

## **Regular Meeting of the Village of Sundridge Council**

**Wednesday, August, 20, 2025 at 6:00 p.m.**

**Village of Sundridge Council Chambers**

**PRESENT:** Mayoral Elect Shawn Jackson, Councillor Luke Preston, Councillor Sharon Smith, and Councillor Fraser Williamson

**STAFF:** Nancy Millar, Clerk Administrator

### **COUNCIL MINUTES**

#### **1) CALL TO ORDER**

The Chair, Mayoral Elect Jackson called the meeting to order at 6:00 p.m.

#### **LAND ACKNOWLEDGEMENT**

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

#### **2) APPROVAL OF AGENDA**

**Resolution #2025-189**

**Moved By: Fraser Williamson**

**Seconded By: Sharon Smith**

**THAT** the agenda for the August 20, 2025 regular meeting be approved as circulated with the re-ordering of Item (12.1) to appear before Item (9.1).

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		

**CARRIED.**

#### **3) DECLARATION OF PECUNIARY INTEREST – None**

#### **4) PLANNING MATTERS - None**

5) **DELEGATIONS** - None

6) **PRESENTATIONS** - None

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – August 20, 2025

7 (E.2) *Moved into Committee of the Whole by Shawn Jackson*

7 (E.3) Town of Aylmer – Advocacy for increased income support thresholds for Canadian Veterans

7 (E.4) Federation of Northern Ontario Municipalities – Correspondence to Prime Minister Carney regarding a nation building case for a 2 + 1 Highway for enhanced east-west Canadian Trade

7 (E.5) Phragmites Working Group Meeting Minutes – June 19, 2025

7 (E.6) Muskoka Algonquin Healthcare Political Leaders Forum – July 10, 2025

7 (E.7) Association of Municipalities of Ontario – Correspondence to Minister McCarthy, Minister of the Environment, Conservation and Parks regarding the Dresden Waste Disposal Site (a landfill)

7 (E.8) Ministry of Municipal Affairs & Housing Save the Date Notice:  
2025 Northeastern Municipal Council Workshop

7 (E.9) Association of Municipalities of Ontario – Communication to the Honourable Michael Kerzner, Solicitor General, regarding the Ontario Provincial Police Billing Model

7 (E.10) Almaguin Dark Sky Information Session

7 (E.11) Village of Burk's Falls Resolution #2025-244 – Battery Energy Storage System (BESS) Facility

7 (E.12) Letter to Premier Ford Formally Opposing the transportation and Deposition of Niobium Tailings at the Agnew Lake Tailings Management Area

7 (E.13) Joint Building Committee Permit Summary – June 2025

8) **APPROVAL OF CONSENT ITEMS**

**Resolution #2025-190**  
**Moved By: Sharon Smith**  
**Seconded By: Luke Preston**

**THAT** Items listed as Consent Items for August 20, 2025 and the recommendations contained therein be received;

**AND THAT** any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

Councillor Fraser Williamson assumed the Chair.

#### **9) NEW BUSINESS/ACTION ITEMS**

Mayoral Appointment – Oath of Office

I, **Shawn Jackson** have been elected to the office of **Mayor** in the Municipality of **The Village of Sundridge** do solemnly promise and declare that:

1. I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability.
2. I have not received and will not receive any payment or reward, or promise thereof, for the exercise of this office biased, corrupt or in any other improper manner.
3. I will disclose any pecuniary interest, direct or indirect, in accordance with the Municipal Conflict of Interest Act.
4. I will be faithful and bear true allegiance to His *Majesty King Charles*.

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Signed: Shawn Jackson    Dated: August 20, 2025

12.1.    By-Law No. 2025-032    Appointment By-Law (Mayor Elect)

**Resolution #2025-191**  
**Moved By: Luke Preston**  
**Seconded By: Sharon Smith**

**THAT** By-Law No. 2025-032, being a by-law to appoint a Head of Council for The Village of Sundridge, be approved.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>CARRIED.</b>			

Mayor Jackson called a brief recess at approximately 6:05pm.

9.1. Council Vacancy

**Resolution #2025-192**

**Moved By: Shawn Jackson**

**Seconded By: Luke Preson**

**WHEREAS** the Council for the Corporation of The Village of Sundridge has filled the vacancy in the mayoral seat by electing a current member of Council;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of The Village of Sundridge declare a vacancy in the council composition,

**AND THAT** Council will proceed to fill this vacancy by following the procedures outlined in the Council Vacancy Policy,

**AND FURTHER THAT** the Nominees will appear before Council at the September 10th, 2025 Regular Meeting.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>CARRIED.</b>			

Mayor Shawn Jackson resumed the Chair

9.2. Authorized Corporate Officers Signatories

**Resolution #2025-193**

**Moved By: Fraser Williamson**

**Seconded By: Sharon Smith**

**THAT** The Council for the Corporation of The Village of Sundridge discusses signatories for the Corporation;

**AND THAT** the following members of council and staff are authorized:

- Luke Preston
- Sharon Smith
- Shawn Jackson
- Fraser Williamson
- Robin Ferrante
- Christine Hickey
- Nancy Millar

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

- 9.3. ACED (Almaguin Community Economic Development) Request for Support In Principle

**Resolution #2025-194**

**Moved By: Luke Preston**

**Seconded By: Fraser Williamson**

**WHEREAS** The Village of Sundridge has adopted and supported the implementation of the 2018 Almaguin Highlands Regional Economic Development Strategic Plan and the 2021 Almaguin Brand Strategy which call for the establishment of a unified regional brand;

**AND WHEREAS** The Village of Sundridge recognizes the importance of aligning physical and digital elements within the collective brand strategy throughout the Almaguin Highlands Region as well as the efforts of the ACED to implement the Brand Strategy;

**AND WHEREAS** the ACED Brand Alignment & Regional Signage Project will enhance the use of the regional brand while promoting recreational, tourism, and business activity throughout the region;

**AND WHEREAS** the ACED Members' contribution to the project shall be funded through the ACED reserve;

**NOW THEREFORE BE IT RESOLVED THAT** The Village of Sundridge hereby declare their support in principle for the ACED Brand Alignment & Regional Signage Project as well as associated applications for financial assistance to complete the project.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

Councillor Fraser Williamson assumed the Chair

9.4. Association of Municipalities of Ontario (AMO) Conference 2025

**Resolution #2025-195**

**Moved By: Shawn Jackson**

**Seconded By: Sharon Smith**

**THAT** The Council for the Corporation of The Village of Sundridge receive the request from Mayor Shawn Jackson to attend the 2025 AMO Conference being held in Ottawa at a cost of \$1067.85 for registration and a cost of \$431.14 for accommodations,

**AND THAT** this will be a line item overage in the budget;

**AND FURTHER THAT** Council agree to cover the associated costs as per the terms specified in the Council Remuneration By-law.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

9.5. Ontario Clean Water Agency (OCWA) Update – John St Pump Station Generator

**Resolution #2025-196**

**Moved By: Luke Preston**

**Seconded By: Shawn Jackson**

**THAT** The Council for the Corporation of The Village of Sundridge receives the update regarding the John Street Pump Station Generator, from Paul Dyrda, Sr. Operations Manager at OCWA with thanks.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

9.6. Glyphosate Spraying in Nipissing Forest

**Resolution #2025-197**

**Moved By: Shawn Jackson**

**Seconded By: Sharon Smith**

**WHEREAS** The Village of Sundridge believes that the use of glyphosate is no longer an intelligent option to manage our forests,

**AND WHEREAS** the use of this application method at this scale will negatively affect the overall health of our waterways, and It will increase fire risk and have a cascading effect destroying biodiversity.

**THEREFORE, BE IT RESOLVED THAT** the Council for The Village of Sundridge call for a moratorium of the use of the current herbicide.

**AND FURTHER THAT** the province investigates options in forest management which promote biodiversity and overall health.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

Mayor Jackson resumed the Chair

9.7. Fall 2025 Newsletter

**Resolution #2025-198**

**Moved By: Fraser Williamson**

**Seconded By: Luke Preston**

**THAT** Council for the Village of Sundridge approve the Fall 2025 Newsletter;

**AND THAT** the Newsletter be included in the Tax Billing mailout in September.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

9.8. Strong Agricultural Fall Fair Parade 2025

**Resolution #2025-199**

**Moved By: Fraser Williamson**

**Seconded By: Sharon Smith**

**THAT** Council for the Village of Sundridge receive the request from Kelly Elik; Strong Agricultural Society Member to provide support for the parade to travel through the village along Main Street, starting at the public school and ending at the SSJ Arena & Hall on Saturday September 13<sup>th</sup>, 2025,

**AND THAT** the event organizer is to work with the Community Emergency Management Coordinator and complete the Special Event Application Form,

**AND FURTHER THAT** Council approves the necessary and temporary road closures to facilitate the safety of parade participants and spectators, with Staff preparing a by-law to this effect for the next regular meeting of Council.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

**ITEMS MOVED INTO COMMITTEE OF THE WHOLE**

Councillor Fraser Williamson assumed the Chair



7 (E.2) Association of Municipalities of Ontario – Amendments to the Blue Box Regulation and the Resource Recovery and Circular Economy Act.

**Resolution #2025-200**

**Moved By: Shawn Jackson**

**Seconded By: Sharon Smith**

**THAT** Council for the Village of Sundridge discussed item 7 E.2 being the amendments to the blue box regulation and the resource recovery and circular economy act,

**AND THAT** council intends on sending a letter of support to MPP Graydon Smith, and the Honourable Todd McCarthy; Minister of the Environment Conservation and Parks, and the leader of the opposition.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

Mayor Jackson resumed the Chair

**10) COMMITTEE REPORTS/MINUTES**

**Resolution #2025-201**

**Moved By: Sharon Smith**

**Seconded By: Luke Preston**

**THAT** Items 10 (A.1) to 10 (B.2) be received and discussed.

10 (A.1) Almaguin Community Economic Development – June 26, 2025

10 (A.2) ACED - Director Report July 24, 2025

10 (A.3) Sundridge & District Medical Centre Committee – June 17, 2025

10 (A.4) Sundridge Sunflower Festival – June 14, 2025

10 (A.5) Sundridge Sunflower Festival – June 23, 2025

10 (A.6) Central Almaguin Planning Board – March 5, 2025

10 (A.7) Central Almaguin Planning Board – April 2, 2025

10 (A.8) Central Almaguin Planning Board – April 30, 2025

10 (A.9) Central Almaguin Planning Board – June 4, 2025

10 (A.10) Sundridge Strong Fire Committee – July 10, 2025

10 (A.11) Sundridge & District Medical Centre – July 15, 2025

10 (B.1) Council Regular Meeting – July 9, 2025

10 (B.2) Special Council Meeting – August 5, 2025

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
<b>CARRIED.</b>			

**11) STAFF REPORTS**

**11.1. Staff Memo re: Lion's Park RFP**

**Resolution #2025-202**

**Moved By: Fraser Williamson**

**Seconded By: Sharon Smith**

**THAT** Staff Memo dated August 20, 2025 regarding the Lion's Park RFP for new play equipment be received,

**AND THAT** Council support Staff in their continued investigation into options for the new play equipment.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
<b>CARRIED.</b>			

**11.2 Staff Report – Sundridge & District Medical Centre**

**Resolution #2025-203**

**Moved By: Fraser Williamson**

**Seconded By: Luke Preston**

**THAT** Council receive Staff Report S2025-014, dated August 20, 2025 regarding the Sundridge & District Medical Centre;

**AND THAT Council** recognizes village staff should not act outside of the scope of the administrative assignments,

**AND THAT** Council encourages the Sundridge & District Medical Centre Committee to continue with their intent and process to hire personnel to serve as the medical centre's facility manager.

Recorded Vote	For	Against	Abstain
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Preston, Luke	Y
Smith, Sharon	Y
Williamson, Fraser	Y
Jackson, Shawn	Y

**CARRIED.**

**12) BY-LAWS**

**12.2 By-Law No. 2025-XXX Roads Fouling By-Law Draft**

**Resolution #2025-204**  
**Moved By: Sharon Smith**  
**Seconded By: Fraser Williamson**

**THAT** the draft Roads Fouling By-Law be received,

**AND THAT** Staff are directed to prepare a final by-law for the next regular meeting.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

**CARRIED.**

**12.3 By-Law No. 2025-033 Adoption of a Reserve Policy**

**Resolution #2025-205**  
**Moved By: Fraser Williamson**  
**Seconded By: Luke Preston**

**THAT** By-Law No. 2025-033, being a by-law to adopt Reserve Policy # FI2025-001 be approved.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

**CARRIED.**

12.4 By-Law No. 2025-034 Mobile Crisis Response Team Enhancement Grant

**Resolution #2025-206**

**Moved By: Luke Preston**

**Seconded By: Sharon Smith**

**THAT** By-Law No. 2025-034, being a by-law to enter into an Agreement between His Majesty the King in Right of Ontario as represented by the Solicitor General, and the Corporation of The Village of Sundridge be approved.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

**13) ANNOUCEMENTS**

- Shawn Jackson
  - Mayor Jackson attended the (AMO) Association of Municipalities of Ontario Conference held in Ottawa. A summary of the information received will be drafted and shared at an upcoming meeting of Council.
- Sharon Smith
  - Councillor Smith attended the District Social Services Administration Board meeting in person. There were several presentations on the services offered by DSSAB such as Childcare, Housing, Income Support, Esprit Place.
- Luke Preston
  - MPP Graydon Smith is hosting a BBQ at Lion's Park this weekend on August 23<sup>rd</sup> from noon till 2pm.
  - New funding is coming out for long term care homes.
- Fraser Williamson
  - HAZMAT day is this coming Saturday, August 23<sup>rd</sup> from 10am to 2pm at the Strong Township Landfill.
- (Council Vacancy)
- Nancy Millar, Clerk Administrator
  - There is a total fire ban in placed in the Village of Sundridge. Resident inquiries should be directed to the Fire Department.

**14) INTRODUCTION OF FUTURE MOTIONS**

Councillor Sharon Smith will introduce a motion regarding a cooling centre.

Councillor Luke Preston will introduce a motion regarding a letter of support for the forestry sector.

Councillor Luke Preston will introduce a motion regarding council polo shirts for community engagements.

**15) CONFIRMING BY-LAW**

**Resolution #2025-207**

**Moved By: Sharon Smith**

**Seconded By: Fraser Williamson**

**THAT** By-Law No. 2025-035, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **August, 20, 2025**, be adopted.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

**16) CONSIDERATION OF A CLOSED SESSION**

**Resolution #2025-208**

**Moved By: Fraser Williamson**

**Seconded By: Luke Preston**

**THAT** Council hold a Closed Session meeting as provided for by Section 239 (2)(b) & 239 (2) (c) of the Municipal Act, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2021-051, immediately following this council meeting to deal with: Labour Relations or Employee Negotiations;

- Annual Performance Evaluation
  - Public Works
  - Fire

And a proposed or pending acquisition or disposition of land by the municipality or local board.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
<b>CARRIED.</b>			

**17) ADJOURNMENT**

**Resolution #2025-209**  
**Moved By: Fraser Williamson**  
**Seconded By: Sharon Smith**

**THAT** we do now adjourn at 7:41p.m. until the Regular Council Meeting on September, 10, 2025, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
<b>CARRIED.</b>			

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Shawn Jackson, Mayor

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Nancy Millar, Clerk Administrator