

SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING

REGULAR MEETING MINUTES

TUESDAY NOVEMBER 18, 2025 @ 6:00 P.M.

PRESENT: Township of Joly: Tom Bryson, Budd Brown
Township of Strong: Jim Ronholm, Tim Bryson
Village of Sundridge: Shawn Jackson (electronic), Vicki Whitmell

STAFF: Christine Hickey (Recording Secretary)

C1 Call to Order

The Chair called the meeting to order at 6:00 p.m.

C2 Approval of Agenda

Resolution #2025-119MC
Moved by: Jim Ronholm
Seconded by: Budd Brown

THAT the agenda for the Regular Meeting of the Sundridge & District Medical Centre Committee on November 18, 2025, be approved as amended to remove Item C7 g) Request for Lower Level Storage Space – Dental Office and to include Township of Strong Resolution R2025-313 as part of C7 a)

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C3 Declaration of Pecuniary Interest - None

C4 Deputations - None

C5 Presentations - None

C6 Approval of Minutes

a) Special Meeting Minutes – October 20, 2025

Resolution #2025-120MC
Moved By: Jim Ronholm
Seconded By: Shawn Jackson

THAT the special meeting minutes of the October 20, 2025 Sundridge & District Medical Centre Committee Meeting be approved:

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim			x
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

b) Regular Meeting Minutes – October 21, 2025

Resolution #2025-121MC
Moved By: Tim Bryson
Seconded By: Budd Brown

THAT the regular meeting minutes of the October 21, 2025 Sundridge & District Medical Centre Committee Meeting be approved:

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim			x
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

c) Closed Meeting Minutes – October 21, 2025

Resolution #2025-122MC
Moved By: Jim Ronholm
Seconded By: Shawn Jackson

THAT the closed meeting minutes of the October 21, 2025 Sundridge & District Medical Centre Committee Meeting be approved:

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim			x
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C7 New Business

- a) Township of Strong Letter dated November 17, 2025 (to follow)
Re: Number of Directors – Not for Profit – Decision Making Rational

Resolution #2025-123MC

Moved By: Tim Bryson

Seconded By: Jim Ronholm

THAT the Sundridge and District Medical Centre Committee receive Strong resolution R2025-313 dated October 28, 2025

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

- b) Medical Centre – Additional Parking Lot – Project Update

Resolution #2025-124MC

Moved By: Shawn Jackson

Seconded By: Budd Brown

THAT the Sundridge and District Medical Centre Committee receive the letter dated November 17, 2025 from exp regarding the update of the Additional Parking Lot at the Medical Centre;

AND THAT updates continue to be brought to the Committee as they become available.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

- c) Medical Centre – PARR103 Program
Re: Ministry Reconciliation of Funding

Resolution #2025-125MC

Moved By: Jim Ronholm

Seconded By: Shawn Jackson

THAT the Sundridge and District Medical Centre Committee receive the report dated November 18, 2025;

AND THAT the Recording Secretary be authorized to work with the Ministry on the PARR103 Program Funding reconciliation;

AND FURTHER THAT the monies requested be taken from the NP Reserve and 2025 Non Reimbursable Committee Contribution.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

- d) Facility Maintenance Contract
Re: Municipal Resolutions

Resolution #2025-126MC
Moved By: Budd Brown
Seconded By: Jim Ronholm

THAT the Sundridge and District Medical Centre Committee receive the resolutions from the Village of Sundridge, Township of Strong and Township of Joly regarding the release of the Facility Maintenance Contract at a later date, if required.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

- e) SDMC Consolidated Maintenance Listing

Resolution #2025-127MC
Moved By: Jim Ronholm
Seconded By: Shawn Jackson

THAT the SDMC Consolidated Maintenance Listing dated November 18, 2025 be received.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

f) Sundridge and District Medical Centre – Facility Maintenance (verbal)

Resolution #2025-128MC

Moved By: Tim Bryson

Seconded By: Shawn Jackson

THAT the Sundridge and District Medical Centre Committee receive the update on facility maintenance of the Medical Centre.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C8 Correspondence – None

C9 Budget Summary & Accounts Payable

Resolution #2025-129MC

Moved By: Budd Brown

Seconded By: Jim Ronholm

THAT the Sundridge & District Medical Centre Budget Summary Report for the Period of January 1, 2025 to October 31, 2025 be received;

AND THAT the Sundridge & District Medical Centre Accounts Payable for the Period of October 1, 2025 to October 31, 2025 in the amount of \$11,375.05 be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

C10 Announcements - None

C11 Notice of Future Motion

Member Bryson - If by December meeting there is not an acceptable agreement from Burk's Falls that we proceed to release the Contract

C12 Closed Session - None

C13 Adjournment

Resolution #2025-130MC
Moved By: Budd Brown
Seconded By: Jim Ronholm

THAT the Sundridge & District Medical Centre Committee now adjourn at 7:15 p.m. until the next regular meeting being December 16, 2025 or at the call of the Chair.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Whitmell, Vicki	x		
Bryson, Tom	x		
CARRIED			

Tom Bryson, Chair

Christine Hickey, Recording Secretary