Executive Summary:

Promote the use of information technology in all libraries.
Explore new forms of information technology.
Investigate technology resource sharing.
Educate members in the uses of information technology.

Established as Computer Forum: November 7, 1983
Renamed: October 11, 2001
INFORMATION TECHNOLOGY SUBDIVISION

BYLAWS

ARTICLE I – NAME

The name of this Subdivision will be the Information Technology Subdivision of the Iowa Library Association.

ARTICLE II – PURPOSE

The purpose of this Subdivision is:
To promote the use of information technology in all libraries.
To explore new forms of information technology.
To investigate technology resource sharing.
To educate members in the uses of information technology.

ARTICLE III – MEMBERSHIP

The membership of this Subdivision will be open to all personal members of the Iowa Library Association interested in information technology. All ILA members who indicate interest on the membership form will be members of the Subdivision upon payment of ILA and Subdivision dues.

Dues will be set by a majority vote of the membership and are payable with the ILA dues.

ARTICLE IV – OFFICERS

Section 1. Officers

The officers of this Subdivision will be a Chair, Vice Chair, and Secretary. Officers are to be elected for one-year terms. The officers will begin their terms of office January 1 following their election. All officers must be members of the Subdivision. Duties of the officers will be the normal duties of such offices.

Section 2. Nominations and Elections

Prior to the election, the Executive Committee will secure at least one nominee for each office to be elected, secure the consent of the nominee in writing in advance, and report its nomination for officers prior to the election. Nominations may also be made from the floor with the consent of the nominee. In the event of a vacancy the Executive Committee will appoint a member to serve until the next election.

Elections will be conducted in such a manner as the Executive Committee will determine, to include electronic elections. These may be held at the Subdivision Annual Business Meeting. The Executive Committee will have charge of reviewing all votes cast. For each office the candidate receiving the largest number of votes will be elected and will be so reported to the Association by the officers. In the case of a tie vote, the successful candidate will be determined by a vote of the Executive Committee.
ARTICLE V - EXECUTIVE COMMITTEE

The Executive Committee will be composed of the officers of this Subdivision. The Executive Committee may meet at any time as it finds necessary and will have the power to transact any business for the Subdivision between regular meetings of the membership.

ARTICLE VI – MEETINGS

Section 1. Annual Business Meeting

The Business Meeting of the Subdivision may be held during the Annual Conference, be it in-person or virtual. Only Subdivision members may vote in the Business Meeting. No proxy votes allowed. The membership will have jurisdiction over all affairs of the Subdivision while the Annual Business Meeting is in session. A quorum will be five percent of members at any regular or special membership meeting. For those non-election agenda items requiring a membership vote, a simple majority of those voting will decide the issue. The Executive Committee will have authority to set the time limit during which votes will be recorded.

Section 2. Special Business Meetings

Special Business Meetings of the membership may be called by the Executive Committee, on request of not fewer than five percent of the members of the Subdivision provided that at least thirty days’ notice will be given each member of the time, place, and the purpose(s) for which each Special Business Meeting is called. The business of each Special Business Meeting will be limited to that specified in the call, and to such other business as may properly come before the meeting. Only Subdivision members may vote in a Special Business Meeting.

Section 3. Other Non-business Meetings

The Subdivision may plan meetings, workshops or any type of service training for the membership. Subdivision-sponsored events will be held at such times and places as may be designated by the Executive Committee. The meetings will be open to anyone upon payment of the registration fees as fixed by the Executive Committee.

ARTICLE VII – COMMITTEES

The Executive Committee may appoint such ad hoc committees as necessary, e.g. a workshop planning committee or nominating committee. The chair of such committees will be designated by the Executive Committee. The terms of office will be specified at the time of the formation of the committee. A majority of committee members will be a quorum.

ARTICLE VIII – DISSOLUTION

This Subdivision may be dissolved by a vote of the membership. All funds and/or property will revert to the Iowa Library Association.
ARTICLE IX – AMENDMENTS

Any of these Bylaws may be altered, amended or repealed at any meeting of the Subdivision by a two-thirds vote of the members present, provided that written or published notice of the time and place of the meeting and the proposed changes has been given to the members at least thirty days prior to the meeting. Such notice may be given through Iowa Library Association publications or through notice to members.

ARTICLE X - PARLIAMENTARY AUTHORITY

The rules of order governing this organization will be those of Robert’s Rules of Order Newly Revised, in all cases where they are applicable and when they are not in conflict with the Bylaws of this Subdivision.

Revised May 2021