

**LIBERTY COUNTY EMERGENCY SERVICES DISTRICT NO. 2 Regular Meeting
Minutes July 22, 2026 – 6:00 p.m. Fire Department, 703 Main Street, Daisetta, Texas**

1. Call to Order and Roll Call

The meeting was called to order by President **Frederick Lemond Jr.** at 6:00 p.m. Board members present: **Frederick Lemond Jr., Hec Ethridge, Frederick Freeman, and Charles Kaemmerling** (recording minutes). Also present: **Assistant Chief Stephan Adams, Shannon Stryk (VFIS), and Courtney Love** (ESD staff). A quorum was established.

2. Citizen Comments

No citizen comments were presented.

3. Approval of Minutes – July 7, 2026 Meeting

Motion to approve the July 7 minutes was made by **Hec Ethridge**, seconded by **Frederick Freeman**. Motion carried unanimously.

4. Financials

- **Account Balance:** Reported balance of **\$410,843.41**.
- **Budget Process:** President Lemond reported the timeline for the new budget process. The District is awaiting the annual tax estimate from the County Tax Office. A preliminary budget review is expected at the next meeting.
- **Banking / Credit Card Authorization:** Discussion held regarding credit card use for fuel and minor vehicle maintenance.
 - President Lemond provided his ESD credit card to Assistant Chief Adams for departmental use.
 - Motion by **Charles Kaemmerling** to authorize Assistant Chief Adams to use the credit card for fuel and minor vehicle maintenance. Second by **Hec Ethridge**.
 - Discussion clarified that major vehicle expenses must follow the chain of command: notify **Hec Ethridge** for approval, with referral to the Board if needed.
 - Motion carried.

5. Items for Discussion or Action

- **Administrative / Bookkeeper Role:** President Lemond reported assisting with payroll tax filings. Payroll is being completed temporarily by **Britney Ethridge** as a volunteer. The Board expressed appreciation to Hec Ethridge for coordinating the transition on short notice.
- **Insurance Review:** **Shannon Stryk (VFIS)** presented an update on current insurance coverage and recommendations. The Board received the report and will consider the recommendations.
- **County Settlement Check:** President Lemond reported receipt of **\$3,124.45** from Liberty County as settlement related to the LC Hospital District No. 1 lawsuit.

- **Laptop Purchase:** Discussion regarding equipment needs. Motion by **Charles Kaemmerling** to purchase a laptop immediately, with further evaluation of long-term technology needs. Second by **Frederick Freeman**. Motion carried. **Hec Ethridge** was assigned to complete the purchase.
- **Email Domain / Annexation Update:** Brief discussion held; updates will continue as information becomes available. Motion made by **Charles Kaemmerling** to remove the ESD #2 from annexation efforts. Motion seconded by **Hec Ethridge**. Motion carried.

6. Executive Session

The Board did enter executive session at 1838h and came out at 1936h.

7. Adjournment

Motion made by **Charles Kaemmerling** seconded by **Hec Ethridge** for adjournment. Motion carried.