

Regular Meeting of the Village of Sundridge Council

Wednesday, April, 22, 2026 at 6:30 p.m.

Village of Sundridge Council Chambers

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

There is a town hall format public meeting regarding the 2026 budget at 6:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/85692941966?pwd=mb9afznlx4zfgp5ET6b5dn9fhFs2xB.1>

COUNCIL AGENDA

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Moved By: Choose an item.

Seconded By:

THAT the agenda for the April 22, 2026 regular meeting be approved as circulated.

Recorded Vote
Preston, Luke
Smith, Sharon

For

Against

Abstain

**Whitmell, Vicki
Williamson, Fraser
Jackson, Shawn**

3) DECLARATION OF PECUNIARY INTEREST

4) PLANNING MATTERS - None

5) DELEGATIONS - None

6) PRESENTATIONS - None

7) CONSENT ITEMS

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – April 22, 2026

7 (E.2) Joint Building Committee Permit Summary – March 2026

7 (E.3) FONOM – Ensuring Equitable Access to Housing Enabling Infrastructure Funding for Northern Ontario Municipalities

7 (E.4) FONOM – Urgent Action on Highway Safety

7 (E.5) FONOM – FONOM Board Advances Northern Priorities at Meeting in Kirkland Lake

7 (E.6) FONOM – FONOM Calls for Fair Housing Funding as Development Charge Changes Risk Leaving Northern Communities Behind

7 (E.7) FONOM – FONOM Calls for Urgent Action Following Another Fatal Collision on Northern Highway

7 (E.8) The City of Mississauga – Resolution 0060-2026 to encourage collective advocacy for local democratic representation in education

7 (E.9) Township of Strong Resolution SDMC Follow up

7 (E.10) Township of Strong Resolution – CEMC Wages

7 (E.11) Township of Strong Resolution - Village of Sundridge Staff Report re: CEMC Wages

7 (E.12) Communication from the Township of Strong regarding Village of Sundridge Resolution regarding Administration Services and the ask to work collaboratively to determine a consistent process regarding the fee for shared service administration.

8) APPROVAL OF CONSENT ITEMS

Moved By: Choose an item.

Seconded By:

THAT Items listed as Consent Items for April 22, 2026 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9) NEW BUSINESS/ACTION ITEMS

9.1. Accessibility Plan

Moved By: Choose an item.

Seconded By:

THAT the Council for the Village of Sundridge receives the draft Accessibility Plan,

AND THAT after having discussed the plan and the suggested revisions, hereby directs Staff to proceed with preparing a final version of the plan,

AND FURTHER THAT the plan be brought back to next regular meeting of council for adoption.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			

**Whitmell, Vicki
Williamson, Fraser
Jackson, Shawn**

- 9.2. Recreation Coordinator for multiple municipalities
(Fraser Williamson March 25/26)

Moved By: Choose an item.

Seconded By:

WHEREAS The Village of Sundridge has, along with the Township of Strong and The Township of Joly, has a recreation committee that looks after community celebrations, pre-teen dances, and physical activity nights. The committee made up of volunteers and municipal councilors, does not have the capacity to set up and organize regular events like weekly sports nights or leagues for both adults children.

AND THAT the three municipalities do not currently have a recreation coordinator position

BE RESOLVED THAT The Council for the Village of Sundridge bring this issue to next tri-council meeting to discuss such a position.

AND THAT the Village of Sundridge along with the Township of Strong and the Township of Joly reach out to the Village of South River and The Township of Machar to create a region wide recreation coordinator position.

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn			

- 9.3. Investigation of full services
Fraser Williamson March 25/26

Moved By: Choose an item.

Seconded By:

WHEREAS The Village of Sundridge has a wastewater collection and treatment system which protects Lake Bernard from contamination. The village is not a full-service municipality as it does not have a municipal water service.

AND THAT having water service provides safe reliable drinking water eliminates the need for bottled water,

AND THAT having municipal water along with wastewater systems enables growth to a municipality which would attract potential builds of businesses, senior's apartment buildings and more homes.

AND THAT having a municipal water system would also include the installation of fire hydrants, which would increase safety and reduce owner and tenant insurance rates.

AND THAT studies show municipal water systems help protect local groundwater that flows into Lake Bernard, keeping Lake Bernard safe from contamination.

AND FURTHER THAT the initial costs of setting up a water service is costly the benefits outweigh the cost.

BE IT RESOLVED THAT The Council of the Village of Sundridge instruct staff to research the costs for the installation of a municipal water service.

AND THAT the Village of Sundridge direct staff to research grants from the provincial and federal government for full or partial coverage of the set-up costs and present it to a future meeting of council

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.4. Sundridge Horticultural Society – Expenses for Planting of Flowers

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of The Village of Sundridge receives the correspondence from the Sundridge Horticultural Society,

AND THAT the Horticultural Society is asking for an additional monetary contribution of \$1,000 per year for a total of \$2,000 annually to assist the society with the cost of planting nine flowerbeds, 18 upright planters and 12 hanging baskets throughout the village,

AND FURTHER THAT Council _____

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.5. Tri Council Items

Moved By: Choose an item.

Seconded By:

THAT the Council for the Corporation of the Village of Sundridge would like the following items to be included on the upcoming Tri Council Agenda for further discussion:

-

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.6. Nuclear Waste Management Organization – Transportation of High-Level Radioactive Waste on our Highways; Second Comment Period in Federal Review closes May 10, 2026

Moved By: Choose an item.

Seconded By: Choose an item.

THAT the Council for the Corporation of the Village of Sundridge receives the correspondence from Nrothwatch,

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.7. O'Reg 284-09 Report

Moved By: Choose an item.

Seconded By: Choose an item.

THAT the Council for The Village of Sundridge receives Marjorie Robinson, Consultant's Report regarding the reporting requirements for Ontario Regulation 284/09;

AND THAT Council is aware that the analysis shows that in 2026 the Village should anticipate an overall change in its surplus of approximately \$467,000.00;

AND THAT Council acknowledges that the level of investment in the proposed 2026 budget is approximately 45% of the noted sustainable amount as indicated in the current Asset Management Plan.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

9.8. District of Parry Sound Municipal Association Spring 2026 Meeting

Moved By: Choose an item.

Seconded By: Choose an item.

THAT the Council for the Corporation of the Village of Sundridge receives the agenda and registration for the District of Parry Sound Municipal Association's Spring Meeting,

AND THAT the following members of Council and staff will attend:

-

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn			

10) COMMITTEE REPORTS/MINUTES

Moved By: Choose an item.

Seconded By:

THAT Items 10 (A.1) to 10 (B.1) be received and discussed.

10 (A.1) SSJ Arena & Hall – April 1, 2026

10 (A.2) Almaguin Highlands Health Council – March 5, 2026

10 (B.1) Regular Meeting – April 8, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn			

11) STAFF REPORTS – None

12) BY-LAWS

12.1. By-Law No. 2026-019

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-019, being a by-law to establish the tax ratios for 2026, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon			

**Whitmell, Vicki
Williamson, Fraser
Jackson, Shawn**

12.2. By-Law No. 2026-020 Adoption of Tax Rates (Budget Approval)

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-020, being a by-law to adopt the tax rates and to further provide for penalty and interest in default of payment thereof for 2026, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn			

12.3. By-Law No. 2026-021 Delegate Authority (Election)

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-021, being a By-Law to delegate authority to the Clerk Administrator to carry out certain acts for which Council may be restricted during the 2026 Election (also known as “Lame Duck”), be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Whitmell, Vicki Williamson, Fraser Jackson, Shawn			

12.4. By-Law No. 2026-022 Establish a Joint Compliance Audit Committee

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-022, being a by-law to establish a joint compliance audit committee, and to appoint Committee members for the 2026 municipal election period, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

13) ANNOUCEMENTS

- **Shawn Jackson**
- **Sharon Smith**
- **Luke Preston**
- **Fraser Williamson**
- **Vicki Whitmell**
- **Nancy Millar, Clerk Administrator**

14) INTRODUCTION OF FUTURE MOTIONS

15) CONFIRMING BY-LAW

Moved By: Choose an item.

Seconded By:

THAT By-Law No. 2026-023, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **April, 22, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

16) **CONSIDERATION OF A CLOSED SESSION - None**

17) **ADJOURNMENT**

Moved By: Choose an item.

Seconded By:

THAT we do now adjourn at p.m. until the Regular Council Meeting on May, 13, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Whitmell, Vicki			
Williamson, Fraser			
Jackson, Shawn			

**Staff Follow Up
and Report to Council Master List**

Updated April 17, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
April 23 2025	<p>Employee Recognition Policy WHEREAS the Village of Sundridge values the dedication and long-term commitment of its staff; AND WHEREAS it is important to formally recognize years of service and show appreciation through milestone awards and annual staff events; AND WHEREAS the proposed Employee Recognition Policy outlines recognition at 5, 10, 15, and 20-year milestones, with formal in-person presentations and gifts at key intervals, and includes an annual Christmas luncheon to be organized at the Clerk's discretion and paid for by the Village as part of the staff recognition program; NOW THEREFORE BE IT RESOLVED THAT Council directs staff to develop an Employee Recognition Policy for review and consideration by council at a future regular meeting.</p>	2025-112	Deputy Clerk	<p align="center">In progress</p> <p>Ad Hoc Committee (1 Rep Sundridge, 2 Strong) to be meeting to discuss Staff bonuses including employee recognition for all municipal and shared services employees</p>	13-May-26

**Staff Follow Up
and Report to Council Master List**

Updated April 17, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
28-Jan-26	<p>WHEREAS the Village of Sundridge is undertaking a broader effort to modernize outdated by-laws and regulatory framework to ensure they reflect current community needs, housing trends, and long-term sustainability goals: and</p> <p>WHEREAS housing affordability, demographic change, and shifting market conditions require municipalities to periodically review zoning, development standards, and regulatory barriers that may unintentionally limit new housing supply or innovative housing forms;</p> <p align="center">NOW THEREFORE BE IT RESOLVED THAT:</p> <p>1.) Council direct staff to undertake a targeted review of existing housing-related by-laws and regulations, including relevant provisions within the Zoning By-law, to identify potential constraints, gaps, or opportunities for modernization as part of the Village's broader regulatory update exercise;</p> <p>2.) That staff prepare a summary report outlining key housing-related regulatory provisions currently in effect, with high-level observations on where updates or refinements may be warranted to better align with evolving community needs specifically as it relates to more affordable and attainable housing opportunities;</p> <p>3.) That staff also prepare a Municipal Lands Inventory Report identifying municipally owned parcels, including (where available): a.) property size and location b.) current zoning and permitted uses c.) current use of status (active, surplus, reserve), and d.) estimated or approximate market value.</p> <p>4.) And that the findings from both the housing by-law review and municipal lands inventory be presented to Council in a future meeting for consideration as part of the Village's exercise of phased Housing and Development Modernization and Innovation Framework.</p>	2026-017	Clerk Administrator	Assigned	13-May-26

**Staff Follow Up
and Report to Council Master List**

Updated April 17, 2026

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
08-Apr-26	<p>WHEREAS the Village of Sundridge has approved an Official Plan that includes priorities related to housing and community growth;</p> <p>WHEREAS the Village of Sundridge has approved an Official Plan that includes priorities related to housing and community growth;</p> <p>WHEREAS the Village of Sundridge has approved an Official Plan that includes priorities related to housing and community growth;</p> <p>WHEREAS the Village of Sundridge has approved an Official Plan that includes priorities related to housing and community growth;</p> <p>WHEREAS the Village of Sundridge has approved an Official Plan that includes priorities related to housing and community growth;</p> <p>WHEREAS the Village of Sundridge has approved an Official Plan that includes priorities related to housing and community growth;</p> <p>WHEREAS the Village of Sundridge has approved an Official Plan that includes priorities related to housing and community growth;</p>	2026-092	Clerk Administrator	Assigned	13-May-26

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$1,950.00	\$110,000.00	137
February	3	\$5,380.50	\$338,765.00	154
March	4	\$14,686.00	\$952,400.00	511
April	0	\$0.00	\$0.00	0
May	0	\$0.00	\$0.00	0
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	10	\$22,016.50	\$1,401,165.00	New Construction 802 Demolitions 0

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2025	2026
Burks Falls	0	\$0.00	\$0.00	1	0
Joly	0	\$0.00	\$0.00	0	0
South River	2	\$380.00	\$12,000.00	0	0
Machar	4	\$6,835.00	\$429,000.00	1	1
Strong	1	\$5,593.00	\$366,200.00	2	1
Ryerson	3	\$9,208.50	\$593,965.00	1	1
Sundridge	0	\$0.00	\$0.00	2	0
TOTALS	10	\$22,016.50	\$1,401,165.00		3
Permit activity at end of February 28, 2026					
TOTALS	22	\$68,696.50	\$4,387,600.00	8	
Permit activity at end of February 28, 2025					
TOTALS	-12	\$46,680.00	\$2,986,435.00		-5
Difference from previous year					

March 31, 2026

The Right Honourable Mark Carney
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

**Ensuring Equitable Access to Housing, Enabling Infrastructure Funding for
Northern Ontario Municipalities**

Dear Prime Minister and Premier,

On behalf of the Federation of Northern Ontario Municipalities (FONOM), I am writing to acknowledge the recent Canada–Ontario partnership to increase housing supply and improve affordability through investments in housing-enabling infrastructure and reductions in municipal development charges.

FONOM supports the shared objective of building more homes and strengthening communities across Ontario and Canada. We recognize the importance of reducing barriers to housing development and appreciate the commitment from both levels of government to address these challenges.

However, we are writing to highlight a significant concern about the current program structure. Many Northern Ontario municipalities do not levy development charges and therefore may not be positioned to benefit from funding tied to their reduction. At the same time, these communities face some of the highest costs in the province to build homes and deliver infrastructure, including significantly higher per-kilometre costs for water, wastewater, and road systems, as well as smaller tax bases and vast geographic distances.

In Northern Ontario, growth still requires infrastructure, whether or not development charges are in place. Without access to comparable funding tools, these municipalities risk being placed at a structural disadvantage in their ability to support new housing development, attract investment, and contribute to broader provincial and national housing goals.

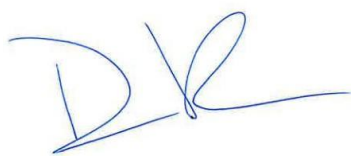
FONOM respectfully requests that both governments consider complementary funding mechanisms to ensure that municipalities without development charges are not excluded from accessing housing-enabling infrastructure investments. Ensuring equity in program design will allow all regions of Ontario to participate meaningfully in addressing the housing crisis.

Northern Ontario communities are ready to be part of the solution. With equitable support, our municipalities can continue to build homes, support workforce growth, and contribute to the long-term economic success of both Ontario and Canada.

FONOM looks forward to working collaboratively with your governments to ensure that housing and infrastructure programs reflect the unique realities of Northern communities and support growth across all regions.

Thank you for your consideration.

Sincerely,



Dave Plourde
President, FONOM

Cc'd Hon. Gregor Robertson, Minister of Housing and Infrastructure
Hon. Rob Flack, Minister of Municipal Affairs and Housing
Hon. Graydon Smith, Association Minister of Municipal Affairs and Housing
Hon. Patty Hajdu, Minister Jobs and Families and Minister responsible for FedNor
Pauline Rochefort, MP Nipissing-Timiskaming and Parliamentary Secretary Rural Development
Viviane Lapointe, MP Sudbury, Chair Northern Ontario Caucus and Member Standing Committee on National Defence
Rick Dumas, President NOMA
Christa Lowry, President ROMA
Robin Jones, President of AMO
FONOM Member Municipalities

FONOM Resolution

Urgent Action on Highway Safety – Highways 11 and 17

WHEREAS Highways 11 and 17 form the backbone of the Trans-Canada Highway through Northern Ontario and are essential corridors for the movement of people, goods, and emergency services across Canada;

AND WHEREAS these highways support Northern Ontario's resource economy, connect communities to health care and services, and carry significant national supply chains;

AND WHEREAS Northern Ontario continues to experience a troubling number of serious collisions and highway closures each year;

AND WHEREAS the tragic fatal collision near Smooth Rock Falls on March 7, 2026 involving four tractor-trailers and a passenger vehicle, resulted in the death of a Kapuskasing resident and marked the **tenth highway fatality in Northern Ontario so far in 2026**;

AND WHEREAS in April 2023, the **Northern Ontario Transportation Task Force**, co-chaired by representatives of FONOM and the Northwestern Ontario Municipal Association (NOMA), delivered a comprehensive set of recommendations to the Province of Ontario aimed at improving safety, reliability, and economic connectivity across Northern Ontario's transportation network;

AND WHEREAS Northern leaders, Indigenous partners, and transportation experts invested significant time and effort developing practical and achievable recommendations, many of which have yet to be fully implemented;

AND WHEREAS Northern Ontario residents should not have to accept a higher level of risk simply because they live, work, or travel in the North, and every preventable highway fatality underscores the urgent need for action;

THEREFORE BE IT RESOLVED that the Federation of Northern Ontario Municipalities (FONOM) call upon the Province of Ontario to urgently accelerate the implementation of the recommendations contained within the **Northern Ontario Transportation Task Force Final Report**;

AND FURTHER THAT the Province of Ontario prioritize meaningful safety improvements along **Highways 11 and 17**, including increased passing opportunities through four-laning where feasible and expanded implementation of the **2+1 highway model** in appropriate sections;

AND FURTHER THAT the Province work collaboratively with Northern municipalities, Indigenous communities, and the Government of Canada to modernize this critical national transportation corridor;

AND FURTHER THAT the Province provide an update to Northern municipalities on the status of the Task Force recommendations and the timeline for their implementation;

AND FURTHER THAT copies of this resolution be forwarded to the Premier of Ontario, the Ontario Minister of Transportation, the Minister of Northern Economic Development and Growth, Northern Ontario Members of Provincial Parliament, Northern Members of the Canadian Parliament, and the Northwestern Ontario Municipal Association.

