

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

August 25, 2026

The regular meeting of the Council of the Township of Armour was held on Tuesday, August 25, 2026 at 7:00 p.m. Those in attendance were: Mayor Rod Ward; Councillors Rod Blakelock, Jerry Brandt, Wendy Whitwell and Dorothy Haggart-Davis; Delegations: Danika McCann, Recreation Co-ordinator and Amy Tilley, Waste Management Administrator; Guests: Diane Brandt, Nieves Guijarro, Patti Vipond, Cheri Roser and Christine Lauffer; Staff: Charlene Watt, Municipal Clerk; Charlotte Wagar, Office Administrator and Dave Gray, Chief Administrative Officer.

VIDEO RECORDING DISCLAIMER:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded. Participants also agreed to recordings being posted to YouTube or other distribution services.

INDIGENOUS LAND ACKNOWLEDGEMENT:

Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the Council meeting held on August 11, 2026 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

No pecuniary interest and general nature thereof were declared.

DELEGATIONS:

Amy Tilley, Waste Management Administrator, presented her August 2026 Staff Report detailing the July 2026 bag counts, including comparisons to previous years. Council reviewed the Staff Report – Waste Management Update following the July 17, 2026 fire that destroyed the processing and maintenance building at the Landfill & Recycling Centre. Council was advised that operations have largely been restored, with temporary measures in place to support staff, public access, security, and recycling services, and that MECP did not identify any additional environmental testing or inspection requirements. Staff continue to work with the insurance adjusters on the claim and assessment of replacement costs. Questions were asked and answered. Council directed staff to proceed with the recommended emergency and incident-related actions, including demolition and debris removal, mattress transportation, insurance claim administration, obtaining quotations and engaging contractors in accordance with applicable procurement policies, investigating interim and permanent replacement options, and preparing the 2027 Waste Management Budget. Council also directed that any expenditures not covered by insurance be addressed through the appropriate budget process or subsequent Council authorization and that the report and resolution be circulated to the Waste Management partners.

Danika McCann, Recreation Co-ordinator, presented the August 2026 Recreation Report. The August 2026 Recreation Council Report highlights strong community support for Armour's Gala, with tickets sold out and preparations underway. Summer programs received mixed results, with Beach Yoga and Adult Beach Volleyball well received, while Stride & Stretch had lower participation. A community recreation survey will launch in September to gather feedback, particularly on Day Camp, and help guide 2027 programming. The 2026 Fall Fashion Frenzy has been cancelled due to lower interest and fewer donations, with an every-other-year schedule being considered. Thursday Night Cornhole will return September 3 for another 12-week session. Questions were asked and answered.

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ACCOUNTS FOR APPROVAL: None

APPLICATIONS: None

BY-LAWS:

By-law #48-2026 being a by-law to amend Zoning By-law 27-95, as amended, to rezone Part of Lot 11, Concession 8, described as Plan 42R-22861 Parts 1 to 5 and known municipally as 13 Garage Road/358 Chetwynd Road to the Rural Industrial (M) Zone as a condition of approval for Consent Application B-015/25 was read in its entirety and passed by resolution.

By-law #49-2026 being a by-law to enter into a site plan agreement with Andrea Patterson with respect to 13 Garage Road/358 Chetwynd Road, Part of Lot 11, Concession 8, Parts 1 to 5, Plan 42R-22861 was read in its entirety and passed by resolution.

By-law #50-2026 being a by-law to enter into an agreement to authorize the Execution of a Live Fire Training Unit Agreement between the Corporations of the Township of Perry, Township of Ryerson, Township of Armour, Village of Burk's Falls, Municipality of Magnetawan, the Township of McMurrich/Monteith and the Town of Kearney was read in its entirety and passed by resolution.

REPORTS:

Council reviewed the minutes from the June 4, 2026 AHHC meeting.

Council reviewed the draft minutes of the August 17, 2026 meeting of the Historical Society, along with copies of resolutions regarding heating in the Red Building at the Watt Century Farm House and the development of a strategic plan. The CAO advised that a Staff Report regarding the Red Building would be presented to Council later in the meeting.

Council agreed to move Item #22 from the agenda under New Business up for immediate discussion.

NEW BUSINESS:

Council reviewed a Staff Report from the CAO regarding the Watt Farm Heritage Centre Red Building heating and public occupancy. Council requested that a heating system address any potential humidity concerns. Council discussed the governance of the facility and long-term planning. Council directed staff to proceed with an RFQ for the installation of a heating system to support the safe storage and preservation of historical artifacts, explore the requirements and funding options for safe public occupancy, and work collaboratively with the Historical Society and municipal partners to address identified needs. Council also encouraged the Burk's Falls and District Historical Society to develop a strategic plan to guide future activities and support partner confidence in future investments.

REPORTS: cont'd.

A verbal report was given on the August 19, 2026 Library Board meeting.

A verbal report was given on the August 20, 2026 Agricultural Society meeting.

The Mayor provided a verbal update on his two delegations at the Association of Municipalities of Ontario (AMO) Conference, where he met with the Ontario Medical Association and the Minister of Health representatives to discuss healthcare services and physician recruitment in the area.

A verbal update was given on the wildland fires in Ontario.

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CORRESPONDENCE:

Council reviewed a letter from the Town of Latchford requesting that the province provide municipalities with funding for official plan and comprehensive zoning by-law reviews. Council passed a supporting resolution.

Council reviewed an Ontario News Release advising that the Province of Ontario has launched a Data Centre Playbook with framework. The Municipal Planner will provide a report to Council on the AI Industrial Strategy at a future meeting.

Council reviewed the June 2026 Monthly Jobs Report and the July 2026 Labour Focus Report from the Labour Market Group.

Council reviewed a media release from FONOM regarding workforce challenges across Northeastern Ontario and job vacancies. FONOM will continue to support discussions with the Province of Ontario and advocate for solutions.

Council reviewed an Ontario News Release advising that the Province will be ending social assistance for people living in Canada illegally.

Council reviewed a letter from the Solicitor General providing 2027 OPP municipal policing costs.

Council reviewed a media release from FONOM celebrating municipal service and those that are stepping forward in the 2026 municipal election.

Council reviewed an Ontario News Release advising that the Province of Ontario is providing Disaster Recovery Funding for the Parry Sound District. The Township of Armour will receive \$455,000 to cover emergency response costs and infrastructure repairs due to the July, 2025 flooding. Council recognized Staff for their success in securing the funding.

UNFINISHED BUSINESS:

Council reviewed resolutions from the Township of Tarbutt and the County of Renfrew supporting the Township of Armour's resolution #2026-158 regarding increased rest stops along the Hwy 11 and Hwy 17 corridor.

NEW BUSINESS:

Council reviewed a Staff Report from the Treasurer regarding unbudgeted expenditures from the April 2026 Municipal Flooding and requested authorization to transfer funds from the Capital Reserve to fund the expenditures. Council passed a resolution approving the recommendations in the Staff Report.

Council reviewed a Staff Report from the CAO providing a revised Chief Building Official (CBO) Job Description. Council passed a resolution adopting the new position description and directed Staff to have the position evaluated with the Employment Management Committee.

Council reviewed a request from Lofthouse Brassworks (Brawo Brassworking Limited) to have a second additional extension provision in the purchase of land agreement for the Highway 11 Industrial Park. After some discussion, Council passed a resolution approving the extension.

Council reviewed a Request for Quotation for the Outdoor Ice-Skating Rink Ice Technician Contract for 2026/2027.

Council reviewed a Notice of Complete Application and Public Meeting regarding a zoning by-law amendment application for the property located at 195 Madill Road.

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Council reviewed the DPSMA Agenda for the September 25, 2026 Fall Meeting in Nobel. The following Council Members advised that they will be attending: Mayor Rod Ward, Councillor Wendy Whitwell and Councillor Jerry Brandt.

RESOLUTIONS:

Resolution #2026-238 - Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour approve the minutes of the regular Council meeting held on August 11, 2026, as circulated. Carried

Resolution #2026-239 – Moved by Wendy Whitwell, seconded by Rod Blakelock; That the Council of the Township of Armour accept the Waste Management Administrator's Staff Report dated August 25, 2026, and authorize staff to proceed with the recommended actions outlined therein, including demolition and removal of the damaged processing and maintenance building components, mattress transportation and disposal arrangements, management and submission of the insurance claim, obtaining quotations and engaging contractors in accordance with applicable procurement policies, investigating interim and permanent replacement options, preparing the 2027 Waste Management Budget, and addressing any uninsured expenditures through the appropriate budget process or subsequent Council authorization. Carried.

Resolution #2026-240 - Moved by Jerry Brandt, seconded by Wendy Whitwell; That the Council of the Township of Armour have read and approve By-law #48-2026 being a by-law to approve a Zoning By-law amendment for Concession 8, Part Lot 11, described as Plan 42R-22861 Parts 1 to 5 and to rezone the subject lands to Rural Industrial (M Zone) to fulfill a condition of Consent File B-015/25 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #2026-241 – Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour have read and approve By-law #49-2026 being a by-law to enter into a site plan agreement with Andrea Patterson in respect to Concession 8, Part Lot 11, known municipally as 13 Garage Road/358 Chetwynd Road to fulfill a condition of Consent File B-015/25 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #2026-242 – Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour have read and approve By-law #50-2026 being a by-law to authorize the execution of a Live Fire Training Unit Agreement between the Township of Perry, Township of Ryerson, Township of Armour, Village of Burk's Falls, Municipality of Magnetawan, Township of McMurrich/Monteith, and Town of Kearney and authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #2026-246 - Moved by Dorothy Haggart-Davis, seconded by Rod Blakelock; WHEREAS the Council of the Township of Armour has received and Reviewed the Staff Report from the CAO regarding the Watt Century Farm House Heritage Centre Red Building Heating and Public Occupancy;

AND WHEREAS Council acknowledges the work of the Burk's Falls and District Historical Society to steward the Heritage Centre for the purposes of preserving and promoting the area's history to the benefit of the communities and municipalities it serves;

AND WHEREAS Council has a demonstrated history of investing in to the facilities at the Watt Century Farm House Heritage Centre to ensure that artifacts are well preserved for future generations;

NOW THEREFORE Council directs staff to proceed with releasing a request for quote (RFQ) to install a furnace in the Red Building for the purposes of ensuring the safe storage of historical artifacts;

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AND THAT Council directs staff to explore the factors related to the safe public occupancy of the Red Building and establish a collaborative funding solution with Historical Society partners to complete any identified work.

AND THAT Council encourages the Burk’s Falls and District Historical Society to establish a business and/or strategic plan to guide their future activities and increase partner confidence to support future investments. Carried

Resolution #2026-243 – Moved by Dorothy Haggart-Davis, seconded by Rod Blakelock; That the Council of the Township of Armour supports the Town of Latchford’s Resolution No. 26/150 and requests that the Province of Ontario establish a recurring funding intake to enable municipalities to undertake required planning reviews proactively, rather than delaying necessary updates due to financial constraints. Carried

Resolution #2026-244 - Moved by Rod Blakelock, seconded by Wendy Whitwell; That the Council of the Township of Armour accept the Treasurer’s Staff Report dated August 25, 2026, approve the unbudgeted expenditures incurred as a result of the April 2026 flood event, and authorize a transfer of \$40,412.07 from the Capital Reserve to fund these expenditures. Carried

Resolution #2026-245 - Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt; That the Staff Report from the CAO regarding revisions to the Chief Building Official (CBO) Position Description Revision be received;

And that the Council of the Township of Armour adopts the new position description and directs staff to forward it to the Employment Management Committee for evaluation. Carried

Resolution #2026-247 – Moved by Wendy Whitwell, seconded by Jerry Brandt; That the Council of the Township of Armour approve a one-year extension to the option to repurchase contained in the sales contract with Brawo Brassworking Limited for the property described as Part of Lot 6, Concession 10, being Part 1 of Plan 42R-20644, save and except Part 1 of Plan 42R-21700 in the Highway 11 Industrial Park;

And that the CAO be directed to consult with the Township’s lawyer to determine the legal requirements and appropriate documentation that is necessary to give effect to the approved one-year extension, including any required amendment, agreement, registration, notice or other legal instrument. Carried

Resolution #2026-248 - Moved by Dorothy Haggart-Davis, seconded by Wendy Whitwell; That the Council of the Township of Armour adjourns this regular council meeting at 9:20 p.m. until the next regular council meeting scheduled for September 22, 2026 or at the call of the Mayor or the Clerk. Carried

Original signed by Rod Ward
Rod Ward, Mayor

Original signed by Charlene Watt
Charlene Watt, Municipal Clerk