

Regular Meeting of the Village of Sundridge Council

Wednesday, February, 25, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82348452199?pwd=jzVDEZfjbzMNxiFs3oZ8th3qgsrkWc.1>

COUNCIL AGENDA

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Moved By: Choose an item.

Seconded By:

THAT the agenda for the February 25, 2026 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

3) **DECLARATION OF PECUNIARY INTEREST**

4) **PLANNING MATTERS**

PUBLIC MEETING – Official Plan

5) **DELEGATIONS - None**

6) **PRESENTATIONS - None**

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – February 25, 2026

7 (E.2) District Social Services Administration Board February CAO Report

7 (E.3) Municipality of Magnetawan Support Resolution No. 2026-27; Bill C-15
Canada Post Act Amendment, and Road Salt Use and Reduction

7 (E.4) North Bay Parry Sound District Health Unit Highlights from January
2026 Ministry of Health Report

7 (E.5) The Village of South River Resolution 65-2026, Bill C-15
Canada Post Act Amendment

7 (E.6) Almaguin Community Economic Development DoED Report Feb. 2026

8) **APPROVAL OF CONSENT ITEMS**

Moved By: Choose an item.

Seconded By:

THAT Items listed as Consent Items for February 25, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9) **NEW BUSINESS/ACTION ITEMS**

9.1. ROMA Conference Notes – Key Takeaways and Local Implications
(Rural Ontario Municipalities Association)

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receives the key takeaways and Local implications notes shared with Council by the delegates that attended the ROMA 2026 Conference.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.2. Almaguin Highlands Health Centre – Deficits for 2024 & 2025

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receives the invoices from the Village of Burk's Falls regarding the deficits for the Almaguin Highlands Health Centre for the years of 2024 and 2025,

AND WHEREAS Council acknowledges that residents of the village are patrons of the services offered at the AHHC such as the x-ray and laboratory departments; Council does not recognize the deficits of the AHHC as being an obligation of the village of Sundridge.

WHEREAS Council does believe it is very important to support the almaguin area to keep health services in the north, and that Council has obligations and a fiscal responsibility to the Sundridge & District Medical Centre,

THEREFORE, BE IT RESOLVED THAT Council make the following contributions towards the deficits of the AHHC:

- 2024;
- 2025;

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

- 9.3. Community Yard Sale
[motion introduced by Councillor Fraser Williamson February 11, 2026]

Moved By: Choose an item.

Seconded By:

WHEREAS The Village of Sundridge since May 2021 has promoted a village wide yard sale day(s) every year since May 2021,

AND THAT these days have been an attraction to the village because of the large amount of yard/garage sales that take place on that day.

AND THAT some of those sales raise money for charities and community groups.

THEREFORE, BE IT RESOLVED THAT the Village of Sundridge declare Saturday May 23, 2026 as a Village Wide Yard/Garage Sale.

AND THAT staff promote this Village Wide Garage/Yard Sale on social media and flyers.

AND FURTHER THAT on the flyers/social media advertising residents and community groups have the option of registering their yard sale by stating the address it will take place. These registrations will be open until Monday May 18, 2026. Staff will then post a list of participants street addresses of the sale on social media ahead of the Yard/Garage sale day. Registration is not required to participate.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

- 9.4. The Federation of Northern Ontario Municipalities 2026 Conference

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of the Village of Sundridge receives the information regarding the FONOM Conference being held in Timmins on May 11th to 13th, 2026,

AND THAT the following members of Council would like to attend:

-

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.5. Sundridge Strong Joly Restructuring Committee 2026 Budget

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of the Village of Sundridge receives the SSJ Restructuring Committee Resolution # R2026-005,

AND THAT Council agrees to carry forward the previously budgeted for 2025 commitments as per the restructuring budget to date worksheet, with the village's amount being \$16,897.45.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

10) **COMMITTEE REPORTS/MINUTES**

Moved By: Choose an item.

Seconded By:

THAT Items 10 (A.1) to 10 (B.2) be received and discussed.

10 (A.1) Central Almaguin Planning Board – November 5, 2025

10 (A.2) Central Almaguin Planning Board – December 3, 2025

10 (A.3) Central Almaguin Planning Board – January 7, 2026

10 (A.4) SSJ Arena & Hall – February 4, 2026

10 (A.5) SSJ Recreation Committee – February 5, 2026

10 (A.6) SSJ Restructuring Committee – February 9, 2026

- 10 (A.7) Almaguin Community Economic Development – January 22, 2026
- 10 (A.8) Almaguin Highlands OPP Detachment Board – February 11, 2026
- 10 (B.1) Regular Council Meeting – February 11, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

11) STAFF REPORTS

11.1 Staff Report S2026-XXX Waste Collection **To Follow – waiting on #'s.**

Moved By: Choose an item.
Seconded By:

THAT

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

12) BY-LAWS

12.1. Garage Sale By-Law 2026-014

Moved By: Choose an item.
Seconded By:

THAT By-Law 2026-014, being a By-Law to regulate Garage Sales in the Village of Sundridge, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

13) **ANNOUNCEMENTS**

- **Shawn Jackson**
- **Sharon Smith**
- **Luke Preston**
- **Fraser Williamson**
- **Vicki Whitmell**
- **Nancy Millar, Clerk Administrator**

14) **INTRODUCTION OF FUTURE MOTIONS**

15) **CONFIRMING BY-LAW**

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-015, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **February, 25, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

16) **CONSIDERATION OF A CLOSED SESSION**

Moved By: Choose an item.

Seconded By:

THAT Council hold a Closed Session meeting as provided for by Section 239 (2)(b) of the Municipal Act, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2021-051, immediately following this council meeting to deal with: Labour Relations or Employee Negotiations; Administration Department.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

17) **ADJOURNMENT**

Moved By: Choose an item.

Seconded By:

THAT we do now adjourn at p.m. until the Regular Council Meeting on March, 11, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

**Staff Follow Up
and Report to Council Master List**

Updated February 20, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
08-May-24	<p align="center">Intersection of Main & Paget Street</p> <p>THAT the Council for the Corporation for the Village of Sundridge discuss visibility and safety concerns at the intersection of Main and Paget Streets,</p> <p>AND THAT Council would like to discuss these items with the Village Superintendent at a future meeting of Council.</p>	2024-134	Village Superintendent & By-Law Enforcement	Assigned	08-Apr-26
08-May-24	<p align="center">High Street Addressing</p> <p>THAT the Council for the Corporation for the Village of Sundridge discuss possible solutions to concerns raised at the April 24, 2024 Town Hall Session about confusing addresses on High Street,</p> <p>AND THAT Council would like the Village Superintendent to provide his input/suggestions to alleviate the confusion of addressing on High Street</p>	2024-135	Village Superintendent	In progress Solutions being investigated	08-Apr-26

**Staff Follow Up
and Report to Council Master List**

Updated February 20, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
April 23 2025	<p>Employee Recognition Policy WHEREAS the Village of Sundridge values the dedication and long-term commitment of its staff; AND WHEREAS it is important to formally recognize years of service and show appreciation through milestone awards and annual staff events; AND WHEREAS the proposed Employee Recognition Policy outlines recognition at 5, 10, 15, and 20-year milestones, with formal in-person presentations and gifts at key intervals, and includes an annual Christmas luncheon to be organized at the Clerk's discretion and paid for by the Village as part of the staff recognition program; NOW THEREFORE BE IT RESOLVED THAT Council directs staff to develop an Employee Recognition Policy for review and consideration by council at a future regular meeting.</p>	2025-112	Deputy Clerk	<p align="center">In progress</p> <p>Ad Hoc Committee (1 Rep Sundridge, 2 Strong) to be meeting to discuss Staff bonuses including employee recognition for all municipal and shared services employees</p>	13-May-26

**Staff Follow Up
and Report to Council Master List**

Updated February 20, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
24-Sep-25	<p align="center">Community Safety Zone</p> <p>THAT the Council for The Village of Sundridge has discussed Community Safety on Main Street in the downtown core;</p> <p>AND THAT Council would like to extend the community safety zone so it includes all of Main Street from Albert Street to Union Street,</p> <p>AND THAT continued enforcement of the no parking zones be communicated as a priority,</p> <p>AND FURTHER THAT educational materials be conveyed to the public regarding the following:</p> <ul style="list-style-type: none"> - Use and regulation of enclosed motorized scooters -No parking areas - Public parking lots 	2025-035	Village Superintendent	<p align="center">In Progress</p> <p>Speed Signs and Community Safety Zone Signs Ordered, installation date: Spring (approx. May) 2026, By-Law Amendment Required.</p>	22-Apr-26
14-Jan-26	<p align="center">Zion Church - Parking</p> <p>That Council receives the staff memo dated Jan.14/26 regarding the letter from the Zion Church, and that staff are to have an agreement prepared to formalize the snow removal operations being coordinated by the church, and that the church is to have insurance coverage and that the Village Superintendent attend a future meeting to further discuss this matter with regard to future use.</p>	#2026-009	Village Superintendent	Assigned	08-Apr-26

**Staff Follow Up
and Report to Council Master List**

Updated February 20, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
28-Jan-26	<p>WHEREAS the Village of Sundridge is undertaking a broader effort to modernize outdated by-laws and regulatory framework to ensure they reflect current community needs, housing trends, and long-term sustainability goals: and</p> <p>WHEREAS housing affordability, demographic change, and shifting market conditions require municipalities to periodically review zoning, development standards, and regulatory barriers that may unintentionally limit new housing supply or innovative housing forms;</p> <p align="center">NOW THEREFORE BE IT RESOLVED THAT:</p> <p>1.) Council direct staff to undertake a targeted review of existing housing-related by-laws and regulations, including relevant provisions within the Zoning By-law, to identify potential constraints, gaps, or opportunities for modernization as part of the Village's broader regulatory update exercise;</p> <p>2.) That staff prepare a summary report outlining key housing-related regulatory provisions currently in effect, with high-level observations on where updates or refinements may be warranted to better align with evolving community needs specifically as it relates to more affordable and attainable housing opportunities;</p> <p>3.) That staff also prepare a Municipal Lands Inventory Report identifying municipally owned parcels, including (where available): a.) property size and location b.) current zoning and permitted uses c.) current use of status (active, surplus, reserve), and d.) estimated or approximate market value.</p> <p>4.) And that the findings from both the housing by-law review and municipal lands inventory be presented to Council in a future meeting for consideration as part of the Village's exercise of phased Housing and Development Modernization and Innovation Framework.</p>	2026-017	Clerk Administrator	Assigned	13-May-26

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

February 2026

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Rural Ontario Municipalities Association (ROMA) Conference

At the 2026 Rural Ontario Municipal Association (ROMA) Conference, that took place January 18-20, 2026, at the Sheraton Centre Hotel in Toronto, NOSDA's delegation shared a series of proposals that highlighted the unique challenges and opportunities across Northern Ontario.

NOSDA engaged with ministries to highlight critical priorities: from the HelpSeeker Report on the cost of ending homelessness in the North, to raising concerns about the push for a paramedic-three-year degree program and stronger high-acuity mental health and substance use teams.

Discussions with the Ministry of Long-Term Care underscored the Northern strategy for Community Paramedicine and necessary funding allocations.

In sessions with the Ministry of Colleges, Universities, Research Excellence and Security, NOSDA advocated for Learn and Stay Grants aimed at Early Childhood Educators and Advanced Care Paramedics.

Conversations with the Ministry of Labour, Immigration, Training and Skills Development focused on investing in social infrastructure and front-line staff training.

NOSDA also raised the need for housing system reforms with the Ministry of Municipal Affairs and Housing, and Ontario Works employment targets with the Ministry of Children, Community and Social Services.

Through these engagements, NOSDA reinforced its commitment to ensuring that Northern Ontario's service deliverers have the tools, funding, and policy frameworks to meet evolving regional needs.

Important Reports to Highlight

Municipalities Under Pressure One Year Later: An Update on the Human and Financial Cost of Ontario's Homelessness Crisis

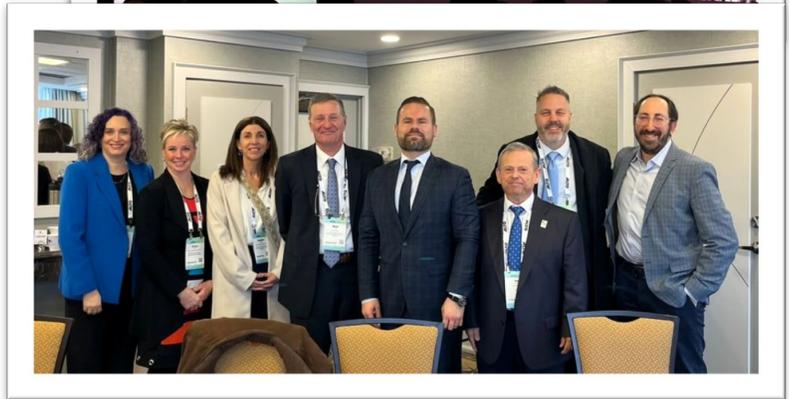
[FULL REPORT](#)

[Question & Answer document](#)

Protecting Northern Ontario for 1.3 cents on the dollar: Housing and health integration to support a \$34.6 billion economy

[FULL REPORT](#)

[2-Page Brief](#)



'Everyday Impact' - Case Support Workers

Our Case Support Worker team that consists of staff in the Parry Sound and South River office are truly the backbone of our organization and an essential part of how we deliver effective, compassionate service across multiple programs. Jordan Harry, Candice Aquino, Kristen Greig and Emilia Salhuana along with our casual receptionists Janine Skeoch, Sherry Keown and Amanda Levac are fully integrated into our teams and provide critical support to Income Support & Stability, Human Resources, Finance, Childcare, Housing, Tenant Services, Property Maintenance while also managing reception and a wide range of complex administrative functions for Income Support and Stability that keep our operations running smoothly.

They are often the first point of contact for individuals and families seeking help with Ontario Works and homelessness supports, and they do so while regularly interacting with clients who may be in crisis, distressed, or facing urgent and complex situations. This requires not only strong technical and organizational skills, but also exceptional emotional intelligence, professionalism, and trauma-informed communication.

What truly sets this team apart is how well they work together, stepping in for one another, sharing knowledge, and adapting quickly to changing demands. Their collaboration with each other and across the East and West offices, problem-solving, and commitment ensure that clients are treated with dignity and that frontline workers can focus on delivering services effectively. They represent the strong, welcoming, and capable front line of our organization, and their contributions are vital to the success of every program they support. We are thankful for an incredible, dependable and caring front line that goes out of its way and out of the box to support our community, its members, our clients and each other.

Jordan Harry demonstrated exceptional professionalism and compassion by remaining on the phone with a client who was fleeing a human trafficking situation and in urgent need of medical attention while maintaining calm and supportive communication with the client. She stayed connected to the client on the phone to provide her with reassurance and a safe voice until the ISN's arrived on site and were able to take over and connect the client with crisis response services. This response reflects the critical role that our Case Support Workers play in crisis situations.

Kristen Greig consistently demonstrates exceptional strategic thinking and strong logical problem-solving skills. She is highly organized, great with excel and assisted with data input for old application to streamline our work and keep complex workflows running smoothly. She remains very calm and professional in difficult situations. She has had to remain calm with clients in the lobby who are escalating and communicates clearly to her Supervisor when looking for direction on how to proceed. She has assisted in phone calls to OPP to have people removed from the lobby and showed great resilience.



'Everyday Impact' Case Support Workers...continued

Candice Aquino brings experience from the East to the West. Recently we had a father who lives out of town whose son passed away unexpectedly in our District. The son had no friends or family in the area and with Candice's support and knowledge she coordinated supports with a funeral home close to his family. A sensitive conversation with compassion and kindness was what this father needed at this very difficult time.

Emilia Salhauna is very new to the role, but she is learning the ins and out of Beechwood while greeting clients with a smile and kindness. Emilia has supported many of our clients connect with the ODSP in Bracebridge by faxing documents to the local office and ensuring it arrived. This is an important supportive role we take so clients who are on ODSP can stay active, receive their entitlement and payments stay in place.

Thank you to these individuals for their dedication and hard work every day!



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District December 2025

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	3	1	3	4	15	26
Toddler (18-30M)	7	7	10	23	25	72
Preschool (30M-4Y)	16	15	18	29	52	130
# of Active Children	26	23	31	56	92	228

Home Child Care Opened a new program on the west side on December 22, 2025.

- currently offering up to 4 spaces, 3 days per week.

School Age Programs– Dec 2025

Location	Enrollment
Mapleridge After School	26
Mapleridge Before School	10
Home Child Care	15
# of Active Children	51



Inclusion Support Services - Dec 2025

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	3	0	0	0
Toddler (18-30M)	5	12	17	24	0	5	0
Preschool (30M-4Y)	11	40	51	49	0	2	0
School Age (4Y+)	1	13	14	26	0	1	23
Monthly Total	14	61	77		0	0	0
YTD Total	34	77		102	18	65	30

December - 77 children on caseload. 2 New referrals (1 Preschool Licensed - 1 School Age) 65 referrals year to date for December 2025. 7 New intakes (Toddler/Preschool) 2 Discharges school age

EarlyON Child and Family Programs— Dec 2025

EarlyON Child and Family Centre Reporting Month: December 2025		
Activity	Monthly Total	Year to Date
	Dec	
Number of Child Visits	705	10,891
Number of Unique Children served this month		46
Number of Adult Visits	530	8239
Number of Unique Adults served this month		26
Number of Professionals (New stat of July 1, 2025)	21	158
Number of Virtual Programming Events	6	90
Number of engagements Through social media	559	2,019
Number of views Through social media	21,209	222,655

The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for December 2025

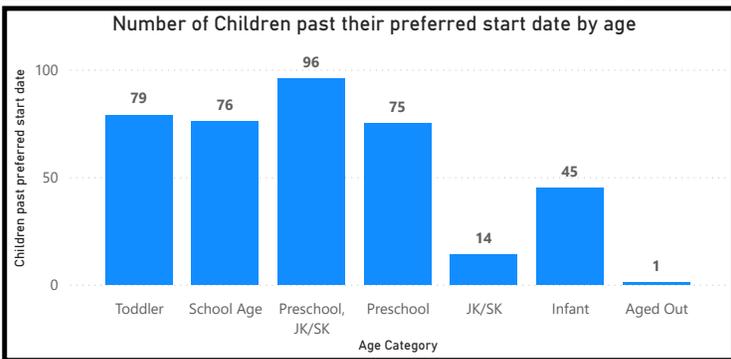
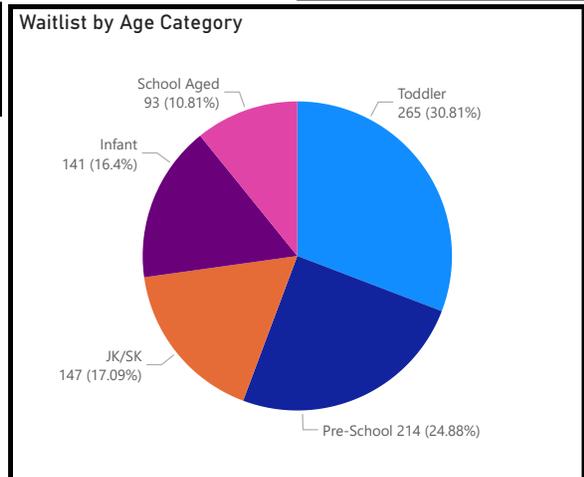
Number of Unique Children on the Application Portal		
786		
Children who Identify as Indigenous	Children Identifying Francophone Relatives	Prenatal Children
83	50	51

Unique Children Waiting for Care
415
Waiting for Care - This number represents the unique children who are currently applied for care. This includes children who may already be placed in a program and have applied to another. This also includes the number of children pre-registered for future care.

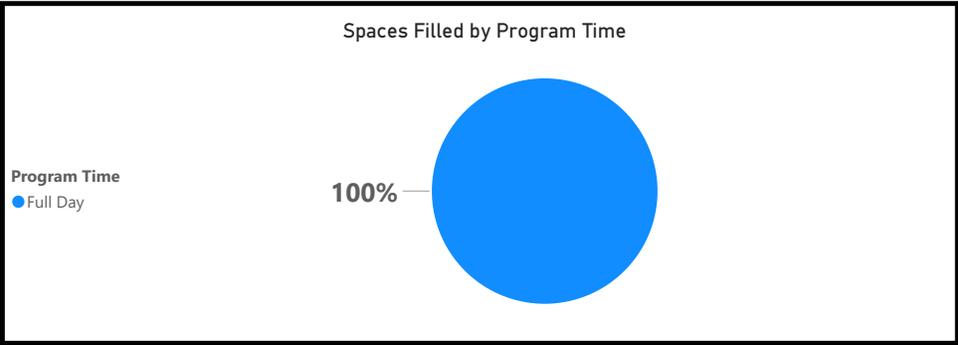
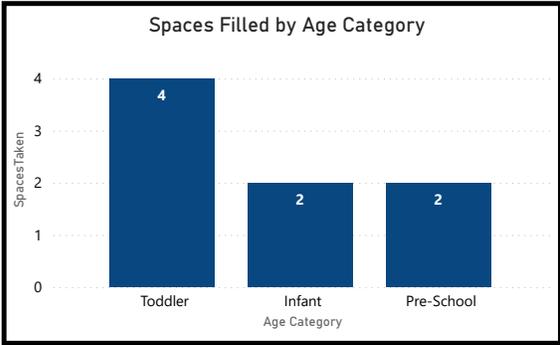
Year, Month	Multiple selections
Month	December
Additions to Application Portal	
22	

Unique Children - includes children waiting for care and those who are placed in care but have applied to other child care centres/programs. (ie: currently in an infant space and have also applied for JK/SK after school program) - Or - includes all children who have completed an application for child care

Total Number of Children past preferred start date (Unique)
392



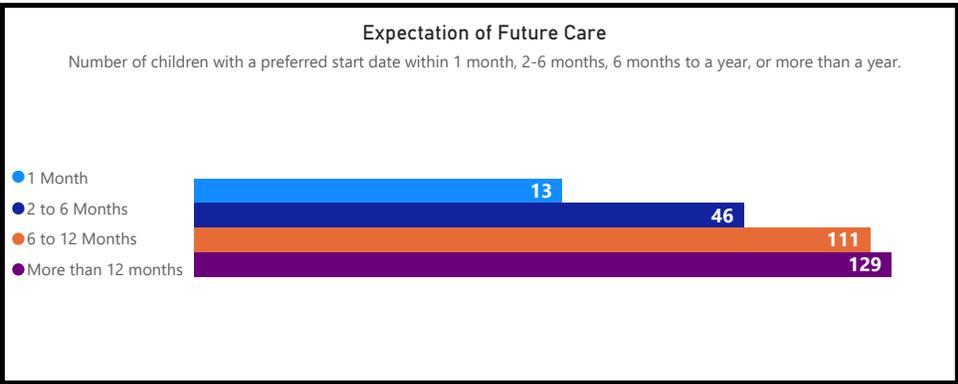
Year Month



Children Placed	Spaces Filled
8	8

Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

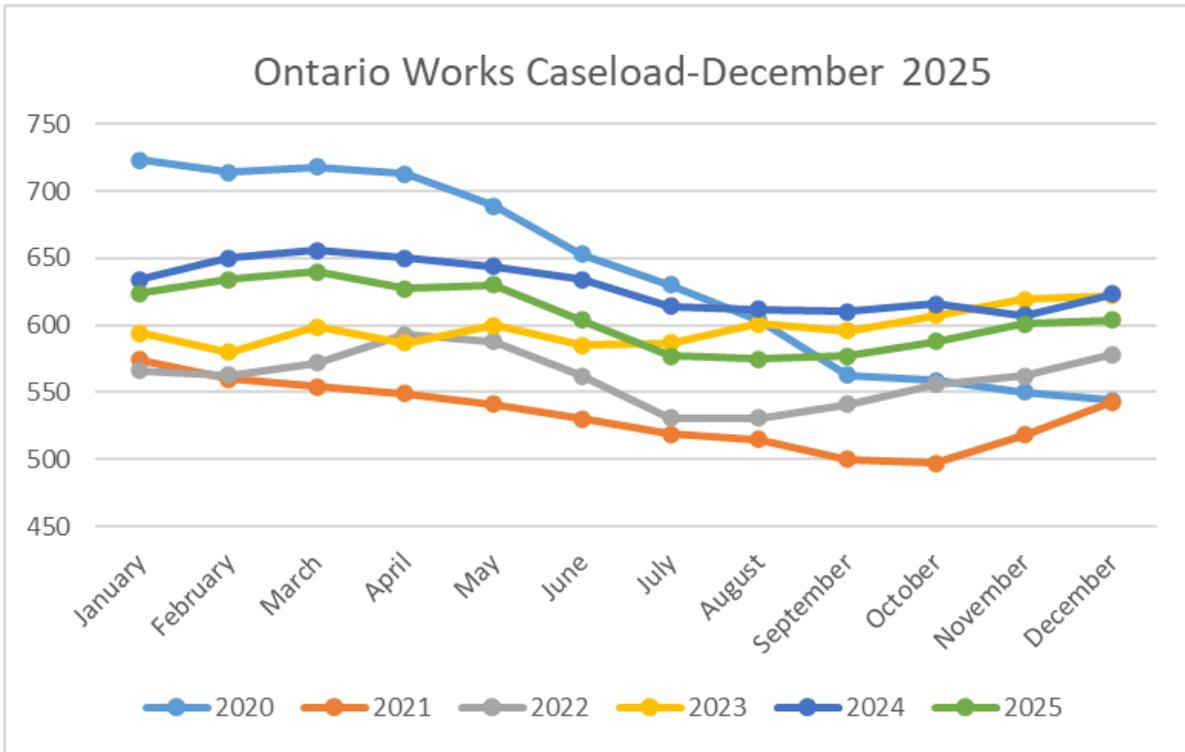


Funding Sources for District Wide Childcare Spaces - DEC 2025

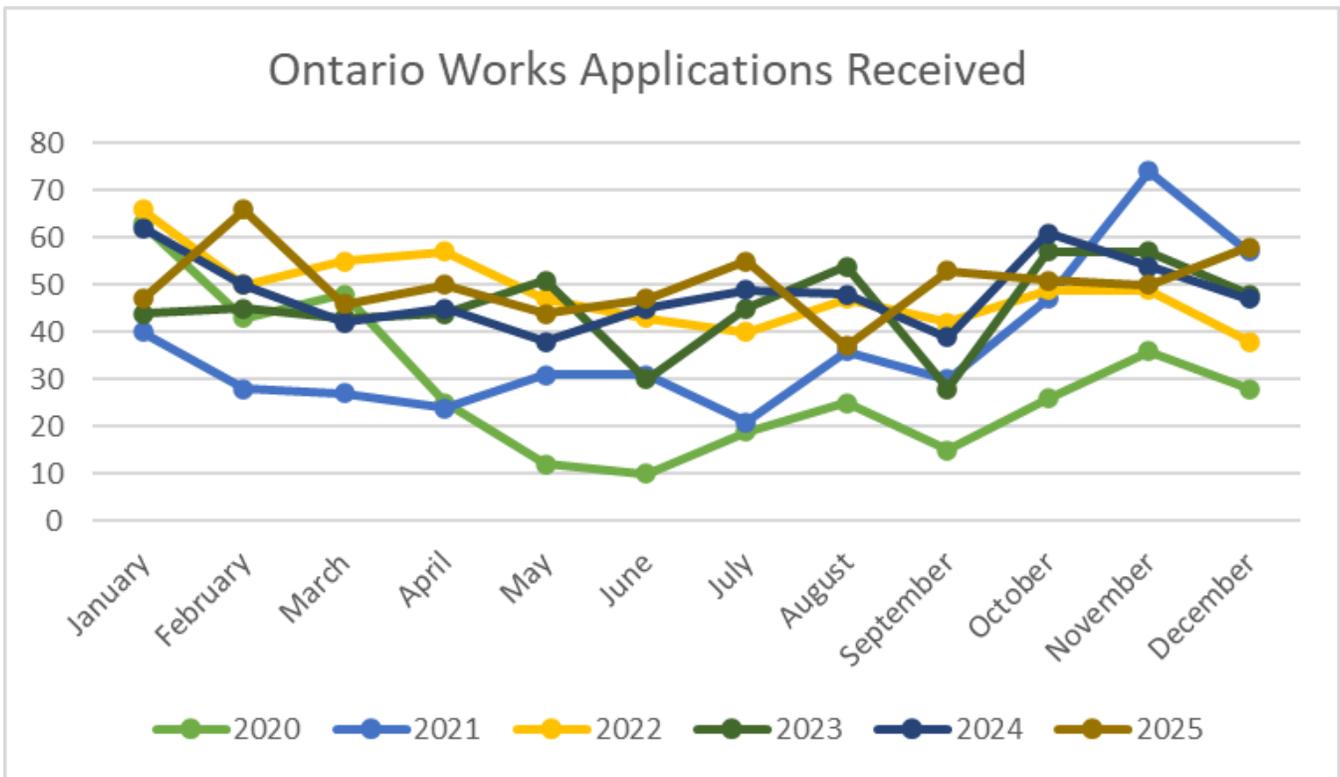
Funding Source - Active	# of Children	# of Families
CWELCC*	33	32
CWELCC Full Fee	220	216
Extended Day Fee Subsidy	2	2
Fee Subsidy	17	15
Full Fee	19	18
Ontario Works	2	2
Total	293	285

Funding Source - New	# of Children	# of Families
CWELCC*	1	1
CWELCC Full Fee	7	7
Extended Day Fee Subsidy		
Fee Subsidy		
Full Fee		
Ontario Works		
Total	8	8

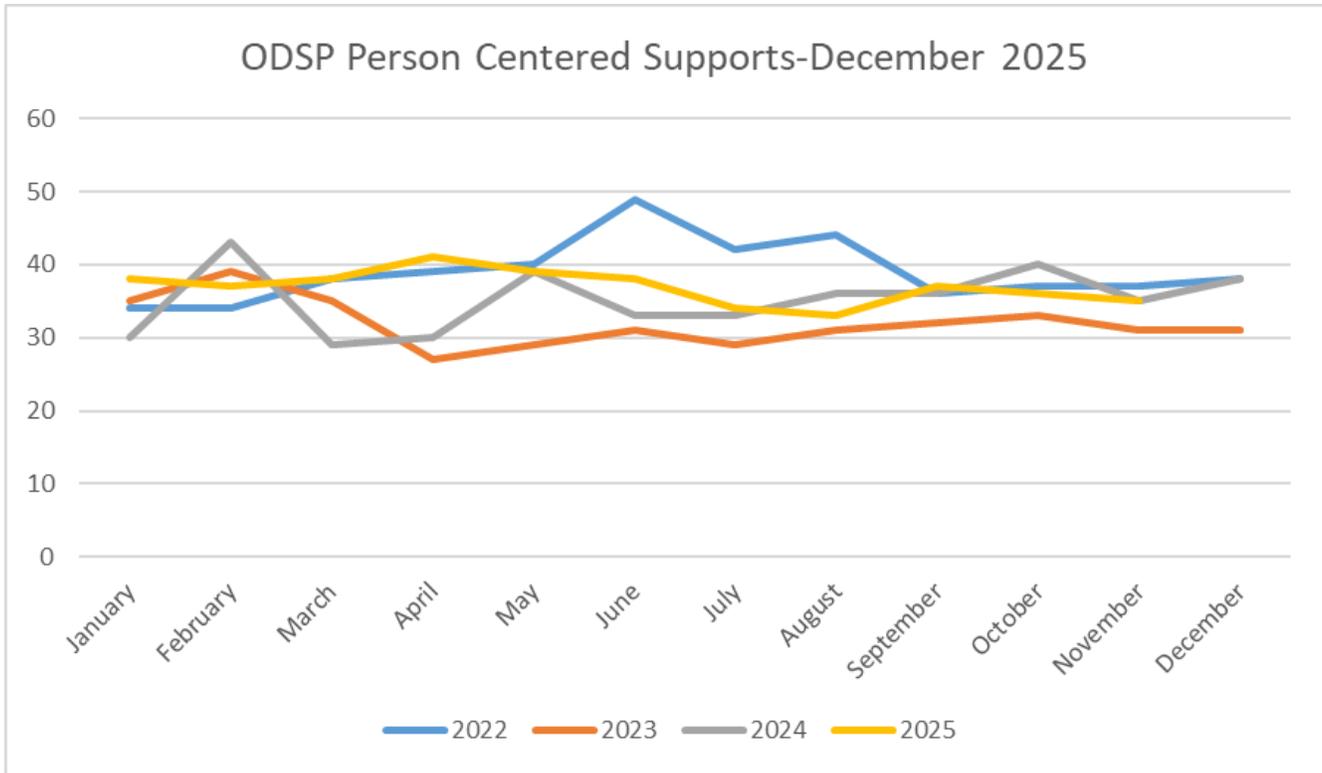
Exits	# of Children	# of Families
CWELCC	1	1
CWELCC Full Fee		
Extended Day Fee Subsidy		
Fee Subsidy		
Full Fee		
Ontario Works		
Total	2	2



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



ODSP Participants in Ontario Works Employment Assistance



The OW Caseload continues to hold steady at **604** cases. We are providing **34** ODSP participants Person -Centred Supports. We also have **58** Temporary Care Assistance cases. **58** applications were received through the province’s Ontario Works Intake Unit (OWIU).

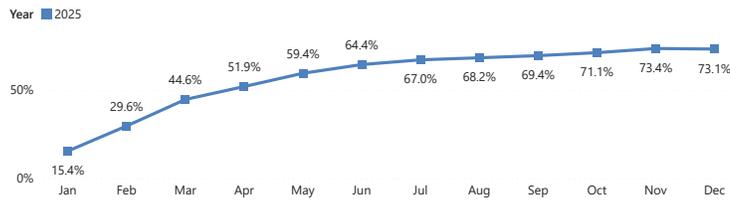
Ontario Works (OW) Performance Measures

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 Support Pillars.