For Immediate Release

March 21, 2026

FONOM Board Advances Northern Priorities at Meeting in Kirkland Lake

KIRKLAND LAKE, ON – The Federation of Northern Ontario Municipalities (FONOM) Board of Directors convened in Kirkland Lake on March 20, 2026, to address key priorities impacting Northern Ontario communities, including highway safety, housing, health care, and municipal sustainability.

The Board was welcomed by **Mayor Stacy Wight**, along with **CAO Alan Smith** and **Clerk Jennifer Montreuil**, who met with FONOM members on Thursday evening to share local best practices, current challenges, and preparations for the upcoming municipal election cycle. The discussion provided valuable, on-the-ground insight into municipal governance in Northern Ontario.

“FONOM greatly appreciates the opportunity to meet directly with local leadership in Kirkland Lake,” said **Dave Plourde, President of FONOM**. “These conversations ensure that our advocacy is grounded in the real experiences of Northern municipalities and reflects the diverse challenges communities are facing.”

Key Discussions and Advocacy Priorities

During the Board meeting, members continued to advance several key advocacy files:

- **Northern Highway Safety and Capacity:** FONOM reaffirmed its strong commitment to the multi-laning of Highways 11 and 17, including twinning and 2+1 models. The Board discussed ongoing efforts to secure provincial and federal commitments and emphasized the importance of maintaining momentum on this nation-building corridor.
- **FONOM Conference 2026 – Timmins:** Preparations are well underway for the upcoming annual conference, taking place May 11–13, 2026, hosted by the City of Timmins. The event will bring together municipal leaders and partners from across the North to discuss shared priorities and opportunities.
- **Continued Advocacy Efforts:** The Board reviewed progress on Queen’s Park advocacy, federal engagement, and strategic communications efforts aimed at elevating Northern Ontario priorities on a provincial and national stage.

Presentations Inform Board Discussions

FONOM welcomed three guest presenters who provided valuable insights on critical issues:

- **Patrick Chouinard, Element5**, presented on the use of **mass timber and panelized construction** as an innovative solution to address housing shortages in Northern Ontario, including opportunities tied to the forestry sector and mining development.

- **David McNeil, President and CEO of Health Sciences North**, shared regional health care data, highlighted current and future system pressures, and emphasized the importance of collaboration across Northern hospitals. He also expressed a willingness to work closely with FONOM to support improved health outcomes across the region.
- **MP Gaétan Malette (Kapusksing–Timmins–Mushkegowuk)** discussed federal perspectives on infrastructure and introduced his resolution supporting improvements to Northern highways, reinforcing the need for coordinated federal and provincial action.

Resolutions Reflect Municipal Priorities

The Board considered and supported a wide range of resolutions brought forward by member municipalities, addressing issues such as:

- Sustainable and equitable **policing funding**
- **Highway safety** and reclassification of Highways 11 and 17
- **Health care access**, including concerns related to laboratory services
- **Housing affordability** and homelessness
- **Municipal infrastructure pressures**, including water systems and public health levies
- **Telecommunications and connectivity**
- **Environmental and recycling policies**

“These resolutions reflect the priorities and pressures being felt across Northern Ontario,” added Plourde. “FONOM will continue to amplify these voices and work collaboratively with all levels of government to deliver meaningful solutions.”

Looking Ahead

FONOM will continue its advocacy efforts in the lead-up to the 2026 Annual Conference in Timmins and remains committed to advancing policies that support strong, resilient, and connected Northern communities.

Media Availability

Dave Plourde, President,
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com

For Immediate Release

March 31, 2026

FONOM Calls for Fair Housing Funding as Development Charge Changes Risk Leaving Northern Communities Behind

Matachewan, Ontario – The Federation of Northern Ontario Municipalities (FONOM) acknowledges the recent Canada–Ontario partnership to support housing development and infrastructure investment, including funding tied to the reduction of municipal development charges.

FONOM supports efforts to increase housing supply and improve affordability across Ontario. However, the organization is raising concerns that the current program design may unintentionally place many Northern municipalities at a disadvantage.

While the program provides funding to municipalities that reduce and maintain low development charges, many Northern communities do not levy development charges and therefore may not be positioned to benefit from this program in the same way.

“We appreciate the commitment from both levels of government to address housing affordability,” said **Dave Plourde, President of FONOM**. “However, many Northern municipalities simply do not have development charges to reduce, and at the same time face some of the highest costs in the province to build homes and infrastructure.”

FONOM noted that municipalities across Northern Ontario often experience significantly higher per-kilometre costs for essential infrastructure such as water, wastewater, and roads, while also working with smaller tax bases and greater geographic challenges.

“Growth still requires infrastructure—whether or not a municipality charges development fees,” added Plourde. “Without access to comparable funding tools, Northern communities risk being left behind in their ability to support new housing and attract investment.”

FONOM is calling on both the Province of Ontario and the federal government to ensure that housing and infrastructure programs are applied equitably across all regions.

“We are asking for fairness in how these programs are delivered,” said Plourde. “Municipalities that do not levy development charges should not be excluded from accessing housing-enabling infrastructure funding. There must be complementary funding mechanisms to ensure all communities can participate in building the housing our province needs.”

FONOM emphasized that Northern Ontario communities are ready to grow and play a key role in addressing Ontario’s housing challenges.

“Northern communities are part of the solution,” said Plourde. “With the right tools and equitable support, we can continue to build homes, attract residents, and contribute to Ontario’s long-term growth.”

Looking Ahead

FONOM remains committed to working collaboratively with all levels of government to support economic development, improve infrastructure, and strengthen Northern communities.

“Today’s budget includes several positive steps for Northern Ontario,” said Plourde. “We look forward to continuing to work with the Province and federal partners to build on this momentum and ensure our communities have the tools they need to grow and succeed.”

Media Availability

Dave Plourde, President,
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com

March 8, 2026

For Immediate Release

FONOM Calls for Urgent Action Following Another Fatal Collision on Northern Highway

March 2026 – Smooth Rock Falls, Ontario

The Federation of Northern Ontario Municipalities (FONOM) is expressing deep concern and growing frustration following another fatal collision on Northern Ontario’s highway system.

On March 7, a serious collision near **Smooth Rock Falls** involving four tractor-trailers and a passenger vehicle claimed the life of a **Kapuskasing resident**, marking the **tenth highway fatality this winter on Northern highways**. FONOM extends its sincere condolences to the family, friends, and community affected by this tragic loss.

“These tragedies are becoming far too common on Northern Ontario highways,” said **FONOM President Dave Plourde**.

“Northern Ontario families should not have to live with the constant fear that a routine trip on the highway could end in tragedy. When we see collision after collision and closure after closure, it becomes painfully clear that the current situation is unacceptable. Northern Ontarians deserve the same level of highway safety that people in southern Ontario expect every day.”

FONOM notes that in **April 2023**, the **Northern Ontario Transportation Task Force**, co-chaired by former FONOM President **Danny Whalen** and **Wendy Landry**, delivered a comprehensive report to the Province of Ontario outlining recommendations to improve transportation safety, reliability, and economic connectivity across Northern Ontario.

While FONOM appreciates that some improvements have been made, many of the recommendations—particularly those related to highway safety, passing opportunities, rest areas, and improved road design—have yet to be fully implemented.

“Northern leaders have already done the work. The Transportation Task Force delivered clear recommendations to improve safety on Highways 11 and 17, yet too few of those recommendations have been implemented,” Plourde said. “Every serious collision is another reminder that improving this corridor is not just a transportation issue—it is a matter of public safety for the people who live, work, and travel in Northern Ontario.”

FONOM continues to advocate for meaningful improvements to **Highways 11 and 17**, including expanding passing opportunities through four-laning where feasible and using **the 2+1 highway model** in appropriate sections.

“These highways are part of the Trans-Canada system and carry billions of dollars in goods every year,” Plourde added. “They connect our communities, support our resource economy, and move essential supplies

across the country. Improving safety on these corridors is not just a Northern issue—it is a national one.”

FONOM is calling on the Province of Ontario to accelerate the implementation of the **Northern Ontario Transportation Task Force recommendations** and to work collaboratively with Northern municipalities and the federal government to modernize this critical corridor.

Despite frequent collisions and heavy truck traffic, much of Highway 11 and 17 is a two-lane, undivided roadway with no alternative route. FONOM continues to advocate for meaningful improvements to **Highways 11 and 17**, including expanding passing opportunities through four-laning where feasible and using **the 2+1 highway model** in appropriate sections.

“Northern Ontarians should not have to accept a higher level of risk simply because of where we live,” Plourde said. “Our communities deserve the same commitment to safe and reliable transportation infrastructure as any other part of the province.”

FONOM will continue to work with municipal partners, Indigenous leaders, and governments at all levels to advance solutions that improve safety and reliability on Northern Ontario’s highways.

Media Availability

Dave Plourde, President,
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com



MISSISSAUGA

RESOLUTION 0060-2026
adopted by the Council of
The Corporation of the City of Mississauga
at its meeting on April 1, 2026

0060-2026 Moved by: Councillor B. Butt

Seconded by: Councillor S. McFadden

WHEREAS locally elected school board trustees provide essential community representation and ensure accountability within Ontario's education system;

AND WHEREAS the City of Mississauga relies on dedicated trustee representation to reflect local priorities and advocate for the success of students across our diverse communities;

AND WHEREAS recent provincial supervision of the Peel District School Board and the Dufferin-Peel Catholic District School Board, alongside proposed governance changes, raises concerns regarding the future of local democratic accountability;

AND WHEREAS maintaining direct, elected representation is critical to ensuring that Mississauga's unique geographic and growth needs are reflected in education decision-making;

THEREFORE BE IT RESOLVED THAT:

1. Mississauga Council affirms its strong support for maintaining democratically elected school board trustees for both the Peel District School Board and the Dufferin-Peel Catholic District School Board;
2. Council formally recognizes the vital role of locally elected trustee representation for Mississauga and supports the continuation of meaningful, locally accountable representation;
3. The Province of Ontario be requested to pause any legislative or regulatory changes that would reduce or eliminate elected trustees until a transparent, province-wide consultation with municipalities, school boards, trustees, parents, students, educators and other education stakeholders is completed;
4. The City Clerk forward this resolution to the Premier of Ontario, the Minister of Education, all MPPs representing Mississauga, the Peel District School Board, the Dufferin-Peel Catholic District School Board, all MPPs representing Peel Region, and all Ontario municipalities to encourage collective advocacy for local democratic representation in education.

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor C. Parrish				
Councillor S. Dasko	X			
Councillor A. Tedjo	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor N. Hart	X			
Councillor J. Horneck	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor M. Reid	X			
Councillor S. McFadden	X			
Councillor B. Butt	X			

Carried (11, 0)



28 Municipal Lane,
P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
March 24, 2026 Regular Meeting
8.0 Discussion Items

**8.1 Follow Up Item – Sundridge & District Medical Centre
R2026-105**

Moved By: Jeff McLaren Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong hereby authorize the absence of the Township of Strong Sundridge & District Medical Centre Committee Members, and alternates, from Committee meetings until such time as the legal opinion is obtained pursuant to Council Resolution R2026-072*.

Carried

****R2026-072 (February 10, 2026)***

Moved By: Kevin Noaik Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong hereby request a legal opinion from a recommended municipal solicitor regarding the Sundridge & District Medical Agreement regarding interpretation of majority rules and financial contribution to SDMC.

Carried



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P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
April 14, 2026 Regular Meeting
8.0 Discussion Items

8.3 Follow-up Item – Village of Sundridge Staff Report re: CEMC Wages R2026-122

Moved By: Jim Ronholm

Seconded by: Kevin Noaik

WHEREAS In Ontario, municipalities must comply with the *Emergency Management and Civil Protection Act* and *Ontario Regulation 380/04*,

AND WHEREAS municipalities need an emergency management plan to protect residents, property, and the environment by providing a structured, coordinated approach to prevent, prepare for, respond to, and recover from emergencies, ensuring quick mobilization, resource integration, clear responsibilities, and reduced chaos and loss during disasters like floods, fires, or power outages,
AND WHEREAS the Township of Strong enacted By-Law No. 2024-025 that formalized an emergency management program with the municipalities of the Village of South River, the Village of Sundridge, and the Township of Joly.

AND WHEREAS the intent of this collaborative program was to support any or all four of the municipalities with staffing and resources during an emergency, including a C.E.M.C. position that was to assist in the creation and development of an Emergency Management Program and Plan, and the facilitation of public awareness,

AND WHEREAS the development of this plan that encompasses four separate communities and brings their unique characteristics and specific needs into one emergency plan has taken time, dedication, hard work, and commitment by the C.E.M.C.,

AND WHEREAS this shared emergency management program has seen success in not only the municipalities obtaining their provincial compliance, but with elected officials and residents being more prepared for an emergency event.

NOW THEREFORE, BE IT RESOLVED THAT in recognition of the commitment and dedication shown by the C.E.M.C. the Council for the Corporation of The Township of Strong authorize a three (3) dollar per hour wage increase for 2026, effective January 1, 2026, plus an annual cost of living allowance increase as per The Village of Sundridge's Employee Wage By-Law for the years of 2027 and 2028.

Carried



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P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
April 14, 2026 Regular Meeting
8.0 Discussion Items

**8.3b Follow-up Item – Village of Sundridge Staff Report re: CEMC Wages
R2026-123**

Moved By: Jim Ronholm Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong hereby acknowledge that the questions raised regarding the CEMC position pursuant to Resolution R2026-065 were not fully answered in Village of Sundridge staff report S2026-002.

Carried

Nancy Millar

From: Caitlin Haggart <clerk@Strongtownship.com>
Sent: February 11, 2026 1:29 PM
To: Nancy Millar; Jennifer Martin
Subject: RE: Village of Sundridge Council Resolution - Administration of Shared Services

Hi Nancy,

Council received this resolution at their February 10 regular meeting and deferred to a later date. Mainly just due to current workload with budgets, MDRA grant follow-up, hiring processes and the OP/ZBL update in the next few months.

This will be put back on the agenda in March for consideration.

Caitlin Haggart

Clerk Administrator
Township of Strong
clerk@strongtownship.com
Phone: 705-384-5819 ext. 207
Fax: 705-384-5892



www.strongtownship.com

Are you on the voter's list for the 2026 Municipal Election? Check <https://www.registertovoteon.ca/>

Note: The enclosed information is confidential and/or legally privileged. If you have received this information in error, please contact our office immediately. **WARNING:** Photocopying, distribution and/or disclosing this information to others is a serious offence.

From: Nancy Millar <clerk@sundridge.ca>
Sent: February 4, 2026 10:18 AM
To: Caitlin Haggart <clerk@Strongtownship.com>; Jennifer Martin <municipal.admin@townshipofjoly.com>
Subject: Village of Sundridge Council Resolution - Administration of Shared Services

Good Morning Ladies,

Please see the attached Resolution #2026-020; Administration of Shared Services.

Sincerely,

Nancy Millar

Nancy Millar, Dipl. M.A.
Clerk Administrator



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316
Fax (705) 384-7874
Email: clerk@sundridge.ca

Village of Sundridge Council Resolution
January 28, 2026
Item (9.4)

Administration for Shared Services

Resolution#2026-020

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT the Council for the Corporation of the Village of Sundridge would like the Clerk Administrators for the three municipalities of Sundridge, Strong, and Joly, to work collaboratively on developing a transparent and consistent process for determining the appropriate compensation for the administration of each of the shared services,

AND THAT the following services and responsibilities of Human Resources, payroll, accounts payable, accounts receivable, procurement, maintenance, grant applications, and recording secretary duties, be included in the framework along with any other statutory requirements of the administration services being provided,

AND FURTHER THAT this process and information gathered be brought to a Tri Council meeting for further consideration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			



CORPORATION OF THE VILLAGE OF SUNDRIDGE

Schedule "A" to By-Law No. _____

**ONTARIANS WITH DISABILITIES ACT, 2001
ACCESSIBILITY PLAN
As of April 2026**

Submitted to:

Mayor & Council
Village of Sundridge

Revised by:

Nancy Millar
Clerk Administrator
April 22, 2026

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The purpose of the Ontarians with Disabilities Act, 2001 (ODA) is to improve opportunities for persons with disabilities and to provide for their involvement in the identification, removal and prevention of barriers to their full participation in the life of the Province. To this end, the ODA mandates that each municipality prepare annually an accessibility plan.

This document is an annual accessibility plan prepared by Nancy Millar, Clerk Administrator of the Village of Sundridge. It highlights achievements to eliminating barriers and outlines commitments going forward so that no new barriers are created and existing ones are removed over time.

DRAFT

Aim

This report will describe the measures that the Village of Sundridge completed and the measures that the Village will continue in order to identify, remove, and prevent barriers to persons with disabilities who utilize the facilities and services of the Village of Sundridge, including staff.

Objectives

This report:

1. Describes the process by which the Village of Sundridge will identify, remove, and prevent barriers to persons with disabilities.
2. Reviews earlier efforts to remove and prevent barriers to persons with disabilities.
3. Lists the facilities, policies, programs, practices and services the Village of Sundridge will review in the coming year to identify barriers to people with disabilities.
4. Describes the measures that will be taken in 2022 to identify, remove and prevent barriers to people with disabilities.
5. Describes how the Village of Sundridge will make this accessibility plan available to the public.

Description of the Village of Sundridge

The Village of Sundridge is located in Northern Ontario in the District of Parry Sound. The Village of Sundridge is surrounded by the Township of Strong. With the neighbouring townships of Strong and Joly the population increases to approximately 2500.

The Village of Sundridge has a population of approximately 900 persons. It houses Christian Horizons, Almaguin Highlands Community Living, a Mental Health Centre, HANDS – The Family Help Network and a Public School that houses students from Junior Kindergarten to Grade 8 with approximately 225 students.

The Sundridge Municipal Office building is located at 110 Main Street. The Sundridge Municipal Office is located in the upper level. There is a Senior Citizens Room in the lower level which offers many activities for seniors. Our Public Library is also located in the lower level of the Municipal Office building.

The Sundridge, Strong & Joly Arena & Hall is located at 14 Albert Street. It has an upper and lower level. It is utilized by many groups and individuals for weddings, dances, dinners, meetings, provincial court, recreational sports, fairs, et cetera.

The Sundridge and District Medical Centre is located at 5 Park Street. It houses three physicians, two nurse practitioners and a dental office. The Sundridge, Strong & Joly Arena and Hall and the Sundridge and District Medical Centre are owned by the three municipalities - the Village of Sundridge, the Township of Strong and the Township of Joly. (Shared)

Council Commitment to Accessibility Planning

The Council of the Corporation of the Village of Sundridge is committed to:

- The continual improvements of access to all municipally owned facilities, premises and services.
- The provision of quality services to all members of the community with disabilities.
- The provision of training for administration staff so they can adhere to applicable legislation requirements.

Barrier removal initiatives

An addition to the Sundridge and District Medical Centre in 2001 allowed us to install a chairlift to accommodate the upper and lower floor. We installed an accessible washroom for the dental offices. In 1998 we installed an accessible washroom to service the ground floor level of the Medical Centre. An extensive renovation was completed at the Medical Centre in 2022 that included an accessible ramp, automatic doors, accessible exam beds and updated washrooms.

In the fall of 1999, we received a grant which allowed us to install an elevator to accommodate the upper and lower floors of the Arena. In 2001 we received another grant which allowed us to make the arena ice surface readily accessible to persons with disabilities.

Various sections of the Village sidewalks have been upgraded from concrete to interlocking brick which allowed us to ramp the ends of sidewalks easier and also repair heaving to keep the sidewalks smoother. In 2003 another section was replaced. This makes the sidewalks much smoother and there is not as much heaving. In 2008 another section of old sidewalks on Main Street was replaced with interlocking brick. In 2009 we received a grant through the G8 Beautification and were able to replace a large stretch of sidewalks from the CN track easterly to Paget Street and William Street easterly to Belmont Street. We also built a new sidewalk at Main Street north side to Highway 124 south side on John Street. In 2019 additional interlocking brick sidewalk work was completed on John Street from Highway 124 to Queen Street.

The Village ensures that repairs are completed in a timely manner and that updates are scheduled based on the current condition and the Asset Management Plan. The Village will be completing Curb repairs along Main Street in 2026.

Designated marked accessible parking spaces have been indicated in the downtown area. One to accommodate the Post Office and one to accommodate the Pharmacy and other small businesses in the downtown corridor. A designated accessible parking space was indicated in the public parking lot on Main Street. The By-law Enforcement Officer enforces these accessible parking spaces under our Parking By-Law. Parking spaces are repainted every year to ensure they are clearly visible.

The Sundridge Municipal Office building which houses the Public Library, the Municipal Office and the Seniors Lounge and also has a designated accessible parking space and it is also enforced. In September 2016 a grant application was submitted to renovate the main entrance doors and to make the downstairs and upstairs doors accessible. In 2021 the main entrance doors were replaced with accessible doors, in addition to concrete work which created a new ramp leading to the main entrance in a more accessible location than what was previously available.

The Ministry of Transportation installed accessible lights at the John Street and Paget Street intersections this same year. The lights now audibly chirp to alert anyone who is visually impaired that it is okay to cross Highway 124.

Some residents do not have access to computers at home. This type of barrier is technology. The CAP unit is set up at the Library for residents to utilize. A grant was applied for in 2006 through the Library and this same year they changed the shelving and made the aisles wider to allow wheelchairs to go down the aisles. New computer stations were built with moveable keyboards for accessibility. Large print books and talking books are available. In April 2008 an automatic door opener was installed to assist seniors and people using wheelchairs. The Library has available large print keyboards for public use.

Informal site audit of municipally owned buildings

Council and Committees discuss municipal owned buildings as required, to assess any barriers that may exist and feasible solutions.

In deciding which barriers should be addressed each year, Council will consider budget restraints and feasibility.

Barrier Identification Methods

In order to identify barriers, the following methods are used:

Method

Council and committees review barriers for each municipally owned building.

Description

As needed, council and committees will look at placing monies in the budget to allow for further correction of identified barriers.

Status

Each time a barrier is discussed the Village will go through the Chief Building Official to make sure that the Village is in compliance with the Building Code.

SITE INSPECTIONS

Sundridge and District Medical Centre

Several barriers have been addressed, barriers noted below are not scheduled for completion at this time. Further consideration and options to eliminate or reduce the barrier will be discussed at when necessary.

Dentist Office:

Barrier – 1st doorway off of reception area – Hallway Doorway with door – too narrow

Type of Barrier – Architectural

Strategy for removal or prevention – Widen doorway and replace the doorway

Barrier – Accessible washroom door too narrow in Dentist office hallway and there can't be a doorknob, requires a coat hook. In 2005 lever type handle and coat hook installed.

Type of Barrier – Architectural

Strategy for removal or prevention – Widen Doorway and replace the door, replace door knob with lever type handle, install a coat hook

Barrier – Accessible washroom in Dentist office hallway – no signage to designate as accessible washroom. This signage was installed in 2005. It is also braille.

Type of Barrier – Communication

Strategy for removal or prevention – install accessible washroom sign

Sundridge Municipal Office Building

All barriers have been addressed, as new barriers arise, discussion will ensue on options to eliminate or reduce the barrier with the plan updated accordingly.

Sundridge-Strong Fire Hall

All barriers have been addressed, as new barriers arise, discussion will ensue on options to eliminate or reduce the barrier with the plan updated accordingly.

S.S.J. Arena & Hall

This facility is part of a shared service and is administered by another municipality.

Review and monitoring of the process

The Council of the Corporation of the Village of Sundridge is committed to following through with this plan. This plan will be created annually allowing council, staff and the public to monitor the barriers identified and the direction to which the Village of Sundridge is moving to remove the barriers under the Ontarians with Disabilities Act, 2001.

Communication of the Plan

The plan will be available at the Sundridge Municipal Office and also on the website. The Village will make every attempt to make it available to those with disabilities for their perusal and review.

Should an alternate format be requested, Council will try to accommodate by reviewing the request and working through the process to accommodate the request.

RECEIVED

APR 09 2026

April 9, 2026

Village of Sundridge

From: The Sundridge Horticultural Society

c/o Barb Bryson

541 Forest Lake Road, Sundridge, Ont. P0A 1Z0

Hi,

I would like to thank the Village of Sundridge for being so supportive of our local endeavours in the community. The town staff has been very helpful in all that we have asked of them. They are also very proactive when spotting a problem, which allows us to take remedial action. The staff member who has looked after watering these planters the last couple of summers did a great job for us.

Last year, the Sundridge Horticultural Society invested \$3,500.00 in planting the nine different flowerbeds, the 18 upright planters and the 12 hanging baskets. The cost of plants, soil and fertilizer have all risen in price. We are finding it difficult to fit all of these into our budget. We would like to request another \$1000 for a total of \$2000 to help cover our expenses for this coming year. We are grateful for \$1000 that has been donated to us for the past number of years. Originally, it was donated to offset the cost of our hanging baskets. Our bill for Nicholson Greenhouse, who do such a great job of planting these baskets and the big rubber containers on the corner of the north entrance to Sundridge, was over \$2500.00. There were some plants for the upright containers in that total as well. Their plants are well-grown, local and we will continue to use them.

We are looking forward to another gardening season. We are planning another birdhouse workshop – the birdhouses seem to garner additional interest in our plantings. We have some great speakers lined up for the season. We just need spring to actually get here!!

Thank you for considering our request,

Sincerely, Barb Bryson

Barbara Bryson

NORTHWATCH

Date: April 13, 2026

To: Municipalities of Simcoe County and the Districts of Parry Sound and Muskoka

From: Brennain Lloyd, Northwatch

Re: **Transportation of High-Level Radioactive Waste on Our Highways
Second Comment Period in Federal Review of NWMO Project Closes May 10**

In early January [we wrote to you](#) about the [federal review](#) of the Nuclear Waste Management Organization's plan to transport, process, bury and eventually abandon all of Canada's high-level nuclear waste in northwestern Ontario, letting you know that the review process and the first comment period had been launched.

Several municipalities contributed to that comment period, registering their concern about the risks that will potentially be imposed on their community and expressing support for a full impact assessment, including a robust review of the transportation of the highly radioactive wastes from the nuclear generating stations in southern Ontario and eastern Canada through central and northeastern Ontario to the NWMO's selected site in the northwest. The comments can be viewed on the public registry [HERE](#).

A second comment period was announced on Friday inviting the public and Indigenous people to make submissions by May 10 on draft [guidelines](#).

The purpose of *Guidelines* is to set out what information the Nuclear Waste Management Organization must provide in their *Impact Statement* and supporting documents, which will form the basis of the [impact assessment process](#) and public hearing.

The [draft guidelines](#) released on April 10th will require the Nuclear Waste Management Organization to prepare an impact statement including what the Impact Assessment Agency is describing as "detailed description of the project components and activities" but whether the level of detail and scope of the description will be sufficient is the key question during the 30-day comment period.

The public, municipalities and Indigenous people have been loud and clear that transportation must be included in the impact assessment process, and the Agency has delivered - partially. The draft guidelines require the NWMO to describe their transportation plans, but they need more detail built in to ensure that the review is thorough.

Next Steps

The role and voice of municipalities continue to be important as we move into this second comment period on the *Draft Tailored Impact Statement Guidelines*.



As with the review of the Initial Project Description, a reasonable approach to your municipal review would be to ask whether the draft guidelines include or identify the topics you think are important for this assessment process. For example, do the guidelines require detailed information of project components and their related potential effects or impacts, such as:

- the safety and security of transporting high-level nuclear waste through your region, including road and rail logistics and safety of the containers,
- the risk of radiation exposures and accidental releases connected with nuclear waste transport and transfers, and
- emergency response plans, including during transportation.

We appreciate that municipalities in Ontario are dealing with many challenges, and this review process and the NWMO's project more generally adds to your workload. But your voice as local government is important, and your residents rely on you to stand up for their concerns and interests.

Here are three steps you can take as a potentially impacted or concerned municipality:

- Email the Impact Assessment Agency and let them know your municipality wishes to be added to the distribution list for the Impact Assessment of the NWMO's project (Ref. #88774) (email nuclearwaste-dechetsnucleaires@iaac-aeic.gc.ca)
- Comment on the *Draft Tailored Impact Statement Guidelines* by May 10th; we'll be sharing more analysis in the coming weeks to support you in preparing comments
- Many municipalities have already passed resolutions opposing the transportation and burial of nuclear waste in northwestern Ontario, and we encourage all municipalities to take this step (our updated template is [HERE](#)).

What will come next?

Following the May 10 close of the comment period and over the coming months the Impact Assessment Agency will finalize the *Guidelines* and then issue the final *Guidelines* and a "Notice of Commencement of Impact Assessment", which completes the "planning phase" of the review process. Following that, the NWMO will take 1-3 years to produce their *Impact Statement* and supporting documents, which will then become the basis of the impact assessment, including a public hearing expected to take place in 2028 or 2029.

Please let us know how we can assist you. We would be pleased to provide you with additional information and analysis, either through presentations to Council or more informally. More information is available on our project web page [HERE](#) and on April 16th we will be hosting a webinar to share initial analysis; you can register [HERE](#).

Our Backgrounder on Nuclear Waste Transportation and Burial is [HERE](#)

The Draft Tailored Impact Statement Guidelines are [HERE](#) and a summary is [HERE](#)

A sample municipal resolution is [HERE](#)

You can register for our April 16th webinar [HERE](#)

The Corporation of the Village of Sundridge
Municipal Act, 2001 Ontario Regulation 284/09
2026 Budget

In 2009 significant changes were made to Public Sector Accounting Board ("PSAB") rules that govern the preparation of municipal financial statements. Municipalities were required to adopt these rules for financial statement purposes, but they have been allowed to follow their historical modified accrual accounting procedures for budget purposes. To address some of the major differences between these two accounting methods, the Municipal Act, 2001 was amended, and Ontario Regulation 284/09 was passed.

Ontario Regulation 284/09 states that a municipality may currently exclude specific expenses (amortization expenses, post-employment benefit expenses and solid waste landfill closure and post-closure expenses) from the budgeted amounts for which revenue must be raised. However if excluded, the regulation requires councils to adopt annual reports that show the impact of not fully covering these estimated expenses. Additionally, the annual reports must be prepared and adopted by council resolution before approving a municipal budget.

Outside of the expenditures identified in Ontario Regulation 284/09, there are other differences between a budget set on a modified accrual basis and one set on a PSAB accounting rule basis. Section 1 below itemizes all of the differences between these two accounting methods, including the excluded expenses specifically mentioned in Ontario Regulation 284/09, and shows the anticipated effect of the April 22, 2026 version of the draft budget - including the Village's share of its joint services - on the overall surplus of the Village.

Section 2 of this report discusses the impact of this budget on the Village's ability to fund future capital asset requirements.

1. Budget Deviations from PSAB Accounting - Impact on Surplus

Description	Estimated Impact on Surplus	Comments
Village surplus carried forward from prior year	(185,539)	Prior year surplus is included as revenue in current year budget. This is not revenue under PSAB rules.
Surplus carried forward from prior year - joint services	(18,959)	Village's share of budgeted prior-year Arena, Library, Medical Centre, ACED surpluses included as revenue in current year budget. This is not revenue under PSAB rules.
Net transfers to reserves	235,333	This reflects the Village's share of the Village and joint services net reserve transfers for operating and capital purposes. In the budget, transfers to reserve are considered expenses and transfers from reserves are considered revenue. Under PSAB accounting rules they are not revenue/expense, but simply a transfer from one surplus account to another.
Capital acquisitions	942,902	Capital asset purchases are expenses under modified accrual accounting but not under PSAB accounting.
Amortization expense	(598,763)	2026 amortization of existing assets plus 1/2 year amortization of budgeted asset additions. This is an expense under PSAB accounting rules but is omitted from the budget.
Solid waste landfill closure and post-closure expenses and other asset retirement obligations	(13,469)	Accretion of identified asset retirement obligations.
Post-employment benefits	(7,000)	Estimated as 1/2 of maximum potential increase in the liability for the year. This is an expense under PSAB accounting rules that is omitted from the budget.
Unfunded municipal debt	112,056	Decrease in outstanding debt principal. This is treated as an expense in the budget, but is not under PSAB accounting rules.
Overall anticipated change in surplus	466,561	

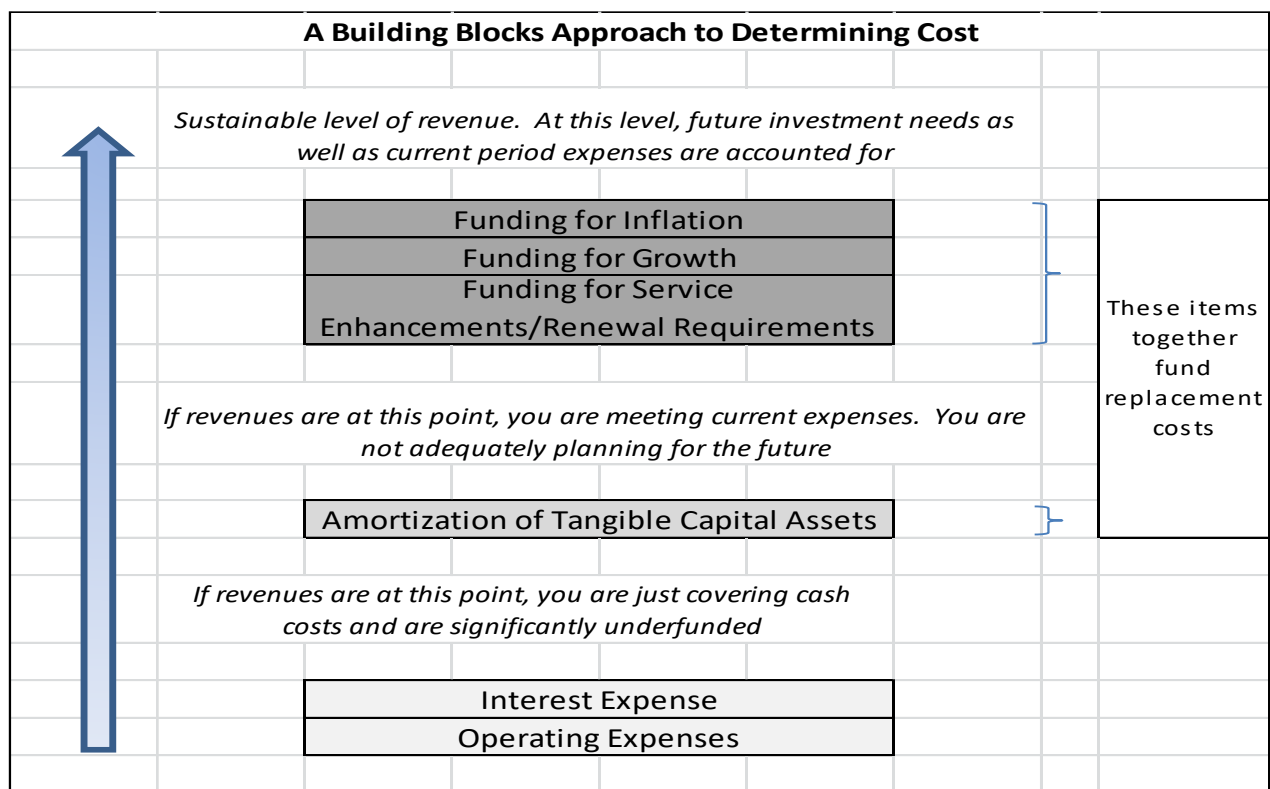
On a modified accrual basis, the Village's budget has been set to eliminate its opening operating surplus. On a PSAB rule basis, the Village's surplus is expected to increase by approximately \$467,000.

2. Impact of Budget on Ability to Finance Past, Present and Future Capital Expenditures

The annual amortization of the Village's assets is a conservative estimate of a sustainable level of capital asset funding. The weaknesses of using amortization as an indicator of appropriate capital funding include:

- a) Assets that are fully amortized are excluded from the calculation.
- b) Amortization is based on the historical cost of tangible capital assets and not replacement costs, which in most cases would be significantly higher due to inflation.

This idea is depicted in the following funding level summary, adapted from the Province's Building Together Guide. In a more comprehensive view of sustainability, a municipality's funding levels would be sufficient to cover not only current amortization, but also, would take price increases and service level changes into account.



The Village's estimated 2026 amortization expense is \$598,763 and its sustainable annual investment--as reported in the 2022 Asset Management Plan-- is \$1,755,000. The sustainable investment, referred to in the Town's Asset Management Plan as the lifecycle funding target, is comprised of \$1,035,000 for tax-supported assets and \$720,000 for assets funded from wastewater charges. These summary measures can be compared to the Village's current level of permanent/predictable annual funding for capital asset purchases of \$782,415 as detailed below:

a) net operating income generated by the 2026 budget (see attached calculation) - increased from \$330,495 in the 2025 budget	537,415
b) approximate annual Canada Community Building (gas tax) funding	61,000
c) approximate annual OCIF funding	184,000
	782,415

In the 2026 draft budget, additional operating revenue is generated from a number of sources, including the tax levy, increased OMPF funding and a court security cost recovery. As a result, the estimated ongoing income available to finance future capital increased to approximately 131% of the current amortization of the historical cost of its assets (versus 96% in the final 2025 budget). As depicted in the diagram above, this level of investment now covers current expenses. However, this funding level is only 45% of that considered to be sustainable. This indicates that if the Village is to move towards sustainable investment in tangible capital assets, through the taxation and user fee policies adopted in the annual budgets, a sustained effort to increase funds available to finance capital expenditures must be made.



District of Parry Sound Municipal Association
c/o Township of McKellar

701 Hwy 124, McKellar, ON P0G 1C0

President: Lynda Carleton | **Secretary-Treasurer:** Karlee Britton

DPSMA 2026 Spring Meeting

The Spring Meeting of the District of Parry Sound Municipal Association will be held on **Friday, May 29, 2026** hosted by the Town of Kearney. The location of the meeting is at the **Kearney Community Centre**, 8 Main St, Kearney, ON P0A 0B1.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$50.00** per person and includes lunch and refreshment breaks. Please notify if a vegan, vegetarian or other dietary restriction option is needed.

_____ will be sending (Name of Municipality/Organization)

_____ delegates @ \$50.00 each, for a total of _____.

The following delegates will be attending:

Please confirm attendance on or by Friday, May 15, 2026, so that catering arrangements can be finalized.

Registration can be made by:

Email: clerk@mckellar.ca | Fax: 705-389-1244 | Phone: 705-389-2842 x4
By mail: 701 Highway 124 P.O. Box 69 McKellar, ON P0G 1C0

Payment to follow registration.

Cheques - please send cheques in the mail or bring to the event; payable to 'District of Parry Sound Municipal Association'

EFT - *new* please email Karlee your organization's vendor form to arrange payment

Payment is expected for all delegates registered, regardless of whether they attend, as meal payment is based on the registration.



District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton **Secretary-Treasurer:** Karlee Britton

Spring 2026 Agenda – 172nd Meeting – Friday, May 29, 2026

Hosted by the Town of Kearney

Kearney Community Centre; 8 Main Street, Kearney, ON P0A 0B1

8:15-9:00

Registration / Coffee sponsored by **AL G. Brown & Associates**

9:00-9:30

Singing of O Canada

Acknowledgement of the Passing of Township of the Archipelago Councillor, Tom Lundy

Introduction of the Head Table

Welcome and Opening Remarks – **Cheryl Philip**, Town of Kearney

Town of Kearney Land Acknowledgement

Greetings from Parry Sound-Muskoka MPP, **Graydon Smith**

Greetings from Parry Sound-Muskoka MP, **Scott Aitchison**

FONOM Update presented by **Lynda Carleton**

ROMA Update presented by ROMA Zone 9 Director, **Mark Wilson**

9:30-10:15

Road Assumption - Stay in Your Lane *presented by Jaden Hodgins, P. Eng. Roads Specialist from Intact Public Entities*

10:15-10:35

Care on the Move: What's New in Community Paramedicine *presented by Tom Smith, Community Paramedicine Superintendent*

10:35-10:50

Coffee break sponsored by **MuniSoft ... Municipal Software & More!**

10:50-11:10

Ready When It Matters: Emergency Management in Action *presented by Diane Ploss, Field Officer, Emergency Management Ontario*

11:10-11:30

Dollars & Decisions: Making Municipal Budgets Work *presented by the Ministry of Municipal Affairs and Housing*

11:30-12:00

Destination District of Parry Sound! Growing Tourism in Our Backyard *presented by James Murphy, CEO, Explorers' Edge*

12:00-1:00

Lunch will be served by Colleen Comer and will feature a delicious variety of lasagna, fresh Caesar salad, warm garlic toast, and an assortment of desserts.

1:00-2:00

The Path Forward: DSSAB's Approach to Housing Loss Prevention and Encampments *presented by Tammy MacKenzie, CAO and Jeff Degagne, Director of Income Support and Stability, District of Parry Sound Social Services Administration Board*

2:00

Resolutions / Business Meeting

- Adoption of the Minutes of the Fall 2025 Meeting
- Treasurer's Report August 1, 2025 to December 31, 2025
- Minutes of the November 27, 2025 Executive Meeting

Draw for Mystery Door Prize: Must be present to claim!

Host and Date of Next Meeting: Friday, September 25, 2026, *hosted by the Township of Carling*

Adjournment



SUNDRIDGE STRONG JOLY ARENA AND HALL

The arena meeting was held Wednesday April 1, 2026 @ 6:00 p.m. at the Strong Township Office and by Zoom

Present: Jeff McLaren, Bill Black, Brian McCabe (arrived 6:35), Sharon Smith,

Arena Manager: Adam Clarke

Strong Township Treasurer: Derek Hnatiuk

Recording secretary: Tera Minor

Zoom: Vicki Whitmell

Absent: Jim Ronholm (with notice)

Guest:

The Chair called the meeting to order at 6:00 p.m.

1. **Approve Agenda**

Resolution #26-36: Sharon Smith – Jeff McLaren

Be it resolved that we the SSJ Arena Committee approve the agenda for the April 1, 2026 meeting.

Carried

2. **Declaration of Pecuniary Interest and General Nature Thereof:**

None

3. **Approve the Minutes**

Resolution #26-37: Jeff McLaren – Sharon Smith

Be it resolved that we the Committee approve the minutes of the March 4, 2026 meeting.

Carried

4. **Approve the accounts**

Resolution #26-38: Jeff McLaren – Sharon Smith

Be it resolved that we the Committee approve the accounts payable in the amount of \$3,618.37 for the month of March 2026.

Carried

5. **Delegation**

None

6. Staff Reports

6.1 Overbudget Invoices

Resolution #26-39: Jeff McLaren – Sharon Smith

That the SSJ Arena Committee hereby receive and read Staff Report 2026-SSJ-010 regarding over budget invoices and hereby direct the Administering Municipality to proceed with paying the following over budget invoices: Martin Mechanical Inc. \$3390.00

Carried

7. Managers Report

7.1 SSJ-2026-012: Door installation

7.2 SSJ-2026-013: Upstairs wall

7.3 SSJ-2026-014: May meeting

7.4 SSJ-2026-015: Almaguin Minor Softball Association and/or Sundridge Sluggers

Resolution #26-40: Sharon Smith – Vicki Whitmell

Be it resolved that the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-012.

Carried

Resolution #26-41: Sharon Smith – Jeff McLaren

Be it resolved that the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-013.

Carried

Resolution #26-42: Jeff McLaren – Sharon Smith

Be it resolved that the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-014. Move next 2 meetings to 4:00.

Carried

Resolution #26-43: Brian McCabe– Jeff McLaren

That the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-015;
and

Hereby approve the Arena Manager to book the ball fields for the Almaguin Minor Softball Association and/or Sundridge Sluggers team on Mondays at 7-8:30PM and Wednesdays from 7-8:30PM from May to July, 2026; and

That the ball field rental rate be waived, as staff will not be required to set up or maintain the field for this use; and

That the Almaguin Minor Softball Association/Sundridge Sluggers be required to submit proof of insurance for their 2026 season; and

Finally that the Almaguin Minor Softball Association/Sundridge Sluggers be responsible for informing any public users of their ball field rental.

Carried

8. Correspondence

8.1 Budgetary Control – March 2026

8.2 Strong & Joly – emails passing budget

Resolution #26-44: Jeff McLaren – Brian McCabe

Be it resolved that we the committee receive and read correspondence as below:

8.1 Budgetary Control – March 2026

Carried

Resolution #26-45: Sharon Smith – Jeff McLaren

Be it resolved that we the committee receive and read correspondence as below:

8.2 Strong & Joly – emails passing budget

Carried

9. Public Meeting

9.1 2026 Rental Rates

Resolution #26-46: Jeff McLaren – Brian McCabe

Be it resolved that we the SSJ Arena Committee hereby close the regular meeting of committee and commence the Public meeting of committee at 7:00 p.m.

Carried

Resolution #26-47: Brian McCabe – Sharon Smith

That the SSJ Arena Committee hereby receive and read Staff Report SSJ-2026-011 and agree to Alternative 3. Round up to nearest dollar.

Carried

Resolution #26-48: Brian McCabe – Vicki Whitmell

Be it resolved that we the SSJ Arena Committee hereby close the Public meeting of committee and resume the regular meeting of committee at 7:25 p.m.

Carried

10. New Business

10.1 Donation from Bob Attwell: Tournament was a huge success. \$8000.00 was raised and donated to the SSJ Arena & Hall. Will plan another tournament next year in February.

10.2 Lease Agreement with Agricultural Society: Discussion about updating the Agreement.

10.3 Arena Hall Kitchen Supplies: Kitchen items that need to be purchased should be done soon as there are rentals starting in May.

11. Closed Session

None

12. Next Regular Meeting Date

Wednesday May 6, 2026

13. Adjournment

Resolution #25-49: Jeff McLaren

Be it resolved that we now adjourn at 7:25 p.m. until the next meeting May 6, 2026 or at the call of the Chair.

Carried

Chairperson



705-382-2900
www.almaguin-health.org

Minutes: March 5, 2026, 10:00 am via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin (Vice- Chair), Sean Cotton, Brad Kneller, Norm Hofstetter, Jim Ronholm, Cheryl Philip, Tom Bryson, Joel Baylis, Courtney Metcalf, David Gravelle, Sandy Zurbrigg, Dr. Sarah Mackinnon, Cheryl Harrison, Sarah Cooke, Deb Raynard, Deb Duce (Secretary)

Regrets: Dr. Sarah MacKinnon

Called to order at 10:00 am by Chair R. Ward

1. 2026-05 Moved by Sean Cotton - Seconded by Delynne Patterson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the amended minutes from the regular meeting of February 5, 2026. Carried.

2. **DECLARATION OF PECUNIARY OF INTEREST:** None

3. **DELEGATIONS:** None

4. **RESOLUTIONS PASSED:** None

5. **ITEMS FOR DISCUSSION:**

a) Updates

I. **Almaguin Highlands Family Health Team – Deb Raynard**

- The HCC unattached waitlist is down to sixty-six (66) and the AFHT has hired contractors with MAOHT PC funding to assist with reduction of the internal waitlist.
- Participated in the first round of trauma-informed training with AFT & SDMC and planning for cancer screening sessions.
- AFHT welcomed a new nurse practitioner, and the space is at capacity. They are investing next steps. D. Raynard and S. Cotton will coordinate a meeting for discussion.

II. **MAOHT Recruiter – David Gravelle**

- At the March 17th HHR Task Force member he reported on the budget, events being attended in 2026, recruitment for SDMC.
- Noted that the HHR TF will likely be moving to meeting bi-monthly and is also seeking a new co-chair.

III. MAOHT PFCPAC Partner – Sandy Zurbrigg

- Information about guests at the February PFCPAC meeting, overview of SCOPE a service supporting primary care providers with referrals and information access.
- Other topics include succession planning, MAOHT meeting with Jane Philpott on April 28th, and the agenda for the next MAOHT PCAT meeting which will include the McMurrich Monteith access issue.
- Discussion of inviting Marsha Barnes, MAOHT Strategic Advisor to a future AHHC meeting to discuss some OH and MOH items.

IV. **Introduction of Joel Baylis, Almaguin Family Dental in South River**

- Opened new practice and connecting with communities throughout Almaguin Highlands.
- He will be attending AHHC meeting.

b) Armour Township – Expression of Interest – New Health & Innovation Centres for its property at Pegg’s Mountain Road & Ferguson Road.

- Overview of the EOI that will open March 11th and close April 27.
- Armour Township has purchased the property and donated the land for a health and wellness centre. Looking forward 40 years – what will be needed.
- Seeking input from primary care providers, community members, patient, families & caregivers, and developers.
- Discussion of municipal commitments/steps: costs, funding, fundraising, and agreements, and upcoming election.

c) Update from Space & Building Subcommittee – Meeting on February 23, 2026.

d) Bank Account Statement

- No change from the last month.

e) Progress Report

- Cambridge area dentist keen to come to Almaguin Highlands. Will share email with information.
- Resolution put forward for approval regarding the Mapping of McMurrich Monteith.

2026-07 Moved by Vickey Roeder-Martin - Seconded by Tom Bryson

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council approved members of Almaguin Highlands Health Council advocating for mapping based on postal codes in healthcare related agreements in the Province of Ontario as per physician letter dated [date) in order to correct the omissions of Kearney & McMurrich Monteith.
CARRIED

f) Other Business’

- Good work of the AHHC and the development of the infographic to share with councils and community members.

- ROI (return on investment) discussion of the size requirement for the health and wellness centre, meetings to date, needs, costs, agreements and municipal responsibilities.
- Also scenarios if the AHHC no longer existed.

6. ADJOURNMENT

2026-06 Moved by Norm Hofstetter - Seconded by Jim Ronholm

THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:33 pm to meet again on April 2, 2026, at 10:00 am at Perry Township. Carried.

Regular Meeting of the Village of Sundridge Council

Wednesday, April, 8, 2026 at 6:00 p.m.

Village of Sundridge Council Chambers

PRESENT: Mayor Shawn Jackson (electronic participation), Deputy Mayor Sharon Smith, Councillor Luke Preston (electronic participation), Councillor Vicki Whitmell, and Councillor Fraser Williamson (electronic participation)

STAFF: Al Raney, Village Superintendent
Jason Newman, By-Law Enforcement Officer
Andrew Torrance, Fire Chief
Christine Hickey; Treasurer
Nancy Millar; Clerk Administrator

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Mayor Shawn Jackson called the meeting to order at 6:00p.m.

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Resolution #2026-084

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT the agenda for the April 8, 2026 regular meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

CARRIED.

- 3) **DECLARATION OF PECUNIARY INTEREST** - None
- 4) **PLANNING MATTERS** - None
- 5) **DELEGATIONS** – None
- 6) **PRESENTATIONS**

6 (A.1) SSFD Fire Chief, Andrew Torrance
Resolution #2026-085
Moved By: Vicki Whitmell
Seconded By: Luke Preston

THAT the presentation/update by Chief Torrance, be received with thanks.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – April 8, 2026

7 (E.2) Sundridge Wastewater Treatment Facility and Collection System Report January 1 to December 31, 2025

7 (E.3) Sundridge Strong Fire Department Fire Chief Report March 12/26

7 (E.4) Sundridge Strong Fire Prevention Officer Report March 12/26

7 (E.5) Sundridge Strong Union Public Library – Librarian’s Report March

7 (E.6) North Bay Parry Sound District Health Unit February Highlights

7 (E.7) ADR Chambers (Integrity Commissioner) Annual Report 2025

7 (E.8) Ministry of Emergency Preparedness and Response – Notification of successful grant application

7 (E.9) District Social Services Administration Board – CAO Report March

7 (E.10) Township of Strong R2026-104 SSFD 2026 Budget Approval

7 (E.11) Almaguin Community Economic Development – DoED Report March
26, 2026

7 (E.12) City of Ottawa Motion to Ministry of the Solicitor General regarding
Proposed new regulation under the restricting public consumption
of illegal substances Act.

7 (E.13) Rideau Lakes communication to Senate; regarding Alto High
Speed Rail Project

8) APPROVAL OF CONSENT ITEMS

Resolution #2026-086

Moved By: Sharon Smith

Seconded By: Fraser Williamson

THAT Items listed as Consent Items for April 8, 2026 and the
recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are
deemed not to have been voted on or discussed by the individual making
the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		

CARRIED.

9) NEW BUSINESS/ACTION ITEMS

9.1. Council Follow Up-List Items
(Village Superintendent & By-Law Enforcement)

Resolution #2026-087

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT the Council for the Village of Sundridge discusses the following
items with the Village Superintendent and By-Law Enforcement Officer:

1. Intersection of Main Street & Paget Street
2. High Street Addressing
3. Development of a municipal parking lot (northeast side of the intersection at John Street and Main Street)

AND THAT the following measures will be taken to address Item #1:

- More enforcement of no parking zones near the intersection
- Signage in identified areas
- Letters to business owners clarifying parking on main street is for patron use during business hours;

AND THAT the following measures will be taken to address Item #2

- Staff to ensure that the data is recorded accurately within the 911 and Canada Post Systems
- Staff to ask the Township of Strong to look into their data records within the 911 and Canada Post Systems
- Staff to suggest to the resident that brought this item forward to add special delivery instructions re: access to High Street off of Albert Street;

AND THAT Item #3 having been discussed has been deemed to be not feasible in this area at this time.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

- 9.2. Draft Budget – April 8th (including all Council requested revisions)

Resolution #2026-088

Moved By: Luke Preston

Seconded By: Vicki Whitmell

THAT the Council receives the April 8th draft budget,

AND THAT Council directs Staff to promote the draft budget as presented this evening to be brought forward to a town hall / public meeting on April 22nd, with the intent to adopt the 2026 budget during the regular council meeting on April 22, 2026.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		

Whitmell, Vicki Y
 Williamson, Fraser Y
 Jackson, Shawn Y
CARRIED.

9.3. High Rock Lookout Park 2026 Budget

Resolution #2026-089
Moved By: Sharon Smith
Seconded By: Fraser Williamson

THAT the Council for the Corporation of the Village of Sundridge receives the High Rock Lookout Park 2026 budget in the amount of \$4,145.96,

AND THAT Council approves of the budget with the village's share being \$1,658.38.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.4. SSJ Recreation Committee 2026 Canada Day Celebration & Fireworks

Resolution #2026-090
Moved By: Fraser Williamson
Seconded By: Sharon Smith

THAT The Council for the Corporation of The Village of Sundridge receive the correspondence from the Recreation Committee regarding the 2026 Canada Day Celebration and Fireworks Display,

AND THAT Council grants permission for the use of Lion's Park and Boat Launch area for the activities and fireworks display,

AND THAT the SSJ Recreation Committee is responsible for ensuring that all vendors, artists, refreshment / food providers asked or hired by the committee to provide services during the event obtain all permits or licences as required by the municipality or applicable agencies,

AND THAT Council agrees to pass a by-law for the closure of Main Street from 21 Main St. to 118 Main St. on Saturday June 27, 2026 provided there are an appropriate number of committee members and recreational

volunteers to secure and supervise the barricades at the pre-determined road closure locations,

AND FURTHER THAT all applicable agencies and departments be notified (i.e. CN Rail, OPP, Sundridge Strong Fire Department, Parry Sound EMS, and C.E.M.C).

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

- 9.5. Strategic Plan
Resolution #2026-091
Moved By: Luke Preston
Seconded By: Vicki Whitmell

WHEREAS the Village of Sundridge has previously initiated a Strategic Plan that remains incomplete;

AND WHEREAS Council has now approved an Operational Plan, providing a clear foundation for priorities and implementation;

AND WHEREAS Council has identified the importance of continued framework modernization to support effective governance, service delivery, and long-term sustainability;

THEREFORE, BE IT RESOLVED THAT Council directs staff to review the existing draft Strategic Plan and report back with recommendations to complete and finalize the plan;

AND FURTHER THAT staff assess the need for external consulting support to facilitate this work and provide options, including scope, timelines, and budget considerations, for Council's review.

Recorded Vote	For	Against	Abstain
Preston, Luke		N	
Smith, Sharon		N	
Whitmell, Vicki		N	
Williamson, Fraser		N	
Jackson, Shawn		N	
DEFEATED.			

9.6. Zoning By-Law Review and Update
Resolution #2026-092
Moved By: Luke Preston
Seconded By: Sharon Smith

WHEREAS the Village of Sundridge has approved an Official Plan that includes priorities related to housing and community growth;

AND WHEREAS Council has identified the need to modernize planning and regulatory frameworks to better enable a range of housing options;

AND WHEREAS the current Zoning By-law may present barriers to innovative and attainable housing forms, including smaller unit sizes and alternative housing models;

THEREFORE, BE IT RESOLVED THAT Council directs staff to initiate a comprehensive review of the Village's Zoning By-law, with a focus on enabling housing development;

AND FURTHER THAT the review include consideration of minimum dwelling size requirements, density, and other regulatory provisions that may limit attainable and diverse housing options;

AND FURTHER THAT staff report back to Council with recommended amendments and an implementation approach.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

10) **COMMITTEE REPORTS/MINUTES**
Resolution #2026-093
Moved By: Sharon Smith
Seconded By: Vicki Whitmell

THAT Items 10 (A.1) to 10 (B.1) be received and discussed.

10 (A.1) Almaguin Highlands Health Centre – December 4, 2025

10 (A.2) Almaguin Highlands Health Centre – January 8, 2026

10 (A.3) Almaguin Highlands Health Centre – February 5, 2026

10 (A.4) SSJ Recreation Committee – March 5, 2026

10 (A.5) Almaguin Community Economic Development – Feb. 26/26

- 10 (A.6) Sundridge & District Medical Centre – February 17, 2026
- 10 (A.7) Sundridge Strong Fire Committee – March 12, 2026
- 10 (A.8) High Rock Lookout Park Committee – March 23, 2026
- 10 (A.9) Sundridge Strong Union Public Library – February 19, 2026
 - 10 (A.9.1) SSUPL Board Reserves Policy
 - 10 (A.9.2) SSUPL Board Volunteers Policy
- 10 (B.1) Regular Council – March 25, 2026

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

11) **STAFF REPORTS** - None

12) **BY-LAWS** – None

13) **ANNOUCEMENTS**

➤ **Shawn Jackson** – Nothing at this time.

➤ **Sharon Smith** – Nothing at this time.

➤ **Luke Preston**

- will be attending the following:

- DSSAB Housing Meeting April 23rd, 2026
- FONOM Conference
- AMO Conference

➤ **Fraser Williamson** – Nothing at this time.

➤ **Vicki Whitmell**– Nothing at this time.

➤ **Nancy Millar, Clerk Administrator** – Nothing at this time.

14) **INTRODUCTION OF FUTURE MOTIONS** - None

15) **CONFIRMING BY-LAW**

Resolution #2026-094

Moved By: Sharon Smith

Seconded By: Vicki Whitmell

THAT By-Law No. 2026-018, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **April, 8, 2026**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

16) **CONSIDERATION OF A CLOSED SESSION – None**

17) **ADJOURNMENT**
Resolution #2026-095
Moved By: Fraser Williamson
Seconded By: Luke Preston

THAT we do now adjourn at 8:31p.m. until the Regular Council Meeting on April, 22, 2026, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-019

Being a by-law for establishing tax ratios for 2026.

WHEREAS, pursuant to Section 308 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the Council of a single-tier municipality shall pass a by-law in each year to establish the tax ratios for that year for the municipality.

NOW THEREFORE the Council of the Corporation of the Village of Sundridge enacts as follows:

1. The tax ratios for the municipality for 2026 are as follows:

Residential/Farm	1.000000
Multi-Residential	1.002260
Commercial/Shopping Centre	1.087928
Commercial - Excess	0.761550
Commercial - Vacant	0.761550
Industrial	1.146347
Industrial - Excess	0.745126
Industrial - Vacant	0.745126
Pipeline	0.651275
Farmlands	0.250000
Managed Forests	0.250000

2. That this by-law shall come into force and effect on the day upon which it is passed.

PASSED THIS 22nd DAY OF APRIL, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk-Administrator

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-020

Being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2026.

WHEREAS Section 312 of the Municipal Act, S.O. 2001 c.25 as amended provides that the Council of a local municipality shall after the adoption of estimates for the year, pass a by-law to levy a separate tax rate as specified in this by-law on the assessment in each property class;

AND WHEREAS the Council of the Corporation of the Village of Sundridge has, in accordance with the Municipal Act, considered the estimates of the municipality, and whereas it is necessary that the following sums be raised by taxation for the year 2026.

General Purposes	\$ 2,322,367
Education	\$ 295,431

AND WHEREAS Section 307 of the said Act requires tax rates to be established in the same proportion to each other as the tax ratios established;

AND WHEREAS tax ratios for the year 2026 have been set in By-law 2026-019;

AND WHEREAS it is necessary for the Council of The Corporation of the Village of Sundridge to levy tax rates as prescribed by the Province of Ontario (hereinafter referred to as the "Province") pursuant to Section 257.12.1 (1) of the Education Act, R.S.O. 1990, c.E.2, as amended (hereinafter referred to as the "Education Act") and the Regulations passed under the Education Act;

AND WHEREAS all property assessment rolls on which the 2026 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act R.S.O. 1990 Chapter A, 31 as amended;

AND WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property, and

NOW THEREFORE, the Council of the Corporation of the Village of Sundridge enacts as follows:

1. That the tax rates for 2026 for municipal and education purposes be hereby adopted as follows:

Class	Municipal Rate	Education Rate	Total Rate
Residential /Farm	.02064487	.00153000	0.02217487
Multi-Residential	.02064487	.00153000	0.02217487
Commercial Occupied	.02245991	.00880000	0.03125991
Commercial Excess	.01572195	.00880000	0.02452195
Commercial Vacant	.01572195	.00880000	0.02452195
Industrial Occupied	.02366595	.00880000	0.03246595
Industrial Excess	.01538288	.00880000	0.02418288
Industrial Vacant	.01538288	.00880000	0.02418288
Pipelines	.01344536	.00654769	0.01999305
Shopping Centre	.02245991	.00880000	0.03125991

2. Every owner of land shall be taxed accordingly to the tax rates in this by-law and such tax shall become due and payable on August 15 and October 15, 2026.
3. It is hereby authorized that the sewer rates and all other rates payable as taxes be added to the Collector's Roll, pursuant to applicable by-laws.
4. Amounts required to be levied and collected by this By-law shall be reduced by the amounts levied and collected by the Interim tax levy as authorized by By-law No. 2026-002 of the Corporation of the Village of Sundridge.
5. The Treasurer/Tax Collector of the Corporation of the Village of Sundridge is hereby authorized to send to the address of the residence or place of business of each property or person, a notice specifying the amount of taxes payable by such persons pursuant to the provisions of this by-law.
6. The taxes payable pursuant to this by-law shall be paid into the municipal office to the Corporation of the Village of Sundridge on or before the respective dates herein before set forth.
7. The Treasurer/Tax Collector is hereby authorized to accept part payment from time to time, on account, of any taxes which have become due pursuant to this by-law. This by-law, in accordance with the provisions of the Municipal Act, permits the incorporation of sewer billings to be applied to the tax billing in a manner and amount as determined by Council.

8. Any default of payment of the full amount of any taxes by the respective due dates, any subsequent installment or installments thereof shall forthwith become due and payable and, in addition a percentage charge of 15% per annum or 1.25% per month, shall be levied on unpaid taxes in the manner established by section 345 of the Municipal Act.
9. If any section or portion of this by-law is found by a Court of competent jurisdiction to be invalid, it is the intent of Council for the Corporation of the Village of Sundridge that all remaining sections and portions of this by-law continue in force and effect.
10. The estimated Revenues and Expenditures for the year 2026 are attached hereto and form Part of this by-law, identified as Schedule "A" to this by-law.

PASSED THIS 22nd DAY OF APRIL, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk-Administrator

Village of Sundridge
Working Budget
2026-0001 - 2026 Budget

Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget
ADMN - Administration			
G-190-075-0801 - TAX CERTIFICATES	100.00	2,152.00	1,500.00
G-190-075-0802 - BURIAL PERMIT FEES	600.00	615.00	600.00
G-190-075-0805 - BUSINESS LICENCES	1,000.00	1,000.00	1,000.00
G-190-075-0806 - LOTTERIES	250.00	360.00	250.00
G-190-075-0809 - ZONING CERTIFICATES	250.00	700.00	600.00
G-190-075-0814 - ADMINISTRATION JOINT SERVICES	25,120.00	26,395.00	26,920.00
G-190-075-0822 - TRAILER/SEWER PERMITS	1,000.00	400.00	400.00
ADMN Revenue Totals:	<u>28,320.00</u>	<u>31,622.00</u>	<u>31,270.00</u>
G-200-121-1110 - Admin - SALARIES AND WAGES	330,000.00	310,429.66	350,000.00
G-200-121-1210 - Admin - EMPLOYER COSTS	90,000.00	74,456.44	90,000.00
G-200-121-1220 - Admin - ACCRUED EMP BENEFIT EXP	0.00	2,618.28	0.00
G-200-121-1221 - Admin - 2B RECOV EMP BENEFIT EXP	0.00	(4,187.53)	0.00
G-200-121-1410 - Admin - DISTRIBUTED WAGES	(1,425.00)	0.00	0.00
G-200-121-1440 - Admin - MATERIALS AND SUPPLIES	10,000.00	4,935.45	6,200.00
G-200-121-1445 - Admin - IT SERVICES	15,000.00	12,075.90	15,000.00
G-200-121-1450 - Admin - CONTRACTED SERVICES	30,000.00	36,258.38	30,000.00
G-200-121-1451 - Admin - ACCESSIBILITY COST	100.00	0.00	100.00
G-200-121-1510 - Admin - STATIONERY & SUPPLIES	2,500.00	2,047.10	2,500.00
G-200-121-1511 - Admin - OFFICE EQUIPMENT	8,200.00	9,233.48	6,000.00
G-200-121-1515 - Admin - POSTAGE	5,000.00	2,554.41	3,000.00
G-200-121-1525 - Admin - HEAT/HYDRO	8,500.00	11,137.73	11,500.00
G-200-121-1535 - Admin - TELEPHONE	4,500.00	4,253.73	4,000.00
G-200-121-1538 - Admin - WEBSITE/SOFTWARE LICENCES	1,500.00	641.09	600.00
G-200-121-1540 - Admin - TRAVEL/MEALS	0.00	22.59	200.00
G-200-121-1545 - Admin - MEMBERSHIP FEES	3,500.00	3,205.29	3,500.00
G-200-121-1546 - Admin - TRAINING COURSES	7,000.00	7,347.50	6,000.00
G-200-121-1550 - Admin - ADVERTISING	250.00	281.37	250.00
G-200-121-1555 - Admin - OTHER SERVICES	1,000.00	272.50	500.00
G-200-121-1565 - Admin - WATER TESTING	350.00	279.67	300.00
G-200-121-1610 - Admin - AUDIT & LEGAL	45,000.00	39,369.44	47,000.00
G-200-121-1612 - Admin - INSURANCE DEDUCTIBLE - LEGAL	1,000.00	0.00	1,000.00
G-200-121-1614 - Admin - TAXES	3,000.00	2,874.28	3,100.00
G-200-121-1615 - Admin - INSURANCE	63,000.00	61,936.92	63,255.00
G-200-121-1635 - Admin - CAPITAL EXPENDITURE	30,000.00	31,905.15	40,000.00

**Village of Sundridge
Working Budget
2026-0001 - 2026 Budget**

Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget
G-200-121-1715 - Admin - REPAIRS & MAINTENANCE	9,000.00	3,478.59	5,000.00
ADMN Expenditure Totals:	<u>666,975.00</u>	<u>617,427.42</u>	<u>689,005.00</u>
ADMN Net Surplus (Deficit):	(638,655.00)	(585,805.42)	(657,735.00)
BYLW - By-law Enforcement			
G-190-075-0803 - DOGS	1,100.00	990.00	1,000.00
G-190-075-0852 - PARKING TICKET FINES	150.00	310.00	150.00
G-190-075-0857 - COURT FINES	50.00	0.00	50.00
G-190-075-0858 - AMPS PENALTIES	600.00	2,100.00	1,500.00
G-191-081-2110 - Ontario Cannabis Funding	1,500.00	2,001.26	1,500.00
BYLW Revenue Totals:	<u>3,400.00</u>	<u>5,401.26</u>	<u>4,200.00</u>
G-280-121-1440 - MATERIALS AND SUPPLIES	1,000.00	1,642.08	1,000.00
G-280-121-1450 - Contracted Service	20,000.00	25,048.15	25,000.00
G-280-121-1540 - TRAVEL	500.00	0.00	500.00
G-290-121-1440 - Animal Control MATERIALS AND SUPPLIES	350.00	219.66	500.00
G-290-121-1450 - Animal Control CONTRACTED SERVICES	1,400.00	3,205.88	3,500.00
BYLW Expenditure Totals:	<u>23,250.00</u>	<u>30,115.77</u>	<u>30,500.00</u>
BYLW Net Surplus (Deficit):	(19,850.00)	(24,714.51)	(26,300.00)
COUN - Council			
G-200-111-1110 - Council - SALARIES AND WAGES	76,080.00	77,933.49	83,324.00
G-200-111-1210 - Council - EMPLOYER COSTS	4,500.00	4,814.24	5,500.00
G-200-111-1540 - Council - TRAVEL	300.00	489.89	500.00
G-200-111-1546 - Council - TRAINING/CONFERENCES/MEALS	1,500.00	4,522.29	5,000.00
G-200-111-1555 - Council - OTHER SERVICES	27,309.00	6,065.74	17,000.00
G-200-111-1615 - Council - INSURANCE	1,800.00	1,927.80	1,927.00
COUN Expenditure Totals:	<u>111,489.00</u>	<u>95,753.45</u>	<u>113,251.00</u>
COUN Net Surplus (Deficit):	(111,489.00)	(95,753.45)	(113,251.00)
ELEC - Election			
G-170-080-0500 - TRANSFER FROM ELECTION RESERVE	0.00	0.00	11,300.00
ELEC Revenue Totals:	<u>0.00</u>	<u>0.00</u>	<u>11,300.00</u>
G-200-111-1562 - ELECTION EXPENSES	0.00	125.00	15,000.00
ELEC Expenditure Totals:	<u>0.00</u>	<u>125.00</u>	<u>15,000.00</u>
ELEC Net Surplus (Deficit):	0.00	(125.00)	(3,700.00)
EMER - Emergency Management			

**Village of Sundridge
Working Budget
2026-0001 - 2026 Budget**

Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget
G-282-085-0833 - CEMC Contribution - Twp of Joly	5,000.00	1,724.21	5,000.00
G-282-085-0925 - CEMC Contribution-Village of South River	5,000.00	1,724.21	5,000.00
G-282-085-0930 - CEMC Contribution -Twp of Strong	5,000.00	1,724.21	5,000.00
G-282-085-0935 - CEMC Contribution -Village of Sundridge	5,000.00	1,724.22	5,000.00
EMER Revenue Totals:	20,000.00	6,896.85	20,000.00
G-282-121-1110 - Emergency Wages (shared)	15,000.00	5,616.16	13,300.00
G-282-121-1210 - Emergency Employer Costs (shared)	2,100.00	181.17	2,300.00
G-282-121-1440 - Emergency Materials&Supplies (shared)	1,200.00	855.30	500.00
G-282-121-1450 - Emergency Contracted Services (Shared)	500.00	244.22	1,200.00
G-282-121-1455 - Mileage - To and From Offices	200.00	0.00	200.00
G-282-121-1460 - Advertising	1,000.00	0.00	2,500.00
EMER Expenditure Totals:	20,000.00	6,896.85	20,000.00
EMER Net Surplus (Deficit):	0.00	0.00	0.00
ENV - Garbage & Recycling			
G-190-075-0876 - BLUE BOX-RECYCLING	100.00	136.29	100.00
G-410-080-0913 - PROV GOV'T GRANTS-STEWARDSHIP ONT	38,275.00	432.14	0.00
G-410-341-1456 - Recycling - reimbursement	0.00	38,679.23	0.00
ENV Revenue Totals:	38,375.00	39,247.66	100.00
G-410-321-1440 - MATERIALS AND SUPPLIES	150.00	0.00	0.00
G-410-321-1450 - Garbage Collection CONTRACTED SERVICES	82,835.00	42,146.04	45,227.00
G-410-331-1645 - Garbage Disposal Landfill LevySTRONG TWP	87,720.00	86,079.28	88,000.00
G-410-341-1440 - Garbage Recycling MATERIALS AND SUPPLIES	16,000.00	2,443.52	0.00
G-410-341-1450 - Recycling CONTRACTED SERVICES	38,324.00	42,146.13	41,748.00
G-410-341-1455 - Recycling - non eligible ICI	0.00	42,203.51	8,000.00
G-410-341-1646 - Garbage Recycling OTHER TRANSFERS-ARI	3,531.37	3,180.11	3,180.00
ENV Expenditure Totals:	228,560.37	218,198.59	186,155.00
ENV Net Surplus (Deficit):	(190,185.37)	(178,950.93)	(186,055.00)
GENG - General Government			
G-151-000-0768 - INTEREST TAX ARREARS REVENUE	36,000.00	41,279.08	30,000.00
G-190-074-0841 - BANK/INVESTMENT INTEREST	54,000.00	22,813.35	28,000.00
G-190-074-0848 - DIVIDEND,LAKELAND POWER	73,200.00	73,200.00	36,600.00
G-190-075-0105 - PENNY ROUNDING ACCOUNT	0.00	(0.03)	0.00
G-190-075-0800 - MISC REVENUE	2,000.00	885.00	2,000.00

**Village of Sundridge
Working Budget
2026-0001 - 2026 Budget**

Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget
G-190-075-0807 - SUNDRIDGE FIRE PERMITS	1,600.00	1,920.00	0.00
G-190-075-0811 - BANK CHARGES NSF CHQS-OTHERS	70.00	190.00	200.00
G-190-075-0817 - SALE SUNDRIDGE PRODUCT	15.00	28.85	15.00
G-190-075-0878 - LIONS DONATION TO MESSAGE BOARD	240.00	240.00	240.00
G-191-081-0210 - PROVINCIAL OMPF FUNDING	530,600.00	530,600.00	597,200.00
G-200-075-1960 - GAIN/LOSS ON DISP OF ASSETS	0.00	(972.80)	0.00
G-250-087-0910 - TRANSFER FROM FIRE RESERVE	367,668.00	367,668.00	0.00
G-710-077-0873 - SENIORS ROOM RENTAL	7,671.00	7,671.00	8,438.00
G-710-077-0874 - LIBRARY ROOM RENTAL	8,438.10	8,438.16	9,281.00
G-990-999-9000 - OPENING SURPLUS (for budget only)	104,951.20	0.00	185,539.00
GENG Revenue Totals:	1,186,453.30	1,053,960.61	897,513.00
G-200-121-1620 - Admin - FINANCIAL EXPENSES-TAX W/O	5,000.00	3,721.63	5,000.00
G-200-121-1625 - Admin - FINANCIAL EXPENSES-BK.SER.CHG.	4,130.00	3,992.74	4,500.00
G-200-121-1632 - RBC Loan Interest	5,559.00	5,391.02	2,682.00
G-200-121-1633 - RBC Loan Principal	52,846.00	52,805.55	55,722.00
G-200-121-1645 - Admin - OTHER TRANSFERS AND DONATIONS	2,500.00	2,503.17	5,700.00
G-200-121-1740 - Admin - H & S - MATERIALS & SUPPLIES	500.00	0.00	500.00
G-200-121-1746 - Admin - H & S - TRAINING	500.00	0.00	500.00
G-260-121-1450 - 911 CONTRACTED SERVICES	500.00	526.22	550.00
G-282-121-1555 - Sundridge only-Emerg Meas Mat&Supplies	0.00	2,200.01	5,000.00
G-390-121-1110 - Crossing Guard - SALARIES AND WAGES	17,500.00	15,906.70	17,500.00
G-390-121-1210 - Crossing Guard - EMPLOYER COSTS	1,820.00	1,097.62	1,900.00
G-390-121-1440 - Crossing Guard - MATERIALS AND SUPPLIES	500.00	549.48	700.00
G-610-442-1440 - Seniors Grant	1,800.00	1,800.00	1,800.00
G-710-581-1110 - Library Committee Members	700.00	955.08	950.00
G-910-584-1661 - GIS BLUE SKY	9,000.00	9,011.59	9,100.00
GENG Expenditure Totals:	102,855.00	100,460.81	112,104.00
GENG Net Surplus (Deficit):	1,083,598.30	953,499.80	785,409.00
LEVY - LEVY			
G-200-121-1659 - Admin - ASSESSMENT SERVICES - MPAC	18,008.29	18,008.28	18,570.00
G-510-411-1647 - HEALTH UNIT LEVY	31,376.00	31,376.00	32,601.00
G-510-412-1657 - LAND AMBULANCE LEVY	38,050.28	38,050.28	41,001.00
G-510-414-1647 - AH HEALTH CENTRE CONTRIBUTION	7,007.00	7,007.00	1,000.00
G-610-431-1649 - DSSAB Levy	49,225.00	49,254.58	53,088.00
G-610-441-1650 - Eastholme Levy	39,703.00	39,780.00	40,704.00

**Village of Sundridge
Working Budget
2026-0001 - 2026 Budget**

Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget
LEVY Expenditure Totals:	183,369.57	183,476.14	186,964.00
LEVY Net Surplus (Deficit):	(183,369.57)	(183,476.14)	(186,964.00)
PARK - Parks			
G-710-076-0860 - PARK DONATION - TREES	200.00	0.00	200.00
G-710-076-0895 - STRONG PLAYGROUND CONTRIBUTION	250.00	250.00	250.00
PARK Revenue Totals:	450.00	250.00	450.00
G-710-521-1440 - WHARF - MATERIALS AND SUPPLIES	1,500.00	859.44	1,500.00
G-710-522-1440 - Band Shell - MATERIALS AND SUPPLIES	0.00	168.55	200.00
G-710-522-1525 - Band Shell - HYDRO	1,500.00	1,482.60	1,500.00
G-710-522-1715 - Band Shell - REPAIRS & MAINTENANCE	5,000.00	4.97	2,500.00
G-710-531-1440 - Parks - MATERIALS AND SUPPLIES	2,000.00	687.47	1,500.00
G-710-531-1450 - Parks - CONTRACTED SERVICES	500.00	211.59	500.00
G-710-559-1440 - Playground MATERIALS AND SUPPLIES	100,000.00	366.20	0.00
G-710-559-1450 - Playground CONTRACTED SERVICES	2,000.00	1,068.48	2,000.00
G-710-559-1555 - Playground OTHER SERVICES	1,500.00	0.00	1,500.00
G-710-559-1635 - Playground CAPITAL EXPENDITURE	0.00	111,938.64	111,938.00
G-710-559-1665 - Playground Supplies SPLASHPAD	2,000.00	1,661.82	2,000.00
G-710-559-1715 - Playground REPAIRS & MAINT SPLASHPAD	0.00	1,589.38	1,700.00
PARK Expenditure Totals:	116,000.00	120,039.14	126,838.00
PARK Net Surplus (Deficit):	(115,550.00)	(119,789.14)	(126,388.00)
PARK - CAP - Parks - Capital			
G-710-076-0864 - NOHFC Grant Parks	0.00	80,103.29	119,896.00
PARK - CAP Revenue Totals:	0.00	80,103.29	119,896.00
PARK - CAP Net Surplus (Deficit):	0.00	80,103.29	119,896.00
PLAN - Planning			
G-910-079-0825 - ZONING CHARGES	100.00	250.00	100.00
G-910-079-0827 - MISCELLANEOUS PLANNING REVENUE	500.00	0.00	500.00
PLAN Revenue Totals:	600.00	250.00	600.00
G-910-611-1440 - Planning and Dev. MATERIALS AND SUPPLIES	250.00	288.34	250.00
G-910-611-1450 - Planning and Dev. CONTRACTED SERVICES	0.00	821.71	9,680.00
G-910-611-1641 - Planning and Dev. Official Plan	0.00	0.00	2,000.00
PLAN Expenditure Totals:	250.00	1,110.05	11,930.00
PLAN Net Surplus (Deficit):	350.00	(860.05)	(11,330.00)

**Village of Sundridge
Working Budget
2026-0001 - 2026 Budget**

Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget
POL - Policing			
G-281-080-0919 - PROVINCIAL OFFENCES REVENUE	1,000.00	0.00	1,000.00
G-300-080-0923 - Arena Reimb - Court Security Grant	0.00	0.00	(22,115.00)
G-300-080-0924 - PROV GRANT POLICING COURT TRAN	566.00	566.00	22,791.00
G-300-080-0925 - OPP Detachment Revenue	1,000.00	1,567.16	700.00
POL Revenue Totals:	2,566.00	2,133.16	2,376.00
G-300-414-1658 - Policing - OTHER TRANSFERS	261,849.00	221,796.00	246,199.00
G-300-414-1659 - Policing - Police Services Board	700.00	339.07	1,128.00
G-300-414-1660 - Arena Reimb - Policing - CS Grant	0.00	0.00	(50,247.00)
POL Expenditure Totals:	262,549.00	222,135.07	197,080.00
POL Net Surplus (Deficit):	(259,983.00)	(220,001.91)	(194,704.00)
PW - Public Works			
G-350-080-0912 - PROV GOV'T GRANTS - OCIF FORMULA FUNDING	167,085.00	10,671.81	223,900.00
G-350-080-0915 - MTO Pothole Funding	0.00	0.00	38,000.00
G-350-085-0931 - CNR STRONG PTN-stopped using '25	2,200.00	0.00	2,200.00
G-350-086-0842 - MISC ROAD REVENUE	500.00	7,798.07	96,750.00
G-350-086-0849 - CCBF (GAS TAX REBATE)	26,128.00	0.00	52,100.00
G-350-086-0851 - NORDS FUNDING	68,465.00	68,465.90	0.00
G-400-085-0851 - Streetlight Recovery (stop using 2025)	620.00	0.00	0.00
PW Revenue Totals:	264,998.00	86,935.78	412,950.00
G-350-121-1110 - SALARIES AND WAGES	300,000.00	324,383.44	320,000.00
G-350-121-1210 - EMPLOYER COSTS	70,000.00	59,599.36	61,000.00
G-350-121-1410 - Roads - DISTRIBUTED WAGES	(10,000.00)	0.00	0.00
G-350-121-1440 - MATERIALS AND SUPPLIES	5,716.00	5,181.33	5,000.00
G-350-121-1450 - CONTRACTED SERVICES	3,017.00	3,523.01	3,500.00
G-350-121-1510 - STATIONERY & SUPPLIES	500.00	480.19	500.00
G-350-121-1511 - OFFICE/SHOP EQUIPMENT	4,100.00	3,734.81	3,800.00
G-350-121-1525 - Heat/Hydro	8,500.00	8,593.10	8,500.00
G-350-121-1535 - TELEPHONE	2,300.00	2,410.23	2,500.00
G-350-121-1540 - TRAVEL	500.00	0.00	500.00
G-350-121-1545 - MEMBERSHIP FEES	700.00	823.00	800.00
G-350-121-1546 - TRAINING COURSES	5,000.00	0.00	3,500.00
G-350-121-1550 - ADVERTISING	500.00	0.00	250.00
G-350-121-1615 - INSURANCE	34,000.00	33,068.76	32,003.00

**Village of Sundridge
Working Budget
2026-0001 - 2026 Budget**

Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget
G-350-121-1715 - REPAIRS & MAINTENANCE - BLDG	2,500.00	1,277.59	2,500.00
G-350-121-1955 - Roads - Unplanned Expense	0.00	16,610.11	0.00
G-350-210-1440 - Bridge & Culvert MATERIALS & SUPPLIES	5,000.00	2,132.26	5,000.00
G-350-210-1450 - Bridge & Culvert CONTRACTED SERVICES	4,500.00	4,743.46	5,000.00
G-350-211-1440 - Grass Cutting - MATERIAL & SUPPLIES B1	500.00	516.91	600.00
G-350-212-1440 - Brush Removal - MATERIAL & SUPPLIES	500.00	354.62	500.00
G-350-212-1450 - Brush Removal - CONTRACTED SERVICES	4,000.00	2,431.44	3,500.00
G-350-213-1450 - Ditching - CONTRACTED SERVICES	5,000.00	4,986.24	5,000.00
G-350-214-1440 - Catch Basin - MATERIALS & SUPPLIES	1,000.00	269.38	1,000.00
G-350-214-1450 - Catch Basin - CONTRACTED SERVICES	4,000.00	3,408.96	4,000.00
G-350-215-1440 - Debris & Litter MATERIALS & SUPPLIES	500.00	0.00	500.00
G-350-221-1440 - Patching Hardtop - MATERIALS & SUPPLIES	4,500.00	8,160.91	7,000.00
G-350-221-1450 - Hardtop Patching - Contract Services	1,000.00	0.00	1,000.00
G-350-222-1440 - Sweep & Flush - MATERIALS & SUPPLIES	4,100.00	1,983.34	4,000.00
G-350-222-1450 - Sweep & Flush - CONTRACTED SERVICES	1,700.00	0.00	1,500.00
G-350-223-1440 - Shoulder Main. - MATERIALS & SUPPLIES	500.00	0.00	500.00
G-350-231-1440 - Patching Loosetop MATERIALS & SUPPLIES	500.00	0.00	26,300.00
G-350-232-1440 - Grading - MATERIALS & SUPPLIES	500.00	685.78	750.00
G-350-233-1440 - Dust Control - MATERIALS & SUPPLIES	500.00	0.00	500.00
G-350-233-1450 - Dust Control - CONTRACTED SERVICES	7,600.00	6,126.16	7,500.00
G-350-235-1440 - Gravel Resurface MATERIALS & SUPPLIES	1,000.00	0.00	1,000.00
G-350-236-1440 - Line Painting - MATERIALS & SUPPLIES	2,500.00	2,181.85	2,500.00
G-350-236-1450 - Line Painting - CONTRACTED SERVICES	3,500.00	2,248.39	4,000.00
G-350-241-1440 - Signs & Safety - MATERIALS & SUPPLIES	2,000.00	3,966.10	2,000.00
G-350-241-1450 - Signs & Safety - CONTRACTED SERVICES	500.00	1,172.46	1,000.00
G-350-243-1450 - Railway Crossing - CONTRACTED SERVICES	18,100.00	15,807.00	16,500.00
G-350-252-1450 - Snow Removal - CONTRACTED SERVICES	6,000.00	0.00	8,000.00
G-350-253-1440 - Sand & Salt - MATERIALS & SUPPLIES	15,000.00	13,802.44	18,000.00
G-350-254-1440 - Culvert & Basin - MATERIALS & SUPPLIES	500.00	0.00	500.00
G-350-K01-1440 - MATERIALS AND SUPPLIES Kubota Tractor	500.00	0.00	500.00
G-350-K01-1710 - FUEL Kubota Tractor	4,333.00	4,496.36	5,000.00
G-350-K01-1715 - REPAIRS & MAINTENANCE Kubota Tractor	3,500.00	3,382.91	3,500.00
G-350-L01-1710 - FUEL Case Loader	8,700.00	7,722.17	8,700.00
G-350-L01-1715 - REPAIRS & MAINTENANCE Case Loader	8,000.00	8,769.89	9,000.00
G-350-T01-1440 - Trucks - MATERIALS AND SUPPLIES	2,000.00	585.92	1,500.00
G-350-T01-1710 - Trucks - FUEL	14,000.00	14,340.69	14,000.00

Village of Sundridge
Working Budget
2026-0001 - 2026 Budget

Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget
G-350-T01-1715 - Trucks - REPAIRS & MAINTENANCE	10,000.00	20,485.18	17,000.00
G-350-T01-1720 - Trucks - LICENSES	3,500.00	2,088.53	2,500.00
G-353-121-1440 - Sidewalks - MATERIALS AND SUPPLIES	4,500.00	0.00	4,500.00
G-400-121-1525 - Street Lights - HYDRO	17,765.00	16,001.27	17,000.00
G-400-121-1715 - Street Lights - REPAIRS & MAINTENANCE	15,000.00	13,886.98	15,000.00
G-400-121-1720 - Street Lights - Utility Locates	0.00	1,561.82	1,500.00
PW Expenditure Totals:	<u>614,131.00</u>	<u>627,984.35</u>	<u>671,703.00</u>
PW Net Surplus (Deficit):	(349,133.00)	(541,048.57)	(258,753.00)
PW - CAP - Public Works - Capital			
G-350-204-1610 - Roads Capital	233,186.00	74,149.43	249,300.00
G-350-204-1612 - Culvert Capital	28,493.00	4,683.00	115,700.00
G-350-204-1641 - Fleet Capital	0.00	0.00	240,000.00
G-350-204-1696 - PW Building Capital	7,500.00	12,674.09	12,000.00
PW - CAP Expenditure Totals:	<u>269,179.00</u>	<u>91,506.52</u>	<u>617,000.00</u>
PW - CAP Net Surplus (Deficit):	(269,179.00)	(91,506.52)	(617,000.00)
RES - Reserves			
G-350-086-0846 - TRANSFER FROM PW BUILDING RESERVE	7,500.00	7,500.00	0.00
G-710-076-0865 - SPLASH PAD - RESERVE	2,000.00	3,251.20	2,000.00
G-710-077-0876 - TRANSFER FROM PARK DEVELOPMENT RESERVE	18,000.00	0.00	0.00
RES Revenue Totals:	<u>27,500.00</u>	<u>10,751.20</u>	<u>2,000.00</u>
G-200-111-1563 - Transfer to Election Reserve	2,000.00	2,000.00	0.00
G-200-121-1569 - Admin - RESERVE TRANSFER	15,000.00	15,000.00	15,589.00
G-250-121-1559 - FIRE EQUIP. RESERVES TRANSFER	30,000.00	30,000.00	123,000.00
G-350-271-1640 - TO ROADS CONSTRUCTION RESERVE	17,000.00	17,000.00	65,000.00
G-350-271-1641 - TO ROADS EQUIPMENT RESERVE	55,000.00	55,000.00	86,000.00
G-510-414-1657 - TRANSFER TO HOSPITAL BUILD RESERVE	7,000.00	7,000.00	7,000.00
G-710-531-1640 - Transfer to Reserve for Parks Capital	78,927.87	78,927.87	0.00
RES Expenditure Totals:	<u>204,927.87</u>	<u>204,927.87</u>	<u>296,589.00</u>
RES Net Surplus (Deficit):	(177,427.87)	(194,176.67)	(294,589.00)
SCH - School Boards			
G-150-060-0762 - EDUC.TAX LEVY-ENG.PUB.	225,473.55	222,070.54	225,522.00
G-150-060-0763 - EDUC TAX LEVY FRENCH PUBLIC	12,652.30	11,768.28	11,707.00
G-150-060-0764 - EDUC.TAX LEVY-ENG. SEPARATE	31,213.01	31,153.24	31,287.00

Village of Sundridge
Working Budget
2026-0001 - 2026 Budget

Account # / Description Notes	2025 Cash Budget	2025 Actual	2026 Cash Budget
G-150-060-0765 - EDUC TAX LEVY FRENCH SEP	28,740.19	27,054.13	26,915.00
SCH Revenue Totals:	<u>298,079.05</u>	<u>292,046.19</u>	<u>295,431.00</u>
G-200-091-0758 - TSF TO SCH BD-FRENCH PUBLIC	12,652.30	11,768.28	11,707.00
G-200-091-0759 - TSF TO SCH BD-FRENCH SEPARATE	28,740.19	27,054.13	26,915.00
G-200-091-0761 - TSF TO SCH BD - ENG SEPARATE	31,213.01	31,153.24	31,287.00
G-200-091-0762 - TSF TO SCH BD-ENGLISH PUBLIC	225,473.55	222,070.54	225,522.00
SCH Expenditure Totals:	<u>298,079.05</u>	<u>292,046.19</u>	<u>295,431.00</u>
SCH Net Surplus (Deficit):	0.00	0.00	0.00
SEW - Sewers			
G-150-060-0767 - RES USERS SEWER SERVICE CHARGE 107	197,774.00	200,716.45	205,132.00
G-150-070-0747 - 30 YR FRT CHGE SEWER CAP WRKS 104	109,904.00	109,903.72	112,653.00
G-150-070-0767 - STRONG TWP SEWER SERVICE CHARGE/USERS	12,710.00	12,723.20	13,043.00
G-150-070-0768 - STRONGSEWER PENALTY	500.00	1,412.17	940.00
G-160-060-0767 - COMMERCIAL SEWER USERS CHGE 106	103,433.00	100,990.53	103,515.00
G-410-089-0844 - TRANSFER From sewer reserves	44,555.00	0.00	33,293.00
SEW Revenue Totals:	<u>468,876.00</u>	<u>425,746.07</u>	<u>468,576.00</u>
G-410-311-1445 - Sewers - CONTRACTED SERVICES - OTHER	11,000.00	8,384.61	9,000.00
G-410-311-1450 - Sewers - CONTRACT - OCWA	239,026.00	229,988.29	239,026.00
G-410-311-1525 - Sewers - HYDRO	60,000.00	63,163.27	64,000.00
G-410-311-1557 - Sewers - SEWER RESERVE TRANSFER	0.00	1,344.56	0.00
G-410-311-1610 - Sewers - AUDIT & LEGAL	500.00	91.58	500.00
G-410-311-1614 - Sewers - TAXES	5,200.00	5,117.88	5,300.00
G-410-311-1615 - Sewer User Fee Writeoffs	2,500.00	1,772.50	1,800.00
G-410-311-1629 - Sewers - INTEREST EXP ON IO DEBENTURES	49,532.00	49,396.92	47,741.00
G-410-311-1635 - Sewers - CAPITAL EXPENDITURE	49,200.00	17,185.15	39,500.00
G-410-311-1642 - Sewers - PRINC PMT ON 30 YR DEBENTURES	48,918.00	48,918.63	50,709.00
G-410-311-1715 - Sewers - REPAIRS & MAINTENANCE	3,000.00	382.68	11,000.00
SEW Expenditure Totals:	<u>468,876.00</u>	<u>425,746.07</u>	<u>468,576.00</u>
SEW Net Surplus (Deficit):	0.00	0.00	0.00
SEW - CAP - Sewer - Capital			
G-410-311-1945 - Sewers 2B RECOV. ASSET RETIREMENT OBL	0.00	(12,101.00)	0.00
G-410-311-1952 - Sewers - ARO Liability Accretion	0.00	12,101.00	0.00
SEW - CAP Expenditure Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
SEW - CAP Net Surplus (Deficit):	0.00	0.00	0.00

CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-021

A By-Law to delegate authority to the Clerk Administrator to carry out certain acts for which Council may be restricted during the 2026 Election (also known as “Lame Duck”).

WHEREAS Section 275 of the *Municipal Act*, 2001, c. 25 as amended, restricts acts that a Council can take after Nomination Day (August 21, 2026) and after Voting Day (October 26, 2026) if the Council is in a lame duck position; and

WHEREAS Section 275 (3) of the *Municipal Act*, 2001, c. 25 identifies those restricted acts of Council as follows:

- The appointment or removal from office of any officer of the municipality;
- The hiring or dismissal of any employee of the municipality;
- The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- Making any expenditure or incurring any other liability which exceeds \$50,000; and

WHEREAS Section 275 (6) of the *Municipal Act*, 2001, c. 25 states that “Nothing in this section prevents any person or body exercising authority of a municipality that is delegated to the person or body prior to nomination day for the election of the new council”; and

WHEREAS Council deems it necessary and expedient to delegate authority to the Clerk Administrator to take action, where necessary, on certain acts during the “Lame Duck” period.

NOW THEREFORE the Council of the Corporation of the Village of Sundridge hereby enacts as follows:

1. That Council delegates authority to the Clerk Administrator of the Corporation of the Village of Sundridge to take action, where necessary and where authorized pursuant to legislative requirement, for those actions for which Council is restricted pursuant to Section 275 (3) of the *Municipal Act*, 2001 between Nomination Day and the commencement of the 2026-2030 Council Term if Council is subject to “Lame Duck”.
2. That the Clerk Administrator, or designate, will report to Council on any actions taken under the restrictions listed in Section 275 (3) of the *Municipal Act*, 2001 between Nomination Day and the commencement of the 2026-2030 Council Term.

3. That this By-law shall take effect on the date of its passage.
4. That this By-law shall expire on November 26, 2026, being the first day of business following swearing-in of Council for the 2026-2030 term.

PASSED THIS 22nd DAY OF APRIL, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

**THE CORPORATION OF THE VILLAGE OF SUNDRIDGE
BY-LAW #2026-022**

Being a by-law to establish a Joint Compliance Audit Committee and appoint Committee members for the 2026 municipal election period.

WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, Chapter 25 authorizes municipalities to enter into joint agreements;

AND WHEREAS Section 88.37 of the *Municipal Elections Act*, 1996, as amended, requires municipalities to establish a Committee prior to October 1, 2021;

AND WHEREAS interested municipalities in the Almaguin Highlands and surrounding areas have individually agreed by resolution of each respective council, to form a joint Committee;

NOW THEREFORE the Council of Corporation of the Village of Sundridge hereby enacts as follows:

1. That participation in the joint compliance audit Committee as authorized by this by-law shall be limited to the following municipal corporations:

The Township of Armour	The Village of Burk's Falls
The Township of Joly	The Town of Kearney
The Township of Machar	The Municipality of Magnetawan
The Township of McMurrich/Monteith	The Township of Perry
The Township of Ryerson	The Village of South River
The Township of Strong	The Village of Sundridge

That the Council of the Corporation of the Village of Sundridge agrees to the Terms of Reference, attached hereto as Schedule "A";

2. That the following individuals shall be appointed to serve as Committee members on the joint compliance audit Committee for the 2026 election period from November 15, 2026 to November 16, 2030:
Rakel Carlsen
Robert Edmonstone
Debbie Hope
Rachael Jackson (Alternate)
3. And further, that each Committee member adheres to the Terms of Reference attached hereto;
4. That this By-law repeals By-law #2022-048 as of November 15, 2026.
5. That the Mayor and/or designate and the Clerk Administrator are hereby authorized to execute the documents by signature and seal of The Corporation of the Village of Sundridge.

PASSED THIS 22nd DAY OF APRIL, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

Terms of Reference
For the Joint Compliance Audit Committee
Serving the interested Municipalities of the Almaguin Area

1. Definitions:

For the purpose of this Terms of Reference, the following definitions shall apply:

Almaguin Clerk's Group – The information organization of Clerks, CAOs, or appointed staff from interested municipalities in the Almaguin Area, who have agreed to pool information, staff, and financial resources for the 2026 election, for the mutual benefit of all participating municipalities.

Auditor – An independent person appointed by the Committee pursuant to section 88.33(10) of the Municipal Elections Act, 1996, as amended, who is licensed under the Public Accounting Act, 2004 (Ontario) and authorized to perform public accounting in Ontario, and who is retained to conduct a compliance audit of a candidate's or registered third party's election campaign finances in accordance with the Act.

Clerk – The Administrative staff member, generally known to be the Clerk, or Clerk-Administrator from any municipality within the Almaguin Clerk's Group, for which an application for a compliance audit has been received, or who carries out the business of the Council for his or her respective municipality.

Committee – The Joint Compliance Audit Committee as established by the respective Councils of those municipalities represented by the Almaguin Clerk's Group, and which have passed a resolution of participation for the 2026 election term.

Council – The group of elected officials, generally known to be the Council, from any municipality within the Almaguin Clerk's Group, for which an application for a compliance audit has been received, or who is responsible for making an appointment to a Compliance Audit Committee, as required by Section 88.37 of the *Municipal Elections Act*, 1996, as amended.

Contributor – A resident of Ontario who makes a contribution to the election campaign a candidate to support his/her candidacy for municipal election. Additionally, the candidate and his/her spouse can also be contributors to the candidate's election campaign.

Recruitment Committee – The sub-committee of the Almaguin Clerk's Group to promote, process, and make recommendation to Council for membership to the Joint Compliance Audit Committee. The sub-committee shall be composed of the following representatives: Nancy Field, Nicole Gourlay, Erica Kellogg and Charlene Watt.

Interested Municipalities – Those municipalities in the Parry Sound District who have by mutual agreement established a joint compliance audit Committee, as supported by a resolution of each respective council, and authorized by By-Law from each respective council.

Registered Third Party - Means, in relation to an election in a municipality, an individual, corporation or trade union that is registered under Section 88.6 of the *Municipal Elections Act*.

2. Committee Mandate:

- 2.1 The Joint Compliance Audit Committee shall ensure that the provisions relating to election campaign finances under the *Municipal Elections Act*, are not contravened, and shall follow the necessary procedures to ensure compliance when requested.
- 2.2 The Committee shall abide by any terms and conditions which may be set out by the respective municipality's Solicitor, Auditor, and/or Insurer, for any business relating to a compliance audit, in accordance with the procedural by-law for the respective municipality.
- 2.3 The Committee will perform all required functions relating to all compliance audit applications. This shall include the following:
 - a) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the candidate, the applicant and the public (Section 88.33(5)).
 - b) Within 30 days of receipt of an application for a compliance audit from the Clerk, Committee members shall consider the application and decide whether to grant or deny the request (Sec. 88.33(7)).
 - c) The decision of the Committee to grant or reject the application, and brief written reasons for the decision, shall be given to the candidate, the Clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant (Sec. 88.33(8)).
 - d) If an application is granted, the Committee shall appoint an auditor to conduct a compliance audit of the candidate's election campaign finances. (Sec. 88.33(10)).
 - e) Within 10 days after receiving the audit report, the Clerk of the municipality shall forward the report to the Compliance Audit Committee (Sec. 88.33(14)).
 - f) Give consideration to the auditor's report within 30 days of receiving it, to determine if legal proceedings should be commenced against the candidate (Sec. 88.33(17)).

- g) The decision of the Committee under subsection (f) and brief written reasons for the decision, shall be given to the candidate, the Clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant (Section 88.33(18)).
 - h) If the report indicates that there was no apparent contravention and the Committee finds that there were no reasonable grounds for the application, Council is entitled to recover the auditor`s costs from the applicant.
- 2.4 The Committee will perform all required functions relating to receiving a report from the Clerk under the review of contributions to candidates, section 88.34(4) or 88.34(7) of the *Municipal Elections Act*. This shall include the following:
- a) Within 30 days after receiving a report from the Clerk, the Committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention (Section 88.34(8)).
 - b) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the contributor, the applicable candidate and the public (Section 88.34(9)).
 - c) The decision of the Committee under article 4(a) and brief written reasons for the decision, shall be given to the contributor, the clerk of the municipality or the secretary of the local board, if applicable (Section 88.34(11)).
- 2.5 The Committee will perform all required functions relating to receiving a report from the Clerk under the review of contributions submitted by a registered third party, section 88.36(4) of the *Municipal Elections Act*. This shall include the following:
- a) Within 30 days after receiving a report from the Clerk, the Committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention (Section 88.36(5)).
 - b) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the contributor, the registered third party and the public (Section 88.36(6)).
 - c) The decision of the Committee under article 5(a) and brief written reasons for the decision, shall be given to the contributor and the clerk of the municipality (Section 88.36(7)).

3. Term of Appointment:

3.1 The Committee shall serve for the 2026 – 2030 term of council, which shall be from November 15, 2026 to November 16, 2030, to consider applications originating from the 2026 election, and any by-elections during that term.

Notwithstanding the term identified above, the Committee shall be dissolved at the earliest of:

- a) The conclusion of the requirements noted in Section 88.37 of the *Municipal Elections Act, 1996*; or
- b) On November 16, 2030.

4. Committee Composition

4.1 The Committee shall consist of four (4) members, one of which is to be designated as an alternate.

4.2 A Chair, a Vice Chair, and a Secretary shall be appointed at the first Committee meeting.

4.3 Membership shall be limited to individuals with a legal or financial background, or who have served on boards or Committees, or who have demonstrated knowledge of campaign finances, including retired municipal professionals.

4.4 Members must be bondable to maintain integrity of process and seriousness of position.

4.5 Appointment to the Committee shall be by resolution or bylaw of Council.

4.6 Members of the Committee shall not be Council members, municipal staff or candidates in the 2026 election or any by-election during the term of Council and must attest to same in writing.

4.7 To avoid possible conflict of interest, any auditor or accountant appointed to the Committee may not undertake the audits of preparation of financial statements of any candidates seeking election to Council. Contravention of this requirement shall result in expulsion from the Committee.

4.8 The respective Clerk shall provide administrative support to the Committee, and shall establish procedures, as required.

5. Committee Selections:

Recruitment Committee Selection:

- 5.1 To ensure adherence with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, a Recruitment Committee shall be established by the Almaguin Clerk's Group, from among its members.
- 5.2 The Recruitment Committee will promote, advertise, interview, and make recommendation for appointment to the joint Committee, having regard for individual municipalities' policies relating to Committee appointment. One individual shall be chosen from within the recruitment Committee to be the Secretary and shall be the contact for resume submission.
- 5.3 The recruitment Committee will receive and review all applications, conduct interviews, and make recommendations to the Almaguin Clerk's Group based on the following:
 - a) Knowledge of rules for municipal election campaign finances
 - b) Experience on a Committee, board, or similar group
 - c) Availability to attend meetings
 - d) Oral and written communication
 - e) Level and area of expertise
- 5.4 The Almaguin Clerk's Group shall prepare an advertisement to be placed on Facebook or other social media platforms, calling for interested, qualified applicants to submit resumes for consideration. The Committee positions shall also be promoted on respective municipal websites for application submission by the date prescribed by the Almaguin Clerk's Group.

Joint Audit Compliance Committee Selection:

- 5.5 Applicants will be required to submit a resume outlining their qualifications and experience.
- 5.6 A request for the expulsion of a member of the Committee may be submitted in writing to the Almaguin Clerk's Group by a member of the Committee or by a Clerk of a participating municipality. The written request shall set out the reasons supporting the proposed expulsion.

Upon receipt of such request, the Almaguin Clerk's Group shall review the matter, provide the affected member with an opportunity to respond, and determine whether a recommendation for expulsion is warranted.

If the Almaguin Clerk's Group agrees that expulsion is appropriate, the Group shall forward its recommendation to the participating municipalities for consideration.

Expulsion shall only take effect upon receipt of supporting resolutions from a majority of the Councils of the participating municipalities. Upon confirmation of majority approval, the Clerks of the participating municipalities are authorized to take the necessary administrative steps, including amending the applicable by-laws appointing the member, to give effect to the expulsion.

- 5.7 Reasons for expulsion shall include, but not limited to, the member being in contravention of *Municipal Act*, the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, the *Provincial Offences Act*, the *Municipal Conflict of Interest Act*, the *Municipal Elections Act*, or the Joint Compliance Committee Terms of Reference, or for disrupting the work of the Committee.
- 5.8 Committee members shall be asked to sign an acknowledgement accepting terms and conditions outlined in the above Terms of Reference, and the *Municipal Elections Act*, 1996, as amended.
- 5.9 Where a member is expelled, resigns, becomes ineligible, or is otherwise unable to serve, the vacancy shall be filled in accordance with the recruitment and appointment process outlined in this Terms of Reference.

6. Meetings:

- 6.1 The Committee shall hold one initial meeting following submission of all Clerk's reports. Subsequent and additional meetings shall be in response to application(s) for compliance audit, to a maximum of 4 meetings per application, in consultation with the Clerk of the respective municipality.
- 6.2 Following Election Day and the final day for candidates to submit their Financial Statements, the Clerk of the Municipality shall review the Statements and prepare a report regarding spending regulations and limits for the Compliance Audit Committee review.
- 6.3 Meetings shall be conducted using guidelines established in the Municipal Procedural By-Law for the municipality from which an application originated.
- 6.4 Committee members shall be bound by the Code of Conduct in force in the municipality for which they are performing the functions included in this Terms of Reference.

- 6.5 The Chair shall cause notice of the meetings, including the agenda for the meetings to be provided to members of the Committee a minimum of three (3) business days prior to the date of each meeting. Quorum for meetings shall consist of a majority of the members of the Committee.
- 6.6 Minutes shall be recorded at each meeting and shall outline the general deliberations and resulting actions and recommendations.
- 6.7 The location of the meetings shall be set by the Committee. Reasonable notice will be provided.
- 6.8 Financial consideration shall be as per Section 9.

7. Closed Meetings:

- 7.1 The meeting may be held in whole or in part in a closed session upon affirmative vote of the majority of the membership to do so. Closed sessions shall be conducted only to discuss matters identified under Section 239(2) of the *Municipal Act, 2001*. Should a closed session be required, all attendees who are not Committee members, or the Clerk, or individuals expressly requested by the Committee to remain, shall vacate the meeting premises. Members of the public may return to the meeting, once the closed session has concluded.

8. Conflicts of Interest:

- 8.1 Committee members shall be bound by the *Municipal Conflict of Interest Act*, with respect to financial interest, and shall disclose any pecuniary interest to the Secretary. That member shall then remove himself or herself from that portion of the meeting at which the matter for which pecuniary was declared is discussed.

9. Financial Compensation:

- 9.1 An honorarium of \$500.00 per year shall be provided to each active Committee member, including the alternate member. Payment of the annual honorarium shall be shared equally between the participating municipalities.
- 9.2 In addition to the annual honorarium, a meeting per diem shall be issued in the amount of \$100.00 per meeting. Mileage shall be reimbursed per the Canada Revenue Agency's reasonable per-kilometre mileage rates (<https://www.canada.ca/en/revenue-agency/services/tax/businesses/topics/payroll/benefits-allowances/automobile/automobile-motor-vehicle-allowances.html>) upon receipt of the request for reimbursement from the Committee member. Payment of the per diem reimbursement, as well as the mileage reimbursement, shall be paid by the municipality for which an application has been received, except in the case of the initial meeting, for which payment of

these monies shall be shared equally between the participating municipalities.

- 9.3 Administration of financial compensation shall be the responsibility of the Office of the Clerk for the Township of Armour.

10. Resources:

- 10.1 Any responsibilities not clearly identified within these Terms of Reference shall be in accordance with Sections 88.33 to 88.37 of the *Municipal Elections Act*, 1996 as amended.

11. General Governance Provisions

11.1 Procedural Fairness

The Committee shall conduct its proceedings in accordance with the principles of natural justice and procedural fairness. Without limiting the generality of the foregoing:

- a) Any person whose rights, interests, or obligations may be affected by a decision of the Committee shall be provided with reasonable notice of the matter to be considered;
- b) Such person shall be provided with an opportunity to respond to the substance of the allegations or issues under consideration;
- c) The Committee shall make its decision based solely on the evidence and submissions properly before it;
- d) The Committee shall provide written reasons for its decisions where required by statute or where commencing or declining to commence legal proceedings.

11.2 Standard of Review – Reasonable Grounds

In considering an application for a compliance audit under section 88.33 of the *Municipal Elections Act*, 1996, as amended, or a Clerk's report under sections 88.34 or 88.36 of the Act, the Committee shall determine whether there are reasonable grounds to believe that a contravention of the Act has occurred.

The Committee is not required to determine guilt or innocence, but rather whether the statutory threshold to grant an audit or to commence legal proceedings has been met.

11.3 Legal Counsel

The Committee may obtain independent legal advice where it considers such advice necessary to fulfill its mandate.

Legal services shall be arranged through the Clerk of the affected municipality, or through such municipality's Solicitor, in accordance with that municipality's procurement and authorization policies.

Where legal proceedings are commenced, the municipality for which the application originated shall coordinate legal representation, unless otherwise agreed by the participating municipalities.

11.4 Records Retention

All records of the Committee, including applications, reports, correspondence, minutes, audio recordings (if any), and decisions, shall be maintained in accordance with the records retention by-law and records management policies of the municipality for which the application originated.

Where matters involve multiple participating municipalities, the lead administrative municipality shall ensure records are maintained in accordance with applicable legislative requirements.

11.5 Electronic Participation

Meetings of the Committee may be conducted in person, electronically, or in a hybrid format, provided that:

- a) The meeting complies with the open meeting requirements of the Municipal Act, 2001;
- b) Members participating electronically are able to hear and be heard by all other participants;
- c) Public access is provided in a manner consistent with legislative requirements; and
- d) A Member participating electronically shall be deemed to be present for the purposes of quorum and voting, unless otherwise restricted by statute.

11.6 Accessibility Compliance

The Committee shall conduct its meetings and activities in a manner consistent with the Accessibility for Ontarians with Disabilities Act, 2005 and applicable municipal accessibility policies.

Reasonable accommodations shall be provided, upon request, to ensure that persons with disabilities are able to participate in Committee proceedings in an accessible manner.

Roles and Responsibilities
For the Joint Compliance Audit Committee (JCA)
Serving the interested Municipalities of the Almaguin Area

1. Duties of the Clerk for the Municipality requiring the meeting of the JCA

1.1 The Clerk shall ensure the administrative practices and procedures for the Committee are followed and shall carry out any duties required under the Act to implement the Committee's decisions.

2. Duties of the Chair

2.1 The duties of the Chair are as follows:

- a) Liaise with the Clerk and review meeting agendas.
- b) Call Committee meetings to order when there is a Quorum, preside over Committee discussions, facilitate Committee business, follow the procedures as set out herein, identify the order of proceedings and speakers and rule on points of order as may be necessary.
- c) The Chair shall preside over the Conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meeting.
- d) Participate as an active Member, encouraging participation by all Members.
- e) The Chair is permitted to provide brief comments during discussion, make motions and vote on all matters.
- f) If the Chair is not present within the first fifteen minutes of a Committee meeting or is absent through illness or otherwise, and quorum is still obtained, the Vice Chair shall preside over the meeting,

3. Duties of Committee Members

3.1 The duties of Committee Members are as follows:

- a) Attend all Committee meetings or notify the Clerk as soon as possible in the event that the member cannot attend.
- b) Understand their role, the Committee's Mandate and meeting procedures.
- c) Declare any pecuniary interest in any matter prior to consideration by the Committee and refrain from discussion and voting on the

matter in accordance with Section 5 of the *Municipal Conflict of Interest Act*.

- d) Participate as an active and voting member, asking questions, and seeking clarification through the Chair.
- e) Develop and maintain a climate of mutual support, trust, courtesy and respect.
- f) Work together to utilize the knowledge, expertise and talents of all members.
- g) Respect the decisions of the Committee and that such decisions reflect the majority view.

4. Support

4.1 The following support shall be provided to the Committee:

- a) The Recruitment Committee for the Almaguin Joint Compliance Audit Committee shall call the first regular meeting of the Committee to order and conduct the election of the Chair, Vice Chair and secretary of Committee Members.
- b) The affected municipality's staff in conjunction with the Committee secretary shall thereafter:
 - i) Prepare agendas for review by the Committee Chair.
 - ii) Electronically distribute agendas to all Committee Members before the meeting and post to the relevant municipal website.
 - iii) Arrange for or set up meeting areas, giving consideration to the nature of the matters to be discussed, any audio-visual requirements, attendance by the public and ensuring accessibility needs identified have been met.
 - iv) Arrange for attendance of delegations in conjunction with the Chair.
 - v) Attend Committee meetings, record attendance, confirm Quorum and record when the meeting starts and adjourns.
 - vi) Provide procedural advice to the Chair and Committee as required.
 - vii) Take minutes, record a summary of the discussion for each agenda item, record all Committee motions and resolutions including the name of the mover.

- viii) Record any disclosures of pecuniary interest, including the general nature thereof.
- ix) Review and correct any errors in the minutes of previous meetings.
- x) Prepare the Committee minutes.
- xi) Electronically distribute minutes to all Committee Members and post on the relevant municipal website.
- xii) Facilitate and complete any additional work to be undertaken on behalf of the Committee.
- xiii) Maintain Committee agendas, minutes, correspondence, Reports of the Auditor and outstanding items in the Corporation's records management system.

**Procedures
For the Joint Compliance Audit Committee**

1. Meeting Procedures

1.1 The Committee shall meet once prior to November 30th after each municipal election to review the Terms of Reference and Committee Procedures

1.2 Calling of Committee Meetings

- i) The Clerk of the relevant municipality will summon a meeting of the Committee when an Application is received.
- ii) Meetings shall be held at such time and location as the Chair deems appropriate.

1.3 Agendas

The following components shall be included in Committee agendas. Specific subject items are to be included under each component:

- i) Consideration of Applications for a Compliance Audit
- ii) Consideration of Auditor/Legal Reports *
- iii) Adjournment

*Committee may adjourn to Closed Session in accordance with Section 239 (2) of the Municipal Act, S.O. 2001.

1.4 Quorum

The minimum number of Committee Members required to be present at any meeting in order to conduct Committee business shall be no less than three. If no Quorum is present fifteen minutes after the time fixed for a meeting, or the resumption of a meeting after a recess, or should a Quorum at a meeting be lost for a period of fifteen (15) consecutive minutes, the Clerk or designate will record the names of the Members present and the meeting will stand adjourned until the next meeting scheduled by the Chair.

2. Conduct of Committee Business

2.1 All Meetings of the Committee shall be open to the public, except for those circumstances provided for in Sections 239 (2) and (3.1) of the *Municipal Act, 2001*.

- 2.2 The business of each meeting shall be taken up in the order in which it stands upon the agenda, unless otherwise decided by the Committee.
- 2.3 Where the agenda includes consideration of more than one Application, applications may be dealt with by the Committee either individually or collectively dependant upon the direction of the Committee.
- 2.4 The Chair will summarize each Application received and request that the Applicant or his or her agent and Candidate or his or her agent identify themselves.
- 2.5 Applicant's Delegation
- i) The Applicant or the Applicant's agent may address the Committee for a maximum of 10 minutes unless granted leave by the Chair.
 - ii) Members may ask questions of the Applicant or Applicant's agent through the Chair.
 - iii) Questions of the Applicant or the Applicant's agent by the Candidate or the Candidate's agent *are not permitted*.
 - iv) All materials presented to the Committee in open session are deemed to be public documents.
- 2.6 Candidate's Delegation
- i) The Candidate or the Candidate's agent may address the Committee.
 - ii) The Candidate may respond to the content of the Application and Applicant's or the Applicant's Agent's address to the Committee.
 - iii) Members may ask questions of the Candidate or Candidate's agent, through the Chair.
 - iv) Questions of the Candidate or the Candidate's Agent by the Applicant or the Applicant's agent *are not permitted*.
 - v) All materials presented to the Committee in open session are deemed to be public documents.
- 2.7 Where the agenda includes consideration of more than one Auditor's Report, the Reports may be dealt with by the Committee either individually or collectively dependent upon the direction of the Committee.
- 2.8 Auditor's Report

- i) An Auditor shall be appointed by the Committee as per Section 3 of the Terms of Reference.
- ii) The Auditor shall address the Committee and provide a summary of his or her Report and its conclusions.
- iii) Members may ask questions of the Auditor through the Chair.
- iv) Members may ask questions of any person present at the meeting, such questions to be through the Chair and at the sole discretion of the Chair.
- v) The Candidate, Applicant, their agents or any person present at the meeting may not ask questions of the Auditor or the Committee.

2.9 Decisions of the Committee shall be by resolution. A simple majority vote of the Committee Members present is required to pass a resolution.

Generally, the Committee will render its decision at each meeting. Subject to deadlines imposed by the Act, the Committee may reserve its decision if further deliberation is required.

2.10 The Chair shall preside over the Conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meetings, subject to an appeal by any Member to the Committee from any ruling of the Chair.

2.11 When two or more Members wish to speak, the Chair shall name the Member who first raised his or her hand.

2.12 A Member shall not:

- i) Speak disrespectfully to or about another member;
- ii) Use offensive words or unparliamentarily language during meetings;
- iii) Disobey the procedures of the Committee, or decision of the Chair or the Committee on questions of procedure;
- iv) Leave his/her seat or make any noise or disturbance while a vote is being taken and until the result is declared;

2.13 In case any Member persists in a breach of the foregoing section after having been called to order by the Chair, he or she may be ordered by the Chair to leave his/her seat for that meeting, but in case of ample

apology being made by the offender he or she may, by vote of the Committee, be permitted forthwith to resume his or her seat.

2.14 When a Member desires to address the Committee upon a matter that concerns the rights or Privileges of the Committee collectively or individually, he or she shall be permitted to raise such matter of Privilege, and a matter of Privilege shall take precedence over other matters.

2.15 When a Member desires to call attention to a violation of the rules of procedure, she or he shall ask leave of the Chair to raise a Point of Order and after leave is granted:

- i) State the Point of Order with a concise explanation and resume his or her seat until the Chair has decided the Point of Order;
- ii) Unless a Member immediately appeals to the Committee, the decision of the Chair shall be final;
- iii) If the decision is appealed, the Committee shall decide the question without debate and its decision shall be final;

2.16 When the Chair calls a Member to order, the Member shall immediately sit down until the Point of Order is dealt with and the Member shall not speak again without permission of the Chair unless to appeal the ruling of the Chair.

3. Motions

3.1 The following rules shall apply to motions:

- a) All motions must be introduced by a mover before the Chair can put the motion on the floor for consideration.
- b) After a motion is properly moved, it shall be deemed to be in the possession of the Committee but may be withdrawn by the mover at any time before a vote with the consent of the Committee.
- c) The number of times a Member may speak on a motion shall not be limited. A Member shall not be restricted to asking questions only of the previous speaker but the question must relate directly to the matter under discussion.
- d) A motion to move a previous motion shall not be allowed.
- e) Any Member may require the motion under discussion to be read at any time, but not so as to interrupt a Member while speaking.
- f) When a motion is under consideration, no motion shall be

received other than a motion to:

- i) Adjourn, which motion is neither amendable nor debatable;
 - ii) Table, which motion is not debatable;
 - iii) Defer action;
 - iv) Refer, which motion is debatable as to its merits only;
 - v) Amend.
- g) A motion to refer shall take precedence over any other amendment.
- h) Only one amendment at a time can be presented to the main motion. Only one amendment can be presented to an amendment, but when the amendment to the amendment has been disposed of, another amendment may be introduced, and when that amendment has been decided, another may be introduced.
- i) The amendment to the amendment, if any, shall be voted on first, then if no other amendment is presented, the amendment shall be voted on next, then if no other amendment is introduced, the main motion, or if any amendment has carried, the main motion as amended, shall be put to a vote.
- j) Nothing in this section shall prevent other proposed amendments being read for the information of the Members.
- k) When the motion under consideration contains distinct propositions, upon the request of any Member, the vote upon each proposition shall be taken separately.
- l) After the Chair commences to take a vote, no Member shall speak to or present another motion until the vote has been taken on such motion, amendment or sub-amendment.
- m) Every Member present at a meeting when a vote is taken on a matter shall vote unless prohibited by statute, in which case the fact of the prohibition will be recorded in the minutes. If any Member present persists in refusing to vote, she or he shall be deemed as voting in the negative. Any motion on which there is a tie vote shall be deemed to be defeated. Recorded votes are not permitted.
- n) After any matter has been decided by the Committee any

Member may move for reconsideration at the same meeting, but no discussion of the motion that has been decided shall be allowed until the motion for reconsideration has carried.

- o) All motions not disposed of, shall be placed on the agenda for the next meeting of the Committee, subject to any deadlines imposed by the Act.

4. Minutes

- 4.1 Minutes shall be taken for all meetings and briefly outline the substance of item listed on the agenda, including delegations, reports, motions, resolutions and other actions taken. Minutes shall reflect the decision when necessary of the Committee in keeping with the *Municipal Elections Act, 1996, Section 88.33(7)*.

5. Media Relations and Communications

- 5.1 All media contact shall be made through the Clerk of the municipality whose campaign finances are under review, or through the Chair of the Committee.

6. Conflict of Interest

- 6.1 Legislated requirements as set out in the *Municipal Conflict of Interest Act* shall apply to all Committee Members. It is the responsibility of each Member to disclose any pecuniary interest prior to discussion of a particular matter. Once declared, the Member shall not discuss or vote on the matter. If the declaration relates to a matter being discussed during a closed portion of the meeting, the Member must leave the meeting during all discussion on the matter. Members are encouraged to seek independent legal advice if they are unsure of whether or not they have a pecuniary interest in a matter. Municipal staff does not provide advice or interpretation related to declarations.

7. Matters Not Dealt with in These Procedures

- 7.1 If the practices and procedures set out herein do not provide for a procedural matter, the practice or procedure shall be determined by the Clerk or designate in conjunction with the Chair. Where the matter arises during a meeting and cannot be dealt with to the satisfaction of the Chair and Clerk or designate, the matter shall be deferred to the next meeting of the Committee.

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2026-023

Being a By-Law to confirm the proceedings of the Council of the Corporation of The Village of Sundridge at its Regular Meeting April 22, 2026

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of The Village of Sundridge at this session be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of The Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of The Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of The Village of Sundridge, documents and transactions entered into during the April 22, 2026 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of The Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of The Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.
3. That the Mayor or his designate and the Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 22nd DAY OF APRIL, 2026.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator