **Approve the Minutes**

Resolution #26-101

Moved by: Jim Ronholm **Seconded By: Sharon Smith**

Be it resolved that we the Committee approve the minutes of the October 7, 2026 meeting.
Carried

DRAFT

5. Approve the accounts

Resolution #26-102

Moved by: Jim Ronholm **Seconded By: Brian McCabe**

Be it resolved that we the Committee approve the accounts payable in the amount of $24,209.14 for the month of October 2026.

Carried

6. Delegation

None

7. Staff Reports

None Received

8. Managers Report

8.1 SSJ- 2026-030 – Over budget report

Resolution #26-103

Moved by: Vicki Whitmell **Seconded By: Brian McCabe**

Be it resolved that we the SSJ Arena Committee, hereby receive the Report Number SSJ-2026-030 and acknowledge the over budget items for the following:

- Starter jumper cables – 26-26062 Building Equipment and supplies by $200.14
- Zamboni Battery -26-28090 Zamboni Maintenance by $60.03
- Bar fridge service call -26-28032 Hall Maintenance over budget $238.97
- Kitchen fridge thermometer -26-27000 Kitchen Expense by $8.99.

Carried

8.2 Food Safety Inspection Report

Resolution #26-104

Moved by: Sharon Smith **Seconded By: Jim Ronholm**

Be it resolved that we, the SSJ Arena Committee, hereby receive the North Bay Parry Sound District Health Unit Food Safety Inspection Report, Dated October 9, 2026.

Carried

8.3 Metal Roof

Resolution #26-105

Moved by: Jim Ronholm **Seconded By: Vicki Whitmell**

Be it resolved that we the committee hereby direct the Arena Manager to order blue metal roof.

Carried

DRAFT

9. **Correspondence**

9.1 Student Council Email

Resolution #26-106

Moved by: Sharon Smith **Seconded By: Brian McCabe**

Be it resolved that we the SSJ Arena Committee receive the request from Parent Council at Sundridge Centennial Public School Re; Little Ceaser's pizza fundraiser pick up location on December 9, 2026 3:00pm – 5:00pm and the committee hereby approved as requested.

Carried

10. Public Meeting

None

11. New Business

11.1 Arena Plaques

Resolution #26-107

Moved by: Jim Ronholm **Seconded By: Sharon Smith**

Be it resolved that we, the SSJ Arena Committee, hereby discuss Arena Plaques and direct staff to prepare budget information for a cost of digital display and mount as well as obtain costs for carpentry work as discussed.

Carried

12. Closed Session

None

13. Next Regular Meeting Date

Wednesday December 2,2026

14. **Adjournment**

Resolution #26-108

Moved by: Jim Ronholm **Seconded By:**

Be it resolved that we the SSJ Arena Committee now adjourn at 7:12p.m. until the next meeting Wednesday, December 2, 2026 at 6:00pm or at the call of the Chair.

Carried

Chairperson, Bill Black

Recording Secretary, Jennifer Martin

DRAFT

Regular Meeting of the Village of Sundridge Council

Wednesday, November, 10, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Present: Mayor Shawn Jackson (electronic), Deputy Mayor Sharon Smith, Councillor Luke Preston, Councillor Vicki Whitmell

Absent: Councillor Fraser Williamson (with notice)

Staff: Robyn Ferrante, Deputy Clerk/Deputy Treasurer

DRAFT

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:01pm

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) APPROVAL OF AGENDA

Resolution #2026-264
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT the agenda for the November 10, 2026 regular meeting be approved as amended, to include Item 9.4 naming a Public Member for the Recreation Committee Tree Lighting Ceremony.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		

~~**Williamson, Fraser**~~		
Jackson, Shawn	**Y**	
CARRIED		

3) DECLARATION OF PECUNIARY INTEREST - none

4) PLANNING MATTERS - none

5) DELEGATIONS - none

6) PRESENTATIONS - none

7) CONSENT ITEMS

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – n/a
7 (E.2) SSUPL Librarian's Report – October 15 2026
7 (E.3) *Moved into Committee of the Whole by Councillor Preston*
7 (E.4) SSUPL Donations/Gifts Policy
7 (E.5) Phragmites Working Group Minutes – October 15, 2026
7 (E.6) LBPOA Weather Tower Update
7 (E.7) EMS Advisory Committee - October 22, 2026
7 (E.8) Joint Building Committee – Annual Summary as of October
7 (E.9) *Moved into Committee of the Whole by Mayor Jackson*

8) APPROVAL OF CONSENT ITEMS

Resolution #2026-265
Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT Items listed as Consent Items for November 10, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		
CARRIED			

DRAFT

9) NEW BUSINESS/ACTION ITEMS

9.1. ACED Strat Plan Executive Summary

Resolution #2026-266
Moved By: Luke Preston
Seconded By: Sharon Smith

THAT Council for the Corporation of the Village of Sundridge receives the ACED Strat Plan Executive Summary as prepared by Karen Jones Consulting.

AND THAT the Village supports regional economic development.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

9.2. Memorandum of Understanding – Near North Snowdrifters

Resolution #2026-267
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT The Council of the Corporation of The Village of Sundridge receive the letter dated October 12, 2026,

AND THAT Council authorize the Clerk Administrator to enter into the Memorandum of Understanding with the Near North Snowdrifters to legally enter, establish, groom, maintain, sign and use municipally owned roads as per the sketch and Item 6 in the MOU, in the same form or substantially the same form as attached to this memo for a two (2) year period being 2026-2028, with the opportunity for a two year extension should it be agreeable to both parties at the time.

AND FURTHER THAT use of Village of Sundridge roads shall not commence until a Certificate of Liability naming The Village as an additional insured is received.

DRAFT

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

9.3. 2026 Holiday Lights Contest

Resolution #2026-268
Moved By: Sharon Smith
Seconded By: Luke Preston

WHEREAS the holiday season is coming upon us and many residents in the village have celebrated the season by decorating their properties with decorations, which have made the holiday season more enjoyable for all who work and live in the village, and in the past there have been holiday decoration contests.

