THE MUNICIPAL CORPORATION OF TOWNSHIP OF ARMOUR

Agenda

July 14, 2026

VIDEO RECORDING DISCLAIMER & LAND ACKNOWLEDGEMENT

REGULAR MEETING AT 7:00 P.M.:

Confirmation of the minutes of the TRI council meeting held on June 22, 2026 (1)
Confirmation of the minutes of the regular council meeting held on June 23, 2026 (2)
List of proposed resolutions (3)

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

DELEGATIONS:

Alison McGregor – Treasurer – By-law #39-2026 & By-law #41-2026 - *Resolutions*
Dave Creasor, Roads Supervisor – July 2026 report (4)

ACCOUNTS FOR APPROVAL:

List of accounts for approval – July 2026 (5)

APPLICATIONS:

Site Plan Application: 233 Sunnylea Avenue – Gray (6)
Consent Application: B-015/25 13 Garagr Road – Patterson - Request for Additional Condition (7)

BY-LAW (S):

#38-2026 – To confirm the proceedings of Council at its June 2026 meetings (8)
#39-2026 – To authorize the Debenture for the Purchase of an Excavator (9)
#40-2026 – To amend By-law #61-2024 Shared Services Agreement for CBO Services (10)
#41-2026 – To establish a Reserves By-law and Rescind By-law #16-2015 and Amendments (11)
#42-2026 – To establish Schedules of Retention and Disposition for Records (12)
#43-2026 – To accept a transfer of land – Strutt (13)
#44-2026 – To establish a public highway – Strutt (14)
#45-2026 – To appoint RSM Building Consultants to provide building plan review services (15)

REPORTS:

Planning Report – July 2026 (16)
Building Report – July 2026 (17)
Planning Board – Meeting of June 24, 2026 (18)
ACED Board – Meeting of June 25, 2026 & DoED Report (19)
MAHC – Political Leaders Forum – Meeting of July 9, 2026 & Minutes from October 9, 2025 (20)
TRI Council – Meeting Notes of June 22, 2026 (21)
Health Unit – Medical Officer's June 2026 Report (22)
OPP Board – July 8, 2026 Meeting, Minutes of April 8, 2026, 2025 Annual Report & Spring Conference Report (23)
Other reports?

CORRESPONDENCE: **#24 TO #33**

UNFINISHED BUSINESS:

Support Resolution – Rest Stops (34)
PowerBank: OLT Appeal - Minutes of Settlement – BESS, 219 Peggs Mountain Rd - *Resolution* (35)
Staff Report: Almaguin Health Hub Expression of Interest Results – *Resolution* (36)
Staff Report: Spring Flood Damage Relief - *Resolution* (37)

NEW BUSINESS:

Ontario Public Libraries: AMO Delegation (38)

CLOSED SESSION: Section 239(2) (c) of the Municipal Act to discuss; a proposed or pending acquisition or disposition of land by the municipality or local board.

DATES TO REMEMBER:

July 15, 2026 – Library Board Meeting
July 16, 2026 – Agricultural Society Meeting
July 20, 2026 – Historical Society Meeting
July 22, 2026 – Planning Board Meeting
July 23, 2026 – ACED Board Meeting
July 28, 2026 – Regular Council Meeting

Any member of the public who wishes to attend the Council meeting virtually may contact the Clerk by 4:00 pm on Tuesday, July 14, 2026 by email at clerk@armourtownship.ca

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL MINUTES

June 22, 2026

The hybrid in-person/virtual TRI Council meeting of the Councils of the Township of Armour, the Township of Ryerson and the Village of Burk's Falls was held on Monday, June 22, 2026 at 7:00 p.m. at the Katrine Community Centre.

Those in attendance were:

Township of Armour Council present included Mayor Rod Ward; Councillors Jerry Brandt, Wendy Whitwell, Dorothy Haggart-Davis and Rod Blakelock; Staff: Charlene Watt, Municipal Clerk; Dave Gray, CAO; Charlotte Wagar, Office Administrator and Amy Tilley, Waste Management Administrator.

Village of Burk's Falls Council present included Mayor Chris Hope, Councillors Nancy Kyte, Sean Cotton and Ashley Brandt; Staff: Camille Barr, Deputy Clerk and Tammy Wylie, Treasurer.

Township of Ryerson Council present included Deputy Mayor Glenn Miller and Councillor Beverly Abbott; Staff: Brayden Robinson, Treasurer; Nancy Field, Clerk and Joe Readman, Fire Chief. The Township of Ryerson did not have quorum; therefore, Ryerson Council was unable to consider or pass resolutions at the meeting.

Guests: Diane Brandt, Jon Hind, and John Wilson.

WELCOME:

The meeting was called to order by Mayor Rod Ward at 7:00 p.m.

Mayor Rod Ward welcomed all of the participants.

VIDEO RECORDING DISCLAIMER:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded. Participants also agreed to recordings being posted to YouTube or other distribution services.

INDIGENOUS LAND ACKNOWLEDGEMENT:

TRI Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The notes of the regular meeting held on February 23, 2026 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST:

No pecuniary interest and general nature thereof were declared.

DISCUSSION ITEMS:

Draft Arena Agreement & Draft Waste Management Agreement

TRI Council reviewed the draft Joint Arena Services Agreement and the draft Joint Waste Management Agreement. Following discussion, both the Township of Armour and the Village of Burk's Falls passed resolutions endorsing the draft agreements and agreed to bring forward by-laws authorizing their execution at their next Council meetings, or as soon as practicable thereafter.

The Township of Ryerson was unable to pass a resolution due to the absence of quorum; however, TRI Council was advised that the agreements will be presented for consideration at its next regularly scheduled Council meeting.

Draft Arena Agreement & Draft Waste Management Agreement (cont'd.)

TRI Council expressed its appreciation to the TRI Sub Committee for its commitment and collaborative efforts in developing the draft agreements and successfully guiding the project through the review process.

TRI-R Landfill Sub Committee Report

TRI Council reviewed a report on the TRI-R Landfill Waste Management Sub Committee's first meeting of June 16, 2026. The group evaluated site issues, assets, and infrastructure to develop a plan for improvements. The Committee's initial focus is improving traffic flow and reducing congestion in the Blue Box drop-off area by removing underutilized infrastructure and decommissioning outdoor recycling compactors. These changes are expected to create additional operational space and improve site efficiency. Committee members also reviewed existing infrastructure to identify potential future capital projects. The next meeting will focus on implementing the first site improvement and prioritizing future capital needs. The 2026 Waste Management Budget includes $9,000 for site layout improvements, with minimal costs anticipated for decommissioning infrastructure and completing necessary grading work. The Committee also reviewed challenges associated with the Tire Recycling Program, noting that market limitations are controlled by tire producers and that expanding tire collection areas would not provide a sustainable solution. The Committee recommended focusing on inventory management and advocating to provincial authorities for increased processing capacity, improved market access, and long-term solutions for tire diversion.

TRI Council discussed concerns with the Waste Management Administrator related to the storage of large quantities of used tires at the landfill and cautioned against suspending the tire collection program. Council noted that discontinuing the service could increase the risk of illegal tire dumping within the region.

The Waste Management Administrator advised that confirmation had recently been received from eTracks that the existing tire stockpile is scheduled to be removed by the end of the week.

Council was further advised that if the landfill continues to accept used tires while neighbouring municipalities discontinue the service, the site may become the primary collection location for residents from a broader geographic area.

Armour Council will consider a resolution at a future Council meeting requesting that the Province of Ontario address the growing issue of used tire stockpiling at collection sites. The current situation is attributed, in part, to challenges within Ontario's tire recycling system. A staff report outlining the issue and potential advocacy measures will be presented to Armour Council by the Waste Management Administrator.

New Fire Hall Build Update

The Fire Chief provided a status report on the progress of the new Fire Hall build. The project recently passed the under-slab plumbing rough-in and is pending the insulation and plumbing inspections. Construction of the new facility continues to progress well. Interior office walls are currently being painted, and installation of the drop ceiling is set to begin. Outside, construction of the septic beds is underway and nearing completion, allowing the remaining site work and landscaping to proceed. Additional project activities include coordinating the relocation and required testing and servicing of the SCBA air compressor, completion of internet and phone service installation, and installation of the radio infrastructure, which is awaiting transition to the new site. Financially, a total of $1,451,859.80 has been invoiced and paid to date, representing approximately 42% of the total project cost. The Fire Chief extended an invitation to TRI Council members to visit the construction site and observe the progress of the project.

Canada Day Fireworks

The Village of Burk's Falls requested volunteers to assist with collecting donations at the two gate entrances during the Canada Day fireworks display scheduled for July 1, 2026. TRI Council considered the request, and Councillors Dorothy Haggart-Davis, Nancy Kyte, and Beverly Abbott volunteered to assist with the fundraising efforts. Volunteers were asked to arrive at approximately 7:30 p.m. to assist with event preparations.

The Fire Chief advised that access to the fairgrounds from the Dimsdale Street intersection will be closed due to ongoing construction. A fire truck will be positioned at the entrance to restrict access.

NEXT MEETING:

TRI Council discussed the scheduling of its regular October 2026 meeting and reviewed resolutions from the partner municipalities supporting a change to the meeting date due to the conflict with Municipal Election Voting Day. Following discussion, TRI Council passed a resolution approving the rescheduling of the regular October TRI Council meeting from October 26, 2026 to October 5, 2026. The October 5, 2026 meeting will be hosted by the Village of Burk's Falls.

ADJOURNMENT:

The TRI Council meeting adjourned at 7:25 p.m.

RESOLUTIONS:

Resolution #TRI-2026-3 - Moved by Jerry Brandt, seconded by Ashley Brandt; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls approve the notes of the TRI Council meeting held on February 23, 2026, as circulated. Carried

Resolution #TRI-2026-4 - Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; WHEREAS Section 20(1) and 20(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, authorizes a municipality to enter into an agreement with one or more municipalities or local bodies;

AND WHEREAS the Council of each of the Township of Armour, the Township of Ryerson, and the Village of Burk's Falls deems it appropriate and in the public interest to enter into agreements with respect to the Armour, Ryerson and Burk's Falls Memorial Arena and the TRI-R Communal Landfill;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour supports entering into agreements for these shared services;

AND FURTHER THAT each municipal Council shall bring forward by-laws authorizing the execution of the Joint Arena Services Agreement and the Joint Waste Management Services Agreement at their next regularly scheduled Council meeting or as soon as possible thereafter. Carried

Resolution #TRI-2026-5 – Intentionally omitted. The Township of Ryerson did not have quorum and unable to consider a resolution respecting the Joint Arena Services Agreement and Joint Waste Management Services Agreement.

Resolution #TRI-2026-6 – Moved by Ashley Brandt, seconded by Nancy Kyte; WHEREAS Section 20(1) and 20(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, authorizes a municipality to enter into an agreement with one or more municipalities or local bodies;

RESOLUTIONS: (cont'd.)

AND WHEREAS the Council of each of the Township of Armour, the Township of Ryerson, and the Village of Burk's Falls deems it appropriate and in the public interest to enter into agreements with respect to the Armour, Ryerson and Burk's Falls Memorial Arena and the TRI-R Communal Landfill;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Village of Burk's Falls supports entering into agreements for these shared services;

AND FURTHER THAT each municipal Council shall bring forward by-laws authorizing the execution of the Joint Arena Services Agreement and the Joint Waste Management Services Agreement at their next regularly scheduled Council meeting or as soon as possible thereafter. Carried

Resolution #TRI-2026-7 – Moved by Chris Hope, seconded by Glenn Miller; WHEREAS the regularly scheduled TRI Council meeting falls on Monday, October 26, 2026, which is also Municipal Election Voting Day;

AND WHEREAS TRI Council wishes to reschedule the meeting to avoid conflict with the municipal election process;

NOW THEREFORE BE IT RESOLVED THAT the regular TRI Council meeting scheduled for the last Monday in October 2026 be rescheduled to October 5, 2026. Carried

Resolution #TRI-2026-8 - Moved by Sean Cotton, seconded by Chris Hope; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls adjourn this regular TRI Council meeting at 7:25 p.m. until the next TRI Council meeting scheduled for October 5, 2026 to be hosted by the Village of Burk's Falls. Carried

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Rod Ward, Mayor

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Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

June 23, 2026

The regular meeting of the Council of the Township of Armour was held on Tuesday, June 23, 2026 at 7:00 p.m. Those in attendance were: Mayor Rod Ward; Councillors Rod Blakelock, Jerry Brandt, Wendy Whitwell and Dorothy Haggart-Davis; Delegation: Danika McCann, Recreation Co-ordinator; Guests: Rowan Hildebrandt and Nieves Guijarro; Staff: Charlene Watt, Municipal Clerk; Charlotte Wagar, Office Administrator; Alison McGregor, Treasurer and Dave Gray, Chief Administrative Officer.

VIDEO RECORDING DISCLAIMER:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded. Participants also agreed to recordings being posted to YouTube or other distribution services.

INDIGENOUS LAND ACKNOWLEDGEMENT:

Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The minutes of the Council meeting held on June 9, 2026 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

No pecuniary interest and general nature thereof were declared.

DELEGATIONS:

Danika McCann, Recreation Co-ordinator presented the June 2026 report to Council, outlining recent activities including the ParticipACTION Community Challenge, ongoing Ball Hockey and Youth Soccer programs, and the launch of a new online facility rental portal through Amilia. She reported strong participation across programs and highlighted upcoming initiatives such as Summer Day Camp 2026, Adult Beach Volleyball, and the Katrine Family Baseball Tournament scheduled for July 3–5, along with planned workshops and continued marketing efforts through social media, radio, and community bulletin boards. Looking ahead, staff will focus on delivering summer programming, hosting major events, expanding workshops, developing fall and winter programs, and strengthening community partnerships.

ACCOUNTS FOR APPROVAL: None

APPLICATIONS: None

BY-LAWS:

By-law #33-2026 being a by-law to enter into an agreement for sharing arena services was read in its entirety and passed by resolution.

By-law #34-2026 being a by-law to enter into an agreement for sharing waste management services was read in its entirety and passed by resolution.

By-law #35-2026 being a by-law to enact a roads fouling by-law to prohibit and regulate the obstruction, encumbrance, injury, or fouling of highways and bridges within the Township was read in its entirety and passed by resolution.

By-law #36-2026 being a by-law to establish a committee of adjustment and repeal by-law #14-2026 was read in its entirety and passed by resolution.

The CAO advised Council that interim building services have been coordinated to maintain service continuity during the recruitment of a new Chief Building Official.

BY-LAWS: cont'd.

Support for inspections and permit administration has been secured through neighbouring municipalities, including Perry Township and Lake of Bays, while plans review services are being provided by RSM and planning review services by external consultants. The CAO noted that these arrangements will help ensure building department operations continue during the transition period and will remain in place until a permanent solution is established.

By-law #37-2026 being a by-law to appoint the Chief Building Official and Inspectors under the Building Code Act and repeal by-law #11-2026 was read in its entirety and defeated based on the CAO's verbal report.

REPORTS:

A verbal report was given on the June 15, 2026 DSSAB meeting.

Council reviewed the draft minutes from the June 15, 2026 Historical Society meeting.

A verbal report was given on the June 17, 2026 Library Board meeting.

A verbal report was given on the June 18, 2026 Agricultural Society meeting.

A verbal report was provided regarding the June 22, 2026, TRI Council meeting and the TRI-R Sub-Committee Waste Management Report. Council was advised that eTracks is scheduled to remove the stockpile of used tires from the landfill this week. Council subsequently tabled Resolution No. 2026-186.

CORRESPONDENCE:

Council reviewed a letter from the Town of Halton Hills requesting that the Provincial Government modernize Ontario's invasive plants rules to protect taxpayers, municipal lands, agriculture, natural heritage and local gardens. Council passed a supporting resolution.

Council reviewed a letter from the Village of South River and a supporting resolution from the Village of Sundridge regarding a request to the Minister of Transportation seeking a positive decision on the Village of South River's proposal under the Ontario Transit Investment Fund for a rural rideshare program. Council passed a supporting resolution.

Council reviewed a media release from the North Bay Parry Sound District Health Unit regarding rabies and the steps to prevent animal bites.

Council reviewed a letter from the Ministry of Natural Resources providing updates to certain operational policies under the Aggregates Resource Act. Updates were made to policies regarding Cultural Heritage Reports, Water Reports, licensing considerations, and a new Maximum Predicted Water Table Report, while 28 outdated policies were rescinded to provide greater certainty for industry and the public.

Council reviewed a poster from ACED promoting their Regional Strategic Plan public consultation session.

Council reviewed an Ontario News Release advising that Ontario is investing $2 Million to help stop the spread of invasive species. The investment will support 112 community projects across the province to help protect natural spaces from harmful invasive species.

UNFINISHED BUSINESS:

Council reviewed resolutions from the Township of McGarry, Municipality of East Ferris, Municipality of Mattice – Val Cote, Conmee Township, Township of Addington Highlands, Township of Casey, Township of Hudson, Township of Harley, Municipality of Shuniah supporting the Township of Armour's resolution #2026-158 regarding increased rest stops along the Hwy 11 and Hwy 17 corridor.

Council reviewed for a second time, a staff report from the Chief Administrative Officer (CAO) regarding proposed revisions to the Recreation Co-ordinator job description. Questions were asked and answered. Council passed a resolution to approve the proposed job description revisions and directed staff to forward the position description to the Employment Committee for evaluation.

Council reviewed resolutions from the Township of McMurrich/Monteith. Resolution #2026-145 provided notice to the Township of Armour that the shared services agreement for CBO services is terminated immediately and Resolution #2026-146 repealed the appointment of Andrew McGee as Chief Building Official.

NEW BUSINESS:

Council reviewed a staff report from the Treasurer regarding the Reserve and Reserve Fund By-law modernization and clarification on the Hospital Reserve Governance. Questions were asked and answered. Council passed a resolution approving the recommendations in the report.

Council reviewed a staff report from the Treasurer regarding the establishment of a Solar Panel System Replacement Reserve for the purpose of funding future replacement, rehabilitation or decommissioning costs associated with the solar panel system at the Township Garage. Council passed a resolution approving the recommendation in the report.

Council reviewed a MECP Resource Sheet regarding the restriction on the landfilling of excess soil. The resource outlined the requirements of Ontario's Excess Soil Regulation (O. Reg. 406/19), which promotes the beneficial reuse of excess soil and restricts the disposal of soil meeting Table 2.1 Residential, Parkland and Institutional (RPI) standards or better in landfills and dumps effective January 1, 2027. Council noted that exemptions may apply where the soil is required for ancillary landfill operations, such as cover material, road or berm construction, grading, or site restoration, or where a Qualified Person (QP) determines that the soil is unsuitable for reuse due to contamination concerns, invasive species, or unsuitable physicochemical characteristics. The resource also outlined the roles and responsibilities of landfill operators, site owners, and Qualified Persons, including requirements for information verification, documentation, and record retention to ensure compliance with the regulation.

RESOLUTIONS:

Resolution #2026-180 - Moved by Dorothy Haggart-Davis, seconded by Rod Blakelock; That the Council of the Township of Armour approve the minutes of the regular council meeting held on June 9, 2026, as circulated. Carried

Resolution #2026-181 – Moved by Jerry Brandt, seconded by Wendy Whitwell; That the Council of the Township of Armour have read and approve By-law #33-2026 being a by-law to authorize the execution of a shared services agreement for Arena Services between the Township of Armour, the Village of Burk's Falls, and the Township of Ryerson and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

RESOLUTIONS: cont'd.

Resolution #2026-182 - Moved by Rod Blakelock, seconded by Wendy Whitwell; That the Council of the Township of Armour have read and approve By-law #34-2026 being a by-law to authorize the execution of a shared services agreement for Waste Management Services between the Township of Armour, the Village of Burk's Falls, and the Township of Ryerson and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #2026-183 – Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour have read and approve By-law #35-2026 being a by-law to prohibit and regulate the obstruction, encumbrance, injury, or fouling of highways and bridges within the Township of Armour, and further authorizes the Mayor and Clerk to execute the by-law and affix the Corporate Seal thereto. Carried

Resolution #2026-184 – Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour have read and approve By-law #36-2026 being a by-law to establish a Committee of Adjustment and repeal By-law #14-2026 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #2026-185 – Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt; That the Council of the Township of Armour have read and approve By-law #37-2026 being a by-law to appoint RSM Building Consultants as the Chief Building Official and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. **Defeated**

Resolution #2026-186 - Moved by Jerry Brandt, seconded by Rod Blakelock; WHEREAS the TRI Communal Landfill has historically facilitated the collection of used tires as part of their waste diversion and environmental stewardship programs;

AND WHEREAS the Province of Ontario transitioned tire recycling oversight to a Producer Responsibility framework under the Resource Recovery and Circular Economy Act, 2016, shifting operational responsibility to tire producers;

AND WHEREAS significant disruptions, inconsistencies, and service gaps have been reported within the Ontario tire recycling system which pose potential environmental, operational, financial, and safety risks to the Municipality, including stockpiling concerns and associated fire hazards;

AND WHEREAS municipalities are not mandated under provincial legislation to provide tire collection services and should not be required to compensate for shortcomings in the producer-led system;

AND WHEREAS continued participation in the current system without reliable collection service places undue liability and resource strain on municipal operations;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Council of the Township of Armour directs the Waste Management Administrator to immediately suspend the acceptance and collection of tires at the TRI Communal Landfill as of July 1, 2026, until such time as the Ontario tire recycling system demonstrates reliable and consistent service levels.

2. Municipal staff be directed to post clear public notices advising residents of the suspension.

3. Council directs staff to monitor the situation and report back with recommendations once conditions improve or further provincial guidance is received. **Tabled**

RESOLUTIONS: cont'd.

Resolution #2026-187 - Moved by Wendy Whitwell, seconded by Rod Blakelock; That the Council of the Township of Armour supports the Town of Halton Hills and requests that the Province of Ontario undertake a review and modernization of Ontario's invasive plant regulatory framework to protect taxpayers, municipal lands, agriculture, natural heritage and local gardens. Carried

Resolution #2026-188 – Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour supports the Village of South River's rideshare proposal and respectfully requests that the Honourable Minister of Transportation render a timely and favourable decision to enable this practical and much-needed local transportation service to proceed for the benefit of residents and visitors within the region. Carried

Resolution #2026-189 - Moved by Jerry Brandt, seconded by Rod Blakelock; That the Staff Report from the CAO dated June 9, 2026 regarding revisions to the Recreation Co-ordinator position description be received and that the Council of the Township of Armour approve the revisions to the Recreation Coordinator position description and directs staff to forward the position description to the Employment Committee for evaluation. Carried

Resolution #2026-190 - Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Staff Report from the Treasurer dated June 23, 2026 regarding the Reserve and Reserve Fund By-law Modernization and Hospital Reserve Governance Clarification be received and that the Council of the Township of Armour directs staff to prepare a new consolidated By-law that will rescind the current Reserve and Reserve Fund By-law and all six amending By-laws and confirm that no changes will be made to the internal management of the Hospital Reserve funds. Carried

Resolution #2026-191 - Moved by Rod Blakelock, seconded by Jerry Brandt; That the Staff Report from the Treasurer dated June 23, 2026 be received and that the Council of the Township of Armour approve the establishment of a Solar Panel System Replacement Reserve for the purpose of funding future replacement, rehabilitation, and/or decommissioning costs associated with the solar panel system located at the Township Garage;

And That Council approve the transfer of $32,095.24, representing accumulated solar generation revenues earned between 2016 and 2025 and currently held within the Working Fund Reserve, to the newly established Solar Panel System Replacement Reserve;

And That all future net revenues generated by the Township Garage solar panel system be allocated annually to the newly established Reserve. Carried

Resolution #2026-192 - Moved by Dorothy Haggart-Davis, seconded by Rod Blakelock; That the Council of the Township of Armour adjourns this regular council meeting at 9:18 p.m. until the next regular council meeting scheduled for July 14, 2026 or at the call of the Mayor or the Clerk. Carried

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Rod Ward, Mayor

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Charlene Watt, Municipal Clerk

LIST OF PROPOSED RESOLUTIONS FOR JULY 14, 2026

ITEM # ON AGENDA (1)

That the Council of the Township of Armour approve the minutes of the TRI Council meeting held on June 22, 2026, as circulated.

ITEM # ON AGENDA (2)

That the Council of the Township of Armour approve the minutes of the regular Council meeting held on June 23, 2026, as circulated.

ITEM # ON AGENDA (5)

That the Council of the Township of Armour approve the July 2026 accounts, in the amount of $1,008,649.63 for payment, and the Mayor and the Treasurer are hereby authorized to sign cheques for same.

ITEM # ON AGENDA (6)

That the Council of the Township of Armour accept the application for site plan approval, submitted by Sheryl Gray, Plan M101 Lot 32, and Part Original Shore Road Allowance in front of Lot 18, Concession 3, Part 1 of 42R-10058 described as 233 Sunnylea Avenue, and request the municipal planner proceed with drafting the site plan agreement.

ITEM # ON AGENDA (7)

WHEREAS the Township of Armour received and considered Consent Application B-015/25 submitted by Andrea Patterson and Ryan Patterson for the severance of lands municipally known as 13 Garage Road/358 Chetwynd Road and it has been identified that an existing hydro service has been installed across the retained lands to service the severed lands, requiring an easement over the retained lands;

AND WHEREAS the creation and registration of the easement is necessary to ensure the continued operation, access, and maintenance of the hydro service serving the severed lands;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Armour supports amending the conditions of Consent Application B-015/25 to include a condition requiring the creation and registration of an easement over the retained lands for the existing hydro service serving the severed lands, and that the Planning Board be advised of Council's support.

ITEM # ON AGENDA (8)

That the Council of the Township of Armour have read and approve By-law #38-2026 being a by-law to confirm the proceedings of Council at its June 2026 meetings and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (9)

That the Council of the Township of Armour have read and approve By-law #39-2026 being a by-law to authorize long-term borrowing pursuant to the issue of debentures to Ontario Infrastructure and Lands Corporation ("OILC") in the principal amount of $250,000.00 towards the cost of the capital works and that we authorize the Mayor and Clerk to sign this by-law and affix the deal of the Corporation thereto.

ITEM # ON AGENDA (10)

That the Council of the Township of Armour have read and approve By-law #40-2026, being a by-law to amend By-law #61-2024 and the Shared Service Agreement with the Township of Perry for the provision of Chief Building Official and Building Inspector services to the Township of Armour and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (11)

That the Council of the Township of Armour have read and approve By-law #41-2026, being a by-law to create and/or confirm the reserves and reserve funds and their purpose for Armour Township and to rescind By-law #16-2015 and the amending By-laws #30-2016, #58-2018, #43-2019, #36-2020, #29-2021 and #60-2022 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (12)

That the Council of the Township of Armour have read and approve By-law #42-2026 being a by-law to establish schedules of retention periods for documents, records and other papers of the municipality and to repeal By-law #30-2021 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (13)

That the Council of the Township of Armour have read and approve By-law #43-2026 being a by-law to accept a transfer of land described as Part Lot 7, Concession 11; designated as Parts 1 and 2 on Plan 42R-23026, Part 1 being the travelled portion on Pickerel and Jack Lake Road and Part 2 being a parcel of surplus land fronting Pickerel and Jack Lake Road in the Township of Armour and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (14)

That the Council of the Township of Armour have read and approve By-law #44-2026 being a by-law to establish a public highway over lands described as Part Lot 7, Concession 11, designated as Parts 1 and 2 on Plan 42R-23026 and being the travelled portion on Pickerel and Jack Lake Road in the Township of Armour and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (15)

That the Council of the Township of Armour have read and approve By-law #45-2026 being a by-law to appoint RSM Building Consultants to provide building permit application and plan review services for the Township of Armour and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA (24)

That the Council of the Township of Armour supports the Village of Sundridge and urges the Province of Ontario and the Ministry of Transportation to prioritize enhanced roadway visibility and reflective safety measures, including pilot projects in Northern Ontario, to improve safety on Highways 11 and 17.

ITEM # ON AGENDA (25)

That the Council of the Township of Armour supports the Town of Whitby and requests that the Province of Ontario review the role of the Ontario Land Tribunal, provide greater deference to municipal planning decisions, respect public consultation, improve transparency and accountability, and reduce the financial burden on municipalities defending planning decisions.

ITEM # ON AGENDA (26)

That the Council of the Township of Armour supports the North Bay Parry Sound District Health Unit Board of Health's resolution and commits to maintaining an evidence-informed Municipal Alcohol Policy for the Township of Armour that discourages Bring-Your-Own alcohol at outdoor public events or, where permitted, evaluates requests on a case-by-case basis with appropriate safeguards to protect public health, safety, and community well-being.

ITEM # ON AGENDA (35)

WHEREAS PowerBank submitted applications to amend the Township of Armour Official Plan and Township of Armour Zoning By-law 27-95, as amended, to permit the development of a Battery Energy Storage System on the lands municipally known as 219 Peggs Mountain Road;

AND WHEREAS the applications were appealed to the Ontario Land Tribunal under Case No. OLT-26-000137;

AND WHEREAS the Township of Armour, through its legal counsel, has negotiated Minutes of Settlement with PowerBank to resolve the Ontario Land Tribunal appeal, which establish the terms upon which the Township will support the proposed Official Plan Amendment and Zoning By-law Amendment, together with conditions respecting the submission and review of detailed engineering, emergency response, and firefighter training plans prior to the issuance of building permits;

AND WHEREAS Council notes that no Community Benefit Agreement has been offered or executed in connection with the proposed development and it remains the observation of the Township that such benefits have been made available to other municipalities hosting similar Battery Energy Storage System projects;

AND WHEREAS Council is of the opinion that there is potential for unforeseen expenses to the Township and/or neighbouring municipalities and/or costs increases related to the development and presence of a Battery Energy Storage System that may be partially or fully compensated through a Community Benefit Agreement;

AND WHEREAS Council acknowledges that completion of the Township's peer review of the Stormwater Management Plan within the 45-day timeframe may be affected by various stages of the review process, and that the Township will make every reasonable effort to complete the review as expeditiously as possible;

AND WHEREAS, as of the date of this Resolution, PowerBank and the property owner have not provided the executed Cost Acknowledgement Forms or the required deposit for the Township's peer reviews, which may affect the timing and commencement of the peer review process;

AND WHEREAS Council further confirms that the proposed development shall be subject to Site Plan Control, and that all recommendations, mitigation measures, design criteria, monitoring requirements and commitments identified in the supporting studies, technical reports, environmental reports, engineering reports and other documents submitted in support of the applications shall be incorporated into the Site Plan Agreement and implemented to the satisfaction of the Township, where applicable;

AND WHEREAS Council requires, as a condition of Site Plan Approval, that the Battery Energy Storage System shall not become operational until the dry hydrant has been designed, installed, tested, and confirmed operational to the satisfaction of the Township and its Fire Department;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour have read and approve and authorize the Chief Administrative Officer to execute the Minutes of Settlement between the Township of Armour and PowerBank to implement the terms of the Minutes of Settlement.

ITEM # ON AGENDA (36)

THAT the Staff Report from the Chief Administrative Officer dated July 14, 2026 regarding the results of the Almaguin Health Hub Request for Expressions of Interest be received and that staff be directed to suspend the public promotion of the Request for Expressions of Interest pending further direction from Council;

AND FURTHER THAT staff be authorized to provide the Request for Expressions of Interest to prospective partners on a case-by-case basis where opportunities are identified.

ITEM # ON AGENDA (37)

That the Staff Report from the Chief Administrative Officer dated July 14, 2026 regarding Flood Damage Relief Options be received and that staff be directed to implement option #_____.

ITEM # ON AGENDA

That the Council of the Township of Armour hereby move into a closed session at _____ p.m. as per Section 239(2) (c) of the Municipal Act to discuss a proposed or pending acquisition or disposition of land by the municipality or local board.

ITEM # ON AGENDA

That the Council of the Township of Armour approve the minutes of the closed session meeting held on May 26, 2026 as circulated.

ITEM # ON AGENDA

That the Council of the Township of Armour hereby adjourn and move out of closed session at _____ p.m. and report.

ITEM # ON AGENDA

That the Council of the Township of Armour adjourns this regular council meeting at _____ p.m. until the next regular council meeting scheduled for July 28, 2026 or at the call of the Mayor or the Clerk.

TOWNSHIP OF ARMOUR

OFFICE OF THE ROAD SUPERVISOR

DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
P0A 1C0

(705) 382-3332
(705) 382-5982
Fax: (705) 382-2068
Email: roads@armourtownship.ca
Website: www.armourtownship.ca

STAFF REPORT

Date: **July 14, 2026**

To: **Council**

From: **Dave Creasor, Roads Supervisor**

Subject: **July Monthly Update**

Recommendation:

That the Staff Report from the Roads Supervisor dated July 14, 2026, regarding the June Update be received for information.

Executive Summary

This report provides an update on the Roads Department operations, infrastructure maintenance, and capital projects moving into the summer season. Following a challenging spring marked by severe weather, flooding, and storm cleanup, operations have transitioned into scheduled summer maintenance. Core capital projects remain on track. As noted in June, staff are currently utilizing accumulated banked time and vacation through a staggered scheduling system. This approach allows staff required time off while ensuring essential township services continue without interruption.

General Operations & Equipment

Staff Scheduling: Staggered time-off schedules are actively underway to manage banked hours from spring emergency responses.
New Equipment Deployment: The new Hyundai Rubber Tire excavator received on June 2, 2026 is operational and the thumb is scheduled to be installed in July.

Drainage Infrastructure: Crews are actively utilizing the new excavator for ongoing ditching operations and culvert replacements.
Weather Impact on Grading: Due to current dry weather conditions, routine spot grading will be strictly limited to prevent severe aggregate loss and dust issues.

Road Maintenance & Capital Projects

Roadside Mowing: Seasonal roadside mowing operations are scheduled to begin in mid-July to maintain clear sightlines.
Dust Suppression & Brushing: Spring dust suppression applications and scheduled contractor roadside brushing across the township are now complete.
Gravel Resurfacing: Capital gravel applications by Weeks Construction on Ely Side Road, Doe Lake Road, and North Pickerel Lake Road are finalized.
Ferguson Road Surface Treatment: The new surface treatment placed by Duncor Construction is curing as expected; temporary dust has settled as the aggregate packed down.

Skyline Drive Capital Improvements

A Micro Seal coat has been successfully applied to the existing pavement on Skyline Drive, expanding upon the localized repairs completed in June.

Preventative Asset Management: This application acts as a protective barrier to seal out moisture, halting alligator cracking and significantly prolonging the lifecycle of the pavement surface treatment.
Winter Traction Friction Course: The treatment creates an enhanced friction course designed specifically to improve vehicular traction during winter weather (outside snow pack conditions).

Respectfully submitted,
Dave Creasor AS.c.t., CRS
Roads Supervisor
Township of Armour

Date Printed
2026-07-09 11:28 AM

Township of Armour
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Batch: 2026-00049 to 2026-00053

Bank Code - AP - Armour A/P

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
19468	**2026-06-23**	**Almaguin Tree Service**			
		298	Rds - Tree cutting - Skyline Drive	904.00	904.00
19469	**2026-06-23**	**Carol Costello**			
		Inv 005	G/KCC - May Cleanings	1,982.50	1,982.50
19470	**2026-06-23**	**Collins YIG**			
		Jun 9/26	G - Council meeting	64.17	64.17
19471	**2026-06-23**	**Darcy Prentice**			
		Deposit Refund	Rds - Entrance Ref # 1-32400	500.00	500.00
19472	**2026-06-23**	**Derek Healey**			
		Entrance Refund	Rds - Entrance Ref #1-04600	500.00	500.00
19473	**2026-06-23**	**Max Heerschap**			
		Entrance Refund	Rds - Entrance Ref # 2-01425	600.00	600.00
19474	**2026-06-23**	**Rodney Campbell**			
		Deposit Refund	Rds - Entrance Ref # 1-04600	505.00	
		Deposit Ref #2	Rds - Entrance Ref # 1-04611	500.00	1,005.00
19475	**2026-06-23**	**Ryan Whitehead**			
		Deposit Refund	Rds - Entrance Ref # 1-09600	500.00	500.00
19476	**2026-06-23**	**Sling-Chocker MFG.**			
		116638	Rds - DC work boots/safety shirt x	268.90	
		116639	Rds - Straps/safety glasses/bug sp	378.85	647.75
19477	**2026-06-23**	**Tim McAughey**			
		Deposit Ref #2	Rds - Entrance Ref #1-04612	500.00	500.00
19478	**2026-06-23**	**Tim Bryson Forestry Services**			
		Deposit Refund	Rds - Entrance Ref # 1-66810	500.00	500.00
19479	**2026-06-23**	**Tom Stevenson**			
		Deposit Refund	Rds - Entrance Ref # 2-10200	500.00	500.00
19480	**2026-06-23**	**Township of McMurrich/Monteith**			
		2026-13	G - Bldg Admin 01/30-02/27	4,450.26	4,450.26
				Total Computer Cheque:	12,653.68

EFT

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
6570	**2026-06-22**	**AFC Inc**			
		9112	Tri R - Skid steer track repairs	492.12	
		9130	Tri R - Forklift lines repair	725.06	1,217.18
6571	**2026-06-22**	**Alison McGregor**			
		June 9/26	G - 117km KCC meeting/AMCTO	84.24	84.24
6572	**2026-06-22**	**Amazon.com.ca Inc.**			
		CA6ABEYESZB	G - Waste/H&S/CEMC desk x 2	725.44	
		CA6ABEYFBP5	G - Water leak detector	67.79	
		CA6ABEYFL49	G - Parks - dog/parking signs	84.60	
		CA6ABEYG17X	G - Toolbox	62.13	
		CA6ABEYG9BC	KCC - Tarp	105.99	1,045.95
6573	**2026-06-22**	**Baleigh King**			
		Deposit Refund	KCC - Deposit Ref. Jun 6/26	200.00	200.00
6574	**2026-06-22**	**Capstone Ventures Inc.**			
		2026 May	Rds - Fuel	374.02	374.02

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EFT

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
6575	**2026-06-22**	**Conseil Scolaire Catholique**			
		June 2026	G - 2nd Quarter	6,318.20	6,318.20
6576	**2026-06-22**	**David Gray**			
		4/17-6/15 Mil	G - 569.6km 4/17-6/10	410.11	410.11
6577	**2026-06-22**	**Duncor Enterprises Inc**			
		2025135-01	Rds - Surface Treat/Slurry Seal	202,305.41	202,305.41
6578	**2026-06-22**	**Eastholme Home For Aged**			
		June 2026	G - 2nd Quarter	37,607.75	37,607.75
6579	**2026-06-22**	**Environmental 360 Solutions**			
		622129	G - Dobbs Beach	201.30	
		622130	G - Jack Lake	201.30	
		622131	G - Watt Farm	234.00	
		622132	G - Halcyon Beach	201.30	
		622133	G - Thompson Rapids	201.30	
		622134	KCC - Rental	268.40	
		622135	G - Doe Lake park	288.21	1,595.81
6580	**2026-06-22**	**Innov8 Office Solutions Melcarm Grou**			
		AR1154834	G - Canon Copies 6/9-7/8	101.16	101.16
6581	**2026-06-22**	**Conseil scolaire public du**			
		June 2026	G - 2nd Quarter	2,592.53	2,592.53
6582	**2026-06-22**	**Megan Yemm**			
		June 19/26	G - 770.80km + Cell Apr/May	519.30	519.30
6583	**2026-06-22**	**Melissa Marshall**			
		May/26 Cell	KCC - MM Cell 50% May	32.05	32.05
6584	**2026-06-22**	**Metroland Media Group**			
		7785686	Rds - Operator job ad	89.27	89.27
6585	**2026-06-22**	**Moore Propane Limited**			
		1537652	KCC - 531.6L propane	373.22	
		1538722	Tri R - Cyl Refill	113.09	486.31
6586	**2026-06-22**	**Near North Dist. School Board**			
		June 2026	G - 2nd Quarter	166,447.87	166,447.87
6587	**2026-06-22**	**Near North Industrial Solution**			
		107969	Rds - Excavator fittings x 2	11.50	
		107975	Rds - Hydraulic power unit	1,426.66	
		108179	Rds - Hydraulic hose//parts	202.62	1,640.78
6588	**2026-06-22**	**Nipissing-Parry Sound Catholic**			
		June 2026	G - 2nd Quarter	11,640.19	11,640.19
6589	**2026-06-22**	**Nors Construction Equipment Canada**			
		10002151	Rds - Grader repair parts	816.54	
		10002494	Rds - Grader repair parts	559.67	
		10006593	Rds - Grader on-site repair	2,820.84	4,197.05
6590	**2026-06-22**	**Planscape**			
		477934	G - OLT BESS	322.05	
		477974	G - May Retainer	2,090.50	2,412.55
6591	**2026-06-22**	**Pollard Distribution Inc.**			
		12658	Rds - 29,119L dustmaster	14,313.45	14,313.45
6592	**2026-06-22**	**Print Muskoka**			
		12224	Tri R - Receipt Books x 40	675.88	675.88
6593	**2026-06-22**	**Recyc-Mattress Inc**			
		3016677	Tri R - Mattress Recycling	3,301.86	3,301.86
6594	**2026-06-22**	**Russell Christie**			

Township of Armour
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Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
		Jun 1/26	G - OLT - BESS	1,451.26	
		June 1, 2026	G - General Matters	470.88	1,922.14
6595	**2026-06-22**	**Shell Burks Falls**			
		May 2026	G/Rds - Bylaw/CBO/Rds Fuel	1,206.51	1,206.51
6596	**2026-06-22**	**Spectrum 2000 Communications**			
		INV-60990-X8C9	Rds - Install excavator radio	3,461.87	3,461.87
6597	**2026-06-22**	**Sunbelt Rentals of Canada Inc**			
		79897375-0001	Rds - Ride-on drum roller rental	2,473.55	2,473.55
6598	**2026-06-22**	**Three Mile Truck and Trailer**			
		3115	Rds - Replace rad/batteries	1,165.05	
		3118	Rds - Grader tire air	220.35	
		3120	Rds - Brake light repair	871.45	2,256.85
6599	**2026-06-22**	**Township Of Ryerson**			
		BFDFD 2026-022	G - 2nd Quarter Fire	77,725.17	
		RTO 2026-024	G - 2nd Quarter RTO	1,995.12	79,720.29
6600	**2026-06-22**	**Tulloch Engineering Inc.**			
		2034613	Rds - Road Needs Study	2,768.50	
		2034279	Rds - Road Needs Study	9,887.50	12,656.00
6601	**2026-06-22**	**Village Of Burk's Falls**			
		Arena 3-26	G - 2nd Quarter Arena	45,845.00	45,845.00
				Total EFT:	609,151.13

OTHER

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
1	**2026-06-23**	**Bell Mobility**			
		May 27/26	Cell Phones	483.48	483.48
		Jun 27/26	Cell Phones	519.23	519.23
2	**2026-06-23**	**Francotyp-Postalia Canada Inc.**			
		RIC26018949	G - Postage Meter 6/19-9/18	101.70	101.70
2	**2026-07-14**	**Hydro One Networks Inc.**			
		Jun 25/26	G - 12 3 Mile 5/5-6/3	137.93	137.93
3	**2026-06-23**	**Hydro One Networks Inc.**			
		Jun 1/26	G - BCC 4/9-5/7	27.11	27.11
		Jun. 25/26	G - Park 5/5-6/3	41.52	41.52
4	**2026-06-23**	**Canada Revenue Agency**			
		Jun 1-15/26-001	G - CRA 001	21,120.56	21,120.56
4	**2026-07-14**	**Hydro One Networks Inc.**			
		June 25/26	KCC - 5/5-6/3	595.97	595.97
5	**2026-06-23**	**Canada Revenue Agency**			
		Jun 1-15/26-002	G - CRA 002	1,308.40	1,308.40
5	**2026-07-14**	**Hydro One Networks Inc.**			
		Jun 29/26	G - WF 5/6-6/5	68.62	68.62
6	**2026-06-23**	**Telus Health Canada Ltd**			
		2585995	G - Telus Health	65.26	65.26
6	**2026-07-14**	**Hydro One Networks Inc.**			
		Jun. 29/26	Tri R - 5/6-6/5	79.30	79.30
7	**2026-06-23**	**Village of Burks Falls**			
		May 5/26	G - Water 3/1-4/30	262.34	262.34
7	**2026-07-14**	**Hydro One Networks Inc.**			

OTHER

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
		Jun 30/26	G - BCC 5/7-6/6	34.16	34.16
8	2026-06-23	**Hydro One Networks Inc.**			
		Jun 12/26	G - Office 4/22-5/21	1,104.72	1,104.72
8	2026-07-14	**Lakeland Energy**			
		125-008723	KCC - Internet	175.09	175.09
9	2026-06-23	**Collabria Visa (KCU)**			
		June/26 - AM	G - Visa Expenses	453.37	453.37
9	2026-07-14	**Lakeland Energy**			
		125-009764	G - Office Internet	124.24	124.24
10	2026-06-23	**Collabria Visa (KCU)**			
		June/26 - AnM	G - Visa Expenses	403.54	403.54
10	2026-07-14	**Minister Of Finance**			
		June 2026	G - June EHT	2,802.87	2,802.87
11	2026-06-23	**Collabria Visa (KCU)**			
		June/26 - CM	G - Visa Expenses	715.73	715.73
11	2026-07-14	**Newt Fibernetics Corporation**			
		795591	KCC - Phones	98.81	98.81
12	2026-06-23	**Collabria Visa (KCU)**			
		June/26 - CW	G - Visa Expenses	96.54	96.54
12	2026-07-14	**Newt Fibernetics Corporation**			
		796507	G - Office Phones	152.31	152.31
13	2026-06-23	**Collabria Visa (KCU)**			
		June/26 - DC	Rds - Visa Expenses	1,271.24	1,271.24
13	2026-07-14	**Canada Revenue Agency**			
		Jun16-30/26-001	G - CRA 001	20,828.71	20,828.71
14	2026-06-23	**Collabria Visa (KCU)**			
		June/26 - DM	KCC - Visa Expenses	882.76	882.76
14	2026-07-14	**Canada Revenue Agency**			
		Jun16-30/26-002	G - CRA 002	286.86	286.86
15	2026-06-23	**Collabria Visa (KCU)**			
		June/26 - DG	G - Visa Expenses	5,479.44	5,479.44
15	2026-07-14	**Workplace Safety & Insurance**			
		Apr-June 2026	G - WSIB April - June	8,668.67	8,668.67
16	2026-06-23	**Hydro One Networks Inc.**			
		Jun 15/26	Rds - 4/22-5/21	122.08	122.08
				Total Other:	68,512.56

PROPOSED PAYMENTS

Payment #	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
PP -	**AFC Inc**			
	9184	Tri R - Skid steer pin	1,001.71	1,001.71
PP -	**Abell Pest Control Inc**			
	A8059685	KCC - Pest Control	71.73	
	A8243886	KCC - Exterior treatment insects	282.50	354.23
PP -	**Amazon.com.ca Inc.**			

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PROPOSED PAYMENTS

Payment #	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
	CA6ABEYGHRY	KCC - BV court rope/ball 6pk	178.82	
	1FC3-C1Q4-CPKW	KCC - Refund BV balls import fee	-0.01	
	CA6ABEYH3ST	G - Laptop charger Office Admin	29.81	
	CA6ABEYGYFY	KCC - Straps/bungee cords/door s	152.54	
	CA6ABEYH8R9	KCC - Door stop/water table/balloc	280.75	
	CA6ABEYHRRX	KCC - Baseball party decor	49.35	
	CA6ABEYHWA6	KCC - Baseball black light 4 pk	51.97	
	CA6ABEYHWA7	KCC - Daycamp beads/string	107.35	850.58
PP -	**Amilia SmartRec**			
	1600821	KCC - Subscription/Transactions	642.22	642.22
PP -	**Ashley Awan**			
	Refund 4/11	KCC - Refund Deposit 4/11	65.00	65.00
PP -	**Bayshore Broadcasting Corp**			
	6946-00012-0000	KCC - Daycamp radio ad	84.75	84.75
PP -	**Burk's Falls Home Hardware,**			
	94833	G - Doe Lake washroom pipe	61.00	
	94898	G - BBQ repair parts	29.37	90.37
PP -	**CN Non Freight**			
	91851178	Rds - CN Mtc Jul-Sept 2026	3,837.75	3,837.75
PP -	**Carol Costello**			
	Inv 006	G/KCC - June Cleanings	1,527.50	1,527.50
PP -	**ClayMar Electric**			
	5533	Tri R - Disconnect wiring to compa	601.23	601.23
PP -	**Cloudpermit Inc.**			
	INV902017	G - Cloudpermit renewal	7,910.00	7,910.00
PP -	**Collins YIG**			
	Jun 11/26	Tri R - Water	10.50	
	Jun 19/26	G - BBQ for CBO	169.88	
	Jun 22/26	G - Tri Council snacks	66.06	
	Jun 23/26	G - Council meeting	29.38	
	Jun 30/26	Tri R - Water/Gatorade	26.21	302.03
PP -	**District Social Services**			
	July 2026	G - 2nd Quarter	50,985.70	50,985.70
PP -	**Dollywood Foundation of Canada**			
	0726522	KCC - Literacy Program	135.55	135.55
PP -	**Environmental 360 Solutions**			
	674941	G - Dobbs Beach	268.40	
	674942	G - Jack Lake	268.40	
	674943	G - Watt Farm	390.00	
	674944	G - Halcyon Beach	335.50	
	674945	G - Thompson Rapids	335.50	
	674946	KCC - Rental	335.50	
	674947	G - Doe Lake park	312.00	2,245.30
PP -	**Erin Boyes**			
	Deposit Refund	KCC - Deposit Refund 4/19	200.00	200.00
PP -	**Franziska Fueth**			
	Jun 27/26 Tips	KCC - Bartender Tips 6/27	4.25	4.25
PP -	**Glen Martin Limited**			
	434489-1	G - Parks soap	49.56	49.56
PP -	**Great North Arrow**			
	1469	G - 1/4 page ad - Election	127.69	127.69

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PROPOSED PAYMENTS

Payment #	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
PP -	**Hamilton & Sons Property**			
	2494	G - Summer Groundskeeper Contr	6,426.88	6,426.88
PP -	**Home Building Centre**			
	4311960	G - Toilet repair parts	13.54	
	2272896	G - Dock repair	58.77	
	4312077	G - Doe Lake waterline repair	53.72	
	4312093	G - Doe Lake waterline repair	18.06	
	2273066	Rds - Chain saw 16"	427.14	
	2273758	KCC - Ball hockey/soccer pail x 10	67.69	
	2273816	Rds - 4x4 for speed sign	31.64	
	2273817	Rds - Ferguson bridge screws/bit	418.07	1,088.63
PP -	**Klink Enterprises**			
	62026-3	G - Doe lake water system repairs	339.00	
	62026-4	G - May/June Washroom Maintena	1,627.20	1,966.20
PP -	**Krystal Tinkler**			
	Deposit Refund	KCC - Deposit Refund 6/20	65.00	65.00
PP -	**Lenoard Peacock**			
	Jun 30/26	KCC - Ball hockey/Soccer shirts	85.00	85.00
PP -	**Local Authority Services**			
	6-386090	Rds - Armtec Culverts/couplers	26,820.26	26,820.26
PP -	**MAP Sundridge**			
	985454/3	Rds - Rags	145.26	145.26
PP -	**Melissa Marshall**			
	July 4/26 Tips	KCC - Bartender tips 7/4	37.90	37.90
PP -	**Mid Ontario Disposal**			
	0000032071	KCC - Bin Rental	207.92	207.92
PP -	**Minister of Finance**			
	392606260727006	G - May OPP	40,043.00	40,043.00
PP -	**Moore Propane Limited**			
	169562	G - WF Rental Tank	67.80	
	169563	Tri R - Cyl Rent	27.12	94.92
PP -	**Municipal Property Assessment**			
	1800041039	G - 3rd Quarter	13,884.69	13,884.69
PP -	**North Bay Parry Sound District**			
	July 2026	G - July Levy	4,054.72	4,054.72
PP -	**Novexco**			
	94847085	G - Labels/sheet protect/paper	53.42	53.42
PP -	**OMERS**			
	June 2026	G - June OMERS	26,604.62	26,604.62
PP -	**Public Services Health and**			
	IN001108	G/Tri R - Ergo Training	791.00	791.00
PP -	**Purolator Inc**			
	540318631	G/Tri R - Shipments	13.27	
	540339744	Historical Society shipment	6.28	19.55
PP -	**Roser's Renovations Inc**			
	June 22/26	KCC - Shed door/locks	960.50	
	Jun. 22/26	G - WF plumbing stack	435.05	1,395.55
PP -	**Russell Christie**			
	Jun 24/26	G - Site Plan 1000613806 Ontario	901.70	901.70
PP -	**Shawna Hicks**			
	Deposit Refund	KCC - Dep Ref Oct/25-May/26	225.00	225.00

Township of Armour
List of Accounts for Approval
Batch: 2026-00049 to 2026-00053

PROPOSED PAYMENTS

Payment #	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
PP -	**Shell Burks Falls**			
	June 2026	G/Rds - Bylaw/CBO/Rds Fuel	1,620.43	1,620.43
PP -	**Silver Screen Printing**			
	3210	G/KCC - Staff/Volunteer shirts	936.69	936.69
PP -	**Stephanie Ukrainec**			
	Deposit Refund	KCC - Deposit Refund 4/5	65.00	65.00
PP -	**TOROMONT**			
	WO930045222	Rds - Product Link	339.00	339.00
PP -	**Town of Parry Sound**			
	July 2026	G - July Land Ambulance	12,762.71	12,762.71
PP -	**Tulloch Engineering Inc.**			
	2034852	G - Hwy 520 Development	587.60	587.60
PP -	**W.O. Stinson & Son Ltd.**			
	105005445	Rds - 1710.3L Clear Diesel	2,944.37	
	105005446	Rds - 2193L Dyed Diesel	3,552.35	
	105005447	Tri R - 1425.8L Dyed Diesel	2,309.58	8,806.30
PP -	**Waste Connection of Canada Inc**			
	7113-0000367854	Tri R - June Comingled	813.17	813.17
PP -	**Xerox Canada Ltd**			
	F65855463	G - 5/25-6/26 copies	696.34	696.34
			Total Proposed Payments:	222,553.88

Total AP: 912,871.25

NET June Payroll: $ 95,778.38

Total: $1,008,649.63

Certified Correct This July 9, 2026

Treasurer

Mayor

(6)

RECEIVED

JUN 23 2026

TOWNSHIP OF ARMOUR

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON

(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068
Website: www.armourtownship.ca

APPLICATION FOR SITE PLAN AGREEMENT

Applicant`s Name: Sheryl Elizabeth Gray Roll No: 49 19 000 001 47200 0000

- [x] Site Plan Agreement
- [ ] Amendment to Site Plan

I/We hereby submit an application for approval of site plans and a Site Plan Agreement by the Township of Armour.

Dated this 22nd day of June, 2026.

Sheryl Elizabeth Gray
Signature

FOR OFFICE USE ONLY

Date Application Received: June 23, 2026

Checked By: CW

Fee Submitted: CW.

Cost Acknowledgement Agreement Signed: CW

Site Plan Agreement required pursuant to:

- [x] Site Plan control, Section 41, Planning Act
- [ ] Rezoning
- [ ] Official Plan Amendment
- [ ] Southeast Parry Sound District Planning Board Decision
- [ ] Committee of Adjustment Decision
- [ ] Ontario Municipal Board Order
- [ ] Other (specify)

RESOLUTION

Name of Registered Owner (please print) Sheryl Elizabeth Gray
(If owner is a numbered company, please complete details below)

Address: _____

_____

_____

Telephone / Fax / Cell #s: _____

E-mail Address: _____

Numbered Company Authorization:

Please provide name and title for ***two*** signing officers for the company.

First Officer:

_____ _____
Name (Please print) Title

I have the authority to bind the Corporation.

_____
Signature

Second Officer:

_____ _____
Name (Please print) Title

I have the authority to bind the Corporation.

_____
Signature

Applicant (or authorized agent): Sheryl Elizabeth Gray

Address: [redacted]

Telephone/Fax/Cell #s: [redacted]

Email Address: [redacted]

Unless otherwise requested, all communication will be directed to the applicant.

Registered Owner's Authorization:

As of the date of this application, I am the registered owner of the lands described in this application, and I have examined the contents of this application and hereby certify that the information submitted with the application is correct insofar as I have knowledge of these facts, and I concur with the submission of this application by:

Sheryl Elizabeth Gray (self)

who I have appointed as my agent.

Sheryl Elizabeth Gray

Signature of Registered Owner

June 22, 2026

Date

Mortgagees(s): _____

_____

Address: _____

_____

_____

Telephone/Fax Numbers: _____

Location of Site

Lot 18 Concession 3 Plan Number M101 Lot # in Plan 32

Frontage (Name of Lake or Road): Sunnylea Ave.. Three Mile Lake

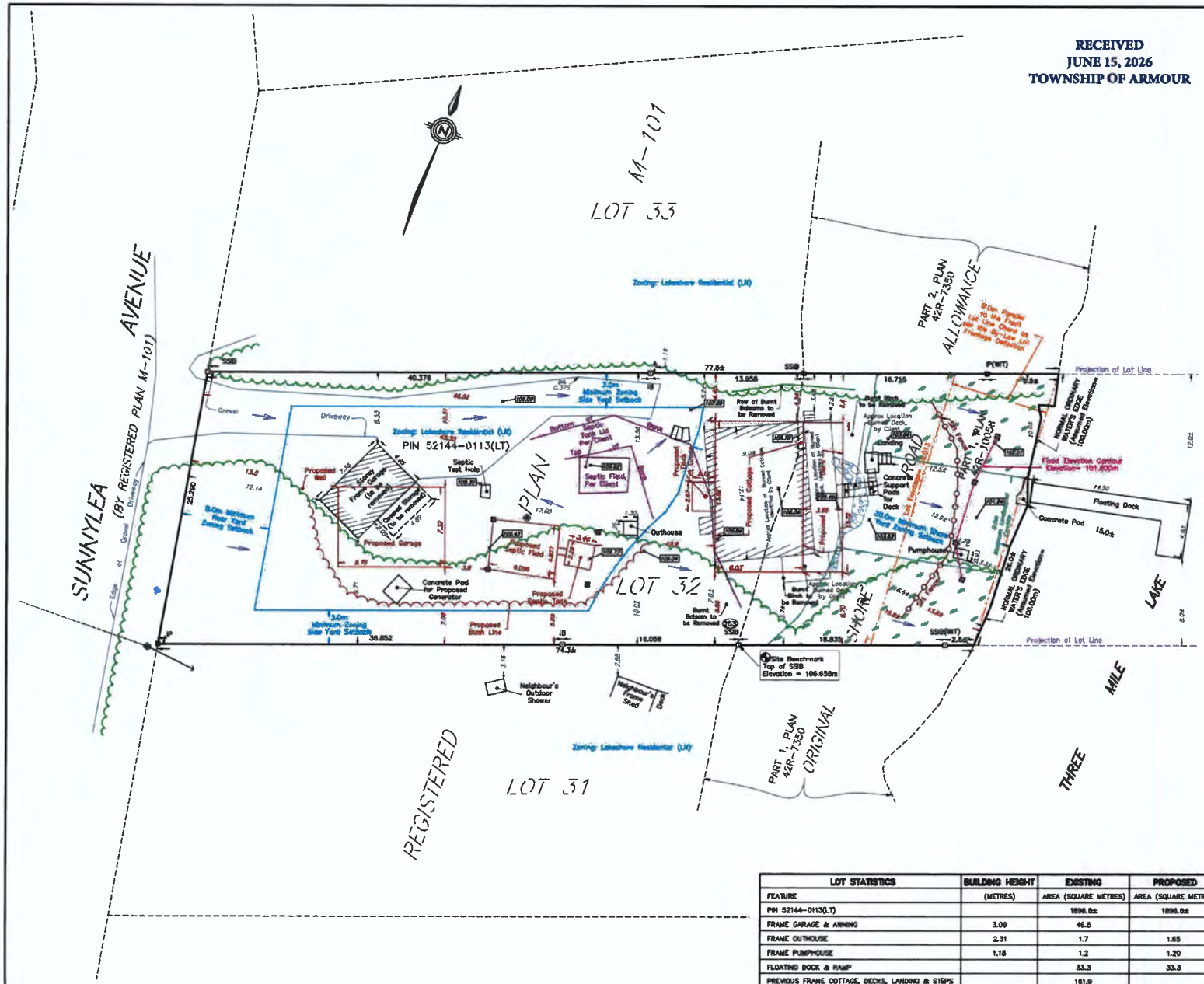
Existing Zoning: LR

Official Plan Designation: Waterfront

Development Proposed: Reconstruction of Dwelling

SCHEDULE B

RECEIVED
JUNE 15, 2026
TOWNSHIP OF ARMOUR



SKETCH FOR SITE PLAN PURPOSES

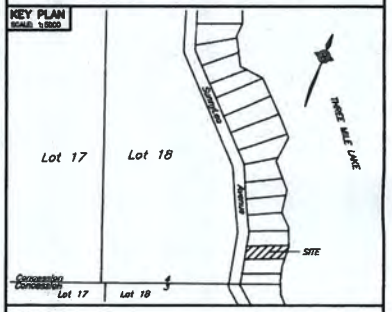
PREPARED FOR SHERYL GRAY

SCALE = 1 : 200

2 1 0 2 4 6 8 10 metres

THE INTENDED PLOT SIZE OF THIS PLAN IS 728mm IN WIDTH BY 515mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1 : 200

KEY PLAN
SCALE: 1:2500



LEGEND:

- DENOTES WOOD UTILITY POLE
- DENOTES GUY LINE ANCHOR
- DENOTES AERIAL UTILITY WIRE
- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT PLANTED
- DENOTES BUSHLINE
- SIB DENOTES STANDARD IRON BAR
- SSIB DENOTES SHORT STANDARD IRON BAR
- IB DENOTES IRON BAR
- DENOTES DIRECTION OF OVERLAND FLOW
- WIT DENOTES WITNESS
- 105.67 DENOTES SPOT ELEVATION
- DENOTES WOOD STAKE SET BY CLIENT FOR SEPTIC LOCATION
- DENOTES SET WOOD STAKE

METRIC:
DISTANCES AND ELEVATIONS SHOWN ON THIS SKETCH ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

ELEVATION NOTE:
ELEVATIONS ARE REFFERED TO THE TOP OF SSIB (203) HAVING AN ASSUMED LOCAL DATUM ELEVATION OF 106.658m

INFORMATION SHOWN HEREON IS BASED ON FIELD WORK COMPLETED APRIL 30, 2026

ZONING: LAKESHORE RESIDENTIAL

MUNICIPAL ADDRESS: 233 SUNNYLEA AVENUE

LEGAL DESCRIPTION:
PIN 52144-0113(LT)
-LOT 32, REGISTERED PLAN M-101
-PART OF THE ORIGINAL SHORE ROAD ALLOWANCE IN FRONT OF LOT 18, CONCESSION 3, DESIGNATED AS PART 1, 42R-10058

TOWNSHIP OF ARMOUR
DISTRICT OF PARRY SOUND

COTTAGE LOCATION NOTE:
THE BURNED COTTAGE HAS BEEN LOCATED USING THE DRAWING OF THE BUILDING FROM CLIENT (RECEIVED FROM LRC CONSULTING) FROM , PICTURES OF THE COTTAGE AND COMMUNICATION WITH THE CLIENT ON SITE.

No.	REVISION	DATE	APPROVED
3			
2	ADD PROPOSED SEPTIC TANK AND FIELD, WELL & FLOOD CONTOUR, SPOT ELEVATIONS	JUNE 12, 2026	DIA
1	RELEASED FOR COMMENT	MAY 1, 2026	PMA

CAUTION: THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.

© E.J. WILLIAMS SURVEYING LIMITED, NO PERSON SHALL COPY, REPRODUCE, DISTRIBUTE OR ALTER THIS PLAN IN WHOLE OR IN PART WITHOUT THE WRITTEN PERMISSION OF E.J. WILLIAMS SURVEYING LIMITED.

LOT STATISTICS	BUILDING HEIGHT (METRES)	EXISTING AREA (SQUARE METRES)	PROPOSED AREA (SQUARE METRES)
FEATURE			
PIN 52144-0113(LT)		1898.8±	1898.8±
FRAME GARAGE & AWNING	3.09	46.5	
FRAME OUTHOUSE	2.31	1.7	1.65
FRAME PUMPHOUSE	1.18	1.2	1.20
FLOATING DOCK & RAMP		33.3	33.3
PREVIOUS FRAME COTTAGE, DECKS, LANDING & STEPS		161.9	
PROPOSED COTTAGE & DECK			165.9
PROPOSED GARAGE			71.4
LOT COVERAGE		12.9%	14.4%

EJ WILLIAMS SURVEYING LIMITED
ONTARIO LAND SURVEYORS
PLANNERS
HUNTSVILLE & SOUTH RIVER
Main Office: 387 Muskoka Rd 3N P1H 1C5
Huntsville, Ontario
Phone:705-789-4171
Fax:705-789-1097
Email: info@ejwilliamssurveying.com

Drawn By DIA | File P1885-2687.dwg

(7)

Charlene Watt (Deputy Clerk)

From: Linda Moyer <lmoyer@sepsdplanningboard.ca>
Sent: July 8, 2026 2:06 PM
To: Ted Williams
Cc: Ryan; Charlene Watt (Deputy Clerk)
Subject: RE: Addition of condition to B-015/25

Hi Ted,

The Planning Board's fee of $300 is required to amend the conditions of approval for application B-015/25 (Patterson). I suggest getting something in writing from the Township in support of the change.

The Board's next scheduled meeting is on August 26th. If the Board determines the change to be minor, there will be no appeal period.

Regards,

Linda Moyer
Secretary-Treasurer

SE Parry Sound District
Planning Board
P.O. Box 310
Kearney, ON P0A 1M0

705-787-5070

From: Ted Williams <ted@ejwilliamssurveying.com>
Sent: Monday, July 6, 2026 11:16 AM
To: Linda Moyer <lmoyer@sepsdplanningboard.ca>
Cc: Ryan < Charlene Watt (Deputy Clerk) <deputyclerk@armourtownship.ca>;

Subject: Addition of condition to B-015/25

Hi Linda:

We had a meeting regarding the re-zoning and site plan conditions 7 and 8 of B-015/25 this morning with the Township and client on this project.

Consent was granted to sever Parts 1-5, 42R-22861 (attached). As it turns out, an existing hydro service is installed across the retained lands to the north to service these severed lands, and an easement across the retained lands will be required. The location is shown on the draft reference plan (attached).

Would it be possible to amend the conditions of consent of B-015/25 to include a condition allowing the creation of the easement? If so, what would:

1. the process be,
2. costs involved and
3. timing be?

RESOLUTION

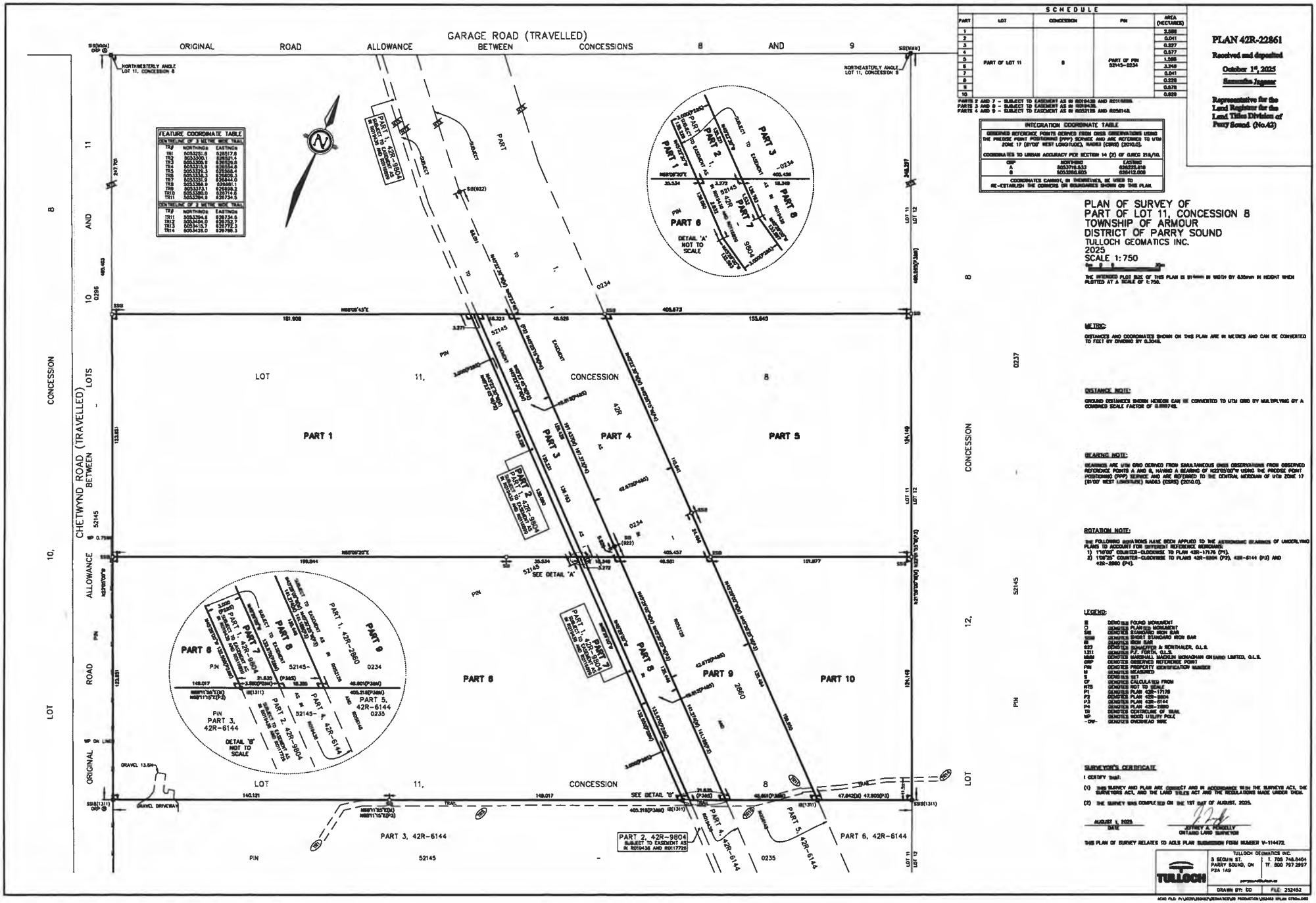
If you have questions, Charlene or I should be able to answer them.

Thanks in advance,

Ted

==========

Ted Williams B.Sc. O.L.S.
E.J. Williams Surveying Limited
705-789-4171



SCHEDULE				
PART	LOT	CONCESSION	PIN	AREA (HECTARES)
1	PART OF LOT 11	8	PART OF PIN 52145-0234	0.186
2				0.041
3				0.227
4				0.577
5				1.559
6				3.348
7				0.041
8				0.228
9				0.578
10				0.609

PARTS 2 AND 7 - SUBJECT TO EASEMENT AS IN RO19438 AND RO117725.
PART 3 AND 9 - SUBJECT TO EASEMENT AS IN RO19438.
PARTS 4 AND 9 - SUBJECT TO EASEMENT AS IN RO53128 AND RO53148.

FEATURE COORDINATE TABLE		
0.5% TRELLIS OF 3 METRE WIDE TRAIL		
TR#	NORTHING	EASTING
TR1	5053251.6	626517.6
TR2	5053330.1	626521.4
TR3	5053306.9	626538.9
TR4	5053318.4	626554.8
TR5	5053338.1	626568.3
TR6	5053357.9	626544.1
TR7	5053350.2	626444.2
TR8	5053337.1	626661.1
TR9	5053373.1	626685.1
TR10	5053390.0	626714.6
TR11	5053394.9	626734.5
0.5% TRELLIS OF 3 METRE WIDE TRAIL		
TR#	NORTHING	EASTING
TR11	5053394.9	626734.5
TR12	5053414.0	626752.7
TR13	5053418.7	626772.3
TR14	5053439.0	626786.3

INTEGRATION COORDINATE TABLE		
OBSERVED REFERENCE POINTS DERIVED FROM GNSS OBSERVATIONS USING THE PRECISE POINT POSITIONING (PPP) SERVICE AND ARE REFERRED TO UTM ZONE 17 (81°00' WEST LONGITUDE), NAD83 (CSRS) (2010.0).		
COORDINATES TO URBAN ACCURACY PER SECTION 14 (2) OF O.REG 216/10.		
ORP	NORTHING	EASTING
A	5053776.533	626225.918
B	5053266.605	626412.009
COORDINATES CAN BE USED TO RE-ESTABLISH THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

PLAN 42R-22861
Received and deposited
October 1st, 2025
Samantha Jagoo
Representative for the Land Registrar for the Land Titles Division of Parry Sound. (No.42)

PLAN OF SURVEY OF PART OF LOT 11, CONCESSION 8 TOWNSHIP OF ARMOUR DISTRICT OF PARRY SOUND

TULLOCH GEOMATICS INC.
2025
SCALE 1: 750

THE INTENDED PLOT SIZE OF THIS PLAN IS 914mm IN WIDTH BY 630mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:750.

METRIC:
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

DISTANCE NOTE:
GROUND DISTANCES SHOWN HEREON CAN BE CONVERTED TO UTM GRID BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.999748.

BEARING NOTE:
BEARINGS ARE UTM GRID DERIVED FROM SIMULTANEOUS GNSS OBSERVATIONS FROM OBSERVED REFERENCE POINTS A AND B, HAVING A BEARING OF N22°03'00"W USING THE PRECISE POINT POSITIONING (PPP) SERVICE AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81°00' WEST LONGITUDE) NAD83 (CSRS) (2010.0).

ROTATION NOTE:
THE FOLLOWING ROTATIONS HAVE BEEN APPLIED TO THE ASTRONOMIC BEARINGS OF UNDERLYING PLANS TO ACCOUNT FOR DIFFERENT REFERENCE MERIDIANS:
1) 1°16'00" COUNTER-CLOCKWISE TO PLAN 42R-17176 (P1).
2) 1°09'25" COUNTER-CLOCKWISE TO PLANS 42R-9804 (P2), 42R-6144 (P3) AND 42R-2860 (P4).

LEGEND:

IB	DENOTES FOUND MONUMENT
O	DENOTES PLANTED MONUMENT
SIB	DENOTES STANDARD IRON BAR
SSIB	DENOTES SHORT STANDARD IRON BAR
IB	DENOTES IRON BAR
SIB	DENOTES SURVEYOR & MONTHALER, O.L.S.
T.211	DENOTES P.J. FORTIN, O.L.S.
MMM	DENOTES MARSHALL MACKLIN MONAGHAN ONTARIO LIMITED, O.L.S.
ORP	DENOTES OBSERVED REFERENCE POINT
PIN	DENOTES PROPERTY IDENTIFICATION NUMBER
M	DENOTES MEASURED
P	DENOTES PLAN
C	DENOTES CALCULATED FROM
NTS	DENOTES NOT TO SCALE
P1	DENOTES PLAN 42R-17176
P2	DENOTES PLAN 42R-9804
P3	DENOTES PLAN 42R-6144
P4	DENOTES PLAN 42R-2860
CL	DENOTES CENTRELINE OF TRAIL
	DENOTES WOOD UTILITY POLE
-OH-	DENOTES OVERHEAD WIRE

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

(1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

(2) THE SURVEY WAS COMPLETED ON THE 1ST DAY OF AUGUST, 2025.

AUGUST 1, 2025
DATE

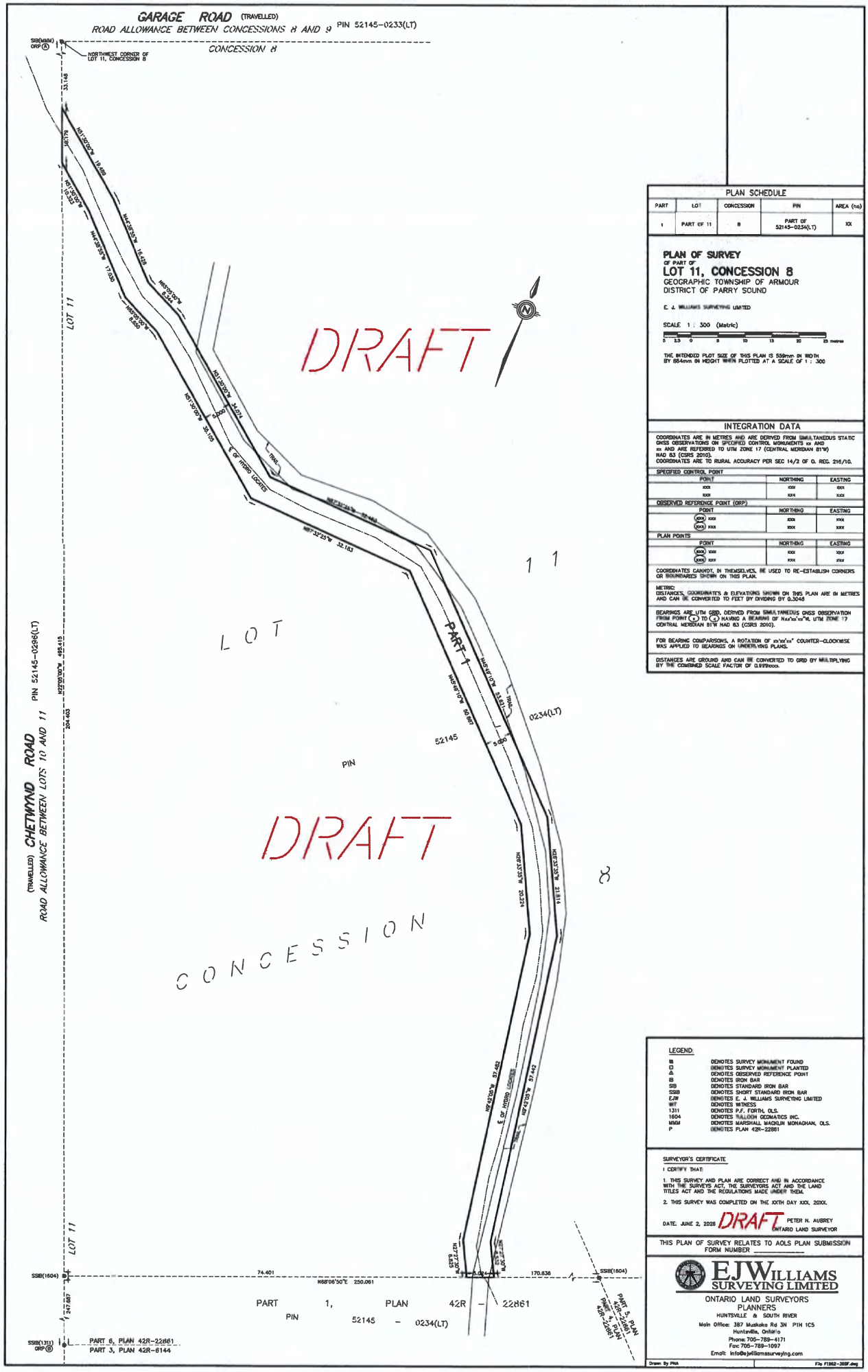
JEFFREY A. POWELLY
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-114472.

TULLOCH GEOMATICS INC.
5 SEGUIN ST.
PARRY SOUND, ON
P2A 1A9
T. 705 746.8404
TF. 800 757.2297

DRAWN BY: DD
FILE: 252452

ACAD FILE: P:\2025\252452\GEOMATICS\05 PRODUCTION\252452 PLAN 07500x.DWG



PLAN SCHEDULE

PART	LOT	CONCESSION	PIN	AREA (ha)
1	PART OF 11	8	PART OF 52145-0234(LT)	XX

PLAN OF SURVEY
OF PART OF
LOT 11, CONCESSION 8
GEOGRAPHIC TOWNSHIP OF ARMOUR
DISTRICT OF PARRY SOUND

E. J. WILLIAMS SURVEYING LIMITED

SCALE 1 : 300 (Metric)

0 2.5 0 5 10 15 20 25 metres

THE INTENDED PLOT SIZE OF THIS PLAN IS 559mm IN WIDTH BY 864mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1 : 300

INTEGRATION DATA

COORDINATES ARE IN METRES AND ARE DERIVED FROM SIMULTANEOUS STATIC GNSS OBSERVATIONS ON SPECIFIED CONTROL MONUMENTS xx AND xx AND ARE REFERRED TO UTM ZONE 17 (CENTRAL MERIDIAN 81°W) NAD 83 (CSRS 2010).
COORDINATES ARE TO RURAL ACCURACY PER SEC 14/2 OF O. REG. 216/10.

SPECIFIED CONTROL POINT

POINT	NORTHING	EASTING
xxx	xxx	xxx
xxx	xxx	xxx

OBSERVED REFERENCE POINT (ORP)

POINT	NORTHING	EASTING
(xxx) xxx	xxx	xxx
(xxx) xxx	xxx	xxx

PLAN POINTS

POINT	NORTHING	EASTING
(xxx) xxx	xxx	xxx
(xxx) xxx	xxx	xxx

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

METRIC:
DISTANCES, COORDINATES & ELEVATIONS SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

BEARINGS ARE UTM GRID, DERIVED FROM SIMULTANEOUS GNSS OBSERVATION FROM POINT (xxx) TO (xxx) HAVING A BEARING OF N±x°xx'xx"W, UTM ZONE 17 CENTRAL MERIDIAN 81°W NAD 83 (CSRS 2010).

FOR BEARING COMPARISONS, A ROTATION OF ±x°xx'xx" COUNTER-CLOCKWISE WAS APPLIED TO BEARINGS ON UNDERLYING PLANS.

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999xxx.

LEGEND

■	DENOTES SURVEY MONUMENT FOUND
□	DENOTES SURVEY MONUMENT PLANTED
▲	DENOTES OBSERVED REFERENCE POINT
⊠	DENOTES IRON BAR
SIB	DENOTES STANDARD IRON BAR
SSIB	DENOTES SHORT STANDARD IRON BAR
EJW	DENOTES E. J. WILLIAMS SURVEYING LIMITED
WIT	DENOTES WITNESS
1311	DENOTES P.F. FORTH, OLS.
1604	DENOTES TULLOCH GEOMATICS INC.
MMM	DENOTES MARSHALL MACKLIN MONAGHAN, OLS.
P	DENOTES PLAN 42R-22861

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

2. THIS SURVEY WAS COMPLETED ON THE XXTH DAY XXX, 20XX.

DATE: JUNE 2, 2028 DRAFT PETER N. AUBREY
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER _____

EJ WILLIAMS SURVEYING LIMITED
ONTARIO LAND SURVEYORS
PLANNERS
HUNTSVILLE & SOUTH RIVER
Main Office: 387 Muskoka Rd 3N P1H 1C5
Huntsville, Ontario
Phone: 705-789-4171
Fax: 705-789-1097
Email: info@ejwilliamssurveying.com

Drawn By PNA | File F1862-2028F.dwg

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #38-2026

Being a by-law to confirm the proceedings of Council at its meeting.

WHEREAS Section 5 of the *Municipal Act*, S.O. 2001, Chapter M.25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual by-law;

AND WHEREAS the Council of the Township of Armour deems it desirable to confirm the proceedings of Council at its meetings hereinafter set out.

Be it enacted as a By-law of The Municipal Corporation of the Township of Armour hereby enacts as follows:

1. Ratification and Confirmation

That the action of this Council at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings (except where the prior approval of The Ontario Land Tribunal (OLT) is required) is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by By-law;

Regular Council Meetings
- June 9, 2026
- June 23, 2026

TRI Council Meeting
- June 22, 2026

2. Execution of all Documents

That the Mayor of the Council and the proper officers of the Township of Armour are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the corporate seal of the Township of Armour to such documents.

3. Administrative Corrections

The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

4. That this by-law shall come into force and effect on the date of passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of July, 2026.

_____
Rod Ward, Mayor

_____
Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW NUMBER 39-2026

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR TO AUTHORIZE LONG-TERM BORROWING PURSUANT TO THE ISSUE OF DEBENTURES TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC") IN THE PRINCIPAL AMOUNT OF $250,000.00 TOWARDS THE COST OF THE CAPITAL WORK(S)

WHEREAS subsection 401 (1) of the *Municipal Act, 2001*, as amended (the "**Act**") provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS subsection 408 (2.1) of the Act provides that a municipality may issue a debenture or other financial instrument for long-term borrowing only to provide financing for a capital work;

AND WHEREAS subsection 408 (3) of the Act provides that the term of a debt of a municipality or any debenture or other financial instrument for long-term borrowing issued for it shall not extend beyond the lifetime of the capital work for which the debt was incurred and shall not exceed 40 years;

AND WHEREAS clause 408 (4)(a) of the Act provides that a debenture by-law shall provide for raising in each year as part of the general local municipality levy the amounts of principal and interest payable in each year under the by-law to the extent that the amounts have not been provided for by other taxes or by fees or charges imposed on persons or property by a by-law of any municipality, clause 408 (4)(b) provides that a debenture by-law shall provide for repayment of the principal in annual instalments and payment of the interest on the unpaid balance in one or more instalments in each year and clause 408 (4)(c) provides that a debenture by-law may provide for instalments of combined principal and interest;

AND WHEREAS the Council of The Municipal Corporation of the Township of Armour (the "**Municipality**") has passed the By-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ('**Schedule "A"**') authorizing the capital work(s) described in column (2) of Schedule "A" (the "**Capital Work(s)**"), and authorizing the entering into a financing agreement or rate offer letter agreement with OILC, as applicable, for the provision of temporary borrowing from OILC, pending the issue of debentures, during the period of construction of the Capital Work(s), if applicable, and authorizing long-term borrowing from OILC through the issue of debentures for the Capital Work(s) in a principal amount which does not exceed the respective maximum debenture amount set out in column (3) of Schedule "A" (the "**Maximum Debenture Amount**");

AND WHEREAS before authorizing the Capital Work(s), and before authorizing any additional cost amount and any additional debenture authority in respect thereof, the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing in accordance with the applicable regulation and, prior to the Council of the Municipality authorizing the Capital Work(s), each such additional cost amount (if any) and each such additional debenture authority (if any), the Treasurer determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount (if any) and each such additional debenture authority (if any), would not cause the Municipality to exceed the updated limit and that the approval of the Capital Work(s), each such additional cost amount (if any) and each such additional debenture authority (if any), by the Ontario Land Tribunal pursuant to such regulation was not required;

AND WHEREAS the Municipality has submitted an application to request long-term borrowing for the Capital Work(s) through the issue of debentures to OILC and, if applicable, to request temporary borrowing from OILC pending the issue of such debentures (the "**Application**") and the Application has been approved;

AND WHEREAS the Municipality wishes to issue debentures for the Capital Work(s) in the amount(s) specified in column (5) of Schedule "A";

AND WHEREAS to provide long-term financing for the Capital Work(s) and to repay certain temporary advances in respect of the Capital Work(s) (if any), it is now deemed to be expedient to borrow money by issuing debentures in the principal amount of $250,000.00, an amount that does not exceed the respective Maximum Debenture Amount in respect of the Capital Work(s), dated August 04, 2026 and maturing on August 04, 2041, payable in instalments of combined principal and interest on the specified dates and in the amounts as set out in Schedule "C" attached hereto and forming part of this By-law ('**Schedule "C"**'), on the terms hereinafter set forth;

NOW THEREFORE THE COUNCIL OF The Municipal Corporation of the Township of Armour ENACTS AS FOLLOWS:

1. The submission of the Application and the execution of the financing agreement or the rate offer letter agreement with OILC, as applicable, in relation to the Capital Work(s) by the Municipality are hereby confirmed, ratified and approved. For the Capital Work(s), the borrowing upon the credit of the Municipality at large of the principal amount of $250,000.00, an amount that does not exceed the respective Maximum Debenture Amount in respect of the Capital Work(s), and the issue of debentures therefor to be repaid in instalments of combined principal and interest as set out in Schedule "C", are hereby authorized.

2. The Head of Council and the Treasurer of the Municipality are hereby authorized to cause any number of debentures to be issued for such amounts of money as may be required for the Capital Work(s) in definitive form, not exceeding in total the said aggregate principal amount of $250,000.00, an amount that does not exceed the respective Maximum Debenture Amount in respect of the Capital Work(s) (the "**Debentures**"). The Debentures shall bear the Municipality's municipal seal and the signatures of the Head of Council and the Treasurer of the Municipality, all in accordance with the provisions of the Act. The municipal seal of the Municipality

and the signatures referred to in this section may be printed, lithographed, engraved or otherwise mechanically reproduced. The Debentures are sufficiently signed if they bear the required signatures and each person signing has the authority to do so on the date he or she signs.

3. The Debentures shall be initially issued as a single certificate in fully registered form in the principal amount of $250,000.00, in the name of OILC, or as OILC may otherwise direct, substantially in the form attached as Schedule "B" hereto and forming part of this By-law ("**OILC Debenture**") with provision for payment of principal and interest (other than in respect of the final payment of principal and outstanding interest on maturity upon presentation and surrender) by pre-authorized debit in respect of such principal and interest to the credit of such registered holder on such terms as to which the registered holder and the Municipality may agree.

4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures and to pay such amounts to OILC from the Consolidated Revenue Fund.

5. The Debentures shall all be dated August 04, 2026, and as to both principal and interest shall be expressed and be payable in lawful money of Canada. The Debentures shall bear interest at the rate of interest as set out in Schedule "C" and shall be paid in full by August 04, 2041. Interest shall be payable in arrears as part of the instalments of combined principal and interest payable on the specified dates and in the amounts set out in Schedule "C".

6. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**") and if any date for payment is not a Business Day, payment shall be made on the next following Business Day.

7. Interest shall be payable to the date of maturity of the Debentures and on default shall be payable on any overdue amount both before and after default and judgment at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debentures for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holders any and all costs incurred by the registered holders as a result of the overdue payment. Any amount payable by the Municipality as interest on overdue principal or interest and all costs incurred by the registered holders as a result of the overdue payment in respect of the Debentures shall be paid out of current revenue. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular interest

payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.

"**Prime Rate**" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of the Debentures: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the "**Reference Banks**") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "**Prime Rate**" shall be the arithmetic mean of the rates quoted by those Reference Banks.

8. In each year in which payments of principal and interest in respect of the Capital Work(s) become due, there shall be raised as part of the Municipality's general municipal levy the amounts of principal and interest payable by the Municipality in each year as set out in Schedule "C" to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.

9. The Debentures may contain any provision for their registration thereof authorized by any statute relating to municipal debentures in force at the time of the issue thereof.

10. The Municipality shall maintain a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

11. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of the Debentures, including the OILC Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. When a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

12. The Debentures will be transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an

instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, the Head of Council and the Treasurer shall issue and deliver a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.

13. The Head of Council and the Treasurer shall issue and deliver new Debentures in exchange or substitution for Debentures outstanding on the registry with the same maturity and of like form which have become mutilated, defaced, lost, subject to a mysterious or unexplainable disappearance, stolen or destroyed, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case when a Debenture is mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.

14. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of this By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.

15. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.

16. Reasonable fees in respect of the Debentures, in the normal course of business, other than reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of any of the principal and interest cheques (if any) that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the

new Debentures issued in substitution; and (d) make a notation of any indemnities provided.

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if it is in writing and a copy of such notice is mailed or otherwise delivered, including delivery by electronic means, to the registered address of such registered holder.

18. The Head of Council and the Treasurer are hereby authorized to cause the Debentures to be issued, one or more of the Clerk and Treasurer are hereby authorized to generally do all things and to execute all other documents and other papers in the name of the Municipality in order to carry out the issue of the Debentures and the Treasurer is authorized to affix the Municipality's municipal seal to any of such documents and papers.

19. The money received by the Municipality from the sale of the Debentures to OILC, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to their issue, if any, shall be apportioned and applied to the Capital Work(s) and to no other purpose except as permitted by the Act.

20. Subject to the Municipality's investment policies and goals, or its investment policy, as applicable, the applicable legislation and the terms and conditions of the Debentures, the Municipality may, if not in default under the Debentures, at any time purchase any of the Debentures in the open market or by tender or by private contract at any price and on such terms and conditions (including, without limitation, the manner by which any tender offer may be communicated or accepted and the persons to whom it may be addressed) as the Municipality may in its discretion determine.

21. This By-law takes effect on the day of passing.

By-law read a first and second time this 14th day of July, 2026

By-law read a third time and finally passed this 14th day of July, 2026

Rod Ward	Charlene Watt
Mayor	Clerk

The Municipal Corporation of the Township of Armour

Schedule "A" to By-law Number 39-2026

(1)	(2)	(3)	(4)	(5)	(6)
By-law	**Capital Work Description**	**Maximum Debenture Amount**	**Amount of Debentures Previously Issued**	**Amount of Debentures to be Issued**	**Term of Years of Debentures**
28-2026	Purchase of a New Wheeled Excavator	$250,000.00	$0.00	$250,000.00	15 years

The Municipal Corporation of the Township of Armour

Schedule "B" to By-law Number 39-2026

No. 39-2026

$250,000.00

C A N A D A
Province of Ontario
The Municipal Corporation of the Township of Armour

FULLY REGISTERED 4.23% DEBENTURE

The Municipal Corporation of the Township of Armour (the "**Municipality**"), for value received, hereby promises to pay to

ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("**OILC**")

or registered assigns, subject to the Conditions attached hereto which form part hereof (the "**Conditions**"), upon presentation and surrender of this debenture (or as otherwise agreed to by the Municipality and OILC) by the maturity date of this debenture (August 04, 2041), the principal amount of

TWO HUNDRED FIFTY THOUSAND DOLLARS

---------- ($250,000.00)----------

payable on the specified dates and in the amounts set forth in the attached Amortization Schedule (the "**Amortization Schedule**") and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Subject to the Conditions: interest shall be paid until the maturity date of this debenture, in like money as part of the instalments of combined principal and interest from the closing date (August 04, 2026), or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 4.23% per annum, in arrears, on the specified dates and in the amounts as set forth in the Amortization Schedule; and interest shall be paid on default at the applicable rate set out in the Amortization Schedule, or the Conditions, as applicable, both before and after default and judgment. Provided there is no default, the amounts of the payments of combined instalments of principal and interest and the specified dates on which they are payable in each year are shown in the Amortization Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the "**OILC Act, 2011**") hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness under this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at the office of the Municipality as of the 4th day of August, 2026

IN TESTIMONY WHEREOF and under the authority of By-law Number 39-2026 of the Municipality duly passed on the 14th day of July, 2026 (the "**By-law**"), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Treasurer thereof.

Date of Registration: August 04, 2026

[NTD: SIGNATURE NOT REQUIRED ON FORM OF CERTIFICATE]

[NTD: SIGNATURE NOT REQUIRED ON FORM OF CERTIFICATE]

_____

(Seal) _____

Rod Ward, Mayor

Alison McGregor, Treasurer

OILC hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the OILC Act, 2011 as described in this debenture.

Ontario Infrastructure and Lands Corporation

by: _____
Authorized Signing Officer

by: _____
Authorized Signing Officer

LEGAL OPINION

We have examined the By-law of the Municipality authorizing the issue of debentures in the principal amount of $250,000.00 dated August 04, 2026 and maturing on August 04, 2041 payable in instalments of combined principal and interest on the specified dates and in the amounts as set out in Schedule "C" to the By-law.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the "**Debenture**") is the direct, general unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Land Tribunal over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

August 04, 2026

Russell, Christie LLP [no signature required]

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the "**Debentures**" and individually a "**Debenture**") are issuable as fully registered Debentures without coupons.

2. The Debentures are direct, general unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.

3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any payment date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding payment date.

7. The Municipality shall make all payments on the Debentures on the payment dates as set out in Schedule "C" to the By-law, by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the Municipality and the registered holder may agree.

8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.

9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.

10. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**"), and if any date for payment is not a Business Day, payment shall be made on the next following Business Day.

11. The Debentures are transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.

12. The Municipality shall issue and deliver Debentures in exchange for or in substitution for Debentures outstanding on the registry with the same maturity and of like form in the event of a mutilation, defacement, loss, mysterious or unexplainable disappearance, theft or destruction, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case of

a mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.

13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.

14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.

15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed principal and interest cheques (if any) may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.

16. If the Municipality fails to meet and pay any of its debts or liabilities when due, or uses all or any portion of the proceeds of any Debenture for any purpose other than for a Capital Work(s) as authorized in the By-Law, OILC may, at its option, require early repayment of the Debenture, and in such event the Municipality shall pay to OILC the Make-Whole Amount on account of the losses that it will incur as a result of the early repayment or early termination.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if it is in writing and a copy of such notice is mailed or otherwise delivered, including delivery by electronic means, to the registered address of such registered holder. If the Municipality or any registered holder is required to give any notice in connection with the Debentures on or before any day and that day is not a Business Day (as defined in

section 10 of these Conditions) then such notice may be given on the next following Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

(a) "**Prime Rate**" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the "**Reference Banks**") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "**Prime Rate**" shall be the arithmetic mean of the rates quoted by those Reference Banks.

(b) "**Make-Whole Amount**" means the amount determined by OILC as of the date of prepayment of the Debenture, by which (i) the present value of the remaining future scheduled payments of principal and interest under the Debenture to be repaid from the prepayment date until maturity of the Debenture discounted at the Ontario Yield exceeds (ii) the principal amount under the Debenture being repaid provided that the Make-Whole Amount shall never be less than zero.

(c) "**Ontario Yield**" means the yield to maturity on the date of prepayment of the Debenture, assuming the compounding showing in the Amortization Schedule, which a non-prepayable term loan made by the Province of Ontario would have if advanced on the date of prepayment of the Debenture, assuming the same principal amount as the Debenture and with a maturity date which is the same as the remaining term to maturity of the Debenture to be repaid minus 100 basis points.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

Schedule "C" to By-law Number 39-2026

Loan: 3228

Name: The Municipal Corporation of the Township Armour

Principal: CAD $ 250,000.00

Rate: 4.23%

Term: 15 Years

Compound: Semi-annually

Matures: 08/04/2041

Payment #	Payment Date	Amount Due	Principal Due	Interest Due	Remaining Principal
1	02/04/2027	11,339.76	6,052.26	5,287.50	243,947.74
2	08/04/2027	11,339.76	6,180.27	5,159.49	237,767.47
3	02/04/2028	11,339.76	6,310.98	5,028.78	231,456.49
4	08/04/2028	11,339.76	6,444.46	4,895.30	225,012.03
5	02/04/2029	11,339.76	6,580.76	4,759.00	218,431.27
6	08/04/2029	11,339.76	6,719.94	4,619.82	211,711.33
7	02/04/2030	11,339.76	6,862.07	4,477.69	204,849.26
8	08/04/2030	11,339.76	7,007.20	4,332.56	197,842.06
9	02/04/2031	11,339.76	7,155.40	4,184.36	190,686.66
10	08/04/2031	11,339.76	7,306.74	4,033.02	183,379.92
11	02/04/2032	11,339.76	7,461.27	3,878.49	175,918.65
12	08/04/2032	11,339.76	7,619.08	3,720.68	168,299.57
13	02/04/2033	11,339.76	7,780.22	3,559.54	160,519.35
14	08/04/2033	11,339.76	7,944.78	3,394.98	152,574.57
15	02/04/2034	11,339.76	8,112.81	3,226.95	144,461.76
16	08/04/2034	11,339.76	8,284.39	3,055.37	136,177.37
17	02/04/2035	11,339.76	8,459.61	2,880.15	127,717.76
18	08/04/2035	11,339.76	8,638.53	2,701.23	119,079.23

Payment #	Payment Date	Amount Due	Principal Due	Interest Due	Remaining Principal
19	02/04/2036	11,339.76	8,821.23	2,518.53	110,258.00
20	08/04/2036	11,339.76	9,007.80	2,331.96	101,250.20
21	02/04/2037	11,339.76	9,198.32	2,141.44	92,051.88
22	08/04/2037	11,339.76	9,392.86	1,946.90	82,659.02
23	02/04/2038	11,339.76	9,591.52	1,748.24	73,067.50
24	08/04/2038	11,339.76	9,794.38	1,545.38	63,273.12
25	02/04/2039	11,339.76	10,001.53	1,338.23	53,271.59
26	08/04/2039	11,339.76	10,213.07	1,126.69	43,058.52
27	02/04/2040	11,339.76	10,429.07	910.69	32,629.45
28	08/04/2040	11,339.76	10,649.65	690.11	21,979.80
29	02/04/2041	11,339.76	10,874.89	464.87	11,104.91
30	08/04/2041	11,339.76	11,104.91	234.87	0.00
Total		340,192.80	250,000.00	90,192.82	

No. 39-2026

$250,000.00

C A N A D A
Province of Ontario
The Municipal Corporation of the Township of Armour

FULLY REGISTERED 4.23 % DEBENTURE

The Municipal Corporation of the Township of Armour (the "**Municipality**"), for value received, hereby promises to pay to

ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("**OILC**")

or registered assigns, subject to the Conditions attached hereto which form part hereof (the "**Conditions**"), upon presentation and surrender of this debenture (or as otherwise agreed to by the Municipality and OILC) by the maturity date of this debenture (August 04, 2041), the principal amount of

TWO HUNDRED FIFTY THOUSAND DOLLARS

---------- ($250,000.00) ----------

payable on the specified dates and in the amounts set forth in the attached Amortization Schedule (the "**Amortization Schedule**") and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Subject to the Conditions: interest shall be paid until the maturity date of this debenture, in like money as part of the instalments of combined principal and interest from the closing date (August 04, 2026), or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 4.23% per annum, in arrears, on the specified dates and in the amounts as set forth in the Amortization Schedule; and interest shall be paid on default at the applicable rate set out in the Amortization Schedule, or the Conditions, as applicable, both before and after default and judgment. Provided there is no default, the amounts of the payments of combined instalments of principal and interest and the specified dates on which they are payable in each year are shown in the Amortization Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the "**OILC Act, 2011**") hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness under this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at the office of the Municipality as of the 4th day of August, 2026

IN TESTIMONY WHEREOF and under the authority of By-law Number 39-2026 of the Municipality duly passed on the 14th day of July, 2026 (the "**By-law**"), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Treasurer thereof.

Date of Registration: August 04, 2026

_____ (Seal) _____

Rod Ward, Mayor

Alison McGregor, Treasurer

OILC hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the OILC Act, 2011 as described in this debenture.

Ontario Infrastructure and Lands Corporation

by: _____
Authorized Signing Officer

by: _____
Authorized Signing Officer

Loan: 3228

Name: The Municipal Corporation of the Township Armour

Principal: CAD $ 250,000.00

Rate: 4.23%

Term: 15 Years

Compound: Semi-annually

Matures: 08/04/2041

Payment #	Payment Date	Amount Due	Principal Due	Interest Due	Remaining Principal
1	02/04/2027	11,339.76	6,052.26	5,287.50	243,947.74
2	08/04/2027	11,339.76	6,180.27	5,159.49	237,767.47
3	02/04/2028	11,339.76	6,310.98	5,028.78	231,456.49
4	08/04/2028	11,339.76	6,444.46	4,895.30	225,012.03
5	02/04/2029	11,339.76	6,580.76	4,759.00	218,431.27
6	08/04/2029	11,339.76	6,719.94	4,619.82	211,711.33
7	02/04/2030	11,339.76	6,862.07	4,477.69	204,849.26
8	08/04/2030	11,339.76	7,007.20	4,332.56	197,842.06
9	02/04/2031	11,339.76	7,155.40	4,184.36	190,686.66
10	08/04/2031	11,339.76	7,306.74	4,033.02	183,379.92
11	02/04/2032	11,339.76	7,461.27	3,878.49	175,918.65
12	08/04/2032	11,339.76	7,619.08	3,720.68	168,299.57
13	02/04/2033	11,339.76	7,780.22	3,559.54	160,519.35
14	08/04/2033	11,339.76	7,944.78	3,394.98	152,574.57
15	02/04/2034	11,339.76	8,112.81	3,226.95	144,461.76
16	08/04/2034	11,339.76	8,284.39	3,055.37	136,177.37
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26	08/04/2039	11,339.76	10,213.07	1,126.69	43,058.52
27	02/04/2040	11,339.76	10,429.07	910.69	32,629.45
28	08/04/2040	11,339.76	10,649.65	690.11	21,979.80
29	02/04/2041	11,339.76	10,874.89	464.87	11,104.91
30	08/04/2041	11,339.76	11,104.91	234.87	0.00
Total		340,192.80	250,000.00	90,192.82	

LEGAL OPINION

We have examined the By-law of the Municipality authorizing the issue of debentures in the principal amount of $250,000.00 dated August 04, 2026 and maturing on August 04, 2041 payable in instalments of combined principal and interest on the specified dates and in the amounts as set out in Schedule "C" to the By-law.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the "**Debenture**") is the direct, general unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Land Tribunal over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

August 04, 2026

Russell, Christie LLP [no signature required]

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the "**Debentures**" and individually a "**Debenture**") are issuable as fully registered Debentures without coupons.

2. The Debentures are direct, general unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.

3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any payment date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding payment date.

7. The Municipality shall make all payments on the Debentures on the payment dates as set out in Schedule "C" to the By-law, by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the Municipality and the registered holder may agree.

8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.

9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.

10. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**"), and if any date for payment is not a Business Day, payment shall be made on the next following Business Day.

11. The Debentures are transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.

12. The Municipality shall issue and deliver Debentures in exchange for or in substitution for Debentures outstanding on the registry with the same maturity and of like form in the event of a mutilation, defacement, loss, mysterious or unexplainable disappearance, theft or destruction, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case of

a mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.

13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.

14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.

15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed principal and interest cheques (if any) may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.

16. If the Municipality fails to meet and pay any of its debts or liabilities when due, or uses all or any portion of the proceeds of any Debenture for any purpose other than for a Capital Work(s) as authorized in the By-Law, OILC may, at its option, require early repayment of the Debenture, and in such event the Municipality shall pay to OILC the Make-Whole Amount on account of the losses that it will incur as a result of the early repayment or early termination.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if it is in writing and a copy of such notice is mailed or otherwise delivered, including delivery by electronic means, to the registered address of such registered holder. If the Municipality or any registered holder is required to give any notice in connection with the Debentures on or before any day and that day is not a Business Day (as defined in

section 10 of these Conditions) then such notice may be given on the next following Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

(a) "**Prime Rate**" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the "**Reference Banks**") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "**Prime Rate**" shall be the arithmetic mean of the rates quoted by those Reference Banks.

(b) "**Make-Whole Amount**" means the amount determined by OILC as of the date of prepayment of the Debenture, by which (i) the present value of the remaining future scheduled payments of principal and interest under the Debenture to be repaid from the prepayment date until maturity of the Debenture discounted at the Ontario Yield exceeds (ii) the principal amount under the Debenture being repaid provided that the Make-Whole Amount shall never be less than zero.

(c) "**Ontario Yield**" means the yield to maturity on the date of prepayment of the Debenture, assuming the compounding showing in the Amortization Schedule, which a non-prepayable term loan made by the Province of Ontario would have if advanced on the date of prepayment of the Debenture, assuming the same principal amount as the Debenture and with a maturity date which is the same as the remaining term to maturity of the Debenture to be repaid minus 100 basis points.

CERTIFICATE OF THE CLERK

To: **Russell, Christie LLP**

And To: **OILC**

IN THE MATTER OF debentures issued by The Municipal Corporation of the Township of Armour (the "**Municipality**") in the principal amount of $250,000.00 (the "**Debentures**"), authorized by Debenture By-law Number 39-2026 (the "**Debenture By-law**");

AND IN THE MATTER OF authorizing by-law(s) of the Municipality enumerated in Schedule "A" to the Debenture By-law.

I, Charlene Watt, Clerk of the Municipality, hereby certify for and on behalf of the Municipality as follows:

1. The Debenture By-law was finally passed and enacted by the Council of the Municipality on July 14, 2026 in full compliance with the *Municipal Act, 2001*, as amended (the "**Act**") at a duly called meeting at which a quorum was present. Forthwith after the passage of the Debenture By-law, the same was signed by the Head of Council and the Clerk and sealed with the municipal seal of the Municipality.

2. The authorizing by-law(s) referred to in Schedule "A" to the Debenture By-law (the "**Authorizing By-law(s)**") have been enacted and passed by the Council of the Municipality in full compliance with the Act at meeting(s) at which a quorum was present. Forthwith after the passage of the Authorizing By-law(s) the same were signed by the Head of Council and by the Clerk and sealed with the municipal seal of the Municipality.

3. With respect to the undertaking of the capital work(s) described in the Debenture By-law (the "**Capital Work(s)**"), before the Municipality exercised any of its powers in respect of the Capital Work(s), and before the Municipality authorized any additional cost amount and any additional debenture authority in respect thereof, the Council of the Municipality had its Treasurer complete the required calculation set out in the relevant debt and financial obligation limits regulation (the "**Regulation**"). Accordingly, based on the Treasurer's calculation and determination under the Regulation, the Council of the Municipality authorized the Capital Work(s), each such additional cost amount (if any) and each such additional debenture authority (if any), without the approval of the Ontario Land Tribunal pursuant to the Regulation.

4. No application has been made or action brought to quash, set aside or declare invalid the Debenture By-law or the Authorizing By-law(s) nor have the same been in any way repealed, altered or amended, except insofar as some of the Authorizing By-law(s) may have been amended by any of the other Authorizing By-law(s), and the Debenture By-law and the Authorizing By-law(s) are now in full force and effect. Moreover, the Head of Council of the Municipality has not provided written notice to the Council of the Municipality of an intent to consider vetoing the Authorizing By-law(s) and no written veto document in respect of the Authorizing By-law(s) has been given to the Clerk of the Municipality, if applicable.

5. All of the recitals contained in the Debenture By-law and the Authorizing By-law(s) are true in substance and fact.

6. To the extent that the public notice provisions of the Act are applicable, the Authorizing By-law(s) and the Debenture By-law have been enacted and passed by the Council of the Municipality in full compliance with the applicable public notice provisions of the Act.