- Crisis & Safety-homelessness, personal safety
- Health-medical, mental health counselling, addiction treatment
- Life Skills-Literacy and Basic Skills such as budgeting, time management
- Community Supports-Housing, transportation and legal support

*NDA-Non-Disabled Adult

Percentage of OW + NDA Members with mandatory participation requirements that have created a Social Assistance Action Plan (Cumulative Year-to-Date)*



Provincial Value for Latest Month in Selected Range



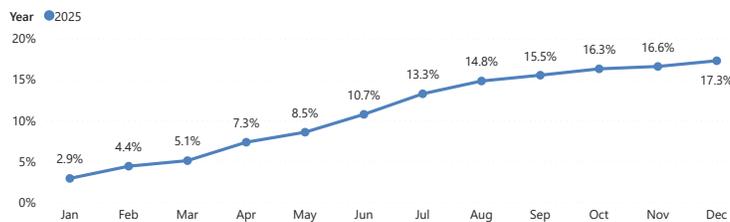
Percentage of OW + NDA Members with mandatory participation requirements that are referred to EO (Cumulative Year-to-Date)



Provincial Value for Latest Month in Selected Range



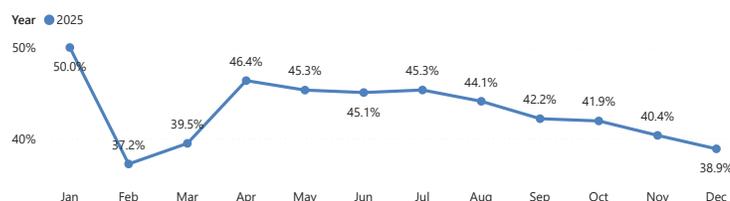
Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-Date)



Provincial Value for Latest Month in Selected Range



Percentage of Ontario Works cases who exit the program and return within one year (Cumulative Year-to-Date)

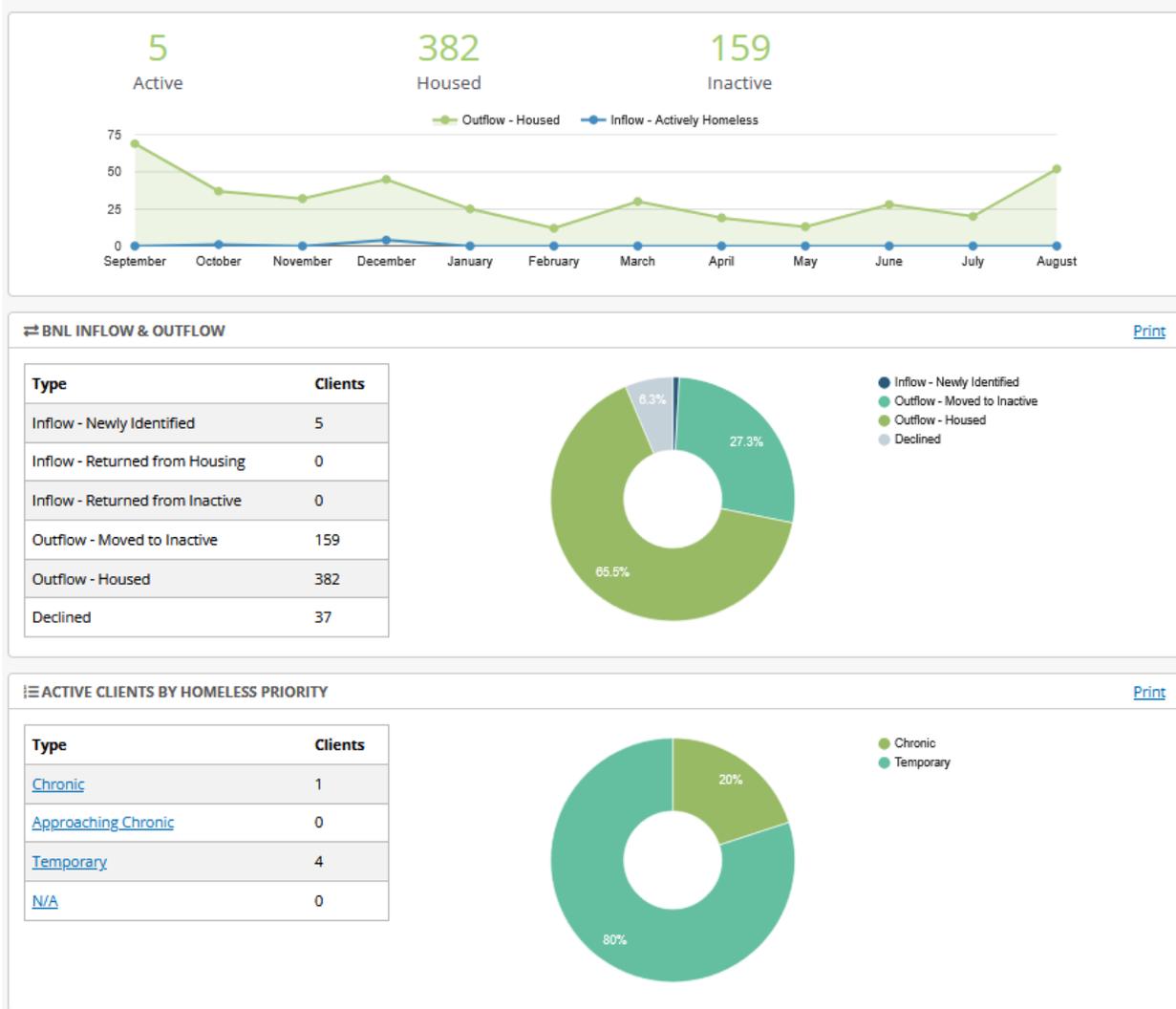


Provincial Value for Latest Month in Selected Range



By Name List

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to maintain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access.



Some key takeaways from this month's data:

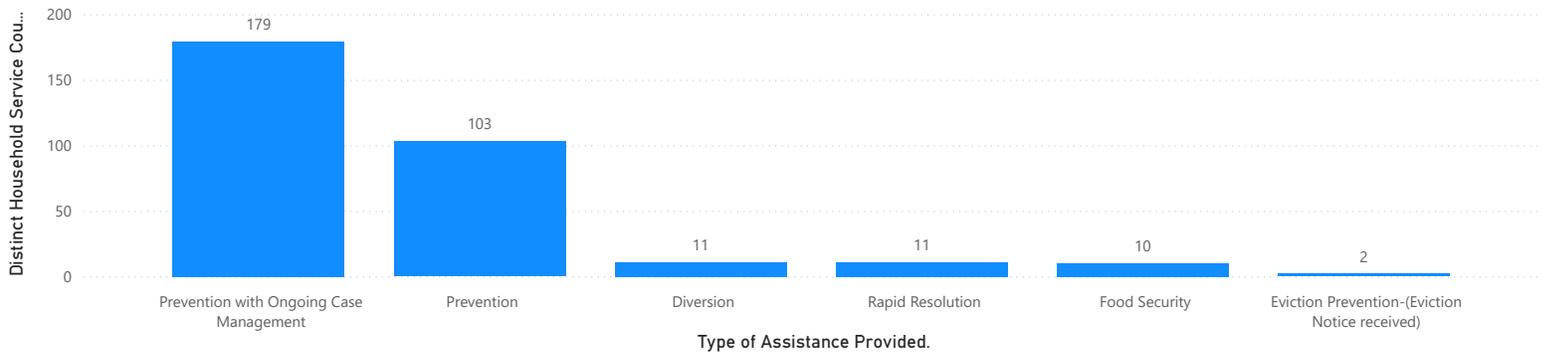
- We have housed 70% of BNL participants since September 2021
- Nearly 33% of those housed were experiencing chronic homelessness
- Currently, only 1 individual is experiencing chronic homelessness on the BNL
- We continue to have zero people with an Inflow status of 'Returned from Housing'

Month, Year

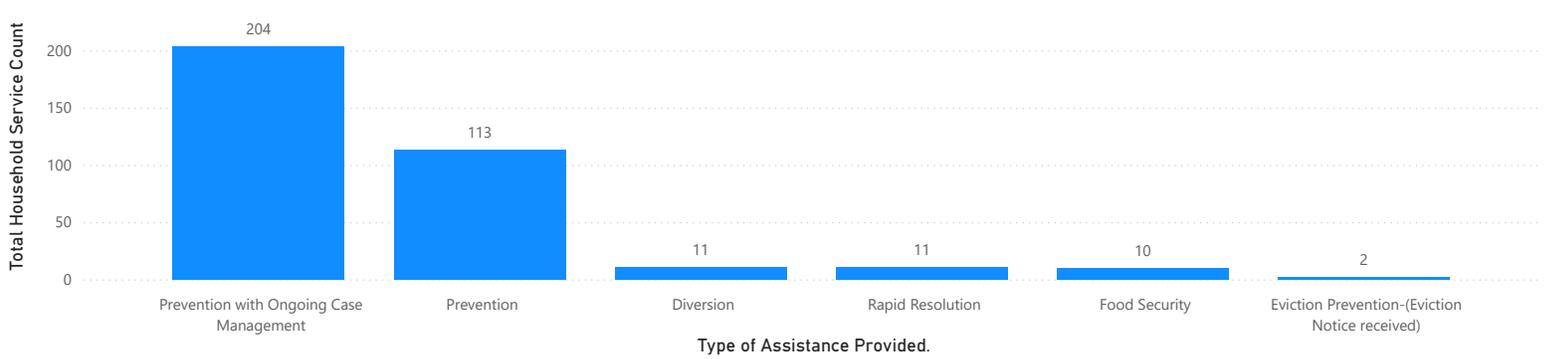
Multiple selections



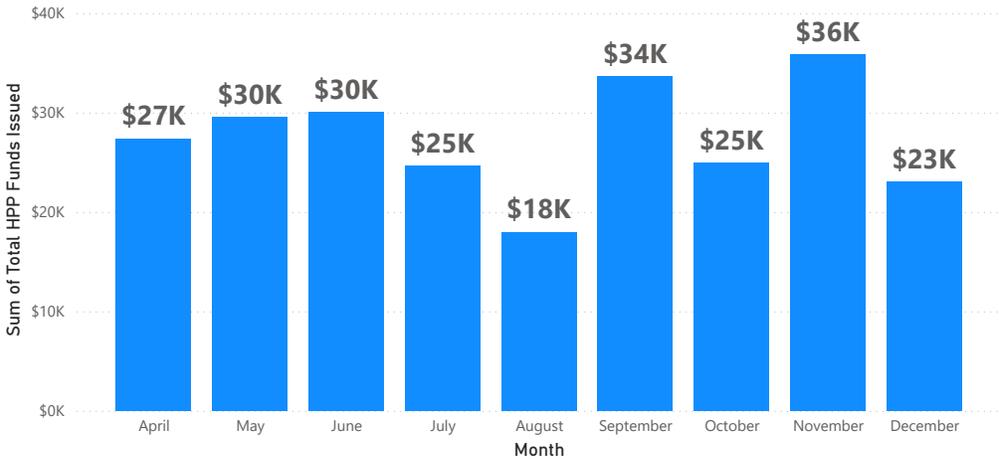
Distinct Household Service Count by Type of Assistance Provided.



Total Household Service Count by Type of Assistance Provided.



Total HPP Funds Issued by Month



Type of Assistance-HPP

All

Month, Year

Multiple selections

\$247,225.31

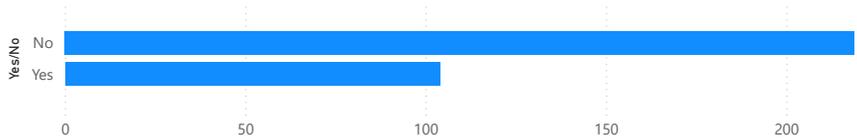
Sum of Total HPP Funds Issued

Provincial Priority Groups	Unique Households Served
Chronic Homelessness	19
Indigenous	10
Transitioning from Provincial Institution	1
Youth aged 16-25	18
Total	48

Income Source	Unique Households Served	Sum of Total HPP Funds Issued
OW	121	\$111,152.26
ODSP	96	\$87,722.13
Low Income Senior	34	\$29,147.06
Low Income	28	\$19,203.86
Total	271	\$247,225.31

Housing Status	Unique Households Served
At Risk of Homelessness	234
Experiencing Homelessness (and not currently on BNL)	21
On BNL	21
Total	271

Has the client been issued HPP in the past?



Type of Assistance Provided.	Low Income	Low Income Senior	ODSP	OW	Total
Prevention with Ongoing Case Management	8	11	49	113	179
Prevention	16	24	52	13	103
Diversion	4		2	5	11
Rapid Resolution	1	2	2	6	11
Food Security	1		1	8	10
Eviction Prevention-(Eviction Notice received)	1		1		2
Total	31	37	107	144	315

Month, Year

Multiple selections ▼

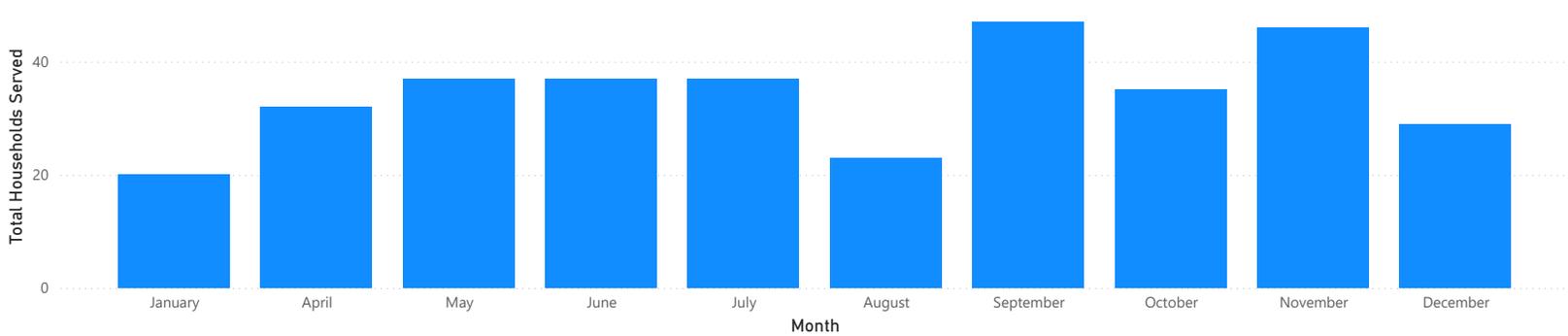
271

Unique Households Served

323

Total Households Served

Total Households Supported through HPP by Month-All



Housing Programs Update—Dec 2025

Social Housing Centralized Waitlist Report			
	East Parry Sound	West Parry Sound	Total
Seniors	59	140	199
Families	179	506	685
Individuals	572	176	748
Total	810	822	1632
Total Waitlist Unduplicated			448



SPP = Special Priority Applicant

Social Housing Centralized Waitlist (CWL) 2024 - 2025 Comparison Applications and Households Housing from the CWL

Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2025	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	3		2	1		Jan	9	0	0	2	
Feb	5		11	1		Feb	8	0	2	3	
Mar	7		3	3		Mar	9	1	4	1	
Apr	10	1	7			Apr	6	1	10		
May	4	1	5	1		May	11		1	2	
June	1		15	3		June	12	2	1	2	
July	9	1	19			July	14			2	1
Aug	9	1	21			Aug	9	1	1	2	1
Sept	6		16	2		Sept	7	4	1	2	2
Oct	6		9	4		Oct	8		1	1	
Nov	10	1	17	3		Nov	1	1	1		
Dec	11		6	3	2	Dec	7		5	2	1
Total	81	5	131	21	2	Total	101	10	22	19	5

- Housing Programs approved seven new applications to the centralized waitlist in the month of December
- There were five cancelled applications; two applicants refused offers of housing, and three were removed as they are now in receipt of COHB funding (Canada Ontario Housing Benefit)
- Two applicants were housed in December, with one applicant holding Special Priority status

HOUSING OPERATIONS AND SERVICE MANAGEMENT

December 2026 Statistical Information

Activity for Tenant Services

	Current	YTD
Move outs	3	23
Move in (centralized waitlist along with internal transfers)	2	34
L1/L2 hearings	0	13
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	0	7
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	1	19
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	1
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	1
Repayment agreements NEW (formal & informal)	2	20
No Trespass Order	0	1
Mediation/Negotiation/Referrals	37	259
Tenant Home Visits/Wellness checks	28	462
Tenant Engagements/Education	5	33

Property Maintenance

December 2025

Pest Control		Monthly pest control inspections were completed at 7 buildings. 33 units were inspected. Of the 33 units, 2 units required treatment.
Vacant Units	5	4 one-bedroom, 1- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	1	1 market unit
After Hours Calls	7	monitoring station offline, partial power outage in unit, snow removal concerns, smoke detector battery,
Work Orders	68	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	189	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC/DSSAB properties
Fire Inspections	7	Annual fire inspection completed and continue
Annual Inspections	0	Annual inspections have been complete for 2025.
Inspections (other)	17	Housing keeping, Fire Prevention Officer follow up, and preconstruction/postconstruction
Incident Reports	0	

Capital Projects Monthly Report—December 2025

This monthly report provides an overview of capital project activities undertaken during December 2025. The month focused on year-end project closeout, completion of deferred works from earlier in the construction season, and site stabilization ahead of winter conditions.

Hazardous Material Remediation and Water Damage Repairs

During December, hazardous material abatement and reinstatement activities continued across multiple units, including progress through clearance, reconstruction, and tenant re-occupancy where contractor availability and environmental clearance permitted. All completed work followed required inspection and clearance protocols, and remaining remediation items were stabilized and scheduled for continuation in early 2026.

Plumbing, HVAC, and Duct Maintenance

Plumbing and mechanical capital works progressed into December, with certain remaining items deferred due to seasonal/coordination constraints. Emergency boiler replacements were completed to address critical failures and maintain uninterrupted heating and building operations, and duct insulation upgrades and select HVAC replacements improved system reliability and performance. Mechanical systems continued to be monitored closely through the onset of winter conditions.

Doors, Siding, Painting, and Cosmetic Upgrades

Building envelope and cosmetic improvements advanced as part of end-of-season closeout, including door installations, siding replacements, and select painting completed prior to winter shutdown. Remaining cosmetic scopes were secured or deferred appropriately to support building protection through winter months.

Generator and Electrical Work

Electrical upgrades continued through December, including generator-related coordination, inspections, and preparatory work for outstanding components. A generator installation at a daycare facility was completed, and planning/procurement activity continued for larger electrical projects transitioning into 2026.

Roofing and Eavestrough Projects

Roofing and eavestrough projects initiated earlier in the season were substantially completed by late fall, with December closeout activities occurring where conditions permitted. Items impacted by weather or scheduling limitations were winterized and deferred to the next construction season, with budget considerations for future phases continuing to be monitored.

Capital Projects Monthly Report—December 2025...continued

Structural Repairs, Infrastructure and Foundation Assessments

Structural and foundation-related work advanced through phased repairs and ongoing monitoring, with smaller repairs reaching completion and larger/more complex scopes continuing under active management. Environmental and engineering assessments supported decision-making for current work and future capital prioritization.



View of a new retaining wall alongside a gravel-filled parking lot.

Security Enhancements

Security upgrades implemented earlier in the year remained operational through December, including access control, rekeying initiatives, and door improvements. No new security risks were identified during this reporting period.

Consulting and Engineering Contracts

Consultant-led work remained active through year-end, including engineering reviews, environmental reporting, and construction oversight supporting both active projects and upcoming capital planning. Consultant findings continue to inform scope development, cost forecasting, and sequencing for the 2026 capital program.

Capital Projects Monthly Report—December 2025...continued

Childcare Capital Acceleration (Year-End Funding)

In December, the Capital team leveraged incremental year-end childcare funding to deliver an intensive package of upgrades across multiple childcare sites, mobilizing contractors and completing (or advancing to final closeout) numerous scopes within a highly compressed timeline. Work included critical resiliency and site improvements such as a daycare generator installation, permeable paving and pathway enhancements, gazebo/shelter installations, shed works, painting, fencing, and targeted mechanical upgrades. This concentrated effort reflects strong coordination across procurement, scheduling, and site access to complete a high volume of work while maintaining operational continuity for childcare programs during a peak year-end delivery window.



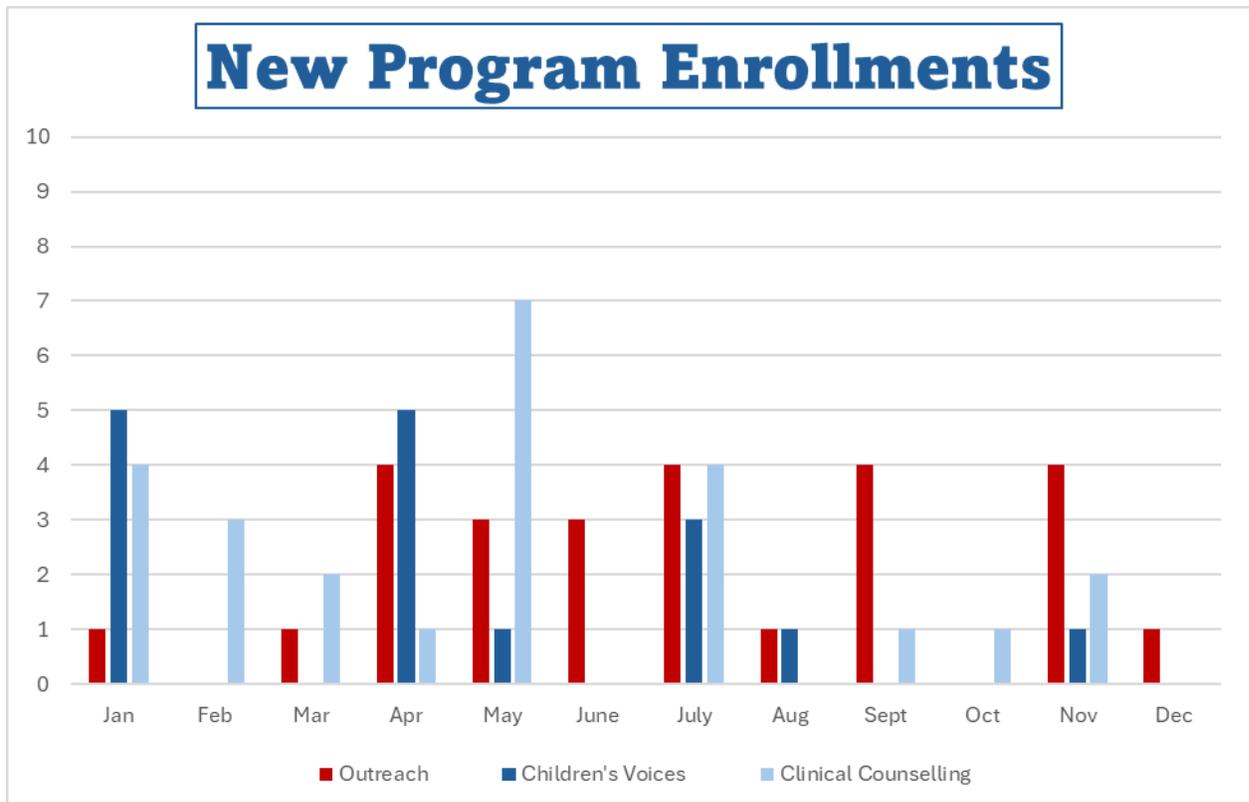
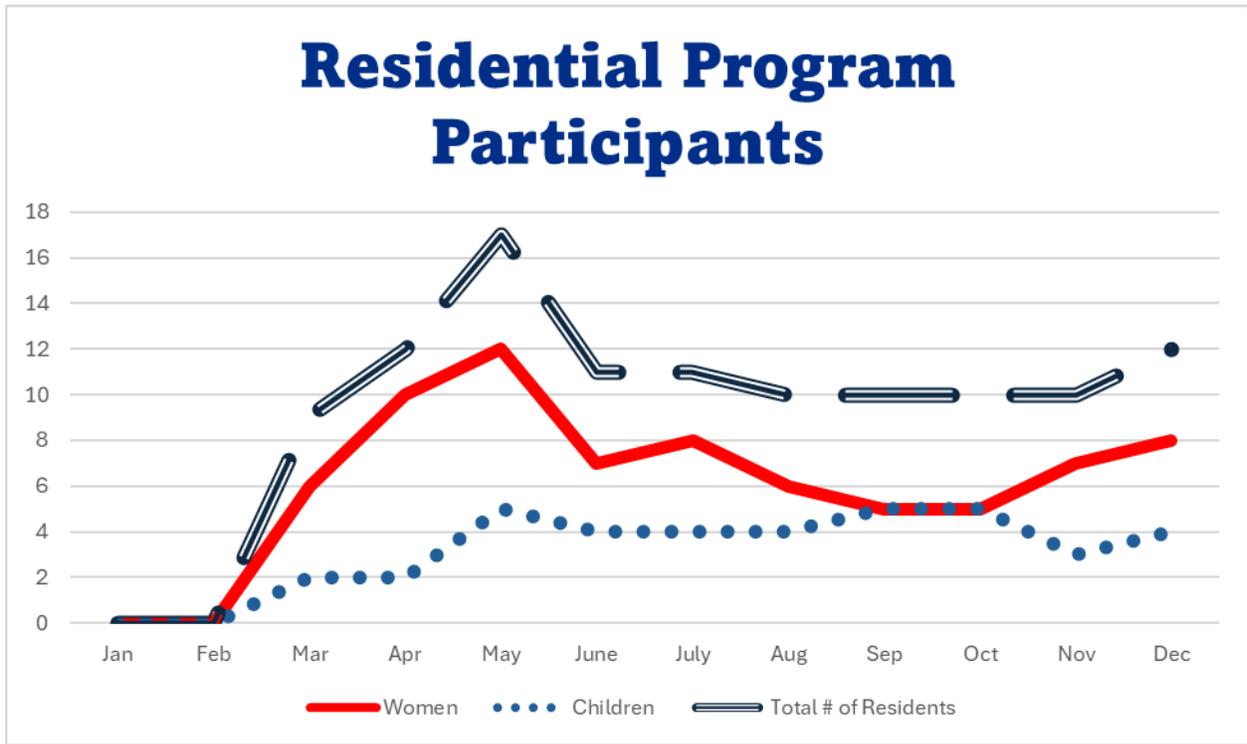
View of new permeable paving installed at a daycare facility.

Completion Highlights (December 2025)

As part of the year-end closeout period, several projects reached completion or substantial completion (including unit remediations, exterior envelope improvements, electrical upgrades, and supporting infrastructure works), improving safety, functionality, and overall asset condition. Projects not finalized by year-end were stabilized and transitioned into the 2026 work plan. Overall, December marked the operational close to the construction season, with emphasis on completing priority work, managing seasonal risk, and preparing remaining items for continuation in 2026. The next reporting period will prioritize restarting deferred construction where conditions allow, advancing approved capital projects, and aligning delivery with the 2026 capital budget and planning cycle.

Esprit Place Family Resource Centre

Update—December 2025



Social Media Stats

Facebook –District of Parry Sound Social Services Administration Board	AUG 2025	SEPT 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026
Total Page Followers	770	780	786	791	797	819
Post Reach this Period (# of people who saw post)	5,904	33,114	18,590	23,572	5332	26,803
Post Engagement this Period (# of reactions, comments, shares)	37	211	138	178	132	913

Facebook -Esprit Place Family Resource Centre	AUG 2025	SEPT 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026
Total Page Followers	229	229	229	248	249	250
Post Reach this Period (# of people who saw post)	1,314	424	313	17,684	2136	884
Post Engagement this Period (# of reactions, comments, shares)	27	2	3	189	34	10

DSSAB LinkedIN Stats https://bit.ly/2YyFHIE	AUG 2025	SEPT 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026
Total Followers	558	561	561	579	585	594
Search Appearances (in last 7 days)	132	122	113	170	147	154
Total Page Views	22	26	27	77	23	44
Post Impressions	715	235	1092	2,953	1124	1521
Total Unique Visitors	12	14	15	29	16	21

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	AUG 2025	SEPT 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026
Total Followers	107	109	112	115	115	117
# of accumulated posts	66	67	69	81	81	81

RESOLUTION NO. 2026 - 27

FEBRUARY 11, 2026

Moved by Brad Kneller

Seconded by: B Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses the following motions:

- 4.2 Village of Sundridge Bill C-15 Canada Post Act Amendment,
- 4.4 Village of Sundridge - Road Salt Use and Reduction

Carried Defeated Deferred

Sam Dunnett

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



*Knowing our heritage
 we will build our future*

Highlights from the January 2026 MOH report

MOH Updates

Corporate Services

- Following the ratification of collective agreements with the Ontario Nurses' Association, the Ontario Public Service Employees' Union and the Management Non-Union Group at the Health Unit, applicable internal documents are being updated and negotiated changes are being implemented.

Clinical Services

- Lyme Disease is on the rise. There have been 14 cases in the district in 2025, compared to a previous annual record of four cases.
- Sexual Health clinical services are being realigned to better meet the needs of priority populations and those without a primary care provider.
- The Health Unit participated in the Parry Sound Drug Strategy's 2nd annual National Addictions Awareness Week, November 17-21. Health Unit staff provided access to naloxone training as well as HIV and Hepatitis C testing.
- There has been high demand for seasonal respiratory vaccines (influenza, COVID-19 and RSV) this year. 2025-26 is the first year the RSV vaccine is publicly-funded for the general public aged 75 years and older. Fourteen Health Unit clinics offering all 3 vaccines were hosted in communities across the district, as well as offering appointments at both Health Unit office locations from mid-October to the end of November. Seasonal vaccines continue to be available by appointment at clinics in the North Bay and Parry Sound Health Unit offices for individuals unable to access vaccination through a local primary care provider or pharmacy.

Community Services

- The Health Unit participated in a community information session on polyfluoroalkyl substances (PFAS) on November 19 at the Best Western in North Bay. The event attracted significant public interest and included formal presentations with opportunities for one-on-one discussions with Health Unit staff regarding PFAS.

Organizational Effectiveness

- The Indigenous Wellness Circle reconvened in December following a temporary pause. The ongoing work of the Circle aims to strengthen relationships with Indigenous health and social service partners; advance reconciliation through meaningful and sustained action; reduce health inequities across the region; and support the Health Unit in remaining accountable to the Indigenous communities and peoples it serves. This work is grounded in the understanding that Indigenous public health initiatives must be led by Indigenous peoples in the development of policies, procedures, and programming that affect them.
- The Muskoka, Nipissing, Parry Sound Data Collaborative, chaired by the Health Unit, in partnership with the Muskoka, Nipissing, Parry Sound Child and Youth Planning Table has published a new [Learning and Development dashboard](#). The dashboard summarizes key indicators related to the learning journey of children across Muskoka, Nipissing and Parry Sound districts.
- A [letter](#) was provided to Michael Parsa, the Minister of Children, Community and Social Services to inform the development of the 2025-2030 Ontario Poverty Reduction Strategy.



**Village of South River
Support Village of Sundridge - Canada Post's Library Rates**

Date: February 10, 2026

Motion: 65-2026

Moved By: Bruce Hallam

Seconded By: Sevi Brandt

BE IT RESOLVED THAT the Council of the Village of South River does hereby support Village of Sundridge Resolution # 2026-003 urging the government to ensure that Canada Post continues to provide a library postal rate so that library services remain accessible for all of Canada through interlibrary loans and this resolution be circulated to MP Scott Aitchison, the Honourable Joël Lightbound, Minister of Government Transformation, Public Works and Procurement and the Village of Sundridge.

Carried By: [Signature]

Lost By: _____

Name of Council Member	Yeas	Nays	Abstention	Pecuniary Interest	Recorded Vote
Mayor Coleman					
Councillor Brandt					
Councillor Brooks					
Councillor O'Hallarn					
Councillor Scott					



Director of Economic Development (DoED) Report
February 26, 2026

Core Activity Tracking – (Since last report -January & February)

Activity:	Interactions	Description
Business Assistance		
Start Up Files	1	Sundridge
Expansion Files	1	South River
Developer Files		
General Support	2	Sundridge (2)
Brand Ambassador	1	Armour
High Priority		
Business Visits	2	Sundridge (2)
Program Referrals		
Non-Member Support Requests	5	Burk's Falls/South River/Magnetawan
Marketing*		
ACED Website Updates	4	Events, Tourism & Lifestyle News, ACED page updates, Lease & Investment Properties
Social Media Posting	25	(EXPLORE)15 (ACED) 10
Facebook/Instagram Reach	13,625	(EXPLORE) 12173 (ACED) 1452
Facebook/Instagram Views	68560	(EXPLORE) 54,160 (ACED) 14,400
Facebook/Instagram Likes/Followers	5892	(EXPLORE Facebook) 2947 (EXPLORE Instagram) 1103 (ACED Facebook) 1842
Website Tracking		
Total Users / Views	4.4k	
Most viewed pages		Events, Business Directory, Almaguin Community Economic Development, Screaming Heads
(besides landing page)		
Communications		
Email Blasts	2	ACED Buisness monthly
Organization Meetings	5	RCIP, NECO, SFEP, AHCC, Community Partners Meeting
Partnership Projects		
Municipal Visits	8	Perry, McMurrich.Monteith, Sundridge, Strong, Joly.
Member Interactions / Support Requests		
Media Comment Requests		

Current Files & Projects

Project 1A – Business Support

RCIP Update

The RCIP Board met on February 10th, with another 22 applicants reviewed and approved.

Contractors and Trades Support

A QuickBooks Workshop will be held on April 8 in partnership with the AHCC and The Business Centre. This introductory session is designed to support self-employed trades and contractors and will also serve as an initial engagement opportunity with the local trades sector. Participants will be invited to complete a survey to help identify industry needs, desired supports, and interest in an Almaguin Trades Show, including preferred timing and format.

Project 1C – AHCC Partnerships

No updates at this time.

Project 2B – Regional Recreation & Municipal Support

Village of Sundridge Support

The DoED developed a survey for Councillors to help collect further input and feedback for the proposed development project. Next steps include coordinating a follow up meeting with the private business and the Councillors that have been assigned to the planning sub-committee.

McMurrich/Monteith Support

The DoED developed a survey for McMurrich/Monteith businesses to collect business information for both the ACED and Municipal business directory, as well as to determine supports requested from the business community. The survey will be shared via website, email, social media, and municipal mail-out.

Project 3A – Almaguin Housing Task Force

No updates at this time.

Project 3B – Transportation

Almaguin Community Transportation Committee

No updates at this time.

The Return of Passenger Rail Service

The ACED Team had a phone call with Ontario Northland on Friday February 13th to discuss first-mile/last-mile supports. Further updates regarding potential projects and opportunities will be provided at the March meeting.

Project 3C AHSS Student Engagement

The DoED is scheduled to attend classroom presentations on March 4th, in partnership with The Business Centre's Summer Company Program presentations, to engage with students, speak about entrepreneurship, and request students complete the yearly student survey.

The DoED is also in communication with the Student Council representatives to continue building on the momentum created for the Life Skills Workshops, which began in 2024.

Project 3D Almaguin RED Strategic Plan Update

A resolution will be presented to The Board with a request to utilize up to \$25,000 of ACED reserves to hire a consultant to facilitate the development of the RED Strategic Plan Update. A Request for Proposals is being drafted, with the intention to promote the RFP at the end of March.

Project 4A – Brand Strategy Implementation

Phase 2 – Physical Brand Roll Out

The ACED Team received funding approval from the ROD Program for the Signage Plan. Currently we are awaiting an update from FedNor regarding the application that was submitted for funding. Depending on timelines, a re-application may be required for the ROD Program if an extension is not granted as we await confirmation for funding.

Social Media/Explore Almaguin Website/ Email Marketing/Content

The CMO developed the *Winter in Almaguin* campaign, including a Valentines feature article, as well as 3 Reels, 3 carousel posts, and 2 additional website articles featuring local businesses that are open for business all winter. The campaign generated a total of 14K views and over 300 likes.

The CMO refreshed the Brand Ambassador Spotlight, posting 3 features on local businesses that received 3,339 total views.

