

TRI COUNCIL MEETING

Monday, October 05, 2026 – 7:00 p.m.

**Young At Heart Seniors Centre – 136 Young Street, Burk's Falls, ON
Village of Burk's Falls, Host**

THIS WILL BE A COMBINED IN-PERSON/ELECTRONIC MEETING

Land Acknowledgment – Mayor Chris Hope

Welcome – Mayor Chris Hope

Approval of the Notes – June 22, 2026 – *Resolution*

Declaration of Pecuniary Interest and General Nature Thereof

Discussion Items:

1. Armour Ryerson and Burk's Falls Memorial Arena 2027 Draft Budget Package
2. Burk's Falls and District Fire Department 2027 Draft Budget Package
3. Waste Management 2027 Draft Budget Package
4. Burk's Falls, Armour & Ryerson Union Public Library 2027 Draft Budget Package
5. South East Parry Sound Regional Fire Training 2027 Draft Budget
6. Updates from Fire Chief
7. Draft Notes of the Sub TRI-Council Committee September 2026-
Resolution
8. Chairs Remarks

Next Meeting – Ryerson to Host

Adjourn– *Resolution*

Any member of the public who wishes to attend the virtual TRI Council meeting may contact the Village of Burk's Falls Deputy Clerk by 4:00 pm on Monday, October 05, 2026 via telephone at 705-382-3138 or by email at senioradmin@burksfalls.ca

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

June 22, 2026

The hybrid in-person/virtual TRI Council meeting of the Councils of the Township of Armour, the Township of Ryerson and the Village of Burk's Falls was held on Monday, June 22, 2026 at 7:00 p.m. at the Katrine Community Centre.

Those in attendance were:

Township of Armour Council present included Mayor Rod Ward; Councillors Jerry Brandt, Wendy Whitwell, Dorothy Haggart-Davis and Rod Blakelock; Staff: Charlene Watt, Municipal Clerk; Dave Gray, CAO; Charlotte Wagar, Office Administrator and Amy Tilley, Waste Management Administrator.

Village of Burk's Falls Council present included Mayor Chris Hope, Councillors Nancy Kyte, Sean Cotton and Ashley Brandt; Staff: Camille Barr, Deputy Clerk and Tammy Wylie, Treasurer.

Township of Ryerson Council present included Deputy Mayor Glenn Miller and Councillor Beverly Abbott; Staff: Brayden Robinson, Treasurer; Nancy Field, Acting CAO/Clerk and Joe Readman, Fire Chief. The Township of Ryerson did not have quorum; therefore, Ryerson Council was unable to consider or pass resolutions at the meeting.

Guests: Diane Brandt, Jon Hind, and John Wilson.

WELCOME:

The meeting was called to order by Mayor Rod Ward at 7:00 p.m.

Mayor Rod Ward welcomed all of the participants.

VIDEO RECORDING DISCLAIMER:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded. Participants also agreed to recordings being posted to YouTube or other distribution services.

INDIGENOUS LAND ACKNOWLEDGEMENT:

TRI Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The notes of the regular meeting held on February 23, 2026 were approved as circulated.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**TRI COUNCIL NOTES**

June 22, 2026

DECLARATION OF PECUNIARY INTEREST:

No pecuniary interest and general nature thereof were declared.

DISCUSSION ITEMS:**Draft Arena Agreement & Draft Waste Management Agreement**

TRI Council reviewed the draft Joint Arena Services Agreement and the draft Joint Waste Management Agreement. Following discussion, both the Township of Armour and the Village of Burk's Falls passed resolutions endorsing the draft agreements and agreed to bring forward by-laws authorizing their execution at their next Council meetings, or as soon as practicable thereafter.

The Township of Ryerson was unable to pass a resolution due to the absence of quorum; however, TRI Council was advised that the agreements will be presented for consideration at its next regularly scheduled Council meeting.

TRI Council expressed its appreciation to the TRI Sub Committee for its commitment and collaborative efforts in developing the draft agreements and successfully guiding the project through the review process.

TRI-R Landfill Sub Committee Report

TRI Council reviewed a report on the TRI-R Landfill Waste Management Sub Committee's first meeting of June 16, 2026. The group evaluated site issues, assets, and infrastructure to develop a plan for improvements. The Committee's initial focus is improving traffic flow and reducing congestion in the Blue Box drop-off area by removing underutilized infrastructure and decommissioning outdoor recycling compactors. These changes are expected to create additional operational space and improve site efficiency. Committee members also reviewed existing infrastructure to identify potential future capital projects. The next meeting will focus on implementing the first site improvement and prioritizing future capital needs. The 2026 Waste Management Budget includes \$9,000 for site layout improvements, with minimal costs anticipated for decommissioning infrastructure and completing necessary grading work. The Committee also reviewed challenges associated with the Tire Recycling Program, noting that market limitations are controlled by tire producers and that expanding tire collection areas would not provide a sustainable solution. The Committee recommended focusing on inventory management and advocating to provincial authorities for increased processing capacity, improved market access, and long-term solutions for tire diversion.

TRI Council discussed concerns with the Waste Management Administrator related to the storage of large quantities of used tires at the landfill and cautioned against suspending the tire collection program. Council noted that discontinuing the service could increase the risk of illegal tire dumping within the region.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**TRI COUNCIL NOTES**

June 22, 2026

TRI-R Landfill Sub Committee Report (cont'd.)

The Waste Management Administrator advised that confirmation had recently been received from eTracks that the existing tire stockpile is scheduled to be removed by the end of the week.

Council was further advised that if the landfill continues to accept used tires while neighbouring municipalities discontinue the service, the site may become the primary collection location for residents from a broader geographic area.

Armour Council will consider a resolution at a future Council meeting requesting that the Province of Ontario address the growing issue of used tire stockpiling at collection sites. The current situation is attributed, in part, to challenges within Ontario's tire recycling system. A staff report outlining the issue and potential advocacy measures will be presented to Armour Council by the Waste Management Administrator.

New Fire Hall Build Update

The Fire Chief provided a status report on the progress of the new Fire Hall build. The project recently passed the under-slab plumbing rough-in and is pending the insulation and plumbing inspections. Construction of the new facility continues to progress well. Interior office walls are currently being painted, and installation of the drop ceiling is set to begin. Outside, construction of the septic beds is underway and nearing completion, allowing the remaining site work and landscaping to proceed. Additional project activities include coordinating the relocation and required testing and servicing of the SCBA air compressor, completion of internet and phone service installation, and installation of the radio infrastructure, which is awaiting transition to the new site. Financially, a total of \$1,451,859.80 has been invoiced and paid to date, representing approximately 42% of the total project cost. The Fire Chief extended an invitation to TRI Council members to visit the construction site and observe the progress of the project.

Canada Day Fireworks

The Village of Burk's Falls requested volunteers to assist with collecting donations at the two gate entrances during the Canada Day fireworks display scheduled for July 1, 2026. TRI Council considered the request, and Councillors Dorothy Haggart-Davis, Nancy Kyte, and Beverly Abbott volunteered to assist with the fundraising efforts. Volunteers were asked to arrive at approximately 7:30 p.m. to assist with event preparations.

The Fire Chief advised that access to the fairgrounds from the Dimsdale Street intersection will be closed due to ongoing construction. A fire truck will be positioned at the entrance to restrict access.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**TRI COUNCIL NOTES**

June 22, 2026

NEXT MEETING:

TRI Council discussed the scheduling of its regular October 2026 meeting and reviewed resolutions from the partner municipalities supporting a change to the meeting date due to the conflict with Municipal Election Voting Day. Following discussion, TRI Council passed a resolution approving the rescheduling of the regular October TRI Council meeting from October 26, 2026 to October 5, 2026. The October 5, 2026 meeting will be hosted by the Village of Burk's Falls.

ADJOURNMENT:

The TRI Council meeting adjourned at 7:25 p.m.

RESOLUTIONS:

Resolution #TRI-2026-3 - Moved by Jerry Brandt, seconded by Ashley Brandt; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls approve the notes of the TRI Council meeting held on February 23, 2026, as circulated. Carried

Resolution #TRI-2026-4 - Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; WHEREAS Section 20(1) and 20(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, authorizes a municipality to enter into an agreement with one or more municipalities or local bodies;

AND WHEREAS the Council of each of the Township of Armour, the Township of Ryerson, and the Village of Burk's Falls deems it appropriate and in the public interest to enter into agreements with respect to the Armour, Ryerson and Burk's Falls Memorial Arena and the TRI-R Communal Landfill;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour supports entering into agreements for these shared services;

AND FURTHER THAT each municipal Council shall bring forward by-laws authorizing the execution of the Joint Arena Services Agreement and the Joint Waste Management Services Agreement at their next regularly scheduled Council meeting or as soon as possible thereafter. Carried

Resolution #TRI-2026-5 – Intentionally omitted. The Township of Ryerson did not have quorum and unable to consider a resolution respecting the Joint Arena Services Agreement and Joint Waste Management Services Agreement.

Resolution #TRI-2026-6 – Moved by Ashley Brandt, seconded by Nancy Kyte; WHEREAS Section 20(1) and 20(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, authorizes a municipality to enter into an agreement with one or more municipalities or local bodies;

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

June 22, 2026

RESOLUTIONS: (cont'd.)

AND WHEREAS the Council of each of the Township of Armour, the Township of Ryerson, and the Village of Burk's Falls deems it appropriate and in the public interest to enter into agreements with respect to the Armour, Ryerson and Burk's Falls Memorial Arena and the TRI-R Communal Landfill;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Village of Burk's Falls supports entering into agreements for these shared services;

AND FURTHER THAT each municipal Council shall bring forward by-laws authorizing the execution of the Joint Arena Services Agreement and the Joint Waste Management Services Agreement at their next regularly scheduled Council meeting or as soon as possible thereafter. Carried

Resolution #TRI-2026-7 – Moved by Chris Hope, seconded by Glenn Miller; WHEREAS the regularly scheduled TRI Council meeting falls on Monday, October 26, 2026, which is also Municipal Election Voting Day;

AND WHEREAS TRI Council wishes to reschedule the meeting to avoid conflict with the municipal election process;

NOW THEREFORE BE IT RESOLVED THAT the regular TRI Council meeting scheduled for the last Monday in October 2026 be rescheduled to October 5, 2026. Carried

Resolution #TRI-2026-8 - Moved by Sean Cotton, seconded by Chris Hope; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls adjourn this regular TRI Council meeting at 7:25 p.m. until the next TRI Council meeting scheduled for October 5, 2026 to be hosted by the Village of Burk's Falls. Carried



The Municipality of the
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ARBFMA Arena Managers 2027 Budget Report

September 15th, 2026

RECOMMENDATIONS

It is recommended that the Village of Burk's Falls accept the 2027 ARBFMA Budget to be presented by staff for discussion at the Tri-Council meeting on October 05th, 2026.

BACKGROUND

- Senior management staff are tasked annually to prepare a facility operating & capital budget for discussion and approval.
- Council is reminded that operating costs rise annually and include many factors like increased building & equipment maintenance costs, insurance costs, utility costs, and climate change & weather conditions.
- Revenues increase annually about 2 to 3 percent. Based on current facility usage, those increases do not keep up with the rising costs of operations and capital requirements.
- Cutting the operational budget requests will result in a negative change in the service level currently provided.
- The Capital items are discussed in order of importance. The order of importance is health & safety, mandated work, facility equipment and building maintenance.
- The anticipated 2026 Capital items are items that have been moved forward from previous budget years and need to be addressed in 2027.

Revenue Update

- Facility rental revenues have been adjusted to reflect a 2.5% increase.
- The ice rental requests have remained busy and will exceed the 1950 hours budgeted for in 2026.
- 1950 hours is the base currently used to determine the estimated ice rental revenue.
- Council is reminded that there are no-charge ice rentals as well as ice rentals at various rates to determine the base amount used.
- There have been 4 continuous years of increases in the ice and facility rental hours. This growth has now plateaued which will assist staff with future facility budgets.
- Staff continue to source sponsorships for public skating during Christmas holidays, Family Day and March Break.
- Concession revenues include skate sharpening and public skating.



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- Operating the snack bar in a small-town arena is tough to generate a profit annually. The snack bar isn't open daily due to low sales. Staff often struggle with orders, keeping enough stock on hand for sales but also trying to avoid product spoilage.
- The snack bar has operated annually as a convenient service for public skating admissions, and snack bar sales for games, tournaments and events.
- The Village could try to lease the snack bar however it would be tough for a lessee to generate a profit.
- Hall rentals include senior's programs, yoga, Bingo, Cadets, Kick Boxing, Bible Study, birthday parties, private rentals, the wellness fair, private meetings and a few large functions.
- Inquiries for Karl Crozier Room use for large functions remain low.
- Council should be aware there are over 500 hours of no-charge rentals annually in the Karl Crozier Room. These rentals include Agricultural Society, Cadets, and Seniors groups.
- Based on current demand, staff anticipate renting over 600 hours of summer ice again in 2027.
- The following tournaments have been booked for 2027, The Sting girls tournament, Minor Hockey Finals, the BFNHL final tournament, The 3 on 3, Woman of the Winter, summer mini tournament, a summer old-timer tournament, and Puck and Ball.
- The ice surface will exceed 2000 ice rental hours in 2026. Staff anticipate this trend to continue moving into 2027. Staff will continue working diligently in their facility booking practices and advertising of open ice times.

Expenses Update

Wages

- Wages are the approved set by Council and are currently estimated for the 2027 budget.
- Management has addressed the working alone issue currently by limiting the availability of the facility at certain times of the year. Staff have worked diligently to spend less time working alone and have changed the staff scheduling procedure to help reduce staff being alone at vulnerable times.

Insurance

- Insurance premiums continue to increase annually

Telephone

- The phone expense line includes the landline and the cell phone



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Utilities

- Water, Gas and Hydro reflect 2026 actuals
- Staff anticipate a minimum of 5% to 10 % increase in rates for both gas and hydro and those rates are still under the process for approval for 2026
- The global adjustment rate continues to be a factor for the hydro used in the refrigeration room.
- The increased ice rentals also increase the utility demands for the facility.
- The natural gas is now just for hot water in the facility and the heat for the arena rooms.
- Water usage depends on ice usage for flood water, heat & humidity for condenser water, Dressing room showers and washroom usage.

Ice Plant

- The refrigeration equipment had 3 major issues that affected the overage in the 2026 budget.
 1. The motor for compressor #2 blew and needed replaced. The facility had a spare motor on hand which lowered the cost of the replacement. This spare motor will need to be replaced in the 2027 Capitol Budget
 2. The glycol pump blew and needed replaced. The damage to the glycol pump also caused damage to the glycol lines. The lines needed to be drained, thoroughly cleaned, rinsed and the glycol needed replaced. This was a very costly repair.
 3. The hydro outages caused including the continuous flickers caused major damage to the desiccant dehumidifier motor. The motor needed to be replaced. This repairs took about 6 weeks because the parts came from the USA. To help reduce the humidity in the building at the beginning of July it was recommended to purchase and operate 2 forty-inch fans at each end of the rink. Staff were also advised to operate the fans during the summer and fall to help with the air flow in the facility.
- Staff annually budget for preventative maintenance, but the 9 ½ months season does increase the wear and tear on the refrigeration equipment which does increase the risk of potential breakdowns and repairs.
- The water treatment for the refrigeration equipment and that service will continue in 2027. Water treatment helps the equipment run cleaner, more efficiently and helps extend the life of the refrigeration condenser and the compressors

Building Maintenance

- Staff continue to replace the tempered arena glass and damaged plexi glass with plexi. The plexi glass is cheaper to replace, not as messy when it breaks and its lighter for staff to move.



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- Day-to-day building maintenance occurs as required through the ice and building rental season.
- Staff take on the larger projects in the months the ice surface has been removed. Most of these projects are painting, scrubbing and cleaning.
- As the facility rentals continue to increase, staff anticipate more small maintenance items to be addressed by arena staff and hired experts as required.
- Building Maintenance also Includes all other Facility equipment excluding the Refrigeration Equipment and the ice making equipment
- A garbage disposal bin is included in the Building maintenance for 2027. Having the garbage bin has been such a blessing for staff and the facility.

Cleaning Supplies

- The cleaning supplies continue to rise as the building gets busier; the budget amount has been adjusted to reflect the increased facility use.
- Includes all cleaning chemicals, soaps, wipes, brooms, mops, dustpans, toilet brushes, mop buckets & ringers, hand soap, sanitizer, disposal gloves, and toiletries.

Zamboni

- The Zamboni maintenance cost remains stable and normally the budget has enough room in it in case of a major repair.
- The Zamboni mechanic keeps the machine running properly and keeps staff updated when there may be extra service required.
- The Zamboni Mechanic does an emissions test to be sure the machine is not poisoning the facility air with unhealthy emissions.
- The Zamboni expenses include propane, blade sharpening, service, and Zamboni parts (including the board brush, impellers, and spreader cloth).

Office Supplies and Uniforms

- The Office supplies have been adjusted to monitor the day-to-day operations of the office like pens, paper, desk calendars, note pads, and other administration requirements.
- The office supplies include staff work boots, work gloves, work shirts, and work coats.
- The IT, Clover (debit machines), and UniverseRec program expenses are part of the Office supplies budget line.
- The UniverseRec program creates efficiencies with reports, AR lists, online contract signing, online customer rental requests, reduction in double bookings, and staff accountability.
- Staff will be looking further into getting the most out of the UniverseRec program and using it for concession inventory and sales.



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Fire Safety

- The fire safety expense remains constant annually with a slight increase to the facility budget

First Aid Supplies

- The first aid supplies are monitored by staff for the public first aid kits and the staff first aid kit that are mandatory under the OHSA.
- Staff are also responsible for the Defibrillator batteries (every 5 years) and pads (every 2 years) as this is no longer maintained by the area paramedics.
- The VOFB Health and Safety policy also states that staff are responsible for replacing and keeping current the Naloxone kits in case of a drug overdose in the facility.

Snow Removal and Parking Lot Maintenance

- The snow removal for the year varies depending on snowfall annually
- Includes Parking lot sweeping and painting

Elevator

- The elevator expense is mandated by the TSSA, so the facility elevator is up to code.

Skate Sharpener

- For general supplies for sharpening skates

Snack Booth Supplies

- The snack booth supplies will reflect product required for the snack bar and are determined at approximately 45% of the total anticipated revenues.

Training

- Most of the training budget will be utilized by the staff chosen for the succession training
- There will be some training required by the other facility staff as well to keep them current with standards associated with the OHSA.



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FINANCIAL IMPACT

The current net operating cost is estimated to be \$396,037

The current Capital net cost is estimated to be \$120,100. The Capital budget addresses issues put on hold from previous years and some items to help increase the potential usage of the Karl Crozier Room

The total Capital and operating request for 2027 is \$516,137.

The no-charge and subsidized use, although a value to those receiving the lower charge, the no-charge use costs the facility operating dollars with no incoming revenue to offset those costs.

HUMAN RESOURCE IMPACT

Nothing to report

ENVIROMENTAL IMPACT

Nothing to report.

OPTIONS

- 1) It is recommended that the Village of Burk's Falls Council accept the 2027 budget for presentation on Monday October 5th, 2027, to the Tri-Council.
- 2) It is recommended that the Tri-Council discuss the budget and bring any concerns or questions forward to the Village of Burk's Fall Clerk Administrator so they be addressed before the 2027 Tri-Council meeting.

Graham Smith RRFA/CIT
ARBFMA Manager



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ARBFMA Arena Managers 2027 Capital Budget Review

Sept 15th, 2026

RECOMMENDATIONS

It is recommended that Burk's Falls Council approve the 2027 Arena Managers Capital budget for the Budget presentation at the Tri-Council meeting on Monday Oct 05th, 2026.

2027 Capital Request Overview

The 2027 Capital items are listed in order of importance.

Replacement of Compressor #1

- The facility refrigeration mechanic has advised staff that compressor #1 is ready for replacement.
- The anticipated life of the Mycom compressors is 15 to 20 years and compressor #1 is over the 20 year mark
- The ARBFMA has a 9 ½ month ice season, and it would be in Councils best interest to replace the compressor during the ice shutdown in April.
- It's advised replacing the oil separators and increase the stack size when a compressor is changed. However; The oil separators are performing well, and the facility does use much refrigeration oil annually.
- The refrigeration mechanic advised postponing the oil separators replacement and relief stack size upgrade until the oil consumption starts to increase or the TSSA mandate the relief stack size be upgraded.
- When the TSSA writes an order for the stack size upgrade, they would give the facility an appropriate amount of time to plan this work while the ice plant is shut down.
- For future budgets, the current estimated cost for the oil separator replacement and relief stack size upgrade is estimated currently at \$75,000.
- The Compressor replacement cost is estimated at \$43,000

Re-gasket - Plate and Frame Chiller

- The facility refrigeration mechanic has advised staff that the Plate and Frame Chiller need a re-gasket job completed.
- The plate and frame chiller gasket has been delayed a few years because of other priorities.
- The re-gasket job needs to be completed during shutdown in 2027.
- The gaskets life has passed and its only a matter of time that it causes staff issues if not replaced
- The estimated cost to re-gasket the plate and frame chiller is estimated to be \$38,000



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Purchase a Spare compressor Motor

- The compressor system blew a motor in 2026 during normal winter operations
- Staff have always carried an extra compressor motor to be used and installed as needed.
- Staff are requesting purchasing a new spare motor to be stored on site to be used when needed
- The cost of a new compressor motor is estimated to be \$11,000

Purchase a Spare Brine Pump Motor

- It is recommended that an arena carry a spare Brine pump motor.
- The age of Brine pump motor is over 20 years.
- The Brine pump motor is one of the most important pieces of equipment in the refrigeration room.
- The cost of a new brine pump is estimated to be \$8,600

Desiccant Dehumidifier Spare motor and parts

- The Desiccant Dehumidifier had some very serious motor issues at start up in June
- The Desiccant motor blew and needed to be replaced. This issue occurred before the ice making started and took 6 weeks to get parts and be repaired.
- It was determined that the power outages, especially the flickering power outages, were the cause of the desiccant motor blowing.
- The refrigeration mechanic advised having a spare motor on hand. The power outages and flickering are very unpredictable and waiting 6 weeks for parts during the summer is not favorable to facility operations
- The dehumidifier is very important for air flow and ice quality especially in the warmer months.
- Staff purchased 2 big facility fans to help air flow to assist the mechanical dehumidifier during the 6-week shutdown.
- Staff are asking Council for budget money to order the spare motor and parts
- The estimated cost for the parts and the repair is \$4,200

Generator Capital Contract

- The ARBFMA is listed as and cooling, warming and evacuation centre for the Village of Burk's Falls.
- As an evacuation centre staff must ensure the facility can be well prepared when called on for such an emergency.
- This preparation calls for the facility to have a working generator
- Staff have signed a Capital service contract to keep the Generator in operation.
- The cost of this contract in 2026 is \$3,500



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Karl Crozier Room Floor Refinishing

- The floor in the Karl Crozier room needs to be refinished annually at a minimum
Note:
 - 1) Staff are not floor finishers and have no expertise in the field
 - 2) Staff time should be better utilized on performing tasks within their expertise
 - 3) The Facility does not have the proper equipment for refinishing floors
 - 4) The combined facility rentals have increased significantly over the past 5 years
 - 5) Staff time is now being more focused facilitating on the daily facility rentals
- Staff have found 1 local company that performed the refinishing in 2025/2026 and expect the same company to complete the work again in 2027
- The total cost of the floor refinishing is \$3,500

Goal Net Replacement

- The goal nets are starting to wear out around the bottoms of the nets and have been repaired once by our public works staff
- The eyelets are also starting to wear and will eventually start to break off the nets as well.
- Staff normally replace the netting every other year as well and will be purchasing new netting if the new nets are not purchased
- The estimated cost of a new set of nets and netting is \$3,800

Karl Crozier Room Ice Surface Window Blinds

- The clerk administrator has asked staff to install a TV cabinet in the Karl Crozier Room
- The TV (to be installed) will increase meeting and training functions of the Karl Crozier Room, once in place
- To help with the room functionality staff installed blinds for the exterior windows in 2026.
- Village of Burk's Falls Senior staff have also requested having blinds for the ice surface windows
- The estimated cost for the blind installation is \$4,500

Conclusion

The Capital Requests for 2027 are listed order of priority as to their importance.

Staff understand that it is a challenge for Council to keep property taxes increases to a minimum, so it is recommended that staff are consulted before Capital budget cuts are made.

Staff have worked diligently to continue ongoing preventive maintenance, health and safety needs, building and staff efficiencies, and making them a reality within the day-to-day operations.



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FINACIAL IMPACT

The Capital request impact for the 2027 Capital budget is \$120,100.

HUMAN RESOURCE IMPACT

N/A

OPTIONS

Approve the 2027 Capital budget requests for presentation at the Tri-Council meeting on Monday October 05th 2026.

Graham Smith RRFA/CIT
ARBFMA Arena Manager

AGENDA

BURK'S FALLS, ARMOUR AND RYERSON MEMORIAL ARENA 2026 DRAFT BUDGET

Account #	Description	2024 Actuals	2025 Actuals	2026 Budget	2026 Actuals Aug 31st	2027 Draft	NOTES				
x											
1	OPERATING ACTIVITIES							Arena Revenue Budget Break Down			
2	15-372 OPERATING REVENUE										
3	User fees, Sign Rentals	171,440	216,403	195,350	114,427	200,750	new rates effective Sept 1st		2025	2026	2027
4	Concessions, Public Skate, Skate Sharpening	33,732	25,284	27,000	12,736	28,500	P.S/Vending/S.S and snack bar	Ice Rentals	149,400	175,500	180,000
5	Donations/Other Revenue	500	3,334	2,700	1,296	2,700	Cadets, Chair usage, & PS donations	Hall Rentals	8,250	10,250	11,500
6								Sign Rentals	8,850	8,850	8,500
								Floor Rentals	750	750	750
								Public Skate	3,650	3,650	3,650
7	TOTAL OPERATING REVENUE	205,672	245,021	225,050	128,459	231,950		Skate Sharpening	1,350	1,350	1,350
								Concessions	28,500	22,000	23,500
								Donations	300	2,700	2,700
								Totals	201,050	225,050	231,950
	OPERATING EXPENDITURES										
8	16-721 Arena-Wages & Benefits	256,556	291,552	326,053	197,594	337,465	Wages set by VofBF Treasurer				
9	16-723 Arena Bad Debt Expense										
10	16-724-1 Audit & Accounting	5,300	5,625	5,750	4,360	4,800	Based on 2026 + 10% increase				
11	16-724-10 Insurance	45,096	50,251	50,855	50,855	55,940	Based on 2026 + 10% increase				
12	16-724-2 Telephone	2,861	1,897	2,500	1,313	2,650	Landline and Cell phone				
13	16-724-3 Hydro	65,906	87,009	91,360	38,221	84,882	Based on 2026 Average per month				
14	16-724-4 Natural Gas	16,054	7,264	8,500	3,489	8,800	Based on 2026 Average per month				
15	16-724-5 Water & Sewer	7,965	5,820	6,600	2,490	6,750	Based on 2026 Average per month				
16	16-724-6 Ice Plant	25,328	32,179	22,500	24,497	27,500	Increased equipment maintenance				
17	16-724-7 Building/Equipment/Garbage Maintenance	26,322	18,189	26,500	16,066	27,750	Based of 2026 facility maintenance				
19	16-724-8 Cleaning Supplies	7,768	6,472	7,000	4,701	7,350	Based on current Facility use				
20	16-724-9 Zamboni Maintenance, Fuel and Blade Sharpening	11,285	14,681	16,500	6,759	17,250	Annual Maint., propane/blades				
21	16-724-91 Office supplies/uniform/Tech support/software	6,381	12,193	14,500	7,829	14,500	based on 2026 + program equipment				
22	16-724-92 Fire Safety	3,263	3,705	3,750	2,421	3,750	Annual Contract				
	16724+99 First Aid Supplies		68	250	13	250	*Defib Batteries \$750* - 2029				
23	16-724-93 Snow Removal and Grounds Maintenece	2,197	5,003	6,750	2,903	7,250	Includes parking lot sweeping				
24	16-724-94 Elevator	1,727	1,640	2,500	1,685	2,500	Maint.Contract with Savaria				
25	16-724-95 Skate Sharpener	171	99	600	509	600	Stones, parts, diamond dresser				
26	16-724-96 Booth Supplies	17,038	13,684	9,900	8,944	13,500	estimate of sales				
27	16-724-97 Training	2,075	4,603	4,500	1,382	4,500	Staff & succession training				
28	16-724-98 Ag-Society - Fall Fair Tents	4,856	5,434	5,500	0	0	Tri-Council Expense				
	16-724-98-1 Asbestos Survey	5,500									
29	TOTAL OPERATING EXPENDITURES	513,649	567,368	612,368	376,031	627,987					
30											
31	NET OPERATING EXPENDITURES	307,977	322,347	387,318	247,572	396,037					

AGENDA

Account #	Description	2024 Actuals	2025 Actuals as of August 31	2026 Draft	2026 Actuals	2027 Draft	
CAPITAL TRANSACTIONS							
32 15-372	CAPITAL REVENUE						
33	Exhaust Fan inspection/repairs	0	0	0		0	
34		0	0	0		0	
35	TOTAL CAPITAL REVENUE	0	0	0		0	
36							
37 16-725	CAPITAL EXPENDITURES						
38	Capital Expense	109,981	86,539	168,323	160,457		
39							
	Compressor #1 Replacement					43,000	
40	Chiller Plate and Frame - Re-Gasket					38,000	
41	Spare Compressor Motor					11,000	
42	Spare Brine Pump Motor					8,600	
46	Spare Dessicant Dehumidifier Motor					4,200	
47	Generator Capital Contract					3,500	
48	Karl Crozier Room - Floor Refinishing					3,500	
49	Goal Net Replacement					3,800	
50	Karl Crozier Room Window Blinds					4,500	
51							
52	TOTAL CAPITAL EXPENDITURES	109,981	86,539	168,323	160,457	120,100	
53							
54	NET CAPITAL EXPENDITURES	109,981	86,539	168,323	160,457	120,100	
55							
56	NET EXPENDITURES	417,958	408,886	555,641	408,029	516,137	
57							
58	MUNICIPAL CONTRIBUTIONS						
59 15-672	Armour	139,319	136,295	185,214	183,380	172,046	
60 15-6721	Ryerson	139,319	136,295	185,214	183,380	172,046	
61	Burk's Falls	139,319	136,295	185,214	183,380	172,046	
62		417,958	408,886	555,641	550,140	516,137	

AGENDA

ARBF Memorial Arena 10 year Capital Plan

Department	Item	2,026	2,027	2,028	2,029	2,030	2,031	2,032	2,033	2,034	2,035
Ice Plant	condenser cleaning			2,150		2,450		2,700		3,000	
	top end overhaul (6000 hours) Comp #1 & #2				10,000		10,000				
	Safety Valves Inspected/Replaced								5,500		
	Plate/Frame Chiller Regasket		38,000								
	Compressor #1 overhaul (6000 hours)					10,000			10,000		
	Compressor #2 overhaul (6000 hours)				10,000				10,000		
	Compressor #1 Replacement		43,000								
	Compressor #2 Replacement										
	Spare Brine Pump Motor		8,600								
	Spare Compressor Motor Replacement		11,000								
	Compressor Oil Separators (2)			45,000							
	Spare Dehumidifier Dessicant Wheel Motor		4,200								
	Evaporator Condenser Replacement	146,323									
	Upgrade Relief Pipe/Stack/Size			30,000							
Building	Structure report			15,000					11,000		
	Replace Dishwasher			7,750							
	Floor Machine Scrubber										
	Man Gate Handle Replacement	7,500									
	Man-gate Replacement							25,500			
	Puck Board Upgrade/Ice Surface							60,000			
	Karl Crozier Room Window Blinds		4,500								
	Battery Operated Edger & Lawn Equipment										
	Zamboni Replacement					145,000					
	Generator Repairs and Capital Contract	3,500	3,500	3,500	9,000	4,000	4,000	4,000	4,000	4,300	4,300
	Generator Demand Regulators and Solenoids	7,500									
	Condensor Water Tank Level Control										
	Karl Crozier Room Floor Refinishing	3,000	3,500	3,600	3,800	3,800	4,000	4,000	4,200	4,200	4,200
	Arena Roof						225,000				
	Remove and replace Lintel & Overhead Door Jams										
	Goal nets replacement		3,800								
	Replace damaged masonry blocks										
	In depth Inspection of Steel Members			15,000							
	HVAC Replacement				50,000						
	Lobby Washroom Rubber Flooring			13,000							
	Washroom Partitions and Counter Upgrades			17,500							
	Dressing Room & Players Benches Replacement				40,000						
Totals		167,823	120,100	152,500	122,800	165,250	243,000	96,200	44,700	11,500	8,500

AGENDA

	A	B	Y	AA	AB	AC	AD	AE
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2027 DRAFT BUDGET							
3	September 16, 2026							
4	Account #	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD (08/31)	2027 DRAFT BUDGET	Comments
6	OPERATING ACTIVITIES							
7		OPERATING REVENUE						
8	15-321	MVC	9,713	571	6,800	1,166	3,800	3-year average
9	15-321-01	Inspections	620	600	500	499	600	
10	15-321-03	Miscellaneous Revenue	2,910	13,086	6,900	19,004	4,900	Fines, Fire Marque, Fire Protection grant (2026)
12	15-321-05	Fire Chief Shared Services	38,761	50,685	-	-	-	Agreement terminated in 2025
14		TOTAL OPERATING REVENUE	52,004	64,941	14,200	20,669	9,300	
15								
16		OPERATING EXPENDITURES						
17	16-202	Vehicle Expense	27,634	23,222	27,500	33,283	30,700	
18	16-203	Equipment/Comm Repair	15,520	10,962	11,900	5,258	13,100	
21	16-206	Fire Prevention Supplies	4,445	1,836	4,700	-	4,700	
23	16-208	Training	8,473	6,707	18,300	6,376	18,300	
25	16-209	WSIB	9,234	8,677	9,600	4,792	12,000	
26	16-210	Response Wages	102,121	83,339	94,000	76,445	93,500	
27	16-211	Wages & Employment Related Costs	229,022	221,770	229,000	157,130	239,200	
28	16-212	Insurance	37,291	37,944	40,700	37,824	40,600	
29	16-213	Building Repairs/Maintenance	5,061	1,144	4,000	738	25,550	Increased costs at new fire hall
30	16-214	Office Expense	18,455	19,293	18,300	12,502	21,250	
34	16-215	Air Station Fill and Maintenance	808	268	1,400	637	1,400	
35	16-216	PPE	217	-	-	-	-	
36	16-217	New Equipment/Gear	36,381	42,223	58,600	27,664	59,400	Portable radios, bunker gear, helmets, boots, station wear
37	16-218	Miscellaneous	3,210	24	1,000	5	1,000	
38	16-219	Snow Removal	1,510	3,333	2,100	2,249	3,600	
39	16-222	Recharge Fire Extinguishers	136	-	500	-	500	

AGENDA

	A	B	Y	AA	AB	AC	AD	AE
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2027 DRAFT BUDGET							
3	September 16, 2026							
4	Account #	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD (08/31)	2027 DRAFT BUDGET	Comments
40	16-223	Radio License	1,745	1,792	1,850	1,932	2,000	Increase in fees
41	16-224	Answering Service	1,286	1,330	1,350	-	1,350	
42	16-225	Legal	2,089	2,180	2,000	-	2,000	
43	16-226	Office Space Rental	3,242	3,242	3,242	2,161	-	
44	16-229	Audit/Accounting	4,384	6,788	4,200	(450)	4,300	Audit fees \$3,800 per contract + \$500 for external accounting
46	16-248	Defib/Medical Supplies	1,376	-	1,000	53	2,000	glove use, equipment replacement
47		TOTAL OPERATING EXPENDITURES	513,639	476,072	535,242	368,601	576,450	
48								
49		NET OPERATING EXPENDITURES	461,636	411,131	521,042	347,932	567,150	
50								
52	CAPITAL TRANSACTIONS							
53		CAPITAL REVENUE						
54	15-321-02	Donations	2,000	-	100	-	100	
55	15-323	Transfer to Unfunded Capital	-	211,760	-	-	-	
56	15-326	Proceeds on sale of Capital Assets	10,000	-	-	-	-	
58	15-325	Capital Grant Revenues	-	211,760	1,850,000	-	-	
59	15-328	Loan Proceeds	-	-	1,850,000	1,788,000	-	
61		TOTAL CAPITAL REVENUE	12,000	423,521	3,700,100	1,788,000	100	
62								
63		CAPITAL EXPENDITURES						
64	16-221	Capital Purchase	761,517	476,752	3,717,150	1,997,678	-	
69		Debt Repayment						
70	16-212-1	Tanker Loan - interest	3,733	2,905	2,052	2,052	1,174	
71	16-212-2	Tanker Loan - principal	27,303	28,120	28,961	28,961	29,828	
72	16-212-3	Fire Hall Construction Loan - interest	-	-	60,100	5,912	-	Interest on construction financing
73	16-212-4	Fire Hall Loan - interest			14,017	-	94,868	25 years @ 5.04%

AGENDA

	A	B	Y	AA	AB	AC	AD	AE
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2027 DRAFT BUDGET							
3	September 16, 2026							
4	Account #	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD (08/31)	2027 DRAFT BUDGET	Comments
74	16-212-5	Fire Hall Loan - principal	-	-	6,654	-	38,950	
75								
76		TOTAL CAPITAL EXPENDITURES	792,553	507,777	3,828,934	2,034,604	164,820	
77								
78		NET CAPITAL EXPENDITURES	780,553	84,257	128,834	246,604	164,720	
79								
80		NET EXPENDITURES	1,242,188	495,387	649,876	594,536	731,870	
81								
82		MUNICIPAL CONTRIBUTIONS						
83	15-621 A	Armour (47.84%)	594,263	236,993	310,901	284,426	350,127	
84	15-621 B	Burk's Falls (28.6%)	355,266	141,681	185,865	170,037	209,315	
85		Ryerson (23.56%)	292,660	116,713	153,111	140,073	172,429	
86			1,242,188	495,387	649,876	594,536	731,870	

BREAKDOWN OF DRAFT 2027 FIRE BUDGET				
2026-09-16				
Account #	Heading	Item Description	Cost	Total
16-202	Vehicle Expense	Safety Inspection	\$6,000	
		Undercoating	\$1,200	
		Fuel	\$15,000	
		Emergency light replacement/windshield	\$3,000	
		ATV Tracks on & Tires Off	\$1,500	
		Miscellaneous (batteries, tires, lights, etc)	\$4,000	
				\$30,700
16-203	Equip/Comm Repair	Pump and ladder/aerial testing	\$4,400	
		Bunker gear cleaning/cleaner	\$2,500	
		Annual flow testing	\$1,900	
		Annual Fit testing	\$1,000	
		Maintenance on comm tower	\$300	
		Miscellaneous (radio batteries, etc)	\$3,000	
				\$13,100
16-208	Training			
		Training props	\$2,000	
		Burn building maintenance	\$1,500	
		Professional memberships (OAF, FPO)	\$800	
		Conferences registration (Chiefs and FPO)	\$8,000	
		2 FFs to water rescue course at an RTC/firstaid	\$6,000	
				\$18,300
16-210	Volunteer Fire Wages	COLA adjustment to 2026 firefighter pay grid	\$93,500	
				\$93,500
16-213	Building Maintenance	Cleaning supplies	\$1,000	
		Hydro	\$7,000	
		Propane	\$7,000	
		Contracted cleaning services	\$3,000	
		Floor mat	\$850	
		Alarm	\$600	
		Pest control	\$1,000	
		Garage door service	\$600	
		Grease trap cleanout	\$500	
		Plumbing Maintenance	\$1,500	
		Generator services	\$1,000	
		HVAC Maintenance	\$1,500	
				\$25,550

AGENDA

16-214	Office Expenses			
		First Due contract fee	\$13,150	
		Printer	\$1,000	
		Phone and internet	\$5,500	
		Supplies including FPO	\$1,600	
				\$21,250
16-215	Air Station Fill & Maint	Service contract on air station (1/4 share) Hydro	\$1,400	
				\$1,400
16-217	New Equipment/Gear	Bunker gear- 4 sets/helmets	\$14,000	
		Structural/auto-x gloves, balaclavas	\$3,000	
		Hats, t-shirts, and station wear, Tunic for DC	\$4,500	
		Hoses and nozzles	\$15,000	
		Hand tools	\$2,500	
		SCBA cylinders	\$8,000	
		Foam	\$2,500	
		Smoke alarms and CO2 detectors	\$1,000	
		Radios	\$5,400	
		Other miscellaneous	\$3,500	
				\$59,400
16-221	Capital Purchases			
				\$0

AGENDA

2027 TRI R WASTE MANAGEMENT BUDGET - DRAFT

	Account #	Description	2025 ACTUAL	2026 DRAFT BUDGET	2026 To September 30	2026 PYE	2027 DRAFT BUDGET
TRI R WASTE MANAGEMENT OPERATING REVENUE							
1	15-340-005	TRI R Insurance Proceeds	\$0	\$0	\$0	\$75,242	\$450,000
2	15-341-000	TRI R Landfill Tipping Fees	\$88,241	\$75,000	\$56,384	\$69,000	\$75,000
3	15-341-001	TRI R - 2023 Filters - Foodcycler	\$70	\$250	\$50	\$50	\$0
4	15-341-002	TRI R - Landfill Tipping Fees - Municipal Payments	\$87,042	\$85,000	\$59,219	\$87,000	\$85,000
5	15-341-003	TRI R - Short -Term Rental Kits	\$390	\$300	\$505	\$550	\$500
6	15-342-000	TRI R - Recycling - Diversion Rebates	\$11,372	\$5,600	\$4,431	\$8,200	\$6,000
7	15-344-000	TRI R - Recycling - Sale of Blue Boxes	\$50	\$0	\$0	\$0	\$0
8	15-541-000	TRI R - Circular Materials Contract	\$49,451	\$42,670	\$21,762	\$42,670	\$42,670
9	TRI R WASTE MANAGEMENT TOTAL REVENUE		\$236,616	\$208,820	\$142,350	\$282,712	\$659,170
	TRI R WASTE MANAGEMENT OPERATING EXPENDITURES						
10	16-451-000	TRI R - Salaries & Benefits	\$354,080	\$340,000	\$197,865	\$325,000	\$340,000
11	16-451-001	TRI R - Training, Health & Safety	\$4,162	\$4,500	\$4,767	\$5,200	\$4,500
12	16-452-000	TRI R - Supplies	\$2,254	\$2,000	\$2,214	\$2,500	\$2,000
13	16-454-000	TRI R - Skid & Packer Fuel	\$7,624	\$9,000	\$6,990	\$8,000	\$9,000
14	16-455-000	TRI R - Insurance	\$9,198	\$9,600	\$9,531	\$9,521	\$10,530
15	16-455-002	TRI R - Audit & Accountant Fees	\$8,100	\$8,100	\$19	\$9,000	\$10,000
16	16-455-003	TRI R - 2026 Insurance Claim - Fire	\$0	\$0	\$75,242	\$79,000	\$0
17	16-456-000	TRI R - Hazardous Waste Disposal	\$3,554	\$2,500	\$0	\$2,500	\$2,500
18	16-460-000	TRI R - Dozer/Site Maintenance	\$3,218	\$2,000	\$1,777	\$2,000	\$2,000
19	16-460-005	TRI R - Contracted Services	\$28,680	\$5,000	\$23,929	\$35,000	\$5,000
20	16-461-000	TRI R - Office & Advertising	\$3,478	\$2,500	\$5,208	\$5,300	\$2,500
21	16-461-001	TRI R - Bank Charges	\$4,436	\$4,200	\$2,681	\$4,690	\$5,000
22	16-462-000	TRI R - Payment in Lieu of taxes	\$3,656	\$3,800	\$3,536	\$3,536	\$3,900
23	16-464-000	TRI R - Monitoring	\$21,694	\$22,000	\$13,748	\$22,000	\$20,000
24	16-465-000	TRI R - Equipment Maintenance	\$36,791	\$35,000	\$18,969	\$35,000	\$35,000
25	16-476-000	TRI R - Freight	\$14,024	\$12,000	\$7,252	\$11,500	\$12,000
26	16-476-005	TRI R - Processing Fee	\$5,446	\$5,500	\$1,656	\$3,500	\$5,500
27	16-478-000	TRI R - Building Maint.	\$216	\$1,000	\$649	\$1,000	\$0
28	16-480-000	TRI R - Natural Gas	\$2,237	\$3,000	\$1,116	\$1,116	\$0
29	16-481-000	TRI R - Hydro & Telephone	\$2,032	\$3,000	\$1,233	\$3,000	\$3,000
30	16-486-000	TRI R - Winter Maintenance	\$3,577	\$3,000	\$5,128	\$3,500	\$5,000
31	TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES		\$518,458	\$477,700	\$383,509	\$571,863	\$477,430
32	TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES		\$281,842	\$268,880	\$241,159	\$289,151	(\$181,740)

AGENDA

2027 TRI R WASTE MANAGEMENT BUDGET - DRAFT

	Account #	Description	2025 ACTUAL	2026 DRAFT BUDGET	2026 To September 30	2026 PYE	2027 DRAFT BUDGET
	TRI R WASTE MANAGEMENT CAPITAL REVENUE						
33	15-343-000	TRI R - Sale of Equipment - COMPACTION BIN	\$0	\$8,000	\$0	\$0	\$0
34	15-649-001	TRI R - Food Cyclor Sales	\$0	\$0	\$0	\$0	\$0
35	TRI R WASTE MANAGEMENT TOTAL CAPITAL REVENUE		\$0	\$8,000	\$0	\$0	\$0
	TRI R WASTE MANAGEMENT CAPITAL EXPENDITURES						
36	16-489-003	TRI R - Landfill - Landfill Compactor Repair	\$42,643	\$15,000	\$16,375	\$16,375	\$0
37	16-489-002	TRI R - Landfill - Mattress Shred & Disposal	\$0	\$0	\$0	\$0	\$0
38	16-489-004	TRI R - Recycling - Compaction bins	\$0	\$0	\$0	\$0	\$0
39	16-489-005	TRI R - Recycling - Site Design	\$8,834	\$9,000	\$1,883	\$22,000	\$0
40		TRI R - Landfill - NEW BUILD	\$0	\$0	\$0	\$0	\$450,000
41	16-489-503	TRI R - Food Cyclor (2022 Pilot) (2023 Filters)	\$700	\$440	\$0	\$0	\$0
42	TRI R WASTE MANAGEMENT TOTAL CAPITAL EXPENDITURES		\$52,177	\$24,440	\$18,258	\$38,375	\$450,000
43	TRI R WASTE MANAGEMENT NET CAPITAL EXPENDITURES		\$52,177	\$16,440	\$18,258	\$38,375	\$450,000
44	TRI R WASTE MANAGEMENT NET EXPENDITURES		\$334,019	\$285,320	\$259,417	\$327,527	\$268,260
45	TRI R WASTE MANAGEMENT CONTRIBUTIONS BY MUNICIPALITY		2025 ACTUAL 15% Plus % of Bags	2026 Draft budget 15% Plus % of Bags	2026 To September 30 15% Plus % of Bags	2026 PYE 15% Plus % of Bags	2027 DRAFT BUDGET 15% Plus % of Bags
46	Armour	15% of Net Expenditures	\$50,103	\$42,798	\$38,912	\$49,129	\$40,239
47	2025 total bags 36,616 - 22,470 = 61.367% OF TOTAL BAGS		\$110,757	\$96,301	\$87,558	\$110,546	\$90,543
48	TOTAL CONTRIBUTION		\$160,860	\$139,099	\$126,470	\$159,675	\$130,782
49	Burks Falls	15% of Net Expenditures	\$50,103	\$42,798	\$38,912	\$49,129	\$40,239
50	2025 total bags 36,616 - 1,726 = 4.714% OF TOTAL BAGS		\$12,408	\$7,397	\$6,726	\$8,492	\$6,955
51	TOTAL CONTRIBUTION		\$62,511	\$50,195	\$45,638	\$57,621	\$47,194
52	Ryerson	15% of Net Expenditures	\$50,103	\$42,798	\$38,912	\$49,129	\$40,239
53	2025 total bags 36,616 - 12,420 = 33.920% OF TOTAL BAGS		\$60,545	\$53,229	\$48,397	\$61,103	\$50,047
54	TOTAL CONTRIBUTION		\$110,648	\$96,027	\$87,309	\$110,232	\$90,286
55	TOTAL OF ALL CONTRIBUTIONS		\$334,019	\$285,322	\$259,418	\$327,528	\$268,259
56	Final 2025 Garbage bag count for total contribution by municipality. 2025 total bags = 36,616 (Armour = 22,470 (61.367%) Burks Falls = 1,726 (4.714%) Ryerson = 12,420 (33.920%))						

DE:PoT ASSETS

Description	Type of Equipment	Year of Purchase	Quantity	Cost per Unit
Quonset Hut	Building	2006	1	\$65,000
Steel Collection Cage - FIRE LOSS	Rolling Stock	2006	19	
Stationary Compactor	Equipment - STRANDED	2017	1	\$19,184
Three phase converter - FIRE LOSS	Building	2017	1	
Self-Contained Compactor	Equipment - STRANDED	2018	1	\$14,600
35 yard Compaction Bin	Rolling Stock - STRANDED	2023	1	\$12,000

MATERIAL RECOVERY FACILITY ASSETS

Description	Type of Equipment	Year of Purchase	Quantity	Cost per Unit
Mtr Building - FIRE LOSS	Building	1979	1	\$262,000
Baler 1 - FIRE LOSS	Equipment - STRANDED	1990	1	\$7,500
Baler 2 - FIRE LOSS	Equipment - STRANDED	1990	1	\$25,000
Magnetic Separator - FIRE LOSS	Equipment - STRANDED	1990	1	\$2,500
Baler 3 - FIRE LOSS	Equipment - STRANDED	2010	1	\$12,684
Pallet Scale - FIRE LOSS	Building -STRANDED	2011	1	\$2,500
TCM Forklift - FIRE LOSS	Equipment - minimal use ewaste	2012	1	\$27,219

LANDFILL ASSETS

Description	Type of Equipment	Year of Purchase	Quantity	Cost per Unit
816F CAT Landfill Compactor	Equipment	2009	1	\$201,000
333E Skid Steer	Equipment	2014	1	\$56,500

PLANNED CAPITAL EXPENDITURES-10 YEAR

Description	Type of Equipment	Expected Project Date	Quantity	Total Cost
CAT Compactor fire suppression	Equipment	2026	1	\$15,000
Site Design - Pole Barn	Building	2026	1	\$9,000
Forklift	Equipment	2027	1	\$78,000
Building and Site Design	Building	2027		\$375,000
Skid Steer rebuild/replace	Equipment	2027	1	\$100,000
		2028		
Landfill Mining - Option 3	Capacity	2029	1	\$250,000
CAT Compactor REPLACE	Equipment	2030	1	\$1,000,000
Landfill Mining - Option 1	Capacity	2031	1	\$400,000

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
September 27, 2026

Account #	Description	2025 Actual	2026 Final Budget	2026 YTD at September 8, 2026	2027 Budget	Budget Increase (Decrease) vs. 2025 Actual	Budget Increase (Decrease) vs. 2026 Budget	Comments
1	OPERATING ACTIVITIES							
2	REVENUE							
3	GRANTS							
4	15-375-003 McMurrich/Monteith	2,589	2,589	0	2,589	0	0	
5	15-375-013 Gov't of Ontario annual funding	13,814	13,814	0	13,814	0	0	
6	15-375-015 Student Grants	2,000	2,300	0	2,500	500	200	Canada Summer Jobs grant budgeted re 1 summer student position for July and August 2027. Summer student position budgeted for 4 months.
7	Miscellaneous grants:							
8	15-375-016 Federal YCW Grant	0	0		0	0	0	Applied for 2 student grants in 2025 but didn't receive either. Only applicable if 2 students hired.
9	15-375-018 Miscellaneous grants:	2,636	1,020	184	1,795	(841)	775	Internet Connectivity, ILL postage and Volunteer Income Tax Program grants in 2025. Status of income tax program grant for 2027 is unknown. Budget = internet connectivity (1,020) and ILL (475) and Income Tax Program (300).
10	DONATIONS							
11	15-375-020 Student fund	0	0	9,815	0	0	0	Library Services Centre Liquidation donation.
12	15-375-023 Donations - Library Project (Jar donations)	1,676	1,200	1,934	1,000	(676)	(200)	
13	15-375-025 Donations - Miscellaneous	0	0	250	0	0	0	
14	15-375-027 Donations - Adopt-a-book	1,051	700	669	700	(351)	0	
15	15-375-028 Donations - Earmarked (Senior Programs)	750	750	0	0	(750)	(750)	
16	15-375-029 Donations - Earmarked (Children Programs)	1,625	1,000	300	1,000	(625)	0	
17	OTHER REVENUE							
18	15-375-043 Faxes sent	475	350	295	350	(125)	0	
19	15-375-053 Used book sales	712	600	400	500	(212)	(100)	
20	15-375-063 Photocopies	2,134	1,000	1,550	1,500	(634)	500	
21	15-375-073 Investment interest	2,676	2,575	953	2,720	44	145	GIC earning 3.0% and is locked in until May 24/27. Assuming 3.0% at time of renewal.
22	15-375-083 Non-resident memberships	413	350	513	400	(13)	50	
23	15-375-093 Miscellaneous revenues	167	0	170	0	(167)	0	Includes lost card fees, reimbursement of button - maker supplies.
24	15-375-103 Transfer from Bursary Reserve	300	300	0	300	0	0	Any bursary-related costs to be transferred from related reserve.
25	TOTAL OPERATING REVENUE	33,016	28,548	17,033	29,168	(3,848)	620	

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
September 27, 2026

Account #	Description	2025 Actual	2026 Final Budget	2026 YTD at September 8, 2026	2027 Budget	Budget Increase (Decrease) vs. 2025 Actual	Budget Increase (Decrease) vs. 2026 Budget	Comments
26								
27	OPERATING EXPENDITURES							
28	WAGES							
29	16-800-000 Salaries & Benefits	171,502	183,982	134,905	215,735	44,233	31,753	2027 draft budget is based on 3.0% CPI increase (Bank of Canada published CPI as of September 27/26) and 15 hrs/week additional staff time.
30	ACQUISITIONS							
32	16-800-001 DVDs	1,424	1,700	742	1,700	276	0	
31	16-800-002 Books	8,690	10,000	3,641	10,000	1,310	0	
33	16-800-003 Magazines	190	200	164	200	10	0	
34	FACILITIES							
35	16-800-012 Telephone	269	270	202	270	1	0	No change in current rate anticipated.
36	16-800-014 Hydro	2,002	2,180	1,194	2,120	118	(60)	3% annual inflationary increase over 2025 actual.
37	16-800-016 Heat	835	1,040	566	890	55	(150)	3% annual inflationary increase over 2025 actual.
38	16-800-018 Water	840	545	273	560	(280)	15	3% inflationary increase over current monthly charge.
39	16-800-022 Cleaning supplies	529	500	482	500	(29)	0	
40	16-800-024 Weekly cleaning	2,650	2,650	1,750	2,910	260	260	
41	16-800-032 Insurance	3,641	3,710	3,805	3,919	278	209	3% inflationary increase over 2026 actual.
42	16-800-042 Repairs & maintenance	25	500	69	500	475	0	
43	16-800-052 Rent	7,788	9,700	7,275	10,185	2,397	485	Per 2025 lease renewal.
44	ADMINISTRATIVE AND PROGRAM EXPENSES							
45	16-800-072 Computer support	153	1,000	474	1,000	847	0	
44	16-800-080 Senior Programming Expense (from earmarked donations)		750	384	0	0	(750)	
45	16-800-081 Children Programming Expense (from earmarked donations)		1,000	1,348	1,000	1,000	0	
46	16-800-082 Program expenses	1,163	2,000	873	2,000	837	0	
47	16-800-084 Bursary Program	300	300	0	300	0	0	Bursary funded from bursary reserve created in 2016.
48	16-800-092 Staff Training	1,630	1,400	351	1,600	(30)	200	2025, 2026 and 2027 includes Little Branches 2-day conference
49	16-800-094 Board Training		500	56	500	500	0	New account in 2026
50	16-800-102 Bank charges	244	200	86	250	6	50	\$12.50 CAFT fees monthly + square deposit/non-recurring bank charges
51	16-800-112 Office & clerical supplies	1,927	2,000	1,896	2,300	373	300	
52	16-800-114 Postage	642	500	431	650	8	150	
53	16-800-122 Annual dues & licences	4,512	4,000	3,380	4,000	(512)	0	

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
September 27, 2026

Account #	Description	2025 Actual	2026 Final Budget	2026 YTD at September 8, 2026	2027 Budget	Budget Increase (Decrease) vs. 2025 Actual	Budget Increase (Decrease) vs. 2026 Budget	Comments
54	16-800-132 Internet connectivity	2,078	2,090	1,542	2,090	12	0	Basic internet (112/m) plus square connection (62/m). No change in current rates anticipated.
55	16-800-142 Audit, accounting & bookkeeping	7,970	8,200	400	10,860	2,890	2,660	Estimated Audit (7,460), accounting (1,400) and Armour bookkeeping (2,000)
56	16-800-152 Advertising/Social Media Marketing	0	500	0	500	500	0	
57	16-800-162 Miscellaneous expenses	573	500	76	500	(73)	0	
58	16-800-172 Contingency	0	500	0	0	0	(500)	
59	TOTAL OPERATING EXPENDITURES	221,574	242,417	166,363	277,039	55,465	34,622	
60								
61	NET OPERATING EXPENDITURES	188,558	213,869	149,330	247,871	59,313	34,002	
62								
63	CAPITAL TRANSACTIONS							
64	FROM OPENING SURPLUS							
65	15-375-001 Previous year surplus (deficit)	15,083	5,482	5,482	0	(15,083)	(5,482)	2026 year-end surplus (excluding jar donations) if any, to be transferred to bursary reserve (10% of prior year surplus up to \$300) and future needs reserve (balance of 2026 surplus). Jar donations received in prior year to be transferred to New Library Building Reserve.
66	15-375-010 15-375-011 15-375-012 Municipal contributions re new build	18,915	0	0	0	(18,915)	0	Municipal contributions re new Library Building Project omitted from 2027 budget.
67	15-375-105 Transfer from Future Needs Reserve	3,935	2,000	0	6,000	2,065	4,000	Transfer for budgeted capital expenditures re computers.
68	TOTAL CAPITAL REVENUE	37,933	7,482	5,482	6,000	(31,933)	(1,482)	
69								
70	CAPITAL EXPENDITURES							
71	16-800-182 Capital purchases	20,115	2,000	5,541	6,000	(14,115)	4,000	2025 expenditures include Tulloch costs re new library building project paid by the municipalities and the replacement of 2 public and 1 cataloguing computer. 2026 expenditures include the purchase of 1 new computer, set-up and purchase of 3 monitors and new Microsoft licensing. 2027 budget includes purchase of 3 new computers and 2 new monitors. Funded from future needs reserve.
72	16-800-192 Transfer to Bursary Reserve	300	300	0	0	(300)	(300)	10% of prior-year surplus up to \$300
73	16-800-2XX Transfer to New Library Building Reserve	0	1,676	0	1,000	1,000	(676)	100% of jar donations received in prior year to be transferred to building reserve.

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
September 27, 2026

Account #	Description	2025 Actual	2026 Final Budget	2026 YTD at September 8, 2026	2027 Budget	Budget Increase (Decrease) vs. 2025 Actual	Budget Increase (Decrease) vs. 2026 Budget	Comments
74	16-800-202 Transfer to Future Needs Reserve	14,783	3,506	0	0	(14,783)	(3,506)	Balance of prior-year surplus if any (after transfer to other reserves) to be transferred to future needs reserve.
75	TOTAL CAPITAL EXPENDITURES	35,198	7,482	5,541	7,000	(28,198)	(482)	
76								
77	NET CAPITAL EXPENDITURES	(2,735)	0	59	1,000	3,735	1,000	
78								
79	NET EXPENDITURES	185,824	213,869	149,389	248,871	63,047	35,002	
80								
81	MUNICIPAL CONTRIBUTIONS							
82	15-375-009 Armour	71,950	98,722	98,722	114,879	42,929	16,157	
83	15-375-005 Burk's Falls	77,154	64,738	64,738	75,333	(1,821)	10,595	
84	15-375-007 Ryerson	42,202	50,409	50,409	58,659	16,457	8,250	
85		191,306	213,869	213,869	248,871	57,565	35,002	
86								Based on population: BF 30.27% R 23.57% A 46.16% (2026 Census results to be released in February 2027)
87	OPERATING SURPLUS (DEFICT)	5,482	0	64,480	0	(5,482)	0	

South East Parry Sound Regional Fire Training Committee

2027 Draft Budget

2026-09-16

	Expenses	2026 Budget	2026 YTD (08/30)	2027 Draft Budget
	Administration	2,000	2,000	2,000
	Expense Allowance	2,000	-	2,000
	Training Program	81,408	54,272	81,408
	Total	85,408	56,272	85,408

		Percentage	Share of 2026 Budget	Share of 2027 Budget
Burk's Falls and District		20%	17,082	17,082
Kearney		20%	17,082	17,082
Magnetawan		20%	17,082	17,082
McMurrich/Monteith		20%	17,082	17,082
Perry		20%	17,082	17,082
			85,408	85,408

Burk's Falls and District	2026 Budget	2027 Budget
Armour (47.84%)	8,172	8,172
Burk's Falls (28.6%)	4,885	4,885
Ryerson (23.56%)	4,024	4,024
	17,082	17,082

TRI COUNCIL INFORMAL SUB-COMMITTEE MEETING **MINUTES**

Tuesday, September 15, 2026 – 1:00PM

Location: Armour Township Office, 56 Ontario Street, Burk's Falls

Chair: Wendy Whitwell, Armour Township

The meeting was called to order at 1:00PM.

Discussion Items

Fall Fair Rental Expenses

The Committee discussed having all expenses in one place, whether it is one municipality or the Agricultural Society. There is consensus amongst the group that this would alleviate confusion and ensure that all expenses are fairly resourced. A member inquired regarding whether a strategic plan or direction is modern and available for the Agricultural Society as to determine the needs of the organization with the fair.

There was discussion regarding the municipalities' position as either a sponsor, or a partner in hosting the annual fall fair. This could lead to the consideration of purchasing and storing event assets (tents, tables, etc.). Municipalities are contributing in various means – direct donations and arranging and paying for the rides and the tables. The committee agreed to invite a member of the Agricultural Society to a Tri Council Sub Committee Meeting. The Committee discussed using a Tri Council event application to streamline the collection of information and resourcing considerations for all shared events and functions.

Owner of Real Property of Existing Fire Hall

Burks Falls provided updated correspondence from Russell Christie regarding Section 4 of the Interim Fire Hall Agreement. The opinion clarifies that when the Interim Fire Services Agreement is completed, the ownership of the real property and building remains with the Village of Burk's Falls with no compensation owing to the other municipalities. The term 'unregistered equitable ownership' is perceived to carry very little weight – which was of concern to the committee as it is reflected in various agreements.

There was discussion regarding the value of partnership – if the building retains significant value, that value is realised disproportionately by one municipality. Conversely, if there are asset retirement expenses for the building or land, then those costs may fall disproportionately on one municipality.

It was agreed by the committee that the new correspondence clarifies the ownership concerns as they are stated in the Interim Fire Services Agreement and that ownership of the building remains with the Village of Burk's Falls.

Historical Society Facilities and Resources

The Township of Armour initiated a discussion regarding Watt Farm Heritage Centre. The Township is currently accepting quotes for the installation of a heating system in the new red storage building that was completed in 2024. It was presented that the new heating system is expected to increase operating costs, which have historically been covered by Armour Township. Committee members discussed various points related to current and future operating costs, including Armour's decision to build the new facility without direct consultation with municipal partners (outside of Historical Society meetings). Armour further reported that they have engaged in discussions with the Historical Society with regard to strategic planning, fundraising, and developing an agreement that speaks to the use/stewardship of the facilities.

Armour requested that municipal partners participate in future discussions regarding costs associated with operating both Historical Society facilities to assess whether a revised resourcing plan was feasible.

Next Meetings

- To be determined – January, 2027.

The meeting was adjourned at 2:55PM

Resolutions

Moved By: Sean Cotton

Seconded By: Delynne Patterson

Be it resolved that the Tri Council Sub Committee approve the minutes of the April 21, 2026 meeting as circulated.

Carried.

DRAFT