

Regular Meeting of the Village of Sundridge Council

Wednesday, February, 11, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/87841771914?pwd=npm0jIMKbxa3z7gZuhPkBTX1UZqVW.1>

COUNCIL AGENDA

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Moved By: Choose an item.

Seconded By:

THAT the agenda for the February 11, 2026 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

3) DECLARATION OF PECUNIARY INTEREST

4) PLANNING MATTERS

5) DELEGATIONS

6) PRESENTATIONS

7) CONSENT ITEMS

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – February 6, 2026

7 (E.2) Sundridge Council Remuneration and Expenses 2025

7 (E.3) Sundridge Strong Union Public Library Strategic Plan 2026 - 2030

7 (E.4) FONOM (Federation of Northern Ontario Municipalities) Subject: A Nation-Building Opportunity for Highways 11 & 17

7 (E.5) Joint Building Committee Permit Summary – As of January 31, 2026

7 (E.6) The Township of Joly Resolution 2026-037, dated January 28, 2026; approval to enter into service agreement (VBF, Strong, Sun, Joly)

7 (E.7) The Township of Joly Resolution 2026-051, dated February 3, 2026; to rescind Resolution #2025-037; approval to enter into service agreement (VBF, Strong, Sun, Joly)

7 (E.8) The Township of Joly Resolution 2026-052, dated February 3, 2026; approval to enter into service agreement (VBF, Sundridge, Joly)

7 (E.9) The Township of Strong Resolution #2026-014 Landfill Variance Report and municipal contributions

7 (E.10) Sundridge Strong Union Public Librarians' Report – January 2026

7 (E.11) The Township of Strong Resolution #2026-030 – Letter of Support regarding Canada Post's free and reduced distribution of books

7 (E.12) Sundridge Strong Union Public Library 20225 Year End Statistics

8) APPROVAL OF CONSENT ITEMS

Moved By: Choose an item.

Seconded By:

THAT Items listed as Consent Items for February 11, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote

For

Against

Abstain

Preston, Luke

Smith, Sharon

Whitmell, Vicki

Williamson, Fraser

Jackson, Shawn

9) NEW BUSINESS/ACTION ITEMS

- 9.1. Rental Rate for the Sundridge Happy Gang Senior's Room – yr 2028
{refer to January 14, 2026 regular council minutes; Item 9.3}

Moved By: Choose an item.

Seconded By:

WHEREAS the Council for the Corporation of The Village of Sundridge has renewed the lease for the Sundridge Happy Gang for another three-year period commencing as of January 1, 2026,

AND WHEREAS Council passed Resolution #2025-009, approving rental rates for the years of 2026 and 2027,

AND WHEREAS at the January 14, 2026 Regular Meeting, Council agreed to a rent increase equal to the base rate plus CPI/COLA for the last year of the current agreement being 2028.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

- 9.2. Elect Respect
[motion introduced by Councillor Vicki Whitmell January 28, 2026]

Moved By: Vicki Whitmell

Seconded By:

WHEREAS democracy is healthy when everyone is able to participate fully and safely and contribute to the well-being of their community; and

WHEREAS we are witnessing the dissolution of democratic discourse and respectful debate across all levels of government and in neighbouring jurisdictions; and

WHEREAS some Ontario's municipally elected officials are dealing with increasingly hostile, unsafe work environments facing threats and harassment; and

WHEREAS social media platforms have exacerbated disrespectful dialogue, negative commentary, and toxic engagement which

disincentivizes individuals, especially women and candidates from diverse backgrounds from running for office; and

WHEREAS better decisions are made when democracy is respectful and constructive and the voices of diverse genders, identities, ethnicities, races, sexual orientation, ages and abilities are heard and represented around municipal council tables; and

WHEREAS the Association of Municipalities of Ontario's Healthy Democracy Project has identified concerning trends with fewer people voting in local elections and running for municipal office; and

WHEREAS H.E.R. Halton has launched a campaign called Elect Respect to promote the importance of healthy democracy and safe, inclusive, respectful work environments for all elected officials that encourages individuals to participate in the political process;

THEREFORE BE IT RESOLVED THAT the Village of Sundridge support the Elect Respect pledge and commit to:

- Treating others with respect in all spaces—public, private, and online,
- Focusing debate on ideas and policies, not personal attacks,
- Helping build a supportive culture where people of all backgrounds feel safe to run for and hold office,
- Modeling integrity and respect by holding one another to the highest standards of conduct.

AND BE IT FURTHER RESOLVED THAT we call on other elected officials, organizations and community members to support the Elect Respect campaign and sign the online pledge at www.electrespect.ca.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.3. Sundridge Strong Union Public Library Board 2026 Budget

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receives the Sundridge Strong Union Public Library Board 2026 Budget in the amount of \$127,587.58

AND THAT Council approves the budget with the village's share being \$49,824.79.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.4. Township of Strong Communication: Landfill Fees for 2026

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of the Village of Sundridge receives the correspondence from the Township of Strong regarding the landfill fees for 2026 and subsequent year fee increases.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.5. Spring Newsletter

Moved By: Choose an item.

Seconded By: Choose an item.

THAT Council receives the spring newsletter,

AND THAT Council approves of the newsletter to be included with the interim tax notice mailout.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.6. Letter from the Zion United Church - Parking

Moved By: Choose an item.

Seconded By: Choose an item.

THAT Council receives the correspondence from the Zion United Church

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.7. ACED (Almaguin Community Economic Development) 2026 Budget

Moved By: Choose an item.

Seconded By: Choose an item.

THAT Council receives the ACED 2026 Budget in the amount of \$241,300.00,

AND THAT Council approves of the budget with the village's share being \$16,648.00.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

10) COMMITTEE REPORTS/MINUTES

Moved By: Choose an item.

Seconded By:

THAT Items 10 (A.1) to 10 (B.4) be received and discussed.

10 (A.1) Emergency Management Program – November 19, 2025

10 (A.2) Sundridge & District Medical Centre – December 17, 2025

10 (A.3) Sundridge Strong Joly Arena & Hall – January 21, 2026

10 (A.4) Sundridge & District Medical Centre – January 20, 2026

- 10 (B.1) Regular Council – January 28, 2026
- 10 (B.2) Regular Council Closed Session – January 28, 2026
- 10 (B.3) Special Council – February 3, 2026
- 10 (B.4) Special Tri Council – January 29, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

11) STAFF REPORTS

11.1. Staff Memo – Garage Sale By-Law Draft

Moved By: Choose an item.
Seconded By:

THAT Council receives the Staff Memo dated February 11, 2026 regarding a draft garage sale by-law,

AND THAT _____ .

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

12) BY-LAWS

12.1. By-Law #2026-011 Open Air Burning

Moved By: Choose an item.
Seconded By:

THAT By-Law #2026-011, being a by-law to prescribe the parameters for open air fires within the Village of Sundridge and to repeal By-Law #2019-035, be approved.

Recorded Vote	For	Against	Abstain
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**Preston, Luke
Smith, Sharon
Whitmell, Vicki
Williamson, Fraser
Jackson, Shawn**

12.2. By-Law #2026-012 Economic Development Service Agreement

Moved By: Choose an item.

Seconded By:

THAT By-Law #2026-012, being a by-law to enter into an agreement for the provision of Regional Economic Development Services, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn			

13) **ANNOUCEMENTS**

- **Shawn Jackson**
- **Sharon Smith**
- **Luke Preston**
- **Fraser Williamson**
- **Vicki Whitmell**
- **Nancy Millar, Clerk Administrator**

14) **INTRODUCTION OF FUTURE MOTIONS**

15) **CONFIRMING BY-LAW**

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-013, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **February, 11, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

16) CONSIDERATION OF A CLOSED SESSION

17) ADJOURNMENT

Moved By: Choose an item.

Seconded By:

THAT we do now adjourn at p.m. until the Regular Council Meeting on February, 25, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

**Staff Follow Up
and Report to Council Master List**

Updated February 6, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
08-May-24	<p style="text-align: center;">Intersection of Main & Paget Street</p> <p>THAT the Council for the Corporation for the Village of Sundridge discuss visibility and safety concerns at the intersection of Main and Paget Streets,</p> <p>AND THAT Council would like to discuss these items with the Village Superintendent at a future meeting of Council.</p>	2024-134	Village Superintendent & By-Law Enforcement	Assigned	08-Apr-26
08-May-24	<p style="text-align: center;">High Street Addressing</p> <p>THAT the Council for the Corporation for the Village of Sundridge discuss possible solutions to concerns raised at the April 24, 2024 Town Hall Session about confusing addresses on High Street,</p> <p>AND THAT Council would like the Village Superintendent to provide his input/suggestions to alleviate the confusion of addressing on High Street</p>	2024-135	Village Superintendent	In progress Solutions being investigated	11-Feb-26

**Staff Follow Up
and Report to Council Master List**

Updated February 6, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
April 23 2025	<p>Employee Recognition Policy WHEREAS the Village of Sundridge values the dedication and long-term commitment of its staff; AND WHEREAS it is important to formally recognize years of service and show appreciation through milestone awards and annual staff events; AND WHEREAS the proposed Employee Recognition Policy outlines recognition at 5, 10, 15, and 20-year milestones, with formal in-person presentations and gifts at key intervals, and includes an annual Christmas luncheon to be organized at the Clerk's discretion and paid for by the Village as part of the staff recognition program; NOW THEREFORE BE IT RESOLVED THAT Council directs staff to develop an Employee Recognition Policy for review and consideration by council at a future regular meeting.</p>	2025-112	Deputy Clerk	<p>In progress</p> <p>Ad Hoc Committee (1 Rep Sundridge, 2 Strong) to be meeting to discuss Staff bonuses including employee recognition for all municipal and shared services employees</p>	28-Jan-26

**Staff Follow Up
and Report to Council Master List**

Updated February 6, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
24-Sep-25	<p style="text-align: center;">Community Safety Zone</p> <p>THAT the Council for The Village of Sundridge has discussed Community Safety on Main Street in the downtown core;</p> <p>AND THAT Council would like to extend the community safety zone so it includes all of Main Street from Albert Street to Union Street,</p> <p>AND THAT continued enforcement of the no parking zones be communicated as a priority,</p> <p>AND FURTHER THAT educational materials be conveyed to the public regarding the following:</p> <ul style="list-style-type: none"> - Use and regulation of enclosed motorized scooters -No parking areas - Public parking lots 	2025-035	Village Superintendent	<p style="text-align: center;">In Progress</p> <p>Speed Signs and Community Safety Zone Signs Ordered, installation date: Spring (approx. May) 2026, By-Law Amendment Required.</p>	08-Apr-26
14-Jan-26	<p style="text-align: center;">Zion Church - Parking</p> <p>That Council receives the staff memo dated Jan.14/26 regarding the letter from the Zion Church, and that staff are to have an agreement prepared to formalize the snow removal operations being coordinated by the church, and that the church is to have insurance coverage and that the Village Superintendent attend a future meeting to further discuss this matter with regard to future use.</p>	#2026-009	Village Superintendent	Assigned	08-Apr-26

**Staff Follow Up
and Report to Council Master List**

Updated February 6, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
28-Jan-26	<p>WHEREAS the Village of Sundridge is undertaking a broader effort to modernize outdated by-laws and regulatory framework to ensure they reflect current community needs, housing trends, and long-term sustainability goals: and</p> <p>WHEREAS housing affordability, demographic change, and shifting market conditions require municipalities to periodically review zoning, development standards, and regulatory barriers that may unintentionally limit new housing supply or innovative housing forms;</p> <p>NOW THEREFORE BE IT RESOLVED THAT:</p> <p>1.) Council direct staff to undertake a targeted review of existing housing-related by-laws and regulations, including relevant provisions within the Zoning By-law, to identify potential constraints, gaps, or opportunities for modernization as part of the Village's broader regulatory update exercise;</p> <p>2.) That staff prepare a summary report outlining key housing-related regulatory provisions currently in effect, with high-level observations on where updates or refinements may be warranted to better align with evolving community needs specifically as it relates to more affordable and attainable housing opportunities;</p> <p>3.) That staff also prepare a Municipal Lands Inventory Report identifying municipally owned parcels, including (where available): a.) property size and location b.) current zoning and permitted uses c.) current use of status (active, surplus, reserve), and d.) estimated or approximate market value.</p> <p>4.) And that the findings from both the housing by-law review and municipal lands inventory be presented to Council in a future meeting for consideration as part of the Village's exercise of phased Housing and Development Modernization and Innovation Framework.</p>	2026-017	Clerk Administrator	Assigned	13-May-26

As per Section 284 (1) (a), (b), and (c) of the Municipal Act, 2001, S.O. 2001, c. 25
Total Councillors Remuneration and Expenses for 2025 authorized under By-Law 2025-052

These figures have been prepared prior to year end audit and corresponding adjustments.

	Remuneration	Mileage	Conference Expenses	Total
Shawn Jackson	\$15,549.60	\$489.89	\$4,222.29	\$20,261.78
Luke Preston	\$14,573.00	\$184.96	\$100.00	\$14,857.96
Sharon Smith	\$14,573.00		\$50.00	\$14,623.00
Vicki Whitmell	\$2,466.20		\$50.00	\$2,516.20
Fraser Williamson	\$14,573.00		\$100.00	\$14,673.00
Justine Leveque	\$10,072.21			\$10,072.21
Total	\$71,807.01	\$674.85	\$4,522.29	\$77,004.15

Conference Expenses for 2025 include AMO, OGRA, District of Parry Sound Municipal Association
 In addition to the above remuneration and expenses paid by Village of Sundridge, Councillor Smith was paid an Honourarium of \$1,380.00 from District of Parry Sound Social Services Administration Board and Councillor Williamson was paid an Honourarium of \$1,500.00 from the Central Almaguin Planning Board.

Prepared February 5, 2025



STRATEGIC PLAN GOALS 2026-2030

EXPANDED FACILITY

Partner with community organizations to create a vibrant hub that offers library, technology, collections, training, programming and flexible study and event space.

The facility will provide adequate space for everyone to study and learn, for collections and programs to grow, and for staff to work effectively.

FUNDRAISING

Work with the CRA to certify the Library as a registered charity to support our fundraising for an expanded facility and ongoing financial sustainability.

COMMUNITY PARTNERSHIPS

Partner with local groups on programming and events to increase the Library's visibility in the community.

110 Main Street, Sundridge, ON
www.sundridge.olsn.ca
705-384-7311

2026 ACTIVITIES

EXPANDED FACILITY

Partner with the Sundridge Lions, the Village of Sundridge and the Township of Strong to explore the possibility of expanding the Sundridge Lions Building to include space for the Library.

FUNDRAISING

Submit the required information and forms to the Canada Revenue Agency to request charitable status.

COMMUNITY PARTNERSHIPS

Enhance the Library's community presence by increasing participation in local events and collaborating with partners on at least two joint programs.

Create a Teen Advisory Committee to help the Library better understand and respond to the needs and interests of this important part of our community.

OUR VISION & MISSION

To inspire people of all ages to learn, grow and engage in our community.

We do this by providing free and equitable access to information and collections, technology, training knowledgeable staff and a welcoming space.



2027 ACTIVITIES

EXPANDED FACILITY

Work with newly-elected municipal councils and community partners to make decisions on a new or expanded facility and apply for available government funding. Complete architectural drawings and design that fit the chosen site and reflect community needs.

FUNDRAISING

Establish a fundraising committee to raise funds and attract sponsors for the new Library facility.

COMMUNITY PARTNERSHIPS

Continue to grow local partnerships and increase knowledge of the Library and its services and programs among the community.

Build on the ideas of the Teen Advisory Committee with enhanced collections, services and spaces for Teens.

*Our activities will be updated and published as we move through our five-year planning cycle.

OUR VALUES

Community Focus | Responsive Service
Literacy and Lifelong Learning
Intellectual Freedom



January 27, 2026

The Right Honourable Mark Carney

Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

SENT BY EMAIL: pm@pm.gc.ca

Subject: A Nation-Building Opportunity for Highways 11 & 17; and a Clear Federal Signal

Dear Prime Minister,

On behalf of the Federation of Northern Ontario Municipalities (FONOM), I am writing to follow up on our delegation meetings in Ottawa earlier this winter, where representatives from Northern Ontario municipalities met with members of your team, including Zachary Nixon, to discuss the growing challenges facing our 110 member municipalities.

Chief among those challenges is the urgent need to modernize Highways 11 and 17, Ontario's northern Trans-Canada corridors, through a combination of four-laning and the proven 2+1 highway model.

During our Ottawa meetings, we heard a consistent and encouraging message: **if the Province of Ontario were to formally advance this project as a priority, the Government of Canada would be prepared to participate at a 50-per-cent funding level.** That clarity matters deeply to Northern communities.

At present, however, a trust gap remains. The Province has indicated hesitation to proceed without a clear, public federal commitment. In short, Ontario needs to hear plainly and publicly that Ottawa is ready to be an equal partner.

We are therefore respectfully urging you to make that commitment explicit.

This is not an abstract policy discussion. People are dying on these highways. Families, truck drivers, and first responders face unacceptable risk every day on corridors that carry **more than \$200 million in goods daily**, serve as the primary access route to the Ring of Fire, and are critical infrastructure for national defence, emergency response, and continental supply chains.

Highway 11, in particular, is increasingly indispensable: a more reliable east-west trade corridor, less vulnerable to weather disruptions, and central to Canada's critical minerals, forestry, agriculture, and energy future. It is also essential to Canada's internal resilience at a time when secure domestic trade routes matter more than ever.

Your government's Building Canada Act and nation-building criteria speak directly to this moment.

