

THE MUNICIPAL CORPORATION OF TOWNSHIP OF ARMOUR

Agenda

August 12, 2025

LAND ACKNOWLEDGEMENT & VIDEO RECORDING DISCLAIMER

REGULAR MEETING AT 7:00 P.M.:

- Confirmation of the minutes of the regular council meeting held on July 22, 2025 (1)
List of proposed resolutions (2)

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

DELEGATIONS:

- Amy Tilley, Waste Management Administrator – August 2025 report (3)
Dave Creasor, Roads Supervisor – August 2025 report (4)

ACCOUNTS FOR APPROVAL:

- List of accounts for approval – August 2025 (5)

APPLICATIONS: NONE

BY-LAW (S):

- #49-2025 – To enter into a site plan agreement – Con 5, Part Lot 17 – Bowering/Kataric (6)
#50-2025 – To confirm the proceedings of Council at its July 2025 meetings (7)
#51-2025 – To enter into a site plan agreement – M675, Lot 9 – Singh (8)

REPORTS:

- Planning Report – August 2025 (9)
Building Report – August 2025 (10)
Historical Society – Meeting Minutes of July 21, 2025 (11)
Planning Board – Meeting of July 23, 2025 (12)
ACED – DoED July 2025 Report and June 26, 2025 Meeting Minutes (13)
Mayor's Report - Governance of Family Health Teams (*resolution*) (14)
DSSAB – Board Vacancy (15)
TRI Council Informal Sub-Committee – Meeting of August 5, 2025 (*verbal*)
Other reports?

CORRESPONDENCE:

#16 TO #25

UNFINISHED BUSINESS:

- Village of Burk's Falls – Resolution Opposing Proposed BESS & Mayor's Response Letter (26)
Village of Burk's Falls – Resolution supporting negotiation of Circular Material Change Notice (27)
Village of Burk's Falls – Resolutions supporting firehall build proposal and NOHFC Application (28)
Industrial Park – Hwy 520 Entrance (*verbal*)

NEW BUSINESS:

- Request for Donation – Almaguin Anglers Association: Kids Fishing Derby (*resolution*) (29)
River Hub Proposal at the Burk's Falls Public Docks (*resolution*) (30)
Draft Library Agreement (31)

CLOSED SESSION:

The purpose of this closed meeting is under Section 239(2) (b) and (e) of the *Municipal Act* to discuss personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

DATES TO REMEMBER:

- August 18, 2025 – Historical Society
August 20, 2025 – Library Meeting
August 21, 2025 – Agricultural Society Meeting
August 23, 2025 – HazMat Day
August 25, 2025 - TRI Council – KCC – 7:00 p.m.
August 26, 2025 – Regular Council Meeting



Any member of the public who wishes to attend the Council meeting virtually may contact the Clerk by 4:00 pm on Tuesday, August 12, 2025 via telephone at 705-382-3332 or by email at clerk@armourtownship.ca

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

July 22, 2025

The regular meeting of the Council of the Township of Armour was held on Tuesday, June 24, 2025 at 7:00 p.m. Those in attendance were: Mayor Rod Ward; Councillors Jerry Brandt, Dorothy Haggart-Davis; Rod Blakelock and Wendy Whitwell; Delegations: Danika Hammond, Recreation Co-ordinator and Doug Godin, Chief Building Official; Guests: Alice Hewitt, Nieves Guijarro and Grace McCoy; Staff: Charlene Watt, Clerk and Dave Gray, CAO.

VIDEO RECORDING DISCLAIMER:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded. Participants also agreed to recordings being posted to YouTube or other distribution services.

INDIGENOUS LAND ACKNOWLEDGEMENT:

Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the zoning by-law amendment public meeting to amend permitted uses in the M Zone held on July 8, 2025 were approved as circulated.

The minutes of the zoning by-law amendment public meeting to amend permitted uses in the CH/MH Zone held on July 8, 2025 were approved as circulated.

The minutes of the regular Council meeting held on July 8, 2025 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

No pecuniary interest and general nature thereof were declared.

DELEGATIONS:

Danika McCann, Recreation Co-ordinator presented a report on the status and success of programs at the Katrine Community Centre. The Gala will be held November 22, 2025. Future swimming lesson programs with certificates are being investigated. Council reviewed a summary report on Heritage Festival 2025 and discussed recommendations. Accessibility, layout of the attractions, selection of vendors and clarifying roles for volunteers were discussed. Planning of Heritage Festival will be discussed during the KCC's month meetings next year.

Doug Godin, CBO presented a report to Council on the department's inspection processes with details on possible reasons for a failed inspection on his monthly report. The CBO also presented a staff report recommending authority be granted to the Township of Armour under the Building Code Act for the administration and enforcement of the Ontario Building Code, specifically as it relates to sewage systems for all properties within the Township. Council passed a resolution supporting the recommendation and directed the CBO submit a formal request to the Minister of Municipal Affairs and Housing. Council requested an annual statistics report from NBMCA that provided details on new septic permits as well as re-inspections within the Township.

ACCOUNTS FOR APPROVAL: None

APPLICATIONS:

Council reviewed consent applications B-032/25 and B-033/25, Plan M632, Lot 10, 123E Nicolía Drive. Council discussed the applications and passed a resolution supporting the applications with conditions.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

July 22, 2025

APPLICATIONS: cont'd.

Council reviewed a site plan application for Plan M675, Lot 9, Millie's Way from Pavitar Preet Singh Chauhan. Council passed a resolution authorizing the municipal planner to proceed with drafting the site plan agreement.

Council reviewed a site plan application for Concession 5, Part Lot 17, 943 Relative Road from Daniel Bowering and Leslie Kataric and passed a resolution authorizing the municipal planner to proceed with drafting the site plan agreement.

Council reviewed a site plan application for Concession 5, Part Lot 11, known municipally as 39 Mag View Drive from by Jeffrey Baker and passed a resolution authorizing the municipal planner to proceed with drafting the site plan agreement.

BY-LAWS:

By-law #47-2025 being a by-law to enter into a site plan agreement with Jeffrey Baker with respect to Part of Lot 11, Concession 5 fronting on the Magnetawan River was read in its entirety and passed by resolution.

By-law #48-2025 being a by-law to enter into a site plan agreement with William Robert Charles Johnstone with respect to Lot 24 of Plan M237; Part of Road Allowance in Front of Part Lot 21 Concession 4 Armour Part 10 42R-7266; known municipally as 868 Skyline Drive on the east shore of Three Mile Lake was read in its entirety and passed by resolution.

REPORTS:

Council reviewed the draft minutes from the July 2, 2025 TRI Council Informal Sub-Committee meeting. Discussions included a new library agreement and the new library build. A generic clause to allow for additional partnerships was suggested. The next meeting will be held August 5, 2025.

Council reviewed a report from the ACED Board requesting support in principle for the 2025 ACED signage plan applications. Council passed a supporting resolution.

Council reviewed a report from the Mayor providing a progress update on the status of preparing for the future in the Almaguin Highlands. The report included short-term realities, medium-term preparation and long-term visions. The successful initiatives for the last six months were detailed. The report will be posted to the website. Focus area #2 was discussed with an opportunity to create a new park with municipal trails.

Council reviewed the MAHC Political Leaders Forum minutes from the July 12, 2025 meeting. The next meeting will be held on October 9, 2025.

A verbal report was given on the July 16, 2025 Library Board meeting by the Library's CEO.

A verbal report was given on the July 17, 2025 Agricultural Society meeting. It was questioned if Armour Township had sent their annual \$3,000 donation. The CAO will investigate and advise the municipal representative.

A verbal report was given on the July 21, 2025 Historical society meeting. The minutes will be included in the next agenda package. A verbal update was given on the status of the red building construction.

A verbal report was given on the Magnetawan River vessel project by the Mag River Nature Hub. An old coast guard vessel is planned to run an education program while cruising along the river.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

July 22, 2025

CORRESPONDENCE:

Council reviewed a letter from FONOM requesting support petitioning the provincial and federal governments to make the resolution of the softwood lumber dispute a top priority in ongoing bilateral trade discussions with the United States, to work directly with forestry stakeholders and municipalities to develop and implement support measures that protect workers, communities, and local economies and to publicly acknowledge the urgency of this issue for rural and Northern Ontario and commit to coordinated and concrete actions to support the forest sector. Council passed a supporting resolution.

Council reviewed a resolution from FONOM requesting support for making the NORDS (Northern Ontario Resource Development Support) Pilot Program permanent and to expand eligibility. Council passed a supporting resolution.

Council reviewed a media release from the North Bay Parry Sound District Health Unit advising that the West Nile Virus was found in an East Ferris crow on July 8, 2025.

Council reviewed an Ontario News Release advising that Ontario is protecting against illegal hunting practices.

Council reviewed an Ontario News Release advising that Ontario is investing \$7.5 million to help businesses go digital. The new funding will also help retailers access the tools and technologies needed to boost productivity and sales.

Council reviewed an Ontario News Release advising that Ontario is protecting communities by expanding correctional facilities and adding 150 beds through new modular builds. The Niagara Detention Centre in Thorold, the Cecil Facer Youth Centre in Sudbury and the Vanier Centre for Women in Milton will be expanded to create 150 new beds and give frontline staff the space they need to do their jobs safely.

Council reviewed a letter from AMO to the MOECP providing recommendations for amendments to the Blue Box Regulation and the Resource Recovery and Circular Economy Act, 2016.

Council reviewed a submission from AMO to the Standing Committee on Heritage Infrastructure and Cultural Policy concerning Bill 9, Municipal Accountability Act, 2025. AMO recommends amendments to adjust the unanimous consent requirements to a vote by at least 2/3 of Council and to provide a range of penalties that align with the Education Act in 2023.

Council reviewed a media release promoting the Almaguin Summer Star Party on August 11 and August 12, 2025.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

Council reviewed an invitation from the Township of Perry to tour the newly completed Live Fire Training Unit on July 31, 2025, at 7:00 p.m. Mayor Rod Ward and Councillors Wendy Whitwell and Jerry Brandt plan to attend.

Council reviewed an invitation from MMAH to save the date to attend the 2025 Northeastern Municipal Council Workshop.

Council discussed agenda items for the August 2025 TRI Council meeting and requested that the TRI Council's Informal Sub-Committee meetings, a status update on the new fire hall build and the new library agreement be included.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

July 22, 2025

RESOLUTIONS:

Resolution #229 - Moved by Dorothy Haggart-Davis, seconded by Rod Blakelock; That the Council of the Township of Armour approve the minutes of the zoning by-law amendment public meeting to amend permitted uses in the M Zone held on July 8, 2025 as circulated. Carried

Resolution #230 - Moved by Jerry Brandt, seconded by Wendy Whitwell; That the Council of the Township of Armour approve the minutes of the zoning by-law amendment public meeting to amend permitted uses in the CH/MH Zone held on July 8, 2025 as circulated. Carried

Resolution #231 - Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour approve the minutes of the regular council meeting held on July 8, 2025 as circulated. Carried

Resolution #232 - Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt; That the Council of the Township of Armour hereby supports and directs that a formal request be submitted to the Minister of Municipal Affairs and Housing to delegate authority to the Municipal Corporation of the Township of Armour under the Building Code Act for the administration and enforcement of the Ontario Building Code, specifically as it relates to sewage systems for all properties within the Township of Armour;

And That Council confirms the Township of Armour has fully qualified and capable municipal staff to undertake and fulfill the responsibilities of this delegated authority. Carried

Resolution #233 - Moved by Rod Blakelock, seconded by Wendy Whitwell; That the Council of the Township of Armour hereby support the severance applications B-032/25 & B-033/25, Part Lot 22, Concession 10, Plan M632, Lot 10, 123 E Nicolia Drive submitted by Richard Hodge subject to the following conditions:

- That the applicant convey the required cash in lieu of parkland dedication to the Township of Armour as per the current by-law.
- That, should consent approval for the retained parcel be requested by the applicant, whether upon application or by amendment to the conditions/approval, then the requirement for cash-in-lieu shall apply to the retained parcel as well. Carried

Resolution #234 - Moved by Jerry Brandt, seconded by Rod Blakelock; That the Council of the Township of Armour accept the application for site plan approval, submitted by Pavitar Preet Singh Chauhan, Plan #M675, Lot 9, fronting onto Millie's Way, and request the municipal planner proceed with drafting the site plan agreement. Carried

Resolution #235 - Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour accept the application for site plan approval, submitted by Daniel Bowering and Lesley Kataric, Concession 5, Part Lot 17, known municipally as 943 Relative Road, and request the municipal planner proceed with drafting the site plan agreement. Carried

Resolution #236 - Moved by Jerry Brandt, seconded by Wendy Whitwell; That the Council of the Township of Armour accept the application for site plan approval, submitted by Jeffrey Baker, Concession 5, Part Lot 11, known municipally as 39 Mag View Drive, and request the municipal planner proceed with drafting the site plan agreement. Carried

Resolution #237 - Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour have read and approve By-law #47-2025 being a by-law to enter into a site plan agreement with Jeffrey Baker with respect to Part of Lot 11, Concession 5 fronting on the Magnetawan River and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

July 22, 2025

RESOLUTIONS: cont'd.

Resolution #238 - Moved by Jerry Brandt, seconded by Wendy Whitwell; That the Council of the Township of Armour have read and approve By-law #48-2025 being a by-law to enter into a site plan agreement with William Robert Charles Johnstone with respect to Lot 24 of Plan M237; Part of Road Allowance in Front of Part Lot 21 Concession 4 Armour Part 10 42R-7266; known municipally as 868 Skyline Drive on the east shore of Three Mile Lake and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #239 – Moved by Wendy Whitwell, seconded by Jerry Brandt; WHEREAS The Township of Armour has adopted and supported the implementation of the 2018 Almaguin Highlands Regional Economic Development Strategic Plan and the 2021 Almaguin Brand Strategy which call for the establishment of a unified regional brand;

AND WHEREAS The Township of Armour recognizes the importance of aligning physical and digital elements within the collective brand strategy throughout the Almaguin Highlands Region as well as the efforts of the ACED to implement the Brand Strategy;

AND WHEREAS the ACED Brand Alignment & Regional Signage Project will enhance the use of the regional brand while promoting recreational, tourism, and business activity throughout the region;

AND WHEREAS the ACED Members' contribution to the project shall be funded through the ACED reserve;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Township of Armour hereby declare their support in principle for the ACED Brand Alignment & Regional Signage Project as well as associated applications for financial assistance to complete the project. Carried

Resolution #240 – Moved by Rod Blakelock, seconded by Dorothy Haggart-Davis; WHEREAS the Northern Ontario Resource Development Support (NORDS) pilot program was introduced to help Northern Ontario municipalities address infrastructure pressures resulting from natural resource sector activities;

AND WHEREAS the funding provided through the NORDS pilot was very well received by the municipal sector, as it delivered timely and much-needed financial support to many communities across the North;

AND WHEREAS the program has allowed municipalities, such as the City of North Bay, to strategically stack multi-year allocations in order to support large-scale infrastructure initiatives critical to community development and economic growth;

AND WHEREAS the NORDS pilot program has clearly demonstrated its value and effectiveness in helping Northern municipalities address the infrastructure challenges tied to resource development and extraction;

AND WHEREAS rural and northern municipalities are also facing infrastructure degradation resulting from the increasing size and frequency of agricultural machinery and activity, which is currently outside the scope of the pilot;

THEREFORE, BE IT RESOLVED THAT the Council of the Township of Armour strongly urges the Government of Ontario to make the Northern Ontario Resource Development Support (NORDS) program a permanent fixture of its support to Northern municipalities;

AND FURTHER THAT the Province consider expanding program eligibility to recognize the significant impact that agricultural equipment and operations have on municipal infrastructure, particularly in rural communities.

MINUTES

July 22, 2025

RESOLUTIONS: cont'd:

AND FURTHER THAT municipalities be encouraged to continue utilizing the ability to stack NORDS allocations over multiple years to support the planning and delivery of major infrastructure projects. Carried

Resolution #241 – Moved by Dorothy Haggart-Davis, seconded by Wendy Whitwell; That the Council of the Township of Armour supports FONOM in urging both the Government of Canada and the Government of Ontario to:

1. Make the resolution of the softwood lumber dispute a top priority in ongoing bilateral trade discussions with the United States;
2. Work directly with forestry stakeholders and municipalities to develop and implement support measures that protect workers, communities, and local economies;
3. Publicly acknowledge the urgency of this issue for rural and Northern Ontario and commit to coordinated and concrete actions to support the forest sector. Carried

Resolution #242 – Moved by Jerry Brandt, seconded by Rod Blakelock; That the Council of the Township of Armour adjourns this regular council meeting at 9:15 p.m. until the next regular council meeting scheduled for August 12, 2025. Carried

Rod Ward, Mayor

Charlene Watt, Clerk

LIST OF PROPOSED RESOLUTIONS FOR AUGUST 12, 2025

ITEM # ON AGENDA

(1)

That the Council of the Township of Armour approves the minutes of the regular council meeting held on July 22, 2025 as circulated.

ITEM # ON AGENDA

(5)

That the Council of the Township of Armour approves the August 2025 accounts, in the amount of \$1,104,996.83 for payment, and the Mayor and the Treasurer are hereby authorized to sign cheques for same.

ITEM # ON AGENDA

(6)

That the Council of the Township of Armour have read and approved By-law #49-2025 being a by-law to enter into a site plan agreement with Daniel Bowering and Lesley Kataric with respect to Part Lot 17, Concession 5, PSR 1997, Part 3 and 42R-8352 Part 2 fronting on Three Mile Lake and known as 943 Relative Road and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(7)

That the Council of the Township of Armour have read and approve By-law #50-2025 being a by-law to confirm the proceedings of Council at its July 2025 meetings and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(8)

That the Council of the Township of Armour have read and approved By-law #51-2025 being a by-law to enter into a site plan agreement with Chauhan Pavitar Preet Singh with respect to Part Lot 5, Concession 6, being Lot 9 of Plan 42M-675 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(14)

WHEREAS Ontario's Family Health Teams provide team-based healthcare which is critical to our communities; and

WHEREAS healthcare in Ontario is publicly funded; and

WHEREAS municipalities invest significant additional public/taxpayer money in support of Family Health Teams and other healthcare-related organizations, including supports for primary care recruitment, healthcare facilities, and additional community healthcare needs; and

WHEREAS the governance models for Family Health Teams in Ontario do not follow mandatory standards; and

WHEREAS governance models are designed to ensure appropriate representation, transparency, and guardrails with respect to potential conflicts of interest for the organizations they represent; and

WHEREAS many boards of Family Health Teams are not balanced in terms of representation from the communities and municipalities that they cover; and

WHEREAS the lack of a standard and balanced governance model means that the needs of the local communities are not necessarily fully represented; and

WHEREAS the province is directing the Primary Care Action Team (PCAT), through Dr. Jane Philpott, to ensure connected and convenient healthcare across the province; and

WHEREAS Family Health Teams are crucial in the delivery of the mandate of PCAT;

NOW THEREFORE BE IT RESOLVED THAT The Council of the Township of Armour urges the Province of Ontario to implement a standard and mandatory governance model for the boards of Family Health Teams across the province, which ensures that community members make up 50% of the overall board membership to ensure appropriate representation for the communities which use and support healthcare in their local area;

AND THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Sylvia Jones, Deputy Premier and Minister of Health; Dr. Jane Philpott, Chair of the Primary Care Action Team; the Association of Municipalities of Ontario (AMO); the Association of Family Health Teams of Ontario (AFHTO); and all municipalities in Ontario.

ITEM # ON AGENDA (16)

That the Council of the Township of Armour supports the Town of Aurora's resolution expressing opposition to Bill 5 in its current form and urges the Government of Ontario to work collaboratively with municipalities, uphold environmental and heritage protections, engage Indigenous partners, and ensure transparent public consultation in the implementation of any legislative reforms.

ITEM # ON AGENDA (17)

That the Council of the Township of Armour supports the Town of Aurora's resolution opposing Bill 17 in its current form and urges the Government of Ontario to restore meaningful municipal input, maintain strong environmental and heritage safeguards, and ensure public participation and accountability in planning processes.

ITEM # ON AGENDA (18)

That the Council of the Township of Armour supports the Township of Nairn and Hyman in opposing the transportation or placement of niobium mine tailings at the Agnew Lake Tailings Management Area and urges the Ministries involved to conduct a transparent, science-based, and precautionary review of all disposal options, prioritizing public health and environmental safety.

ITEM # ON AGENDA (29)

That the Council of the Township of Armour approves a donation in the amount of \$ _____ to the Almaguin Angler Association to support the 2025 Kids Annual Fishing Derby.

ITEM # ON AGENDA (30)

WHEREAS the Council of the Township of Armour recognizes through their Official Plan (Con. 2024) that the environment, including the Magnetawan River, is the most important natural resource in the Township;

AND WHEREAS Council's understanding of the River Hub proposal issued by the Magnetawan River Nature Hub pertains to the creation of an eco-destination through the establishment of a floating education centre on the Magnetawan River that will celebrate the River's history, ecology, and history;

AND WHEREAS Armour Township has adopted the 2018 Almaguin Highlands Regional Economic Development Strategic Plan which recommends that regional partners maintain and expand recreational, sports and cultural opportunities and recognizes this project as a direct fit within this recommendation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour hereby declare their support in principle for the proposal and express their intention to collaborate where reasonable to support the development, promotion, and use of the River Hub facility. Council recognizes that many aspects of this project will require significant financial support and encourages suitable funding organizations to strongly consider supporting this project.

ITEM # ON AGENDA

That the Council of the Township of Armour hereby move into closed session at _____ p.m. as per Section 239(2) (b) of the *Municipal Act* is to discuss personal matters about an identifiable individual, including municipal or local board employees.

ITEM # ON AGENDA

That the Council of the Township of Armour approve minutes of the closed session held on July 8, 2025 as circulated.

ITEM # ON AGENDA

That the Council of the Township of Armour hereby adjourn and move out of closed session at _____ p.m. and report.

ITEM # ON AGENDA

That the Council of the Township of Armour adjourns this regular council meeting at _____ p.m. until the next regular council meeting scheduled for August 26, 2025 or at the call of the Mayor or the Clerk.



WASTE MANAGEMENT REPORT – August 12, 2025

BUDGET & FINANCIAL

- Invoice received for 816F Landfill Compactor – quote for fire extinguishing system received for 2026 budget.
- Skid Steer – electrical wiring harness and speed sensor.
- Jason Balsdon, MAsC, P.Eng. Consulting Engineer with ResEnv Consulting Limited (2025 - 2014), formerly Genivar Environmental (2013 – 2011), formerly Jagger Hims Limited (2010 – 2004), has advised of his anticipated retirement at the end of 2025.
 - Request for Proposal will be issued mid-September, with input from the outgoing consultant.

ONGOING BUSINESS

- Circular Materials advised of position with regard to Change Notice – June 27, 2025.
- Awaiting Ministry report on landfill inspection.
- Second Mattress load to recycler scheduled for mid-August.

HEALTH & SAFETY

- Municipal Health & Safety Committee requested quote for training Health and Safety Representatives, under review with Workplace Safety & Prevention Services. As we continue to grow, more formal training will provide consistency in departmental inspections and safety activities.
 - This will be followed up with Certification training for workers and managers over the next few years.
- Self-Assessment to be scheduled with Workplace Safety & Prevention Services (WSPS) to determine gaps and areas for improvement. 0

Step 1 – The Self-Assessment. As you complete the questions, you will have a better picture of where you're on track and where you might have some work to do.

Step 2 – Setting the Stage. Your health & safety policy statement is the foundation for your health & safety system; it sets the stage.

Step 3 – The Right Stuff. This is the protective equipment and systems that will keep your workplace safe.

Step 4 – Health & Safety in Action. These are the policies and practices that become part of your daily routine.

Step 5 – The Internal Responsibility System in Action. This is about bringing your health & safety system to life.

Step 6 – Closing the Loop. This final step brings all of the pieces together — your intent, the right tools and the policies, practices and people that will keep your workplace healthy, safe and successful.



WASTE MANAGEMENT REPORT – July 8, 2025

BAG TALLY – GATE INFORMATION 2025

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January 2025	1,181	208	71	824	37	2,321
February 2025	1,009	139	63	646	23	1,880
March 2025	1,223	258	147	759	50	2,437
April 2025	1,278	196	143	900	19	2,536
May 2025	1,747	230	120	1,041	46	3,184
June 2025	1,724	345	181	1,138	116	3,504
July 2025	2,433	616	244	1,405	152	4,850
TOTAL 2025	12,587		969	7,156		20,712
2025 % OF TOTAL	60.772%		4.678%	34.550%		100%
January 2024	1,013	171	107	701	30	2,022
February 2024	1,032	117	116	617	19	1,901
March 2024	1,196	173	212	738	20	2,339
April 2024	1,331	150	145	855	27	2,508
May 2024	1,583	210	242	978	21	3,034
June 2024	1,616	271	246	1,092	66	3,291
July 2024	2,497	523	288	1,296	117	4,721
TOTAL 2024	11,883		1,356	6,577		19,816
2024 % OF TOTAL	59.967%		6.843%	33.190%		100%
January 2023	956	178	130	631	34	1,929
February 2023	960	155	95	578	10	1,798
March 2023	1,185	116	100	681	17	2,099
April 2023	1,395	150	190	922	23	2,680
May 2023	1,541	163	140	864	0	2,708
June 2023	1,707	294	100	1,082	20	3,203
July 2023	2,589	486	246	1,277	128	4,726
TOTAL 2023	11,875		1,001	6,267		19,143
2023 % OF TOTAL	62.033%		5.229%	32.738%		100%



OFFICE OF THE ROAD SUPERVISOR

DISTRICT OF PARRY SOUND

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PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-5982

Fax: (705) 382-2068

Email: roads@armourtownship.ca

Website: www.armourtownship.ca

STAFF REPORT

Date: August 12, 2025
To: Council
From: Dave Creasor, Roads Supervisor
Subject: August Monthly Update

Recommendation:

That the Staff Report from the Roads Supervisor dated August 12, 2025, regarding the August Update be received for information.

