

THE MUNICIPAL CORPORATION OF TOWNSHIP OF ARMOUR

Agenda

April 14, 2026

VIDEO RECORDING DISCLAIMER & LAND ACKNOWLEDGEMENT

REGULAR MEETING AT 7:00 P.M.:

- Confirmation of the minutes of the public meeting held on March 24, 2026 (1)
- Confirmation of the minutes of the regular council meeting held on March 24, 2026 (2)
- List of proposed resolutions (3)

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

DELEGATIONS:

- Dave Creasor, Roads Supervisor – April Report – Tender Awarding & Purchase (*Resolutions*) (4)
- Danika McCann, Recreation Co-ordinator – Heritage Festival 2026 (*Resolution*) (5)
- Alison McGregor, Treasurer – Final Presentation of 2026 Draft Budget (6)
- Treasurer's Report: 2026 O. Reg. 284/09 Report (*Resolution*) (7)
- Treasurer's Staff Report: Reserve Transfers (*Resolutions*) (8)

ACCOUNTS FOR APPROVAL:

- List of accounts for approval – April 2026 (9)

APPLICATIONS: NONE

BY-LAW (S):

- #16-2026 – To enter into a Shared By-law Enforcement Service Agreement – Machar (10)
- #17-2026 – To set tax ratios for 2026 (11)
- #18-2026 – To set tax rates for 2026 (12)
- #19-2026 – To confirm the proceedings of Council at its March 2026 meetings (13)
- #20-2026 – To appoint a Fire Chief (14)
- #21-2026 – To appoint a Fire Prevention Officer (15)
- #22-2026 – To appoint a Deputy Fire Chief (16)
- #23-2026 – To establish a Joint Audit Compliance Committee & Appoint Members (17)

REPORTS:

- Planning Report – April 2026 (18)
- Library – February 18, 2026 Meeting Minutes (19)
- Historical Society – Meeting Minutes of March 23, 2026 (20)
- Planning Board – Meeting of March 25, 2026 & Minutes from February 25, 2026 Meeting (21)
- ACED – Director's March Report & Minutes from February 26, 2026 Meeting (22)
- AHHC – Meeting of April 2, 2026 & Dec 2025, Jan 2026 and Feb 2026 Minutes (23)
- MAHC – Political Leaders Forum – April 2, 2026 (24)
- OPP Detachment Board – April 8, 2026 Meeting, February 11, 2026 Minutes & OPP Reports (25)
- Integrity Commissioner's Annual Report – December 2024 to December 2025 - (*Resolution*) (26)
- Other reports?

CORRESPONDENCE:

#27 TO #46

UNFINISHED BUSINESS:

- Library: 2026 Budget (*Resolution*) (47)
- Township of Ryerson: 2026 ACED Donation (48)
- PowerBank: Notice of OLT Case Management Conference – 219 Peggs Mtn Road (49)
- AHHC: Contribution Invoices (*Resolution*) (50)

NEW BUSINESS:

- Township of Armour: Notice of Intent to Approve a Fees & Charges By-law (51)
- Township of Armour: Notice of Municipal Election Nominations (52)
- Township of Armour: Public Meeting Notice – ZBA – Shipping Containers (53)
- Township of Armour: Public Meeting Notice – ZBA – Consent B-049/25 (Armstrong) (54)
- Health Unit: Environmental Health Summer Beach Program (55)
- School Board Election: Franco Nord Conseil Scolaire Catholique (56)
- School Board Election: Nipissing Parry Sound Catholic District School Board (57)
- School Board Election: Near North District School Board (58)

CLOSED SESSION: IF REQUIRED

DATES TO REMEMBER:

- April 15, 2026 – Library
- April 16, 2026 – Agricultural Society
- April 16, 2026 – Candidates Information Session – Arena – 6:00 to 8:00 p.m.
- April 19 to 25, 2026 – Pitch-In Week
- April 20, 2026 – Historical Society
- April 22, 2026 – Planning Board
- April 23, 2026 – ACED
- April 23, 2026 – Regional Fire
- April 28, 2026 – Public Meeting – 6:30 p.m. – ZBA (Shipping Containers)
- April 28, 2026 – Regular Council Meeting
- April 29, 2026 – PowerBank/Creasor - OLT Case Management Conference

Any member of the public who wishes to attend the Council meeting virtually may contact the Clerk by 4:00 pm on Tuesday, April 14, 2026 by email at clerk@armourtownship.ca

***INFORMATION SESSION FOR
MUNICIPAL ELECTION CANDIDATES***

Municipal Council Candidates or Potential Candidates interested in running in the 2026 Municipal Election are invited to attend a **FREE** Candidate Information Session in person on: **Thursday, April 16, 2026 6:00 p.m. to 8:00 p.m.**
**Armour, Ryerson & Burk’s Falls Memorial Arena
Karl Crozier Community Hall
220 Centre Street, Burk’s Falls**

This information session is open to all East Parry Sound Municipalities

This session is hosted by the Municipalities of the Almaguin Highlands and will present information on:

- Nomination Process
- Financial Filing
- Campaign Period
- Duties and Responsibilities of Candidates
- PLUS
- What does it take to run for council?
- What should I know before I run?

To attend virtually via Zoom, please email clerk@armourtownship.ca by noon on April 16, 2026

Township of Armour, Village of Burk’s Falls, Township of Joly, Town of Kearney, Township of Machar, Municipality of Magnetawan, Township of McMurrich/Monteith, Township of Perry, Township of Ryerson, Village of South River, Township of Strong, & Village of Sundridge



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THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

PUBLIC MEETING MINUTES

March 24, 2026

The Council of the Corporation of the Township of Armour held a hybrid public meeting on Tuesday, March 24, 2026 at 6:00 p.m., in the Armour Township Council Chambers to consider an amendment to By-Law #27-95, as amended, the Armour Township Comprehensive Zoning.

Those in attendance were: Mayor Rod Ward; Councillors, Jerry Brandt, Rod Blakelock, Dorothy Haggart-Davis and Via Zoom: Councillor Wendy Whitwell.

Agent: Lanny Dennis from Lanny Dennis Planning and Bev Wicks, Senior Ecologist from RiverStone Environmental.

Guests: Diane Brandt, Jay Waller, Barbara Waller and Michelle Waller.

Zoom Virtual Attendees: Don Murphy, Maureen Murphy, Mariette Haras, Sarah Cooke, Arlene Martin, Christine Therrien, Paul Steele, Sandra Boates, Randolph Boates, Robert Randall, Darlene Karamat, Burt Karamat, Laura Cianfarani, Antonio Cianfarani, Ann Lafontaine, Steve Ropp, Owen Gray, James Gray, Richard Krynicki, Janet Brown, John Krynicki, Rea Alvaro, Mike Green, Ada Bennoit, Willow Szymaski, Chris Graham, Bill Spiers and Laura Spiers.

Staff: Charlene Watt, Municipal Clerk, Dave Gray, CAO, Alison McGregor, Treasurer and Stefan Szerbak, Municipal Planner from Planscape Inc.

VIDEO RECORDING DISCLAIMER:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded. Participants also agreed to recordings being posted to YouTube or other distribution services.

INDIGENOUS LAND ACKNOWLEDGEMENT:

Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

OVERVIEW OF APPLICATION:

The applicant and property owner, Ralph Prentice, Part of Lot 23, Concessions 1 and 2, made an application to change the zoning classification from Rural (Ru) and Seasonal Residential Holding (SRH) to:

- Rezone the subject lands to Lakeshore Residential (LR), Flood Plain (FP) and Wetlands Protection Zone to allow residential uses on a year-round basis;
- Recognize a minimum lot frontage of 61 m for lots 1 – 5;
- Provide a 30 m Setback to Deer Lake and wetlands;
- Provide a 15 m Setback to other watercourses;
- Prohibit development, including docks within Type 1 Fish habitat;
- Implement a Holding Provision on a portion of proposed Lot 11 pending a Stage 3 Site-Specific Archaeological Assessment; and
- Prohibit future residential development and land division on “additional lands owned by the applicant.

Rural Exception - 108 (Ru-108) detailed on Schedule ‘A-1’ of the draft by-law shall not permit residential development and further land division.

Lakeshore Residential Exception -109 (LR-109) detailed on Schedule ‘A-1’ of the draft by-law, the following new provisions shall apply:

- i. A minimum lot frontage of 61 m

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- ii. A minimum 30 m Setback to Deer Lake and wetlands;
- iii. A minimum 15 m Setback to other watercourses;
- iv. No new development, including docks are permitted within Type 1 Fish Habitat, as shown on Schedule 'A-2'.

Lakeshore Residential Exception-110 (LR-110) on Schedule 'A-1' attached, the following new provisions shall apply:

- i. A minimum 30 m Setback to Deer Lake and wetlands
- ii. A minimum 15 m Setback to other watercourses
- iii. No new development, including docks are permitted within Type 1 Fish Habitat, as shown on Schedule 'A-2'.

No buildings, structures or site alteration shall be permitted on the land identified as Lakeshore Residential Exception 110 – Holding (LR-110H) identified on Schedule A-1, known as "Lot 11" until such time as a further By-law is passed to remove the Holding provision.

- i. The Holding (H) Symbol shall not be removed until a Stage 3 (if required Stage 4) Site Specific Archaeological Assessment has been completed to the satisfaction of the Township.

The application, will rezone the subject lands to fulfill conditions of Subdivision File S-01/24.

Notice of the public meeting was given by prepaid first-class mail on February 27, 2026 to every owner of land within 400 feet of the property and to the ministries and agencies as required by the *Planning Act*. Notice was posted in the municipal office and on the municipal website on February 27, 2026. Notice was also published in the digital Almaguin News for one month, commencing on February 28, 2026.

A total of 26 written submissions were received by the Clerk regarding this matter. A summary outlining the key points of opposition raised in these submissions was presented to Council. Of the submissions, one (1) was from Bell Canada with no concerns, and 25 were in opposition of the zoning by-law amendment. Opposition submissions were received from Christine Therrien & Paul Steele, Mariette Hamas, Arlene Martin, Randolph Boates, Robert Randall, Darlene & Burt Karamat, Laura (Ault) Cianfarani, Antonio Cianfarani, Ann Lafontaine, Steven Ropp, Owen Gray, Richard Krynicki, Janet Brown, John Krynicki, Rea Alvaro, Michelle Waller, Mike Green, Jay Waller, Barbara Waller, Ada Bennoit on behalf of Lynwood Resort, Willow Szymaski, Daniel Andres on behalf of the Ontario Deer Stewardship Association (ODSA), and Don Murphy.

Key concerns raised by opposing parties included:

Environmental impacts, particularly the potential loss and fragmentation of natural shoreline and its effect on wildlife habitat;

Protection of significant wildlife habitat, including identified deer yard (Stratum 1 & 2) areas and associated impacts on white-tailed deer and other species;

Natural areas that are linked together, with concerns that reducing shoreline frontage requirements would break up these continuous spaces;

Consistency with past decisions, noting that further reduction of minimum frontage may conflict with a 1995 Ontario Municipal Board ruling and represent a gradual erosion of established environmental protections;

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Alignment with provincial policy, with concerns raised regarding potential inconsistency with the Provincial Planning Statement, 2024 and its direction to protect natural heritage features; and

Public consultation process, including concerns that holding meetings during winter months limits participation from seasonal residents and restricts meaningful public input.

The Ontario Deer Stewardship Association (ODSA), representing over 800 members, opposed proposed changes to Condition #3 of Subdivision Application S-01/24 (Prentice) due to concerns about impacts on provincially recognized Significant Wildlife Habitat, specifically Stratum 1 and 2 deer wintering areas identified by the Ontario Ministry of Natural Resources and Forestry. These habitats were described as essential, limited, and irreplaceable, supporting white-tailed deer survival during harsh winters and serving animals that migrated long distances and returned annually; damage to them could cause widespread population declines. The ODSA argued that the proposed development risked encroachment, fragmentation of movement corridors, and cumulative degradation of habitat that could not be restored, even at low development densities. They emphasized that official habitat mapping might have been incomplete and that a precautionary, science-based approach was necessary, recommending no weakening of existing protections, strict adherence to provincial policy, and implementation of municipal policies to prevent development in critical deer habitats unless no negative impacts could be proven, while also requiring thorough ecological assessments and safeguarding movement corridors.

One agency (Bell Canada) indicated no concerns or comments regarding the proposal. Bell Canada advised they will not be serving this development. Cogeco will be the fiber provider in the area under the provincial Accelerated High-Speed Internet Program.

No written submission was received from Cogeco.

PUBLIC MEETING – RECORDED VERBAL SUBMISSIONS

Lanny Dennis, Agent for the Applicant spoke in support of the amendment and provided an overview of the proposal. He advised that the zoning by-law amendment is required as a condition of draft plan approval. He indicated that the proposal conforms to the Township's Official Plan and is consistent with applicable provincial policies. He referenced the supporting studies submitted with the application, including environmental, hydrogeological, archaeological, and planning reports, and noted that the Environmental Impact Study concluded there would be no negative impact on deer wintering habitat. He further explained that site plan control would regulate development on individual lots, including limiting vegetation removal to defined building envelopes, and emphasized that additional environmental protection measures would be implemented through the planning process. The Agent referred to the January 13, 2026 Council meeting advising that the Ministry of Natural Resources and Forestry does not review or comment on site-specific planning proposals where the municipality or planning board is the approval authority. MNRF advised Al Shaw from Riverstone Environmental on October 1, 2025 that the Provincial Planning Statement 2024 (PPS) allows for development and site alteration within significant wildlife habitat (SWH) provided it has been demonstrated there will be no negative impact to the feature and its ecological function.

The following people spoke in opposition to the amendment.

Don Murphy, President of Deer Lake Association, shared a presentation addressing environmental concerns with the proposed application, citing significant wildlife

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habitat and Type 1 fish habitat. He expressed concerns regarding the reduction in lot frontage and the potential impact on significant wildlife habitat. He referenced Ministry of Natural Resources and Forestry mapping that identifies the area as Stratum 1 and 2 deer yard and argued that the proposed development does not adequately reflect this designation. He also raised concerns regarding fish habitat constraints, particularly on Lot 1, and questioned the ability to enforce vegetation protection measures. Mr. Murphy requested that Council maintain the existing 90-metre minimum frontage requirement.

Mariette Hamas questioned the timing of the meeting during winter months when many seasonal residents are unable to attend in person and raised concerns regarding cumulative environmental impacts. She referenced experiences from other lakes, including Leonard Lake and Lake Muskoka-area waterbodies, where increased development contributed to sedimentation, elevated phosphorus levels, shoreline erosion, and algae blooms, resulting in reduced water quality and property values.

Paul Steele, speaking on behalf of himself and Christine Therrien, expressed concern about the loss of the natural character of Deer Lake and potential impacts on fish habitat and recreational use. He noted increased boat traffic, including motorboats and personal watercraft, could negatively affect fish populations and the overall lake environment. He also raised concerns regarding changes to previously understood lot frontage requirements and the long-term impact on the lake's ecological balance.

Janet Brown spoke to the importance of environmental stewardship, noting her family's long-standing connection to the lake and expressing concern for the sustainability of the lake and surrounding environment for future generations. She emphasized the responsibility to protect the natural environment and indicated that even incremental changes could have lasting impacts.

Jay Waller, owner of a local resort and member of the Deer Lake Association, described long-term personal observations of significant deer activity within the subject lands, including regular winter use by large numbers of deer. He expressed concern that the Environmental Impact Study did not reflect observed conditions and stated that increased residential development would disrupt wildlife patterns and habitat.

Paul Steele reiterated observations of deer activity and the ecological interactions on the lake, including predator-prey dynamics, emphasizing the importance of preserving the natural environment.

Stefan Szerbak, the Township's planning consultant provided an overview of the application and clarified that the draft plan of subdivision had previously been approved by the Planning Board, with the subject zoning by-law amendment representing a condition of that approval intended to permit the proposed residential uses and implement site-specific provisions. The consultant advised that the proposal has been reviewed in the context of the Provincial planning framework and the Township's Official Plan and has been determined to be consistent and conforming. It was noted that the amendment incorporates a range of environmental protection measures informed by professional studies, including an Environmental Impact Study, and that these measures are to be implemented through the zoning by-law, site plan control, and agreements registered on title, which will regulate matters such as setbacks, vegetation retention, and restrictions on development within sensitive features, including the prohibition of docks in Type 1 fish habitat. The consultant emphasized that these planning tools provide enforceable mechanisms to protect environmental features and ensure that development occurs in accordance with approved plans. With respect to concerns raised regarding the absence of a tree preservation by-law, the consultant indicated that vegetation

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protection can be addressed and enforced through site plan agreements. In response to comments about reduced lot frontages, it was noted that these have been evaluated through supporting ecological work and form part of the approved subdivision framework. The consultant also addressed concerns regarding the timing of the public meeting, advising that the municipality is required to process complete applications within prescribed timelines under the Planning Act, and that delaying consideration could result in an appeal for non-decision, potentially imposing financial impacts on the municipality. It was further noted that the availability of virtual participation provides an additional opportunity for public engagement. The consultant concluded that the amendment is a technical step to implement an already approved subdivision and recommended that Council consider the application at a future regular meeting based on the supporting studies and applicable policy framework.

Bev Wicks, Environmental Consultant from RiverStone for the applicant provided detailed comments regarding the ecological assessment of the subject lands, particularly in relation to deer wintering habitat. The consultant explained that while Ministry of Natural Resources and Forestry (MNR) mapping identifies portions of the property as Stratum 1 and Stratum 2 deer yard, such mapping is based on broad-scale aerial interpretation and forest cover analysis and is intended as a preliminary screening tool. The consultant advised that a site-specific assessment was undertaken in accordance with established provincial protocols, including a field investigation conducted under appropriate seasonal conditions with significant snow cover, which is necessary to accurately identify active deer wintering areas. The field review included the examination of indicators such as deer tracks, pellet concentrations, browse intensity, and vegetation structure. Based on this assessment, the consultant indicated that there was limited evidence of sustained deer use on the subject lands, with only minimal signs such as isolated pellet deposits and limited trail activity observed. It was further noted that the site lacked key characteristics of critical deer wintering habitat, including dense coniferous canopy required to provide thermal cover and reduced snow depth. While acknowledging that deer may pass through or intermittently use the area as part of broader movement patterns, the consultant concluded that the lands do not function as significant or core deer wintering habitat. The consultant also advised that the proposed lot configuration maintains overall lot area and allows for substantial vegetation retention outside defined development envelopes, consistent with the recommendations of the Environmental Impact Study. Based on the findings of the site-specific assessment and supporting reports, the consultant concluded that the proposed development would not result in negative impacts to significant wildlife habitat and is consistent with applicable provincial policy requirements.

Questions were asked and answered.

Council will consider all the comments from the public in attendance before making a decision.

The public meeting to consider the proposed zoning by-law amendment adjourned at 6:56 p.m.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**MINUTES**

March 24, 2026

The regular meeting of the Council of the Township of Armour was held on Tuesday, March 24, 2026 at 7:00 p.m. Those in attendance were: Mayor Rod Ward; Councillors Rod Blakelock, Jerry Brandt and Dorothy Haggart-Davis; Via Zoom: Councillor Wendy Whitwell; Delegation: Alison McGregor, Treasurer; Guests: Don Murphy, Sarah Cooke, Carl Martin, Mariette Haras, Arlene Martin, Christine Therrien, Paul Steele, Sandra Boates, Randolph Boates, Robert Randall, Darlene Karamat, Burt Karamat, Laura Cianfarani, Antonio Cianfarani, Ann Lafontaine, Steve Ropp, Owen Gray, Richard Krynicki, Janet Brown, John Krynicki, Rea Alvaro, Michelle Waller, Mike Green, Barbara Waller, Jay Waller, Ada Bennoit, Willow Szymaski, Bill and Laura Spiers, Colin Prentice, Lanny Dennis, Darcy Prentice, Jim Price, Diane Brandt and Bev Wicks from RiverStone Environmental; Staff: Charlene Watt, Municipal Clerk and Dave Gray, Chief Administrative Officer.

VIDEO RECORDING DISCLAIMER:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded. Participants also agreed to recordings being posted to YouTube or other distribution services.

INDIGENOUS LAND ACKNOWLEDGEMENT:

Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the regular Council meeting held on March 10, 2026 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

No pecuniary interest and general nature thereof were declared.

DELEGATIONS:

Alison McGregor, Treasurer, reviewed and discussed the 2026 draft budget for the Township of Armour with Council. The budget will maintain current service levels while addressing inflation-driven cost increases through external funding, reserves, and capital planning. Council was asked to provide direction for any adjustments. The proposed budget results in a 4.96% total levy increase and an estimated 3.41% residential tax rate increase, with higher operating costs partially offset by reduced tax-supported capital spending and assessment growth. It was noted that this represents the lowest tax increase in the surrounding area. Council commended the Treasurer for her work in preparing the budget. Questions were asked and answered. A by-law will be brought forward at the next regular meeting to approve the budget.

ACCOUNTS FOR APPROVAL: None**APPLICATIONS:**

Council reviewed consent application B-005/26 for Part of Lot 3, Concession 4, 195 Madill Road from October 14th Holdings Inc. Council discussed the application, the history of the property and passed a resolution supporting the application with conditions.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

March 24, 2026

BY-LAWS:

By-law #15-2026 being a by-law to approve a Zoning By-law amendment for Part Lot 23, Concession 2 and all of Lot 23, Concession 1, known as 233 Cherry Hill Road and under Subdivision #S-01/24 (Prentice) was read in its entirety and passed by resolution.

Questions were asked and answered of the RiverStone Environmental representative. It was confirmed that Stratum 1 of deer wintering habitat is not prevalent on the property.

Council addressed the attendees and stated that the proposed subdivision on the Deer Lake property has been thoroughly reviewed in accordance with the Planning Act and the Provincial Policy Statement. A detailed, site-specific Environmental Impact Study by RiverStone assessed all-natural heritage features, including wetlands, watercourses, fish habitat, and wildlife habitat. While portions of the property were historically mapped as deer wintering areas, the study found no evidence of active use, and key habitat features necessary for deer survival were limited. The development has been carefully designed to avoid sensitive areas, maintain buffers, and preserve connectivity for wildlife. Council emphasized that the conclusions of the EIS are based on field observations and established MNRF protocols, and that the proposal satisfies provincial policy, the Township's Official Plan, and the PPS requirement to demonstrate no negative impact to ecological function. Furthermore, the surrounding landscape contains extensive, actively used deer habitat, indicating the site is not critical to regional populations. This evidence-based approach ensures that the development represents responsible, sustainable rural growth while minimizing environmental impact.

REPORTS:

Council reviewed the notes from the February 23, 2026 TRI Council meeting.

Council reviewed the DSSAB agenda from the March 12, 2026 meeting and the CAO's Report dated March, 2026. A verbal report was given on the meeting.

A verbal report was given on the March 18, 2026 Library Board meeting.

Council reviewed the invitation to attend the March 30, 2026 DSSAB Housing and Homelessness Plan Update workshop.

Council reviewed the March 2026 Arena Manager's Reports. One report detailed the monthly analysis of operations, the other report provided rental rate comparisons. At the February 23, 2026 Tri-Council meeting, arena staff presented the ARBFMA budget, noting that operating costs are rising much faster (5–15%) than facility rate increases (2–3%), contributing to a growing deficit, especially with over \$65,700 in reduced or no-charge facility use adding both lost revenue and operating expenses. The report recommends maintaining competitive rates with nearby arenas to avoid losing users, while exploring limited revenue options like a capital surcharge, and advises Council to continue current rates with annual review for potential adjustments beyond the standard increase.

A verbal report was given on the March 19, 2026 Agricultural Society meeting. Fundraising ideas for the year were discussed,

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MINUTES

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CORRESPONDENCE:

Council reviewed a donation request from the Almaguin Meltdown 3 on 3 Hockey Tournament to support their annual hockey tournament at the Armour, Ryerson and Burk's Falls Arena. Council passed a resolution approving a donation.

Council reviewed a letter from the Town of Whitby requesting the province conduct a comprehensive review of the provincial-municipal framework. Council passed a resolution of support.

Council reviewed a resolution from the County of Prince Edward calling upon the province to provide financial assistance to municipalities to offset all additional costs associated with police service or detachment boards that are incurred as a result of compliance with the Community Safety and Policing Act and not general increases to police budgets. Council passed a supporting resolution.

Council reviewed a resolution from the Municipality of Strathroy-Caradoc expressing its support for the principles and objective of Bill 21, Protect Our Food Act, 2025 to ensure that Ontario's prime agricultural land is preserved for future generations. Council passed a resolution of support.

Council reviewed an Ontario News Release advising that Ontario is taking the next steps to improve conservation authorities.

Council reviewed an Ontario News Release advising that Ontario is launching a classroom supplies fund to support elementary school teachers and students.

Council reviewed an Ontario News Release advising that Ontario is permitting "Bring-your-own" alcoholic beverages at outdoor public events. Municipalities will be required to pass a by-law authorizing the use of alcohol in public. The permit will be enabled by an amendment to a regulation under the Liquor Licence and Control Act.

Council reviewed an Ontario News Release advising that the Province of Ontario is creating a new Provincewide Primary Care Medical Record System and increasing Primary Care Action Plan funding to \$3.4 billion, on track to exceed the 2025-26 attachment target.

UNFINISHED BUSINESS:

Council reviewed resolutions from the Township of Ryerson approving the 2026 TRI Budgets for Waste Management, the Fire Department, the Arena and the Regional Fire Training Officer.

Council received a resolution from the Township of Ryerson supporting the appointment of Councillor Dan Robertson and Councillor/Deputy Mayor Glenn Miller to the TRI-R Landfill & Recycling Advisory Waste Committee.

Council received a resolution from the Village of Burk's Falls supporting the appointment of Councillor Sean Cotton and Mayor Chris Hope to the TRI-R Landfill & Recycling Advisory Waste Committee.

Council reviewed a resolution from the Township of Ryerson receiving Armour Township's By-law #10-2026 to transfer Part of Lot 5, Concession 7, Part 1 of Plan 42R-22866 into joint ownership and directing staff to pay Ryerson's share of \$16,062.22 for the new fire hall property.

Council reviewed resolutions from the Village of Burk's Falls approving the 2026 TRI Budgets for Waste Management, the Fire Department, and the Arena.

Council reviewed the Ministry of Environment, Conservation and Parks technical briefing regarding the improvements to Ontario's Conservation Authority Systems.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

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March 24, 2026

NEW BUSINESS:

Council reviewed the Regional Fire Services Committee's agenda for their upcoming April 23, 2026 meeting.

RESOLUTIONS:

Resolution #2026-81 - Moved by Jerry Brandt, seconded Dorothy Haggart-Davis; That the Council of the Township of Armour approve the minutes of the regular council meeting held on March 10, 2026, as circulated. Carried

Resolution #2026-82 - Moved by Rod Blakelock, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour hereby supports severance application B-005/26, Part Lot 3, Concession 4, 195 Madill Road submitted by October 14th Holdings Inc. subject to the following conditions:

- That a zoning amendment be applied and approved to rescind By-law No. 4-2023 where Rural Exception No. 106 (Ru-106) permitted a second septic system.
- That a change of use Building Permit be applied and approved to change the rural guest sleeping cabin into a single detached dwelling.
- That the Township's Roads Supervisor confirm that a suitable location for a new entrance on the proposed severed lot can be properly constructed to municipal standards, and should signage be required, such as hidden driveway sign(s), that the Applicant cover the costs of the signs and posts.
- If the reference plan or other evidence discloses that the severed property contains a road deviation maintained by the municipality as a public road, then the applicant shall survey and transfer such road deviation to the municipality.
- Cash-in-lieu of parkland dedication be paid to the Township of Armour in accordance with the current by-law.
- That should consent approval for the retained parcel be requested by the applicant, whether upon application or by amendment to the conditions/approval, then the requirement for cash-in-lieu shall apply to the retained parcel as well. Carried

Resolution #2026-83 – Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour have read and approve By-law #15-2026 being a by-law to amend Zoning By-law No. 27-95, as amended, with respect to the lands located on Part of Lot 23, Concession 2 and all of Lot 23, Concession 1 (233 Cherry Hill Road) and to rezone the subject lands to fulfill the conditions of the approved Plan of Subdivision, File S-01/24 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #2026-84 - Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour approve a donation to the Almaguin 3 on 3 Meltdown Tournament, to be held from April 10 – 12, 2026, in the amount of \$200 to support the local hockey tournament. Carried

Resolution #2026-85 - Moved by Dorothy Haggart-Davis, seconded by Wendy Whitwell; That the Council of the Township of Armour supports the Town of Whitby and calls on the Province of Ontario to work collaboratively with the Association of Municipalities of Ontario (AMO) and Ontario Municipalities to undertake a comprehensive Social and Economic Prosperity Review to modernize the provincial–municipal fiscal framework, address the growing reliance on municipal property taxes to fund provincial responsibilities, and establish sustainable, growth-linked revenue tools to support municipal infrastructure and housing targets. Carried

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RESOLUTIONS: cont'd.

Resolution #2026-86 - Moved by Wendy Whitwell, seconded by Rod Blakelock; That the Council of the Township of Armour supports Prince Edward County and calls on the Province of Ontario to provide financial assistance to municipalities to offset the additional costs incurred through compliance with the Community Safety and Policing Act, 2019, and to review and reform provincial police grant programs to ensure a fair and sustainable distribution of funding that addresses the growing financial pressures on municipalities, particularly in rural communities. Carried

Resolution #2026-87 - Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour supports the Municipality of Strathroy-Caradoc and expresses its support for the principles and objectives of Bill 21, Protect Our Food Act, 2025, to ensure that Ontario's prime agricultural land is preserved for future generations. Carried

Resolution #2026-88 - Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt; That the Council of the Township of Armour adjourn this regular council meeting at 8:26 p.m. until the next regular council meeting scheduled for April 14, 2026 or at the call of the Mayor or the Clerk. Carried

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

LIST OF PROPOSED RESOLUTIONS FOR APRIL 14, 2026

ITEM # ON AGENDA (1)

That the Council of the Township of Armour approve the minutes of the public meeting held on March 24, 2026, as circulated.

ITEM # ON AGENDA (2)

That the Council of the Township of Armour approve the minutes of the regular Council meeting held on March 24, 2026, as circulated.

ITEM # ON AGENDA (4)

That the Staff Report from the Roads Supervisor dated April 14, 2026, regarding Tender #2026-02 for Surface Treatment/Micro Seal on various roads be received and that the Council of the Township of Armour approve and award the contract to Duncor Enterprises for a tender price of \$292,831.40 plus HST.

ITEM # ON AGENDA (4)

That the Staff Report from the Roads Supervisor dated April 14, 2026, regarding Tender #2026-03 for the Supply, Delivery, and Spreading of granular materials on various roads be received and that the Council of the Township of Armour approve and award the contract to Weeks Construction Inc. for a tender price of \$138,640.00 plus HST.

ITEM # ON AGENDA (4)

That the Staff Report from the Roads Supervisor dated April 14, 2026, regarding the purchase of a wheeled excavator through the Canoe Public Procurement Program be received and that the Council of the Township of Armour provide approval, and award the sale to RTI Equipment Solutions Inc. for the amount of \$350,643.03 plus HST.

ITEM # ON AGENDA (5)

Option 1 - That the Council of the Township of Armour directs staff to proceed with the delivery of a Heritage Day event at the Township's heritage sites, including the Watt Farm House and Wiseman Corner School House, with the Historical Society leading event coordination and the Township providing operational and promotional support, recognizing that the Historical Society may experience challenges in fulfilling a lead role due to limited volunteer capacity and resources, and acknowledging that the Township has historically taken a primary role in organizing the Heritage Festival with participation from the Historical Society.

ITEM # ON AGENDA (5)

Option 2 - That the Council of the Township of Armour directs staff to proceed with the delivery of a community dance event at the Katrine Community Centre, with the Historical Society leading event coordination and the Township providing logistical, promotional, and event support, recognizing that the Historical Society may experience challenges in fulfilling a lead role due to limited volunteer capacity and resources, and acknowledging that the Township has historically taken a primary role in organizing community events with participation from the Historical Society.

ITEM # ON AGENDA (5)

Option 3 - That the Council of the Township of Armour directs staff to defer Heritage Day programming for 2026 in order to undertake strategic planning and develop a sustainable, well-coordinated approach to future community events, aligned with available resources and long-term objectives.

ITEM # ON AGENDA

(7)

WHEREAS generally accepted accounting principles for local governments established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada require municipalities to capitalize and amortize tangible capital assets, and to accrue liabilities related to post-employment and solid waste landfill closure and post-closure expenses;

AND WHEREAS Ontario Regulation 284/09 states that a municipality may exclude these expenses from budgeted amounts for which revenue must be raised; AND WHEREAS Ontario Regulation 284/09 requires Councils to adopt a report that shows the impact of fully covering these expenses; NOW

THEREFORE BE IT RESOLVED that the Council of the Township of Armour approves the report entitled "Municipal Act, 2001 Ontario Regulation 284/09, 2026 Budget".

ITEM # ON AGENDA

(8)

WHEREAS the Municipality established a COVID-19 Reserve to address costs associated with the COVID-19 pandemic;

AND WHEREAS the remaining balance of \$1,987 in the COVID-19 Reserve is no longer required for its original purpose;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour approves the transfer of the remaining balance of \$1,987 from the COVID-19 Reserve to the Capital Reserve;

AND FURTHER THAT staff be authorized to complete all necessary financial and administrative actions to implement this transfer.

ITEM # ON AGENDA

(8)

WHEREAS the Municipality maintains both a Landfill Reserve and a Recycling Reserve;

AND WHEREAS the Armour Recycling Reserve has a balance of \$42,358 and the Armour Landfill Reserve has a balance of \$407,690;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour approves the consolidation of the Armour Recycling Reserve into the Armour Landfill Reserve;

AND FURTHER THAT the balance of \$42,358 be transferred to the Armour Landfill Reserve, resulting in a combined balance of \$450,048;

AND FURTHER THAT staff be authorized to complete all necessary financial and administrative actions to implement this consolidation.

ITEM # ON AGENDA

(9)

That the Council of the Township of Armour approve the April 2026 accounts, in the amount of \$884,351.71 for payment, and the Mayor and the Treasurer are hereby authorized to sign cheques for same.

ITEM # ON AGENDA

(10)

That the Council of the Township of Armour have read and approve By-law #16-2026 being a by-law to enter into an agreement for Municipal By-law Enforcement services with the Township of Machar and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(11)

That the Council of the Township of Armour have read and approve By-law #17-2026 being a by-law to set tax ratios for municipal purposes for 2026 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (12)

That the Council of the Township of Armour have read and approve By-law #18-2026 being a by-law to set and levy the rates of taxation in the Township of Armour for 2026 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (13)

That the Council of the Township of Armour have read and approve By-law #19-2026 being a by-law to confirm the proceedings of Council at its March 2026 meetings and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (14)

That the Council of the Township of Armour have read and approve By-law #20-2026 being a by-law to appoint Joe Readman as Fire Chief and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (15)

That the Council of the Township of Armour have read and approve By-law #21-2026 being a by-law to appoint Cameron Haffner as Fire Prevention Officer and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (16)

That the Council of the Township of Armour have read and approve By-law #22-2026 being a by-law to appoint Evan McEneny as Deputy Fire Chief and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (17)

That the Council of the Township of Armour have read and approve By-law #23-2026 being a by-law to establish a Joint Compliance Audit Committee and appoint members for the 2026-2030 municipal election period and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (26)

That the Council of the Township of Armour accepts the Integrity Commissioner’s Annual Report for the period of December 19, 2024 to December 18, 2025 and that Council approve the report as presented.

ITEM # ON AGENDA (27)

That the Council of the Township of Armour approve a donation, in the amount of \$_____ to Karis Disability Services to support the events they are hosting to provide supports for vulnerable people within our area.

ITEM # ON AGENDA (28)

That the Council of the Township of Armour approve a donation in the amount of \$_____ to Near North Crime Stoppers to support the work they do in our community.

ITEM # ON AGENDA (29)

WHEREAS a well-functioning and up-to-date assessment system supports strong communities and makes the province an attractive place to invest; and

WHEREAS property assessments in Ontario have not been updated in over a decade, making them the most outdated in Canada, while provinces such as Alberta and British Columbia update assessments annually to reflect current market conditions; and

WHEREAS the prolonged pause in the reassessment cycle has created significant distortions in assessed values, resulting in inequities among property classes; and

WHEREAS outdated assessments negatively impact investment decisions, economic competitiveness, municipal planning, and disproportionately affect independent small businesses; and

WHEREAS reassessments are designed to be revenue neutral for the municipality, ensure fairness in taxation, maintain public confidence in the property tax system, and support long-term municipal financial planning; and

WHEREAS a coalition of municipalities, chambers of commerce, tourism organizations, small businesses, and major property owners have called upon the Government of Ontario to update property assessments;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour calls upon the Premier of Ontario and the Minister of Finance to direct the Municipal Property Assessment Corporation to promptly resume the regular property assessment cycle; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario; the Minister of Finance; the Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; and the Municipal Property Assessment Corporation for their consideration and timely action.

ITEM # ON AGENDA (30)

The Council of the Township of Armour supports FONOM and calls on the Federal and Provincial Governments to ensure that housing-enabling infrastructure programs are applied equitably across all regions, including Northern municipalities that do not levy development charges, and to establish complementary funding mechanisms that provide comparable support to address infrastructure needs and enable housing growth.

ITEM # ON AGENDA (31)

That the Council of the Township of Armour supports the request from Craig Baird of Canadian History Ehx to partner in the creation of a community history video, in consultation with the Burk’s Falls and District Historical Society, subject to the proposed terms and cost of \$500 + HST, as outlined.

ITEM # ON AGENDA (32)

That the Council of the Township of Armour approve a donation in the amount of \$_____ to the Almaguin Highlands Secondary School to support their Graduation Awards Program.

ITEM # ON AGENDA (47)

That the Council of the Township of Armour approve the 2026 Burk’s Falls, Armour & Ryerson Union Library Budget, in the net amount of \$213,869, with the Township of Armour’s share being \$98,722.

ITEM # ON AGENDA (50)

WHEREAS Resolution No. 2026-60, considered at the February 24, 2026 Council meeting, which addressed deficit contributions to the Almaguin Highlands Health Centre, was defeated;

AND WHEREAS Council has reconsidered the matter and reviewed the supporting financial documentation, including deficit contribution requirements for the 2024 and 2025 fiscal years;

AND WHEREAS the Almaguin Highlands Health Centre provides essential healthcare services to residents of the Almaguin region;

NOW THEREFORE BE IT RESOLVED THAT Council approves payment in the amount of \$3,338.00 for the Almaguin Highlands Health Centre 2024 deficit and payment in the amount of \$8,353.00 to the Village of Burk's Falls for the Almaguin Highlands Health Centre 2025 deficit;

AND FURTHER THAT Council affirms its support for the Almaguin Highlands Health Centre and the residents of the Almaguin communities it serves;

AND FURTHER THAT Council directs staff to follow up with the Village of Burk's Falls to review and address the ongoing deficit issues related to the Almaguin Highlands Health Centre, and to report back to Council with findings and recommendations.

ITEM # ON AGENDA

That the Council of the Township of Armour adjourns this regular council meeting at _____ p.m. until the next regular council meeting scheduled for April 28, 2026 or at the call of the Mayor or the Clerk.



OFFICE OF THE ROAD SUPERVISOR

DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332
(705) 382-5982
Fax: (705) 382-2068

Email: roads@armourtownship.ca
Website: www.armourtownship.ca

STAFF REPORT

Date: April 14, 2026
To: Council
From: Dave Creasor, Roads Supervisor
Subject: April Monthly Update

Recommendation:

That the Staff Report from the Roads Supervisor dated April 14, 2026, regarding the monthly update, equipment repairs, gravel tender, surface treatment tender, and wheeled excavator purchase be received for information and that

1. **ITEM # ON AGENDA**

That the Staff Report dated April 14, 2026, regarding Tender #2026-02 for Surface Treatment/Micro Seal on various roads be received and that Council approve and award the contract to Duncor Enterprises for a tender price of \$292,831.40 plus HST.

2. **ITEM # ON AGENDA**

That the Staff Report dated April 14, 2026, regarding Tender #2026-03 for the Supply, Delivery, and Spreading of granular materials on various roads be received and that Council approve and award the contract to Weeks Construction Inc. for a tender price of \$138,640.00 plus HST.

3. **ITEM # ON AGENDA**

That the Staff Report dated April 14, 2026, that the purchase of a wheeled excavator through the Canoe Public Procurement Program be received and that Council provide approval, and award the sale to RTI Equipment Solutions Inc. for the amount of \$350,643.03 plus HST.

- RESOLUTIONS -

Overview:

Spring maintenance is in full swing. We are monitoring the roads, with snow rapidly melting and spring rains occurring. Seasonal load restrictions are likely to remain in place until mid- to late May, depending on weather conditions. All equipment is operational after some necessary, albeit expensive, maintenance repairs.

Equipment Update:

- **2022 Freightliner Plow Truck:**
Sent to Freightliner North Bay due to significant engine issues including soot in the coolant, a leak in the turbo, and an exhaust leak at the manifold. Total cost of \$11,117.11 plus HST.
- **1996 John Deere Loader:**
Repaired a failed head gasket.
- **Water Tank:**
Rebuilt the water pump to prepare for dust suppression and grading operations.

Tender 2026-02 Surface Treatment and Micro Seal (Slurry Seal):

2026 Surface Treatment/Micro Seal Capital Budget: \$303,750.00

Locations:

1. **Ferguson Road:**
Surface Treatment from 343 Ferguson Road to 834 Ferguson Road approximately 2.5 km
2. **Skyline Drive:**
Micro Surface (slurry seal) from the intersection of Chetwynd Road to the end of the surface treatment approximately 2.7 km

Tender Results:

	Bidder	Tender Price Before HST
1	Duncor Enterprises	\$292,831.40
2	Miller Paving Group	\$352,525.00

Recommend award of Tender 2026-02 Surface Treatment to low bid (\$292,831.40) from Duncor Enterprises. This tender is within the 2026 capital budget.

Tender 2026-03 Quarried Gravel 7,500 Tonnes Delivered and Placed:

2026 Gravel Capital Budget: \$149,350.00

Locations:

1. **North Pickerel Lake Road (gravel portion)**
From end of surface treatment east side of River Road intersection and North Pickerel Lake Road bridge to Colbourne Road. Focus on low area near Eli Side Road intersection.
2. **Eli Side Road**
From Pickerel and Jack Lake Road to North Pickerel Lake Road
3. **Doe Lake Road (gravel portion)**
From Fawn Road to So Ho Mish Road
4. **564 Garage Road**
Deliver Granular A gravel for maintenance activities to the yard.

Tender Results:

	Bidder	Tender Before HST
1	Weeks Construction	\$138,640.00
2	Fowler Construction	\$164,817.00
3	Greens Haulage	\$174,585.00

Based on market trends for 2026, previous pricing on quarried Granular A delivered to the Roads Garage is shown below to demonstrate the change in pricing year over year.

Year	Price before HST	Percent Increase
2025	\$17.78/ tonne	
2026	\$18.45/ tonne	3.77%

Recommend award of Tender 2026-03 to low bid submitted by Weeks Construction for \$138,640.00 plus HST. This tender is within the 2026 capital budget.

Capital Purchase of a Wheeled Excavator Budget of \$350,000.00:

Canoe Public Procurement for Wheeled Excavator Purchase: Armour Roads Department sent out a request through OEMs awarded under the Canoe contract for pricing on a 14-tonne wheeled excavator from a list of approved supplier contractors including Case, Caterpillar, and Hyundai. Case was unable to provide a price on a wheeled excavator. The following prices were received:

Hyundai HW140A Wheeled Excavator:

\$350,643.03 plus HST, delivered
RTI Equipment Solutions Inc., Innisfil
Included:

- 5-year / 4,000-hour warranty

- Auto greaser
- Service: AFC Sundridge services Hyundai Heavy Equipment including warranty service
- Unit currently in stock in the United States

Caterpillar M314 Excavator:

\$369,596.15 plus HST, delivered

Included:

- 5-year / 4,000-hour warranty
- Auto greaser
- Mobile service
- Requires ordering with a 3- to 6-month lead time

CASE: Was unable to provide a price.

Analysis: Case was unable to quote. Caterpillar pricing was higher (\$369,596.15) with longer lead times. Hyundai is the low bid with current stock available.

Service is supported locally through AFC (Sundridge), which has a relationship with the Hyundai dealer in Timmins, allowing them to complete service and warranty work on Hyundai equipment.

References from local municipalities on similar equipment:

Perry Township has had their 2013 Hyundai 14-tonne wheeled excavator since new and have stated it has been a good, strong machine.

Municipality of Whitestone has a 2023 Hyundai 14-tonne track excavator and stated it is a good, strong machine.

These Hyundai excavators are equipped with reputable Cummins diesel engines.

Recommendation: Hyundai HW140A Wheeled Excavator through the through the Canoe Public Procurement program at \$350,643.03 plus HST.

Respectfully submitted,
Dave Creasor AS.c.t., CRS
Roads Supervisor
Township of Armour



STAFF REPORT

Date: April 7, 2026
To: Council
From: Danika McCann – Recreation Coordinator
Subject: Heritage Day 2026 Direction and Decision

Purpose

The purpose of this report is to seek Council direction on the format and delivery of Heritage Day 2026. Three potential options have been identified through consultation with a subcommittee of the Historical Society and are being brought forward for Council’s consideration.

Background

The Heritage Festival has historically operated as a larger-scale event. Council and staff have since shifted direction toward smaller, more focused heritage-based programming that better reflects the Township’s historical assets and operational capacity.

Historically, the event has also required a significant level of involvement and operational support from Township staff, with less direct lead from the Historical Society than originally intended. As part of the shift in direction, there is an opportunity to better define roles and responsibilities moving forward to ensure a more balanced and sustainable approach.

In collaboration with a subcommittee of the Historical Society, two event options were developed and are presented below (Option 1 and Option 2). Following further review and internal discussion, a third option (Option 3) has also been identified for Council consideration.

Option 1: Heritage Day at Heritage Sites

Location: Watt Farm House and Wiseman Corner School House

Date: TBD

Estimated Cost: \$4,500

Example Activities:

Butter churning, BBQ, corn boil, kids' games, bake sale, lemonade station, raffle

Armour Staff Responsibilities:

- Organizing rentals
- Assisting with day-of logistics
- Creating and circulating promotional materials

Historical Society Responsibilities:

- Lead event coordination
- Volunteer recruitment and scheduling
- Site map and activity planning

Historical Society Concern:

Limited parking capacity

Recreation Department Comments:

This option aligns most closely with the Township's goal of refocusing on heritage assets and experiences.

Option 2: 50's/60's Dance at Katrine Community Centre

Location: Katrine Community Centre

Date: July 25, 2026

Estimated Cost: \$1,000

Event Details:

Dance event with a corn boil

Armour Staff Responsibilities:

- Organizing rentals for event
- Assisting with event logistics
- Creating and circulating promotional materials
- Bartending

Historical Society Responsibilities:

- Lead event coordination
- Volunteer recruitment and scheduling
- Event layout planning

Recreation Department Comments:

While this option presents a lower cost and simpler logistics, it does not strongly reflect the heritage-focused direction Council has identified.

It is also important to note that Armour Recreation Family Baseball will be hosting a Family Dance on Friday, July 3 as part of the annual Baseball Tournament, which may impact attendance and participation levels for a similar style event being hosted within the same month.

Option 3: Defer 2026 Programming to Allow for Strategic Planning**Description:**

Do not proceed with a new event in 2026. Instead, utilize this time to develop a well-planned, sustainable, and intentional approach to future community programming.

This option focuses on avoiding the need to deliver a short-notice or reactive event and instead prioritizes long-term success through proper planning, coordination, and alignment with community needs and available resources.

Benefits:

- Allows for more thoughtful and strategic planning
- Supports development of sustainable programming models
- Improves overall quality and long-term success of future initiatives
- Reduces pressure on staff and volunteers to deliver within tight timelines

Recreation Department Comments:

This option provides the opportunity to step back and ensure that future programming is meaningful, well-organized, and sustainable, rather than delivering an event simply to maintain continuity.

Additional Consideration:

Along with any of these options, Council may wish to consider utilizing a portion or all of the available funds toward a future Grand Opening Celebration of the new fire hall. This could include a festival-style event at the new facility once completed and may provide an opportunity to reintroduce the Firefighters Challenge or develop a similar concept.

Joe Readman, Fire Chief, has expressed willingness to act as a liaison with neighbouring fire departments and Chiefs to support coordination and participation.

This type of event could be explored as a joint initiative involving multiple participating fire departments, with shared financial contributions and the potential to expand into a broader first responder-focused event.

Financial Overview

- Option 1: \$4,500
- Option 2: \$1,000
- Option 3: No immediate event cost (planning year)

Next Steps

Pending Council direction, staff will:

- Coordinate with the Historical Society and/or partners based on the selected option
- Confirm logistics, timelines, and responsibilities
- Develop and distribute promotional materials
- Provide updates to Council as required

Others Consulted

- Dave Gray, CAO
- Melissa Marshall, Recreation Assistant
- Joe Readman, Fire Chief
- Nancy Kyte, Historical Society
- Barry Burton, Historical Society



6

**TOWNSHIP OF ARMOUR
2026 FINAL BUDGET
OPERATING BUDGET**

DEPARTMENT	2025 NET BUDGET	2026 REVENUES	2026 EXPENSES	2026 NET BUDGET	% CHANGE FROM 2025 TO 2026
General taxation	(\$3,358,712)	(\$3,607,072)	\$65,539	(\$3,541,533)	5.44%
<u>GENERAL GOVERNMENT</u>					
Council	\$137,695	\$0	\$139,890	\$139,890	1.59%
General Government	(\$128,335)	(\$1,347,144)	\$1,154,700	(\$192,444)	(49.95%)
Election	\$5,000	(\$25,000)	\$30,000	\$5,000	0.00%
<u>PUBLIC PROTECTION</u>					
Fire	\$312,584	(\$1,480)	\$385,717	\$384,237	22.92%
Policing	\$429,451	(\$3,200)	\$482,635	\$479,435	11.64%
Building	\$4,776	(\$200,000)	\$179,500	(\$20,500)	(529.23%)
By-Law Enforcement	\$11,649	(\$254,173)	\$283,050	\$28,877	147.89%
Animal Control	\$2,050	(\$2,150)	\$3,650	\$1,500	(26.83%)
Emergency Management	\$14,595	(\$12,945)	\$26,200	\$13,255	(9.18%)
<u>TRANSPORTATION</u>					
Roads	\$1,082,564	(\$50,800)	\$1,167,784	\$1,116,984	3.18%
<u>ENVIRONMENT</u>					
TRI R Waste Management	\$251,800	(\$208,820)	\$477,700	\$268,880	6.78%
Armour's Environ. Services	(\$89,093)	(\$146,222)	\$87,310	(\$58,912)	33.88%
<u>HEALTH</u>					
Public Health Services	\$190,586	\$0	\$202,049	\$202,049	6.01%
Social & Family Services	\$333,841	\$0	\$354,374	\$354,374	6.15%
<u>PARKS & RECREATION</u>					
Arena	\$123,872	\$0	\$194,380	\$194,380	56.92%
Parks	\$67,000	\$0	\$68,600	\$68,600	2.39%
KCC Recreation	\$224,305	(\$136,100)	\$395,587	\$259,487	15.68%
Historical Society/Museum	\$45,750	(\$15,000)	\$41,700	\$26,700	(41.64%)
Library	\$93,960	\$0	\$103,022	\$103,022	9.64%
Total Parks & Recreation	\$554,887	(\$151,100)	\$803,289	\$652,189	17.54%
<u>Planning & Development</u>					
Regional Economic Development	\$0	(\$241,300)	\$241,300	\$0	n/a
Planning & Development	\$62,500	(\$25,000)	\$134,290	\$109,290	74.86%
Total Operating Budget	(\$182,162)	(\$6,276,406)	\$6,218,977	(\$57,429)	

2026 CAPITAL BUDGET

DEPARTMENT	2025 NET BUDGET	2026 REVENUES	2026 EXPENSES	2026 NET BUDGET	% CHANGE FROM 2025 TO 2026
General Government					
Upgrade Asset Management Plan	\$0	\$0	\$0	\$0	
Purchase of Building Vehicle	\$0	\$0	\$0	\$0	
Purchase of By-law Vehicle	\$0	\$0	\$0	\$0	
Municipal Office Building Repairs	\$0	(\$30,000)	\$30,000	\$0	
Painting Municipal Office	\$0	\$0	\$0	\$0	
Total capital general government	\$0	(\$30,000)	\$30,000	\$0	0.00%
Roads					
Replacement of North Pickerel Rd bridge	\$0	\$0	\$2,800	\$2,800	
Bridge Work as per OSIM Reports	\$0	(\$75,000)	\$75,000	\$0	
Slurry seal - Various roads	\$65,000	(\$95,000)	\$120,000	\$25,000	
Road Needs Study	\$0	\$0	\$15,000	\$15,000	
Gravelling 3 inch - Various Roads	\$60,000	(\$149,350)	\$149,350	\$0	
Surface Treatment - Various Roads	\$0	(\$150,000)	\$183,750	\$33,750	
OSIM Bridge Inspections	\$0	\$0	\$0	\$0	
Rubber Tire Excavator	\$0	(\$350,000)	\$350,000	\$0	
Total capital Roads	\$125,000	(\$819,350)	\$895,900	\$76,550	(38.76%)
TRI R Waste Management					
Pole Barn Repair	\$0	\$0	\$9,000	\$9,000	
Site Layout for new system	\$15,000	\$0	\$0	\$0	
Repairs to Quonset Hut	\$0	\$0	\$0	\$0	
Sale of Old Compactor Bin	\$0	(\$8,000)	\$0	(\$8,000)	
Compactor Repair	\$0	\$0	\$15,000	\$15,000	
Food Recycle Filters	\$700	\$0	\$440	\$440	
CAT Packer Repairs	\$50,000	\$0	\$0	\$0	
Total capital TRI Waste Mngt	\$65,700	(\$8,000)	\$24,440	\$16,440	(74.98%)
Parks & Recreation					
Three Mile Lake Park - Construction	\$0	(\$30,000)	\$30,000	\$0	
KCC Kitchen Stove/Ovens	\$0	\$0	\$0	\$0	
Watt House - Construction of Storage Bldg	(\$8,538)	(\$20,000)	\$20,000	\$0	
KCC Security Cameras	\$0	\$0	\$0	\$0	
Halcyon Beach Dog Park	\$0	(\$15,000)	\$15,000	\$0	
Doe Lake Park Garbage Bin	\$0	(\$5,000)	\$5,000	\$0	
Doe Lake Park Washroom Repairs	\$0	\$0	\$0	\$0	
	\$0	\$0	\$0	\$0	
Total capital parks & recreation	(\$8,538)	(\$70,000)	\$70,000	\$0	0.00%
Planning & Development					
Development of MTO Land Medical Facility	\$0	(\$12,420)	\$12,420	\$0	
Industrial Park	\$0	(\$262,500)	\$262,500	\$0	
Purchase of land/Sale Fire Hall Land	\$0	(\$68,176)	\$32,615	(\$35,561)	
Total capital Planning & Devel.	\$0	(\$343,096)	\$307,535	(\$35,561)	0.00%
Total capital budget	\$182,162	(\$1,270,446)	\$1,327,875	\$57,429	

Total operating budget	(\$182,162)	(\$6,276,406)	\$6,218,977	(\$57,429)
Total capital budget	\$182,162	(\$1,270,446)	\$1,327,875	\$57,429
Total budget	\$0	(\$7,546,852)	\$7,546,852	\$0

Overall 2026 Budget and Municipal Taxes

The overall result of the 2026 budget is as follows:

Increase in net operating budget	\$313,978
Increase in net capital budget	<u>(\$124,733)</u>
<u>Net increase in 2026 budget</u>	<u>\$189,245</u>

Municipal taxes budgeted to be collected in 2026	\$3,481,463
Municipal taxes budgeted in 2025	<u>\$3,292,218</u>
<u>2026 increase in collected municipal taxes</u>	<u>\$189,245</u>

The percentage increase in municipal taxes collected in 2026 compared to 2025 is 5.75%.

