

TRI COUNCIL INFORMAL SUB-COMMITTEE MEETING **MINUTES**

Tuesday, March 10, 2026 – 1:00PM

Location: Ryerson Township Office

Attendance: Armour Township: Councillor Wendy Whitwell, CAO Dave Gray
Village of Burk's Falls: Deputy Mayor Sean Cotton, CAO/Clerk Denis Duguay
Ryerson Township: Councillor Delynne Patterson, CAO/Clerk Nancy Field

Meeting called to order at 1:02PM

No changes to the February 3, 2026, minutes were requested by committee members.

Discussion Items:

Sub-Committee Terms of Reference Update

To date the Terms of Reference for the Tri Council Shared Services Sub Committee have been passed by resolution by Armour and Burk's Falls Councils. Ryerson Township will have a motion on the table at tonight's meeting to pass the Terms by resolution.

New Fire Hall Building Update

The Chief provided a brief report and some pictures of the progress that is being made. This is week 4 of the construction and a crane was on site to place the trusses. The main priority is to get the entire structure closed in insulate and get heat in the building. Next to complete the underground plumbing and electrical before the concrete floors are poured.

Participation in the Water / Wastewater System Planning

Armour Township had passed a resolution in October of 2021 to support in principle the long-term servicing study of the expansion of the water and sewer services with Burks Falls. After a recent discussion at Council regarding this matter, it was determined their position has not changed. Ryerson Township values receiving this information when it becomes available; however, the associated costs cannot be reasonably justified for our ratepayers at this time.

Joint Arena and Waste Management Services Agreements

The committee reviewed the draft agreements in detail following their initial distribution. During this process, members proposed revisions to clarify definitions and improve the overall wording, with the goal of making the agreements clearer and easily understood now and in the future.

Armour is also seeking a formal legal interpretation of the documents and will share the information with the sub-committee. In addition, there was discussion about arranging an open and transparent presentation to the Tri Council to address matters related to property ownership.

Next steps.

- Start the suggested updates to the agreements and circulate the updated Drafts to the other Clerks
- Ryerson to provide a list of all the changes in the Joint Services Agreements to the partners.

Other Business:

The Committee discussed whether the Township's would like to propose any changes to the new agreements that could help reduce frustration related to shared services. After discussion, it was agreed that we will continue to approach our partnerships with respect and collaboration. At the same time, we recognize that we may not always align in our direction, but we will not continue practices solely because they have traditionally been done that way. Instead, we are committed to remaining open to changes that may improve processes and outcomes for all involved.

It was also agreed that meeting together to discuss options is a more effective form of communication than relying solely on shared resolutions. Moving forward, we will continue to strengthen communication through the Sub-Committee.

Next Meeting:

Tuesday, April 14, 2026 @ 1:00 PM – Young at Heart Seniors Building

Adjournment - 2:50PM

DRAFT