

Reference	247 POL 31
Version	1.0
Issue Date	18/01/2022
Approved	MD
Review Date	05/01/2027

## BUSINESS CONTINUITY POLICY

---

### **OBJECTIVE:**

The objective of the Procurement Policy is:

- To ensure a consistent, efficient, and best practice approach to procurement across the 247 ALLIANCE LTD.

### **AIMS:**

The aims of the Policy are to:

- Ensure that all individuals involved in the procurement of goods services and works have a clear understanding of their role and what is required of them.
- Protect the 247 ALLIANCE LTD. and the officers involved from the risks associated with procurement not being properly conducted; and
- Ensure the outcomes, as detailed in the 247 ALLIANCE LTD.'s Procurement Strategy, are achieved.

### **SCOPE**

This policy covers all procurement carried out by the 247 ALLIANCE LTD., namely sale and purchase of the goods, works, services and resources required to discharge the 247 ALLIANCE LTD.'s functions in an effective, efficient, and economic manner.

### **POLICY STATEMENT:**

247 ALLIANCE LTD. in keeping with its commitment to maintain the highest standards of conduct and ethics and to ensure that goods and services procured are obtained in a cost-effective manner and in compliance with applicable rules and regulations.

### **RESPONSIBILITIES:**

As such, the Procurement Policy describes the 247 ALLIANCE LTD.s commitment to ensuring that all procurement activities carried out by the firm are conducted in an honest, competitive, fair, and transparent manner, and that incumbent customers and suppliers are appropriately managed on an ongoing basis. 247 ALLIANCE LTD. employs its Procurement Standard as a set of internal rules for those involved in procurement activity, to support this commitment. Procurement team consider a variety issue when evaluating potential customers/suppliers over and above service delivery and cost, including risk management, statutory and regulatory compliance, corporate social responsibility, diversity, sustainability and environmental credentials, and innovation.

Reference	247 POL 31
Version	1.0
Issue Date	18/01/2022
Approved	MD
Review Date	05/01/2027

## 247 ALLIANCE LTD

# BUSINESS CONTINUITY POLICY

---

- Business continuity plan is a documented procedure or several procedures to be applied in the event of business interruption.
- Recovery Plan is the process applied to recover and protect the infrastructure.
- Incident management (planning) is a plan of actions to minimize impact of incidents on personnel and business processes.
- Crisis communications (planning) is the pre-established and documented priorities in communications and ways to alert of the incidents.
- Testing and training – 247 ALLIANCE LTD carry out various trainings to get the employees prepared for the incidents; 247 ALLIANCE LTD also performs regular tests based on various scenarios.
- Improvement of efficiency – 247 ALLIANCE LTD regularly reviews its business continuity procedures.

## OBLIGATIONS

Responsibility of the Top Management, represented by the Managing Director, Senior Management Team, and Managers of 247 ALLIANCE LTD. is to ensure that the business continuity system is adequately managed in all divisions, efficient and continuously improved.

Responsibility of every top manager and contract manager and supervisors is to ensure that the business continuity system is complied with the best practices, implemented, and properly functioning in the subordinated subdivisions.

Every 247 ALLIANCE LTD.'s employee is obliged to ensure business continuity within the scope of his/her authorities and activities performed according to the job description.

## KEY OUTCOMES OF POLICY IMPLEMENTATION

- Reduction of the risk of business interruption.
- Preservation of customer and supplier loyalty through demonstration of business sustainability verified by the business continuity system.

## RESPONSIBILITY

All Employees bear responsibility for the compliance with this Policy and any other documents aimed at its implementation. Failure to comply with the requirements of this Policy shall be the ground for disciplinary action up to dismissal of Employees.

247 ALLIANCE LTD.'s top managers are entrusted with the control over compliance with this policy.

**Malik Mustafa**

Director

05/01/2026

Signed



**Review Date: 05/01/2027**