



Local Education Agency Guidance for Virtual or Remote Instruction Plan

The New Jersey Department of Education (Department) is providing the following guidance pursuant to N.J.S.A. 18A:7F-9(c) and N.J.A.C. 6A:32-13.1 and 13.2, to assist LEAs in the development of their annual virtual or remote instruction plans. The Department encourages LEAs to reflect on the previous school year to enhance elements of the prior year's plan to provide the most substantive education, and including, but not limited to, related services, for all students in the event of an LEA closure.

For each of the areas below, the chief school administrator or lead person will either mark "yes," confirming that the information is in the Plan and list the corresponding Plan page number, or mark "no" if the information is not contained in the Plan. The chief school administrator or lead person is expected to provide an explanation to the County Office of Education for all areas marked "no."

By July 31 annually, the chief school administrator or lead person must submit a board-approved LEA Guidance for Virtual or Remote Instruction Plan for the coming school year, along with this form to their County Office of Education. At the time of submission to the county office of education, the plan must be posted on the LEA's website. Plans will be reviewed in each county office of education on a rolling basis with an electronic response communicated within two business days of receipt.

LEA Checklist for Virtual or Remote Instruction Programs

LEAs must enter the page number where each checklist item may be found in the virtual or remote instruction program submitted to the County Office of Education.

School Year: 2026-2027

Contact Information

County: Middlesex

Name of District, Charter School, APSSD or Renaissance School Project:

Lakeview School

Chief School Administrator/Charter or Renaissance Leader Name/APSSD Leader:

Lauren Bell

Phone Number of Contact: 732-549-5580

Equitable Access and Opportunity to Instruction

Question	LEA Yes or No
1. Is the LEA ensuring equitable access and opportunity to instruction for all students?	<u>yes</u>



Question	Page Number	LEA Yes or No	County Yes or No
2. Does the program ensure that all students' varied and age-appropriate needs are addressed?	1	yes	
3. Is the program designed to maximize student growth and learning to the greatest extent possible? Synchronous and/or asynchronous virtual or remote learning plans which will maximize student growth and learning.	1	yes	
4. Does the program describe how the LEA will continuously measure student growth and learning in a virtual or remote instruction environment?	1	yes	
5. Does the program describe how the LEA will measure and address any ongoing digital divide issues, including a lack of internet access, network access and/or sufficient access to devices?	1	yes	

Notes on Equitable Access to Instruction



Addressing Special Education Needs

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program address the provision of virtual or remote instruction to implement Individual Education Programs (IEPs) for students with disabilities to the greatest extent possible, including accessible materials and platforms?	1	yes	
2. Does the program address methods to document IEP implementation including the tracking of services, student progress, as well as provision of accommodations and modifications?	1	yes	
3. Does the program describe how case managers will follow up with families to ensure services are implemented in accordance with IEPs to the greatest extent possible?	1	yes	
4. Does the program address procedures to conduct IEP meetings, evaluations and other meetings to identify, evaluate and/or reevaluate students with disabilities?	1	yes	

Notes on Special Education Needs

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Addressing Multilingual Learners (MLs) Plan Needs

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program include an English as a Second Language and/or bilingual education program aligned with State and Federal requirements to meet the needs of MLs?	N/A		
2. Does the program describe how the LEA communicates with families of MLs including providing translation materials, interpretative services, and literacy level appropriate information?			
3. Does the program include the use of alternate methods of instruction (that is, differentiation, sheltered instruction, Universal Design for Learning), access to technology and strategies to ensure ELLs access the same standard of education as non-ML peers?			
4. Does the program include training for teachers, administrators, and counselors to learn strategies related to culturally responsive teaching and learning, socio-emotional learning, and trauma-informed teaching for students affected by forced migration from their home country (e.g. refugee, asylee)?			

Notes on Supporting Multilingual Learner Educational Needs

N/A



Attendance Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program address the LEA's attendance policies, including how the LEA will determine whether a student is present or absent, how a student's attendance will factor into promotion, retention, graduation, discipline, and any other decisions that will reflect the student's performance?	1	yes	
2. Does the program describe how the LEA communicates with the family when a student is not participating in online instruction and/or submitting assignments?	1	yes	

Notes on Attendance Plan

Safe Delivery of Meals Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain how the LEA will provide continued safe delivery of meals to eligible students?	N/A		

Notes on Safe Delivery of Meals

As an APSSD, families will be directed to contact their sending school district for delivery/pickup of meals.



Facilities Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain an outline of how buildings will be maintained throughout an extended period of closure?	2	yes	

Notes on the Facilities Plan

Other Considerations

Does the program contain the following considerations?	Page Number	LEA Yes or No	County Yes or No
a. Accelerated learning opportunities		NO	
b. Social and emotional health of staff and students		NO	
c. Title I Extended Learning Programs		NO	
d. 21 st Century Community Learning Center Programs		NO	
e. Credit recovery		NO	
f. Other extended student learning opportunities		NO	
g. Transportation		NO	
h. Extra-curricular programs		NO	
i. Childcare		NO	
j. Community programming		NO	

Notes on Other Considerations

N/A

**APSSD Applicable Only: Sharing Plans**

Was the program shared with all sending districts? Yes ☒ No ☐

Notes on APSSD Sharing Plans

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Essential Employees

Question	Page Number	LEA Yes or No	County Yes or No
1. The LEA will ensure essential employees are identified and a list is provided to the county office at the time of the LEA's transition to remote or virtual instruction.	1	yes	

Notes on Essential Employees

Lakeview School staff, teachers, therapists, and other personnel will be working in-person at Lakeview School

Board Approval

Date of board approval (mm/dd/yyyy): _____

Notes on Board Approval

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Posted on Website

1. Is the program posted on the school district/APSSD/Charter/Renaissance School Project Website? Yes ☒ No ☐

2. Link to website: <https://www.njid.org/lakeviewschool>



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Edison, New Jersey 08837
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Lakeview School 2026-2027 Chapter 27 Emergency Virtual or Remote Instruction Programs

The following processes and procedures will be in effect from July 8th, 2026 to June 17, 2027.

Emergency Virtual or Remote Instruction

CHAPTER 27 AN ACT concerning flexible instruction days for public schools and approved private schools for students with disabilities, supplementing chapter 46 of Title 18A of the New Jersey Statutes, and amending P.L.1996, c.138
The governor's executive order that became P.L.2020, c.27, allows schools to provide continuity of instruction in the event of a public-health related district closure so that LEA's can utilize virtual or remote instruction to satisfy the 180-day requirement.

In the event Lakeview School is ordered to close for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health -related closure, the following virtual/remote plan instruction will occur.

Emergency School Closure Virtual-Remote Learning

- School Hours for **All Staff** will be from 8:30 a.m. to 4:00 p.m. and will report to the school building and to their assigned classrooms and offices. Main Office staff and Maintenance will report at their designated times.
- Teachers will begin at 9:00 a.m. for Attendance and Morning Meeting. Teachers will then schedule morning and afternoon academic sessions for their students according to their grade level and IEP goals.
- Students will participate in individual OT, PT and ST sessions virtually as aligned with the student's Individualized Education Program. Therapists will contact families for a scheduled time and notify the classroom teacher.
- Students will be provided with digital technology in order to access academic lessons. Students will be provided laptops, iPads, and other technology needed to help with communication and virtual learning.
- Due to the medical, developmental and /or educational disabilities of students, an accommodation of decreased time per day of instructional contact time may be considered a reasonable accommodation.
- Attendance information will be recorded and shared with sending school districts.
- Parents of Virtual students will be invited to medical and equipment clinics as needed. Virtual students will be scheduled after the regular dismissal time.

- Students eligible for school meals will contact their sending districts. Because students attend Lakeview from a variety of districts, families will be encouraged to contact their home districts for information regarding school breakfast and lunch programs that are available.

Supplies and Cleaning

Lakeview School's Facility Director will be responsible for the following:

1. Assurance that the following supplies are available at all times:
 - a. Soap
 - b. Hand sanitizer
 - c. Paper towels
 - d. Tissues
 - e. Cleaning and disinfection supplies
 - f. No touch trash cans
 - g. Masks, gowns, face shields, safety glasses
2. Assurance that all areas of the school building are cleaned and sanitized on a daily basis;
 - a. Mist cleaning of all classrooms, bathrooms and therapy areas will use electro-static sprayers with 99% alcohol solution.
 - b. Common areas and staff bathrooms will be cleaned daily and as needed.
 - c. Lakeview buses will be mist cleaned using electro-static sprayers after each use.
3. Assurance that the air conditioning and ventilation systems in all classrooms and therapy areas being used for instruction or therapy are operating efficiently and in good order.
4. Teachers and therapists will be responsible for assuring that the classroom/therapy areas are cleaned and disinfected:
 - a. All frequently touched surfaces (tables, chairs, door handles, trays) will be cleaned using disinfectant wipes throughout the day, and daily after dismissal with a bleach solution.
 - b. Therapy surfaces and equipment will be cleaned after each usage.
 - c. Classroom equipment will be cleaned after each usage.
 - d. Manipulatives will not be shared and will be disinfected each day
 - e. Changing tables will be disinfected after each usage.

