

SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING

REGULAR MEETING MINUTES

TUESDAY JULY 15, 2025 @ 6:00 P.M.

PRESENT: Township of Joly: Tom Bryson, Budd Brown
Township of Strong: Jim Ronholm, Tim Bryson
Village of Sundridge: Shawn Jackson (electronic), Fraser Williamson

STAFF: Christine Hickey (Recording Secretary)

GUEST: Dr. Sarah MacKinnon

MINUTES

C1 Call to Order

The Chair called the meeting to order at 6:01 p.m.

C2 Approval of Agenda

Moved By: Fraser Williamson

Seconded By: Jim Ronholm

THAT the agenda for the Regular Meeting of the Sundridge & District Medical Centre Committee on July 15, 2025, be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

C3 Declaration of Pecuniary Interest - None

C12 Closed Session

Moved By: Budd Brown

Seconded By: Jim Ronholm

THAT the Sundridge & District Medical Centre Committee hold a Closed Session meeting as provided for by Section 239 (2)(f) of the *Municipal Act*, 2001, as amended, and the Village of Sundridge Procedural By-law No. 2020-037 to deal with: The receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

Moved By: Budd Brown
Seconded By: Jim Ronholm

THAT the Sundridge & District Medical Centre Committee now resume the regular portion of the meeting open to the public at 6:21 p.m. after having only discussed the matters they were permitted to under the resolution authorizing the public exclusion.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

C4 Deputations - None

C5 Presentations - None

C6 Approval of Minutes

a) Regular Meeting – June 17, 2025

The Recording Secretary noted a change to the June 17 minutes - Item C7 c) Agreement Regarding Employees. The paragraph should reference the SDMC Physicians Group.

Moved By: Jim Ronholm
Seconded By: Budd Brown

THAT the regular meeting minutes of the June 17, 2025, Sundridge & District Medical Centre Committee Meeting be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

C7 New Business

a) SDMC Consolidated Maintenance Listing

Moved By: Fraser Williamson
Seconded By: Shawn Jackson

THAT the SDMC Consolidated Maintenance Listing dated July 15, 2025 be received.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

b) Agreement Regarding Employees – Legal Review

Discussion ensued on the Agreement Regarding Employees, the Committee requested that both Lawyers further discuss the clauses that the Committee would like to have included. If a special meeting is needed to approve the agreement this can be coordinated.

Moved By: Jim Ronholm
Seconded By: Fraser Wiliamson

THAT the Sundridge and District Medical Centre Committee receive the update on the legal review of the Agreement Regarding Employees;

AND THAT the Recording Secretary be authorized to work with Dr. MacKinnon to have further discussions with lawyers on the proposed clauses;

AND THAT the draft agreement be brought back to the Committee for final approval.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

c) Village of Sundridge – SDMC Administration – Response

Refer to Item C7 d) for the direction provided by the Committee.

d) Sundridge & District Medical Centre – Facility Management

Moved By: Tim Bryson

Seconded By: Budd Brown

WHEREAS a process to hire a facility manager was agreed to at the May 29, 2025 Tri Council Meeting;

AND THAT the Sundridge and District Medical Centre Committee ask that the June 17, 2025 resolution requesting an extension to extend 60 days to 90 days for the continuation of services be reviewed by the Council of the Village of Sundridge;

AND THAT the extension be effective from July 15, 2025;

AND THAT the process previously agreed upon be executed.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

C8 Correspondence - None

C9 Budget Summary & Accounts Payable

Moved By: Fraser Williamson

Seconded By: Budd Brown

THAT the Sundridge & District Medical Centre Budget Summary Report for the Period of January 1, 2025 to June 30, 2025 be received;

AND THAT the Sundridge & District Medical Centre Accounts Payable for the Period of June 1, 2025 to June 30, 2025 in the amount of \$68,364.41 be approved.

Recorded Vote:	For	Against	Abstain
Brown, Budd	x		
Bryson, Tim	x		
Jackson, Shawn	x		
Ronholm, Jim	x		
Williamson, Fraser	x		
Bryson, Tom	x		
CARRIED			

C10 Announcements

Sundridge Member Shawn Jackson is planning on attending the AMO Conference and will be part of a delegation with Mayor Ward to the Ministry of Health.

C11 Notice of Future Motion - None

C12 Closed Session – (moved to after Item C3)

C13 Adjournment

Moved By: Budd Brown
Seconded By: Fraser Williamson

THAT the Sundridge & District Medical Centre Committee now adjourn at 7:21 p.m. until the next regular meeting being August 19, 2025 or at the call of the Chair.

Recorded Vote:	For	Against	Abstain
Brown, Budd			
Bryson, Tim			
Jackson, Shawn			
Ronholm, Jim			
Williamson, Fraser			
Bryson, Tom			

Tom Bryson, Chair

Christine Hickey, Recording Secretary