

## LCESD # 2 BOARD MEETING

DATE: 3-4-25

Meeting Called to Order By: Vice President Charles Kaemmerling @ 7:00 PM

Pledge of Allegiance and Prayer

1) Roll Call: Charles Kaemmerling, Clayton Nugent, Fredrick Freeman, Hec Etheridge

Attendees: J.T. Smith, Shelby Reed

2) Citizen Comment: None

3) (A) Minutes from meeting 2-4-25 submitted for approval. Clayton made motion to accept as submitted. Second by Hec. All in Favor. Motion Carried.

4) (A) Financials: Operating Account Texas First Bank \$318,000. Motion to accept Operating account Fredrick. Second by Hec. All in Favor. Motion Carried.

5) Moss Bluff VFD purchased E720 on 2-21-25 for the sum of \$20,000. Charles made a motion to declare the unit as surplus. Hec made second to motion. All in Favor Motion Carried. Shelby will get the Title and submit a Bill of Sale to be signed by both parties.

6) As written in Texas Government Code 775.073 item (b) (The Board by resolution may allow a district employee who has executed a bond in an amount equal to the amount required for the district treasurer to sign an instrument to disburse district funds. An expenditure of more than \$2000 may not be paid unless the expenditure is presented to the board and the board approves the expenditure.)

As stated Under code 775.073 Item (b) above, Charles makes a motion that we give our administrative assistant (Shelby Reed) this authority to be sole signature on checks used to pay Liberty County ESD #2 expenses. The Board will get the bond for Shelby in amount required by the state. Second by Hec. All in Favor. Motion Carried.

Charles makes motion to add Fredrick Freeman, Hec Etheridge & Shelby Reed on signature cards at Texas First Bank and also remove Johnny Slack from same. Second by Clayton. All in Favor. Motion Carried.

7) The LCESD #2 currently has 3- CD'S in First Liberty Bank for \$100,000 each. Our previous President Johnny Slack is still on the signature cards. He will be removed and replaced by Fred Freeman and all of the other signatures will stay the same.

8) The board will need to purchase Bonds for each Board Member and our Administrative Assistant (Shelby Reed.). Charles makes motion to gather information as to amount of the bond each board member and Administrative Assistant are required to hold. Also, board authorizes Fred Lemond Jr. to initiate the Bonding process and follow thru with same.

9) Charles announces that Board will have a workshop Saturday March 22<sup>nd</sup> from 9am till 1pm at the Fire Station. Ken Campbell will be present.

10) The ESD#2 board has been assigned an Operating Structure as follows. Building Maintenance Clayton Nugent, Inventory and Equipment: Hec Etheridge, Administrative Functions: Charles Kaemmerling, and Financial Coordinator: Frederick Freeman. Charles makes a motion to ratify Structure as presented. Frederick Freeman made second. All in Favor. Motion Carried.

11) (a) HDRFR Fire Suppression and Run Report by J.T. Smith. 52 Total Runs. J.T. Says that he has 5 volunteers that do not have bunker gear. Also 3 air packs are unusable. J.T. says that the county meeting will be held at the Daisetta Station on 3-18-25. The Board usually pays for the meal when it is at our station. The board agrees to pay for the meal as in past. J.T. will be in charge of supplying the food for that event. Charles says that in the future the board will need to be notified in advance concerning the meal. Charles tells J.T. and Hec to get together on equipment needed and bring list of supplies and equipment along with Estimated cost to next Board Meeting.

12) No Closed Meeting

13) Next Meeting April 1<sup>st</sup> 2025 7PM @ Fire Station 703 N Main Daisetta

Motion to adjourn meeting by Clayton, Second by Hec. All in Favor. Motion Carried.

Meeting Adjourned at : ???