In addition to this we have to add the education taxes as follows:

Education taxes budgeted in 2026	\$743,509
Education taxes budgeted in 2025	<u>\$734,290</u>
<u>2026 increase in collected education taxes</u>	<u>\$9,219</u>

The percentage increase in education taxes collected in 2026 compared to 2025 is 1.26%

Therefore, the Township of Armour will collect total taxes for 2026 as follows:

Total taxes budgeted in 2026	\$4,224,972
Total taxes budgeted in 2025	<u>\$4,026,508</u>
<u>2026 increase in total collected taxes</u>	<u>\$198,464</u>

The percentage increase in total taxes collected in 2026 compared to 2025 is 4.93%.

To see how this will affect your taxes we have to do the following calculations:

The average increase on assessment in Armour for 2026 is 1.59%.

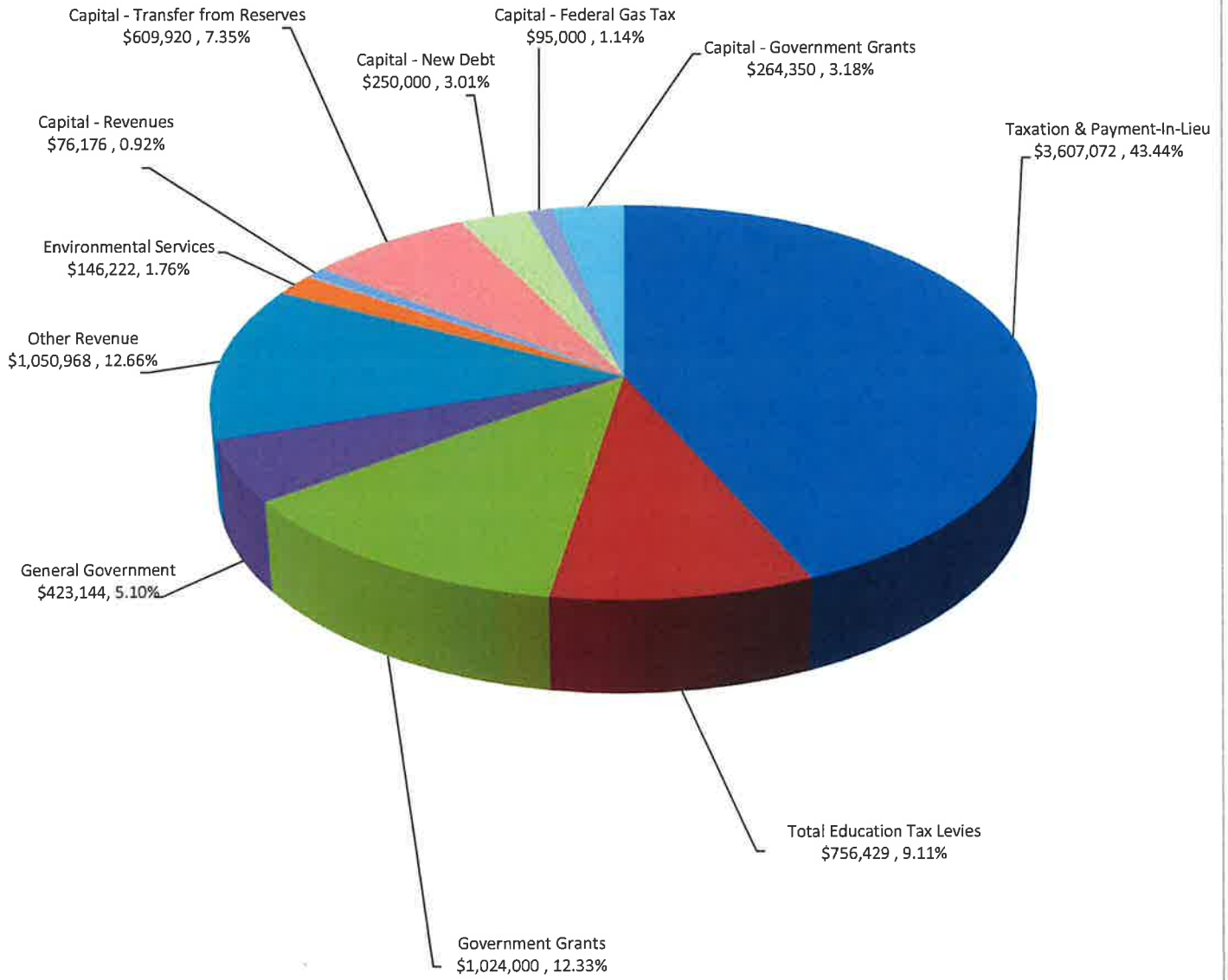
The residential tax rate for 2025 was 0.00960712

The residential tax rate for 2026 is 0.00993209 an increase of 3.38%

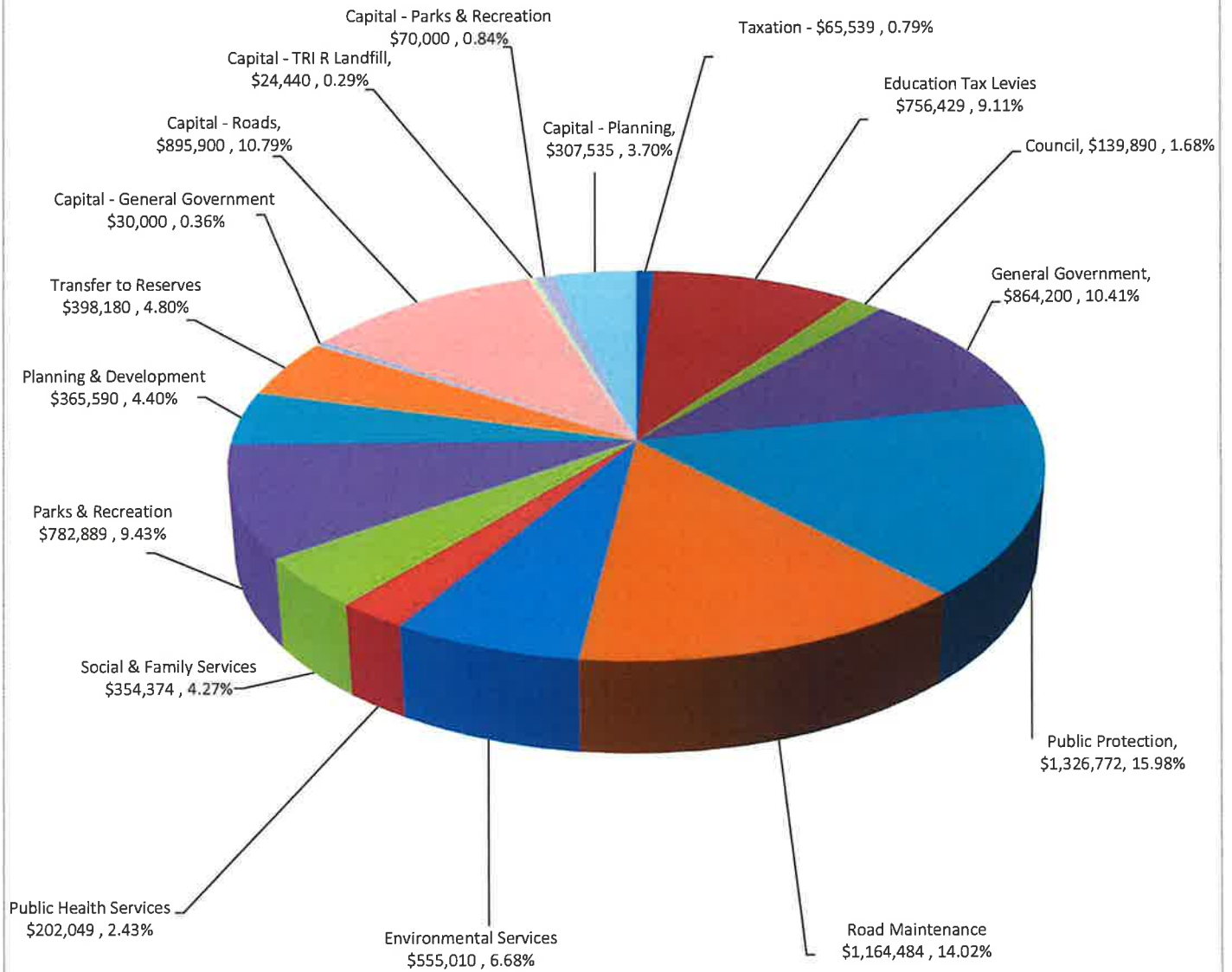
Therefore, the calculation for the average increase on your taxes will be:

	<u>Assessment</u>	<u>Tax rate</u>	<u>Total Taxes</u>	
2026 Taxes	\$203,180	0.00993209	\$2,018.00	
2025 Taxes	\$200,000	0.00960712	<u>\$1,921.42</u>	
Average increase in taxes for 2026			<u>\$96.58</u>	<u>or \$8.05 per month</u>
2026 Taxes	\$355,565	0.00993209	\$3,531.50	
2025 Taxes	\$350,000	0.00960712	<u>\$3,362.49</u>	
Average increase in taxes for 2026			<u>\$169.01</u>	<u>or \$14.08 per month</u>
2026 Taxes	\$507,950	0.00993209	\$5,045.01	
2025 Taxes	\$500,000	0.00960712	<u>\$4,803.56</u>	
Average increase in taxes for 2026			<u>\$241.45</u>	<u>or \$20.12 per month</u>

2026 Revenue - \$8,303,281



2026 Expense - \$8,303,281





The Municipal Corporation of the Township of Armour
Municipal Act, 2001 Ontario Regulation 284/09
2026 Budget

In 2009 significant changes were made to Public Sector Accounting Board ("PSAB") rules that govern the preparation of municipal financial statements. Municipalities were required to adopt these rules for financial statement purposes, but they have been allowed to follow their historical modified accrual accounting procedures for budget purposes. To address some of the major differences between these two accounting methods, the Municipal Act, 2001 was amended, and Ontario Regulation 284/09 was passed.

Ontario Regulation 284/09 states that a municipality may currently exclude specific expenses (amortization expenses, post-employment benefit expenses and solid waste landfill closure and post-closure expenses) from the budgeted amounts for which revenue must be raised. However if excluded, the regulation requires councils to adopt annual reports that show the impact of not fully covering these estimated expenses. Additionally, the regulation states that the annual reports must be prepared and adopted by council resolution before approving a municipal budget.

Outside of the expenditures identified in Ontario Regulation 284/09, there are other differences between a budget set on a modified accrual basis and one set on a PSAB accounting rule basis. Section 1 below itemizes all of the differences between these two accounting methods, including the excluded expenses specifically mentioned in Ontario Regulation 284/09, and shows the anticipated effect of the 2026 draft budget on the overall surplus of the Township.

Section 2 of this report discusses the impact of this budget on the Township's ability to fund future capital asset requirements.

-RESOLUTION-

1. Budget Deviations from PSAB Accounting - Impact on Surplus

Description	Estimated Impact on Surplus	Comments
Township and shared services net deficit carried forward from prior year	196,473	Prior year deficit is included as an expenditure in the current year budget. This is not and expenditure under PSAB rules.
Net transfers from reserves	(190,271)	This reflects the net reserve transfers for operating and capital purposes for both the Township and joint services. In the budget, transfers to reserve are considered expenses and transfers from reserves are considered revenue. Under PSAB accounting rules they are not revenue/expense, but simply a reallocation between one surplus account to another.
Capital acquisitions	2,924,764	Capital asset purchases are expenses under modified accrual accounting but not under PSAB accounting.
Amortization expense	(1,030,832)	2026 amortization of existing assets plus 1/2 year amortization of budgeted asset additions. This is an expense under PSAB accounting rules but is omitted from the budget.
Solid waste landfill closure and post-closure expenses and other asset retirement obligations	(7,244)	Anticipated change in the Township's asset retirement obligations due to accretion (the passage of time). This represents an decrease in surplus under PSAB accounting rules not reflected in the budget.
Post-employment benefits	(13)	Not applicable to the Township itself but applies to some shared services. This is an expense under PSAB accounting rules that is omitted from the budget.
Unfunded municipal debt and unfinanced capital	(806,100)	Change in outstanding debt principal and unfinanced capital expenditures are treated as revenue/expense in the budget, but is not under PSAB accounting rules.
Overall anticipated change in surplus	1,086,777	

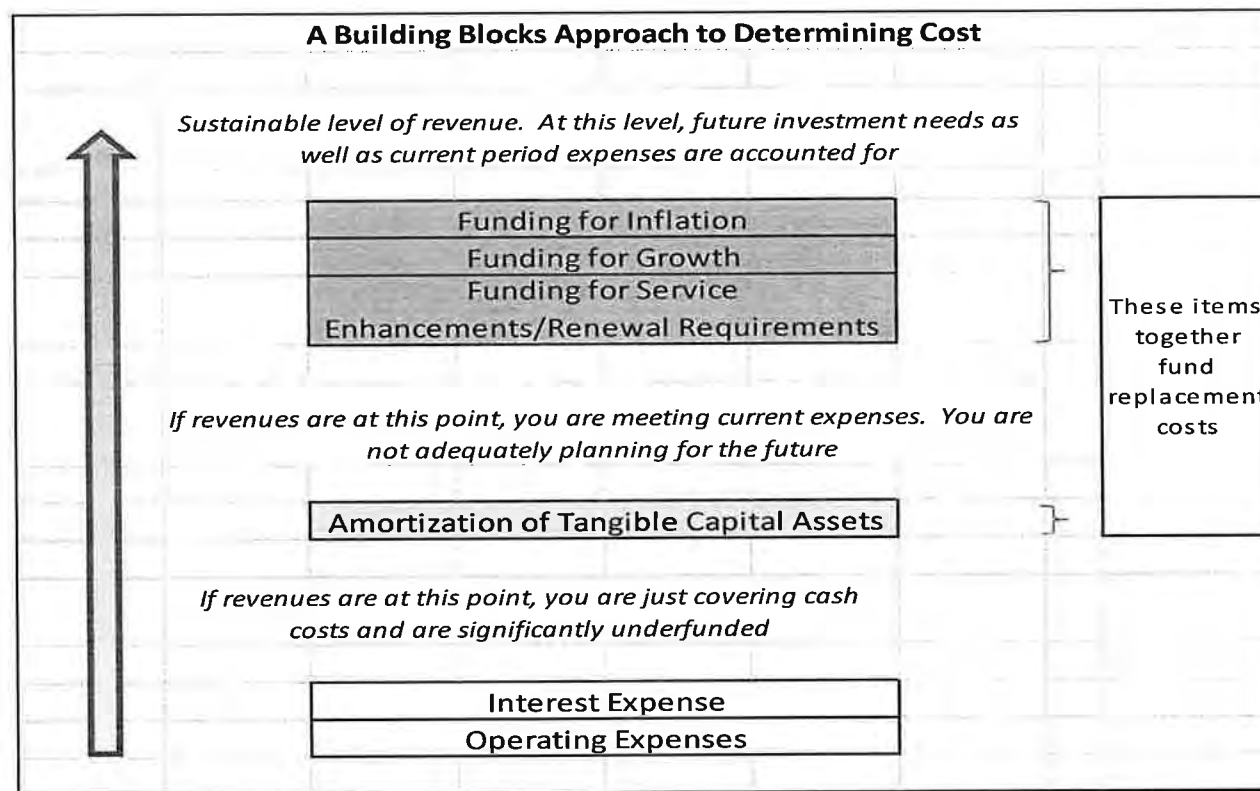
On a modified accrual basis, the Township's budget has been set to eliminate it's opening operating deficit. On a PSAB rule basis, the Township's surplus is expected to increase by approximately \$1.1 million.

2. Impact of Budget on Ability to Finance Past, Present and Future Capital Expenditures

The annual amortization of the Township's assets is a conservative estimate of a sustainable level of capital asset funding. The weaknesses of using amortization as an indicator of appropriate capital funding include:

- a) Assets that are fully amortized are excluded from the calculation.
- b) Amortization is based on the historical cost of tangible capital assets and not replacement costs, which in most cases would be significantly higher due to inflation.

This idea is depicted in the following funding level summary, adapted from the Province's Building Together Guide. In a more comprehensive view of sustainability, a municipality's funding levels would be sufficient to cover not only current amortization, but also, would take price increases and service level changes into account.



The Township's estimated 2026 amortization expense is \$1,030,832. This can be compared to the Township's current level of permanent/predictable annual funding for capital asset purchases of \$600,487 as detailed below:

a) net operating income generated by the 2026 budget -this has been gradually declining over the last 5 years (see history attached)	374,887
b) approximate annual CCBF (gas tax) funding	95,600
c) approximate annual OCIF funding	125,000
d) estimated annual parkland contributions	5,000
	600,487

The Township's current level of estimated capital asset funding is insufficient to cover the existing amortization of the historical cost of its assets. As depicted in the diagram above, this level of investment does not cover current expenses, and is not sustainable in the longer-term. Consequently, if the Township to move towards sustainable investment in tangible capital assets, through the taxation and user fee policies adopted in the annual budgets, a sustained effort to increase funds available to finance capital expenditures must be made.

**The Municipal Corporation of the Township of Armour
2026 Budget
Calculation of Net Operating Funds Available to Finance Past, Present and Future Capital**

	Budget 2026	Budget 2025	Budget 2024	Budget 2023	Budget 2022	Budget 2021
OPERATING SURPLUS (capital budget financed by tax rate)	57,429	182,162	227,120	251,120	378,642	462,827
ADJUSTMENTS:						
PRIOR YEAR DEFICIT (SURPLUS) (not a current year use/source of financing)	199,003	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
MDRA grant - one-time grant re prior-year flooding expenses	(450,000)	0	0	0	0	0
TRANSFERS TO RESERVES FOR CAPITAL PURPOSES -						
GENERAL GOV'T	192,000	192,000	192,000	192,000	192,000	192,000
HOSPITAL	120,000	120,000	120,000	120,000		
PARKS	8,500	10,000	20,000	20,000	20,000	0
FIRE	25,000	25,000	25,000	20,000	15,625	4,437
BY LAW VEHICLE	6,000					
ARMOUR LANDFILL	10,000	10,000	10,000	10,000	8,100	8,100
RECREATION	5,100					
ARENA	11,000	11,000	11,000	11,000	5,000	14,034
LIBRARY	4,300	0	0	0	0	0
LONG-TERM LOAN FIRE CAPITAL			(344,200)			
PRINCIPAL PHOTOCOPIER CAPITAL LEASE	2,305	2,500				
PRINCIPAL ARMOUR FIRE TRUCK LOAN	27,776	25,000				
ROAD LOAN PRINCIPAL REPAYMENTS - BRIDGE LOAN	35,000	32,267	32,267	31,391	30,540	29,710
N. PICKEREL LK RD BRIDGE LOAN	28,900	0	0	0	0	0
INDUSTRIAL PARK LOAN	18,300	0	0	0	0	0
TRANSFER FROM RESERVE FOR FIRE CAPITAL	0	0	0	0	(113,549)	0
TRANSFER FROM RESERVE FOR ARENA CAPITAL	0	(35,750)	(25,000)	0	0	0
ENGINEERING NEW LIBRARY	0	18,960	18,960			
NON-CAPITAL EXPENDITURES INCLUDED IN CAPITAL	0	0	(10,000)			
BURK'S FALLS AND RYERSON CONTRIBUTIONS RE TRI R CAPITAL IN OPERATIONS	(8,940)	(34,396)	(15,386)	(22,696)	(6,776)	(7,193)
ARMOUR PORTION-SHARED SERVICES CAPITAL/DEBT/RESERVES INCLUDED IN OPERATIONS	83,214	72,352	400,302	90,291	182,918	54,698
NET OPERATING REVENUE AVAILABLE TO FINANCE CAPITAL EXPENDITURES	374,887	481,095	512,063	573,106	562,500	608,613



STAFF REPORT

Date: April 14, 2026
To: Council
From: Alison McGregor, Treasurer
Subject: Reserve Transfers

RECOMMENDATIONS:

1. That Council approve the transfer of the remaining balance of \$1,987 from the COVID-19 Reserve to the Capital Reserve.

WHEREAS the Municipality established a COVID-19 Reserve to address costs associated with the COVID-19 pandemic;

AND WHEREAS the remaining balance of \$1,987 in the COVID-19 Reserve is no longer required for its original purpose;

NOW THEREFORE BE IT RESOLVED THAT Council approve the transfer of the remaining balance of \$1,987 from the COVID-19 Reserve to the Capital Reserve;

AND FURTHER THAT staff be authorized to complete all necessary financial and administrative actions to implement this transfer.

2. That Council approve the consolidation of the Armour Recycling Reserve into the Armour Landfill Reserve with the combined balance to be maintained as a single Armour Landfill Reserve.

WHEREAS the Municipality maintains both a Landfill Reserve and a Recycling Reserve;

AND WHEREAS the Armour Recycling Reserve has a balance of \$42,358 and the Armour Landfill Reserve has a balance of \$407,690;

NOW THEREFORE BE IT RESOLVED THAT Council approve the consolidation of the Armour Recycling Reserve into the Armour Landfill Reserve;

AND FURTHER THAT the balance of \$42,358 be transferred to the Armour Landfill Reserve, resulting in a combined balance of \$450,048;

AND FURTHER THAT staff be authorized to complete all necessary financial and administrative actions to implement this consolidation.

-RESOLUTIONS (2) -



SUMMARY:

The Municipality previously established a COVID-19 Reserve to address unforeseen costs associated with the COVID-19 pandemic. As pandemic-related impacts have subsided, the remaining balance in this reserve is no longer required for its original purpose.

The Municipality also maintains separate reserves for Landfill and Recycling operations. Operational practices have since changed, and recycling activities are no longer managed separately from landfill services.

FINANCIAL IMPLICATIONS:

These changes represent internal reallocations of existing reserve funds. There is no impact on the Municipality's overall financial position or taxation levels.

The proposed actions support effective financial management by streamlining reserve accounts and ensuring funds are aligned with current service delivery.

CONCLUSION:

The transfer and consolidation of these reserves are appropriate administrative measures that improve clarity, efficiency, and alignment with current municipal operations.

Township of Armour
List of Accounts for Approval
Batch: 2026-00024 to 2026-00028

Bank Code - AP - Armour A/P

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
19403	2026-03-24	Algonquin Sewing & Design				
			6074	G - Bylaw badges	111.87	111.87
19404	2026-03-24	Ashley Awan				
		Refund Deposit		KCC - Refund Deposit - 1/10	65.00	65.00
19405	2026-03-24	Ashley Vnj				
		Refund Deposit		KCC - Refund Deposit 2/4	65.00	65.00
19406	2026-03-24	Canada Post Corp.				
			99000369514	G - BRM Annual Fee	1,005.70	1,005.70
19407	2026-03-24	Collins YIG				
		Feb 12/26		Tri R - Water/coffee	65.98	
		Mar 8/26		Tri R - Water/coffee	54.99	
		Mar 10/26		G - Water	37.74	
		Mar. 10/26		G - Council Meeting	49.13	207.84
19408	2026-03-24	Emily Rhodes				
		Refund Deposit		KCC - Refund Deposit - 3/7	65.00	65.00
19409	2026-03-24	Peter Dunnett				
			Mar. 18/26	CPR/AED Level C x 14	1,260.00	1,260.00
19410	2026-03-24	Roser's Renovations Inc				
			Mar. 2/26	KCC - Ice damage removal/repairs	1,289.27	1,289.27
19411	2026-03-24	Sprucedale & District Horticultural				
		Refund Deposit		KCC - Refund Deposit - 3/14	65.00	65.00
19412	2026-03-24	Steve Roser				
		Refund Rent/Dep		KCC - Refund Rental	900.00	900.00
19413	2026-03-24	Sundirdge Lions				
		April Rental		G - EDC April 8/26 Rental 1/2 day	60.00	60.00
19414	2026-03-24	Women's Own Resource Centre				
		2026 Womens Day		G - EDC - CM/MY 2026 Women's	50.00	50.00
					Total Computer Cheque:	5,144.68

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
6367	2026-03-24	Amazon.com.ca Inc.				
			CA6ABEY59Y3	Rds - Microwave/dish rack	187.56	
			CA6ABEY60HI	G - Bylaw flashlight/hat x 2	170.57	
			CA6ABEY5V0Q	KCC - DJ facade/cups/signs/dolly	471.04	829.17
6368	2026-03-24	Brad Kellas				
			Mar 24/26	Tri R - Bolts & hinges	76.25	76.25
6369	2026-03-24	Conseil Scolaire Catholique				
			Mar 2026	G - 1st Quarter	6,636.80	6,636.80
6370	2026-03-24	Corporate Express				
			72685807	G - Carbon paper/paper	85.00	85.00
6371	2026-03-24	CRD Creighton				
			INV334661	Rds - 24" plow guard curb runner	201.22	201.22
6372	2026-03-24	Danika McCann				
		Yetti's Pizza		KCC - Karnival Pizza	169.16	169.16
6373	2026-03-24	District Social Services				
			March 2026	G - 1st Quarter	50,985.70	50,985.70

Township of Armour
List of Accounts for Approval
Batch: 2026-00024 to 2026-00028

EFT

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
6374	2026-03-24	Eastholme Home For Aged March 2026	G - 1st Quarter	37,607.75	37,607.75
6375	2026-03-24	Fundy Tactocal & Uniforms 4-00211284 4-00211571	G - Bylaw shirts/patches G - Bylaw pants Co-Op student Ke	517.29 147.12	664.41
6376	2026-03-24	GIN-COR Industries 98554	Rds - Chains/links/hinge/bearings	3,295.86	3,295.86
6377	2026-03-24	Conseil scolaire public du Mar 2026	G - 1st Quarter	2,852.14	2,852.14
6378	2026-03-24	Megan Yemm Jan/Feb Expense	G - 770.80km + meals 1/16-2/26	626.16	626.16
6379	2026-03-24	Melissa Marshall Feb/26 Cell	KCC - MM Cell 50% February	32.05	32.05
6380	2026-03-24	Moore Propane Limited 9021631	G - WF 426.60L Propane	347.60	347.60
6381	2026-03-24	Near North Dist. School Board Mar 2026	G - 1st Quarter	165,537.05	165,537.05
6382	2026-03-24	Nipissing-Parry Sound Catholic Mar 2026	G - 1st Quarter	11,164.11	11,164.11
6383	2026-03-24	Novexco 94542242	G - Desk organizer/flash drives	80.93	80.93
6384	2026-03-24	Olympic Printing 2026-7	G - CBO Business Cards	90.40	90.40
6385	2026-03-24	OMERS February 2026	G - February OMERS	24,776.84	24,776.84
6386	2026-03-24	Minister of Finance 102502261143006 102602261535096	G - January OPP G - Oct-Dec Revenues	40,043.00 -564.35	39,478.65
6387	2026-03-24	Planscape 477707 477706 477769 477768	G - January Retainer G - February Retainer G - Armstrong Rezoning G - Industrial Park AI Compute rep	2,090.50 2,090.50 641.28 1,779.75	6,602.03
6388	2026-03-24	Purolator Inc 500254122	AT Shipment	9.42	9.42
6389	2026-03-24	Samantha Dolan Ref. Dep. 3/1	KCC - Refund Deposit - 3/1	65.00	65.00
6390	2026-03-24	Three Mile Truck and Trailer 3055	Rds - Grader repairs	12,645.42	12,645.42
6391	2026-03-24	Town of Parry Sound Jan/Feb/Mar 202	G - Jan/Feb/Mar Land Ambulance	38,288.13	38,288.13
6392	2026-03-24	Township Of Ryerson BDFDF 2026-008 RTO 2026-002	G - 1st Quarter Fire G - 1st Quarter RTO	77,725.17 2,042.96	79,768.13
6393	2026-03-24	Tulloch Engineering Inc. 2033016 2033408	Rds - N Pickerel Lake Bridge G - 2/28 Peer Reviews - BES Facil	1,412.50 169.50	1,582.00
6394	2026-03-24	Village Of Burk's Falls Arena 1-26	G - 1st Quarter Arena	45,845.33	45,845.33
6395	2026-03-24	W.O. Stinson & Son Ltd.			

Township of Armour
List of Accounts for Approval
Batch: 2026-00024 to 2026-00028

EFT

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		109003924	Rds - 3500.10L Clear Diesel	6,393.44	
		109003925	Rds - 568.20L Dyed Diesel	980.12	7,373.56
			Total Other:		537,716.27

OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
1	2026-03-24	Bell Mobility			
		Feb 27/26	Cell Phones	545.71	545.71
1	2026-04-14	Hydro One Networks Inc.			
		Mar 16/26	Rds - 1/17-2/13	875.63	875.63
2	2026-03-24	Canada Revenue Agency			
		February 2026	G - CRA Garnishment	818.86	818.86
2	2026-04-14	Hydro One Networks Inc.			
		Mar. 16/26	G - Office 1/20-2/19	977.23	977.23
3	2026-03-24	Enbridge Uniongas			
		Mar 12/26	Tri R - 2/10-3/10	454.00	454.00
3	2026-04-14	Hydro One Networks Inc.			
		Mar 26/26	G - 12 3 Mile 2/3-3/4	38.38	38.38
4	2026-03-24	Family Responsibility Office			
		February 2026	Tri R - JH FRO	245.00	245.00
4	2026-04-14	Hydro One Networks Inc.			
		Mar. 26/26	KCC - 2/3-3/4	1,228.37	1,228.37
5	2026-03-24	Francotyp-Postalia Canada Inc.			
		RIC26007098	G - Postage Meter 3/19-6/18	101.70	101.70
5	2026-04-14	Hydro One Networks Inc.			
		March 26/26	G - Park 2/3-3/4	38.95	38.95
6	2026-03-24	Village of Burks Falls			
		Mar. 10/26	G - Water 1/1-2/28	128.46	128.46
6	2026-04-14	Hydro One Networks Inc.			
		Mar 30/26	G - WF 2/4-3/6	86.94	86.94
7	2026-03-24	Collabria Visa (KCU)			
		Mar/26 - AM	G - Visa Expenses	2,703.09	2,703.09
7	2026-04-14	Hydro One Networks Inc.			
		Mar. 30/26	Tri R - 2/4-3/6	306.95	306.95
8	2026-03-24	Collabria Visa (KCU)			
		Mar/26 - CM	G - Visa Expenses	442.45	442.45
8	2026-04-14	Hydro One Networks Inc.			
		Apr 1/26	G - BCC 2/5-3/7	28.71	28.71
9	2026-03-24	Collabria Visa (KCU)			
		Mar/26 - CW	G - Visa Expenses	501.86	501.86
9	2026-04-14	Lakeland Energy			
		122-008723	KCC - Internet	175.09	175.09
10	2026-03-24	Collabria Visa (KCU)			
		Mar/26 - DC	G - Visa Expenses	648.55	648.55
10	2026-04-14	Lakeland Energy			
		122-009764	G - Office Internet	124.24	124.24
11	2026-03-24	Collabria Visa (KCU)			
		Mar/26 - DG	G - Visa Expenses	4,570.36	4,570.36
11	2026-04-14	Minister Of Finance			

Township of Armour
List of Accounts for Approval
Batch: 2026-00024 to 2026-00028

OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		March 2026	G - March EHT	2,656.74	2,656.74
12	2026-03-24	Collabria Visa (KCU)			
		Mar/26 - DM	KCC - Visa Expenses	1,957.80	1,957.80
12	2026-04-14	Newt Fibernetics Corporation			
		783163	KCC - Phones	98.81	98.81
13	2026-03-24	Canada Revenue Agency			
		Mar 1-15/26-001	G - CRA 001	20,074.49	20,074.49
13	2026-04-14	Newt Fibernetics Corporation			
		784097	G - Office Phones	152.31	152.31
14	2026-03-24	Canada Revenue Agency			
		Mar 1-15/26-002	G - CRA 002	1,308.40	1,308.40
		Mar 16-31/26	G - CRA 001	20,254.83	20,254.83
15	2026-03-24	Minister Of Finance			
		February 2026	G - February EHT	2,699.78	2,699.78
15	2026-04-14	The Benefits Trust			
		April 2026	Group Benefits	14,794.48	14,794.48
			Total Other:		79,038.17

PROPOSED PAYMENTS

Payment #	Vendor Name	Reference	Invoice Amount	Payment Amount
PP -	Abell Pest Control Inc			
	A7820598	KCC - Pest Control	68.32	68.32
PP -	Adam Keetch			
	Donation 2026	G - Donation - Almaguin Meltdown	200.00	200.00
PP -	Almaguin Highlands Chamber			
	01546	G - EDC Networking Event caterin	400.00	400.00
PP -	Almaguin Recycling Initiative			
	1017	G - 1348 Households	10,297.10	10,297.10
PP -	Amazon.com.ca Inc.			
	CA6ABEY80U9	TRI R - Hi Vis overalls	262.15	
	CA6ABEY8I99	Historical Society - utility cart	158.19	
	CA6ABEY8GI1	KCC - Daycamp/easter/cornhole s	1,034.89	1,455.23
PP -	Brendan Fogarty			
	Mar 24/26	Rds - BF Coveralls/Hi Vis coat	112.95	112.95
PP -	Burk's Falls Home Hardware,			
	94501	KCC - Fuses	6.77	6.77
PP -	CGIS Centre			
	46113	G - Apr-Jun 2026	3,355.42	3,355.42
PP -	CN Non Freight			
	91837120	Rds - CN Mtc Apr-Jun 2026	3,837.75	3,837.75
PP -	ClayMar Electric			
	5268	KCC - Generator service call	163.85	163.85
PP -	Collins YIG			
	Mar 18/26	G - CPR Training snacks	50.79	
	Mar 24/26	G - Council meeting	63.32	
	Mar 31/26	Tri R - Water/coffee	49.99	
	Apr 2/26	G - Water	37.74	201.84
PP -	Corporate Express			
	72790770	G - Graph paper/copy paper	165.48	165.48

Township of Armour
List of Accounts for Approval
Batch: 2026-00024 to 2026-00028

PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Courtney Metcalf Mar 31/26 - Mil	G - 240.8KM - 3/4-3/26 + meal	204.91	204.91
PP -	Da-Lee Pavement Products LP INV0005877	Rds - Pothole repair	6,169.80	6,169.80
PP -	David Gray 1/22-4/8 Mileag	G - 266km 1/22-4/8	191.52	191.52
PP -	David McCann Licence DM Licence	Rds - DM Licence Rds - DM Licence	90.00 23.75	113.75
PP -	Derek Crawford Mar 28 Refund	KCC - Deposit Refund 3/28/26	225.00	225.00
PP -	Dollywood Foundation of Canada 0426522	KCC - Literacy Program	115.40	115.40
PP -	Entandem 589214 589215 589210 589212 589211 589213	KCC - SOCAN Live Music KCC - SOCAN Live Music KCC - Sound - background music KCC - SOCAN 1-5 months music KCC - Sound - background KCC - SOCAN 1-5 months	101.43 101.43 114.72 129.50 114.72 129.50	691.30
PP -	Environmental 360 Solutions 511951	KCC - Rental	402.05	402.05
PP -	FONOM 1956-26	G - 2026 FONOM Membership	231.52	231.52
PP -	Faith Adams Feb 28 Refund	KCC - Deposit Refund 2/28/26	65.00	65.00
PP -	Freightliner North Bay 17646RN	Rds - Coolant leak repair	12,630.13	12,630.13
PP -	Glen Martin Limited 431876 431876-1 428957-3	Rds - Cleaning supplies Rds - Paper cups KCC - First Aid kit	154.93 129.27 70.50	354.70
PP -	Grant Thornton LLP NOR-82692 NOR-82693 NOR-82694	G - 2025 Audit Tri R - 2025 Audit G - ACED 2025 Audit	21,345.37 6,158.50 4,926.80	32,430.67
PP -	Great North Arrow 1403	G - 1/4 page ad - Election	127.69	127.69
PP -	Hamilton & Sons Property 2433	G/KCC - Rink Main/Karnival snow	2,132.88	2,132.88
PP -	Hayes' Service Centre 15556	G - Bylaw/CBO oil change/tire swit	558.05	558.05
PP -	Home Building Centre 4309877	KCC - Backpack blower	610.17	610.17
PP -	Innov8 Office Solutions AR1134574	G - Canon Copies 3/9-4/8	98.51	98.51
PP -	Krystal Tinkler Mar 21 Refund	KCC - Deposit Refund 3/21/26	65.00	65.00
PP -	MAP Sundridge 969522/3 969581/3	G - Bylaw RVR wiper blades Rds - Auto wash 18.9L	17.85 149.48	167.33

Township of Armour
List of Accounts for Approval
Batch: 2026-00024 to 2026-00028

PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Megan Yemm			
	Jan-Mar Cell	G - 770.80km + meals 1/16-2/26	215.28	
	Mar/26 Mileage	G - 304.7km 3/5-3/26	219.38	434.66
PP -	Melissa Marshall			
	Mar/26 Cell	KCC - MM Cell 50% March	32.05	32.05
PP -	Metroland Media Group			
	7777071	G - Advertising Budget	89.27	
	7778169	G - SC Zoning Bylaw Amendment	89.27	178.54
PP -	Moore Propane Limited			
	9021754	Rds - 1525.10L Propane	1,225.20	
	1524637	Tri R - Cyl Rent	27.12	1,252.32
PP -	Municipal Property Assessment			
	1800040383	G - 2nd Quarter	13,884.69	13,884.69
PP -	Munisoft			
	2026/27-00462	G - CEMC Laptop	2,235.31	2,235.31
PP -	Muskoka Rent All			
	w47573	Rds - Water pump repair for water	466.51	466.51
PP -	Near North Industrial Solution			
	106347	Rds - Hex cap screws x 22	51.21	51.21
PP -	Nors Construction Equipment Canada			
	92719290	Rds - Grader repair parts	1,088.28	
	92719876	Rds - Grader wear plates	509.64	1,597.92
PP -	North Bay Parry Sound District			
	April 2026	G - April Levy	4,054.72	4,054.72
PP -	OMERS			
	March 2026	G - March OMERS	25,216.58	25,216.58
PP -	Purolator Inc			
	525212560	Rds - Toromont Shipment	16.94	
	535254699	Rds - Nors Shipment	9.39	
	595282778	G - Shipment	6.28	32.61
PP -	Robert J Miller			
	INV026-013	G - Shipping Container Zoning	2,100.00	2,100.00
PP -	Shayna Bailey			
	Mar 21 Refund	KCC - Deposit Refund 3/21/26	65.00	65.00
PP -	Shell Burks Falls			
	March 2026	G/Rds - Bylaw/CBO/Rds Fuel	1,132.27	1,132.27
PP -	Spectrum 2000 Communications			
	INV-57384-L3K4	Rds - Repair backhoe radio	310.74	310.74
PP -	TOROMONT			
	PS300949828	Rds - Cat 420-07 parts	707.92	707.92
PP -	Technical Standards and Safety			
	10614710	KCC - Renewal Elevator Lift	279.00	279.00
PP -	Thompson Machine Shop			
	54178	Rds - Valve for Steamer	470.06	470.06
PP -	Three Mile Truck and Trailer			
	3063	Rds - Replace LF oil cap	256.88	
	3071	Rds - Loader head gasket repair	3,908.98	
	3072	Rds - Intake pressure sensor	482.25	4,648.11
PP -	Town of Parry Sound			
	April 2026	G - April Land Ambulance	12,762.71	12,762.71
PP -	Township of McMurrich/Monteith			

Township of Armour
List of Accounts for Approval
Batch: 2026-00024 to 2026-00028

PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		2026-06	G - Clerks Meeting Lunch x 3	45.00	45.00
PP -	Tulloch Engineering Inc.	2033741	G - Peggs Mountian Rd studies	15,695.70	15,695.70
PP -	W.O. Stinson & Son Ltd.	105004356	Rds - 2443.10L Clear Diesel	5,365.42	
		105004357	Rds - 495.30L Dyed Diesel	1,037.39	6,402.81
PP -	Waste Connection of Canada Inc	7113-0000364334	Tri R - March Comingled	217.24	217.24
PP -	Xerox Canada Ltd	F65510454	G - 2/26-3/27 copies	742.87	742.87
				Total Proposed Payments:	<u>172,866.64</u>

Total AP: 794,765.76

NET March Payroll: \$ 89,585.95

Total: \$ 884,351.71

Certified Correct This April 9, 2026

Treasurer

Mayor

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW # 16-2026

Being a by-law to enter into an agreement for the services of a Municipal Law Enforcement Officer and Municipal Law Enforcement Manager

WHEREAS Section 20 (1) of the Municipal Act, 2001, Chapter 25, as amended, allows a municipality to enter into an agreement regarding a joint undertaking, which may include a Municipal Law Enforcement Services;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour enacts as follows:

1. That the Agreement attached hereto as Appendix "A" between The Municipal Corporation of the Township of Armour and the Township of Machar be entered into by the municipality.
2. That the Mayor and the Clerk be authorized to execute all documentation necessary to fulfil the Agreement.
3. That the Agreement entered into between The Municipal Corporation of the Township of Armour and the Township of Machar is hereby ratified and confirmed, when signed by all parties.
4. That the Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of April, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

Appendix "A"
By-Law # 16 -2026

SERVICE AGREEMENT

BETWEEN

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

AND

THE TOWNSHIP OF MACHAR

WHEREAS the Township of Armour has hired a Municipal Law Enforcement Officer and Municipal Law Enforcement Manager to provide services as described in the job descriptions attached as Schedule "A" to this by-law;

AND WHEREAS the Township of Armour agrees to share the services of the Municipal Law Enforcement Officer/Manager with the Township of Machar;

AND WHEREAS the Township of Armour and the Township of Machar agree that the Municipal Law Enforcement Officer/Manager shall be an employee of the Township of Armour;

AND WHEREAS the Township of Machar agrees to pay the Township of Armour for the costs involved in retaining the services of a Municipal Law Enforcement Officer/Manager, as per the terms of this agreement;

NOW THEREFORE the Township of Armour and the Township of Machar agree as follows:

1. THAT the Township of Machar shall use the Municipal Law Enforcement Officer/Manager for eight (8) hours per week during the term of this agreement. Every effort shall be made to ensure the availability of the Municipal Law Enforcement Officer/Manager, but it is recognized that the hours must remain flexible and that some hours may be required during weekends. The Municipal Law Enforcement Officer/Manager shall not perform any contract work which may place him/her in conflict. The roles and responsibilities of the Municipal Law Enforcement Officer and the Manager of Municipal Law Enforcement are set out in Schedule A to this Agreement. These job descriptions were reviewed and approved by the Council of the Township of Armour on August 26, 2025, and reflect the revised scope of duties associated with the delivery of By-law Enforcement Services under this Agreement. The revisions to the job descriptions account for expanded responsibilities, increased risk exposure, and the enhanced competencies required to effectively perform the services contemplated herein.
2. THAT the Township of Machar shall pay the Township of Armour the current average rate at which the Township of Armour is remunerating the Municipal Law Enforcement Officer/Manager for each hour worked for their municipality, plus a 40% premium to cover the cost of benefits and vacation time, plus HST.
3. THAT the Township of Machar shall pay for any mileage incurred by the Municipal Law Enforcement Officer/Manager while working for their municipality, at a rate listed in Schedule B of this agreement. Mileage billed shall be based on the daily log of the Municipal Law Enforcement Officer/Manager. Mileage shall be applicable from the Municipal Law Enforcement Officer/Manager's departure from the Township of Armour's municipal office at 56 Ontario Street, Burk's Falls, Ontario.
4. THAT the Township of Machar agrees to share any other costs which may be generated by the Municipal Law Enforcement Officer/Manager position on the same percentage basis as the number of hours the Municipal Law Enforcement Officer/Manager does for the Township of Machar.
5. THAT the Township of Armour shall invoice the Township of Machar a minimum of eight (8) hours per week on a monthly basis for the period completed.
6. THAT the Township of Machar agrees to provide whatever administrative assistance is required in their respective office and will be responsible to provide office supplies required by the Municipal Law Enforcement Officer/Manager while working on their behalf.

7. THAT in the event of prosecution by or against the Municipal Law Enforcement Officer/Manager in the territorial jurisdiction of the each of the parties, each party shall be responsible for any costs arising from such legal proceedings, as well as legal representation of their own choosing.
8. THAT the Township of Machar agrees to maintain an insurance policy to and covering the Municipal Law Enforcement Officer/Manager and his/her related performance or non-performance of services, within its jurisdiction, for the entire term of this agreement. Proof of such insurance policy must be forwarded to the Township of Armour.
9. THAT the Township of Machar agrees on behalf of themselves, their successors and assigns, to indemnify and save harmless the Township of Armour, its servants and agents from and against any actions, causes of actions, damages, suits, claims and demands whatsoever which may arise, either directly or indirectly, out of the performance or non-performance of the services provided herein and in connection with the carrying out of the provisions of the agreement.
10. THAT any dispute arising from the administration of this agreement shall be resolved by the Clerk of the Township of Armour. If the decision of the Clerk is not satisfactory to one of the parties, the matter can be referred to the Council of the Township of Armour.
11. THAT this agreement shall be in place from June 1st, 2026 to December 31, 2028. Thereafter, it may be renewed by the parties on whatever mutually acceptable basis is determined.
12. Any party may cancel their participation in this agreement by serving the other parties, written notice of their intention, ninety (90) days in advance of the date of termination.
13. This agreement constitutes the entire agreement between the parties.

IN WITNESS THEREOF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR HAS HEREUNTO AFFIXED ITS CORPORATE SEAL ATTESTED BY THE HAND OF ITS PROPER SIGNING OFFICERS.

Dated at the Township of Armour

MAYOR

This ____ day of _____, 2026

CLERK

IN WITNESS THEREOF THE TOWNSHIP OF MACHAR HAS HEREUNTO AFFIXED ITS CORPORATE SEAL ATTESTED BY THE HAND OF ITS PROPER SIGNING OFFICERS.

Dated at the
Township of Machar

MAYOR

This ____ day of _____, 2026

CLERK

Appendix "A"
By-Law # 16-2026

Schedule "A"



POSITION DESCRIPTION
Municipal Law Enforcement Officer
August 26, 2025

REPORTS TO:

Manager of Municipal Law Enforcement

POSITION PURPOSE:

The Municipal Law Enforcement Officer is responsible for enforcing municipal by-laws and other applicable legislation, while promoting public awareness and education to ensure the safety and protection of residents, property, and municipal employees. The position requires a flexible schedule to accommodate the varying needs of the community and enforcement activities.

This role also includes providing enforcement services to other municipalities, as outlined in agreements with the Township of Armour. The Officer will work collaboratively with the public, internal departments, and external partners to identify and address underlying factors affecting compliance and public safety, supporting a proactive and coordinated approach to municipal law enforcement.

MAJOR DUTIES & RESPONSIBILITIES:

1. Conducts a variety of inspections and enforces municipal by-laws and applicable legislation through both proactive patrols and response to complaints.
2. Designated as the Provincial Offences Officer under applicable legislation to initiate legal action on by-laws and issue administrative monetary penalties and compliance notices.
3. Promotes voluntary compliance through persuasive communication, written correspondence, and on-site education.
4. Works collaboratively with property owners, contractors, and residents to resolve non-compliance issues.
5. Investigates by-law violations and prepares detailed documentation including evidence gathering, witness interviews, registered correspondence, and court briefs. Initiates legal proceedings as required, including issuing summonses and preparing materials for prosecution.
6. Maintains thorough and accurate records of enforcement activity in compliance with municipal policy and legal standards.
7. Responds to public inquiries, complaints, and enforcement requests with professionalism and a strong customer service focus.
8. Coordinates enforcement services and shares information with internal departments, partner agencies and other municipalities through shared services agreements.
9. Attends Council meetings, community meetings and public events as required.
10. Provides after-hours field support for complex investigations and urgent public safety concerns.
11. Maintains a system to receive complaints 24/7; triages service requests and coordinates appropriate agency call-outs when safety risks are identified.

12. Assists with animal control and transports animals to an animal shelter designated by the municipality. May be required to administer medications as prescribed to sedate aggressive animals. May be exposed to emotionally distressing situations involving animal cruelty and euthanasia.
13. Keeps informed of by-law enforcement-related matters, including legislation, regulations, practices, and procedures, and attend seminars, workshops, conferences and training courses as required.
14. Maintains effective and cooperative liaison with staff, staff, other municipalities, government agencies, external organizations, and the public to promote a high standard of customer service and public relations at all times.
15. Wears and maintains required personal protective equipment (PPE), including body armour and biohazard protections, during field activities.
16. Works in compliance with the Township of Armour policies, and the Occupational Health and Safety Act and its regulations. Understands and adheres to established procedures of each municipality served.
17. Uses service area equipment and fleet vehicles responsibly. Reports fleet issues to the CAO.
18. Performs additional duties and special projects as assigned by the Clerks of the respective municipalities.

EDUCATION / EXPERIENCE / SKILLS:

1. Minimum two (2) year college diploma in law enforcement or a related field.
2. Minimum one-two (1-2) years experience in municipal enforcement or investigative fieldwork.
3. Certification from, or willingness to obtain certification from, the Municipal Law Enforcement Officers Association of Ontario and the Ontario Association of Property Standards Officers.
4. Excellent verbal and written communication skills; able to interact professionally with elected officials, colleagues, and the public.
5. Strong public relations skills and the ability to foster voluntary compliance through effective communication.
6. Must be able to work frequently with vulnerable sectors including youth, seniors, individuals experiencing homelessness, and those affected by mental health or addiction issues.
7. Strong working knowledge of municipal by-laws, regulatory legislation and enforcement frameworks.
8. Proficient in investigative procedures, including note-taking and evidence collection and preparation of Crown briefs.
9. Knowledge of court procedures and legal documentation requirements, including issuing summonses and preparing for testimony.
10. Ability to coordinate enforcement services across multiple municipalities and triage service requests efficiently.
11. Demonstrated conflict resolution, negotiation, and de-escalation skills, with the ability to remain calm, objective and maintain personal safety in high-stress or confrontational situations.
12. Capable of managing exposure to emotionally challenging situations including those involving trauma, grief, domestic conflict, or animal cruelty, while maintaining professionalism and emotional resilience.

13. Able to work independently and as part of an enforcement team, exercising sound judgement and discretion.
14. Experience collaborating with external agencies such as MNRF, MOECCP, PSDSSAB, NBPSDHU, NBMCA, OMFRA, Animal Welfare, and emergency services providers
15. Ability to support a proactive and integrated approach to public safety and enforcement through interagency collaboration.
16. Strong organizational, time management, and administrative skills.
17. Ability to maintain accurate records, prepare detailed reports, and manage enforcement files in compliance with municipal policies and privacy requirements.
18. Comfortable wearing PPE and able to walk long distances, climb various terrain, and work in remote or rugged conditions.
19. Visual acuity must meet acceptable standards for investigative work.
20. Able to operate Township vehicles and equipment responsibly; reports maintenance issues promptly.
21. Available to respond during municipal emergencies or emergency management activations.
22. Willing to conduct occasional after-hours patrols and investigations.
23. Valid G driver's license with a clean driver abstract required; use of personal vehicle may be required.
24. Possession of a valid Pleasure Craft Operator Card.
25. Must provide and maintain a clean criminal record check.
26. Must maintain strict confidentiality and comply with all applicable workplace safety regulations.

Independence of Action

This position requires adapting established guidelines and includes a choice of methods or procedures.

Mental Effort

Variety of duties with frequent interruptions. Mental, visual and/or aural concentration required when, investigating, making notes or going to court.

Physical Effort

Work may involve physically draining and exhausting activities, which may include aiding in emergency response situations and be involved in physically dangerous and confrontational situations.

Dexterity

The coordination of fine motor skills is required when operating office equipment, vehicles, taking notes, writing reports, and using other documentation tools.

Accountability

Actions could result in significant loss of time or resources and could affect the work of others.

This position is accountable to multiple municipalities through shared service agreements, requiring adaptability to differing community needs and by-law frameworks.

Safety of Others

Considerable degree of care required to prevent injury or harm to others during enforcement duties.

Supervision

Supervisory responsibility is not normally part of the job requirement, however there may be a requirement to show or train others how to perform tasks or duties.

Contacts

Has frequent contacts for investigations and/or discussions of a difficult, specialized or sensitive nature and needs to be able to influence and persuade a person or persons to co-operate and follow the legislation.

Working Conditions

Work is performed mostly outside with the unavoidable externally imposed conditions. Work involves dealing with difficult individuals and includes exposure to physically dangerous and confrontational situations.

The above statements are intended to describe the general nature and level of work being performed by the incumbent(s) of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position. The Township of Armour reserves the right to amend responsibilities to reflect organizational needs.



POSITION DESCRIPTION **Manager of Municipal Law Enforcement** **August 26, 2025**

REPORTS TO:

Clerk

POSITION PURPOSE:

The Manager of Municipal Law Enforcement provides senior leadership and strategic direction for the Municipal Law Enforcement Department. This position oversees departmental operations, supervises staff, and ensures consistent, effective enforcement of municipal by-laws and other applicable legislation.

The Manager is also responsible for mentoring and supporting staff, guiding complex investigations, and resolving escalated complaints. They also review and recommend updates to by-laws to ensure relevance, legal compliance and alignment with community standards. The role supports the delivery of professional, community-focused enforcement services that promote public safety trust.

MAJOR DUTIES & RESPONSIBILITIES:

19. Oversees daily operations, scheduling, and coordination of departmental staff; ensures equitable workload distribution and promotes efficiency.
20. Provides leadership, orientation, mentoring, and debriefing support for staff well-being and professional development.
21. Performs complex inspections and enforcement duties under applicable legislation and municipal by-laws, as needed.
22. Acts as a designated Provincial Offences Officer for initiating legal action, issuing administrative monetary penalties, and overseeing compliance-related enforcement.
23. Responds to and resolves escalated complaints; conducts complex investigations and prepares Crown briefs, summonses, and compliance letters.

24. Promotes voluntary compliance through effective communication and collaboration with residents, contractors, and property owners.
25. Provides regular reports and presentations to Council regarding enforcement activities, emerging trends, and by-law recommendations.
26. Ensures accurate and complete recordkeeping for the department in accordance with municipal policies and legal requirements.
27. Oversees animal control operations and shelter coordination; may administer prescribed sedatives to aggressive animals and manage emotionally distressing cases involving cruelty or euthanasia.
28. Designated as the Animal Control Officer, Weed Inspector, Property Standards Officer and Fence Viewer. Other designations may also be required.
29. Ensures staff compliance with the Township's policies, Occupational Health and Safety Act, and relevant procedures in all served municipalities.
30. Manages after-hours enforcement procedures; triages complaints and coordinates appropriate agency or staff response.
31. Maintains effective liaison with other departments, municipalities, agencies, and the public to support collaborative enforcement.
32. Attends department head and management meetings and participates in strategic discussions.
33. Contributes to budget development for the enforcement department and monitors expenditures.
34. Represents the department at Council meetings as required, to provide information and clarity on existing, changing, or new by-laws. Attend community meetings and public events as required.
35. Stays current on enforcement-related legislation, regulations, and best practices through ongoing training and professional development.
36. Uses service vehicles and equipment responsibly; reports fleet concerns to the CAO.
37. Performs other related duties and special projects as assigned by Clerks of the respective municipalities.

EDUCATION / EXPERIENCE / SKILLS:

27. Minimum two (2) year college diploma in law enforcement or a related field.
28. Minimum one to two (1-2) years experience in a municipal law enforcement setting.
29. Certification or intent to obtain certification through the Municipal Law Enforcement Officers Association of Ontario.
30. Certification or intent to obtain certification as a Property Standards Officer through the Ontario Association of Property Standards Officers.
31. Managerial or supervisory experience is an asset.
32. Excellent verbal and written communication skills; able to interact professionally with elected officials, staff, and the public.
33. Exceptional organizational, time management and administrative skills.
34. Strong conflict resolution, negotiation, and problem-solving abilities with demonstrated integrity, initiative, and emotional maturity.

35. Ability to lead with tact, diplomacy, and sound judgment, both independently and as part of a team.
36. In-depth understanding of enforcement frameworks, by-laws, and legislation, as well as investigative best practices.
37. Knowledge of court processes and emergency response protocols.
38. Must be able to work frequently with vulnerable sectors including youth, seniors, homeless, mental health and addictions.
39. Experience working with vulnerable populations, including seniors, youth, and individuals experiencing homelessness, addiction, or mental health challenges.
40. Demonstrated resilience and healthy coping strategies for managing exposure to distressing or traumatic situations.
41. Ability to remain current in legislative developments and facilitate ongoing staff knowledge transfer.
42. Capable of coordinating enforcement services across multiple municipalities.
43. Experience working with external partners including MNRF, MOECCP, PSDSSAB, NBPSDHU, NBMCA, OMFRA, Paramedicine Program, Animal Welfare, and other services as required.
44. Able to respond to high-conflict or emergent situations calmly and effectively, with personal and team safety as a priority.
45. Physically able to walk long distances, climb various terrain, and work in remote or rugged environments, and maintain visual acuity to meet investigative standards.
46. Experienced in presenting to Council and communicating enforcement matters clearly and professionally.
47. Valid G driver's license with a clean driver abstract satisfactory to the Municipality; use of personal vehicle may be required.
48. Valid Pleasure Craft Operator Card.
49. Must provide and maintain a clean criminal record check.
50. Strict adherence to confidentiality and health and safety regulations.

Independence of Action

This position requires adapting established guidelines and includes a choice of methods or procedures.

Mental Effort

Variety of duties with almost continuous periods of intermediate mental, visual and/or aural concentration required when, managing personnel, investigating, making notes or going to court.

Physical Effort

Work may involve physically demanding and exhausting activities which may include aiding in emergency response situations and be involved in physically dangerous and confrontational situations.

Dexterity

The coordination of fine motor skills is required when operating office equipment, vehicles, taking notes, writing reports, and use other equipment.

Accountability

Actions could result in significant loss of time or resources which could affect the work of others and could cause some embarrassment within the department.

This position is accountable to multiple municipalities through shared service agreements, requiring adaptability to differing community needs and by-law frameworks.

Safety of Others

Considerable degree of care required to prevent injury or harm to others.

Supervision

This position requires the employee to assume, on a continuous basis, the normal supervisory duties over others. May perform some duties similar to those of the employee supervised.

Contacts

Has frequent contacts for investigations and/or discussions of a difficult, specialized or sensitive nature and needs to be able to influence and persuade a person or persons to co-operate and follow the legislation.

Working Conditions

Work is performed mostly outside with the unavoidable externally imposed conditions. Work involves dealing with difficult individuals and includes exposure to physically dangerous and confrontational situations.

The above statements are intended to describe the general nature and level of work being performed by the incumbent(s) of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position. The Township of Armour reserves the right to amend responsibilities to reflect organizational needs.

Appendix "A"
By-Law # 16-2026

Schedule "B"

MILEAGE RATE POLICY

The TOWNSHIP OF ARMOUR, shall be reimbursed for mileage incurred in the performance of Municipal Law Enforcement Services under this Agreement. Mileage shall be reimbursed at the reasonable per-kilometre rates established and published by the Canada Revenue Agency (CRA), as amended from time to time. The applicable rate shall be the rate in effect at the time the mileage is incurred. Current and updated CRA mileage rates can be found at:

<https://www.canada.ca/en/revenue-agency/services/tax/businesses/topics/payroll/benefits-allowances/automobile/automobile-motor-vehicle-allowances.html>

Reimbursement is subject to the submission of itemized mileage logs and any other supporting documentation reasonably required by the TOWNSHIP OF MACHAR, and shall be paid in accordance with the payment terms set out in this Agreement.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #17-2026

Being a by-law to set Tax Ratios for Municipal Purposes for the year 2026

WHEREAS it is necessary for the Council of the Township of Armour, pursuant to the Municipal Act, Section 308, to establish the tax ratios for 2026 for the Township of Armour;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the Assessment Act and Regulations thereto;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour hereby enacts as follows:

1. For the taxation year 2026, the tax ratio for property in:
 - (a) The residential/farm property class is 1.000000
 - (b) The multi-residential and new multi-residential property classes is 1.024655
 - (c) The commercial occupied, new commercial occupied and commercial On-farm business property classes is 1.043532
 - (d) The commercial vacant and commercial excess property classes is 0.730472
 - (e) The industrial occupied, new industrial occupied and industrial On-farm business property classes is 1.011158
 - (f) The industrial vacant, industrial excess, industrial new excess property classes is 0.657253
 - (g) The landfill property class is 1.043532
 - (h) The pipelines property class is 0.754843
 - (i) The farmlands and managed forest property classes is 0.250000
 - (j) The aggregate extraction property class is 0.822786
2. For the purpose of this By-law:
 - (a) The commercial property class includes all commercial office property, shopping centre property, parking lot property and new construction;
 - (b) The industrial property class includes all large industrial property and new construction.
3. The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
4. This By-law shall come into force and take effect as of the date of passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of April, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW # 18-2026

Being a by-law to set and levy the Rates of Taxation in the Township of Armour for the year 2026

WHEREAS it is necessary for the Council of the Township of Armour, pursuant to the Municipal Act, to raise certain sums for the 2026 taxation year;

AND WHEREAS all property assessment rolls on which the 2026 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act subject to appeals at present before the District Court and the Ontario Municipal Board;

AND WHEREAS "Residential/Farm Assessment", "Multi-Residential Assessment", "Commercial Assessment", "Industrial Assessment", "Pipeline Assessment", "Farmland Assessment", "Aggregate Extraction Assessment" and "Managed Forest Assessment", as defined in the Assessment Act, as amended by the Fair Municipal Finance Act, 1997 and further amended by Regulations thereto, have been determined on the basis of the aforementioned property assessment rolls;

AND WHEREAS the tax ratios on the aforementioned property for the 2026 taxation year have been set out in By-law #17-2026 of the Township of Armour;

AND WHEREAS the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the Municipal Act and the manner set out herein;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour enacts as follows:

1. a) That the 2026 current municipal budget be adopted in the following amounts:

Expenditures	(Municipal)	\$ 7,546,852.00
Public/Separate	(Education)	\$ 756,429.00
Total		\$ 8,303,281.00
Revenue	(Municipal)	\$ 4,065,389.00
Taxation	(General Portion)	\$ 3,481,463.00
Taxation	(School Portion)	\$ 756,429.00
Total		\$ 8,303,281.00

b) For the year 2026, the Township of Armour shall levy upon the following the rates of taxation per current value assessment for general purposes:

Residential/Farm Assessment:	Education	0.00153000
	General	0.00840209
		0.00993209
Multi-residential Assessment:	Education	0.00153000
	General	0.00860924
		0.01013924
Commercial Occupied Assessment:	Education	0.00690833
	General	0.00876785
		0.01567618
Commercial Occupied New Construction Assessment:	Education	0.00690833
	General	0.00876785
		0.01567618
Commercial Excess Assessment:	Education	0.00690833
	General	0.00613749
		0.01304582

Commercial Vacant Assessment:	Education	0.00690833
	General	<u>0.00613749</u>
		0.01304582
Industrial Occupied Assessment:	Education	0.00395200
	General	<u>0.00849584</u>
		0.01244784
Industrial Occupied New Construction Assessment:	Education	0.00395200
	General	<u>0.00849584</u>
		0.01244784
Industrial Excess Assessment:	Education	0.00395200
	General	<u>0.00552230</u>
		0.00947430
Industrial Excess New Construction Assessment:	Education	0.00395200
	General	<u>0.00552230</u>
		0.00947430
Industrial Vacant Assessment:	Education	0.00395200
	General	<u>0.00552230</u>
		0.00947430
Aggregate Extraction Assessment:	Education	0.00511000
	General	<u>0.00691312</u>
		0.01202312
Pipeline Assessment:	Education	0.00519019
	General	<u>0.00634226</u>
		0.01153245
Farmland Assessment:	Education	0.00038250
	General	<u>0.00210052</u>
		0.00248302
Managed Forest Assessment:	Education	0.00038250
	General	<u>0.00210052</u>
		0.00248302
Landfill Assessment:	Education	0.00880000
	General	<u>0.00876785</u>
		0.01756785

Note: No properties currently exist in the New Multi-Residential, Commercial On-Farm, or Industrial On-Farm classes; therefore, no rates are levied for these classes in 2026.

- c) The Current Taxes shall become due and payable in 2 installments as follows: 50 percent of the final levy shall become due and payable on the **25th day of September, 2026**; and the balance of the final levy shall become due and payable on the **30th day of October, 2026**. Non-payment of the amount on the date stated in accordance with this section shall constitute default.

A penalty shall be charged as follows: 1.25% on the first day of default plus an additional 1.25% on the first day of every calendar month thereafter in which the taxes remain unpaid.

2. For payments in lieu of taxes due to the Township of Armour under the Municipal Act, actual amounts will be based on the assessment rolls and the municipal rates of taxation for the year 2026.

3. The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
4. This By-law shall come into force and take effect as of the date of passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of April, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #19-2026

Being a by-law to confirm the proceedings of Council at its meeting.

WHEREAS Section 5 of the Municipal Act, S.O. 2001, Chapter M.25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual by-law;

AND WHEREAS the Council of the Township of Armour deems it desirable to confirm the proceedings of Council at its meetings hereinafter set out.

Be it enacted as a By-law of The Municipal Corporation of the Township of Armour hereby enacts as follows:

1. Ratification and Confirmation

That the action of this Council at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings (except where the prior approval of The Ontario Land Tribunal (OLT) is required) is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by By-law;

Regular Council Meetings

- > March 10, 2026
> March 24, 2026

Public Meeting

- > March 24, 2026

2. Execution of all Documents

That the Mayor of the Council and the proper officers of the Township of Armour are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the corporate seal of the Township of Armour to such documents.

3. Administrative Corrections

The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

4. That this by-law shall come into force and effect on the date of passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of April, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #20-2026

Being a by-law to appoint

Joe Readman

as Fire Chief

WHEREAS the Council of the Municipal Corporation of the Township of Armour has enacted a by-law to establish a Fire Department;

AND WHEREAS subsection 6(1) of the Fire Protection and Prevention Act, 1997, S.O. c.4, requires that if a fire department is established for the whole or part of a municipality, the Council of the municipality shall appoint a fire chief for the fire department;

AND WHEREAS Section 23.1(1) of the Municipal Act, 2001, S.O. 2001, c.25 authorizes a municipality to delegate some of those power and duties to a person or body, subject to the restrictions of the Act;

AND WHEREAS the Council of the Corporation of the Township of Armour deems it desirable and necessary to appoint a Fire Chief to ensure compliance with the statutory obligations of the Corporation;

NOW THEREFORE the Council of the Township of Armour enacts as follows:

1. That Joe Readman is hereby appointed as Fire Chief for the Township of Armour; and
2. That the Fire Chief shall be paid such salary or other remuneration and be entitled to such allowances as per the policies of employment approved by the Managing Municipality for the Burk's Falls and District Fire Department; and
3. The appointment be retroactive to the date the role was assumed; and
4. That By-law #44-2017 is hereby rescinded; and
5. That this by-law shall come into force and effect upon its passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of April, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #21-2026

Being a by-law to appoint

Cameron Haffner

as Fire Prevention Officer

WHEREAS Section 2 (1a) of The Fire Protection and Prevention Act, provides that every municipality shall establish a program in the municipality which must include public education with respect to the fire safety and certain components of fire prevention;

AND WHEREAS Section 2 (2a) of The Fire Protection and Prevention Act, provides that every municipality, in discharging its responsibilities under subsection (1) shall appoint a community fire safety officer;

AND WHEREAS Council deems it necessary to appoint a Fire Prevention Officer for the Municipal Corporation of the Township of Armour

NOW THEREFORE the Council of the Township of Armour enacts as follows:

1. That Cameron Haffner is hereby appointed as Fire Prevention Officer for the Township of Armour; and
2. That the Fire Prevention Officer shall be paid such salary or other remuneration and be entitled to such allowances as per the policies of employment approved by the Managing Municipality for the Burk's Falls and District Fire Department; and
3. The appointment be retroactive to the date the role was assumed.
4. That this by-law shall come into force and effect upon its passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of April, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #22-2026

Being a by-law to appoint

Evan McEneny

as Deputy Fire Chief

WHEREAS the Council of the Municipal Corporation of the Township of Armour has enacted a by-law to establish a Fire Department;

AND WHEREAS subsection 6(1) of the Fire Protection and Prevention Act, 1997, S.O. c.4, requires that if a fire department is established for the whole or part of a municipality, the Council of the municipality shall appoint a fire chief for the fire department;

AND WHEREAS under subsection 6(6) of the Act, a fire chief may delegate his or her powers or duties under sections 14, 19 and 20 of the Act and such other powers and duties as may be prescribed to any firefighter or class of firefighters, subject to such limitations, restrictions or conditions as may be prescribed or set out in the delegation;

AND WHEREAS the Council of the Corporation of the Township of Armour deems it desirable and necessary to appoint a Deputy Fire Chief;

NOW THEREFORE the Council of the Township of Armour enacts as follows:

1. That Evan McEneny is hereby appointed as Deputy Fire Chief for the Township of Armour; and
2. That the Deputy Fire Chief shall be paid such salary or other remuneration and be entitled to such allowances as per the policies of employment approved by the Managing Municipality for the Burk’s Falls and District Fire Department; and
3. The appointment be retroactive to the date the role was assumed.
4. That this by-law shall come into force and effect upon its passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of April, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW # 23-2026

Being a by-law to establish a Joint Compliance Audit Committee and appoint Committee members for the 2026 municipal election period.

WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, Chapter 25 authorizes municipalities to enter into joint agreements;

AND WHEREAS Section 88.37 of the *Municipal Elections Act*, 1996, as amended, requires municipalities to establish a Committee prior to October 1, 2021;

AND WHEREAS interested municipalities in the Almaguin Highlands and surrounding areas have individually agreed by resolution of each respective council, to form a joint Committee;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour hereby enacts as follows:

- 1. That participation in the joint compliance audit Committee as authorized by this by-law shall be limited to the following municipal corporations:

The Township of Armour	The Village of Burk’s Falls
The Township of Joly	The Town of Kearney
The Township of Machar	The Municipality of Magnetawan
The Township of McMurrich/Monteith	The Township of Perry
The Township of Ryerson	The Village of South River
The Township of Strong	The Village of Sundridge

That the Council of the Municipal Corporation of the Township of Armour agrees to the Terms of Reference, attached hereto as Schedule “A”;

- 2. That the following individuals shall be appointed to serve as Committee members on the joint compliance audit Committee for the 2022 election period from November 15, 2026 to November 16, 2030.

Rakel Carlsen
Robert Edmonstone
Debbie Hope
Rachael Jackson (Alternate)

- 3. And further, that each Committee member adheres to the Terms of Reference attached hereto;
- 4. That this By-law repeals By-law #54-2022 as of November 15, 2026.
- 5. That the Mayor and Clerk are hereby authorized to execute the documents by signature and seal of The Municipal Corporation of the Township of Armour.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of April, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

Schedule "A" to By-law # 23-2026

Terms of Reference For the Joint Compliance Audit Committee Serving the interested Municipalities of the Almaguin Area

1. Definitions:

For the purpose of this Terms of Reference, the following definitions shall apply:

Almaguin Clerk's Group – The information organization of Clerks, CAOs, or appointed staff from interested municipalities in the Almaguin Area, who have agreed to pool information, staff, and financial resources for the 2026 election, for the mutual benefit of all participating municipalities.

Auditor – An independent person appointed by the Committee pursuant to section 88.33(10) of the Municipal Elections Act, 1996, as amended, who is licensed under the Public Accounting Act, 2004 (Ontario) and authorized to perform public accounting in Ontario, and who is retained to conduct a compliance audit of a candidate's or registered third party's election campaign finances in accordance with the Act.

Clerk – The Administrative staff member, generally known to be the Clerk, or Clerk-Administrator from any municipality within the Almaguin Clerk's Group, for which an application for a compliance audit has been received, or who carries out the business of the Council for his or her respective municipality.

Committee – The Joint Compliance Audit Committee as established by the respective Councils of those municipalities represented by the Almaguin Clerk's Group, and which have passed a resolution of participation for the 2026 election term.

Council – The group of elected officials, generally known to be the Council, from any municipality within the Almaguin Clerk's Group, for which an application for a compliance audit has been received, or who is responsible for making an appointment to a Compliance Audit Committee, as required by Section 88.37 of the *Municipal Elections Act*, 1996, as amended.

Contributor – A resident of Ontario who makes a contribution to the election campaign a candidate to support his/her candidacy for municipal election. Additionally, the candidate and his/her spouse can also be contributors to the candidate's election campaign.

Recruitment Committee – The sub-committee of the Almaguin Clerk's Group to promote, process, and make recommendation to Council for membership to the Joint Compliance Audit Committee. The sub-committee shall be composed of the following representatives: Nancy Field, Nicole Gourlay, Erica Kellogg and Charlene Watt.

Interested Municipalities – Those municipalities in the Parry Sound District who have by mutual agreement established a joint compliance audit Committee, as supported by a resolution of each respective council, and authorized by By-Law from each respective council.

Registered Third Party - Means, in relation to an election in a municipality, an individual, corporation or trade union that is registered under Section 88.6 of the *Municipal Elections Act*.

2. Committee Mandate:

2.1 The Joint Compliance Audit Committee shall ensure that the provisions relating to election campaign finances under the *Municipal Elections Act*,

are not contravened, and shall follow the necessary procedures to ensure compliance when requested.

- 2.2 The Committee shall abide by any terms and conditions which may be set out by the respective municipality's Solicitor, Auditor, and/or Insurer, for any business relating to a compliance audit, in accordance with the procedural by-law for the respective municipality.
- 2.3 The Committee will perform all required functions relating to all compliance audit applications. This shall include the following:
- a) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the candidate, the applicant and the public (Section 88.33(5)).
 - b) Within 30 days of receipt of an application for a compliance audit from the Clerk, Committee members shall consider the application and decide whether to grant or deny the request (Sec. 88.33(7)).
 - c) The decision of the Committee to grant or reject the application, and brief written reasons for the decision, shall be given to the candidate, the Clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant (Sec. 88.33(8)).
 - d) If an application is granted, the Committee shall appoint an auditor to conduct a compliance audit of the candidate's election campaign finances. (Sec. 88.33(10)).
 - e) Within 10 days after receiving the audit report, the Clerk of the municipality shall forward the report to the Compliance Audit Committee (Sec. 88.33(14)).
 - f) Give consideration to the auditor's report within 30 days of receiving it, to determine if legal proceedings should be commenced against the candidate (Sec. 88.33(17)).
 - g) The decision of the Committee under subsection (f) and brief written reasons for the decision, shall be given to the candidate, the Clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant (Section 88.33(18)).
 - h) If the report indicates that there was no apparent contravention and the Committee finds that there were no reasonable grounds for the application, Council is entitled to recover the auditor's costs from the applicant.
- 2.4 The Committee will perform all required functions relating to receiving a report from the Clerk under the review of contributions to candidates, section 88.34(4) or 88.34(7) of the *Municipal Elections Act*. This shall include the following:
- a) Within 30 days after receiving a report from the Clerk, the Committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention (Section 88.34(8)).
 - b) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the contributor, the applicable candidate and the public (Section 88.34(9)).
 - c) The decision of the Committee under article 4(a) and brief written reasons for the decision, shall be given to the contributor, the clerk of the municipality or the secretary of the local board, if applicable (Section 88.34(11)).

2.5 The Committee will perform all required functions relating to receiving a report from the Clerk under the review of contributions submitted by a registered third party, section 88.36(4) of the *Municipal Elections Act*. This shall include the following:

- a) Within 30 days after receiving a report from the Clerk, the Committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention (Section 88.36(5)).
- b) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the contributor, the registered third party and the public (Section 88.36(6)).
- c) The decision of the Committee under article 5(a) and brief written reasons for the decision, shall be given to the contributor and the clerk of the municipality (Section 88.36(7)).

3. Term of Appointment:

3.1 The Committee shall serve for the 2026 – 2030 term of council, which shall be from November 15, 2026 to November 16, 2030, to consider applications originating from the 2026 election, and any by-elections during that term.

Notwithstanding the term identified above, the Committee shall be dissolved at the earliest of:

- a) The conclusion of the requirements noted in Section 88.37 of the *Municipal Elections Act, 1996*; or
- b) On November 16, 2030.

4. Committee Composition

4.1 The Committee shall consist of four (4) members, one of which is to be designated as an alternate.

4.2 A Chair, a Vice Chair, and a Secretary shall be appointed at the first Committee meeting.

4.3 Membership shall be limited to individuals with a legal or financial background, or who have served on boards or Committees, or who have demonstrated knowledge of campaign finances, including retired municipal professionals.

4.4 Members must be bondable to maintain integrity of process and seriousness of position.

4.5 Appointment to the Committee shall be by resolution or bylaw of Council.

4.6 Members of the Committee shall not be Council members, municipal staff or candidates in the 2026 election or any by-election during the term of Council and must attest to same in writing.

4.7 To avoid possible conflict of interest, any auditor or accountant appointed to the Committee may not undertake the audits of preparation of financial statements of any candidates seeking election to Council. Contravention of this requirement shall result in expulsion from the Committee.

4.8 The respective Clerk shall provide administrative support to the Committee, and shall establish procedures, as required.

5. Committee Selections:

Recruitment Committee Selection:

- 5.1 To ensure adherence with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, a Recruitment Committee shall be established by the Almaguin Clerk's Group, from among its members.
- 5.2 The Recruitment Committee will promote, advertise, interview, and make recommendation for appointment to the joint Committee, having regard for individual municipalities' policies relating to Committee appointment. One individual shall be chosen from within the recruitment Committee to be the Secretary and shall be the contact for resume submission.
- 5.3 The recruitment Committee will receive and review all applications, conduct interviews, and make recommendations to the Almaguin Clerk's Group based on the following:
- a) Knowledge of rules for municipal election campaign finances
 - b) Experience on a Committee, board, or similar group
 - c) Availability to attend meetings
 - d) Oral and written communication
 - e) Level and area of expertise
- 5.4 The Almaguin Clerk's Group shall prepare an advertisement to be placed on Facebook or other social media platforms, calling for interested, qualified applicants to submit resumes for consideration. The Committee positions shall also be promoted on respective municipal websites for application submission by the date prescribed by the Almaguin Clerk's Group.

Joint Audit Compliance Committee Selection:

- 5.5 Applicants will be required to submit a resume outlining their qualifications and experience.
- 5.6 A request for the expulsion of a member of the Committee may be submitted in writing to the Almaguin Clerk's Group by a member of the Committee or by a Clerk of a participating municipality. The written request shall set out the reasons supporting the proposed expulsion.

Upon receipt of such request, the Almaguin Clerk's Group shall review the matter, provide the affected member with an opportunity to respond, and determine whether a recommendation for expulsion is warranted.

If the Almaguin Clerk's Group agrees that expulsion is appropriate, the Group shall forward its recommendation to the participating municipalities for consideration.

Expulsion shall only take effect upon receipt of supporting resolutions from a majority of the Councils of the participating municipalities. Upon confirmation of majority approval, the Clerks of the participating municipalities are authorized to take the necessary administrative steps, including amending the applicable by-laws appointing the member, to give effect to the expulsion.

- 5.7 Reasons for expulsion shall include, but not limited to, the member being in contravention of *Municipal Act*, the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, the *Provincial Offences Act*, the

Municipal Conflict of Interest Act, the *Municipal Elections Act*, or the Joint Compliance Committee Terms of Reference, or for disrupting the work of the Committee.

- 5.8 Committee members shall be asked to sign an acknowledgement accepting terms and conditions outlined in the above Terms of Reference, and the *Municipal Elections Act*, 1996, as amended.
- 5.9 Where a member is expelled, resigns, becomes ineligible, or is otherwise unable to serve, the vacancy shall be filled in accordance with the recruitment and appointment process outlined in this Terms of Reference.

6. Meetings:

- 6.1 The Committee shall hold one initial meeting following submission of all Clerk's reports. Subsequent and additional meetings shall be in response to application(s) for compliance audit, to a maximum of 4 meetings per application, in consultation with the Clerk of the respective municipality.
- 6.2 Following Election Day and the final day for candidates to submit their Financial Statements, the Clerk of the Municipality shall review the Statements and prepare a report regarding spending regulations and limits for the Compliance Audit Committee review.
- 6.3 Meetings shall be conducted using guidelines established in the Municipal Procedural By-Law for the municipality from which an application originated.
- 6.4 Committee members shall be bound by the Code of Conduct in force in the municipality for which they are performing the functions included in this Terms of Reference.
- 6.5 The Chair shall cause notice of the meetings, including the agenda for the meetings to be provided to members of the Committee a minimum of three (3) business days prior to the date of each meeting. Quorum for meetings shall consist of a majority of the members of the Committee.
- 6.6 Minutes shall be recorded at each meeting and shall outline the general deliberations and resulting actions and recommendations.
- 6.7 The location of the meetings shall be set by the Committee. Reasonable notice will be provided.
- 6.8 Financial consideration shall be as per Section 9.

7. Closed Meetings:

- 7.1 The meeting may be held in whole or in part in a closed session upon affirmative vote of the majority of the membership to do so. Closed sessions shall be conducted only to discuss matters identified under Section 239(2) of the *Municipal Act, 2001*. Should a closed session be required, all attendees who are not Committee members, or the Clerk, or individuals expressly requested by the Committee to remain, shall vacate the meeting premises. Members of the public may return to the meeting, once the closed session has concluded.

8. Conflicts of Interest:

- 8.1 Committee members shall be bound by the *Municipal Conflict of Interest Act*, with respect to financial interest, and shall disclose any pecuniary interest to the Secretary. That member shall then remove himself or herself from that portion of the meeting at which the matter for which pecuniary was declared is discussed.

9. Financial Compensation:

- 9.1 An honorarium of \$500.00 per year shall be provided to each active Committee member, including the alternate member. Payment of the annual honorarium shall be shared equally between the participating municipalities.
- 9.2 In addition to the annual honorarium, a meeting per diem shall be issued in the amount of \$100.00 per meeting. Mileage shall be reimbursed per the Canada Revenue Agency's reasonable per-kilometre mileage rates (<https://www.canada.ca/en/revenue-agency/services/tax/businesses/topics/payroll/benefits-allowances/automobile/automobile-motor-vehicle-allowances.html>) upon receipt of the request for reimbursement from the Committee member. Payment of the per diem reimbursement, as well as the mileage reimbursement, shall be paid by the municipality for which an application has been received, except in the case of the initial meeting, for which payment of these monies shall be shared equally between the participating municipalities.
- 9.3 Administration of financial compensation shall be the responsibility of the Office of the Clerk for the Township of Armour.

10. Resources:

- 10.1 Any responsibilities not clearly identified within these Terms of Reference shall be in accordance with Sections 88.33 to 88.37 of the *Municipal Elections Act, 1996* as amended.

11. General Governance Provisions

11.1 Procedural Fairness

The Committee shall conduct its proceedings in accordance with the principles of natural justice and procedural fairness. Without limiting the generality of the foregoing:

- a) Any person whose rights, interests, or obligations may be affected by a decision of the Committee shall be provided with reasonable notice of the matter to be considered;
- b) Such person shall be provided with an opportunity to respond to the substance of the allegations or issues under consideration;
- c) The Committee shall make its decision based solely on the evidence and submissions properly before it;
- d) The Committee shall provide written reasons for its decisions where required by statute or where commencing or declining to commence legal proceedings.

11.2 Standard of Review – Reasonable Grounds

In considering an application for a compliance audit under section 88.33 of the *Municipal Elections Act, 1996*, as amended, or a Clerk's report under sections 88.34 or 88.36 of the Act, the Committee shall determine whether there are reasonable grounds to believe that a contravention of the Act has occurred.

The Committee is not required to determine guilt or innocence, but rather whether the statutory threshold to grant an audit or to commence legal proceedings has been met.

11.3 Legal Counsel

The Committee may obtain independent legal advice where it considers such advice necessary to fulfill its mandate.

Legal services shall be arranged through the Clerk of the affected municipality, or through such municipality's Solicitor, in accordance with that municipality's procurement and authorization policies.

Where legal proceedings are commenced, the municipality for which the application originated shall coordinate legal representation, unless otherwise agreed by the participating municipalities.

11.4 Records Retention

All records of the Committee, including applications, reports, correspondence, minutes, audio recordings (if any), and decisions, shall be maintained in accordance with the records retention by-law and records management policies of the municipality for which the application originated.

Where matters involve multiple participating municipalities, the lead administrative municipality shall ensure records are maintained in accordance with applicable legislative requirements.

11.5 Electronic Participation

Meetings of the Committee may be conducted in person, electronically, or in a hybrid format, provided that:

- a) The meeting complies with the open meeting requirements of the Municipal Act, 2001;
- b) Members participating electronically are able to hear and be heard by all other participants;
- c) Public access is provided in a manner consistent with legislative requirements; and
- d) A Member participating electronically shall be deemed to be present for the purposes of quorum and voting, unless otherwise restricted by statute.

11.6 Accessibility Compliance

The Committee shall conduct its meetings and activities in a manner consistent with the Accessibility for Ontarians with Disabilities Act, 2005 and applicable municipal accessibility policies.

Reasonable accommodations shall be provided, upon request, to ensure that persons with disabilities are able to participate in Committee proceedings in an accessible manner.

Roles and Responsibilities
For the Joint Compliance Audit Committee (JCA)
Serving the interested Municipalities of the Almaguin Area

1. Duties of the Clerk for the Municipality requiring the meeting of the JCA

1.1 The Clerk shall ensure the administrative practices and procedures for the Committee are followed and shall carry out any duties required under the Act to implement the Committee's decisions.

2. Duties of the Chair

2.1 The duties of the Chair are as follows:

- a) Liaise with the Clerk and review meeting agendas.
- b) Call Committee meetings to order when there is a Quorum, preside over Committee discussions, facilitate Committee business, follow the procedures as set out herein, identify the order of proceedings and speakers and rule on points of order as may be necessary.
- c) The Chair shall preside over the Conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meeting.
- d) Participate as an active Member, encouraging participation by all Members.
- e) The Chair is permitted to provide brief comments during discussion, make motions and vote on all matters.
- f) If the Chair is not present within the first fifteen minutes of a Committee meeting or is absent through illness or otherwise, and quorum is still obtained, the Vice Chair shall preside over the meeting,

3. Duties of Committee Members

3.1 The duties of Committee Members are as follows:

- a) Attend all Committee meetings or notify the Clerk as soon as possible in the event that the member cannot attend.
- b) Understand their role, the Committee's Mandate and meeting procedures.
- c) Declare any pecuniary interest in any matter prior to consideration by the Committee and refrain from discussion and voting on the matter in accordance with Section 5 of the *Municipal Conflict of Interest Act*.
- d) Participate as an active and voting member, asking questions, and seeking clarification through the Chair.
- e) Develop and maintain a climate of mutual support, trust, courtesy and respect.
- f) Work together to utilize the knowledge, expertise and talents of all members.
- g) Respect the decisions of the Committee and that such decisions reflect the majority view.

4. Support

4.1 The following support shall be provided to the Committee:

- a) The Recruitment Committee for the Almaguin Joint Compliance Audit Committee shall call the first regular meeting of the Committee to order and conduct the election of the Chair, Vice Chair and secretary of Committee Members.
- b) The affected municipality's staff in conjunction with the Committee secretary shall thereafter:
 - i) Prepare agendas for review by the Committee Chair.
 - ii) Electronically distribute agendas to all Committee Members before the meeting and post to the relevant municipal website.
 - iii) Arrange for or set up meeting areas, giving consideration to the nature of the matters to be discussed, any audio-visual requirements, attendance by the public and ensuring accessibility needs identified have been met.
 - iv) Arrange for attendance of delegations in conjunction with the Chair.
 - v) Attend Committee meetings, record attendance, confirm Quorum and record when the meeting starts and adjourns.
 - vi) Provide procedural advice to the Chair and Committee as required.
 - vii) Take minutes, record a summary of the discussion for each agenda item, record all Committee motions and resolutions including the name of the mover.
 - viii) Record any disclosures of pecuniary interest, including the general nature thereof.
 - ix) Review and correct any errors in the minutes of previous meetings.
 - x) Prepare the Committee minutes.
 - xi) Electronically distribute minutes to all Committee Members and post on the relevant municipal website.
 - xii) Facilitate and complete any additional work to be undertaken on behalf of the Committee.
 - xiii) Maintain Committee agendas, minutes, correspondence, Reports of the Auditor and outstanding items in the Corporation's records management system.

**Procedures
For the Joint Compliance Audit Committee**

1. Meeting Procedures

1.1 The Committee shall meet once prior to November 30th after each municipal election to review the Terms of Reference and Committee Procedures

1.2 Calling of Committee Meetings

- i) The Clerk of the relevant municipality will summon a meeting of the Committee when an Application is received.
- ii) Meetings shall be held at such time and location as the Chair deems appropriate.

1.3 Agendas

The following components shall be included in Committee agendas. Specific subject items are to be included under each component:

- i) Consideration of Applications for a Compliance Audit
- ii) Consideration of Auditor/Legal Reports *
- iii) Adjournment

*Committee may adjourn to Closed Session in accordance with Section 239(2) of the Municipal Act, S.O. 2001.

1.4 Quorum

The minimum number of Committee Members required to be present at any meeting in order to conduct Committee business shall be no less than three. If no Quorum is present fifteen minutes after the time fixed for a meeting, or the resumption of a meeting after a recess, or should a Quorum at a meeting be lost for a period of fifteen (15) consecutive minutes, the Clerk or designate will record the names of the Members present and the meeting will stand adjourned until the next meeting scheduled by the Chair.

2. Conduct of Committee Business

2.1 All Meetings of the Committee shall be open to the public, except for those circumstances provided for in Sections 239 (2) and (3.1) of the *Municipal Act, 2001*.

2.2 The business of each meeting shall be taken up in the order in which it stands upon the agenda, unless otherwise decided by the Committee.

2.3 Where the agenda includes consideration of more than one Application, applications may be dealt with by the Committee either individually or collectively dependant upon the direction of the Committee.

2.4 The Chair will summarize each Application received and request that the Applicant or his or her agent and Candidate or his or her agent identify themselves.

2.5 Applicant's Delegation

- i) The Applicant or the Applicant's agent may address the Committee for a maximum of 10 minutes unless granted leave by the Chair.

- ii) Members may ask questions of the Applicant or Applicant's agent through the Chair.
- iii) Questions of the Applicant or the Applicant's agent by the Candidate or the Candidate's agent *are not permitted*.
- iv) All materials presented to the Committee in open session are deemed to be public documents.

2.6 Candidate's Delegation

- i) The Candidate or the Candidate's agent may address the Committee.
- ii) The Candidate may respond to the content of the Application and Applicant's or the Applicant's Agent's address to the Committee.
- iii) Members may ask questions of the Candidate or Candidate's agent, through the Chair.
- iv) Questions of the Candidate or the Candidate's Agent by the Applicant or the Applicant's agent *are not permitted*.
- v) All materials presented to the Committee in open session are deemed to be public documents.

2.7 Where the agenda includes consideration of more than one Auditor's Report, the Reports may be dealt with by the Committee either individually or collectively dependent upon the direction of the Committee.

2.8 Auditor's Report

- i) An Auditor shall be appointed by the Committee as per Section 3 of the Terms of Reference.
- ii) The Auditor shall address the Committee and provide a summary of his or her Report and its conclusions.
- iii) Members may ask questions of the Auditor through the Chair.
- iv) Members may ask questions of any person present at the meeting, such questions to be through the Chair and at the sole discretion of the Chair.
- v) The Candidate, Applicant, their agents or any person present at the meeting may not ask questions of the Auditor or the Committee.

2.9 Decisions of the Committee shall be by resolution. A simple majority vote of the Committee Members present is required to pass a resolution.

Generally, the Committee will render its decision at each meeting. Subject to deadlines imposed by the Act, the Committee may reserve its decision if further deliberation is required.

2.10 The Chair shall preside over the Conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meetings, subject to an appeal by any Member to the Committee from any ruling of the Chair.

2.11 When two or more Members wish to speak, the Chair shall name the Member who first raised his or her hand.

2.12 A Member shall not:

- i) Speak disrespectfully to or about another member;
- ii) Use offensive words or unparliamentarily language during meetings;
- iii) Disobey the procedures of the Committee, or decision of the Chair or the Committee on questions of procedure;
- iv) Leave his/her seat or make any noise or disturbance while a vote is being taken and until the result is declared;

2.13 In case any Member persists in a breach of the foregoing section after having been called to order by the Chair, he or she may be ordered by the Chair to leave his/her seat for that meeting, but in case of ample apology being made by the offender he or she may, by vote of the Committee, be permitted forthwith to resume his or her seat.

2.14 When a Member desires to address the Committee upon a matter that concerns the rights or Privileges of the Committee collectively or individually, he or she shall be permitted to raise such matter of Privilege, and a matter of Privilege shall take precedence over other matters.

2.15 When a Member desires to call attention to a violation of the rules of procedure, she or he shall ask leave of the Chair to raise a Point of Order and after leave is granted:

- i) State the Point of Order with a concise explanation and resume his or her seat until the Chair has decided the Point of Order;
- ii) Unless a Member immediately appeals to the Committee, the decision of the Chair shall be final;
- iii) If the decision is appealed, the Committee shall decide the question without debate and its decision shall be final;

2.16 When the Chair calls a Member to order, the Member shall immediately sit down until the Point of Order is dealt with and the Member shall not speak again without permission of the Chair unless to appeal the ruling of the Chair.

3. Motions

3.1 The following rules shall apply to motions:

- a) All motions must be introduced by a mover before the Chair can put the motion on the floor for consideration.
- b) After a motion is properly moved, it shall be deemed to be in the possession of the Committee but may be withdrawn by the mover at any time before a vote with the consent of the Committee.
- c) The number of times a Member may speak on a motion shall not be limited. A Member shall not be restricted to asking questions only of the previous speaker but the question must relate directly to the matter under discussion.
- d) A motion to move a previous motion shall not be allowed.
- e) Any Member may require the motion under discussion to be read at any time, but not so as to interrupt a Member while speaking.
- f) When a motion is under consideration, no motion shall be

received other than a motion to:

- i) Adjourn, which motion is neither amendable nor debatable;
 - ii) Table, which motion is not debatable;
 - iii) Defer action;
 - iv) Refer, which motion is debatable as to its merits only;
 - v) Amend.
- g) A motion to refer shall take precedence over any other amendment.
- h) Only one amendment at a time can be presented to the main motion. Only one amendment can be presented to an amendment, but when the amendment to the amendment has been disposed of, another amendment may be introduced, and when that amendment has been decided, another may be introduced.
- i) The amendment to the amendment, if any, shall be voted on first, then if no other amendment is presented, the amendment shall be voted on next, then if no other amendment is introduced, the main motion, or if any amendment has carried, the main motion as amended, shall be put to a vote.
- j) Nothing in this section shall prevent other proposed amendments being read for the information of the Members.
- k) When the motion under consideration contains distinct propositions, upon the request of any Member, the vote upon each proposition shall be taken separately.
- l) After the Chair commences to take a vote, no Member shall speak to or present another motion until the vote has been taken on such motion, amendment or sub-amendment.
- m) Every Member present at a meeting when a vote is taken on a matter shall vote unless prohibited by statute, in which case the fact of the prohibition will be recorded in the minutes. If any Member present persists in refusing to vote, she or he shall be deemed as voting in the negative. Any motion on which there is a tie vote shall be deemed to be defeated. Recorded votes are not permitted.
- n) After any matter has been decided by the Committee any Member may move for reconsideration at the same meeting, but no discussion of the motion that has been decided shall be allowed until the motion for reconsideration has carried.
- o) All motions not disposed of, shall be placed on the agenda for the next meeting of the Committee, subject to any deadlines imposed by the Act.

4. Minutes

- 4.1 Minutes shall be taken for all meetings and briefly outline the substance of item listed on the agenda, including delegations, reports, motions, resolutions and other actions taken. Minutes shall reflect the decision when necessary of the Committee in keeping with the *Municipal Elections Act, 1996, Section 88.33(7)*.

5. Media Relations and Communications

5.1 All media contact shall be made through the Clerk of the municipality whose campaign finances are under review, or through the Chair of the Committee.

6. Conflict of Interest

6.1 Legislated requirements as set out in the *Municipal Conflict of Interest Act* shall apply to all Committee Members. It is the responsibility of each Member to disclose any pecuniary interest prior to discussion of a particular matter. Once declared, the Member shall not discuss or vote on the matter. If the declaration relates to a matter being discussed during a closed portion of the meeting, the Member must leave the meeting during all discussion on the matter. Members are encouraged to seek independent legal advice if they are unsure of whether or not they have a pecuniary interest in a matter. Municipal staff does not provide advice or interpretation related to declarations.

7. Matters Not Dealt with in These Procedures

7.1 If the practices and procedures set out herein do not provide for a procedural matter, the practice or procedure shall be determined by the Clerk or designate in conjunction with the Chair. Where the matter arises during a meeting and cannot be dealt with to the satisfaction of the Chair and Clerk or designate, the matter shall be deferred to the next meeting of the Committee.

Planning Department Report

Consents

Roll #	Address	Date	File #	Status	Note
3-19700	Con 13 Part Lot 11	11/25/2022		Legal, CBO, By-law, Engineers Involved	Site Alteration / Rezoning issue / FP update
3-21300	1476 N Pickerel Lake Road	05/16/2025	B-006/25 B-051/25; B-052/25 & B-053/25	Suitable Entrance Condition Satisfied	Create 1 new residential lot + retained
2-28300	348 Woods Road	02/13/2026		Notice of Decision	Create 3 new lots + Retained
3-23800	183 Pevensey Road	02/25/2025		Pre-consultation Meeting	Sever to create 1 new lot, 1 lot addition and retained
3-17500	Con 13, Part Lot 3	01/13/2025		Awaiting Application	Create 4 new lots + retained - concerns with suitable entrances
2-17600	13 Garage Road	10/02/2025	B-015/25 & B-016/25	CIL paid	Sever to create 1 new lot, 1 rural industrial lot and retained
2-29420	123E Nicolía Drive	02/24/2026	B-032/25 & B-033/25	CIL Requested	Create 2 new lots + retained
2-29200/2-23700	Con 9 Lot 20 / Con 10 Lot 20	04/28/2025		Inquiry	Sever 2 merged lots to create 2 lots with road frontage
1-09105	809A Cherry Hill Road	06/09/2025		Inquiry	Lot addition
3-11010	273 Berriedale Road	07/31/2025		Awaiting Application	Create 3 new lots + Retained
2-23700	820 Garage Road	09/03/2025		Pre-consultation Meeting	Create 3 new lots + Retained
1-59320	195 Madill Road	03/24/2026	B-005/26	Awaiting Notice of Decision	Create 1 new lot + Retained
1-63700/1-63900	723 Skyline Drive	02/24/2026	B-049/25	OPA condition removed	Lot addition from 1-63700 to 1-63900
3-04250	1137 Pickerel & Jack Lk Rd	01/20/2026		Awaiting PJR, lake capacity study, OPA required - backlot	Create 2 new lots, one waterfront, one backlot
1-29500	201 Three Mile Lake Road	02/26/2026		Awaiting Application	Create 1 new lot and lot addition to retained
1-63600	Con 4, Pt Lt 18 - Sunnylea Aven	03/04/2026		Pre-consultation Meeting - Not Supported by Planner	Backlot Development - Create 4 lots plus retained - OPA too
2-12320	Industrial Park	03/11/2026		Council Resolution regarding development requirements issued	Proposed Industrial Development - AI Compute Infrastructure
2-22310	242 Woods Road	03/11/2026		Awaiting Application	Create 2 new lots + retained
3-04100	Con 11 Lot 17	04/07/2026		Inquiry	Create lot addition from Lot 16 and 2 more off P & J Lk Rd.

Subdivisions

Roll #	Address	Date	File #	Status	Note
1-08900	Cherry Hill Rd / Deer Lake	03/25/2026	S-01/24	By-law 15-2026 - Notice of Dec Issued	15 lot subdivision with common element road
3-18900	Con 13 Part Lot 8	03/23/2026		Pre-consultation Meeting Completed - Studies Pending	192 lot subdivision with sewage treatment & water treatment systems.

Planning Department Report

Shore Roads / Road Allowances

Roll #	Address	Date	File #	Status	Note
1-34000	98 Doe Lake Peninsula	02/02/2026		Legal	Trf shore road - 1988 Admin Error
1-08610	879 Three Mile Lake Road	01/27/2026		Legal	Purchase shore road across the road
1-31500	78 Skyline Drive	12/18/2025		Deposit Requested	Partial Purchase shore road

Site Plans

Roll #	Address	Date	File #	Status	Note
3-23905	809 Berriedale Road	06/14/2023		File Closed - LOC File Remains Open	New rural industrial business
3-07625	Con 11 Part Lot 32	08/08/2024		By-law Officer - review regeneration	Tim Bryson sent recommendations via email
2-32200	2214 Pickerel & Jack Lake Road	11/04/2024		Road Boring to address in agreement	Demo - Rebuild in FP-48
1-34000	98 Doe Lake Peninsula	02/02/2026		Legal - SPA registration pending by LRO	Demo/Rebuild - shore road trf too
1-69900	39 Magview Drive	01/06/2026		Invoice - Reminder to Pay	New dwelling on Mag River
Pending	303 Relative Road	01/13/2025		Pre-consultation	RC use of property
				Require support from Village for municipal water services	
2-07002	5 Hill Top Road	09/16/2025			Construct a car wash - site plan amendment
1-59700	80 Cove Road	03/11/2026		Inquiry	Demo/Rebuild Cottage
3-30000	390 Kent Road	04/02/2026		Pending Application	Demo/Rebuild Cottage
3-26800	264 Dobbs Road	03/13/2026		Inquiry	Demo/Rebuild Cottage
3-07446	150 Granite Hill Road	03/25/2026		Inquiry	Build on waterfront

Zonings

Roll #	Address	Date	File #	Status	Note
2-07015	51 Commercial Drive	02/28/2023		Pre-Consultation- PJR Required	Site Specific - Commercial w Residential units
3-19716 to 3-1972	240-268 N Pickerel Lake Road	10/21/2024		Application Refused - Engineer Disagree	FP mapping update after site alteration
Pending	303 Relative Road	01/13/2025		Awaiting Application	RC use of property
ARMOUR		04/01/2026		Public Meeting - April 28, 2026	
1-63700	723 Skyline Drive	03/11/2026		Public Meeting - May 12, 2026	ZBA per Consent B-049/25 - Condition of Consent
1-08900	Cherry Hill Rd / Deer Lake	03/24/2026		Notice of Passing - Appeal Exp 04/14	ZBA per Subdivision S-01/24 - Conditions of Subdivision

Planning Department Report

Official Plan Amendments

Roll #	Address	Date	File #	Status	Note
SOLARBANK	219 Peggs Mountain Road	04/29/2026		OLT Case Mgmt Conference - April 29	Solar Battery Storage Facility (OPA/ZBA)
1-63600	Sunnylea Ave: Con 4 Pt Lot 18	03/04/2026		Pre-consultation - Not Supported by Planner	Consents to create 4 lot - Backlot Severances

TOTAL # OF TELECONFERENCE PRE-CONSULTATION MEETINGS TO DATE FOR 2026: 10

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

Minutes of the Board of Trustees Meeting

February 18, 2026

Present were: Chairperson: Ruth Fenwick

Board Trustees: Bev Abbott
Rod Blakelock
Patty Butler
Nancy Kyte
Donna Luck
Tiffany Monk
Robert Van der Wijst
Joseph Vella

Also attending: CEO: Nieves Guijarro

1 Call to order With a quorum present CEO called the meeting to order at 7:00 p.m.

2 Approval of Meeting Agenda **MOTION 454/26** IT WAS MOVED BY: B. Abbott
AND SECONDED BY: D. Luck

That the meeting agenda of the Board of Trustees of February 18, 2026 be accepted as presented:

CARRIED

3 Declaration of conflict of interest No conflicts were declared

4 Approval of consent Agenda **MOTION 455/26** IT WAS MOVED BY: B. Van der Wijst
AND SECONDED BY: P. Butler

That the consent agenda of the Board of Trustees **meeting** of February 18, 2026 be approved as presented:

- a) Resolution to accept the minutes of January 2026
- b) Resolution to accept the CEO's Report of January 2026
- c) Armour Township Financial Statement of January 2026

CARRIED

**BFARUPL Board Minutes
February 18, 2026**

- 5 Business arising from the minutes** -Members discussed the Village of Burk’s Falls Pay Equity Report. Ruth will contact Burk’s Falls CAO for clarification on the Gallagher Compensation Review Report.
Based on the information provided, members agreed to compensate library staff by following the 2026 Village of Burk’s Falls Pay Grid.

MOTION 456/26 IT WAS MOVED BY: D. Luck
AND SECONDED BY: R. Blakelock

To rank Library Coordinator in Band 3, Step 2 of VOFB Pay Grid.

CARRIED

MOTION 457/26 IT WAS MOVED BY: J. Vella
AND SECONDED BY: B. Van der Wijst

To rank Library Assistant in Band 2, Step 4 of VOFB Pay Grid

CARRIED

-The Board Evaluation results have provided an opportunity for members to develop their knowledge in areas of interest.
Members agreed to add Board Development expenses to the library budget if a course, webinar, or similar opportunity incurs a cost.
- Councillor Kyte is currently completing the training required for members of the Library Board and will provide her certificates once it has been completed.
-Members had an opportunity to read the Village of Burk’s Falls Library Building Maintenance and Financial Sustainability Report.

- 6 Committee Reports** -Building/Fundraising Cmte – Joe, Ruth, Bev, Rod & Tiffany
No Report

-Personnel – Bob, Bev, Patty
No Report

-Finance/Budget Cmte – Ruth, Patty & Joe
Members are working on sending a letter to MP Scott Aitchison in support of summer student funding application

-Policy/Planning – Ruth, Bev, Vicky, Bob
The following policies were reviewed:
F-IV-2 Mandatory Benefits & Payroll Deductions
F-IV-3 Hours of Work
F-IV-5 Salary & Wage Scales
F-IV-13 Vaccination Policy

- 7 Correspondence & Information Items** -Privacy Commissionaire Report – sent
-National Canadian Film Day – Planning for this event is underway and the following members have agreed to volunteer: Bob, Tiffany, Bev, Patty and Nancy
-Library Space Design Challenges Webinar information was circulated.
-Ryerson Township Resolution re Bill C-15 was received
-Innovative Library Service Delivery: Adapting to the Digital World info was circulated

**BFARUPL Board Minutes
February 18, 2026**

- 8 New Business**
 - Income Tax Return Program is receiving a good response and Ruth has been collecting information from clients to begin submissions when the program opens – February 23.
 - March Break Activities are planned with a variety of programs for each day of the week. Volunteers to help with activities have come forward: Nancy, Donna, Ruth and Bev.
 - VOLT (Valuing Ontario Libraries Toolkit) The Policy/Planning Committee is considering the completion of this valuable statistical analysis.
 - Library Audit is currently underway. Grant Thornton will be reaching out to Board Chairperson and Vice Chairperson.