1. Weather Events and Response

- In early July (July 6-7), a significant rainfall event severely impacted areas of the Township, causing roadway washouts and flooding. Additional staff hours were required to respond to complete emergency repairs.
- Ongoing repairs have been carried out, utilizing gravel from Fowlers at the tendered rate, and a Gradall with trucks have been repairing the drainage systems.
- Bridge on Pickerel and Jack Road adjacent to Richard Thomas Park. There is an expansion joint rubber that required repairs. Bridge at South Horn, trees are lodged under bridge.
- The storm caused washouts in culverts and the roadbed, filling existing stormwater management systems.
- Dust suppression was applied in mid-July to areas with new gravel to aid in repairs and improve road conditions

2. Summer Operations

Seasonal activities, including:

- Roadside mowing was completed in mid-July.
- Road Grading: Grader was parked this previous week and is waiting on parts for a repair, grading will continue when it is up and running. With optimal timing following rainfall to enhance calcium bonding and stabilize roads.
- Dust Suppression: Calcium chloride effectiveness diminished during high temperatures and lack of rainfall, Calcium chloride used bond to water to the aggregate in the road and is most effective between 15–20°C. Treatments are less effective above 25°C and diminish past 30°C. Calcium will be reactivate after rainfall and when the temperature is in the lower 20's.

3. Ferguson Road Rehabilitation and Construction

- The Ferguson Road rehabilitation project has been temporarily halted while storm repair efforts are ongoing.

4. North Pickerel Lake Bridge Construction

- Water levels have been decreasing on site, facilitating construction activities.
- On August 8th, the footings were poured in preparation for the installation of the prefabricated bridge, which will arrive in six sections for assembly via crane.

5. Slurry Seal Berriedale Road and North Pickerel Lake Road

- Micro-surfacing was successfully completed on August 7, 2025, by Duncor Enterprises Inc., on Berriedale Road. North Pickerel Lake Road was added at the tendered rate to fall within budget. Line painting will be completed on Berriedale Road at the same time as other painting in the Township.
- This cost-effective treatment helps extend pavement life, improve ride quality, promote safety, and reduce future maintenance costs by sealing cracks and preventing potholes.

6. Cogeco Fibre Optic Internet Project

- A contractor working on behalf of Cogeco will begin underground installation work on the east side of Armour Township in August, with work continuing through the fall. Two separate contracts are in place for the area—one for aerial line installation on poles and another for underground conduit work.

- The underground installation involves plowing conduit along the edge of gravel roads at a depth of 900mm (36") where conditions permit. At culvert locations, the conduit will be routed beneath the culverts. If rock is encountered, it will be chiseled out and the conduit will be protected with concrete.
- On paved roads, the conduit will be directionally drilled approximately 500mm (20") from the pavement edge and to a depth of 900mm (36"). The contractor is responsible for identifying and marking all culvert locations by walking the road prior to installation. Any culverts damaged during the process must be replaced by the contractor at their expense.
- Each underground conduit will carry 14 fibre optic bundles.

Efforts are being made to maintain appropriate separation between the stormwater infrastructure and the new fibre optic utility.

Respectfully submitted,
Dave Creasor AS.c.t., CRS
Roads Manager
Township of Armour

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Township of Armour
List of Accounts for Approval
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Bank Code - AP - Armour A/P

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
19225	2025-07-09	James McConnell				
		Refund		G - Rental Refund Cancel Contrac	508.50	508.50
19226	2025-07-14	Rayah Priest				
		Payroll		KCC - Payroll replace EFT returne	1,402.96	1,402.96
19227	2025-07-22	Almaguin Pride				
		2025 Donation		G - Donation	500.00	500.00
19228	2025-07-22	Bill Murison Haulage Inc				
		607865		Rds - Tri-axle Rental - Flooding	6,356.25	6,356.25
19229	2025-07-22	Brett and/or Kathy Stewart				
		Refund		KCC - Refund Cornhole Tourname	50.00	50.00
19230	2025-07-22	Carol Costello				
		J 06		G/KCC - June Cleanings	2,275.00	2,275.00
19231	2025-07-22	Collins Valu-mart				
		Jul 3/25		G - Water/drinks	50.26	
		Jul 4/25		Tri R - Water/coffee/popsicle	44.02	
		Jul 8/25		G - Council Meeting	48.04	
		7/11/25		G - HF 84 cases water	252.00	
		Jul 16/25		G - Cake for Dave G.	29.99	424.31
19232	2025-07-22	Crooked Creek Ranch				
		917		KCC - Horse Camp #1	791.00	
		921		KCC - Horse Camp #2	813.60	1,604.60
19233	2025-07-22	Dan Armstrong				
		20250712		G - HF Wagon Rides	1,000.00	1,000.00
19234	2025-07-22	Dercatch Derek Anthony				
		Refund		KCC - Refund Ball Hockey	60.00	60.00
19235	2025-07-22	Elijah Klassen				
		July 21/25		KCC - Baseball 16.5 hrs Ump	346.50	346.50
19236	2025-07-22	Exl-Aire Mechanical Ltd				
		34418		G - A/C unit repairs	210.18	210.18
19237	2025-07-22	Karis Disability Services				
		2025 Donation		G - Donation	250.00	250.00
19238	2025-07-22	Lenoard Peacock				
		Jul 1/25		G - Heritage Festival signs x 15	310.00	
		July 1/25		KCC - Baseball/soccer signs	130.00	440.00
19239	2025-07-22	9 Lives Design Inc.				
		2507-03		G - EDC Almaguin Website & Ema	655.40	655.40
19240	2025-07-22	Olivia Richard				
		55		G - HF Face Painting	282.50	282.50
19241	2025-07-22	Minister of Finance				
		380907251247006		G - April OPP	36,075.00	
		381107251009143		G - Jan-Mar Revenues	-338.25	35,736.75
19242	2025-07-22	Silver Screen Printing				
		2817		G/KCC - Staff/Volunteer shirts	1,129.33	1,129.33
19243	2025-07-22	Tiffany Monk				
		July 21/25		KCC - Baseball 5 hrs Ump	105.00	105.00
19244	2025-07-22	TMI Brushing				
		187		Rds - Roadside mowing	6,169.80	6,169.80
19245	2025-07-22	Travis Stone				
		Refund		KCC - Refund Ball Hockey	60.00	60.00

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
Total Computer Cheque:						59,567.08

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
5869	2025-07-22	Amazon.com.ca Inc.				
		CA51T1YXEACCU		KCC - Water can x 2	41.22	
		CA54BNWLCGWI		G - Fire Pit - HF Car Show	175.13	
		CA51SRT7YACCU		G - Creeper - HF Car Show	81.35	
		CA58BNEGCAUI		KCC - Bluetooth speakers	225.99	
		CA51I8O4BLGUI		G - CEMC - 72 hr kit	209.04	
		CA57NIGNWN4I		Historical Society - Mannequin	153.66	
		CA51XC96OACCU		TRI R - Air Conditioner	311.87	
		CA51XEMHQACCU		Rds - Air Conditioner	649.22	
		CA51EGTP2KLI		KCC - Daycamp jersey sleeve ban	44.25	
		CA51XGSJ0ACCU		KCC - Daycamp tonka trucks	42.56	
		CA51Y1X6XACCU		KCC - DaycampTonka Trucks	79.27	
		CA51Y244AACCU		KCC - Daycamp Tonka Trucks	176.12	
		CA51X83ADACCU		G - Filing boxes 20pk	74.57	
		CA51X688FACCU		G - Filing boxes 20pk	74.57	
		CA51ZJE5SACCU		KCC - Mop/bucket x 2	101.66	
		CA535UVH2562I		KCC - Toilet plunger/brush x 2	71.48	
		CA51Z568BACCU		KCC - Hand soap x 3	29.41	2,541.37
5870	2025-07-22	Amanda Mashinter				
		June Fitness		KCC - Fitness Instructor	2,400.00	2,400.00
5871	2025-07-22	Anika Dumetz				
		July 21/25		KCC - Deposit Refund	65.00	65.00
5872	2025-07-22	Charlene Watt				
		June Cell		G - CW 50% cell - June	28.82	28.82
5873	2025-07-22	Corporate Express				
		70554029		G - Laminating pouches	90.38	90.38
5874	2025-07-22	Courtney Metcalf				
		May/June 2025		G - 426.8KM - 5/15-7/2	230.47	230.47
5875	2025-07-22	David Gray				
		Jul 4/25		G - 578km 2/27-6/26	322.28	322.28
5876	2025-07-22	Environmental 360 Solutions				
		214718		G - Dobbs Beach	244.43	
		214724		G - Doe Lake park	284.52	
		214723		KCC - Rental	244.43	
		214722		G - Thompson Rapids	244.43	
		214721		G - Halcyon Beach	244.43	
		214720		G - Watt Farm	284.52	
		214719		G - Jack Lake	244.43	1,791.19
5877	2025-07-22	Esther Brown				
		Jul 21/25 - Ref		KCC - Deposit Refund	65.00	65.00
5878	2025-07-22	Gilroy's Tire Sales & Service				
		10777		Rds - Dump truck service call	1,024.35	1,024.35
5879	2025-07-22	GIN-COR Industries				
		93249		Rds - Tube/Tarp Arm	1,258.41	1,258.41
5880	2025-07-22	Griffith Bros				

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			91011	Tri R - Flatbed Service - Skidsteer	293.80	293.80
5881	2025-07-22	Holly Mehaffey				
		July 21/25		KCC - Baseball bartending 20 hrs	420.00	420.00
5882	2025-07-22	HugoMB Contracting Inc				
		225-410-03		G - N. Pickerel Bridge - June Servi	124,377.33	124,377.33
5883	2025-07-22	Innov8 Office Solutions				
		407746		G - Canon Copies 7/9-8/8	91.53	91.53
5884	2025-07-22	Melissa Marshall				
		KCC Cleaning		KCC - Costco cleaning supplies	131.56	131.56
5885	2025-07-22	Metroland Media Group				
		7750934		G - ACED Algonquin mag ad	1,356.00	1,356.00
5886	2025-07-22	Mid Ontario Disposal				
		0000022650		KCC - Bin Rental	376.86	376.86
5887	2025-07-22	Mister Safety Shoes				
		1673309		Tri R - JC Work Boots	218.27	218.27
5888	2025-07-22	Moore Propane Limited				
		159017626		G - WF 723.70L	464.74	464.74
5889	2025-07-22	Near North Laboratories Inc.				
		109722		KCC - Water sample	53.29	53.29
5890	2025-07-22	Near North Industrial Solution				
		101233		Tri R - PPE gloves	81.36	81.36
5891	2025-07-22	Novexco				
		93874935		G - Book rings/banker boxes	90.28	
		93877016		G - Labels	43.72	134.00
5892	2025-07-22	Professional Loss Control Inc				
		INV06480		G - Emerg Response Plan	2,361.70	2,361.70
5893	2025-07-22	Purolator Inc				
		565141198		G - Shipment - Kearney	6.09	
		595172877		Shipments	24.39	30.48
5894	2025-07-22	Russell Christie				
		Jul 2/25		G - General Matters	1,187.69	
		July 2/25		G - Solar Bank	433.92	
		Jul. 2/25		G - Bldg permit compliance	75.09	1,696.70
5895	2025-07-22	Ryman Titles Inc.				
		28354		G - Baker Site Plan	65.65	65.65
5896	2025-07-22	Stewart Coughlin Riding Ranch				
		1001		G - HF Petting Farm	389.85	389.85
5897	2025-07-22	TJB Construction				
		1096		Rds - Flood road repair - Jul 8-10	4,746.00	4,746.00
5898	2025-07-22	Xerox Canada Ltd				
		F64299258		G - 5/27-6/26 copies	465.75	465.75
5899	2025-07-24	Enbridge Gas Inc.				
		Agreement		G - P&J Lk Rd Gas Extension	350,872.07	350,872.07
				Total EFT:		498,444.21

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1	2025-07-22	Canada Revenue Agency				
		June 2025		G - CRA Garnishment	994.92	994.92

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1	2025-08-12	Hydro One Networks Inc.				
		Jul 29/25		KCC - 6/4-7/5	903.30	903.30
2	2025-07-22	Family Responsibility Office				
		June 2025		Tri R - JH FRO	245.00	245.00
2	2025-08-12	Hydro One Networks Inc.				
		July 29/25		G - Park 6/4-7/5	48.31	48.31
3	2025-07-22	Hydro One Networks Inc.				
		Jun 30/25		G - BCC 5/7-6/6	38.00	38.00
		Jul. 29/25		G - 12 3 Mile 6/4-7/5	267.56	267.56
4	2025-07-22	Canada Revenue Agency				
		Jul 1-15/25-001		G - CRA 001	17,879.92	17,879.92
4	2025-08-12	Hydro One Networks Inc.				
		July 30/25		Tri R - 6/5-7/8	103.38	103.38
5	2025-07-22	Canada Revenue Agency				
		Jul 1-15/25-002		G - CRA 002	2,955.14	2,955.14
5	2025-08-12	Hydro One Networks Inc.				
		Jul 30/25		G - WF 6/5-7/8	88.17	88.17
6	2025-07-22	Telus Health Canada Ltd				
		2389424		G - Telus Health	65.26	65.26
6	2025-08-12	Hydro One Networks Inc.				
		Jul 31/25		G - BCC 6/6-7/9	43.36	43.36
7	2025-07-22	Village of Burks Falls				
		Jul 7/25		G - Water 5/1-6/30	126.55	126.55
7	2025-08-12	Lakeland Energy				
		114-008723		KCC - Internet	175.09	175.09
8	2025-07-22	Enbridge Uniongas				
		June 13/25		Tri R - Cr 4/11-6/10	-13.27	
		July 15/25		Tri R - 6/11-7/11	25.59	12.32
8	2025-08-12	Lakeland Energy				
		114-009764		G - Office Internet	124.24	124.24
9	2025-07-22	Reliance				
		July 11/25		G - WF Water 7/11-10/9	59.82	59.82
9	2025-08-12	Newt Fibernetics Corporation				
		750008		KCC - Phones	98.81	98.81
10	2025-07-22	Hydro One Networks Inc.				
		Jul 15/25		Rds - 5/22-6/19	138.78	138.78
10	2025-08-12	Newt Fibernetics Corporation				
		751061		G - Office Phones	152.31	152.31
11	2025-07-22	Hydro One Networks Inc.				
		Jul 14/25		G - Office 5/22-6/19	441.41	441.41
11	2025-08-12	The Benefits Trust				
		August 2025		Group Benefits	14,019.71	14,019.71
12	2025-07-22	Collabria Visa (KCU)				
		Jul 13/25 - CW		KCC - Visa Expenses	812.99	812.99
12	2025-08-12	Bell Mobility				
		July 27/25		Cell Phones	489.89	489.89
13	2025-07-22	Collabria Visa (KCU)				
		Jul 13/25 - Dou		G - Visa Expenses	321.94	321.94
13	2025-08-12	Minister Of Finance				
		July 2025		G - July EHT	2,913.87	2,913.87
14	2025-07-22	Collabria Visa (KCU)				

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Jul 13/25 - DC	G - Visa Expenses	165.80	165.80
14	2025-08-12	Canada Revenue Agency				
			Jul15-31/25-001	G - CRA 001	18,784.51	18,784.51
15	2025-07-22	Collabria Visa (KCU)				
			Jul 13/25 - AM	G - Visa Expenses	4,947.25	4,947.25
15	2025-08-12	Canada Revenue Agency				
			Jul15-31/25-002	G - CRA 002	2,480.13	2,480.13
16	2025-07-22	Collabria Visa (KCU)				
			Jul 13/25 - DM	KCC - Visa Expenses	1,516.14	1,516.14
17	2025-07-22	Collabria Visa (KCU)				
			Jul 13/25 - Dav	G - Visa Expenses	1,091.93	1,091.93
18	2025-07-22	Collabria Visa (KCU)				
			Jul 13/25 - CM	KCC - Visa Expenses	338.60	338.60
					Total Other:	72,844.41

PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP -	AFC Inc				
	7378		Tri R - Packer Rebuild	47,353.20	
	7494		Rds - Grader leak repair	901.99	
	7529		Rds - Grader repairs	745.10	49,000.29
PP -	Abell Pest Control Inc				
	A7221289		KCC - Pest Control	68.32	68.32
PP -	Air Bounce Adventures				
	2025 Fall Final		G - Fall Fair Rides - Final Pymt	2,118.43	2,118.43
PP -	All Ways Plumbing Inc.				
	1993		G - WF storage building plumbing	4,699.67	4,699.67
PP -	Amazon.com.ca Inc.				
	CA522KLW3ACCU		KCC - Broom/mop wall hooks	47.41	
	CA5JV2C5EVI		KCC - Daycamp balloons	25.98	
	CA522S2KPACCU		KCC - Daycamp glue	39.58	
	CA5EFVY8D5PI		KCC - Daycamp Slingshot x 5	93.74	
	CA5LUAH9GI		KCC - Daycamp Slingshot x 2	33.30	
	CA523IMP2ACCU		TRI R - Hi Vis shirt x 3	122.07	
	CA523TRZBACCU		TRI R - Hi Vis shirt x 5	275.01	
	CA523QE4SACCU		KCC - Daycamp anchor x 5	81.85	
	CA5ONVTAJOI		Rds - CB Antenna	50.30	769.24
PP -	Armour, Ryerson & Burk's Falls				
	2025 Donation		G - 2025 Fall Fair Donation	3,000.00	
	HF 2025 Meals		G - HF 15 meals - volunteers	95.50	3,095.50
PP -	Battlefield Equipment -Ontario				
	64081110		Tri R - Skidsteer Rental	4,026.81	4,026.81
PP -	Bayshore Broadcasting Corp				
	6946-00005-0000		G - HF Radio Ads	339.00	339.00
PP -	Carol Costello				
	Inv 007		G/KCC - July Cleanings	2,535.00	2,535.00
PP -	Chad Jones				
	2025 Deposit		KCC - 2025 Gala DJ Deposit	150.00	150.00
PP -	Collins Valu-mart				

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PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		Jul 12/25	G - Heritage Festival Ice x 18	62.82	
		Jul 22/25	G - Council Meeting	39.86	
		Jul 25/25	Tri R - Gatorade/bleach/cleaner	41.04	143.72
PP -	Corporate Express				
	70650805	G - Paper		141.15	141.15
PP -	Crooked Creek Ranch				
	923	KCC - Horse Camp #3		813.60	813.60
PP -	Danika McCann				
	Hopes 7/22	KCC - Daycamp supplies		37.73	37.73
PP -	Darin Watt				
	AZ Licence Rene	Rds - Darin AZ Licence Renew		90.00	
	Jul 22/25	Rds - DW MTO Physical		150.00	240.00
PP -	Debbie Thompson				
	Refund 2025	KCC - Deposit Refund		65.00	65.00
PP -	Dollywood Foundation of Canada				
	0825522	KCC - Literacy Program		138.82	138.82
PP -	Enbridge Gas Inc.				
	Agreement/2	G - P&J Lk Rd Gas Extension		87,099.27	87,099.27
PP -	Glen Martin Limited				
	420688	KCC - Cleaner/towels		318.21	
	421052	G - Office paper towel		135.55	453.76
PP -	Gradall of Muskoka Inc.				
	124	Rds - Emerg. road repair/ditching		18,831.45	18,831.45
PP -	Hamilton & Sons Property				
	2252	G - Summer Groundskeeper Contr		6,087.88	6,087.88
PP -	Hayes' Service Centre				
	14369	G - CBO oil change		120.80	120.80
PP -	Holly Mehaffey				
	Jul 22/25	G - HF volunteer		105.00	105.00
PP -	Horse Sense North Ltd.				
	1142	G - EDC team lunch x 2		28.25	28.25
PP -	Klink Enterprises				
	725	G - July cleaning/repair		2,915.40	2,915.40
PP -	Les Phinney				
	Jul 1-31/25	Rds - 6 Beavers		600.00	600.00
PP -	MAP Sundridge				
	935293/3	Rds - Lube element		132.53	
	936471/3	Rds - Gladhand set		25.63	
	936762/3	Rds - Gladhand x 2 45DEG SWL		102.10	
	938593/3	Rds - Panel air element		62.59	
	938613/3	Dave C MAP		88.08	
	938428/3	Rds - DEF fluid		337.32	
	939255/3	Rds - Hydraulic oil		355.32	1,103.57
PP -	Margaret Herrington				
	Refund 2025	KCC - Deposit Refund		200.00	200.00
PP -	Marjorie Robinson				
	2025-15	G - April-July Township Accounting		1,942.47	1,942.47
PP -	Mid Ontario Disposal				
	0000023473	KCC - Bin Rental		196.90	196.90
PP -	Minister of Finance				
	382307251326006	G - May OPP		36,075.00	36,075.00

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PROPOSED PAYMENTS

Payment #	Vendor Name	Reference	Invoice Amount	Payment Amount
Invoice #				
PP -	Moore Propane Limited			
	1440720	Tri R - Cyl Rent	27.12	27.12
PP -	Munisoft			
	2025/26-02132	G - Anitvirus x 20	678.00	678.00
PP -	Muskoka Rent All			
	491787	G - WF Equipment Rental	593.25	
	491903	Rds - Shovel x 2/rake	135.43	728.68
PP -	Norma Jean Stephenson			
	Aug. 2/25	KCC - Rental Deposit Refund	200.00	200.00
PP -	North Bay Parry Sound District			
	August 2025	G - August Levy	3,873.42	3,873.42
PP -	OMERS			
	July 2025	G - July OMERS	23,918.16	23,918.16
PP -	Parks and Recreation Ontario			
	18047	KCC - Summer staff training x 4	339.00	339.00
PP -	Pollard Distribution Inc.			
	11503	Rds - 28,938L dustmaster - Flood	12,671.23	12,671.23
PP -	Purolator Inc			
	585167959	G - Lawyer Shipment	6.10	
	505181383	Historical Society shipment	15.82	
	585172106	DM Shipment	10.23	32.15
PP -	Road Maintenance Equipment &			
	10499	Rds - PAS plastic mount bracket	62.13	62.13
PP -	Robert J Miller			
	INV025-031	G - July Retainer	1,884.00	
	INV025-032	G - Prentice Subdivision	1,250.00	
	INV025-033	G - Johnstone Site Plan Agreeemer	687.50	
	INV025-034	G - Baker Site Plan Agreement	687.50	
	INV025-035	G - Singh Site Plan Agreement	687.50	
	INV025-036	G - Bowering Site Plan Agreement	687.50	5,884.00
PP -	Scott Dingman Trucking			
	3657	G - Office septic pump 7/7/25	282.50	282.50
PP -	Shell Burks Falls			
	July 2025	G/Rds - Bylaw/CBO/Rds Fuel	1,240.72	1,240.72
PP -	Smitty's Mobile Welding			
	2884	Tri R - Modify C Can	1,130.00	1,130.00
PP -	TJB Construction			
	1121	Rds - Storm road repair/ditching	7,910.00	7,910.00
PP -	Technical Standards and Safety			
	10314538	KCC - Renewal Elevator Lift	272.50	272.50
PP -	Three Mile Truck and Trailer			
	2959	Rds - Hyd/Trans leak repair	694.95	694.95
PP -	Town of Parry Sound			
	August 2025	G - August Land Ambulance	11,925.36	11,925.36
PP -	Township Of Perry			
	2025-051	Rds - Jul 9/10 grader road repairs	3,976.12	3,976.12
PP -	Traffic Logix Corporation			
	SIN32764	Rds - Speed sign	4,724.53	4,724.53
PP -	Tulloch Engineering Inc.			
	2029656	Rds - N Pickerel Lake Bridge	55,177.34	
	2029673	G - Peggs Mountian Rd studies	3,220.50	58,397.84

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PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Village Of Burk's Falls	2025-020	G - 2025 Fireworks	2,226.83	2,226.83
PP -	W.O. Stinson & Son Ltd.	105001746	Rds - 2050.10L Dyed Diesel	2,635.15	
		105001747	Rds - 1000.1L Clear Diesel	1,387.21	4,022.36
PP -	Waste Connection of Canada Inc	7113-0000355949	Tri R - July Comingled	677.44	677.44
PP -	Xerox Canada Ltd	F64420997	G - 6/26-7/28 copies	567.03	567.03
Total Proposed Payments:					370,604.10

Total AP: 1,001,459.80

NET July Payroll \$103,537.03

Total \$1,104,996.83

Certified Correct This August 7, 2025

Treasurer

Mayor

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
BY-LAW #49-2025

(Site Plan Agreement with Daniel Bowering and Lesley Kataric)

Being a By-law to authorize the execution of a Site Plan Agreement between Daniel Bowering and Lesley Kataric ("owners") and the Municipal Corporation of the Township of Armour with respect to CON 5 PT LOT 17, PSR 1997 PART 3, 42R-8352 PART 2, PCL 14848 SS TOGETHER WITH R-O-W REG, shore road allowance closed by By-law No. 15-84, also known as 943 Relative Road, located on the west side of Three Mile Lake in the Township of Armour ("subject lands").

WHEREAS it is deemed expedient to enter into a Site Plan Agreement with the owners with respect to constructing a new single detached dwelling on the subject lands;

NOW THEREFORE THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR HEREBY ENACTS as follows:

1. **THAT** the Mayor and Clerk are hereby authorized to enter into a Site Plan Agreement with the owners that is substantially in the form attached hereto; and
2. **THAT** the Mayor and Clerk are hereby instructed not to complete the execution of the Site Plan Agreement until there is received from the owners' solicitor a letter confirming that Paragraph 2 of the Site Plan Agreement has been complied with by the owners.
3. **THAT** the Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this 12th day of August, 2025.