2026 ACED Department Workplan

The 2026 ACED Department Workplan has been updated to include exploring the development of an Almaguin Trades Show. As mentioned under 1A-Business Support, ACED Staff will begin by surveying business owners and gauging their interest and preference for time of year.

ACED Shared Services Agreement, Evolution of Service Delivery, ETC.

Finalizing the Revised Shared Services Agreement & Funding Formula

The Revised Shared Service Agreement and Funding Formula are currently being circulated to participating municipalities, which require signatures from the Clerks and Mayors. The Villages of South River and Burk's Falls have opted not to participate. To date, participation decisions have been received from all municipalities except Powassan.

A Municipal Service Packages Staff Report was presented and discussed at the January ACED meeting, outlining a new proposal for consideration by non-member municipalities. Following this discussion, a Sub-Committee was established to refine and finalize the proposal.

The Sub-Committee has discussed various considerations related to offering services to non-members. Discussions are ongoing, and a verbal report / presentation of options will be made at the February ACED meeting (or circulated beforehand if available). It was recommended that ACED staff prepare a letter emphasizing the importance of regional collaboration, along with an infographic highlighting key successes and measurable impacts of regional marketing efforts.

Subject to ACED Board approval, the full package will be distributed to all non-member municipalities, along with a formal invitation to participate.

Village of Burk's Falls
Almaguin Highlands Health Centre
January 1, 2024 to December 31, 2024

Revenues-Almaguin Highlands Health Centre		2024 Actuals
15-540	Health Centre Rental Revenue	131,976
15-544	Health Centre-Other Revenue	3,232
Total Revenues-Health Centre		135,208

Expenditures-Almaguin Highlands Health Centre		2024 Actuals
16-5401	Health Centre Wages & Benefits	58,856
16-5402	Hydro	21,400
16-5403	Natural Gas	4,906
16-5404	Fuel Oil	1,009
16-5406	Cleaning Materials	4,429
16-5406-1	Janitorial Contract	5,156
16-5407	Pest Control	808
16-5408	Water & Sewer	1,280
16-5409	Insurance	10,486
16-541	Health Centre-Roof over Elevator Shaft	
16-541	Health Centre-Capital-Key System	
16-541	Health Centre-Backflow Preventer	
16-541	Health Centre-Capital	
16-5410	Snow Removal	3,248
16-5411	Elevator R&M	7,701
16-5413	Building Maintenance	33,289
16-5416	Miscellaneous	2,558
16-5418	Telephones	3,458
16-550	Transfer to Reserve-Health Centre	10,000
Total Expenses-Almaguin Highland Health Centre		168,584

Surplus / Deficit **-33,376**

2024 Deficit	33,376
Divided by 10 municipalities	3,338

Village of Burk's Falls
Almaguin Highlands Health Centre
January 1, 2025 to December 31, 2025

Revenues-Almaguin Highlands Health Centre		2025 Actuals
15-540	Health Centre Rental Revenue	123,839
15-544	Health Centre-Other Revenue	486
Total Revenues-Health Centre		124,325

Expenditures-Almaguin Highlands Health Centre		2025 Actuals
16-5401	Health Centre Wages & Benefits	66,299
16-5402	Hydro	21,346
16-5403	Natural Gas	5,611
16-5404	Fuel Oil	557
16-5406	Cleaning Materials	4,735
16-5407	Pest Control	1,054
16-5408	Water & Sewer	1,764
16-5409	Insurance	11,211
16-541	Health Centre-Capital-Replace Fire Panel	18,852
16-541	Health Centre-Capital-Reline Sewer Pipe	23,130
16-5410	Snow Removal	6,868
16-5411	Elevator R&M	4,414
16-5413	Building Maintenance	27,967
16-5416	Miscellaneous	1,706
16-5418	Telephones	2,338
16-550	Transfer to Reserve-Health Centre	10,000
Total Expenses-Almaguin Highland Health Centre		207,852

Surplus / Deficit **-83,527**

2025 Deficit	83,527
Divided by 10 municipalities	8,353



TIMMINS

I'M IN. | J'Y TIENS. | 78U



May 11th – May 13th, 2026

[Delegate Form](#)

[Exhibitor Form](#)

[Sponsorship Form](#)

[Conference Hotels](#)

SUNDRIDGE STRONG JOLY RESTRUCTURING COMMITTEE
P.O. BOX 1120
SUNDRIDGE, ON P0A 1Z0
PHONE 705-384-5819 – FAX 705-384-5892

RESOLUTION

Date: February 9, 2026

Resolution #2026 - 005

Moved by Brown

Seconded by Preston

WHEREAS the member Councils previously approved budget allocations in prior years for the SSJ Restructuring Committee Public Engagement services (J. Consulting Inc.) and Financial Consultant work (MacLaren Municipal Consulting Inc.) related to the approved RFP/RFQ processes; and

WHEREAS portions of those approved budgets were not fully expended within the original budget year due to project timing, contracting, and phased completion of work; and

WHEREAS the Public Engagement and Financial Consultant work has been duly approved by member Councils and remains ongoing or scheduled for completion in 2026; and

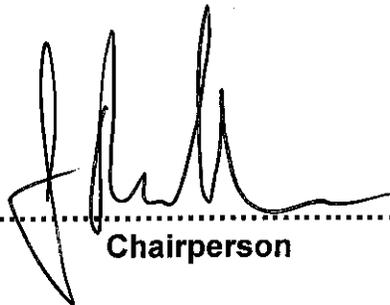
WHEREAS the continuation and completion of this work requires the availability of previously approved and unspent funds;

NOW THEREFORE BE IT RESOLVED that SSJ Restructuring Committee hereby recommends the carry-forward of any previously approved and unspent budget amounts related to the Public Engagement and Financial Consultant work into the 2026 fiscal year, for the purpose of completing the work as previously approved by Council; and

BE IT FURTHER RESOLVED that these carried-forward funds shall be applied solely to the completion of the approved Public Engagement activities and Financial Consultant services, in accordance with existing contracts, scopes of work, and Council approvals.

✓
.....
Carried

.....
Defeated


.....
Chairperson

Recorded Vote:

Budd Brown

Tim Bryson

Shawn Jackson

Justine Leveque

Brian McCabe

Jim Ronholm

For

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Against

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Conflict of Interest Declared and Seat(s)

Vacated: _____

SSJ Restructuring Committee – Budget Detail

Budget Category	2024 Budget	2024 Actual	2025 Budget	2025 Actual	2026 Budget	Notes
Community Engagement	\$12,938.50*	\$4,661.25	(\$8,277.25)	\$6,412.75	(\$1,864.50)	Approved in 2024, work completed in 2024-2026
Supplies/Other			\$81.30	\$81.30	(\$23,179.13)	Event supplies, buffer for existing consulting support (if required)
Postage			\$189.67	\$189.67	(\$250.00)	
OPP			\$849.90	\$849.90		
Financial Consultant			\$40,379.13		(\$16,950**)	MacLaren consulting approved in late 2025 for \$15,000 + HST, work completed in 2026
Total	\$12,938.50	\$4,661.25	\$41,500	\$7,533.62	\$42,243.63	
Strong	\$6,469.25		\$20,750		\$21,121.82	
Sundridge	\$5,175.40		\$16,600		\$16,897.45	
Joly	\$1,293.85		\$4,150		\$4,224.36	

2024 (\$11,450 + HST) and 2025 (\$41,500) “Budget” amounts were approved by resolution by each Council

*\$11,450 + HST

**\$15,000 + HST

() denote carry over from prior year

Each Council requested to carry forward previously budgeted commitments to SSJ Restructuring – contracts signed and work being completed based on prior year approved budgets.

Community Engagement (J Consulting) \$1,864.50

Financial Study/Supplies \$40,379.13

Note – 2025 actuals are unaudited

Central Almaguin Planning Board
MINUTES
Wednesday, November 5, 2025
At the Village of South River Municipal Office located at
63 Marie Street, South River

Attending:

Chair South River Member Jim Coleman **Vice Chair** Machar Member Lynda Carleton
Sundridge Member Fraser Williamson
Joly Member Chris Nicholson Strong Member Tim Bryson

Regrets: Provincial Member John MacLachlan

Secretary-Treasurer: Christine Hickey

Public: Amy Webb, Candy, Colin, Doug, Kevin Noaik, Kim Hall, Madison P., Matt, Peter Benninger, Lois Brisbois, Chad, Maurice Harapiak, Jennifer Harapiak, Nick Novelski, Nancy Webb, Nancy Johnstone, Marlin Cox, Brenda Cox, Rick Sorgini, Brenda Sorgini, Terry Boyes, Vanessa Boyes, Rebel Kennedy, Bart Wood, Jack Marshall, Steve Todoroff, Graydon McArthur, Galina Akhmadeevia
(there may have been others in attendance, but the name was not clearly identified)

1. Call to order at 5:30 p.m.

The Chair called the meeting at order at 5:32 p.m.

The Chair provided a summary of how the public meetings would be handled.

2. Approval of Agenda

Resolution #1

Moved by: Fraser Williamson

Seconded by: Lynda Carleton

BE IT RESOLVED THAT this Board does hereby approve the November 5, 2025 agenda as amended to add Item 7.3 – New Application B019/25 Lount (application for direction).

CARRIED

3. Declaration of Pecuniary Interests - None
4. Minutes – October 1, 2025 Meeting

Resolution #2

Moved by: Lynda Carleton
Seconded by: Fraser Williamson

BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, October 1, 2025; as written **CARRIED**

5. Payment of November Accounts:

The Secretary-Treasurer advised the Board that when an invoice or account owing can be payment can be made by etransfer, this will be the preferred method instead of a cheque. The Board was in agreeance with this.

Resolution #3
Moved by: Chris Nicholson
Seconded by: Lynda Carleton

BE IT RESOLVED THAT this Board does hereby approve payment of the November Accounts:

Village of South River – Rent for November 2025 - \$363.78
Christine Hickey – Wages (October 1, 2025 – October 31, 2025 – 33 hours)
Municipal Planning Services – Invoices 7246, 7247, 7248
Deposit Refund for B002/24 – Coughlin – \$491.50

Online CRA Payments for October (\$189.87)
Online Visa Payment for October (\$18.65)

CARRIED

6. Public Meetings/Decisions on the following Files

6.1 B016/25 Machar – Concession 4, Part Lot 22,23,24 – 2035 Eagle Lake Road

The meeting time for this application was approximately 5:35 p.m. to 5:39 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and there were no written or electronic comments received. The Chair confirmed if there were any questions or comments from those attending electronically or in person, there were no further comments or discussion from the Board.

Resolution #4
Moved by: Chris Nicholson
Seconded by: Fraser Williamson

BE IT RESOLVED THAT this Board does hereby approve File B016/25 Machar

This approval applies to create one (1) new lot which will have:

60m (+/-) Frontage on Eagle Lake Road, with a depth of 58.2m (+/-) and an area of 0.5ha (+/-).

Retained Lot will be 46.3ha (+/-).

THE SUBJECT LANDS ARE LOCATED at Concession 4, Part Lots 22, 23, 24 with a municipal address of 2035 Eagle Lake Road, Township of Machar, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Township of Machar be met before the deeds can be stamped and final approval given. **CARRIED**

6.2 B003/24 and B004/24 Lount – Concession A, Lot 148 and 149 - 977 Rye Road

The meeting time for this application was approximately 5:39 p.m. to 5:55 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and there were no written or electronic comments received. The Chair confirmed if there were any questions or comments from those attending electronically or in person,

The following comments were received at the meeting (and have been summarized for minutes):

Rick and Brenda Sorgini (copy of full comments to be provided to Planning Board as part of the public record)

We own the acreage immediately east of both applications and have occupied this almost 400 acres for 40 years.

Some of our concerns are as follows:

The existing White's Road has a pit run gravel base, that is, large stones and lots of sand. With the minimal traffic presently using the road, maintenance is a challenge to keep the road functioning, even in the dry months. At the July Local Roads board meeting, the board in conjunction with MTO terminated winter maintenance. Primarily due to a very large deep ravine that creates grades that are unsafe for MTO operators and that existing equipment can not handle. This ravine is between the subject lots of these applications and the Rye Road. I contacted the Secretary/Treasurer of the Local Roads Board to inquire if that board was aware of these applications and did they have any intention of attending this meeting. I received an email reply from that

requested I share the following details – “This would not make these new lots suitable for year round habitation”. Should purchasers of these lots not be made aware of the access limitations could it then fall upon the township and consequently the Lount taxpayers to do the significant upgrades, including blasting to change the grades on the ravine, to make these lots winter accessible.

This could be considered isolated strip development which has been denounced in favour of centralized communal development based on cost effectiveness, Rye Road where there are multiple dwellings and winter maintenance, is certainly the preferred higher density area. Regardless, in the end, more residential development, no matter where, means more people and more demands for services, which translates into more costs for all Lount taxpayers.

This proposal could set a precedence for more development, and more development means more people and more demands for services that may not be currently available. This could result in one of the attributes of Lount, that so many of us relish, being lost as the township would need to become organized to meet the demands for ongoing and new services.

Fire protection in Lount is provided by the MNR. They are better prepared, equipped and trained to deal with forest fires than residential fires.

Approving these applications would be fiscally unwise and even if used for seasonal residents would be short sighted in terms of what those new residents would expect in the future. We enjoy and appreciate the White’s Road community for what it is. Relatively remote, lightly traveled, quaint, historic and as accessible as we need it to be. These same attributes make it untenable for six residential lots. Approving these applications would change all of that, with no upside apparent to the residents of White’s Road and Lount Township residents at large.

There were no further comments from those in attendance. The Board discussed the MTO no longer completing winter maintenance on Whites Road and would like the applicant to look into this.

Resolution #5

Moved by: Tim Bryson

Seconded by: Lynda Carleton

BE IT RESOLVED that application B0023/24 and B004/24 be deferred until the applicant is able to provide the requested documents.

AND THAT THE applicant be requested to reach out to the appropriate ministry to discuss Whites Road Access and if an agreement can be entered into for the province to maintain this road

CARRIED

6.3 S002/25 Strong – Concession 8, Lot 18 - 151 Sunny Ridge Road

The meeting time for this application was approximately 5:55 p.m. to 7:00 p.m.

There were two petitions and additional comments received prior to the meeting, a copy of the petitions and comments were provided to the Board Members at the meeting.

The required circulation was completed and that there were written comments received and included as part of the Agenda Package.

The Chair confirmed if there were any questions or comments from those attending electronically or in person. The following comments were received at the meeting (and have been summarized for minutes):

Jack Marshall – We need housing in the province, and we need to retain our younger population.

Nancy Webb – Accused of not wanting the development, this is not true but due process is needed. Requesting that the application be sent back to the Township of Strong until all of the required steps are completed. The Official Plan amendment and required studies should be submitted before a decision is made to be sure that the development is sustainable. MHBC did not support the application in their report. A petition has been submitted to the Board requesting the application be sent back to Township of Strong until the necessary studies have been completed.

Steve Todoroff – Clarification if the Hydrogeological study was completed

Rebel Kennedy – Growth is needed in this area, the proposal is needed with proper due diligence completed.

Graydon McArthur – Concerns with the water levels, would like to ensure that the proposed development will not impact water supply on neighbouring properties.

Maurice Harapiak – Pleased to understand that decision may not be made this evening. Once an approval is made on this application there are no material conditions that can be added. The application as presented is full of holes that you could drive Mayor Bryson Log Truck through it. The required studies indicate to follow but for the Board to consider this application they can't be to follow. Submitted written comments that highlight the inconsistencies noted. If this application has been in progress for 10 years, why have the required studies not been completed.

Jennifer Harapiak – The Official Plan amendment is missing, and this is a requirement of a complete application. There should not be any further severances allowed on this property. The application states that the water is good, there is no Functional Servicing Report completed. The Map that was provided has many errors. The Report prepared by MHBC stated concerns and requirements for the proposal.

Doug Webb – Provided written comments with all of our concerns. A petition with 100 signatures requesting that the application be sent back to Strong until all of the documents are completed was submitted to the Board.

Terry Boyce – The petition is signed by 100 people, there are 1900 others that want to see the growth.

Northern Homes – Time should be given to gather more information on the proposal. Answers to the water table concerns should be addressed.

Discussion ensued on the application and the subject lands. Confirmation was provided that if granted approved, all conditions would have to be met before the Planning board can give final consent. This would include the reports listed in the resolution from the Township of Strong.

With the conclusion of the discussion, it was requested that the motion be brought forward and include the conditions noted by Township of Strong

Resolution #6

Moved by: Tim Bryson

Seconded by: Fraser Williamson

BE IT RESOLVED THAT this Board does hereby approve File S002/25 Strong

This approval applies to is to create fifteen (15) new rural residential lots and one block consisting of a private road through a plan of subdivision and common element condominium corporation for the private road (draft plan of subdivision attached).

All Lots will have frontage on the private road and each lot will have a minimum of 60 m frontage and an area of 0.41 ha.

THE SUBJECT LANDS ARE LOCATED at Concession 8, Lot 18, with a municipal address of 151 Sunny Ridge Road, Township of Strong, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Township of Strong be met before the deeds can be stamped and final approval given.

AND THAT the Central Almaguin Planning Board be provided with a copy of all studies and applicable documents to confirm they are satisfied with the reports and that all requirements have been met **CARRIED**

Member Chris Nicholson left meeting at 7:01 p.m.

A Recess was taken at 7:03 p.m. and the meeting resumed at 7:14 p.m.

7. New Files

7.1 B014/25 Laurier – Concession 1, Lot 8 – 544 Brennans Road (Originally on August 2 Agenda – Additional Information Requested)

The Secretary-Treasurer advised that they had completed the MDS calculations as best as possible, as there are no animals being proposed for the barn they were not able to make any assumptions on this item.