THEREFORE BE IT RESOLVED THAT the Village of Sundridge hold a contest with the following parameters:

- Village residents or businesses would decorate their properties for the Holiday Season;
-Village residents and/or businesses would register their address with Village Staff in order to create a "Light up List" to be judged by other residents on Friday December 18 2026.
-A light up list would be available online.
-One entry per resident/business, 18 years and older;
-Decorated properties must be in the Village of Sundridge;
-Gift card prizes would be awarded for the top three (3) entries in the amounts of 1st - $100.00, 2nd - $75.00, and 3rd - $50.00.
-Approval from the participants would be required in regard to the municipality being given permission to use/share any photos taken.
-Winners would be featured on the Village's website and social media page.

AND THAT the contest be posted on social media separated from any other holiday season posts.

AND THAT the cost of the contest comes from “Council Other Services “ in the 2026 municipal budget.

DRAFT

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		
CARRIED			

9.4. SSJ Recreation Committee Tree Lighting Ceremony

Resolution #2026-269
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT Council for the Corporation of the Village of Sundridge hereby appoints Fraser Williamson as a Village of Sundridge Recreation Committee Public Member (Volunteer);

AND THAT this appointment be in place for the Tree Lighting Ceremony event to be held November 28, 2026 only.

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		
CARRIED			

Deputy Mayor Smith took the chair at 6:22pm

9.5 SSJ Recreation Committee Request for Increased Electrical Supply

Originally appeared as Item 7 (E.9)

Resolution #2026-270
Moved By: Shawn Jackson
Seconded By: Luke Preston

THAT Council for the Corporation of the Village of Sundridge receives the request

AND THAT the current supply is sufficient, however, the current panel circuit allocation could be made more clear.

Recorded Vote	For	Against	Abstain

DRAFT

Preston, Luke	**Y**
Smith, Sharon	**Y**
Whitmell, Vicki	**Y**
~~**Williamson, Fraser**~~	
Jackson, Shawn	**Y**

CARRIED

Mayor Jackson resumed the Chair at 6:32pm

9.6 SSUPL Procurement Policy *Originally appeared as Item 7 (E.3)*

Resolution #2026-271
Moved By: Luke Preston
Seconded By: Sharon Smith

THAT Council for the Corporation of the Village of Sundridge discusses the SSUPL Procurement Policy.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

10) COMMITTEE REPORTS/MINUTES
Resolution #2026-272
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT Items 10 (A.1) to 10 (B.2) be received and discussed.
10 (A.1) SSUPL – September 17, 2026 Minutes
10 (B.1) Regular Council Meeting – October 28, 2026

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

DRAFT

11) STAFF REPORTS – none

12) BY-LAWS

12.1. By-Law 2026-045 Road Closure By-Law Santa Claus Parade

Resolution #2026-273
Moved By: Sharon Smith
Seconded By: Luke Preston

THAT By-Law No. 2026-045, being a by-law to amend By-Law 2019-048 that regulates traffic and to govern and control the parking of vehicles in The Village of Sundridge, be approved.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

13) ANNOUCEMENTS

- Mayor, Deputy Mayor and Council thanked the group as a whole for their hard work and dedication to the Village over this term
- Robyn Ferrante, Deputy Clerk/Deputy Treasurer – advertisement regarding waste pickup change to Mondays for 2027 will be going out in the mail

14) INTRODUCTION OF FUTURE MOTIONS - none

15) CONFIRMING BY-LAW

Resolution #2026-274
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT By-Law No. 2026-046, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **November, 10, 2026**, be adopted.

Recorded Vote	**For**	**Against**	**Abstain**

DRAFT

Preston, Luke	**Y**
Smith, Sharon	**Y**
Whitmell, Vicki	**Y**
~~**Williamson, Fraser**~~	
Jackson, Shawn	**Y**

CARRIED

16) CONSIDERATION OF A CLOSED SESSION - none

17) ADJOURNMENT

Resolution #2026-275

Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT we do now adjourn at 6:50p.m. until the Inaugural Council Meeting on November, 16, 2026, or at the call of the Mayor.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

_____

Shawn Jackson, Mayor

_____

Robyn Ferrante, Deputy Clerk/Deputy Treasurer

DRAFT

Inaugural Meeting of the Village of Sundridge Council

Tuesday, November 16, 2026 – 10:00 a.m.

Village of Sundridge Council Chambers

COUNCIL MINUTES

PRESENT: Tim Bryson, Rebel Kennedy, Sharon Smith, Luke Preston, and Candy St Onge

STAFF: Nancy Millar; Clerk Administrator, Robyn Ferrante; Deputy Clerk/Deputy Treasurer, Christine Hickey; Treasurer, Megan Hart; Administrative Assistant

Please note that the agenda format varies from Section 7 of the Procedural By-Law (2025-015) to accommodate the Inaugural Meeting of Council.

1) CALL TO ORDER

1) a) LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) WELCOME AND OVERVIEW

3) NATIONAL ANTHEM

4) INTRODUCTION OF COUNCIL ELECT

Mayor – Tim Bryson
Councillor – Rebel Kennedy
Councillor – Luke Preston
Councillor – Sharon Smith
Councillor – Candy St Onge

5) OATH OF OFFICE

Mayor – Tim Bryson
Councillor – Rebel Kennedy
Councillor – Luke Preston
Councillor – Sharon Smith
Councillor – Candy St Onge

DRAFT

Mayor Bryson will assume the Chair for the remainder of the meeting at 10:08am.

6) NEW BUSINESS

6.1 Deputy Mayor Appointment

Resolution #2026-276
Moved By: Sharon Smith
Seconded By: Luke Preston

THAT Rebel Kennedy be appointed as Deputy Mayor for the term of Council 2026 - 2030.

Recorded Vote	For	Against	Abstain
Rebel Kennedy	Y		
Luke Preston	Y		
Sharon Smith	Y		
Candy St Onge	Y		
Tim Bryson	Y		

CARRIED.

6.2 **Committees of Council Guide**

Resolution #2026-277
Moved By: Candy St Onge
Seconded By: Rebel Kennedy

THAT the Committees of Council Guide be received,

AND THAT the following Representatives have been assigned as follows:

- **SSJ Recreation Committee** – Candy St Onge & Luke Preston (alternate – tbd)
- **SSJ Arena & Hall** – Rebel Kennedy & Sharon Smith (alternate Candy St Onge)
- **Sundridge & District Medical Centre** – Candy St Onge & Tim Bryson (alternate Sharon Smith)
- **High Rock Lookout Park** – Sharon Smith (alternate Tim Bryson)
- **Almaguin Community Economic Development** – Luke Preston (alternate Tim Bryson)
- **Central Almaguin Planning Board** – Tim Bryson (alternate Rebel Kennedy)
- **Sundridge Strong Union Public Library Board** – Tim Bryson

DRAFT

(alternate Sharon Smith)

- **SSJ Restructuring Committee** – Tim Bryson & Sharon Smith (alternate Luke Preston)

- **Emergency Management Program Committee** – Sharon Smith

- **Heritage/Historical Committee** - (2 Council Reps + 1 Staff) tbd

- **Almaguin Highlands Heath Committee** – Tim Bryson (alternate: tbd)

- **Provincial Offences Advisory Committee** – Tim Bryson (alternate: tbd)

- **Ad Hoc: Roundtable for Lake Health** – Tim Bryson

- **Sundridge Strong Fire Department Committee** – Tim Bryson & Luke Preston (alternate Candy St Onge)

Recorded Vote	**For**	**Against**	**Abstain**
Rebel Kennedy	**Y**		
Luke Preston	**Y**		
Sharon Smith	**Y**		
Candy St Onge	**Y**		
Tim Bryson	**Y**		

CARRIED.

Other External Committee or Board Appointments:
(Nominations are to be brought forward, and then supported by majority of municipalities in the designated areas).

- **North Bay Parry Sound District Health Unit Board**
  (Callander, Powassan, Machar, Nipissing, South River, Sundridge)

Board or Committee: **North Bay Parry Sound District Health Unit Board**

Resolution #2026-278
Moved By: Rebel Kennedy
Seconded By: Sharon Smith

That the Council for the Corporation of The Village of Sundridge supports the nomination of Candy St Onge as the Area Representative for the municipalities of Callander, Powassan, Machar, Nipissing, South River, Sundridge.

AND FURTHER THAT this resolution be forwarded to the Area municipalities for support.

DRAFT

Recorded Vote	For	Against	Abstain
Rebel Kennedy	**Y**		
Luke Preston	**Y**		
Sharon Smith	**Y**		
Candy St Onge	**Y**		
Tim Bryson	**Y**		

CARRIED.

Board or Committee **District of Parry Sound Social Services Administration Board**
(Area 5: South River, Sundridge, Joly, Machar, Strong, Magnetawan)

Resolution #2026-279
Moved By: Candy St Onge
Seconded By: Rebel Kennedy

That the Council for the Corporation of The Village of Sundridge supports the nomination of Luke Preston as the Ward/Area Representative for the municipalities of Area 5: South River, Sundridge, Joly, Machar, Strong, Magnetawan.

AND FURTHER THAT this resolution be forwarded to the Ward/Area municipalities for support.

Recorded Vote	For	Against	Abstain
Rebel Kennedy	**Y**		
Luke Preston	**Y**		
Sharon Smith	**Y**		
Candy St Onge	**Y**		
Tim Bryson	**Y**		

CARRIED.

- **EMS Advisory Committee**
  (Machar, Joly, Strong, Sundridge, South River)

- **Eastholme, Board of Health**
  (Machar, Sundridge, South River)

Board or Committee: **District of Parry Sound Municipal Association**
(Joly, Machar, Magnetawan, South River, Strong, Sundridge)

Resolution #2026-280
Moved By: Rebel Kennedy
Seconded By: Sharon Smith

DRAFT

That the Council for the Corporation of The Village of Sundridge supports the nomination of Tim Bryson as the Ward Representative for the municipalities of Joly, Machar, Magnetawan, South River, Strong, Sundridge

AND FURTHER THAT this resolution be forwarded to the Ward/Area municipalities for support.

Recorded Vote	**For**	**Against**	**Abstain**
Rebel Kennedy	**Y**		
Luke Preston	**Y**		
Sharon Smith	**Y**		
Candy St Onge	**Y**		
Tim Bryson	**Y**		

CARRIED.

6.3 **Appointment of Signing Authority**

Resolution #2026-281
Moved By: Luke Preston
Seconded By: Rebel

THAT the following member(s) of Council be designated as an authorized signatory for the Village of Sundridge:

- Mayor – Tim Bryson
- Deputy Mayor – Rebel Kennedy
- Councillor – Luke Preston
- Councillor – Sharon Smith
- Councillor – Candy St Onge

Recorded Vote	**For**	**Against**	**Abstain**
Rebel Kennedy	**Y**		
Luke Preston	**Y**		
Sharon Smith	**Y**		
Candy St Onge	**Y**		
Tim Bryson	**Y**		

CARRIED.

7) CONFIRMING BY-LAW

Resolution #2026-282
Moved By: Sharon Smith
Seconded By: **Luke Preston**

THAT By-law No. 2026-047 being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its Inaugural Meeting of November 16, 2026, be adopted.

DRAFT

Recorded Vote	For	Against	Abstain
Rebel Kennedy	Y		
Luke Preston	Y		
Sharon Smith	Y		
Candy St Onge	Y		
Tim Bryson	Y		

CARRIED.

8) ADJOURNMENT

Resolution #2026-283
Moved By: Rebel Kennedy
Seconded By: Candy St Onge

THAT we do now adjourn at 10:24am until the regular meeting of Council on Wednesday November 25, 2026 or at the call of the mayor.

Recorded Vote	For	Against	Abstain
Rebel Kennedy	Y		
Luke Preston	Y		
Sharon Smith	Y		
Candy St Onge	Y		
Tim Bryson	Y		

CARRIED.

_____
Tim Bryson, Mayor

_____
Nancy Millar, Clerk Administrator

DRAFT

Corporation of the Village of Sundridge

Report Number: S2026-010

Date: November 25, 2026

To: Mayor, Deputy Mayor and Members of Council

From: Christine Hickey, Treasurer

Report Title: Dog Tags – Change to Lifetime Licence

RECOMMENDATION

THAT Council receives Staff Report S2026-010, Dog Tags – Change to Lifetime Licence;

AND THAT Council approve the change from annual dog tags to lifetime licence for dogs;

AND FURTHER THAT an amendment to By-laws 2019-039 and 2025-047 be brought to the December 9 meeting for consideration.

BACKGROUND

Currently the Village requires that any resident who owns or keeps a dog shall obtain a licence each year. As noted, this is an annual license that expires on December 31st of each year. (Section 2 of By-law 2019-039).

The table below details the fees charged (By-law 2025-047):

SCHEDULE D – Dog License Fees

Description	Fee
Dog License – First Dog	$15.00
Dog License – First Dog – After March 31 of each year	$30.00
Dog License – Second Dog	$20.00
Dog License – Second Dog – After March 31 of each year	$40.00
Dog License – Replacement Tag	$20.00
Guide or Service Dog	No Charge

It is important to note that dog tags are not in place to generate revenue, they assist in confirming that the two (2) dog maximum per household is maintained, provide the details necessary in assisting with locating lost dogs and the tags are vital in the management and enforcement of the Village By-law to provide for the licencing and regulation of dogs.

ANALYSIS

In reviewing the process in place for dog tags, staff are recommending a change to a lifetime dog licence. Effective January 1, 2027, residents would purchase a dog tag that would be valid for the lifetime of the dog the tag was purchased for. The license purchased would not be transferable from one dog to another. As well, if the dog were to change owners a new tag would be required to ensure that the village records are current.

Typically, the Village will issue 50-60 dog licences which will provide $800 to $1000 of revenue. As we are currently annual licences the cost to purchase the tags and other related items ranges from $450 to $650.

Many municipalities have changed to lifetime licences as it is more efficient and as noted above, the licence is in place to assist with implementing the By-law and to assist in locating lost dogs.

If Council is in agreeance with the proposed change By-law 2019-039 would be amended to remove reference to annual licences and the following added:

- The licence shall be taken out once and shall be valid as long as the dog and the owner remain the same.

- The owner shall notify the municipality of any changes to the information provided.

FINANCIAL CONSIDERATION

Staff are proposing to keep the licence for the first and second dog and the replacement tag as per the current fees and charges By-law. The increased fee if purchased after March 31st to be removed from the By-law.

As the tags will no longer have a year associated to them, new tags will only need to be purchased when all tags have been issued. The new tags will have a licence number and state Village of Sundridge.

Revenue and expenses each year will vary depending on the number of new tags issued and if additional tags need to be purchased.

OPTIONS

Option 1 – Council approve the change to a lifetime licence (tag) with changes to By-law 2019-039 – Respecting the Care and Control of Animals and 2025-047 – Fees and Charges By-law. If this option is selected, Council will need to confirm if they would like the associated fees to remain as they are.

Option 2 – Council can continue with annual dog licences. With this option there would be no changes to the By-law.

CONCLUSION

Many municipalities have changed to lifetime licences as it is more efficient and as noted above the licence is in place to assist with implementing the By-law and when dogs become lost. This change is beneficial to both the pet owner and the Village.

ATTACHMENTS

By-Law 2019-039 – Respecting the Care and Control of Animals

By-Law 2025-047 – Fees and Charges By-Law

Corporation of the Village of Sundridge

Report Number:	S2026-011
Date:	November 25, 2026
To:	Mayor, Deputy Mayor and Members of Council
From:	Christine Hickey, Treasurer
Report Title:	2027 Budget Process and Review

RECOMMENDATION

THAT Council receive Staff Report S2026-011, dated November 25, 2026 regarding the 2027 Budget Process and Review;

AND THAT

BACKGROUND

Municipalities must create and adopt a balanced budget as mandated by the Municipal Act, 2001 (the Act). In Ontario, municipalities are required by Section 289 and 290 of the Act to plan balanced operating budgets. This means that estimated revenues raised through taxation must cover all expenses and reserve transfers (be revenue neutral).

> **Yearly budget, local municipalities**
> **290** (1) For each year, a local municipality shall, in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including,
> (a) amounts sufficient to pay all debts of the municipality falling due within the year;
> (b) amounts required to be raised for sinking funds or retirement funds; and
> (c) amounts required for any board, commission or other body. 2001, c. 25, s. 290 (1); 2006, c. 32, Sched. A, s. 120 (1).

The Village uses funding, reserves, user fees and any previous year operating surplus to offset the amount to be raised by taxation.

The Village of Sundridge budget is comprised of three components:
Operating budget
Capital budgets
Reserve and Reserve Funds

Key Budget Terms:

Total Budget: The total of all costs that keep the Village running. This would include costs associated for all levies, services, operations and proposed capital projects.

Net Budget: Amount to be raised by taxation. This is the total expenses after all other revenues sources have been applied (grants, user fees) and is the portion of costs paid for directly from property taxes.

Approved Budget – This is the estimates that Council has authorized, this is the authority required to incur expenses.

ANALYSIS

The following details are important to note as we work our way through the budget process.

The Village of Sundridge has a total assessment value (2026) of $122,601,100.

Assessment Type	Value	% of Assessment
Residential/Multi Residential	$93,994,300	76.6%
Commercial	$15,531,000	12.6%
Industrial	$1,295,000	1.05%
Pipeline	$353,000	0.28%
Exempt	$11,427,800	9.32%

What this means for a small community

Small rural municipalities often have:

- High proportions of residential and seasonal properties
- Very limited commercial/industrial assessment
- Modest but essential service costs spread across fewer taxpayers

Because the tax levy must be raised regardless of assessment mix, a small non-residential base typically results in higher residential tax rates compared to municipalities with strong commercial/industrial sectors.

In addition to the Village's operating and capital needs there are certain levies that are set by the governing agencies, legislation or agreements that the Village must contribute to. These levies include (but not limited to): Policing, Social Services, Land Ambulance, Long Term Care Services.

As well the Village has shared services that form part of our overall budget, Council (through each Committee or Board) is part of the budget process for shared services. These costs are shared with neighbouring municipalities. Shared services allow for our community to provide key services that independently would be significantly higher. These services include (but not limited to): Economic Development, Fire and Emergency, Arena, Medical Centre, Library and Recreation.

It is important to note that the Village has Sanitary Sewer, user fees and capital costs which are collected separately as a Local Improvement Charge to applicable properties and if necessary, offset by the Sanitary Sewer Reserve. If a property is not on the sanitary sewer system, they do not contribute to the costs.

Proposed Budget Plan

December 9th, 2026 – Budget Discussion 1 – Overview of levies, shared services, funding opportunities, grants and initial projects and purchases by department. Will include current balance of Village reserve and reserve funds.

January 13, 2027 – Budget Discussion 2 – Working draft budget for discussion based on direction provided at the December 9th meeting.

January 27th, 2027 - Budget Discussion 3 – Working draft budget for discussion based on direction provided at January 13th meeting.

February 24th, 2027 or March 11th, 2027 (could be earlier depending on how budget discussions go) – 2027 Budget Approval.

- **Is Council in favour of the proposed plan and dates noted?**

- Although a public meeting for budget approval is no longer a legislated requirement, holding a public meeting gives an additional opportunity for public to provide input on the budget. Furthermore, it aligns with the Village of Sundridge Accountability and Transparency Policy, which ensures that municipal matters are approached in an accountable and transparent manner, with emphasis on openness, ethics and fiscal responsibility – **Would Council like to have one (or more) budget public input sessions?**

- A budget feedback form, delivered through google forms that will allow for residents to provide feedback electronically if they prefer or are not able to attend the meeting (a paper copy of the form could also be available at the Village office). The feedback provided electronically/paper would be summarized for Council consideration. This form would include a summary of the proposed budget with an open-ended question for comments or suggestions they have.
  Would Council like to have feedback form for public input as part of the 2027 budget process.?

OPTIONS

At this time there are no actions being requested. Staff are looking for direction on the proposed budget plan and dates and how, if any, public input will be obtained

FINANCIAL CONSIDERATION

At this time there are no financial considerations.

ATTACHMENTS

The following are Village of Sundridge Reports or policies/procedures that are considered in the budget process:

Attachment 1: Reserve and Reserve Fund Policy

Attachment 2: Reserve and Reserve Fund Notes

Attachment 3: Tangible Capital Asset Policy

Link 1: Asset Management Plan

Link 2: Procurement By-Law – 2026-043

POLICY

Name of Policy	**RESERVE AND RESERVE FUND**
Policy Number:	**FI2025-001**
Resolution Number:	
Approval Date:	
Administrative Responsibility:	**FINANCE**
Next Review Date:	**N/A**

POLICY STATEMENT

The Village of Sundridge values the importance of sound financial planning and management of municipal resources. Reserves and reserve funds are an important factor in planning for the future financial needs of the Municipality and protecting against significant fluctuations in the tax levy.

PURPOSE

The purpose of this Policy is to accomplish the following:

- Promote financial stability, flexibility and reduce vulnerability
- Adherence to statutory requirements
- Provide fiscal management for unforeseen expenditures
- Establish reserves based on future planned capital expenditures including Asset Management Plan, equipment maintenance and replacement plan
- Assist in reducing tax rate fluctuations
- Minimize or eliminate future debt service costs, when appropriate

The overall objective of this Policy is to govern the management and administration of reserves and reserve funds.

DEFINITIONS

Budget: An estimated financial plan for revenue and expenditures for a set period-of-time.

Unfunded Reserves: Temporary informal borrowing from reserves to assist in covering operating expenses.

Debt: Any obligation for the payment of money. For Ontario municipalities, debt would normally consist of debentures as well as either notes or cash from financial institutions.

Deferred Revenue: A liability on the financial statement until it is recognized to current operations; (i.e., Canada Community Building Funding (Formerly Federal Gas Tax Funding), other conditional grants where funds have been advanced and recognized and the project/expenditures are not completed).

Discretionary Reserve or Reserve Fund: A reserve or reserve fund created by Council to set aside revenue to finance a future expenditure that is not obligatory, for which Council has the authority to spend money.

Obligatory Reserve Fund: A reserve fund created when senior government statue or agreement requires that revenue received for special purposes be segregated from the general revenues of the municipality. Obligatory reserve funds are to be used solely for the purpose prescribed for them by statue or agreement. (Planning Act, Building Code)

Reserves: An appropriation of funds at the discretion of Council, after the provision for all known expenditures, for the purpose of financing future capital costs. It has no reference to any specific asset and does not require the physical segregation of money or assets as in the case of a reserve fund. Municipal Councils may set up reserves for any purpose for which they have the authority to spend money.

Reserve Funds: Funds that have been set aside either by by-law or by a requirement of a senior government statue or agreement to meet a future event. As a result, reserve funds are either "discretionary" being those set up by Council, or "obligatory" being those set up by virtue of a requirement of senior government statue or agreement. Municipal councils may set up reserve funds for any purpose for which they have the authority to spend money.

POLICY

Reserve and reserve funds shall form an integral component of the Municipality's budget and long-term financial plan

Reserves will be maintained to meet one of the following purposes of the Municipality:

Reserves shall be established through a resolution of Council and will identify the purpose of the reserve.

1) **Capital Asset Replacement:** Established to smooth the spikes in capital budgets and smooth out property tax changes. This reserve will be segregated by department.

2) **Municipal Project Reserves:** Establish a reserve to fund future municipal projects that are expected, and the costs mostly known
3) **Economic/ Rate Stabilization Reserves:** Established to buffer against significant fluctuations in the economy and tax rate increases.
4) **Contingency Reserves:** Established to accommodate contingent, unfunded or known liabilities.
5) **Working Capital Fund Reserves:** Established to provide cash flow for operations to eliminate the requirement to borrow funds to meet immediate obligations. These funds can also be used to smooth spikes in operating budgets year over year

Reserve Funds will be maintained in the following categories:

Council, on the recommendation of the Treasurer may establish a discretionary reserve fund:
A Reserve Fund can be recommended only if at least one of the following applies:

a) A mandatory obligation exists, either pursuant to legislation or contract
b) The funds are intended for purchasing or maintaining capital assets
c) The funds are donated for specific purpose
d) The funds are intended to fund a future liability

A report which recommends the establishment of a reserve must include the following:

a) Statement of Purpose
b) Rationale for the appropriate level to be maintained or targeted in the reserve
c) Initial Contribution

A **Discretionary Reserve Fund** will be established through By-Law. The By-Law will clearly identify the name of the reserve fund, the funding method and the purpose for the reserve fund. A reserve fund can only be used for the identified purpose, unless Council amends or repeals the establishing By-Law.

An **Obligatory Reserve Fund** is established either through terms of an agreement or through legislation from a higher level of government. Obligatory Reserve Funds will be added to the summary of Reserve Funds. Council cannot create an Obligatory Reserve Fund.

To achieve maximum flexibility, when establishing a reserve or reserve fund, the intended use should be defined in more general terms such as "facilities" rather than "office". The Treasurer will establish tracking procedures to ensure that

funds in the reserve or reserve fund that are earmarked for a specific project are easily identifiable to management and Council.

Approval of funding allocations to and from Reserves and Reserve Funds:

Approval of funding to and from the Reserves and Reserve Funds will be in accordance with the Village's approved budget and reports to Council as referred to above.

Closing Reserves and Reserve Funds:

If the purpose or purposes for which the reserve or reserve fund was created have been accomplished and the reserve or reserve fund is determined to be no longer necessary, the Treasurer, in consultation with the Clerk, shall report to Council regarding:

a) The Closure of the Reserve or Reserve Fund
b) The disposition of any remaining funds
c) The necessary amendment to the Reserve By-Law

A resolution of Council will be required to close a reserve.

The By-Law establishing the Reserve Fund will be required to be repealed to close a Reserve Fund.

LENDING

Lending/Temporary Borrowing of Reserves and Reserve Funds: Temporary use of reserves and reserve funds shall be permitted to meet finance capital and/or operating cash flow deficiencies to avoid external borrowing costs provided that all loans/transfers are credited to the appropriate reserve or reserve fund source. Applicable legislation must be followed with respect to temporary use.

Transferring for Other Purposes: Council may, through the budget process or by by-law, authorize the re-purposing of a Reserve or discretionary Reserve Fund commitment to a purpose other than for which it was originally established, subject to applicable legislation.

RESPONSIBILITES

Municipal Council:

The Municipal Council shall approve reserves by resolution and reserve funds by by-law. They shall also be responsible for the approval of transactions to and from reserves and reserve funds, and the termination of discretionary reserves.

Clerk- Administrator:

Support the Treasurer in ensuring the principles and mandatory requirements contained in this policy are applied consistently across all Village departments.

Treasurer/Designate:

Once Council approves the reserve/reserve funds by resolution and/or by by-law, the Treasurer shall have the overall authority for the reserves and reserve funds managed by the Municipality.

The Treasurer shall have overall responsibility for this Policy, and the authority to implement a program for reserve and reserve funds and establish procedures consistent with the content of this Policy. Administrative responsibilities shall include, but are not limited to the following:

a) Determines recommended need for reserve or reserve funds for operating and capital budgets
b) Recommends targets for reserves and reserve funds in line with directives contained in this Policy
c) As part of the reporting to Council, reviews and reports on the adequacy and continuing need for reserves and reserve funds managed by the Municipality
d) Preparation and presentation of reports and/or by-laws associated with the establishment, monitoring, or termination of reserves and reserve funds
e) Develop appropriate practices, procedures, and processes for the investment of reserves and reserve funds in line with legislative requirements
f) Consults and updates the Municipality's long-term financial plans, in collaboration with responsible managers, with considerations of appropriate reserves and reserve funds to effectively meet the Municipality's operating and capital budget financing needs
g) Ensures reserves and reserve funds managed by the Municipality are in line with senior government statues and agreements and other pertinent policies

Reserve and Reserve Fund Notes

Definitions

Discretionary Reserves

Funds set aside following approval from Council that are not restricted by legislation. Reserves are not invested separately and are not allocated interest.

Village of Sundridge reserves are managed and tracked, as per the reserve listing but they are not invested separately. These funds are permitted to cover short-term cash flow deficiencies in order to avoid external borrowing.

Currently the Village of Sundridge has several discretionary reserves and include items such as, election, arena, medical centre. These reserves are not invested separately and are not allocated interest.

Discretionary Reserve Funds

Discretionary Reserve Funds are setup as a separate dedicated bank account established at the discretion of Council where revenues are earmarked to finance future expenditures of a purpose designated by Council. Revenues set aside from major fund-raising initiatives such as wastewater is an example of a discretionary reserve fund.

Currently the Village of Sundridge has a discretionary reserve fund for wastewater, to assist in ensuring the long-term sustainability of our infrastructure. This reserve is a separate account dedicated only to wastewater projects with interest allocated.

Obligatory Reserve Funds

Obligatory Reserve funds are set aside for specific purpose as required by provincial or federal legislation, a municipal by-law, or agreement. These are normally setup as a separate dedicated bank account established as a result of legislation or agreement to be segregated from the Municipality's general revenues for a special purpose or for works to be undertaken on behalf of the contributors. These funds are classified in the financial statements as "Deferred Revenue". (Ontario Community Infrastructure Funding (OCIF), Canada Community Building Fund are examples of Obligatory Reserve Funds)

Although funding such as OCIF, CCBF must be used for specific purposes, the agreement states that the monies must be held in an interest-bearing account (does not specify a segregated account). For the Village of Sundridge, these funds are managed within our general interest -bearing account and are allocated interest.

CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW No. 2009-023

Being a by-law to approve Policies to Prescribe the Accounting Treatment for Tangible Capital Assets

WHEREAS the Public Sector Accounting Board (PSAB) has approved the reporting of all tangible capital assets for municipalities, beginning January 1, 2009;

AND WHEREAS the Councils are required to pass a policy to deal with the treatment for tangible capital assets;

AND WHEREAS the Canadian Institute of Chartered Accountants, (CICAA) has developed guidelines to assist municipalities in the creation of a policy.

NOW THEREFORE the Council of the Corporation of the Village of Sundridge enacts as follows:

1. **That** Schedule "A" (Policy No. TCA-01), Schedule "B" (Policy No. TCA-02), Schedule "C" (Policy No. TCA-03), Schedule "D" (Policy No. TCA-04), Schedule "E" (Policy No. TCA-05), Schedule "F" (Policy No. TCA-06), Schedule "G" (Policy No. TCA-07) attached hereto shall be approved as the policies prescribed for the accounting treatment for tangible capital assets of the Village of Sundridge.

2. **That** this by-law shall come into force and take effect immediately upon the passing thereof.

INTRODUCED AND READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 10TH DAY OF NOVEMBER 2009.

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Mayor Elgin Schneider

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CAO/Clerk Lillian S. Fowler

Finance Policies-Village of Sundridge		
SECTION: Tangible Capital Assets	**POLICY #: TCA-01**	
POLICY: Definitions		
DATE: Nov 2009	**REV. DATE:**	**FREQUENCY:** As Required **PAGE #:** 1 of 2

PURPOSE:
The objective of this policy is to provide definitions to some of the terminology within and surrounding tangible capital asset accounting.

GENERAL DEFINITIONS:

Tangible Capital Assets:
Assets, which have physical substance that;
a) Are used on a continuing basis in the Municipality's operations
b) Have useful lives extending beyond one year
c) Are not held for re-sale in the ordinary course of operations

Software is considered to be a tangible capital asset for purposes of this definition.
Please consult the policy on thresholds for further direction regarding the capitalization of assets.

Betterments:
Subsequent expenditures on tangible capital assets that fulfill one or more of the following requirements:
a) *Increase* previously assessed physical output or service capacity;
b) *Lower* associated operating costs;
c) *Extend* the useful life of the asset; or
d) *Improve* the quality of the output.

Any other expenditure would be considered a repair or maintenance and should be expensed in the period.

Group/Pooled Assets:
Similar assets that have a unit value below the capitalization threshold (on their own) but have a material value as a group. Such assets shall be 'pooled' as a single asset with one combined value. Although recorded in the asset module as a single asset, each unit of the pool may be recorded in an asset sub-ledger for monitoring and control of their use and maintenance.

An inventory will be taken on a periodic basis to be determined by Department Heads or CAO/Clerk. If necessary (if the actual count is less than the system tally), an entry will be recorded to adjust the pool balance to the actual inventory count (this will account for pooled units disposed of).

Finance Policies-Village of Sundridge		
SECTION: Tangible Capital Assets	**POLICY #: TCA-02**	
POLICY: Asset Valuation		
DATE: Nov 2009	**REV. DATE:**	**FREQUENCY:** As Required **PAGE #:** 1 of 1

PURPOSE:
The objective of this policy is to disclose the criteria involved in assigning a value to newly purchased or constructed assets of the Village of Sundridge

ASSET VALUATION:

Purchased Assets
Cost is the gross amount of consideration paid to acquire the asset. It includes all non-refundable taxes and duties, freight and delivery charges, installation and site preparation costs, etc. It is net of any trade discounts or rebates.

Acquired, Constructed or Developed Assets
Cost includes all amounts directly attributable (e.g. construction, architectural and other professional fees) to the acquisition, construction or development of the asset. Carrying costs such as internal design, inspection, administrative and other similar costs may be capitalized. Capitalization of general administrative overheads, which are not directly attributable, is not permitted.

Capitalization of Interest Costs
Borrowing costs incurred by the acquisition, construction and production of an asset that takes a substantial period of time to get ready for its intended use should be capitalized as part of the cost of that asset.

Capitalization of interest costs should commence when expenditures are being incurred, borrowing costs are being incurred, and activities that are necessary to prepare the asset for its intended use are in progress. Capitalization should be suspended during periods in which active development is interrupted. Capitalization should cease when substantially all of the activities necessary to prepare the asset for its intended use are complete. If only minor modifications are outstanding, this indicates that substantially all of the activities are complete.

Donated or Contributed Assets
The cost of donated or contributed assets that meet the criteria for recognition is equal to the fair value at the date of construction or contribution. Fair value may be determined using market or appraisal values. Cost may be determined by an estimate of replacement costs. Costs that are directly attributable to the asset acquisition should be capitalized.

Finance Policies-Village of Sundridge		
SECTION: Tangible Capital Assets	**POLICY #: TCA-03**	
POLICY: Asset Categories		
DATE: Nov 2009	**REV. DATE:**	**FREQUENCY:** As Required **PAGE #:** 1 of 2

PURPOSE:
The objective of this policy is to list the major asset categories that will be used for financial statement presentation at the Village of Sundridge.

OVERVIEW:
Tangible capital assets shall be classified using two distinct categories. The first is a "primary" category, which describes what an asset objectively is. The second category is the "functional" service area in which the asset is used. These categories will be presented separately in the notes to the financial statements.

PRIMARY CATEGORY:
The primary asset category will be shown in the notes to the financial statements as "*Segmented by Asset Class*". The list of primary asset categories to be utilized is as follows:
- Land
- Land improvements
- Buildings
- Machinery & Equipment
- Vehicles
- Linear Assets – includes roads, bridges and sewer collection lines and sewer force main
- Capital Work in Progress

FUNCTIONAL CATEGORY:
The functional asset category will be shown in the notes to the financial statements as "*Segmented by Division*". The list of functional asset categories is as follows:
- General Government -Administration

- Protection Services-Fire
  - -By-Law Enforcement
  - -Building Inspection
  - -Emergency Measures

- Transportation Services-Roads-Paved
  - -Unpaved
  - -Structures
  - -Traffic and Roadside
  - -Winter Control (except sidewalks, Parking Lots)

Finance Policies-Village of Sundridge		
SECTION: Tangible Capital Assets		**POLICY #TCA-04**
POLICY: Thresholds		
DATE: Nov 2009	**REV. DATE:**	**FREQUENCY:** As Required **PAGE #:** 1 of 2

PURPOSE:
The objective of this policy is to prescribe the financial criteria necessary to capitalize tangible assets on the financial statements of the Village of Sundridge

THRESHOLDS:
Tangible assets shall be capitalized and recorded in the capital asset module according to the following thresholds:

a) All *land*

b) *Land improvements* (parking lots, retaining walls, sidewalks, sprinkler systems, etc) with a unit cost of $3,000 or greater

c) *Buildings* with a unit cost of $3,000 or greater

d) *Linear assets* (built assets such as roads, bridges, communication networks, etc) with a unit cost of $3,000 or greater

e)All *other* assets with an individual unit cost of $3,000 or greater

f)*Road allowances* shall be capitalized at CAD $1.00 per block or segment

g) Any other asset that it is deemed necessary to capitalize by the Treasurer of the Village of Sundridge

Studies and other initiatives that relate *directly* to the acquisition of a tangible capital asset shall be capitalized. If the study/initiative does not relate *directly* to the acquisition of a tangible capital asset, then the expense shall be recorded in the year(s) in which they occur.

Tangible capital assets that are to be developed or constructed shall be recorded as "Capital Work in Progress". Amortization shall begin on July 1 of the year day that the asset goes into service or that ownership / responsibility / control is transferred to the municipality. Subsequently, the asset will be transferred from "Capital Work in Progress" to the applicable asset category. Any interest (paid or accrued) that is directly attributable to the construction/development project will notl be capitalized up to the "in service date".

Finance Policies-Village of Sundridge		
SECTION: Tangible Capital Assets	**POLICY #TCA-05**	
POLICY: Valuation Techniques		
DATE: Nov 2009	**REV. DATE:**	**FREQUENCY:** As Required **PAGE #:** 1 of 2

PURPOSE:
The objective of this policy is to describe the valuation techniques that are to be used to record the historical (pre January 1, 2008) tangible capital asset inventory of the Village of Sundridge

ASSIGNING ASSET VALUES:

Historical Cost
This should be the goal for all assets acquired within the term specified in the records retention bylaw (for accounts payable – it is seven years). For items purchased/constructed within this period, there should be an electronic or paper version of the invoice and/or job cost report. Any applicable overhead costs that were directly attributed to this acquisition, would also be added to the invoice/job cost amount to arrive at the true historical cost of the asset.

This method should only be used when the source invoice is readily obtainable. In cases where the cost/effort of obtaining the necessary documents would outweigh the benefits of doing so, an alternative method should be considered

Deflated Reproduction Cost
This technique is the second method of choice for valuation. It is to be used when the asset in question can be purchased (e.g. backhoe) or reproduced (e.g. road) today in the same physical form. Today's price or cost is then deflated (discounted) back to the year of the asset's acquisition to generate an estimate of the historical cost. The deflation calculation will be performed using Consumer Price Index tables

In some cases, it may be possible to reproduce an asset in the same physical form, but recent technological advances have made the asset (in its current physical form) obsolete. In this case, the deflated replacement cost should be considered.

Deflated Replacement Cost
This technique is the third method of choice for valuation. It is to be used when the asset in question is no longer available for purchase or reproduction in the same physical form. In this case, the cost of replacing or reproducing the asset in a different physical form (to perform the same task) today is used as the cost base for which to deflate back to the date of acquisition.

As an example, this method would be used to value a piece of machinery that is technologically obsolete (and is no longer available for purchase), but is still functioning well for the Village of

Finance Policies-Village of Sundridge		
SECTION: Tangible Capital Assets	**POLICY #: TCA-06**	
POLICY: amortization		
DATE: Nov 2009	**REV. DATE:**	**FREQUENCY:** As Required **PAGE #:** 1 of 2

PURPOSE:
The objective of this policy is to give guidance to selecting the appropriate method of amortization to be used, as well as the criteria used to determine the useful life of tangible capital assets.

AMORTIZATION:

1. All tangible capital assets shall be amortized on a straight-line basis (based on original life).

2. Amortization will be calculated and posted to appropriate departments annually in December of each year. The first amortization posting will occur the month of the "in service" date. The half year rule shall apply and the date will always be July 1 for all assets acquired/disposed of after Jan 1, 2008.

3. Land and land components of tangible capital assets (e.g. land on which a building is situated) shall be recorded at cost and not amortized.

4. Tangible capital assets shall be deemed to have no residual value for purposes of calculating amortization. For items that have been fully amortized, any eventual sale proceeds received shall be recorded as a "gain on sale of asset". Any costs relating to the disposal of a fully amortized item shall be recorded as a "loss on disposal of asset".

5. Annual amortization expense shall be estimated and included in the annual budget of each respective operating unit. The actual amortization expense shall be charged against the operating unit.

6. Where applicable (see Whole Asset / Component Approach), capital assets may be segmented to identify the appropriate components of the system or network. With the components recorded as individual units, it will be possible to capitalize the new component and dispose of the old component, thus continually updating the capital cost. If the asset was not segmented, the appropriate accounting treatment of a partial replacement would be to expense in the year incurred (as it ultimately would not qualify as a betterment).

Finance Policies		
SECTION: Tangible Capital Assets		**POLICY # TCA-07**
POLICY: Whole Asset Component approach		
DATE: Nov 2009	**REV. DATE:**	**FREQUENCY:** As Required **PAGE #:** 1 of 2

PURPOSE:
The objective of this policy is to describe the criteria involved in determining whether a particular asset that is comprised of various components should be recorded as one asset (whole asset approach means asset aggregation), or whether it should be broken down into its various components (component approach means asset division).

The Village of Sundridge will be using the Whole Asset Approach for everything except roads which will use the Component Approach.

WHOLE ASSET APPROACH
The whole asset approach is the process of combining what could be considered to be several assets, into one single capital asset. The underlying concept behind this determination is whether or not it would be cost beneficial to segregate the assets. Where it would be relatively difficult to track the individual components of a particular asset, and there are no clear benefits to doing so, then the whole asset approach would be the method of choice

In the example of an existing Township of Bonnechere Valley building, it would be very difficult to determine the value of individual components such as windows, wiring, plumbing, flooring, etc. In this case, it would be best to record these items as a single building asset for purposes of capitalization. The disadvantage to this method however, is the fact that when, for instance, the windows are replaced, they likely would have to be recorded as a maintenance expense, rather than a capital improvement. The only exception to this would be if it could be shown that the replacement of the windows (as in the above example) constituted "betterment" to the building.

COMPONENT APPROACH
The component approach is the process of subdividing an asset into individual segments. Similar to the case with the whole asset approach, the qualifying question is "Is it cost beneficial to divide this asset into components?"

To further the example from above with regard to the Township building, a consideration could be given to selectively choose large fixed components of the building and record them separately as capital assets. For instance, the air conditioners on the roof of the building would have a life span that would be considerably shorter than that of the building itself. As it is a virtual certainty that this asset will require replacement several times over the life of the building, it would be beneficial to record this asset separately. This would allow the purchase of the new air conditioner to be capitalized, with the removal of the old unit to be recorded as a disposal.

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-048

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Village of Sundridge at its Regular Meeting November 25, 2026.

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Sundridge at this session be confirmed and adopted by by- law.

NOW THEREFORE the Council of the Corporation of the Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of the Village of Sundridge, documents and transactions entered into during the November 25, 2026 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.

2. That the Mayor and proper officials of the Corporation of the Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of the Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.

3. That the Mayor and the Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 25th DAY OF NOVEMBER, 2026

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Tim Bryson, Mayor

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Nancy Millar, Clerk Administrator