Rod Ward, Mayor

Charlene Watt, Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

SITE PLAN AGREEMENT
(Daniel Bowering and Lesley Kataric)

THIS AGREEMENT made in triplicate this ^{25th} ~~25th~~ day of July, 2025.
_{DB}

BETWEEN:

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

(hereinafter called the "Township")
of the FIRST PART,

- AND -

DANIEL BOWERING AND LESLEY KATARIC

(hereinafter called the "Owners")
of the SECOND PART.

WHEREAS the lands affected by this Agreement are the lands described in Schedule "A" hereto annexed, and are herein referred to as the "said lands";

WHEREAS the Council of the Township has designated the lands described in Schedule "A" to this Agreement as being within a site plan control area as provided for by the Armour Township Official Plan and Section 41 of the Planning Act, R.S.O. 1990;

NOW THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the premises and for other good and valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by the Township to the Owners (the receipt of which is hereby acknowledged), THE TOWNSHIP AND THE OWNERS HEREBY COVENANT AND AGREE WITH ONE ANOTHER AS FOLLOWS:

1. **SCOPE OF AGREEMENT**

- a. **Description of Lands** - The lands affected by this Agreement are the said lands.
- b. **Conformity with Agreement** - The Owners covenant and agree that no work shall be performed on the said lands or on other lands of the Township except in conformity with the provisions of this Site Plan Agreement including:
 - i. The Site Plan attached hereto as Schedule "B";
 - ii. The provisions of this Agreement, including all schedules herein

referred to and/or attached hereto;

- iii. All plans and specifications submitted to and accepted by the Municipality as being within its design criteria;
 - iv. All applicable Municipal By-laws including any applicable Site Plan Control By-law and the provisions of the Zoning By-law;
 - v. All applicable Provincial and Federal Legislation.
- c. Reliance Upon Representations - The Owners acknowledge that:
- i. They have made representations to the Township that they will complete all works required in accordance with the aforesaid Site Plan Agreement; and
 - ii. The Township has entered into this Agreement in reliance upon these representations.
- d. Schedules Attached - The following Schedules are attached to this Agreement:
- Schedule "A" - Descriptions of Lands
 - Schedule "B" - Site Plan

2. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY TOWNSHIP

- a. Prior to the execution of this Agreement by the Township, the Owners shall:
 - i. Taxes - have paid all municipal tax bills issued and outstanding against the said lands; and
 - ii. Land Ownership - be the registered owners in fee simple of the lands described in Schedule "A", and that there will be no encumbrances registered against said lands which will have priority to this Site Plan Agreement when registered.

3. DRIVEWAY ENTRANCE

- a. The Owners will construct and install, at their expense, a driveway entrance for the lot to provide access to 943 Relative Road. Such entrance shall be complete with culvert and constructed in accordance with the standards and specifications required by the Township Road

Supervisor.

4. CONDITIONS PRIOR TO ISSUANCE OF PERMITS

- a. The Owners acknowledge and agree that no building permit will be issued on the said lot until the Owners have entered into this Site Plan Agreement with the Township under Section 41 of the Planning Act with the Site Plan drawing attached as Schedule "B" which shall clearly show:
 - (i) All lot boundaries, adjacent rights of way, road allowances and water bodies; and
 - (ii) Location of proposed buildings and structures including docks, driveways, sewage and water systems, and storm water management and siltation control facilities together with setbacks to the lot lines for all proposed buildings, structures and sewage systems.
- b. The Site Plan attached as Schedule "B" and all construction arising from the issuance of a Building Permit or Permits shall be in conformity with the terms of this Agreement.
- c. Easements - The Owners have filed with the Municipal Solicitor, in registerable form, any easements required for electrical or storm drainage purposes including a Postponement of Mortgage/Charge document with respect to any Mortgages registered in priority to the easement.

5. SPECIAL PROVISIONS

- a. The Owners acknowledge that all new buildings or structures, except docks and pump houses, will be located above the high water mark of Three Mile Lake.
- b. Prior to constructing any new docking facilities or any works or undertakings that will have 15m² (162 sq. ft.) or more in physical contact with the lakebed of Three Mile Lake, the lot Owners agree to contact the provincial Ministry of Natural Resources and Forestry and, where Armour Township determines that impacts to fish and fish habitat under the Fisheries Act cannot be avoided, the Owners also agree to contact the

federal Department of Fisheries and Oceans to ensure that all construction is done in accordance with applicable legislation. Further, the Owners agree that any repair or structural work involving dock stringers or cribs above or below the waterline requires a Building Permit from the Township of Armour.

- c. The Owners agree that a natural vegetative buffer of not less than 15 metres in depth will be preserved along the shoreline except for a landscaped corridor of not greater than 9 metres in width, to provide access from the new dwelling to the shoreline and to any docking facility to assist the attenuation of nutrients from storm water and tile bed effluent, as well as to maintain sheltered access to the lake for wildlife.
- d. The Owners agree that within the upland forested area of the lot, including the forest under-storey, in accordance with Armour Township By-law No. 21-2020, no clear-cutting will be done and the construction site will be limited to selective cutting of existing vegetation, thereby ensuring preservation and enhancement of the landscape.
- e. The Owners agree that not more than two septic or filter bed sewage systems will be located on the lot. The Owners also agree that the existing dwelling will be demolished and replaced with a new dwelling and the existing septic system will be decommissioned and replaced in accordance with a Sewage System Permit issued in 2025.

6. REGISTRATION OF SITE PLAN AGREEMENT

- a. The Owners consent to the registration of this Agreement by the Township upon the title of the said lands. The Owners further agree to execute such further and other Instruments and Documents as may be required by the Township for the purpose of giving effect to this Agreement.

7. INDEMNIFICATION FROM LIABILITY AND RELEASE

- a. The Owners covenant and agree with the Township on behalf of themselves, their successors and assigns, to indemnify and save harmless the Township, its servants and agents from and against any and

all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by the Owners or on their behalf in connection with the carrying out of the provisions of this Agreement.

- b. The Owners further covenant and agree to release and forever discharge the Township from and against all claims, demands, causes of action, of every nature and type whatsoever that may arise either as a result of the failure of the Township to carry out any of its obligations under this Agreement, or, as a result of the Township performing any municipal work on the said lands or the adjacent properties which may damage or interfere with the works of the Owners, provided that such damage or interference was not caused as a result of negligence on the part of the Township, its servants or agents.

8. TIME OF THE ESSENCE

- a. The parties hereto agree that time shall be of the essence in this Agreement.

9. ESTOPPEL OF OWNERS

- a. The Owners agree to not call into question directly or indirectly in any proceeding whatsoever, in law or in equity, or before any administrative tribunal, the right of the Township to enter into this Agreement and to enforce each and every term, covenant and condition herein contained and this Agreement may be pleaded as an estoppel against the Owners in any such proceedings.

10. ENTIRE AGREEMENT

- a. This Agreement may not be modified or amended except by an instrument in writing signed by the parties hereto or by their successors or assigns.
- b. This Agreement and the Schedules attached hereto constitute the entire Agreement between the parties and neither party is bound by any representation, warranty, promise, agreement or inducement not embodied herein or therein.

- c. There shall be no change in the Schedules attached hereto, or in any Site Plan accepted by the Township or others, unless such proposed changes have been submitted to, and approved by, the Township. The Owners acknowledge that if any approvals required under this Agreement are obtained subsequent to the execution of this Agreement, the Municipality may require the Owners to enter into an amended Agreement to incorporate any conditions, changes or requirements relating to such approvals. No building permit will be issued until the amending Agreement is registered on title to the said lands.

11. ATTACHED SCHEDULES

- a. It is agreed that everything included in this Agreement and the Schedules attached thereto shall be included in and form part of this Agreement.

12. INTERPRETATION

- a. The parties agree that in interpreting the provisions of this Agreement:
 - i. "Owner" where used in this Agreement, and in addition to its accepted meaning, means and includes an individual, an association, a partnership or an incorporated company. Wherever the singular is used in this Agreement it shall be construed as including the plural, and wherever the masculine is used in this Agreement it shall be construed as including the feminine and neutral genders.
 - ii. All covenants, rights, advantages, privileges, immunities, powers and things hereby secured to the Township shall be equally secured to and exercisable by its successors and assigns as the case may be.
 - iii. All covenants, liabilities and obligations entered into and imposed hereunder upon the Owners shall be equally binding upon their heirs, executors, administrators and assigns, or successors and assigns as the case may be, and that all such covenants and liabilities and obligations shall be joint and several.

THIS AGREEMENT shall enure to the benefit of and be binding upon each of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

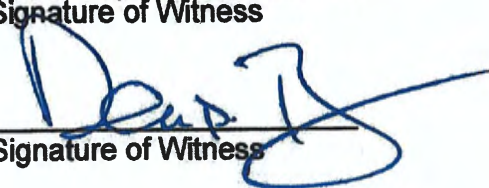
IN WITNESS WHEREOF the parties hereto have executed this Agreement on the following dates:

By the Owners on the 25 day of July, 2025.

In the presence of:


Signature of Witness


DANIEL BOWERING


Signature of Witness


LESLEY KATARIC

By the Municipal Corporation of the Township of the Township of Armour on the ____ day of _____, 2025.

THE MUNICIPAL CORPORATION OF
THE TOWNSHIP OF ARMOUR

Mayor
Rod Ward

Municipal Clerk
Charlene Watt

I/we have the power to bind the
Corporation



SCHEDULE "A"

**THIS IS SCHEDULE "A" TO THE SITE PLAN AGREEMENT BETWEEN THE
MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
AND
DANIEL BOWERING AND LESLEY KATARIC**

DESCRIPTION

The land subject of this Agreement is as follows: CON 5 PT LOT 17, PSR 1997 PART 3, 42R-8352 PART 2, PCL 14848 SS TOGETHER WITH R-O-W REG, shore road allowance closed by By-law No.15-84, also known locally as 943 Relative Road, located on the west side of Three Mile Lake, Township of Armour, District of Parry Sound.

SCHEDULE "B"

**THIS IS SCHEDULE "B" TO THE SITE PLAN AGREEMENT BETWEEN THE
MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
AND
DANIEL BOWERING AND LESLEY KATARIC**

SITE PLAN FOR

DANIEL BOWERING AND LESLEY KATARIC

The Site Plan composed of one drawing number A0-4 prepared by RDH Design., "Proposed Site Plan", was released on June 17, 2024 and stamped received by Armour Township on July 8, 2025.

The above drawing is incorporated by reference and forms part of this Agreement. A copy of the said Site Plan may be viewed at the office of the Township of Armour during business hours.

Received
July 8th, 2025
Township of Armour

SCHEDULE B



RDH Design
PHONE: 289-200-3880
ron@rdhdesign.com
www.RDHdesign.com

REFER TO DRAWING W02 FOR GENERAL
NOTES, SCHEDULES AND RELATED
APPLICABLE ITEMS

ALL DIMENSIONS IN BRACKETS
ARE IN MILLIMETERS

PROPOSED SITE PLAN 943 Relative Rd Burk's Falls, ON P0A 1J0 Version 1d

AREA OF FEATURES		
TOTAL SUBJECT AREA TO WATER'S EDGE:		
0.342 ha		
LOT FRONTAGE (MEASURED 30 FEET BACK FROM AND PARALLEL TO THE CHORD OF THE LOT FRONTAGE AS PER TOWNSHIP OF ARMOUR ZONING BY-LAW NO. 23-2010)		
34,324 m		
STRUCTURES		
#	DESCRIPTION	AREA
A	DECK	11.9 m ²
B	BUNKIE	11.7 m ²
C	DECK	3.2 m ²
D	SHED	4.8 m ²
E	SHED	8.2 m ²
F	DECK	65.0 m ²
G	PORCH	18.4 m ²
H	COTTAGE	124.3 m ²
I	SHED	34.9 m ²
J	SHED	8.0 m ²

LEGEND:

■	DENOTES FOUND MONUMENT
□	DENOTES PLANTED MONUMENT
SSIB	DENOTES SHORT STANDARD IRON BAR
IB	DENOTES IRON BAR
WIT	DENOTES WITNESS MONUMENT
DEM	DENOTES D.E. MAGEE, O.L.S.
RCS	DENOTES R.C. STEWART, O.L.S.
ORP	DENOTES OBSERVED REFERENCE POINT
PN	DENOTES PROPERTY IDENTIFICATION NUMBER
M	DENOTES MEASURED
S	DENOTES SET
NTS	DENOTES NOT TO SCALE
P1	DENOTES PSR-1997
P2	DENOTES 42R-8352
P3	DENOTES 42R-8845
S	DENOTES DIAMETER
AN	DENOTES ANCHOR FOR UTILITY POLE
WP	DENOTES WOOD UTILITY POLE
-X-	DENOTES FENCE
-OW-	DENOTES OVERHEAD WIRE
WS	DENOTES WOOD STAKE

FEATURE COORDINATE TABLE

COORDINATES REFERRED TO UTM ZONE 17
(81°00" WEST LONGITUDE) NAD83 (CSRS)
(2010.0)

WOOD UTILITY POLE

WP#	NORTHING	EASTING
WP1	5051046.29	630184.08
WP2	5051006.78	630167.73

ANCHOR

AN#	NORTHING	EASTING
AN1	5051004.43	630185.03
AN2	5051003.54	630165.73

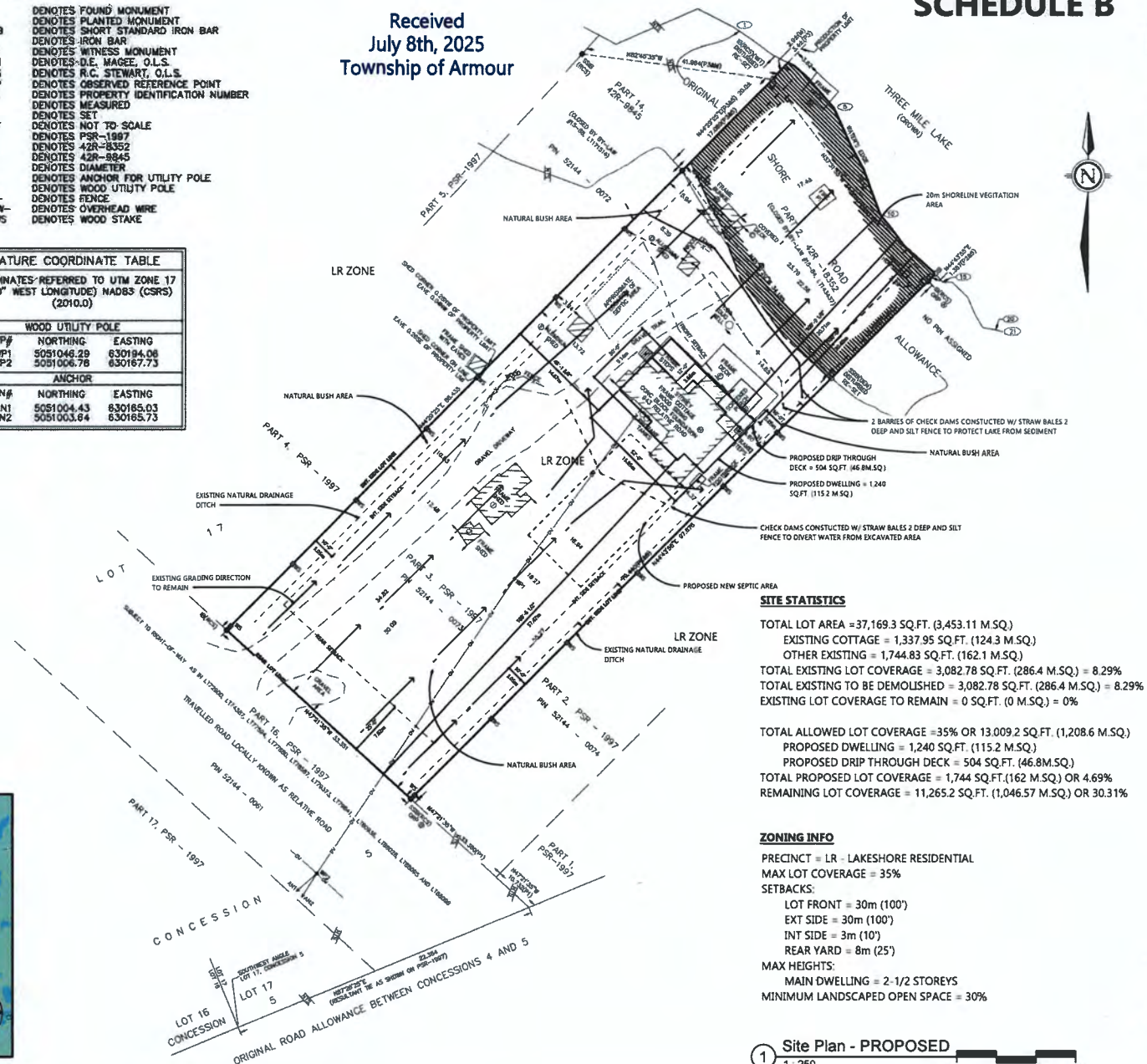
WATER'S EDGE TIES

COORDINATES REFERRED TO UTM ZONE 17
(81°00" WEST LONGITUDE) NAD83 (CSRS)
(2010.0)

POINT	NORTHING±	EASTING±
1	5051120.0	630223.1
2	5051116.3	630225.4
3	5051114.9	630231.1
4	5051113.3	630233.1
5	5051109.4	630236.4
6	5051107.0	630237.5
7	5051104.4	630238.7
8	5051101.4	630240.4
9	5051098.3	630241.5
10	5051095.3	630242.7
11	5051093.4	630244.0
12	5051091.0	630245.8
13	5051088.1	630248.9
14	5051087.2	630250.0
15	5051086.1	630250.9
16	5051086.0	630252.2
17	5051084.1	630254.3
18	5051081.8	630255.3
19	5051080.0	630256.3
20	5051079.7	630256.0
21	5051079.4	630256.0

KEY PLAN

943 RELATIVE RD
BURK'S FALLS, ON P0A 1J0



SITE STATISTICS

TOTAL LOT AREA = 37,169.3 SQ.FT. (3,453.11 M.SQ.)
EXISTING COTTAGE = 1,337.95 SQ.FT. (124.3 M.SQ.)
OTHER EXISTING = 1,744.83 SQ.FT. (162.1 M.SQ.)
TOTAL EXISTING LOT COVERAGE = 3,082.78 SQ.FT. (286.4 M.SQ.) = 8.29%
TOTAL EXISTING TO BE DEMOLISHED = 3,082.78 SQ.FT. (286.4 M.SQ.) = 8.29%
EXISTING LOT COVERAGE TO REMAIN = 0 SQ.FT. (0 M.SQ.) = 0%

TOTAL ALLOWED LOT COVERAGE = 35% OR 13,009.2 SQ.FT. (1,208.6 M.SQ.)
PROPOSED DWELLING = 1,240 SQ.FT. (115.2 M.SQ.)
PROPOSED DRIP THROUGH DECK = 504 SQ.FT. (46.8 M.SQ.)
TOTAL PROPOSED LOT COVERAGE = 1,744 SQ.FT. (162 M.SQ.) OR 4.69%
REMAINING LOT COVERAGE = 11,265.2 SQ.FT. (1,046.57 M.SQ.) OR 30.31%

ZONING INFO

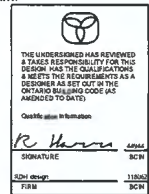
PRECINCT = LR - LAKESHORE RESIDENTIAL
MAX LOT COVERAGE = 35%
SETBACKS:
LOT FRONT = 30m (100')
EXT SIDE = 30m (100')
INT SIDE = 3m (10')
REAR YARD = 8m (25')
MAX HEIGHTS:
MAIN DWELLING = 2-1/2 STOREYS
MINIMUM LANDSCAPED OPEN SPACE = 30%

1 Site Plan - PROPOSED

1 : 250



STAMP



25003

DRAWN BY: RDH
DATE: 07/17/24
CHKD BY: JLD
PLOT DATE: MAY, 2024

A0-4

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #50-2025

Being a by-law to confirm the proceedings of Council at its meeting.

WHEREAS Section 5 of the *Municipal Act*, S.O. 2001, Chapter M.25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual by-law;

AND WHEREAS the Council of the Township of Armour deems it desirable to confirm the proceedings of Council at its meetings hereinafter set out.

Be it enacted as a By-law of The Municipal Corporation of the Township of Armour hereby enacts as follows:

1. Ratification and Confirmation

That the action of this Council at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings (except where the prior approval of The Ontario Land Tribunal (OLT) is required) is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by By-law;

Regular Council Meetings

- July 8, 2025
- July 22, 2025

Public Meeting

- July 8, 2025 – ZBA – Accessory uses in M Zone
- July 8, 2025 – ZBA – Accessory uses in CH/MH Zone

2. Execution of all Documents

That the Mayor of the Council and the proper officers of the Township of Armour are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the corporate seal of the Township of Armour to such documents.

3. Administrative Corrections

The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

4. That this by-law shall come into force and effect on the date of passing.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this 12th day of August, 2025.

Rod Ward, Mayor

Charlene Watt, Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**BY-LAW #51-2025**

(Site Plan Agreement with Chauhan Pavitar Preet Singh)

Being a By-law to authorize the execution of a Site Plan Agreement between Chauhan Pavitar Preet Singh ('owner') and the Municipal Corporation of the Township of Armour with respect to Part of Lot 5 Concession VI being Lot 9 of Plan 42M-675 together with an undivided common interest in Parry Sound Common Elements Condominium Corporation No. 17 in the Township of Armour, District of Parry Sound ("subject lands").

WHEREAS it is deemed expedient to enter into a Site Plan Agreement with the owner with respect to constructing a detached dwelling on the subject lands;

NOW THEREFORE THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR HEREBY ENACTS as follows:

1. **THAT** the Mayor and Clerk are hereby authorized to enter into a Site Plan Agreement with the owner that is substantially in the form attached hereto; and
2. **THAT** the Mayor and Clerk are hereby instructed not to complete the execution of the Site Plan Agreement until there is received from the owner's solicitor a letter confirming that Paragraph 2 of the Site Plan Agreement has been complied with by the owners.
3. **THAT** the Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this 12th day of August, 2025.

Rod Ward, Mayor

Charlene Watt, Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

SITE PLAN AGREEMENT
(Chauhan Pavitar Preet Singh)

THIS AGREEMENT made in triplicate this day of , 2025.

BETWEEN:

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

(hereinafter called the "Township")
of the FIRST PART,

- AND -

CHAUHAN PAVITAR PREET SINGH

(hereinafter called the "Owner")
of the SECOND PART.

WHEREAS the lands affected by this Agreement are the lands described in Schedule "A" hereto annexed, and are herein referred to as the "said lands";

WHEREAS the Council of the Township has designated the lands described in Schedule "A" to this Agreement as being within a site plan control area as provided for by the Armour Township Official Plan and Section 41 of the Planning Act, R.S.O. 1990;

NOW THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the premises and for other good and valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by the Township to the Owner (the receipt of which is hereby acknowledged), THE TOWNSHIP AND THE OWNER HEREBY COVENANT AND AGREE WITH ONE ANOTHER AS FOLLOWS:

1. **SCOPE OF AGREEMENT**

- a. **Description of Lands** - The lands affected by this Agreement are the said lands.
- b. **Conformity with Agreement** - The Owner covenants and agrees that no work shall be performed on the said lands or on other lands of the Township except in conformity with the provisions of this Site Plan Agreement hereinafter referred to.
- c. **Reliance Upon Representations** - The Owner acknowledges that:

- i. He has made representations to the Township that he will complete all works required in accordance with the aforesaid Site Plan Agreement; and
 - ii. The Township has entered into this Agreement in reliance upon these representations.
- d. Schedules Attached - The following Schedules are attached to this Agreement:
- Schedule "A" - Descriptions of Lands
 - Schedule "B" - Site Plan

2. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY TOWNSHIP

- a. Prior to the execution of this Agreement by the Township, the Owner shall:
 - i. Taxes - have paid all municipal tax bills issued and outstanding against the said lands; and
 - ii. Land Ownership - be the registered owner in fee simple of the lands described in Schedule "A", and that there will be no encumbrances registered against said lands which will have priority to this Site Plan Agreement when registered.

3. DRIVEWAY ENTRANCE

The Owner will construct and install, at his expense, a driveway entrance for the lot to provide access from the common elements condominium roadway known as Millie's Way.

4. CONDITIONS PRIOR TO ISSUANCE OF PERMITS

- a. The Owner acknowledges and agrees that no building permit will be issued on the said lot until the Owner has entered into this Site Plan Agreement with the Township under Section 41 of the Planning Act with the Site Plan drawing attached as Schedule "B" showing:
 - (i) all lot boundaries, and the adjacent private road; and
 - (ii) location of proposed buildings and structures including driveways, sewage and water systems, and storm water

management and siltation control facilities together with setbacks to the lot lines for all proposed buildings, structures and sewage systems.

- b. The Site Plan attached as Schedule "B" and all construction arising from the issuance of a Building Permit or Permits shall be in conformity with the terms of this Agreement.

5. SPECIAL PROVISIONS

The Owner agrees that not more than two septic or filter bed sewage systems will be constructed on the lot.

6. REGISTRATION OF SITE PLAN AGREEMENT

The Owner consents to the registration of this Agreement by the Township upon the title of the said lands. The Owner further agrees to execute such further and other Instruments and Documents as may be required by the Township for the purpose of giving effect to this Agreement.

7. INDEMNIFICATION FROM LIABILITY AND RELEASE

- a. The Owner covenants and agrees with the Township on behalf of himself, his successors and assigns, to indemnify and save harmless the Township, its servants and agents from and against any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by the Owner or on his behalf in connection with the carrying out of the provisions of this Agreement.
- b. The Owner further covenants and agrees to release and forever discharge the Township from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise either as a result of the failure of the Township to carry out any of its obligations under this Agreement, or, as a result of the Township performing any municipal work on the said lands or the adjacent properties which may damage or interfere with the works of the Owner, provided that such damage or interference was not caused as a result of negligence on the part of the

Township, its servants or agents.

8. TIME OF THE ESSENCE

The parties hereto agree that time shall be of the essence in this Agreement.

9. ESTOPPEL OF OWNER

The Owner agrees to not call into question directly or indirectly in any proceeding whatsoever, in law or in equity, or before any administrative tribunal, the right of the Township to enter into this Agreement and to enforce each and every term, covenant and condition herein contained and this Agreement may be pleaded as an estoppel against the Owner in any such proceedings.

10. ENTIRE AGREEMENT

- a. This Agreement may not be modified or amended except by an instrument in writing signed by the parties hereto or by their successors or assigns.
- b. This Agreement and the Schedules attached hereto constitute the entire Agreement between the parties and neither party is bound by any representation, warranty, promise, agreement or inducement not embodied herein or therein.
- c. There shall be no change in the Schedules attached hereto, or in any Site Plan accepted by the Township or others, unless such proposed changes have been submitted to, and approved by, the Township.

11. ATTACHED SCHEDULES

It is agreed that everything included in this Agreement and the schedules attached thereto shall be included in and form part of this Agreement.

12. INTERPRETATION

- a. The parties agree that in interpreting the provisions of this Agreement:
 - i. "Owner" where used in this Agreement, and in addition to its accepted meaning, means and includes an individual, an association, a partnership or an incorporated company.

Wherever the singular is used in this Agreement it shall be construed as including the plural, and wherever the masculine is used in this Agreement it shall be construed as including the feminine and neutral genders.

- ii. All covenants, rights, advantages, privileges, immunities, powers and things hereby secured to the Township shall be equally secured to and exercisable by its successors and assigns as the case may be.
- iii. All covenants, liabilities and obligations entered into and imposed hereunder upon the Owner shall be equally binding upon his heirs, executors, administrators and assigns, or successors and assigns as the case may be, and that all such covenants and liabilities and obligations shall be joint and several.

THIS AGREEMENT shall enure to the benefit of and be binding upon each of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the following dates:

By the owner on the ²⁵ day of July, 2025

In the presence of:

Signature of Witness

Pavitar Preet Singh
CHAUHAN PAVITAR PREET SINGH

By the Municipal Corporation of the Township of Armour on this day of , 2025

THE MUNICIPAL CORPORATION OF THE
TOWNSHIP OF ARMOUR

Mayor
Rod Ward

Municipal Clerk
Charlene Watt

I / we have the power to bind the Corporation



SCHEDULE "A"

THIS IS SCHEDULE "A" TO THE SITE PLAN AGREEMENT BETWEEN THE
MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
AND
CHAUHAN PAVITAR PREET SINGH

DESCRIPTION

The lands subject of this Agreement are known municipally as Part of Lot 5 Concession VI being Lot 9 of Plan 42M-675 together with an undivided common interest in Parry Sound Common Elements Condominium Corporation No.17 in the Township of Armour, District of Parry Sound.

SCHEDULE "B"

THIS IS SCHEDULE "B" TO THE SITE PLAN AGREEMENT BETWEEN THE
MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
AND
CHAUHAN PAVITAR PREET SINGH

SITE PLAN FOR

CHAUHAN PAVITAR PREET SINGH

The Site Plan consists of two drawings:

1. Number GR-1 "Grading, Drainage and Construction Mitigation Plan" Project 25-73-01 prepared by Duke Engineering, released on June 11, 2025 and stamped received by the Township of Armour on June 20, 2025; and
2. Drawing Number SP-1, Project 24-72, stamped by Duncan Ross, Architect, June 18, 2025 and stamped received by the Township of Armour on June 20, 2025.

Are hereby incorporated by reference and form part of this Agreement. A copy of the said Site Plan may be viewed at the municipal office of the Township of Armour during business hours.

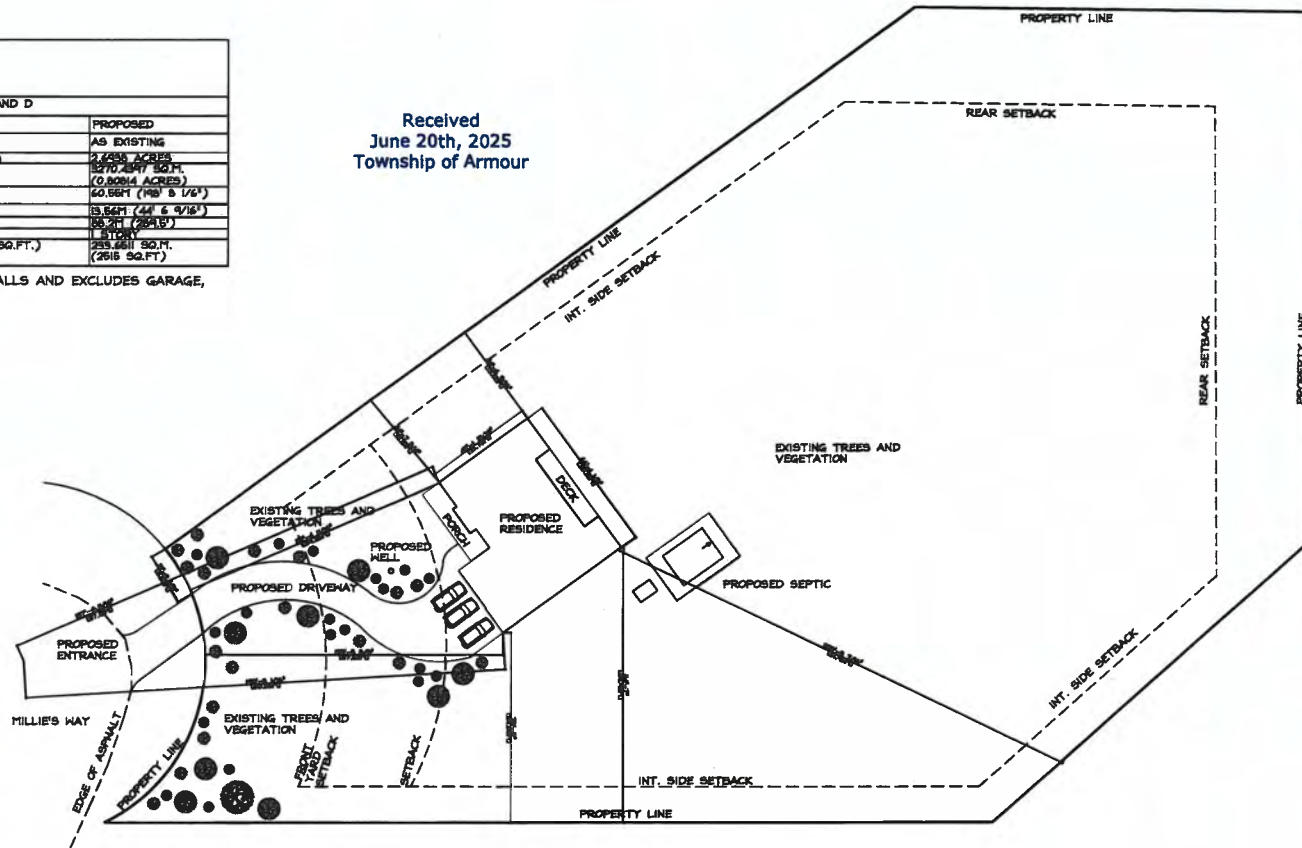
NOTES TO THIS SHEET:

1. DIMENSIONS ARE TAKEN TO FACE OF BLOCK, FACE OF STUD, AND CENTERLINE OF COLUMN.
2. REFER TO SURVEY KPK SURVEYING INC. FILE NO. 250637 AND GRADING PLAN BY DUKE ENGINEERING PROJECT NUMBER 25-73-01.
3. RESERVED

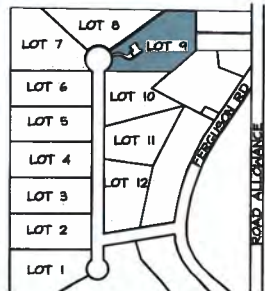
ADDRESS:		
MILLIES WAY (202 FERGUSON RD) ARMOUR		
TOWNSHIP- LOT 9		
ZONING INFORMATION- RURAL RU. CLAUSES C AND D		
REQUIRED		PROPOSED
MIN. LOT FRONTAGE	60M (202')	AS EXISTING
MIN. LOT AREA	0.84 (2 ACRES)	2.455 ACRES
MAX LOT COVERAGE	30 PERCENT	5270.247 SQ.M. (0.8084 ACRES)
MIN. FRONT YARD/EXT. SIDE	18M	40.56M (133' 5 1/2')
MIN. INTERIOR SIDE	5M (15')	13.54M (44' 5 3/8')
MIN. REAR	21M (69')	35.31M (115' 8")
MAX HEIGHT	2.5 STORY	2 STORY
MIN. FLOOR AREA	56 SQ.M. (600 SQ.FT.)	233.66 SQ.M. (2515 SQ.FT.)

NOTE: FLOOR AREA IS FROM EXTERIOR WALLS AND EXCLUDES GARAGE, FRONT PORCH, AND BACK DECK.

Received
June 20th, 2025
Township of Armour



KEY PLAN



Schedule B

**Duncan Ross
Architect**

36 CHAFFET STREET, SUITE 201
HUNTSVILLE, ONTARIO
P1H 1J4

(705) 788-3036
Info@duncanross.ca
www.duncanross.ca



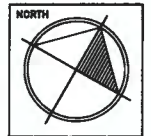
THIS DRAWING IS THE PROPERTY OF THE ARCHITECT AND MAY NOT BE REPRODUCED WITHOUT PERMISSION OF THE ARCHITECT.

DO NOT SCALE THIS DRAWING. SITE VISIT ALL DIMENSIONS PRIOR TO CONSTRUCTION.

REVISIONS:

NO.	DATE	DESCRIPTION
01.	NOV 20/20	XXXXXXXXXXXXXXXXXXXX

ISSUED:



PROJECT
CHAUHAN RESIDENCE

PROJECT NUMBER
24-72

DESCRIPTION
SITE PLAN

DATE	J.D.	SHEET NUMBER
CHECKED	D.R.	SP-1
SCALE	1:600	

Planning Department Report

Consents

Roll #	Address	Date	File #	Status	Note
3-19700	Con 13 Part Lot 11	11/25/2022		Legal, CBO, By-law, Engineers Involved	Site Alteration / Rezoning issue / FP update
SOLARBANK	219 Peggs Mountain Road	07/29/2025		Second Round of Peer Reviews Pending	Solar Battery Storage Facility - Fire Dept concerns
2-19900	2100 Chetwynd Road	05/07/2024		Awaiting Application	Create 1 new residential lot + retained
3-19700	589 Berriedale Road	06/27/2025	B-047/24 & B-048/24	All conditions satisfied - need R Plan	Create 2 new lots + retained - amended app 01/2025
3-21300	1476 N Pickerel Lake Road	05/16/2025	B-006/25	Suitable Entrance Condition Satisfied	Create 1 new residential lot + retained
2-28300	348 Woods Road	11/19/2024		Awaiting Application	Create 3 new lots + Retained
3-23800	183 Pevensey Road	02/25/2025		Pre-consultation Meeting	Sever to create 1 new lot, 1 lot addition and retained
3-17500	Con 13, Part Lot 3	01/13/2025		Awaiting Application	Create 4 new lots + retained - concerns with suitable entrances
2-17600	13 Garage Road	06/12/2025	B-015/25 & B-016/25	Notice of Decision	Sever to create 1 new lot, 1 rural industrial lot and retained
2-29420	123E Nicolia Drive	07/23/2025		Awaiting Notice of Decision	Create 2 new lots + retained
2-29200/223700	Con 9 Lot 20 / Con 10 Lot 20	04/28/2025		Inquiry	Sever 2 merged lots to create 2 lots with road frontage
2-10200	Con 7 & 8, Part Lots 17 & 18	05/01/2025	B-027/25 & B-028/25	Awaiting Notice of Decision	Create 2 new lots + retained
1-09105	809A Cherry Hill Road	06/09/2025		Inquiry	Lot addition
3-11010	273 Berriedale Road	07/31/2025		Awaiting Application	Create 3 new lots + Retained

Subdivisions

Roll #	Address	Date	File #	Status	Note
1-08900	Cherry Hill Rd / Deer Lake	08/07/2025		Notice of Decision	15 lot subdivision with common element road

Shore Roads / Road Allowances

Roll #	Address	Date	File #	Status	Note
3-19700	589 Berriedale Road	11/01/2022		Letter to Applicant	Road Allowance between Lot 10 & 11, Con 13
1-31500	78 Skyline Drive	11/15/2024		Pre-consultation	Purchase part of shore road allowance
1-34000	98 Doe Lake Peninsula	06/25/2025		Legal	Trf shore road - 1988 Admin Error
1-08610	879 Three Mile Lake Road	05/29/2024		Awaiting Survey	Purchase shore road across the road

Planning Department Report

Site Plans

Roll #	Address	Date	File #	Status	Note
3-23905	809 Berriedale Road	06/14/2023		File Closed - LOC File Remains Open	New rural industrial business
3-07625	Con 11 Part Lot 32	08/08/2024		By-law Officer - review regeneration	Tim Bryson sent recommendations via email
2-32200	2214 Pickerel & Jack Lake Road	11/04/2024		Road Boring to address in agreement	Demo - Rebuild in FP-48
1-34000	98 Doe Lake Peninsula	06/25/2025		Legal	Demo/Rebuild - shore road trf too
1-69900	39 Magview Drive	07/23/2025		Legal	New dwelling on Mag River
Pending	303 Relative Road	01/13/2025		Pre-consultation	RC use of property
1-73100	943 Relative Road	08/12/2025		By-law	Demo all structures on property and rebuild
1-76300	868 Skyline Drive	07/23/2025		Legal	Construct SFD, Garage, Guest Sleeping Cabin and Boathouse
2-01431	Lot 9, Millies Way	07/23/2025		Legal	Construction of a new Single Detached Dwelling
3-30420	1857 Pevensey Road	08/01/2025		Pre-consultation	Construction of a new Single Detached Dwelling and Garage

Minor Variance

Roll #	Address	Date	File #	Status	Note
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Zonings

Roll #	Address	Date	File #	Status	Note
2-07015	51 Commercial Drive	02/28/2023		Pre-Consultation- PJR Required	Site Specific - Commercial w Residential units
3-19722	Con 13, Part Lot 11	09/05/2023		Municipal Planner concern of OPA too	Engineers agree to adjust FP mapping
3-19716 to 3-19722	240-268 N Pickerel Lake Road	10/21/2024		Application Refused - Engineer Disagree	FP mapping update after site alteration
2-12200	Con 7 Lot 32	11/28/2024		Application	Woodland Retreat
Pending	303 Relative Road	01/13/2025		Awaiting Application	RC use of property
ZBA		07/03/2025		Affidavit - File Closed	Multiple Sewage Systems
ZBA		07/29/2025		Affidavit - File Closed	Allow accessory residential in M Zone
ZBA		07/29/2025		Affidavit - File Closed	Rezone CHMH to Ru on residential uses along Berriedale Rd.

TOTAL # OF TELECONFERENCE PRE-CONSULTATION MEETINGS TO DATE FOR 2025: 16

BUILDING PERMIT REPORT

August 2025

2025 PERMITS

PERMIT #	ROLL #	DATE OF ISSUE	LEGAL DESCRIPTION	WORK TYPE	INSPECTIONS	COMMENTS
25-001	4919 000 002 08100	February 24, 2025	Con 7 PT Lot 6 Plan PSR-860	Garage		
25-002	4919 000 001 32150	January 30, 2025	Con 2 PT Lot 21 RP 42R17381	New Home	FINAL FAILED	Tarion #117824
25-003	4919 000 002 13500	Changes Requested	Plan 315 Lot 48	Home Business		
25-004	4919 000 001 54600	February 24, 2025	Plan M261 Lot 31	Foundation Repairs	FINAL	
25-005	4919 000 002 13500	Rejected	Plan 315 Lot 48	Home Renovations		No longer going through with project
25-006	4919 000 001 59310	March 25, 2025	Con 4 PT Lot 3	Dock		
25-008	4919 000 002 01425	April 9, 2025	Plan 42M675 Lot 3	New Home	BACKFILL FAILED	Tarion #118128
25-009	4919 000 002 18600	Changes Requested	Con 8 PT Lots 17 and 18	Trailer Canopy		
25-010	4919 000 001 31026	April 23, 2025	Plan M445 Lot 14	Addition	FOOTINGS	
25-011	4919 000 003 04300	March 31, 2025	Con 11 PT Lot 19	Renovation	PLUMB/RI	
25-012	4919 000 002 29515	April 8, 2025	Plan 42M632 PT Lot 8	Storage Shop	FRAME	
25-013	4919 000 002 01435	April 9, 2025	Plan 42M675 Lot 13	Garage		
25-014	4919 000 001 71000	June 6, 2025	Con 5 PT Lot 17	Dock		
25-015	No Roll Assigned Yet	May 8, 2025	42R22416 Part 1	Outhouse	FINAL FAILED	
25-016	4919 000 002 16800	April 22, 2025	Con 8 PT Lot 8 and 9	Alterations	FOOTINGS	
25-017	4919 000 001 07300	May 26, 2025	Con 1 PT Lot 18	Cottage Addition		
25-018	4919 000 001 20600	May 8, 2025	Plan M451 PT Lot 1	Addition	FRAME FAILED	
25-019	4919 000 001 50200	May 15, 2025	Plan M270 Lot 21	New Home		Tarion #118356
25-020	4919 000 001 69900	July 23, 2025	Con 5 PT Lot 11	New Home	FOOTINGS	Tarion #118652
25-021	4919 000 001 65680	May 26, 2025	Con 5 PT Lot 3	Garage		
25-022	4919 000 001 04603	June 5, 2025	Con 1 PT Lot 7	New Home	FOOTINGS	Tarion #118651
25-023	4919 000 003 05610	June 9, 2025	Con 11 PT Lot 26	Garage		
25-024	4919 000 001 22800	June 3, 2025	Con 2 PT Lot 9	Roof Overhang	FOOTINGS	
25-025	4919 000 001 52300	June 11, 2025	Con 3 PT Lot 21	New Home	FOOTINGS	Tarion #118650
25-026	4919 000 001 71000	June 13, 2025	Con 5 PT Lot 17	Garage		
25-027	4919 000 003 17507	June 2, 2025	Con 13 PT Lot 3	Shipping Container	FINAL	
25-028	4919 000 003 13900	June 9, 2025	Con 12 PT Broken Lots 27 and 28	Garage	FOOTINGS	
25-029	4919 000 003 07444	June 11, 2025	Plan 42M618 Lot 6	Garage		
25-030	4919 000 002 13700	June 16, 2025	Plan 315 Lot 46	Alterations/Repairs		
25-031	4919 000 001 31026	Changes Requested	Plan M445 Lot 14	Guest Sleeping Cabin		
25-032	4919 000 001 33100	Changes Requested	Con 2 Lot 27	Garage		
25-033	4919 000 001 16400	June 20, 2025	Plan 158 Lot 9	Garage	FOOTINGS	
25-035	4919 000 001 71700	June 27, 2025	Con 5 PT Lot 16	Storage Shed	FINAL	
25-036	4919 000 002 29515	July 2, 2025	Plan 42M632 PT Lot 8	Addition		
25-037	4919 000 003 01710	July 4, 2025	Con 11 PT Lot 6	Carport		
25-038	4919 000 002 08304	June 25, 2025	Con 7 PT Lot 6	Storage Shed		

BUILDING PERMIT REPORT

August 2025

25-039	4919 000 001 34000	July 11, 2025	Con 3 PT Lot 1	Seasonal Residence		
25-040	4919 000 002 08700	July 14, 2025	Con 7 PT Lot 8	Addition		
25-041	4919 000 001 26503	July 14, 2025	Plan M91 PT BLK C RP 42R20038	Garage		
25-042	4919 000 002 05106	July 14, 2025	Con 6 PT Lot 20	Garage	FOOTINGS	
25-043	4919 000 002 03000	July 16, 2025	Con 6 PT Lot 7	Storage Building		
25-044	4919 000 001 73100	Changes Requested	Con 5 PT Lot 17	Seasonal Dwelling		
25-045	4919 000 001 16600	In Review	Plan 158 Lot 4 to 6	Garage Addition		
25-046	4919 000 002 09880	In Review	Con 7 Lot 15	Renovations/Repairs		
25-047	4919 000 001 29505	In Review	Con 2 PT Lot 13	New Home		
25-048	4919 000 001 59320	In Review	Con 4 PT Lot 3	Gazebo		
25-049	4919 000 002 10150	Changes Requested	Con 7 PT Lot 17	Seasonal Dwelling		

DEMOLITION PERMITS

PERMIT #	ROLL #	DATE OF ISSUE	LEGAL DESCRIPTION	DEMOLITION PROJECT	COMMENTS
23-D7	4919 000 003 26500	September 14, 2023	Con 14 PT Lot 28	Demo Cottage	CONSTRUCTION STATUS
24-D2	4919 000 002 31400	February 22, 2024	Con 10 PT Lot 29	Demo Cottage	CONSTRUCTION STATUS
24-D3	4919 000 001 28500	May 29, 2024	Con 2 PT Lot 12	Demo Garage	
24-D5	4919 000 002 33400	July 25, 2024	Con 10 PT Lot 30	Demo Fire Damage to House	
25-D1	4919 000 001 71000	April 23, 2025	Con 5 PT Lot 17	Demo Shed	
25-D2	4919 000 003 19400	April 11, 2025	Con 13 PT Lot 10	Demo House	
25-D4	4919 000 001 50200	May 15, 2025	Plan M270 Lot 21	Demo Cottage	
25-D5	4919 000 001 73100	July 4, 2025	Con 5 PT Lot 17	Demo all structures on property	FINAL
25-D6	4919 000 001 34000	July 11, 2025	Con 3 PT Lot 1	Demo Cottage	
25-D7	4919 000 001 20900	In Review	Con 2 PT Lot 8	Demo all structures on property	

OUTSTANDING PERMITS

PERMIT #	ROLL #	RENEWAL DATE	LEGAL DESCRIPTION	WORK TYPE	INSPECTIONS	COMMENTS
02-072	4919 000 001 70900	January 21, 2025	Con 5 Lot 17 Part 29	Deck Addition/Cottage Repairs	FRAME	
22-070	4919 000 003 05610	September 16, 2024	Con 11 PT Lot 26	Home Addition	OCCUPANCY	Final Electrical Required
22-077	4919 000 001 31018	November 6, 2023	Plan M445 Lot 10	Shed	FOOTINGS	
22-080	4919 000 002 15500	January 20, 2025	Plan 315 Lot 30 PT Lot 28	Home Addition	AIR BARRIER	
22-088	4919 000 003 19500	April 23, 2025	Con 13 PT Lot 10	Garage	FOOTINGS	
22-089	4919 000 003 22950	November 2, 2023	Con 14 Lot 4	Home Addition	FINAL FAILED	
22-090	4919 000 003 05300	March 17, 2025	Con 11 Lot 23	Complete Cabin #8	HVAC/RI	
22-091	4919 000 003 19000	February 6, 2025	Con 13 Lot 9	Seasonal Residence	FRAME	
22-097	4919 000 001 42200	December 8, 2023	Con 3 PT Lots 11 and 12	Pre-fab Storage	FINAL FAILED	Engineering required
22-100	4919 000 001 31048	March 17, 2025	Lot 25 PT 12 Plan M445	Garage	BACKFILL	Renewal #20-022
22-101	4919 000 001 31048	March 17, 2025	Lot 25 PT 12 Plan M445	Home Addition	BACKFILL	Renewal #20-021, Tarion #112437
22-103	4919 000 002 28112	March 17, 2025	Con 10 PT Lot 10 42R21218 Part 2	New Home	OCCUPANCY	Renewal #20-017, Tarion #72247
22-104	4919 000 003 19900	March 17, 2025	Con 13 Lot 13	Deck Alterations	REVOKED	Renewal #20-003

BUILDING PERMIT REPORT

August 2025

22-106	4919 000 002 19400	March 17, 2025	Con 8 Lot 25	Home Addition		Renewal #18-003, 19-046, 20-072, 21-065
22-108	4919 000 001 31018	November 27, 2023	Lot 10 RP42R17996 Part 1 Plan M445	Boathouse	INSUL/VB	Renewal #17-019, 18-043, 19-018, 21-082
22-114	4919 000 002 32400	January 17, 2024	Con 10 Lot 30	Seasonal Residence	FINAL	Renewal #18-076, #20-040, #21-097
22-115	4919 000 001 66110	February 14, 2025	Con 8 Lot 11	Garage	FRAME	Renewal #15-009, #19-013, #21-095
22-117	4919 000 003 19900	March 17, 2025	Con 13 Lot 13	Garage	INSUL/VB	Renewal #20-073
22-118	4919 000 001 30950	December 7, 2023	Con 2 Lot 18 RP 42R7286 Part 4	Seasonal Residence	FINAL	Renewal #20-084
22-120	4919 000 001 22300	February 5, 2025	Con 2 PT Lot 9	Seasonal Residence	OCCUPANCY	Renewal of #20-068
22-122	4919 000 003 23600	March 17, 2025	Con 14 Lot 8	Garage/Storage Addition	FRAME	Renewal 19-073, #21-102
22-123	4919 000 001 53600	January 10, 2024	Plan M261 Lot 41	Deck Rebuild	FRAME	
22-124	4919 000 002 15550	January 20, 2025	Plan 315 Lot 30 PT Lot 28	Home Renovations	PLUMB/RI	
23-001	4919 000 002 00200	May 13, 2025	Con 6 Lot 2	Home Addition	INSUL/VB	Renewal #17-052, #19-020, #21-094
23-003	4919 000 002 29420	March 17, 2025	Plan 42M632 Lot 10	Pole Barn	INSUL/VB	Renewal #19-023, #21-083
23-006	4919 000 001 31016	May 13, 2025	Lot 9 Plan M444	Seasonal Residence	OCCUPANCY	Renewal #21-003
23-009	4919 000 001 03900	February 26, 2024	Con 1 Lot 4	Foundation Repairs	FINAL FAILED	Renewal #21-029
23-010	4919 000 001 03900	March 1, 2024	Con 1 Lot 4 RP PSR552 Part 4	Seasonal Residence	OCCUPANCY FAILED	Renewal 16-14, 18-075, 20-041, 21-030
23-011	4919 000 002 04703	April 2, 2024	Con 6 Lot 17 RP 42R21232 Part 1	New Home	FINAL	Renewal #21-033, Tarion #106661
23-014	4919 000 001 63500	April 2, 2024	Con 4 Lot 17 Part 1	New Home	OCCUPANCY	Renewal #21-049, Tarion #107261
23-017	4919 000 001 06520	April 2, 2024	Con 1 Lot 14 RP 42R13566 Part 2	Log Home	OCCUPANCY	Renewal #21-059, Tarion #108021
23-018	4919 000 001 06520	April 2, 2024	Con 1 Lot 14 RP 42R13566 Part 2	Log Garage	REVOKED	Renewal #21-060
23-019	4919 000 001 72900	April 2, 2024	Con 5 Lot 17 Part 5 Plan PSR-1997	Seasonal Residence	FINAL FAILED	Renewal # 21-069
23-021	4919 000 001 32900	April 2, 2024	Con 2 Lot 25 RP 42R10868 Pt 1	Games Building	PLUMB FINAL FAILED	Renewal #19-063, #21-086
23-022	4919 000 002 01500	April 2, 2024	Con 6 Lot 5	Home Alterations/Repairs		Renewal #20-026, #21-087
23-024	4919 000 001 31018	June 23, 2025	Plan M445 Lot 10	New Home	HVAC/RI FAILED	Tarion #113080
23-025	4919 000 001 03200	March 25, 2024	Con 1 Pt Lot 4 PCL	Home Addition	CONSTRUCTION STATUS	Renewal #22-013
23-029	4919 000 001 77300	April 2, 2024	Con 5 PT Lot 20 Plan PSR-1721	Home Addition	INSUL/VB	
23-030	4919 000 001 09100	May 22, 2025	Con 1 PT Lots 26 and 27	Log Home	SOLID FUEL FIRED APPLIANCES	Tarion #113079
23-031	4919 000 002 01424	April 22, 2024	Plan 42M675 Lot 2	New Home	INSUL/VB	Tarion #113078
23-032	4919 000 002 01424	April 22, 2024	Plan 42M675 Lot 2	Garage	OCCUPANCY	
23-033	4919 000 003 05060	April 2, 2024	Plan 42M662 Lot 6	New Home	OCCUPANCY	Renewal #21-077, Tarion #113077
23-035	4919 000 003 05060	April 2, 2024	Plan 42M662 Lot 6	Marine Storage/Sauna	FINAL FAILED	Renewal #21-079
23-037	4919 000 002 29406	April 2, 2024	Plan 42M632 Lot 4	Seasonal Residence	AIR BARRIER	Renewal #21-085
23-044	4919 000 002 29700	Pending	Con 10 Lot 24	New Foundation/Pre-fab Trailer		Waiting for further documentation
23-049	4919 000 003 17900	April 24, 2025	Con 13 PT Lot 6	Utility Shed	FRAME	Renewal #18-71, #19-074, #22-005
23-053	4919 000 001 20602	April 19, 2024	Plan M451 Lot 2	Deck	FOOTINGS	
23-055	4919 000 001 60900	April 22, 2024	Con 4 PT Lot 6	Seasonal Residence	OCCUPANCY	
23-057	4919 000 001 70150	April 16, 2024	Con 5 PT Lot 12	New Home	FINAL	Tarion #113680

BUILDING PERMIT REPORT

August 2025

23-060	4919 000 002 13500	May 15, 2024	Plan 315 Lot 48	Pre-Fab Shop Repairs	INSUL/VB	
23-061	4919 000 002 17605	May 6, 2024	Con 8 PT Lot 11 RP	Quonset Hut	BACKFILL	Renewal #18-062, #22-007
23-071	4919 000 001 78200	July 3, 2025	Plan M237 Lot 3 PT Lot 2	Guest Sleeping Cabin	INSUL/VB	
23-073	4919 000 003 21200	May 28, 2024	Con 13 PT Lot 22	New Home	BACKFILL	Tarion #114312
23-080	4919 000 002 29400	June 6, 2024	Plan 42M632 Lot 1 PCL 27253	Seasonal Residence	OCCUPANCY	Renewal of #2022-024
23-081	4919 000 002 29400	June 6, 2024	Plan 42M632 Lot 1 PCL 27253	Guest Sleeping Cabin	PLUMB/RI	Renewal of #2022-025
23-082	4919 000 002 29400	June 6, 2024	Plan 42M632 Lot 1 PCL 27253	Garage	FRAME	Renewal of #2022-026
23-085	4919 000 001 59410	August 1, 2024	Con 4 PT Lot 4	New Home	FINAL FAILED	Tarion #30596, Renewal of #16-26, 18-020, 19-002, 22-031
23-086	4919 000 003 12300	August 1, 2024	Con 12 PT Lot 19	Home Repairs/Addition	INSUL/VB	Renewal of #15-51 & 17-59, 19-036, 22-032
23-087	4919 000 003 05215	August 1, 2024	Con 11 PT Lot 22	Dormer/Roof (Home)	OCCUPANCY	Renewal of #17-21, 19-055, 22-033
23-088	4919 000 001 79800	August 1, 2024	Lot 21 Con 5 Pt 10	Shed	FINAL FAILED	Renewal of #12-03, 15-54, 19-057, 22-034
23-090	4919 000 003 23905	August 1, 2024	Con 14 PT Lot 11	Pre-fab Commercial Manufacturing Business	PLUMB/RI	
23-091	4919 000 001 25200	August 1, 2024	Lot 20 Plan M91	Convert Garage to Living	FRAME	Renewal of #19-077, 22-036
23-096	4919 000 001 30265	July 8, 2024	Con 2 PT Lot 15	New Home	FRAME	Tarion #116920
23-105	4919 000 001 73400	July 30, 2024	Con 5 PT Lot 17	Home Addition	INSUL/VB	Renewal of #2022-040
23-106	4919 000 001 09400	July 22, 2024	Con 1 PT Lot 27	Garage/Shop	FRAME	
23-111	4919 000 002 29404	July 16, 2024	Plan 42M632 Lot 3	Seasonal Residence	OCCUPANCY	Renewal of #2022-050
23-113	4919 000 003 00300	May 13, 2025	Con 11 Lot 2	Hay Storage	FRAME FAILED	
23-118	4919 000 001 44500	February 6, 2025	Plan M101 Lot 7	Shed	CONSTRUCTION STATUS	
23-119	4919 000 001 44500	February 6, 2025	Plan M101 Lot 7	Deck	CONSTRUCTION STATUS	
23-121	4919 000 003 25610	September 6, 2024	Con 14 PT Lot 26	New Home	INSUL/VB	Tarion #114708
23-122	4919 000 001 50000	August 28, 2024	Plan 270 PT Lot 23	Seasonal Residence	OCCUPANCY FAILED	Renewal of #20-091, #22-064, Tarion #85096
23-123	4919 000 003 22100	September 11, 2024	Con 13 PT Lot 25	Seasonal Residence Repairs	FRAME	
23-126	4919 000 003 07444	September 16, 2024	Plan 42M618 Lot 6	Finish Seasonal Cabin	FINAL	
23-132	4919 000 001 17600	May 13, 2025	Con 2 PT Lot 7	Restoration Repairs		
23-133	4919 000 003 26500	May 13, 2025	Con 14 PT Lot 28	Seasonal Residence	CONSTRUCTION STATUS	
23-139	4919 000 002 29700	Pending	Con 10 Lot 24	Shipping Container (A)		In issuance of #23-044
23-140	4919 000 002 29700	Pending	Con 10 Lot 24	Shipping Container (B)		In issuance of #23-044
23-143	4919 000 001 73602	September 18, 2023	Con 5 PT Lot 18 PCL 4285	Living Room Addition	SOLID FUEL FIRED APPLIANCES	
23-146	4919 000 001 04607	July 4, 2025	Con 1 PT Lot 7 RP 42R4726	New Home	OCCUPANCY	Tarion #115479
23-147	4919 000 001 04607	July 4, 2025	Con 1 PT Lot 7 RP 42R4726	Garage	OCCUPANCY	
23-149	4919 000 002 02720	July 7, 2025	Con 6 PT Lot 7 RP 42R10544	Seasonal Residence	INSUL/VB FAILED	
23-151	4919 000 001 18700	May 13, 2025	Plan 185 Lot 5 Plan 42R-3166	Home Repairs/Alterations		
23-153	4919 000 001 04605	October 4, 2023	Con 1 PT Lot 7	Roof Repairs	FRAME FAILED	
23-155	4919 000 001 45200	October 10, 2023	Plan M101 Lot 14	Home Addition	INSUL/VB	

BUILDING PERMIT REPORT

August 2025

23-156	4919 000 002 10203	October 3, 2023	Con 7 PT Lots 17 and 18	New Home	OCCUPANCY FAILED	Tarion #114451
23-162	4919 000 001 34700	October 24, 2023	Con 3 PT Lot 7 PT PCL 10592	Home Repairs/Alterations	FINAL FAILED	
23-163	4919 000 002 05105	November 6, 2023	Con 6 PT Lot 20 RP 42R21688	New Home	FINAL	Tarion #115753
23-164	4919 000 003 27400	November 28, 2023	Con 14 PT Lot 28 PCL 10338	New Home	FOOTINGS	Tarion #115752
23-166	4919 000 003 18904	November 16, 2023	Con 13 PT Lot 8	New Home	SOLID FUEL FIRED APPLIANCES	Tarion #115751
23-168	4919 000 003 30000	November 24, 2023	Plan 199 Lot 16	Home Addition	FRAME FAILED	
24-001	4919 000 001 16600	June 19, 2024	Plan 158 Lot 4 TO 6	Home Addition		
24-002	4919 000 003 05010	January 25, 2024	Plan 42M662 Lot 8	New Home	BACKFILL	Tarion #116076
24-004	4919 000 003 07650	March 21, 2024	Con 11 PT Lot 32 RP 42R8820	Cottage Addition/Alterations	INSUL/VB	
24-005	4919 000 001 16700	March 13, 2024	Plan 158 Lot 1	Addition/Repairs	INSUL/VB	
24-008	4919 000 001 54000	February 6, 2025	Plan M261 Lot 37	Addition	INSUL/VB	Formerly #2021-027
24-009	4919 000 001 11000	January 24, 2024	Plan 184 PT Lot 11	Deck		
24-014	4919 000 002 31400	May 29, 2024	Con 10 PT Lot 29	New Home	PLUMB/RI	Tarion #116643
24-015	4919 000 001 80700	March 14, 2024	Con 5 PT Lot 21 Plan PSR-1659	New Home	OCCUPANCY	Tarion #116312
24-016	4919 000 003 05050	May 31, 2024	Con 11 PT Lot 22	New Home	PLUMB/RI	Tarion #116644
24-019	4919 000 001 53000	April 2, 2024	Plan M261 Lot 47	Foundation Repairs	FINAL FAILED	
24-020	4919 000 001 78400	April 15, 2024	Plan M237 Lot 5	Deck		
24-021	4919 000 002 18600	May 23, 2024	Con 8 PT Lots 17 and 18	New Home	OCCUPANCY	Tarion #116573
24-022	4919 000 002 03600	May 28, 2024	Con 6 PT Lot 10	Deck	FOOTINGS	
24-024	4919 000 001 34710	November 8, 2024	Con 3 PT Lot 7	Storage	FOOTINGS	Waiting for further documentation
24-027	4919 000 001 28500	July 15, 2024	Con 2 PT Lot 12	Garage	FOOTINGS	
24-029	4919 000 002 15805	June 3, 2024	Plan 315 PT Lots 23 & 24	Garage	FINAL FAILED	
24-032	4919 000 002 05216	July 18, 2024	Con 6 PT Lot 21	New Home	OCCUPANCY	Tarion #116917
24-036	4919 000 003 04300	June 5, 2024	Con 11 PT Lot 19	Garage	PLUMB/RI FAILED	
24-037	4919 000 003 04300	June 10, 2024	Con 11 PT Lot 19	Interior Renovation	FRAME FAILED	
24-039	4919 000 002 05106	June 21, 2024	Con 6 PT Lot 20	New Home	OCCUPANCY	Tarion #116918
24-042	4919 000 001 29504	July 5, 2024	Con 2 PT Lot 13 RP 42R22111	New Home	OCCUPANCY	Tarion #116919
24-044	4919 000 002 18990	July 18, 2024	Con 8 PT Lot 21	Home Addition	FRAME	
24-045	4919 000 003 05300	July 23, 2024	Con 11 PT Lot 23	New Deck	FOOTINGS	
24-046	4919 000 002 04302	July 23, 2024	Con 6 PT Lot 13	Home Renovations	FRAME	
24-047	4919 000 003 05300	July 26, 2024	Con 11 PT Lot 23	Seasonal Residence	FINAL FAILED	
24-048	4919 000 002 05105	August 6, 2024	Con 6 PT Lot 20	New Garage	FRAME	
24-049	4919 000 001 29525	August 13, 2024	Con 2 PT Lot 13 RP 42R13270	New Home	OCCUPANCY FAILED	Tarion #117047
24-050	4919 000 001 08900	September 17, 2024	Con 1 Lot 23 RP 42R13495	New Home	AIR BARRIER	Tarion #117340
24-051	4919 000 001 35300	August 21, 2024	Con 3 PT Lot 9	Storage Shed		
24-052	4919 000 001 08900	September 17, 2024	Con 1 Lot 23 RP 42R13495	New Garage		
24-053	4919 000 002 14000	August 23, 2024	Plan 315 Lot 31	New Garage	INSUL/VB	

BUILDING PERMIT REPORT

August 2025

24-054	4919 000 002 01423	September 11, 2024	Plan 42M675 Lot 1	New Home	OCCUPANCY FAILED	Tarion #117341
24-055	4919 000 003 03000	October 7, 2024	Con 11 PT Lot 8	New Home	FIRE PROTECTION	Tarion #117342
24-056	4919 000 002 06501	October 7, 2024	Con 7 PT Lot 2	Storage Shed		
24-057	4919 000 003 04250	December 11, 2024	Con 11 PT Lots 18 & 19	Seasonal Residence	PLUMB/RI FAILED	
24-059	4919 000 003 04250	December 11, 2024	Con 11 PT Lots 18 & 19	Garage		
24-060	4919 000 001 21300	November 13, 2024	Con 2 PT Lot 8	Seasonal Residence	SOIL GAS BARRIER	
24-061	4919 000 003 18904	October 15, 2025	Con 13 PT Lot 8	Garage		
24-062	4919 000 002 06600	October 17, 2024	Con 7 PT Lot 3	Addition	FINAL FAILED	
24-063	4919 000 001 65300	October 24, 2024	Con 4 Lot 31	Seasonal Cabin	FINAL FAILED	
24-064	4919 000 002 05102	October 16, 2024	Con 6 PT Lot 20	New Home	OCCUPANCY	Tarion #117353
24-065	4919 000 001 31038	October 25, 2024	Plan M445 Lot 21	Addition	BACKFILL FAILED	
24-066	4919 000 001 73602	November 5, 2024	Con 5 PT Lot 18 PCL 4285	Addition	INSUL/VB	
24-068	4919 000 002 33400	November 14, 2024	Con 10 PT Lot 30	New Home	HVAC/RI	Tarion #117454
24-069	4919 000 001 73602	November 28, 2024	Con 5 PT Lot 18 PCL 4285	New Garage	FOOTINGS	
24-070	4919 000 002 31100	November 28, 2024	Con 10 PT Lot 29	Renovations/Repairs		
24-071	4919 000 002 31100	November 28, 2024	Con 10 PT Lot 29	Renovations/Repairs		
24-072	4919 000 002 31100	November 28, 2024	Con 10 PT Lot 29	Renovations/Repairs		
24-074	4919 000 003 00700	January 3, 2025	Con 11 PT Lot 5	Treehouse	FINAL	
24-075	4919 000 001 28700	December 12, 2024	Con 2 PT Lot 12	Seasonal Residence	PLUMB/RI	
24-076	4919 000 002 28600	December 16, 2024	Con 10 PT Lot 14	New Garage	AIR BARRIER	
24-077	4919 000 003 12426	December 17, 2024	Con 12 PT Lot 20	New Home	HVAC/RI	Tarion #117584
24-078	4919 000 001 66200	December 17, 2024	Con 5 PT Lot 5	Addition	AIR BARRIER	



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827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

**MINUTES
REGULAR MEETING
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, July 21, 2025**

Members Present: Diane Brandt – President
Jarv Osborne – Vice President
Jenny Hall - Treasurer
Charlene Watt – Deputy Treasurer/Secretary
Barry Burton
Nieves Guijarro
Kirk Du Guid
Krista Trulsen
Nancy Kyte

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane Brandt welcomed Members to the meeting. Regrets were received from Mike Quinton and Peter Hall. Members extended warm birthday wishes to Barry Burton in celebration of his 71st birthday, which was marked with cake shared among attendees.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes and adoption of the June 16, 2025 Meeting Minutes as circulated:
Moved by Barry Burton, Seconded by Jarv Osborne. Carried

Acceptance of minutes and adoption of the July 4, 2025 Special Meeting Minutes as circulated:
Moved by Jenny Hall, Seconded by Nieves Guijarro. Carried

Treasurer's Report:

Treasurer's / Financial Report was presented by Jenny Hall. Main bank account balance was \$10,976.12 on June 1, 2025. Expenses totalled \$112.96 for expected fixed monthly business expenses (eg telephone/internet), and \$50.87 for rodent repellent. With no revenue for this period, the end of month balance was \$10,863.16. Highlights month of July to date include.



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Heritage Day revenue from donations at gate and popcorn stand, plus dunk tank, sale of T-shirts and a mug all totalled \$992.15; received \$800.00 cheque from the Royal Canadian Legion; received \$5,000.00 cheque from the Village of Burk's Falls. Expenses include a contribution of \$100.00 for refreshments at the King Charles III Coronation Event honouring Lorne Main and Betty Caldwell to be held on July 30, 2025. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Kirk Du Guid, Seconded by Nancy Kyte. Carried**

Committee Reports:

Wiseman's Corner Schoolhouse Update:

Diane Brandt informed the Members that the facility has received approximately 20 visitors this season. Each time the centre has been opened, it has attracted attendees. During her visits, Diane has also been actively monitoring the condition of the building and overseeing operations at the Heritage Centre.

Watt Farm House Update:

Diane Brandt informed Members that the Heritage Centre received 30 visitors during the month of July. She also reported that the torrential rain on July 17 severely damaged the two 10x10 canopy tents that had been set up in preparation for the 28 children from the Katrine Community Centre's day camp program. As a result, all canopy tents have been destroyed over the course of the month.

The two part-time employees, Clara and Jordan, have been actively engaged in researching and inventorying artifacts.

Nancy Kyte presented a fabric swatch sample for the new blinds at the farmhouse. Members expressed support for both the material and the print design, noting its appropriateness for the era. Nancy, along with her mother, Faye Evenden, generously offered to sew the window coverings and will be donating their time. Members expressed their appreciation for this contribution.

Diane Brandt also provided a status update on the red building construction. Roser Renovations and the replacement plumber are scheduled to be on-site next week.

Facilities and Function Committee:

Diane Brandt informed Members that she has been in contact with Anthony D'Agata, a member of the Amish community. Mr. D'Agata plans to return to the area soon and will consult with members of his community to determine their interest in disassembling the barn at the farmhouse. Diane will report back to Members once she receives a response.



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Membership Committee:

In Peter Hall's absence, Diane Brandt submitted a 2025 membership renewal from Linda and Dan Maurer to the Treasurer.

Correspondence:

Jones DesLaurier Insurance Management has invoiced for insurance and professional liability insurance and the fee is to be paid in July.

General Business:

Heritage Festival:

Members held a discussion regarding the 2025 Heritage Festival. Despite the extreme heat and a tornado warning, the event was widely regarded as a success, demonstrating strong community participation and underscoring the resilience and dedication of both organizers and attendees.

However, attendance and donations were notably lower this year, including a decline in vendor presence and car show participation. Congratulations were extended to the Magnetawan Fire Station for their consecutive win in the firefighter challenge.

From June 19 to July 16, 2025, the event's Facebook page recorded over 54,000 views, reflecting significant online engagement.

It was noted that the event tent sustained damage during teardown. Members who were able to volunteer their time on the day of the event were sincerely thanked for their commitment and efforts. Appreciation was also expressed to the Township of Armour and the Agricultural Society for their ongoing support of the festival.

Recommendations for the 2026 Heritage Festival included:

- Staggering volunteer hours to minimize prolonged exposure to heat;
- Removing the dunk tank from the event program;
- Renting two 10x10 tents, as the current structures are difficult for Members to set up and dismantle.



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Charitable Status Tax Filing:

Jenny Hall advised Members that the 2024/2025 tax return as a registered charity has been completed and will be filed this week.

New Business:

Kirk DuGuid informed Members that he will be relocating at the end of August 2025 and, as a result, will no longer serve as the point of contact for facility access. Effective September 2025, Judy Armstrong will assume responsibility for opening the room for meetings.

Members took a moment to reflect on Kirk's involvement, recalling how he became a Member and recognizing his dedication to volunteering at the schoolhouse and during events. Sincere appreciation and best wishes were extended to Kirk in recognition of his contributions and service.

Other Business:

Diane Brandt provided an update on the hiring of two part-time employees, who began their roles on July 2, 2025. While their positions are currently planned for the summer season, an extension may be considered depending on the duration of the operating season. Members formally welcomed Jordan Wilson and Clara Nykor to the team.

Adjournment:

The next meeting will be held on Monday, August 18, 2025 at Fell Homes. There being no further business, **Jarv Osborne moved to adjourn the meeting at 7:56 p.m.**

Recorded by
Charlene Watt, Deputy-Treasurer/Secretary

Approved by
Diane Brandt, President

**SOUTHEAST PARRY SOUND DISTRICT
PLANNING BOARD**
Regular Meeting

**Wednesday, July 23, 2025 – 5:30 p.m.
VIA ZOOM**

Hearings:

5:30 p.m.: 1) S-01/24 - R. PRENTICE
6:30 p.m. 2) B-023/25 - W. & D. ANTCLIFFE
3) B-024/25 - L. & C. BISH
4) B-025/25 - A. & A. MARSHALL

Regular Meeting:

1. Review and Approval of the Minutes
2. Business Arising from the Minutes
3. Administrative
4. Correspondence
5. Status of Applications
B-020/24 – Certificate of Cancellation (Oakes)
6. Financial Report
7. Other Business
8. Adjournment



Director of Economic Development (DoED) Report
July 24th, 2025

Core Activity Tracking – (Since last report)

Activity:	Interactions	Description
Business Assistance		
Start Up Files	2	2 (Sundridge)
Expansion Files	-	
Developer Files	-	
General Support	1	1 (Lount)
Brand Ambassador	1	1 (Burk's Falls)
High Priority	-	
Business Visits	-	
Program Referrals	3	Business Centre, NECO, AHCC
Marketing*		
ACED Website Updates	4	Business Directory, Tourism Content, Investment Properties, Events
Social Media Posting	23	8 (ACED), 15 (Explore)
Facebook Reach	15,700	4,000 (ACED), 11,700 (Explore)
Facebook Likes/Followers	4,597	1,817 (ACED), 2,780 (Explore)
Facebook Ad Engagement	6,153	Shop Local (Explore)
Website Tracking		
Total Users / Views	3.1K / 5.3K	+ 39% / +47.7% over last month
Most viewed pages		Business Directory & Listings
(besides landing page)		Articles – Night Skies, Beach Crawl
		Events – Faerie Fest
Communications		
Email Blasts	2	ROD Funding, Tariff Roundtable
Organization Meetings	4	RCIP, AHHC, Pan-Regional EDO Meeting, Tariff Roundtable
Partnership Projects	1	Almaguin Summer Star Party
Municipal Visits	6	Perry, Sundridge, South River, Strong, Joly, McMurrich/Monteith
Member Interactions / Support Requests	4	BF- application for funding for BF Theatre, SR- support for Brewery investment opportunity, support for return of passenger rail. M/M - support for community survey
Media Comment Requests		

Current Files & Projects

Project 1A – Business Support

RCIP Update

The RCIP Review Board met and approved 13 applications. One applicant was from the South River area.

Project 1B – Business Support Events

The Tariff Roundtable Event took place on Wednesday, July 16th in Bracebridge. There were 35 attendees in person and approximately 50 attendees on Zoom. Speakers and panellists included Minister Vic Fedeli, Ontario Chamber of Commerce, Business Development Bank of Canada, and the Trade Commissioner for Global Affairs Canada.

Project 2A – Community Organization Support

There is no update on the AVEMP program and will resume when the new CMO begins the position.

Project 2B – Regional Recreation & Municipal Support

McMurrich Monteith Facility Improvement Support

The EDO has helped McMurrich/Monteith develop a survey to gain public input on recreational programming and community needs. The survey is ready to launch and will be live until mid-August.

Village of Burk's Falls Support

Staff met with a Councillor from Burk's Falls to discuss a funding application for the Burk's Falls theatre. It was mentioned that the topic will be discussed at the next Burk's Falls Council Meeting. ACED staff are waiting for further direction following the Council Meeting.

Village of South River Support

The EDO and DoED met with the Clerk in South River to get a tour of the South River Brewery/Happy Landing location and the newly renovated Historic South River Train Station. Next steps were discussed for promoting both assets.

Happy Landing / 309 Highway 124 Site Visit

- The EDO's in Muskoka were consulted on promoting the Brewery location, and a summary report was provided to the South River Clerk and South River Intern.
- It was suggested that other local breweries be approached directly to inquire about interests in expansions. It was also suggested that different organizations, including the Ontario Craft Distillers Organization, the Canadian Craft Spirits, and Ontario Craft Brewers Association be approached to inquire about leads for breweries or distilleries interested in expanding operations to Northern Ontario.
- ACED has offered support by assisting with the development of an investment opportunity/site information package that includes comprehensive site information, local situational indicators, and an overview of supports (funding, internship programs, etc.) that are available in the area.
 - o Staff have connected with the Labour Market Group and MND reps to request up-to-date labour market information which will be included in the package.
- Staff have reached out to the Real Estate Broker to set up a meeting with ACED & Village Staff to discuss support opportunities.
- Staff discussed promoting multiple municipally(members) owned commercial/industrial opportunities and have contacted the Society of Industrial & Office Realtors to inquire about marketing placement pricing in their newsletter.

Project 3B – Transportation

Almaguin Community Transportation Committee

Efforts continue to investigate local service models such as the EPS Support Services and the Ontario Northland Bus service. The next ACT committee meeting will be scheduled for early September.

Carried from last report: The next meeting date has not been set. The EDO connected with Leslie from East Parry Sound Support Services to discuss their transportation program for seniors and requested that she attend the next meeting to provide her feedback on the logistics of the program, and where the transportation services might overlap or support each other.

The Return of Passenger Rail Service

Staff participated in a site tour of the recently renovated Historic South River Train Station. South River Staff discussed considerations regarding the use of the building, including providing leased commercial space. ACED discussed the option of investigating licensing agreements versus leased space and referenced the Town of Minto's licensing program as a possible case study. South River Staff provided an overview of key information for the Boards review:

1. Construction of the ONR Train Stop is scheduled for 2025.
2. The first completed train is expected to arrive in Ontario in 2025 when testing will occur prior to being put in to service.

Additional Consideration Points:

- Staff have not received any updates on PARC's project and application to promote the return of passenger rail.
- Discovery Routes was contacted to discuss promotions around strengthening cycling tourism, including route promotion and signing businesses up on Ontario by Bike, to encourage cyclists to utilize the train to come to the Almaguin area.
 - o Staff discussed proposing a partnership project to create some multi-modal transportation content involving local businesses.
- A meeting with Krystal Perepeluk from Ontario Northland has also been scheduled for Monday, July 21st to get a better understanding of the progress to-date, and areas that ACED can help provide support.
- EDO's in Muskoka provided feedback that the main way they are preparing for the return of passenger rail is to increase wayfinding signage to guide people around the area. ACED can support by including more signage specific to the train stop in the current Signage Project application.

Project 4A – Brand Strategy Implementation

Phase 2 – Physical Brand Roll Out

Staff have begun drafting the phase 2 application to the FedNor NODP Program to support the project. The DoED circulated a request for support in principle to ACED partner municipalities to support the application process.

Social Media/Explore Almaguin Website/ Email Marketing/Content

The previous CMO drafted several pieces of content and scheduled the content to be released on the Explore Almaguin Facebook page so that original content continued to go out. Articles that have been posted include the 2025 Festival Line Up, Beach Crawl Almaguin, and the Astro-nomically Awesome article that promotes the Almaguin Summer Star Party. Feature Friday's for the Almaguin Brand Ambassadors continues to be posted each week.

Project 4B – Tourism Promotion

The Almaguin Summer Star Party event has been launched. Paid advertising through The Great Canadian Wilderness is ongoing, and seeing significant traction with over 200 likes and 86 shares

to the post. ACED will continue to promote the event through an experiential tourism article promoting the beauty of Almaguin and sleeping under the stars, as well as an article featuring all the Star Party business collaborators. The business-focused post will be promoted through paid advertising. To date, there are 23 people registered for the event in South River and 36 people registered for the event at Screaming Heads.

Business and municipal information sessions have also been scheduled on Monday, August 11 from 1-2 p.m. in South River and Tuesday, August 12 from 1-2 p.m. in Magnetawan for businesses and Municipal Staff and Council who are interested in learning more about dark-sky tourism. Details on these information sessions will follow shortly.

Project 4C Shop in Almaguin Campaigns

A Shop Local reel was posted on July 2nd, encouraging participants to like, share, comment and follow to be entered into the draw. There has been minimal traction on the post, despite paid advertising. This campaign was designed to be low investment and low effort, as the majority of business promotional efforts have been directed towards the Star Party business collaborators. The contest ends July 31st at 4:00 p.m.

Project 5A – RED Gala

The RED Gala venue has been booked, taking place at the Sprucedale Community Centre on December 9th, 2025.

Carried from last report: The RED Gala Committee has had their first meeting to begin planning this year's event. This year's speaker will be Avery Swartz from CampTech, providing a talk on the practical uses of AI for Businesses and Municipalities. Other planning considerations that are underway include venue rental and catering. More details to follow.

ACED Shared Services Agreement, Evolution of Service Delivery, ETC.

Cost sharing Staff Report

The amended report was circulated to members and non-members for their consideration and feedback. Members are encouraged to provide feedback from their respective Councils during the round table portion of July's meeting. Written feedback has been received from the Village of Sundridge and the Township of McMurrich Monteith (attached).

CMO Hiring Process

In total, 23 applications were received, and 5 candidates were invited for interviews. Interviews were held on Wednesday, July 16th. Staff are excited to welcome Megan Yemm as ACED's new Communications & Marketing Officer. Megan's first day is Tuesday, July 22nd, 2025. Megan will be present for the August Regular ACED Board meeting.

TOWNSHIP OF MCMURRICH/MONTEITH

Resolution

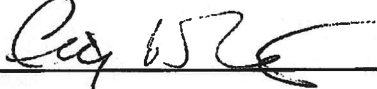
Number: 2025- 163

July 15, 2025

Moved by: Currie, Terry ☐
O'Halloran, Daniel ☒
Roeder-Martin, Vicky ☐
White, Craig ☐
Robinson, Glynn ☐

Seconded by: Currie, Terry ☐
O'Halloran, Daniel ☐
Roeder-Martin, Vicky ☐
White, Craig ☒
Robinson, Glynn ☐


Signature: _____


Signature: _____

Be It Resolved that Council supports Scenario 1 as the ACED funding contribution for membership as shown in the Staff Report from Dave Gray dated June 12, 2025.

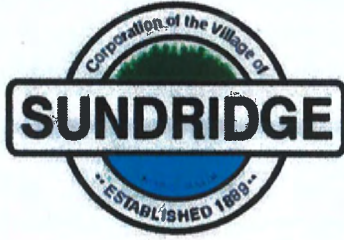
Mayor  _____

Carried ☒ Defeated _____

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:	Yays	Nays
Currie	_____	_____
O'Halloran	_____	_____
Roeder-Martin	_____	_____
White	_____	_____
Robinson	_____	_____



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Village of Sundridge Council Resolution

July 9, 2025

Item (11.1)

Resolution #2025-174

Moved By: Luke Preston

Seconded By: Fraser Williamson

THAT Staff Report S2025-009, dated June 25, 2025, regarding the Proposed Levy Rate Concept – ACED,

AND THAT the following feedback is provided to the ACED Board on the proposed levy rate concept:

“Council acknowledges the work and the value that ACED has done for regional development. We believe as Council that the current and proposed funding models are unsustainable and unpredictable.”

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES June 26, 2025

A regular meeting of the ACED Board was held at the 105 Main Street in Sundridge on June 26th, 2025, at 6:32 pm.

Present: Chris Nicholson, Township of Joly, Chair
Rod Ward, Township of Armour
Dan Robertson, Township of Ryerson
Tim Bryson, Township of Strong
Vicky Roeder-Martin, Township of McMurrich/Monteith
Sheri Norman, AHCC Representative
Margaret Ann McPhail, Township of Perry
Brenda Scott, Village of South River
Luke Preston, Village of Sundridge
Noel Walker, FedNor
Trista Porter, MND
Wendy Whitwell, Township of Armour

Regrets: Trista Porter, MND
Chris Hope, Village of Burk's Falls

Staff: Dave Gray, Director of Economic Development
Courtney Metcalf, Economic Development Officer

Guests: Sarah Cooke, Almaguin News

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Thursday, May 22nd, 2025, were adopted as presented.

Director's Report

The Director covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month was provided. These included business assistance, marketing, ACED website updates, social media activities, and communications.
2. Report updates included:

- a) Planning of a district-wide tariff response roundtable event
 - b) Individual municipal support/projects
 - c) Signage plan application update
 - d) CMO transition document
 - e) Discussions on the draft economic development article and feedback
 - f) Updates on the Almaguin Summer Star Party event
3. Partnerships/Content Development with businesses in unorganized townships was discussed. Staff provided an overview of a proposed content marketing partnership involving services from ACED and a brand ambassador business in an unorganized township. A member proposed that businesses in unorganized townships should reach out to their MPP and MP to financially contribute to economic development on behalf of the unorganized townships. It was recommended that a draft letter to the provincial government be created, and unorganized township businesses can sign and submit to the government to advocate for support.
 4. CMO Hiring Process: Applications for the position are coming in for the position with a range of experiences. The application deadline is July 3rd, 2025.
 5. Staff Report – Percentage Based Contribution Concept: It was recommended to investigate the operating budgets from unorganized townships. Concerns were raised regarding individual municipal needs. It was discussed that staff are taking steps towards communication improvements.
 6. FedNor Update: Any tariff threat has not stopped projects from moving forward. Program evaluations are currently taking place. A few programs include Regional Housing program,

Resolutions

1. 2025-19– Moved by Luke Preston; Seconded by Sheri Norman
Be it resolved that the Almaguin Community Economic Development Board approve the May 22nd, 2025, meeting minutes, as circulated. Carried
2. 2025- 20 – Moved by Tim Bryson; Seconded by Wendy Whitwell
Be it resolved that the Almaguin Community Economic Development Board accept the June 12th Staff Report regarding the percentage of tax levy funding concept from the Director of Economic Development as amended with addition.
Furthermore, the Board requests that all member municipalities discuss the staff report at their next council meeting and provide feedback to the ACED Board for the July ACED meeting.

Adjournment

3. 2025-21 – Moved by Vicky Roeder-Martin; Seconded by Tim Bryson
Be it resolved that the Almaguin Community Economic Development Board adjourn the June 26th, 2025 ACED meeting at 9:03 p.m. Carried

The next meeting will be Thursday, July 24th, 2025, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: rward@armourtownship.ca

Website: www.armourtownship.ca

Mayor's Report – Governance of Family Health Teams

To: Members of Council
From: Rod Ward, Mayor
Date: August 12, 2025

Subject: Support for Standardized Governance Models for Family Health Teams

Family Health Teams are a vital part of Ontario's healthcare system, particularly in rural and underserved communities like ours. These teams provide collaborative, team-based care that improves patient outcomes and relieves pressure on hospitals and emergency services.

Our municipality, like many others across the province, continues to invest local taxpayer dollars to support healthcare delivery — through physician recruitment efforts, infrastructure, and other community health initiatives. However, despite this investment and our community's reliance on these services, municipal and community voices are often underrepresented on the boards that govern Family Health Teams.

Currently, there is no mandatory governance framework for these boards, which has led to inconsistent representation and, in some cases, governance structures that do not reflect the communities they serve. This can lead to decisions being made without sufficient local input, oversight, or accountability.

The attached resolution calls on the Province of Ontario to implement a standardized and mandatory governance model for Family Health Teams, requiring that at least 50% of board members be community representatives. This would help ensure local interests are considered in decision-making, and strengthen transparency and trust in our healthcare system.

I recommend Council's support for this resolution and the forwarding of it to the appropriate provincial bodies and municipal partners.

Sincerely,

Rod Ward
Mayor

- RESOLUTION -

Charlene Watt (Deputy Clerk)

From: JJ Blower <jblower@psdssab.org>
Sent: August 5, 2025 3:58 PM
To: Charlene Watt; Nicky Kunkel - Burk's Falls; Kearney - Nicole Gourlay; Cheryl Marshall - McMurrich Monteith; beth.morton@townshipofperry.ca; clerk@ryersontownship.ca
Subject: RE: DSSAB Board Vacancy – Area 4 Representation
Attachments: Board Vacancy; Area 4 (6.16.2025).pdf; Res. 20250606 R. Baptiste.pdf

Good afternoon,

I'm following up on the email I sent on June 16th regarding the vacancy on the DSSAB Board for Area 4. As of today, I have not yet received confirmation of appointment of a new member to jointly represent Area 4.

As noted previously, we are requesting that each municipality forward a copy of their Council's resolution appointing a new representative to jointly represent Area 4 on the DSSAB Board, to fill the vacancy left by the previous member. Please confirm receipt of this email and advise when we can expect to receive your Council's resolution. If you have any questions or require further information, don't hesitate to reach out.

Thank you for your immediate attention to this matter.

Best regards,

JJ Blower

Communications Officer (She/Her)

District of Parry Sound Social Services Administration Board

1 Beechwood Drive, Parry Sound, Ontario P2A 1J2

Tel: (705) 746-7777 ext. 5264

Fax: (705) 746-7783

E-Mail: jblower@psdssab.org

www.psdssab.org

District of Parry Sound



Social Services
Administration Board

From: JJ Blower

Sent: June 16, 2025 10:12 AM

To: John Theriault - Armour Township <clerk@armourtownship.ca>; Nicky Kunkel - Burk's Falls <clerk@burksfalls.ca>; Kearney - Nicole Gourlay <nicole.gourlay@townofkearney.ca>; Cheryl Marshall - McMurrich Monteith <clerk@mcmurrichmonteith.com>; beth.morton@townshipofperry.ca; clerk@ryersontownship.ca

Subject: DSSAB Board Vacancy – Area 4 Representation

Good morning,

Please see the attached letter regarding a vacancy on the DSSAB Board for Area 4.

At your earliest convenience, kindly forward a copy of your Council's resolution appointing a new representative to fill this vacancy.

Should you have any questions, please don't hesitate to reach out.

Best regards,

JJ Blower

Communications Officer (She/Her)

District of Parry Sound Social Services Administration Board

1 Beechwood Drive, Parry Sound, Ontario P2A 1J2

Tel: (705) 746-7777 ext. 5264

Fax: (705) 746-7783

E-Mail: jblower@psdssab.org

www.psdssab.org

District of Parry Sound



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District of Parry Sound



Social Services
Administration Board

June 16, 2025

RE: DSSAB Board Vacancy – Area 4 Representation

Dear Mayors, Reeves, and Members of Council for the Municipalities of Armour, Burk's Falls, Kearney, McMurrich-Monteith, Perry, and Ryerson,

Please be advised that a vacancy has arisen on the District of Parry Sound Social Services Administration Board (DSSAB). Mr. Ryan Baptiste is no longer serving as a representative for Area 4, as he has forfeited his seat in accordance with Section 12 of the DSSAB Procedural Rules, which states that a Board Member is considered to have forfeited their position after missing three consecutive meetings without Board authorization. Please see the attached resolution confirming this.

In accordance with the DSSAB Act, a new representative must now be jointly appointed by the councils of the municipalities within Area 4, which includes Armour, Burk's Falls, Kearney, McMurrich-Monteith, Perry, and Ryerson.

Mr. Jerry Brandt continues to serve as one of the current representatives for Area 4. The DSSAB Act permits two representatives from this area. The current Board term runs until December 31, 2026. Board meetings are held virtually on the second Thursday of each month at 6:30 p.m.

If you have any questions or require further information, please feel free to contact me at 705-746-7777 ext. 5264 or via email at jblower@psdssab.org.

Sincerely,

A handwritten signature in black ink that reads "JJ Blower". The signature is written in a cursive, flowing style.

JJ Blower
Communications Officer

Parry Sound Office
1 Beechwood Drive, Parry Sound, ON. P2A 1J2
705-746-7777 / 1-800-461-4464
www.psdssab.org

South River Office
16 Toronto Avenue, Box 1600, South River, ON.
POA 1X0
705-386-2358 or 1-800-661-3230
www.psdssab.org

Moved By: Irene Smit

Seconded By: Teri Brandt

Carried: X

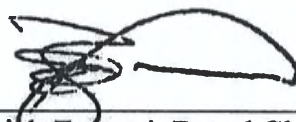
Defeated: _____

WHEREAS Section 12 of the Procedural Rules of the District of Parry Sound Social Services Administration Board states that a Board Member is considered to have forfeited their membership upon missing three (3) consecutive meetings, unless such absences are authorized by the Board; and

WHEREAS Ryan Baptiste, the appointed representative for Area 4, has been absent from four (4) consecutive meetings of the Board without providing notice or seeking authorization for such absences;

NOW THEREFORE BE IT RESOLVED THAT Ryan Baptiste be deemed to have forfeited his position as a Member of the Board; and

BE IT FURTHER RESOLVED THAT communication with the municipalities of Area 4 be initiated to begin the process of appointing a new representative to the Board.


 Rick Zanussi, Board Chair

	<u>FOR</u>	<u>AGAINST</u>		<u>FOR</u>	<u>AGAINST</u>
Ryan Baptiste	_____	_____	Teresa Hunt	_____	_____
Jerry Brandt	_____	_____	Ted Knight	_____	_____
Teri Brandt	_____	_____	Tom Lundy	_____	_____
Janice Bray	_____	_____	Jamie McGarvey	_____	_____
Ted Collins	_____	_____	Peter McIsaac	_____	_____
Joel Constable	_____	_____	Sharon Smith	_____	_____
Irene Smit	_____	_____	Rick Zanussi	_____	_____
Gail Finnon	_____	_____			

Charlene Watt (Deputy Clerk)

From: Clerk <clerk@mcmurrichtownship.ca>
Sent: August 5, 2025 4:01 PM
To: JJ Blower; Charlene Watt; Nicky Kunkel - Burk's Falls; Kearney - Nicole Gourlay; beth.morton@townshipofperry.ca; clerk@ryersontownship.ca
Subject: RE: DSSAB Board Vacancy – Area 4 Representation

Good afternoon,

Notice of the vacancy was brought to Council at a previous meeting. No member of our Council was willing to put their name forward. Council is willing to support another member from the Area 4 group.

Best Regards,
Cheryl Marshall
Clerk/Treasurer
Township of McMurrich/Monteith
P.O. Box 70, 31 William Street
Sprucedale, Ontario P0A 1Y0
T: 705-685-7901 F: 705-685-7393
www.mcmurrichtownship.ca

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From: JJ Blower <jblower@psdssab.org>
Sent: August 5, 2025 3:58 PM
To: John Theriault - Armour Township <clerk@armourtownship.ca>; Nicky Kunkel - Burk's Falls <clerk@burksfalls.ca>; Kearney - Nicole Gourlay <nicole.gourlay@townofkearney.ca>; Clerk <clerk@mcmurrichtownship.ca>; beth.morton@townshipofperry.ca; clerk@ryersontownship.ca
Subject: RE: DSSAB Board Vacancy – Area 4 Representation

Good afternoon,

I'm following up on the email I sent on June 16th regarding the vacancy on the DSSAB Board for Area 4. As of today, I have not yet received confirmation of appointment of a new member to jointly represent Area 4.

As noted previously, we are requesting that each municipality forward a copy of their Council's resolution appointing a new representative to jointly represent Area 4 on the DSSAB Board, to fill the vacancy left by the previous member. Please confirm receipt of this email and advise when we can expect to receive your Council's resolution. If you have any questions or require further information, don't hesitate to reach out.

Thank you for your immediate attention to this matter.

Charlene Watt (Deputy Clerk)

From: Denis Duguay <clerk@burksfalls.ca>
Sent: August 6, 2025 8:05 AM
To: Charlene Watt (Deputy Clerk); Denis Duguay; Kearney - Nicole Gourlay; Cheryl Marshall; Beth Morton; Nancy Field
Subject: DSSAB Board Vacancy

Good Morning everyone,

As you are aware, Councillor Baptiste is no longer the representative member serving on the Board for Area 4. A new representative must now be appointed by all councils within Area 4 to fill this vacancy.

Deputy Mayor Cotton has expressed interest in the position and a resolution from the Village of Burk's Falls in support will be considered at the next council meeting on August 19th.

As other volunteers come forward, please share their information with me, and I will circulate it to the group.

Thank you, Merci,



Denis Duguay, CMRP
CAO – CLERK
Telephone : (705) 382-3138
Web: www.burksfalls.net
172 Ontario Street
Box 160 Burk's Falls
POA 1C0

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Charlene Watt (Deputy Clerk)

From: Beth Morton <beth.morton@townshipofperry.ca>
Sent: August 7, 2025 4:04 PM
To: Denis Duguay; Charlene Watt (Deputy Clerk); Kearney - Nicole Gourlay; Cheryl Marshall; Nancy Field
Subject: RE: DSSAB Board Vacancy

Hi Denis:

Thank you for the update.

Perry Council reviewed the DSSAB Board vacancy at their July 16, 2025 Meeting, however due to other commitments, none of them put their name forward for DSSAB appointment.

Is Deputy Mayor Cotton able to submit a letter providing background information on himself and why he is interested in being the representative for our area. I think that this would be very helpful especially if we have additional interest in the position.

Regards,

Beth Morton, Clerk-Administrator



Township of Perry | 1695 Emsdale Road
Emsdale ON | (705)636-5941
www.townshipofperry.ca

The Municipal Office is open to the public Monday to Friday from 8:30 am to 4:30 pm. **If you wish to discuss a planning application, kindly email me or call 705-636-5941 to schedule an appointment.** We also are continuing to provide services online, by telephone, and by email. You can also visit our website www.townshipofperry.ca for more information.

My working day may differ from your working day. Please do not feel obliged to reply to this email outside of your normal working hours.

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From: Denis Duguay <clerk@burksfalls.ca>
Sent: August 6, 2025 8:05 AM



RECEIVED

JUL 21 2025

TOWNSHIP OF ARMOUR

Legislative Services
Ishita Soneji
905-726-4768
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

July 17, 2025

Delivered by email
premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario

The Honourable Stephen Lecce
Minister of Energy and Mines

ministerenergy@ontario.ca

Dear Premier Ford and Minister Lecce:

**Re: Town of Aurora Council Resolution of July 15, 2025
Member Motion 7.1 - Councillor Weese; Re: Opposition to Bill 5, *Protect Ontario*
by *Unleashing our Economy Act, 2025***

Please be advised that this matter was considered by Council at its special meeting held on July 15, 2025, and in this regard, Council adopted the following resolution:

Whereas Bill 5 was granted Royal Assent on June 5, 2025; and

Whereas Bill 5 amends several key pieces of legislation with the goal of fast-tracking economic development and introduces changes in legislation that affect local governance, labour laws and environmental protections; and

Whereas the legislation includes the *Special Economic Zones Act, 2025 (SEZ)* that gives Queen's Park the power to designate areas where regulatory approval processes can be amended by the Ontario Government, potentially without input from local decision-makers; and

Whereas the *Endangered Species Act, 2007* has been dissolved and replaced by the *Species Conservation Act 2025*, which environmental critics argue removes important provisions of the former law; and

Whereas the new law also makes changes to the *Ontario Heritage Act* that potentially could impact Heritage site designations; and

Whereas this law has been rushed through the legislature in 49 days, limiting Committee time, public consultation and ensuring rapid passage;

- 1. Now Therefore Be It Hereby Resolved That Aurora Town Council acknowledges the stated goals of economic growth and development in Bill 5, but expresses serious concerns with Bill 5 in its current form as it interferes with local**

- RESOLUTION -

planning authorities, limits public consultation, and threatens both heritage designations and endangered species; and

2. Be It Further Resolved That Aurora Town Council urges the Government of Ontario to consider the following:

- **Collaboration with municipalities to determine Special Economic Zones;**
- **Ensure environmental protections and heritage safeguards are strengthened;**
- **Include municipalities and Indigenous partners in shaping regulations; and**
- **Preserve legal recourse for affected communities; and**

3. Be It Further Resolved That this Motion be forwarded to all 444 Ontario Municipalities, Hon. Doug Ford, Premier of Ontario, and Hon. Stephen Lecce, Ontario Minister of Energy and Mines, and the Association of Municipalities of Ontario (AMO).

The above is for your consideration and any attention deemed necessary.