The Secretary Treasurer be directed to proceed with a Notice of Public Meeting

7.2 B017/25 Laurier – Concession 3, Lot 11 – 20 Fisher Road

The Secretary-Treasurer advised that as per the initial planning comments, this lot would have to meet the infill definition in order for planning support. At this time, it appears that there are more than 6 properties within the specified radius but not able to provide confirmation on all of the building dates.

The Board was in agreeance that the applicant could consider obtain a Planning Report from their own planner, if required.

7.3 B018/25 Lount – Concession 2, Lot 12 – Boundary Road

The Secretary Treasurer be directed to proceed with a Notice of Public Meeting.

8. Follow-up/New Items

8.i Pahaphill and Associates – 2024 Audit Re: 2024 Draft Financial Statements

Resolution #6

Moved by: Lynda Carleton

Seconded by: Fraser Williamson

BE IT RESOLVED THAT the Central Almaguin Planning Board receive the 2024 Draft Audit Documents prepared by Pahapill & Associates Professional Corp.;

AND THAT the Chair and Secretary-Treasurer be authorized to sign the required documents to complete the 2024 audit process. **CARRIED**

8.2 2026 CAPB Board Meeting Dates

The Secretary-Treasurer noted that the 2026 Municipal elections may have an impact on the November and December dates, this can be further discussed at that time.

Resolution #7

Moved by: Tim Bryson

Seconded by: Fraser Williamson

BE IT RESOLVED THAT the Central Almaguin Planning Board approve the 2026 CAPB Meeting dates. **CARRIED**

9. Correspondence/Updates - None

10. By-Laws - None

11. Closed Session - None

12. Adjournment

Resolution #8

Moved by: Lynda Carleton

Seconded by: Tim Bryson

BE IT RESOLVED THAT the Central Almaguin Planning Board adjourn at 7:29 p.m. until Wednesday December 3, 2025 or at the call of the Chair. **CARRIED**

Jim Coleman, Chair

Christine Hickey, Secretary-Treasurer

Central Almaguin Planning Board
MINUTES
Wednesday, December 3 2025
At the Village of South River Municipal Office located at
63 Marie Street, South River

Attending:

Chair **Vice Chair** Machar Member Lynda Carleton
Sundridge Member Fraser Williamson Provincial Member John MacLachlan
Joly Member Chris Nicholson Strong Member Tim Bryson

Regrets: South River Member Jim Coleman

Secretary-Treasurer: Christine Hickey

Public: Kathy Roi, Dave McAlister, Rick M. (Other public members may have been in attendance)

1. Call to order

The Chair called the meeting at order at 5:35 p.m.

2. Approval of Agenda

Resolution #1

Moved by: Fraser Williamson

Seconded by: John MacLachlan

BE IT RESOLVED THAT this Board does hereby approve the December 3, 2025 agenda as amended to include Item 8.3 - B006-25 Lount and B007-25 Lount – Update to Conditions

CARRIED

3. Declaration of Pecuniary Interests - None
4. Minutes – November 5, 2025 Meeting

The Board was in agreeance to move the November minutes to the January Meeting

Resolution #2

Moved by: Fraser Williamson

Seconded by: Chris Nicholson

BE IT RESOLVED THAT this Board does hereby defer the approval of the Wednesday, November 5, 2025 minutes to the January 7th, 2026 meeting

CARRIED

5. Payment of December Accounts:
(Payment method will be Cheque or electronically based on the payee)

Resolution #3

Moved by: Chris Nicholson

Seconded by: Tim Bryson

BE IT RESOLVED THAT this Board does hereby approve payment of the December Accounts:

Village of South River – Rent for December 2025 - \$363.78

Christine Hickey – Wages (November 1, 2025 – November 30, 2025 – 32.5 hours)

Pahapill cpa – Invoice CEN115 - \$3,955.00

CAPB Board Member Honourarium 2025 - \$8,500.00

Online CRA Payments for November (\$187.08)

Online Visa Payment for November (\$32.77)

CARRIED

6. Public Meetings/Decisions on the following Files

6.1 B014/25 Laurier – Concession 1, Lot 8 – 544 Brennans Road

The meeting time for this application was approximately 5:38 p.m. to 5:45 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and there were no written or electronic comments received. The Chair confirmed if there were any questions or comments from those attending electronically or in person, there were no further comments.

The Board is requesting that Recommendation 3 in the planning report be provided before a final decision is made. A copy of the survey is required to determine the ownership of the severed lot and to confirm that there would be no conflict to the proposed severance.

Resolution #4

Moved by: John MacLachlan

Seconded by: Chris Nicholson

THAT the BOARD hereby defer a decision on B014/25 until details can be provided on the proposed severed lot by the applicant.

CARRIED

6.2 B018/25 Lount – Concession 2, Lot 12 – Boundary Road

The meeting time for this application was approximately 5:45 p.m. to 5:48 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and there were no written or electronic comments received. The Chair confirmed if there were any questions or comments from those attending electronically or in person, there were no further comments.

Resolution #5

Moved by: Tim Bryson

Seconded by: Chris Nicholson

BE IT RESOLVED THAT this Board does hereby approve File B018/25 Lount;

This approval applies to create two (2) new lots which will have:

Lot 1: 76.2m (+/-) Frontage on Machar-Strong Boundary Road, with a depth of 531.2m (+/-) and an area of 4.04ha (+/-).

Lot 2: 76.2m (+/-) Frontage on Machar-Strong Boundary Road, with a depth of 266.7m (+/-) and an area of 2.03ha (+/-).

Retained Lot will be 34.42ha (+/-).

THE SUBJECT LANDS ARE LOCATED at Concession 2, Lot 12, (Machar-Strong Boundary Road), Township of Lount, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board be met before the deeds can be stamped and final approval given. **CARRIED**

7. New Files

7.1 B019/25 Joly – Concession 14, Lot 4 – 916 Sandhill Road

That the Secretary-Treasurer be authorized to proceed with a Notice of Public Meeting.

8. Follow-up/New Items

8.1 B003/24 and B004/24 Lount – Concession A, Lot 148 and 149 - 977 Rye Road Re: Update to Request from November 5, 2025 Meeting (verbal)

Secretary-Treasurer to confirm if there can be a document registered on title to note no winter maintenance and to reach out to the Local Roads Board on the status of the rye road and if they are able to provide further details on why the change to this maintenance of the road.

Resolution #6

Moved by: Chris Nicholson

Seconded by: John MacLachlan

BE IT RESOLVED THAT this Board does hereby receive the update from the Secretary Treasurer regarding the request for a formal document noting the setback of the proposed lots to the quarry and the request to contact the Ministry on the recent signage indicating no winter maintenance;

AND THAT ST be authorized to seek professional advice on the road status. **CARRIED**

8.2 Appointment of Chair and Vice Chair for 2026

Resolution #7

Moved by: Chris Nicholson

Seconded by: Tim Bryson

BE IT RESOLVED THAT this Board does hereby appoint Lynda Carleton as Chair and Fraser Williamson as Vice Chair for the 2026 term. **CARRIED**

8.3 B006/25 and B007/25 Lount – Concession 8, Lot 10 - 93 Rye Road
Re: Update to Condition on Travelled Portion of Rye Road Transfer

Secretary-Treasurer advised that Condition e) was not able to be met as the Ministry of Transportation does not accept titled ownership of a local road This is confirmed by Section 44(1) of the of the Land Titles Act.

Resolution #8

Moved by: Tim Bryson

Seconded by: Fraser Williamson

BE IT RESOLVED THAT this Board does hereby receive the update from the Secretary Treasurer regarding condition to have the travelled portion of Rye Road that trespasses onto the severed or retained lands transferred to the Province or appropriate authority;

AND THAT the Board waive condition e) for application B006/25 and B007/25

CARRIED

9. Correspondence/Updates

- 9.1 Township of Machar – Notice of Passing of By-law – Part Lot 16, Concession 5
- 9.2 MMAH Letter dated November 25, 2025 – Bill 17 - Planning Act Changes

Request that the procedural By-law be updated to note that the electronic platform will be paused when a recess is requested at a meeting.

10. By-Laws - None

11. Closed Session

Resolution #9

Moved by: John MacLachlan

Seconded by: Chris Nicholson

BE IT RESOLVED THAT the Central Almaguin Planning Board hold a Closed Session as provided for by Section 239 (b) of the Municipal Act, 2001, as amended to deal with: Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

Resolution #10

Moved by: Tim Bryson

Seconded by: John MacLachlan

BE IT RESOLVED THAT the Central Almaguin Planning Board does hereby return to open session at 6:34 p.m.

CARRIED

12. Adjournment

Resolution #11

Moved by: Chris Nicholson

Seconded by: John MacLachlan

BE IT RESOLVED THAT the Central Almaguin Planning Board adjourn at 6:35 p.m. until Wednesday January 7, 2026 or at the call of the Chair.

CARRIED

Jim Coleman, Chair

Christine Hickey, Secretary-Treasurer

Central Almaguin Planning Board
MINUTES
Wednesday, January 7, 2026
At the Village of South River Municipal Office located at
63 Marie Street, South River

Attending:

Chair **Chair** Machar Member Lynda Carleton
 Vice Chair Sundridge Member Fraser Williamson (Electronically)
 Provincial Member John MacLachlan
 Joly Member Chris Nicholson
 Strong Member Tim Bryson (Electronically)

Regrets: South River Member Jim Coleman

Secretary-Treasurer: Christine Hickey

Public: Ted Williams, (Other public members may have been in attendance)

1. Call to order at 5:30 p.m.

The Chair Called the meeting to order at 5:32 p.m.

2. Approval of Agenda

Resolution #1

Moved by: Chris Nicholson

Seconded by: John MacLachlan

BE IT RESOLVED THAT this Board does hereby approve the January 7, 2026 agenda as written. **CARRIED**

3. Declaration of Pecuniary Interests - None
4. a) Minutes – November 5, 2025 Meeting

It was requested that the minutes be modified to read there were holes so big in the application that you could drive Mayor Bryson Log Truck through it.

Resolution #2

Moved by: Fraser Williamson

Seconded by: Tim Bryson

BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, November 5, 2025 with the requested revision. **CARRIED**

b) Minutes – December 3, 2025 Meeting

Resolution #3

Moved by: Chris Nicholson

Seconded by: John MacLachlan

BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, December 3, 2025; as written **CARRIED**

5. Payment of January Accounts:

(Payment method will be Cheque or electronically based on payee)

Resolution #4

Moved by: Chris Nicholson

Seconded by: Fraser Williamson

BE IT RESOLVED THAT this Board does hereby approve payment of the January Accounts:

Village of South River – Rent for January 2026 - \$363.78

Christine Hickey – Wages (December 1, 2025 – December 31, 2025 – 17 hours)

Russell Christie – Invoice: 90-145-004 - \$816.31

B008/25 and B009/25 – Refund of Overpayment of Finalization Fee - \$200.00

Online CRA Payments for December (\$100.11)

Online Visa Payment for December (\$32.77)

CARRIED

6. Public Meetings/Decisions on the following Files

6.1 B019/25 Joly – Concession 14, Lot 4 – 916 Sandhill Road

The meeting time for this application was approximately 5:41p.m. to 5:50 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and there were no written or electronic comments received. The Chair confirmed if there were any questions or comments from those attending electronically or in person, there were no further comments.

Resolution #5

Moved by: Chris Nicholson

Seconded by: John MacLachlan

BE IT RESOLVED THAT this Board does hereby approve File B019/25 Joly;

This approval applies to create one (1) new lot which will have:

70.1m (+/-) Frontage on Sand Hill Road, with a depth of 121.92m (+/-) and an area of 0.809ha (+/-).

Retained Lot will be 3.642ha (+/-).

THE SUBJECT LANDS ARE LOCATED at Concession 14, Lot 4, municipally known as 916 Sandhill Road, Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Township of Joly be met before the deeds can be stamped and final approval given.

CARRIED

7. New/Direction Files

7.1 B001/26 Strong - Cancellation Certificate – 501 South Lake Bernard Road

Ted Williams, agent for the property owner summarized the request for cancellation and noted that the request is to cancel a consent that was previously issued, the client owns both the properties and would like to 2 properties to merge in order to build a garage.

Resolution #6

Moved by: Fraser Williamson

Seconded by: Tim Bryson

BE IT RESOLVED THAT the Central Almaguin Planning Board authorize the Secretary-Treasurer to work with the applicant on issuing a Cancellation Certificate for Part Lot 13, Concession 2, Township of Strong, municipally known 501 South Lake Bernard Road;

AND THAT a fee of \$500.00 for the requested Cancellation Certificate be paid by the property owner to the Central Almaguin Planning Board;

AND FURTHER THAT the Secretary-Treasurer be authorized to sign necessary documents to complete the Cancellation Certificate process.

CARRIED

8. Follow-up/New Items

8.1 Ministry of Municipal Affairs and Housing - Transfer Payment Agreement
Re: 2025-2026 Annual Assistance to Planning Board Draft Financial Statements

Discussion ensued on the funding amount received; the Committee would like to see an increase to the base amount that we receive due to the increasing costs of the applications and the additional work that is required.

The Committee requested the Secretary-Treasurer to continue to track hours on the work completed in the unorganized areas in order to request additional monies from the Ministry.

Would like to send a letter back with the agreement to request additional funding to cover increased costs.

Resolution #7

Moved by: John MacLachlan

Seconded by: Chris Nicholson

BE IT RESOLVED THAT the Central Almaguin Planning Board receive the correspondence from the Ministry of Municipal Affairs and Housing regarding Assistance to Planning Boards 2025-2026;

AND THAT the Board acknowledge the allocation of \$11,935.50 for the delivery of planning services in the unincorporated territory;

AND THAT the Chair and Secretary-Treasurer be authorized to execute the Transfer Payment Agreement.

CARRIED

9. Correspondence/Updates

The Secretary Treasurer provided an update that the Ministry sent a letter to advise that we were unsuccessful in our request for the 2025-2026 Special Case Business Funding.

10. By-Laws - None

11. Closed Session

Resolution #8

Moved by: Chris Nicholson

Seconded by: John MacLachlan

BE IT RESOLVED THAT the Central Almaguin Planning Board hold a Closed Session as provided for by Section 239 (b) of the Municipal Act, 2001, as amended to deal with: Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

Closed Session meeting started at 6:05 p.m.

Resolution #9

Moved by: Fraser Williamson

Seconded by: Chris Nicholson

BE IT RESOLVED THAT the Central Almaguin Planning Board does hereby return to open session at 6:20 p.m. **CARRIED**

12. Adjournment

Resolution #10

Moved by: John MacLachlan

Seconded by: Fraser Williamson

BE IT RESOLVED THAT the Central Almaguin Planning Board adjourn at 6:22 p.m. until Wednesday February 4, 2026 or at the call of the Chair. **CARRIED**

Lynda Carleton, Chair

Christine Hickey, Secretary-Treasurer



SUNDRIDGE STRONG JOLY ARENA AND HALL

The arena meeting was held Wednesday February 4, 2026 @ 6:00 p.m. at the Strong Township Office and by Zoom

Present: Jeff McLaren, Bill Black, Brian McCabe, Sharon Smith
Strong Township Treasurer: Derek Hnatiuk
Arena Manager: Adam Clarke
Recording secretary: Tera Minor

Zoom: Jim Ronholm, Vicki Whitmell

Absent:

Guest:

In attendance: Dave Forde

The Chair called the meeting to order at 6:00 p.m.

1. **Approve Agenda**

Resolution #26-13: Brian McCabe – Jeff McLaren

Be it resolved that we the committee approve the agenda for the February 4, 2026 meeting.

Carried

2. **Declaration of Pecuniary Interest and General Nature Thereof:**

None

3. **Approve the Minutes**

Resolution #26-14: Sharon Smith – Jeff McLaren

Be it resolved that we the Committee approve the minutes of the January 7 & 21, 2026 meeting.

Carried

4. **Approve the accounts**

Resolution #26-15: Brian McCabe – Jim Ronholm

Be it resolved that we the Committee approve the accounts payable in the amount of \$49,446.90 for the month of January 2026.

Carried

5. **Delegation**

None

6. Staff Reports

None

7. Managers Report

7.1 Rates SSJ-2026-005:

Discussion on rental rate changes the Arena Manager would like to make.

7.2 AMHA Rates SSJ-2026-006:

Discussion on 2 hour minimum rental rates as per the current Operating Rental Rates Fees.

Dave Forde exited the meeting at 6:22.

Resolution #26-16: Brian McCabe – Jeff McLaren

Be it resolved that the SSJ Arena Committee hereby accept the new SSJ Operating Rental Rates as presented effective April 1, 2026 including deposits rates for alcohol & non-alcohol.

Carried

Resolution #26-17: Sharon Smith – Vicki Whitmell

Be it resolved that we the SSJ Arena motion to adjust rental rates upstairs \$50.00 per hour with no minimum, and arena floor no minimum.

Carried

8. Correspondence

8.1 Budgetary Control – January 2026

Resolution #26-18: Sharon Smith – Jim Ronholm

Be it resolved that we the committee receive and read correspondence as below:

8.1 Budgetary Control – January 2026

Carried

9. New Business

9.1 Budget:

Derek explained changes in the updated budget that included items requested at the January meeting. There is also a Trillium Grant available that Derek would like to apply for on behalf of the SSJ Arena.

9.2 ORC Agreement:

Discussion on the agreement that is due to expire October 31, 2026.

9.3 Update on Lions Club meeting:

Sharon Smith attended a Lion's Club meeting where there were discussions about the SSJ Arena Kitchen & Hall.

The Lions have offered to do fundraising to help with the costs.

The committee agreed that she should meet with the Lions at the arena to make a list of items needed.

Resolution #26-19: Brian McCabe – Jeff McLaren

Be it resolved that we the committee do hereby recommend a motion to apply for Trillium Grant to claim items on it.

Carried

Resolution #26-11: Sharon Smith – Jim Ronholm

Be it resolved that we the committee do hereby recommend to the Village of Sundridge and Township of Strong and Joly, that the budget be passed as presented in the amount of \$ _____ pending clause from Strong Collective Agreement.

Carried

Resolution #26-20: Brian McCabe – Jeff McLaren

Be it resolved that we the committee do hereby agree to send a letter to the CBRE for the Ontario Realty Corporation Court to secure another 5-year lease with the daily amount being \$ _____ day plus a _____ increase per year effective start date November 1, 2026.
10% increase

Carried

10. Closed Session

None

11. Next Regular Meeting Date

Wednesday March 4, 2026

12. Adjournment

Resolution #25-21: Brian McCabe

Be it resolved that we now adjourn at 7:25 p.m. until the next meeting March 4, 2026 or at the call of the Chair.

Carried

Chairperson

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, February 5, 2026 – 6:00 pm

Township of Strong Office

NOTICE: Zoom Link to attend the virtual meeting is available on the website at <https://calendar.strongtownship.com/default/Month>

Present: Sundridge Council Rep – Fraser Williamson (in person)
Sundridge Council Rep - Sharon Smith (in person)
Sundridge Public Rep - Nicole Therrien (in person)
Sundridge Public Rep - Harmony McLaren (virtual)
Strong Council Rep - Jeff McLaren (virtual)
Strong Council Rep – Tim Bryson (in person)
Strong Public Rep - Absent
Strong Public Rep - Diana Cosby (in person)
Strong Public Rep - Stephen Kisson (in person)
Strong Public Rep – Pending VSC
Joly Council Rep – Bill Black (in person)
Joly Council Rep - Brian McCabe (in person)
Joly Public Rep – Monique Therrien (virtual)

Absent: Strong Public Rep - Katey Brimacombe

Staff Present: Recording Secretary - Kim Dunnett (in person)

Guest(s):

1. Call to Order

The Sundridge Strong Joly Recreation Committee meeting was called to order at 6:00 pm by the Chair.

2. Declaration of Pecuniary Interest

No Pecuniary Interest was declared by committee members.

3. Approval of Agenda

Resolution # 2026-008

Moved by: Fraser Williamson

Seconded by: Brian McCabe

Be it resolved that this committee does hereby approve the agenda of the regular meeting for February 5, 2026, as presented.

Carried

4. Adoption of Minutes

4.1 Resolution # 2026-009

Moved by: Bill Black

Seconded by: Sharon Smith

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of January 8, 2026, as circulated.

Carried

5. Delegation

5.1 Erika Spencer - Santa Claus Parade Committee

Resolution # 2026-010

Moved by: Fraser Williamson

Seconded by: Brian McCabe

Be it resolved that this committee does hereby receive the delegation from the Santa Claus Parade Committee Representative, with thanks.

Carried

5.2 Stephen Todoroff – Dog Sled Races

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, February 5, 2026 – 6:00 pm

Township of Strong Office

Resolution # 2026-011

Moved by: Sharon Smith

Seconded by: Jeff McLaren

Be it resolved that this committee does hereby receive the delegation from the Stephen Todoroff, with thanks.

Carried

6. Financial Report

No report submitted.

7. Discussion Items

7.1 Family Day

The Committee reviewed the event planner and poster for the upcoming event.

7.2 Canada Day

No discussion required.

7.3 Tree Lighting

No discussion required.

7.4 Preteen Dance

The poster will be created by Katey and distributed by Diana. The Secretary will create a school flyer and a Survey Monkey account. Logon credentials will be shared with Katey for her use.

7.5 Physical Activity Night

No discussion required.

7.6 Volunteer Recruitment

The draft volunteer handout was reviewed and discussed by committee members, some minor changes were made.

8. Correspondence

8.1 2026 SSJ Rec Budget - Joly R2026-031

Received

8.2 2026 SSJ Rec Budget - Sundridge R2026-007

Received

10. Closed Session

No item required.

11. Adjournment

Resolution # 2026-012

Moved by: Brian McCabe

Seconded by:

Be it resolved that this committee does hereby adjourn at 6:59 pm to meet again on March 5, 2026 at 6:00 pm or at the call of the Chair.

Carried

Sundridge Strong Joly Restructuring Committee Meeting

Minutes

Monday, February 9, 2026 – 6:00 pm

Township of Strong Office

NOTICE: Zoom Link to attend the virtual meeting is available on the website at <https://events.strongtownship.com/meetings>

Present: Sundridge Council Rep – Luke Preston
Sundridge Council Rep – Vicki Whitmell
Sundridge Staff Rep – Nancy Millar
Strong Council Rep - Tim Bryson (virtual – connected at 6:06PM)
Strong Council Rep – Jim Ronholm
Joly Council Rep - Budd Brown
Joly Council Rep – Chris Nicholson
Joly Staff Rep – Jen Martin
MMAH Rep - Sarah Cormier (virtual)

Guests Present (virtually): Karin Mertins

1.0 Meeting Declared Open at 6:06 PM by Vice Chair Jim Ronholm

2.0 Pecuniary Interest Declared

None

3.0 Adoption of Agenda

R2026-001R

Moved by: Budd Brown

Seconded Chris Nicholson

Be it resolved that the SSJ Restructuring Committee approve the February 9, 2026 regular meeting agenda, as amended.

Add Item 11.2 Amalgamation Polarity Map [Councillor Preston and Whitmell]

Carried

4.0 Adoption of Minutes

4.1 R2026-002R

Moved by: Luke Preston

Seconded by: Vicki Whitmell

Be it resolved that the SSJ Restructuring Committee hereby adopt the minutes of the December 15, 2025 regular meeting, as circulated.

Carried

5.0 Delegation

None

6.0 Review Answered Public Engagement Questions not in RFQ/RFP [R]

R2026-003R

Moved By: Tim Bryson

Seconded by: Vicki Whitmell

Be it resolved that the SSJ Restructuring Committee has hereby reviewed the answered Public Engagement Questions not in RFQ/RFP; and

Hereby review the questions once the Financial Consultant has completed the identified questions in the RFQ/RFP; and

Sundridge Strong Joly Restructuring Committee Meeting

Minutes

Monday, February 9, 2026 – 6:00 pm

Township of Strong Office

Further that this remain a working document until such time as the Committee deems it as complete.

Carried

7.0 Staff Report – Public Engagement Update

R2026-004R

Moved By: Vicki Whitmell

Seconded by: Budd Brown

That the SSJ Restructuring Meeting receive Staff Report 2026-001SSJR regarding the Public Engagement Update, for information purposes; and

That the Committee hereby discuss a date for public engagement session 2; and Directs staff to investigate July 11, 18 and 25 for possible conflicts.

Carried

8.0 2026 SSJ Restructuring Budget

R2026-005R

Moved By: Budd Brown

Seconded by: Luke Preston

WHEREAS the member Councils previously approved budget allocations in prior years for the SSJ Restructuring Committee Public Engagement services (J. Consulting Inc.) and Financial Consultant work (MacLaren Municipal Consulting Inc.) related to the approved RFP/RFQ processes; and

WHEREAS portions of those approved budgets were not fully expended within the original budget year due to project timing, contracting, and phased completion of work; and

WHEREAS the Public Engagement and Financial Consultant work has been duly approved by member Councils and remains ongoing or scheduled for completion in 2026; and

WHEREAS the continuation and completion of this work requires the availability of previously approved and unspent funds;

NOW THEREFORE BE IT RESOLVED that SSJ Restructuring Committee hereby recommends the carry-forward of any previously approved and unspent budget amounts related to the Public Engagement and Financial Consultant work into the 2026 fiscal year, for the purpose of completing the work as previously approved by Council; and

BE IT FURTHER RESOLVED that these carried-forward funds shall be applied solely to the completion of the approved Public Engagement activities and Financial Consultant services, in accordance with existing contracts, scopes of work, and Council approvals.

Carried

9.0 Work Plan Update

R2026-006R

Moved By: Vicki Whitmell

Seconded by: Luke Preston

Sundridge Strong Joly Restructuring Committee Meeting

Minutes

Monday, February 9, 2026 – 6:00 pm

Township of Strong Office

That the SSJ Restructuring Committee hereby approve the amended Work Plan, as circulated; and

Amended to move public engagement to June/July and review to July/August.

Carried

10.0 Correspondence

None

11.0 New Business

11.1 Next Meeting Date: March 16, 2026 (March Break)

Committee discussed skipping the March meeting, as the Financial Study is due to be received in late March.

11.2 Amalgamation Polarity Map [Councillor Preston and Whitmell]

R2026-007R

Moved By: Luke Preston

Seconded by: Vicki Whitmell

Be it resolved that the SSJ Restructuring Committee hereby receive the Amalgamation Polarity Map as prepared by Councillor Preston and Whitmell, for information purposes.

Carried

10.0 Adjournment

R2026-008R

Moved By: Budd Brown

Seconded by: Chris Nicholson

Be it resolved that the SSJ Restructuring Committee does hereby adjourn at 7:05 p.m. to meet again on April 20, 2026 at 6:00 p.m. or at the call of the Chair.

Carried

Caitlin Haggart, Secretary

Tim Bryson, Chair

SSJ Restructuring – Workplan Overview

Purpose

To map out a restructuring plan for the SSJ Restructuring Committee to consider.

✓ = completed; P = In Progress; green = intended timeline

Objective

To explore restructuring the Village of Sundridge, the Township of Strong and the Township of Joly into a single municipality. **The plan assumes an end goal of restructuring**, aligning key deliverables to an approved Minister’s Restructuring Order by January 1, 2026. Finalized restructuring would be effective January 1, 2027.

Nothing in this plan would bind the parties to restructuring.

Key Deliverables	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	2022											
Hold a joint meeting to discuss potential restructuring							✓					
Engage Ministry of Municipal Affairs and Housing							✓					
MMAH to provide information package to Restructuring Committee							✓					
Establish a formal Restructuring Committee									✓	✓	✓	
	2023											
MMAH to provide a process overview to the Restructuring Committee			✓									
MMAH comments on Terms of Reference and suggestions for financial analysis			✓									
Adopt a terms of reference for the Restructuring Committee			✓									
Municipal staff perform initial financial analysis (re: assessment, taxes per household, avg. taxes, median taxes, taxes per \$100K in assess., assets by class, revenues, expenses, debts, reserves)					✓	✓						
Discuss initial financial analysis with MMAH					✓							
Municipal Staff perform additional financial analysis												✓
Discuss results from additional analysis with MMAH												
Restructuring Committee establishes key objectives of the potential restructuring												✓
Restructuring Committee adopts amended terms of reference	✓											
	2024											
Letter to First Nations re: intention to explore restructuring, overview of work to date, and seeking formal support to move forward									✓			
Municipal staff review and analyze core services and staffing		✓										
Restructuring Committee Meeting with First Nations												
Staff perform additional analysis of core services and develop final report							✓					
Present additional financial analysis and recommendations to Restructuring Committee							✓					
Staff to prepare organizational chart re: Level of Staffing	✓											
Staff to investigate implication of Union – Collective Agreement	✓											

SSJ Restructuring – Workplan Overview

Key Deliverables	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Present core services analysis and final report to Restructuring Committee		✓										
Staff perform analysis of assets and liabilities		✓										
Staff perform additional analysis of assets and liabilities and prepare final report							✓					
Municipal Staff perform analysis and prediction regarding tax ratios and OMPF							✓					
Present assets and liabilities analysis and final report to Restructuring Committee							✓					
MMAH to engage MOF regarding tax ratios and OMPF							✓					
Restructuring Committee discusses and decides on potential new name			✓									
Staff prepare draft restructuring order			✓									
	2025											
Letter to First Nations re: intention to explore restructuring, overview of work to date, and seeking formal support to move forward	✓				✓				✓			
Restructuring Committee Meeting with First Nations				✓								
Hold Tri-Council Town Hall on work completed to date					✓				✓			
Financial Consultant Hired										✓		
Meetings with Municipal Representatives from Amalgamated Municipalities					✓		✓					
Consultation held by Restructuring Committee	✓											
Results of Consultations released to public			✓									
Consultation Questions answered by Committee									✓	✓	✓	✓
	2026											
Completion of Financial Study and Consultation Questions												
Public Engagement Session 2												
Review of Public Engagement Session 2												

Items for future Councils:

- October 26, 2026 Municipal Election – status quo for Sundridge, Strong and Joly
- November 2026 – Inaugural meeting and Committee Assignments
- December 2026 – SSJ Committee meeting with new Committee
- Review of research and consultations completed to date
- Preparation of Draft Restructuring Order
- Final Draft Restructuring Order available to public and reviewed by MMAH Staff
- SSJ Recreation Committee consider approval of submission of Restructuring Order – hold Tri-Council. Resolution from each Municipality required with intention to restructure.
- If approved, Restructuring Order submitted to MMAH. If not approved, Committee to discuss future plans
- If approved, Restructuring Order submitted to Minister of Municipal Affairs and Housing by January 1, 2029
- Deadline to submit boundary changes December 31, 2029
- Establish a Transition Committee to discuss the composition of the transitional council, and to provide a

SSJ Restructuring – Workplan Overview

range of recommendations including ward structure versus at large, service levels, transitional tax rates, phase-ins, positions, notifying MPAC and Ministries, composition of council for 2030 election, etc. Restructuring Committee should also decide on the authority of the Transition Committee.

- October 2030, election of new Council.
- Transition work on-going, if approved.

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES January 22, 2026

A regular meeting of the ACED Board was held at the Armour Township and virtually on January 22, 2026 at 6:00 pm.

Present: Vicky Roeder-Martin, Township of McMurrich/Monteith
Sheri Norman, AHCC Representative
Margaret Ann MacPhail, Township of Perry
Luke Preston, Village of Sundridge
Rod Ward, Township of Armour
Dan Roberston, Township of Ryerson
Tim Bryson, Township of Strong
Wendy Whitwell, Township of Armour
Joe Lumley,
Trista Porter, MND
Noel Walker, FedNor

Regrets: Chris Nicolson, Township of Joly

Staff: Courtney Metcalf, Director of Economic Development
Megan Yemm, Communications and Marketing Officer
Dave Gray, CAO Armour Township

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Thursday, November 27th, 2025 were adopted as presented.

Round table introductions took place.

Director's Report

The Director covered the following items from the report:

1. 2025 ACED Annual Report:
2. Some of the updates in the report included:

- a. Regional Results Report/KPI's – The Director reviewed KPIs and job creation. A potential Life Skills Workshop in 2026 was discussed. Increased content production was noted following the addition of a new CMO.
 - b. Regional Results Highlights – Regional results highlights were discussed and outlined. the Board discussed sharing the year-end infographic through municipal and ACED channels to highlight ACED's work to partners, stakeholders, and the community.
 - c. 2025 Longitudinal Survey Results: Key findings were presented and discussed.
 - d. Numbers and key outcomes were discussed as part of the Wrap Up Almaguin 2025 review.
3. 2026 ACED Workplan – The Director discussed 2026 focus will be continuing core focus including Strategic Plan & Signage plan. The board discussed the possibility of hosting a Almaguin Services & Trades Expo and discussions will continue at the next meeting.
 4. Recommendation – Recorded ACED Meetings – Board discussed the value of recording ACED meetings and resolution was moved to record future meetings.
 5. 2026 ACED Municipal Buy-In Packages – Municipal Buy-In Packages were outlined and discussed, a sub-committee will be formed to further discuss and in the interim focus will be spent on member municipalities.

FedNor Update

FedNor update was given, priorities for 2026 were noted as: tariff response, regional defence, manufacturing, and assisting in transitioning companies that don't manufacture themselves.

MND Update

Programs remain consistent with previous years, with a stronger focus on tariff response, economic development, agriculture, tourism, and forestry. Upcoming webinars and a potential in-person session were noted.

Resolutions

1. 2026-01– Moved by Margaret Ann MacPhail; Seconded by Luke Preston
Be it resolved that the Almaguin Community Economic Development Board approve November 27, 2025, meeting minutes, as circulated. Carried
2. 2026-02 – Moved by Wendy Whitwell; Seconded by Sheri Norman
Be it resolved that the Almaguin Community Economic Development Board has

received and reviewed the 2025 ACED Annual Report and requests that it be circulated to ACED partners for review at their upcoming council/board meetings.
Carried

3. 2026-03 – Moved by Tin Bryson; Seconded by Wendy Whitwell
Be it resolved that the Almaguin Community Economic Development Board has received and approves the 2026 ACED Department Work Plan as presented. Furthermore, that staff carry out the work set out in the Work Plan and advise the Board of any changes. Carried.
4. 2026-04 – Moved by Sheri Norman; Seconded by Tim Bryson
Be it resolved that the Almaguin Community Economic Development Board accepts the recommendation to proceed with recording ACED meetings, in a manner consistent with Armour Township's procedural bylaw. Carried
5. 2026-05 – Moved by Luke Preston; Seconded by Wendy Whitwell
Be it resolved that the Almaguin Community Economic Development Board approves that any 2025 surplus be transferred to the ACED reserve held by Armour Township, less the amounts owing to municipalities who withdrew December 31, 2025.

Adjournment

6. 2026 - 06 – Moved by Margaret Ann MacPhail; Seconded by Wendy Whitwell
Be it resolved that the Almaguin Community Economic Development Board has received the Municipal Fees for Service Staff Report for information and review, and feedback will be provided at the February ACED meeting. Carried
7. 2026 - 07 – Moved by Luke Preston; Seconded by Wendy Whitwell
Be it resolved that the Almaguin Community Economic Development Board adjourn the January 22nd, 2026 ACED Meeting at 8:11PM. Carried

The next meeting will be January 26th, 2026, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.



Almaguin Highlands O.P.P. Detachment Board

**Regular Meeting of the Board
Wednesday February 11th, 2026
5:00 p.m.
Electronic Attendance Only**

Any and all Minutes are to be considered Draft until approved by the OPP Board at a Regular Meeting.

In Attendance:

Electronic: Robert Sutherland, Chair & Community Representative, Krista Miller, Vice Chair & Community Representative Board Members Kevin Noaik, Joe Lumley and Neil Scarlett, Beth Morton, Acting Secretary

Regrets: Dan Robertson

Members of the Public: n/a

Item 2 - Disclosure of Conflict of Interest- Nil

Item 3 – Adoption of Minutes

Resolution No. 2026-08

Moved by: Joe Lumley **Seconded by: Kevin Noaik**

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Regular Board Meeting Minutes dated Wednesday, January 14th, 2026.

Carried

Item 4 Delegations - Nil

Item 5 – Almaguin Highlands OPP Updates and or Reports – Nil

Item 6.1 – Draft 2026 Budget

Resolution No. 2026-09

Moved by: Neil Scarlett **Seconded by: Kevin Noaik**

Be it resolved that the Almaguin Highlands OPP Detachment Board has received the Draft 2 – 2026 Budget and hereby directs that the Secretary bring the final budget forward for approval at the April 8, 2026 Meeting.

Carried

Item 6.2 – 2026 Spring Conference and Annual General Meeting

Resolution No. 2026-10

Moved by: Kevin Noaik

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves Dan Robertson to attend the 2026 Spring Conference and Annual General Meeting from June 1 to 3, 2026 in Niagara Falls, Ontario.

Carried

Item 6.3 Draft Meal Allowance Policy

Resolution No. 2026-11

Moved by: Joe Lumley

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby directs the Secretary to bring forward a Meal Allowance Policy for consideration and approval at the April 8th, 2026 Meeting.

Carried

The Meeting adjourned at approximately 5:17 p.m.

Dated this 8th day of April, 2026.

Robert Sutherland, *Chair*

Beth Morton, *Acting Secretary*

Regular Meeting of the Village of Sundridge Council

Wednesday, February, 11, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

PRESENT: Mayor Shawn Jackson (electronic participation), Deputy Mayor Sharon Smith, Councillor Luke Preston, Councillor Vicki Whitmell, and Councillor Fraser Williamson

STAFF: Nancy Millar; Clerk Administrator
Christine Hickey; Treasurer & SDMCC Recording Secretary

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:00p.m.

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Resolution #2026-036

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT the agenda for the February 11, 2026 regular meeting be approved as amended to reorder Consent Item 7 (E.9) to appear before Item (9.4) Landfill Fees.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

CARRIED.

3) DECLARATION OF PECUNIARY INTEREST - YES

Councillor Fraser Williamson

I, Fraser Williamson, declare a pecuniary interest in Item 9.1 on the February 11, 2026 Council agenda. I am making this declaration because I am the membership Chair of the Happy Gang.

Councillor Fraser Williamson

I, Fraser Williamson, declare a pecuniary interest in Item 9.6 on the February 11, 2026 Council agenda. I am making this declaration because my wife Reverend Sandra Jenkinson is employed by Zion United Church.

4) PLANNING MATTERS - None

5) DELEGATIONS - None

6) PRESENTATIONS - None

7) CONSENT ITEMS

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – February 6, 2026

7 (E.2) Sundridge Council Remuneration and Expenses 2025

7 (E.3) Sundridge Strong Union Public Library Strategic Plan 2026 - 2030

7 (E.4) FONOM (Federation of Northern Ontario Municipalities) Subject: A Nation-Building Opportunity for Highways 11 & 17

7 (E.5) Joint Building Committee Permit Summary – As of January 31, 2026

7 (E.6) The Township of Joly Resolution 2026-037, dated January 28, 2026; approval to enter into service agreement (VBF, Strong, Sun, Joly)

7 (E.7) The Township of Joly Resolution 2026-051, dated February 3, 2026; to rescind Resolution #2025-037; approval to enter into service agreement (VBF, Strong, Sun, Joly)

7 (E.8) The Township of Joly Resolution 2026-052, dated February 3, 2026; approval to enter into service agreement (VBF, Sundridge, Joly)

7 (E.9) Moved Into Committee of the Whole

7 (E.10) Sundridge Strong Union Public Librarians' Report – January 2026

7 (E.11) The Township of Strong Resolution #2026-030 – Letter of Support regarding Canada Post's free and reduced distribution of books

7 (E.12) Sundridge Strong Union Public Library 20225 Year End Statistics

8) APPROVAL OF CONSENT ITEMS

Resolution #2026-037

Moved By: Sharon Smith

Seconded By: Luke Preston

THAT Items listed as Consent Items for February 11, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9) NEW BUSINESS/ACTION ITEMS

- 9.1. Rental Rate for the Sundridge Happy Gang Senior's Room – yr 2028
Resolution #2026-038
Moved By: Luke Preston
Seconded By: Vicki Whitmell

WHEREAS the Council for the Corporation of The Village of Sundridge has renewed the lease for the Sundridge Happy Gang for another three-year period commencing as of January 1, 2026,

AND WHEREAS Council passed Resolution #2025-009, approving rental rates for the years of 2026 and 2027,

AND WHEREAS at the January 14, 2026 Regular Meeting, Council agreed to a rent increase equal to the base rate plus CPI/COLA for the last year of the current agreement being 2028.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser			
Jackson, Shawn	Y		
CARRIED.			

- 9.2. Elect Respect
Resolution #2026-039
Moved By: Vicki Whitmell
Seconded By: Fraser Williamson

WHEREAS democracy is healthy when everyone is able to participate fully and safely and contribute to the well-being of their community; and

WHEREAS we are witnessing the dissolution of democratic discourse and respectful debate across all levels of government and in neighbouring jurisdictions; and

WHEREAS some Ontario's municipally elected officials are dealing with increasingly hostile, unsafe work environments facing threats and harassment; and

WHEREAS social media platforms have exacerbated disrespectful dialogue, negative commentary, and toxic engagement which disincentivizes individuals, especially women and candidates from diverse backgrounds from running for office; and

WHEREAS better decisions are made when democracy is respectful and constructive and the voices of diverse genders, identities, ethnicities, races, sexual orientation, ages and abilities are heard and represented around municipal council tables; and

WHEREAS the Association of Municipalities of Ontario's Healthy Democracy Project has identified concerning trends with fewer people voting in local elections and running for municipal office; and

WHEREAS H.E.R. Halton has launched a campaign called Elect Respect to promote the importance of healthy democracy and safe, inclusive, respectful work environments for all elected officials that encourages individuals to participate in the political process;

THEREFORE BE IT RESOLVED THAT the Village of Sundridge support the Elect Respect pledge and commit to:

- Treating others with respect in all spaces—public, private, and online,
- Focusing debate on ideas and policies, not personal attacks,
- Helping build a supportive culture where people of all backgrounds feel safe to run for and hold office,
- Modeling integrity and respect by holding one another to the highest standards of conduct.

AND BE IT FURTHER RESOLVED THAT we call on other elected officials, organizations, neighbouring municipalities and community members to support the Elect Respect campaign and sign the online pledge at www.electrespect.ca.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		

Williamson, Fraser **Y**
Jackson, Shawn **Y**
CARRIED.

9.3. Sundridge Strong Union Public Library Board 2026 Budget
Resolution #2026-040
Moved By: Fraser Williamson
Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge receives the Sundridge Strong Union Public Library Board 2026 Budget in the amount of \$127,587.58,

AND THAT Council approves the budget with the village's share being \$49,824.79.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

ITEMS MOVED INTO COMMITTEE OF THE WHOLE

7 (E.9) The Township of Strong Resolution #2026-014 Landfill Variance Report and Municipal contributions

Resolution #2026-041
Moved By: Sharon Smith
Seconded By: Luke Preston

THAT the Council for the Corporation of the Village of Sundridge receives the Resolution #2026-014 from the Township of Strong regarding the landfill variance report and municipal contributions.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.4. Township of Strong Communication: Landfill Fees for 2026

Resolution #2026-042

Moved By: Luke Preston

Seconded By: Sharon Smith

THAT the Council for the Corporation of the Village of Sundridge receives the correspondence from the Township of Strong regarding the landfill fees for 2026 and subsequent year fee increases,

AND THAT Council would like to be provided with the following details:

- Clarification on the users; commercial versus residential
- The volume of materials accepted at the gate
- The lifespan of the landfill
- Any other pertinent information pertaining to operational costs.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Motion introduced by Majority Vote

Waste Collection and Disposal Service(s)

Resolution #2026-043

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT the Council for the Corporation of the Village of Sundridge discuss landfill usage and fees,

AND THAT Council direct staff to prepare a report on other options for waste collection and disposal,

AND FURTHER THAT this report is to be brought to a future meeting for further discussion.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		

Whitmell, Vicki Y
Williamson, Fraser Y
Jackson, Shawn Y
CARRIED.

9.5. Spring Newsletter

Resolution #2026-044
Moved By: Fraser Williamson
Seconded By: Sharon Smith

THAT Council receives the spring newsletter,

AND THAT Council would like to add information on the www.electrespect.ca campaign under the election section,

AND THAT Council approves of the newsletter to be included with the interim tax notice mailout.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

CARRIED.

9.6. Letter from the Zion United Church - Parking

Resolution #2026-045
Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT Council receives the correspondence from the Zion United Church.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser			
Jackson, Shawn	Y		

CARRIED.

9.7. ACED (Almaguin Community Economic Development) 2026 Budget

Resolution #2026-046

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT Council receives the ACED 2026 Budget in the amount of \$241,300.00,

AND THAT Council approves of the budget with the village's share being \$16,648.00.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

10) **COMMITTEE REPORTS/MINUTES**

Resolution #2026-047

Moved By: Sharon Smith

Seconded By: Fraser Williamson

THAT Items 10 (A.1) to 10 (B.4) be received and discussed.

10 (A.1) Emergency Management Program – November 19, 2025

10 (A.2) Sundridge & District Medical Centre – December 17, 2025

10 (A.3) Sundridge Strong Joly Arena & Hall – January 21, 2026

10 (A.4) Sundridge & District Medical Centre – January 20, 2026

10 (B.1) Regular Council – January 28, 2026

10 (B.2) Regular Council Closed Session – January 28, 2026

10 (B.3) Special Council – February 3, 2026

10 (B.4) Special Tri Council – January 29, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

11) **STAFF REPORTS**

11.1. Staff Memo – Garage Sale By-Law Draft

Resolution #2026-048

Moved By: Sharon Smith

Seconded By: Fraser Williamson

THAT Council receives the Staff Memo dated February 11, 2026 regarding a draft garage sale by-law,

AND THAT council would like to see the following revision:

- That the timeframe be changed from two consecutive days to three consecutive days,

AND FURTHER THAT staff be directed to prepare the final by-law for further discussion at the next meeting.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

12) **BY-LAWS**

12.1. By-Law #2026-011 Open Air Burning

Resolution #2026-049

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT By-Law #2026-011, being a by-law to prescribe the parameters for open air fires within the Village of Sundridge and to repeal By-Law #2019-035, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

12.2. By-Law #2026-012 Economic Development Service Agreement

Resolution #2026-050

Moved By: Luke Preston

Seconded By: Vicki Whitmell

THAT By-Law #2026-012, being a by-law to enter into an agreement for the provision of Regional Economic Development Services, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

13) ANNOUCEMENTS

- **Shawn Jackson**
 - The MAOHT (Muskoka Almaguin Ontario Health Team) Human Resource Recruiter is actively working on recruiting a new physician to fill an impending vacancy at the Sundridge & District Medical Centre.
- **Sharon Smith**
 - The Sundridge Strong Joly Recreation Committee is hosting a Family Day Event on Sunday February 15th, 2026 from 1 to 4pm at the SSJ Arena & Hall. There will be activities such as wagon rides, dog sled rides, free skating, et cetera.
- **Luke Preston** – Nothing at this time.
- **Fraser Williamson** – Nothing at this time.
- **Vicki Whitmell**
 - Councillor Whitmell attended the Ontario Library Conference and presented to the audience on “what it is like to be an elected Official”
- **Nancy Millar, Clerk Administrator / Christine Hickey, Treasurer**
 - The 2026 Interim Tax Notices will be sent out this week. Electronic notices are now available. To sign up, property owners can contact the office.

14) INTRODUCTION OF FUTURE MOTIONS

Councillor Fraser Williamson will introduce a motion regarding the declaration of a community yard sale day.

- 15) **CONFIRMING BY-LAW**
Resolution #2026-051
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT By-Law No. 2026-013, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **February, 11, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

- 16) **CONSIDERATION OF A CLOSED SESSION - None**

- 17) **ADJOURNMENT**
Resolution #2026-052
Moved By: Fraser Williamson
Seconded By: Luke Preston

THAT we do now adjourn at 7:48 p.m. until the Regular Council Meeting on February, 25, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW 2026-014

BEING A BY-LAW TO REGULATE GARAGE SALES

WHEREAS Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 (hereinafter referred to as the "Municipal Act") provides that the powers of a municipality under the Municipal Act or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the Municipal Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS pursuant to section 128 of the Municipal Act, permits a local municipality to prohibit and regulate with respect to public nuisances, including matters that, in the opinion of council, are or could become or cause public nuisances;

AND WHEREAS the Village of Sundridge is authorized under section 434.1 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, to establish a system of administrative penalties for contraventions of municipal by-laws;

AND WHEREAS the Council of The Corporation of the Village of Sundridge deems it expedient to regulate garage sales within the boundaries of the Village of Sundridge;

NOW THEREFORE THE VILLAGE OF SUNDRIDGE HEREBY ENACTS AS FOLLOWS:

1. DEFINITIONS:

For the purpose of this by-law, the following definitions shall apply:

"Council" means the Council of the Village of Sundridge.

"Garage sale" means an offering for sale to the public of personal property held inside or outside of a building located in any residential zone, and includes, but is not limited to, all sales entitled "attic," "backyard," "boot," "driveway," "estate," "flea market," "garage," "lawn," "moving," "patio," "porch," "room," "rummage," "white elephant" or "yard" sales.

"Municipal Law Enforcement Officer" means a person appointed under the authority of a by-law and the Police Services Act for the purpose of enforcing Village by-laws.

"Officer" means a Municipal Law Enforcement Officer, a Police Officer or any other person designated by Council as responsible for the administration of this by-law from time to time.

"Personal property" means any property which is owned, used and maintained by any person or member(s) of his or her residence and acquired in the normal course of living in, or maintaining a residence, but does not include merchandise which was purchased for resale, or obtained on consignment.

"Person" means any human being, association, firm, partnership, incorporated company, corporation, agent or trustee, and the heirs, executors or other legal representatives of a person to whom the context can apply, according to law.

"Residential Zone" means a residential zone as defined or designated in the applicable zoning by-law.

"Village" means the Village of Sundridge.

2. GENERAL REGULATIONS:

Garage Sales are subject to the following requirements:

2.1 No person shall sell personal property left at a garage sale on a consignment basis.

2.2 No person shall sell personal property acquired for the purpose of resale at the garage sale.

2.3 No person shall hold more than two garage sales in any calendar year at a premise located in any residential zone.

2.4 No person shall hold a garage sale longer than three (3) consecutive days.

2.5 No person shall hold a garage sale contrary to the provisions of this by-law.

2.6 No person shall hold a garage sale where the hours, location or on-site methods will cause an unreasonable disturbance to the neighborhood.

2.7 No person shall allow the obstruction of the flow of traffic or the safe movement of sidewalks.

2.8 Regulations listed in items 2.1 to 2.7 will be addressed using various methods of investigation.

3. SEVERABILITY:

That every provision of this by-law is declared to be severable from the remainder of the by-law and if any provision of this by-law shall be declared invalid by a court of competent jurisdiction such declaration shall not affect the validity of the remainder thereof.

4. PENALTY:

Every Person who contravenes any provision of this by-law is guilty of an offence and subject to monetary penalties as per the Administrative Monetary Penalty System listed in Schedule "A" of this By-Law.

5. ENFORCEMENT:

This By-Law shall be enforced on a complaint basis.

SHORT FORM TITLE:

That this by-law shall be referred to as the "Garage Sale By-law".

PASSED THIS 25TH DAY OF FEBRUARY, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW 2026-014

SCHEDULE "A"

Item	Short Form Wording	Provision creating or defining offence	Monetary Penalty
1.	Did sell personal property on a consignment basis.	2.1	\$300.00
2.	Did sell property acquired for the purpose of resale	2.2	\$300.00
3.	Did hold more than two garage sales in any calendar year	2.3	\$300.00
4.	Did hold a garage sale longer than three (3) consecutive days	2.4	\$300.00
5.	Did cause an unreasonable disturbance to the neighborhood.	2.6	\$300.00
6.	Did obstruct flow of traffic or the safe movement of sidewalks.	2.7	\$300.00

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-015

Being a By-Law to confirm the proceedings of the Council of the Corporation of The Village of Sundridge at its Regular Meeting February 25, 2026

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of The Village of Sundridge at this session be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of The Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of The Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of The Village of Sundridge, documents and transactions entered into during the February 25, 2026 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of The Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of The Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.
3. That the Mayor or his designate and the Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 25TH DAY OF FEBRUARY, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator