

**MINUTES**  
**REGULAR SCHEDULED MONTHLY MEETING**  
**THURSDAY, OCTOBER 13, 2022 7:00 PM**  
**HELD AT MILLER FIRE STATION**  
**109 N PARK -MILLER, MO 65707**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

Stacy Daniels: Absent          Philip Bowers: Present          Kerry Johnson: Present  
Melody McGrady: Present      Erin Reagan: Present

**III. MINUTES**

- a. Minutes September 8, regular meeting; September 8, closed meeting; September 19, closed meeting; September 26, closed meeting.

Motion to accept the all minutes as presented was made by Kerry Johnson, seconded by Erin Reagan.

Philip Bowers: Yes      Kerry Johnson: Yes      Melody McGrady: Yes          Erin Reagan: Yes

**IV. APPROVAL OF MONTHLY FINANCIAL – SEPTEMBER 2022**

Motion to accept the monthly financials was made by Erin Reagan, seconded by Kerry Johnson.

Philip Bowers: Yes      Kerry Johnson: Yes      Melody McGrady: Yes          Erin Reagan: Yes

**V. MONTHLY REPORTS**

- a. Danny Collier – Public Works Director: Danny reported: they fixed several water leaks and had multiple one calls this month.
- b. James Smith – Fire Chief: There were 7 calls for the month of September: 2-Fire alarms; 2-landing zone; 1-special assignment; 1-control burn; 1 mutual aid with rural for grass fire
- c. Denise Robertson – City Clerk reported-Decker & DeGood has begun the annual financial audit and Susie was on site for a day gathering information. The past due accounts are down to 2 in the 60-90 day, one of which applied to OACAC, the other is off; Four in the 30-60 and arrangements have been made to pay on those accounts. Denise introduced Deana Davison as the new hire for City Clerk who began October 3, 2022.
- d. Stacy Daniels – Mayor: No report/absent

**e. AUDIENCE PARTICIPATION – LIMIT 3 MINUTES-NONE**

**VI. OLD BUSINESS**

- a. TREKK Isabella Karallas-Update Sewer: Ms Karallas reported the CCTV videos have been review. There are some areas where Municipal Pipe will need to come back and clean up. The time frame will be coordinated with City Hall. The bids for sludge removal were presented explaining the contingency funds left from the wastewater project plus DNR grants will help pay with the cost to the city being approximately \$45,000 - \$50,000. A motion by Kerry Johnson to accept the low bid from Hillhouse of \$209,031.32, seconded by Melody McGrady.

Melody McGrady: Yes      Erin Reagan: Yes      Philip Bowers: Yes      Kerry Johnson: Yes

- b. TREKK Aaron Jones-Update Water Project: Was held up in another engagement and was unable to attend.

- c. Water Leak Policy: The city attorney agreed to take the ideas and samples from various cities in our area and come with either an ordinance or standard operating procedures for the water department at next month's meeting. Melody McGrady made a motion to postpone a decision until next month's meeting allowing the city's attorney to prepare a decision for the council to adopt, seconded by Kerry Johnson

Philip Bowers: Yes   Kerry Johnson: Yes   Erin Reagan: Yes   Melody McGrady: Yes

- d. Banking Service Proposals: The aldermen were given proposals to review and be prepared to make a decision at an upcoming closed meeting. The proposals were sent to the three banks in Mt. Vernon. Mid-MO; Old Missouri Bank; Simmons. Two of the three responded.
- e. Bids Lagoon Bank Build-Up: The public works director brought to the alderman's attention at a previous meeting the lagoon bank deterioration to the point it is unsafe to drive vehicles across. The aldermen ask that he get bids to determine a cost to build up the lagoon bank. Doing so, there were two companies offering bids. Hillhouse Services' bid was \$14,260 and Larry Ray's bid was for \$5,000 with a fuel adjustment if gas costs increase. Kerry Johnson made a motion to accept Larry Ray's bid to build up the lagoon bank, Melody McGrady seconded.  
Philip Bowers: Yes   Kerry Johnson: Yes   Erin Reagan: Yes   Melody McGrady: Yes
- f. Maintenance Employee Uniform Policy: Currently the maintenance department uniform policy reads "The city will supply or pay for approved work-related attire for the maintenance department." There is nothing listed in regards to work boots. After much discussion Kerry Johnson made the motion to allow up to \$150 per fiscal year per maintenance department employee for the purchase of boots. The employee must purchase and provide the receipt for reimbursement. Erin Reagan seconded.  
Philip Bowers: Yes   Kerry Johnson: Yes   Erin Reagan: Yes   Melody McGrady: Yes
- g. Conservation Grant: Fire Chief Smith requested permission to apply for the Conservation 50/50 grant. The grant is for \$5000 so the grant would provide 2500 and the city would provide the 2500. Fire Chief Smith is requesting 9 hand held radios. Kerry Johnson made the motion to approve the fire chief to apply for the grant and if awarded, the city would cover the \$2500. Erin Reagan seconded.  
Philip Bowers: Yes   Kerry Johnson: Yes   Erin Reagan: Yes   Melody McGrady: Abstain
- h. City Business Relations: The alderman agreed to send letters to all business' to see if the interest in sitting down and brainstorming on just what the city could do better to benefit them.
- i. Spending Freeze cancelled: A motion to lift the spending freeze was made by Melody McGrady, seconded by Kerry Johnson.  
Philip Bowers: Yes   Kerry Johnson: Yes   Erin Reagan: Yes   Melody McGrady: Yes

## VII. NEW BUSINESS

- a. Police Car: LCS submitted a proposal to modify the police vehicle to provide greater clarity that the Deputy is Lawrence County assigned to the city. But most importantly to offer greater safety when traffic stops are made outside the city limits. After much discussion Melody McGrady made the motion to allow the county to wrap the police vehicle upon design approval by the council. Philip Bowers seconded.

Philip Bowers: Yes Kerry Johnson: No Erin Reagan: Yes Melody McGrady: Yes

- b. Tires for Maintenance Department for Dahatsu. Danny submitted results of bids for 12” tires from Friendly Ford @ \$75 ea; Sawyer @ \$81.29 ea but requested a little leniency to ensure he is getting an 8ply tire. A motion was made by Melody McGrady to allow up to \$85 ea for a set of 4 tires, seconded by Philip Bowers.

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

- c. Cold Mix/Fire Station: Kerry Johnson requests the cold mix be moved from the fire station parking lot to the location the gravel is stored.
- d. Maintenance/City/Fire Dept Excess Inventory: Each department in the city has accumulated unused, out dated equipment, etc., that needs to be cleared out. A motion was made by Philip Bowers for the fire chief and the public works director to get their lists together and provide the clerk so these items may be listed for bid.

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

- VIII. Closed Session: A motion to enter into closed session was made by Melody McGrady, seconded by Erin Reagan.

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

A motion to enter into open session was made by Erin Reagan, seconded by Melody McGrady.

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

- IX. Adjourn: A motion was made by Kerry Johnson, seconded by Erin Reagan to adjourn the meeting. All in favor, motion carried. 4-0