Upgrading Highways 11 and 17 meets every test: safety, economic growth, national security, Indigenous participation, climate resilience, and shovel-ready execution. Ontario has already taken important steps with its planned 2+1 pilot. What is now required is a clear federal signal to unlock full provincial participation.

Prime Minister, if you were to publicly state that the Government of Canada is prepared to invest 50-cent dollars in this corridor once Ontario brings it forward, it would be heard loudly and clearly at Queen's Park and across Northern Ontario.

Should you wish to do so, FONOM would welcome the opportunity to make that announcement at our 2026 FONOM Conference in Timmins, alongside Premier Doug Ford and in the heart of the region most directly affected. It would be a powerful nation-building moment, rooted in partnership, safety, and confidence in Canada's future.

Northern Ontarians are not asking for special treatment; we are asking for equal treatment on a national highway that has always been vital to this country's cohesion and prosperity.

We would welcome the opportunity to discuss this further at your convenience and remain ready to work with your office, the Province of Ontario, and federal partners to advance this critical project.

Thank you for your leadership and for your continued attention to the needs of Northern communities.

Respectfully,

A handwritten signature in blue ink, appearing to read 'D. Plourde', with a stylized flourish at the end.

Dave Plourde
President, FONOM

Cc'd Premier Doug Ford
Honourable Steven MacKinnon
Honourable Prabmeet Singh Sarkaria
Honourable Patty Hajdu

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$1,950.00	\$110,000.00	137
February	0	\$0.00	\$0.00	0
March	0	\$0.00	\$0.00	0
April	0	\$0.00	\$0.00	0
May	0	\$0.00	\$0.00	0
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	3	\$1,950.00	\$110,000.00	New Construction 137
				Demolitions 0

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026**

SFD'S, Seasonal Dwellings
and Multi-Unit Dwellings

Month	No. of Permits	Permit Fees	Project Values	<u>2025</u>	<u>2026</u>
Burks Falls	0	\$0.00	\$0.00	0	0
Joly	0	\$0.00	\$0.00	0	0
South River	1	\$220.00	\$8,000.00	1	0
Machar	2	\$1,730.00	\$102,000.00	1	0
Strong	0	\$0.00	\$0.00	0	0
Ryerson	0	\$0.00	\$0.00	0	0
Sundridge	0	\$0.00	\$0.00	0	0
TOTALS	3	\$1,950.00	\$110,000.00		0
Permit activity at end of January 31, 2026					
TOTALS	7	\$12,586.00	\$791,900.00	2	
Permit activity at end of January 31, 2025					
TOTALS	-4	\$10,636.00	\$681,900.00		-2
Difference from previous year					



TOWNSHIP OF JOLY

P.O. Box 519, Sundridge, Ontario, P0A 1Z0
Tel: 705-384-5428

January 28, 2026

RESOLUTION

Resolution # 2026-037

Agenda Item # 3 Purpose

Moved By : Tom Bryson

Seconded By : Bill Black

NOW THEREFORE BE IT RESOLVED THAT:

Bylaw 2026-009 being a Bylaw to enter into a joint agreement for Property Maintenance/Janitor services with the Village of Burks Falls, The Township of Joly, the Township of Strong, and the Village of Sundridge be read and adopted.

Carried

Original Copy Signed

Mayor
Township of Joly



TOWNSHIP OF JOLY

P.O. Box 519, Sundridge, Ontario, P0A 1Z0
Tel: 705-384-5428

February 3, 2026

RESOLUTION

Resolution # 2026-051

Agenda Item # 4.1 Rescind Resolution 2026-037

Moved By : Budd Brown

Seconded By : Bill Black

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Township of Joly hereby rescinds resolution number 2025-037.

Carried

Original Copy Signed

Mayor
Township of Joly



TOWNSHIP OF JOLY

P.O. Box 519, Sundridge, Ontario, P0A 1Z0
Tel: 705-384-5428

February 3, 2026

RESOLUTION

Resolution # 2026-052

Agenda Item # 4.2 Bylaw 2026-010 Being a bylaw to enter into a joint agreement for Property Maintenance/Janitor services with The Village of Burk's Falls, The Township of Joly, and The Village of Sundridge as parties to the Sundridge & District Medical Centre Agreement.

Moved By : Bill Black

Seconded By : Tom Bryson

NOW THEREFORE BE IT RESOLVED THAT:

Bylaw 2026-010 being a Bylaw to enter into a joint agreement for Property Maintenance/Janitor services with the Village of Burks Falls, the Township of Joly and the Village of Sundridge be read and adopted.

Carried

Original Copy Signed

Mayor
Township of Joly



28 Municipal Lane,
P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
January 13, 2026 Regular Meeting
9.0 Staff Reports

9.1 Derek Hnatiuk, Treasurer

**9.1.1 Landfill #1 2025 Variance Report and Municipal Contributions
R2026-014**

Moved By: Marianne Stickland Seconded by: Jeff McLaren

Be it resolved that the Council for the Township of Strong hereby receive Staff Report 2026-003 regarding Landfill #1 2025 Variance Report and Municipal Contributions; and

Hereby direct a 7% increase to municipal landfill fees for Sundridge and Joly effective January 1, 2026; and

Further that a notice be provided of a further increase in 2027.

Carried



The Corporation of the Township of Strong

Report Number: 2026-003	Date: January 13, 2026
Report Title: Landfill #1 2025 Variance Report and Municipal Contributions	Related Documents:
To: Council	From: Derek Hnatiuk, Treasurer

1.0 Recommendation:

Be it resolved that the Council for the Township of Strong hereby receive Staff Report 2026 – 003 regarding Landfill #1 2025 Variance Report and Municipal Contributions;

And hereby direct

2.0 Overview:

To provide a 2025 variance report for Landfill #1 and the corresponding municipal contributions by each municipality (Township of Strong, Township of Joly and Village of Sundridge) which can then be used as a basis for determining budgeted municipal contributions going forward.

3.0 Assumptions:

- A) Because, at this time, there is no objective measure available to measure actual tonnage of material brought to the landfill by each municipality, the percentage of revenue pertaining to landfill cards and tipping fees have been allocated to each municipality on the basis of the number of vehicles tracked at the gate by each municipality.
- B) All costs pertaining to Landfill #2 were excluded from the attached variance report because most of the residents using Landfill #2 reside in the Township of Strong.

4.0 Landfill #1 Variance Report:

The detailed 2025 landfill #1 variance report can be found in **Appendix A**. Points to highlight are as follows:

- Landfill budgets of prior years were never built to be funded among the three municipalities in a fashion similar to that of joint services (example – like the SSJ Arena of 50% Strong, 40% VOS and 10% Joly);
- The 2025 budgeted revenue for garbage disposal fees was at the same rate as that charged in 2024 – therefore no increase was implemented in 2025;
- Jan. 1, 2025 – Landfill #1 no longer the owner of recyclables as program shifted to Producer Responsibility Ontario (private) with a depot operations agreement, outlining monthly payments for hosting the recycling program
- Blue box bin rental fee charged to VOS was at cost;
- The garbage disposal fees were over budgeted due to an error in 2024 that did not get discovered and corrected until after the adoption of the 2025 budget; The correct \$ is \$109,967 as per the \$ in the actual column
- Both the 2024 & 2025 budget did not consist of any transfer to reserves for future landfill closure costs
- The unfavorable variance found with GL 54-45303 'Other Contracted Services' is due to the invoice for the waste capacity and liability estimate report being significantly greater than the \$ budgeted
- No capital expenditures were budgeted nor incurred in 2025

5.0 Landfill #1 Municipal Contributions for 2025:

	Contribution in \$	Contribution %
Township of Strong		
Revenue Recycling Depot Operations Agreement	-63,938	
Revenue - Stewardship WDO Funding	-16,668	
Revenue Ont Electronic Stewardship	-421	
Levy contribution	-81,073	
Revenue Landfill #1 Tipping Fees - based on % of vehicles recorded at gate (70.31%)	-25,908	
Revenue Landfill Cards - based on % of vehicles recorded at gate (70.31%)	-1,318	
	-189,325	60.30%
Township of Joly		
Revenue Landfill #1 Tipping Fees - based on % of vehicles recorded at gate (15.11%)	-5,568	
Revenue Landfill Cards - based on % of vehicles recorded at gate (15.11%)	-283	
Garbage Disposal Fees - Municipal	-23,888	
	-29,738	9.47%
Village of Sundridge		
Revenue Landfill #1 Tipping Fees - based on % of vehicles recorded at gate (14.58%)	-5,372	
Revenue Landfill Cards - based on % of vehicles recorded at gate (14.58%)	-273	
Garbage Disposal Fees - Municipal	-86,079	
Blue box bin rental to VOS	-3,205	
	-94,930	30.23%
	-313,993	1.00

6.0 2026 Budget Considerations:

- The capital acquisition of truck scales at Landfill #1 should take place in 2026 for the following reasons:
 - a) This would allow for an objective measure to be used when budgeting for fair municipal contributions by each municipality
 - b) The acquisition can be funded by a 5-year Infrastructure Ontario (IO) debenture that would spread the tax burden over that period as well as allocating the proportionate share of both the principal and interest payments to each municipality on a yearly basis
 - c) Funding by debt is a better matching of revenue (tax levy) to expense (useful life of asset via depreciation)
- A transfer to reserves for future closing costs should be included in the budget – to be funded by contributions from all three municipalities (based on the estimated allocation percentage of landfill usage by each municipality; for the Township of Strong, this would be funded by the levy)
- An increase in fees charged to both municipalities (VOS & Joly) should be implemented in 2026 (especially given that no increase was implemented in 2025 for garbage disposal fees)
- Once objective data has been collected, a fee revision should take place in Q4 of 2026 to adjust the cost sharing based on actual tonnage brought to the landfill by each municipality

Attachments

Appendix A – Township of Strong Landfill #1 Variance Report

Appendix B – Quote for the Supply & Install of Truck Scales

Appendix C – Additional Information regarding Truck Scales

APPENDIX A: TOWNSHIP OF STRONG LANDFILL #1 2025 VARIANCE REPORT

APPENDIX A: TOWNSHIP OF STRONG LANDFILL #1 2025 VARIANCE REPORT									
Account number	Department	Account description	2024 REVISED Budget	2024 ACTUALS @ 12-12-2024	2025 ADOPTED BUDGET	2025 ACTUALS @ 12-31-2025	\$\$ Difference between 2025 Budget and Actuals	% Difference between 2025 Budget and Actuals	
OPERATING REVENUES									
42-34400	LANDFILL	Revenue Recycling Sale of Materials	-25,000	-10,882	-59,352	-63,938	-	4,585.66	107.7%
42-34500	LANDFILL	Revenue LandFill #1 Tipping Fees	-30,000	-47,650	-40,000	-36,847	-	3,152.95	92.1%
42-34600	LANDFILL	Revenue Landfill Cards	-2,000	-2,060	-2,000	-1,874	-	126.00	93.7%
42-53150	LANDFILL	CIF Funding - Recycling	-1,000	-2,312	0	0	-	-	-
42-54100	LANDFILL	Revenue - Stewardship WDO Funding	-75,000	-64,145	0	-16,668	-	16,667.73	-
42-54110	LANDFILL	Revenue Ont Electronic Stewardship	-2,000	-1,337	-1,500	-421	-	1,079.25	28.1%
42-64500	LANDFILL	Garbage Disposal Fees - Municipal	-109,967	-144,617	-145,000	-109,967	-	35,033.09	75.8%
42-64505	LANDFILL	Bluebox bin rental to VOS	0	0	-14,000	-3,205	-	10,794.96	22.9%
TOTAL OPERATING REVENUES			-244,967	-273,003	-261,852	-232,919	28,933	89.0%	
OPERATING EXPENDITURES									
Various	LANDFILL	TOTAL LANDFILL SALARIES & BENEFITS	226,206	259,042	253,988	228,048	-	25,940.07	89.8%
54-45112	LANDFILL	Landfill dept WSIB expense	0	6,340	6,250	5,029	-	1,221.44	80.5%
54-45301	LANDFILL	Landfill #1 - Grinding fees	25,000	17,594	25,000	14,769	-	10,230.52	59.1%
54-45302	LANDFILL	Landfill #1 - Engineering & Testing fees	15,000	12,125	15,000	10,750	-	4,249.91	71.7%
54-45303	LANDFILL	Landfill #1 - Other Contracted Service fees	5,000	6,979	5,000	15,670	-	10,669.82	313.4%
54-45320	LANDFILL	Landfill #1 - Shop & Safety	4,000	2,414	2,500	1,693	-	807.18	67.7%
54-45321	LANDFILL	Landfill #1 - Building Repairs & Maintenance	1,750	2,593	2,000	65	-	1,934.75	3.3%
54-45322	LANDFILL	Landfill #1 - Office Supplies	11,687	1,823	2,500	1,062	-	1,437.83	42.5%
54-45323	LANDFILL	Landfill #1 - Clothing	1,000	1,293	2,000	1,671	-	328.61	83.6%
54-45324	LANDFILL	Landfill Insurance	7,625	7,626	9,430	9,430	-	-	100.0%
54-45325	LANDFILL	Landfill #1 - Utilities	4,000	3,155	4,000	4,842	-	842.22	121.1%
54-45326	LANDFILL	Landfill #1 - Phone & Internet	1,400	2,564	2,000	1,710	-	289.63	85.5%
54-45327	LANDFILL	Landfill #1 - Boot Allowance	600	655	825	347	-	477.77	42.1%
54-45329	LANDFILL	Landfill #1 - Signs	5,000	165	4,500	0	-	4,500.00	0.0%
54-45340	LANDFILL	Landfill Equipment Repairs - #1 CAT 518 COMPACTOR	6,000	473	5,000	0	-	5,000.00	0.0%
54-45341	LANDFILL	Landfill Equipment Repairs - #2 CASE 621D WHEEL LOADER	8,000	5,764	5,000	4,317	-	682.85	86.3%
54-45342	LANDFILL	Landfill Equipment Repairs - #3 CASE 70XT LOADER (skid steer)	3,000	562	3,000	0	-	3,000.00	0.0%
54-45343	LANDFILL	Landfill Equipment Repairs -#4 BALERS	4,000	892	0	0	-	-	-
54-45344	LANDFILL	Landfill Equipment Repairs - Other Equipment	3,500	328	1,500	72	-	1,427.80	4.8%
54-45345	LANDFILL	Landfill Equipment Repairs - Materials	2,000	893	1,500	894	-	606.49	59.6%
54-45352	LANDFILL	Landfill #1 - Gate Maintenance	0	0	0	7,867	-	7,866.84	-
54-45355	LANDFILL	Landfill #1 - Aggregate License Expenses	10,000	5,495	10,000	0	-	10,000.00	0.0%
54-45401	LANDFILL	LF Staff Training	2,500	405	500	626	-	126.05	125.2%
54-45510	LANDFILL	LF Machinery Oil	800	5	500	267	-	232.61	53.5%
54-45512	LANDFILL	LF Coloured Diesel	9,000	6,349	6,500	4,166	-	2,334.27	64.1%
54-45514	LANDFILL	LF Vehicle Gas	50	0	50	0	-	50.00	0.0%
54-45600	LANDFILL	LF Small Equipment Gas	50	0	50	0	-	50.00	0.0%
54-45601	LANDFILL	Recycling ARI	7,350	5,495	7,350	6,104	-	1,246.02	83.0%
54-45605	LANDFILL	Strong Hazmat Items	500	0	500	0	-	500.00	0.0%
54-45605	LANDFILL	Recycling Materials Ldfl #1	20,000	-2,321	20,000	-5,410	-	25,409.60	-27.0%
TOTAL OPERATING EXPENDITURES			385,018	348,708	396,443	313,991	-82,452	79.2%	
LDF OPERATING DEFICIT (before levy contribution)			140,051	75,705	134,592	81,073	-53,519		
LEVY CONTRIBUTION						-81,073			
						0			

LIBRARIAN'S REPORT
January 22 2026 Board Meeting



Statistics

	NOVEMBER 2025 - CIRCULATION				
	2021	2022	2023	2024	2025
Library	1198	806	814	816	649
Overdrive	220	280	315	443	373
Total	1418	1086	1129	1259	1022

	DECEMBER 2025 - CIRCULATION				
	2021	2022	2023	2024	2025
Library	988	801	694	709	677
Overdrive	209	265	320	450	412
Total	1197	1066	1014	1159	1089

	COMPUTERS USE			WiFi USE		
	2023	2024	2025	2023	2024	2025
Nov.	69	84	39	334	251	194
Dec.	51	43	26	274	109*	157

*The WiFi access points were not making people sign in for about a week

	KIDS ELECTRONICS			IN LIBRARY LEGO USE		
	2023	2024	2025	2023	2024	2025
Nov.	21	18	25	--	11	17
Dec.	16	22	21	--	7	10

November Programming & Attendance		
Program/Event	Adults	Kids
Book Club	7	
Knitting & Crocheting	26	
Storytime	5	5
Walking Club	25	

December Programming & Attendance		
Program/Event	Adults	Kids
Book Club	7	
Knitting & Crocheting	29	
Storytime	7	10
Walking Club	21	
Christmas Stories and Crafts	2	2

We received our operating and pay equity grant from the provincial government on December 13th.

Events:

- Valentine's Stories and Crafts Wednesday, Feb. 11th

A handwritten signature in cursive script, appearing to read "Melinda Kent", written above a horizontal line.

Melinda Kent



28 Municipal Lane,
P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
January 27, 2026 Regular Meeting

6.0 Comments/Communications/Correspondence

**6.6 Village of Sundridge – Request for Support re: Canada Post’s Free and Reduced Distribution of Library Books
R2026-030**

Moved By: Kevin Noaik

Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong have received resolution #2026-003 from the Village of Sundridge regarding Canada Post’s free and reduced distribution of library books; and

That the Township of Strong support this resolution, as circulated; and

Further that this resolution be circulated to the Honourable Scott Aitchison, Parry Sound-Muskoka MP; the Honourable Graydon Smith, Parry Sound-Muskoka MPP; and the Honourable Joël Lightbound, Minister of Government Transformation, Public Works and Procurement to strongly urge the government to ensure that Canada Post continues to provide a library postal rate so that library services remain accessible for all of Canada through interlibrary loans.

Carried



LIBRARIAN'S REPORT - Year End Statistics

	2023	2024	2025
Library Circulation	11515	11450	10654
Overdrive Circulation	4032	4981	5153
Total Circulation	15547	16431	15807

Library circulation includes: books, audio books, magazines, DVDs, CDs, snowshoes, Lego, Ontario park passes and puzzles. Overdrive circulation includes: e-books, e-magazines and audio books.

	2023	2024	2025
Computers Use	797	736	648
WiFi Use	3408	3198	1895*
Kids Electronics	395	405	489

* New WIFI, lower numbers could be due to different tracking software

	2023	2024	2025
Interlibrary Loan Searches	1350	1207	--
Interlibrary Loan Borrowing Requests	652	574	487
Interlibrary Loans Received	566	512	414
Interlibrary Loan Lending Requests	315	232	415
Interlibrary Loan Shipped	190	139	294

NUMBER OF PARTICIPANTS			
	2023	2024	2025
Book Club	67	57	74
Walking Club	164	176	283
Knitting & Crocheting Club	197	233	268
Storytime – Kids	54	150	164
Storytime – Adults	49	117	144
Kids Events – Kids	79	167	202
Kids Events – Adults	52	92	107
Adult Events	173	32	33
Total Participants	835	1024	1275

The book club meets once a month all year.

The walking club meets twice a week all year.

Knitting and crocheting club meets once a week September to June.

Storytime meets once a week September to June.

TD Summer Reading Club meets once a week in July and August

Various kids' events throughout the year. (Geared to school age kids, but all ages are welcome)
*CALLE was disbanded in early 2024 therefore there is less adult programming. The library did organize three adult programming events but two were cancelled due to low enrollment. The adult event was joint with the Near North Enviro-Education Center


Melinda Kent

Sundridge-Strong Union Public Library				
2026 - Approved by board January 22				
Account	Account Name	2025	2025	2026
		budget	Unaudited	
Revenue				
4010	Joly Grant	\$ 1,200.00		\$ 1,400.00
4020	Operating Grant	\$ 6,528.00		\$ 6,528.00
4030	Pay Equity	\$ 5,600.00		\$ 5,600.00
4040	Village of Sundridge	\$ 48,224.49		\$ 49,824.79
4050	Township of Strong	\$ 48,224.49		\$ 49,824.79
4075	Connectivity Grant	\$ 420.00		\$ 600.00
4110	Memberships	\$ 200.00		\$ 200.00
4125	Damaged Books	\$ 50.00		\$ 50.00
4140	Copy Charges	\$ 500.00		\$ 450.00
4160	Fax Charges	\$ 150.00		\$ 200.00
4170	Interest Income			
4210	Laminating	\$ 120.00		\$ 130.00
4220	Scanner	\$ 50.00		\$ 60.00
4250	Lost Book Charges	\$ 20.00		\$ 20.00
4285	Donations			
4290	Fund Raising	\$ 1,600.00		\$ 1,700.00
4295	Internet Print-Outs	\$ 1,000.00		\$ 1,250.00
4300	Misc.	\$ -		
4325	Postage Refund	\$ 291.90		\$ 250.00
	The Commonwell Grant*	\$ 10,512.37		
4360	Sale of Furniture			
	Accumulated Surplus (Deficit)	\$ 8,064.00		\$ 9,500.00
	Total Revenue	\$ 132,755.25		\$ 127,587.58
Expenditures				
5010	Wages	\$ 61,270.03		\$ 63,670.93
5021	EHT	\$ 654.49		\$ 680.13
5022	WSIB	\$ 240.43		\$ 270.67
5024	EI Expense	\$ 1,818.13		\$ 1,877.86
5025	CPP Expense	\$ 3,557.17		\$ 3,712.88
	OMERS	\$ 5,514.30		\$ 5,730.39
5030	Books	\$ 9,000.00		\$ 9,400.00
5032	E-Books (E-Resources)	\$ 1,743.67		\$ 1,700.00
5035	Subscriptions	\$ 500.00		\$ 650.00
5040	Supplies	\$ 1,200.00		\$ 1,300.00
5050	Rent	\$ 8,438.16		\$ 9,279.72
5060	Insurance	\$ 5,500.00		\$ 5,500.00
5070	Audit	\$ 4,500.00		\$ 4,600.00

5080	Utilities	\$ 1,800.00		\$ 1,900.00
5090	Capital - Computer SE			
5105	Capital - Office Equipment			
5110	Capital - Office Furniture			
5120	Advertising			
5130	Copier	\$ 550.00		\$ 650.00
5140	Internet	\$ 900.00		\$ 1,350.00
5160	Programming	\$ 500.00		\$ 600.00
5170	Phone	\$ 820.00		\$ 925.00
5180	Workshop	\$ 300.00		\$ 400.00
5190	Fundraising			
5200	Postage	\$ 350.00		\$ 400.00
5220	Miscellaneous	\$ 80.00		\$ 80.00
5230	Cancopy Licence Fee	\$ 56.50		\$ 60.00
5250	Administration	\$ 4,200.00		\$ 4,200.00
5260	Service Charges	\$ 500.00		\$ 700.00
5285	Computer Related Expenses	\$ 1,200.00		\$ 450.00
5320	Lost Books	\$ -		
5350	Mileage	\$ 250.00		\$ 600.00
5360	DVD collection	\$ 1,000.00		\$ 1,100.00
	The Commonwell Grant*	\$ 10,512.37		\$ -
5440	Membership Fee	\$ 1,400.00		\$ 1,300.00
	Transfer to Working Reserves	\$ -		\$ 4,500.00
	Transfer to Technology Reserve	\$ 4,400.00		
	Total Expenditures	\$ 132,755.25		\$ 127,587.58
	Net Surplus/(Deficit)**	\$ -		

\$ increase from last year for municipalities	\$ 1,600.30
% increase	3%



28 MUNICIPAL LANE
P.O. BOX 1120, SUNDRIDGE, ON P0A 1Z0

(705) 384-5819
FAX(705) 384-5892
WWW.STRONGTOWNSHIP.COM

Village of Sundridge
c/o Christine Hickey, Treasurer
110 Main St.
Sundridge, ON P0A 1Z0
chickey@sundridge.ca

January 26, 2026

Re: Waste Disposal Fees – Township of Strong Landfill

Dear Mayor and Council of the Village of Sundridge,

This letter is to formally advise the Village of Sundridge of an upcoming adjustment to waste disposal fees for Landfill Depot access, effective January 1, 2026.

Waste disposal fees will increase by 7% in 2026. This increase reflects the fact that fees were not adjusted in 2025, despite ongoing increases in operational and disposal related costs. The 2026 adjustment is intended to help address these rising costs and maintain the financial sustainability of waste management services.

Please note that fees may be reviewed and adjusted again in 2027. Any future adjustment would be informed by improved data, should the Township proceed with the purchase and implementation of scales to measure tonnage from each partner municipality. The use of scales would allow costs to be allocated based on actual usage, supporting a more accurate and equitable cost-sharing model among the participating municipalities.

The Township remains committed to working collaboratively with its partner municipalities and will continue to provide advance notice and information as decisions are made.

Should you have any questions or wish to discuss this matter further, please do not hesitate to contact us.

On behalf of Council.

Caitlin Haggart
Clerk Administrator

Township of Strong

Box 1120 28 Municipal Lane Sundridge, ON P0A 1Z0
(705)384-5819

INVOICE

INVOICE DATE Jan 16, 2026		PAGE 1
CUSTOMER # 2114	ACCOUNT # Sundridge	
INVOICE NUMBER 2026-00003		

SOLD TO:

Village of Sundridge
Box 129
Sundridge, ON
P0A 1Z0

PAYMENT TERMS:

Payment Due in 30 Days.

MESSAGE:

Unpaid invoices will be charged 1.25% interest each month. January 2026

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	OUTSTANDING CHARGES Payment - 2025-12-16 Payment - 2025-12-18 BALANCE FORWARD		2,698.16 - 488.84 - <hr/> 3,187.00 -
	CURRENT CHARGES Landfill Fees Municipal January 16, 2026 TOTAL CURRENT CHARGES	23,026.2100	<hr/> 23,026.21 N 23,026.21
	COMMENTS: 2026 1st Quarter Landfill		
	NOTE: 2025 Landfill Fee \$86,079.28 plus 7% increase for 2026 = \$92,104.83		
REMIT TO: Township of Strong Box 1120 28 Municipal Lane Sundridge, ON P0A 1Z0		SUBTOTAL:	19,839.21
		AMOUNT DUE:	19,839.21

SPRING 2026

The Village of Sundridge Municipal Election will be October 26, 2026. Sundridge will be voting by mail and you will receive your vote by mail kits in September with instructions.



How to Register to Vote

Go to the website www.elections.on.ca



Voter Registration

On the website, select Voter Registration 'Get Started' to get to the main page

Once you have selected get started, there will be two options available

Option 1: Check, Update or Add your name and/or home address to the voters list

Option 2: Search or add a property other than your home address to the voters list



Check, Update or Add your name and/or home address to the voters list

To update or add your information, you will need one piece of ID that has both your name and Ontario home address.

If you do not have access to the internet there are other options

You can call: 1-866-242-3025

Or Email:
info@RegistertoVoteON.ca



Search or add a property other than your home address to the voters list

To add a property, you will need to upload one piece of ID and proof of property ownership or tenancy.

To remove a property that you or your spouse no longer own or rent, you will need to upload a piece of ID as well.

If you have any questions, please contact 1-866-242-3025 or priv@elections.on.ca

or call the Municipal Office at 705-384-5316

Hazmat Day

May 23rd and **August 22nd**

From 10 am till 2 pm

Located at 483 Forest Lake Road

Questions regarding what you can drop off please contact

almaguinrecyclinginitiative@gmail.com

Or The Village of Sundridge Office at

705-384-5316

2026 Tax Bills

Tax Bill due dates have changed.

NEW

Please note if the due date falls on a weekend, the next business day will become the due date

March 15, 2026 – Interim Bill Installment 1

May 15, 2026 – Interim Bill Installment 2

August 15, 2026 – Final Bill Installment 1

October 15, 2026 – Final Bill Installment 2

SPRING 2026

NOTICE OF A PUBLIC MEETING

FOR THE VILLAGE OF SUNDRIDGE FIRST OFFICIAL PLAN

Date: Wednesday, February 25, 2026

Time: 6:00 pm

Location: Village of Sundridge Municipal Office, 110 Main Street

DETAILS OF THE PROPOSED OFFICIAL PLAN

The following is a brief summary of the proposed Official Plan:

- To establish a community vision and goals that form the basis for a land use policy;
- To create land use designations that reflect the existing character of land use in the Village;
- To create a housing policy that encourages a broad range of housing types to address need and affordability;
- To establish a development policy that reflects servicing capacities and capabilities in the Village; and,
- To identify the importance of Lake Bernard as an environmental, cultural and economic resource.

COUNCIL CONTACT INFORMATION

Mayor Shawn Jackson	705-568-7460	sjackson@sundridge.ca
Deputy Mayor Sharon Smith	705-493-1007	ssmith@sundridge.ca
Councillor Luke Preston	705-303-7068	lpreston@sundridge.ca
Councillor Vicki Whitmell	416-931-7709	vwhitmell@sundridge.ca
Councillor Fraser Williamson	416-318-1595	fwilliamson@sundridge.ca

DOG TAGS

Renew your dog tag license before March 31st, 2026. After March 31st late fees apply.

Pet licensing plays an important role in our ability to ensure a safe community for our residents and their pets. A licence allows our By-Law Enforcement Officer to identify your dog, get in touch with you and make decisions that are in the best interest of your dog should it become lost or injured.

Please visit the Municipal Office or apply online with payment options available on our website www.sundridge.ca

FIRE PERMIT

You can obtain your fire permit on the Village of Sundridge website www.sundridge.ca or at the Village of Sundridge Office at 110 Main Street,

There is no permit fee.
Please be advised you will still need a Fire Permit to have any open air burning in Sundridge.

If you have any questions regarding the Fire Permit, please contact the Fire Department at 705-384-7378



Zion United Church
49 Main St Box 992
Sundridge ON P0A 1Z0

Village of Sundridge Council
110 Main St Box 129
Sundridge ON P0A 1Z0

February 5, 2026

Dear Councillors:

Thank you for addressing our concerns on the parking lot across from Zion United Church at the Council meeting in January.

Due to the exorbitant cost of plowing this lot which does not belong to the church we have made the following decision:

We will not be plowing this lot and will park on the street. If the lot is plowed by the town or someone other than a church member we will use it.

We will not be getting insurance to cover the Zion United Church or anyone who plows that lot.

Thank you for your quick response.

Christine Gutmann
Chair of Property Committee
Zion United Church

2026 Budget Sheets - Actuals as of December 31, 2025

Regional Economic Development

Operating Budget - Page 1

GL Number	Description	2025 Actual	2025 Budget	2026 Department Estimate 8 partners	Notes		
	<u>Revenues</u>						
15-370-000	Municipal & Chamber Contributions				Note1		
	Armour	(\$31,808.00)	(\$31,808)	(\$26,783)			
	Burk's Falls	(\$19,142.00)	(\$19,142)	\$0			
	Joly	(\$8,664.00)	(\$8,664)	(\$7,366)			
	Perry	(\$43,055.00)	(\$43,055)	(\$32,188)			
	Ryerson	(\$5,000.00)	(\$5,000)	(\$5,000)			
	South River	(\$19,457.00)	(\$19,457)	\$0			
	Strong	(\$29,495.00)	(\$29,495)	(\$25,388)			
	Sundridge	(\$19,193.00)	(\$19,193)	(\$16,648)			
	Kearney	\$0	\$0	\$0			
	McMurrich/Monteith	(\$23,879.00)	(\$23,879)	(\$17,927)			
	Chamber of Commerce	(\$7,500.00)	(\$10,000)	(\$10,000)			
	Total Municipal & Chamber Contribution	(\$207,193.00)	(\$209,693)	(\$141,300)			
15-370-005	Events contributions	\$0.00	\$0	\$0			
15-370-008	Service Fees	(\$1,345.04)	\$0	\$0			
15-371-000	CIINO Funding	(\$94,771.00)	(\$100,000)	(\$100,000)			
15-371-002	FedNor - Harvest Spin/Staycation	\$0.00	\$0	\$0			
15-371-003	FedNor - Implement Brand Strategy	\$0.00	\$0	\$0			
15-371-005	OBIAA Funding - Intern	\$0.00	\$0	\$0			
15-371-007	NECO - Staycation Program	\$0.00	\$0	\$0			
15-371-008	NECO - Regional Relief & Recovery	\$0.00	\$0	\$0			
15-372-000	NOHFC Funding - Intern	\$0.00	\$0	\$0			
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	\$0	\$0			
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	\$0	\$0			
15-372-003	RED - Implement Brand Strategy	\$0.00	\$0	\$0			
15-373-001	MHSTIC - Reconnect Grant	\$0.00	\$0	\$0			
15-377-000	From (to) Surplus - ACED	\$0.00	\$0	\$0			
	Total Regional Economic Development revenues	(\$303,309.04)	(\$309,693)	(\$241,300)	\$0	\$0	

2026 Budget Sheets - Actuals as of December 31, 2025

Regional Economic Development

Operating Budget - Page 2

GL Number	Description	2025 Actual	2025 Budget	2026 Department Estimate 8 partners	Notes		
	<u>Expenditures</u>						
16-801-000	Salaries & Benefits	\$247,823.59	\$266,593	\$196,000	See note 2		
16-804-001	Office Supplies	\$498.97	\$3,000	\$3,000			
16-804-002	Signage	\$0.00	\$2,000	\$2,000			
16-804-005	Audit & Accountant Fees	\$0.00	\$4,600	\$4,800			
16-804-007	Legal Fees	\$0.00	\$0	\$0			
16-804-010	Advertising & Promotion	\$2,322.47	\$4,500	\$6,000			
16-804-020	Telephone	\$2,306.05	\$2,500	\$2,000			
16-804-025	Website	\$2,118.86	\$2,000	\$2,300			
16-804-030	Events & Seminars	\$2,320.19	\$4,000	\$4,000			
16-804-040	Training & Workshops	\$3,664.49	\$5,000	\$4,500			
16-804-050	Travel	\$5,468.60	\$6,000	\$6,400			
16-804-065	Regional Projects	\$3,365.10	\$9,500	\$10,300			
16-804-066	Implement Almaguin Brand Strategy	\$0.00	\$0	\$0			
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0			
16-804-071	Staycation Program	\$0.00	\$0	\$0			
Total Regional Economic Development expenditures		\$269,888.32	\$309,693	\$241,300			
Total Regional Economic Development		(\$33,420.72)	\$0	\$0			

Notes:

Note 1 Flat rate percent-to-levy amount (.008364692%)

Note 2 Salaries & benefits reduced by \$70,593, because of staffing change to two employees

**Emergency Management Program Committee
November 19, 2025 Meeting Minutes
Held in The Village of South River Council Chambers
63 Marie Street, South River, ON**

PRESENT: Mark Smuck, Kevin Noaik, Kim Dunnett (alternate for Caitlin Haggart), Risto Maki, Andrew Torrance, Brenda Scott, Robyn Ferrante, Nancy Millar, Jennifer Martin, Sharon Smith, Sam Elik.

