

**SUNDRIDGE –STRONG FIRE COMMITTEE  
MINUTES  
TUESDAY APRIL 1, 2025 at 6:00 P.M.**

**PRESENT:**

**SUNDRIDGE:** Justine Leveque (electronically), Shawn Jackson (electronically)

**STRONG:** Tim Bryson, Jim Ronholm

**STAFF PRESENT:** Andrew Torrance, Fire Chief  
Christine Hickey, Joint Committee Recording Secretary

C1 Call to order

The Chair called the meeting to order at 6:01 p.m.

C2 Approval of Agenda

**Resolution #FC2025-014**  
**Moved By: Justine Leveque**  
**Seconded By: Tim Bryson**

**THAT** the Agenda for the April 1, 2025 special meeting of the Sundridge-Strong Fire Committee be approved.

	Yea	Nay	Abstain
Tim Bryson	x		
Justine Leveque	x		
Shawn Jackson	x		
Jim Ronholm	x		

**CARRIED**

C3 Declaration of Pecuniary Interest - None

C4 Delegations – None

C5 Approval of Previous Committee Minutes

a) March 4, 2025 – Regular Meeting

**Resolution # FC2025-015**  
**Moved By: Justine Leveque**  
**Seconded By: Shawn Jackson**

**THAT** the March 4, 2025 Regular Meeting Minutes of the Sundridge-Strong Fire Committee be approved as circulated.

	Yea	Nay	Abstain
Tim Bryson	x		
Justine Leveque	x		
Shawn Jackson	x		
Jim Ronholm	x		

**CARRIED**

b) March 4, 2025 – Closed Meeting

**Resolution # FC2025-016**  
**Moved By: Shawn Jackson**  
**Seconded By: Tim Bryson**

**THAT** the March 4, 2025 Closed Meeting Minutes of the Sundridge-Strong Fire Committee be approved as circulated.

	Yea	Nay	Abstain
Tim Bryson	x		
Justine Leveque	x		
Shawn Jackson	x		
Jim Ronholm	x		

**CARRIED**

C6 Follow Up/New Business

a) Township of Joly – Resolution dated March 11, 2025  
 Re: Notice of Default – Fire Protection and Public Education

The Committee was in agreement to discuss Item C6b prior to voting on Item C6 a).  
 The Committee voted on the following motion after budget discussions.

**Resolution #FC2025-017**  
**Moved By: Justine Leveque**  
**Seconded By: Shawn Jackson**

**THAT** Township of Joly Resolution dated March 11, 2025 be received.

	Yea	Nay	Abstain
Tim Bryson	x		
Justine Leveque	x		
Shawn Jackson	x		
Jim Ronholm	x		

**CARRIED**

b) Staff Report - Fire Chief's Report – April 1, 2025  
 Re: Fire Prevention and Education Services – Township of Joly

**Resolution # FC2025-018**  
**Moved By: Shawn Jackson**  
**Seconded By: Justine Leveque**

**THAT** Fire Chief's Report dated April 1, 2025 be received;

**AND THAT** a proposed service plan be provided to the Township of Joly with a focus on the Community Risk Assessment and the development of a Strategic Plan;

**AND THAT** all other tasks be further defined upon completion of the Risk assessment and Strategic Plan;

**AND THAT** the proposed costs include a \$1200 administration and Reporting Fee;

**AND FURTHER THAT** it is anticipated that the Fire Prevention and Education costs to the Township of Joly for 2025 will not exceed \$10,000.

	Yea	Nay	Abstain
Tim Bryson	x		
Justine Leveque	x		
Shawn Jackson	x		
Jim Ronholm	x		

**CARRIED**

c) 2025 Draft Budget – Discussion

**Resolution # FC2025-019**

**Moved By: Tim Bryson**

**Seconded By: Justine Leveque**

**THAT** the 2025 Sundridge-Strong Fire Department Draft budget be received;

**AND THAT** the budget be approved with a \$1200 increase to the revenue line for Joly Township Fire Protection and Education;

**AND FURTHER THAT** the total net operating costs for 2025 are \$439,480 with both Sundridge and Strong share being \$219,740 and the total capital cost for the purchase of the truck being \$735,336 with both Sundridge and Strong share being \$367,668.

	Yea	Nay	Abstain
Tim Bryson	x		
Justine Leveque	x		
Shawn Jackson	x		
Jim Ronholm	x		

**CARRIED**

## Adjournment

**Resolution # FC2025-020****Moved By: Tim Bryson****Seconded By:**

**THAT** we do now adjourn at 7:03 pm until Thursday June 12, 2025 at 6:00 p.m. or at the call of the Chair.

	Yea	Nay	Abstain
Tim Bryson	x		
Justine Leveque	x		
Shawn Jackson	x		
Jim Ronholm	x		

**CARRIED**

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Jim Ronholm, Chair

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Christine Hickey, Recording Secretary