

THE MUNICIPAL CORPORATION OF TOWNSHIP OF ARMOUR

Agenda

August 25, 2026

PUBLIC MEETING: ZBA – PATTERSON AT 6:45 P.M.

VIDEO RECORDING DISCLAIMER AND LAND ACKNOWLEDGEMENT:

REGULAR MEETING AT 7:00 P.M.:

Confirmation of the minutes of the regular meeting of August 11, 2026 (1)

List of proposed resolutions (2)

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

DELEGATIONS:

Amy Tilley, Waste Management Administrator – August 2026 Report & Staff Report - *Resolution* (3)

Danika McCann, Recreation Co-ordinator – August 2026 Report (4)

ACCOUNTS FOR APPROVAL: NONE

APPLICATIONS: NONE

BY-LAW(S):

#48-2026 – Zoning By-law Amendment: 13 Garage Road/358 Chetwynd Road – Ru to M (5)

#49-2026 – Site Plan Agreement: 13 Garage Road/358 Chetwynd Road (6)

#50-2026 – Execution of a Live Fire Training Unit Agreement (7)

REPORTS:

AHHC – Meeting Minutes of June 4, 2026 (8)

Historical Society – Draft minutes of meeting of August 17, 2026 (9)

Library Board – Meeting of August 19, 2026 (10)

Agricultural Society – Meeting of August 20, 2026

Any other reports?

CORRESPONDENCE:

#11 TO #18

UNFINISHED BUSINESS:

Support Resolutions from Municipalities across Ontario: Rest Stops (19)

NEW BUSINESS:

Staff Report: Unbudgeted Expenditures & Capital Reserve Transfer - *Resolution* (20)

Staff Report: Revision of CBO Position Description - *Resolution* (21)

Staff Report: Watt Century Farm House Red Building – *Resolution* (22)

Request for an Extension: Highway 11 Industrial Park (Lofthouse) - *Resolution* (23)

Request for Quotation: Outdoor Ice Technician 2026/2027 (24)

Notice of Public Meeting: Zoning By-law Amendment – October 14th Holdings Inc. (25)

District of Parry Sound Municipal Association – Fall Meeting Invitation (26)

CLOSED SESSION: IF REQUIRED

ADJOURNMENT:

DATES TO REMEMBER:

August 26, 2026 – Planning Board

August 27, 2026 – ACED

September 1, 2026 – Landfill Winter Hours in Effect: 10:00 a.m. to 4:00 p.m.

September 7, 2026 – Labour Day, Office/Garage Closed

September 7, 2026 – Landfill Open (Winter Hours)

September 8, 2026 – Council meeting Cancelled

September 16, 2026 – Library Board

September 17, 2026 – Agricultural Society

September 21, 2026 – Historical Society

September 22, 2026 – Public Meeting – ZBA – October 14th Holdings Inc.: 6:45 p.m.

September 22, 2026 – Regular Council Meeting

Any member of the public who wishes to attend the virtual Council meeting may contact the Clerk by 4:00 pm on Tuesday, August 25, 2026 by email at clerk@armourtownship.ca

(1)

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

August 11, 2026

The regular meeting of the Council of the Township of Armour was held on Tuesday, August 11, 2026 at 7:00 p.m. Those in attendance were: Mayor Rod Ward; Councillors Wendy Whitwell, Dorothy Haggart-Davis and Jerry Brandt; Absent: Councillor Rod Blakelock; Delegations: Dave Creasor, Roads Supervisor; Linda Newnham, Past President of Three Mile Lake Association, Daniel Rozanski, Current President of Three Mile Lake Association, Judy Kleinhuis, CPA, Doane Grant Thornton LLP; Guests: Cheri Roser, Ted Williams, Nieves Guijarro and Jim Price; Staff: Charlene Watt, Municipal Clerk; Alison McGregor, Treasurer; Charlotte Wagar, Office Administrator and Dave Gray, CAO.

VIDEO RECORDING DISCLAIMER:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded. Participants also agreed to recordings being posted to YouTube or other distribution services.

INDIGENOUS LAND ACKNOWLEDGEMENT:

Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

ACCEPTANCE OF AMENDED AGENDA:

Council passed a resolution to approve the amended agenda, as requested by Councillor Blakelock, to include Item #35 regarding a resolution in support of the Federation of Ontario Public Libraries and increased, sustainable provincial funding for public libraries.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the regular Council meeting held on July 28, 2026 were approved, as circulated.

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

No pecuniary interest and general nature thereof were declared.

DELEGATION:

Dave Creasor, Roads Supervisor, presented the August 2026 Roads Department Report. The Roads Department is transitioning to summer operations, with staggered vacation and banked-time schedules in place to maintain essential service coverage. Staff continue to undertake drainage improvements, including ditching and critical culvert replacements. Approximately 800 hydro poles are also being replaced in Armour Township to accommodate the installation of Cogeco fibre. Due to ongoing dry conditions, routine grading of gravel roads is being limited to prevent damage to the calcium chloride surface, aggregate loss, and increased dust. Township representatives met with Hydro One regarding exposed hydro lines at the boat launch on Pickerel Lake. Three cables are present, one belonging to Hydro One and two to Bell. Hydro One advised that the damaged neutral cable, which has exposed wires, is considered a low risk. The Roads Supervisor will consult with the Electrical Safety Authority (ESA) regarding the matter and will follow up with Hydro One to confirm the source of the unbalanced load on the neutral cable and whether it is a ground. A mitigation risk is currently being reviewed.

Linda Newnham, Past President, and Dan Rozanski, Current President, of the Three Mile Lake Association, presented to Council on behalf of the Association to express their support for implementing a septic system reinspection program within the municipality. Ms. Newnham highlighted the importance of regular septic system inspections in protecting water quality, maintaining the health of local lakes and waterways, and reducing the risk of environmental contamination resulting from failing

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MINUTES

August 11, 2026

DELEGATION: cont'd.

or improperly maintained systems. She noted that a proactive reinspection program would help identify potential issues before they become significant environmental concerns, encourage responsible property stewardship, and support the long-term sustainability of the municipality's natural resources. The Association offered to assist the Township with implementing the program as a pilot initiative. Mr. Rozanski provided additional information regarding septic reinspection programs and their potential impacts, noting data from the Ontario Rural Wastewater Council indicating that fewer than 10% of inspected systems require replacement. Council members asked questions, which were addressed by the presenters. Council advised that, once a Chief Building Official (CBO) is hired, Staff will investigate the feasibility of implementing a septic reinspection program and report back to Council. The Lake Association representatives were encouraged to return as a delegation following the municipal election.

Judy Kleinhuis, CPA, representing Doane Grant Thornton, presented the 2025 consolidated financial statements, the 2025 Trust Funds financial statements, the 2025 TRI R Waste Management financial statements and the 2025 Almaguin Community Economic Development financial statements for the Township of Armour. Questions were asked and answered. Council passed a resolution to approve the draft financial statements.

ACCOUNTS FOR APPROVAL:

The list of accounts for August 2026 was approved by resolution.

APPLICATIONS:

Council reviewed a site plan application from Andrea Patterson for 13 Garage Road/358 Chetwynd Road as a condition of consent application B-015/25. Council passed a resolution authorizing the municipal planner to proceed with drafting the site plan agreement.

Council reviewed a zoning by-law amendment application from October 14th Holdings Inc. for 195 Madill Road as a condition of consent application B-005/26. Council passed a resolution authorizing the municipal planner to proceed with drafting the zoning by-law amendment.

BY-LAWS:

By-law #47-2026 being a by-law to confirm the proceedings of Council at its July 2026 meetings was read in its entirety and passed by resolution.

REPORTS:

Council reviewed the August 2026 Planning Report. Quarterly reporting by the municipal planner will be implemented in the near future.

Council reviewed the August 2026 Building Permit Report, along with a CloudPermit report. Council was advised by the CAO that to eliminate duplication, CloudPermit reports will be used going forward and will be submitted to Council on a quarterly basis.

A verbal report was given on the August 6, 2026 AHHC meeting.

CORRESPONDENCE:

Council reviewed a letter from the Township of Tudor and Cashel petitioning the province to review extended producer responsibility for one-pound single-use propane cylinders. Council passed a supporting resolution.

Council reviewed a resolution from the Township of Alnwick/Haldimand requesting that the provincial government support initiatives that educate and preserve history and that the federal government issue a formal apology to the British Home Children and Child

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

August 11, 2026

CORRESPONDENCE: cont'd.

Migrants and their families for Canada's role in the British Child Migration Scheme. Council passed a supporting resolution.

Council reviewed a request from the Burk's Falls and District Food Bank requesting a donation to supplement the rising costs due to an increased need in our area. The Food Bank's expenses have increased and there has been a reduction in donations received. Council approved a donation.

Council reviewed correspondence from FONOM advising of an initiative being hosted by the University of Guelph. The HEAR (Health, Economy, and Adaptation in Rural Communities) Initiative is conducting a survey of residents across rural, small-town, and Northern Ontario to gather information that will support future policy development, funding opportunities, community planning, and advocacy. FONOM encouraged municipalities to promote the survey locally to help ensure Northern Ontario is well represented in the research and resulting data. Staff are promoting the material.

Council reviewed a public meeting notice from the Village of Burk's Falls advising of a zoning by-law amendment for Part Lot 7, Concession 8.

Council reviewed an Advocacy Briefing Note from AMCTO with recommendations to the province to extend the compliance/enforcement timeline to July 1, 2028 for the MFIPPA requirements and to redesign the Municipal Elections Act.

Council received a letter from Ombudsman Ontario presenting the 2025-2026 Annual Report. A copy of the report was made available to review.

Council reviewed an Ontario News Release announcing the province's review of key agencies to support long-term sustainability, protect taxpayers, and ensure provincial agencies continue to deliver high-quality frontline services.

Council reviewed an Ontario News Release advising that the province is investing \$7 million to support residential school survivors.

Council reviewed an Ontario News Release announcing that the province is investing \$3 billion to reopen the Brantford Jail.

Council reviewed a letter from the Ontario Minister of Citizenship and Multiculturalism confirming that the January 1, 2027, deadline for municipalities to designate or remove listed heritage properties under the Ontario Heritage Act will not be extended and encouraging municipalities to continue advancing heritage designation decisions.

UNFINISHED BUSINESS:

Council reviewed a letter from the Village of Burk's Falls regarding ownership of the former fire hall located at 168 Ontario Street. Their legal opinion indicated that the Village of Burk's Falls is the registered owner of both the land and building at 168 Ontario Street. Following a review of the title records and the 2018 Joint Services Agreement, legal counsel determined that the agreement does not reference 168 Ontario Street and, on its face, did not create any equitable ownership interest for the Townships of Armour or Ryerson. Their counsel noted that the intention was for any equitable ownership interest to revert to the Village upon termination of the agreement. However, ambiguous wording in Schedule C should be addressed through the new fire services agreement or related termination documentation. Provided that no additional information comes to light that would alter this opinion, the Village would have the authority to repurpose or sell the property once the new fire hall is operational and the building is no longer required for fire service purposes. The CAO consulted with the Township of Armour's municipal lawyer and was advised by him that he disagreed with the legal opinion provided to the Village of Burk's Falls. Council tabled a resolution accepting the legal interpretation and directed Staff to forward the Township's lawyer's email to the Village of Burk's Falls and the Township of Armour, discuss the matter with the TRI Sub-Committee, and report back to Council.

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UNFINISHED BUSINESS: cont'd.

Council reviewed an announcement from the Ontario Provincial Conservation Agency announcing the transitional committee members that will support the implementation of regional conservation authority consolidation.

Council reviewed a letter from the Ministry of Municipal Affairs and Housing advising that the Minister has issued an Order redefining the Southeast Parry Sound District Planning Board to remove the Town of Kearney from the Board, effective August 1, 2026.

Council reviewed a reminder of the August 22, 2026 HazMat Day.

NEW BUSINESS:

Council reviewed an investigation report from the Ontario Ombudsman advising that the Special Council meeting of April 22, 2026, did not contravene the open meeting rules under the Municipal Act. Council passed a resolution accepting the report and directed staff to post the report on the municipal website.

Council reviewed a staff report from the Municipal Clerk requesting approval to cancel the regular council meeting for September 8, 2026. Council passed a resolution confirming that the only regular Council meeting for the month of September shall be on September 22, 2026.

Council reviewed a Notice of Complete Application and Public Meeting regarding a proposed zoning by-law amendment to rezone lands described as Part of Lot 11, Concession 8, as a condition of Consent Application #B-015/25. The public meeting is scheduled for August 25, 2026, at 6:45 p.m.

Council reviewed the Clerk's Municipal Election Notice advising the preliminary list of electors will be publicly posted in the municipal office on September 1, 2026.

Council reviewed a re-submission from the July 14, 2026 Council meeting at the request of Councillor Blakelock, together with a supporting resolution petitioning the province to provide sustainable funding for public libraries. Council passed a resolution requesting that the province increase and provide sustainable, predictable operating funding for Ontario's public libraries.

RESOLUTIONS:

Resolution #2026-223A – Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt; That the Council of the Township of Armour accept and approve the amended agenda for the August 11, 2026 Council meeting. Carried

Resolution #2026-224 - Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour approve the minutes of the regular Council meeting held on July 28, 2026, as circulated. Carried

Resolution #2026-225 - Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt; That the Council of the Township of Armour approve the 2025 consolidated financial statements, the 2025 Trust Funds financial statements, the 2025 TRI R Waste Management financial statements and the 2025 Almaguin Community Economic Development financial statements for the Township of Armour as presented by our auditors, Doane Grant Thornton. Furthermore, that Council authorizes the Treasurer to sign the representation letters as presented by our auditors. Carried

Resolution #2026-226 - Moved by Wendy Whitwell, seconded by Jerry Brandt; That the Council of the Township of Armour approve the August 2026 accounts, in the amount of \$726,645.96 for payment, and the Mayor and the Treasurer are hereby authorized to sign cheques for same. Carried

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MINUTES

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RESOLUTIONS: cont'd.

Resolution #2026-227 - Moved by Jerry Brandt, seconded by Wendy Whitwell; That the Council of the Township of Armour accept the application for site plan approval, submitted by Andrea Patterson, Part Lot 11, Concession 8, described as 13 Garage Road / 358 Chetwynd Road and request the municipal planner proceed with drafting the site plan agreement. Carried

Resolution #2026-228 - Moved by Wendy Whitwell, seconded by Jerry Brandt; That the Council of the Township of Armour accept the application for a zoning by-law amendment, submitted by October 14th Holdings Inc., Part Lot 3, Concession 4, described as 195 Madill Road and request the municipal planner proceed with drafting the zoning by-law amendment to remove the zoning Exception Ru-106. Carried

Resolution #2026-229 - Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt; That the Council of the Township of Armour have read and approve By-law #47-2026 being a by-law to confirm the proceedings of Council at its July 2026 meetings and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #2026-230 - Moved by Jerry Brandt, seconded by Wendy Whitwell; That the Council of the Township of Armour supports the Township of Tudor and Cashel in its request that the Ministry of the Environment, Conservation and Parks and the Resource Productivity & Recovery Authority (RPRA) review the regulatory framework for one-pound single-use propane cylinders and strengthen producer responsibility requirements to reduce the burden on municipalities. Carried

Resolution #2026-231 - Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Township of Armour supports the Township of Alnwick/Haldimand in the "Beacons of Light for British Home Children and Child Migrants Tribute"; and

That Council request that the Province of Ontario continue to support initiatives that recognize, educate and preserve the history; and

That the Council of the Township of Armour respectfully urge the Government of Canada to issue a formal public apology to the British Home Children and Child Migrants and their families for Canada's role in the British Child Migration Scheme. Carried

Resolution #2026-232 - Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour approve a donation in the amount of \$5,000 to the Burk's Falls and District Food Bank to support the work they do in our community. Carried

Resolution #2026-233 – Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour accepts, for information, the legal opinion respecting the ownership of the property municipally known as 168 Ontario Street, Burk's Falls; and

That the Township of Armour has no objection to the conclusions of the legal opinion that the Village of Burk's Falls is the registered and equitable owner of 168 Ontario Street and, upon relocation of the Burk's Falls and District Fire Department to the new fire hall, may re-purpose or dispose of the property in accordance with applicable legislation; and

That the Township of Armour confirms that it makes no claim to any legal or equitable ownership interest in 168 Ontario Street, Burk's Falls, and has no objection to the Village of Burk's Falls exercising its rights as owner of the property. **Tabled**

Resolution #2026-234 - Moved by Wendy Whitwell, seconded by Jerry Brandt; That the Council of the Township of Armour receive and accept the Ombudsman of Ontario's report dated July 28, 2026, regarding the closed meeting complaint respecting the April 22, 2026 Special Council meeting, acknowledge the Ombudsman's

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MINUTES

August 11, 2026

RESOLUTIONS: cont'd.

finding that Council did not contravene the open meeting requirements of the Municipal Act, 2001, and direct staff to post the report on the Township's municipal website for public information. Carried

Resolution #2026-235 - Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour accept the Clerk's Staff Report dated August 11, 2026 and approves an exemption to the Council Procedures By-law to cancel the Regular Council Meeting scheduled for Tuesday, September 8, 2026; and

That Council confirm that the only Regular Council Meeting for the month of September 2026 shall be held on Tuesday, September 22, 2026; and

That this exemption applies solely to the September 2026 meeting schedule and shall not constitute an amendment to the Council Procedures By-law. Carried

Resolution #2026-236 – Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt, WHEREAS public libraries provide essential services including literacy, education, technology access, employment resources, and community programming;

AND WHEREAS the Burk's Falls, Armour & Ryerson Union Public Library serves the residents of the Township of Armour and surrounding communities;

AND WHEREAS the provincial funding received by the Burk's Falls, Armour & Ryerson Union Public Library has remained at \$13,914 annually since 1990, despite significant increases in the cost of providing library services;

AND WHEREAS the Township of Armour's contribution to library services has increased from \$14,097.99 in 2001 to \$98,722 in 2026, placing an increasing financial burden on municipal taxpayers;

AND WHEREAS the Ontario Library Association and Federation of Ontario Public Libraries have called for increased and sustainable provincial funding for public libraries;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour petitions the Government of Ontario, through the Ministry of Tourism, Culture and Gaming, to substantially increase and provide sustainable, predictable operating funding for Ontario's public libraries;

AND BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to the Premier of Ontario, the Minister of Tourism, Culture and Gaming, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO), the Ontario Library Association (OLA), and the Federation of Ontario Public Libraries (FOPL) for their support and advocacy;

AND BE IT FURTHER RESOLVED THAT this resolution be circulated to municipalities across Ontario for their consideration and support. Carried

Resolution #2026-237 - Moved by Wendy Whitwell, seconded by Jerry Brandt; That the Council of the Township of Armour adjourns this regular council meeting at 9:20 p.m. until the next regular council meeting scheduled for August 25, 2026 or at the call of the Mayor or the Clerk. Carried

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

LIST OF PROPOSED RESOLUTIONS FOR AUGUST 25, 2026**ITEM # ON AGENDA**

(1)

That the Council of the Township of Armour approve the minutes of the regular Council meeting held on August 11, 2026, as circulated.

ITEM # ON AGENDA

(3)

That the Council of the Township of Armour accept the Waste Management Administrator's Staff Report dated August 25, 2026, and authorize staff to proceed with the recommended actions outlined, including demolition and removal of the damaged processing and maintenance building components, mattress transportation and disposal arrangements, management and submission of the insurance claim, obtaining quotations and engaging contractors in accordance with applicable procurement policies, investigating interim and permanent replacement options, preparing the 2027 Waste Management Budget, and addressing any uninsured expenditures through the appropriate budget process or subsequent Council authorization.

ITEM # ON AGENDA

(5)

That the Council of the Township of Armour have read and approve By-law #48-2026 being a by-law to approve a Zoning By-law amendment for Concession 8, Part Lot 11, described as Plan 42R-22861 Parts 1 to 5 and to rezone the subject lands to Rural Industrial (M Zone) to fulfill a condition of Consent File B-015/25 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(6)

That the Council of the Township of Armour have read and approve By-law #49-2026 being a by-law to enter into a site plan agreement with Andrea Patterson in respect to Concession 8, Part Lot 11, known municipally as 13 Garage Road/358 Chetwynd Road to fulfill a condition of Consent File B-015/25 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(7)

That the Council of the Township of Armour have read and approve By-law #50-2026 being a by-law to authorize the execution of a Live Fire Training Unit Agreement between the Township of Perry, Township of Ryerson, Township of Armour, Village of Burk's Falls, Municipality of Magnetawan, Township of McMurrich/Monteith, and Town of Kearney and authorize the Mayor and Clerk to sign this by-law and affix a seal of the Corporation thereto.

ITEM # ON AGENDA

(11)

That the Council of the Township of Armour supports the Town of Latchford's Resolution No. 26/150 and requests that the Province of Ontario establish a recurring funding intake to enable municipalities to undertake required planning reviews proactively, rather than delaying necessary updates due to financial constraints.

ITEM # ON AGENDA

(20)

That the Council of the Township of Armour accept the Treasurer's Staff Report dated August 25, 2026, approve the unbudgeted expenditures incurred as a result of the April 2026 flood event and authorize a transfer of \$40,412.07 from the Capital Reserve to fund these expenditures.

ITEM # ON AGENDA

(21)

That the Staff Report from the CAO regarding revisions to the Chief Building Official (CBO) Position Description Revision be received;

And That the Council of the Township of Armour adopts the new position description and directs staff to forward it to the Employment Management Committee for evaluation.

ITEM # ON AGENDA

(22)

WHEREAS the Council of the Township of Armour has received and reviewed the Staff Report from the CAO regarding the Watt Century Farm House Heritage Centre Red Building Heating and Public Occupancy;

AND WHEREAS Council acknowledges the work of the Burk's Falls and District Historical Society to steward the Heritage Centre for the purposes of preserving and promoting the area's history to the benefit of the communities and municipalities it serves;

AND WHEREAS Council has a demonstrated history of investing in to the facilities at the Watt Century Farm House Heritage Centre to ensure that artifacts are well preserved for future generations;

NOW THEREFORE Council directs staff to proceed with releasing a request for quote (RFQ) to install a furnace in the Red Building for the purposes of ensuring the safe storage of historical artifacts;

AND THAT Council directs staff explore the factors related to the safe public occupancy of the Red Building and establish a collaborative funding solution with Historical Society partners to complete any identified work;

AND THAT Council encourages the Burk's Falls and District Historical Society to establish a business and/or strategic plan to guide their future activities and increase partner confidence to support future investments.

ITEM # ON AGENDA

(23)

That the Council of the Township of Armour approve a one-year extension to the option to repurchase contained in the sales contract with Brawo Brassworking Limited for the property described as Part of Lot 6, Concession 10, being Part 1 of Plan 42R-20644, save and except Part 1 of Plan 42R-21700 in the Highway 11 Industrial Park;

And That the CAO be directed to consult with the Township's lawyer to determine the legal requirements and appropriate documentation that is necessary to give effect to the approved one-year extension, including any required amendment, agreement, registration, notice or other legal instrument.

ITEM # ON AGENDA

That the Council of the Township of Armour adjourns this regular council meeting at _____ p.m. until the next regular council meeting scheduled for September 22, 2026 or at the call of the Mayor or the Clerk.



WASTE MANAGEMENT REPORT – August 25, 2026

ONGOING BUSINESS

- Staff Report - Waste Management Update

BAG TALLY – GATE INFORMATION 2026

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January 2026	1,016	213	167	739	43	2,178
February 2026	1,038	112	91	702	22	1,965
March 2026	1,145	129	79	862	12	2,227
April 2026	1,366	204	144	953	20	2,687
May 2026	1,701	277	176	1,096	28	3,278
June 2026	1,661	403	152	1,055	65	3,336
July 2026	2,398	74	0	1,330	10	3,812
TOTAL 2026	10,325		809	6,937		19,483
2026 % OF TOTAL	60.242%		4.152%	35.605%		100%
January – July 2025	10,595	1,992	969	6,713	443	20,712
TOTAL 2025	12,587		969	7,156		20,712
2025 % OF TOTAL	60.772%		4.678%	34.550%		100%
January – July 2024	10,268	1,615	1,356	6,277	300	19,816
TOTAL 2024	11,883		1,356	6,577		19,816
2024 % OF TOTAL	59.967%		6.843%	33.190%		100%
January – July 2023	10,333	1,542	1,001	6,035	232	19,143
TOTAL 2023	11,875		1,001	6,267		11,214
2023 % OF TOTAL	62.033%		5.229%	32.738%		100%

HEALTH & SAFETY

- Joint Health and Safety Committee – Certification Part 1 scheduled for September 22, 2026



STAFF REPORT

DATE: August 25, 2026
TO: Mayor & Council
FROM: Amy Tilley, Waste Management Administrator
SUBJECT: Waste Management Update

RECOMMENDATION

That Council receive this report as an update on waste management operations, including the recommendations contained herein; direct staff to proceed with the required emergency and incident-related expenditures while maintaining appropriate financial controls; and request that a copy of the Staff Report – Waste Management Update and the resolution be circulated to the partners.

BACKGROUND

On Friday, July 17, 2026, at approximately 11:00 p.m., calls to 911 alerted the Burk's Falls and District Fire Department to a fire at 141 Chetwynd Road. Upon arrival, the Fire Department found the processing and maintenance building fully engulfed in flames.

The quick response of the Fire Department successfully contained the fire to the immediate area of the building. Although the building and its contents were destroyed, the fire was contained before it resulted in an environmental incident or significant impact to the adjacent landfill operations.

On Saturday, July 18, 2026, the Administrator met with the Fire Chief and provided access to on-site equipment and staff to assist with monitoring the site and maintaining a fire watch over the following 24 hours.

The Ministry of the Environment, Conservation and Parks (MECP) Spill Action Centre was notified of the fire. Information was provided regarding the fire suppression activities undertaken and the proximity of the landfill.

Adjusters Limited were also contacted and advised of the incident. Following notification of the incident, the municipality's insurance adjuster attended the site to assess the damage and provide direction regarding immediate response measures.

The adjuster and administrator identified immediate priorities, including site security, debris management, temporary operational requirements, and documentation of the loss. Staff have been coordinating with the adjuster to support the ongoing insurance claim process and determine next steps for restoration and replacement of the damaged facilities and equipment.



STAFF REPORT

IMMEDIATE RESPONSE / TEMPORARY MEASURES

Due to the debris remaining on site and the unknown cause of the fire, a temporary closure of the facility was implemented.

To reopen for the public on Thursday July 23, 2026 the following steps were initiated:

- **Hydro service** – ensuring electrical service was available to support continued operations.
- **Mobile equipment and fuel** – ensuring required mobile equipment could be fuelled and remain operational.
- **Card payment system** – ensuring debit payment capabilities could be restored.
- **Temporary office space** – establishing a secure location for debit machines, cash float and daily operational supplies.
- **Staff cooling station** – providing an appropriate temporary space for staff to remain cool and safe while working on site.
- **Debris and roadway cleanup** – contractor obtained to start removal of scrap metal and debris, industrial sweeper rented and roads cleared
- **Site Inspection** – Fire Department and insurance adjuster approved site safety and temporary operations.

ENVIRONMENTAL / REGULATORY

Ministry of the Environment, Conservation and Parks (MECP) attended the site on Tuesday July 21, to review and document the event and collect samples of onsite surface water:

- Runoff from fire suppression flowed into landfill and constructed wetland;
- No chemical suppression, strictly water, limits potential environmental impacts;
- Reviewed debris and the plan for clean up;
- MECP did not request additional testing or inspections.

At the request of the Administrator, DM Wills Environmental collected samples from onsite wells in the area of the active operations and runoff, after the event.

CURRENT OPERATIONS

By Thursday July 30th, operations were fully restored with the exception of the Reuse facility. Construction and demolition waste are being accepted and compacted as needed. E-waste supplies are set up in the Quonset, along with the Diabetes donation bins. The area is closed to the public to minimize the eyes on items currently stored within.

Mattresses for recycling are being stored within the Pole Barn; however, without a forklift or loading dock, live loading (driver waits on site, 2 hours maximum) will not be happening. The following options were investigated:



STAFF REPORT

1. Small truck for rent, staff would have to load and deliver to Woodbridge.
2. Strong Township portable ramp for loading – still being used on their site. Skid steer is not ideal for going into a trailer.
3. Shredding on-site with volume going into the landfill - mobilize & shred = \$7,000.
4. Rocket Freight to drop 53-foot trailer, staff to load with existing equipment - even with an additional charge for an extra trip, it's still half the price of shredding.

The minimal amount of Commercial cardboard that was previously baled is now comingled with the residential fibre stream. Lofthouse has been advised we can no longer accept their bales at our facility and put them in touch with Continental Paper Grading. There were 15 bales in the building which were collected over the last 7 months.

A portable office was obtained and leased for a 6-month period. Hydro has been connected and air conditioning is available for the hot and humid days. The only downfall to this temporary office is that it is on wheels, (portable) and 5 steps up into the office make it difficult to serve the public from this location. The sea-can previously used to store mattresses was put in place as a temporary shelter to keep the staff out of the elements; debit machines, receipt books and the cash float can be easily accessed and stored during the public hours. The Waste Administrator discussed purchasing the portable office with Christie's RV. This would allow us to remove the wheels and stands, making it more accessible for staff. We could also add an enclosed porch for staff to work from in the winter. Christie's RV advised that these units retain their value if properly maintained. Purchase price of the unit currently on-site is \$37,900.

Tools and supplies are also stored in the leased unit as it is the only lockable space and we have had numerous reports of people on site after hours. A security system and cameras have been ordered and will be installed to observe after hours.

Site staff and administrator have discussed moving the sea-can by the temporary office and the recycling bins would move to the other side of the driveway. However; very uneven terrain would cause tripping hazards for residents dumping blue box material.

The present operations ensure site safety for all staff and residents.

BUDGET AND FINANCIAL

To track expenses specific to the incident, the Treasurer has directed that all costs associated with replacement and restocking be charged to a dedicated account. Revenue from insurance proceeds has also been setup but no claim submitted to date.

A Schedule of Loss has been prepared and reviewed with site staff to ensure that all contents have been properly itemized. The insurance adjusters have contacted contractors to obtain quotations for replacement of the building and establish a current replacement value for insurance purposes. The Waste Management service is not obligated to rebuild on the existing footprint; however, the replacement costing will provide a benchmark for insurance purposes.



STAFF REPORT

The question of rebuilding should be considered as part of the 2027 budget process. The Administrator has commenced preparation of the 2027 Draft Budget for review by TRI Council on October 2, 2026. Draft for discussion attached.

BUILDING AND SITE CONSIDERATIONS

The Administrator has reviewed the existing footings and concrete pad with the Building Inspector and with contractors providing quotations for a potential replacement building. A new building will require an engineered pad and footings.

The existing septic holding tank will remain in place, if feasible, as retaining the tank may reduce the overall cost of a new building.

To support the preparation of the Draft 2027 Waste Management Budget, the Administrator recommends that Armour Council recognize the improvements that will be required to replace the processing and maintenance Building and direct staff and management to investigate options for maintaining and improving services at the Landfill & Recycling Centre.

Furthermore, as the Administrating Municipality for the Waste Management service, the Township of Armour supports rebuilding and restoring the level of service and security previously provided by the Processing and maintenance Building.

DIRECTION FROM COUNCIL – NEXT STEPS

Council is requested to direct the following actions:

- The Waste Management Administrator will issue a Request for Quotation for the demolition and removal of the existing pad, footings, burnt timbers, and loading dock. Where appropriate, debris will be reused on site to fill problem areas and assist with repairs to the operating face;
- The Waste Management Administrator will make arrangements with Rocket Freight to transport mattresses to the Woodbridge recycling facility. Future consideration will be given to the potential rental for on-site storage;
- The Waste Management Administrator will continue to manage the insurance claim process and provide assistance to the insurance adjusters as required;
- The Waste Management Administrator will review the insurance claim report, see attachment "A", with the CAO and Treasurer for submission to the insurance adjusters to cover the preliminary expenses;
- The Waste Management Administrator will proceed with obtaining quotations and engaging contractors in accordance with the Township's applicable purchasing and procurement policies and any emergency purchasing provisions;



STAFF REPORT

- The Waste Management Administrator will continue to investigate options for replacing the services and security previously provided by the processing and maintenance building including potential interim and permanent solutions.
- The Waste Management Administrator will prepare a Draft 2027 Waste Management Budget based on the recommendations contained in this report and Council's discussion at the regular meeting of August 25, 2026.
- Any expenditures incurred under this resolution that are not ultimately covered by insurance be identified and addressed through the appropriate budget process or subsequent Council authorization.

