

MINUTES
REGULAR SCHEDULED MONTHLY MEETING
THURSDAY, AUGUST 11, 2022 7:00 PM
HELD AT MILLER FIRE STATION
109 N PARK -MILLER, MO 65707

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Stacy Daniels: Present Philip Bowers: Present Kerry Johnson: Present
Melody McGrady: Present Erin Reagan: Present

Mayor Daniels asked for a motion to amend the agenda to move Fire Chief under new business (h) to (c). Motion was made by Melody McGrady, seconded by Kerry Johnson.

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

III. MINUTES

a. Minutes July 14, 2022 regular meeting.

Motion to accept minutes of July 21, 2022 and July 14, 2022 with the following corrections/additions:

Old Business A: motion made by Melody, seconded by Erin Reagan was inserted into the blank area.

Old Business B: correct spelling of Philip Bowers name.

New Business B: seconded by Philip Bowers

Correction: the motion was made by Phil Bowers, seconded by Erin Reagan

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

IV. APPROVAL OF MONTHLY BILLS – JULY 2022

Motion to accept monthly bills made by Kerry Johnson, seconded by Philip Bowers.

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

V. MONTHLY REPORTS

a. Danny Collier – Public Works Director: Danny reported: The master meter failed again so he boxed up for return and requested a refund. Will seek bids for full meter & mount.

Another aerator failed we are down to 2. Once the lagoon project is complete the aerators will be obsolete so will try to make it through. The low flow is a plus at this time. Danny also explained the so called “flushable wipes” are a huge problem clogging the aerators. A picture of an aerator covered in the wipes was posted on the city’s Facebook page hoping residents would think before flushing them.

A customer questioned what our water table was like with the drought we’ve been in, so after checking into this matter, Danny learned and was happy to report our water table is 4’ higher than the same time last year.

b. James Smith – Fire Chief: There were 8 calls for the month, 2 N.O.Ts; 2 landing zones; 1 medical assist; 2 structure fires; 1 brush/grass fire. If anyone in town is going to burn brush, etc., they are requested to call Dispatch at the non-emergency number so they can let our Fire Department know.

c. Denise Robertson – City Clerk: Reported working with our grant writer Sue Bacorn to complete the grant report required for federal funds received in last fiscal year. Our total amount exceeds

\$750,000 which requires us to have a federal audit on the grant funds. This will be completed by Decker & DeGood, the same firm that does our annual financial audits.

We are working on past due accounts and hung 12 door tags which give the resident the opportunity to contact City Hall prior to having their service disconnected. Out of those 12 – 2 were disconnected. As of tonight's date, both of those accounts have paid in full and are back on.

- d. Stacy Daniels – Mayor: Mayor Daniels took time to read a letter she composed thanking the council for the opportunity to serve as Mayor and for their confidence in her to do the job. Mayor Daniels shared with the council their board packets would be available for pick up the Friday prior to the regular scheduled meeting and checks would be written weekly and available for council to review Friday and Monday then mailed on Tuesday.

VI. AUDIENCE PARTICIPATION – LIMIT 3 MINUTES

Eric Snow spoke to the council regarding an excessive water leak at his rental property. Since the city's sewer charges are based on water usage the sewer charge was in excess of \$250. Eric requested the city board consider taking the matter into consideration to have something in place when someone isn't aware they have a leak and thousands of gallons are lost there can be an adjustment made to the bill for the sewer charges only.

The board agreed to take this matter into consideration and thanked Eric for addressing the board and bringing this matter to their attention. The board agreed to have a decision by next month's regular scheduled meeting.

VII. OLD BUSINESS

- a. Isabella Karrallas – TREKK Update Sewer/Water Project Service Agreement
Ms. Karrallas provided the city with the forms to name Mayor Daniels as the city's representative for both wastewater/water grants. Each board member was provided a copy of the professional service agreement between the City of Miller and TREKK. Also, Attorney Owen was provided a copy for his legal opinion and expertise. Attorney Owen had a couple questions that Isabella was able to provide an answer that satisfied the attorney and the board. With no other discussion on the agreement or authorize representative Melody McGrady made a motion to name Mayor Daniels as the city's authorized representative for both the wastewater and water grants and to approve the professional service agreement between TREKK & the City of Miller, seconded by Philip Bowers.

Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes

Ms. Karrallas reported Municipal Pipe would be finishing up in the city with the grouting process in the next couple weeks.

VIII. NEW BUSINESS

- a. General Code Ordinance-Accept Updates Code Book
Mayor Daniels read the 2022 Adopting Ordinance No. 100.024 by title only since the ordinance has been posted.
A motion was made by Kerry Johnson to accept the updates to the city's code book, seconded by Erin Reagan. Roll call vote:
Philip Bowers: Yes Kerry Johnson: Yes Erin Reagan: Yes Melody McGrady: Yes

Mayor Daniels read the 2022 Adopting Ordinance a second time by title only.

2nd Roll Call vote:

Philip Bowers: Yes Kerry Johnson: Yes Erin Reagan: Yes Melody McGrady: Yes

- b. Budget FY 22/23: Mayor Daniels provided an explanation for the proposed budget and informed the board once last fiscal year's financials are complete, we will have a better working knowledge of the accuracy in our figures.
A motion to accept the proposed budget for fiscal year 2022/23 was made by Philip Bowers, seconded by Kerry Johnson.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes
- c. Fire Chief Smith reported the pump brush truck is down. It would require the following to get it back operational:
2 batteries @ \$220 ea; 2" pump @ \$270 and \$100 misc. for bolts and plumbing parts. A motion was made by Kerry Johnson, seconded by Philip Bowers to allow up to \$1,000 for Chief Smith to get the brush truck operational.
Philip Bowers: Yes Kerry Johnson: Yes Erin Reagan: Yes Melody McGrady: Abstained from voting since she is a volunteer fireperson.
- d. Spending Freeze (not to include emergency/supplies/regular monthly bills)
Mayor Daniels requested the board consider a spending freeze on non-emergency purchases, not to include normal monthly bills/supplies, until we know where we stand financially. After the board discussed the matter, Mayor Daniels stated the freeze would be lifted in a couple months at most. Just to allow time for last year's financials to be complete.
A motion was made by Philip Bowers to enact a spending freeze, not to include emergency purchases or normal supplies/bills, seconded by Melody McGrady.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes
- e. Phone in police office. Mayor Daniels reported she spoke with officer DeVost and the phone in the police office at City Hall is not being used, and recommends we cancel this line with the Miller Telephone Company.
Philip Bowers made the motion to cancel the phone line to the police office at City Hall, seconded by Erin Reagan.
Philip Bowers: Yes Kerry Johnson: Yes Melody McGrady: Yes Erin Reagan: Yes
- f. 2019 Water Rate Study Review: Mayor Daniels reported she had the City Clerk contact Liz Grove regarding the past rate study completed by MRWA, (MO Rural Water Assoc). Liz recommended that we have another study completed due to the increase costs in everything. Liz can be available in a couple weeks to do another rate study and it would take approximately two to three weeks to complete. There is no cost to the city for this study since we are members of MRWA.
- g. Midwest Assistance Program: Offering training for water/wastewater utility clerks, city council and board members. August 23, Springfield, September 6, Winona MO and September 9, Pineville MO.
If any board members are free to attend, let us know the training is beneficial.
- h. South Water Tower Fencing: Kerry Johnson expressed concerns about the south well not having fencing at least along the road. After much discussion Kerry Johnson asked that we get bids on fencing so we have an idea of what the costs would be and after the spending freeze, we could take a look into this matter further. Mayor Daniels requests the city clerk to obtain some pricing proposals for the fencing at the tower for the next council meeting.

- IX. CLOSED SESSION: RSMo 610.021(1, 3) A motion was made to enter in close session by Erin Reagan, seconded by Kerry Johnson. All in favor: 4-0. Motion carries
- X. ADJOURNMENT: Philip Bowers made the motion to adjourn, seconded by Melody McGrady.