

MINUTES
REGULAR SCHEDULED MONTHLY MEETING
THURSDAY, NOVEMBER 10, 2022 7:00 PM
HELD AT MILLER FIRE STATION
109 N PARK -MILLER, MO 65707

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Stacy Daniels: Present Philip Bowers: Present Kerry Johnson: Present
Melody McGrady: Present Erin Reagan: Present

III. MINUTES: OCTOBER 2022

- a. Minutes October 13, 2022 regular meeting. Motion to accept the regular meeting minutes with the correction under “Old Business – g.” Melody McGrady’s vote should read “abstain” not yes. Seconded by Kerry Johnson.

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

Closed minutes October 18, 2022 meeting.

Motion to accept the minutes from closed meeting made by Kerry Johnson, seconded by Melody McGrady.

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

IV. MONTHLY FINANCIAL – OCTOBER 2022

Motion to accept the monthly financials was made by Melody McGrady, seconded by Erin Reagan.

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

V. MONTHLY REPORTS

- a. Jeremy Baker: Jeremy reported they have fixed a few leaks, hauled brush and winterized everything before the cold front moves in.
- b. James Smith – Fire Chief: There were 3 calls for the month of October. 1-Fire alarm at the school; 1-landing zone; 1-special assignment-Halloween on Main St.
- c. Denise Robertson – Tagged approximately 40 residents, of those 2 were turned off but both have paid and are back on. Explained the monthly adjustment report shows a higher amount due to the ten year annual \$1200 credit given 312 Seneker.
- d. Stacy Daniels – Mayor:

VI. AUDIENCE PARTICIPATION – LIMIT 3 MINUTES

- a. Dakota Hayes submitted a written complaint to city hall and addressed the board regarding issues with a councilman since he has moved to town. Once his three minutes was up, the mayor responded by reading an opinion on behalf of our City Attorney who received a copy of Mr. Hayes written complaint.

VII. OLD BUSINESS:

- a. TREKK – Sewer Project Update, Isabella Karallas: The collection system and provided change orders that have already been approved but had a price reduction so the mayor needs to sign.

- b. Water Leak Policy: The city attorney was absent and still working on a policy so this matter is postponed until next month's meeting. A motion to postpone was made by Philip Bowers, seconded by Kerry Johnson.
Philip Bowers: Yes Kerry Johnson: Yes Erin Reagan: Yes Melody McGrady: Yes
- c. Excess Inventory: The mayor requested an update from the fire chief and maintenance department on the status of gathering a list of material/equipment.
- d. Police Car Wrap: The board reviewed the artwork design submitted by Lawrence County Sheriff Department.
A motion to accept the design submitted was made by Melody McGrady, seconded by Erin Reagan.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Abstain Erin Reagan: Yes

VIII. NEW BUSINESS:

- a. Decker & DeGood Audit Report: Marshall Decker presented the FY21/22 financial audit report findings along with the FY21/22 federal grant financial fund audit report for federal money received in excess of \$750,000.

Sewer/Water 2010 Bond Debt: The 2010 Sewer/Water Bond Debt is due to be paid off in May of 2024. If the city were to pay the debt now with the debt account that was established for this purpose the city could save \$4,000 in interest payments. The debt account has just over \$98,000 and the payoff amount is \$67,224.
A motion to pay off the debt now was made by Erin Reagan, seconded by Kerry Johnson.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes
- b. OMB Accounts: Last month the board approved the banking proposals and accepted the RFP of OMB. Mayor Daniels asked that the list of bank accounts provided be opened at \$100 balance to begin the transition.
A motion was made by Philip Bowers to approve opening the bank accounts at OMB, seconded by Erin Reagan.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes
- c. ARPA 50/50 Grant for Bunker Gear: Fire Chief Smith requested approval to apply for the ARPA grant. The grant is for \$18,000 with our portion of half, \$9,000. Motion made by Kerry Johnson to approve the fire chief of submitting an application to the ARPA grant, seconded by Philip Bowers.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Abstain Erin Reagan: Yes
- d. Meter Replacements: The mayor asked Jeremy to be prepared to provide an update at next month's meeting on the status of replacing the city's old water meters.
- e. Employee Handbook Addendum: The mayor provided an addendum for the employee handbook clarifying the following 3 issues: Time clock; Compensatory time accumulation; Uniforms.
A motion to accept the addendum to the employee handbook was made by Philip Bowers, seconded by Erin Reagan.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes
- f. Handbook Update Committee: The mayor asked for a couple of volunteers from the alderman to work on updating the employee handbook with a time frame of completing by March 2023. Philip Bowers and Erin Reagan volunteered.

g. Town Hall for Water Rates: Mayor Daniels suggested holding a town hall meeting for the citizens with Valarie Main of MRWA (MO Rural Water Assoc). Ms Main is available Monday, December 5, 2022 @ 6:00pm to be held at the Senior Citizens to explain the methodology of how the rates are determined. A motion to hold town hall with MRWA for citizens to understand how the rates for the water rate study were determined was made by Erin Reagan, seconded by Philip Bowers.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

h. First Net Maintenance Phone: Mayor Daniels requested the board allow the maintenance phone with First Net to be reactivated. This number is to be the number citizen's call after hours and whoever is on call is the one to carry this phone.
A motion to reactive the phone with First Net was made by Philip Bowers, seconded by Kerry Johnson.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

IX. Closed Session: A motion to enter into closed session was made by Melody McGrady, seconded by Kerry Johnson.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

A motion to enter back into an open session was made by Erin Reagan, seconded by Melody McGrady.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

X. Adjourn: A motion was made to adjourn the regular scheduled meeting by Philip Bowers, seconded Kerry Johnson.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes