

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW # -2026

Being a by-law to establish fees or charges for services provided by
The Municipal Corporation of the Township of Armour
and to rescind By-law #57-2025

WHEREAS Section 391(1) of the *Municipal Act*, S.O. 2001, c. 25, as amended, authorizes a municipality to pass by-laws to impose fees or charges on persons, for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control;

AND WHEREAS Section 1.3 of the *Building Code Act*, S.O. 1992 c. 23, as amended, authorizes a municipality to pass by-laws requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Section 69 of the *Planning Act*, R.S.O. 1990 c. P.13, as amended, authorizes a municipality to pass by-laws to establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS the Funeral Burial & Cremation Services Act, 2002, S.O. 2002, provided that C. 33 (1) Every operator shall maintain a pricelist of the licensed supplies and services that are provided by the operator in accordance with the regulation;

AND WHEREAS the Funeral Burial & Cremation Services Act, 2002, S.O. 2022 also states that (2) Every licensee shall make the price list maintained under subsection (1) available to the public;

AND WHEREAS pursuant to Section 270(1) of the *Municipal Act*, S.O. 2001, c. 25, as amended, the Council of The Municipal Corporation of the Township of Armour provided notice in accordance with the Township of Armour Provision of Notice Policy By-law. Notice was posted on the Township of Armour's website on March 27, 2026, posted at the Township of Armour's Municipal Office on March 27, 2026 and placed in the Township of Armour's Council Agenda Package of April 14, 2026.

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour enacts as follows:

1. That the fees and charges as set out in Schedule "A" attached hereto and forming an integral part of this By-law are hereby established and adopted by the Council of the Township of Armour.
2. That no request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in Schedule "A".
3. That in the event any part of this by-law is determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of this by-law shall continue to operate and to be in force and effect.
4. That in the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.
5. The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed

necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

6. That this by-law shall be known as the "Fees and Charges By-law".
7. That By-law #57-2025 is hereby repealed.
8. That this by-law shall come into force and effect on the date of passing.

Read in its entirety a first and second time in open Council on the 28th day of April, 2026.

Read a third time, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 12th day of May, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

Township of Armour
User Fees/Permits and Other Charges

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Corporate Services

Description	Effective Date	2025	2026	2027	2028	2029
Admin. fees - commissioning of documents - 1st page	Jan 1st	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00
- commissioning of documents - add. page	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Admin. Fees - certification of documents - per page	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Administration fees - returned cheques	Jan 1st	\$47.00	\$47.00	\$47.00	\$50.00	\$50.00
Armour books "Making the Past Visible"	Jan 1st	\$9.52	\$9.52	\$9.52	\$9.52	\$9.52
Administrative fee - Building Department	Jan 1st	5% of expenses (only charged up to the department's yearly surplus)				
Administrative fee - Replacement landfill card	Jan 1st	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
Blue recycling boxes	Jan 1st	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
Faxes - per page	Jan 1st	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Photocopies - per page	Jan 1st	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50
Photocopies - archived documents - per page	Jan 1st	\$2.00	\$3.00	\$3.00	\$3.00	\$3.00
Records search - minimum fee	Jan 1st	\$37.00	\$50.00	\$50.00	\$50.00	\$50.00
Records search - hourly rate	Jan 1st	\$41.00	\$45.00	\$45.00	\$45.00	\$45.00
HST is to be added to all fees listed above except for Armour books which are charged 5% GST						

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Corporate Services

Description	Effective Date	2025	2026	2027	2028	2029
License fees - lottery/raffle/bingo	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Trailer license - annual renewal - By-law # 10-2023 (Years 1 to 5)	Jan 1st	\$615.00	\$615.00	\$620.00	\$620.00	\$625.00
- annual renewal By-law #10-2023 (Year 6)	Jan 1st	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
- annual renewal By-law #10-2023 (Year 7)	Jan 1st	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
- one month - By-law # 10-2023	Jan 1st	\$185.00	\$185.00	\$185.00	\$185.00	\$185.00
- two months - By-law # 10-2023	Jan 1st	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00
- three months - By-law # 10-2023	Jan 1st	\$430.00	\$430.00	\$430.00	\$430.00	\$430.00
Civic address sign	Jan 1st	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Civic address post & hardware	Jan 1st	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Interest charge - overdue accounts - per month	Jan 1st	1.25%				
Tax certificates - per roll number	Jan 1st	\$80.00	\$80.00	\$80.00	\$85.00	\$85.00
Building/Zoning compliance letter/per roll #	Jan 1st	\$100.00	\$100.00	\$100.00	\$110.00	\$110.00
Sale of land for tax arrears - Administration fees only (excludes legal fees and disbursements) - HST to be added to fees						
Up to delivery to solicitor	Jan 1st	\$680.00	\$685.00	\$685.00	\$685.00	\$685.00
Extension agreement	Jan 1st	\$340.00	\$345.00	\$345.00	\$345.00	\$345.00
Processing of First Notice	Jan 1st	\$205.00	\$210.00	\$210.00	\$210.00	\$210.00
Processing of Final Notice	Jan 1st	\$205.00	\$210.00	\$210.00	\$210.00	\$210.00
Processing of Tax Arrears Cancellation Certificate	Jan 1st	\$205.00	\$210.00	\$210.00	\$210.00	\$210.00
Processing of tax sales up to open of tenders	Jan 1st	\$340.00	\$345.00	\$345.00	\$345.00	\$345.00
Tender opening	Jan 1st	\$340.00	\$345.00	\$345.00	\$345.00	\$345.00
Processing of property transfer to new purchaser	Jan 1st	\$340.00	\$345.00	\$345.00	\$345.00	\$345.00
Distribution of proceeds of tax sale	Jan 1st	\$340.00	\$345.00	\$345.00	\$345.00	\$345.00
HST is to be added to all fees listed above						

Township of Armour
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Building Permit Fees

Description of Construction or Renovation	Effective Date	2025	2026	2027	2028	2029
Residential dwelling unit/addition(s), cottage, mobile home and guest sleeping cabin with services	Jan 1st	\$2.00/sq.ft.	\$2.02/sq.ft.	\$2.04/sq.ft.	\$2.06/sq.ft.	\$2.08/sq.ft.
existing buildings, utility sheds, garages, boat houses, docks, fire places, swimming pools, etc.	Jan 1st	\$0.59/sq.ft.	\$0.60/sq.ft.	\$0.62sq/ft.	\$0.64/sq.ft.	\$0.66/sq.ft.
Guest sleeping cabin without services and enclosed additions to trailers	Jan 1st	\$235.00	\$240.00	\$245.00	\$250.00	\$255.00
Minor alteration, repair, renovation to a building structure	Jan 1st	\$235.00	\$240.00	\$245.00	\$250.00	\$255.00
Major alteration, repair, renovation to a building structure	Jan 1st	\$14.50 per \$1,000 of estimated value of work				
Demolition	Jan 1st	\$185.00	\$190.00	\$195.00	\$200.00	\$205.00
Change of use	Jan 1st	\$235.00	\$240.00	\$245.00	\$250.00	\$255.00
Construction or addition of a farm building other than for human habitation - barn, drive shed, etc.	Jan 1st	\$0.75/sq.ft.	\$0.76/sq.ft.	\$0.78/sq.ft.	\$0.80/sq.ft.	\$0.82/sq.ft.
Construction or addition of a building or structure for commercial, industrial or institutional purposes						
- Complete structure	Jan 1st	\$1.57/sq.ft.	\$1.59/sq.ft.	\$1.61/sq.ft.	\$1.63/sq.ft.	\$1.65/sq.ft.
- Shell only	Jan 1st	\$1.22/sq.ft.	\$1.22/sq.ft.	\$1.24/sq.ft.	\$1.26/sq.ft.	\$1.28/sq.ft.
Plumbing installations inside and outside, not included in a complete building package and would include, but not limited to additions and major repairs	Jan 1st	\$235.00	\$240.00	\$245.00	\$250.00	\$255.00
Building without a permit - Building By-law	Jan 1st	Double the permit fee, minimum \$600.00				
Orders Issued	Jan 1st	\$150.00	\$155.00	\$160.00	\$165.00	\$170.00
Registering a Building Code Act Order on title (includes legal fees)	Jan 1st	\$1,060.00	\$1,100.00	\$1,150.00	\$1,200.00	\$1,250.00
Tents & temporary buildings/structures for special events	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00

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Building Fees

Description	Effective Date	2025	2026	2027	2028	2029
Annual Permit Maintenance Fee: Year 2 & 3	Jan 1st	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00
Permit Maintenance Fee: Fee to maintain building permit that remains open for four (4) or more years. The fee is an annual amount based on the length of time the permit remains open	Jan 1st	Year 4 - \$400.00 / Year 5 - \$800.00 / Year 6+ - \$1,200.00				
Permit File Maintenance Fee	Jan 1st	\$125.00	\$130.00	\$130.00	\$135.00	\$135.00
Submission Fee	Jan 1st	\$55.00 if paper application is accompanied by PDF version of drawings \$100.00 if complete submission is paper based				
Revised Plans Review - First Revision	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Revised Plans Review - Second Revision and/or Major Revision (per submission) at CBO discretion	Jan 1st	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Revised Plans Review - Beyond Second Revision and/or Major Revision (per submission) at CBO discretion	Jan 1st	\$60/hr	\$60/hr	\$60/hr	\$60/hr	\$60/hr
Transfer of Permits	Jan 1st	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
Re-inspection due to incomplete work or uncorrected deficiencies	Jan 1st	\$130.00	\$130.00	\$135.00	\$135.00	\$140.00
Minimum permit fee	Jan 1st	\$235.00	\$240.00	\$245.00	\$250.00	\$255.00
Where calculation of a permit fee on a per sq. ft. basis is unfeasible, the CBO shall determine the permit fee based on the calculated value of the works at the following rate	Jan 1st	\$14.50 per \$1,000 of estimated value of work Value of work to be calculated at \$100.00 per sq. ft.				
Minimum charge to be retained on all applications for a building permit	Jan 1st	\$130.00	\$130.00	\$135.00	\$135.00	\$140.00

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Septic Fees

Description	Effective Date	2025	2026	2027	2028	2029
Class 2 (Greywater) & 3 (Cesspool) Sewage System Permit	Jan 1st		\$300.00	\$300.00	\$300.00	\$300.00
Class 4 Sewage System Permit (Tank & Bed)	Jan 1st		\$500.00	\$500.00	\$500.00	\$500.00
Class 5 Holding Tank	Jan 1st		\$400.00	\$400.00	\$400.00	\$400.00
Class 4 Tank Only	Jan 1st		\$250.00	\$250.00	\$250.00	\$250.00
Planning Act Proposal Desktop Review (lots > 10 acres)	Jan 1st		\$150.00 + \$50.00 for each additional lot	\$150.00 + \$50.00 for each additional lot	\$150.00 + \$50.00 for each additional lot	\$150.00 + \$50.00 for each additional lot
Planning Act Proposal Desktop Review with Site Inspection	Jan 1st		\$200.00 + \$75.00 for each additional lot	\$200.00 + \$75.00 for each additional lot	\$200.00 + \$75.00 for each additional lot	\$200.00 + \$75.00 for each additional lot
Subdivision / Plan of Condominium (10 lots max)	Jan 1st		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Sewage System Building and Zoning Compliance Letter	Jan 1st		\$100.00	\$100.00	\$100.00	\$100.00
Inspection Fee For Re-Inspection	Jan 1st		\$75.00	\$75.00	\$75.00	\$75.00
Amendment to Design	Jan 1st		\$50.00	\$50.00	\$50.00	\$50.00
Records Search (no additional charge if part of full municipal records search)	Jan 1st		\$75.00	\$75.00	\$75.00	\$75.00

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Animal Control

Description	Effective Date	2025	2026	2027	2028	2029
Dog license - per dog - lifetime	Jan 1st	\$155.00	\$155.00	\$155.00	\$155.00	\$155.00
Dog license - per dog - first dog	Jan 1st	\$17.00	\$17.00	\$18.00	\$18.00	\$19.00
Dog license - per dog - second dog	Jan 1st	\$22.00	\$22.00	\$23.00	\$23.00	\$24.00
Dog license - per dog - third dog	Jan 1st	\$27.00	\$27.00	\$28.00	\$28.00	\$29.00
Dog license - per dog - fourth dog	Jan 1st	\$32.00	\$32.00	\$33.00	\$33.00	\$34.00
Private kennel (5 - 20 dogs)	Jan 1st	\$185.00	\$185.00	\$190.00	\$190.00	\$195.00
Commercial kennel (21 + dogs)	Jan 1st	\$250.00	\$250.00	\$275.00	\$275.00	\$300.00
Replacement license	Jan 1st	\$7.00	\$7.00	\$8.00	\$8.00	\$9.00
Pickup fee	Jan 1st	\$60.00	\$60.00	\$65.00	\$65.00	\$70.00
Dog redemption - daily impound fee	Jan 1st	\$35.00	\$35.00	\$40.00	\$40.00	\$45.00

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Roads

Description	Effective Date	2025	2026	2027	2028	2029
Entrance driveway permit - non -refundable	Jan 1st	\$100.00	\$100.00	\$125.00	\$125.00	\$150.00
Entrance driveway permit - refundable deposit	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Shore Road/Road application - deposit	Jan 1st	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Shore Road/Road application - fee + HST	Jan 1st	\$630.00	\$700.00	\$700.00	\$700.00	\$700.00
Shore Road/Road application - cost of land per sq. ft. + HST	Jan 1st	\$0.65	\$0.67	\$0.69	\$0.70	\$0.72
Open Cut/Bore Road application - deposit	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Open Cut/Bore Road application - fee + HST	Jan 1st	\$250.00	\$275.00	\$275.00	\$300.00	\$300.00

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Waste Management

Description	Effective Date	2025	2026	2027	2028	2029
Construction, Demolition & Agricultural Materials						
Minimal fee - waste other than non-recyclable garbage	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck (less than 50%)	Jan 1st	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
1/2 ton truck (more than 50%)	Jan 1st	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00
Utility trailer based on \$1.00 per cubic foot	Jan 1st	\$1.00/ft ³	\$1.00/ft ³	\$1.00/ft ³	\$1.00/ft ³	\$1.00/ft ³
Tandem - dump truck	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Tri-axle - dump truck	Jan 1st	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
20 yard container	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
40 yard container	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Non-Recyclable Waste						
Per bag - maximum 30" X 36" or 128 litres	Jan 1st	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Per bag - maximum 35" X 50 " or 205 liters	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Tandem - dump truck	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Tri-axle - dump truck	Jan 1st	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
20 yard container	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
40 yard container	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Appliances - Refrigerator, Freezer, Air Conditioners, etc.						
Tagged and Freon removed	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Untagged	Jan 1st	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Bulky Items						
Chair, loveseat, etc. (each)	Jan 1st	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
Sofa (each)	Jan 1st	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Mattress, boxspring (each)	Jan 1st	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Boat - per foot	Jan 1st	\$3.00/ ft	\$3.00/ ft	\$3.00/ ft	\$3.00/ ft	\$3.00/ ft

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Waste Management

Description	Effective Date	2025	2026	2027	2028	2029
Yard Waste & Brush - Grass Clippings, Leaves, Brush, etc.						
Per bag/bin	Jan 1st	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
1/2 ton truck (low 40%)	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck (heavy 100%)	Jan 1st	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
PLEASE NOTE: This is not an all-inclusive listing. If items do not fall under categories listed above, they may be "Specialty Items", which may or may not be accepted. Contact the Waste Management Administrator for clarification.						

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Planning

Description	Effective Date	2025	2026	2027	2028	2029
Zoning By-law amendment - minor - deposit	Jan 1st	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Zoning By-law amendment - minor - fee + HST	Jan 1st	\$945.00	\$950.00	\$950.00	\$950.00	\$950.00
Zoning By-law amend. - removing Holding (H) designation - fee + HST	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Zoning By-law amend. - removing Holding (H) designation - fee + HST	Jan 1st	\$475.00	\$500.00	\$500.00	\$500.00	\$500.00
Zoning By-law amendment - major - deposit	Jan 1st	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Zoning By-law amendment - major - fee + HST	Jan 1st	\$1,785.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Deeming By-law - deposit	Jan 1st	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
Deeming By-law - fee + HST	Jan 1st	\$325.00	\$330.00	\$330.00	\$330.00	\$330.00
Minor variance - fee + HST	Jan 1st	\$735.00	\$750.00	\$750.00	\$750.00	\$750.00
Severance application (consents) - fee + HST	Jan 1st	\$580.00	\$600.00	\$600.00	\$600.00	\$600.00
Subdivision/Condo applications - deposit	Jan 1st	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
Subdivision/Condo applications - fee + HST	Jan 1st	\$2,730.00	\$2,775.00	\$2,775.00	\$2,775.00	\$2,775.00
Official Plan amendment - deposit	Jan 1st	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
Official Plan amendment - fee + HST	Jan 1st	\$1,785.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Official Plan & Zoning By-law amendment - deposit	Jan 1st	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
Official Plan & Zoning By-law amendment - fee + HST	Jan 1st	\$1,900.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Site Plan agreements - minor - deposit	Jan 1st	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Site Plan agreements - minor - fee + HST	Jan 1st	\$945.00	\$950.00	\$950.00	\$950.00	\$950.00

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Planning

Description	Effective Date	2025	2026	2027	2028	2029
Site Plan agreements - major - deposit	Jan 1st	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00
Site Plan agreements - major - fee + HST	Jan 1st	5% of cost of site work	5% of cost of site work	5% of cost of site work	5% of cost of site work	5% of cost of site work
Site Plan agreements - major - minimum fee + HST	Jan 1st	\$1,900.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Site Plan agreements - major - maximum fee + HST	Jan 1st	\$6,300.00	\$6,400.00	\$6,400.00	\$6,400.00	\$6,400.00
Site Plan Agreements - amendment - fee + HST	Jan 1st	\$520.00	\$530.00	\$530.00	\$530.00	\$530.00
Site Plan Agreement - title release - deposit	Jan 1st	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
Site Plan Agreement - title release - fee + HST	Jan 1st	\$325.00	\$330.00	\$330.00	\$330.00	\$330.00
Solar project application and review - fee + HST	Jan 1st	\$525.00	\$550.00	\$550.00	\$550.00	\$550.00
Pre-consultation - 1st meeting	Jan 1st	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pre-consultation - 2nd & subsequent meeting(s) - fee + HST	Jan 1st	\$210.00	\$220.00	\$220.00	\$220.00	\$220.00
Ontario Land Tribunal - filing fee + HST	Jan 1st	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00
Ontario Land Tribunal Deposit *****	Jan 1st	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00

* All fees incurred for any of the applications listed above are the responsibility of the applicant. If the deposit does not cover all of these costs, the applicant shall be billed for the difference.

** Any significant changes requiring a re-submission of the original application and supporting documents will be subject to a 50% increase to the initial administrative fee.

*** Where an approval under the *Planning Act* is sought for a development which exists or is under construction, and is in contravention of the requirements of the Township, an additional administrative/processing fee in the amount of 75% of the respective application fee, as defined herein, shall be required at the time of the submission of the application.

**** Refunds apply to the remaining deposit balance after deduction of applicable fees, including any incurred legal or planning fees. Where the application is not complete and the deposit has been totally offset by costs, an additional deposit shall be required until the application is complete. Refund administration fee: \$40 + HST. Refund Breakdown: After file opened but before circulated: 90%, After file circulated but before considered at a public meeting: 50%, After file considered at a public meeting: 0%. Pre-consultation fees or fees incurred for additional reviews, site visits or recirculation of applications shall not be refundable.

***** Where the Municipality determines that peer review of any application, study, plan, or supporting material is required, all costs associated with such peer review, including any administrative fees, shall be borne by the Applicant.

***** Ontario Land Tribunal Appeal Deposit: If Council supports an application and its decision on the application is appealed to the Ontario Land Tribunal (OLT) by someone other than the applicant, the applicant will be responsible for all Municipal costs to defend the decision. These costs may include all planning fees, legal fees, engineering fees, fees of other professionals, disbursements, reproduction costs, telephone charges, facsimile charges, peer review fees and any other reasonable costs which may be incurred by the Municipality. The applicant will submit a deposit to the Municipality, upon submission of the file to the Ontario Land Tribunal (OLT), and will enter into an agreement with the Municipality to fully cover Municipal expenses with regard to the appeal. Additional funds may be requested to fully cover the Municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant.

Township of Armour

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Cemetery

Description	Effective Date	2025	2026	2027	2028	2029
<u>PLOTS</u>						
Adult plot - Care & maintenance	Jan 1st	\$250.00	\$290.00	\$290.00	\$290.00	\$290.00
Adult plot - General fund	Jan 1st	\$100.00	\$150.00	\$150.00	\$150.00	\$150.00
Adult plot - Corner posts (4)	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Adult plot - HST	Jan 1st	\$65.00	\$76.70	\$76.70	\$76.70	\$76.70
Total cost - Adult plot	Jan 1st	\$565.00	\$666.70	\$666.70	\$666.70	\$666.70
Adult plots are 4 feet X 10 feet and are for a single burial						
<u>CREMATION</u>						
Cremation - Care & maintenance	Jan 1st	\$250.00	\$290.00	\$290.00	\$290.00	\$290.00
Cremation - General fund	Jan 1st	\$100.00	\$150.00	\$150.00	\$150.00	\$150.00
Cremation - Corner posts (4)	Jan 1st	\$75.00	\$100.00	\$100.00	\$100.00	\$100.00
Cremation - HST	Jan 1st	\$55.25	\$70.20	\$70.20	\$70.20	\$70.20
Total cost - Cremation	Jan 1st	\$480.25	\$610.20	\$610.20	\$610.20	\$610.20
Cremations are for a minimum of 1 X 1 X 3 and a maximum of 1.5 X 1.5 X 3						
<u>OPENING & CLOSING</u>						
Fee specified by an independent contractor						
<u>MARKER INSTALLATION</u>						
Flat marker - 173 square inches or more - plus HST		Fee specified by an independent contractor				
Pillow or slant slope monument - plus HST		Fee specified by an independent contractor				
Upright marker up to 4 feet in height or width - plus HST		Fee specified by an independent contractor				
Upright marker over 4 feet in height and width - plus HST		Fee specified by an independent contractor				
<u>TRANSFER FEES</u>						
Transfer fee - plus HST	Jan 1st	\$50.00	\$75.00	\$75.00	\$75.00	\$75.00

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By-Law Enforcement

Description	Effective Date	2025	2026	2027	2028	2029
By-Law Enforcement Administrative Fees						
Fees invoiced to property owner when an investigation confirms their property doesn't comply with a Township By-Law						
Issuance of 1st warning letter/notice	Jan 1st	no charge	no charge	no charge	no charge	no charge
Issuance of 2nd warning letter/notice	Jan 1st	\$110.00	\$125.00	\$125.00	\$125.00	\$125.00
Issuance of 3rd warning letter/notice, if warranted	Jan 1st	\$220.00	\$250.00	\$250.00	\$250.00	\$250.00
Fees for services and materials expended by the Township in carrying out work required in the removal or alteration of any building or structure in contravention	Jan 1st	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%
Issuance of a summons	Jan 1st	\$560 + legal fees	\$570 + legal fees	\$570 + legal fees	\$570 + legal fees	\$570 + legal fees
HST is to be added to all fees listed above						

Township of Armour
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Katrine Community Centre

Description	Effective Date	2025	2026	2027	2028	2029
Rental fees per hour						
Main Hall - Per Hour (Min. 4 Hour Rental)	Jan 1st	\$0.00	\$20.00	\$20.00	\$20.00	\$20.00
Kitchen Add On - Per Day/Rental	Jan 1st	\$0.00	\$120.00	\$120.00	\$120.00	\$120.00
Lower Hall - Per Hour (Min. 4 Hour Rental)	Jan 1st	\$0.00	\$15.00	\$15.00	\$15.00	\$15.00
Cleaning/Damage Deposit (Added to rental fee)	Jan 1st	\$0.00	\$200.00	\$200.00	\$200.00	\$200.00
Cleaning/Damage Deposit - 5 hour short rental (Added to rental fee)	Jan 1st	\$0.00	\$70.00	\$70.00	\$70.00	\$70.00
Bartender #1 (price per hour) - first 100 people for attendance	Jan 1st	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00
Bartender #2 (price per hour) - needed when more than 100 people in attendance	Jan 1st	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00
All rental fees for the Katrine Community Centre are reduced by 50% when the rental is being held by a non-profitable or charitable organization						
HST is included in all fees listed above						

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Economic Development Services - Almaguin Community Economic Development (ACED)

Description	Effective Date	2025	2026	2027	2028	2029
<u>Business Development Services - Non-ACED Members</u>						
Administrative fee - Custom directory listing	Jan 1st	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Administrative fee - consultation (1 hour)	Jan 1st	\$65.50	\$68.00	\$68.00	\$68.00	\$68.00
Business support services (hourly)	Jan 1st	\$65.50	\$68.00	\$68.00	\$68.00	\$68.00
Funding application support (hourly)	Jan 1st	\$74.22	\$75.00	\$75.00	\$75.00	\$75.00
Marketing & promotional support (hourly)	Jan 1st	\$34.97	\$35.00	\$35.00	\$35.00	\$35.00
Site visit trip fee (per KM)	Jan 1st	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75
<u>Economic & Community Development Services - Non-ACED Members</u>						
Administrative fee - event listing	Jan 1st	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Administrative fee - council delegation	Jan 1st	\$74.22	\$75.00	\$75.00	\$75.00	\$75.00
Administrative fee - project consultation (1 hour)	Jan 1st	\$65.50	\$68.00	\$68.00	\$68.00	\$68.00
Communications & marketing support (hourly)	Jan 1st	\$34.97	\$35.00	\$35.00	\$35.00	\$35.00
Municipal funding application support (hourly)	Jan 1st	\$74.22	\$75.00	\$75.00	\$75.00	\$75.00
Regional project inclusion	Jan 1st	Determined on a case specific basis				
Site visit trip fee (per KM)	Jan 1st	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75
<u>Economic & Community Development Services - ACED Members</u>						
Municipal funding application support (hourly)	Jan 1st	\$50.00	no longer charging this fee to members			
<u>Other Services - Non-ACED Members</u>						
General support for other services (hourly)	Jan 1st	\$65.50	\$68.00	\$68.00	\$68.00	\$68.00
HST is to be added to all fees listed above						

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Administrative Monetary Penalty System

Description	Effective Date	2025	2026	2027	2028	2029
Late Payment Fee	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
MTO Plate Denial Fee	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
MTO Search Fee	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Screening No Show Fee	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Hearing No Show Fee	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Adjudication Fee Hearing Officer Decision	Jan 1st	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
HST is to be added to all fees listed above						