

Regular Meeting of the Village of Sundridge Council

Wednesday, April, 8, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

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COUNCIL AGENDA

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Moved By: Choose an item.

Seconded By:

THAT the agenda for the April 8, 2026 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

3) DECLARATION OF PECUNIARY INTEREST

4) **PLANNING MATTERS** - None

5) **DELEGATIONS** - None

6) **PRESENTATIONS**

6 (A.1) SSFD Fire Chief, Andrew Torrance

Moved By: Choose an item.

Seconded By:

THAT the presentation by Chief Torrance, be received with thanks.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – April 8, 2026

7 (E.2) Sundridge Wastewater Treatment Facility and Collection System Report January 1 to December 31, 2025

7 (E.3) Sundridge Strong Fire Department Fire Chief Report March 12/26

7 (E.4) Sundridge Strong Fire Prevention Officer Report March 12/26

7 (E.5) Sundridge Strong Union Public Library – Librarian’s Report March

7 (E.6) North Bay Parry Sound District Health Unit February Highlights

7 (E.7) ADR Chambers (Integrity Commissioner) Annual Report 2025

7 (E.8) Ministry of Emergency Preparedness and Response – Notification of successful grant application

7 (E.9) District Social Services Administration Board – CAO Report March

7 (E.10) Township of Strong R2026-104 SSFD 2026 Budget Approval

7 (E.11) Almaguin Community Economic Development - DoED Report
March 26. 2026

7 (E.12) City of Ottawa Motion to Ministry of the Solicitor General regarding
Proposed new regulation under the restricting public consumption
of illegal substances Act.

7 (E.13) Rideau Lakes communication to Senate; regarding Alto High
Speed Rail Project

8) APPROVAL OF CONSENT ITEMS

Moved By: Choose an item.

Seconded By:

THAT Items listed as Consent Items for April 8, 2026 and the
recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are
deemed not to have been voted on or discussed by the individual making
the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9) NEW BUSINESS/ACTION ITEMS

9.1. Council Follow Up-List Items
(Village Superintendent & By-Law Enforcement)

Moved By: Choose an item.

Seconded By:

THAT the Council for the Village of Sundridge discusses the following
items with the Village Superintendent and By-Law Enforcement Officer:

1. Intersection of Main Street & Paget Street
2. High Street Addressing
3. Development of a municipal parking lot (northeast side of the
intersection at John Street and Main Street)

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn			

9.2. Draft Budget – April 8th (including all Council requested revisions)

Moved By: Choose an item.

Seconded By:

THAT the Council receives the April 8th draft budget

AND THAT _____

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn			

9.3. High Rock Lookout Park 2026 Budget

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of the Village of Sundridge receives the High Rock Lookout Park 2026 budget in the amount of \$4,145.96,

AND THAT Council approves of the budget with the village’s share being \$1,658.38.

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn			

9.4. SSJ Recreation Committee 2026 Canada Day Celebration & Fireworks

Moved By: Choose an item.

Seconded By:

THAT The Council for the Corporation of The Village of Sundridge receive the correspondence from the Recreation Committee regarding the 2026 Canada Day Celebration and Fireworks Display,

AND THAT Council grants permission for the use of Lion's Park and Boat Launch area for the activities and fireworks display,

AND THAT the SSJ Recreation Committee is responsible for ensuring that all vendors, artists, refreshment / food providers asked or hired by the committee to provide services during the event obtain all permits or licences as required by the municipality or applicable agencies,

AND THAT Council agrees to pass a by-law for the closure of Main Street from 21 Main St. to 118 Main St. on Saturday June 27, 2026 provided there are an appropriate number of committee members and recreational volunteers to secure and supervise the barricades at the pre-determined road closure locations,

AND FURTHER THAT all applicable agencies and departments be notified (i.e. CN Rail, OPP, Sundridge Strong Fire Department, Parry Sound EMS, and C.E.M.C).

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.5. Strategic Plan
[motion introduced by Luke Preston March 25, 2026]

Moved By: Choose an item.

Seconded By:

WHEREAS the Village of Sundridge has previously initiated a Strategic Plan that remains incomplete;

AND WHEREAS Council has now approved an Operational Plan, providing a clear foundation for priorities and implementation;

AND WHEREAS Council has identified the importance of continued framework modernization to support effective governance, service delivery, and long-term sustainability;

THEREFORE, BE IT RESOLVED THAT Council directs staff to review the existing draft Strategic Plan and report back with recommendations to complete and finalize the plan;

AND FURTHER THAT staff assess the need for external consulting support to facilitate this work and provide options, including scope, timelines, and budget considerations, for Council's review.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

- 9.6. Zoning By-Law Review and Update
[motion introduced by Luke Preston March 25, 2026]

Moved By: Choose an item.

Seconded By:

WHEREAS the Village of Sundridge has approved an Official Plan that includes priorities related to housing and community growth;

AND WHEREAS Council has identified the need to modernize planning and regulatory frameworks to better enable a range of housing options;

AND WHEREAS the current Zoning By-law may present barriers to innovative and attainable housing forms, including smaller unit sizes and alternative housing models;

THEREFORE, BE IT RESOLVED THAT Council directs staff to initiate a comprehensive review of the Village's Zoning By-law, with a focus on enabling housing development;

AND FURTHER THAT the review include consideration of minimum dwelling size requirements, density, and other regulatory provisions that may limit attainable and diverse housing options;

AND FURTHER THAT staff report back to Council with recommended amendments and an implementation approach.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

10) COMMITTEE REPORTS/MINUTES

Moved By: Choose an item.

Seconded By:

THAT Items 10 (A.1) to 10 (B.1) be received and discussed.

10 (A.1) Almaguin Highlands Health Centre – December 4, 2025

10 (A.2) Almaguin Highlands Health Centre – January 8, 2026

10 (A.3) Almaguin Highlands Health Centre – February 5, 2026

10 (A.4) SSJ Recreation Committee – March 5, 2026

10 (A.5) Almaguin Community Economic Development – Feb. 26/26

10 (A.6) Sundridge & District Medical Centre – February 17, 2026

10 (A.7) Sundridge Strong Fire Committee – March 12, 2026

10 (A.8) High Rock Lookout Park Committee – March 23, 2026

10 (A.9) Sundridge Strong Union Public Library – February 19, 2026

10 (A.9.1) SSUPL Board Reserves Policy

10 (A.9.2) SSUPL Board Volunteers Policy

10 (B.1) Regular Council – March 25, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

11) STAFF REPORTS - None

12) BY-LAWS – None

13) ANNOUNCEMENTS

➤ **Shawn Jackson**

➤ **Sharon Smith**

- **Luke Preston**
- **Fraser Williamson**
- **Vicki Whitmell**
- **Nancy Millar, Clerk Administrator**

14) INTRODUCTION OF FUTURE MOTIONS

15) CONFIRMING BY-LAW

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-018, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **April, 8, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

16) CONSIDERATION OF A CLOSED SESSION - None

17) ADJOURNMENT

Moved By: Choose an item.

Seconded By:

THAT we do now adjourn at p.m. until the Regular Council Meeting on April, 22, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

**Staff Follow Up
and Report to Council Master List**

Updated March 31, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
08-May-24	<p align="center">Intersection of Main & Paget Street</p> <p>THAT the Council for the Corporation for the Village of Sundridge discuss visibility and safety concerns at the intersection of Main and Paget Streets,</p> <p>AND THAT Council would like to discuss these items with the Village Superintendent at a future meeting of Council.</p>	2024-134	Village Superintendent & By-Law Enforcement	Assigned	08-Apr-26
08-May-24	<p align="center">High Street Addressing</p> <p>THAT the Council for the Corporation for the Village of Sundridge discuss possible solutions to concerns raised at the April 24, 2024 Town Hall Session about confusing addresses on High Street,</p> <p>AND THAT Council would like the Village Superintendent to provide his input/suggestions to alleviate the confusion of addressing on High Street</p>	2024-135	Village Superintendent	In progress Solutions being investigated	08-Apr-26

**Staff Follow Up
and Report to Council Master List**

Updated March 31, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
April 23 2025	<p>Employee Recognition Policy WHEREAS the Village of Sundridge values the dedication and long-term commitment of its staff; AND WHEREAS it is important to formally recognize years of service and show appreciation through milestone awards and annual staff events; AND WHEREAS the proposed Employee Recognition Policy outlines recognition at 5, 10, 15, and 20-year milestones, with formal in-person presentations and gifts at key intervals, and includes an annual Christmas luncheon to be organized at the Clerk's discretion and paid for by the Village as part of the staff recognition program; NOW THEREFORE BE IT RESOLVED THAT Council directs staff to develop an Employee Recognition Policy for review and consideration by council at a future regular meeting.</p>	2025-112	Deputy Clerk	<p align="center">In progress</p> <p>Ad Hoc Committee (1 Rep Sundridge, 2 Strong) to be meeting to discuss Staff bonuses including employee recognition for all municipal and shared services employees</p>	13-May-26

**Staff Follow Up
and Report to Council Master List**

Updated March 31, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
24-Sep-25	<p align="center">Community Safety Zone</p> <p>THAT the Council for The Village of Sundridge has discussed Community Safety on Main Street in the downtown core;</p> <p>AND THAT Council would like to extend the community safety zone so it includes all of Main Street from Albert Street to Union Street,</p> <p>AND THAT continued enforcement of the no parking zones be communicated as a priority,</p> <p>AND FURTHER THAT educational materials be conveyed to the public regarding the following:</p> <ul style="list-style-type: none"> - Use and regulation of enclosed motorized scooters -No parking areas - Public parking lots 	2025-035	Village Superintendent	<p align="center">In Progress</p> <p>Speed Signs and Community Safety Zone Signs Ordered, installation date: Spring (approx. May) 2026</p> <p align="center">By-Law Amendment Required.</p>	13-May-26
14-Jan-26	<p align="center">Zion Church - Parking</p> <p>That Council receives the staff memo dated Jan.14/26 regarding the letter from the Zion Church, and that staff are to have an agreement prepared to formalize the snow removal operations being coordinated by the church, and that the church is to have insurance coverage and that the Village Superintendent attend a future meeting to further discuss this matter with regard to future use.</p>	#2026-009	Village Superintendent	Assigned	08-Apr-26

**Staff Follow Up
and Report to Council Master List**

Updated March 31, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
28-Jan-26	<p>WHEREAS the Village of Sundridge is undertaking a broader effort to modernize outdated by-laws and regulatory framework to ensure they reflect current community needs, housing trends, and long-term sustainability goals: and</p> <p>WHEREAS housing affordability, demographic change, and shifting market conditions require municipalities to periodically review zoning, development standards, and regulatory barriers that may unintentionally limit new housing supply or innovative housing forms;</p> <p align="center">NOW THEREFORE BE IT RESOLVED THAT:</p> <p>1.) Council direct staff to undertake a targeted review of existing housing-related by-laws and regulations, including relevant provisions within the Zoning By-law, to identify potential constraints, gaps, or opportunities for modernization as part of the Village's broader regulatory update exercise;</p> <p>2.) That staff prepare a summary report outlining key housing-related regulatory provisions currently in effect, with high-level observations on where updates or refinements may be warranted to better align with evolving community needs specifically as it relates to more affordable and attainable housing opportunities;</p> <p>3.) That staff also prepare a Municipal Lands Inventory Report identifying municipally owned parcels, including (where available): a.) property size and location b.) current zoning and permitted uses c.) current use of status (active, surplus, reserve), and d.) estimated or approximate market value.</p> <p>4.) And that the findings from both the housing by-law review and municipal lands inventory be presented to Council in a future meeting for consideration as part of the Village's exercise of phased Housing and Development Modernization and Innovation Framework.</p>	2026-017	Clerk Administrator	Assigned	13-May-26

Sundridge Wastewater Treatment Facility and Collection System Report

January 1 to December 31, 2025

PREPARED BY

Ontario Clean Water Agency
on behalf of the Village of Sundridge

Date: March 19, 2026

Rev: 1

Revision History

Rev. No.	Date	Prepared by:	Approved by:	Description
0	March 19, 2026	M. Malette, PCT	P. Dyrda, Sr. Ops Manager	Revision 0 issued

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Appendix B: Performance Assessment Reports / Raw Sample Data

Appendix C: Maintenance Summary

Appendix D: Sample Schedule

Executive summary

The operation of the Sundridge Sewage Treatment Plant followed the requirements of Environmental Compliance Approval (ECA) 5728-B6QQQ5E issued January 8, 2019. Condition 11(4) of the recent ECA requires the Owner to prepare and submit a performance report to the Ministry of the Environment's Water Supervisor on an annual basis by March 31 for the preceding calendar year. The 2025 Annual Performance Report was prepared by the Ontario Clean Water Agency (OCWA) on behalf of the Village of Sundridge and is based on information kept on record by OCWA. The report has been completed in accordance with the approval and contains the following information:

- a summary and interpretation of all influent monitoring data and a review of the historical trend of the sewage characteristics and flow rates;
- a summary and interpretation of all final effluent monitoring data, including concentration, flow rates, loading and a comparison to the design objectives and compliance limits in this Approval, including an overview of the success and adequacy of the Works;
- a summary of any deviation from the monitoring schedule and reasons for the current reporting year and a schedule for the next reporting year;
- a summary of all operating issues encountered and corrective actions taken;
- a summary of all normal and emergency repairs and maintenance carried out on any major structure, equipment, apparatus or mechanism forming part of the Works;
- a summary of any effluent quality assurance or control measures undertaken;
- a summary of the calibration and maintenance carried out on all influent monitoring equipment to ensure that the accuracy is within the tolerance of that equipment as required in this Approval or recommended by the manufacturer;
- a summary of efforts made to achieve the design objectives in the Approval, including an assessment of the issues and recommendations for proactive actions if any are required under the following situations:
 - i. when any of the design objectives is not achieved more than 50% of the time in a year, or there is an increasing trend in deterioration of final effluent quality;
 - ii. when the annual average daily influent flow reaches 80% of the rated capacity;
- a tabulation of the volume of sludge generated, an outline of anticipated volumes to be generated in the next reporting period and a summary of the locations to where the sludge was disposed;
- a summary of any complaints received and any steps taken to address the complaints;
- a summary of all bypasses, overflows, other situations outside normal operating conditions and spills within the meaning of Part X of EPA and abnormal discharge events;

- a summary of all Notice of Modifications to Sewage Works completed under paragraph 1.d of Condition 10, including a report on the status of implementation of all modifications;
- a summary of efforts made to achieve conformance with Procedure F-5-1 including but not limited to projects undertaken and completed in the sanitary sewer system that result in overall bypass/overflow elimination including expenditures and proposed projects to eliminate bypass/overflows with estimated budget forecast for the year following that for which the report is submitted;
- any changes or updates to the schedule for the completion of construction and commissioning operation of major process(es)/equipment groups in the Proposed Works.

Condition 4.0(4.6) of the ECA No. 332-W601 for the Sundridge Sewage Collection System requires the Owner to prepare and submit an annual performance report to the Ministry of the Environment's Director on or before March 31st of each year and covers a period from January 1st to December 31st of the preceding calendar year. This report must include, but is not limited to the following information;

- If applicable, includes a summary of all required monitoring data along with an interpretation of the data and any conclusion drawn from the data evaluation about the need for future modifications to the Authorized System or system operations;
- Includes a summary of any operating problems encountered and corrective actions taken;
- Includes a summary of all calibration, maintenance, and repairs carried out on any major structure, Equipment, apparatus, mechanism, or thing forming part of the Municipal Sewage Collection System;
- Includes a summary of any complaints related to the Sewage Works received during the reporting period and any steps taken to address the complaints.
- Includes a summary of all Alterations to the Authorized System within the reporting period that are authorized by this Approval including a list of Alterations that pose a Significant Drinking Water Threat;
- Includes a summary of all Collection System Overflow(s) and Spill(s) of Sewage, including: dates, volumes and durations. If applicable, loadings for total suspended solids, BOD₅, total phosphorus, and total Kjeldahl nitrogen, and sampling results for *E.coli*, disinfection, if any and any adverse impact(s) and any corrective actions, if applicable;
- Includes a summary of efforts made to reduce Collection System Overflows, Spills, STP Overflows, and/or STP Bypasses, including the following items, as applicable:
 - a) A description of projects undertaken and completed in the Authorized System that result in overall overflow reduction or elimination including expenditures and proposed projects to eliminate overflows with estimated budget forecast for the year following that for which the report is submitted.

- b) Details of the establishment and maintenance of a PPCP, including a summary of project progresses compared to the PPCP's timelines.
- c) An assessment of the effectiveness of each action taken.
- d) An assessment of the ability to meet Procedure F-5-1 or Procedure F-5-5 objectives (as applicable) and if able to meet the objectives, an overview of next steps and estimated timelines to meet the objectives.
- e) Public reporting approach including proactive efforts.

The two reports have been merged into one and is presented as the 2025 Annual Performance Report. The report was prepared by the Ontario Clean Water Agency (OCWA) on behalf of the Village of Sundridge and is based on information kept on record by OCWA.

All requirements specified in the system's ECA and any issues experienced at the facility are further explained throughout the report.

1 System description

Sewage System Name:	Sundridge Wastewater Treatment Facility Plant
Sewage System Address:	1232 High Rock Road, Sundridge, ON
Sewage System Owner:	Village of Sundridge
MOE Works Number:	110001961
ECA Number:	5728-B6QQ5E
CLI ECA:	332-W601
Reporting Period:	January 1 to December 31, 2025

Capacity of Works:	1,192 m ³ /day
Service Area:	Village of Sundridge
Effluent Receiver:	Bernards Creek
Major Process:	Lagoon cell1 – anoxic partial zone followed by 3 aerated partial mix zones with suspended fine bubble diffuser. Two SAGRS fields, Cell 2 Equalization cell for effluent storage

The collection system conveys wastewater to the treatment plant which consists of the following:

Sanitary Sewage Pumping Stations

Sewage Pumping Station No. 1

A 3.4 m x 3.0 m x 6.0 m deep wet well sewage pumping station located on south side of John Street, Township of Strong complete with an influent bar screen, equipped with two (2) submersible pumps (one standby) with variable frequency drives, each rated at 47 L/s at a TDH of 37 m. A 300 mm emergency overflow pipe that discharges to Lake Bernard and bypass chamber. A 5,500 m long, 250 mm diameter forcemains on easements from Sewage Pumping Station No. 1 to a discharge chamber where discharge chamber where raw sewage flows by gravity through a 2,000 m long, 250 diameter sewer to the inlet chamber of Sundridge Wastewater Treatment Facility.

Sewage Pumping Station No. 2

A 2.4 m x 2.4 m x 6.0 m deep wet well type sewage pumping station located on west side of Market Street, Township of Strong, equipped with two (2) submersible pumps (one standby) with variable frequency drives, each rated at 26 L/s at a TDH of 11.3 m. A 200 mm emergency overflow pipe that discharges to the Bernard Creek and bypass chamber. A 150 mm diameter

force mains on easements from Sewage Pumping Station No. 2 to a sanitary manhole on Water Street.

Sundridge Wastewater Treatment Facility (WWTF)

Influent Sewers

A 250 mm diameter inlet sewer to the Preliminary Treatment System

Imported Sewage Receiving Facilities

Facilities to receive truck delivered Imported Sewage from other sewage works within the Municipality of Sundridge (Township of Strong) into the storage cell one (1) approximately 72,500 m³ storage cell with a means of mixing cell contents complete with one (1) submersible pump rated at 13.8 L/s at a TDH of 4 m to transfer the Imported Sewage to the Inlet Chamber.

Influent Flow Measurement and Sampling Point

A flow measurement device at the John Street Sewage Pumping Station, and automatic composite sampler at the Headworks Building

Secondary Treatment Systems

Lagoon Cell No. 1

An aerated lagoon equipped with interior baffles to create an anoxic partial mixed zone, followed

by three aerated partial mix zones, equipped with suspended fine bubble diffusers from floating

air distribution laterals near the cell bottom and with the following approximate volumes:

- Anoxic Zone with a capacity of 4,150 m³
- Aerated Zone (1a) with a capacity of 19,500 m³
- Aerated Zone (1b) with a capacity of 27,800 m³
- Aerated Zone (1c) with a capacity of 15,200 m³

Submerged Attached Growth Reactor (SAGR) a horizontal flow submerged attached growth reactor (SAGR) installed on west end of Lagoon cell No.1 comprising of two (2) 30 m x 55 m cells, each having a nominal water volume of 4,390 m³ for denitrification or recovery of

alkalinity complete with three (3) air blowers (one duty for the aerated lagoon, one duty for the SAGR and one common standby, each with a capacity of 138 L/s at 37 kPa

Lagoon Cell No. 2

A flow equalization lagoon, having a storage volume of 71,530 m³ with at a minimum 0.6 m freeboard, for temporary storage during unexpected high inflows and emergency situations or for maintenance requirements, with content returned to lagoon Cell No. 1 for treatment.

Post-Secondary Treatment System

Tertiary Filtration System one (1) pile cloth tertiary disk filter with a Peak Hourly Flow Rate of 59 m³/h and equipped with one (1) vacuum backwash pump to continuously clean the filter media.

Supplementary Treatment Systems

Phosphorus Removal one (1) 11,350 L capacity phosphorus removal chemical storage tanks and two (2) metering pumps each rated at approximately 138 L/h for dosing alum in the Alkali/Alum Injection Chamber and two (2) metering pumps (duplex) each rated at approximately 4.8 L/h for dosing alum into inlet of the Tertiary Filter.

Alkalinity Addition one (1) 12,742 L capacity alkalinity addition chemical storage silos and two (2) metering pumps (duplex) each rated at approximately 570 L/h for dosing chemical in the Alkali/ Alum Injection Chamber for alkalinity adjustment.

Polymer Addition one (1) 100 L polymer storage tank and two (2) metering pumps each rated at approximately 4.8 L/h, for dosing polymer to alum/polymer mixing tank (one of the metering pumps is proposed to be connected to soda ash storage tank to dose soda ash into alum/polymer mixing tank in the one (1) 12,500 L mixing tank separated into two cells, to add alum and polymer for conditioning the feed to the tertiary filter.

Final Effluent Flow Measurement and Sampling Point

A flow measurement device and automatic composite sampler at outlet of mixing tank;

Final Effluent Disposal Facilities

An effluent sewer from the Tertiary Filtration disk filter to existing structure of Cell No. 1 with a 500 mm diameter effluent outfall to Bernard Creek.

2 Monitoring program

2.1 Monitoring Program as Outlined in the Environmental Compliance Approval

BOD₅	<i>Refers to the amount of oxygen consumed when organic matter in a volume of water is biodegraded. Five day biochemical oxygen demand is measured in an unfiltered sample; includes carbonaceous and nitrogenous oxygen demand</i>
cBOD₅	<i>Five-day carbonaceous (nitrification inhibited) biochemical oxygen demand measured in an unfiltered sample</i>
TSS	<i>Total Suspended Solids</i>
TP	<i>Total Phosphorus</i>
TKN	<i>Total Kjeldahl Nitrogen</i>
TAN	<i>Nitrogen as Ammonium and Ammonia (Total Ammonia Nitrogen)</i>
<i>E.coli</i>	<i>Thermally tolerant forms of Escherichia bacteria that can survive at 44.5°C</i>
TRC	<i>Total Residual Chlorine</i>
DO	<i>Dissolved Oxygen</i>
pH	<i>pH expresses the degree or intensity of both acidic and alkaline reactions on a scale from 0 to 14 with 7 being neutral, number less than 7 signify increasingly greater acidic solutions, and numbers greater than 7 signify increasingly basic or alkaline reactions.</i>

Table 1: Sampling Requirements for the Raw Influent

Parameter	Type of Sample	Minimum Frequency
BOD ₅	24 hour composite	weekly
TSS	24 hour composite	weekly
TP	24 hour composite	weekly
TKN	24 hour composite	weekly

Table 2: Sampling Requirements for the Imported Sewage Receiving Station

Parameter	Type of Sample	Minimum Frequency
BOD ₅	Grab	Monthly
TSS	Grab	Monthly

Parameter	Type of Sample	Minimum Frequency
TP	Grab	Monthly
TKN	Grab	Monthly

Table 2: Sampling Requirements for the Final Effluent

Parameter	Type of Sample	Minimum Frequency
cBOD ₅	24 hour composite	weekly
TSS	24 hour composite	weekly
TP	24 hour composite	weekly
TAN (NH ₃ ⁻ + NH ₄ as N)	24 hour composite	weekly
Unionized Ammonia	calculated	weekly
<i>E. coli</i>	grab	weekly
pH/Temperature	grab/field	weekly

Notes: Effluent sampling occurred each Tuesday in 2025 unless otherwise noted in Section 4.0.

Table 3: Influent and Effluent Monitoring Schedule

2024 Schedule	2024 Sample Dates	2025 Sample Dates
Weekly on Wednesdays (Refer to Appendix A)	Refer to Appendix A	Weekly on Tuesdays (Refer to Appendix A)

2.2 Deviations from the Monitoring Program

In 2025, our schedule was to sample every Tuesday, previous year sampling was done on Wednesday; unless, it was a holiday (i.e. Christmas Day, New Year Day etc...) or samples didn't arrive on time due to Purolator shipping issues/frozen samples upon delivery. We have never changed sampling dates based on quality of effluent. Also, it must be understood that the auto sampler has to be turned on the day before sampling, which make Monday sampling impossible without sending Operator in on Sundays. This would be costly if had to be done every week. Furthermore, it must be understood that this facility sends samples to SGS Labs in Lakefield, Ontario, which requires shipping for next day delivery. Therefore, it must be understood that sampling on Fridays would mean the samples wouldn't arrive to lab until Saturday. Sampling on weekend is also not feasible due to excess shipping, lab and overtime charges. Therefore, in 2025 the only option for sampling is every Tuesday as we have to alternate sampling days as per ECA. Below is a list of deviations from Tuesday as sampling day for 2025.

- **Sample Date: Wednesday February 19, 2025** – Tuesday February 18, 2025 was STAT holiday, therefore, sampling could not occur on Tuesday. Sampling occurred on Wednesday.
- **Sample Date: Wednesday April 23, 2025** – Monday April 21 was STAT holiday, therefore, sampling could not occur on Tuesday. Sampling occurred on Wednesday, as Operator was able to turn on auto-sampler Tuesday prior to Wednesday sampling.
- **Sample Date Wednesday May 21, 2025** - Monday May 19 was STAT holiday, therefore, sampling could not occur on Tuesday. Sampling occurred on Wednesday, as Operator was able to turn on auto-sampler Tuesday prior to Wednesday sampling.
- **Sample Date Wednesday July 2, 2025** – Tuesday July 1 was STAT holiday, therefore, sampling could not occur on Tuesday. Sampling occurred on Wednesday, as Operator was able to turn on auto-sampler Tuesday prior to Wednesday sampling.
- **Sample Date Wednesday August 6, 2025** - Monday August 4 was STAT holiday, therefore, sampling could not occur on Tuesday. Sampling occurred on Wednesday, as Operator was able to turn on auto-sampler Tuesday prior to Wednesday sampling.
- **Sample Date Wednesday October 1, 2025** - Monday September 29 was STAT holiday, therefore, sampling could not occur on Tuesday. Sampling occurred on Wednesday, as Operator was able to turn on auto-sampler Tuesday prior to Wednesday sampling.
- **Sample Date Wednesday October 15 2025** - Monday October 13 was STAT holiday, therefore, sampling could not occur on Tuesday. Sampling occurred on Wednesday, as Operator was able to turn on auto-sampler Tuesday prior to Wednesday sampling.
- **Sample Date Monday December 22, 2025** – Thursday December 25 and Friday December 26 were STAT holiday, therefore, sampling could not occur on Tuesday. Sampling occurred on Monday, as Operator was able to turn on auto-sampler Sunday prior to Monday sampling.
- **Sample Date Monday December 29, 2025** – Thursday January 1 was STAT holiday, therefore, sampling could not occur on Tuesday. Sampling occurred on Monday, as Operator was able to turn on auto-sampler Sunday prior to Monday sampling.

Table 4: Effluent Sampling Requirements for Abnormal Operations

Parameter	Type of Sample	Minimum Frequency
cBOD ₅	24 hr. composite	Effluent samples shall be taken daily in addition to the regular effluent sampling. If the event occurs on a scheduled monitoring day, the regular effluent sampling requirements prevail.
TSS	24 hr. composite	
TP	24 hr. composite	

Table 5: Sampling Requirements for Overflow Events at the Sewage Treatment Plant

Parameter	Type of Sample	Minimum Frequency
BOD ₅	grab	One grab sample shall be collected near the beginning of the event and one every 8 hours for the duration of the event.
cBOD ₅	grab	
TSS	grab	
TP	grab	
Un-ionized ammonia	grab	
pH	grab	
<i>E. coli</i>	grab	

Table 6: Sampling Requirements for Bypass Events at the Sewage Treatment Plant

Parameter	Type of Sample	Minimum Frequency
BOD ₅	24 hr. composite	Bypass samples shall be taken daily in addition to the regular effluent sampling. If the bypass occurs on a scheduled monitoring day, regular effluent sampling requirements prevail.
TSS	24 hr. composite	
TP	24 hr. composite	
TAN	24 hr. composite	

Table 7: Sampling Requirements for Overflow Events at the Sewage Pumping Stations

Parameter	Type of Sample	Minimum Frequency
BOD ₅	grab	One at the beginning of the Collect at least one grab sample representative of the overflow event.
TSS	grab	
TP	grab	
TKN	grab	

3 Interpretation of monitoring and analytical data

3.1 Imported Sewage

There was no imported sewage during 2025, nor has there even been imported sewage for this facility.

3.2 Influent Flow

Flows measured into and through the wastewater treatment facility did not exceed the specified average daily flow of 1,192 m³/d during 2025. The average daily flow for 2025 (656.99 m³/d) was approximately 55.1% of the rated capacity. The highest recorded daily flow occurred in July (1,999.10 m³/d) and was approximately 168% of the rated capacity.

3.2.1 Comparison of the Annual Influent Flow to the Rated Capacity

Design Capacity (m ³ /day)	1,192	Maximum Flow Capacity (m ³ /day)	N/A
2025 Average Flow (m ³ /day)	657	2025 Maximum Flow (m ³ /day)	N/A
Percent of Capacity (%)	55.1	Percent of Capacity (%)	N/A
Total volume of wastewater treated in 2025		238,800.10m ³	

3.2.2 Comparison Historical Influent Flows

Table 8: Historical Influent Flows

Year	Total Influent Flow (m ³ /d)	Average Influent Flow (m ³ /d)	Max Day Flow (m ³ /d)	Average Day % of Rated Capacity (1,192 m ³ /d)
2025	238,800	657	1,999	55.1
2024	238,681	652	1,280	54.7
2023	257,346	705	1417	59%
2022	244,891	671	1105	56%
2021	239,609	656	1244	55%
2020	238,938	653	1061	55%
2019	281,651	772	2224	65%
2018	256,723	703	1254	59%
2017	315,551	865	1715	73%
2016	252,004	689	1798	58%
2015	246,766	676	1300	57%
2014	251,992	690	1545	58%
2013	238,041	652	1758	55%
2012	234,154	642	1151	54%
2011	248,012	679	1140	57%
2010	229,868	630	813	53%
2009	297,703	819	1605	69%
2008	331,273	905	1601	76%

Figure 1 compares the monthly influent flow rates recorded in 2025 to the rated capacity of the plant.

Figure 1: 2025 - Daily Volume of Raw Sewage Plant Flows

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Average Flow (m ³ /day)	565.92	516.80	692.44	873.74	750.74	682.31	864.96	619.98	557.53	564.09	602.84	581.79
Maximum Flow (m ³ /day)	674	551	1079	1064	901	888	1999	706	589	610	699	762
Rated Capacity	1192	1192	1192	1192	1192	1192	1192	1192	1192	1192	1192	1192
% Rated Capacity	57	46	91	89	76	74	168	59	49	51	59	64

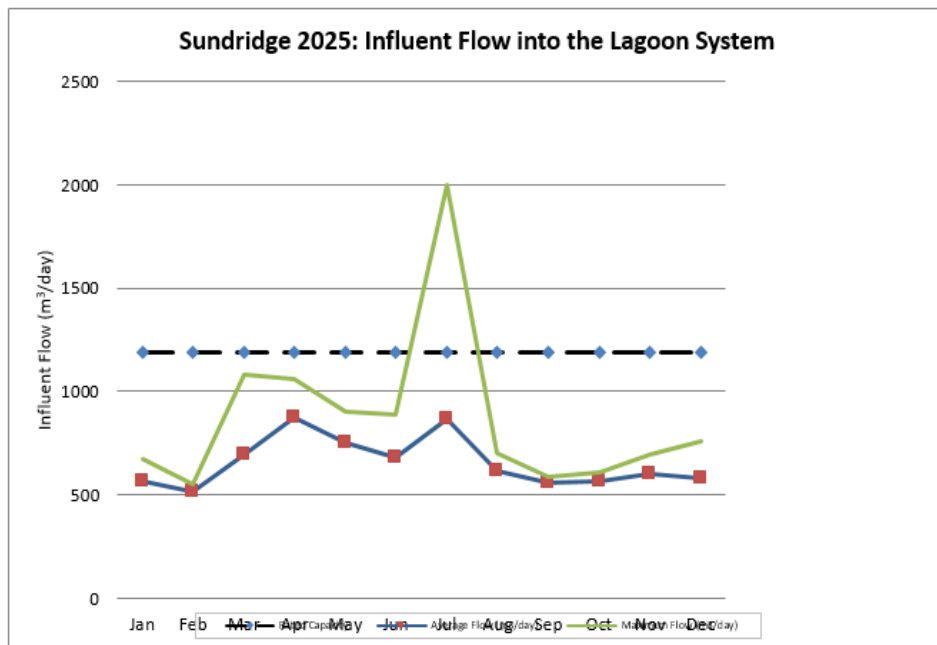


Figure 1: 2025 – Influent Flow into the Sundridge Sewage Treatment Plant

3.3 Raw Sewage (Influent)

The influent characteristics are very similar every year; results may vary month to month, the population for the Village does tend to increase during the summer months.

Table 9: Influent Data

Parameter	Annual Average	Annual Maximum
BOD ₅ (mg/L)	48.08	115
TSS (mg/L)	78.19	248.50
TP (mg/L)	1.78	2.74
TKN (mg/L)	15.94	26.25

3.4 Effluent Flows

Flows measured into and through the wastewater treatment facility did not exceeded the specified average daily flow of 1192 m³/d during 2025. The average daily flow for 2025 (745.55 m³/d) was approximately 62.5% of the rated capacity. The highest recorded daily flow occurred in September (8,954.50 m³/d) and was approximately 751% of the rated capacity.

A summary and interpretation of the flow data is found in Section 3.1 on page 12.

3.5 Effluent

Confirmed with MECP’s Frederick Lam on January 17, 2019 via email that loadings are not required. Frederick Lam wrote, “If there is no effluent loading requirement, then it is understandable that monitoring, recording and reporting of loading should not be required and there would be no comparison to do/report. Typically, any definition relating to loading will be removed when the ECA is drafted. But even if the word “loading” is left in place, or other loading definitions are inadvertently retained in cases where there is no effluent loading requirement, I do not see any issue or concern in compliance if loading is not reported.

It can be seen from table below, that the Wastewater Treatment Facility is very successful in reducing the amount of cBOD₅, TSS, TP, *E.coli* and Ammonia from the raw/influent and producing a quality effluent. A trial started on August 19, 2020 with an ultrasonic algae and biofilm control technology, which was approved by the MECP. The trial was so successful at controlling algae the equipment purchased and used as required. It is so successful there has not been any exceedances in 2022.

An annual summary of the final effluent parameter levels are shown in Table 10.

Table 10: Effluent Data

Parameter	# of Samples	Annual Average	Annual maximum	Compliance Limits	Exceedance
cBOD ₅ (mg/L)	52	<34.08	5.00	15 (Monthly average)	No
TSS (mg/L)	52	<2.55	<5.75	15 (Monthly average)	No
TP (mg/L)	52	0.14	0.25	0.27 (monthly average)	No
TAN (mg/L)	52	0.30	1.18	N/A	N/A
<i>E. coli</i> (cfu/100 mL)	51	87.75	1414	200 CFU/100 mL (Monthly geometric mean density)	No
pH (units)	-	-	Min: 6.05	Single Sample Result	No
			Max: 7.49		
Temperature (°C)	-	8.05	14.7	N/A	N/A
Unionized Ammonia (mg/L)	52	0.0145	0.679	0.2 (monthly average)	No

"<" means values include results that were less than the laboratory's method detection limit

Refer to Appendix B for the Monthly Process Data Report which summarizes the effluent data for the reporting period.

3.6 Sewage Treatment Program Success and Adequacy

Table 11 presents the system's efficiency through pollutant removal rates from raw sewage concentrations through to final effluent.

Confirmed with MECP's Frederick Lam on January 17, 2019 via email that loadings are not required. Frederick Lam wrote, "If there is no effluent loading requirement, then it is understandable that monitoring, recording and reporting of loading should not be required and there would be no comparison to do/report. Typically, any definition relating to loading will be removed when the ECA is drafted. But even if the word "loading" is left in place, or other loading definitions are inadvertently retained in cases where there is no effluent loading requirement, I do not see any issue or concern in compliance if loading is not reported.

It can be seen from table below, that the Wastewater Treatment Facility is very successful in reducing the amount of cBOD₅, TSS, TP, *E.coli* and Ammonia from the raw/influent and producing a quality effluent. A trial started on August 19, 2020 with an ultrasonic algae and biofilm control technology, which was approved by the MECP. The trial was so successful at controlling algae the equipment purchased and used as required. It is so successful there has not been any exceedances in 2022. However, in 2023 there were a few issues occurring all at once that lead to a few exceedances of TP and TSS.

Table 11: Performance Summary

Parameter	Influent (annual average)	Effluent (annual average)	% Removal
BOD ₅ /cBOD ₅ (mg/L)	48.08 (BOD ₅)	<4.08(cBOD ₅)	92
TSS (mg/L)	78.19	<2.76	96
TP (mg/L)	1.78	0.14	92
TKN/TAN (mg/L)	15.94	0.30	98

4 Operating problems & corrective actions

Operating problems encountered during 2025 are summarized below.

1. New charger being tested on the John St Generator to determine if it is the cause of transient start/stop issues.
2. Methane sensor at John St. Station failed calibration.

5 Maintenance performed on the works

Routine maintenance schedules for Sundridge Sewage Treatment Plant are entered in OCWA's computerized Workplace Management System (WMS). This is a comprehensive maintenance program that is based on a pro-active and preventive approach. This program includes but is not limited to running weekly, monthly, and annually checks as required or as recommended by manufacturer's instructions.

Major maintenance and repairs performed on the works in 2025:

- John St. generator failed to start. Technicians are troubleshooting. Appears to be an issue with the computer.
- SAGR bed pipes flushed with a hydrovac.

- John St sewage pumping station was cleaned out with hydrovac truck.
- New battery charger installed on the John St. SPS generator.

Refer to Appendix C for a maintenance summary which includes preventative work, capital projects and emergency repairs.

6 Effluent quality assurance & control measures undertaken

The following activities are included in regular operator and supervisory activities to assure high level performance of the sewage treatment operations including high effluent quality and accurate flow monitoring:

- Operational staff have current and appropriate level of certification for the operation of the facility and continue to learn and achieve knowledge of the process and equipment. Experienced staff has a high level of regulatory competence. New staff receives on-going training to achieve operational knowledge and regulatory competence.
- The pumping station and lagoon site are inspected by a certified OCWA operator regularly during the work week.
- In-house tests; pH and temperature, are conducted by licensed operators for monitoring purposes using standard methods for Water and Wastewater.
- Samples are collected as required and analyzed by SGS Laboratories located in Lakefield, Ontario. Analysis of the samples is conducted in accordance with the Standard Council of Canada (SCC), in cooperation with the Canadian Association for Laboratory Accreditation Inc. (CALA). Quality control procedures are method specific and include laboratory duplicate samples, spiked blanks and spiked duplicates.
- A sampling system which includes an excel sample calendar, which is updated at the beginning of each year and a chain of custody binder are used to ensure all samples are collected as per the requirements identified in the system's ECA.
- Operations and Compliance staff review facility round sheets and laboratory reports to monitor the routine operation of the treatment system and ensure compliance with the ECA.
- All process and laboratory data is logged in a process data management system.
- Routine maintenance is scheduled and tracked to completion using OCWA's Workplace Maintenance System (WMS). Instrumentation equipment is tested and maintained as per manufacturer's recommendations.
- Certified operators monitor chemical usage and make adjustments as required.

- Any bypass, overflow or upset events that occur in the system are tested, monitored and reported to the local Health Unit and Spills Action Center (SAC) and local Health Unit.
- All flow and effluent quality data is reviewed by the Overall Responsible Operator and Compliance staff to identify any changes in concentrations and/or emerging trends. All non-compliances are reported to Ministry’s Spills Action Center (SAC) and the local MECP inspector.

7 Calibration & maintenance of all monitoring equipment

Plant maintenance, including non-scheduled maintenance, is monitored using the OCWA’s Preventative Maintenance software program (WMS). Monitoring equipment is calibrated based on the manufactures recommendations. Refer to Table 12 for a summary of calibrations conducted in 2025.

Table 12: Calibration Summary

Instrument	Calibration Date	% Accuracy	Requirement
John Street Sewage Lift Station	August 14, 2025	99	+/- 15%
Sundridge Lagoon	August 14, 2025	99	+/- 15%

8 Efforts made to meet effluent objectives

The Effluent Design Objectives are those levels of performance which can be achieved by treatment processes treating normal strength municipal sewage under optimum conditions. A sewage treatment facility should be able to produce annual average effluent quality approximately equal to the Effluent Design Objectives, but should not exceed the Effluent Compliance Limits. The objectives are used to promote continuous improvement in the operations of the works and to trigger corrective action before environmental impairment occurs.

OCWA uses a number of best efforts to achieve the *Effluent Objectives*.

- Certified operational staff have a high level of process knowledge and regulatory proficiency.
- The mechanical elements in the facility are regularly inspected, well maintained and kept in good repair. OCWA uses a computerized maintenance management program which generates works orders to ensure maintenance of equipment is proactively performed.
- Raw wastewater and effluent samples are collected as required and analyzed by SGS Laboratories, an accredited laboratory. OCWA reviews these results on a regular basis to confirm compliance with ECA objective and limits.

- In-house sampling and testing for selected operational parameters provides real-time results which are used to enhance process and operational performance.
- Operations, maintenance and emergency procedures are available to ensure facilities are operated in compliance with applicable legal instruments. Facility staff has access to a network of operational compliance and support experts at the region and corporate levels.
- A five year rolling recommended capital and major maintenance report is used to assist the Owner and OCWA with planning infrastructure needs for the short and long terms. A letter summarizing capital work recommendations a provided to the Owner each year for their approval.

Table 13: Effluent Objectives

Parameter	Annual Average	Objective	Averaging Period	Exceedance
cBOD ₅ (mg/L)	<4.08	10	Monthly Average Effluent Concentration	No
TSS (mg/L)	<2.76	10	Monthly Average Effluent Concentration	No
TP (mg/L)	0.14	0.25	Monthly Average Effluent Concentration	No
<i>E.coli</i> (cfu/100mL)	3.20	150	monthly geometric mean density	No
pH	6.05-7.55	6.5 to 8.5	single result	Yes

"<" means values include results that were less than the laboratory's method detection limit

8.1 Design Objectives is not Achieved more than 50% of the Time in a Year

The design objective was achieved more than 50% of the time for all parameters in 2025. The minimum pH objective was met 85% of the time. All other objectives were met at all times.

8.2 Annual Average Daily Influent Flow Reaches 80% of the Rated Capacity

The Annual Average Daily Influent Flow was only 54.7% of the Rated Capacity.

9 Sludge generation and disposal

There was approximately 2100 m³ of sludge removed from the Sundridge WWTF in 2023. Info above under section e). Sludge was removed by Wessuc and disposed of at their approved

facility. This WWTF was commissioned into service as of November 2014, after extensive upgrades from a lagoon system with batch discharges. It is expected that the volume of sludge generated over reporting period will be very low due to the extreme breakdown of solids in the process. OCWA has recently purchased a sludge judge which will be used to estimate the sludge volumes in the lagoon cells. The sludge monitoring began in 2019. Sludge measurements were taken in the summer of 2019. Measurements were taken with sludge judge from aeration and storage cells at three locations (beginning, middle and end). Average depth is 8 inches in aeration cell and 6 inches in storage cell. Sludge measurements taken in 2021 from many locations throughout lagoon cells (38 locations in aeration cell and 8 locations in storage cell). Average depth is 10.13 inches in aeration cell and 4 inches in storage cell. There appeared to be no excess accumulation of sludge, with more sludge located near inlet of aeration cell. It is estimated, based on past measurements and recent cleanout near inlet of aeration cell that the sludge in 2023 will be slightly lower than it was in 2022. Next scheduled year for sludge measurements is 2026.

10 Complaints

There were no community complaints in 2025 for lagoon or collection system.

11 Bypass, overflow, spill and abnormal discharge events

Condition 9.2 of ECA 5728-B6QQ5E indicates that in addition to the scheduled monitoring program, the Owner shall collect daily sample(s) of the Final Effluent on any day when there is any situation outside Normal Operating Conditions. The sample(s) are to be analyzed for all effluent parameters outlined in Compliance Limits condition that require composite samples (cBOD5, TSS and TP). Normal operating conditions means the condition when all the unit process(es), excluding preliminary treatment in a treatment train is operating within design capacity.

There were not any lagoon or collection system bypasses, overflows, abnormal discharges or spills in 2024/5

12 Notice of modifications on sewage works

Two Notice of Modifications were submitted in 2019.

1. Converted one of the two polymer pumps including the corresponding piping to provide post soda ash addition into the mixing tank in the event the pre-soda ash addition fails or

there is low effluent pH. Although the polymer addition system has not been required due to good effluent sample results since the construction of the facility; one polymer pump and the existing polymer tank will be left in case ever needed in the future. The proposed modifications, will allow for post pH adjustment which will help the finished effluent meet objectives and limits in the event of process issues. No negative environmental impacts are foreseen as result of the proposed modifications. Notice of Modification completed on May 28, 2019.

2. Change of coagulant from Aluminum Sulphate (Alum) to Polyaluminum Chloride (PACl). PACl will be pumped to the Alkali/Coagulant Injection Chamber using the existing injection system and storage tank. The use of PACl will result in less of an accumulation of sludge and PACl is effective over a broader pH range compared to Alum. Also, PACl has less of an effect on alkalinity, which means you would require less Soda Ash with PACl as coagulant. There are no anticipated environmental effects from changing coagulant. PACl is a non-proprietary product and is commonly used alternative to Alum. No upgrades to the system are required as the injection system for Alum is appropriate to dose PACl. Notice of Modification completed on November 28, 2019.

13 Efforts made to achieve conformance with procedure f-5-1

In an effort to reduce and/or eliminate overflow, bypass and spill events and to confirm with Procedure F-5-1, the following are in place.

- A SCADA system is used to accurately monitor the sewage network and an alarm system is in place at key points in the process and at the sewage pumping station to alert operators of any issues; power failures, high levels, equipment failures, loss of communication and intrusion.
- Regular routine maintenance is performed to help reduce overflows/bypasses/spills events. For example: monthly generator tests to ensure the generator will start during a power failure and equipment will continue to operate normally, monthly alarm testing and equipment maintenance as outlined in the Maintenance Summary found in Appendix D.
- Repairs to the collection system are done promptly as issues occur.

With the new ECA to allow for continuous discharge during summer months, when excess flows occur, the excess flow can be directed to the storage cell to avoid any potential bypass/overflow

issues. The annual average daily influent flow is well below the rated capacity, and with the storage cell, overflows should be very rare. The collection system was re-lined in 2012 to prevent infiltration. Repairs to the collection system are done promptly as issues occur. There has not been a collection system overflow for this facility in the past ten years. The sewage treatment plant also has the ability to direct effluent to the storage cell if a diversion of sewage around one or more treatment processes occurs within the sewage treatment plant. Once the issue with the treatment process is corrected, the storage cell contents can then returned to the beginning of sewage treatment plant treatment train upstream of the final effluent sampling point(s) and discharged via the approved effluent disposal facilities, which would avoid a bypass. The storage cell is normally left empty, which allows operators to direct effluent to the storage cell and avoid potential bypass/overflow issues. In conclusion, there is no budget forecasted to eliminate bypass/overflows because they are essentially eliminated with the ability to continuous discharge. Therefore, there is no need for future modifications to the Authorized System or system operations.

13.1 Efforts Made to Reduce System Overflows and Bypasses

There have been no projects completed in 2024 to reduce overflows/spills/bypasses. They have already been essentially eliminated with the current operation and maintenance of the system. However, regular routine maintenance is completed as actions to reduce/prevent overflows/spills/bypasses. For example: monthly generator tests to ensure the generator will start during an outage and the equipment will continue to operate as per normal; monthly alarm testing and equipment maintenance as per section *e)* and **Appendix C**, are all actions that reduce/prevent overflows/spills/bypasses. Each of these actions are effective at preventing overflows/spills/bypasses as there has not been a collection system overflow in this system. Preventative maintenance is our main action to prevent overflows/spills/bypasses and it is effective because there has not been any collection system overflows/spills/bypasses.

13.2 Public Notifications

This facility has a Public Notification Procedure to make the public aware should there be any system overflows/spills/bypasses, for the lagoon and collection system. The procedure includes the required details and triggers to notify the public.

14 Alterations to the Authorized System

There were no alterations to the Authorized System in 2024. The system is not located within a source water protection zone.

15 Additional Information

The last MECP Inspection conducted on August 30, 2017.

Ultrasonic Algae Control pilot project was published in the April 2023 edition of Environmental Science and Engineering magazine.

New ECA issued January 8, 2019.

Application submitted to the Ontario Water Wastewater Certification Office (OWWCO) to receive a collection certificate. Wastewater Collection Facility Class II certificate issued on October 12, 2017.

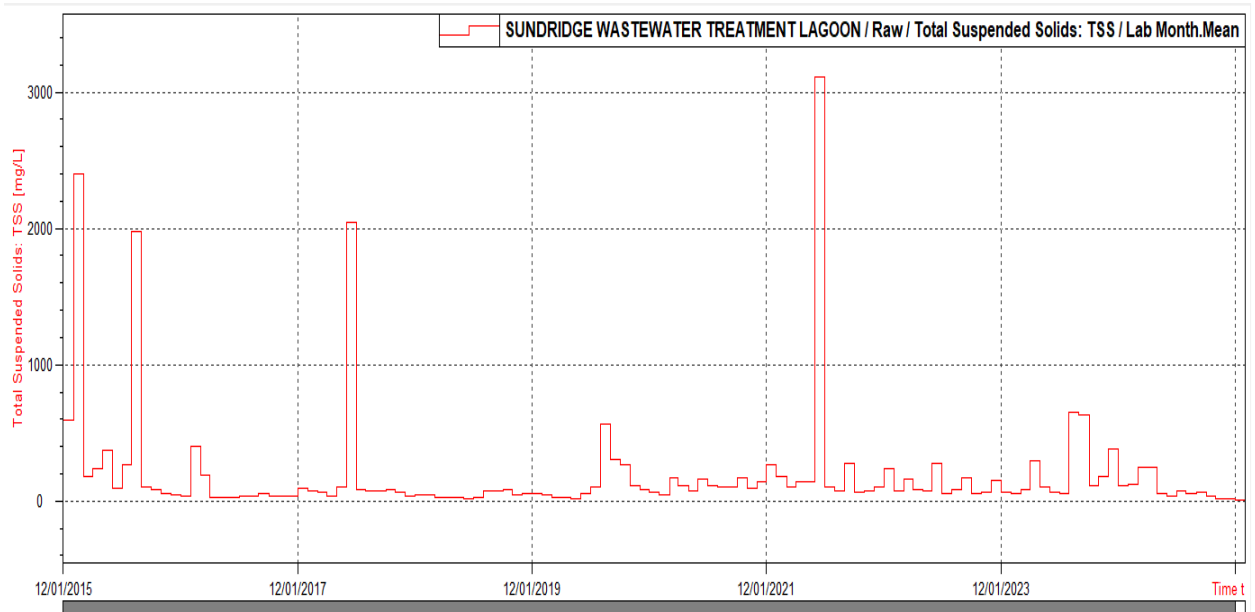
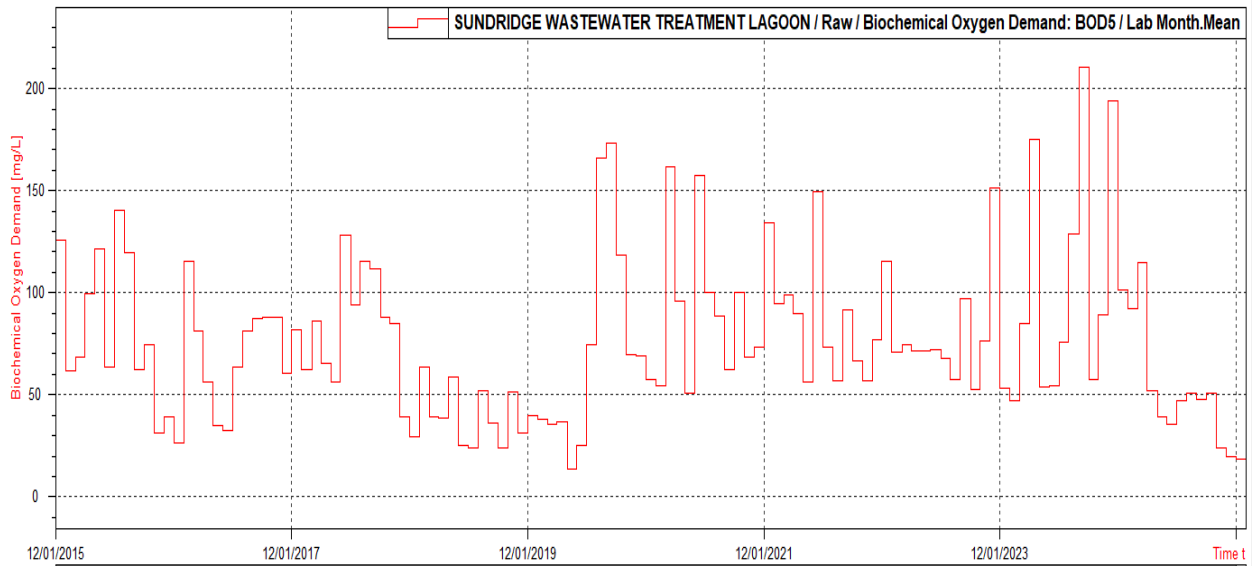
Wastewater Treatment Facility Class II certificate issued on October 13, 2015.

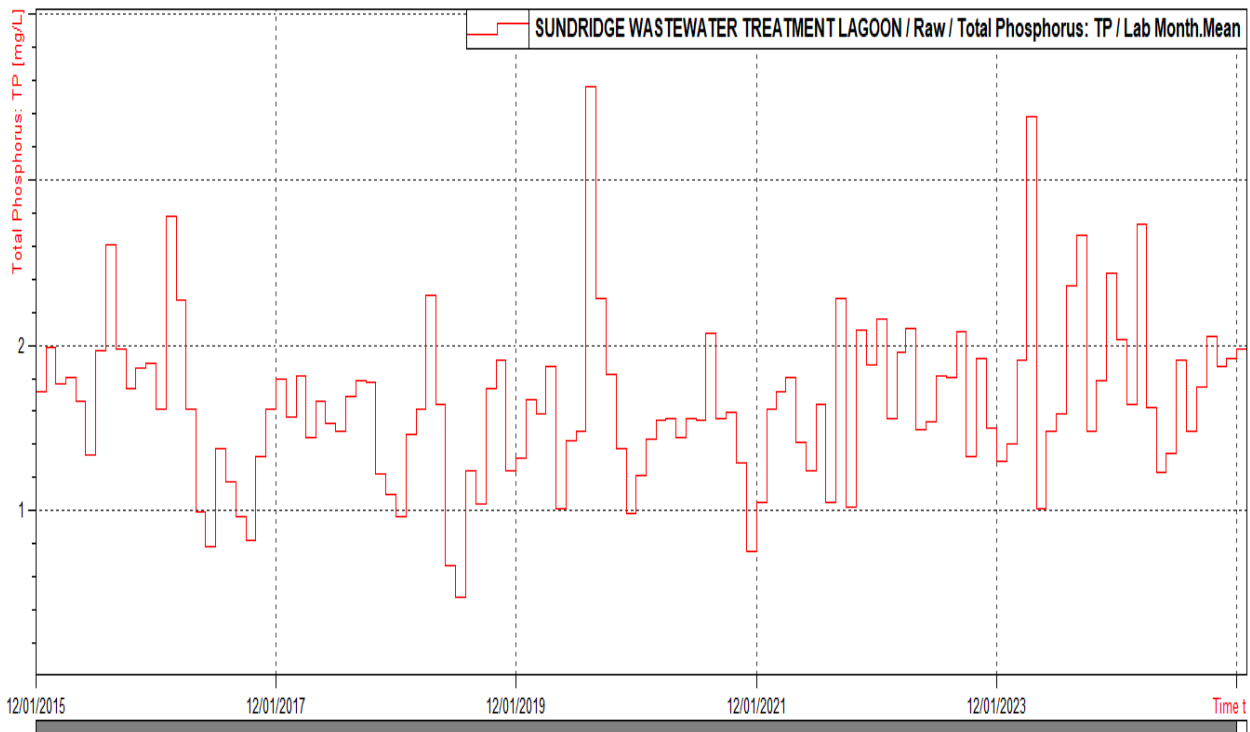
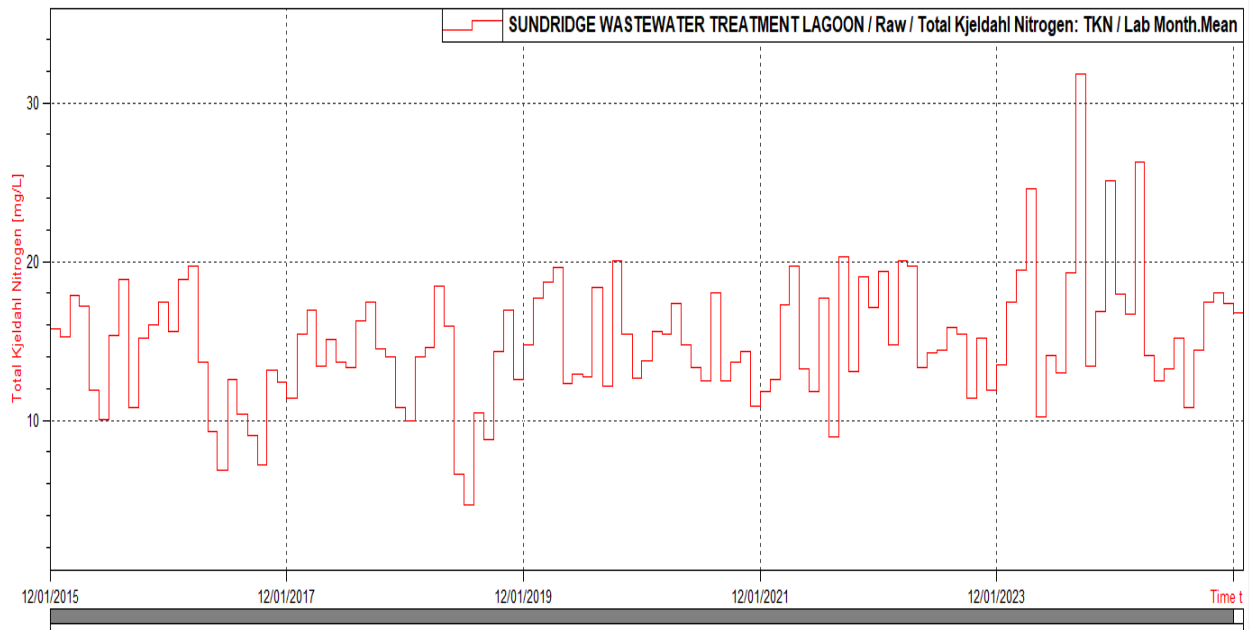
CLI-ECA for Collection System 332-W601 issued August 1, 2023.

There was no additional information required by the Water Supervisor for the 2024 reporting period.

APPENDIX A

Influent Historical Trend of Sewage Characteristics





APPENDIX B

Performance Assessment Reports/ Raw Sample Data

Customized Monthly Report

From 01/01/2025 to 12/31/2025

Facility Name: SUNDRIDGE WASTEWATER TREATMENT LAGOON
 Receiver: Bernard Creek to Black Creek to North River

Facility Org Number: 5984
 Facility Owner: OtherVillage of Sundridge
 Service Population: 900

Works: 110001961
 Facility Classification: Class 2 Wastewater Treatment
 Total Design Capacity: 1192 m3/day



														2025			
Final Effluent to Bernards Creek	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Total	Avg	Max	Min	
Alkalinity (as CaCO3) - mg/L																	
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
Lab Month.Max	22.00	9.00	18.00	8.00	44.00	41.00	38.00	39.00	44.00	47.00	24.00	28.00			47.00		
Lab Month.Mean	18.25	6.00	8.50	5.00	28.50	33.00	33.60	37.75	38.00	31.80	23.00	18.58		23.40			
Lab Month.Min	12.00	4.00	3.00	2.00	12.00	23.00	27.00	36.00	33.00	24.00	22.00	13.00				2.00	
Carbonaceous Biochemical Oxygen Demand: CBOD5 - mg/L																	
Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
Lab Month.Max	< 4.00	< 4.00	5.00	4.00	8.00	< 4.00	< 4.00	< 4.00	4.00	5.00	< 4.00	< 4.00			8.00		
Lab Month.Mean	< 4.00	< 4.00	< 4.25	< 4.00	< 5.00	< 4.00	< 4.00	< 4.00	< 4.00	< 4.20	< 4.00	< 3.60		< 4.08			
Lab Month.Min	< 4.00	< 4.00	< 4.00	< 4.00	< 4.00	< 4.00	< 4.00	< 4.00	< 4.00	< 4.00	< 4.00	< 2.00				< 2.00	
E.Coli MPN - MPN																	
Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	51.00				
GMD	16.56	13.05	8.22	11.05	4.02	1.00	1.38	1.00	5.83	61.70	75.75	73.45					
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	51.00				
Lab Month.Max	21.00	20.00	26.00	133.00	261.00	1.00	5.00	0.00	192.00	980.00	1414.00	141.00			1414.00		
Lab Month.Mean	16.75	13.50	13.50	35.40	65.25	0.25	1.00	0.00	49.75	352.80	408.50	81.50		89.06			
Lab Month.Min	14.00	11.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	39.00				0.00	
Flow - m³/d																	
IH Edited Count	31.00	28.00	31.00	30.00	31.00	30.00	31.00	31.00	30.00	31.00	30.00	31.00	365.00				
IH Month.Max	564.90	565.70	967.20	969.50	4404.00	839.10	1014.30	1015.50	8954.50	885.30	683.30	657.90			8954.50		
IH Month.Mean	562.09	539.36	717.86	679.15	864.92	766.20	862.40	929.12	1046.08	766.54	586.77	609.22		745.55			
IH Month.Min	548.60	290.20	531.90	327.10	178.80	287.60	237.00	442.50	459.20	688.80	375.20	236.60				178.80	
IH Month.Total	17424.70	15102.20	22253.60	20374.40	26812.60	22986.10	26734.40	28802.80	31382.30	23762.70	17603.20	18885.80	272124.80				
Un-ionized Ammonia: NH3 - mg/L																	
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
Lab Month.Max	0.00	< 0.00	0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	0.00	0.00	< 0.00			0.00		
Lab Month.Mean	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00		< 0.00			
Lab Month.Min	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	< 0.00	0.00				0.00	
Total Ammonia Nitrogen: NH3 + NH4+ as N - mg/L																	
Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
Lab Month.Max	1.50	0.40	0.80	< 0.10	< 0.10	< 0.10	0.10	< 0.10	0.30	0.90	1.00	0.48			1.50		
Lab Month.Mean	1.18	0.23	0.48	< 0.10	< 0.10	< 0.10	< 0.10	< 0.10	< 0.15	< 0.34	0.63	< 0.24		< 0.30			
Lab Month.Min	0.70	0.10	0.20	< 0.10	< 0.10	< 0.10	< 0.10	< 0.10	< 0.10	< 0.10	0.40	< 0.10				< 0.10	

Customized Monthly Report

From 01/01/2025 to 12/31/2025

Facility Name: SUNDRIDGE WASTEWATER TREATMENT LAGOON
 Receiver: Bernard Creek to Black Creek to North River

Facility Org Number: 5984
 Facility Owner: OtherVillage of Sundridge
 Service Population: 900

Works: 110001961
 Facility Classification: Class 2 Wastewater Treatment
 Total Design Capacity: 1192 m3/day



														2025			
Final Effluent to Bernards Creek	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Total	Avg	Max	Min	
pH Field: Lab Upload - ---																	
Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
IH Edited Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
IH Month.Max	7.02	6.41	7.04	6.92	7.35	7.46	7.46	7.39	7.30	7.49	7.28	7.09			7.49		
IH Month.Mean	6.88	6.31	6.43	6.76	7.25	7.27	7.28	7.31	7.25	7.32	7.12	7.01		7.02			
IH Month.Min	6.71	6.18	6.05	6.47	7.00	7.03	7.12	7.14	7.20	7.03	6.98	6.83				6.05	
Temperature Field: Lab Upload - °C																	
Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
IH Edited Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
IH Month.Max	9.40	6.60	9.90	7.60	9.20	12.40	14.70	10.30	10.00	9.10	8.40	8.10			14.70		
IH Month.Mean	7.68	6.40	7.08	6.86	8.85	10.60	10.78	8.93	8.73	8.20	7.03	5.70		8.05			
IH Month.Min	6.20	6.00	6.00	6.30	8.40	7.30	7.90	7.80	8.00	7.30	3.90	2.70				2.70	
Total Phosphorus: TP - mg/L																	
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
Lab Month.Max	0.06	0.07	0.09	0.11	0.13	0.15	0.23	0.28	0.21	0.20	0.15	0.26			0.28		
Lab Month.Mean	0.06	0.07	0.09	0.08	0.11	0.14	0.19	0.25	0.19	0.17	0.13	0.19		0.14			
Lab Month.Min	0.06	0.07	0.08	0.07	0.09	0.13	0.14	0.22	0.17	0.14	0.11	0.14				0.06	
Total Suspended Solids: TSS - mg/L																	
Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00				
Lab Month.Max	3.00	2.00	4.00	3.00	4.00	10.00	2.00	2.00	3.00	3.00	8.00	< 2.27			10.00		
Lab Month.Mean	< 2.25	< 2.00	< 2.50	< 2.40	3.25	< 5.00	< 2.00	2.00	< 2.25	< 2.20	5.75	< 2.05		< 2.76			
Lab Month.Min	< 2.00	< 2.00	< 2.00	< 2.00	2.00	< 2.00	< 2.00	2.00	< 2.00	< 2.00	4.00	< 2.00				< 2.00	

Customized Monthly Report

From 01/01/2025 to 12/31/2025

Facility Name: SUNDRIDGE WASTEWATER TREATMENT LAGOON

Receiver: Bernard Creek to Black Creek to North River

Facility Org Number: 5984

Facility Owner: OtherVillage of Sundridge

Service Population: 900

Works: 110001961

Facility Classification: Class 2 Wastewater Treatment

Total Design Capacity: 1192 m3/day



Raw													2025			
	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Total	Avg	Max	Min
Biochemical Oxygen Demand: BOD5 - mg/L																
Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			
Lab Month.Max	131.00	266.00	157.00	56.00	51.00	75.00	118.00	65.00	101.00	52.00	28.00	24.00			266.00	
Lab Month.Mean	92.00	115.00	52.25	39.20	35.75	47.00	50.80	< 47.50	< 50.50	24.20	< 19.50	18.20		< 48.08		
Lab Month.Min	36.00	48.00	12.00	27.00	20.00	29.00	16.00	35.00	20.00	14.00	< 12.00	10.00				10.00
Flow - m³/d																
IH Edited Count	31.00	28.00	31.00	30.00	31.00	30.00	31.00	31.00	30.00	31.00	30.00	31.00	365.00			
IH Month.Max	673.90	552.60	1079.10	1064.30	900.60	888.00	1999.10	706.10	589.10	609.80	698.90	762.10			1999.10	
IH Month.Mean	565.92	516.80	692.44	873.74	750.74	682.31	864.96	619.98	557.53	564.09	602.84	581.79		656.99		
IH Month.Min	514.40	491.40	495.20	739.60	685.30	605.20	630.90	551.00	531.60	530.00	571.10	526.80				491.40
IH Month.Total	17543.40	14470.30	21465.50	26212.10	23273.00	20469.20	26813.80	19219.40	16725.90	17486.70	18085.30	18035.50	239800.10			
Total Kjeldahl Nitrogen: TKN - mg/L																
Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			
Lab Month.Max	20.50	37.00	29.00	14.30	14.30	16.00	13.30	15.80	18.30	19.50	18.50	18.50			37.00	
Lab Month.Mean	16.70	26.25	14.10	12.44	13.25	15.20	10.80	14.40	17.45	18.00	17.35	16.76		15.94		
Lab Month.Min	13.70	20.20	6.10	9.80	12.00	13.60	8.90	12.20	17.00	17.10	16.30	16.10				6.10
Total Phosphorus: TP - mg/L																
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			
Lab Month.Max	2.20	3.52	3.78	1.45	1.65	2.34	2.23	2.14	2.24	2.10	2.10	2.20			3.78	
Lab Month.Mean	1.64	2.74	1.63	1.23	1.35	1.91	1.48	1.75	2.05	1.88	1.92	1.98		1.78		
Lab Month.Min	0.93	1.98	0.56	0.92	1.09	1.53	1.04	1.42	1.83	1.67	1.56	1.79				0.56
Total Suspended Solids: TSS - mg/L																
Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			
Lab Count	4.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	5.00	52.00			
Lab Month.Max	173.00	776.00	925.00	127.00	43.00	117.00	92.00	79.00	74.00	28.00	19.00	12.00			925.00	
Lab Month.Mean	121.25	248.50	248.00	56.60	41.25	74.25	51.20	62.50	38.75	16.40	13.25	10.80		78.19		
Lab Month.Min	30.00	64.00	8.00	18.00	40.00	38.00	14.00	35.00	20.00	9.00	9.00	9.00				8.00

APPENDIX C

Maintenance Summary

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4300285			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	1/1/25 12:00 AM	3/6/25 03:13 PM	3/6/25 03:13 PM	- Confirmed system operation
4300839			5984, Sundridge WWTL	OPER	Inspection	1	YEARS	Daily O&M Activities (1y) 5984	COMP	1/1/25 12:00 AM	1/8/26 02:02 PM	1/8/26 02:02 PM	Daily O&M Activities (1y) 5984 -Daily O&M Activities (1y) 5984. Complete for year end 2025.
4301262			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	1/1/25 12:00 AM	3/6/25 03:14 PM	3/6/25 03:14 PM	- Inspected equipment
4303161	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	1/1/25 12:00 AM	3/6/25 03:17 PM	3/6/25 03:17 PM	- Inspected and tested genset under load -
4303177	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	1/1/25 12:00 AM	3/6/25 03:17 PM	3/6/25 03:17 PM	- Inspected and tested genset under load
4303193	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	1/1/25 12:00 AM	3/6/25 03:24 PM	3/6/25 03:24 PM	- Confirmed operational levels
4303203	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	1/1/25 12:00 AM	3/6/25 03:25 PM	3/6/25 03:25 PM	- Confirmed operational levels
4303213			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	1/1/25 12:00 AM	3/6/25 03:27 PM	3/6/25 03:27 PM	- Inspected equipment
4304465			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	1/1/25 12:00 AM	3/6/25 03:29 PM	3/6/25 03:29 PM	- Updated all Wiski data
4306511	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	1/1/25 12:00 AM	3/6/25 03:18 PM	3/6/25 03:18 PM	- Inspected and tested genset under load -
4312186			5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	3	MONTHS	Disc filter Inspection (3m) 5984	CLOSE	1/1/25 12:00 AM	3/6/25 03:30 PM	3/6/25 03:30 PM	- Confirmed proper filter operation
4353323			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	2/1/25 12:00 AM	3/6/25 03:30 PM	3/6/25 03:30 PM	- Confirmed system operation
4353664			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	2/1/25 12:00 AM	3/6/25 03:31 PM	3/6/25 03:31 PM	- Inspected equipment

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4355342	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	2/1/25 12:00 AM	3/6/25 03:22 PM	3/6/25 03:22 PM	- Inspected unit and test ran under load. Vals equipment onsite to inspect ECM comm issue. New battery and temporary charger installed for troubleshooting
4355358	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	2/1/25 12:00 AM	3/6/25 03:23 PM	3/6/25 03:23 PM	-Inspected unit and test ran under load.
4355379	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	2/1/25 12:00 AM	3/6/25 03:26 PM	3/6/25 03:26 PM	- Confirmed operational levels
4355389	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	2/1/25 12:00 AM	3/6/25 03:26 PM	3/6/25 03:26 PM	- Confirmed operational levels
4355399			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	2/1/25 12:00 AM	3/6/25 03:28 PM	3/6/25 03:28 PM	- Inspected equipment
4356350			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	2/1/25 12:00 AM	3/6/25 03:31 PM	3/6/25 03:31 PM	- Updated Wiski Data
4358010	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	2/1/25 12:00 AM	3/6/25 03:32 PM	3/6/25 03:32 PM	- Inspected unit. Genset ran during extended power outage
4382315			5984, Sundridge WWTL, Process	CAP	Refurbish/ Replace/Repair	0		Sundridge Disc Filter Backwash Pump: Critical Spare	CLOSE		7/7/25 03:16 PM	7/7/25 03:16 PM	Gorman Rupp '80 series self priming centrifugal pump, model #83B3-B - A critical spare backwash pump will be ordered. Since the pump is rare and manufactured overseas, parts for repair and replacement pumps have very long delivery times. When the pump fails, compliance to effluent objectives fails. A spare pump is required for quick changeout when failures occur. Original Goulds pump no longer manufactured. Nexom sourced a compatible Gorman Rupp '80 series self priming centrifugal pump, model #83B3-B
4397737			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	3/1/25 12:00 AM	7/3/25 01:12 PM	7/3/25 01:12 PM	-Confirmed system Operation

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4397948			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	3/1/25 12:00 AM	7/3/25 01:16 PM	7/3/25 01:16 PM	- Inspected equipment
4398637			5984, Sundridge WWTL	PM	Inspection	1	YEARS	Electrical Equipment Inspection/ Service (1y) 5984	CLOSE	3/1/25 12:00 AM	7/3/25 01:16 PM	7/3/25 01:16 PM	-Inspected equipment
4399598	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	3/1/25 12:00 AM	7/3/25 01:17 PM	7/3/25 01:17 PM	-Test ran unit under load
4399623	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	3/1/25 12:00 AM	7/3/25 01:20 PM	7/3/25 01:20 PM	-Test ran unit under load
4399643	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	3/1/25 12:00 AM	7/3/25 01:22 PM	7/3/25 01:22 PM	-Confirmed operational levels
4399663	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	3/1/25 12:00 AM	7/3/25 01:23 PM	7/3/25 01:23 PM	-Confirmed operational levels
4399699			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	3/1/25 12:00 AM	7/3/25 01:24 PM	7/3/25 01:24 PM	-Inspected equipment
4400850			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	3/1/25 12:00 AM	7/3/25 01:26 PM	7/3/25 01:26 PM	-Updated all Wiski data
4402587	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	3/1/25 12:00 AM	7/3/25 01:27 PM	7/3/25 01:27 PM	-Test ran unit under load
4423675			5984, Sundridge WWTL	CALL	Compliance	0		Sundridge WW Lagoon Autodialer General Alarm	CLOSE		2/28/25 01:35 AM	2/28/25 06:35 AM	Sundridge WW Lagoon Autodialer General Alarm - 01:34--Received Plant General Alarm (with restoral) from Autodialer following area wide power outage 01:45--Logged onto Wonderware remotely: Generator is running due to area wide power outage. Will monitor remotely 06:35--Logged onto Wonderware remotely: Power has been restored to area and power has transferred back to normal hydro with generator now off.

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4429242			5984, Sundridge WWTL	CALL	Compliance	0		Sundridge Waste Water Plant General Alarm	CLOSE		3/30/25 11:08 AM	3/30/25 12:00 PM	Sundridge Waste Water Plant General Alarm -11:08--Received Autodialer Notification for "Plant now normal" Suspect area wide power outage caused the generator to run and has transferred back to normal power. 11:30--Logged onto Wonderware remotely to review trending and operations: power has been restored. Flows diminished following previous power outage. Will monitor remotely 12:00--Will contact operator in am to check filter feed flows. No further action required at this time.
4445975			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	4/1/25 12:00 AM	7/3/25 01:28 PM	7/3/25 01:28 PM	-Confirmed system operation
4446406			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	4/1/25 12:00 AM	7/3/25 01:29 PM	7/3/25 01:29 PM	-Inspected equipment
4448090	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	4/1/25 12:00 AM	7/3/25 01:38 PM	7/3/25 01:38 PM	-Test ran unit under load
4448112	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	4/1/25 12:00 AM	7/3/25 01:40 PM	7/3/25 01:40 PM	-Test ran unit under load
4448183	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	4/1/25 12:00 AM	7/3/25 01:42 PM	7/3/25 01:42 PM	-Confirmed operational levels
4448221	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	4/1/25 12:00 AM	7/3/25 01:43 PM	7/3/25 01:43 PM	-Confirmed operational levels
4448267			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	4/1/25 12:00 AM	7/3/25 01:44 PM	7/3/25 01:44 PM	-Inspected equipment
4450383			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	4/1/25 12:00 AM	7/3/25 01:45 PM	7/3/25 01:45 PM	-Updated all Wiski data
4452284	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	4/1/25 12:00 AM	7/3/25 01:46 PM	7/3/25 01:46 PM	-Test ran unit under load
4457460			5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	3	MONTHS	Disc filter Inspection (3m) 5984	CLOSE	4/1/25 12:00 AM	7/3/25 01:48 PM	7/3/25 01:48 PM	-Inspected and lubricated filter

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4488880			5984, Sundridge WWTL, John SPS	CALL	Compliance	0		Sundridge Wastewater John St. SPS Alarms	CLOSE		4/22/25 03:50 AM	4/22/25 07:30 AM	Sundridge Wastewater John St. SPS Alarms -03:50--Received Autodialer notification for RSP01 and RSP02 failure 04:16--Received Autodialer notification for power fail and CPU fail 05:05--Received Autodialer notification for High Wet Well Alarm and notification for running on floats. 05:40--Arrived at John Street pumping station. Power is on and Pump #2 is running (wet well at 1.65 meters.). Reset RSP01 and reset Float Control panel. Immediately both pumps started and pumped down wet well as per normal operations. 06:00--Checked area for evidence of any by-pass: none found. 06:10--Left John Street Station and headed to Lagoon 06:30--Checked HMI at lagoon for normal operations: no action required. 06:50--Cleared Autodialer alarms from panel and left John Street. Contacted duty operator to inform him of minor power outage.
4488883			5984, Sundridge WWTL, John SPS	CALL	Compliance	0		Sundridge Wastewater John St. SPS Alarms	CLOSE		4/22/25 07:13 PM	4/22/25 10:45 PM	Sundridge Wastewater John St. SPS Alarms -19:13--Received Autodialer notification for RSP01 and RSP02 failure 20:45--Arrived at station: both pumps operating normally. Reviewed HMI trending and all looks OK. Acknowledged Channel 1 alarm on HMI to clear alarms. No further action required at this time.

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4489945			5984, Sundridge WWTL	CORR	Refurbish/ Replace/Repair	0		Sundridge SAGR Flushing and Cleaning	CLOSE		5/14/25 10:51 AM	5/14/25 10:51 AM	SAGR Flushing and Cleaning -Flushing and Cleaning of SAGR lines. Every 2 years or as needed.
4506831			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	5/1/25 12:00 AM	7/3/25 01:50 PM	7/3/25 01:50 PM	-Confirmed system operation
4507117			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	5/1/25 12:00 AM	7/3/25 01:50 PM	7/3/25 01:50 PM	-Inspected equipment
4508708	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	5/1/25 12:00 AM	7/3/25 01:52 PM	7/3/25 01:52 PM	-Test ran unit under load
4508724	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	5/1/25 12:00 AM	7/3/25 01:53 PM	7/3/25 01:53 PM	- Test ran unit under load
4508740	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	5/1/25 12:00 AM	7/3/25 01:55 PM	7/3/25 01:55 PM	-Confirmed operational level
4508750	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	5/1/25 12:00 AM	7/3/25 01:59 PM	7/3/25 01:59 PM	-Confirmed operational levels
4508766			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	5/1/25 12:00 AM	7/3/25 02:01 PM	7/3/25 02:01 PM	-Inspected equipment
4509960			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	5/1/25 12:00 AM	7/3/25 02:02 PM	7/3/25 02:02 PM	-updated all Wiski data
4512185	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	5/1/25 12:00 AM	7/3/25 02:11 PM	7/3/25 02:11 PM	- Test ran unit under load
4541378			5984, Sundridge WWTL, John SPS	OPER	Inspection	1	YEARS	Grating Insp (1y) - 5984, Sundridge WWTL, John SPS	CLOSE	5/1/25 12:00 AM	7/3/25 02:34 PM	7/3/25 02:34 PM	-Inspected filter grating
4541390			5984, Sundridge WWTL, Market SPS	OPER	Inspection	1	YEARS	Grating Insp (1y) - 5984, Sundridge WWTL, Market SPS	CLOSE	5/1/25 12:00 AM	7/3/25 02:19 PM	7/3/25 02:19 PM	-visually inspected pump chamber grating
4541402			5984, Sundridge WWTL	OPER	Inspection	1	YEARS	Grating Insp (1y) - 5984, Sundridge WWTL	CLOSE	5/1/25 12:00 AM	7/3/25 02:20 PM	7/3/25 02:20 PM	-inspected grating
4553212			5984, Sundridge WWTL	CORR	Refurbish/ Replace/Repair	0		Sundridge SAGR Flushing and Cleaning	CLOSE		5/12/25 07:22 AM	5/12/25 07:22 AM	Sundridge SAGR Flushing and Cleaning - Hydrovac truck used to flush and clean SAGR bed pipes.
4301827			5984, Sundridge WWTL	OPER	HEALTH AND SAFETY	1	YEARS	WHMIS/MSDS/NSF Review And Update (1y) 5984	CLOSE	1/1/25 12:00 AM	7/3/25 01:09 PM	7/3/25 01:09 PM	-Reviewed binder.

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4360994			5984, Sundridge WWTL	OPER	HEALTH AND SAFETY	1	YEARS	OCWA Annual Workplace Inspection (1Y) 5984	CLOSE	2/1/25 12:00 AM	7/3/25 01:10 PM	7/3/25 01:10 PM	-Completed inspection
4573498			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:22 PM	7/3/25 02:22 PM	-Confirmed system operation
4573644			5984, Sundridge WWTL	OPER	Compliance	1	YEARS	Facility Emergency Plan Review (1y) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:27 PM	7/3/25 02:27 PM	-Reviewed and updated plan
4573791			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:30 PM	7/3/25 02:30 PM	-Inspected equipment
4573899			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	YEARS	Fire Protection System Inspection (1y) 5984	CLOSE	6/1/25 12:00 AM	12/11/25 02:09 PM	12/11/25 02:09 PM	-Equipment inspected by Contractor
4573949			5984, Sundridge WWTL	OPER	Compliance	2	YEARS	Operation/SOP Manual Review And Update (2y) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:32 PM	7/3/25 02:32 PM	-Reviewed manuals
4575352	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:33 PM	7/3/25 02:33 PM	-Test ran unit under load
4575368	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:33 PM	7/3/25 02:33 PM	-Testy ran unit under load
4575387	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:35 PM	7/3/25 02:35 PM	-Confirmed operational levels
4575397	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:36 PM	7/3/25 02:36 PM	-Confirmed operational levels
4575407			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:37 PM	7/3/25 02:37 PM	-Inspected equipment
4576759			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	6/1/25 12:00 AM	10/2/25 12:38 PM	10/2/25 12:38 PM	-Updated all Wiski data
4579818	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:39 PM	7/3/25 02:39 PM	-Test ran unit under load
4580314	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	YEARS	Diesel Generator Inspection/ Functional Test (1y) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:40 PM	7/3/25 02:40 PM	-Test ran unit under load
4580438	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	YEARS	Diesel Generator John St Inspection/ Functional Test (1y) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:40 PM	7/3/25 02:40 PM	-Test ran unit under load
4580490	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	YEARS	Diesel Generator Market St Inspection/Functional Test (1y) 5984	CLOSE	6/1/25 12:00 AM	7/3/25 02:45 PM	7/3/25 02:45 PM	-Ran unit under load

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4608391			5984, Sundridge WWTL, John SPS	CALL	Compliance	0		Sundridge WW (John St. Stn) RSP01 / RSP02 Failure	CLOSE		6/21/25 10:50 PM	6/22/25 12:15 PM	Sundridge WW (John St. Stn) RSP01 / RSP02 Failure -Saturday June 21, 2025 22:50--Received Autodialer notification for RSP01 and RSP02 failure 23:05--Left for Sundridge WW to check John Street pumping station 23:25--Hwy 17 outside of Mattawa shut down by OPP due to major area wide storm. Unable to travel to Sundridge at this time. 23:30--Confirmed with operator Jason Richardson power is back on at John Street Pumping station Sunday June 22, 2025 01:30--Logged onto Wonderware and confirmed wet well levels did not overflow, and confirmed normal operation of pumping station. Will check again later this morning. 09:00--Attempt to travel to Sundridge again. Hwy 17 is still shut down outside of Mattawa. Travelling using back roads and side roads, etc. 10:00--Received repeat John Street pumping station alarms for RSP01 and RSP02 failures (did not receive them earlier due to area wide cellular and internet blackout caused by massive storm) 10:15--Logged onto Wonderware to confirm operations at John Street Pumping station: alarms keep repeating because auto dialer was not acknowledged onsite yet. Confirmed wet well levels did not overflow, and confirmed normal operation of pumping station. 12:12--Limited cellular service now in Mattawa. Logged onto Wonderware to confirm operations at John Street Pumping station: Confirmed wet well levels did not overflow, and confirmed normal operation of pumping station.

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4635343			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:40 PM	10/2/25 12:40 PM	-Tested and confirmed system operation
4635771			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:50 PM	10/2/25 12:50 PM	-Inspected equipment
4637230	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:41 PM	10/2/25 12:41 PM	-Tested and confirmed system operation
4637246	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:41 PM	10/2/25 12:41 PM	-Tested and confirmed system operation
4637262	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:55 PM	10/2/25 12:55 PM	-Confirmed operational levels
4637272	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:55 PM	10/2/25 12:55 PM	-Confirmed operational levels
4637282			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:50 PM	10/2/25 12:50 PM	-Inspected equipment
4638594			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:39 PM	10/2/25 12:39 PM	-Updated all Wiski data
4640834	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:42 PM	10/2/25 12:42 PM	-Tested and confirmed system operation
4641719			5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	YEARS	Sagr flushing Inspection (1y) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 01:00 PM	10/2/25 01:00 PM	-System flushed and inspected
4641722			5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC filter/Grease Inspection (1y) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:42 PM	10/2/25 12:42 PM	-Tested and confirmed system operation
4648754			5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	3	MONTHS	Disc filter Inspection (3m) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:43 PM	10/2/25 12:43 PM	-Tested and confirmed system operation
4648767	126463	METER	Sundridge Wastewater Treatment Lagoon	PM	Refurbish/ Replace/Repair	8	MONTHS	Blower Inspection (8m) 5984	CLOSE	7/2/25 12:00 AM	10/2/25 12:43 PM	10/2/25 12:43 PM	-Tested and confirmed system operation

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4660446			5984, Sundridge WWTL, John SPS	CALL	Compliance	0		Sundridge WW John St Stn High Wet Well Level Alarms	CLOSE		7/7/25 06:00 AM	7/7/25 07:30 AM	Sundridge WW John St Stn High Wet Well Level Alarms -06:00--Received notification from Autodialer for John Street High Wet Well level and Station running of Float alarms. 06:10--Logged onto Wonderware to review trending and operations at John Street Station: trending shows both pumps running at 100% (VFD) with pumps occasionally pumping down and shutting off. Heavy rainfall lead to a high level of 94% at approximately 05:45 hrs. Will monitor remotely. 07:30--Logged onto Wonderware to review trending again. Station level being pumped down and rising again with rain event but pumps appear to be keeping up. Will notify duty operator and request a site visit to confirm no overflow or bypass event occurred.
4663592			5984, Sundridge WWTL, John SPS	CAP	Refurbish/ Replace/Repair	0		John St Sewage Pump Station Clean Out	CLOSE		10/2/25 01:00 PM	10/2/25 01:00 PM	John St Sewage Pump Station Clean Out -John St Sewage Pump Station clean out required
4679639			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	8/1/25 12:00 AM	10/2/25 12:44 PM	10/2/25 12:44 PM	- Tested and confirmed system operation
4679873			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	8/1/25 12:00 AM	10/2/25 12:51 PM	10/2/25 12:51 PM	-Inspected equipment
4681071	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	8/1/25 12:00 AM	10/2/25 12:44 PM	10/2/25 12:44 PM	-Tested and confirmed system operation
4681087	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	8/1/25 12:00 AM	10/2/25 12:45 PM	10/2/25 12:45 PM	-Tested and confirmed system operation
4681103	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	8/1/25 12:00 AM	10/2/25 12:56 PM	10/2/25 12:56 PM	-Confirmed operational levels

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4681113	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	8/1/25 12:00 AM	10/2/25 12:56 PM	10/2/25 12:56 PM	- Confirmed operational levels
4681131			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	8/1/25 12:00 AM	10/2/25 12:51 PM	10/2/25 12:51 PM	- Inspected equipment
4682222			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	8/1/25 12:00 AM	10/2/25 12:59 PM	10/2/25 12:59 PM	-Updated all Wiski data
4684445	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	8/1/25 12:00 AM	10/2/25 12:46 PM	10/2/25 12:46 PM	-Tested and confirmed system operation
4728303			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:46 PM	10/2/25 12:46 PM	-Tested and confirmed system operation
4728505			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:52 PM	10/2/25 12:52 PM	- Inspected equipment
4729743	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:47 PM	10/2/25 12:47 PM	-Tested and confirmed system operation
4729759	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:48 PM	10/2/25 12:48 PM	-Tested and confirmed system operation
4729775			5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	YEARS	Electric Heater Inspection (1y) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:48 PM	10/2/25 12:48 PM	-Tested and confirmed system operation
4729789	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:57 PM	10/2/25 12:57 PM	-Confirmed operational levels
4729796	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:57 PM	10/2/25 12:57 PM	-Confirmed operational levels
4729803			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:52 PM	10/2/25 12:52 PM	-Inspected equipment
4729808			5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Inspection (1y) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:52 PM	10/2/25 12:52 PM	-Inspected equipment
4731137			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:59 PM	10/2/25 12:59 PM	-Updated all Wiski data

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4734125	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	9/1/25 12:00 AM	10/2/25 12:49 PM	10/2/25 12:49 PM	-Tested and confirmed system operation
4762780			5984, Sundridge WWTL, John SPS	CORR	Refurbish/ Replace/Repair	0		John St Generator: Charger Circuit Board Replacement	CLOSE		11/14/25 11:37 AM	11/14/25 11:37 AM	Charger Circuit Board Replacement -John St Generator experiences intermittent start/stop issues. Circuit board will be replaced.
4763422			5984, Sundridge WWTL, Process	OPER	Refurbish/ Replace/Repair	0		Sundridge WWTP pH Sensor Electrolyte	CLOSE		9/22/25 01:12 PM	10/2/25 01:01 PM	Sundridge WWTP pH Sensor Electrolyte -This work order for pH Sensor electrolyte, Electrode Cleaning Solution and Storage Solution.
4780613			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	10/1/25 12:00 AM	12/11/25 02:03 PM	12/11/25 02:03 PM	-System tested and operation confirmed
4780999			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	10/1/25 12:00 AM	10/2/25 12:53 PM	10/2/25 12:53 PM	-Inspected equipment
4782591	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	10/1/25 12:00 AM	12/11/25 01:45 PM	12/11/25 01:45 PM	-System tested and operation confirmed
4782607	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	10/1/25 12:00 AM	12/11/25 01:44 PM	12/11/25 01:44 PM	-System tested and operation confirmed
4782623	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	10/1/25 12:00 AM	10/2/25 12:57 PM	10/2/25 12:57 PM	-Confirmed operational levels
4782649	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	10/1/25 12:00 AM	10/2/25 12:58 PM	10/2/25 12:58 PM	-Confirmed operational levels
4782667			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	10/1/25 12:00 AM	10/2/25 12:54 PM	10/2/25 12:54 PM	-Inspected equipment
4784498			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	10/1/25 12:00 AM	12/11/25 02:17 PM	12/11/25 02:17 PM	-Updated all Wiski Data
4787016	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	10/1/25 12:00 AM	12/11/25 01:45 PM	12/11/25 01:45 PM	-Generator tested under load
4793222			5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	3	MONTHS	Disc filter Inspection (3m) 5984	CLOSE	10/1/25 12:00 AM	12/11/25 02:21 PM	12/11/25 02:21 PM	-Inspected Disc filter sequences and operations
4819844			5984, Sundridge WWTL, Facility	PM	Predictive Maintenance	0		Sundridge Lifting Device Inspection	CLOSE		12/11/25 02:20 PM	12/11/25 02:20 PM	-Devices inspected by contractor

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4834053			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	11/1/25 12:00 AM	12/11/25 02:08 PM	12/11/25 02:08 PM	-System tested and operation confirmed - -Confirmed system operations
4834295			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	11/1/25 12:00 AM	12/11/25 02:22 PM	12/11/25 02:22 PM	-Inspected equipment
4835421	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	11/1/25 12:00 AM	12/11/25 01:46 PM	12/11/25 01:46 PM	-Generator tested under load -
4835437	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	11/1/25 12:00 AM	12/11/25 01:46 PM	12/11/25 01:46 PM	-Generator tested under load
4835453	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	11/1/25 12:00 AM	12/11/25 02:27 PM	12/11/25 02:27 PM	-Confirmed operational levels
4835463	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	11/1/25 12:00 AM	12/11/25 02:28 PM	12/11/25 02:28 PM	-Confirmed operational levels
4835473			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	11/1/25 12:00 AM	12/11/25 02:22 PM	12/11/25 02:22 PM	-Inspected equipment
4836462			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	11/1/25 12:00 AM	12/11/25 02:19 PM	12/11/25 02:19 PM	-Updated all Wiski Data - -Updated all Wiski Data
4838610	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	11/1/25 12:00 AM	12/11/25 01:47 PM	12/11/25 01:47 PM	-Generator tested under load
4863361			5984, Sundridge WWTL	OPER	Refurbish/ Replace/Repair	0		Sundridge WWTL Portable pH Sensor Electrolyte	CLOSE		11/17/25 11:30 AM	11/18/25 01:53 PM	Sundridge WWTL Portable pH Sensor Electrolyte -This work order for replacement portable pH Sensor electrolyte.

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4863441			5984, Sundridge WWTL	CALL	Inspection	0		Sundridge WWTL Plant General Alarm	CLOSE		11/12/25 06:30 AM	11/12/25 07:30 AM	Sundridge WWTL Plant General Alarm -Received repeat Plant General Alarm with system restore following area utility power fluctuation. No further issues.
4864367			5984, Sundridge WWTL, John SPS, Process	OPER	Calibration	0		John Street SPS Gas Detection Calibration	COMP		12/23/25 09:26 AM	12/23/25 09:26 AM	Service- Calibration & Testing at Sewage Lift Station -Service- Calibration & Testing at Sewage Lift Station
4879758			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5984	CLOSE	12/1/25 12:00 AM	12/11/25 02:08 PM	12/11/25 02:08 PM	-Confirmed system operations
4879947			5984, Sundridge WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5984	CLOSE	12/1/25 12:00 AM	12/11/25 02:23 PM	12/11/25 02:23 PM	-Inspected equipment
4881100	0000276905	GENERATOR DIESEL JOHN STREET PS	5984, Sundridge WWTL, John SPS	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator John St Inspection/ Functional Test (1m) 5984	CLOSE	12/1/25 12:00 AM	12/11/25 01:57 PM	12/11/25 01:57 PM	-Generator tested under load
4881116	0000086542	GENERATOR DIESEL MARKET STREET PS	5984, Sundridge WWTL, Market SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Market St Inspection/Functional Test (1m) 5984	CLOSE	12/1/25 12:00 AM	12/11/25 02:00 PM	12/11/25 02:00 PM	-Generator tested under load
4881132	0000086539	LAGOON CELL A WEST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell A-West Inspection/ Service (1m/6m/1y) 5984	CLOSE	12/1/25 12:00 AM	12/11/25 02:28 PM	12/11/25 02:28 PM	-Confirmed operational levels
4881142	0000086540	LAGOON CELL B EAST	5984, Sundridge WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell B-East Inspection/ Service (1m/6m/1y) 5984	CLOSE	12/1/25 12:00 AM	12/11/25 02:29 PM	12/11/25 02:29 PM	-Confirmed operational levels
4881152			5984, Sundridge WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5984	CLOSE	12/1/25 12:00 AM	12/11/25 02:23 PM	12/11/25 02:23 PM	-Inspected equipment
4882095			5984, Sundridge WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5984	CLOSE	12/1/25 12:00 AM	12/11/25 02:18 PM	12/11/25 02:18 PM	-Updated all Wiski Data
4883862	0000126487	GENERATOR DIESEL WWTP	5984, Sundridge WWTL	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5984	CLOSE	12/1/25 12:00 AM	12/11/25 02:24 PM	12/11/25 02:24 PM	-Tested generator under load
4906736	0000276899	METER FLOW EFFLUENT JOHN STREET PS	5984, Sundridge WWTL, John SPS, Process	PM	Calibration	1	YEARS	Meter Flow Effluent John St PS Calibration/Service (1y) 5984	CLOSE	1/14/26 12:00 AM	12/11/25 02:26 PM	12/11/25 02:26 PM	-Meter verified by Darren Aljoe
4906739	0000276949	METER FLOW FE-401 8' FILTER FLOW	5984, Sundridge WWTL, Process	PM	Calibration	1	YEARS	Meter Flow FE-401 8" Filter Flow Calibration/Service (1y) 5984	CLOSE	1/14/26 12:00 AM	12/11/25 02:27 PM	12/11/25 02:27 PM	-Meter verified by Darren Aljoe

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4909964			5984, Sundridge WWTL, John SPS, Process	OPER	Refurbish/ Replace/Repair	0		John Street SPS Methane Gas Sensor Replacement	COMP		3/10/26 03:29 PM	3/10/26 03:29 PM	Methane Gas Sensor Replacement - Replace failed methane sensor: Combustible Explosion Proof Sensor - (GAIN 1.0-1.3 / Methane)

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5984*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4911074			5984, Sundridge WWTL, John SPS	CALL	Compliance	0		Sundridge WWTP-John St Stn-RSP01/RSP02 Failure	COMP		12/21/25 01:20 AM	12/21/25 04:00 PM	Sundridge WWTP-John St Stn-RSP01/RSP02 Failure - 01:20--Received Autodialer Alarms for RSP01 and RSP02 failure. *Note: extremely windy outside 01:40--Logged onto Wonderware remotely to review trending and operations: John Street station wet well level is normal and pumps are operating properly. Will monitor remotely. 07:43--Received Autodialer Alarms for RSP01 and RSP02 failure (resent from Autodialer until acknowledged at John St. Panel). 14:05--Received Autodialer Alarms for RSP01 and RSP02 failure (resent from Autodialer until acknowledged at John St. Panel). 14:14--Arrived at John Street pumping station and cleared Autodialer alarm on Channel 1. Reviewed online data logger back to Friday December 19, 2025. Well levels pumped down normally with no evidence of any high wet well levels.

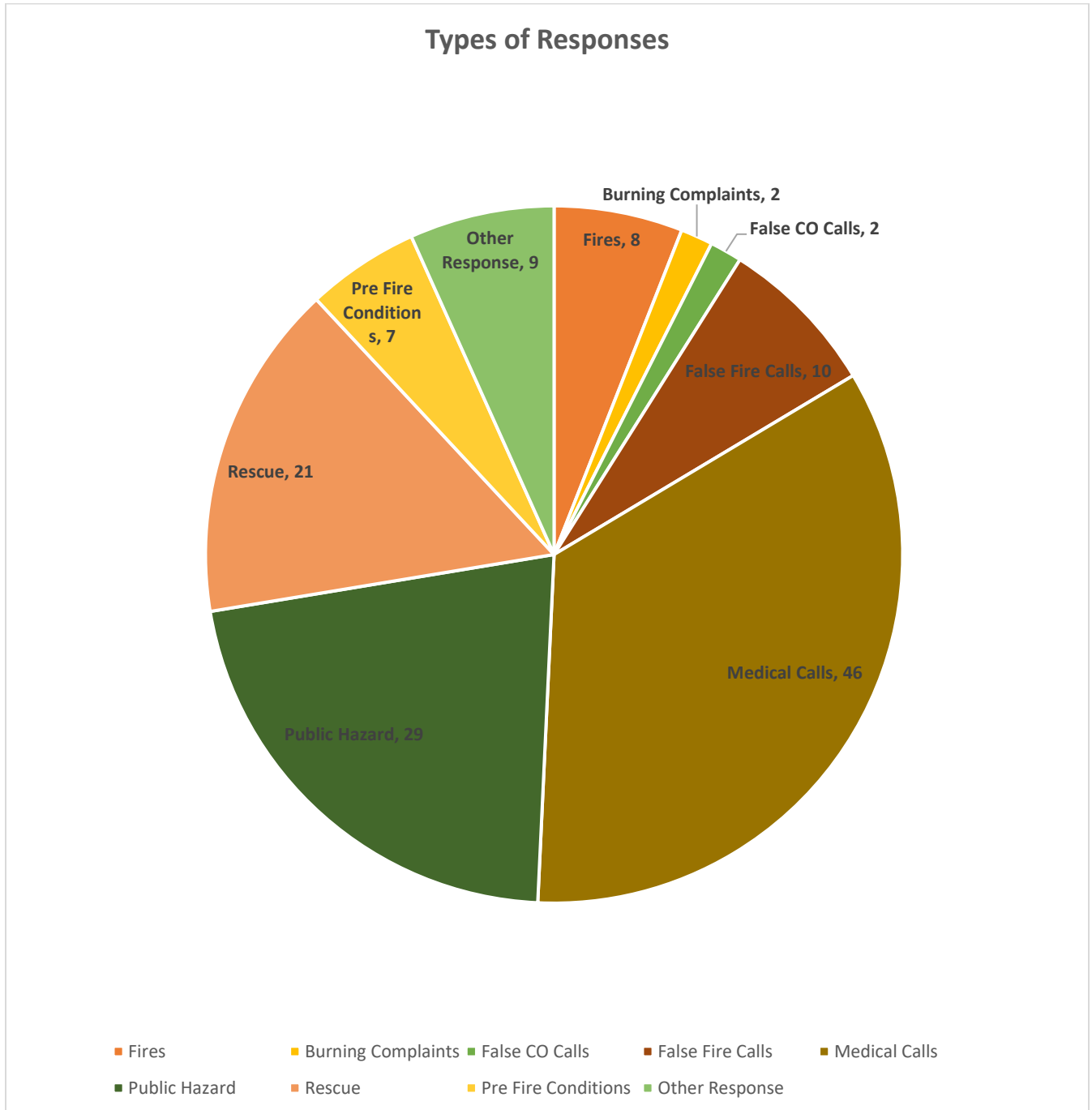
APPENDIX D

Sample Schedule

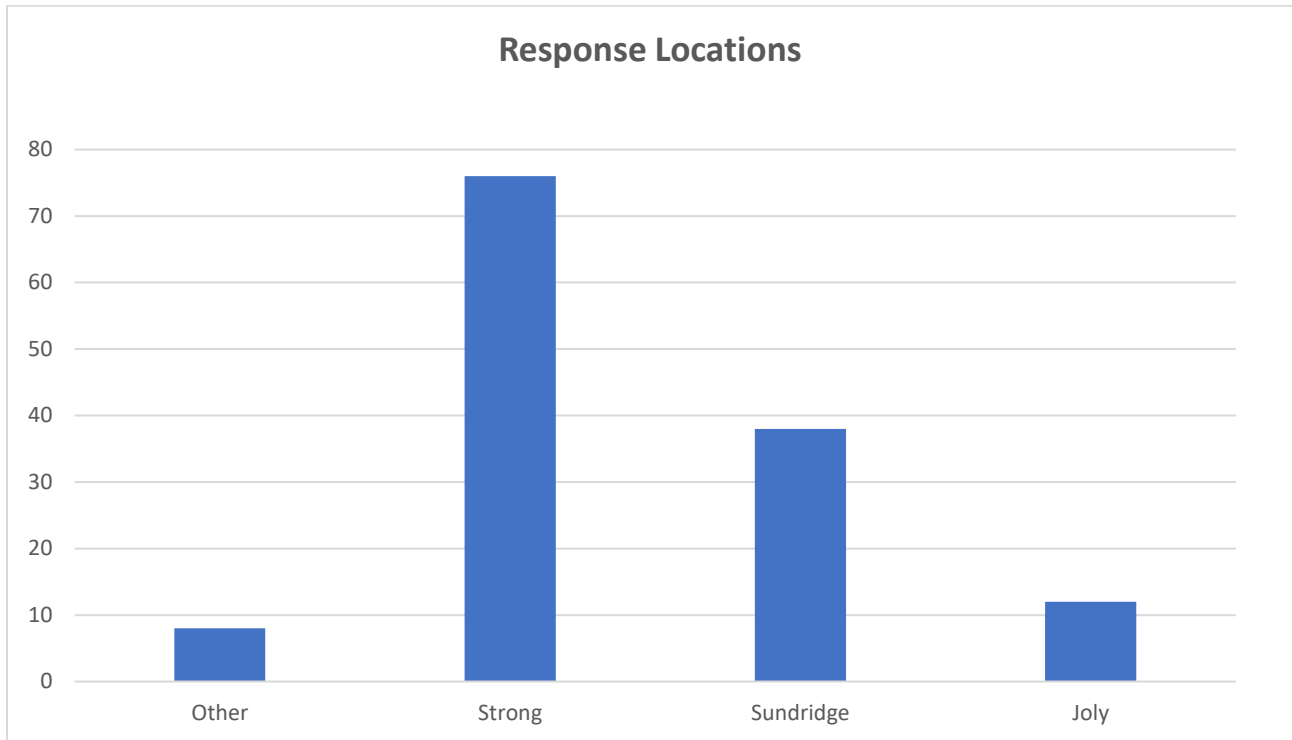
Fire Chief's Report
Sundridge-Strong Fire Committee
March 12, 2026

Response Information for 2025 (January 1, 2025, to December 31, 2025)

Total Emergency Call Outs – 134 *highest number of emergency responses in SSFD history



2025 Emergency Call Out Data



2025 Incident Averages

- Average “Chute” Time 04:53 - time from receiving call to leaving hall with a fire truck (2024 average was 05:42)
- Average Response Time 10:43
- Average # of personnel at scene 4.39
- Average # of total personnel 6.98
- Total Personnel Hours 1529 hours 45 minutes (2024 – 1332 hours 6 minutes)

Staffing

- Currently at 22 personnel including Fire Chief
- In 2025 the SSFD had 4 firefighters resign their positions for various reasons – change in work/career, moved out of the area work, the commitment to be a firefighter did not fit into their personal/family/work schedule
- Recruitment of new firefighters continues to be a priority for maintaining service delivery, the Department has been developing new strategies to attract new Firefighters

General Information/Future Discussion

Training

The training plan in 2025 included several highlights:

- Live fire training with the Mobile Live Fire Training Unit
- Fire dynamics and fire behaviour
- Interior firefighter operations
- Auto extrication training, school bus extrication tactics
- Pumper operations
- Portable pump operations
- Hazmat operations training
- Firefighter/Hazmat certification training with written and practical testing
- First Aid/CPR recertification
- Basic Life Support First Aid Training
- Officer development training
- Driver training

2026 Draft Budget

The 2026 draft budget has been prepared for review by the Fire Committee.

Firefighter commitment

Our firefighters and officers remain very committed to their service to the community.

The firefighters and officers of the SSFD should be commended for their ongoing service and commitment to emergency response. Without them there is no service.

Respectfully submitted,

Andrew Torrance
Fire Chief
Sundridge-Strong Fire Department



Prevention report March 12, 2026

Door-to-Door smoke alarm program

In 2025 we conducted 101 proactive Smoke & Co alarm checks.

This number has decreased over 2024 but due in part to specific targeted area outside of town to combine doors-to-door checks in the more rural parts of our community and to align this with our targeted forest fire prevention program focusing on areas with at a higher risk of forest fire based on location and type of forest growth.

Though our door-to-door program as well as attendance at community events we have been able to distribute all 84-combination smoke and co alarms we acquired though the Enbridge Gas Project Zero grant.

Fire Smart Canada

FireSmartCanada continued to be a focus of our forest fire prevention strategy though targeting specific areas in our door-to-door program as well as social media messaging and education to engage residents in the FireSmart program to minimize the risk to their properties as well as improve overall community safety.

Inspection enforcement activity

From 2025 to date, we have completed twenty-six Inspections of building with a continued priority being put on larger assembly occupancies in our community.

These inspections resulted in issuing thirty-three Inspection orders throughout the year.

As of todays, date we have five Inspection Orders outstanding and are continuing to work with these locations to achieve compliance.

In 2025 we issued 6 administrative monetary penalties in the Village for contraventions to our open- air burning bylaw. This is done as a final measure outside of our normal educational approach to open -air burning complaints.



Prevention report March 12, 2026

Public education

In 2025 Public education remained one of our highest priorities.

We continue to grow our social media presence and disseminate targeted and consistent fire safety messaging through these platforms specific to the time of year, any trends in emergency responses or hazards we're seeing, and to align with as many provincial fire safety campaigns where possible to increase the reach and effectiveness of these messages.

We continue to partner with other community organization for fire prevention presentations, Fire Hall tours and attendance at community events.

A few examples of these partners include.

- Sundridge Centennial Public School.
- Karis Disability Services & Supported Independent Living Program.
- Almaguin Highlands Community living & AHCL Transitional youth Program.
- Sundridge Homeschool group.
- Sundridge-Strong Union Public Library.
- Multiple Local home Daycare programs.

Training

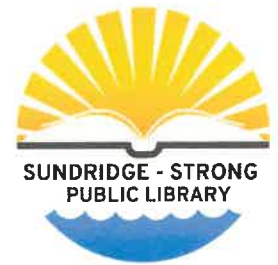
Throughout 2025 we continued to offer expanded training opportunities for both recruits and active firefighters. Makeup training sessions were offered for any firefighter who may have missed Monday night training, and additional focused training were completed to support recruit progression in driving, firefighter skills and theory as well as medical training. Additional trainings were also completed for any firefighters looking to increase their skill and proficiencies outside of our regular Monday night training nights.

A few examples of this training included: Interior searches, portable pump operations, pumper operations and more.

With the addition of new Pumper 611, a large volume of driving and apparatus operations training was completed to ensure all firefighters were signed off on to operate it prior to the apparatus being placed into service.

With respect,

Brendan Adams
Fire Prevention & Assistant Training Officer



**LIBRARIAN'S REPORT
March 26, 2026 Board Meeting**

Statistics:

FEBRUARY 2026 - CIRCULATION					
	2022	2023	2024	2025	2026
Library	1005	930	907	823	711
Overdrive	324	261	420	409	341
Total	1329	1191	1327	1232	1052

	COMPUTERS USE			WiFi USE		
	2024	2025	2026	2024	2025	2026
Feb.	54	52	38	134*	**	163

*2024 - From Feb. 13th to Feb. 29th

**2025 -The WiFi statistics were not available

	KIDS ELECTRONICS			IN LIBRARY LEGO USE		
	2024	2025	2026	2024	2025	2026
Feb.	26	25	19	--	15	20

February Programming & Attendance		
Program/Event	Adults	Kids
Book Club	7	
Knitting & Crocheting	19	
Storytime	11	14
Walking Club	8	
Valentines Stories & Crafts	3	5
Tween/Teen Advisory Meeting	2	3

The library and the Happy Gang will be hosting *Heads Up for Healthier Brains* 4-week series presented by the Muskoka Alzheimer Society. The sessions will be Thursdays at 10:30 am on June **18**, July 23, August 6, September 10. The sessions are approximately one hour long with a question and answer period at the end of the presentation.

We hosted four kids' events during the March Break. The library was a hub of activity.

Events:

- Easter & Spring Stories and Crafts Wednesday, April 1st at 6:30.



Melinda Kent

Highlights from the February Medical Officer of Health Report to the Board of Health

Medical Officer of Health Update

In my update last month to the North Bay Parry Sound Board of Health, I described some of the Health Unit programs that promote health and prevent illness, thereby reducing health care costs. This month I would like to focus on why it is more important than ever to invest in public health.

In Canada, life expectancy has increased by more than 28 years between 1920 and 2020¹. Most of these gains were achieved through public health measures such as vaccination programs and improved sanitation which decreased the spread of infectious diseases. Medical advances including antibiotics and improvements in maternal and infant care have also contributed to increases in the life span.

However, gains in life span have outpaced gains in health span. By 2040, the number of adults over the age of 30 with a major illness requiring significant hospital care, is expected to reach one in four, doubling from one in eight in 2002². The number of people living with at least one chronic condition is also expected to increase by two million in the next 15 years. The aging population is the biggest factor influencing these trends, though **structural and social determinants of health**, and chronic disease risk factors shaped by these determinants will also play a significant role.

***Social determinants of health** refer to a specific group of social and economic factors that relate to an individual's place in society, such as income, education, employment, racism, social connections, and access to services.*

*The **structural determinants of health** are the written and unwritten rules that create, maintain, and eliminate the long-lasting patterns of advantage and disadvantage between socially constructed groups that impact health.*

¹ Statista (website) [Canada: life expectancy 1800-2020| Statista](#) Accessed Feb. 12, 2026.

² Rosella LC, Buajitti E, Daniel I, Alexander M, Brown A. (2024) *Projected patterns of illness in Ontario*. Toronto, ON: Dalla Lana School of Public Health.

The impacts of an aging population and increasing rates of chronic disease are already being felt by the health care system in Ontario. Challenges such as difficulty in accessing a family physician, emergency department wait times, and hallway medicine frequently make the headlines. Ontario’s Minister of Finance, Peter Bethlenfalvy has recently characterized health spending as “unsustainable”,³ yet demand will continue to increase given the projected chronic disease trends.

We need to think differently about health spending. While efficiencies should be sought, we must also invest in increasing the population’s health span to reduce the demand on the health care system. Aging is historically associated with increased burden of chronic disease and a decline in quality of life, but research is indicating that this is not inevitable⁴. Chronic diseases are largely caused by modifiable risk factors such as smoking, drinking alcohol, poor nutrition, and being sedentary⁵.

Examining the health of young people can give us a glimpse into our future. National data indicates that in the past 15 years there has been a decrease in the use of alcohol and cigarettes by 12-17-year-olds⁶. However, fewer of these students (21%) met Canadian physical activity recommendations in 2022-2024 as compared to 2018-2019 (36%).⁷ In 2023, 18% of Ontario Grade 7 to 12 students reported fair or poor physical health, among the highest reported since monitoring through the Ontario Student Drug Use and Health Survey (OSDUHS) began decades ago.⁸ Self-rated mental health has also significantly worsened since monitoring began in 2007. Local data from the 2024 Planet Youth Nipissing Survey found similarly low levels of physical activity and self-reported good or very good physical (50%) and mental (37%) health among Grade 10 students⁹.

These findings indicate an urgent need to change our population approach to health.

³ [Ontario finance minister says rate of health-care spending is ‘unsustainable’ | Globalnews.ca](#) Accessed February 17, 2026.

⁴Chatterji S, Byles J, Cutler D, et al. (2015) Health, functioning, and disability in older adults – present status and future implications. *Lancet* 385(9967):563-575.

⁵ Ng R, Sutradhar R, Yao Z, Wodchis WP, Rosella LC. (2020) Smoking, drinking, diet and physical activity – modifiable lifestyle risk factors and their associations with age to first chronic disease. *Int J Epidemiol.* 49(1):113-130.

⁶ Health Canada (2025) Alcohol and drug use among students in Canada 2023-24. [Alcohol and Drug Use among Students in Canada, 2023–24](#) Accessed February 18, 2026.

⁷ Statistics Canada. Directly measured physical activity and sedentary time in Canada: New results from the Canadian Health Measures Survey, 2022 to 2024. [The Daily — Directly measured physical activity and sedentary time in Canada: New results from the Canadian Health Measures Survey, 2022 to 2024](#) Accessed February 18, 2026.

⁸ Boak, A., & Hamilton, H. A. (2024). The mental health and well-being of Ontario students, 1991–2023: Findings from the Ontario Student Drug Use and Health Survey (OSDUHS). Toronto, ON: Centre for Addiction and Mental Health.

⁹ Planet Youth Nipissing. [Planet Youth Nipissing Homepage](#) – Accessed Feb. 18, 2026.

Public health plays a vital role in identifying and collaborating on provincial and community strategies that alter risk factors and strengthen protective factors on a population level. Strategic investments in the social determinants of health and supportive physical, social, and economic environments are critical to promoting healthy aging¹⁰ and to preserving the long-term sustainability of the health system.

Investing in population health is essential - it is one of the most effective levers we have to decrease the cost of health care. In Ontario, over 40% of the total budget is directed to health spending¹¹, while less than 2% of health spending is invested in public health¹². This imbalance limits our ability to prevent chronic disease and reduce avoidable demand on the health care system. Now more than ever, strategic investments in population-level prevention and the social determinants of health are required to shift this dynamic. Strengthening prevention today will reduce hospitalizations, improve quality of life, and help ensure the sustainability of Ontario's health system for future generations.

Program and Services Highlights

Oral Health

- Oral Health has been reaching out to community partners who work closely with priority populations to improve navigation of federal and provincial dental programs and reduce barriers to care through better access and coordinated support.

Sexual Health and Harm Reduction

- In January, two public health nurses from the Sexual Health and Harm Reduction program delivered a lunchtime talk to primary care providers in the Parry Sound area. The session focused on local and provincial case trends and updated management and treatment recommendations for sexually transmitted infections. A similar talk is planned for North Bay in the near future.

Vaccine Preventable Diseases

- Increased uptake of optional vaccines such as Hepatitis B and HPV-9 was achieved through identifying eligible students using an enhanced analytics tool, issuing immunization notices, and offering optional secondary school vaccine clinics.

¹⁰ Gianfredi V, Nucci D, Pennisi F, Maggi S, Veronese N, Soysal P. Aging, longevity, and healthy aging: the public health approach. *Aging Clin Exp Res.* 2025 Apr 17;37(1):125.

¹¹ Government of Ontario. [2025 Ontario Budget | In Brief](#) (accessed February 18, 2026)

¹² Ontario Ministry of Health. [Published plans and annual reports 2025–2026: Ministry of Health | ontario.ca](#) (accessed February 18, 2026)

Environmental Health

- The beginning of the year marks an annual “reset” for all inspected facilities.
- Food premises each undergo a risk assessment to their risk category. The risk rating determines the frequency of routine inspections for that facility.
- The Health Unit is enhancing the public disclosures system on our website. Online disclosure for tobacco, vapour, and smoke enforcement actions is now displayed on the [enforcement disclosure page](#), with additional program areas to follow.

Healthy Families

- An infant feeding survey is being conducted to understand the feeding practices of infants in their first 6 months across the Health Unit. Participation began in March 2025, and over half of the 274 surveys needed to generate reliable data have been collected to date.

Indigenous Engagement

- The Giiwedno Mshkikiwgamig (North Bay Indigenous Hub) presented the Health Unit with a beautiful piece of artwork during a Letters of Relationship celebration. The Letter of Relationship affirms a shared vision of building safe, inclusive, and culturally respectful pathways for Indigenous community members. The Health Unit also received a plaque from the North Bay Indigenous Hub recognizing the organization’s commitment for all staff to complete Anishinaabe Mino’ Ayaawin – *People in Good Health* training. This training supports the Health Unit in reconciliation efforts and in providing culturally safe care. The artwork and plaque are prominently displayed beside front reception at the North Bay office.

Effective Public Health Practice

- Foundational Services is supporting a Quality Improvement project to develop consistent, reliable, and cost-effective processes for transporting supplies and other items between Health Unit offices and private water sample drop-off locations.



ADR
CHAMBERS

Integrity Commissioner Office
for Village of Sundridge

MICHAEL MAYNARD
Integrity Commissioner
E-mail: integrity@adr.ca

March 30, 2026

SENT BY E-MAIL TO:

Nancy Austin, Clerk Administrator
naustin@sundridge.ca

Re: IC-35896-0326: Village of Sundridge Integrity Commissioner Annual Report for the operating period of December 19, 2024 to December 18, 2025

Dear Ms. Austin:

Thank you for the opportunity to act as the Integrity Commissioner (the "IC") for the Village of Sundridge (the "Village") over the past year. In accordance with the terms of the agreement with the Village, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of December 19, 2024 to December 18, 2025.

As you know, the IC's role is to help Members of Council ("Members") ensure that they are performing their functions in accordance with the Village's Code of Conduct (the "Code"), and the *Municipal Conflict of Interest Act* ("MCIA"). Upon request, I am available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with those requirements. My office and I are also responsible for assessing and investigating complaints received from Council, staff, and members of the public respecting alleged breaches of the Code or the MCIA.

Requests for Advice

During this operating period, there were no requests for advice.

Complaints

During this operating period, no Code of Conduct or MCIA complaints were received.

Billing

In accordance with our contract with the Village, the billings for the operating period, commencing December 19, 2024, and ending December 18, 2025, totaled \$339.00.

Final Comments

We look forward to assisting the Village and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,

A handwritten signature in black ink, appearing to read "M. Maynard", with a long horizontal stroke extending to the right.

Michael Maynard,
Office of the Integrity Commissioner for the Village of Sundridge

**Ministry of Emergency
Preparedness and Response**

Office of the Minister

Floor 14 - 438 University Ave.
Toronto ON M5G 2K8

**Ministère de la Protection civile
et de l'Intervention
en cas d'urgence**
Bureau du ministre

14e étage, 438, av. University
Toronto, Ontario M5G 2K8



March 19, 2026

Nancy Millar
Clerk Administrator
The Corporation of the Village of Sundridge
110 Main Street,
Sundridge, ON P0A 1Z0

Dear Nancy Millar,

I am pleased to notify you that your application has been selected for approval for a Community Emergency Preparedness Grant. I would like to take this opportunity to congratulate you on this milestone.

The Community Emergency Preparedness Grant program will help communities and organizations like yours purchase critical supplies and equipment or deliver training to improve local emergency response. The grant enhances the resiliency of local governments; First Nations communities; and organizations in preparing for natural hazards and emergencies. These prudent and targeted investments are another step the government is taking to protect Ontario and ensure that communities have the resources they need to keep people safe when the next flood, wildland fire or severe storm impacts our province.

Ministry staff will follow up shortly with a transfer payment agreement, which will provide additional details about your funding. In the meantime, if you have any questions, please send an email to EMOCommunityGrants@ontario.ca.

Thank you for advancing emergency preparedness in your community. Together, we are ensuring that Ontario meets the absolute highest standard of emergency management to keep our communities safe, practiced and prepared.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jill Dunlop'.

The Honourable Jill Dunlop
Minister of Emergency Preparedness and Response

District of Parry Sound



Chief Administrative Officer's Report

March 2026

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

CAO UPDATE

As we move into March, I want to begin by recognizing the significant work taking place across the DSSAB and the dedication of the staff who continue to advance our mandate to support the well-being and stability of communities across the District of Parry Sound.

This continues to be an important period of progress for our organization. We are actively moving forward on key priorities, particularly within our housing portfolio where we are exploring new opportunities to increase supply and strengthen partnerships that will support the development of additional affordable housing in our district. At the same time, we continue to expand and stabilize our child care system as we implement the Canada-Wide Early Learning and Child Care framework, working closely with operators and partners to ensure families in our communities have access to quality, affordable spaces.

These initiatives reflect the core of the DSSAB's role in this region, bringing together programs, partnerships, and resources to respond to community needs and create lasting impact.

March is also a meaningful time of year as we recognize **International Women's Day**. As a female leader, this day holds particular significance for me. I am continually reminded of the responsibility and privilege that comes with leadership, and of the many women who have paved the way for others to lead in public service.

I am especially proud to work alongside the many strong, capable, and compassionate women who serve across our organization. From frontline staff to supervisors and directors, women make up a significant part of the DSSAB workforce. Every day they bring professionalism, expertise, and deep commitment to improving the lives of the people in our communities.

Their work which is often complex and sometimes unseen, is foundational to the progress we continue to make as an organization. The impact of their dedication can be seen across our housing programs, early years services, income supports, and women's services. They are not only delivering programs; they are strengthening communities.

As we continue our work in the months ahead, I want to acknowledge and thank all staff for the care and commitment they bring to this organization and the people we serve. The progress we are making is the direct result of that collective effort.

Tammy MacKenzie
Chief Administrative Officer

'Everyday Impact' – Helena Johnson

Outreach is a critical function that extends our organization's presence in the community beyond our immediate setting and ensures services are accessible to those who may otherwise remain unserved. Effective outreach fosters trust builds meaningful relationships within the community and increases awareness of available supports.

Recently, Helena Johnson, Integrated System Navigator with our Income Support and Stability Team, demonstrated the impact of effective outreach by attending our local YMCA to support a new member to our community.



The following is the feedback received from the YMCA:

"I just want to share an experience I had with a client and Helena. This client is new to Parry Sound, a young man from Nunavut. He is looking for employment but also some stabilization needs as he has no income and is hoping to get into stable housing. It was really great having Helena here and available to speak with the client. He gained all of the information he needed to apply for assistance and Helena made a great connection with him. He left the offices feeling confident that things were looking better for him."

Helena has consistently demonstrated a high level of creativity in her approach to client engagement and reporting. She exhibits a strong understanding of the critical role that thoughtful and accurate data collection plays in effectively articulating a client's journey and outcomes. By combining innovative thinking with a disciplined focus on evidence-based documentation, she ensures that client stories are not only compelling, but also grounded in meaningful, measurable impact. Her work strengthens our ability to communicate results with clarity, credibility, and strategic insight.

She is the one of the leading ISN's in building the Homemakers Program which is a new initiative that partners Income Support and Stability with Community Support Services in Parry Sound. Her insight and forward thinking with processes and logistics will help us reach members of our community with another resource tool.

Helena, congratulations on being nominated for the Everyday Impact Award!

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District January 2026						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18m)	3	2	2	3	14	24
Toddler (18-30m)	8	7	11	17	27	70
Preschool (30M-4y)	16	15	17	35	51	134
# of Active Children	27	24	30	55	92	228

School Age Programs– Jan 2026

School Age Programs January 2026	
Location	Enrollment
Mapleridge After School	25
Mapleridge Before School	11
Home Child Care	14
# of Active Children	50



Inclusion Support Services – January 2026

Age Group	Early ON	Licensed ELCC	Monthly Total	Discharges	Referrals	Waitlist
Infant (0-18m)						
Toddler (18-30m)	3	18	21		2 (LELCC)	
Preschool (30-47m)	6	37	43		2(LELCC)	
JK/SK (48m-6yr)	2	5	7			
School age (6 yr+)		1	1	5		
Monthly Total	11	61	72	5	4	
Year to Date	11	61	72	5	4	0

Approximately 57% of cases are referred for speech and language, 20% for social emotional or self-regulation while the rest are for ASD and other delays. Usually there are multiple reasons for referrals.

EarlyON Child and Family Programs— Jan 2026

EarlyON Child and Family Centre Reporting Month: January 2026		
Activity	Monthly Total	Year to Date
Number of Child Visits	796	796
Number of Unique Children served this month	252	
Number of Adult Visits	592	592
Number of Unique Adults served this month	200	
Number of Professionals (New stat of July 1, 2025)	17	17
Number of Virtual Programming Events	2	2
Number of engagements Through social media	491	491
Number of views Through social media	26,994	26,994

The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for January 2026

Number of Unique Children on the Application Portal

797

Children who Identify as Indigenous

85

Children Identifying Francophone Relatives

51

Prenatal Children

138

Unique Children - includes children waiting for care and those who are placed in care but have applied to other child care centres/programs. (ie: currently in an infant space and have also applied for JK/SK after school program) - Or - includes all children who have completed an application for child care

Unique Children Waiting for Care

450

Waiting for Care - This number represents the unique children who are currently applied for care. This includes children who may already be placed in a program and have applied to another. This also includes the number of children pre-registered for future care.

Year, Month

Multiple selections

Month

January

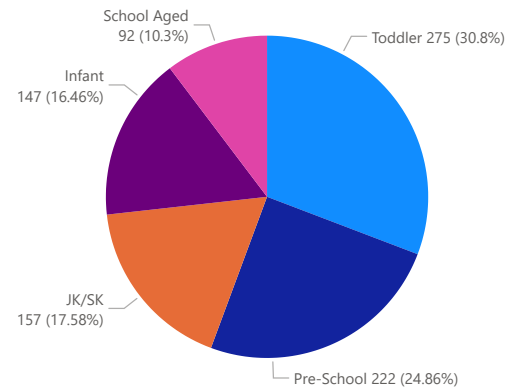
Additions to Application Portal

66

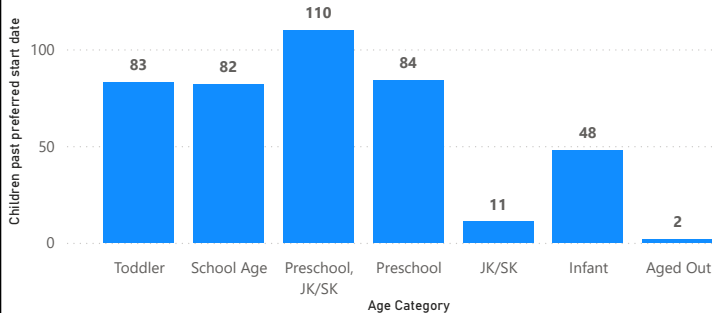
Total Number of Children past preferred start date (Unique)

427

Waitlist by Age Category

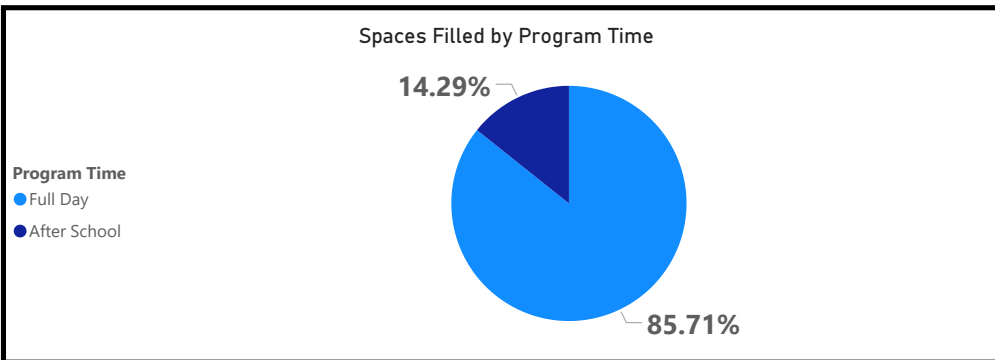
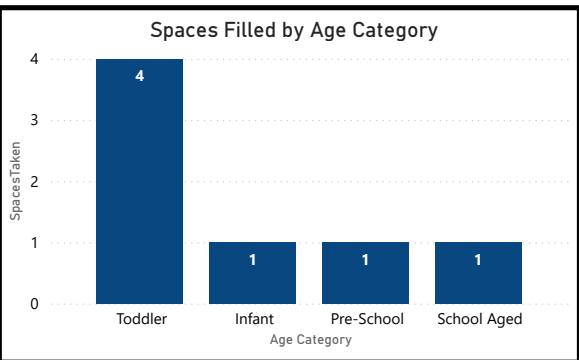


Number of Children past their preferred start date by age

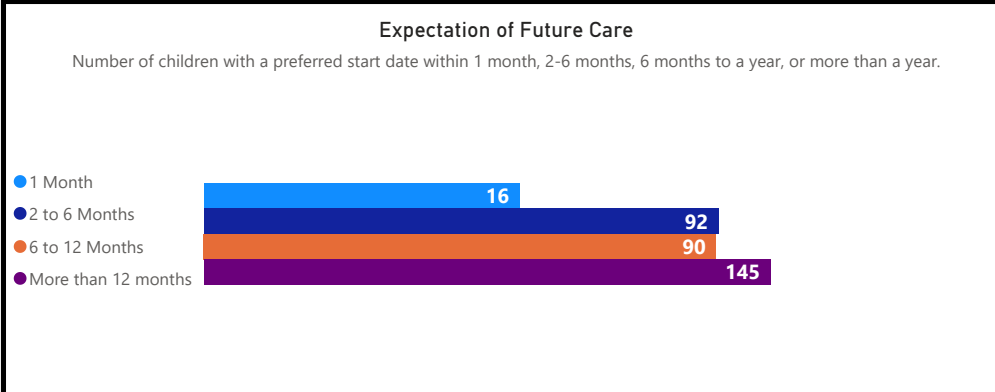


Year
2026

Month
January



Children Placed	Spaces Filled
7	7



Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

Funding Sources for District Wide Childcare Spaces – Jan 2026

Child Care Service Management

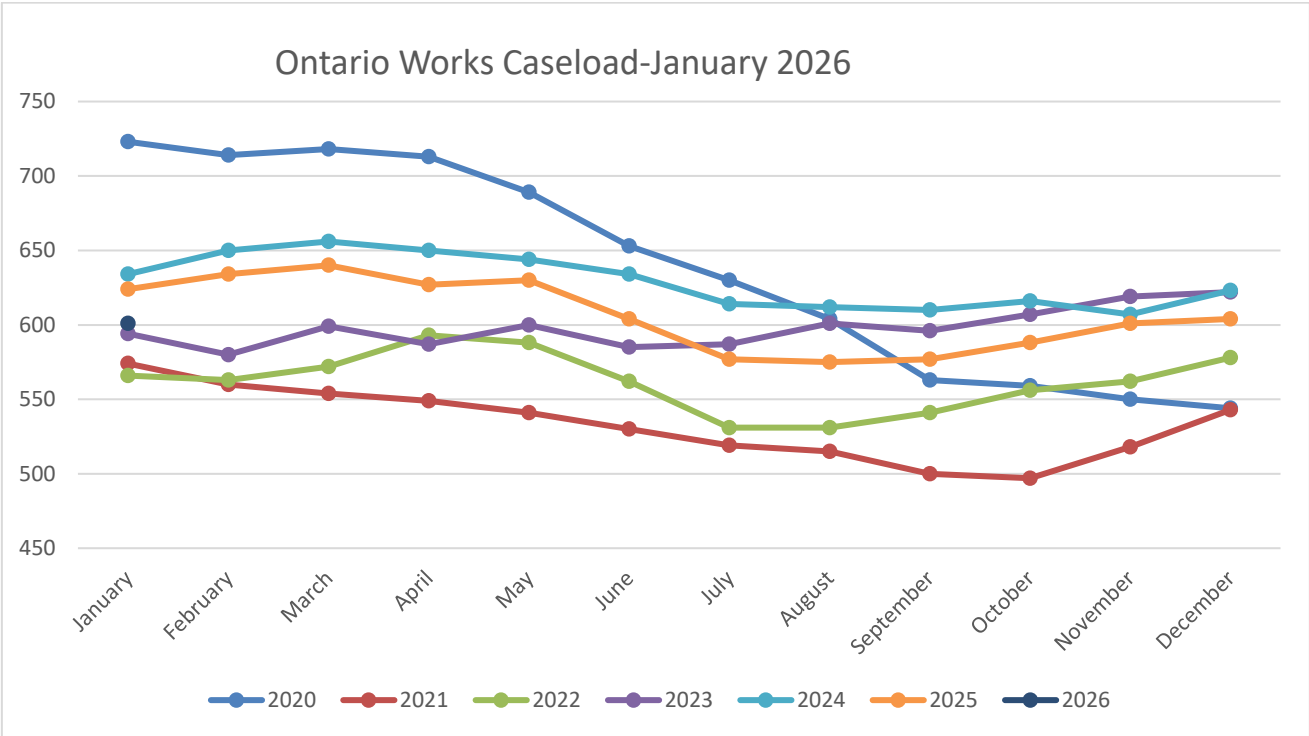
Total Children by Funding Source

January 2026

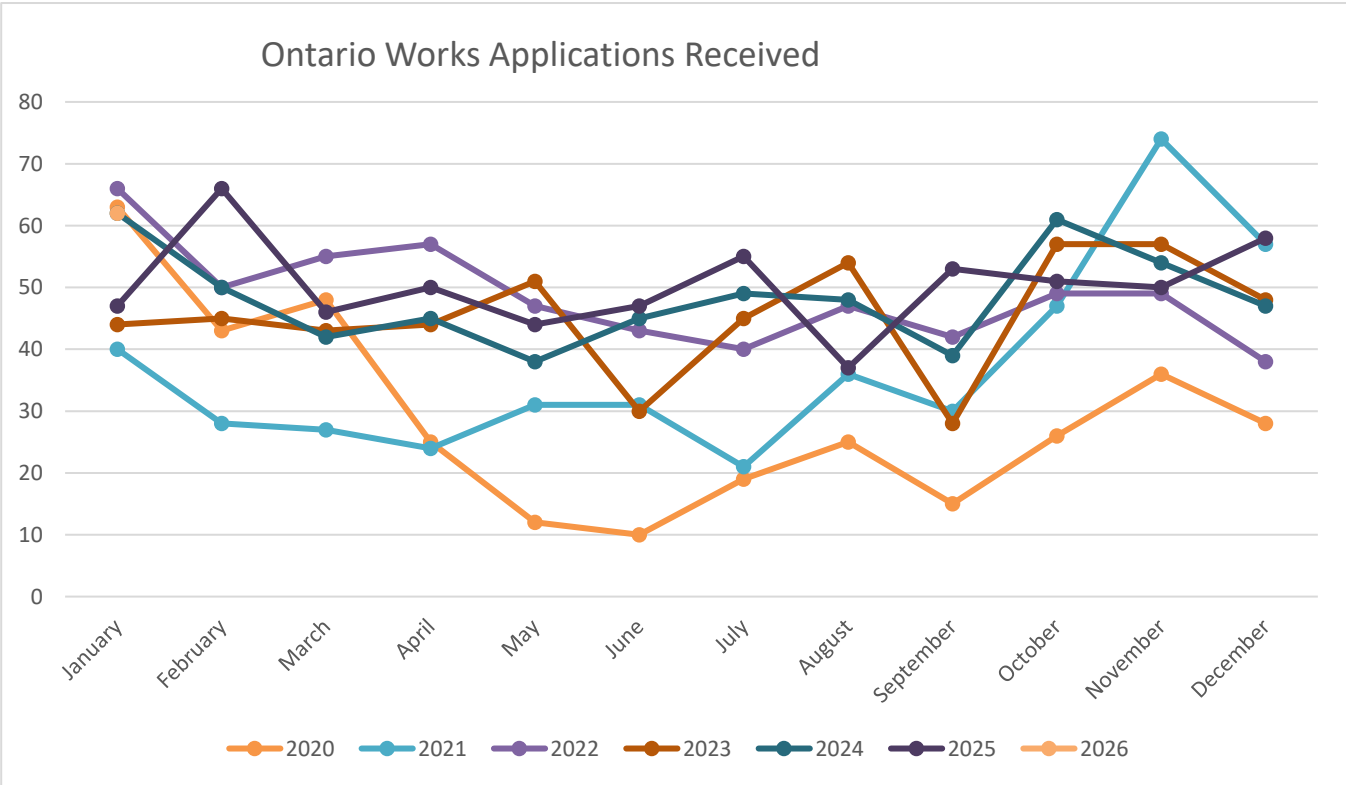
ACTIVE		
Funding Source	# of Children	# of Families
CWELCC	36	35
CWELCC Full Fee	228	224
Extended Day Fee Subsidy	1	1
Fee Subsidy	17	15
Full Fee	19	18
Ontario Works	4	4
Total Active:	305	297

NEW		
Funding Source	# of Children	# of Families
CWELCC	4	4
CWELCC Full Fee	6	6
Extended Day Fee Subsidy	0	0
Fee Subsidy	1	1
Full Fee	0	0
Ontario Works	2	2
Total New:	13	13

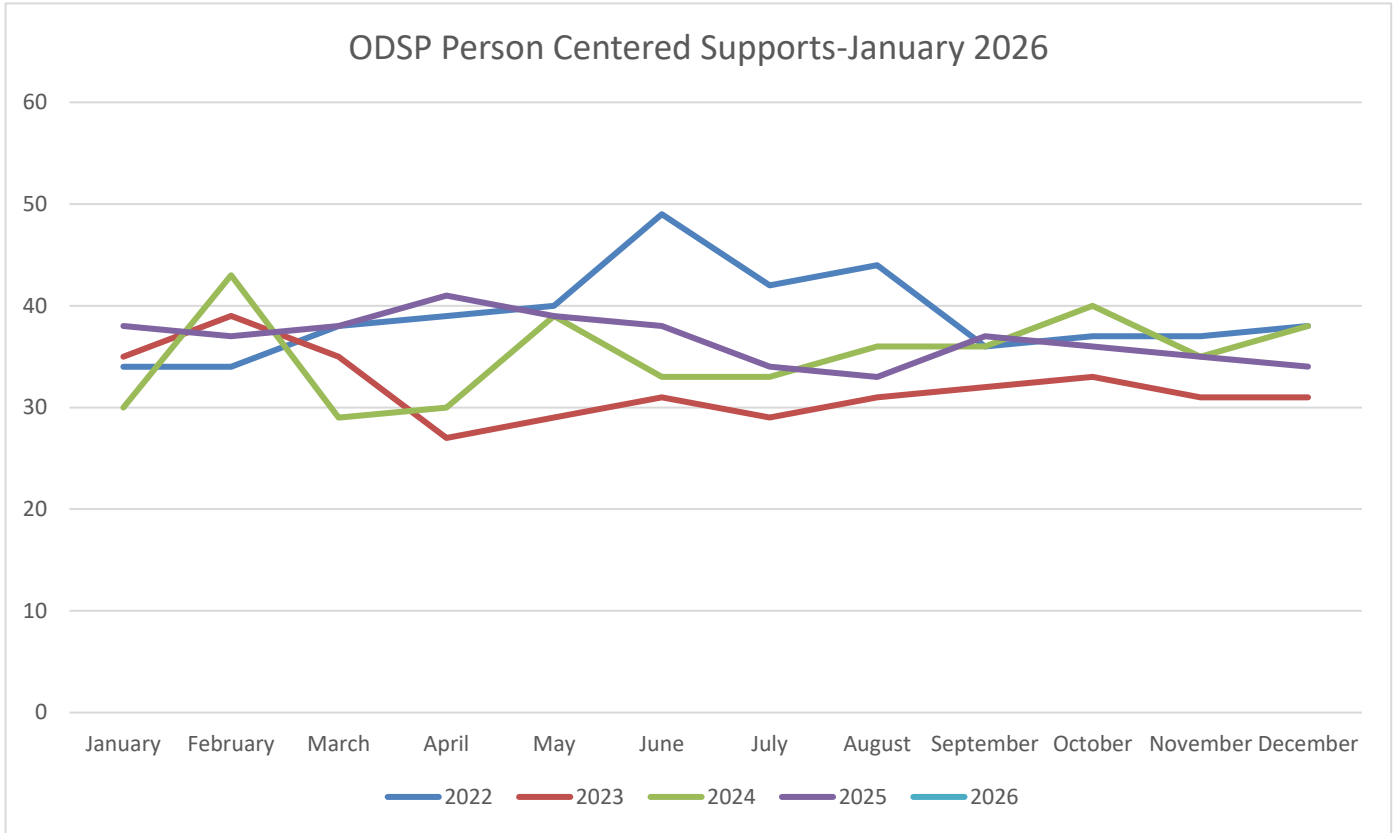
EXITS		
Funding Source	# of Children	# of Families
CWELCC	0	0
CWELCC Full Fee	0	0
Extended Day Fee Subsidy	0	0
Fee Subsidy	0	0
Full Fee	0	0
Ontario Works	0	0
Total Exits:	0	0



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



ODSP Participants in Ontario Works Employment Assistance



The OW Caseload continues to hold steady at **601** cases. We are providing **34** ODSP participants Person-Centred Supports. We also have **58** Temporary Care Assistance cases. **62** applications were received through the province’s Ontario Works Intake Unit (OWIU).

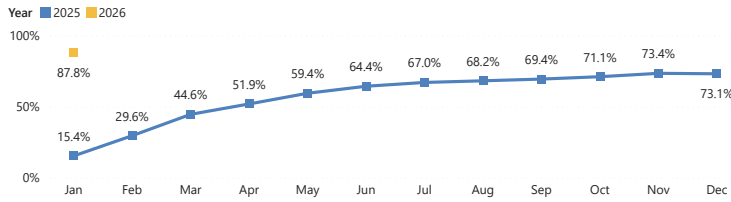
Ontario Works (OW) Performance Measures

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 Support Pillars.

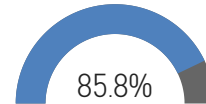
- Crisis & Safety-homelessness, personal safety
- Health-medical, mental health counselling, addiction treatment
- Life Skills-Literacy and Basic Skills such as budgeting, time management
- Community Supports-Housing, transportation and legal support

*NDA-Non-Disabled Adult

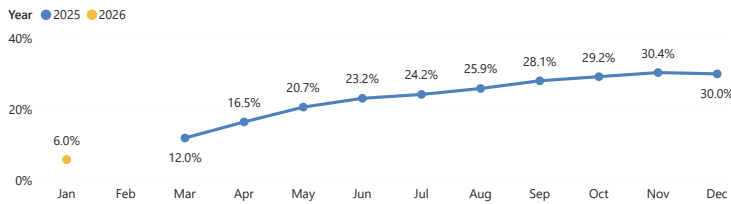
Percentage of OW + NDA Members with mandatory participation requirements that have created a Social Assistance Action Plan (Cumulative Year-to-Date)*



Provincial Value for Latest Month in Selected Range



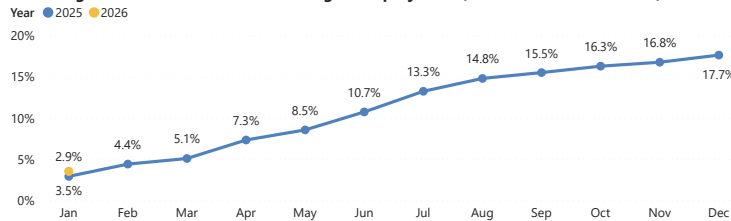
Percentage of OW + NDA Members with mandatory participation requirements that are referred to EO (Cumulative Year-to-Date)



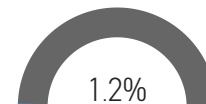
Provincial Value for Latest Month in Selected Range



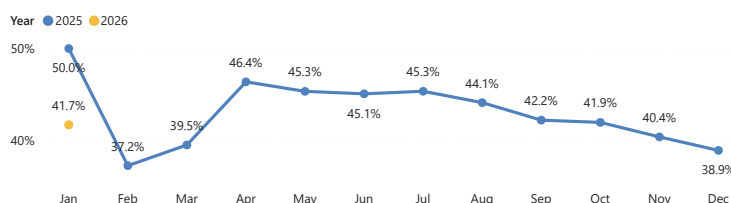
Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-Date)



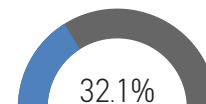
Provincial Value for Latest Month in Selected Range



Percentage of Ontario Works cases who exit the program and return within one year (Cumulative Year-to-Date)

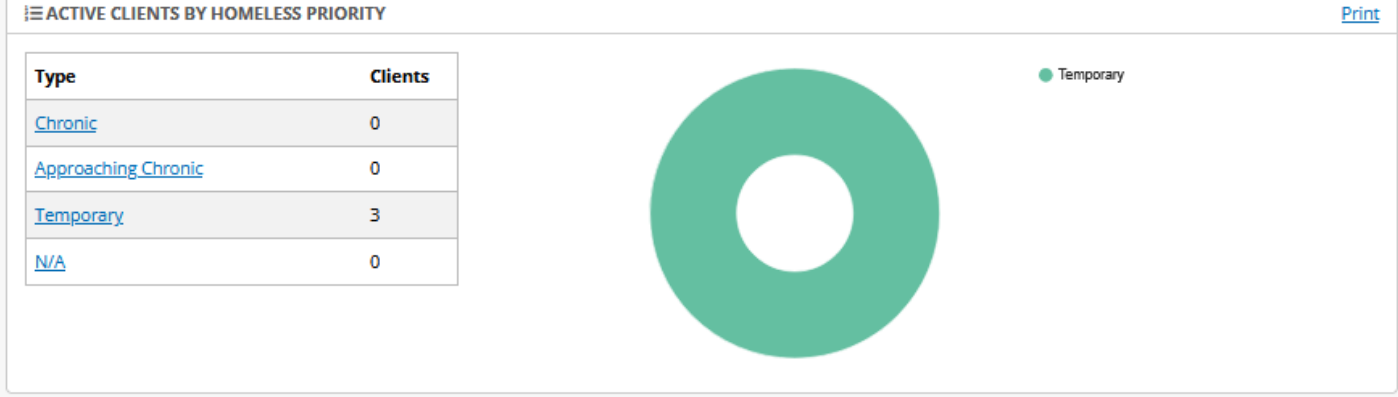
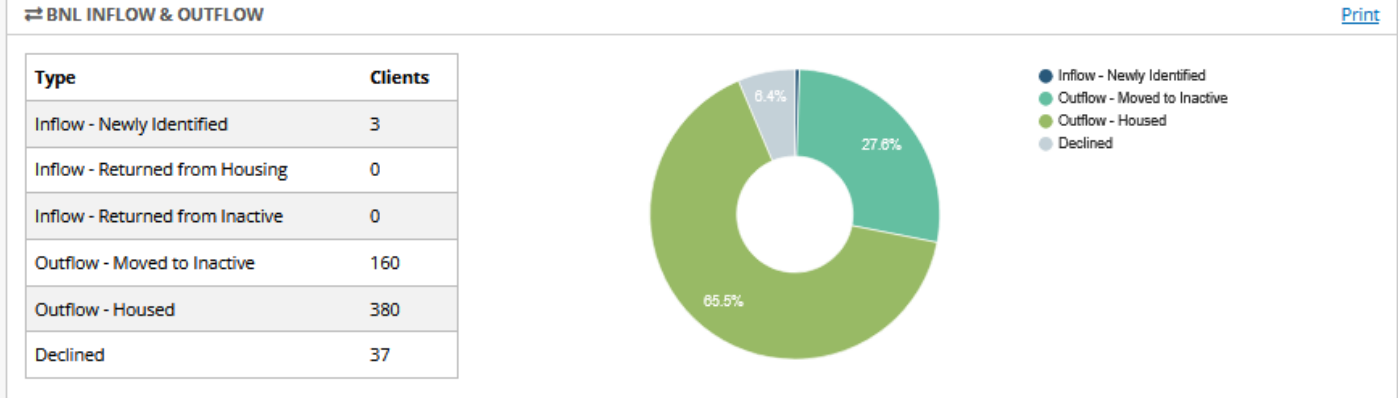
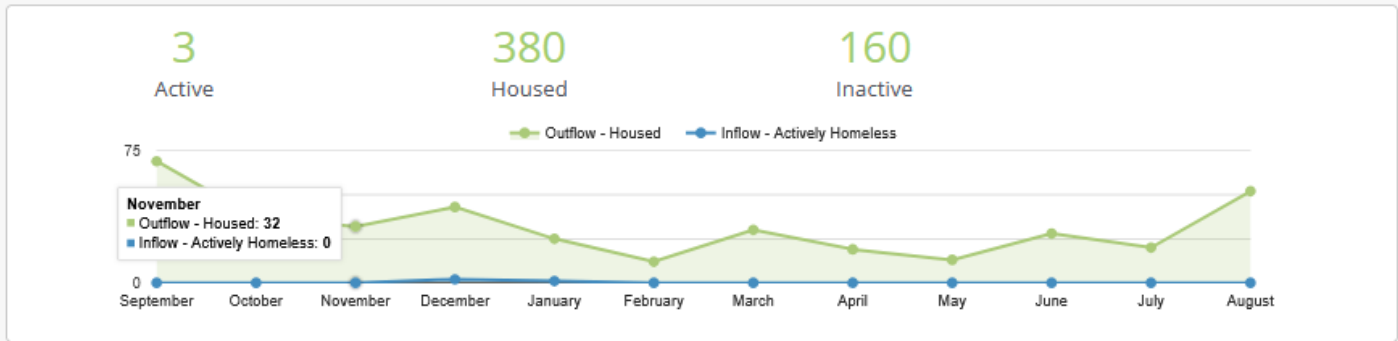


Provincial Value for Latest Month in Selected Range



By Name List

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to obtain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access towards housing focused solutions.

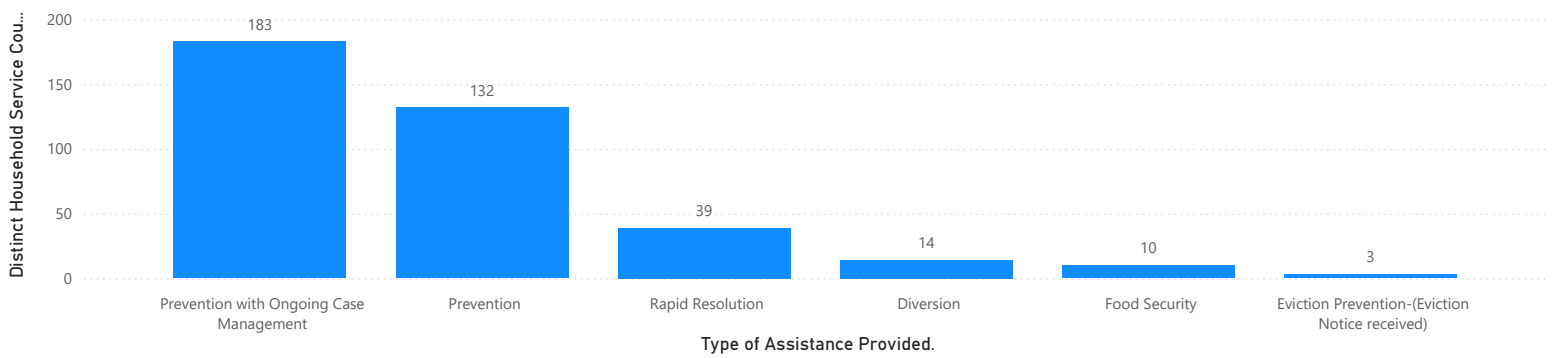


Month, Year

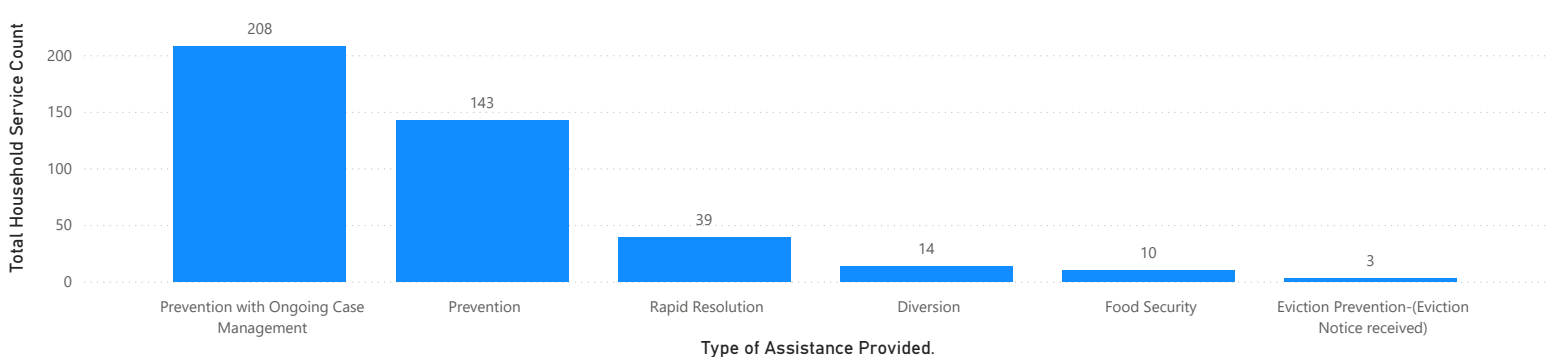
Multiple selections



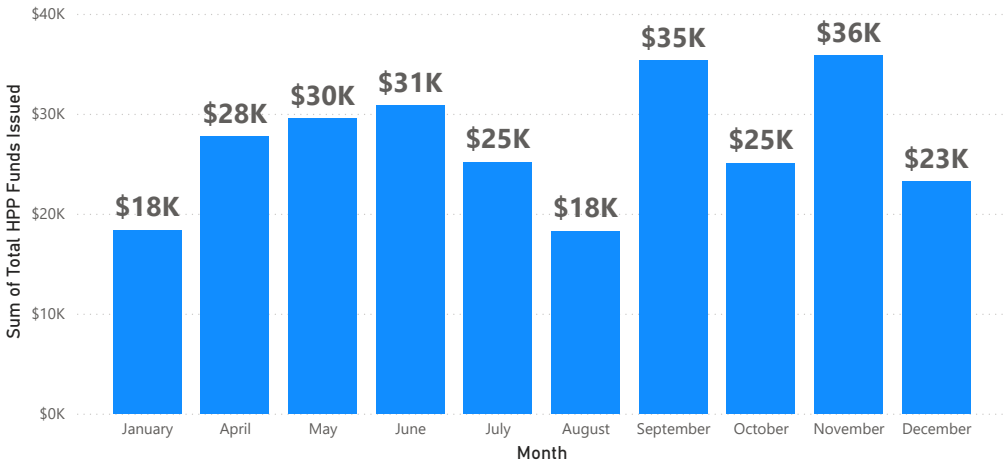
Distinct Household Service Count by Type of Assistance Provided.



Total Household Service Count by Type of Assistance Provided.



Total HPP Funds Issued by Month



Type of Assistance-HPP

All

Month, Year

Multiple selections

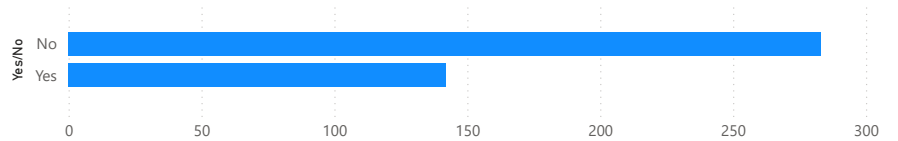
\$269,660.19
Sum of Total HPP Funds Issued

Provincial Priority Groups	Unique Households Served
Chronic Homelessness	20
Indigenous	10
Transitioning from Provincial Institution	2
Youth aged 16-25	20
Total	52

Income Source	Unique Households Served	Sum of Total HPP Funds Issued
OW	133	\$120,928.38
ODSP	108	\$94,182.79
Low Income Senior	51	\$33,802.76
Low Income	70	\$20,746.26
Total	347	\$269,660.19

Housing Status	Unique Households Served
At Risk of Homelessness	293
Experiencing Homelessness (and not currently on BNL)	43
On BNL	22
Total	347

Has the client been issued HPP in the past?



Type of Assistance Provided.	Low Income	Low Income Senior	ODSP	OW	Total
Prevention with Ongoing Case Management	16	14	52	121	201
Prevention	44	39	59	14	152
Rapid Resolution	13	5	7	17	42
Diversion	5	1	4	5	15
Food Security	1		1	8	10
Eviction Prevention-(Eviction Notice received)	1	1	1		3
Total	80	60	124	164	422

Month, Year

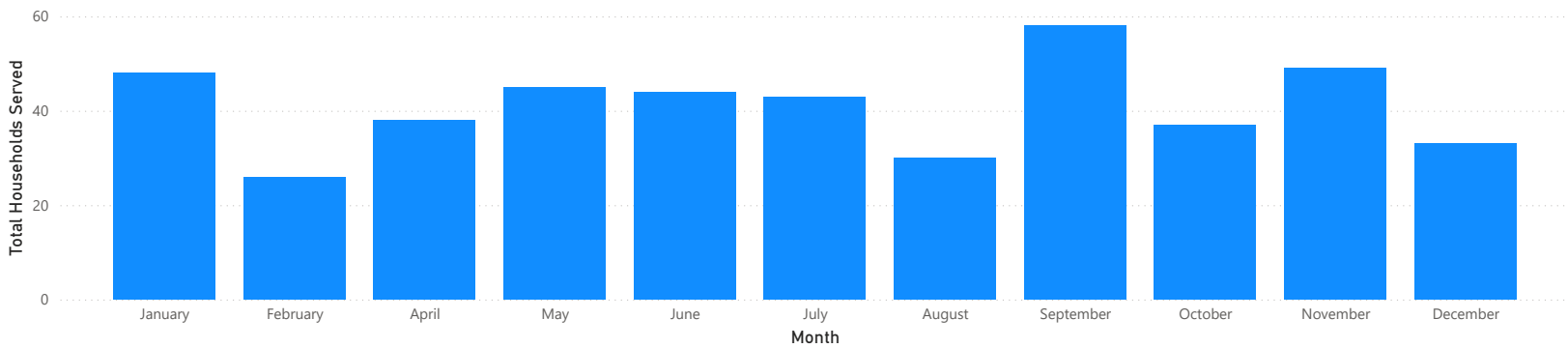
347

Unique Households Served

425

Total Households Served

Total Households Supported through HPP by Month-All



Housing Programs Update—January 2026

Social Housing Centralized Wait List Report			
	East	West	TOTAL
January 2026	Parry Sound	Parry Sound	
Seniors	53	136	189
Families	181	510	691
Individuals	570	175	745
TOTAL	804	821	1625
Total Wait List Unduplicated			445

Social Housing Centralized Wait List (CWL) 2025-2026 Comparison Applications and Households Housed from the CWL												
Month 2025	New APP	New SPP	Cancelled	Housed	SPP Housed	Month 2026	New App	New SPP	Cancelled	Housed	SPP Housed	
Jan	9			2		Jan	6	0	9			
Feb	8		2	3		Feb						
Mar	9	1	4	1		Mar						
Apr	6	1	10			Apr						
May	11		1	2		May						
June	12	2	1	2		June						
Jul	14			2	1	Jul						
Aug	9	1	1	2	1	Aug						
Sept	7	4	1	2	2	Sept						
Oct	8		1	1		Oct						
Nov	1	1	1			Nov						
Dec	7		5	2	1	Dec						
Total	101	10	27	19	5	Total	6	0	9	0	0	
						SPP = Special Priority Placement						

- Housing Programs approved 6 new applications to the Centralized Waitlist in the month of January.
- There were 9 cancelled applications; 4 applicants requested, one applicant deceased, 3 were approved for the Canada-Ontario Housing Benefit, and one applicant had assets in excess.

HOUSING OPERATIONS AND SERVICE MANAGEMENT

January 2026 Statistical Information

Activity for Tenant Services

	CURRENT MONTH	YEAR TO DATE
Move-Outs	1	1
Move In (Centralized Waitlist along with Internal transfers)	1	1
L1/L2 Hearings	3	3
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	0	0
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	2	2
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	0
Repayment Agreements (new) (Formal & informal)	0	0
No Trespass Order	0	0
Mediation/Negotiation/Referrals	34	34
Tenant Home Visits/Wellness checks	39	39
Tenant Engagements/Education	0	0

Activity for Property Maintenance

Pest Control		Monthly pest control inspections were completed at 8 buildings. 32 units were inspected. Of the 32 units, 2 units required treatment.
Vacant units	6	5 one-bedroom, 1- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant units: TMV	0	NO VACANCY
After Hours Calls	12	monitoring station offline, lock out, frozen exterior door lock, heater not turning on, EMS requiring access (did not have access code with them)
Work Orders	126	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	176	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC/DSSAB properties
Fire Inspections	3	3 Fire inspections completed on properties in January with Huronia Alarms/FPO's. Monthly inspections continue at every building.
Annual Inspections	0	Annual inspections will be planned for early spring.
Inspections (Other)	0	Housing keeping, Fire Prevention Officer follow up, and preconstruction/postconstruction
Incident Reports	1	Slip and fall. No reported injuries.

Capital Projects Monthly Report—January 2026

This monthly report provides an overview of capital project activities undertaken during January 2026. January was a busy month focused on receiving approved budgets, organizing the capital work plan for the year, and beginning the first stages of tendering and procurement for the 2026 construction season.

Hazardous Material Remediation and Water Damage Repairs

Remediations continued as normal throughout January, with several remediation projects underway or completed during the month. Work progressed through clearance, reinstatement, and closeout sequencing as required, with completed scopes continuing to follow required inspection and environmental clearance protocols.

Plumbing, HVAC, and Duct Maintenance

Winter HVAC maintenance and inspections continued as normal during January. Duct insulation installation is underway at an office building, and mechanical systems continue to be monitored closely to support reliable winter operations.

Doors, Siding, Painting, and Cosmetic Upgrades

No new door work, siding projects, painting, or cosmetic upgrades occurred during January. These scopes remain subject to prioritization within the broader 2026 capital work plan as seasonal conditions and procurement timelines advance.

Generator and Electrical Work

No major new generator-related activity occurred during January. Investigation and planning for electrical panel replacements in townhomes has begun, with scope development and sequencing underway to support future procurement and delivery.

Roofing and Eavestrough Projects

No major new changes occurred under active roof or eavestrough projects during January. However, ice damming events resulted in localized interior damage requiring response and repairs. Identifying and implementing measures to reduce recurring ice damming risk will be a key focus within the 2026 work program.

Structural Repairs, Infrastructure and Foundation Assessments

Structural repairs in Callander remain underway under active management. Inspections are scheduled for an office building to inform next steps, and a damaged roof canopy serving a residential building was inspected with repairs now underway.

Security Enhancements

No new security enhancements were undertaken during January. Existing measures remain in place and operational, with ongoing monitoring to support building safety and access control.

Consulting and Engineering Contracts

Consultant and engineering activity remained active in support of the 2026 capital program. One tender mandatory site visit occurred in January, with tender close scheduled for February. Two additional projects, siding replacement and septic replacements, are currently in the investigation phase to support scope definition, cost planning, and future sequencing.

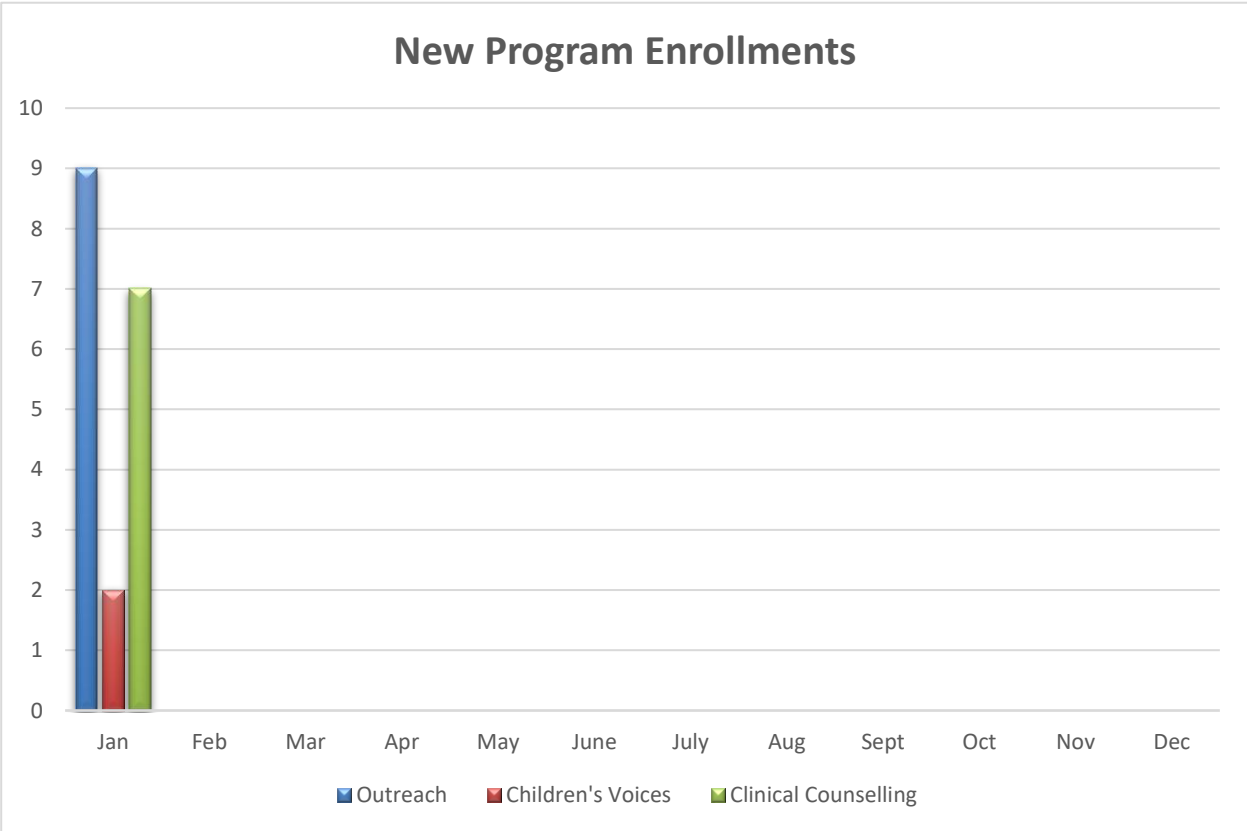
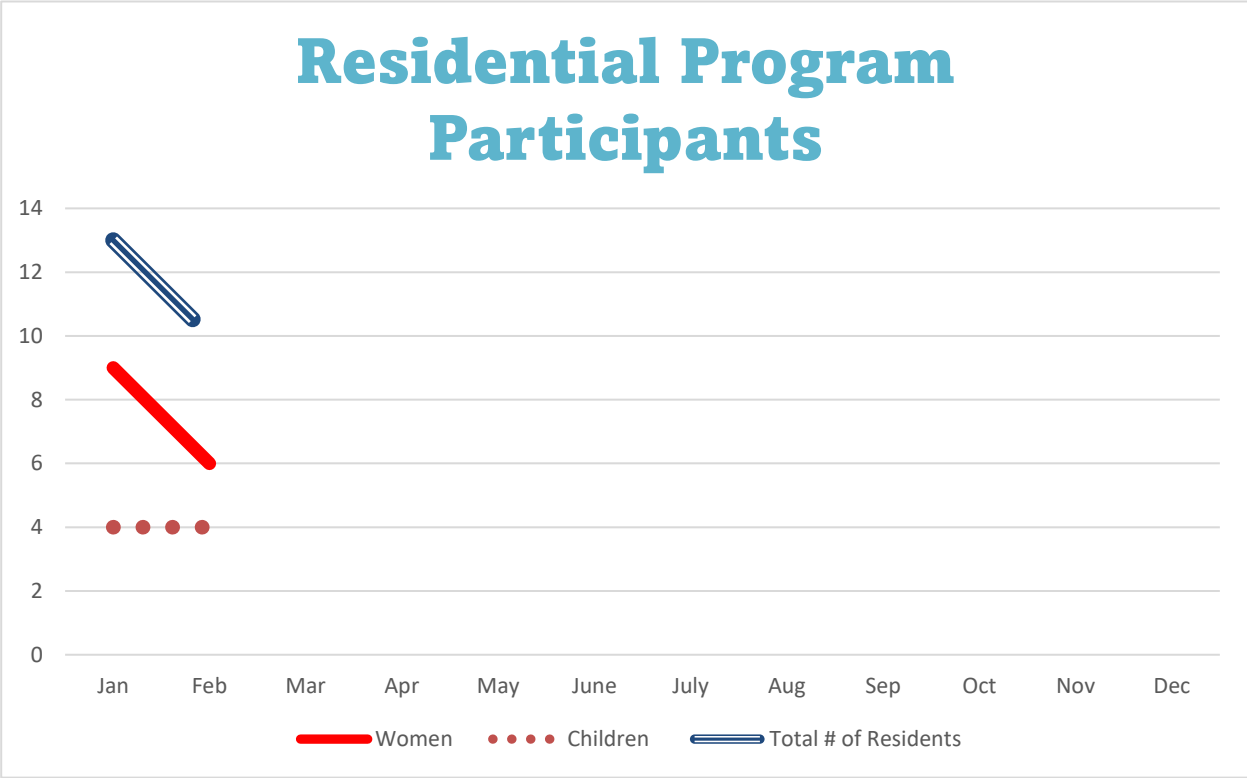
Childcare Capital Acceleration

No childcare capital acceleration work occurred during January. Childcare-related capital activity will continue to be reviewed alongside the broader 2026 program as priorities and funding opportunities arise.

Completion Highlights (January 2026)

January marked the transition from budget approval into active implementation of the 2026 capital work program. The month focused on organizing approved budgets into deliverable work plans, maintaining active winter operations/projects, advancing investigations, and initiating early tendering and procurement activities. The next reporting period will focus on tender closings, project mobilization, and continued progression of 2026 capital priorities as scopes move from planning into execution.

Esprit Place Family Resource Centre Update – January 2026



Social Media Stats

Facebook –District of Parry Sound Social Services Administration	SEPT 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026	FEB 2026
Total Page Followers	780	786	791	797	819	837
Post Reach this Period (# of people who saw post)	33,114	18,590	23,572	5332	26,803	56,115
Post Engagement this Period (# of reactions, comments, shares)	211	138	178	132	913	1,760

Facebook -Esprit Place Family Resource Centre	SEPT 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026	FEB 2026
Total Page Followers	229	229	248	249	250	251
Post Reach this Period (# of people who saw post)	424	313	17,684	2136	884	308
Post Engagement this Period (# of reactions, comments, shares)	2	3	189	34	10	3

DSSAB LinkedIN Stats https://bit.ly/2YyFHIE	SEPT 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026	FEB 2026
Total Followers	561	561	579	585	594	598
Search Appearances (in last 7 days)	122	113	170	147	154	80
Total Page Views	26	27	77	23	44	50
Post Impressions	235	1092	2,953	1124	1521	1735
Total Unique Visitors	14	15	29	16	21	20

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	SEPT 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026	FEB 2026
Total Followers	109	112	115	115	117	120
# of accumulated posts	67	69	81	81	81	81



28 Municipal Lane,
P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
March 24, 2026 Regular Meeting
7.0 Report of Committees

7.4 Sundridge-Strong Fire Department Committee – March 12

7.4.1 Proposed 2026 SSFD Budget

R2026-104

Moved By: Tim Bryson Seconded by: Jeff McLaren

Be it resolved that the Council for the Township of Strong have reviewed the Sundridge-Strong Fire Department Budget for 2026 in the amount of \$416,686.00, with the Township's share being \$208,343.00;

And that the Township of Strong accept this budget as circulated.

Carried



Director of Economic Development (DoED) Report
March 26, 2026

Core Activity Tracking – (Since last report)

Activity:	Interactions	Description
Business Assistance		
Start Up Files	2	Armour, M/M
Expansion Files	1	Sundridge
Developer Files		
General Support	1	Perry
Brand Ambassador		
High Priority		
Business Visits		
Program Referrals		
Non-Member Support Requests	4	(2) SR, Machar, Burk's Falls
Marketing*		
ACED Website Updates	25	Events, Tourism & Lifestyle News, Business News, Lease & Investment Properties
Social Media Posting	20	(EXPLORE) 9 (ACED) 11
Facebook/Instagram Reach	13,625	(EXPLORE) 12173 (ACED) 4579
Facebook/Instagram Views	57410	(EXPLORE) 39,802 (ACED) 17,608
Facebook/Instagram Likes/Followers	6455	(EXPLORE Facebook) 2956 (EXPLORE Instagram) 1119 (EXPLORE TikTok) 508 (ACED Facebook) 1872
Website Tracking		
Total Users / Views	2,800	
Most viewed pages (besides landing page)		Events, Business Directory, ACED
Communications		
Email Blasts	2	ACED Business monthly, QuickBooks Workshop
Organization Meetings	4	RCIP, NECO, SFEP, AHCC
Partnership Projects		
Municipal Visits	3	Sundridge, Strong, McMurrich/Monteith
Member Interactions / Support Requests		
Media Comment Requests		

Current Files & Projects

Project 1A – Business Support

Contractors and Trades Support

Carried from last report: A QuickBooks Workshop will be held on April 8 in partnership with the AHCC and The Business Centre. This introductory session is designed to support self-employed

trades and contractors and will also serve as an initial engagement opportunity with the local trades sector. Participants will be invited to complete a survey to help identify industry needs, desired support, and interest in an Almaguin Trades Show, including preferred timing and format.

Almaguin Trade Show

Initial research is underway to assess the viability of hosting a local trades-focused trade show. This work will explore key considerations such as estimated hosting costs, potential venue options, and overall feasibility within the region. In addition, efforts will be made to better understand the level of interest from businesses operating within the trades sector, as their participation will be critical to the success of the event.

To support this, a survey has been developed to gauge interest, preferred format, and potential participation from local trades businesses. The survey will be distributed to attendees at the upcoming QuickBooks event, as well as shared through existing networks, including connections with Home Hardware and the Almaguin Highlands Chamber of Commerce. The feedback collected will help determine whether to proceed with further planning and, if so, how best to structure the event to meet industry needs.

Project 1C – AHCC Partnerships

ACED staff will be attending the upcoming AHCC Business Social on Tuesday, March 24th, hosted at Bethel Church in Sundridge.

As part of the agenda, ACED has been invited to speak and will be providing a brief overview of current services, as well as highlighting upcoming initiatives and opportunities for engagement. This will allow staff to raise awareness of available supports, share updates on ongoing projects, and encourage feedback and collaboration from attendees.

International Women's Day

ACED Staff attended the Women's Own Resource Centre's annual International Women's Day Gala in South River. The event featured a keynote address by Avery Swartz and provided valuable networking opportunities with women from across the Almaguin region.

The CMO developed an International Women's Day campaign highlighting five influential women from the Almaguin community. The campaign generated 2,551 views and sparked meaningful engagement, including thoughtful comments and discussions recognizing additional influential women within the community.

Project 2A- Community Organization Support

The CMO created an events listicle and accompanying social media post highlighting activities taking place during March Break at member municipality libraries. Additionally, the CMO attended the magic show featuring Peter Mennie at the Perry Library and created a social media post promoting the event, with a link to the website article titled "*How Almaguin Libraries Serve Rural Communities*," which highlights the important role libraries play in rural communities like Almaguin.

Project 2B – Regional Recreation & Municipal Support

Village of Sundridge Support

The DoED met with the subcommittee and the private business to further discuss the proposed development opportunity, with a focus on clarifying priorities, identifying potential constraints, and outlining next steps in the process. The discussion was productive and helped ensure alignment between all parties as the project moves forward.

Following this meeting, ACED staff will be working closely with the business to develop two separate concept plan options for Council's consideration. These options will aim to present

different approaches to the development, allowing Council to review and provide direction based on feasibility, community fit, and overall strategic alignment.

McMurrich/Monteith Support

The DoED developed a business survey targeting McMurrich/Monteith businesses. The intent of the survey is twofold: to gather up-to-date business information for inclusion in both the ACED and Municipal business directories, and to better understand the types of supports and resources currently being requested by the local business community. The information collected will help ensure that directories remain accurate and useful, while also informing future programming and service delivery to better align with identified needs. At this time, the survey has received 12 responses from local businesses, and staff will continue to promote participation to strengthen the overall dataset and ensure broad representation.

Project 3A – Almaguin Housing Task Force

No updates at this time.

Project 3B – Transportation

Almaguin Community Transportation Committee

No updates at this time.

The Return of Passenger Rail Service

Following the call with Ontario Northland in February to discuss potential first mile/last-mile transportation solutions, there have been no further updates or follow-up at this time.

During the initial discussion, Ontario Northland indicated a willingness to support local initiatives such as a Community Bus Pilot and potential ride-share programs. They also shared information on relevant resources and funding programs that could help advance these types of projects. ACED staff will continue to monitor updates and explore these opportunities further as part of ongoing efforts to improve local transportation options.

Project 3C AHSS Student Engagement

The DoED delivered presentations to four classes at Almaguin Highlands Secondary School, with a focus on encouraging student participation in this year's youth survey. In addition to promoting the survey, the presentation highlighted the broader challenges associated with youth outmigration and emphasized ACED's ongoing efforts to help build a community that young people feel motivated to return to after pursuing education or employment opportunities elsewhere. To date, 34 survey responses have been collected, and staff will continue to encourage additional participation to further strengthen the dataset.

Building on this momentum, the DoED has a follow-up meeting scheduled for Friday, March 27th with Student Council representatives. This meeting will focus on planning the next round of Life Skills Workshops, which were first introduced in 2024. ACED is aiming to host these workshops again in April or May, with proposed topics including managing credit, budgeting as a student, interview skills, goal setting, and developing healthy living and meal planning habits. These sessions are intended to provide practical, real-world knowledge that supports students as they prepare for greater independence.

Project 3D Almaguin RED Strategic Plan Update

The DoED has completed the Request for Proposals (RFP) for the 2026 Strategic Plan Update. This document outlines the scope of work, project expectations, and submission requirements, and has been developed to guide the selection of a qualified consultant to support the update process.

The RFP will be circulated directly to consultants operating within the region, in addition to being publicly promoted from March 27th through to the submission deadline of April 17th. This approach is intended to encourage a broad and competitive response.

Pending the outcome of the procurement process, the anticipated project start date is early May, allowing sufficient time to complete the Strategic Plan Update within the desired timeframe.

Project 4A – Brand Strategy Implementation

Phase 2 – Physical Brand Roll Out

No updates at this time.

Social Media/Explore Almaguin Website/Email Marketing/Content

With Ontario Maple Weekend approaching next month, the CMO created a maple season events roundup website article, along with a complementary social media post highlighting local syrup producers and events, including the Almaguin Maple Syrup Festival, which generated over 2,800 views and 73 clicks to the website.

The CMO refreshed and re-filmed a new “We’re from Almaguin” reel highlighting four local businesses. The reel was an immediate online success, generating over 17,000 views across social media platforms. Due to strong interest from additional local businesses and available content, a second reel is currently in development, with a further installment planned for summer.

The CMO refreshed the Brand Ambassador Spotlight, posting 4 features on local businesses that received 1844 total views.

The Almaguin Business monthly email blast was distributed, achieving 273 opens and 124 total clicks. An additional email was sent to the ACED business subscriber list promoting the QuickBooks workshop on April 8, including a direct link encouraging subscribers to complete the trades survey.

Project 4B – Tourism Promotion

Meeting with Explorers’ Edge

The CMO and DoED met with Explorers’ Edge to continue strengthening the partnership and to ensure ongoing collaboration throughout the 2026 marketing year. Discussions included opportunities for content sharing and coordinated social media efforts to expand reach. The 2026 Star Party partnership opportunity was also discussed, including the possibility of Explorers’ Edge hosting ticket sales. Additional topics included sharing information on local trail systems and identifying businesses to be featured in upcoming Explorers’ Edge social media content.

Almaguin End-Of-Summer Star Party

Building on the success of last year’s event, planning is now underway for the 2026 Almaguin Star Party. This includes continued partnership with the North Bay Astronomy Club and ongoing discussions with Screaming Heads regarding the event location. In addition, a Dark Sky Preservation and Dark Sky Tourism resource page will be added to the website, accompanied by a supporting social media campaign, with assistance from Stéphane Picard of Cliff Valley Astronomy.



RESOLUTION

2026-12

Be it resolved that the Almaguin Community Economic Development Board approve the February 26, 2026 ACED meeting minutes as: (please circle).

CIRCULATED

AMENDED

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



RESOLUTION

2026-13

Be it resolved that the Almaguin Community Economic Development Board adjourn the March 26th, 2026, ACED Meeting at _____ P.M.

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



Mark Sutcliffe
Mayor | Maire

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February 26th, 2026

The Honourable Michael Kerzner
Solicitor General
Ministry of the Solicitor General
George Drew Building
25 Grosvenor St. Toronto, ON M7A 1Y6
SOLGEN.Correspondence@ontario.ca

By electronic submission

Re: Proposed New Regulation under the Restricting Public Consumption of Illegal Substances Act

Dear Solicitor General,

Please be advised that Ottawa City Council, at its meeting of February 25, 2026, considered and approved the following motion:

MOTION

Moved by / Motion de: Councillor S. Plante
Seconded by / Appuyée par: Mayor M. Sutcliffe

WHEREAS the *Restricting Public Consumption of Illegal Substances Act, 2025* (RPCISA) was brought into force on June 5, 2025; and

WHEREAS the Ministry of the Solicitor General (SOLGEN) is considering regulatory amendments to the RPCISA to prescribe special constables employed by authorized public transit agencies, including OCTranspo special constables for the purpose of the Act, thereby granting them the same enforcement powers as police officers, and is seeking public input on this proposal until March 1st; and

WHEREAS the City of Ottawa has invested significant resources to improve public safety in the downtown core and the ByWard Market; and

WHEREAS OC Transpo deploys on average approximately 4 special constables in the downtown daily, and 13 deployed across the city-wide transit network, who are already present in high-traffic transit environments, including stations, platforms, and bus stops throughout the downtown core and across the city; and



Mark Sutcliffe
Mayor | Maire

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WHEREAS public transit riders include workers, students, seniors, people with disabilities, youth, and low-income residents who rely on transit as their primary or only mode of transportation and require a safe environment at all times; and

WHEREAS restoring ridership is essential to the financial sustainability of Ottawa's public transit system, to achieving the City's climate and transportation goals, and to ensuring equitable access to employment, education, healthcare, and community services; and

WHEREAS enabling OCTranspo special constables to enforce the RPCISA would allow for timely, proportionate, and location-specific interventions focused on transit spaces, while reducing reliance on police response for matters that occur primarily within the transit system; and

WHEREAS any extension of authority under the RPCISA would be accompanied by appropriate training and would operate alongside existing public health, outreach, and harm reduction services, recognizing that enforcement alone does not address substance use but that clear rules and safe public spaces remain necessary;

THEREFORE BE IT RESOLVED that the City of Ottawa endorse the proposed regulatory amendments under the *Restricting Public Consumption of Illegal Substances Act, 2025*; and

BE IT FURTHER RESOLVED that the Mayor write to the Solicitor General of Ontario in support of the proposal before March 1st, 2026; and

BE IT FURTHER RESOLVED that the Clerk share this motion with other Municipalities in Ontario, prior to March 1st, 2026; and,

BE IT FURTHER RESOLVED that the Mayor write the Solicitor General of Ontario to renew or extend the funding associated with the Ontario-Ottawa agreement.

Should you have any questions in this regard, please do not hesitate to contact the undersigned.

Yours truly,

Mark Sutcliffe
Mayor
City of Ottawa

cc. All Ontario Municipalities
Association of Municipalities of Ontario (AMO)



Rideau Lakes

1439 County Road 8, Delta, ON K0E 1G0
T. 613.928.2251 | 1.800.928.2250 | F. 613.928.3097
rideaulakes.ca

March 10, 2026

Dear Senator,

Re: Rideau Lakes Concerns re Alto High Speed Rail Project (Bill C-15 Budget)

We in Rideau Lakes Township are writing this letter because of major concerns about the Alto High Speed Rail Project (HSR), as well as a request to fully evaluate our concerns of Bill C-15 in relation to Alto HSR and expropriation of land.

The Alto HSR is lacking full and meaningful consultation of critical information for the early design and development phase. We recognize that having this information is important to the engineers in determining routes that minimize disruptions to the communities, residents, businesses, farmland, waterways, environment, and ecosystems that they pass through. What we have experienced is less than adequate information upon which to base our ability to conduct impact assessments involving our rural communities, agriculture, businesses, and countless heritage buildings and monuments. Alto's recently proposed Southern Ontario route included a 10 km wide corridor, and they provided high-level maps which are not useful in determining the impacts which more detailed route maps would give us and that are vital to our informed feedback. Without more information from Alto, this reduces our more local and valuable ability to provide critical information to Alto planners and engineers.

HSR will divide communities. There will be a major impact on our roadways for school buses, public transportation and emergency vehicles given the many closed roadways when fences are erected along the HSR route. This will increase mortality and morbidity as it will take longer to receive timely care. Farther to travel will also increase emissions and costs for plowing and road maintenance. Without more information from Alto, this reduces our local and valuable ability to provide critical information to Alto planners and engineers.

The Southern route would traverse the UNESCO recognized Frontenac Arch Biosphere Region, the ancestral lands of the Haudenosaunee (Kanien'kehá:ka) and Anishinaabeg (Algonquin); where a land bridge of the Canadian Shield connects the Algonquin and Laurentian Highlands to the Adirondack Mountains in the USA. Many animals use this migration route in both directions every year, and unless wildlife corridors are included in the ALTO plans, this would cut off their migration.

This does not begin to speak to the negative impact on tourism which is estimated in the order of \$30 million for the UNESCO Rideau Canal system from Ottawa to Kingston.

Another major concern is that the government proposes to grant Alto, as a Crown Corporation, the right to 3 methods of property expropriation! Until now the government itself held the right to a single method of property expropriation. This causes our residents varying degrees of stress ranging to mental anguish if their properties are affected and they will not get full current market value if they decided to sell. Under the new proposed legislation, they would be forced to sell to the Corporation! This is of particular concern to many potentially affected property owners who are in the business of farming and feeding our population.

Cost analysis to build the railway in the northern and southern routes has not been done. We have also been told that a route parallel to the St. Lawrence River and Lake Ontario is not viable. We do not have enough information to understand why this option is not viable.

Rideau Lakes Township is asking you, and your Senate colleagues, to undertake your considered review of our concerns that are being sent to you for First Reading. We hope that you will see that this portion of Bill-C15 (HSR and expropriation) is premature, given that there are many unanswered questions and important issues have not been adequately addressed in the information provided. There has been inadequate public consultation to move to the development stage of this generationally important Canadian transportation project affecting so many lives along whatever corridor may eventually be approved. Should the Senate determine that a delegation to a Senate committee be appropriate with a view to consolidating recommendations for changes that would go back to the House of Commons, we would be available to participate, of course upon invitation.

Thank you for your attention in this very important matter affecting all of us here and across Ontario! It would be very much appreciated if I could receive a response in order to brief my Council.

Yours respectfully,



Arie Hoogenboom
Mayor, Rideau Lakes Township
mayor@rideaulakes.ca
613-323-0901

Cc: Prime Minister of Canada
All Members of Parliament
All Provincial Cabinet Ministers
MPP Steve Clark
The Federation of Canadian Municipalities
The Association of Municipalities of Ontario
All Ontario Municipalities

**Village of Sundridge
Working Budget
2026-0001 - 2026 Budget - Draft 1**

Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget	Change	%
ADMN - Administration					
G-190-075-0801 - TAX CERTIFICATES	100.00	2,152.00	1,500.00	(652.00)	(30.30)
G-190-075-0802 - BURIAL PERMIT FEES	600.00	615.00	600.00	(15.00)	(2.44)
G-190-075-0805 - BUSINESS LICENCES	1,000.00	1,000.00	1,000.00	0.00	0.00
G-190-075-0806 - LOTTERIES	250.00	360.00	250.00	(110.00)	(30.56)
G-190-075-0809 - ZONING CERTIFICATES	250.00	700.00	600.00	(100.00)	(14.29)
G-190-075-0814 - ADMINISTRATION JOINT SERVICES	25,120.00	26,395.00	24,720.00	(1,675.00)	(6.35)
G-190-075-0822 - TRAILER/SEWER PERMITS	1,000.00	400.00	400.00	0.00	0.00
ADMN Revenue Totals:	28,320.00	31,622.00	29,070.00	(2,552.00)	
G-200-121-1110 - Admin - SALARIES AND WAGES	330,000.00	310,429.66	350,000.00	39,570.34	12.75
G-200-121-1210 - Admin - EMPLOYER COSTS	90,000.00	74,456.44	90,000.00	15,543.56	20.88
G-200-121-1220 - Admin - ACCRUED EMP BENEFIT EXP	0.00	2,618.28	(1,500.00)	(4,118.28)	(157.29)
G-200-121-1221 - Admin - 2B RECOV EMP BENEFIT EXP	0.00	(4,187.53)	0.00	4,187.53	(100.00)
G-200-121-1410 - Admin - DISTRIBUTED WAGES	(1,425.00)	0.00	0.00	0.00	0.00
G-200-121-1440 - Admin - MATERIALS AND SUPPLIES	10,000.00	4,935.45	6,200.00	1,264.55	25.62
G-200-121-1445 - Admin - IT SERVICES	15,000.00	12,075.90	15,000.00	2,924.10	24.21
G-200-121-1450 - Admin - CONTRACTED SERVICES	30,000.00	36,258.38	30,000.00	(6,258.38)	(17.26)
G-200-121-1451 - Admin - ACCESSIBILITY COST	100.00	0.00	100.00	100.00	0.00
G-200-121-1510 - Admin - STATIONERY & SUPPLIES	2,500.00	2,047.10	2,500.00	452.90	22.12
G-200-121-1511 - Admin - OFFICE EQUIPMENT	8,200.00	9,233.48	6,000.00	(3,233.48)	(35.02)
G-200-121-1515 - Admin - POSTAGE	5,000.00	2,890.41	3,000.00	109.59	3.79
G-200-121-1525 - Admin - HEAT/HYDRO	8,500.00	11,137.73	11,500.00	362.27	3.25
G-200-121-1535 - Admin - TELEPHONE	4,500.00	4,253.73	4,000.00	(253.73)	(5.96)
G-200-121-1538 - Admin - WEBSITE/SOFTWARE LICENCES	1,500.00	641.09	600.00	(41.09)	(6.41)
G-200-121-1540 - Admin - TRAVEL/MEALS	0.00	22.59	200.00	177.41	785.35
G-200-121-1545 - Admin - MEMBERSHIP FEES	3,500.00	3,205.29	3,500.00	294.71	9.19
G-200-121-1546 - Admin - TRAINING COURSES	7,000.00	7,347.50	6,000.00	(1,347.50)	(18.34)
G-200-121-1550 - Admin - ADVERTISING	250.00	281.37	250.00	(31.37)	(11.15)
G-200-121-1555 - Admin - OTHER SERVICES	1,000.00	272.50	500.00	227.50	83.49
G-200-121-1565 - Admin - WATER TESTING	350.00	279.67	300.00	20.33	7.27
G-200-121-1610 - Admin - AUDIT & LEGAL	45,000.00	39,369.44	47,000.00	7,630.56	19.38
G-200-121-1612 - Admin - INSURANCE DEDUCTIBLE - LEGAL	1,000.00	0.00	1,000.00	1,000.00	0.00
G-200-121-1614 - Admin - TAXES	3,000.00	2,874.28	3,100.00	225.72	7.85
G-200-121-1615 - Admin - INSURANCE	63,000.00	61,936.92	63,255.00	1,318.08	2.13
G-200-121-1635 - Admin - CAPITAL EXPENDITURE	30,000.00	31,905.15	40,000.00	8,094.85	25.37

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G-200-121-1715 - Admin - REPAIRS & MAINTENANCE	9,000.00	3,478.59	5,000.00	1,521.41	43.74
ADMN Expenditure Totals:	<u>666,975.00</u>	<u>617,763.42</u>	<u>687,505.00</u>	<u>69,741.58</u>	
ADMN Net Surplus (Deficit):	(638,655.00)	(586,141.42)	(658,435.00)	(72,293.58)	
BYLW - By-law Enforcement					
G-190-075-0803 - DOGS	1,100.00	990.00	1,000.00	10.00	1.01
G-190-075-0852 - PARKING TICKET FINES	150.00	310.00	150.00	(160.00)	(51.61)
G-190-075-0857 - COURT FINES	50.00	0.00	50.00	50.00	0.00
G-190-075-0858 - AMPS PENALTIES	600.00	2,100.00	1,500.00	(600.00)	(28.57)
G-191-081-2110 - Ontario Cannabis Funding	1,500.00	2,001.26	1,500.00	(501.26)	(25.05)
BYLW Revenue Totals:	<u>3,400.00</u>	<u>5,401.26</u>	<u>4,200.00</u>	<u>(1,201.26)</u>	
G-280-121-1440 - MATERIALS AND SUPPLIES	1,000.00	1,642.08	1,000.00	(642.08)	(39.10)
G-280-121-1450 - Contracted Service	20,000.00	25,048.15	25,000.00	(48.15)	(0.19)
G-280-121-1540 - TRAVEL	500.00	0.00	500.00	500.00	0.00
G-290-121-1440 - Animal Control MATERIALS AND SUPPLIES	350.00	219.66	500.00	280.34	127.62
G-290-121-1450 - Animal Control CONTRACTED SERVICES	1,400.00	3,205.88	3,500.00	294.12	9.17
BYLW Expenditure Totals:	<u>23,250.00</u>	<u>30,115.77</u>	<u>30,500.00</u>	<u>384.23</u>	
BYLW Net Surplus (Deficit):	(19,850.00)	(24,714.51)	(26,300.00)	(1,585.49)	
COUN - Council					
G-200-111-1110 - Council - SALARIES AND WAGES	76,080.00	77,933.49	83,324.00	5,390.51	6.92
G-200-111-1210 - Council - EMPLOYER COSTS	4,500.00	4,814.24	5,500.00	685.76	14.24
G-200-111-1540 - Council - TRAVEL	300.00	489.89	500.00	10.11	2.06
G-200-111-1546 - Council - TRAINING/CONFERENCES/MEALS	1,500.00	4,522.29	5,000.00	477.71	10.56
G-200-111-1555 - Council - OTHER SERVICES	27,309.00	6,065.74	17,000.00	10,934.26	180.26
G-200-111-1615 - Council - INSURANCE	1,800.00	1,927.80	1,927.00	(0.80)	(0.04)
COUN Expenditure Totals:	<u>111,489.00</u>	<u>95,753.45</u>	<u>113,251.00</u>	<u>17,497.55</u>	
COUN Net Surplus (Deficit):	(111,489.00)	(95,753.45)	(113,251.00)	(17,497.55)	
ELEC - Election					
G-170-080-0500 - TRANSFER FROM ELECTION RESERVE	0.00	0.00	11,300.00	11,300.00	0.00
ELEC Revenue Totals:	<u>0.00</u>	<u>0.00</u>	<u>11,300.00</u>	<u>11,300.00</u>	
G-200-111-1562 - ELECTION EXPENSES	0.00	125.00	15,000.00	14,875.00	11,900.00
ELEC Expenditure Totals:	<u>0.00</u>	<u>125.00</u>	<u>15,000.00</u>	<u>14,875.00</u>	
ELEC Net Surplus (Deficit):	0.00	(125.00)	(3,700.00)	(3,575.00)	
EMER - Emergency Management					

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G-282-085-0833 - CEMC Contribution - Twp of Joly	5,000.00	8,715.27	5,000.00	(3,715.27)	(42.63)
G-282-085-0925 - CEMC Contribution-Village of South River	5,000.00	5,000.00	5,000.00	0.00	0.00
G-282-085-0930 - CEMC Contribution -Twp of Strong	5,000.00	2,337.20	5,000.00	2,662.80	113.93
G-282-085-0935 - CEMC Contribution -Village of Sundridge	5,000.00	5,000.00	5,000.00	0.00	0.00
EMER Revenue Totals:	<u>20,000.00</u>	<u>21,052.47</u>	<u>20,000.00</u>	<u>(1,052.47)</u>	
G-282-121-1110 - Emergency Wages (shared)	15,000.00	5,616.16	13,300.00	7,683.84	136.82
G-282-121-1210 - Emergency Employer Costs (shared)	2,100.00	181.17	2,300.00	2,118.83	1,169.53
G-282-121-1440 - Emergency Materials&Supplies (shared)	1,200.00	855.30	500.00	(355.30)	(41.54)
G-282-121-1450 - Emergency Contracted Services (Shared)	500.00	244.22	1,200.00	955.78	391.36
G-282-121-1455 - Mileage - To and From Offices	200.00	0.00	200.00	200.00	0.00
G-282-121-1460 - Advertising	1,000.00	0.00	2,500.00	2,500.00	0.00
EMER Expenditure Totals:	<u>20,000.00</u>	<u>6,896.85</u>	<u>20,000.00</u>	<u>13,103.15</u>	
EMER Net Surplus (Deficit):	0.00	14,155.62	0.00	(14,155.62)	
ENV - Garbage & Recycling					
G-190-075-0876 - BLUE BOX-RECYCLING	100.00	136.29	100.00	(36.29)	(26.63)
G-410-080-0913 - PROV GOV'T GRANTS-STEWARDSHIP ONT	38,275.00	432.14	0.00	(432.14)	(100.00)
G-410-341-1456 - Recycling - reimbursement	0.00	38,679.23	0.00	(38,679.23)	(100.00)
ENV Revenue Totals:	<u>38,375.00</u>	<u>39,247.66</u>	<u>100.00</u>	<u>(39,147.66)</u>	
G-410-321-1440 - MATERIALS AND SUPPLIES	150.00	0.00	0.00	0.00	0.00
G-410-321-1450 - Garbage Collection CONTRACTED SERVICES	82,835.00	42,146.04	45,227.00	3,080.96	7.31
G-410-331-1645 - Garbage Disposal Landfill LevySTRONG TWP	87,720.00	86,079.28	88,000.00	1,920.72	2.23
G-410-341-1440 - Garbage Recycling MATERIALS AND SUPPLIES	16,000.00	2,443.52	0.00	(2,443.52)	(100.00)
G-410-341-1450 - Recycling CONTRACTED SERVICES	38,324.00	42,146.13	41,748.00	(398.13)	(0.94)
G-410-341-1455 - Recycling - non eligible ICI	0.00	42,203.51	8,000.00	(34,203.51)	(81.04)
G-410-341-1646 - Garbage Recycling OTHER TRANSFERS-ARI	3,531.37	3,180.11	3,180.00	(0.11)	0.00
ENV Expenditure Totals:	<u>228,560.37</u>	<u>218,198.59</u>	<u>186,155.00</u>	<u>(32,043.59)</u>	
ENV Net Surplus (Deficit):	(190,185.37)	(178,950.93)	(186,055.00)	(7,104.07)	
GENG - General Government					
G-151-000-0768 - INTEREST TAX ARREARS REVENUE	36,000.00	41,279.08	30,000.00	(11,279.08)	(27.32)
G-190-074-0841 - BANK/INVESTMENT INTEREST	54,000.00	22,813.35	28,000.00	5,186.65	22.74
G-190-074-0848 - DIVIDEND,LAKELAND POWER	73,200.00	73,200.00	36,600.00	(36,600.00)	(50.00)
G-190-075-0105 - PENNY ROUNDING ACCOUNT	0.00	(0.03)	0.00	0.03	(100.00)
G-190-075-0800 - MISC REVENUE	2,000.00	885.00	2,000.00	1,115.00	125.99

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G-190-075-0807 - SUNDRIDGE FIRE PERMITS	1,600.00	1,920.00	0.00	(1,920.00)	(100.00)
G-190-075-0811 - BANK CHARGES NSF CHQS-OTHERS	70.00	190.00	200.00	10.00	5.26
G-190-075-0817 - SALE SUNDRIDGE PRODUCT	15.00	28.85	15.00	(13.85)	(48.01)
G-190-075-0878 - LIONS DONATION TO MESSAGE BOARD	240.00	240.00	240.00	0.00	0.00
G-191-081-0210 - PROVINCIAL OMPF FUNDING	530,600.00	530,600.00	597,200.00	66,600.00	12.55
G-250-087-0910 - TRANSFER FROM FIRE RESERVE	367,668.00	367,668.00	0.00	(367,668.00)	(100.00)
G-710-077-0873 - SENIORS ROOM RENTAL	7,671.00	7,671.00	8,438.00	767.00	10.00
G-710-077-0874 - LIBRARY ROOM RENTAL	8,438.10	8,438.16	9,281.00	842.84	9.99
G-990-999-9000 - OPENING SURPLUS (for budget only)	104,951.20	0.00	105,000.00	105,000.00	0.00
GENG Revenue Totals:	<u>1,186,453.30</u>	<u>1,054,933.41</u>	<u>816,974.00</u>	<u>(237,959.41)</u>	
G-200-121-1625 - Admin - FINANCIAL EXPENSES-BK.SER.CHG.	4,700.00	3,992.74	4,500.00	507.26	12.70
G-200-121-1632 - RBC Loan Interest	5,559.00	5,391.02	2,682.00	(2,709.02)	(50.25)
G-200-121-1633 - RBC Loan Principal	52,846.00	52,805.55	55,722.00	2,916.45	5.52
G-200-121-1645 - Admin - OTHER TRANSFERS AND DONATIONS	2,500.00	2,503.17	5,700.00	3,196.83	127.71
G-200-121-1740 - Admin - H & S - MATERIALS & SUPPLIES	500.00	0.00	500.00	500.00	0.00
G-200-121-1746 - Admin - H & S - TRAINING	500.00	0.00	500.00	500.00	0.00
G-260-121-1450 - 911 CONTRACTED SERVICES	500.00	526.22	550.00	23.78	4.52
G-282-121-1555 - Sundridge only-Emerg Meas Mat&Supplies	0.00	2,200.01	5,000.00	2,799.99	127.27
G-390-121-1110 - Crossing Guard - SALARIES AND WAGES	17,500.00	15,906.70	17,500.00	1,593.30	10.02
G-390-121-1210 - Crossing Guard - EMPLOYER COSTS	1,820.00	1,097.62	1,900.00	802.38	73.10
G-390-121-1440 - Crossing Guard - MATERIALS AND SUPPLIES	500.00	549.48	700.00	150.52	27.39
G-610-442-1440 - Seniors Grant	1,800.00	1,800.00	1,800.00	0.00	0.00
G-710-581-1110 - Library Committee Members	700.00	955.08	950.00	(5.08)	(0.53)
G-910-584-1661 - GIS BLUE SKY	9,000.00	9,011.59	9,100.00	88.41	0.98
GENG Expenditure Totals:	<u>98,425.00</u>	<u>96,739.18</u>	<u>107,104.00</u>	<u>10,364.82</u>	
GENG Net Surplus (Deficit):	<u>1,088,028.30</u>	<u>958,194.23</u>	<u>709,870.00</u>	<u>(248,324.23)</u>	
LEVY - LEVY					
G-510-411-1647 - HEALTH UNIT LEVY	31,376.00	31,376.00	32,601.00	1,225.00	3.90
G-510-412-1657 - LAND AMBULANCE LEVY	38,050.28	38,050.28	41,001.00	2,950.72	7.75
G-510-414-1647 - AH HEALTH CENTRE CONTRIBUTION	7,007.00	7,007.00	1,000.00	(6,007.00)	(85.73)
G-610-431-1649 - DSSAB Levy	49,225.00	49,254.58	53,088.00	3,833.42	7.78
G-610-441-1650 - Eastholme Levy	39,703.00	39,780.00	40,704.00	924.00	2.32
LEVY Expenditure Totals:	<u>165,361.28</u>	<u>165,467.86</u>	<u>168,394.00</u>	<u>2,926.14</u>	
LEVY Net Surplus (Deficit):	<u>(165,361.28)</u>	<u>(165,467.86)</u>	<u>(168,394.00)</u>	<u>(2,926.14)</u>	

PARK - Parks

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G-710-076-0860 - PARK DONATION - TREES	200.00	0.00	200.00	200.00	0.00
G-710-076-0895 - STRONG PLAYGROUND CONTRIBUTION	250.00	250.00	250.00	0.00	0.00
PARK Revenue Totals:	<u>450.00</u>	<u>250.00</u>	<u>450.00</u>	<u>200.00</u>	
G-710-521-1440 - WHARF - MATERIALS AND SUPPLIES	1,500.00	859.44	1,500.00	640.56	74.53
G-710-522-1440 - Band Shell - MATERIALS AND SUPPLIES	0.00	168.55	200.00	31.45	18.66
G-710-522-1525 - Band Shell - HYDRO	1,500.00	1,482.60	1,500.00	17.40	1.17
G-710-522-1715 - Band Shell - REPAIRS & MAINTENANCE	5,000.00	4.97	2,500.00	2,495.03	50,201.81
G-710-531-1440 - Parks - MATERIALS AND SUPPLIES	2,000.00	687.47	1,500.00	812.53	118.19
G-710-531-1450 - Parks - CONTRACTED SERVICES	500.00	211.59	500.00	288.41	136.31
G-710-559-1440 - Playground MATERIALS AND SUPPLIES	100,000.00	366.20	0.00	(366.20)	(100.00)
G-710-559-1450 - Playground CONTRACTED SERVICES	2,000.00	1,068.48	2,000.00	931.52	87.18
G-710-559-1555 - Playground OTHER SERVICES	1,500.00	0.00	1,500.00	1,500.00	0.00
G-710-559-1635 - Playground CAPITAL EXPENDITURE	0.00	111,938.64	111,938.00	(0.64)	0.00
G-710-559-1665 - Playground Supplies SPLASHPAD	2,000.00	1,661.82	2,000.00	338.18	20.35
G-710-559-1715 - Playground REPAIRS & MAINT SPLASHPAD	0.00	1,589.38	1,700.00	110.62	6.96
PARK Expenditure Totals:	<u>116,000.00</u>	<u>120,039.14</u>	<u>126,838.00</u>	<u>6,798.86</u>	
PARK Net Surplus (Deficit):	<u>(115,550.00)</u>	<u>(119,789.14)</u>	<u>(126,388.00)</u>	<u>(6,598.86)</u>	
PARK - CAP - Parks - Capital					
G-710-076-0864 - NOHFC Grant Parks	0.00	80,103.29	119,896.00	39,792.71	49.68
PARK - CAP Revenue Totals:	<u>0.00</u>	<u>80,103.29</u>	<u>119,896.00</u>	<u>39,792.71</u>	
PARK - CAP Net Surplus (Deficit):	<u>0.00</u>	<u>80,103.29</u>	<u>119,896.00</u>	<u>39,792.71</u>	
PLAN - Planning					
G-910-079-0825 - ZONING CHARGES	100.00	0.00	100.00	100.00	0.00
G-910-079-0827 - MISCELLANEOUS PLANNING REVENUE	500.00	0.00	500.00	500.00	0.00
PLAN Revenue Totals:	<u>600.00</u>	<u>0.00</u>	<u>600.00</u>	<u>600.00</u>	
G-910-611-1440 - Planning and Dev. MATERIALS AND SUPPLIES	250.00	3.05	250.00	246.95	8,096.72
G-910-611-1450 - Planning and Dev. CONTRACTED SERVICES	0.00	821.71	2,000.00	1,178.29	143.39
G-910-611-1641 - Planning and Dev. Official Plan	0.00	0.00	2,000.00	2,000.00	0.00
PLAN Expenditure Totals:	<u>250.00</u>	<u>824.76</u>	<u>4,250.00</u>	<u>3,425.24</u>	
PLAN Net Surplus (Deficit):	<u>350.00</u>	<u>(824.76)</u>	<u>(3,650.00)</u>	<u>(2,825.24)</u>	
POL - Policing					
G-281-080-0919 - PROVINCIAL OFFENCES REVENUE	1,000.00	0.00	1,000.00	1,000.00	0.00

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G-300-080-0924 - PROV GRANT POLICING COURT TRAN	566.00	566.00	565.00	(1.00)	(0.18)
G-300-080-0925 - OPP Detachment Revenue	1,000.00	1,567.16	700.00	(867.16)	(55.33)
POL Revenue Totals:	<u>2,566.00</u>	<u>2,133.16</u>	<u>2,265.00</u>	131.84	
G-300-414-1658 - Policing - OTHER TRANSFERS	261,849.00	221,796.00	246,199.00	24,403.00	11.00
G-300-414-1659 - Policing - Police Services Board	700.00	339.07	1,128.00	788.93	232.67
POL Expenditure Totals:	<u>262,549.00</u>	<u>222,135.07</u>	<u>247,327.00</u>	25,191.93	
POL Net Surplus (Deficit):	(259,983.00)	(220,001.91)	(245,062.00)	(25,060.09)	
PW - Public Works					
G-350-080-0912 - PROV GOV'T GRANTS - OCIF FORMULA FUNDING	167,085.00	10,671.81	223,900.00	213,228.19	1,998.05
G-350-080-0915 - MTO Pothole Funding	0.00	0.00	38,000.00	38,000.00	0.00
G-350-085-0931 - CNR STRONG PORTION	2,200.00	0.00	2,200.00	2,200.00	0.00
G-350-086-0842 - MISC ROAD REVENUE	500.00	7,197.45	89,750.00	82,552.55	1,146.97
G-350-086-0849 - CCBF (GAS TAX REBATE)	26,128.00	0.00	52,100.00	52,100.00	0.00
G-350-086-0851 - NORDS FUNDING	68,465.00	68,465.90	0.00	(68,465.90)	(100.00)
G-400-085-0851 - STREET LIGHT RECOVERY	620.00	511.68	600.00	88.32	17.26
PW Revenue Totals:	<u>264,998.00</u>	<u>86,846.84</u>	<u>406,550.00</u>	319,703.16	
G-350-121-1110 - SALARIES AND WAGES	300,000.00	324,383.44	320,000.00	(4,383.44)	(1.35)
G-350-121-1210 - EMPLOYER COSTS	70,000.00	59,599.36	61,000.00	1,400.64	2.35
G-350-121-1410 - Roads - DISTRIBUTED WAGES	(10,000.00)	(625.62)	(8,000.00)	(7,374.38)	1,178.73
G-350-121-1440 - MATERIALS AND SUPPLIES	5,716.00	5,181.33	5,000.00	(181.33)	(3.50)
G-350-121-1450 - CONTRACTED SERVICES	3,017.00	3,523.01	3,500.00	(23.01)	(0.65)
G-350-121-1510 - STATIONERY & SUPPLIES	500.00	480.19	500.00	19.81	4.13
G-350-121-1511 - OFFICE/SHOP EQUIPMENT	4,100.00	3,734.81	3,800.00	65.19	1.75
G-350-121-1525 - Heat/Hydro	8,500.00	8,593.10	8,500.00	(93.10)	(1.08)
G-350-121-1535 - TELEPHONE	2,300.00	2,410.23	2,500.00	89.77	3.72
G-350-121-1540 - TRAVEL	500.00	0.00	500.00	500.00	0.00
G-350-121-1545 - MEMBERSHIP FEES	700.00	823.00	800.00	(23.00)	(2.79)
G-350-121-1546 - TRAINING COURSES	5,000.00	0.00	3,500.00	3,500.00	0.00
G-350-121-1550 - ADVERTISING	500.00	0.00	250.00	250.00	0.00
G-350-121-1615 - INSURANCE	34,000.00	33,068.76	32,003.00	(1,065.76)	(3.22)
G-350-121-1715 - REPAIRS & MAINTENANCE - BLDG	2,500.00	1,277.59	2,500.00	1,222.41	95.68
G-350-121-1955 - Roads - Unplanned Expense	0.00	16,610.11	0.00	(16,610.11)	(100.00)
G-350-210-1440 - Bridge & Culvert MATERIALS & SUPPLIES	5,000.00	2,132.26	5,000.00	2,867.74	134.49
G-350-210-1450 - Bridge & Culvert CONTRACTED SERVICES	4,500.00	4,743.46	5,000.00	256.54	5.41
G-350-211-1440 - Grass Cutting - MATERIAL & SUPPLIES B1	500.00	516.91	600.00	83.09	16.07

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G-350-212-1440 - Brush Removal - MATERIAL & SUPPLIES	500.00	354.62	500.00	145.38	41.00
G-350-212-1450 - Brush Removal - CONTRACTED SERVICES	4,000.00	2,431.44	3,500.00	1,068.56	43.95
G-350-213-1450 - Ditching - CONTRACTED SERVICES	5,000.00	4,986.24	5,000.00	13.76	0.28
G-350-214-1440 - Catch Basin - MATERIALS & SUPPLIES	1,000.00	269.38	1,000.00	730.62	271.22
G-350-214-1450 - Catch Basin - CONTRACTED SERVICES	4,000.00	3,408.96	4,000.00	591.04	17.34
G-350-215-1440 - Debris & Litter MATERIALS & SUPPLIES	500.00	0.00	500.00	500.00	0.00
G-350-221-1440 - Patching Hardtop - MATERIALS & SUPPLIES	4,500.00	8,406.15	7,000.00	(1,406.15)	(16.73)
G-350-221-1450 - Hardtop Patching - Contract Services	1,000.00	0.00	1,000.00	1,000.00	0.00
G-350-222-1440 - Sweep & Flush - MATERIALS & SUPPLIES	4,100.00	1,983.34	4,000.00	2,016.66	101.68
G-350-222-1450 - Sweep & Flush - CONTRACTED SERVICES	1,700.00	0.00	1,500.00	1,500.00	0.00
G-350-223-1440 - Shoulder Main. - MATERIALS & SUPPLIES	500.00	0.00	500.00	500.00	0.00
G-350-231-1440 - Patching Loosetop MATERIALS & SUPPLIES	500.00	0.00	26,300.00	26,300.00	0.00
G-350-232-1440 - Grading - MATERIALS & SUPPLIES	500.00	685.78	750.00	64.22	9.36
G-350-233-1440 - Dust Control - MATERIALS & SUPPLIES	500.00	0.00	500.00	500.00	0.00
G-350-233-1450 - Dust Control - CONTRACTED SERVICES	7,600.00	6,126.16	7,500.00	1,373.84	22.43
G-350-235-1440 - Gravel Resurface MATERIALS & SUPPLIES	1,000.00	0.00	1,000.00	1,000.00	0.00
G-350-236-1440 - Line Painting - MATERIALS & SUPPLIES	2,500.00	2,181.85	2,500.00	318.15	14.58
G-350-236-1450 - Line Painting - CONTRACTED SERVICES	3,500.00	2,248.39	4,000.00	1,751.61	77.91
G-350-241-1440 - Signs & Safety - MATERIALS & SUPPLIES	2,000.00	3,966.10	2,000.00	(1,966.10)	(49.57)
G-350-241-1450 - Signs & Safety - CONTRACTED SERVICES	500.00	1,172.46	1,000.00	(172.46)	(14.71)
G-350-243-1450 - Railway Crossing - CONTRACTED SERVICES	18,100.00	15,807.00	16,500.00	693.00	4.38
G-350-252-1450 - Snow Removal - CONTRACTED SERVICES	6,000.00	0.00	8,000.00	8,000.00	0.00
G-350-253-1440 - Sand & Salt - MATERIALS & SUPPLIES	15,000.00	15,090.44	18,000.00	2,909.56	19.28
G-350-254-1440 - Culvert & Basin - MATERIALS & SUPPLIES	500.00	0.00	500.00	500.00	0.00
G-350-K01-1440 - MATERIALS AND SUPPLIES Kubota Tractor	500.00	0.00	500.00	500.00	0.00
G-350-K01-1710 - FUEL Kubota Tractor	4,333.00	4,496.36	5,000.00	503.64	11.20
G-350-K01-1715 - REPAIRS & MAINTENANCE Kubota Tractor	3,500.00	3,382.91	3,500.00	117.09	3.46
G-350-L01-1710 - FUEL Case Loader	8,700.00	7,722.17	8,700.00	977.83	12.66
G-350-L01-1715 - REPAIRS & MAINTENANCE Case Loader	8,000.00	8,769.89	9,000.00	230.11	2.62
G-350-T01-1440 - Trucks - MATERIALS AND SUPPLIES	2,000.00	585.92	1,500.00	914.08	156.01
G-350-T01-1710 - Trucks - FUEL	14,000.00	14,340.69	14,000.00	(340.69)	(2.38)
G-350-T01-1715 - Trucks - REPAIRS & MAINTENANCE	10,000.00	20,485.18	17,000.00	(3,485.18)	(17.01)
G-350-T01-1720 - Trucks - LICENSES	3,500.00	2,088.53	2,500.00	411.47	19.70
G-353-121-1440 - Sidewalks - MATERIALS AND SUPPLIES	4,500.00	0.00	4,500.00	4,500.00	0.00
G-400-121-1525 - Street Lights - HYDRO	17,765.00	16,512.95	17,000.00	487.05	2.95
G-400-121-1715 - Street Lights - REPAIRS & MAINTENANCE	15,000.00	13,886.98	15,000.00	1,113.02	8.01

**Village of Sundridge
Working Budget
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Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget	Change	% Change
G-400-121-1720 - Street Lights - Utility Locates	0.00	1,561.82	1,500.00	(61.82)	(3.96)
PW Expenditure Totals:	<u>614,131.00</u>	<u>629,403.65</u>	<u>663,703.00</u>	<u>34,299.35</u>	
PW Net Surplus (Deficit):	(349,133.00)	(542,556.81)	(257,153.00)	285,403.81	
PW - CAP - Public Works - Capital					
G-350-204-1610 - Roads Capital	233,186.00	74,149.43	249,300.00	175,150.57	236.21
G-350-204-1612 - Culvert Capital	28,493.00	4,683.00	115,700.00	111,017.00	2,370.64
G-350-204-1641 - Fleet Capital	0.00	0.00	240,000.00	240,000.00	0.00
G-350-204-1696 - PW Building Capital	7,500.00	12,674.09	12,000.00	(674.09)	(5.32)
PW - CAP Expenditure Totals:	<u>269,179.00</u>	<u>91,506.52</u>	<u>617,000.00</u>	<u>525,493.48</u>	
PW - CAP Net Surplus (Deficit):	(269,179.00)	(91,506.52)	(617,000.00)	(525,493.48)	
RES - Reserves					
G-350-086-0846 - TRANSFER FROM PW BUILDING RESERVE	7,500.00	7,500.00	0.00	(7,500.00)	(100.00)
G-710-076-0865 - SPLASH PAD - RESERVE	2,000.00	0.00	2,000.00	2,000.00	0.00
G-710-077-0876 - TRANSFER FROM PARK DEVELOPMENT RESERVE	18,000.00	0.00	0.00	0.00	0.00
RES Revenue Totals:	<u>27,500.00</u>	<u>7,500.00</u>	<u>2,000.00</u>	<u>(5,500.00)</u>	
G-200-111-1563 - Transfer to Election Reserve	2,000.00	2,000.00	0.00	(2,000.00)	(100.00)
G-200-121-1569 - Admin - RESERVE TRANSFER	15,000.00	15,000.00	10,000.00	(5,000.00)	(33.33)
G-250-121-1559 - FIRE EQUIP. RESERVES TRANSFER	30,000.00	30,000.00	68,000.00	38,000.00	126.67
G-350-271-1640 - TO ROADS CONSTRUCTION RESERVE	17,000.00	17,000.00	25,000.00	8,000.00	47.06
G-350-271-1641 - TO ROADS EQUIPMENT RESERVE	55,000.00	55,000.00	66,000.00	11,000.00	20.00
G-510-414-1657 - TRANSFER TO HOSPITAL BUILD RESERVE	7,000.00	7,000.00	7,000.00	0.00	0.00
G-710-531-1640 - Transfer to Reserve for Parks Capital	78,927.87	78,927.00	0.00	(78,927.00)	(100.00)
RES Expenditure Totals:	<u>204,927.87</u>	<u>204,927.00</u>	<u>176,000.00</u>	<u>(28,927.00)</u>	
RES Net Surplus (Deficit):	(177,427.87)	(197,427.00)	(174,000.00)	23,427.00	
SCH - School Boards					
G-150-060-0762 - EDUC.TAX LEVY-ENG.PUB.	225,473.55	222,070.54	225,522.00	3,451.46	1.55
G-150-060-0763 - EDUC TAX LEVY FRENCH PUBLIC	12,652.30	11,768.28	11,707.00	(61.28)	(0.52)
G-150-060-0764 - EDUC.TAX LEVY-ENG. SEPARATE	31,213.01	31,153.24	31,287.00	133.76	0.43
G-150-060-0765 - EDUC TAX LEVY FRENCH SEP	28,740.19	27,054.13	26,915.00	(139.13)	(0.51)
SCH Revenue Totals:	<u>298,079.05</u>	<u>292,046.19</u>	<u>295,431.00</u>	<u>3,384.81</u>	
G-200-091-0758 - TSF TO SCH BD-FRENCH PUBLIC	12,652.30	11,768.28	11,707.00	(61.28)	(0.52)
G-200-091-0759 - TSF TO SCH BD-FRENCH SEPARATE	28,740.19	27,054.13	26,915.00	(139.13)	(0.51)
G-200-091-0761 - TSF TO SCH BD - ENG SEPARATE	31,213.01	31,153.24	31,287.00	133.76	0.43

**Village of Sundridge
Working Budget
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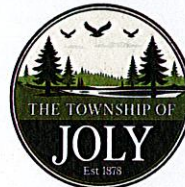
Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget	Change	% Change
G-200-091-0762 - TSF TO SCH BD-ENGLISH PUBLIC	225,473.55	222,070.54	225,522.00	3,451.46	1.55
SCH Expenditure Totals:	<u>298,079.05</u>	<u>292,046.19</u>	<u>295,431.00</u>	<u>3,384.81</u>	
SCH Net Surplus (Deficit):	0.00	0.00	0.00	0.00	
SEW - Sewers					
G-150-060-0767 - RES USERS SEWER SERVICE CHARGE 107	197,774.00	200,716.45	205,132.00	4,415.55	2.20
G-150-070-0747 - 30 YR FRT CHGE SEWER CAP WRKS 104	109,904.00	109,903.72	112,653.00	2,749.28	2.50
G-150-070-0767 - STRONG TWP SEWER SERVICE CHARGE/USERS	12,710.00	12,723.20	13,043.00	319.80	2.51
G-150-070-0768 - STRONGSEWER PENALTY	500.00	930.09	940.00	9.91	1.07
G-160-060-0767 - COMMERCIAL SEWER USERS CHGE 106	103,433.00	100,990.53	103,515.00	2,524.47	2.50
G-410-089-0844 - TRANSFER From sewer reserves	44,555.00	0.00	33,293.00	33,293.00	0.00
SEW Revenue Totals:	<u>468,876.00</u>	<u>425,263.99</u>	<u>468,576.00</u>	<u>43,312.01</u>	
G-410-311-1445 - Sewers - CONTRACTED SERVICES - OTHER	11,000.00	8,384.61	9,000.00	615.39	7.34
G-410-311-1450 - Sewers - CONTRACT - OCWA	239,026.00	229,988.29	239,026.00	9,037.71	3.93
G-410-311-1525 - Sewers - HYDRO	60,000.00	63,163.27	64,000.00	836.73	1.32
G-410-311-1610 - Sewers - AUDIT & LEGAL	500.00	91.58	500.00	408.42	445.97
G-410-311-1614 - Sewers - TAXES	5,200.00	5,117.88	5,300.00	182.12	3.56
G-410-311-1615 - Sewer User Fee Writeoffs	2,500.00	1,772.50	1,800.00	27.50	1.55
G-410-311-1629 - Sewers - INTEREST EXP ON IO DEBENTURES	49,532.00	49,396.92	47,741.00	(1,655.92)	(3.35)
G-410-311-1635 - Sewers - CAPITAL EXPENDITURE	49,200.00	17,185.15	39,500.00	22,314.85	129.85
G-410-311-1642 - Sewers - PRINC PMT ON 30 YR DEBENTURES	48,918.00	48,918.63	50,709.00	1,790.37	3.66
G-410-311-1715 - Sewers - REPAIRS & MAINTENANCE	3,000.00	399.11	11,000.00	10,600.89	2,656.13
SEW Expenditure Totals:	<u>468,876.00</u>	<u>424,417.94</u>	<u>468,576.00</u>	<u>44,158.06</u>	
SEW Net Surplus (Deficit):	0.00	846.05	0.00	(846.05)	
SEW - CAP - Sewer - Capital					
G-410-311-1945 - Sewers 2B RECOV. ASSET RETIREMENT OBL	0.00	(12,101.00)	0.00	12,101.00	(100.00)
G-410-311-1952 - Sewers - ARO Liability Accretion	0.00	12,101.00	0.00	(12,101.00)	(100.00)
SEW - CAP Expenditure Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
SEW - CAP Net Surplus (Deficit):	0.00	0.00	0.00	0.00	
SHAS - Shared Service					
G-250-000-0000 - Sundridge Share of Fire Department	587,408.00	0.00	208,393.00	208,393.00	0.00
G-282-121-1550 - Village portion of Shared Emergency Meas	5,000.00	5,000.00	5,000.00	0.00	0.00
G-510-421-1648 - MEDICAL CENTRE- SUNDRIDGE PORTION SDMC	67,559.00	67,559.00	49,000.00	(18,559.00)	(27.47)
G-710-511-1660 - High Rock - Sun Por of Highrock Levy	3,500.00	3,072.32	3,500.00	427.68	13.92

**Village of Sundridge
Working Budget
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Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget	Change	% Change
G-710-551-1645 - Arena - Sundridge Portion of Arena Levy	205,000.00	205,954.72	214,995.00	9,040.28	4.39
G-710-562-1450 - Sundridge Portion of Rec Comm Levy	12,688.00	5,423.50	12,688.00	7,264.50	133.94
G-710-581-0934 - LIBRARY OPERATIONS LEVY	48,224.49	48,224.49	49,825.00	1,600.51	3.32
G-910-582-1654 - ACED	19,193.00	19,193.00	16,650.00	(2,543.00)	(13.25)
SHAS Expenditure Totals:	<u>948,572.49</u>	<u>354,427.03</u>	<u>560,051.00</u>	<u>205,623.97</u>	
SHAS Net Surplus (Deficit):	(948,572.49)	(354,427.03)	(560,051.00)	(205,623.97)	
TAX - General Taxation					
G-140-083-0790 - PIL REVENUE	3,102.00	2,999.63	3,100.00	100.37	3.35
G-140-084-0790 - RAILWAY TAXATION	2,098.00	0.00	2,098.00	2,098.00	0.00
G-150-060-0760 - MUNICIPAL LEVY	2,169,846.00	2,170,167.16	0.00	(2,170,167.16)	(100.00)
G-150-060-0761 - MUNICIPAL SUPPLEMENTAL	5,000.00	25,652.58	7,000.00	(18,652.58)	(72.71)
TAX Revenue Totals:	<u>2,180,046.00</u>	<u>2,198,819.37</u>	<u>12,198.00</u>	<u>(2,186,621.37)</u>	
G-200-121-1620 - Admin - FINANCIAL EXPENSES-TAX W/O	5,000.00	3,721.63	5,000.00	1,278.37	34.35
G-200-121-1659 - Admin - ASSESSMENT SERVICES - MPAC	18,008.29	18,008.28	18,570.00	561.72	3.12
TAX Expenditure Totals:	<u>23,008.29</u>	<u>21,729.91</u>	<u>23,570.00</u>	<u>1,840.09</u>	
TAX Net Surplus (Deficit):	<u>2,157,037.71</u>	<u>2,177,089.46</u>	<u>(11,372.00)</u>	<u>(2,188,461.46)</u>	
Net Surplus (Deficit):	<u>30.00</u>	<u>652,702.31</u>	<u>(2,321,045.00)</u>	<u>(2,973,747.31)</u>	

HIGH ROCK LOOKOUT PARK DRAFT BUDGET FOR 2026				DRAFT 2026 - March 23, 2026 - Approved	
		2025 Proposed Budget	2025 Unaudited Total	2026 Proposed Budget	Budgetary Notes (Blue notes - yr 2025) (Brown notes - yr 2026)
REVENUE					
4220	BOOKING (Donations)	0.00	0.00	100.00	
4200	INTEREST INCOME	500.00	237.43	250.00	211.44 is interest income from Orig. GIC
	Bank Account Funds			3,379.04	
	TOTAL REVENUE	500.00	237.43	3,729.04	
EXPENSES					
5625	MATERIALS & SUPPLIES	150.00	0.00	150.00	Paper products, doggie waste bags, etc
5610	ACCOUNTING AND LEGAL	1,780.80	2,172.77	2,400.00	
5615	ADVERTISING		0.00	0.00	
5730	SECRETARIAL FEE	150.00	75.00	225.00	
5645	CLEAN-UP				
5630	CARETAKER	4,000.00	3,397.00	4,000.00	
5660	Amortization Expense				
5690	BANK CHARGES		0.00		
5710	ADMINISTRATION	400.00	400.00	400.00	
5765	Repairs & Maintenance	500.00	131.20	500.00	Outhouse pumping
5740	MISCELLANEOUS EXPENSES	1,200.00	135.60	200.00	1200 for website and clear stone
	MISC.CAPITAL EXPENDITURES				
	Transfer of funds to GIC (2026 transfer of surplus funds)	3,000.00		1,869.23	add funds to GIC 2 Resolution #2026-011H: reinvest GIC #1 with the highest rate and add any unspent 2025 funds at time of GIC renewal (April 3/26)
	TOTAL EXPENSES	8,180.80	6,311.57	7,875.00	
	NET COSTS	7,680.80	6,074.14	4,145.96	
4040	JOLY CONTRIBUTION	768.08	618.08	414.60	
4020	STRONG CONTRIBUTION	3,840.40	3,840.40	2,072.98	
4030	SUNDRIDGE CONTRIBUTION	3,072.32	3,072.32	1,658.38	
	(Bank Account)		8,703.09	3,000.00	Bank Balance based on utilizing 5379.04 brought into revenue.

TRUST FUND					
	GIC 1				8067.47 + 217.82 interest + 1869.23 = 10,154.45
	GIC 2 (New)				8132.15 Maturity Date: April 21, 2026



Sundridge Strong Joly Recreation Committee
PO Box 1120, Sundridge ON, P0A 1Z0

March 12, 2026

Village of Sundridge
Attn: Sundridge Council
PO Box 129
Sundridge, ON
P0A 1Z0

Re: 2026 Canada Day Celebration & Fireworks Display

Dear Sundridge Council:

On behalf of the Sundridge Strong Joly Recreation Committee, I would like to request permission for the closure of the Main Street from 21 Main Street to 118 Main Street for the Canada Day parade commencing at 4 pm, lining up at 3pm. As well as use of the park and dock area for the activities and fireworks display following the parade on Saturday, June 27, 2026. All applicable agencies will be notified (i.e. CEMC, CN Rail, OPP, SS Fire Department & PS EMS).

We appreciate your consideration to hold this event on the Village of Sundridge property and look forward to your response ASAP.

Kindest Regards,

Kim Dunnett
Secretary
SSJ Recreation Committee
705-384-5819 Ext. 202



705-382-2900
www.almaguin-health.org

ALMAGUIN HIGHLANDS HEALTH COUNCIL MINUTES

Thursday, December 4, 2025, at 10:00 am in person at the Township of Perry Municipal Office and via Zoom

Present: Jim Ronholm, Shawn Jackson, Margaret Ann MacPhail, Vickey Roeder-Martin (Vice-Chair), Rod Ward (Chair), Delynne Patterson, Sean Cotton, Deb Duce (Secretary), Norm Hofstetter, Cheryl Philip, Tom Bryson, Dr. Sarah MacKinnon.

Guests: Courtney Metcalfe, Sandy Zurbrigg, Shelly van den Heuvel, David Gravelle

Regrets: Brad Kneller, Cheryl Harrison, Deb Raynard,

Called to order at 10:00 a.m. by Chair R. Ward.

1. 2025-33 Moved by Tom Bryson. Seconded by Jim Ronholm.

THEREFORE IT BE RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the meeting of November 6, 2025.

2. **DECLARATION OF PECUNIARY OF INTEREST:** None

3. **DELEGATIONS:** None

4. **RESOLUTIONS TO BE PASSED:** None

5. ITEMS FOR DISCUSSION

a) Updates from Building and Space Sub-Committee – N. Hofstetter

The focus of discussion at the meeting was the future, the need to determine what is needed, and to start building relationship between municipalities. It was decided there is no emergency situation, not to reduce anything, to work together, and to explore a funding formula. V. Roeder-Martin noted that her tax dollars are going to go healthcare in Ontario and what is important is to be able to access healthcare when needed.

Future conversations will include the most reasonable way forward, strategies, and means to positively influence municipalities to accept a regional path.

b) Updates

David Gravelle – Recruiter

- Physician recruitment and HHR Task Force update included information including the FMX event in California, a NOSM learner two-day event, and engagement with physicians who are considering moving to our region. A highlight was the news that a primary care physician is opening a practice in Port Carling. Also, information on the ON Auditor's report and [Health Care Connect](#) next steps,

Sandy Zurbrigg – PFCPAC

- MAOHT PFCPAC has a new partner who brings experience as a caregiver. PFCPAC partners participated in the Gravenhurst Health Fair on Nov. 18th which included representatives from local family health teams, pharmacies, paramedicine, hospital, and mental health. At the last PFCPAC meeting, Greg Stevens presented his role, PCAT submissions, and primary care funding proposals.

Courtney Metcalfe

- Information on her new role as AH EDO effective January 1, 2026. Deb Raynard – AHFHT

Deb Raynard - AHFHT

- Update on the patient waitlist, plans for rostering unattached patients, collaboration with Algonquin FHT and the NM NPLC for a funding initiative to help with processes such as virtual supported intake and patient attachment,

c) Progress Report

In the discussion of the next steps in the inventory of services, the following was agreed:

- AAHC administrative assistant will maintain the list with information shared by AHHC members.
- The MAOHT website will be a central information location. [LINK](#)
- D. Duce will connect with the MAOHT communications team to discuss the addition of the inventory to the MAOHT website community & primary care resources webpages, social media, and PC (Dec. 2025) and community (Jan. 2026) newsletters. The content on the website and social media will be downloadable.
- When posted, an access link will be shared.

6. ADJOURNMENT

2025-32 Moved by Jim Ronholm. Seconded by Sean Cotton.

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 12:04 pm to meet again, on December 4, 2025, at 10:00 am at the Township of Perry Municipal Office and via Zoom.



705-382-2900
www.almaguin-health.org

ALMAGUIN HIGHLANDS HEALTH COUNCIL MINUTES

Thursday, January 8, 2026 at 10:00 am via Zoom.

Present: Rod Ward (Chair), Margaret Ann MacPhail, Brad Kneller, David Gravelle, Deb Raynard, Shawn Jackson, Jim Ronholm, Delynne Patterson, Sandy Zurbrigg, Courtney Metcalf, Sarah Cooke, Vickey Roeder-Martin (Vice-Chair), Sean Cotton, Dr. Sarah MacKinnon, Deb Duce (Secretary)

Regrets: Cheryl Philip, Tom Bryson, Cheryl Harrison, Norm Hofstetter, Shelly van den Heuvel.

1. 2026.01 Moved by Margaret Ann MacPhail. Seconded by Jim Ronholm
THEREFORE IT BE RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the meeting of December 5, 2025.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS TO BE PASSED:** None
5. **ITEMS FOR DISCUSSION**
 - a) Update – Muskoka Algonquin Healthcare – Deferred - C. Harrison unable to attend.
 - b) Update – Almaguin Highlands FTH – D. Raynard, Executive Director
 - The AHFHT is fully staffed as of Jan.7th welcoming a new Nurse Practitioner.
 - Coordinating a surplus funding project with \$9,000 to be used to hire two contractors to assist with the waitlist management project of adding 200 patients in 2026.
 - With AFHT, SDMC on March 4th will participate in a full day customer facing trauma training on how to understand difficult patient situations/problems how to work with them. Fire and paramedics have found this fascinating and beneficial. Space is available and the event can be shared with municipalities.
 - c) Update – Sundridge & District Medical Centre – Dr. S. MacKinnon
 - 12 new patients were onboarded last month.
 - Recommendation of LifeStyleRx a free, OHIP covered, 12 week program for patients in Ontario [LifestyleRx - Diabetes Reversal Program](#)

d) Update – MAOHT Recruiter – D. Gravelle

- December was very active with confirmation of 3 FT Family Physicians starting in the new year as well as 3 locums in the last two weeks.
- Since beginning his goal has been developing a pipeline for recruitment. The pipeline is approximately 400 and building with 46 active candidates.
- Has started creating a 2026 calendar – based on 2025 successes and also some new events
- Will be presenting a 2025 budget to MAOHT leadership with recommendations for 2026.
- Upcoming presentations to SMMH Foundation, Huntsville Hospital Foundation and also to the MAOHT CSC
- Nov. 1st his contract was expanded to include recruitment of GIM for MAHC
- Working on a couple of projects with Dr. Sarah MacKinnon for SDMC.
- Discussion points included community connections, recruitment from the Quebec, and the foundation of recruitment is about where to settle/live long term as well as interpersonal relationship rather than incentives.

e) Progress Report

f) Other Business

- V. Roeder-Martin shared information on denture business in Cambridge that does dentures in people's homes. They are investigating the Almaguin region and do work a lot with RH/LTC. She will call the business to gather more information. The brochure will be scanned and shared with AHHC members.

6. ADJOURNMENT

2026-02 Moved by Jim Ronholm. Seconded by Shawn Jackson.

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 10:33 am to meet again, on February 5, 2025, at 10:00 am at the Township of Perry Municipal Office and via Zoom.



705-382-2900
www.almaguin-health.org

ALMAGUIN HIGHLANDS HEALTH COUNCIL MINUTES

Thursday, February 5, 2026, at 10:00 am, in person & via Zoom.

Present: Margaret Ann MacPhail, Brad Kneller, David Gravelle, Deb Raynard, Shawn Jackson, Jim Ronholm, Delynne Patterson, Tom Bryson, Norm Hofstetter, Cheryl Philip, Sandy Zurbrigg, Courtney Metcalf, Vickey Roeder-Martin (Vice-Chair), Sean Cotton, Dr. Sarah MacKinnon, Cheryl Harrison, David Gravelle, Sarah Cooke, Deb Duce (Secretary).

Regrets: Rod Ward (Chair)

1. **2026.03** Moved by Brad Kneller. Seconded by Tom Bryson.
THEREFORE IT BE RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the meeting of January 8, 2026.
2. **DECLARATION OF PECUNIARY OF INTEREST: None**
3. **DELEGATIONS: None**
4. **RESOLUTIONS TO BE PASSED: None**
5. **ITEMS FOR DISCUSSION**
 - a) Updates
 - i. Recruiter – D. Gravelle - Highlights
 - The plan for recruitment of a physician who is leaving SDMC. Patients will not be orphaned.
 - Dr. Brenda Martin launched her clinic in Port Carling on February 6th.
 - Has presented to the MAOHT Collaboration Steering Committee, MAHC Board, and South Muskoka Hospital Foundation.
 - ii. SDMC – Dr. S. MacKinnon
 - Additional information on the physician recruitment plan including a pause in the opportunity for area residents receiving care outside of Almaguin to return to SDMC.
 - [HCC](#) has been notified that patients are not being attached at this time.
 - iii. Patient Family Caregiver Partner Advisory Committee – S. Zurbrigg
 - Dr. Cross, Co-Chair of the MAOHT primary care network, presented an overview to PFCPAC on January 22nd.
 - Two new partners joined the PFCPAC include a past director of Burk's Falls FHT.
 - In February the SCOPE Nurse Navigator and Mental Health Social Worker will be presenting on the services they offer to primary care providers (PCPs).
 - Dr. MacKinnon shared the value of SCOPE to PCPs include a referral for virtual mental health counselling.

- iv. Muskoka Algonquin Healthcare – C. Harrison
 - High volumes of ER patients and record setting admissions due to influenza.
 - No news on capital development from the Treasury Board – continued successful fundraising including a special upcoming event in Port Sydney with the Premier.
 - v. Almaguin Highlands Family Health Team – written report from D. Raynard.
 - No questions on content.
- b) AHHC Financial Statement – January 2026 – Information shared. No questions/comments.
- c) State of X-Ray Equipment in Burk's Falls – Discussion
 - C. Harrison shared that the lifetime of equipment is 15 to 20 years. The Burk's Falls equipment was installed in 2001 but the volume (2000 x-rays per year – approx. 1/10 of the total for Bracebridge & Huntsville) and condition of parts (good with regular service).
 - Need to plan for the next 5 years: amount to fundraise, plan for downtime of installation.
 - **Action Items**
 - **Coordinate a second meeting of the Building Planning Subcommittee.**
 - **Connect with D. Raynard to investigate the strategic plan to address the needs/desires for AHFHT.**
 - **Determine funding restrictions due to mapping.**
- d) Building & Space Subcommittee – Schedule New Meeting
 - Discussed in above item. Will be scheduled.
- e) Need for Growth in Almaguin Highlands Family Health Team
 - Discussed in above item. Will connect with D. Raynard.
- f) Kearney & McMurrich Monteith Catchment Areas Discussion
 - Overview of feedback (email/phone calls) following letter sent to MPP Graydon Smith. No formal response received.
 - **Action Items**
 - Ask D. Raynard to share the letter sent by AHFHT to MPP Graydon Smith.
 - At the next meeting, create a resolution for all councils in Almaguin Highlands to advocate re-mapping.
 - Invite MPP G. Smith to a future AHHC meeting to speak about the issue.
 - Investigate if MAOHT has sent a letter.
 - S. MacKinnon noted that any decision regarding mapping would be from the Ministry of Health rather than Ontario Health. The AHHC will explore roles of each group.
- g) AHHC Progress Report – Quarterly
 - Following discussion it was decided to create an infographic with achievements/milestones of the AHHC. The infographic will be a part of the 'Road Show' to Local Councils to Provide Updates & Answer Questions
- h) Other Business - None

6. ADJOURNMENT

2026-04 Moved by Sean Cotton. Seconded by DeLynne Patterson.

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:33 am to meet again, on February 5, 2025, at 10:00 am at the Township of Perry Municipal Office and via Zoom.

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, March 5, 2026 – 6:00 pm

Township of Strong Office

NOTICE: Zoom Link to attend the virtual meeting is available on the website at <https://calendar.strongtownship.com/default/Month>

Present: Sundridge Council Rep - Fraser Williamson (in person)
Sundridge Council Rep - Sharon Smith (in person)
Sundridge Public Rep - Nicole Therrien (in person)
Sundridge Public Rep - Absent
Strong Council Rep - Jeff McLaren (in person)
Strong Council Rep – Tim Bryson (in person)
Strong Public Rep - Absent
Strong Public Rep - Diana Cosby (in person)
Strong Public Rep - Stephen Kissoon (in person)
Strong Public Rep - Gary dePeuter (in person)
Joly Council Rep - Bill Black (in person)
Joly Council Rep - Brian McCabe (in person)
Joly Public Rep - Monique Therrien (in person)

Absent: Sundridge Public Rep - Harmony McLaren, Strong Public Rep - Katey Brimacombe

Staff Present: Recording Secretary - Kim Dunnett (in person)

Guest(s): No attendance

1. Call to Order

The Sundridge Strong Joly Recreation Committee meeting was called to order at 6:00 pm by the Chair.

2. Declaration of Pecuniary Interest

No Pecuniary Interest was declared by committee members.

3. Approval of Agenda

Resolution # 2026-013

Moved by: Fraser Williamson

Seconded by: Sharon Smith

Be it resolved that this committee does hereby approve the agenda of the regular meeting for March 5, 2026, as presented.

Carried

4. Adoption of Minutes

4.1 Resolution # 2026-014

Moved by: Jeff McLaren

Seconded by: Brian McCabe

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of February 5, 2026, as circulated.

Carried

5. Delegation

No delegations submitted.

6. Financial Report

No report submitted.

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, March 5, 2026 – 6:00 pm

Township of Strong Office

7. Discussion Items

7.1 Family Day

The Committee reviewed event activities, and commented the event was excellent and well attended. The following feedback was received for the next year; 3 sandwich boards showing activities to direct public, move the dog sleds rides closer to the fire pit (next to SAS chicken house).

7.2 Canada Day

The Committee will review event planner at the next meeting. Event prizes were discussed; additional popcorn (4 cases) should be ordered as the committee decided to give a free voucher to each child participating in the parade as a thank you.

7.3 Tree Lighting

There was a brief discussion on adding more lights to the tree. The secretary will draft a letter of request to Kidd's Home Hardware to see if they would donate some lights, a thank you recognition will be announced at the event. The Chair spoke about getting a new tree planted this year.

7.4 Preteen Dance

The poster and school flyer were reviewed the following changes were requested; preferred pre-registration by April 30, 2026 due to limited capacity. The secretary will order 500 yellow bracelets for the event. Councillor McLaren has secured the Gazelles for the canteen items.

7.5 Physical Activity Night

No discussion was required; next event will be held in the fall.

7.6 Volunteer Recruitment

The Chair stated that volunteer recruitment is a standing item on Tri-council meetings and we should continue recruiting at the events. Volunteers are critical to having events in our community.

8. Correspondence

8.1 2026 SSJ Rec Budget - Strong R2026-033

Received

8.2 Heather – Physical Activity Night Request

Received

10. Closed Session

No items required.

Sundridge Strong Joly Recreation Committee Meeting

Minutes for Thursday, March 5, 2026 – 6:00 pm

Township of Strong Office

11. Adjournment

Resolution # 2026-015

Moved by: Bill Black

Seconded by:

Be it resolved that this committee does hereby adjourn at 6:44 pm to meet again on April 2, 2026 at 6:00 pm or at the call of the Chair.

Carried

Kim Dunnett, Recording Secretary

Tim Bryson, Chair

Draft

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES February 26, 2026

A regular meeting of the ACED Board was held at the Armour Township and virtually on February 26, 2026 at 6:00 pm.

Present: Vicky Roeder-Martin, Township of McMurrich/Monteith
Sheri Norman, AHCC Representative
Margaret Ann MacPhail, Township of Perry
Sharon Smith, Village of Sundridge
Rod Ward, Township of Armour
Tim Bryson, Township of Strong
Wendy Whitwell, Township of Armour
Joe Lumley, Township of Perry

Regrets: Courtney Metcalf, Director of Economic Development
Dan Robertson, Ryerson Township
Sheri Norman, AHCC Representative
Trista Porter, MND
Noel Walker, FedNor

Staff: Megan Yemm, Communications and Marketing Officer
Dave Gray, CAO Armour Township

Call to Order

The meeting was called to order at 6:00 pm.

Video Recording Disclaimer:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded.

Minutes

The minutes of the meeting of Thursday, January 22nd, 2026 were adopted as presented.

Round table introductions took place.

Director's Report

ACED Staff covered the following items from the report:

1. Sub-committee meeting regarding municipal buy-in packages was discussed. The proposed cost was too low, and that any buy-in options should be limited to tourism and marketing to ensure value for paying member municipalities.

The board discussed the importance of regional marketing to external audiences without highlighting municipal distinctions. It was decided not to proceed with buy-in packages. ACED will continue regional marketing, including non-member municipalities where appropriate, while prioritizing members. Staff will track non-member requests and interactions for value reporting.

2. An update on the signage plan was given. FedNor funding was declined. A second application to ROD was submitted for a higher percentage cost-share. The project scope has been refined and is now shovel-ready. Gateway signage was deemed ineligible under the criteria and would require an encroachment permit from MTO. If the project does not proceed, funds may be reallocated as seed funding for a trade show or other initiatives in 2026.
3. Trades/Home Show Update was given. A survey has been developed and distributed and will also be used at the April 8 QuickBooks workshop. Participation in a trades/home show was discussed to engage trades and retail sectors.
4. ACED staff provided an update on the Strategic Plan. The Board discussed the value of updating the now-outdated RED Strategic Plan to provide clearer guidance to staff. The potential to engage a consultant was further considered to support this work, with funding to be drawn from ACED reserves.

FedNor Update

No update at this time.

MND Update

No update at this time.

Resolutions

1. 2026-08– Moved by Vicki Roeder-Martin; Seconded by Wendy Whitwell
Be it resolved that the Almaguin Community Economic Development Board approved January 22, 2026, meeting minutes, as amended. Carried
2. 2026-09 – Moved by Wendy Whitwell; Seconded by Vicki Roeder-Martin
Be it resolved that the Almaguin Community Economic Development Board approve the allocation of up to \$25,000 from ACED reserves for the purpose of retaining a consultant to support the development of the Regional Economic Development Plan Update. Carried
3. 2026-10 – Moved by Wendy Whitwell Seconded by Sharon Smith
Be it resolved that the Almaguin Community Economic Development Board has received the amended Municipal Fees for Service Staff Report, inclusive of feedback provided by the sub-committee; approves the report as presented Carried.

Adjournment

4. 2026 - 11 – Moved by Tim Bryson; Seconded by Margaret Ann McPhail
Be it resolved that the Almaguin Community Economic Development Board adjourn the February 26, 2026 ACED Meeting at 7:55PM. Carried.

The next meeting will be March 26th, 2026, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.

SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING

REGULAR MEETING MINUTES

TUESDAY FEBRUARY 17, 2026 @ 6:00 P.M.

PRESENT: Township of Joly: Tom Bryson, Budd Brown
Village of Sundridge: Shawn Jackson (electronic), Vicki Whitmell

REGRETS: Township of Strong: Jim Ronholm, Township of Strong: Tim Bryson

STAFF: Christine Hickey (Recording Secretary)

MINUTES

As quorum was not obtained fifteen (15) minutes after the scheduled meeting time, the meeting stood adjourned.

Tom Bryson, Chair

Christine Hickey, Recording Secretary

**SUNDRIDGE –STRONG FIRE COMMITTEE
MINUTES
THURSDAY MARCH 12, 2026 at 6:00 P.M.**

PRESENT:

SUNDRIDGE: Shawn Jackson(electronic), Vicki Whitmell
STRONG: Jim Ronholm, Jeff McLaren

STAFF PRESENT: Andrew Torrance, Fire Chief
Brendan Adams, Fire Prevention & Assistant Training Officer
Christine Hickey, Treasurer
Robyn Ferrante, Joint Committee Recording Secretary

REGRETS: Tim Bryson, with notice; Luke Preston, with notice

C1 Call to Order

The Chair called the meeting to order at 6:00 p.m.

C2 Approval of Agenda

**Resolution#FC2026-001
Moved By: Jeff McLaren
Seconded By: Vicki Whitmell**

THAT the Agenda for the March 12, 2026 regular meeting of the Sundridge-Strong Fire Committee be approved, as amended, to move the draft Minutes from the December 11, 2025 Regular Meeting to the next Sundridge Strong Fire Committee meeting.

	Yea	Nay	Abstain
Shawn Jackson	x		
Jeff McLaren	x		
Vicki Whitmell	x		
Jim Ronholm	x		
CARRIED			

C3 Declaration of Pecuniary Interest - None

C4 Delegations – None

C5 Approval of Previous Committee Minutes – None (removed from Agenda, to be placed on the next Sundridge-Strong Fire Committee Meeting Agenda as December 11, 2025 Draft Minutes had been mistakenly not included in Agenda Package)

Follow Up/New Business

a) Staff Report - Fire Chief's Report – March 12, 2026

Resolution#FC2026-002
Moved By: Shawn Jackson
Seconded By: Vicki Whitmell

THAT the Fire Chief's Report dated March 12, 2026 be received.

	Yea	Nay	Abstain
Shawn Jackson	x		
Jeff McLaren	x		
Vicki Whitmell	x		
Jim Ronholm	x		
CARRIED			

b) Staff Report – Fire Prevention and Assistant Training Officer's Report – March 12, 2026

Resolution#FC2026-003
Moved By: Jeff McLaren
Seconded By: Vicki Whitmell

THAT the Fire Prevention and Assistant Training Officer's Report dated March 12, 2026 be received.

	Yea	Nay	Abstain
Shawn Jackson	x		
Jeff McLaren	x		
Vicki Whitmell	x		
Jim Ronholm	x		
CARRIED			

c) Staff Report - New Tanker Truck – Authorization to Purchase

Resolution#FC2026-004
Moved By: Shawn Jackson
Seconded By: Jeff McLaren

THAT the Sundridge Strong Fire Committee receive Staff Report *New Tanker Truck – Authorization to Purchase* dated March 12, 2026

AND THAT the Committee authorizes staff to release an RFP to begin the procurement process.

	Yea	Nay	Abstain
Shawn Jackson	x		
Jeff McLaren	x		
Vicki Whitmell	x		
Jim Ronholm	x		
CARRIED			

d) 2026 Budget - Draft

Resolution#FC2026-005
Moved By: Vicki Whitmell
Seconded By: Jeff McLaren

THAT the 2026 Draft Budget be received.

AND THAT the 2026 budget at a total of \$440,611 be approved, and that Sundridge's share will be \$220,306 and Strong's share will be \$220,306

AND THAT the 2026 budget be provided to both Sundridge and Strong Council for approval.

	Yea	Nay	Abstain
Shawn Jackson	x		
Jeff McLaren	x		
Vicki Whitmell	x		
Jim Ronholm	x		
CARRIED			

e) 2026 Meeting Dates – Draft

Resolution#FC2026-006
Moved By: Jeff McLaren
Seconded By: Shawn Jackson

THAT the 2026 Meeting dates for the Sundridge-Strong Fire Committee be approved as presented.

	Yea	Nay	Abstain
Shawn Jackson	x		

Jeff McLaren x
Vicki Whitmell x
Jim Ronholm x
CARRIED

C7 Closed Session – None

C8 Adjournment

Resolution#FC2026-007
Moved By: Jeff McLaren
Seconded By: Vicki Whitmell

THAT we do now adjourn at 6:43 p.m. until May 14, 2026 at 6:00 p.m. or at the call of the Chair.

	Yea	Nay	Abstain
Shawn Jackson	x		
Jeff McLaren	x		
Vicki Whitmell	x		
Jim Ronholm	x		
CARRIED			

Jim Ronholm, Chair

Robyn Ferrante, Recording Secretary

**HIGH ROCK LOOKOUT PARK COMMITTEE
SUNDRIDGE COUNCIL CHAMBERS
MONDAY MARCH 23, 2026 at 6:00 P.M.**

PRESENT: Bill Black, Jeff McLaren, Shawn Jackson (electronic participation),

REGRETS: Sandra Seaborn

STAFF: Nancy Millar; Recording Secretary

MINUTES

C1 Call to Order

The Chairperson, Bill Black, called the meeting to order at 6:00 pm

C2 Approval of Agenda

Resolution #2026-015H

Moved By: Jeff McLaren

Seconded By: Shawn Jackson

THAT the March 23, 2026 meeting agenda be approved as circulated.

<u>Recorded Vote:</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Jackson, Shawn	Y		
McLaren, Jeff	Y		
Seaborn, Sandra			
Black, Bill	Y		

CARRIED.

C3 Declaration of Pecuniary Interest - None

C4 Deputations – None

C5 Presentations – None

C6 Approval of Minutes

a) Regular Minutes – January 12, 2026

Resolution #2026-016H

Moved By: Jeff McLaren

Seconded By: Shawn Jackson

THAT the Regular Meeting Minutes of January 12, 2026 be approved as circulated.

<u>Recorded Vote:</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Jackson, Shawn	Y		
McLaren, Jeff	Y		
Seaborn, Sandra			
Black, Bill	Y		
CARRIED.			

C7 New Business

a) New website – status update

Resolution #2026-017H
Moved By: Shawn Jackson
Seconded By: Jeff McLaren

THAT the status update on the new High Rock Lookout Park website be received.

<u>Recorded Vote:</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Jackson, Shawn	Y		
McLaren, Jeff	Y		
Seaborn, Sandra			
Black, Bill	Y		
CARRIED.			

The QR code has been created, and the park has a dedicated bank account. The next step will be to create a landing page.

b) 2026 Park Budget – March 23, 2026 - 2nd draft

Resolution #2026-018H
Moved By: Jeff McLaren
Seconded By: Shawn Jackson

THAT the High Rock Lookout Park Committee discusses the 2026 budget,

AND THAT the committee approves of the budget in the amount of \$4,145.96,

AND FURTHER THAT the committee recommends this budget to member municipalities.

<u>Recorded Vote:</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Jackson, Shawn	Y		
McLaren, Jeff	Y		
Seaborn, Sandra			
Black, Bill	Y		
CARRIED.			

Park Caretaker
[motion introduced by majority]

Resolution #2026-019H
Moved By: Shawn Jackson
Seconded By: Jeff McLaren

THAT the High Rock Lookout Park Committee discuss the caretaker for the 2026 season,

AND THAT the Committee would like to continue with the arrangement of the Township of Strong providing the parks' caretaker services.

<u>Recorded Vote:</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Jackson, Shawn	Y		
McLaren, Jeff	Y		
Seaborn, Sandra			
Black, Bill	Y		
CARRIED.			

- C8 Accounts Payable & Income Statement
- Amounts reflected in the budget worksheet (unaudited)
- C9 Announcements - None
- C10 Notice of Motion - None
- C11 Closed Session (In Camera) – None
- C12 Adjournment

Resolution #2026-020H
Moved By: Shawn Jackson
Seconded By: Jeff McLaren

THAT we do now adjourn at 6:25 p.m.

<u>Recorded Vote:</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Jackson, Shawn	Y		
McLaren, Jeff	Y		
Seaborn, Sandra			
Black, Bill	Y		
CARRIED.			

Bill Black, Chairperson

Nancy Millar, Recording Secretary



**SUNDRIDGE-STRONG UNION PUBLIC LIBRARY BOARD MEETING
THURSDAY, FEBRUARY 19, 2026**

PRESENT: Diana Cosby, Brenda Lee, Karen McLaren, Vicki Whitmell, Fraser Williamson (via Zoom)

REGRETS: Kevin Noaik

STAFF: Melinda Kent, Librarian/CEO

Call to Order - The Chair called the meeting to order at 6:45 p.m.

Discloser of Conflicts of Interest – None

Agenda

02-01	Moved:	Diana Cosby	Seconded:	Brenda Lee
That the agenda be approved as circulated. Carried.				

Minutes

02-02	Moved:	Karen McLaren	Seconded:	Brenda Lee
That the minutes of January 22, 2026 meeting of the Sundridge-Strong Union Public Library Board be adopted as presented. Carried.				

Business Arising

- The Village of Sundridge passed the library 2026 budget.
- The Township of Strong requested that the 2026 Sundridge-Strong Union Public Library proposed budget be re-submitted with the 2025 unaudited actuals for all accounts.
- The CEO/Librarian review should take place as per our policies. The board chair and vice-chair will conduct the review.

Statement of Expenses

02-03	Moved:	Fraser Williamson	Seconded:	Brenda Lee
That the income statement for the Sundridge-Strong Union Public Library for the month of January 2026, in the amount of \$-3896.69 be accepted as presented. Carried.				

Librarian’s Report

- See attached.

Correspondence

New Business

- None

Strategic Plan Update

- The librarian/CEO hopes to start the application for charitable status next week.
- The teen/tween advisory meeting will take place on February 26 at 6:30.
- The chair is planning a visit to the Callander Library if anyone else is interested in going please let her know.

Policies & Procedures

- There was a discussion about the performance and professional development policies and some changes were suggested. It was suggested they be brought back after the CEO/librarian review is done.

02-04	Moved:	Diana Cosby	Seconded:	Karen McLaren
That the Sundridge-Strong Union Public Library Board approve the revised volunteer policy and the new reserve policy. Carried.				

Announcements

Adjournment

02-05	Moved:	Fraser Williamson
That the Sundridge-Strong Union Public Library Board adjourn at 7:50 p.m. The next regular meeting will be held at 6:45 pm on March 26, 2026 or at the call of the chair. Carried.		



Chair



Recording Secretary

Sundridge-Strong Union Public Library Board Policy Manual

RESERVE FUND

Adopted: February 2026

Revised:

Reviewed:

The Library's Reserve Fund supports one-time unbudgeted expenses, enhanced services and programs, infrastructure expenditures and designated capital campaigns.

The Reserve Fund is intended to provide an internal source of funds for situations such as:

- an unanticipated loss or delay in funding
- one-time unbudgeted expenses
- major repairs and upgrades to the Library's information technology assets, including software investments
- matching funds for government grant opportunities
- a library expansion or new building
- other unexpected expenditures as approved by the Library Board

The Reserve Fund is not intended to replace a permanent loss of operational funds or eliminate an ongoing funding gap.

Monies placed in the Reserve Fund generally come from budget surpluses, returns on investments, donations and/or fundraising efforts.

- When annual operating revenues exceed expenditures in a fiscal year, a surplus is created. The Library Board can set aside these funds for specific purposes or add them to the general Reserve Fund. Any amount transferred to the Reserve Fund is determined and approved by the Library Board during the annual budget process. The funds will be recorded in the financial records as 'Reserve Fund'.
- Any donation given to the library for a specific purpose may be placed in the Reserve Fund and identified for that purpose and used for no other.
- Any interest accrued on investments become part of the Reserve Fund.

Reserve funds of up to \$12000.00 may be held in cash. Funds exceeding that amount will be invested by the Treasurer under the direction of the Library Board.

All expenditures of Reserve Funds require Library Board approval, except in the case of a temporary shortfall in funding at the year end when awaiting provincial government funding.

Reserves may only be dissolved with the approval of the Library Board.

Sundridge-Strong Union Public Library Board Policy Manual

VOLUNTEERS

Adopted: February 2020

Revised: March 2022, May 2022, March 2023, Feb. 2026

Reviewed:

The library welcomes volunteers to participate in the operation of the library while performing a valuable service to the community, becoming more familiar with the library and supplementing the efforts of paid staff.

The term "volunteer" refers to a person who performs services for the library without compensation or expectation of compensation and, who performs a task at the direction of, and on behalf of, the library.

Volunteers are used by the library to enrich and enhance library programs and services, or to free skilled paid library staff for other duties. Volunteers do not substitute for or replace paid employees.

Volunteers in certain assignments may be asked to submit police records and vulnerable sectors checks. The library will provide the volunteer with a letter requesting these. Volunteers who do not agree to the background check may be refused placement. After the initial police records and vulnerable sectors check volunteers will be required to sign an annual attestation.

The Librarian/CEO oversees and coordinates the volunteers.

Volunteer tasks may include but are not limited to:

- shelf reading and shelving
- delivering programs to patrons in the volunteer's area of interest or expertise
- preparation for programs (crafts etc.)
- special projects
- delivery of materials to shut-ins
- reading buddies
- advisory committees

The service of paid staff members as volunteers is accepted provided that the volunteer service is:

- initiated by the staff member
- provided voluntarily
- involves work that is outside the normal working hours for that staff member

Volunteers are responsible for maintaining the confidentiality of all privileged information to which they are exposed while serving as volunteers, whether this information involves staff, volunteers, users or other persons, or involves overall library business.

Regular Meeting of the Village of Sundridge Council

Wednesday, March, 25, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

PRESENT: Mayor Shawn Jackson (electronic participation), Deputy Mayor Sharon Smith, Councillor Luke Preston, Councillor Vicki Whitmell, and Councillor Fraser Williamson

STAFF: Nancy Millar; Clerk Administrator
Christine Hickey; Treasurer

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:01pm.

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Resolution #2026-066

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT the agenda for the March 25, 2026 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

3) **DECLARATION OF PECUNIARY INTEREST** - None

4) **PLANNING MATTERS** - None

5) **DELEGATIONS** - None

6) **PRESENTATIONS** - None

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

[March 11, 2026 Agenda Items brought forward](#)

7 (E.1) Follow Up List – March 11, 2026

7 (E.2) Township of Hudson – Resolution in support of Sundridge resolution regarding the OMERS Pension Fund

7 (E.3) Sundridge Strong Union Public Library Board Librarian's Report February

7 (E.4) Joint Building Department February Permit Summary for Sundridge

7 (E.5) The Village of South River Resolution in support of Sundridge resolution regarding the minimization of salt impacts

7 (E.6) The Township of Strong Resolution R2026-081 regarding the SSJ Restructuring Committee Budget

7 (E.7) Almaguin OPP Board January 14, 2026 Meeting Minutes

7 (E.8) The County of Prince Edward Resolution in support of Bill 21, *Protect Our Food Act, 2025*

7 (E.9) EMS Advisory Committee Representative Update

7 (E.10) North Bay Parry Sound District Health Unit 2026 Ontario Budget Consultation and input regarding the 2025 food and Housing Affordability data

8) **APPROVAL OF CONSENT ITEMS**

Resolution #2026-067

Moved By: Luke Preston

Seconded By: Vicki Whitmell

THAT Items listed as Consent Items as they originally appeared on the March 11, 2026 agenda and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9) **NEW BUSINESS/ACTION ITEMS**

[March 11, 2026 Agenda Items brought forward](#)

- 9.1 Land Ambulance Levy for 2026
Resolution #2026-068
Moved By: Sharon Smith
Seconded By: Fraser Williamson

THAT the Council for the Corporation of The Village of Sundridge receives correspondence from the Town of Parry Sound regarding the Land Ambulance Levy in the amount of \$5,527,913.00,

AND THAT Council authorizes Staff to pay Sundridge's levy portion in the amount of \$41,001.12.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

- 9.2 Eastholme, Home for the Aged 2026 Levy
Resolution #2026-069
Moved By: Luke Preston
Seconded By: Fraser Williamson

THAT the Council for the Corporation of The Village of Sundridge receives correspondence from Eastholme regarding the budget for 2026 in the amount of \$1,682,900.00,

AND THAT Council authorizes Staff to pay Sundridge's levy portion in the amount of \$40,704.00.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.3 Almaguin OPP Board 2026 Budget

Resolution #2026-070

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge receives correspondence from The Township of Perry regarding the Almaguin OPP Board's 2026 Budget in the amount of \$15,397.15,

AND THAT Council authorizes Staff to pay Sundridge's portion in the amount of \$1,283.10.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.4 Sundridge Strong Joly Arena & Hall 2026 Budget

Resolution #2026-071

Moved By: Sharon Smith

Seconded By: Luke Preston

THAT the Council for the Corporation of the Village of Sundridge receives the SSJ Arena & Hall budget for 2026 in the amount of \$537,483.70,

AND THAT Council approves of Sundridge's portion in the amount of \$214,993.48.

Recorded Vote	For	Against	Abstain
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Preston, Luke Y
Smith, Sharon Y
Whitmell, Vicki Y
Williamson, Fraser Y
Jackson, Shawn Y
CARRIED.

9.5 AMO 2026 Annual General Meeting and Conference
Resolution #2026-072
Moved By: Fraser Williamson
Seconded By: Vicki Whitmell

THAT the Council for the Corporation of the Village of Sundridge receives the AMO 2026 Annual General Meeting and Conference details and registration,

AND THAT the following members of Council will attend:

- Vicki Whitmell
- Luke Preston

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.6 Sundridge 2026 Budget – March 11, 2026 (2nd Draft)
Resolution #2026-073
Moved By: Luke Preston
Seconded By: Fraser Williamson

THAT the Council for the Corporation of the Village of Sundridge receives the 2026 municipal budget dated March 11, 2026,

AND THAT after having reviewed and discussed the draft, Council has given direction to the Treasurer to make the requested changes and bring back another draft at the next regular meeting.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser		N	
Jackson, Shawn	Y		
CARRIED.			

10) COMMITTEE REPORTS/MINUTES

Resolution #2026-074

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT Items 10 (A.1) to 10 (B.2) be received and discussed.

10 (A.1) Sundridge Strong Union Public Library – January 22, 2026

10 (A.2) Sundridge Strong Joly Arena & Hall – March 4, 2026

10 (B.1) Regular Council Meeting – February 25, 2026

10 (B.2) Regular Council Closed Session – February 25, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

11) STAFF REPORTS

(11.1) Staff Report S2026-002 CEMC Wage Increase – Request from the Township of Strong

Resolution #2026-075

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT Council receive Staff Report S2026-002, dated March 11, 2026 regarding the CEMC Wage Increase,

AND THAT Council authorizes Staff to forward the report to The Township of Strong.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

(11.2) Staff Memo regarding Waste Service Fees and Options

Resolution #2026-076

Moved By: Luke Preston

Seconded By: Vicki Whitmell

THAT Council receive Staff Memo dated March 11, 2026 as prepared by the Treasurer regarding Waste Service Fees and Options,

AND THAT Council authorizes Staff to continue exploring options as outlined in the memorandum.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

March 25, 2026 agenda items

(4) PLANNING MATTERS

4 (A.1) Staff Memo: Village of Sundridge Official Plan

Resolution #2026-077

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT the Council for the Village of Sundridge receives the Memo on the Official Plan as prepared by Chris Jones of Municipal Planning Services.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

7) CONSENT ITEMS

7 (E.11) North Bay Parry Sound District Health Unit Beach Sampling Discontinuation Notice

7 (E.12) Township of Joly Resolution R2026-098 Supporting the Village of Sundridge Resolution regarding Canada Post's free distribution of library resources

7 (E.13) Township of Joly Resolution R2026-099 Supporting the Village of Sundridge Resolution regarding salt usage and reduction

7 (E.14) Township of Joly Resolution R2026-0105 SSJ Arena Budget

7 (E.15) Township of Joly Resolution R2026-106 SSJ Restructuring Budget

8) APPROVAL OF CONSENT ITEMS

Resolution #2026-078

Moved By: Fraser Williamson

Seconded By: Luke Preston

THAT Items listed as Consent Items for March 25, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9) NEW BUSINESS/ACTION ITEMS

[March 25, 2026 agenda item:](#)

9.7 Sundridge Strong Fire Department 2026 Budget

Resolution #2026-079

Moved By: Vicki Whitmell

Seconded By: Fraser Williamson

THAT the Council for the Corporation of the Village of Sundridge receives the SSFD 2026 draft budget dated March 12, 2026, in the amount of \$416,686.00,

AND THAT Council approves of the budget with the village's share being \$208,343.00.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

(11) STAFF REPORTS

(11.3) Staff Report S2026-003 HR Matters

Resolution #2026-080
Moved By: Fraser Williamson
Seconded By: Sharon Smith

THAT Council receive Staff Report S2026-003, HR Matters, dated March 25, 2026,

AND THAT the minor amendments to the 2026 rate schedule be approved,

AND FURTHER THAT the hiring of Administrative Assistant II be approved with a start date of March 23, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

(12) BY-LAWS

12.1 By-Law No. 2026-016 Official Plan

Resolution #2026-081
Moved By: Fraser Williamson
Seconded By: Luke Preston

THAT By-Law No. 2026-016, being a by-law to adopt an Official Plan for the Village of Sundridge, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

(13) ANNOUCEMENTS

- **Shawn Jackson**
 - Congratulations on our new Official Plan
- **Sharon Smith**
 - Congratulations on our new Official Plan
- **Luke Preston**
 - Congratulations on our new Official Plan
- **Fraser Williamson**
 - Community Play “Death and Taxes” being presented by a local group; April 24 & 25th at 7pm, April 26th at 2pm
- **Vicki Whitmell**
 - Nothing at this time.
- **Nancy Millar, Clerk Administrator**
 - Nothing at this time.

(14) INTRODUCTION OF FUTURE MOTIONS

Councillor Fraser Willaimson introduced two motions (for April 22nd):

1. Recreation Coordinator for multiple municipalities
2. Investigation of full services (ie water)

Councillor Luke Preston introduced two motions

1. Strategic Plan
2. Zoning By-Law review and update

(15) CONFIRMING BY-LAW

Resolution #2026-082
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT By-Law No. 2026-017, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **March, 25, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

(16) **CONSIDERATION OF A CLOSED SESSION – None**

(17) **ADJOURNMENT**

Resolution #2026-083
Moved By: Fraser Williamson
Seconded By: Luke Preston

THAT we do now adjourn at 7:48 p.m. until the Regular Council Meeting on April, 8, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-018

Being a By-Law to confirm the proceedings of the Council of the Corporation of The Village of Sundridge at its Regular Meeting April 8, 2026

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of The Village of Sundridge at this session be confirmed and adopted by by- law.

NOW THEREFORE the Council of the Corporation of The Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of The Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of The Village of Sundridge, documents and transactions entered into during the April 8, 2026 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of The Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of The Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.
3. That the Mayor or his designate and the Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 8TH DAY OF APRIL, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator