

# **TRI COUNCIL INFORMAL SUB-COMMITTEE MEETING** **MINUTES**

**Wednesday, April 16, 2025 – 10:00AM**

**Location:** Armour Township Office, 56 Ontario Street, Burk's Falls

## **Discussion Items**

### **Shared Service Agreements**

#### Library Agreement

Funding contribution amounts were discussed. The option to transition to population-based contribution percentages rather than usage in a new agreement was raised.

It was proposed that provisions related to future capital projects should be included in a new agreement.

The committee discussed the new library build project. Concern was raised regarding the appropriateness of the Library Board having ownership in the new building or property based on the stipulations in the Public Libraries Act R.S.O. 1990, c. P.44, section 19. Considerations were discussed regarding the contribution commitments that have been made to date and the responsibilities of fundraising for the build, including who should be applying for funds to support the project. The committee discussed the roles of municipalities and the Library Board regarding the management of capital projects.

Considerations were discussed related to the proposed site on Red Cross Road including the options provided by Greystone related to the foundation options for the new building and the presence of various sewer and drainage infrastructure elements.

The Committee discussed the new build project timeline and the perceived urgency from the Board to move forward. Some committee members felt that there is potential for this project may require a longer-range timeline.

The Committee discussed the need for improved communications between municipalities and the Library Board.

The committee discussed the merit of including the creation of a library association that would encompass multiple municipalities in the region within a new library agreement. An association could have the potential to create various efficiencies including shared leadership, resources, and staff across multiple libraries. The Committee discussed creating an interim library agreement to continue the established library partnership while a regional model was investigated.

#### Current Shared Services Agreement for Fire, Landfill, and Arena

The Committee discussed the creation of individual agreements for all shared services rather than the existing multi-service agreement.

The Committee discussed concerns related to the communications between shared services administrators for all services. Establishing a policy or framework to improve future communications that could be included new agreements was also discussed.

Concerns were raised related to the medium- and long-term capital plans for all shared services. It was proposed that the creation of a capital futures sub-committee should be reflected in a new agreement. Capital planning considerations should encompass the eventual need for full replacement of current facilities. The Committee also discussed the need to update the 2022 10-year capital asset plans on an annual basis and that these updates should be included as an addendum to the annual budgets.

#### Fire Services Updates & Current Council Considerations

An update was provided regarding a project specific agreement between Tri Council Partners related to the new Fire Hall build project. The draft agreement is expected to be circulated for partner review in the coming weeks prior to the upcoming Tri Council Meeting. The Committee will set a meeting date to review the draft agreement prior to the Tri Council Meeting.

The Committee recommended that a brief update regarding the project status be prepared and circulated to all partners.

#### Arena Updates & Current Council Considerations

The Committee discussed the merit of investigating a regional arena services model that could include provisions for regional leadership, facility management, and shared resources.

## **Landfill Updates & Current Council Considerations**

None noted during the meeting.

### **Next Meetings**

April 30<sup>th</sup> @ 4:00PM - Fire agreement Meeting (Ryerson Township Office)

May 21<sup>st</sup> @ 10:00AM – Location TBD

Adjournment