Amy Tilley
Waste Management Administrator



STAFF REPORT

ATTACHMENT A

Expenditure	Original Cost	Replacment	HST	Municipal HST
Christie's RV		11,690.00	1,519.70	205.77
Stinson Electric		15,105.06	1,963.66	265.88
Muskoka Rental Industrial sweeper		1,231.70	160.12	21.68
Komatsu Bulldozer - fire cleanup rental		3,200.00	416.00	56.33
Komatsu Bulldozer - fire damage		7,185.63	934.13	126.48
PolyJohn rental - 1 month & setup		307.50	39.98	5.41
TJB Construction		14,730.00	1,914.90	259.28
DM Wills - Environmental Testing		1,257.50	163.48	22.13
SUBTOTAL		54,707.39	7,111.96	962.96
Site Signage	2,461.00	2,369.00	307.97	41.70
Security System & cameras	249.99	179.99	23.40	3.17
Pad locks & keys	264.42	234.00	30.42	4.12
2 way Radio with Charger (3)	1,819.92	859.70	111.76	15.13
Fire Extinguishers (2 10lb)	375.00	180.00	23.40	3.17
Eyewash station & Solution		92.10	11.97	1.62
Defibrillator	1,651.50	1,839.00	239.07	32.37
Punch Clock	279.00	301.98	39.26	5.32
Cash Float	125.00	125.00	16.25	2.20
Cellphone	405.74	491.33	63.87	8.65
100' insulated extension cord (2)	109.98	113.99	14.82	2.01
Heavy Duty Magnetic Sweeper	109.00	84.90	11.04	1.49
Traffic Cones	439.98	439.98	57.20	7.74
Fan rake	18.17	22.99	2.99	0.40
Garbage cans	29.99	31.99	4.16	0.56
Stainless Steel Garbage Grab (3)	158.97	158.97	20.67	2.80
Compactor Fluids, Filters	4,500.00	6,157.99	800.54	108.39
Skid Steer Fluids, Filters	1,739.00	1,739.00	226.07	30.61
Storage cabinets	2,580.00	2,783.00	361.79	48.99
Mastercraft 5 drawer tool chest	289.00	38.99	5.07	0.69
Framing Hammer	45.99	36.99	4.81	0.65
Wrench - Maximum 30 pc.	139.99	64.99	8.45	1.14
Multidriver 10' 2pc	18.59	16.99	2.21	0.30
Rachet & Socket 122 pc.	75.99	79.99	10.40	1.41
Electric Grease Gun	416.55	416.48	54.14	7.33
Dewalt Drill	176.99	162.98	21.19	2.87
SUBTOTAL	18,479.76	19,022.32	2,472.90	334.83
TOTAL		73,729.71	9,584.86	1,297.79

2026 TRI R WASTE MANAGEMENT BUDGET

	Account #	Description	2024 ACTUAL	2025 ACTUAL	2026 DRAFT BUDGET	2026 ACTUAL	2027 DRAFT BUDGET
TRI R WASTE MANAGEMENT OPERATING REVENUE							
1	15-341-000	TRI R Landfill Tipping Fees	\$101,098	\$88,241	\$75,000	\$50,314	\$75,000
2	15-341-001	TRI R - 2023 Filters - Foodcycler	\$220	\$70	\$250	\$50	\$0
3	15-341-002	TRI R - Landfill Tipping Fees - Municipal Payments	\$86,070	\$87,042	\$85,000	\$47,603	\$85,000
4	15-341-003	TRI R - Short -Term Rental Kits	\$0	\$390	\$300	\$460	\$500
		TRI R - Insurance Proceeds	\$0	\$0	\$0	\$0	\$450,000
5	15-342-000	TRI R - Recycling - Diversion Rebates	\$20,391	\$11,372	\$5,600	\$2,541	\$3,500
6	15-344-000	TRI R - Recycling - Sale of Blue Boxes	\$121	\$50	\$0	\$0	\$0
7	15-540-000	TRI R - Govt. Grants Recycling Operating	\$68,392	\$2,162	\$0	\$1,890	\$0
8	15-541-000	TRI R - Circular Materials Contract	\$0	\$49,451	\$42,670	\$21,762	\$42,670
9	TRI R WASTE MANAGEMENT TOTAL REVENUE		\$276,292	\$238,778	\$208,820	\$124,620	\$656,670
	TRI R WASTE MANAGEMENT OPERATING EXPENDITURES						
10	16-451-000	TRI R - Salaries & Benefits	\$281,313	\$354,080	\$340,000	\$182,403	\$350,000
11	16-451-001	TRI R - Training, Health & Safety	\$1,006	\$4,162	\$4,500	\$4,757	\$4,500
12	16-452-000	TRI R - Supplies	\$1,192	\$2,254	\$2,000	\$1,017	\$2,000
13	16-454-000	TRI R - Skid & Packer Fuel	\$7,368	\$7,624	\$9,000	\$6,966	\$9,000
14	16-455-000	TRI R - Insurance	\$8,373	\$9,198	\$9,600	\$9,531	\$10,530
15	16-455-002	TRI R - Audit & Accountant Fees	\$11,378	\$8,100	\$8,100	\$0	\$10,000
16	16-455-003	TRI R - 2026 Insurance Claim - Fire	\$0	\$0	\$0	\$31,681	\$0
17	16-456-000	TRI R - Hazardous Waste Disposal	\$1,335	\$3,554	\$2,500	\$0	\$2,500
18	16-460-000	TRI R - Dozer/Site Maintenance	\$334	\$3,218	\$2,000	\$1,777	\$2,000
19	16-460-005	TRI R - Contracted Services	\$9,601	\$28,680	\$5,000	\$19,044	\$5,000
20	16-461-000	TRI R - Office & Advertising	\$3,099	\$3,478	\$2,500	\$5,184	\$2,500
21	16-461-001	TRI R - Bank Charges	\$4,163	\$4,436	\$4,200	\$2,336	\$4,200
22	16-462-000	TRI R - Payment in Lieu of taxes	\$3,668	\$3,656	\$3,800	\$3,536	\$3,900
23	16-464-000	TRI R - Monitoring	\$21,898	\$21,694	\$22,000	\$13,748	\$20,000
24	16-465-000	TRI R - Equipment Maintenance	\$32,103	\$36,791	\$35,000	\$11,023	\$35,000
26	16-476-000	TRI R - Freight	\$21,689	\$14,024	\$12,000	\$7,252	\$12,000
27	16-476-005	TRI R - Processing Fee	\$30,135	\$5,446	\$5,500	\$1,656	\$5,500
29	16-478-000	TRI R - Building Maint.	\$183	\$216	\$1,000	\$649	\$0
31	16-480-000	TRI R - Natural Gas	\$2,333	\$2,237	\$3,000	\$1,116	\$0
32	16-481-000	TRI R - Hydro & Telephone	\$3,234	\$2,032	\$3,000	\$1,213	\$3,000
35	16-486-000	TRI R - Winter Maintenance	\$1,741	\$3,577	\$3,000	\$5,128	\$6,000
36	TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES		\$468,032	\$518,458	\$477,700	\$310,019	\$487,630
37	TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES		\$191,740	\$279,679	\$268,880	\$185,399	(\$169,040)

2026 TRI R WASTE MANAGEMENT BUDGET

	Account #	Description	2024 ACTUAL	2025 ACTUAL	2026 DRAFT BUDGET	2026 ACTUAL	2027 DRAFT BUDGET
	TRI R WASTE MANAGEMENT CAPITAL REVENUE						
38	15-343-000	TRI R - Sale of Equipment - COMPACTION BIN	\$0	\$0	\$8,000	\$8,000	\$0
39	15-649-001	TRI R - Food Cyclor Sales	\$0	\$0	\$0	\$0	\$0
40	TRI R WASTE MANAGEMENT TOTAL CAPITAL REVENUE		\$0	\$0	\$8,000	\$8,000	\$0
	TRI R WASTE MANAGEMENT CAPITAL EXPENDITURES						
41	16-489-002	TRI R - Landfill - Landfill Compactor Repair	\$0	\$42,643	\$15,000	\$14,943	\$0
42	16-489-003	TRI R - Landfill - Mattress Shred & Disposal	\$15,620	\$0	\$0	\$0	\$0
44	16-489-005	TRI R - Recycling - site design	\$0	\$8,834	\$9,000	\$1,883	\$0
46	16-489-007	TRI R - Landfill - NEW BUILD	\$0	\$0	\$0	\$0	\$450,000
47	16-489-503	TRI R - Food Cyclor (2022 Pilot) (2023 Filters)	\$490	\$700	\$440	\$0	\$0
48	TRI R WASTE MANAGEMENT TOTAL CAPITAL EXPENDITURES		\$16,110	\$52,177	\$24,440	\$16,826	\$450,000
49	TRI R WASTE MANAGEMENT NET CAPITAL EXPENDITURES		\$16,110	\$52,177	\$16,440	\$8,826	\$450,000
50	TRI R WASTE MANAGEMENT NET EXPENDITURES		\$207,850	\$331,856	\$285,320	\$194,225	\$280,960

Description	Purchase Date	Purchased From	Status
50' x 90' Maintenance Building	1989	Constructed	
Vertical Downstroke Baler	1995	Progar, Toronto	Not replacing
Vertical Downstroke Baler	1995	Thompson Machining	Not replacing
Magnetic Separator	1995	Magnoshift	Not replacing
Vertical Downstroke Baler	2010	Harris-Selco	
Pallet Scale	2011	Canadian Scale	
TCM Forklift	2012	Lewis Motors	
Radiant Tube Heater	2014	Boyes Electric	New build
Three-Phase Power converter	2017	Lakeland Electric	Not replacing
Site Signage	2017	Signcraft	Ordered
Pallet Jack (2)	2018	Near North Industrial	
YardWorks Lawnmower	2014	Canadian Tire	
Stihl Weed Whacker	2016	Muskoka Rental	
Stainless Steel Garbage Grab (3)	2022	Amazon	x
Vevor 6.3 gallon Air Compressor	2024	Amazon	order after
Greener Pressure Washer	2024	Amazon	order after
Mastercraft 5 drawer tool chest	2024	Canadian Tire	reduced
Wrench - Maximum 30 pc.	2024	Canadian Tire	x
Screwdriver - Maximum 100 pc.	2024	Canadian Tire	x
Rachet & Socket 122 pc.	2024	Canadian Tire	x
Rachet & Socket - 1' Drive	2024	Near North industrial	
Reciprocating saw	2024	Canadian Tire	order after
Bolt Cutters 24"	2024	Canadian Tire	order after
Electric Grease Gun	2024	Milwaukee	x
Heavy Duty Magnetic Sweeper	2024	Global Industrial	x
Eyewash Station	2012	U-line	reduced
2 way Radio with Charger (3)	2015	Spectrum	x
Defender Security System	2018	Defender	x
Fire Extinguishers (5 - 10 lbs)	2023	Fire Alert, Callandar	x
First Aid Kit	2023	Fire Alert, Callandar	x
Traffic Cones	2024	Amazon	x
100' insulated extension cord (2)	2024	Home Hardware	x
Defibrillator	2024	Philips Heartstart	x
Punch Clock	2012	Amazon	x
Cash Float	2012	Township	x
Laptop	2018	Munisoft	
Cellphone	2024	Bell Canada	x
Mini Fridge	2014	Canadian Tire	
Keurig Coffee Maker	2022	Home Hardware	
Microwave	2024	Home Hardware	
Battery/power surge protection	2024	MuniSoft	
Danby 3 to 1 Air Conditioner	2025	amazon	Not replacing
Point of Sale Machines (3 POS)	2025	Moneris	Moneris no charge
Paper rolls for POS (100 rolls)	2025	Moneris	x
Blue Boxes (150 units)	2019 (250 units)	Busch Systems	Not replacing
Green Bins (100 units)	2019 (250 units)	Busch Systems	Not replacing
Lockers	2017	Corcoran Contracting	New build
Gate Attendant Hut	2017	Corcoran Contracting	Temporary
Picnic table 8' frame wood	2018	Uline Products	New build
Docking plate	2018	Bernier Welding	New build
Rakes, Shovels, Brooms	2019	Building Center	x
Compactor Fluids, Filters	2025	AFC Repair	x
Skid Steer Fluids, Filters	2025	AFC Repair	x
33 pound propane cylinder	2026	Moore Propane	Not replacing



STAFF REPORT

Date: August 19, 2026
To: Council
From: Danika McCann – Recreation Coordinator
Subject: August Update

Recreation Council Report – August 2026
Armour's Gala

Tickets for the 2026 Armour's Gala are officially sold out, demonstrating another year of strong community support for this event.

Planning and preparations are continuing for the Gala in November. With ticket sales complete, staff are now focusing on securing live auction items and reaching out to local businesses, organizations and community members for donations.

Summer Recreation Programs

Sunset Beach Yoga at Doe Lake Beach was well received this summer. Feedback was positive, and the waterfront setting proved to be an excellent location for this type of recreational programming.

Participation in Armour Stride & Stretch was lower than anticipated. Although feedback from those who participated was positive, attendance will be considered when evaluating whether to offer or modify the program in future seasons.

Adult Beach Volleyball was very successful this summer. The program provided a casual and welcoming recreational opportunity and received very positive feedback. Participants have already expressed interest in an extended June through September season for 2027, which staff will explore as part of next year's programming.

Day Camp & Community Programming Review

Staff will be releasing a community programming survey in mid-September to gather feedback on current recreation programs and identify areas where we can continue to improve.

A significant portion of the survey will focus on Day Camp, including overall satisfaction, activities and excursions, scheduling, registration options and affordability. We will also be asking families for feedback regarding Day Camp fees and overall value, to help us better understand what is manageable for families while continuing to provide a quality program.

Day Camp continues to be an important service for local families, and the feedback received will help staff determine what is working well, where improvements can be made and what families would like to see moving forward.

The survey will also provide the broader community with an opportunity to share feedback and ideas regarding recreation programs, workshops and activities they would like to see offered.

The results will help guide planning and decision-making for 2027 recreation programming, ensuring our programs continue to reflect the needs and interests of the community.

Fall Fashion Frenzy

Staff have made the decision to cancel the 2026 Fall Fashion Frenzy due to lower-than-anticipated interest and a decrease in clothing donations.

There has been previous discussion and feedback regarding transitioning the Fall Fashion Frenzy to an every-other-year event. The event has a loyal and consistent group of attendees and donors, and providing a year between events may allow participants additional time to accumulate quality clothing donations. This approach may also help maintain interest and support the long-term success of the event.

Cornhole

Thursday Night Cornhole will return to the Katrine Community Centre beginning September 3 for another 12-week session.

The program continues to provide an accessible, social and beginner-friendly recreation opportunity for the community. Staff look forward to welcoming returning participants as well as new players for the fall session.



56 Ontario Street, PO Box 533,
Burk's Falls, Ontario, POA 1C0
705-382-3332

BY-LAW NO. 48-2026
A BY-LAW TO AMEND
ZONING BY-LAW NO. 27-95 as amended

(PATTERSON)

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

Planning Consultant:

PLANSCAPE INC.

EXPLANATORY NOTE

To By-law No. 48-2026

**Passed by the Council of the Municipal Corporation of the Township of
Armour**

Lands Affected:	This By-law applies to Part of Lot 11, Concession 8 being further described as Plan 42R-22861 Parts 1 - 5 in the Township of Armour, District of Parry Sound.
Present Zoning:	Armour Township Zoning By-law No. 27-95, as amended, currently zones the subject lands as Rural (RU) Zone.
Proposed Zoning	This Amendment will rezone the subject lands to Rural Industrial (M) Zone.
Official Plan Designation:	This Zoning By-law Amendment conforms with the Armour Official Plan and creates no changes to the land use mapping designations.
By-Law Purpose:	The purpose of this By-law is to rezone the subject lands to the Rural Industrial (M) Zone to recognize an existing stone processing and manufacturing facility with accessory warehouse and outdoor storage areas. The rezoning is a condition of provisional Consent approval for application B-015/25.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW NO. 48-2026

Being a By-law under the provisions of Section 34 of the *Planning Act, R.S.O. 1990*, to amend Zoning By-law No. 27-95, as amended, of the Municipal Corporation of the Township of Armour with respect to the lands located at Part of Lot 11, Concession 8, 42R-22861 Parts 1 - 5 in the Township of Armour, District of Parry Sound.

WHEREAS THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR has reviewed Zoning By-law No. 27-95 as amended and deems it advisable to amend same:

NOW THEREFORE THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR ENACTS as follows:

1. **THAT** Schedule 'A-2' of Zoning By-law No. 27-95, as amended, is hereby amended by changing the zoning classification of the subject lands forming Part of Lot 11, Concession 8, 42R-22861 Parts 1 - 5 from the Rural (Ru) Zone to the Rural Industrial (M) Zone in accordance with Schedule "A" attached hereto and by this reference forming part of this By-law; and
2. **THAT** this By-law shall come into force on the date it is passed by the Council of the Municipal Corporation of the Township of Armour subject to the provisions of the *Planning Act, R.S.O. 1990*.

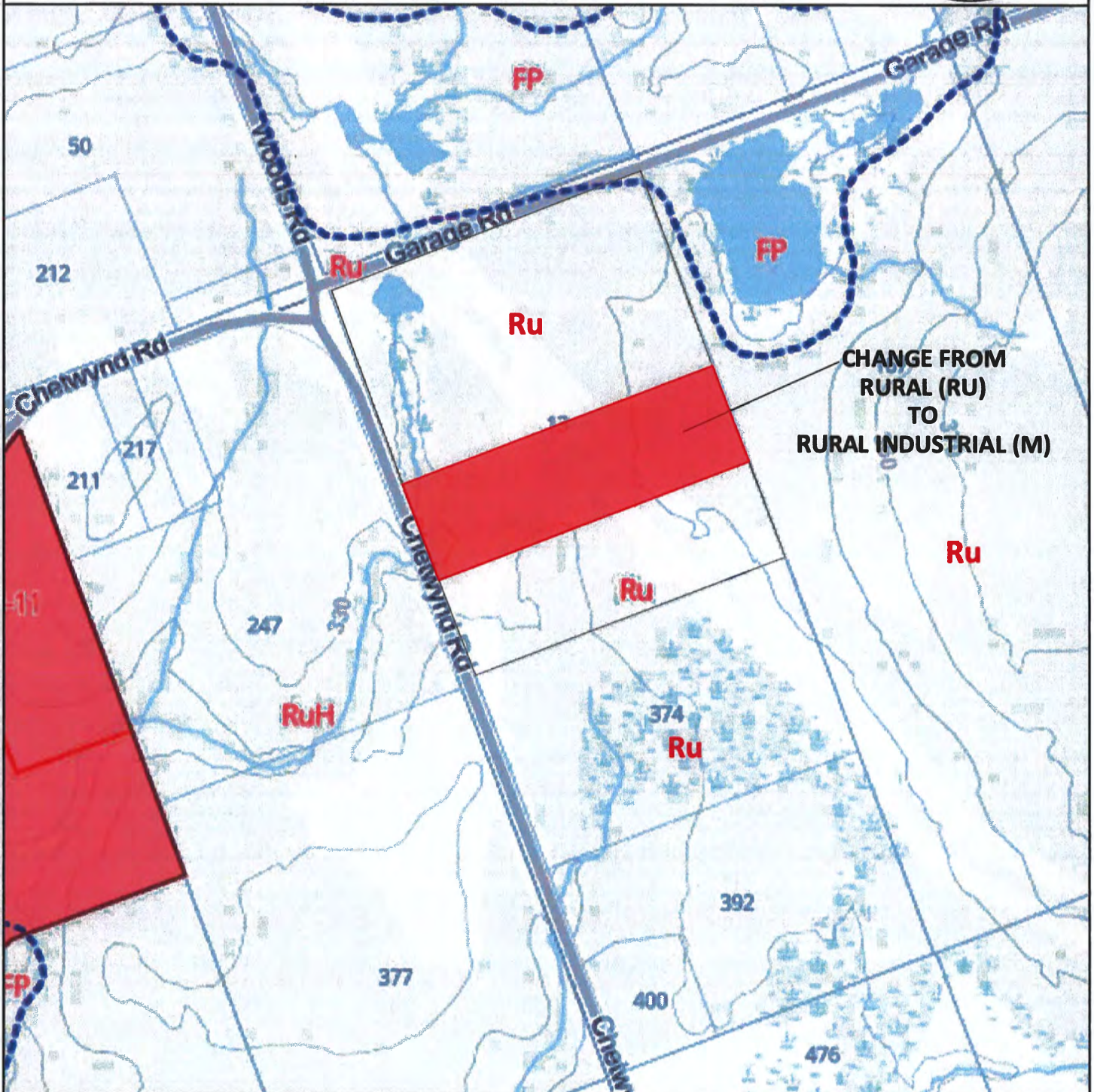
Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 25th day of August, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

SCHEDULE 'A' TO BY-LAW No. 48-2026



 LANDS TO BE REZONED FROM RURAL (RU) TO RURAL INDUSTRIAL (M)

THIS IS SCHEDULE 'A' TO BY-LAW No. 48-2026

PASSED THIS _____ DAY OF _____ 2026



THIS DRAWING IS PROVIDED FOR ILLUSTRATION PURPOSES ONLY AND SHOULD NOT BE RELIED UPON FOR EXACT BOUNDARY DETERMINATIONS. FOR AUTHORIZED BOUNDARY INFORMATION, PLEASE CONTACT THE TOWNSHIP OF ARMOUR.

MAYOR _____

CLERK _____

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW # 49-2026

Site Plan Agreement with
Andrea Patterson

Being a By-law to authorize the execution of a Site Plan Agreement between Andrea Patterson (‘owner’) and the Municipal Corporation of the Township of Armour with respect to Parts 1, 2, 3, 4 and 5, Plan 42R-22861 being Part of Lot 11 Concession 8, Except Part 1 to 6 42R6144; S/T RO116899, RO19438, RO201212, RO52128, RO56148 known municipally as 13 Garage Road / 358 Chetwynd Road, in the Township of Armour (“subject lands”).

WHEREAS the Southeast Parry Sound District Planning Board, in its Notice of Decision respecting Consent Application B-015/25, has imposed a condition requiring the applicant to enter into a Site Plan Agreement with the Municipality pursuant to Section 41 of the Planning Act, R.S.O. 1990, c. P.13, with respect to the proposed development of a rural industrial facility on the severed lands; and

WHEREAS it is deemed expedient to enter into a Site Plan Agreement with the owner with respect to the construction of a rural industrial facility on the subject lands;

NOW THEREFORE THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR HEREBY ENACTS as follows:

- 1. **THAT** the Mayor and Clerk are hereby authorized to enter into a Site Plan Agreement with the owner that is substantially in the form attached hereto; and
- 2. **THAT** the Mayor and Clerk are instructed to complete the execution of the Site Plan Agreement.
- 3. **THAT** the Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 25th day of August, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

SITE PLAN AGREEMENT

ANDREA PATTERSON

THIS AGREEMENT made effective on the day of 2026

BETWEEN:

ANDREA PATTERSON

Hereinafter called the "Owner"

OF THE FIRST PART

AND

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF
ARMOUR**

Hereinafter called the "Municipality"

OF THE SECOND PART

WHEREAS the lands affected by this Agreement are the lands described in Schedule "A" hereto annexed, and are also shown on a Site Plan attached hereto as Schedule "B" (the "Site Plan"), which lands are collectively referred to herein as the "said lands";

AND WHEREAS the said lands are currently used for a stone processing and manufacturing facility with accessory outdoor storage areas, and where additional storage and other buildings and facilities are proposed;

AND WHEREAS the Council of the Township has designated the lands described in Schedule "A" to this Agreement as being within a site plan control area as provided for by the Armour Township Official Plan and Section 41 of the Planning Act, R.S.O. 1990;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and for other good and valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

1. SCOPE OF AGREEMENT

- 1.1 Description of Lands - The lands affected by this Agreement are the lands described in Schedule "A" hereto attached and also referred to herein as the "said lands".
- 1.2 Conformity with Agreement - The Owner covenants and agrees that all work performed on the said lands shall be in conformity with:
 - a) the provisions of this Agreement;
 - b) all Plans and Schedules attached hereto;
 - c) the Plans and Specifications submitted to and accepted by the Municipality;
 - d) all applicable Municipal By-laws and all applicable Provincial and Federal legislation.
- 1.3 Reliance upon Representations - The Owner acknowledges that:
 - a) they have made representations to the Municipality that they will complete all on-site and off-site construction, grading and storm/meltwater drainage required herein, in accordance with the Plans filed and accepted by the Municipality, and;

- b) the Municipality has entered into this Agreement in reliance upon these representations.
- 1.4 Schedules Attached - The following schedules are attached to and form part of this Agreement:

Schedule "A" - Description of Lands
Schedule "B" - Site Plan

2. MODIFICATION OF PLANS AND SPECIFICATIONS

- 2.1 There shall be no changes in the Schedules attached hereto, or to any Plans and Specifications filed and accepted on this project unless such changes have been first submitted to, and accepted by, the Municipality or other authorized representative.

3. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY AND CONDITIONS PRIOR TO ISSUANCE OF A FULL BUILDING PERMIT

- 3.1 Prior to the execution of this Agreement by the Municipality, the Owner shall:
- a) Taxes- have paid all municipal tax bills issued and outstanding on the said lands,
 - b) Postponements to this Agreement- have delivered to the Municipality all postponements of any prior encumbrances so that this Agreement will be a first priority against the said lands,
 - c) Cash Deposits & Security - have delivered to the Municipality all cash deposits and security for the works described in the amounts as set out in Paragraphs 5 and 6 of Schedule "D" attached,
 - d) Liability Insurance Certificate- have filed with the Municipal Solicitor the insurance policies required herein,
 - e) Land Ownership – be the registered owners in fee simple of the lands described in Schedule "A",
 - f) Entrance Upgrades/Permit – apply for and obtain an entrance permit for any proposed new or upgraded entrance(s) to Chetwynd Road. The works are to be completed to the satisfaction of the Municipality.
 - g) Utilities Confirmation - have arranged for Hydro One Networks Inc., and Bell Canada to contact the Municipality confirming that they have been informed of the project and have seen the development plans,
 - h) Fire Chief Approval - have filed with the Municipality a letter from the Fire Chief of the Municipality confirming and approving of the proposed plans for fire protection and specifying any equipment or appurtenances required.

4. INTERNAL ON-SITE SERVICES

- 4.1 The Owner shall construct all Internal On-Site Services to the Standards, Specifications and Requirements of the Municipality and all applicable law. Such services include but are not limited to the following:

- a) All items as identified on the Site Plan attached as Schedule "B".

5. EMERGENCY SITUATION

- 5.1 If as a result of any work undertaken by the Owner, or their servants, or agents, there exists in the opinion of the Municipal Chief Building Official (CBO) an emergency situation which requires immediate attention to avoid damage to private or public property, such work may be done immediately by the Municipality at the expense of the Owner, but notice shall be given to the Owner at the earliest possible time.

6. REGISTRATION OF AGREEMENT AND OTHER DOCUMENTS

6.1 The parties hereto consent to the registration of this Agreement by the Municipality upon the title of the said lands, which registration shall be included as a legal expense to the Owner. The Owner further agree that they will execute such further and other documents, consents, or applications as may be reasonably required by the Municipality for the purpose of any registration against the said lands, or for the purpose of giving effect to the provisions required under this Site Plan Agreement.

7. EXPENSES TO BE PAID BY OWNER

7.1 Every provision of this Agreement by which the Owner are obliged in any way shall be deemed to include the words "at the expense of the Owner" unless the context otherwise requires.

7.2 The Owner shall pay such fees as may be invoiced to the Municipality by its Solicitor, Engineer or Land Use Planner in connection with all work to be performed as a result of the provisions of this Agreement.

7.3 All expenses for which demand for payment has been made by the Municipality shall bear interest at the rate of 15% per annum commencing fifteen (15) days after demand.

7.4 In the event that the Municipality finds it is necessary to engage the services of an engineer or technical personnel not permanently employed by the Municipality, to review the plans of the Owner, and/or carry out on-site inspections of the work performed, the Municipality will advise the Owner accordingly of this need, and the costs of such outside engineers so engaged shall be the responsibility of the Owner. The Municipality may require a deposit for this purpose.

8. ATTACHED SCHEDULES

8.1 It is agreed that everything included in this Agreement and the Schedules attached hereto, together with all drawings and plans specified herein filed by the Owner and accepted by the Municipality shall be included in and form part of this Agreement.

9. COMMENCEMENT OF CONSTRUCTION AND COMPLETION

Not applicable.

10. RESTRICTIVE COVENANTS

10.1 The Owner agree that the covenants, agreements and obligations agreed to in this Agreement are and shall be of the same force and effect to all intents and purposes as a covenant, the burden of which shall run with the said lands and each and every part of this Agreement shall extend to, and be binding upon and enure to the benefit of each and all of the heirs, executors, administrators, successors-in-title, and assigns of the parties hereto respectively.

11. GENERAL ITEMS

11.1 The term "Municipality" as used in this Agreement shall refer to the Engineer or other designated official for the Municipality.

12. INDEMNIFICATION FROM LIABILITY AND RELEASE

12.1 The Owner covenant and agree with the Municipality, on behalf of themselves, their successors and assigns, to indemnify and save harmless the Municipality from any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by the Owner or on their behalf in connection with the carrying out of the provisions of this Agreement.

12.2 The Owner further covenant and agree to release and forever discharge the Municipality from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise either as a result of the failure of the Municipality to carry out any of its obligations under this Agreement, or, as a result of the Municipality performing any municipal work on adjacent properties which may damage or interfere with the works of the Owner, provided that such default, failure or neglect was not caused intentionally or through negligence on the part of the Municipality, its servants, agents or subcontractors.

13. GARBAGE COLLECTION AND SNOW REMOVAL

13.1 The Owner specifically releases and forever discharges the Municipality from any obligation of providing garbage collection services to the said lands.

13.2 The Owner covenant and agree to arrange for private snow removal from the project. The Owner acknowledges that the Municipality will not provide snow removal services within the development.

14. NOTICES TO PARTIES

14.1 Any Notice to be given by any party under this Agreement may be given by:

- (a) Personal service on the parties hereto, or
- (b) Prepaid first class mail addressed to the other party at their last known address and which shall be deemed to have been received 72 hours after mailing.
- (c) Any reference herein to "first class mail" does not refer to email, text, fax or any other digital message utility.

14.2 Service on the Owner's agent or solicitor, together with the sending of a copy of the Notice by prepaid first class mail addressed to the Owner at their last known address, will also constitute service on the Owner.

15. TIME OF THE ESSENCE

15.1 The parties hereto agree that time shall be of the essence in this Agreement.

16. ESTOPPEL OF DEVELOPER

16.1 The Owner agree to not call into question directly or indirectly in any proceeding whatsoever, in law or in equity, or before any administrative tribunal, the right of the Municipality to enter into this Agreement and to enforce each and every term, covenant and condition herein contained and this Agreement may be pleaded as an estoppel against the Owner in any such proceedings.

17. INTERPRETATION

17.1 It is hereby agreed that in construing these presents the word "Owner" and the personal pronoun "they" or "theirs" relating thereto and used therewith, shall be read and construed as "Developer" and "his", "hers", "its" or "their" respectively as the number and gender of the party or parties referred to in each case requires and the number of the verb agreeing therewith shall be so construed as agreeing with the said word or pronoun so substituted.

17.2 And that all covenants, liabilities and obligations entered into and imposed hereunder upon the Owner shall be equally binding upon his, her, its or their heirs, executors, administrators and assigns, or successors and assigns as the case may be, and that all such covenants and liabilities and obligations shall be joint and several.

THIS AGREEMENT shall enure to the benefit of and be binding upon each of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the following dates:

By the Owner on the _____ day of _____, 2026.

Per: _____
Name: Andrea Patterson
Title: Owner

By The Municipal Corporation of the Township of Armour on the _____ day of _____, 2026

**THE MUNICIPAL CORPORATION OF THE
TOWNSHIP OF ARMOUR**

Per: _____
Name: Rod Ward
Title: Mayor

Per: _____
Name: Charlene Watt
Title: Clerk

I/we have authority to bind the Corporation.

SCHEDULE "A"

THIS IS SCHEDULE "A" TO THE SITE PLAN AGREEMENT BETWEEN THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR AND ANDREA PATTERSON

DESCRIPTION

LT 11 CON 8 ARMOUR EXCEPT PT 1 to 6 42R-6144; S/T RO116899, RO19438, RO201212, RO52128, RO56148; ARMOUR

PIN 52145-0234 (LT)

SCHEDULE "B"

THIS IS SCHEDULE "B" TO THE SITE PLAN AGREEMENT BETWEEN THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR AND ANDREA PATTERSON

SITE PLAN

1. Sketch for Site Plan Agreement – Schedule B, EJ Williams Surveying Limited (Revision 3 dated July 28, 2026) and stamped received by Armour Township on July 29, 2026.

