

**SUNDRIDGE –STRONG FIRE COMMITTEE  
AGENDA  
THURSDAY OCTOBER 9, 2025 at 6:00 P.M.**

Fire Committee Meetings will be recorded and recordings will be posted on the municipal website. The minutes will remain the official record of meetings.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86143760181?pwd=HwPxQB6tGerJdSfjSo8G0tkB4h8SvW.1>

Meeting ID: 861 4376 0181

Passcode: 837702

C1 Call to order

C2 Approval of Agenda

**Recommendation: THAT** the Agenda for the October 9 2025 special meeting of the Sundridge-Strong Fire Committee be approved.

C3 Declaration of Pecuniary Interest

C4 Delegations – None

C5 Approval of Previous Committee Minutes - None

C6 Follow Up/New Business

a) Staff Report – Township of Joly - Fire Protection Agreement

**Recommendation: THAT** the Sundridge Strong Fire Committee receive the staff report regarding Township of Joly – Fire Protection Agreement;

**AND THAT** \_\_\_\_\_.

C7 Closed Session – None

C8 Adjournment

**Recommendation: THAT** we do now adjourn at \_\_\_\_\_ until Thursday November 13, 2025 at 6:00 p.m. or at the call of the Chair.



## Sundridge-Strong Fire Committee

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**Date:** October 9, 2025  
**To:** Chair and members of the Fire Committee  
**From:** Fire Chief Andrew Torrance  
**Report Title:** Township of Joly - Fire Protection Agreement

### RECOMMENDATION

**THAT** the Sundridge Strong Fire Committee receive the staff report regarding Township of Joly – Fire Protection Agreement;

**AND THAT**

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### BACKGROUND

This report is intended to provide a history of the Fire Protection Agreement between the Village of Sundridge, Township of Strong and the Township of Joly.

The Township of Joly has purchased fire protection services and emergency response from the Sundridge Strong Fire Department since 1998. This agreement has been modernized over time to allow for improved service delivery and safety of responding firefighters.

It is also important to note that in 1997, changes to the Fire Protection and Prevention Act, 1997 were implemented, staff were not able to confirm but it appears that changes to the legislation may have been part of the reason a formal fire protection service agreement was entered into with Joly.

### Municipal responsibilities

**2** (1) Every municipality shall,

- (a) establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention; and
- (b) provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances.

### Services outside municipality

(5) A municipality may, under such conditions as may be specified in the agreement, enter into an agreement to,

(a) provide such fire protection services as may be specified in the agreement to lands or premises that are situated outside the territorial limits of the municipality; and  
(b) receive such fire protection services as may be specified in the agreement from a fire department situated outside the territorial limits of the municipality.

The service was purchased as a Fire Protection Agreement, which is a common method of purchasing fire protection services in municipalities that do not have a fire department. This agreement is different from entering into a shared services agreement and focuses on purchasing specific services not available to residents instead of ownership of a service.

The agreement defines the specific services offered and costs associated with service delivery. Historically, the Township of Joly purchased only the emergency response components of fire protection services available to them, opting to complete their own public fire safety education and fire prevention strategies.

In the process of developing the Fire Protection Agreement it was noted that the Sundridge Strong Fire Department (SSFD), when responding to calls for service in Joly, could be unavailable to respond to calls for service in the Village Sundridge or Township of Strong. In order to provide emergency services to Joly and still remain available for response to Sundridge and Strong it was suggested that Joly enter into a Fire Protection Agreement with the South River Machar Fire Department (SRMFD) at the same time as with the SSFD. The Township of Joly agreed to this request and has maintained a Fire Protection Agreement with the SSFD and the SRMFD to this day.

These agreements are complimentary to one another and are managed separately which allows for the best service delivery to all municipalities. The Fire Protection Agreement with Sundridge and Strong has been structured around paying an annual retainer as well as a fee for service invoiced to the Township of Joly not to individual rate payers.

It is important to note that if changes are made to the existing agreements, there may be implications that would need to be further discussed.

## **SUMMARY OF CURRENT EVENTS**

The current Fire Protection Agreement between Joly, Sundridge and Strong expires on December 31, 2025. In May 2024, a delegation from the Township of Joly met with the Fire Committee and requested consideration for a future agreement that would remove the fee for service by increasing the retainer to accommodate the cost-of-service delivery. Joly recently renewed their Fire Protection Agreement with the SRMFD, with no fee for service for the first time.

In March 2025, The Sundridge Strong Fire Committee, formed a resolution to address a notice of default to the Township of Joly with regards to fire prevention and education responsibilities in the current agreement. Since the notice of default SSFD staff have

been working to complete a Community Risk Assessment that will inform the next steps of fire prevention and education which will be delivered in a fee for service model by the SSFD. The intention is to deliver fire prevention and education services in Joly at the same level as in Sundridge and Strong.

## **CONCLUSION**

The Sundridge Strong Fire Committee is reviewing all relevant information (costs of service delivery, inclusion of fire prevention and education services, etc.) before proposing a revised Fire Protection Agreement for 2026. During this review process, consideration should be given to maintaining service delivery from both the SSFD and SRMFD to ensure capacity to respond to our existing areas of responsibility while continuing to respond to Joly Township.

## **ATTACHMENTS**

Attachment 1 – Review of Fire Department Costs

Attachment 2 – Fire Capital Assets

Attachment 3 – Fire Protection Agreement – Secondary Source (to follow)

Year	Total Budget	Operating	Capital	Total Budget 50% TOS and VOS	OP Budget 50% TOS and VOS	Joly Retainer	Joly Paid Calls	Budget 33.3% TOS/VOS/TOJ	Budget 10% TOJ	Budget 20% TOJ	By Pop. Cost TOS	By Pop. Cost VOS	By HH Cost TOS	By HH Cost VOS
2015	\$274,505.04	\$254,505.04	\$32,506.78	\$137,252.52	\$127,252.52	\$8,850.00	\$19,659.00	\$91,501.68	\$27,450.50	\$54,901.01	\$102.35	\$139.34	\$148.86	\$276.16
2016	\$674,823.72	\$261,089.72	\$413,734.00	\$337,411.86	\$130,544.86	\$9,150.00	\$6,500.00	\$224,941.24	\$67,482.37	\$134,964.74	\$234.48	\$351.10	\$365.96	\$678.90
2017	\$670,930.25	\$227,900.25	\$443,030.00	\$335,465.13	\$113,950.13	\$9,400.00	\$10,000.00	\$223,643.42	\$67,093.03	\$134,186.05	\$233.12	\$349.08	\$363.85	\$674.98
2018	\$569,000.00	\$289,000.00	\$280,000.00	\$284,500.00	\$144,500.00	\$9,650.00	\$8,261.00	\$189,666.67	\$56,900.00	\$113,800.00	\$197.71	\$296.05	\$308.57	\$572.43
2019	\$484,665.00	\$328,665.00	\$156,000.00	\$242,332.50	\$164,332.50	\$9,900.00	\$4,700.00	\$161,555.00	\$48,466.50	\$96,933.00	\$168.40	\$252.17	\$262.83	\$487.59
2020	\$386,225.00	\$306,225.00	\$80,000.00	\$193,112.50	\$153,112.50	\$16,250.00	\$9,000.00	\$128,741.67	\$38,622.50	\$77,245.00	\$134.20	\$200.95	\$209.45	\$388.56
2021	\$390,830.00	\$305,830.00	\$85,000.00	\$195,415.00	\$152,915.00	\$16,575.00	9163	\$130,276.67	\$39,083.00	\$78,166.00	\$124.79	\$208.33	\$205.05	\$426.67
2022	\$344,923.00	\$306,923.00	\$38,000.00	\$172,461.50	\$153,461.50	\$16,907.00	7000	\$114,974.33	\$34,492.30	\$68,984.60	\$110.13	\$183.86	\$180.97	\$376.55
2023	\$413,852.00	\$403,852.00	\$10,000.00	\$206,926.00	\$201,926.00	\$17,498.00	\$2,940.00	\$137,950.67	\$41,385.20	\$82,770.40	\$132.14	\$220.60	\$217.13	\$451.80
2024	\$421,294.00	\$421,294.00	\$0.00	\$210,647.00	\$210,647.00	\$18,110.00	\$6,412.00	\$140,431.33	\$42,129.40	\$84,258.80	\$134.51	\$224.57	\$221.04	\$459.93
2025	\$1,174,816.00	\$419,655.00	\$755,161.00	\$587,408.00	\$209,827.50	\$18,745.00	\$3,442.00	\$391,605.33	\$117,481.60	\$234,963.20	\$375.10	\$626.23	\$616.38	\$1,282.55
	\$5,805,864.01			\$2,902,932.01	\$1,762,469.51	\$151,035.00	\$87,077.00	\$1,935,288.00	\$463,104.80	\$1,161,172.80				
TOS - 50%	\$2,902,932.00			TOS - 50%	\$881,234.00									
VOS - 40%	\$2,322,345.00			VOS - 40%	\$704,987.00									
TOJ - 10%	\$580,546.00			TOJ - 10%	\$176,246.00									
											Calls Per Township			
2021 Stats Canada Numbers												TOS	VOS	Joly
	Population	Households	% of Pop.	% of HH							2018	41	35	2
TOS	1566	953	55.99	60.86							2019	43	16	6
VOS	938	458	33.54	29.25							2020	52	25	8
TOJ	293	155	10.48	9.90							2021	66	22	14
	2797	1566									2022	65	22	12
											2023	62	24	9
											2024	52	41	14
											Total	381	185	65
											Average	54.43	26.43	9.29