ABSENT: Don McArthur, Bill Black, Katey Brimacombe.

Chairperson, Brenda Scott, began the meeting at 10:00am.

Action Item #1

The Chair asked for discussion on the draft minutes of the previous meeting. No discrepancies or deficiencies noted.

Moved By: Sam Elik and Seconded By: Kevin Noaik. Carried

Agenda Item #1 (Acceptance of the Agenda)

The agenda for the November 19, 2025 meeting of the Emergency Management Program Committee was unanimously approved as circulated.

Agenda Item #2 (Special Event Information Night)

- Fourteen (14) invitations have been sent, four (4) have accepted to date.
- The Village of Sundridge is hosting this information night.
- CEMC to send out a reminder email/invitation to groups/contacts

Agenda Item #3 (Resource Binders Update)

- New Contact Sheet to be updated in resource binders
- New appendices to be updated in resource binders

Agenda Item #4 (Annual Emergency Exercise Review)

- Summary of the October 30th exercise
 - o Communication
 - o Role changes
 - o Live exercise in 2026
 - o Good questions asked during the exercise
- Council conveyed their thoughts to the CEMC that this exercise went well.

Agenda Item #5 (Public Education Events Yearly Review Update)

- It is difficult to get people to the table
- Members of the public have limited idea and information that the four (4) municipalities have created a shared program
- Suggestions on how to get this information more widely dispersed.
 - o News article (Brenda Scott to contact Sarah Cooke; Almaguin News)
 - o Continue to develop strategy to connect with the public
 - o Messaging to service groups that we can help with the special events application form

- Nancy Millar to send contact information for the Sundridge Happy Gang to Mark; CEMC
- Budget allocation for public educational materials for kids
 - o Ideas:
 - Flashlights
 - Foil blankets
 - Magnifying glass
 - Water bottles (label or message)

All the above with Emergency Preparedness Kit Information

Agenda Item #6 (Emergency Management Program 2025/26)

- Review one section of the plan each meeting
- Emergency Preparedness Kit (formerly known as the 72 Hour Kit)
- Intent is to have the full plan reviewed by October 2026
- Transition plan for new Council after the election
- Review/update the mission statement
- Live Exercise
- 1st committee meeting in 2026, schedule date for the live exercise (tentatively being planned for August 2026)

Next Agenda Items:

- Code Red System new platform
- Plan Review (1st section)
- Annual Exercise Date

Next Meeting Date and Location:

- January 22, 2026
- The Village of Sundridge Council Chambers, 110 Main Street, Sundridge.

The emergency management program committee adjourned at 11:19am.

SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING

REGULAR MEETING MINUTES

WEDNESDAY DECEMBER 17, 2025 @ 3:30 P.M.

PRESENT: Township of Joly: Tom Bryson, Budd Brown
Township of Strong: Jim Ronholm, Tim Bryson
Village of Sundridge: Shawn Jackson (electronic), Vicki Whitmell

STAFF: Christine Hickey (Recording Secretary)

GUESTS: Dr. Sarah MacKinnon

C1 Call to Order

The Chair called the meeting to order at 3:30 p.m.

C2 Approval of Agenda

Resolution #2025-131MC

Moved by: Budd Brown

Seconded by: Jim Ronholm

THAT the agenda for the Regular Meeting of the Sundridge & District Medical Centre Committee on December 17, 2025, be approved.

Recorded Vote:

Brown, Budd

For

x

Bryson, Tim

x

Jackson, Shawn

x

Ronholm, Jim

x

Whitmell, Vicki

x

Bryson, Tom

x

CARRIED

Against

Abstain

C3 Declaration of Pecuniary Interest - None

C4 Deputations - None

C5 Presentations – None

C12 Closed Session

Resolution #2025-132MC

Moved By: Vicki Whitmell

Seconded By: Jim Ronholm

THAT the Sundridge & District Medical Centre Committee hold a Closed Session meeting as provided for by Section 239 (2)(b) of the *Municipal Act*, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2020-037 to deal with: Personal matters about an identifiable individual, including municipal or local board employees.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

Resolution #2025-133MC

Moved By: Budd Brown

Seconded By: Vicki Whitmell

THAT the Sundridge & District Medical Centre Committee now resume the regular portion of the meeting open to the public at 3:52 p.m. after having only discussed the matters they were permitted to under the resolution authorizing the public exclusion.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C6 Approval of Minutes

a) Regular Meeting Minutes – November 18, 2025

The minutes of November 18 under Notice of Future Motions - to be revised to state member Tim Bryson.

Resolution #2025-134MC

Moved By: Jim Ronholm

Seconded By: Budd Brown

THAT the regular meeting minutes of the November 18, 2025 Sundridge & District Medical Centre Committee Meeting be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim			x
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C7 New Business

a) Medical Centre – Request for Additional Exam Room (verbal)

Resolution #2025-135MC
Moved By: Tim Bryson
Seconded By: Jim Ronholm

THAT the Sundridge and District Medical Centre Committee receive the request from the Physician Group to add one additional exam room to the Main Level;

AND THAT the Committee support the Physician Group in looking into the feasibility of adding an additional exam room and the associated costs;

AND THAT the Physician Group report back to the Committee at a future meeting for further direction.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

b) Medical Centre – Storage Space for Supplies – Lower Level (verbal)

Resolution #2025-136MC
Moved By: Vicki Whitmell
Seconded By: Shawn Jackson

THAT the Sundridge and District Medical Centre Committee receive the request from the Physician Group to utilize space on the lower level for the storage of supplies;

AND THAT the Committee approve the use of the requested space in the basement for a storage cabinet for supplies.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

c) Sundridge and District Medical Centre – Facility Maintenance

Resolution #2025-137MC
Moved By: Shawn Jackson
Seconded By: Budd Brown

THAT the Sundridge and District Medical Centre Committee receive the information on facility maintenance for the Medical Centre;

AND THAT the Committee request that section regarding hours note that the fee is for 260 hours per year (average of 5 hours per week);

AND THAT the Committee authorize Member Shawn Jackson and the Recording Secretary to work on finalizing the Service Agreement with the Village of Burk's Falls;

AND THAT the draft agreement be brought back to the January meeting for direction.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C8 Correspondence – None

C9 Budget Summary & Accounts Payable

Resolution #2025-138MC
Moved By: Jim Ronholm
Seconded By: Vicki Whitmell

THAT the Sundridge & District Medical Centre Budget Summary Report for the Period of January 1, 2025 to November 30, 2025 be received;

AND THAT the Sundridge & District Medical Centre Accounts Payable for the Period of November 1, 2025 to November 30, 2025 in the amount of \$13,031.89 be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C10 Announcements

C11 Notice of Future Motion

C12 Closed Session (moved to follow C5)

C13 Adjournment

Resolution #2025-139MC
Moved By: Budd Brown
Seconded By: Vicki Whitmell

THAT the Sundridge & District Medical Centre Committee now adjourn at 4:32 p.m. until the next regular meeting being January 20, 2026 or at the call of the Chair.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

Tom Bryson, Chair

Christine Hickey, Recording Secretary



SUNDRIDGE STRONG JOLY ARENA AND HALL

The budget arena meeting was held Wednesday January 21, 2026 @ 4:00 p.m. at the Strong Township Office and by Zoom

Present: Jim Ronholm, Bill Black, Brian McCabe, Sharon Smith, Vicki Whitmell

Strong Township Treasurer: Derek Hnatiuk

Arena Manager: Adam Clarke

Recording secretary: Tera Minor

Zoom:

Absent: no notice: Jeff McLaren

Guest:

The Chair called the meeting to order at 4:00 p.m.

1. Approve Agenda

Resolution #26-09: Brian McCabe – Vicki Whitmell

Be it resolved that we the committee approve the agenda for the January 21, 2026 meeting.

Carried

2. New Business

9.1 budget meeting: Strong Township Treasurer, Derek Hnatiuk answered questions about the proposed budget. Changes will be made and brought back to the February 4, 2026 meeting.

Resolution #26-10: Brian McCabe – Sharon Smith

Be it resolved that the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-003 and SSJ-2026-004.

Resolution #26-11:

Be it resolved that we the committee do hereby recommend to the Village of Sundridge and Township of Strong and Joly, that the budget be passed as presented in the amount of \$_____

Deferred

11. Next Regular Meeting Date

Wednesday February 4, 2026

12. Adjournment

Resolution #25-12: Brian McCabe

Be it resolved that we now adjourn at 5:20 p.m. until the next meeting February 4, 2026 or at the call of the Chair.

Carried

Chairperson

SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING

REGULAR MEETING MINUTES

TUESDAY JANUARY 20, 2026 @ 6:00 P.M.

PRESENT: Township of Joly: Tom Bryson, Budd Brown
Township of Strong: Jim Ronholm
Village of Sundridge: Shawn Jackson (electronic), Vicki Whitmell

REGRETS: Township of Strong: Tim Bryson

STAFF: Christine Hickey (Recording Secretary)

GUESTS: Dr. Sarah MacKinnon

C1 Call to Order

The Chair called the meeting to order at 6:00 p.m.

C2 Approval of Agenda

Resolution #2026-001MC

Moved by: Jim Ronholm

Seconded by: Vicki Whitmell

THAT the agenda for the Regular Meeting of the Sundridge & District Medical Centre Committee on January 20, 2026, be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim (absent)			
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C3 Declaration of Pecuniary Interest - None

C4 Deputations - None

C5 Presentations – None

C6 Approval of Minutes

a) Regular Meeting Minutes – December 17, 2025

Resolution #2026-002MC
Moved By: Budd Brown
Seconded By: Shawn Jackson

THAT the regular meeting minutes of the December 17, 2025 Sundridge & District Medical Centre Committee Meeting be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim (absent)			
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C7 New Business

a) Physician Recruitment Update

Resolution #2026-003MC
Moved By: Vicki Whitmell
Seconded By: Budd Brown

THAT the Sundridge and District Medical Centre Committee receive the Physician Recruitment Update from Dr. Sarah MacKinnon.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim (absent)			
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

b) Sundridge & District Medical Centre – Facility Maintenance Agreement - Draft

Resolution #2026-004MC
Moved By: Jim Ronholm
Seconded By: Shawn Jackson

THAT the Sundridge and District Medical Centre Committee receive the update and direct the Recording Secretary to provide to member municipalities for signature, the Draft Service Agreement with the Village of Burk's Falls for a Property Maintenance/Janitor position with the Sundridge and District Medical Centre Committee.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		

Bryson, Tim (absent)	
Jackson, Shawn	x
Ronholm, Jim	x
Whitmell, Vicki	x
Bryson, Tom	x
CARRIED	

c) Village of Sundridge – Resolution 2025-324

Resolution #2026-005MC

Moved By: Budd Brown

Seconded By: Shawn Jackson

THAT the Sundridge and District Medical Centre Committee receive Village of Sundridge Resolution 2025-324.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim (absent)			
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

d) Change to number of representatives at SSJ Arena Board – Update (verbal)

Resolution #2026-006MC

Moved By: Vicki Whitmell

Seconded By: Budd Brown

THAT the Sundridge and District Medical Centre Committee receive update from the Recording Secretary regarding any changes to the voting structure on the SSJ Arena Board;

AND THAT it was confirmed that there was mention of this item at a previous meeting, but no resolution has been passed.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim (absent)			
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C9 Budget Summary & Accounts Payable

Resolution #2026-007MC

Moved By: Jim Ronholm

Seconded By: Shawn Jackson

THAT the Sundridge & District Medical Centre Budget Summary Report for the Period of January 1, 2025 to December 31, 2025 be received;

AND THAT the Sundridge & District Medical Centre Accounts Payable for the Period of December 1, 2025 to December 31, 2025 in the amount of \$88,770.72 approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim (absent)			
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C10 Announcements

C11 Notice of Future Motion

C12 Closed Session - None

C13 Adjournment

Resolution #2026-008MC

Moved By: Budd Brown

Seconded By: Vicki Whitmell

THAT the Sundridge & District Medical Centre Committee now adjourn at 6:25 p.m. until the next regular meeting being February 17, 2026 or at the call of the Chair.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim (absent)			
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

Tom Bryson, Chair

Christine Hickey, Recording Secretary

Town Hall Session – January 28, 2026 at 6:00pm

Followed by:

Regular Meeting of the Village of Sundridge Council

Wednesday, January 28, 2026 at 6:30 p.m.

Village of Sundridge Council Chambers

PRESENT: Mayor Shawn Jackson (electronic participation), Deputy Mayor Sharon Smith, Councillor Luke Preston, Councillor Vicki Whitmell, Councillor Fraser Williamson

STAFF: Nancy Millar; Clerk Administrator, Christine Hickey; Treasurer

GUEST: Chris Jones; Municipal Planning Services, Stephanie Booth

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:32PM.

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA Resolution#2026-014 Moved By: Fraser Williamson Seconded By: Sharon Smith

THAT the agenda for the January 28, 2026 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

3) **DECLARATION OF PECUNIARY INTEREST**

Councillor Fraser Williamson

I, Fraser Williamson, declare a pecuniary interest in Item 12.2 on the January 28th, 2026 Council agenda. I am making this declaration because I am the membership Chair of the Happy Gang.

Deputy Mayor Sharon Smith

I, Sharon Smith, declare a pecuniary interest in Item 12.2 on the January 28th, 2026 Council agenda. I am making this declaration because I am a member of the Happy Gang.

4) **PLANNING MATTERS**

4 (A.1) Village of Sundridge Official Plan – Revised 2026

Resolution#2026-015

Moved By: Luke Preston

Seconded By: Vicki Whitmell

THAT the Council for the Village of Sundridge receives the Memo and revised Official Plan as prepared and presented by Chris Jones of Municipal Planning Services,

AND THAT Council directs Staff to circulate a notice of a public meeting for February 25, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

5) **DELEGATIONS - None**

6) PRESENTATIONS – None

7) CONSENT ITEMS

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – January 28, 2026

7 (E.2) Joint Building Committee 2025 Averages

7 (E.3) Joint Building Committee Last 5 years average fees collected

7 (E.4) Joint Building Committee 2025 Year End

7 (E.5) Joint Building Committee Number of Permits in 2025

7 (E.6) Joint Building Committee Sundridge Summary 2025

7 (E.7) Joint Building Committee Sundridge 2025 Year End

7 (E.8) District Social Services Administration Board – January CAO Report

7 (E.9) District Social Services Administration Board (DSSAB) and the Northern Ontario Service Deliverers Association (NOSDA) Media Release – One Year Later, New Data Confirms Homelessness in Northern Ontario is Accelerating Faster Than Systems – and Communities – Can Sustain

7 (E.10) Moved into Committee of the Whole by Councillor Luke Preston

7 (E.11) Letter from (OMAFRA) Ministry of Agriculture, Food and Agribusiness

7 (E.12) Town of Wasaga Beach – City of Brantford Correspondence Re: Support for Reform to Sentencing, Parole, and Public Access to the Ontario Sex Offender Registry

7 (E.13) Ontario Health Update – “Good News for Internationally Trained Physicians in Ontario”

7 (E.14) Near North Crime Stoppers – Correspondence Dated Jan.14/2026

7 (E.15) Almaguin Community Economic Development Annual Report

7 (E.16) Almaguin Community Economic Development Municipal Service Package Staff Report

7 (E.17) Almaguin Community Economic Development DRAFT 2026 Workplan

8) APPROVAL OF CONSENT ITEMS

Resolution#2026-016

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT Items listed as Consent Items for January 28, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9) NEW BUSINESS/ACTION ITEMS

- 9.1. Housing By-Law Modernization Review and Municipal Lands Inventory

Resolution#2026-017

Moved By: Luke Preston

Seconded By: Fraser Williamson

WHEREAS the Village of Sundridge is undertaking a broader effort to modernize outdated by-laws and regulatory framework to ensure they reflect current community needs, housing trends, and long-term sustainability goals: and

WHEREAS housing affordability, demographic change, and shifting market conditions require municipalities to periodically review zoning, development standards, and regulatory barriers that may unintentionally limit new housing supply or innovative housing forms;

NOW THEREFORE BE IT RESOLVED THAT:

1.) Council direct staff to undertake a targeted review of existing housing-related by-laws and regulations, including relevant provisions within the Zoning By-law, to identify potential constraints, gaps, or opportunities for modernization as part of the Village's broader regulatory update exercise;

2.) That staff prepare a summary report outlining key housing-related regulatory provisions currently in effect, with high-level observations on

where updates or refinements may be warranted to better align with evolving community needs specifically as it relates to more affordable and attainable housing opportunities;

3.) That staff also prepare a Municipal Lands Inventory Report identifying municipally owned parcels, including (where available): a.) property size and location b.) current zoning and permitted uses c.) current use of status (active, surplus, reserve), and d.) estimated or approximate market value.

4.) And that the findings from both the housing by-law review and municipal lands inventory be presented to Council in a future meeting for consideration as part of the Village's exercise of phased Housing and Development Modernization and Innovation Framework.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.2. OMERS

Resolution#2026-018

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

WHEREAS the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children's aid societies, and electricity distribution companies; and

WHEREAS the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

WHEREAS the Government of Ontario has passed legislative changes to OMERS' governance structure through Bill 68; and

WHEREAS these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

WHEREAS the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful

municipal oversight, increasing financial risk for municipalities and local taxpayers; and

WHEREAS municipalities are already under significant financial strain and cannot absorb additional pension costs without consequences for property taxes or local services;

THEREFORE BE IT RESOLVED THAT The Village of Sundridge does not support the legislative changes to the *OMERS Act* contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

FURTHER BE IT RESOLVED THAT The Village of Sundridge Council supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to maintain the current OMERS governance model, with two corporate Boards, as the structure that would best deliver on the long-term interests of municipalities, taxpayers, and employees.

BE IT FURTHER RESOLVED THAT this resolution be circulated to:

- The Honourable Rob Flack, Minister of Housing and Municipal Affairs;
- The Honourable Peter Bethlenfalvy, Minister of Finance;
- MPP Graydon Smith;
- MP Scott Aitchison; and
- The Association of Municipalities of Ontario (AMO).

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.3. Road Salt Use and Reduction

Resolution#2026-019

Moved By: Luke Preston

Seconded By: Fraser Williamson

WHEREAS road salt is designated as a toxic substance under the *Canadian Environmental Protection Act* due to its potential to cause serious or irreversible harm to the environment and human health; and

WHEREAS chloride concentrations in Ontario's groundwater, rivers, and lakes have increased significantly since the 1970s, adversely affecting drinking water sources and aquatic ecosystems; and

WHEREAS the Village of Sundridge contains Lake Bernard, a large inland freshwater lake and vital environmental, recreational, and economic asset that is vulnerable to chloride contamination from surrounding land uses and transportation corridors; and

WHEREAS the Village of Sundridge has taken proactive steps to minimize salt impacts through the use of sand and low-salt mixtures and other operational practices while maintaining public safety; and

WHEREAS there is concern that winter maintenance activities on provincially maintained highways within the Village may contribute to cumulative salt loading in Lake Bernard and local groundwater systems; and

WHEREAS despite existing provincial and federal guidelines, voluntary codes of practice, and agreements, road salt pollution continues to increase, in part due to liability pressures that incentivize over-application and create challenges for snow and ice management contractors;

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Village of Sundridge urges the Province of Ontario to work with municipalities, industry, insurers, and environmental stakeholders to establish a limited-liability framework for snow and ice management, supported by enforceable contractor training, certification, and a single set of provincially endorsed Best Management Practices;
2. The Province of Ontario be further urged to establish and fund an expert advisory committee to support municipalities in reducing salt impacts and protecting freshwater ecosystems and drinking water sources;
3. The Village of Sundridge reaffirms its commitment to minimizing road salt use wherever feasible while maintaining safety on municipal roads, sidewalks, and parking areas;
4. The Province of Ontario be requested to collaborate with supporting municipalities on data sharing, chloride monitoring, and salt-use reduction measures for provincially maintained highways within environmentally sensitive communities and watersheds; and
5. This resolution be circulated to neighbouring municipalities, the Association of Municipalities of Ontario (AMO), local Members of Provincial Parliament, Conservation Ontario, the Ontario Municipal Water Association, the Minister of the Environment, Conservation and Parks, the Attorney General of Ontario, the Premier of Ontario, and the Ministry of Transportation.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		

Jackson, Shawn **Y**
CARRIED.

9.4. Administration for Shared Services

Resolution#2026-020
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT the Council for the Corporation of the Village of Sundridge would like the Clerk Administrators for the three municipalities of Sundridge, Strong, and Joly, to work collaboratively on developing a transparent and consistent process for determining the appropriate compensation for the administration of each of the shared services,

AND THAT the following services and responsibilities of Human Resources, payroll, accounts payable, accounts receivable, procurement, maintenance, grant applications, and recording secretary duties, be included in the framework along with any other statutory requirements of the administration services being provided,

AND FURTHER THAT this process and information gathered be brought to a Tri Council meeting for further consideration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.5. Market in the Park - Letter of Request

Resolution#2026-021
Moved By: Fraser Williamson
Seconded By: Luke Preston

THAT the correspondence from Stephanie Booth, regarding her request to have a Farmers Market (Market in the Park) in the Village of Sundridge be received;

AND THAT the request for a Farmers Market in the Village of Sundridge be approved for 2026, upon the execution of a simple agreement with the Market Organizer;

AND THAT the Market Organizer will be responsible to obtain and cover the cost of insurance for the 2026 Farmers Market, at a cost estimated to be \$1,000 to \$1,500 and to have waivers signed from all vendors and participants (musicians, et cetera);

AND FURTHER THAT By-Law No. 2012-011, sections 5-12 be waived as this Farmers Market is not a village organized event.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.6. Joint Building Committee 2026 Budget

Resolution#2026-022

Moved By: Luke Preston

Seconded By: Sharon Smith

THAT The Council for the Corporation of The Village of Sundridge receive the Joint Building Committee's recommendation to adopt the budget as presented,

AND THAT Council approves of the 2026 budget in the amount of \$365,000.00.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.7. Emergency Management Program C.E. M.C. Remuneration

Resolution#2026-023

Moved By: Sharon Smith

Seconded By: Fraser Williamson

WHEREAS In Ontario, municipalities must comply with the *Emergency Management and Civil Protection Act* and *Ontario Regulation 380/04*,

AND WHEREAS municipalities need an emergency management plan to protect residents, property, and the environment by providing a structured, coordinated approach to prevent, prepare for, respond to, and recover from emergencies, ensuring quick mobilization, resource integration, clear responsibilities, and reduced chaos and loss during disasters like floods, fires, or power outages,

AND WHEREAS the Village of Sundridge enacted By-Law No. 2024-041 that formalized an emergency management program with the municipalities of the Village of South River, the Township of Joly, and the Township of Strong,

AND WHEREAS the intent of this collaborative program was to support any or all four of the municipalities with staffing and resources during an emergency, including a C.E.M.C. position that was to assist in the creation and development of an Emergency Management Program and Plan, and the facilitation of public awareness,

AND WHEREAS the development of this plan that encompasses four separate communities and brings their unique characteristics and specific needs into one emergency plan has taken time, dedication, hard work, and commitment by the C.E.M.C.,

AND WHEREAS this shared emergency management program has seen success in not only the municipalities obtaining their provincial compliance, but with elected officials and residents being more prepared for an emergency event.

NOW THEREFORE, BE IT RESOLVED THAT in recognition of the commitment and dedication shown by the C.E.M.C. the Council for the Corporation of The Village of Sundridge authorize a three (3) dollar per hour wage increase for 2026, effective January 1, 2026, plus an annual cost of living allowance increase as per The Village of Sundridge's Employee Wage By-Law for the years of 2027 and 2028.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.8. Working Budget: Administration – General Government

Resolution#2026-024

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT Council receives the working budget for Administration and General Government,

AND THAT Council will further review and discuss this working budget at a future meeting.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

ITEM MOVED INTO THE COMMITTEE OF THE WHOLE

- 7 (E.10) Federation of Northern Ontario Municipalities – Homelessness Crisis
Accelerating in Northern Ontario, FONOM Urges provincial Action on Mental Health and Addictions

Resolution#2026-025

Moved By: Luke Preston

Seconded By: Vicki Whitmell

THAT Council discusses the correspondence from FONOM,

AND THAT Council would like to send a letter of support to FONOM,

AND THAT this letter of support is to be shared with municipalities in the almaguin area.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

10) COMMITTEE REPORTS/MINUTES

Resolution#2026-026

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT Items 10 (A.1) to 10 (B.1) be received and discussed.

10 (A.1) Almaguin Community Economic Development – Nov. 27, 2025

10 (A.2) Joint Building Committee – January 15, 2026

10 (A.3) Sunflower Festival Committee – January 15, 2026

10 (A.4) SSJ Arena & Hall Committee – January 7, 2026

10 (B.1) Regular Council Meeting – January 14, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

11) STAFF REPORTS

Mayor Shawn Jackson called a brief 5 minute recess at 8:18pm.

Council resumed the regular meeting at 8:24pm.

11.1. Staff Report S2026-001 – AMPS 2025 Reporting

Resolution#2026-027

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT Council receives Staff Report S2026-001 AMPS – 2025 Reporting.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

11.2. Staff Memo [refer to agenda Item (9.7)]

Resolution#2026-028

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT Council receives Staff Memo dated January 28, 2026 from the Clerk Administrator as information.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

12) BY-LAWS

12.1. By-Law No. 2026-004 Transfer Payments Ontario (TPON)

Resolution#2026-029

Moved By: Luke Preston

Seconded By: Sharon Smith

THAT By-Law NO. 2026-004 being a by-Law to enter into an agreement with Transfer Payments Ontario, for the provision of funds from the OFM Grant to the Village of Sundridge on behalf of the Sundridge Strong Fire Department, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Deputy Mayor Sharon Smith, and Councillor Fraser Williamson left the Council Chambers as they both declared a pecuniary interest in the following (12.2) agenda item.

12.2. By-Law No. 2026-005 Lease – Sundridge Happy Gang

Resolution#2026-030

Moved By: Vicki Whitmell

Seconded By: Luke Preston

THAT By-Law NO. 2026-005 being a by-Law to enter into authorize an agreement between the Sundridge Happy Gang and The Village of Sundridge for the lease of space within the Village of Sundridge municipal building for use as the 'Seniors Room', be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon			
Whitmell, Vicki	Y		
Williamson, Fraser			
Jackson, Shawn	Y		
CARRIED.			

Deputy Mayor Sharon Smith, and Councillor Fraser Williamson returned to the Council Chambers and took their seats at the Council table.

12.3. By-Law No. 2026-006 Transfer Payments Ontario (TPON)

Resolution#2026-031
Moved By: Fraser Williamson
Seconded By: Vicki Whitmell

THAT By-Law NO. 2026-006 being a by-Law to enter into an agreement between The Province of Ontario as represented by the Honourable Minister of Transportation for the provision of the Pothole Prevention and Repair Program, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

12.4. By-Law No. 2026-007 Property Maintenance Services Agreement (services at the Sundridge medical centre)

Resolution#2026-032
Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT By-Law No. 2026-007 being a by-Law to enter into a joint agreement for Property Maintenance/Janitor Services, in regards to the

Sundridge & District Medical Centre, with The Village of Burk's Falls, The Township of Joly, The Township of Strong, and The Village of Sundridge, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

13) ANNOUNCEMENTS

➤ **Shawn Jackson**

- Lake Bernard Property Owners Assoc. / Lake Health Group have submitted a funding application to continue testing of Lake Bernard. If the application is successful, The Township of Strong will provide the administrative service.

➤ **Sharon Smith**

- Attended the Phoenix Grand Opening on January 30, 2026. It is a state-of-the-art facility. It looks wonderful. The General Manager would be pleased to take Council on a tour.
- Attended the Norther Ontario Heritage Foundation (NOHFC) Corporation's funding announcement for Lion's Park and the new play equipment. MPP Graydon Smith made the announcement.

➤ **Luke Preston**

- Attended the Rural Ontario Municipalities Association (ROMA) Conference. Took Part in as many workshops as was feasible. Great networking opportunity. Councillor Whitmell and I coordinated the workshops we were attending.

➤ **Fraser Williamson**

- The Sundridge Strong Joly Recreation Committee is planning the Family Day Celebration for February 15, 2026. More details will be shared.

➤ **Vicki Whitmell**

- Attended the Rural Ontario Municipalities Association (ROMA) Conference. Took Part in numerous workshops and together with Councillor Preston, have lots of information to share with Council.

- There was a 'Fire Smart' Presentation that would be great to share with the Councils.
- At ROMA, there was good information on Cultural Plans, so this was great to see that it is also considered in the Official Plan.

➤ **Nancy Millar, Clerk Administrator**

- Tax Bills can now be sent by email. This allows residents to receive their bills in an environmentally friendly manner, easily retain tax bills for their records, and receive their bills faster than ever. This is also a cost savings for the village. Staff will begin pushing this message out near the end of this week and we encourage Council to sign up and to help get the message out to the community. To sign up, please email admin@sundridge.ca
- This year will be the first of our "two installment" tax bills, with new due dates being: March 15th and May 15th for the Interim Tax Bill, and August 15th and October 15th for the Final Tax Bill. Interim Tax Bills will be mailed/emailed in February.
- The mock-up photos of the new playground have been posted in the hallway between the municipal office and the Council Chambers. The photos may be viewed any time during regular business hours of Monday to Friday 8:30am to 4:00pm.

14) INTRODUCTION OF FUTURE MOTIONS

Councillor Vicki Whitmell will introduce a motion regarding the 'electionrespect.ca' campaign.

15) CONFIRMING BY-LAW

Resolution#2026-033

Moved By: Sharon Smith

Seconded By: Luke Preston

THAT By-Law No. 2026-008, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **January, 28, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

16) CONSIDERATION OF A CLOSED SESSION

Resolution#2026-034

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT Council hold a Closed Session meeting as provided for by Section 239 (2)(b) of the Municipal Act, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2021-051, immediately following this council meeting to deal with: Labour Relations or Employee Negotiations; Annual Performance Evaluation; Administration Department.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

17) ADJOURNMENT

Resolution#2026-035

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT we do now adjourn at 8:57p.m. until the Regular Council Meeting on February, 11, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

**CLOSED MEETING AGENDA
WEDNESDAY JANUARY 28, 2026
HELD IN THE VILLAGE OF SUNDRIDGE COUNCIL CHAMBERS**

Present: Mayor Shawn Jackson (electronic participation), Deputy Mayor Sharon Smith, Councillor Fraser Williamson, Councillor Vicki Whitmell, Councillor Luke Preston

Staff: Nancy Millar, Clerk Administrator

Start Time: 8:59 p.m.

This closed session meeting has been called to deal with:

1. Labour Relations or Employee Negotiations; Annual Performance Evaluation; Administration Department.

Council received the information as presented by the Clerk Administrator. Council reviewed and discussed the information. Council gave Staff direction. Nothing further.

2. Adjournment at 9:03 p.m.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

Special Meeting of the Village of Sundridge Council

Tuesday, February 3, 2026 at 12:00 p.m.

Village of Sundridge Council Chambers

PRESENT: Mayor Shawn Jackson (electronic participation), Deputy Mayor Sharon Smith, Councillor Luke Preston (electronic participation), Councillor Vicki Whitmell, Councillor Fraser Williamson (electronic participation)

STAFF: Nancy Millar; Clerk Administrator
Robyn Ferrante; Deputy Clerk / Deputy Treasurer
Christine Hickey; Treasurer & SDMCC Recording Secretary

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 12:02p.m.

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA Resolution #2026-036 Moved By: Luke Preston Seconded By: Sharon Smith

THAT the agenda for the February 3, 2026 special meeting be approved as amended to add a motion of reconsideration to appear before the motion to repeal.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		

Williamson, Fraser Y
Jackson, Shawn Y
CARRIED.

3) DECLARATION OF PECUNIARY INTEREST - NONE

- 4) PLANNING MATTERS - None**
- 5) DELEGATIONS - None**
- 6) PRESENTATIONS - None**
- 7) CONSENT ITEMS - None**
- 8) APPROVAL OF CONSENT ITEMS - None**

9) NEW BUSINESS/ACTION ITEMS

- 9.1. Reconsider Resolution #2026-032
 Resolution #2026-037
 Moved By: Sharon Smith
 Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge reconsider Resolution #2026-032, being a resolution to adopt By-Law No. 2026-007 to enter into a joint agreement for Property Maintenance/Janitor services with The Village of Burk's Falls, The Township of Joly, The Township of Strong, and The Village of Sundridge, as not all parties executed the agreement.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

CARRIED.

Repeal Resolution #2026-032
Resolution #2026-038
Moved By: Sharon Smith
Seconded By: Fraser Williamson

THAT the Council for the Corporation of The Village of Sundridge repeals Resolution #2026-032, being a resolution to adopt By-Law No. 2026-007 to enter into a joint agreement for Property Maintenance/Janitor services with The Village of Burk's Falls, The Township of Joly, The Township of Strong, and The Village of Sundridge, as not all parties executed the agreement.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

10) COMMITTEE REPORTS/MINUTES – None

11) STAFF REPORTS – None

12) BY-LAWS

12.1 By-Law No. 2026-009 Property Maintenance Services Agreement

Resolution #2026-039

Moved By: Vicki Whitmell

Seconded By: Luke Preston

THAT By-Law # 2026-009 being a by-Law to enter into a joint agreement for Property Maintenance/Janitor Services with The Village of Burk's Falls, The Township of Joly, and The Village of Sundridge, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

13) ANNOUCEMENTS – None

14) INTRODUCTION OF FUTURE MOTIONS - None

15) CONFIRMING BY-LAW

Resolution #2026-040

Moved By: Vicki Whitmell

Seconded By: Sharon Smith

THAT By-Law No. 2026-010, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **February, 3, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

16) **CONSIDERATION OF A CLOSED SESSION - None**

17) **ADJOURNMENT**

Resolution #2026-041

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT we do now adjourn at 12:08 p.m. until the Regular Council Meeting on February, 11, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator



TRI COUNCIL MINUTES

January 29 2026

6:00 P.M.

TOWNSHIP OF STRONG COUNCIL CHAMBERS

HOSTED BY TOWNSHIP OF JOLY

28 MUNICIPAL LANE, SUNDRIDGE

The Township of Joly is the host municipality and The Village of Sundridge and The Township of Strong participated via in person and electronic platform in the Council Chamber at the Township of Strong's municipal office, as part of a Tri Council meeting.

For procedural reasons, this Tri Council meeting will be conducted as three separate Council meetings for the Township of Strong, the Village of Sundridge, and The Township of Joly. The Mayors or Designates for the Township of Strong, the Village of Sundridge, and The Township of Joly will Chair and convene their respective Council meetings. This format will enable agenda items to be considered and ratified prior to adjournment.

The following were in attendance:

Sundridge Council Members Present:

Mayor Shawn Jackson (electronic participation), Deputy Mayor Sharon Smith, Councillor Luke Preston, Councillor Vicki Whitmell (electronic participation), Councillor Fraser Williamson

Joly Council Members Present:

Deputy Mayor Budd Brown, Councillor Tom Bryson, Councillor Chris Nicholson, Councillor Bill Black. Absent: Mayor Brian McCabe

Strong Council Members Present:

Mayor Tim Bryson, Deputy Mayor Jim Ronholm, Councillor Jeff McLaren, Councillor Kevin Noaik. Absent: Councillor Marianne Stickland

Staff Present:

Jennifer Martin, Katey Brimacombe; The Township of Joly
Caitlin Haggart; The Township of Strong
Robyn Ferrante; The Village of Sundridge

Tri Council Meeting Declared Open at 6:00 PM by Chairperson Deputy Mayor Smith.

Mayors (of Village of Sundridge, Village of South River, Township of Strong and the Township of Joly) to present Emergency preparedness kit to winner of draw.

1. Approval of Agenda

Resolution #TRI-2026-001

Moved By: Fraser Williamson

Seconded By: Luke Preston

THAT the Council for the Corporation of the Village of Sundridge hereby amend the Agenda as presented to include Item 6: Next Tri-Council Meeting and Item 5.6: Medical Centre Facility Manager and Not for Profit.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
Smith, Sharon	x		
CARRIED			

2. Declaration of Pecuniary Interest or General Nature Thereof - None

3. Delegations

3.1 Muskoka Algonquin Healthcare Presentation – Providing Update

Resolution #TRI-2026-002

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT the Council for the Corporation of the Village of Sundridge hereby receive the presentation regarding Muskoka Algonquin Healthcare update presented by MAHC Board Chair Dave Uffemann and President & CEO Cheryl Harrison with thanks.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
Smith, Sharon	x		
CARRIED			

3.2 Lake Bernard Property Owners Association – 2025 Lake Health results -
Status of Watershed Protection Program – 2026 Action Items

Resolution #TRI-2026-003

Moved By: Fraser Williamson

Seconded By: Luke Preston

THAT the Council for the Corporation of the Village of Sundridge hereby receive the presentation regarding the 2025 Lake Health Testing results, and status of the Lake Bernard Watershed Source Water Protection Program and 2026 action items presented by Dale Klodnicki with thanks.

AND FURTHER be it resolved Council for the corporation of the Village of Sundridge hereby approve the financial support request of \$506.00

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
Smith, Sharon	x		
CARRIED			

4. Presentations - None

5. New Business/Follow-up Items [R]

5.1 Tree Planting Program Update [Report from Ad Hoc]

Resolution #TRI-2026-004

Moved By: Luke Preston

Seconded by: Fraser Williamson

THAT the Council for the Village of Sundridge hereby receive the Tree Planting Program Update.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
Smith, Sharon	x		
CARRIED			

5.2 Parades on Streets of Sundridge [Township of Strong]

Resolution #TRI-2026-005

Moved By: Fraser Williamson

Seconded by: Luke Preston

THAT the Council for the Corporation of The Village of Sundridge discusses parades on the streets.

AND THAT the item be brought back to the next Tri Council meeting.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
Smith, Sharon	x		
CARRIED			

ITEM 5.3 REMOVED FROM AGENDA. Township of Strong Mayor Tim Bryson advised the group that this item was to be spoken to by Councillor Marianne Stickland who was unable to attend, the group agreed the update will be provided at the next Tri Council Meeting.

~~5.3 Staff Appreciation/Holiday Event Update [Township of Strong]~~

~~**Moved By:**~~

~~**Seconded by:**~~

~~**THAT** the Council for the Corporation of the Village of Sundridge receive the Staff Appreciation / Holiday Event update~~

~~**AND THAT**~~

5.4 Volunteer Recruitment [Village of Sundridge]

Resolution #TRI-2026-006

Moved By: Fraser Williamson

Seconded by: Luke Preston

THAT the Council for the Corporation of the Village of Sundridge hereby discuss volunteer recruitment.

AND THAT the item be placed as a standing item on the Tri Council agenda.

Recorded Vote	For	Against	Abstain
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Preston, Luke	x
Whitmell, Vicki	x
Williamson, Fraser	x
Jackson, Shawn	x
Smith, Sharon	x
CARRIED	

5.5 Update on the SSJ Restructuring Committee [Village of Sundridge]

Resolution #TRI-2026-007
Moved By: Luke Preston
Seconded by: Fraser Williamson

THAT the Council for the Corporation of the Village of Sundridge receives the SSJ Restructuring Update on behalf of the SSJ Restructuring Committee.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
Smith, Sharon	x		
CARRIED			

5.6 Medical Centre Facility Manager and Not for Profit

Resolution #Tri-2026-008
Moved By: Luke Preston
Seconded By: Fraser Williamson

THAT the Council for the Corporation of the Village of Sundridge discuss the Medical Centre issues, and resolve to move forward with the Facility Maintenance Agreement

AND THAT the Village of Sundridge request a staff report from the Township of Strong regarding the 2-2-1 voting structure.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
Smith, Sharon	x		
CARRIED			

6. Next Tri-Council Meeting – May 2026 Hosted by Village of Sundridge

Resolution #TRI-2026-009

Moved By: Luke Preston

Seconded by: Fraser Williamson

THAT the next Tri-Council Meeting be scheduled on April 30, 2026 at 6:00pm, to be hosted by the Village of Sundridge.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
Smith, Sharon	x		
CARRIED			

7. Adjournment

Resolution #TRI-2026-010

Moved By: Fraser Williamson

Seconded by: Luke Preston

BE IT RESOLVED THAT the Council for The Village of Sundridge hereby adjourn the Special Tri-Council meeting at 8:08 p.m. until the regular meeting scheduled on February 11, 2026 at 6:00 p.m., or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
Smith, Sharon	x		
CARRIED			

Sharon Smith, Deputy Mayor

Robyn Ferrante, Deputy Clerk



MEMO TO: Mayor, Deputy Mayor, and Council
FROM: Robyn Ferrante, Deputy Clerk/Deputy Treasurer
DATE: February 11, 2026
SUBJECT: Garage Sale By-Law

In consultation with the Village By-Law Enforcement, staff have prepared a draft by-law for the consideration of Council.

In recent years, the Village has experienced an increase in complaints regarding garage sales in Sundridge which cause concerns and may pose a liability to the Village.

Staff recommend a by-law which speaks specifically to garage sales be put into place to prevent any further issues.

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW 2026-0XX

BEING A BY-LAW TO REGULATE GARAGE SALES

WHEREAS Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 (hereinafter referred to as the "Municipal Act") provides that the powers of a municipality under the Municipal Act or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the Municipal Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS pursuant to section 128 of the Municipal Act, permits a local municipality to prohibit and regulate with respect to public nuisances, including matters that, in the opinion of council, are or could become or cause public nuisances;

AND WHEREAS the Village of Sundridge is authorized under section 434.1 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, to establish a system of administrative penalties for contraventions of municipal by-laws;

AND WHEREAS the Council of The Corporation of the Village of Sundridge deems it expedient to regulate garage sales within the boundaries of the Village of Sundridge;

NOW THEREFORE THE VILLAGE OF SUNDRIDGE HEREBY ENACTS AS FOLLOWS:

1. DEFINITIONS:

For the purpose of this by-law, the following definitions shall apply:

"Council" means the Council of the Village of Sundridge.

"Garage sale" means an offering for sale to the public of personal property held inside or outside of a building located in any residential zone, and includes, but is not limited to, all sales entitled "attic," "backyard," "boot," "driveway," "estate," "flea market," "garage," "lawn," "moving," "patio," "porch," "room," "rummage," "white elephant" or "yard" sales.

"Municipal Law Enforcement Officer" means a person appointed under the authority of a by-law and the Police Services Act for the purpose of enforcing Village by-laws.

"Officer" means a Municipal Law Enforcement Officer, a Police Officer or any other person designated by Council as responsible for the administration of this by-law from time to time.

"Personal property" means any property which is owned, used and maintained by any person or member(s) of his or her residence and acquired in the normal course of living in, or maintaining a residence, but does not include merchandise which was purchased for resale, or obtained on consignment.

"Person" means any human being, association, firm, partnership, incorporated company, corporation, agent or trustee, and the heirs, executors or other legal representatives of a person to whom the context can apply, according to law.

"Residential Zone" means a residential zone as defined or designated in the applicable zoning by-law.

"Village" means the Village of Sundridge.

2. GENERAL REGULATIONS:

Garage Sales are subject to the following requirements:

2.1 No person shall sell personal property left at a garage sale on a consignment basis.

2.2 No person shall sell personal property acquired for the purpose of resale at the garage sale.

2.3 No person shall hold more than two garage sales in any calendar year at a premise located in any residential zone.

2.4 No person shall hold a garage sale longer than two (2) consecutive days

2.5 No person shall hold a garage sale contrary to the provisions of this by-law.

2.6 No person shall hold a garage sale where the hours, location or on-site methods will cause an unreasonable disturbance to the neighborhood.

2.7 No person shall allow the obstruction of the flow of traffic or the safe movement of sidewalks.

2.8 Regulations listed in items 2.1 to 2.7 will be addressed using various methods of investigation.

3. SEVERABILITY:

That every provision of this by-law is declared to be severable from the remainder of the by-law and if any provision of this by-law shall be declared invalid by a court of competent jurisdiction such declaration shall not affect the validity of the remainder thereof.

4. PENALTY:

Every Person who contravenes any provision of this by-law is guilty of an offence and subject to monetary penalties as per the Administrative Monetary Penalty System listed in Schedule "A" of this By-Law.

5. ENFORCEMENT:

This By-Law shall be enforced on a complaint basis.

SHORT FORM TITLE:

That this by-law shall be referred to as the "Garage Sale By-law".

PASSED THIS ____ DAY OF ____, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW 2026-0XX

SCHEDULE “A”

Item	Short Form Wording	Provision creating or defining offence	Monetary Penalty
1.	Did sell personal property on a consignment basis.	2.1	\$300.00
2.	Did sell property acquired for the purpose of resale	2.2	\$300.00
3.	Did hold more than two garage sales in any calendar year	2.3	\$300.00
4.	Did cause an unreasonable disturbance to the neighborhood.	2.6	\$300.00
5.	Did obstruct flow of traffic or the safe movement of sidewalks.	2.7	\$300.00

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026 – 011

BEING A BY-LAW TO PRESCRIBE THE PARAMETERS FOR OPEN AIR FIRES WITHIN THE VILLAGE OF SUNDRIDGE AND TO REPEAL BY-LAW 2019-035

WHEREAS pursuant to section 7.1 of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4, as amended, a Council of a municipality may pass by-laws to regulate the setting of open-air fires, including establishing the times during which open air fires may be set;

AND WHEREAS pursuant to section 128 of the Municipal Act, 2001, c.25, s. 128 (1), as amended, permits a local municipality to prohibit and regulate with respect to public nuisances, including matters that, in the opinion of council, are or could become or cause public nuisances;

AND WHEREAS: pursuant to Part XII, section 391 of the Municipal Act, 2001, S.O. 2001, c. 25 without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons;

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control. 2006, c. 32, Sched. A, s. 163 (1).

AND WHEREAS: pursuant to Part XIV, section 429, subject to subsection (4), of the Municipal Act, 2001, S.O. 2001, c. 25, a municipality may establish a system of fines for offences under a by-law of the municipality passed under this Act. 2006, c. 32, Sched. A, s. 184.

AND WHEREAS the Village of Sundridge is authorized under section 434.1 (1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, to establish a system of administrative penalties for contraventions of municipal by-laws;

AND WHEREAS section 434.2 of the *Municipal Act*, 2001, S.O. 2001, c. 25, provides that an Administrative Monetary Penalty imposed by the Municipality on a Person(s) constitutes a debt of the person to the Municipality;

AND WHEREAS: pursuant to Part XIV, section 446, (1) if a municipality has the authority under this or any other Act or under a by-law under this or any other Act to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense. 2006, c. 32, Sched. A, s. 184.

- (2) For the purposes of subsection (1), the municipality may enter upon land at any reasonable time. 2006, c. 32, Sched. A, s. 184.
- (3) The municipality may recover the costs of doing a matter or thing under subsection (1) from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes. 2006, c. 32, Sched. A, s. 184.

AND WHEREAS the Council of The Corporation of the Village of Sundridge deems it expedient to regulate the setting of open fires, including establishing the times during which open air fires may be set;

NOW THEREFORE the Council of The Corporation of the Village of Sundridge hereby enacts as follows:

PART 1 - DEFINITIONS 1.0

In this by-law:

"Applicant" means a person, organization, company, or group that makes application for permission to set or permit an open-air fire;

"By-Law Enforcement Officer" means the Village of Sundridge By-Law Enforcement Officer and/or his or her designate, and includes any other employee of the Village designated by Council to carry out duties specified in this By-law;

"Chief Fire Official" means the Fire Chief and/or his or her designate;

"Council" means the Council for The Corporation of the Village of Sundridge;

"Designate" means any member of the Sundridge Strong Fire Department. Fire Chief, Fire Prevention Officer, Captain or Firefighter;

"Dwelling Unit" means a building, structure or suite operated as a housekeeping unit, used or intended to be used as a domicile by one or more persons and usually containing cooking, eating, living, sleeping and sanitary facilities;

"Extinguish" means to completely put out a fire;

“Fire Department” means the Sundridge Strong Fire Department;

“Fire Site/Pit” means a fire burn area specifically designed for open air fire;

“Fireworks” means device(s) consisting of a combination of explosives and combustibles, set off to generate coloured lights, smoke and noise for amusement;

“Flying Lanterns” means a small hot air balloon or other device designed to carry an open flame as an airborne light, also known as sky lanterns, Chinese lanterns, wish lanterns, sky candle or fire balloon;

“Municipal Fire Ban” means a ban on burning within the Village imposed by the Chief Fire Official;

“Non-recreational Open-Air Fire” means any open-air fire that is not recreational;

“Nuisance” when used in relation to a fire means circumstances in which a fire causes discomfort, irritation or danger to any person occupying in the area of the fire through sparking, smoke or unpleasant odour from the fire;

“Open Air Fire” means the burning of any material outside of a building, including without limiting the generality of the foregoing, wood, cardboard, brush or garden waste where the flame is not wholly contained and is, thereby, open to the air;

“Open Air Fire Device” means any commercially manufactured device for the purpose of containing a recreational fire which is made of a non-combustible material and installed in accordance with the manufacturer’s recommendations;

“Owner” means the registered owner of the land on which open air fire occurs, and includes a trustee acting on behalf of the registered owner, the estate of a registered owner and a person with a leasehold interest in the land;

“Permit Holder” means a person, organization, company or group that makes an application and has been granted permission to set an open-air fire;

“Recreational Open-Air Fire” means a small, controlled and contained fire for enjoyment.

“Restricted Fire Zone Order” means a ban on burning ordered by the Ontario Minister of Natural Resources and Forestry, that restricts the use of open air fires in a specific area of the province. It is used when the fire hazard is extreme and/or when firefighting resources are stretched to capacity. For the purposes of this By-Law, any reference to a restricted fire zone order means a restricted fire zone order that includes the Village or a part of the Village within its geographic boundaries.

“Structure” means a building occupying an area consisting of a wall(s), pillars and a roof.

“Village” means The Corporation of the Village of Sundridge;

“Yard Waste” includes but is not limited to grass, leaves, trees, brush trimmings, spent flowers, garden plants, weeds, pine needles, hay, straw and sawdust.

PART 2 – GENERAL PROHIBITIONS

- 2.1 No person shall set or permit an open-air fire in the Village between the hours of 10:00 a.m. and 6:00 p.m., except as permitted under Parts 3 and 4 of this by- law.
- 2.2 No person shall set or permit an open-air fire in the Village at any other time except as permitted under Parts 3, 4, and 5 of this by-law.
- 2.3 Notwithstanding the exceptions set out in Parts 3, 4, and 5 of this by-law, the Chief Fire Official may declare a total ban against open air fire when atmospheric conditions or local circumstances make such fires hazardous. Bans against open air fire shall be advertised through the local media and fire rates signs throughout the fire service area.
- 2.4 No person in the Village shall set or permit a flying lantern or any other device designed to carry an open flame as an airborne light, also known as sky lanterns, Chinese lanterns, wish lanterns, sky candles or fire balloon.
- 2.5 No person in the Village shall set or permit any open-air fire other than a recreational open-air fire.
- 2.6 No person shall set off fireworks when in a high or extreme fire rating without the approval of the Chief Fire Official, or designate, for the Village of Sundridge.

PART 3 – GENERAL EXEMPTIONS

- 3.1 The Fire Department shall be exempt from the provisions of this by-law with respect to open air fire set or permitted for the purpose of educating and training individuals.
- 3.2 From December 1st – March 31st the open air burning time restrictions are removed unless public notice has been given to mitigate fire risk, or as deemed necessary by the Sundridge Strong Fire Department Officers.

PART 4 – PERMITS

- 4.1 Notwithstanding any other provisions of this by-law, the Chief Fire Official may issue a fire permit to an applicant and approve any open-air fire subject to the fire being adequately supervised, and to any special conditions the Chief Fire Official may direct.
- 4.2 An applicant setting or permitting an open-air fire authorized by a permit issued under this by-law shall comply with all conditions of such permit and the provisions of this By-law.
- 4.3 The Chief Fire Official may withdraw permission for and/or stop an open-air fire if, in his or her opinion;
 - a) the fire presents a fire hazard;
 - b) smoke produced by the fire is causing visibility concerns on roads in the area of the burn;
 - c) the weather has deteriorated and has become unfavorable for an open-air fire; or
 - d) conditions attached to the granting of permission are not being adhered to, or if this by-law is being contravened.
- 4.4 Upon the notification of the withdrawal of permission by the Chief Fire Official or designate, the permit holder or the owner shall immediately extinguish the fire. If the permit holder or the owner fails to immediately extinguish the fire upon such notification, the Chief Fire Official or designate may take action to have the fire extinguished, and the permit holder and/or the owner may be held liable for any and all costs incurred by the Fire Department to extinguish the fire. Where applicable, such costs shall be calculated in accordance with the current fee by-law of the administering municipality. In addition to the fire department costs, fines can also be laid against the permit holder, owner or any person setting the fire.
- 4.5 In order to obtain a permit, the applicant must submit the completed application for a permit to the Village Office or to the Sundridge-Strong Fire Department. (No Fees)
- 4.6 Upon request of an enforcement officer, the permit holder shall produce the permit for inspection.
- 4.7 Permits for recreational open-air fires are required 12 months of the year. A permit is valid on the date of issue and for the balance of the calendar year in which the permit is issued, unless otherwise specified on the permit.
- 4.8 A permit is not transferable to another person or to a new location.

PART 5 – RECREATIONAL OPEN-AIR FIRE (campfires)

- 5.1 Every person setting or permitting a recreational open air fire shall confine the fire to either an open air fire device or to a fire pit with a burn area no larger than two (2) feet (61 cm) by two (2) feet (61 cm) or 8 cubic feet (0.26 cubic meters) in size.
- 5.2 No person shall set or permit any recreational open-air fire in which any kitchen garbage, household waste, construction materials, or materials made of/or containing rubber, plastics, treated wood or tar are burned.
- 5.3 Every person setting or permitting a recreational open-air fire shall take all reasonable steps to ensure that adjacent properties and individuals are protected from any fire hazard and are not adversely affected by the products of combustion (size of fire and smoke).
- 5.4 No person setting or permitting a recreational open-air fire shall burn materials other than commercially produced charcoal, briquettes or clean, dry, seasoned wood.
- 5.5 No person setting or permitting a recreational open-air fire shall burn wood having a dimension greater than the size of the open-air fire device or burn pit. All such fires shall be totally confined within the open fire device or fire pit or site at all times.
- 5.6 Every person setting or permitting a recreational open-air fire shall confine the fire pit or site to a location that provides for a minimum distance of 6 meters (19.5 feet) in all directions from adjacent properties.
- 5.7 Every person setting or permitting a recreational open-air fire shall confine the fire to a location that provides for a minimum distance of 6 meters (19.5 feet) from combustible structures or objects.
- 5.8 Every person setting or permitting a recreational open-air fire shall have immediately available for use an effective extinguishing agent or device of sufficient size and with the capability of extinguishing the fire.
- 5.9 Every person setting or permitting a recreational open-air fire shall ensure the fire site is attended, controlled, and supervised at all times by a competent adult and that the fire is completely extinguished before the fire site is vacated.
- 5.10 No person shall set or permit a recreational open-air fire when the wind speed exceeds 20 kilometers per hour, or at times when a smog alert for an

area including the Village has been declared by the Ministry of the Environment for Ontario.

- 5.11 Every person setting or permitting a recreational open-air-fire or fireworks shall take any other precautions as may be reasonably necessary to prevent the fire from getting beyond control, causing damage, or becoming a danger to life and/or property. (Adequate water, shovels, rakes or any other machinery that can assist in containing a fire be accessible, should the fire go beyond its origin).
- 5.12 If the Fire Department attends at a recreational open-air fire to respond to public safety concerns due to fire hazard, whether in response to a complaint or otherwise, the Chief Fire Official or Designate has the discretion to order the fire extinguished and/or brought into compliance with this By-law and this order shall be final. Any person setting or permitting such fire, the permit holder and or owner shall comply with the order of the Chief Fire Official. If the permit holder or the owner fails to comply as directed, the Chief Fire Official may take action to have the fire extinguished or otherwise brought into compliance, and that person and/or the owner may be held liable for any and all costs incurred by the Fire Department to extinguish the fire or bring it into compliance. Where applicable, such costs shall be calculated in accordance with the Fees and Charges By-law. In addition to the fire department costs, fines can also be laid against the Permit Holder, Owner or any person setting the fire.
- 5.13 No person shall set or permit a fire in open air or if the Chief Fire Official or the Ministry of Natural Resources has declared a total fire ban due to atmospheric conditions or local circumstances make such fires hazardous.
- 5.14 Every person setting or permitting a recreational open-air fire shall obtain a permit.
- 5.15 Every permit holder and owner shall ensure that all recreational open-air fire on his or her land complies with sections 5.1 through 5.14 of this By-law.

PART 6 – RESPONSE TO COMPLAINTS

- 6.1 The Chief Fire Official, designate or By-Law Enforcement Officer may give an owner, permit holder, or a person setting or permitting an open-air fire a verbal notice of remedy and require immediate action or other means of remediation, where in the sole discretion of either there is an immediate risk to public health or safety.
- 6.2 When the Fire Department is dispatched to a fire due to a fire hazard created by an open-air fire, whether upon a complaint or notification of a prohibited

open air fire not authorized under this By-law or otherwise, the Chief Fire Official or designate can order the owner, permit holder or person setting or permitting the fire to immediately extinguish the fire.

- 6.3 Any permit holder, owner or person setting or permitting an open-air fire that may create a hazard shall extinguish the fire when ordered to do so by the Chief Fire Official or designate. If such owner or person fails to immediately extinguish the fire upon such notification, the Chief Fire Official or designate may take action to have the fire extinguished, and the permit holder, owner and/or the person setting or permitting the fire may be held liable for any and all costs incurred by the Fire Department to extinguish the fire. Where applicable, such costs shall be calculated in accordance with the Fire Fees By-law. In addition to the fire department costs, fines can also be laid against the permit holder, owner or any person setting the fire.

PART 7– RIGHT OF ENTRY

- 7.1 The Chief Fire Official, designate or By-Law Enforcement Officer may enter upon lands or into structures at any reasonable time to inspect the land to determine whether an open-air fire is being set or permitted in accordance with this By-law.
- 7.2 The Chief Fire Official, designate or By-Law Enforcement Officer may enter upon lands or into structures at any reasonable time to inspect barbecues, fire pits/sites, or open air fire devices that are being used or can be used for open air fire to determine whether such things are in compliance with this By-law.
- 7.3 The Chief Fire Official, designate or By-Law Enforcement Officer may enter upon lands or into structures at any reasonable time to direct or require that a matter or thing be done, and in default of that matter or thing being done, to do such matter or thing in accordance with this By-law.
- 7.4 A person exercising a power of entry on behalf of the Village under this By-law may be accompanied by any person under his or her direction.
- 7.5 A person exercising a power of entry on behalf of the Village under this By-Law must, on request, display or produce proper identification.

PART 8 - REMEDIATION

- 8.1 The Chief Fire Official, designate or By-law Enforcement Officer is authorized to order any person to extinguish any fire or to cause such a fire to be extinguished when there is a breach of any of the provisions of this By-law or where, in his or her sole discretion, there is a danger of such fire

spreading or otherwise endangering life or property and the permit holder, owner or person setting the fire shall comply with any such order.

- 8.2 Where an owner is in default of doing any matter or thing directed or required to be done under this By-law, The Chief Fire Official, designate or By-law Enforcement Officer may direct such matter or thing to be done at the owner's expense.
- 8.3 The Village may recover the remedial action costs incurred by action, or by adding them to the tax roll and collecting them in the same manner as taxes in accordance with section 446 of the Municipal Act.
- 8.4 Prior to recovering remedial costs under section 8.3, the Village may invoice owners requesting voluntary payment of those remedial costs.

PART 9 – OFFENCES AND PENALTIES

- 9.1 Every person who contravenes any of the provisions of this By-law is guilty of an offence and is subject to the set fines.
- 9.2 Every person who contravenes any provision of this by-law is guilty of an offence and upon conviction is liable to a fine as provided for by the Provincial Offences Act, R.S.O. 1990, Chapter P.33 as amended.
- 9.3 The provisions of this By-law may be enforced pursuant to the provisions of the Provincial Offences Act, R.S.O. 1990, Chapter P.33 as amended, and where any provision of this By-law is contravened and a conviction entered, in addition to any other remedy and to any other penalty the person convicted may also be prohibited from continuing or repeating the offence in accordance with the provisions of section 442 of the Municipal Act.

PART 10 – OBSTRUCTION

- 10.1 No person shall hinder or obstruct, or attempt to hinder or obstruct, any person exercising a power or performing a duty under this by-law.
- 10.2 Any person who has been alleged to have contravened any of the provisions of this by-law, shall identify themselves to the Chief Fire Official, designate or By-Law Enforcement Officer upon request, failure to do so shall be deemed to have obstructed or hindered the Chief Fire Official, designate or By-Law Enforcement Officer in the execution of his/her duties.

PART 11 – VILLAGE NOT LIABLE

- 11.1 The Village assumes no liability for property damage or personal injury resulting from remedial action or remedial work undertaken with respect to any person or property that is subject of this by-law.

PART 12 – VALIDITY AND SEVERABILITY

- 12.1 Should any section, subsection, clause, paragraph, or provision of this bylaw be declared by a Court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity of the enforceability of any other provision of this by-law, or of the by-law as a whole.

PART 13 – SEPARATE OFFENCE

- 13.1 For the purpose of this by-law, each day of a continued offence shall be deemed to be a separate offence.

PART 14 – SHORT TITLE

- 14.1 The short title of this by-law is the “Open Air Burning By-law”.

PART 15 - REPEALED

- 15.1 By-law No. 2017- 033 and By-Law No. 2019 - 035 are hereby repealed.

PART 16 - FORCE AND EFFECT

- 16.1 This By-law comes into effect on the date of its passing.

PART 17 – SCHEDULE ‘A’

- 17.1 Part 1 Offences short form wording and set fines for such offences.

- I. Once the by-law has been approved, the short form wording and set fines will be applied for with the Provincial Offences Courts to have then approved.*
- II. These offences can be issued as a Part 1 ticket on the persons committing the offences on the day of offence, or within 30 days of the offence.*

PASSED THIS ___th DAY OF FEB, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

The Corporation of the Village of Sundridge
PART 1 PROVINCIAL OFFENCES ACT By-law No. 2026 – 011
Open Air Burning By-law

SCHEDULE “A”

Item #	Short Form Wording	Provision Creating Or Defining Others	Set Fine
1	Set or permit open air fire during prohibited hours	2.1	\$300.00
2	Set or permit open air fire contrary to general prohibition	2.2	\$300.00
3	Set or permit a flying lantern	2.4	\$300.00
4	Set off fireworks in high or extreme fire rating	2.6	\$300.00
5	Failure to comply with permit conditions	4.2	\$300.00
6	Failure to extinguish fire otherwise allowed under permit when ordered to do so	4.4	\$300.00
7	Recreational fire in fire pit larger than permitted	5.1	\$300.00
8	Recreational fire of materials not permitted	5.2	\$300.00
9	Recreational fire adversely affecting other persons	5.3	\$300.00
10	Recreational fire of oversized wood	5.5	\$300.00
11	Recreational fire within 6 meters (19.5 ft.) of adjacent property	5.6	\$300.00
12	Recreational fire within 6 meters (19.5 ft.) of combustible structure or object	5.7	\$300.00
13	Recreational fire without extinguishing provisions and devices	5.8	\$300.00
14	Failure to supervise recreational fire	5.9	\$300.00
15	Recreational fire during high winds or during smog alert	5.10	\$300.00
16	Failure to take reasonable precautions during recreational fire	5.11	\$300.00
17	Failure to extinguish fire or comply when ordered during recreational fire	5.12	\$300.00
18	Recreational fire during a fire ban	5.13	\$300.00
19	Failure by owner to obtain a permit	5.14	\$300.00
20	Failure to extinguish fire creating hazard when ordered to do so	6.3	\$300.00
21	Hinder or obstruct any person exercising a power or performing a duty under this By-law	10.1	\$300.00

Note: The penalty provision for the offences listed above is Section 9.2 of By-law No. 2026- 011 as amended, a certified copy of which has been filed.

The Corporation of the Village of Sundridge
Administrative Monetary Penalties By-law No. 2026 – 011
Open Air Burning By-law

SCHEDULE “A”

Item #	Short Form Wording	Provision Creating Or Defining Others	Set Fine
1	Set or permit open air fire during prohibited hours	2.1	\$300.00
2	Set or permit open air fire contrary to general prohibition	2.2	\$300.00
3	Set or permit a flying lantern	2.4	\$300.00
4	Set off fireworks in high or extreme fire rating	2.6	\$300.00
5	Failure to comply with permit conditions	4.2	\$300.00
6	Failure to extinguish fire otherwise allowed under permit when ordered to do so	4.4	\$300.00
7	Recreational fire in fire pit larger than permitted	5.1	\$300.00
8	Recreational fire of materials not permitted	5.2	\$300.00
9	Recreational fire adversely affecting other persons	5.3	\$300.00
10	Recreational fire of oversized wood	5.5	\$300.00
11	Recreational fire within 6 meters (19.5 ft.) of adjacent property	5.6	\$300.00
12	Recreational fire within 6 meters (19.5 ft.) of combustible structure or object	5.7	\$300.00
13	Recreational fire without extinguishing provisions and devices	5.8	\$300.00
14	Failure to supervise recreational fire	5.9	\$300.00
15	Recreational fire during high winds or during smog alert	5.10	\$300.00
16	Failure to take reasonable precautions during recreational fire	5.11	\$300.00
17	Failure to extinguish fire or comply when ordered during recreational fire	5.12	\$300.00
18	Recreational fire during a fire ban	5.13	\$300.00
19	Failure by owner to obtain a permit	5.14	\$300.00
20	Failure to extinguish fire creating hazard when ordered to do so	6.3	\$300.00
21	Hinder or obstruct any person exercising a power or performing a duty under this By-law	10.1	\$300.00

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW # 2026-012

Being a by-law to enter into an agreement for the provision
Regional Economic Development Services

WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, Chapter 25 as amended, authorizes a municipality to enter into an agreement with one or more municipalities to jointly provide, for their joint benefit, any matter which all of them have the power to provide;

AND WHEREAS Section 20(2) of the *Municipal Act*, S.O. 2001, Chapter 25 as amended, allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

NOW THEREFORE the Council of The Municipal Corporation of the Village of Sundridge enacts as follows:

1. That the Village of Sundridge is hereby authorized to enter into an Agreement, attached as Schedule A and being part of this by-law, with the Township of Perry, The Township of McMurrich Monteith, the Township of Armour, the Almaguin Highlands Chamber of Commerce, the Township of Strong, and the Township of Joly to jointly operate economic development services; and
2. That the Clerk of the Village of Sundridge is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammar, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
3. That this By-law shall come into force and take effect on February 1st, 2026.
4. That the Mayor or his designate and the Clerk Administrator are authorized to sign the by-law and agreement.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this 11th day of February, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

Schedule A of By-law # 2026-012

TWO-YEAR INTERIM JOINT SERVICE AGREEMENT

This Agreement made effective this 1 day of February, 2026

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERRY

(Hereinafter referred to as “Perry”)

- and -

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF MCMURRICH
MONTEITH**

(Hereinafter referred to as “McMurrich Monteith”)

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

(Hereinafter referred to as “Armour”)

- and -

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

(Hereinafter referred to as “Sundridge”)

- and -

THE ALMAGUIN HIGHLANDS CHAMBER OF COMMERCE

(Hereinafter referred to as “the Chamber”)

- and -

THE CORPORATION OF THE TOWNSHIP OF STRONG

(Hereinafter referred to as “Strong”)

- and -

THE CORPORATION OF THE TOWNSHIP OF JOLY

(Hereinafter referred to as “Joly”)

WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(1), allows a municipality to enter into an agreement with one or more municipality to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their boundaries;

AND WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(2), allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS Perry, Armour, McMurrich/Monteith, Sundridge, the Almaguin Highlands Chamber, Strong, and Joly wish to jointly provide economic development services to the region;

AND WHEREAS the above-named member organizations recognize municipalities or other parties listed below as non-voting members based on their support of the delivery of economic development services or programs by providing a donation in support of the annual budget.

Non-voting members:

The Township of Ryerson.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of good and other valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, the receipt whereof is hereby acknowledged, the parties hereto hereby covenant, promise and agree with each other as follows:

DEFINITIONS

1. In this Agreement including in the recitals above,

- (a) **“ACEDDB Meeting”** means a meeting between the appointed representatives of each Member Party, with a quorum of half the representatives plus one;
- (b) **“Act”** means the *Municipal Act*, 2001, S.O. 2001, c.25;
- (c) **“Administer”** means to provide the Economic Development Services to the public in accordance with Applicable Law, and **“Administration”** has the same meaning;
- (d) **“Administering Municipality”** means the Member Party that has been chosen by the Member Parties to administer the Economic Development Services;
- (e) **“Administrative Services”** means those services as set out in section 8 of this Agreement;
- (f) **“Agreement”** means this Joint Service Agreement and all Schedules and Exhibits attached to this Agreement;
- (g) **“Almaguin Community Economic Development” (ACED)** is the name given to the regional economic development entity formed by the participating Member Parties.
- (h) **“Almaguin Community Economic Development Department Board” (ACEDDB)**, is a committee composed of appointed representatives from all of the Member Parties who have agreed to participate and fund the Almaguin Community Economic Development (ACED).
- (i) **“Almaguin Community Economic Development Department (ACEDD)”** performs the work needed to strengthen the local economy and diversify the municipal tax base. They recruit new businesses, retain existing ones, and assist businesses when they can expand operations locally.
- (j) **“Applicable Law”** means any applicable statute, ordinance, decree, regulation or by-law or any rule, circular, directive, license, consent, permit, authorization, concession or other approval issued by any Government Authority which has appropriate jurisdiction;
- (k) **“Business Days”** means any day other than a Saturday, Sunday or statutory holiday;
- (l) **“Calendar Days”** means consecutive days, including Saturday, Sunday or statutory holiday;
- (m) **“Capital Expenditure”** means any expenditure related to machinery, equipment, vehicles and furniture reported as a tangible capital asset on the audited financial statement of the Economic Development Services;
- (n) **“Capital Items”** means machinery, equipment, vehicles and furniture required to provide Economic Development Services;
- (o) **“Director of Economic Development”** (the Director) means the municipal employee hired to manage the ACEDD.
- (p) **“Economic Development Services”** means all services related to the provision of economic development;
- (q) **“Emergency”** means any unplanned event, activity, circumstance that constitutes a threat to the operation of the Service and/or requires the stoppage of the delivery of the Economic Development Services, in whole or in part and may include both person-caused and natural-caused events, activities and circumstances;
- (r) **“Expenditure”** means any funds used by the Administering Municipality to obtain new assets, improve existing ones or reduce a liability;

- (s) **“Government Authority”** means any government, regulatory authority, ministry, board, department, court or other law, regulation or rule-making entity, having jurisdiction or authority over the matter in issue, but excludes a municipality or any of its local boards;
- (t) **“Member Party(ies)”** means each organization or municipality which is party to this agreement;
- (u) **“Net Cost”** means all operating, capital and real property capital expenditures for Economic Development Services less all revenues generated by the Economic Development Services including, but not limited to, government grants, user fees, rents, sales and donations and **“Net Costs”** has the same meaning;
- (v) **“Non-voting member”** means a municipality or organization which makes a yearly contribution to ACED but does not have a vote on the ACED Board. The yearly contribution would not exempt the municipality or organization from the ACED fees for services.
- (w) **“Real Property”** means land, land improvement and any building or buildings erected upon the land used to provide Economic Development Services;
- (x) **“Real Property Capital Expenditure”** means any expenditure related to land, land improvements and buildings reported as a tangible capital asset on the audited financial statements of the Economic Development Services;
- (y) **“Report”** means that Report referred to in clause 8(f) of the Agreement, in the form required by the Administering Municipality and **“Reporting”** has the same meaning;

TERM OF THE AGREEMENT

- 1 This Agreement takes effect when approved by all Member Parties and will expire on December 31, 2027.
2. If one of the Member Parties requests a renegotiation of this Agreement, this Agreement will remain in place until a new agreement is in force and effect unless the expiry date of this agreement is reached prior to the end of the negotiation.
3. Upon receipt of a notice of withdrawal from another Member Party, a Member Party shall call an ACEDDB Meeting to discuss such notice and to consider steps that may be taken to either engage the dispute resolution provisions of this Agreement or to terminate this Agreement and prepare for dissolution related to the Economic Development Services. Should remaining member parties agree to continue sharing ACEDD services in the absence of the withdrawing party, the ACEDD shall not be dissolved; however, the withdrawal provisions under schedule B shall apply to the withdrawing party.

ECONOMIC DEVELOPMENT SERVICES

Ownership, Operation and Maintenance

4. The Administering Municipality shall operate and maintain the assets associated with the Economic Development Services it administers in good condition and in accordance with Applicable Law.
5. “ACEDDB has the authority, by resolution, to amend this agreement to add or subtract “Member Party(ies)”, when an organization or municipality wishes to join or leave ACED.”

Administration, Cost Sharing, Oversight and Reporting

6. The Administering Municipality for the Economic Development Services shall be The Municipal Corporation of the Township of Armour.

7. For the purposes of this Agreement, the Administrative Services to be provided by the Administering Municipality are as follows:
- (a) Operation in compliance with Applicable Law;
 - (b) Staffing, through employees, contractors or agents, as the Administering Municipality deems appropriate within budget restraints, in accordance with its policies and procedures and Applicable Law;
 - (c) Ensure that policies and procedures are in place with respect to procurement, employment, health and safety, asset management, fees and charges, and record retention, all in compliance with Applicable Law;
 - (d) Reporting to and communicating with any government ministry or agency, including but not limited to the Ontario Ministry of the Environment and Climate Change, the Ontario Ministry of Municipal Affairs, the Office of the Fire Marshal of Ontario and the Ontario Ministry of Finance, as may be required by Applicable Law;
 - (e) Maintain financial records and report to the other Member Parties as required by this Agreement with respect to budgets, revenues, expenses, audits and other financial activities; and
 - (f) Reporting, on a monthly basis, in the form required by the Administering Municipality, to the other Member Parties.
8. The Administering Municipality shall not charge any additional fees to the other Member Parties to Administer the Economic Development Services.

BUDGETS AND FINANCIAL REPORTING

9. The Director shall prepare, on an annual basis, a draft operating and a capital budget for the Economic Development Services.
- (a) Such draft budgets shall be presented at the October ACEDDB Meeting of each calendar year and once reviewed, shall be presented for consideration to each Member Party. Each Member Party shall report to the other Member Parties the outcome of such consideration within ten (10) Business Days of the date of each Member Party's next regular meeting.
 - (b) Based on the comments received the Director shall prepare a final budget proposal and forward it to the other Member Parties by the last Friday in January of each year.
 - (c) Each Member Party shall bring a resolution to the February ACEDDB Meeting indicating whether or not it supports the budget.
 - (d) The yearly budget must receive approval from a majority of the Member Parties before it can be implemented.
10. If a majority of the Member Parties do not agree to a proposed budget, the contributions from all Member Parties to the budget shall not change from the most recently approved budget until a majority of the Member Parties agree to the proposed budget.
11. From the time the annual budget is approved by a majority of the Member Parties, the Administering Municipality, shall provide, every six (6) months thereafter, in writing, a budget-to-actual report to the ACEDDB.
12. Once the budget is approved by a majority of the Member Parties the following will apply:
- (a) Any change(s) to the approved budget which would increase the net total of the approved budget shall require the approval of a majority of the Member Parties in order to be implemented. The Member Party requesting such change shall notify the other Member Parties with an explanation of the

requested change and shall request that an ACEDDB meeting be held within fifteen (15) Calendar Days of such request.

- (b) An overspending of the budget does not constitute a change to the budget but shall be reported by the Director to the ACEDDB with an explanation of and reason(s) for the overspending.
13. The Administering Municipality is responsible to ensure that its auditor carries out an audit, on an annual basis, and it shall provide a copy of its audited financial statements to the other Member Parties within ten (10) Business Days after they are placed on an agenda to be considered by the Administering Municipality.

ADMINISTRATION OF COST SHARING

14. The Net Cost of the Economic Development Services shall be shared annually as set out in **Schedule “A”** to this Agreement.
15. The Administering Municipality shall invoice the other Parties quarterly for their share of the Economic Development Services and such invoices are due within thirty (30) Calendar Days.
16. After the annual audit is complete the Administering Municipality shall either invoice or refund the other Member Parties the difference between the budgeted amount paid by each Member Party and the actual amount to be paid as determined by the audit.
- (a) The ACEDDB may, by a majority vote, divert any operating surplus to the ACED reserve held by the Administering Municipality which can be applied to future budgets, programs, or as applicant contributions to shared funding agreements.

INSURANCE

17. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, providing for, without limitation, coverage for personal injury, public liability, environmental liability and property damage. Such policy shall:
- (a) Have inclusive limits of not less than five million dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence;
 - (b) Name the other parties as an additional insured with respect to any claim arising out of the obligations under this Agreement; and
 - (c) Include a non-owned automobile endorsement.
18. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, automobile liability insurance in the amount of two million dollars (\$2,000,000.00) for injury, loss or damage resulting from any one occurrence.
19. If the Administering Municipality receives a notice of claim, action, application, order, or any other insurance or legal proceeding, it shall, within five (5) Business Days provide a copy of such to the other Member Parties.

EMERGENCY SITUATIONS

20. From time to time Emergencies may arise and in such circumstances the Member Parties shall cooperate to the best of their abilities with regard to public communication about the impact of the Emergency and the Administering Municipality shall take the lead on the response to the Emergency.

RESOLUTION OF DISPUTES

- 21. Where a disagreement or dispute arises between any or all of the Member Parties with respect to the interpretation, construction, meaning or effect of this Agreement an ACEDDB Meeting shall be scheduled by the Administering Municipality for the sole purpose of discussing the disagreement or dispute in an attempt to resolve such disagreement or dispute.
- 22. The Member Parties shall resolve any disagreement or dispute by a majority vote of the Member Parties.

TERMINATION OF AGREEMENT/WITHDRAWAL

- 23. If any Member Party wishes to withdraw from participation in the shared delivery of Economic Development Services and wishes to terminate the Agreement it shall first bring a notice of intention to the Board for consideration and discussion. Municipalities wishing to withdraw must provide a minimum of one (1) year notice in writing to the administrating municipality.
- 24. If notice to terminate this Agreement/withdraw from the shared delivery of Economic Development Services is given, the Member Party giving such notice may reverse such decision within the one-year notice period.

DISSOLUTION

- 25. If one or more of the Member Parties wishes to be removed from the sharing of Economic Development Services such that this Agreement is terminated and the shared Services arrangement is dissolved, in accordance with the provisions of this Agreement, the assets and liabilities shall be distributed in accordance with the provisions set out in **Schedule “B”** to this Agreement.

NOTICE

- 26. Any notice or communication required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given when delivered personally, by facsimile transmission, or by electronic mail with the sender’s name, address, electronic mail address and telephone number included and confirmation of receipt is provided (which confirmation shall not be unreasonably withheld by any Member Party) as follows:

Township of Perry
Attention: Clerk
1695 Emsdale Road, P.O. Box 70
Emsdale, ON P0A 1J0
Fax: 705-636-5759
info@townshipofperry.ca

Township of Armour
Attention: Clerk
56 Ontario St, P.O. Box 533
Burk’s Falls, On P0A 1C0
Fax: 705-382-2068
clerk@armourtownship.ca

Township of McMurrich Monteith
Attention: Clerk
3 William Street,
Sprucedale, ON P0A 1Y0
Fax: 705-685-7901
clerk@mcmurrichmonteith.com

Village of Sundridge
Attention: Clerk
110 Main Street, Box 129
Sundridge, ON P0A 1Z0
Fax: 705-384-5316
clerk@sundridge.ca

Almaguin Chamber of Commerce
Attention: Executive Director
113B Yonge Street, Box 544
Burk’s Falls, ON P0A 1C0
almaguinhighlandschamber@gmail.com

Township of Strong
Attention: Clerk
28 Municipal Lane, Box 1120
Sundridge, ON P0A 1Z0
Fax: 705-384-7874
clerk@strongtownship.com

Township of Joly
Attention: Clerk
871 Forest Lake Road
Sundridge, ON P0A 1Z0
Fax:705-384-0845 | Email: clerk.administrator@townshipofjoly.com

27. Any notice or communication delivered personally shall be deemed to have been received by the addressee on the day upon which it is delivered. Any notice delivered or sent by facsimile or electronic mail transmission shall be deemed to have been received by the addressee on the next business day after the notice is sent by facsimile or electronic mail transmission. Any Member Party may change its notice information for the purpose of this Agreement by directing a notice in writing of such change to the other Member Parties at the above addresses and thereafter such changed information shall be effective for the purposes hereunder.

FORCE MAJEURE

28. Whenever and to the extent that the Administering Municipality is unable to fulfil, or is delayed or restricted in the fulfilment of, any obligation hereunder in respect of the supply or provision of Economic Development Services because of circumstances beyond its reasonable control, the Administering Municipality shall be relieved from the fulfilment of such obligation so long as such cause continues. In such event the Administering Municipality will immediately notify the Member Parties, and each will work together to communicate with the public and explore options for the provision of the Economic Development Services.

GENERAL PROVISIONS

Severability and Jurisdiction

29. If any provision of this Agreement is determined by a Court of competent jurisdiction to be illegal or beyond the power, jurisdiction, or capacity of any Member Party bound hereby, such provision shall be severed from this Agreement and the remainder of this Agreement shall continue in full force and effect and in such case, the parties agree to negotiate in good faith to amend this Agreement in order to implement the intentions as set out herein. It is agreed and acknowledged by the Member Parties that each is satisfied as to the jurisdiction of each Member Party to enter into this Agreement. The Member Parties agree that they shall not question the jurisdiction of any Member Party to enter into this Agreement nor question the legality of any portion hereof, nor question the legality of any obligation created hereunder and the Member Parties, their successors and assigns are and shall be estopped from contending otherwise in any proceeding before a Court of competent jurisdiction or any administrative tribunal.

Legislative Change

30. References in this Agreement to any legislation (including but not limited to regulations and by-laws) or any provision thereof include such legislation or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor legislation thereto.

Entire Agreement

31. This Agreement constitutes the entire agreement between the Member Parties hereto with respect to the subject matter hereof and supersedes any prior agreements, undertakings, declarations or representations, written or verbal, in respect thereof.

Laws of Ontario

32. This Agreement shall be interpreted under and is governed by the laws of the Province of Ontario.

Headings and Wording

33. The inclusion of headings in this Agreement are for convenience of reference only and shall not affect the construction or interpretation of this Agreement.

34. In this Agreement, unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders.
35. Any section, clause or provision in this Agreement shall be deemed to be severable should it be declared invalid by a court of competent jurisdiction and said severed section, clause or provision shall not be taken to invalidate the remaining provisions of this Agreement.
36. It is agreed that the Member Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Member Parties, and no presumption or burden of proof shall arise favouring or disfavouring any Member Party by virtue of the authorship of any of the provisions of this Agreement.
37. This Agreement shall not be modified or amended except with the written consent of a majority of Member Parties and no modification or amendment to this Agreement binds any Member Party unless in writing and executed by the Member Party intended to be bound.
38. No Member Party shall assign or transfer any of the rights, benefits and obligations in or under this Agreement without the prior written consent of the other Member Parties. Any such assignment shall not relieve any Member Party of its obligations herein. This agreement shall be binding upon and ensure to the benefit of the parties and their successors and permitted assigns and heirs.
39. No Member Party shall call into question, directly or indirectly, in any proceedings whatsoever, in law or in equity, before any court or before any administrative tribunal, the right of the Member Parties, or any of them, to enter into this Agreement, or the enforceability of any term, agreement, provision, covenant or condition contained in this Agreement, and this clause may be pled as estoppel as against any such Member Party in such proceedings.
40. The Schedules attached hereto which form part of this Agreement are as follows:

Schedule "A" - Costing Sharing

Schedule "B" - Dissolution of Assets

The Remainder of this page has been left intentionally blank

IN WITNESS WHEREOF the parties hereto have hereunto executed this Agreement, made and effective as of the ____ day of _____, 2026.

**The Corporation of the
Township of Perry**

Mayor

Clerk

**The Corporation of the
Village of Sundridge**

Mayor

Clerk

**The Almaguin Highlands
Chamber of Commerce**

President

**The Corporation of the
Township of Joly**

Mayor

Clerk

**The Municipal Corporation of
the Township of Armour**

Mayor

Clerk

**The Corporation of the
Township of Strong**

Mayor

Clerk

**The Corporation of the
Township of McMurrich/Monteith**

Mayor

Clerk

**SCHEDULE A
COST SHARING & FUNDING**

OPERATING BUDGET COST SHARING

The annual Net Operating Cost of the Economic Development Services shall be divided between Member Parties according to an equal flat-rate percentage of each municipality's prior year taxation tax levy.

The Contribution for the Almaguin Highlands Chamber of Commerce shall be fixed at \$10,000 each year unless otherwise agreed upon in writing by each party.

ADDITIONAL FUNDING

- Donations:**

Non-member municipalities may at their discretion provide annual donations to support the activities of ACED. These donations do not entitle non-members to a vote nor inclusion in regional ACED programs or services. Inclusion of non-member municipalities in programs or services shall be at the discretion of the ACEDDB. Donating municipalities may be recognized as non-voting members of the ACEDDB at the discretion of the Board.
- Service Fees:**

The Administrating Municipality has, per the direction of the ACEDDB, adopted various fees for services provided by ACED staff to non-member municipalities and/or businesses or organizations in non-member municipalities. Through this agreement, these fees may be revised and amended by the ACEDDB from time to time. Final amendments will be implemented by the Administrating Municipality.

SCHEDULE B

DISSOLUTION & WITHDRAWAL

DISSOLUTION OF ACEDD

Upon dissolution of shared Economic Development Services or termination of the Agreement, the assets for the Economic Development Services shall be evaluated and liquidated. The proceeds from the liquidation of the assets shall be distributed to the Member Parties on the same share basis as the cost sharing described in Schedule A.

WITHDRAWAL OF ACEDD MEMBER PARTY

Upon the withdrawal of an ACEDD Member Party, the withdrawing party shall not be entitled to any of the assets or future liabilities of ACEDD.

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-013

Being a By-Law to confirm the proceedings of the Council of the Corporation of The Village of Sundridge at its Regular Meeting February 11, 2026

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of The Village of Sundridge at this session be confirmed and adopted by by- law.

NOW THEREFORE the Council of the Corporation of The Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of The Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of The Village of Sundridge, documents and transactions entered into during the February 11, 2026 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of The Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of The Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.
3. That the Mayor and the Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 11TH DAY OF FEBRUARY, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator