

Regular Meeting of the Village of Sundridge Council

Wednesday, July, 15, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

Present: Mayor Shawn Jackson, Deputy Mayor Sharon Smith, Councillor Vicki Whitmell, Councillor Fraser Williamson

Regrets: Councillor Luke Preston, with notice

Staff: Christine Hickey, Treasurer; Robyn Ferrante, Deputy Clerk/Deputy Treasurer

Presenters: Jessica Dion and Noel Heffernan, Baker Tilly SNT

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:00pm

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) APPROVAL OF AGENDA

Resolution #2026-170

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT the agenda for the July 15, 2026 regular meeting be approved as amended, to postpone Item 11.1 to the August 19th meeting and to provide for an exception to Procedural By-Law 2020-037 to allow an item for reconsideration more than once within a 12 month period, being Item 9.2.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

3) **DECLARATION OF PECUNIARY INTEREST - None**

4) **PLANNING MATTERS - None**

5) **DELEGATIONS - None**

6) **PRESENTATIONS**

6 (A.1) Baker Tilly SNT (2025 Audit Review)

[Exception to Section 14 c) of the Village of Sundridge Procedural By-law is required to extend the duration of a delegation/presentation]

Resolution #2026-171

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT the delegation by Jessica Dion at Baker Tilly SNT, re: 2025 Consolidated Financial Statements and 2025 Year End Audit Report, be received with thanks; and

THAT Council approve the Draft Consolidated Financial Statements for the year ended December 31, 2025; and

THAT Council approve the Draft Sundridge-Strong Fire Department Financial Statements for the year ended December 31, 2025; and

THAT Council approve the Draft Sundridge and District Medical Centre Financial Statements for the year ended December 31, 2025; and

THAT Council approve the Draft Sundridge-Strong Union Public Library Financial Statements for the year ended December, 31, 2025, and;

THAT Council approve the Draft Village of Sundridge Trust Funds Financial Statements for the year ended December 31, 2025; and

THAT Council acknowledges and receives the Report to Council regarding the Audit Results.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

- 7 (E.1) Follow Up List – will be provided at the August 19, 2026 meeting
 7 (E.2) *Moved into Committee of the Whole by Deputy Mayor Sharon Smith*
 7 (E.3) Municipality of Shuniah Resolution 240-26 – Support Township of Machar Resolution 86-26
 7 (E.4) Town of Parry Sound Resolution 2026-072 – Support re School Board Governance
 7 (E.5) Village of Merrickville Wolford Resolution R-24-05-25-26 – re Traffic Calming & Speeding Mitigation Techniques
 7 (E.6) ACED – DoED Report June 25, 2026
 7 (E.7) FONOM Media Release - Need for Highway 11 and 17 Investment
 7 (E.8) Peterborough County Resolution 129-2026 re Request for Provincial Action on the Accuracy of Municipal Voters Lists
 7 (E.9) NBPSDHU – Healthy Smiles Ontario Fee Schedule and Access to Dental Care
 7 (E.10) Letter from the Honourable George Pirie, Minister of Northern Economic Development and Growth
 7 (E.11) Town of Caledon re Motion for Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases
 7 (E.12) Letter from Robert J. Flack, Minister of Municipal Affairs and Housing re Developer-Identified Parkland Dedication
 7 (E.13) Ontario Labour Working Group – May 2026 Report
 7 (E.14) Ontario Labour Working Group – June 2026 Report
 7 (E.15) JBC June Report
 7 (E.16) JBC Permit Summary June
 7 (E.17) 06-18-2026 Librarian's Report

8) APPROVAL OF CONSENT ITEMS

Resolution #2026-172

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT Items listed as Consent Items for July 15, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

9) NEW BUSINESS/ACTION ITEMS

9.1. Phragmites Working Group – 2026 Season Management Plan

Resolution #2026-173

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge recognizes and supports the efforts of the Phragmites Working Group to eradicate phragmites from the shores of Lake Bernard and from within the communities that surround the lake,

AND THAT the Phragmites Working Group seeks Council permission to continue to manage the following sites in the Village of Sundridge for the 2026 season:

Phragmites:

1. Union Street Beach ditch area, Sundridge - monitoring for regrowth
2. Children's Garden/The Trinity - across from Sundridge Public School.
3. Sundridge Pharmacy- 107 Main Street,
4. Town Dock/Lions Building, 91 Water Street,
5. Caswell's Hotel, 77 Main Street.
6. United Church Manse, 63 Main Street.
7. Knox Presbyterian Church, 59 Main Street.
8. Sewage Pumping Station, 41 Main Street.
9. HANDS Children's Mental Health, 37 Main Street.
10. Private Roadside, Lake Bernard Drive.

Japanese knotweed herbicide application (owners permission obtained):

1. 103 Main Street -Stan Darlings lakeside (previously tarped) - second application
2. 101 Main Street - second application
3. Pharmacy - side of building - new small site
4. Park Street, Belmont Street properties and Barrie Street properties along Paddy's Creek - second application
5. High street trail - first application to 2 small stands - Japanese knotweed along trail - not yet in the creek
7. 22 and 24 Murray street lot line - first application to Japanese knotweed (owners permission)
8. 22 and 24 Main Street along lot line - first application Japanese knotweed (owners permission)
9. Union Street Beach ditch area, - Japanese knotweed - first application

AND THAT, The Invasive Phragmites Control Centre (IPCC) will manage Invasive Phragmites by Herbicide applied by backpack sprayer during the week of Aug 10 - 14 (subject to change if there are weather or scheduling issues) with permission from the Village on the following:

1. Sewage lagoons- second application to any regrowth from 2025
2. 207 Main Street Sundridge - New site beside the Union Street Beach Phragmites (owner permission obtained)
3. 8 Commerce Court - New site - by the sea-can (owner permission obtained)

4. Kidds Hardware site - behind the Mac Lang's sign/ditch area - (owners permission obtained)

AND FURTHER THAT Council agrees to the Phragmites Working Group's request to commence planning for 2027 due to the time it takes to apply for permits, with a request to have herbicide applied to two sites following years of mechanical management:

1. Children's Garden shore: The shore has been hardened with stones. Spading and cutting to drown will never eliminate the phragmites. Requesting permission to apply herbicide to the edge foliage by backpack sprayer.

2. Private Roadside, Lake Bernard Drive - Phragmites runs along the road and close to the train tracks. It is not 66 metres from the lakeshore. Dead stalks in the fall and spring are a fire hazard. We use a saw to cut it every year and spades and cane cutters on the roadside.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

9.2. Sundridge & District Medical Centre - Township of Strong Staff Report 2026-014; SDMC Proposed Voting Structure – Further Consideration

Resolution #2026-174

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT the Council for the Corporation of The Village of Sundridge receives the Staff Report from the Township of Strong regarding the proposed voting structure for the Sundridge & District Medical Centre, in addition to Staff Report S2025-004, S2025-018 and S2025-028;

AND THAT the item be postponed to the August 19th meeting.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

9.3. MFOA Request for the Permanent Doubling of the Ontario Community Infrastructure Fund (OCIF) Beyond 2026

Resolution #2026-175

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

WHEREAS recent municipal infrastructure funding programs by the Government of Canada and Province of Ontario have tended to prioritize growth-related or housing-enabling infrastructure projects over infrastructure renewal needs;

AND WHEREAS the Government of Ontario has regulated municipal infrastructure asset management through O. Reg 588/17 (Asset Management Planning for Municipal Infrastructure) under the Infrastructure for Jobs and Prosperity Act, 2015;

AND WHEREAS municipal asset management plans and the Financial Accountability Office of Ontario have identified that municipalities have significant state-of-good-repair backlogs and renewal needs for infrastructure;

AND WHEREAS the Government of Ontario doubled the Ontario Community Infrastructure Fund (OCIF) from \$200M/year to \$400M/year for 2021-2026 but has not publicly committed to maintaining this level of funding beyond 2026;

AND WHEREAS the OCIF has become a vital and indispensable resource for municipalities, assisting them with improving their asset management programs and meeting community-preserving infrastructure renewal needs;

AND WHEREAS increased geopolitical uncertainty is threatening the economic prosperity of Canada, Ontario, and every municipality;

AND WHEREAS municipal infrastructure is a key enabler and preserver of economic prosperity;

AND WHEREAS the Municipal Finance Officers' Association of Ontario (MFOA) has heard from its members and their municipalities concerns regarding the potential erosion of existing municipal infrastructure and thus service levels in light of the ongoing focus on housing-enabling infrastructure by grant funding programs;

NOW THEREFORE BE IT RESOLVED that The Corporation of the Village of Sundridge supports MFOA's letter to the Ministry of Infrastructure requesting that the doubling of the Ontario Community Infrastructure Fund be made permanent in advance of the allocations for the 2027 calendar year, helping municipalities to continue building housing-enabling infrastructure while preserving the economic value provided by existing infrastructure.

Recorded Vote

Preston, Luke(absent)

For

Against

Abstain

Smith, Sharon	x
Whitmell, Vicki	x
Williamson, Fraser	x
Jackson, Shawn	x
CARRIED	

- 9.4.** Lake Bernard Property Owners' Association – Draft Source Water Protection Document

Resolution #2026-176
Moved By: Vicki Whitmell
Seconded By: Fraser Williamson

THAT Council receives the request from the Lake Bernard Property Owners' Association to place the Draft Source Water Protection Document on the Village website;

AND THAT a link to the Lake Bernard Property Owners' Association website continue to be available on the Village website under Community Groups and Organizations.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

- 9.5.** Township of Machar Resolution 86-26 – Opposing Changes to FIPPA (originally appeared as Item 7 (E.2))

Resolution #2026-177
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT Council receives the Township of Machar Resolution 86-26 – Opposing Changes to FIPPA,

AND THAT The Village of Sundridge supports the Township of Machar in their opposition to Changes to FIPPA,

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, appropriate minister, all MPP's and Ontario municipalities.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		

Williamson, Fraser	x
Jackson, Shawn	x
CARRIED	

10) COMMITTEE REPORTS/MINUTES

Resolution #2026-178

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT Items 10 (A.1) to 10 (B.1) be received and discussed.

10 (A.1) May 21, 2026 - Sundridge Strong Union Public Library Board

10 (A.2) May 28, 2026 - ACED

10 (B.1) June 24, 2026 - Regular Council Meeting

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

11) STAFF REPORTS

11.1. *POSTPONED TO AUGUST 19 2026* - Staff Memo – Public/Private Partnership
Exploration Status Update

11.2. Staff Report S2026-005 – Community BBQ

Resolution #2026-179

Moved By: Fraser Williamson

Seconded By: Vicki Whitmell

THAT the Council for the Corporation of The Village of Sundridge receives Staff Report S2026-005 dated July 15, 2026 regarding the Community BBQ

AND THAT Council proceeds with Option #1, with food and beverages purchased for an anticipated crowd of 150 people

AND THAT a contribution to the Lion's Club be made in the amount of \$500.00

AND THAT if children's musical entertainment is available, a contribution be made in the amount of \$200.00

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

12) BY-LAWS

12.1. By-Law No. 2026-031 Road Closure By-Law – Sunflower Festival

Resolution #2026-180

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT By-Law No. 2026-031 being a By-Law to Amend By-Law No. 2019-048, being a by-law to regulate traffic and to govern and control the parking of vehicles in the village, be approved,

AND FURTHER THAT the Mayor or signatory be authorized to sign the by-law.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

12.2. By-Law No. 2026-032 Appoint a Property Standards Committee

Resolution #2026-181

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT By-Law No. 2026-032 being a by-law to appoint a Property Standards Committee, be approved,

AND FURTHER THAT the Mayor or signatory be authorized to sign the by-law.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		

Williamson, Fraser x
Jackson, Shawn x
CARRIED

12.3. By-Law No. 2026-033 Appoint a Property Standards Officer

Resolution #2026-182
Moved By: Vicki Whitmell
Seconded By: Fraser Williamson

THAT By-Law No. 2026-033 being a by-law to appoint a Property Standards Officer, be approved,

AND FURTHER THAT the Mayor or signatory be authorized to sign the by-law.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

12.4. By-Law No. 2026-034 to Amend AMPS By-Law 2024-033

Resolution #2026-183
Moved By: Vicki Whitmell
Seconded By: Sharon Smith

THAT By-Law No. 2026-034 being a by-law to amend By-Law 2024-033 Being a By-law to Implement an Administrative Monetary Penalty System, be approved,

AND FURTHER THAT the Mayor or signatory be authorized to sign the by-law.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

13) ANNOUNCEMENTS

- **Shawn Jackson – Asked if any members of Council were able to attend the Live Fire event last weekend**
- **Sharon Smith – will be discussing warming/cooling centres with the EMPC on July 16th**
- **Luke Preston - absent**
- **Fraser Williamson – attended the Live Fire event, HAZMAT is August 22nd and we need a volunteer**
- **Vicki Whitmell – volunteered for HAZMAT**
- **Robyn Ferrante, Deputy Clerk/Deputy Treasurer – Building will be closed July 30th for flooring installation in the lobby, will open as soon as possible. Tax bills have been sent out as of Friday**

14) INTRODUCTION OF FUTURE MOTIONS

Mayor Shawn Jackson will be bringing forward a motion looking at creating a reserve for sewer infrastructure

15) CONFIRMING BY-LAW

Resolution #2026-184

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT By-Law No. 2026-035, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **July, 15, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

16) CONSIDERATION OF A CLOSED SESSION

Resolution #2026-185

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT Council hold a Closed Session meeting as provided for by Section 239 (2) of the Municipal Act, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2021-051, immediately following this council meeting to deal with:

1. personal matters about an identifiable individual, including municipal or local board employees.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

17) ADJOURNMENT

Resolution #2026-186
Moved By: Fraser Williamson
Seconded By: Sharon Smith

THAT we do now adjourn at p.m. until the Regular Council Meeting on August, 19, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke(absent)			
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

Shawn Jackson, Mayor

Robyn Ferrante, Deputy Clerk/Deputy Treasurer