

SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING

REGULAR MEETING MINUTES

TUESDAY MARCH 18, 2025 @ 6:00 P.M.

Meetings will be audio recorded as per Village of Sundridge Procedural By-Law No. 2020-037 and recordings will be posted on the municipal website. The minutes will remain the official record of meeting.

PRESENT: Township of Joly: Budd Brown
Township of Strong: Jim Ronholm, Tim Bryson
Village of Sundridge: Justine Leveque, Shawn Jackson

REGRETS: Township of Joly: Tom Bryson

STAFF: Christine Hickey (Recording Secretary)

GUEST: Dr. Sarah MacKinnon

C1 Call to Order

The Chair called the meeting to order at 6:00 p.m.

C2 Approval of Agenda

Resolution #2025-031MC

Moved by: Tim Bryson

Seconded by: Justine Leveque

THAT the agenda for the Regular Meeting of the Sundridge & District Medical Centre Committee on March 18, 2025, be approved as amended to add Item C12 Closed Session.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom (absent)			
CARRIED			

C3 Declaration of Pecuniary Interest - None

C4 Deputations - None

C5 Presentations - None

C6 Approval of Minutes

a) Regular Meeting – February 18, 2025

Resolution #2025-032MC

Moved By: Budd Brown

Seconded By: Shawn Jackson

THAT the regular meeting minutes of the February 18, 2025 Sundridge & District Medical Centre Committee Meeting be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom (absent)			
CARRIED			

C7 New Business

a) Doctor Recruitment Update – None at this time

b) SDMC Consolidated Maintenance Listing

Resolution #2025-033MC

Moved By: Shawn Jackson

Seconded By: Justine Leveque

THAT the SDMC Consolidated Maintenance Listing dated March 18, 2025 be received.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom (absent)			
CARRIED			

c) Medical Center – Remediation and Repair Update (verbal)

The Recording Secretary advised that the abatement work has been completed and the repair work paused in order for the Committee to determine if they would like to complete any additional work. Discussion ensued on the quotations received from Dr. Sarah MacKinnon for additional work in the basement.

The Committee was in agreeance to defer this motion until after Item C7 e) budget discussion in order to determine the impact such costs would have on the budget.

Motion was voted on by the Committee after the approval of Item C7 e.

Resolution #2025-034MC

Moved By: Budd Brown

Seconded By: Shawn Jackson

THAT the Sundridge and District Medical Centre Committee receive the update on the basement remediation and repair work at the Sundridge and District Medical Centre;

AND THAT the improvement work for IT and Electrical service be completed at an approximates cost of \$13,000.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom (absent)			
CARRIED			

d) Medical Center Facility - Managing Director
Re: Process for Reorganization

Discussion ensued on option for the reorganization of the Sundridge and District Medical Centre Committee. The Recording Secretary was requested to have the Solicitor attend a future meeting for further discussion.

Resolution #2025-035MC

Moved By: Budd Brown

Seconded By: Tim Bryson

THAT the Sundridge and District Medical Centre Committee receive the report dated March 18, 2025 regarding options for reorganization of the Sundridge & District Medical Centre Committee;

AND THAT the Recording Secretary be directed to request the Solicitor and the Clerks of the respective municipalities to attend a future meeting for further discussion

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom (absent)			
CARRIED			

e) 2025 Sundridge & District Medical Centre Committee – Draft Working Budget

Resolution #2025-036MC
Moved By: Budd Brown
Seconded By Justine Leveque

THAT the Sundridge and District Medical Centre Committee receive the 2025 draft budget for discussion;

AND THAT the Sundridge and District Medical Centre Committee approve the budget as amended with a total cost of \$168,898 with Joly Share being \$16,890, Sundridge share \$67,559 and Strong's Share \$84,449.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom (absent)			
CARRIED			

C8 Correspondence - None

C9 a) Accounts Payable – February 1 – February 28, 2025

Resolution #2025-037MC
Moved By: Tim Bryson
Seconded By: Shawn Jackson

THAT the Sundridge & District Medical Centre Accounts Payable for the Period of February 1, 2025 to February 28, 2025 in the amount of \$157,247.87 be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom (absent)			
CARRIED			

b) Income Statement – Year to Date - None

C10 Announcements

C11 Notice of Future Motion

C12 Closed Session

Resolution #2025-038MC
Moved By: Justine Leveque
Seconded By: Budd Brown

THAT the Sundridge & District Medical Centre Committee hold a Closed Session meeting as provided for by Section 239 (2)(b) of the *Municipal Act*, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2020-037 to deal with: Personal matters about an identifiable individual, including municipal or local board employees;

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom (absent)			
CARRIED			

Resolution #2025-039MC
Moved By: Shawn Jackson
Seconded By: Tim Bryson

THAT the Sundridge & District Medical Centre Committee now resume the regular portion of the meeting open to the public at 7:39 p.m. after having only discussed the matters they were permitted to under the resolution authorizing the public exclusion.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom (absent)			
CARRIED			

C13 Adjournment

Resolution #2025-040MC
Moved By: Justine Leveque
Seconded By: Shawn Jackson

THAT the Sundridge & District Medical Centre Committee now adjourn at 7:40p.m. until the next regular meeting being April 15, 2025 or at the call of the Chair.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom (absent)			
CARRIED			

Tom Bryson, Chairperson

Christine Hickey, Recording Secretary