- 9 Adjournment** **MOTION 458/26** by J. Vella at 8 :30 pm to adjourn.

CARRIED

BOARD CHAIRPERSON

DATE

Ruth Fenwick

March 18th, 2026



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20

MINUTES
ANNUAL GENERAL MEETING & REGULAR MEETING
Burk's Falls & District Historical Society
Township of Armour Council Chambers, Burk's Falls
Monday, March 23, 2026

Members Present: Diane Brandt – President
Jarv Osborne – Vice President
Jenny Hall - Treasurer
Charlene Watt – Secretary / Deputy Treasurer
Krista Trulsen
Nancy Kyte

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members. Regrets from Barry Burton, Peter Hall and Nieves Guijarro.

Approval & Amendments of the Minutes of the Last Meeting:

A quorum was confirmed with Members present.
Acceptance of minutes and adoption of the February 16, 2026 Meeting Minutes as circulated:
Moved by Nancy Kyte, Seconded by Jenny Hall. Carried

Nomination and Election of Officers:

Five Directors were elected at the meeting: Diane Brandt (6 votes), Jenny Hall (5 votes), Jarv Osborne (6 votes), Barry Burton (5 votes) and Peter Hall (6 votes).
Nieves Guijarro received 2 votes but was not elected.

Appointments of the 2026/2027 Officers were made by the Directors.

Diane Brandt was appointed as President by Jarv Osborne and seconded by Jenny Hall.
Diane Brandt accepted the nomination.



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Barry Burton was appointed as Vice-President by Diane Brandt and seconded by Jarv Osborne. The nomination will be brought forward to the April meeting for acceptance. The position is currently pending.

Jarv Osborne was appointed as Treasurer by Jenny Hall and seconded by Diane Brandt. Jarv Osborne did not accept the nomination.

Jenny Hall was appointed as Treasurer by Jarv Osborne and seconded by Diane Brandt. Jenny Hall accepted the nomination.

Charlene Watt was appointed as Deputy Treasurer/Secretary by Diane Brandt and seconded by Jarv Osborne. Charlene Watt accepted the nomination.

Treasurer's Report:

Treasurer's / Financial Report was presented by Jenny Hall. The Treasurer reported that the opening bank balance as of February 1, 2026 was \$8,227.17. Total expenses for the month were \$220.22, consisting of regular operating costs including telephone/internet services, a laptop battery, and office supplies. The closing balance as of February 28, 2026 was \$8,006.95.

It was further noted that all financial records for the period March 1, 2025 to February 28, 2026 have been submitted for audit by Jarv Osborne and Krista Trulsen. **Motion to accept the Treasurer's report and to pay the monthly invoices: Moved by Jarv Osborne, Seconded by Nancy Kyte. Carried**

Committee Reports:

Wiseman's Corner Schoolhouse Update:

The heritage centre has been closed for the season.

Watt Farm House Update:

Diane Brandt advised members that she checks in on the farm house on a regular basis.

Membership Renewals:

Diane Brandt provided a verbal update on the status of memberships on behalf of Peter Hall. There are 15 paid memberships for 2026. Honourary memberships include Bruce Campbell, Brad Crozier, Betty Caldwell and Lorne Main.



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Heritage Festival Committee:

Nancy Kyte updated Members on the March 9, 2026 Heritage Festival Committee meeting with the Township of Armour's Recreation Co-ordinator. A media statement is to be released to the public by the Township stating *"The Recreation Department and Heritage Festival Planning Committee wish to advise the community of important changes to the direction and format of the Heritage Festival moving forward. After thoughtful consideration and careful review of the festival's long-term vision, it has been decided that the event will not operate as a large-scale fairground-based festival at this time. The Department and Committee are currently working to evaluate various event options that celebrate the area's vibrant artistic, cultural and heritage features. The Township of Armour wishes to extend sincere thanks to all of our valued event partners, contributors, and attendees for making the event possible. Over the coming weeks, the committee will be consulting with various festival partners to explore opportunities that bring new experiences to our community. We recognize that this may come as a shock to many who have come to look forward including Heritage Festival in their summer plans. We encourage you all to stay tuned to the Armour Township Facebook Page to remain up to date on event details and information."*

A date for the Heritage Festival has not yet been determined, as a proposed August date conflicts with the Sundridge Sunflower Festival. Potential attractions were discussed but not finalized; suggestions included rope making, butter churning, a BBQ fundraiser, and a corn boil. It was also proposed that an evening event be considered, such as a 1950s/1960s-themed dance at the Katrine Community Centre, with additional activities hosted in the adjacent ball diamond area. Concerns were raised regarding limited parking capacity at the heritage centres, which may impact the feasibility of hosting a large-scale event. Nancy advised that, according to the Township's Recreation Coordinator, an approximate budget of \$4,500 has been allocated. The Heritage Festival Committee expects to have further details following an upcoming meeting with the Recreation Coordinator. Members thanked Nancy for her update.

Correspondence:

Chamber of Commerce Publication: Diane Brandt advised that the format for the annual publication has changed. Diane has emailed the Chamber of Commerce for details on the insert to the guide and is awaiting a response.

Young Canada Works Funding: Diane Brandt informed Members that she will follow up with the Township of Armour's CAO regarding the status of the application.

Township of Ryerson Newsletter: Diane Brandt informed Members that she provided a submission for the municipal newsletter on behalf of the Historical Society.



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General Business:

Recognition Gift for Fell Homes

A follow-up discussion was held regarding last month's meeting item concerning a recognition gift for Fell Homes in appreciation for allowing the Historical Society to use the facility's common room for past meetings. Jarv Osborne and Diane Brandt presented a gift suggestion for consideration. Following discussion, members agreed that the purchase of a utility service cart would be a practical and appropriate gift for the seniors' residence. The purchase of a plaque for the cart was also discussed and was considered a minor expense that did not require formal resolution. The Executive was authorized to proceed.

Resolution of Appreciation and Approval of Purchase

WHEREAS the Burk's Falls and District Historical Society has been privileged to hold its monthly meetings in the common room at Fell Homes; and

WHEREAS the Society greatly appreciates the generosity and cooperation extended by the management and residents of Fell Homes in permitting the use of this facility over the years; and

WHEREAS the Society will no longer be using the Fell Homes common room for its meetings and wishes to formally acknowledge its gratitude for the hospitality received; THEREFORE BE IT RESOLVED that the Burk's Falls and District Historical Society approves the purchase of a utility service cart in the amount of \$139.99 + HST to be presented to Fell Homes as a token of appreciation for the use of their common room for the Society's monthly meetings; and

BE IT FURTHER RESOLVED that the Executive of the Society is authorized to arrange for the purchase and presentation of the utility service cart on behalf of the membership, together with a message of thanks recognizing the support and goodwill shown to the Society. Moved by Jenny Hall, Seconded by Nancy Kyte. Carried

New Business:

Members reviewed a resolution from the Township of McNab/Braeside petitioning the Province of Ontario and the Minister of Tourism, Culture and Gaming to review and modernize the Heritage Organization Development Grant (HODG), including restoring its purchasing power through adjustment for inflation. Members adopted a resolution in support.

Resolution: Support for Modernizing the Heritage Organization Development Grant (HODG)

WHEREAS Ontario municipalities are legislated to preserve records of enduring and historical value, and community archives play a critical role in fulfilling this responsibility, particularly in rural and smaller municipalities; and



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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

WHEREAS The Heritage Organization Development Grant (HODG) is the only provincial operating grant available to grassroots, non-profit heritage organizations, including community archives and historical societies across Ontario; and
WHEREAS The maximum annual HODG grant of \$1,545 per organization has remained effectively unchanged for more than 15 years, resulting in a significant erosion of its real value due to inflation, such that its current purchasing power is approximately two-thirds of what it was in 2010; and
WHEREAS Rising operating costs related to insurance, utilities, records preservation, digitization, accessibility, and volunteer coordination have increased financial pressure on heritage organizations, often requiring municipalities to absorb additional costs to ensure continuity of service; and
WHEREAS Strengthening HODG would represent a modest but high-impact provincial investment that would help stabilize community archives, reduce pressure on municipal budgets, and safeguard Ontario's public records and local heritage for future generations;
NOW THEREFORE BE IT RESOLVED THAT The Burk's Falls and District Historical Society formally support a review and modernization of the Heritage Organization Development Grant, including restoring its real purchasing power through inflationary adjustment and exploring options for increased or multi-year operating stability; and
BE IT FURTHER RESOLVED THAT This resolution be forwarded to the Minister of Tourism, Culture and Gaming, local Members of Provincial Parliament, AMO, and Ontario municipalities for consideration and support. Moved by Jenny Hall, Seconded by Krista Trulsen. Carried

Audit of Financial Statements:

Jarv Osborne reported that the audit of the 2025-2026 Financial Statements is in process and a report will be brought forward to the April meeting.

Adjournment:

The next meeting will be held on Monday, April 20, 2026 at the Township of Armour Council Chambers, 56 Ontario Street, Burk's Falls. There being no further business, Jarv Osborne moved to adjourn the meeting at 8:16 p.m.

Recorded by
Charlene Watt, Deputy-Treasurer/Secretary

Approved by
Diane Brandt, President

**SOUTHEAST PARRY SOUND DISTRICT
PLANNING BOARD
Regular Meeting**

**Wednesday, March 25, 2026 – 6:30 p.m.
VIA ZOOM**

Hearings;

- 6:30 p.m.: 1) B-001/26 - R. & L. STINSON
B-002/26
B-003/26
- 2) B-004/26 - P. SCHAEFER

Regular Meeting:

- 1. Review and Approval of the Minutes
- 2. Business Arising from the Minutes
- 3. Administrative
- 4. Correspondence
- 5. Status of Applications
- Complete application requirement – Hydrogeological Assessment
- 6. Financial Report
- 7. Other Business
- 8. Adjournment

SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD

Regular Meeting
Wednesday, February 25, 2026
VIA ZOOM

Attending Members: R. Ward
D. O'Halloran
N. Hofstetter
C. Philip
C. Hope
G. Miller (alternate)

Attending Staff: L. Moyer
J. Ross

MINUTES:

The meeting opened at 6:30 p.m. The meeting was chaired by R. Ward. The administrative portion of the meeting was held after the hearings. The Status of Applications agenda items were moved up on the agenda to accommodate those present.

5. Status of Applications

L. Moyer reported that there are 4 consent applications in progress and 4 consent applications in stages of completion.

Request for exemption from Archaeological Assessment

Members discussed a requested exemption from the requirement of an Archaeological Assessment for a Subdivision Application. W. Semple, President of Entelechy Corp. presented the Board with a Ministry of Tourism, Culture and Sport Checklist for the Criteria for Evaluating Archaeological Potential. The completed checklist identifies no concerns.

N. Hofstetter noted that an exemption to the Archaeological Assessment was requested and approved last year for Subdivision Application S-01/25. W. Semple's proposed subdivision is in a similar location to Subdivision Application S-01/25.

MOTION 11/26

Moved by:

G. Miller

Seconded by:

N. Hofstetter

“BE IT RESOLVED THAT the Planning Board does not require an Archaeological Assessment to be submitted as part of the complete application requirement for the proposed plan of subdivision on the subject lands being Part Lot 31, Concession 2, Township of Perry (Entelechy Corp.)” – CARRIED

Complete application requirement – Hydrogeological Assessment

Members discussed a request from L. Dennis to accept a preliminary hydrogeological study as part of a complete subdivision application. L. Moyer noted that the Planning Act requires a full hydrogeological study for a complete subdivision application with five or more lots proposed.

L. Dennis commented in an email to L. Moyer that a full hydrogeological study could not be completed due to winter conditions and an inability to complete all monitoring of wells. Members

(8.) Adjournment cont'd.

MOTION 17/26

Moved by:

N. Hofstetter

Seconded by:

D. O'Halloran

"BE IT RESOLVED THAT we do now adjourn at 7:45 p.m. until the next regular meeting on March 25, 2026 at 6:30 p.m. or at the call of the chair." – CARRIED

Chairperson

Secretary-Treasurer

Southeast Parry Sound District Planning Board

Regular Meeting

Wednesday, February 25, 2026

Via Zoom

(ATTACHMENT)

Attending Members: R. Ward
D. O'Halloran
N. Hofstetter
C. Philip
C. Hope
G. Miller (alternate)

Attending Staff: L. Moyer
J. Ross

APPLICATIONS TO BE HEARD:

The meeting for the hearing was opened at 6:30 p.m. The meeting was Chaired by R. Ward. At the commencement of the hearing R. Ward provided introductory comments and prior to the completion of the hearing, L. Moyer advised the applicant(s) and/agent that the Notice of Decision would be forthcoming by mail/email.

B-055/25

D. Douglass

The Applicant , Darlene Douglass was present.

Consent application B-055/25 is a proposed consent to create one new lot for residential purposes. The subject lands are located in Part Lot 35, Concession 12 (Parts 1, 42R-5583) within the Township of Perry. The parcel to be severed will have an approximate frontage of 104.7 m. (343.5 ft.) on Cherry Hill Road, an approximate depth of 155 m. (508.53 ft.), an approximate area of 1 ha. (2.47 ac.) and is presently vacant. The parcel to be retained will have an approximate frontage of 74.2 m. (243.44 ft.) on Cherry Hill Road and 230.9 m. (757.55 ft.) on 12th Concession Road, an approximate depth of 230.9 m. (757.55 ft.), an approximate area of 3.7 ha. (9.14 ac.) and has a dwelling and outbuildings located on it.

L. Moyer informed the Board Members that there is no report from the Planning Board's planner for consent application B-055/25 (Douglass) as L. Dennis is acting as the agent for the applicant.

The members were circulated comments from the Township of Perry. The Township advised that they have no objection to the application subject to standard conditions.

L. Moyer reported that the requirement for comment from the North Bay-Mattawa Conservation Authority was not included in the draft conditions but should be added. No issues were raised.

L. Moyer reported that there were no concerns or objections received from the public or agencies circulated.

MOTION 10/26

Moved by:

C. Hope

Seconded by:

D. O'Halloran

"BE IT RESOLVED THAT Consent Application B-055/25 be approved subject to the amended conditions presented to the Board. Provisional consent is given for the following reasons:

- **The application complies with the approved Zoning By-law in effect for the municipality.**
- **The application conforms to the Provincial Planning Statement.**
- **The municipality supports the subject application." – CARRIED**



Board Meeting Agenda

Date: Thursday, March 26, 2026

Time: 6:00PM

Location: Strong Township Office – 28 Municipal Ln, Sundridge

Zoom Meeting Details to Follow.

AGENDA

1. Call to Order
2. Acceptance of the February 26, 2026 ACED Meeting Minutes (Resolution 2026-12)
3. Round Table Introductions (if required)
4. Staff Report
 - a. Discussion Items
 - i. AHSS Student Engagement
 - ii. RED Strategic Plan Update
 - iii. Tourism and Marketing Update
5. Round table comments or updates from Board Members
6. FedNor Updates
7. MND Updates
8. Next Meeting Date: April 23, 2026
9. Adjournment (Resolution 2026-13)



Director of Economic Development (DoED) Report
 March 26, 2026

Core Activity Tracking – (Since last report)

Activity:	Interactions	Description
Business Assistance		
Start Up Files	2	Armour, M/M
Expansion Files	1	Sundridge
Developer Files		
General Support	1	Perry
Brand Ambassador		
High Priority		
Business Visits		
Program Referrals		
Non-Member Support Requests	4	(2) SR, Machar, Burk's Falls
Marketing*		
ACED Website Updates	25	Events, Tourism & Lifestyle News, Business News, Lease & Investment Properties
Social Media Posting	20	(EXPLORE) 9 (ACED) 11
Facebook/Instagram Reach	13,625	(EXPLORE) 12173 (ACED) 4579
Facebook/Instagram Views	57410	(EXPLORE) 39,802 (ACED) 17,608
Facebook/Instagram Likes/Followers	6455	(EXPLORE Facebook) 2956 (EXPLORE Instagram) 1119 (EXPLORE TikTok) 508 (ACED Facebook) 1872
Website Tracking		
Total Users / Views	2,800	
Most viewed pages (besides landing page)		Events, Business Directory, ACED
Communications		
Email Blasts	2	ACED Business monthly, QuickBooks Workshop
Organization Meetings	4	RCIP, NECO, SFEP, AHHC
Partnership Projects		
Municipal Visits	3	Sundridge, Strong, McMurrich/Monteith
Member Interactions / Support Requests		
Media Comment Requests		

Current Files & Projects

Project 1A – Business Support

Contractors and Trades Support

Carried from last report: A QuickBooks Workshop will be held on April 8 in partnership with the AHCC and The Business Centre. This introductory session is designed to support self-employed

trades and contractors and will also serve as an initial engagement opportunity with the local trades sector. Participants will be invited to complete a survey to help identify industry needs, desired support, and interest in an Almaguin Trades Show, including preferred timing and format.

Almaguin Trade Show

Initial research is underway to assess the viability of hosting a local trades-focused trade show. This work will explore key considerations such as estimated hosting costs, potential venue options, and overall feasibility within the region. In addition, efforts will be made to better understand the level of interest from businesses operating within the trades sector, as their participation will be critical to the success of the event.

To support this, a survey has been developed to gauge interest, preferred format, and potential participation from local trades businesses. The survey will be distributed to attendees at the upcoming QuickBooks event, as well as shared through existing networks, including connections with Home Hardware and the Almaguin Highlands Chamber of Commerce. The feedback collected will help determine whether to proceed with further planning and, if so, how best to structure the event to meet industry needs.

Project 1C – AHCC Partnerships

ACED staff will be attending the upcoming AHCC Business Social on Tuesday, March 24th, hosted at Bethel Church in Sundridge.

As part of the agenda, ACED has been invited to speak and will be providing a brief overview of current services, as well as highlighting upcoming initiatives and opportunities for engagement. This will allow staff to raise awareness of available supports, share updates on ongoing projects, and encourage feedback and collaboration from attendees.

International Women's Day

ACED Staff attended the Women's Own Resource Centre's annual International Women's Day Gala in South River. The event featured a keynote address by Avery Swartz and provided valuable networking opportunities with women from across the Almaguin region.

The CMO developed an International Women's Day campaign highlighting five influential women from the Almaguin community. The campaign generated 2,551 views and sparked meaningful engagement, including thoughtful comments and discussions recognizing additional influential women within the community.

Project 2A- Community Organization Support

The CMO created an events listicle and accompanying social media post highlighting activities taking place during March Break at member municipality libraries. Additionally, the CMO attended the magic show featuring Peter Mennie at the Perry Library and created a social media post promoting the event, with a link to the website article titled "*How Almaguin Libraries Serve Rural Communities*," which highlights the important role libraries play in rural communities like Almaguin.

Project 2B – Regional Recreation & Municipal Support

Village of Sundridge Support

The DoED met with the subcommittee and the private business to further discuss the proposed development opportunity, with a focus on clarifying priorities, identifying potential constraints, and outlining next steps in the process. The discussion was productive and helped ensure alignment between all parties as the project moves forward.

Following this meeting, ACED staff will be working closely with the business to develop two separate concept plan options for Council's consideration. These options will aim to present

different approaches to the development, allowing Council to review and provide direction based on feasibility, community fit, and overall strategic alignment.

McMurrich/Monteith Support

The DoED developed a business survey targeting McMurrich/Monteith businesses. The intent of the survey is twofold: to gather up-to-date business information for inclusion in both the ACED and Municipal business directories, and to better understand the types of supports and resources currently being requested by the local business community. The information collected will help ensure that directories remain accurate and useful, while also informing future programming and service delivery to better align with identified needs. At this time, the survey has received 12 responses from local businesses, and staff will continue to promote participation to strengthen the overall dataset and ensure broad representation.

Project 3A – Almaguin Housing Task Force

No updates at this time.

Project 3B – Transportation

Almaguin Community Transportation Committee

No updates at this time.

The Return of Passenger Rail Service

Following the call with Ontario Northland in February to discuss potential first mile/last-mile transportation solutions, there have been no further updates or follow-up at this time.

During the initial discussion, Ontario Northland indicated a willingness to support local initiatives such as a Community Bus Pilot and potential ride-share programs. They also shared information on relevant resources and funding programs that could help advance these types of projects. ACED staff will continue to monitor updates and explore these opportunities further as part of ongoing efforts to improve local transportation options.

Project 3C AHSS Student Engagement

The DoED delivered presentations to four classes at Almaguin Highlands Secondary School, with a focus on encouraging student participation in this year's youth survey. In addition to promoting the survey, the presentation highlighted the broader challenges associated with youth outmigration and emphasized ACED's ongoing efforts to help build a community that young people feel motivated to return to after pursuing education or employment opportunities elsewhere. To date, 34 survey responses have been collected, and staff will continue to encourage additional participation to further strengthen the dataset.

Building on this momentum, the DoED has a follow-up meeting scheduled for Friday, March 27th with Student Council representatives. This meeting will focus on planning the next round of Life Skills Workshops, which were first introduced in 2024. ACED is aiming to host these workshops again in April or May, with proposed topics including managing credit, budgeting as a student, interview skills, goal setting, and developing healthy living and meal planning habits. These sessions are intended to provide practical, real-world knowledge that supports students as they prepare for greater independence.

Project 3D Almaguin RED Strategic Plan Update

The DoED has completed the Request for Proposals (RFP) for the 2026 Strategic Plan Update. This document outlines the scope of work, project expectations, and submission requirements, and has been developed to guide the selection of a qualified consultant to support the update process.

The RFP will be circulated directly to consultants operating within the region, in addition to being publicly promoted from March 27th through to the submission deadline of April 17th. This approach is intended to encourage a broad and competitive response.

Pending the outcome of the procurement process, the anticipated project start date is early May, allowing sufficient time to complete the Strategic Plan Update within the desired timeframe.

Project 4A – Brand Strategy Implementation

Phase 2 – Physical Brand Roll Out

No updates at this time.

Social Media/Explore Almaguin Website/Email Marketing/Content

With Ontario Maple Weekend approaching next month, the CMO created a maple season events roundup website article, along with a complementary social media post highlighting local syrup producers and events, including the Almaguin Maple Syrup Festival, which generated over 2,800 views and 73 clicks to the website.

The CMO refreshed and re-filmed a new “We’re from Almaguin” reel highlighting four local businesses. The reel was an immediate online success, generating over 17,000 views across social media platforms. Due to strong interest from additional local businesses and available content, a second reel is currently in development, with a further installment planned for summer.

The CMO refreshed the Brand Ambassador Spotlight, posting 4 features on local businesses that received 1844 total views.

The Almaguin Business monthly email blast was distributed, achieving 273 opens and 124 total clicks. An additional email was sent to the ACED business subscriber list promoting the QuickBooks workshop on April 8, including a direct link encouraging subscribers to complete the trades survey.

Project 4B – Tourism Promotion

Meeting with Explorers’ Edge

The CMO and DoED met with Explorers’ Edge to continue strengthening the partnership and to ensure ongoing collaboration throughout the 2026 marketing year. Discussions included opportunities for content sharing and coordinated social media efforts to expand reach. The 2026 Star Party partnership opportunity was also discussed, including the possibility of Explorers’ Edge hosting ticket sales. Additional topics included sharing information on local trail systems and identifying businesses to be featured in upcoming Explorers’ Edge social media content.

Almaguin End-Of-Summer Star Party

Building on the success of last year’s event, planning is now underway for the 2026 Almaguin Star Party. This includes continued partnership with the North Bay Astronomy Club and ongoing discussions with Screaming Heads regarding the event location. In addition, a Dark Sky Preservation and Dark Sky Tourism resource page will be added to the website, accompanied by a supporting social media campaign, with assistance from Stéphane Picard of Cliff Valley Astronomy.

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES February 26, 2026

A regular meeting of the ACED Board was held at the Armour Township and virtually on February 26, 2026 at 6:00 pm.

Present: Vicky Roeder-Martin, Township of McMurrich/Monteith
Sheri Norman, AHCC Representative
Margaret Ann MacPhail, Township of Perry
Sharon Smith, Village of Sundridge
Rod Ward, Township of Armour
Tim Bryson, Township of Strong
Wendy Whitwell, Township of Armour
Joe Lumley, Township of Perry

Regrets: Courtney Metcalf, Director of Economic Development
Dan Robertson, Ryerson Township
Sheri Norman, AHCC Representative
Trista Porter, MND
Noel Walker, FedNor

Staff: Megan Yemm, Communications and Marketing Officer
Dave Gray, CAO Armour Township

Call to Order

The meeting was called to order at 6:00 pm.

Video Recording Disclaimer:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded.

Minutes

The minutes of the meeting of Thursday, January 22nd, 2026 were adopted as presented.

Round table introductions took place.

Director's Report

ACED Staff covered the following items from the report:

1. Sub-committee meeting regarding municipal buy-in packages was discussed. The proposed cost was too low, and that any buy-in options should be limited to tourism and marketing to ensure value for paying member municipalities.

The board discussed the importance of regional marketing to external audiences without highlighting municipal distinctions. It was decided not to proceed with buy-in packages. ACED will continue regional marketing, including non-member municipalities where appropriate, while prioritizing members. Staff will track non-member requests and interactions for value reporting.

2. An update on the signage plan was given. FedNor funding was declined. A second application to ROD was submitted for a higher percentage cost-share. The project scope has been refined and is now shovel-ready. Gateway signage was deemed ineligible under the criteria and would require an encroachment permit from MTO. If the project does not proceed, funds may be reallocated as seed funding for a trade show or other initiatives in 2026.
3. Trades/Home Show Update was given. A survey has been developed and distributed and will also be used at the April 8 QuickBooks workshop. Participation in a trades/home show was discussed to engage trades and retail sectors.
4. ACED staff provided an update on the Strategic Plan. The Board discussed the value of updating the now-outdated RED Strategic Plan to provide clearer guidance to staff. The potential to engage a consultant was further considered to support this work, with funding to be drawn from ACED reserves.

FedNor Update

No update at this time.

MND Update

No update at this time.

Resolutions

1. 2026-08– Moved by Vicki Roeder-Martin; Seconded by Wendy Whitwell
Be it resolved that the Almaguin Community Economic Development Board approved January 22, 2026, meeting minutes, as amended. Carried
2. 2026-09 – Moved by Wendy Whitwell; Seconded by Vicki Roeder-Martin
Be it resolved that the Almaguin Community Economic Development Board approve the allocation of up to \$25,000 from ACED reserves for the purpose of retaining a consultant to support the development of the Regional Economic Development Plan Update. Carried
3. 2026-10 – Moved by Wendy Whitwell Seconded by Sharon Smith
Be it resolved that the Almaguin Community Economic Development Board has received the amended Municipal Fees for Service Staff Report, inclusive of feedback provided by the sub-committee; approves the report as presented Carried.

Adjournment

4. 2026 - 11 – Moved by Tim Bryson; Seconded by Margaret Ann McPhail
Be it resolved that the Almaguin Community Economic Development Board adjourn the February 26, 2026 ACED Meeting at 7:55PM. Carried.

The next meeting will be March 26th, 2026, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.



705-382-2900
www.almaguin-health.org

ALMAGUIN HIGHLANDS HEALTH COUNCIL MINUTES

Thursday, December 4, 2025, at 10:00 am in person at the Township of Perry Municipal Office and via Zoom

Present: Jim Ronholm, Shawn Jackson, Margaret Ann MacPhail, Vickey Roeder-Martin (Vice-Chair), Rod Ward (Chair), Delynne Patterson, Sean Cotton, Deb Duce (Secretary), Norm Hofstetter, Cheryl Philip, Tom Bryson, Dr. Sarah MacKinnon.

Guests: Courtney Metcalfe, Sandy Zurbrigg, Shelly van den Heuvel, David Gravelle

Regrets: Brad Kneller, Cheryl Harrison, Deb Raynard,

Called to order at 10:00 a.m. by Chair R. Ward.

1. 2025-33 Moved by Tom Bryson. Seconded by Jim Ronholm.
THEREFORE IT BE RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the meeting of November 6, 2025.

2. **DECLARATION OF PECUNIARY OF INTEREST:** None

3. **DELEGATIONS:** None

4. **RESOLUTIONS TO BE PASSED:** None

5. ITEMS FOR DISCUSSION

a) Updates from Building and Space Sub-Committee – N. Hofstetter
The focus of discussion at the meeting was the future, the need to determine what is needed, and to start building relationship between municipalities. It was decided there is no emergency situation, not to reduce anything, to work together, and to explore a funding formula. V. Roeder-Martin noted that her tax dollars are going to go healthcare in Ontario and what is important is to be able to access healthcare when needed.

Future conversations will include the most reasonable way forward, strategies, and means to positively influence municipalities to accept a regional path.

b) Updates

David Gravelle – Recruiter

- Physician recruitment and HHR Task Force update included information including the FMX event in California, a NOSM learner two-day event, and engagement with physicians who are considering moving to our region. A highlight was the news that a primary care physician is opening a practice in Port Carling. Also, information on the ON Auditor's report and [Health Care Connect](#) next steps,

Sandy Zurbrigg – PFCPAC

- MAOHT PFCPAC has a new partner who brings experience as a caregiver. PFCPAC partners participated in the Gravenhurst Health Fair on Nov. 18th which included representatives from local family health teams, pharmacies, paramedicine, hospital, and mental health. At the last PFCPAC meeting, Greg Stevens presented his role, PCAT submissions, and primary care funding proposals.

Courtney Metcalfe

- Information on her new role as AH EDO effective January 1, 2026. Deb Raynard – AHFHT

Deb Raynard - AHFHT

- Update on the patient waitlist, plans for rostering unattached patients, collaboration with Algonquin FHT and the NM NPLC for a funding initiative to help with processes such as virtual supported intake and patient attachment,

c) Progress Report

In the discussion of the next steps in the inventory of services, the following was agreed:

- AAHC administrative assistant will maintain the list with information shared by AHHC members.
- The MAOHT website will be a central information location. [LINK](#)
- D. Duce will connect with the MAOHT communications team to discuss the addition of the inventory to the MAOHT website community & primary care resources webpages, social media, and PC (Dec. 2025) and community (Jan. 2026) newsletters. The content on the website and social media will be downloadable.
- When posted, an access link will be shared.

6. ADJOURNMENT

2025-32 Moved by Jim Ronholm. Seconded by Sean Cotton.

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 12:04 pm to meet again, on December 4, 2025, at 10:00 am at the Township of Perry Municipal Office and via Zoom.



705-382-2900
www.almaguin-health.org

ALMAGUIN HIGHLANDS HEALTH COUNCIL MINUTES

Thursday, January 8, 2026 at 10:00 am via Zoom.

Present: Rod Ward (Chair), Margaret Ann MacPhail, Brad Kneller, David Gravelle, Deb Raynard, Shawn Jackson, Jim Ronholm, Delynne Patterson, Sandy Zurbrigg, Courtney Metcalf, Sarah Cooke, Vickey Roeder-Martin (Vice-Chair), Sean Cotton, Dr. Sarah MacKinnon, Deb Duce (Secretary)

Regrets: Cheryl Philip, Tom Bryson, Cheryl Harrison, Norm Hofstetter, Shelly van den Heuvel.

1. 2026.01 Moved by Margaret Ann MacPhail. Seconded by Jim Ronholm
THEREFORE IT BE RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the meeting of December 5, 2025.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS TO BE PASSED:** None
5. **ITEMS FOR DISCUSSION**
 - a) Update – Muskoka Algonquin Healthcare – Deferred - C. Harrison unable to attend.
 - b) Update – Almaguin Highlands FTH – D. Raynard, Executive Director
 - The AHFHT is fully staffed as of Jan.7th welcoming a new Nurse Practitioner.
 - Coordinating a surplus funding project with \$9,000 to be used to hire two contractors to assist with the waitlist management project of adding 200 patients in 2026.
 - With AFHT, SDMC on March 4th will participate in a full day customer facing trauma training on how to understand difficult patient situations/problems how to work with them. Fire and paramedics have found this fascinating and beneficial. Space is available and the event can be shared with municipalities.
 - c) Update – Sundridge & District Medical Centre – Dr. S. MacKinnon
 - 12 new patients were onboarded last month.
 - Recommendation of LifeStyleRx a free, OHIP covered, 12 week program for patients in Ontario [LifestyleRx - Diabetes Reversal Program](#)

d) Update – MAOHT Recruiter – D. Gravelle

- December was very active with confirmation of 3 FT Family Physicians starting in the new year as well as 3 locums in the last two weeks.
- Since beginning his goal has been developing a pipeline for recruitment. The pipeline is approximately 400 and building with 46 active candidates.
- Has started creating a 2026 calendar – based on 2025 successes and also some new events
- Will be presenting a 2025 budget to MAOHT leadership with recommendations for 2026.
- Upcoming presentations to SMMH Foundation, Huntsville Hospital Foundation and also to the MAOHT CSC
- Nov. 1st his contract was expanded to include recruitment of GIM for MAHC
- Working on a couple of projects with Dr. Sarah MacKinnon for SDMC.
- Discussion points included community connections, recruitment from the Quebec, and the foundation of recruitment is about where to settle/live long term as well as interpersonal relationship rather than incentives.

e) Progress Report

f) Other Business

- V. Roeder-Martin shared information on denture business in Cambridge that does dentures in people's homes. They are investigating the Almaguin region and do work a lot with RH/LTC. She will call the business to gather more information. The brochure will be scanned and shared with AHHC members.

6. ADJOURNMENT

2026-02 Moved by Jim Ronholm. Seconded by Shawn Jackson.

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 10:33 am to meet again, on February 5, 2025, at 10:00 am at the Township of Perry Municipal Office and via Zoom.



705-382-2900
www.almaguin-health.org

ALMAGUIN HIGHLANDS HEALTH COUNCIL MINUTES

Thursday, February 5, 2026, at 10:00 am, in person & via Zoom.

Present: Margaret Ann MacPhail, Brad Kneller, David Gravelle, Deb Raynard, Shawn Jackson, Jim Ronholm, Delynne Patterson, Tom Bryson, Norm Hofstetter, Cheryl Philip, Sandy Zurbrigg, Courtney Metcalf, Vickey Roeder-Martin (Vice-Chair), Sean Cotton, Dr. Sarah MacKinnon, Cheryl Harrison, David Gravelle, Sarah Cooke, Deb Duce (Secretary).

Regrets: Rod Ward (Chair)

1. **2026.03** Moved by Brad Kneller. Seconded by Tom Bryson.
THEREFORE IT BE RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the meeting of January 8, 2026.
2. **DECLARATION OF PECUNIARY OF INTEREST: None**
3. **DELEGATIONS: None**
4. **RESOLUTIONS TO BE PASSED: None**
5. **ITEMS FOR DISCUSSION**
 - a) Updates
 - i. Recruiter – D. Gravelle - Highlights
 - The plan for recruitment of a physician who is leaving SDMC. Patients will not be orphaned.
 - Dr. Brenda Martin launched her clinic in Port Carling on February 6th.
 - Has presented to the MAOHT Collaboration Steering Committee, MAHC Board, and South Muskoka Hospital Foundation.
 - ii. SDMC – Dr. S. MacKinnon
 - Additional information on the physician recruitment plan including a pause in the opportunity for area residents receiving care outside of Almaguin to return to SDMC.
 - [HCC](#) has been notified that patients are not being attached at this time.
 - iii. Patient Family Caregiver Partner Advisory Committee – S. Zurbrigg
 - Dr. Cross, Co-Chair of the MAOHT primary care network, presented an overview to PFCPAC on January 22nd.
 - Two new partners joined the PFCPAC include a past director of Burk's Falls FHT.
 - In February the SCOPE Nurse Navigator and Mental Health Social Worker will be presenting on the services they offer to primary care providers (PCPs).
 - Dr. MacKinnon shared the value of SCOPE to PCPs include a referral for virtual mental health counselling.

- iv. Muskoka Algonquin Healthcare – C. Harrison
 - High volumes of ER patients and record setting admissions due to influenza.
 - No news on capital development from the Treasury Board – continued successful fundraising including a special upcoming event in Port Sydney with the Premier.
 - v. Almaguin Highlands Family Health Team – written report from D. Raynard.
 - No questions on content.
- b) AHHC Financial Statement – January 2026 – Information shared. No questions/comments.
- c) State of X-Ray Equipment in Burk’s Falls – Discussion
 - C. Harrison shared that the lifetime of equipment is 15 to 20 years. The Burk’s Falls equipment was installed in 2001 but the volume (2000 x-rays per year – approx. 1/10 of the total for Bracebridge & Huntsville) and condition of parts (good with regular service).
 - Need to plan for the next 5 years: amount to fundraise, plan for downtime of installation.
 - **Action Items**
 - **Coordinate a second meeting of the Building Planning Subcommittee.**
 - **Connect with D. Raynard to investigate the strategic plan to address the needs/desires for AHFHT.**
 - **Determine funding restrictions due to mapping.**
- d) Building & Space Subcommittee – Schedule New Meeting
 - Discussed in above item. Will be scheduled.
- e) Need for Growth in Almaguin Highlands Family Health Team
 - Discussed in above item. Will connect with D. Raynard.
- f) Kearney & McMurrich Monteith Catchment Areas Discussion
 - Overview of feedback (email/phone calls) following letter sent to MPP Graydon Smith. No formal response received.
 - **Action Items**
 - Ask D. Raynard to share the letter sent by AHFHT to MPP Graydon Smith.
 - At the next meeting, create a resolution for all councils in Almaguin Highlands to advocate re-mapping.
 - Invite MPP G. Smith to a future AHHC meeting to speak about the issue.
 - Investigate if MAOHT has sent a letter.
 - S. MacKinnon noted that any decision regarding mapping would be from the Ministry of Health rather than Ontario Health. The AHHC will explore roles of each group.
- g) AHHC Progress Report – Quarterly
 - Following discussion it was decided to create an infographic with achievements/milestones of the AHHC. The infographic will be a part of the ‘Road Show’ to Local Councils to Provide Updates & Answer Questions
- h) Other Business - None

6. ADJOURNMENT

2026-04 Moved by Sean Cotton. Seconded by DeLynne Patterson.

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:33 am to meet again, on February 5, 2025, at 10:00 am at the Township of Perry Municipal Office and via Zoom.



AGENDA

Political Leaders Forum

Thursday, April 2, 2026

9:00 - 10:00 am

ZOOM:

<https://zoom.us/j/92869043194?pwd=9cV8HgoPdpNUmnuT7YDbdFVT8lAXIm.1&from=addon>

9:00 a.m.	Welcome & Introductions	Dave Uffelmann, Chair, MAHC Board of Directors
9:10 a.m.	Operational Update	Cheryl Harrison, MAHC President & CEO
9:20 a.m.	Credentialed Staff Update	Dr. Khaled Abdel-Razek MAHC Chief of Staff
9:25 a.m.	Clinical Update	Andrea Lucas Director of Clinical Services & CNE
9:30 a.m.	Update from Foundations	Leah Walker & Katherine Craine, South Muskoka & Huntsville Hospital Foundations
9:40 a.m.	Round Table on Healthcare-Related Items	
10:00 a.m.	Adjournment	

*Minutes will be circulated following the meeting

MAHC Political Leaders Forum
MINUTES of Thursday, October 9, 2025 at 0900-1000hrs
 Via Zoom

“R” = Regrets; “✓” = Confirmed Attendance

INVITED POLITICAL LEADERS:

Scott Aitchison, MP		Graydon Smith, MPP		Jeff Lehman, District Chair		Rick Maloney, Mayor – BB	✓
Nancy Alcock, Mayor – Huntsville	✓	Peter Kelley, Mayor – Mus. Lakes	✓	Terry Glover, Mayor – Lake of Bays		Heidi Lorenz – Gravenhurst	
Peter Koetsier, Mayor – Georg. Bay		Chris Hope, Mayor – Burk’s Falls		Rod Ward, Mayor – Armour	✓	Tim Bryson, Mayor – Strong	
Sam Dunnett, Mayor – Magnetawan		Jim Coleman, Mayor – South River		Norm Hofstetter, Mayor – Perry		Cheryl Philip, Mayor – Kearney	
Liz Danielsen, Mayor – Algonquin Highlands	✓	Vicky Roeder-Martin, Councillor – McMurrich/Monteith		Justine Leveque, Mayor – Sundridge		Delynne Patterson, Councillor – Ryerson	
Bryan McCabe, Mayor – Joly		Dan Armour, Deputy Mayor – HV		Brenda Rhodes, Deputy Mayor – BB	✓		

MUNICIPAL STAFF PARTICIPANTS:

Note: All Muskoka and East Parry Sound CAOs and Clerks invited; record captures only those who attended

Stephen Rettie, CAO – Bracebridge	✓	Denise Corry, CAO – Huntsville	✓	David Pink, CAO – Muskoka Lakes	✓	Greg Mariotti, CAO – Georgian Bay	✓
Norm Barrette, Health Services Commissioner – District	✓						

MUSKOKA AND AREA ONTARIO HEALTH TEAM PARTICIPANTS:

Keith Cross, MAOHT Alliance Council Co-Chair	✓
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FOUNDATION PARTICIPANTS:

Leah Walker, SMMH Foundation	✓	Katherine Craine – HDMH Foundation	✓
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MAHC PARTICIPANTS:

Dave Uffelmann, Board Chair	✓	Carla Clarkson-Ladd, Board Vice Chair	✓	Cheryl Harrison, President & CEO	✓	Dr. Khaled Abdel-Razek, Chief of Staff	R
Diane George, VP, Integrated Care, Patient Services, Quality & CNE	R	Alasdair Smith, VP, Corporate Services & Chief Financial Officer	R	Mary Silverthorn, VP, People, Communications & Stakeholder Relations and Chief HR Officer	✓	Bobbie Clark, Director of Communications & Stakeholder Relations	✓
Allyson Snelling, Communications	✓	Amy Carriere, Executive Assistant	✓				

Agenda Topic	Notes from Discussion	Follow Up Required
1. Welcome & Introductions – Dave Uffelmann	The Board Chair introduced himself, along with MAHC participants. D. Uffelmann noted upcoming MAHC delegations to council meetings. Requests for particular topics can be directed to Bobbie Clark, Director of Communications & Stakeholder Relations. Pine Street Site Selection: The selection of Pine Street as the location for the new Bracebridge site has been the subject of community discussion and media attention.	

	<ul style="list-style-type: none"> • Strategic Rationale: Pine Street was chosen as the most sustainable long-term option for the new facility. The site meets all technical requirements, has passed cost reviews, and aligns with municipal objectives. With over 45 acres, it exceeds ministry guidelines for hospital sites. • Community Engagement: The decision was informed by extensive community engagement, including twelve (12) sessions with broad stakeholder participation. Feedback on accessibility, proximity to downtown, and environmental considerations was incorporated into the final decision. • Future Expansion: Independent review by Stantec confirmed the site's suitability for future expansion with minimal additional development costs. While the Board remains open to acquiring additional land for a broader campus of care, this is not a current priority and does not impede progress on the new build. • Site Readiness: Concerns regarding pit remediation have been addressed; no remediation is required for the initial or subsequent hospital stages. Grading, access, environmental readiness, and utilities have all been considered and are included in the 1.3 submission. • Governance and Oversight: Both the Board of Directors and MAHC management have thoroughly revisited and reaffirmed the site selection decision. The Ministry of Health has reviewed the process and is satisfied with the prioritization of safety, environmental integrity, and efficient land use. The potential for a regional clean fill site exists, but this remains only an option, not a commitment. • Communications Approach: All relevant site selection information is available on the madeinmuskokahealthcare.ca microsite and has been communicated in various forums. The Board's advice is to avoid direct rebuttals in the media, preferring factual communication in appropriate settings. Speaking points are available upon request for council or community presentations. <p>Financial Challenges: Hospitals across the province, including MAHC, are experiencing significant financial challenges, and many operating in deficit positions. In response, the provincial government has initiated efforts to support hospitals in developing strategies to return to financial stability and eliminate deficits over the coming years. Management formulated a comprehensive plan and MAHC has confidence in achieving a break-even position within the next three years.</p> <p>R. Maloney asked if MAHC has shared the information about site selection to the public. D. Uffelmann advised that all the information is available on the microsite.</p>	
<p>2. 2025-Operational Update – Cheryl Harrison</p>	<p>C. Harrison provided updates on the following:</p> <p>Obstetrics: There has been ongoing work with government partners and considerable effort and innovation over the summer to explore feasible and collaborative models for obstetrical care in the region. The overarching goal is to establish a robust and sustainable obstetrical program for Muskoka, independent of the sites, and to pursue innovative solutions that align with the Ministry's expectations. MAHC will present its assessment of the options at a meeting with government partners on October 10. MAHC is committed to advocate to the government for timely, shared communication with the community. While a final decision on the preferred option may not be reached immediately, the priority is to update the community with meaningful information as soon as possible.</p> <p>Stage 1.3 Submission: All inquiries from the relevant authorities have been addressed satisfactorily. While a specific timeline for approval cannot be guaranteed, recent discussions indicate that a decision may be reached by year end. MAHC is committed to transparent communication and will promptly inform stakeholders of any developments.</p>	

	<p>Emergency Dept./Inpatient/ALC Occupancy Trends: Emergency Department occupancy averaged between 100% and 105% this year, closely tracking the 110% target across both sites. Alternate Level of Care (ALC) bed days are at approximately 22%, well below the provincial target of 28%. The number of open ALC cases remains consistently below the Ontario Health target of 36%, with current figures at approximately 21. These improvements reflect effective collaboration with Ontario Health teams and community partners.</p> <p>Respiratory/Flu Season Preparations: The hospital is proactively ramping up surge planning in anticipation of flu season. Recent experience with COVID-19 and the prevalence of other respiratory illnesses such as RSV underscore the importance of ongoing vaccination efforts. MAHC encourages vaccination as essential to maintaining public health and minimizing hospital admissions.</p> <p>Assistant Deputy Minister Visit: In August, MAHC hosted Interim Assistant Deputy Minister of Hospitals and Capital Division Danielle Jane for a comprehensive tour of both sites, presenting the unique challenges facing MAHC. The visit reinforced the critical need for redevelopment and highlighted the organization's innovative approach to future healthcare delivery. Ms. Jane expressed appreciation for the successes and challenges shared, and her involvement as ADM whose responsibility includes obstetrics, has strengthened the working relationship, providing optimism for continued collaboration.</p> <p>MRI Update: The MRI unit opened in Huntsville in July and has already processed over 600 cases. Inpatients represent approximately 10% of the cases, underscoring the reduced need for patient transfers and associated system costs. Recruitment of additional MRI Technologists is ongoing to meet demand and reduce wait times.</p> <p>Communications & Stakeholder Engagement: The Pulse Podcast continues with a recent episode in August highlighting the vital role of Auxiliary volunteers and the patient care they support. The latest capital redevelopment video featuring community members and local leaders has nearly 5,000 views and strong feedback from across Muskoka. This summer, new billboards showcasing the Made-in-Muskoka Healthcare brand were installed at both sites, reinforcing the message of one health system, two hospitals. The CEO Advisory Committee continues to meet monthly.</p>	
<p>3. Update from Foundations – Leah Walker and Katherine Craine</p>	<p>South Muskoka Hospital Foundation: L. Walker advised the SMHF Board of Directors has reserved and invested over \$6 million toward future development, surpassing annual targets through major gifts, estates, and planned giving. She indicated Huntsville's news about its large donation is fostering collaboration and enthusiasm among donors and families across the region and reinforcing the strength of the regional healthcare system. Community support continues, highlighted by upcoming fundraising initiatives such as the annual Moose FM Radiothon on October 10 from 6 a.m. to 6 p.m.</p> <p>Huntsville Hospital Foundation: K. Craine shared that the recently announced major gift of \$20 million includes \$17.5 million which is a true match. With every year that money is raised for the campaign it will be matched in December by the donor. HHF is busy working on new gift agreements with major donors. Additionally, \$2.5 million of the \$20 million has been designated for the Limberlost Invictus Scholarship, providing \$250,000 annually for 10 years to support recruitment, retention, and training of healthcare workers across the organization. These funds offer flexibility for innovative solutions to workforce challenges and will be activated upon stage 1.3 approval. Fundraising for essential equipment, such as a new CT scanner, continues in parallel.</p>	
<p>4. Round Table of Healthcare-Related Items – Dave Uffelmann</p>	<p>K. Cross provided an update from the Muskoka Almaguin OHT, indicating the province has committed a significant investment in primary care. The OHT is working on a proposal focused on reducing unattached patients. ALC numbers are improving and the ALC group continues to meet regularly to reduce demand in the inpatient sector. Funding has been secured for a contracted palliative care coach to work to integrate programs by hospice and family health team for better regional coordination. The Cottage Country Family Health Team, in partnership with</p>	

	<p>the Gravenhurst Rotary Club, is advancing the completion of the Family Health Team in Gravenhurst and will present their collaborative model at the upcoming Family Health Team conference in Toronto.</p> <p>R. Maloney noted that obstetrics remains a sensitive and high-profile issue within the community. With ongoing discussions about the potential consolidation of OB services, he queried the implications on the Stage 1.3 submission. C. Harrison assured him that MAHC continues to prioritize maintaining high-quality obstetrical care across both sites, recognizing the challenges of staffing and service volume, and is actively engaging with government partners to explore innovative solutions.</p> <p>R. Maloney requested additional context on ALC reductions and impact over several months. C. Harrison to provide an updated report to help demonstrate the improvements after two quarters.</p> <p>N. Alcock asked what the ALC reduction is attributed to. C. Harrison explained factors include identification of at-risk patients early in their hospital journey, ALC Rounds as a review process with a senior clinical leader to ensure all options are exhausted prior to designation, and collaborative work on transitional care beds in the community. It was noted that Huntsville Town Council has again committed to a three-year commitment for MAOHT's Health Human Resources recruiter.</p> <p>K. Cross asked about the possibility of tighter integration between family practice and midwifery around the obstetrics. C. Harrison confirmed this approach is actively being explored with both community-based and hospital-based midwifery programs under consideration as an option for future service delivery.</p>	<p>C. Harrison</p>
<p>8. Adjournment</p>	<p>The meeting adjourned at 9:46 a.m. The next meeting is scheduled Friday, January 9, 2026, at 9 a.m.</p>	



Almaguin Highlands O.P.P. Detachment Board

Regular Meeting of the Board

Wednesday April 8th, 2026

5:00 p.m.

Township of Perry Municipal Office

(1695 Emsdale Road, Emsdale, ON)

1. Call to Order

2. Disclosure of Conflict of Interest

(with reference to this Agenda and any previous meeting)

3. Adoption of Minutes

3.1. Regular Board Meeting Minutes – Wednesday, February 11th, 2026

4. Delegations - NIL

5. Almaguin Highlands OPP S/Sgt Detachment Commander Updates and/or Reports

5.1. 2026 Q1 OPP Detachment Board Report {Res}

6. Board Business

6.1. Village of South River – Concerns Regarding Additional Policing Costs {Discussion}

6.2 2026 Board Budget {Res}

6.3 2026-01 Meal Allowance Policy {Res}

7. Correspondence and General Information

7.1 Minister Michael Parsa, Ministry of Children, Community and Social Services – response to letter re: Cecil Facer Youth Centre

7.2 OAPSB – Call for Resolutions – Guidance document

7.3 Inspector General Memo #9: Province-Wide Inspection on Police Integrity and Anti-Corruption Practices

7.4 OAPSB – Quarterly Newsletter – October to December 2025

8. By-laws – NIL

9. Closed Session – NIL

10. Other Business

11. Adjournment - Next Meeting: July 8, 2026

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

This is the true original Agenda distributed to the OPP Detachment Board, copied for public handout, and placed in the Almaguin Highlands OPP Detachment Board File. Ref: OPP Detachment Board Agenda 2026 04 08



Almaguin Highlands O.P.P. Detachment Board

**Regular Meeting of the Board
Wednesday February 11th, 2026
5:00 p.m.
Electronic Attendance Only**

Any and all Minutes are to be considered Draft until approved by the OPP Board at a Regular Meeting.

In Attendance:

Electronic:

Robert Sutherland, Chair & Community Representative, Krista Miller, Vice Chair & Community Representative Board Members Kevin Noaik, Joe Lumley and Neil Scarlett, Beth Morton, Acting Secretary

Regrets:

Dan Robertson

Members of the Public:

n/a

Item 2 - Disclosure of Conflict of Interest- Nil

Item 3 – Adoption of Minutes

Resolution No. 2026-08

Moved by: Joe Lumley

Seconded by: Kevin Noaik

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Regular Board Meeting Minutes dated Wednesday, January 14th, 2026.

Carried

Item 4 Delegations - Nil

Item 5 – Almaguin Highlands OPP Updates and or Reports – Nil

Item 6.1 – Draft 2026 Budget

Resolution No. 2026-09

Moved by: Neil Scarlett

Seconded by: Kevin Noaik

Be it resolved that the Almaguin Highlands OPP Detachment Board has received the Draft 2 – 2026 Budget and hereby directs that the Secretary bring the final budget forward for approval at the April 8, 2026 Meeting.

Carried

Item 6.2 – 2026 Spring Conference and Annual General Meeting

Resolution No. 2026-10

Moved by: Kevin Noaik

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves Dan Robertson to attend the 2026 Spring Conference and Annual General Meeting from June 1 to 3, 2026 in Niagara Falls, Ontario.

Carried

Item 6.3 Draft Meal Allowance Policy

Resolution No. 2026-11

Moved by: Joe Lumley

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby directs the Secretary to bring forward a Meal Allowance Policy for consideration and approval at the April 8th, 2026 Meeting.

Carried

The Meeting adjourned at approximately 5:17 p.m.

Dated this 8th day of April, 2026.

Robert Sutherland, *Chair*

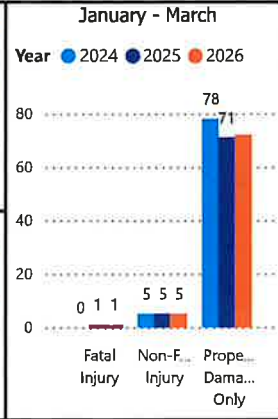
Beth Morton, *Acting Secretary*



**OPP Detachment Board Report
Collision Reporting System
January - March 2026**

Motor Vehicle Collisions by Type						
January - March						
Year	2024		2025		2026	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	0	--	1	--	1	0.0%
Non-Fatal Injury	5	-58.3%	5	0.0%	5	0.0%
Property Damage Only	78	13.0%	71	-9.0%	72	1.4%
Total	83	2.5%	77	-7.2%	78	1.3%

YTD						
Year	2024		2025		2026	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	0	--	1	--	1	0.0%
Non-Fatal Injury	5	-58.3%	5	0.0%	5	0.0%
Property Damage Only	78	13.0%	71	-9.0%	72	1.4%
Total	83	2.5%	77	-7.2%	78	1.3%



Data source (Collision Reporting System) date:
31-Mar-2026

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
31-Mar-2026

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31-Mar-2026 9:43:50 AM

**OPP Detachment Board Report
Collision Reporting System
January - March 2026**

Fatalities in Detachment Area - Incidents									
January - March									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2024	0	0	--	0	0	--	0	0	--
2025	0	0	--	0	1	--	0	0	--
2026	0	0	--	0	1	0.0%	0	0	--
YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2024	0	0	--	0	0	--	0	0	--
2025	0	0	--	0	1	--	0	0	--
2026	0	0	--	0	1	0.0%	0	0	--
Fatalities in Detachment Area - Persons Killed									
January - March									
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle				
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change			
2024	0	--	0	--	0	--			
2025	0	--	1	--	0	--			
2026	0	--	1	0.0%	0	--			
YTD									
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle				
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change			
2024	0	--	0	--	0	--			
2025	0	--	1	--	0	--			
2026	0	--	1	0.0%	0	--			
Primary Causal Factors in Fatal Motor Vehicle Collisions									
January - March					YTD				
	2024	2025	2026		2024	2025	2026		
Speeding	0	0	0	Speeding	0	0	0		
Speeding % Change	--	--	--	Speeding % Change	--	--	--		
Distracted	0	0	0	Distracted	0	0	0		
Distracted % Change	--	--	--	Distracted % Change	--	--	--		
Alcohol/Drugs	0	0	0	Alcohol/Drugs	0	0	0		
Alcohol/Drugs % Change	--	--	--	Alcohol/Drugs % Change	--	--	--		
Wildlife	0	0	0	Wildlife	0	0	0		
Wildlife % Change	--	--	--	Wildlife % Change	--	--	--		
NoSeatbelt	0	0	0	NoSeatbeltYTD	0	0	0		
NoSeatbelt YoY%	--	--	--	NoSeatbeltYTD YoY%	--	--	--		

January - March									
Speeding	0	0	0	0	0	0	0	0	0
Distracted	0	0	0	0	0	0	0	0	0
Alcohol/Drugs	0	0	0	0	0	0	0	0	0
Wildlife	0	0	0	0	0	0	0	0	0
NoSeatbelt	0	0	0	0	0	0	0	0	0

Data source (Collision Reporting System) date:
31-Mar-2026

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Areas: ALL
Data source date:
31-Mar-2026

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**OPP Detachment Board Report
Records Management System
January - March 2026**

Criminal Code and Provincial Statute Charges Laid						
January - March						
Year	2024		2025		2026	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	202	12.2%	187	-7.4%	190	1.6%
Criminal Code Traffic	14	-6.7%	25	78.6%	30	20.0%
Highway Traffic Act	401	25.3%	522	30.2%	510	-2.3%
Liquor Licence Act	5	400.0%	5	0.0%	6	20.0%
Other Violations	82	18.8%	114	39.0%	111	-2.6%
Total	704	20.3%	853	21.2%	847	-0.7%

YTD						
Year	2024		2025		2026	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	202	12.2%	187	-7.4%	190	1.6%
Criminal Code Traffic	14	-6.7%	25	78.6%	30	20.0%
Highway Traffic Act	401	25.3%	522	30.2%	510	-2.3%
Liquor Licence Act	5	400.0%	5	0.0%	6	20.0%
Other Violations	82	18.8%	114	39.0%	111	-2.6%
Total	704	20.3%	853	21.2%	847	-0.7%

January - March

Year ● 2024 ● 2025 ● 2026

Category	2024	2025	2026
Highway Traffic Act	401	522	510
Criminal Code Non-Traffic	202	187	190
Other Violations	82	114	111
Criminal Code Traffic	14	25	30
Liquor Licence Act	5	5	6

Traffic Related Charges						
January - March						
Year	2024		2025		2026	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	276	50.8%	332	20.3%	322	-3.0%
Seatbelt	3	-40.0%	14	366.7%	7	-50.0%
Impaired	11	0.0%	18	63.6%	25	38.9%
Distracted	1	-50.0%	0	-100.0%	1	-

YTD						
Year	2024		2025		2026	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	276	50.8%	332	20.3%	322	-3.0%
Seatbelt	3	-40.0%	14	366.7%	7	-50.0%
Impaired	11	0.0%	18	63.6%	25	38.9%
Distracted	1	-50.0%	0	-100.0%	1	-

January - March

Year ● 2024 ● 2025 ● 2026

Category	2024	2025	2026
Speeding	276	332	322
Impaired	11	18	25
Seatbelt	3	14	7
Distracted	1	0	1

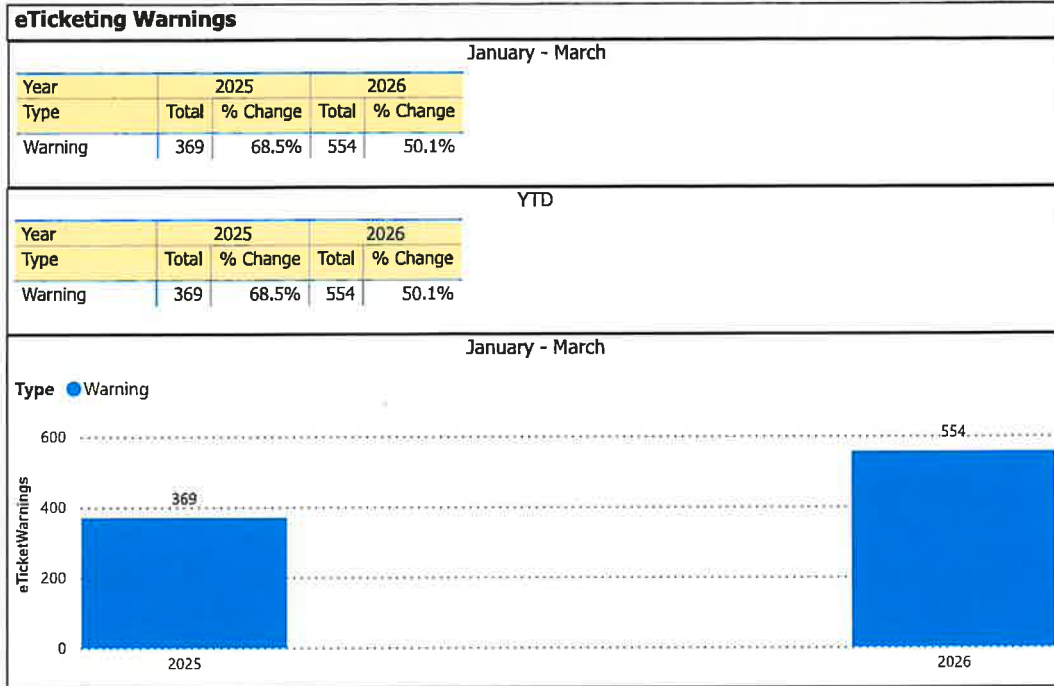
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Area/sk: ALL
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31-Mar-26

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31-Mar-2026 9:43:50 AM



**OPP Detachment Board Report
Records Management System
January - March 2026**



Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.

Detachment: 4C - ALMAGUIN HIGHLANDS
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Area(s): ALL
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31-Mar-26

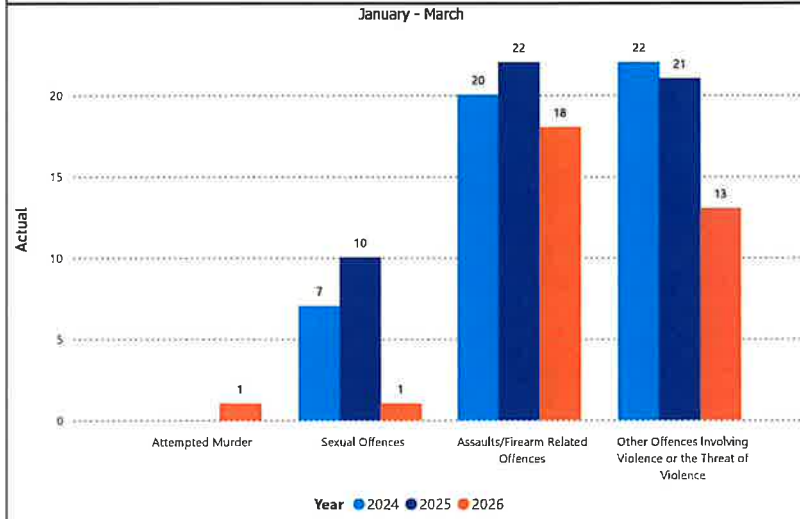
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**OPP Detachment Board Report
Records Management System
January - March 2026**

Violent Crime						
January-March						
Year ViolationGrp	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	1	--
Sexual Offences	7	-22.2%	10	42.9%	1	-90.0%
Assaults/Firearm Related Offences	20	-9.1%	22	10.0%	18	-18.2%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	22	144.4%	21	-4.5%	13	-38.1%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	49	22.5%	53	8.2%	33	-37.7%

YTD						
Year ViolationGrp	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	1	--
Sexual Offences	7	-22.2%	10	42.9%	1	-90.0%
Assaults/Firearm Related Offences	20	-9.1%	22	10.0%	18	-18.2%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	22	144.4%	21	-4.5%	13	-38.1%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	49	22.5%	53	8.2%	33	-37.7%



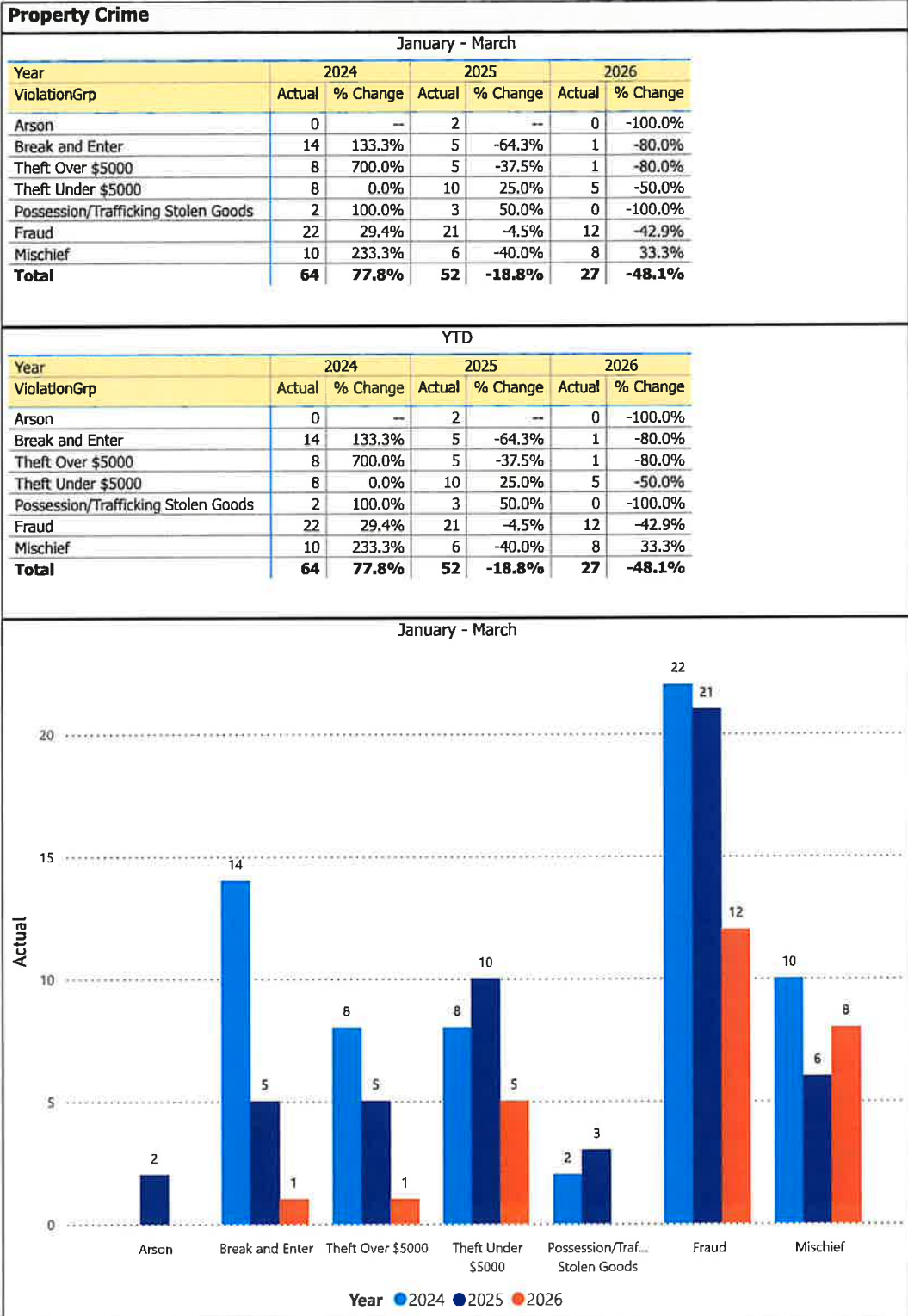
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Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Areas: ALL
Data source date:
31-Mar-2026

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**OPP Detachment Board Report
Records Management System
January - March 2026**



Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
31-Mar-2026

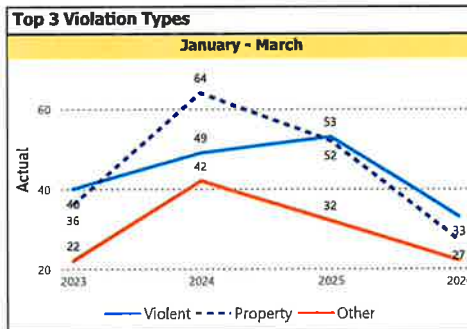
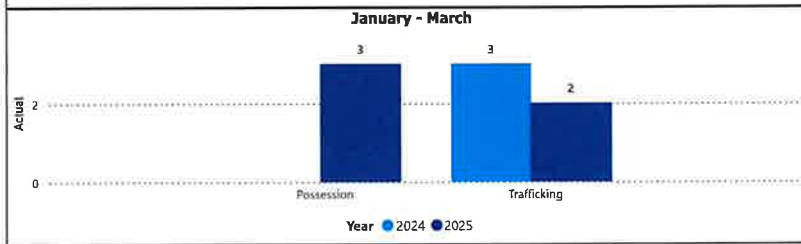
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**OPP Detachment Board Report
Records Management System
January - March 2026**

Drug Crime						
January - March						
Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
Possession	0	-100.0%	3	--	0	-100.0%
Trafficking	3	200.0%	2	-33.3%	0	-100.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	3	0.0%	5	66.7%	0	-100.0%

YTD						
Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
Possession	0	-100.0%	3	--	0	-100.0%
Trafficking	3	200.0%	2	-33.3%	0	-100.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	3	0.0%	5	66.7%	0	-100.0%



Top 5 Violation Groups					
January - March					
ViolationGrp	2023	2024	2025	2026	Total
Failure to Comply	14	32	25	19	90
Assaults/Firearm Related Offences	22	20	22	18	82
Provincial Statutes	25	16	28	12	81
Fraud	17	22	21	12	72
Other Offences Involving Violence or the Threat of Violence	9	22	21	13	65

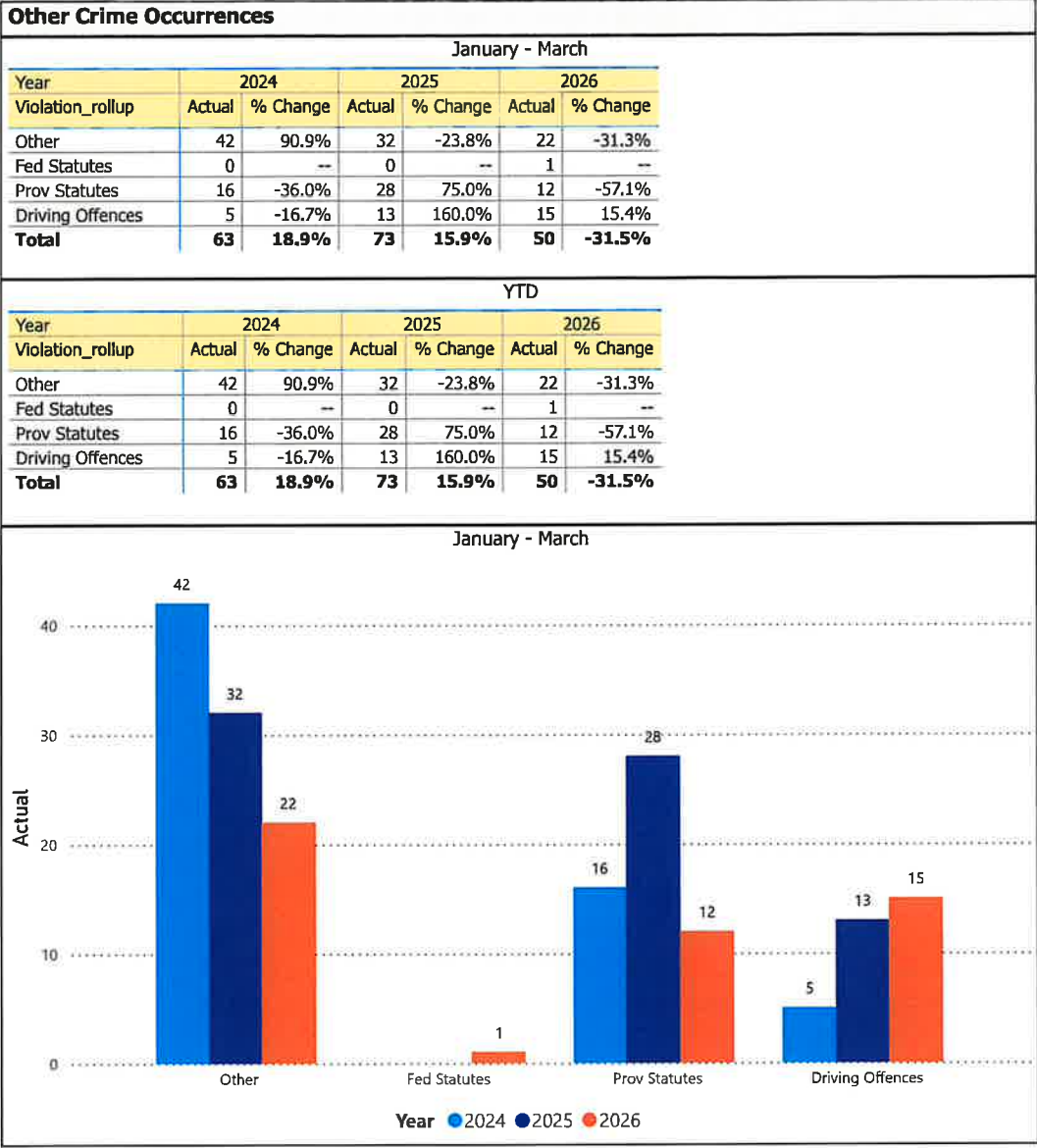
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**OPP Detachment Board Report
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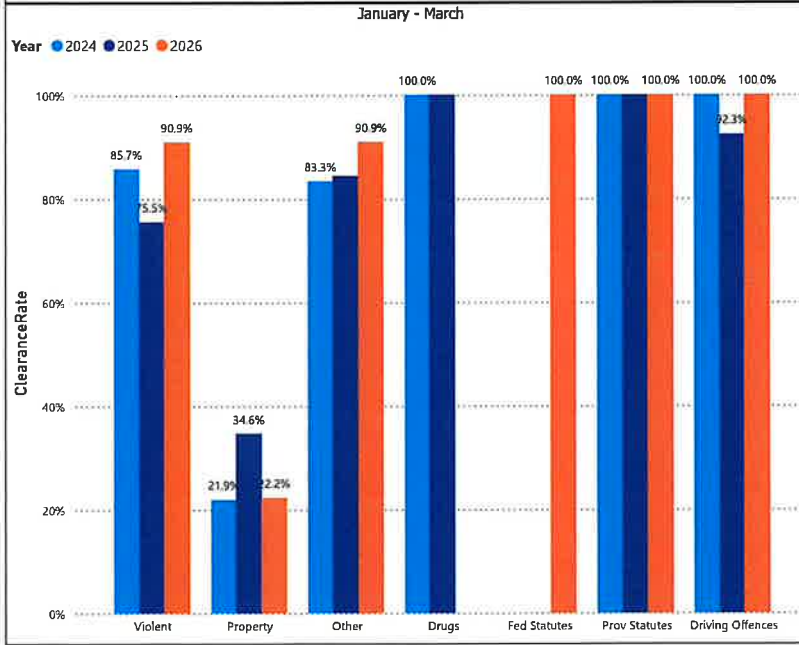
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**OPP Detachment Board Report
Records Management System
January - March 2026**

Clearance Rate						
January - March						
Year	2024		2025		2026	
	%	% Change	%	% Change	%	% Change
Violent	85.7%	7.1%	75.5%	-11.9%	90.9%	20.5%
Property	21.9%	-12.5%	34.6%	58.2%	22.2%	-35.8%
Other	83.3%	-3.5%	84.4%	1.2%	90.9%	7.7%
Drugs	100.0%	50.0%	100.0%	0.0%		-100.0%
Fed Statutes					100.0%	--
Prov Statutes	100.0%	4.2%	100.0%	0.0%	100.0%	0.0%
Driving Offences	100.0%	0.0%	92.3%	-7.7%	100.0%	8.3%

YTD						
Year	2024		2025		2026	
	%	% Change	%	% Change	%	% Change
Violent	85.7%	7.1%	75.5%	-11.9%	90.9%	20.5%
Property	21.9%	-12.5%	34.6%	58.2%	22.2%	-35.8%
Other	83.3%	-3.5%	84.4%	1.2%	90.9%	7.7%
Drugs	100.0%	50.0%	100.0%	0.0%		-100.0%
Fed Statutes					100.0%	--
Prov Statutes	100.0%	4.2%	100.0%	0.0%	100.0%	0.0%
Driving Offences	100.0%	0.0%	92.3%	-7.7%	100.0%	8.3%



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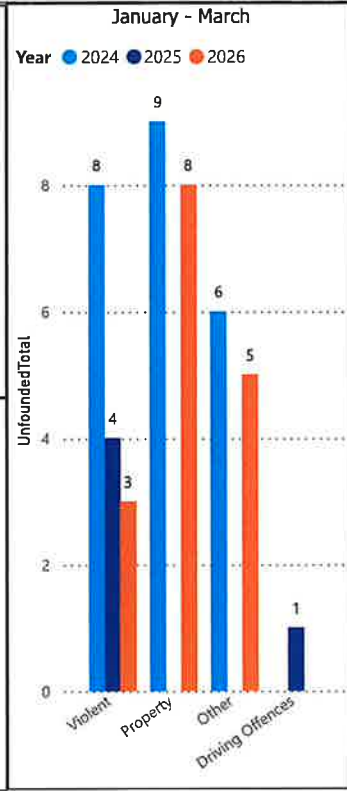


**OPP Detachment Board Report
Records Management System
January - March 2026**

Unfounded

January - March						
Year Violation_rollup	2024		2025		2026	
	Count	% Change	Count	% Change	Count	% Change
Violent	8	-27.3%	4	-50.0%	3	-25.0%
Property	9	28.6%	0	-100.0%	8	--
Other	6	100.0%	0	-100.0%	5	--
Drugs	0	--	0	--	0	--
Fed Statutes	0	--	0	--	0	--
Prov Statutes	0	--	0	--	0	--
Driving Offences	0	--	1	--	0	-100.0%
Total	23	9.5%	5	-78.3%	16	220.0%

YTD						
Year Violation_rollup	2024		2025		2026	
	Count	% Change	Count	% Change	Count	% Change
Violent	8	-27.3%	4	-50.0%	3	-25.0%
Property	9	28.6%	0	-100.0%	8	--
Other	6	100.0%	0	-100.0%	5	--
Drugs	0	--	0	--	0	--
Fed Statutes	0	--	0	--	0	--
Prov Statutes	0	--	0	--	0	--
Driving Offences	0	--	1	--	0	-100.0%
Total	23	9.5%	5	-78.3%	16	220.0%



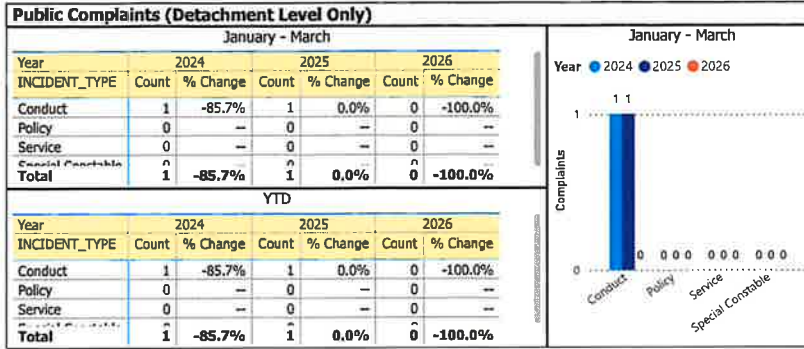
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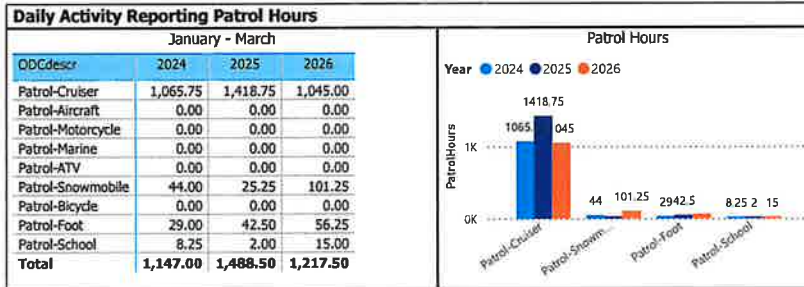
**OPP Detachment Board Report
Records Management System
January - March 2026**



Data source: RMS Data Feed
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:
31-Mar-2026

Daily Activity Reporting



Data source (Daily Activity Reporting System) data:
31-Mar-2026

Detachment 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Data source date:
31-Mar-2026

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**OPP Detachment Board Report
Records Management System
January - March 2026**

Youth Charges by Disposition Type			
January - March			
Disposition_Type	2024	2025	2026
Bail	0	0	0
Conference	0	0	0
Conviction	3	3	0
Diversion	4	2	0
NonConviction	2	4	0
NotAccepted	0	0	0
Total	9	9	0

YTD			
Disposition_Type	2024	2025	2026
Bail	0	0	0
Conference	0	0	0
Conviction	3	3	0
Diversion	4	2	0
NonConviction	2	4	0
NotAccepted	0	0	0
Total	9	9	0

Youth Charges by Disposition and Occurrence Type		
January - March		
Year	2026	Total
OccType		
Total		0

YTD		
Year	2026	Total
OccType		
Total		0

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

Detachment: 4C - ALMAGUIN HIGHLANDS
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Area(s): ALL
Data source date:
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**OPP Detachment Board Report
Records Management System
January - March 2026**

Mental Health Act Occurrences			
January - March			
Year	Occurrences	Unfounded	
2024	45	0	
2025	44	0	
2026	39	0	
YTD			
Year	Occurrences	Unfounded	
2024	45	0	
2025	44	0	
2026	39	0	
Mental Health Act Occurrences by Occurrence Type			
January - March		2026	
OccurrenceType	Occurrences	Unfounded	
Attempt or threat of suicide	6	0	
Intimate Partner Violence	1	0	
Mental health act	28	0	
Person Well-Being Check	2	0	
Prevent breach of peace	1	0	
Threats	1	0	
Total	39	0	

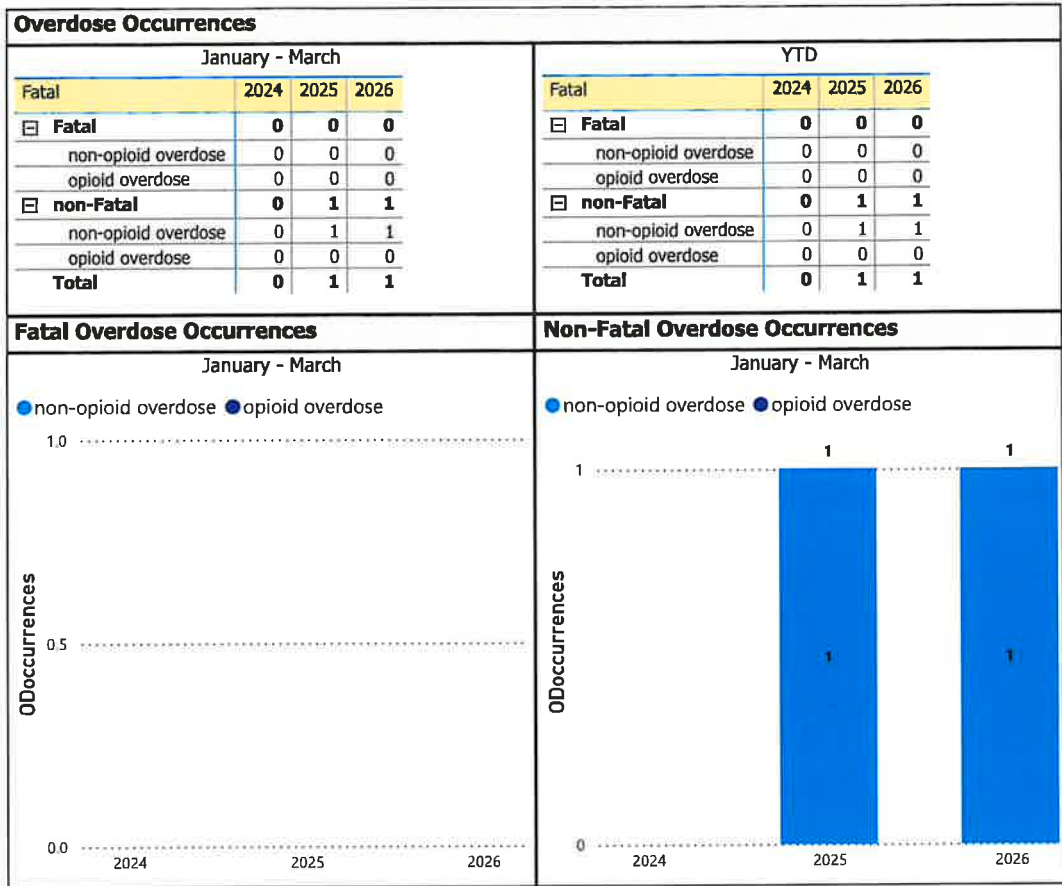
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**OPP Detachment Board Report
Records Management System
January - March 2026**



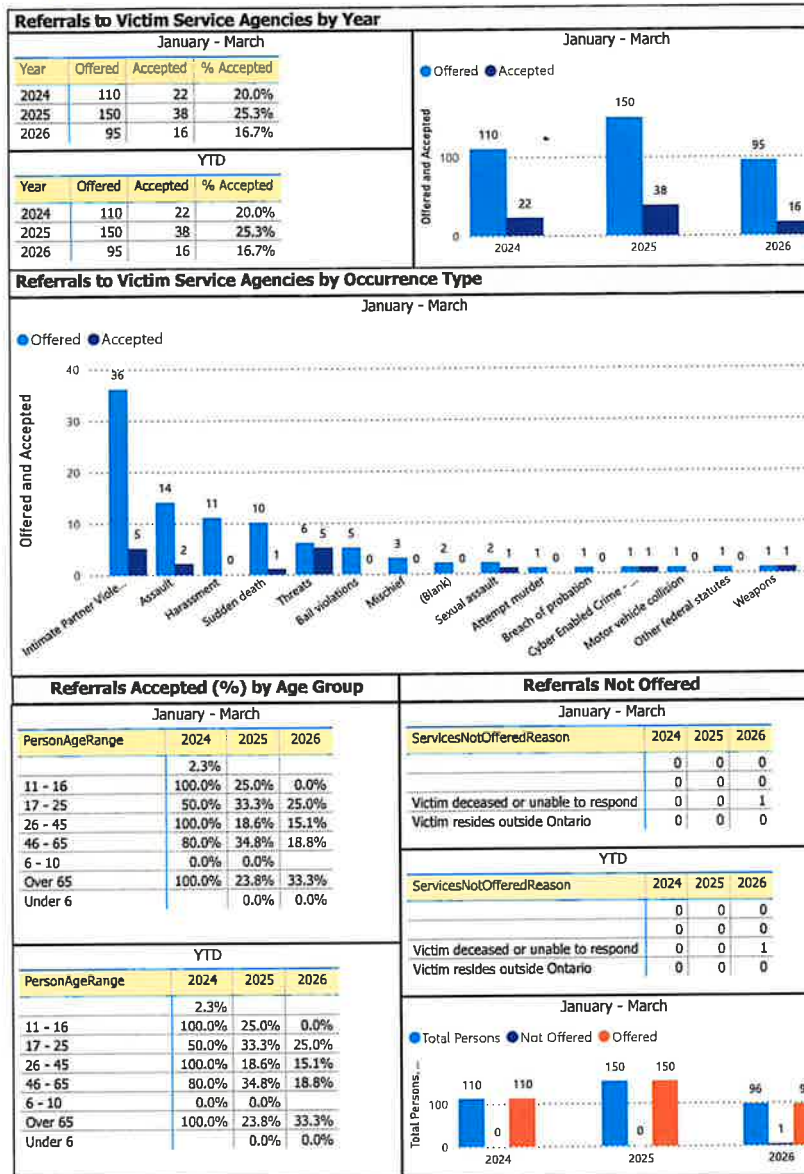
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**OPP Detachment Board Report
Records Management System
January - March 2026**



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OPP Detachment Board Report
Report Information Page

Report Data Source Information:

Data Sources Utilized

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
- POIB File Manager
- Daily Activity Reporting System

Niche RMS

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA – Mental Health Act
- Overdose
- Victim Services

Collision Reporting System (eCRS)

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

DAR (Daily Activity Reporting)

Patrol hours are collected from the OPP DAR application.

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)



The Village of South River
63 Marie Street, P.O. Box 310, South River, Ontario, P0A 1X0
Ph: (705) 386-2573 Fax: (705) 386-0702 e-mail: clerk@southernriver.ca

March 10, 2026

Almaguin OPP Detachment Services Board
Attention: Chair and Members of the Board

Subject: Concerns Regarding Additional Policing Costs

Dear Chair and Members of the Almaguin OPP Detachment Services Board,

On behalf of the Village of South River Council, I wish to express our appreciation for the excellent policing services our community continues to receive. The partnership with the Ontario Provincial Police has consistently provided responsive, professional, and effective service that contributes greatly to the safety and well-being of our residents.

Council has noted recent discussions regarding possible new cost allocations—specifically items such as association fees, travel expenses, and appreciation-related costs. While we understand the intent to support board operations and recognize service contributions, there is concern that these additional expenses may not translate into measurable improvements in the delivery of front-line policing within our municipality.

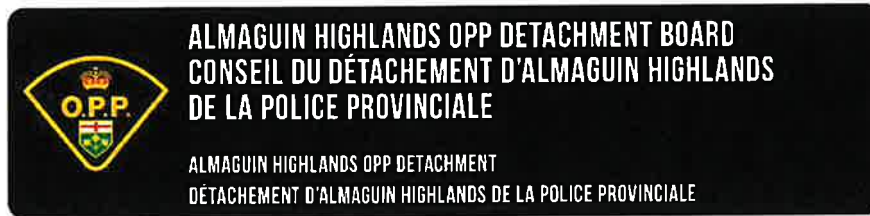
When the concept of a regional police services board was established, we had envisioned the Board's role as one focused on identifying local issues and leveraging local resources to assist Staff Sergeant Vincer in setting priorities that reflect the unique needs of our communities. From a governance perspective, the Board's members collectively bring many years of valuable municipal experience that could be effectively adapted and applied to these new roles—ensuring that decision-making remains community-focused and cost-conscious.

Given the already high quality of service, Council respectfully requests that the Board carefully consider the financial impact of adding these costs to the municipal levy. We encourage continued focus on maintaining cost-effective governance and ensuring that any expenditures directly enhance policing outcomes for all Almaguin communities.

We appreciate your attention to this matter and look forward to continued dialogue on how best to sustain a strong and efficient policing model for our region.

Sincerely,

Jim Coleman, Mayor



**Regular Meeting of the Board
Wednesday April 8, 2026**

2026 Board Budget

RESOLUTION:

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the 2026 Almaguin Highlands OPP Board Budget as presented.

OVERVIEW

The Acting Secretary provided a revised 'Draft 2' Budget for discussion at the February 11, 2026 Meeting.

Following the meeting and based on questions from other Clerks, I did some further investigating into the budget and realized that there were a few additional adjustments required to the 2026 Budget and its breakdown.

The appropriate share for the OPP Board Budget is broken down based on a 1/12th share, save and except for the OAPSB membership which is based on a per property calculation of \$0.21 plus HST per property.

In addition, in reviewing the Terms of Reference, the mileage to attend the conference and zone meetings is to be paid by the member's respective municipality. This would apply for the Council representative. The Community Representatives and Provincial Appointee costs are shared based on a 1/12th share.

The June Spring Conference in Niagara Falls is being attended this year by Dan Robertson, Councillor of Ryerson Township. I had estimated into the budget a mileage cost of approximately \$525 based on Perry's approved mileage rate, therefore the conference portion of the budget has been reduced by this amount as this will be Ryerson's responsibility and not the Board to

cover this cost. The conference, meals and hotel expenses are the responsibility of the Board.

The Provincial Appointee is regulated to receive remuneration. It is at the Board's discretion to pay the Community Representatives. A monetary amount has been included in the 2026 Budget based on Perry's rates for 2026. Any remuneration of Council representatives (if paid) would be by their respective municipality.

The 1/12th share was agreed upon when the Board was established, as well as the Board composition.

I have attached to this report the Final 2026 Budget which includes a full breakdown of each municipalities appropriate share for OAPSB Membership and General Budget for 2026.

Submitted to the Board for their consideration and approval.

Attachments

- Final 2026 OPP Board Budget

**Almaguin Highlands OPP Detachment Board
2026 Budget**

Description	2026 Budget	Notes
OPP Board Insurance	\$ 3,888.00	
Honorarium - Provincial Appointee	\$ 370.92	One rep at \$61.82/meeting, 6 meetings
Honorarium - Community Representatives	\$ 741.84	Two reps at \$61.82/meeting, 6 meetings
Spring Conference	\$ 1,975.00	Conference, hotel, meals
Zone 1A Meeting - Sudbury	\$ 1,200.00	Meeting, hotel, meals, mileage
Zone 1A Meeting - Sault St. Marie	\$ 1,700.00	Meeting, hotel, meals, mileage
Appreciation Recognition	\$ 2,000.00	For OPP Detachment staff appreciation
Total for General OPP Board	\$ 11,875.76	Split evenly into 1/12 shares
OAPSB Membership	\$ 2,996.39	Split by property count - \$0.21 plus HST per property
Total Budget for 2026	\$ 14,872.15	

2026 Almaguin Highlands OPP Board Cost Distribution

2026 OPP Board Budget: \$ 14,872.15

Municipality	Property Count	OAPSB Membership	General Budget	Total for 2026
Armour	1403	\$ 332.93	\$ 989.65	\$ 1,322.58
Burk's Falls	634	\$ 150.45	\$ 989.65	\$ 1,140.10
Joly	311	\$ 73.80	\$ 989.65	\$ 1,063.45
Kearney	1375	\$ 326.29	\$ 989.65	\$ 1,315.94
Machar	967	\$ 229.47	\$ 989.65	\$ 1,219.12
Magnetawan	2219	\$ 526.57	\$ 989.65	\$ 1,516.22
McMurrich/Monteith	922	\$ 218.79	\$ 989.65	\$ 1,208.44
Perry	1861	\$ 441.62	\$ 989.65	\$ 1,431.27
Ryerson	679	\$ 161.13	\$ 989.65	\$ 1,150.78
South River	602	\$ 142.85	\$ 989.65	\$ 1,132.50
Strong	1069	\$ 253.67	\$ 989.65	\$ 1,243.32
Sundridge	585	\$ 138.82	\$ 989.65	\$ 1,128.47
Total	12627	\$ 2,996.39	\$ 11,875.76	\$ 14,872.15



ADR
CHAMBERS

Integrity Commissioner Office
for Township of Armour

MICHAEL L. MAYNARD
Integrity Commissioner
Township of Armour
E-mail: integrity@adr.ca

March 30, 2026

SENT BY E-MAIL TO:

Charlene Watt, Municipal Clerk
Township of Armour
clerk@armourtownship.ca

RECEIVED

MAR 31 2026

TOWNSHIP OF ARMOUR

Re: IC-35877-0326: Township of Armour Integrity Commissioner Annual Report for the period of December 19, 2024, to December 18, 2025

Dear Ms. Watt,

Thank you for the opportunity to act as the Integrity Commissioner ("IC") for the Township of Armour over the past year. In accordance with the terms of the agreement with the Township, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our Annual Report for the operating period of December 19, 2024 to December 18, 2025.

As you know, the IC's role is to help Members of Council ("Members") ensure that they are performing their functions in accordance with the Township's Code of Conduct (the "Code"), and the *Municipal Conflict of Interest Act* ("MCIA"). Upon request, I am available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with those requirements. My office and I are also responsible for assessing and investigating complaints received from Council, staff, and members of the public respecting alleged breaches of the Code or the MCIA.

Requests for Advice

During this operating period, there were no requests for advice.

Code of Conduct and/or Municipal Conflict of Interest Act Complaints

During this operating period, one Code of Conduct Complaint was received. The complaint was investigated and the respondent was found not to have contravened the Code of Conduct. The billing associated with this matter will be reflected in the next annual report.

Billing

In accordance with our contract with the Township, the billings for the operating period, commencing December 19, 2024 and ending December 18, 2025, totaled \$339.00.

Final Comments

I look forward to assisting the Township and its Members in contending with the issues that may arise in connection with the administration of its Code in the coming year.

Yours truly,

A handwritten signature in black ink, appearing to read 'M. Maynard', with a long horizontal stroke extending to the right.

Michael L. Maynard

Office of the Integrity Commissioner for the Township of Armour

“Jesus said to her, ‘I am the resurrection and the life. The one who believes in me will live, even though they die; and whoever lives by believing in me will never die.’” - John 11:25-26

March 23, 2026

Dear Township of Armour,

We all know the feeling of stepping into something new. There’s anticipation, hope, and sometimes a little hesitation. At the beginning of this year, Tonya and her 17-year-old son, Anthony, found themselves in a moment just like that.

They were arriving at their very first Karis Winter Family Camp – a completely new experience for them. Tonya later shared that she felt hesitant about attending the caregiver session away from Anthony. Because Anthony does not use words to communicate, she wasn’t sure how it would go. **But something beautiful happened.** As Karis volunteers came alongside him, Anthony had a blast playing games with the group and expressing himself through colouring, even creating his own art wall! Seeing him so engaged and comfortable gave Tonya the confidence she needed. She attended the caregiver training without distraction, and the encouragement she received there became much needed support for her journey.



Anthony at his very first Karis Winter Family Camp



Aynalem and her 14-year-old granddaughter in Ethiopia

In Robe, Ethiopia, donors like you helped Aynalem and her 14-year-old granddaughter, Mekdes, access life-changing support. As a tiny baby, born with many challenges, Mekdes struggled to speak and walk as she grew up. Everything changed when the Karis-supported weekend daycare program provided the family with nutritious food, essential medicine, speech therapy, social-skills training, and physiotherapy. After several years in the program, Medkes has begun to speak and can walk on her own. **Life looks completely different now.** Once “shy,” says Aynalem, her granddaughter is now “confident” and “interacts with any child,” able to shine her social and funny personality.

Stories like Anthony’s and Medkes’ have shaped our reflections as we’ve entered this Easter season. **They remind us that new life is real – and happening right now.** But they also call us to continue believing it’s possible, for families experiencing disability and for all of creation. Will you continue to live out this conviction with us?

This Easter, please consider deepening your commitment to this important work and become a Partner in Belonging.

Your regular support provides the steady foundation needed to expand this vital work and reach more people with consistent, reliable care. As a monthly partner, you can give at any level and join a dedicated community that receives exclusive behind-the-scenes updates, live webinars with our in-country partners, and inspiring stories throughout the year that show the impact you’re making.

To learn more and sign up, please visit Karis.org/NewLife, scan the QR code on the back, or fill out the included slip.

One more thing! In 2025, because of supporters like you, our Christmas campaign surpassed its ambitious goal. Your gifts helped families here in Canada and around the world experience real hope while they wait for critical support. Many of you also gave through our Gift Catalogue, funding important initiatives such as Family Camps locally and weekend and day camps globally.

Your giving made a difference in so many lives last year:

- **652** children with disabilities around the world attended school.
- **5** Family Camps took place, supporting **37** families – and representing **23** church partnerships.
- **5,401** people participated in advocacy learning campaigns to destigmatize disability abroad.
- Beyond these numbers, many of you gave to communities in Ontario and Saskatchewan to help people experience spaces and groups that enable more fulfilling lives.

Whether here in Canada or globally, far too many families experiencing disability still can't access the services they need to thrive and belong. It's heartbreaking - but together, we are making real change.

Thank you for standing with us. May the hope of new life fill you with warmth, renewal, and joy.

Sincerely,



Janet Noel-Annable
Chief Executive Officer
Karis Disability Services

Scan this code with your phone camera to become a Partner in Belonging



CHARITY GOLF TOURNAMENT

March 2026

Near North Crime Stoppers, a registered charitable organization, is hosting its 28th Annual Charity Golf Tournament at Highview Golf Course on Friday, June 19, 2026. It is always a fantastic afternoon on the greens, and an important fund-raiser to enhance community safety. Our goal this year is to raise \$10,000 to maintain day-to-day operations, educate citizens, and to promote our regional program.

For more than three decades, Crime Stoppers has helped prevent, solve, and stop crime in the districts of Nipissing and Parry Sound by empowering residents to speak up anonymously. NNCS has received over 23,000 TIPS since our inception in 1988, leading to major arrests, drug seizures, and recovered property. Your support keeps that momentum going and our communities safer. Check out our detailed stats for 2025 on Facebook, or our website.

We invite you to join us by entering a team, contributing as a tournament sponsor, or by donating an item for our crowd-pleaser Silent Auction. Your business/organization name will be proudly displayed at the event and featured on our website and social media platforms.

To participate in any of these ways, please indicate your choices on the enclosed form and return to **kim@nearnorthcrimestoppers.com**. Or mail to Box 382, North Bay, ON P1B 8H5. Please make **cheque payable to Near North Crime Stoppers** or e-transfer **kim@nearnorthcrimestoppers.com**

Thank you for considering this request for support of this important community safety program. For more information, or questions, please feel free to call **Kim 705-303-4426**.

Gratefully yours,

Kim Jones

Executive Director

2025 - \$200 -

NNCS website: nearnorthcrimestoppers.com

FB: facebook.com/NearNorthCrimeStoppers/



- RESOLUTION -

CHARITY GOLF TOURNAMENT

Date: Friday, June 19th, 2026

Fee: \$520 per team

Location: Highview Golf Course (Powassan)

Check In: 12:00-12:45 PM

Format: 4 Person Scramble

Shot Gun Start: 1:00 PM

Please indicate your level of participation:

Team of 4 + Tournament Sponsor (\$695)

Team of 4 (\$520)

Tournament Sponsor (\$175)

Cash Donation (\$___)

Silent Auction Item _____ **Value**\$ _____

Business/Organization: _____ **Contact #** _____

Team Members' Names	Email Address
1) _____ (Captain)	
2) _____	
3) _____	
4) _____	

Your team entry fee includes: 18 holes of golf, golf cart, dinner, Longest Drive (ladies & men's), Closest to the Pin (ladies & men's) & one shot at the \$10,000 Hole in One.

Contact

This form can be emailed to kim@nearnorthcrimestoppers.com, or mailed to Box 382, North Bay, ON P1B 8H5. Please make **cheque payable** to **Near North Crime Stoppers** or e-transfer kim@nearnorthcrimestoppers.com For more information, please call: 705.303.4426

For course information, please contact:

Cole Harrington, Highview Golf Course, 705 . 724 . 5230



Charlene Watt (Deputy Clerk)

From: Pamela Scanlon <Pamela.Scanlon@Ryan.com> on behalf of Paul Sullivan <Paul.Sullivan@Ryan.com>
Sent: March 25, 2026 12:51 PM
Cc: Pamela Scanlon
Subject: Unfreeze Ontario - The Cost of Inaction
Attachments: CDN_PT_Ontario Property Tax Reform_v9.pdf; Motion to Reassess - Unfreeze Ontario.docx

Good afternoon,

My name is Paul Sullivan and I am partner with Ryan. My role in the firm is to advocate on behalf of taxpayers to ensure fairness and equity through good tax policy. The frozen assessment roll in Ontario is hurting all types of businesses throughout our communities.

Please see attached background article as well as a proposed motion for Mayor and Council.

We hope you will pass a motion to this effect and contribute to making Ontario fair and competitive for all businesses. This is an urgent matter as Government must direct MPAC to create a 2027 Assessment Role in the near future. It would be anticipated that taxpayers would receive their new assessment in November.

Yours truly,

Paul Sullivan
Principal, Practice Leader Advocacy and Tax Policy Canada
Ryan ULC
2500 – 320 Granville Street
Vancouver, BC V6C 1S9

604.331.7300 Direct / 604.341.3270 Mobile
Ryan.com/Canada



-RESOLUTION-

Ontario's Tax Freeze: Costing Jobs, Raising Prices

Unfair property tax policies are placing a hidden tariff on consumers, driving up the cost of goods and putting immense pressure on small businesses. Local retailers, the backbone of our communities, are overtaxed, threatening jobs and economic stability across Ontario.



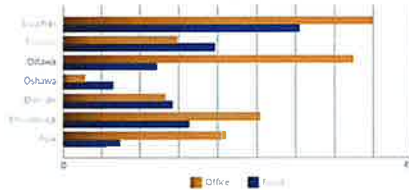
Who's Bearing the Hidden Consumer Tariff in Ontario?

Local Businesses, Unfairly Taxed

Unfair taxation is placing a hidden burden on local communities across Ontario. Independent businesses are overtaxed, driving up prices for consumers and putting jobs and livelihoods at risk. Residents are paying the price while trying to support their local retailers.

Residents want to support local businesses but are facing higher prices due to an outdated tax system that favors large properties. This province-wide issue is putting undue pressure on communities and demands immediate action.

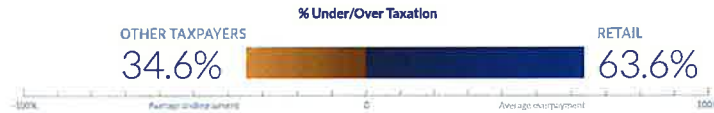
Median Overtaxation



Retail and Office Tenants Overpay While Others Get a Pass

Ontario's outdated assessed values are putting jobs and local businesses at risk. Retail and office tenants are taxed based on inflated values, while other businesses get a pass—leaving everyday residents to make up the difference through higher prices.

It's time to reassess and restore fairness.



Property Taxes Out of Sync with Reality

Ontario's property tax system is out of sync with market reality. Retail and office properties have declined in value, yet remain overtaxed, while other businesses—whose values have tripled—are undertaxed.



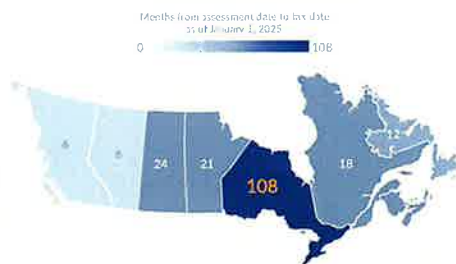
Without reassessment, struggling retail and office sectors face rising costs, lower occupancy, and mounting pressure.

The Only Province Without Reassessment Since the Pandemic

Ontario is the only province that hasn't reassessed property values since the pandemic. As of January 1st 2025, Ontario taxes were based on values that are 108 months in the past, while in the rest of Canada assessed values are 6-24 months in the past.

Regular reassessments give businesses the stability to plan and invest. Without it, struggling sectors like retail and office face uncertainty and discouraging costs.

How out of date are Ontario assessments?



It's Time to Reassess and Restore Fairness

Reassess Ontario's Properties:
Support Local Jobs and Economic Balance

Learn more at ryan.com

We kindly request that that Council call on the Government of Ontario to promptly move to update property assessments in the Province.

The following resolution has been drafted for Council's consideration at its next meeting:

- **WHEREAS** a well-functioning and up-to-date assessment system supports strong communities and makes the province an attractive place to invest; and
- **WHEREAS** property assessments in Ontario have not been updated in over a decade, making them the most outdated in Canada, while provinces such as Alberta and British Columbia update assessments annually to reflect current market conditions; and
- **WHEREAS** the prolonged pause in the reassessment cycle has created significant distortions in assessed values, resulting in inequities among property classes; and
- **WHEREAS** outdated assessments negatively impact investment decisions, economic competitiveness, municipal planning, and disproportionately affect independent small businesses; and
- **WHEREAS** reassessments are designed to be revenue neutral for the municipality, ensure fairness in taxation, maintain public confidence in the property tax system, and support long-term municipal financial planning; and
- **WHEREAS** a coalition of municipalities, chambers of commerce, tourism organizations, small businesses, and major property owners have called upon the Government of Ontario to update property assessments;
- **NOW THEREFORE BE IT RESOLVED THAT** the Council of **[Name of Municipality]** hereby calls upon the Premier of Ontario and the Minister of Finance to direct the Municipal Property Assessment Corporation to promptly resume the regular property assessment cycle; and
- **BE IT FURTHER RESOLVED THAT** a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Peter Bethlenfalvy, Minister of Finance; the Honourable Rob Flack, Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; and the Municipal Property Assessment Corporation for their consideration and timely action.



For Immediate Release

March 31, 2026

FONOM Calls for Fair Housing Funding as Development Charge Changes Risk Leaving Northern Communities Behind

Matachewan, Ontario – The Federation of Northern Ontario Municipalities (FONOM) acknowledges the recent Canada–Ontario partnership to support housing development and infrastructure investment, including funding tied to the reduction of municipal development charges.

FONOM supports efforts to increase housing supply and improve affordability across Ontario. However, the organization is raising concerns that the current program design may unintentionally place many Northern municipalities at a disadvantage.

While the program provides funding to municipalities that reduce and maintain low development charges, many Northern communities do not levy development charges and therefore may not be positioned to benefit from this program in the same way.

“We appreciate the commitment from both levels of government to address housing affordability,” said **Dave Plourde, President of FONOM**. “However, many Northern municipalities simply do not have development charges to reduce, and at the same time face some of the highest costs in the province to build homes and infrastructure.”

FONOM noted that municipalities across Northern Ontario often experience significantly higher per-kilometre costs for essential infrastructure such as water, wastewater, and roads, while also working with smaller tax bases and greater geographic challenges.

“Growth still requires infrastructure—whether or not a municipality charges development fees,” added Plourde. “Without access to comparable funding tools, Northern communities risk being left behind in their ability to support new housing and attract investment.”

FONOM is calling on both the Province of Ontario and the federal government to ensure that housing and infrastructure programs are applied equitably across all regions.

“We are asking for fairness in how these programs are delivered,” said Plourde. “Municipalities that do not levy development charges should not be excluded from accessing housing-enabling infrastructure funding. There must be complementary funding mechanisms to ensure all communities can participate in building the housing our province needs.”

FONOM emphasized that Northern Ontario communities are ready to grow and play a key role in addressing Ontario’s housing challenges.

“Northern communities are part of the solution,” said Plourde. “With the right tools and equitable support, we can continue to build homes, attract residents, and contribute to Ontario’s long-term growth.”

Looking Ahead

FONOM remains committed to working collaboratively with all levels of government to support economic development, improve infrastructure, and strengthen Northern communities.

“Today’s budget includes several positive steps for Northern Ontario,” said Plourde. “We look forward to continuing to work with the Province and federal partners to build on this momentum and ensure our communities have the tools they need to grow and succeed.”

Media Availability

Dave Plourde, President,
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com

Resolution – Equitable Access to Housing and Infrastructure Funding for Northern Ontario Municipalities

Date: March 31, 2026

WHEREAS the Governments of Canada and Ontario have announced a joint partnership to invest in housing-enabling infrastructure and reduce municipal development charges to support housing affordability and supply;

AND WHEREAS this program provides funding primarily to municipalities that reduce and maintain low development charges;

AND WHEREAS many municipalities in Northern Ontario do not levy development charges and therefore may not be positioned to benefit from this program in the same manner;

AND WHEREAS Northern municipalities face disproportionately higher costs to build and maintain infrastructure, including increased per-kilometre costs for water, wastewater, and transportation systems, combined with smaller tax bases and vast geographic areas;

AND WHEREAS infrastructure investment is required to support housing development regardless of whether development charges are in place;

AND WHEREAS without access to comparable funding mechanisms, Northern municipalities risk being placed at a structural disadvantage in their ability to support housing growth, attract investment, and contribute to provincial and national housing objectives;

AND WHEREAS Northern Ontario communities are essential contributors to Ontario's and Canada's economy and must be supported to grow and thrive;

THEREFORE BE IT RESOLVED that the Federation of Northern Ontario Municipalities (FONOM) calls on the Governments of Canada and Ontario to ensure that housing-enabling infrastructure programs are applied equitably across all regions, including municipalities that do not levy development charges;

AND FURTHER BE IT RESOLVED that both levels of government establish complementary funding mechanisms or program streams to provide comparable support to Northern municipalities that are not eligible under development charge reduction frameworks;

AND FURTHER BE IT RESOLVED that FONOM distribute this resolution to its member municipalities for endorsement and forward it to the Prime Minister of Canada, the Premier of Ontario, the federal Minister of Housing, Infrastructure and Communities, the federal Minister of Finance, the federal Minister of Indigenous Services, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, the Ontario Minister of Northern Economic Development and Growth, and the Ontario Minister of Transportation for their consideration.

Telling Your Story: A Community History Video Partnership

Dear Council Members,

My name is Craig Baird, and I am the creator and host of *Canadian History Ehx*, one of Canada's leading history podcasts and radio programs.

I launched *Canadian History Ehx* in 2019 with the goal of exploring and sharing Canada's rich past. What began as a small podcast has grown into one of the most-listened-to history shows in the country, now reaching over one million downloads per year and airing nationally on the Corus Radio Network. Alongside the show, I manage social media channels with a combined audience of more than 300,000 followers, and I am the author of the best-selling book *Canada's Main Street: The Epic Story of the Trans-Canada Highway*.

This year, I am embarking on an ambitious coast-to-coast-to-coast journey across Canada to document our country's past and present. The stories, interviews, and experiences from this trip will become a series of videos and a future book focused on the people, places, and communities that shape Canada.

With my background in journalism and video production, my goal is to visit communities like yours to tell your story—highlighting your history, heritage, and the ways you preserve it for future generations. These videos are designed not only to celebrate local history, but also to serve as lasting, shareable promotional pieces for your community.

To help fund this journey, I am offering communities the opportunity to partner with me for the creation of a dedicated feature video about their history and heritage.

What I'm offering:

- A 10–20 minute professionally produced video focused on your community's history, heritage, and preservation efforts
- Distribution across my social media platforms, YouTube channel, and TikTok, reaching hundreds of thousands of history-interested viewers. My follower count is as follows:
 - Twitter (65,000): <https://x.com/CraigBaird>
 - Instagram (48,000): @cdnhistoryehx
 - Threads (40,000): <https://www.threads.com/@cdnhistoryehx>
 - Bluesky (25,000): <https://bsky.app/profile/cdnhistoryehx.bsky.social>
 - TikTok (35,000): @cdnhistoryehx
 - YouTube (6,800): <https://www.youtube.com/@CanadianHistoryEhx>
 - Facebook (106,000): <https://www.facebook.com/CanadianHistoryEhx>
- A collaborative process: no video will be published without your approval after review
- A two-week turnaround: all videos will be delivered for review within two weeks of filming

- Filming will take place during my journey between June and September (although some can be done earlier than June due to proximity to my location of Stony Plain, Alberta).

Cost:

- \$500 total
- \$250 upon acceptance
- \$250 once the video has been delivered for your review

My aim is to create something that your community can be proud of—an engaging, accurate, and accessible story that showcases what makes your town unique, while also introducing it to a large, Canada-wide audience interested in history, travel, and heritage.

Thank you very much for considering this proposal. I would be happy to answer any questions or discuss how we can tailor this project to best serve your community.

Sincerely,
Craig Baird
Canadian History Ehx



Almaguin Highlands Secondary School
21 Mountainview Rd
Box 250
South River, ON POA 1X0
Phone: 1-705-472-5563 - Fax: 1-705-386-0004

April 1, 2026

Township of Armour
Box 533
Burks Falls, ON
POA 1C0

Every year, many individuals and area businesses generously support our community school and students by contributing to the Graduation Awards Program.

Almaguin Highlands Secondary School students and staff have always appreciated this very generous support. It has enabled us to recognize and to reward the outstanding achievements and successes of our students through the presentation of well-earned awards.

We are reaching out at this time to ask whether you are able to support, or continue to support our students this year by making a contribution towards our Graduation Awards Program. The names of donors will be acknowledged in our Graduation Program and an income tax receipt will be issued.

We now have the ability to accept donations online. Below is a link that allows you to donate via credit card or google pay. You do not need a KEV account (you can move forward as a guest). If you do happen to have a KEV account, and a student in Almaguin, there is now a "make a donation" tab, where you can select Almaguin and NNDSB Graduation 2026.

Our school link is:

Additionally, another grad donation link for 2026, has been created.

<https://nearnorth.schoolcashionline.com/Fee/Details/24913/75/false/true?school=581&initiative=21>

QR code:



2025 - \$300

Donors will automatically receive a tax receipt in your email once you have completed the process.

This year our Graduation ceremony is scheduled for the evening of Thursday June 25, 2026 at 6:00 p.m. We welcome donors to join us at 5:15 p.m. to present the award to the recipient and have a photo taken.



Almaguin Highlands Secondary School
21 Mountainview Rd
Box 250
South River, ON POA 1X0
Phone: 1-705-472-5563 - Fax: 1-705-386-0004

If you can make a contribution towards our Graduation Awards Program, we would be pleased to hear from you by June 1, 2026, please email lisa.ferrante@nearnorthschools.ca If you wish to drop off the award at the main office or you can mail it to the school. Thank you for your interest and support of our program, as well as your help in recognizing the excellence of our students.

Sincerely

Heather Hickey
Principal

Ontario Protecting Drivers on Highway 11/17 Corridor

Province investing in increased enforcement to enhance safety across northern highways to keep goods and people moving safely

March 20, 2026

[Northern Economic Development and Growth](#)

NORTHERN ONTARIO — The Ontario government is taking action to improve safety on the Highway 11/17 corridor by advancing road enhancement projects and cracking down on dangerous driving. Highways 11 and 17 form a key part of the Trans-Canada network, supporting supply chains, economic growth and access to jobs and services across the North. As part of its plan to protect Ontario, the government is continuing to invest in critical highway infrastructure to ensure people can safely and efficiently access essential goods and services, while building stronger, more resilient and self-reliant communities across the North.

“Our government is keenly aware how important safe roads, bridges and highways are to the residents, visitors and businesses in the North who rely on them daily,” said George Pirie, Minister of Northern Economic Development and Growth. “That is why we are taking action to improve safety, increase enforcement and make targeted investments that will keep people safe and goods moving, while strengthening connections between northern and remote communities.”

The province is making the Highway 11/17 corridor safer by:

- Increasing the number of Transportation Enforcement Officers in Northern Ontario.
- Expanding enforcement blitzes along the Highway 11/17 corridor between truck inspection stations to ensure trucks are safe and drivers follow the rules of the road.
- Deploying two mobile inspection support units in spring 2026 to increase truck enforcement along the Highway 11/17 corridor.
- Launching procurement in spring 2026 to rebuild the Hearst truck inspection station and replace the weigh scale.
- Improving and upgrading highway signage for better visibility.

- Installing new portable variable messaging signs to provide better safety information to drivers about weather conditions and closures.
- Advancing preliminary design work to expand Highway 11/17 between Thunder Bay and Shabaqua, including scheduling a public meeting in spring 2026.
- Upgrading the provincial rest area network in Northern Ontario to provide more year-round truck parking and working with municipal and business partners to expand capacity, including a new service hub facility in Matheson that will allow more trucks to pull off safely during winter storms.
- Continuing to work with stakeholder groups, including the Federation of Northern Ontario Municipalities, the Northwestern Ontario Municipal Association and the Ontario Road Builders' Association on further improvements.

“Highways 11 and 17 are lifelines for Northern Ontario, and we’re making them safer and more reliable by cracking down on dangerous driving, strengthening enforcement and investing in new safety measures that keep people and goods moving,” said Prabmeet Sarkaria, Minister of Transportation. “Under the leadership of Premier Ford, our government is working to protect Ontario drivers, fuel our economy and ensure northern communities stay connected year-round.”

The Ontario government is delivering increased enforcement, education and safety upgrades along critical northern links like Highways 11 and 17 and will continue to move forward with the investments needed to enhance northern communities. In 2025-26, Ontario is investing nearly \$583 million through the Northern Highways Program, including \$481 million for rehabilitation projects and almost \$102 million for expansion projects, to improve road safety, reduce congestion and support economic growth across Northern Ontario.

Ontario will continue to work with its partners and local communities to determine areas where rehabilitation or upgrades are required to deliver highway infrastructure improvements that are needed to support growing communities and a stronger, more resilient economy.

Quick Facts

- The Northern Ontario highway system includes 10,775 kilometres, roughly 60 per cent of the provincial highway network.
- As part of the “ON Trans-Canada” standard, the Ministry of Transportation is clearing Highways 11 and 17 in Northern Ontario faster after a winter storm with a standard that requires contractors to clear highways to bare pavement

within 12 hours of the end of a winter storm, four hours faster than the previous standard.

- The Ontario government has recently marked several milestones to support the return of the Northlander, including [acquiring more railway between North Bay and Washago](#), celebrating [the arrival of the first Northlander trainset](#), completing more than [\\$100 million in Northlander rail infrastructure upgrades](#) and finishing construction of the [North Bay Rail Bypass](#). Once complete, the Northlander will travel 740 kilometres between Timmins and Toronto, with a rail connection to Cochrane, for a total of 16 stops.

Quotes

"Safety and reliability along Highway 11, Highway 17 and the Highway 11/17 corridor have been long-standing priorities for the municipalities of Northwestern Ontario. NOMA has consistently advocated for stronger investments, better enforcement and modern highway design standards that reflect the importance of this corridor as Canada's primary east-west route through the North. We appreciate the continued engagement and leadership of Minister George Pirie, Minister Prabmeet Sarkaria and Minister Kevin Holland for listening to municipalities, meeting with us and working together to advance practical steps that improve safety. These actions demonstrate that when governments collaborate with northern communities, we can make meaningful progress toward building a safer, more modern Trans-Canada highway system that supports our people, our industries and Canada's supply chains."

- Rick Dumas

President, Northwestern Ontario Municipal Association (NOMA)

"FONOM is pleased to see continued investments aimed at improving safety and reliability on Highways 11 and 17. These are important steps for northern communities. As conversations continue, we will remain focused on supporting long-term enhancements that reflect the significance of these highways to Northern Ontario and to Canada as a whole."

- Dave Plourde

President, Federation of Northern Ontario Municipalities (FONOM)



For Immediate Release

March 21, 2026

FONOM Supports Provincial Highway 11/17 Safety Measures While Calling for Continued Progress

Latchford, ON – The Federation of Northern Ontario Municipalities (FONOM) welcomes the Province of Ontario’s recent announcement outlining new safety and enforcement measures along the Highway 11/17 corridor—an essential transportation link for Northern communities, industries, and Canada’s national supply chains.

The Province’s plan includes increased enforcement, expanded inspection capacity, improved signage, and continued design work for future highway improvements.

FONOM recognizes these actions as important steps that respond to long-standing concerns raised by municipalities across Northern Ontario.

“FONOM is pleased to see continued investments aimed at improving safety and reliability on Highways 11 and 17,” said **Dave Plourde, President of FONOM**. “These are important and necessary steps for northern communities that rely on this corridor every day.”

A Shared Northern Priority

Municipal leaders across Northern Ontario have consistently identified Highway 11, Highway 17, and the shared corridor as critical infrastructure requiring sustained attention, modern design standards, and ongoing investment.

FONOM continues to work alongside municipal partners and stakeholders to advance practical improvements that enhance safety while supporting economic activity and supply chain reliability.

Progress Made—More Work Ahead

While encouraged by the Province’s actions, FONOM notes that recent incidents on Northern highways underscore the importance of maintaining momentum.

“We continue to see serious collisions and highway closures across the North,” added Plourde. “While the measures announced will help, they also reinforce that more work remains to be done to ensure these highways meet the expectations of the people who use them.”

FONOM continues to advocate for:

- **Enhanced safety measures and enforcement**

- **Expanded passing opportunities**, including 2+1 and four-laning where appropriate
- **Improved rest areas and winter reliability**
- **A coordinated provincial and federal commitment** to long-term corridor improvements

A Corridor of National Importance

Highways 11 and 17 are vital parts of Canada’s Trans-Canada Highway system, supporting economic development, resource industries, and the movement of essential goods across the country.

“As conversations continue, we will remain focused on supporting long-term enhancements that reflect the significance of these highways—not just to Northern Ontario, but to Canada as a whole,” said Plourde.

Looking Ahead

FONOM remains committed to working collaboratively with the Province of Ontario, the federal government, and municipal partners to advance meaningful improvements that improve safety, reliability, and economic connectivity across Northern Ontario.

“We appreciate the Province’s engagement and look forward to continuing this work together,” said Plourde. “Northern municipalities are ready to be part of the solution.”

Media Availability

Dave Plourde, President,
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com

The proposed Sudbury Barrie Transmission Line

Join us at a community open house to learn more about this project

Ontario's long-term demand for electricity is increasing. To meet this demand, Hydro One will invest in a new priority transmission line between Sudbury and Barrie.

The proposed priority project is a new single-circuit, 500-kilovolt (kV) transmission line that will span approximately 300 kilometres from the Hanmer Transformer Station (TS) in Sudbury to the Essa TS near Barrie, including associated station facility expansions. The line is expected to be in service in 2032.

The project includes the direction from the Ontario government to complete development work for a second new single-circuit, 500-kV transmission line. The proposed transmission line will be developed in partnership with First Nations and help support new generation opportunities in northern Ontario, strengthen reliability and prepare the system for future growth. A recommended in-service date for the second line will be determined by the Independent Electricity System Operator.

This critical infrastructure will support reliability, foster economic growth and investments and ensure a dependable power supply for the significant increase in electricity use anticipated in northern Ontario.

Next steps

Join us in person or online in April to learn more about the project.


This project will be subject to the Class Environmental Assessment (Class EA) for Transmission Facilities (2024), a planning process that includes opportunities for public and community input. Later this year, Hydro One will issue a Notice of Commencement to formally start the Class EA. At that time, we will also invite you to a second round of community open houses where we will share a project update, including route alternatives for the proposed lines.

If you'd like to be added to the project contact list, share comments or ask questions, please reach out to us anytime.

Community Relations

 1-877-345-6799

 Community.Relations@HydroOne.com

 See reverse for map

35



Join us at a drop-in community open house to meet the team, ask questions and share your input.

Monday, April 13
4 to 7 p.m.

East Bayfield
Community Centre
80 Livingstone St. E.
Barrie

Tuesday, April 14
4 to 7 p.m.

Royal Canadian Legion
Branch 117
30 Mary St.
Parry Sound

Wednesday, April 15
4 to 7 p.m.

Centennial Arena
4333 Centennial Dr.
Hanmer

Thursday, April 16
4 to 7 p.m.

Bracebridge Sportsplex
110 Clearbrook Trail
Bracebridge

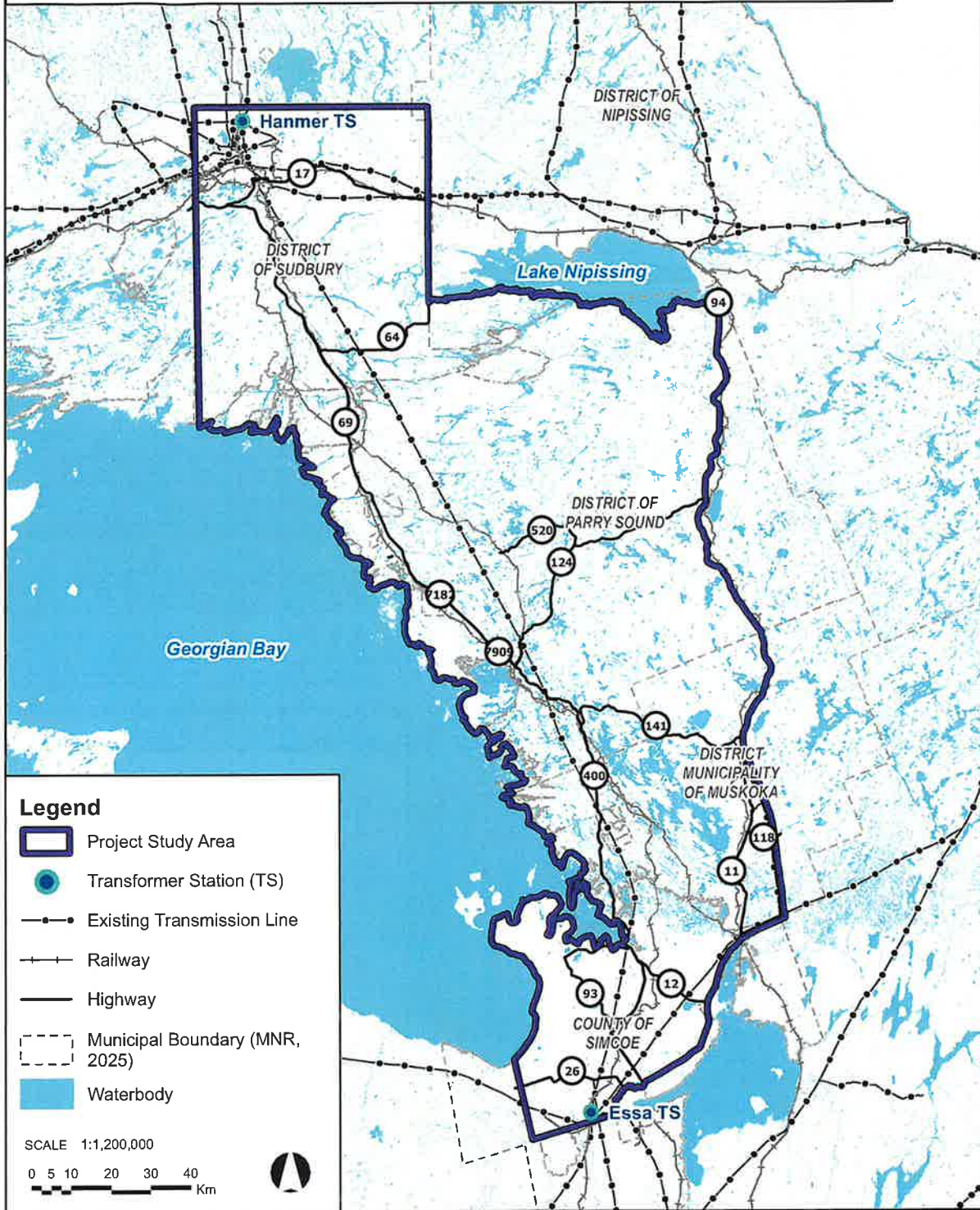
You can also attend an online community open house:

Please register at
HydroOne.com/SBTL

Tuesday, April 21
6 to 7 p.m.

Platform: Microsoft Teams

Sudbury Barrie Transmission Line Project Study Area



Project study area – the area in which we are evaluating route alternatives and the final routes for the lines.

Freedom of Information and Protection of Privacy Act

All personal information included in your request – such as name, address, telephone number and property location – is collected, under the authority of Section 30 of the *Environmental Assessment Act* and is collected and maintained for the purpose of creating a record that is available to the general public. As this information is collected for the purpose of a public record, the protection of personal information provided in the *Freedom of Information and Protection of Privacy Act* (FIPPA) does not apply (s.37). Personal information you submit will become part of the available public record unless you request that your personal information remain confidential. If you have any accessibility requirements in order to participate in this Study, please contact Community Relations listed above.

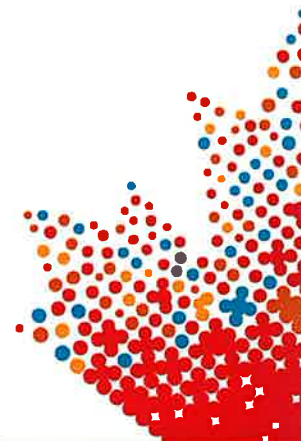
CENSUS JOBS

**Statistics Canada
is hiring in your
community for the
2026 Census!**

Join the 2026
Census team for
meaningful work
and community
impact.

Important to know:

- There are approximately 32,000 census jobs available across Canada.
- Pay is **\$25.87 per hour** for non-supervisory positions and **\$31.32 per hour** for supervisory positions, plus authorized expenses.
- The time frame for census jobs is between **March and July 2026**, depending on the position and location.
- You must be available to work flexible hours including days, evenings, and weekends.



Apply now and tell a friend
census.gc.ca/jobs

For assistance, please call **1-833-830-3106**
Teletypewriter (TTY): **1-833-830-3109**



Statistics
Canada

Statistique
Canada

MONTHLY JOBS REPORT

February 2026

The Labour Market Group
Guiding partners to workforce solutions.

NIPISSING DISTRICT

There were 467 job postings recorded in February for the Nipissing District, a month-over-month decrease of 13.8% (-75 postings) compared to January. Year-over-year, activity saw a decline of 4.5% (-22 postings) compared to February 2025 (489 postings). Despite this dip from the start-of-year surge, the volume remained stable relative to history, sitting 0.8% above the previous four-year



OF THE 467 JOB POSTINGS



Of the 244 postings which listed an hourly wage **2%** (5) were listed at the **provincial minimum wage of \$17.20/hour.**

PARRY SOUND DISTRICT

There were 133 job postings recorded in February for the Parry Sound District, representing a month-over-month increase of 11.8% (+14 postings) compared to January. Year-over-year activity saw a decrease of 13.6% (-21 postings). Despite the modest monthly gain, the volume remained significantly below historical levels, sitting 15.4% below the previous four-year average. Employer participation trended downward with 74 unique employers posting vacancies, a decrease of 7.5% (-6 employers) from January.



OF THE 133 JOB POSTINGS

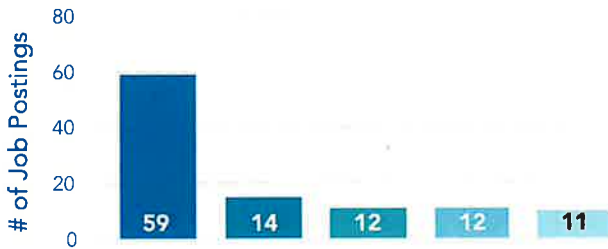


Of the 85 postings which listed an hourly wage **none** were listed at the **provincial minimum wage of \$17.20/hour.**

* North American Industry Classification System (NAICS) is the system utilized by the governments of Canada, United States and Mexico in order to classify companies based on their primary functions/objectives.

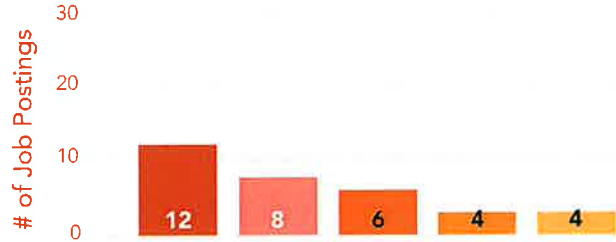
TOP 5 EMPLOYERS POSTING JOBS

- North Bay Regional Health Centre
- Voyageur Aviation Corp
- Ontario Northland
- West Nipissing General Hospital
- Conseil scolaire catholique Franco-Nord



TOP 5 EMPLOYERS POSTING JOBS

- West Parry Sound Health Centre
- Wasauksing First Nation
- Home Depot
- Derrick Johnstone Construction
- District of Parry Sound Social Services Administration



TOP 5 INDUSTRIES HIRING (NAICS)

1 **31.0%** of all job postings

Health Care & Social Assistance (NAIC 62)

Top 5 Positions

- 20** Registered Nurse
- 13** Registered Practical Nurse
- 9** Nurse aides, orderlies and patient service associates
- 8** Home Support Workers
- 8** Social and community service workers

- 2** 13.7% Retail Trade (NAICS 44-45)
- 3** 9.6% Transportation and Warehousing (NAICS 48-49)
- 4** 9.6% Educational Services (NAICS 61)
- 5** 6.4% Professional, Scientific and Technical Services (NAICS 54)

The Health Care and Social Assistance (NAICS 62) sector remained the largest contributor in February, accounting for 29.8% (139) of all postings. The largest month-over-month increase in share occurred in Accommodation and Food Services (NAICS 72), which grew by 1.9% (+6 postings). The largest month-over-month decrease in volume was recorded in the Transportation and Warehousing (NAICS 48-49) sector, which dropped by 1.2% (-14 postings).

TOP 5 INDUSTRIES HIRING (NAICS)

1 **27.1%** of all job postings

Health Care & Social Assistance (NAIC 62)

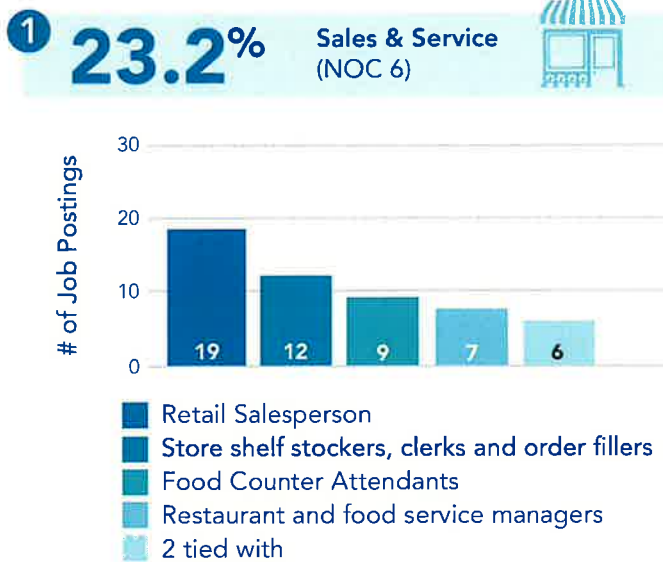
Top 5 Positions

- 7** Registered Nurse
- 4** Home Support Workers
- 4** Social and community service workers
- 4** Early Childhood Educators / Assistants
- 3** Food Counter Attendants

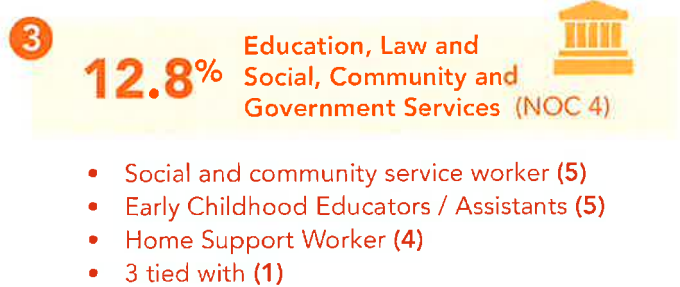
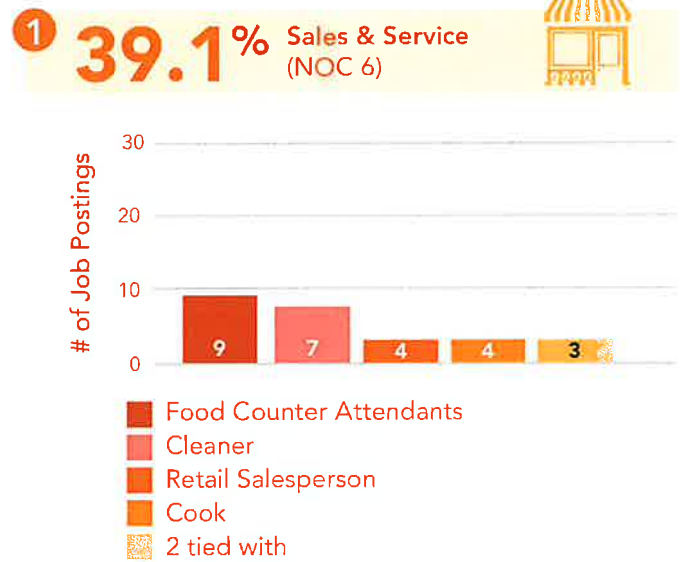
- 2** 16.5% Accommodation and Food Services (NAICS 72)
- 3** 16.5% Retail Trade (NAICS 44-45)
- 4** 13.5% Public Administration (NAICS 91)
- 5** 6.0% Construction (NAICS 23) 5.0%

The Health Care and Social Assistance (NAICS 62) sector remained the largest contributor in February, accounting for 27.1% (36) of all postings. The largest month-over-month increase in share occurred in Accommodation and Food Services (NAICS 72), which grew by 6.5% (+10 postings) as local hospitality businesses began early recruitment for the spring and summer seasons. The largest month-over-month decrease in share was recorded in Educational Services (NAICS 61), which dropped by 4.3% (-5 postings).

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



TOP 3 OCCUPATIONAL CATEGORIES (NOC)



Sales and Service (NOC 6) remained the largest occupational group, making up 24.8% (116) of postings. The largest month-over-month increase in share was seen in this group, rising by 1.6%. The largest month-over-month decrease in volume occurred in Business, Finance and Administration (NOC 1) with -17 postings. 37 managerial postings were recorded in February, with the highest concentration in Sales and Service (15 roles), and Business, Finance and Administration (13 roles). There were no senior management positions.

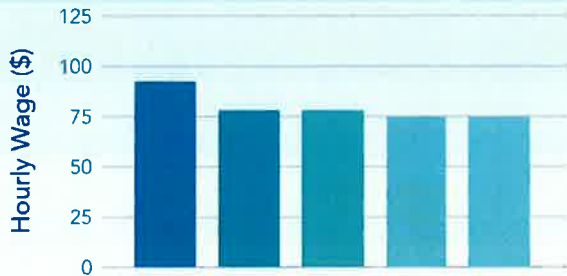
Sales and Service (NOC 6) remained the largest occupational group, making up 39.1% (52) of postings. The largest month-over-month increase in share was seen in Trades, Transportation and Equipment Operators (NOC 7), which rose by 3.1% as technical and transport roles gained momentum. The largest month-over-month decrease in share occurred in Education, Law and Social, Community and Government Services (NOC 4), which fell by 8.2% (-8 postings). 6 managerial positions were advertised in February of which, 3 were in Sales and Service. There were two senior manager roles posted this month, both in the Public Administration industry.

TOP 5 HOURLY WAGE VACANCIES



\$91.00

**Representant(e) Services
Aux Membres - Verner**
@ Caisse Alliance



\$74.46 **Nurse Practitioner - Emergency**
@ North Bay Regional Health Centre

\$69.17 **Nurse Practitioner**
@ West Nipissing General Hospital

\$66.40 **HRIS Project Manager**
@ North Bay Regional Health Centre

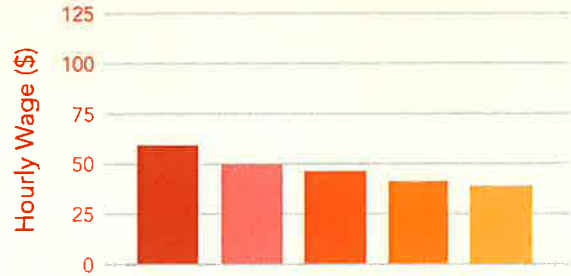
\$64.17 **Financial Controller**
@ Hands, TheFamilyHelpNetwork.ca

TOP 5 HOURLY WAGE VACANCIES



\$57.68

Registered Nurse - Surgical Services
@ West Parry Sound Health Centre



\$50.00 **Automotive Service Technician**
@ ROAD RUNNER AUTOMOTIVE

\$46.00 **Marine Technician**
@ Rosseau Road Powersports and Marine Ltd.

\$42.27 **Primary Care Paramedic**
@ West Parry Sound Health Centre

\$40.00 **Automotive Service Technician**
@ Adams Bros. Construction

TOP 3 ANNUAL SALARY VACANCIES

\$250,000.00

General Manager
@ Stockfish Automotive Group

\$135,000.00

Financial Controller
@ G&P Welding and Ironworks

\$117,936.00

Account Manager - Lumber
@ GreenFirst Forest Products Inc.



TOP 3 ANNUAL SALARY VACANCIES

\$166,167.00

Chief Municipal Manager
@ Ontario Municipal Administrators
Association (OMMA)

\$104,000.00

Chef
@ Glenn Burney Lodge

\$80,000.00

Accountant
@ GF Preston Ltd



Lowest Annual Salary \$38,000.00

Food Service Worker
@ Subway

Lowest Annual Salary \$52,000.00

Sales Manager - Retail (Assistant)
@ Mark's/L'quipieur

52.2% (244 postings) listed an hourly wage in February, with an average of \$29.06/hour. This represents a 2.4% decrease (-\$0.70) from the 12-month average of \$29.76/hour, as the market adjusted following the high wage offerings seen in January. Only 2.0% (5 postings) were listed at the provincial minimum wage. For postings that listed an annual salary, the average was \$82,840.69, which is 3.8% higher (+\$3,060.82) than the 12-month average.

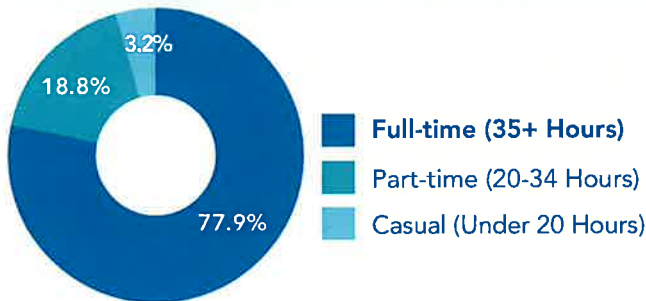
63.9% (85 postings) listed an hourly wage in February, with an average of \$27.10/hour. This represents a 1.5% decrease (-\$0.40) from the 12-month average of \$27.50/hour. None of the postings were listed at the provincial minimum wage. For postings that listed an annual salary, the average was \$86,166.70, which is 15.6% higher (+\$11,633.23) than the 12-month average, though this figure is influenced by a smaller sample size.

FULL-TIME / PART-TIME BREAKDOWN

77.9% of listings in February

↓ **0.5%** from January

77.9% of job postings (364) in February were for full-time positions. This represents a slight decrease of 0.5% from January (78.4%)



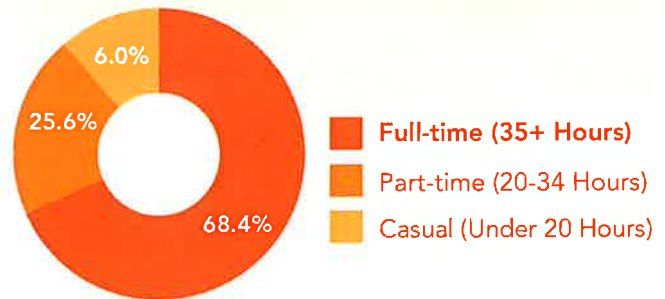
467 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

68.4% of listings in February

↑ **7.9%** from January

68.4% of job postings (91) in February were for full-time positions. This represents an increase of 7.9% from January (60.5%), perhaps a signal that employers are moving back to full-time stability after a brief spike in part-time and casual offerings at the start of the year.



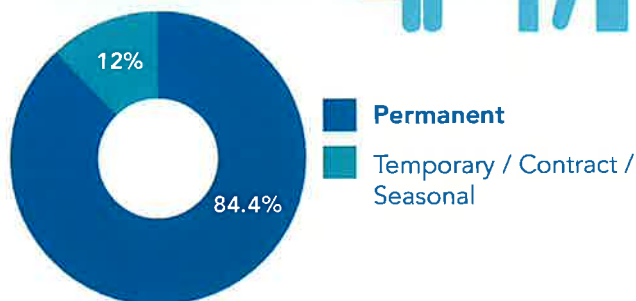
133 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

84.4% of listings in February

↓ **3.6%** from January

84.4% (394) of postings in February were for permanent positions, compared to 88.0% in January, a decrease of 3.6%.



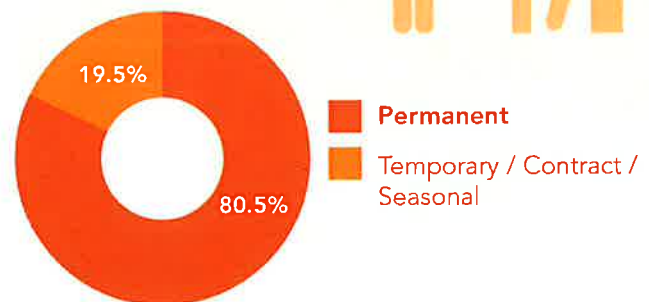
467 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

80.5% of listings in February

↓ **1.5%** from January

80.5% (107) of postings in February were for permanent positions, compared to 82.4% in January, a decrease of 1.9%.



133 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

401 Auto - North Bay Chrysler
 A&S Towing
 A&W Restaurant
 A1 Blasting Mats
 Action Car and Truck Accessories
 Aecom
 Alzheimer Society Sudbury-
 Manitoulin North Bay and
 Districts
 Aramark Canada Ltd.
 Bayshore Health Care
 Best Western North Bay Hotel
 & Conference Centre
 Beyond Sushi
 Binx Professional Cleaning
 Black & McDonald Limited
 Blue Sky Family Health Team
 Boart Longyear Inc.
 Bradwick Property Management
 Brainworks
 Brand Momentum Inc.
 Bumper to Bumper - H.E. Brown
 CJ Limited - Charm Diamond
 Centres
 CTS Canadian Career College
 Caisse Alliance
 Callon Dietz
 Campus Living Centres
 Canada Post
 Canadian Adventure Camp
 Canadian Forces Morale
 and Welfare Services
 Canadian Mental Health
 Association
 Canadore College
 CarePartners
 Carter's|OshKosh
 Cascades Casino
 Cementation Canada
 Chad's Grass Snow and More
 Chatters
 Cineplex Inc.
 Closing the Gap Healthcare
 Columbia Forest Products Ltd
 Commissionaires
 Community Counselling Centre
 of Nipissing
 Community Living North Bay
 Conseil scolaire catholique
 Franco-Nord
 Conseil scolaire public du
 Nord-Est de l'Ontario
 Contrans Flatbed Group
 Cooper Equipment Rentals
 Cosmoprof Canada
 Crisis Centre North Bay
 DECO Windshield Repair
 Dawson Dental
 Defence Construction Canada

Designed Roofing Inc
 District of Nipissing Social Services
 Administration Board
 Dominos Pizza
 Dynamic Dentistry
 Dyno Nobel
 EMCO Corporation
 EMJ Metals
 Eagles Nest Gas Bar
 Ecotrex Ltd.
 Empire Living Centre
 Englobe Corp.
 Evergreen Landscaping
 Executive Aviation
 FDM4
 Fairfield Inn & Suites by Marriott
 North Bay
 Fastenal
 Fat Bastard Burrito Co.
 First Onsite
 First Student / First Transit
 Foundation Health Canada
 Fowler Construction
 G&P Welding and Ironworks
 GATEWAY ELECTRIC MOTORS
 GFL Environmental
 GardaWorld
 Gardewine
 Gateway Optometry
 Gervais Restaurant and Tavern,
 Country Style Donuts
 Giant Tiger
 Gincor Werx
 GoodLife Fitness
 Green Vision
 GreenFirst Forest Products Inc.
 Guy's Tire Sales Inc
 North Bay Hydro
 North Bay Machining Centre Inc.
 North Bay Mazda
 North Bay Museum
 North Bay Parry Sound District
 Health Unit
 North Bay R.C Cemeteries
 North Bay Regional Health Centre
 North Bay Symphony Orchestra
 North Bay-Mattawa Conservation
 Authority
 North Care Dental
 Northern Credit Union
 One Kids Place Children's Medical
 Treatment Center of North East
 Ontario
 Ontario Health
 Ontario Ministry of Natural
 Resources and Forestry
 Ontario Ministry of Transportation
 Ontario Northland
 Oxford Learning Centres, Inc.
 P&G Auto Parts
 PHARA
 ParaMed Home Health Care

Peoples Jewellers
 PerrinAhmad LLP
 Popeyes Chicken - North Bay
 PosPro Financial
 Premier Mining Products
 Rahn Plastics Inc.
 Redpath Mining Contractors
 and Engineers
 Regis Canada
 Riv Chip Stand
 Robinson's Pharmasave
 Royal LePage Real Estate
 S.A. Marshall Enterprises Inc
 Sangster Law
 Savage Ford Sales Limited
 Science North
 Scotiabank
 Seaboard Transport Group
 Serco Canada Inc.
 ServiceMaster Restore North Bay
 Shoppers Drug Mart
 Sienna Senior Living
 Sobey's Inc.
 Stockfish Automotive Group
 Sturgeon Dental
 Sturgeon Falls Brush and
 Contracting Ltd
 Subway
 Subway - Pinewood Park Drive
 Subway - Shirreff Ave.
 Subway - Trout Lake Road
 Sword Management
 TC Energy
 Taco Bell
 The Brick North Bay
 The Children's Aid Society of
 the District of Nipissing and
 Parry Sound
 The Corporation of the City
 of North Bay
 The Sisters of St. Joseph of
 Sault Ste. Marie
 Tim Hortons
 Tip Top Tailors
 Torba Restaurants Inc
 Trans Canada Safety
 Tulloch Engineering
 U-NEED-A-CAB
 Under the Hood Automotive
 Union of Ontario Indians
 United Rentals of Canada Inc.
 Valois Motel & Restaurant
 Victorian Order of Nurses / VON
 Volkswagen North Bay
 Voyageur Aviation Corp
 Voyago
 Wagg's Petroleum Equipment Ltd.
 Walmart
 West Nipissing General Hospital
 Wolseley Canada Inc.
 YMCA of Northeastern Ontario
 ZEDD Customer Solutions



PARRY SOUND DISTRICT

Abell Pest Control Inc.
 Adams Bros. Construction
 Almaguin Highlands
 Community Living
 Aramark Canada Ltd.
 Bernard's Bistro On The Lake
 Bourgeois Ford North
 Bowman Landscaping
 and Excavation
 CIBC
 CSN Buchans
 Callander Public Library
 Camp Kodiak
 Camp Manitou
 Canada Post
 Canadian Mental
 Health Association
 Canadian Shield Health
 Care Services Inc.
 CarePartners
 Clara's Place Preschool Inc.
 Closing the Gap Healthcare
 Community Living Parry Sound
 Conseil scolaire catholique
 Franco-Nord
 Crofters Food Ltd
 Derrick Johnstone Construction
 District of Parry Sound Social
 Services Administration Board
 Don Cherry's Sports Grill
 Parry Sound
 Eastholme Home for the Aged
 GF Preston Ltd
 Gardens of Parry Sound
 Retirement Home
 Giesler Marine Limited
 Glenn Burney Lodge
 Home Depot
 Ideal Supply Inc.
 Jolly Roger Inn & Resort
 Lee's Cleaning Services
 Legend Spirits
 Log Cabin Inn & Catering
 Magnetawan Grill and Grocery
 Mark's/L'quipeur
 Ministry of the Environment,
 Conservation and Parks
 Municipality of Callander
 Nails by Siri
 No Frills - Stacie and Troy's
 Ontario Ministry of Natural
 Resources and Forestry
 Ontario Municipal Administrators
 Association (OMMA)
 Parry Sound Friendship Centre
 Pizza Hut

Continued on next page

Pizza Hut - Parry Sound
ROAD RUNNER AUTOMOTIVE
Rosseau Road Powersports
and Marine Ltd.
Royal Bank of Canada
Shear Perfection
Sobey's Inc.
South Parry Lumber
St. James United Church
Subway
Subway - Parry Sound
The Friends
The Home Depot - Parry Sound
The Township of Armour
Tim Hortons
Tim Hortons Foundation Camps
Town and Country Motel
Town of Parry Sound
Trestle Brewing Company Limited
Upton Quality

Value Buds
Victorian Order of Nurses / VON
Voyago
Walmart
Walmart - Parry Sound
Wasauksing First Nation
West Parry Sound Health Centre
Western Financial Group
Wilson Transportation LTD
YMCA of Simcoe/Muskoka

WHAT IS THE LMG MONTHLY JOBS REPORT?



This Jobs Report is a monthly publication produced by the Labour Market Group. Each month we compile this report based on our job portal readysethired.ca. **Readysethired.ca** is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
readysethired.ca
info@thelabourmarketgroup.ca

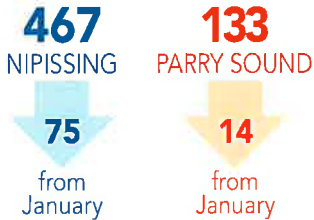


The Labour Market Group
Guiding partners to workforce solutions.

In this issue a focus on the Ontario and Regional Unemployment and Participation Rates – 2025-2026

JOBS REPORT FEBRUARY 2026

TOTAL NUMBER OF JOB POSTINGS



TOP INDUSTRY WITH VACANCIES

- NIPISSING
Health Care & Social Assistance (31%)
- PARRY SOUND
Health Care & Social Assistance (27.1%)

To view the full report, visit our website www.thelabourmarketgroup.ca or readysethired.ca

Questions or concerns? Feel free to contact us at info@thelabourmarketgroup.ca



T. 705.478.9713

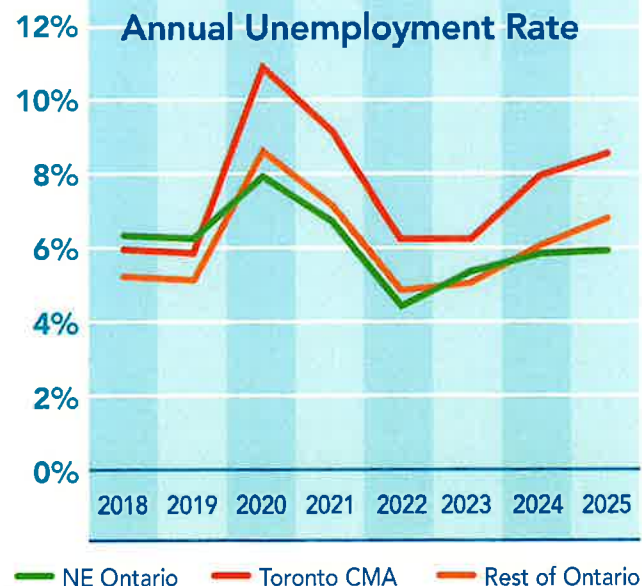
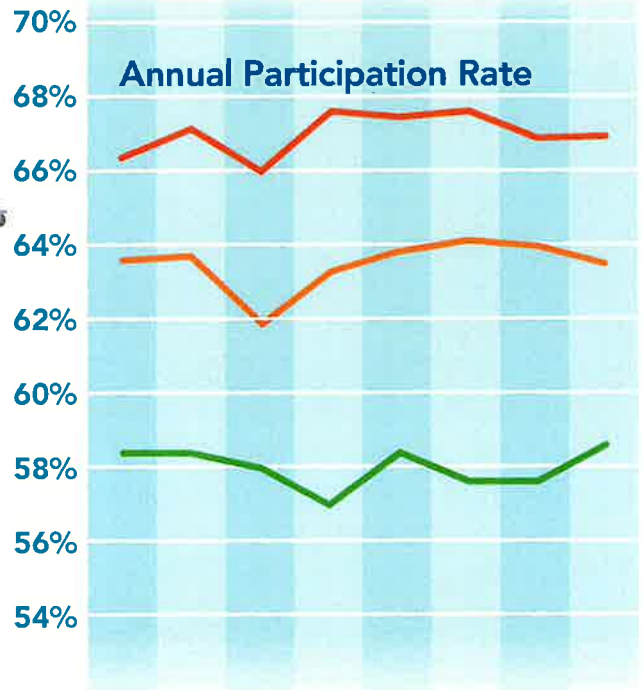
150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:



The participation rate measures the percentage of the working-age population (typically age 15 or 16+) that is either employed or actively seeking work (the labour force). It is calculated as $\text{Labour Force} \div \text{Working-Age Population} \times 100$ and represents the share of the population that is economically active. It includes both employed individuals and those actively looking for work, and helps gauge overall labour market health and economic potential.

The unemployment rate measures the percentage of the labour force that is jobless but actively seeking and available for work. It is calculated as $\text{Unemployed Persons} \div \text{Labour Force} \times 100$ and reflects labour market utilization among those participating in the labour force.



Source: Statistics Canada, Income and Financial Data of Individuals, Preliminary T1 Family File, 2017-2023

2026 WORKFORCE WEEK

APRIL 20 - 24, 2026

STAY TUNED FOR A FULL WEEK OF EVENTS!

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

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COMPARING MEDIAN EMPLOYMENT INCOME FOR MEN AND WOMEN

The general trend was for incomes to stay in a relatively narrow range between 2017 and 2020, with only Parry Sound males showing consistent growth in their median employment income. In 2021, there was a slight increase in the median employment income figure; In 2022, the median employment income dropped in all areas, in part because lower-paid workers returned to work, but also because inflation actually reduced the real income of individuals.



Median Employment Income for Men 2017-2023 (2023 dollars)

	2017	2018	2019	2020	2021	2022	2023
Nipissing	\$45,995	\$46,578	\$46,269	\$46,958	\$48,973	\$47,264	\$48,140
Parry Sound	\$41,139	\$42,620	\$42,643	\$43,402	\$46,611	\$44,708	\$45,610
NE ONT	\$50,128	\$51,208	\$50,878	\$51,466	\$53,676	\$51,545	\$52,150
Toronto CMA	\$53,779	\$54,282	\$53,881	\$54,872	\$56,703	\$54,599	\$55,000
Rest of ONT	\$53,054	\$53,714	\$53,258	\$53,517	\$55,479	\$54,076	\$54,622

Median Employment Income for Women 2017-2023 (2023 dollars)

	2017	2018	2019	2020	2021	2022	2023
Nipissing	\$36,150	\$36,589	\$36,764	\$37,289	\$39,037	\$38,370	\$38,780
Parry Sound	\$32,764	\$33,549	\$33,368	\$34,364	\$36,109	\$35,378	\$36,990
NE ONT	\$36,234	\$37,272	\$37,734	\$38,470	\$40,179	\$39,035	\$40,240
Toronto CMA	\$40,982	\$41,843	\$41,580	\$41,028	\$44,083	\$43,119	\$44,000
Rest of ONT	\$38,245	\$39,428	\$39,499	\$39,263	\$41,295	\$40,687	\$41,571

Data for median employment income, for each of males and females, for Nipissing, Parry Sound, Northeast Ontario, Toronto CMA and the Rest of Ontario. The figures are expressed in constant 2023 dollars, to remove the effect of inflation.

Source: Statistics Canada, Income and Financial Data of Individuals, Preliminary T1 Family File, 2017-2023



Box 8100
Montréal, Québec Canada
H3C 3N4

Boite 8100
Montréal, Québec/Canada
H3C 3N4

March 26, 2026

RE: CN RIGHT-OF-WAY VEGETATION MANAGEMENT

Dear Mayor,

At CN, we are committed to operating a safe and efficient railway while fostering trust and collaboration with the communities we serve. As part of this commitment, we are reaching out to inform you of our upcoming vegetation management activities in your area, scheduled to take place between April and October 2026. You can find a regularly updated schedule at www.cn.ca/vegetation.

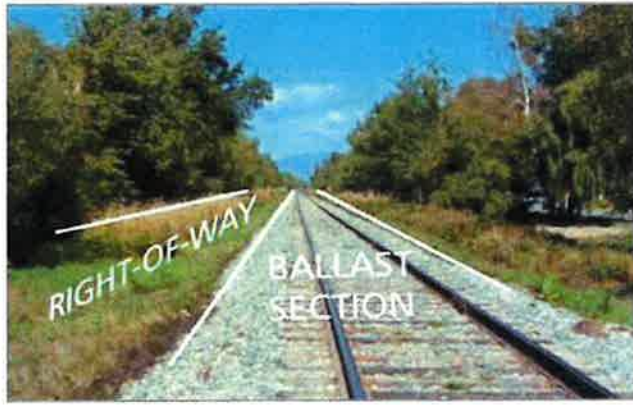
Vegetation management is a crucial component of railway safety and regulatory compliance. In accordance with Transport Canada's requirements, our program mitigates potential risks to railway operations. By proactively managing vegetation, we enhance safety for both rail operations and the surrounding communities.

Management Strategies

CN manages vegetation using both chemical and mechanical methods to ensure regulatory compliance and maintain safe railway operations. We are sensitive to concerns your community may have regarding chemical vegetation management and at CN, we strive to safeguard our neighbouring communities and the environment.

The track infrastructure is composed of two main sections, the 24-foot ballast section (which is primarily gravel and supports the track structure) and the right-of-way portion (which is the area outside of the ballast section to the CN property boundary).

The 24-foot ballast section and the areas around signals and communications equipment that are critical for safe railway operations will be managed using chemical methods. Application in these safety critical areas is done by spray trucks or spray trains with downcast nozzles that spray a short distance above the ground surface with shrouded booms, specially designed to limit the chemicals from drifting. The right-of-way section is maintained using mechanical control methods such as mowing, or brush cutting and may be chemically treated to control noxious or invasive weeds or brush in localized areas.



CN has retained professional contractors qualified to undertake this work. They are required to follow all laws and regulations that apply to CN. In addition, the contractors will ensure that vegetation control is performed with consideration of the environment and in accordance with the highest industry standards.

Inquiries

Should your community have any noxious weed management requests, we ask that you contact CN's Public Inquiry Line at contact@cn.ca or fill out the form at www.cn.ca/vegetation before June 1, 2026 with the specific information and location. CN will make every effort to include those locations as part of our 2026 Vegetation Management Program. All notices sent after the above-mentioned date will be included in the 2027 Vegetation Management Plan.

We look forward to working with you and answering any questions you may have regarding our vegetation control activities in your community. Please find attached the notices CN is publishing in local papers to advise the public. We would kindly ask that you post copies on your community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1-888-888-5909, or by email at contact@cn.ca.

Please also find a list of FAQs regarding the program that may be of further assistance at www.cn.ca/vegetation.



ANNUAL VEGETATION MANAGEMENT PROGRAM

Each year, CN is required to manage vegetation on its right-of-way. Managing this vegetation contributes to mitigating fire risks and enhances the efficiency of inspection of track infrastructure.

The spray program is not being done for aesthetic reasons.

To ensure safe railway operations, CN will conduct its annual spray program on its rail lines in the province of Ontario. A certified professional (Davey Tree Expert Company of Canada, Ltd., 1-800-465-6367) will apply herbicides on and around the railway tracks (primarily along the 24-foot graveled area/ballast). Product requirements for setbacks in the vicinity of dwellings, aquatic environments and municipal water supplies will be met.

CN may use the following products:

Product Name	Active Ingredient	Pest Control Product Act #
Arsenal Powerline	Imazapyr	30203
Aspect	Picloram, 2,4-D	31641
Clearview	Aminopyralid, Metsulfuron-Methyl	29752
Credit Xtreme	Glyphosate	29888
Detail	Salflufenacil	32773
Esplanade	Indaziflam	31333
Garlon RTU	Triclopyr	29334
Garlon XRT	Triclopyr	28945
Gateway (Adjuvant)	Paraffinic Oil	31470
Hasten (Adjuvant)	Methyl & ethyl oleate	31760
Milestone NXT	Aminopyralid	28517
Navius Flex	Aminocyclopyrachlor, Metsulfuron-Methyl	30922
Overdrive	Diflufenzopyr, Dicamba	30065
Telar XP	Chlorsulfuron	30036
Torpedo EZ	Flumioxazin, Pyroxasulfone	33872
Vision Max	Glyphosate	27736

CN only uses herbicides that have been approved for use in Canada and in the province within which they are applied. The program is expected to take place from April to October 2026.

All CN land is private property, accessible to CN employees and approved contractors only.

Visit www.cn.ca/vegetation for more information or to make an inquiry, contact the CN Public Inquiry Line at contact@cn.ca or 1-888-888-5909.



Ministry of Finance
Provincial-Local Finance Division

Ministère des Finances
Division des relations provinciales
municipales en matière de finances

Frost Building North
95 Grosvenor Street
Toronto ON M7A 1Y7

Édifice Frost nord
95 rue Grosvenor
Toronto ON M7A 1Y7

March 27, 2026

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to advise you of a change to be introduced that will streamline municipal Education Property Tax (EPT) remittance processes. The change was announced in the recently released [2026 Ontario Budget | A Plan to Protect Ontario](#).

As you know, EPT helps fund the elementary and secondary education system in Ontario. However, the current EPT remittance system, which involves municipalities collecting EPT on behalf of Ontario and distributing the funds across 72 school boards, creates a cumbersome process for municipalities and school boards.

The government plans to modernize the administration of EPT through legislative changes to streamline municipal EPT remittance processes. Beginning in 2028, municipalities would remit EPT directly to Ontario. Building on legislative changes announced in the *2025 Ontario Economic Outlook and Fiscal Review* to simplify EPT administration, this measure would significantly reduce the number of transactions between municipalities and school boards and thereby reduce both the administrative burden and costs for municipalities.

The Ministry of Finance understands that the modernization of the EPT remittance system would require process changes for municipalities, school boards and Ontario. As such, we plan to engage with municipalities and school boards prior to implementation in order to ensure a smooth implementation.

If you have any questions, please contact Chris Broughton, Director of the Property Tax Services Partnerships Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,

Ian Freeman, CPA, CMA
Assistant Deputy Minister
Provincial Local Finance Division
Ministry of Finance

Charlene Watt (Deputy Clerk)

From: Ashley Soundy (Administrative Assistant)
Sent: March 26, 2026 8:45 AM
To: Charlene Watt (Deputy Clerk); Dave Creasor (Roads Supervisor)
Subject: FW: Educational Initiative - Almaguin Pride

From: almaguin pride <almaguinpride@gmail.com>
Sent: March 25, 2026 10:59 PM
To: Ashley Soundy (Administrative Assistant) <admin@armourtownship.ca>
Subject: Educational Initiative - Almaguin Pride

Good evening,

With municipal elections coming up in October 2026, we see this as a wonderful opportunity to connect with newly elected council members and incoming municipal staff through a welcoming, **one-hour educational session**.

The cost for this one-hour initiative is only approximately \$250 per township. This cost will cover the facilitator's time, gas and mileage, plus material printing. The session will introduce participants to [Almaguin Pride](#), share the work we're doing across the region, and refresh key knowledge about LGBTQ+ human rights. We'll also walk through the responsibilities of municipal staff under the Ontario Human Rights Code, with a focus on supporting respectful, inclusive, and positive interactions with all community members.

Importantly, this will also be a comfortable space for open questions, conversation, and learning. Participants will receive helpful resources and practical tips on building inclusive environments and becoming stronger allies in their day-to-day roles.

We know many municipalities have taken part in similar training in recent years, and we would love to know if your council or staff have previously engaged in this type of session.

We would be delighted to discuss this educational opportunity with your municipality.

Thank you,
CJ Blake

--
She/They
Volunteer Coordinator
Almaguin Pride Network
www.almaguinpride.com
@almaguinpride



HAZMAT DAY!

AT THE STRONG LANDFILL

483 Forest Lake Rd, Sundridge, ON POA 1Z0
Follow the signs day of!

Hosted by Almaguin Recycling Initiative

MAY 23, 2026 & AUGUST 22, 2026
10AM TO 2PM

8 MUNICIPALITIES THAT CAN ATTEND:

- Township of McMurrich Monteith
- Township of Armour
- Village of Burk's Falls
- Township of Ryerson
- Township of Strong
- Village of Sundridge
- Township of Joly
- Township of Machar



**FOLLOW US ON FACEBOOK TO SEE
WHAT WE ACCEPT AND DON'T!**

Generic Review of the Model Franchise Agreement for Natural Gas

On October 15, 2025, the Chief Commissioner of the Ontario Energy Board (OEB) issued a **letter** indicating the OEB's intention to commence a generic proceeding to conduct a limited review of the **Model Franchise Agreement**. The OEB is now initiating this proceeding on its own motion pursuant to section 19 of the *Ontario Energy Board Act, 1998*.

What is a Model Franchise Agreement?

Before a natural gas utility can provide gas service within a municipality, it must enter into a franchise agreement with that municipality. A franchise agreement is an operational contract between a municipality and a gas utility that sets out the rights and obligations of both parties. All franchise agreements must be approved by the OEB.

The OEB adopted the Model Franchise Agreement to ensure fairness, transparency and consistency among individual franchise agreements across Ontario. The OEB expects that gas utilities and municipalities will use the terms of the Model Franchise Agreement without amendment, unless there is a compelling reason for deviation.

Why is the OEB Initiating this Proceeding?

In recent years, several municipalities and local community-based interest groups in Ontario have challenged certain terms of the Model Franchise Agreement during individual gas franchise proceedings. Many of these challenges raised issues of a generic nature, focusing on certain sections of the Model Franchise Agreement itself, rather than unique municipality-specific circumstances.

In response, the OEB is initiating this proceeding to examine certain sections and components of the Model Franchise Agreement that have emerged as issues of concern. This proceeding will review the templated form of the Model Franchise Agreement; it will not entail a review of individual franchise agreements that have been signed by specific municipalities and gas utilities.

This proceeding takes place within the context of Ontario's current energy landscape and the objectives outlined in Ontario's Natural Gas Policy Statement, which establishes that natural gas remains a vital component of Ontario's energy mix.

Draft Issues List

Each issue in the draft issues list relates to provisions within the current Model Franchise Agreement that have been recently contested. The OEB will provide information on how parties can comment on the draft issues list at a later date.

- **Section 11 Alternative Easement:** Are changes required to the provisions in section 11 of the Model Franchise Agreement pertaining to notice, the availability of easements and cost sharing in the event of the proposed sale or closing of any highway or any part of a highway where there is a gas line in existence?
- **Section 12 Pipeline Relocation:** Are changes required to the cost-sharing provisions as between municipalities and utilities in section 12 of the Model Franchise Agreement relating to the costs associated with pipeline relocations? Are changes required in relation to the time requirements for the completion of relocation under section 12 (e.g., should a time be specified)? If so, what would be an appropriate amount of time?
- **Section 15 Disposition of the Gas System & Section 16 Use of Decommissioned Gas System:** Are changes required in section 15 and section 16 of the Model Franchise Agreement relating to the removal of decommissioned pipelines?
- **Non-substantive administrative updates to the Model Franchise Agreement:** What terminologies (e.g., job titles) in the Model Franchise Agreement require an update to reflect current operations?
- **Implementation of possible updates to the Model Franchise Agreement:** If changes to the Model Franchise Agreement are made, how should the updated terms affect existing gas franchise agreements and applications currently before the OEB (e.g., how and when should such changes be integrated into existing agreements)?

The scope of this proceeding does not include potential legislative or regulatory amendments, such as the payment of fees by utilities to municipalities for the use of right of way. Such fees are currently prohibited by *O. Reg. 584/06: Fees and Charges*. The relationship between the *Drainage Act* and municipal gas franchise agreements is also outside the scope of this proceeding.

YOU SHOULD KNOW

There are three types of OEB Hearings: oral, electronic and written. If you have a preference for the type of hearing, you can write to us to explain why. The OEB will decide on the format of the hearing at a later date.

Ce document est aussi disponible en français.

Information Session

OEB staff will hold a virtual information session about this proceeding on the morning of **April 15, 2026, beginning at 9:30 AM**. This information session will not be transcribed, nor will it form part of the public record. Its purpose is to provide general information about the Model Franchise Agreement and the regulatory framework for municipal gas franchises and the typical steps in an OEB proceeding. OEB staff will not be addressing specific feedback on the draft issues list during the session as there will be an opportunity to provide comments at a later date. To sign up for the virtual information session scheduled for the morning of April 15, 2026 please complete the form at **Information Session Registration** by **April 10, 2026**. Details on how to login to the information session will be provided at a later date.

Intervention Requests

Municipalities, gas utilities, and other interested parties who wish to actively participate in this proceeding must apply for intervenor status and, where applicable, cost eligibility using the OEB's online **Intervention Form** by **April 20, 2026**. Municipalities and gas utilities will be granted intervenor status. Other interested parties may be granted intervenor status and, in their intervenor requests, are required to clearly identify and explain their substantial interest in the issues to be addressed within the scope of this proceeding.

Collaborating as a group, rather than participating individually, can support a more efficient and coordinated regulatory process. Municipalities in particular are encouraged to work together and consider a group approach where common interests exist. For the purposes of this proceeding, the term Municipal Group refers to a group of municipalities organized together with a common interest. The OEB will consider requests for intervenor status from more than one Municipal Group.

Cost Awards

Under section 3.05 of the OEB's **Practice Direction on Cost Awards**, a municipality (whether participating individually or as part of a group) is not eligible for a cost award. However, given the unique nature of this proceeding, the OEB is making an exception to this rule and will allow municipalities or Municipal Groups to receive cost awards for their participation. The OEB is making this exception pursuant to section 3.07 of the *Practice Direction on Cost Awards*.

Other interested parties that seek intervenor status in this proceeding may also seek cost award eligibility in accordance with the *Practice Direction on Cost Awards*.

Interested parties should note that being eligible for a cost award does not guarantee that all costs claimed will be recovered. Cost awards are determined by the OEB at the conclusion of the proceeding. All parties are encouraged to review the OEB's *Practice Direction on Cost Awards* for guidance on eligible costs and disbursements and on the OEB's considerations in awarding costs.

Parties that are approved as intervenors, including those approved for cost eligibility, will be advised by the OEB at a later date in Procedural Order No. 1.

LEARN MORE

You have the right to information about this proceeding and to participate in the process. Visit www.oeb.ca/participate and use file number **EB-2026-0009** to:

- Review proceeding documents
- Apply to become an intervenor
- File a letter with your comments
- Register to follow the proceeding

IMPORTANT DATES: You must engage with the OEB on or before **April 20, 2026** to:

- Provide input on the hearing type (oral, electronic or written)
- Apply to become an intervenor

If you do not, the hearing will move forward without you, and you will not receive any further notice of the proceeding.

PRIVACY: If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. If you are a business or if you apply to become an intervenor, all the information you file will be on the OEB website.

To learn more about this proceeding, you can also visit the **Model Franchise Agreement Review Engage With Us** webpage.

Ontario Energy Board

☎ 1-877-632-2727
🕒 Monday - Friday: 8:30 AM - 5:00 PM
🌐 oeb.ca



Ontario Ready for 2026 Wildland Fire Season

Province supports frontline staff by adding additional permanent positions and increasing compensation to protect people and communities

March 31, 2026

[Natural Resources](#)

TORONTO — Ontario is ready to protect people and communities this wildland fire season, which lasts from April 1 until October 31. To prepare for the 2026 fire season, the province has added an additional 68 permanent staff and increased compensation for critical staff including wildland firefighters, pilots and aircraft maintenance engineers.

“We are ready to protect communities from wildland fires, with all the necessary resources in place,” said Mike Harris, Minister of Natural Resources. “Our government stands behind the wildland firefighters, pilots and support staff that make up our frontline response and we will ensure they have everything they need for the upcoming fire season.”

In addition to the new staffing measures, Ontario and Canada are investing in projects through the Wildfire Resilient Futures Initiative that will help enhance local training, education and outreach programs. These measures will ensure communities across the province are equipped with the tools and resources to prevent and mitigate wildland fire risks, while advancing science and research projects to reduce wildland fire risk.

Other investments and actions the province has taken to strengthen Ontario’s world class wildland fire program include:

- Over \$500 million to purchase six new Canadian-made De Havilland DHC-515 waterbombers.
- New and amended regulations under the *Wildland Fire Management Act* taking effect April 1, 2026 to modernize wildland fire management, strengthen compliance measures and protect against the growing threat of wildland fires.
- 100 permanent staff positions filled throughout 2024 and 2025.
- \$64 million invested in 2024 in partnership with the federal government to purchase upgraded equipment and modern wildland fire suppression tools, as

well as continued training.

Approximately 50 per cent of all wildland fires are caused by humans. There are actions the public can take to reduce the risks of forest fires:

- Before starting an outdoor fire, check the interactive map at ontario.ca/ForestFires and ensure you are aware of the fire hazard and restrictions in place in your area.
- Ensure campfires do not get too big and are fully extinguished at the end of the evening or prior to leaving the site. Have tools and water on hand to control outdoor fires.
- To learn more about how to prepare your community or property to reduce the risk or impact of a wildland fire, please visit [how to prevent forest fires](#) and ontario.ca/FireSmart.

Ontario is an international leader in wildland fire management and proudly participates in agreements with provincial, territorial, federal and international partners that allow for the sharing of personnel, equipment and aircraft during periods of escalated wildland fire activity.

Quick Facts

- Since 2018, Ontario has increased the annual base funding allocation for emergency firefighting by 93 per cent, for a total of more than \$65 million. This funding is used to get resources in place so that crews and aircraft are available to respond immediately. Total actual spending for fire season is reported annually in Public Accounts.
- Wildland firefighter positions have been reclassified to better reflect the work these essential frontline responders do to protect Ontario within the classification structure.
- Ontario has a fleet of 28 specialized aircraft used to fight wildland fires and support other natural resource and emergency responses. The province employs hundreds of highly trained staff across 14 fire management headquarters, three attack bases, 11 forward attack bases, two regional fire centres, one provincial fire centre, one emergency operations centre, three logistics centres, seven aircraft hangars and one flight training centre. Together, these resources support the coordinated protection of 90 million hectares of public land in Ontario.
- The [Wildfire Resilient Futures Initiative](#) launched by the Government of Canada focuses on preventing and mitigating wildland fire risks through capacity building, research and knowledge development.

- In 2025, Ontario saw 643 wildland fires and 597,654 hectares burned – equivalent to an area larger than the size of Prince Edward Island. Over the past ten years, Ontario has averaged approximately 712 fires per year with 210, 232.6 hectares burned annually.
-

Quotes

"Our government is equipping communities with the resources and tools they need to prepare for and respond decisively to natural disasters and emergencies, including wildland fires. We will continue to work closely with municipalities, First Nation communities, and emergency management partners to ensure people across Ontario are safe, practiced and prepared this wildland fire season."

- Jill Dunlop

Minister of Emergency Preparedness and Response

"Keeping Ontarians safe is a shared responsibility, and by working together, the Governments of Canada and Ontario can reduce the risks and impacts of wildfires for families and communities. Through the Wildfire Resilient Futures Initiative, the federal government is proud to support projects that strengthen local capacity, advance research, and help communities take action to prevent wildfires before they start."

- Corey Hogan

Parliamentary Secretary to the Minister of Energy and Natural Resources
Canada

Additional Resources

- [Wildfire Resilient Futures Initiative](#)
 - [Ontario's response to wildland fires](#)
 - [How to prevent forest fires](#)
 - [Be FireSmart around your property](#)
 - [Learn about the science behind fire](#)
 - [Become a FireRanger](#)
 - [Real time updates on fire activity across Ontario](#)
-

Ministry of Natural Resources

Assistant Deputy Minister's Office
Provincial Services Division

300 Water Street
2nd Floor, North Tower
Peterborough, ON K9J 3C7

Ministère des Richesses naturelles

Bureau du sous-ministre adjoint
Division des services provinciaux

300, rue Water, 2 Nord
Peterborough (Ontario) K9J 3C7



Date: March 31, 2026

From: Amanda Holmes, Assistant Deputy Minister, Provincial Services Division, Ministry of Natural Resources

Subject: New regulations under the *Wildland Fire Management Act (WFMA)*

We are writing to let you know that the Ministry of Natural Resources posted a regulation decision notice on the Environmental Registry of Ontario (ERO) today (see notice number [025-1041](#)) to support the modernization of wildland fire management.

Ontario is building stronger and more resilient communities by addressing the growing risks of wildland fires through regulatory changes that will enhance prevention, mitigation and response efforts across the province.

A decision was made to implement the following regulatory proposals:

- to establish a framework for issuing administrative monetary penalties (AMPs), and
- to make updates to the Outdoor Fires regulation.

On March 13, 2026, O. Reg. 44/26 ([Administrative Penalties](#)) was filed and takes effect April 1, 2026. This new regulation sets out the framework for issuing AMPs under section 35.2 of the *Wildland Fire Management Act (WFMA)*. Under this regulation, an AMP may be issued for contraventions of the WFMA and its regulations.

On March 13, 2026, O. Reg. 43/26 ([Wildland Fire Management](#)) was filed and takes effect April 1, 2026. The changes to O. Reg. 207/96 (Outdoor Fires) were made by revoking the regulation and replacing it with the Wildland Fire Management regulation. The changes were made to help the ministry continue to safeguard public safety and the sustainable management of natural resources.

The ERO notice also included a proposal to prescribe the rates, terms and conditions for when equipment and operators are summoned to support wildland fire emergencies. The ministry is continuing to consider feedback received on this proposal. The ERO notice will be updated when a decision has been made.

If you have any questions about the Administrative Penalties regulation or the Wildland Fire Management regulation, you can reach out directly to the team at the Ministry of Natural Resources at wildlandfire@ontario.ca.

NEWS RELEASE

Ontario Raising Minimum Wage to Protect Workers and Support a Competitive Economy

Minimum wage increasing to \$17.95 an hour effective October 1, 2026, marking the second highest rate among provinces

April 01, 2026

[Labour, Immigration, Training and Skills Development](#)

TORONTO — The Ontario government is increasing the general minimum wage from \$17.60 to \$17.95 an hour on October 1, 2026, benefiting more than 700,000 workers across the province. This annual increase, tied to Ontario's Consumer Price Index at 1.9 per cent, helps ensure wages continue to reflect economic conditions while protecting workers and providing businesses with greater stability. This is a balanced approach that supports workers' earning power and helps keep Ontario competitive in a time of global economic uncertainty.

"Ontario workers are the engine of this province," said David Piccini, Minister of Labour, Immigration, Training and Skills Development. "By raising the minimum wage to one of the highest in Canada, our government is putting more money in the pockets of Ontario workers, supporting families through economic uncertainty and giving businesses the stability and predictability they need to plan and grow."

Increasing the minimum wage delivers on our government's ongoing plan to protect workers, help families get ahead and support a strong, stable economy during international trade uncertainty and changing labour market needs.

A worker earning the general minimum wage and working 40 hours per week will see an annual pay increase of approximately \$728. The increase builds on the government's broader economic and workforce initiatives, including Ontario's multi-year plan to invest in training, protect critical industries and safeguard workplaces across the province.

Our government continues to take decisive action to protect workers, businesses and communities in the face of global economic uncertainty. By ensuring fair wages, investing in skills training and helping employers retain experienced staff, the province is building a more competitive self-resilient and self-sufficient economy that can create good-paying jobs for generations to come.

Quick Facts

- Ontario's minimum wage increases every October 1 based on the Ontario CPI, as required by the *Employment Standards Act, 2000* (ESA).
 - Roughly 35 per cent of minimum-wage workers are employed in retail trade and 24 per cent in accommodation and food services.
 - Ontario maintains one of the highest minimum wages in Canada.
-

Additional Resources

- New [minimum wage rates](#).
 - Learn about rights and responsibilities under the [ESA](#).
 - [Ontario's Poverty Reduction Strategy](#).
 - [2026 Ontario Budget: A Plan to Protect Ontario](#)
-

Related Topics

Business and economy

Information about Ontario's economy and how to do business here. Includes economic development opportunities, research funding, tax credits for business and the Ontario Budget. [Learn more](#)

Courts, justice and law

Ontario's laws and related information about our legal system, emergency services, the Ontario Provincial Police and victim services. [Learn more](#)

Jobs and employment

Find resources and supports for job seekers and employers. [Learn more](#)

Media Contacts

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For Immediate Release

April 8, 2026

FONOM Urges Ontario to Act as Manitoba Advances Compassionate Intervention Legislation

NORTHERN ONTARIO – The Federation of Northern Ontario Municipalities (FONOM) is calling on the Province of Ontario to move forward with legislative changes to address addiction and public safety, following the introduction of new legislation in Manitoba that enables short-term, medically supervised intervention for individuals in crisis.

FONOM has long advocated for a compassionate intervention framework that allows for timely, health-based responses when individuals are at risk of harming themselves or others due to severe substance use.

“Manitoba has taken a significant step forward in recognizing the need for intervention tools that balance compassion, care, and public safety,” said **Dave Plourde, President of FONOM**. “We believe Ontario must now move with urgency to provide similar supports for our communities.”

Across Northern Ontario, municipalities are experiencing increasing pressures on emergency services, health care systems, and community safety, as individuals cycle through crisis without access to effective intervention pathways.

“Our communities are dealing with this reality every day,” added Plourde. “Police, paramedics, hospitals, and social services are responding repeatedly to the same individuals, without the tools needed to connect them to care. That is not working for anyone, least of all the individuals in crisis.”

FONOM noted that the impacts of addiction-related crises are being felt directly by residents and businesses across Northern Ontario. Communities are reporting increased concerns related to break-ins, open drug use, theft, property damage, arson, and ongoing challenges with bail compliance.

“These are real, everyday impacts that people are seeing in their communities,” said Plourde. “Residents are asking for a system that not only responds to crisis, but helps prevent it through intervention, care, and accountability.”

Ontario Risks Falling Behind

FONOM noted that other jurisdictions, including British Columbia and Saskatchewan, are also advancing or exploring similar approaches.

“Ontario has an opportunity to learn from these provinces and act quickly,” said Plourde. “We have been raising this issue for some time, and while the need continues to grow, progress has not kept pace.”

A Call for Immediate Action

FONOM is urging the Province of Ontario, particularly the Ministry of Health, to move forward with targeted amendments to the Mental Health Act that would:

- Enable short-term, medically supervised intervention
- Provide pathways to treatment and stabilization
- Reduce pressure on frontline municipal and health services

“This is about ensuring people receive care when they need it most, while also improving safety in our communities,” said Plourde. “The tools exist. The models exist. What is needed now is action.”

Looking Ahead

FONOM remains committed to working with the Province of Ontario to advance a made-in-Ontario solution that reflects the realities of Northern communities and delivers meaningful outcomes for individuals, families, and communities.

“We cannot continue to respond to the same crisis with the same limited tools,” said Plourde. “Ontario has the opportunity, and the responsibility, to act.”

Media Availability

Dave Plourde, President,
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com



Charlene Watt (Deputy Clerk)

47

From: Burks Fall's Library <burksfallslibrary@gmail.com>
Sent: April 2, 2026 10:42 AM
To: Charlene Watt (Deputy Clerk); Dave Gray; Denis Duguay; McMurrich/Monteith Township; Nancy Field; Ryerson Township
Cc: Ruth Fenwick
Subject: 2026 Library Board Approved Budget
Attachments: BARUPL Library Budget 2026 - March 20, 2026.pdf

Good morning,

I have attached to this email the 2026 Library Board Approved Budget for your councils review and approval at your next council meeting.

If you have any questions or comments, please do not hesitate to call or email me.

Kind regards,

Nieves Quijarro

Burk's Falls, Armour & Ryerson Union Public Library
Box 620, 39 Copeland St.
Burk's Falls, ON POA 1C0
705 382 3327

burksfallslibrary@gmail.com

www.burksfallslibrary.com

"Where do you go to grow? Try your public library!

A Visit Will Get You Thinking"

- RESOLUTION -

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
20-Mar-26

Account #	Description	2025 Final Budget	2025 Actual (pre-audit)	2026 Budget	Budget Increase (Decrease) vs. 2025 Actual	Budget Increase (Decrease) vs. 2025 Budget	Comments
1	OPERATING ACTIVITIES						
2	REVENUE						
3	GRANTS						
4	15-375-003 McMurrich/Monteith	2,589	2,589	2,589	0	0	
5	15-375-013 Gov't of Ontario annual funding	13,814	13,814	13,814	0	0	
6	15-375-015 Student Grants	2,300	2,000	2,300	300	0	Canada Summer Jobs grant budgeted re 1 summer student position for July and August 2026. Grant not received in 2025. 2025 = TD Reading award
7	15-375-016 Federal YCW Grant	0	0	0	0	0	Applied for 2 student grants in 2025 but didn't receive either.
8	15-375-018 Miscellaneous grants:	2,650	2,636	1,020	(1,616)	(1,630)	Internet Connectivity, ILL postage and Volunteer Income Tax Program grants in 2025. Status of connectivity grant for 2026 is unknown. Budget = ILL (475) and Income Tax Program (545).
9	DONATIONS						
10	15-375-023 Donations - Library Building Reserve	1,200	1,676	1,200	(476)	0	
11	15-375-025 Donations - Miscellaneous	0	0	0	0	0	
12	15-375-027 Donations - Adopt-a-book	500	1,051	700	(351)	200	
	15-375-028 Donation - Earmarked (Senior Programs)	0	0	750	750	750	Donation received in 2025
13	15-375-029 Donations - Earmarked (Children Programs)	0	625	1,000	375	1,000	Donation received in 2025
14	OTHER REVENUE						
15	15-375-043 Faxes sent	250	475	350	(125)	100	
16	15-375-053 Used book sales	800	712	600	(112)	(200)	
17	15-375-063 Photocopies	900	2,134	1,000	(1,134)	100	
18	15-375-073 Investment interest	2,800	2,676	2,575	(101)	(225)	GIC earning 2.8% and is locked in until May 23/26. Assuming 3.0% at time of renewal.
19	15-375-083 Non-resident memberships	350	413	350	(63)	0	
20	15-375-093 Miscellaneous revenues	0	167	0	(167)	0	
21	15-375-103 Transfer from Bursary Reserve	300	300	300	0	0	Any bursary-related costs to be transferred from related reserve.
22	TOTAL OPERATING REVENUE	28,453	31,266	28,548	(2,718)	95	
23							

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
20-Mar-26

Account #	Description	2025 Final Budget	2025 Actual (pre-audit)	2026 Budget	Budget Increase (Decrease) vs. 2025 Actual	Budget Increase (Decrease) vs. 2025 Budget	Comments
24	OPERATING EXPENDITURES						
25	WAGES						
26	16-800-000 Salaries & Benefits	166,248	171,502	183,982	12,480	17,734	2026 budget is based on Pay Equity adjustments and 1.8% CPI
27	ACQUISITIONS						
28	16-800-002 Books	10,000	8,690	10,000	1,310	0	
29	16-800-001 DVDs	1,700	1,424	1,700	276	0	
30	16-800-003 Magazines	300	190	200	10	(100)	
31	FACILITIES						
32	16-800-012 Telephone	270	269	270	1	0	No change in current rate anticipated.
33	16-800-014 Hydro	2,140	2,002	2,180	178	40	2% inflationary increase over 2025 budget.
34	16-800-016 Heat	1,020	835	1,040	205	20	2% inflationary increase over 2025 budget.
35	16-800-018 Water	1,077	840	545	(295)	(532)	2% inflationary increase over current monthly charge. Water bill shared with Seniors Centre as per landlord decision
36	16-800-022 Cleaning supplies	400	529	500	(29)	100	
37	16-800-024 Weekly cleaning	2,650	2,650	2,650	0	0	
38	16-800-032 Insurance	3,700	3,641	3,710	69	10	2% inflationary increase over 2025 actual.
39	16-800-042 Repairs & maintenance	500	25	500	475	0	
40	16-800-052 Rent	7,788	7,788	9,700	1,912	1,912	Lease renewed in 2025. 2026 = \$9,700 (2027 = \$10,185).
41	ADMINISTRATIVE AND PROGRAM EXPENSES						
42	16-800-062						
43	16-800-072 Computer support	1,000	153	1,000	847	0	
	16-800-080 Senior Programming Expenses			750			
	16-800-081 Children Programming Expenses			1,000			
44	16-800-082 Program expenses	2,000	1,163	2,000	837	0	
45	16-800-084 Bursary Program	300	300	300	0	0	Bursary funded from bursary reserve created in 2016.
46	16-800-092 Staff Training	500	1,630	1,400	(230)	900	2025 and 2026 includes Little Branches 2-day conference
47	16-800-094 Board Training			500			New account for 2026
48	16-800-102 Bank charges	200	244	200	(44)	0	\$12.50 CAFT fees monthly + square deposit/non-recurring bank charges
49	16-800-112 Office & clerical supplies	2,000	1,927	2,000	73	0	
50	16-800-114 Postage	400	642	500	(142)	100	

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
20-Mar-26

Account #	Description	2025 Final Budget	2025 Actual (pre-audit)	2026 Budget	Budget Increase (Decrease) vs. 2025 Actual	Budget Increase (Decrease) vs. 2025 Budget	Comments
51	16-800-122 Annual dues & licences	4,000	4,512	4,000	(512)	0	
52	16-800-132 Internet connectivity	2,016	2,078	2,090	12	74	Basic internet (112/m) plus square connection (62/m). No change in current rates anticipated.
53	16-800-142 Audit & accounting	8,000	7,970	8,200	230	200	Estimated Accounting (1,000) and Audit (7,200).
54	16-800-152 Advertising/Social Media Marketing	500	0	500	500	0	
55	16-800-162 Miscellaneous expenses	500	573	500	(73)	0	
56	16-800-172 Contingency	500	0	500	500	0	
57	TOTAL OPERATING EXPENDITURES	219,709	221,574	242,417	18,593	20,458	
58							
59	NET OPERATING EXPENDITURES	191,256	190,308	213,869	21,311	20,363	
60							
61	CAPITAL TRANSACTIONS						
62	FROM OPENING SURPLUS						
63	15-375-001 Previous year surplus (deficit)	15,083	15,083	5,482			2025 year-end surplus (excluding jar donations) if any, to be transferred to bursary reserve (10% of prior year surplus up to \$300) and future needs reserve (balance of 2025 surplus). Jar donations received in prior year to be transferred to New Library Building Reserve.
64	15-375-010 15-375-011 15-375-012 Municipal contributions re new build	0	18,915	0			Municipal contributions re new Library Building Project omitted from 2026 budget. 2025 YTD = reimbursement of 2024 and 2025 costs paid by Library.
65	15-375-105 Transfer from Future Needs Reserve	5,000	3,935	2,000			Transfer for budgeted capital expenditures re computers .
66	TOTAL CAPITAL REVENUE	20,083	37,933	7,482			
67							
68	CAPITAL EXPENDITURES						
69	16-800-182 Capital purchases	5,000	20,115	2,000			2025 expenditures include Tulloch costs re new library building project paid by the municipalities. Replaced 2 public and 1 cataloguing computer in 2025. Budgeted for replacement of 2 office computers in 2026. Funded from future needs reserve.
70	16-800-192 Transfer to Bursary Reserve	300	300	300			10% of prior-year surplus up to \$300

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
20-Mar-26

Account #	Description	2025 Final Budget	2025 Actual (pre-audit)	2026 Budget	Budget Increase (Decrease) vs. 2025 Actual	Budget Increase (Decrease) vs. 2025 Budget	Comments
71	16-800-2XX Transfer to New Library Building Reserve	0	0	1,676			100% of jar donations received in prior year to be transferred to building reserve.
72	16-800-202 Transfer to Future Needs Reserve	14,783	14,783	3,506			Balance of prior-year surplus if any (after transfer to other reserves) to be transferred to future needs reserve.
73	TOTAL CAPITAL EXPENDITURES	20,083	35,198	7,482			
74							
75	NET CAPITAL EXPENDITURES	0	(2,735)	0	2,735	0	
76							
77	NET EXPENDITURES	191,256	187,574	213,869	24,045	20,363	
78							
79	MUNICIPAL CONTRIBUTIONS						
80	15-375-009 Armour	71,950	71,950	98,722	28,290	26,772	
81	15-375-005 Burk's Falls	77,154	77,154	64,738	(5,191)	(12,416)	
82	15-375-007 Ryerson	42,202	42,202	50,409	10,498	8,207	
83		191,306	191,306	213,869	33,597	22,563	
84		Population per 2021 census: <u>Armour 1,459</u>; <u>Burk's Falls 957</u>; <u>Ryerson 745</u>					Based on population: BF 30.27% R 23.57% A 46.16%
85	OPERATING SURPLUS (DEFICT)	50	3,732	0			



CORPORATION OF THE TOWNSHIP OF RYERSON

Special Public Meeting Resolution – 9:00 a.m. Meeting

Date: March 13, 2026

Resolution Number: SP. R- ~~06~~- 26

Moved by: Councillor Robertson

Seconded by: Councillor Patterson

Be it resolved that the Ryerson Township Council supports the donation of \$5,000. to the Almaguin Community Economic Development (ACED) for the 2026 year,

And Further; that ACED provide to the township a detailed list of services that the \$5,000.00 donation provides to the township , and a detailed list of what the township would get if we were a full member.

Carried Defeated

(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		Yea	Nay	Abstention	Absent
Councillors	Beverly Abbott				
	Glenn Miller				
	Delynne Patterson				
	Dan Robertson				
Mayor	George Sterling				

Piper Morley
T: 416-367-6591
pmorley@blg.com

Lee English
T: 416-367-6169
lenglish@blg.com

Borden Ladner Gervais LLP
Bay Adelaide Centre, East Tower
22 Adelaide Street West
Toronto ON M5H 4E3
Canada
T 416-367-6000
F 416-367-6749
blg.com



March 26, 2026

To Whom it May Concern:

**Re: Notice of Case Management Conference
219 Peggs Mountain Road, Armour
Appeal under Subsections 22(7) and 34(11) of the Planning Act
PowerBank Corporation
OLT Case Nos. OLT-26-000137; OLT-26-000138
Township of Armour File Nos. OPA-2025-01; ZBA 2025-01**

We are counsel to PowerBank Corporation (formerly SolarBank Corporation) (the “Applicant”) regarding the above-noted matter.

On May 16, 2024, the Applicant submitted Official Plan and Zoning By-law Amendment applications (“Applications”) to amend the Township of Armour Official Plan and Zoning By-law 27-95, for the property municipally known as 219 Peggs Mountain Road in the Township of Armour (“Township”). The Township Council refused the Applications on January 13, 2026. Following the decision, the Applicant filed an appeal for the Applications with the Ontario Land Tribunal on February 3, 2026.

The Tribunal has scheduled a virtual Case Management Conference regarding the appeals of the Applications to be held on **April 29, 2026, at 10:00 AM.**

In accordance with the Tribunal’s directions, please find attached the following:

- Explanatory Note
- Notice of Case Management Conference; and,
- Extracts of the Tribunal’s *Rules of Practice and Procedure* on (i) notices, (ii) documents, exhibits, filing, service, (iii) role and obligations of a party, (iv) adjournments, (v) case management conferences, (vi) electronic hearings.

If you have any questions regarding this notice, please contact the Tribunal Case Coordinator, Azeem Patel, at Azeem.Patel3@ontario.ca.

Yours very truly,

BORDEN LADNER GERVAIS LLP

Piper Morley

Explanatory Note

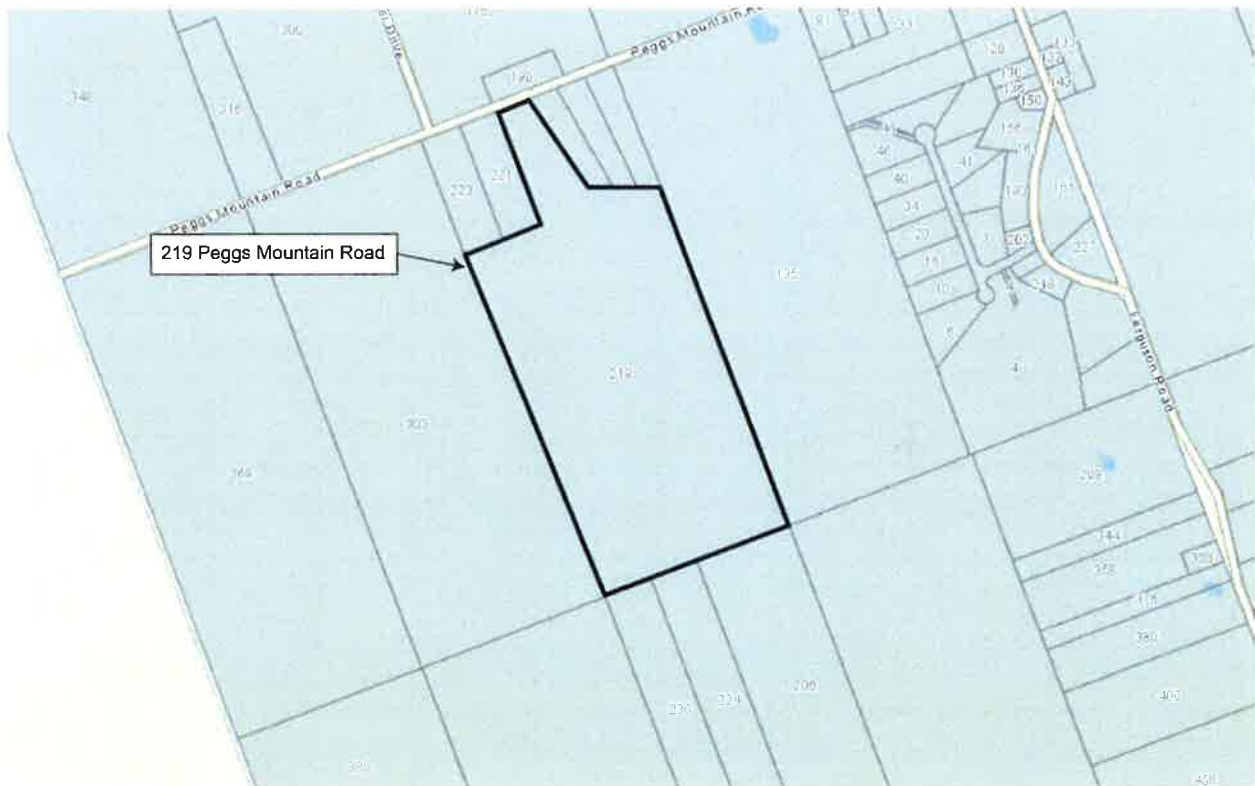
Ontario Land Tribunal – Notice of Case Management Conference

OLT-26-000137; OLT-26-000138

**Official Plan and Zoning By-law Amendment Applications
Proceeding Commenced Under Subsection 22(7) and 34(11) of the
Planning Act, R.S.O. 1990, c. P. 13, as amended
219 Peggs Mountain Road, Armour**

Description of Subject Property

The property municipally known as 219 Peggs Mountain Road (“**Subject Property**”) is located on the south side of Peggs Mountain Road, generally located south of the Burks Falls Settlement Area and west of Highway 11. The Subject Property is approximately 32.37 hectares in size and is currently developed with an existing solar array that operates to generate solar electricity. The Subject Property is identified on the Key Map below.



Purpose and Effect of the Official Plan and Zoning By-law Amendment Applications

The Subject Property are designated ‘Rural Community’ within the Township of Armour Official Plan, and ‘Rural (RU)’ in the Township of Armour Zoning By-law 27-95. The Applicant is seeking approval of an Official Plan and a Zoning By-law Amendment to facilitate the development of a battery energy storage system (“BESS”) on the Subject Property. The requested amendments would modify the existing policy and regulatory framework to expressly recognize BESS as a permitted use on the Subject Property.

Case Management Conference – April 29, 2026

A Case Management Conference will be held on **April 29, 2026, at 10:00 AM** by video hearing at <https://global.gotomeeting.com/join/927921077> (Access Code: 927-921-077).

Persons who experience technical difficulties accessing the ‘GoToMeeting’ application or who only wish to listen to the event can connect by calling into an audio-only telephone line:

Toll Free 1-888-299-1889
 or
 (647) 497-9391

The access code is 927-921-077

The appellant(s), applicant, municipality or approval authority, and those persons who intend to request party or participant status, are asked to log into the video hearing at least **15 minutes** before the start of the event to test their video and audio connections.

The Ontario Land Tribunal has set aside **0.5 day** for this Case Management Conference.

Ontario Land Tribunal

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Telephone: (416) 212-6349
Toll Free: 1-866-448-2248
Website: olt.gov.on.ca

**Tribunal ontarien de
l'aménagement du territoire**

655 rue Bay, suite 1500
Toronto ON M5G 1E5
Téléphone: (416) 212-6349
Sans Frais: 1-866-448-2248
Site Web: olt.gov.on.ca



PROCEEDING COMMENCED UNDER section 22(7) of the *Planning Act, R.S.O. 1990, c. P. 13, as amended.*

Applicant/Appellant:	PowerBank Corporation
Subject:	Application to amend the Official Plan – Refusal of application
Description:	To permit the development of a battery energy storage system
Reference Number:	OPA-2025-01
Property Address:	219 Peggs Mountain Road
Municipality:	Township of Armour
OLT Case No:	OLT-26-000137
OLT Lead Case No:	OLT-26-000137
OLT Case Name:	PowerBank Corporation v. Armour (Township)

PROCEEDING COMMENCED UNDER section 34(11) of the *Planning Act, R.S.O. 1990, c. P. 13, as amended.*

Applicant/Appellant:	PowerBank Corporation
Subject:	Application to amend the Zoning By-law – Refusal of application
Description:	To permit the development of a battery energy storage system
Reference Number:	ZBA-2025-01
Property Address:	219 Peggs Mountain Road
Municipality:	Township of Armour
OLT Case No:	OLT-26-000138
OLT Lead Case No:	OLT-26-000137

The Ontario Land Tribunal (the “Tribunal”) will conduct a **Case Management Conference** (the “CMC”) by **Video Conference** for this matter.

The event will be held:

AT: 10:00 AM

ON: Wednesday, April 29, 2026

AT: <https://global.gotomeeting.com/join/927921077>
Access code: 927-921-077

The Tribunal has set aside **0.5 day** for this matter.

The Tribunal's Rules of Practice and Procedure and Artificial Intelligence Practice Direction can be found at: <https://olt.gov.on.ca/legislation-and-rules/>

The purpose of the CMC is set out in Rule 19.1 of the Tribunal's Rules. Parties attending the CMC must be prepared to discuss preliminary issues including but not limited to:

- Identification of parties and/or participants
- Identification of issues.
- Draft Procedural Order – parties are strongly encouraged to meet before the CMC to consider a draft Procedural Order, as per Rule 19.2 (available at <https://olt.gov.on.ca/forms-submissions/>).
- Directions for pre-filing of witness lists, expert witness statements and written evidence.
- Possibility of Settlement and Mediation discussion
- Start date and duration of the hearing.

This event is conducted under Rule 20 of the Tribunal's Rules. Rule 20.2 sets out how a party may object to the Tribunal conducting this event electronically. Any party, or any person who intends to seek party status, may object to the Tribunal holding this event by video by filing an objection with the Tribunal's Case Coordinator. The objection must be received by the Tribunal **at least 20 days before** the date of the Hearing and must be copied to the other parties. All contact information is included in **Schedule A** to this notice.

Event dates are firm – adjournments will not be granted except in the most serious circumstances, and only in accordance with Rule 17 of the Tribunal's Rules.

If you do not attend the CMC, the Tribunal may proceed in your absence, and you will not be entitled to any further notice of these proceedings. The Tribunal may finalize the list of appellants, parties and/or participants at this CMC.

VIDEO CONFERENCING SOFTWARE

The event will be held using **GoTo Meeting**. The appellant(s), applicant, municipality or approval authority, and those persons who intend to request party or participant status, are asked to log into the video hearing through the link provided above **at least 15 minutes before** the start of the event to test their video and audio connections. All persons are expected to access and set-up the application well in advance of the event to avoid unnecessary delay. The desktop application can be downloaded at <https://global.gotomeeting.com/install>. A web application is also available at

<https://app.gotomeeting.com/home.html>. A compatible web browser for this service is Chrome.

Persons who experience technical difficulties accessing the GoTo Meeting application or who only wish to listen to the event can connect to the event by calling into an audio-only telephone line: **1-888-299-1889 (Toll Free) or +1 (647) 497-9391. The access code is 927-921-077.**

PARTY OR PARTICIPANT STATUS REQUEST

Persons other than the appellant(s), applicant, municipality or approval authority who wish to participate in the proceeding, either as a party or as a participant, are expected to file a written status request with the Tribunal to outline their interest in the proceeding.

The Party Status Request Form and Participant Status Request and Participant Statement Form are available on the Tribunal's website (<https://olt.gov.on.ca/forms-submissions/>) and are to be used to assist with the preparation of the request. If you are requesting status, this form must be provided **at least 10 days before** the CMC to:

- The assigned Tribunal Case Coordinator **Azeem Patel** at azeem.patel3@ontario.ca
- The municipality and the approval authority on the same day as it is emailed to the Tribunal Case Coordinator.
- The Applicant and the Appellant(s) on the same day as it is emailed to the Tribunal Case Coordinator.

The contact information for the parties is included in **Schedule A** to this notice.

The status request will be reviewed and considered by the presiding Member at the CMC. It will also assist the Tribunal in organizing the hearing event. **Attendance by the requestor, or their representative, at the CMC is required for all status requests.** Where a requestor, or their representative, fails to attend the CMC, the presiding Member may refuse to consider or dismiss the status request in their absence.

Persons who are granted party status shall participate fully in the proceeding (see Rule 8). Persons who are granted participant status may only participate in writing by way of a participant statement (see Rule 7.7). Only persons who are granted party or participant status by the Tribunal are permitted to participate in any further hearing event that is convened by the Tribunal for this appeal.

For more information on requesting status, please review the Tribunal's video "How to request party or participant status" video located at this link: <https://olt.gov.on.ca/guides-videos/>

SUBMISSION REQUIREMENTS

If a person intends to refer to a document at the CMC that is not in the Tribunal's case file, the document is expected to be pre-filed electronically with the Tribunal **at least 10 days before** the date of the CMC. All pre-filed documents shall be served on the other parties electronically. All contact information is included in **Schedule A** to this notice.

The Tribunal's AI Practice Direction requires a party, participant, or witness to include a declaration within each submitted document if generative AI was used to create or generate content. Informing the Tribunal and the other parties of the use of generative AI within any submitted documents, will ensure that documents created using AI receive sufficient scrutiny of their accuracy and will not result in any adverse inference by the Tribunal.

Submissions larger than 30MB must be transferred to the Tribunal's Case Coordinator using an electronic file sharing service. Please see **Schedule B** for further submission requirements.

DUTY TO REVIEW THE TRIBUNAL RULES OF PRACTICE AND PROCEDURE

Parties are expected to familiarize themselves with the Tribunal's AI Practice Direction and Rules, including but not limited to the excerpted Rules included in **Schedule C** to this notice.

FURTHER DIRECTIONS

Tribunal proceedings are open to the public and all documents filed in a proceeding will be included in the Tribunal's public file (except those documents that may be deemed confidential in accordance with the Ontario Land Tribunal's Rule 22).

The Tribunal shall issue a disposition following the CMC that will set out the directions of the Tribunal. A copy of this decision may be obtained from the Tribunal's website (<https://olt.gov.on.ca/decisions/>) by referencing the above case number.

We are committed to providing accessible services as set out in the *Accessibility for Ontarians with Disabilities Act, 2005*. If you have any accessibility needs, please contact our Accessibility Coordinator as soon as possible by emailing OLT.COORDINATOR@ontario.ca. If you require documents in formats other than conventional print, or if you have specific accommodation needs, please let us know so we can make arrangements in advance.

Pour recevoir des services en français, veuillez communiquer avec la Tribunal au 1-866-448-2248/(416) 212-6349 ou OLT.COORDINATOR@ontario.ca.

For general information concerning the Tribunal, visit our website at <https://olt.gov.on.ca> or you may contact the Tribunal's offices at 1-866-448-2248 or local (416) 212-6349.

SCHEDULE A

Please provide materials electronically to the assigned Tribunal Case Coordinator **Azeem Patel** at azeem.patel3@ontario.ca

On the same day that documents are submitted to the Tribunal, electronic copies are to be submitted to:

Piper Morley

Email: PMorley@blq.com

Lee English

Email: LEnglish@blq.com

Edward Veldboom

Email: eveldboom@russellchristie.com

SCHEDULE B

INSTRUCTIONS FOR ELECTRONIC PRE-FILING SUBMISSIONS

Submission requirements to organize the hearing event

If a person intends to refer to a document at the hearing event (for clarity, any document that is not in the Tribunal's case file), it is expected to be pre-filed electronically with the Tribunal at **least ten (10) days before** the date of the hearing event and provided to all parties. The deadline applies unless otherwise specified in the Rules.

Submission emails **under 30MB** in size may be emailed directly to the assigned Tribunal Case Coordinator. Emails **larger than 30MB** must be transferred to the Tribunal's Case Coordinator using an electronic file sharing link/service to avoid sending documents across multiple email parts. Where appropriate, documents are to be submitted in .pdf format.

Naming convention

To assist the Tribunal and the adjudicator during the event, it is important that all submissions are **paginated and labelled appropriately** to clearly identify the content of each document. Where a document contains numerous sections, each section is to be indexed to a table of contents.

Additionally, clearly identify and separately tab the relevant sections that will be relied upon for quicker reference. The entirety of the policy documents (e.g. the PPS, Planning Act, Official Plans, Zoning By-laws, etc.) are not required unless deemed necessary to be presented by the parties or as otherwise directed by the Tribunal.

Parties are asked to adhere to the following naming convention: **case number_party role_ document type_ date of hearing event**.

For example: PL123456_Applicant_Notice of Motion_Jan 1, 2020

Please see [Rules 7.1 and 7.2](#) for the standard document submission requirements.

SCHEDULE C

EXTRACTS OF TRIBUNAL RULES OF PRACTICE AND PROCEDURE

RULE 6 - NOTICES

6.1 Notices Any notice required by these Rules or a Tribunal order shall be given in writing in the form, manner and with such notice period as directed by the Tribunal.

6.2 Notice of Hearing Event The Tribunal may direct a party to give notice of a hearing event to any person or persons and may direct the method of providing the notice. The party that gave notice shall file an affidavit of service with the Tribunal within 14 days after providing notice to confirm that the Tribunal's direction was properly carried out.

6.3 Hearing Event Venue or Electronic Hearing Format The Tribunal shall set the time, date, format and may direct that the sitting of a hearing event before it be convened at a suitable meeting facility or by designated electronic hearing format.

RULE 7 - DOCUMENTS, EXHIBITS, FILING, SERVICE

7.1 Form of Documents Unless otherwise directed by the Tribunal, every document filed or introduced by a party or participant in a proceeding before the Tribunal shall be legible and prepared electronically and shall have each page numbered consecutively, throughout the entire text or within tabs, including any graphic content. When a document is directed to be provided as a paper document, the paper document shall be identically numbered as the electronic copy and shall be prepared on letter size paper (8 1/2" x 11"), except for large documents such as plans, surveys or maps.

7.2 Other Exhibits Large graphic or other such types of visual evidence should not be glued to foam or other boards. They shall be on paper and be removed from the boards following the hearing event, and folded to 8 1/2" x 11". Three-dimensional models must be photographed and the photographs must be introduced with the model. Visual evidence must be reviewed by the other parties before the hearing event or by an earlier date if set out in a procedural order.

7.3 Copies of Documents for Parties and the Municipal Clerk A party who intends to introduce a document as evidence at a hearing event shall provide a copy of the document to all the parties at the beginning of the proceeding or by an earlier date if that is required by the terms of a procedural order or otherwise directed by the Tribunal. If the document is an official plan, those parts of the plan to be referred to at the hearing event should be distributed to the parties, and a copy of the entire plan must be made available to the Tribunal Member(s). If the Tribunal orders that the Municipal Clerk keep copies of documents for public inspection, they do not need to be certified copies, unless a party objects that they are not authentic copies.

7.4 Prefiling of Witness Statements and Reports If the hearing is expected to last more than 5 days, the Tribunal may require that parties calling expert or professional witnesses serve on the other parties any expert witness statements and reports prepared for the hearing, at least 30 days in advance of the commencement of the hearing, unless otherwise directed by the Tribunal. The Tribunal may in its discretion,

or at the request of a party, also make this prefiling order for hearings expected to last fewer than 5 days. The expert witness statement must contain:

- a. an executed acknowledgment of expert's duty form (attached to these Rules) and the expert's qualifications;
- b. the issues the expert will address, their opinions on these issues, the reasons that support their opinions and their conclusions; and
- c. a list of the reports or documents, whether prepared by the expert or by someone else, that the expert will refer to at the hearing.

The expert's complete report may be filed instead of this statement if it contains the required information.

An expert may not be permitted to testify if this statement or report is not served on all parties when so directed by the Tribunal.

7.5 Duty of the Expert Witness It is the duty of every expert engaged by or on behalf of a party who is to provide opinion evidence at a proceeding under these Rules to acknowledge, either prior to (by signing the acknowledgment form attached to the Rules) or at the proceeding, that they are to:

- a. provide opinion evidence that is fair, objective and non-partisan;
- b. provide opinion evidence that is related only to the matters that are within the expert's area of expertise;
- c. provide such additional assistance as the Tribunal may reasonably require to determine a matter in issue;
- d. not to seek or receive assistance or communication from any third party, except technical support, while giving oral evidence in examination in chief, while under cross-examination, or while in reply; and
- e. acknowledge that these duties prevail over any obligation owed by the expert to the party by whom or on whose behalf he or she is engaged.

7.6 Other Witnesses The Tribunal may also require that a witness who is not presenting expert evidence provide a witness statement. A witness statement should contain:

- a. a short written outline of the person's background experience and interest in the matter;
- b. a list of the issues that they will discuss; and
- c. a list of reports or materials that they will rely on at the hearing.

The Tribunal may decline to allow the witness to testify if this statement is required by the Tribunal and has not been provided to the other parties.

7.7 Participant Statements A person who wishes to participate in a proceeding as a participant, shall file a written participant statement that sets out their position on the appeal and issues of the proceeding, together with an explanation of their reasons in support of their position. A participant may only make submissions to the Tribunal in writing unless otherwise provided for by an Act or regulation.

7.8 Amendment of Documents Documents filed with the Tribunal can only be amended with the consent of the parties or by order of the Tribunal. The Tribunal may require that the person requesting an amendment do so by way of a motion under Rule 10.

7.9 Copies of Tribunal Documents A person may examine any document, including electronic documents, filed with the Tribunal and copy it after paying the Tribunal's fee, unless a statute, a Court Order, an order of the Tribunal or these Rules provide otherwise.

7.10 Return of Exhibits Exhibits of all types introduced at a hearing will be kept for 180 days after the Tribunal decision issues. The person introducing an exhibit may ask for

its return after this time, and it may be given back if the Tribunal agrees. If no such request is made, the exhibit becomes the property of the Tribunal and may be archived.

7.11 Service by Personal Service or Electronic Service Where any document is required to be served or filed, including the one commencing a proceeding or a motion or providing notice, it shall be served by personal service, registered mail or electronically (unless a statute or the Tribunal requires another method of service) and shall be sent to:

- a. the party's representative, if any;
- b. where the party is an individual and is not represented, to that party directly, where that party has provided an address for service and/or an e-mail address;
- c. where that party is a corporation and is not represented, to the corporation directly, to the attention of an individual with apparent authority to receive the document;
- d. where served on or filed with a local board or commission, or any department, ministry or agency of the federal, provincial or municipal government, to an individual with apparent authority to receive the document; or
- e. where served on or filed with the Tribunal, to the Registrar, or the assigned administrative staff.

Subject to Rule 7.12, if a document is served by e-mail, then service is effective on the date of service.

7.12 If Served Electronically After 4:30 p.m. Any document served electronically after 4:30 p.m. is deemed to have been served on the next business day.

7.13 Proof of Electronic Service A confirmation printout received by the sender is proof of the full transmission and receipt of the electronic service.

RULE 8 - ROLE AND OBLIGATIONS OF A PARTY

8.1 Role and Obligations of a Party Subject to Rule 8.2 below, a person conferred party status to a proceeding before the Tribunal shall participate fully in the proceeding, and by way of example may:

- a. Identify issues arising from a notice(s) of appeal for the approval of the Tribunal;
- b. Bring or respond to any motion in the proceeding;
- c. Receive copies of all documents and supporting information exchanged, relied upon or filed in connection with any hearing event conducted in the proceeding;
- d. Present opening and closing submissions at the hearing;
- e. Present and examine witnesses and cross-examine witnesses not of like interest;
- f. Claim costs or be subject to a costs award when ordered by the Tribunal; and
- g. Request a review of the Tribunal's decision or order as set out in Rule 25.

8.2 Power of Tribunal to Add or Substitute a Party The Tribunal may add a party to a proceeding when that person satisfies applicable legislative tests necessary to be a party and the Tribunal has reasonable grounds to do so, provided that the person's presence is necessary to enable the Tribunal to adjudicate effectively and completely.

The Tribunal may substitute a party and transfer another party's interest to the substituted party when the Tribunal has reasonable grounds to do so.

8.3 Non-Appellant Party A party to a proceeding before the Tribunal which arises under any of subsections 17(24) or (36), 34(19), 37(17), 42(4.9) or 51(39) of the *Planning Act* or section 14 of the *Development Charges Act* who is not an appellant of the municipal decision or enactment may not raise or introduce a new issue in the proceeding. The non-appellant party may only participate in these appeals of municipal decisions by sheltering under an issue raised in an appeal by an appellant party and may participate fully in the proceeding to the extent that the issue remains in dispute.

8.4 Common Interest Class Where the Tribunal is of the opinion that more than one party is of common interest with another party or other parties, the Tribunal may, on its own initiative or on the request of any party, appoint a person of that class of parties to represent the class in the proceeding.

RULE 17 - ADJOURNMENTS

17.1 Hearing Dates Fixed Hearing events will take place on the date set unless the Tribunal agrees to an adjournment. Adjournments will not be allowed that may prevent the Tribunal from completing and disposing of its proceedings within any applicable prescribed time period.

17.2 Requests for Adjournment if All Parties Consent If all of the parties agree, they may make a written request to adjourn a hearing event. The request must include the reasons, a suggested new date, and the written consents of all parties. However, the Tribunal may require that the parties attend in person or convene an electronic hearing to request an adjournment wherein the Tribunal will consider its powers under Rule 17.5, even if all of the parties consent. The consenting parties are expected to present submissions to the Tribunal on the application of any prescribed time period to dispose of the proceeding.

17.3 Requests for Adjournment without Consent If a party objects to an adjournment request, the party requesting the adjournment must bring a motion at least 15 days before the date set for the hearing event. If the reason for an adjournment arises less than 15 days before the date set for the hearing event, the party must give notice of the request to the Tribunal and to the other parties and serve their motion materials as soon as possible. If the Tribunal refuses to consider a late request, any motion for adjournment must be made in person, at the beginning of the hearing event.

17.4 Emergencies Only The Tribunal will grant last minute adjournments only for unavoidable emergencies, such as illnesses so close to the hearing date that another representative or witness cannot be obtained. The Tribunal must be informed of these emergencies as soon as possible.

17.5 Powers of Tribunal upon Adjournment Request The Tribunal may,

- a. grant the request.
- b. grant the request and fix a new date or, where appropriate, the Tribunal will schedule a case management conference on the status of the matter;
- c. grant a shorter adjournment than requested;
- d. deny the request, even if all parties have consented;
- e. direct that the hearing proceed as scheduled but with a different witness, or evidence on another issue;
- f. grant an indefinite adjournment, if the Tribunal finds no substantial prejudice to the other parties or to the Tribunal's schedule and the Tribunal concludes the request is reasonable for the determination of the issues in dispute. In this case, a party must make a request, or the Tribunal on its own initiative may direct, that the hearing be rescheduled or resumed as the case may be;
- g. convert the scheduled date to a mediation or case management conference; and
- h. make any other appropriate order.

RULE 19 - CASE MANAGEMENT CONFERENCES

19.1 Case Management Conference At the request of a party, on its own initiative or as may be required by legislation or regulation, the Tribunal may direct parties to participate in a case management conference conducted by a Member of the Tribunal, which can include settlement conferences, motions or preliminary hearing matters, such as to:

- a) Identify the parties and participants;
- b) Determine the issues raised by the appeal;
- c) Narrow the issues in dispute;
- d) Identify facts or evidence the parties may agree upon or on which the Tribunal may make a binding decision;
- e) Obtain admissions that may simplify the hearing, which may include the examination of persons by the Tribunal as part of the conference;
- f) Provide directions for exchange of witness lists, witness statements, expert witness statements and reports, for meetings of experts including to address the disclosure of information such as the disclosure of the information that was not provided to the municipality before council or the approval authority made its decision that is the subject of the appeal, and for further disclosure where necessary;
- g) Provide directions to the parties to file a hearing plan to outline how the hearing will proceed, the order of witnesses, or the anticipated time for submissions to ensure the Tribunal sets aside sufficient time in its hearing calendar to dispose of the issues;
- h) Discuss opportunities for settlement, including possible use of mediation or other dispute resolution processes;
- i) Fix a date, place and format for the hearing and estimate its length, and encourage the parties to agree upon the dates for any procedural steps;
- j) Discuss issues of confidentiality, including any need to hold a part of the hearing in the absence of the public or to seal documents;
- k) Address the production and cost sharing of joint document books; and
- l) Deal with any other matter that may assist in a fair, just, expeditious and cost-effective resolution of the issues.

19.2 Sample Procedural Order and Meeting Before Case Management Conference Where the parties are known before the case management conference, they are expected to discuss the matters set out in Rule 19.1 and present a draft procedural order to the Tribunal for its approval. Sample procedural orders are listed in the Index to these Rules.

19.3 Serving Notice of a Conference The Tribunal will determine the notice requirements for a Case Management Conference and any directions to serve a Notice of Case Management Conference that provides the time, place and format of the conference. The directions may include a notice to all persons or authorities entitled by legislation or regulation. The person, municipality or approval authority who is issued the direction must serve this notice on those persons entitled to notice of the conference

and provide an affidavit to the Tribunal, at or prior to the conference, to prove service of the notice.

19.4 Tribunal Member Presides The Tribunal's Chair will assign at least one Member of the Tribunal to conduct the conference.

19.5 Public Attendance at a Case Management Conference A case management conference held in person will be open to the public. A case management conference held by electronic hearing will be open to the public where practical. Despite the general principle of public open sessions, where circumstances prevail that may require confidentiality, in the discretion of the presiding Tribunal Member, part or all of the conference may be conducted in *camera*.

19.6 Conversion from One Procedure to Another The Tribunal Member may, at any time, conduct a procedural discussion, initiate a motion, inquire into a preliminary matter, or convert the conference into a hearing. The Tribunal will state in the notice of a case management conference that the parties are expected to arrive prepared for a procedural and settlement conference as well as a preliminary hearing, where evidence or formal statements or submissions may be heard. Even if no settlement is reached, the Tribunal may proceed to make a final decision on any evidence received during the conference.

19.7 Results of Failure to Attend a Conference If a party fails to attend the conference or by authorized representative, the Tribunal may proceed without that party. The non-attending party is not entitled to notice of subsequent hearing events in the proceedings.

19.8 Tribunal Order Following The Tribunal Member conducting the case management conference will issue an order that may decide any of the matters considered at the conference and provide procedural directions for any subsequent hearing event.

19.9 Hearing Member Bound The Tribunal Member conducting the hearing or any subsequent hearing event is bound by the order resulting from the case management conference unless that Member is satisfied that there is good reason to vary the order.

19.10 Methods of Holding Hearing Events The Tribunal may direct in an order following a conference that hearing events in a proceeding be held by a combination of written, electronic or in person hearing events.

RULE 20 - ELECTRONIC HEARINGS

20.1 Hearing Events by Teleconference or Videoconference The Tribunal may hold a hearing event by electronic hearing, such as by teleconference or videoconference, for the determination of any issue in the proceeding. Where the Tribunal directs that a hearing event be held by electronic hearing, the Tribunal may direct a party to make the necessary arrangements and to give notice of those arrangements to the Tribunal and other parties.

20.2 Objection to the Electronic Format A party who objects to a hearing event being held as an electronic hearing shall notify the Tribunal and all other parties of its objection within the time period specified in the notice of the electronic hearing. The objecting party shall set out the reasons why the electronic hearing is likely to cause the objecting party significant prejudice.

20.3 Response to Notice of Objection The Tribunal may request a written response from other parties to the objection of an electronic hearing within a time period set out by the Tribunal.

20.4 Procedure When Objection is Received If the Tribunal receives an objection to hold a hearing event by electronic hearing, it may:

- a) Accept the objection, cancel the electronic hearing, and schedule an in person or written hearing; or
- b) If the Tribunal is satisfied, after considering any responding submissions that no significant prejudice will result to a party, then the Tribunal will reject the objection and proceed with the electronic hearing.

20.5 Directions for the Electronic Hearing The Tribunal may direct the arrangements for the electronic hearing or designate an approved location for videoconference to protect the integrity of the hearing process, including the security and confidentiality of evidence as necessary.

20.6 Videoconferences The Tribunal shall pre-approve all arrangements for conducting a hearing event by videoconference, including the pre-filing and exchange of motion materials, documents, written submissions or any visual and written evidence, and the locations for the conference. Any information, statement or material intended to be filed as an exhibit at a videoconference shall be pre-filed with the Tribunal and provided to all parties in accordance with the Tribunal's directions or procedural order for conducting a hearing event by videoconference.

20.7 The View of the Camera A party's representative or a witness in a videoconference shall be in view of the camera, with minimal visual obstructions, in the course of their presentations or submissions to the Tribunal. Where a witness is being examined or cross-examined, there shall be a view of the witness, counsel protecting the witness, and the person conducting the examination or cross-examination. Any document that may be referred to by parties or their witnesses shall be visible and legible to the Tribunal and all other parties to the conference, either by the camera or by referring to a copy of the document exchanged in accordance with the Tribunal's directions.

Village of Burk's Falls
Almaguin Highlands Health Centre
January 1, 2024 to December 31, 2024

Revenues-Almaguin Highlands Health Centre		2024 Actuals
15-540	Health Centre Rental Revenue	131,976
15-544	Health Centre-Other Revenue	3,232
Total Revenues-Health Centre		135,208

Expenditures-Almaguin Highlands Health Centre		2024 Actuals
16-5401	Health Centre Wages & Benefits	58,856
16-5402	Hydro	21,400
16-5403	Natural Gas	4,906
16-5404	Fuel Oil	1,009
16-5406	Cleaning Materials	4,429
16-5406-1	Janitorial Contract	5,156
16-5407	Pest Control	808
16-5408	Water & Sewer	1,280
16-5409	Insurance	10,486
16-541	Health Centre-Roof over Elevator Shaft	
16-541	Health Centre-Capital-Key System	
16-541	Health Centre-Backflow Preventer	
16-541	Health Centre-Capital	
16-5410	Snow Removal	3,248
16-5411	Elevator R&M	7,701
16-5413	Building Maintenance	33,289
16-5416	Miscellaneous	2,558
16-5418	Telephones	3,458
16-550	Transfer to Reserve-Health Centre	10,000
Total Expenses-Almaguin Highland Health Centre		168,584

Surplus / Deficit **-33,376**

2024 Deficit	33,376
Divided by 10 municipalities	3,338

-RESOLUTION-

**Village of Burk's Falls
Almaguin Highlands Health Centre
January 1, 2025 to December 31, 2025**

Revenues-Almaguin Highlands Health Centre		2025 Actuals
15-540	Health Centre Rental Revenue	123,839
15-544	Health Centre-Other Revenue	486
Total Revenues-Health Centre		124,325

Expenditures-Almaguin Highlands Health Centre		2025 Actuals
16-5401	Health Centre Wages & Benefits	66,299
16-5402	Hydro	21,346
16-5403	Natural Gas	5,611
16-5404	Fuel Oil	557
16-5406	Cleaning Materials	4,735
16-5407	Pest Control	1,054
16-5408	Water & Sewer	1,764
16-5409	Insurance	11,211
16-541	Health Centre-Capital-Replace Fire Panel	18,852
16-541	Health Centre-Capital-Reline Sewer Pipe	23,130
16-5410	Snow Removal	6,868
16-5411	Elevator R&M	4,414
16-5413	Building Maintenance	27,967
16-5416	Miscellaneous	1,706
16-5418	Telephones	2,338
16-550	Transfer to Reserve-Health Centre	10,000
Total Expenses-Almaguin Highland Health Centre		207,852

Surplus / Deficit **-83,527**

2025 Deficit	83,527
Divided by 10 municipalities	8,353



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca


Website: www.armourtownship.ca

Date: February 24, 2026

Motion # 2026-60

That the Council of the Township of Armour approves the payments of \$3,338.00 to the Village of Burk's Falls for the Almaguin Highlands Health Centre 2024 Deficit and \$8,353.00 to the Village of Burk's Falls for the Almaguin Highlands Health Centre 2025 Deficit.

Moved by:	Blakelock, Rod	<input checked="" type="checkbox"/>	Seconded by:	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>		Brandt, Jerry	<input type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>		Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated 

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



**PUBLIC NOTICE OF COUNCIL'S INTENT
TO APPROVE A FEES AND CHARGES BY-LAW**

During the course of the regular meeting on Tuesday, April 28, 2026 at 7:00 p.m., Council will consider approval of a Fees and Charges By-law.

Final Reading of the By-law is scheduled for the regular meeting on Tuesday, May 12, 2026.

Individuals wishing to address Council on this matter shall submit their request to the Clerk at 56 Ontario Street or by email at clerk@armourtownship.ca no later than 4:00 p.m., on Thursday, May 7, 2026.

Charlene Watt, Municipal Clerk
56 Ontario Street, Box 533
Burk's Falls, ON P0A 1C0
Tel.: (705) 382-3332
Email: clerk@armourtownship.ca

Township of Armour
User Fees/Permits and Other Charges

Schedule "A" - By-law #-2026 - Page 13 of 15

Katrine Community Centre

Description	Effective Date	2025	2026	2027	2028	2029
Rental fees per hour						
Main Hall - Per Hour (Min. 4 Hour Rental)	Jan 1st	\$0.00	\$20.00	\$20.00	\$20.00	\$20.00
Kitchen Add On - Per Day/Rental	Jan 1st	\$0.00	\$120.00	\$120.00	\$120.00	\$120.00
Lower Hall - Per Hour (Min. 4 Hour Rental)	Jan 1st	\$0.00	\$15.00	\$15.00	\$15.00	\$15.00
Cleaning/Damage Deposit (Added to rental fee)	Jan 1st	\$0.00	\$200.00	\$200.00	\$200.00	\$200.00
Cleaning/Damage Deposit - 5 hour short rental (Added to rental fee)	Jan 1st	\$0.00	\$70.00	\$70.00	\$70.00	\$70.00
Bartender #1 (price per hour) - first 100 people for attendance	Jan 1st	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00
Bartender #2 (price per hour) - needed when more than 100 people in attendance	Jan 1st	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00
All rental fees for the Katrine Community Centre are reduced by 50% when the rental is being held by a non-profitable or charitable organization						
HST is included in all fees listed above						

Township of Armour
User Fees/Permits and Other Charges

Schedule "A" - By-law #-2026 - Page 11 of 15

Cemetery

Description	Effective Date	2025	2026	2027	2028	2029
<u>PLOTS</u>						
Adult plot - Care & maintenance	Jan 1st	\$250.00	\$290.00	\$290.00	\$290.00	\$290.00
Adult plot - General fund	Jan 1st	\$100.00	\$150.00	\$150.00	\$150.00	\$150.00
Adult plot - Corner posts (4)	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Adult plot - HST	Jan 1st	\$65.00	\$76.70	\$76.70	\$76.70	\$76.70
Total cost - Adult plot	Jan 1st	\$565.00	\$666.70	\$666.70	\$666.70	\$666.70
Adult plots are 4 feet X 10 feet and are for a single burial						
<u>CREMATION</u>						
Cremation - Care & maintenance	Jan 1st	\$250.00	\$290.00	\$290.00	\$290.00	\$290.00
Cremation - General fund	Jan 1st	\$100.00	\$150.00	\$150.00	\$150.00	\$150.00
Cremation - Corner posts (4)	Jan 1st	\$75.00	\$100.00	\$100.00	\$100.00	\$100.00
Cremation - HST	Jan 1st	\$55.25	\$70.20	\$70.20	\$70.20	\$70.20
Total cost - Cremation	Jan 1st	\$480.25	\$610.20	\$610.20	\$610.20	\$610.20
Cremations are for a minimum of 1 X 1 X 3 and a maximum of 1.5 X 1.5 X 3						
<u>OPENING & CLOSING</u>						
Fee specified by an independent contractor						
<u>MARKER INSTALLATION</u>						
Flat marker - 173 square inches or more - plus HST		Fee specified by an independent contractor				
Pillow or slant slope monument - plus HST		Fee specified by an independent contractor				
Upright marker up to 4 feet in height or width - plus HST		Fee specified by an independent contractor				
Upright marker over 4 feet in height and width - plus HST		Fee specified by an independent contractor				
<u>TRANSFER FEES</u>						
Transfer fee - plus HST	Jan 1st	\$50.00	\$75.00	\$75.00	\$75.00	\$75.00

Township of Armour
User Fees/Permits and Other Charges

Schedule "A" - By-law # -2026 - Page 4 of 15

Building Fees

Description	Effective Date	2025	2026	2027	2028	2029
Annual Permit Maintenance Fee: Year 2 & 3	Jan 1st	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00
Permit Maintenance Fee: Fee to maintain building permit that remains open for four (4) or more years. The fee is an annual amount based on the length of time the permit remains open	Jan 1st	Year 4 - \$400.00 / Year 5 - \$800.00 / Year 6+ - \$1,200.00				
Permit File Maintenance Fee	Jan 1st	\$125.00	\$130.00	\$130.00	\$135.00	\$135.00
Submission Fee	Jan 1st	\$55.00 if paper application is accompanied by PDF version of drawings \$100.00 if complete submission is paper based				
Revised Plans Review - First Revision	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Revised Plans Review - Second Revision and/or Major Revision (per submission) at CBO discretion	Jan 1st	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Revised Plans Review - Beyond Second Revision and/or Major Revision (per submission) at CBO discretion	Jan 1st	\$60/hr	\$60/hr	\$60/hr	\$60/hr	\$60/hr
Transfer of Permits	Jan 1st	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
Re-inspection due to incomplete work or uncorrected deficiencies	Jan 1st	\$130.00	\$130.00	\$135.00	\$135.00	\$140.00
Minimum permit fee	Jan 1st	\$235.00	\$240.00	\$245.00	\$250.00	\$255.00
Where calculation of a permit fee on a per sq. ft. basis is unfeasible, the CBO shall determine the permit fee based on the calculated value of the works at the following rate	Jan 1st	\$14.50 per \$1,000 of estimated value of work Value of work to be calculated at \$100.00 per sq. ft.				
Minimum charge to be retained on all applications for a building permit	Jan 1st	\$130.00	\$130.00	\$135.00	\$135.00	\$140.00



**THE MUNICIPAL CORPORATION OF
THE TOWNSHIP OF ARMOUR
NOMINATIONS**

Notice is hereby given to the Municipal Electors of The Municipal Corporation of the Township of Armour, in the District of Parry Sound of the period during which nomination papers may be filed in the above office of the Clerk for the purpose of the Municipal Elections, commences on May 1, 2026 and will continue during normal office hours of the Clerk until the close of nominations on Friday, August 21, 2026 at the hour of 2:00 o'clock in the afternoon.

Nominations will be received for the Offices of:

- MAYOR**
- “ONE TO BE ELECTED AT LARGE”
- COUNCILLORS**
- “FOUR TO BE ELECTED AT LARGE”

How to be Nominated:

- a. Obtain nomination papers from the Office of the Clerk.
- b. Schedule an appointment with the Township to bring your completed and signed Nomination Papers to the Clerk between 9:00 a.m. – 2:00 p.m. on Nomination Day, Friday, August 21, 2026 or during normal office hours between Friday, May 1, 2026 and Thursday, August 20, 2026.
- c. Fee of \$200.00 for the head of council and \$100.00 for all other offices must be paid at the time of filing the Nomination (cash, certified cheque, debit or money order is only accepted and made payable to the Municipality). A candidate is entitled to a refund of the nomination filing fee provided that a financial statement and auditor's report are filed on or before 2:00 p.m. on Tuesday, March 30, 2027.
- d. A Nomination paper may be filed in person or by an agent. The Clerk has not provided for electronic filing of Nomination papers.
- e. After the Nomination paper is filed with the Clerk, it shall remain in the possession of the Clerk.

If a greater number of candidates than required to fill the above offices are nominated, an election will be held on Monday, October 26, 2026.

**DATED AT THE TOWNSHIP OF ARMOUR THIS
10th DAY OF APRIL, 2026**

**Charlene Watt, Municipal Clerk
Township of Armour**



**NOTICE OF A HYBRID PUBLIC MEETING
FOR APRIL 28, 2026**

CONCERNING A PROPOSED ZONING BY-LAW AMENDMENT

The purpose of this Amendment is to add provisions to the Zoning By-law, in parallel with the Ontario Building Code, to permit a shipping container as an accessory use if the floor area is equal to or less than 15 m² (161.5 sq. ft.) and the height does not exceed 3m (10 ft.). Shipping containers exceeding these maximum height and floor areas will be defined as structures in the Armour Zoning By-law, subject to zoning by-law amendments.

TAKE NOTICE That the Council of the Township of Armour will hold a Public Meeting on **April 28, 2026 at 6:30 p.m.** to consider a proposed Zoning By-law Amendment under Section 34 of the *Planning Act* to amend By-law No. 27-95 as amended, the Armour Township Zoning By-law. Virtual attendance via Zoom is also available.

PLEASE ADVISE the Clerk of your email address if you wish to receive a link to join the Zoom meeting. This will allow you the opportunity to monitor and also speak at the meeting if you wish.

IF A PERSON OR PUBLIC BODY would otherwise have an ability to appeal the decision of the Municipal Corporation of the Township of Armour to the Ontario Land Tribunal but the person or public body does not make oral submissions at a Public Meeting or make written submissions to the Municipal Corporation of the Township of Armour before the by-law is passed, the person or public body is not entitled to appeal the decision.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a Public Meeting or make written submissions to the Municipal Corporation of the Township of Armour before the By-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed Zoning By-law Amendment is available at www.armourtownship.ca. For more information about this matter, including information about appeal rights, contact clerk@armourtownship.ca or 705-382-3332 during regular business hours. If you wish to be notified of the decision of the Municipal Corporation of the Township of Armour on the proposed Zoning By-law Amendment, you must make a written request to:

Mrs. Charlene Watt, Municipal Clerk
Township of Armour
56 Ontario Street, Box 533
Burk's Falls, ON P0A 1C0

Dated at the Township of Armour this 31st day of March, 2026.

ZONING BY-LAW NO. _____

A BY-LAW TO AMEND

ZONING BY-LAW NO. 27-95 as amended

Shipping Containers

MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

Box 533
Burk's Falls, Ontario
P0A 1C0

Planning Consultant:

Robert J. Miller
Professional Land Use Planner

EXPLANATORY NOTE

To Zoning By-law No. _____

Passed by the Council of the Municipal Corporation of the Township of Armour

- Lands Affected:** This By-law applies to all lots of record in Armour Township zoned Rural (Ru), Commercial (C), Recreational Commercial (RC), Rural Industrial (M), and Industrial Extractive (MX) Zones under the provisions of the comprehensive Armour Township Zoning By-law No. 27-95 as amended.
- Present Zoning:** Armour Township Zoning By-law No. 27-95, as amended, currently contains provisions requiring a building permit for any shipping container (known locally as sea cans) proposed as an accessory use to a permitted principal use, already existing on the same lot.
- Proposed Zoning:** The Ontario Building Code (OBC) no longer requires a building permit for a shipping container as an accessory use equal to or less than 15 m² (161.5 sq. ft.). This proposed Amendment clarifies the maximum floor area for shipping containers as accessory uses and thereby brings the provisions of Armour Zoning By-law in parallel with the OBC.
- By-Law Purpose:** The purpose of this Amendment is to add provisions comparable with the Ontario Building Code, that accessory shipping containers with floor areas greater than 15 m² (161.5 sq. ft.) and/or exceeding a height of 3m (10 ft.) are defined as structures in the Armour Zoning By-law and subject to Zoning By-law Amendments, accordingly.
- This proposed Amendment also adds provisions requiring a Zoning By-law Amendment for any structural alterations to a shipping container, including additional modification of openings, doors or windows or any addition of roofs, canopies, awnings or any attached structure. In addition, any approved structural alteration shall have been designed by a Professional Engineer.
- Official Plan:** This proposed Amendment conforms with the regulations of the Armour Township Official Plan.

ZONING BY-LAW NO. _____

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

Being a By-law under the provisions of Sections 34 of the **Planning Act, R.S.O. 1990**, to amend Zoning By-law No. 27-95, as amended, of the Municipal Corporation of the Township of Armour with respect to certain provisions applying to the use of shipping containers as accessory uses for storage purposes in the Rural (Ru), Commercial (C), Recreational Commercial (RC), Rural Industrial (M), and Industrial Extractive (MX) Zones.

WHEREAS THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR has reviewed Zoning By-law No. 27-95, as amended, and deems it advisable to amend same:

NOW THEREFORE THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR ENACTS as follows:

1. **THAT GENERAL PROVISIONS** Subsection 5.24.1(a) **“Shipping Containers”** of Zoning By-law No. 27-95, as amended, is hereby changed by deleting the entire clause and replacing it with the following:
 - (a) A shipping container shall only be permitted as a detached accessory use for storage-related purposes if it is incidental to, subordinate to, or exclusively devoted to a principal use already existing on the same lot therewith, as per Definitions Section 2.4 of Armour Township Zoning By-law No. 27-95 as amended; and
2. **THAT GENERAL PROVISIONS** Subsection 5.24.1(d) **“Shipping Containers”** of Zoning By-law No. 27-95, as amended, is hereby changed by deleting the entire clause and replacing it with the following:
 - (d) “Any structural alterations to a shipping container, including additional modification of openings, doors or windows or any addition of roofs, canopies, awnings or any attached structure shall require a Zoning By-law Amendment. In addition, any proposed structural alteration shall also have been designed by a Professional Engineer”; and
3. **THAT GENERAL PROVISIONS** Subsection 5.24.1(e) **“Shipping Containers”** of Zoning By-law No. 27-95, as amended, is hereby changed by deleting the words “total length of 16.76 m (55 ft.)” and replacing them with the words “maximum floor area of 15 m² (161.5 sq. ft.). Any shipping container exceeding this maximum height or floor area will require a Zoning By-law Amendment as a building or structure”; and
4. **THAT GENERAL PROVISIONS** Subsection 5.24.1 **“Shipping Containers”** of Zoning By-law No. 27-95, as amended, is hereby changed by adding a new clause as follows:
 - (n) “Shipping containers shall be maintained in good repair and free from structural defects, rust, and deterioration that compromises their structural integrity”; and
5. **THAT** this By-law shall come into force on the date it is passed by the Council of the Municipal Corporation of the Township of Armour, subject to the provisions of the **Planning Act, R.S.O., 1990**.

Read a **FIRST TIME** this ____ day of _____, 2026.

Read a **SECOND TIME** this ____ day of _____, 2026.

Read a **THIRD TIME** and **FINALLY PASSED** this ____ day of _____, 2026.

MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

Mayor

Municipal Clerk



56 Ontario Street, PO Box 533,
Burk's Falls, Ontario, P0A 1C0
705-382-3332

Notice of Complete Application and Public Meeting

THE CORPORATION OF THE TOWNSHIP OF ARMOUR

Respecting an application by Mark and Susan Armstrong to rezone lands described as Part Lots 21, 22, 23 and 24, Concessions 3, 4 and 5 in the Township of Armour, District of Parry Sound.

ZBA-2026-02

TAKE NOTICE that a complete application has been accepted under Section 34 of the Planning Act and the Council of the Township of Armour will hold a Public Meeting on:

Tuesday May 12, 2026
at **6:30 p.m.** at the
Township of Armour's Municipal Office
56 Ontario Street, Burk's Falls
Ontario, P0A 1C0

THE PURPOSE AND EFFECT of the Public Meeting at Council is to consider a proposed Zoning By-law Amendment under Section 34 of the *Planning Act* to amend Zoning By-law No. 27-95 as amended, of the Armour Township.

The application, if approved would rezone the subject lands to fulfill a condition of a technical Consent File B-049/25 approved by the Southeast Parry Sound District Planning Board. The rezoning will recognize the approved minimum lot frontages and minimum lot areas resulting from the lot line adjustment.

A key map showing the location of the property is attached to this notice.

TAKE FURTHER NOTICE that the public meeting will be held in a hybrid format and virtual attendance via Zoom is also available. Please advise the Clerk of your email address if you wish to receive a link to join the Zoom meeting. This will allow you the opportunity to monitor and also speak at the meeting if you wish.

IF A PERSON OR PUBLIC BODY would otherwise have an ability to appeal the decision of the Municipal Corporation of the Township of Armour to the Ontario Land Tribunal but the person or public body does



not make oral submissions at a Public Meeting or make written submissions to the Municipal Corporation of the Township of Armour before the by-law is passed, the person or public body is not entitled to appeal the decision.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a Public Meeting or make written submissions to the Municipal Corporation of the Township of Armour before the By-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed Zoning By-law Amendment is available at www.armourtownship.ca . For more information about this matter, including information about appeal rights, contact clerk@armourtownship.ca or 705-382-3332 during regular business hours. If you wish to be notified of the decision of the Municipal Corporation of the Township of Armour on the proposed Zoning By-law Amendment, you must make a written request to the email above or by writing to:

Mrs. Charlene Watt, Clerk
Township of Armour
56 Ontario Street, Box 533
Burk's Falls, ON P0A 1C0

Dated at the Township of Armour this 8th day of April, 2026.



LOCATION MAP: Part Lots 21, 22, 23 and 24, Concession 3, 4 and 5.





Environmental Health summer beach program

Brent Allen, Acting Program Manager for Environmental Health

Our District and Historical Beach Monitoring Approach

Our District

- Large, predominantly rural geography with dispersed municipalities
- Most municipalities will have a public beach
- Approximately 60 public beaches meet the provincial definition

Historical Monitoring Approach

- 28–31 beaches sampled annually (approximately 50% coverage)
- Monthly sampling during the swimming season
- Beach selection based on capacity, historical results, and use
- Recognition that overall illness risk from recreational water is low

Program Limitations



Sampling results are not timely for public protection. Results indicate a single point in time potentially creating a misinformed sense of safety.



Re-sampling delays public warnings



Water quality can change rapidly



High levels of recreational water use occur outside of designated beach areas, where sampling is not conducted



Current signage does not address potential risks with public beach use in between the sampling dates

Program Limitations (cont'd)



Inconsistent coverage raised equity concerns



Operational realities limit effectiveness



Laboratory and transport delays are unavoidable



Beach season coincides with peak summer demand

Beach Program Assessment

- Included illness risk, program limitations, geographic realities, in addition to financial resources (staff time, mileage, courier costs)
- Reviewed provincial standards/guidance along with the Recreational Water Protocol, 2019
 - Evaluated criteria for 'unduly challenging' based on geography and resources
- Any decision made had to bring us into alignment and have support with the Recreational Water Protocol
- Determined permanent signage has benefits in our district
- Based on the assessment, the decision has been made to discontinue routine sampling, shift to complaint-based monitoring and move to posting of signs.

Why Individual Beach Posting

- The Recreational water protocol supports postings where weekly sampling is unduly challenging
- Immediate and visible risk communication
- Consistent messaging at every public beach
- Aligned with known risk factors such as rainfall
- Sampling results are not timely for public protection.
- Operations
 - Less reliance on couriers
 - Staffing challenges - beach sampling during peak summer demand
 - Reduced reoccurring annual costs

North Bay Parry Sound District
Health Unit



Bureau de santé
du district de North Bay-Parry Sound

Next Steps



COMMUNICATION WITH
MUNICIPALITIES



SIGNS WILL BE PROVIDED TO
MUNICIPALITIES TO POST.



HEALTH UNIT WILL STILL BE
INVOLVED WITH COMPLAINT-
BASED INVESTIGATIONS



Faire grandir
le monde



March 30, 2026

Ms. Alison McGregor
Treasurer
Township of Armour
56 Ontario Street
PO Box 533
Burk's Falls, ON P0A 1C0

RE: 2026 School Board Elections

Ms. McGregor,

Pursuant to the provisions of the Education Act and Regulation 412/00 made under the Act, the Conseil scolaire de district catholique Franco-Nord (referred to as the "Conseil") adopted a resolution at its March 25, 2026, regular meeting regarding matters related to the determination and distribution of elected trustees.

Using the tables, rules, and processes established by regulation for the determination and distribution of trustees for district school boards, the Conseil has determined the population of the relevant electoral group for the jurisdiction of the Conseil, as well as the number of Board trustees.

As a result, the Conseil passed a resolution stating that the number of members to be elected at the next regular election under the Municipal Elections Act by the electors to be six (6) and that a distribution of members to low-population areas is not warranted.

The clerks of the three municipalities within the Board's jurisdiction having, successively, the greatest population of the electoral group of the Board have been notified.

Enclosed you will find the determination and distribution calculations (Appendices A and B) establishing the following:

Sector	To be elected	Lead Municipalities
City of North Bay sector	2	City of North Bay
West Nipissing sector	3	Municipality of West Nipissing
Southeast sector	1	Municipality of East Ferris

If you should have any questions concerning the enclosed information, please do not hesitate to contact Mr. Marc Cantin, Superintendent of Business, at 705-472-1701, extension 2030.

Sincerely,



Tina Legault-Ouellet
Director of Education
Conseil scolaire catholique Franco-Nord

Encl. Appendices A and B
cc Mr. Marc Cantin, Superintendent of Business



1000 High Street
North Bay, Ontario P1B 6S6
Tel: 705.472.1201 • Fax: 705.472.0507
Web Site: www.npsc.ca

April 2, 2026

Township of Armour
Alison McGregor Treasurer
56 Ontario Street, PO Box 533
Burks Falls, ON P0A 1C0
treasurer@armourtownship.ca

Dear Ms. Alison McGregor

Re: Trustee Determination & Distribution – October 2026 Elections (O. Reg. 412/00, s. 9)

Pursuant to the provisions under section 58.1 of the Education Act and Ontario Regulation 412/00, please find enclosed the Nipissing-Parry Sound Catholic District School Board's submission for the 2026 Trustee Determination and Distribution, including the following documentation:

- 1) Board Resolution # NPS 34-26 approving the determination of the number of elected trustees (six), together with the supporting determination calculations (Appendix A);
- 2) Board Resolution # NPS 35-26 designating the Town of Mattawa as a low population municipality for the October 2026 election, pursuant to O. Reg. 412/00, s. 4;
- 3) Board Resolution # NPS 36-26 and the accompanying report, approving the trustee distribution to geographic areas using the alternative electoral quotient method under O. Reg. 412/00, s. 7, together with the supporting distribution calculations (Appendix B).

The trustee distribution for the October 2026 election and the required lead-municipality identification(s) (O. Reg. 412/00, s. 8.1) is summarized as follows:

Geographic Area	Trustees	Nominations / Lead Municipality
City of North Bay / CFB / West of the City of North Bay	4	City of North Bay
East and South of the City of North Bay	2	Municipality of East Ferris
Total	6	

This determination and distribution was approved by the Board at its regular meeting held March 31, 2026.

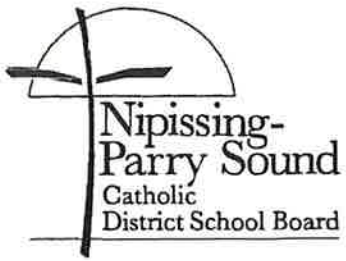
Please do not hesitate to contact me, or Grace Barnhardt, Executive Superintendent of Corporate Services & Treasurer, at 705-472-1201, extension 31203, if you have any questions concerning the enclosed documentation.

Sincerely,

Paula Mann
Director of Education / Secretary of the Board

Encl. (6)

c. Grace Barnhardt, Executive Superintendent of Corporate Services & Treasurer



DATE 2026 03 31

RESOLUTION NUMBER	
NPS	34-26

Moved by D. Dunkley

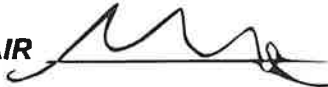
Seconded by L. de Jourdan

******THAT**

the Board, having reviewed the 2026 MPAC electoral population data and in accordance with O. Reg. 412/00, s. 3, determine that the number of elected trustees for the 2026 regular election shall be six (6), consistent with the number set under s. 2.1 and the Education Act, s. 58.1.

CARRIED 

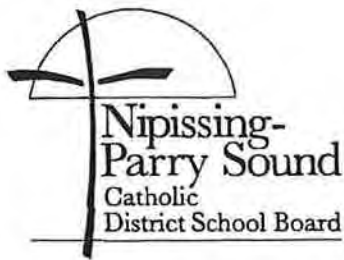
DEFEATED _____

CHAIR 

RECORDED VOTE

FOR	AGAINST	ABSTENTIONS

CONFLICT OF INTEREST DECLARED AND SEAT(S) VACATED



RESOLUTION NUMBER	
NPS	35-26

DATE 2026 03 31

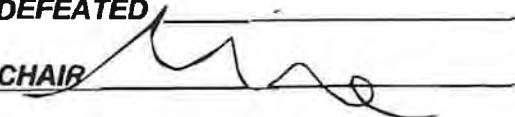
Moved by L. de Jourdan

Seconded by D. Dunkley

******THAT**

the Board designate the Town of Mattawa, within the jurisdiction of the Nipissing-Parry Sound Catholic District School Board, as a low population municipality for the October 2026 regular election, pursuant to O. Reg. 412/00, s. 4(1)(a), and that the sum of electoral quotients for the designated group be increased by one (1) in accordance with s. 4(2) for distribution purposes under s. 7.

CARRIED 

DEFEATED _____
CHAIR 

RECORDED VOTE

FOR	AGAINST	ABSTENTIONS

CONFLICT OF INTEREST DECLARED AND SEAT(S) VACATED



RESOLUTION NUMBER	
NPS	36-26

DATE 2026 03 31

Moved by S. Warren **Seconded by** L. de Jourdan

******THAT**

the Board approve the distribution of trustees to geographic areas using the alternative electoral quotient method under O. Reg. 412/00, s. 7, consistent with the review completed by Watson & Associates Economists Ltd., as follows:

Geographic Area 1: City of North Bay/CFB and West of the City of North Bay – four (4) trustees.

Geographic Area 2: East and South of the City of North Bay (with Mattawa designated as a low population municipality) – two (2) trustees.

CARRIED 

DEFEATED _____

CHAIR 

RECORDED VOTE

FOR	AGAINST	ABSTENTIONS

CONFLICT OF INTEREST DECLARED AND SEAT(S) VACATED

Appendix A

Nipissing-Parry Sound Catholic District School Board Trustee Determination 2026 Election

Step #	Data	Source, O. Reg. 412/00	Figure	Box #
1	Population of electoral group	MPAC PEG Report	12,747	1
2	Board area	TABLE 1, O. Reg. 412/00	10,597	2
3	Board density	Population/Area	1.20	3
4	Dispersal factor	TABLE 5, O. Reg. 412/00	0	4
5	Number of population-based trustees	TABLE 2, O. Reg. 412/00	5	5
6	Number of density-based trustees	refer to TABLE 3, O. Reg. 412/00 using board density figure	6	6
7	Number of density-based (area adjusted) trustees	refer to TABLE 4, O. Reg. 412/00 using board area figure	1	7
8		lesser of box 6 & 7	1	8
9	Number of additional trustees based on dispersal	refer to rules set out in O. Reg. 412/00, s.3 using dispersal factor	0	9
10	Number of Trustees:			
	Population based members	Box 5	5	
	Additional members (based on dispersal & density)	Greater of Box 8 and Box 9	1	
	Number of Trustees positions		6	

Appendix B

Nipissing-Parry Sound Catholic District School Board Trustee Distribution by Geographic Area 2026 Election

Option 2

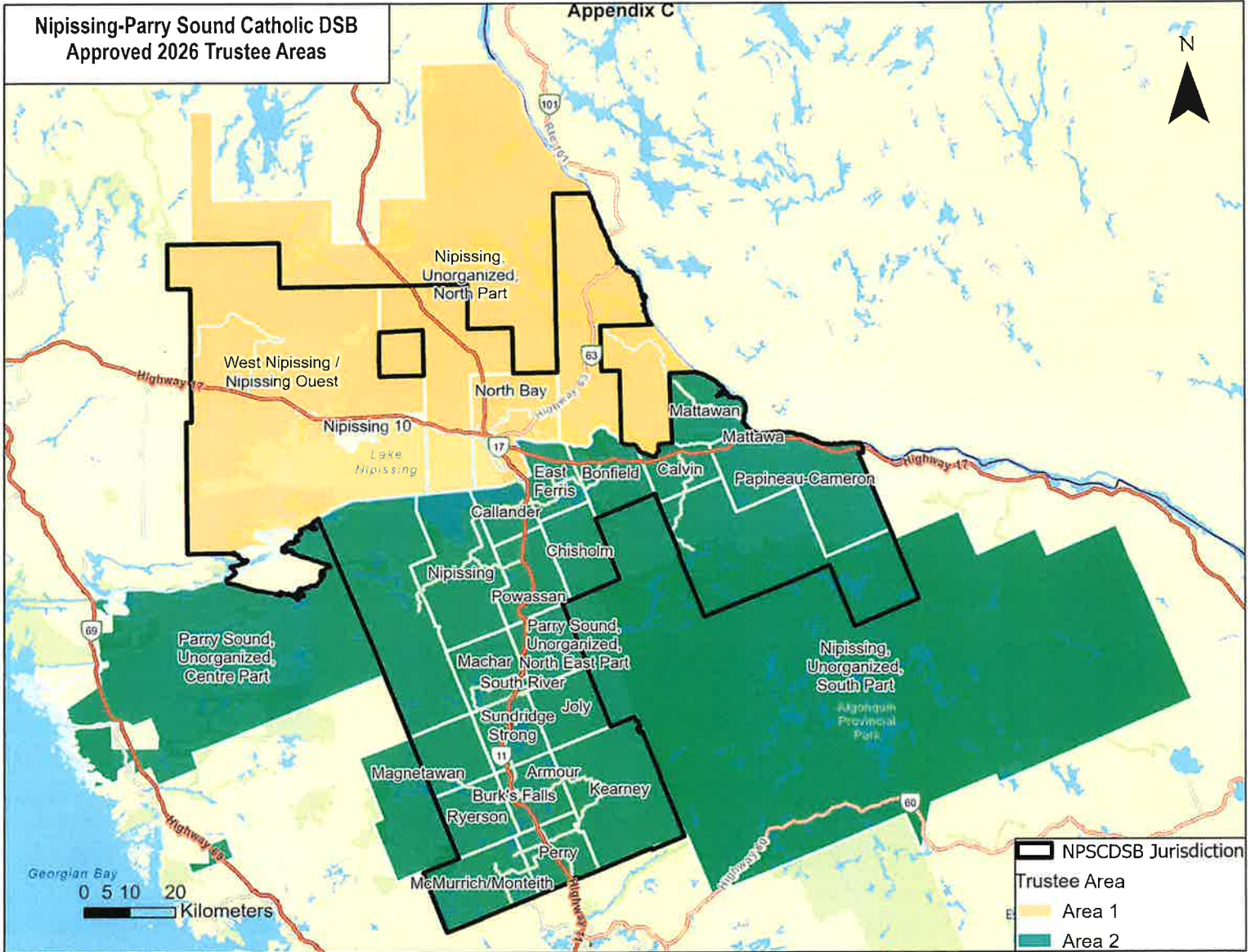
Board's Electoral Group Population

12,747 Low Population

Number of Board Trustees

6 1 5

Geographic Area	Name of Municipality / Ward	Electoral Group Population	Electoral Quotient		Alternative Electoral Quotient		Trustee Distribution
			By Municipality	By Area	By Municipality	By Area	
Area 1 City of North Bay / CFB & West of the City of North Bay	City of North Bay	8,705	4.10		3.41		
	CFB North Bay	3	0.00		0.00		
	West Nipissing Municipality	1,032	0.49		0.40		
	Province of Ontario	127	0.06	4.6444	0.05	3.8703	4
Area 2 East & South of the City of North Bay	Papineau-Cameron Township	144	0.07		0.06		
	Mattawan Township	20	0.01		0.01		
	Town of Mattawa	283	0.13		1.11		
	Calvin Municipality	73	0.03		0.03		
	Bonfield Township	233	0.11		0.09		
	Chisholm Township	121	0.06		0.05		
	East Ferris Municipality	574	0.27		0.23		
	Municipality of Callander	458	0.22		0.18		
	McMurrich / Monteith Township	10	0.00		0.00		
	Perry Township	48	0.02		0.02		
	Kearney Town	35	0.02		0.01		
	Armour Township	16	0.01		0.01		
	Village of Burks Falls	12	0.01		0.00		
	Ryerson Township	12	0.01		0.00		
	Magnetawan Municipality	6	0.00		0.00		
	Strong Township	13	0.01		0.01		
	Village of Sundridge	9	0.00		0.00		
	Joly Township	8	0.00		0.00		
	Machar Township	27	0.01		0.01		
	Village of South River	25	0.01		0.01		
	Municipality of Powassan	584	0.27		0.23		
	Nipissing Township	146	0.07		0.06		
Province of Ontario	1	0.00		0.00			
Province of Ontario	22	0.01	1.3556	0.01	2.1297	2	
Total		12,747	6.00	6.0000	6.0000	6.0000	6



Trustee Determination and Distribution – October 2026 Elections

Charlene Watt (Deputy Clerk)

From: Gerrilyn Cicciarelli <Gerrilyn.Cicciarelli@nearnorthschools.ca>
Sent: April 8, 2026 8:50 AM
To: Gerrilyn Cicciarelli
Subject: Near North District School Board - Trustee Elections Process
Attachments: Trustee-Distribution-Map-2022-2026 (1).docx; NNDSB Electors Distribution 2026.docx

Good morning,

Pursuant to Ontario Regulation 412/00, please be advised that the Near North District School Board (NNDSB) is submitting the enclosed 2026 trustee determination and distribution information.

The selected configuration will maintain the number of NNDSB Trustees at 8, with total public supporters at 81,059 and the current ward distribution will be maintained as presented in the attached map.

Trustee Ward	Total Public Supporters	Electoral Quotient
Zone 1	39,040	3.853
Zone 2	10,991	1.085
Zone 3	10,151	1.002
Zone 4	10,661	1.052
Zone 5	10,261	1.008

Grand Total

Total Public Supporters - 81,059
Total Trustees - 8

Kind regards,

Gerrilyn Cicciarelli (she/her)
Executive Assistant to the Director of Education
Near North District School Board
963 Airport Road
North Bay, Ontario P1B 8H1
www.nearnorthschools.ca
Tel: (705) 472-8170, ext. 5028
Toll-free 1-800-278-4922



Near North District School Board – Electors Distribution - 2026

ZONE	MUNICIPALITIES	POPULATION	LEAD MUNICIPALITY
1	North Bay North Bay CFB West Nipissing Lyman Notman Blyth Merrick Commanda	32394 163 6360 64 21 0 5 33	North Bay (32394)
2	East Ferris Bonfield Calvin Mattawa Mattawan Wyse Poitras Jocko Eddy French Clarkson Phelps Papineau Boyd Pentland Callander Deacon Lauder Chisholm	2968 1373 403 1074 105 13 164 4 0 16 0 624 491 0 0 2771 1 32 952	East Ferris (2968)
3	Nipissing Lount South River TSA Laurier Patterson Pringle Hardy East Mills McConkey Wilson Unsurveyed Terr Henvey Mowat Blair Wallbridge Powassan McDougall Brown Harrison Shawanaga Whitestone Carling Archipelago N	1481 14 136 134 243 232 102 421 84 162 27 71 6 32 199 2291 2174 0 0 3 905 1117 317	Powassan (2291)
4	McKellar Geo Bay (Freeman) Seguin Parry Sound McMurrich Archipelago S	1214 531 3335 4526 743 312	Parry Sound (4526)
5	Machar South River Strong Sundridge Joly Burks Falls Armour Perry Magnetwan Ryerson Kearney	764 878 1247 774 254 727 1197 1802 1268 583 722	Perry (1802)

TRUSTEE DISTRIBUTION MAP 2022-2026

