

## Regular Meeting of the Village of Sundridge Council

Wednesday, June, 10, 2026 at 6:00 p.m.

### Village of Sundridge Council Chambers

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

#### Join Zoom Meeting

<https://us02web.zoom.us/j/89179136388?pwd=Mu3HXrLuxuUDhxGrjDkJbli2BRNnvH.1>

### COUNCIL AGENDA

#### 1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at

#### LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

#### 2) APPROVAL OF AGENDA

**Moved By:** Choose an item.

**Seconded By:**

**THAT** the agenda for the June 10, 2026 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

3) **DECLARATION OF PECUNIARY INTEREST**

4) **PLANNING MATTERS**

4(A.1) New Comprehensive Zoning By-Law - Contract for Service

**Moved By:** Choose an item.

**Seconded By:**

**THAT** the Council for the Corporation of The Village of Sundridge has discussed the workplan as provided by Chris Jones, Municipal Planning Services, for a new comprehensive zoning-law,

**AND THAT** Municipal Planning Services is deemed to be a preferred contractor,

**AND THAT** Council accepts the quote as provided in the amount of \$27,556.00 before HST, with expenses in 2026 to be covered from reserves, with the remainder of expenses to be budgeted for in 2027.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>			
<b>Smith, Sharon</b>			
<b>Whitmell, Vicki</b>			
<b>Williamson, Fraser</b>			
<b>Jackson, Shawn</b>			

5) **DELEGATIONS** - None

6) **PRESENTATIONS** - None

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – n/a (format being revamped)

7 (E.2) District of Parry Sound Social Services Administration Board  
CAO Report – April 2026

7 (E.3) District of Parry Sound Social Services Administration Board  
CAO Report – May 2026

- 7 (E.4) Labour Market Group – April 2026
- 7 (E.5) Labour Market Group – May 2026
- 7 (E.6) Joint Building Committee – May Permit Summary
- 7 (E.7) Joint Building Committee – Sundridge May Permit Summary
- 7 (E.8) Sundridge Strong Union Public Library – Librarians’ Report
- 7 (E.9) Sundridge Strong Union Public Library – Membership Policy
- 7 (E.10) Sundridge Strong Union Public Library – Mission, Vision, Values – Policy
- 7 (E.11) The Town of Plympton-Wyoming – Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

**8) APPROVAL OF CONSENT ITEMS**

**Moved By:** Choose an item.

**Seconded By:**

**THAT** Items listed as Consent Items for June 10, 2026 and the recommendations contained therein be received;

**AND THAT** any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>			
<b>Smith, Sharon</b>			
<b>Whitmell, Vicki</b>			
<b>Williamson, Fraser</b>			
<b>Jackson, Shawn</b>			

**9) NEW BUSINESS/ACTION ITEMS**

- 9.1. Fall 2026 Newsletter

**Moved By:** Choose an item.

**Seconded By:**

**THAT** Council for the Corporation of the Village of Sundridge receives the draft fall 2026 newsletter,

**AND THAT** \_\_\_\_\_

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>			
<b>Smith, Sharon</b>			
<b>Whitmell, Vicki</b>			
<b>Williamson, Fraser</b>			
<b>Jackson, Shawn</b>			

9.2. Provincial Offences Act – Set Fines

**Moved By:** Choose an item.

**Seconded By:**

**WHEREAS** the delivery of Court Services is governed by Transfer Agreements entered into with the Province (MOU & Local Side Agreement); and the Inter-Municipal Agreement (IMA) entered into between The Town of Parry Sound and the Corporation of the Township of Armour, Township of Seguin, Township of Carling, Township of Perry, Town of Kearney, Village of Burk’s Falls, Village of South River, The Village of Sundridge, Township of Hagerman, Municipality of Whitestone, Township of Joly, Township of Joly, Township of Machar, Municipality of McDougall, Township of McKellar, Township of McMurrich/Monteith, Municipality of Magnetawan, Township of Ryerson, Township of Strong and Township of the Archipelago, as amended, in addition to applicable legislation, including the *Provincial Offences Act* (POA); and

**WHEREAS** The POA Advisory Committee, on May 28, 2026, recommended that the Town of Parry Sound Council, along with the Councils of the 18 municipalities within the Parry Sound Catchment Area support the *POA Advisory Committee Report – Advocacy for Set Fines & Costs Payable Under the POA* and call upon the Attorney General of Ontario requesting a review of the set fine amounts, and the costs payable upon conviction set out in *Ontario Regulation 915* under the *Provincial Offences Act*;

**THEREFORE, BE IT RESOLVED THAT** the Council of the Village of Sundridge call upon the Honourable Doug Downey, Attorney General of

Ontario to request a review of the set fine amounts, and the costs payable upon conviction set out in *Ontario Regulation 915* under the *Provincial Offences Act*; and

**BE IT FURTHER RESOLVED THAT** the Province of Ontario be urged to modernize set fines as necessary to ensure penalties remain meaningful as a deterrent and as a community safety device, in addition to ensuring the sustainability of administering POA court services at the municipal level; and

**BE IT FURTHER RESOLVED THAT** the Province of Ontario regularly review and adjust set fines to keep pace with inflation and maintain their effectiveness as a deterrent; and

**BE IT FURTHER RESOLVED THAT** copies of this resolution be forwarded the Honourable Doug Ford, Premier of Ontario, local Members of Provincial Parliament, AMO (Association of Municipalities of Ontario), OMTRA (Ontario Municipal Tax and Revenue Association) and ROMA (Rural Ontario Municipal Association).

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>			
<b>Smith, Sharon</b>			
<b>Whitmell, Vicki</b>			
<b>Williamson, Fraser</b>			
<b>Jackson, Shawn</b>			

9.3. Village of South River - Ontario Transit Investment Fund - Rideshare Proposal

**Moved By:** Choose an item.

**Seconded By:**

**WHEREAS** rural areas often have very limited to no options for transportation services like a taxi, public transportation (bus, streetcar, subway), or rideshare options,

**AND WHEREAS** transportation is essential for access to healthcare, life essentials, materials and supplies, social amenities, and tourism,

**AND WHEREAS** municipalities in the almaguin area formed a Community Transportation Committee in the fall of 2023 out of an identified need to

develop and implement solutions that increased transportation services options within participating Almaguin communities.

**AND WHEREAS** this committee has identified constraints in implementing solutions due to fiscal constraints and a large geographical area,

**AND WHEREAS** the Northlander has been re-established as a viable means of transportation, connecting the north to larger cities as well as small communities along the route,

**AND WHEREAS** there is a confirmed passenger stop for the train in The Village of South River,

**AND WHEREAS** the Village of South River applied to the Ontario Transit Investment Fund in March of 2025 with their proposal for a rural ride share program that would provide a flexible, locally led model not only for passengers of the Northlander but to residents and visitors of South River.

**AND WHEREAS** the village's proposal demonstrates that it is ready to provide first-mile and last-mile transit connections, and meets or exceeds the OTIF program requirements,

**THEREFORE, BE IT RESOLVED THAT**, The Council for the Corporation of The Village of Sundridge supports the Village of South River's rideshare proposal and respectfully requests that the Honourable Minister of Transportation makes a timely and favorable decision to allow this practical local transportation connection to move forward.

**AND FURTHER THAT** this resolution of support be forwarded to the Honourable Prabmeet Singh Sarkaria, Minister of Transportation, M.P.P. Graydon Smith, M.P. Scott Aitchison, and municipalities in the Almaguin area.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>			
<b>Smith, Sharon</b>			
<b>Whitmell, Vicki</b>			
<b>Williamson, Fraser</b>			
<b>Jackson, Shawn</b>			

9.4. Application for Hawker/Peddler Licence / Refreshment Vehicle

**Moved By:** Choose an item.

**Seconded By:**

THAT the Council for the Corporation of The Village of Sundridge receives the application for licencing from William Copeman;

**AND THAT** Council supports the applicant’s request for permission to operate the barbeque stand from the municipal road allowance known as James Street (across the road from Lion’s Park),

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>			
<b>Smith, Sharon</b>			
<b>Whitmell, Vicki</b>			
<b>Williamson, Fraser</b>			
<b>Jackson, Shawn</b>			

**10) COMMITTEE REPORTS/MINUTES**

**Moved By:** Choose an item.

**Seconded By:**

**THAT** Items 10 (A.1) to 10 (B.1) be received and discussed.  
10 (A.1) SSJ Restructuring Committee – April 20, 2026  
10 (A.2) Central Almaguin Planning Board – February 4, 2026  
10 (A.3) Central Almaguin Planning Board – March 4, 2026  
10 (A.4) Central Almaguin Planning Board – April 1, 2026  
10 (A.5) Sundridge Strong Union Public Library Board – April 16, 2026  
10 (A.6) Sundridge Strong Joly Arena & Hall – June 3, 2026  
10 (A.7) Almaguin Highlands Health Council – May 7, 2026  
10 (B.1) Regular Council Meeting – May 27, 2026

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>			
<b>Smith, Sharon</b>			
<b>Whitmell, Vicki</b>			
<b>Williamson, Fraser</b>			
<b>Jackson, Shawn</b>			

**11) STAFF REPORTS**

**11.1.** Staff Report Memo – Tax Ratio and Tax Rate By-Law Updates  
[refer to Item (12.2)]

**Moved By:** Choose an item.

**Seconded By:**

**THAT** the Council for the Corporation of The Village of Sundridge receives the Tax Ratio and Tax Rate By-Law Update as prepared by the Treasurer.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn</b>			

**12) BY-LAWS**

12.1 By-Law No. 2026-026 Road Closure By-Law – Canada Day Celebration

**Moved By:** Choose an item.

**Seconded By:**

**THAT** By-Law No. 2026-026 being a by-law to regulate traffic and to govern and control the parking of vehicles in the village, be approved,

**AND FURTHER THAT** the Mayor or signatory be authorized to sign the by-law.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn</b>			

12.2 By-Law No. 2026-027

**Moved By:** Choose an item.

**Seconded By:**

**THAT** By-Law No. 2026-027 being a by-law to amend By-Law No. 2026-019, being a by-law for establishing tax ratios for 2026 and By-Law No. 2026-020, Being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2026, be approved,

**AND FURTHER THAT** the Mayor or signatory be authorized to sign the by-law.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn</b>			

12.3 By-Law No. 2026-028 Community Safety Zone Extension

**Moved By:** Choose an item.

**Seconded By:**

**THAT** By-Law No. 2026-028 being a by-law to amend By-Law No. 2018-047, to further extend the community safety zone and to reduce the speed limit on a municipal highway, be approved,

**AND FURTHER THAT** the Mayor or signatory be authorized to sign the by-law.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>			
<b>Smith, Sharon</b>			
<b>Whitmell, Vicki</b>			
<b>Williamson, Fraser</b>			
<b>Jackson, Shawn</b>			

13) **ANNOUNCEMENTS**

- **Shawn Jackson**
- **Sharon Smith**
- **Luke Preston**
- **Fraser Williamson**
- **Vicki Whitmell**
- **Nancy Millar, Clerk Administrator**

14) **INTRODUCTION OF FUTURE MOTIONS**

15) **CONFIRMING BY-LAW**

**Moved By:** Choose an item.

**Seconded By:**

**THAT** By-Law No. 2026-029, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **June, 10, 2026**, be adopted.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
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**Preston, Luke  
Smith, Sharon  
Whitmell, Vicki  
Williamson, Fraser  
Jackson, Shawn**

**16) CONSIDERATION OF A CLOSED SESSION - None**

**17) ADJOURNMENT**

**Moved By:** Choose an item.

**Seconded By:**

**THAT** we do now adjourn at      p.m. until the Regular Council Meeting on June, 24, 2026, or at the call of the Mayor.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn</b>			

## MEMORANDUM

**To:** Mayor Jackson and Members of Council  
**Copy:** Mr. Nancy Millar, Clerk  
**From:** Chris Jones MCIP, RPP  
**Date:** May 28, 2026  
**Re:** Workplan to Prepare a New Comprehensive Zoning By-law

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## BACKGROUND

On March 25, 2026 Council adopted the first Official Plan for the Village of Sundridge.

Section 16 (20) of the Planning Act requires the Council of a municipality to implement a new Official Plan by updating the Zoning By-law within 1 year of the approval of a new Official Plan. The Village's current Zoning By-law was originally approved in 1989 and, notwithstanding the need to address matters of Official Plan implementation, it is overdue for an update to the definitions, regulations and mapping to ensure it appropriately addresses the needs of the Village today and going forward.

To this end, I have prepared the following workplan to assist Council in understanding the proposed approach to preparing a new Zoning By-law.

## EXPERIENCE

I have been the planning consultant of record for the Village for over 20 years of my almost 30-year career which has been dedicated to municipal land use planning. In addition to recently assisting the Village with the preparation of a new Official Plan, I continue to assist 10 municipal clients in the north and north-west. In my career I have managed or assisted in the preparation of approximately 30 official plans, zoning by-law and major updates or amendments.

## WORKPLAN

### ***Task 1 – Workshops with Staff and Council***

I would prepare for and attend two initial workshops, one with staff and the CBO and one with Council and the purpose would be to discuss existing or proposed zoning matters requiring review and consideration.

Based on my experience working with the Village, the following is a preliminary list of

zoning issues that I believe requires consideration as part of an update:

- Definition and regulation of accessory residential units;
- Regulations for land covered by water;
- Definitions and regulations for regulations for accessory structures;
- Definitions and regulations for regulations for shoreline accessory structures;
- Regulations for telecommunications towers and solar facilities;
- Regulations for boat and camper storage;
- Regulations for residential uses in the downtown;
- Update regulations addressing legal non-conformity and non-compliance;
- Regulations to address expansion of legal non-complying dwellings in the shoreline setback;
- Implementation of the mixed-use land use designation;
- Update definition and regulation of home-based business;
- Incorporate sanitary sewer connection requirement for lands with access to the municipal system;
- Remove or reduce minimum floor area requirements for dwelling units; and,
- Update and/or add new definitions for high water mark, lot coverage, ground floor area.

### ***Task 2 – Public Open House***

Subsequent to a meeting with Council I would convene a daytime and/or nighttime open house/drop in to allow members of the public to meet with the planner and discuss zoning issues.

### ***Task 3 – Prepare First Draft of Zoning By-law***

I will prepare and provide a first draft of the new Zoning By-law to staff and Council on the basis of direction and comments received from the first meeting as well as comments and feedback heard at the open house.

### ***Task 4 – Meeting with Council***

I would meet with Council to discuss the first draft of the Zoning By-law. This meeting may be in-person or virtual depending on my schedule.

### ***Task 5 – Prepare Second Draft of Zoning By-law Amendment***

Following the meeting and subsequent comments and direction with Council, I will

prepare a second draft of the Zoning By-law.

**Task 6 – Meeting with Council**

I would meet with Council to discuss the second draft of the Zoning By-law. This meeting may be in-person or virtual. If the second draft is deemed acceptable for public review and consultation Council would direct the draft Zoning By-law be received and be scheduled for a public open house as well as a public meeting under the Planning Act.

**Task 7 – Public Open House**

I would convene a daytime and/or nighttime open house/drop in to allow members of the public to meet with the planner and to review and discuss the draft Zoning By-law.

**Task 8 – Statutory Public Meeting with Council**

I will attend the statutory public meeting with Council to make a presentation on the work program and discuss the changes introduced by the proposed Zoning By-law.

**Task 9 – Prepare Final Zoning By-law for Adoption**

Following the public meeting, we would prepare a report to Council on all public comments and, where necessary, revise the final draft Zoning By-law to reflect public comments and/or Council direction. A planning report and the final draft Zoning By-law would be prepared for Council's consideration and adoption.

The above outline of tasks establishes a basic path toward completing the zoning by-law update. I remain flexible to convene other meetings with Council, staff or stakeholders where necessary and where the budget is available to allow for such meetings.

It is also important to note that this workplan is intended to provide a Village-wide update to the zoning by-law and therefore site-specific requests to address compliance issues or to alter current land use permissions or regulations that would have broader implications will not be entertained through this work program.

**TIMING**

It is anticipated the project would start in the summer of 2026 and the start-up meetings with staff and Council as well as the first open house would be convened between July and September.

It is anticipated that the first draft Zoning By-law would be prepared in the fall of 2026 and presented to the newly elected Council in late 2026 or early 2027.

The delivery of the second draft by-law would be targeted for the summer of 2027 with the statutory public meeting being targeted for the fall of 2027.

## **BUDGET**

Attached at Appendix 1 is a breakdown of time and fees to assist the Village in preparing a new Zoning By-law which will be \$27,556, including expenses but not including HST. The Village would be responsible for coordinating all requisite statutory notifications and would also be the first point of contact for individuals wishing to submit information or questions with respect to the work program.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'CJ', written over a faint rectangular stamp.

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Chris Jones MCIP, RPP

# DETAILED SUMMARY OF FEES AND EXPENSES VILLAGE OF SUNDRIDGE ZONING BY-LAW

	Manager Chris Jones [\$712.5/day]	GIS Technician Steve Aldred [\$562.5/day]	TOTAL DAYS
<b>TASKS - OFFICIAL PLAN</b>			
Task 1 - Workshops with Staff and Council	4	2	6
Task 2 - Public Open House	1.5	1	2.5
Task 3 - Prepare First Draft Zoning By-law	8	4	12
Task 4 - Meeting with Council	1		1
Task 5 - Prepare Second Draft Zoning By-law	6	2	8
Task 6 - Meeting with Council	1		1
Task 7 - Public Open House	1		1
Task 8 - Public Meeting with Council	1		1
Task 9 - Prepare Final Zoning By-law for Adoption	2	2	4
<b>Sub-total</b>	<b>25.5</b>	<b>11.0</b>	<b>36.5</b>
<b>TOTAL FEES (OFFICIAL PLAN AMENDMENT)</b>	<b>\$18,168.75</b>	<b>\$6,187.50</b>	<b>\$24,356.25</b>
<b>EXPENSES and CONTINGENCIES</b>			
Administrative Support	\$2,000.00		
Plotting and Production	\$400.00		
Mileage	\$800.00		
		<b>FEES</b>	<b>\$24,356.25</b>
		<b>EXPENSES</b>	<b>\$3,200.00</b>
		<b>TOTAL</b>	<b>\$27,556.25</b>
		<b>HST</b>	<b>\$3,582.31</b>
		<b>TOTAL/ HST</b>	<b>\$31,138.56</b>

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# District of Parry Sound



## **Chief Administrative Officer's Report**

*April 2026*

### Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

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## 'Everyday Impact'

Over the past two months, when the Highlands Early Learning & Child Care Centre in Emsdale faced a significant staffing challenge, we witnessed incredible teamwork across our organization. This month's Everyday Impact award recognizes the individuals who stepped in to support during this time. This included Amanda, Shilo, Julie, Carolann, Jenn G, Laura, Lesliagh, Mickayla, Kristin, Anita, Kristen, Kim and Emma. Their willingness to adjust their schedules, step away from their regular roles, and work directly on the floor made a tremendous difference. Because of their flexibility and commitment, Highlands was able to remain fully operational and avoid closing a classroom serving 15 children. Just as importantly, they helped maintain consistency for the children by building relationships and supporting smooth daily transitions.

We also want to acknowledge the Highlands team, made up of Tory, Jenna, Meagan, the three Highlands educators, and our Housekeeper Jamie, who remained steady and reliable throughout a very challenging and uncertain period. Their resilience, teamwork, and dedication ensured that the centre continued to provide a safe and supportive environment for the children and families we serve. Moments like this demonstrate the strength of our organization. When one team needs support, others step forward without hesitation. The collaboration shown across programs during this time is something the leadership team is incredibly proud of, and it reflects the strong culture of teamwork that exists across our DSSAB.



## Human Resources - Quarterly update (1st quarter 2026)

We've had a very busy start to the new year in Human Resources. As you can see, this quarter's results demonstrate the Human Resources team's high standard of service and dedication. Their work remains central to maintaining a capable workforce, fostering a respectful and healthy workplace culture, and supporting employee well-being across the organization. In the next quarter, we will be advancing key improvements to the DSSAB's Health & Safety program.

### Recruitment & Staffing

2026 Job Postings (Jan 1- Mar 31)

- non-union: 1 internal/external
- union: 17 internal; 12 of which had to be posted externally

Of note, for the same period in 2025, we had 7 postings.

Internal Hires (change of position): 9

External Hires: 9

94% Offer acceptance rate. 18 job offers were extended, 17 accepted, and 1 declined

Time to fill position: average of 25.81 days from job posting to offer

Time to hire: average of 22.25 days from the candidate's application to offer acceptance

Current staffing complement: 165 employees

### Training and Development

Our commitment to supporting employee development is reflected in the strong uptake of learning opportunities in this first quarter. Training completed included Assertive Communication, Managing Conflict at Work, Beyond 101: A Real-Life Look at Sex Trafficking, Vicarious Trauma: Strategies for Resilience, Data Collection, and technology skills development, such as Office 365 Essentials and Excel.

### Labour Relations

We continue to wait for OPSEU to move forward with Pay Equity.

### Legislation Changes

The employment law landscape in Ontario saw several legislative changes in 2025. In this first quarter of 2026, the amendment to the ESA regarding job postings came into effect:

- Requirements for publicly advertised job postings: As of January 1, 2026, employers with 25 or more employees must include in public job postings: expected compensation or salary (limited to a \$50,000 range, and not applicable to roles with compensation over \$200,000); disclosure of artificial intelligence use in hiring; and an indication as to whether the posting relates to an existing vacancy.
- Employers are also prohibited from referencing Canadian experience as a requirement in job postings, and they must inform interviewed applicants within 45 days whether a hiring decision has been made. Contravention may result in fines of up to \$100,000 for individuals and \$500,000 for repeat offenders.

We remain diligent in monitoring changes in Ontario's employment laws and ensuring DSSAB compliance.

## Employee Wellness

As of March 18, 2026, the average sick leave usage is 1.8 days per employee for 2026. Given typical cold and flu season patterns during this period, this level of utilization is within expected norms and does not indicate any emerging concern. It is also important to note that the DSSAB provides generous short-term sick leave provisions, which support employees in managing short-term illness appropriately while helping maintain workplace health and continuity of service. We are currently administering 18 leaves (medical, parental, etc.) and 11 active accommodations.

The DSSAB continues to invest in employee wellness to keep employees healthy and in the workplace. All employees have now completed Respectful Workplace Communication training as part of our ongoing commitment to a psychologically safe and respectful workplace.

The HR department has also been promoting initiatives such as proper ergonomics, the Calm App, our employee assistance program, and a new Manulife program called Maven, which expands support for women's and family health. Manulife has partnered with Maven, a global leader in digital health, to provide you with 24/7 access to specialists and personalized care plans designed to help address your unique health needs. Maven will provide support and guidance across a full spectrum of midlife health, including:

- Menopause
- Male midlife health
- Hormonal changes
- Mental and sexual health
- Overall wellbeing
- Weight management/nutrition
- Chronic disease/pain

Through this program, employees and eligible family members can connect with:

- Obstetrician-gynecologists
- Mental health practitioners
- Nutritionists
- Career coaches
- Naturopathic family physicians.

## Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District February 2026						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18m)	3	1	2	1	10	17
Toddler (18-30m)	8	7	11	17	27	70
Preschool (30M-4y)	16	15	17	35	51	134
# of Active Children	27	24	30	55	92	228

## School Age Programs

School Age Programs February 2026	
Location	Enrollment
Mapleridge After School	25
Mapleridge Before School	11
Home Child Care	17
# of Active Children	53



## Inclusion Support Services – February 2026

Age Group	Early ON	Licensed ELCC	Monthly Total	Discharges	Referrals	Waitlist
Infant (0-18m)						
Toddler (18-30m)	3	20	23		2(LLECC)	
Preschool (30-47m)	5	42	47		5(LLECC)	
JK/SK (48m-6yr)	2	3	5		1(LLECC)	
School age (6 yr+)		2	2	5		
<b>Monthly Total</b>	<b>10</b>	<b>67</b>	<b>77</b>	<b>4</b>	<b>7</b>	<b>0</b>
<b>Year to Date</b>	<b>11</b>	<b>67</b>	<b>78</b>	<b>9</b>	<b>11</b>	<b>0</b>

Comments: 77 Children on Caseload, 4 Discharged children and 9 New. There were 8 Referrals in February.

The Inclusion Support program has 5 Resource Consultants, who continue to provide opportunities for children’s inclusion: *“All children are able to actively and meaningfully participate in licensed child care and early years programs and are supported to form authentic, caring relationships with their peers and educators.”*

They continue to *build capacity* by supporting educators to increase their skills, knowledge and access to resources to help address the needs of all children in their programs and fosters effective inclusive practices. Children and families benefit from the intentional efforts of educators who collaborate and make relevant, timely referrals and connections to other programs and services to support their needs.

All Resource Consultant's attended a 14-hour ASQ 3 (**Ages & Stages Questionnaire**) and ASQ SE 2 (**Ages & Stages Questionnaires: Social-Emotional, Second Edition**) Training at the end of 2025 and have started working with parents and programs to use this tool more intentionally in Q1 as we continue to develop our tiered service model in 2026. This is a great tool to support parents and providers as they navigate growth and development with children that we service. This screening tool will be used more effectively and consistently with children that are being referred to Inclusion Support Services or when parents/guardians/visitors have concerns regarding child development.

*The Ages & Stages Questionnaires®, Third Edition (ASQ®-3) is a developmental screening tool that pinpoints developmental progress in children between the ages of one month to 5 ½ years. Its success lies in its parent-centric approach and inherent ease-of-use—a combination that has made it the most widely used developmental screener across the globe.*

*Evidence shows that the earlier development is assessed—the greater the chance a child has to reach his or her potential (sampling below):*

▼ **What is the age range covered?**

1-66 months

▶ **What are the intervals?**

▼ **What are the areas screened?**

Communication, gross motor, fine motor, problem solving, and personal-social

▼ **What is a sample item?**

Does your child stack a small block or toy on top of another one? (18 month questionnaire, Fine Motor area)

We have also launched our new ISS Data Portal with the support of our IT department to streamline and modernize our records management system. This is a centralized portal for the Resource Consultants to input their visits with children and programs on their caseloads. They can add visit notes and have more continuous and transparent documentation regarding their caseloads and children’s progress and support offered.

### EarlyON Child and Family Programs - Feb 2026

EarlyON Child and Family Centre Reporting Month: February 2026		
Activity	Monthly Total	Year to Date
Number of Child Visits	799	1595
Number of Unique Children served this month	278	
Number of Adult Visits	601	1193
Number of Unique Adults served this month	95	
Number of Professionals (New stat of July 1, 2025)	31	48
Number of Virtual Programming Events	0	2
Number of engagements Through social media	185	676
Number of views Through social media	11,434	38,428

The EarlyON Child and Family Centres are high quality early learning family-centered drop-in programs offered through the Parry Sound District Social Services Administration Board. Program delivery has a deep foundation in the principals found in the Ministry of Education’s document *“How Does Learning Happen? Ontario’s Pedagogy for the Early Years”* and the *“Elect: Early Learning for Every Child Today, A framework for Ontario early childhood settings”*.



“Children are competent, capable of complex thinking, curious, and rich in potential. They grow up in families with diverse social, cultural, and linguistic perspectives. Every child should feel that he or she belongs, is a valuable contributor to his or her surroundings, and deserves the opportunity to succeed. When we recognize children as capable and curious, we are more likely to deliver programs and services that value and build on their strengths and abilities.” (HDLH, 2014)

### **Child Care Service Management, March 2026**

Northern Ontario's CWELCC rollout is being constrained by a critical shortage of Registered Early Childhood Educators—driven by burnout, retirements, limited access to training, and reduced mentorship capacity. The article, written by Shannon Costello, The Director of Children's Services from the Cochrane District Services Board, highlights how these pressures contribute to long waitlists and deepen inequities in access for Indigenous, Francophone, and low-income families, with ripple effects on workforce participation and regional economic growth. It also underscores that creating more spaces alone won't solve the problem without targeted workforce and equity-focused strategies.

Full article link: <https://mailchi.mp/utoronto/addressing-workforce-shortages-and-equity-challenges-in-northern-ontarios-childcare-system-atkinson-centre-weekly-enewsletter-march-3-2026>

All licenced child care operators are now fully engaged with the "One Human Service – Service Manager Portal" that was introduced in 2025. This portal allows the operators a central database to input data that is required by the service manager to determine funding allocations and ministry reporting. Operators have seen a reduction in manual reporting templates. Information gathered in the portal is program enrolment, staffing – including number of Registered Early Childhood Educators, and non registered staff, operational expenses and budgets. The CCSM team will continue to provide support to operators and will host a training review mid-year.

### **Quality Assurance**

In late 2025, the Parry Sound District Social Services Administration Board (PSDSSAB) submitted a proposal to the Innovation Fund offered by the Ontario Ministry of Education. The Innovation Fund was designed to support DSSABs in building partnerships and strengthening community capacity to address Registered Early Childhood Educator (RECE) workforce challenges. The PSDSSAB proposal focused on hiring a Pedagogical Lead to support the Early Years system across the district. We were pleased to receive confirmation that the proposal was approved, and a Program Lead was successfully hired in January 2026. The Pedagogical Lead is responsible for building and enhancing the capacity of the early learning sector and supporting educators in delivering high-quality programs throughout the district, including the Parry Sound area. To date, the Lead has visited 14 programs across the district, developing collaborative partnerships with educators working with children from birth to 12 years of age. Through observations and quality assurance assessments, programs are provided with individualized support and constructive feedback to strengthen practice, enhance learning environments, and ensure the delivery of high-quality early learning experiences for children and families.

In the coming months, early childhood educators across the district will have the opportunity to participate in one of two RIRO (Reaching In, Reaching Out) Resiliency Training sessions offered by Inclusion Support Services staff. Reaching In Reaching Out (RIRO) is an evidence-informed program designed to strengthen resilience and self-regulation skills in both adults and children. The training sessions will be coordinated by the Quality Assurance team and hosted at the Parry Sound District Social Services Administration Board administrative building. Each session will take place over two full days, providing participants with in-depth learning and practical strategies.

This professional learning opportunity will support both new and experienced educators in developing a deeper understanding of self-regulation and resiliency. Participants will gain tools and strategies to strengthen their own well-being while also enhancing their capacity to foster resilience and emotional regulation skills in children across early learning environments.

In recognition of the hard work and dedication that early childhood educators demonstrate each day in supporting children and families across the district, we are encouraging programs throughout Parry Sound to prioritize professional learning in 2026. Programs are encouraged to utilize four professional development (PD) days during the year to strengthen collaboration and pursue learning opportunities that best meet the unique needs of their individual teams. Each program will be provided funding to support three PD days, helping to offset associated costs and ensure equitable access to meaningful professional learning. The fourth PD Day will bring all educators together for a full-day learning event for both East and West Parry Sound. This joint professional development day will take place on October 23rd at the Bobby Orr Community Centre.

Planning is currently underway, and further details regarding the theme and focus of the day will be shared in the coming months. This collective learning opportunity will provide educators with time to connect, collaborate, and continue building capacity across the Early Years sector throughout the district.

## Funding Sources for District Wide Childcare Spaces

### Child Care Service Management

### Total Children by Funding Source

February 2026

<b>ACTIVE</b>		
<b>Funding Source</b>	<b># of Children</b>	<b># of Families</b>
CWELCC	41	39
CWELCC Full Fee	223	220
Extended Day Fee Subsidy	2	2
Fee Subsidy	17	15
Full Fee	17	16
Ontario Works	4	4
<b>Total Active:</b>	<b>304</b>	<b>296</b>

<b>NEW</b>		
<b>Funding Source</b>	<b># of Children</b>	<b># of Families</b>
CWELCC	4	4
CWELCC Full Fee	2	2
Extended Day Fee Subsidy	0	0
Fee Subsidy	0	0
Full Fee	0	0
Ontario Works	1	1
<b>Total New:</b>	<b>7</b>	<b>7</b>

<b>EXITS</b>		
<b>Funding Source</b>	<b># of Children</b>	<b># of Families</b>
CWELCC	0	0
CWELCC Full Fee	0	0
Extended Day Fee Subsidy	1	1
Fee Subsidy	0	0
Full Fee	0	0
Ontario Works	2	2
<b>Total Exits:</b>	<b>3</b>	<b>3</b>

The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for February 2026

Number of Unique Children on the Application Portal

865

Children who Identify as Indigenous

97

Children Identifying Francophone Relatives

57

Prenatal Children

170

**Unique Children** - includes children waiting for care and those who are placed in care but have applied to other child care centres/programs. (ie: currently in an infant space and have also applied for JK/SK after school program) - Or - includes all children who have completed an application for child care

Unique Children Waiting for Care

450

**Waiting for Care** - This number represents the unique children who are currently applied for care. This includes children who may already be placed in a program and have applied to another. This also includes the number of children pre-registered for future care.

Year, Month

Multiple selections

Month

February

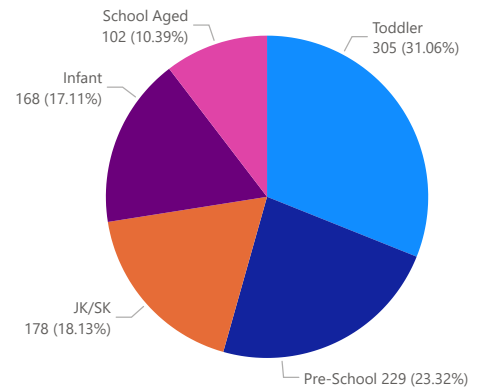
Additions to Application Portal

49

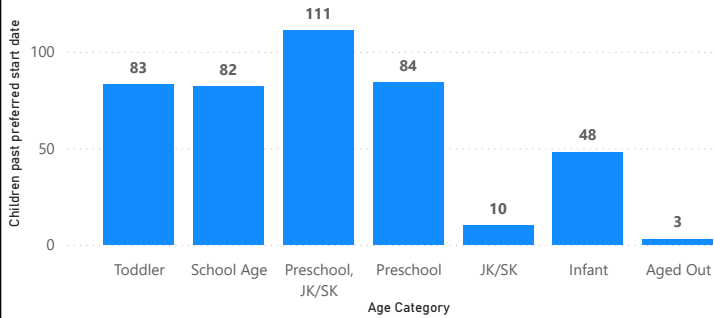
Total Number of Children past preferred start date (Unique)

427

Waitlist by Age Category



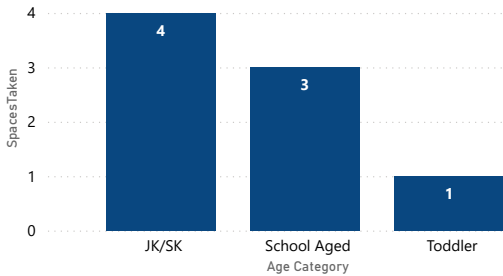
Number of Children past their preferred start date by age



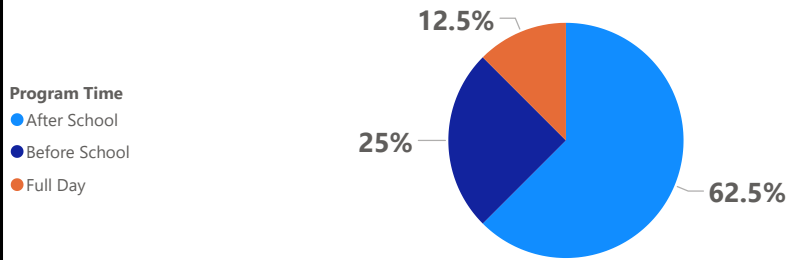
Year  
2026

Month  
February

Spaces Filled by Age Category



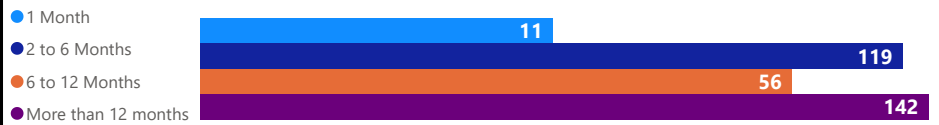
Spaces Filled by Program Time



Children Placed	Spaces Filled
6	8

Expectation of Future Care

Number of children with a preferred start date within 1 month, 2-6 months, 6 months to a year, or more than a year.



**Children Placed** - The number of unique children placed in a program.

**Spaces Filled** - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

## Income Support & Stability Update

2026 so far has been a busy time for the Income Support and Stability Team.

As part of the consortium for Integrated Employment Services in the Northeast led by College Boreal, we are participating in the Pathways to Employment project, which is focused on identifying barriers to employment for Social Assistance clients and developing innovative approaches. Throughout January and February, the ISNs connected with their OW caseloads and supported clients in completing an online client survey to help collect data for the project. Through targeted strategies, the program was able to complete well over 200 surveys. Each client who participated received a \$10.00 gift card.



January's weather did not cooperate as we had hoped for in-office appointments, but the team adapted by creating alternative opportunities for clients to participate and provide input for this initiative.

To keep things engaging, we ran a few contests along the way, including one we called "Lunch on Jeff." The first team to complete 100 surveys would decide what we were having for lunch. The competition was strong, and we achieved impressive results. By the end of the survey period, it was decided that both the East and West teams earned the opportunity to choose their lunch.



On Friday, February 27, 2026, staff attended the Seniors Active Living event in Magnetawan. The event was open to seniors, caregivers, and residents of the Municipality of Magnetawan and surrounding communities. Staff had the opportunity to connect with new individuals and community partners who contribute to providing wraparound supports for people.

In 2026, we have continued to build momentum with our Community Clinics, which will soon be rebranded as *Community Connections*. These clinics have required time and determination to grow attendance; however, staff are now seeing increased participation and are truly enjoying the opportunity to connect with clients in the community.

We greatly appreciate the ongoing support from local municipalities for providing space and helping make these clinics possible. These interactions have allowed us to engage in meaningful conversations, better understand community needs, and identify additional supports required to help individuals achieve and maintain sustainable housing.

As we move into the spring months, you will see ISNs out in the community even more frequently.

In February, Supervisors and the Integrity Officer participated in a Community of Practice call for the Eligibility Verification Process (EVP). These Ministry-hosted sessions provide an opportunity to discuss complex cases, review emerging trends, and share guidance on managing Social Benefits Tribunal matters. These calls are highly valuable in strengthening our knowledge, aligning our processes with provincial recommendations, and enhancing case management practices for our clients.

We are pleased to report that EVP completion for our District continues to maintain a 100% success rate.

Training has also remained a key focus. Staff have participated in numerous in-person and virtual learning opportunities, including:

- *OMSSA Speaker Series: So, You've Been Breached — Now What?*
- *Ending Homelessness is Possible: Lessons in Emergency Shelter Transformation*
- *Municipalities Under Pressure – One Year Later: An Update on the Human and Financial Cost of Ontario's Homelessness Crisis*
- *Youth Homelessness Prevention*
- *Vicarious Trauma Training*
- *Creating Seamless Pathways from Street to Shelter Webinar*
- *Immigration Basics through OMSSA*

The Annual Tax Clinics, hosted in partnership with the Sudbury Community Service Center, were once again a tremendous success district-wide.



On March 10, 2026, the doors opened at DSSAB with five individuals already lined up to participate. As the day progressed, attendance grew to over 80 people. Upon arrival, participants were warmly welcomed by our Case Support Workers, who expertly managed the flow of the day and ensured everything ran smoothly.

This event was about more than just completing tax returns—it also served as a valuable social opportunity where people could connect, meet new individuals, and engage with their community. Representatives from the Biosphere and Service Canada were also present, providing attendees with access to additional supports and resources.

Participants had the opportunity to receive information and assistance related to energy-saving initiatives, passport applications, the Canada Pension Plan, Canadian Disability Benefit, Canada Dental Plan, and Old Age Security. Many individuals took full advantage of connecting with these services and supports.

Feedback from attendees was overwhelmingly positive, with one participant sharing:

*“Hi, thanks for informing me of the tax workshop and your advice to show up early yesterday (March 10, 2026)—you were right, it was very popular. I cannot shower enough accolades on you and the whole staff, including the private professionals you brought in. Outstanding. Your entire staff was so organized and courteous, it made everything go smoothly and left everyone feeling appreciative. Then you all went over the top—pizza for all ordered for lunch...what! I’ve never had a better experience with government service. Thank you—from all is the consensus. Well done.”*

The success of this event highlights the importance of collaboration and community partnerships in delivering accessible, supportive, and welcoming services to residents.

On the east side of the District, tax clinics were held at Employment North in South River and Angelic Employment Services in Burk’s Falls. ISNs were available to assist with transportation to and from the sites, as well as to coordinate and schedule appointments for clients.

The transitional unit projects continue to demonstrate strong success. Individuals are becoming connected to supports, developing resumes, and actively seeking employment. ISNs are assisting them along their journey toward life stabilization, while also helping them build their own sense of community.

In Parry Sound, we are pleased to share that the first individual has successfully transitioned from a transitional unit into a sustainable housing arrangement within the community.

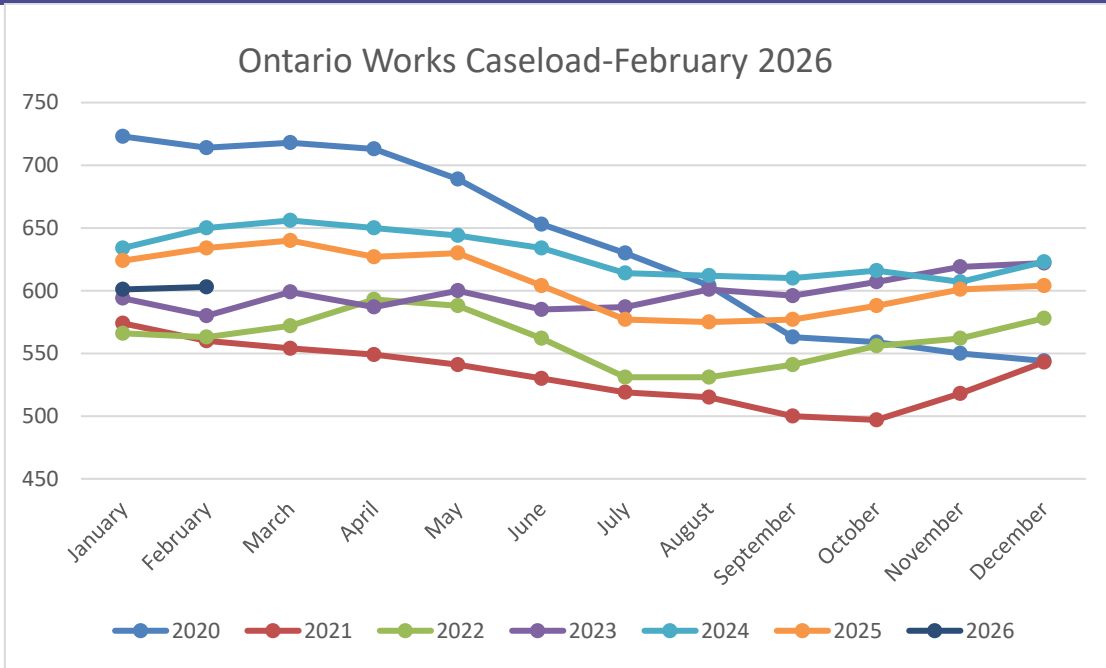
In March, Income Support and Stability partnered with Housing Programs to deliver a presentation at Parry Sound High School. The session was interactive, and students engaged thoughtfully, asking insightful questions and sharing their perspectives.

The presentation provided an overview of DSSAB, including the programs and services available and how to access them. We also discussed housing supports and offered guidance on how to respond when encountering someone experiencing homelessness.

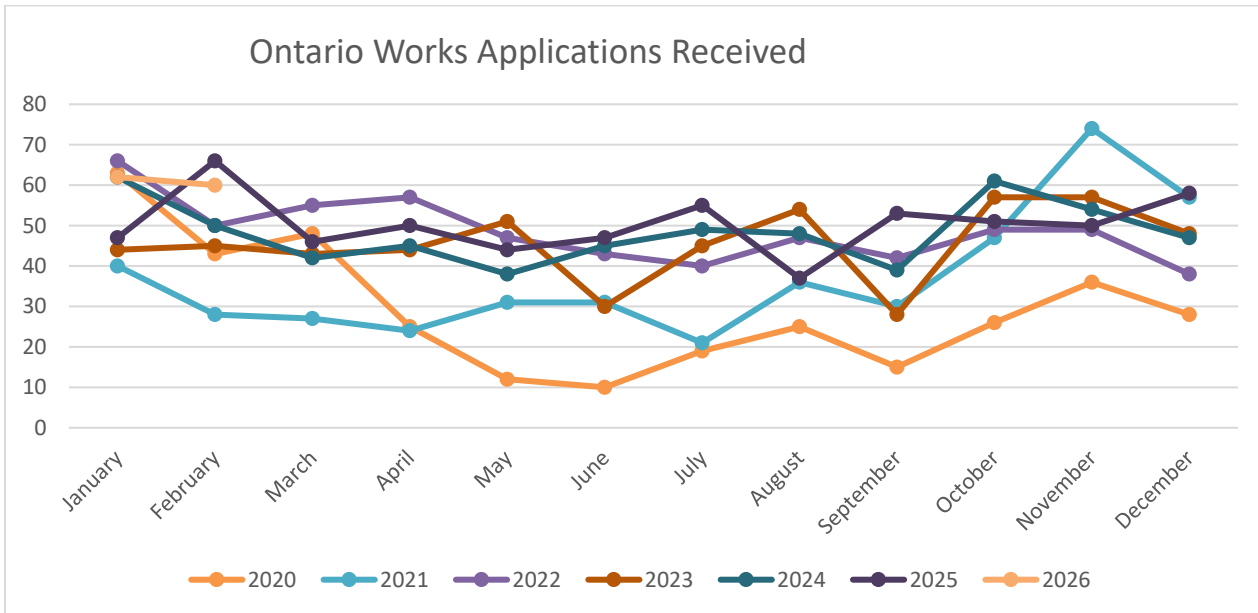
Overall, it was an enjoyable and meaningful experience for both staff and students.

On March 24 and 25, two ISNs attended a conference in Toronto hosted by the Ontario Association of Interval and Transition Houses (OAITH), titled Pathway to Possibilities: Fostering a Community of Knowledge and Hope. Staff participated in a meet-and-greet session where they networked, exchanged knowledge, and connected with other frontline workers, leaders, and organizations. The conference also highlighted OAITH's funding through the Ministry of Children, Community and Social Services (MCCSS) to support the development and implementation of a Community of Practice for the Transitional Housing Support Program.

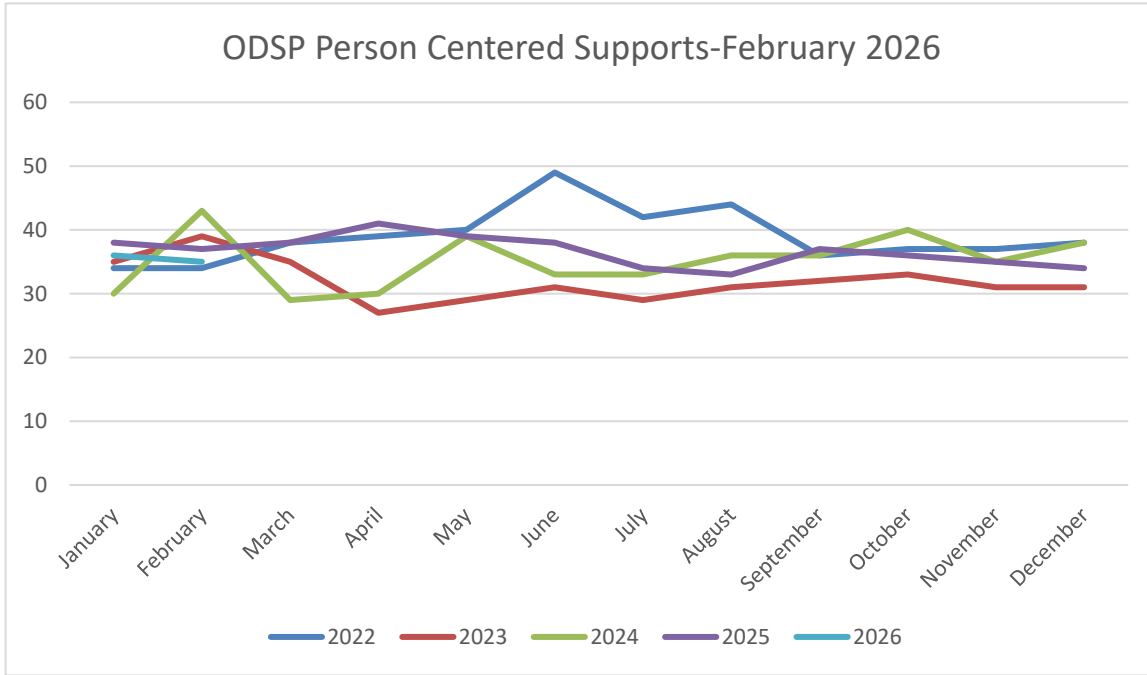
On March 26 and 27, the Supervisors of Income Support and Stability, along with three ISNs, attended the Muskoka DART (Domestic Abuse Response Team) Conference in Port Carling. Guest speakers delivered presentations on a wide range of topics, and staff gained valuable insights and practical strategies to better support women and children in our district who are fleeing domestic violence.



### Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



### ODSP Participants in Ontario Works Employment Assistance



The OW Caseload continue to hold steady at **603** cases. We are providing **35** ODSP participants Person-Centred Supports. We also have **56** Temporary Care Assistance cases. **60** applications were received through the province's Ontario Works Intake Unit (OWIU).

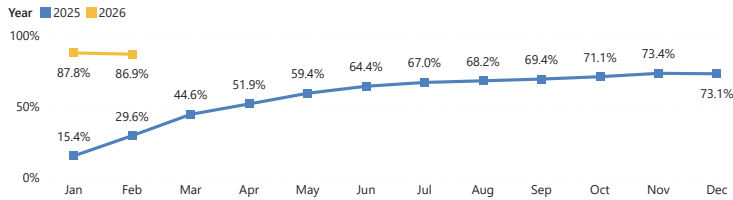
## Ontario Works (OW) Performance Measures

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 Support Pillars.

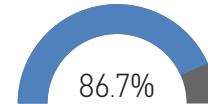
- Crisis & Safety-homelessness, personal safety
- Health-medical, mental health counselling, addiction treatment
- Life Skills-Literacy and Basic Skills such as budgeting, time management
- Community Supports-Housing, transportation and legal support

### \*NDA-Non-Disabled Adult

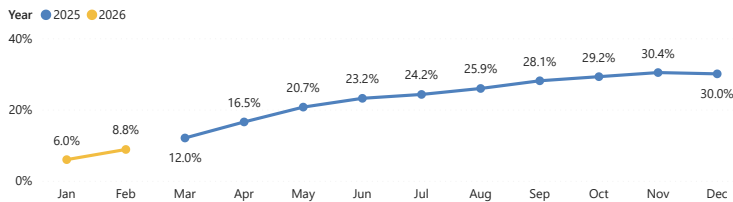
**Percentage of OW + NDA Members with mandatory participation requirements that have created a Social Assistance Action Plan (Cumulative Year-to-Date)\***



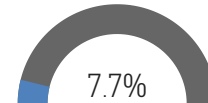
**Provincial Value for Latest Month in Selected Range**



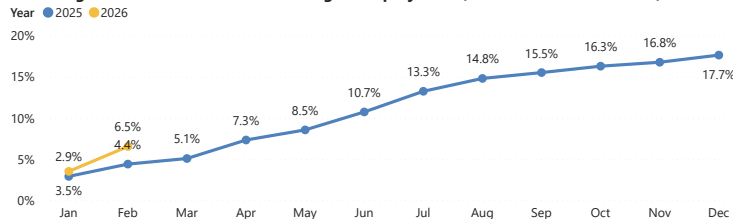
**Percentage of OW + NDA Members with mandatory participation requirements that are referred to EO (Cumulative Year-to-Date)**



**Provincial Value for Latest Month in Selected Range**



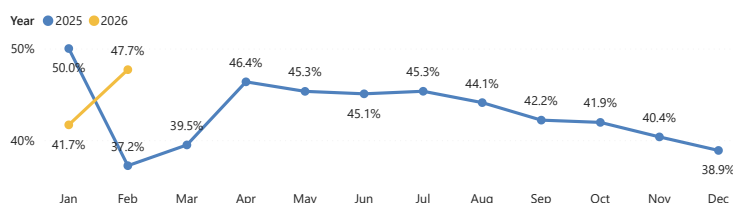
**Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-Date)**



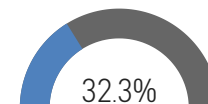
**Provincial Value for Latest Month in Selected Range**



**Percentage of Ontario Works cases who exit the program and return within one year (Cumulative Year-to-Date)**

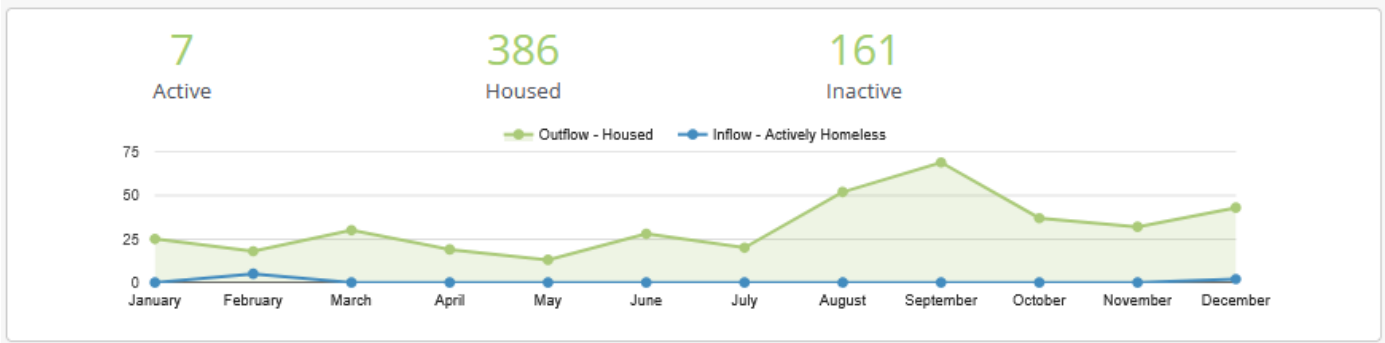


**Provincial Value for Latest Month in Selected Range**



## By Name List

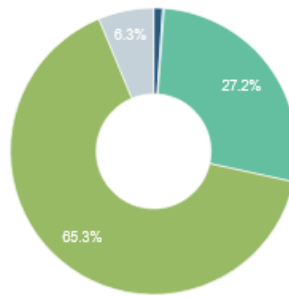
The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to obtain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access towards housing focused solutions.



### BNL INFLOW & OUTFLOW

[Print](#)

Type	Clients
Inflow - Newly Identified	6
Inflow - Returned from Housing	1
Inflow - Returned from Inactive	0
Outflow - Moved to Inactive	161
Outflow - Housed	386
Declined	37

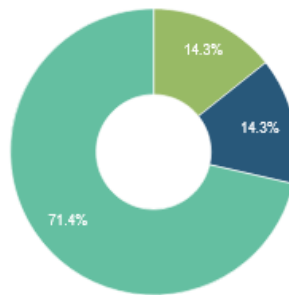


- Inflow - Newly Identified
- Inflow - Returned from Housing
- Outflow - Moved to Inactive
- Outflow - Housed
- Declined

### ACTIVE CLIENTS BY HOMELESS PRIORITY

[Print](#)

Type	Clients
<a href="#">Chronic</a>	1
<a href="#">Approaching Chronic</a>	1
<a href="#">Temporary</a>	5
<a href="#">N/A</a>	0



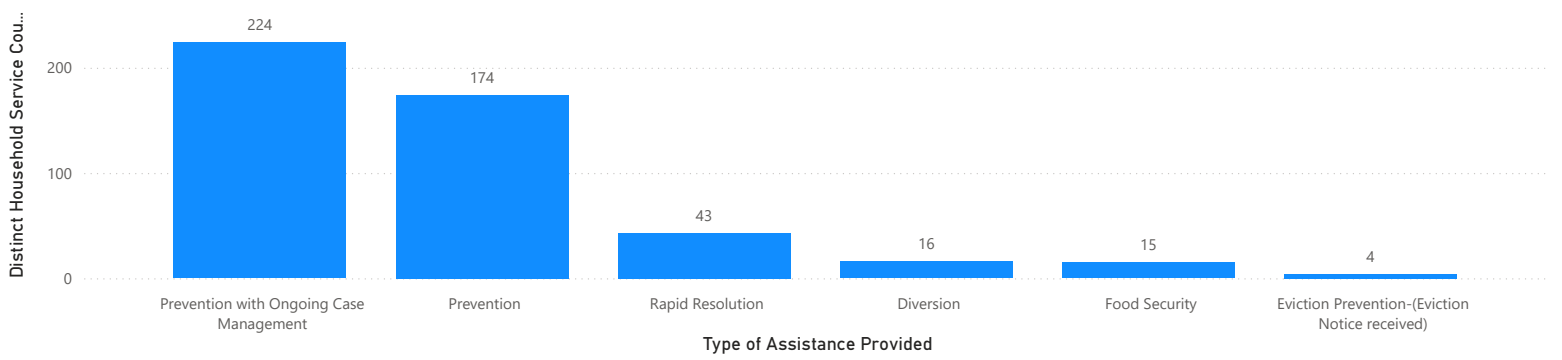
- Chronic
- Approaching Chronic
- Temporary

Month, Year

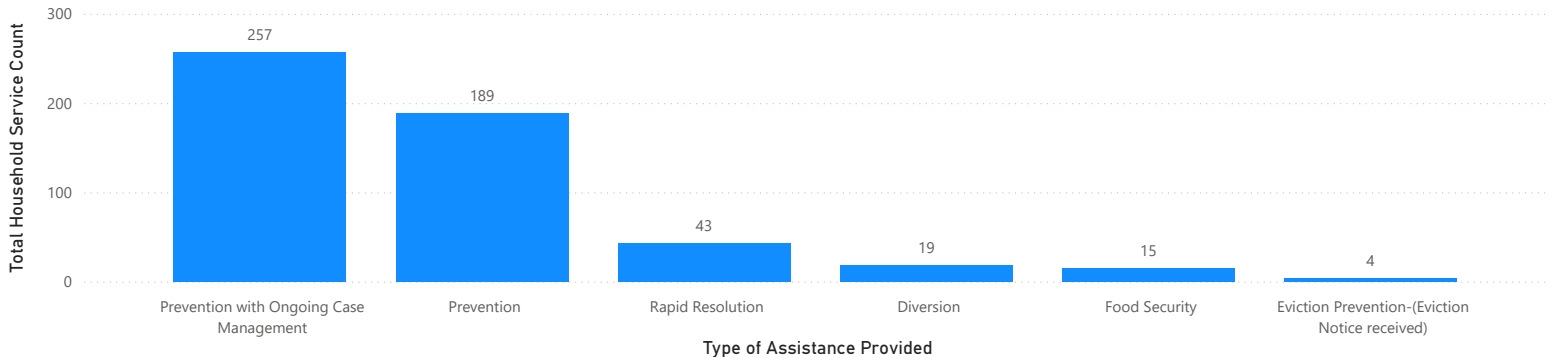
Multiple selections



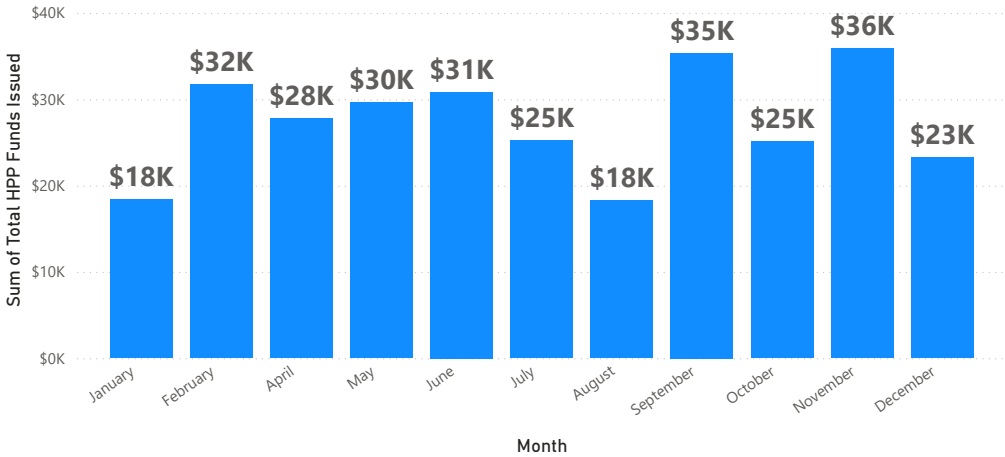
Distinct Household Service Count by Type of Assistance Provided



Total Household Service Count by Type of Assistance Provided



**Total HPP Funds Issued by Month**



Type of Assistance-HPP

All

Month, Year

Multiple selections

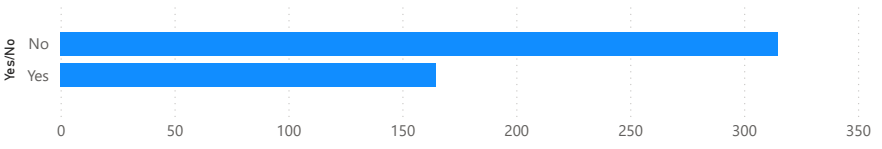
**\$301,372.65**  
Sum of Total HPP Funds Issued

Provincial Priority Groups	Unique Households Served
Chronic Homelessness	20
Indigenous	11
Transitioning from Provincial Institution	3
Youth aged 16-25	23
<b>Total</b>	<b>56</b>

Income Source	Unique Households Served	Sum of Total HPP Funds Issued
OW	151	\$138,759.34
ODSP	116	\$104,215.01
Low Income Senior	58	\$36,652.04
Low Income	80	\$21,746.26
<b>Total</b>	<b>388</b>	<b>\$301,372.65</b>

Housing Status	Unique Households Served
At Risk of Homelessness	334
Experiencing Homelessness (and not currently on BNL)	46
On BNL	24
<b>Total</b>	<b>388</b>

**Has the client been issued HPP in the past?**



Type of Assistance Provided	Low Income	Low Income Senior	ODSP	OW	Total
Prevention with Ongoing Case Management	18	15	55	138	224
Prevention	52	44	65	17	174
Rapid Resolution	14	5	7	17	43
Diversion	5	2	4	5	16
Food Security	1		2	12	15
Eviction Prevention-(Eviction Notice received)	1	1	1	1	4
<b>Total</b>	<b>91</b>	<b>67</b>	<b>134</b>	<b>188</b>	<b>474</b>

Month, Year

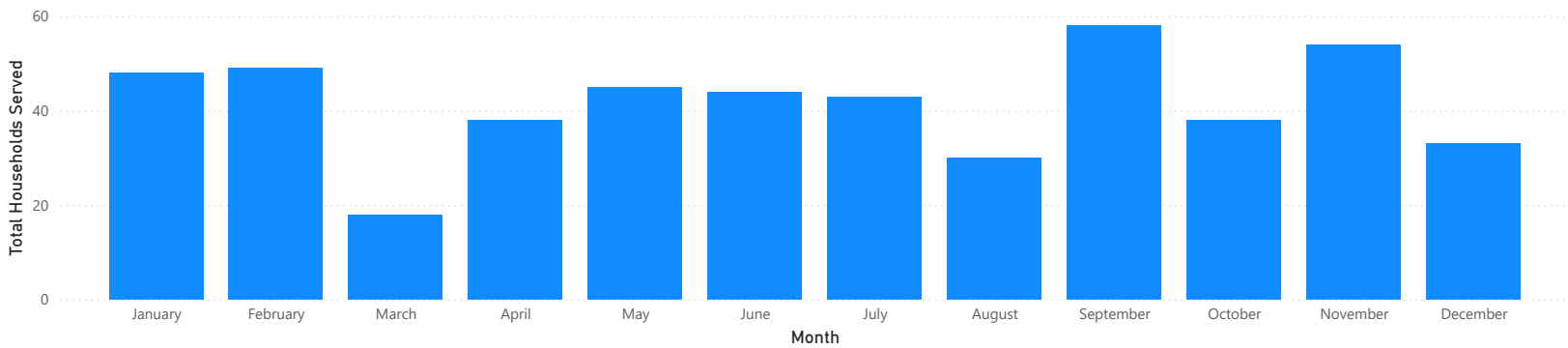
**388**

Unique Households Served

**480**

Total Households Served

Total Households Supported through HPP by Month-All



## Housing Programs Update—February 2026

Social Housing Centralized Wait List Report			
	East	West	TOTAL
February 2026	Parry Sound	Parry Sound	
<b>Seniors</b>	52	140	<b>192</b>
<b>Families</b>	181	514	<b>695</b>
<b>Individuals</b>	577	177	<b>754</b>
<b>TOTAL</b>	<b>810</b>	<b>831</b>	<b>1641</b>
<b>Total Wait List Unduplicated</b>			<b>450</b>

Social Housing Centralized Wait List (CWL) 2025-2026 Comparison Applications and Households Housed from the CWL												
Month 2025	New APP	New SPP	Cancelled	Housed	SPP Housed	Month 2026	New App	New SPP	Cancelled	Housed	SPP Housed	
Jan	9			2		Jan	6	0	9			
Feb	8		2	3		Feb	11	2	5	1		
Mar	9	1	4	1		Mar						
Apr	6	1	10			Apr						
May	11		1	2		May						
June	12	2	1	2		June						
Jul	14			2	1	Jul						
Aug	9	1	1	2	1	Aug						
Sept	7	4	1	2	2	Sept						
Oct	8		1	1		Oct						
Nov	1	1	1			Nov						
Dec	7		5	2	1	Dec						
<b>Total</b>	101	10	27	19	5	<b>Total</b>	17	2	14	1	0	
						**SPP = Special Priority Placement**						

Housing Programs saw a very busy first quarter of 2026. We ‘soft’ launched our online applicant portal for Rent-Geared-to-Income through a mass mail out to all current waitlist applicants. This communication included instructions on how to log in to the portal to complete updates and changes to their own applications alongside a waitlist update form. To date, we have received 138 updates of almost 400 that went out, with several of those have been online. We will continue to work with applicants over the coming months to ensure their applications are up to date, and they have been able to log in to their online account, should they choose to. Once our waitlist update is complete, we will publicly launch the applicant portal, so those wanting to apply for Rent-Geared-to-income housing can apply and manage their applications online. This will provide another option for people to apply for housing in the District of Parry Sound.

Our team worked hard to allocate the remaining COHB (Canada Ontario Housing Benefit) funds to clients in our district. We received the allocation late in 2025 and had to have it spent by the end of January 2026. In total, we were able to assist twenty-one households with the 2025-2026 COHB allocation. We are still receiving phone calls and emails daily from residents in our district, as well as community partners, for this funding and hope to receive information soon regarding the 2026-2027 allocation.

We were able to assist five households in the first quarter with Ontario Renovates Home Repair funding through OPHI (Ontario Priorities Housing Initiative) funding. These applications were all received and approved very quickly due to the late allocation in 2025. The Ontario Renovates Home Repair program was last active over ten years ago under different allocations of funding and assisted many households over several years with various repairs to their homes, so it was great to see some of our OPHI allocations go toward this program again. The approved projects will start very soon and will be complete by the end of 2026. They include new roofs, windows, and furnaces, allowing clients to safely remain in their homes.

Another component of our COCHI (Canda Ontario Communities Housing Initiative) and OPHI allocation for 2025-2026 was to provide rent supplements in our district. A rent supplement is a subsidy provided directly to the landlord that bridges the gap between a tenant's calculated rent contribution and the market rent for the unit. Households receiving a rent supplement must be on the Rent-Geared-to-Income waitlist in our district and must accept any offer of housing. This approach supports movement along the local housing continuum.

Each area in Ontario is now mandated to meet rent supplement targets, and that number varies by service area. We were able to meet our target of six and make connections with new landlords, while continuing to support the other twelve existing rent supplement agreements.

The Housing Programs team provides ongoing, hands-on support to rent supplement tenants, landlords, and community partners throughout the life of each agreement. Significant time is spent meeting with tenants and landlords to ensure a clear understanding of program requirements, roles, and responsibilities. The team also connects tenants to appropriate supports, making referrals to community partners such as CMHA for support needs including mental health, hoarding, and counselling, and coordinating with internal departments for assistance with moving costs or medical-related coverage. In addition, staff work closely with landlords to facilitate access to services such as fire inspections and Landlord and Tenant Board resources, when needed. Through this collaborative approach, strong relationships have been established with community partners and private market landlords, strengthening our ability to support tenants and promote housing stability.

## HOUSING OPERATIONS AND SERVICE MANAGEMENT

### February 2026 Statistical Information

#### Activity for Tenant Services

	CURRENT MONTH	YEAR TO DATE
Move-Outs	4	5
Move In (Centralized Waitlist along with Internal transfers)	2	3
L1/L2 Hearings	0	3
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	1	1
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	0	2
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	0
Repayment Agreements (new) (Formal & informal)	0	0
No Trespass Order	0	0
Mediation/Negotiation/Referrals	44	78
Tenant Home Visits/Wellness checks	48	87
Tenant Engagements/Education	7	7

## Tenant Services Q1 (January, February and March)

In the first quarter, Tenant Services handled three LTB hearings: one tenant compensation claim for bedbugs was dismissed, and two led to court-ordered agreements to vacate based on uncorrected disturbances. Additionally, eight N5 notices for behavior correction and six N4 notices for rent arrears were issued, successfully resolving some issues without further escalation to the Landlord Tenant Board.

Tenant Services continues to find ways to be more successful in collecting from past tenants' prior arrears. This quarter we began garnishing wages from one past tenant and have received payments collected by the Credit Bureau as well as from past tenants themselves as they wish to be eligible once again for the Centralized Wait List for Community Housing.

Tenant Services is diligently working on the Case Manager module within our housing software YARDI. Currently the team is creating the content for cases that will be helpful in tracking the progression of certain processes in Tenant Services, Maintenance, Capital, and Housing Programs. This will allow the Housing Operations and Service Management team to work together in a collaborative, organized and recorded fashion resulting in improved customer service to the people we serve.

Tenant Services has also been planning the spring educational events at the apartment buildings which will be coming up in the next quarter. It will be flower and vegetable seed planting as well as guidance on completing annual reviews (specifically the bank form portion of it) in collaboration with Housing Programs.

**CRAFT, LEARN  
& Grow**

Join us for a fun and hands-on activity! Decorate your own small clay pot, plant some seeds to take home, and watch something beautiful grow. While we craft, Housing Program staff will walk through the Annual Review package; what they are, why they're needed, and how to complete them. Come grow your knowledge and your garden!

**173 MAIN ST.  
COMMON ROOM**

Thursday | 1:30 PM to  
April 9, 2026 | 3:00 PM

Hosted by :  
Tenant Services &  
Housing Programs

## Activity for Property Maintenance

Pest Control		Monthly pest control inspections were completed at 8 buildings. 32 units were inspected. Of the 32 units, 2 units required treatment.
Vacant units	8	4 one-bedroom, 4- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant units: TMV	1	1-Market unit
After Hours Calls	12	monitoring station offline, no heat, leaks, ice build up, kitchen sink drain blockage, kitchen faucet damage
Work Orders	178	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	215	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC/DSSAB properties
Fire Inspections	2	2 Fire inspections completed on properties in February with Huronia Alarms/FPO's. Monthly inspections continue at every building.
Annual Inspections	0	Annual inspections will be planned for early spring.
Inspections (Other)	35	Housing keeping, Fire Prevention Officer follow up, pests, and preconstruction/postconstruction
Incident Reports	1	Slip, with no injuries

## Maintenance Q1 (January, February and March)

The Maintenance Department remained highly active throughout the past few months, responding to a particularly unpredictable winter season. Significant snowfall created ongoing challenges; however, the safety of our tenants and staff remained our top priority. The team responded promptly and diligently to all weather-related demands, ensuring that properties were maintained in a safe and accessible condition.

As the winter season begins to wind down, the Maintenance department is preparing to shift its focus toward upcoming summer maintenance activities and seasonal priorities.

In addition, fire safety inspections were a key focus as we concluded 2025. The Maintenance Department coordinated and scheduled numerous inspections with Fire Prevention Officers across all respective municipalities. We are pleased to report that all properties successfully met the required standards. Our tenants also played an important role, demonstrating cooperation and responsiveness in addressing any requests identified during inspections.

Looking ahead into 2026, the Maintenance Department is preparing to begin its annual inspection program and remains committed to maintaining high standards across all properties.

## Capital Projects Monthly Report—January to March 2026

This quarterly report provides an overview of capital project activities undertaken between January and March 2026. The quarter marked the transition from budget approval into active implementation planning for the 2026 capital program. Work focused on organizing approved budgets into deliverable work plans, maintaining winter operations, advancing investigations and consultant procurement, moving priority projects through approvals, and positioning a number of spring and summer projects for execution.

### Hazardous Material Remediation and Water Damage Repairs

Remediation activity continued through the quarter as required, with work progressing through clearance, reinstatement, and closeout sequencing in accordance with applicable inspection and environmental clearance protocols. Winter conditions also continued to cause localized interior damage associated with ice damming, necessitating response and repair activities. By quarter end, attic remediation has moved from investigation in February to ongoing planning following site inspections and March coordination, with various projects on hold due to budget constraints.

### Plumbing, HVAC, and Duct Maintenance

Winter HVAC maintenance and inspections continued throughout the quarter to support reliable building operations. At an administrative building, duct insulation work progressed from active installation in January

to near completion in February and was completed in March. Follow-up leak detection is continuing, weather permitting, and interior repairs will proceed once the leak source has been confirmed resolved. Septic tank replacements also remained active through the quarter under consultant procurement, with work focused on securing the technical support required to advance the project.

### **Doors, Siding, Painting, and Cosmetic Upgrades**

No significant new district-wide door, painting, or cosmetic upgrade projects were mobilized during the quarter, as these scopes remained subject to prioritization within the broader 2026 capital work plan. However, the childcare walkway projects advanced steadily and reached the final stage in late 2025, with completion anticipated within the following month, weather permitting. Various siding and window replacement projects were reviewed during the quarter, but remained deferred due to budget constraints and are anticipated to be reconsidered through the 2027 budget process.

### **Generator and Electrical Work**

No major new generator installations or repair projects advanced during the quarter. Electrical planning activity continued in support of future work, including investigation and scope development for electrical panel replacements in townhomes. At an apartment complex, heater replacement moved into quote and RFQ activities during February, and the RFQ was issued in March; however, the project is expected to remain on hold due to budget limitations pending final direction.

### **Roofing and Eavestrough Projects**

No major new roof replacement or eavestrough projects were delivered during the first quarter; however, winter response activity remained important. Ice-damming events continued to inform repair priorities and reinforced the need to identify measures to reduce recurring seasonal risk.

### **Structural Repairs, Infrastructure and Foundation Assessments**

Structural and infrastructure work continued to progress across several priority projects. Within an apartment complex, work advanced through building department requirements during January and February, and the permit was issued by March, with project scheduling underway. A new build also continued in surveying and planning throughout the quarter. During March, the design advanced to a revised three-storey, 88-unit building, with phase one planning underway. A driveway replacement project similarly progressed from quote and RFQ activities in February to a contract award in March, with completion targeted for July 15, 2026. A parking lot paving project also remained active within the 2026 capital program through the quarter. During February, the project was positioned for later-season implementation through pre-construction coordination, and by March, a re-kick-off meeting had been scheduled for March 31, 2026, to support renewed coordination and implementation planning.

### **Security Enhancements**

No new security enhancement projects were undertaken during the quarter. Existing measures remained in place and operational, with ongoing monitoring continuing to support building safety and access control across the portfolio.

## **Consulting and Engineering Contracts**

Consultant and engineering activity remained a significant component of the capital program during the quarter. January included a mandatory site visit associated with an active tender and continued investigation work tied to siding replacement and septic replacement planning. Through February and March, consultant procurement remained underway for septic tank replacements. Window replacements at childcare facilities also advanced materially through this period, moving from board approval stage in February to board approval received, contract award completed, and kick-off scheduling underway in March. These activities reflect continued emphasis on front-end planning, procurement discipline, and sequencing work so projects can move efficiently into implementation.

## **Childcare Capital Acceleration**

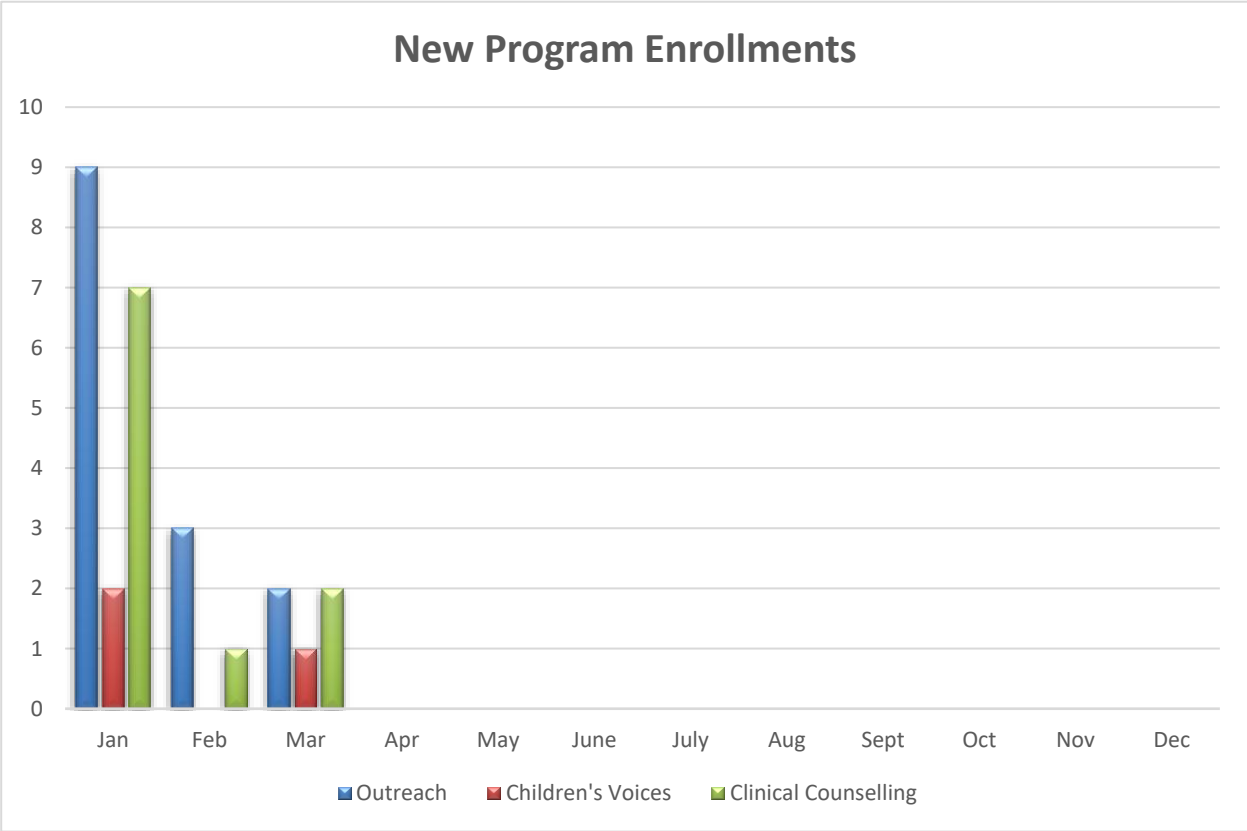
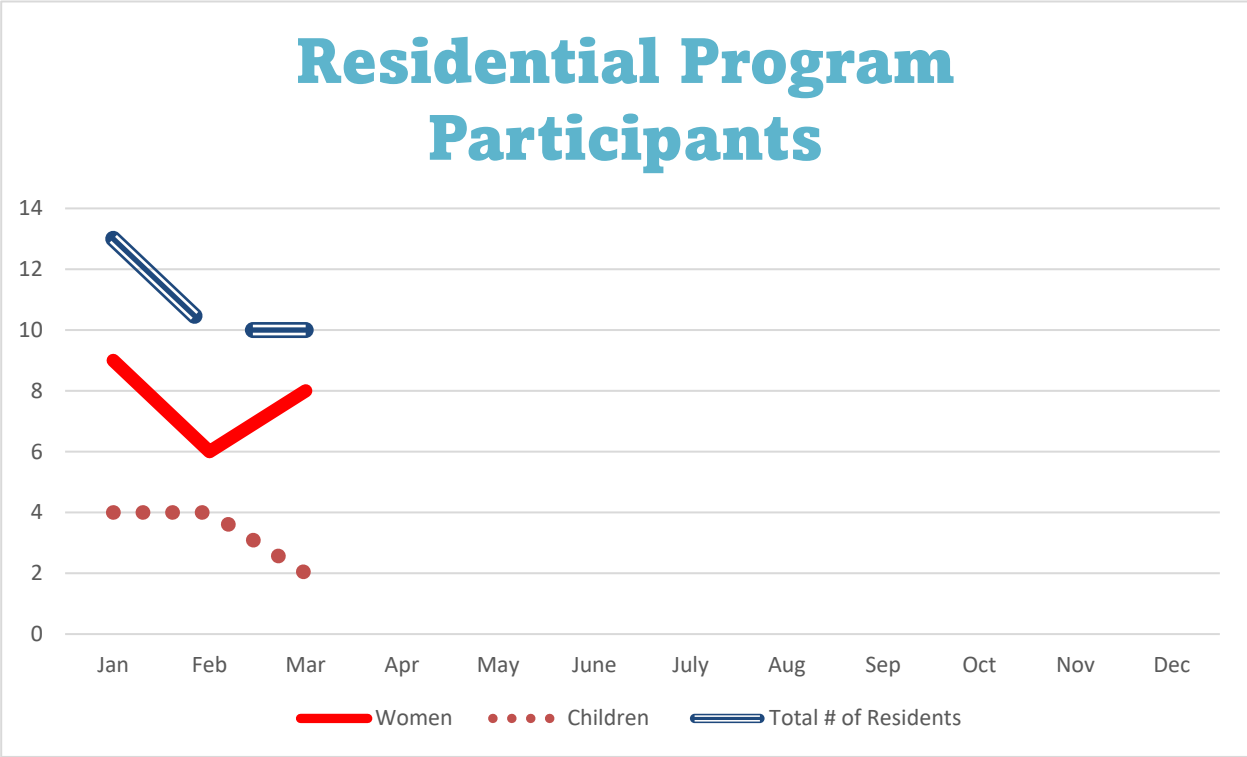
Childcare-related capital activity remained selective during the quarter, with efforts focused primarily on the window and walkway-related scopes. Window replacements advanced to award and mobilization planning, while childcare walkway improvements moved toward completion subject to weather. No other major childcare acceleration initiatives were undertaken during the reporting period.

## **Completion Highlights (January-March 2026)**

The first quarter of 2026 was defined by mobilizing the approved capital program, advancing priority projects through procurement and approvals, and positioning multiple scopes for spring and summer delivery. Key accomplishments included completion of the duct insulation work, board approval, and contract award for window replacements, permit issuance, progression of a new build to a revised three-storey, 88-unit concept with phase one planning underway, and contract award for driveway replacements with a July 15, 2026, completion target. At the same time, the quarter provided clarity on projects that will require future budget consideration, including windows serving an administrative building, siding projects, ceiling tile replacements, and heater replacements.

In summary, the quarter demonstrated steady progress in moving the 2026 capital program from budget approval into active delivery planning. Procurement, consultant coordination, design development, and site-specific investigation work have established a clear foundation for the next phase of implementation. The upcoming reporting period will focus on advancing Belvedere paving following the March 31 re-kick-off meeting, mobilizing Waubeek window replacements, continuing phase one planning for the revised Waubeek build, finalizing scheduling at Callander, supporting contract delivery for Dublin driveways, and continuing procurement and budget review for projects that remain in planning or on hold.

Esprit Place Family Resource Centre Update – February 2026



## Social Media Stats

<b>Facebook –District of Parry Sound Social Services Administration</b>	<b>OCT 2025</b>	<b>NOV 2025</b>	<b>DEC 2025</b>	<b>JAN 2026</b>	<b>FEB 2026</b>	<b>MAR 2026</b>
Total Page Followers	786	791	797	819	837	841
Post Reach this Period (# of people who saw post)	18,590	23,572	5332	26,803	56,115	16,807
Post Engagement this Period (# of reactions, comments, shares)	138	178	132	913	1,760	847

<b>Facebook -Esprit Place Family Resource Centre</b>	<b>OCT 2025</b>	<b>NOV 2025</b>	<b>DEC 2025</b>	<b>JAN 2026</b>	<b>FEB 2026</b>	<b>MAR 2026</b>
Total Page Followers	229	248	249	250	251	251
Post Reach this Period (# of people who saw post)	313	17,684	2136	884	308	1972
Post Engagement this Period (# of reactions, comments, shares)	3	189	34	10	3	15

<b>DSSAB LinkedIN Stats</b> <a href="https://bit.ly/2YyFHIE">https://bit.ly/2YyFHIE</a>	<b>OCT 2025</b>	<b>NOV 2025</b>	<b>DEC 2025</b>	<b>JAN 2026</b>	<b>FEB 2026</b>	<b>MAR 2026</b>
Total Followers	561	579	585	594	598	601
Search Appearances (in last 7 days)	113	170	147	154	80	60
Total Page Views	27	77	23	44	50	33
Post Impressions	1092	2,953	1124	1521	1735	1465
Total Unique Visitors	15	29	16	21	20	16

<b>Instagram - Esprit Place Family Resource Centre</b> <a href="https://www.instagram.com/espritplace/">https://www.instagram.com/espritplace/</a>	<b>OCT 2025</b>	<b>NOV 2025</b>	<b>DEC 2025</b>	<b>JAN 2026</b>	<b>FEB 2026</b>	<b>MAR 2026</b>
Total Followers	112	115	115	117	120	122
# of accumulated posts	69	81	81	81	81	82

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District of Parry Sound



Social Services  
Administration Board

# **Chief Administrative Officer's Report**

*May 2026*

## Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

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## 2026 Provincial Budget Impacts

The 2026 Ontario Provincial Budget includes limited new investments directly impacting our work. In the area of social assistance, the government confirmed that both the Ontario Disability Support Program (ODSP) and the Assistance for Children with Severe Disabilities (ACSD) will receive their next annual inflation-indexed increase in July 2026, continuing the current practice. The budget also mentioned the government's intent to "consider options to enhance the program integrity of Ontario Works," as part of a broader focus on efficiency.

With respect to supportive housing, the Province announced nearly \$53 million over three years to support the creation of more than 425 new units, (e.g. LOFT Bradford House and Indwell Community Homes) with wrap around mental health supports. However, this funding appears to be previously committed rather than net-new investment.

The budget also includes \$407 million over three years in new funding for community organizations to help offset rising operational costs. This funding will support services for individuals with developmental disabilities, as well as programs assisting survivors of gender-based violence.

In children's services, the previously announced \$20 million Liam Riazati Memorial Fund (December 2025) is reaffirmed, providing funding to community-based licensed child care providers to install protective barriers.

For more information: <https://budget.ontario.ca/2026/pdf/2026-ontario-budget-en.pdf>

## 'The Path Forward: DSSAB's Approach to Homelessness Prevention and Encampments'

The DSSAB's recent municipal engagement event, The Path Forward: DSSAB's Approach to Housing Loss Prevention and Encampments, held on April 23 in Magnetawan, was a significant success in strengthening collaboration across the district. The event brought together leadership and staff from all 22 member municipalities, alongside community partners, to build a shared understanding of prevention-focused approaches to housing instability and homelessness. Through presentations, practical guidance, and powerful lived-experience perspectives, the session fostered meaningful dialogue, learning, and alignment across jurisdictions. I would like to extend sincere appreciation to all 22 municipalities for their participation and continued partnership in advancing coordinated, district-wide solutions to end chronic homelessness.



## OSUM Conference – May 1, 2026

On May 1<sup>st</sup>, I had the opportunity to participate as a panelist at the Ontario Small Urban Municipalities (OSUM) Conference, hosted in Parry Sound where I joined municipal leaders from across Ontario for a featured session entitled “Building Inclusive Communities: Balancing Growth with Social Responsibility,” moderated by Mayor Jamie McGarvey of Parry Sound. The discussion focused on the growing challenges facing small urban municipalities, including housing affordability, homelessness, population growth, and the importance of ensuring inclusive community development. I was pleased to share insights from the District of Parry Sound Social Services Administration Board’s work and discuss the importance of collaborative, community-based approaches to addressing housing and social service pressures while supporting sustainable growth across Northern and rural communities.

## ‘Everyday Impact’

We are proud to highlight Lori Murray as an integral member of our CCSM team. She brings a wealth of knowledge and experience to our department and provides exceptional support to families across the District of Parry Sound. Recently, Lori has been visiting EarlyON Hubs throughout the district, sharing her expertise on fee subsidy programs and connecting families with additional DSSAB services.

Lori is known for her compassion and kindness, consistently building strong relationships with both families and colleagues. Her many years with the organization have given her a deep understanding of our programs - so much so that around the office we often say, “When in doubt, call 1-800-Call-Lori.” Lori is a valued team member and a reliable, hardworking program support worker who makes a meaningful difference every day.



## Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District March 2026						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18m)	1	1	0	1	10	13
Toddler (18-30m)	10	6	12	17	23	68
Preschool (30M-4y)	18	18	19	38	56	149
# of Active Children	29	25	31	56	89	230

## School Age Programs

School Age Programs March 2026	
Location	Enrollment
Mapleridge After School	24
Mapleridge Before School	11
Home Child Care	20
# of Active Children	55



## Inclusion Support Services – March 2026

Age Group	Early ON	Licensed ELCC	Monthly Total	Discharges	Referrals	Waitlist
Infant (0-18m)			0			
Toddler (18-30m)	2	6	8		3(1 EO, 2 LELCC)	
Preschool (30-47m)	7	40	47	1	2(LELCC)	
JK/SK (48m-6yr)	1	17	18		1(LELCC)	
School age (6 yr+)		2	2			
<b>Monthly Total</b>	<b>10</b>	<b>65</b>	<b>75</b>	<b>1</b>	<b>6</b>	<b>0</b>
<b>Year to Date</b>	<b>12</b>	<b>70</b>	<b>82</b>	<b>6</b>	<b>16</b>	<b>0</b>

### Comments:

75 Children on active caseload. Of the 6 new referrals, 2 are for Speech and Language support and 4 are Social Emotional. Our five Resource Consultants had 112 site visits totalling 304.5 hours in programs supporting children.

## EarlyON Child and Family Programs – March 2026

EarlyON Child and Family Centre Reporting Month: March 2026		
Activity	Monthly Total	Year to Date
Number of Child Visits	868	2463
Number of Unique Children served this month	291	
Number of Adult Visits	664	1857
Number of Unique Adults served this month	76	
Number of Professionals (New stat of July 1, 2025)	26	74
Number of Virtual Programming Events	2	4
Number of engagements Through social media	97	773
Number of views Through social media	22,731	61,157

## Funding Sources for District Wide Childcare Spaces

### Child Care Service Management

### Total Children by Funding Source

March 2026

<b>ACTIVE</b>		
Funding Source	# of Children	# of Families
CWELCC	46	44
CWELCC Full Fee	224	221
Extended Day Fee Subsidy	2	2
Fee Subsidy	21	18
Full Fee	16	15
Ontario Works	2	2
<b>Total Active:</b>	<b>311</b>	<b>302</b>

<b>NEW</b>		
Funding Source	# of Children	# of Families
CWELCC	2	2
CWELCC Full Fee	3	3
Extended Day Fee Subsidy	0	0
Fee Subsidy	3	2
Full Fee	0	0
Ontario Works	0	0
<b>Total New:</b>	<b>8</b>	<b>7</b>

<b>EXITS</b>		
Funding Source	# of Children	# of Families
CWELCC	1	1
CWELCC Full Fee	0	0
Extended Day Fee Subsidy	0	0
Fee Subsidy	3	2
Full Fee	0	0
Ontario Works	0	0
<b>Total Exits:</b>	<b>4</b>	<b>3</b>

The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for March 2026

Number of Unique Children on the Application Portal		
<b>890</b>		
Children who Identify as Indigenous	Children Identifying Francophone Relatives	Prenatal Children
<b>99</b>	<b>61</b>	<b>148</b>

Unique Children Waiting for Care
<b>483</b>
<b>Waiting for Care</b> - This number represents the unique children who are currently applied for care. This includes children who may already be placed in a program and have applied to another. This also includes the number of children pre-registered for future care.

Year, Month

Multiple selections

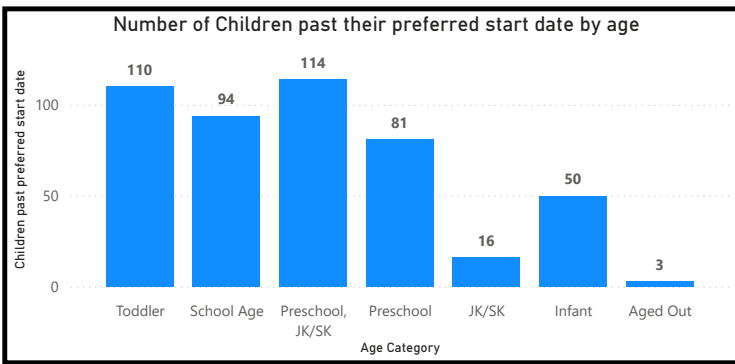
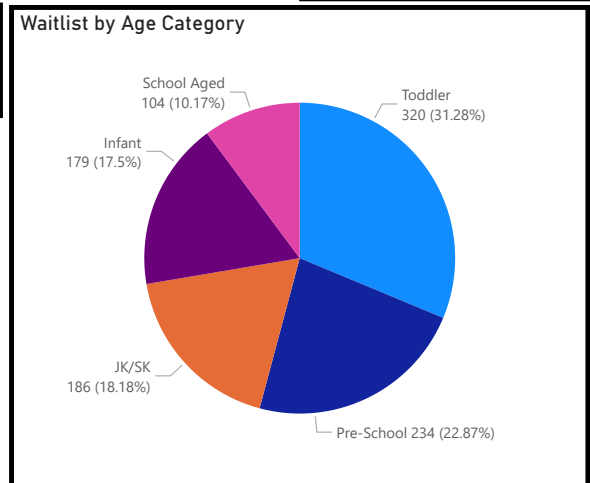
Month

March

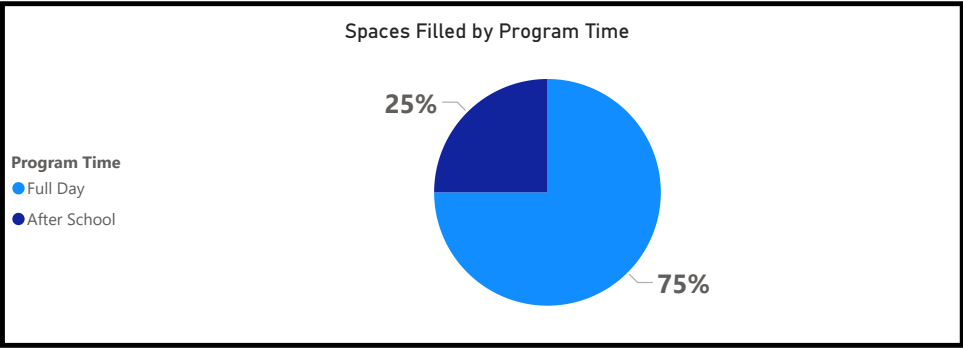
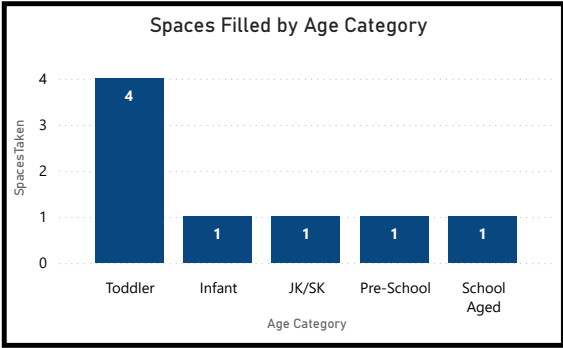
Additions to Application Portal
<b>41</b>

**Unique Children** - includes children waiting for care and those who are placed in care but have applied to other child care centres/programs. (ie: currently in an infant space and have also applied for JK/SK after school program) - Or - includes all children who have completed an application for child care

Total Number of Children past preferred start date (Unique)
<b>475</b>



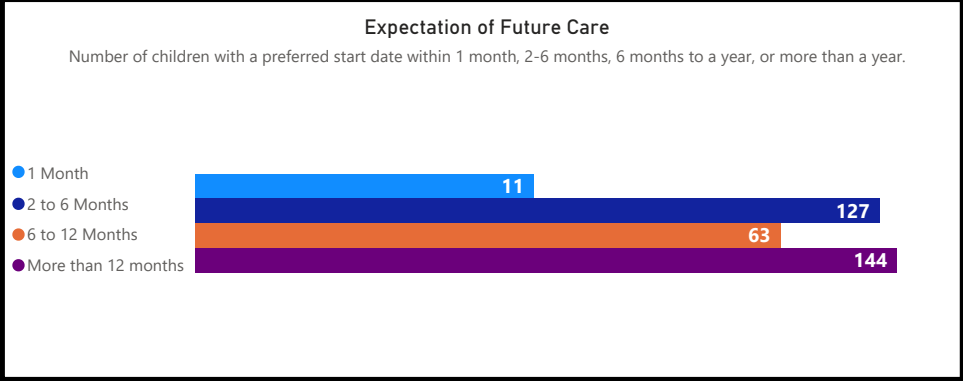
Year    
 Month

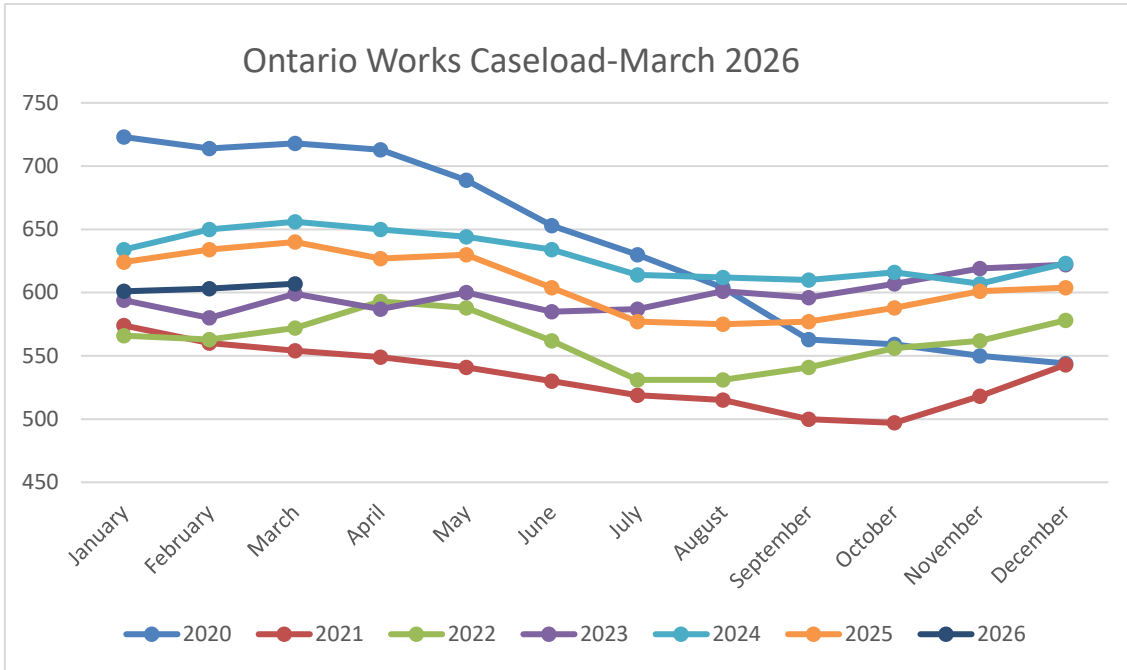


Children Placed	Spaces Filled
8	8

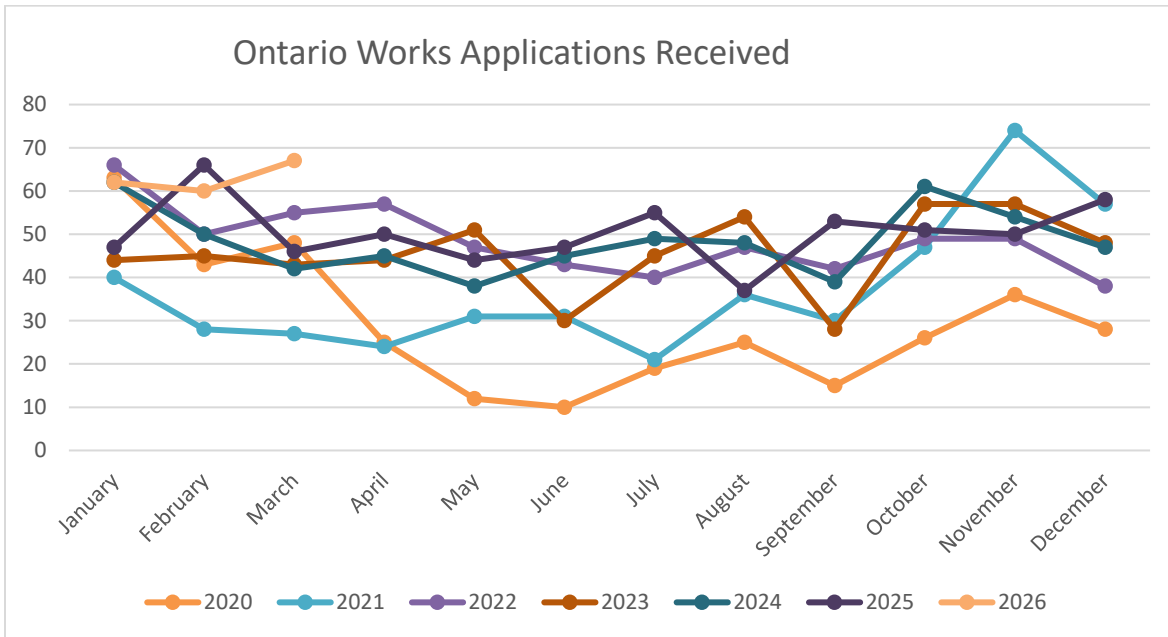
**Children Placed** - The number of unique children placed in a program.

**Spaces Filled** - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

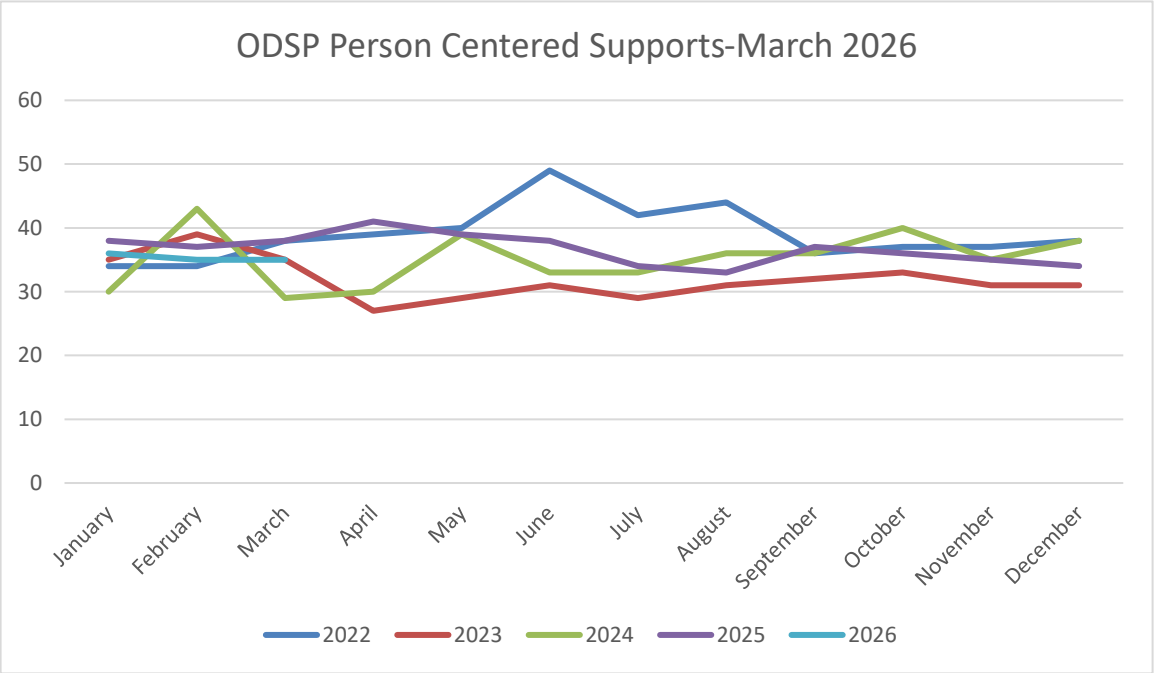




### Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received

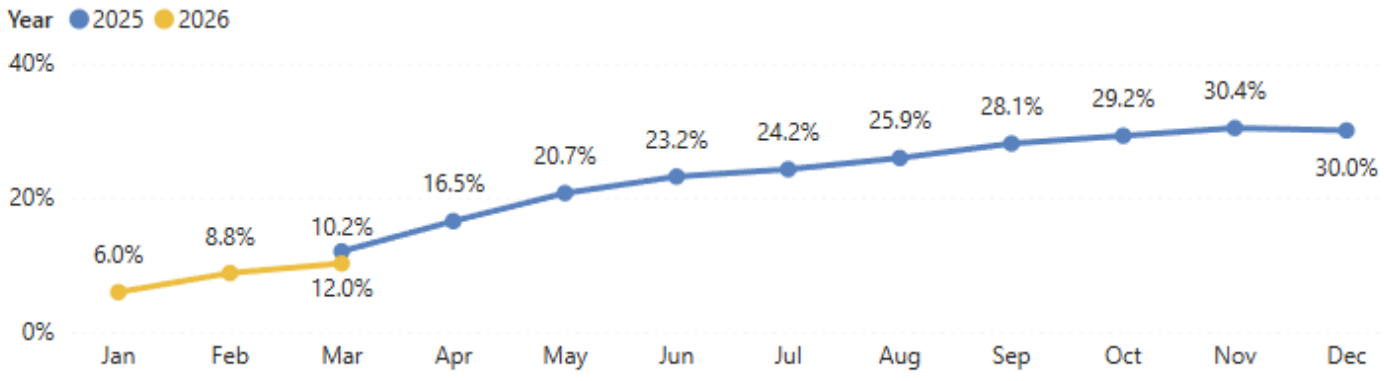


### ODSP Participants in Ontario Works Employment Assistance

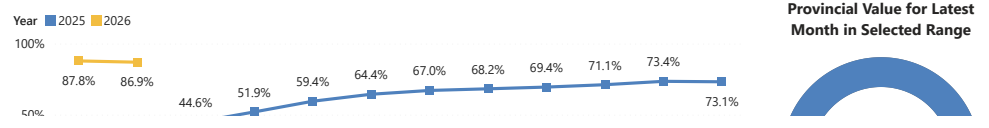


The OW Caseload continue to hold steady at **607** cases. We are providing **35** ODSP participants Person-Centred Supports. We also have **55** Temporary Care Assistance cases. **67** applications were received through the province’s Ontario Works Intake Unit (OWIU).

### Percentage of OW + NDA Members with mandatory participation requirements that referred to EO (Cumulative Year-to-Date)

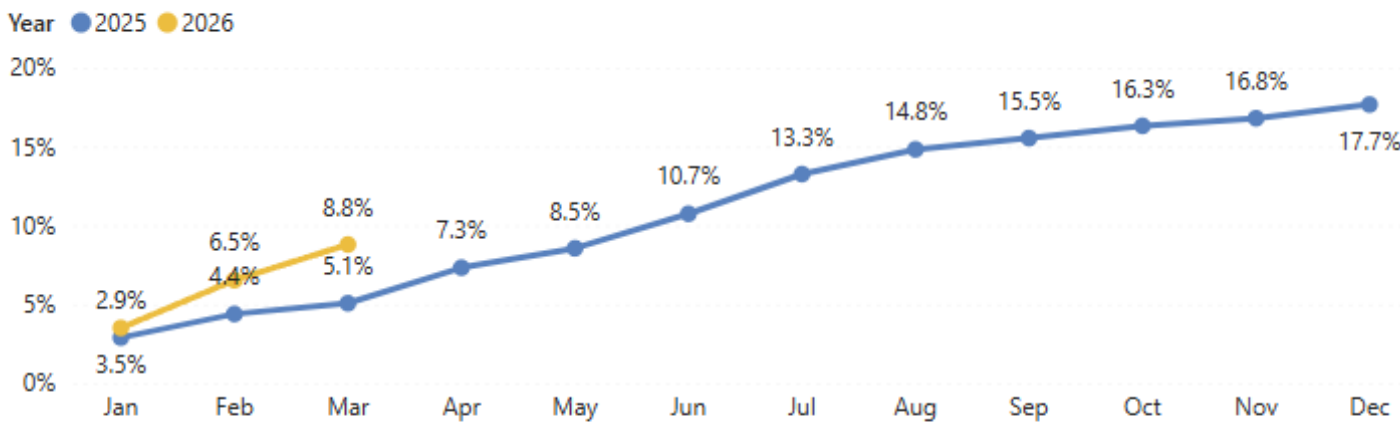


\*NDA-Non-Disabled Adult  
 Percentage of OW + NDA Members with mandatory participation requirements that have created a Social Assistance Action Plan (Cumulative Year-to-Date)\*

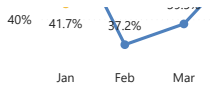
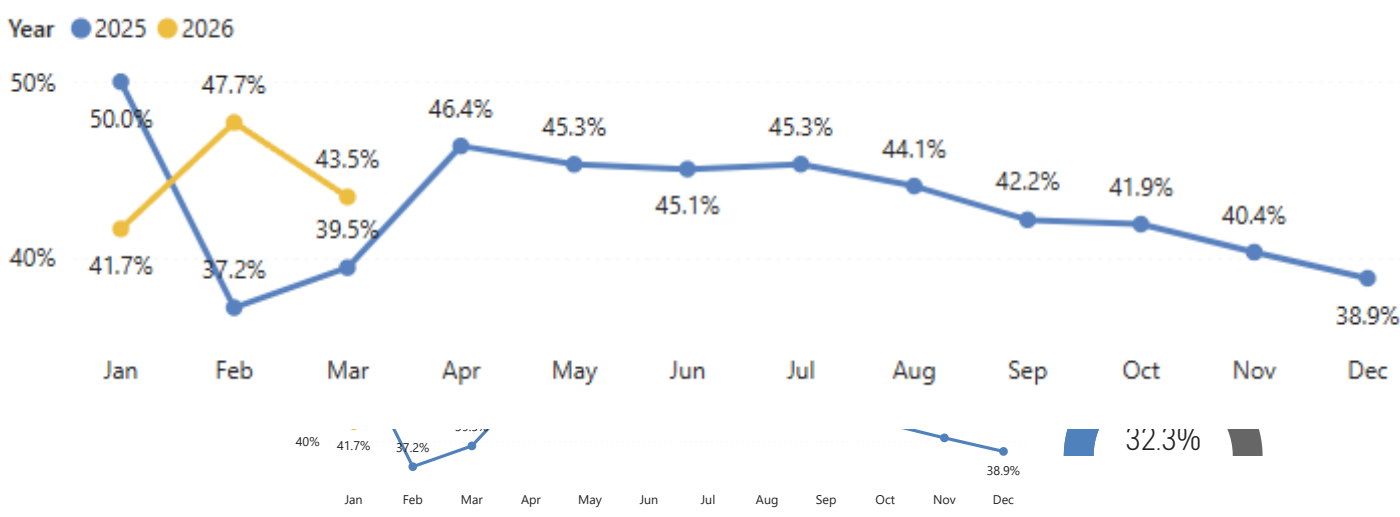


Provincial Value for Latest Month in Selected Range

### Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-Date)



### Percentage of Ontario Works cases who exit the program and return within one year (Cumulative Year-to-Date)



32.3%



### By Name List

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to obtain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access towards housing focused solutions.

4

Active

391

Housed

162

Inactive

—●— Outflow - Housed   
 —●— Inflow - Actively Homeless

**BNL INFLOW & OUTFLOW** [Print](#)

Type	Clients
Inflow - Newly Identified	4
Inflow - Returned from Housing	0
Inflow - Returned from Inactive	0
Outflow - Moved to Inactive	162
Outflow - Housed	391
Declined	37

- Inflow - Newly Identified
- Outflow - Moved to Inactive
- Outflow - Housed
- Declined

**ACTIVE CLIENTS BY HOMELESS PRIORITY** [Print](#)

Type	Clients
<a href="#">Chronic</a>	1
<a href="#">Approaching Chronic</a>	0
<a href="#">Temporary</a>	3
<a href="#">N/A</a>	0

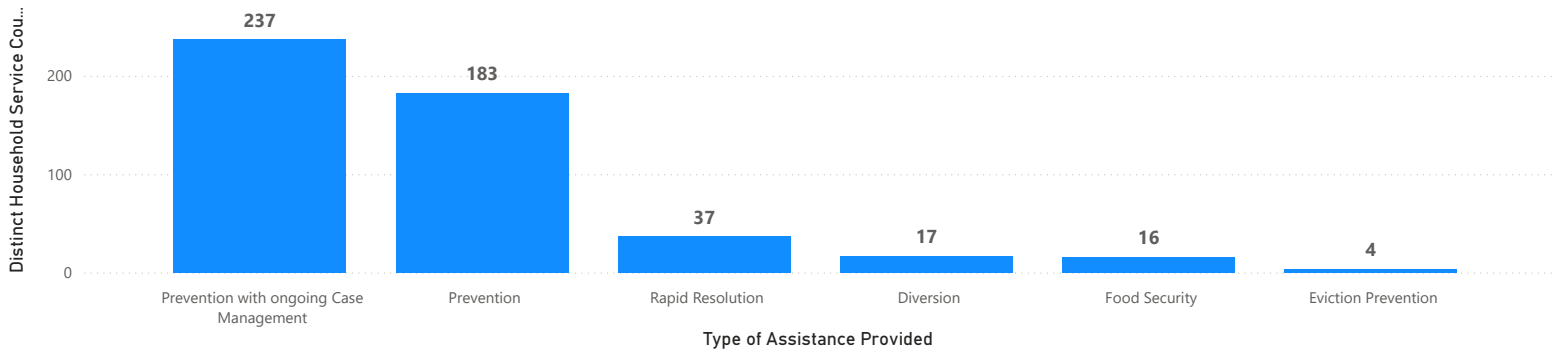
- Chronic
- Temporary

Year, Month

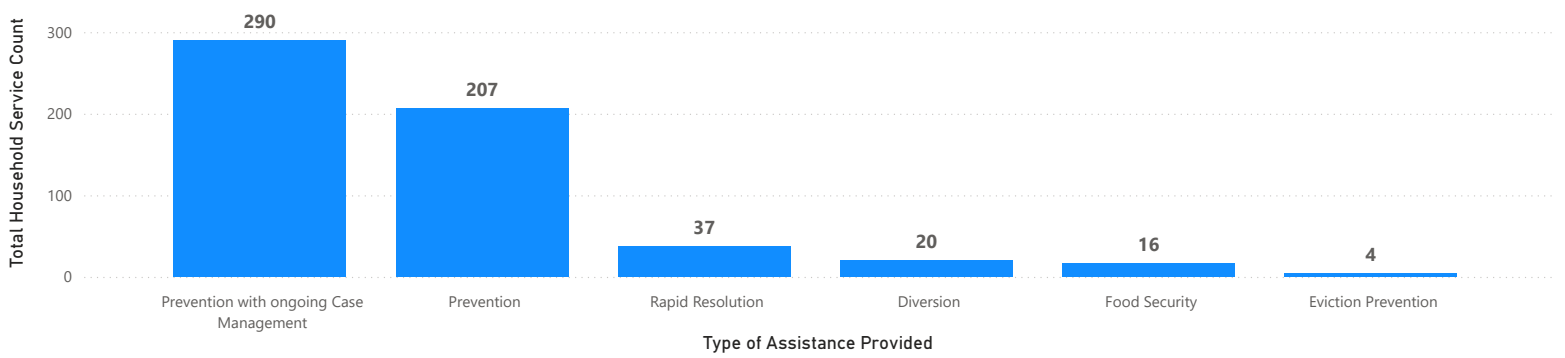
Multiple selections



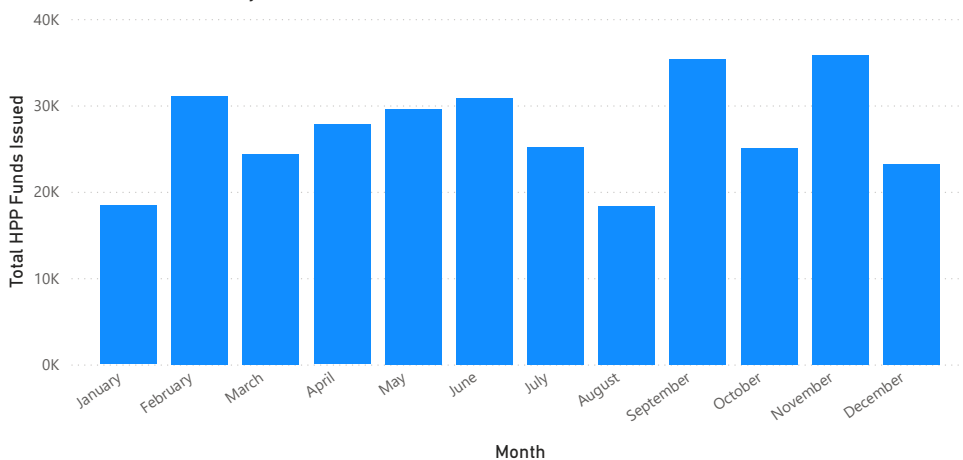
Distinct Household Service Count by Type of Assistance Provided



Total Household Service Count by Type of Assistance Provided



### Total HPP Funds Issued by Month



### Type of Assistance-HPP

All

### Year, Month

Multiple selections

325,121.27

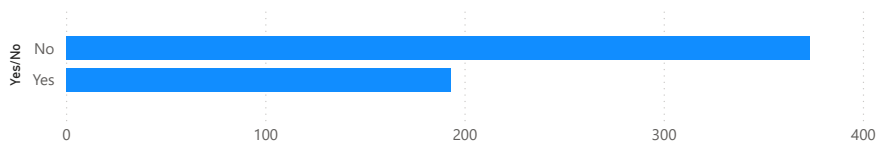
Total HPP Funds Issued

Provincial Priority Groups	Unique Households Served
Chronic Homelessness	24
Indigenous	16
Transitioning from Provincial Institution	3
Youth aged 16-25	26
<b>Total</b>	<b>67</b>

Income Source	Unique Households Served	Total HPP Funds Issued
OW	182	150,165.89
ODSP	124	112,705.91
Low Income Non Senior	88	23,941.24
Low Income Senior	65	38,308.23
<b>Total</b>	<b>436</b>	<b>325,121.27</b>

Housing Status	Unique Households Served
At Risk of Homelessness	373
Experiencing Homelessness (and not currently on BNL)	52
On BNL	28
<b>Total</b>	<b>436</b>

### Has the client been issued HPP in the past?



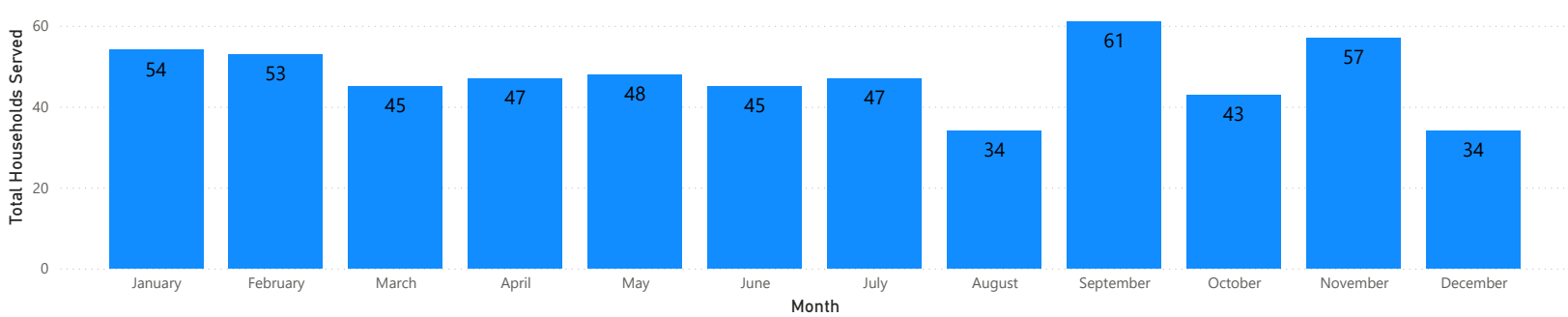
Type of Assistance Provided	Low Income Non Senior	Low Income Senior	ODSP	OW	Total
Diversion	4	3	4	6	17
Eviction Prevention	1	1	1	1	4
Food Security	1		3	12	16
Prevention	56	46	68	17	183
Prevention with ongoing Case Management	17	17	57	150	237
Rapid Resolution	14	4	7	12	37
<b>Total</b>	<b>93</b>	<b>71</b>	<b>140</b>	<b>196</b>	<b>492</b>

Year, Month

**436**  
 Unique Households Served

**568**  
 Total Households Served

Total Households Supported through HPP by Month-All



### Housing Programs Update—March 2026

Social Housing Centralized Wait List Report			
	East	West	TOTAL
February 2026	Parry Sound	Parry Sound	
<b>Seniors</b>	52	141	<b>193</b>
<b>Families</b>	178	512	<b>690</b>
<b>Individuals</b>	585	177	<b>762</b>
<b>TOTAL</b>	<b>815</b>	<b>830</b>	<b>1645</b>
<b>Total Wait List Unduplicated</b>			<b>451</b>

Social Housing Centralized Wait List (CWL) 2025-2026 Comparison Applications and Households Housed from the CWL												
Month 2025	New APP	New SPP	Cancelled	Housed	SPP Housed	Month 2026	New App	New SPP	Cancelled	Housed	SPP Housed	
Jan	9			2		Jan	6	0	9			
Feb	8		2	3		Feb	11	2	5	1		
Mar	9	1	4	1		Mar	9		5	3	1	
Apr	6	1	10			Apr						
May	11		1	2		May						
June	12	2	1	2		June						
Jul	14			2	1	Jul						
Aug	9	1	1	2	1	Aug						
Sept	7	4	1	2	2	Sept						
Oct	8		1	1		Oct						
Nov	1	1	1			Nov						
Dec	7		5	2	1	Dec						
<b>Total</b>	101	10	27	19	5	<b>Total</b>	26	2	19	4	1	
						**SPP = Special Priority Placement**						

- Housing Programs approved nine new applications to the centralized waitlist in the month of March
- Five applications were cancelled; four applicants requested that their applications be cancelled, and one was removed from the waitlist due to having social housing arrears
- Three applicants were housed in March; one housed applicant held Special Priority status

## HOUSING OPERATIONS AND SERVICE MANAGEMENT

### March 2026 Statistical Information

#### Activity for Tenant Services

	CURRENT MONTH	YEAR TO DATE
Move-Outs	1	6
Move In (Centralized Waitlist along with Internal transfers)	2	5
L1/L2 Hearings	0	3
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	1	2
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	4	6
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	0
Repayment Agreements (new) (Formal & informal)	0	0
No Trespass Order	0	0
Mediation/Negotiation/Referrals	41	119
Tenant Home Visits/Wellness checks	37	124
Tenant Engagements/Education	6	13

## Activity for Property Maintenance

Pest Control		Monthly pest control inspections were completed at 9 buildings. 32 units were inspected. Of the 32 units, 3 units required treatment.
Vacant units	7	Includes units requiring capital repairs
Vacant units: TMV	1	1 unit
After Hours Calls	26	A total of 26 after-hours service calls were received in March and responded to.
Work Orders	239	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC/DSSAB properties
Purchase Orders	187	
Fire Inspections	11	11 Fire inspections completed on properties in February with Huronia Alarms/FPO's.
Annual Inspections	0	Annual inspections to begin May 2026  12 other inspections complete, ranging from: House Keeping, Move in & Move Outs, Post Construction, Pre Construction, Pests
Inspections (Other)	35	Housing keeping, Fire Prevention Officer follow up, pests, and preconstruction/postconstruction
Incident Reports	1	1 incident report submitted.

## Capital Projects Monthly Report - March 2026

This monthly report provides an overview of capital project activities undertaken during March 2026. The month focused on moving the approved 2026 capital program into implementation planning, advancing procurement and approvals, completing select winter-related scopes, and positioning spring and summer projects for delivery. Key activity included completion of duct insulation, continued consultant procurement, contract award and kick-off planning for priority window replacements, permit issuance and scheduling, and continued budget review for scopes that remain deferred or on hold.

### **Hazardous Material Remediation and Water Damage Repairs**

Remediation activity continued as required during March, with work progressing through planning, clearance, reinstatement, and closeout sequencing in accordance with applicable inspection and environmental protocols. Site inspections and coordination advanced attic remediation planning, while localized winter-related interior damage associated with ice damming continued to inform response and repair priorities. Several related scopes remain on hold or subject to further budget review pending final prioritization.

### **Plumbing, HVAC, and Duct Maintenance**

HVAC maintenance and inspections continued during March to support reliable building operations. Duct insulation work at an administrative building was completed during the month. Follow-up leak detection remains ongoing, weather permitting, and interior repairs will proceed once the leak source has been confirmed resolved. Septic tank replacement planning also remained active through consultant procurement.

### **Doors, Siding, Painting, and Cosmetic Upgrades**

No significant new district-wide door, painting, or cosmetic upgrade projects were mobilized during March. These scopes remained subject to prioritization within the broader 2026 capital work plan. Childcare walkway projects remained in the final stage, with completion anticipated in the near term, weather permitting. Siding and window replacement scopes continued to be reviewed, with several items deferred due to budget constraints and anticipated for reconsideration through the 2027 budget process.

### **Generator and Electrical Work**

No major new generator installations or repair projects advanced during March. Electrical planning continued for future work, including investigation and scope development for electrical panel replacements in townhomes. Heater replacement work at an apartment complex advanced to RFQ issuance during the month; however, the project is expected to remain on hold due to budget limitations pending final direction.

### **Roofing and Eavestrough Projects**

No major roof replacement or eavestrough projects were delivered during March. Winter response activity remained important, with ice-damming events continuing to inform repair priorities and reinforcing the need to identify measures that reduce recurring seasonal risk.

### **Structural Repairs, Infrastructure and Foundation Assessments**

Structural and infrastructure work progressed across several priority projects during March. Building department requirements were advanced and a permit was issued for an apartment complex project, with scheduling underway. Planning for a new build also advanced to a revised three-storey, 88-unit concept with phase one planning underway. A driveway replacement project proceeded to contract award, with completion targeted for July 15, 2026. A parking lot paving project remained active, with a re-kick-off meeting scheduled for March 31, 2026, to support renewed coordination and implementation planning.

### **Security Enhancements**

No new security enhancement projects were undertaken during March. Existing measures remained in place and operational, with ongoing monitoring continuing to support building safety and access control across the portfolio.

### **Consulting and Engineering Contracts**

Consultant and engineering activity remained a significant component of the capital program during March. Consultant procurement continued for septic tank replacements and related technical support. Window replacements at childcare facilities advanced materially, with board approval received, contract award completed, and kick-off scheduling underway. These activities reflect continued emphasis on front-end planning, procurement discipline, and sequencing work so projects can move efficiently into implementation.

### **Childcare Capital Acceleration**

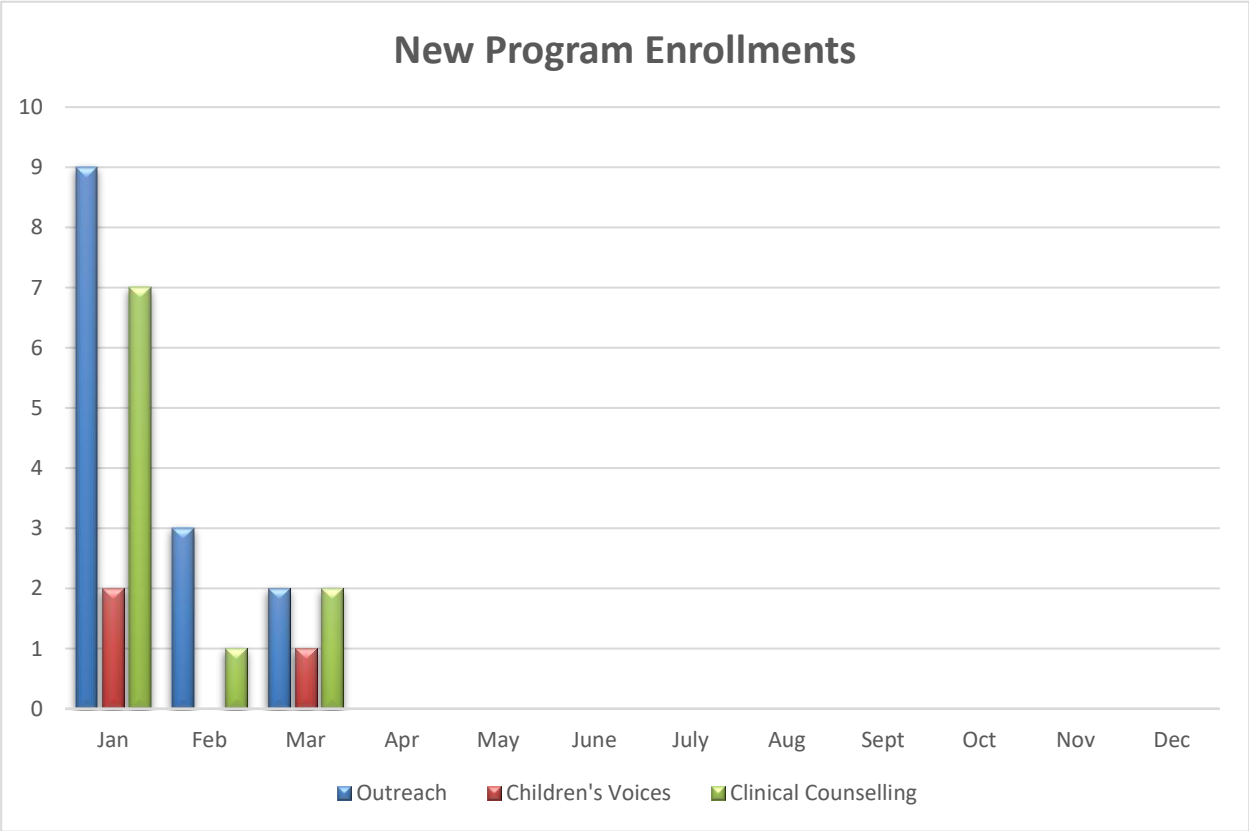
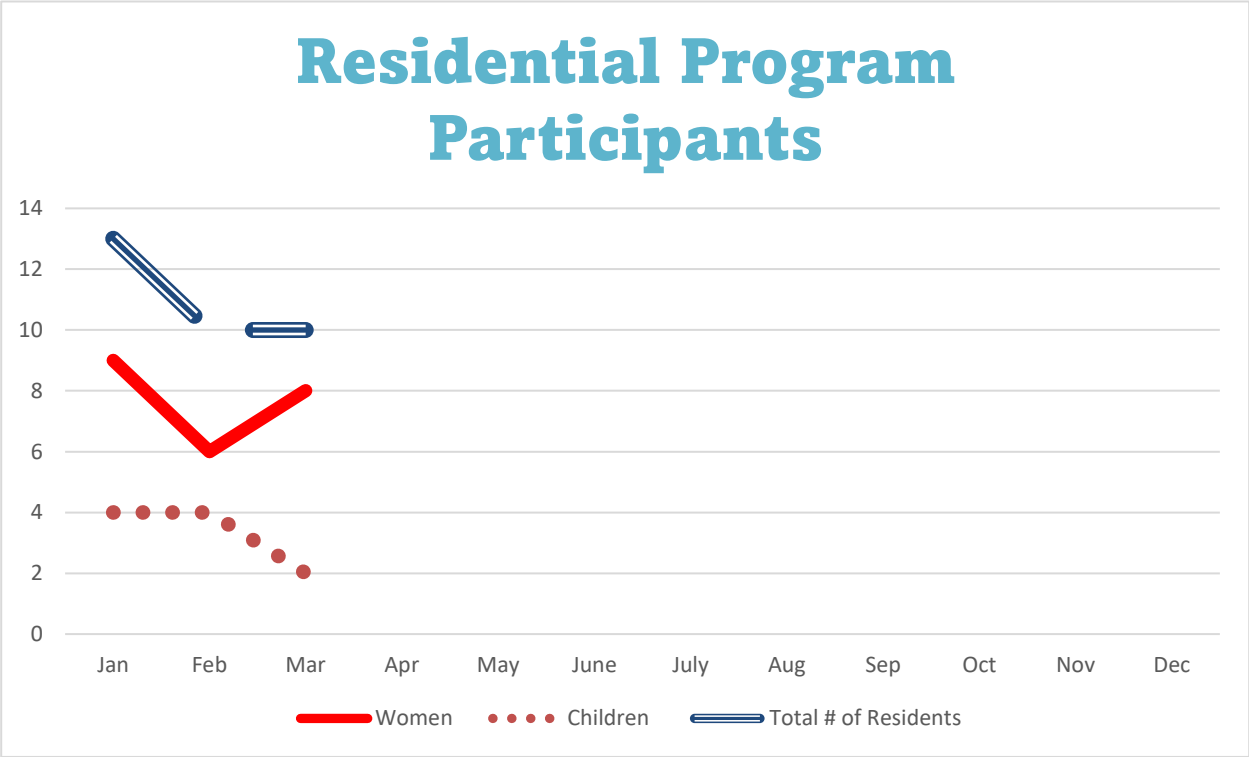
Childcare-related capital activity remained selective during March, with efforts focused primarily on window and walkway-related scopes. Window replacements advanced to award and mobilization planning, while childcare walkway improvements moved toward completion subject to weather. No other major childcare acceleration initiatives were undertaken during the reporting period.

### **Completion Highlights (March 2026)**

March was defined by continued mobilization of the approved 2026 capital program and preparation of multiple scopes for spring and summer delivery. Key accomplishments included completion of duct insulation, board approval and contract award for window replacements, permit issuance and scheduling activity, advancement of the revised three-storey, 88-unit new build concept, and contract award for driveway replacements with a July 15, 2026, completion target. The month also provided further clarity on projects requiring future budget consideration, including administrative building windows, siding projects, ceiling tile replacements, and heater replacements.

In summary, March demonstrated steady progress in moving the 2026 capital program from planning into active delivery preparation. Procurement, consultant coordination, design development, and site-specific investigation work continued to establish a clear foundation for implementation. The next reporting period will focus on advancing Belvedere paving, mobilizing Waubeek window replacements, continuing phase one planning for the revised Waubeek build, finalizing scheduling at Callander, supporting contract delivery for Dublin driveways, and continuing procurement and budget review for projects that remain in planning or on hold.

Esprit Place Family Resource Centre Update – February 2026



## Social Media Stats

<b>Facebook –District of Parry Sound Social Services Administration</b>	<b>NOV 2025</b>	<b>DEC 2025</b>	<b>JAN 2026</b>	<b>FEB 2026</b>	<b>MAR 2026</b>	<b>APR 2026</b>
Total Page Followers	791	797	819	837	841	849
Post Reach this Period (# of people who saw post)	23,572	5332	26,803	56,115	16,807	9473
Post Engagement this Period (# of reactions, comments, shares)	178	132	913	1,760	847	261

<b>Facebook -Esprit Place Family Resource Centre</b>	<b>NOV 2025</b>	<b>DEC 2025</b>	<b>JAN 2026</b>	<b>FEB 2026</b>	<b>MAR 2026</b>	<b>APR 2026</b>
Total Page Followers	248	249	250	251	251	251
Post Reach this Period (# of people who saw post)	17,684	2136	884	308	1972	275
Post Engagement this Period (# of reactions, comments, shares)	189	34	10	3	15	2

<b>DSSAB LinkedIN Stats</b> <a href="https://bit.ly/2YyFHIE">https://bit.ly/2YyFHIE</a>	<b>NOV 2025</b>	<b>DEC 2025</b>	<b>JAN 2026</b>	<b>FEB 2026</b>	<b>MAR 2026</b>	<b>APR 2026</b>
Total Followers	579	585	594	598	601	604
Search Appearances (in last 7 days)	170	147	154	80	60	35
Total Page Views	77	23	44	50	33	9
Post Impressions	2,953	1124	1521	1735	1465	666
Total Unique Visitors	29	16	21	20	16	7

<b>Instagram - Esprit Place Family Resource Centre</b> <a href="https://www.instagram.com/espritplace/">https://www.instagram.com/espritplace/</a>	<b>NOV 2025</b>	<b>DEC 2025</b>	<b>JAN 2026</b>	<b>FEB 2026</b>	<b>MAR 2026</b>	<b>APR 2026</b>
Total Followers	115	115	117	120	122	45
# of accumulated posts	81	81	81	81	82	82

# MONTHLY JOBS REPORT

April 2026

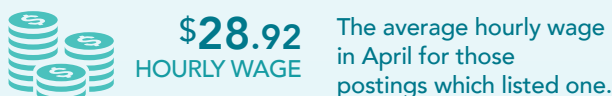
The Labour Market Group  
Guiding partners to workforce solutions.

## NIPISSING DISTRICT

There were 510 job postings recorded in April for the Nipissing District, marking a 10.7% decrease (-61 postings) from the spring surge seen in March. This dip suggests a stabilization of the market after the initial Q1 hiring push. The current volume also sits 8.3% (-46) lower than April 2025 and 5.0% below the historical four-year average for the month. This cooling trend is further evidenced by a 7.3% contraction (-18) in employer participation.



### OF THE 510 JOB POSTINGS



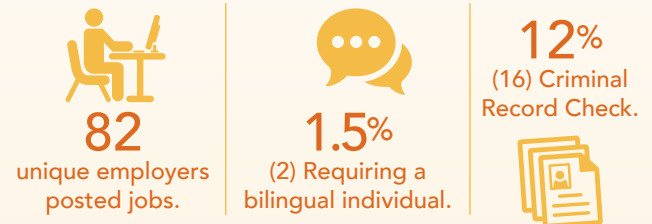
Of the 264 postings which listed an hourly wage **0.4%** (1) were listed at the **provincial minimum wage of \$17.20/hour.**

## PARRY SOUND DISTRICT

There were 133 job postings recorded in April for the Parry Sound District, representing a marginal 2.3% increase (+3 postings) compared to March. While this marks a slight month-over-month uptick, the district continues to face a significant long-term cooling trend; volume is 8.9% lower than April 2025 and remains 24.9% below the four-year average for the month. Employer participation remained nearly flat with 82 unique employers active (+1.2%).



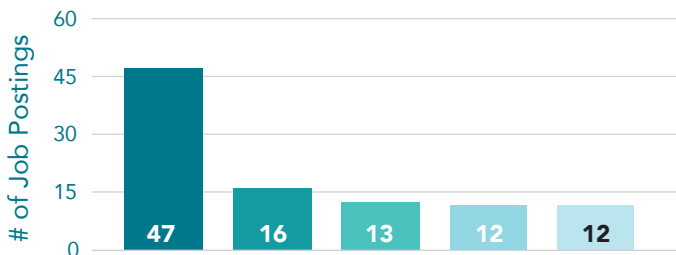
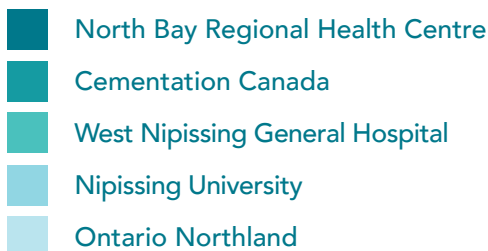
### OF THE 133 JOB POSTINGS



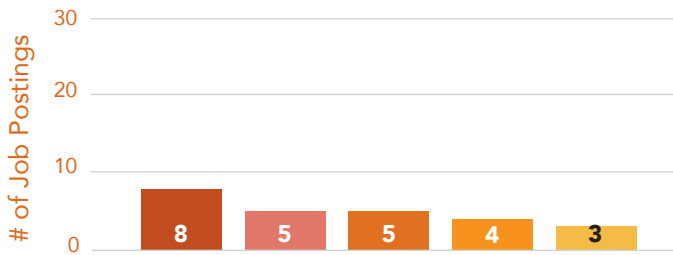
Of the 92 postings which listed an hourly wage **none** were listed at the **provincial minimum wage of \$17.20/hour.**

\* North American Industry Classification System (NAICS) is the system utilized by the governments of Canada, United States and Mexico in order to classify companies based on their primary functions/objectives.

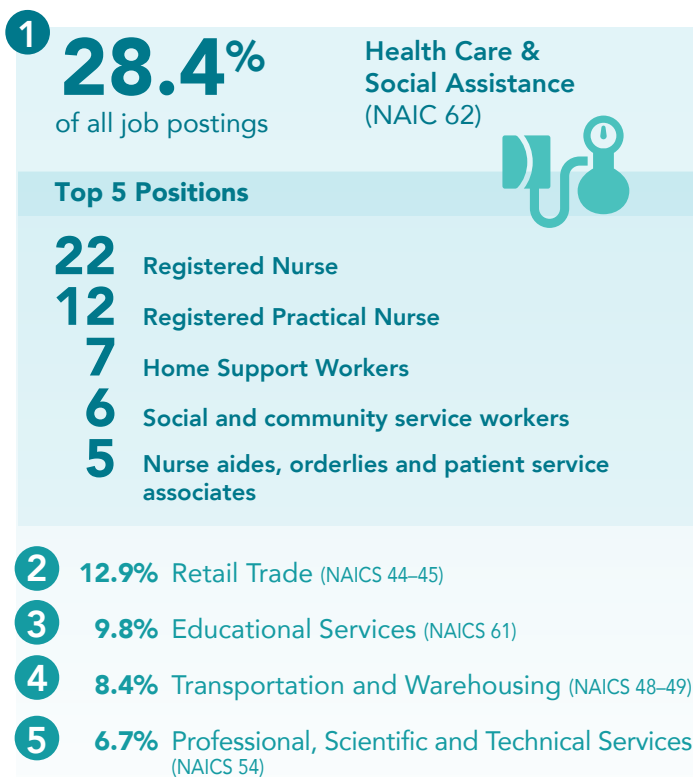
## TOP 5 EMPLOYERS POSTING JOBS



## TOP 5 EMPLOYERS POSTING JOBS



## TOP 5 INDUSTRIES HIRING (NAICS)



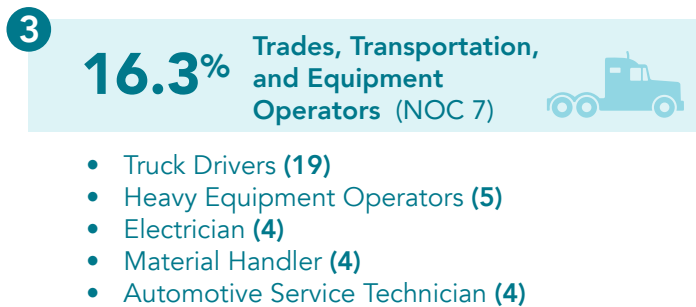
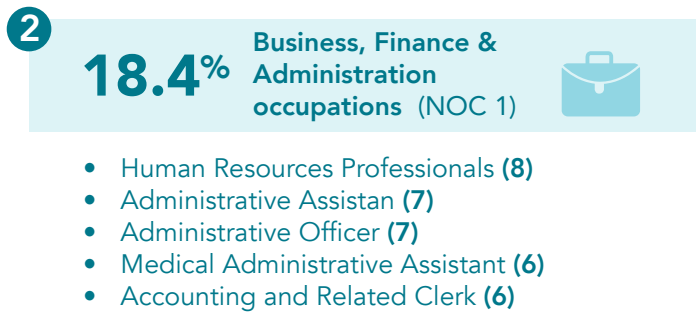
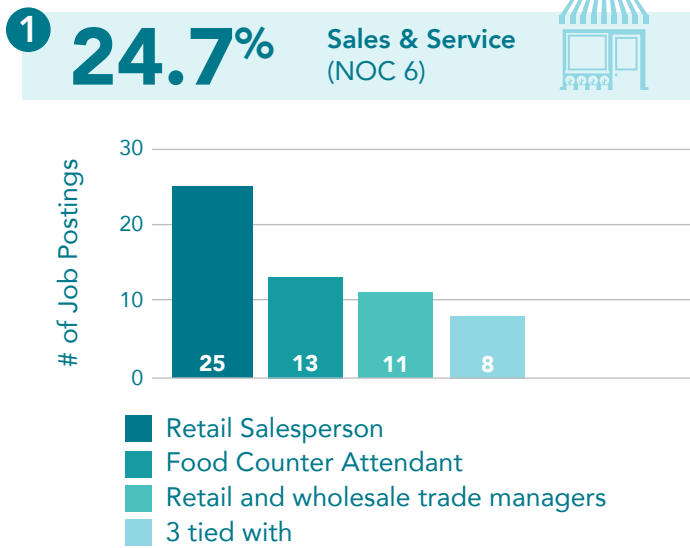
The Health Care and Social Assistance (NAICS 62) sector remained the district's primary economic driver, accounting for 28.4% (145) of all vacancies. In terms of growth, Wholesale Trade (NAICS 41) saw the largest relative increase, adding 7 postings (+1.5%) to more than double its March count. Accommodation and Food Services (NAICS 72) experienced the largest month-over-month percentage drop in market share, falling by 1.0%.

## TOP 5 INDUSTRIES HIRING (NAICS)



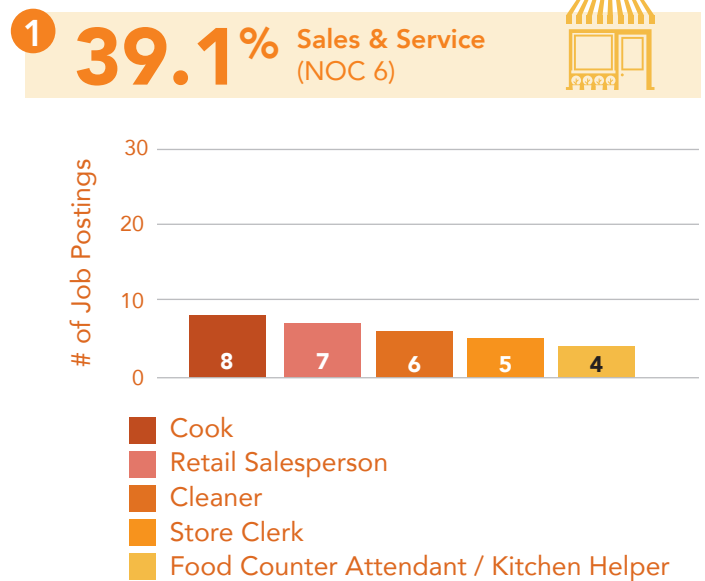
The Health Care and Social Assistance (NAICS 62) sector remained the top hiring sector with 20.3% (27) of all postings, despite seeing the largest month-over-month share decrease of 5.9%. This drop is inline with expectations as we move away from seasonal illnesses related to the winter. Conversely, the Construction (NAICS 23) sector saw the largest relative growth, increasing its market share by 6.0%.

## TOP 3 OCCUPATIONAL CATEGORIES (NOC)



Sales and Service (NOC 6) continued to be the largest occupational category at 24.7% (126) of the market, fueled by steady demand for retail salespersons and food counter attendants. However, the most notable momentum shifted to Business, Finance and Administration (NOC 1), which grew by 10 postings (+3.7%) to capture an 18.4% share. This growth was characterized by a focus on organizational stability, with increased demand for Human Resources professionals, administrative officers, and accounting clerks. The sharpest decline occurred in Natural and Applied Sciences (NOC 2), which fell by 1.7%. 37 managerial postings were recorded in April, with the highest concentration in Sales and Service (15 roles), and Business, Finance and Administration (11 roles). There were 2 senior management positions, 1 each in Finance and Insurance and Public Admin.

## TOP 3 OCCUPATIONAL CATEGORIES (NOC)

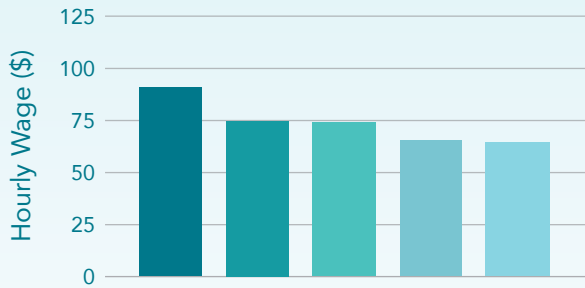


Sales and Service (NOC 6) continued to dominate the occupational landscape, representing 39.1% (52) of all district vacancies. The most significant growth was observed in Trades, Transportation, and Equipment Operators (NOC 7), which saw its market share climb by 2.7%, with specific demand for material handlers and automotive technicians. Conversely, Art, Culture, Recreation and Sport (NOC 5) experienced the largest relative decline in share, falling by 2.4%. 6 managerial positions were advertised in April of which, 4 were in Sales and Service. There were no senior manager roles posted this month.

## TOP 5 HOURLY WAGE VACANCIES



**\$91.00** Registered Nurse  
@ Priority Healthcare



**\$75.00** Pharmacist  
@ Shoppers Drug Mart

**\$69.17** Nurse Practitioner  
@ West Nipissing General Hospital

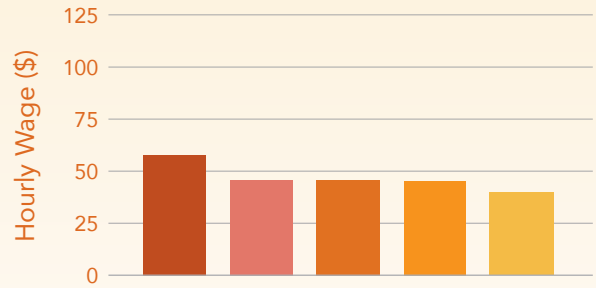
**\$65.00** Registered Practical Nurse  
@ Priority Healthcare

**\$64.50** Pharmacist  
@ North Bay Regional Health Centre

## TOP 5 HOURLY WAGE VACANCIES



**\$57.68** Registered Nurse  
@ West Parry Sound Health Centre



**\$45.00** Electrician  
@ North Stone Electrical

**\$45.00** Marine Repair Technician  
@ Rose Point Marina

**\$45.00** Gas Fitter  
@ Wolf Mechanical Inc

**\$40.00** Automotive Service Technician  
@ Adams Bros. Construction

## TOP 3 ANNUAL SALARY VACANCIES

**\$170,000.00**

Dean  
@ Canadore College



**\$169,000.00**

Superintendent of Learning  
@ Near North District School Board

**\$154,000.00**

Contracts Specialist  
@ Cementation Canada

## TOP 3 ANNUAL SALARY VACANCIES

**\$140,000.00**

Sales Specialist  
@ Bobcat of Parry Sound Ltd.



**\$112,433.00**

Superintendent - Operations,  
Training and Clinical Practice  
@ West Parry Sound Health Centre

**\$90,000.00**

Commercialization Manager  
@ Crofters Food Ltd

**Lowest Annual Salary \$39,000.00**

Food Service Worker  
@ Canadian Adventure Camp

**Lowest Annual Salary \$36,400.00**

Food Service Worker  
@ Glen Bernard Camp

51.8% (264 postings) listed an hourly wage in April, with an average of \$28.92/hour. This is \$0.92/hour lower (-3.1%) than the 12-month average of \$29.84/hour, though it represents a slight 2.1% increase over March's average. Minimum wage postings remained almost non-existent at only 0.4% (1 posting). For postings listing an annual salary, the average was \$83,011.66, which is 3.7% higher (+\$2,949.88) than the 12-month average of \$80,061.78, likely driven by more roles posted in Business, Finance and Admin.

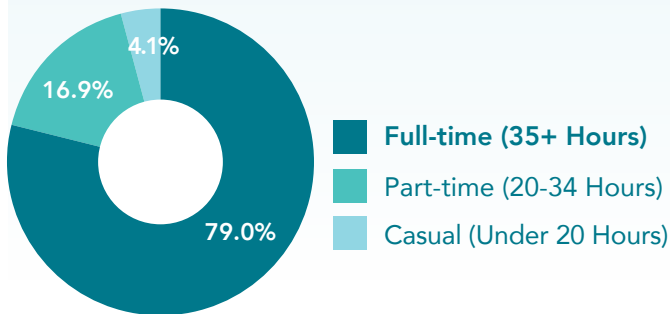
69.2% (92 postings) listed an hourly wage in April, with an average of \$25.61/hour. This is \$1.78/hour lower (-6.5%) than the 12-month average of \$27.39/hour. No postings were listed at the provincial minimum wage. For postings listing an annual salary, the average was \$76,382.61, which is 1.6% higher (+\$1,192.50) than the 12-month average of \$75,190.12. These fluctuations are expected given the small sample size; for instance, only 13 postings listed an annual wage this month.

## FULL-TIME / PART-TIME BREAKDOWN

**79.0%** of listings in April

↑ **3.2%**  
from March

79.0% of job postings (403) in April were for full-time positions. This represents a healthy increase of 3.2% from March (75.8%), suggesting that while total volume dipped, the positions that did hit the market were more likely to offer full-time hours.



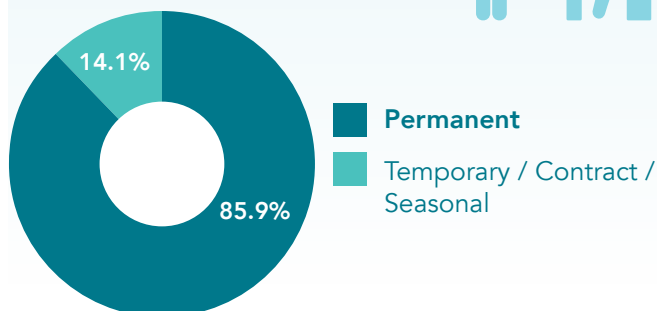
**510** Postings listed hours offered (100%)

## TERM OF EMPLOYMENT

**85.9%** of listings in April

↑ **0.2%**  
from March

85.9% (438) of postings in April were for permanent positions, remaining nearly identical to March's share (+0.2%), indicating a consistent preference among employers for long-term staffing as we move into Q2.



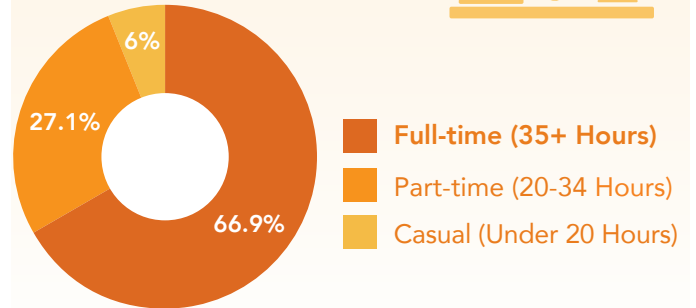
**510** Postings listed hours offered (100%)

## FULL-TIME / PART-TIME BREAKDOWN

**66.9%** of listings in April

↓ **2.3%**  
from March

66.9% of job postings (89) in April were for full-time positions, representing a slight decrease of 2.3% from March.



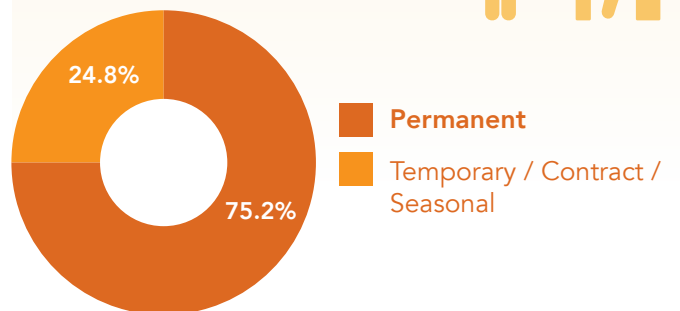
**133** Postings listed hours offered (100%)

## TERM OF EMPLOYMENT

**75.2%** of listings in April

↓ **1%**  
from March

75.2% (100) of postings in April were for permanent positions, a decrease of 1.0% from March. This trend, combined with the reduction in permanent roles highlights the district's transition into the "seasonal contract" hiring phase which is typical of the spring months as employers prepare for the tourism influx.



**133** Postings listed hours offered (100%)

# ALL EMPLOYERS WITH POSTINGS IN MONTH



## NIPISSING DISTRICT

401 Auto - North Bay Chrysler  
 A&W Restaurant  
 AIM Kenny U-Pull  
 AR Mechanical  
 Algonquin Nursing Home of  
 Mattawa  
 All About Gardens  
 Alzheimer Society Sudbury-  
 Manitoulin North Bay and Districts  
 Aramark Canada Ltd.  
 Avison Electrical  
 Bath & Body Works  
 Battano Construction Limited  
 Bear Den Contracting Inc.  
 Bee-Clean Building Maintenance  
 Beef N Brand Bar & Grill  
 Best Care Kennels  
 Binx Professional Cleaning  
 Blue Sky Family Health Team  
 Boart Longyear Inc.  
 Body Back in Motion  
 Bradwick Property Management  
 BudsSmoke  
 Burger King  
 Burger World - Hammond  
 C&W Services  
 CIBC  
 CJ Limited - Charm Diamond  
 Centres  
 CTS Canadian Career College  
 Caisse Alliance  
 Campus Living Centres  
 Canada Post  
 Canadian Adventure Camp  
 Canadian Mental Health  
 Association  
 Canadian Shield Health Care  
 Services Inc.  
 Canadian Tire - North Bay  
 Canadore College  
 Canor Construction  
 CarePartners  
 Cascades Casino  
 Cassellholme Home for the Aged  
 Cementation Canada  
 Chad's Grass Snow and More  
 Chatters  
 Churchill's  
 Cineplex Inc.  
 Closing the Gap Healthcare  
 Columbia Forest Products Ltd  
 Community Counselling Centre  
 of Nipissing  
 Community Living North Bay  
 Conseil scolaire catholique  
 Franco-Nord

Conseil scolaire public du  
 Nord-Est de l'Ontario  
 Contrans Flatbed Group  
 Coop Regionale de Nipissing-  
 Sudbury Ltee  
 Cooper Equipment Rentals  
 Cosmoprof Canada  
 Crisis Centre North Bay  
 Cushman & Wakefield ULC  
 Descon Construction Ltd  
 Designed Roofing Inc  
 District School Board Ontario  
 North East  
 District of Nipissing Social  
 Services Administration Board  
 Dynamic Dentistry  
 Dyno Nobel  
 EMCO Corporation  
 Ed Seguin & Sons Trucking  
 and Paving  
 Elizabeth Fry Society of  
 Northeastern Ontario  
 Enbridge Inc.  
 Englobe Corp.  
 Enterprise Rent-A-Car  
 Everguard  
 exp Global Inc.  
 Express Parcel  
 Eye Specialist of Northern Ontario  
 Fairfield Inn & Suites by  
 Marriott North Bay  
 FedEx Express  
 Feldcamp Equipment Limited  
 First North Enterprise Inc.  
 First Student / First Transit  
 Follett Company  
 Fowler Construction  
 GARDA  
 GFL Environmental  
 Gardewine  
 Gateway Dental  
 GeoVerra Inc.  
 GoodLife Fitness  
 GreenFirst Forest Products Inc.  
 Guy's Tire Sales Inc  
 Hamelins Outdoor Power Equipment  
 Hands, TheFamilyHelpNetwork.ca  
 Haskins Industrial Inc.  
 Holiday Inn Express Suites  
 North Bay  
 Home Depot  
 Homewood Suites by Hilton  
 North Bay  
 Independent Tire Service  
 Intelcom | Dragonfly  
 Ivan's Restaurant  
 Kal Tire  
 Karis Disability Services  
 (formerly Christian Horizons)

KenGap  
 Kia North Bay  
 Knight Piésold Ltd.  
 Kognitive Marketing  
 Kumon of North Bay  
 LHD Equipment  
 LKQ Canada  
 LOSS PREVENTION SERVICES  
 LIMITED  
 La Voyager Inc  
 Labonte Concrete Ltd  
 Lavignes Canvas  
 Legal Aid Ontario  
 Lewis Motor Sales Inc  
 Lids  
 LifeLabs  
 Loblaw Companies Limited  
 M L Moore and Sons  
 Mac Lang  
 MacLean Engineering & Marketing  
 Co Limited  
 Mark's/L'Équipeur  
 Mattawa Hospital  
 McDonald's  
 McDougall Energy Inc.  
 Metis Nation of Ontario  
 Miller Technology Incorporated  
 Miller Waste Systems  
 Milmine Exteriors  
 Ministry of the Attorney General  
 Motion Industries  
 Municipality of West Nipissing  
 My Landscaper  
 Near North District School Board  
 Neddy's North Bay Hyundai  
 New North Exteriors  
 New York Fries  
 Nipissing Serenity Hospice  
 Nipissing Transition House  
 Nipissing University  
 Nipissing-Parry Sound Catholic  
 District School Board  
 No Frills - Stacie and Troy's  
 Nordic Minesteel Technologies Inc.  
 North Bay Cardiology  
 North Bay Cycle and Sports  
 North Bay Denture Clinic  
 North Bay Hydro  
 North Bay Indigenous Hub  
 North Bay Police Service  
 North Bay Regional Health Centre  
 North Bay-Mattawa Conservation  
 Authority  
 North Care Dental  
 Northern Dental Specialty Group  
 OCP Construction Supplies  
 Old Dutch Foods  
 One Kids Place Children's Medical  
 Treatment Center of  
 North East Ontario

Ontario Ministry of Transportation  
 Ontario Northland  
 Ontario Public Service  
 Orchards Fresh Food Market  
 Oxford Learning Centres, Inc.  
 P&G Auto Parts  
 PHARA  
 ParaMed Home Health Care  
 PepsiCo  
 Perimeter Aviation  
 Pilot Diamond Tools Ltd.  
 Plan A Long Term Care Staffing  
 and Recruitment  
 Premier Mining Products  
 Priority Healthcare  
 Purolator Inc.  
 QE Home /Quilts Etc  
 Redpath Mining Contractors  
 and Engineers  
 Royal Bank of Canada  
 Royal LePage Real Estate  
 SPAR Canada  
 SPEEDY GLASS  
 Sally Beauty Canada  
 Scotiabank  
 Seaboard Transport Group  
 Shoppers Drug Mart  
 Sienna Senior Living  
 SoftMoc  
 Spencer Gifts  
 Springer Animal Hospital  
 Staples Canada  
 Starbucks  
 Sturgeon Falls IDA  
 Subway - Lakeshore Drive  
 Subway - Pinewood Park Drive  
 Subway - Sturgeon Falls  
 Swiss Chalet  
 Sysco Ontario North  
 TC Energy  
 TD Bank  
 TJX Companies - Winners  
 Talize  
 Tank Traders  
 The Beer Store  
 The Brick North Bay  
 The Children's Aid Society of  
 the District of Nipissing and  
 Parry Sound  
 The Corporation of the City  
 of North Bay  
 The Erb Group of Companies  
 The Miller Group  
 The Sisters of St. Joseph  
 of Sault Ste. Marie  
 The Skyline Group of Companies  
 The Station Tap House & Steak co.

*Continued on next page*



The Submarine Place  
 Tim Hortons  
 Tip Top Tailors  
 Tremblay Chrysler Dodge Jeep Ram  
 Triple M Metal  
 Tulloch Engineering  
 Tutor Match  
 U-NEED-A-CAB  
 Union of Ontario Indians  
 United Rentals of Canada Inc.  
 VS Group  
 Value Village  
 Vaughan Paper Products Inc  
 Vianet  
 Victorian Order of Nurses / VON  
 Volkswagen North Bay  
 Voyageur Aviation Corp  
 Voyago  
 Walmart  
 Weed Man North Bay  
 Welcome Inn Mattawa  
 West Nipissing General Hospital  
 Wolseley Canada Inc.  
 YMCA of Northeastern Ontario

**PARRY SOUND DISTRICT**

1886 Lake House Bistro  
 Abell Pest Control Inc.  
 Adams Bros. Construction  
 Almaguin Highlands  
 Community Living  
 Almex Group  
 Aramark Canada Ltd.  
 Bayshore Health Care  
 Best Western Plus Parry Sound  
 Bobcat of Parry Sound Ltd.  
 Bourgeois Ford North  
 Buffed Total Cleaning  
 CIBC  
 Camp Manitou  
 Canada Post  
 Canadian Mental Health  
 Association  
 Clear Springs Golf Course  
 Commissionaires  
 Constable Towing and Recovery  
 Cottage Classic Docks  
 Crofters Food Ltd  
 Dent Bay Baking Company  
 District of Parry Sound Social  
 Services Administration Board  
 Don Cherry's Sports Grill  
 Parry Sound.  
 Eastholme Home for the Aged  
 Edgewater Park Lodge

Fowler Construction  
 GF Preston Ltd  
 Gardens of Parry Sound  
 Retirement Home  
 Georgian Bay Propane Inc.  
 Glen Bernard Camp  
 Grand Tappattoo Resort  
 Hall Construction Inc  
 Home Depot  
 Home Instead  
 IDA pharmacy  
 Jolly Roger Inn & Resort  
 Kawartha Credit Union  
 Killbear Park Mall  
 LCBO  
 Lakeland Long Term Care  
 Services Corporation  
 Lakeside Cottage Care  
 Lakeside Mechanical  
 Lee's Cleaning Services  
 Log Cabin Inn & Catering  
 Maid to Perfection  
 McDonald's  
 Ministry of the Attorney General  
 Mosquito Busters Inc.  
 Nipissing-Parry Sound Catholic  
 District School Board  
 North Bay Parry Sound District  
 Health Unit  
 North Stone Electrical  
 Northern Living Kitchen & Bath

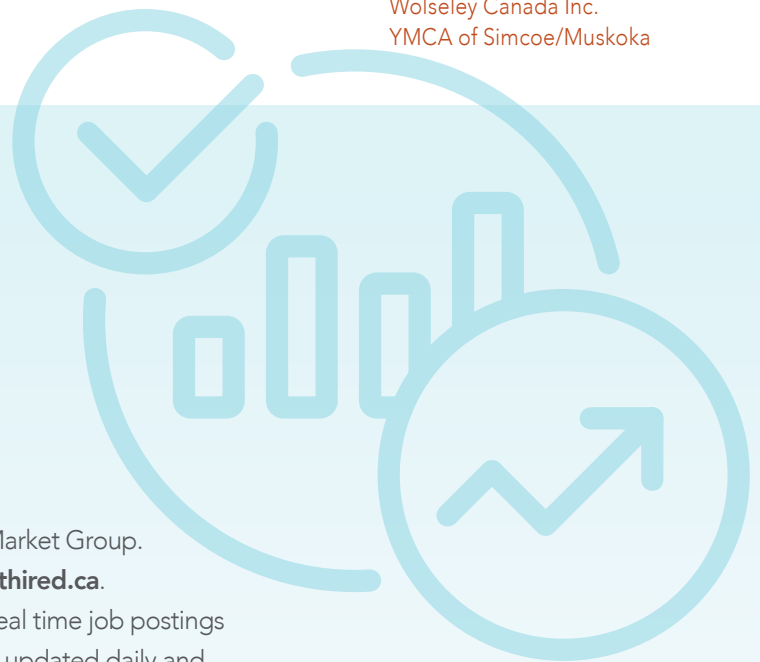
Northridge Inn and Resort  
 Ontario Ministry of Natural  
 Resources and Forestry  
 Osprey Links Golf Course  
 Parry Sound Home Hardware  
 Parry Sound KOA Holiday  
 Powassan Public Library  
 RONA - Parry Sound  
 Rose Point Marina  
 Royal Bank of Canada  
 Royal LePage Team Advantage  
 Realty  
 Shawanaga First Nation  
 Shoppers Drug Mart  
 Sobey's Inc.  
 Stacked Pancake and  
 Breakfast House  
 Sunrise Inn  
 The Friends  
 The Salvation Army  
 Tim Hortons Foundation Camps  
 Town and Country Motel  
 Town of Kearney  
 Township of The Archipelago  
 Trestle Brewing Company Limited  
 Village of Burk's Falls  
 Walmart  
 Wasauksing First Nation  
 West Parry Sound Health Centre  
 Wilson Transportation LTD  
 Wolf Mechanical Inc  
 Wolseley Canada Inc.  
 YMCA of Simcoe/Muskoka

# WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group. Each month we compile this report based on our job portal **readysethired.ca**. **Readysethired.ca** is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group  
 readysethired.ca  
 info@thelabourmarketgroup.ca

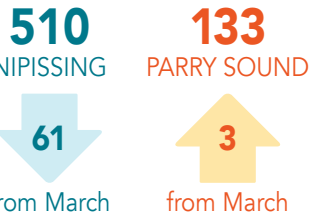


**The Labour Market Group**  
 Guiding partners to workforce solutions.



## JOBS REPORT APRIL 2026

TOTAL NUMBER OF JOB POSTINGS



TOP INDUSTRY WITH VACANCIES

NIPISSING  
**Health Care & Social Assistance (28.4%)**

PARRY SOUND  
**Health Care & Social Assistance (20.3%)**

To view the full report, visit our website  
[www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca)  
[readysethired.ca](http://readysethired.ca)

Questions or concerns?  
Feel free to contact us at  
[info@thelabourmarketgroup.ca](mailto:info@thelabourmarketgroup.ca)



T. 705.478.9713

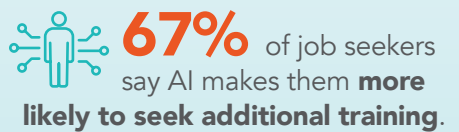
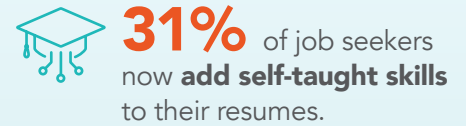
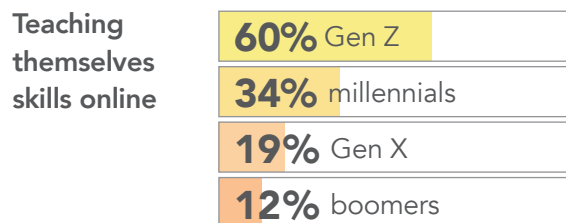
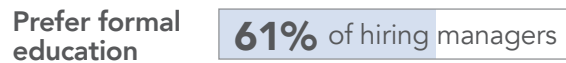
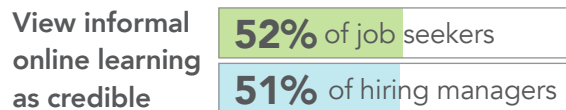
150 First Ave. West  
Suite 103, North Bay, ON  
P1B 3B9

The Labour Market Group is funded by:



## Canadian Employers Slow to Embrace Surge in Self-Taught Job Skills

More Canadians are listing self-taught skills from online platforms like YouTube and TikTok on their resumes, according to new Harris Poll surveys for Express Employment Professionals released in November 2025.



This shift matters as **Canada's workforce adapts to rapid technological change**, making it crucial for both employers and job seekers to validate and recognize evolving skill sets.



Source: The *Job Insights* survey was conducted online within Canada by The Harris Poll on behalf of Express Employment Professionals from Nov. 3 - 19, 2025, among 504 Canadian hiring decision-makers. The *Job Seeker Report* was conducted online within Canada by The Harris Poll on behalf of Express Employment Professionals from Nov. 7 to 21, 2025, among 502 adults ages 18 and older.

# Employers across industries seeking AI-LITERATE JOB CANDIDATES.



Fluency in artificial intelligence is increasingly a prerequisite in today's labor market. Research from Resume Genius found that **8 in 10 hiring managers consider AI skills a priority.** And in a sign of the times, other data shows that most employers would hire a candidate with AI skills over one with additional years of work experience.

## MORE FROM THE APRIL JOBS REPORT:

### TOP OCCUPATIONS

#### NIPISSING

Sales & Services (24.7%)

Business, Finance & Administration occupations (18.4%)

Trades, Transportation, and Equipment Operators (16.3%)

#### PARRY SOUND

Sales & Services (39.1%)

Trades, Transportation, and Equipment Operators (17.3%)

Business, Finance & Administration occupations (12.8%)

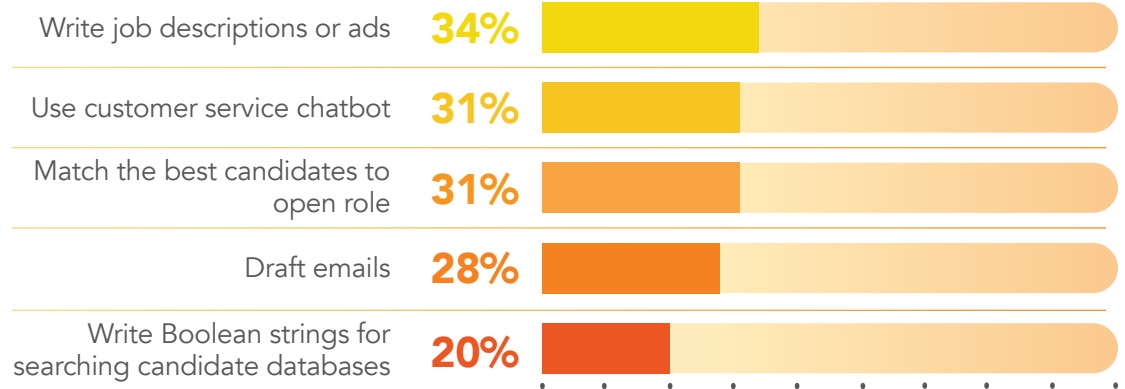
To view the full report, visit our website [www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca) [readysethired.ca](http://readysethired.ca)

## AI IS ALREADY PROLIFIC IN HIRING PRACTICES

Roughly only 8% of Canadian HR and talent acquisition leaders claim that they are NOT using AI in any way, while the majority are already streamlining processes through algorithms.

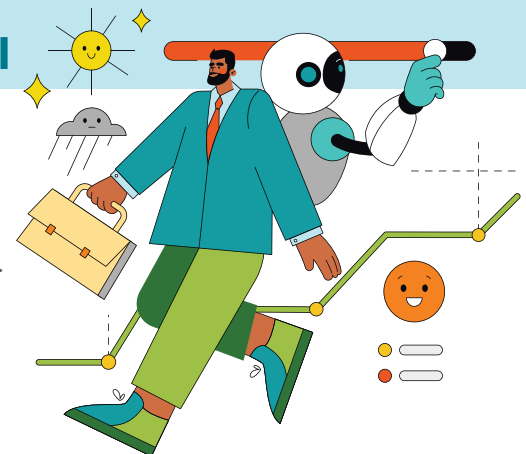


**Canadian HR and talent acquisition leaders surveyed said their team is currently using AI systems and tools to:**



## YOUNGER JOB SEEKERS ALSO SEE SOME BENEFITS TO AI

Younger job seekers aged 18-24 are more optimistic about AI creating new job opportunities and enhancing productivity, with 73% believing AI will make their jobs easier. Furthermore, nearly 60% of unemployed job seekers are optimistic about AI helping them find better job opportunities or aiding in career growth.



Questions or concerns? Feel free to contact us at [info@thelabourmarketgroup.ca](mailto:info@thelabourmarketgroup.ca)



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Suite 103, North Bay, ON  
P1B 3B9

The Labour Market Group is funded by:



Source: Statistics Canada, Tax filer (T1FF) – Migration Estimates, 2016/17 to 2022/23

[www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca)

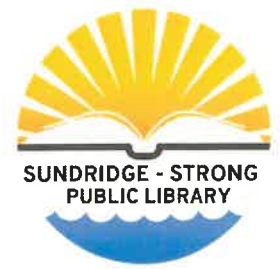
**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2026**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$1,950.00	\$110,000.00	137
February	3	\$5,380.50	\$338,765.00	154
March	4	\$14,686.00	\$952,400.00	511
April	6	\$13,185.00	\$845,000.00	1882
May	14	\$24,507.00	\$1,540,460.00	1140
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
<b>TOTALS</b>	<b>30</b>	<b>\$59,708.50</b>	<b>\$3,786,625.00</b>	<b>New Construction 3824</b>
				<b>Demolitions 0</b>

**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2026**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2025	2026
Burks Falls	0	\$0.00	\$0.00	1	0
Joly	2	\$9,932.00	\$648,800.00	0	2
South River	5	\$5,510.00	\$340,000.00	0	1
Machar	7	\$12,550.00	\$790,000.00	1	1
Strong	6	\$9,343.00	\$582,860.00	2	1
Ryerson	7	\$18,338.50	\$1,175,965.00	1	2
Sundridge	3	\$4,035.00	\$249,000.00	2	0
<b>TOTALS</b>	<b>30</b>	<b>\$59,708.50</b>	<b>\$3,786,625.00</b>		<b>7</b>
<b>Permit activity at end of May 31, 2026</b>					
<b>TOTALS</b>	<b>54</b>	<b>\$151,242.50</b>	<b>\$9,339,372.00</b>	<b>18</b>	
<b>Permit activity at end of May 31, 2025</b>					
<b>TOTALS</b>	<b>24</b>	<b>\$91,534.00</b>	<b>\$5,552,747.00</b>		<b>-11</b>
<b>Difference from previous year</b>					





**LIBRARIAN'S REPORT  
May 21, 2026 Board Meeting**

**April 2026 Statistics:**

	<b>CIRCULATION</b>				
	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
<b>Library</b>	769	798	886	910	805
<b>Overdrive</b>	295	319	354	391	342
<b>Total</b>	1064	1117	1240	1301	1147

<b>COMPUTERS USE</b>			<b>WIFI USE</b>		
<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
61	67	49	240	121*	152

*\*The WIFI statistics are from April 16-30.*

<b>KIDS ELECTRONICS</b>			<b>IN LIBRARY LEGO USE</b>		
<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
13	42	32	--	27	21

<b>APRIL PROGRAMMING &amp; ATTENDANCE</b>		
<b>Program/Event</b>	<b>Adults</b>	<b>Kids</b>
Book Club	7	
Knitting & Crocheting	22	
Storytime	15	25
Walking Club	26	
Easter & Spring Stories & Crafts	5	10

The Annual Survey was submitted on April 17.

We received a thank you card from the public school for loaning them several "Forest of Reading" books.

Suzanne E. and the librarian/CEO are in the beginning planning stages for an event during the Sunflower Festival. We are currently considering a display of vintage hats that people may look at as well as some hats to try on and take pictures. Suzanne would also speak to people about the hats. We plan to have tea and cookies available for purchase. This would take place in the Happy Gang Room. In the library we would have some related crafts for kids. We would be open from 10:00 – 3:00.

**Events:**

- Summer Crafts & TD Summer Reading Club 'Get Your Summer Read On' – June 10 (tentative)
- Heads Up for Healthier Brains - June 18, July 23, August 6 & September 10 at 10:30 am

- TD Summer Reading Club Thursday's at 11:00, then Summer Crafts at 11:30 from approximately July 9<sup>th</sup> to August 27<sup>st</sup> (tentative)
- Book Sale with the United Church at the end of July – Move books after 5:00 on Tuesday, July 28<sup>th</sup>, set up on July 29 and start sale at noon on the 29<sup>th</sup> and runs through to Saturday, August 1<sup>st</sup> at 2:00.

A handwritten signature in cursive script that reads "Melinda Kent". The signature is written in black ink and is positioned above a horizontal line.

---

Melinda Kent

## Sundridge-Strong Union Public Library Board Policy Manual

### MEMBERSHIP

Adopted: ~1990

Revised: October 2019, April 2023, April 2026

Reviewed:

### Membership

- The library will serve all residents of the Village of Sundridge and the Township of Strong. People residing outside of the geographical area of the municipalities but owning property in the area shall be considered residents.
- The library will serve all residents of the Township of Joly for the duration of the 'Contract for Service' agreement. People residing outside of the geographical area of the municipality but owning property in the area shall be considered residents.
- Membership will be granted to residents who provide verification of address and identification by showing a document bearing their name and current address. See schedule A below for acceptable documentation.
- Children under the age of 12 must register for membership accompanied by a parent or guardian who presents identification with name and address, and signs for responsibility for damages or lost items.
- Membership expires every two years. Renewal requires verification of the member's name, address, and payment of outstanding monies owed to the library.

### Non-Resident Membership

Persons who do not reside in the area of the Board's jurisdiction, and who do not meet the requirements, as stated above, will be charged a fee for library service.

#### Yearly Membership

\$40.00 per year.

If family members would like individual cards an additional fee of \$5.00 per card is required.

#### Monthly Membership

\$5.00 per month. A deposit of \$40.00 is required.

When all items are returned and charges are paid the balance will be refunded. Patrons must come in and request the refund and return their card.

## Conditions of Membership and Card Use

- Membership is not transferable to other individuals.
- Members will be issued a library card without charge.
- An individual is entitled to only one library card. Lost or damaged cards will be replaced for a \$2.00 fee for the first replacement, \$5.00 for any subsequent replacement.
- The library card is the property of the library and must be returned on request.
- Lost or theft of a card must be reported immediately; members are responsible for any materials borrowed on their cards until loss or theft is reported.
- Change of address, name or phone number must be reported immediately.
- Membership may be suspended for violating library policies.

## Schedule A - Acceptable Identification to Verify Name and Address for Membership Registration.

Documents are used to verify name and address only. No other information on the document(s) presented is kept on record.

<b>Acceptable Identification</b>	<b>Acceptable Proof of Address</b>
<ul style="list-style-type: none"><li>• Birth Certificate</li><li>• Passport</li><li>• Student ID card</li><li>• Employer-issued photo ID card</li><li>• Citizenship card</li><li>• OAS (senior's card)</li><li>• Health card with photo</li><li>• Correctional Centre Release Document</li></ul>	<ul style="list-style-type: none"><li>• Any Benefit Statement issued by the Government of Canada</li><li>• Utility bill (telephone, hydro, water, gas, cable TV, internet)</li><li>• Mortgage, rental or lease agreement</li><li>• Property tax assessment or bill</li><li>• Insurance policy (property, auto, life)</li><li>• Letter of ID from social housing facility</li><li>• Secondary school report card or transcript</li></ul>
<ul style="list-style-type: none"><li>• A valid Ontario Driver's License or a valid Ontario Photo Card is acceptable as a single document.</li></ul>	

## Sundridge-Strong Union Public Library Board Policy Manual

### **MISSION, VISION, VALUES**

**Adopted: November 2014**

**Revised: April 2026**

**Reviewed:**

Our vision and mission statements articulate the board's and the staff's shared understanding of the purpose of the library and whom it serves. It inspires those who work on behalf of the library and provides a compass for action.

Our values guide the library's operations, behaviours and decisions.

#### ***Our Vision & Mission***

To inspire people of all ages to learn, grow and engage in our community.

We do this by providing free and equitable access to information and collections, technology, training knowledgeable staff and a welcoming space

#### ***Our Library Values***

- Community focus
- Responsive Service
- Literacy and lifelong learning
- Intellectual freedom and protection of privacy

**Date:** 13 May 2026

**15**

**Moved By:** Deputy Mayor Netty McEwen

**Seconded By:** Councillor John van Klaveren

## **Support for Sustainable Provincial Grant Funding for Fire Services in Ontario**

**WHEREAS** Municipal fire services in Ontario operate under legislative authority established by the province through statutes, regulations, codes, and prescribed standards governing training, equipment, certification, inspection, and operational requirements;

**AND WHEREAS** municipalities are responsible for implementing and maintaining compliance with these provincially mandated requirements primarily through local property taxation;

**AND WHEREAS** current provincial fire service grant programs are available to both full-time and volunteer fire departments across Ontario and are distributed through competitive application processes that may not fully reflect the differing financial and administrative capacities of urban and rural municipalities, highlighting the need for a more balanced approach to funding that supports all fire services equitably;

**AND WHEREAS** volunteer firefighters represent approximately **70–75% of firefighters in Ontario**, protecting the majority of communities across the province and, particularly in rural areas, are frequently **the first emergency responders to arrive on scene ahead of other emergency services**;

**AND WHEREAS** other provincially regulated emergency services, including policing and paramedic services, receive stable and predictable provincial funding contributions or cost-sharing arrangements;

**AND WHEREAS** the absence of a comparable and stable funding model for fire services creates a structural imbalance between provincial regulatory authority and municipal financial responsibility;

**AND WHEREAS** reliance on competitive funding creates budget uncertainty, limits long-term financial planning, and may not reflect the actual operational needs of fire services, contributing to instability, reduced preparedness and the reduction of services within a critical emergency response sector;

**AND WHEREAS** stable and predictable funding is essential to maintain emergency preparedness, firefighter safety, service sustainability, and equitable protection for residents regardless of municipal size or tax base;

## NOW THEREFORE BE IT RESOLVED THAT

The Council of the Town of Plympton-Wyoming respectfully calls upon the Province of Ontario to **transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program** that supports municipalities in meeting provincially legislated fire protection requirements;

**AND FURTHER THAT** this funding be structured to provide equitable and predictable annual support for **operational readiness and training costs associated with volunteer, composite and full-time fire departments across Ontario**;

**AND FURTHER THAT** the annual value of this funding be reviewed and adjusted to more appropriately reflect the level of provincial funding support currently provided to other provincially regulated emergency services, including policing and paramedic services;

---

**AND FURTHER THAT** this resolution be circulated for endorsement to:

- The County of Lambton
- Lambton County Fire Chiefs Association
- All municipalities
- Ontario Association of Fire Chiefs
- Ontario Professional Fire Fighters Association
- Ontario Volunteer Fire Fighters Association
- Association of Municipalities of Ontario
- Rural Ontario Municipal Association

---

**AND FURTHER THAT, upon endorsement, this resolution be submitted to:**

- Steve Pinnsoneault MPP Lambton-Kent-Middlesex
- Bob Bailey MPP Sarnia-Lambton
- The Honourable Michael Kerzner, Minister of the Solicitor General
- The Honourable Kinga Surma, Minister of Infrastructure
- The Honourable Rob Flack, Minister of Municipal Affairs and Housing
- The Honourable Doug Ford, Premier of Ontario

✓

Carried

Defeated

Deferred



# SUMMER/FALL

705-384-5316

SUNDRIDGE.CA

## INFORMATION

### SPECIAL PICKUP

Last date of special pick up is the 26<sup>th</sup> of October.

### ELECTRONIC BILLING

Register to receive your tax bills electronically, please contact the Municipal Office at 705-384-5316 or [admin@sundridge.ca](mailto:admin@sundridge.ca)



## ELECTION 2026

### Want to run for Council?

NOMINATION DAY: **AUGUST 21 by 2pm**

ELECTION DAY: **OCTOBER 26**

More information on the upcoming election please visit our website [www.sundridge.ca](http://www.sundridge.ca)

### Are you registered to Vote?

Please visit [www.registertovoteon.ca](http://www.registertovoteon.ca)

to check, update or add your information to the voters list for municipal, school board and provincial elections in Ontario.

## MARK YOUR CALENDARS

YOUR FINAL TAX BILL IS SPLIT INTO

**2 INSTALLMENTS**

FIRST INSTALLMENT IS DUE

**AUGUST 15**

SECOND INSTALLMENT IS DUE

**OCTOBER 15**

If a due date falls on a weekend the next business day will be the due date

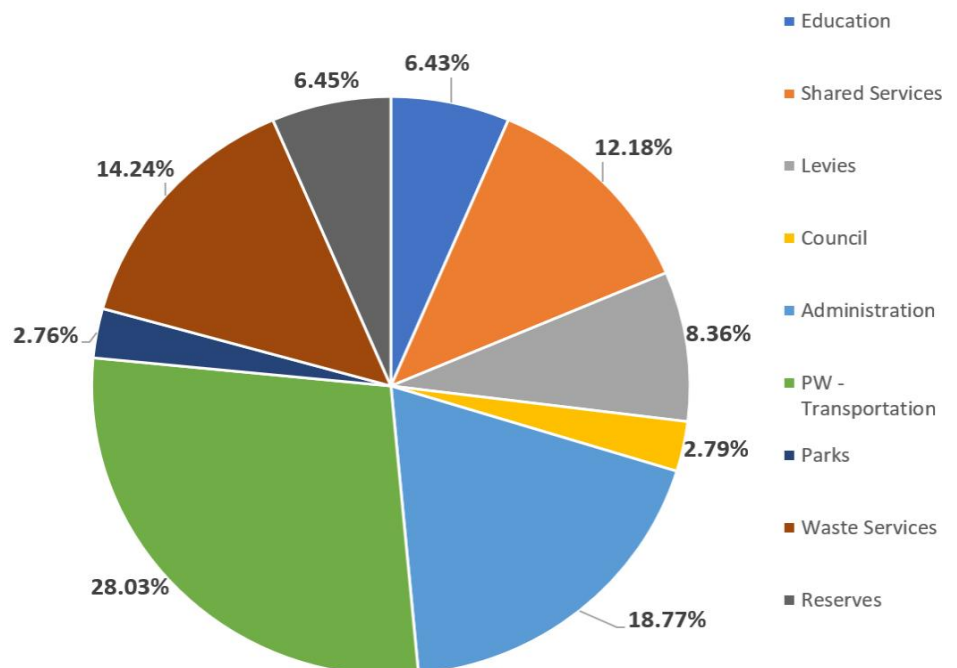


## 2026 Budget

Revenue Raised by Taxation

General Municipal Revenue: \$2,322,367

Education Revenue: \$295,431





# SUMMER/FALL

705-384-5316

SUNDRIDGE.CA

## UPCOMING TOWNHALL SESSION

OCTOBER 28, 2026 @ 6:00PM

COUNCIL @ 6:30PM

## HAZARDOUS WASTE DAY

August 22<sup>nd</sup>

10am - 2pm

[www.strongtownship.com/list-of-hazmat-items.pdf](http://www.strongtownship.com/list-of-hazmat-items.pdf)

483 Forest Lake Rd,  
Sundridge ON

## FIRE PERMIT

You can obtain your fire permit on the Village of Sundridge website [www.sundridge.ca](http://www.sundridge.ca), at the Village of Sundridge Office and the Sundridge Strong Fire Department.



**There is no permit fee.**

Please be advised you will still need a Fire Permit to have any open air burning in Sundridge.

## Lake Bernard Property Owners Association New Buoy's

The Lake Bernard Property Owners Association has placed new buoys in Lake Bernard.



## ADDITIONAL ROAD MAINTENANCE

### Micro Surface Treatment

1. John Street North
2. Robertson Court
3. Edward Street
4. Paget Street
5. Dunbar Street
6. Anderson Street (Murray to Dunbar St)
7. Main Street West
8. Queen Street

## UPCOMING ROADS CAPITAL PROJECTS

### PROJECT #1 HIGH STREET REHABILITATION

Starting this summer, the following work will be done

- Culverts - Two replacements, fourteen new installments
- Four catch basins
- Micro Surfacing
- Double surface treatment

### PROJECT #2 ALBERT STREET (NORTH & SOUTH)

Starting this summer, the following work will be done

- Dura patch application
- Micro Surfacing

These boundary roads projects will be completed jointly by the Village of Sundridge and the Township of Strong

## Nancy Millar

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**From:** Pearl Ivens <pearl.iven@gmail.com>  
**Sent:** May 31, 2026 7:44 AM  
**To:** Katey Brimacombe; Caitlyn Haggart; Nancy Millar; Don McArthur; Angela Loney  
**Subject:** POA Meeting May 28, 2026  
**Attachments:** 2026 Q1 POA General Ledger - DRAFT.pdf; Resolution Template For Use to Support POA Fine Advocacy.docx; 2025 POA General Ledger - Year End Pre Audit DRAFT May 2026.pdf; 9.1.3 - POA Advisory Committee Report- Advocacy for Set Fines & Costs May 2026.pdf; 9.1.2 - POA Advisory Committee Correspondence - Set Fines Under the POA May 2026.pdf; 9.1.1 - POA Parry Sound Ticket Issuance May 2026.pdf; POA Municipal Partners Meeting Agenda May 28, 2026.pdf; 2025 Municipal Partners Distribution - Year End Pre-audit.pdf

Since I was the only one there representing our municipalities here is a brief summary of the meeting and all attachments.

### Key Takeaways

- ticket issuance is on par with the monthly average in the 400's
- in the committee correspondence you will see the set fines which have been the same for 25 years
- the advisory committee is asking for a resolution from each council (this is a province wide push) to send a resolution to request a review of the set fines
- this requires a legislative amendment which has to be approved by the Attorney General
- a traffic ticket for 15 over is \$52.50, which includes a \$5.00 admin charge is not a deterrent to reduce speeding
- when fines or fees do not reflect actual costs, the cost is shifted to the tax levy, meaning law abiding individuals subsidize the system
- attached is a template resolution for you to consider
- just an example in 2024 we had 55 court days approx 330 court hours, in 2025 we also had 55 court days but approx 415 court hours an extra 85 hours at \$500-650/hour
- there are also 15 special trials coming up we cannot budget for
- AMPS does not impact POA yet, most POA offences cannot be regulated under AMPS, 90% of our charges do not fall under AMPS, AMPS is good for the municipalities it keeps charges out of court

If you have any questions or need further clarification let me know.

Pearl Ivens, Coucnillor  
Township of Machar

<b>POA Parry Sound Ticket Issuance</b>						
	<b>2026</b>	<b>2025</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
<b>January</b>	340	406	368	326	257	369
<b>February</b>	398	387	303	284	188	332
<b>March</b>	394	395	292	370	284	505
<b>Q1 SUBTOTAL</b>	<b>1132</b>	<b>1,188</b>	<b>963</b>	<b>980</b>	<b>729</b>	<b>1,206</b>
<b>April</b>		436	293	273	281	416
<b>May</b>		490	430	537	297	442
<b>June</b>		317	258	439	205	484
<b>July</b>		425	407	484	346	674
<b>August</b>		422	571	483	266	394
<b>September</b>		380	284	342	267	350
<b>Q3 SUBTOTAL</b>		<b>3,658</b>	<b>3,206</b>	<b>3,538</b>	<b>2,391</b>	<b>3,966</b>
<b>October</b>		359	403	324	223	275
<b>November</b>		290	416	281	309	226
<b>December</b>		217	199	168	169	150
<b>Total</b>		<b>4524</b>	<b>4,224</b>	<b>4,311</b>	<b>3,092</b>	<b>4617</b>



POA Court Services  
52 Seguin Street, Parry Sound, Ontario P2A 1B4  
Tel: (705) 746-2101 [www.parrysound.ca](http://www.parrysound.ca)

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May 25, 2026

**RE: Set Fines Under the Provincial Offences Act – Integrity and Sustainability of Ontario’s POA Court Administration**

**Dear POA Advisory Committee Members,**

Over the past 25 years, Provincial Offences Act (POA) fine revenues in the Town of Parry Sound court service area have generally produced annual surpluses that were distributed among our 18 municipal partners. As a result, partner municipalities have typically received quarterly distributions and a year-end reconciliation payment.

For 2025, however, that pattern has changed. For the first time since POA court administration was transferred from the Province of Ontario to the Town of Parry Sound, the program has ended the year in a tax levy position rather than generating an operating surplus. Accordingly, partner municipalities will receive an invoice for their respective share of the levy requirement.

While recent years included several quarters that were close to break even, and some that ended in deficit, the 2025 year-end result confirms that the historical surplus model should no longer be assumed. Set fines have remained largely unchanged for approximately 25 years, while operating costs, including prosecution, facilities, technology, and other inflation-related pressures have continued to rise. The financial margin that once supported surplus distributions has steadily narrowed and is no longer sufficient to offset program costs.

This is not unique to Parry Sound. Some Ontario municipalities have funded POA court operations through the general tax levy for many years, while many others are now

experiencing similar financial pressures or approaching operational deficits. This raises two broader concerns: first, whether current fine levels continue to provide an effective deterrent; and second, whether the continued municipal administration of POA courts is financially sustainable without unfairly shifting costs onto local taxpayers.

The issue is compounded by the fact that the Province has not meaningfully updated many set fines since the POA transfer period, and the mandatory \$5 court administration fee has remained unchanged since 2001. That amount no longer reflects the actual cost of administering a charge. Data from the Municipal Benchmarking Network Canada indicates that average operating court costs increased from \$52.82 per charge filed in 2009 to \$97.28 in 2023, an increase of 84%. It is reasonable to conclude that the gap is even greater when measured from 2001 to 2026.

When fine amounts and administrative fees remain static while court operating costs continue to rise, the result is an erosion of both financial sustainability and the deterrent value of fines. Where most POA matters are resolved through ticketing and out-of-court payment, fine amounts must retain sufficient weight to support compliance, accountability, and community safety objectives.

For these reasons, it is imperative that the Attorney General of Ontario review the set fine amounts and the costs payable upon conviction, including the court administration fee, set out in *Ontario Regulation 915* under the *Provincial Offences Act*, and establish a process for regular review and adjustment going forward. Without action, municipalities will increasingly be required to subsidize a provincial enforcement system through the property tax base.

A number of municipal and sector organizations, including the Municipal Court Managers' Association, Association of Municipalities of Ontario, Eastern Ontario Wardens' Caucus, and Rural Ontario Municipal Association, have raised similar concerns and are advocating for provincial action. We believe this issue now requires urgent attention to preserve the integrity, fairness, and long-term sustainability of POA court administration in Ontario.

Sincerely,

Andre Couture  
Manager of POA Court Services

## 2026 POA General Ledger - DRAFT

### Revenues

	2026	2026 Q1
Provincial Offences Revenues	<u>\$ 872,251.00</u>	<u>\$ 207,839.53</u>

### Expenditures

Salaries, Benefits & Contracted Services	\$ 320,047.00	\$ 85,337.94
Office Administration & Facilities	\$ 36,504.00	\$ 3,203.61
Partner's Administration Charge	\$ 50,000.00	\$ 12,500.00
Prosecution & Justice of Peace	\$ 195,000.00	\$ 53,813.79
Interpreter Costs	\$ 5,500.00	\$ 1,462.19
Court related travel & witness fees	\$ 700.00	\$ 80.74
NCO & A1 Collection Costs	\$ 8,000.00	\$ 1,055.51
Amortization of Capital Assets	\$ -	\$ -
Audit Costs	\$ 5,000.00	\$ -
Fines & By-Laws to Municipalities	\$ 8,000.00	\$ 1,640.00
Fines paid to other POA Offices	\$ 35,000.00	\$ 6,089.00
Transfer to Municipal Partners	\$ 25,000.00	\$ -
Certificate of Offence charges	\$ 3,500.00	\$ -
POA IT & Software	\$ 19,300.00	\$ 1,969.70
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 1,407.00
VFS paid to Province	\$ 110,000.00	\$ 25,132.50
Dedicated Fines paid to Province	<u>\$ 45,000.00</u>	<u>\$ 14,070.00</u>

### TOTAL EXPENDITURES

	<u>\$ 872,251.00</u>	<u>\$ 207,761.98</u>
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\$ 77.55

**2025 POA General Ledger - DRAFT**

<b>Revenues</b>	<b>2025</b>	<b>2025 Q1</b>	<b>2025 Q2</b>	<b>2025 Q3</b>	<b>2025 YEAR END</b>
Provincial Offences Revenues	<u>\$ 889,966.00</u>	<u>\$ 163,613.46</u>	<u>\$ 374,628.00</u>	<u>\$ 646,962.00</u>	<u>\$ 833,117.13</u>
<b>Expenditures</b>					
Salaries, Benefits & Contracted Services	\$ 311,342.00	\$ 78,535.00	\$ 155,500.00	\$ 236,916.00	\$ 307,658.16
Office Administration & Facilities	\$ 42,124.00	\$ 1,287.00	\$ 6,209.00	\$ 13,091.00	\$ 39,177.68
Partner's Administration Charge	\$ 50,000.00	\$ 12,500.00	\$ 25,000.00	\$ 37,500.00	\$ 50,000.00
Prosecutor, Crown & Justice of Peace	\$ 145,000.00	\$ 34,166.00	\$ 92,157.00	\$ 165,216.00	\$ 229,747.04
Interpreter Costs	\$ 4,500.00	\$ 1,781.00	\$ 2,510.00	\$ 4,427.00	\$ 6,496.22
Court related travel & witness fees	\$ 500.00	\$ 153.00	\$ 566.00	\$ 733.00	\$ 940.15
NCO & A1 Collection Costs	\$ 9,000.00	\$ 1,659.00	\$ 5,210.00	\$ 5,853.00	\$ 7,830.80
Amortization of Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -
Audit Costs	\$ 5,000.00	\$ 1,250.00	\$ 2,500.00	\$ 3,750.00	\$ 5,444.16
Fines & By-Laws to Municipalities	\$ 8,000.00	\$ 2,125.00	\$ 3,680.00	\$ 5,315.00	\$ 10,575.00
Fines paid to other POA Offices	\$ 40,000.00	\$ 5,665.00	\$ 9,343.00	\$ 18,158.00	\$ 21,846.01
Municipal Partners	\$ 80,000.00	\$ -	\$ -	\$ -	\$ 21,168.20
Certificate of Offence charges	\$ 4,500.00	\$ 626.00	\$ 1,181.00	\$ 1,181.00	\$ 1,181.11
POA IT & Software	\$ 19,300.00	\$ 3,253.00	\$ 4,241.00	\$ 11,935.00	\$ 20,032.55
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 1,407.00	\$ 2,345.00	\$ 4,221.00	\$ 5,628.00
VFS paid to Province	\$ 110,000.00	\$ 14,295.00	\$ 50,694.00	\$ 92,490.00	\$ 137,200.00
Dedicated Fines paid to Province	<u>\$ 55,000.00</u>	<u>\$ 4,730.00</u>	<u>\$ 15,265.00</u>	<u>\$ 45,330.00</u>	<u>\$ 37,625.00</u>
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 889,966.00</b></u>	<u><b>\$ 163,432.00</b></u>	<u><b>\$ 376,401.00</b></u>	<u><b>\$ 646,116.00</b></u>	<u><b>\$ 902,550.08</b></u>
		<u><b>\$ 181.46</b></u>	<u><b>-\$ 1,773.00</b></u>	<u><b>\$ 846.00</b></u>	<u><b>-\$ 69,432.95</b></u>

## 2025 POA Municipal Partners Distribution

	Population	% of Population	Households	% of Households	Distribution	Q1 Distribution	Q2 Distribution	Q3 Distribution	Year End Distribution	YTD
Armour	1,459	4.27%	1,087	3.87%	4.07%	\$0.00	\$0.00	\$0.00	<b>-\$2,826.95</b>	-\$2,826.95
Seguin	5,280	15.45%	4,827	17.20%	16.33%	\$0.00	\$0.00	\$0.00	<b>-\$11,335.74</b>	-\$11,335.74
Carling	1,491	4.36%	1,761	6.28%	5.32%	\$0.00	\$0.00	\$0.00	<b>-\$3,693.43</b>	-\$3,693.43
Perry	2,650	7.75%	1,710	6.09%	6.92%	\$0.00	\$0.00	\$0.00	<b>-\$4,807.55</b>	-\$4,807.55
Kearney	974	2.85%	1,195	4.26%	3.55%	\$0.00	\$0.00	\$0.00	<b>-\$2,467.96</b>	-\$2,467.96
Burk's Falls	957	2.80%	523	1.86%	2.33%	\$0.00	\$0.00	\$0.00	<b>-\$1,619.19</b>	-\$1,619.19
South River	1,101	3.22%	510	1.82%	2.52%	\$0.00	\$0.00	\$0.00	<b>-\$1,749.36</b>	-\$1,749.36
Sundridge	938	2.74%	458	1.63%	2.19%	\$0.00	\$0.00	\$0.00	<b>-\$1,519.46</b>	-\$1,519.46
Whitestone	1075	3.15%	1,427	5.09%	4.12%	\$0.00	\$0.00	\$0.00	<b>-\$2,857.61</b>	-\$2,857.61
Joly	293	0.86%	155	0.55%	0.70%	\$0.00	\$0.00	\$0.00	<b>-\$489.40</b>	-\$489.40
Machar	969	2.84%	875	3.12%	2.98%	\$0.00	\$0.00	\$0.00	<b>-\$2,066.92</b>	-\$2,066.92
McDougall	2,744	8.03%	1,673	5.96%	7.00%	\$0.00	\$0.00	\$0.00	<b>-\$4,857.25</b>	-\$4,857.25
McKellar	1,419	4.15%	1,515	5.40%	4.78%	\$0.00	\$0.00	\$0.00	<b>-\$3,315.91</b>	-\$3,315.91
McMurrich/Monteith	907	2.65%	735	2.62%	2.64%	\$0.00	\$0.00	\$0.00	<b>-\$1,830.72</b>	-\$1,830.72
Magnetawan	1,753	5.13%	1,717	6.12%	5.62%	\$0.00	\$0.00	\$0.00	<b>-\$3,905.11</b>	-\$3,905.11
Ryerson	745	2.18%	555	1.98%	2.08%	\$0.00	\$0.00	\$0.00	<b>-\$1,443.45</b>	-\$1,443.45
Strong	1,566	4.58%	953	3.40%	3.99%	\$0.00	\$0.00	\$0.00	<b>-\$2,769.83</b>	-\$2,769.83
The Archipelago	979	2.86%	2,863	10.20%	6.53%	\$0.00	\$0.00	\$0.00	<b>-\$4,536.94</b>	-\$4,536.94
Parry Sound	6,879	20.13%	3,518	12.54%	16.33%	\$0.00	\$0.00	\$0.00	<b>-\$11,340.19</b>	-\$11,340.19
<b>Totals</b>	<b>34,179</b>	<b>100%</b>	<b>28,057</b>	<b>100%</b>	<b>100%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$69,432.95</b>	<b>-\$69,432.95</b>

Population & Households Count sourced from 2021 Statistics Canada Records

## **Advocacy for Set Fines & Costs Payable Under the Provincial Offences Act**

### **Key Facts**

Delivery of Court Services is governed by Transfer Agreements entered into with the Province (MOU & Local Side Agreement); and the Inter-Municipal Agreement (IMA) entered into between The Town of Parry Sound and the Corporation of the Township of Armour, Township of Seguin, Township of Carling, Township of Perry, Town of Kearney, Village of Burk's Falls, Village of South River, Village of Sundridge, Township of Hagerman, Municipality of Whitestone, Township of Joly, Township of Joly, Township of Machar, Municipality of McDougall, Township of McKellar, Township of McMurrich/Monteith, Municipality of Magnetawan, Township of Ryerson, Township of Strong and Township of the Archipelago, as amended, in addition to applicable legislation, including the *Provincial Offences Act* (POA).

With the majority of POA charges resulting in the issuance of tickets and completion of out-of-court fine payments, it is imperative that set fine values act as a strong deterrent to prevent repeat offences in support of community safety and other policy objectives of legislation.

Since transfer in 1999, many POA set fine amounts have remained frozen, while the costs of operations and service delivery have increased substantially for The Town of Parry Sound as well as other municipalities delivering Provincial Offences Court services. The total cost of Court Services in the District of Parry Sound per charges filed in 2025 was approximately \$105.00 per charge. In comparison, in 2010, it was approximately \$51.00 per charge; a 106% increase within a 15-year period.

A mandatory \$5 administration fee is added to every POA fine under Ontario Regulation 945; this amount has not changed since 1999 and does not reflect current court administrative costs. Any change to set fine amounts or administration fees would require legislative changes through the Ministry of the Attorney General.

Consequently, the POA Court has concerns regarding the effectiveness of fine values as a deterrent, in addition to the sustainability of administering POA court services at the municipal level. Several municipalities and associations have been advocating for an increase in POA fines, including the Association of

Municipalities of Ontario.

## **Background**

Municipalities are required to deliver justice outcomes that depend on policy levers we do not control, including the level of set fines. While municipalities administer court operations, they do not control the regulatory framework that determines fine amounts and administrative fees.

Modernizing set fines is necessary to ensure penalties remain meaningful as a deterrent and as a community safety device. This is not about harsher penalties or aggressive enforcement; it is about credibility, deterrence, and ensuring the justice system works as intended.

Fairness must be considered from a broader public perspective. When fines or fees do not reflect actual costs, the cost is shifted to the tax levy, meaning law-abiding individuals subsidize the system. This is a fairness issue, not a punitive one.

## **Community Safety and Deterrence**

Set fine values under the POA must act as a strong deterrent to prevent repeat offences to protect community safety and achieve other important policy objectives of legislation when enforcement action is pursued. With the majority of POA charges resulting in tickets and out-of-court fine payments, higher fines such as under the Highway Traffic Act (HTA) are essential to reduce recurrence and improve road safety. For example, given the safety risks posed by speeding, increasing set fines would achieve a greater deterrent effect for drivers generally and convicted offenders specifically.

According to the Evidence Synthesis on Impact of Traffic Fines to Improve Road Safety published in 2024 by Johns Hopkins University, increasing traffic fines by 50 to 100 percent can lead to a measurable reduction in violations (up to 15 percent fewer offences). The report emphasizes that the severity of penalties, alongside certainty and swiftness of enforcement, is a critical factor in influencing driver behavior. These findings reinforce that higher fines are not merely punitive; they serve as a proven deterrent to repeat offences and contribute significantly to improving road safety outcomes. For a full list of findings, please see link in Appendix 1 (at item 1.2).

The Organization for Economic Co-operation and Development/International Transport Forum Road Safety Annual Report 2024 reinforces that the deterrent

effect of traffic penalties depends on both the certainty of enforcement and the severity of fines. The report notes that jurisdictions which periodically increase fine amounts to maintain their real value against inflation achieve stronger compliance and greater reductions in speeding-related crashes. Countries that combined higher fines with automated enforcement observed significant declines in fatalities and serious injuries. These findings underscore that fine values must be regularly reviewed and adjusted to preserve their deterrent impact and support broader road safety objectives. The full report can be viewed at the link provided in Appendix 1 at item 1.3

The World Health Organization (WHO) Global Status Report on Road Safety 2023 emphasizes that effective enforcement and meaningful penalties are essential to reducing road traffic deaths and injuries worldwide. The report identifies speed management as a critical intervention and notes that penalties must be sufficiently severe to deter dangerous driving behaviors. WHO recommends that fine amounts be periodically reviewed and adjusted to maintain their deterrent effect, particularly in the context of inflation and rising enforcement costs. These findings align with global best practices and reinforce the need for Ontario to modernize POA set fines to support community safety objectives. This report can be accessed by using the link provided in Appendix 1 at item 1.4.

Lastly, the Government of Canada's Department of Justice Contraventions Act Program Report (2024) confirms that the deterrent effect of fines is strongly linked to their perceived severity, alongside certainty and speed of enforcement. Using behavioral science principles, the study found that individuals weigh the cost of non-compliance against the likelihood of detection, and higher fines significantly increase the perceived risk of offending. The report recommends that fine amounts be periodically reviewed to maintain their deterrent value and ensure fairness in cost recovery. These findings support the rationale for modernizing POA set fines to align with evidence-based criteria for deterrence. The full report can be viewed at the link in Appendix 1 at item 1.5.

These reports all emphasize that fines must be regularly reviewed and adjusted to keep pace with inflation and maintain their effectiveness as a deterrent.

### **Financial Considerations**

Considering the increase in operating costs and general inflation since the 1999 transfer of POA to the Town of Parry Sound, a lack of adjustment to the Court Administration Fee (\$5) added to each POA fine as well as set fine amounts of POA charges, presents a risk to the financial sustainability of Court Services as a self-funded operation that is not dependent on the general tax levy. There is

concern that, despite efforts to reduce expenditures, any future shortfall may require supplemental funding through the general tax levy to cover an operational deficit. That means the cost would be shifted to law-abiding Ontarians who had no involvement in the offence and no opportunity to comply or not comply.

## **Analysis**

Overall, the costs of operating the POA Court have increased significantly since the initial transfer from the Province to the Municipalities, whereas the set fine amounts for many POA charges have remained unchanged. Since 2020, set fines account for over two thirds of all expenses in Court Services. The total cost of Court Services in the District of Parry Sound per charges filed in 2025 was approximately \$105.00 per charge. In comparison, in 2010, it was approximately \$51.00 per charge; a 106% increase within a 15-year period. This increase in total costs is consistent with other POA courts across Ontario.

Municipal Benchmarking Network Canada stats indicate a median total of \$52.82 per charge filed in 2009 for all participating courts, contrasted with an increase to a median total cost of \$97.28 per charge in 2023 (84% increase). A key example of set fines that have remained largely consistent in structure over time are Part I speeding charges, issued under section 128 of the HTA. While responsibility for administering POA matters began to be transferred to municipalities in the late 1990s, the underlying per-kilometre approach to Part I speeding fines has changed only minimally over several decades, notwithstanding broader legislative and enforcement reforms. During this same period, however, the cost of living has increased substantially, resulting in a widening gap between the real-value impact of speeding fines and contemporary economic conditions.

Under Ontario's POA framework, set fines for speeding are established through set-fine orders issued by the Chief Justice of the Ontario Court of Justice. Current set-fine schedules apply a graduated, per-kilometre model, with fines increasing as the degree of speed over the posted limit increases, and with the most excessive speeds requiring mandatory court proceedings rather than out-of-court resolution.

Within the District of Parry Sound, Part I speeding charges account for almost half of all Part I charges issued and approximately one third of Part I fine value.

Set fines for speeding as set out in Schedule B of the HTA are as follows:

Excess Speed (km)	Set Fine Amount
1 – 19 kilometres per hour over the maximum speed limit	\$2.50 per kilometre
20 – 29 kilometres per hour over the maximum speed limit	\$3.75 per kilometre
30 – 49 kilometres per hour over the maximum speed limit	\$6.00 per kilometre
50 kilometres per hour or more over the maximum speed limit	No out of court settlement; court summons required

Note: In addition to the base set fine, a mandatory victim fine surcharge and court costs apply. Fines may also be doubled where the offence occurs in a community safety zone or construction zone, in accordance with provincial legislation.

A complete listing of POA set fines are provided in Appendix 1 at items 1.6 and 1.7.

### **Administration Fee**

Every POA charge also includes a mandatory administration fee, established under Ontario Regulation 945. Under this regulation, a \$5 fee is listed for the service of an offence notice or summons. This is typically an administrative cost associated with initiating a provincial offence court proceeding. This fee has remained unchanged since the 1999 transfer of POA responsibilities to municipalities. While originally intended as a nominal cost-recovery measure, it no longer reflects the actual cost of administering a charge. After more than two decades of inflation and rising operational expenses, maintaining this fee at \$5 creates a significant gap between cost and recovery of this cost. Increasing this fee is essential to support financial sustainability and reduce reliance on general tax levy funding, while ensuring fairness in cost allocation. The full Regulation can be viewed using the link provided in Appendix 1 at item 1.8.

## Appendices

### Report Links

1.1 Delegation at the 2026 Rural Ontario Municipal Association (ROMA) Conference

(<https://eowc.org/wp-content/uploads/2026/01/ROMA-2026-Advocacy-Package-2-1.pdf> )

1.2 Evidence Synthesis on Impact of Traffic Fines to Improve Road Safety

([https://publichealth.jhu.edu/sites/default/files/2024-10/BIGRS\\_Evidence-Synthesis-Traffic-Fines\\_v3.pdf](https://publichealth.jhu.edu/sites/default/files/2024-10/BIGRS_Evidence-Synthesis-Traffic-Fines_v3.pdf))

1.3 Organisation for Economic Co-operation and Development/International Transport Forum Road Safety Annual Report 2024

(<https://www.itf-oecd.org/sites/default/files/docs/irtad-road-safety-annual-report-2024.pdf>)

1.4 World Health Organization (WHO) Global Status Report on Road Safety 2023

(<https://www.who.int/teams/social-determinants-of-health/safety-and-mobility/global-status-report-on-road-safety-2023>).

1.5 Department of Justice Contraventions Act Program Report (2024)

(<https://www.justice.gc.ca/eng/rp-pr/jr/cap-palc/findings-constatations.html>)

1.6 Set Fines I - Ontario Court of Justice

(<https://www.ontariocourts.ca/ocj/provincial-offences/set-fines/set-fines-i/>)

1.7 Set Fines II - Ontario Court of Justice

(<https://www.ontariocourts.ca/ocj/provincial-offences/set-fines/set-fines-ii/>)

1.8 R.R.O.1990, REGULATION 945 COSTS-

(<https://www.ontario.ca/laws/regulation/900945>)



**The Village of South River**  
**63 Marie Street, P.O. Box 310, South River, Ontario, P0A 1X0**  
**Ph: (705) 386-2573 Fax: (705) 386-0702 e-mail: [clerk@southeriver.ca](mailto:clerk@southeriver.ca)**

May 28, 2026

The Honourable Prabmeet Singh Sarkaria  
Minister of Transportation  
Government of Ontario  
7700 Hurontario Street, Unit 402  
Brampton, ON L6Y 4M3

Dear Minister Sarkaria,

On behalf of the Council of the Village of South River, I am writing to respectfully request a decision on the Village's proposal under the Ontario Transit Investment Fund, case # 2025-03-1-3126316310 . The Village has not received a meaningful update since September 2025, despite the fact that the concerns raised by ministry staff were addressed at that time and the project has remained ready to proceed.

South River is seeking a 50 percent contribution of \$71,000 over five years to match the municipality's modest investment in a rural ride share program designed to become self-supporting after the initial funding period. This proposal is well aligned with the Ontario Transit Investment Fund's stated purpose of supporting municipalities with time-limited funding for start-up and expansion projects that close service gaps, including on-demand shared rides and first-mile/last-mile connections.

This project is especially time-sensitive because one of its core purposes is to provide first-mile and last-mile transportation for passengers using the Ontario Northlander when service resumes in the near term. A rural municipality such as South River has a narrow window to put practical local connections in place, and without timely approval that opportunity may be lost.

The Village has also partnered with an Ontario technology startup to deliver the app-based platform for the service. This makes the proposal not only innovative and scalable, but also a valuable made-in-Ontario pilot that could demonstrate how small and rural communities can build practical transit connections where conventional models do not operate effectively.

South River believes this is a rare opportunity for the Province to support a realistic pilot project in rural Ontario. The market has repeatedly shown that large private ride-hailing platforms such as Uber and Lyft do not naturally extend service into small rural communities where low density and trip volumes do not fit their business model. For that reason, a flexible locally led model is the practical path forward if the Province wishes to see the Northlander corridor succeed beyond its larger centres.

The Province has made clear that OTIF exists to help smaller and underserved communities create safe, reliable, and sustainable transit options through local partnerships. South River's proposal does exactly that. It is modest in cost, it leverages private-sector innovation, it fills a clear transportation gap, and it can create a replicable model for other rural communities across Ontario.

With the Northlander expected to begin operating very soon, the time to act is now. Council respectfully asks that your ministry provide a decision on South River's application without further delay.

Thank you for your consideration of this request. South River would welcome the opportunity to discuss the proposal directly with your office at your earliest convenience.

Sincerely,

A handwritten signature in blue ink that reads "Jim Coleman". The signature is written in a cursive style with a large initial "J" and "C".

Mayor Jim Coleman  
Village of South River

cc Hon. Graydon Smith  
MTO – Strategic Investments Office

SCHEDULE "B"

APPLICATION FOR HAWKER/PEDDLER LICENCE/REFRESHMENT VEHICLE

PLEASE PRINT

1. Name of applicant: BILL COPEMAN  
Present address: \_\_\_\_\_  
City/Town/Village: Sundridge Ont  
Postal Code: POA 1Z0

2. Will you be working as "sole Proprietor"? yes

3. If you are working for a merchandise distribution company or as a partnership the following information is required:

NAMES OF PARTNERS AND/OR NAME OF CORPORATION INCLUDING ADDRESSES

~~\_\_\_\_\_~~  
~~\_\_\_\_\_~~  
~~\_\_\_\_\_~~  
~~\_\_\_\_\_~~  
~~\_\_\_\_\_~~

4. Will you be selling from a particular location in the Village of Sundridge? yes (by donation)

Please List these locations:  
105 Water Street

5. Will you be selling door to door no

6. List the merchandise you will be selling. giving away (by donation)

hot dogs  
hamburgers  
pop/sausages  
coffee

OFFICE USE ONLY: Date Application Received. \_\_\_\_\_  
Date Application Approved. \_\_\_\_\_  
Licence Fee Paid. (Amount) \_\_\_\_\_

If Application refused, reason for refusal.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SCHEDULE "C"

SUNDRIDGE FARMERS' MARKET APPLICATION (2012)

Please Print Stall Rates \$175.00 (per stall) for Seasonal Members and \$15.00 for Occasional Stalls

- 1. Individuals Name: BILL COPEMAN
- 2. Business Name: (if applicable) \_\_\_\_\_
- 3. Address: \_\_\_\_\_  
 City: Sundridge Province: Ont Postal Code: P0A 1Z0
- 4. Phone: 705-492-4950 Business: \_\_\_\_\_ Cell: 705-492-4950
- 5. e-mail: bill.copeman-10@gmail.com
- 6. Describe your business: BBQ

- 7. List all the items you intend to sell. give away Items not listed cannot be sold.

8. Additional Information: Who will operate the booth if different from above/include contact info

- 9. Seasonal: \_\_\_\_\_ 10. Occasional:

11. I have read the Sundridge Farmers' Market "Rules and Regulations" and I agree to their terms and conditions. I understand that failure to comply with the "Rules and Regulations" will result in disciplinary action that may include the loss of membership.

Signature: [Signature] Date: June 5/2016  
Print Name: W. COPEMAN

12. I acknowledge that if I am a "Seasonal Member" I am required to complete a volunteer task.

Initial: [Signature]

13. **Hold Harmless Agreement**  
Should my Vendor application be accepted by the "Sundridge Farmers' Market", I, the Lessee shall hold harmless the "Village of Sundridge" and the "Sundridge Farmers' Market", and their members, agents, and employees from any and against all claims, demands, losses, costs, damages, actions, suits or proceedings by any third party that may arise out of, or may attribute to, all operations performed by or carried out by the Lessee, his/her agents, employees or servants, or anyone for whose acts he/she may be liable, howsoever caused.

Signature: \_\_\_\_\_ Date: June 4/2016  
Print Name: W. COPEMAN

14. Date Applications Received: \_\_\_\_\_ 15. Date Approved: \_\_\_\_\_

16. Fee Paid: \_\_\_\_\_

17. If Application Refused/reason for refusal:  
\_\_\_\_\_  
\_\_\_\_\_

# Sundridge Strong Joly Restructuring Committee Meeting

## Minutes

Monday, April 20, 2026 – 6:00 pm

Township of Strong Office

**NOTICE:** Zoom Link to attend the virtual meeting is available on the website at <https://events.strongtownship.com/meetings>

**Present:** Sundridge Council Rep – Luke Preston (virtual at 6:15pm; arrived in person at 6:40pm)  
 Sundridge Council Rep – Vicki Whitmell  
 Sundridge Staff Rep – Nancy Millar  
 Strong Council Rep - Tim Bryson (virtual at 6:02pm)  
 Strong Council Rep – Jim Ronholm  
 Joly Council Rep - Budd Brown  
 Joly Council Rep – Chris Nicholson  
 Joly Staff Rep – Katey Brimacombe; Dan Truchon  
 MMAH Rep - Sarah Cormier (virtual)

**Guests Present (virtually):** Brian Bourns, Maclaren Consulting Inc (virtual); Karin Mertins (virtual)

### **1.0 Meeting Declared Open at 6:00 PM by Vice Chair Jim Ronholm**

### **2.0 Pecuniary Interest Declared**

None

### **3.0 Adoption of Agenda**

**R2026-009R**

**Moved by: Budd Brown**

**Seconded: Chris Nicholson**

Be it resolved that the SSJ Restructuring Committee approve the April 20, 2026 regular meeting agenda, as circulated.

**Carried**

Chair Bryson connected virtually and resumed as Chair at 6:02pm.

### **4.0 Adoption of Minutes**

**4.1 R2026-010R**

**Moved by: Jim Ronholm**

**Seconded by: Budd Brown**

Be it resolved that the SSJ Restructuring Committee hereby adopt the minutes of the February 9, 2025 regular meeting, as circulated.

**Carried**

### **5.0 Delegation**

**5.1 Brian Bourns, MacLaren Municipal Consulting Inc. – SSJ Financial Study Report**

Mr. Bourns reviewed the provided Powerpoint Presentation. The Committee asked Mr. Bourns to amend his report to include transition costs in the short term financial impact.

# **Sundridge Strong Joly Restructuring Committee Meeting**

## **Minutes**

Monday, April 20, 2026 – 6:00 pm

Township of Strong Office

### **R2026-012R**

**Moved By: Luke Preston**

**Seconded by: Jim Ronholm**

Be it resolved that the SSJ Restructuring Committee hereby receive the delegation from Brian Bourns, MacLaren Municipal Consulting Inc. regarding the SSJ Financial Study Report, with thanks; and

Request staff correspond with MMAH for transitional legislative review, and

Further that staff investigate costs for transitional legal/elections/audit/renovations/shared services meetings and be brought back to committee.

**Carried**

## **6.0 Public Engagement Update (verbal)**

### **R2026-013R**

**Moved By: Jim Ronholm**

**Seconded by: Chris Nicholson**

Be it resolved that the SSJ Restructuring Committee has discussed the Public Engagement Session 2; and

Hereby confirm the date of the second engagement session for Saturday, July 18 at 1 PM to be located at SSJ Arena; and

Approve the following options for distribution of the meeting details:

Facebook; Municipal websites; Mailing; LBPOA; Posters.

**Carried**

## **7.0 Work Plan Update**

### **R2026-014R**

**Moved By: Budd Brown**

**Seconded by: Jim Ronholm**

That the SSJ Restructuring Committee hereby review the Work Plan, as circulated.

**Carried**

## **8.0 Correspondence**

### **8.1 Resolutions re: SSJ Restructuring Budget**

Received

## **9.0 New Business**

### **9.1 Next Meeting Date: May 11/25, 2026 (May 18 Stat)**

## **10.0 Adjournment**

### **R2026-00R**

**Moved By:                      Seconded by:**

Be it resolved that the SSJ Restructuring Committee does hereby adjourn at 7:44p.m. to meet again on May 25, 2026 at 6:00 p.m. or at the call of the Chair.

**Carried**

**Sundridge Strong Joly Restructuring Committee Meeting**

Minutes

Monday, April 20, 2026 – 6:00 pm

Township of Strong Office

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Caitlin Haggart, Secretary

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Tim Bryson, Chair

**Central Almaguin Planning Board**  
**MINUTES**  
**Wednesday, February 4, 2026**  
**At the Village of South River Municipal Office located at**  
**63 Marie Street, South River**

Attending:

**Chair** Strong Member Tim Bryson  
Vice Chair Sundridge Member Fraser Williamson  
Provincial Member John MacLachlan Joly Member Chris Nicholson  
South River Member Jim Coleman

**Regrets:** **Chair** Machar Member Lynda Carleton

Secretary-Treasurer: Christine Hickey

Public: John Gallagher, Jennifer Wallace, Dave McAllister, Jennifer Harapiak, John Jackson, Tom Harsanyi, Sarah Cooke

(there were other public members in attendance electronically, not able to identify a name)

1. Call to order

The Chair, Fraser Williamson, called the meeting to order at 5:30 p.m.

2. Approval of Agenda

**Resolution #1**

**Moved by: Jim Coleman**

**Seconded by: Chris Nicholson**

BE IT RESOLVED THAT this Board does hereby approve the February 7, 2026 agenda as amended to remove Item 8.1 Letter to Ministry of Municipal Affairs and Housing. **CARRIED**

3. Declaration of Pecuniary Interests - None

4. a) Minutes – January 8, 2026 Meeting

There was correction to a members name in resolution #7 of the January minutes.

**Resolution #2**

**Moved by: John MacLachlan**

**Seconded by: Chris Nicholson**

BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, January 6, 2026; as written **CARRIED**

5. Payment of February Accounts:  
(Payment method will be Cheque or electronically based on payee)

**Resolution #3**

**Moved by: Jim Coleman**

**Seconded by: Chris Nicholson**

BE IT RESOLVED THAT this Board does hereby approve payment of the February Accounts:

Village of South River – Rent for February 2026 - \$371.42

Village of South River – Invoice 213426 - \$451.89 (Copies and Printing for 2025)

Christine Hickey – Wages (January 1, 2026 – January 31, 2026 – 27 hours)

Russell Christie – Invoice: 90-145-007 - \$397.04

Client First Web Design and Graphics – Invoice 2819 - \$113.00 (updates to website)

Online CRA Payments for January (\$156.02)

Online Visa Payment for January (\$32.77)

**CARRIED**

6. Public Meetings/Decisions on the following Files - None

7. New/Direction Files

7.1 B002/26 Joly – Lot 4, Concession 11 – Sand Hill/Forest Lake Road

Discussion ensued on the proximity of the pits to the Subject lands; it was noted they are to the west of the property.

The Secretary-Treasurer was directed to proceed with a Notice of Public Meeting to be scheduled for March 4, 2026.

7.2 B003/26 South River – Concession 3, Lot 6 – 6491 Eagle Lake Road

Discussion ensued on the proposed application, it was noted that the applicant would have to extend the water line as part of future development, they have conditions included in the support in principle on this matter. Lots are tree covered currently; future development may require further studies.

The rezoning for the 2 proposed lots has already been completed with the Village of South River.

The Secretary-Treasurer was directed to proceed with a Notice of Public Meeting to be scheduled for March 4, 2026.

7.3 S001/26 Machar – Concession 11,12, Lot 18,19,20 – Machar – Plan of Subdivision  
(Applicant to provide overview of draft Plan)

John Gallagher, agent for the applicant provided a summary of the proposed plan of subdivision application. The proposal is for 20 Lots on 398 acres with 4 lots being back lots.

A variety of studies were completed as requested by the Township of Machar, The Township had their Planner or a consulting firm review all studies and documents. The application meets the intent of Provincial Policy Statement, conforms with the Township Official Plan and represents good planning. The Township supports the application in principle.

Several setbacks have been implemented to ensure appropriate vegetation and lake health, zoning will be required to ensure proper setbacks and a subdivision agreement will require owners to build in compliance with the recommendations

Applicant is requesting that a public meeting not be required, pursuant to Bill 23, which states there is no longer a statutory requirement for a public meeting. The Board will be proceeding with a public meeting.

Discussion ensued on the steep grade on the lands, it was noted that Tulloch has reviewed the grade and that there is a building envelope away from the steep grade.

Further discussion on the hydro dam located on Bray Lake, it was noted that the proposal is well above the high water levels and as a result the dam should not see any impact, they have dealt with drainage as well.

Confirmation was requested that there was nothing of significance noted in the archeological study. This was confirmed by the agent, Mr. Gallagher.

Discussion on the time the proposal started to the submission of the application to the planning Board. It was confirmed that the process started in approximately 2021.

The Secretary-Treasurer was directed to proceed with a Notice of Public Meeting to be scheduled for March 4, 2026.

8. Follow-up/New Items - None
9. Correspondence/Updates - None
10. By-Laws - None

11. Closed Session – None

12. Adjournment

**Resolution #4**

**Moved by: John MacLachlan**

**Seconded by: Tim Bryson**

BE IT RESOLVED THAT the Central Almaguin Planning Board adjourn at 6:06 p.m. until Wednesday March 4, 2026 or at the call of the Chair.

**CARRIED**

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Fraser Williamson, Vice Chair

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Christine Hickey, Secretary-Treasurer



BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, February 4, 2026; as written **CARRIED**

5. Payment of March Accounts:  
(Payment method will be Cheque or electronically based on payee)

**Resolution #3**

**Moved by: John MacLachlan**

**Seconded by: Fraser Williamson**

BE IT RESOLVED THAT this Board does hereby approve payment of the March Accounts:

Village of South River – Rent for March 2026 - \$371.42

Christine Hickey – Wages (February 1, 2026 – February 28, 2026 – 26.5 hours)

Russell Christe – Invoice - 90-145-004 - \$102.38

Online CRA Payments for February (\$153.30)

Online Visa Payment for February (\$32.77)

**CARRIED**

6. Public Meetings/Decisions on the following Files

The Chair provided advised those attending in person or electronically that if they wish to speak to an application to raise their hand and once acknowledged they may provide comments. Requested to keep comments to less than 5 minutes.

- 6.1 B002/26 Joly – Lot 4, Concession 11 – Sand Hill/Forest Lake Road

The meeting time for this application was approximately 5:34 p.m. to 5:37 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that there were no written or electronic comments received. The Chair confirmed if there were any questions or comments from those attending electronically or in person, there were no further comments or discussion from the Board.

**Resolution #4**

**Moved by: Jim Coleman**

**Seconded by: Chris Nicholson**

BE IT RESOLVED THAT this Board does hereby Approve File B002/26 Joly;

THAT this approval applies to create three (3) new lots which will have:

Lot 1: 120m (+/-) Frontage on Sand Hill Road, with a depth of 380m (+/-) and an area of 4.1ha (+/-).

Lot 2: 120m (+/-) Frontage on Sand Hill Road, with a depth of 380m (+/-) and an area of 4.1ha (+/-).

Lot 3: 120m (+/-) Frontage on Sand Hill Road, with a depth of 380m (+/-) and an area of 4.1ha (+/-).

Retained Lot will be 20ha (+/-).

THE SUBJECT LANDS ARE LOCATED at Concession 11, Part Lot 4, Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Township of Joly be met before the deeds can be stamped and final approval given. **CARRIED**

## 6.2 B003/26 South River – Concession 3, Lot 6 – 6491 Eagle Lake Road

The meeting time for this application was approximately 5:37 p.m. to 5:40 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that there were no written or electronic comments received. The Chair confirmed if there were any questions or comments from those attending electronically or in person, there were no further comments or discussion from the Board.

### **Resolution #5**

**Moved by: Fraser Williamson**

**Seconded by: John MacLachlan**

BE IT RESOLVED THAT this Board does hereby Approve File B003/26 South River;

THAT this approval applies to create two (2) new lots which will have:

Lot 1: 68.25m (+/-) Frontage on Poplar Street, with a depth of 53.4m (+/-) and an area of 0.364ha (+/-).

Lot 2: 74.18m (+/-) Frontage on Poplar Street, with a depth of 49.26m (+/-) and an area of 0.365ha (+/-).

THE SUBJECT LANDS ARE LOCATED at Concession 3, Part Lot 6, Village of South River, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Village of South River be met before the deeds can be stamped and final approval given. **CARRIED**

6.3 S001/26 Machar – Concession 11,12, Lot 18,19,20 – Machar – Plan of Subdivision  
(Copy of the studies and application can be found in the February Agenda Package)

The meeting time for this application was approximately 5:40 p.m. to 6:37 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and advised that written comments were received. Comments were circulated to Board Members and applicant/Agent. The Comments were also included in the agenda package.

The Chair confirmed if there were any questions or comments from those attending electronically or in person, the following comments were received:

Floyd Simpkins – Bray Lake Road

Recent Growth in past few years with prominent change to clusters of weeds. Samples were taken to the university and the watershed and it was noted that the weeds are Bladder Wart (this type of weed is invasive in growth and spreads). Algae has also been found on this lake.

There are signs at the public boat launch to wash your boat, but there is no means to do this, which could be contributing to bringing in weeds.

Proposed growth may underscore the health of the lake, fish and bird population. In the Environmental Impact Study and the Lake Impact Study there are many concerning details. These studies need to be further examined before a decision is made.

Brenda Rantz – Riding Ranch Road

(Written comments submitted and included as part of agenda package)

Not opposed to the proposal, need to look at conservation and long term lake health.

They have had a professional review the studies and it was found that they need to be further reviewed before a decision is made.

Concerns with the timing of the traffic report, completed during the pandemic and on a Tuesday which is not an accurate representation

Eli Singer – Riding Ranch Road

In reviewing the studies completed, was able to identify unresolved issues including shoreline buffer and access to subject lands, request that a decision be deferred until further review can be completed.

The water quality testing that was completed used 2007/2008 data for phosphorus levels, there has been development growth since this data which will have an impact to the phosphorus levels.

Further review of the Environmental Impact Study should be completed to determine if the lake is exceeding permitted phosphorus levels due to the increased growth and for clarification on the capacity.

Requested a written response from the developer on long term lake impact studies, to date no response has been received.

John Gallagher, (Agent and Planner for applicant)

Mr. Gallagher reviewed the proposed draft Plan of Subdivision and outlined the studies that were completed:

- Traffic studies completed which did not note any concerns
- Tulloch was contracted to complete the Stormwater Management Plan and Sewage System Assessment
- The Environmental Impact Study was completed by Riverstone Environmental Solutions with a peer review completed by Hutchinson Environmental Solutions
- From the studies and findings changes were made to the original proposal and the number of waterfront lots was reduced to 20
- Subdivision agreement will set the limitations and requirements
- Required setbacks from the lake will be met
- The Township of Machar has supported to the proposal in principle
- Process started in 2021 and the applicant has completed the requested studies and documents

Al Shaw (Riverstone Environmental Solutions)

- The shoreline buffer standard is 30 metres but there are places that set this at 15 or 20 metres
- Wetland areas, in many cases, do not have a mandated setback. This is dependent on what the lands contain.
- The lake capacity model is based on a spreadsheet with several factors, these factors suggest what the phosphorus levels should be. There is no requirement to complete water sampling.
- Even with the changes in the development from the study date, the proposed plan of subdivision would still be permitted based on the modelling template.
- If the model is redone to make current, there is still no measured data that goes into it, the rules state that if the phosphorus levels are under 10 micrograms per litre you can develop until 10 and if over 10 micrograms per litre you can develop until the levels reach 20.

Christine Zimmer – Riding Ranch Road

Need to look at Spring data, in 2007 this was done in later in the spring. Discrepancy on the lots used, according the model lots with trailers and homes should be considered not just vacant lots. The review by Hutchinson Environmental suggested that more recent data should be completed.

We do not know what the phosphorus levels are today and if algae is a concern. Protection of lake health is a concern. A professional review was completed; we have same goals as the Township and want the same outcome.

Discussion ensued on the proposal and the studies completed. The Machar Township Member noted that Machar Council will be reviewing the memo received from their Planner at the March 9<sup>th</sup> meeting and would like to defer the decision to a later date. The Board was in agreeance with this.

**Resolution #6**

**Moved by: Jim Coleman**

**Seconded by: John MacLachlan**

BE IT RESOLVED THAT this Board does hereby defer a decision on S001/26 Machar Concession 11,12, Lot 18,19,20 – Machar draft plan of Subdivision to allow Township of Machar to further review and respond to comments received as part of the public meeting process. **CARRIED**

Decision File Only

- 6.4 B002/26 Joly – Lot 4, Concession 11 – Pinkerton  
(Public Meeting held December 2025)

The Secretary Treasurer advised that the applicant was able to submit a deed for what appears to be the previous severed lot. It was also noted that the previously severed lot has a separate Roll Number. The owner of that lot was included on the circulation and there were no comments received in regards to this application.

**Resolution #7**

**Moved by: John MacLachlan**

**Seconded by: Fraser Williamson**

BE IT RESOLVED THAT this Board does hereby approve File B014/25 Laurier;

This approval applies to create one (1) new lot which will have:

137.1m (+/-) Frontage on Brennans Road, with a depth of 737.6m (+/-) and an area of 9.3ha (+/-).

Retained Lot will be 30.35ha (+/-).

THE SUBJECT LANDS ARE LOCATED at Concession 1, Lot 8, with a municipal address of 544 Brennans Road, Township of Laurier, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board be met before the deeds can be stamped and final approval given.

**CARRIED**

## 7. New/Direction Files

- 7.1 B017/25 Laurier – Concession 3, Lot 11 – 20 Fisher Road  
(originally on November 2025 Agenda)

The Secretary-Treasurer be directed to proceed with a Notice of Public Meeting.

- 7.2 B003/24 and B004/24 Lount – Concession A, Lot 148 and 149 - 977 Rye Road

The Secretary Treasurer provided an overview of the application to date, as a follow-up to a previous meeting, confirmation was received that the Board can include a condition that a Subdivision Agreement specifically for the acknowledgement of a seasonally maintained road be registered on title. As well, the applicant has provided confirmation that the quarry site meets the regulated setbacks to the proposed lots, the request is to have this formalized, if approval is given as a condition of Consent.

The Board was in support of the application with the draft conditions to be brought to the April meeting for consideration.

### **Resolution #8**

**Moved by: John MacLachlan**

**Seconded by: Chris Nicholson**

THAT the Board supports the application and authorizes the Secretary Treasurer to prepare a decision for the April meeting for further consideration. **CARRIED**

## 8. Follow-up/New Items

All of the members of the Board were in favour to discuss Item 8.2 before Item 8.1.

- 8.2 S001/25 South River – Minor Amendment to Draft Plan of Subdivision

The Secretary Treasurer provided a summary of the minor amendment, a portion of a structure is encroaching onto Lot 2 from neighbouring lands, a revision is requested to convey a small area separately. The original draft plan of subdivision referred to the area but it was not setup to allow for the area to be conveyed separately. The amendment creates Block 12 which can then be conveyed separately to neighbouring property owner.

The applicant Mr. Loney requested to speak and questioned the necessity of the Planning Board and suggested that that the Board should be dissolved. It was South River that determined which reports they required for the application. Frustration with studies required and the associated costs.

**Resolution #9**

**Moved by: Chris Nicholson**

**Seconded by: Jim Coleman**

BE IT RESOLVED THAT the Central Almaguin Planning Board discuss the minor amendment to the draft Plan of Subdivision for S001/25 South River;

AND THAT due to a portion of a structure encroaching onto Lot 2 from neighbouring lands, a revision is requested to convey a small area separately;

AND THAT pursuant to Section 51 (46) of the Planning Act, the Board considers the revision to be minor and approves the addition of Block 12 to allow for a 14 square meter (+/-) area to be taken from Lot 2 and conveyed separately to neighbouring property owner.

AND FURTHER THAT the draft plan be updated to reference the date and nature of the change.

**CARRIED**

8.1 Central Almaguin Planning Board – Meeting Remuneration (verbal)

All of the members of the Board were in favour to defer Item 8.1 to a future meeting.

9. Correspondence/Updates

9.1 Village of Sundridge - Notice of Public Meeting – Official Plan

9.2 Member Fraser Williamson will bring forward a future motion to discuss working with other Planning Boards on requesting additional funding from the Ministry.

10. By-Laws – None

11. Closed Session

**Resolution #10**

**Moved by: Chris Nicholson**

**Seconded by: John MacLachlan**

BE IT RESOLVED THAT the Central Almaguin Planning Board hold a Closed Session at 7:08 p.m. as provided for by Section 239 of the Municipal Act, 2001, as amended to deal with: Advice that is subject to solicitor-client privilege, including communications necessary for that purpose and Labour relations or employee negotiations

**CARRIED**

**Resolution #11**

**Moved by: Fraser Williamson**

**Seconded by: Chris Nicholson**

BE IT RESOLVED THAT the Central Almaguin Planning Board does hereby return to open session at 7:22 p.m. **CARRIED**

12. Adjournment

**Resolution #12**

**Moved by: Jim Coleman**

**Seconded by: John MacLachlan**

BE IT RESOLVED THAT the Central Almaguin Planning Board adjourn at 7:24 p.m. until Wednesday April 1, 2026 or at the call of the Chair. **CARRIED**

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Lynda Carleton, Chair

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Christine Hickey, Secretary-Treasurer

**Central Almaguin Planning Board**  
**MINUTES - DRAFT**  
**Wednesday, April 1, 2026**  
**At the Village of South River Municipal Office located at**  
**63 Marie Street, South River**

Attending:

**Chair**           **Chair** Machar Member Lynda Carleton  
Vice Chair Sundridge Member Fraser Williamson  
Provincial Member John MacLachlan  
South River Member Jim Coleman

**Regrets:**       Strong Member Tim Bryson, Joly Member Chris Nicholson

Secretary-Treasurer: Christine Hickey

Karen Hoadley, Dave McAllister, Paul Boyd, Joe Hill, Brenda Rantz, Ted Williams, Brian Harrick, Andrew Neivelle, Terry Fagan, Dawn Weber, Julie Keller, Rick Sorgini  
(there were other public members in attendance electronically, not able to identify a full name)

1. Call to order

The Chair, called the meeting to order at 5:31 p.m.

2. Approval of Agenda

**Resolution #1**

**Moved by: Fraser Williamson**

**Seconded by: John MacLachlan**

BE IT RESOLVED THAT this Board does hereby approve the April 1, 2026 Agenda as amended (Item 5 Accounts – revised hours for Secretary Treasurer and to remove Item 4 A – March 4, 2026 Minutes. **CARRIED**

3. Declaration of Pecuniary Interests

4. a)       Minutes – March 4, 2026 Meeting

The March minutes will be brought to a future meeting for approval.

5. Payment of April Accounts:

(Payment method will be Cheque or electronically based on payee)

**Resolution #2**

**Moved by: John MacLachlan**

**Seconded by: Jim Coleman**

BE IT RESOLVED THAT this Board does hereby approve payment of the April Accounts:

Village of South River – Rent for April 2026 - \$371.42

Christine Hickey – Wages (March 1, 2026 – March 31, 2026 – 29.5 hours)

Russell Christie – Invoice - 90-145-004 - \$1390.39

Russell Christie – Invoice - 90-145-005 - \$127.64

Municipal Planning Services – Invoices - 7524, 7525,7526, 7527 - \$1635.68

Online CRA Payments for March (\$169.99)

Online Visa Payment for March (\$830.55)

**CARRIED**

6. Public Meetings/Decisions on the following Files

6.1 B017/25 Laurier – Concession 3, Lot 11 – 20 Fisher Road

The meeting time for this application was approximately 5:33 p.m. to 5:37 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that no written or electronic comments were received. The Chair confirmed if there were any questions or comments from those attending electronically or in person, there were no further comments received. Clarification was provided that the application was renumbered from B017/24 for B004/26. Further discussion ensued on the lands surrounding the property and the criteria for infill. The Board requested that a condition be included that states no further severances be permitted on the lands.

**Resolution #3**

**Moved by: John MacLachlan**

**Seconded by: Jim Coleman**

BE IT RESOLVED THAT this Board does hereby approve File B004/26 Laurier;

THAT this approval applies to create one (1) new lot which will have:

70.7m (+/-) Frontage on Fisher Road, with a depth of 143.25m (+/-) and an area of 1ha (+/-).

Retained Lot will be 1.93ha (+/-).

THE SUBJECT LANDS ARE LOCATED at Concession 3, Lot 11, Township of Laurier, District of Parry Sound.

THE Board requires that all conditions of draft approval from the Central Almaguin Planning Board be met before the deeds can be stamped and final approval given. **CARRIED**

## **Decision Files Only**

6.2 B003/24 and B004/24 Lount – Concession A, Lot 148 and 149 - 977 Rye Road

Discussion ensued on the operation of the quarry. Terry Fagan was in attendance and requested to respond to this on behalf of the applicant. Mr. Fagan noted that the quarry is not active in the winter season but operates all other times of the year.

Mr. Fagan also questioned why there would be a condition of a registered agreement indicating no winter maintenance, this should be the responsibility of the buyer, feel this is not necessary and that future applications won't have this condition. Discussion ensued on the necessity of including this condition as the legal review process would relay these details.

Rick Sorgini, Public member in attendance stated that it should be a condition so that that potential purchasers are aware that the road is not maintained and do not have this expectation.

The applicant, Galina Askmadeeva stated that there are families that live down the road that currently clear the snow in the winter and the condition of the agreement is not desirable as it will impact selling the lands and housing is needed at this time.

The Board decided the condition regarding a subdivision agreement satisfactory to the Planning Board, that identifies Whites Road as seasonally maintained road, with no winter maintenance be registered on title will not be a condition of consent.

## **Resolution #4**

**Moved by: John MacLachlan**

**Seconded by: Jim Coleman**

BE IT RESOLVED THAT this Board does hereby approve File B003/24 Lount;

THAT this approval applies to create three (3) new lots which will have:

Lot 1: 60m (+/-) Frontage on Whites Road, with a depth of 217.87m (+/-) and an area of 1.104ha (+/-).

Lot 2: 60m (+/-) Frontage on Whites Road, with a depth of 189.80m (+/-) and an area of 1.055ha (+/-).

Lot 3: 60m (+/-) Frontage on Whites Road, with a depth of 168.00m (+/-) and an area of 1.000ha (+/-).

THE SUBJECT LANDS ARE LOCATED at Concession A, Lots 148, 149, 150, Township of Lount, District of Parry Sound.

THAT in addition to the standard conditions the following condition be included:

- Confirmation from a land surveyor that the quarry site meets the legislated setbacks to the proposed lots

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board be met before the deeds can be stamped and final approval given.

**CARRIED**

**Resolution #5**

**Moved by: Fraser Williamson**

**Seconded by: Jim Coleman**

BE IT RESOLVED THAT this Board does hereby approve File B004/24 Lount;

THAT this approval applies to create three (3) new lots which will have:

Lot 1: 60m (+/-) Frontage on Whites Road, with a depth of 171.76m (+/-) and an area of 1.000ha (+/-).

Lot 2: 60m (+/-) Frontage on Whites Road, with a depth of 179.29m (+/-) and an area of 1.04ha (+/-).

Lot 3: 60m (+/-) Frontage on Whites Road, with a depth of 186.83m (+/-) and an area of 1.08ha (+/-).

THE SUBJECT LANDS ARE LOCATED at Concession A, Lots 148, 149, 150, Township of Lount, District of Parry Sound.

THAT in addition to the standard conditions the following conditions be included:

- Confirmation from a land surveyor that the quarry site meets the legislated setbacks to the proposed lots

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board be met before the deeds can be stamped and final approval given.

**CARRIED**

**7. New/Direction Files**

Don Weber, applicant Summarized the application and reason for resubmission. The Board was satisfied with the planning report from the previous application, a new report will not be requested.

7.1 B005/26 Lount – Lot 137, Concession B – 3144 Old Nipissing Road  
(Was previously B006/23 Lount – Application Lapsed)

The Secretary-Treasurer be authorized to proceed with a Notice of Public Meeting

## 8. Follow-up/New Items

### 8.1 Proposal Discussion– Concession 8, Part Lot 9 and 10 – Rye Road E.J. Williams Surveying – Summary of Proposal

Ted Williams provided a summary of a proposal to create two lots at Concession 8, Part Lot 9 and 10 on Rye Road. The lots would be accessed by a deeded right-of-way and would not have public road frontage.

Discussion ensued on the ownership of the surrounding lands, the proposed right-of way and previous severances on the lands. It was confirmed that the applicant does own all of the lands and that recently two lots were approved. The right-of-way would be shown in more detail if the application proceeds. The Board would require the application to be submitted and a planning opinion before the Board can provide further comment.

#### **Resolution #6**

**Moved by: John MacLachlan**

**Seconded by: Fraser Williamson**

BE IT RESOLVED THAT the applicant would need to submit an application which would require a planning opinion before the Board can provide further comment. **CARRIED**

### 8.2 S001/26 Machar – Concession 11,12, Lot 18,19,20 – Machar – Plan of Subdivision (Update – Decision has been deferred until additional review is completed) - Verbal

An update was provided to the Board to advise that the Township of Machar has requested the applicant complete spring sampling further review of the reports. This will occur in the spring with the review to follow.

#### **Resolution #7**

**Moved by: Fraser Williamson**

**Seconded by: Jim Coleman**

BE IT RESOLVED THAT the Central Almaguin Planning Board receive the update from the Secretary Treasurer;

AND THAT a decision on S001/26 Machar be further deferred to allow for sampling and review of reports. **CARRIED**

### 8.3 Central Almaguin Planning Board – Meeting Remuneration (Moved to April Meeting for Discussion)

The Secretary-Treasurer provided an update of neighbouring boards and the current remuneration details, discussion ensued on rates and it was noted that board members have not had an increase for many years. The Board agreed to increase remuneration rates to \$150.00 per meeting starting in 2026.

**Resolution #8**

**Moved by: Jim Coleman**

**Seconded by: Fraser Williamson**

BE IT RESOLVED THAT the Central Almaguin Planning Board discuss the meeting remuneration for Board members;

AND THAT the Board Honourarium be increased to \$150.00 per meeting attended effective January 2026 **CARRIED**

8.4 Notice of Motion – Request from Member Fraser Williamson

Member Fraser Williamson noted that planning boards are in need of increased funding. Member Williamson is requesting that as part of the letter the Board is working on include support and collaboration from other boards.

**Resolution #9**

**Moved by: Fraser Williamson**

**Seconded by: Jim Coleman**

BE IT RESOLVED THAT the Central Almaguin Planning Board discuss having a special meeting with the North Almaguin Planning Board to work collaboratively to secure more funding from the province of Ontario for unincorporated townships and any other issues we can work on together. **CARRIED**

9. Correspondence/Updates

The Secretary-Treasurer requested that the Office to be closed April 29, 2026. The Board was in agreeance with this request.

10. By-Laws – None

11. Closed Session

The Secretary Treasurer advised that the Closed Session was only to deal with Labour Relations and employee negotiations.

**Resolution #10**

**Moved by: Fraser Williamson**

**Seconded by: Jim Coleman**

BE IT RESOLVED THAT the Central Almaguin Planning Board hold a Closed Session at 6:37 p.m. as provided for by Section 239 of the Municipal Act, 2001, as amended to deal with: Labour relations or employee negotiations. **CARRIED**

**Resolution #11**

**Moved by: Jim Coleman**

**Seconded by: John MacLachlan**

BE IT RESOLVED THAT the Central Almaguin Planning Board does hereby return to open session at 6:48 p.m. **CARRIED**

12. Adjournment

**Resolution #12**

**Moved by: Fraser Williamson**

**Seconded by: Jim Coleman**

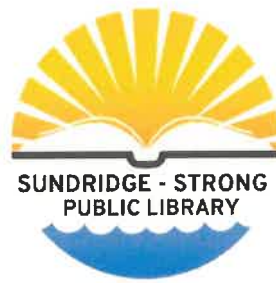
BE IT RESOLVED THAT the Central Almaguin Planning Board adjourn at 6:49 p.m. until Wednesday May 6, 2026 or at the call of the Chair. **CARRIED**

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Lynda Carleton, Chair

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Christine Hickey, Secretary-Treasurer



**SUNDRIDGE-STRONG UNION PUBLIC LIBRARY BOARD MEETING  
THURSDAY, APRIL 16, 2026**

**PRESENT:** Diana Cosby, Brenda Lee, Karen McLaren, Kevin Noaik, Vicki Whitmell, Fraser Williamson

**REGRETS:**

**STAFF:** Melinda Kent, Librarian/CEO

**Call to Order** - The Chair called the meeting to order at 6:50 p.m.

**Discloser of Conflicts of Interest** – None

**Agenda**

04-01	<b>Moved:</b>	Diana Cosby	<b>Seconded:</b>	Karen McLaren
That the agenda be approved as circulated. <b>Carried.</b>				

**Minutes**

04-02	<b>Moved:</b>	Kevin Noaik	<b>Seconded:</b>	Diana Cosby
That the minutes of the March 26, 2026 meeting of the Sundridge-Strong Union Public Library Board be adopted as presented. <b>Carried.</b>				

**Business Arising**

- The librarian/CEO had some clarifying questions regarding the reserves motion from last month.

04-03	<b>Moved:</b>	Fraser Williamson	<b>Seconded:</b>	Brenda Lee
That the Sundridge-Strong Union Public Library Board amend motion 03-04 from the March 26, 2026 minutes as follows: that the Sundridge-Strong Union Public Library board designate that 50% of the library reserves of this year and going forward are specifically for facility upgrades or modernization. <b>Carried.</b>				

04-04	<b>Moved:</b>	Kevin Noaik	<b>Seconded:</b>	Diana Cosby
That the Sundridge-Strong Union Public Library Board designate that any unspent donations in the budget year be placed in reserves for facility upgrades or modernization going forward. <b>Carried.</b>				

## Statement of Expenses

04-05	<b>Moved:</b>	Fraser Williamson	<b>Seconded:</b>	Karen McLaren
That the income statement for the Sundridge-Strong Union Public Library for the month of March 2026, in the amount of \$19958.24, be accepted as presented. <b>Carried.</b>				

## Librarian's Report

- See attached
- The librarian/CEO is considering planning an on-line (Facebook) auction over the summer months.

## Correspondence

- Municipal Buy Ontario Directive
- Board Assembly participation

## New Business

- Canada Day participation on June 27 from 4:00 – 6:00 pm – The librarian/CEO will again set up the wooden track borrowed from the Recreation committee. The Chair will also be able to help.
- The Recreation committee will be directing people to the library if people need assistance registering online for the upcoming teen dance.
- 105 Main Street

04-06	<b>Moved:</b>	Diana Cosby	<b>Seconded:</b>	Karen McLaren
That the Sundridge-Strong Union Public Library Board thank the owner of 105 Main St. for considering the building as a potential library site. We regretfully decline at this time. <b>Carried.</b>				

## Strategic Plan Update

- Charitable status – The librarian/CEO has now been added as a 'represent a client' for the library through the CRA so should be able to move forward with the charitable status application.

## Policies & Procedures

04-07	<b>Moved:</b>	Diana Cosby	<b>Seconded:</b>	Brenda Lee
That the Sundridge-Strong Union Public Library Board approve the following revised polices: Mission, Vision, Values Membership. <b>Carried.</b>				

## Announcements

### Adjournment

04-08	<b>Moved:</b> Diane Cosby That the Sundridge-Strong Union Public Library Board adjourn at 8:10 p.m. The next regular meeting will be held at 6:45 pm on May 21, 2026 or at the call of the chair. <b>Carried.</b>
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Chair



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Recording Secretary



## SUNDRIDGE STRONG JOLY ARENA AND HALL

The arena meeting was held Wednesday June 3, 2026 @ 4:00 p.m. at the Strong Township Office and by Zoom

**Present:** Jeff McLaren, Brian McCabe, Bill Black, Sharon Smith, Vicki Whitmell

*Arena Manager:* Adam Clarke

*Recording secretary:* Tera Minor

**Zoom:** Jim Ronholm

**Absent:**

**Guest:** Bob Attwell

The Chair called the meeting to order at 4:00 p.m.

### **1. Approve Agenda**

#### **Resolution #26-63: Vicki Whitmell – Jeff McLaren**

Be it resolved that we the SSJ Arena Committee approve the agenda for the June 3, 2026 meeting.

***Carried***

### **2. Declaration of Pecuniary Interest and General Nature Thereof:**

None

### **3. Approve the Minutes**

#### **Resolution #26-64: Brian McCabe – Sharon Smith**

Be it resolved that we the Committee approve the minutes of the May 6, 2026 meeting.

***Carried***

### **4. Approve the accounts**

#### **Resolution #26-65: Vicki Whitmell – Brian McCabe**

Be it resolved that we the Committee approve the accounts payable in the amount of \$38,464.96 for the month of May 2026.

***Carried***

**5. Delegation**

Bob Attwell attended the meeting to discuss the Hockey Tournament that he organized earlier this year.

He has some new ideas for 2027 that he discussed with the Committee.

He would also like to see the banners back up on the arena walls.

Other arenas also have plaques to recognize people in the community that have done a lot for their arenas. Arena Managers could be included in this as well.

**6. Staff Reports**

None

**7. Managers Report**

7.1 SSJ-2026-020: Furnace Room Fire Dampers

7.2 SSJ-2026-021: Upstairs Fire Wall

7.3 SSJ-2026-022: Time Off

7.4 SSJ-2026-023: Dishwasher

**Resolution #26-66: Brian McCabe – Sharon Smith**

Be it resolved That the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-020 and approve the amount for drawing.

***Carried***

**Resolution #26-67: Brian McCabe – Jeff McLaren**

Be it resolved That the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-021, accept \$8,100.00 + HST, \$9,153.00.

***Carried***

**Resolution #26-68: Jeff McLaren – Sharon Smith**

Be it resolved That the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-022

***Carried***

**Resolution #26-69: Brian McCabe – Jeff McLaren**

Be it resolved That the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-023 and hereby proceed with option 3.

***Carried***

Candy St.Onge and Erika Spencer from the Sundridge Lion's Club attended the meeting at 4:40 p.m. to present the SSJ Arena & Hall with a donation of \$3,000.00 to help with the cost of the new dishwasher.

**8. Correspondence**

**8.1** Budgetary Control – April 2026

**8.2** Community Connections Clinic email

**8.3** Resolution from Sundridge – Mobile Health Unit

**Resolution #26-70: Jeff McLaren – Vicki Whitmell**

Be it resolved that we the committee receive and read correspondence as below:

**8.1** Budgetary Control – May 2026

***Carried***

**Resolution #26-71: Sharon Smith – Vicki Whitmell**

Be it resolved that we the committee receive and read correspondence as below:

**8.2** Community connection Clinic – email and hereby determine dates.

***Carried***

**Resolution #26-72: Brian McCabe – Jim Ronholm**

Be it resolved that we the committee receive and read correspondence as below:

**8.3** Resolution from Sundridge – Mobile Health Unit

***Carried***

**9. Public Meeting**

**None**

**10. New Business**

**None**

**11. Closed Session**

**None**

**12. Next Regular Meeting Date**

Wednesday September 2, 2026

**13. Adjournment**

**Resolution #25-73: Brian McCabe - Vicki Whitmell**

Be it resolved that we now adjourn at 5:00 p.m. until the next meeting Sept. 2, 2026, or at the call of the Chair.

***Carried***

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Chairperson



705-382-2900  
www.almaguin-health.org

**Minutes:** Thursday, May 7, 2026, 10:00 a.m. via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin (Vice-Chair), Sean Cotton, Brad Kneller, Cheryl Philip, Tom Bryson, Luke Preston, (Secretary), Sandy Zurbrigg, Cheryl Harrison, Joel Baylis.

Regrets: Norm Hofstetter, Jim Ronholm, David Gravelle, Sarah MacKinnon, Deb Raynard

Guests: Austin Toth, Leah Toth, Bobbie Clark, Sarah Cooke.

Called to order at 10:00 a.m. by Chair R. Ward

1. 2026-10 Moved by Margaret Ann MacPhail - Seconded by Sean Cotton.  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adopt the minutes from the regular meeting of April 2, 2026, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** Austin Toth & Leah Toth
4. **RESOLUTIONS PASSED:**
  - a) 2026-10: Approve AHHC minutes from April 2, 2026.
  - b) 2026-12: Approve payment of \$271.20 to Vista Print for hosting AHHC website.
  - d) 2026-13: Accept bank statement for period of Mar. 31 to Apr. 30, 2026.
  - e) 2026-14: Approve the AHHC Infographic.
  - f) 2026-15: Adjourn the meeting.

**5. ITEMS FOR DISCUSSION:**

**a) Petition for Cancer Clinic to Remain in Huntsville (Austin Toth)**

Introductions presentation by Almaguin Highlands residents Austin & Leah Toth who shared their story and purpose of the petition, followed by discussion of oncology care options, MAHC capital planning and decision-making guidelines, and AHHC options.

Links will be shared with meeting participants and the Toth's will present delegations to Councils throughout the region.

Town of Kearney will share the wording of their resolution for Councils to use.

**b) Payment of Invoice | Vista Print for Hosting of AHHC Website (Rod Ward)**

2026-12 Moved by Tom Bryson - Seconded by Sean Cotton.

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council approve payment of the Vista Print Invoice for the amount of \$271.20 for hosting the AHHC website for one year. Carried.

**c) Accept Bank Statement | March 31, 2026 to April 30, 2026 (Rod Ward)**

2026-13 Moved by Margaret Ann MacPhail- Seconded by Sean Cotton.

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council accept the RBC Bank Statement for the period from March 31, 2026 to April 30, 2026. Carried.

**d) Update - Muskoka Algonquin Healthcare (Cheryl Harrison)**

Awaiting news on capital development but great work occurring as well as annual recognition of volunteers.

**e) Update – MAOHT PFCPAC (Sandy Zurbrigg)**

MAOHT communications and engagement at events such as Belonging Without Borders (May 7<sup>th</sup> Gravenhurst) and Healthy Living Fair (June 10<sup>th</sup> Bracebridge). PFCPAC is open to attending events in Almaguin. Also, there is someone who can share the palliative care voice/story, please connect with the MAOHT.

MAOHT leads (PCN and Admin) met with Dr. Jane Philpott to share information. The AHHC will invite the MAOHT to attend the next AHHC meeting to share highlights of the meeting.

**e) Almaguin Highlands Health Council Infographic (Rod Ward | Courtney Metcalf)**

Overview of the infographic that highlights key areas, accomplishments, how it can be used and shared to build stronger relationships.

2026-14 Moved by Brad Kneller - Seconded by Cheryl Philip.

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council approve the AHHC Infographic as agreed at the AHHC meeting of May 7, 2026. Carried.

**f) Extension of Township of Armour EOI | Almaguin Health & Innovation Hub (Rod Ward)**

The EOI has been extended to June 10, 2026.

**6. ADJOURNMENT**

2026-15 Moved by Sean Cotton - Seconded by Tom Bryson.

**THEREFORE, BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 11:22 pm to meet again on June 4, 2026 at 10:00 am at Perry Township. Carried.

**Regular Meeting of the Village of Sundridge Council**

**Wednesday, May, 27, 2026 at 6:00 p.m.**

**Village of Sundridge Council Chambers**

**PRESENT:** Mayor Shawn Jackson, Deputy Mayor Sharon Smith,  
Councillor Luke Preston, Councillor Vicki Whitmell,  
Councillor Fraser Williamson

**STAFF:** Nancy Millar; Clerk Administrator

**COUNCIL MINUTES**

**1) CALL TO ORDER**

The Chair, Mayor Shawn Jackson called the meeting to order at 6:00pm.

**LAND ACKNOWLEDGEMENT**

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

**2) APPROVAL OF AGENDA**

**Resolution #2026-130**

**Moved By: Luke Preston**

**Seconded By: Sharon Smith**

**THAT** the agenda for the May 27, 2026 regular meeting be approved as circulated.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Whitmell, Vicki</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

- 3) **DECLARATION OF PECUNIARY INTEREST** - None
- 4) **PLANNING MATTERS** - None
- 5) **DELEGATIONS**

5 (A.1) Austin Toth – Huntsville Cancer Clinic

**Resolution #2026-131**

**Moved By: Fraser Williamson**

**Seconded By: Sharon Smith**

**WHEREAS** the council for the Village of Sundridge thank Austin Toth for his deputation regarding the Huntsville Cancer Clinic,

**AND WHEREAS** the Huntsville Cancer Clinic currently provides vital oncology services to residents in the Almaguin Area,

**AND WHEREAS** cancer patients often require frequent visits for treatment, making proximity to care a critical factor in patient well-being, treatment adherence and overall outcomes and relocating these services to Bracebridge would require significantly farther distances for treatment, increasing hardship for individuals already facing serious health challenges,

**AND WHEREAS** rural and northern residents already experience barriers to accessing healthcare including transportation limitations, weather conditions, and financial constraints and maintaining equitable access to healthcare services across the region is essential to supporting healthy communities, and healthcare in the almaguin area is a priority of the Almaguin Highlands Health Committee,

**NOW THEREFORE BE IT RESOLVED THAT** the Council for the Village of Sundridge opposes the relocation of the Huntsville Cancer Clinic to Bracebridge and further calls upon the Government of Ontario, the Ministry of Health, and Ontario Health to retain cancer care services in Huntsville,

**AND THAT** Council authorizes the collection of petition signatures to be available to the public at the municipal office,

**AND FURTHER THAT** this resolution be circulated to the Honourable Doug Ford, Premier, the Honourable Sylvia Jones, Deputy Premier and Minister of Health, the Honourable Graydon Smith, MPP Muskoka Parry Sound, the Honourable Scott Aitchison MP Muskoka Parry Sound, FONOM, AMO, NOMA, and all affected municipalities in the Almaguin Area.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Whitmell, Vicki</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

**6) PRESENTATIONS – None**

**7) CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – n/a

7 (E.2) Twsp of Strong R2026-169 - SDMC - May 19 Agenda

7 (E.3) Municipality of Magnetawan Resolution 2026-087 – Austin Toth deputation regarding the Huntsville Cancer Clinic

7 (E.4) Sunflower Festival Committee Meeting Minutes – April 26, 2026

7 (E.5) Township of Joly Resolution 2026-189 High Rock 2026 Budget approval

7 (E.6) Township of Strong R2026-168 – RFP2026-001FD Tanker Approval

7 (E.7) Township of Springwater Resolution C203-2026 Provincial Bill 100 – Better Regional Governance Act, 2026

**8) APPROVAL OF CONSENT ITEMS**

**Resolution #2026-132**

**Moved By: Fraser Williamson**

**Seconded By: Vicki Whitmell**

**THAT** Items listed as Consent Items for May 27, 2026 and the recommendations contained therein be received;

**AND THAT** any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
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Preston, Luke	Y
Smith, Sharon	Y
Whitmell, Vicki	Y
Williamson, Fraser	Y
Jackson, Shawn	Y

**CARRIED.**

**9) NEW BUSINESS/ACTION ITEMS**

9.1. Township of Strong Resolution R2026-140 – High Street Tender Results

**Resolution #2026-133**  
**Moved By: Sharon Smith**  
**Seconded By: Luke Preston**

**THAT** the Council for the Corporation of the Village of Sundridge receives Resolution R2026-140 from the Township of Strong regarding the High Street Tender Results.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

**CARRIED.**

9.2. Pride Month - June

**Resolution #2026-134**  
**Moved By: Fraser Williamson**  
**Seconded By: Sharon Smith**

**WHEREAS**, June is recognized as Pride Month in Canada and around the world as a time to celebrate the diversity and contributions of LGBTQ2S+ communities;

**AND WHEREAS**, Pride Month is an opportunity to reflect on the history of the LGBTQ2S+ rights movement and the ongoing struggle for equality, justice, and inclusion;

**AND WHEREAS**, the Village of Sundridge is committed to fostering an inclusive and welcoming environment for all residents, including LGBTQ2S+ individuals and families;

**THEREFORE, BE IT RESOLVED THAT** the Village of Sundridge does hereby proclaim June 2026 as Pride Month in the Village of Sundridge.

**AND THAT** the Village of Sundridge Raise the Pride flag on the specialty flag pole at the Village office for the month of June with a ceremony taking place on Monday June 1 2026 at 11:00am

**AND THAT** the Flag be removed during regular business hours on Tuesday June 30 2026.

**AND FURTHER THAT** staff advertise the flag raising ceremony on the Sunny Sundridge Facebook Page.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	Y		
<b>Smith, Sharon</b>	Y		
<b>Whitmell, Vicki</b>	Y		
<b>Williamson, Fraser</b>	Y		
<b>Jackson, Shawn</b>	Y		
<b>CARRIED.</b>			

- 9.3. Sundridge Strong Fire Committee Resolution #FC2026-016  
(Township of Joly Buying into the Sundridge Strong Fire Department)

**Resolution #2026-135**  
**Moved By: Luke Preston**  
**Seconded By: Vicki Whitmell**

**THAT** the Council for the Corporation of the Village of Sundridge receives the Sundridge Strong Fire Committee Resolution #FC2026-016 regarding the Township of Joly buy-in to the fire department,

**AND THAT** Council approves *in principle* to the recommendations contained there in, being;

- buy in at \$300,000
- 10% ownership share
- Voting structure of 2-2-1 (Strong, Sundridge, Joly)

**AND FURTHER THAT** Sundridge approves of this offer being sent to the Township of Joly, provided the service delivery remains at the current standard or above.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	Y		
<b>Smith, Sharon</b>	Y		
<b>Whitmell, Vicki</b>	Y		
<b>Williamson, Fraser</b>	Y		
<b>Jackson, Shawn</b>	Y		
<b>CARRIED.</b>			

**10) COMMITTEE REPORTS/MINUTES**

**Resolution #2026-136**

**Moved By: Fraser Williamson**

**Seconded By: Vicki Whitmell**

**THAT** Items 10 (A.1) to 10 (B.2) be received and discussed.

10 (A.1) SSJ Arena & Hall – May 6, 2026

10 (A.2) Sundridge Strong Fire Committee – May 21, 2026

10 (B.1) Regular Council - May 13, 2026

10 (B.2) Regular council Closed Session - May 13 2026

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Whitmell, Vicki</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

**11) STAFF REPORTS**

**11.1.** Staff Memo – May 27, 2026 – Follow Up to April 30, 2026 Tri Council

**Resolution #2026-137**

**Moved By: Sharon Smith**

**Seconded By: Vicki Whitmell**

**THAT** the Council for the Village of Sundridge receives the staff memo regarding Tri Council agenda Item (5.12) SDMC Administration.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Whitmell, Vicki</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

**12) BY-LAWS – None**

**13) ANNOUCEMENTS**

- **Shawn Jackson** – Nothing at this time.
- **Sharon Smith**
  - Will be attending the District of Parry Sound Municipal Association meeting in Kearney on Friday May 29, 2026.
- **Luke Preston**
  - FONOM was phenomenal and the Northlander train was a highlight of the conference.
- **Fraser Williamson** – Nothing at this time.
- **Vicki Whitmell**
  - Attended the HAZMAT day on Saturday May 23<sup>rd</sup>, 2026. There were 180 vehicles that participated in the waste diversion event.
- **Nancy Millar, Clerk Administrator**
  - The Public Works Department 2026 budget item: Loader/Tractor is being purchased. Three quotes were sought and two were received. The budget amount was \$200,000, and after the municipal tax rebate, the final price is \$170,506.

**14) INTRODUCTION OF FUTURE MOTIONS - None**

**15) CONFIRMING BY-LAW**

**Resolution #2026-138**

**Moved By: Luke Preston**

**Seconded By: Sharon Smith**

**THAT** By-Law No. 2026-025, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **May, 27, 2026**, be adopted.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Whitmell, Vicki</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

16) **CONSIDERATION OF A CLOSED SESSION - None**

17) **ADJOURNMENT**

**Resolution #2026-139**

**Moved By: Fraser Williamson**

**Seconded By: Luke Preston**

**THAT** we do now adjourn at 7:28p.m. until the Regular Council Meeting on June, 10, 2026, or at the call of the Mayor.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Whitmell, Vicki</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

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Shawn Jackson, Mayor

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Nancy Millar, Clerk Administrator



**MEMO TO:** Mayor, Deputy Mayor, and Council  
**FROM:** Christine Hickey, Treasurer, Village of Sundridge  
**DATE:** June 10, 2026  
**SUBJECT:** Tax Ratio and Tax Rate By-Law Updates

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At the April 22, 2026 meeting, Council passed the 2026 Tax Ratio and Tax Rate By-laws.

Staff have noted that the Tax Ratios Table in By-law 2026-019 included Commercial Excess, Commercial Vacant, Industrial Excess and Industrial Vacant. These ratios should not have been included in this by-law as they fall under the Commercial Ratio and the legislated reduction of 30% and 35% is applied accordingly.

Staff have noted that the Municipal Rate for Multi Residential in By-law 2026-020 was incorrectly noted on the table. The rate noted was 0.02064487 and should be 0.02069153. As a result the total rate (municipal and education combined) changes from 0.02217487 to 0.02222133. Although the change is minor, that Tax Rate By-Law needs to be updated to include this change.

The proposed By-law 2026-027 includes these changes.

**THE CORPORATION OF THE VILLAGE OF SUNDRIDGE**

**BY-LAW NO. 2026-026**

Being a By-Law to amend By-Law No. 2019-048, being a By-Law to regulate traffic and to govern and control the parking of vehicles in the Village of Sundridge.

**WHEREAS** the Council of the Corporation of the Village of Sundridge deems it expedient to amend a portion of By-Law No. 2019-048 for a specified period.

**NOW THEREFORE** the Council of the Corporation of the Village of Sundridge enacts as follows:

1. That Main Street will be closed from 21 Main Street to 118 Main Street on Saturday June 27, 2026 commencing at 3:30pm for the duration of the Sundridge Strong Joly Recreation Committee's 'Canada Day' Parade.

PASSED THIS 10<sup>th</sup> DAY OF JUNE, 2026.

\_\_\_\_\_  
Shawn Jackson, Mayor

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Nancy Millar, Clerk Administrator

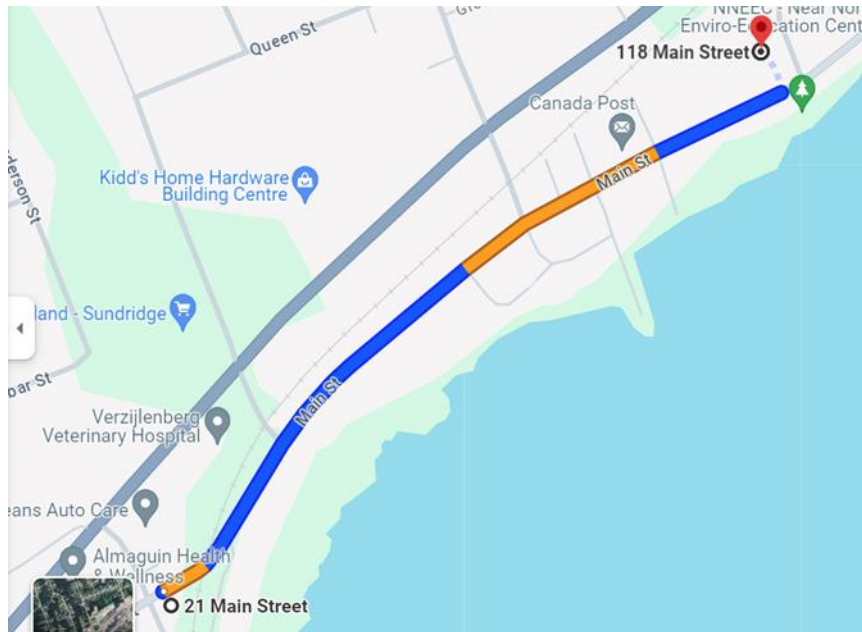
**THE CORPORATION OF THE VILLAGE OF SUNDRIDGE**

**SCHEDULE "A" TO BY-LAW NO. 2026-026**



**ROAD CLOSURE NOTICE**

Main Street will be closed from 21 Main Street to 118 Main Street  
Saturday June 27, 2026 at 3:30pm for the  
Canada Day Parade



**THE CORPORATION OF THE VILLAGE OF SUNDRIDGE**

**BY-LAW NO. 2026-027**

A By-Law to amend By-Law 2026-019, Being a by-law for establishing tax ratios for 2026 and By-Law 2026-020, Being a By-law provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2026 .

**WHEREAS** Section 312 of the Municipal Act, S.O. 2001 c.25 as amended provides that the Council of a local municipality shall after the adoption of estimates for the year, pass a by-law to levy a separate tax rate as specified in this by-law on the assessment in each property class;

**AND WHEREAS** Section 307 of the said Act requires tax rates to be established in the same proportion to each other as the tax ratios established;

**NOW THEREFORE** the Council of the Corporation of the Village of Sundridge hereby enacts as follows:

1. That the Council of the Corporation of the Village of Sundridge approves the amendment to the Tax Ratios Table for By-Law 2026-019 as follows:

Residential/Farm	1.000000
Multi-Residential	1.002260
Commercial/Shopping Centre	1.087928
Industrial	1.146347
Pipeline	0.651275
Farmlands	0.250000
Managed Forests	0.250000

2. That the Council of the Corporation of the Village of Sundridge approves the amendment to the Tax Rate Table for By-Law 2026-020 as follows:

Class	Municipal Rate	Education Rate	Total Rate
Multi-Residential	.02069133	.00153000	0.02222133

PASSED THIS 10<sup>th</sup> DAY OF JUNE, 2026.

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Shawn Jackson, Mayor

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Nancy Millar, Clerk-Administrator

**THE CORPORATION OF THE VILLAGE OF SUNDRIDGE**

**BY-LAW NO. 2026-028**

BEING A BY-LAW TO AMEND BY-LAW NO. 2018-047, TO FURTHER EXTEND  
THE COMMUNITY SAFETY ZONE  
AND TO REDUCE THE SPEED LIMIT ON A MUNICIPAL HIGHWAY

WHEREAS Section 214.1 (1) of The Highway Traffic Act, R.S.O. 1990, chapter H.8 authorizes a municipality to designate a part of a highway under its jurisdiction as a Community Safety Zone; and;

WHEREAS Section 128 (2) of the Highway Traffic Act, R.S.O. 1990, chapter H.8, allows a Council of a municipality to prescribe, by way of by-law, a rate of speed different from the rate set out in subsection (1) that is not greater than 100 kilometres per hour for motor vehicles driven on a highway or portion of a highway under its jurisdiction and;

WHEREAS the Council of the Village of Sundridge deems it necessary to designate a Community Safety Zone and reduce speed limits on highways within the Community Safety Zone,

NOW THEREFORE, the Council of the Corporation of the Village of Sundridge hereby enacts as follows:

1. That Main Street from Albert Street to Union Street is hereby designated as an extended Community Safety Zone within the Village of Sundridge and that signs be posted in a conspicuous place at each approach to this section identifying the newly posted Community Safety Zone Area.
2. That the speed limit for motor vehicles traveling on Main Street in the designated Community Safety Zone be reduced to 30 Kilometres per hour and that signs be posted in a conspicuous place at each approach to this safety zone identifying the newly posted speed limit.
3. That this By-law shall come into full force and effect on the date of final passage thereof.

PASSED THIS 10<sup>th</sup> DAY OF JUNE, 2026.

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Shawn Jackson, Mayor

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Nancy Millar, Clerk Administrator

Schedule 'A' to By-Law No. 2026-028



**THE CORPORATION OF THE VILLAGE OF SUNDRIDGE**

**BY-LAW NO. 2026-029**

Being a By-Law to confirm the proceedings of the Council of the Corporation of The Village of Sundridge at its Regular Meeting June 10, 2026

**WHEREAS** pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

**WHEREAS** pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of The Village of Sundridge at this session be confirmed and adopted by by- law.

**NOW THEREFORE** the Council of the Corporation of The Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of The Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of The Village of Sundridge, documents and transactions entered into during the June 10, 2026 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of The Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of The Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.
3. That the Mayor or his designate and the Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 10TH DAY OF JUNE, 2026.

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Shawn Jackson, Mayor

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Nancy Millar, Clerk Administrator