

Regular Meeting of the Village of Sundridge Council

Wednesday, January, 14, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86332955164?pwd=PFv9PYR3afTlnjy1jOLngxugbilbTG.1>

COUNCIL AGENDA

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Moved By: Choose an item.

Seconded By:

THAT the agenda for the January 14, 2026 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

3) **DECLARATION OF PECUNIARY INTEREST**

4) **PLANNING MATTERS - None**

5) **DELEGATIONS - None**

6) **PRESENTATIONS - None**

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – January 14, 2026

7 (E.2) Township of Joly Resolution #2025-00367 – Holiday Bonuses

7 (E.3) Township of Joly Resolution #2025-00368 – SDMC Resolutions

7 (E.4) District Social Services Administration Board – December CAO Report

7 (E.5) OPP 2026 Annual Billing Statement - January 1 to December 31, 2026

7 (E.6) Ministry of Emergency Preparedness and Response – Bill 25

7 (E.7) Joint Building Committee Permit Summary – December 2025

7 (E.8) Joint Building Committee Sundridge Permit Summary – December 2025

7 (E.9) Sundridge By-Law Enforcement Officers – 2025 Year End Report

7 (E.10) OPP Detachment Q4 Report (Statistical Data)

7 (E.11) SSJ Recreation Committee Resolution #R2026-006 – 2026 Budget

8) **APPROVAL OF CONSENT ITEMS**

Moved By: Choose an item.

Seconded By:

THAT Items listed as Consent Items for January 14, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9) **NEW BUSINESS/ACTION ITEMS**

9.1. Canada Post's free distribution of library books

[motion introduced by Vicki Whitmell on December 10, 2025]

Moved By: Choose an item.

Seconded By:

THAT The Village of Sundridge Council expresses its concerns with the amendment to the Canada Post Corporations Act within Bill C-15 that could result in the disappearance of a reduced rate of postage for library materials lent by a library to a borrower, including by means of an interlibrary loan,

AND THAT Interlibrary loans are an essential part of how libraries operate and they provide access to material for the millions of library users in Canada.

AND THAT as a small rural library, the Sundridge Strong Union Public Library depends on loans from other libraries to supplement its collection and relies on Canada Post to deliver those materials at a reduced rate.

AND FURTHER THAT if Canada Post is allowed to increase the postal rate that supports this service without oversight from Parliament or the Government of Canada, there could be a devastating effect, putting a strain on already tight library budgets and threatening the ability of libraries to offer this essential service that ensures access, equity and literacy for all.

NOW THEREFORE, BE IT RESOLVED THAT, The Village of Sundridge Council encourages other municipal councils to contact their local MP and the Honourable Joël Lightbound, Minister of Government Transformation, Public Works and Procurement to strongly urge the government to ensure that Canada Post continues to provide a library postal rate so that library services remain accessible for all of Canada through interlibrary loans.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

- 9.2. Letter of Request – Zion Church
[refer to Item (11.1)]

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receives the correspondence from the Zion Church.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.3. Sundridge Happy Gang Lease

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receives a copy of the lease For the Happy Gang's use of the room in the lower portion of the municipal building,

AND THAT as the terms of the lease expired on of December 31, 2025,

AND FURTHER THAT Council will consider entering a new lease for a period of _____,

NOW THEREFORE, BE IT RESOLVED THAT Council directs Staff to draft a new lease and bring it back to a future meeting of Council for further discussion.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.4. January 29, 2026 Tri Council Agenda Items

Moved By: Choose an item.

Seconded By: Choose an item.

THAT the Council for the Corporation of The Village of Sundridge will be taking part in the upcoming Tri Council Meeting, being held on January 29, 2026, with the Township of Joly as host municipality,

AND THAT Council would like to have the following items added to the agenda:

-

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.5. SSJ Recreation Committee 2026 Budget

Moved By: Choose an item.

Seconded By: Choose an item.

THAT the Council for the Corporation of the Village of Sundridge receive the recommendation resolution from the SSJ Recreation Committee,

AND THAT Council approves of the 2026 Budget in the amount of \$34,200, with the Villages' share being \$12,688.00.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

10) COMMITTEE REPORTS/MINUTES

Moved By: Choose an item.

Seconded By:

THAT Items 10 (A.1) to 10 (B.4) be received and discussed.

10 (A.1) Almaguin Highlands Heath Council – November 6, 2025

10 (A.2) SSJ Recreation Committee – December 4, 2025

10 (A.3) Sundridge Strong Fire Committee – December 11, 2025

10 (A.4) Sundridge & District Medical Centre – December 17, 2025

10 (A.5) Sunflower Festival Committee – December 1, 2025

10 (A.6) SSJ Restructuring Committee – December 15, 2025

10 (A.7) SSJ Recreation Committee – January 8, 2026

10 (B.1) Regular Council Closed Session #1 – November 26, 2025

10 (B.2) Regular Council Closed Session #2 – November 26, 2025

10 (B.3) Regular Council Meeting - December 10, 2025

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

11) STAFF REPORTS

11.1. Staff Memo

[refer to Item (9.2)]

Moved By: Choose an item.

Seconded By:

THAT the Council for Corporation of The Village of Sundridge **receives** the Staff Memo dated January 14, 2026 regarding the correspondence from the Zion Church dated January 4, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

12) BY-LAWS

12.1 By-Law No. 2026-001 Temporary Borrowing

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-001, being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2026, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			

Williamson, Fraser
Jackson, Shawn

12.2 By-Law No. 2026-002 Interim Tax Levy

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-002, being a by-law to provide for an Interim Tax Levy and the Payment of Interim Taxes for the Year 2026, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

13) ANNOUCEMENTS

- **Shawn Jackson**
- **Sharon Smith**
- **Luke Preston**
- **Vicki Whitmell**
- **Fraser Williamson**
- **Nancy Millar, Clerk Administrator**

14) INTRODUCTION OF FUTURE MOTIONS

15) CONFIRMING BY-LAW

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-003, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **January, 14, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

16) **CONSIDERATION OF A CLOSED SESSION - None**

17) **ADJOURNMENT**

Moved By: Choose an item.

Seconded By:

THAT we do now adjourn at p.m. until the Regular Council Meeting on January, 28, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

**Staff Follow Up
and Report to Council Master List**

Updated January 9, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
08-May-24	<p style="text-align: center;">Intersection of Main & Paget Street</p> <p>THAT the Council for the Corporation for the Village of Sundridge discuss visibility and safety concerns at the intersection of Main and Paget Streets,</p> <p>AND THAT Council would like to discuss these items with the Village Superintendent at a future meeting of Council.</p>	2024-134	Village Superintendent & By-Law Enforcement	Assigned	08-Apr-26
08-May-24	<p style="text-align: center;">High Street Addressing</p> <p>THAT the Council for the Corporation for the Village of Sundridge discuss possible solutions to concerns raised at the April 24, 2024 Town Hall Session about confusing addresses on High Street,</p> <p>AND THAT Council would like the Village Superintendent to provide his input/suggestions to alleviate the confusion of addressing on High Street</p>	2024-135	Village Superintendent	In progress Solutions being investigated	11-Feb-26

**Staff Follow Up
and Report to Council Master List**

Updated January 9, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
April 23 2025	<p>Employee Recognition Policy WHEREAS the Village of Sundridge values the dedication and long-term commitment of its staff; AND WHEREAS it is important to formally recognize years of service and show appreciation through milestone awards and annual staff events; AND WHEREAS the proposed Employee Recognition Policy outlines recognition at 5, 10, 15, and 20-year milestones, with formal in-person presentations and gifts at key intervals, and includes an annual Christmas luncheon to be organized at the Clerk's discretion and paid for by the Village as part of the staff recognition program; NOW THEREFORE BE IT RESOLVED THAT Council directs staff to develop an Employee Recognition Policy for review and consideration by council at a future regular meeting.</p>	2025-112	Deputy Clerk	<p>In progress</p> <p>Ad Hoc Committee (1 Rep Sundridge, 2 Strong) to be meeting to discuss Staff bonuses including employee recognition for all municipal and shared services employees</p>	28-Jan-26

**Staff Follow Up
and Report to Council Master List**

Updated January 9, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
24-Sep-25	<p style="text-align: center;">Community Safety Zone</p> <p>THAT the Council for The Village of Sundridge has discussed Community Safety on Main Street in the downtown core;</p> <p>AND THAT Council would like to extend the community safety zone so it includes all of Main Street from Albert Street to Union Street,</p> <p>AND THAT continued enforcement of the no parking zones be communicated as a priority,</p> <p>AND FURTHER THAT educational materials be conveyed to the public regarding the following:</p> <ul style="list-style-type: none"> - Use and regulation of enclosed motorized scooters -No parking areas - Public parking lots 	2025-035	Village Superintendent	<p style="text-align: center;">In Progress</p> <p>Speed Signs and Community Safety Zone Signs Ordered, installation date: Spring (approx. May) 2026, By-Law Amendment Required.</p>	08-Apr-26



TOWNSHIP OF JOLY

P.O. Box 519, Sundridge, Ontario, P0A 1Z0
Tel: 705-384-5428

December 9, 2025

RESOLUTION

Resolution# 2025-00367

Agenda Item # 9.5 Holiday Bonuses - Task Force

Moved By : Tom Bryson

Seconded By : Chris Nicholson

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Township of Joly hereby receive the Holiday Bonus Staff Report and Resolution;

AND WHEREAS Council for the Township of Joly will adhere to the previously passed Joly resolution number 2025-00334.

AND Council hereby approve the shared service facility staff to receive a \$100 Foodland/Sobeys/Freshco gift card as a token of Councils appreciation for dedication and support during the 2025 calendar year, omitting the Township of Joly staff.

AND THAT the Bylaw Enforcement staff and Building Department staff not be included since they also provide services to several other municipalities and bonuses are determined by each specific Board/Committee.

AND THAT each municipality will purchase and disburse the gift cards to the staff of the shared service for which the municipality provides administrative services.

AND FURTHER BE IT RESOLVED as per the contents of the Resolution this motion will be discussed in 2026.

Carried

Original Copy Signed

Mayor
Township of Joly



TOWNSHIP OF JOLY

P.O. Box 519, Sundridge, Ontario, P0A 1Z0
Tel: 705-384-5428

December 9, 2025

RESOLUTION

Resolution# 2025-00368

Agenda Item # 9.6 Sundridge & District Medical Centre Resolutions

Moved By : Chris Nicholson

Seconded By : Tom Bryson

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Township of Joly hereby receives The Sundridge & District Medical Centre Resolutions staff report and Council hereby awaits until further correspondence is provided.

Carried

Original Copy Signed

Mayor
Township of Joly



Chief Administrative Officer's Report

December 2025

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

A decorative horizontal bar at the bottom of the page, consisting of a solid blue bar with a light blue curved shape on the right side.

OMSSA Policy Conference (Toronto, ON. December 2-4, 2025)

From December 2-4th, I was pleased to attend the OMSSA 2025 Policy Conference alongside our Director of Income Support & Stability, and Director of Women's Services. This year's conference, coinciding with OMSSA's 75th anniversary, provided a timely forum to explore evolving social and economic pressures on Ontario's social assistance and human services systems.

We were especially proud to participate in and support the launch of OMSSA's 2026–2029 Strategic Plan. Our involvement underscores both our commitment to system-wide collaboration and our dedication to shaping policies that strengthen income support and stability, women's services, housing services, and children's services across the province. The insights gained and the relationships reinforced at the conference will inform our strategic planning and service delivery as we move into 2026.

(Pictured: Aaron Stauch, OMSSA Executive Director launches the 2026-2029 Strategic Plan at the OMSSA Policy Conference in Toronto.



We would also like to congratulate Henry Wall, past CEO of the Kenora District Services Board, who was recognized at the conference with the Patti Moore Human Services Integration Award and honoured for his outstanding service as President of OMSSA's Board. This is an achievement we proudly celebrate alongside our Northern partners!

(Pictured at left, Henry Wall, past CEO of Kenora District Services Board, and NOSDA Partner).

Housing & Homelessness Plan Update

The Housing Operations and Service Management department is updating the District's Housing and Homelessness Plan, along with developing a Housing Needs Assessment. Consultations will begin in January 2026 through surveys, focus groups, interviews, and discussions with those with lived experience. This plan helps us understand what type of housing people are in need of, what supports are working well, and where improvements are needed across the district. This update will look at understanding the current and future housing needs, identify gaps in supports for people experiencing homelessness and affordability concerns, strengthening partnerships between service providers, and plan for housing growth over the next decade. The final plan is due to the Ministry of Municipal Affairs and Housing by May 29, 2026. VINK Consulting will lead us through this process. Board and Leadership engagement will be essential as the process moves forward.

Early Childhood Educators Professional Learning Event

On October 24, 2025, the Child Care Service Management team hosted a full-day professional learning event for Early Childhood Educators from across the District of Parry Sound at the Bobby Orr Community Centre. The workshop, *Growing the Heart of Our Work*, was facilitated by Jessica and Karen from Discovery Professional Learning and focused on reconnecting educators with their purpose through values-driven practice, reflection, and the power of play.

A total of 111 participants attended the session, which featured an inspiring keynote on cultivating passionate, pedagogical, and playful cultures, followed by interactive, play-based breakout sessions exploring equity, inclusion, and meaningful learning environments. The day offered educators the opportunity to recharge, deepen their practice, and strengthen connections within the early learning community.



National Housing Day Event

On November 24, 2025, our Housing team hosted a well-attended National Housing Day event at our Parry Sound office from 1:00-3:00 p.m., welcoming community partners and members of the public. Due to winter weather, the event planned for South River has been postponed, to a date to be determined.



‘Everyday Impact’

This month, we are proud to recognize Amanda VanKoughnett, HR Coordinator, for her outstanding commitment and quick action in responding to a last-minute challenge to our First Aid training schedule.

When the facilitator unexpectedly cancelled the day before the sessions were set to begin, Amanda immediately understood the impact this could have on our licensing requirements for child care facilities at the shelter and the essential training needs of staff working throughout the community. Rather than accepting a delay, she stepped in without hesitation.

Drawing on her strong relationships and deep understanding of organizational needs, Amanda worked tirelessly to secure a new facilitator and coordinate fresh training dates on an extremely tight timeline. She collaborated closely with supervisors, communicated swiftly with employees, and ensured that every detail - from attendance to logistics - was handled with care. Thanks to her diligence and determination, the new sessions proceeded smoothly and were highly successful.

Amanda’s passion for supporting staff and her unwavering dedication to fostering a safe, well-prepared workplace truly shine through in moments like this. Her commitment to employee training not only safeguards our compliance but also strengthens the confidence and readiness of our teams across the organization. We are grateful for Amanda’s leadership, resilience, and the everyday impact she brings to DSSAB.



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District October 2025

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	3	1	3	4	13	24
Toddler (18-30M)	5	6	11	26	29	77
Preschool (30M-4Y)	16	15	17	26	46	120
# of Active Children	24	22	31	56	88	221

Fairview ELCCC has children ready to be enrolled as soon as they turn 18 months of age and will be at their operational capacity by January. The Home Child Care Program had one approved home close this month and have 16 active homes remaining, 11 in east Parry Sound and 5 on the west.

School Age Programs

October 2025

Location	Enrollment
Mapleridge After School	26
Mapleridge Before School	10
Home Child Care	23
# of Active Children	59



Inclusion Support Services

October 2025

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	5	0	0	0
Toddler (18-30M)	5	12	17	26	0	5	0
Preschool (30M-4Y)	11	33	44	54	0	6	0
School Age (4Y+)	1	13	14	26	0	1	3
Monthly Total	17	58	75		0	12	3
YTD Total	37	77		114	18	55	31

EarlyON Child and Family Programs
October 2025

Activity	June 2025	July 2025	Aug 2025	Sept 2025	YTD
Number of Child Visits	864	754	1348	1701	9164
Number of Unique Children Attending			164YTD		
Number of Adult Visits	688	582	951	1232	7006
Number of Unique Adults Attending			134 YTD		
Number of Professionals (NEW stat July 2025)		21	25	49	95
Number of Virtual Programming Events	10	8	10	10	74
Number of Engagements through Social Media	117	102	85	218	1,123
Number of Views through Social Media	14,644	21,627	19,900	37,990	186,776

Fairv
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The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for September 2025

Number of Unique Children on the Application Portal

739

Children who Identify as Indigenous

77

Children Identifying Francophone Relatives

49

Prenatal Children

41

Unique Children

- includes children waiting for care and those who are placed in care but have applied to other child care centres/programs. (ie: currently in an infant space and have also applied for JK/SK after school program) - Or - includes all children who have completed an application for child care

Unique Children Waiting for Care

358

Waiting for Care

- This number represents the unique children who are currently applied for care. This includes children who may already be placed in a program and have applied to another. This also includes the number of children pre-registered for future care.

Year, Month

Multiple selections

Month

September

Additions to Application Portal

50

Total Number of Children past preferred start date (Unique)

330

Waitlist by Age Category

Age Category	Count	Percentage
Toddler	238	30.01%
Pre-School	207	26.1%
JK/SK	133	16.77%
Infant	126	15.8...
School Aged	89	11.22%
Aged Out	1	

Number of Children past their preferred start date by age

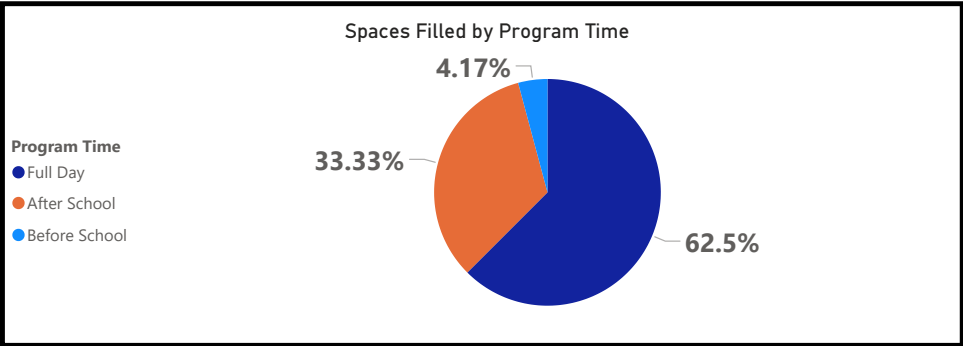
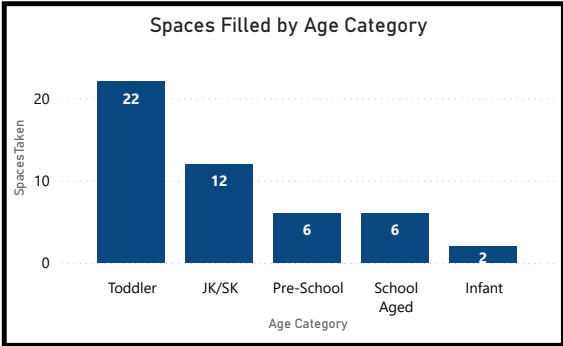
Age Category	Count
Toddler	61
School Age	66
Preschool, JK/SK	83
Preschool	62
JK/SK	14
Infant	42
Aged Out	1

Year

2025

Month

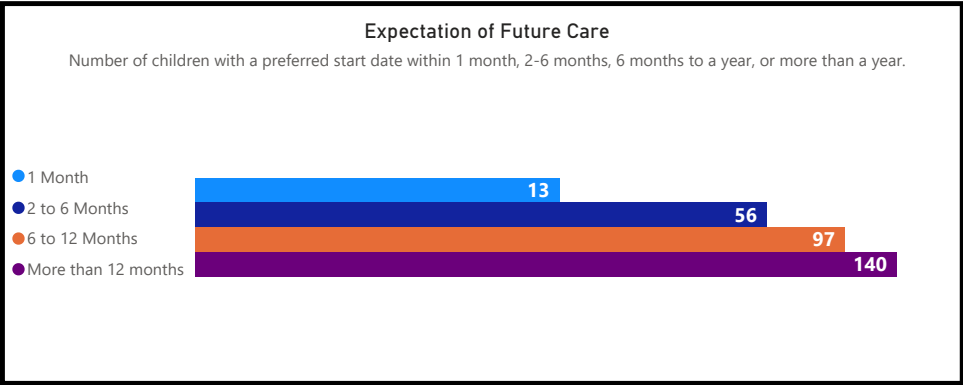
September



Children Placed	Spaces Filled
46	48

Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.



The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for October 2025

Number of Unique Children on the Application Portal

765

Children who Identify as Indigenous

81

Children Identifying Francophone Relatives

50

Prenatal Children

47

Unique Children

- includes children waiting for care and those who are placed in care but have applied to other child care centres/programs. (ie: currently in an infant space and have also applied for JK/SK after school program) - Or - includes all children who have completed an application for child care

Unique Children Waiting for Care

388

Waiting for Care

- This number represents the unique children who are currently applied for care. This includes children who may already be placed in a program and have applied to another. This also includes the number of children pre-registered for future care.

Year, Month

Multiple selections

Month

October

Additions to Application Portal

42

Total Number of Children past preferred start date (Unique)

360

Waitlist by Age Category

Age Category	Count	Percentage
Toddler	251	30.39%
Pre-School	211	25.54%
JK/SK	140	16.95%
Infant	133	16.1%
School Aged	91	11.02%
Aged Out	1	0.01%

Number of Children past their preferred start date by age

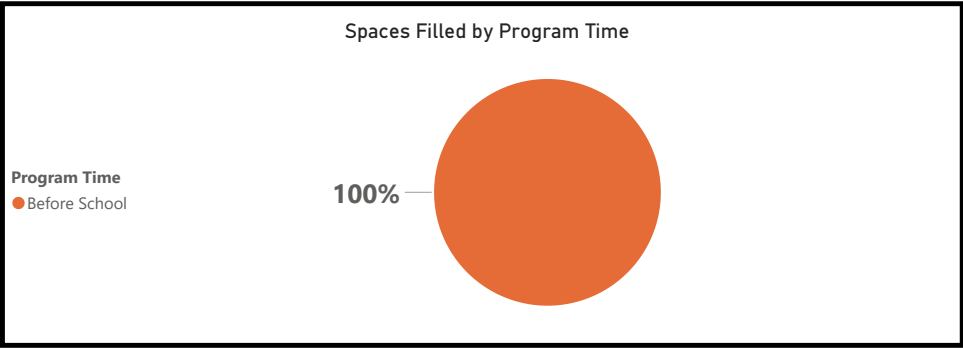
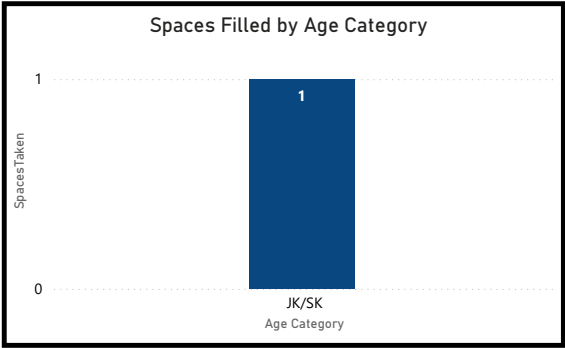
Age Category	Count
Toddler	69
School Age	67
Preschool, JK/SK	86
Preschool	67
JK/SK	16
Infant	53
Aged Out	1

Year

2025

Month

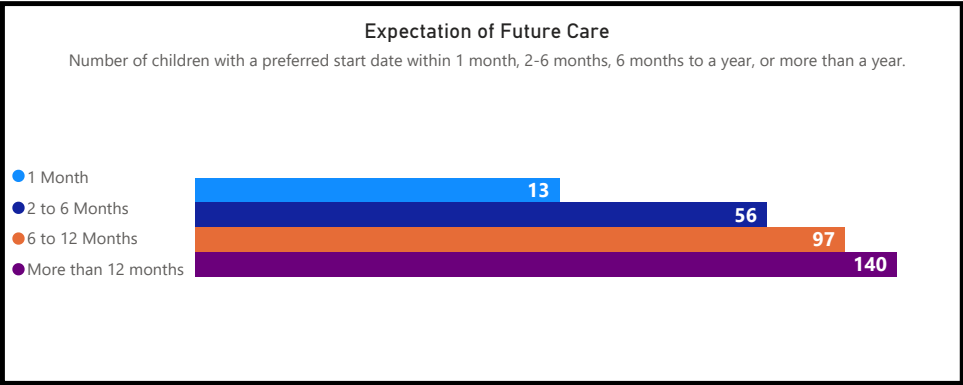
October

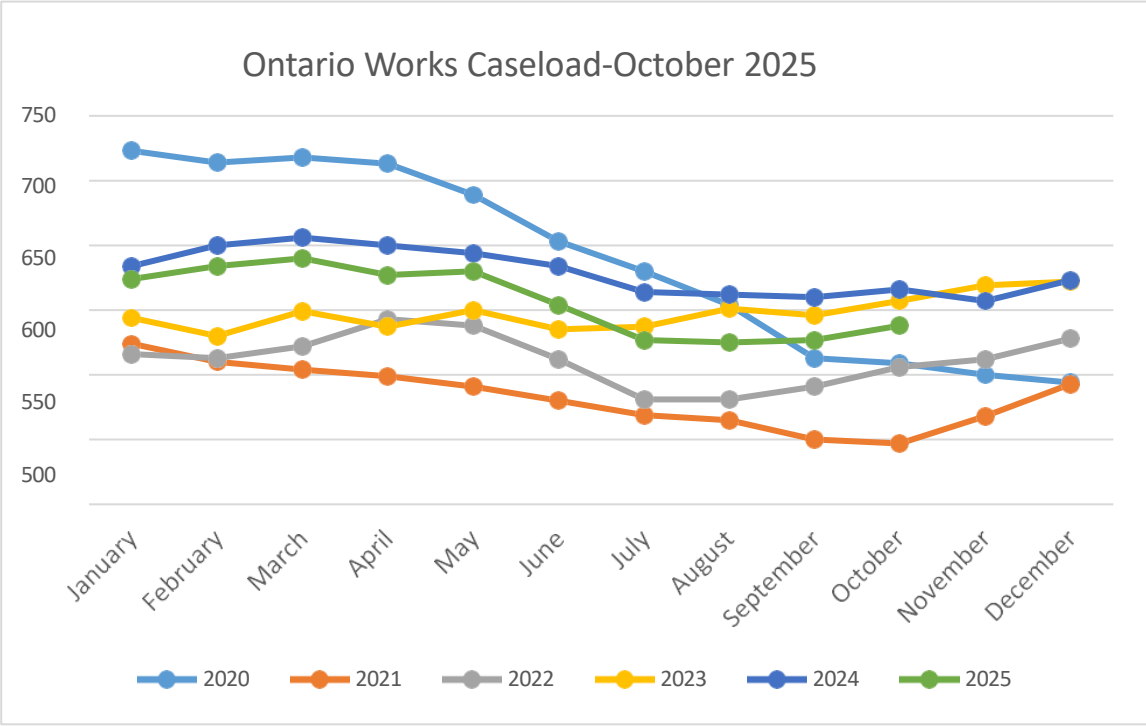


Children Placed	Spaces Filled
1	1

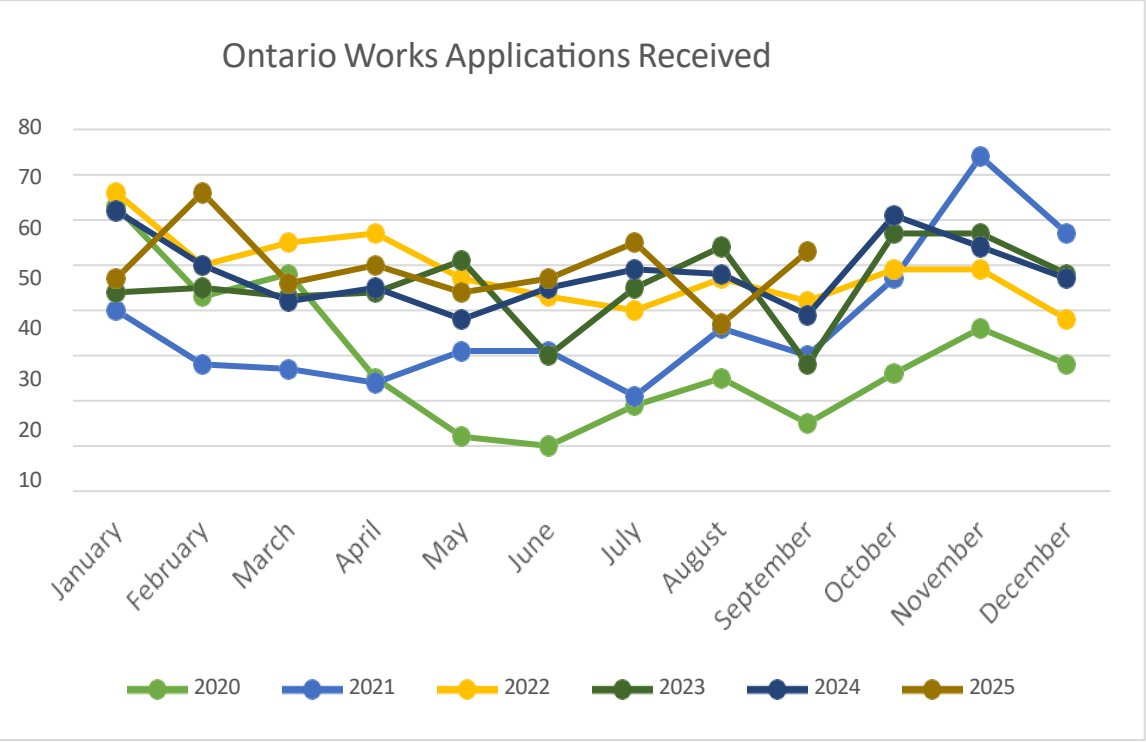
Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

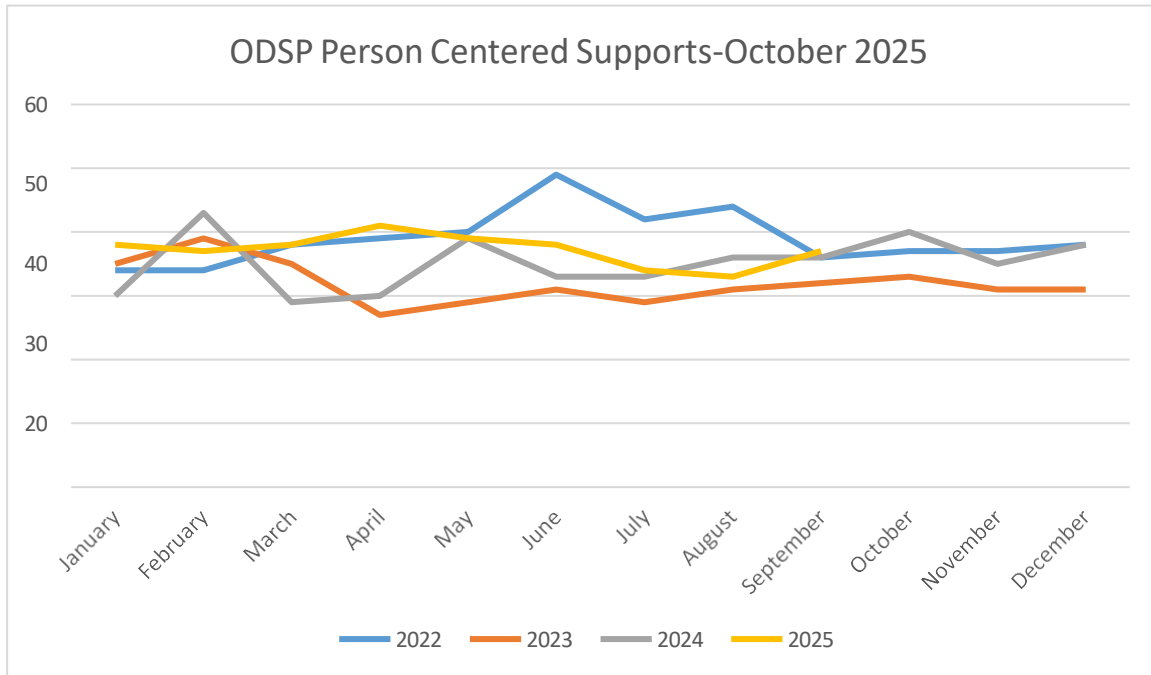




Ontario Works Intake Unit - Social Assistance Digital Application (SADA) Ontario Works Applications Received



ODSP Participants Receiving Person Centred Supports through Ontario Works



The OW Caseload continues to hold steady at **588** cases. We are providing **36** ODSP participants Person-Centred Supports. We also have **61** Temporary Care Assistance cases. **51** applications were received through the province's Ontario Works Intake Unit (OWIU).

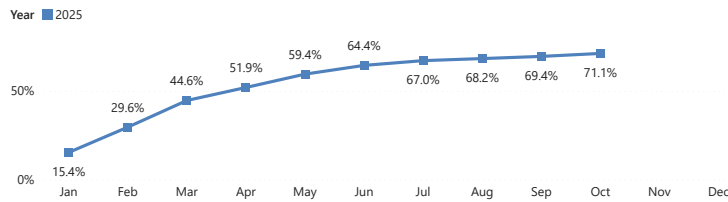
Ontario Works (OW) Performance Measures

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 Support Pillars.

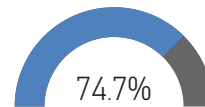
- Crisis & Safety-homelessness, personal safety
- Health-medical, mental health counselling, addiction treatment
- Life Skills-Literacy and Basic Skills such as budgeting, time management
- Community Supports-Housing, transportation and legal support

*NDA-Non-Disabled Adult

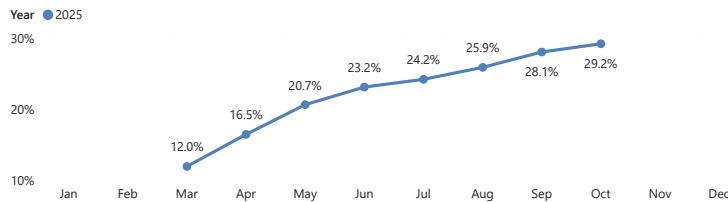
Percentage of OW + NDA Members with mandatory participation requirements that have created a Social Assistance Action Plan (Cumulative Year-to-Date)*



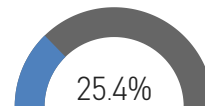
Provincial Value for Latest Month in Selected Range



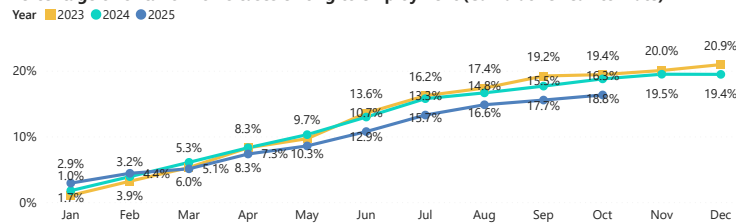
Percentage of OW + NDA Members with mandatory participation requirements that are referred to EO (Cumulative Year-to-Date)



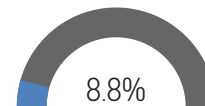
Provincial Value for Latest Month in Selected Range



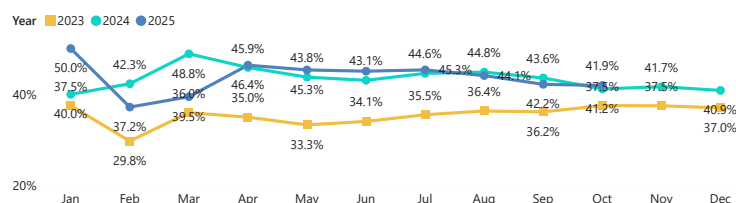
Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-Date)



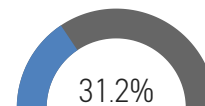
Provincial Value for Latest Month in Selected Range



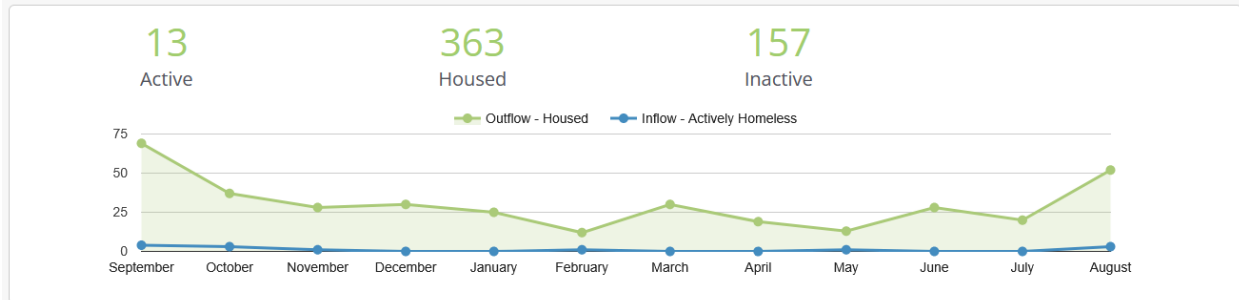
Percentage of Ontario Works cases who exit the program and return within one year (Cumulative Year-to-Date)



Provincial Value for Latest Month in Selected Range



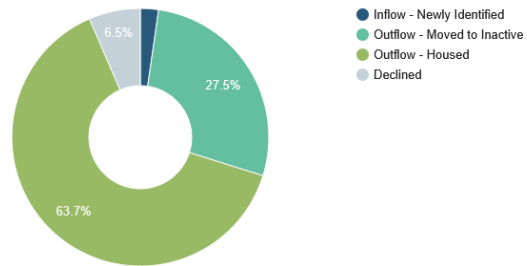
The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to maintain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access.



BNL INFLOW & OUTFLOW

[Print](#)

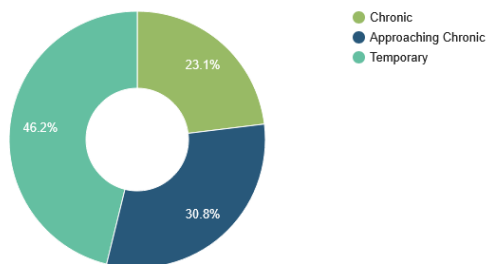
Type	Clients
Inflow - Newly Identified	13
Inflow - Returned from Housing	0
Inflow - Returned from Inactive	0
Outflow - Moved to Inactive	157
Outflow - Housed	363
Declined	37



ACTIVE CLIENTS BY HOMELESS PRIORITY

[Print](#)

Type	Clients
Chronic	3
Approaching Chronic	4
Temporary	6
N/A	0

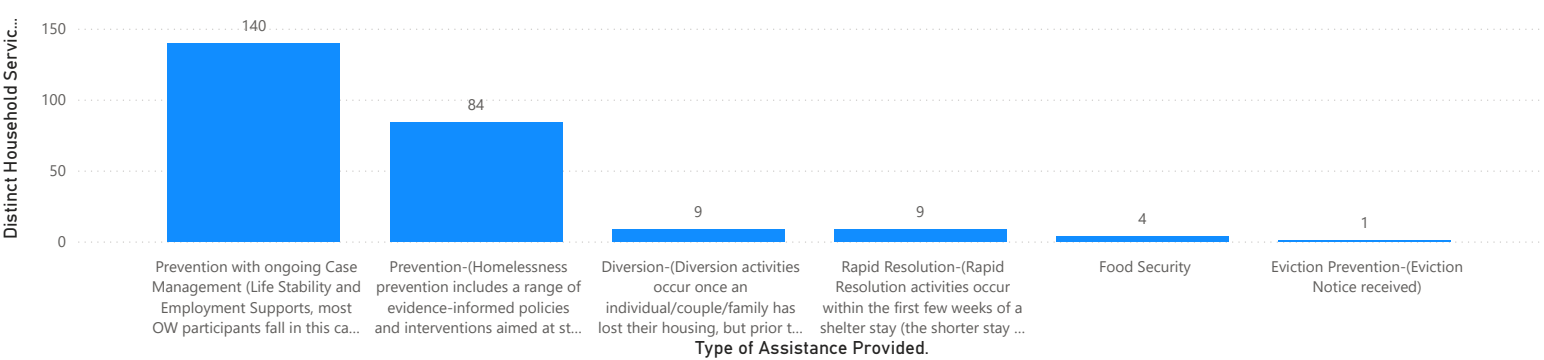


Month

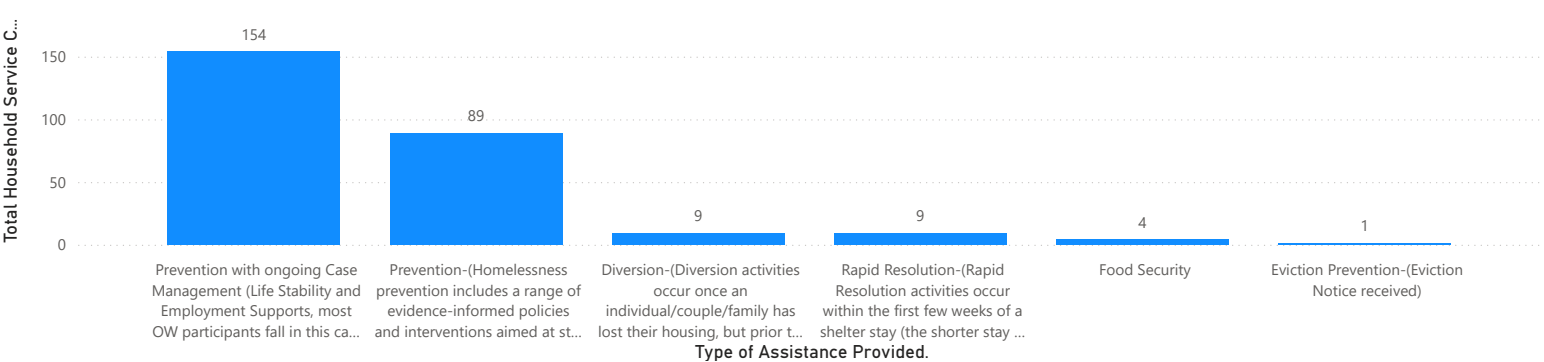
Multiple selections

▼

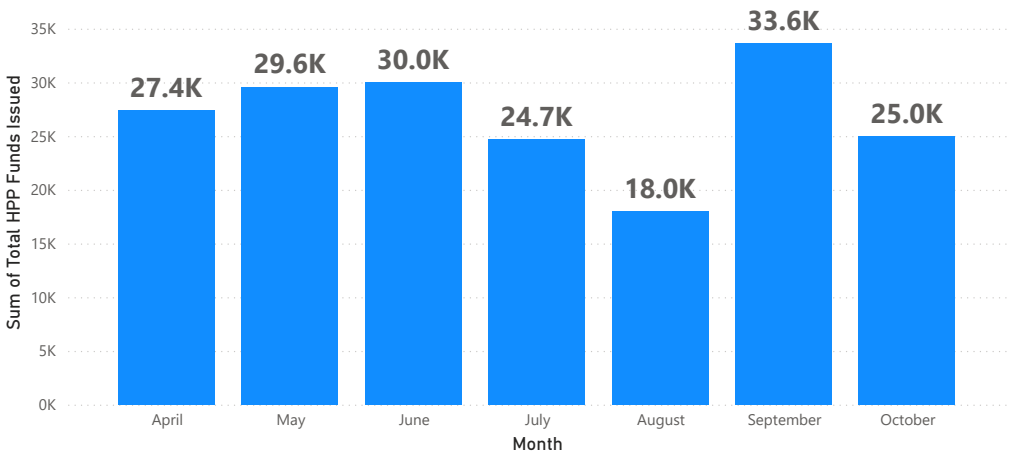
Distinct Household Service Count by Type of Assistance Provided.



Total Household Service Count by Type of Assistance Provided.



Total HPP Funds Issued by Month



Type of Assistance-HPP

All

Month

Multiple selections

\$188,273.13

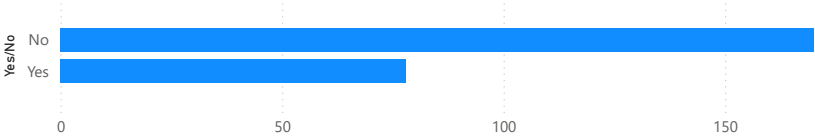
Sum of Total HPP Funds Issued

Provincial Priority Groups	Unique Households Served
Chronic Homelessnes	15
Youth aged 16-25	12
Indigenous	7
Transitioning from Provincial Institution	1
Total	35

Income Source	Unique Households Served	Sum of Total HPP Funds Issued
OW	97	81,389.73
ODSP	75	69,932.37
Low Income Senior	26	20,615.35
Low Income Non Senior	24	16,335.68
Total	216	188,273.13

Housing Status	Unique Households Served
At Risk of Homelessness	187
Experiencing Homelessness (and not currently on BNL)	15
On BNL	18
Total	216

Has the client been issued HPP in the past?



Type of Assistance Provided.	Low Income Non Senior	Low Income Senior	ODSP	OW	Total
Prevention with ongoing Case Management (Life Stability and Employment Supports, most OW participants fall in this category)	6	11	36	89	140
Prevention-(Homelessness prevention includes a range of evidence-informed policies and interventions aimed at stopping housing loss before it occurs.)	14	14	46	10	84
Diversion-(Diversion activities occur once an individual/couple/family has lost their housing, but prior to shelter entry or first night sleeping outside. Explore safe, appropriate options in community or mediation.)	4		1	4	9
Rapid Resolution-(Rapid Resolution activities occur within the first few weeks of a shelter stay (the shorter stay the better) or time on the street when an individual/couple/family cannot be diverted.)	1	1	2	5	9
Food Security				4	4
Eviction Prevention-(Eviction Notice received)	1				1
Total	26	26	84	112	246

Month

Multiple selections

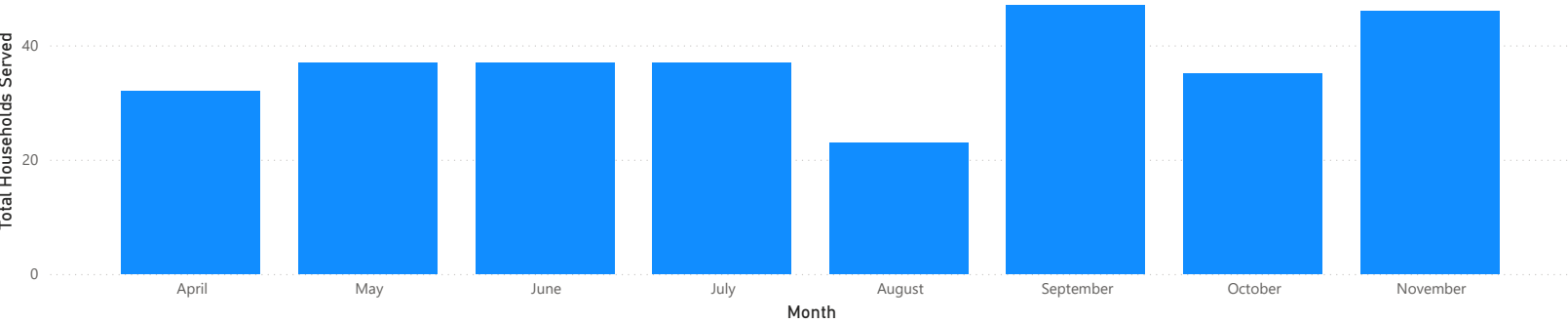
216

Unique Households Served

248

Total Households Served

Total Households Supported through HPP by Month-All



Parry Sound District Housing Corporation

October 2025

Activity for Tenant Services

	Current	YTD
Move outs	1	18
Move in (centralized waitlist along with internal transfers)	4	30
L1/L2 hearings	2	13
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	0	6
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	5	16
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	1
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	1
Repayment agreements—new (formal &	1	17
No Trespass Order	1	1
Mediation/Negotiation/Referrals	19	206
Tenant Home Visits/Wellness Checks	18	393
Tenant Engagements/Education	0	21

Property Maintenance

October 2025

Pest Control		Monthly pest control inspections were completed at 10 buildings. 42 units were inspected. 33 units were inspected. Of the 33, 4 units required treatment.
Vacant Units	6	4 one-bedroom, 2- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	2	2 market units
After Hours Calls	2	monitoring station offline, water in basement
Work Orders	84	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	222	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC properties
Fire Inspections	1	Annual fire suppression inspection completed on a 6-storey senior building
Annual Inspections	0	Annual inspections continue across the district
Inspections (other)	11	Housekeeping, Fire Prevention Officer follow up, and preconstruction/postconstruction
Incident Reports	0	

Housing Programs

Social Housing Centralized Waitlist Report October 2025

	East Parry Sound	West Parry Sound	Total
Seniors	57	140	197
Families	180	508	688
Individuals	575	176	751
Total	812	824	1636
Total Waitlist Unduplicated			448



SPP = Special Priority Applicant

Social Housing Centralized Waitlist (CWL) 2024 - 2025 Comparison Applications and Households Housing from the CWL

Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2025	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	3		2	1		Jan	9	0	0	2	
Feb	5		11	1		Feb	8	0	2	3	
Mar	7		3	3		Mar	9	1	4	1	
Apr	10	1	7			Apr	6	1	10		
May	4	1	5	1		May	11		1	2	
June	1		15	3		June	12	2	1	2	
July	9	1	19			July	14			2	1
Aug	9	1	21			Aug	9	1	1	2	1
Sept	6		16	2		Sept	7	4	1	2	2
Oct	6		9	4		Oct	8		1	1	
Nov	10	1	17	3		Nov					
Dec	11		6	3	2	Dec					
Total	81	5	131	21	2	Total	93	9	21	17	4

Capital Projects

October 2025

General Overview

October continued the transition from summer construction into winter preparedness, with several remediation, siding, roofing, and mechanical projects advancing toward completion. Multiple units previously under abatement or interior restoration reached final inspection stages, while ongoing structural and mechanical work continued to address system aging, water infiltration concerns, and long-term asset preservation needs. Planning and procurement activity increased during the month to align the remaining 2025 work with year-end timelines and to prepare for 2026 capital implementation.

Hazardous Material Remediation and Water Damage Repairs

- Abatement and restoration work continued at several locations, with multiple units completing final testing, drywalling, and finishing.
- Clearance inspections were performed on completed abatement sites, allowing turnover processes to begin.
- Additional units identified for remediation through routine inspections were added to the fall workplan, with environmental testing scheduled.
- Repairs related to water damage, including mould remediation and interior restoration, progressed steadily and remained on track for November completion.

Doors, Siding, Painting, and Cosmetic Upgrades

- Exterior siding projects that began in late summer progressed through final stages, with several buildings receiving finishing work and touch-ups.
- Quotes for additional painting and cosmetic upgrades were reviewed and remain pending budget review for the upcoming cycle.
- Masonry repair recommendations submitted earlier in the fall remained under review, with contractor selection anticipated for early 2026.

Capital Projects

October 2025 cont'd...

Roofing and Structural Projects

- Fall roofing work advanced where weather permitted, including attic remediation and replacement activities that began in September.
- Foundation and structural reinforcement work continued, addressing previously identified building deficiencies.
- Engineering assessments and contractor coordination remained active throughout October to support safe and compliant repair execution.
- Structural finishing, including drywalling and carpentry in remediated areas, progressed to near completion.

HVAC, Electrical, and Generator Work

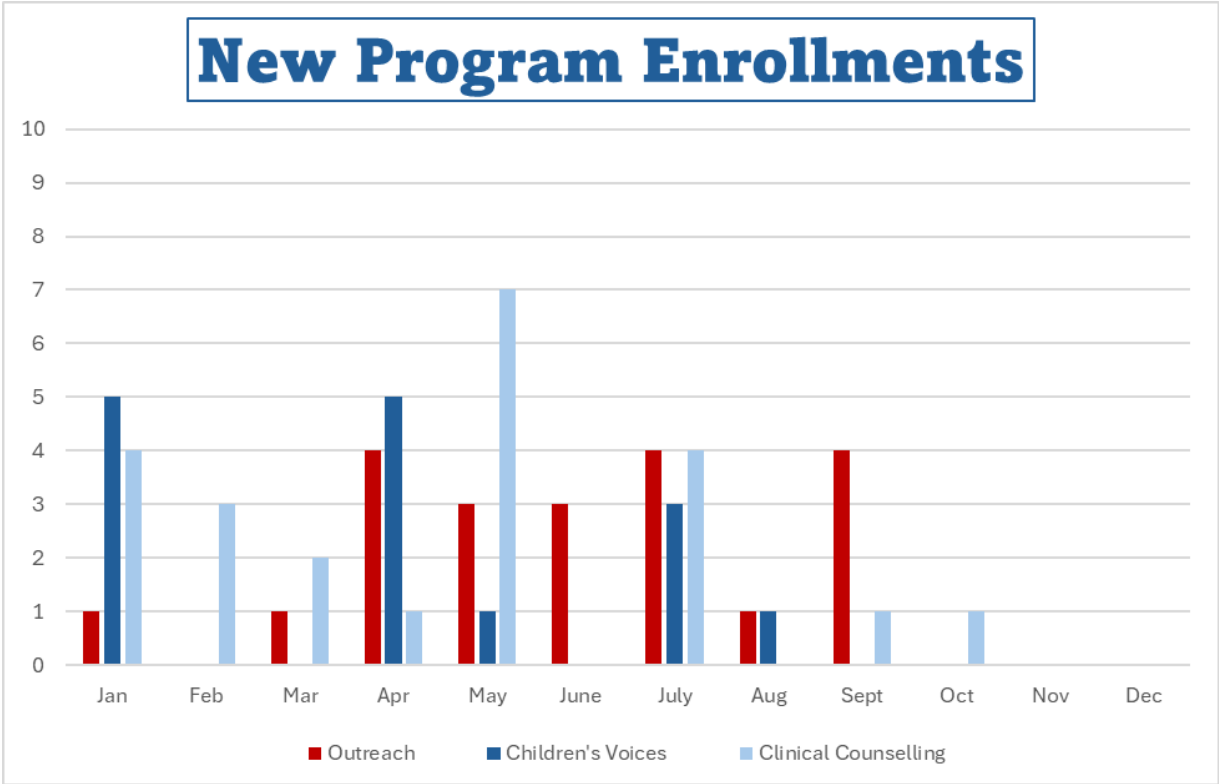
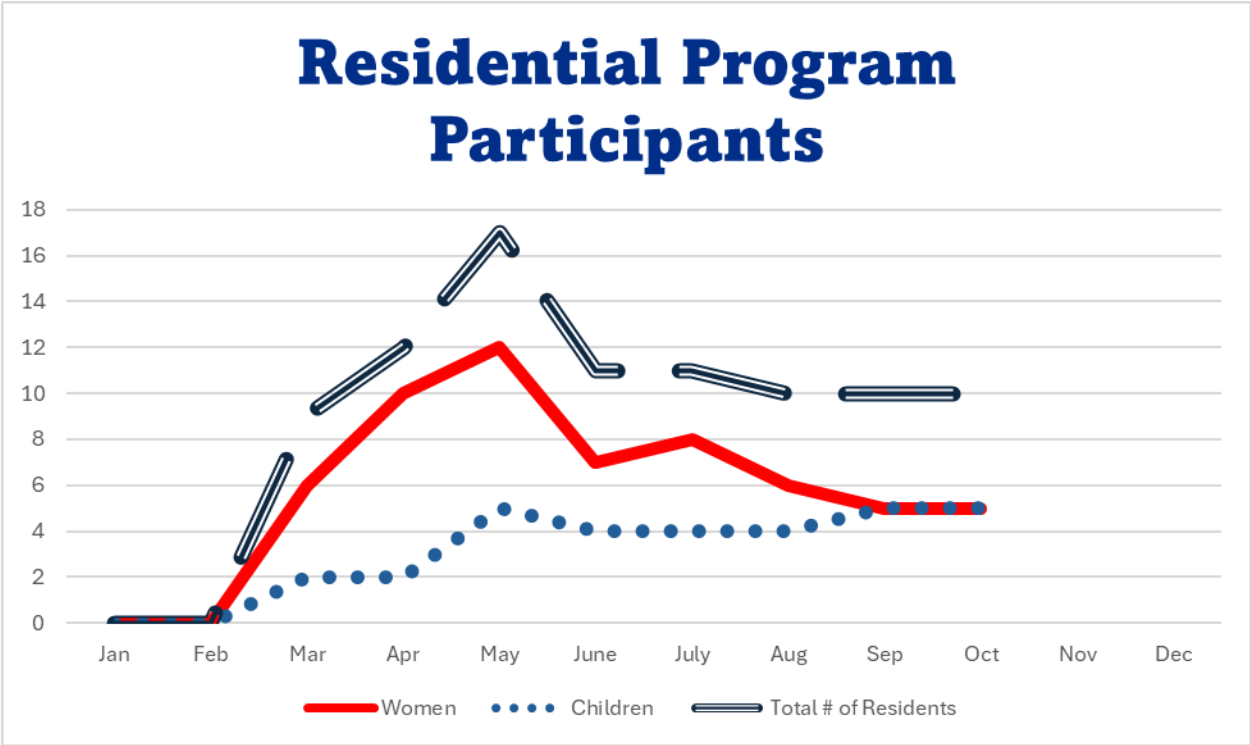
- Generator-related work progressed, with components on order and installation coordination underway.
- Mechanical repairs, including plumbing deficiencies and HVAC adjustments, were completed at several sites.
- Electrical upgrades continued, with panel replacements and system enhancements progressing as materials became available.

Landscaping and Site Enhancements

- Fall landscaping projects, including privacy plantings and minor site enhancements, were initiated and are expected to conclude before winter.
- Remaining exterior grading, asphalt, and drainage improvements were partially completed, with some work deferred to spring 2026 due to weather limitations.

Summary

The Capital team maintained strong momentum through October, completing several abatement and restoration projects while advancing roofing, siding, and mechanical upgrades. Portfolio readiness for winter improved through continued infrastructure repairs, heating system preparation, and strategic planning. Year-end procurement and contractor scheduling remain underway, ensuring that outstanding fall projects progress into November and early winter as planned.



Social Media Stats

Facebook –District of Parry Sound Social Services Administration Board	JUNE 2025	JULY 2025	AUG 2025	SEPT 2025	OCT 2025	NOV 2025
Total Page Followers	749	749	770	780	786	791
Post reach/views this period	11,121	11,941	5,904	33,114	18,590	23,572
Post Engagement this Period (# of reactions, comments, shares)	77	75	37	211	138	178

Facebook -Esprit Place Family Resource Centre	JUNE 2025	JULY 2025	AUG 2025	SEPT 2025	OCT 2025	NOV 2025
Total Page Followers	225	225	229	229	229	250
Post reach/views this period	580	815	1,314	424	313	17,684
Post Engagement this Period (# of reactions, comments, shares)	10	0	27	2	3	189

DSSAB LinkedIN Stats https://bit.ly/2YyFHIE	JUNE 2025	JULY 2025	AUG 2025	SEPT 2025	OCT 2025	NOV 2025
Total Followers	548	551	558	561	561	579
Search Appearances (in last 7 days)	371	205	132	122	113	170
Total Page Views	52	35	22	26	27	77
Post Impressions	650	660	715	235	1092	2,953
Total Unique Visitors	29	20	12	14	15	29

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	JUNE 2025	JULY 2025	AUG 2025	SEPT 2025	OCT 2025	NOV 2025
Total Followers	104	105	107	109	112	115
# of accumulated posts	65	65	66	67	69	81

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



**Crime Prevention and Community
Support Bureau
Bureau de la prévention du crime et du
soutien communautaire**

777 Memorial Ave.
Orillia ON L3V 7V3

777, av. Memorial
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Tel: 705 329-7680
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Tél. : 705 329-7680
Télec. : 705 329-7593

File Reference:

612-20

November 27, 2025

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached your Ontario Provincial Police (OPP) Annual Billing Statement package including 2026 estimated costs and a statement for the 2024 year-end reconciliation. The final cost adjustment from the 2024 reconciliation process has been applied as an adjustment to the calculated billing amount for the 2026 calendar year.

As noted in the letter sent to you by the Solicitor General dated September 26, 2025, any increase in total policing costs for calendar year 2026—including the 2024 year-end adjustment—has been capped at 11% over the final amount billed in 2025 (after 2023 year-end adjustment and all applicable discounts).

To provide clarity and transparency, your statement includes:

- The actual calculated billing amount for 2026.
- A capped amount, based on the final 2025 payable amount plus 11%.

The municipality will be billed the lower of these two amounts during the 2026 calendar year.

The final reconciliation of your 2026 annual costs will appear in your 2028 Annual Billing Statement. The reconciled 2026 costs will reflect the 11% cap applied for that year.

For more detailed information on the 2026 Annual Billing Statement package, please refer to the resource material available on the internet, www.opp.ca/billingmodel. Further, OPP Municipal Policing will host webinar information sessions in the new year. An e-mail invitation will be forwarded to the municipality advising of the session dates.

If you have questions about the Annual Billing Statement, please e-mail OPP.MunicipalPolicing@opp.ca.

Yours truly,

A stylized, handwritten signature in black ink, appearing to read "B. (Bradley) McCallum".

B. (Bradley) McCallum
Chief Superintendent
Commander
Crime Prevention and Community Support Bureau

OPP 2026 Annual Billing Statement

Sundridge V

Estimated costs for the period January 1 to December 31, 2026

Please refer to www.opp.ca for 2026 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	517		
	Commercial and Industrial	68		
	Total Properties	585	203.05	118,783
Calls for Service	(see summaries)			
	Total all municipalities	217,602,138		
	Municipal portion	0.0609%	226.55	132,531
Overtime	(see notes)		24.76	14,484
Court Security	(see summary)		68.03	39,797
Prisoner Transportation	(per property cost)		2.08	1,217
Accommodation/Cleaning Services	(per property cost)		6.32	3,697
Total 2026 Estimated Cost			530.78	310,508
2024 Year-End Adjustment	(see summary)			57,231
Calculated Billing for 2026				367,739
Capped Payable for 2026				246,199
Total Billing for 2026 (Lesser of Calculated Billing or Capped payable)				246,199
2026 Monthly Billing Amount				20,517

Notes

Cost increases for the Total 2026 Billing amount have been capped at 11% over the Total 2025 Billing amount.

2025 Grand Total Billing Amount	221,801
11% of 2025 Grand Total Billing	24,398
Capped Payable for 2026	246,199

The capped payable for 2026 is lower than the calculated billing amount by \$121,540

OPP 2026 Annual Billing Statement

Sundridge V

Estimated costs for the period January 1 to December 31, 2026

Notes to Annual Billing Statement

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2026 billing purposes the allocation of the municipal workload in detachments has been calculated to be 51.9 % Base Services and 48.1 % Calls for Service. The total 2026 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$203.05 estimated for 2026. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2021, 2022, 2023 and 2024 has been analyzed and averaged to estimate the 2026 costs. The costs incorporate the 2026 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2026 hours and salary rates and included in the 2028 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2026 costs have been estimated based on the 2024 activity levels. These costs will be reconciled to the actual cost of service required in 2026.

There was no information available about the status of 2026 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) **Year-end Adjustment** - The 2024 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2026 Estimated Base Services and Calls for Service Cost Summary
Estimated Costs for the period January 1 to December 31, 2026

Salaries and Benefits		Positions	Base		Total Base Services and Calls for Service	Base Services	Calls for Service
		FTE	%	\$/FTE	\$	\$	\$
Uniform Members	Note 1						
Inspector		27.66	100.0	192,976	5,337,714	5,337,714	-
Staff Sergeant-Detachment Commander.		8.57	100.0	175,024	1,499,952	1,499,952	-
Staff Sergeant		41.04	100.0	160,995	6,607,217	6,607,217	-
Sergeant		237.81	51.9	147,894	35,170,721	18,256,061	16,914,660
Constable.		1,663.92	51.9	123,513	205,515,029	106,674,098	98,840,931
Part-Time Constable		17.53	51.9	98,559	1,727,739	896,887	830,852
Total Uniform Salaries		1,996.53			255,858,373	139,271,930	116,586,444
Statutory Holiday Payout				6,387	12,640,216	6,798,379	5,841,836
Shift Premiums				1,129	2,165,924.16	1,124,243	1,041,681
Uniform Benefits - Inspector.				28.64%	1,528,567	1,528,567	-
Uniform Benefits - Full-Time Salaries.				36.39%	90,535,000	48,411,886	42,123,114
Uniform Benefits - Part-Time Salaries.				20.76%	358,624	186,165	172,459
Total Uniform Salaries & Benefits					363,086,704	197,321,170	165,765,534
Detachment Civilian Members	Note 1						
Detachment Administrative Clerk		162.57	51.9	77,377	12,579,207	6,529,086	6,050,121
Detachment Operations Clerk		6.41	51.9	70,662	452,941	235,303	217,638
Detachment Clerk - Typist		2.61	51.9	64,030	167,117	86,440	80,677
Court Officer - Administration.		38.91	51.9	94,216	3,665,926	1,903,154	1,762,772
Crimestoppers Co-ordinator		0.99	51.9	75,542	74,786	38,526	36,260
Cadet.		6.72	51.9	52,627	353,653	183,668	169,985
Total Detachment Civilian Salaries		218.21			17,293,630	8,976,177	8,317,453
Civilian Benefits - Full-Time Salaries				35.46%	6,131,636	3,182,596	2,949,039
Total Detachment Civilian Salaries & Benefits					23,425,266	12,158,773	11,266,493
Support Costs - Salaries and Benefits	Note 2						
Communication Operators				7,294	14,562,690	7,829,963	6,732,727
Prisoner Guards				2,425	4,841,585	2,603,189	2,238,396
Operational Support				7,250	14,474,843	7,782,730	6,692,113
RHQ Municipal Support				3,103	6,195,233	3,331,008	2,864,224
Telephone Support				162	323,438	173,904	149,534
Office Automation Support				937	1,870,749	1,005,851	864,898
Mobile and Portable Radio Support				325	654,569.50	351,839	302,731
Total Support Staff Salaries and Benefits Costs					42,923,106	23,078,484	19,844,623
Total Salaries & Benefits					429,435,076	232,558,427	196,876,649
Other Direct Operating Expenses	Note 2						
Communication Centre				152	303,473	163,169	140,304
Operational Support				1,292	2,579,517	1,386,936	1,192,581
RHQ Municipal Support				340	678,820	364,983	313,837
Telephone				1,203	2,401,826	1,291,396	1,110,429
Mobile Radio Equipment Repairs & Maintenance				197	396,770	213,268	183,502
Office Automation - Uniform				4,688	9,359,733	5,032,474	4,327,258
Office Automation - Civilian				1,199	261,634	135,799	125,835
Vehicle Usage				10,641	21,245,076	11,422,901	9,822,175
Detachment Supplies & Equipment				824	1,645,141	884,548	760,593
Uniform & Equipment				2,930	5,901,196	3,171,959	2,729,236
Uniform & Equipment - Court Officer				1,055	41,050	21,311	19,739
Total Other Direct Operating Expenses					44,814,234	24,088,745	20,725,489
Total 2026 Municipal Base Services and Calls for Service Cost					\$ 474,249,309	\$ 256,647,172	\$ 217,602,138
Total OPP-Policed Municipal Properties						1,263,977	
Base Services Cost per Property						\$ 203.05	

OPP 2026 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1 to December 31, 2026

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2021 through 2024. Additional service, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 84.1 FTEs with a cost of \$17,823,159 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2026 salaries incorporate the 2026 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024, 2.75% in 2025 and 2.75% in 2026.) The 2026 salaries also incorporate a 3% Frontline Patrol Premium and a 3% Second-In-Command premium.

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2025-26). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 51.9% Base Services : 48.1% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2025 Municipal Policing Cost-Recovery Formula.

OPP 2026 Calls for Service Billing Summary

Sundridge V

Estimated costs for the period January 1 to December 31, 2026

Calls for Service Billing Workgroups	Calls for Service Count					2026 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2026 Estimated Calls for Service Cost
	2021	2022	2023	2024	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	2	3	1	4	3	4.9	12	0.0007%	1,417
Drugs	1	1	1	3	2	103.7	156	0.0083%	17,989
Operational	77	89	99	109	94	4.0	374	0.0199%	43,252
Operational 2	63	45	54	31	48	1.8	87	0.0046%	10,044
Other Criminal Code Violations	7	6	8	9	8	6.7	50	0.0027%	5,811
Property Crime Violations	22	21	21	18	21	5.8	119	0.0063%	13,750
Statutes & Acts	14	21	12	13	15	3.6	54	0.0029%	6,245
Traffic	11	10	9	9	10	3.8	37	0.0020%	4,285
Violent Criminal Code	14	16	23	21	19	13.9	257	0.0137%	29,739
Municipal Totals	211	212	228	217	217		1,146	0.0609%	\$132,531

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2026 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2026 Estimated Calls for Service Cost
	2021	2022	2023	2024	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	3,017	2,530	2,404	2,570	2,630	4.9	12,888	0.6849%	1,490,434
Drugs	1,071	818	940	944	943	103.7	97,806	5.1980%	11,310,991
Operational	182,938	178,694	182,556	198,566	185,688	4.0	742,754	39.4744%	85,897,052
Operational 2	48,875	46,769	47,507	47,198	47,587	1.8	85,657	4.5523%	9,905,960
Other Criminal Code Violations	12,312	12,464	13,135	14,777	13,172	6.7	88,252	4.6902%	10,206,039
Property Crime Violations	47,768	49,230	49,802	48,800	48,900	5.8	283,620	15.0733%	32,799,789
Statutes & Acts	33,390	33,258	34,566	37,180	34,599	3.6	124,555	6.6196%	14,404,335
Traffic	34,936	38,989	32,888	34,394	35,302	3.8	134,146	7.1293%	15,513,588
Violent Criminal Code	20,343	21,807	22,925	24,690	22,441	13.9	311,932	16.5779%	36,073,949
Provincial Totals	384,648	384,559	386,723	409,119	391,262		1,881,610	100%	\$217,602,138

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2022 municipal police force amalgamations.

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OPP 2026 Calls for Service Details
Sundridge V
For the calendar years 2021 to 2024

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2021	2022	2023	2024	
Grand Total	211	212	228	217	217.00
Drug Possession	2	3	1	4	2.50
DRUG related occurrence	0	2	1	2	1.25
Possession - Cocaine	0	0	0	1	0.25
Possession - Other Controlled Drugs and Substances Act	1	1	0	1	0.75
Possession-Opioid (other than heroin)	1	0	0	0	0.25
Drugs	1	1	1	3	1.50
Trafficking - Cocaine	0	1	1	3	1.25
Trafficking - Opioid (other than heroin)	1	0	0	0	0.25
Operational	77	89	99	109	93.50
ACCIDENT - NON-MVC - Master Code	0	0	1	0	0.25
Animal - Bear Complaint	0	0	0	1	0.25
Animal - Left in Vehicle	1	0	1	1	0.75
Animal Stray	0	2	0	6	2.00
Assist Fire Department	0	1	1	0	0.50
Assist Public	7	10	16	19	13.00
Distressed / Overdue Motorist	0	0	0	2	0.50
Domestic Disturbance	22	14	19	20	18.75
FAMILY DISPUTE	3	11	4	11	7.25
Fire - Building	0	0	1	0	0.25
Fire - Vehicle	1	2	0	0	0.75
Found - Personal Accessories	0	0	0	1	0.25
Found - Radio, TV, Sound-Reprod. Equip.	0	0	1	0	0.25
Found Property - Master Code	2	1	1	1	1.25
Insecure Condition - Master Code	1	0	0	0	0.25
Lost - Others	0	0	1	1	0.50
Lost - Personal Accessories	0	0	1	0	0.25
Lost Property - Master Code	2	2	0	1	1.25
Medical Assistance - Other	0	0	1	0	0.25
Missing Person 12 & older	0	2	0	0	0.50
Missing Person Located 12 & older	1	0	0	0	0.25
Missing Person Located Under 12	1	2	0	0	0.75
Missing Person under 12	1	0	0	0	0.25
Neighbour Dispute	4	5	12	6	6.75
Noise Complaint - Animal	0	0	0	6	1.50
Noise Complaint - Master Code	4	6	1	4	3.75
Noise Complaint - Others	0	1	1	0	0.50
Phone - Nuisance - No Charges Laid	1	1	0	0	0.50
Phone - Other - No Charges Laid	0	1	0	0	0.25
Sudden Death - Apparent Overdose/Overdose	0	1	0	0	0.25
Sudden Death - Natural Causes	0	0	4	0	1.00
Sudden Death - Others	0	0	1	0	0.25
Sudden Death - Suicide	0	0	0	1	0.25
Suspicious Person	5	8	12	11	9.00
Suspicious vehicle	6	2	5	8	5.25

OPP 2026 Calls for Service Details
Sundridge V
For the calendar years 2021 to 2024

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2021	2022	2023	2024	
Trouble with Youth	8	11	6	6	7.75
Unwanted Persons	7	6	9	3	6.25
Operational 2	63	45	54	31	48.25
911 call - Dropped Cell	4	1	2	2	2.25
911 call / 911 hang up	8	3	3	2	4.00
False Alarm - Accidental Trip	1	0	0	0	0.25
False Alarm - Cancelled	4	4	4	0	3.00
False Alarm - Malfunction	0	0	1	0	0.25
False Alarm - Others	31	27	24	19	25.25
False Holdup Alarm - Accidental Trip	7	3	3	2	3.75
Keep the Peace	8	7	17	6	9.50
Other Criminal Code Violations	7	6	8	9	7.50
Bail Violations - Fail To Comply	5	4	5	7	5.25
Bail Violations - Master Code	1	0	0	0	0.25
Breach of Probation	0	1	1	1	0.75
Breach of Recognizance (811)	0	1	0	0	0.25
Disturb the Peace	0	0	2	0	0.50
Offensive Weapons - Other Weapons Offences	0	0	0	1	0.25
Offensive Weapons - Possession of Weapons	1	0	0	0	0.25
Property Crime Violations	22	21	21	18	20.50
Break & Enter	4	3	3	3	3.25
Fraud - False Pretence Over \$5,000	0	0	0	1	0.25
Fraud - Fraud through mails	0	1	0	0	0.25
Fraud - Master Code	0	1	1	2	1.00
Fraud - Money/property/security Over \$5,000	0	1	1	0	0.50
Fraud - Money/property/security Under \$5,000	1	1	2	1	1.25
Fraud - Other	1	0	2	1	1.00
Fraud - Steal/Forge/Poss./Use Credit Card	0	0	0	1	0.25
Mischief	4	7	2	2	3.75
Mischief - Interfere with lawful use, enjoyment of property	0	0	1	1	0.50
Mischief Graffiti - Non-Gang Related	2	0	0	0	0.50
Personation with Intent (fraud)	1	0	0	0	0.25
Possession of Stolen Goods under \$5,000	0	0	0	1	0.25
Property Damage	1	1	1	0	0.75
Theft FROM Motor Vehicles Under \$5,000	1	0	1	0	0.50
Theft of - Motorcycles	0	0	1	0	0.25
Theft of Motor Vehicle	1	0	1	2	1.00
Theft Over \$5,000 - Persons	0	0	1	0	0.25
Theft Under \$5,000 - Bicycles	1	0	1	0	0.50
Theft Under \$5,000 - Other Theft	2	5	2	2	2.75
Theft Under \$5,000 - Trailers	1	0	0	0	0.25
Theft Under \$5,000 SHOPLIFTING	2	1	1	1	1.25
Statutes & Acts	14	21	12	13	15.00
Landlord / Tenant	5	3	1	0	2.25

OPP 2026 Calls for Service Details
Sundridge V
For the calendar years 2021 to 2024

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2021	2022	2023	2024	
Mental Health Act	3	3	5	5	4.00
Mental Health Act - Apprehension	0	1	0	3	1.00
Mental Health Act - Attempt Suicide	0	2	1	1	1.00
Mental Health Act - Placed on Form	2	2	2	2	2.00
Mental Health Act - Threat of Suicide	2	3	1	1	1.75
Mental Health Act - Voluntary Transport	0	3	0	0	0.75
Trespass To Property Act	2	4	2	1	2.25
Traffic	11	10	9	9	9.75
MVC - PERSONAL INJURY (MOTOR VEHICLE COLLISION]	0	0	0	0	-
MVC - PROP. DAM. FAILED TO REM (MOTOR VEHICLE COLLISION)	2	0	0	0	0.50
MVC - PROP. DAM. NON REPORTABLE (MOTOR VEHICLE COLLISION]	3	2	1	5	2.75
MVC - PROP. DAM. REPORTABLE (MOTOR VEHICLE COLLISION]	6	8	7	4	6.25
MVC (MOTOR VEHICLE COLLISION) - Master Code	0	0	1	0	0.25
Violent Criminal Code	14	16	23	21	18.50
Arson - Disregard for Human Life	0	0	0	1	0.25
Assault - Level 1	5	6	9	6	6.50
Assault With Weapon or Causing Bodily Harm - Level 2	3	4	3	4	3.50
Criminal Harassment	1	4	2	5	3.00
Forcible confinement	0	0	1	0	0.25
Indecent/Harassing Communications	3	1	1	1	1.50
Robbery - Pursesnatch With Violence	0	0	0	1	0.25
Sexual Assault	0	0	1	1	0.50
Sexual Interference	0	0	1	0	0.25
Sexual offence occurring prior to January 4, 1983	0	1	0	0	0.25
Utter Threats to Person	2	0	5	1	2.00
Utter Threats to Person - Police Officer	0	0	0	1	0.25

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OPP 2026 Estimated Court Security Cost Summary
Sundridge V
Estimated costs for the period January 1 to December 31, 2026

2025 Cost-Recovery Formula

Salaries and Benefits

		Positions	\$/FTE	Total \$
Uniform Members	Note 1			
Sergeant		0.00	147,894	643
Constable		0.10	123,513	12,745
Total Uniform Salaries		0.11		13,387
Statutory Holiday Payout			6,387	687
Shift Premiums			1,129	121
Uniform Benefits - Full-Time Salaries			36.39%	4,872
Total Uniform Salaries & Benefits				19,067
Detachment Civilian Members	Note 1			
Court Officer - Court Security	Full-time	0.10	94,216	9,041
Detachment Guard		0.04	70,436	3,021
Total Detachment Civilian Salaries		0.14		12,062
Civilian Benefits - Full-Time Salaries			35.46%	3,206
Civilian Benefits - Part-Time Salaries			21.67%	655
Total Detachment Civilian Salaries & Benefits				15,923
Communication Operators			7,294	784
Prisoner Guards			2,425	261
Operational Support			7,250	780
RHQ Municipal Support			3,103	334
Telephone Support			162	17
Office Automation Support			937	101
Mobile and Portable Radio Support			325	35
Total Support Staff Salaries and Benefits Costs				2,311
Total Salaries & Benefits				37,301
Other Direct Operating Expenses				
Communication Centre			152	16
Operational Support			1,292	139
RHQ Municipal Support			340	37
Telephone			1,203	129
Mobile Radio Equipment Repairs & Maintenance			197	21
Office Automation - Uniform			4,688	504
Vehicle Usage			10,641	1,144
Detachment Supplies & Equipment			824	89
Uniform & Equipment			2,930	315
Uniform & Equipment - Court Officer			1,055	101
Total Other Direct Operating Expenses				2,496
Total 2026 Estimated Court Security Cost			\$	39,797
Total OPP-Policed Properties				585
Cost Per Property			\$	68.03

OPP 2026 Estimated Court Security Cost Summary

Sundridge V

Estimated costs for the period January 1 to December 31, 2026

Notes:

- 1) Full-time equivalents (FTEs) are based on staffing required to provide court security based on the 2024 activity levels and requirements determined by servicing detachment staff. The 2026 salaries incorporate the 2026 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024, 2.75% in 2025 and 2.75% in 2026.) The 2026 salaries also incorporate a 3% Frontline Patrol Premium and a 3% Second-In-Command premium.
- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2025 Municipal Policing Cost-Recovery Formula.
- 3) There was no information available about the status of 2026 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.

OPP 2024 Reconciled Year-End Summary**Sundridge V****Reconciled cost for the period January 1 to December 31, 2024**

			Cost per Property \$	Reconciled Cost \$	Estimated Cost \$	Reconciliation Variance \$
Base Service	Property Counts					
	Household	512				
	Commercial and Industrial	68				
	Total Properties	580	179.78	104,270	96,040	8,229
Calls for Service						
	Total all municipalities	198,679,051				
	Municipal portion	0.0513%	175.64	101,869	93,832	8,037
Overtime			24.62	14,278	9,159	5,119
Court Security	(see summary)		60.78	35,255	-	35,255
Prisoner Transportation	(per property cost)		1.87	1,085	650	435
Accommodation/Cleaning Services	(per property cost)		5.16	2,993	2,842	151
Total 2024 Costs			447.84	259,748	202,523	
2024 Billed Amount				202,517		
2024 Year-End-Adjustment				57,231		

Notes

The Year-End Adjustment above is included as an adjustment on the 2026 Billing Statement.

This amount is incorporated into the monthly invoice amount for 2026.

The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

OPP 2024 Reconciled Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2024

Salaries and Benefits		Positions	Base		Total Base Services and Calls for Service	Base Services	Calls for Service
		FTE	%	\$/FTE	\$	\$	\$
Uniform Members	Note 1						
Inspector		26.21	100.0	182,588	4,785,639	4,785,639	-
Staff Sergeant-Detachment Commander		9.14	100.0	163,618	1,495,473	1,495,473	-
Staff Sergeant		36.76	100.0	152,805	5,617,096	5,617,096	-
Sergeant		222.37	50.4	136,574	30,369,854	15,318,086	15,051,768
Constable		1,613.61	50.4	116,074	187,298,667	94,469,399	92,829,269
Part-Time Constable		15.08	50.4	93,354	1,407,778	710,424	697,354
Total Uniform Salaries		1,923.17			230,974,507	122,396,117	108,578,391
Statutory Holiday Payout				6,050	11,543,670	6,038,603	5,505,066
Shift Premiums				1,129	2,088,959.07	1,053,632	1,035,327
Uniform Benefits - Inspector				28.64%	1,370,468	1,370,468	-
Uniform Benefits - Full-Time Salaries				36.39%	81,797,167	42,539,580	39,257,587
Uniform Benefits - Part-Time Salaries				20.76%	292,210	147,462	144,749
Total Uniform Salaries & Benefits					328,066,981	173,545,862	154,521,120
Detachment Civilian Members	Note 1						
Detachment Administrative Clerk		168.12	50.4	73,426	12,344,361	6,226,515	6,117,845
Detachment Operations Clerk		2.08	50.4	69,128	143,787	72,585	71,202
Detachment Clerk - Typist		1.06	50.4	60,677	64,318	32,159	32,159
Court Officer - Administration		25.63	50.4	74,937	1,920,625	968,930	951,695
Crimestoppers Co-ordinator		0.83	50.4	70,809	58,771	29,740	29,032
Cadet		0.68	50.4	49,848	33,897	16,948	16,948
Total Detachment Civilian Salaries		198.40			14,565,758	7,346,877	7,218,881
Civilian Benefits - Full-Time Salaries				35.46%	5,164,440	2,604,911	2,559,529
Total Detachment Civilian Salaries & Benefits					19,730,198	9,951,788	9,778,410
Support Costs - Salaries and Benefits	Note 2						
Communication Operators				6,228	11,977,503	6,263,811	5,713,692
Prisoner Guards				1,996	3,838,647	2,007,477	1,831,170
Operational Support				6,080	11,692,874	6,114,960	5,577,914
RHQ Municipal Support				2,751	5,290,641	2,766,818	2,523,822
Telephone Support				141	271,167	141,811	129,356
Office Automation Support				875	1,682,774	880,031	802,743
Mobile and Portable Radio Support				282	546,586.50	285,768	260,819
Total Support Staff Salaries and Benefits Costs					35,300,192	18,460,676	16,839,516
Total Salaries & Benefits					383,097,371	201,958,326	181,139,045
Other Direct Operating Expenses	Note 2						
Communication Centre				155	298,091	155,891	142,200
Operational Support				1,018	1,957,787	1,023,854	933,934
RHQ Municipal Support				212	407,712	213,219	194,493
Telephone				1,582	3,042,455	1,591,097	1,451,358
Mobile Radio Equipment Repairs & Maintenance				147	284,923	148,964	135,959
Office Automation - Uniform				3,019	5,806,050	3,036,359	2,769,691
Office Automation - Civilian				1,154	228,954	115,088	113,865
Vehicle Usage				9,975	19,183,621	10,032,356	9,151,265
Detachment Supplies & Equipment				548	1,053,897	551,151	502,746
Uniform & Equipment				2,305	4,467,666	2,335,795	2,131,871
Uniform & Equipment - Court Officer				994	25,476	12,852	12,624
Total Other Direct Operating Expenses					36,756,632	19,216,626	17,540,006
Total 2024 Municipal Base Services and Calls for Service Cost					\$ 419,854,003	\$ 221,174,952	\$ 198,679,051
Total OPP-Policed Municipal Properties						1,230,286	
Base Services Cost per Property						\$ 179.78	

OPP 2024 Reconciled Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2024

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2019 through 2022. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 88.28 FTEs with a cost of \$17,343,993 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2024 salaries incorporate the 2024 general salary rate increases set in the 2023 to 2026 OPPA Uniform and Civilian Collective Agreements, (uniform and civilian staff - 4.50%). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.44% Base Services : 49.56% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2023 Municipal Policing Cost-Recovery Formula.

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OPP 2024 Reconciled Court Security Cost Summary
Sundridge V
Reconciled costs for the period January 1 to December 31, 2024

2023 Cost-Recovery Formula

Salaries and Benefits

		Positions	\$/FTE	Total \$
Uniform Members	Note 1			
Sergeant		0.00	136,574	593
Constable		0.10	116,074	11,977
Total Uniform Salaries		0.11		12,571
Statutory Holiday Payout			6,050	651
Shift Premiums			1,129	121
Uniform Benefits - Full-Time Salaries			36.39%	4,574
Total Uniform Salaries & Benefits				17,917
Detachment Civilian Members	Note 1			
Court Officer - Court Security	Full-time	0.10	74,937	7,191
Detachment Guard		0.04	66,855	2,868
Total Detachment Civilian Salaries		0.14		10,059
Civilian Benefits - Full-Time Salaries			35.46%	2,550
Civilian Benefits - Part-Time Salaries			21.67%	621
Total Detachment Civilian Salaries & Benefits				13,230
Support Costs - Salaries and Benefits				
Communication Operators			6,228	670
Prisoner Guards			1,996	215
Operational Support			6,080	654
RHQ Municipal Support			2,751	296
Telephone Support			141	15
Office Automation Support			875	94
Mobile and Portable Radio Support			282	30
Total Support Staff Salaries and Benefits Costs				1,974
Total Salaries & Benefits				33,120
Other Direct Operating Expenses				
Communication Centre			155	17
Operational Support			1,018	109
RHQ Municipal Support			212	23
Telephone			1,582	170
Mobile Radio Equipment Repairs & Maintenance			147	16
Office Automation - Uniform			3,019	325
Vehicle Usage			9,975	1,073
Detachment Supplies & Equipment			548	59
Uniform & Equipment			2,305	248
Uniform & Equipment - Court Officer			994	95
Total Other Direct Operating Expenses				2,134
Total 2024 Reconciled Court Security Cost				35,255
Total OPP-Policed Properties				580
Cost Per Property			\$	60.78

OPP 2024 Reconciled Court Security Cost Summary
Sundridge V
Reconciled costs for the period January 1 to December 31, 2024

Notes

- 1) Full-time equivalents (FTEs) are based on staffing required to provide court security based on the 2024 activity levels and requirements determined by servicing detachment staff. Salary rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2024 salaries incorporate the 2024 general salary rate increases set in the 2023 to 2026 OPPA Uniform and Civilian Collective Agreements, (uniform and civilian staff - 4.5%). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat (2023-2024).
- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2023 Municipal Policing Cost-Recovery Formula.

DATE: December 9, 2025

MEMORANDUM TO: Community Emergency Management Coordinators

FROM: Matthew Pegg
Deputy Minister and Commissioner of Emergency
Management

SUBJECT: **Passage of Bill 25, Emergency Management
Modernization Act, 2025 amending the *Emergency
Management and Civil Protection Act***

I am pleased to share that Ontario has reached an important milestone in modernizing its emergency management framework through amendments to the [Emergency Management and Civil Protection Act](#) (EMCPA).

On December 3, 2025, the Government of Ontario passed [Bill 25](#), the *Emergency Management Modernization Act, 2025*. Schedule 1 of the *Emergency Management Modernization Act, 2025* amends the EMCPA to enable a more effective, coordinated and comprehensive approach to provincial and community emergency management.

These legislative amendments are informed by valuable feedback, best practices in emergency management, and lessons learned from past emergencies. I want to extend my sincere thanks for the feedback from emergency management partners, which has been essential in shaping this legislation and ensuring it reflects the needs and realities of communities.

The amendments to the EMCPA will be implemented through a phased approach, with initial amendments aimed at strengthening provincial coordination and capabilities and enhancing community capacity in emergency management.

Some amendments are now in effect, with no new requirements for partners. These include:

- **Establishing the purposes of the Act**, including to support coordination with municipalities, Indigenous communities, public and private sector organizations, and other governments.
- **Introducing a clear definition of “emergency management”** encompassing prevention, mitigation, preparedness, response, and recovery.
- **Clarifying the role of the Ministry of Emergency Preparedness and Response** as the provincial lead and one window for coordinating provincial emergency management activities under the oversight of the **Minister of Emergency**

Preparedness and Response and the direction of the Commissioner of Emergency Management.

- **Strengthening executive oversight** of provincial emergency management.
- **Authorizing the Minister** of Emergency Preparedness and Response to oversee municipal, ministry, and provincially regulated critical infrastructure entities' emergency management programs, and enter into agreements and arrangements with public and private partners and individuals in emergency management.
- **Recognizing Ontario Corps** as a key provincial resource and capability that can be engaged to support communities across the province, who request assistance.

These changes aim to strengthen provincial emergency management coordination and lay the foundation for deeper collaboration with communities and emergency management partners.

Remaining amendments to the EMCPA are expected to come into force at a later date. Subject to future regulations, key changes affecting municipalities will include:

- Enabling flexibility regarding requirements for municipal emergency management programs and plans based on needs and capacity.
- Allowing two or more municipalities to voluntarily develop and implement joint emergency management programs and plans.
- Clarifying the process for and ensuring accountability of municipal emergency declarations under the EMCPA.

The Ministry of Emergency Preparedness and Response remains committed to working closely with emergency management partners throughout the implementation of these changes, including the development of supporting regulations. Your continued support and feedback will be vital in shaping the next phase of this work, and I look forward to ongoing collaboration.

If you have any questions on the amendments, please contact the Strategic Policy and Governance Branch in the Ministry of Emergency Preparedness and Response at EMOPolicy@ontario.ca.

Thank you again for your valued partnership.

Sincerely,

Original signed by

Matthew Pegg
Deputy Minister and Commissioner of Emergency Management

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	7	\$12,586.00	\$791,900.00	137
February	5	\$19,070.00	\$1,238,000.00	1552
March	10	\$37,040.50	\$2,402,700.00	1321
April	13	\$30,650.00	\$1,952,000.00	1372
May	19	\$51,896.00	\$2,954,772.00	1535
June	15	\$42,825.00	\$2,754,000.00	3016
July	10	\$50,008.00	\$3,267,800.00	2269
August	13	\$25,125.00	\$1,462,000.00	2249
September	8	\$29,605.40	\$1,920,360.00	1195
October	12	\$26,415.00	\$1,681,000.00	1612
November	10	\$13,119.00	\$783,600.00	593
December	3	\$832.50	\$35,500.00	44
TOTALS	125	\$339,172.40	\$21,243,632.00	New Construction 16895
				Demolitions 298

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				<u>2024</u>	<u>2025</u>
Burks Falls	13	\$67,337.50	\$4,401,500.00	3	2
Joly	5	\$6,187.50	\$354,500.00	1	1
South River	5	\$12,695.00	\$813,000.00	3	1
Machar	37	\$108,165.40	\$6,478,332.00	8	13
Strong	28	\$63,256.50	\$4,007,600.00	5	4
Ryerson	23	\$60,450.50	\$3,876,700.00	4	3
Sundridge	14	\$21,080.00	\$1,312,000.00	5	4
TOTALS	125	\$339,172.40	\$21,243,632.00		28
Permit activity at end of December 31, 2025					
TOTALS	113	\$240,446.50	\$15,019,100.00	30	
Permit activity at end of December 31, 2024					
TOTALS	12	\$98,725.90	\$6,224,532.00		-2
Difference from previous year					

Dec-25

[illegible]



MEMO TO: Mayor, Deputy Mayor and Council
FROM: Jason Newman and Bryan Austin By-Law Enforcement Officer
DATE: January 7, 2026
SUBJECT: BY-LAW YEAR END REPORT 2025

Recommendation:

That this report be received for information, and that the Council for the Village of Sundridge accept this year end report as written.

Background:

The following is a summary and statistics of 2025 pertaining to By-law matters and By-law Enforcement in the Village of Sundridge.

Call ratio is significantly increased in 2025. This trend has been growing year over year and services were increased to help accommodate the demand. Notably the need for By-Law response has almost doubled since 2019.

It should also be considered the service we provide has changed to meet the demand in areas not traditionally designated as By-Law Enforcement. Our roles include more involvement in service and coordination as the result of increased concerns in homelessness and housing, addictions and mental health and service coordination. This unfortunately has been out of necessity.

We continue to provide more traditional enforcement services such as Animals, Property Standards, Parking etc., which have also increased in volume.

One area of considerations and potential liability is in property development and planning. Currently developers are buying properties and building to the maximum allowable coverage and proximity to neighbouring properties and although permitted, lack the common sense and consideration for neighbours.

This development is crucial and appreciated, however there may be some need despite the expense to revisit our current zoning and address these concerns before they continue and we become liable.

These developments also come with a cost to the municipality and perhaps development fees should be explored for cost recovery.



Community Events:

It is well known that Sundridge has one of the largest events in the district being the “Sunflower Festival” which has grown exponentially into a unparalleled success.

Our Service has been involved in supporting this festival historically, and presently. Our role, thanks to the organizers is hoped to change in the coming years as great efforts are being made to address potential concerns both by the Festival Committee and the Emergency Management Coordinator.

Thank you to those involved in these efforts.

By-Laws:

The Village of Sundridge is mostly up to date and current with legislation. The addition of Administrative Monetary Penalties has positively impacted enforcement strategies and demonstrated significant efficiencies.

Training:

In 2026 we have significantly reduced our training budget in efforts to reduce our overall costs.

Alternatively, we have initiated a working group of approximately seven (7) rural Municipal Law Enforcement Officers, whom are meeting here in Sundridge on January 29, 2026 to discuss our localized needs and focus on more appropriate / relevant training or information which may be more relevant and cost shared.

Cameras and Securities

As we are aware the Village underwent some expense this year to upgrade, enhance and improve our existing cameras and securities.

To clarify these cameras are for the purpose of protection of person(s) and property against liability and crime.

They are both a deterrent and a method to protect the community.

Policy has been put in place to ensure there is accountability and justification for the use.

We have clarified for some the purpose is not for intrusion of privacy. We received no funding or pressure from any other level of government, or enforcement agencies to enhance the existing systems.

We have experienced firsthand success and protection from liability resulting in significant savings to the rate payer.



Statistics 2025 By-Law Enforcement Services:

Animal	16
Property Standards	10
Snow	12
Park	18
Other	20
Trailer	1
Noise	2
Total Calls for Service =	79

Conclusion:

We continue to enjoy and appreciate working with the community, council and staff of the Village of Sundridge.

Thank you for your ongoing support and investment in our service. It truly is “Sunny Sundridge, your place to shine”.

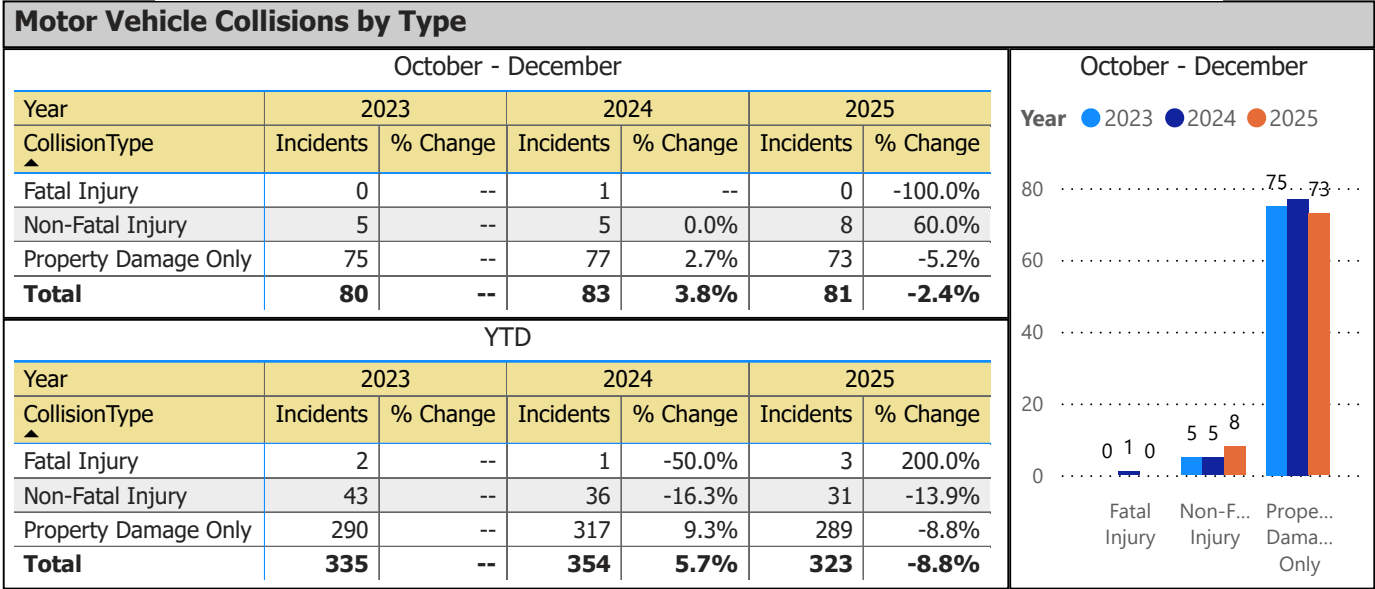
Respectfully

Bryan and Jason

By-Law Enforcement



OPP Detachment Board Report
Collision Reporting System
October - December 2025



Data source (Collision Reporting System) date:
07-Jan-2026

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
07-Jan-2026

Report Generated on:
07-Jan-2026 5:37:09 PM



OPP Detachment Board Report
Collision Reporting System
October - December 2025

Fatalities in Detachment Area - Incidents

October - December									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	0	0	--	0	0	--	0	0	--
2024	0	0	--	0	0	--	0	1	--
2025	0	0	--	0	0	--	0	0	-100.0%

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	0	0	--	0	0	--	1	2	--
2024	0	0	--	0	0	--	0	1	-50.0%
2025	0	1	--	0	1	--	1	1	0.0%

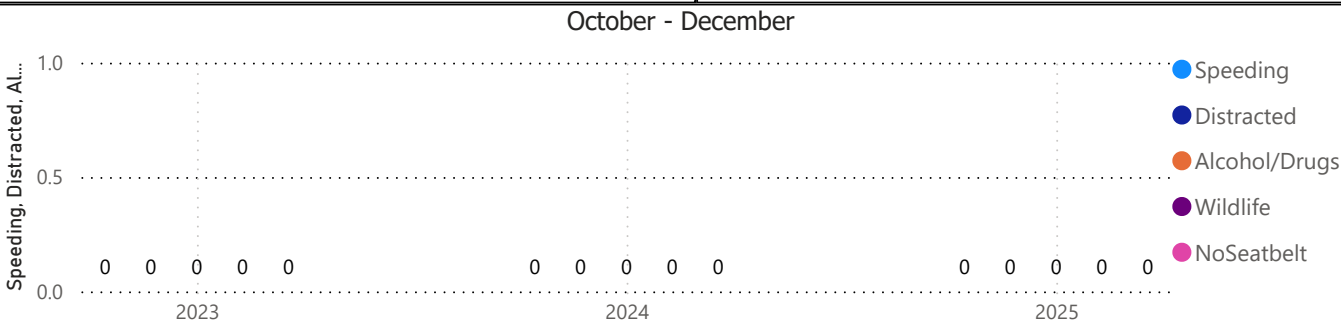
Fatalities in Detachment Area - Persons Killed

October - December						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2023	0	--	0	--	0	--
2024	0	--	0	--	1	--
2025	0	--	0	--	0	-100.0%

YTD						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2023	0	--	0	--	3	--
2024	0	--	0	--	1	-66.7%
2025	1	--	1	--	1	0.0%

Primary Causal Factors in Fatal Motor Vehicle Collisions

October - December				YTD			
	2023	2024	2025		2023	2024	2025
Speeding	0	0	0	Speeding	0	0	2
Speeding % Change	--	--	--	Speeding % Change	--	--	--
Distracted	0	0	0	Distracted	0	0	0
Distracted % Change	--	--	--	Distracted % Change	--	--	--
Alcohol/Drugs	0	0	0	AlcoholDrugs	1	0	1
Alcohol/Drugs % Change	--	--	--	AlcoholDrugs % Change	--	-100.0%	--
Wildlife	0	0	0	Wildlife	0	0	0
Wildlife % Change	--	--	--	Wildlife % Change	--	--	--
NoSeatbelt	0	0	0	NoSeatbeltYTD	0	0	0
NoSeatbelt YoY%	--	--	--	NoSeatbeltYTD YoY%	--	--	--



Data source (Collision Reporting System) date:
07-Jan-2026

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
07-Jan-2026

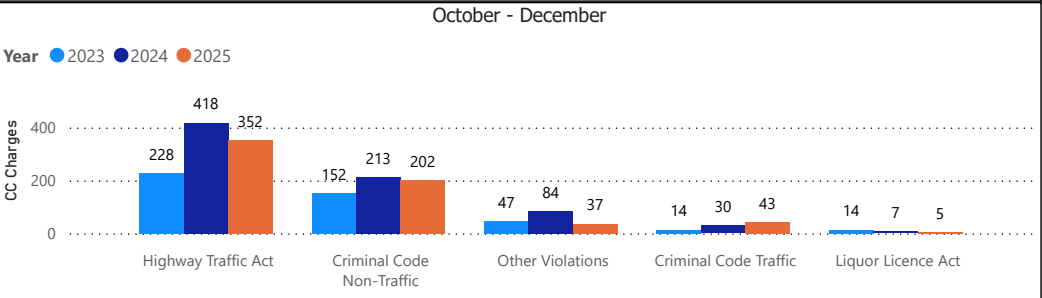
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OPP Detachment Board Report
Records Management System
October - December 2025

Criminal Code and Provincial Statute Charges Laid						
October - December						
Year	2023		2024		2025	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	152	--	213	40.1%	202	-5.2%
Criminal Code Traffic	14	--	30	114.3%	43	43.3%
Highway Traffic Act	228	--	418	83.3%	352	-15.8%
Liquor Licence Act	14	--	7	-50.0%	5	-28.6%
Other Violations	47	--	84	78.7%	37	-56.0%
Total	455	--	752	65.3%	639	-15.0%

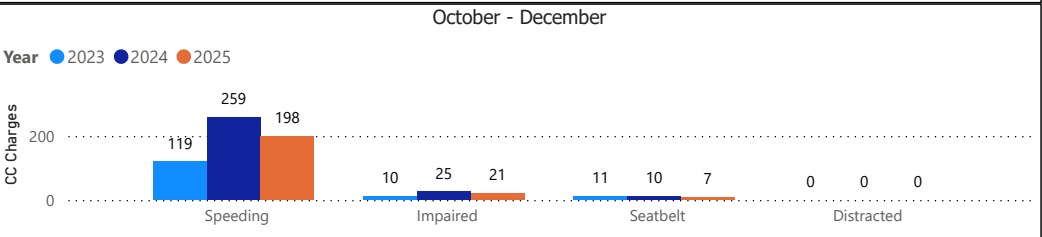
YTD						
Year	2023		2024		2025	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	688	--	922	34.0%	632	-31.5%
Criminal Code Traffic	94	--	157	67.0%	141	-10.2%
Highway Traffic Act	1,521	--	1,788	17.6%	2,164	21.0%
Liquor Licence Act	31	--	28	-9.7%	30	7.1%
Other Violations	237	--	281	18.6%	278	-1.1%
Total	2,571	--	3,176	23.5%	3,245	2.2%



Traffic Related Charges

October - December						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	119	--	259	117.6%	198	-23.6%
Seatbelt	11	--	10	-9.1%	7	-30.0%
Impaired	10	--	25	150.0%	21	-16.0%
Distracted	0	--	0	--	0	--

YTD						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	853	--	1,117	30.9%	1,344	20.3%
Seatbelt	48	--	31	-35.4%	38	22.6%
Impaired	63	--	111	76.2%	88	-20.7%
Distracted	5	--	3	-40.0%	0	-100.0%



Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:

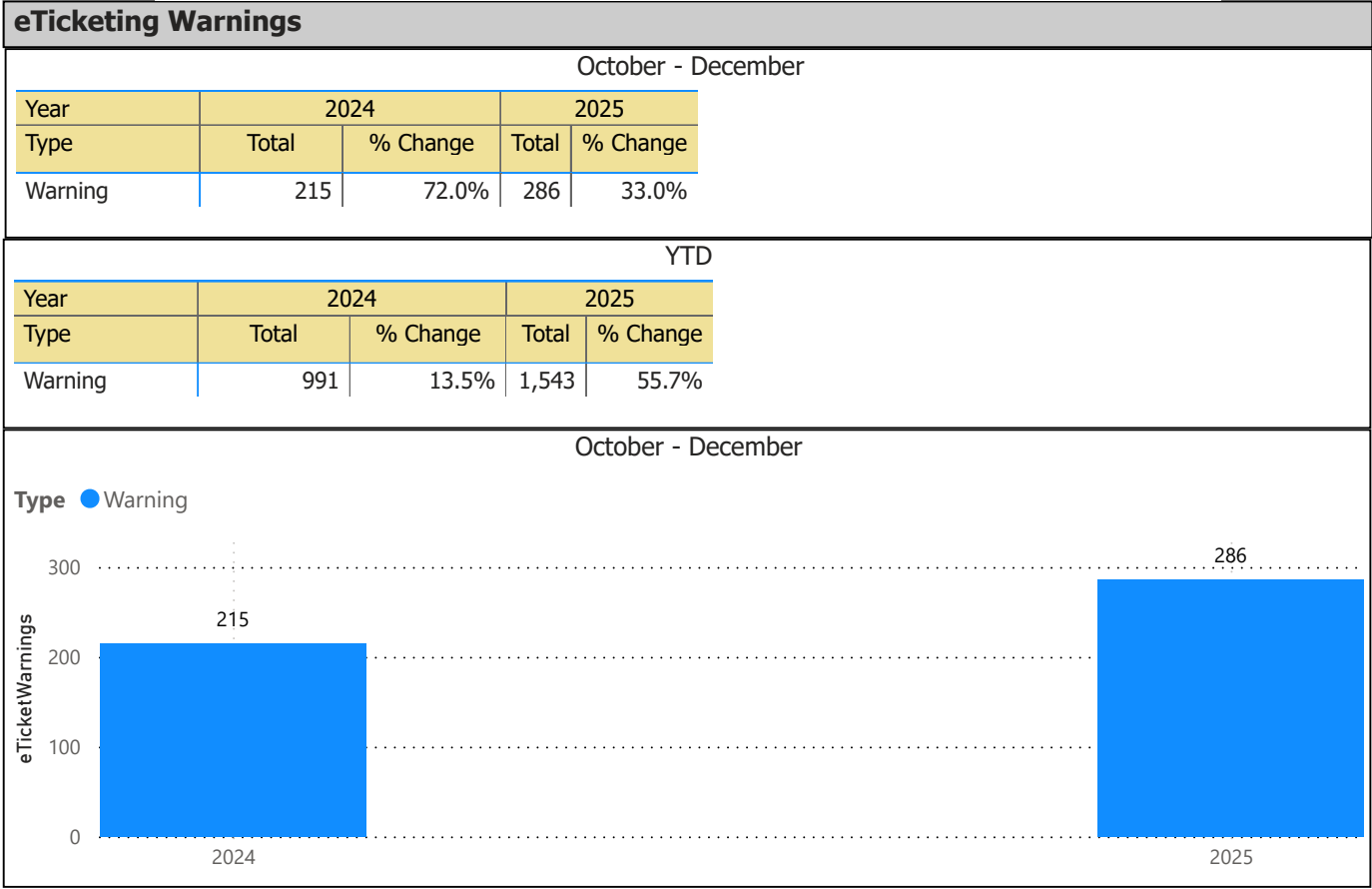
7-Jan-26

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OPP Detachment Board Report
Records Management System
October - December 2025



Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.

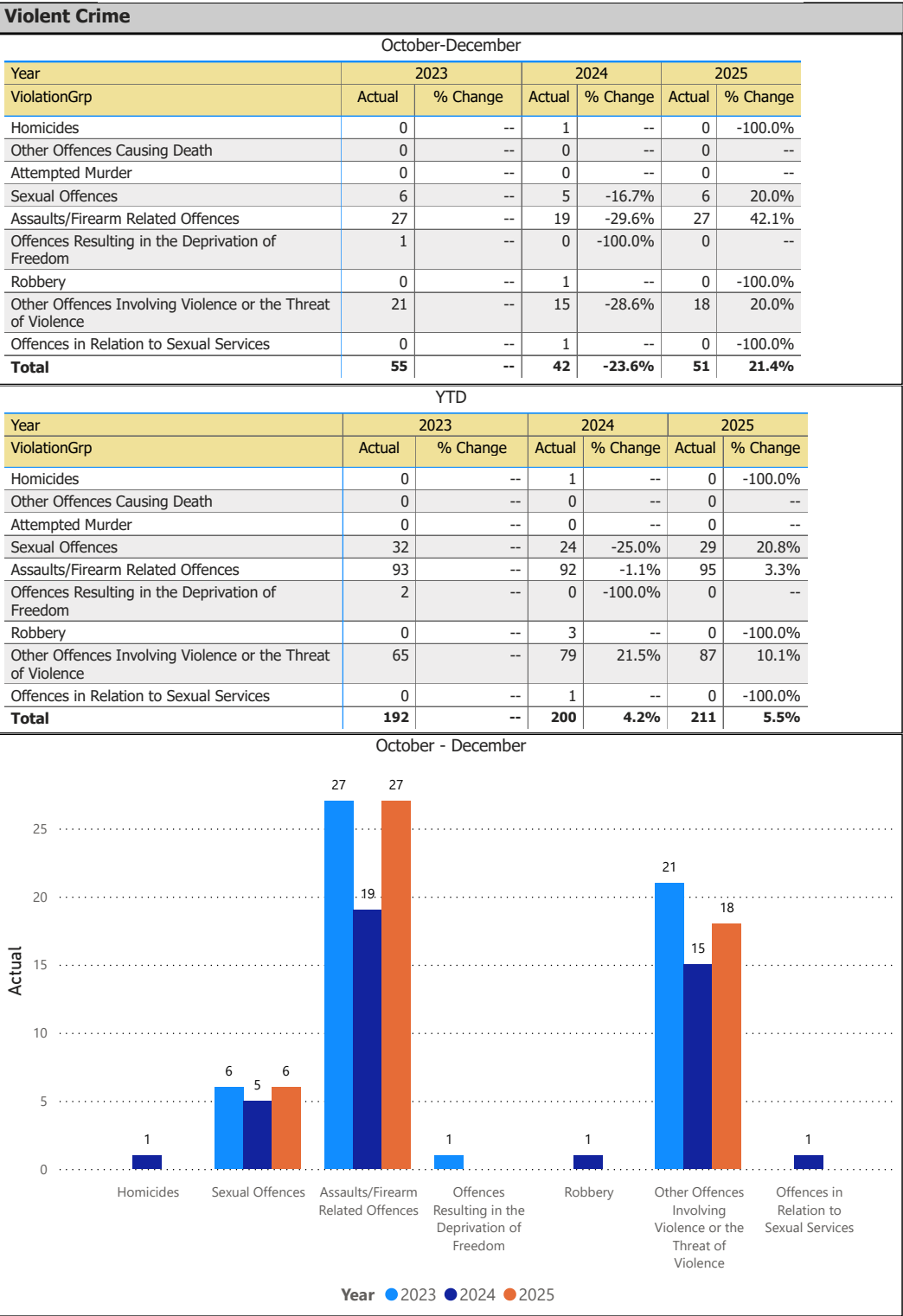
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Area(s): ALL
Data source date:
7-Jan-26

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OPP Detachment Board Report
Records Management System
October - December 2025



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Area(s): ALL
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07-Jan-2026

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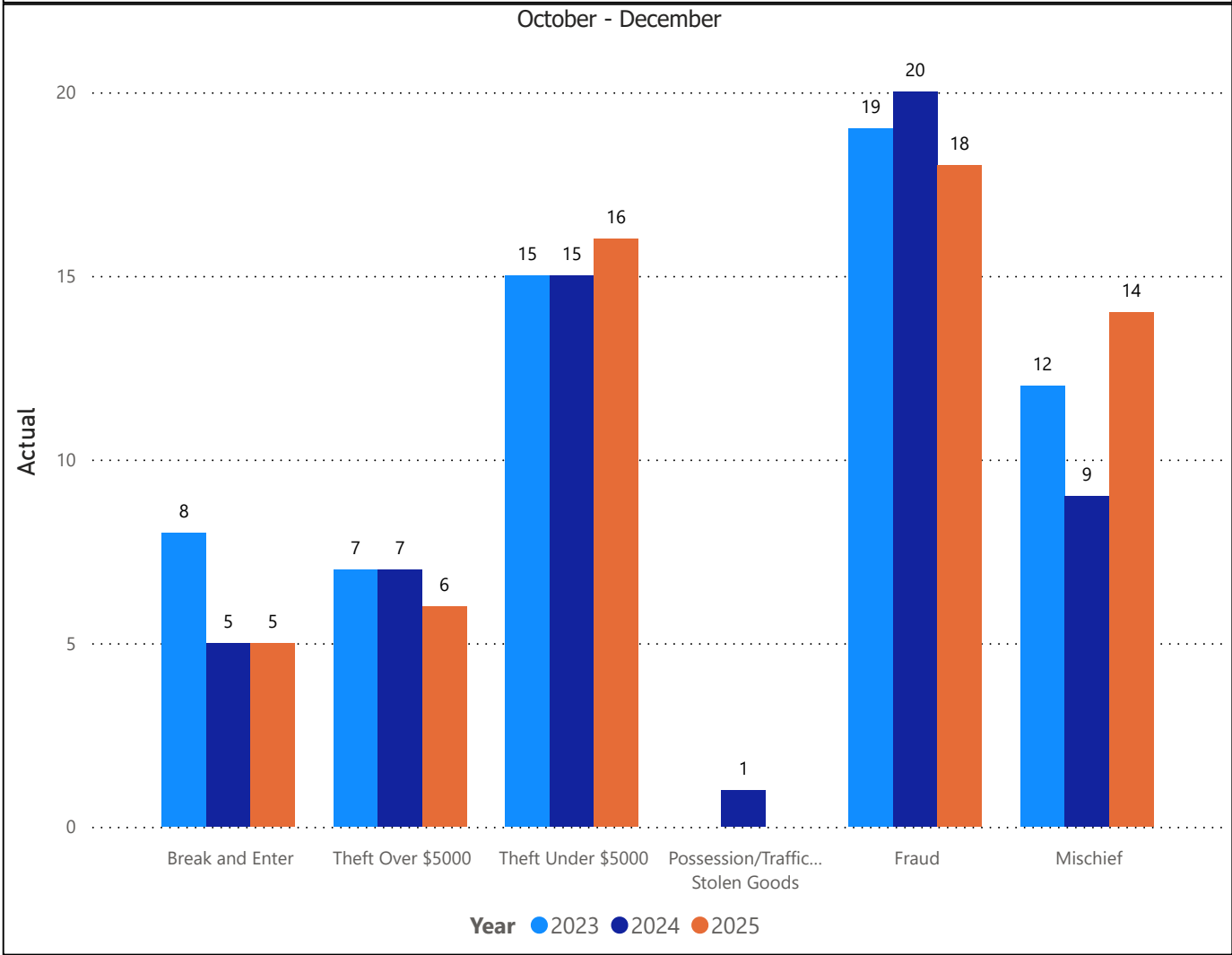


OPP Detachment Board Report
Records Management System
October - December 2025

Property Crime

October - December						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	0	--	0	--
Break and Enter	8	--	5	-37.5%	5	0.0%
Theft Over \$5000	7	--	7	0.0%	6	-14.3%
Theft Under \$5000	15	--	15	0.0%	16	6.7%
Possession/Trafficking Stolen Goods	0	--	1	--	0	-100.0%
Fraud	19	--	20	5.3%	18	-10.0%
Mischief	12	--	9	-25.0%	14	55.6%
Total	61	--	57	-6.6%	59	3.5%

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	0	--	5	--
Break and Enter	29	--	41	41.4%	26	-36.6%
Theft Over \$5000	33	--	28	-15.2%	26	-7.1%
Theft Under \$5000	58	--	66	13.8%	45	-31.8%
Possession/Trafficking Stolen Goods	4	--	8	100.0%	4	-50.0%
Fraud	74	--	83	12.2%	75	-9.6%
Mischief	47	--	58	23.4%	43	-25.9%
Total	245	--	284	15.9%	224	-21.1%



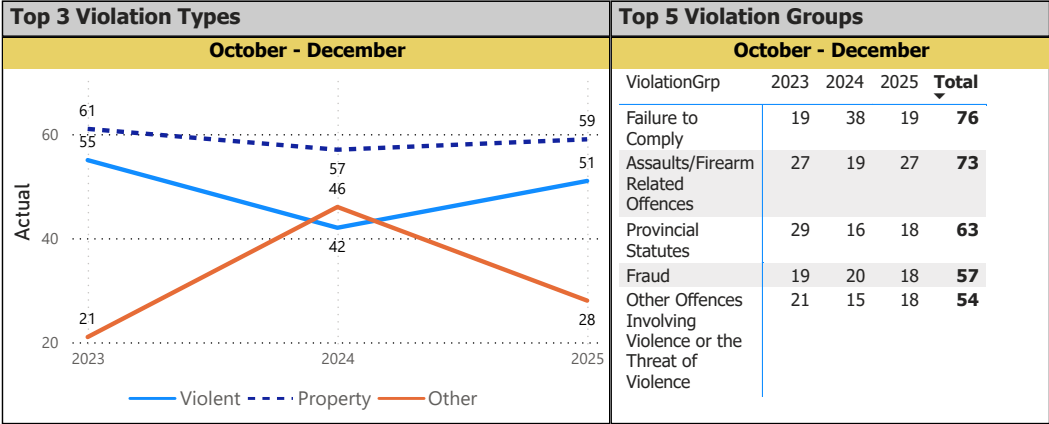
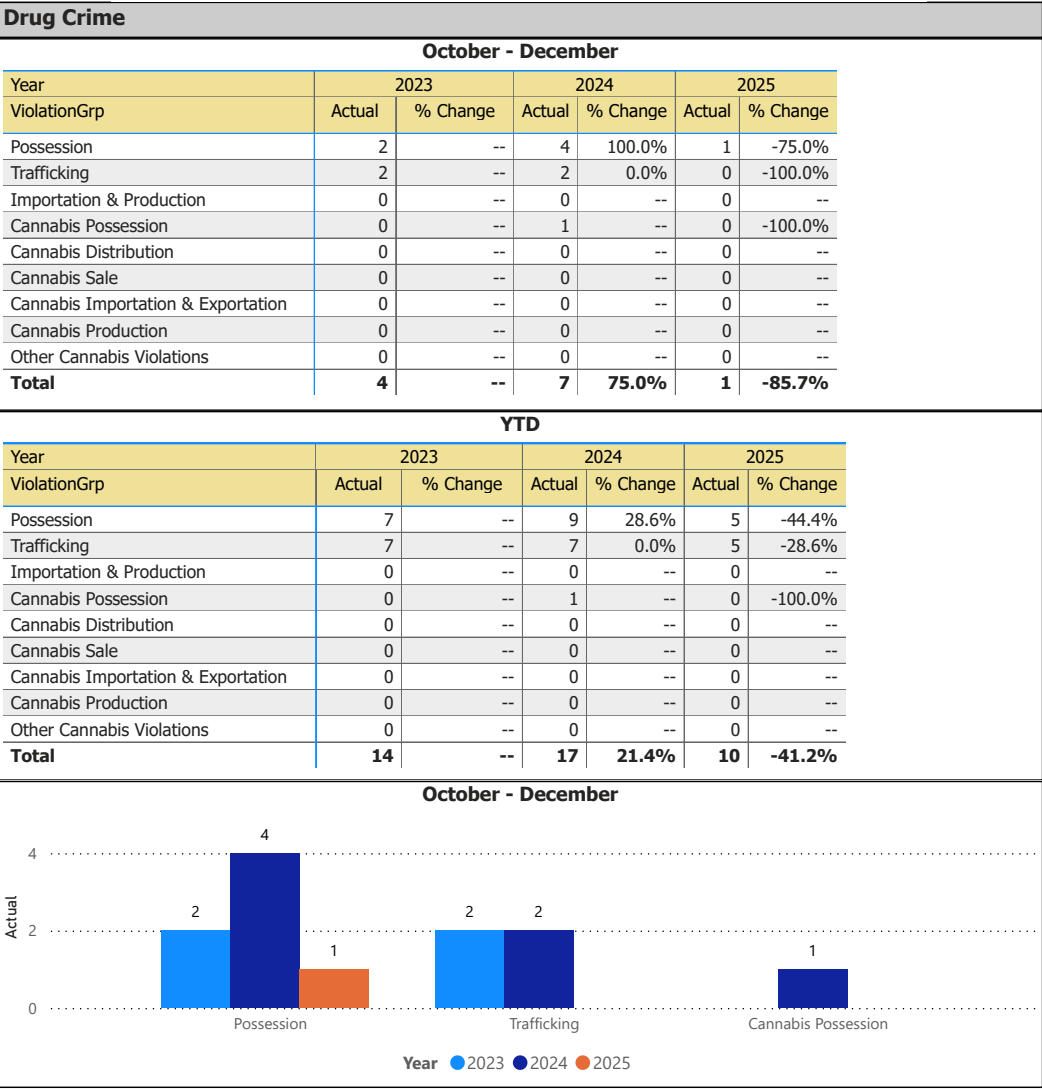
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Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
07-Jan-2026

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OPP Detachment Board Report
Records Management System
October - December 2025



Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
07-Jan-2026

Report Generated on:
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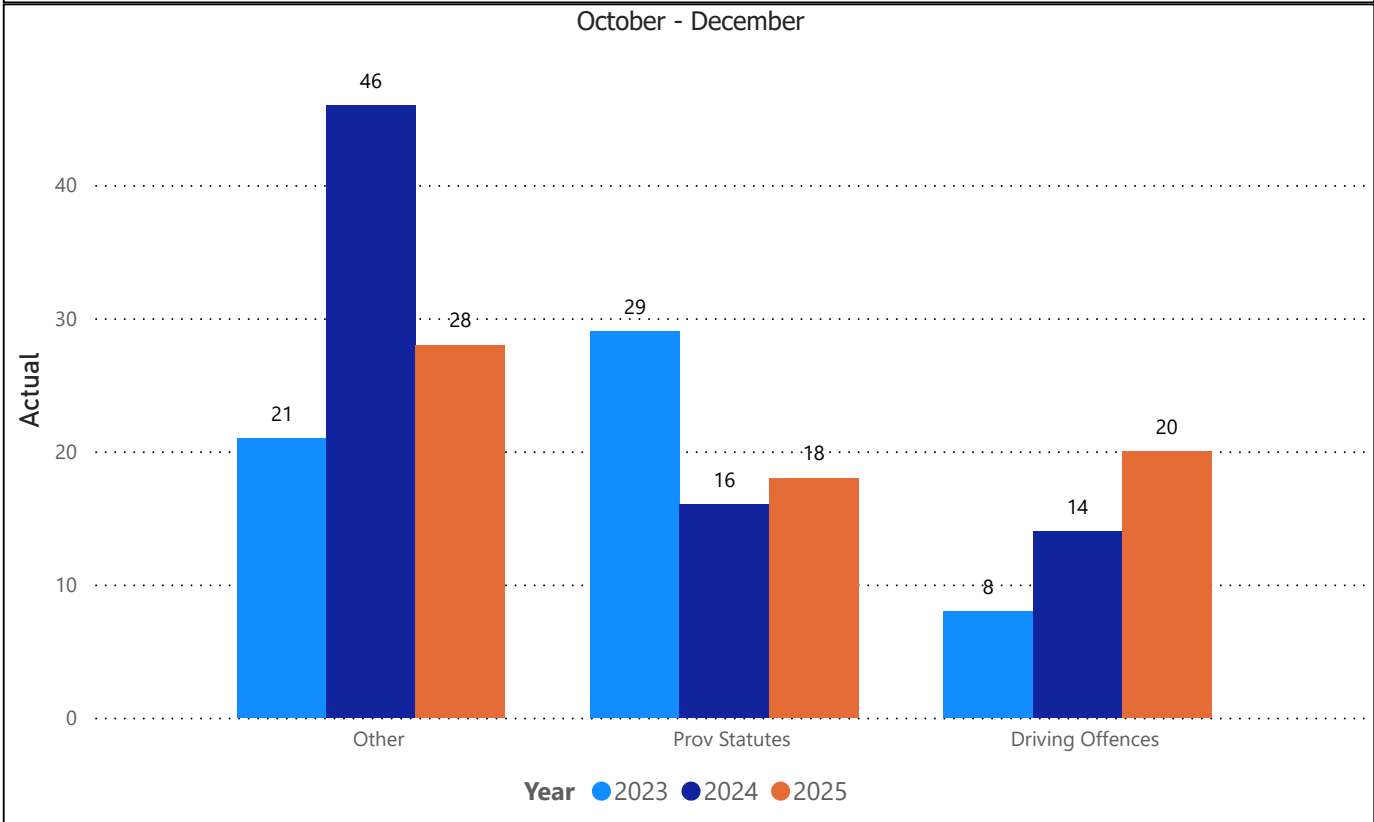


OPP Detachment Board Report
Records Management System
October - December 2025

Other Crime Occurrences

October - December						
Year	2023		2024		2025	
Violation_rollup	Actual	% Change	Actual	% Change	Actual	% Change
Other	21	--	46	119.0%	28	-39.1%
Fed Statutes	0	--	0	--	0	--
Prov Statutes	29	--	16	-44.8%	18	12.5%
Driving Offences	8	--	14	75.0%	20	42.9%
Total	58	--	76	31.0%	66	-13.2%

YTD						
Year	2023		2024		2025	
Violation_rollup	Actual	% Change	Actual	% Change	Actual	% Change
Other	101	--	178	76.2%	116	-34.8%
Fed Statutes	4	--	15	275.0%	0	-100.0%
Prov Statutes	109	--	82	-24.8%	102	24.4%
Driving Offences	44	--	63	43.2%	75	19.0%
Total	258	--	338	31.0%	293	-13.3%



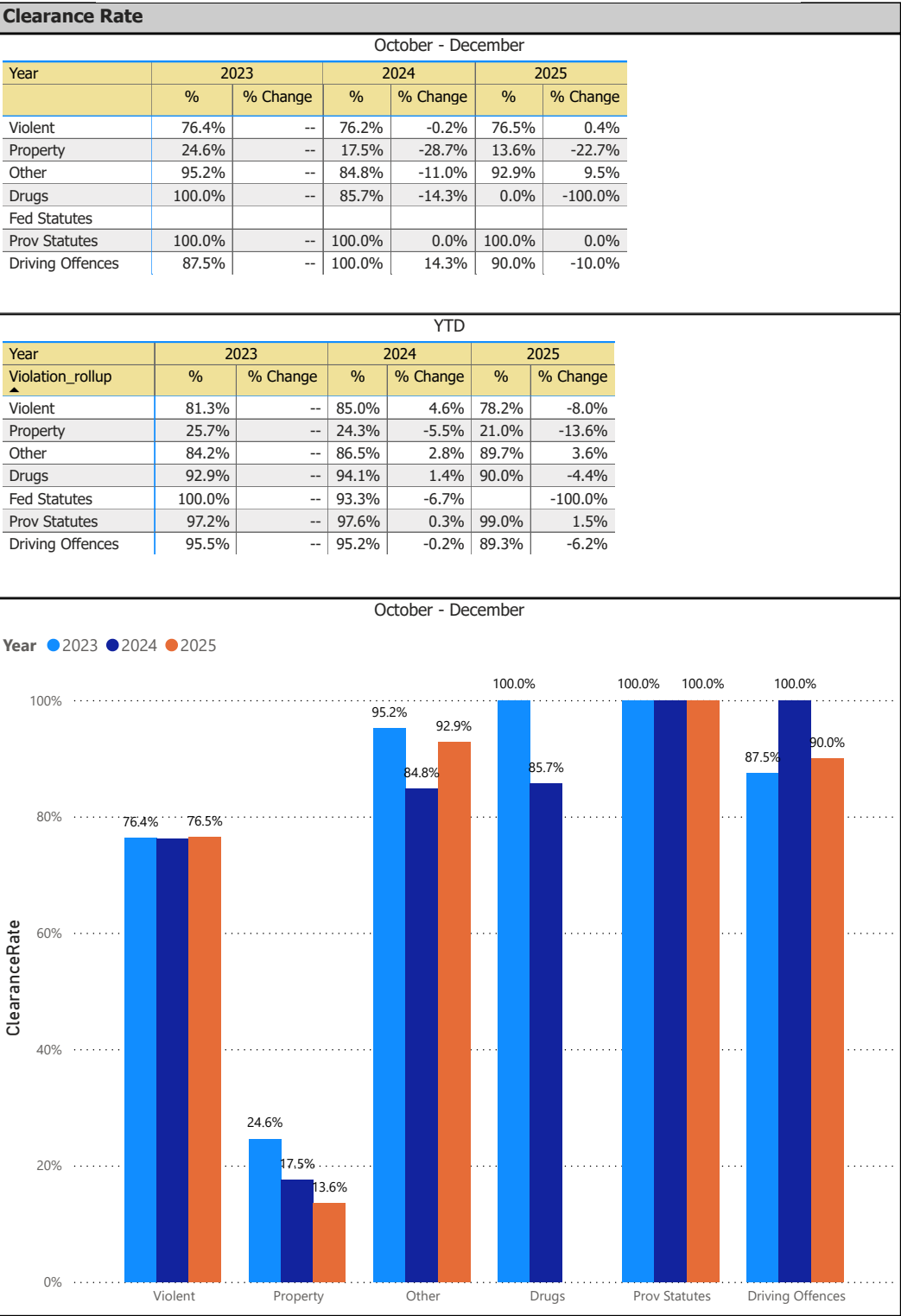
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Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
07-Jan-2026

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OPP Detachment Board Report
Records Management System
October - December 2025



Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
07-Jan-2026

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07-Jan-2026 5:37:09 PM

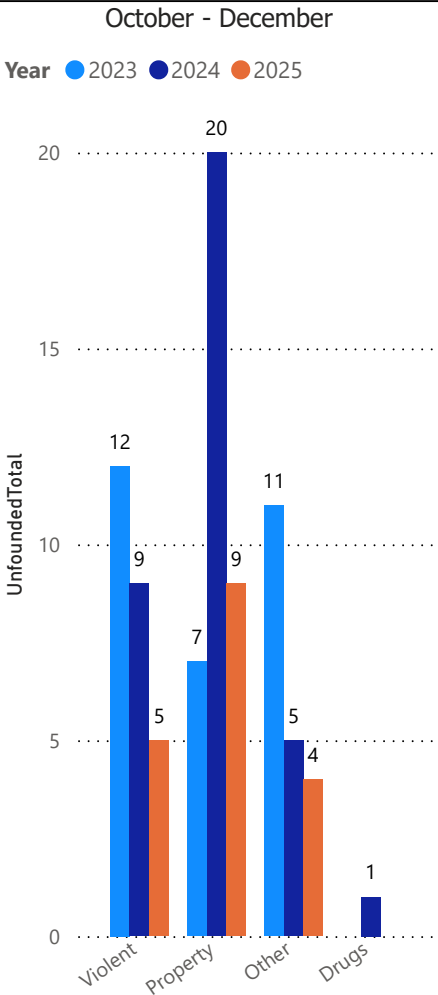


OPP Detachment Board Report
Records Management System
October - December 2025

Unfounded

October - December						
Year	2023		2024		2025	
Violation_rollup	Count	% Change	Count	% Change	Count	% Change
Violent	12	--	9	-25.0%	5	-44.4%
Property	7	--	20	185.7%	9	-55.0%
Other	11	--	5	-54.5%	4	-20.0%
Drugs	0	--	1	--	0	-100.0%
Fed Statutes	0	--	0	--	0	--
Prov Statutes	0	--	0	--	0	--
Driving Offences	0	--	0	--	0	--
Total	30	--	35	16.7%	18	-48.6%

YTD						
Year	2023		2024		2025	
Violation_rollup	Count	% Change	Count	% Change	Count	% Change
Violent	42	--	35	-16.7%	25	-28.6%
Property	44	--	55	25.0%	34	-38.2%
Other	22	--	19	-13.6%	24	26.3%
Drugs	0	--	1	--	0	-100.0%
Fed Statutes	0	--	0	--	0	--
Prov Statutes	0	--	0	--	0	--
Driving Offences	0	--	0	--	1	--
Total	108	--	110	1.9%	84	-23.6%



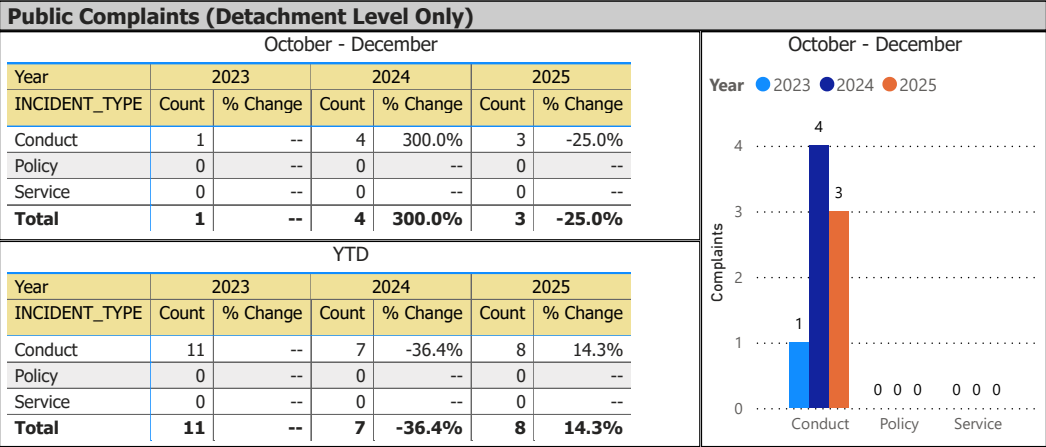
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Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
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07-Jan-2026

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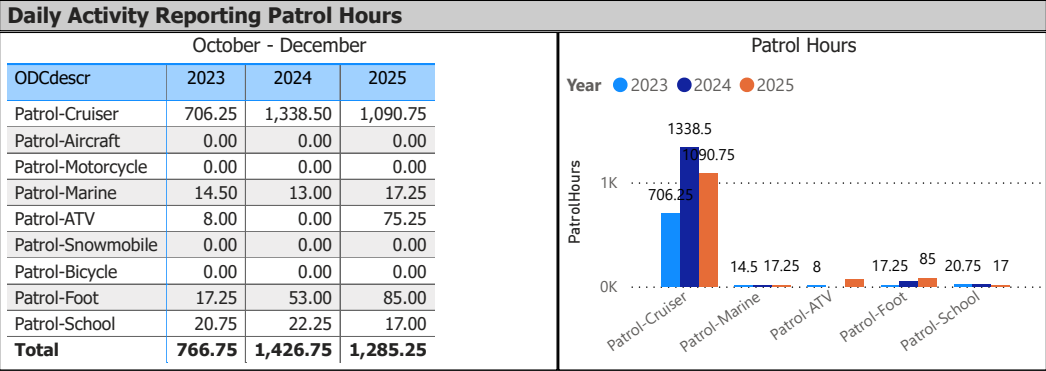
OPP Detachment Board Report
Records Management System
October - December 2025



Data source: RMS Data Feed
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:
07-Jan-2026

Daily Activity Reporting



Data source (Daily Activity Reporting System) date:
07-Jan-2026

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Data source date:
07-Jan-2026

Report Generated on:
07-Jan-2026 5:37:09 PM

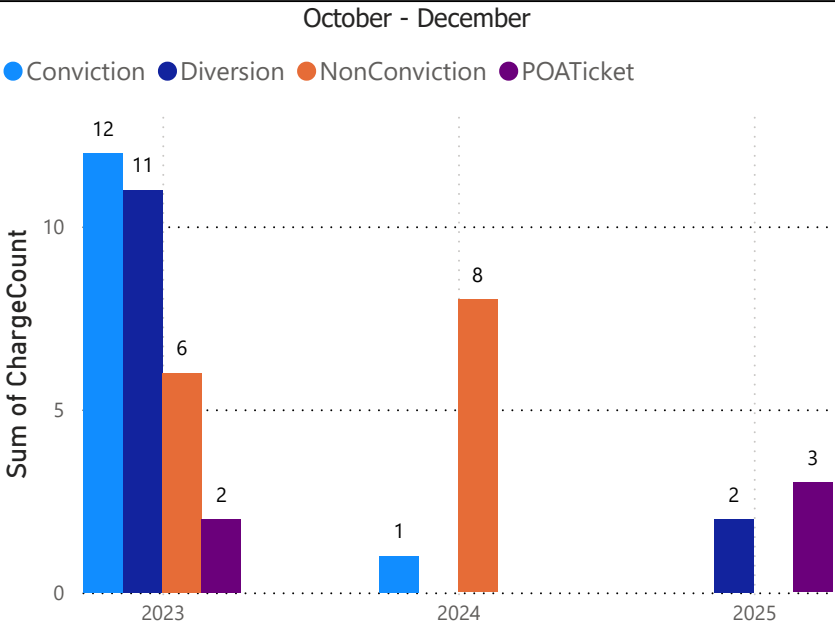


OPP Detachment Board Report
Records Management System
October - December 2025

Youth Charges by Disposition Type

October - December			
Disposition_Type	2023	2024	2025
Bail	0	0	0
Conference	0	0	0
Conviction	12	1	0
Diversion	11	0	2
NonConviction	6	8	0
NotAccepted	0	0	0
Total	31	9	5

YTD			
Disposition_Type	2023	2024	2025
Bail	0	0	0
Conference	0	0	0
Conviction	16	14	1
Diversion	21	10	15
NonConviction	22	22	7
NotAccepted	1	0	0
Total	65	63	60



Youth Charges by Disposition and Occurrence Type

October - December						
Year	2025					Total
OccType	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
eTicket - Vehicle	0	0	0	0	3	3
Threats	0	2	0	0	0	2
Total	0	2	0	0	3	5

YTD								
Year	2025							Total
OccType	Bail	Conference	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
Assault	0		0	7	1	0		
Bail violations	0		0	0	1	0	0	
B-E bus/res/oth			0	5	0			
Breach of probation	0		0	0	2	0		
eTicket - Person			0	0	0	0	10	
eTicket - Vehicle			0	0	0	0	21	
Mischief		0	0	0	1	0	0	
Police pursuit			1	0	2	0		
Threats			0	3	0	0		
Traffic enforcement - H.T.A.			0	0	0	0	6	
Total	0	0	1	15	7	0	37	

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
07-Jan-2026

Report Generated on:
07-Jan-2026 6:44:52 PM



OPP Detachment Board Report
Records Management System
October - December 2025

Mental Health Act Occurrences		
October - December		October - December
Year	Occurrences	Unfounded
2023	31	0
2024	49	0
2025	48	1

YTD		YTD
Year	Occurrences	Unfounded
2023	152	1
2024	189	2
2025	204	7

Mental Health Act Occurrences by Occurrence Type		
October - December		
Year	2025	
OccurrenceType	Occurrences	Unfounded
911 call/911 hang-up	1	0
Ambulance Assistance	1	0
Attempt or threat of suicide	10	1
Family dispute	4	0
Mental health act	26	0
Person Well-Being Check	4	0
Prevent breach of peace	1	0
Threats	1	0
Total	48	1

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
07-Jan-2026

Report Generated on:
07-Jan-2026 5:37:09 PM



OPP Detachment Board Report
Records Management System
October - December 2025

Overdose Occurrences							
October - December				YTD			
Fatal	2023	2024	2025	Fatal	2023	2024	2025
<div><div></div>Fatal</div>	1	0	0	<div><div></div>Fatal</div>	4	1	0
non-opioid overdose	1	0	0	non-opioid overdose	2	0	0
opioid overdose	0	0	0	opioid overdose	2	1	0
<div><div></div>non-Fatal</div>	0	0	0	<div><div></div>non-Fatal</div>	1	1	3
non-opioid overdose	0	0	0	non-opioid overdose	0	0	1
opioid overdose	0	0	0	opioid overdose	1	1	2
Total	1	0	0	Total	5	2	3

Fatal Overdose Occurrences				Non-Fatal Overdose Occurrences																											
October - December				October - December																											
<div><div></div>non-opioid overdose<div></div>opioid overdose</div> <p>Bar chart showing Fatal Overdose Occurrences for October - December. The y-axis is labeled 'OD Occurrences' and ranges from 0 to 1. The x-axis shows years 2023, 2024, and 2025. A single blue bar for 2023 has a value of 1. The legend indicates blue for non-opioid overdose and dark blue for opioid overdose.</p> <table><tr><th>Year</th><th>non-opioid overdose</th><th>opioid overdose</th></tr><tr><td>2023</td><td>1</td><td>0</td></tr><tr><td>2024</td><td>0</td><td>0</td></tr><tr><td>2025</td><td>0</td><td>0</td></tr></table>				Year	non-opioid overdose	opioid overdose	2023	1	0	2024	0	0	2025	0	0	<div><div></div>non-opioid overdose<div></div>opioid overdose</div> <p>Bar chart showing Non-Fatal Overdose Occurrences for October - December. The y-axis is labeled 'OD Occurrences' and ranges from 0.0 to 1.0. The x-axis shows years 2023, 2024, and 2025. No bars are present for 2023, 2024, or 2025. The legend indicates blue for non-opioid overdose and dark blue for opioid overdose.</p> <table><tr><th>Year</th><th>non-opioid overdose</th><th>opioid overdose</th></tr><tr><td>2023</td><td>0</td><td>0</td></tr><tr><td>2024</td><td>0</td><td>0</td></tr><tr><td>2025</td><td>0</td><td>0</td></tr></table>				Year	non-opioid overdose	opioid overdose	2023	0	0	2024	0	0	2025	0	0
Year	non-opioid overdose	opioid overdose																													
2023	1	0																													
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Year	non-opioid overdose	opioid overdose																													
2023	0	0																													
2024	0	0																													
2025	0	0																													

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
07-Jan-2026

Report Generated on:
07-Jan-2026 5:37:09 PM



OPP Detachment Board Report
Records Management System
October - December 2025

Referrals to Victim Service Agencies by Year

October - December

Year	Offered	Accepted	% Accepted
2023	154	38	24.7%
2024	136	21	15.2%
2025	169	27	16.0%

YTD

Year	Offered	Accepted	% Accepted
2023	556	115	20.6%
2024	569	90	15.7%
2025	665	119	17.8%

October - December

Referrals to Victim Service Agencies by Occurrence Type

October - December

Referrals Accepted (%) by Age Group

October - December

PersonAgeRange	2023	2024	2025
	9.4%		
11 - 16	100.0%	25.0%	14.3%
17 - 25	100.0%	0.0%	6.3%
26 - 45	100.0%	15.6%	20.3%
46 - 65	100.0%	16.3%	16.7%
6 - 10		0.0%	50.0%
Over 65	100.0%	28.6%	6.7%
Under 6		0.0%	0.0%

YTD

PersonAgeRange	2023	2024	2025
	8.5%	1.7%	
11 - 16	100.0%	28.6%	12.8%
17 - 25	100.0%	17.5%	17.9%
26 - 45	96.2%	21.0%	17.3%
46 - 65	100.0%	14.2%	22.1%
6 - 10	100.0%	33.3%	20.0%
Over 65	93.3%	30.8%	15.5%
Under 6	100.0%	0.0%	0.0%

Referrals Not Offered

October - December

ServicesNotOfferedReason	2023	2024	2025
	0	0	0
	0	0	0
Victim deceased or unable to respond	0	2	0
Victim resides outside Ontario	0	0	0

YTD

ServicesNotOfferedReason	2023	2024	2025
	0	0	0
	0	0	0
Victim deceased or unable to respond	2	3	6
Victim resides outside Ontario	0	0	0

October - December

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
07-Jan-2026

Report Generated on:
07-Jan-2026 5:37:09 PM

OPP Detachment Board Report
Report Information Page

Report Data Source Information:

Data Sources Utilized

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
- POIB File Manager
- Daily Activity Reporting System

Niche RMS

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA – Mental Health Act
- Overdose
- Victim Services

Collision Reporting System (eCRS)

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

DAR (Daily Activity Reporting)

Patrol hours are collected from the OPP DAR application.

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)

SUNDRIDGE STRONG JOLY RECREATION COMMITTEE
P.O. BOX 1120
SUNDRIDGE, ON P0A 1Z0
PHONE 705-384-5819 – FAX 705-384-5892

RESOLUTION

Date: January 8, 2026

Resolution #2026 - 006.

Moved by Councillor ^{Jeff} McLaren

Seconded by Councillor ^{Fraser} Williamson

Be it resolved that this committee does hereby recommend the 2026 budget in the amount of \$34,320.00

☒ **Carried**

☐ **Defeated**



.....
Chairperson

Recorded Vote:

	For	Against
Bill Black
Tim Bryson
Brian McCabe
Jeff McLaren
Sharon Smith
Fraser Williamson

Conflict of Interest Declared and Seat(s)

Vacated: _____

**Village of Sundridge Council
110 Main St. Box 129
Sundridge ON P0A 1Z0**

**Zion United Church
49 Main St. Box 992
Sundridge ON P0A 1Z0**

January 4, 2026

Dear Councillors:

RE: TOWN PARKING LOT ACROSS FROM ZION UNITED CHURCH SUNDRIDGE

For over 30 years Dave Johnstone plowed the lot across from the church every Sunday for our church services without any written agreement with the town. Now that things have changed we have been asked by the office clerk to sign an agreement with the village if we wish to continue plowing the lot.

We would like to request that since this lot belongs to the village and they plow the road right beside it, that they consider plowing this lot every Sunday when there is a big snowfall as it is their responsibility. It would just mean swinging into the lot or at least moving the heavy snow away from the entrance and exit.

This is a safety issue since we are very close to the main road up to John St. and do not have space as they do further up Main St to safely park on that side of the road without obstructing the view from vehicles driving by.

We will continue to have members of our church with plows clean the lot as they are able until we have your decision.

**We appreciate you taking the time at review this request.
Christine Gutmann, Property Chair
705-471-1517**



Corporation of the Village of Sundridge

MEMO TO: Mayor, Deputy Mayor and Council
FROM: Clerk Administrator
DATE: January 14, 2026
SUBJECT: Correspondence from the Zion United Church dated January 4, 2026

In regard to Item (9.3) on the January 14, 2026 Regular Council agenda, this memo is being provided to Council to bring forth details and information that should be considered pertinent to the discussion.

For Council's consideration, please review the following:

- There is no formal agreement on file and Staff not able to locate any noted details recorded in council minutes.
- The Property Chair notes in her correspondence that their organization has been coordinating and overseeing the snow removal on this parcel for thirty (30) +yrs. This is over three decades.
- To minimize risk and liability, it is best practice to have a formal agreement stipulating arrangements for maintenance and/or upkeep,
 - o and for that organization to provide insurance coverage naming the municipality as an additional insured for those lands.
- This area is not identified as a designated parking lot; it is an irregular shaped parcel of land owned by the municipality.
- The Village Superintendent does not support any changes to the internal operations practices. This parcel of land is not part of the public works department seasonal operations for maintenance in the winter months.
- The request is not as straight forward as implied. Oversight and management of this parcel of land would require it to be maintained in accordance with minimum maintenance standards. And, it would have a significant impact on the public works time for a work schedule that is already above being full.

- Places of worship do not pay taxes:
 - o Tax payer dollars would be used to perform snow removal operations for a private organization; potentially setting a precedent.
- The Village would take the lead on preparing the agreement to ensure all areas of concern are addressed.
- Council has recently discussed this area with the Village Superintendent and Council made the decision to expand the Community Safety Zone by reducing the speed limit for vehicular traffic along the entire Main Street corridor from the intersection of John Street/Main Street all the way down to Union Street/Main Street.



Municipally owned land / irregular / vacant industrial



Zion Church Location

SCHEDULE 'A' TO BY-LAW NO. 2023-008

THIS INDENTURE made the 1st day of January 2024

BETWEEN THE CORPORATION OF THE VILLAGE OF
SUNDRIDGE District of Parry Sound, Province
of Ontario (hereinafter called the Lessor) and
THE HAPPY GANG (Sundridge Senior Citizens Organization)
(hereinafter called the Lessee)

1. WITNESSETH THAT in consideration of the rents, covenants and agreements hereinafter respectively reserved and contained on the part of the said Lessee, his heirs, executors, administrator, and assigns to be respectively paid, observed and performed, the said Lessor doth grant to the Lessee the privilege of the use of the one large room downstairs in the Village of Sundridge Municipal Building from January 1, 2024 to December 31, 2025. A total period of two years.
2. THE LESSEE COVENANTS AND AGREES to pay rent for the premises in the amount of \$639.25 per month, which shall be payable on the first of January 2024 and each month thereafter until December 1, 2025.
3. THE PARTIES AGREE that any other facilities arranged in the Village of Sundridge Municipal Building in addition to the above will be paid by the Lessee at the rate as set out by the Lessor.
4. THE LESSEE COVENANTS AND AGREES that they will return the premises of the Lessor at the end of the term herein fixed in good repair and condition with reasonable wear and tear and damage by fire, lightning and tempest accepted. The Lessee will replace any broken, damaged or missing items unless caused by fire, lightning or tempest or will in lieu thereof pay a fair compensation for such damage.
5. THE LESSOR COVENANTS AND AGREES has provided the Lessee with five (5) key to the front entrance, and the one room so that the LESSEE may come and go as desired. The Lessee shall be responsible for the security of the premises on leaving the building.
6. THE PARTIES AGREE that the Lessee shall pay for the hydro and heat.
7. THE LESSEE COVENANTS AND AGREES to secure public liability insurance in any amount and form satisfactory to the Lessor's solicitors covering all liabilities that may arise out of the use of the above mentioned room by the Happy Gang and the person's use of the above-mentioned room by the Happy Gang and the persons who might attend the room during its usage by the Happy Gang.

8. IT IS FURTHER UNDERSTOOD AND AGREED between the parties hereto that the Lessee shall have the right, without penalty, to terminate this contract at any time during the duration of the contract by written notice to the Lessor.
9. The Lessee shall not permit, nor rent out, nor allow, the leased spaced to be used by any other organization, group, or users, without the express written permission of the Council for the Village of Sundridge.

THIS INDENTURE shall inure to the benefit of and be binding upon the executors and administrators of the Lessee and the successor and assign of the Lessor.

IN WITNESS WHEREOF the parties hereto have affixed their signature and seals.

SIGNED, SEALED AND DELIVERED

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

LESSOR

PER _____ original signed by Justine Leveque
Mayor Justine Leveque

PER _____ original signed by Nancy Austin
Clerk Administrator Nancy Austin

LESSEE

PER _____ original signed by Lawrie Vincer
President Lawrie Vincer



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316
Fax (705) 384-7874
Email: admin@sundridge.ca

Village of Sundridge Council Resolution

January 8, 2025

Agenda Item (9.4)

Rental Rates for the Happy Gang Senior's Room

Motion #1

Resolution #2025-009

Moved By: Shawn Jackson

Seconded By: Luke Preston

THAT the Council for the Corporation of the Village of Sundridge discuss the rental fee for the senior's room,

AND THAT a 10% increase per month be applied to the current rental for 2026,

AND FURTHER THAT a 5% increase per month be applied to the new rate for 2027.

Recorded Vote	For	Against	Abstain
Jackson, Shawn	Y		
Preston, Luke	Y		
Smith, Sharon (pecuniary interest declared)			
Williamson, Fraser (pecuniary interest declared)			
Leveque, Justine	Y		
Carried			

2026 SSJ Recreation Budget						
G/L Acct	Account Description	Audited Actuals 2024	Budget 2025	Unaudited Actuals 2025	Variance 2025	Draft 2026
	Assets:					
11-11100	Petty Cash		200.00	200.00	0.00	200.00
11-11200	Bank		N/A	N/A	N/A	N/A
	Revenues:					
42-75001	Event Revenue		200.00	988.25	(788.25)	200.00
42-75002	Grant Revenue		2,000.00	2,420.00	(420.00)	2,000.00
42-75003	Donations		450.00	327.45	122.55	450.00
42-75004	Bank Interest Revenue		-	-	-	-
	Surplus Contributions:					
Admin	Strong Surplus - 2024 Audited	4491.60				
Admin	Sundridge Surplus - 2024 Audited	3593.28				
Admin	Joly Surplus - 2024 Audited	898.32				
	Total Surplus	8983.20				
	Municipal Contributions:					
42-75100	Strong 50%		15,835.00	3,958.75	11,876.25	15,835.00
42-75101	Sundridge 40%		12,668.00	9,501.00	3,167.00	12,668.00
42-75102	Joly 10%		3,167.00	2,375.25	791.75	3,167.00
	Total Revenues		34,320.00	19,570.70	14,749.30	34,320.00
	Expenses:					
57-75000	Event Supplies		16,000.00	12,660.19	3,339.81	15,000.00
57-75001	Promotions/Advertising Expense		50.00	-	50.00	50.00
57-75002	Postage/Courier Expense		50.00	20.00	30.00	50.00
57-75003	Office Supplies/Photocopying		670.00	450.00	670.00	570.00
57-75004	Small Equipment Expense		800.00	91.57	708.43	800.00
57-75010	Meeting Secretary Fee		1,000.00	1,000.00	-	1,000.00
57-75011	Municipality Administration Fee		4,800.00	4,800.00	-	4,800.00
57-75012	Volunteer Honorariums Expense		4,550.00	2,912.27	1,637.73	4,550.00
57-75013	Event Prizes		450.00	360.00	90.00	550.00
57-75014	Event Honorariums		750.00	625.00	125.00	750.00
57-75015	Event Facilitators/Performers		4,650.00	3,579.92	1,070.08	5,650.00
57-75016	Insurance		-	-	-	-
57-75017	Santa Claus Parade Donation		500.00	-	500.00	500.00
57-75020	Bank Charges		-	-	-	-
57-75021	Miscellaneous		50.00	-	50.00	50.00
	Total Expenses		34,320.00	26,498.95	8,271.05	34,320.00
	Net Budget (Revenues less Expenses)		-			-



705-382-2900
www.almaguin-health.org

ALMAGUIN HIGHLANDS HEALTH COUNCIL MINUTES

Thursday, November 6, 2025, 10:00 am in person at the Township of Perry Municipal Office and via Zoom.

Present: Jim Ronholm, Shawn Jackson, Margaret Ann MacPhail, Vickey Roeder-Martin (Vice-Chair), Rod Ward (Chair), Brad Kneller, Delynne Patterson, Sean Cotton, Deb Duce (Secretary), Norm Hofstetter

Regrets: Cheryl Philip, Tom Bryson

Guests: Cheryl Harrison, Deb Raynard, Courtney Metcalfe, Sandy Zurbrigg, Shelly van den Heuvel, Dr. Sarah MacKinnon.

Called to order at 10:00 a.m. by Chair R. Ward.

1. 2025-29 Moved by Norm Hofstetter. Seconded by Sean Cotton.

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the amended agenda for the meeting of November 6, 2025.

2. DECLARATION OF PECUNIARY OF INTEREST: None

3. DELEGATIONS: None

4. RESOLUTIONS TO BE PASSED

2025-30: Chair expenses for attendance at the AFHTO Conference – accommodation & meals (\$921.94).

2025-31: Proposal for Engineering Services – Burk's Falls Health Centre – 150 Huston St.

5. ITEMS FOR DISCUSSION

a) Updates

- i. Muskoka Algonquin Healthcare
C. Harrison was unable to attend.
- ii. Almaguin Highlands Family Health Team)
D. Raynard shared that an NP will be starting in January 2025, the position of social worker has been filled, and mental health services are restraint. Also shared details on

the AFHT and HCC waitlists (AFHT 800 | HCC 300) and that the HCC data is under review. The plan is to attach 500 patients by spring 2026 and to clear the list by fall. AFHT has been in conversation with MPP Graydon Smith to discuss the McMurrich Monteith Township letter regarding MOH/OH criteria for primary care providers (PCP) in areas including MAOHT support for advocacy. Dr. MacKinnon shared background information on PCP numbers and no formalized agreement between AFHT and AHFHT to handle gap in region.

Lead to discussion of space needs (where to put more staff), Phase 2 [PCAT applications](#), and directions for municipalities in the future. The Chair noted that the task is to think of what is needed in the next 40 years. D. Raynard will ask T. Mintz if she can share the North Proposal with AHHC.

iii. Sundridge & District Medical Centre

Dr. S. MacKinnon shared that the SCMC has taken on 334 new patients since December 2024, has no waitlist, is currently on a repatriation campaign with letters to PCPs in Huntsville and Burks Falls, and has moved their waitlist to the evolved HCC list. Information was also shared on the renovation of their space. AHHC members were invited to tour the facility. Also noted was a study around people moving from southern Ontario to northern Ontario, the people keeping their PCP, driving long hours for appointments, and the impact on emergency departments. SDMC with WPS EMS have implemented EMS Video Visits for homebound patients.

b) Chair Update (R. Ward)

- i. The Chair provided an overview of his presentation and engagement with other attendees at the AFHTO Conference. He will share the presentation with AHHC members.

2025-30 Moved by Norm Hofstetter. Seconded by Brad Kneller. **THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council approve reimbursement to Rod Ward for the amount of \$921.94 for accommodation and meal expenses incurred during attendance at the AFHTO Conference October 23 & 24.

- ii. At the MAOHT HHR TF meeting, a request from MAHC was put forward for support for recruitment of General Internal Medicine (GIM) physicians for Bracebridge (2) and Huntsville (1). It will be reviewed by the Operations WG and Collaboration Steering Committee.
- iii. Recruiter Funding Renewal is successful. All Almaguin Highlands municipalities have passed resolutions. Members shared reasons for their support.

c) Proposal for Engineering Services for Burk's Falls Health Centre, 150 Hudson St.

Discussion included space requirement, renovation and/or expansion, and needs for the next forty years. Information is shared on the idea of creating a municipal services corporation that could be used to create a healthcare space in which all ten municipalities would have a stake. Members shared thoughts, knowledge of projects, and other experiences.

It was decided to form a subcommittee and municipal support staff from the ten municipalities to discuss options. The following motion was put forward.

2025-28 Moved by DeLynne Patterson. Seconded by Vickey Roeder-Martin.
THEREFORE BE IT RESOLVED THAT AHHC forms a Building and Space Subcommittee with member Norm Hofstetter, Sean Cotton and Jim Ronholm, with municipal staff invited to report back at December 4, 2025 meeting.

d) Discussion – Health Services & Support Inventory Update

S. van den Heuvel shared information on the Algonquin Family Health Team research study of unattached patients.

In an overview of the updated inventory, it was agreed that its purpose is to be able to identify gaps, where they occur, and thoughts for development in the region in the ten municipalities of Almaguin Highlands.

e) Roundtable

Topics included a list of capital renovations completed on the Burk's Falls facility, the costs required to keep the building functional, and municipal budget requirements.

5. ADJOURNMENT

2025-32 Moved by DeLynne Patterson. Seconded by Vickey Roeder-Martin.
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 12:04 pm to meet again, on December 4, 2025, at 10:00 am at the Township of Perry Municipal Office and via Zoom.

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, December 4, 2025 – 6:00 pm

Township of Strong Office

NOTICE: Zoom Link to attend the virtual meeting is available on the website at <https://calendar.strongtownship.com/default/Month>

Present: Sundridge Council Rep – Fraser Williamson (in person)
Sundridge Council Rep - Absent
Sundridge Public Rep - Nicole Therrien (virtual)
Sundridge Public Rep - Harmony McLaren (in person)
Strong Council Rep – Jeff McLaren (in person)
Strong Council Rep – Tim Bryson (in person)
Strong Public Rep - Katey Brimacombe (in person)
Strong Public Rep - Diana Cosby (in person)
Strong Public Rep - Stephen Kissoon (in person)
Joly Council Rep – Bill Black (in person)
Joly Council Rep - Brian McCabe (in person)
Joly Public Rep – Monique Therrien (virtual – arrived 6:05 pm)
Joly Public Rep - Vacant

Absent: Sundridge Council Rep - Sharon Smith

Staff Present: Recording Secretary - Kim Dunnnett (in person)

Guest(s): Gary DePeuter

1. Call to Order

The Sundridge Strong Joly Recreation Committee meeting was called to order at 6:00 pm by the Chair.

2. Declaration of Pecuniary Interest

No Pecuniary Interest was declared by committee members.

3. Approval of Agenda

Resolution # 2025-040

Moved by: Fraser Williamson

Seconded by: Bill Black

Be it resolved that this committee does hereby approve the agenda of the regular meeting for December 4, 2025, as presented.

Carried

4. Adoption of Minutes

4.1 Resolution # 2025-041

Moved by: Brian McCabe

Seconded by: Jeff McLaren

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of November 6, 2025, as circulated.

Carried

5. Delegation

No requests submitted.

6. Financial Report

No report submitted.

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, December 4, 2025 – 6:00 pm

Township of Strong Office

7. Discussion Items

7.1 Family Day

The event time was set for 1 until 4 pm, the event planner will be reviewed at the next meeting.

7.2 Canada Day

No discussion required.

7.3 Tree Lighting

The Chair asked if everyone had completed their tasks and was ready for the event.

7.4 Preteen Dance

A potential date and time were set for the dance of Friday, May 1, 2026 from 6 pm until 8 pm.

7.5 Physical Activity Night

An event will be planned for fall of 2026.

7.6 Volunteer Recruitment

Mr. Gary DePeuter expressed interest in becoming a volunteer. The Secretary explained that an Expression of Interest must be submitted to the Clerk of the Municipality he wishes to represent for Councils approval.

8. Staff Report

8.1 Kim Dunnett, SSJ Recreation Committee Secretary

8.1.1 Pre-teen Dance RC2025-001

Resolution # 2025-042

Moved by: Jeff McLaren

Seconded by: Brian McCabe

Be it resolved that this committee does hereby receive Staff Report RC2025-001 regarding Pre-teen Dance; and

Further that the Committee approves option 2.

Carried

9. Correspondence

No items submitted.

10. Closed Session

No items required.

11. Adjournment

Resolution # 2025-043

Moved by: Jeff McLaren

Seconded by:

Be it resolved that this committee does hereby adjourn at 6:26 pm to meet again on January 8, 2026 at 6:00 pm or at the call of the Chair.

Carried

**SUNDRIDGE –STRONG FIRE COMMITTEE
MINUTES
THURSDAY DECEMBER 11, 2025 at 10:00 A.M.**

PRESENT:

SUNDRIDGE: Shawn Jackson, Luke Preston (electronically)
STRONG: Jim Ronholm

STAFF PRESENT: Andrew Torrance, Fire Chief
Christine Hickey, Joint Committee Recording Secretary

REGRETS: Tim Bryson

C1 Call to order

The Chair called the meeting to order at 10:05 a.m.

C2 Approval of Agenda

Resolution#FC2025-056
Moved By: Shawn Jackson
Seconded By: Luke Preston

THAT the Agenda for the December 11, 2025 regular meeting of the Sundridge-Strong Fire Committee be approved.

	Yea	Nay	Abstain
Tim Bryson (absent)			
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		

CARRIED

C3 Declaration of Pecuniary Interest - None

C4 Delegations – None

C5 Approval of Previous Committee Minutes

a) November 13, 2025 – Special Meeting

Resolution#FC2025-057
Moved By: Luke Preston
Seconded By: Shawn Jackson

THAT the November 13, 2025 Special Meeting Minutes of the Sundridge-Strong Fire Committee be approved as circulated.

	Yea	Nay	Abstain
Tim Bryson (absent)			
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

b) November 20, 2025 – Special Meeting

Resolution#FC2025-058

Moved By: Shawn Jackson

Seconded By: Luke Preston

THAT the November 20, 2025 Special Meeting Minutes of the Sundridge-Strong Fire Committee be approved as circulated.

	Yea	Nay	Abstain
Tim Bryson (absent)			
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

C6

Follow Up/New Business

a) Municipal Fire Protection Agreement – Township of Joly

Resolution#FC2025-059

Moved By: Luke Preston

Seconded By: Shawn Jackson

THAT the Sundridge Strong Fire Committee receive Township of Joly Resolution #2025-00366 regarding Municipal Fire Protection Agreement;

AND THAT the Agreement for 2026-2029 be provided to the respective Councils for authorization to enter into a Fire Protection Agreement;

	Yea	Nay	Abstain
Tim Bryson (absent)			
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

C7

Closed Session – None

Adjournment

Resolution#FC2025-060**Moved By: Shawn Jackson****Seconded By: Luke Preston****THAT** we do now adjourn at 10:08 a.m. until the call of the Chair.

	Yea	Nay	Abstain
Tim Bryson (absent)			
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

Jim Ronholm, Chair

Christine Hickey, Recording Secretary

SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING

REGULAR MEETING MINUTES

WEDNESDAY DECEMBER 17, 2025 @ 3:30 P.M.

PRESENT: Township of Joly: Tom Bryson, Budd Brown
Township of Strong: Jim Ronholm, Tim Bryson
Village of Sundridge: Shawn Jackson (electronic), Vicki Whitmell

STAFF: Christine Hickey (Recording Secretary)

GUESTS: Dr. Sarah MacKinnon

C1 Call to Order

The Chair called the meeting to order at 3:30 p.m.

C2 Approval of Agenda

Resolution #2025-131MC

Moved by: Budd Brown

Seconded by: Jim Ronholm

THAT the agenda for the Regular Meeting of the Sundridge & District Medical Centre Committee on December 17, 2025, be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C3 Declaration of Pecuniary Interest - None

C4 Deputations - None

C5 Presentations – None

C12 Closed Session

Resolution #2025-132MC

Moved By: Vicki Whitmell

Seconded By: Jim Ronholm

THAT the Sundridge & District Medical Centre Committee hold a Closed Session meeting as provided for by Section 239 (2)(b) of the *Municipal Act*, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2020-037 to deal with: Personal matters about an identifiable individual, including municipal or local board employees.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

Resolution #2025-133MC

Moved By: Budd Brown

Seconded By: Vicki Whitmell

THAT the Sundridge & District Medical Centre Committee now resume the regular portion of the meeting open to the public at 3:52 p.m. after having only discussed the matters they were permitted to under the resolution authorizing the public exclusion.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C6 Approval of Minutes

a) Regular Meeting Minutes – November 18, 2025

The minutes of November 18 under Notice of Future Motions - to be revised to state member Tim Bryson.

Resolution #2025-134MC

Moved By: Jim Ronholm

Seconded By: Budd Brown

THAT the regular meeting minutes of the November 18, 2025 Sundridge & District Medical Centre Committee Meeting be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim			x
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C7 New Business

a) Medical Centre – Request for Additional Exam Room (verbal)

Resolution #2025-135MC
Moved By: Tim Bryson
Seconded By: Jim Ronholm

THAT the Sundridge and District Medical Centre Committee receive the request from the Physician Group to add one additional exam room to the Main Level;

AND THAT the Committee support the Physician Group in looking into the feasibility of adding an additional exam room and the associated costs;

AND THAT the Physician Group report back to the Committee at a future meeting for further direction.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

b) Medical Centre – Storage Space for Supplies – Lower Level (verbal)

Resolution #2025-136MC
Moved By: Vicki Whitmell
Seconded By: Shawn Jackson

THAT the Sundridge and District Medical Centre Committee receive the request from the Physician Group to utilize space on the lower level for the storage of supplies;

AND THAT the Committee approve the use of the requested space in the basement for a storage cabinet for supplies.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

c) Sundridge and District Medical Centre – Facility Maintenance

Resolution #2025-137MC
Moved By: Shawn Jackson
Seconded By: Budd Brown

THAT the Sundridge and District Medical Centre Committee receive the information on facility maintenance for the Medical Centre;

AND THAT the Committee request that section regarding hours note that the fee is for 260 hours per year (average of 5 hours per week);

AND THAT the Committee authorize Member Shawn Jackson and the Recording Secretary to work on finalizing the Service Agreement with the Village of Burk's Falls;

AND THAT the draft agreement be brought back to the January meeting for direction.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C8 Correspondence – None

C9 Budget Summary & Accounts Payable

Resolution #2025-138MC
Moved By: Jim Ronholm
Seconded By: Vicki Whitmell

THAT the Sundridge & District Medical Centre Budget Summary Report for the Period of January 1, 2025 to November 30, 2025 be received;

AND THAT the Sundridge & District Medical Centre Accounts Payable for the Period of November 1, 2025 to November 30, 2025 in the amount of \$13,031.89 be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C10 Announcements

C11 Notice of Future Motion

C12 Closed Session (moved to follow C5)

C13 Adjournment

Resolution #2025-139MC
Moved By: Budd Brown
Seconded By: Vicki Whitmell

THAT the Sundridge & District Medical Centre Committee now adjourn at 4:32 p.m. until the next regular meeting being January 20, 2026 or at the call of the Chair.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

Tom Bryson, Chair

Christine Hickey, Recording Secretary

Sunflower Festival Committee Meeting

Monday December 1, 2025, 6:30 p.m. - Sundridge Municipal Office

Minutes

Members Present: Erika Spencer, Fraser Williamson

Members Present on Zoom: Vicki Whitmell, Candy Niestroy, Caitlin Darrah, Nancy Vanderburgt.

1. Meeting Called to Order at 6:51 - technical difficulties with zoom
2. Budget – On track for 2026 festival.
3. Entertainment –
 - a. Possible entertainment options for 2026 festival:
 - i. Muskoka Goats \$500 – gave us a quote for half off but would like to put out a donation jar if we went this route.
 - ii. Moonwalk Entertainment – 2 bouncy castles and a foam party \$3500
 - iii. Buskers (Gord Reid/Lynn Blunt) \$300
 - iv. Face Painting \$500
 - v. Look at maybe doing some kids crafts in the park.
4. Sponsors – make a game plan for next meeting
5. Dog Show – Katelyn will continue with the dog show and work George as we get closer.
6. Vendors – Early Bird Registration March 14, Normal Registration March 21.
7. Still looking for new members to join the committee.

Next meeting January 12, 2026 at 6:30 pm

Meeting called to end at 7:20

Sundridge Strong Joly Restructuring Committee Meeting

Minutes

Monday, December 15, 2025 – 6:00 pm

Township of Strong Office

NOTICE: Zoom Link to attend the virtual meeting is available on the website at <https://events.strongtownship.com/meetings>

Present: Sundridge Council Rep – Luke Preston
Sundridge Council Rep – Vicki Whitmell
Strong Council Rep - Tim Bryson
Strong Council Rep – Jim Ronholm
Joly Council Rep - Budd Brown
Joly Council Rep – Chris Nicholson (arrived at 6:03PM)
Joly Staff Rep – Katey Brimacombe
MMAH Rep - Sarah Cormier (virtual)

Absent: Joly Staff Rep – Jen Martin
Sundridge Staff Rep – Nancy Millar

Guests Present (virtually): Karin Mertins

1.0 Meeting Declared Open at 6:00 PM by Chair Tim Bryson

2.0 Pecuniary Interest Declared

None

3.0 Adoption of Agenda

R2025-070R

Moved by: Jim Ronholm

Seconded by: Luke Preston

Be it resolved that the SSJ Restructuring Committee approve the December 15, 2025 regular meeting agenda, as circulated.

Carried

4.0 Adoption of Minutes

4.1 R2025-071R

Moved by: Vicki Whitmell

Seconded by: Budd Brown

Be it resolved that the SSJ Restructuring Committee hereby adopt the minutes of the November 17, 2025 regular meeting, as circulated.

Carried

5.0 Delegation

None

6.0 Review Answered Public Engagement Questions not in RFQ/RFP – Number 14 to 26 [R]

R2025-072R

Moved By: Budd Brown

Seconded by: Luke Preston

Be it resolved that the SSJ Restructuring Committee has hereby reviewed the Public Engagement Questions not in RFQ/RFP – Number 14-26; and
Hereby approve the answers, as circulated; and

Sundridge Strong Joly Restructuring Committee Meeting

Minutes

Monday, December 15, 2025 – 6:00 pm

Township of Strong Office

Further that this remain a working document until such time as the Committee deems it as complete.

Carried

7.0 Answering Public Engagement Questions not in RFQ/RFP – remaining questions

R2025-073R

Moved By: Luke Preston

Seconded by: Jim Ronholm

Be it resolved that the SSJ Restructuring Committee has hereby reviewed the Public Engagement Questions not in RFQ/RFP – remaining questions; and
Ask that staff bring it back to the next meeting for final review.

Carried

8.0 Work Plan Update

R2025-074R

Moved By: Jim Ronholm

Seconded by: Budd Brown

That the SSJ Restructuring Committee hereby direct staff to reach out to J.Consulting for public consultation status report.

Carried

R2025-075R

Moved By: Jim Ronholm

Seconded by: Chris Nicholson

That the SSJ Restructuring Committee hereby review the Work Plan; and

Direct the following updates to the Plan: Striking out those items that cannot occur in this term of Council.

Carried

9.0 Correspondence

None

10.0 New Business

10.1 Next Meeting Date: January 19, 2026

10.0 Adjournment

R2025-076R

Moved By: Jim Ronholm

Seconded by: Chris Nicholson

Be it resolved that the SSJ Restructuring Committee does hereby adjourn at 7:00 p.m. to meet again on January 19, 2026 at 6:00 p.m. or at the call of the Chair.

Carried

Caitlin Haggart, Secretary

Tim Bryson, Chair

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, January 8, 2026 – 6:00 pm

Township of Strong Office

NOTICE: Zoom Link to attend the virtual meeting is available on the website at <https://calendar.strongtownship.com/default/Month>

Present: Sundridge Council Rep – Fraser Williamson (virtual)
Sundridge Council Rep - Absent
Sundridge Public Rep - Nicole Therrien (in person)
Sundridge Public Rep - Harmony McLaren (in person)
Strong Council Rep - Jeff McLaren (in person)
Strong Council Rep – Tim Bryson (in person)
Strong Public Rep - Katey Brimacombe (in person)
Strong Public Rep - Absent
Strong Public Rep - Stephen Kissoon (in person)
Joly Council Rep – Bill Black (in person)
Joly Council Rep - Brian McCabe (in person)
Joly Public Rep – Monique Therrien (in person)
Joly Public Rep - Vacant

Absent: Sundridge Council Rep - Sharon Smith, Strong Public Rep - Diana Cosby

Staff Present: Recording Secretary - Kim Dunnett (in person)

Guest(s): No attendance

1. Call to Order

The Sundridge Strong Joly Recreation Committee meeting was called to order at 6:00 pm by the Secretary.

2. Appoint Chair and Vice Chair for 2026 Term

2.1 Appoint SSJ Recreation Committee Chair

The Secretary opened the floor for nominations for Chair.

Resolution: 2026-001

Moved by: Jeff McLaren

Seconded by: Brian McCabe

Be it resolved that this committee does hereby appoint Tim Bryson, as Chair for the 2026 term.

Carried

The meeting was turned over to the newly appointed Chair.

2.2 Appoint SSJ Recreation Committee Vice Chair

The Chair opened the floor for nominations for Vice Chair.

Resolution: 2026-002

Moved by: Jeff McLaren

Seconded by: Bill Black

Be it resolved that this committee does hereby appoint Fraser Williamson, as Vice Chair for the 2026 term.

Carried

3. Declaration of Pecuniary Interest

No Pecuniary Interest was declared by committee members.

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, January 8, 2026 – 6:00 pm

Township of Strong Office

4. Approval of Agenda

Resolution # 2026-003

Moved by: Jeff McLaren

Seconded by: Brian McCabe

Be it resolved that this committee does hereby approve the agenda of the regular meeting for January 8, 2026, as presented.

Carried

5. Adoption of Minutes

5.1 Resolution # 2026-004

Moved by: Bill Black

Seconded by: Brian McCabe

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of December 4, 2025, as circulated.

Carried

6. Delegation

No requests were submitted.

7. Financial Report

7.1 Budgetary Control Report

Resolution # 2026-005

Moved by: Bill Black

Seconded by: Jeff McLaren

Be it resolved that this committee does hereby receive the Budgetary Control Report submitted by the Administrator.

Carried

8. Discussion Items

8.1 Family Day

The Committee reviewed the planner and assigned tasks.

8.2 Canada Day

Date and time confirmed for Saturday, June 27, with parade starting at 4 pm.

8.3 Tree Lighting

The event was reviewed by the committee the following feedback was received: need marshmallows for hot chocolate, juice boxes for kids, increase skating time 2-8 pm, ensure key for the heritage house is arranged and plant new tree for future use.

8.4 Preteen Dance

The Secretary updated the members stating the arena facility has been confirmed booked for Friday, May 1, 2026 from 6-8 pm.

8.5 Physical Activity Night

Discussion to take place in September.

8.6 Volunteer Recruitment

Mayor Bryson spoke about the importance of volunteering and a brief discussion on recruiting

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, January 8, 2026 – 6:00 pm

Township of Strong Office

took place. The Secretary will draft a flyer to be handed out at Family Day and other events.

8.7 2026 Draft Budget

Resolution: 2026-006

Moved by: Jeff McLaren

Seconded by: Fraser Williamson

Be it resolved that this committee does hereby recommend the 2026 budget in the amount of \$34,320.00

Carried

8.8 Santa Clause Parade

Mayor Bryson has been in contact with the organizer of the Santa Claus Parade and would like to co-ordinate the parade to end at the arena where the tree lighting is held. He would like the Recreation Committee to cover the cost for the MTO permit and OPP attendance, which is approximately \$1000.00. The Santa Claus Parade organizer has been invited to attend the February meeting for further discussion.

8.9 Canada Day Vendor Concern

After a short discussion the item was turned over to Councillor Williamson to follow up with the Village of Sundridge, as its out of the Recreation Committees jurisdiction.

9. Correspondence

No Items submitted.

10. Closed Session

No items required.

11. Adjournment

Resolution # 2026-007

Moved by: Jeff McLaren

Seconded by: Bill Black

Be it resolved that this committee does hereby adjourn at 6:52 pm to meet again on February 5, 2026 at 6:00 pm or at the call of the Chair.

Carried

Kim Dunnett, Recording Secretary

Tim Bryson, Chair

CLOSED MEETING #1 MINUTES
WEDNESDAY NOVEMBER 26, 2025
HELD IN THE VILLAGE OF SUNDRIDGE COUNCIL CHAMBERS

This closed session meeting was agreed to by majority vote of Council, in direct correlation to Item (12.1) By-Law No. 2025-049 being employee wages, on the Regular Council Agenda for November 26, 2025.

Present: Mayor Shawn Jackson (electronic participation), Deputy Mayor Sharon Smith, Councillor Fraser Williamson, Councillor Luke Preston, Councillor Vicki Whitmell (electronic participation).

Staff: Nancy Millar, Clerk Administrator

Council moved into the closed session at 8:02 p.m.

This closed session meeting has been called to deal with, Personal Matters about an identifiable individual - Public Works Staff

Council discussed the information it was permitted to under the exclusion and nothing more. Council returned to the open portion of the meeting at 8:04 p.m.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

CLOSED MEETING #2 MINUTES
WEDNESDAY NOVEMBER 26, 2025
HELD IN THE VILLAGE OF SUNDRIDGE COUNCIL CHAMBERS

Present: Mayor Shawn Jackson (electronic participation), Councillor Fraser Williamson, Deputy Mayor Sharon Smith, Councillor Luke Preston, Councillor Vicki Whitmell (electronic participation)

Staff: Nancy Millar, Clerk Administrator

Start Time: 8:21p.m.

This closed session meeting has been called to deal with:

1. Section (3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:
 1. The meeting is held for the purpose of educating or training the Members.
 2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1),

Council received the training materials as prepared and provided by the Clerk Administrator. Nothing further at this time.

2. **Section 239 (2) (b) of the *Municipal Act, 2001*; labour relations or employee negotiations;**
 - Joint Building Department.

Council received the information provided by the Joint Building Committee. Council gave direction to Staff. No further action is required.

3. Adjournment at 8:55 p.m.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

Regular Meeting of the Village of Sundridge Council

Wednesday, December, 10, 2025 at 6:00 p.m.

Village of Sundridge Council Chambers

PRESENT: Mayor Shawn Jackson, Deputy Mayor Sharon Smith, Councillor Fraser Williamson, Councillor Vicki Whitmell, Councillor Luke Preston

STAFF: Nancy Millar; Clerk Administrator & Christine Hickey; Treasurer

GUEST: Chris Jones, Municipal Planning Services

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:01p.m..

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) APPROVAL OF AGENDA

Resolution #2025-312

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT the agenda for the December 10, 2025 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

3) **DECLARATION OF PECUNIARY INTEREST**

Councillor Whitmell

I, Vicki Whitmell, declare a pecuniary interest in Item 7 (E.11) on the December 10, 2025 Council agenda. I am making this declaration because I am a member of the Sundridge Lion's Club and we are considering the approval of an application for a lottery licence. I confirm that I will not vote on the matter, I will not take part in discussion on any questions in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

4) **PLANNING MATTERS**

4(A.1) Planning Memo – Official Plan

Resolution #2025-313

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT Council receives the Planning Memo from the Municipal Planner, Chris Jones of Municipal Planning Services,

AND THAT a revised draft Official Plan be received by Council in January 2026,

AND THAT a public meeting be scheduled in February 2026,

AND FURTHER THAT Council will consider adopting the plan in the spring of 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

5) **DELEGATIONS** - None

6) **PRESENTATIONS** - None

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

- 7 (E.1) Follow Up List – December 10, 2025
- 7 (E.2) Joint Building Department Permit Summary – Sundridge Year to Date
- 7 (E.3) Joint Building Department Permit Summary – Sundridge November 2025
- 7 (E.4) Almaguin Community Economic Development Directors Report
- 7 (E.5) Ministry of Natural Resources Fish and Wildlife Policy – Black Bear Harvest Management in Ontario
- 7 (E.6) Federation of Northern Ontario Municipalities Welcomes Federal Support for Steel and Lumber Sectors
- 7 (E.7) Township of Calvin Resolution 2025-345 Strengthening Self Defence Protections and Addressing Rising Home Invasions in Ontario
- 7 (E.8) Ministry of Municipal Affairs and Housing – Bill 17 Update
- 7 (E.9) *Item moved into Committee of the Whole by Shawn Jackson*
- 7 (E.10) Sundridge Strong Union Public Library Librarians Report – November
- 7 (E.11) Sundridge Lion's Club Lottery Licence
- 7 (E.12) FONOM and NOMA (Federation of Northern Ontario Municipalities & Northwestern Ontario Municipal Association) – Brining a unified voice to Ottawa

8) APPROVAL OF CONSENT ITEMS

Resolution #2025-314

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT Items listed as Consent Items for December 10, 2025 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9) NEW BUSINESS/ACTION ITEMS

- 9.1. DCBO – Wage Increase
Discussed in camera November 26, 2025

Resolution #2025-315

Moved By: Luke Preston

Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge receives the Joint Building Committee Resolution #2025-018,

AND THAT Council accepts the proposed pay grid as presented by the Chief Building Official,

AND FUTHER THAT Council approves of the Deputy Chief Building Official being advanced to Step 2 of the pay grid effective January 1, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.2. OCWA Service Agreement

Resolution #2025-316

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT Council receives the Ontario Clean Water Agency Service Agreement for the operation of the Sundridge Wastewater Treatment Facility,

AND THAT as Council previously accepted the proposal submitted by OCWA at the regular meeting on March 12, 2025,

THEREFORE, BE IT RESOLVED THAT Council authorizes the Mayor and Clerk Administrator to sign and execute the agreement that covers the term of 2025 - 2029.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.3. Sundridge Lion's Club – Request for Donation (Public Restrooms)

Resolution #2025-317

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT the Council for the Corporation of The Village of Sundridge receives the request from the Sundridge Lion's Club for a financial contribution towards the cost of the cleaning for the washrooms that are used by the public,

AND THAT a letter be sent to the lion's club to advise that Council has added a line item to the budget allocating an amount annually, with the final amount being determined at the final adoption of the budget.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.4. Sundridge Strong Fire Committee Meeting Minutes – November 20, 2025

Resolution #2025-318

Moved By: Luke Preston

Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge receives the minutes from the November 20, 2025 Sundridge Strong Fire Committee,

AND THAT Council has been apprised of the negotiations with The Township of Joly with regard to the Municipal Fire Protection Agreement,

AND FURTHER THAT Council authorizes the Mayor and Clerk Administrator to sign the agreement once all terms have been agreed to.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.5. Local Journalism – Almaguin News

Resolution #2025-319

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge receives the communication from Sarah Cooke, Reporter for the Almaguin News,

AND THAT Council supports the efforts for the continuation of the Almaguin News by each member sending a letter of support conveying the importance of local journalism.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.6. Municipal Budget – 2026 Preliminary

Resolution #2025-320

Moved By: Sharon Smith

Seconded By: Luke Preston

THAT the Council for the Corporation of The Village of Sundridge receives the preliminary 2026 Budget.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

ITEMS MOVED INTO COMMITTEE OF THE WHOLE

Deputy Mayor Smith assumed the Chair

7 (E.9) Circular Materials Ontario – Ontario's New Blue Box System

Resolution #2025-321

Moved By: Shawn Jackson

Seconded By: Fraser Williamson

THAT the Council for the Corporation of The Village of Sundridge receives the information from Circular Materials Ontario regarding Ontario's New Blue Box System as of January 1, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Mayor Jackson resumed the chair.

10) COMMITTEE REPORTS/MINUTES

Resolution #2025-322

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT Items 10 (A.1) to 10 (B.1) be received and discussed:

10 (A.1) Central Almaguin Planning Board – October 1, 2025

10 (A.2) Almaguin Community Economic Development – Oct. 23/25

10 (A.3) Sundridge Strong Fire Committee – November 11, 2025

10 (A.4) Sundridge and District Medical Centre – November 18, 2025

10 (A.5) Sundridge Strong Union Public Library Board – October 16, 2025

10 (B.1) Regular Council Meeting – November 26, 2025

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

11) STAFF REPORTS

11.1 Staff Report S2025-028 – 2026 Insurance Renewal Package

Resolution #2025-323

Moved By: Luke Preston

Seconded By: Vicki Whitmell

THAT Staff Report S2025-028, dated December 10, 2025, regarding the municipal insurance renewal for the period of 2026 be received,

AND THAT Council authorizes the Clerk Administrator to bind the coverage for a three year period, commencing January 1, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

11.2 Staff Report S2025-029 – Sundridge & District Medical Centre

Resolution #2025-324

Moved By: Vicki Whitmell

Seconded By: Fraser Williamson

THAT Staff Report S2025-029 dated December 10, 2025, regarding the SDMC be received,

AND THAT Council would like to see movement towards establishing the not for profit based on draft by-laws and current structure and agreements,

AND FURTHER THAT the composition of the Not for profit be reviewed by the board of directors once it has been established.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

12) BY-LAWS

12.1. By-Law No. 2025-049 HR By-Law

Resolution #2025-325

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT By-Law No. 2025-049, being a by-law to set employee wages, salaries and benefits and to repeal By-Law No. 2024-049.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

12.2. By-Law No. 2025-051 To Appoint an Integrity Commissioner

Resolution #2025-326

Moved By: Vicki Whitmell

Seconded By: Luke Preston

THAT By-Law No. 2025-051, being a by-law to appoint an Integrity Commissioner, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

12.3 By-Law No. 2025-052 Council Remuneration By-Law

Resolution #2025-327

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT By-Law No. 2025-052, being a by-law to provide for the remuneration and the payment of expenses for Members of Council and being a by-law to repeal and replace By-Law No. 2025-017 and all previous related by-laws.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		

Whitmell, Vicki	Y
Williamson, Fraser	Y
Jackson, Shawn	Y
CARRIED.	

13) **ANNOUCEMENTS**

- **Shawn Jackson** – Nothing at this time.
- **Sharon Smith**
 - Attended the grand opening of the new business in town; Loot Den & Games
 - The National Housing Day hosted by DSSAB was cancelled. No date to reschedule.
- **Luke Preston**
 - Participating in the Santa Claus Parade was enjoyable and a great way to engage the community.
- **Fraser Williamson**
 - Participated in the Tree Lighting Ceremony held at the SSJ Arena & Hall. Event was well attended
- **Vicki Whitmell**
 - Ask to be a guest speaker at the Ontario Library Association Super Conference in January 2026
- **Nancy Millar, Clerk Administrator** – Nothing at this time.

14) **INTRODUCTION OF FUTURE MOTIONS**

Councillor Whitmell will introduce a motion to support Canada Post's free distribution of library books.

15) **CONFIRMING BY-LAW**

Resolution #2025-328

Moved By: Sharon Smith

Seconded By: Fraser Williamson

THAT By-Law No. 2025-053, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **December, 10, 2025**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

16) CONSIDERATION OF A CLOSED SESSION

Resolution #2025-329

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT Council hold a Closed Session meeting as provided for by Section 239 (2)(k) of the Municipal Act, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2021-051, immediately following this council meeting to deal with: a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c.25, s. 239 (2); 2017, c. 10, Sched.1, s.26

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

17) ADJOURNMENT

Resolution #2025-330

Moved By: Fraser Williamson

Seconded By: Luke Preston

THAT we do now adjourn at 8:28 p.m. until the Regular Council Meeting on January, 14, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
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Preston, Luke	Y
Smith, Sharon	Y
Whitmell, Vicki	Y
Williamson, Fraser	Y
Jackson, Shawn	Y
CARRIED.	

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

CLOSED MEETING MINUTES
WEDNESDAY DECEMBER 10, 2025
HELD IN THE VILLAGE OF SUNDRIDGE COUNCIL CHAMBERS

Present: Mayor Shawn Jackson, Deputy Mayor Sharon Smith, Councillor Fraser Williamson, Councillor Luke Preston, Councillor Vicki Whitmell

Staff: Nancy Millar, Clerk Administrator

Start Time: 8:33 p.m.

This closed session meeting has been called to deal with:

1. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board,
 - Request approval to seek an easement at CON 10 PT LT 25

Council reviewed the report prepared by the Clerk Administrator. Council discussed the information and gave the Clerk Administrator directions.

Staff are to provide Council with an update at a future meeting. Nothing further.

2. Adjournment at 8:52 p.m.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-001

Being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2026

WHEREAS Section 407 of the Municipal Act, 2001 as amended, provides authority for a council to authorize the head of council or the treasurer or both of them to borrow from time to time, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Municipal Board, is limited by Section 407 of the Municipal Act, 2001;

NOW THEREFORE the Municipal Council of the Corporation of the Village of Sundridge enacts as follows:

1. The head of council or the treasurer or both of them are hereby authorized to borrow from time to time during the fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality.
2. The lenders(s) from whom amounts may be borrowed under authority of this bylaw shall be Royal Bank of Canada and such other lender(s) as may be determined from time to time by by-law of council.
3. The total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1st to September 30th of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year, and from October 1st to December 31st of the current year, 25 percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year.
4. The treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of section 407 of the Municipal Act that have not been repaid.

5. a) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.

 b) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the limitation on borrowing set out in section 3 shall be calculated for the time being upon the estimated revenues of the Municipality as set forth in the budget adopted for the previous year less all revenues received for and on account of the current year.
6. For the purposes of this by-law the estimated revenues referred to in section 3, 4, and 5 do not include revenues derivable or derived from, a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees or charges; or c) a transfer from the capital fund, reserve funds or reserves.
7. The treasurer is hereby authorized and directed to apply in payment of all or any sums borrowed under this by-law, together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for, the current year and previous years or from any other source, that may be lawfully applied for such purpose.
8. The Bank shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used.
9. This by-law shall take effect on the day of passing.

ENACTED AND PASSED THIS 14TH DAY OF JANUARY 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk-Administrator

CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-002

A By-Law to provide for an Interim Tax Levy and the Payment of Interim Taxes for the Year 2026

WHEREAS Section 317 of the Municipal Act, 2001 provides that the Council of a local municipality may pass a by-law to approve an interim levy on the assessment roll for taxation in the current year for property in the municipality ratable for local municipal purposes;

AND WHEREAS Section 317 (3) of the Municipal Act provides a set of rules for determining the interim tax payable;

AND WHEREAS Council deems it appropriate to provide for such interim levy on the assessment of property in this municipality;

NOW THEREFORE the Municipal Council of the Corporation of the Village of Sundridge enacts as follows:

1. Interim tax levies are hereby imposed on the whole of the assessment for real property classes according to the assessment roll for taxation in the current year, and shall be in the amount equal to fifty per cent (50%) of the total 2025 taxes on the property.
2. When calculating the total amount of taxes for the year 2025 under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of 2025, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.
3. The said interim tax levy shall become due and payable in 2 installments due and payable on the 15th day of March 2026 and the 15th day of May 2026, non-payment of the amounts on the dates stated in accordance with this section shall constitute default.
4. The Treasurer of the Village of Sundridge shall add to the amount of all taxes due and unpaid, interest at the rate of 1.25 percent per month or fraction thereof, being 15 percent per annum and all by-laws and parts of by-laws inconsistent with this paragraph are hereby superseded.
5. Interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

6. The Treasurer shall cause to be mailed or emailed to the residence or place of business of such person indicated on the last revised assessment roll, a notice specifying the amount of taxes payable.
7. A failure to receive the aforesaid notice in advance of the date for payment of the interim levy or any installment, does not affect the timing of default or the date from which interest shall be imposed.
8. The Treasurer of the Village of Sundridge may accept part payment on account of any taxes due, but such acceptance shall not affect interest under Section 4 of this By-Law.
9. This By-Law shall be deemed to come into force and effect on January 1, 2026 and shall apply to properties on the assessment roll for taxation in the current year as listed on that date or which were added to the roll after that date, including properties added after the date this by-law is passed.

ENACTED AND PASSED THIS 14TH DAY OF JANUARY 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk-Administrator

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-003

Being a By-Law to confirm the proceedings of the Council of the Corporation of The Village of Sundridge at its Regular Meeting January 14, 2026.

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of The Village of Sundridge at this session be confirmed and adopted by by- law.

NOW THEREFORE the Council of the Corporation of The Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of The Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of The Village of Sundridge, documents and transactions entered into during the January 14, 2026 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of The Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of The Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.
3. That the Mayor and the Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 14TH DAY OF JANUARY, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator