Regular Meeting of the Village of Sundridge Council

Wednesday, November, 10, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Present: Mayor Shawn Jackson (electronic), Deputy Mayor Sharon Smith, Councillor Luke Preston, Councillor Vicki Whitmell

Absent: Councillor Fraser Williamson (with notice)

Staff: Robyn Ferrante, Deputy Clerk/Deputy Treasurer

DRAFT

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:01pm

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) APPROVAL OF AGENDA

Resolution #2026-264
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT the agenda for the November 10, 2026 regular meeting be approved as amended, to include Item 9.4 naming a Public Member for the Recreation Committee Tree Lighting Ceremony.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		

~~**Williamson, Fraser**~~		
Jackson, Shawn	**Y**	
CARRIED		

3) DECLARATION OF PECUNIARY INTEREST - none

4) PLANNING MATTERS - none

5) DELEGATIONS - none

6) PRESENTATIONS - none

7) CONSENT ITEMS

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – n/a
7 (E.2) SSUPL Librarian's Report – October 15 2026
7 (E.3) *Moved into Committee of the Whole by Councillor Preston*
7 (E.4) SSUPL Donations/Gifts Policy
7 (E.5) Phragmites Working Group Minutes – October 15, 2026
7 (E.6) LBPOA Weather Tower Update
7 (E.7) EMS Advisory Committee - October 22, 2026
7 (E.8) Joint Building Committee – Annual Summary as of October
7 (E.9) *Moved into Committee of the Whole by Mayor Jackson*

8) APPROVAL OF CONSENT ITEMS

Resolution #2026-265
Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT Items listed as Consent Items for November 10, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		
CARRIED			

DRAFT

9) NEW BUSINESS/ACTION ITEMS

9.1. ACED Strat Plan Executive Summary

Resolution #2026-266
Moved By: Luke Preston
Seconded By: Sharon Smith

THAT Council for the Corporation of the Village of Sundridge receives the ACED Strat Plan Executive Summary as prepared by Karen Jones Consulting.

AND THAT the Village supports regional economic development.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

9.2. Memorandum of Understanding – Near North Snowdrifters

Resolution #2026-267
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT The Council of the Corporation of The Village of Sundridge receive the letter dated October 12, 2026,

AND THAT Council authorize the Clerk Administrator to enter into the Memorandum of Understanding with the Near North Snowdrifters to legally enter, establish, groom, maintain, sign and use municipally owned roads as per the sketch and Item 6 in the MOU, in the same form or substantially the same form as attached to this memo for a two (2) year period being 2026-2028, with the opportunity for a two year extension should it be agreeable to both parties at the time.

AND FURTHER THAT use of Village of Sundridge roads shall not commence until a Certificate of Liability naming The Village as an additional insured is received.

DRAFT

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

9.3. 2026 Holiday Lights Contest

Resolution #2026-268
Moved By: Sharon Smith
Seconded By: Luke Preston

WHEREAS the holiday season is coming upon us and many residents in the village have celebrated the season by decorating their properties with decorations, which have made the holiday season more enjoyable for all who work and live in the village, and in the past there have been holiday decoration contests.

THEREFORE BE IT RESOLVED THAT the Village of Sundridge hold a contest with the following parameters:

- Village residents or businesses would decorate their properties for the Holiday Season;
-Village residents and/or businesses would register their address with Village Staff in order to create a "Light up List" to be judged by other residents on Friday December 18 2026.
-A light up list would be available online.
-One entry per resident/business, 18 years and older;
-Decorated properties must be in the Village of Sundridge;
-Gift card prizes would be awarded for the top three (3) entries in the amounts of 1st - $100.00, 2nd - $75.00, and 3rd - $50.00.
-Approval from the participants would be required in regard to the municipality being given permission to use/share any photos taken.
-Winners would be featured on the Village's website and social media page.

AND THAT the contest be posted on social media separated from any other holiday season posts.

AND THAT the cost of the contest comes from “Council Other Services “ in the 2026 municipal budget.

DRAFT

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		
CARRIED			

9.4. SSJ Recreation Committee Tree Lighting Ceremony

Resolution #2026-269
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT Council for the Corporation of the Village of Sundridge hereby appoints Fraser Williamson as a Village of Sundridge Recreation Committee Public Member (Volunteer);

AND THAT this appointment be in place for the Tree Lighting Ceremony event to be held November 28, 2026 only.

Recorded Vote	For	Against	Abstain
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		
CARRIED			

Deputy Mayor Smith took the chair at 6:22pm

9.5 SSJ Recreation Committee Request for Increased Electrical Supply

Originally appeared as Item 7 (E.9)

Resolution #2026-270
Moved By: Shawn Jackson
Seconded By: Luke Preston

THAT Council for the Corporation of the Village of Sundridge receives the request

AND THAT the current supply is sufficient, however, the current panel circuit allocation could be made more clear.

Recorded Vote	For	Against	Abstain

DRAFT

Preston, Luke	**Y**
Smith, Sharon	**Y**
Whitmell, Vicki	**Y**
~~**Williamson, Fraser**~~	
Jackson, Shawn	**Y**

CARRIED

Mayor Jackson resumed the Chair at 6:32pm

9.6 SSUPL Procurement Policy *Originally appeared as Item 7 (E.3)*

Resolution #2026-271
Moved By: Luke Preston
Seconded By: Sharon Smith

THAT Council for the Corporation of the Village of Sundridge discusses the SSUPL Procurement Policy.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

10) COMMITTEE REPORTS/MINUTES
Resolution #2026-272
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT Items 10 (A.1) to 10 (B.2) be received and discussed.
10 (A.1) SSUPL – September 17, 2026 Minutes
10 (B.1) Regular Council Meeting – October 28, 2026

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

DRAFT

11) STAFF REPORTS – none

12) BY-LAWS

12.1. By-Law 2026-045 Road Closure By-Law Santa Claus Parade

Resolution #2026-273
Moved By: Sharon Smith
Seconded By: Luke Preston

THAT By-Law No. 2026-045, being a by-law to amend By-Law 2019-048 that regulates traffic and to govern and control the parking of vehicles in The Village of Sundridge, be approved.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

13) ANNOUCEMENTS

- Mayor, Deputy Mayor and Council thanked the group as a whole for their hard work and dedication to the Village over this term
- Robyn Ferrante, Deputy Clerk/Deputy Treasurer – advertisement regarding waste pickup change to Mondays for 2027 will be going out in the mail

14) INTRODUCTION OF FUTURE MOTIONS - none

15) CONFIRMING BY-LAW

Resolution #2026-274
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT By-Law No. 2026-046, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **November, 10, 2026**, be adopted.

Recorded Vote	**For**	**Against**	**Abstain**

DRAFT

Preston, Luke	**Y**
Smith, Sharon	**Y**
Whitmell, Vicki	**Y**
~~**Williamson, Fraser**~~	
Jackson, Shawn	**Y**

CARRIED

16) CONSIDERATION OF A CLOSED SESSION - none

17) ADJOURNMENT

Resolution #2026-275

Moved By: Luke Preston
Seconded By: Vicki Whitmell

THAT we do now adjourn at 6:50p.m. until the Inaugural Council Meeting on November, 16, 2026, or at the call of the Mayor.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
~~**Williamson, Fraser**~~			
Jackson, Shawn	**Y**		

CARRIED

_____

Shawn Jackson, Mayor

_____

Robyn Ferrante, Deputy Clerk/Deputy Treasurer

DRAFT