**Year****Capital Description**

Communication System and Enclosed Trailer

2015 Trailer was an added capital item

2016 Fire Truck, reshingle roof, SCBA Retrofit, Communication System

2017 Fire Truck

2018 SCBA, Bunker gear, Rescue 2, PPE, Computer

2019

2020 H2O tank, scba air fill upgrade, forest. pump

roof on training apparatus (Revenue from Prov Grant)

2021 parking lot lighting, water tank, plus installation,

Portable Pump, gravel and mulch for training area,

2022 water tanks, container for training, outdoor lighting

2023 Parking Lot Upkeep (RAP)

2024

2025 Fire Truck. Fill site equipment, LED lighting

FUNCTIONAL CATEGORY:  
AS AT: December 31, 2024

**FIRE**

ASSET IDENTIFIER	DESCRIPTION	YEAR OF PURCHASE	COST				ACCUMULATED AMORTIZATION				NET BOOK VALUE		(MANUAL)		
			OPENING BALANCE	ACQUISITIONS	(MANUAL CALC) DISPOSALS & WRITEOFFS	CLOSING BALANCE	AMORTIZATION RATE	OPENING BALANCE	AMORTIZATION	(MANUAL CALC) DISPOSALS & WRITEOFFS	CLOSING BALANCE	OPENING BALANCE	CLOSING BALANCE	PROCEEDS OF DISPOSITION	GAIN/(LOSS) ON DISPOSAL
CAPITAL WORK-IN-PROGRESS:							AMORTIZATION NOT APPLICABLE TO CAPITAL WORK-IN-PROGRESS								
INSERT NEW ROWS BELOW THIS LINE															
ASSET 1														0.00 0.00 0.00 0.00	
INSERT NEW ROWS ABOVE THIS LINE															
TOTAL CAPITAL WORK-IN-PROGRESS														0.00 0.00 0.00 0.00	
LAND:							AMORTIZATION NOT APPLICABLE TO LAND EXCEPT LANDFILL SITES THAT ARE AMORTIZED ELSEWHERE								
INSERT NEW ROWS BELOW THIS LINE															
Fire Hall Land							1999 39,673.86 0.00 0.00 39,673.86							39,673.86 39,673.86 0.00 0.00	
INSERT NEW ROWS ABOVE THIS LINE															
TOTAL LAND							39,673.86 0.00 0.00 39,673.86							39,673.86 39,673.86 0.00 0.00	
LAND IMPROVEMENTS:							Amortization period equated to road base amortization								
INSERT NEW ROWS BELOW THIS LINE															
Paving in front of doors							2009 8,600.00 0.00 0.00 8,600.00							1/20 6,235.00 430.00 0.00 6,665.00 2,365.00 1,935.00 0.00 0.00	
Roof training prop							2021 4,746.66 0.00 0.00 4,746.66							1/20 593.33 237.33 0.00 830.66 4,153.33 3,916.00 0.00 0.00	
Water tank (in-ground cement tanks)							2021 105,670.30 0.00 0.00 105,670.30							1/60 4,402.93 1,761.17 0.00 6,164.10 101,267.37 99,506.20 0.00 0.00	
Upgrade rear access to water and fuel tanks							2022 15,776.87 0.00 0.00 15,776.87							1/20 1,183.26 788.84 0.00 1,972.10 14,593.61 13,804.77 0.00 0.00	
Reclaimed asphalt parking lot							2023 7,980.57 0.00 0.00 7,980.57							1/20 199.51 399.03 0.00 598.54 7,781.06 7,382.03 0.00 0.00	
INSERT NEW ROWS ABOVE THIS LINE															
TOTAL LAND IMPROVEMENTS							142,774.40 0.00 0.00 142,774.40							12,614.03 3,616.37 0.00 16,230.40 130,160.37 126,544.00 0.00 0.00	
BUILDINGS:															
INSERT NEW ROWS BELOW THIS LINE															
Fire Hall							2000 335,458.24 0.00 0.00 335,458.24							1/50 156,994.40 6,709.16 0.00 163,703.56 178,463.84 171,754.68 0.00 0.00	
FIBREGLASS ATTIC INSULATION							2010 4,740.12 0.00 0.00 4,740.12							1/50 1,279.80 94.80 0.00 1,374.60 3,460.32 3,365.52 0.00 0.00	
Wall furnace							2012 4,908.91 0.00 -4,908.91 0.00							1/50 1,129.07 49.09 -1,178.16 0.00 3,779.84 0.00 0.00 -3,730.75	
Fire Hall roof							2016 22,269.20 0.00 0.00 22,269.20							1/25 6,680.77 890.77 0.00 7,571.54 15,588.43 14,697.66 0.00 0.00	
2-ton Goodman air conditioning unit							2020 3,358.08 0.00 0.00 3,358.08							1/25 470.12 134.32 0.00 604.44 2,887.96 2,753.64 0.00 0.00	
Goodman 60000 BTU gas furnace							2024 0.00 4,731.84 0.00 4,731.84							1/25 0.00 94.64 0.00 94.64 0.00 4,637.20 0.00 0.00	
INSERT NEW ROWS ABOVE THIS LINE															
TOTAL BUILDINGS							370,734.55 4,731.84 -4,908.91 370,557.48							166,554.16 7,972.78 -1,178.16 173,348.78 204,180.39 197,208.70 0.00 -3,730.75	
EQUIPMENT AND FURNITURE:															
INSERT NEW ROWS BELOW THIS LINE															
Portable Pump							2004 4,575.00 0.00 0.00 4,575.00							1/10 4,575.00 0.00 0.00 4,575.00 0.00 0.00 0.00 0.00	
mmr ultralite - msa							2007 3,780.00 0.00 0.00 3,780.00							1/10 3,780.00 0.00 0.00 3,780.00 0.00 0.00 0.00 0.00	
water filter system							2007 6,500.00 0.00 0.00 6,500.00							1/10 6,500.00 0.00 0.00 6,500.00 0.00 0.00 0.00 0.00	
REPEATER Tower							2011 3,604.32 0.00 0.00 3,604.32							1/10 3,604.32 0.00 0.00 3,604.32 0.00 0.00 0.00 0.00	
Communication System upgrade							2014 11,505.89 0.00 0.00 11,505.89							1/10 10,930.60 575.29 0.00 11,505.89 575.29 0.00 0.00 0.00	
Communication system: digital radios							2015 18,362.53 0.00 0.00 18,362.53							1/10 15,608.13 1,836.25 0.00 17,444.38 2,754.40 918.15 0.00 0.00	
Portable radios							2015 6,690.53 0.00 0.00 6,690.53							1/10 5,696.93 669.05 0.00 6,355.98 1,003.60 334.55 0.00 0.00	
Mobile radio system							2016 3,666.83 0.00 0.00 3,666.83							1/10 2,750.10 366.08 0.00 3,116.78 916.73 550.05 0.00 0.00	
REPEATER Tower							2017 8,140.80 0.00 0.00 8,140.80							1/10 5,291.52 814.08 0.00 6,105.60 2,849.28 2,035.20 0.00 0.00	
Samsung TV							2017 944.30 0.00 0.00 944.30							1/10 613.80 94.43 0.00 708.23 330.50 236.07 0.00 0.00	
16 SCBA with 42 cylinders							2018 103,378.85 0.00 0.00 103,378.85							1/10 56,858.39 10,337.89 0.00 67,196.28 46,520.46 36,182.57 0.00 0.00	
16" PPV							2019 5,659.82 0.00 0.00 5,659.82							1/10 2,546.91 565.98 0.00 3,112.89 3,112.91 2,546.93 0.00 0.00	
22 sets of bunker gear - not capitalized							2019 0.00 0.00 0.00 0.00							1/10 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	
Mark-3 forestry pump							2020 6,430.49 0.00 0.00 6,430.49							1/10 2,250.67 643.05 0.00 2,893.72 4,179.82 3,536.77 0.00 0.00	
3 SCBA cylinders/masks - not capitalized (7,538.38)							2020 0.00 0.00 0.00 0.00							1/10 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	
20 KW Briggs Generator							2021 11,917.70 0.00 0.00 11,917.70							1/20 1,489.72 595.89 0.00 2,085.61 10,427.98 9,832.09 0.00 0.00	
Portable Ground monitor (carried in vehicles)							2021 4,543.85 0.00 0.00 4,543.85							1/20 567.98 227.19 0.00 795.17 3,975.87 3,748.68 0.00 0.00	
23 HP portable pump for Unit 614 (tanker)							2022 8,140.79 0.00 0.00 8,140.79							1/10 1,221.12 814.08 0.00 2,035.20 6,919.67 6,105.59 0.00 0.00	
1.75" hose x 500': for pumper 615							2023 3,307.20 0.00 0.00 3,307.20							1/20 82.68 165.36 0.00 248.04 3,224.52 3,059.16 0.00 0.00	
V320 thermal imaging camera							2023 5,174.50 0.00 0.00 5,174.50							1/10 258.73 517.45 0.00 776.18 4,915.77 4,398.32 0.00 0.00	
4 AJS Elite bunker gear							2024 0.00 12,667.08 0.00 12,667.08							1/10 0.00 633.35 0.00 633.35 0.00 12,033.73 0.00 0.00	
INSERT NEW ROWS ABOVE THIS LINE															
TOTAL EQUIPMENT AND FURNITURE							216,323.40 12,667.08 0.00 228,990.48							124,616.60 18,856.02 0.00 143,472.62 91,706.80 85,517.86 0.00 0.00	
VEHICLES:															
INSERT NEW ROWS BELOW THIS LINE															
#615 - Pumper # 1							2004 235,562.00 0.00 0.00 235,562.00							1/30 166,856.47 7,852.07 0.00 174,708.54 68,705.53 60,853.46 0.00 0.00	
#614 - Tanker # 1							2006 148,648.00 0.00 0.00 148,648.00							1/20 126,350.80 7,432.40 0.00 133,783.20 22,297.20 14,864.80 0.00 0.00	
Honda 4 wheeler 4x4							2007 8,135.00 0.00 0.00 8,135.00							1/10 8,135.00 0.00 0.00 8,135.00 0.00 0.00 0.00 0.00	
Additional Tracks for Honda 4 wheeler 4x4							2013 3,713.23 0.00 0.00 3,713.23							1/10 3,713.23 0.00 0.00 3,713.23 0.00 0.00 0.00 0.00	
Cargo Trailer							2015 7,453.72 0.00 0.00 7,453.72							1/10 6,335.65 745.37 0.00 7,081.02 1,118.07 372.70 0.00 0.00	
#611 - Freightliner - Pumper #2							2017 424,732.11 0.00 0.00 424,732.11							1/20 138,037.96 21,236.61 0.00 159,274.57 286,694.15 265,457.54 0.00 0.00	
Unit #612 - Dodge 5500							2018 125,226.72 0.00 0.00 125,226.72							1/20 34,437.37 6,261.34 0.00 40,698.71 90,789.35 84,528.01 0.00 0.00	
# 617 - 3/4 ton							2019 75,319.78 0.00 0.00 75,319.78							1/10 33,893.91 7,531.98 0.00 41,425.89 41,425.87 33,893.89 0.00 0.00	
INSERT NEW ROWS ABOVE THIS LINE															
TOTAL VEHICLES							1,028,790.56 0.00 0.00 1,028,790.56							517,760.39 51,059.77 0.00 568,820.16 511,030.17 459,970.40 0.00 0.00	

FUNCTIONAL CATEGORY:  
AS AT: December 31, 2024

FUNCTIONAL CATEGORY:		FIRE													
AS AT: <u>December 31, 2024</u>															
ASSET IDENTIFIER	DESCRIPTION	YEAR OF PURCHASE	COST		(MANUAL CALC) DISPOSALS & WRITEOFFS	CLOSING BALANCE	ACCUMULATED AMORTIZATION		(MANUAL CALC) DISPOSALS & WRITEOFFS	CLOSING BALANCE	NET BOOK VALUE		(MANUAL) PROCEEDS OF DISPOSITION		
			OPENING BALANCE	ACQUISITIONS			AMORTIZATION RATE	OPENING BALANCE			AMORTIZATION	OPENING BALANCE	CLOSING BALANCE	GAIN/(LOSS) ON DISPOSAL	
COMPUTER HARDWARE & SOFTWARE:															
INSERT NEW ROWS BELOW THIS LINE															
	Fire Pro Software	2022	4,268.82	0.00	0.00	4,268.82	20.00%	1,280.64	853.76	0.00	2,134.40	2,988.18	2,134.42	0.00	0.00
INSERT NEW ROWS ABOVE THIS LINE															
TOTAL COMPUTER HARDWARE & SOFTWARE			4,268.82	0.00	0.00	4,268.82		1,280.64	853.76	0.00	2,134.40	2,988.18	2,134.42	0.00	0.00
TOTAL FIRE CAPITAL			1,802,565.59	17,398.92	-4,908.91	1,815,055.60		822,825.82	82,358.70	-1,178.16	904,006.36	979,739.77	911,049.24	0.00	-3,730.75
							change in year					-68,690.53			
	50%		901,283.00	8,699.00	-2,454.00	907,528.00		411,413.00	41,179.00	-589.00	452,003.00	489,870.00	455,525.00	0.00	-1,865.00