Sincerely,



Ishita Soneji
Deputy Town Clerk
The Corporation of the Town of Aurora

IS/lb

Attachment (Council meeting extract)

Copy: Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



7. Consideration of Items Requiring Discussion

7.1 Member Motion - Councillor Weese; Re: Opposition to Bill 5, *Protect Ontario by Unleashing our Economy Act, 2025*

Main motion as amended

Moved by Councillor Weese

Seconded by Councillor Gaertner

Whereas Bill 5 was granted Royal Assent on June 5, 2025; and

Whereas Bill 5 amends several key pieces of legislation with the goal of fast-tracking economic development and introduces changes in legislation that affect local governance, labour laws and environmental protections; and

Whereas the legislation includes the *Special Economic Zones Act, 2025* (SEZ) that gives Queen's Park the power to designate areas where regulatory approval processes can be amended by the Ontario Government, potentially without input from local decision-makers; and

Whereas the *Endangered Species Act, 2007* has been dissolved and replaced by the *Species Conservation Act 2025*, which environmental critics argue removes important provisions of the former law; and

Whereas the new law also makes changes to the *Ontario Heritage Act* that potentially could impact Heritage site designations; and

Whereas this law has been rushed through the legislature in 49 days, limiting Committee time, public consultation and ensuring rapid passage;

1. Now Therefore Be It Hereby Resolved That Aurora Town Council acknowledges the stated goals of economic growth and development in Bill 5, but expresses serious concerns with Bill 5 in its current form as it interferes with local planning authorities, limits public consultation, and threatens both heritage designations and endangered species; and
2. Be It Further Resolved That Aurora Town Council urges the Government of Ontario to consider the following:

- Collaboration with municipalities to determine Special Economic Zones;
 - Ensure environmental protections and heritage safeguards are strengthened;
 - Include municipalities and Indigenous partners in shaping regulations; and
 - Preserve legal recourse for affected communities; and
3. Be It Further Resolved That this Motion be forwarded to all 444 Ontario Municipalities, Hon. Doug Ford, Premier of Ontario, and Hon. Stephen Lecce, Ontario Minister of Energy and Mines, and the Association of Municipalities of Ontario (AMO).

Yeas (4): Councillor Weese, Councillor Gilliland, Councillor Gaertner, and Councillor Gallo

Absent (3): Mayor Mrakas, Councillor Thompson, and Councillor Kim

Carried (4 to 0)



RECEIVED

JUL 21 2025

TOWNSHIP OF ARMOUR

Legislative Services
Ishita Soneji
905-726-4768
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

July 17, 2025

The Honourable Doug Ford
Premier of Ontario

Delivered by email
premier@ontario.ca

The Honourable Rob Flack
Minister of Municipal Affairs and Housing

minister.mah@ontario.ca

Dear Premier Ford and Minister Flack:

**Re: Town of Aurora Council Resolution of June 24, 2025
Member Motion 7.2 - Councillor Weese; Re: Opposition to Bill 17, *Protect Ontario
by Building Faster and Smarter Act, 2025***

Please be advised that this matter was considered by Council at its special meeting held on July 15, 2025, and in this regard, Council adopted the following resolution:

**Whereas Ontario Bill 17 (the legislation) was granted Royal Assent on June 5, 2025;
and**

**Whereas the legislation raises significant concerns related to democratic governance, environmental sustainability, municipal autonomy, and social equity;
and**

Whereas the legislation centralizes decision-making authority and reduces the power of local municipalities in planning and development approvals; and

Whereas the legislation curtails public consultation rights, limiting residents' ability to influence projects impacting their neighbourhoods; and

Whereas the legislation accelerates approvals by reducing time for environmental assessments, heritage evaluations, and public safety considerations that could result in substandard buildings, strained infrastructure and negative long-term effects on communities; and

Whereas the legislation threatens green spaces, natural habitats, and water resources overlooking careful measures that allows sustainable growth and undermines Ontario's commitment to environmental stewardship; and

Whereas the legislation limits public hearings and community engagement opportunities, which increases the risk of corruption, favouritism and poor local planning decisions;

- RESOLUTION -

1. Now Therefore Be It Hereby Resolved That Aurora Town Council recognizes the intent of Ontario Bill 17 to streamline housing and infrastructure development; however, expresses significant concerns with Ontario Bill 17 in its current form, and recommends:

- **Restoring municipal autonomy, and ensuring meaningful consultation and decision-making power;**
- **Maintaining rigorous environmental, safety, and heritage assessments despite expedited timelines;**
- **Incorporating clear affordable housing requirements within new developments;**
- **Enhancing transparency, public engagement and accountability mechanisms;**
- **Ensuring climate change mitigation is included in all development projects; and**

2. Be It Further Resolved That this Motion be forwarded to all 444 Ontario Municipalities, Hon. Doug Ford, Premier of Ontario, and Hon. Rob Flack, Minister of Municipal Affairs and Housing, and the Association of Municipalities of Ontario (AMO).

The above is for your consideration and any attention deemed necessary.

Sincerely,



Ishita Soneji

Deputy Town Clerk

The Corporation of the Town of Aurora

IS/lb

Attachment (Council meeting extract)

Copy: Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Council Meeting Extract

Tuesday, July 15, 2025

7. Consideration of Items Requiring Discussion

7.2 Member Motion - Councillor Weese; Re: Opposition to Bill 17, *Protect Ontario by Building Faster and Smarter Act, 2025*

Main motion as amended

Moved by Councillor Weese

Seconded by Councillor Gallo

Whereas Ontario Bill 17 (the legislation) was granted Royal Assent on June 5, 2025; and

Whereas the legislation raises significant concerns related to democratic governance, environmental sustainability, municipal autonomy, and social equity; and

Whereas the legislation centralizes decision-making authority and reduces the power of local municipalities in planning and development approvals; and

Whereas the legislation curtails public consultation rights, limiting residents' ability to influence projects impacting their neighbourhoods; and

Whereas the legislation accelerates approvals by reducing time for environmental assessments, heritage evaluations, and public safety considerations that could result in substandard buildings, strained infrastructure and negative long-term effects on communities; and

Whereas the legislation threatens green spaces, natural habitats, and water resources overlooking careful measures that allows sustainable growth and undermines Ontario's commitment to environmental stewardship; and

Whereas the legislation limits public hearings and community engagement opportunities, which increases the risk of corruption, favouritism and poor local planning decisions;

1. Now Therefore Be It Hereby Resolved That Aurora Town Council recognizes the intent of Ontario Bill 17 to streamline housing and

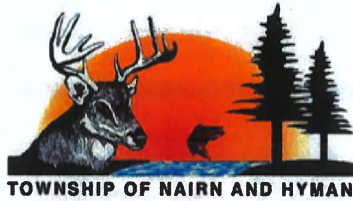
infrastructure development; however, expresses significant concerns with Ontario Bill 17 in its current form, and recommends:

- Restoring municipal autonomy, and ensuring meaningful consultation and decision-making power;
 - Maintaining rigorous environmental, safety, and heritage assessments despite expedited timelines;
 - Incorporating clear affordable housing requirements within new developments;
 - Enhancing transparency, public engagement and accountability mechanisms;
 - Ensuring climate change mitigation is included in all development projects; and
2. Be It Further Resolved That this Motion be forwarded to all 444 Ontario Municipalities, Hon. Doug Ford, Premier of Ontario, and Hon. Rob Flack, Minister of Municipal Affairs and Housing, and the Association of Municipalities of Ontario (AMO).

Yeas (4): Councillor Weese, Councillor Gilliland, Councillor Gaertner, and Councillor Gallo

Absent (3): Mayor Mrakas, Councillor Thompson, and Councillor Kim

Carried (4 to 0)



64 McIntyre Street • Nairn Centre, Ontario • P0M 2L0 ☎ 705-869-4232 📠 705-869-5248
Established: March 7, 1896 Office of the Clerk Treasurer, CAO E-mail: belindaketchabaw@nairncentre.ca

July 17, 2025

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Sent via email: premier@ontario.ca

The Honourable Stephen Lecce, Minister of Energy and Mines
College Park, 5th Floor, 777 Bay Street
Toronto, ON M7A 2J3
Sent via email : stephen.lecce@pc.ola.org and MinisterEnergy@ontario.ca

The Honourable Prabmeet Singh Sarkaria, Minister of Transportation
5th Floor, 777 Bay Street
Toronto, ON M7A 2J3
Sent via email: mtinfo@ontario.ca and prabmeetsarkaria@pc.ola.org

The Honourable Todd J. McCarthy, Minister of Environment, Conservation and Parks
5th Floor, 777 Bay Street
Toronto, ON M7A 2J3
Sent via email: todd.mccarthy@pc.ola.org and minister.mnrf@ontario.ca

Canadian Nuclear Safety Commission
280 Slater Street, P.O. Box 1046, Station B
Ottawa, ON K1P 5S9
Sent via email: cnsccinfo@ccsn.gc.ca and patrick.burton@cnscc-ccsn.gc.ca

RE: Opposition to the Transportation and Disposal of Niobium Tailings at the Agnew Lake Tailings Management Area

Please be advised that the Council of the Township of Nairn and Hyman has passed a formal resolution opposing the proposed transport and disposal of approximately 18,600 cubic metres of niobium mine tailings from the Nova Beaucage Mine and associated MTO gravel pit to the Agnew Lake Tailings Management Area (ALTM), located within our municipal boundaries.

This resolution follows the independent review by Hutchinson Environmental Sciences Ltd. conducted on behalf of the Township of the technical documents submitted by the Ministry of Energy and Mines and the Ministry of Transportation, including the Human Health and Ecological Risk Assessment (HHERA)

and the Conceptual Site Model (CSM). The findings of Hutchinson's review have raised significant concerns regarding the sufficiency of the risk assessment, groundwater and surface water monitoring, leachability modeling, baseline data gaps, and long-term containment and environmental management plans. These issues pose unacceptable risks to public health, the surrounding watershed, and the long-term environmental integrity of our region.

Further, it has come to the Township's attention that the Ministry of Transportation has transported a portion of the niobium tailings to Clean Harbors, a licensed hazardous waste treatment facility near Sarnia. This action raises a serious question as to why all the material is not being disposed of through the same secure and regulated channel, instead of being placed at an aging tailings management site adjacent to sensitive ecosystems and communities.

The Township of Nairn and Hyman also wishes to acknowledge and support the position of the United Chiefs and Councils of Mnidoo Mnising (UCCMM), who have issued a letter voicing their firm opposition to this project. Their concerns are rooted not only in environmental impact, but also in the Ministry's failure to conduct meaningful consultation with the impacted UCCMM First Nations, whose traditional territory includes the Agnew Lake area. Their letter is attached for your review and inclusion in the public record.

This resolution passed at the Council Meeting of the Township of Nairn and Hyman on July 14, 2025, calls upon your government and relevant ministries to halt any further actions related to the transportation of this hazardous product to the ALTMA site.

The resolution reads as follows:

RESOLUTION # 2025-8-152

DATED: July 14, 2025

MOVED BY: Wayne Austin

SECONDED BY: Karen Richter

WHEREAS the Ministry of Energy and Mines and Ministry of Transportation has proposed the transportation and placement of approximately 18,600 cubic metres of niobium mine tailings from the Nova Beaucage Mine and associated MTO gravel pit to the Agnew Lake Tailings Management Area, located within the Township of Nairn and Hyman;

AND WHEREAS the Ministry has submitted technical documentation, including a Human Health and Ecological Risk Assessment (HHERA) and Conceptual Site Model (CSM), which have been independently reviewed by Hutchinson Environmental Sciences Ltd. on behalf of the Township;

AND WHEREAS Hutchinson Environmental Sciences Ltd. report raises serious concerns regarding the adequacy of risk modeling, leachability assessments, hydrogeological characterization, biological monitoring, and long-term containment of radionuclides and toxic metals;

AND WHEREAS the Township has recently learned that the Ministry of Transportation intends to transport an existing stockpile of niobium tailings to Clean Harbors, a licensed hazardous waste treatment facility in Sarnia, Ontario, raising the question as to why all of the niobium tailings are not being managed in the same manner;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Nairn and Hyman formally opposes the transportation or placement of niobium tailings at the Agnew Lake Tailings Management Area;

AND FURTHER THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Stephen Lecce, the Minister of Energy and Mines; the Honourable Prabmeet Singh Sarkaria, the Minister of Transportation; the Honourable Todd J. McCarthy, the Minister of the Environment, Conservation and Parks; the Ontario Ombudsman; the Canadian Nuclear Safety Commission; MP Jim Belanger; MPP Bill Rosenberg; MPP France Gelinas; the Association of Ontario Municipalities and all Ontario Municipalities.

CARRIED

We respectfully request your immediate attention to this matter and urge the Province of Ontario to prioritize the protection of our community's health, safety, and environmental integrity.

For more information regarding this matter, please contact our municipal office by email at belindaketchabaw@nairncentre.ca or by phone at (705) 869-4232.

Sincerely,

Belinda Ketchabaw

Belinda Ketchabaw
CAO Clerk Treasurer
Township of Nairn and Hyman
64 McIntyre Street,
Nairn Centre, ON P0M 2L0

Attachments: UCCMM Letter – Agnew Lake Tailings Management, Chief Patsy Corbiere, July 14, 2025

Cc:

Chief Patsy Corbiere and the Aundeck Omni Kaning First Nation Council Members
The United Chiefs and Council of Mniidoo Mnising
Ontario Ombudsman
Canadian Nuclear Safety Commission
Canadian Environmental Law Association
MP Jim Belanger
MPP Bill Rosenberg
MPP France Gelinas
Association of Ontario Municipalities
All Ontario Municipalities
Maria Magdalene Healy, Canadian Nuclear Safety Commission
Adam Levine, Canadian Nuclear Safety Commission
Marc Stewart, Ministry of Energy and Mines
Rob Schryburt, Ministry of Energy and Mines
Eric Cobb, Ministry of Energy and Mines
Kristin Franks, Ministry of Transportation
Andrew Healy, Ministry of Transportation



UNITED CHIEFS and COUNCILS OF MNIDOO MNISING

July 14, 2025

Hon. George Pirie
Minister of Mines
minister.mines@ontario.ca

Hon. Prabmeet Sarkaria
Minister of Transportation
minister.mto@ontario.ca

Adam Levine Team Leader,
Indigenous Consultation and Participant Funding Canadian Nuclear Safety Commission
adam.levine@cnsc-ccsn.gc.ca

Re: Lack of First Nations engagement regarding Agnew Lake Tailings Management Area

We are writing to express our serious concerns about the lack of engagement with the impacted UCCMM First Nations regarding the ongoing monitoring and management of the Agnew Lake Tailings Management Area, including but not limited to the decision in 2020 to expand the scope of the existing licence to allow for the depositing of large quantities of radioactive material from the former Beaucage Mine (WNSL-W5-3102.01/2025), as well as the proposed renewal of the licence for the site.

In the fall of last year UCCMM raised serious concerns with you and your staff about depositing large quantities of radioactive material at the site and the impacts of this on the UCCMM First Nations' rights, interests and well-being.

The Tailings Management Area is in close proximity to areas actively used for the exercise of our treaty protected s. 35 rights, including fishing and trapping. Despite this, there appears to have been no adequate engagement with our First Nations either about the decision to add more radioactive site to the Tailings Area, or about ongoing monitoring and management of the Tailings Area.

After a meeting with UCCMM last fall we were promised more detailed information about the project to add new radioactive materials to the site and the management of the site. While we have received some information from CNSC, we have received no further information or communication from Ontario. While we are aware of Ontario's communications with Whitefish River First Nation, as far as we are aware, the detailed information promised to WRFN by Ontario in December of 2024 was also never provided. In any event, WRFN is not the only UCCMM First Nation impacted, a point that was made clear in our meeting with Ontario officials last fall. Despite

this, UCCMM was not even notified directly by Ontario about its further plans to move ahead with this project.

It is entirely contrary to the Honour of the Crown and the Crown's obligation for the Crown to move ahead with plans that will likely have a significant negative impact on the UCCMM First Nations where the Crown has repeatedly failed to be forthcoming with its promises to provide information.

UCCMM must have adequate information, as well as time and resources to review that information to assess the level of impact on our rights, and what alternatives are available.

Please confirm that Ontario will pause any further plans to move ahead with a renewal or to move any additional radioactive material to the site until appropriate consultation and accommodation – including the provision of adequate data – is completed.

Please contact Saul Bomberly sbomberly@uccmm.ca at the Tribal Council to arrange a meeting with UCCMM and provide him the relevant information immediately.



Chief Patsy Corbiere
Tribal Chair

cc. Eric Cobb, MINES
Marc Stewart, MINES
UCCMM First Nations Chief and Councils
Township of Nairn and Hyman



New Billboards Spotlight Made-in-Muskoka Healthcare



(Friday, August 1, 2025, Muskoka, ON) – A new chapter in local healthcare is being written boldly and visibly. Installed this week, new billboards at each of our hospital sites proudly showcase the Made-in-Muskoka Healthcare brand and the regional health system of the future.

This capital redevelopment campaign is designed to raise awareness about the future of healthcare in Muskoka, emphasizing a vision for modern, accessible, and sustainable hospital care. From upgraded facilities to long-term planning rooted in local needs, Made-in-Muskoka Healthcare reflects the region's shared commitment to building a more interconnected system that serves everyone, close to home.

To learn more about the regional health system of the future, visit madeinmuskokahealthcare.ca.

-30-

Muskoka Algonquin Healthcare (MAHC) is a multi-site health care organization accredited with exemplary standing that provides acute care services at the Huntsville District Memorial Hospital and South Muskoka Memorial Hospital in Bracebridge. Find out more about Muskoka Algonquin Healthcare by visiting www.mahc.ca. Connect with us on X, [Facebook](#) and [Instagram](#).

For more information or to arrange an interview, please contact:

Bobbie Clark, Director of Communications & Stakeholder Relations
705-645-4404 ext. 3336; bobbie.clark@mahc.ca

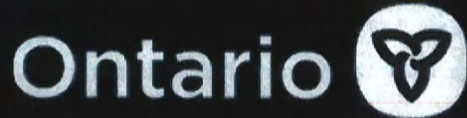
RECEIVED

AUG 05 2025

TOWNSHIP OF ARMOUR

Charlene Watt (Deputy Clerk)

From: Ontario News <do.not.reply@ontario.ca>
Sent: July 30, 2025 11:33 AM
To: Charlene Watt
Subject: Ontario Investing \$3 Million to Support Cleaner and Healthier Communities



NEWS RELEASE

Ontario Investing \$3 Million to Support Cleaner and Healthier Communities

Applications now open for community projects that protect and restore local natural habitats and greenspaces

July 30, 2025

[Ministry of the Environment Conservation and Parks](#)

TORONTO — The Ontario government is making almost \$3 million available to community groups and other non-profit organizations for innovative projects to build cleaner, healthier communities such as shoreline cleanups, habitat restoration and tree planting. As part of the government's plan to protect Ontario, the [Ontario Community Environment Fund](#) (OCEF) uses penalties paid by polluters to fund projects that protect Ontario's land, air, and water – supporting healthy communities and strong local economies.

"We are giving local groups the resources they need to make their communities cleaner and safer places to live, work and raise their families by restoring the natural beauty of these regions for everyone to enjoy," said Todd McCarthy, Minister of the Environment, Conservation and Parks. "The OCEF program is just one of the ways our government is empowering communities to protect and restore our natural heritage for generations to come."

Applications are now open and must be [submitted online](#) by 5 p.m. (EDT) on September 24, 2025. Since 2010, the Ontario Community Environment Fund has invested more than \$3.8 million from environmental penalties into 108 projects that have led to planting over 450,000 trees, shrubs and plants, restoring 52 km of shoreline and collecting 1,350 bags of litter.

Recent projects include:

- **Brant County – Parks Enhancement (Paris):** Brant County is planting 5,000 native trees and shrubs, protecting unique Carolinian forest ecosystems by removing invasive species, and enhancing eight kilometres of park trails near historic downtown Paris.
- **Manitoulin Streams – Creek Restoration and Garbage Cleanup (Manitoulin Island):** The Manitoulin Streams Improvement Association led an island-wide garbage cleanup to reduce plastic waste in local watersheds, planted 700 native trees and shrubs to restore riparian zones, enhanced a cold-water stream habitat, and installed 445 metres of fencing to keep livestock out of Grimesthorpe Creek.
- **Scouts Canada – Oak Savanna Restoration (Lambton Shores):** Scouts Canada removed invasive pine trees and planted native trees to protect a globally rare and environmentally significant Oak Savanna ecosystem, of which only 3 per cent remains in Ontario.

Quick Facts

- Eligible projects must demonstrate a direct environmental benefit and be located in a region where funding is available. Indigenous communities and organizations, not-for-profits, academic institutions, and municipalities are encouraged to apply.
- Applications will be evaluated through a competitive process. Successful applicants will be notified directly in early 2026.
- In 2025, over \$1,602,000 of funding is available in Southwestern Ontario, over \$721,000 in West Central Ontario, and over \$585,000 in Northern Ontario.
- Under the Environmental Protection Act, the person or company who spills a pollutant into the environment, is legally responsible for the [cleanup of the spill](#).

Quotes

"The Ontario Community Environment Fund (OCEF) has been instrumental in advancing our efforts to protect and enhance two of our community's most cherished natural areas: Barker's Bush and Watt's Pond. With support from OCEF, we are restoring green spaces and natural heritage by managing invasive species, planting native trees and shrubs, creating meadow habitat at Watt's Pond, and rehabilitating trails. This project directly supports our goals of environmental protection, trail connectivity and building livable communities, while making Paris and the County of Brant a destination for nature-based tourism."

- Alison Newton
Chief Administrative Officer, County of Brant

Ontario Protecting Walleye from Illegal Fishing

August 01, 2025

[Natural Resources](#)

The Ontario government is safeguarding walleye populations from overfishing by ensuring anglers comply with quotas and follow fishing regulations.

Three individuals pleaded guilty to illegal fishing practices and were fined a total of \$6,000. In addition, each individual received a one-year fishing licence suspension.

Kevin Stephenson of Huntsville pleaded guilty to possessing an over quota of walleye and camping in a provincial park without a permit. He was fined \$2,500 and received a one-year fishing licence suspension.

Kenneth Bullock of Huntsville pleaded guilty to possessing an over quota of walleye and camping in a provincial park without a permit. He was fined \$2,500 and received a one-year fishing licence suspension.

Ray Thom of Baysville pleaded guilty to fishing without a licence and camping in a provincial park without a permit. He was fined \$1,000 and received a one-year fishing licence suspension.

The court heard that on May 20, 2024, conservation officers stopped a vehicle with three anglers on Mowat Landing Road in Firstbrook Township. It was discovered that between May 18 and May 20, 2024, the three anglers caught and retained at least 29 walleye from the waters of Lady Evelyn Lake in Fisheries Management Zone (FMZ) 11. In FMZ 11, anglers with a sport fishing licence may catch and retain four walleye and anglers with a conservation fishing licence may catch and retain two walleye. No walleye between 43 and 60 centimetres may be kept at any time.

During the investigation, the conservation officers seized a drone from the group. A search warrant was obtained for the drone, revealing videos and images of the three individuals catching and retaining walleye as well as occupying land in Obabika River Provincial Park without park permits.

Justice of the Peace Estelle T. Bérubé heard the case in the Ontario Court of Justice, Haileybury, on January 9, 2025.

To report a natural resource problem or provide information about an unsolved case, members of the public can call the ministry TIPS line toll free at 1-877-847-7667. You can also call Crime Stoppers anonymously at 1-800-222-TIPS. For more information about unsolved cases, please visit ontario.ca/mnrtips.

Related Topics

Law and Safety

Ontario's laws and related information about our legal system, emergency services, the Ontario Provincial Police and victim services. [Learn more](#)

Rural and North

Information about the province's Far North and rural communities. Get connected to business improvement organizations and learn more about funding and programs that support rural, northern and Indigenous communities. [Learn more](#)

Media Contacts

Andrew Chambers

Enforcement Branch

705-927-1356

Andrew.Chambers@ontario.ca

Accessibility

Privacy

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Ontario Investing \$56.8 Million to Expand Nursing Enrollment

Investment will add 2,200 nurses to the province's health-care workforce by 2029

August 06, 2025

[Colleges, Universities, Research Excellence and Security](#)

BRAMPTON — The Ontario government is continuing to deliver on its plan to protect the province's health-care system by investing \$56.8 million to train 2,200 additional nurses. By expanding the number of nursing training and education seats at publicly assisted colleges and universities across the province, the government is building Ontario's pipeline of highly skilled nurse practitioners, registered nurses and registered practical nurses that are needed to meet the growing need for more nurses in Ontario hospitals, long-term care homes, community health centres and primary care clinics.

"Nurses are an integral part of Ontario's health-care system, providing life-saving and compassionate care when patients need it the most," said Nolan Quinn, Minister of Colleges, Universities, Research Excellence and Security. "Our government continues to expand nursing enrollment in our colleges and universities to ensure we are building the health-care workforce we need to protect Ontario health care and ensure people can continue to access excellent care, close to home."

Ontario is also expanding registration in innovative, flexible online nursing training to help personal support workers and registered practical nurses seeking to advance their education. Through these online pathways, personal support workers can pursue a Practical Nursing diploma at colleges and registered practical nurses can obtain a Bachelor of Science in Nursing degree at Ontario's colleges or universities.

Students or jobseekers interested in nursing careers can visit My Career Journey to learn more about becoming a [registered nurse](#) or a [registered practical nurse](#).

"Our government is continuing to take bold action to protect Ontario's health-care system," said Sylvia Jones, Deputy Premier and Minister of Health. "By ensuring more people can become nurses in Ontario, we are building on our progress to strengthen the province's world-class nursing workforce for years to come."

In addition to expanding nursing enrollment, the province is providing a one-time investment of \$7.5 million to help universities purchase nursing clinical supplies and laboratory equipment. This funding will equip nursing students with cutting-edge tools for hands-on training to the skills they need to thrive in their career.

"Our government is improving long-term care by training, hiring and retaining thousands of health-care workers," said Natalia Kusendova-Bashta, Minister of Long-Term Care. "As a registered nurse, I know how impactful these investments will be to ensure we have the staff to deliver high quality care to Ontario's long-term care residents."

This expansion, announced in the [2025 Ontario Budget: A Plan to Protect Ontario](#), is the latest step in connecting every person in Ontario to connected, convenient care by addressing health human resource needs and supporting the growing demand for health-care professionals, including in long-term care homes.

Quick Facts

- Since 2018, Ontario has supported a record-breaking number of new health-care professionals in joining the workforce, adding nearly 100,000 new nurses to the workforce, with another 30,000 students currently studying at Ontario colleges and universities to become nurses.
 - Through the [Ontario Learn and Stay Grant](#), the government is increasing the number of nurses, paramedics and medical laboratory technologists in communities of greatest need across the province.
 - Since its launch in 2023–24, the Ontario Learn and Stay Grant has provided over \$96 million in support to more than 8,200 students.
 - Through this investment, 15,000 users will be able to register in the online nursing pathway programs.
 - In June, Ontario announced it is expanding its nursing workforce with a [\\$4.2 million investment](#) to accelerate nursing programs and add seats in rural and northern programs.
-



**Solutions for
Small Business**

RECEIVED

AUG 05 2025

TOWNSHIP OF ARMOUR

Majority of CUPW-represented employees reject Canada Post's final offers

The Canada Industrial Relations Board (CIRB) has informed us that a majority of employees represented by the Canadian Union of Postal Workers (CUPW) have voted to reject Canada Post's final offers to both the Urban and RSMC (Rural and Suburban Mail Carriers) bargaining units.

This means that negotiations between the parties remain unresolved and the uncertainty that has been significantly impacting your business will unfortunately continue. But it does not lessen the urgent need to modernize and protect this vital national service for Canadians and Canadian businesses who depend on Canada Post.

We are evaluating our next steps and will continue to keep you updated so you have the details you need to make informed business decisions.

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NEWS RELEASE

Ontario Investing \$28 Million to Boost Non-Profit Programs

Funding will protect Ontario by supporting infrastructure repairs and upgrades for critical community organizations

August 07, 2025

[Tourism, Culture and Gaming](#)

TORONTO — The Ontario government is protecting communities by investing more than \$28 million through the Ontario Trillium Foundation (OTF) to support 300 non-profit organizations, First Nations and small municipalities across the province in delivering much-needed programs. Across the province, OTF grant recipients promote active lifestyles, connect communities by supporting arts, culture and heritage and support the development of children and youth.

“Whether it’s helping people train for new careers, stay active and connected, or engage through the arts, non-profit organizations across Ontario are essential to building strong, connected communities,” said Stan Cho, Minister of Tourism, Culture and Gaming. “Now more than ever, it’s vital that we help ensure these organizations can continue delivering programs that make a meaningful impact in people’s lives.”

Every year, OTF’s [Capital](#) grant stream helps improve the infrastructure Ontario families rely on with investments of up to \$200,000 to expand access to programs and community spaces. This can include purchasing equipment, building a new space or completing renovations, retrofits or repairs.

Some of this year’s recipients include:

- North York Harvest Food Bank, which is receiving \$200,000 to purchase a truck that will increase its capacity to distribute a wide variety of perishable and non-perishable food.
- Burlington Youth Soccer Club, which is receiving \$200,000 to replace the turf, dome structure, lighting and HVAC for their indoor multi-sport facilities to continue to serve the community through active recreation.
- Caledon Community Services is receiving \$168,600 to purchase a specialized accessible vehicle to directly support more than 400 residents annually,

fostering stronger connections and reducing barriers to community participation.

- Oshawa Senior Citizens Centres is receiving \$157,900 to upgrade programming and communal spaces at their John Street Branch to improve accessibility and promote inclusion for seniors with disabilities.

“Supporting 300 non-profits with \$28 million in Capital grants is a critical step towards building healthy and vibrant communities,” said Katharine Bambrick, CEO of the Ontario Trillium Foundation. “As we invest in community-based projects that improve public buildings and facilities, Ontarians will have more access to safe, accessible, and usage spaces to connect and stay active.”

Through OTF, Ontario has invested more than \$792 million in over 7,300 projects since 2018. These investments have created more than 9,490 full-time jobs and generated over \$1.1 billion in economic benefits for communities across the province. For more information and a list of recipients, visit the Ontario Trillium Foundation’s [website](#).

Quick Facts

- The Ontario Trillium Foundation (OTF) is an agency of the Ministry of Tourism, Culture and Gaming. Its mandate is to build healthy and vibrant communities across Ontario by investing in community-based initiatives and strengthening the impact of the province’s non-profit sector.
 - Applications are currently being accepted for the Seed and Grow grant streams. For more information, and to apply, please visit the [OTF website](#).
-



PUBLIC SERVICE ANNOUNCEMENT

For immediate release: Aug. 7, 2025

Health Unit Issues Community Drug Alert Following Sharp Increase in Overdose Rates

NORTH BAY, ON – Between July 23 and August 2, 2025, nine overdoses have been reported across the Nipissing and Parry Sound Districts that involved substances expected to be opioids. Of the nine overdoses, one resulted in death. One is known to have had a single dose of naloxone given at the scene.

The North Bay Parry Sound District Health Unit (Health Unit) has issued a community drug alert in response to these events, and is advising people who use substances to take extra precautions following the confirmation of more toxic substances confirmed to be circulating in the unregulated drug supply across the Simcoe and Muskoka districts, known to cause extreme sedation and pose a risk of stopping breathing.

The Health Unit advises:

- Check your drug with a testing strip, if available. [A recent news release from the North Bay Police Service](#) warns of the potential for carfentanyl and fluorofentanyl in the unregulated drug supply, which are far more potent than fentanyl.
- Use in a safe space with people you trust, and who will respond with naloxone if needed.
- If using alone, call or text the National Overdose Response Line at [1-888-688-6677](tel:1-888-688-6677) or have a friend check-in on you.
- If your high feels unusual or if you are with someone who is experiencing an overdose, call 911.
- Have naloxone on-hand and ensure your kit is well stocked.

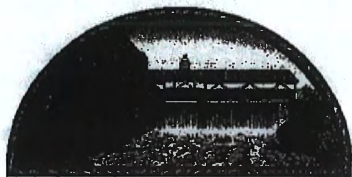
People who use substances can access drug testing kits for fentanyl, xylazine, and benzodiazepines, as well as naloxone kits at the Health Unit or participating Needle Syringe Programs, which can be located using the [Find Supplies](#) map. Community members can access naloxone kits at [participating pharmacies](#).

For more information, visit myhealthunit.ca/naloxone.

- 30 -

Media Inquiries:

Kylie Wurdell, Public Relations Specialist
P: [705-474-1400](tel:705-474-1400), ext. 5221 or [1-800-563-2808](tel:1-800-563-2808)
E: communications@healthunit.ca



(26)

The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: Ashley Brandt Date: July 15, 2025

Seconded By: Ryan Baptiste Resolution # 2025-244

Be it resolved;

WHEREAS the Council of the Village of Burk's Falls, together with residents from surrounding municipalities, has expressed strong and united opposition to the proposed installation of a Battery Energy Storage System (BESS) facility, citing significant concerns regarding public safety, environmental risk, land use compatibility, and insufficient local economic benefit; and

WHEREAS the perceived risk associated with BESS installations significantly outweighs any demonstrated local advantage, and further, the lack of established, province-wide planning policies has led to avoidable conflict and uncertainty for municipalities and residents alike;

Now therefore be it resolved that:

1. The Council of the Village of Burk's Falls respectfully requests that the Province of Ontario immediately suspend the approval and development of all new BESS installations until a comprehensive, science-based study is completed. Such a study should result in the development of robust, province-wide policies and regulations governing the operation, and risk mitigation of BESS facilities.
2. The Province of Ontario be urged to provide clear policy guidance to municipalities and industry stakeholders recommending that BESS installations be permitted only on lands currently zoned for industrial use, recognizing that:
 - a) such lands have been previously evaluated and approved for industrial development; and
 - b) the limited economic return provided by BESS projects does not justify rezoning lands designated for other uses.

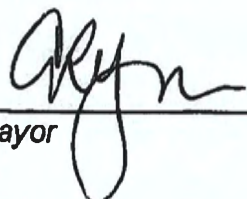
3. The Province of Ontario be further requested to disseminate the results of this study and any associated policy or regulatory recommendations to all Ontario municipalities, thereby preventing unnecessary and costly legal challenges, public opposition, and community division related to the siting of future BESS projects.
4. The Council of the Village of Burk's Falls calls upon Solar Bank Corporation to immediately withdraw its application for the proposed BESS facility at Pegg's Mountain, in the interest of fostering constructive community relations and acknowledging that this situation closely parallels the circumstances in Gravenhurst, where similar concerns led to widespread opposition and rejection of a comparable project.
5. That a copy of this resolution be forwarded to members of parliament (MPP's) and all municipalities in the province of Ontario.

Recorded Vote requested by: _____

<i>Ryan Baptiste</i>	<i>for / opposed</i>
<i>Ashley Brandt</i>	<i>for / opposed</i>
<i>Sean Cotton</i>	<i>for / opposed</i>
<i>Chris Hope</i>	<i>for / opposed</i>
<i>Nancy Kyte</i>	<i>for / opposed</i>

Pecuniary Interest declared by:

 y
Carried *Defeated* *Deferred*



Mayor



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
P0A 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: buildingadmin@armourtownship.ca

Website: www.armourtownship.ca

July 21, 2025

The Village of Burk's Falls Council
172 Ontario Street
Burk's Falls, ON P0A1C0

Dear Mayor and Council Members,

On behalf of the Council of the Township of Armour, I am writing in response to your recent resolution opposing the proposed Lithium Iron Phosphate (LFP) Battery Energy Storage System (BESS) installation within the Township of Armour. We appreciate your communication and your detailed articulation of concerns regarding the proposed project.

The Township of Armour recognizes that energy infrastructure proposals of this nature raise valid and complex issues, particularly when they intersect with environmental, safety, and intermunicipal concerns. We are fully aware of the depth of public sentiment regarding this proposal and take the concerns of our residents—as well as those of our neighbours in Burk's Falls and surrounding municipalities—very seriously.

We wish to clarify the following:

1. No Agreement or Commitment to Community Benefits

At no point has the Township of Armour entered into any agreement, formal or informal, with SolarBank Inc. or any affiliated party regarding a Community Benefit Fund or other form of compensation in exchange for supporting or permitting the proposed BESS project. Any statements suggesting otherwise are unfounded and incorrect. While proponents often suggest various incentives or community benefits during early consultations, Council has made no commitments and remains committed to full transparency throughout this process.

2. Respect for Due Process and Local Input

The Township of Armour has not approved the BESS project. We are in the process of gathering technical information, legal advice, and community input to ensure that our decisions reflect the best interests of all affected parties. Our approach remains grounded in evidence-based decision-making and adherence to regulatory standards, while also prioritizing the health and safety of our residents and neighbours.

3. Shared Environmental and Safety Concerns

We acknowledge the importance of siting energy infrastructure in a manner that minimizes risk to the environment and public safety. Many of the issues raised in your resolution—including proximity to water bodies, prevailing winds, emergency response capacity, and land use zoning—are among the same questions we are carefully considering as part of our review process. We share your belief that broader provincial guidance and strategic land use planning are necessary to provide clarity and consistency across jurisdictions.

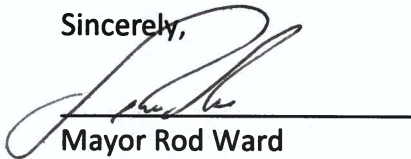
4. Call for Provincial Oversight

Armour Township supports a broader dialogue with the Province of Ontario regarding the development and regulation of BESS installations. A province-wide moratorium, or at minimum, the establishment of clear planning and safety protocols, would greatly benefit municipalities and ensure that decisions are informed by comprehensive, long-term studies.

In closing, we reaffirm our commitment to responsible governance, intermunicipal cooperation, and open public dialogue. We remain in ongoing communication with all stakeholders and assure you that no final decision has been made regarding the proposed BESS installation. We are open to continued collaboration with the Village of Burk's Falls and other area municipalities to advocate for responsible policy development at the provincial level.

Should you wish to engage in a joint discussion or regional forum on this matter, we would welcome the opportunity.

Sincerely,



Mayor Rod Ward
The Township of Armour
rward@armourtownship.ca
(705)382-3332



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: Ryan Baptiste Date: July 15, 2025

Seconded By: Nancy Kyte Resolution # 2025-241

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Waste Management Administrator Report for the month of July;

And further supports the resolution by the Township of Armour to Circular Materials.

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

W

Carried

Defeated

Deferred

Pecuniary Interest declared by:

Mayor

AK



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: RB Date: July 15, 2025
Seconded By: SC Resolution # 2025_256

Be it resolved;

That the Council of the Village of Burk's Falls hereby supports the Township of Ryerson's acceptance of the request for proposal 2025-007 for the design and build for the new firehall from DOMM Construction in the amount of \$3,634,900.50 plus HST

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

 x _____
Carried Defeated

Deferred
Pecuniary Interest declared by:

CRH
Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By:

NK

Date: July 15, 2025

Seconded By:

AB

Resolution # 2025_257

Be it resolved;

That the Council of the Village of Burk's Falls hereby supports the application under the NOHFC's Community Enhancement Program for the Burk's Falls and District Fire Hall project.

And Further that the minimum bid came in at \$3,698,874.75 and if the Township Ryerson is successful in obtaining a grant in the amount of \$1,849,437.38, the Village of Burk's Falls is committed to providing its share of the funding for the project, estimated at \$528,939.09 along with any cost overruns should they be incurred

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

✓

Carried

Defeated

Deferred

Pecuniary Interest declared by:

ORyan
Mayor

KIDS ANNUAL FISHING DERBY

DOE LAKE PARK
KATRINE, ON

FREE

- PRIZES FOR ALL PARTICIPANTS
- FREE LUNCH - BBQ HOTDOG & POP
- 50/50 DRAW & SILENT AUCTION

**SUNDAY
AUGUST 3
2025**

PRE-REGISTER VIA EMAIL
info@campkatrindocottages.com

Sign-in at the park between 8-9am

Brought to you by
ALMAGUIN ANGLERS ASSOCIATION



**YOUTH
UNDER 17**

\$500 - 2022
\$500 - 2023
\$500 - 2024

Charlene Watt (Deputy Clerk)

From: Colin Love <colinpllove@gmail.com>
Sent: August 6, 2025 10:27 PM
Cc: Mag River Nature Hub
Subject: River Hub at the Burk's Falls Public Docks - proposal and survey
Attachments: River Hub Proposal at the Burk's Falls Public Docks - community poster.pdf

Happy August everyone 🤖

Thank you for joining or expressing interest in our community meeting on July 14 about this project. We really appreciate all of the feedback that you shared. **We're hoping that you will help shape the scope of this project by completing a survey [HERE](#) and sharing the attached poster (and/or this email thread) with your friends, neighbours and networks.**

In the survey, you'll find more information about what Phase 1 of the project may look like; it will see the vessel being docked near the Welcome Centre and will be called the "RIVER HUB". **The RIVER HUB will be a floating education centre to serve the community by animating the Magnetawan River's rich history, ecology, and culture.** You'll start to see this survey being shared through our socials (e.g. Instagram, e-newsletter, website) so any boosting/amplification you may be able to help support would be much appreciated please.

COLLABORATION OPPORTUNITY

We're exploring a funding opportunity to the Ontario Trillium Foundation to help support the development of this project. The audience will primarily be local schools with a focus on ecological restoration and community science across the Almaguin Highlands, including curriculum-linked field trips to the River Hub. To facilitate this application, we are creating a **[COLLABORATIVE GROUP](#)** of partners to help support project goals. If any of you are interested in officially joining this collaboration on behalf of an organization you are a member of, please let me know. I'll follow-up with a few of you about this directly.

Thank you kindly for your ongoing support!

Warmly,

Colin on behalf of [Mag River Nature Hub](#)

-RESOLUTION-

River Hub PROPOSAL AT THE BURKS FALLS DOCKS

WHAT IS IT? A new eco-destination is being proposed at the Burk's Falls Public Docks!

A repurposed Canadian Coast Guard vessel will be docked near the Welcome Centre. The RIVER HUB will be a floating education centre to serve the community by animating the Magnetawan River's rich history, ecology, and culture.



Interested in learning more? The Mag River Nature Hub team will be at the Public Docks throughout August to chat.

Please scan the QR code to complete a survey & learn more about the project while sharing your feedback. Alternatively, email us so we can send you a copy of the survey and answer any questions you may have:

info@magrivernaturehub.ca



SCAN ME

Charlene Watt (Deputy Clerk)

From: Dave Gray
Sent: August 7, 2025 2:01 PM
To: 'Wendy Whitwell (wwhitwell18@gmail.com)'; Councillor Wendy Whitwell; 'Sean Cotton'; Delynne Patterson; Brayden Robinson; Denis Duguay
Cc: Charlene Watt
Subject: Draft Library Agreement
Attachments: DRAFT 2025 Library Agreement w. Bylaw.docx

Good afternoon all,

Please see the draft agreement as reviewed by our Lawyer. A couple of notes he had for your consideration were:

1. Section 1c&d – “All members are appointed for a term concurrent with Council and that is right in the legislation. As there is no difference in the max consecutive terms the only real matter for determination is the appointment process. The limitation on Council Members serving a maximum of two terms may create interpretation problems in the future.” I personally do not see an issue with our clause as it is written
 - a. He also speaks to there not being a nomination process listed; however, the old agreement didn't have one either.
2. Section 3a - changed the mention of “the President” to “the Chair of the Board”
3. Section 5a – “Depending upon the union board annual budget, requiring mandatory mediation with potential for arbitration is an expensive proposition...but perhaps that is incentive enough to work through things cooperatively.”

I left the draft By-law wording in the document for ease of duplication. Please let me know if anyone has any concerns, otherwise, I believe it is ready for Council review.

Thanks,

Dave Gray, Ec.D.

Chief Administrative Officer
Township of Armour
PO Box 533, 56 Ontario Street
Burk's Falls, Ontario P0A 1C0
Telephone: 705-382-3332
Fax: 705-382-2068

Website: www.armourtownship.ca

This message may contain confidential information. If you are not the named addressee, you should not disseminate, distribute or copy this email. Please notify the sender immediately if you have received this email by mistake and delete this email from your system. Finally, the recipient should check this email and any attachments for the presence of viruses. The organization accepts no liability for any damage caused by any virus transmitted by this email.

The Municipal Corporation of the Township of Armour

By-Law #XX-2025

Being a by-law to enter into a Library Agreement.

WHEREAS Section 5(1) of the *Public Libraries Act*, R.S.O. 1990, C.P. 44, authorizes two or more municipalities to make an agreement for the establishment of a union public library;

AND WHEREAS Council deems it appropriate to enter into a new Agreement with the Village of Burk's Falls and the Township of Ryerson to govern the existing The Burk's Falls, Armour and Ryerson Union Public Library Board;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour enacts as follows:

1. That the agreement between the Township of Ryerson, the Township of Armour, and the Village of Burk's Falls with respect to the Burk's Falls, Armour, Ryerson Union Public Library, hereby attached as Schedule A and being part of this by-law, be entered into.
2. That the Mayor and the Clerk be given the authority to sign the agreement on behalf of the Township of Armour.
3. THAT this By-law shall take effect upon its passing.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this XX day of August, 2025.

Rod Ward, Mayor

Charlene Watt, Clerk

LIBRARY AGREEMENT

BETWEEN

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
THE CORPORATION OF THE TOWNSHIP OF RYERSON
AND THE CORPORATION OF THE MUNICIPALITY OF
THE VILLAGE OF BURK'S FALLS**

WHEREAS the councils of two of more municipalities may make an agreement for the establishment of a union public library, *Public Libraries Act, R.S.O. 1990, c. P. 44* (hereinafter the "Act");

AND WHEREAS a union public library was established under the *Public Libraries Act, 1984, S.O. 1984, c.57* by The Municipal Corporation of the Township of Armour, The Corporation of the Township of Ryerson and The Corporation of the Municipality of the Village of Burk's Falls, effective January 1990 and such union public library was continued under agreement dated March 22nd, 2022 (the 2022 Agreement);

AND WHEREAS the municipal parties wish to terminate, update and replace the 2022 Agreement

NOW THEREFORE, the parties hereto agree as follows:

1. ESTABLISHMENT OF A UNION PUBLIC LIBRARY

- a. The union public library being a corporation known in English as The Burk's Falls, Armour and Ryerson Union Public Library Board (which may be referenced hereinafter as "the Board") is continued and shall be governed by the Act and this Agreement. The aforementioned 2022 Agreement is hereby terminated.
- b. The Burk's Falls, Armour and Ryerson Union Public Library Board shall be composed of seven (7) members as prescribed herein:
 - i. One (1) Councillor from each of the participating municipalities
Township of Armour – one (1)
Township of Ryerson – one (1)
Village of Burk's Falls – one (1);
 - ii. Four (4) Community Members
Community Members at Large – 4.
- c. Members shall hold office for a term concurrent with the term of the appointing Council, or until a successor is appointed. No person shall be appointed for more than two consecutive terms.
- d. Council Members shall be appointed by their respective Councils. Community Members at large shall be appointed jointly by the parties which joint appointment shall be based upon a simple majority of the three Municipal Councils

2. APPOINTMENT OF CHIEF EXECUTIVE OFFICER, SECRETARY AND TREASURER

- a. The Burk's Falls, Armour & Ryerson Union Public Library Board shall appoint a Chief Executive Officer who shall have general supervision over and

direction of the operations of the public library and its staff, shall attend all Board meetings and shall have the other powers and duties that the Board assigns to him or her from time to time.

- b. The Board shall appoint a Secretary who shall;
 - i. Conduct the Board's correspondence; and
 - ii. Keep minutes of every meeting of the Board.
- c. The Board shall appoint a Treasurer who shall;
 - i. Receive and account for all the Board's money;
 - ii. Open an account or accounts in the name of the Board in a chartered bank, trust company or credit union, approved by the Board;
 - iii. Deposit all money received on the Board's behalf to the credit of that account or accounts; and
 - iv. Disburse the money as the Board directs.
- d. The same person may both be the Secretary and the Treasurer, and the Chief Executive Officer appointed under subsection (2) may be the Secretary and the Treasurer.
- e. The Municipal Corporation of the Township of Armour shall be responsible for the provision of bookkeeping services on behalf of the Library Board for a period of one (1) year from the latest date of execution of this agreement. Upon the expiry of the foregoing, the Board shall be responsible for its bookkeeping.

3. COMMUNICATION

- a. The key contacts for the Library Board shall be the Chief Executive Officer (CEO) and the Chair of the Board. The key contact for each municipality shall be the Municipal Clerk.
- b. Formal communications related to governance, budgeting, policy matters, or strategic planning shall be directed in writing between the designated key contacts.
- c. The Library Board shall provide timely notice to the Municipal Clerks of any Board decisions or matters requiring municipal input or approval under the Act. The participating municipalities shall provide timely notice of any Council decisions or matters related to the Library Board or its operations.

4. ESTIMATES

- a. The Board shall submit its proposed annual budget to each Municipal Council by October 1st.
- b. The Board shall submit, with its estimates, a statement as to the proportion of the estimates that is to be charged to each of the municipalities, and if the estimates of the Board are approved or amended and approved by the Councils of the municipalities representing more than one-half of the population of the area for which the Board was established, they are binding on all municipalities.
- c. The estimate proportion for each of the Councils shall be determined annually based on the population of each municipality as a percentage of the total population of the member municipalities. Population shall be based upon the most recent Census Data available from Statistics Canada. The current census data and percentages are as follows:

Union Member	2021 Population	Percentage
Township of Armour	1459	46.16%

Village of Burk's Falls	957	30.27%
Township of Ryerson	745	23.57%

- d. Payment from the municipalities to the Burk's Falls Armour & Ryerson Union Public Library will be made as follows;
- First payment due between January 1st and January 31st equal to one-half the municipal payment of the previous year;
 - Remainder due when the new budget is approved.

5. DISPUTE RESOLUTION

- In the event of any dispute arising out of, or in connection with, this agreement, participating municipalities agree to first attempt to resolve the matter through mediation. If mediation fails the dispute may be referred to arbitration in accordance with the rules of the Ontario Arbitration Act.
- The dispute resolution process must be followed as prescribed in section 5, item a. prior to any participating municipality becoming eligible to withdraw from this agreement.

6. AGREEMENT WITHDRAWAL

- Any participating municipalities wishing to withdraw from this agreement must:
 - Engage the dispute resolution process prescribed in section 5 of this agreement; and
 - Provide a minimum of 1-year written notice to all other participating municipalities.
- Upon the withdrawal, the withdrawing party shall not be entitled to any of the assets or responsible for the future liabilities of the Board.

Remainder of Page Intentionally Blank

7. ENTIRE CONTRACT

- a. In the event of a conflict between any provisions of this Agreement and any provisions of the Act, the provision of the Act prevails.
- b. This Agreement constitutes the entire Agreement between the parties.

IN WITNESS THEREOF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR HAS HERETO AFFIXED ITS CORPORATE SEAL ATTESTED BY THE HAND OF ITS PROPER SIGNING OFFICERS.

Dated at Armour, this ____ day of _____, 2025

Rod Ward, Mayor

Charlene Watt, Clerk

IN WITNESS THEREOF THE CORPORATION OF THE TOWNSHIP OF RYERSON HAS HERETO AFFIXED ITS CORPORATE SEAL ATTESTED BY THE HAND OF ITS PROPER SIGNING OFFICERS.

Dated at Ryerson, this ____ day of _____, 2025

George Sterling, Mayor

Nancy Field, Clerk

IN WITNESS THEREOF THE CORPORATION OF THE MUNICIPALITY OF VILLAGE OF BURK'S FALLS HAS HERETO AFFIXED ITS CORPORATE SEAL ATTESTED BY THE HAND OF ITS PROPER SIGNING OFFICERS.

Dated at Burk's Falls, this ____ day of _____, 2025

Chris Hope, Mayor

Denis Duguay, Clerk