

Regular Meeting of the Village of Sundridge Council

Wednesday, August, 20, 2025 at 6:00 p.m.

Village of Sundridge Council Chambers

Council Meetings will be audio recorded and recordings will be posted on the municipal website. If connection is lost during the meeting, it will proceed and if possible, a recording of the meeting will be made available. The minutes will remain the official record of the meeting.

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[u.1](#)

COUNCIL AGENDA

1) CALL TO ORDER

The Chair, Deputy Mayor Jackson called the meeting to order at

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Moved By:

Seconded By:

THAT the agenda for the August 20, 2025 regular meeting be approved as circulated with the re-ordering of Item (12.1) to appear before Item (9.1).

Recorded Vote

For

Against

Abstain

Preston, Luke

Smith, Sharon

Williamson, Fraser

Jackson, Shawn

3) DECLARATION OF PECUNIARY INTEREST

4) **PLANNING MATTERS** - None

5) **DELEGATIONS** - None

6) **PRESENTATIONS** - None

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – August 20, 2025

7 (E.2) Association of Municipalities of Ontario – Amendments to the Blue Box Regulation and the Resource Recovery and Circular Economy Act.

7 (E.3) Town of Aylmer – Advocacy for increased income support thresholds for Canadian Veterans

7 (E.4) Federation of Northern Ontario Municipalities – Correspondence to Prime Minister Carney regarding a nation building case for a 2 + 1 Highway for enhanced east-west Canadian Trade

7 (E.5) Phragmites Working Group Meeting Minutes – June 19, 2025

7 (E.6) Muskoka Algonquin Healthcare Political Leaders Forum – July 10, 2025

7 (E.7) Association of Municipalities of Ontario – Correspondence to Minister McCarthy, Minister of the Environment, Conservation and Parks regarding the Dresden Waste Disposal Site (a landfill)

7 (E.8) Ministry of Municipal Affairs & Housing Save the Date Notice: 2025 Northeastern Municipal Council Workshop

7 (E.9) Association of Municipalities of Ontario – Communication to the Honourable Michael Kerzner, Solicitor General, regarding the Ontario Provincial Police Billing Model

7 (E.10) Almaguin Dark Sky Information Session

7 (E.11) Village of Burk's Falls Resolution #2025-244 – Battery Energy Storage System (BESS) Facility

7 (E.12) Letter to Premier Ford Formally Opposing the transportation and Deposition of Niobium Tailings at the Agnew Lake Tailings Management Area

7 (E.13) Joint Building Committee Permit Summary – June 2025

8) APPROVAL OF CONSENT ITEMS

Moved By:
Seconded By:

THAT Items listed as Consent Items for August 20, 2025 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

Councillor _____ assumed the role of Chair.

9) NEW BUSINESS/ACTION ITEMS

Mayoral Appointment – Oath of Office [followed by Appointment By-Law Item (12.1)]

Mayor Shawn Jackson to assume the Chair

9.1. Council Vacancy

Moved By:
Seconded By:

WHEREAS the Council for the Corporation of The Village of Sundridge has filled the vacancy in the mayoral seat by electing a current member of Council;

NOW THEREFORE BE IT RESOLVED THAT, the Council of The Village of Sundridge declare a vacancy in the council composition,

AND THAT Council will proceed to fill this vacancy by following the procedures outlined in the Council Vacancy Policy,

AND FURTHER THAT the Nominees will appear before Council at the September 10th, 2025 Regular Meeting.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

9.2. Authorized Corporate Officers Signatories

Moved By:
Seconded By:

THAT The Council for the Corporation of The Village of Sundridge discusses signatories for the Corporation;

AND THAT the following members of council and staff are authorized:

- Luke Preston
- Sharon Smith
- Shawn Jackson
- Fraser Williamson
- Robin Ferrante
- Christine Hickey
- Nancy Millar

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

9.3. ACED (Almaguin Community Economic Development) Request for Support In Principle

Moved By:
Seconded By:

WHEREAS The Village of Sundridge has adopted and supported the implementation of the 2018 Almaguin Highlands Regional Economic Development Strategic Plan and the 2021 Almaguin Brand Strategy which call for the establishment of a unified regional brand;

AND WHEREAS The Village of Sundridge recognizes the importance of aligning physical and digital elements within the collective brand

strategy throughout the Almaguin Highlands Region as well as the efforts of the ACED to implement the Brand Strategy;

AND WHEREAS the ACED Brand Alignment & Regional Signage Project will enhance the use of the regional brand while promoting recreational, tourism, and business activity throughout the region;

AND WHEREAS the ACED Members' contribution to the project shall be funded through the ACED reserve;

NOW THEREFORE BE IT RESOLVED THAT The Village of Sundridge hereby declare their support in principle for the ACED Brand Alignment & Regional Signage Project as well as associated applications for financial assistance to complete the project.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

Councillor _____ assumed the Chair

9.4. Association of Municipalities of Ontario (AMO) Conference 2025

Moved By: Shawn Jackson

Seconded By:

THAT The Council for the Corporation of The Village of Sundridge receive the request from Mayor Shawn Jackson to attend the 2025 AMO Conference being held in Ottawa at a cost of \$1067.85 for registration and a cost of \$431.14 for accommodations,

AND THAT this will be a line item overage in the budget;

AND FURTHER THAT Council agree to cover the associated costs as per the terms specified in the Council Remuneration By-law.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

- 9.5. Ontario Clean Water Agency (OCWA) Update – John St Pump Station Generator

Moved By:

Seconded By:

THAT The Council for the Corporation of The Village of Sundridge receives the update regarding the John Street Pump Station Generator, from Paul Dyrda, Sr. Operations Manager at OCWA with thanks.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

- 9.6. Glyphosate Spraying in Nipissing Forest

Moved By:

Seconded By:

WHEREAS The Village of Sundridge believes that the use of glyphosate is no longer an intelligent option to manage our forests,

AND WHEREAS the use of this application method at this scale will negatively affect the overall health of our waterways, and It will increase fire risk and have a cascading effect destroying biodiversity.

THEREFORE, BE IT RESOLVED THAT the Council for The Village of Sundridge call for a moratorium of the use of the current herbicide.

AND FURTHER THAT the province investigates options in forest management which promote biodiversity and overall health.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

- 9.7. Fall 2025 Newsletter

Moved By:

Seconded By:

THAT Council for the Village of Sundridge approve the Fall 2025 Newsletter;

AND THAT the Newsletter be included in the Tax Billing mailout in September.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

9.8. Strong Agricultural Fall Fair Parade 2025

Moved By:
Seconded By:

THAT Council for the Village of Sundridge receive the request from Kelly Elik; Strong Agricultural Society Member to provide support for the parade to travel through the village along Main Street, starting at the public school and ending at the SSJ Arena & Hall on Saturday September 14th, 2025,

AND THAT the event organizer is to work with the Community Emergency Management Coordinator and complete the Special Event Application Form,

AND FURTHER THAT Council approves the necessary and temporary road closures to facilitate the safety of parade participants and spectators, with Staff preparing a by-law to this effect for the next regular meeting of Council.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

10) **COMMITTEE REPORTS/MINUTES**

Moved By:
Seconded By:

THAT Items 10 (A.1) to 10 (B.2) be received and discussed.

- 10 (A.1) Almaguin Community Economic Development – June 26, 2025
- 10 (A.2) ACED - Director Report July 24, 2025
- 10 (A.3) Sundridge & District Medical Centre Committee – June 17, 2025
- 10 (A.4) Sundridge Sunflower Festival – June 14, 2025
- 10 (A.5) Sundridge Sunflower Festival – June 23, 2025
- 10 (A.6) Central Almaguin Planning Board – March 5, 2025
- 10 (A.7) Central Almaguin Planning Board – April 2, 2025
- 10 (A.8) Central Almaguin Planning Board – April 30, 2025
- 10 (A.9) Central Almaguin Planning Board – June 4, 2025
- 10 (A.10) Sundridge Strong Fire Committee – July 10, 2025
- 10 (A.11) Sundridge & District Medical Centre – July 15, 2025
- 10 (B.1) Council Regular Meeting – July 9, 2025
- 10 (B.2) Special Council Meeting – August 5, 2025

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

11) STAFF REPORTS

11.1. Staff Memo re: Lion's Park RFP

Moved By:
Seconded By:

THAT Staff Memo dated August 20, 2025 regarding the Lion's Park RFP for new play equipment be received,

AND THAT Council support Staff in their continued investigation into options for the new play equipment.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

11.2 Staff Report – Sundridge & District Medical Centre

Moved By:
Seconded By:

THAT Council receive Staff Report S2025-014, dated August 20, 2025 regarding the Sundridge & District Medical Centre;

AND THAT Council recognizes village staff should not act outside of the scope of the administrative assignments,

AND THAT Council encourages the Sundridge & District Medical Centre Committee to continue with their intent and process to hire personnel to serve as the medical centre's facility manager.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

12) BY-LAWS

12.1. By-Law No. 2025-032 Appointment By-Law (Mayor Elect)

Moved By:
Seconded By:

THAT By-Law No. 2025-032, being a by-law to appoint a Head of Council for The Village of Sundridge, be approved.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

12.2 By-Law No. 2025-XXX Roads Fouling By-Law **Draft**

Moved By:
Seconded By:

THAT the draft Roads Fouling By-Law be received,

AND THAT Staff are directed to prepare a final by-law for the next regular meeting.

Recorded Vote	For	Against	Abstain
Preston, Luke			

Smith, Sharon
Williamson, Fraser
Jackson, Shawn

12.3 By-Law No. 2025-033 Adoption of a Reserve Policy

Moved By:
Seconded By:

THAT By-Law No. 2025-033, being a by-law to adopt Reserve Policy # FI2025-001 be approved,

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Williamson, Fraser Jackson, Shawn			

12.4 By-Law No. 2025-034 Mobile Crisis Response Team Enhancement Grant

Moved By:
Seconded By:

THAT By-Law No. 2025-034, being a by-law to enter into an Agreement between His Majesty the King in Right of Ontario as represented by the Solicitor General, and the Corporation of The Village of Sundridge be approved,

Recorded Vote	For	Against	Abstain
Preston, Luke Smith, Sharon Williamson, Fraser Jackson, Shawn			

13) ANNOUCEMENTS

- **Shawn Jackson**
- **Sharon Smith**
- **Luke Preston**
- **Fraser Williamson**

- (Vacant)
- Nancy Millar, Clerk Administrator

14) INTRODUCTION OF FUTURE MOTIONS

15) CONFIRMING BY-LAW

Moved By:
Seconded By:

THAT By-Law No. 2025-035, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **August, 20, 2025**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

16) CONSIDERATION OF A CLOSED SESSION

Moved By:
Seconded By:

THAT Council hold a Closed Session meeting as provided for by Section 239 (2)(b) & 239 (2) (c) of the Municipal Act, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2021-051, immediately following this council meeting to deal with: Labour Relations or Employee Negotiations;

- Annual Performance Evaluation
 - Public Works
 - Fire

And a proposed or pending acquisition or disposition of land by the municipality or local board.

Recorded Vote	For	Against	Abstain
Jackson, Shawn			
Preston, Luke			
Smith, Sharon			

Williamson, Fraser
Leveque, Justine

17) ADJOURNMENT

Moved By:
Seconded By:

THAT we do now adjourn at p.m. until the Regular Council Meeting on
September, 10, 2025, or at the call of the Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke			
Smith, Sharon			
Williamson, Fraser			
Jackson, Shawn			

**Staff Follow Up
and Report to Council Master List**

Updated August 15, 2025

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
27-Mar-24	<p style="text-align: center;">Lions Park Playground Equipment</p> <p>THAT the Council for the Corporation of the Village of Sundridge discuss the parks play equipment AND THAT Council provide the following direction on what they would like to see done with each piece of equipment currently on site:</p> <ol style="list-style-type: none"> 1. Large play apparatus – to be retained at this time 2. Spiral Slide – to be removed <p>AND THAT Council discuss the above items as they pertain to the 2024 municipal budget, AND FURTHER THAT Council continues to discuss the replacement of the play apparatus at a regular meeting of Council in November of 2024.</p>	#2024-071	Mayor Leveque to discuss individually with members of council and bring summary back to council for further discussion.	In Progress/ consultation with NOHFC re: funding/play structure designs being considered. RFP Submissions received and reviewed. See Staff Report on Aug.20/25 agenda for recommendation.	20-Aug-25
08-May-24	<p style="text-align: center;">Intersection of Main & Paget Street</p> <p>THAT the Council for the Corporation for the Village of Sundridge discuss visibility and safety concerns at the intersection of Main and Paget Streets,</p> <p>AND THAT Council would like to discuss these items with the Village Superintendent at a future meeting of Council.</p>	2024-134	Village Superintendent & By-Law Enforcement	Assigned	To Be Confirmed

**Staff Follow Up
and Report to Council Master List**

Updated August 15, 2025

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
08-May-24	<p style="text-align: center;">High Street Addressing</p> <p>THAT the Council for the Corporation for the Village of Sundridge discuss possible solutions to concerns raised at the April 24, 2024 Town Hall Session about confusing addresses on High Street, AND THAT Council would like the Village Superintendent to provide his input/suggestions to alleviate the confusion of addressing on High Street</p>	2024-135	Village Superintendent	Assigned	To Be Confirmed

**Staff Follow Up
and Report to Council Master List**

Updated August 15, 2025

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
12-Mar-25	<p>Enhancing Public Education and Training on Bear Management</p> <p>... the Village of Sundridge take steps to enhance public awareness & training on bear management by:</p> <p>1. Investigating opportunities to provide residents with further education on bear behaviour, attractant mgt, and response strategies, incl. distributing informational materials and hosting public workshops or presentations in collaboration with organizations such as Bear With Us and MNRF; 2. Engaging with the Ontario MNRF to seek support for this initiative, incl. requesting in person presentations, guidance on best practices, and potential funding or resources for community outreach; 3. Exploring partnerships with neighbouring municipalities, local conservation groups, & relevant stakeholders to implement joint initiatives that enhance regional bear mgt education efforts; 4. Encourage residents to participate in Bear Wise program and promote the use of MNRF's Bear Wise reporting line (866-514-2327) to ensure effective tracking & response to bear activity within the community; 5. Direct Staff to report back to Council with recommendations on implementing an ongoing bear mgt education initiative, including potential costs, available funding sources, and community engagement strategies.</p>	2025-054	Clerk Administrator	In progress MNRF participating in Sunflower Festival with a booth to convey "Bear Wise" information	24-Sep-25

**Staff Follow Up
and Report to Council Master List**

Updated August 15, 2025

COUNCIL DATE	ITEM	RESOLUTION NUMBER	ASSIGNED TO	STATUS *Assigned *In Progress *Complete	DATE EXPECTED TO RETURN TO COUNCIL
April 23 2025	<p>Employee Recognition Policy WHEREAS the Village of Sundridge values the dedication and long-term commitment of its staff;</p> <p>AND WHEREAS it is important to formally recognize years of service and show appreciation through milestone awards and annual staff events;</p> <p>AND WHEREAS the proposed Employee Recognition Policy outlines recognition at 5, 10, 15, and 20-year milestones, with formal in-person presentations and gifts at key intervals, and includes an annual Christmas luncheon to be organized at the Clerk's discretion and paid for by the Village as part of the staff recognition program;</p> <p>NOW THEREFORE BE IT RESOLVED THAT Council directs staff to develop an Employee Recognition Policy for review and consideration by council at a future regular meeting.</p>	2025-112	Deputy Clerk	In progress	24-Sep-25

Sent by email to: minister.mecp@ontario.ca

July 7, 2025

The Honourable Todd McCarthy
Minister of the Environment, Conservation and Parks
College Park, 5th Floor
777 Bay Street
Toronto, Ontario M7A 2J3

RE: Amendments to the Blue Box Regulation (ERO #: 025-0009) and the *Resource Recovery and Circular Economy Act, 2016* (ERO #: 025-0536)

Dear Minister McCarthy,

The Association of Municipalities of Ontario (AMO) has consistently supported the transition to an Extended Producer Responsibility (EPR) system for recycling, believing it holds the potential to drive innovation and foster a truly circular economy in Ontario.

Proposed Blue Box Regulation Amendments

The recently proposed amendments to the Blue Box Regulation raise concerns for municipalities across the province. These proposed changes risk undermining the very goals of the EPR framework, particularly regarding waste diversion and risks resulting in substantial new cost impacts on municipalities.

Specifically, the proposed delays in recovery targets and modifications to away-from-home collection will undoubtedly impact waste diversion rates. Less material diverted means a greater volume of waste entering municipal landfills. This could lead to higher municipal waste management costs due to increased transportation distances and expenses as existing landfill capacity is consumed more rapidly. These proposals may also exacerbate Ontario's projected landfill capacity crisis, which is anticipated to reach its limit in less than 10 years.

Furthermore, producers were initially set to assume responsibility for expanded public space blue bin material collection, a sensible approach given that most municipal governments will no longer be involved in residential recycling services post-2025. The proposed regulatory amendment, however, would reverse this. Without adjusted regulatory amendments, many municipalities would be forced to decide whether to provide recycling collection for these unserved public spaces at their own expense. Should municipalities not step in to fill these gaps, residents would likely combine recycling and waste streams. Residents rightly expect robust recycling programs and environmental protection, creating an urgent imperative for municipalities to fill these public spaces service gaps. This dual approach to blue bin collection by both municipalities and producers is also inherently inefficient.

A critical concern is the proposal to remove the planned expansion of blue box services for multi-residential buildings, schools, and specified long-term care and retirement homes that are not already municipally serviced. This change creates a fragmented "two-tiered" system where some Ontarians have access to recycling while others do not. At a time when Ontario has

prioritized rapidly building more housing and long-term care, this amendment fails to provide essential recycling for these new residents and facilities, creating a growing service gap at a time when we should be expanding, not limiting, recycling access. This proposed reversal also imposes a significant municipal burden through:

- Disrupted planning. Municipalities have been actively planning and onboarding these properties, often with agreements based on the understanding that producers (PROs) would take over blue box collection by January 2026. This amendment pulls the rug out from under existing plans.
- New service gaps with pressure on municipalities to fill. For example:
 - In Guelph, many multi-residential properties have been receiving municipal service for garbage and organics, while paying for private recycling collection, with the clear expectation that producer-funded recycling would commence in 2026. This amendment leaves the city in a difficult position: does it continue to absorb the cost of private collection, or abruptly shift that burden back to building residents?
 - In large cities like Ottawa, thousands of new multi-residential units are added annually. This change immediately creates a massive and growing number of residents (potentially over 5,000 in Ottawa each year) who will be left without access to the common recycling collection system.

While the stated intent of the proposals is to contain costs, AMO is concerned that many of the proposals will shift costs to the municipal taxpayer and exacerbate Ontario's landfill capacity crisis.

Proposed Resource Recovery and Circular Economy Act (RRCEA) Amendments

AMO supports proposed changes to enhance data collection and transparency across the waste system and make regulations that require PROs to make an offer to municipalities or other specified entities to service small businesses to municipalities or other specified persons. These changes would support a more efficient and effective system.

Beyond AMO's comments, we recommend your staff review additional technical analysis and recommendations on these proposals submitted by The Regional Public Works Commissioners of Ontario and the Municipal Waste Association.

Any questions about this submission can be directed to Karen Nesbitt, Senior Manager at knesbitt@ontario.ca.

Sincerely,



Robin Jones
AMO President

cc: Marc Peverini, Resource Recovery Policy Branch, Ministry of the Environment,
Conservation and Parks

July 10, 2025

VIA EMAIL

Re: Advocacy for Increased Income Support Thresholds for Canadian Veterans

At their Regular Meeting of Council on July 9, 2025, the Council of the Town of Aylmer passed the below resolution:

WHEREAS the Town of Aylmer recognizes the selfless service and enduring sacrifices made by Canadian Armed Forces veterans in the defence of our country and values;

WHEREAS the 2021 Census, conducted by Statistics Canada, identified more than 460,000 veterans residing across Canada, a significant population segment deserving of comprehensive, accessible, and modernized federal support;

WHEREAS Veterans Affairs Canada (VAC) currently administers income support programs to assist veterans in need, including the Income Replacement Benefit (IRB) program;

WHEREAS the eligibility threshold for the Income Replacement Benefit (IRB) program which was created in 2019 – set at \$20,000 annually for a single-person household – fails to reflect today's economic reality, particularly in light of inflation, soaring housing costs, and the general increase in cost of living;

WHEREAS such low eligibility thresholds may disincentivize employment and community participation by penalizing veterans for earning beyond an outdated benchmark, thereby discouraging reintegration and contribution to civic life;

WHEREAS it is the duty of all levels of government to stand in unified support of our veterans and to advocate for policy changes that enable them to live with dignity and financial stability;

THEREFORE, BE IT RESOLVED That the Council of the Town of Aylmer formally calls on the Government of Canada and all federal parties to increase the eligibility threshold for the Income Replacement Benefit (IRB) program from \$20,000 to no less than \$40,000 annually for a single-person household; and

THAT Council urges Veterans Affairs Canada to review all income support programs with the intent to modernize eligibility criteria in line with the current cost of living across Canada;

THAT this motion be formally endorsed and sent to:

- The Right Honourable Mark Carney, Prime Minister of Canada;
- The Honourable Jill McKnight, Minister of Veterans Affairs;
- The Honourable Andrew Scheer, Acting Leader of the Official Opposition;

- Andrew Lawton, Member of Parliament for Elgin-St. Thomas-London South;
- All 444 municipalities across the Province of Ontario;
- The Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) for broader distribution and endorsement; and,

Regards,

Owen Jaggard
Director of Legislative Services/Clerk
519-773-3164 ext. 4913
ojaggard@town.aylmer.on.ca

CC: The Right Honourable Mark Carney, Prime Minister of Canada
Honourable Jill McKnight, Minister of Veterans Affairs
Honourable Andrew Scheer, Acting leader of the Official Opposition
Andrew Lawton, MP Elgin-St. Thomas-London South
All Ontario Municipalities
The Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)



July 15, 2025

The Right Honourable Mark Carney
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2
SENT BY EMAIL: PM@pm.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
SENT BY EMAIL: Premier@ontario.ca

Dear Prime Minister Carney and Premier Ford,

Subject: *A Nation-Building Case for a 2+1 Highway for enhanced east-west Canadian trade
in Alignment with Prime Minister Carney's Five Criteria*

Purpose

This briefing presents a compelling case for federal investment in upgrading Northern Ontario's Highway 11 and Highway 17, utilizing **the proven 2+1 highway model**. Supported by evidence in infrastructure policy, safety, economic performance, and national security, the proposal aligns directly with the **five nation-building criteria** set out by Prime Minister Carney under the ***Building Canada Act***.

We propose a two-phase approach:

- **Phase 1**
 - Construct 2+1 on **Highway 11 segments from North Bay to Cochrane**
 - Construct 2+1 on **Highway 17 from Renfrew to Sudbury**
- **Phase 2**
 - Extend the 2+1 **configuration from Cochrane to Nipigon on Highway 11**
 - Construct the 2+1 **configuration from Thunder Bay to Kenora on Highway 11 and 17**
 - Construct 2+1 on **Highway 17 from Sault Ste. Marie to Sudbury**

This initiative is far more than a regional infrastructure upgrade—it is a nation-building investment. It will strengthen Canada's internal connectivity, improve transportation resilience, and contribute to long-term economic growth, safety, and sovereignty.

Background

With the **Building Canada Act** in place, the Government of Canada is proceeding with consultations with provinces, territories and Indigenous rights-holders to determine the initial list of national interest projects. This proposal presents a project deemed of national interest.

The **Building Canada Act** focuses on creating a unified Canadian economy that promotes enhanced trade between the east and west within Canada. It also focuses on the development of major nation-building projects that will likely involve the transportation of large industrial materials for building. With a vast land area and diverse geography, an efficient transportation network is crucial for connectivity and facilitating the movement of materials.

While air and rail form part of Canada's transportation network, highways and trucking are the backbone of Canada's transportation system, connecting major cities, towns and rural communities. Trucking companies and drivers rely on governments to ensure a well-connected transportation network, including highways, major routes, border crossings, and ports, for efficient and safe operations. In turn, knowing the most efficient and safe highways and routes helps truckers save time, fuel, and operational costs.

The Trans-Canada Highway itself—of which Highways 17 and 11 are a vital part—is the **longest continuous national highway in the world**, connecting all ten provinces and three territories. During the Great Depression, the federal government funded the highway's early development as a job-creation initiative and a strategic investment in national cohesion. Over \$19 million was allocated to the provinces to construct a continuous road, enabling Canadians to travel across the Dominion without entering the United States. That same nation-building spirit is now needed once again in Northern Ontario.

Proposal

Except for Newfoundland, Prince Edward Island, and Ontario, most of the routes used by truckers crossing Canada are four-lane highways. In Ontario, truckers heading east from Manitoba or west from Quebec can choose to cross the province via Highway 17, the Trans-Canada Highway, or Highway 11, and what is now known as the **Northern Trans-Canada Route**. Truckers travelling from Toronto to western Canada can choose to take either 1) Highway 69 to Highway 17, then join the **Northern Route** of Highway 11 via Sturgeon Falls and King's Highway 64, or 2) Highway 11 to North Bay, then the **Northern Route**. Almost all sections of Highways 17 and 11 between the Manitoba border and Renfrew in eastern Ontario are two lanes, except for ongoing highway twinning projects near Nipigon and west of Thunder Bay, as well as a small, complete section east of Sault Ste. Marie. A small section of twinning has also been completed at Arnprior.

With Ontario being Canada's busiest province for truck traffic, these vital highways, which are linked to much of the country's economic activity, need to be considered for continued expansion beyond their existing two-lane profile. From their early days, they have formed part of Canada's **critical national corridor**, from playing a foundational role in connecting Canada's frontier communities enable economic development and assert national

sovereignty across the North. Unfortunately, road safety and infrastructure conditions in northern Ontario are deteriorating, according to the Ontario Trucking Association. Their primary concern is the danger of passing other vehicles. In turn, the Truckers for Safer Highways association recently stated: “People and truckers are dying on these highways!” That is why the Federation of Northern Municipalities, an organization representing 110 cities, towns and municipalities. Has been a consistent and vocal advocate for the adoption of the 2+1 highway model in Northern Ontario. This cost-effective, safety-enhancing design has proven successful in many countries, including Sweden, Finland, and Australia. A 2+1 highway expands on a 2-lane road by implementing continuously alternating passing lanes and separates opposing directions of traffic with a crash-rated median barrier, resulting in safety outcomes that are equal to fully twinned highways.

The Government of Ontario is responding and has announced two pivotal initiatives that mark a turning point for Highway 11, offering a clear opportunity for federal collaboration. First, a **pilot project** is scheduled to commence in 2026 on a 2+1 highway segment between **North Bay and Temagami**. Second, the province committed to extending the 2+1 configuration further north, from **Temiskaming Shores to Cochrane**. These two segments lay the groundwork for a scalable, long-term corridor strategy—a shared infrastructure vision well-suited to a federal-provincial nation-building partnership that would see a phased approach to northern Ontario’s highway development:

Data from Statistics Canada (see Appendix A) highlights that a five-year average from 2013 to 2017, over **925,000 truck shipments** were made between Western Canada and the Toronto/Montreal region via two-lane highways in Northern Ontario. By comparison, **960,005** between Toronto and Montréal, **206,574** between Toronto and Hamilton and 96,607 between Toronto and Windsor — routes served by four-lane highways. Put simply, **there is as much transport traffic on Highway 17 and 11 as on the Highway 401 corridor**—but it is forced to spread over narrower, less safe roads.

Priority should be given to Highway 11, as it offers a **preferred westward route** for commercial carriers. Compared to Highway 17, it is less hilly reducing fuel consumption and is not subject to frequent closures caused by Lake Superior’s weather systems. In short, Highway 11 is more reliable and increasingly indispensable to national logistics and supply chains. Highway 11 will also be critical to the rapidly expanding mining and agriculture sectors in the north that depend on a safe and efficient transportation corridor.

Ministry of Transportation **Annual Average Daily Traffic (AADT)** volumes from 2021 confirm this importance:

- **Near Temiskaming Shores:** 7,800
- **Near Englehart:** 6,100
- **Between Kirkland Lake and Cochrane:** 3,200 to 5,500

These figures **meet or exceed international thresholds** for 2+1 highway justification. In fact, Ontario’s Ministry of Transportation and Swedish transport authorities both find 2+1 highways are effective and safe at volumes of up to **18,000–20,000 AADT**, which is well

above the current corridor levels of 3,200–7,800. This places Highway 11 within the model’s ideal “sweet spot”—not only today, but for decades to come.

Moreover, these traffic counts were gathered during the COVID-19 pandemic, when private vehicle use was depressed. Actual normalized volumes are likely even higher.

Despite this high usage and strategic importance, Highway 11 faces challenges stemming from decades of underinvestment. These include:

- **Substandard Road Geometry**
- **Insufficient passing opportunities**
- **Above-average collision and fatality rates**
- **Regular closures due to weather and accidents**

These weaknesses not only endanger lives but also **disrupt freight movement, delay goods, and increase costs** for industries that depend on timely delivery.

The **2+1 model, featuring a crash-rated median barrier and alternating passing lanes every few kilometres, significantly improves safety and traffic flow at a substantially reduced cost compared to** traditional four-lane twinning. This makes it the ideal design for long rural corridors with steady but moderate traffic, such as Highway 11.

Alignment with Prime Minister Carney’s Five Nation-Building Criteria

1. Strengthen Canada’s Autonomy, Resilience, and Security

- **Strategic Defence Logistics:** Highways 17 and 11 support access to key military and NORAD infrastructure, including CFB North Bay. It also offers critical redundancy should either highway become compromised.
- **Nuclear Waste Transport:** The Nuclear Waste Management Organization has identified these highways for the secure transport of used nuclear reactor rods to a planned long-term storage site in Northwestern Ontario. Enhanced road safety is essential.
- **Emergency and Climate Resilience:** These roads play a vital role in wildfire evacuations and emergency response functions that will only grow more urgent with climate change.
- **Critical Minerals Access:** As Canada builds out its critical minerals sector, Highways 17 and 11 are essential for transporting the tools, supplies, and workforce needed to unlock Northern resource potential.

2. Deliver Economic Benefits and Support Growth

- **Economic Resilience and Supply Chain Reliability**
Highways 17 and 11 are a lifeline for national industries such as mining, forestry, agriculture, and manufacturing. Collisions and closures in this corridor disrupt supply chains, delay shipments, and raise costs—undermining productivity and competitiveness. A safer, more reliable route will protect against these losses and help

sustain Canada's industrial and export performance, particularly as interprovincial trade barriers ease and east-west commercial traffic increases.

- **Workforce Access and Regional Efficiency**
Improved traffic flow enhances access for workers, goods, and services, strengthening regional economies and making it easier for businesses to attract and retain talent.
- **Job Creation and Indigenous Participation**
Construction and long-term maintenance will create employment opportunities, with strong potential for Indigenous training, contracting, and equity partnerships.
- **Tourism and Local Business Vitality**
As the primary transportation artery for dozens of rural communities, Highways 17 and 11 support tourism, retail, and service sectors. Safer, faster routes help keep these towns economically viable and socially connected.
- **High Return on Investment**
According to the Northern Policy Institute, the proposed 2+1 pilot for Highway 11 delivers a benefit-cost ratio of **1.0 at 20 years**, rising to **3.6 at 60 years**—clear evidence of enduring value.

3. High Likelihood of Successful Execution

- **Shovel-Ready Projects:** Ontario's North Bay–Temagami pilot is fully designed and poised to go to tender
- **Provincial Commitment Already Secured:** The province has also announced plans to extend the 2+1 model northward between Temiskaming Shores and Cochrane.
- **Proven Design Model:** The 2+1 design has achieved fatality reductions of up to 76% in countries like Sweden, Finland, and Australia. It offers a practical model for safe, efficient travel across long rural corridors. Ontario's projects benefit from this body of international evidence.
- **Faster Cheaper Delivery:** By leveraging existing roadbeds, 2+1 roads require less land acquisition and construction time, avoid significant delays from environmental permitting, and can be implemented in phases. Ontario's own pilot designs incorporate global best practices from around the world.
- **Expandable by Design:** 2+1 highways can be converted to 2+2 highways in the future when traffic volumes warrant it, making 2+1 roads a flexible and cost-efficient steppingstone, ideal for future-proofing national transportation infrastructure.

4. Advance the Interests of Indigenous Peoples

- **Early and Ongoing Engagement:** Highways 17 and 11 intersect the traditional territories of several Indigenous Nations. Their early and ongoing involvement ensures meaningful participation and long-term benefits.
- **Pathways to Economic Reconciliation:** Indigenous-led training, employment, and

- equity stakes can be prioritized into project delivery, creating generational value. With designs that are modular, the Proposal also supports phased contracting and development models.
- **Improved Safety for Remote Access:** Both Highways are a lifeline for many Indigenous communities, enabling access to healthcare, food, education, and evacuation routes. Safer highways are a matter of equity.

5. Contribute to Clean Growth and Climate Objectives

- **Lower Emissions from Freight:** Improved traffic flow reduces idling, braking, and congestion, directly cutting greenhouse gas emissions. Infrastructure for electric vehicle (EV) charging can be integrated into the design.
- **Sustainable Construction Practices:** Ontario's design process is already integrating lower-emission materials and recycled aggregates to help Canada reach its climate goals.
- **Reduced Environmental Footprint:** Compared to full twinning, 2+1 highways use less land, preserve wildlife corridors, and prevent overbuilding—balancing transportation needs with environmental stewardship.

Conclusion

Transforming the Trans-Canada's Highway 17 and its Highway 11 Northern Route into 2+1 corridors is not simply a matter of regional equity—it is a strategic investment in Canada's future. It safeguards our autonomy, strengthens our supply chains, advances reconciliation, and supports economic growth—while reinforcing the vital national bond between northern and southern Canada.

The Federation of Northern Ontario Municipalities believes this project reflects the values and vision of a confident, resilient country—one that invites its northern regions to be equal partners in prosperity.

We now call on the provincial and federal government to build a Trans-Canada Highway worthy of our national ambitions—modern, safe, autonomous, and truly coast-to-coast.

Sincerely,



Danny Whalen
President

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Appendix A

Number of Truck Shipments by Routes ^{Note 1}						# of lanes in Ontario
	2013	2014	2015	2016	2017	
Truck shipments to and from major destinations in western Canada to Toronto and Montreal	1,019,899	927,405	986,136	924,682	767,998 NOTE: 5 year average 2013 to 2017= 925,224	2 lanes northern Ontario / 4 lanes southern and eastern segments
Truck shipments to and from Toronto and Montreal	867,321	894,068	1,237,732	916,433	884,474 Note: 5 year average = 960,005	4+ lanes
Truck shipments to and from Toronto and Windsor	67,119	100,507	97,640	80,267	142,502 Note: 5 year average= 97,607	4+ lanes
Truck shipments to and from Toronto and Hamilton	181,567	191,839	186,954	332,986	139,044 Note: 5 year average= 206,514	4+ lanes

Note 1: Statistics Canada. [Table 23-10-0142-01 Origin and destination of transported commodities, Canadian Freight Analysis Framework](#) (see Appendix A). Shipments represent the aggregate number of shipments transported.

Minutes Phragmites Working Group Lake Bernard Meeting

DATE: Meeting Thursday June 19, 2025, Zoom Web meeting

TIME: 7:00 – 8:30 pm

Receiving Invite: Karin Mertins, Marianne Stickland, Caitlin Haggart, Nancy Austin, Robert Attwell, Jocelyn Palm, Dan Burton, Linda Sloka, Dava Slater, Lois Brisbois, Jeff Browne, Lisa Gauthier, Justine Leveque, Brian McCabe, Paul McDonald, Tim Bryson, Vicki Whitmell, Doug Smith, Jennifer Boyes, Jeremy St. Onge, Kristen Callow

Attending: Marilee Koenderink, Sophie Scott (summer student), Mason Dench (summer student), Nicole Leversedge (project manager for Japanese Knotweed), Linda, Dan, Jocelyn Palm, Jeff Browne, Karin Mertins, Dava Slater

Regrets: Dr. Janice Gilbert

Meeting proceeded by a presentation by Nicole Leversedge, Program Manager from the Invasive Phragmites Control Centre.

- The work with Dr Gilbert's team is planned for July 21st.
- The application for the herbicide is with the MNRF
- The biologist is reviewing it.
- There is a Terrestrial Herbicide and an Aquatic extermination permit now to go in for permission to use Habitat Aqua herbicide. This is for treatment along the creek.
- The herbicide has been used since 2021. Imazapyr is the active ingredient. People within a 1km radius should not draw water from the creek or lake for 48 hours.
- It was noted that the creek at Bernard and Main feeds into the lake and therefore that the people on the lake will also be affected. Signs should be posted 24h before the event and taken down 24h after.
- It is possible to reuse old signs. Rubbing alcohol will take off the marker (but also the sign lettering)
- Nicole to bring new signs for posting on the Sunday.
- Pets should stay in for the day. Once the herbicide dries, it is safe to walk through.
- They talk about the Reentry Time. It is safe to walk back into a sprayed area 1hr after spraying.
- Children's toys could be moved from the area. In an abundance of caution there will be very little spraying in residential areas and spraying will be stopped if there is any drift of the spray in the wind.
- There were questions from people with whom Marilee and team had talked
- Can specific plants be sprayed, but not others?
 - Yes, they spot spray and they have a shelf that they can use to block spray from hitting other plants, however, there is always some risk that nearby plants may be affected.
- How about wells?
 - Wells are not typically a problem. Nicole will call a MECP person to ask about Habitat Aqua affecting wells and the drinking water from wells. (She has advised us this is not a concern)
 - It is fine to swim in water where Habitat Aqua has been used after one hour.
- SUMMARY: Monday, June 21st, the event will start.
 - Crew to arrive Sunday.
 - Re: work at the Dam. Jaden, a previous person, Jerry the Truxor operator and one new crew member will come.
 - Jaden will decide which site to work on which day.
 - Marilee said that a Dam "water level gage Shed/box" is to be replaced during the same time period.
 - Marilee to figure out what days the dam guys need to be there. Nicole is sure that Jaden can work around the Dam/shed replacement schedule.

- Marilee notes that the wells in the area could be shallow, dug or drilled and that most residences will have one.
- Nicole thinks that she can have an answer tomorrow about the wells.(no concerns)
- And will see if that should be added to the plan.(Does not need to be added)

Decision to send a condolence card to Dr Gilbert. Possibility to find a charity that she supports. Gift money to be a collection, not Phrag funds.

1. Discussion Additions/Approval Agenda: Additions: Approved by:

2. Approval of minutes from May 15, 2025: Omissions: Corrections:

Approved: Karin

3. Follow up on Action Items/Business Arising/discussion direction:

Door knocking went on and for the most part reactions were positive. All were invited to the meeting.

Dry land work is ongoing. And seems positive. 8 sites. Now added sites for Japanese Knotweed. Weather will be an important factor.

3.1 Volunteer /Phrag Fighters Cuts 2025 Season and plan for 2025:

- **Site visits:** Japanese knotweed. Visits to owners along creek between Belmont and Barrie Street completed. Info sheets on Japanese knotweed given and on plan for control by herbicide this season. Invite to this meeting distributed by email.
- **Site Visits:** Phragmites dry land locations in Sundridge and along High Rock Drive completed.
- **Dry land removal events:**
 1. Private Road Lake Bernard Drive,
 2. Dam – dead stalks removed along ditch Railway track side completed,
 3. HANDS shore – spading initiated,
 4. Children's Garden – spading x1,
 5. The Bistro – spading completed,
 6. 251 High Rock drive and adjacent lot – 2 saws to bring down dead stalks – needs return in July
 7. United Church Manse – spaded dry land completed
- **Updating of LoO for Japanese knotweed:** still at MNRF
- **Truxor dates:** [July 21st](#)
- **DNA Kit/Native phragmites:** Old Man's Lake site – home visit, DNA samples collected and sent. Visited native Phrag prior to visit to review characteristics with students. Feel it is invasive. Emailed group leader – no guarantee but aiming to remove two stands this season.
- *Took students to see native species and then went to see invasive species of phrag.*
- **Saw Operators:** JP, Paul cutting. Todd starting June 20.
- **PAMF Data collection:** Not yet training this week. *Linda may be helping with this. Monitoring before July 21st to see pre-treatment.*
- *One more permission needed for work at the dam.*
- *Sewage lagoon permission is now given. It has been since 2019- need to manage it.*
- *Janice to spray this year the side that had been identified in 2019.*
- *Will request permission to expand along tracks.*
- *Hope to have the dam managed at least once.*

- **Clean Drain Dry:** Sophie and Mason working on a small cleaning display for boat launch education. Request to Sundridge for a day to have a water steward team – students and Marilee at Town dock. **Boat launch signs** to: Spring lake, Tom Thompson park South River, Need to deliver one for Jack Lake Boat launch Armour *and Clear Lake too.*
- *School outreach has been helpful.*
- **Stalks from sprayed JK:** Few Japanese knotweed stalks at lakeshore drive sites/minimal regrowth. Landfill site – dead stalks flattened by Mike at landfill – very few new regrowth at this time. Three sites further in landfill need spray. Landfill operator at Landfill site 2 dropped by – informed JK stand there as well. Information shared.
- **2025 Forms review: Attachments: For review and approval**
 - **Waiver/Photographs:** Review/ approval for season - *one still needs a date change*
 - **Phragmites information Neighbour Helping Neighbour letter and**
 - **Japanese knotweed information letter**
 - **Terms of Reference for the Phragmites Working Group**
 - *People are looking for licensed applicators and cost. Phrag Students are doing the research.*
 - *Roundup for poison ivy is also usually recommended for Japanese Knotweed. More info to come on this.*
- *All in favour of adopting forms, letters and terms of reference.*

3.2 Habitat stewardship program – To do's:

Signage: Turtle signs – Have two new signs. Locations: Sign sites: High rock drive near nesting sites, and Lynch Lake –**To Do:** Need to seek approval from municipalities /meeting with Strong this week. No date yet for Sundridge – will ask again. Need to assess boat launch and ask Joly for Lynch Lake.

3.3 Budget Report/Funds raised administered by NNEEC

- **Fundraising Account Amount on hand 2022:** Donation Tim Edwards Nov 2025 \$300.00. Recent donation from Huntsville Nature Club \$100.00, Donation Terry Totten \$250.00, Donation Tim Bryson \$1000.00, Donation Peter Brooke \$50.00 Total: \$9,740.51
- **Expenses:** Saw maintenance, gas oil and honorarium for operators – keeping running totals. *Get addresses of all individuals who have donated for tax receipts. Grant tracking needed. Year end gifts - Paul brings own equipment. Could recognize wear and tear at season end.*
- **Budget 2025:** \$33,290.00 approximately for full implementation of work plan with one day Truxor possibly.
 - Have:** \$9,740.51 Fundraising account
 - Japanese knotweed application: \$12,290.00 email only from April – no contract /may be no money.**
 - ISAP:** Excellent news -Students contracts have been extended!! Sophie ends with us to return to school Aug . 15. Mason ends Aug 29th. Both have completed Phrag 101 and received certificates. Orientation from ISAP program completed. More on line aquatic invasives and infield PAMF to complete. Need to clarify what funds if any now - we will be contributing. *Check also the honorarium for travel that was given last year.*

Applications in play:

1. Ontario Wildlife Foundation Application: ***Submitted and received email back*** it was received. **Thank you to Karin, Dan for edits.**
2. TdFEF – Application due July – will review and submit or wait for fall submission if positive word on the current three applications in play is received. Unlikely Ontario Phrag Action Fund will be successful as we are in Central Ontario with Toronto etc.
3. *They do fund as long as not back to back similar projects. They are not keep on gas or herbicides. Guidelines to be met.*
4. *Grow Grant for Trillium is a possibility in the Fall.*
5. *Small grants seem to work well for us.*
6. *We also need to start to request money at cuts.*

3.4 Education:

1. Ongoing displays and presentations

1. Magnetawan Green Fair June 14 – Kayleigh and Marilee/30 + significant conversations – two new Phrag fighters – busy for three hours. *Green Fair in Magnetawan was intense. Leader of Green Party plus. Many new useful conversations.*
2. Local businesses booked: Hardware, Foodland, with students
3. Schools: Emsdale school presentation happened Monday June 16 and the principal who will be at Land of Lakes has asked for a presentation in the Fall.
4. Sunflower Festival – may need a tent
5. Powassan Farmers market – booked
6. Nosbonsing FOAH events – one booked at fishing derby/another demo in play
7. Powassan Library/with Wassi Lake Phraggers – booked
8. Premier Road Demonstration/education event – with STEAM program. *Invite Jeff Burrow and have students interviewed and Sustainability Canadore -booked.*
9. Ryerson Township Phrag demonstration – booked with Magnetawan River hub
10. Whitestone Conservation Association AGM – booked
11. LBPOA Annual meeting – need one other to help /same day as Whitestone. *Karin and Sophie to do one AGM and Marilee and Mason to do the other.*
12. *Grow me displays are out.*
13. *Boat launch events*

Discussion:

4. Standing Items

4.1 2025 Work plan: see attached

4.2 Applications for funding report:

No confirmation yet

5. New Business:

5.1 Chinese Mystery snails Jack Lake – on EDD maps 2023. Visited location and boat launch and obtained specimens at a camp. Consulted with Brooke Scryer – could apply for permission to do a removal event.

Notified partners: Stan Walker /lake association to report if found. Armour township same. Will bring specimens to displays and have info half pager.

Removal event is possible, but we do not have permissions.

The individual thought to be responsible for releasing snails, seems to have thought that the water in the area would be cleaner. The hazards include blue-green, outcompeting the original ecosystem etc.

By the time the permit comes out this year, it would be too late. This is a possible project for next year.

The event is to pull out as many snails as possible manually. There is no research to see how effective this will be.

In China they can be eaten, but there are parasites. There is no evidence of parasites here.

A partnership is needed. This group can leverage expertise, but there may not be able to be a long term commitment. Camp Kodiak is interested. We need to make sure that we are not too far stretched. We can motivate other groups to take responsibility too. Td Friends of the Environment might fit this type of project well. Could OFAH offer a species expert. Brooke has not yet had time to send us the expert's name. We (they) would need to start this in February. Camp Kodiak would be a site.

To dispose of them they freeze them or solarize them.

They have a short lifespan and wash up and smell.

We can offer awareness and put it on Edmaps. Mason to take the lead. Mason to become the new expert possibly professionally.

Also this will be added to the talks that are planned.

5.2 Community Builders Trophy: Pictures so far: 1. Strong Township, 2. NNEEC Jocelyn Palm, 3. Landfill staff x3 4. Arborists – to do, 5. Original Phraggers – Kate and Ginger so far....

*Lois also noticed new phrag** knotweed? by Bucko McDonald Rd.*

Marilee estimates that this committee will help with Japanese Knotweed treatment for 3 years.

After that individual property owners will need to fund their own licensed operator. The LoO specifies sites. As sites are added the LoO needs to be revised. This is a limited process.

Tarp sites: Do we need to lift the tarps or will they just do the edges?

Information is that a big stand responds by growing out 3 meters. Therefore as stands are tarped we will need to make sure that it will not move to adjacent properties. In Hamilton they have been tarping for 6 years and are not yet done.

Meeting Adjourned 8:15pm

**6. Next Meeting: Third Thursday of the month
Thursday July 17 7 pm on Zoom**

MAHC Political Leaders Forum
MINUTES of Thursday, July 10, 2025 at 0900-1000hrs
Via Zoom

“R” = Regrets; “✓” = Confirmed Attendance

INVITED POLITICAL LEADERS:

Scott Aitchison, MP		Graydon Smith, MPP	✓	Jeff Lehman, District Chair	✓	Rick Maloney, Mayor – BB	
Nancy Alcock, Mayor – Huntsville		Peter Kelley, Mayor – Mus. Lakes	✓	Terry Glover, Mayor – Lake of Bays		Heidi Lorenz – Gravenhurst	✓
Peter Koetsier, Mayor – Georg. Bay	✓	Chris Hope, Mayor – Burk’s Falls		Rod Ward, Mayor – Armour	✓	Tim Bryson, Mayor – Strong	
Sam Dunnett, Mayor – Magnetawan		Jim Coleman, Mayor – South River		Norm Hofstetter, Mayor – Perry		Cheryl Philip, Mayor – Kearney	
Liz Daniels, Mayor – Algonquin Highlands		Vicky Roeder-Martin, Councillor – McMurrich/Monteith		Justine Leveque, Mayor – Sundridge		Delynn Patterson, Councillor – Ryerson	
Bryan McCabe, Mayor – Joly		Dan Armour, Deputy Mayor – HV		Brenda Rhodes, Deputy Mayor – BB	✓		

MUNICIPAL STAFF PARTICIPANTS:

Note: All Muskoka and East Parry Sound CAOs and Clerks invited; record captures those who attended only

Stephen Rettie, CAO – Bracebridge	✓	Denise Corry, CAO – Huntsville	✓	David Pink, CAO – Muskoka Lakes	✓	Julie Stevens, CAO – District	✓
Greg Mariotti, CAO – Georgian Bay	✓	Norm Barrette, Health Services Commissioner – District	✓				

MUSKOKA ALMAGUIN ONTARIO HEALTH TEAM PARTICIPANTS:

Keith Cross, MAOHT Alliance Council Co-Chair	✓	Jodi Phillips, MAOHT Alliance Council Co-Chair	
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FOUNDATION PARTICIPANTS:

Leah Walker, SMMH Foundation	✓	Katherine Craine – HDMH Foundation	✓
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MAHC PARTICIPANTS:

Dave Uffelmann, Board Chair	✓	Carla Clarkson-Ladd, Board Vice Chair	✓	Cheryl Harrison, President & CEO	✓	Dr. Khaled Abdel-Razek, Chief of Staff	R
Diane George, VP, Integrated Care, Patient Services, Quality & CNE	R	Alasdair Smith, VP, Corporate Services & Chief Financial Officer	✓	Mary Silverthorn, VP, People, Communications & Stakeholder Relations and Chief HR Officer	✓	Bobbie Clark, Director of Communications & Stakeholder Relations	✓
Allyson Snelling, Communications	✓	Savannah Madueno, Communications		Amy Carriere, Executive Assistant	✓		

Agenda Topic	Notes from Discussion	Follow Up Required
1. Welcome & Introductions – Dave Uffelmann	The Board Chair introduced himself, Vice Chair Carla Ladd and participants from MAHC.	

<p>2. 2025-2026 Board of Directors – Dave Uffelmann</p>	<p>An overview was given of the Board Awards of Excellence ceremony that was held separately from the Annual General Meeting (AGM). D. Uffelmann shared that all 21 nominees were celebrated along with the four winners. Despite initial concerns about time, the event was well received, highlighting the many outstanding contributions across the organization.</p> <p>During the AGM, five new board members were welcomed, each bringing diverse backgrounds and expertise:</p> <ul style="list-style-type: none"> • Beel Yakub: Senior banking and IT professional, owner of three local McDonalds franchises • Ruth Chalmers: Retired nurse and VP in both hospital and long-term care operations • Don Macintosh: Born and raised in Bracebridge, lawyer in Toronto who is transitioning to retirement • Michael Righetti: Paramedic working across multiple health systems • Dr. Rohit Gupta (ex officio): SMMH surgeon and VP of the Credentialed Staff Association. <p>Additionally, two community representatives remain as Committee Appointee Members:</p> <ul style="list-style-type: none"> • Alexandra Santos: A medical student with experience working with Indigenous communities and a passion for local care • Rob McPhee: Brings strong cybersecurity expertise <p>The organization also recognized five retiring directors, including Moreen Miller, who is succeeded by Carla as Chair of the Local Share Committee. Carla will soon engage members as MAHC awaits approval of its capital redevelopment Stage 1.3 Functional Program submission.</p> <p>Finally, financial pressures remain a key concern. Despite Ontario hospitals being the most efficient hospitals in the country, MAHC included, we face increasing demands due to an aging population. While support from government and stakeholders is vital, MAHC is also committed to further efficiency and innovation to navigate ongoing fiscal challenges.</p>	
<p>3. 2025-2030 Strategic Plan – Cheryl Harrison</p>	<p>C. Harrison stated that MAHC has completed a refresh of its Strategic Plan following a highly collaborative, year-long process. Insights were drawn from extensive engagement with community members and stakeholders, particularly during capital redevelopment discussions. This input shaped a forward-looking direction for MAHC.</p> <p>Key highlights include:</p> <ul style="list-style-type: none"> • New Mission: <i>"Together we provide outstanding integrated care to support people to live their healthiest lives."</i> This reflects a shift from a purely illness-focused model to one that emphasizes wellness and integration within the broader health system. • New Vision: <i>"Transforming Healthcare Together"</i> Inspired by the momentum of capital redevelopment, this vision emphasizes innovation and partnership over the next decade. • Strategic Pillars for the next five years: <ol style="list-style-type: none"> 1. Quality Care and Safety 2. Partnerships and Collaboration 3. Innovative Future 4. Our Team is Our Strength 	
<p>4. Operational Update – Cheryl Harrison</p>	<p>C. Harrison updated the group on the following operational items:</p> <p>MRI Opening MAHC officially opened its new MRI service this week, marking a major milestone in expanding local diagnostic capabilities. Appreciation was extended to all levels of political and community support that helped bring this state-of-the-art technology to the region.</p> <p>Emergency Department & Occupancy Trends Daily monitoring of emergency department activity has shown positive trends, with a decline in admissions in the Emergency Department, indicating improved patient flow to inpatient units. Occupancy rates trending slightly downward are now typically between 100% and 110%, which aligns with the 2025-26 budget assumptions. There is a focus on managing occupancy to avoid spending funds on unfunded beds.</p>	

	<p>ALC (Alternate Level of Care) Improvements Significant progress has been made in reducing ALC patients from about 25 per site last year to 25 total across both sites today. This reflects strong collaboration both internally and with community partners. It is a clear indicator of transformative care and better patient placement.</p> <p>Obstetrical Consolidation at SMMH MAHC continues ongoing discussions with government partners around the temporary consolidation. There will be further communication in the near future to update the community.</p> <p>Heart Function Clinic The clinic reopened at the South Muskoka site.</p> <p>Indigenous Patient Navigator In conjunction with the Barrie Area Native Advisory Circle (BANAC), MAHC has welcomed a new Indigenous Patient Navigator, Sarah Cunningham. Sarah will support First Nations patients during their care journey.</p>	
<p>5. Capital Redevelopment Update – Alasdair Smith</p>	<p>MAHC has resumed productive discussions with the Ministry of Health, Ontario Health, and Infrastructure Ontario regarding the Stage 1.3 functional programming submission, following delays caused by the recent election. A recent meeting focused on clinical programs received highly positive feedback, with officials expressing that they were "delighted" by the forward-thinking and positive approach. The MAHC team is optimistic and is aiming to maintain momentum to advance the project swiftly.</p>	
<p>6. Update from Foundations – Leah Walker & Katherine Craine</p>	<p>South Muskoka Hospital Foundation L. Walker shared that the two hospital foundations continue to work closely on redevelopment campaign branding, with early previews of the look, feel, and messaging already shared. Initial discussions around naming opportunities have begun, and the campaign cabinet is expected to be finalized by year-end, aligning with the Ministry's response to Stage 1.3. With summer in full swing, efforts are focused on engaging seasonal donors and residents, including island visits. Additionally, the foundation is celebrating its 45th anniversary with a soirée on August 21st, and all are warmly invited to attend.</p> <p>Huntsville Hospital Foundation K. Craine seconded that the foundation teams are working closely and collaboratively on the upcoming redevelopment campaign. A silent launch of the campaign brand was held at a recent event on Bigwin Island, helping to advance awareness among seasonal residents who are already familiar with the hospital's redevelopment plans. The event also introduced the campaign cabinet and several campaign ambassadors, signaling early momentum. The focus is now on securing leadership gifts, including initial \$1M+ commitments to build strong early campaign support. In parallel, the recent MRI campaign launch and the opening of the MRI suite have generated excitement. The new space has provided staff and physicians with a glimpse of what the future hospital environment could look like being modern, spacious, and functional. This progress has further energized supporters, with growing anticipation around the Ministry's approval of the Stage 1.3 submission.</p>	
<p>7. Round Table of Healthcare-Related Items</p>	<p>K. Cross gave an update that the three new partners have joined MAOHT: Helping Hands Orillia, Mind-Aid, and Community Living Huntsville. A leadership change has occurred at the Collaborative Steering Committee with Dr. David Mathies stepping down and Diane George, VP, Patient Services at MAHC, stepping in as co-chair. A palliative care coach has been hired on contract to assess service delivery across the region, identify gaps, provide education, and work toward process standardization. It was reported that over the past year, 24-25 new family physicians and nurse practitioners have been recruited with some of them replacing retirees. This was done under the efforts of recruiter David Gravelle whose term is nearing completion. Plans are underway to renew his position for another three years, given his successful work across both hospital and community settings. In response to the federal and provincial commitment of over \$2 billion for primary care renewal, a planning table has been established with administrative and clinical leaders. The group is preparing a proposal for the second round of funding opportunities to help reduce the number of unattached patients in the region.</p>	

	<p>J. Lehman thanked the group for the update and applauded the new redevelopment capital campaign branding. He, in addition, thanked C. Harrison for sharing a detailed analysis of Alternate Level of Care (ALC) reductions, offering valuable insight into the underlying data and contributing factors. The positive trend in reducing ALC numbers is recognized as a collaborative achievement, with MAHC credited for effectively pivoting in several areas to support this outcome. Further clarification was sought on how the reductions were achieved and whether the improvements are systemic and sustainable or if they may be temporary. C. Harrison emphasized that managing ALC is complex and does require constant focus. She feels that the success comes from a combination of factors including increased access to transitional care options, such as beds at The Alexander, a significant reduction in ALC to palliative cases due to appropriate placement and early identification of at-risk patients, and a proactive approach by care teams. Additionally, it requires dedicated staff to support complex discharges, especially for patients facing both social and medical barriers. It was highlighted that Diane George has been leading regular ALC rounds and has brought together care partners like Home and Community Care to explore every possible discharge option. As a result, it was expressed that reductions are sustainable with ongoing maintenance and with exploring other opportunities such as adult day programs and cross-sector collaboration.</p> <p>R. Ward thanked K. Cross for the work done on the name change for the Muskoka & Area Ontario Health Team (MAOHT) which is now Muskoka Almaguin Ontario Health Team. He expressed the positivity of this change for the Almaguin community.</p>	
8. Adjournment	The meeting adjourned at 9:31 a.m. The next meeting is scheduled for Thursday, October 9 th at 9 a.m.	

Sent by e-mail to: minister.mecp@ontario.ca

July 15, 2025

The Honourable Todd McCarthy
Minister of the Environment, Conservation and Parks
College Park, 777 Bay Street
Toronto, Ontario M7A 2J3

Dear Minister McCarthy,

AMO and Ontario's municipalities commend the provincial government for its strong, decisive leadership in strengthening our provincial and local economies in the face of evolving global trade dynamics. In this context, AMO supports exploring new approaches to supporting priority projects, provided that important objectives such as health, safety, environmental protection, community well-being are upheld. For example, last year AMO commended your government's "project list" approach, which applied a risk-based method to streamline environmental approvals (EAs) for simple projects. This type of balanced approach helps advance projects faster while maintaining strong environmental protections where warranted.

As you know, Bill 5 removed environmental assessment (EA) requirements for the Dresden Waste Disposal Site (a landfill). We are concerned about the precedent this action may set for other waste disposal sites and the impact on communities trying to manage increased pressure on Ontario's limited waste disposal capacity.

We understand the proposed expansion of the currently inactive Dresden landfill would increase the capacity from the current limit of 75 tonnes to an annual limit of 365,000 tonnes. The proposal would also add new activities such as processing waste into low-carbon fuel. This expansion is only 800 metres away from the residential community of Dresden, and Chatham-Kent – the host municipality – is not supportive of the expansion.

In 2020, your government passed legislation requiring proponents of landfill sites to obtain municipal support for landfills within 3.5 kilometres of residential land. In 2024, following consultation, your government implemented a project list approach for environmental approvals which included waste projects among those subject to a comprehensive EA. That same year, your Ministry issued a decision confirming a comprehensive EA would be required for the Dresden landfill, highlighting it is an opportunity to identify and mitigate any risks, and to gather community feedback. Bill 5 reverses each of these decisions in favour of relying on existing environmental compliance approval (ECA) requirements.

The existing ECAs date back to 1980 and do not cover the full scope of the proposed expansions. The effect of this approach is to significantly expand a small, inactive landfill without adequate environmental review and community engagement. This is particularly concerning because the landfill site is adjacent to prime agricultural land, provincially significant woodlots, and waterbodies which are home to species at risk.

This approach sets a concerning precedent that any of the over 600 active and inactive landfills across Ontario could be similarly expanded. Municipalities understand that Ontario urgently needs increased landfill capacity to support ambitious residential and economic growth goals. We know that a full EA process – which can take as many as 10 years – is onerous and can create delays in meeting waste disposal needs. However, overreliance on the existing ECAs introduces significant environmental, source water protection, and quality-of-life risks.

Municipalities know that before advancing any project, it is essential to gather information, assess and mitigate risks, and engage with residents. While AMO is supportive of the government's efforts to streamline development approvals, we continue to stress the importance of balancing these goals with strong environmental protection.

AMO recommends that the Province establish a modernized approval process for landfills that balances expediting the ability to site and construct waste management infrastructure with maintaining strong environmental and community protection. A balanced approach would empower municipalities and the Province to protect the environment and community well-being while taking decisive action to expand landfill capacity in Ontario.

Consistent with our letter recommending abandoning select proposed amendments to O. Reg. 391/21 Blue Box, municipalities know that some of the pressure to find new waste disposal capacity can be alleviated by increasing waste reduction and diversion efforts. AMO's 2023 "[Ontario Baseline Waste and Recycling Report](#)" and 2021 "[Recommendations for the Diversion of Food and Organic Waste in Ontario](#)" include recommendations to further improve waste diversion.

Addressing Ontario's landfill pressures requires a dual approach: responsibly creating more landfill capacity while simultaneously taking concrete action to reduce the volume of waste entering landfills. We look forward to working with the government to find a lasting solution to meet Ontario's waste disposal needs.

Sincerely,



Robin Jones
AMO President
Mayor of the Village of Westport

cc: Sarah Harrison, Deputy Minister, Ministry of the Environment, Conservation and Parks

Attachment: Letter to Minister McCarthy regarding *Resource Recovery and Circular Economy Act*

Sent by email to: minister.mecp@ontario.ca

July 7, 2025

The Honourable Todd McCarthy
Minister of the Environment, Conservation and Parks
College Park, 5th Floor
777 Bay Street
Toronto, Ontario M7A 2J3

RE: Amendments to the Blue Box Regulation (ERO #: 025-0009) and the *Resource Recovery and Circular Economy Act, 2016* (ERO #: 025-0536)

Dear Minister McCarthy,

The Association of Municipalities of Ontario (AMO) has consistently supported the transition to an Extended Producer Responsibility (EPR) system for recycling, believing it holds the potential to drive innovation and foster a truly circular economy in Ontario.

Proposed Blue Box Regulation Amendments

The recently proposed amendments to the Blue Box Regulation raise concerns for municipalities across the province. These proposed changes risk undermining the very goals of the EPR framework, particularly regarding waste diversion and risks resulting in substantial new cost impacts on municipalities.

Specifically, the proposed delays in recovery targets and modifications to away-from-home collection will undoubtedly impact waste diversion rates. Less material diverted means a greater volume of waste entering municipal landfills. This could lead to higher municipal waste management costs due to increased transportation distances and expenses as existing landfill capacity is consumed more rapidly. These proposals may also exacerbate Ontario's projected landfill capacity crisis, which is anticipated to reach its limit in less than 10 years.

Furthermore, producers were initially set to assume responsibility for expanded public space blue bin material collection, a sensible approach given that most municipal governments will no longer be involved in residential recycling services post-2025. The proposed regulatory amendment, however, would reverse this. Without adjusted regulatory amendments, many municipalities would be forced to decide whether to provide recycling collection for these unserved public spaces at their own expense. Should municipalities not step in to fill these gaps, residents would likely combine recycling and waste streams. Residents rightly expect robust recycling programs and environmental protection, creating an urgent imperative for municipalities to fill these public spaces service gaps. This dual approach to blue bin collection by both municipalities and producers is also inherently inefficient.

A critical concern is the proposal to remove the planned expansion of blue box services for multi-residential buildings, schools, and specified long-term care and retirement homes that are not already municipally serviced. This change creates a fragmented "two-tiered" system where some Ontarians have access to recycling while others do not. At a time when Ontario has

prioritized rapidly building more housing and long-term care, this amendment fails to provide essential recycling for these new residents and facilities, creating a growing service gap at a time when we should be expanding, not limiting, recycling access. This proposed reversal also imposes a significant municipal burden through:

- Disrupted planning. Municipalities have been actively planning and onboarding these properties, often with agreements based on the understanding that producers (PROs) would take over blue box collection by January 2026. This amendment pulls the rug out from under existing plans.
- New service gaps with pressure on municipalities to fill. For example:
 - In Guelph, many multi-residential properties have been receiving municipal service for garbage and organics, while paying for private recycling collection, with the clear expectation that producer-funded recycling would commence in 2026. This amendment leaves the city in a difficult position: does it continue to absorb the cost of private collection, or abruptly shift that burden back to building residents?
 - In large cities like Ottawa, thousands of new multi-residential units are added annually. This change immediately creates a massive and growing number of residents (potentially over 5,000 in Ottawa each year) who will be left without access to the common recycling collection system.

While the stated intent of the proposals is to contain costs, AMO is concerned that many of the proposals will shift costs to the municipal taxpayer and exacerbate Ontario's landfill capacity crisis.

Proposed Resource Recovery and Circular Economy Act (RRCEA) Amendments

AMO supports proposed changes to enhance data collection and transparency across the waste system and make regulations that require PROs to make an offer to municipalities or other specified entities to service small businesses to municipalities or other specified persons. These changes would support a more efficient and effective system.

Beyond AMO's comments, we recommend your staff review additional technical analysis and recommendations on these proposals submitted by The Regional Public Works Commissioners of Ontario and the Municipal Waste Association.

Any questions about this submission can be directed to Karen Nesbitt, Senior Manager at knesbitt@ontario.ca.

Sincerely,



Robin Jones
AMO President

cc: Marc Peverini, Resource Recovery Policy Branch, Ministry of the Environment,
Conservation and Parks



SAVE THE DATE

MSO-North (Sudbury)
Ministry of Municipal Affairs and Housing

2025 Northeastern Municipal Council Workshop

Date: October 21, 2025 (9:45 am to 4:15 pm) and October 22, 2025 (9:00 am to 4:00 pm)

Location: Lionel E. Lalonde Centre, Greater Sudbury (Azilda) – In Person Only

Agenda:

The Municipal Services Office-North in Sudbury is pleased to invite you to a two-day training workshop where members of council and staff from across northeastern Ontario will come together to hear from experts and each other on relevant and timely topics. Sessions will cover a range of essential learning on municipal governance, finance, land use planning and affordable housing issues. Please mark your calendars with the date of this event as you don't want to miss out.

Who Should Attend:

This two-day session will be of interest to both experienced municipal council and staff and those who are newer to municipal governance and operations.

Why attend:

We are arranging an impressive list of guest speakers with significant municipal knowledge and leading practices to share. Participants will engage with and hear about experiences and approaches to common challenges. Attendees will leave the workshop with a greater understanding of how to tackle current municipal issues and govern effectively and democratically.

Registration:

Registration form will be distributed in coming weeks that will include the registration fee for this event.

Inquiries:

Municipal Services Office – North (Sudbury)

Enrique Paraco, Municipal Advisor
Email: enrique.paraco@ontario.ca
Phone: 705-280-0641

Sarah Cormier, Senior Municipal Advisor
Email: sarah.cormier@ontario.ca
Phone: 249-885-2953

Sent by e-mail to: Minister.SOLGEN@ontario.ca

July 11, 2025

The Honourable Michael Kerzner
Solicitor General
Ministry of the Solicitor General
George Drew Building, 18th Floor
25 Grosvenor Street
Toronto, Ontario M7A 1Y6

Dear Minister Kerzner,

The Association of Municipalities of Ontario (AMO) is a non-partisan, non-profit association representing the 444 municipal governments across Ontario. Municipal governments work through AMO to achieve shared goals and meet common challenges.

AMO members understand the important role that the Ontario Provincial Police (OPP) and municipal police services play in maintaining public safety in communities across Ontario. As the order of government responsible for providing policing services to their local communities, municipalities understand the importance of this responsibility.

For more than a decade, AMO has been shining a light on the significant cost pressures municipalities are facing as a result of [growing police costs](#). AMO is appreciative of the \$77M the province provided last fall to offset unusually large OPP billing increases as well as efforts through this review to make sure no such unexpected massive cost increase happens again. However, the fiscal challenges municipalities are facing extend beyond the OPP billing model to municipal police forces and a fundamentally broken provincial-municipal fiscal framework.

AMO is pleased to provide comments on the ongoing OPP billing review. We are aware that the mandate of this review is narrow and specific to the OPP billing model. However, we believe that the ministry needs to be aware of the broader issues affecting our sector in order to adequately address the policing cost challenges impacting all municipalities. We would also urge the government to take a more comprehensive approach and engage municipalities on a broader Social and Economic Prosperity Review.

This submission provides AMO's input into the OPP policing review, focusing on five broad themes that emerged from consultation with our members: transparency and timing, spending in areas of provincial responsibility, vacancy costs and recruitment issues, court security and prisoner transfer costs, and inequitable policing costs in service hub communities.

Transparency and timing

Municipalities currently receive their bills for OPP policing services very late in the municipal budget planning cycle. We understand that the OPP relies on time sensitive data sets to determine bills. However, municipalities receiving variable bills in the middle of the municipal budget process is unnecessarily challenging and makes it more difficult to balance other competing municipal priorities. The scale of the cost increases for the 2025 bills only highlights an existing challenge.

AMO would encourage the government to work with the OPP to streamline processes to allow the distribution of bills earlier in the fall, at a time more in line with the planning cycle of our members. Notice of potentially large billing increases should be provided even further in advance with an opportunity for municipalities to spread these increases out over time.

There is also an opportunity to improve transparency in billing and the service that municipalities are receiving. AMO members have reported challenges in understanding the detailed services covered by their bills.

The amount of information shared between the OPP and municipalities is also inconsistent across the province. Some have open and transparent relationships, while other municipalities are unable to receive basic information from their detachments about how many police officers are in their municipality.

The OPP should provide greater transparency on how individual municipal bills are developed and the number of officers assigned to each municipality.

Spending in areas of provincial responsibility

Municipalities across Ontario are at the frontlines of responding to increases in homelessness, encampments and mental health and addiction challenges. AMO's recent report, [Municipalities under pressure: The Human and Financial Cost of Ontario's Homelessness Crisis](#), showed how much municipalities are investing from the property tax base in responding to this growing social challenge.

Access to mental health and addictions treatment is uneven across the province and wait lists are long. Police are increasingly being asked to respond to these challenges in the place of adequate provincially funded services. The *Safer Municipalities Act, 2025* established a range of additional police tools for responding to encampments and public drug use. Police response to these growing social challenges is an important contributor to the rising police costs being born by all our members.

Municipalities across Ontario are also working collaboratively with local police services and community partners to build comprehensive Community Safety and Well-Being Plans meant to enhance upstream interventions to prevent crime. AMO has long advocated for provincial funding for these plans to help improve public safety and

alleviate growing police costs.

The province should work collaboratively with municipalities, police chiefs and police service boards to estimate the proportion of police costs attributable to homelessness and mental health and addictions and provide appropriate provincial funding for these costs. The province should also ensure that upstream municipal programs that target the root causes of crime are adequately funded.

Vacancy costs and recruitment issues

In the last Auditor General value for money review in 2020, the OPP vacancy rate was found to be over 25 percent in most of the province. This is a significant number of officers not able to work. Many municipal police forces face similarly high vacancy rates. These vacancy rates lead to increase costs, as forces must rely on more costly overtime to cover for officers on leave.

As well, these rates are not helped by the ongoing struggle of police forces across Canada to recruit new officers. AMO and its members appreciate recent actions taken by the government to address these challenges, including the Answer the Call campaign to improve police recruitment and Warrior Health initiative to provide 24/7 mental health resources for emergency personnel.

We welcome these upstream actions and would encourage continued collaboration with police associations and municipalities. However, we need urgent support now to respond to the growing vacancy challenge.

The province should provide funding to offset costs associated with police away from work on WSIB approved leaves of absences so that police services can align their actual strength with authorized strength and reduce reliance on overtime. The province should consider the [2015 AMO recommendations](#) to shift specific functions to civilians or other security providers where appropriate.

Prisoner transport and court security

In the 2008 *Provincial Municipal Service Delivery Review*, the province committed to uploading all prisoner transport and court security costs to a maximum of 125 million dollars per year. Prisoner transport here refers to the secure transportation of inmates between courts, prisons, and other security locations, while court security means the physical security of provincial courts.

While the negotiated \$125 million cap covered all municipal costs at the time of the agreement, it is no longer sufficient. Municipalities are now funding costs that were previously uploaded.

To lower policing costs, the province should remove the \$125 million cap and provide full funding for prisoner transport and court security each year.

Inequitable policing costs in service hub communities

While AMO recognizes that the current model is more equitable than previous iterations, there are opportunities for further improvement. Some municipalities act as hubs for surrounding communities because they house provincial infrastructure like hospitals and courts, or provide social services used by residents of other jurisdictions. These communities continue to face much higher calls for service on a per capita basis than other municipalities and pay greater per capita costs.

The current discount model should be replaced with a grant given to municipalities with the highest calls for service cost per capita. Both OPP and independently policed municipalities should be eligible for this cost relief.

Conclusion

AMO is encouraged that the province is taking action to improve the OPP billing model. We appreciate that the province is trying to find ways avoid large surprise increases and to make sure the unexpectedly large increases from 2025 do not happen again.

Municipalities are increasingly faced with tough choices between paying for increasing police budgets and investing in long-term infrastructure projects that are critical to Ontario's long-term economic growth.

The fiscal framework that enables municipalities to provide both critical services and infrastructure is broken. While program-specific reviews like this one are appreciated, AMO continues to call on the provincial government to work with the municipal sector on a new comprehensive fiscal relationship that would better support public safety and economic growth in communities across Ontario.

Sincerely,



Robin Jones
AMO President

cc: The Honourable Rob Flack, Minister of Municipal Affairs and Housing
Mario Di Tommaso, Deputy Solicitor General, Ministry of the Solicitor General
Martha Greenberg, Deputy Minister, Ministry of Municipal Affairs and Housing

Nancy Millar

From: Courtney Metcalf <edo@explorealmaguin.ca>
Sent: July 23, 2025 8:36 AM
To: Don McArthur; MD Tanvir Kabir; Clerk; Chief Administrative Officer; Dave Gray; Nancy Millar; Caitlin Haggart; Kim Dunnett; Beth Morton; 'Kim Seguin'; Katey Brimacombe; Jennifer Martin; Denis Duguay; Nancy Field; Erica Kellogg
Subject: Almaguin Dark-Sky Information Session - For Municipalities and Businesses

Good morning!

Please forward this on to any staff or Councillors that are interested in promoting dark sky tourism. This is a market we will be tapping into at ACED, but if individual municipalities are interested in their role in how to further promote or encourage dark sky tourism, please consider attending one of the 2 information sessions. RSVP early as seating is limited.

Business Information Session:

Please join ACED and Explorers' Edge for one of two information sessions being held by Cliff Valley Astronomy CEO, Stephane Picard.

Monday, August 11, 2025 - South River Council Chambers

1-2pm

Tuesday, August 12, 2025 - Magnetawan Community Centre

1-2pm

Information Session Details from Cliff Valley Astronomy:

For the astrotourism discussion and presentations, Stephane Picard of Cliff Valley Astronomy will present a more detailed overview of the market size and opportunities from the perspectives of DMOs, municipalities, and other tourism related businesses. This will include identifying and understanding the various astrotourist segmentations, how to position your marketing and your operations for them, and also how to cater to the immediate attention media are paying attention to now (as you can see with CFA's own experience with Forbes, National Geographic, Space.com and countless international and national news/media outlets). Just a little effort and time can create amazing opportunities of media exposure in the millions of dollars in value offering incredible ROI. This also touches and dives into light pollution education and mitigation efforts/strategies.

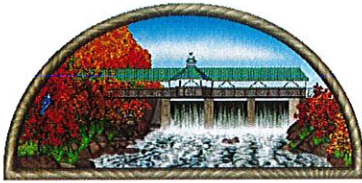
The presentation by Stephane will run approximately 45minutes long and leave another 15 minutes for a Q&A period.

To RSVP for one of the two sessions offered, please send your name, municipality or business you are representing, and which session you will attend to Courtney Metcalf, EDO, Almaguin Community Economic Development at edo@explorealmaguin.ca. Seating is limited so please RSVP early.

Thank you,

Courtney Metcalf

Economic Development Officer
Almaguin Community Economic Development
(705) 349-2710 | edo@explorealmaguin.ca



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: Ashley Brandt Date: July 15, 2025

Seconded By: Ryan Baptiste Resolution # 2025- 244

Be it resolved;

WHEREAS the Council of the Village of Burk's Falls, together with residents from surrounding municipalities, has expressed strong and united opposition to the proposed installation of a Battery Energy Storage System (BESS) facility, citing significant concerns regarding public safety, environmental risk, land use compatibility, and insufficient local economic benefit; and

WHEREAS the perceived risk associated with BESS installations significantly outweighs any demonstrated local advantage, and further, the lack of established, province-wide planning policies has led to avoidable conflict and uncertainty for municipalities and residents alike;

Now therefore be it resolved that:

1. The Council of the Village of Burk's Falls respectfully requests that the Province of Ontario immediately suspend the approval and development of all new BESS installations until a comprehensive, science-based study is completed. Such a study should result in the development of robust, province-wide policies and regulations governing the operation, and risk mitigation of BESS facilities.
2. The Province of Ontario be urged to provide clear policy guidance to municipalities and industry stakeholders recommending that BESS installations be permitted only on lands currently zoned for industrial use, recognizing that:
 - a) such lands have been previously evaluated and approved for industrial development; and
 - b) the limited economic return provided by BESS projects does not justify rezoning lands designated for other uses.

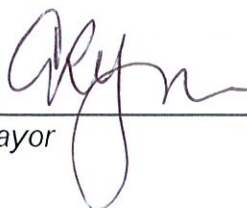
3. The Province of Ontario be further requested to disseminate the results of this study and any associated policy or regulatory recommendations to all Ontario municipalities, thereby preventing unnecessary and costly legal challenges, public opposition, and community division related to the siting of future BESS projects.
4. The Council of the Village of Burk's Falls calls upon Solar Bank Corporation to immediately withdraw its application for the proposed BESS facility at Pegg's Mountain, in the interest of fostering constructive community relations and acknowledging that this situation closely parallels the circumstances in Gravenhurst, where similar concerns led to widespread opposition and rejection of a comparable project.
5. That a copy of this resolution be forwarded to members of parliament (MPP's) and all municipalities in the province of Ontario.

Recorded Vote requested by: _____

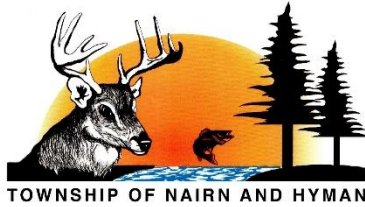
<i>Ryan Baptiste</i>	<i>for / opposed</i>
<i>Ashley Brandt</i>	<i>for / opposed</i>
<i>Sean Cotton</i>	<i>for / opposed</i>
<i>Chris Hope</i>	<i>for / opposed</i>
<i>Nancy Kyte</i>	<i>for / opposed</i>

<u>y</u>	<u> </u>	<u> </u>
<i>Carried</i>	<i>Defeated</i>	<i>Deferred</i>

Pecuniary Interest declared by:



Mayor



64 McIntyre Street • Nairn Centre, Ontario • P0M 2L0 ☎ 705-869-4232 📠 705-869-5248
Established: March 7, 1896 Office of the Clerk Treasurer, CAO E-mail: belindaketchabaw@nairncentre.ca

July 17, 2025

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Sent via email: premier@ontario.ca

The Honourable Stephen Lecce, Minister of Energy and Mines
College Park, 5th Floor, 777 Bay Street
Toronto, ON M7A 2J3
Sent via email : stephen.lecce@pc.ola.org and MinisterEnergy@ontario.ca

The Honourable Prabmeet Singh Sarkaria, Minister of Transportation
5th Floor, 777 Bay Street
Toronto, ON M7A 2J3
Sent via email: mtinfo@ontario.ca and prabmeetsarkaria@pc.ola.org

The Honourable Todd J. McCarthy, Minister of Environment, Conservation and Parks
5th Floor, 777 Bay Street
Toronto, ON M7A 2J3
Sent via email: todd.mccarthy@pc.ola.org and minister.mnrf@ontario.ca

Canadian Nuclear Safety Commission
280 Slater Street, P.O. Box 1046, Station B
Ottawa, ON K1P 5S9
Sent via email: cnsccsn@ccsn.gc.ca and patrick.burton@cnsccsn.gc.ca

RE: Opposition to the Transportation and Disposal of Niobium Tailings at the Agnew Lake Tailings Management Area

Please be advised that the Council of the Township of Nairn and Hyman has passed a formal resolution opposing the proposed transport and disposal of approximately 18,600 cubic metres of niobium mine tailings from the Nova Beaucage Mine and associated MTO gravel pit to the Agnew Lake Tailings Management Area (ALTEMA), located within our municipal boundaries.

This resolution follows the independent review by Hutchinson Environmental Sciences Ltd. conducted on behalf of the Township of the technical documents submitted by the Ministry of Energy and Mines and the Ministry of Transportation, including the Human Health and Ecological Risk Assessment (HHERA)

and the Conceptual Site Model (CSM). The findings of Hutchinson's review have raised significant concerns regarding the sufficiency of the risk assessment, groundwater and surface water monitoring, leachability modeling, baseline data gaps, and long-term containment and environmental management plans. These issues pose unacceptable risks to public health, the surrounding watershed, and the long-term environmental integrity of our region.

Further, it has come to the Township's attention that the Ministry of Transportation has transported a portion of the niobium tailings to Clean Harbors, a licensed hazardous waste treatment facility near Sarnia. This action raises a serious question as to why all the material is not being disposed of through the same secure and regulated channel, instead of being placed at an aging tailings management site adjacent to sensitive ecosystems and communities.

The Township of Nairn and Hyman also wishes to acknowledge and support the position of the United Chiefs and Councils of Mnidoo Mnising (UCCMM), who have issued a letter voicing their firm opposition to this project. Their concerns are rooted not only in environmental impact, but also in the Ministry's failure to conduct meaningful consultation with the impacted UCCMM First Nations, whose traditional territory includes the Agnew Lake area. Their letter is attached for your review and inclusion in the public record.

This resolution passed at the Council Meeting of the Township of Nairn and Hyman on July 14, 2025, calls upon your government and relevant ministries to halt any further actions related to the transportation of this hazardous product to the ALTMA site.

The resolution reads as follows:

RESOLUTION # 2025-8-152

DATED: July 14, 2025

MOVED BY: Wayne Austin

SECONDED BY: Karen Richter

WHEREAS the Ministry of Energy and Mines and Ministry of Transportation has proposed the transportation and placement of approximately 18,600 cubic metres of niobium mine tailings from the Nova Beaucage Mine and associated MTO gravel pit to the Agnew Lake Tailings Management Area, located within the Township of Nairn and Hyman;

AND WHEREAS the Ministry has submitted technical documentation, including a Human Health and Ecological Risk Assessment (HHERA) and Conceptual Site Model (CSM), which have been independently reviewed by Hutchinson Environmental Sciences Ltd. on behalf of the Township;

AND WHEREAS Hutchinson Environmental Sciences Ltd. report raises serious concerns regarding the adequacy of risk modeling, leachability assessments, hydrogeological characterization, biological monitoring, and long-term containment of radionuclides and toxic metals;

AND WHEREAS the Township has recently learned that the Ministry of Transportation intends to transport an existing stockpile of niobium tailings to Clean Harbors, a licensed hazardous waste treatment facility in Sarnia, Ontario, raising the question as to why all of the niobium tailings are not being managed in the same manner;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Nairn and Hyman formally opposes the transportation or placement of niobium tailings at the Agnew Lake Tailings Management Area;

AND FURTHER THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Stephen Lecce, the Minister of Energy and Mines; the Honourable Prabmeet Singh Sarkaria, the Minister of Transportation; the Honourable Todd J. McCarthy, the Minister of the Environment, Conservation and Parks; the Ontario Ombudsman; the Canadian Nuclear Safety Commission; MP Jim Belanger; MPP Bill Rosenberg; MPP France Gelinas; the Association of Ontario Municipalities and all Ontario Municipalities.

CARRIED

We respectfully request your immediate attention to this matter and urge the Province of Ontario to prioritize the protection of our community's health, safety, and environmental integrity.

For more information regarding this matter, please contact our municipal office by email at belindaketchabaw@nairncentre.ca or by phone at (705) 869-4232.

Sincerely,

Belinda Ketchabaw

Belinda Ketchabaw
CAO Clerk Treasurer
Township of Nairn and Hyman
64 McIntyre Street,
Nairn Centre, ON P0M 2L0

Attachments: UCCMM Letter – Agnew Lake Tailings Management, Chief Patsy Corbiere, July 14, 2025

Cc:

Chief Patsy Corbiere and the Aundeck Omni Kaning First Nation Council Members
The United Chiefs and Council of Mnidoo Mnisig
Ontario Ombudsman
Canadian Nuclear Safety Commission
Canadian Environmental Law Association
MP Jim Belanger
MPP Bill Rosenberg
MPP France Gelinas
Association of Ontario Municipalities
All Ontario Municipalities
Maria Magdalene Healy, Canadian Nuclear Safety Commission
Adam Levine, Canadian Nuclear Safety Commission
Marc Stewart, Ministry of Energy and Mines
Rob Schryburt, Ministry of Energy and Mines
Eric Cobb, Ministry of Energy and Mines
Kristin Franks, Ministry of Transportation
Andrew Healy, Ministry of Transportation



UNITED CHIEFS and COUNCILS OF MNIDOO MNISING

July 14, 2025

Hon. George Pirie
Minister of Mines
minister.mines@ontario.ca

Hon. Prabmeet Sarkaria
Minister of Transportation
minister.mto@ontario.ca

Adam Levine Team Leader,
Indigenous Consultation and Participant Funding Canadian Nuclear Safety Commission
adam.levine@cnsccsn.gc.ca

Re: Lack of First Nations engagement regarding Agnew Lake Tailings Management Area

We are writing to express our serious concerns about the lack of engagement with the impacted UCCMM First Nations regarding the ongoing monitoring and management of the Agnew Lake Tailings Management Area, including but not limited to the decision in 2020 to expand the scope of the existing licence to allow for the depositing of large quantities of radioactive material from the former Beaucage Mine (WNSL-W5-3102.01/2025), as well as the proposed renewal of the licence for the site.

In the fall of last year UCCMM raised serious concerns with you and your staff about depositing large quantities of radioactive material at the site and the impacts of this on the UCCMM First Nations' rights, interests and well-being.

The Tailings Management Area is in close proximity to areas actively used for the exercise of our treaty protected s. 35 rights, including fishing and trapping. Despite this, there appears to have been no adequate engagement with our First Nations either about the decision to add more radioactive site to the Tailings Area, or about ongoing monitoring and management of the Tailings Area.

After a meeting with UCCMM last fall we were promised more detailed information about the project to add new radioactive materials to the site and the management of the site. While we have received some information from CNSC, we have received no further information or communication from Ontario. While we are aware of Ontario's communications with Whitefish River First Nation, as far as we are aware, the detailed information promised to WRFN by Ontario in December of 2024 was also never provided. In any event, WRFN is not the only UCCMM First Nation impacted, a point that was made clear in our meeting with Ontario officials last fall. Despite

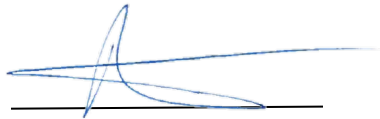
this, UCCMM was not even notified directly by Ontario about its further plans to move ahead with this project.

It is entirely contrary to the Honour of the Crown and the Crown's obligation for the Crown to move ahead with plans that will likely have a significant negative impact on the UCCMM First Nations where the Crown has repeatedly failed to be forthcoming with its promises to provide information.

UCCMM must have adequate information, as well as time and resources to review that information to assess the level of impact on our rights, and what alternatives are available.

Please confirm that Ontario will pause any further plans to move ahead with a renewal or to move any additional radioactive material to the site until appropriate consultation and accommodation – including the provision of adequate data – is completed.

Please contact Saul Bomberly sbomberly@uccmm.ca at the Tribal Council to arrange a meeting with UCCMM and provide him the relevant information immediately.



Chief Patsy Corbiere
Tribal Chair

cc. Eric Cobb, MINES
Marc Stewart, MINES
UCCMM First Nations Chief and Councils
Township of Nairn and Hyman

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	7	\$12,586.00	\$791,900.00	137
February	5	\$19,070.00	\$1,238,000.00	1552
March	10	\$37,040.50	\$2,402,700.00	1321
April	13	\$30,650.00	\$1,952,000.00	1372
May	19	\$51,896.00	\$2,954,772.00	1557
June	15	\$42,825.00	\$2,754,000.00	3016
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	69	\$194,067.50	\$12,093,372.00	New Construction 8955 Demolitions 276

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				<u>2024</u>	<u>2025</u>
Burks Falls	8	\$31,362.50	\$2,036,500.00	2	2
Joly	2	\$4,827.50	\$308,500.00	0	1
South River	3	\$10,470.00	\$678,000.00	0	1
Machar	21	\$62,452.00	\$3,645,172.00	6	8
Strong	14	\$39,000.00	\$2,501,500.00	3	3
Ryerson	13	\$34,835.50	\$2,235,700.00	3	4
Sundridge	8	\$11,120.00	\$688,000.00	3	3
TOTALS	69	\$194,067.50	\$12,093,372.00		22
Permit activity at end of June 30, 2025					
TOTALS	50	\$143,669.00	\$9,021,600.00	17	
Permit activity at end of June 30, 2024					
TOTALS	19	\$50,398.50	\$3,071,772.00		5
Difference from previous year					

JOINT BUILDING COMMITTEE PERMIT SUMMARY

Municipality of Sundridge

Jun-25

[illegible]



July 15th, 2025

Addressed to: ACED Member Organizations

Subject: Request for Support in Principle

Dear Member partners,

ACED Staff are currently developing applications requesting financial support to implement the 2024 Almaguin Signage Plan. ACED is requesting that all members review this request at the next regular meeting and provide resolutions or letters to be included with the application.

<<Sample Resolution Wording>>

WHEREAS <Municipality/Organization> has adopted and supported the implementation of the 2018 Almaguin Highlands Regional Economic Development Strategic Plan and the 2021 Almaguin Brand Strategy which call for the establishment of a unified regional brand;

AND WHEREAS <Municipality/Organization> recognizes the importance of aligning physical and digital elements within the collective brand strategy throughout the Almaguin Highlands Region as well as the efforts of the ACED to implement the Brand Strategy;

AND WHEREAS the ACED Brand Alignment & Regional Signage Project will enhance the use of the regional brand while promoting recreational, tourism, and business activity throughout the region;

AND WHEREAS the ACED Members' contribution to the project shall be funded through the ACED reserve;

NOW THEREFORE BE IT RESOLVED THAT <Municipality/Organization> hereby declare their support in principle for the ACED Brand Alignment & Regional Signage Project as well as associated applications for financial assistance to complete the project.

To: Nancy Millar
Clerk Administrator
Village of Sundridge

Date: August 6, 2025

Re: John St. Sewage Pumping Station Generator

Nancy,

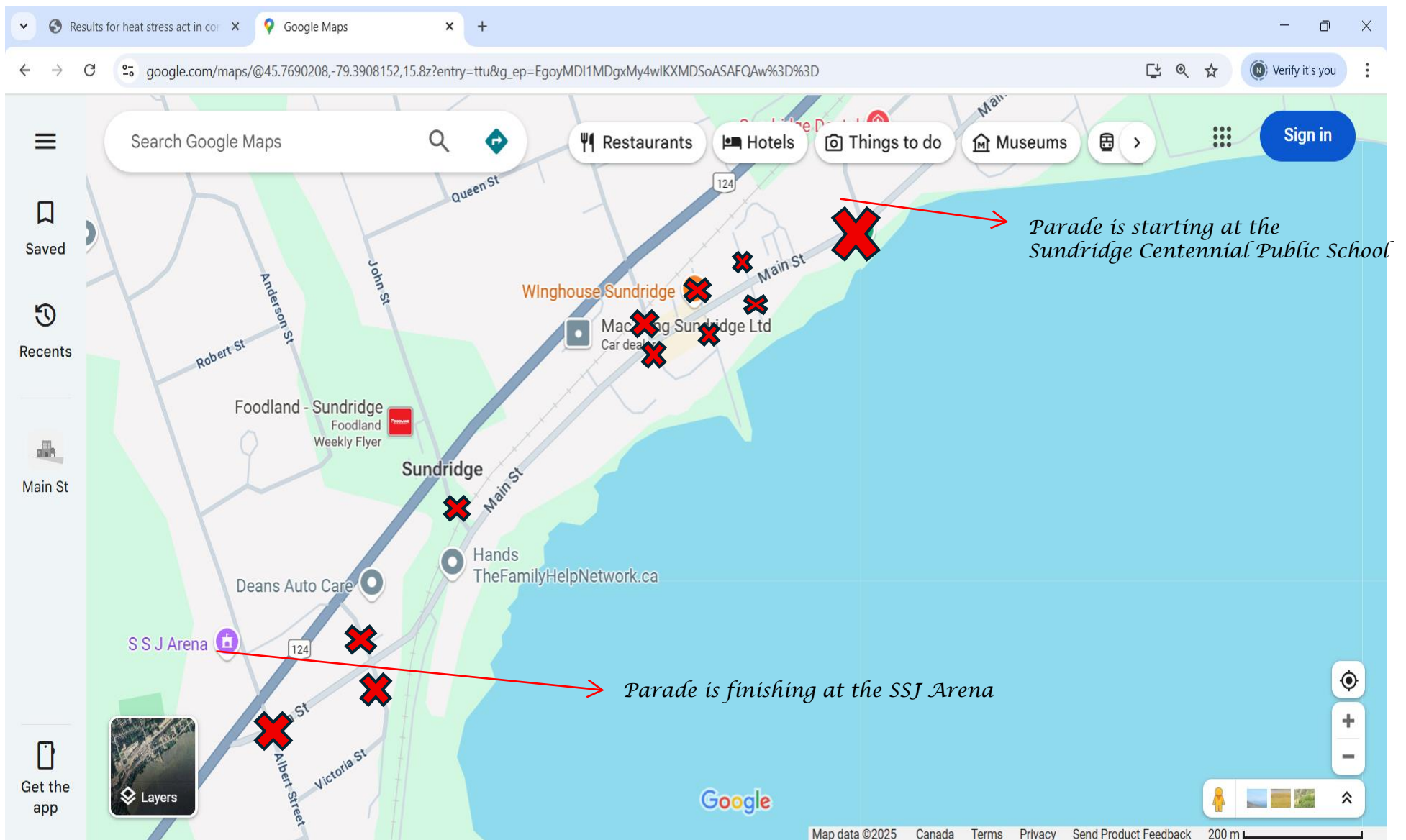
The generator at the John St. Sewage Pumping Station is not operating properly. When it fails during a power outage, the facility has the potential to overflow wastewater as the wetwell level increases without the power for pumps to convey sewage to the lagoons.

Here is an outline of the current state of operations:

- The generator is not operating properly. It can fail to run during a power outage.
- Sometimes the generator works perfectly, transferring to generator power during an outage, and returning to normal power when hydro power returns.
- Occasionally during a power outage or test run, the generator shuts down, leaving the station without power. This can cause high levels and the potential to overflow.
- The generator causes multiple alarms for operator response during a power outage.
- Troubleshooting will be accomplished by first trying a temporary battery charger in place of the existing charger. A new 24v battery charger is scheduled for temporary installation on Friday, August 8th. From there, the technicians will perform transfer tests to see if the generator will shut down, go into fault alarm, or operate properly.
- If the battery charger is ruled out, it is suspected that the Kohler Electronic Control Unit (ECU) needs to be replaced.
- In the past, the generator service technicians had a quote of \$24,000 plus programming to replace the Kohler ECU.
- The \$24,000 plus programming estimate was based off of a similar scenario with the same generator manufacturer. The manufacturer has been slow to provide information to the generator service technicians and we do not have an updated quote specific to this generator. Updated pricing would be requested if the next step in troubleshooting does not provide the remedy for the current issues.

Kind regards,

Paul Dyrda
Sr. Operations Manager | Ontario Clean Water Agency
26 Main St Unit 8 | Callander, Ontario | P0H 1H0



Road Closures for Parade Route

Intersection of Albert St / Main St - near Hwy 124, Mill Street / Main St, Victoria St / Main St, John St / Main St, Paget St/Main St, 91 Water Street (Lion's Park Main Entrance)/Main St, James Street/Main St East and West Side, Yonge Street/Main St East and West Side, Main Street at intersection of William St and Main

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES June 26, 2025

A regular meeting of the ACED Board was held at the 105 Main Street in Sundridge on June 26th, 2025, at 6:32 pm.

Present: Chris Nicholson, Township of Joly, Chair
Rod Ward, Township of Armour
Dan Robertson, Township of Ryerson
Tim Bryson, Township of Strong
Vicky Roeder-Martin, Township of McMurrich/Monteith
Sheri Norman, AHCC Representative
Margaret Ann McPhail, Township of Perry
Brenda Scott, Village of South River
Luke Preston, Village of Sundridge
Noel Walker, FedNor
Trista Porter, MND
Wendy Whitwell, Township of Armour

Regrets: Trista Porter, MND
Chris Hope, Village of Burk's Falls

Staff: Dave Gray, Director of Economic Development
Courtney Metcalf, Economic Development Officer

Guests: Sarah Cooke, Almaguin News

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Thursday, May 22nd, 2025, were adopted as presented.

Director's Report

The Director covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month was provided. These included business assistance, marketing, ACED website updates, social media activities, and communications.
2. Report updates included:

- a) Planning of a district-wide tariff response roundtable event
 - b) Individual municipal support/projects
 - c) Signage plan application update
 - d) CMO transition document
 - e) Discussions on the draft economic development article and feedback
 - f) Updates on the Almaguin Summer Star Party event
3. Partnerships/Content Development with businesses in unorganized townships was discussed. Staff provided an overview of a proposed content marketing partnership involving services from ACED and a brand ambassador business in an unorganized township. A member proposed that businesses in unorganized townships should reach out to their MPP and MP to financially contribute to economic development on behalf of the unorganized townships. It was recommended that a draft letter to the provincial government be created, and unorganized township businesses can sign and submit to the government to advocate for support.
 4. CMO Hiring Process: Applications for the position are coming in for the position with a range of experiences. The application deadline is July 3rd, 2025.
 5. Staff Report – Percentage Based Contribution Concept: It was recommended to investigate the operating budgets from unorganized townships. Concerns were raised regarding individual municipal needs. It was discussed that staff are taking steps towards communication improvements.
 6. FedNor Update: Any tariff threat has not stopped projects from moving forward. Program evaluations are currently taking place. A few programs include Regional Housing program,

Resolutions

1. 2025-19– Moved by Luke Preston; Seconded by Sheri Norman
Be it resolved that the Almaguin Community Economic Development Board approve the May 22nd, 2025, meeting minutes, as circulated. Carried
2. 2025- 20 – Moved by Tim Bryson; Seconded by Wendy Whitwell
Be it resolved that the Almaguin Community Economic Development Board accept the June 12th Staff Report regarding the percentage of tax levy funding concept from the Director of Economic Development as amended with addition.
Furthermore, the Board requests that all member municipalities discuss the staff report at their next council meeting and provide feedback to the ACED Board for the July ACED meeting.

Adjournment

3. 2025-21 – Moved by Vicky Roeder-Martin; Seconded by Tim Bryson
Be it resolved that the Almaguin Community Economic Development Board adjourn the June 26th, 2025 ACED meeting at 9:03 p.m. Carried

The next meeting will be Thursday, July 24th, 2025, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.



Director of Economic Development (DoED) Report
July 24th, 2025

Core Activity Tracking – (Since last report)

Activity:	Interactions	Description
Business Assistance		
Start Up Files	2	2 (Sundridge)
Expansion Files	-	
Developer Files	-	
General Support	1	1 (Lount)
Brand Ambassador	1	1 (Burk's Falls)
High Priority	-	
Business Visits	-	
Program Referrals	3	Business Centre, NECO, AHCC
Marketing*		
ACED Website Updates	4	Business Directory, Tourism Content, Investment Properties, Events
Social Media Posting	23	8 (ACED), 15 (Explore)
Facebook Reach	15,700	4,000 (ACED), 11,700 (Explore)
Facebook Likes/Followers	4,597	1,817 (ACED), 2,780 (Explore)
Facebook Ad Engagement	6,153	Shop Local (Explore)
Website Tracking		
Total Users / Views	3.1K / 5.3K	+ 39% / +47.7% over last month
Most viewed pages		Business Directory & Listings
(besides landing page)		Articles – Night Skies, Beach Crawl
		Events – Faerie Fest
Communications		
Email Blasts	2	ROD Funding, Tariff Roundtable
Organization Meetings	4	RCIP, AHHC, Pan-Regional EDO Meeting, Tariff Roundtable
Partnership Projects	1	Almaguin Summer Star Party
Municipal Visits	6	Perry, Sundridge, South River, Strong, Joly, McMurrich/Monteith
Member Interactions / Support Requests	4	BF- application for funding for BF Theatre, SR- support for Brewery investment opportunity, support for return of passenger rail. M/M - support for community survey
Media Comment Requests		

Current Files & Projects

Project 1A – Business Support

RCIP Update

The RCIP Review Board met and approved 13 applications. One applicant was from the South River area.

Project 1B – Business Support Events

The Tariff Roundtable Event took place on Wednesday, July 16th in Bracebridge. There were 35 attendees in person and approximately 50 attendees on Zoom. Speakers and panellists included Minister Vic Fedeli, Ontario Chamber of Commerce, Business Development Bank of Canada, and the Trade Commissioner for Global Affairs Canada.

Project 2A – Community Organization Support

There is no update on the AVEMP program and will resume when the new CMO begins the position.

Project 2B – Regional Recreation & Municipal Support

McMurrich Monteith Facility Improvement Support

The EDO has helped McMurrich/Monteith develop a survey to gain public input on recreational programming and community needs. The survey is ready to launch and will be live until mid-August.

Village of Burk's Falls Support

Staff met with a Councillor from Burk's Falls to discuss a funding application for the Burk's Falls theatre. It was mentioned that the topic will be discussed at the next Burk's Falls Council Meeting. ACED staff are waiting for further direction following the Council Meeting.

Village of South River Support

The EDO and DoED met with the Clerk in South River to get a tour of the South River Brewery/Happy Landing location and the newly renovated Historic South River Train Station. Next steps were discussed for promoting both assets.

Happy Landing / 309 Highway 124 Site Visit

- The EDO's in Muskoka were consulted on promoting the Brewery location, and a summary report was provided to the South River Clerk and South River Intern.
- It was suggested that other local breweries be approached directly to inquire about interests in expansions. It was also suggested that different organizations, including the Ontario Craft Distillers Organization, the Canadian Craft Spirits, and Ontario Craft Brewers Association be approached to inquire about leads for breweries or distilleries interested in expanding operations to Northern Ontario.
- ACED has offered support by assisting with the development of an investment opportunity/site information package that includes comprehensive site information, local situational indicators, and an overview of supports (funding, internship programs, etc.) that are available in the area.
 - o Staff have connected with the Labour Market Group and MND reps to request up-to-date labour market information which will be included in the package.
- Staff have reached out to the Real Estate Broker to set up a meeting with ACED & Village Staff to discuss support opportunities.
- Staff discussed promoting multiple municipally(members) owned commercial/industrial opportunities and have contacted the Society of Industrial & Office Realtors to inquire about marketing placement pricing in their newsletter.

Project 3B – Transportation

Almaguin Community Transportation Committee

Efforts continue to investigate local service models such as the EPS Support Services and the Ontario Northland Bus service. The next ACT committee meeting will be scheduled for early September.

Carried from last report: The next meeting date has not been set. The EDO connected with Leslie from East Parry Sound Support Services to discuss their transportation program for seniors and requested that she attend the next meeting to provide her feedback on the logistics of the program, and where the transportation services might overlap or support each other.

The Return of Passenger Rail Service

Staff participated in a site tour of the recently renovated Historic South River Train Station. South River Staff discussed considerations regarding the use of the building, including providing leased commercial space. ACED discussed the option of investigating licensing agreements versus leased space and referenced the Town of Minto's licensing program as a possible case study. South River Staff provided an overview of key information for the Boards review:

1. Construction of the ONR Train Stop is scheduled for 2025.
2. The first completed train is expected to arrive in Ontario in 2025 when testing will occur prior to being put in to service.

Additional Consideration Points:

- Staff have not received any updates on PARC's project and application to promote the return of passenger rail.
- Discovery Routes was contacted to discuss promotions around strengthening cycling tourism, including route promotion and signing businesses up on Ontario by Bike, to encourage cyclists to utilize the train to come to the Almaguin area.
 - o Staff discussed proposing a partnership project to create some multi-modal transportation content involving local businesses.
- A meeting with Krystal Perepeluk from Ontario Northland has also been scheduled for Monday, July 21st to get a better understanding of the progress to-date, and areas that ACED can help provide support.
- EDO's in Muskoka provided feedback that the main way they are preparing for the return of passenger rail is to increase wayfinding signage to guide people around the area. ACED can support by including more signage specific to the train stop in the current Signage Project application.

Project 4A – Brand Strategy Implementation

Phase 2 – Physical Brand Roll Out

Staff have begun drafting the phase 2 application to the FedNor NODP Program to support the project. The DoED circulated a request for support in principle to ACED partner municipalities to support the application process.

Social Media/Explore Almaguin Website/ Email Marketing/Content

The previous CMO drafted several pieces of content and scheduled the content to be released on the Explore Almaguin Facebook page so that original content continued to go out. Articles that have been posted include the 2025 Festival Line Up, Beach Crawl Almaguin, and the Astro-nomically Awesome article that promotes the Almaguin Summer Star Party. Feature Friday's for the Almaguin Brand Ambassadors continues to be posted each week.

Project 4B – Tourism Promotion

The Almaguin Summer Star Party event has been launched. Paid advertising through The Great Canadian Wilderness is ongoing, and seeing significant traction with over 200 likes and 86 shares

to the post. ACED will continue to promote the event through an experiential tourism article promoting the beauty of Almaguin and sleeping under the stars, as well as an article featuring all the Star Party business collaborators. The business-focused post will be promoted through paid advertising. To date, there are 23 people registered for the event in South River and 36 people registered for the event at Screaming Heads.

Business and municipal information sessions have also been scheduled on Monday, August 11 from 1-2 p.m. in South River and Tuesday, August 12 from 1-2 p.m. in Magnetawan for businesses and Municipal Staff and Council who are interested in learning more about dark-sky tourism. Details on these information sessions will follow shortly.

Project 4C Shop in Almaguin Campaigns

A Shop Local reel was posted on July 2nd, encouraging participants to like, share, comment and follow to be entered into the draw. There has been minimal traction on the post, despite paid advertising. This campaign was designed to be low investment and low effort, as the majority of business promotional efforts have been directed towards the Star Party business collaborators. The contest ends July 31st at 4:00 p.m.

Project 5A – RED Gala

The RED Gala venue has been booked, taking place at the Sprucedale Community Centre on December 9th, 2025.

Carried from last report: The RED Gala Committee has had their first meeting to begin planning this year's event. This year's speaker will be Avery Swartz from CampTech, providing a talk on the practical uses of AI for Businesses and Municipalities. Other planning considerations that are underway include venue rental and catering. More details to follow.

ACED Shared Services Agreement, Evolution of Service Delivery, ETC.

Cost sharing Staff Report

The amended report was circulated to members and non-members for their consideration and feedback. Members are encouraged to provide feedback from their respective Councils during the round table portion of July's meeting. Written feedback has been received from the Village of Sundridge and the Township of McMurrich Monteith (attached).

CMO Hiring Process

In total, 23 applications were received, and 5 candidates were invited for interviews. Interviews were held on Wednesday, July 16th. Staff are excited to welcome Megan Yemm as ACED's new Communications & Marketing Officer. Megan's first day is Tuesday, July 22nd, 2025. Megan will be present for the August Regular ACED Board meeting.



RESOLUTION

2025-22

Be it resolved that the Almaguin Community Economic Development Board approve the June 26th, 2025 ACED meeting minutes as: (please circle).

CIRCULATED

AMENDED

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



RESOLUTION

2025-23

Be it resolved that the Almaguin Community Economic Development Board adjourn the July 24th, 2025, ACED Meeting at _____ P.M.

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



RESOLUTION

2025-__

Be it resolved that the Almaguin Community Economic Development Board

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes / No

Comments:

SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING

REGULAR MEETING MINUTES

TUESDAY JUNE 17, 2025 @ 6:00 P.M.

Meetings will be audio recorded as per Village of Sundridge Procedural By-Law No. 2020-037 and recordings will be posted on the municipal website. The minutes will remain the official record of meeting.

PRESENT: Township of Joly: Tom Bryson
Township of Strong: Jim Ronholm, Tim Bryson
Village of Sundridge: Justine Leveque (electronic), Shawn Jackson (electronic)

REGRETS: Township of Joly: Budd Brown

STAFF: Christine Hickey (Recording Secretary)

GUEST: Dr. Sarah MacKinnon

MINUTES

C1 Call to Order

C2 Approval of Agenda

Resolution #2025-066MC

Moved by: Tim Bryson

Seconded by: Jim Ronholm

THAT the agenda for the Regular Meeting of the Sundridge & District Medical Centre Committee on June 17, 2025, be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom	x		
CARRIED			

C3 Declaration of Pecuniary Interest - None

C4 Deputations - None

C5 Presentations - None

C6 Approval of Minutes

a) Regular Meeting – May 20, 2025

Resolution #2025-067MC

Moved By: Justine Leveque

Seconded By: Jim Ronholm

THAT the regular meeting minutes of the May 20, 2025, Sundridge & District Medical Centre Committee Meeting be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom	x		
CARRIED			

C7 New Business

a) SDMC Consolidated Maintenance Listing

The Recording Secretary provided an update on the deficiencies noted with the Medical Centre Parking lot as per attachment 1. Village Staff and the Engineer are working with the contractor to resolve the issues noted.

Resolution #2025-068MC

Moved By: Jim Ronholm

Seconded By: Justine Leveque

THAT the SDMC Consolidated Maintenance Listing dated June 17, 2025 be received.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom	x		
CARRIED			

b) Medical Center – Remediation and Repair – Flooring (verbal)

Resolution #2025-069MC

Moved By: Shawn Jackson

Seconded By: Jim Ronholm

THAT the Sundridge and District Medical Centre Committee receive the update regarding changes to the flooring quotation;

AND THAT the Committee approve the final cost of \$19,732.71 (plus HST) which includes the entry area by lift and the additional floor space in room 142

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom	x		
CARRIED			

c) Agreement Regarding Employees

Dr. Sarah MacKinnon provided an overview of the updates to staffing at the Medical Centre and as a result, a revision to the agreement regarding employees is required. This agreement describes the collaborative working relationship between the employees of Dr. Sarah MacKinnonn Professional Corporation and the employee of the Sundridge & District Medical Centre Committee. As well, the Physician Group is now able to obtain professional liability insurance, with the three municipalities listed as additional insured.

The Recording Secretary noted that this agreement states that any claim amounts not covered by physician insurance would be the responsibility of the Committee and would not be covered by insurance policies currently in place by each of the municipalities. Discussion ensued on the agreement and staff were directed to have our legal review advise what types of risks and associated costs the Committee would be exposed to.

Resolution #2025-070MC
Moved By: Jim Ronholm
Seconded By: Justine Leveque

THAT the Sundridge and District Medical Centre Committee receive the update on the proposed changes to the Agreement Regarding Employees;

AND THAT the Committee directs the Secretary-Treasurer to obtain a legal review and provide feedback at the next Committee meeting for further discussion and direction.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom	x		

CARRIED

d) RNPG Program Funding Budget Update (verbal)

Resolution #2025-071MC

Moved By: Tim Bryson

Seconded By: Shawn Jackson

THAT the Sundridge and District Medical Centre Committee receive the update from Dr. Sarah MacKinnon on the RNPG Program Funding and the addition of overhead funding for the third Physician;

AND THAT the Committee discussed a possible increase to physician rent or reducing the Committee's contribution to administration staff;

AND FURTHER THAT a review of the committee budget with the proposed changes be brought to the next meeting for further discussion.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom	x		
CARRIED			

e) Use of Basement Space – Formal Request (verbal)

Resolution #2025-072MC

Moved By: Justine Leveque

Seconded By: Tim Bryson

THAT the Sundridge and District Medical Centre Committee approve the request for the use of 2 office/exam rooms in the basement in addition to the staff room for medical staff to do administrative work, and for visiting specialists and health care providers.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom	x		
CARRIED			

f) Village of Sundridge Letter – SDMC Administration

Resolution #2025-073MC

Moved By: Justine Leveque

Seconded By: Jim Ronholm

THAT the Sundridge and District Medical Centre Committee receive the Letter dated June 11, 2025.

AND THAT the Sundridge and District Medical Centre Committee request that the Village of Sundridge extend the 60 days to 90 days for the continuation of services.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine		x	
Ronholm, Jim	x		
Bryson, Tom	x		
CARRIED			

C8 Correspondence - None

C9 a) Budget Summary & Accounts Payable (*current value on budget report*)
(The Accounts Payable for the Month are noted under Current Value Column)

Resolution #2025-074MC

Moved By: Jim Ronholm

Seconded By: Shawn Jackson

THAT the Sundridge & District Medical Centre Budget Summary Report for the Period of January 1, 2025 to May 31, 2025 be received;

AND THAT the Sundridge & District Medical Centre Accounts Payable for the Period of May 1, 2025 to May 31, 2025 in the amount of \$11,215.03 be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom	x		
CARRIED			

b) SDMC Physician Group – Business Visa

Resolution #2025-075MC

Moved By: Jim Ronholm

Seconded By: Tim Bryson

THAT the Sundridge & District Medical Centre receive the update on a requested bank hold amount for the SDMC Physician Group Visa;

AND THAT the Sundridge & District Medical Centre approve \$5,000 being held in a business savings account as security for the SDMC Physician Group business Visa.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom	x		
CARRIED			

C10 Announcements - None

C11 Notice of Future Motion - None

C12 Closed Session - None

C13 Adjournment

Resolution #2025-076MC
Moved By: Tim Bryson
Seconded By: Justine Leveque

THAT the Sundridge & District Medical Centre Committee now adjourn at 7:12 p.m. until the next regular meeting being July 15, 2025 or at the call of the Chair.

Recorded Vote:	For	Against	Abstain
Brown, Budd (absent)			
Bryson, Tim	x		
Jackson, Shawn	x		
Leveque, Justine	x		
Ronholm, Jim	x		
Bryson, Tom	x		
CARRIED			

Tom Bryson, Chair

Christine Hickey, Recording Secretary



Sunflower Festival Committee Meeting

Monday June 14, 2025 6:30 p.m. – Sundridge Municipal Office

MINUTES

Members: Erika Spencer, Fraser Williamson, Vikki Whitmell, Caitlin Darrah

Zoom: Lindsay Vaby, Nancy Vanderburgt, Candy Niestroy

Absent: Rose Thornton, Katelyn Niestroy, Amie McGibbon, Meghan Watson

1. Call to Order
2. Review of Minutes of last meeting
3. Budget – Up in Vendor sales as some vendors have started to drop out as they have prior commitments. Porta Potties are paid for.
4. Vendors – We have 2 empty spots.
5. Entertainment – North Bay Ukelele Club will joining us this year. Radio Ad came in for approval, no changes needed.
6. Dog Show - Some categories are started to fill up still actively looking for more dogs for the sunflower festival. Faith Adams to make a “Doggie kissing booth” for the dog show at a cost of \$60.
7. Volunteers - Still need 2 more people for the afternoon gate at the public school. Also still looking for 4 in the afternoon at Kreps for parking. (None of the committee members are currently on the sign up sheet. But are all available to fill in any shifts the day of)
8. Social Media - Will change the name of our facebook page to “Sundridge Sunflower Festival” as people keep tagging us in a different festival in the states.
9. Logistics/Storage Unit – Candy to call Al from the Village to order spray paint. Road closure notices to go out once received from the village. Will need to move the picnic tables out the pavilion the Friday night. Will help Bylaw set up pylons Friday night at Kreps/Blue Roof.
10. Mapping – Will place the wheel chair accessible washroom at the parking lot of Kreps parking (Candy to confirm with Budssmoke and Kreps that this will be okay). Will send Map out to vendors on July 26th.
11. Procedure Manual
12. CEMC – Erika has talked to Mark and Jason and as of now they didn’t have any concerns.

13. Other – Whimsical balloon encounters are unknown if they will be coming as they are closing. Candy will call her this week to find out. Tshirts should be ready next week.
14. Next Meeting, July 28 at Lion's Building



**Sunflower Festival Committee Meeting
Monday June 23, 6:30 p.m. - Sundridge Municipal Office**

Minutes

Members: Erika Spencer, Fraser Williamson, Rose Thornton, Vicki Whitmell

Absent: Amie McGibbon, Meghan Watson, Nancy Vandeburg, Candy Niestroy, Lindsay Vaby, Caitlin Darrah

1. Call to Order 6:30 pm
2. Review of Minutes of last meeting

3. Budget

A few more vendors brought in some more money.

A major cost was printing signs, however a lot of them are permanent. Natalie gave a discount for reusing old signs.

4. Vendors

Sent out invites to 6 vendors, so far 4 out of those 6 have paid. Candy will send reminder emails this week. We tried to pull new and interesting vendors off the waitlist.

The health unit will be coming to inspect.

5. Entertainment

Nothing new to report.

6. Mapping

The map is currently up to date. Specific locations will go out to vendors approximately 2 weeks beforehand.

40 drums (large pylons) are being delivered friday and picked up monday - we need to decide on a location.

7. Dog Show

Nothing new to report.

8. Volunteers

Still looking for in total 11 volunteers.

4 students from 10:30-2:30

3 students from 2-5

9. Social Media

Nothing new to report

10. Logistics / Storage Unit

Storage unit is organized, signs are organized and hung up. Broken signs are being fixed.

Purchased buckets for sand to use at Kreps parking lot.

11. CEMC

They are happy with the current plan.

12. Next Meetings

The next current meetings are tentatively scheduled for July 14, and July 28.

Central Almaguin Planning Board

MINUTES

Wednesday, March 5, 2025

**At the Village of South River Municipal Office located at
63 Marie Street, South River (705-386-2573)**

Attending:

Chair	South River Member Jim Coleman	Provincial Member John MacLachlan
Vice Chair	Machar Member Lynda Carleton	Strong Member Tim Bryson
	Sundridge Member Fraser Williamson	Joly Member Chris Nicholson

Secretary-Treasurer: Christine Hickey

Public: Dave McAlister, Michael Di Iorio, Brad Gilson, Travis Toole
(other public members were in attendance, not all names were provided)

1. Call to order

The Chair called the meeting to order at 5:32 p.m.

2. Approval of Agenda

Resolution #1

Moved by: John MacLachlan

Seconded by: Lynda Carleton

BE IT RESOLVED THAT this Board does hereby approve the March 5, 2025 agenda as amended to revise Item 5 - Payment of March Accounts and to add Item 6.3 B003/25 Sundridge Decision File.

CARRIED

3. Declaration of Pecuniary Interests - None

4. Minutes – February 5, 2025 Meeting

Resolution #2

Moved by: Fraser Williamson

Seconded by: Lynda Carleton

BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, February 5, 2025; as written

CARRIED

5. Payment of March Accounts:

Resolution #3

Moved by: Chris Nicholson

Seconded by: John MacLachlan

BE IT RESOLVED THAT this Board does hereby approve payment of the March Accounts:

Ch# 643 - Village of South River – Rent for March 2025 - \$363.78

Ch# 644 - Village of South River – Printer Use for 2024 - \$616.94

Ch# 645 - Christine Hickey – Wages (February 1, 2025 – February 28, 2025 – 28.5 hours)

Ch# 646 – Municipal Planning Services – Invoice # 7136, 7137, 7172, 7174 - \$2457.76

Ch# 647 – Christine Hickey – Postage - \$140.12

Online CRA Payments for February (\$165.88)

CARRIED

6. Public Meetings/Decisions on the following Files

6.1 B002/25 Laurier – Concession 2, Lot 11 – 704 Boulder Road

The meeting time for this application was approximately 5:35 p.m. to 6:05 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that there was one comment received regarding how Fisher Road is shown on the sketch, according to their March 2018 survey there is no curve in the road and the road runs perpendicular to 20 Fisher Road. Other inquiries were received but no formal comments submitted. The Chair confirmed if there were any questions or comments from those attending electronically or in person.

The applicant provided a survey from 1989 that shows there is a road allowance which would provide a legal right of way to the subject lands. The Survey was reviewed by some Board Members.

Travis Toole, neighbouring property owner stated that Boulder Road does not curve up to the subject lands, there is no access to the proposed lots from Boulder Road. In order to access the proposed lots the applicant would have to cross his lands. It was noted that prior to this the applicant and Mr. Toole had discussed access to lands but no agreement could be made.

Discussion ensued on the application and the unmaintained portion of Boulder Road. The Board reviewed documents that were provided by those in attendance.

Chair advised that it appears that access to the property may be a civil matter to determine legal access to the subject lands. Application will be deferred until confirmation that a Right of Way would not be required. In addition, the Board requests that the applicant reach out to the Laurier Roads Board to see if they are able to provide additional details on the unmaintained portion of Boulder Road. The applicant to provide a smaller version of the survey for our records and legal confirmation that the details are current.

6.2 Plan of Subdivision – Concession 2 – Lots 1-3 – South River

The meeting time for this application was approximately 6:06 p.m. to 6:10 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that there were requests received to be copied on the Notice of Decision. No other comments were received. The Chair confirmed if there were any questions or comments from those attending electronically or in person.

The Board had no other comments on this application

Resolution #4

Moved by: John MacLachlan

Seconded by: Lynda Carleton

BE IT RESOLVED THAT this Board does hereby approve File S001/25 South River;

That this approval applies to create a Plan of Subdivision with 10 new residential lots:

Lots 2-6 will have frontage on Lewis Street, with Lot 6 proposed to be developed immediately. Lots 2-5 would be developed once conditions of development have been met

Lots 7-11 will have frontage on Bogart Street, Lots 7-11 would have a hold until all conditions of development have been met

The subject lands are located at Concession 2, Lots 1-3, with a municipal address of 37 Ottawa Avenue, Village of South River, District of Parry Sound.

The Board requires that all conditions of approval for the Plan of Subdivision from the Central Almaguin Planning Board and the Village of South River be met before the deeds can be stamped and final approval given.

CARRIED

6.3 B003/25 Sundridge – Concession 10, Part Lot 23 – 10438 Hwy 124

The meeting time for this application was approximately 6:11 p.m. to 6:13 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that no comments were received. The Chair confirmed if there were any questions or comments from those attending electronically or in person.

The Board had no other comments on this application

Resolution #4

Moved by: Fraser Williamson

Seconded by: Tim Bryson

BE IT RESOLVED THAT this Board does hereby approve File B003/25 Sundridge

That this approval applies to create one (1) new lot which will have:

36.912m (+/-) Frontage on Greenwood Road, with a depth of 36.60m (+/-) and an area of 0.135ha (+/-).

Retained lot will be an area of 0.348ha (+/-).

The subject lands are located at Concession 10, Part Lot 23, with a municipal address of 10438 Hwy 124, Village of Sundridge, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Village of Sundridge be met before the deeds can be stamped and final approval given.

CARRIED

7. New Files - None

8. Follow-up/New Items - None

9. Correspondence/Updates

Member Tim Bryson is working on a submission to the Ministry on the need to move housing along. Document to be shared with members for comments and support of the submission.

10. Closed Session - None

11. Adjournment – Next Meeting Date: Wednesday, April 2 , 2025 at 5:30 p.m.

Resolution #4

Moved by: Chris Nicholson

Seconded by: John MacLachlan

BE IT RESOLVED THAT the Central Almaguin Planning Board adjourn at 6:25 p.m. until Wednesday April 2, 2025 or at the call of the Chair.

CARRIED

Jim Coleman, Chair

Christine Hickey, Secretary-Treasurer

Central Almaguin Planning Board
MINUTE
Wednesday, April 2, 2025
At the Village of South River Municipal Office located at
63 Marie Street, South River (705-386-2573)

Attending:

Chair	South River Member Jim Coleman	Provincial Member John MacLachlan
Vice Chair	Machar Member Lynda Carleton	Strong Member Tim Bryson
	Sundridge Member Fraser Williamson	Joly Member Chris Nicholson

Secretary-Treasurer: Christine Hickey

Public: E.J. Williams, John Gallagher

(other public members were in attendance, not all names were provided)

1. Call to order

The Chair called the meeting to order at 5:32 p.m.

2. Approval of Agenda

Resolution #1

Moved by: Fraser Williamson

Seconded by: John MacLachlan

BE IT RESOLVED THAT this Board does hereby approve the April 2, 2025 agenda

CARRIED

3. Declaration of Pecuniary Interests - None

4. Minutes – March 5, 2025 Meeting

Minutes from March 5th to be brought to the May meeting for approval.

5. Payment of April Accounts:

The Secretary-Treasurer was directed to provide details on the cost of the planning memo to each applicable application.

Resolution #2

Moved by: Lynda Carleton

Seconded by: Tim Bryson

BE IT RESOLVED THAT this Board does hereby approve payment of the April Accounts:

Ch# 648 - Village of South River – Rent for April 2025 - \$363.78

Ch# 649 - Christine Hickey – Wages (March 5, 2025 – March 29, 2025 – 21.5 hours)

Ch# 650 – Return of Remaining Deposit – B004/23 Laurier (Drapeau) - \$525.40

Online CRA Payments for March (\$126.28)

Online Visa Payment for February \$44.64

CARRIED

6. Public Meetings/Decisions on the following Files - None

7. New Files - None

7.1 B004/25 Joly – Concession 14, Lot 3 & 4 – 1020 Sandhill Road

Secretary-Treasurer directed to proceed with a Notice of Public Meeting

7.2 B005/25 Joly – Concession 11, Lot 14 – 1728 Forest Lake Road

Secretary-Treasurer directed to proceed with a Notice of Public Meeting

7.3 B006/25 Lount – Concession 8, Part Lot 9 & 10 – 93 Rye Road – Lot 1

Request to have clarification on the recommendations noted on Page 5 of the planning memo, there appears to be inconsistencies.

The Board would like to have a condition regarding the Trespassing Road.

The Board requested feedback on redrawing of the lot lines to exclude the wetland from the agent, Ted Williams. Mr. Williams advised that there is a sufficient building envelope at the front of the property, the wetlands are as such due to the previous farmland use, the wetland will not be impacted. The proposed lot was created to ensure a 1 ha lot.

Secretary-Treasurer directed to proceed with a Notice of Public Meeting

7.4 B007/25 Lount – Concession 8, Part Lot 9 & 10 – 93 Rye Road – Lot 2

Refer to notes for Lot 1.

Secretary-Treasurer directed to proceed with a Notice of Public Meeting

7.5 B008/25 Lount – Concession 8, Lot 11 – Rye Road

The Board would like to have a condition regarding the Trespassing Road.

Secretary-Treasurer directed to proceed with a Notice of Public Meeting

8. Follow-up/New Items - None

8.1 B003/25 Sundridge – Concession 10, Part Lot 23 – 10438 Hwy 124
Re: Minor Update to Conditions – Request from Village of Sundridge

Resolution #3

Moved by: Fraser Williamson

Seconded by: Chris Nicholson

BE IT RESOLVED THAT the Central Almaguin Planning Board approve a minor amendment to the conditions of consent for application B003/25 Sundridge;

AND THAT the following condition be added:

There is the ability for this parcel of land to be connected to the municipal sanitary sewer infrastructure and this is the intention and preference of the Village of Sundridge. This sanitary connection would be at the expense of the landowner. **CARRIED**

8.2 Special Case Business Funding – Final Report
Re: Financial Report

Resolution #4

Moved by: Lynda Carleton

Seconded by: John MacLachlan

BE IT RESOLVED THAT the Central Almaguin Planning Board reviewed the Financial Report for the 2023-2024 Special Case Business Funding - Accounting Software dated April 2, 2025 to the Ministry of Municipal Affairs and Housing;

AND FURTHER THAT the Central Almaguin Planning Board authorize the Chair and Secretary-Treasurer to sign the Financial Report and submit all required documents to the Ministry.

CARRIED

- 8.3 IT Services and Computer Equipment
Re: Purchase of Laptop and IT Support

Resolution #5

Moved by: John MacLachlan

Seconded by: Tim Bryson

BE IT RESOLVED THAT the Central Almaguin Planning Board receive the report dated April 2, 2025 regarding IT Services and Laptop Purchase;

AND THAT the Central Almaguin Planning Board authorize the Secretary-Treasurer to proceed with IT Services from SMRT Computer Solutions at a cost of \$867.00 per year;

AND THAT the Central Almaguin Planning Board authorize the Secretary-Treasurer to proceed with the purchase of a laptop with the assistance of SMRT Computer Solutions at a cost of \$2593.00.

CARRIED

9. Correspondence/Updates - None

10. Closed Session - None

11. Adjournment – Next Meeting Date: Wednesday, April 30 , 2025 at 5:30 p.m.

Resolution #6

Moved by: Chris Nicholson

Seconded by: John MacLachlan

BE IT RESOLVED THAT the Central Almaguin Planning Board adjourn at 6:01 p.m. until Wednesday April 30, 2025 or at the call of the Chair.

CARRIED

Jim Coleman, Chair

Christine Hickey, Secretary-Treasurer

Central Almaguin Planning Board
Minutes
Wednesday, April 30, 2025
At the Village of South River Municipal Office located at
63 Marie Street, South River (705-386-2573)

Attending:

Chair	South River Member Jim Coleman	Provincial Member John MacLachlan
Vice Chair	Machar Member Lynda Carleton	
	Sundridge Member Fraser Williamson	Joly Member Chris Nicholson

Regrets: Strong Member Tim Bryson

Secretary-Treasurer: Christine Hickey

Public: Ted Williams, John Gallagher, Andrew Spatafora, Kris Hunter, Krystal Ruplall, Bobby Santerre, Linda Baranowski, Wendy Baker
(other public members may have been in attendance)

1. Call to order

The Chair called the meeting to order at 5:32 p.m.

2. Approval of Agenda

Resolution #1

Moved by: John MacLachlan

Seconded by: Lynda Carleton

BE IT RESOLVED THAT this Board does hereby approve the April 30, 2025, agenda.

CARRIED

3. Declaration of Pecuniary Interests - None

4. Minutes

Resolution #2

Moved by: Chris Nicholson

Seconded by: Lynda Carleton

BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, March 5, 2025; as written

CARRIED

Resolution #3

Moved by: Lynda Carleton

Seconded by: Chris Nicholson

BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, April 2, 2025; as written **CARRIED**

5. Payment of May Accounts:

Resolution #4

Moved by: Fraser Williamson

Seconded by: John MacLachlan

BE IT RESOLVED THAT this Board does hereby approve payment of the May Accounts:

Ch# 651 - Village of South River – Rent for May 2025 - \$363.78

Ch# 652 - Christine Hickey – Wages (April 2, 2025 – April 30, 2025 – 31 hours)

Ch# 653 – SMRT Computer Solutions Inc. – Invoice 1408 - \$2693.83

Online CRA Payments for March (\$179.46)

Online Visa Payment for March (\$596.07)

CARRIED

6. Public Meetings/Decisions on the following Files

6.1 B004/25 Joly – Concession 14, Lot 3 & 4 – 1020 Sandhill Road

The meeting time for this application was approximately 5:35 p.m. to 5:40 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that there were no comments submitted. The Chair confirmed if there were any questions or comments from those attending electronically or in person.

John Gallagher, agent for the applicant, confirmed that Joly reviewed the application and provided conditions they are requesting be included.

Member Chris Nicholson confirmed that there were no other comments or questions from the Township of Joly office.

Resolution #5**Moved by: Chris Nicholson****Seconded by: Lynda Carleton**

BE IT RESOLVED THAT this Board does hereby approve File B004/25 Joly

That this approval applies to create three (3) new lots which will have:

Lot 1: 63.8m (+/-) Frontage on Airport Road, with a depth of 182.9m (+/-) and an area of 1.2ha (+/-).

Lot 2: 127.3m (+/-) Frontage on Airport Road, with a depth of 182.9m (+/-) and an area of 2.3ha (+/-).

Lot 3: 127.3m (+/-) Frontage on Airport Road, with a depth of 182.9m (+/-) and an area of 2.3ha (+/-).

Retained Lot will be 31.3ha (+/-).

The subject lands are located at Concession 14, Lots 3 & 4, with a municipal address of 1020 Sandhill Road, Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Township of Joly be met before the deeds can be stamped and final approval given

CARRIED

6.2 B005/25 Joly – Concession 11, Lot 14 – 1728 Forest Lake Road

The meeting time for this application was approximately 5:40 p.m. to 5:43 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that there were no comments submitted. The Chair confirmed if there were any questions or comments from those attending electronically or in person. There were no other questions or comments from those in attendance or from the Board members.

Resolution #6**Moved by: Chris Nicholson****Seconded by: John MacLachlan**

BE IT RESOLVED THAT this Board does hereby approve File B005/25 Joly

That this approval applies to create two (2) new lots which will have:

Lot 1: 121.9m (+/-) Frontage on Forest Lake Road, with a depth of 82.98m (+/-) and an area of 1.012ha (+/-).

Lot 2: 121.9m (+/-) Frontage on Forest Lake Road, with a depth of 82.98m (+/-) and an area of 1.012ha (+/-).

Retained Lot will be 30.74ha (+/-).

The subject lands are located at Concession 11, Lot 14, with a municipal address of 1728 Forest Lake Road, Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Township of Joly be met before the deeds can be stamped and final approval given **CARRIED**

6.3 B006/25 Lount – Concession 8, Part Lot 9 & 10 – 93 Rye Road – Lot 1

The meeting time for this application was approximately 5:43 p.m. to 6:28 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that there were 2 comments received regarding the proposed application. The individuals that submitted comments were in attendance to state their opposition.

Ted Williams, Agent for the Applicant, provided an overview of the application as per the Notice of Public Meeting circulated.

Linda Baranowski – Provided a summary of the written comments submitted. Not in favour of the proposed consent as she currently has a lease agreement in place that has been fully paid for and the area described in her lease is directly behind the subject lands.

Krystal Ruplall – Provided a summary of the comments submitted. Not in favour of the proposed consent. There is no running water and there are existing lease agreements in place. The lands as they exist already flood in certain areas. How will this work with the new proposed lots for any existing contracts entered into with the landlord. Also noted that the applicant has declared bankruptcy.

Kris Hunter – Indicated that the Board should be looking at all of the concerns as these are issues that are impacting current leases. It was further noted that the information presented is not accurate and that further contact would be made to the agent to discuss this.

Mr. Williams noted that the proposed lots are on the vacant portion of the lands. As well, this is a historical farm field, not aware of water issues but it is possible that certain areas of the lands may be wet.

Further discussion ensued on the subject lands from public members in attendance, the board noted that questions related to Lease agreements are a civil matter. The Board only has jurisdiction over the division on land and has not authority to manage other matters.

The Board advised that all questions regarding the proposed application are to be submitted to the Secretary-Treasurer only who will respond as required. This is an application that has been submitted the Central Almaguin Planning Board.

A Question on the previous severances that were brought to the Board on the same lands. The Secretary-Treasurer was directed to confirm previous applications and the conditions of consent included.

The Board directed the Secretary-Treasurer to bring the survey, when prepared, to the Board for approval before signing off is completed.

Resolution #7

Moved by: John MacLachlan

Seconded by: Lynda Carleton

BE IT RESOLVED THAT this Board does hereby conditionally approve File B006/25 Lount

That this approval applies to create one (1) new lot which will have:

Lot 1: 61m (+/-) Frontage on Rye Road, with a depth of 198m (+/-) and an area of 1.2ha (+/-).

Retained Lot will be 30.2ha (+/-).

The subject lands are located at Concession 8, Part Lots 9 & 10, with a municipal address of 93 Rye Road, Township of Lount, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board be met before the deeds can be stamped and final approval given.

CARRIED

6.4 B007/25 Lount – Concession 8, Part Lot 9 & 10 – 93 Rye Road – Lot 2

Resolution #8

Moved by: Lynda Carleton

Seconded by: Chris Nicholson

BE IT RESOLVED THAT this Board does hereby conditionally approve File B007/25 Lount

That this approval applies to create one (1) new lot which will have:

Lot 2: 91m (+/-) Frontage on Rye Road, with a depth of 133m (+/-) and an area of 1.21ha (+/-).

Retained Lot will be 30.2ha (+/-).

The subject lands are located at Concession 8, Part Lots 9 & 10, with a municipal address of 93 Rye Road, Township of Lount, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board be met before the deeds can be stamped and final approval given.

CARRIED

6.5 B008/25 Lount – Concession 8, Lot 11 – Rye Road

The meeting time for this application was approximately 6:30 p.m. to 6:35 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that there were no comments submitted. The Chair confirmed if there were any questions or comments from those attending electronically or in person. There were no other questions or comments from those in attendance or from the Board members.

Resolution #9

Moved by: Fraser Williamson

Seconded by: Chris Nicholson

BE IT RESOLVED THAT this Board does hereby approve File B008/25 Lount

That this approval applies to create one (1) new lot which will have:

Lot 1: 45.72m (+/-) Frontage on Rye Road, with a depth of 177.02m (+/-) and an area of 0.81ha (+/-).

Retained Lot will be 12.5ha (+/-).

The subject lands are located at Concession 8, Lot 11, Township of Lount, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board be met before the deeds can be stamped and final approval given.

CARRIED

6.6 B002/25 Laurier – Concession 2, Lot 11 – 704 Boulder Road

(Applicant was requested to receive confirmation from the Roads Board that the unmaintained portion of Boulder Road was not deemed closed and legal confirmation that access to the lands was not over any required right of ways.)

Discussion ensued on access to lands and the details provided in the letter the applicant had completed by E.J. Williams Surveying. The Board was satisfied that the proposed access to the lands can be from the unmaintained portion of Boulder Road. This portion of Road appears to be Crown land.

Resolution #10

Moved by: Fraser Williamson

Seconded by: Chris Nicholson

BE IT RESOLVED THAT this Board does hereby approve File B002/25 Laurier

That this approval applies to create three (3) new lots which will have:

Lot 1: 243.84m (+/-) Frontage on Boulder Road, with a depth of 182m (+/-) and an area of 2.22ha (+/-).

Lot 2: 243.84m (+/-) Frontage on Boulder Road (unmaintained portion), with a depth of 430.07m (+/-) and an area of 10.4868ha (+/-).

Lot 3: 243.84m (+/-) Frontage on Boulder Road (unmaintained portion), with a depth of 430.07m (+/-) and an area of 10.4868ha (+/-).

The subject lands are located at Concession 2, Lot 11, with a municipal address of 704 Boulder Road, Township of Laurier, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board be met before the deeds can be stamped and final approval given.

CARRIED

7. New Files

7.1 B009/25 Joly – Concession 14, Lot 5 – 394 Airport Road

Secretary Treasurer was directed to proceed with Notice of Public Meeting

7.2 B010/25 Strong – Concession 10, Lot 13 – 109 Cottrell Road

Secretary Treasurer was directed to proceed with Notice of Public Meeting

7.3 B011/25 Joly – Concession 12, Part Lots 1 & 2 – 297 Joly-Strong Road

Secretary Treasurer was directed to proceed with Notice of Public Meeting
Secretary-Treasurer was requested to provide an aerial of the subject lands at the June 4, 2025 meeting.

8. Follow-up/New Items - None
9. Correspondence/Updates - None
10. Closed Session - None
11. Adjournment – Next Meeting Date: Wednesday, June 4, 2025, at 5:30 p.m.

Resolution #11

Moved by: Lynda Carleton

Seconded by: Fraser Williamson

BE IT RESOLVED THAT the Central Almaguin Planning Board adjourn at 7:02 p.m. until
Wednesday June 4, 2025, or at the call of the Chair.

CARRIED

Jim Coleman, Chair

Christine Hickey, Secretary-Treasurer

Central Almaguin Planning Board
Minutes
Wednesday, June 4, 2025
At the Village of South River Municipal Office located at
63 Marie Street, South River (705-386-2573)

Attending:

Chair South River Member Jim Coleman
Provincial Member John MacLachlan (electronically)
Vice Chair Machar Member Lynda Carleton
Sundridge Member Fraser Williamson (electronically)
Joly Member Chris Nicholson
Strong Member Tim Bryson

Secretary-Treasurer: Christine Hickey

Public: George Allen, Laura Lebel-Pantazopoulous, Gord Foster
(other public members may have been in attendance)

1. Call to order

The Chair called the meeting to order at 5:38 p.m.

2. Approval of Agenda

Resolution #1

Moved by: Lynda Carleton

Seconded by: Chris Nicholson

BE IT RESOLVED THAT this Board does hereby approve the June 4, 2025 agenda as amended.

CARRIED

3. Declaration of Pecuniary Interests - None

4. Minutes – April 30, 2025 Meeting

Resolution #2

Moved by: Fraser Williamson

Seconded by: Tim Bryson

BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, April 30, 2025; as written

CARRIED

5. Payment of June Accounts:

Resolution #3

Moved by: Lynda Carleton

Seconded by: Fraser Williamson

BE IT RESOLVED THAT this Board does hereby approve payment of the June Accounts:

Ch# 653 - Village of South River – Rent for June 2025 - \$363.78

Ch# 654 - Christine Hickey – Wages (May 1, 2025 – May 31, 2025 – 21.5 hours)

Ch# 655 – Municipal Planning Services – Invoice 7173, 7307, 7308 - \$1548.11

Ch# 656 – Near North Business Machines – Invoice 61561 - \$169.50

Ch# 657 – Refund of unused Deposit – B022/24 Lount – (\$196.57)

Online CRA Payments for May (\$126.28)

Online Visa Payment for May (\$240.76)

CARRIED

6. Public Meetings/Decisions on the following Files

6.1 B009/25 Joly – Concession 14, Lot 5 – 394 Airport Road

The meeting time for this application was approximately 5:43 p.m. to 5:45 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that there were no written or electronic comments received. The Chair confirmed if there were any questions or comments from those attending electronically or in person.

Resolution #4

Moved by: Chris Nicholson

Seconded by: Fraser Williamson

BE IT RESOLVED THAT this Board does hereby approve File B009/25 Joly

That this approval applies to create one (1) new lot which will have:

122m (+/-) Frontage on Sand Hill Road, with a depth of 85m (+/-) and an area of 1.04ha (+/-).

Retained Lot will be 2.58ha (+/-).

The subject lands are located at Concession 14, Lot 5, with a municipal address of 394 Airport Road, Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Township of Joly be met before the deeds can be stamped and final approval given

CARRIED

6.2 B010/25 Strong – Concession 10, Lot 13 – 109 Cottrell Road

The meeting time for this application was approximately 5:45 p.m. to 5:50p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that written comments were received from a neighbouring property owner with concerns regarding previous consents on the lands, lands remain wet at all times, ditching, protected animals, property sketch is not accurate. The Board received a copy of these comments for their review.

Comments received from TC Energy did not state any objections to the application; they noted that regulatory and development requirements would be subject to these lands and written consent must be obtained from TCPL prior to development within the stated proximity of the pipeline easements. Comments from RC Energy were included in the agenda package.

Discussion ensued on the lands and the creek. The Chair confirmed if there were any questions or comments from those attending electronically or in person.

Resolution #5

Moved by: Tim Bryson

Seconded by: Lynda Carleton

BE IT RESOLVED THAT this Board does hereby approve File B010/25 Strong

That this approval applies to create one (1) new lot which will have:

65m (+/-) Frontage on Cottrell Road, with a depth of 150m (+/-) and an area of 0.85ha (+/-).

Retained Lot will be 2.2ha (+/-).

The subject lands are located at Concession 10, Lot 13, with a municipal address of 109 Cottrell Road, Township of Strong, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Township of Strong be met before the deeds can be stamped and final approval given

CARRIED

6.3 B011/25 Joly – Concession 12, Part Lots 1 & 2 – 297 Joly-Strong Road

The meeting time for this application was approximately 5:50 p.m. to 5:53 p.m.

The Secretary-Treasurer confirmed that the required circulation was completed and that there were no written or electronic comments received. The Chair confirmed if there were any questions or comments from those attending electronically or in person.

The Secretary-Treasurer noted that the applicant stated that this was a technical severance to separate 2 lots that merged on title. The notice contained the correct lot dimensions but did not indicate that it was a technical severance. The Chair confirmed if there were any questions or comments from those attending electronically or in person

Resolution #6

Moved by: John MacLachlan

Seconded by: Chris Nicholson

BE IT RESOLVED THAT this Board does hereby approve File B011/25 Joly

That this approval applies to of the technical consent to separate two (2) properties 259 and 297 Joly Strong Boundary Road which will have:

237.94m (+/-) Frontage on Joly-Strong Boundary Road, with a depth of 495.968m (+/-) and an area of 14.9554ha (+/-).

Retained Lot will be 9.893ha (+/-).

The subject lands are located at Concession 12, Part Lots 1 & 2, with a municipal address of 297 Joly-Strong Boundary Road, Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Township of Joly be met before the deeds can be stamped and final approval given

CARRIED

7. New Files

- 7.1 B012/25 Lount – Concession 5, Part of Broken Lot 6 – 92 Pike Road
(Re-establish an existing Parcel – Application submitted by applicants own Planner)

Laura Lebel-Pantazopoulous, agent for the applicant, provided a summary of the application. This application is to re-establish existing lots through a Lot Line Adjustment that will separate Part 2 from Part 3 and Part 1 from Part 2 (as identified).

When the transfer occurred 2 and 3 were merged and it should be parts 1 and 2. This may have been one lot originally and when the subdivision came in the lots got separated. A review of the applicable policies and Guidelines was completed, and most criteria was met. The applicant is also requesting that the planning review by the Board not be completed as the

applicant utilized their own planner and all applicable legislation was considered. The board was in agreeance with this request.

Discussion ensued on the other lots in subdivision; it was confirmed that most of these lots have been developed already. There was also a question regarding access to the lots on the east side and it was confirmed that this was by a private road with permission from the Ministry.

The Secretary-Treasurer was directed to proceed with a Notice of Public Meeting

8. Follow-up/New Items

8.1 Application Mapping Updates – Draft Map for Discussion

Discussion ensued on the draft map the Board would like to see road allowances (open and/or unopened), crown land, conservation areas and boat launches added to the legend. Member Tim Bryson will add these and bring draft map back to a future meeting for further discussion.

9. Correspondence/Updates

9.1 Member Delegation Request – Amalgamation Exploration – Update and Impact to Planning Board (To determine if Board would like to have an update and discussion)

Delegation from Mr. Danny Whalen and Member Tim Bryson would like to advise how this would impact the Planning Board.

Resolution #7

Moved By: Tim Bryson

Seconded By: Fraser Williamson

THAT the Secretary-Treasurer be directed to reach out to the Restructuring Committee to request that member Mayor Bryson provide an update to the CAPB on the process and implications of the proposed amalgamation related to Planning

CARRIED

10. Closed Session

Closed Session as provided for by Section 239 (b) of the Municipal Act, 2001, as amended to deal with: Personal matters about an identifiable individual, including municipal or local board employees.

Resolution #8

Moved By: Tim Bryson

Seconded By: Chris Nicholson

Be it resolved that the Central Almaguin Planning Board hold a Closed Session as provided for by Section 239 (b) of the Municipal Act, 2001, as amended to deal with: Personal matters about an identifiable individual, including municipal or local board employees. **CARRIED**

Resolution #9

Moved By: Lynda Carleton

Seconded By: Tim Bryson

Be it resolved that the Central Almaguin Planning Board does hereby return to open session at 6:52. **CARRIED**

11. Adjournment

Resolution #10

Moved By: Chris Nicholson

Seconded By: Tim Bryson

BE IT RESOLVED THAT the Central Almaguin Planning Board adjourn at 6:53 p.m. until Wednesday July 2, 2025 or at the call of the Chair. **CARRIED**

Jim Coleman, Chair

Christine Hickey, Secretary-Treasurer

**SUNDRIDGE –STRONG FIRE COMMITTEE
MINUTES
THURSDAY JULY 10, 2025 at 6:00 P.M.**

PRESENT:

SUNDRIDGE: Luke Preston, Shawn Jackson (electronically)

STRONG: Tim Bryson, Jim Ronholm

STAFF PRESENT: Andrew Torrance, Fire Chief
Christine Hickey, Joint Committee Recording Secretary
Robyn Ferrante, Joint Committee Recording Secretary

C1 Call to order

The Chair called the meeting to order at 6:02 p.m.

C2 Approval of Agenda

Resolution #FC2025-021

Moved By: Luke Preston

Seconded By: Shawn Jackson

THAT the Agenda for the July 10, 2025 regular meeting of the Sundridge-Strong Fire Committee be approved.

	Yea	Nay	Abstain
Tim Bryson	x		
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

C3 Declaration of Pecuniary Interest - None

C4 Delegations – None

C5 Approval of Previous Committee Minutes

a) April 1, 2025 – Special Meeting

Resolution #FC2025-022

Moved By: Shawn Jackson

Seconded By: Tim Bryson

THAT the April 1, 2025 Special Meeting Minutes of the Sundridge-Strong Fire Committee be approved as circulated.

	Yea	Nay	Abstain
Tim Bryson	x		
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

C6

Follow Up/New Business

a) Staff Report - Fire Chief's Report

Resolution #FC2025-023

Moved By: Tim Bryson

Seconded By: Luke Preston

THAT Fire Chief's Report dated July 10, 2025 be received.

	Yea	Nay	Abstain
Tim Bryson	x		
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

b) Disposal of Surplus Goods - FL80 Pumper Truck (Pumper 611)

Resolution #FC2025-024

Moved By: Shawn Jackson

Seconded By: Tim Bryson

THAT Pursuant to Section 22 of Village of Sundridge By-Law 2016-026, the FL80 Pumper (Pumper 611) be declared surplus and staff be authorized to proceed with the disposition through request for bids or a public auction site at a reasonable sale value as determined by the Treasurer for the Village of Sundridge and the Fire Chief.

	Yea	Nay	Abstain
Tim Bryson	x		
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

c) Budget Summary Report

Resolution #FC2025-025

Moved By: Luke Preston
Seconded By: Tim Bryson

THAT the Budget Summary Report dated July 10, 2025 be received.

	Yea	Nay	Abstain
Tim Bryson	x		
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

d) Correspondence – Ministry of Natural Resources and Forestry – Potential hazardous Fuel Types

Resolution #FC2025-026
Moved By: Tim Bryson
Seconded By: Luke Preston

THAT the Ministry of Natural Resources and Forestry – Potential hazardous Fuel Types be received.

	Yea	Nay	Abstain
Tim Bryson	x		
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

C7 Closed Session – None

C8 Adjournment

Resolution #FC2025-027
Moved By: Luke Preston
Seconded By: Shawn Jackson

THAT we do now adjourn at 6:31 p.m. until Thursday September 11, 2025 at 6:00 p.m. or at the call of the Chair.

	Yea	Nay	Abstain
Tim Bryson	x		
Shawn Jackson	x		
Luke Preston	x		
Jim Ronholm	x		
CARRIED			

Jim Ronholm, Chair

Robyn Ferrante, Recording Secretary

SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING

REGULAR MEETING MINUTES

TUESDAY JULY 15, 2025 @ 6:00 P.M.

PRESENT: Township of Joly: Tom Bryson, Budd Brown
Township of Strong: Jim Ronholm, Tim Bryson
Village of Sundridge: Shawn Jackson (electronic), Fraser Williamson

STAFF: Christine Hickey (Recording Secretary)

GUEST: Dr. Sarah MacKinnon

MINUTES

C1 Call to Order

The Chair called the meeting to order at 6:01 p.m.

C2 Approval of Agenda

Moved By: Fraser Williamson

Seconded By: Jim Ronholm

THAT the agenda for the Regular Meeting of the Sundridge & District Medical Centre Committee on July 15, 2025, be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

C3 Declaration of Pecuniary Interest - None

C12 Closed Session

Moved By: Budd Brown

Seconded By: Jim Ronholm

THAT the Sundridge & District Medical Centre Committee hold a Closed Session meeting as provided for by Section 239 (2)(f) of the *Municipal Act*, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2020-037 to deal with: The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

Moved By: Budd Brown
Seconded By: Jim Ronholm

THAT the Sundridge & District Medical Centre Committee now resume the regular portion of the meeting open to the public at 6:21 p.m. after having only discussed the matters they were permitted to under the resolution authorizing the public exclusion.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

C4 Deputations - None

C5 Presentations - None

C6 Approval of Minutes

a) Regular Meeting – June 17, 2025

The Recording Secretary noted a change to the June 17 minutes - Item C7 c) Agreement Regarding Employees. The paragraph should reference the SDMC Physicians Group.

Moved By: Jim Ronholm
Seconded By: Budd Brown

THAT the regular meeting minutes of the June 17, 2025, Sundridge & District Medical Centre Committee Meeting be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

C7 New Business

a) SDMC Consolidated Maintenance Listing

Moved By: Fraser Williamson
Seconded By: Shawn Jackson

THAT the SDMC Consolidated Maintenance Listing dated July 15, 2025 be received.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

b) Agreement Regarding Employees – Legal Review

Discussion ensued on the Agreement Regarding Employees, the Committee requested that both Lawyers further discuss the clauses that the Committee would like to have included. If a special meeting is needed to approve the agreement this can be coordinated.

Moved By: Jim Ronholm
Seconded By: Fraser Wiliamson

THAT the Sundridge and District Medical Centre Committee receive the update on the legal review of the Agreement Regarding Employees;

AND THAT the Recording Secretary be authorized to work with Dr. MacKinnon to have further discussions with lawyers on the proposed clauses;

AND THAT the draft agreement be brought back to the Committee for final approval.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

c) Village of Sundridge – SDMC Administration – Response

Refer to Item C7 d) for the direction provided by the Committee.

d) Sundridge & District Medical Centre – Facility Management

Moved By: Tim Bryson

Seconded By: Budd Brown

WHEREAS a process to hire a facility manager was agreed to at the May 29, 2025 Tri Council Meeting;

AND THAT the Sundridge and District Medical Centre Committee ask that the June 17, 2025 resolution requesting an extension to extend 60 days to 90 days for the continuation of services be reviewed by the Council of the Village of Sundridge;

AND THAT the extension be effective from July 15, 2025;

AND THAT the process previously agreed upon be executed.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

C8 Correspondence - None

C9 Budget Summary & Accounts Payable

Moved By: Fraser Williamson

Seconded By: Budd Brown

THAT the Sundridge & District Medical Centre Budget Summary Report for the Period of January 1, 2025 to June 30, 2025 be received;

AND THAT the Sundridge & District Medical Centre Accounts Payable for the Period of June 1, 2025 to June 30, 2025 in the amount of \$68,364.41 be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

C10 Announcements

Sundridge Member Shawn Jackson is planning on attending the AMO Conference and will be part of a delegation with Mayor Ward to the Ministry of Health.

C11 Notice of Future Motion - None

C12 Closed Session – (moved to after Item C3)

C13 Adjournment

Moved By: Budd Brown
Seconded By: Fraser Williamson

THAT the Sundridge & District Medical Centre Committee now adjourn at 7:21 p.m. until the next regular meeting being August 19, 2025 or at the call of the Chair.

Recorded Vote:	For	Against	Abstain
Brown, Budd			
Bryson, Tim			
Jackson, Shawn			
Ronholm, Jim			
Williamson, Fraser			
Bryson, Tom			

Tom Bryson, Chair

Christine Hickey, Recording Secretary

Regular Meeting of the Village of Sundridge Council

Wednesday, July, 9, 2025 at 6:00 p.m.

Village of Sundridge Council Chambers

PRESENT: Deputy Mayor Shawn Jackson (electronic participation), Councillor Luke Preston, Councillor Sharon Smith, and Councillor Fraser Williamson

STAFF: Christine Hickey, Treasurer
Robyn Ferrante, Deputy Clerk/Deputy Treasurer

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Deputy Mayor Jackson called the meeting to order at 6:05pm

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech.”

2) APPROVAL OF AGENDA

Resolution #2025-165

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT the agenda for the July 9, 2025 regular meeting be approved as amended with the reordering of Item (11.2) Staff Report S2025-010 appearing before Item (9.1) Reserve Policy Draft, and the addition of Item 12.3 – Sunflower Festival Road Closure

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

3) **DECLARATION OF PECUNIARY INTEREST - None**

4) **PLANNING MATTERS - None**

5) **DELEGATIONS – None**

6) **PRESENTATIONS - None**

7) **CONSENT ITEMS**

[Items from the Consent List may be moved by members to be discussed under Section 9 – New Business/Action Items]

7 (E.1) Follow Up List – July 4, 2025

7 (E.2) Board of Health Finance & Property – April 23, 2025

7 (E.3) Board of Health – April 23, 2025

7 (E.4) FOCA – LBPOA Local Media Release #1 re: Pilot Project

7 (E.5) FCM – Committee Brief on Bill 5

8) **APPROVAL OF CONSENT ITEMS**

Resolution #2025-166

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT Items listed as Consent Items for July 9, 2025 and the recommendations contained therein be received;

AND THAT any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

9) **NEW BUSINESS/ACTION ITEMS**

11.2 Staff Report S2025-010 Open Air Burning By-Law Survey

Resolution #2025-167

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT Staff Report S2025-010, dated July 9, 2025, regarding the Open Air Burning By-Law Survey be received,

AND THAT Council direct staff to amend By-Law 2019-035 Open Air Burning to remove the permit fee as of January 1, 2026 and allow for daytime burning from December 1 to April 1 of each year, with investigations into increases to \$500.00 to Schedule "A" Items 17, 20, and 21, with the amended By-Law to be brought back to a future meeting of Council for approval.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

9.1. Reserve Policy - Draft

Resolution #2025-168

Moved By: Sharon Smith

Seconded By: Fraser Williamson

THAT The Council for the Corporation of The Village of Sundridge discuss the Reserve Policy Draft,

AND THAT the Reserve Policy be brought back to a future meeting of Council for approval.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

9.2. Emergency Management Ontario - EMCPA 2024 Requirements Compliance

Resolution #2025-169

Moved By: Sharon Smith
Seconded By: Fraser Williamson

THAT The Council for the Corporation of The Village of Sundridge receives the correspondence from Emergency Management Ontario confirming compliance regarding the Emergency Management and Civil Protection Act 2024 requirements.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

- 9.3. Council Vacancy – Resignation of Justine Leveque

Resolution #2025-170
Moved By: Fraser Williamson
Seconded By: Luke Preston

THAT The Council for the Corporation of The Village of Sundridge receives a letter of resignation from Justine Leveque, effective July 1st, 2025,

AND THAT Council declares the Mayoral seat now vacant.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

- 9.4. Council Vacancy

Resolution #2025-171
Moved By: Sharon Smith
Seconded By: Luke Preston

THAT The Council for the Corporation of The Village of Sundridge discuss the council vacancy,

AND FURTHER THAT Council will proceed with the process specified in the Council Vacancy Policy to fill the present vacancy on Council.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

9.5. Special Council Meeting – Council Vacancy

Resolution #2025-172

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT The Council for the Corporation of The Village of Sundridge call a special meeting on August 5, 2025 at 6:00pm for the purpose of filling the vacancy on Council.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

10) **COMMITTEE REPORTS/MINUTES**

Resolution #2025-173

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT Items 10 (A.1) to 10 (B.1) be received and discussed.

10 (A.1) SSJ Arena & Hall – June 4, 2025

10(A.2) ACED Staff Report Percentage of Tax Levy Funding Formula

****refer to Item (11.1) Staff Report S2025-009 Proposed Levy Rate Concept****

10 (B.1) Council Regular Meeting – June 25, 2025

Recorded Vote	For	Against	Abstain
Preston, Luke	x		

Smith, Sharon	x
Williamson, Fraser	x
Jackson, Shawn	x
CARRIED	

11) STAFF REPORTS

11.1. Staff Report S2025-009 Proposed Levy Rate Concept – ACED

Resolution #2025-174
Moved By: Luke Preston
Seconded By: Fraser Williamson

THAT Staff Report S2025-009, dated June 25, 2025, regarding the Proposed Levy Rate Concept – ACED.,

AND THAT the following feedback is provided to the ACED Board on the proposed levy rate concept:

“Council acknowledges the work and the value that ACED has done for regional development. We believe as Council that the current and proposed funding models are unsustainable and unpredictable.”

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

11.3. Staff Report S2025-011 Accounts Payable Process

Resolution #2025-175
Moved By: Fraser Williamson
Seconded By: Sharon Smith

THAT Council receive Staff Report S2025-011, dated July 9, 2025 regarding an Accounts Payable Process;

AND THAT Council approve the Accounts Payable Process as presented.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		

Williamson, Fraser	x
Jackson, Shawn	x
CARRIED	

11.4. Staff Report S2025-012 Tax Billing Frequency and Method

Resolution #2025-176

Moved By: Sharon Smith

Seconded By: Luke Preston

THAT Council receive Staff Report S2025-012, dated July 9, 2025 regarding Taxation Billing and Delivery Method Updates;

AND THAT Council approve staff investigating implementing a total of 4 due date installments and provide details at a future meeting for further direction;

AND THAT Council approves the sending of tax bills electronically to property owners that request this delivery method.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

11.5. Staff Report S2025-013 Asset Management Plan – Annual Progress Review

Resolution #2025-177

Moved By: Fraser Williamson

Seconded By: Luke Preston

THAT Council receive Staff Report S2025-013, dated July 9, 2025 regarding the Asset Management – Annual Progress Review.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

12) BY-LAWS

12.1. By-Law No. 2025-027 Sale or Disposition of Land

Resolution #2025-178

Moved By: Sharon Smith

Seconded By: Fraser Williamson

THAT By-Law No. 2025-027, being a by-law for the sale or disposition of land, be approved,

AND THAT the Deputy Clerk and a Council Signatory are authorized to sign the by-law on behalf of the Deputy Mayor and the Clerk Administrator.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

12.2. By-Law No. 2025-028 Amend Tax Rate By-law

Resolution #2025-179

Moved By: Sharon Smith

Seconded By: Luke Preston

THAT By-Law No. 2025-028, being a by-law to Amend the Tax Rate By-law, be approved,

AND THAT the Deputy Clerk and a Council Signatory are authorized to sign the by-law on behalf of the Deputy Mayor and the Clerk Administrator.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

12.3. By-Law No. 2025-029 Sunflower Festival – Road Closure

Resolution #2025-180

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT By-Law No. 2025-029, being a by-law to Amend By-Law No. 2019-048 for a specified period for the 2025 Sunflower Festival, be approved,

AND THAT the Deputy Clerk and a Council Signatory are authorized to sign the by-law on behalf of the Deputy Mayor and the Clerk Administrator.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

13) **ANNOUCEMENTS**

- **Shawn Jackson – nothing at this time**
- **Sharon Smith – nothing at this time**
- **Luke Preston – July 16th Tri Regional District of Muskoka Council Chambers – Tariff discussion**
- **Fraser Williamson – nothing at this time**
- **Robyn Ferrante, Deputy Clerk/Deputy Treasurer – Lion's Park RFP closed on July 4, 2025 – upcoming staff report on the submissions**

14) **INTRODUCTION OF FUTURE MOTIONS - none**

15) **CONFIRMING BY-LAW**

Resolution #2025-181

Moved By: Sharon Smith

Seconded By: Fraser Williamson

THAT By-Law No. 2025-030, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of **July, 9, 2025**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

16) CONSIDERATION OF A CLOSED SESSION - none

17) ADJOURNMENT
Resolution #2025-182
Moved By: Fraser Williamson
Seconded By: Luke Preston

THAT we do now adjourn at 7:39p.m. until the Special Council Meeting on August 5, 2025, at 6:00pm to fill the Council Vacancy, and receive results of the Lion's Park RFP, or at the call of the Deputy Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

Shawn Jackson,
Deputy Mayor

Robyn Ferrante,
Deputy Clerk/Deputy Treasurer

Regular Meeting of the Village of Sundridge Council

Tuesday, August, 5, 2025 at 6:00 p.m.

Village of Sundridge Council Chambers

PRESENT: Deputy Mayor Shawn Jackson, Councillor Luke Preston, Councillor Sharon Smith, and Councillor Fraser Williamson

STAFF: Robyn Ferrante, Deputy Clerk/Deputy Treasurer
Nancy Millar, Clerk Administrator

COUNCIL MINUTES

1) CALL TO ORDER

The Chair, Deputy Mayor Jackson called the meeting to order at 6:00p.m.

LAND ACKNOWLEDGEMENT

The Village of Sundridge would like to acknowledge that we are meeting on Williams Treaty Lands and they are the traditional home of the Anishinabek First Nations. We wish to honour the original inhabitants, thanking them for their land stewardship and recognizing our responsibilities to promote the healing of our communities through earnest and sincere application of the Truth and Reconciliation Commission recommendations. Miigwech."

2) APPROVAL OF AGENDA

Resolution #2025-183

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT the agenda for the August 5, 2025 special meeting be approved as circulated.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

- 3) **DECLARATION OF PECUNIARY INTEREST - None**
- 4) **PLANNING MATTERS - None**
- 5) **DELEGATIONS - None**
- 6) **PRESENTATIONS - None**
- 7) **CONSENT ITEMS - None**
- 8) **APPROVAL OF CONSENT ITEMS – N/A**
- 9) **NEW BUSINESS/ACTION ITEMS**

9.1.a Council Vacancy [Mayoral Seat]

Resolution #2025-184

Moved By: Fraser Williamson

Seconded By: Sharon Smith

THAT Council will proceed to fill the vacancy in the mayoral seat by following the process outlined in the Council Vacancy Policy CO-2025-001;

AND THAT the Clerk Administrator will act as Chair for the nomination and voting process;

AND FURTHER THAT at the conclusion of this process the convening of the meeting will resume with the Deputy Mayor as Chair

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Clerk Administrator Nancy Millar to assume the Chair.

9.1.b Nominations

Resolution #2025-185

Moved By: Luke Preston

Seconded By: Sharon Smith

THAT the Chair having called for Nominations, a first, second, and third time, received the following nominations:

-Fraser Williamson

-Shawn Jackson

AND THAT now having received the nominations as set out above, the nomination period is now closed.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

9.1.c New Mayoral Elect

Resolution #2025-186

Moved By: Sharon Smith

Seconded By: Luke Preston

THAT the Clerk Administrator, after having tallied the votes cast, declare Shawn Jackson as the newly elected Mayor for the Village of Sundridge

AND THAT the formal appointment including the Oath of Office will occur at the next regular meeting of Council.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Deputy Mayor Jackson resumed the Chair.

10) **COMMITTEE REPORTS/MINUTES – None**

11) **STAFF REPORTS - None**

12) **BY-LAWS - None**

13) **ANNOUCEMENTS - None**

14) **INTRODUCTION OF FUTURE MOTIONS - None**

15) CONFIRMING BY-LAW

Resolution #2025-187

Moved By: Luke Preston

Seconded By: Sharon Smith

THAT By-Law No. 2025-031, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at this special meeting of **August, 5, 2025**, be adopted.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

16) CONSIDERATION OF A CLOSED SESSION – None

17) ADJOURNMENT

Resolution #2025-188

Moved By: Fraser Williamson

Seconded By: Luke Preston

THAT we do now adjourn at 6:16p.m. until the Regular Council Meeting on August, 20, 2025, or at the call of the Deputy Mayor.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

Shawn Jackson, Deputy Mayor

Nancy Millar, Clerk Administrator



Corporation of the Village of Sundridge

MEMO TO: Mayor, and Council
FROM: Robyn Ferrante, Deputy Clerk / Deputy Treasurer
DATE: August 20, 2025
SUBJECT: Lion's Park New Play Equipment Request for Proposal (RFP)

A Request for Proposal was released on June 6, 2025 asking for proposals for the supply and installation of new play equipment for Lion's Park.

Items for consideration included the play structure design, additional play items, accessibility, inclusionary items, site preparation and excavation, supply, delivery, installation, and site restoration and clean up.

A total of six proposals were received.

Company	Bid	Features
A	\$206,056.64 plus tax	11+
B	\$158,532.76 plus tax	4+
C	\$143,563.00 plus tax	8+
D	\$84,182.00 plus tax	6+
E	\$69,908.05 plus tax	8+
F	\$114,898.20 plus tax	5+

Staff have completed a review of the proposals received.

The Lion's Park and waterfront area is a focal point of pride for our community. As such, staff believe that there may be other design options available that would better capture the potential of the waterfront area and the children's play space.

Staff will explore these other options and report back to Council in September.



Corporation of the Village of Sundridge

Report Number: S2025-014
Date: August 20, 2025
To: Mayor, Deputy Mayor and Members of Council
From: **Nancy Millar, Clerk Administrator**
Report Title: Sundridge & District Medical Centre

RECOMMENDATION

THAT Council receive Staff Report S2025-014, dated August 20, 2025 regarding the Sundridge and District Medical Centre,

AND THAT Council recognizes village staff should not act outside of the scope of the administrative assignments,

AND THAT Council encourages the Sundridge & District Medical Centre Committee to continue with their intent and process to hire personnel to serve as the medical centres facility manager.

BACKGROUND

The Sundridge & District Medical Centre Committee passed the following resolution at the July 15, 2025 regular committee meeting;

Sundridge & District Medical Centre – Facility Management

Moved By: Tim Bryson

Seconded By: Budd Brown

WHEREAS a process to hire a facility manager was agreed to at the May 29, 2025 Tri Council Meeting;

AND THAT the Sundridge & District Medical Centre Committee ask that the June 17, 2025 resolution requesting an extension to extend 60 days to 90 days for the continuation of services be reviewed by the Council of the Village of Sundridge;

AND THAT the extension be effective from July 15, 2025;

AND THAT the process previously agreed upon be executed.

Recorded Vote	For	Against	Abstain
Brown, Budd	X		
Bryson, Tim	X		
Jackson, Shawn	X		
Ronholm, Jim	X		
Bryson, Tom	X		
CARRIED			

ANALYSIS

The 'handyman/facility oversight' services that have been provided to the medical centre facility by the Sundridge Administrative Staff are not within the scope of administrations' job duties, responsibilities, and authority.

These services have been assumed to fall upon the village staff as the medical centre facility has no independent staff of their own such as a Facility Manager or Maintenance Personnel, and as the Village provides administrative services (bill payments, payroll for SDMCC Employee (NP), funding allocations and reporting as per the agreement.

Staff offered to provide the SDMCC's Facility Manager and/or Handyman person with the information necessary to be successfully onboarded within a reasonable timeframe.

Notice was given to the Committee that village administration staff would no longer be acting outside of their scope and that the committee would need to hire their own personnel or make other alternate arrangements for handyman services, and respond to urgent calls for service from the Committee's Staff Member and or tenants of the facility.

OPTIONS – n/a

FINANCIAL CONSIDERATION

The Sundridge & District Medical Centre Committee has included funds in the 2025 budget for an employee or a contract person.

CONCLUSION

The Sundridge & District Medical Centre Committee is its own independent entity from any of the three municipalities. The issue that is needing to be resolved is that the Committee has a building that requires its own staff to manage and oversee the facility maintenance, care, and upkeep.

The Corporation of The Village of Sundridge

By-Law No. 2025-032

**Being a by-law to appoint a Head of Council for
The Village of Sundridge**

WHEREAS under Subsection 10 (1) (2) of *the Municipal Act, 2001*, S.O., 2001, c. 25, as amended, (the Act) a single-tier municipality may pass by-laws respecting the governance structure of the municipality and its local boards;

AND WHEREAS under Subsection 26 (1) of the Act, if a vacancy occurs in the office of a member of council, the municipality may fill the vacancy by appointing a person who has consented to accept the office if appointed;

AND WHEREAS by Resolution #2025-170 on the 9th day of July, 2025, the Council of The Village of Sundridge declared the Office of the Mayor to be vacant as of July 1st, 2025;

AND WHEREAS on the 5th day of August, 2025, Councillor Shawn Jackson consented to accept the office of mayor if appointed and council passed Resolution #2025-186 directing that Councillor Shawn Jackson be appointed as Mayor;

AND WHEREAS under section 264 of the Act, a person appointed or elected to fill a vacancy shall hold office for the remainder of the term of the person he or she replaced.

NOW THEREFORE, the Council of the Municipal Corporation of The Village of Sundridge hereby enacts as follows:

1. That Shawn Jackson is hereby appointed as Head of Council for the Corporation of The Village of Sundridge with the title of Mayor; and
2. That this appointment shall remain in effect for the remainder of the current term of Council, unless otherwise declared vacant in accordance with the Act;
3. That this by-law shall come into force and effect on the date of passing.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 20TH DAY OF
AUGUST, 2025**

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW No. 2025-XXX

BEING A BY-LAW FOR PROHIBITING OR REGULATING THE OBSTRUCTING, ENCUMBERING, INJURING OR FOULING OF HIGHWAYS OR BRIDGES

WHEREAS *The Municipal Act, R.S.O., 2001* Section 10 (1) Authorizes Broad authority, to single-tier municipalities so that they may provide any service or thing that the Municipality considers necessary or desirable for the public. 2006, c. 32, Sched. A, s. 8.;

AND WHEREAS *The Municipal Act, 2001, S.O. c. 25, Section 10(6)* authorizes the Council of a Municipality to pass By-laws respecting health, safety, and well-being of persons;

AND WHEREAS *The Municipal Act, 2001, S.O. c.25, Section 391(1)* authorizes the Council of a Municipality to impose fees and charges for services provided;

AND WHEREAS *The Municipal Act, 2001, S.O. c.25, Section 434.1 (1)* authorizes the Council of a Municipality without limiting sections 9, 10 and 11, that a Municipality may require a person, subject to such conditions as the Municipality considers appropriate, to pay an administrative penalty if the Municipality is satisfied that the person has failed to comply with a By-law of the Municipality passed under this Act. 2017, c. 10, Sched. 1, s. 75.

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of The Village of Sundridge enacts as follows:

SHORT TITLE: This By-law may be cited as “The Roads Fouling By-Law”.

1. DEFINITIONS:

- 1.1 **“Bridge”** means a public bridge and includes a bridge forming part of a highway or on, over or across which a highway passes.
- 1.2 **“By-law Enforcement Officer”** includes any person so designated by Council to administer and enforce this By-Law.
- 1.3 **“Council”** shall mean the Council of the Corporation of the Village of Sundridge.
- 1.4 **“Chief Building Officer”** includes any person so designated by Council and having the authority to issue building permits.
- 1.5 **“Highway”** means a common and public highway within or forming a boundary of the Municipality and includes a street and a bridge forming part of a highway or on, over or across which a highway passes, this shall include undeveloped or unused road allowances.
- 1.6 **“Municipality”** shall mean The Corporation of the Village of Sundridge.
- 1.7 **“Occupant”** means any person(s) over the age of eighteen (18) who is a tenant or lessee, or otherwise in lawful possession of a parcel of real property capable of being legally described in a deed or transfer who shall constitute the occupant or occupants of that real property.
- 1.8 **“Owner”** means any of the following: A person who is shown as one of the registered owners of real property in the records of the Land Registry or Land Titles Office or a person who is shown as the assessed owner of real property on a current assessment roll for the Municipality or a person who, for the time being, is managing or receiving rent of the land or premises, whether on his own account or as an agent or trustee for any other person.

- 1.9 **“Public Highway”** except in so far as they have been stopped up according to law, includes all allowances for roads made by the Crown surveyor, all highways laid out or established under the authority of any statute, all roads on which public money has been spent for opening them or on which labour has been usually performed, all roads passing through Indigenous lands, all roads dedicated by the owner of the land to public use, and all alterations and deviations or and all bridges over any such allowance for roads.
- 1.10 **“Running at large”** means unattended by a competent person.
- 1.11 **“Sewage”** includes drainage, storm water, residential, commercial, and industrial waste.
- 1.12 **“Stop Up”** means that highway land ceases to be a highway, and the public rights of way are extinguished when an applicant completes the road closing process through the proper authority (Council).

2. DAMAGES

- 2.1 An owner and/or occupant of land or anyone acting on behalf of an owner and/or occupant of land shall not permit the crossing of curbing's, sidewalks or paved boulevards by vehicles delivering materials to or removing materials from abutting land on which a dwelling and/or building may or may not be erected.
- 2.2 The owner and/or occupant of the land shall take all necessary steps to prevent building material, waste, soil, or any other thing from being spilled or tracked onto a highway by vehicles going to or coming from the land.
- 2.3 In addition to any penalty otherwise provided by law, the owner and/or occupant shall be responsible to the Municipality for the cost of removing such building material, waste, soil, or any other thing. Such cost will be recovered through the administrative monetary penalty system of the Village of Sundridge.
- 2.4 The cost of the repair shall be recovered by the Village through the administrative monetary penalty system. The owner and/or the occupant shall be liable to pay these costs to the Municipality and the Municipality will pursue any other collection mechanisms available to the Municipality pursuant to the Regulations or at law which may include deeming the outstanding amount to be unpaid taxes and adding this outstanding amount to the tax roll and collecting it in the same manner as Municipal Taxes.

3. ENCROACHMENT

- 3.1 Subject to any written agreement with the Municipality to the contrary the owner or occupant of land shall remove any doorsteps, porches or other erections or things projecting into or over any highway or bridge.
- 3.2 In addition to any penalty otherwise provided by law, the owner and/or occupant shall be responsible to the Municipality for the cost of removing any doorsteps, porches or other erections or things projecting into or over any highway or bridge.

4. OBSTRUCTION

- 4.1 No person shall build or maintain a fence on any highway or place or deposit firewood or any other thing calculated to obstruct it or to obstruct or interfere with public travel on it, on any highway or bridge.
- 4.2 Any person who has built, maintained, placed, or deposited any such thing calculated to obstruct any highway or bridge or interfere with public travel on it, on any highway or bridge, shall be required to remove such thing.
- 4.3 No person shall stop up a public highway without doing so according to law and shall be guilty of an offence.
- 4.4 In addition to any penalty otherwise provided by law, the person who has placed any thing on a highway calculated to obstruct it or to obstruct or interfere with public travel on it, on any highway or bridge, shall be responsible to the Municipality for the cost of removing such things.

5. WASTE AND DEBRIS

- 5.1 No person shall throw, place, or deposit any dirt, filth, glass, handbills, paper or other rubbish or the carcass of any animal, on any highway or bridge.
- 5.2 No person shall dump or dispose of residential wastes, commercial wastes, industrial wastes, or any other waste on a public highway and shall be guilty of an offence.

6. CULVERTS AND DITCHES

- 6.1 No person shall obstruct any culvert or ditch upon a highway.
- 6.2 No person shall dump or dispose of sewage, other than natural surface drainage or surface storm water, in a culvert or ditch upon a highway and shall be guilty of an offence.
- 6.3 No person shall dump residential wastes, commercial wastes or industrial wastes in a culvert or ditch upon a highway and shall be guilty of an offence.
- 6.4 In addition to any penalty otherwise provided by law, the person who has dumped commercial wastes and industrial wastes on a highway, or in the culverts or ditches upon a highway shall be responsible to the Municipality for the cost of removing such commercial and industrial wastes.

7. LIVESTOCK AND ANIMALS

- 7.1 No owner or person in charge of cattle, horses, livestock, or other animal shall permit such animals to run at large or trespass upon a highway or bridge.
- 7.2 No owner or person in charge of cattle, horses, livestock, or other animal shall fail to remove excrement from a highway or a bridge.
- 7.3 No owner or person in charge of cattle, horses, livestock or other animal or animals shall permit such animal or animals to trespass upon private property.
- 7.4 All of the provisions of the *Pounds Act, R. S. O. 1990, c.P.17*, shall apply to The Corporation of the Village of Sundridge.

8. PENALTIES

8.1 Every person and/or owner and/or occupant who contravenes and/or directs another person(s) to contravene and/or permits another person the doing of any act which contravenes any of the provisions of this By-law is guilty of an offence and may be subject to:

- Recovery costs, fees, fines, penalties, and/or charges under the Administrative Monetary Penalties By-law and/or
- fees or charges as per the current Fees and Charges By-law and/or

And further, in addition to any other remedy and to any other penalty, the person may also be prohibited from continuing or repeating the offence in accordance with the provisions of section 442 of the *Municipal Act*.

8.2 Fees, fines, penalties, and/or charges are as Schedule “A” attached and are to be incorporated into the current Administrative Monetary Penalty System By-Law.

9. ENFORCEMENT

9.1 That this By-law shall come into force and effect on the date of passing.

9.2 Nothing herein shall be deemed to limit the ability of the Ontario Provincial Police to enforce this By-law at any time.

9.3 The enforcement of the By-law is assigned to any By-law Enforcement Officer for the Municipality.

10. REPEAL

10.1 That this By-law shall repeal any prior Village of Sundridge Road Fouling By-Law.

11. SEVERABILITY

11.1 All sections of this By-law shall be deemed to be separate and independent and the invalidity of any section or provision thereof shall not affect the remaining sections.

Read a FIRST, SECOND, and THIRD time and finally PASSED this --- day of --- 2025

THE CORPORATION OF THE
VILLAGE OF SUNDRIDGE

Mayor

Clerk Administrator

SCHEDULE “A”

TO BY-LAW 2025- XXX Road Fouling

Item	Short Word Form Wording	Provision Creating/Defining Offence	Penalty
1	Crossing curbing, sidewalk, or paved boulevards	2.1	\$300
2	Spill or track building material, waste, or soil	2.2	\$300
3	Failure to remove any doorsteps, porches or other erections or things	3.1	\$300
4	Build/maintain fence – Obstruct or interfere with public travel	4.1	\$300
5	Failure to remove obstruction	4.2	\$300
6	Stop up public highway	4.3	\$300
7	Throw, place, deposit rubbish or animal carcass	5.1	\$300
8	Dump/dispose of waste on highway	5.2	\$300
9	Obstruct culvert or ditch	6.1	\$300
10	Dump sewage in culvert or ditch	6.2	\$300
11	Dump waste in culvert or ditch	6.3	\$300
12	Permit animal(s) to run at large/trespass on highway or bridge	7.1	\$300
13	Failure to remove excrement	7.2	\$300
14	Permit animal(s) to trespass on private property	7.3	\$300

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2025-033

Being a by-law to Adopt a Reserve Policy

WHEREAS Section 11(2) of the Municipal Act, 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality;

AND WHEREAS, Section 418 (1) A municipality may invest in prescribed securities, in accordance with the prescribed rules, money that it does not require immediately including, (a) money in a sinking, retirement or reserve fund;

AND WHEREAS the municipality of The Village of Sundridge is operating a number of Reserve Funds;

NOW THEREFORE The Council of the Corporation of the Village of Sundridge enacts as follows:

1. That the Reserve Policy is hereby adopted in substantially the same form as the attached hereto as Schedule "A" and forming a part of this by-law.
2. That any other by-laws or provisions in other by-laws or policies found to be inconsistent with this By-law are hereby deemed to be repealed.
3. This By-law shall take effect upon the final date of passing.

PASSED THIS 20th DAY OF AUGUST 2025

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator



POLICY

Name of Policy	RESERVE AND RESERVE FUND
Policy Number:	FI2025-001
Resolution Number:	
Approval Date:	
Administrative Responsibility:	FINANCE
Next Review Date:	N/A

POLICY STATEMENT

The Village of Sundridge values the importance of sound financial planning and management of municipal resources. Reserves and reserve funds are an important factor in planning for the future financial needs of the Municipality and protecting against significant fluctuations in the tax levy.

PURPOSE

The purpose of this Policy is to accomplish the following:

- Promote financial stability, flexibility and reduce vulnerability
- Adherence to statutory requirements
- Provide fiscal management for unforeseen expenditures
- Establish reserves based on future planned capital expenditures including Asset Management Plan, equipment maintenance and replacement plan
- Assist in reducing tax rate fluctuations
- Minimize or eliminate future debt service costs, when appropriate

The overall objective of this Policy is to govern the management and administration of reserves and reserve funds.

DEFINITIONS

Budget: An estimated financial plan for revenue and expenditures for a set period-of -time.

Unfunded Reserves: Temporary informal borrowing from reserves to assist in covering operating expenses.



Debt: Any obligation for the payment of money. For Ontario municipalities, debt would normally consist of debentures as well as either notes or cash from financial institutions.

Deferred Revenue: A liability on the financial statement until it is recognized to current operations; (i.e., Canada Community Building Funding (Formerly Federal Gas Tax Funding), other conditional grants where funds have been advanced and recognized and the project/expenditures are not completed).

Discretionary Reserve or Reserve Fund: A reserve or reserve fund created by Council to set aside revenue to finance a future expenditure that is not obligatory, for which Council has the authority to spend money.

Obligatory Reserve Fund: A reserve fund created when senior government statute or agreement requires that revenue received for special purposes be segregated from the general revenues of the municipality. Obligatory reserve funds are to be used solely for the purpose prescribed for them by statute or agreement. (Planning Act, Building Code)

Reserves: An appropriation of funds at the discretion of Council, after the provision for all known expenditures, for the purpose of financing future capital costs. It has no reference to any specific asset and does not require the physical segregation of money or assets as in the case of a reserve fund. Municipal Councils may set up reserves for any purpose for which they have the authority to spend money.

Reserve Funds: Funds that have been set aside either by by-law or by a requirement of a senior government statute or agreement to meet a future event. As a result, reserve funds are either "discretionary" being those set up by Council, or "obligatory" being those set up by virtue of a requirement of senior government statute or agreement. Municipal councils may set up reserve funds for any purpose for which they have the authority to spend money.

POLICY

Reserve and reserve funds shall form an integral component of the Municipality's budget and long-term financial plan

Reserves will be maintained to meet one of the following purposes of the Municipality:

Reserves shall be established through a resolution of Council and will identify the purpose of the reserve.

- 1) **Capital Asset Replacement:** Established to smooth the spikes in capital budgets and smooth out property tax changes. This reserve will be segregated by department.



- 2) **Municipal Project Reserves:** Establish a reserve to fund future municipal projects that are expected, and the costs mostly known
- 3) **Economic/ Rate Stabilization Reserves:** Established to buffer against significant fluctuations in the economy and tax rate increases.
- 4) **Contingency Reserves:** Established to accommodate contingent, unfunded or known liabilities.
- 5) **Working Capital Fund Reserves:** Established to provide cash flow for operations to eliminate the requirement to borrow funds to meet immediate obligations. These funds can also be used to smooth spikes in operating budgets year over year

Reserve Funds will be maintained in the following categories:

Council, on the recommendation of the Treasurer may establish a discretionary reserve fund:

A Reserve Fund can be recommended only if at least one of the following applies:

- a) A mandatory obligation exists, either pursuant to legislation or contract
- b) The funds are intended for purchasing or maintaining capital assets
- c) The funds are donated for specific purpose
- d) The funds are intended to fund a future liability

A report which recommends the establishment of a reserve must include the following:

- a) Statement of Purpose
- b) Rationale for the appropriate level to be maintained or targeted in the reserve
- c) Initial Contribution

A **Discretionary Reserve Fund** will be established through By-Law. The By-Law will clearly identify the name of the reserve fund, the funding method and the purpose for the reserve fund. A reserve fund can only be used for the identified purpose, unless Council amends or repeals the establishing By-Law.

An **Obligatory Reserve Fund** is established either through terms of an agreement or through legislation from a higher level of government. Obligatory Reserve Funds will be added to the summary of Reserve Funds. Council cannot create an Obligatory Reserve Fund.

To achieve maximum flexibility, when establishing a reserve or reserve fund, the intended use should be defined in more general terms such as "facilities" rather than "office". The Treasurer will establish tracking procedures to ensure that



funds in the reserve or reserve fund that are earmarked for a specific project are easily identifiable to management and Council.

Approval of funding allocations to and from Reserves and Reserve Funds:

Approval of funding to and from the Reserves and Reserve Funds will be in accordance with the Village's approved budget and reports to Council as referred to above.

Closing Reserves and Reserve Funds:

If the purpose or purposes for which the reserve or reserve fund was created have been accomplished and the reserve or reserve fund is determined to be no longer necessary, the Treasurer, in consultation with the Clerk, shall report to Council regarding:

- a) The Closure of the Reserve or Reserve Fund
- b) The disposition of any remaining funds
- c) The necessary amendment to the Reserve By-Law

A resolution of Council will be required to close a reserve.

The By-Law establishing the Reserve Fund will be required to be repealed to close a Reserve Fund.

LENDING

Lending/Temporary Borrowing of Reserves and Reserve Funds: Temporary use of reserves and reserve funds shall be permitted to meet finance capital and/or operating cash flow deficiencies to avoid external borrowing costs provided that all loans/transfers are credited to the appropriate reserve or reserve fund source. Applicable legislation must be followed with respect to temporary use.

Transferring for Other Purposes: Council may, through the budget process or by by-law, authorize the re-purposing of a Reserve or discretionary Reserve Fund commitment to a purpose other than for which it was originally established, subject to applicable legislation.

RESPONSIBILITIES

Municipal Council:

The Municipal Council shall approve reserves by resolution and reserve funds by by-law. They shall also be responsible for the approval of transactions to and from reserves and reserve funds, and the termination of discretionary reserves.



Clerk- Administrator:

Support the Treasurer in ensuring the principles and mandatory requirements contained in this policy are applied consistently across all Village departments.

Treasurer/Designate:

Once Council approves the reserve/reserve funds by resolution and/or by by-law, the Treasurer shall have the overall authority for the reserves and reserve funds managed by the Municipality.

The Treasurer shall have overall responsibility for this Policy, and the authority to implement a program for reserve and reserve funds and establish procedures consistent with the content of this Policy. Administrative responsibilities shall include, but are not limited to the following:

- a) Determines recommended need for reserve or reserve funds for operating and capital budgets
- b) Recommends targets for reserves and reserve funds in line with directives contained in this Policy
- c) As part of the reporting to Council, reviews and reports on the adequacy and continuing need for reserves and reserve funds managed by the Municipality
- d) Preparation and presentation of reports and/or by-laws associated with the establishment, monitoring, or termination of reserves and reserve funds
- e) Develop appropriate practices, procedures, and processes for the investment of reserves and reserve funds in line with legislative requirements
- f) Consults and updates the Municipality's long-term financial plans, in collaboration with responsible managers, with considerations of appropriate reserves and reserve funds to effectively meet the Municipality's operating and capital budget financing needs
- g) Ensures reserves and reserve funds managed by the Municipality are in line with senior government statutes and agreements and other pertinent policies

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2025-034

Being a By-Law to enter into an Agreement between His Majesty the King
in Right of Ontario as represented by the Solicitor General, and the Corporation of
The Village of Sundridge.

WHEREAS the Solicitor General carrying out the fund administration and coordination role for the transfer of funds for the Mobile Crisis Response Team (MCRT) Enhancement Grant;

NOW THEREFORE the Council of the Corporation of the Village of Sundridge enacts as follows:

- 1) That the Corporation of the Village of Sundridge does hereby enter into an Agreement with the Solicitor General and as a recipient will undertake activities as set out in the Agreement in order to receive the Transfer of funds under MCRT funding allocation.
- 2) That the Corporation of the Village of Sundridge authorizes the Mayor and the Clerk Administrator to sign the agreement

PASSED THIS 20th DAY OF AUGUST, 2025.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator

ONTARIO TRANSFER PAYMENT AGREEMENT

THE AGREEMENT is effective as of the 1st day of April, 2025

BETWEEN:

**His Majesty the King in right of Ontario
as represented by the Solicitor General**

(the “Province”)

- and -

The Corporation of the Village of Sundridge

(the “Recipient”)

BACKGROUND

The Mobile Crisis Response Team (MCRT) Enhancement Grant provides funding to police services or municipalities policed by the Ontario Provincial Police (OPP) to support or increase the Full Time Equivalent (FTE) count of crisis workers on existing MCRTs. Funding will support the ongoing need for more mental health assistance on police calls for service, and better leverage local mental health expertise.

The Province has agreed to provide the Recipient with one-time funding of \$231,460.00 over two fiscal years (2025-26 – 2026-27) to allow Almaguin Highlands OPP to execute the Project as set out in Schedule “C”.

CONSIDERATION

In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 Schedules to the Agreement. The following schedules form part of the Agreement:

Schedule “A” - General Terms and Conditions

Schedule "B" -	Project Specific Information and Additional Provisions
Schedule "C" -	Project
Schedule "D" -	Budget
Schedule "E" -	Payment Plan
Schedule "F" -	Reports
Schedule "G" -	Funding Application.

- 1.2 Entire Agreement.** The Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

- 2.1 Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

- 3.1 One and the Same Agreement.** The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

- 4.1 Amending the Agreement.** The Agreement may only be amended by a written agreement duly executed by the Parties.

5.0 ACKNOWLEDGEMENT

- 5.1 Acknowledgement.** The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario,

including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);

- (b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project;
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act; and
- (f) the Province is bound by the *Financial Administration Act* (Ontario) (“FAA”) and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to,
 - (i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or
 - (ii) the payment having been charged to an appropriation for a previous fiscal year.

SIGNATURE PAGE FOLLOWS

The Parties have executed the Agreement on the dates set out below.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the Solicitor General**

Date

Name:
Title:

The Corporation of the Village of Sundridge

Date

Name:
Title:

I have authority to bind the Recipient

Date

Name:
Title:

I have authority to bind the Recipient

**SCHEDULE “A”
GENERAL TERMS AND CONDITIONS**

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 Interpretation. For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.

A1.2 Definitions. In the Agreement, the following terms will have the following meanings:

“Additional Provisions” means the terms and conditions set out in Schedule “B”.

“Agreement” means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

“Budget” means the budget attached to the Agreement as Schedule “D”.

“Business Day” means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

“Effective Date” means the date set out at the top of the Agreement.

“Event of Default” has the meaning ascribed to it in section A12.1.

“Expiry Date” means the expiry date set out in Schedule “B”.

“Funding Year” means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and

- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31 or the Expiry Date, whichever is first.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means His Majesty the King in right of Ontario, and includes His ministers, agents, appointees, and employees.

“Loss” means any cause of action, liability, loss, cost, damage, or expense (including legal, expert and consultant fees) that anyone incurs or sustains as a result of or in connection with the Project or any other part of the Agreement.

“Maximum Funds” means the maximum set out in Schedule “B”.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A12.3(b), and includes any such period or periods of time by which the Province extends that time pursuant to section A12.4.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Proceeding” means any action, claim, demand, lawsuit, or other proceeding that anyone makes, brings or prosecutes as a result of or in connection with the Project or with any other part of the Agreement.

“Project” means the undertaking described in Schedule “C”.

“Records Review” means any assessment the Province conducts pursuant to section A7.4.

“Reports” means the reports described in Schedule “F”.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and capacity to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 Governance. The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and

- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0 or Article A12.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient with Funds up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule “E”; and
- (c) deposit the Funds into an account the Recipient designates provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof required pursuant to section A10.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project; and
- (c) the Province may adjust the amount of Funds it provides to the Recipient for any Funding Year based upon the Province’s assessment of the information the Recipient provides to the Province pursuant to section A7.2.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;

- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has been or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 Interest-Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may do either or both of the following:

- (a) deduct an amount equal to the interest from any further instalments of Funds;
- (b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 Rebates, Credits, and Refunds. The Province will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 Acquisition. If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

A5.2 Disposal. The Recipient will not, without the Province's prior consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as set out in Schedule "B" at the time of purchase.

A6.0 CONFLICT OF INTEREST

A6.1 Conflict of Interest Includes. For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen by a reasonable person to, interfere with the Recipient's

objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.2 No Conflict of Interest. The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest unless:

- (a) the Recipient:
 - (i) provides Notice to the Province disclosing the details of the actual, potential, or perceived conflict of interest; and
 - (ii) requests the consent of the Province to carry out the Project with an actual, potential, or perceived conflict of interest;
- (b) the Province provides its consent to the Recipient carrying out the Project with an actual, potential, or perceived conflict of interest; and
- (c) the Recipient complies with any terms and conditions the Province may prescribe in its consent.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 Province Includes. For the purposes of sections A7.4, A7.5 and A7.6, “Province” includes any auditor or representative the Province may identify.

A7.2 Preparation and Submission. The Recipient will:

- (a) submit to the Province at the address set out in Schedule “B”:
 - (i) all Reports in accordance with the timelines and content requirements set out in Schedule “F”;
 - (ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time;
- (b) ensure that all Reports and other reports are:
 - (i) completed to the satisfaction of the Province; and
 - (ii) signed by an authorized signing officer of the Recipient.

A7.3 Record Maintenance. The Recipient will keep and maintain for a period of seven years from their creation:

- (a) all financial records (including invoices and evidence of payment) relating to the Funds or otherwise to the Project in a manner consistent with either international financial reporting standards or generally

accepted accounting principles or any comparable accounting standards that apply to the Recipient; and

- (b) all non-financial records and documents relating to the Funds or otherwise to the Project.

A7.4 Records Review. The Province may, at its own expense, upon twenty-four hours' Notice to the Recipient and during normal business hours enter upon the Recipient's premises to conduct an audit or investigation of the Recipient regarding the Recipient's compliance with the Agreement, including assessing any of the following:

- (a) the truth of any of the Recipient's representations and warranties;
- (b) the progress of the Project;
- (c) the Recipient's allocation and expenditure of the Funds.

A7.5 Inspection and Removal. For the purposes of any Records Review, the Province may take one or both of the following actions:

- (a) inspect and copy any records and documents referred to in section A7.3;
- (b) remove any copies the Province makes pursuant to section A7.5(a).

A7.6 Cooperation. To assist the Province in respect of its rights provided for in section A7.5, the Recipient will cooperate with the Province by:

- (a) ensuring that the Province has access to the records and documents wherever they are located;
- (b) assisting the Province to copy records and documents;
- (c) providing to the Province, in the form the Province specifies, any information the Province identifies; and
- (d) carrying out any other activities the Province requests.

A7.7 No Control of Records. No provision of the Agreement will be construed to give the Province any control whatsoever over any of the Recipient's records.

A7.8 Auditor General. The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 Acknowledge Support. Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether

written, oral, or visual, including public announcements or communications:

- (a) acknowledge the support of the Province for the Project;
- (b) ensure that any acknowledgement is in a form and manner as the Province directs;
- (c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province; and
- (d) obtain prior written approval from the Province before using any Government of Ontario or ministry logo or symbol in any communications including press releases, published reports, radio and television programs and public or private meetings, or in any other type of promotional material, relating to the Project or this Agreement.

A8.2 Notice of Project-Related Communications. Unless the Province directs the Recipient to do otherwise, the Recipient will provide written notice to the Province a minimum of 14 Business Days in advance of all Project-related publications, whether written, oral, or visual, including public announcements or communications.

A9.0 INDEMNITY

A9.1 Indemnify. The Recipient will indemnify and hold harmless the Indemnified Parties from and against any Loss and any Proceeding, unless solely caused by the gross negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount set out in Schedule "B" per occurrence, which commercial general liability insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) at least 30 days' written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage required by section A10.1; or
 - (ii) other proof that confirms the insurance coverage required by section A10.1; and
- (b) in the event of a Proceeding, and upon the Province's request, the Recipient will provide to the Province a copy of any of the Recipient's insurance policies that relate to the Project or otherwise to the Agreement, or both.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving 30 days' Notice to the Recipient.

A11.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A12.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms

and conditions of the Agreement:

- (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.2, Reports or such other reports as the Province may have requested pursuant to section A7.2(a)(ii);
- (b) the Recipient's operations, its financial condition, its organizational structure or its control changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
 - (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver;
 - (d) the Recipient ceases to operate.

A12.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient;
- (i) demand from the Recipient the payment of an amount equal to the costs

the Province incurred or incurs to enforce its rights under the Agreement, including the costs of any Records Review and the costs it incurs to collect any amounts the Recipient owes to the Province; and

- (j) upon giving Notice to the Recipient, terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province.

A12.3 Opportunity to Remedy. If, pursuant to section A12.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A12.4 Recipient not Remediating. If the Province provides the Recipient with an opportunity to remedy the Event of Default pursuant to section A12.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A12.2(a), (c), (d), (e), (f), (g), (h), (i) and (j).

A12.5 When Termination Effective. Termination under Article A12.0 will take effect as provided for in the Notice.

A13.0 FUNDS AT THE END OF A FUNDING YEAR

A13.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A12.0, if, by the end of a Funding Year, the Recipient has not spent all of the Funds allocated for that Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds;
- (b) adjust the amount of any further instalments of Funds accordingly.

A14.0 FUNDS UPON EXPIRY

A14.1 Funds Upon Expiry. Upon expiry of the Agreement, the Recipient will pay to the Province any Funds remaining in its possession, under its control, or both.

A15.0 DEBT DUE AND PAYMENT

A15.1 Payment of Overpayment. If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay to the Province an amount equal to the excess Funds.

A15.2 Debt Due. If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds, an amount equal to any Funds or any other amounts owing under the Agreement; or
- (b) the Recipient owes to the Province any Funds, an amount equal to any Funds or any other amounts owing under the Agreement, whether or not the Province has demanded their payment,

such amounts will be deemed to be debts due and owing to the Province by the Recipient, and the Recipient will pay the amounts to the Province immediately, unless the Province directs otherwise.

A15.3 Interest Rate. The Province may charge the Recipient interest on any money owing to the Province by the Recipient under the Agreement at the then current interest rate charged by the Province of Ontario on accounts receivable.

A15.4 Payment of Money to Province. The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province at the address set out in Schedule "B".

A15.5 Fails to Pay. Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

A16.0 NOTICE

A16.1 Notice in Writing and Addressed. Notice will be:

- (a) in writing;
- (b) delivered by email, postage-prepaid mail, personal delivery, courier or fax; and

- (c) addressed to the Province or the Recipient as set out in Schedule “B”, or as either Party later designates to the other by Notice.

A16.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of fax, one Business Day after the Notice is delivered; and
- (c) in the case of email, personal delivery or courier on the date on which the Notice is delivered.

A16.3 Postal Disruption. Despite section A16.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, courier or fax.

A17.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A17.1 Consent. When the Province provides its consent pursuant to the Agreement:

- (a) it will do so by Notice;
- (b) it may attach any terms and conditions to the consent; and
- (c) the Recipient may rely on the consent only if the Recipient complies with any terms and conditions the Province may have attached to the consent.

A18.0 SEVERABILITY OF PROVISIONS

A18.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement.

A19.0 WAIVER

A19.1 Condonation not a waiver. Failure or delay by the either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

A19.2 Waiver. Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

A20.0 INDEPENDENT PARTIES

A20.1 Parties Independent. The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is or take any actions that could establish or imply such a relationship.

A21.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A21.1 No Assignment. The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A21.2 Agreement Binding. All rights and obligations contained in the Agreement will extend to and be binding on:

- (a) the Recipient's heirs, executors, administrators, successors, and permitted assigns; and
- (b) the successors to His Majesty the King in right of Ontario.

A22.0 GOVERNING LAW

A22.1 Governing Law. The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A23.0 FURTHER ASSURANCES

A23.1 Agreement into Effect. The Recipient will:

- (a) provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains; and
- (b) do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A24.0 JOINT AND SEVERAL LIABILITY

A24.1 Joint and Several Liability. Where the Recipient comprises more than one entity, each entity will be jointly and severally liable to the Province for the

fulfillment of the obligations of the Recipient under the Agreement.

A25.0 RIGHTS AND REMEDIES CUMULATIVE

A25.1 Rights and Remedies Cumulative. The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A26.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A26.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of Her agencies (a “Failure”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A27.0 SURVIVAL

A27.1 Survival. The following Articles and sections, and all applicable cross-referenced Articles, sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.4, A4.5, A4.6, section A5.2, section A7.1, section A7.2 (to the extent that the Recipient has not provided the Reports or other reports as the Province may have requested and to the satisfaction of the Province), sections A7.3, A7.4, A7.5, A7.6, A7.7, A7.8, Article A8.0, Article A9.0, section A11.2, section A12.1, sections A12.2(d), (e), (f), (g), (h), (i) and (j), Article A13.0, Article A14.0, Article A15.0, Article A16.0, Article A18.0, section A21.2, Article A22.0, Article A24.0, Article A25.0 and Article A27.0.

END OF GENERAL TERMS AND CONDITIONS

SCHEDULE “B”
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$231,460.00 provided for the Funding Years as follows: <ul style="list-style-type: none"> • First Funding Year (2025-26): \$119,910.00 • Second Funding Year (2026-27): \$111,550.00
Expiry Date	May 30, 2027
Amount for the purposes of section A5.2 (Disposal) of Schedule “A”	\$5,000
Insurance	\$5,000,000
Contact information for the purposes of Notice to the Province	<p>Position: Shamitha Devakandan & Steffie Anastasopoulos, Community Safety Analysts, External Relations Branch, Public Safety Division, Ministry of the Solicitor General</p> <p>Address: 25 Grosvenor Street, 12th Floor, Toronto ON M7A 2H3</p> <p>Email: shamitha.devakandan@ontario.ca & steffie.anastasopoulos@ontario.ca</p>
Contact information for the purposes of Notice to the Recipient	<p>Position:</p> <p>Address:</p> <p>Phone:</p> <p>Email:</p>
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	<p>Position:</p> <p>Address:</p> <p>Phone:</p> <p>Email:</p>
CRA Business Number	

Additional Provisions:

None

**SCHEDULE “C”
PROJECT**

The Project means the Project Summary (set out in Section E), the Workplan/Activities (set out in Section F) and Performance Measures (set out in Section I) outlined in Schedule “G”.

SCHEDULE "D" BUDGET

The Province and Recipient have agreed that the Project will be funded as set out in Section H of the Funding Application, attached as Schedule "G", which includes the Budget. For greater clarity, the "Ministry \$ Requested" column represents the Budget and is approved as **Funds**.

H - Budget				
Description	Other Government Funding	In-Kind Donation	Ministry \$ Requested	Total
Year 1 (2025-26)				
SALARIES & BENEFITS				
Salary Mental Health Clinician \$38.32 x 35 hours/week	0.00	0.00	69,750.00	69,750.00
Benefits Yearly benefits for the clinician \$ 1637.50/month	0.00	0.00	19,650.00	19,650.00
Salary Police Officer hourly rate \$44.63 x 40 hours/week average	0.00	93,154.00	0.00	93,154.00
Salaries & Benefits Sub-Total				
	0.00	93,154.00	89,400.00	417,768.00
ORIENTATION & TRAINING				
Crisis intervention training for MCRT provided by accredited agencies	0.00	0.00	10,000.00	10,000.00
Orientation & Training Sub-Total				
	0.00	0.00	10,000.00	417,768.00
EQUIPMENT				
Cell Phone	0.00	0.00	1,500.00	1,500.00
Laptop	0.00	0.00	3,000.00	3,000.00
Printer	0.00	0.00	1,500.00	1,500.00
Software - IT and administrative support to the program	0.00	0.00	1,100.00	1,100.00
Software - Annual Licencing Fees	0.00	0.00	500.00	500.00
Equipment Sub-Total				
	0.00	0.00	7,600.00	417,768.00
OTHER				
Cell phone uses - monthly plan	0.00	0.00	1,200.00	1,200.00
Travel Expense - mileage for personal work vehicle use \$0.70/kilometer @ 150 km/week x 52 weeks		0.00	5,460.00	
Soft Body Armour to attend live calls with OPP	0.00	0.00	1,000.00	1,000.00
Clothing - moisture wicking shirts, rain jacket, winter jacket, appropriate footwear	0.00	0.00	750.00	750.00
Office Supplies including visual aids, pamphlets, banner.	0.00	0.00	4,500.00	4,500.00

Other Sub-Total				
	0.00	0.00	12,910.00	417,768.00
Total (YEAR 1 2025-26)				
	0.00	93,154.00	119,910.00	417,768.00
Year 2 (2026-27)				
SALARIES & BENEFITS				
Salary Mental Health Clinician \$38.32 x 35 hours/week	0.00	0.00	69,750.00	69,750.00
Benefits Yearly benefits for the clinician \$ 1637.50/month	0.00	0.00	19,650.00	19,650.00
Salary Police Officer hourly rate \$44.63 x 40 hours/week average	0.00	93,154.00	0.00	93,154.00
Salaries & Benefits Sub-Total				
	0.00	93,154.00	89,400.00	417,768.00
ORIENTATION & TRAINING				
Continuing education surrounding mental health and crisis intervention	0.00	0.00	10,000.00	10,000.00
Orientation & Training Sub-Total				
	0.00	0.00	10,000.00	417,768.00
EQUIPMENT				
Software Support - IT and administrative support to the program	0.00	0.00	1,100.00	1,100.00
Software - Annual Licensing fees	0.00	0.00	500.00	500.00
Equipment Sub-Total				
	0.00	0.00	1,600.00	417,768.00
OTHER				
Cell phone uses - monthly plan	0.00	0.00	1,200.00	1,200.00
Travel Expense - mileage for personal work vehicle use \$.75/kilometre @ 150km/week x52 weeks	0.00	0.00	5,850.00	5,850.00
Clothing - moisture wicking shirts, rain jacket, winter jacket, appropriate footwear	0.00	0.00	500.00	500.00
Office Supplies including visual aids, pamphlets etc	0.00	0.00	3,000.00	3,000.00
Other Sub-Total				
	0.00	0.00	10,550.00	417,768.00
Total (YEAR 2 2026-27)				
	0.00	93,154.00	111,550.00	417,768.00
Grand Total				
	0.00	186,308.00	231,460.00	417,768.00

SCHEDULE “E” PAYMENT PLAN

The Funds will be provided to the Recipient according to the following schedule:

A. First Funding Year (2025-26):

i) First instalment of the Funds for the first Funding Year: **\$89,932.00** will be paid to the Recipient subject to satisfactory proof of insurance is provided to the Province in accordance with section A10.1 of Schedule “A” of the Agreement, and following the Agreement having been signed by the Province.

ii) Second instalment of the Funds for the first Funding Year: **\$29,977.50** will be paid to the Recipient following the Province’s receipt and approval of the Interim Reports (Final Financial Report, Final Activities Report and Final Performance Measures Report) for the first Funding Year, outlined under Schedule “F”.

B. Second Funding Year (2026-27):

i) First instalment of the Funds for the second Funding Year: **\$83,662.50** will be paid to the Recipient following the Province’s receipt and approval of the Final Reports (Final Financial Report, Final Activities Report and Final Performance Measures Report) for the first Funding Year, outlined under Schedule “F”.

ii) Second instalment of the Funds for the second Funding Year: **\$16,732.50** will be paid to the Recipient following the Province’s receipt and approval of the Interim Reports (Interim Financial Report and Interim Activities Report) for the second Funding Year, outlined under Schedule “F”.

iii) Third instalment (holdback) of the Funds for the second Funding Year: **\$11,155.00** will be paid to the Recipient following the Province’s receipt and approval of the Final Reports (Final Financial Report, Final Activities Report and Final Performance Measures Report) for the second Funding Year, outlined under Schedule “F”.

If the Province is not satisfied with the Reports, the Recipient may be required to provide additional documents and the Province may adjust the Funds. Payment amounts may vary depending on total expenditures and the reconciled amount for each Funding Year.

SCHEDULE “F” REPORTS

In accordance with section A7.2 of Schedule “A” of the Agreement, the Recipient shall provide the Province with:

First Funding Year (2025-26)

- A. Interim Reports due by October 31, 2025** for the first Funding Year, which includes an Interim Activities Report and Interim Financial Report. The Financial Report must include a detailed breakdown of expenditures and copies of invoices, receipts and/or statements are to be provided for costs incurred from April 1, 2025 to September 30, 2025.

- B. Final Reports due by May 1, 2026** for the first Funding Year, which includes a Final Activities Report, Final Performance Measurement Report and Final Financial Report. The Financial Report must include a detailed breakdown of expenditures and copies of invoices, receipts and/or statements are to be provided for costs incurred from October 1, 2025 to March 31, 2026.

Second Funding Year (2026-27)

- A. Interim Reports due by November 6, 2026** for the second Funding Year, which includes an Interim Activities Report and Interim Financial Report. The Financial Report must include a detailed breakdown of expenditures and copies of invoices, receipts and/or statements are to be provided for costs incurred from April 1, 2026 to September 30, 2026.

- B. Final Reports due by April 30, 2027** for the second Funding Year, which includes a Final Activities Report, Final Performance Measurement Report and Final Financial Report. The Financial Report must include a detailed breakdown of expenditures and copies of invoices, receipts and/or statements are to be provided for costs incurred from October 1, 2026 to March 31, 2027.

All Interim and Final Reports will be completed on a dynamic Report Back form which will be accessed, completed, and submitted through Transfer Payment Ontario (TPON). The Province and Recipient agree that instructions for accessing Interim and Final Reports on TPON will be provided at a later date, prior to the first report being due.

Funds for each Funding Year, as set out in Schedule “B” and “D”, must be spent by the Recipient by March 31 of each Funding Year, and all aspects of the Project, except for the completion of the second Funding Year Final Report, must be completed and submitted by the Recipient by March 31, 2027. The Province will not accept claims for Funds that are for expenses incurred after March 31, 2027

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NO. 2025-035

Being a By-Law to confirm the proceedings of the Council of the Corporation of The Village of Sundridge at its Regular Meeting August 20, 2025.

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Village of Sundridge at this session be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of The Village of Sundridge hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Village of Sundridge in respect of all recommendations in reports and minutes of committee, all motions and resolutions and all actions passed and taken to the Council of the Corporation of the Village of Sundridge, documents and transactions entered into during the August 20, 2025 meeting of council, are hereby adopted and confirmed, as if the same were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Village of Sundridge are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of the Village of Sundridge during the said meeting referred to in paragraph 1 of this by-law.
3. That the Mayor and Clerk Administrator are hereby authorized and directed to execute all documents necessary to carry out the action taken by this council as described in Section 1 of this by-law and to affix the Corporate Seal of the Corporation of the Village of Sundridge to those documents requiring the Corporate Seal referred to in said paragraph 1.

PASSED THIS 20th DAY OF AUGUST, 2025.

Shawn Jackson, Mayor

Nancy Millar, Clerk Administrator