Regular Meeting of the Village of Sundridge Council

Wednesday, November, 10, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

Join Zoom Meeting

https://us02web.zoom.us/j/81353445969?pwd=M0ms8MsXhf01uBlWMGVjZDASB0ECFM.1

Meeting ID 813 5344 5969 Passcode117022

COUNCIL AGENDA

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) APPROVAL OF AGENDA

Moved By: Choose an item.
Seconded By:

THAT the agenda for the November 10, 2026 regular meeting be approved as circulated.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

3) DECLARATION OF PECUNIARY INTEREST

4) PLANNING MATTERS - none

5) DELEGATIONS - none

6) PRESENTATIONS - none

7) CONSENT ITEMS

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – n/a
7 (E.2) SSUPL Librarian's Report – October 15 2026
7 (E.3) SSUPL Procurement Policy
7 (E.4) SSUPL Donations/Gifts Policy
7 (E.5) Phragmites Working Group Minutes – October 15, 2026
7 (E.6) LBPOA Weather Tower Update
7 (E.7) EMS Advisory Committee - October 22, 2026
7 (E.8) Joint Building Committee – Annual Summary as of October
7 (E.9) SSJ Rec Committee - Request for Increased Electrical Supply

8) APPROVAL OF CONSENT ITEMS

Moved By: Choose an item.
Seconded By:

THAT Items listed as Consent Items for November 10, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9) NEW BUSINESS/ACTION ITEMS

9.1. ACED Strat Plan Executive Summary

Moved By: Choose an item.
Seconded By:

THAT Council for the Corporation of the Village of Sundridge receives the ACED Strat Plan Executive Summary as prepared by Karen Jones Consulting;

AND THAT

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.2. Memorandum of Understanding – Near North Snowdrifters

Moved By: Choose an item.
Seconded By:

THAT The Council of the Corporation of The Village of Sundridge receive the letter dated October 12, 2026,

AND THAT Council authorize the Clerk Administrator to enter into the Memorandum of Understanding with the Near North Snowdrifters to legally enter, establish, groom, maintain, sign and use municipally owned roads as per the sketch and Item 6 in the MOU, in the same form or substantially the same form as attached to this memo for a two (2) year period being 2026-2028, with the opportunity for a two year extension should it be agreeable to both parties at the time.

AND FURTHER THAT use of Village of Sundridge roads shall not commence until a Certificate of Liability naming The Village as an additional insured is received.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			

Williamson, Fraser
Jackson, Shawn

9.3. 2026 Holiday Lights Contest

Moved By: Sharon Smith
Seconded By: Choose an item.

WHEREAS the holiday season is coming upon us and many residents in the village have celebrated the season by decorating their properties with decorations, which have made the holiday season more enjoyable for all who work and live in the village, and in the past there have been holiday decoration contests.

THEREFORE BE IT RESOLVED THAT the Village of Sundridge hold a contest with the following parameters:

- Village residents or businesses would decorate their properties for the Holiday Season;
-Village residents and/or businesses would register their address with Village Staff in order to create a "Light up List" to be judged by other residents on Friday December 18 2026.
-A light up list would be available online.
-One entry per resident/business, 18 years and older;
-Decorated properties must be in the Village of Sundridge;
-Gift card prizes would be awarded for the top three (3) entries in the amounts of 1st - $100.00, 2nd - $75.00, and 3rd - $50.00.
-Approval from the participants would be required in regard to the municipality being given permission to use/share any photos taken.
-Winners would be featured on the Village's website and social media page.

AND THAT the contest be posted on social media separated from any other holiday season posts.

AND THAT the cost of the contest comes from “Council Other Services “ in the 2026 municipal budget.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

10) COMMITTEE REPORTS/MINUTES

Moved By: Choose an item.
Seconded By:

THAT Items 10 (A.1) to 10 (B.2) be received and discussed.
10 (A.1) SSUPL – September 17, 2026 Minutes
10 (B.1) Regular Council Meeting – October 28, 2026

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

11) STAFF REPORTS – none

12) BY-LAWS

12.1. By-Law 2026-045 Road Closure By-Law Santa Claus Parade

Moved By: Choose an item.
Seconded By:

THAT By-Law No. 2026-045, being a by-law to amend By-Law 2019-048 that regulates traffic and to govern and control the parking of vehicles in The Village of Sundridge, be approved.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

13) ANNOUCEMENTS

- **Shawn Jackson**
- **Sharon Smith**

- **Luke Preston**
- **Fraser Williamson**
- **Vicki Whitmell**
- **Nancy Millar, Clerk Administrator**

14) INTRODUCTION OF FUTURE MOTIONS

15) CONFIRMING BY-LAW

Moved By: Choose an item.
Seconded By:

THAT By-Law No. 2026-046, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **November, 10, 2026**, be adopted.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

16) CONSIDERATION OF A CLOSED SESSION - none

17) ADJOURNMENT

Moved By: Choose an item.
Seconded By:

THAT we do now adjourn at p.m. until the Inaugural Council Meeting on November, 16, 2026, or at the call of the Mayor.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

SUNDRIDGE - STRONG PUBLIC LIBRARY

LIBRARIAN'S REPORT
October 15, 2026 Board Meeting

Statistics:

	SEPTEMBER 2025 - CIRCULATION				
	2022	***2023***	***2024***	***2025***	***2026***
Library	991	835	852	782	791
Overdrive	263	313	480	404	424
Total	1254	1148	1332	1186	1215

	COMPUTERS USE			WIFI USE		
	2024	***2025***	***2026***	***2024***	***2025***	***2026***
Sept.	42	62	46	310	202	291

	KIDS ELECTRONICS			IN LIBRARY LEGO USE		
	2024	***2025***	***2026***	***2024***	***2025***	***2026***
Sept.	31	22	35	13	27	21

September Programming & Attendance		
Program/Event	***Adults***	***Kids***
Book Club	7	
Knitting & Crocheting	30	
Storytime	7	12
Walking Club	10	

We made $293.00 from the online auction items.

The library participated in the Strong Agricultural Fall Fair on September 19.

The library participated in the Sundridge Centennial Public School's 'Welcome Back BBQ and Community Outreach' evening on September 23.

As of October 15 the Libby app (e-books, e-magazines & audio books) will require a PIN number. A notice has been placed on Facebook, our webpage and an email has been sent out to patrons.

October is Public Library Month, and Public Library Week is October 18-24. We have a book bag draw for the month.

Events:

- October 19: Patron Appreciation Day
- October 20: Crafternoon
- October 22: Library After Hours – Teen-Tween Evening
- October 28: Halloween Stories and Crafts
- November 5: Christmas Card Making



Melinda Kent

Sundridge-Strong Union Public Library Board Policy Manual

PROCUREMENT

Adopted: ~1990
Revised: June 2020, October 2026
Reviewed:

The Sundridge-Strong Union Public Library Board (the library) recognizes the procurement of goods and services must be undertaken in a way that complies with all applicable legislative requirements and provides the best value for the library while balancing quality, cost, and effective and efficient processes.
Section 270 (2) of the Municipal Act S.O. 2001, Chapter 25, as amended requires local boards to adopt and maintain policies with respect to the procurement of goods and services.

Purpose

- To maintain the integrity of the procurement process by ensuring that, wherever possible, competitive methods of procurement are used to obtain the best value.

- To obtain the highest quality goods or services at the least possible cost, while at the same time weighing the life cycle costs and environmental impacts of the goods and services being purchased.

- To ensure fairness, objectivity, and transparency in the procurement process.

- To incorporate sustainability into the procurement process where appropriate and feasible.

- To clearly define the circumstances in which non-competitive procurements are awarded and disposal of goods procured.

Scope

This policy covers the procurement of all goods and services by the library. This includes, but is not limited to:

- *Goods:* collections, collections processing supplies, computer hardware and software, furniture and equipment, office supplies, construction and building materials.

- *Professional Services:* financial, consulting, engineering, information technology, human resource management, and security.

- *Facility Services:* construction, cleaning, HVAC maintenance, landscaping, and snow removal services.

Definitions

- *Best value:* the balance of quality and performance including delivery precision and cost using a pre-determined evaluation plan.

- *Bid:* an offer or submission received from a vendor in response to a request.

- *Bidder:* a person, company, or organization that submits a bid in response to any type of procurement process.

- *Contract:* a binding agreement between at least two parties. In some cases, a purchase order constitutes a contract.

- *Procurement:* the acquisition of goods and/or services required to provide the services and execute the operations of the library.

- *Supplier:* an individual or organization providing goods or services to the library such as a contractor, service organization, vendor, or consultant.

Policy Objectives

The Sundridge-Strong Union Public Library will be led by these guiding principles:

- The library endeavours to procure goods and services from ethical, responsible suppliers were possible.

- The library endeavours to procure goods and services from Ontarian or Canadian suppliers where possible. (See the *Municipal Buy Ontario Procurement Directive* at https://www.ontario.ca/page/municipal-buy-ontario-procurement-directive).

- The library endeavours to procure goods and services while respecting the preservation of the natural environment and, where feasible, encourage suppliers to supply "green" products.

- Purchases are made in compliance with all relevant statutes and regulations.

- Procurement decisions follow an open, accountable, fair, and efficient process. This includes standardized procedures, communicating with bidders, evaluating submissions, awarding contracts, and maintaining records.

Responsibility

The Sundridge-Strong Union Public Library Board authorizes the CEO/Librarian to establish procurement procedures required to enact this policy.

- The CEO /Librarian is authorized to proceed with formal agreements and contracts on behalf of the library.

- The CEO/Librarian is authorized to delegate authority for procurement, depending on the scope and value of a purchase or contract (see Appendix).

- The authority to proceed with procurement is subject to the availability of sufficient funds within the approved library budget. If a capital project exceeds, or is anticipated to exceed, the approved contingency threshold, the board must be notified to approve additional funds.

Conflict of Interest

A member of the library board or an employee of the library must declare pecuniary interest in any proposal, contract, tender, or quotation for the supply of goods and services to the library, should they have direct or indirect interest in said work or project. Members of the library board are subject to the requirements of the *Municipal Conflict of Interest Act.*

Exclusions

This policy includes the purchase of all goods and services for the library except for the following:

- Utilities such as water, electricity, and gas.

- Training and education such as conferences, registration, courses, and workshops.

- Refundable employee expenses such as travel, mileage, and accommodation.

- General expenses such as licenses and postage.

- Petty cash items less than $100.

Disposal of Materials and Goods Procured

The CEO/Librarian is responsible for the handling of surplus of all library materials and shall determine the appropriate method of conveyance to best meet the library's needs.

Arrangements are made for the disposal of surplus goods and materials in any way that is believed will provide the highest return to the library including, but not limited to:

- Trade-in as part of the procurement of other similar goods acquired by the library.

- Donation to another community organization or neighbouring library.
- Sale for a nominal fee.
- Public auction.
- Classifying as waste and recycling, dismantling, destroying and/or disposing.

Appendix: Spending Authority

Type of procurement	Authority
Single source	The CEO approves purchase of everyday items up to a value of $2,000.
Request for quotation (RFQ)	Goods and services between $2,500 and $20,000 require two (2) written quotes, and between $20,001 and $50,000 require three (3) written quotes. The CEO or designate approves contracts up to $20,000. Contracts over $20,000 are awarded based on approval of the library board.
Request for proposal (RFP)	RFPs are formal invitations to suppliers to identify specific services, equipment or products which would meet the requirements of the library. The library requirements are outlined in a general performance specification document and all proposals evaluated against clearly stated criteria and specifications. The selection is not made solely based on the lowest dollar value that meets the requirement of the proposal. The CEO or designate approves contracts up to $20,000. Contracts over $20,000 are awarded based on approval of the library board.

Sundridge-Strong Union Public Library Board Policy Manual

DONATIONS/GIFTS

Adopted: ~1990
Revised: October 2019, October 2026
Reviewed:

The Sundridge-Strong Union Public Library welcomes and encourages donations from individuals, groups, organizations, and businesses as a means of ongoing support for needed services, as well as for funding special library projects. This policy sets out the requirements for general donation and gift acceptance in accordance with the library's charitable status.

The Canada Revenue Agency defines a donation as a voluntary transfer of property to the library made without the expectation that any benefit will accrue to the donor.

Types of Donations

The library accepts the following types of donations, subject to current library needs:

Financial

- Monetary donations (single or recurring)
- Gifts in Memoriam
- Gifts in Celebration
- Gifts of Sponsorship
- Planned gifts such as bequests or legacy gifts
- Property of significant value, such as real estate
- Transfers of securities

Material

- books and other published print material
- audio visual material
- art and photographic works
- local history material
- furniture, equipment, and supplies
- toys

Acceptance of Donation Process

The library evaluates all donations and accepts those which it feels align with the strategic direction of the organization.

Donations and gifts will become the exclusive property of the library and must be clear and unencumbered when given. The library may accept conditions on the use and/or disposition of donations only where it deems the proposed conditions to be reasonable and feasible.

While honouring the wishes of donors as appropriate, the library reserves the right to use the donation in the best interest of the organization, and shall make decisions regarding the application, use, or disposal of all donated materials and funds.

Donation of $50.00 or greater made in memoriam may be recognized on the "In Memoriam" plaque displayed at the library. The name of the person being remembered will be added to the plaque at the request of the donor.

Donations of library materials will be accepted and added to the collection only if they are needed and meet the criteria outlined in existing policies. Items not added to the collection may be sold by the library, donated elsewhere or discarded.

Donor Records

The library will maintain records of all donations, the contents of which will be protected by current privacy legislation (Municipal Freedom of Information and Protection of Privacy Act).

Donors' names and contact information will not be sold, leased, rented, or shared in any way with parties outside the library.

Official Tax Receipts for Tax Purposes

Donation tax receipts are available for monetary donations $20.00 and over, upon request and in accordance with the library's charitable status.

Receipts for tax purposes may be issued for all qualifying in-kind donations deemed at fair market value. It is the donor's responsibility to provide a written appraisal from a reputable establishment for in-kind donations with fair market value over $900. Gifts in-kind with a fair market value of less than $900 need not be accompanied by a professional appraisal; however, the library reserves the right to require an expert opinion on the value of the gift, at the donor's expense, before issuing a tax receipt.

Donation Recognition

The library is pleased to recognize all donations and extend thanks to all donors for their generosity. The library will acknowledge all gifts and issue thank you cards/letters.

Wherever possible:

- gifts of under $500 will be personally acknowledged by the CEO; and,
- gifts of over $500 will be personally acknowledged by the board or board chair.

All donations will be listed in the librarian's monthly report, as appropriate.

The library respects a donor's right to make an anonymous gift.

Minutes Meeting Phragmites Working Group Lake Bernard Meeting

DATE: Meeting Thursday October 15, 2026, Zoom Web meeting
TIME: 7:00 – 8:15 pm

Attending: Karin Mertins, Dan Burton, Linda Sloka, Lois Brisbois, Dava Slater, Jocelyn Palm, Bob Renaud, Kayleigh Clegg, Marilee Koenderink
Receiving Minutes: Tim Bryson, Marianne Stickland, Caitlin Haggart, Nancy Millar, Brian McCabe, Jane Smith, Jennifer Boyce, Jeremy St. Onge, Abby Flynn.

1. Discussion Additions/Approval Agenda: Approved by: All Additions: **3.4** Power point presentation Season End Report statistics- Karin

2. Approval of minutes from Sept 17, 2026: Errors/Omissions: none noted Approved by: All

3. Follow up on Action Items/Business Arising/discussion direction:

3.1 Volunteer events 2026 Season and plan for 2026:

1. **Saturday September 26**, First Lego League – North Bay –11 participants - 5 youth- 31.5 hours (nice baby turtle/ Premier Road access second removal) May follow up with public Service Announcements on Cogeco cable station
2. **Plan for fall/winter removals/assessments:** Stalks sprayed need to be removed. Highlighted sites could be done this fall if weather permits/saw operator available. Will need to recruit new saw operator for Fridays in 2027.
    - West End stand – winter on ice or summer event
    - Tamarack Lane – winter on ice or summer event
    - 63 High Rock Road- Spring as on shore/enlist owner
    - 67 High Rock Road large – possibly winter or summer
    - 89 High Rock Road - possibly fall on edge of shore/or winter
    - 151 and 251 High Rock– possibly winter/dry area spring
    - RLS Controls – fall/winter is needed
    - MAP – fall
    - 207 Main Street – fall or winter
    - Albert street north – both sides – spring
    - Kidds Home Hardware ditch – fall
    - Joly wetland – leave/don't damage
    - Strong/Joly Boundary roads two sites – fall or spring
    - Strong Township – near white building – fall or spring
    - 199 Mapleview Road – fall or spring
    - Dam in water - ? Summer
    - Dam area ditches – fall or spring
    - Sewage Lagoons – pictures to assess from operator in spring
    - Dam area across tracks – remove dead brush - may need drone application 2027
    - Ditch area beside 293 – winter or spring

3. **Invasive Phragmites Control Centre (IPCC) control team:** We will need to ask for quote for 2027 once our work plan is determined. Drone shots of some of the sites that were managed by herbicide this season will be needed for reports and the applications.
    - **Motion:** That Marilee arrange with Wendy MacCrimmon to take drone shots in October for inclusion in our reports and to assist with our quote and application for funding for 2027. Up to $350.00 to be paid to Wendy for her services and reimbursed to Marilee when funds allow. Motion Approved: all
4. **Season End Report:** Karin provided a power point presentation of season end data and two case reviews that gave excellent visual representation of the work done year over year.
    - The EDD maps data (mapping reports of sites managed in 2026 and new sites identified) will be prepared in November. This excludes the Almaguin municipal roads and MTO right of way mapping spread sheets as this is ready to send in. ***Thank you to Karin for the power point presentation and as well the template and excel spread sheet orientation given to the Students this summer.*** Will send the EDDmapS spread sheet data to the Invading Species Awareness Program, Brooke Schyrer.
5. **Our 2027 plan for costing and permits:** Have asked Strong agree to be host for **Hit Squad ISAP Students** next year. Will have to ask new council later in November. The application will likely need to go in before the decision is made. Will inform ISAP lead.
    - For our 2027 work plan we are still reviewing the "year over year" site information with the new 2026 information to determine a plan for each site. We have an incomplete list of site management costs for consideration at this time. Will need to have to submit our MNRF workplan before the end of 2026 and for our applications for funding.

3.2 Habitat stewardship program – nothing to report

3.3 Budget Report/Funds raised administered by NNEEC

Applications:

- **Invasive Phragmites Control Fund 2026 – Interim report sent** (included as an attachment with minutes).
- Phragmites management and Japanese knotweed management IPCC invoice received for $24,537.95.
    - Cheque #1 $21,366.95 to be sent by Jocelyn (Fundraising 13.967.95 + $7399.00 grant payment #1) ***See correspondence – $7399.00 grant payment that was for release in July was misdirected to Strong Township*** – NNEEC has not received it. IPCC has not been paid. As of Oct 14. Money has gone back to ISC who will then send to NNEEC.
        - **Note:** Jocelyn stated she has the cheque for $13,967.95 from fundraising ready to post. Thank you NNEEC.
    - Cheque #2 – $10,570.00 to be sent after grant payment number 2 received, or enough donations to make the payment. Final grant report template must be completed and sent. The final grant report template is not available yet to send in.
- **Invasive Species Grant award – Japanese knotweed grant awarded $2728.00, see correspondence.** The interim report was completed as soon as the grant was activated in the Good Grants online portal. See the interim report sent with minutes. The grant document was signed and is with Strong Township who will accept the money on our behalf.
    - **Thank you to Strong Township**. $8530.00 asked for originally, $2728.00 received which is very much appreciated. Thank you Strong for accepting this grant.
- **Trillium Grow Grant** – Municipalities cannot apply under environment.

- **Ontario Power Generation** – Applied for Regional Empowerment Grant for $2,500 to help pay for saw operation and maintenance for 2 years. Will know in 4-6 weeks.
- **Trees Canada** – Will open for applications in October. Need to apply for restoration along creek after Japanese knotweed to prevent further erosion. Linda has offered to help write – thank you. We have received an email back from the MNRF biologist Karine Beriault -if the work is occurring on private lands, we don't need anything from MNR. If the work will be occurring on municipal land, we will need to check with them too.

  With owners' permission we can offer willow, possibly cedar (native to our shores) and smaller native plants and shrubs to give variety of heights and species. As well we can go back now and list what is still growing up stream for consideration.

  We will draft an application to Trees Canada for funding. Karin, Linda and Lois to review- thank you. We can check in with the Georgian Bay Biosphere for additional info on species. The Village needs to be aware of and consulted regarding our plan with list of possible plants/trees that may be used.
  Michael Petryk ISA Certified Arborist from Tree Canada also responded by email with directions to develop a planting plan.

3.4 Education: No sessions currently booked.

3.5 Forms for review/approval: None
3.6 Lake Assessments: None currently planned. Last was Callander conservation area in September.
3.8 Mapping Municipalities: We will consider having ISAP students map the rest of the Almaguin municipalities roads and MTO Highways crossing each municipality next season 2027. Kearney and Emsdale may be mapped by Zabe? Nipissing was meeting with Andrew from MTO. Will connect with the MTO reps and leads in each of the following areas: Chisholm, Nipissing, Kearney, Magnetawan and include the Eagle Lake Conservation Association (Machar/South River) to see if the mapping will lead to applications for management of phragmites and Japanese knotweed.
3.9 Media: Nothing currently planned. Can advertise the Ontario Phragmites Action Program widely now.

4. Standing Items
4.1 2026 Work plan: on track

4.2 Applications for funding 2027: Motion: That the committee give Marilee permission to draft for review by: Karin, Dan, Bob an application to the Ontario Phragmites Action Program for 2027 when it becomes open for submissions. The application to include the costs of the IPCC work to be done in 2027(quote to be obtained), insurance, saw operators and maintenance and disposable equipment/supplies as needed in the range of $25,000.00 – $30,000.00 Approved: all

4.3 Donations:
Thank you emails needed. To be sent out by email by Marilee
Update from NNEEC on Income tax receipts**:** Ready to go out to those who donated this season.
Thank you to Jocelyn and NNEEC!!

4.5 PAMF – Management data still needs to be entered for the 4 Management Units. Marilee to get the information on the amount and percent of herbicide used on each of the four sites to complete the data entry. Will contact the IPCC for the information needed.

5. New Business:

5.1 Zoom meeting Herbicide Applicator Al Lalonde: https://invasivevegsolutions.com/
After three years trying to find local licenced applicators with the necessary permits,in conversation this was a referral from Wendy's (drones) husband who is friends with Al who has a history of managing utility corridors for many years. This is a next career for this man and friend. Invasive Vegetation Management Solutions out of Sudbury. After telephone calls and emails, and a referral to MTO, a final meeting on zoom with Karin and Marilee on October 8, went well. He has received a contract with MTO to manage the MTO highway right of ways from Sudbury to south of Barrie. 22 -24 hectares of roads were managed as a direct result of our mapping and collaboration with MTO this season.
Need to follow up regarding the following: sites where the Phrag has crept on to private property/get permission to spray, link back to beekeepers (may not have been notified). He has capacity for more work if we map the remaining Almaguin municipalities next year.

6. **Next Meetings 2026: At the call of the chair if needed. Small groups for applications: Tree Canada and Ontario Phragmites Action Program.**

7. **Meetings 2027 Third Thursday of the month (6 – 9 meetings annually)**
   Thursday April 15, 2027, 7 pm on Zoom
   Thursday May 20, 2027, 7 pm on Zoom
   Thursday June 17, 2027, 7 pm on Zoom
   Thursday July 15, 2027, 7 pm on Zoom
   Thursday Aug 19, 2027, 7 pm on Zoom
   Thursday Sept 16, 2027, 7 pm on Zoom
   Thursday October 21, 2027, 7pm on Zoom
   Thursday November 18, 2027, 7 pm on Zoom if needed



Invasive Species Centre (2024)
FY27 - ISAF - Interim Reporting

VgaYlPzk

Implementing the Control Plan Phase 2 - Saying No to Knotweeds

Application details

Name	Marilee Koenderink
Email Address	Marilee.koenderink@gmail.com
Organization	Phragmites Working Group Lake Bernard

Please outline the outcomes of your project to date (500 words or less)

> The Phragmites Working Group Lake Bernard (PWGLB) includes members from the Lake Bernard Property Owners Association, Village of Sundridge, Townships of Strong and Joly, Near North Enviro Education Centre, and other environmentally focused individuals. We identify, control the spread, and eradicate targeted invasive species in the watershed of Lake Bernard.
> Outcomes so far for 2026:
> 1. Implemented phase 2 of the control plan for Japanese knotweed with the permission of property owners, and support from councils.
> 2. Reviewed and followed the BMP for Japanese knotweed.
> 3. Educated: Updated picture boards, display information, banners, and provided information throughout Almaguin. Provided 20 displays, presentations and events, linked with 18 municipalities offering web site information. Utilized specimens
> (contained) of Japanese knotweed as teaching tools, and provided demonstrations.
> 4. Distributed handouts: "Grow Me Instead", an information half pager, and a "Neighbour Helping Neighbour" awareness letter containing this wording:
> "With your help and permission, we can show you what it is, and help you if you are not able to remove it yourself. For more information, here are good links:
> https://www.invadingspecies.com/invaders/plants/japanese-knotweed-2/
> https://www.invasivespeciescentre.ca/invasive-species/meet-the-species/invasive-plants/japanese-knotweed/
> Please refer to the Ontario Invasive Plant Council's: "Best Management Practices" for more information on the best practices on how to safely remove this plant from your property before it has become established.
> 5. Sought by signature, land owner permission to be added to an email distribution list. We continued to educate Almaguin municipalities, our partners and encouraged progress to identify and manage this invasive.
> 6. Contracted the services of licensed applicators to come in early August. Dr. Janice Gilbert and team reassessed the previously treated areas. They managed any regrowth of Japanese knotweed by backpack sprayer (walked in the

creek bed and sprayed upward on the edge of the banks affected) to sites previously managed and 6 new sites.
7. Assisted adjacent homeowners and the municipalities to assess all other sites treated last season.

Japanese knotweed has been in our area for over 60 years. It was brought here as a garden ornamental and shared frequently because of the ease with which it became established. We recognize that each year our plan will include reassessment of previous years sites and the need to monitor to control and eradicate this invader.
The BMP for Japanese knotweed from the Ontario Invasive Plant Council was shared. We also referenced the technical document.
Please see our website provided by the Near North Enviro Education Centre:
https://www.nneec.ca/phragmites. Scroll down our page to see the Japanese knotweed control plan document written for our area. Pictures of Japanese knotweed removal events from previous years are displayed. Drone shots will be taken this fall.
At the end of this year we hope to see a decrease of the Japanese knotweed on sites needing 2nd application, by 95% or more along the creek and shore area of Lake Bernard. We hope to see no Japanese knotweed at sites treated three times, and will continue to follow directions regarding removal of any small "Bonsai regrowth" found in previously treated areas.

Please provide a high-level description about the outcome of your project to date. Include metrics where applicable (50 words or less)

Our goal is to be Japanese knotweed free in our core area (Strong, Joly and the Village of Sundridge) and educate out to all of Almaguin to encourage them to: "Say No to Knotweeds", protect the environment, follow the science, and become knotweed free as well.

KPIs to Date
Please fill in the below Key Performance Indicators to date.

		KPIs	Comments
1	Number of jobs created (please count paid positions created including seasonal, full and part time employees)	2.00	ISAP -Hit Squad students. One for 12 weeks and one for 13 weeks.
2	Total number of individual volunteers	16.00	16 unique volunteers, 14 events, 40 participants at the events.* Some removed their own previously sprayed stalks to assist us this season.We will wait until the spring of 2027 to remove the dead stalks from the 2026 treatment.
3	Total number of volunteer Hours	170.75	43 sites -About an hour each site to do the following: assessed, met with owners, posted pesticide signs, removed signs, and 127.75 hrs cutting gathering removal of previously sprayed dead stalks.

4	How many individuals will be trained on invasive species?	369.00	43 owners.Attendees at the 20 presentations and displays where written materials,were provided and specimens(dried rhizomes and dried leaves, and dried dead treated stalks) where displayed. As well Poster Boards, and photo albums were shown.369 significant conversations were held at these events.
5	Total number of all collaborative partners	5.00	5 main collaborative partners: 3 municipalities, 1 lake association, and the Near North Enviro Education Centre.
6	Total number of Indigenous communities or groups directly involved in project	2.00	2 Partners we work with to deliver education sessions: Nipissing First Nation and Canadore Kikandaaswiwin Mookiisin Indigenous STEAM Program.
7	Total number of municipalities involved	3.00	3 key collaborative partners,the Village of Sundridge and the townships of Strong and Joly. Education materials went out to all 18 Almaguin municipalities for their web sites in the spring.
8	Total number of conservation authorities involved	0.00	There is no conservation authority covering our area except for water and sewers.
9	Total area monitored or controlled (hectares)	35,508.00	Sundridge 225 Hectares, Strong 15,888 Hectares, Joly 19,395 Hectares.There are still property woners not accepting management.
10	Total shoreline, roads, and/ or utility corridors monitored or controlled (kilometers)	1,613.00	Municipal roads and MTO highways were mapped in the following municipalities: Nipissing Township, Chisholm Township, Machar Township, South River, Sundridge, Joly and Strong, Magnetawan, Armour and Burks Falls. A total of 1613 km. This mapped info was given to the MTO representatives north and South.
11	Total number of sites/ locations/wetlands surveyed and/or managed	49.00	49 assessed. 43 sites treated last year assessed. 34 needed retreatment. 6 new sites treated.
12	Total number of online engagements	98.00	5 months of email outs twice weekly to volunteers and stakeholders 200 on list, 18 municipalites received web site suggestions regarding Japanese knotweed.

13	Total number of communications	3.00	2 newspaper and 1 video U-Tube
14	Total number of non-field events (meetings/ workshops)	20.00	20 meetings/displays presentations, 7 committee meetings so far
15	Total number of field events (on the ground work)	14.00	14 removals of dead previously treated stalks/ 127.75 hrs. 40 sites treated with herbicide.
16	Number of event attendees (meetings/ workshops)	369.00	369 significant conversations recorded at workshops/displays.
17	Number of event attendees (on the ground work)	60.00	60 Participants at the 14 stalk removal events
18	Total number of youth engaged (age 25 and under)	33.00	33 at all removals. 70 at a school presentation not in the field.

Will the project develop any new technologies, methods, tools, or resources?	No
Does the project collect information on costs related to invasive species, including prevention, management, monitoring, and restoration activities?	Yes

Please describe the information being collected that will help with the understanding of costs related to invasive species, including prevention, management, monitoring, and restoration activities?

> Disposition: #owner managed, eradicated, ongoing work required, # of demonstrations, # mapped, # managed. # managed with herbicide, Location of Japanese knotweed: shore, aggregate lot, road side, pond, Methods of management: Mechanical, Chemical(herbicide), Amount of Biomass removed, Hours of saw operation, #volunteers. #Volunteer hours. Cost of millet to secure creek bank after first treatment. Next year will track the # and kind of native plants/trees/used for restoration to prevent further erosion.

Did your project provide opportunities to groups that otherwise may not have been able to participate in invasive species work?	Yes

If your project provided opportunities to groups that otherwise may not have been able to participate in invasive species work, what types of groups were you able to include?

> Retired individuals, students.

Has there been any external media related to your project?

This may include news articles, radio or television segments, or other external media features covering the project.

Yes

If your project included external media, please list each item, including the outlet and date, and provide a link where available.

> Both Invasive species managed this season are mentioned below.
>
> https://www.northbaynipissing.com/news/almaguin-phrag-fighters-expansion/article_0a2dd10f-6d26-5c75-9b3f-c602502ab6d9.html
>
> https://www.youtube.com/watch?v=zmbX-5IQPrQ Mapping presentation for the Japanese knotweed and phrag along the MTO right of ways and the municipal roads in the 6 major municipalities.

Did you hire a contractor as part of your project?

Yes

If you hired a contractor, who did you hire?

> The Invasive Phragmites Control Centre licenced applicators under the direction of Dr Janice GIlbert.
>
> Arborist to cut down dead previously treated with herbicide thick stalks
>
> Small motor mechanic to maintain saws.

Are there any barriers that you foresee that may impact the implementation of your project?
Are you able to overcome those barriers?

> Fundraising had to be ramped up (tripled) as we received much less than originally asked for in order to implement the plan. We appealed to property owners to manage the removal of the previously treated dead stalks (with provided information) on their own before Mid May to prevent damaging any regrowth, to decrease our costs. We started a list of sites to possibly manage in 2027.

Are you experiencing any budgetary issues? As a reminder, there is a reallocation policy within the Funding Agreement, if more than 10% of your budget needs to be reallocated, please reach out to The Grants Team- grants@invasivespeciescentre.ca to discuss.	Yes - Overspending
How much of your ISAF funding has been spent to date? Please do not count in-kind contributions, just what you were awarded through ISAF.	CA$2,728.00
Please provide a percentage of the total amount of funding you have spent to date. Example: if you were awarded $10,000 and have spent $7,000 your percentage would be 70% spent to date. (Please do not include in-kind contributions)	100
How much of your in-kind **cash** contributions have been used to date?	CA$5,802.00
Will you have a surplus of Invasive Species Action Fund funding as a result of any budgetary changes?	No
Has there been a substantial change to your in-kind contributions?	Yes

If there has been a change to your in-kind contributions, please provide details here:

> Slightly less volunteer hours required to clear the dead stalks as we asked for more private owners to do their own as funds were tight. We demonstrated the disposal method and supervised and asked for municipal pick up.

We're always looking for opportunities to help you tell your story and communicate the impact of your work.

Please let us know if there are any upcoming events, milestones or other opportunities that the ISC can help promote.

> Not at this time. We are writing reports and finishing the seasons outdoor work.

Please use this section to upload any photos you have taken of your project, social media posts, or other media created as part of your project.

This can include before and after photos, photos of work being completed by staff and/or volunteers, photos of native regrowth, or any other photos that will help us tell your story.

Log in to isc.grantplatform.com to see complete application attachments.

PDF

JK Half Page_Up... 611 KiB



New Shoots in t... 367 KiB



THe pile grows.j... 179 KiB



Working on the ... 218 KiB



One trailer load... 412 KiB



Starting to look ... 479 KiB



Bundling the de... 316 KiB



Pile at the end ... 198 KiB



Gathering and r... 297 KiB



Mapping and w... 267 KiB



Dead stalks bun... 201 KiB

DOCX

Final Report - 2... 5.5 MiB

Invasive Species Centre

www.invasivespeciescentre.ca/grants

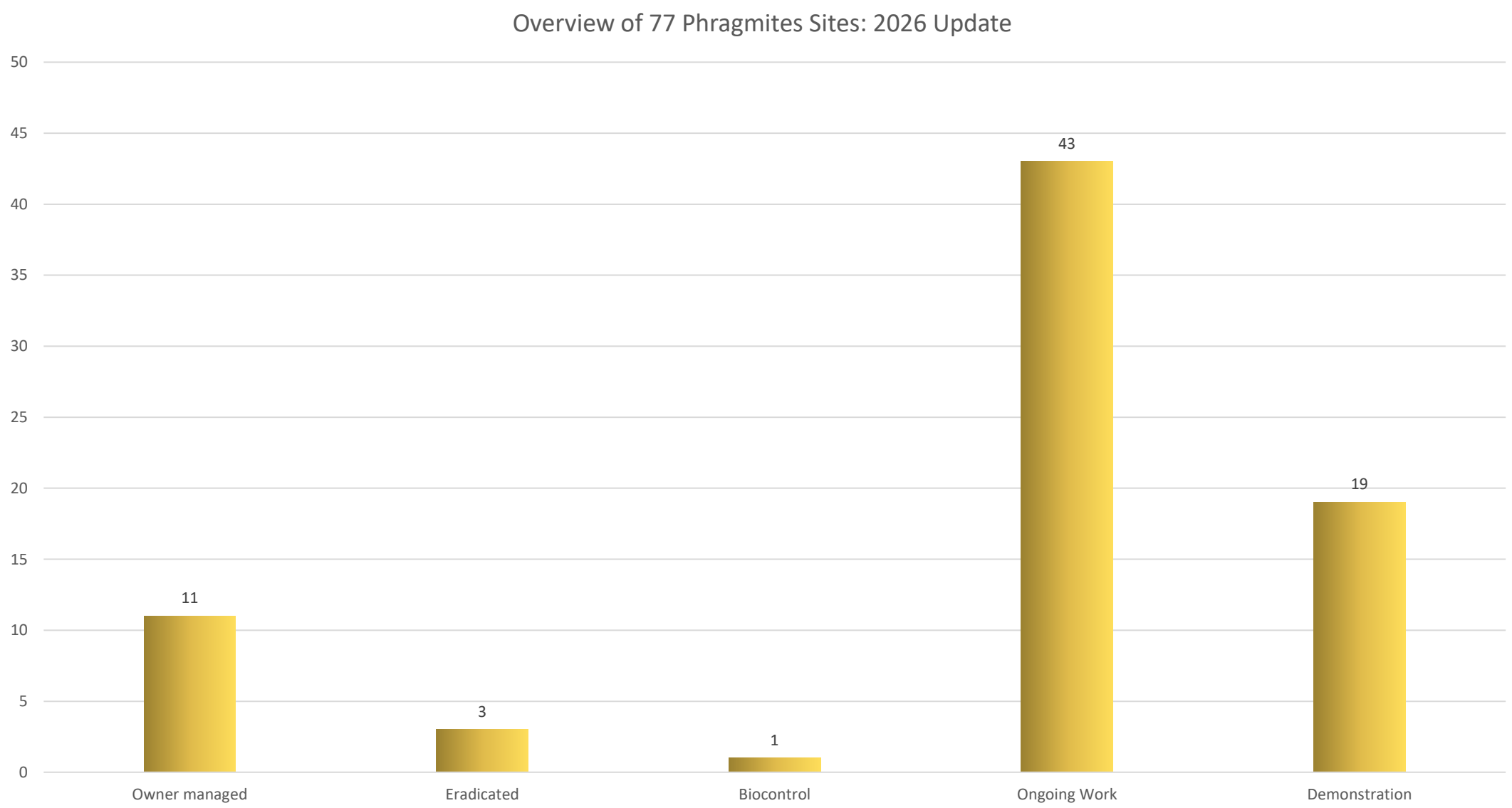
Invasives Management Data

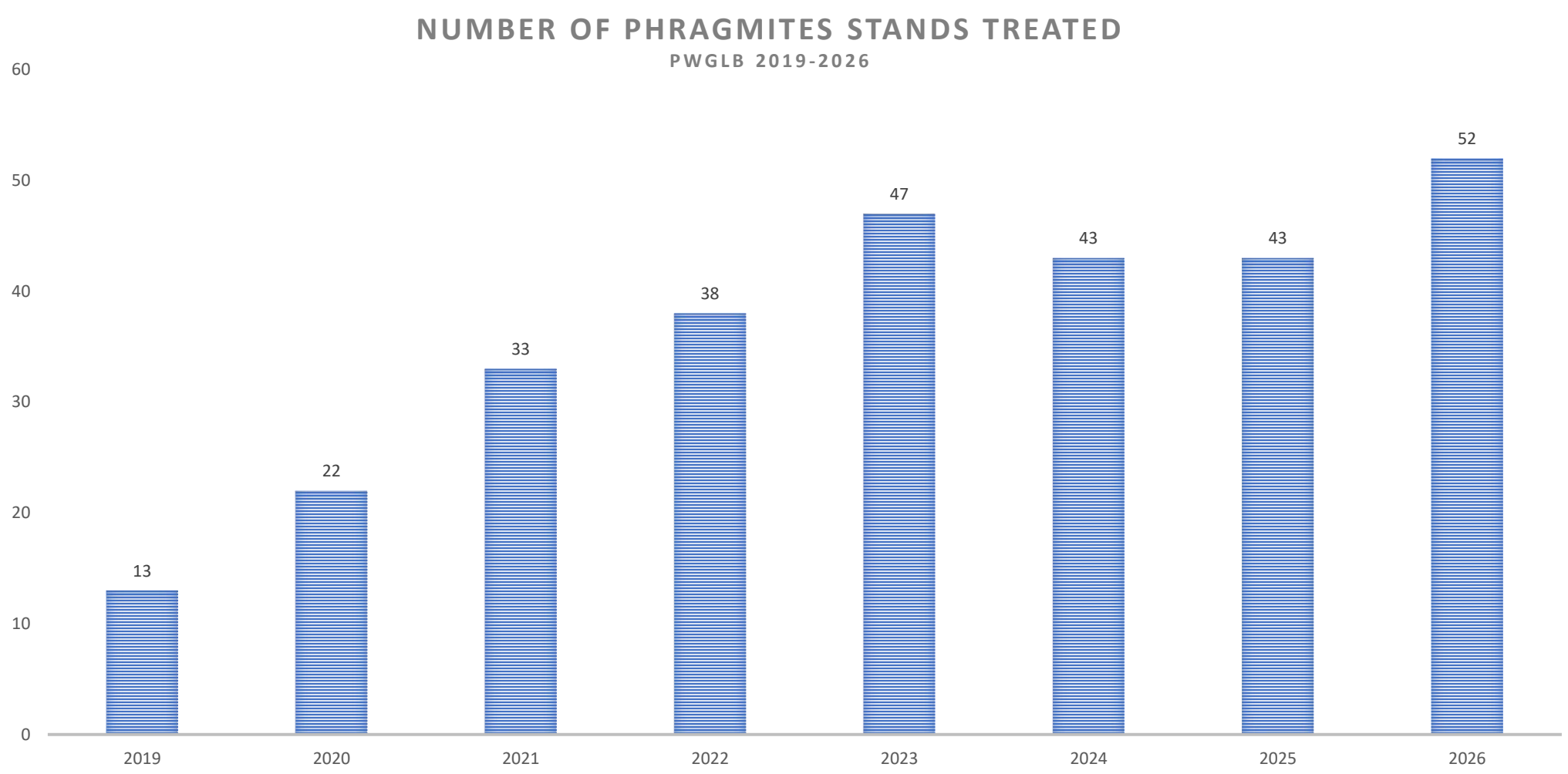
2026

PWGLB

October 15, 2026

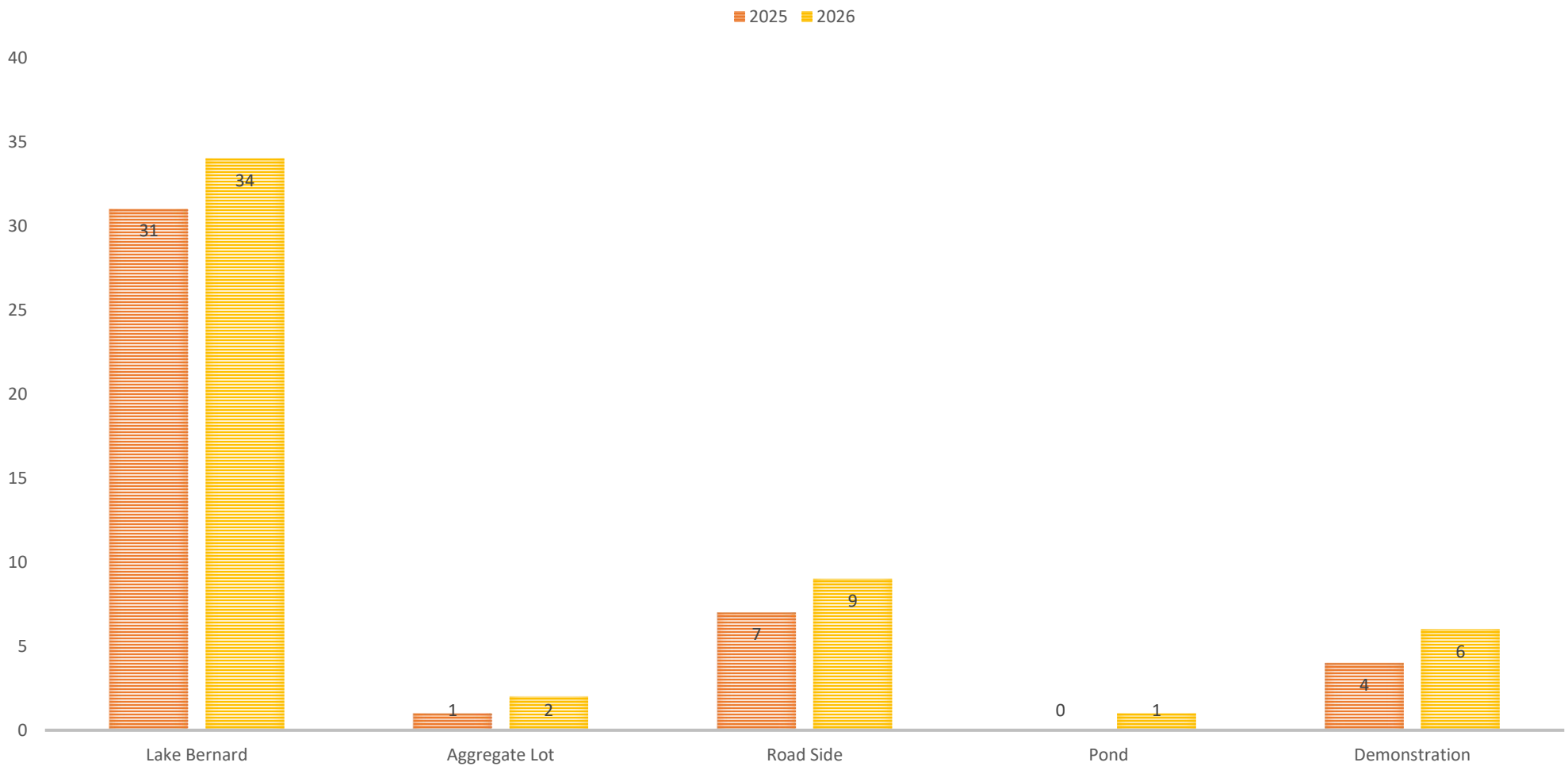


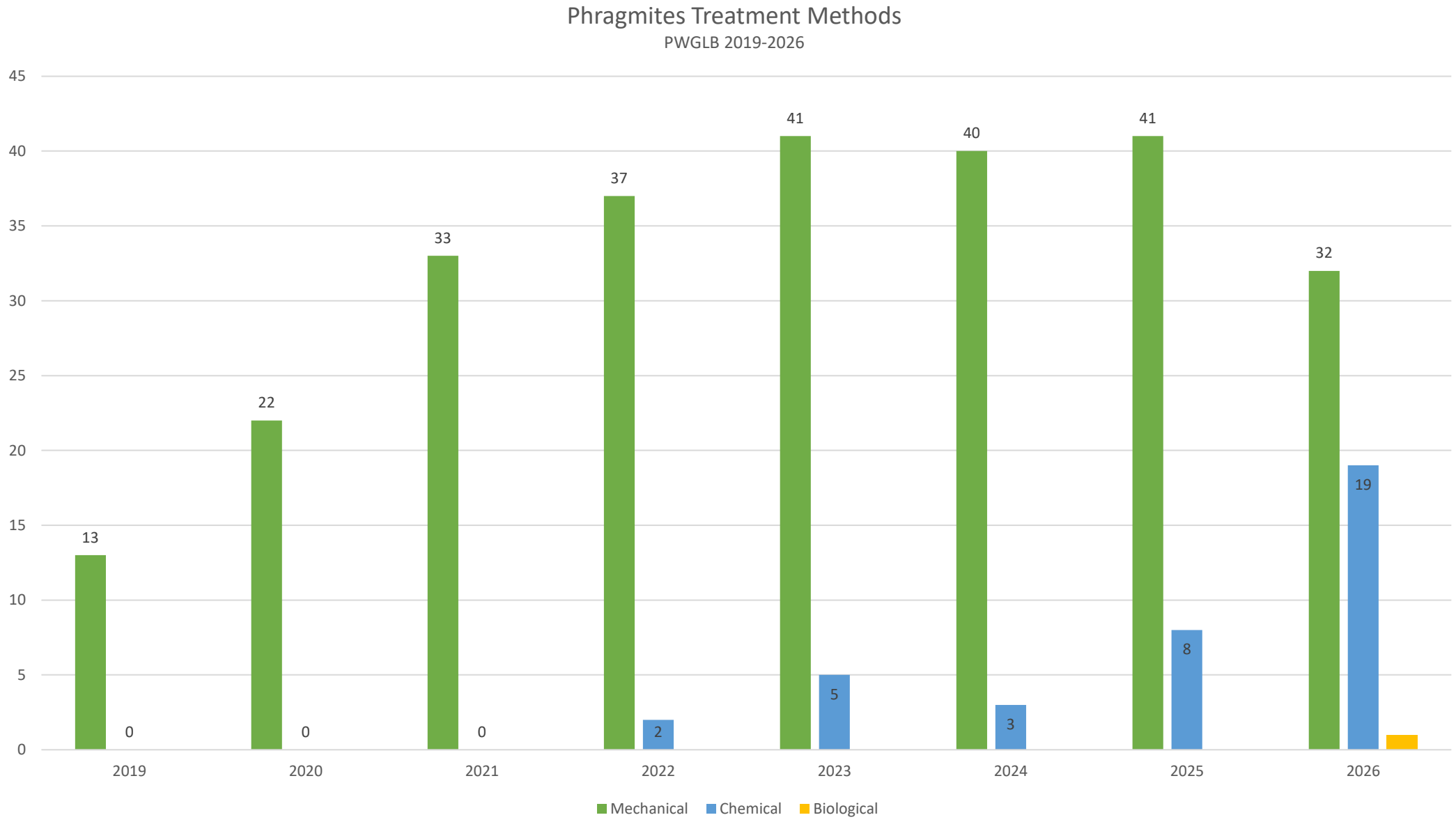

Overview of 77 Phragmites Sites: 2026 Update
50
45
40
35
30
25
20
15
10
5
0
11
3
1
43
19
Owner managed
Eradicated
Biocontrol
Ongoing Work
Demonstration

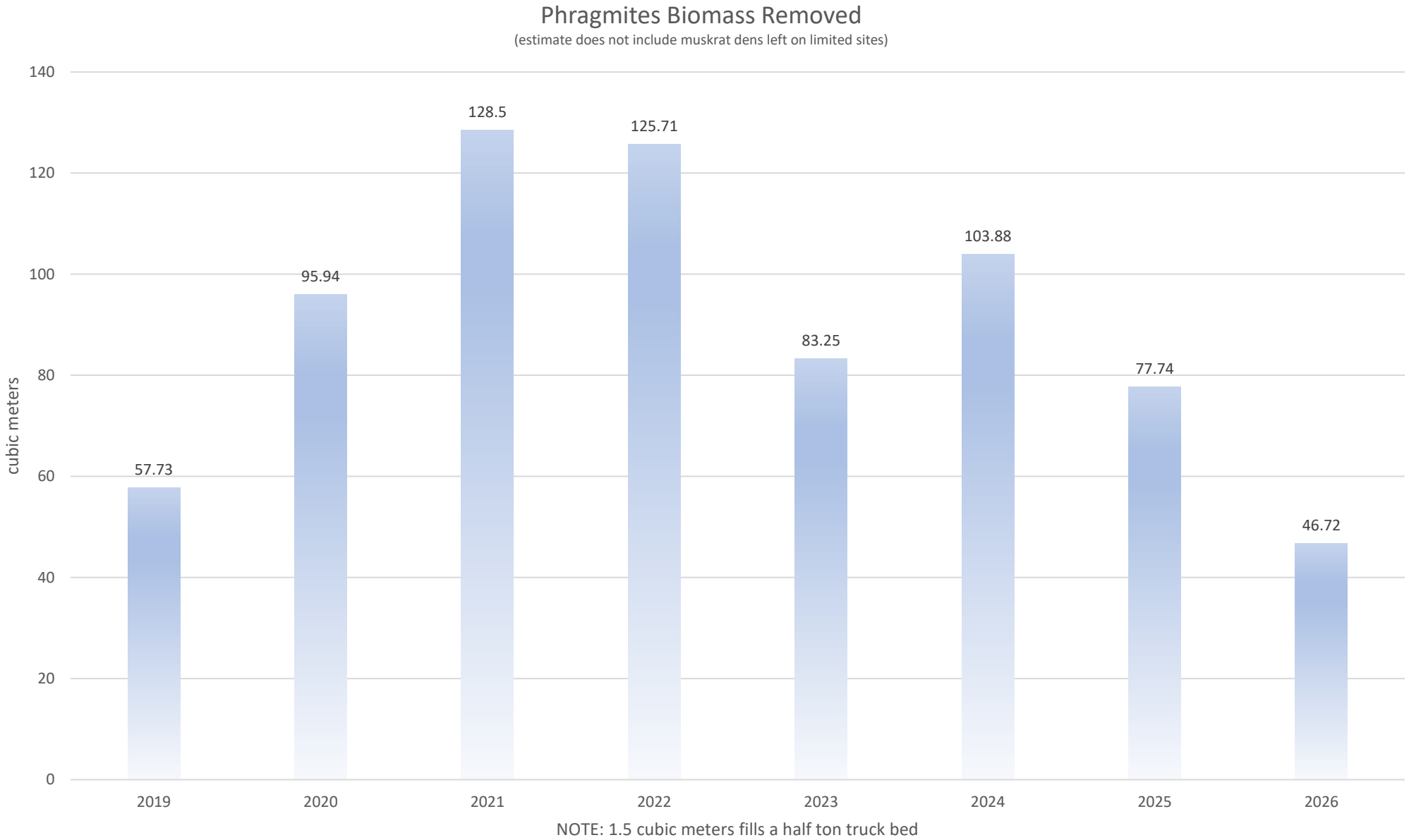

NUMBER OF PHRAGMITES STANDS TREATED
PWGLB 2019-2026
60
50
40
30
20
10
0
13
22
33
38
47
43
43
52
2019
2020
2021
2022
2023
2024
2025
2026

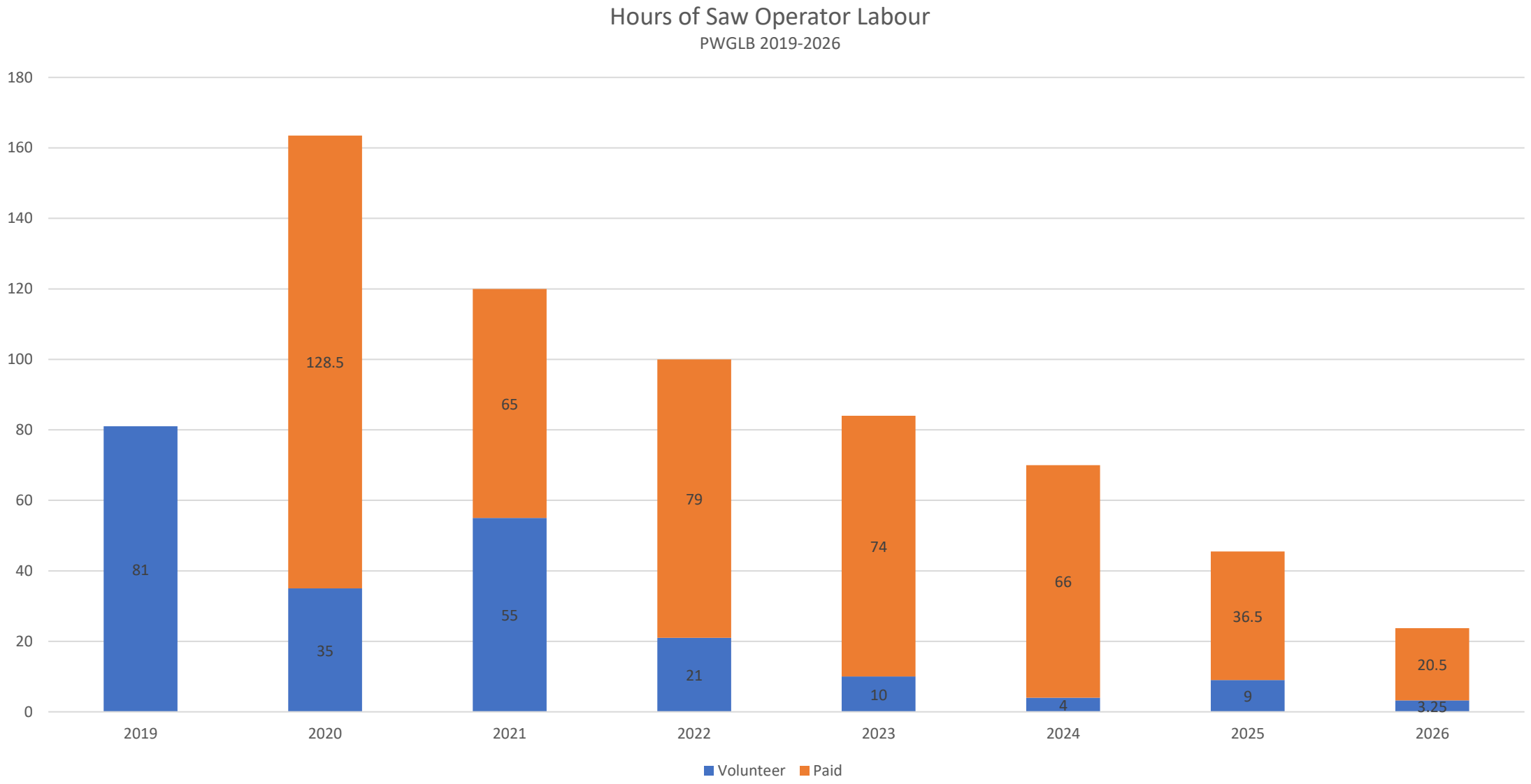
WHERE DID THE MANAGEMENT WORK TAKE PLACE?

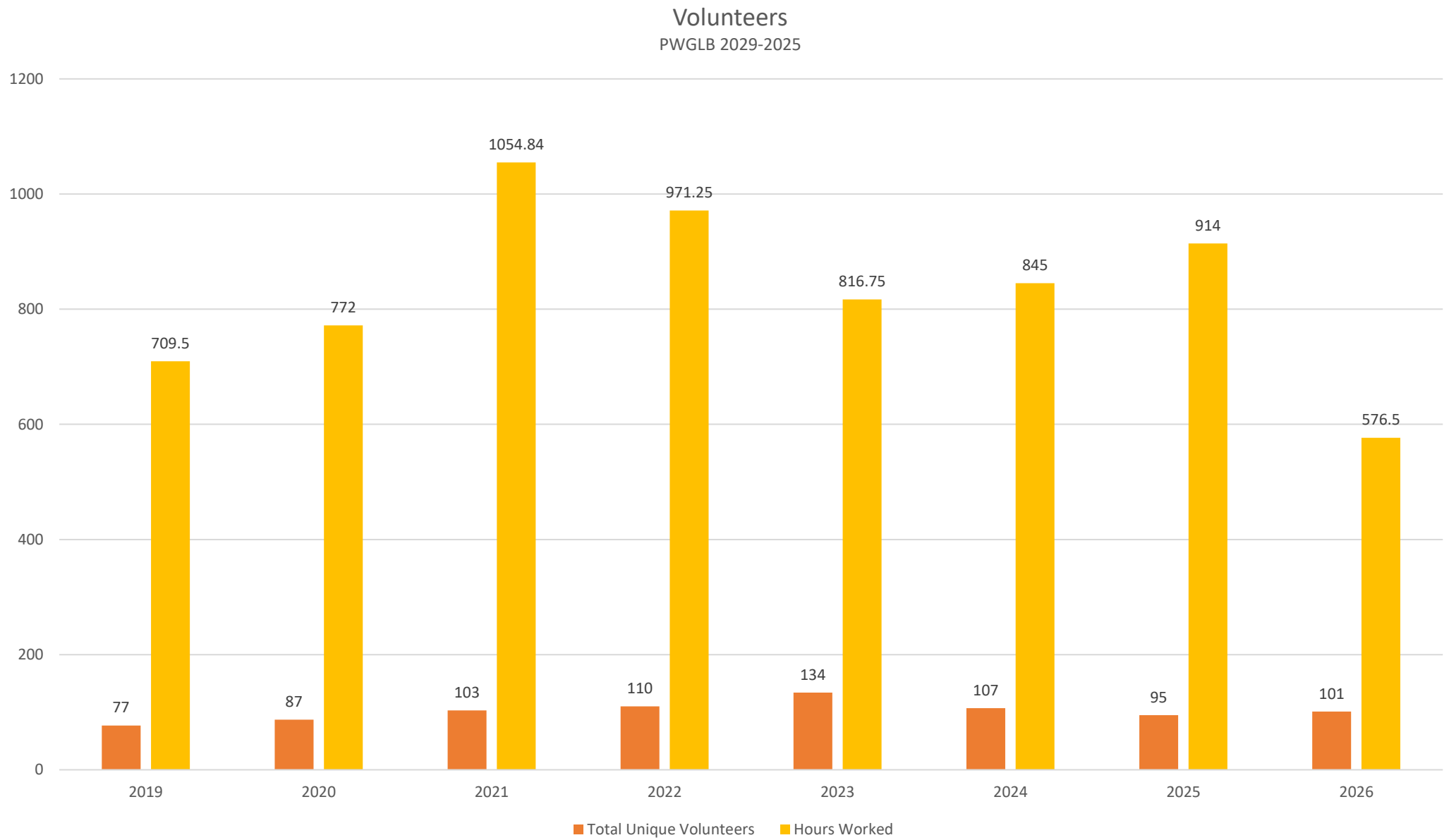
PWGLB 2025-2026



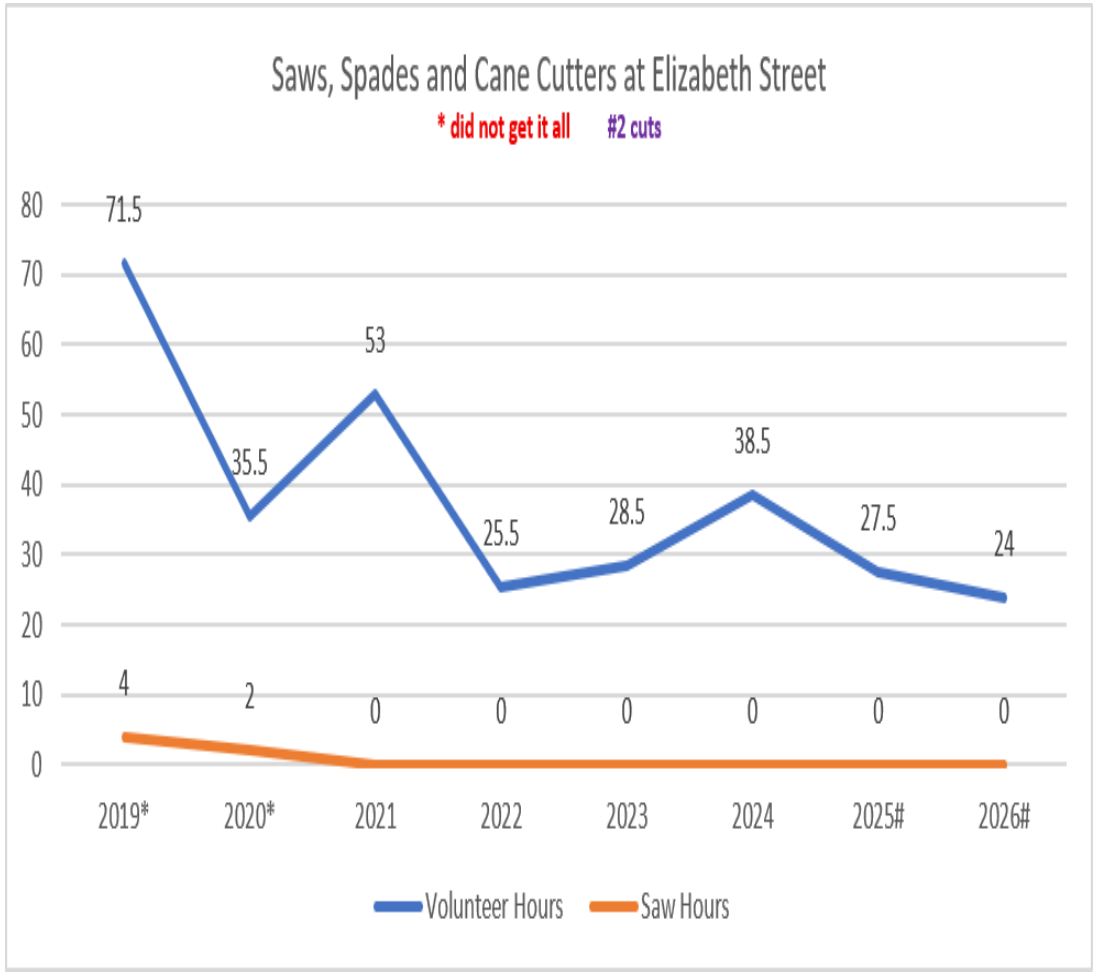

Phragmites Treatment Methods
PWGLB 2019-2026
45
40
35
30
25
20
15
10
5
0
13
0
22
0
33
0
37
2
41
5
40
3
41
8
32
19
2019
2020
2021
2022
2023
2024
2025
2026
Mechanical
Chemical
Biological

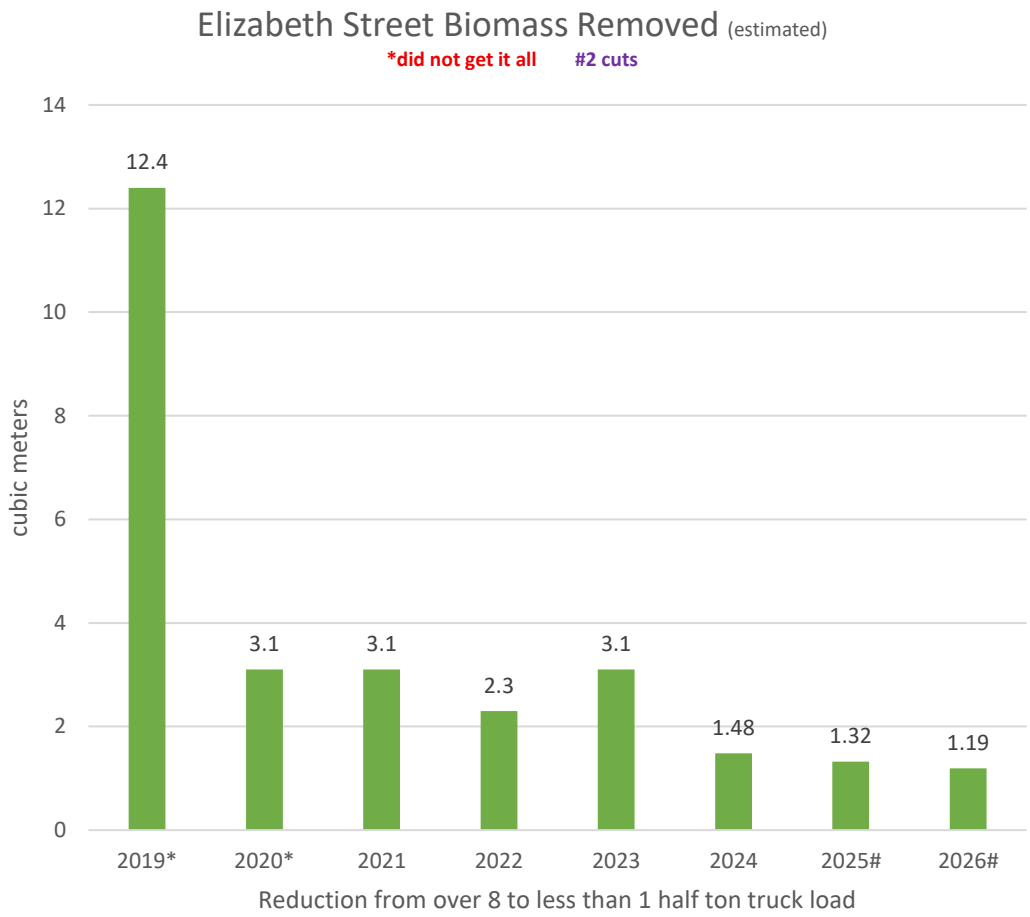

Phragmites Biomass Removed
(estimate does not include muskrat dens left on limited sites)
cubic meters
140
120
100
80
60
40
20
0
57.73
95.94
128.5
125.71
83.25
103.88
77.74
46.72
2019
2020
2021
2022
2023
2024
2025
2026
NOTE: 1.5 cubic meters fills a half ton truck bed


Hours of Saw Operator Labour
PWGLB 2019-2026
180
160
140
120
100
80
60
40
20
0
81
128.5
35
65
55
79
21
74
10
66
4
36.5
9
20.5
3.25
2019
2020
2021
2022
2023
2024
2025
2026
Volunteer
Paid

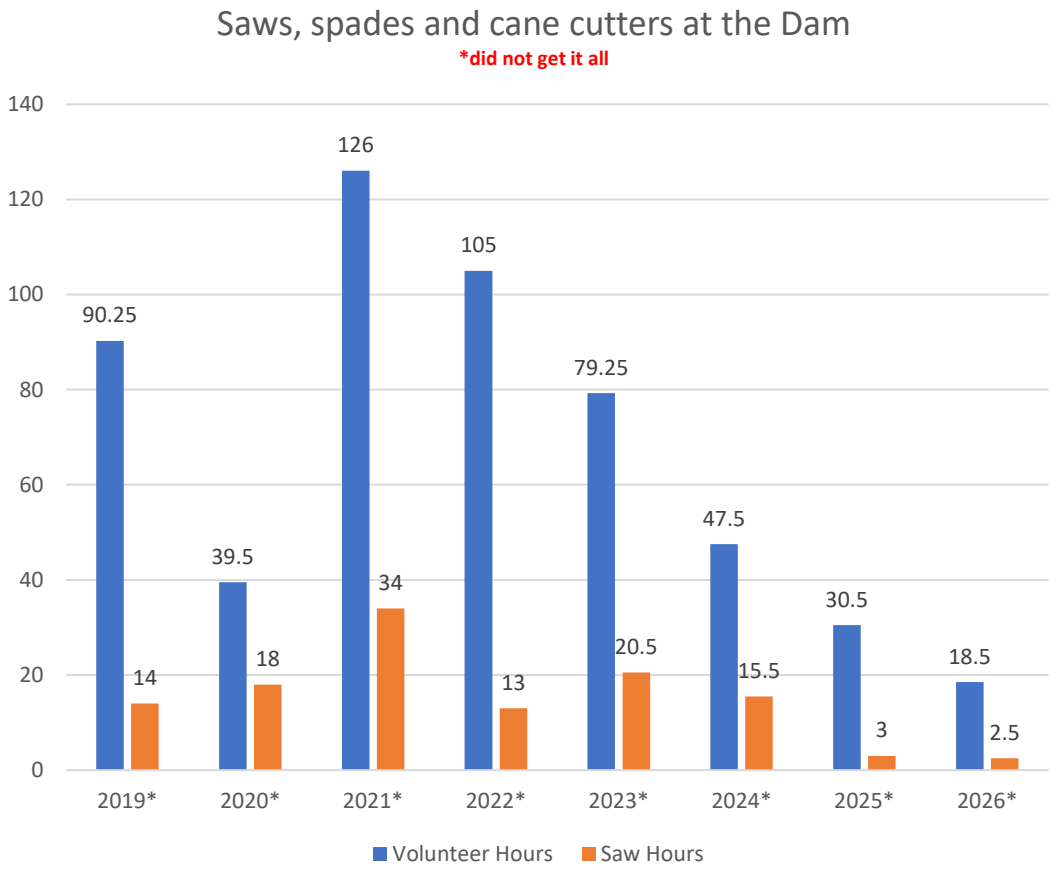

Volunteers
PWGLB 2029-2025
1200
1000
800
600
400
200
0
709.5
772
1054.84
971.25
816.75
845
914
576.5
77
87
103
110
134
107
95
101
2019
2020
2021
2022
2023
2024
2025
2026
Total Unique Volunteers
Hours Worked

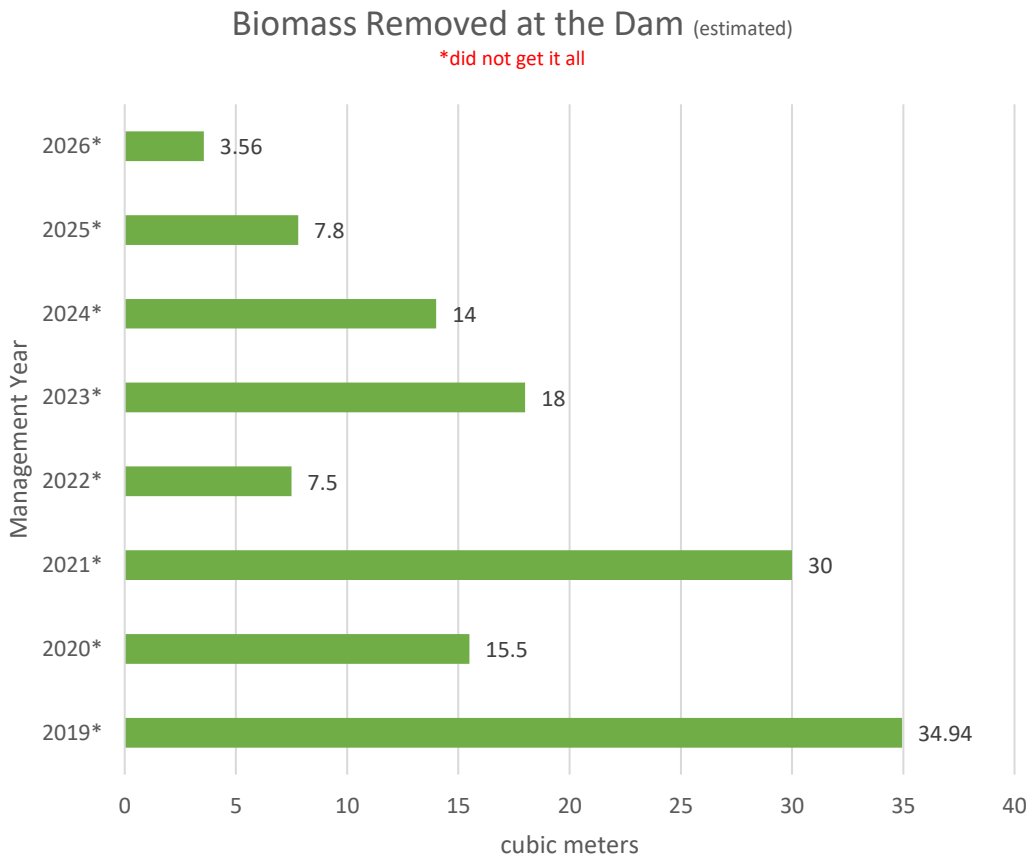
Case study 1: Elizabeth Street

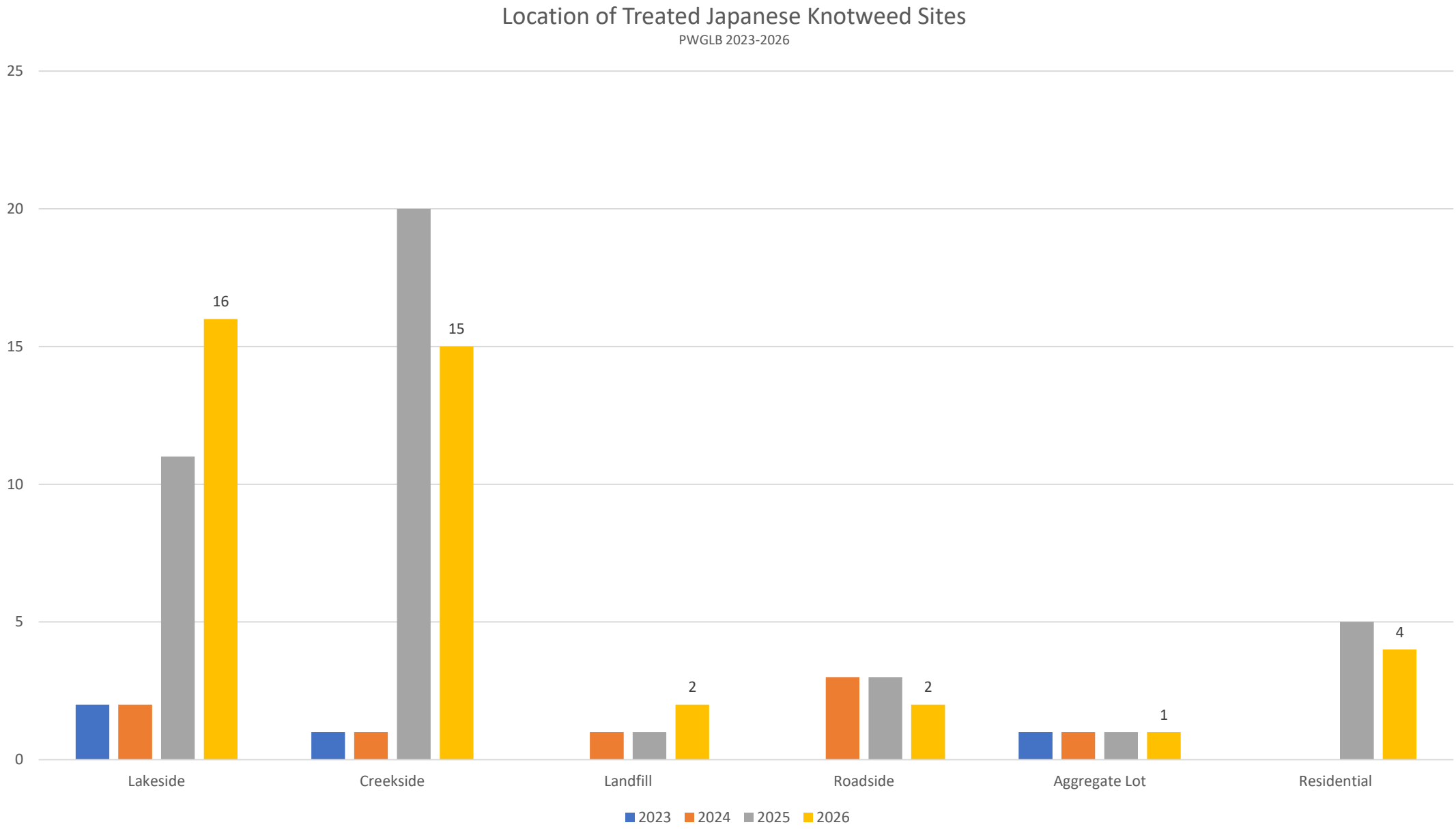




Case study 2: The Dam

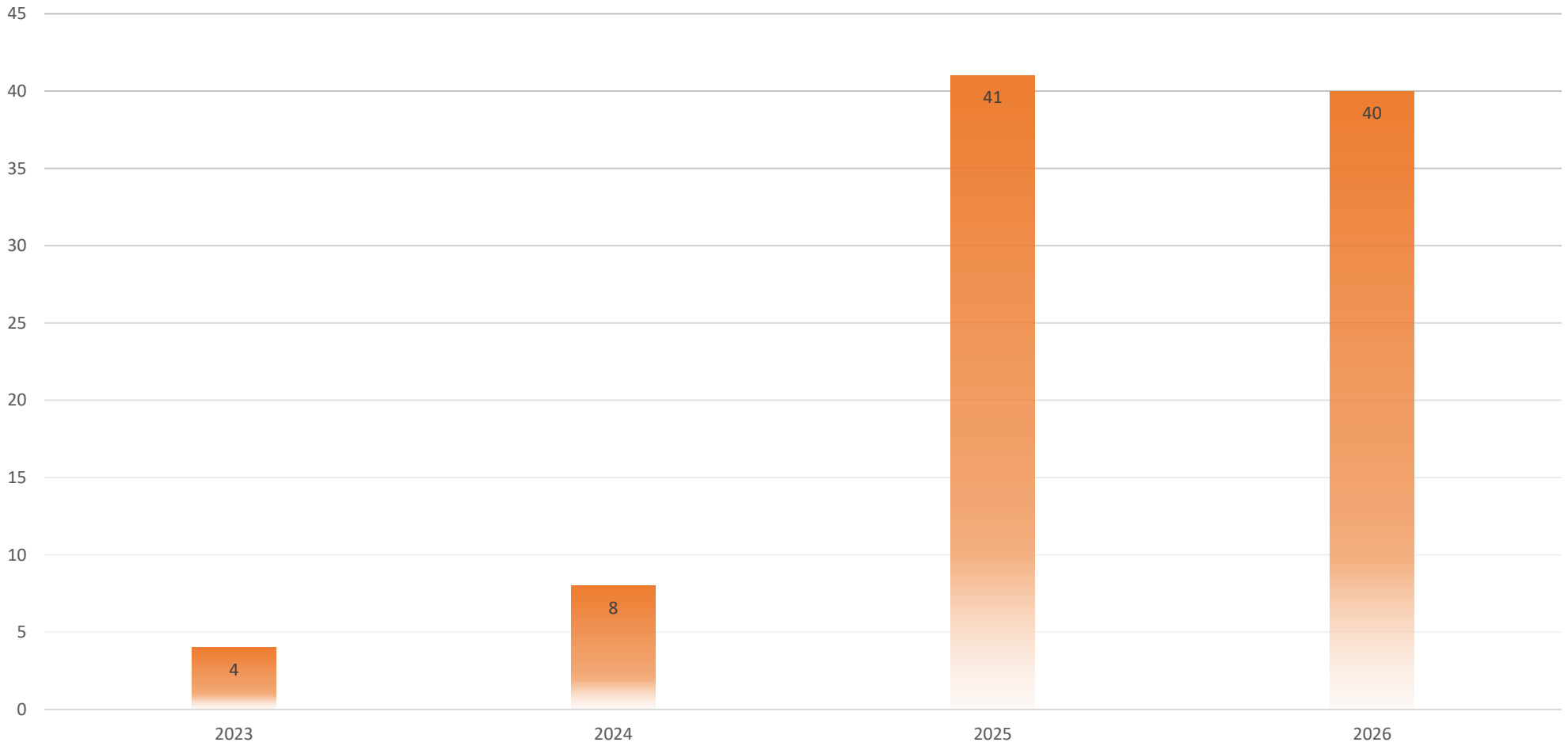


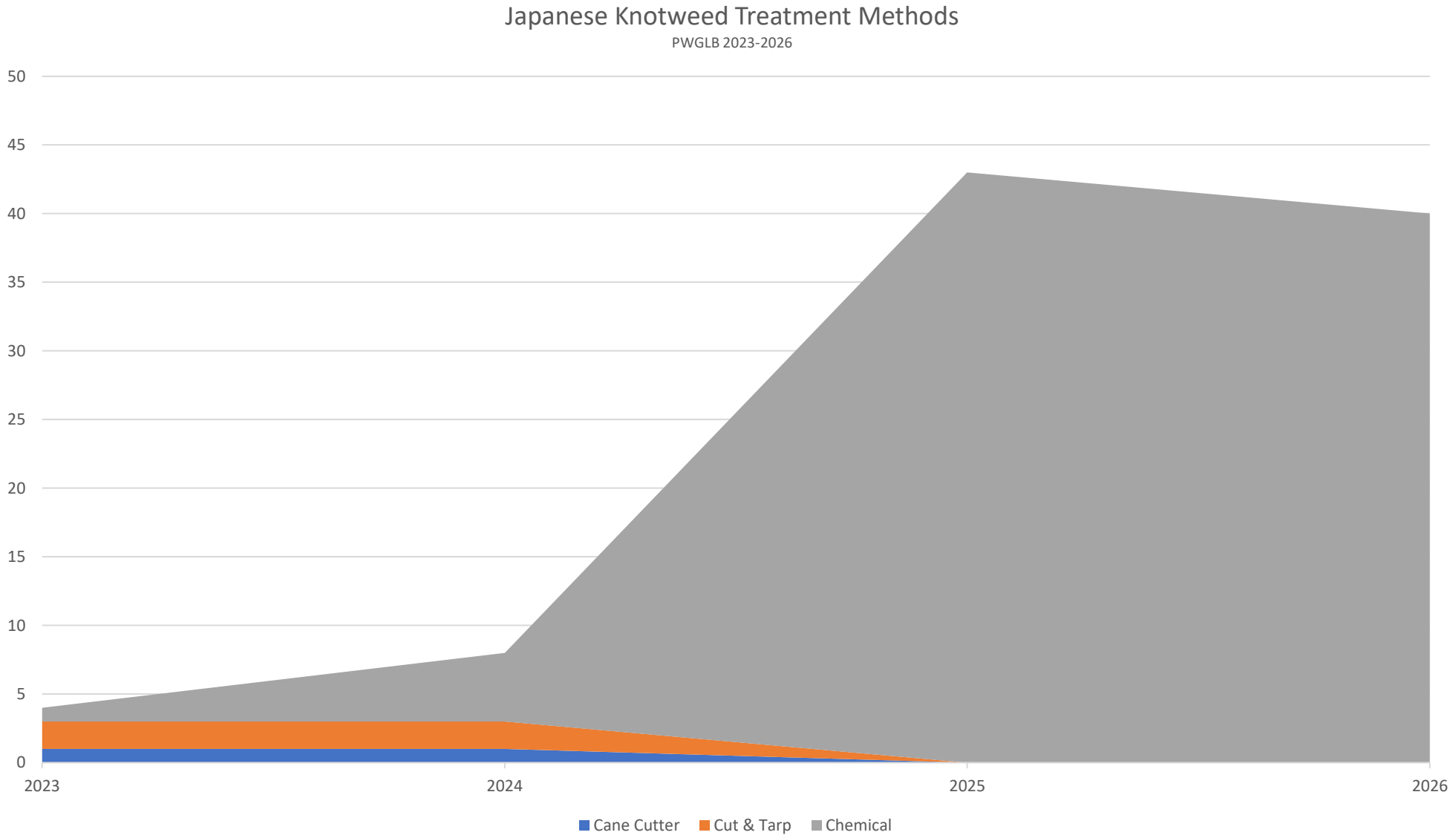



Location of Treated Japanese Knotweed Sites
PWGLB 2023-2026
25
20
15
10
5
0
16
15
2
2
1
4
Lakeside
Creekside
Landfill
Roadside
Aggregate Lot
Residential
2023
2024
2025
2026

NUMBER OF JAPANESE KNOTWEED STANDS TREATED

PWGLB 2023-2026



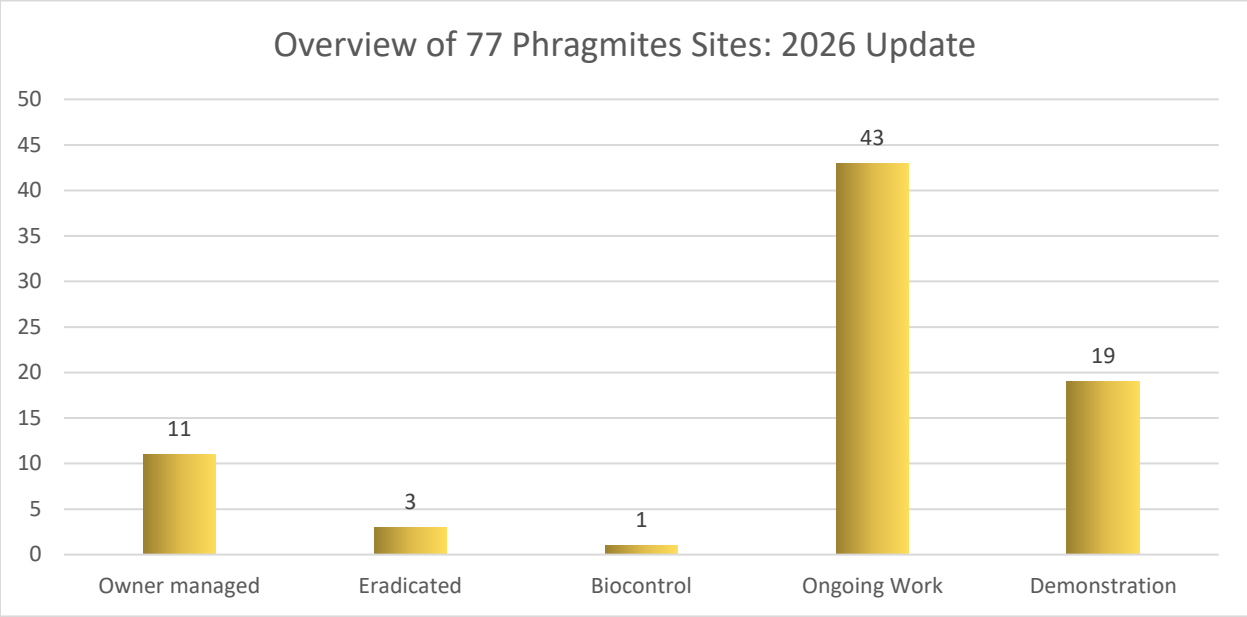

Japanese Knotweed Treatment Methods
PWGLB 2023-2026
50
45
40
35
30
25
20
15
10
5
0
2023
2024
2025
2026
Cane Cutter
Cut & Tarp
Chemical


JKW Management: Where's the work?
PWGLB 2023-2026
140
120
100
80
60
40
20
0
2023
2024
2025
2026
83
31.5
8.5
127
2
6
40
42.5
Volunteer Removal
Saw Operator
Liaison

Phragmites Work Group Lake Bernard 2026 Management Data Summary

PHRAGMITES

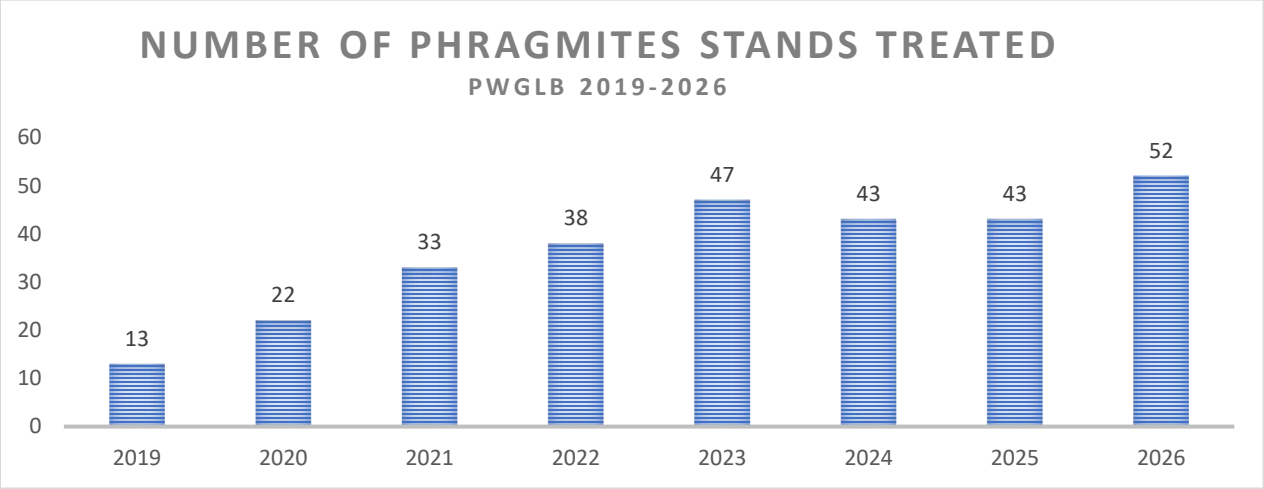
The ninth season of mapping, monitoring and managing phragmites is wrapping up.



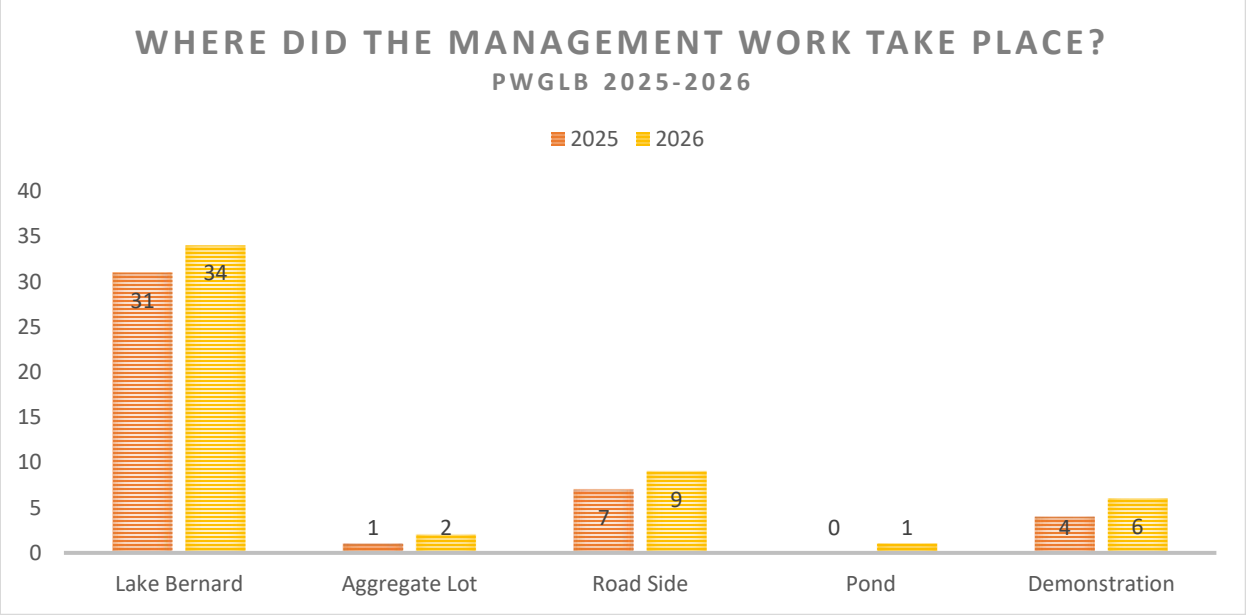
Since 2018, the **Phragmites Working Group Lake Bernard (PWGLB**) has been active on 77 sites that host the invasive plant *Phragmites australis australis*. This year saw:

- A small increase in the number of owner managed sites around Lake Bernard, with some new property owners reaching out for advice about how to continue to manage the plant that came with their purchase.
- A recurrence of roadside phragmites on two sites that were being monitored for possible eradication. After a year of no above ground growth, the small Pevensey Road site produced 2 new canes that were removed with a spade. The Layolomi Ditch site that had been treated chemically in 2024 remained clear but an adjacent ATV trail was found to be infested. It was treated chemically this year.
- In partnership with the Doctors Ian Jones and Micheal McTavish from the University of Toronto, and with the support of the Township of Strong, a biocontrol nursery site was established on a strip of municipal land on the west side of the lake. Phragmites stems carrying the eggs of two moths from another biocontrol nursery were placed onto the Strong site. The eggs will develop into larva, then moths that damage the stems of phragmites weakening the plant enough to reduce the characteristics that are most hazardous to the environment (i.e., size and density of the plants). If successful, damage to the phragmites stand will be visible in 2 or 3 years, as the insects reproduce**. The goal of biocontrol is management, not eradication**. This biocontrol site is one of approximately 70 across the province. Decades of research to obtain needed permission preceded the release. Monitoring by U of T is on-going.
- 43 sites require on-going work.

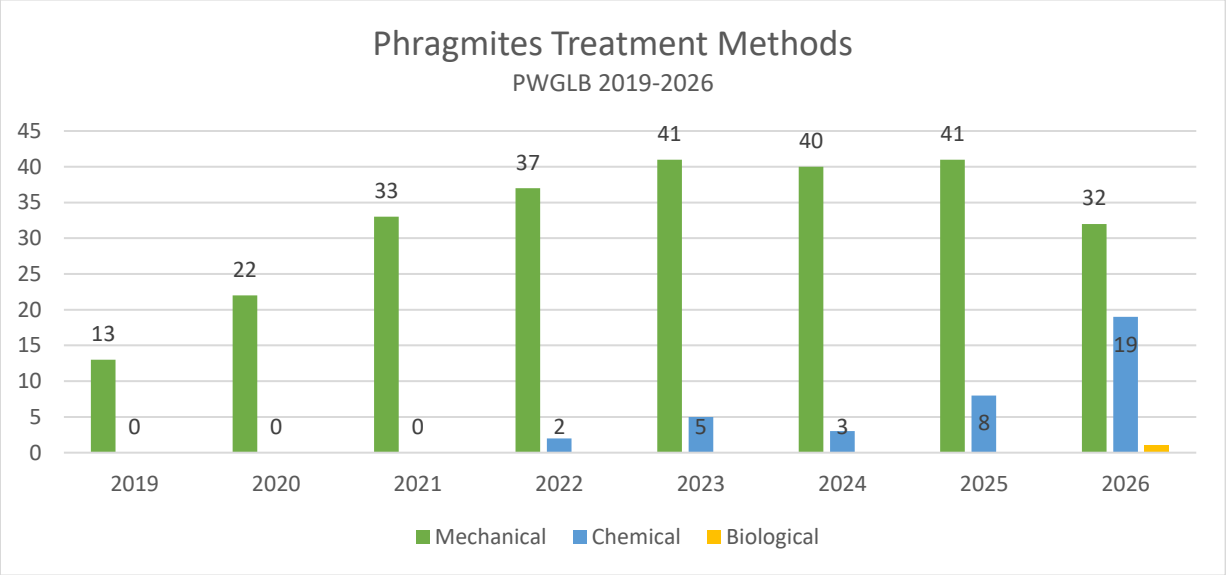
- The 19 demonstration sites reflect the scope of outreach to other Almaguin communities also dealing with invasive plants. Some of these sites have been the springboard for new local management groups (i.e., Chisholm, No Phrag in the Mag, Bray Lake). Others have been educational partnerships with local schools and post secondary institutions (i.e., Sundridge Centennial Public School, North Bay First Lego League Students, Canadore Indigenous STEAM/Sustainability North Bay program). Sharing of resources (i.e., DNA kits, print materials, websites) as well as opportunities for future collaborations continue with others including Nipissing First Nations. This outreach is critical to developing a regional network of local expertise.



PWGLB treated 52 sites in 2026, reflected an increased from the previous year. This is attributed to 2 roadside recurrences, 3 new sites identified in the Village of Sundridge, one on the shore of Lake Bernard, and new requests for assistance around Almaguin. Road side stands in all three municipalities previously managed with cane cutters were prioritized for chemical treatment.



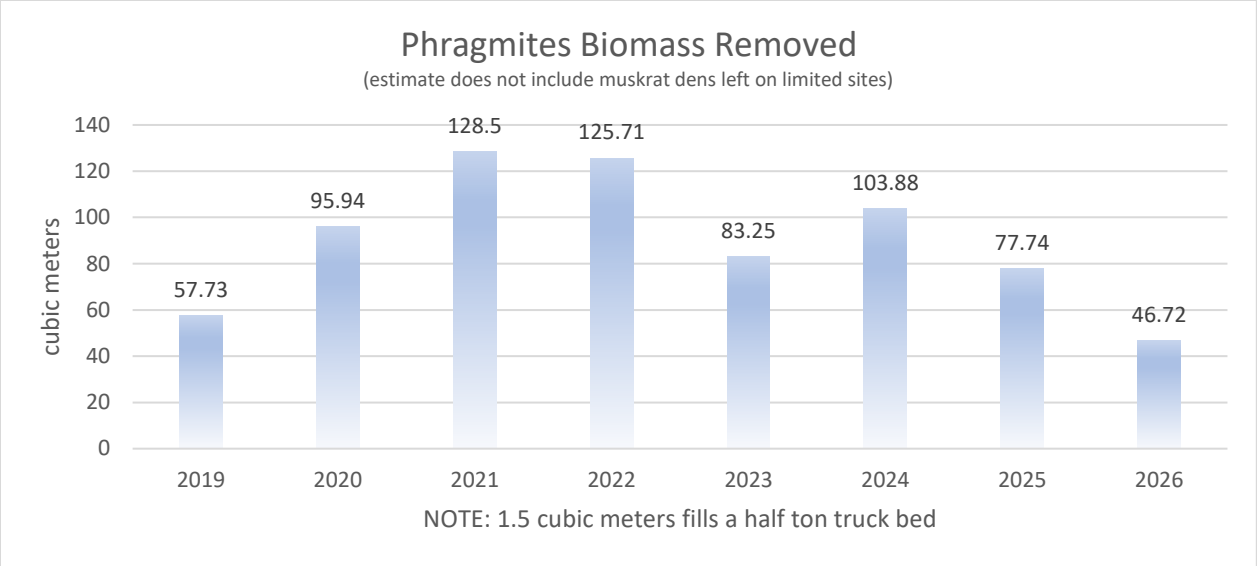
True to PWGLB mandate, the bulk of the management work takes place in the Village of Sundridge and Townships of Strong and Joly. The shores of Lake Bernard and municipal roadsides remain the focus. 2026 active demonstration sites in other municipalities were evenly split between lakeshore and roadside sites. The Premier Road site on Lake Nipissing was used for two different groups wanting to learn about invasive species.



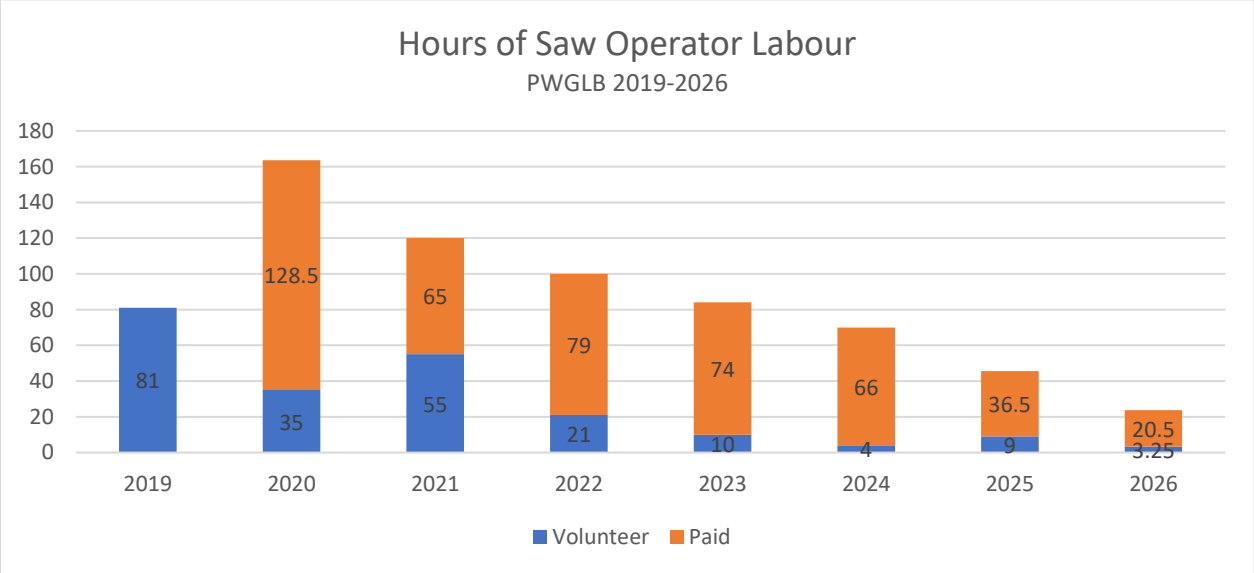
Over the nine years of the project, the use of chemical treatments has increased. This has been reserved for roadside stands and the largest, most persistent lakeshore stands after years of cut to drown using a variety of mechanical methods. Cut to drown requires that the phragmites grows in water, at a level deep enough to drown the plant. The water portion of some sites was managed quite effectively leaving only the shore portion for chemical treatment per best practice guidance from our subject matter expert Dr. Janice Gilbert of the **Invasive Phragmites Control Centre (IPCC)**. We were also fortunate to be able to participate in the IPCC's pilot drone spray program in a wetland not suited to human traffic which we had been unable to manage for many years. This site is on the eastern leading edge of invasion which runs along the Joly-Strong Road. As previously mentioned, one site on Lake Bernard now hosts biocontrol moths and will be monitored for progress by the University of Toronto.



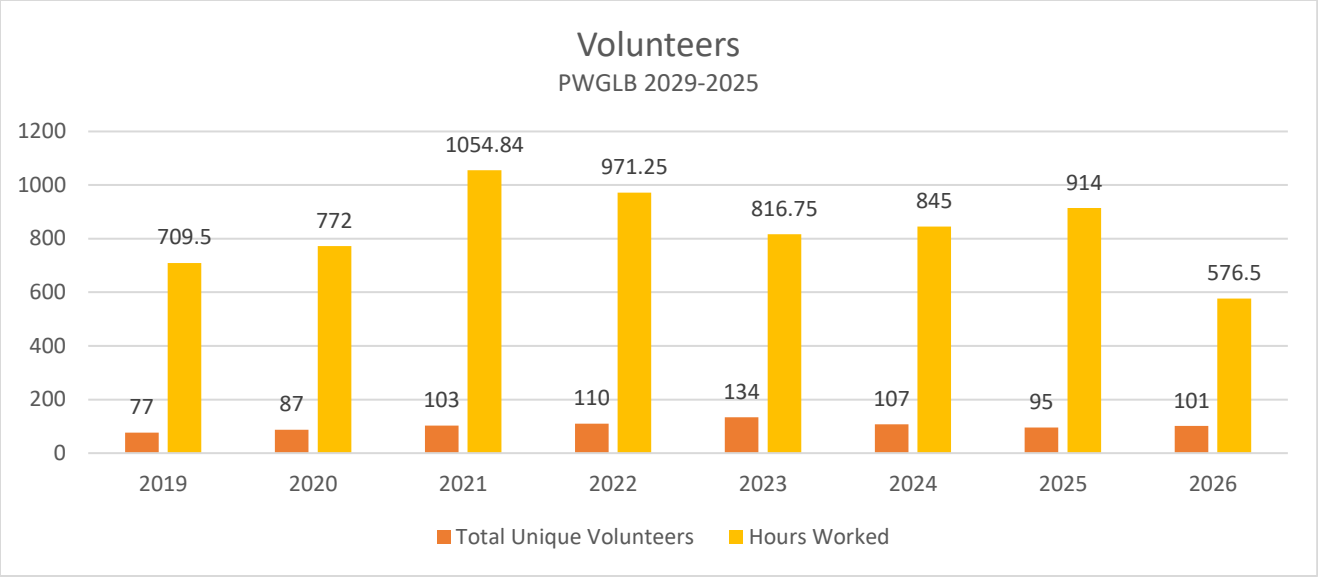




As the number of sites being treated chemically increases, and the remaining sites still being treated mechanically decreases, there is a corresponding reduction in the total amount of biomass being removed. Year over year, there is also a decrease in the size and density of the Phragmites that regrows.



Another significant decrease in saw operator hours was noted in 2026, even though some sites treated chemically in 2025, were cut clean during the winter/early spring season for better monitoring of regrowth. The shift in treatment approaches, together with an overall reduction in the size and density of mechanically managed stands, has changed the need for saw operators.

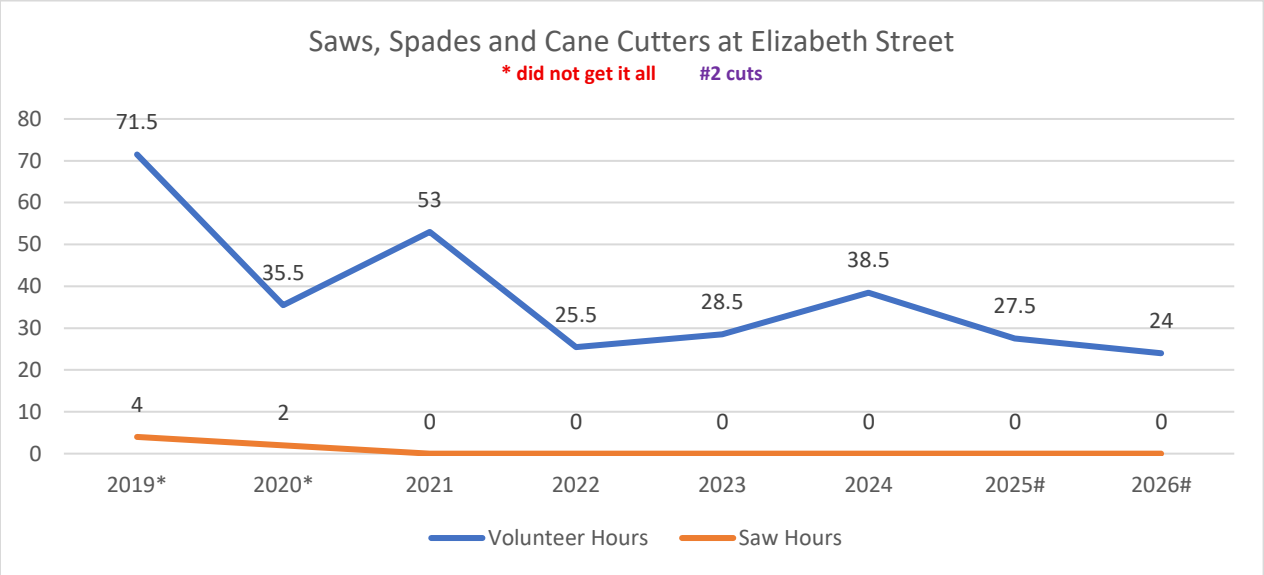


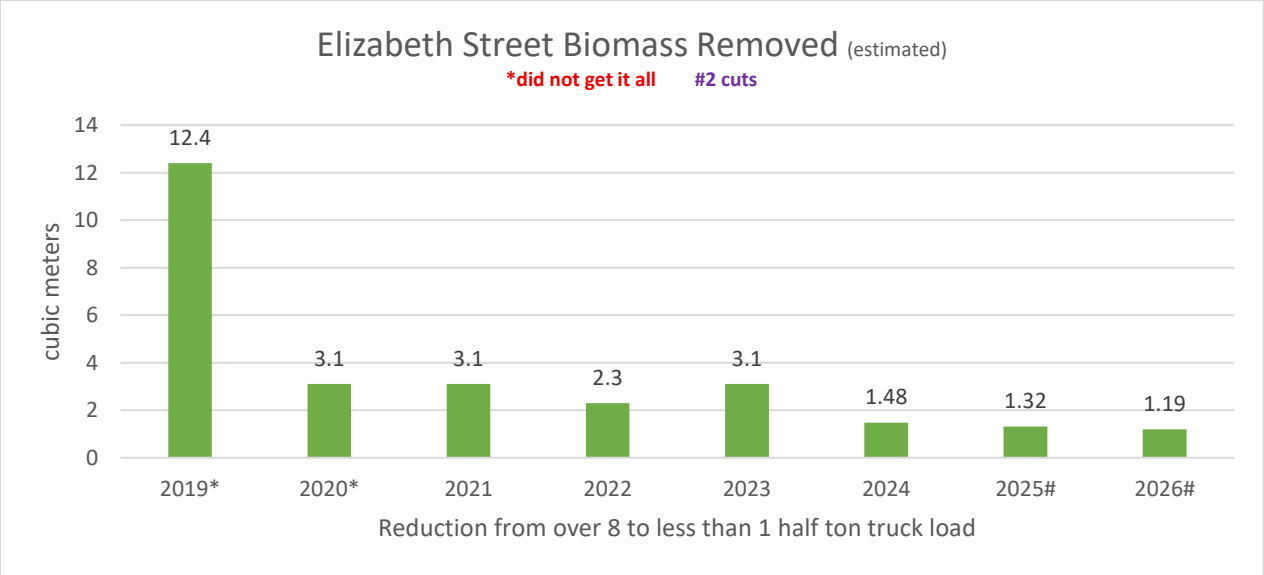
While the number of unique volunteers remains about the same, the management hours worked has dropped significantly. This again reflects a change in treatment approaches and may “right size” the match between number of unique volunteers and work completed as the majority of volunteers attend one cutting event per season. The Premier Road demonstration site also contributed 22 unique volunteers through the two programs interesting in learning about phragmites removal. It is important to note that chemically treated sites now require dead stalk removal which shifts the volunteer work into a different season. Hours spent with this work in the weeks to come, cannot be reflected in this data.



CASE Study 1: Elizabeth Street

Located on the east shore of Lake Bernard, the phragmites stand spans two civic lots with both in water and shore components. The undisturbed riparian zone has native vegetation including sweet gale, bull rushes, grasses and tag alders with phragmites threaded between the plants that belong there. The shore line is sandy. For the past 8 years, only mechanical removal has been practiced. The property owner has transported the removed biomass to the landfill.





In the first two years of management, the phragmites stand was large enough to warrant saw operator intervention. Even though the site was not completely cleared in 2019, the biomass removed in 2020 was reduced by 75 percent and both saw operator and volunteer removal hours decreased by half. By 2021 the size, density and amount of plant had been reduced enough that the entire infestation was treated with cane cutters and spades which took a little more time. Moving forward to 2025 and 2026, cane cutters and spades were used to clear the site twice. Management hours have decreased along

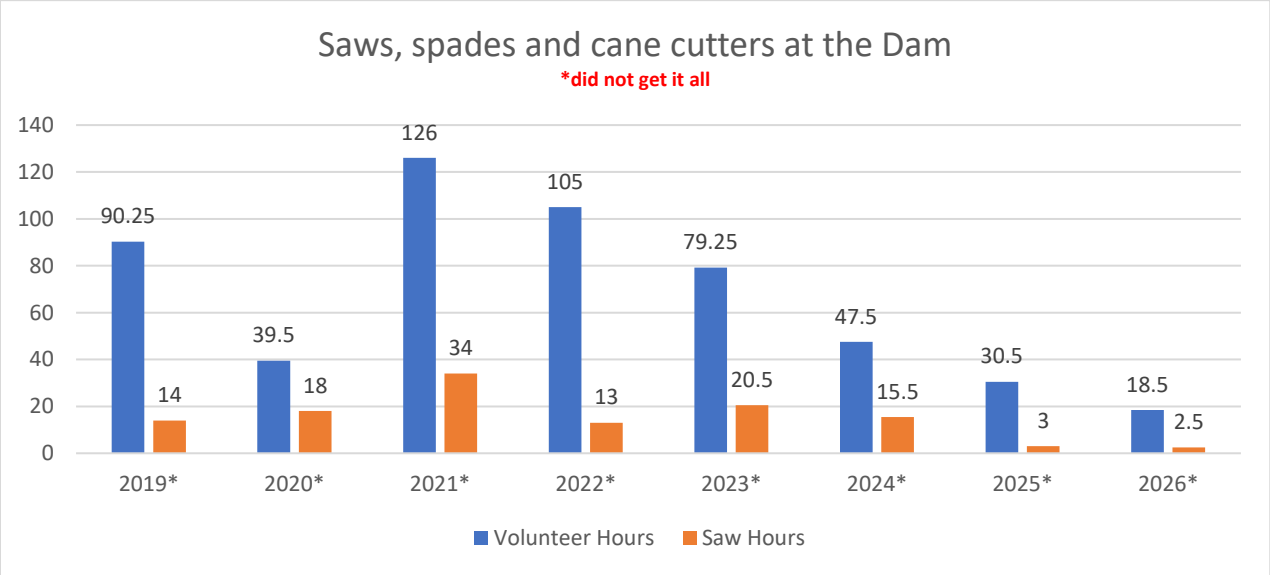
with the volume of biomass removed. Eradication is probably not a realistic goal without chemical intervention. The site is easily managed using only cane cutters and spades, provided the owners are prepared to do the work.

To summarize, over the past 8 seasons of management 110 volunteers have worked 304 hours with an additional 6 hours of saw operator labour, to remove 27.99 cubic meters of biomass. Put another way, one very fit person (with saw operator expertise) has worked 8.3 (37.5 hour) weeks to remove just under 2 dump truck loads of biomass. At an Ontario minimum wage rate of $17.60 (prior to October 1, 2026 increase to $17.95), the labour cost alone was $5,455.00.

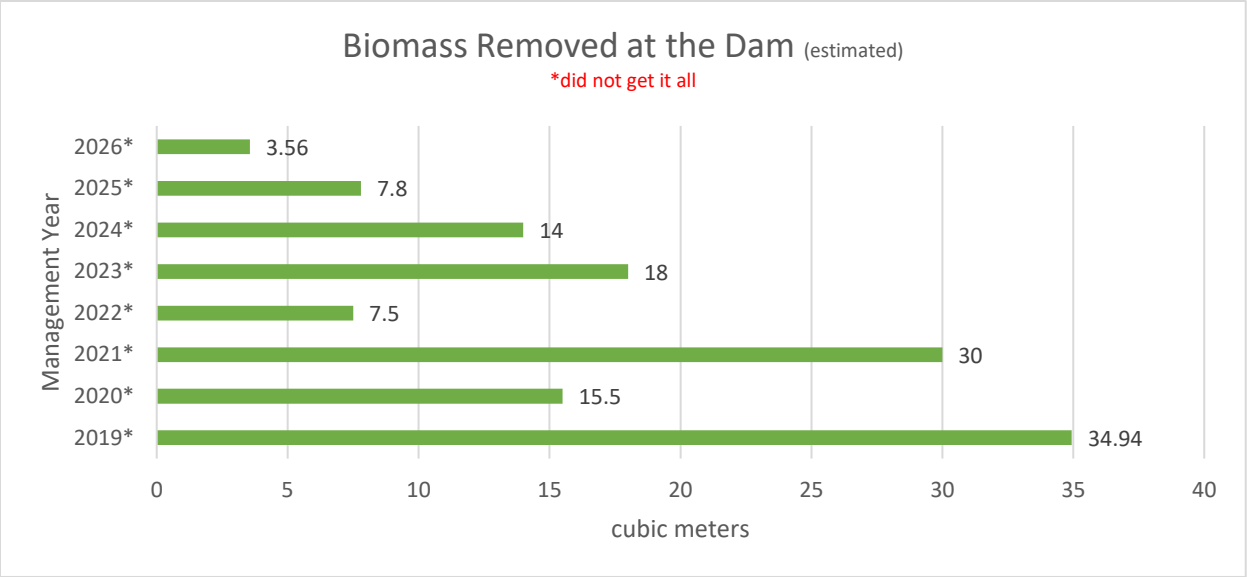
The management story of Elizabeth Street reflects the majority of sites around Lake Bernard. Year-over-year of mechanical treatment using saws (if necessary) to decrease the vigor of the stand early on, with consistent cane cutter and spading follow up, is effective and requires discipline. Leaving phragmites on its own results in renewed growth. **The advice is straight forward: managing shore line phragmites on private property must be part of regular yard work**.

Case Study 2: The Dam

Located on the west side of Lake Bernard at the Bernard Creek outlet, this site involves both the lakeside and creek side, municipal ditches, encroachment on private property at multiple civic addresses, the CNR railroad tracks and the Village of Sundridge sewage lagoons. In the initial management plan drawn up by Dr. Gilbert, it was flagged as a complex site that would require chemical treatment once such an option was approved for use in the province. Hours of saw operator and cut to drown volunteer efforts have been invested and over time, parts have been chemically treated with good results. The working conditions here are particularly inhospitable.



Even with herbicide application starting in 2023 when the municipal ditches portion of the stand was first treated, the entire infestation has not yet been cleared. Both the timing and amount of biomass removed by volunteers with paid saw operator labour has shifted to dead stalk removal in the shoulder seasons and there is a lot less of it. Most aspects of this site are moving into a monitoring cycle with (hopefully) only touch up herbicide required.



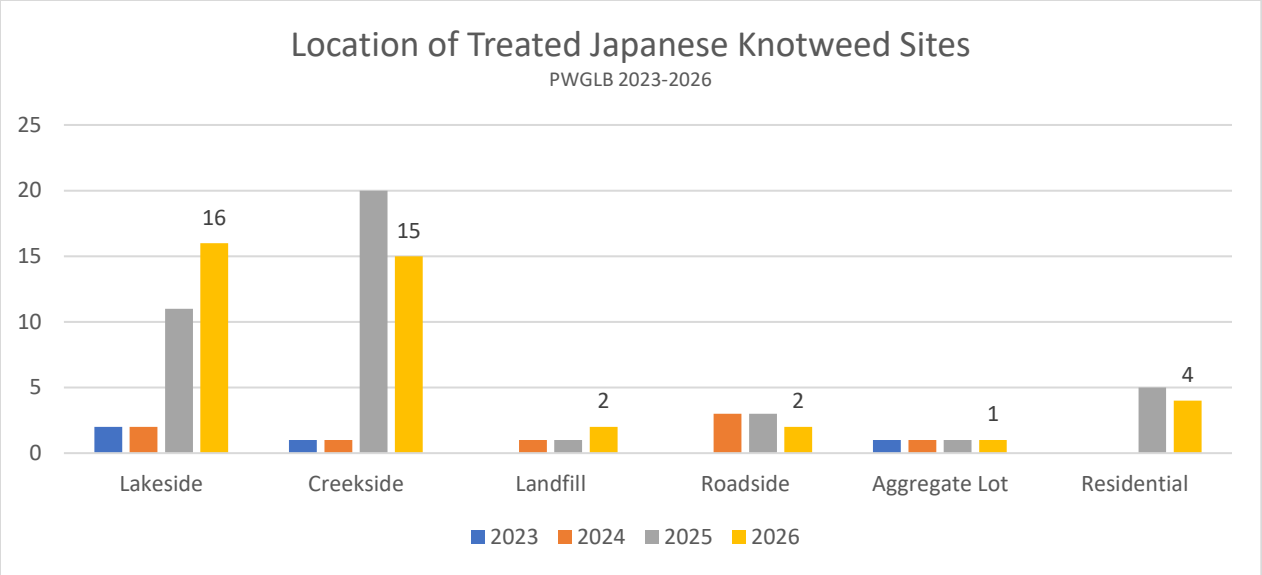
To summarize, over the past 8 management years, 164 volunteers have worked 536.5 hours with an additional 120.5 hours of saw operator labour to remove 131.3 cubic meters of biomass. Strong Township Public Works moved this material to the landfill. Put another way, one very fit person with the skills to run a saw, worked for 14.3 (37.5 hour) weeks to remove 9.4 dump trucks of biomass. At an Ontario minimum wage rate of $17.60 (prior to October 1, 2026 increase to $17.95), the labour cost alone was $11,563.20.

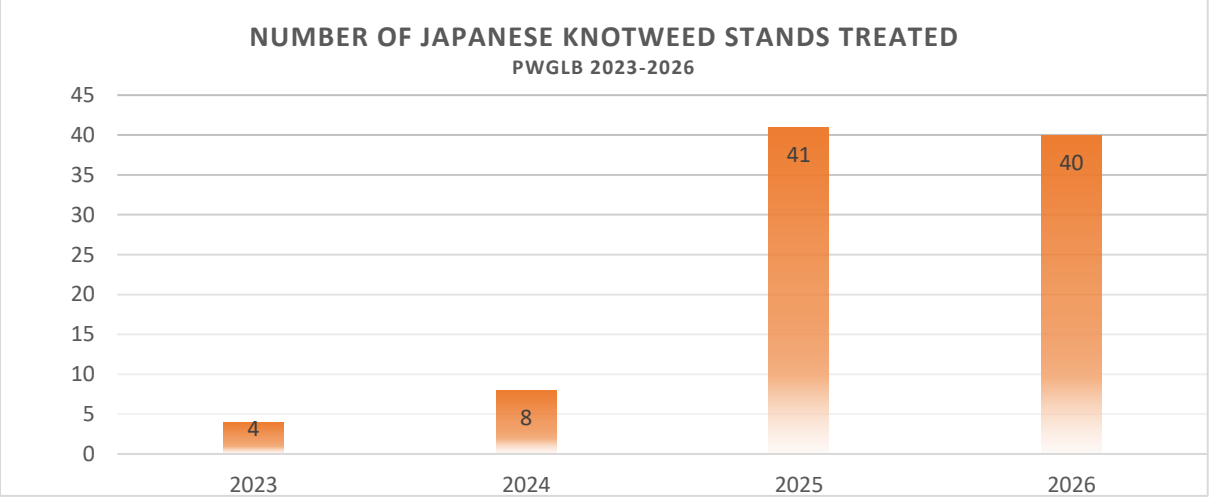
The management story of a complex site like the Dam, is layered. There is no way that a group of volunteers with spades and cane cutters can make meaningful progress without herbicide application by licensed operators. The option of doing nothing and leaving the phragmites to grow down Bernard Creek would escalate the environmental cost and move the invasive into other locations. Phragmites plugging the Sundridge sewage lagoons would be a whole other level of environmental disaster.

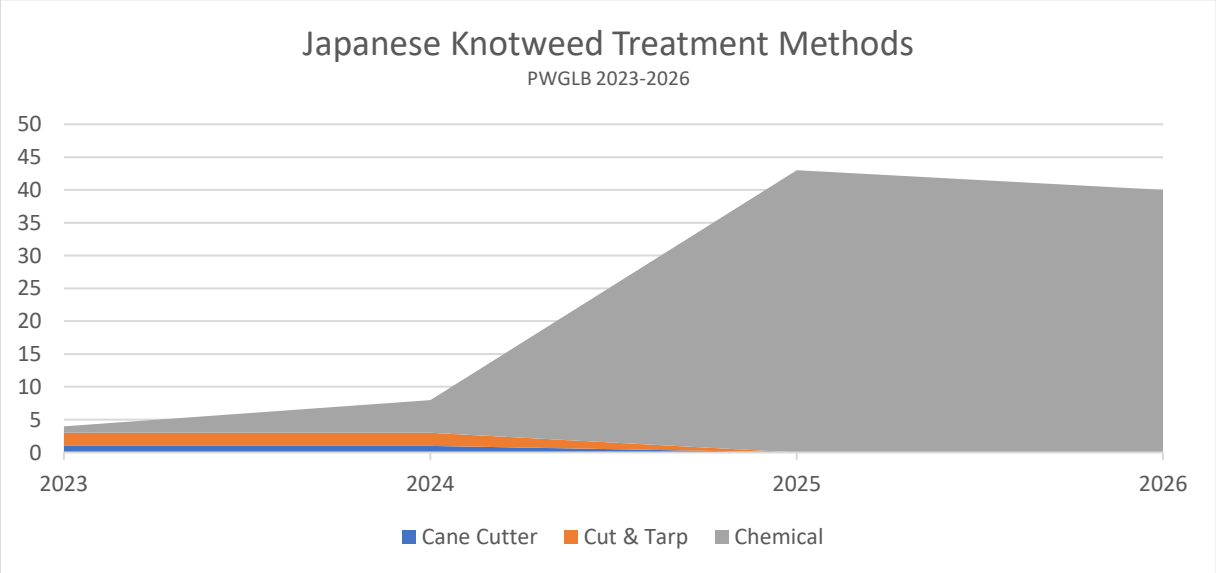
In conclusion, **every site requires its own treatment plan**. Vigilance to monitor and manage invasive phragmites calls for full community involvement. Canada's worst invasive plant has earned its reputation.

JAPANESE KNOTWEED

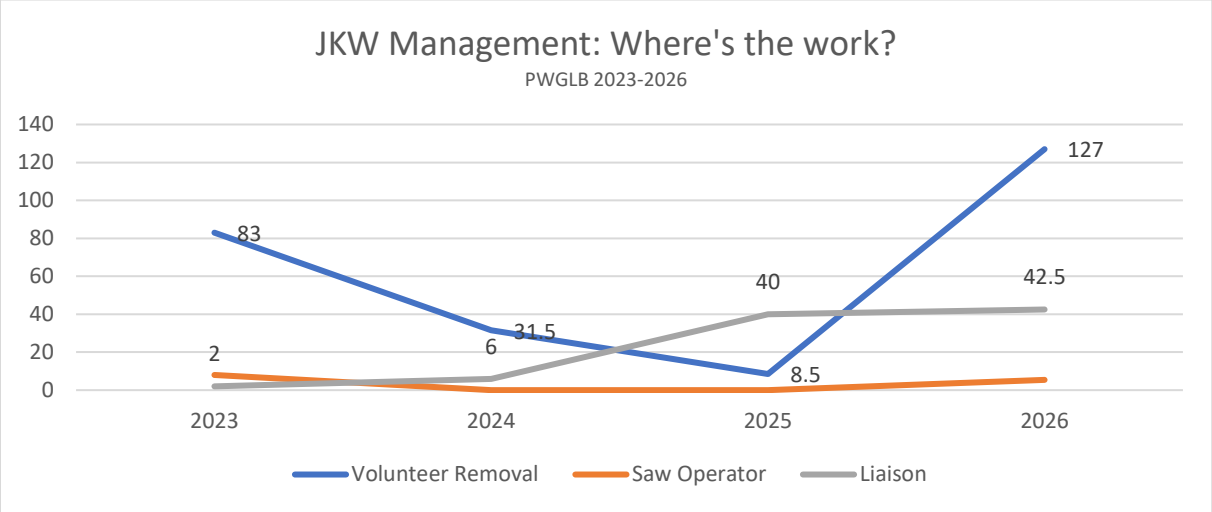
The fourth season of mapping, monitoring and managing Japanese Knotweed and its relatives is drawing to an end. This nursery trade invasive plant was first noticed to co-occur in some phragmites stands on the north shore of Lake Bernard and in an aggregate lot. Further investigation revealed a much bigger issue. Both sides of Patty's Creek which runs between Barrie and Belmont Street in the Village of Sundridge is infested. It is a particularly sensitive area because it empties into Lake Bernard. Knotweed has been identified on numerous residential properties and both Landfill 1 and 2, Strong Township have been infested.


Location of Treated Japanese Knotweed Sites
PWGLB 2023-2026
25
20
15
10
5
0
16
15
2
2
1
4
Lakeside
Creekside
Landfill
Roadside
Aggregate Lot
Residential
2023
2024
2025
2026


NUMBER OF JAPANESE KNOTWEED STANDS TREATED
PWGLB 2023-2026
45
40
35
30
25
20
15
10
5
0
4
8
41
40
2023
2024
2025
2026


Japanese Knotweed Treatment Methods
PWGLB 2023-2026
50
45
40
35
30
25
20
15
10
5
0
2023
2024
2025
2026
Cane Cutter
Cut & Tarp
Chemical

Although we began local management with a cutting and tarping pilot project in 2023, the best management practices guidelines have been updated and recommend only chemical treatment unless a plant is very, very small when it can be treated with repeated nipping of emerging shoots. Enormous care must be taken to completely dry out the biomass otherwise it will simply continue to grow. This is possibly how the two Landfills have been impacted.



The nature of the treatment, has changed the nature of the work. Liaison before, during and after treatment by a licensed applicator is required. This includes verifying the invasive, mapping its location, providing information, obtaining property owner permission to proceed with herbicide application, and posting/removing required signage. The volunteer work of removing dead stalks takes place in early spring which impacts the pool of available volunteers. Many property owners managed their own dead stalk removal this spring. Looking forward, the number of sites requiring new treatment and touch up, should diminish. Consideration for stream bank restoration has begun and property owners are encouraged to access **Grow Me Instead: Northern Edition** available at no cost on websites from the ***Ontario Invasive Plant Council*** and the ***Invasive Species Centre***.

We thank all the volunteers who are the Phragmites Working Group Lake Bernard. Our collaborators including the Townships of Joly and Strong, Village of Sundridge, Near North Enviro-Education Centre and Lake Bernard Property Owners Association contribute valuable resources and expertise. To individual and corporate doners including Bray Motors, Kidd's Home Hardware, Mac Lang and Phoenix, we could not do it without your support. Finally, we acknowledge the **Ontario Phragmites Action Fund** who provided money for this year's removal project.

Compiled and submitted by:

Marilee Koenderink
Karin Mertins

October 15, 2026



Item	Original Estimate	Final Cost and Share Split
KestrelMet 6000 Cellular Weather Station - station equipment, mounting pole, supporting installation materials	$3,000	$1,961.44
Total Expense	**$3,000**	**$1,961.44**
LBPOA contribution (30%)	$900	$588.43
Total estimated funding request to Tri-Council, April 2026	**$2,100**	**$1,373.01**
Township of Strong (50%)	**$1,050**	$686.50
Village of Sundridge (40%)	**$840**	$549.20
Township of Joly (10%)	**$210**	$137.30

Town of Parry Sound EMS Advisory Committee

Open Agenda

Agenda

Date:

October 22, 2026

Time:

6:30pm

Location:

(on-line) ZOOM Meeting and on-line streaming of the meeting please click on the link below.

https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos

Members Present:

Present:

Dave Thompson, Director of Emergency and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guests:

Regrets:

Land Acknowledgment

Town of Parry Sound EMS Advisory Committee

Open Agenda

1. Agenda

1.1 Additions to Agenda

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

Moved by

Seconded by

That the October 22, 2026 Parry Sound District Emergency Medical Services Committee Meeting Agenda be approved.

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by

Seconded by

That the Minutes of the May 28, 2026 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

3. Correspondence

4. Deputations

5. Emergency Services Director's Report

Moved by

Seconded by

That the Emergency Services Director’s Report dated October 22, 2026 be accepted as submitted.

Town of Parry Sound EMS Advisory Committee

Open Agenda

6.0 Reports

6.1 EMS Statistical Report - August 2026

6.2 EMS Night Call Statistics - August 2026

6.3 EMS Vehicle Inventory - August 2026

Resolution

That the EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Moved by

Second by

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 DT RR 2027 Land Ambulance Budget - 2026

8.1.1 DT ATT#1 2027 Land Ambulance Budget

Resolution

That the EMS Advisory Committee recommend Town of Parry Sound Council approve the 2027 District Land Ambulance Budget in the total amount of $14,375,979.00 including capital expenditures of $745,000 from the EMS Capital Reserve.

Moved by

Seconded by

8.2 DT R&R EMS ePCR 2026

Resolution

That the EMS Advisory Committee receives the report for information services.

Moved by

Seconded by

Town of Parry Sound EMS Advisory Committee

Open Agenda

9. Adjournment @

Moved by

Seconded by

Directors Report

Oct 22, 2026

Burks Falls

The Burks Falls renovations are substantially complete. The final renovation cost has not been exactly assessed however the cost will be under the $700,000 threshold set by all partners. Next steps include a final accounting and the establishment of an agreement with the Village of Burks Falls to hold the Infrastructure Ontario loan. The amortization period will be 15 years. An estimate of this amount has been included in the 2027 Operational Budget.

South River

Construction is well under way for the renovations of the former South River Brewery. Occupancy can be expected prior to the end of 2026. Total costs are expected to be under $300,000. The Village of South River has provided a draft lease that is being reviewed jointly between staff. South River is providing the bridge financing for this project and like Burks Falls, upon completion a Infrastructure loan will be taken out by the village and a 15 year repayment agreement will be established. An estimate of this amount has been included in the 2027 Operational Budget.

Community Paramedicine Long Term Care (CPLTC)

Staff have provided the Ministry of Health with a 2027 estimate of cost related to the CPLTC program. This funding was not indexed from its inception 7 years ago. The estimate does include increases for wages and supplies. EMS services across the province are indicating that the services are not sustainable without indexing into the future.

CPLTC staff continue to expand services provided to meet the needs of the community. These include; point of care ultrasound, antigen testing, additional medication and mobile imaging.

Future Vehicles

Staff provided an update on future vehicle purchases at the last Committee meeting. Since then, staff have been able to view a couple of options to move from the current Type III ambulances. Currently, the Type II units that are certified would not meet PSDEMS needs however, some suppliers are working on certification of suitable units. Staff will monitor the progress and may experiment with a Type II purchase in 2027 if a suitable model is available.

Parry Sound District Paramedic Service
Monthly Report - August 2026

Call Volume

	Parry Sound			Pointe Au Baril			Humphrey			Burks Falls			South River			Powassan			Argyle			Paramedicine			District Calls			
	Aug-25	Aug-26	2026 YTD	Aug-25	Aug-26	2026 YTD	Aug-25	Aug-26	2026 YTD	Aug-25	Aug-26	2026 YTD	Aug-25	Aug-26	2026 YTD	Aug-25	Aug-26	2026 YTD	Aug-25	Aug-26	2026 YTD	Aug-25	Aug-26	2026 YTD	Aug-25	Aug-26	2025 YTD	2026 YTD
Code 1	3	7	27	0	0	1	1	0	13	0	0	3	0	0	1	0	0	6	0	1	2	0	1	1	4	9	62	54
Code 2	7	6	52	0	0	0	0	4	8	4	0	7	0	0	1	0	0	4	0	0	0	0	0	0	11	10	75	72
Code 3	87	78	567	5	8	48	22	38	194	25	23	218	32	30	215	14	22	140	6	7	71	0	4	12	191	210	1,398	1,465
Code 4	163	201	1,225	37	17	148	76	56	399	86	79	558	74	65	547	69	68	490	24	26	150	3	1	15	532	513	3,421	3,532
Total Calls	**260**	**292**	**1,871**	**42**	**25**	**197**	**99**	**98**	**614**	**115**	**102**	**786**	**106**	**95**	**764**	**83**	**90**	**640**	**30**	**34**	**223**	**3**	**6**	**28**	**738**	**742**	**4,956**	**5,123**
Code 7	51	77	466	7	7	49	20	17	115	32	15	195	39	17	211	20	20	132	8	13	73	3	6	29	180	172	1,221	1,270
Code 8	7	3	8	26	33	208	113	64	458	12	17	104	24	2	35	38	35	269	62	39	332	0	0	0	282	193	1,963	1,414
Code 9	5	2	22	0	1	7	3	3	18	3	2	14	3	2	24	2	2	15	1	0	6	1	2	10	18	14	152	116
Long Distance Transfers	10	8	86	1	0	2	4	5	30	5	2	21	0	1	3	2	0	12	1	1	4	0	0	0	23	17	148	158

Kilometres Travelled

please use overall monthly total for mileage as vehicles move around and are not always at the station they are assigned to

	Parry Sound			Pointe Au Baril			Humphrey			Burks Falls			South River			Powassan			Argyle			Paramedicine			Total Mileage			
	2025	2026	2026 YTD	2025	2026	2026 YTD	2025	2026	2026 YTD	2025	2026	2026 YTD	2025	2026	2026 YTD	2025	2026	2026 YTD	2025	2026	2026 YTD	2025	2026	2026 YTD	2025	2026	2025 YTD	2026 YTD
January	6,807	15,897	15,897	2,982	3,756	3,756	8,236	8,938	8,938	7,814	7,572	7,572	12,012	12,175	12,175	11,686	9,031	9,031	5,117	5,356	5,356	10,209	7,802	7,802	64,863	70,527	64,863	70,527
February	4,883	10,615	26,512	2,745	2,620	6,376	9,492	5,669	14,607	9,018	6,496	14,068	10,772	11,479	23,654	8,833	9,611	18,642	6,253	6,297	11,653	7,829	8,945	16,747	59,825	61,732	124,688	132,259
March	8,760	11,070	37,582	3,629	3,182	9,558	6,930	6,750	21,357	9,866	8,181	22,249	15,034	11,228	34,882	11,294	9,303	27,945	3,927	5,336	16,989	9,944	9,652	26,399	69,384	64,702	194,072	196,961
April	6,769	10,558	48,140	3,515	3,131	12,689	9,021	7,276	28,633	7,481	9,237	31,486	9,223	15,436	50,318	9,592	9,743	37,688	6,075	4,831	21,820	10,082	7,435	33,834	61,758	67,647	255,830	264,608
May	10,293	13,593	61,733	3,895	4,367	17,056	8,941	6,093	34,726	7,319	9,435	40,921	12,314	18,505	68,823	7,764	3,990	41,678	6,095	5,035	26,855	11,710	8,691	42,525	68,331	69,709	324,161	334,317
June	15,761	12,920	74,653	3,704	3,358	20,414	7,075	7,187	41,913	7,719	9,406	50,327	10,698	15,956	84,779	10,015	4,801	46,479	4,436	4,740	31,595	10,952	8,474	50,999	70,360	66,842	394,521	401,159
July	15,479	15,792	90,445	4,381	5,491	25,905	8,281	8,975	50,888	11,443	12,110	62,437	16,494	24,221	109,000	11,390	7,502	53,981	7,230	9,223	40,818	11,722	10,128	61,127	86,420	93,442	480,941	494,601
August	17,309	17,458	107,903	5,036	1,546	27,451	5,435	8,829	59,717	10,190	10,859	73,296	17,320	17,479	126,479	12,869	8,483	62,464	2,462	6,088	46,906	10,824	7,677	68,804	81,445	78,419	562,386	573,020
September																									0	0	0	0
October																									0	0	0	0
November																									0	0	0	0
December																									0	0	0	0

Response Times

	Parry Sound		Pointe Au Baril		Humphrey		Burk's Falls		South River		Powassan		Argyle		Paramedicine	
	Aug-25	Aug-26	Aug-25	Aug-26	Aug-25	Aug-26	Aug-25	Aug-26	Aug-25	Aug-26	Aug-25	Aug-26	Aug-25	Aug-26	Aug-25	Aug-26
Average	11.54	11.42	16.52	25.02	15.04	15.19	n/a	n/a	12.29	12.38	15.40	12.37	23.00	23.12	---	---
Call Backs	---	---	---	---	---	---	---	---	---	---	---	---	7	7	---	---
CREMS Referrals	---	---	---	---	---	---	---	---	---	---	---	---	---	---	8	18

CTAS	Target Time	2026 Target	2026 YTD Actual
SCA	6 minutes	30%	36%
1	8 minutes	35%	28%
2	11 minutes	50%	45%
3	12 minutes	55%	51%
4	13 minutes	60%	57%
5	15 minutes	75%	73%

Notes: Argyle, Powassan & South River are dispatched by North Bay CACC. Parry Sound, Humphrey, Pointe Au Baril & Burks Falls are dispatched Parry Sound ACS.

Parry Sound District Paramedic Service
Monthly Report - August 2026

Training

Human Resources

EMS Manager - 1
EMS Administration - 1
EMS Superintendents - 3
CP Superintendent - 1
CP Administration - 1
CP FT Medics - 6
Modified FT Medic - 1
Full Time Medics - 50
Part Time Medics - 33
Casual Medics - 2
Total Staff - 99

Vehicles

- Normal Maintenance and Inspections were provided

Quality Assurance/Incident Report

- Incident Reports are distributed monthly to Field Office, Town of Parry Sound and EMS Manager

General Interest

- Switched back to iMedic program for Electronic Ambulance Call Reports due to PreHos bankrupcy

Distribution:

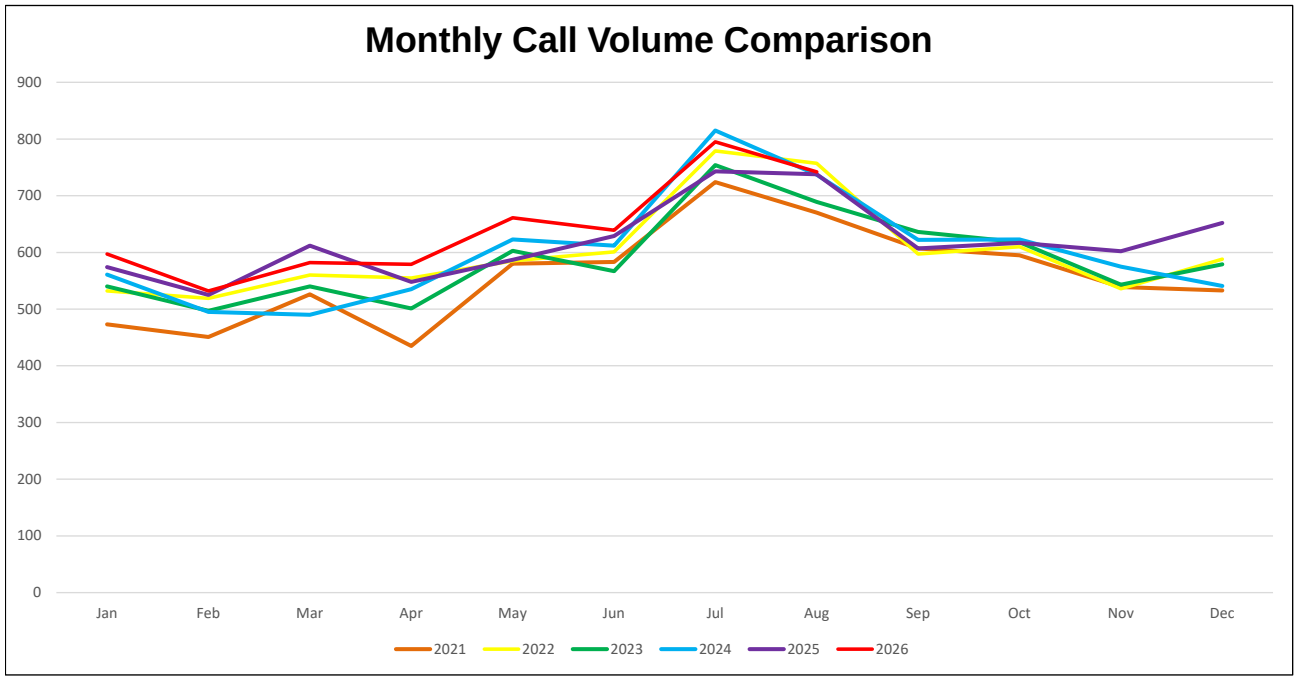
Code 8 Calls

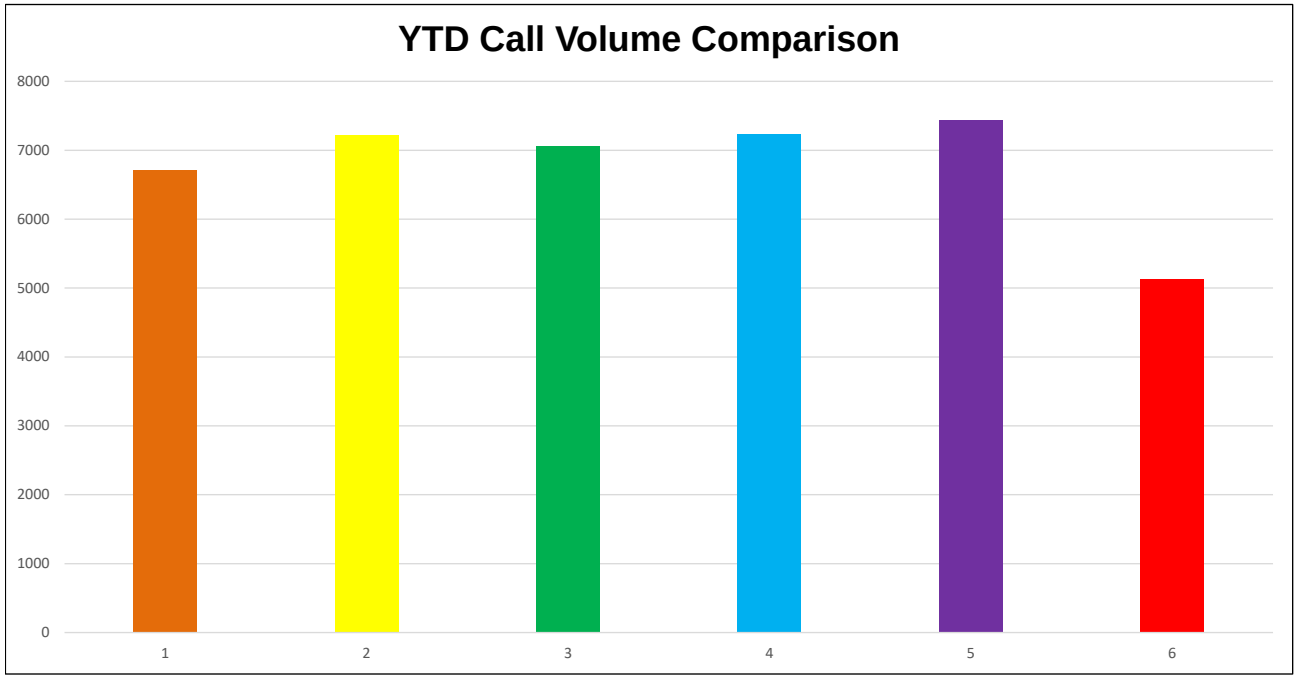
	Parry Sound		Pointe Au Baril		Humphrey		Burks Falls		South River		Powassan		Argyle		Total	
	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026
January	0	2	25	25	125	73	15	6	0	1	29	34	48	48	242	**189**
February	0	1	18	20	134	33	10	11	2	11	29	27	42	55	235	**158**
March	0	0	21	10	124	54	12	12	1	0	44	33	60	53	262	**181**
April	0	1	18	12	129	63	9	11	2	1	24	31	39	57	221	**185**
May	0	0	34	13	134	28	7	8	4	10	27	34	0	20	206	**155**
June	0	0	22	21	140	47	19	15	8	9	20	30	39	20	248	**142**
July	0	1	23	33	107	67	19	24	1	1	40	45	77	40	267	**211**
August	7	3	26	33	113	64	12	17	24	2	38	35	62	39	282	**193**
September															0	**0**
October															0	**0**
November															0	**0**
December															0	**0**
Total	**7**	**8**	**187**	**167**	**1006**	**429**	**103**	**104**	**42**	**35**	**251**	**269**	**367**	**332**	**1963**	**1414**

Parry Sound District Paramedic Service - Public Relations Hours

	Volunteer Details
January	
February	
March	
April	
May	YMCA Childcare Visit (A.Smith/Weaver/ E.Smith) McHappy Day (Felton/McMullen/Weaver) Parry Sound Public School Spring Fling Carnival Fundraiser (Claveau/Felton) Parry Sound Public School Touch-a-Truck (Hawley) Coast Guard Pre-Season Marine Response Exercise (Weaver/Karosas/Boyden/Sheridan)
June	
July	Canadian Coast Guard Small Boat Search & Rescue Exercise (A.Smith/Rodriquez/Boyden/McMullen/Felton) Township of McMurrich/Monteith Summerfest 2026 (Hawley)
August	Siren In the Park (Sagle/Cooper) Burks Falls Fall Fair 2026 (Hawley) South River Machar Fall Fair (DeSouza/Tan) 9/11 25th Anniversary Event (Petrie)
September	
October	
November	
December	

Parry Sound District Paramedic Service - Call Volume





Parry Sound District Paramedic Service - Monthly Night Calls - 2026

	Parry Sound Night Calls				Humphrey Night Calls				Burks Falls Night Calls				Powassan Night Calls				South River Night Calls				Total Night Calls	Total YTD Night Calls
	(1900-0700)	(1900-0400)	(0400-0700)	Total PS Night Calls	(2100-0900)	(2100-0400)	(0400-0900)	Total Hum Night Calls	(1900-0700)	(1900-0400)	(0400-0700)	Total BF Night Calls	(1900-0700)	(1900-0400)	(0400-0700)	Total Pow Night Calls	(1900-0700)	(1900-0400)	(0400-0700)	Total SR Night Calls		
	Code 8's	All Other Codes	All Other Codes	Total All Other Codes	Code 8's	All Other Codes	All Other Codes	Total All Other Codes	Code 8's	All Other Codes	All Other Codes	Total All Other Codes	Code 8's	All Other Codes	All Other Codes	Total All Other Codes	Code 8's	All Other Codes	All Other Codes	Total All Other Codes		
January	0	43	16	59	26	18	10	28	4	23	7	30	7	21	4	25	1	34	7	41	**183**	**183**
February	0	57	9	66	19	12	6	18	0	21	6	27	4	15	3	18	11	29	6	35	**164**	**347**
March	0	57	16	73	29	15	5	20	9	25	8	33	8	18	7	25	0	27	6	33	**184**	**531**
April	1	63	19	82	34	17	6	23	6	25	11	36	7	19	6	25	1	21	7	28	**194**	**725**
May	0	68	17	85	29	10	13	23	5	38	5	43	16	15	3	18	0	25	8	33	**202**	**927**
June	0	69	15	84	26	14	9	23	11	35	12	47	9	24	6	30	2	35	8	43	**227**	**1154**
July	0	96	24	120	39	30	12	42	17	34	11	45	12	28	6	34	0	33	7	40	**281**	**1435**
August	2	92	19	111	29	24	13	37	9	32	6	38	14	29	5	34	2	30	3	33	**253**	**1688**
September				0				0				0				0				0	**0**	**0**
October				0				0				0				0				0	**0**	**0**
November				0				0				0				0				0	**0**	**0**
December				0				0				0				0				0	**0**	**0**
Total Calls	**3**	**545**	**135**	**680**	**231**	**140**	**74**	**214**	**61**	**233**	**66**	**299**	**77**	**169**	**40**	**209**	**17**	**234**	**52**	**286**	**1,688**	**1,688**
	Avg/Month - 85.00				**Avg/Month - 26.75**				**Avg/Month - 37.38**				**Avg/Month - 26.13**				**Avg/Month - 35.75**					

Argyle Call Backs - 2026

		Arygle Call Backs		
		(2000-0400)	(0400-0800)	Total
1	Jan 1 - Jan 4	1	0	1
2	Jan 5 - Jan 11	2	0	2
3	Jan 12 - Jan 18	0	0	0
4	Jan 19 - Jan 25	1	0	1
5	Jan 26 - Jan 31	2	0	2
6	Feb 1 - Feb 8	2	0	2
7	Feb 9 - Feb 15	0	0	0
8	Feb 16 - Feb 22	0	1	1
9	Feb 23 - Feb 28	1	0	1
10	Mar 1 - Mar 8	0	1	1
11	Mar 9 - Mar 15	1	0	1
12	Mar 16 - Mar 22	1	0	1
13	Mar 23 - Mar 29	1	1	2
14	Mar 30 - Apr 5	0	0	0
15	Apr 6 - Apr 12	0	1	1
16	Apr 13 - Apr 19	1	0	1
17	Apr 20 - Apr 26	1	0	1
18	Apr 27 - Apr 30	3	0	3
19	May 1- May 10	3	1	4
20	May 11 - May 17	0	2	2
21	May 18 - May 24	1	2	3
22	May 25 - May 31	0	0	0
23	Jun 1 - Jun 7	2	0	2
24	Jun 8 - Jun 14	0	2	2
25	Jun 15 - Jun 21	2	0	2
26	Jun 22 - Jun 28	0	0	0
27	Jun 29 - Jul 5	3	2	5
28	Jul 6 - Jul 12	2	0	2
29	Jul 13 - Jul 19	0	0	0
30	Jul 20 - Jul 26	0	0	0
31	Jul 27 - Aug 2	2	1	3
32	Aug 3 - Aug 9	2	1	3
33	Aug 10 - Aug 16	1	0	1
34	Aug 17 - Aug 23	1	1	2
35	Aug 24 - Aug 30	1	0	1
	Total Calls	**37**	**16**	**53**
			Avg/Week -	**1.51**

EMS Call Back Comparison
(2025 vs. 2026)

	Arygle Call Backs		
	(1700-0400)	(0400-0800)	Total
2025 Call Backs	55	24	79
2026 Call Backs	37	16	53
Difference	18	8	26

Parry Sound District Paramedic Service
Vehicle Inventory - Aug 31/26

STATION LOCATION	MOH ISSUE #	CALL SIGN	MAKE	MODEL	LICENCE #	SERIAL #	SUPPLIER STOCK #	DATE IN SERVICE	FUEL TYPE	VEHICLE TYPE	CONV. CO.	Avg Fuel Cost/Km	Avg Maint. Cost/Km	MILEAGE	0-59 MONTHS	60-71 MONTHS	72+ MONTHS
Parry Sound	25-001	5226	Ford	02 MOD	CC 30027	1FDWE3FN4SDD09932	FT-16103	Apr-25	Gas	D	Crestine	0.35	0.12	**64,828**	**16**		
Parry Sound	21-004	5259	Ford	02 MOD	BN 36609	1FDWE3FNONDC13302	FM-14574	09-Nov-21	Gas	D	Crestine	0.36	0.38	**198,438**	**58**		
Parry Sound	24-002	5277	Ford	02 MOD	BZ 31461	1FDWE3FN8RDD38330	FT-15533	1-Jun-18	Gas	D	Crestine	0.38	0.20	**103,958**	**27**		
Parry Sound	16-003	5322	Dodge	RAM	AN 59640	1C6RR7FT3GS328946	n/a	Nov-16	Gas	HT	Rowland	0.21	0.24	**236,104**			**115**
Parry Sound	05-001	ESU Trailer #1	Pace	2900lb S Axle	C50 48E	40LFB12165P119518	n/a	May-06	n/a	n/a	In House	n/a	n/a	n/a	n/a	n/a	n/a
Humphrey	23-002	5261	Ford	02 MOD	BT 87346	1FDWE3FN0PDD18652	FT-15145	20-Jan-23	Gas	D	Crestine	0.33	0.36	**156,815**	**43**		
Humphrey	23-003	5262	Ford	02 MOD	BT 87345	IFDWE3FN4PDD18668	FT-15143	20-Jan-23	Gas	D	Crestine	0.34	0.17	**164,770**	**42**		
Pointe Au Baril	21-003	5258	Ford	02 MOD	BN 36610	1FDWE3FN9NDC13301	FM-14573	28-Oct-21	Gas	D	Crestine	0.34	0.21	**209,061**	**58**		
Burks Falls	23-001	5260	Ford	02 MOD	BT 87344	1FDWE3FN9PDD18651	FT-15144	20-Jan-23	Gas	D	Crestine	0.33	0.25	**146,024**	**42**		
Burks Falls	20-002	5289	Ford	02 MOD	BC 68117	1FDWE3FS2KDC46139	FM-11982	01-Jun-20	Gas	D	Crestline	0.38	0.07	**354,732**			**75**
Burks Falls	26-002	5289	Ford	02 MOD	???	1FDWE3FN7VDD07578	FT-16746	31-Aug-26	Gas	D	Crestline	0.00	0.00	**64**	**0**		
South River	25-003	5225	Ford	02 MOD	CD 11858	1FDWE3FN3SDD09520	FT-16105	10-Jun-25	Gas	D	Crestline	0.36	0.12	**5,465**	**13**		
South River	25-002	5276	Ford	02 MOD	CC 30028	1FDWE3FN5SDD10345		Apr-25	Gas	D	Crestine	0.32	0.11	**100,270**	**16**		
South River	21-002	5326	GMC	2500	BL 28776	1GTU9AEF8MZ323482	n/a	01-Sep-21	Gas	HT	Rowland	0.20	0.21	**168,756**		**60**	
South River	07-003	ESU Trailer #2	Car-Mate	5000lb T Axle	D79 22T	5A3C16D07L003635	n/a	May-07	n/a	n/a	Ferno	n/a	n/a	n/a	n/a	n/a	n/a
Powassan	19-001	5224	Ford	02 MOD	AZ 37723	1FDWE3FS8KDC20354	FM-12064	May-19	Gas	D	Crestline	0.56	0.18	**365,340**			**88**
Powassan	26-001	5224	Ford	02 MOD	???	1FDWE3FN9VDD00566	FT-16745	Aug-26	Gas	D	Crestline	0.00	0.00	**74**	**0**		
Powassan	24-001	5270	Ford	02 MOD	BZ 31460	1FDWE3FN0RDD27273	FT-15532	May-24	Gas	D	Crestine	0.35	0.16	**139,051**	**27**		
Argyle	20-001	5288	Ford	02 MOD	BC 68116	1FDWE3FSOKDC46138	FM-11981	1-Jun-20	Gas	D	Crestine	0.25	0.20	**321,285**			**75**

Paramedicine	23-004	5317	Ford	F150	CYKF 836	1FM5K8AB1PGA86074	n/a	Aug-23	Gas	HT	Rowland	0.19	0.11	**77,123**	**37**		
Paramedicine	18-003	5320	Chev	Silverado	AX 39218	3GCUKREC6JG474518	n/a	01-Feb-19	Gas	HT	Rowland	0.27	0.21	**148,599**			**90**
Paramedicine	20-003	5321	Ford	Explorer	CPTY 188	1FM5K8AB2LGC10668	n/a	Oct-20	Gas	HT	Rowland	0.19	0.21	**179,907**		**70**	
Paramedicine	21-001	5325	Ford	Explorer	CRYV 270	1FM5K8AB6MGB25298	n/a	27-Jun-21	Gas	HT	Rowland	0.21	0.10	**122,008**		**62**	

*Total Vehicles = 19

*Total ESU Trailers = 2

Average Cost	**0.29**	**0.15**

Retired Vehicles		Date Retired	MOH #	Veh #	License	VIN #
PS EMS	South River (trade-in)		01-0087	5128	294 2JK	1FDSS34F9YHA52089
PS EMS	Burk's Falls (trade-in)		00-0045	5158	293 4JK	1FDSS34F9YHA52092
PS EMS	Loring/Argyle		98-1005	5209	295 2JK	1FDWE30F3WHA50317
PS EMS	Parry Sound (to Seguin F.D.)		97-1038	5260	294 5JK	1FDKE30F5VHC12686
PS EMS	Magnetawan (to Fire Dept.)		98-0125	5261	295 3JK	1FDWE30F1WHB19473
PS EMS	Parry Sound (wrecked)		02-Apr	5261	593 1NN	1FDWE35P65HA08160
PS EMS	Powassan (to Fire Dept)		96-1038	5270	295 1JK	1FDKE30F3THA71176
PS EMS	Powassan (SP)		96-0071	5411	294 1JK	1FDKE30F7THA71164
PS EMS	Seguin FRT		90-0054	5609	293 8JK	2B7KB31Z2LK739987
PS EMS	Whitestone FRT		92-0001	5610	294 0JK	1FDJS3M4NHA19992
PS EMS	Whitestone FRT #1 (removed from service)		96-0011	5610	293 5JK	1FDJS34F4THA71217
PS EMS	Whitestone FRT #2		96-1015	5623	293 7JK	1FDKE30F0THA71183
PS EMS	Seguin FRT (to B.F.F.D.)		93-0017	5609	294 4JK	1FDJS34M9PHA60315
PS EMS	Whitestone FRT		89-0019	5610	RZ5 024	2B7KB31Z7KK358487
PS EMS	Kearney FRT		92-0005	5616	294 3JK	1FDJ534M0NHA54562
PS EMS	McKellar F.D.		04-001	5209	971 8MW	1FDWE35P85HA08158
PS EMS	Sundridge F.D.		06-005	5458	607 2RC	1FDWE35P26HA44588
PS EMS	Emergency Vehicle Restorations (sold to)		06-0002	5212	243 5RW	1FDWE35P36HB32114
PS EMS	Emergency Vehicle Restorations (sold to)		06-01	5460	973 7RL	1FDWE35P06HA44590
PS EMS	Emergency Vehicle Restorations (sold to)		06-003	5287	802 OTF	1FDWE35P26DA34215
PS EMS	Municipality of Magnetawan		06-004	5261	607 3RC	1FDWE35P46HA44589
PS EMS	PAB FRT		06-007	5262	698 7VJ	1FDWE35P86DA76470
PS EMS	Sold		02-0132	5317	963 9LL	2FTRX18W72CA36877
PS EMS	McMurrich/Monteith (Sprucedale)	Jun-14	08-001	5258	355 4WF	1FDWE35P98DA34845
PS EMS	Britt (Destroyed in Fire in Nov 14/14)	Jul-14	06-006	5459	AA 11223	1FDWE35P16HA1095
PS EMS	Britt FD	Nov-14	08-002	5289	355 5WF	1FDWE35P08DA34846
PS EMS	Whitestone FD	Feb-14	10-002	5270	539 0YJ	1FDWE3FP7ADA11665
PS EMS	McKellar F.D.		08-003	5288	764 8XP	1FDWE35P28DA48067
PS EMS	Sold back to Crestline	Mar-16	10-001	5259	538 9YJ	1FDWE35P5ADA11664
PS EMS	Kearney FRT	Mar-16	11-001	5159	623 5ZV	1FDWE3FSXBDB17372
PS EMS	Sold back to Crestline	Feb-17	12-003	5102	AB 75191	1FDWE3FS9CDA79196
PS EMS	Sold back to Crestline	Mar-17	12-001	5100	AB 75174	1FDWE3FS5CDA74836
PS EMS	Brought back into service on Jun 11/17	Mar-17	11-002	5158	623 4ZV	1FDWE3FS8BDB17371
PS EMS	Decommissioned due to accident	Jun-17	15-002	5270	AJ83 597	1FDWE3FS0FDA13768
PS EMS	Whitestone FD	Mar-18	11-002	5158	623 4ZV	1FDWE3FS8BDB17371
PS EMS	Sold back to Crestline	May-18	12-002	5101	AB 75175	1FDWE3FS7CDA74837
PS EMS	Sold back to Crestline	Jun-18	13-002	5164	AJ 83558	1FDWE3FS2DDA57722
PS EMS	McKellar F.D.	May-19	14-001	5103	AF 36419	1FDWE3FS2EDA39397
PS EMS	Sold back to Crestline	May-19	14-002	5104	AF 36420	1FDWE3FS4EDA39398
PS EMS	Argyle F.D.	May-19	13-001	5163	AD 42021	1FDWE3FS0DDA57721
PS EMS	???	Feb-20	07-001	5321	CHWP 146	1FMFU16537LA91258
PS EMS	???	Jun-20	15-003	5288	AY 87689	IFDWE3FS2FDA13769

First Response Vehicles		Date Retired	MOH #	Veh #	License	VIN #
PS EMS	Seguin FRT		97-0052	5609	293 9JK	1FDKE30F7VHB12332
PS EMS	Britt First Response		??	5630	??	Purchased by Britt FD
PS EMS	Pointe Au Baril FRT		01-0087	5262	564 7KC	1FDWE35F31HA99177
PS EMS	Henvey Inlet FRT		01-0123	5258	355 4WF	1FDWE35F21HB44304
PS EMS	Britt		02-0110	5288	829 0KX	1FDWE35F82HB40985
PS EMS	Kearney		03-0148	5293	127 1LZ	1FDXE45F23HB76019
PS EMS	Whitestone FRT - Nov 23/06		00-0147	5212	294 6JK	1FDWE35F5YHB51239
PS EMS	Whitestone FRT		02-108	5287	828 8KX	1FDWE35F52HB40989
PS EMS	Burks Falls FD		03-0147	5270	131 0LZ	1FDWE35F13HB76017
PS EMS	Restoule FD		01-0024	5259	564 6KC	1FDWF37F61EB25816
PS EMS	Chisholm		03-0149	5260	127 0LZ	1FDXE45F93HB76020
PS EMS	Nipissing FD		02-0102	5289	355 5WF	1FDWE35FX2HA97850
PS EMS	Kearney	Feb-19	07-002	5320	BZDD 431	1FMFU16567LA93215
PS EMS	Whitestone FD		16-001	5258	AM 76948	1FDWE3FS7GDC36360

The Corporation of the Town of Parry Sound

Council Report and Recommendation

Open Council Agenda: Nov. 17, 2026

Subject:

2026 Land Ambulance Budget

TOMRMS File Number:

F05

Spokesperson(s) Name, Title, Department

Dave Thompson, Director of Development and Protective Services

Purpose of Report:

To gain approval of the 2027 Land Ambulance Budget

Resolution 2026-

That Council approve the 2027 District Land Ambulance Budget in the total amount of $14,375,979.00 including capital expenditures of $745,000 from the EMS Capital Reserve

Relationship to Strategic Plan:

Core Service? Yes

New Service, Project or Program? No

Identify the Relationship to Council's Strategic Plan: n/a

Background:

The District Land Ambulance Service is administered through the Town of Parry Sound. The Town contracts the West Parry Sound Health Centre (WPSHC) to deliver the service. This is done through 7 Emergency Medical Services (EMS) bases strategically placed throughout the District. Regular assessments of the locations of these bases takes place to determine if changes in demographics and response patterns necessitate consideration of different base locations or if adjustments to hours of operation would enhance the service. During the most recent assessment unit hour utilization (UHU) which assesses any individual ambulances business, Parry Sound and South River stations were nearing peak busyness thresholds during certain time periods. Previous Land Ambulance budgets have included service enhancements that will continue to address these times of high call volume in a strategic manner.

The 2026 Land Ambulance Budget requires a levy increase of 4.6% to maintain the services as currently provided. There are three main drivers of the required increase.

1. Increased base rental costs with the renovations and enhancements at Burks Falls and South River.
2. The proposed budget includes $97,000 for the implementation of the ALERT Training - external violence against paramedics.
3. Increased amortization.

These issues will be further explored below.

2026 Budget Highlights

Operating

The 2025 Land Ambulance Budget does not include any enhancements to 911 service hours. Staff are continually monitoring call volumes and Unit Hour Utilization numbers and are currently satisfied that sufficient resources are deployed to match 911 demand. Additionally, a new dispatch protocol, MPDS, will be deployed in 2027 that staff expect to impact our UHU. MPDS is being deployed across the province with the intent to better assess the acuity of patient conditions and ensure that resources are sent to the highest acuity patient first. Lower acuity responses can be

delayed until sufficient and appropriate resources are available. Staff believe that the change to MPDS may impact the number and severity of service requests and those changes should be assessed prior to making any deployment changes.

As noted above, the required 4.6% levy increase is associated with three main drivers.

The renovation of the Burks Falls base and the relocation of the South River Base have an added cost of approximately $80,000. This increase is associated with the costs to renovate the facilities. The cost to renovate the facilities is carried through a loan taken out by the owners of the buildings. EMS pays back the loan over a period of 15 years through the operational budget. This is a similar process to how we have financed the construction of the Pointe au Baril base and the renovations to the Seguin base.

ALERT Training - external violence against paramedics. Staff determined this is prudent training due to recent events that have occurred within our system. Staff note that violence against the paramedics is an almost daily occurrence, however extreme cases of violence did occur in 2026 requiring thousands of dollars or repairs to equipment and vehicles as well as high levels of emotional distress to the medics. Training and guidance to the medics is prudent to limit any future emotional or physical injuries as best as possible. We are partnering with Nipissing and Sudbury-Manitoulin EMS services in the delivery of this program to reduce costs in the training of the trainers.

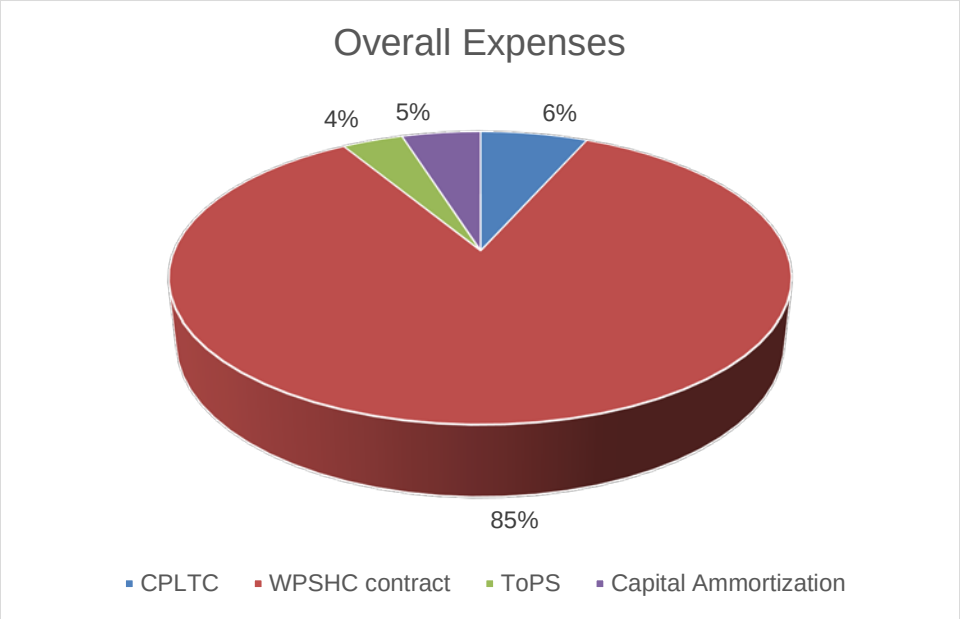
Increased amortization is simply a symptom of our capital equipment becoming more expensive. 2027 amortization takes into account the replacement of the defibrillators in 2025/2026 and the increased cost of ambulances. Overall, amortization increases the budget by approximately $80,000.

To reduce the levy increase as much as possible a full line by line review of both the WPSHC contract and the ToPS components of the consolidated budget has occurred. Areas for reduced budgeted amounts as compared to current and forecasted actuals were found in the contract areas of ePCR costs with many other items being held below or at a 2% increase. Of note, areas of higher than 2%

increases included wages, benefits and external services (audit, banking, legal and uniforms). The ToPS components reduced included wages and contracted services (consulting, snowploughing). These reductions significantly tighten up the budgets and introduce a higher level of risk. This is specifically noted for the contract when dealing with benefit costs.

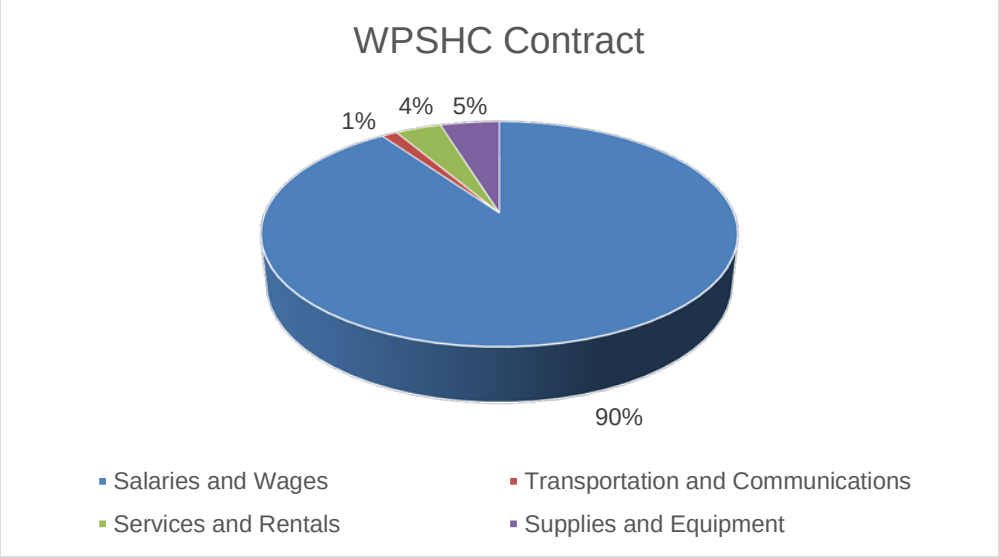
The Budget can be broken down into four broad areas.

- CPLTC - $904,400 (program specific at 100% funding from the Ministry of Health
- WPSHC contract - $11,546,907 (employee costs, most operating costs, consumable medical materials)
- ToPS - $513,819 - Most administrative cost (base leases and costs, financial oversight, most capital equipment maintenance costs)
- Capital Amortization - $665,853 - EMS is a PSAB compliant process and therefore capital costs are determined through amortization



The WPSHC contract can also be broken down into four broad categories.

- Salaries and Wages - $10,419,379
- Transportation and Communications - $146,341 - telephone, internet, ALERT training
- Service and Rentals - $429,560 - vehicle maintenance, Patient Care Records, Equipment Rentals
- Supplies and Equipment - $551,627 - drugs, medicine, oxygen, fuel



Nondiscretionary items make up the vast majority of the budget. Specifically, salaries and wages. Therefore, to make any significant reductions to the budget, an adjustment to service levels corresponding directly to emergency response would be necessary.

Currently, the service does not meet some of the Ministry required response times. It can be debated if the targets are realistic given our mainly rural setting however, any service reduction would directly erode the capabilities that we already have existing.

A future consideration that will need to be addressed in the 2028 budget will be increased supervisory personnel. Staff are currently studying and assessing best practises and peer deployment of supervisory staff to determine a move forward

recommendation. Current assessments are clearly showing a lower level of supervision in PSDEMS than in other like services.

Capital

The capital budget includes the replacement of 2 ambulances and one Emergency Response Vehicle. These are budgeted at $300,000 and $100,000 respectively. This will maintain the integrity of replacement cycle as we transition back to a 5-year cycle from the 6-year cycle necessitated by the pandemic and vehicle supply issues. Minor expenditures for base leasehold improvements in Powassan are also included as well as Powercot / Autopulse batteries and other minor clinic devices.

Summary

The required 4.6% levy increase can be attributed to specific needs; station leasehold increases, specific training and increased amortization. Staff have assessed all areas of the budget for savings and have adjusted projected costs based upon 2026 actuals to date and projected full year expenses. No service level increases are contemplated. Pressures associated with supervisory staffing levels will be addressed in 2028.

Advantages and/or Disadvantages of Staff Recommendation:

Provides for a balanced budget

Maintains current service levels

Provides specific, necessary violence against paramedics training

Maintains the integrity of the capital reserves through amortization

Alternatives:

The only method to find significant savings is to reduce service levels. Staff do not recommend this course of action.

Cost/Financial Impact:

As proposed the 2027 Land Ambulance budget includes a 4.6% increase to the municipal levy. Until the 2027 Weighted Assessments are received in December this can not be directly translated to a completely accurate dollar increase however an increase of 4.6% to the 2026 levy will be generally accurate.

Included in Current Budget:

n/a

Attachments:

Attachment #1 - 2027 Draft Land Ambulance Budget

Director Approval DT; Date: Oct 8, 2026

CAO Recommendation for Council Approval:

APPENDIX - # 1

forecast admin increase	2.00%					
forecast contract increase	4.00%		5.00%	4.00%	4.00%	4.00%
MOH Increase		4.45%	4.60%	3.70%	3.70%	3.70%
levy changes >>>>		4.60%	4.80%	3.90%	3.90%	3.90%

	Budget	Budget	Forecast				
year	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	
Revenues							
MOH grant-100% TWOMO	$1,201,282	$1,256,541	$1,314,341	$1,362,972	$1,413,402	$1,465,698	
First Nation	$232,486	$228,339	$238,842	$247,679	$256,844	$266,347	
MOH grant 50%	5,226,962	5,459,562	5,710,702	5,921,998	6,141,112	6,368,333	
Levy - 50%	5,527,913	5,782,197	6,059,743	6,296,073	6,541,620	6,796,743	
LHIN CP Grant/CPLTC less wages							This Grant now flows directly to the WPSHC
CPLTC	904,400	904,400	904,400	904,400	904,400	904,400	
Transfers from Reserves - operating (municipal)	0	0					
Transfers from Reserves- capital	595,000	745,000	810,000	610,000	860,000	1,010,000	
Revenues	**$13,688,044**	**$14,376,039**	**$15,038,029**	**$15,343,122**	**$16,117,377**	**$16,811,521**	
Costs							
Town Land Ambulance Costs	$ 486,801	$ 513,819	$ 524,095	$ 534,577	$ 545,269	$ 556,174	
WPSHC - Land Ambulance Contract	11,121,711	11,546,907	12,124,252	12,609,222	13,113,591	13,638,135	
CPLTC WPSHC	819,000	819,000	819,000	819,000	819,000	819,000	Utilized by WPSHC
CPLTC Admin, Monitoring, Vehicles, Oversight	85,400	85,400	85,400	85,400	85,400	85,400	Utilized by ToPS
Amortization of capital assets & capital losses	579,787	665,853	679,170	692,753	706,609	720,741	
Capital (from Reserve Funds)							
Buildings	25,000	25,000	0	0	50,000	0	
Furniture and non-medical equipment	0	0	10,000	10,000	10,000	10000	
Vehicles	550,000	700,000	750,000	500,000	750,000	500,000	
Medical Equipment	20,000	20,000	50,000	100,000	50,000	500,000	
Total costs	**$13,687,699.00**	**$14,375,979.00**	**$15,041,917.79**	**$15,350,953.19**	**$16,129,868.71**	**$16,829,449.91**	
Net Deficit (Surplus) - Reserve Fds	**($344.74)**	**($59.90)**	**$3,889.11**	**$7,830.76**	**$12,491.40**	**$17,929.20**	

Note:

Repairs to Powassan base

Replacment of 2 ambulances will maintain fleet integrity in 2026. We are utilizing a budgetary price of $300,000 per unit currently. Replace one pickup at $100,000.

Medical equipment consists of items that wear out such as Powercot batteries, CO detectors, any new minor clinical devices

The Corporation of the Town of Parry Sound

Council Report and Recommendation

Open Council Agenda July 7, 2026

Subject:

Parry Sound District EMS electronic Patient Care Records

TOMRMS File Number:

P16

Spokesperson(s) Name, Title, Department

Dave Thompson, Director of Development and Protective Services

Purpose of Report:

To advise Council that the CAO entered into a contract for an electronic Patient Care Records (ePCR) supplier due to Special Circumstances

Resolution 2026

That Council receives the report for information purposes as is required by the Town of Parry Sound Procurement By-law

Relationship to Strategic Plan:

Core Service? Yes

New Service, Project or Program? No

Identify the Relationship to Council's Strategic Plan: n/a

Background:

A unique emergency situation arose that required staff to execute a contract for EMS electronic Patient Care Records. This report is to advise Council that the CAO executed an agreement for services without prior Council authorization.

EMS services utilize software providers to complete electronic Patient Care Records (ePCR). There are limited suppliers that are authorized by MOH to provide these services.

Parry Sound District EMS (PSDEMS) ePCR provider, Prehos, has declared bankruptcy. Prehos provides services to about 17 EMS Services throughout the province. Some of the services are large (Ottawa, SSM) which has created a level of critical mass in the industry. We were advised in mid June that Prehos would only provide services for 30 days. Through the receivership process and the advocacy of the EMS services this service delivery has been extended till July 25.

The process of identifying solutions was initiated immediately. Noted below are the details on each pathway.

1. Return to paper-based completion of reports. While able to be executed, this solution creates a great deal of complications. All paperwork needs to be completed at the receiving hospital which will take ambulances and crews out of service for significantly longer periods of time than normal, compromising emergency response coverage. Management follow up of reports would become highly complicated by timelines and the secure transmission of reports. Training for medics would be extensive. A very small number of medics have ever had to complete paper-based reports. This solution would be turning the clock back to the early 2000's.

2. Our current supplier (Prehos who is going into receivership) through the receiver provided the affected EMS Services with a proposal to fund the company for an additional year to assist with transition. This proposal is dependent upon the total

funding request being split up between the affected EMS Services. Staff are concerned with the suppliers ability to provide the service. A number of EMS Services immediately determined that they did not want to proceed and as the participating services decease, the individual costs go up.

3. Enter into a contract with one of the other three ePCR providers. The option varies dependant upon the provider further extrapolated below;

a. Zoll – Zoll is primarily a medical equipment provider (defibs, medical devises, etc) Zoll did have an ePCR platform that PSDEMS utilized in the 2010's. This platform is still available however Zoll has identified that they are not upgrading it and that ePCR is not their primary function. Staff moved away from Zoll ePCR's in 2015 since at that time it was not a progressive ePCR platform and nothing has changed about the platform since PSDEMS ceased using the platform.

b. H Global – Primarily a Community Paramedicine platform. H Global is working on a 911 platform however it is not currently available. A bridge using paper ACR's would be required and then we would be at their mercy awaiting the ePCR product.

c. ESO – PSDEMS used an ePCR platform called iMedic from 2015 until 2023. iMedic was purchased by ESO (a US based medical software company) in 2023. PSDEMS moved away from ESO mainly due to the superior product that Prehos was able to provide.

Given the options staff have entered into a two-year contract with ESO for the provision of ePCR services. ESO is able to transition our service back to the iMedic platform prior to the July 25 deadline. A majority of our medics utilized the iMedic platform prior to 2023 which will reduce the training required to make this transition. In the past 3 years ESO has developed a Community Paramedicine module, which although not as robust as we are used to, will allow our CP activities to still provide the necessary reports to MOH. The cost of the iMedic ePCR platform is actually less than what we are currently paying for Prehos. We do lose our remaining 5 months of prepaid service to Prehos due to their bankruptcy which will mean we about break even on the transition. The one

extra cost is that the current iMedic platform only functions on laptop hardware. PSDEMS currently uses tablets. EMS staff have been able to procure the required hardware for approximately $6,000 which will be an unexpected cost.

To make this transition work by the July 25 deadline, staff executed the contract with ESO for iMedic immediately. The Towns Procurement By-law allows the CAO to execute an agreement in Special Circumstances without Council authorization. The Towns Director of Finance has determined this situation meets the Special Circumstances criteria. A report is required to be provided to Council at the next regular meeting when the Special Circumstances authorization is utilized.

Advantages and/or Disadvantages of Staff Recommendation:

n/a

Alternatives:

Alternatives and course of action taken are outlined in the report.

Cost/Financial Impact:

An unexpected expenditure for hardware of $6000 will be absorbed by the existing budget.

Included in Current Budget:

n/a - unexpected emergency situation

Attachments:

Attachment #1 - Executed agreement with ESO

Director Approval DT; Date: June 25, 2026

CAO Recommendation for Council Approval:

Nancy Millar

From: Pearl Ivens <pearl.ivens@gmail.com>
Sent: October 23, 2026 12:20 PM
To: Dan Truchon; Caitlyn Haggart; Nancy Millar; Don McArthur; Angela Loney
Subject: Good Morning
Attachments: EMS Advisory combined OPEN AGENDA_October 22, 2026 (1).pdf

Please find attached the EMS Advisory Advisory Committee agenda. You will also find the directors report, stats and budget for 2027.

Key Takeaways

1. Renovations are going well at the South River Brewery. A change order was required to add a new beam. Project should come in under 300,000 for the renovations. They anticipate moving in before the end of the year and the Powassan base will move in the new year.

2. The budget for the CPLTC programme has not been indexed for 6 years. Most of the cost increases are due to wages. This programme is doing fantastic work in the field. It was discussed about advocating through our councils and having a delegate present to the Ministry of Health at the ROMA meeting.

3. The committee approved the budget for 2027 at an increase of 4.6%. 80% of the budget goes to wages. Other increases are the renovations of the two bases (South River and Burks Falls), Alert Training and the amortization to replace defibrillators every 7 years as they all get replaced at the same time. Capital increases include 2 new ambulances and 1 emergency response vehicle (pick up truck).

If you need any further clarification or have any questions please do not hesitate to contact me. It has been an honour to sit on this committee and represent our communities. This is a much needed resource in our communities.

Pearl Ivens
Councillor
Township of Machar

JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026

Month	No. of Permits	Permit Fees	Project Values		Size (sq.m)
January	3	$1,950.00	$110,000.00		137
February	3	$5,380.50	$338,765.00		154
March	5	$17,286.00	$1,032,400.00		553
April	6	$13,185.00	$845,000.00		1882
May	14	$24,507.00	$1,540,460.00		1140
June	14	$32,960.00	$2,104,000.00		3387
July	17	$48,245.00	$3,109,700.00		1923
August	8	$33,205.00	$1,367,280.00		1350
September	11	$12,510.50	$760,700.00		1143
October	11	$10,919.00	$707,600.00		985
November	0	$0.00	$0.00		0
December	0	$0.00	$0.00		0
TOTALS	92	$200,148.00	$11,915,905.00	**New Construction**	12654
				Demolitions	406

JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026

SFD'S, Seasonal Dwellings and Multi-Unit Dwellings

Month	No. of Permits	Permit Fees	Project Values	2025	2026
Burks Falls	5	$5,250.00	$230,000.00	2	1
Joly	8	$31,761.00	$2,064,100.00	1	5
South River	9	$11,535.00	$715,000.00	1	1
Machar	21	$29,335.50	$1,815,700.00	10	2
Strong	27	$72,983.00	$3,952,140.00	3	7
Ryerson	16	$43,943.50	$2,822,965.00	3	5
Sundridge	6	$5,340.00	$316,000.00	4	0
TOTALS	92	$200,148.00	$11,915,905.00		21

Permit activity at end of October 31, 2026

TOTALS	112	$325,220.90	$20,424,532.00	24	

Permit activity at end of October 31, 2025

TOTALS	**20**	**$125,072.90**	**$8,508,627.00**		**-3**

Difference from previous year

Sundridge Strong Joly Recreation Committee
PO Box 1120, Sundridge ON, P0A 1Z0

SSJ Recreation Committee
Sundridge, Ontario

October 27, 2026

To: The Village of Sundridge
Subject: Request for Increased Electrical Supply at 91 Water Street Park – Gazebo and Pavilion

Dear Mayor Jackson and Members of Council,

On behalf of the SSJ Recreation Committee, we are writing to request consideration for an increased electrical supply at the park located at 91 Water Street in Sundridge, specifically to service the gazebo and pavilion areas.

The park is an important community gathering space that hosts a variety of recreational activities, special events, and community celebrations throughout the year. As the use of these facilities continues, access to adequate electrical service is essential to support the safe and effective operation of events held at the park.

Additional electrical capacity would help accommodate the needs of event organizers, including lighting, sound equipment, and other necessary electrical equipment used during community events and gatherings. Improving the electrical infrastructure would also provide greater flexibility for future programming and enhance the overall usability of both the gazebo and pavilion.

The SSJ Recreation Committee respectfully requests that the Village of Sundridge consider assessing the existing electrical capacity at the park and exploring options for upgrading the supply to better meet the needs of these facilities. We would welcome the opportunity to discuss potential solutions, associated costs, and next steps with the Village.

We appreciate the Village of Sundridge's continued support of recreation and community initiatives. We believe this improvement would be a valuable investment in the park and the events and activities it supports for residents and visitors alike.

Thank you for your time and consideration. We look forward to working collaboratively with the Village to explore this request.

Sincerely,

SSJ Recreation Committee
On behalf of the Committee

J. Matin

ACED

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT



Regional Economic Development Strategic Plan

2027-2032

Summary Report

Prepared by:

KJ CO. KAREN JONES CONSULTING



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Moving Forward Together

Think regionally. Deliver locally. Measure the results.

Why Regional Economic Development?

The Almaguin region is made up of 14 distinct communities that share many of the same economic opportunities and challenges. Businesses, workers, visitors and investors move across municipal boundaries, while issues such as workforce availability, housing, healthcare, transportation, tourism development, investment readiness and business growth increasingly require collaboration beyond any single municipality.

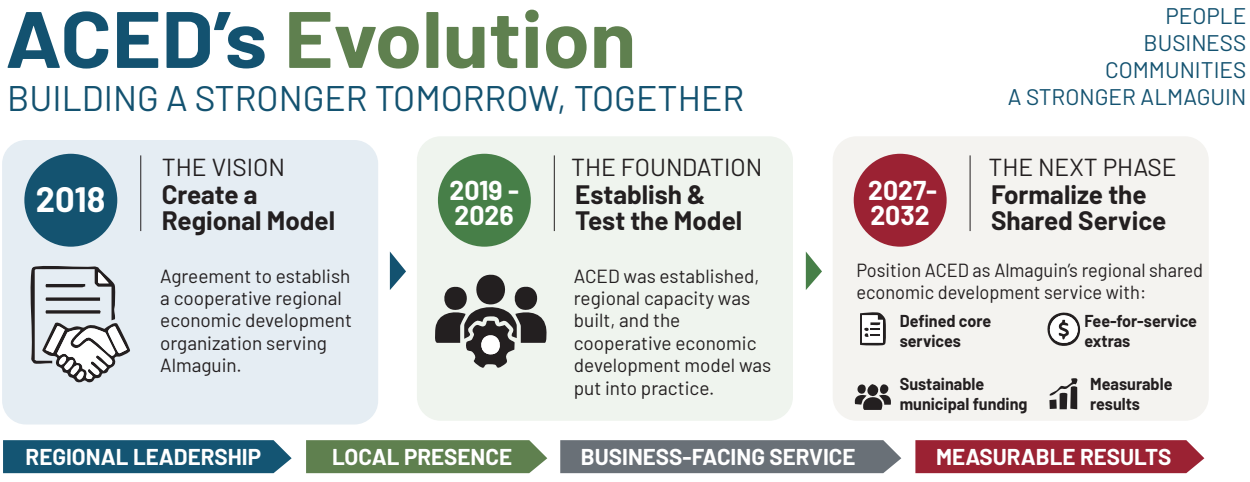
Regional economic development provides an opportunity to respond collectively to these challenges while giving municipalities access to professional economic development capacity that may be difficult to maintain independently.

The 2027–2032 Almaguin Regional Economic Development Plan establishes a focused direction for advancing economic development across the region over the next five years. It builds on the foundation established through the 2018 Regional Economic Development Plan and the creation of Almaguin Community Economic Development (ACED), while responding to changing economic conditions, municipal capacity, business needs and lessons learned through implementation of the previous Plan.

The updated Plan is not intended to replace the principles established in 2018. Rather, it moves the regional model into its next stage of development. This involves transitioning from establishing regional economic development capacity to delivering a more focused, locally connected, business-facing and accountable regional economic development service.

About ACED

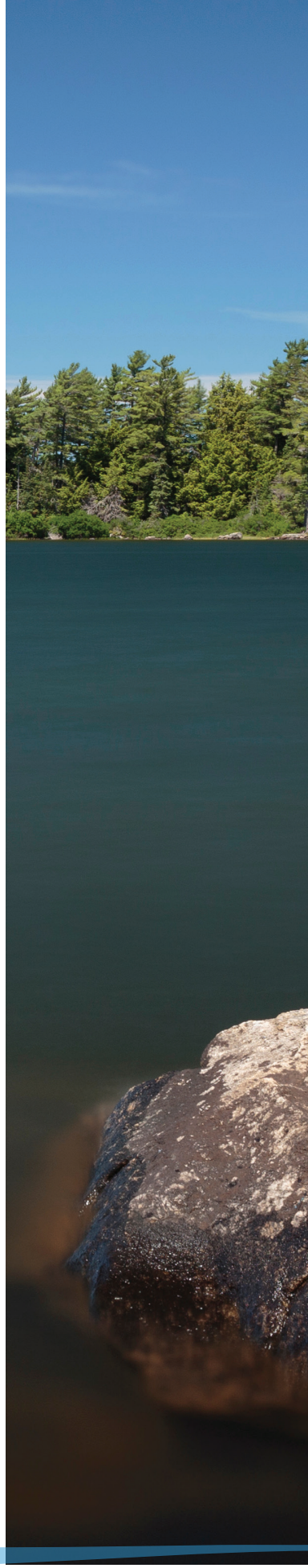
Economic development in Almaguin has long been supported through collaboration between municipalities and regional partners. Over the past decade, municipalities have increasingly recognized the value of working together to advance shared priorities, leverage limited resources, and undertake initiatives that would be difficult to accomplish individually.



Almaguin Today: Key Economic Context

The analysis shows that the Almaguin region is experiencing several positive trends, including population growth, an increase in permanent residents, rising household incomes, improving educational attainment, and growing confidence within the tourism sector. At the same time, the region faces ongoing challenges related to an aging population, youth outmigration, labour force availability, housing supply and affordability, and the predominance of small businesses. Significant commuting patterns also highlight the interconnected nature of the regional labour market and opportunities to strengthen local employment.

The analysis also considers the broader policy environment. Current federal and provincial priorities, including housing, infrastructure, workforce development, business investment, and Northern Ontario economic growth, present opportunities for communities that are well positioned to pursue funding, partnerships, and investment. Realizing these opportunities, however, requires dedicated economic development capacity and coordinated regional action.



Key Trends/Issues

- Population growth and an increase in permanent residents.
- Aging population and increasing dependency ratio.
- Youth outmigration.
- Labour shortages may constrain business growth and create pressure to attract new workers.
- Housing shortages may limit workforce attraction, population growth, and business expansion.
- Economic reliance on small businesses and key sectors.
- Improved broadband and digital connectivity; growth of remote work opportunities.
- Shift from seasonal towards more permanent residency.

The findings presented in Appendix A provide the detailed data and analysis that helped establish the context for the strategic priorities and actions outlined in this Plan.



What We Heard

The development of the Plan was informed by regional economic and demographic analysis, a review of existing municipal and organizational strategic plans, consultations with member and non-member municipalities, business and stakeholder engagement, and an online community survey.

Across the engagement process, there was continued recognition of the value of regional economic development. At the same time, participants identified opportunities to strengthen how regional economic development is delivered and how its value is demonstrated.

Through this process, four overarching messages emerged:

Protect the regional model. Regional collaboration provides professional capacity, coordination and opportunities that individual municipalities cannot efficiently replicate on their own.

Strengthen the local connection. Regional economic development must translate into visible value within individual communities. Municipalities, Councils and businesses need regular relationships with ACED and a clearer understanding of the services available to them.

Focus the mandate. ACED cannot and should not attempt to address every challenge facing the region. Resources should be concentrated on areas where economic development expertise and regional coordination can create the greatest value, while ACED partners, convenes, supports or advocates where other organizations are better positioned to lead.

Prove and protect the value. The long-term sustainability of regional economic development will depend on ACED's ability to demonstrate measurable results, communicate municipal and regional value, and establish a sustainable operating and funding model.

These findings support a simple operating principle for the next phase of regional economic development:

Think regionally. Deliver locally. Measure the results.



Our Direction to 2032

Almaguin in 2032

By 2032, Almaguin should be a more connected, investment-ready and business-supportive region where municipalities work collectively to provide professional economic development capacity, businesses have stronger access to the resources, relationships and opportunities they need to grow, and regional assets are leveraged to generate increased investment, employment, visitation and economic activity.

Regional economic development will be delivered through a model that combines regional leadership with meaningful local service.

Five Strategic Priorities:

1. Business Growth & Investment
2. Tourism & Regional Promotion
3. Communities Ready for Growth
4. Local Capacity Through Regional Collaboration
5. A Sustainable & Accountable ACED

The Strategic Direction establishes five priority areas to guide ACED's work over the next five years. These priorities reflect the progress and lessons of the previous plan, changing economic conditions across Almaguin, and feedback received from member and non-member municipalities, businesses and regional partners.



Priorities 1 & 2: Business Growth, Tourism & Promotion

Priority 1: Business Growth & Investment

Goal 1.1 – Formalize Business Retention & Expansion Program

- Establish a consistent regional Business Retention & Expansion (BR+E) program that proactively engages businesses across participating municipalities.
- Identify barriers to business retention, expansion, succession and investment, and connect businesses with appropriate resources and partners.

Goal 1.2 – Increase Investment Readiness & Attraction

- Maintain an inventory of investment-ready properties and opportunities.
- Develop targeted investment profiles and pursue sectors and opportunities that align with Almaguin's competitive advantages.

Goal 1.3 – Strengthen Access to Business Support

- Establish a clear regional business support model that defines how businesses access ACED services through participating municipalities, the Almaguin Highlands Chamber of Commerce and other established service pathways.
- Establish coordinated referral and information-sharing processes between ACED, the Chamber, municipalities and other business service organizations to improve access to support and reduce duplication.

Priority 2: Tourism & Regional Promotion

Goal 2.1 – Strengthen Almaguin as a Regional Destination

- Continue to strengthen and promote the Almaguin regional brand, Explore Almaguin.
- Support the development and promotion of experiences, routes, itineraries and regional tourism products that encourage visitors to explore multiple communities.

Goal 2.2 – Increase the Economic Impact of Tourism

- Support tourism businesses in developing experiences, packages and products that encourage longer stays and increased visitor spending.
- dentify opportunities to strengthen shoulder-season and year-round visitation.



Priorities 3 & 4: Growth-Ready Communities & Collaboration

Priority 3: Communities Ready for Growth

Goal 3.1 — Support Worforce & Resident Attraction

- Promote Almaguin as a place to live, work, build a business and invest.
- Collaborate with employment, education and workforce partners rather than duplicating existing workforce services.
- Identify workforce challenges through ongoing business engagement and connect employers with appropriate partners and resources.

Goal 3.2 — Advance Regional Conditions Supported Economic Growth

- Continue to support regional collaboration on housing as an economic-development priority.
- Coordinate, support and advocate around transportation, infrastructure, healthcare, connectivity and other issues where they directly affect economic growth.
- Use regional research and data to strengthen advocacy and support evidence-based decision-making.

Priority 4: Local Capacity Through Regional Collaboration

Goal 4.1 — Strengthen Municipal Economic Decelopment Capacity

- Establish a consistent Municipal Economic Development Service Model that clearly defines the regional and local economic development services included through municipal participation in ACED.
- Provide each participating municipality with regular access to ACED staff and a defined level of locally focused economic development support as part of the regional shared-service model.
- Work with each participating municipality annually to identify local economic development priorities that align with the Regional Economic Development Plan.

Goal 4.2 — Strengthen Regional Partnerships

- Clarify the respective roles of ACED, municipalities, Almaguin Highlands Chamber of Commerce, employment organizations, tourism partners and other economic development organizations.
- Establish stronger referral and information-sharing mechanisms among regional partners.



Priority 5: A Sustainable & Accountable ACED

Build a focused, financially sustainable and accountable regional economic development organization capable of delivering measurable value over the long term.

Goal 5.1 — Establish a Sustainable Regional Operating Model

- Transition toward a sustainable shared-service model in which core regional economic development operations are supported by participating municipalities.
- Establish a fair and transparent municipal contribution model that reflects both shared regional benefit and municipal capacity.
- Use government funding primarily to leverage strategic projects and initiatives rather than relying on grants to sustain core operations.
- Explore appropriate fee-for-service, partnership, sponsorship and other earned-revenue opportunities for services outside ACED's core mandate.

Goal 5.2 — Strengthen Accountability & Demonstrate Value

- Establish a focused set of key performance indicators tied to the Strategic Plan and Annual Business Plan.
- Provide member municipalities with concise, municipality-specific reporting demonstrating both regional and local value.
- Strengthen direct communication with municipal Councils rather than relying exclusively on Board representatives to communicate ACED activities.

Regional Business Support

ACED and AHCC should operate as complementary partners within a coordinated regional business support system.

- ACED should focus on regional economic development, including BR+E, investment readiness and attraction, funding navigation, economic research and intelligence, municipal economic development support, tourism and regional development, partnerships and advocacy.
- AHCC should focus on business membership, networking, business-to-business connections, member engagement, promotion, advocacy, education and representing the needs of the regional business community.

From Strategy to Annual Action

The success of this Regional Economic Development Plan will depend not on the number of initiatives undertaken, but on ACED's ability to focus its resources, deliver consistent value to participating municipalities and businesses, and demonstrate measurable economic results.

The five strategic priorities establish the direction for ACED over the next five years. They should be supported by an Annual Business Plan that identifies the specific initiatives, activities and targets to be advanced each year.

The Annual Business Plan should be approved by the Board and reflect available staff capacity, financial resources, emerging opportunities and the needs of participating municipalities and the regional business community.

Organizational Capacity and Staffing

Implementation of the Strategic Plan will require staffing capacity aligned with ACED's mandate, municipal service commitments and regional priorities. The plan identifies a lean team consisting of an Executive Director, Economic Development Officer, Tourism & Marketing Officer, and an annually funded intern.

Staffing and the allocation of responsibilities will need to be reviewed annually to ensure ACED has the capacity to deliver its core services, advance the five strategic priorities and respond to emerging opportunities. The Annual Business Plan will guide the allocation of staff time and resources.

Organizational Capacity Framework

Allocation	Focus
60% **Core Economic Development Services**	BR+E, investment inquiries, municipal economic development support, funding navigation, data and research, stakeholder relationships, marketing & communication, tourism and regional coordination.
30% **Strategic Regional Priorities**	Focused initiatives that directly advance the priorities and goals established through this Strategy.
10% **Emerging Opportunities**	Significant investment opportunities, new funding programs, government initiatives or unexpected economic opportunities requiring timely action.

Early Implementation Priorities

- Renew and update the regional shared-service agreement and confirm ACED's mandate, governance and core services.
- Complete the sustainable operating and municipal funding model.
- Review and confirm the organizational structure and staffing capacity required to deliver the Plan.
- Establish the Municipal Economic Development Service Commitment and Municipal Relations Strategy.
- Launch the regional BR+E program and Regional Business Advisory Table.
- Confirm regional KPIs, baseline measures and municipality-specific reporting mechanisms.

Measuring Success

The success of the Plan will ultimately be determined by economic development outcomes rather than the number of activities undertaken. Performance measurement will therefore place greater emphasis on indicators such as businesses engaged and assisted, expansions supported, investment facilitated, funding leveraged, tourism opportunities advanced, municipal priorities supported, partnerships established and progress against the Annual Business Plan.

Key Performance Indicators

- Business Growth: Businesses engaged and assisted; expansions supported; succession opportunities identified; business issues resolved or referred.
- Investment: Investment inquiries; investment facilitated; development opportunities advanced; businesses attracted.
- Employment: Jobs created or retained where attributable or reasonably connected to ACED support.
- Funding: Funding identified, applications supported and dollars leveraged.
- Tourism: Tourism initiatives advanced; operator participation; new experiences/ products; available visitor indicators.
- Municipal Service: Municipal check-ins; Council presentations; local priorities supported; funding/project assistance provided.
- Regional Collaboration: Partnerships established; joint initiatives; funding collaborations; regional advocacy undertaken.
- Organizational Performance: Progress against annual business plan; municipal participation; funding diversification; delivery of established service commitments.

An Annual Regional Economic Development Report, supported by municipality-specific results summaries and direct reporting to participating Councils, will strengthen transparency and demonstrate how regional investment is creating both regional and local value.

Implementation Principle

Ultimately, the measure of this Strategy will not be how many projects ACED completes. It will be whether businesses are stronger, investment is occurring, municipalities are receiving meaningful economic development support, regional opportunities are advancing, and participating communities can clearly see the value of working together.





Closing:
Moving Forward Together

The previous Regional Economic Development Plan established the foundation for regional collaboration. The next five years are about building on that foundation with greater focus and discipline. This involves connecting businesses, municipalities and partners; advancing opportunities that benefit the region; strengthening local economic development capacity; and demonstrating the results of working together.

Think regionally. Deliver locally. Measure the results.

Want to Explore the Full Plan?
This document is a summary of the Regional Economic Development Strategic Plan 2027–2032.
To read the full report, visit the Explore Almaguin website or scan the QR code below.

RECEIVED

OCT 13 2026

October 12, 2026

Greetings,

It is that time of year again when the NEAR NORTH SNOWDRIFTERS humbly request your signatures upon our MOU's for the coming snowmobile season.
The MOU themselves have a suggested term of 4 years. Of course, you may feel free to fill this in with any number you are comfortable with.

If you have any problems or questions regarding these forms than feel free to call or

Thanking you in advance for your time and efforts.
Lets keep our fingers crossed for another good season.

MEMORANDUM OF UNDERSTANDING (MOU)
PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION

I, The Corporation of the Village of Sundridge, being the owner and/or occupier (hereinafter the "Landowner") of the legally described lands below, hereinafter the "Lands",

Address including lot #, concession # and/or other legal description.	*Township, County, District, Region, Municipality. Include all that apply.*
See Schedule A	Village of Sundridge, Parry Sound District

hereby gives the Near North Snowdrifters, hereinafter the "Local Snowmobile Club" and/or "LSC", a license to enter onto, and access, the Lands on the following terms and conditions:

1. The term of this MOU is from November 1, 2026 to April 30, 2030.
2. The LSC shall remain a member in good standing with the Ontario Federation of Snowmobile Clubs (OFSC) during the term of this MOU. At the Landowner's request, the LSC will provide its current OFSC Certificate of Insurance (COI).
3. The Landowner grants a license to the LSC so the LSC can enter the Lands to establish, groom, maintain, sign and use the Lands for snowmobiling by legally permitted snowmobiles and their riders.
4. The LSC will provide liability insurance of $15,000,000.00 through an OFSC-held insurance policy (the "OFSC Insurance Policy" or "OFSCIP") for liability arising from the grooming, operation, use and maintenance of the snowmobile trail but only with respect to the negligence of the LSC for those operations usual to a snowmobile trail. The Landowner's signature on this MOU confirms its coverage provided that the Landowner charges no fee to use the Lands.
5. The Landowner will be added as an additional insured under the OFSCIP but only with respect to liability arising from the operations of the named LSC. Coverage will be extended to the Lands through an insurance policy held by the OFSC and its member organization snowmobile club. The OFSCIP does not cover the Landowner's willful misconduct and/or negligence.
6. The Landowner and LSC have each initialed a sketch or map of the Lands attached as "Schedule 'A'" to this MOU.
7. Before or after the winter months when there is no snow cover, the LSC may access the Lands to open, close, upgrade and maintain the snowmobile trail.
8. During the winter months the LSC shall maintain that portion of the Lands used as a snowmobile trail in reasonably good condition for snowmobiling and the LSC may also perform other upgrades and/or trail maintenance or other similar works or projects.
9. The LSC shall post snowmobiling signage on the snowmobile trail and annually remove litter from the snowmobile trail.
10. If valid permitted and exempted snowmobiles and their riders damage property on the Lands used for snowmobiling, the LSC will repair or replace the damaged property.
11. The Landowner authorizes the LSC's or OFSC District's representative(s) to be its agent(s) to cooperate with local law enforcement agencies' efforts to supervise and enforce the uses of the Lands permitted by this MOU under the *Trespass to Property Act*, R.S.O., 1990 C. T.21, the *Motorized Snow Vehicles Act*, R.S.O. 1990 c. M.44 and the *Occupiers Liability Act*, R.S.O. 1990 c. O.2, all as amended.
12. Either party may terminate this MOU by providing at least 60 days' prior written notice to the other party as listed below.
13. Additional Conditions:

LANDOWNER/OCCUPIER

Name	*Email*
The Corporation of the Village of Sundridge	
Address	*Phone*
PO Box 129, 110 Main Street, Sundridge ON POA 1ZO	705-384-5316

LOCAL SNOWMOBILE CLUB

Name - Club Contact	*Phone*	*Email*

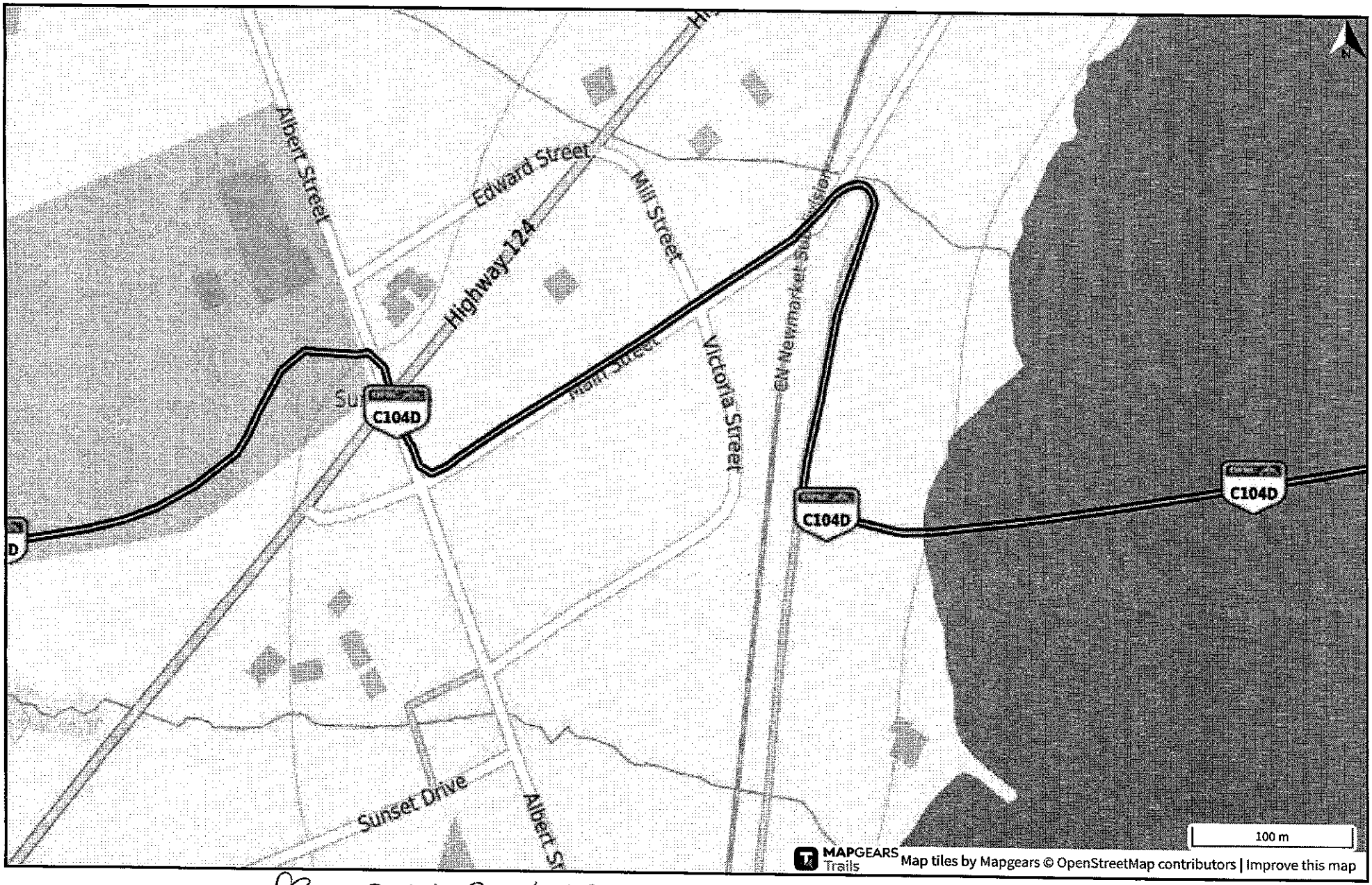
Landowner Signature: _____ **Date:** _____

Club Signature: _____ **Date:** _____

Schedule A Attachments:
- ☐ sketch and/or
- ■ map

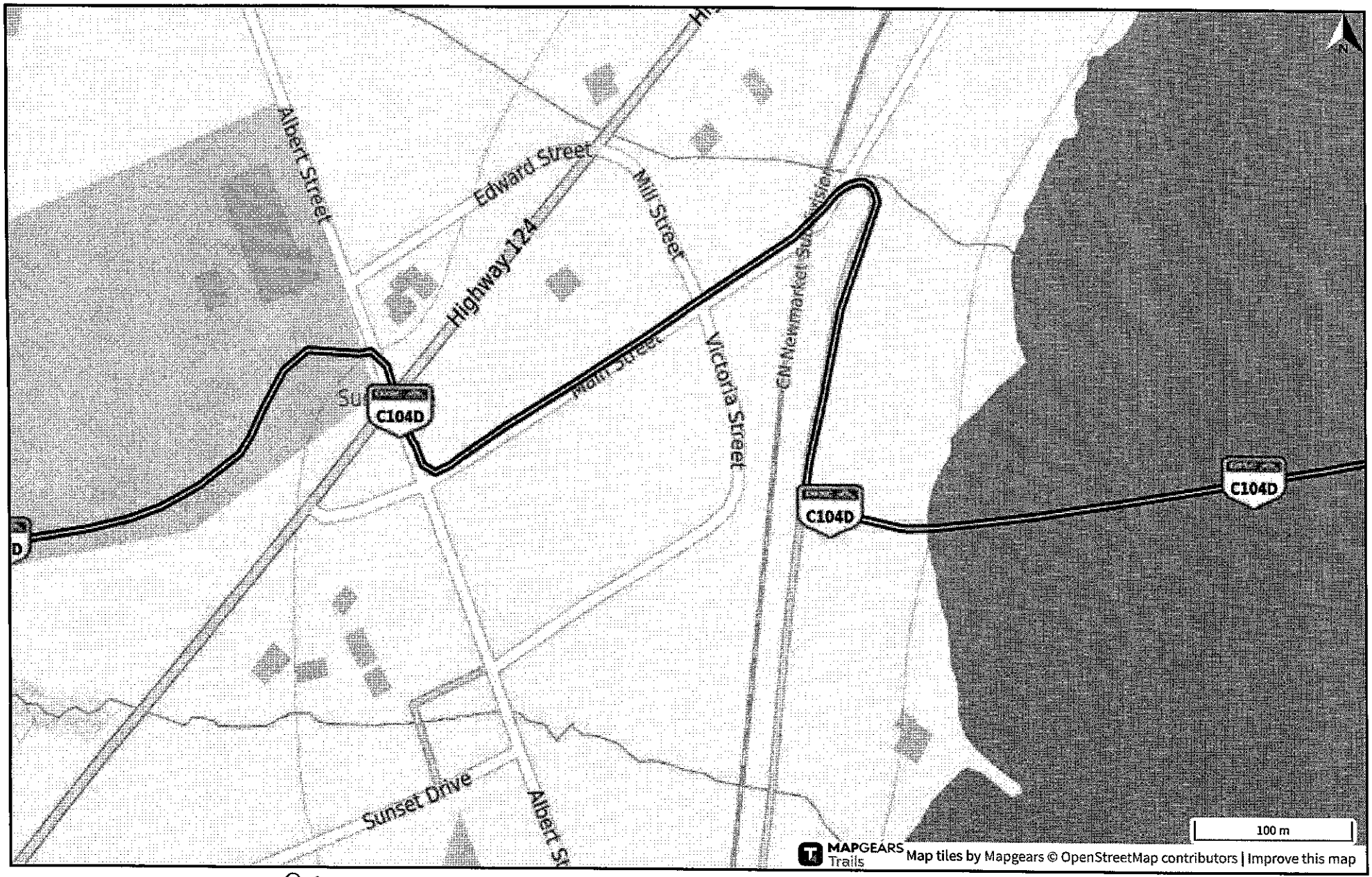
Privacy Policy: Personal information provided on this form will only be used for purposes related to this agreement.

Schedule A - Near North Snowdrifters Trail in Sundridge



Date: September 29, 2026 DE 2026-Sept-29

Schedule A - Near North Snowdrifters Trail in Sundridge



Date: September 29, 2026 DE 2026-Sept-29

SUNDRIDGE - STRONG PUBLIC LIBRARY

SUNDRIDGE-STRONG UNION PUBLIC LIBRARY BOARD MEETING
THURSDAY, SEPTEMBER 17, 2026

PRESENT: Diana Cosby, Brenda Lee, Karen McLaren, Kevin Noaik (left the meeting at 7:50 pm), Vicki Whitmell

REGRETS: Fraser Williamson

STAFF: Melinda Kent, Librarian/CEO

Call to Order - The Chair called the meeting to order at 6:46 p.m.

Land Acknowledgement

Agenda

09-01	**Moved:**	Diana Cosby	**Seconded:**	Brenda Lee
	That the agenda be approved as amended. ***Carried.***			

Declaration of any conflicts of Interest – None

Minutes

09-02	**Moved:**	Karen McLaren	**Seconded:**	Brenda Lee
	That the minutes of the June 18, 2026 meeting of the Sundridge-Strong Union Public Library Board be adopted as presented. ***Carried.***			

Business Arising from the Minutes

09-03	**Moved:**	Brenda Lee	**Seconded:**	Diana Cosby
	That the Sundridge-Strong Union Public Library Board propose to the Township of Joly the following fees: 2027 @ $1600; then a 5% increase for 2028 and a 5% increase for 2029. ***Carried.***			

09-04	**Moved:**	Karen McLaren	**Seconded:**	Brenda Lee
	That the Sundridge-Strong Union Public Library Board continue to invest its funds of $3727.00 in a non redeemable 3 year GIC. ***Carried.***			

Correspondence

- None

Statement of Income

09-05	**Moved:**	Kevin Noaik	**Seconded:**	Karen McLaren
	That the income statements for the Sundridge-Strong Union Public Library for the following months be accepted as presented: • June 2026: $-3481.64 • July 2026: $-10301.71 • August 2026: $19586.56 ***Carried.***			

CEO/Librarian's Report

- See attached
- The board member recruitment pamphlet was reviewed.

Correspondence

- None

Other Business

09-06	**Moved:**	Brenda Lee	**Seconded:**	Karen McLaren
	That the Sundridge-Strong Union Public Library Board accept the 2025 draft financial statement prepared by Baker-Tilley as received. ***Carried.***			

Strategic Plan Update

- Charitable status has been achieved.
- Receipts need to follow a certain style as outlined on the CRA website.
- A yearly report needs to be submitted to the CRA and will be done by the CEO/librarian. The CEO/librarian may need to work with the treasurer on this report.
- The library may use CanadaHelps for online donations. The CEO/librarian will look into setting this up.

Policies - Review & Updates

- There was discussion regarding the suggested updates for the donations/gifts and procurement policy.

09-07	**Moved:**	Kevin Noaik	**Seconded:**	Karen McLaren
	That the Sundridge-Strong Union Public Library Board rescind the layoff, leave and recall policy. ***Carried.***			

09-08	**Moved:**	Diana Cosby	**Seconded:**	Brenda Lee
	That the Sundridge-Strong Union Public Library Board approve the following revised policies: • Programming • Records Retention And review of the following policies: • Bulletin Board & Raffle Tickets. ***Carried.***			

Public Announcements

- The all candidates meetings for the municipal election will take place on September 30 with Joly at 6:00 pm and Strong at 8:00 pm and October 5 at 6:00 pm for Sundridge.

(Board member Kevin Noaik left the meeting at 7:50)

Upcoming Municipal Election – There was a brief discussion regarding advocating on behalf of the library during the upcoming municipal election. Question may be submitted to the Lions for the all candidates meetings.

Adjournment

09-09	**Moved:**	Diana Cosby
	That the Sundridge-Strong Union Public Library Board adjourn at 8:05 p.m. The next regular meeting will be held at 6:45 pm on October 15, 2026 or at the call of the chair. ***Carried.***	

Chair

Secretary

Regular Meeting of the Village of Sundridge Council

Wednesday, October, 28, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Present: Mayor Shawn Jackson (electronic), Deputy Mayor Sharon Smith, Councillor Luke Preston, Councillor Vicki Whitmell, Councillor Fraser Williamson

Staff: Robyn Ferrante, Deputy Clerk/Deputy Treasurer

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:00pm

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) APPROVAL OF AGENDA

Resolution #2026-250
Moved By: Sharon Smith
Seconded By: Fraser Williamson

THAT the agenda for the October 28, 2026 regular meeting be approved as amended, to include Item 11.2 Staff Memo – Reserve Transfer

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

DRAFT

3) DECLARATION OF PECUNIARY INTEREST - None

4) PLANNING MATTERS - None

5) DELEGATIONS - None

6) PRESENTATIONS - None

7) CONSENT ITEMS

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – n/a
7 (E.2) Labour Market Group – September 2026 Report
7 (E.3) Labour Market Group – August Jobs Report
7 (E.4) District of Parry Sound – CAO Report October
7 (E.5) Township of South Algonquin Resolution #26-720
7 (E.6) *Moved into Committee of the Whole by Councillor Preston*
7 (E.7) *Moved into Committee of the Whole by Councillor Preston*
7 (E.8) ACED Economic Development – Financials
7 (E.9) *Moved into Committee of the Whole by Councillor Preston*

8) APPROVAL OF CONSENT ITEMS

Resolution #2026-251
Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT Items listed as Consent Items for October 28, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

9) NEW BUSINESS/ACTION ITEMS

9.1. Provincial Support for Rideshare Services in Rural Northern Ontario

DRAFT

[motion introduced by Luke Preston October 14, 2026]

Resolution #2026-252
Moved By: Luke Preston
Seconded By: Fraser Williamson

WHEREAS residents of rural Northern Ontario municipalities face transportation barriers that affect access to employment, healthcare, education and essential services;

AND WHEREAS rideshare services have the potential to improve local transportation and provide first- and last-mile connections to regional transportation services, including the Northlander;

AND WHEREAS low population density, long travel distances, and limited driver availability present challenges to delivering reliable, affordable, and accessible rideshare services in rural communities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Village of Sundridge direct staff to prepare and send a letter to the Minister of Transportation expressing concern that a provincial rideshare framework alone may not adequately address these rural transportation challenges;

AND THAT the letter request that the Ministry work with rural Northern Ontario municipalities, transportation providers and community partners to:

a) Identify funding and implementation supports to address rural service viability, driver recruitment and retention, affordability, and accessibility, including access for residents unable to use app-based booking;

b) Encourage a coordinated regional transportation approach that connects rideshare with existing community transportation and regional bus and rail services, reduces duplication, and supports access to employment and essential services; and

c) Engage participating municipalities in evaluating the Northlander rideshare pilot and developing a clear transition plan before its conclusion, with the objective of maintaining and improving transportation access in rural communities;

AND FURTHER THAT the letter be circulated to the local Member of Provincial Parliament, the Almaguin Community Transportation Committee and ACED (Almaguin Community Economic Development), neighbouring Almaguin municipalities, the Almaguin Highlands Chamber of Commerce, Northern Ontario Chambers of Commerce, the Rural Ontario Municipal Association (ROMA), and the Federation of Northern Ontario Municipalities (FONOM) for their information and consideration of support.

DRAFT

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

9.2. In Memoriam

Resolution #2026-253
Moved By: Luke Preston
Seconded By: Fraser Williamson

On behalf of The Corporation of The Village of Sundridge, we wish to express our deepest condolences on the passing of Mac Bain. Mac will be remembered fondly, and his advocacy for Northern Ontario municipalities has left a legacy to be proud of. His absence will be profoundly felt. Our thoughts are with his family and all those who had the privilege of knowing him.

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

9.3. The Municipality of Wawa – Resolution RC26178 – Policing Costs

Resolution #2026-254
Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT The Council for the Corporation of the Village of Sundridge receive Resolution RC26178 from the Municipality of Wawa regarding Policing Costs;

AND THAT the Village of Sundridge offer their support to the Municipality of Wawa;

AND FURTHER THAT a copy of this resolution be sent to the Premier of Ontario, the Solicitor General, the Minister of Municipal Affairs and Housing, MPP, AMO, ROMA, FONOM, and all Ontario municipalities serviced by the Ontario Provincial Police, and the Almaguin Highlands OPP Detachment Board.

DRAFT

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

9.4. ACED Economic Development – Directors Report

Resolution #2026-255
Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT The Council for the Corporation of the Village of Sundridge receive the Economic Development Directors Report;

AND THAT Council would like to thank the staff at ACED for their work.

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

9.5. The Town of Gananoque - Declaration Against Religious Violence

Resolution #2026-256
Moved By: Luke Preston
Seconded By: Fraser Williamson

THAT The Council for the Corporation of the Village of Sundridge receive the Declaration Against Religious Violence from the Town of Gananoque;

AND THAT the Village of Sundridge release a statement of their own with wording from Councillor Preston;

AND THAT the statement be included as part of the Village Mission Statement in the future.

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		

DRAFT

Whitmell, Vicki	**Y**
Williamson, Fraser	**Y**
Jackson, Shawn	**Y**

CARRIED

10) COMMITTEE REPORTS/MINUTES

Resolution #2026-257
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT Items 10 (A.1) to 10 (B.1) be received and discussed.
10 (A.1) Central Almaguin Planning Board – August 5, 2026
10 (A.2) Central Almaguin Planning Board – September 2, 2026
10 (A.3) SSJ Restructuring – September 21, 2026
10 (A.4) Almaguin Community Economic Development – Sept. 24, 2026
10 (A.5) SSJ Restructuring – October 19, 2026
10 (A.6) SSJ Restructuring October 19, 2026 Committee Resolution
10 (B.1) Regular Council – October 14, 2026

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

11) STAFF REPORT/MEMO

(11.1) Memo: Waste Collection Diversion Costs

Resolution #2026-258
Moved By: Sharon Smith
Seconded By: Fraser Williamson

THAT the Council for the Corporation of The Village of Sundridge receives the Memo on Waste Collection Diversion Costs.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		

DRAFT

Jackson, Shawn	**Y**

CARRIED

(11.2) Memo: Reserve Transfer

Resolution #2026-259
Moved By: Sharon Smith
Seconded By: Fraser Williamson

THAT Council for the Village of Sundridge approve a transfer of $60,000 from Development of Public Parks reserve to Fire Equipment Reserve and $50,000 from Development of Public Parks reserve to Roads Equipment Reserve;

AND THAT Council is aware that the final transfer amounts may vary pending final confirmation from the Ministry on the total funding amount received.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

12) BY-LAWS

12.1. NORDS AGREEMENT

Resolution #2026-260
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT By-Law No. 2026-042, being a by-law to enter into an agreement between His Majesty the King in Right of Ontario, as presented by the Minister of Northern Economic Development and Growth and the Corporation of the Village of Sundridge, be approved.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		

DRAFT

Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

12.2. PROCUREMENT POLICY BYLAW

Resolution #2026-261
Moved By: Fraser Williamson
Seconded By: Luke Preston

THAT By-Law No. 2026-043, being a by-law to adopt an updated Procurement Policy, be approved.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

13) ANNOUCEMENTS

- Council and staff offered their congratulations to those who have been elected to office for the 2026-2030 term and thanked those who have served for their time and dedication to the community

14) INTRODUCTION OF FUTURE MOTIONS - None

15) CONFIRMING BY-LAW

Resolution #2026-262
Moved By: Sharon Smith
Seconded By: Luke Preston

THAT By-Law No. 2026-044, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **October, 28, 2026**, be adopted.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		

DRAFT

Whitmell, Vicki	**Y**
Williamson, Fraser	**Y**
Jackson, Shawn	**Y**

CARRIED

16) CONSIDERATION OF A CLOSED SESSION - None

17) ADJOURNMENT

Resolution #2026-263
Moved By: Fraser Williamson
Seconded By: Vicki Whitmell

THAT we do now adjourn at 7:00p.m. until the Regular Council Meeting on November, 10, 2026, or at the call of the Mayor.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED

_____

Shawn Jackson, Mayor

_____

Robyn Ferrante, Deputy Clerk/Deputy Treasurer

DRAFT

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-045

Being a By-Law to Amend By-Law No. 2019-048, being a By-Law to regulate traffic and to govern and control the parking of vehicles in the Village of Sundridge.

WHEREAS the Council of the Corporation of the Village of Sundridge deems it expedient to amend a portion of By-Law No. 2019-048 for a specified period.

NOW THEREFORE the Council of the Corporation of the Village of Sundridge enacts as follows:

1. That Main Street will be closed from the intersection of Mill Street and Main Street, all the way down to the intersection of William Street and Main Street and to all roads abutting Main Street in this defined area, plus the intersection of Victoria Street and Mill Street, plus Mill Street from Hwy 124 to Main Street from 4:30 p.m. until 6:00 p.m. on Saturday, November 28, 2026 for the Santa Claus Parade.

2. In the event of a medical or other emergency, entry by EMS, Fire, Police will be permitted.

PASSED THIS 10th DAY OF NOVEMBER, 2026.

_____
Shawn Jackson, Mayor

_____
Nancy Millar, Clerk Administrator

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-046

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Village of Sundridge at its Regular Meeting November 10, 2026.

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Sundridge at this session be confirmed and adopted by by- law.

NOW THEREFORE the Council of the Corporation of the Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of the Village of Sundridge, documents and transactions entered into during the November 10, 2026 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.

2. That the Mayor and proper officials of the Corporation of the Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of the Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.
3. That the Mayor and the Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 10 DAY OF NOVEMBER, 2026

_____
Shawn Jackson, Mayor

_____
Nancy Millar, Clerk Administrator