The above drawing is incorporated by reference and form part of this Agreement. A copy of the said Site Plan may be viewed at the office of the Township of Armour during business hours.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW # 50-2026

Being a By-law to authorize the Execution of a Live Fire Training Unit Agreement between the Corporations of the Township of Perry, Township of Ryerson, Township of Armour, Village of Burk's Falls, Municipality of Magnetawan, the Township of McMurrich/Monteith and the Town of Kearney

WHEREAS Section 9 of the Municipal Act, 2001, SO 2001, c.25, as amended, provides that municipalities have the capacity, rights, powers, and privileges of a natural person for the purpose of exercising their authority under the Municipal Act, as amended, or any other Act;

WHEREAS Section 20(1) of the Municipal Act, 2001, SO 2001, c.25, as amended, outlines that a municipality may enter into an agreement with one or more municipalities or local bodies, as defined in section 19, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS the parties to this agreement have jointly constructed a Live Fire Training Unit for their mutual benefit on lands located in the Township of Perry to be shared amongst the parties and their Fire Departments for training purposes;

AND WHEREAS Council deems it necessary and desirable to enter into a Live Fire Training Unit Agreement between the Corporations of the Township of Perry, Township of Ryerson, Township of Armour, Village of Burk's Falls, Municipality of Magnetawan, Township of McMurrich/Monteith, Town of Kearney and Township of Perry to provide the framework for the use of, maintenance of and financial responsibility of the Live Fire Training Unit;

NOW THEREFORE THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR ENACTS AS FOLLOWS:

1. THAT the Mayor and Clerk are hereby authorized to execute on behalf of the Township a Live Fire Training Unit Agreement substantially in the form attached hereto Appendix 'A'.
2. THAT Appendix 'A' as attached, shall form part of this By-law.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 25th day of August, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

LIVE FIRE TRAINING UNIT AGREEMENT

DATED this ____ day of _____, 2026

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERRY

(hereinafter called the "Township of Perry")

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF KEARNEY

(hereinafter called the "Town of Kearney")

OF THE SECOND PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "Municipality of Magnetawan")

OF THE THIRD PART

- and -

THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH

(hereinafter called the "Township of McMurrich/Monteith")

OF THE FOURTH PART

- and -

THE CORPORATION OF THE TOWNSHIP OF RYERSON

(hereinafter called the "Township of Ryerson")

OF THE FIFTH PART

- and -

THE CORPORATION OF THE VILLAGE OF BURK'S FALLS

(hereinafter called the "Village of Burk's Falls")

OF THE SIXTH PART

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

(hereinafter called the "Township of Armour")

OF THE SEVENTH PART

(hereinafter collectively referred to as the "Parties")

WHEREAS the Parties have jointly constructed a Live Fire Training Unit (hereinafter referred to as the "Training Unit") for their mutual benefit, which is located in the Township of Perry at the Township of Perry Fire Hall, 64 Old Government Road, Emsdale, Ontario (hereinafter referred to as the "Site");

AND WHEREAS the use of the Training Unit shall be shared amongst the Parties and their Fire Departments, and the Parties shall share in the costs associated with the Training Unit;

AND WHEREAS pursuant to section 20 of the *Municipal Act, 2001* the Parties hereto are authorized to enter into this Agreement which is for their joint benefit;

NOW THEREFORE in consideration of the mutual covenants and representations contained in this Agreement the Parties hereto agree as follows:

1. PURPOSE AND SCOPE

The purpose of this Agreement is to provide the framework for the use of, maintenance of and financial responsibility for the Training Unit. The Parties shall work together in collaboration with each other to support an effective and efficient partnership with regards to all matters related to the Training Unit.

2. FIRE DEPARTMENTS

The Fire Departments of the Parties are as follows:

- a. The Township of Perry Fire Department for the Township of Perry;
- b. The Town of Kearney Fire Department for the Town of Kearney;
- c. The Municipality of Magnetawan Fire Department for the Municipality of Magnetawan;
- d. The Township of McMurrich/Monteith Fire Department for the Township of McMurrich/Monteith; and
- e. The Burk's Falls and District Fire Department for the Township of Ryerson, the Village of Burk's Falls, and the Township of Armour.

3. TERM

This Agreement shall commence on the date that it is signed by all the Parties and shall continue in full force and effect for a term of twenty (20) years (the "Initial Term"), unless terminated earlier in accordance with this Agreement. The Parties may renew this Agreement for further additional terms of ten (10) years by mutual written agreement of the Parties. If the Parties do not consent in writing to a renewal of this Agreement, then the Agreement will expire at the end of the Initial Term or any renewal terms.

4. OWNERSHIP AND COST OF CONSTRUCTION OF TRAINING UNIT

- a. The Parties acknowledge that the Training Unit was jointly purchased by the Parties and it is owned by the Parties jointly, although the Site on which it is placed is land owned by the Township of Perry.
- b. It is further acknowledged by the Parties that the total cost to construct the Training Unit was \$179,842.10 and this cost was allocated between them as follows:

i.	The Township of Perry	\$35,968.42
ii.	The Town of Kearney	\$35,968.42
iii.	The Municipality of Magnetawan	\$35,968.42
iv.	The Township of McMurrich/Monteith	\$35,968.42
v.	The Township of Ryerson, The Village of Burk's Falls and the Township of Armour	\$35,968.42

5. USE OF TRAINING UNIT

- a. Each Fire Department will have equal annual use of the Training Unit, based on a schedule to be created and approved by all the Parties, by November 30th of the preceding calendar year.
- b. The Training Unit's Operating Guidelines and Procedures, titled OP 0021 Live Fire Training Unit, must be followed at all times when used by any of the Fire Departments.

- c. During each Fire Department's use of the Training Unit, the applicable Fire Chief shall have responsibility for proper supervision of all personnel using the Training Unit.
- d. All Parties are responsible for keeping the Training Unit in good repair and working order and in a condition fit and safe for its intended purpose. Parties and their Fire Departments shall comply with all applicable laws and regulations during their use of the Training Unit.

6. MAINTENANCE AND FINANCIAL RESPONSIBILITY

- a. Subject to the terms herein, the Township of Perry has primary responsibility for administration of the Training Unit, including to arrange for maintenance work and repairs.
- b. Any issues or concerns with respect to the maintenance or repair of the Training Unit noted during the use of the Training Unit by any Party or its Fire Department shall be promptly brought to the attention of the Township of Perry and any necessary maintenance or repair shall be completed in accordance herewith.
- c. Prior to any maintenance or repair costs being incurred, or any building alterations being completed, other than routine maintenance, the consent of a majority of all the Parties, in writing, must be obtained.
- d. Notwithstanding the foregoing, if there exists, in the opinion of the Township of Perry, an emergency situation which requires immediate attention to avoid damage to the Site, the Training Unit and/or which is a risk to any person's health and safety, maintenance and repair work may be done immediately by the Township of Perry, but notice shall be provided to all other Parties at the earliest possible time and the costs to address such emergency situation shall be shared by the Parties as set out in the following paragraphs.
- e. All maintenance and/or repair costs, including the costs of building alterations, shall be shared by the Parties and split into five equal shares, based on the Fire Departments, which are allocated as follows:

i.	Township of Perry	One share
ii.	Town of Kearney	One share
iii.	Municipality of Magnetawan	One share
iv.	Township of McMurrich/Monteith	One share
v.	Township of Ryerson, Village of Burk's Falls, and Township of Armour	One share
- f. Notwithstanding the foregoing, if maintenance and/or repairs are required due to the negligence of any one Party or their Fire Department, that Party shall bear the sole total cost of the maintenance and/or repairs. The member municipalities of the Burk's Falls and District Fire Department shall be treated as one party for the purposes of this subsection.
- g. Each Fire Department shall establish a maintenance and repair reserve in their budgets, beginning in 2026, in the annual amount of \$1,500.00. At the end of each year, the Township of Perry shall send an invoice to each of the Fire Departments for each Party's share of the costs of all maintenance and/or repair completed further to this Agreement in the year. Each Fire Department shall remit payment to the Township of Perry within thirty (30) days. For clarity, the share of the costs for the Township of Ryerson, Village of Burk's Falls, and Township of Armour, who are collectively responsible for one share of the costs, will be invoiced to the Burk's Falls and District Fire Department.

7. DECISIONS REQUIRING AGREEMENT

The following procedure shall be followed for any decisions which need to be made by the Parties under this Agreement, or for any matters which require the agreement of the Parties, or the majority of the Parties, in accordance with the terms of this Agreement:

- a. Any Party proposing a specific action in accordance with this Agreement (a "Proposal") shall circulate written notice of the proposed action to the Clerk of each Party. For context, it is anticipated that most Proposals will be circulated by the Township of Perry and be related to proposed maintenance and/or repairs, but the Parties acknowledge that other matters may require a Proposal.
- b. Each Party shall then vote on a Proposal and circulate their vote, in writing, to all other Parties, to be delivered to the Clerk of each Party, within thirty (30) days of the date the Proposal was circulated.
- c. If a Party does not circulate its vote within such thirty (30) day time period then that Party will be deemed to vote in favour of the Proposal.

For clarity, the above procedure does not apply to decisions regarding the termination of this Agreement, the renewal of the term of this Agreement, the relocation of the Training Unit, or changes to any of the clauses of this Agreement or Schedule "A" attached hereto, with any such matters requiring the express written agreement of each of the Parties.

8. INSURANCE

Each Party shall maintain a general liability insurance policy insuring against injury or damage to persons or property, underwritten by an insurer licensed to conduct business in the Province of Ontario with a limit of not less than \$5,000,000.00. The policy shall be endorsed to include every other Party to the Agreement as an additional insured with respect to the insuring Party's use of the Training Unit as per the Agreement. Each policy shall further be endorsed to include cross-liability, contractual liability and personal injury. Each Party shall provide a copy of their certificate of insurance to all the other Parties, or any of them, upon request.

9. INDEMNIFICATION

- a. Each Party agrees to defend, indemnify and save harmless each of the other Parties, along with their respective councillors, officers, employees and agents, from and against any and all liability, action, claim, loss, damage, payment, cost, fine, recovery or expense, including assessable legal fees, of every kind whatsoever, including but not limited those arising from bodily injury, sickness, disease or death or damage to or destruction of tangible property, arising out of or allegedly attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, fraud or wilful misconduct of the Indemnifying Party, its Fire Department, councillors, officers, employees, and agents, or any of them, in connection with or any way related to the delivery or performance of this Agreement or the exercise of any rights granted by this Agreement, save and except in respect of any liability, action, claim, loss, damage, payment, cost, fine, recovery or expense, including assessment legal fees, directly attributable to, arising from, or caused by the negligence or breach of contractual obligation hereunder by the Indemnified Parties. This indemnity shall be in addition to and not in lieu of any insurance to be provided by a Party in accordance with this Agreement and shall survive this Agreement.
- b. Each Indemnifying Party further agrees to defend, indemnify and save harmless the Indemnified Parties from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of or related to the Indemnifying Party's status with WSIB. This indemnity shall be in addition to and not in lieu of any proof of WSIB status and compliance to be provided by the Parties in accordance with this Agreement and shall survive this Agreement.

10. WITHDRAWAL OF PARTY FROM AGREEMENT

- a. For the purposes of this section, the term Party refers to any of the following:
 - i. The Township of Perry;
 - ii. The Town of Kearney;
 - iii. The Municipality of Magnetawan;

- iv. The Township of McMurrich/Monteith; and/or
- v. The Township of Ryerson, the Village of Burk's Falls, and the Township of Armour jointly;

with the term "Parties" referring to all of these collectively, as the context so requires.

- b. No Party shall be permitted to withdraw from this Agreement during the first (5) years of the Agreement's term. Starting in the sixth (6th) year of this Agreement, any Party wishing to withdraw from this Agreement may do so on at least six (6) month's written notice to the other Parties, with the written notice being required by no later than June 30th of any given year. The withdrawal of a Party in accordance with this clause shall not take effect until January 1st of the year following the year in which notice is given.
- c. A withdrawing Party shall be entitled to compensation upon their withdrawal based on their proportionate 1/5th share of the current value of the Training Unit in the year in which their withdrawal is effective, as set out in Schedule "A" attached hereto.
- d. Compensation paid to a withdrawing Party shall be paid proportionately by all other remaining Parties. The Parties acknowledge that a withdrawing Party may not be paid their compensation until such payment has been allocated in the municipal budgets for the following year by the remaining Parties.
- e. The values in Schedule "A" attached hereto may be revised from time to time if justified based on renovations and repairs completed to the Training Unit, and providing that all Parties consent in writing to such revision.

11. REMOVAL/REMEDICATION OF TRAINING UNIT AND SITE

- a. For the purposes of this section, the term Party refers to any of the following:
 - i. The Township of Perry;
 - ii. The Town of Kearney;
 - iii. The Municipality of Magnetawan;
 - iv. The Township of McMurrich/Monteith; and/or
 - v. The Township of Ryerson, the Village of Burk's Falls, and the Township of Armour jointly but not severally;

with the term "Parties" referring to all of these collectively, as the context so requires.

- b. At the end of the Initial Term of this Agreement or any renewal term, or should all Parties (or remaining Parties) agree in writing to terminate this Agreement earlier than the end of the term, the costs associated with the Training Unit's removal and/or costs associated with the remediation of the Site shall be shared equally amongst the Parties, or such Parties as are then remaining. This paragraph shall survive the termination of this Agreement.
- c. Prior to the end of the term of this Agreement, should the Parties agree to move the Training Unit to a new location, which shall require unanimous consent of all seven of the Parties (despite the definition of "Parties" in subsection 11(a) above), then the cost of such removal from the Site and the relocation, including, but not limited to, costs to remediate the Site and to create a new pad for the Training Unit at the new location, shall be shared equally between the Parties (as the term "Parties" is defined in subsection 11(a) above).

12. ASSESSMENT OF TRAINING UNIT

In the second last year of the Initial Term, or any renewal term, the Parties shall agree on a process for and shall undertake an assessment of the Training Unit to evaluate the condition, functionality, and state of repair of the Training Unit and to determine whether the Training Unit requires repair or replacement, along with any associated estimated costs, or whether it has reached the end of its useful life. Said assessment shall be administrated by the Township of Perry, with any costs associated with same being payable by the Parties in equal shares in

accordance with the terms of this Agreement. The results of the assessment shall be shared with all of the Parties and shall be used to inform negotiations and each Party's decision-making as to the possible renewal of the term of this Agreement. For greater certainty, nothing in this clause shall be construed to obligate any Party to agree to renew the term of this Agreement.

13. DISPUTE RESOLUTION

If, during the term of this Agreement, a dispute or disagreement arises between the Parties that cannot be resolved by voluntary mediation then same shall be submitted to arbitration under the provisions of the *Municipal Arbitrations Act* and the decision rendered in respect of such proceedings shall be final and binding on the Parties. If for any reason the said arbitration cannot be conducted pursuant to the provisions of the *Municipal Arbitrations Act* then the Parties hereto shall agree to the selection of a single arbitrator and, in the absence of agreement, such arbitrator shall be appointed by a Judge of the Superior Court of Justice and the arbitration shall be carried out pursuant to the *Arbitration Act* and the decision rendered in respect of such proceedings shall be final and binding on the Parties.

14. NO ASSIGNMENT

No party may assign this Agreement or any of its rights or obligations under this Agreement, whether voluntarily, by operation of law, or otherwise, without the prior written consent of all of the Parties. No new parties may be admitted into this Agreement without the prior written consent of all of the Parties.

15. GENERAL

- a. Upon the execution of this Agreement, any existing agreement or memorandum of understanding between the Parties or their Fire Departments regarding the Training Unit, and specifically including the Memorandum of Understanding between "the Township of Ryerson, the Town of Kearney, the Municipality of Magnetawan, the Township of McMurrich/Monteith, and the Township of Perry" dated March 25, 2025, shall forthwith become null and void.
- b. This Agreement and the attached Schedule constitute the entire Agreement between the Parties. There are no undertakings, representations or promises, express or implied, other than those contained in this Agreement.
- c. This Agreement may be amended at any time by the mutual consent of the Parties in writing.
- d. If any provision of this Agreement is for any reason invalid, that provision shall be considered separate and severable from the Agreement and the other provisions of this Agreement shall remain in force and continue to be binding upon the parties as though the invalid provision had never been included in this Agreement.
- e. This Agreement shall be interpreted, performed and enforced in accordance with the laws of the Province of Ontario.

THIS AGREEMENT shall enure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

[THE REST OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK]

THIS AGREEMENT has been executed by the Parties hereto by their duly authorized representatives on the dates noted below:

By The Corporation of the Township of Perry on the _____ day of _____, 2026.

**THE CORPORATION OF THE
TOWNSHIP OF PERRY**

per: _____
Norm Hofstetter, Mayor

Per: _____
Beth Morton, Clerk-Administrator

I/We have the authority to bind the
Corporation

By The Corporation of the Town of Kearney on the _____ day of _____, 2026.

**THE CORPORATION OF THE
TOWN OF KEARNEY**

per: _____
Cheryl Philip, Mayor

Per: _____
Nicole Gourlay, CAO/Clerk

I/We have the authority to bind the
Corporation

By The Corporation of the Municipality of Magnetawan on the _____ day of _____,
2026.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

per: _____
Sam Dunnett, Mayor

Per: _____
Kerstin Vroom, CAO/Clerk

I/We have the authority to bind the
Corporation

By The Corporation of the Township of McMurrich/Monteith on the _____ day of _____, 2026.

**THE CORPORATION OF THE
TOWNSHIP OF McMURRICH/MONTEITH**

per: _____
Glynn Robinson, Mayor

Per: _____
Cheryl Marshall, Clerk/Treasurer

I/We have the authority to bind the
Corporation

By The Corporation of the Township of Ryerson on the _____ day of _____, 2026.

**THE CORPORATION OF THE
TOWNSHIP OF RYERSON**

per: _____
George Sterling, Mayor

Per: _____
Nancy Field, Clerk

I/We have the authority to bind the
Corporation

By The Corporation of the Village of Burk's Falls on the _____ day of _____, 2026.

**THE CORPORATION OF THE
VILLAGE OF BURK'S FALLS**

per: _____
Chris Hope, Mayor

Per: _____
Denis Duguay, CAO-Clerk

I/We have the authority to bind the
Corporation

By The Municipal Corporation of the Township of Armour on the _____ day of _____, 2026.

**THE MUNICIPAL CORPORATION OF THE
TOWNSHIP OF ARMOUR**

per: _____
Rod Ward, Mayor

Per: _____
Charlene Watt, Municipal Clerk

I/We have the authority to bind the
Corporation

THIS IS SCHEDULE "A" TO THE AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF PERRY, THE CORPORATION OF THE TOWN OF KEARNEY, THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN, THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH, THE CORPORATION OF THE TOWNSHIP OF RYERSON, THE CORPORATION OF THE VILLAGE OF BURK'S FALLS, AND THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

SCHEDULE "A"

Age of training unit	Percentage of value of the Training Unit
Year 6	95%
Year 7	90%
Year 8	85%
Year 9	80%
Year 10	75%
Year 11	70%
Year 12	65%
Year 13	60%
Year 14	55%
Year 15	50%
Year 16	45%
Year 17	40%
Year 18	35%
Year 19	30%
Year 20	25%
Year 21	20%
Year 22	15%
Year 23	10%
Year 24	5%
Year 25	0%

*100% of the value of the Training Unit is the initial cost to construct, being \$179,842.10.



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

Report to Council

DATE: August 19, 2026
TO: Members of Council
FROM: Beth Morton, Clerk/Administrator
RE: By-law 2026-57 Live Fire Training Unit Agreement

Recommendation

That Council pass By-law 2026-57 to authorize the execution of the Live Fire Training Unit Agreement between the Township of Perry, Town of Kearney, Municipality of Magnetawan, Township of McMurrich/Monteith, Township of Ryerson, Village of Burk's Falls and Township of Armour.

Background

At its March 4, 2026 meeting, Council reviewed the draft Live Fire Training Unit Agreement and was asked to provide comments so that the agreement could be finalized. The draft had also been reviewed by the participating Fire Chiefs and the Almaguin Clerks and Treasurers, along with the Regional Fire Services Committee, with comments provided regarding the term of the agreement, withdrawal provisions, maintenance and repair approvals, reserve contributions, ownership and possible future relocation of the Training Unit.

The suggested changes were subsequently provided to the municipal solicitor for review. All requested changes have now been incorporated, and the municipal solicitor has provided a final copy of the Live Fire Training Unit Agreement for approval by the participating municipalities.

Discussion

The final Agreement establishes the framework for the shared use, maintenance and financial responsibility of the Live Fire Training Unit located at the Township of Perry Fire Hall. Key provisions include:

- an initial term of twenty (20) years, with further ten (10) year renewal terms by mutual written agreement;
- confirmation that the Training Unit is jointly owned by the parties, while the site on which it is located is owned by the Township of Perry;
- equal annual use of the Training Unit by the participating Fire Departments, subject to an approved annual schedule and the applicable operating guidelines and procedures;

- maintenance and repair costs shared in five equal Fire Department shares, with each Fire Department establishing an annual maintenance and repair reserve contribution of \$1,500 beginning in 2026;
- majority written approval for non-routine maintenance, repairs and building alterations, together with a thirty (30) day voting process for matters requiring agreement;
- a five (5) year initial commitment before a party may withdraw, followed by a defined notice and compensation process based on Schedule "A";
- provisions addressing the possible future removal or relocation of the Training Unit, including unanimous consent for relocation; and
- an assessment of the Training Unit in the second-last year of the initial or any renewal term to assist the parties in determining future repair, replacement or renewal requirements.

The final Agreement reflects the matters raised during the earlier municipal review and provides a clear structure for the long-term operation, maintenance, cost-sharing, withdrawal and potential relocation of the jointly owned Training Unit.

Financial Considerations

Under the Agreement, maintenance and repair costs are shared in five equal Fire Department shares. Each Fire Department is also required to establish a maintenance and repair reserve in the annual amount of \$1,500 beginning in 2026. The Township of Perry will administer maintenance and repairs and invoice the participating Fire Departments for their respective shares of eligible costs incurred during the year.

Conclusion

Staff are satisfied that the final Agreement incorporates the requested revisions and recommend that Council approve the Live Fire Training Unit Agreement and pass By-law 2026-57 to authorize its execution.

Attachments

1. By-law 2026-57 - Live Fire Training Unit Agreement
2. Final Live Fire Training Unit Agreement



705-382-2900
www.almaguin-health.org

Minutes: June 4, 2026, 10:00 am via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Margaret Ann MacPhail, Sean Cotton, Brad Kneller, Jim Ronholm, Cheryl Philip, Tom Bryson, Luke Preston, (Secretary), Craig White (alternate McMurrich Monteith).

Regrets: Vicky Roeder-Martin (Vice- Chair), Delynne Patterson, Norm Hofstetter.

Guest: Greg Stevens, Marsha Barnes, Deb Raynard, Cheryl Harrison, Courtney Metcalf, & Sandy Zurbrigg

Called to order at 10:00 a.m. by Chair R. Ward

1. 2026-16 Moved by Tom Bryson - Seconded by Cheryl Phillip.
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of May 7, 2026 as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:**
2026-17 Moved by Margaret Ann MacPhail - Seconded by Cheryl Philip
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council approve the summer meeting day of August 6, 2026.
5. **ITEMS FOR DISCUSSION:**
 - a) **MAHC Update | C. Harrison**
MAHC awaits provincial for capital development (CD) and this summer will be connecting with residents/visitors throughout the region. An information update on the oncology clinic was provided. Discussion of new hours for Burk's Falls X-Ray Clinic.
 - b) **Almaguin Highlands FHT Update | D. Raynard**
The FHT continues to work on its unattached patient list (≈500), is close to 5,000 in rostering, is creating an annual operating plan, and has connected with the AHHC chairs to discuss the longstanding PCP number question.
 - c) **Patient Family Caregivers | S. Zurbrigg**
The MAOHT PFCPAC continues to seek additional members, participated in the Belonging Without Borders Fair (May 7th), will be participating in the WISE Healthy Living Fair (June 11th), and asked that if any meeting participants have palliative care experience stories to share to please send them to her.

d) **AHHC Infographic | C. Metcalfe**

The infographic has been shared with positive feedback from municipal councils as well as the West Parry District Council.

e) **Muskoka Almaguin OHT | Meeting with Dr. Jane Philpott | M. Barnes & G. Stevens**

Overview of the outcomes and key messages from the MAOHT meeting with Dr. Philpott in May 2026 including RNPGA contract challenges in Almaguin Highlands. Items of concern included compensation for physicians for taking people off the HCC list, AMO 2026 delegations, and a record of AHHC resolution to address challenges.

f) **Proposal under consideration by the Sundridge & District Medical Centre related to the Northeaster Ontario Mobile Cancer Screening Unit | J. Ronholm**

Overview of invitation for a mobile unit and requirements with a discussion on implementation options. Will request a 'spec sheet' with space requirements, timeline, as well as the types of cancer screenings that can be done. D. Raynard will reach out to S. MacKinnon to gather additional information.

g) **Local Share Reserve Funds Discussion – Hospital Foundation Feedback | R. Ward**

Discussion of what happens with the AHHC local share, upcoming Council changes & commitments, what other municipalities are doing, and potential options.

h) **Bruce Campbell (former AHHC chair) | R. Ward.**
Information shared on the passing of Bruce Campbell, former chair of AHHC. [Passing and Celebration of Life.](#)

i) **Confirmation of Summer Meeting of AHHC | R. Ward**

It was agreed that there would be no meeting in July.

2026-17 Moved by Margaret Ann MacPhail - Seconded by Cheryl Philip
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council approve the summer meeting day of August 6, 2026.

6. ADJOURNMENT

2026-18 Moved by Margaret Ann MacPhail - Seconded by J. Ronholm
THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:06 am to meet again on August 6, 2026, at 10:00 am at Perry Township. Carried.

ALMAGUIN HIGHLANDS HEALTH COUNCIL



TURNING VISION INTO HEALTH FOR ALL

The Almaguin Highlands Health Council works to represent community healthcare needs, promote existing services, and advocate for improved and expanded care across the region. Through collaboration with partners and decision-makers, the Council strengthens healthcare delivery, supports new initiatives, and drives progress toward high quality, accessible care.

AT A GLANCE



Municipal Partners in Regional Healthcare Planning



Years of Coordinated Healthcare Leadership & Advocacy



Healthcare & Community Partners Collaborating



Unified Vision for Almaguin-Wide Healthcare, Strategy & Roadmap

FUNDING & INVESTMENT IMPACT - COMBINED ALMAGUIN PARTNERSHIP



Total Healthcare Investment Committed over 12 years.



9.5M → Hospital Redevelopment (MAHC)



2.5M → Local Almaguin Services

- \$600,000 New Annual Primary Care Funding Secured From the Province
- MAHC Local Share Goal Achieved

EMERGENCY AND ACUTE CARE



Residents on Primary Care Waitlist



400-600 Patients targets for immediate attachment



Goal: Zero Waitlist for Primary Care

RURAL HEALTHCARE INNOVATION

Expanding Access Through Technology:

- Virtual Care Solutions
- E-Referrals & Online Booking
- Integrated Paramedicine Services

Addressing rural challenges: Many residents live 30-45 minutes from hospital care



BUILDING A STRONGER SYSTEM

- Almaguin Family Health Team expanded
- Regional funding coordination strengthened
- Integrated care model advancing
- Almaguin-wide healthcare strategy renewed (2024)



PARTNERSHIPS & SYSTEM INTEGRATION

- Muskoka Algonquin Healthcare (MAHC)
- Muskoka Almaguin Ontario Health Team
- Almaguin Highlands Family Health Team
- Sundridge & District Medical Team

Leadership Roles in:

- OHT Steering Committee
- Health Human Resources Working Group
- Digital Health Working Group



STRATEGIC PRIORITIES

1. Expand hospital-linked services.
2. Integrate primary care seamlessly.
3. Advance technology & virtual care.
4. Reduce waitlists.
5. Enhance patient navigation.
6. Deliver Health for All.

FIND MORE INFORMATION:

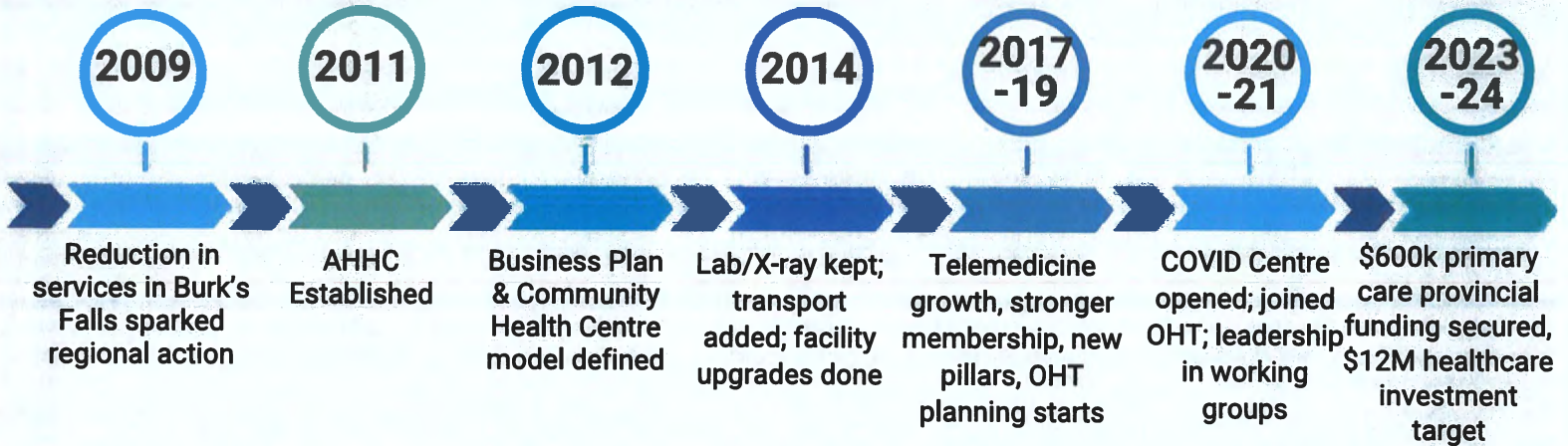
Muskoka Almaguin Ontario Health Team - maoht.ca



Muskoka Almaguin
ONTARIO HEALTH TEAM

ALMAGUIN HIGHLANDS HEALTH COUNCIL

TIMELINE OF AHHC KEY ACHIEVEMENTS



DID YOU KNOW ?

Almaguin residents can access a wide range of healthcare services, even when they're offered outside the region



PRIMARY CARE

- Family Health Teams
- Physician Clinics
- Nurse Practitioner-Led Care

EMERGENCY AND ACUTE CARE

- Regional Hospital Access (outside Almaguin)
- Paramedic Services

MENTAL HEALTH & ADDICTIONS

- Counselling Services
- Community Mental Health Programs
- Addictions Supports

SENIORS & LONG-TERM CARE

- Long-Term Care Homes
- Home & Community Care
- Assisted Living Supports

COMMUNITY SUPPORT SERVICES

- Transportation Programs
- Meals on Wheels
- Caregiver & Social Supports

VIRTUAL CARE

- Telemedicine (OTN)
- Virtual Appointments
- Digital Health Tools

Embrace Our Nature, Empower Our Health



Our Municipal Partners:





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112 Midlothian Road
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**MINUTES
REGULAR MEETING
Burk's Falls & District Historical Society
Armour Township Council Chambers, Burk's Falls
Monday, August 17, 2026**

Members Present: Diane Brandt – President
Barry Burton – Vice President
Jarv Osborne – Vice President/Deputy Treasurer
Charlene Watt – Deputy Treasurer/Secretary
Nancy Kyte
Mike Quinton
Lynn McGregor
Leo Petipas
Krista Trulsen
Ben Collings (New Member)

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:02 p.m. Regrets from Peter Hall.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes and adoption of the July 20, 2026 Meeting Minutes as circulated:
Moved by Barry Burton, Seconded by Nancy Kyte. Carried

Treasurer's Report:

The Treasurer's/Financial Report was presented by Jarv Osborne.

The balance of the main bank account as of July 1, 2026, was \$12,982.07. During the reporting period, total expenses amounted to \$201.37, including hardware store purchases and invoice payments for office supplies to the Township of Armour. Total revenue for the month was \$695.00, consisting of \$115.00 in donations and \$580.00 registrations for the Psychic Days.



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The bank account balance on July 31, 2026 was \$13,605.31. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Krista Trulsen, Seconded by Nancy Kyte. Carried**

Correspondence:

Diane Brandt advised she received correspondence advising that Net Spectrum has been taken over by Vianet effective August 1, 2026.

Committee Reports:

Wiseman's Corner Schoolhouse Update:

Jordan Wilson was hired for the position and will work Fridays and Saturdays from July 10 to August 29. Regular weekend visitors have been reported, and day camp participants have also attended the property. The summer student advised the President that a bear was observed on the property on one occasion.

Watt Farm House Update:

Members received an update on summer operations and activities at the Heritage Centre. Regular visitors have continued to attend, and summer student Lily Kyte has taken on several projects and contributed to the ongoing operations of the Centre. Plans are underway to rearrange the furniture to accommodate a settee and improve the use of available space. Members noted that the Heritage Centre has reached capacity for the display and storage of additional artifacts. Over the past month, two members of the Watt family visited the Heritage Centre: Karen Kirk-White and Logan Watt. Logan attended with several college friends. Karen provided additional information regarding the historical sleeping arrangements of the Watt family. Diane will document the bedroom allocations for future reference and display the information in the respective bedrooms. Psychic Days have been very successful, with bookings filling quickly. Members noted that this type of programming is well received by the public and has proven to be an effective fundraising initiative.

Membership Committee:

No report was presented. However, Ben Cullings paid for a family membership at the beginning of the meeting. The membership payment and accompanying documentation were provided to the Treasurer for processing and record-keeping.

Facilities and Function Committee:

Barry Burton, F&F Committee representative reported on an email that was received from the Township of Armour's CAO: NECO has confirmed that up to \$1,500 in Community Economic Development Funds remains available to support an update to the Historical Society's plan, with Karen Jones Consulting estimating a cost of \$3,000–\$5,000 depending on the level of



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public consultation. To proceed, the Historical Society must approve a project budget by resolution, decide whether to retain Karen Jones Consulting or seek other consultants, and review the previous plan at an upcoming meeting, after which the CAO can apply for the \$1,500 in funding.

Members discussed the email and the current state and condition of the Red Building and expressed concern that the building is not presently in a condition that would allow it to be safely and effectively used for public access, programming, or the display of historical artifacts. Members reiterated that appropriate heating is essential to ensure the building is functional and to protect the Society's artifacts from potential damage caused by unsuitable environmental conditions. It was noted that, despite the Society's previous resolution of February 16, 2026, offering up to \$5,000 toward the installation of a heating system if needed, there has been no further progress toward addressing the heating requirement. Members emphasized that the Red Building needs to be completed and made functional before the Society can proceed with public use of the facility or finalize its strategic planning for the future. The Society remains willing to work cooperatively with the Township of Armour to resolve the outstanding issues and bring the building into a suitable condition for public access and the safe display and preservation of artifacts.

The Secretary temporarily left the meeting to prepare the resolution as discussed and directed by the Members. The Secretary returned to the meeting and presented the resolution to the Members.

Motion to address the Township of Armour's Red Building Project: Moved by Krista Trulsen, Seconded by Mike Quinton; WHEREAS the Township of Armour received grant funding for the Red Building project;

AND WHEREAS the Red Building project was undertaken by the Township of Armour, including the hiring and direction of the contractor, and was therefore a Township project;

AND WHEREAS members of the Burk's Falls and District Historical Society participated in discussions regarding the intended use, function, and presentation of the Red Building, and the building ultimately constructed does not reflect the project as it was presented or discussed with members of the Historical Society;

AND WHEREAS the Historical Society requires a properly heated and functional building in order to safely display, store, preserve, and protect its artifacts and collections from potential damage caused by unsuitable environmental conditions;

AND WHEREAS on February 16, 2026, the Burk's Falls and District Historical Society passed a resolution to contribute \$5,000 toward the installation of the heating system in the Red Building.



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AND WHEREAS the Historical Society remains willing to contribute up to \$5,000 toward the installation of a suitable heating system, if required, subject to appropriate arrangements with the Township of Armour;

AND WHEREAS the Historical Society believes that the Red Building must first be completed, heated, made functional for the use of the public and members, and capable of safely accommodating and displaying artifacts before the Society can reasonably commit to a comprehensive strategic plan for its future operations, collections, exhibits, and public programming;

AND WHEREAS the Historical Society is willing and prepared to undertake a strategic planning process once the Red Building has been brought to a functional and suitable condition, including the installation and operation of an appropriate heating system and the completion of any outstanding work necessary for public access and the safe display and preservation of artifacts;

NOW THEREFORE BE IT RESOLVED THAT the Burk's Falls and District Historical Society respectfully requests that Council of the Township of Armour:

1. ****Commit to completing the Red Building project**** and bringing the building to a finished, functional condition consistent with its intended purpose as a public historical and community facility;
2. ****Commit to ensuring that the Red Building is appropriately heated**** and maintained at conditions suitable for the safe storage, preservation, and display of historical artifacts;
3. ****Identify and complete all outstanding work**** required to make the Red Building safe, functional, accessible, and suitable for public access and historical exhibits;
4. ****Provide the Historical Society with a clear written outline of the remaining work****, including anticipated timelines, responsibilities, and any outstanding requirements necessary to bring the building into public use;
5. ****Recognize that the Historical Society's commitment to a strategic planning process is dependent upon the Red Building first being completed and made functional****, as the Society requires a suitable facility in which to display and protect its artifacts and establish its future operational priorities;
6. ****Acknowledge the Historical Society's previously approved potential contribution of up to \$5,000 toward the heating system****, as authorized by the Society's February 16, 2026 resolution, and work collaboratively with the Society to determine whether and how that contribution may be applied;
7. ****Work collaboratively with the Burk's Falls and District Historical Society**** to establish a mutually understood plan for the completion, operation, public access, and future use of the Red Building; and
8. ****Commit to continued communication and consultation with the Historical Society**** regarding outstanding work on the Red Building and its transition to a functional public historical facility.



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BE IT FURTHER RESOLVED THAT the Burk's Falls and District Historical Society confirms its willingness to work cooperatively with the Township of Armour toward the successful completion and public opening of the Red Building and, once the building is heated, functional, and suitable for the safe display and preservation of artifacts, to undertake a strategic planning process to guide the Society's future activities and use of the facility.

BE IT FINALLY RESOLVED THAT a copy of this resolution be forwarded to the Council of the Township of Armour for consideration and response. **Carried**

Motion to proceed with the development of a strategic plan: Moved by Barry Burton, Seconded by Leo Petipas; WHEREAS the Burk's Falls and District Historical Society recognizes the importance of maintaining a current strategic plan to guide the Society's activities, priorities, programming, partnerships, and long-term sustainability;

AND WHEREAS the Society previously developed a 2014 Business Plan, which provides a foundation and historical reference for the Society's organizational development and future planning;

AND WHEREAS the Society wishes to update and build upon the previous business planning work to establish a current strategic plan that reflects the Society's present needs, priorities, and opportunities;

AND WHEREAS Karen Jones Consulting has indicated that its team is available to provide a cost-effective and high-quality update to the Society's previous plan, with the scope and cost to be influenced by the level of public and community consultation desired by the Society;

AND WHEREAS the Northeast Community Opportunities (NECO) Community Economic Development Funds have confirmed that funding remains available and have encouraged the Society to submit an application for funding of up to \$1,500 toward the project;

THEREFORE BE IT RESOLVED THAT the Burk's Falls and District Historical Society approve the development of an updated Strategic Plan, informed by and building upon the Society's 2014 Business Plan;

AND FURTHER BE IT RESOLVED THAT the Society approve an **additional project budget** of \$1,500, subject to final confirmation of the scope of work and level of community consultation;

AND FURTHER BE IT RESOLVED THAT the Society authorize the submission of an application to the NECO Community Economic Development Funds for up to \$1,500 toward the cost of the strategic planning project;

AND FURTHER BE IT RESOLVED THAT Diane Brandt, President, on behalf of the Burk's Falls and District Historical Society, be authorized to communicate with Karen Jones Consulting or another authorized consultant and NECO and to take the necessary steps to advance the project and funding application. **Carried**



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Fundraising Committee:

Nancy Kyte and Lily Kyte provided an update on the status of submissions for the cookbook fundraiser. It was agreed that there continues to be a lack of participation from the public at this time and the deadline for submissions will be removed to encourage community engagement.

General Business:

Support Resolution: Beacons of Light British Home Children & Child Migrants:

Members reviewed a press release from the British Home Children Advocacy and Research Association (BHCARA) regarding the "Beacons of Light British Home Children & Child Migrants Sesquicentennial International Tribute," recognizing the more than 100,000 British Home Children and Child Migrants sent to Canada between 1869 and 1948. The initiative encourages communities to participate in a September 28 tribute by illuminating buildings, monuments, or other landmarks in red, white, and blue and/or proclaiming British Home Child Day, in recognition of the significant contributions and difficult experiences of these children and their descendants. **Motion to support the Beacons of Light for British Home Children and Child Migrants Tribute: Moved by Nancy Kyte, Seconded by Krista Trulsen;** That the Burk's Falls and District Historical Society supports the Township of Alnwick/Haldimand and the Township of Armour in the "Beacons of Light for British Home Children and Child Migrants Tribute"; and

That the Historical Society requests the Province of Ontario continue to support initiatives that recognize, educate and preserve the history; and

That the Burk's Falls and District Historical Society respectfully urges the Government of Canada to issue a formal public apology to the British Home Children and Child Migrants and their families for Canada's role in the British Child Migration Scheme. **Carried**

Fall Fair:

Diane Brandt advised Members that the Historical Society will host an information booth at the Fall Fair in September and will be located in the Vendors' Market to increase the Society's visibility, engage with the public, and promote its programs and membership. The following members advised that they will attend the Fall Fair and assist with the information booth: Mike Quinton, Lynn McGregor, Ben Cullings and Diane Brandt. **Motion to approve the purchase of a canopy tent at a maximum cost of \$400: Moved by Barry Burton, Seconded by Mike Quinton, Carried**



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New Business:

Quilt Raffle:

Members discussed the possibility of hosting a raffle at the Fall Fair, featuring a quilt as the prize. The Secretary advised Members of the applicable lottery licensing requirements and the need to ensure that any raffle conducted by the Society complies with all relevant regulations and licensing requirements. Following discussion, Members agreed to place the proposed raffle on hold pending further investigation into the licensing requirements, eligibility, and any associated administrative obligations. The matter will be brought forward for further consideration once the necessary information has been obtained.

Tombstone at the Schoolhouse:

Members discussed the tombstone of D.F. Burk, which is currently located at the schoolhouse. D.F. Burk was the father of David Francis "Frank" Burk III, recognized as the founder of the Village of Burk's Falls. The tombstone was previously removed from a cemetery in Seguin; however, it cannot presently be returned as the municipality has advised that the location of D.F. Burk's grave in the former cemetery is unknown. Members discussed the possibility of relocating the tombstone to the Burk's Falls Cemetery and placing it with his son's grave. Jarv Osborne and Charlene Watt cautioned Members that the municipal cemetery by-law may restrict the placement of multiple headstones on a single plot and that two headstones on one burial plot may not be permitted. Jarv also noted that David Burk's gravesite is enclosed by decorative chain fencing, which needs repair. Jarv agreed to investigate the applicable cemetery requirements and the options for the tombstone and fencing and will report back to Members.

Adjournment:

The next meeting will be held on Monday, September 21, 2026 at the Armour Township Council Chambers. There being no further business, Jarv Osborne moved to adjourn the meeting at 8:49 p.m.

Recorded by
Charlene Watt, Deputy-Treasurer/Secretary

Approved by
Diane Brandt, President



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Date: August 17, 2026

Notice of Motion #2026-08-17-2

RESOLUTION REGARDING THE RED BUILDING

WHEREAS the Township of Armour received grant funding for the Red Building project;

AND WHEREAS the Red Building project was undertaken by the Township of Armour, including the hiring and direction of the contractor, and was therefore a Township project;

AND WHEREAS members of the Burk's Falls and District Historical Society participated in discussions regarding the intended use, function, and presentation of the Red Building, and the building ultimately constructed does not reflect the project as it was presented or discussed with members of the Historical Society;

AND WHEREAS the Historical Society requires a properly heated and functional building in order to safely display, store, preserve, and protect its artifacts and collections from potential damage caused by unsuitable environmental conditions;

AND WHEREAS on February 16, 2026, the Burk's Falls and District Historical Society passed a resolution to contribute \$5,000 toward the installation of the heating system in the Red Building.

AND WHEREAS the Historical Society remains willing to contribute up to \$5,000 toward the installation of a suitable heating system, if required, subject to appropriate arrangements with the Township of Armour;

AND WHEREAS the Historical Society believes that the Red Building must first be completed, heated, made functional for the use of the public and members, and capable of safely accommodating and displaying artifacts before the Society can reasonably commit to a comprehensive strategic plan for its future operations, collections, exhibits, and public programming;

AND WHEREAS the Historical Society is willing and prepared to undertake a strategic planning process once the Red Building has been brought to a functional and suitable condition, including the installation and operation of an appropriate heating system and the completion of any outstanding work necessary for public access and the safe display and preservation of artifacts;

NOW THEREFORE BE IT RESOLVED THAT the Burk's Falls and District Historical Society respectfully requests that Council of the Township of Armour:

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3. ****Identify and complete all outstanding work**** required to make the Red Building safe, functional, accessible, and suitable for public access and historical exhibits;
4. ****Provide the Historical Society with a clear written outline of the remaining work****, including anticipated timelines, responsibilities, and any outstanding requirements necessary to bring the building into public use;
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7. ****Work collaboratively with the Burk's Falls and District Historical Society**** to establish a mutually understood plan for the completion, operation, public access, and future use of the Red Building; and
8. ****Commit to continued communication and consultation with the Historical Society**** regarding outstanding work on the Red Building and its transition to a functional public historical facility.

BE IT FURTHER RESOLVED THAT the Burk's Falls and District Historical Society confirms its willingness to work cooperatively with the Township of Armour toward the successful completion and public opening of the Red Building and, once the building is heated, functional, and suitable for the safe display and preservation of artifacts, to undertake a strategic planning process to guide the Society's future activities and use of the facility.

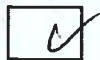
BE IT FINALLY RESOLVED THAT a copy of this resolution be forwarded to the Council of the Township of Armour for consideration and response.

Moved By:

Kriste Trulsen

Seconded By:

Mike Quinlan



Carried



Defeated

Diane Brandt

Diane Brandt, President



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112 Midlothian Road

Ryerson Township

Date: August 17, 2026

Notice of Motion #2026-08-17-3

Resolution to Proceed with the Development of a Strategic Plan

WHEREAS the Burk's Falls and District Historical Society recognizes the importance of maintaining a current strategic plan to guide the Society's activities, priorities, programming, partnerships, and long-term sustainability;

AND WHEREAS the Society previously developed a 2014 Business Plan, which provides a foundation and historical reference for the Society's organizational development and future planning;

AND WHEREAS the Society wishes to update and build upon the previous business planning work to establish a current strategic plan that reflects the Society's present needs, priorities, and opportunities;

AND WHEREAS Karen Jones Consulting has indicated that its team is available to provide a cost-effective and high-quality update to the Society's previous plan, with the scope and cost to be influenced by the level of public and community consultation desired by the Society;

AND WHEREAS the Northeast Community Opportunities (NECO) Community Economic Development Funds have confirmed that funding remains available and have encouraged the Society to submit an application for funding of up to \$1,500 toward the project;

THEREFORE BE IT RESOLVED THAT the Burk's Falls and District Historical Society approve the development of an updated Strategic Plan, informed by and building upon the Society's 2014 Business Plan;

AND FURTHER BE IT RESOLVED THAT the Society approve an additional project budget of \$1,500 on top of the allotted grant budget, subject to final confirmation of the scope of work and level of community consultation;

AND FURTHER BE IT RESOLVED THAT the Society authorize the submission of an application to the NECO Community Economic Development Funds for up to \$1,500 toward the cost of the strategic planning project;

AND FURTHER BE IT RESOLVED THAT DIANE BRANDT, PRESIDENT, on behalf of the Burk's Falls and District Historical Society, be authorized to communicate with Karen Jones Consulting or another authorized consultant and NECO and to take the necessary steps to advance the project and funding application.

Moved By:

Seconded By:



Carried



Defeated

Diane Brandt, President

BURK'S FALLS, ARMOUR & RYERSON UNION PUBLIC LIBRARY

AUGUST 19th, 2026

1. Call to order (5)

We want to begin by recognizing that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

2. Approval of the Meeting Agenda (M)

3. Declaration of any conflicts of interest

4. Approval of consent agenda (M)

a) Minutes – JUNE 2026

b) Financial Statement – JULY 2026

c) CEO Report – JUNE & JULY 2026

5. Business arising from the minutes (30 min)

- Charity Status. Receipt & letter sent to committee for approval

6. Committee Reports (15 min)

FINANCE/BUDGET (Ruth, Patty, Joe)

-2027 Budget Draft meeting date

PERSONNEL (Bob, Bev, Patty, Nancy)

NO REPORT

BUILDING/FUNDRAISING (Joe, Ruth, Bev, Rod, Tiffany, Nancy)

-Report from August 19th @ 6 PM meeting

POLICY/PLANNING (Ruth, Bev, Vicky, Bob)

-Report from Cmte meeting in June

-Valuing Ontario Libraries Toolkit: Beyond the Numbers – Recording

-B-7 Using Artificial Intelligence (New)

7. Correspondence and Information Items (15 min)

-National Canadian Film Day – LINK on email

-Ontario Library Services Newsletter – LINK on email

-AMO Delegation request – PERTH PUBLIC LIBRARY

-OLA/FOPL Report – AMO 2026

-Safe Social Media Act (Bill C-34) – LINK on email

-IPC 2025 Annual Report – LINK on email

8. New Business (15 min)

-Bursary consideration (Nathaniel & Haileigh) – (M)

-Township of Armour Resolution

-BBQ night parking

-Seniors Centre provides free space in-light-of water bill

9. Adjournment (M)

Burk's Falls, Armour & Ryerson Union Public Library

CEO Report JULY 2026

Circulation: (994) items (2900) ephemeral

Website hits: (358)

Interlibrary loans – received: (71) (85) searches

Wireless Internet: (100)

Interlibrary loans – shipped: (32) (40) requests

Libby (eBooks/Audio Books): (471)

Public Computers: (101)

Internet Usage by Township

A (17) BF (103) R (13) M/M (3) N/R (25)

Inter-Library Loan Usage by Township

A (12) BF (51) R (3) M/M (2) N/R (-)

Membership:

Burk's Falls	(584) card holders	(313) items borrowed
Armour	(548)	(336)
Ryerson	(325)	(211)
McMurrich/Monteith	(101)	(21)

Library Programs & Events



Burk's Falls, Armour & Ryerson Union Public Library

CEO Report JUNE 2026

Circulation: (568) items (2013) ephemeral

Website hits: (230)

Interlibrary loans – received: (52) (69) searches

Wireless Internet: (81)

Interlibrary loans – shipped: (27) (48) requests

Libby (eBooks/Audio Books): (473)

Public Computers: (109)

Internet Usage by Township

A (23) BF (95) R (7) M/M (4) N/R (16)

Inter-Library Loan Usage by Township

A (8) BF (35) R (1) M/M (2) N/R (1)

<u>Membership:</u>	Burk's Falls	(581) card holders	(218) items borrowed
	Armour	(543)	(104)
	Ryerson	(312)	(80)
	McMurrich/Monteith	(99)	(15)

Library Programs & Events



Phone: (705) 676-2416
Fax: (705) 676-2121
Box 10, Latchford, On. P0J 1N0
www.latchford.ca



Premier Doug Ford
Premiers Office, Room 281
Main Legislative Building, Queen's Park
Toronto, ON
M7A 1A5

Sent via email: premier@ontario.ca

August 20th, 2026

Re: Funding for Official Plan and Comprehensive Zoning By-law Reviews

Dear Premier Ford,

On behalf of the Council of the Corporation of the Town of Latchford, I am writing to provide you with a copy of Resolution No. 26/150, adopted by Council on August 18, 2026.

Small, rural and northern municipalities require current Official Plans and Zoning By-laws to support housing, attract investment, encourage economic development and responsibly plan for infrastructure and municipal services. However, completing comprehensive reviews of these documents can place a significant financial burden on municipalities with limited tax bases, staffing capacity and financial resources.

The Town of Latchford recently applied to the Northern Ontario Heritage Fund Corporation for assistance with modernizing its land-use planning framework. The Town was advised that stand-alone studies are not eligible under the current program guidelines. This funding gap may force smaller municipalities to delay necessary planning updates or redirect limited municipal funds away from other essential services.

Council is respectfully requesting that the Government of Ontario establish a dedicated, sustainable and recurring funding program to assist municipalities with the costs of reviewing and updating Official Plans and Comprehensive Zoning By-laws. The program should recognize the differing financial and administrative capacities of municipalities and provide enhanced assistance to small, rural, northern and lower-tier municipalities.

Eligible expenses should include professional planning services, technical studies, public and Indigenous consultation where applicable, mapping and geographic information system updates, growth analyses, servicing and infrastructure assessments, and other supporting work required to develop modern and effective planning documents.

We respectfully ask your government to recognize Official Plans and Zoning By-laws as critical housing-enabling and economic development infrastructure. Providing municipalities with the resources to complete this important work will help remove barriers to development, create greater certainty for residents and investors, and better position communities across Ontario for responsible and sustainable growth.

RESOLUTION

Thank you for your consideration of this request. We would welcome the opportunity to discuss this matter further with you or the appropriate provincial representatives.

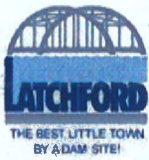
Kindest Regards,

M. Robinson

Malorie Robinson
CAO/Clerk-Treasurer
Town of Latchford

Cc:

Minister of Municipal Affairs and Housing, Rob Flack minister.mah@ontario.ca
Minister of Finance, Peter Bethlenfalvy minister.fin@ontario.ca
Minister of Economic Development, Job Creation and Trade, Vic Fedeli, medjct.minister@ontario.ca
Minister of Northern Economic Development and Growth, George Pirie mnedg.minister@ontario.ca
Federal Economic Development Agency for Northern Ontario, Patti Hadju patty.hajdu@parl.gc.ca
MP Nipissing – Timiskaming, Pauline Rochefort pauline.rochefort@parl.gc.ca
MPP Timiskaming – Cochrane, John Vanthof jvanthof-qp@ndp.on.ca
Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca
Federation of Northern Ontario Municipalities (FONOM) fonom.info@gmail.com
Rural Ontario Municipal Association (ROMA) roma@roma.on.ca
Northwestern Ontario Municipal Association (NOMA) admin@noma.on.ca



CORPORATION OF THE TOWN OF LATCHFORD RESOLUTION

Resolution No.: 26/150

Date: August 18th, 2026

MOVED BY: Councillor Newell

SECONDED BY: Councillor McDonald

Whereas, municipalities are required to plan for responsible growth, housing, economic development, infrastructure, environmental protection and the long-term needs of their communities through comprehensive land-use planning documents, including Official Plans and Zoning By-laws;

And whereas, Official Plans and Zoning By-laws must be periodically reviewed and updated to ensure they remain consistent with current provincial legislation, policies, community needs, development pressures and opportunities for economic growth;

And whereas, the cost of undertaking comprehensive Official Plan and Zoning By-law reviews can represent a significant financial burden, particularly for small, rural and northern municipalities with limited tax bases, staffing capacity and financial resources;

And whereas, outdated planning documents can create barriers to residential, commercial and industrial development, limit a municipality's ability to respond to changing economic opportunities, and make it more difficult to identify and prepare lands for future growth;

And whereas, modern and current planning documents provide municipalities, residents, businesses and investors with greater certainty regarding where and how development can occur and allow municipalities to proactively plan for housing, employment lands, infrastructure and municipal services;

And whereas, investment in municipal planning is an investment in economic development, housing readiness and community growth, as updated Official Plans and Zoning By-laws can help municipalities remove unnecessary barriers to development and establish clear policies to support new investment;

And whereas, the Town of Latchford applied to the Northern Ontario Heritage Fund Corporation (NOHFC) for assistance with the modernization of its land-use planning framework and was advised that stand-alone studies are ineligible under the current NOHFC program guidelines;

And whereas, municipalities should not be required to choose between funding essential municipal services and undertaking the comprehensive planning work necessary to position their communities for future housing and economic growth;

Now therefore be it resolved that, the Council of the Corporation of the Town of Latchford hereby calls upon the Government of Ontario to establish a dedicated and

sustainable funding program to assist municipalities with the costs associated with reviewing, updating and modernizing Official Plans and Comprehensive Zoning By-laws;

And further that, such a funding program recognize the differing financial and administrative capacities of municipalities and provide enhanced funding opportunities for small, rural, northern and lower-tier municipalities where the cost of comprehensive planning reviews can represent a disproportionate burden on the municipal tax base;

And further that, eligible costs include, but not be limited to, professional planning services, technical studies and background reports required to support Official Plan and Zoning By-law reviews, public and Indigenous consultation where applicable, mapping and geographic information system updates, growth and development analysis, infrastructure and servicing assessments, and other supporting work necessary to establish modern and effective municipal planning documents;

And further that, the Province recognize municipal Official Plans and Zoning By-laws as critical economic development and housing-enabling infrastructure that provide the regulatory foundation necessary to support investment, development and sustainable community growth;

And further that, consideration be given to establishing a recurring funding intake so municipalities can undertake required planning reviews proactively rather than delaying necessary updates because of financial constraints;

And finally that, a copy of this resolution be circulated to the Premier of Ontario; the Minister of Municipal Affairs and Housing; the Minister of Finance; the Minister of Economic Development, Job Creation and Trade; the Minister of Northern Economic Development and Growth; the Minister of Infrastructure; the Federal Economic Development Agency for Northern Ontario (FedNor); John Vanthof, MPP for Timiskaming—Cochrane; Pauline Rochefort, MP Nipissing-Timiskaming; the Association of Municipalities of Ontario (AMO); the Federation of Northern Ontario Municipalities (FONOM); the Northwestern Ontario Municipal Association (NOMA); the Rural Ontario Municipal Association (ROMA); and all municipalities in Ontario, requesting their support and endorsement of this resolution.

CARRIED

Ontario Launches Data Centre Playbook

Framework will attract data centre investment, create jobs and deliver real benefits to host communities while ensuring Canadians' data remains in Canada

August 13, 2026

[Office of the Premier](#)

[Economic Development, Job Creation and Trade](#)

[Public and Business Service Delivery and Procurement](#)

[Energy and Mines](#)

GUELPH — Today, the Ontario government launched a framework for its [Data Centre Playbook](#), which will help the province attract the best data centre investments that drive economic growth, ensure Canadians' data remains in Canada and deliver significant and meaningful benefits to local communities. This framework will also ensure data centres pay the full cost of electricity, with the government only offering non-financial support to attract investments. As part of the government's plan to protect Ontario and build the most competitive economy in the G7, this Playbook is an early initiative and key enabler of the province's forthcoming artificial intelligence (AI) strategy to leverage the economic opportunities AI adoption will bring, including generating \$122 billion in economic growth by 2035 and creating more than 17,000 new jobs every year.

"Ontario has a choice: we can build the economy of the future and ensure Canadians' data remains in Canada, or we can get left behind and risk Canadians' data being sent to the U.S. and elsewhere," said Premier Doug Ford. "Through our new Data Centre Playbook, our government is choosing to build the economy of the future to generate billions in economic growth and create thousands of new jobs, while ensuring new data centres play by the right rules and pay the full cost of electricity. Any data centre investment will need to invest significantly in local communities and pay more for electricity so no energy costs are passed on to hardworking families."

As part of the *Protect Ontario by Securing Affordable Energy for Generations Act*, the Ontario government enacted new authorities that will give the Minister of Energy and Mines the final decision on which large-load facilities are permitted to connect to the province's electricity grid, including data centres. With these enhanced

authorities in place, Ontario's Data Centre Playbook will only consider projects that accelerate economic growth with significant community investments, on terms that prioritize Ontario's interests. The Playbook is anchored in three pillars to guide approvals for new data centres:

- **Advance economic development:** projects that bring in significant investment, job creation and new tax revenue for the province and municipalities, support Ontario and Canada's domestic supply chains and help businesses be more productive.
- **Protect data security and digital sovereignty:** projects that can advance Ontario and Canada's digital sovereignty to protect critical data and safeguard people's information. Canadians' data will stay in Canada.
- **Invest in communities and earn public confidence:** projects that bring real benefits to local communities, significantly investing both financially and non-financially in host communities to drive local infrastructure developments, job creation and training, and future economic growth.

The province will only offer non-financial support to attract data centre investments, leveraging Ontario's existing strategic advantages such as a clean and reliable electricity system, ample land space, cool climate and skilled workforce. Data centres will also pay for the cost of their impact on the electricity system, ensuring people's electricity bills are not increased. This will include proposed measures to address data centres' impact on the electricity system by encouraging projects to build their own power generation and by establishing a separate rate class for large new data centres. Under this proposal, new data centres above 1 megawatt (MW) in size would pay a higher rate than the industrial rate program for large electricity users. With more modern data centre technology available today than there was decades ago, Ontario will only advance data centre projects that meet Ontario's strict environmental standards around water consumption and noise, prioritizing projects with closed-loop systems that use virtually no water during operation.

"As demand for digital infrastructure continues to grow at an unprecedented pace, our government is taking bold action to ensure Ontario's interests remain protected and prioritized," said Vic Fedeli, Minister of Economic Development, Job Creation and Trade. "The Data Centre Playbook will serve as a strategic assessment tool, ensuring that projects looking to break ground in Ontario offer significant economic, security and community benefits."

The government is seeking public input through the [Environmental Registry of Ontario](#) (ERO) and the [Ontario Regulatory Registry](#) (ORR) for a 30-day public comment period beginning August 13, 2026. Input received through the consultation will help refine the proposed draft framework before the Ontario government releases the final Data Centre Playbook to support the broader upcoming AI Industrial Strategy that will lay a foundation to attract investment, support workers, protect intellectual property and build critical infrastructure.

Quick Facts

- Digital infrastructure projects can generate substantial community benefits including new infrastructure builds and upgrades to the electricity grid, roads, water and wastewater treatment.
 - Ontario is home to one of the most concentrated tech clusters in North America, with nearly 450,000 tech workers at 26,000 businesses, including more than 1,600 AI-related companies.
 - Since 2018, the province has secured tens of billions of dollars in technology investment in sectors such as AI, fintech, cybersecurity and quantum technologies.
 - Ontario has taken steps to ensure data centre growth does not come at the expense of ratepayers. The *Protect Ontario by Securing Affordable Energy for Generations Act* establishes regulatory authority to require specified large-load facilities, including large data centres, to receive government approval to connect to the grid.
-

Quotes

"We have designed a system that protects families and ensures data centres pay for complete cost of power — every single cent. To make this point, Ontario will be introducing a new higher electricity rate for data centres, in addition to prioritization for projects that generate their own power. While we work to attract investment and store Canadian data on Canadian soil, we have strong guidelines that safeguard families every step of the way."

- Stephen Lecce
Minister of Energy and Mines

"The Data Centre Playbook is another important step in strengthening Ontario's position as a global technology leader. It builds on our work to strengthen digital trust and protect data security, while attracting the investments that will help drive Ontario's future growth."

- Stephen Crawford

Minister of Public and Business Service Delivery and Procurement

"As part of our generational buildout of Ontario's energy system, we're attracting the best talent in the world to support digital infrastructure growth across the province. Combined with our integrated energy plan, the Data Centre Playbook will ensure that we are powering the energy needs of value-adding data centres that directly support our communities, economy and job creation while protecting ratepayers and the people of Ontario."

- Sam Oosterhoff

Associate Minister of Energy-Intensive Industries

Additional Resources

- [Data Centre Playbook Framework](#)
- [2026 Ontario Budget: A Plan to Protect Ontario](#)

Media Contacts

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Minister Fedeli's Office

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Media Relations

Communications Branch

economy.media@ontario.ca

MEDIA BACKGROUNDER

Data Centre Playbook



**PROTECT
ONTARIO**

August 13, 2026

Ontario 

Executive Summary

For decades, data centres have served as the quiet digital backbone of everyday life, acting as a repository for the information and digital services required when sending an email, making financial transactions, storing photos, or accessing a website.

With the expansion of Artificial Intelligence (AI), machine learning and cloud computing, Ontario is experiencing rapid growth in data centre development due to its clean and reliable electricity system, ample land space, cool climate and skilled workforce.

Context

- As part of the *Protect Ontario by Securing Affordable Energy for Generations Act*, the Ontario government enacted new authorities that give government the final decision on which large-load projects are permitted to connect to the province's electricity grid, including data centres.
- **A whole-of-government effort is needed to prioritize the right investments.** Opportunities will need to be assessed against grid considerations and strategic economic considerations (i.e., advance economic development; protect data security and digital sovereignty; and invest in communities and earn public confidence).

The Data Centre Playbook

- Ontario has an opportunity to meet this moment and leverage new data centre builds and the community investments they bring to create a modern innovation economy with cutting-edge infrastructure.
- **To attract the best data centre investments that drive economic growth, ensure Canadians' data remains in Canada and deliver significant and meaningful benefits to local communities, Ontario is proposing a Data Centre Playbook.**
- As part of our plan to protect Ontario and build the most competitive economy in the G7, this Playbook is an early pillar and key enabler of the province's AI strategy to leverage the economic opportunities AI adoption will bring, including generating \$122 billion in economic growth and creating more than 17,000 new jobs every year.

Core Principles

The Playbook is anchored in **three core principles** to guide decisions on approving data centre connections to the grid:

- Data centres must invest substantially, both financial and non-financial, in Ontario and local communities.
- Data centres pay the full cost of electricity costs.
- Ontario will only offer non-financial support to attract data centre investments.

See next slide for more information

Vision and Core Principles

VISION: Data centres are critical infrastructure for Ontario's present and future. Ontario will be a leader to embrace their expansion as an opportunity to accelerate economic growth with significant community investments, on terms that prioritize Ontario's interests. Projects that bring in significant investment and direct meaningful benefits to host communities, while ensuring data centres pay the full costs related to grid expansion would be prioritized. As a result, Ontario will compete on value, not incentives.

To achieve the data centre vision, the Data Centre Playbook is anchored in these core principles:



1. Data centres must invest substantially, both financially and non-financially, in Ontario and local communities

Success for government looks like:

- Data centres significantly invest both financially and non-financially in host communities, driving local infrastructure developments, job creation, future economic growth, and training opportunities across multiple sectors while leveraging provincial supply chains.
- Workforce participation supported by evidence that quantifies the number of jobs that are created and the level of capital expenditures.
- Access to additional compute for businesses and SMEs, to help power future economic growth, productivity, GDP, etc.

Success for Ontarians could look like:

- New apprenticeship opportunities for mid-career workers who need to reskill.
- New community amenities (e.g., community centre, parks, local roads) aligned with local priorities.
- Critical infrastructure developments (e.g., roads, broadband, grid improvements).
- Indirect economic impacts (e.g., increased demand for accommodations, raw materials, etc. to support data centre buildout and increased household spending of workers).



2. Data centres pay the full cost of electricity

Success for government looks like:

- Data centres would pay their full cost of electricity costs and invest in necessary generation and transmission upgrades for their operations to maintain the reliability of the grid.
- Other ratepayers do not bear the cost of data centres operating in their area.
- Data centres do not hinder economic strategic growth in other sectors such as manufacturing.

Success for Ontarians could look like:

- People's electricity bills are not impacted by data centres.
- Other sectors thrive together with data centre developments.



3. Ontario will only offer non-financial support to attract data centre investments

Success looks like:

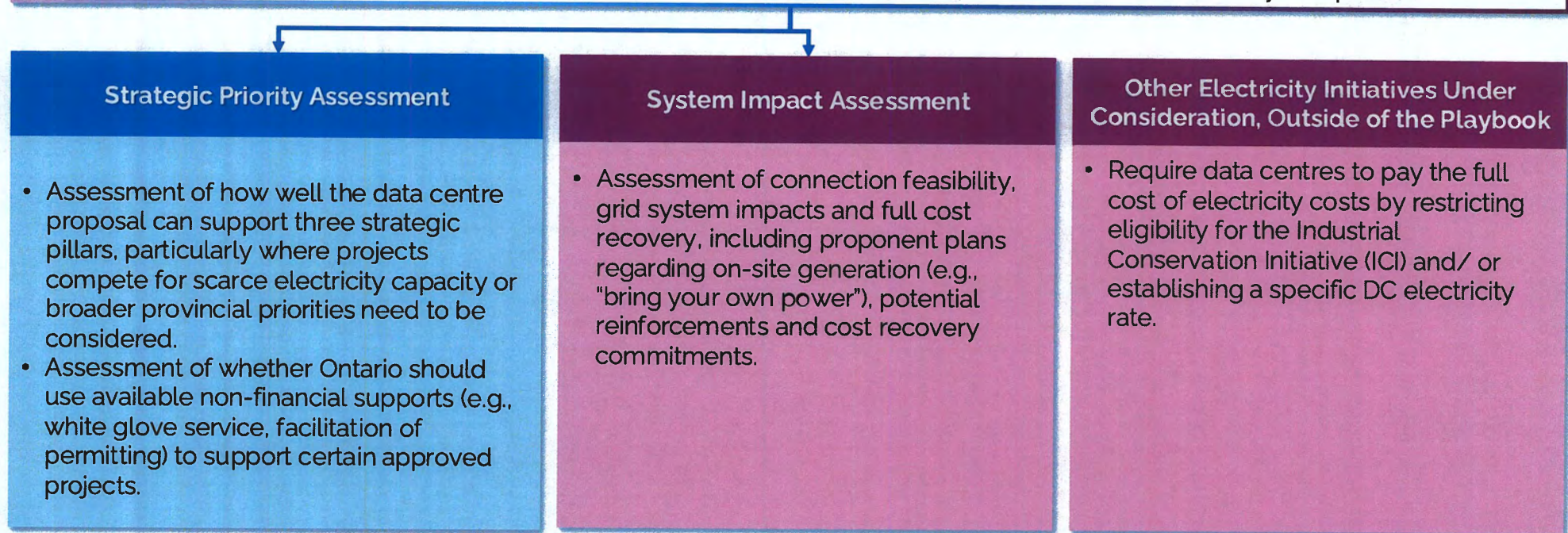
- Leveraging Ontario's existing strategic advantages (e.g., clean and reliable electricity system, ample land space, cool climate, and skilled workforce) and potential non-financial enabling supports to attract data centre investments (e.g., white glove service, facilitation of permitting).

Success for Ontarians could look like:

- Ontarians of all ages enjoy access to better jobs, education, community amenities and more without having to pay more.

Draft Data Centre Playbook

The Data Centre Playbook ("Playbook") is under development to establish an evidence-based, transparent, and consistent method to provide input into government's decision to connect a regulated* data centre to the electricity grid. The Playbook will help assess whether particular regulated* data centre projects would align with the core principles and consists of two key components:



*Data centres that meet thresholds to be set out in a future regulation under the Electricity Act. These data centres would require approvals to connect to the grid.

Draft Strategic Priority Assessment Pillars

The Playbook will include a strategic priority assessment to assess the economic development and strategic considerations related to data centres. The assessment examines the following pillars:

Pillar 1: Advance Economic Development

Helps evaluate whether projects create durable, high-value benefits for Ontario's economy. Data centres should:

- Create high-quality jobs.
- Bring in significant investment and generate new tax revenue for the Province and municipalities.
- Support Ontario and Canada's domestic supply chains and local supplier participation where feasible.
- Help businesses in Ontario be more productive and innovative, including through compute¹ for Ontario SMEs.

Pillar 2: Protect Data Security and Digital Sovereignty

Helps evaluate whether projects can advance Ontario or Canada's control over high sensitivity and critical data, as well as critical digital infrastructure. Data centres should:

- Ensure alignment with policies regarding digital sovereignty to safeguard intellectual property and critical systems.
- Safeguard and advance Ontario's security and cybersecurity objectives and people's information.
- Preferably be Canadian-owned and operated.
- Align with federal planning on digital sovereignty and residency².

Pillar 3: Invest in Communities and Earn Public Confidence

Helps evaluate whether projects invest in host communities and can earn public confidence. Data centres should:

- Deliver significant and meaningful investment and benefits to local communities.
- Ensure local labour participation, training, apprenticeships and workforce pathways.
- Seek local support and public confidence through engagement.
- Minimize impacts on the technical and fiscal capacity³ of host communities and their utilities.
- Minimize environmental impacts, e.g., through modern data centre technology such as closed-loop cooling to limit water use.⁴

¹ Compute refers to the processing power and technical resources required to carry out AI training or inference (use).

² Ontario has written to the federal Minister of Artificial Intelligence and Digital Innovation to encourage the federal government to prioritize digital sovereignty to protect Ontario, considering the risks and restrictions to Ontario's information and information technology from foreign governments, and to strengthen protections for consumer data and privacy in the digital landscape.

³ The technical and fiscal capacity of host communities refers to, for example, (1) the ability of, and time available for, appropriate staff to assess a proposal's alignment with applicable zoning, building standards, and financial impacts to the community, and (2) their financial capacity to provide roads and expand water and sewer systems that would be needed by the proposal.

⁴ Environmental impacts may include noise (from cooling fans and backup generators), water use and potential contamination, heat, emissions and air pollution from energy use (including back-up generators), and electronic waste.

Delivering the Ontario Data Centre Playbook

To ensure a comprehensive approach to the development of the Data Centre Playbook, the government is seeking public input through the Environmental Registry of Ontario (ERO) and the Ontario Regulatory Registry (ORR) for a 30-day public comment period beginning August 13, 2026.

Input received through the consultation will help refine the proposed draft framework before the Ontario government releases the final Data Centre Playbook to support the broader upcoming AI Industrial Strategy this fall that will lay a foundation to attract investment, support workers, protect intellectual property and build critical infrastructure.

Posting components

Strategic Priority Assessment Pillars

- **Focuses on the economic development and strategic considerations in relation to data centres.**

Separate Electricity Rate Class for Data Centres

- **Focuses on ensuring data centres pay the full cost of electricity costs, advancing the core principle of protecting ratepayers from increased bills.**

Building The Next Generation Data Centre Infrastructure

- Ontario's clean and reliable electricity system provides a key competitive advantage for attracting data centres, enabling the province to use non-financial incentives (i.e., white glove service and facilitation of permitting) over direct financial support.
- Ontario will ensure the next generation of data centres uses cutting-edge technology to reduce environmental and community impact, such as:
 - **Closed-loop and waterless cooling:** Rather than continuously consuming fresh water, cooling fluids are recirculated through the system. Newer systems can use outdoor air or dry coolers to release heat, bringing water use down to less than a golf course.
 - **Direct-to-chip liquid cooling:** A cooling plate sits directly on high-heat components such as CPUs and GPUs and carries heat away from the processing chips. More powerful equipment and higher computing density can be installed with the application of this technology.
 - **Noise-reduction engineering:** New facilities can use quieter cooling equipment, acoustic enclosures and smart placement of mechanical equipment to reduce noise pollution.
 - **Waste-heat recovery:** Excess heat can be captured and used to heat nearby buildings, reducing emissions and increasing efficiency.

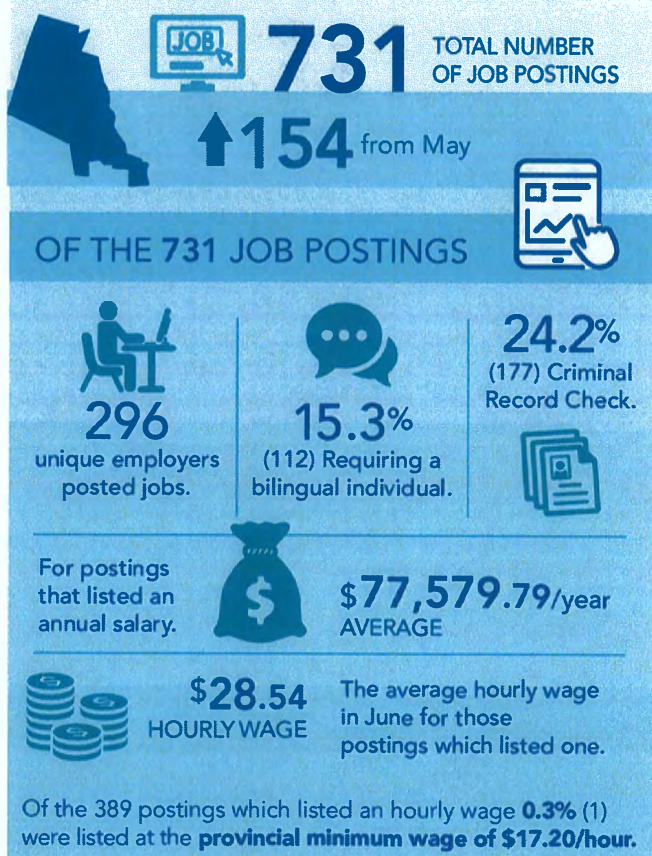
MONTHLY JOBS REPORT

June 2026

The Labour Market Group
Guiding partners to workforce solutions.

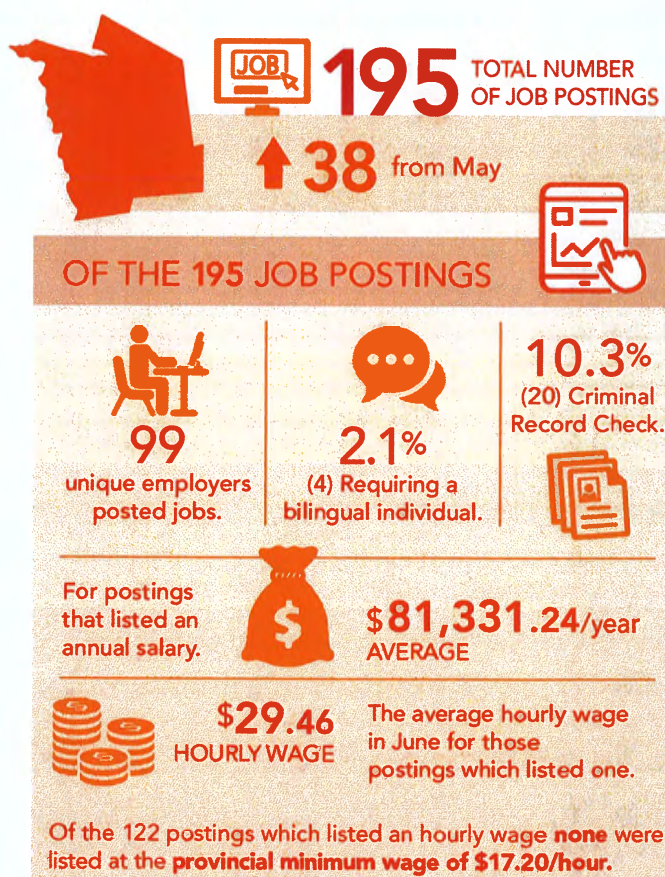
NIPISSING DISTRICT

There were 731 job postings recorded in June for the Nipissing District, representing a 26.7% increase (+154 postings) compared to May and the strongest month of 2026 so far. This volume sits 25.1% above the previous four-year June average (585) and 59.3% higher than June 2025 (+272), marking a significant expansion in summer hiring activity. Employer participation grew alongside volume, with 296 unique employers active in the market, a 16.1% increase (+41) from May, indicating broad-based hiring across the district.



PARRY SOUND DISTRICT

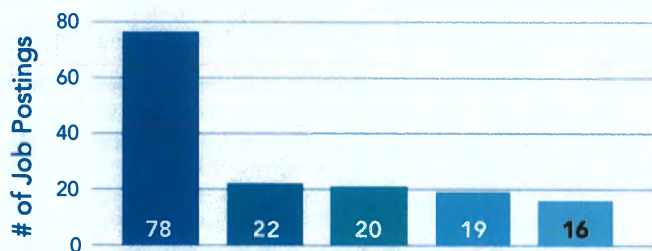
There were 195 job postings recorded in June for the Parry Sound District, representing a 24.2% increase (+38 postings) compared to May and a 74.1% increase over June 2025 (+83). This volume sits well above the previous four-year June average, marking a strong start to the summer hiring season. Employer participation grew alongside volume, with 99 unique employers active in the market, a 12.5% increase (+11) from May.



* North American Industry Classification System (NAICS) is the system utilized by the governments of Canada, United States and Mexico in order to classify companies based on their primary functions/objectives.

TOP 5 EMPLOYERS POSTING JOBS

North Bay Regional Health Centre
Home Depot
Canadore College
Near North District School Board
Nipissing University



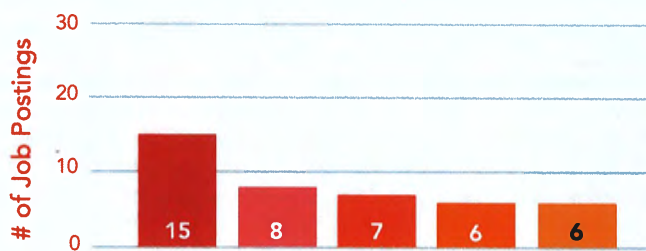
TOP 5 INDUSTRIES HIRING (NAICS)



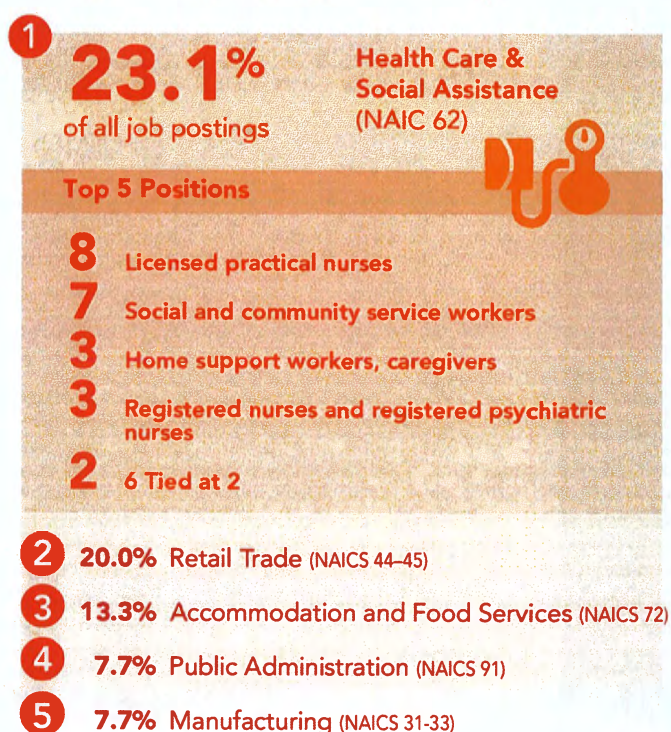
Health Care and Social Assistance (NAICS 62) remained the largest contributor in June, accounting for 27.5% (201) of all postings and posting the largest absolute gain (+51). The largest month-over-month increase in share occurred in Administrative and Support Services (56), up 1.6 points (+15 postings), followed by Accommodation and Food Services (72), up 1.4 points (+18) as seasonal tourism hiring ramped up. The largest decline in share was Manufacturing (31-33), which fell 3.0 points (-10 postings) after its May surge.

TOP 5 EMPLOYERS POSTING JOBS

West Parry Sound Health Centre
Near North District School Board
Walmart
Camp Manitou
Home Depot

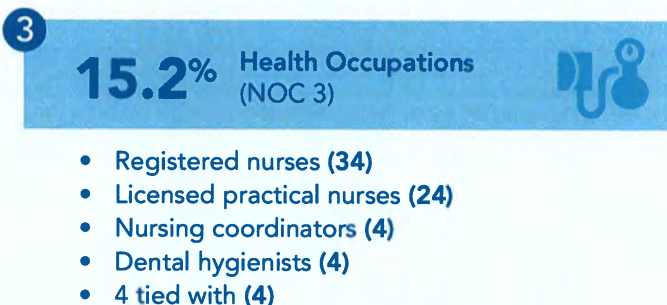
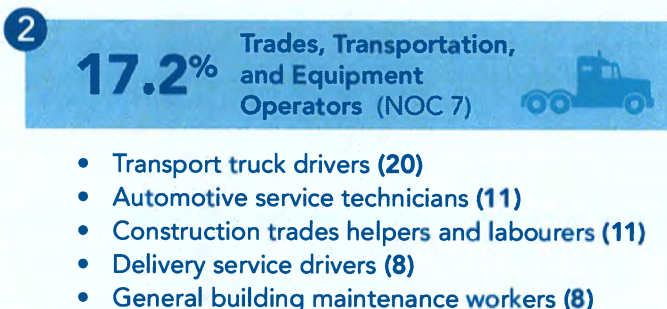


TOP 5 INDUSTRIES HIRING (NAICS)



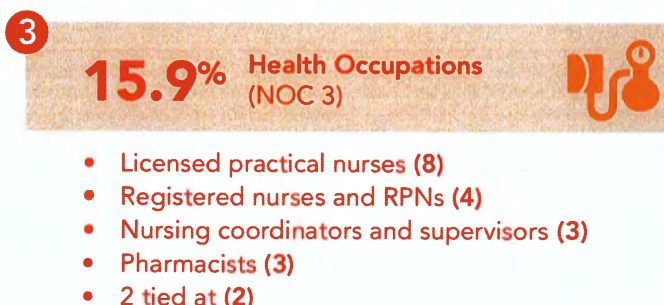
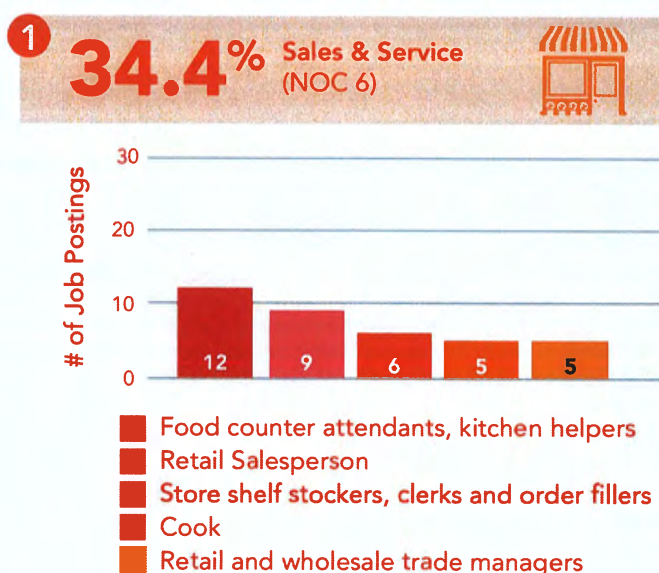
The Health Care and Social Assistance (NAICS 62) sector remained the largest contributor in June, accounting for 23.1% (45) of all postings, up 10 from May. The largest absolute gain occurred in Retail Trade (44-45), which added 12 postings, while the largest month-over-month increases in share occurred in Educational Services (61), up 3.8 points (+8 postings), and Administrative and Support Services (56), up 3.6 points (+8). The largest declines were Arts, Entertainment and Recreation (71), down 4.7 points (-7 postings), and Accommodation and Food Services (72), down 4.5 points.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



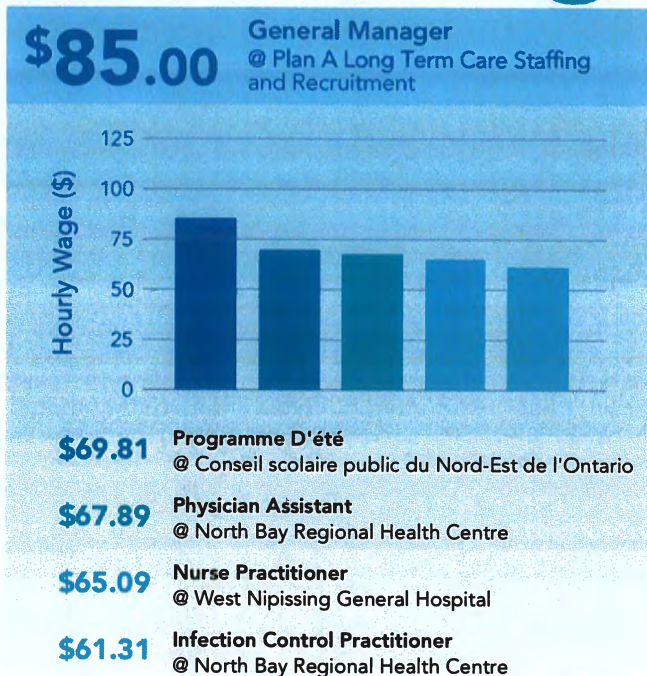
Sales and Service (NOC 6) remained the dominant occupational group, making up 28.6% (209) of postings. It also recorded the largest month-over-month growth in market share, climbing by 4.2% (+68 postings) as summer retail, food service, and hospitality hiring hit full stride across the district. Health Occupations (NOC 3) also expanded meaningfully, up 1.8% (+34 postings) on sustained demand for nursing and clinical staff. Conversely, the largest decline in market share occurred in Trades, Transportation and Equipment Operators (NOC 7), which fell by 2.9% despite adding 10 postings, a sign that trades hiring held steady while the broader market surged around it. 52 managerial positions were advertised in June, concentrated in retail and sales management (21) and business and finance management (18), alongside 2 senior manager roles, one each in Finance and Insurance and Health Care.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



Sales and Service (NOC 6) remained the dominant occupational group, making up 34.4% (67) of postings, though its market share slipped 1.3% even as it added 11 postings, reflecting broad-based growth across the rest of the market. The largest gain in share belonged to Health Occupations (NOC 3), which climbed 3.8% (+12 postings) on practical nursing and hospital recruitment at West Parry Sound Health Centre. Conversely, the largest decline came in Art, Culture, Recreation and Sport (NOC 5), which surrendered 5.5% of market share (-8 postings). 17 managerial positions were advertised in June, 9 of which were in Sales and Service management, alongside 1 senior manager role in Health Care.

TOP 5 HOURLY WAGE VACANCIES



TOP 3 ANNUAL SALARY VACANCIES

\$150,000.00
Senior Manager, Assurance
@ Grant Thornton LLP

\$140,797.00
Research Centre - Director
@ Canadore College

\$127,288.00
Senior Project Manager
@ Ontario Ministry of Transportation

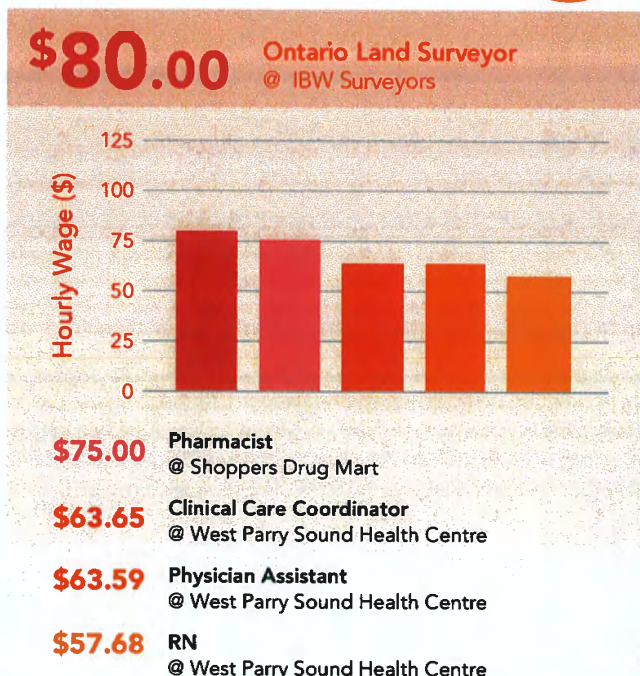


Lowest Annual Salary \$34,904.23

Kitchen Assistant
@ AIDS Committee of North Bay and Area

53.2% (389 postings) listed an hourly wage in June, with an average of \$28.55/hour — \$0.98/hour higher (+3.6%) than May's \$27.57. Only 1 posting (0.3%) was listed at the provincial minimum wage. For postings listing an annual salary, the average was \$77,579.79.

TOP 5 HOURLY WAGE VACANCIES



TOP 3 ANNUAL SALARY VACANCIES

\$178,058.00
Director of Integrated Primary Care
@ West Parry Sound Health Centre

\$150,000.00
Financial Services Manager
@ Bourgeois Ford North

\$145,258.00
Clinical Manager, Lab & Imaging
@ West Parry Sound Health Centre



Lowest Annual Salary \$34,800.00

Sales Manager
@ Mark's

62.6% (122 postings) listed an hourly wage in June, with an average of \$29.46/hour. This is \$2.01/hour higher (+7.3%) than the 12-month average of \$27.45/hour. No postings were listed at the provincial minimum wage. For postings listing an annual salary, the average was \$81,331.24, which sits \$5,057.29 above (+6.6%) the 12-month average of \$76,273.95.

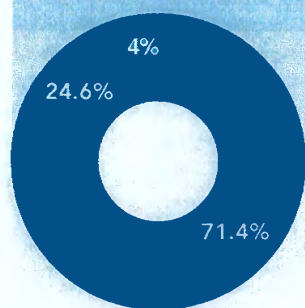
FULL-TIME / PART-TIME BREAKDOWN

71.4% of listings in June ↓ **5.2%** from May

71.4% of job postings (522) in June were for full-time positions, representing a decrease of 5.2 points from May's 76.6%, as seasonal part-time and casual hiring expanded across retail,



food service, and tourism roles. Part-time postings made up 24.6% (180) and casual positions 4.0%.



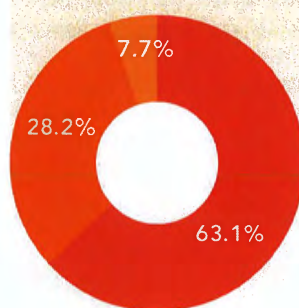
- Full-time (35+ Hours)
- Part-time (20-34 Hours)
- Casual (Under 20 Hours)

731 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

64.1% of listings in June ↑ **1%** from May

64.1% of job postings (125) in June were for full-time positions, with part-time at 28.2% (55) and casual at 7.7% (15).



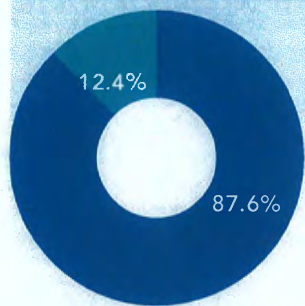
- Full-time (35+ Hours)
- Part-time (20-34 Hours)
- Casual (Under 20 Hours)

195 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

87.6% of listings in June ↑ **1.6%** from May

87.6% (640) of postings in June were for permanent positions, up slightly from 86.0% in May, with the remaining 12.4% (91) split between temporary and contract roles (34 temporary, 57 contract)



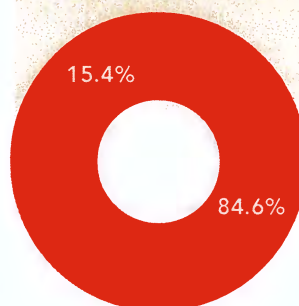
- Permanent
- Temporary / Contract / Seasonal

731 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

84.6% of listings in June ↑ **4.3%** from May

84.6% (165) of postings were for permanent positions, with the remaining 15.4% (30) split between temporary (20) and contract (10) roles.



- Permanent
- Temporary / Contract / Seasonal

195 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

401 Auto - North Bay Chrysler
50 Taxi
A&W Restaurant
AIDS Committee of North Bay and Area
AIM Kenny U-Pull
AWOL BARBER SHOP
Ableton Electrical Services
Algonquin Nursing Home of Mattawa
Alzheimer Society Sudbury-Manitoulin
North Bay and Districts
Apollo Transport
Aramark Canada Ltd.
Ardene
Arugula
Au Château
AutoNorth
BMO Financial Group
Bakke's Trucking Limited
Bath & Body Works
Battano Construction Limited
Bay Truck Stop Family Restaurant
Bayland Property Management
Bayshore Health Care
Bayside Grounds
Baywood Enterprises
Bdo
Belanger Custom Landscapes
Best Buy
Best Western North Bay Hotel &
Conference Centre
Beyond Sushi
Binx Professional Cleaning
Black & McDonald Limited
Blanchfield Roofing Co. Ltd.
Boart Longyear Inc.
Body Back in Motion
Bradwick Property Management
Brand Momentum Inc.
Brandt Industries
Breathe Easy Cleaning Co.
BrokerLink - Parry Sound
Browns Moving
Bulk Barn Foods Limited
Bumper to Bumper - H.E. Brown
Burger King
CIBC
C.J. Limited - Charm Diamond Centres
Caisse Alliance
Callon Dietz Inc Ontario Land Surveyors
Campus Living Centres
Canadian Addiction Treatment Pharmacy
Canadian Adventure Camp
Canadian Bearings Ltd.
Canadian Forces Morale and
Welfare Services
Canadian Mental Health Association
Canadian Red Cross
Canadian Shield Health Care Services Inc.
Canadore College
CannAmm
Canor Construction
CarePartners
Carter's/OshKosh
Cascades Casino
Cassellholme Home for the Aged
Cementation Canada

Chatters
Chucks Roadhouse Bar and Grill
Colas Canada Inc.
Community Living North Bay
Conseil scolaire catholique Franco-Nord
Conseil scolaire public du Nord-Est
de l'Ontario
Contrans Flatbed Group
Corus Orthodontists
Corus Orthodontists Inc.
Cosmoprof Canada
Cushman & Wakefield ULC
DECO Windshield Repair
Dana Pani Indian Cuisine Restaurant Ltd
Davis & Washburn Law LLP
Degagne Carpentry
Descon Construction Ltd
Designed Roofing Inc
Di-Corp
Diggers Landscaping
District School Board Ontario
North East
District of Nipissing Social Services
Administration Board
Dominos Pizza
Dr M S Ma DPC
Draper's Catering
Dynacare Inc.
Dyno Nobel
EMCO Corporation
East Ferris Public Library
East Penn Canada
Ed Seguin & Sons Trucking and Paving
Elizabeth Fry Society of Northeastern
Ontario
Empire Living Centre
Enbridge Inc.
Enterprise Rent-A-Car
Evergreen Landscaping
Everguard
Executive Aviation
Express Parcel
Eye Associates of North Bay
Eye Specialist of Northern Ontario
FDM4
Fairfield Inn & Suites by Marriott
North Bay
FedEx Express
First North Enterprise Inc.
First Onsite
First Student / First Transit
Foundation Health Canada
Freightliner North Bay
Fur Harvesters Auction
Fuze HR Solutions Inc.
GATEWAY ELECTRIC MOTORS
Gangnam Korea - North Bay
Gateway North Heating Ltd.
GeoVerra Inc.
Gervais Restaurant and Tavern,
Country Style Donuts
Giant Tiger
GoFor Delivers
Grant Thornton LLP
Guy's Tire Sales Inc
H.E. Brown / Muskoka Auto Parts
HOSE TECH
Hamelins Outdoor Power Equipment
Hands, TheFamilyHelpNetwork.ca
Hart Stores

Haskins Industrial Inc.
Heads Up Tutoring
Home Depot
Homewood Suites by Hilton North Bay
Hume Paint Contracting
IDA - Mattawa Pharmacy
IPC
Intelcom | Dragonfly
International Test Pilots School
(Canada) Ltd. / ITPS Ltd.
Kal Tire
Karis Disability Services (formerly
Christian Horizons)
Kennedy Insurance Brokers Inc.
Kia North Bay
Kognitive Marketing
Kognitive Sales Solutions
Kohltech Windows & Entrance Systems
Krown Rust Control
L Brands
LHD Equipment
LKQ Canada
Larry Lennon Electrical
Legal Aid Ontario
Levante Living - Barclay House
Level Up North Bay
LifeLabs
Lifemark Health Group
Loblaws
Long & McQuade
Lou Dawg's Southern BBQ
MacLean Engineering & Marketing
Co Limited
Manitoulin Group of Companies
Maple Leaf Home Healthcare Inc
Marigold Unique Flavour
Marina Point Village
Mark's/L'equipeur
Mattawa Hospital
McDougall Energy Inc.
MedMatch Recruitment
Metal Fab Ltd.
Metis Nation of Ontario
MetricAid
Miller Paving
Ministry of the Solicitor General
Money Mart Financial Services
Montessori Childrens House
Municipality of West Nipissing
Muskoka Auto Parts / H.E. Brown
My Thai Palace
National Bank
National Diabetes Trust
Near North District School Board
Next Round Social
Nipissing Transition House
Nipissing University
Nipissing-Parry Sound Catholic
District School Board
No Frills - Stacie and Troy's
Nordic Minesteel Technologies Inc.
North Bay BVD Travel Centre
North Bay Cycle and Sports
North Bay Heating and Cooling
North Bay Indigenous Hub
North Bay Parry Sound District
Health Unit
North Bay Police Service
North Bay Regional Health Centre
Northbound Contracting

Northern Dental Specialty Group
Northern Gate Construction
Northern Heights Community
Northern Lakes Dental
Northern Podology
Northern Shores Pharmacy
Northern Tree Service
Nutrition Club Canada
OCP Construction Supplies
One Kids Place Children's Medical
Treatment Center of North East Ontario
Ontario Ministry of Transportation
Ontario Northland
Orbit Garant Drilling
Orchards Fresh Food Market
Oxford Learning Centres, Inc.
PHARA
ParaMed Home Health Care
Paterson Group Inc.
Pellerin painting
Peoples Choice Warranty
PetSmart
Pilot Diamond Tools Ltd.
Plan A Long Term Care Staffing and
Recruitment
Plan A Senior Care Staffing and
Recruitment
Premier Mining Products
Purolator Inc.
QE Home /Quilts Etc
Redpath Mining Contractors
and Engineers
Regal Overhead Doors / Maintenance
Reitmans Lte/ltd
Rexall
Royal Bank of Canada
Royal LePage Real Estate
Rx Drug Mart/IDA
SPEEDY GLASS
SVR Restaurant Group Inc.
Sally Beauty Canada
Sandvik
Sangster Law
Scotiabank
Seaboard Transport Group
ServiceMaster Restore North Bay
Shoppers Drug Mart
Sienna Senior Living
Sobey's Inc.
SoftMoc
Spirit Halloween
Stacked Pancake and Breakfast House
Staples Canada
Stockfish Automotive Group
Structure Spine and Sport
Sturgeon Falls Brush and
Contracting Ltd
Sturgeon Falls IDA
Sturgeon Shell
Subway
Subway - Lakeshore Drive
Subway - Pinewood Park Drive
Subway - Sturgeon Falls
Sunset Country Dental
Superior Propane
Suppa Engineering
Swiss Chalet
Sword Management

Continued on next page

Syl's Neighbourhood Kitchen
 TJ's Snack Shack
 TJX Companies - Homesense
 Talize
 Taylormaid
 Testmark Laboratories Ltd.
 The Children's Aid Society of the District
 of Nipissing and Parry Sound
 The Cloud Lounge
 The Corporation of the City of North Bay
 The Engraving Shoppe
 The Erb Group of Companies
 The Miller Group
 The Sisters of St. Joseph of
 Sault Ste. Marie
 The Staffing Exchange
 The Urban Cafe
 Thermo Coustics Limited
 Thomas Davis Law
 Torba Restaurants Inc
 Trans Canada Safety
 Travelling Toes Skincare and
 Esthetics Boutique
 Triple M Metal
 True North Chevrolet Cadillac Ltd /
 Fix Auto North Bay
 Tulloch Engineering
 Twiggs Coffee Company Inc
 United Rentals of Canada Inc.
 Urban Planet
 VetCare Canada Inc.
 Victorian Order of Nurses / VON
 Vista Radio Ltd
 Volkswagen North Bay
 Voyageur Aviation Corp
 Voyago
 Walmart
 Warkus Four Inc. O/A A&W # 4336
 Welcome Inn Mattawa

West Nipissing General Hospital
 Wine Rack
 YM Inc. - Suzy Shier
 YMCA of Northeastern Ontario
 ZEDD Customer Solutions
 exp Global Inc.



PARRY SOUND DISTRICT

Adams Bros. Construction
 Algonquin Woods Cottage Resort
 Aqua-cage Fisheries Ltd.
 Aramark Canada Ltd.
 Bayshore Health Care
 Ben's Pharmacy
 Bourgeois Ford North
 Bowman Landscaping and Excavation
 Bray Motors
 Burger King
 Callander Animal Wellness Centre
 Callander Lakeside Medical Clinic
 Callander Public Library
 Camp Kodiak
 Camp Manitou
 Canada Post
 Canadian Mental Health Association
 Cedarland Homes Ltd.
 Coca-Cola
 Community Living Parry Sound
 Connor Industries
 Conseil scolaire public du Nord-Est
 de l'Ontario
 Crofters Food Ltd
 DBL Air Conditioning and Heating
 Dairy Queen
 DayCon Limited

District of Parry Sound Social Services
 Administration Board
 Dollarama L.P.
 EDC Custom Contracting Inc.
 Eastholme Home for the Aged
 Esso
 GRTruss
 Gardens of Parry Sound Retirement Home
 Glen Bernard Camp
 Grand Tappattoo Resort
 Great North Homes
 Guardian Sundridge Pharmacy
 Hands, TheFamilyHelpNetwork.ca
 Home Depot
 Home Instead
 IBW Surveyors
 IDA pharmacy
 Iron Design Welding
 J & J Equipment Repair Inc.
 Lakeland Long Term Care Services
 Corporation
 Lakeside Cottage Care
 Lakeside Mechanical
 Lee's Cleaning Services
 Legend Spirits
 Loblaw's
 Lofthouse Manufacturing (a Division
 of Brawo Brassworking Limited)
 Magnetawan Grill and Grocery
 Maid to Perfection
 Mark's/L'quipeur
 Marquee Farm
 MedMatch Recruitment
 Miller Paving
 Muskoka Gutters Ltd
 National Defence
 Near North District School Board
 Near North Environment Education
 Centre

No Frills - Stacie and Troy's
 ParaMed Home Health Care
 Parry Sound Eyecare
 Parry Sound Family Health Team
 Parry Sound Friendship Centre
 Parry Sound Fuels
 PatternStone Inc.
 Petro Canada
 Pizza Hut - Parry Sound
 Red Apple Stores Inc.
 Rosseau Road Powersports and
 Marine Ltd.
 SMRT Computer Solutions
 Salo Sauna Inc
 Scotiabank
 Shear Perfection
 Shoppers Drug Mart
 Sobey's - Parry Sound
 South River Scoops 'N' More
 Subway
 Szamra Group Facility Services
 The Grumpy Veteran Bar and Grill
 The Kart
 The Miller Group
 The Township of Armour
 The Wagon Wheel
 Tim Hortons
 Town of Parry Sound
 Township of Perry
 Township of Strong
 Township of The Archipelago
 Trout Creek Tire & Auto
 WOSSCO DIESEL POWER
 Walmart
 Wasauksing First Nation
 West Parry Sound District Museum
 West Parry Sound Health Centre
 YMCA of Simcoe/Muskoka
 Your Friendly Neighbourhood Chef

WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group. Each month we compile this report based on our job portal readysethired.ca. **Readysethired.ca** is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
readysethired.ca
info@thelabourmarketgroup.ca

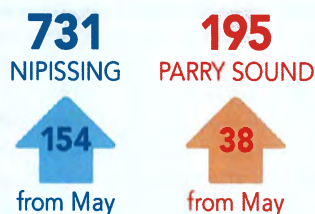


The Labour Market Group
 Guiding partners to workforce solutions.

July 2026

JOBS REPORT JUNE 2026

TOTAL NUMBER OF JOB POSTINGS



TOP INDUSTRY WITH VACANCIES

NIPISSING
Health Care & Social Assistance (27.5%)

PARRY SOUND
Health Care & Social Assistance (23.1%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



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Suite 103, North Bay, ON
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The Labour Market Group is funded by:



CONSTRUCTION LABOUR MARKET SHOWS SEASONAL RECOVERY IN Q2

Ontario's construction labour market improved during the second quarter as seasonal hiring increased. The unemployment rate fell to 5.5%, while both the labour force and employment grew compared with the previous quarter.

Older workers accounted for most of the labour force growth, while youth continued to face the highest unemployment rate despite improved hiring. Women also recorded gains in both labour force participation and employment.

Construction Labour Market Overview

Ontario's construction unemployment rate fell to 5.5% in June, down from 6.8% in March at the end of the first quarter.

The construction labour force increased by approximately 27,600 workers compared with the previous quarter. However, it remained 30,800 workers lower than at the same time last year.

Construction employment increased by approximately 33,400 jobs, or 6.1%,



since March 2026. Despite this seasonal improvement, employment remained 4.7% below the level recorded one year earlier.

Ontario's Construction Labour Force (unadjusted)



Source: Statistics Canada. Table 14-10-0022-01 Labour force characteristics by industry, monthly, unadjusted for seasonality (x 1,000). Graph produced by the Ontario Construction Secretariat.

COMPOSITION OF THE CONSTRUCTION LABOUR FORCE

MORE FROM THE JUNE JOBS REPORT:

TOP OCCUPATIONS

NIPISSING

Sales & Service (28.6%)

Trades, Transportation, and Equipment Operators (17.2%)

Health Occupations (15.2%)

PARRY SOUND

Sales & Service (34.4%)

Trades, Transportation, and Equipment Operators (16.9%)

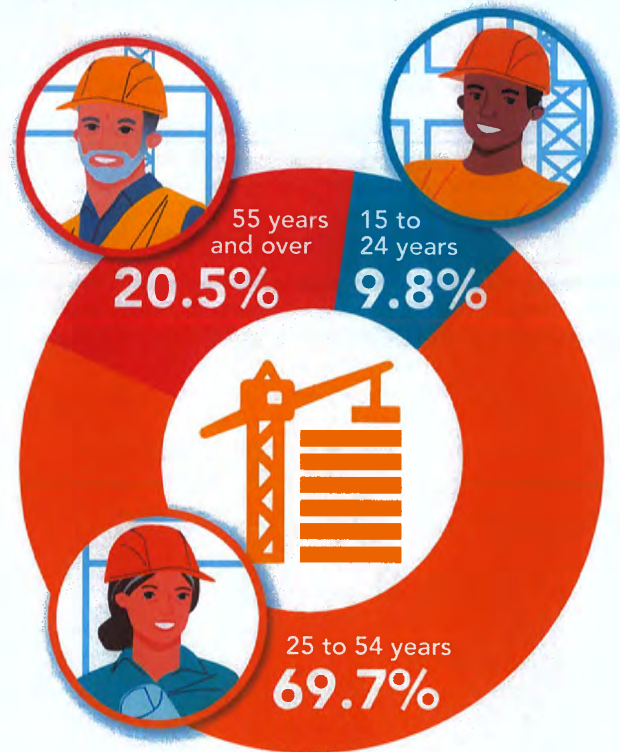
Health Occupations (15.9%)

The second quarter brought the expected increase in construction activity as the summer building season began. Both the labour force and employment increased across all age groups compared with the previous quarter.

Workers aged 25 to 54 recorded the strongest employment increase among all age groups recording the lowest unemployment rate at 5.2%.

Looking at the longer-term trend, Ontario's construction workforce continues to age. Compared with one year ago, the number of young workers declined by 24,400, while the number of workers aged 55 and over increased by 12,200. If this trend continues, fewer young entrants combined with an aging workforce could contribute to future labour shortages.

Composition of Construction Labour Force by Age, Ontario, June 2026 (unadjusted)



To view the full report, visit our website www.thelabourmarketgroup.ca or readysethired.ca

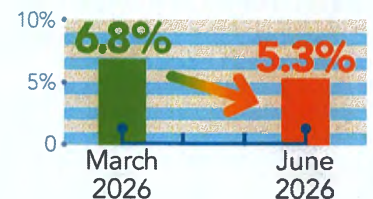


WOMEN IN CONSTRUCTION

Women accounted for 13.4% of Ontario's construction labour force in June, up 1.3 percentage points from March and nearly unchanged from one year ago.

Approximately 8,800 more women participated in the construction labour force during the second quarter, while the number of women employed increased by 9,200.

Unemployment rate for women in construction



Questions or concerns?
Feel free to contact us at info@thelabourmarketgroup.ca



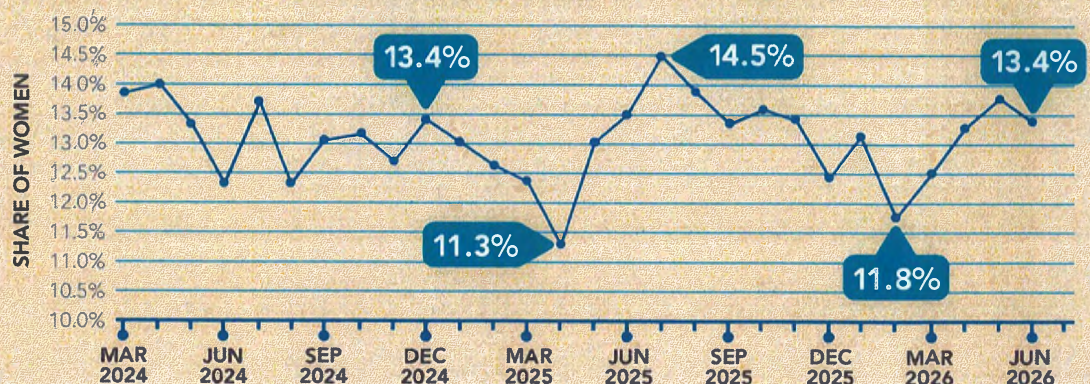
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P1B 3B9

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Share of Women in Construction Labour Force, Ontario (unadjusted)



Source: Statistics Canada. Table 14-10-0022-01 Labour force characteristics by industry, monthly, unadjusted for seasonality (x 1,000).

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: August 12, 2026 11:01 AM
Subject: Media Release: Municipal Workforce Challenges Across Northeastern Ontario
Attachments: Media Release - FONOM AND WORKFORCE PLANNING BOARDS IDENTIFY MUNICIPAL WORKFORCE CHALLENGES ACROSS NORTHEASTERN ONTARIO.pdf; FONOM Final - Workforce Development and Job Vacancies.pdf

Good morning,

FONOM, in partnership with the four Northeastern Ontario Workforce Planning Boards, has released the final Municipal Workforce Development and Job Vacancies report.

The report reflects responses from municipal representatives across Northeastern Ontario and confirms that communities of all sizes are experiencing significant challenges with recruitment, retention, training and succession planning.

The findings provide valuable, on-the-ground information that FONOM and our partners will use to support continued discussions with the Ontario government and advocate for practical tools, resources and workforce solutions that reflect the realities of Northern municipalities.

Attached for your information are the final report and the media release being issued today.

Thank you to all the municipalities that participated in the survey and helped us develop a clearer regional picture of the workforce pressures facing our communities.

Mac

Talk soon, Mac.

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
665 Oak Street East, Unit 306
North Bay, ON, P1B 9E5
705-498-9510

Workforce Development and Job Vacancies

FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES
STACIE FIDDLER

FEDERATION OF NORTHERN MUNICIPALITIES – WORKFORCE DEVELOPMENT AND JOB VACANCIES

Introduction

Small Northern municipalities face unique workforce development challenges that can affect their ability to deliver essential services, support economic growth, and remain resilient in the face of demographic and labour market changes. Limited populations, geographic isolation, competition for skilled workers, and constrained organizational capacity often make it more difficult to recruit, retain, and develop employees than in larger urban centres.

Better understanding these challenges is important to provide evidence-based insights that can inform targeted strategies, strengthen local workforce capacity, and help ensure Northern communities are well positioned to meet current and future service and economic development needs.

Methodology

In the spring of 2026, the Federation of Northern Ontario municipalities (FONOM) partnered with the four Northeastern Ontario Workforce Planning Boards on a new initiative focused on better understanding the workforce challenges facing municipalities across Northeastern Ontario.

A survey tool was developed to gather real, on-the-ground information related to recruitment and retention, hard-to-fill positions, succession planning, skills shortages, and the broader pressures communities are facing in attracting and keeping skilled workers.

The survey was launched at the Spring FONOM conference in Timmins from May 11-13, 2026. The survey was open for a total of 3 weeks and garnered 61 responses from FONOM's 109 member municipalities.

The responses were received from the following regions:

District of Sudbury:	5 out of 10 members	50%
District of Manitoulin:	1 out of 9 members	1%
District of Temiskaming:	5 out of 23 members	22%
District of Nipissing:	6 out of 11 members	54%
District of Algoma:	10 out of 21 members	47%
District of Parry Sound:	12 out of 22 members	55%
District of Cochrane:	4 out of 13 members	30%

Overview

In total, 61 responses to the survey were received. These included seven instances where two individuals replied from the same municipality, and one instance where three individuals replied from the same municipality.

In a perfect world, one would eliminate the duplicate responses, so as not to give additional weight to those municipalities that contributed more than one response. But survey respondents can sometimes provide inaccurate responses. It is not possible to determine which of the multiple responses is accurate. The value of collecting more responses is that the overall average is more likely to reflect the accurate result. For this reason, all responses, including multiple responses, have been relied upon in this analysis.

Profile of respondents

The 61 respondents primarily represented small municipalities with populations under 5,000 residents (Table 1).

Table 1: Survey respondents by municipality population

Municipal population	Number
Under 1,000	22
1,000-5,000	28
5,000-10,000	6
10,000-50,000	1
50,000 plus	4

Number and type of employees

Respondents were asked to provide their staffing numbers by different categories of employees. Table 2 provides the responses, by different sizes of municipalities.

Table 2: Average number of employees by employment type and by size of municipality

	Full-time	Part-time	Contract	Seasonal
Under 1,000	7	2	1	3
1,000-5,000	18	5	1	5
5,000-10,000	91	14	8	13
10,000-50,000	95	52	1	20
50,000 plus	887	443	240	136

Not surprisingly, the larger the municipality, the greater the number of employees. Some other patterns are apparent as well:

- Larger municipalities have a proportionately higher number of part-time employees; among municipalities with 10,000 or more residents, the part-time workforce is approximately 50% to

55% as large as the full-time workforce, while among the smaller municipalities, that proportion of between 15% and 29%

- The largest municipalities (50,000 or more residents) have a proportionately higher number of contract workers compared to the size of their full-time workforce, but municipalities with under 1,000 residents come second in terms of the proportion comparison of their contract workers to full-time workers
- These small municipalities also hire a proportionately larger number of seasonal employees compared to their number of full-time employees

Presence of HR staff

Respondents were asked whether they had a designated HR department or a dedicated staff position whose primary focus is HR (hiring, firing and so on). Table 3 presents the results by size of municipality.

Table 3: Presence of HR department or dedicated staff position

	HR presence			Comment
	Yes	No	Other	
Under 1,000	32%	68%	0%	
1,000-5,000	14%	79%	7%	We have an HR Committee comprised of the clerk and 2 members of council; CAO/Clerk
5,000-10,000	83%	0%	17%	Payroll person has partial HR duties while our CAO also shares a big portion of HR duties
10,000-50,000	100%	0%	0%	Dedicated staff position that assists with HR and payroll
50,000 plus	75%	25%	0%	

In general, larger municipalities are more likely than smaller municipalities to have an HR department or dedicated HR staff position.

Table 4: Presence of union

	Union presence		
	Yes	No	Other
Under 1,000	41%	59%	0%
1,000-5,000	43%	57%	0%
5,000-10,000	50%	33%	17%
10,000-50,000	100%	0%	0%
50,000 plus	100%	0%	0%

The likelihood of a unionized workplace increases with the size of the municipality. Indeed, municipalities with over 10,000 residents all had a unionized workplace, whereas in the case of those with less than 10,000 residents half or less had a unionized workplace. The one instance of an “Other” response was because the workplace represented a mix of unionized and non-unionized workers.

Job vacancies and job candidate recruitment

Respondents were asked how many municipal staff positions were vacant at the time the survey was being completed, as well as the nature of the position. The average responses are presented in Table 5.

Table 5: Average number of job vacancies, by type of position and by size of municipality

	Union Positions	Non-Union Positions	Skilled Trades	Permanent	Temporary	Professional
Under 1,000	0.4	0.3	0.1	0.2	0.2	0.1
1,000-5,000	0.7	0.7	0.7	0.8	0.6	0.7
5,000-10,000	0.5	0.5	0.3	0.5	0.0	0.0
10,000-50,000	1.0	1.0	0.0	0.0	1.0	0.0
50,000 plus	1.0	1.0	1.0	1.0	0.8	1.0

While there were more vacancies among larger municipalities than among smaller ones, the magnitude of the difference was not nearly as much as one might expect. For example, municipalities with 50,000 or more residents have more than 100 times the number of full-time employees as municipalities with 1,000 or less employees, yet they only have at most 10 times the number of job vacancies in any given category.

Duration of job vacancies

Respondents were asked how long job vacancies remained unfilled. The responses by size of municipality are shown in Table 6.

Table 6: Duration of job postings by size of municipality

	ALL	Under 1,000	1,000-5,000	5,000-10,000	10,000-50,000	Over 50,000
Less than 1 month	29%	29%	32%	20%	0%	25%
1-3 months	19%	10%	18%	40%	100%	25%
3-6 months	7%	10%	7%	0%	0%	0%
More than 6 months	5%	5%	4%	20%	0%	0%
More than 1 year	3%	10%	0%	0%	0%	0%
None of the above	22%	29%	25%	0%	0%	0%
Other	15%	10%	14%	20%	0%	50%

By and large. Job postings last from zero to three months. What is more difficult to interpret is what respondents may have meant by selecting “none of the above,” as the time frames offered would seemed to have covered all the options. Their comments submitted under the “Other” category may shed some light here. In most instances, respondents indicated that the answer to this question varied by the type of occupation. Also, some positions are permanently posted (the example given was lifeguards and temporary front desk clerks).

One can compare those answers that selected a specific time frame to the available data on duration of job vacancies, available through the Job Vacancy and Wage Survey. Table 7 compares the results. The Job Vacancy and Wage Survey data represents the average duration over the last five reported quarters for all Ontario. It is striking that the values are virtually identical.

Table 7: Reported duration of job postings, FONOM survey and Ontario data

	FONOM	ONTARIO
Less than 1 month	46%	49%
1-3 months	30%	29%
3-6 months	24%	22%

Ontario data from Statistics Canada, Table 14-10-0443-01

Hardest to fill positions

Respondents were asked which positions were hardest to fill by selecting from a set of occupational categories. Table 8 shows the results by size of municipality and is ordered from the most to least difficult among all municipalities.

Table 8: Hardest to fill positions by size of municipality

	ALL	Under 1,000	1,000-5,000	5,000-10,000	10,000-50,000	Over 50,000
Senior Management	38%	36%	39%	50%	0%	25%
Public Works	31%	45%	21%	33%	0%	25%
Finance	31%	14%	39%	50%	0%	50%
Administrative/Clerical	25%	27%	25%	33%	0%	0%
By-Law Enforcement	20%	14%	18%	50%	0%	25%
Water/Wastewater	18%	5%	18%	33%	0%	75%
Fire Services	8%	5%	11%	17%	0%	0%
Recreation	5%	0%	7%	17%	0%	0%
None of the above	5%	5%	7%	0%	0%	0%
Other	26%	27%	21%	17%	100%	50%

The positions most often cited as most difficult are senior management, public works and finance.

A medium number of municipalities expressed high recruitment difficulty with positions relating to administrative/clerical, by-law enforcement and water/wastewater.

Few municipalities expressed high levels of difficulty recruiting for positions in fire services and recreation.

Under the “Other” category, seven municipalities named Chief Building Official, Building Inspector, Building Official or Building Department, three mentioned Planners or Planning, and two mentioned IT. A few mentioned employment categories such as part-time, casual or seasonal, and then there were half a dozen individual positions mentioned, each by one respondent, from Transfer Station Attendant to Chief Administrative Officer.

Identifying and assessing recruitment methods

The next two questions asked about recruitment methods, firstly, about which methods were used, then about which worked best. In asking about recruitment methods, respondents were provided with a list of the typical recruitment activities. The survey was set up in such a way that only one method could be selected. The method with the largest number of responses (one out of three respondents) was “Other,” where they were allowed to write in their response. In almost all instances, the answer was that they used some multiple of these options, and quite a few indicated that they used a majority or all of them. For this reason, Table 9 illustrating the responses has labelled the “Other” selection as “Multiple/All.” The table is ordered from the method with the most responses to the least, followed by none of above.

Table 9: Recruitment methods by size of municipality

	ALL	Under 1,000	1,000-5,000	5,000-10,000	10,000-50,000	Over 50,000
Multiple/All	33%	23%	36%	17%	100%	75%
Municipal website	20%	18%	29%	0%	0%	0%
Social Media	18%	18%	18%	33%	0%	0%
Other online job boards	18%	23%	11%	50%	0%	0%
Local newspapers	3%	9%	0%	0%	0%	0%
Indeed	3%	5%	4%	0%	0%	0%
Word of mouth/ community networks	3%	0%	4%	0%	0%	25%
Colleges/Universities	0%	0%	0%	0%	0%	0%
LinkedIn	0%	0%	0%	0%	0%	0%
None of the above	2%	5%	0%	0%	0%	0%

Some respondents did specify which multiple methods they used. Among those which received many mentions were social media, job boards and the municipal website. Methods which were mentioned that were not part of the survey list included professional associations, Municipal World for management positions and local employment services offices.

Respondents were next asked which of these recruitment methods worked best. The survey asked that they write in their response. In some cases, the respondents entered two responses or provided a comment. Several respondents noted that a different method was used depending on the occupation. To reflect all the input, where a response has two entries it was treated as two responses and all the answers were aggregated for all sizes of municipalities. In total, there were 74 entries, counting the multiple responses mentioned earlier.

By far, social media received the most mentions with 20, followed by on-line job boards (11) and the municipal website (8). Seven respondents specifically mentioned Indeed, although only four cited it as the best method, while three commented that it attracted many applicants but also many more unqualified candidates. Six respondents mentioned professional associations or industry associations (AMCOT, OBOA). Another six cited a variety of local resources (local advertising, local job boards, local media, and local employment services).

In cases where a comment was provided, it is usually explained that the best method depended on the position, requiring a more targeted approach for a professional position, whereas social media, the municipal website or local media was relied upon for other positions.

Challenges relating to job recruitment

With regard to recruitment challenges, respondents were first asked whether they had difficulty attracting qualified candidates. In the closed-ended question, respondents were provided with several possible responses to choose from:

- Yes
- Yes, for some positions
- No
- None of the above
- Other (please specify)

No respondent chose “none of the above” or “other.” Table 10 shows the remaining responses.

Table 10: Difficulty in attracting qualified candidates

	ALL	Under 1,000	1,000-5,000	5,000-10,000	10,000-50,000	Over 50,000
Yes	51%	68%	50%	17%	0%	25%
Yes, for some positions	43%	27%	43%	67%	100%	75%
No	7%	5%	7%	17%	0%	0%

Very few respondents expressed no difficulty in attracting qualified candidates – only 7% (four of 61 responses). Half said they experienced difficulty, while slightly over four in ten qualified the difficulty, saying it was present for some positions. It appears that smaller municipalities were more likely to experience difficulty overall, while larger municipalities were much more likely to limit the difficulty to some positions.

Respondents were next asked the extent to which competition with other industry sectors impacted their ability to recruit job candidates. The answers (measured in percentages) are shown in Table 11.

Table 11: Extent to which competition with other industry sectors impacts ability to recruit

ALL	< 1,000	1,000-5,000	5,000-10,000	10,000-50,000	> 50,000
54%	49%	53%	70%	---	59%

There were no replies from municipalities with 10,000 to 50,000 residents

Perhaps the best way to express the result is that municipalities face a moderate degree of competition with other industry sectors in attracting job candidates. It is worth diving deeper into the responses, however. Among municipalities with 5,000 or fewer residents, where the overall rating around 50% (49% and 53%), the actual answers fall into three distinct categories: approximately one-third express a high level of competition (a score of 65% or more); around one-third score it as medium (41% to 63%) and one-third score it as low (30% or less). In short, municipalities experience the recruitment competition to significantly different degrees, from high through moderate to low, where the average rating is moderate.

Respondents were further asked which industries they felt they were competing against for employees. Respondents were required to write in their responses, and the results are presented in Table 12, divided by the degree of competition respondents felt from other industry sectors for job applicants.

Table 12: Industries that provide competition for employees

High level of competition from other employers		Moderate level of competition from other employers		Low level of competition from other employers	
Industry	#	Industry	#	Industry	#
Mining	12	Mining	5	Mining	2
Other public sector	7	Other public sector	7	Other public sector	6
All industries	4	All industries		All industries	
Other	5	Other	8	Other	4
Don't know	1	Don't know	4	Don't know	4

The two sectors most likely to be named as competitors for employees were other public sector (usually expressed as other municipalities, but also included other public services or agencies, provincial parks, and First Nations governments) and mining. Mining was by far most often cited among municipalities that experienced a high level of competition from other employers (who also were the only category to feel that the competition came from all industries). Otherwise, other public sectors were more often named by those municipalities who experienced a moderate or low degree of competition from other industries. These latter municipalities were also more likely to say they did not know which industries were providing recruitment competition or they did not provide an answer.

Respondents were next specifically asked which positions were most affected by salary competition with mining operations. In total, 49 respondents provided an answer:

- One-third (35%) said there was no impact or that it was not applicable (several indicating there was no mining operation close by)
- Over four in ten (43%) named public works primarily, or equipment operators or labourers
- The larger municipalities (over 10,000 residents) specifically cited mechanics, engineers and other skilled trades positions

Questions relating to wages, pension and benefits as part of the attraction package

The next set of questions inquired about strategies relating to wages, as well as how pension and benefits may influence recruitment outcomes.

The first question asked whether the municipality had increased salaries or adjusted pay scales to remain competitive. In most cases (75% of all respondents), said they had (Table 13). As shown in Table 13, approximately one in eight (12%) indicated it was not possible within their budget (all were municipalities with fewer than 10,000 residents), while one in ten (10%) said no.

Table 13: Increasing salaries or adjusting pay scales to remain competitive

	ALL	Under 1,000	1,000-5,000	5,000-10,000	10,000-50,000	Over 50,000
Yes	75%	67%	79%	83%	0%	100%
Not possible within budget	12%	14%	11%	17%	0%	0%
No	10%	10%	11%	0%	100%	0%
Considering it	3%	10%	0%	0%	0%	0%

Those municipalities that answered yes were asked to indicate what adjustments were made. The 45 responses fell into numerous categories:

- Cost of living increased
- Added benefit (s) (e.g. vacation time)
- Offered a bonus
- Increased starting rates of positions
- Increased wage for specific positions to remain competitive or retain staff
- Pay increased to attract candidates with experience or with desired educational credentials
- Some increased for certain positions based on comparisons with neighbouring municipalities or market levels
- Increased the wage grid
- Increased wages through collective agreement negotiations
- Pay equity increased
- Review of all positions together with a labour market survey
- Periodic salary reviews
- Compensation review by outside consultant

Next, all respondents were asked whether they believed job candidates understood the value of the OMERS or municipal pension plan. The responses are provided in Table 14.

Table 14: Job candidates' understanding of value of municipal pension plan

	ALL	Under 1,000	1,000-5,000	5,000-10,000	10,000-50,000	Over 50,000
Yes	33%	38%	21%	67%	0%	50%
No	27%	10%	46%	0%	0%	25%
Not certain	28%	33%	21%	33%	100%	25%
Other	12%	19%	11%	0%	0%	0%

While there are large variations in the responses by size of municipality, there is no obvious pattern of response by size. The overall results for all respondents better reflect reality; one-third (33%) say that job candidates do understand, just under one-third (27%) say they do not, and a similar proportion (28%) are uncertain. Those municipalities that answered “Other” as a response usually had no pension plan or only had it for certain positions. In a few other instances, the “Other” response was used to express the view that young people are less concerned about preparing for their retirement.

Further on the topic of pensions as part of the compensation package, respondents were asked what challenges they faced in promoting pension value to younger or mid-career applicants. The answer relied on respondents writing in their reply.

Of the 50 comments entered, almost half (24, or 48%) said some variant of “younger workers are more interested in the immediate pay cheque.” This included such observations as “the future is too far away for younger workers,” “younger workers have immediate cash needs, such as saving for a house, as opposed to saving for retirement,” or “they feel it represents a large cut into their pay cheque (every dollar counts).” Most suggest this immediate-term attitude is particularly prevalent among this generation of youth, although a couple of respondents said that it has always been this way.

Eight respondents (16%) said they had no challenges in communicating about the benefits, while another five (10%) said the question was not applicable. A further five (10%) said that current workers are less interested in or committed to employment for the long-term. Another three (6%) felt that the workers did not understand the mechanics of how a pension worked.

Respondents were asked how they communicated pension and benefit information to applicants. Table 15 provides the results.

Table 15: How pension and benefit information is provided to applicants

	ALL	Under 1,000	1,000-5,000	5,000-10,000	10,000-50,000	Over 50,000
Job posting	35%	29%	39%	50%	0%	25%
Interview stage	25%	29%	25%	33%	0%	0%
Offer letter	12%	19%	11%	0%	0%	0%
Website	2%	0%	0%	0%	0%	25%
None of the above	3%	10%	0%	0%	0%	0%
Other	23%	14%	25%	17%	100%	50%

A little over one third (35%) of all respondents provide this information in the job posting and another quarter (25%) convey it during the interview stage. Almost a quarter (23%) chose “Other,” which when asked to specify, meant all of the above options or some mix of most of the options. In one instance, a respondent indicated that they communicated this information during onboarding.

Finally, respondents were asked whether tools or benefits from FONOM would help better communicate about these benefits. Only one-quarter (27%) said yes, while two-thirds were uncertain; that high level of uncertainty was consistent across all sizes of municipalities (Table 16). One possible reason for the uncertainty might be that it is unclear what that support from FONOM could look like.

Table 16: Would communication tools from FONOM help?

	ALL	Under 1,000	1,000-5,000	5,000-10,000	10,000-50,000	Over 50,000
Yes	27%	40%	18%	33%	0%	25%
No	7%	0%	14%	0%	0%	0%
Uncertain	66%	60%	68%	67%	100%	75%

Skill gaps and addressing workforce and recruitment challenges

Respondents were asked to identify the most evident skills gap by selecting from a list of options. Table 17 presents the answers. They are listed from highest to lowest percentage response among all responses.

Table 17: Most evident skills gaps

	ALL	Under 1,000	1,000-5,000	5,000-10,000	10,000-50,000	Over 50,000
Leadership/management	21%	15%	25%	33%	0%	0%
Regulatory/technical knowledge	17%	15%	18%	33%	0%	0%
Skilled trades certifications	16%	15%	11%	0%	0%	100%
Soft skills (communication, reliability)	12%	15%	14%	0%	0%	0%
Heavy equipment operation	10%	10%	7%	33%	0%	0%
Digital/IT skills	2%	5%	0%	0%	0%	0%
Other	17%	20%	18%	0%	100%	0%
None of the above	5%	5%	7%	0%	0%	0%

Three skills top the list (between one in five and one in six of respondents): leadership/management; regulatory/technical knowledge; and skilled trades certifications. Two other skills attracted around one in ten respondents: soft skills (communication, reliability) and heavy equipment operation. Digital/IT skills received a small number of responses and only among municipalities with under 1,000 residents.

Among those who selected “Other,” four in ten indicated that all of the listed options represented skills gaps, while two others selected two options from the list.

Additional comments were:

- Many municipal staff obtain training once hired as opposed to coming with a municipal education
- There is a lack of skills for any municipal management positions: i.e. Clerk, Treasurer, CBO, Fire Chief. As these people retire, it is getting harder to find replacements. Often "stealing" from other municipalities.

Respondents were next asked what specific supports or policy changes would help their municipality address workforce challenges. The question invited respondents to write in their response. Of the 40 comments offered, 15 were either “don’t know,” “unsure” or “unknown.” The largest substantive cluster of responses involved six comments supporting training, notably soft skills training at the high school and post-secondary levels, more funding to support training (in relation to DZ or AZ license, or heavy equipment certification), including more classrooms beyond the five biggest cities in the North to improve access, and streamlined qualification and certification pathways. Two other comments specifically targeted more promotion of skilled trades, another two desired more support with succession planning, and two sought policies encouraging migration to the North or expanding housing options for people wishing to work in the North.

More specifically, respondents were next asked what they saw as the primary barrier to successful recruitment in their municipality. The 55 respondents often cited more than one barrier; the three most common issues (each mentioned by around a third of respondents) were:

- Salary: the inability to offer a competitive wage, in relation to other municipalities, other employers and the fact that the job sometimes involves multiple hats; some noted that either their council was skeptical about the need for higher wages or their tax base precluded higher wages
- Lack of candidates: This was often expressed as a lack of qualified or skilled/educated candidates, often related to their smaller population base and remote location, and the consequent competition for qualified staff with other employers (often combined with the issue of a less than competitive salary)
- Location: A more remote location not only limited the job candidate pool, but it could also be less attractive as a draw for people to relocate for a position; several simply stated theirs was a rural location less enticing to younger staff, others noticed the limited availability of public services, retailers, restaurants and other amenities available in larger urban settings

Several respondents also mentioned either the cost or limited availability of suitable housing, combining this with the remote location and/or less competitive salary barrier.

A couple of respondents noted the challenge of competing for qualified bilingual staff or the difficulties of working in an environment that attracts more public scrutiny. Only two respondents said they were not facing recruitment difficulties.

The next question asked respondents which supports from FONOM would be most helpful when recruiting qualified individuals for municipal positions. The survey offered a set of possible responses, with the results shown in Table 18, in order of the highest to lowest scores among all respondents.

Table 18: Preferred supports from FONOM for recruiting qualified job candidates

	ALL	Under 1,000	1,000-5,000	5,000-10,000	10,000-50,000	Over 50,000
Salary benchmarking data	31%	24%	32%	33%	100%	50%
Centralized job posting platform	19%	33%	11%	17%	0%	0%
Shared HR resources	7%	10%	7%	0%	0%	0%
Recruitment best practices guide	5%	0%	11%	0%	0%	0%
Pension/benefits communication toolkit	3%	0%	0%	33%	0%	0%
Template job descriptions	2%	5%	0%	0%	0%	0%
Other	24%	24%	29%	17%	0%	0%
None of the above	9%	5%	11%	0%	0%	50%

The support which was clearly the most preferred was salary benchmarking data, which increased in preference the larger the municipality. Second was a centralized job posting platform, but mainly of interest to municipalities with fewer than 10,000 residents. The remaining options received limited support. Nearly one-quarter of respondents selected “Other” with most indicated that they would have chosen all of the available options.

Finally, respondents were asked if they wished to provide any further comments relating to the workforce development challenges they are facing. Of the fourteen comments made, only one topic was referenced by three respondents, that is, the challenge of managing with a small staff team. In their view, it meant individuals taking on multiple roles, which can pose availability, scheduling and workload management challenges (especially with respect to seasonal demands or emergencies), create difficulties for training and succession planning, cause disruptions due to staff leaves or retirements, and make it difficult to find job candidates with the necessary skills, experience and versatility. It also generates compounded pressures arising from increased administrative and regulatory requirements.

The other comments were:

- Rising transportation costs for employees
- Use FONOM to host sessions to train new councillors or to develop a roster of consultants for staff training
- Sharing with others that succession planning was very useful to them
- Cannot always guarantee enough hours for part-time staff
- Retention is an issue too; younger staff come to build their resumes, but then some move on

- Council sometimes goes beyond their role and gets too involved in operational issues
- Sometimes a toxic dynamic may develop with some members of council or the public
- Firefighter training is a big burden for small municipalities
- Have had hires who turned out to have been less qualified than they stated, resulting in people being let go soon after they are hired

In closing, respondents were asked if they would be willing to participate in a follow-up interview or discussion about workforce development challenges. Three in ten said yes, another three in ten said no, and four in ten said maybe.

Conclusion

The survey findings demonstrate that workforce recruitment and retention remain significant challenges for municipalities across Northeastern Ontario, regardless of community size. While the nature and scale of these challenges vary, respondents consistently identified difficulty attracting qualified candidates, competition from other employers, succession planning pressures, and limited organizational capacity as key barriers to building and sustaining a stable municipal workforce.

Smaller municipalities face particularly complex challenges. Limited financial resources, smaller candidate pools, geographic isolation, and fewer dedicated human resources supports often make it more difficult to compete for skilled workers. At the same time, respondents highlighted increasing competition from mining, other public sector employers and larger municipalities, particularly for technical, skilled trades, public works, finance and senior management positions.

The findings also demonstrate that municipalities are actively adapting their recruitment strategies through salary adjustments, broader advertising approaches, and enhanced benefits. However, many respondents indicated that compensation alone is insufficient to address long-term workforce shortages. Sustainable solutions will require continued investment in workforce development, skills training, succession planning and strategies that improve the attractiveness of municipal careers.

Respondents identified several areas where regional collaboration could strengthen municipal workforce capacity. Salary benchmarking information, centralized recruitment resources, shared human resource supports, and improved access to training and certification opportunities were among the most frequently identified priorities. These findings suggest that coordinated regional approaches, supported by organizations such as FONOM and workforce planning partners, can help municipalities respond more effectively to shared labour market challenges.

Overall, the survey provides valuable evidence of the workforce realities facing Northern Ontario municipalities. The findings establish a foundation for future workforce planning initiatives and highlight opportunities to strengthen recruitment, retention and workforce development strategies that support resilient municipal services and sustainable community growth across the region.

FOR IMMEDIATE RELEASE

August 12, 2026

**FONOM AND WORKFORCE PLANNING BOARDS IDENTIFY
MUNICIPAL WORKFORCE CHALLENGES ACROSS NORTHEASTERN ONTARIO**

Machar Township - The Federation of Northern Ontario Municipalities (FONOM), in partnership with the four Northeastern Ontario Workforce Planning Boards, has released a new report examining the recruitment, retention and workforce development challenges facing municipalities across the region.

The Municipal Workforce Development and Job Vacancies Survey was launched at the 2026 FONOM Conference in Timmins. It gathered 61 responses from municipal representatives across the districts of Algoma, Cochrane, Manitoulin, Nipissing, Parry Sound, Sudbury and Timiskaming.

The findings demonstrate that workforce pressures are affecting municipalities of every size. Ninety-four per cent of respondents reported difficulty attracting qualified candidates, either generally or for specific positions. The positions most frequently identified as difficult to fill were senior management, public works and finance, followed by administrative, by-law enforcement and water and wastewater positions.

“Municipal employees deliver the essential services that residents and businesses rely on every day. When a community cannot recruit a treasurer, public works employee, building official or senior administrator, the impacts are felt throughout the municipality,” said FONOM President Dave Plourde. “Northern Ontario continues to be an economic engine for the province, but our communities need a strong and sustainable municipal workforce to support that growth. FONOM looks forward to working with the Province and our workforce planning partners on practical solutions.”

Smaller municipalities reported particularly difficult circumstances due to limited financial resources, smaller candidate pools, geographic isolation and a lack of dedicated human resources capacity. Municipalities also face increasing competition from mining operations, other public-sector employers and larger communities for skilled and experienced employees.

Three-quarters of respondents indicated that their municipality had increased salaries or adjusted pay scales to remain competitive. However, the report concludes that compensation alone will not resolve the challenge. Municipalities identified salary benchmarking, centralized recruitment resources, shared human resources support, improved training opportunities and assistance with succession planning as important regional priorities.

“This survey gives us valuable, on-the-ground information directly from municipal leaders and staff,” said Stacie Fiddler, Executive Director of the Labour Market Group. “The results confirm that

recruitment and retention pressures are widespread, but they also point us toward practical areas for collaboration. Better labour market information, expanded access to training and certification, and stronger workforce planning tools can help municipalities prepare for both their immediate and long-term staffing needs.”

The report also found that leadership and management abilities, regulatory and technical knowledge, and skilled trades certifications are among the most evident skills gaps. Respondents highlighted the need for more accessible training, including opportunities outside the largest Northern centres, streamlined certification pathways and increased support for succession planning.

“Northeastern Ontario municipalities are competing for workers in a challenging labour market, often with fewer resources and fewer qualified candidates available locally,” said Julie Joncas, Executive Director of the Far Northeast Training Board. “This partnership provides a stronger regional understanding of those pressures. By working together, we can develop solutions that reflect the realities of Northern communities and help build the workforce needed to support municipal services and future economic growth.”

FONOM and the four Workforce Planning Boards will use the findings to support continued regional collaboration and discussions with the Ontario government. The partners will explore opportunities to improve municipal recruitment, retention, training, succession planning and workforce development across Northeastern Ontario.

“Municipalities are doing everything they can to adapt, but this is a regional and provincial challenge that requires a coordinated response,” added Plourde. “Supporting the municipal workforce is an investment in strong communities, reliable public services and the continued economic success of Northern Ontario.”

The four participating Workforce Planning Boards are:

The Labour Market Group;
Algoma Workforce Investment Corporation;
Far Northeast Training Board; and
Workforce Planning for Sudbury & Manitoulin.

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Ontario Ends Social Assistance for People Living in Canada Illegally

New regulations will protect taxpayer dollars and strengthen the integrity of Ontario Works and ODSP

August 13, 2026

[Children, Community and Social Services](#)

TORONTO — The Ontario government is strengthening the rules for Ontario's social assistance programs to ensure that only people who are living in Canada legally can receive financial assistance from Ontario Works or the Ontario Disability Support Program. The new regulations, which take effect immediately, and will protect taxpayer dollars and ensure Ontario's social assistance programs are focused on supporting only families and individuals facing financial hardship who are legally authorized to live in Canada.

"Our government will always be there for those that need it most, but taxpayer-funded social assistance should not go to people living in Canada illegally," said Michael Parsa, Minister of Children, Community and Social Services. "These changes will protect taxpayer dollars and ensure these programs are there for the people who they were intended to support."

The province has amended regulations under the *Ontario Works Act, 1997* and the *Ontario Disability Support Program Act, 1997*, to provide clarity on who is eligible for social assistance. Under the updated rules, the following individuals are not eligible for social assistance:

- Individuals who are in Canada illegally; and
- Individuals authorized to remain in Canada on a temporary basis, for example, those here with student visas, work permits or as visitors and tourists.

These changes take effect immediately to stop people who are not authorized to remain in Canada from receiving these financial supports, ensuring Ontario's government-funded social assistance programs are reserved for people who meet the province's eligibility requirements.

Ontario is continuing to strengthen social assistance and ensure supports are available to its most vulnerable residents. Since September 2022, the province has increased ODSP rates by nearly 23 percent and has tied annual increases to the rate of inflation.

Quick Facts

- Social assistance is available under the Ontario Works (OW) program and ODSP.
 - Applicants must demonstrate their citizenship or immigration status.
 - ODSP clients with a disability may earn up to \$1,000 per month through employment without affecting their eligibility for income support and benefits.
 - Ontario Works recipients are supported by caseworkers focused on helping them prepare to participate in employment services, find meaningful employment, and achieve financial independence.
 - The public may also report cases of suspected fraud by contacting the fraud hotline found on the ministry's [website](#) or call 1-800-394-7867.
-

Additional Resources

[Social assistance](#)

Related Topics

Family and social services

Services for children, youth, families and individuals who need support, and advancing the interests of women across Ontario. Includes information on major life events and care options, including marriage, births and child care. [Learn more](#)

Immigration

Information about the many pathways to immigrate to Ontario and supports to help newcomers get settled. [Learn more](#)

Media Contacts

Julia Lombardo

Minister's Office

Julia.Lombardo@ontario.ca

Media Relations

Ministry of Children, Community and Social Services

media.mccss@ontario.ca

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
 Toronto ON M7A 1Y6
 Tel: 416 326-5000
 Toll Free: 1 866 517-0571
 Minister.SOLGEN@ontario.ca

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132-2026-3665

By email

August 14, 2026

Dear Heads of Council, Chief Administrative Officers and Clerks of OPP-Policed Municipalities:

I am writing to provide you with an update on OPP municipal policing costs for 2027.

Our government recognizes the importance of providing municipalities with predictability as you plan your budgets, while ensuring the OPP has the resources it requires to continue delivering high-quality policing services and keeping communities safe.

With that in mind, we are taking action to limit increases in OPP policing costs for municipalities in 2027.

For the 2027 calendar year, no OPP-policed municipality will see its total amount owed for OPP policing increase by more than 11 per cent compared to 2026, excluding costs associated with any additional policing services a municipality has chosen to receive through a separate agreement with the OPP.

This is a time-limited measure for the 2027 OPP billing cycle, intended to provide municipalities with cost certainty to support local budget planning.

To implement this change, an amendment has been made to Ontario Regulation 413/23: Amount Payable by Municipalities for Policing from Ontario Provincial Police, made under the *Community Safety and Policing Act, 2019* (CSPA). The amendment is being filed with the Registrar of Regulations and will be publicly available through the [e-Laws](#) page in the coming days.

The OPP is currently preparing 2027 annual billing statements, which are expected to be provided to municipalities this fall.

We value the important partnership between the province, municipalities and the OPP in keeping Ontario communities safe. We also recognize the importance of ensuring policing costs are sustainable and predictable for municipalities, and we will continue working with our municipal partners on these shared priorities.

.../2

Page 2

Should you have any questions about the regulatory updates, please reach out to solgeninput@ontario.ca. Questions regarding your municipality's annual OPP billing statement can be directed to OPP Municipal Policing at opp.municipalpolicing@opp.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael S. Kerzner", with a long horizontal flourish extending to the right.

The Honourable Michael S. Kerzner
Solicitor General

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Thomas Carrique, C.O.M.
Commissioner, Ontario Provincial Police



FOR IMMEDIATE RELEASE

Thursday, August 20, 2026

FONOM Celebrates Municipal Service and Those Stepping Forward in 2026

The Federation of Northern Ontario Municipalities (FONOM) is recognizing the municipal leaders who have decided not to seek re-election this fall, while thanking all new and returning candidates who have put their names forward to serve their communities.

Serving on a municipal council requires a significant commitment of time and energy. Municipal leaders are often called upon to make difficult decisions that directly affect their neighbours, local businesses and the future of their communities.

"On behalf of FONOM and our 110 member municipalities, I want to sincerely thank every mayor, councillor and municipal leader who has decided not to seek another term," said FONOM President Dave Plourde. "Whether they served one term or several, each of them stepped forward because they cared about their community. Their contributions deserve to be recognized and appreciated."

FONOM also recognizes three members of its Board of Directors who will be stepping away from municipal office this year: Councillor Sandra Hollingsworth (Sault Ste. Marie), Deputy Mayor Renée Carrier (French River), and Deputy Mayor Danny Whalen (Temiskaming Shores).

"Sandra, Renée and Danny have each brought a strong community voice and a valuable Northern perspective to the FONOM Board," Plourde said. "Their knowledge, commitment and willingness to speak up for Northern Ontario have made FONOM a stronger organization. We thank them for their service to their municipalities, to FONOM and to communities throughout the North."

Plourde also thanked the entire FONOM Board for its hard work during the current four-year municipal term, including Maggie Horsfield (City of North Bay), Lynn Watson (Echo Bay), Al MacNevin (NEMI), Lynda Carleton (Township of Machar), Terry Kelly (Township of East Ferris), Lorne Feldman (City of Timmins), Paul Lefebvre and alternate Mark Signoretti (Greater City of Sudbury).

"FONOM's advocacy is a team effort," said Plourde. "Our Board members bring forward the priorities of their communities and work together to develop practical Northern solutions. I am proud of the respectful and determined way our Board has represented our 110 member municipalities over the past four years."

During the current term, the FONOM Board has advanced several major Northern Ontario priorities.

While progress has been made, there is still much more advocacy work ahead, and FONOM will continue pressing for action on the following issues: Improving the safety and capacity of Highways 11, 17 and 69;

- Seeking a dedicated Northern Ontario Policing Grant to address rising municipal policing costs;
- Calling for changes to Ontario's Mental Health Act to provide compassionate intervention for individuals experiencing severe substance use disorders;
- Supporting Northern Ontario's forestry and natural resource sectors;
- Advocating for fair and predictable municipal infrastructure funding;
- Addressing Northern housing, homelessness and community infrastructure needs;
- Supporting improvements to Northern air, rail and transportation services; and
- Working with regional partners to identify municipal workforce, recruitment and retention challenges.

"These files require persistence, partnerships and a strong, united Northern voice," Plourde said. "Every member of the FONOM Board has contributed to that work, and I thank them for their commitment."

FONOM also recognizes those who have put their names forward as new or returning candidates in the 2026 municipal election.

"Running for municipal office takes courage," Plourde added. "It means putting your ideas, your experience and yourself before the public. We thank every new and returning candidate who is willing to take on that responsibility and contribute to the future of their community."

FONOM supports the goals of the Association of Municipalities of Ontario's Healthy Democracy Project, including encouraging greater participation in local democracy, attracting candidates with different backgrounds and perspectives, promoting respect for those involved in the democratic process, and increasing awareness of the important role municipal governments play in people's daily lives.

"Healthy local democracy depends on people being willing to run, residents being engaged and everyone participating in a respectful way," Plourde said. "We encourage candidates to focus on the issues, listen to their residents and treat one another with respect throughout the campaign."

FONOM also encourages Northern Ontario residents to learn about their local candidates and participate in the municipal election.

"Regardless of the final results, everyone who allows their name to appear on a municipal ballot is making a contribution to local democracy," Plourde concluded. "We wish all candidates well, thank



those who have served and look forward to working with the municipal councils elected across Northern Ontario.”

-30-

Media Contact:

Mac Bain

Executive Director

Federation of Northern Ontario Municipalities

705-498-9510

info.fonom@gmail.com

About FONOM

The Federation of Northern Ontario Municipalities represents 110 municipalities across Northeastern Ontario. FONOM works to improve residents' quality of life and ensure Northern Ontario's future prosperity by advocating on behalf of its member municipalities.

BULLETIN

Ontario Announces Disaster Recovery Funding for Parry Sound District

Province investing up to \$2,559,000 for emergency response and repair costs due to flooding in the Townships of Armour, Carling, Joly, Magnetawan and Strong

August 20, 2026

[Municipal Affairs and Housing](#)

Parry Sound — The Ontario government is providing the Townships of Armour, Carling, Joly, Magnetawan and Strong with up to \$2,559,000 to help cover emergency response costs and infrastructure repairs due to flooding that occurred in July 2025. This financial support is being provided through the [Municipal Disaster Recovery Assistance \(MDRA\)](#) program and is part of the province's plan to protect Ontario with investments to help repair critical infrastructure when disaster strikes, keeping workers on the job and communities safe.

"Communities across Parry Sound District felt the effects of last summer's flooding, and I know how important it is to get roads and infrastructure repaired," said Graydon Smith, Associate Minister of Municipal Affairs and Housing and MPP for Parry Sound—Muskoka. "This investment will help these municipalities rebuild and strengthen the infrastructure that keeps people, businesses and visitors connected."

On July 6, 2025, Parry Sound District experienced flooding, causing road washouts and damage to culverts across the Townships of Armour, Carling, Joly, Magnetawan and Strong. The MDRA funding will help these five municipalities cover the costs of repairing roads and other essential infrastructure damaged by the flood.

"Our government is protecting Ontario by supporting municipalities when unexpected natural disasters place pressure on local resources," said Rob Flack, Minister of Municipal Affairs and Housing. "This funding will help Parry Sound District recover from the impacts of flooding by offsetting emergency response and cleanup costs, while helping keep the local community safe."

Ontario's [MDRA \(Municipal Disaster Recovery Assistance\)](#) program helps municipalities pay for extraordinary emergency response and clean up costs, as well as damage to essential property or infrastructure as a result of natural

disasters.

Quick Facts

- The Township of Magnetawan will receive up to \$1,070,000.
 - The Township of Armour will receive up to \$455,000.
 - The Township of Joly will receive up to \$420,000.
 - The Township of Strong will receive up to \$314,000.
 - The Township of Carling will receive up to \$300,000.
 - Eligible expenses under the MDRA program may include operating and capital costs that are over and above regular municipal budgets and are directly linked to the disaster.
 - A municipality may be eligible for the program if its disaster-related costs reach a threshold of three per cent of its own-purpose taxation levy.
-

Quotes

"On behalf of Council and our residents, I would like to thank the Ontario government for recognizing the significant impact the July 2025 flooding had on our community. This funding will help restore essential infrastructure, reduce the financial burden on our municipality, and support our continued recovery. We are grateful for the province's commitment to helping rural communities like Magnetawan rebuild stronger for the future."

**- Sam Dunnett
Mayor of Magnetawan**

"Municipalities across Ontario are facing more frequent and severe weather events, placing increasing pressure on local budgets and services. Funding through the Municipal Disaster Recovery Assistance (MDRA) program is critical to helping Armour Township recover from the July 2025 storm. Combined with the Township's contingency planning efforts, this support will help us build back better, strengthen our infrastructure, and improve our resilience to future weather events. On behalf of Council and residents, I want to thank the Ontario government for its support."

**- Rod Ward
Mayor of Armour**

"This funding from the Ontario government is a significant step forward for Joly Township as we recover from the 2025 flooding. It will help replenish our capital reserves and ensure our infrastructure continues to meet the levels of service our residents expect. Support like this makes a real difference for a small municipality like ours as we manage the financial pressures of recovery."

**- Brian McCabe
Mayor of Joly**

"The widespread flooding in July 2025 created significant challenges throughout our community, with damaged roads and culverts impacting residents and local services. We are grateful to the Ontario government for its financial support through the MDRA program, which will help Strong rebuild essential infrastructure and ensure the safety of our residents and visitors. This funding provides much-needed relief for our municipality as we recover from the impacts of this unexpected weather event."

**- Tim Bryson
Mayor of Strong**

"We are grateful to receive this Municipal Disaster Recovery Assistance program funding, which will support our continued recovery from the flood that impacted our Township last July. This funding is an important investment in our community, allowing us to rebuild stronger while easing the financial burden on local taxpayers. On behalf of Council, I want to thank our provincial partners for their support and commitment as we continue working together to strengthen our community."

**- Susan Murphy
Mayor of Carling**

Additional Resources

[Preparing for an emergency.](#)

[Municipal Disaster Recovery Assistance Guidelines](#)



The Township of Tarbutt
27 Barr Road South
Desbarats, Ontario P0R 1E0
Ph: 705-782-6776
Fax: 705-782-4274
www.tarbutt.ca

August 4, 2026

Charlene Watt, Clerk
Township of Armour
56 Ontario St.
PO Box 533
Burk's Falls, ON P0A 1C0

Dear Charlene:

At its meeting of July 22, 2026, the Council of The Township of Tarbutt passed the following resolution in support of your recent correspondence:

Resolution No: 2026 – 120

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that correspondence on the consent agenda dated July 22, 2026 be received; and That The Township of Tarbutt supports the resolutions from the District of Parry Sound and the Township of Armour urging the Governments of Ontario and Canada to prioritize the development of new and upgraded highway rest stops and traveler infrastructure across Northern Ontario. Carried

Tarbutt Council shares your concerns about the need for upgraded Northern highways and facilities for travelers along Highways 11 and 17, major routes that connect Canada from coast to coast.

Thank you for bringing this matter to our attention.

Yours truly,

Carol O. Trainor, A.M.C.T.
CAO/Clerk

e-mail: clerk@tarbutt.ca

cc: Minister of Municipal Affairs and Housing, Rob Flack
Minister of Transportation, Prameet Singh Sarkaria
Algoma-Manitoulin MPP, Bill Rosenberg
The Association of Municipalities of Ontario
The Federation of Northern Ontario Municipalities

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

August 12, 2026

The Right Honourable Mark Carney
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Via email: mark.carney@parl.gc.ca

and

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Room 281
Queen's Park
Toronto, ON M7A 1A5
Via email: Premier@ontario.ca

RE: Rest Stops Along Provincial Highways 11 and 17

Dear Prime Minister Carney and Premier Ford:

On August 12, 2026, the Council of the County of Renfrew passed the following resolution in support of the attached resolution from the Township of Armour requesting that the Governments of Ontario and Canada prioritize the development of new and upgraded highway rest stops and traveller infrastructure:

RESOLUTION NO. OP-CC-26-06-103

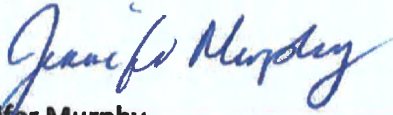
Moved by Chair

Seconded by Committee

THAT County Council support the Township of Armour's resolution requesting the Governments of Ontario and Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17, including improvements to the existing rest stops located within the County of Renfrew.

Thank you for your consideration of this matter. The County of Renfrew is pleased to support the Township of Armour's resolution and emphasizes the importance of addressing the need for enhanced highway rest stops and traveller infrastructure, including improvements to existing facilities within the County of Renfrew.

Sincerely,

A handwritten signature in blue ink, reading "Jennifer Murphy".

Jennifer Murphy

Warden

warden@countyofrenfrew.on.ca

Attach.

- c. MP Cheryl Gallant, Algonquin-Renfrew-Pembroke
- MPP Billy Denault, Renfrew-Nipissing-Pembroke
- Township of Armour



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: May 26, 2026

Motion # 2026-158

WHEREAS Highways 11 and 17 are critical transportation corridors connecting Northern Ontario communities and supporting national trade, tourism, emergency response, and economic development; and

WHEREAS Northern Ontario residents, travellers, commercial drivers, and emergency services rely on safe and accessible year-round highway infrastructure; and

WHEREAS many stretches of Highways 11 and 17 lack sufficient rest areas, washroom facilities, truck parking, warming centres, fuel access, and safe pull-off locations, particularly in remote areas of Northern Ontario; and

WHEREAS inadequate rest stop infrastructure contributes to driver fatigue, safety concerns, limited accessibility, and challenges for tourism and commercial transportation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour calls upon the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17 across Northern Ontario; and

BE IT FURTHER RESOLVED THAT such infrastructure include year-round washrooms, safe parking areas, commercial truck parking, warming shelters, electric vehicle charging stations, fuel access, tourism information, and improved emergency communication services where feasible; and

BE IT FURTHER RESOLVED THAT the Province of Ontario work collaboratively with Northern municipalities, FONOM, NOMA, Indigenous communities, and industry stakeholders to identify priority locations for investment; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to FONOM, NOMA, AMO, local MPPs and MPs, the Premier of Ontario, and Ontario municipalities.

Moved by:	Blakelock, Rod	☒	Seconded by:	Blakelock, Rod	☐
	Brandt, Jerry	☐		Brandt, Jerry	☒
	Haggart-Davis, Dorothy	☐		Haggart-Davis, Dorothy	☐
	Ward, Rod	☐		Ward, Rod	☐
	Whitwell, Wendy	☐		Whitwell, Wendy	☐

Carried / Defeated

Declaration of Pecuniary Interest by:

Recorded vote requested by:



STAFF REPORT

Date: August 25, 2026
To: Council
From: Alison McGregor, Treasurer
Subject: April 2026 Flood – Unbudgeted Expenditures and Capital Reserve Transfer

RECOMMENDATION:

THAT Council approve the unbudgeted expenditure of \$40,412.07 incurred as a result of the April 2026 flood event;

AND THAT Council authorize a transfer of \$40,412.07 from the Capital Reserve to fund the unbudgeted flood-related expenditures.

SUMMARY:

In April 2026, the Township of Armour experienced a significant flooding event that resulted in damage to municipal infrastructure and required immediate emergency repairs and restoration work.

The expenditures associated with the flood were not included in the approved 2026 operating or capital budgets. In order to address the damage resulting from the flooding event and complete the necessary emergency repairs and restoration work, the Township of Armour incurred \$40,412.07 in unbudgeted flood-related expenditures.

The Township of Armour does not maintain a dedicated emergency or roads reserve to fund unforeseen costs of this nature.

Staff have reviewed eligibility for the Municipal Disaster Recovery Assistance (MDRA) program. The Township of Armour does not meet the applicable expenditure threshold for the program for this flooding event.

The flood-related expenditures being presented for Council approval relate to emergency repairs and the restoration of municipal infrastructure and include:

- Culverts;
- Gravel;
- Tree removal from beneath a bridge;
- Haulage/trucking associated with the restoration work; and
- Rope and 4x4 materials required to undertake and secure the emergency repair work.



These expenditures were necessary to restore municipal infrastructure following the flooding event.

Given the unforeseen nature of the April 2026 flooding event, the need to undertake immediate repairs and restore municipal infrastructure, and the absence of a dedicated emergency or roads reserve to fund unforeseen costs of this nature, staff recommend that Council authorize the transfer of \$40,412.07 from the Capital Reserve to fund the unbudgeted flood-related expenditures.

FINANCIAL IMPLICATIONS:

The total unbudgeted expenditure related to the April 2026 flood is \$40,412.07.

The expenditures include costs associated with culverts, gravel, tree removal from beneath a bridge, haulage/trucking, and rope and 4x4 materials required for the emergency repair work.

There is no MDRA reimbursement for this event, as the Township of Armour does not meet the applicable program expenditure threshold.

Approval of the recommendation will result in a \$40,412.07 reduction to the Capital Reserve.

CONCLUSION:

The April 2026 flooding event resulted in unforeseen expenditures that were necessary to respond to the emergency, protect public safety, and restore municipal infrastructure.

As these expenditures were not included in the 2026 budget and the Municipality does not have a dedicated emergency or roads reserve, staff recommend that Council approve the unbudgeted expenditures and authorize the transfer of \$40,412.07 from the Capital Reserve to fund the costs.

OTHERS CONSULTED:

Dave Gray, CAO



STAFF REPORT

Date: August 25, 2026
From: Dave Gray, CAO
Subject: Revised CBO Position Description

Recommendation:

THAT Staff Report from the CAO regarding revisions to the Chief Building Official (CBO) Position Description Revision be received;

AND THAT Council adopts the new position description and directs staff to forward it to the Employment Management Committee for evaluation.

History:

Effective May 1, 2026, the authority to enforce sewage system provisions under the Ontario Building Code was transferred to the Township. This new authority has led to a review of the duties and responsibilities set out in the Chief Building Official position description (approved in 2022). A revised position description has been attached for Council's review. It should be noted that this revised position description has been circulated along with the recent job advertisement, which closed Tuesday, August 25th, 2026.

As this is a significant change to the position description, the CAO is recommending that the position be re-evaluated under Schedule F – Job Evaluation Manual in the Armour Township Employment Policy.

Financial Considerations

Financial considerations will be presented to Council as required following the evaluation of the revised position description.

Others Consulted:

Charlene Watt, Municipal Clerk

Attachments:

Position Description – Chief Building Official (Revised June 2026)

RESOLUTION



POSITION DESCRIPTION

CHIEF BUILDING OFFICIAL

REPORTS TO:

Chief Administrative Officer

POSITION SUMMARY:

The Chief Building Official contributes to the safety and well-being of the residents and visitors to the Township through the administration and enforcement of the Ontario Building Code Act, Ontario Fire Code, Planning Act, Municipal Act, Property Standards By-Law, and other related By-Laws.

MAJOR DUTIES & RESPONSIBILITIES:

Building Official

1. Responsible for administering and managing of the day-to-day functions of the building department of the Township of Armour.
2. Required by legislation (The Ontario Building Code Act and Regulations) to enforce the Ontario Building Code Act by conducting physical inspections of buildings.
3. Processes building permit applications (Ontario Building Code Act and Township By-Laws); receives and reviews applications; discusses applications with property owners and/or their representatives; explains the content and intent of the Building code.
4. Review building plans, conducts regular inspections, and/or directs the Building Inspector in inspection procedures/requirements.
5. Performs detailed site inspections to ensure construction is in compliance with the Ontario Building Code Act and associated regulations and guidelines.
6. Issues various Orders as required under the Code for non-compliance; prepares written orders, and documents the reasons for their issue.
7. Review and comment on planning and development related applications (i.e. Site Plan, Minor Variance, Zoning By-Law Amendment, etc.) and responds to other requests for information such as special occasion permits, questionnaires, surveys, etc. related to Building Code Related matters.
8. Assists the Fire Chief and Deputy Fire Chiefs with respect to Fire Code inspections and enforcement.
9. Prepares monthly written reports for Council, CMHC and Statistics Canada
10. Responds to lawyer inquiries concerning building, zoning and drainage matters.



POSITION DESCRIPTION

CHIEF BUILDING OFFICIAL

11. Reviews all applicable By-Laws, agreements, regulations prior to issuance of permits.
12. Review plans and specification for the issuing of building permits Issue building permits.
13. Issue final and occupancy certificates.

Plumbing Inspector

1. Inspection and enforcement of Ontario Building Code, Part 7 (Plumbing).
2. Reviews plumbing plans for compliance with regulations of the Ontario Building Code.
3. Conducts on-site inspection of plumbing installations.
4. Conducts on-site inspection on in floor Hydronics installations.
5. Issues various Orders as required under the Code for non-compliances; prepares written orders, and documents the reasons for their issue.

WETT Inspections

1. Issue permits for the installation of solid fuel appliance.
2. Inspect components of solid fuel appliance.
3. Issue compliance certificates.
4. Identify unsafe installations if on site for other duties.
5. Maintain qualification for inspection of solid fuel appliance.
6. By-Law Compliance Investigator.
7. Provides support and investigative services for planning purposes.
8. Appointed as Provincial Offences Officer for inspection and enforcement of Municipal By-Laws.
9. Attends Court to present evidence, give testimony.
10. Maintains accurate records of By-Law compliance activities.



POSITION DESCRIPTION

CHIEF BUILDING OFFICIAL

11. Issues tickets and summonses.
12. Maintains training and education in By-Law investigative techniques, law of entry, etc.

Property Standards Officer

1. Designated as Property Standards Officer under legislation for purposes of enforcing the Township's Property Standards By-Law.
2. Maintains accurate and detailed records and ensures adherence to all statutes, regulations, by-laws and other applicable policies and procedures.
3. Investigates property standards complaints.
4. Investigate structural integrity of building versus occupancy.
5. Issue orders relating to OBC.

Zoning Officer

1. Reviews and comments on planning applications, when required.
2. Discusses and clarifies planning rules and regulations with ratepayers, builders, developers, etc.
3. Recommends policy procedures to Director of Planning and Development, Council, Planning and Development Department Staff on planning and development matters.

Sewage System Inspections

1. Administers and enforces Part 8 (Sewage Systems) of the Ontario Building Code in accordance with authority delegated by the Ministry of Municipal Affairs and Housing effective May 1, 2026.
2. Reviews and processes applications for sewage system permits, including the examination of site evaluations, design submissions, and supporting documentation.
3. Conducts or directs inspections of sewage system installations to ensure compliance with the Ontario Building Code, applicable standards, and approved permit documents.



POSITION DESCRIPTION

CHIEF BUILDING OFFICIAL

4. Issues permits, orders, notices, and approvals related to sewage systems and maintains all required records and documentation.
5. Responds to inquiries from property owners, contractors, consultants, and agencies regarding sewage system requirements, approvals, and compliance matters.
6. Reviews and comments on planning and development applications with respect to private sewage servicing requirements and site suitability.
7. Liaises with regulatory agencies, conservation authorities, consultants, and other stakeholders regarding sewage system approvals and compliance matters.

Other

1. Works with the CAO and Fire Department to help ensure efficient and effective procedures and policies for new development and redevelopment within the Township.
2. Responsible for administration and liaison duties as they pertain to the foregoing responsibilities.
3. Develops and recommends policy on the performance of inspection and enforcement duties.
4. Provides input on Operating and Capital Budgets for areas of responsibility.
5. Reviews and recommends fees for areas of responsibility.
6. Maintains an effective liaison with other staff and various Ministry representatives in the performance of responsibilities.
7. Maintains knowledge, skills and expertise at a high level by attending appropriate courses, training seminars, conferences and by selected reading.
8. Provides assistance and direction to other Township staff and departments with respect to facility inspections, maintenance and capital improvements of Township facilities.
9. Attend regular OBOA meetings and training sessions.
10. Attend site visits to assure compliance with zoning By-Law and OBC's requirements.



POSITION DESCRIPTION

CHIEF BUILDING OFFICIAL

11. Protects own health and health of others by adopting safe work practices, reporting unsafe conditions immediately, and attending all relevant in-services regarding occupational health and safety. Follows all guidelines for employees and employers as legislated under the Ontario Occupational Health and Safety Act.
12. Other related duties, as requested and required.

EDUCATION / EXPERIENCE / SKILLS:

1. Post-Secondary degree or diploma in Architectural, Civil Engineering, Mechanical Engineering or Building Code Technology.
2. Successful completion of the Ministry of Municipal Affairs and Housing Examination Program including General Legal/Process, House, Small Buildings, HVAC House, Building Structural, Plumbing House, and **On-Site Sewage Systems**. Successful completion of other categories of qualification is an asset.
3. Technical competence is vital in avoiding legal actions against the Municipality due to improper decisions or delays and to avoid unnecessary costs to the development and construction industries.
4. Designation as a Certified Building Code Official (CBCO) and membership in the Ontario Building Officials Association (OBOA).
5. Certification with the Ontario Plumbing Inspectors Association and/or the Ontario Association of Property Standards Officers is an asset.
6. Good working knowledge of the Ontario Building Code Act and Regulations, familiarity with building materials, construction and procedures, ability to read and understand plans and construction drawings.
7. Ability to interpret and apply by-laws and other legislation as outlined in the Building Code Act and the Ontario Building Code.
8. Excellent oral and written communication skills including superior report writing and interpersonal skills.
9. Possess strong computer skills and proficiency in Windows based software including Word and Excel. Knowledge of information tracking database software (GIS) would be an asset.
10. Minimum 2 years related experience in a Building Official or Municipal By-Law Enforcement role in a Municipal environment.



POSITION DESCRIPTION

CHIEF BUILDING OFFICIAL

11. Maintain a valid Ontario Class G Drivers' License and a clean driver's abstract.
12. Possesses or is able to obtain and maintain qualifications prescribed under the Ontario Building Code for the administration and enforcement of on-site sewage systems (Part 8) and any additional qualifications required by the Ministry of Municipal Affairs and Housing.

Independence of Action

Works independently within regulatory and policy guidelines. May be required to change established methods or procedures. Ensures duties are performed with the expressed aim of protecting the Corporation from liability claims. Performance is monitored by the CAO.

Mental Effort

The nature and variety of duties place this position in a high public profile. Stress is a factor due to close interaction with the public regarding conflicts concerning inspections and by-law enforcement.

Physical Effort

Work is generally performed in a normal office environment, but includes inspections which will require standing, climbing stairs, walking on uneven surfaces and lifting weights not usually exceeding 10 kg.

Dexterity

The job includes some computer work and some calculator work, which requires coordination of coarse and fine movements, where speed is a minor consideration.

Accountability

The position has to apply many laws and regulations and mistakes could result in a serious loss of time, resources and money and could cause a limited impact on the Township's public image.

Safety of Others

The position usually requires some degree of care to prevent injury or harm to others.

Supervision

This position requires the incumbent to assume some of the normal supervisory responsibilities over others as it pertains to building matters.

Contacts



POSITION DESCRIPTION

CHIEF BUILDING OFFICIAL

The position has many contacts with the public, different levels of governments, developers, etc., which are of difficult, specialized and/or sensitive in nature and require discussion and resolution of problems by presenting or obtaining detailed information.

Working Conditions

Routine inspections are performed in regular outdoor construction conditions and can include responding to escalated situations (e.g. illegal development). Exposed occasionally to noise, extreme temperatures, dirt, dust, wetness/humidity, darkness/poor lighting, elevated workplaces, mechanical hazards, fire hazards, and electrical hazards, irritants such as insulation, fumes/gas, odours and sudden temperature changes.

The above statements are intended to describe the general nature and level of work being performed by the incumbent(s) of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.



STAFF REPORT

Date: August 25, 2026
From: Dave Gray, CAO
To: Council
Subject: Watt Farm Red Building Heating and Public Occupancy

Recommendation:

WHEREAS the Council of the Township of Armour has received and Reviewed the staff Report from the CAO regarding the Watt Farm Heritage Centre Red Building Heating and Public Occupancy;

AND WHEREAS Council acknowledges the work of the Burk's Falls and District Historical Society to steward the Watt Farm Heritage Centre for the purposes of preserving and promoting the area's history to the benefit of the communities and municipalities it serves;

AND WHEREAS Council has a demonstrated history of investing in to the facilities at the Watt Farm Heritage Centre to ensure that artifacts are well preserved for future generations;

NOW THEREFORE Council directs staff to proceed with releasing a request for quote (RFQ) to install a furnace in the Red Building for the purposes of ensuring the safe storage of historical artifacts;

AND THAT Council directs staff explore the factors related to the safe public occupancy of the Red Building and establish a collaborative funding solution with Historical Society partners to complete any identified work.

AND THAT Council encourages the Burk's Falls and District Historical Society to establish a business and/or strategic plan to guide their future activities and increase partner confidence to support future investments.

History:

The Township of Armour has received a resolution (#2026-08-17-3) from the Burk's Falls and District Historical Society pertaining to the installation of a furnace to supply heat to the Red Building located at the Watt Farm Heritage Centre. The Historical Society has

requested that the Township commit to ensuring that the building is appropriately heated and maintained at conditions suitable for the storage, preservation and display of historical artifacts. The resolution further urges Council to “identify and complete all outstanding work required to make the Red Building safe, functional, accessible, and suitable for public access and historical exhibits.

The resolution further speaks to the original intent of the building, which has been a topic of debate between previous administration, Council, and the Historical Society. Use of the building to “increase the amount of exhibition space....by adding four new 8x10 exhibition spaces and a large, open area capable of containing larger artifacts” was noted as an expected outcome in the original application for funding. Notably, heating nor accessibility considerations were included in the funding application.

On July 7, 2026, the CAO circulated an email to the Historical Society Facilities & Functions (F&F) Committee to address the following considerations:

1. The former CBO attended a site meeting and informed committee members that the solutions mentioned in the furnace quotes provided by the F&F Committee did not account for specific target humidity for various artifacts (primarily documents).
2. Operating cost increases had not been considered throughout the quotation phase. The email included a high-level breakdown of investments made in to the facility, totaling approximately \$292,000 for capital, maintenance, and utilities since 2015.
3. The need to initiate discussions amongst all partners (Historical Society and Municipal) related to how future capital and operational expenses could be shared moving forward.

Installation of a heating solution

In late 2025, The F&F Committee obtained three quotes for heating solution which ranged from \$14,900 to \$19,773 plus HST. Based on these quotes, the Township of Armour approved a budget amount of \$20,000 to support the project. In February of 2026, the Historical Society communicated a potential contribution of \$5,000.00 to support the installation of a heating system.

It was determined after receiving these quotes that a heat loss study would be required to apply for a building permit to install a heating system. In February of 2026, Staff commissioned a heat loss study to inform the design of a heating solution for the building.

The heat loss study concluded that an appropriate heating solution would include a propane furnace to heat the main floor area and two 1000w baseboard heaters and 100CFM exhaust fans to heat the utility room and bathroom. Updated quotes have not been pursued as of this report.

Ongoing operating costs

The calculations provided in the heat loss study were used to calculate an estimated required volume of propane. It is anticipated that approximately 3,800 litres of propane will be required to maintain the building at 65 degrees through the winter months. The Watt Farm currently has a 500-gallon (~1,900L) tank that supplies the farm house. The

propane supplier has indicated that adding another tank or upgrading the current tank would not bear significant upfront costs.

Additionally, the electric baseboard heaters will consume approximately 6000kWh of electricity.

The estimated costs below have been determined by using the heat loss data and current/historical utilities costs compared to average temperatures in the Burk's Falls area. These estimates are expected to vary based on actual temperatures and other installation-specific factors.

Est. Propane Cost	Est. Electricity Cost	Est. Total
\$2,000-\$2,500	\$891-\$1,400	\$2,891-\$3,900
@\$0.61/L	\$0.15/kWh-\$0.20kWh	

Outstanding work required to make safe, functional, accessible, and suitable for public access and historical exhibits

Various other considerations are required to evaluate suitability for public occupancy in the building from a safety and accessibility perspective. These considerations are:

1. The separation between the implement shed and Red Building. There are two conflicting opinions from past CBOs on this matter.
 - a. One CBO recommended the removal of the chicken coop to allow for increased separation.
2. The need for a walking path from the rear garage door along the west wall of the building to allow for rapid egress in the event of an emergency.
3. There has not been an AODA compliance audit of the Red Building as to have a full picture of what would be required to ensure accessibility.
4. The presence of cluster flies presumably due to high-humidity levels needs to be addressed.
5. Based on consultations with the F&F committee, members have brought forward considerations for finished floors and other interior considerations. It is unclear if these considerations are expected to be made as "functional improvements".
 - a. These considerations have not been costed or considered beyond these conversations.

Conclusions

Since the completion of the original construction, the Red Building has remained unused both for storage and exhibition purposes. The following conclusions can be drawn from this report.

1. The installation/implementation of a heating solution is expected to improve conditions such to enable the year-round storage of artifacts. From an initial costing perspective, proceeding with this step is most likely achievable pending the issuance of an RFQ for the installation of a heating system consistent with the information presented in the existing heat-loss study. Additionally, it will have the following benefits:
 - a. Enabling reasonable storage and potential displaying of heritage artifacts.

- b. Preservation of the asset by reducing humidity and improving overall interior conditions.
2. Addressing the other factors related to public occupancy and accessibility will require additional review and planning (including scope estimation and costing if required).
3. Armour has invested significant amounts in to the maintenance and operation of the Watt Century Farm House Heritage Centre, with limited support from partners. The Burks Falls and District Historical Society serves the broader TRI-R community. It stands to reason that ongoing resourcing should be supported by all served parties. As such, it is the CAO's recommendation that, with the exception of the already approved heating solution, any further investment request be tabled until such time that:
 - a. A review of operational funding can be explored with Historical Society Partners.
 - b. The roles and responsibilities of both Armour Township and the Historical society, as they relate to the management and upkeep of the facilities, can be established and documented.
 - c. A current strategic/business plan is adopted to guide Historical Society initiatives.

Financial Considerations

The installation and operation of an appropriate heating solution is detailed below:

Expense	Cost	Revenue	
Furnace & Ducts	\$20,000	Armour Cap. Reserve	\$20,000
Baseboards & Fans	\$ 2,500	Historical Society (up to)	\$ 5,000
Total	\$22,500		
Operating cost incr. (est.)	\$3250	Annually (not prorated for 2026)	

Others Consulted:

Alison McGregor, Treasurer
Moore Propane

Attachments:

Burk's Falls & District Historical Society Resolution #2026-08-17



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

Date: August 17, 2026

Notice of Motion #2026-08-17-2

RESOLUTION REGARDING THE RED BUILDING

WHEREAS the Township of Armour received grant funding for the Red Building project;

AND WHEREAS the Red Building project was undertaken by the Township of Armour, including the hiring and direction of the contractor, and was therefore a Township project;

AND WHEREAS members of the Burk's Falls and District Historical Society participated in discussions regarding the intended use, function, and presentation of the Red Building, and the building ultimately constructed does not reflect the project as it was presented or discussed with members of the Historical Society;

AND WHEREAS the Historical Society requires a properly heated and functional building in order to safely display, store, preserve, and protect its artifacts and collections from potential damage caused by unsuitable environmental conditions;

AND WHEREAS on February 16, 2026, the Burk's Falls and District Historical Society passed a resolution to contribute \$5,000 toward the installation of the heating system in the Red Building.

AND WHEREAS the Historical Society remains willing to contribute up to \$5,000 toward the installation of a suitable heating system, if required, subject to appropriate arrangements with the Township of Armour;

AND WHEREAS the Historical Society believes that the Red Building must first be completed, heated, made functional for the use of the public and members, and capable of safely accommodating and displaying artifacts before the Society can reasonably commit to a comprehensive strategic plan for its future operations, collections, exhibits, and public programming;

AND WHEREAS the Historical Society is willing and prepared to undertake a strategic planning process once the Red Building has been brought to a functional and suitable condition, including the installation and operation of an appropriate heating system and the completion of any outstanding work necessary for public access and the safe display and preservation of artifacts;

NOW THEREFORE BE IT RESOLVED THAT the Burk's Falls and District Historical Society respectfully requests that Council of the Township of Armour:

1. ****Commit to completing the Red Building project**** and bringing the building to a finished, functional condition consistent with its intended purpose as a public historical and community facility;
2. ****Commit to ensuring that the Red Building is appropriately heated**** and maintained at conditions suitable for the safe storage, preservation, and display of historical artifacts;



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

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112 Midlothian Road
Ryerson Township

3. ****Identify and complete all outstanding work**** required to make the Red Building safe, functional, accessible, and suitable for public access and historical exhibits;
4. ****Provide the Historical Society with a clear written outline of the remaining work****, including anticipated timelines, responsibilities, and any outstanding requirements necessary to bring the building into public use;
5. ****Recognize that the Historical Society's commitment to a strategic planning process is dependent upon the Red Building first being completed and made functional****, as the Society requires a suitable facility in which to display and protect its artifacts and establish its future operational priorities;
6. ****Acknowledge the Historical Society's previously approved potential contribution of up to \$5,000 toward the heating system****, as authorized by the Society's February 16, 2026 resolution, and work collaboratively with the Society to determine whether and how that contribution may be applied;
7. ****Work collaboratively with the Burk's Falls and District Historical Society**** to establish a mutually understood plan for the completion, operation, public access, and future use of the Red Building; and
8. ****Commit to continued communication and consultation with the Historical Society**** regarding outstanding work on the Red Building and its transition to a functional public historical facility.

BE IT FURTHER RESOLVED THAT the Burk's Falls and District Historical Society confirms its willingness to work cooperatively with the Township of Armour toward the successful completion and public opening of the Red Building and, once the building is heated, functional, and suitable for the safe display and preservation of artifacts, to undertake a strategic planning process to guide the Society's future activities and use of the facility.

BE IT FINALLY RESOLVED THAT a copy of this resolution be forwarded to the Council of the Township of Armour for consideration and response.

Moved By:

Kriste Tulsien

Seconded By:

[Signature]



Carried



Defeated

Diane Brandt

Diane Brandt, President



Company managed and coordinated by
HOLDING UMBERTO GNUTTI S.p.A.



BRAWO BRASSWORKING LIMITED
c/a LOFTHOUSE MANUFACTURING
Box 340, 500 Ontario Street
Burk's Falls, Ontario
Canada P0A 1C0

Phone: +1 705-382-3637
Fax: +1 705-382-2302
Toll Free: 800-390-8575
Brawo.com

August 19th, 2026

Dear Mr. Gray,

Further to your recent conversation with our Plant and General Managers, we are reaching out to the council and leadership at Armour Township and formally requesting an extension to the purchase agreement terms for the property described below:

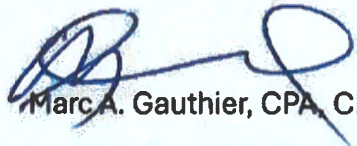
Legal Description of Lands:

RE: Part Lot 6, Concession 10, Being Part 1, Plan 42R20644; save and except Part 1, Plan 42R-21700; Township of Armour, District of Parry Sound.

As was discussed, Brawo – Lofthouse is still reviewing options to determine the best approach and facility expansion layout on our Armour Township property.

We are respectfully requesting a formal extension to Schedule "B" of the Agreement of Purchase and Sale.

Kindest Regards.



Marc A. Gauthier, CPA, CMA

Accounting Manager

LOFTHOUSE

500 Ontario Street, Burk's Falls | Ontario Canada P0A 1C0

Phone +1-705-382-3637 Ext. 274 | Fax +1-705-382-2302

RESOLUTION



Township of Armour is seeking individuals interested in submitting quotations for the following Contract Position

**OUTDOOR ICE SKATING
RINK ICE TECHNICIAN – 2026/2027**

Municipal Forms and list of duties are available at the Armour Township Municipal Office during business hours or on our website at

www.armourtownship.ca

*Township of Armour Office
56 Ontario Street
Burk's Falls, ON P0A 1C0*

Submission Deadline: Friday, September 11, 2026 @ 4:00PM

To: Charlene Watt, Municipal Clerk

By mail or in person: 56 Ontario Street, P.O. Box 533, Burk's Falls, ON P0A 1C0

Electronically transmitted submissions (facsimile, e-mail, etc.) SHALL NOT be accepted for this Quotation.

Request for Quotation must be submitted on Township Forms

Lowest quotation not necessarily accepted.

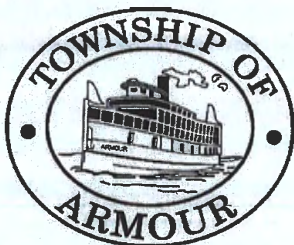
The Township of Armour reserves the right to accept or reject all or part of any Quotation and also reserves the right to accept other than the lowest Quotation and to cancel this Call for Quotations at any time.

Prices tendered are to be in Canadian Funds and are to remain firm for acceptance for a period of Ninety (90) days.

Proponents acknowledge that the Township is under no obligation to enter into a contract and that participation in this RFQ does not entitle any party to compensation of any kind.

Personal information contained in submissions received by the Township of Armour in response to this Request for Quotation is collected under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, and the municipality's applicable procurement by-law and policies.

The information collected will be used for the purpose of evaluating and administering this procurement process, including determining the qualifications and suitability of proponents/suppliers, communicating with respondents, awarding the contract, and administering any resulting agreement. The information may also be disclosed where authorized or required by law, including under the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 (MFIPPA).



56 Ontario Street, PO Box 533,
Burk's Falls, Ontario, POA 1C0
705-382-3332

Notice of Complete Application and Public Meeting

THE CORPORATION OF THE TOWNSHIP OF ARMOUR

Respecting an application by October 14th Holdings to rezone lands described as Part of Lot 3, Concession 4, 42R-23016 Part 1, 195 Madill Road in the Township of Armour, District of Parry Sound.

ZBA-2026-04

TAKE NOTICE that a complete application has been accepted under Section 34 of the Planning Act and the Council of the Township of Armour will hold a Public Meeting on:

Tuesday, September 22, 2026

at 6:45 p.m. at the

Township of Armour's Municipal Office

56 Ontario Street, Burk's Falls

Ontario, POA 1C0

THE PURPOSE AND EFFECT of the Public Meeting at Council is to consider a proposed Zoning By-law Amendment under Section 34 of the *Planning Act* to amend Zoning By-law No. 27-95 as amended, of the Armour Township.

The application would rezone the subject lands to fulfill a condition of a Consent File B-005/26 approved by the Southeast Parry Sound District Planning Board. The application will rezone the subject lands from the existing Rural-Exception 106 (RU-106) Zone to the Rural (RU) Zone to recognize the proposed residential use of the severed lot.

A key map showing the location of the property is attached to this notice.

TAKE FURTHER NOTICE that the public meeting will be held in a hybrid format and virtual attendance via Zoom is also available. Please advise the Clerk of your email address if you wish to receive a link to join the Zoom meeting. This will allow you the opportunity to monitor and also speak at the meeting if you wish.

IF A PERSON OR PUBLIC BODY would otherwise have an ability to appeal the decision of the Municipal Corporation of the Township of Armour to the Ontario Land Tribunal but the person or public body does



not make oral submissions at a Public Meeting or make written submissions to the Municipal Corporation of the Township of Armour before the by-law is passed, the person or public body is not entitled to appeal the decision.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a Public Meeting or make written submissions to the Municipal Corporation of the Township of Armour before the By-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed Zoning By-law Amendment is available at www.armourtownship.ca. For more information about this matter, including information about appeal rights, contact deputyclerk@armourtownship.ca or 705-382-3332 during regular business hours. If you wish to be notified of the decision of the Municipal Corporation of the Township of Armour on the proposed Zoning By-law Amendment, you must make a written request to the email above or by writing to:

Mrs. Charlene Watt, Clerk
Township of Armour
56 Ontario Street, Box 533
Burk's Falls, ON POA 1C0

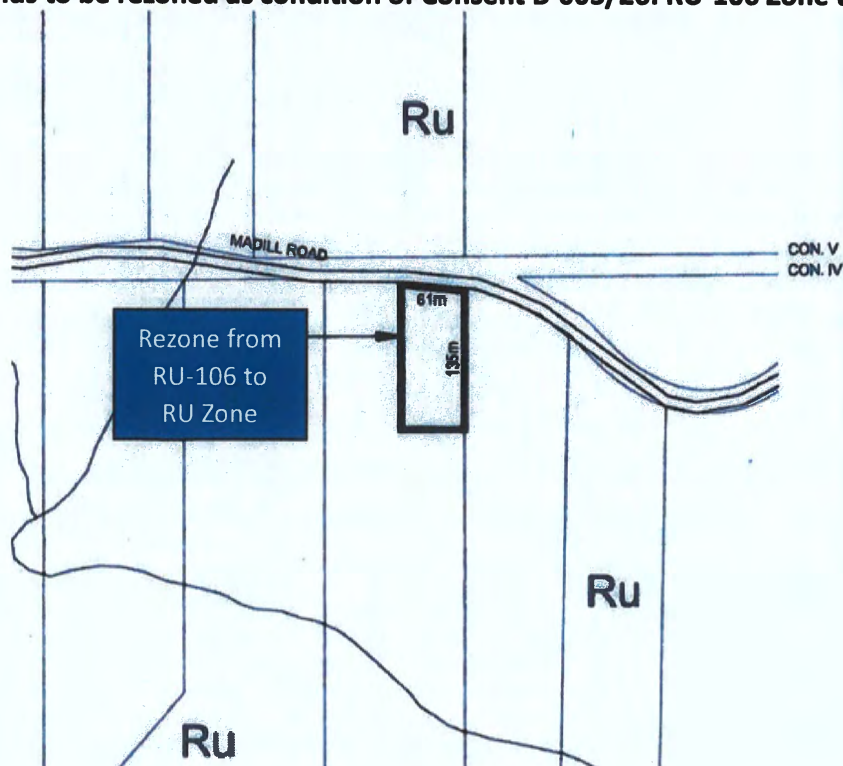
Dated at the Township of Armour this 14th day of August, 2026.



LOCATION MAP: Part of Lot 3, Concession 4, 195 Madill Road



Lands to be rezoned as condition of Consent B-005/26: RU-106 Zone to RU Zone





District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton

Secretary-Treasurer: Karlee Britton

Fall 2026 Agenda – 173rd Meeting – Friday, September 25, 2026

Hosted by the Township of Carling

Carling Community Centre; 4 Carling Bay Rd W, Carling, ON P0G 1G0

- 8:15-9:00** Registration / Coffee sponsored by The Citta Group, RBC Dominion Securities Inc.
- 9:00-9:10** Singing of O Canada
Introduction of the Head Table
Welcome and Opening Remarks from the Township of Carling
- 9:10-9:50** **Keynote Speaker: Jeff Lehman**, Chair of the District Municipality of Muskoka, with Q&A
- 9:50-10:05** **How 'Cross Border Network' Got Its Start: Telling the Stories of Municipal Leaders Across Canada** *presented by Christopher Brown, Editor-in-Chief, Cross Border Network*
- 10:05-10:25** **AI in Action: Practical Uses of Artificial Intelligence in Municipal Government** *presented by Forrest Pengra, Director of Strategic Initiatives, Township of Seguin*
- 10:25-10:45** Coffee break sponsored by Planscape
- 10:45-11:05** **Planning Ahead: New Official Plan Formats & Other Emerging Planning Topics** *presented by Stefan Szczerbak, MCIP, RPP, Principal and Debbie Vandemakker, MCIP, RPP, PMP, Manager of Planning, Planscape*
- 11:05-11:25** **Building Age-Friendly Communities: Updates from the District of Parry Sound Age Friendly Committee** *presented by Samantha Docherty, Community Health Promoter, North Bay Parry Sound District Health Unit*
- 11:25-11:40** **Making Municipal Dollars Work: Investing for Long-Term Financial Sustainability** *presented by Anthony Modugno, Associate Investment Advisor, RBC Dominion Securities Inc.*
- 11:40-12:00** **Financing Municipal Infrastructure, Big & Small: Opportunities Through Infrastructure Ontario** *presented by Sunjit Grover, Vice President, Client Relationship Management; and Mark Da Silva, Senior Vice President, Head of Lending, Infrastructure Ontario*
- 12:00-1:00** Enjoy a delicious chicken parmesan lunch prepared and served by Jim Macoubrey.
- 1:00-2:00** **Municipal Stories That Matter: Conversations from Communities Across the District of Parry Sound** facilitated by Cross Border Network featuring a panel discussion.
- 2:00** **Resolutions / Business Meeting**
- Adoption of the Minutes of the Spring 2026 Meeting
 - Treasurer's Report January 1, 2026 to August 1, 2026
 - Updates to DPSMA Constitution
- Draw for Mystery Door Prize: Must be present to claim!
- Date and Host of Next Meeting:** Friday, May 28, 2027 hosted by the Municipality of Magnetawan
- Adjournment

Cross Border Network at the DPSMA Fall 2026 Meeting

The District of Parry Sound Municipal Association is pleased to welcome Cross Border Network to the Fall 2026 Meeting. Cross Border Network is the municipal affairs network dedicated to speaking with Municipal Leaders and stakeholders from across Canada about their role in Municipal Government, and the day to day issues facing municipal governments across Canada. Check out their YouTube channel [here](#).

Cross Border Network is attending the meeting as an independent media organization, and speaker. The Association is reimbursing reasonable travel expenses and providing compensation for attendance only. Cross Border Network retains full editorial independence and sole discretion over its coverage and interview selection.

A panel discussion on municipal issues and regional governance in the District of Parry Sound will be featured during the afternoon session, bringing together delegates who have been acclaimed in the upcoming election; who are not seeking re-election; or are not running in the District of Parry Sound. The discussion will focus on key matters of municipal governance, public policy, and the experiences and perspectives of elected officials across the region. The session will air on a future episode of *Municipal Affairs* which will air across all Cross Border Network Platforms, and RogersTV across Canada.

Campaign messaging or election-related advocacy will not be permitted during the panel discussion, if captured during filming, will not be included in the final production.

Cross Border Network is also seeking up to (8) eight delegates to participate in an individual interview of approximately 10 minutes, for episodes of *Cross Border Interviews* to be conducted during the morning of the meeting in a separate room.

Questions will be provided in advance and will focus on municipal governance and regional issues, and your views on the role of municipal government in 2026. **All registered delegates are welcome to express their interest directly to Cross Border Network.** Interview participants will be selected solely at Cross Border Network's editorial discretion.

The District of Parry Sound Municipal Association does not direct or influence Cross Border Network's reporting or interview selection and is not providing a platform for election campaigning.

To schedule please contact:

crossborderphotography@gmail.com

or

Chris@crossbournetwork.ca



District of Parry Sound Municipal Association

c/o Township of McKellar

701 Hwy 124, McKellar, ON P0G 1C0

President: Lynda Carleton | Secretary-Treasurer: Karlee Britton

DPSMA 2026 Fall Meeting

The Spring Meeting of the District of Parry Sound Municipal Association will be held on **Friday, September 25, 2026** hosted by the Township of Carling. The location of the meeting is at the **Carling Community Centre**, 4 Carling Bay Road West Nobel, ON P0G 1G0.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$50.00** per person and includes lunch and refreshment breaks. Please notify if a vegan, vegetarian or other dietary restriction option is needed.

_____ will be sending (Name of Municipality/Organization)

_____ delegates @ \$50.00 each, for a total of _____.

The following delegates will be attending:

Please confirm attendance on or by Friday, September 11, 2026, so that catering arrangements can be finalized.

Registration can be made by:

Email: clerk@mckellar.ca | Fax: 705-389-1244 | Phone: 705-389-2842 x4
By mail: 701 Highway 124 P.O. Box 69 McKellar, ON P0G 1C0

Payment to follow registration.

Cheques - please send cheques in the mail or bring to the event; payable to 'District of Parry Sound Municipal Association'

EFT - *new* please email Karlee your organization's vendor form to arrange payment

Payment is expected for all delegates registered, regardless of whether they attend, as meal payment is based on the registration.