7. None of the debentures authorized to be issued by the Authorizing By-law(s) have been previously issued other than those that are set out in column (4) of Schedule "A" to the Debenture By-law (if any).

8. The Municipality is not subject to any restructuring order under Part V of the Act or other statutory authority, accordingly, no approval of the Authorizing By-law(s), of the Debenture By-law and/or of the issue of the Debentures is required by any transition board or commission appointed in respect of the restructuring of the Municipality.

9. The Authorizing By-law(s), the Debenture By-law and the transactions contemplated thereunder do not conflict with, or result in a breach or violation of any statutory provisions which apply to the Municipality or any agreement to which the Municipality is a party or under which the Municipality or any of its property is or may be bound, or, to the best of my knowledge, violate any order, award, judgment, determination, writ, injunction or decree applicable to the Municipality of any regulatory, administrative or other government or public body or authority, arbitrator or court.

DATED at the office of the Municipality as of the 4th day of August, 2026

_____

Charlene Watt, Clerk

CERTIFICATE OF THE TREASURER

To: **Russell, Christie LLP**

And To: **OILC**

IN THE MATTER OF a debenture issued by The Municipal Corporation of the Township of Armour (the "**Municipality**") in the principal amount of $250,000.00 (the "**Debenture**"), authorized by Debenture By-law Number 39-2026 (the "**Debenture By-law**");

AND IN THE MATTER OF authorizing by-law(s) of the Municipality enumerated in Schedule "A" to the Debenture By-law.

I, Alison McGregor, Treasurer of the Municipality, hereby certify for and on behalf of the Municipality as follows:

1. The Municipality has received from the Ministry of Municipal Affairs and Housing its annual debt and financial obligation limit for the relevant year(s).

2. With respect to the undertaking of the capital work(s) described in the Debenture By-law (the "**Capital Work(s)**"), before the Council of the Municipality authorized the Capital Work(s) in an amount that did not exceed the respective Maximum Debenture Amount, defined in the Debenture By-law, and before authorizing any additional cost amount and any additional debenture authority in respect thereof, the Treasurer calculated the updated relevant debt and financial obligation limit in accordance with the applicable debt and financial obligation limits regulation (the "**Regulation**"). The Treasurer thereafter determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount (if any) and each such additional debenture authority (if any), would not cause the Municipality to reach or to exceed the relevant updated debt and financial obligation limit as at the date of the Council's approval. Based on the Treasurer's determination, the Council of the Municipality authorized the Capital Work(s), each such additional cost amount (if any) and each such additional debenture authority (if any), without the approval of the Ontario Land Tribunal pursuant to the Regulation.

3. In updating the Municipality's relevant debt and financial obligation limit(s), the estimated annual amounts payable described in the Regulation were determined based on current interest rates and amortization periods which do not, in any case, exceed the lifetime of any of the purposes of the Municipality described in such section, all in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the relevant Public Sector Accounting Board.

4. The term of the Debenture issued in respect of the Capital Work(s), together with the term of any refinancing debentures issued or authorized to be issued (if any), does not exceed the lifetime of the Capital Work(s).

5. The principal amount now being financed through the issue of Debenture in respect of the Capital Work(s), together with the amount of any refinancing debentures issued or authorized to be issued (if any), does not exceed the net cost of each such Capital Work and

does not exceed the Maximum Debenture Amount, defined in the Debenture By-law, for such Capital Work(s).

6. If OILC has agreed to purchase the Debenture before the Municipality incurred any capital expenditures for the Capital Work(s), the Municipality will apply the money received from OILC from the sale of the Debenture to pay such capital expenditures up to an amount that does not exceed the Maximum Debenture Amount, defined in the Debenture By-law.

7. The money received by the Municipality from the sale of the Debenture issued pursuant to the Debenture By-law, including any premium, and any earnings derived from the investment of that money after providing for the expenses related to their issue (if any) shall be apportioned and applied to the Capital Work(s), and to no other purpose except as permitted by the *Municipal Act, 2001*.

8. On or before August 04, 2026, I as Treasurer, signed the fully registered debenture in the principal amount of $250,000.00 dated August 04, 2026, registered in the name of Ontario Infrastructure and Lands Corporation as authorized by the Debenture By-law (the "**OILC Debenture**").

9. On or before August 04, 2026, the OILC Debenture was signed by Rod Ward, Mayor of the Municipality and sealed with the seal of the Municipality.

10. The said Rod Ward is the duly elected Mayor of the Municipality and I am the duly appointed Treasurer of the Municipality and we were severally authorized under the Debenture By-law to execute the OILC Debenture in the manner aforesaid and the OILC Debenture is entitled to full faith and credence.

11. The OILC Debenture is in all respects in accordance with the Debenture By-law and in issuing the OILC Debenture the Municipality is not exceeding its borrowing powers.

12. No litigation or proceedings of any nature are now pending or threatened, attacking or in any way attempting to restrain or enjoin the issue and delivery of the OILC Debenture or in any manner questioning the proceedings and the authority under which the same is issued, or affecting the validity thereof, or contesting the title or official capacity of the said Mayor or myself as Treasurer of the Municipality, and no proceedings for the issuance of the OILC Debenture or any part of it has been repealed, revoked or rescinded in whole or in part.

13. As of the date hereof the certifications, representations and warranties set out in the Certificate of the Treasurer Requesting Debenture Financing delivered to OILC in connection with the issuance of the Debenture are true and correct.

DATED at the office of the Municipality on the 4th day of August, 2026.

_____

Alison McGregor, Treasurer

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

By-law 40-2026

Being a By-law to Amend By-law No. 61-2024, Being a By-law to Enter into a Shared Service Agreement with the Township of Perry for the Services of Chief Building Officials/Building Inspectors for the Township of Armour

WHEREAS Council enacted By-law No. 61-2024 to enter into a Shared Service Agreement with the Township of Perry for the provision of Chief Building Official and Building Inspector services;

AND WHEREAS Council deems it necessary to amend the appointments established under By-law No. 61-2024;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ARMOUR HEREBY ENACTS AS FOLLOWS:

1. THAT Section 3 of By-law No. 61-2024 is hereby deleted in its entirety and replaced with the following:

   "3. That Mike Wilmon of the Township of Perry shall be appointed as Deputy Chief Building Official/Inspector of the Township of Armour."

2. THAT the following new Section 4 be added to By-law No. 61-2024:

   "4. That Amanda Savage of the Township of Perry shall be appointed as Deputy Building Official/Inspector for the Township of Armour."

3. THAT all other provisions of By-law No. 61-2024, including Schedule 'A' (Shared Service Agreement), shall remain unchanged and in full force and effect.

4. THAT this By-law shall come into force and take effect upon final passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of July, 2026.

_____
Rod Ward, Mayor

_____
Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW # 41-2026

Being a by-law to adopt a Reserve and Reserve Fund Policy and to consolidate, continue and maintain reserve funds of the Township of Armour

WHEREAS section 417 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, authorizes a municipality to establish and maintain reserve funds for which it has authority to spend money;

AND WHEREAS section 11 of the *Municipal Act, 2001* authorizes municipalities to pass by-laws respecting the financial management of the municipality;

AND WHEREAS the Municipal Corporation of the Township of Armour has established and maintained various reserves and reserve funds pursuant to By-law No. 16-2015, as amended;

AND WHEREAS Council considers it desirable to consolidate the authority, governance, and administrative framework for reserves and reserve funds into a single by-law;

AND WHEREAS Council deems it advisable to adopt a Reserve and Reserve Fund Policy establishing consistent principles for the management and administration of reserves and reserve funds;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour hereby enacts as follows:

1. THAT the Reserve and Reserve Fund Policy attached hereto as Schedule "A" and forming part of this By-Law is hereby adopted.

2. THAT the reserves and reserve funds identified in Appendix "A" are hereby continued and maintained as reserves and reserve funds of the Municipality in accordance with section 417 of the *Municipal Act, 2001*.

3. THAT no reserve or reserve fund shall be established, amended, or discontinued except by resolution or by-law of Council, as applicable.

4. THAT Appendix "A" forms an administrative schedule to this By-law and shall be maintained by the Treasurer to reflect changes to reserves and reserve funds duly approved by Council by resolution or by-law, as applicable. The Treasurer may make non-substantive administrative, formatting, or housekeeping updates that do not alter the purpose, authority, or status of any reserve or reserve fund.

5. THAT all monies, investments and accrued interest standing to the credit of reserves and reserve funds established under By-law No. 16-2015, as amended, shall be held for the purposes identified in Appendix "A" and shall form part of the reserves and reserve funds continued under this By-law.

6. THAT By-law No. 16-2015, as amended by By-law Nos. 30-2016, 58-2018, 43-2019, 36-2020, 29-2021 and 60-2022, is hereby repealed.

7. THAT only those reserves and reserve funds identified in Appendix "A" are hereby continued under this By-law. Any reserve or reserve fund previously established by by-law and not included in Appendix "A" shall be deemed discontinued effective upon the coming into force of this By-law, provided that no balance remains to its credit.

8. THAT where a conflict exists between this By-law and any previous by-law respecting reserves or reserve funds, the provisions of this By-law shall prevail.

9. THAT the Clerk is authorized to make minor administrative, grammatical, or formatting corrections that do not alter the intent of this By-law or Schedule "A".

10. That this by-law shall come into effect upon its passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of July, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk

BY-LAW #41-2026
SCHEDULE "A" - RESERVES AND RESERVE FUND POLICY

1. Purpose:

The purpose of this Policy is to establish consistent principles, standards and guidelines for the management, accounting and administration of reserves and reserve funds.

2. Objectives:

The objectives of reserves and reserve funds are to:

- Ensure compliance with statutory and contractual requirements;
- Promote financial stability and flexibility;
- Provide for capital asset replacement, rehabilitation and lifecycle costs;
- Stabilize fluctuations in operating budgets and service delivery costs;
- Support long-term financial sustainability; and
- Reduce reliance on debt financing and sudden tax rate increases.

3. Definitions:

"Deferred Revenue" means funds received in advance of revenue recognition that are recorded as a liability in accordance with Public Sector Accounting Standards (PSAS). Certain deferred revenues may be externally restricted and may only be recognized as revenue when eligibility criteria or performance obligations are met.

"Discretionary Reserve Fund" means a reserve fund established by Council for a specified purpose that is not otherwise required by legislation, regulation or agreements.

"Obligatory Reserve Fund" means a reserve fund required by legislation, regulation, or funding agreement and restricted to a specific purpose.

"Reserve" means an appropriation of accumulated municipal surplus set aside by Council for future expenditures. A reserve does not require the segregation of assets.

"Reserve Fund" means funds established for a specific purpose and accounted for separately within the Municipality's financial records, established by legislation, agreement, Council resolution, or by-law. Investment income forms part of the reserve fund unless otherwise restricted.

4. Establishment of Reserve and Reserve Funds

Reserves and reserve funds may be established:

- Through Council approval during the annual budget process; or
- By resolution or by-law of Council.

5. Principles

The following principles shall apply:

- Reserves and reserve funds shall support long-term financial planning and asset management objectives;
- Reserves and reserve fund balances shall be reviewed annually through the budget process and year-end financial reporting cycle;
- Contributions to and withdrawals from reserves and reserve funds shall be approved by Council, except where otherwise authorized by legislation or agreement;
- Reserve targets may be established and reviewed periodically by Council;
- Reserves and reserve funds shall be managed in accordance with applicable legislation, accounting standards, and municipal policies.

6. Investment of Reserves and Reserve Funds

Reserve and reserve fund balances may be invested in accordance with the investment provisions of the *Municipal Act, 2001*, and any applicable municipal policies or by-laws.

Investment income shall be allocated annually to reserves and reserve funds in accordance with Council-approved practices and applicable legislative requirements.

7. Reporting

The Treasurer shall report reserve and reserve fund balances annually through the budget process, year-end financial reporting, or such other reports as Council may require.

8. Appendix "A" – Reserves and Reserve Fund Register

Appendix "A" forms part of this Policy and identifies all Council-approved reserves and reserve funds including:

- Classification;
- Purpose;
- Funding Sources;
- Authorized Uses; and
- Target Balance, where applicable.

Appendix "A" shall be maintained by the Treasurer and updated to reflect changes duly approved by Council by by-law or resolution.

BY-LAW #41-2026
APPENDIX "A"
RESERVES AND RESERVE FUND REGISTER

DISCRETIONARY RESERVES

Working Fund Reserve

Classification: Reserve

Purpose: The Working Fund Reserve is used to manage cash flow timing differences arising from accounts receivable and revenue collection cycles. This reserve, at the right level, will ensure that the municipality has a reliable cash flow and that it will not have to borrow funds to be able to meet its obligations, especially at the beginning of any given year before the interim taxes are collected. This reserve should be stable and should not be used to fund any project.

Funding Sources: Council-approved contributions.

Authorized Uses: Temporary cash flow requirements.

Target Balance: Determined periodically based on cash flow requirements.

Election Reserve

Classification: Reserve

Purpose: The Election Reserve is used to stabilize the cost of municipal elections over the election cycle.

Funding Sources: Council-approves the transfer of 25% of the approximate cost of an election into this reserve every year.

Authorized Uses: Municipal election expenditures.

Target Balance: Approximately equal to anticipated election costs.

MNR Fire Reserve

Classification: Reserve

Purpose: The MNR Fire Reserve is to be used to support wildfire suppression activities.

Funding Sources: The proceeds received every year from MNR for fighting forest fires are deposited into this reserve.

Authorized Uses: Eligible fire response and suppression costs.

Target Balance: Not established.

Capital Reserve

Classification: Reserve

Purpose: To support capital infrastructure projects.

Funding Sources: Year-end surplus from the general fund, excluding shared services budgets, may be transferred to this reserve, subject to Council approval, along with budgeted contributions and Council-approved transfers.

Authorized Uses: Council-approved capital projects.

Target Balance: $1,000,000 or as otherwise established by Council.

Hazardous Waste Reserve

Classification: Reserve

Purpose: To fund hazardous waste disposal and compliance costs.

Funding Sources: Any yearly surplus received for hazardous waste and any Council-approved transfers.

Authorized Uses: Hazardous waste costs.

Target Balance: Not established.

ACED Reserve

Classification: Reserve

Purpose: To support shared ACED services.

Funding Sources: Year-end surplus from the shared ACED services budget, as approved by Council and Council-approved transfers.

Authorized Uses: ACED operating and capital requirements.

Target Balance: Not established.

Hospital Reserve

Classification: Reserve

Purpose: The Hospital Reserve is established to accumulate funds toward the Municipality's anticipated contribution to regional hospital redevelopment and construction projects serving the region, as well as improving health services in the Almaguin Highlands over the next 12 years.

Funding Sources: Council-approved contributions and transfers.

Authorized Uses: Funds are restricted to hospital-related capital purposes unless otherwise authorized by Council.

Target Balance: As established by Council resolution dated February 14, 2023, being contributions totaling $1,143,000 for the cost of building two (2) new hospitals, and $285,750 to improve health services in the Almaguin Highlands.

Benefits Reserve

Classification: Reserve

Purpose: To manage fluctuations in the Township's self-insured benefits program.

Funding Sources: Council-approved contributions and realized program savings.

Authorized Uses: Benefits program shortfalls and related costs.

Target Balance: $50,000 or as otherwise established by Council.

Bylaw Department Reserve

Classification: Reserve

Purpose: To fund capital equipment requirements of the Bylaw Department.

Funding Sources: Council-approved contributions.

Authorized Uses: Bylaw Department capital expenditures.

Target Balance: Not established.

Fire Reserve

Classification: Reserve

Purpose: To support capital requirements of shared fire services.

Funding Sources: Council-approved contributions, including any year-end surplus from shared fire services and annual budget contributions equivalent to approximately 2% of the Township's share of operating and capital budgets.

Authorized Uses: Fire service capital projects.

Target Balance: $55,000 or as otherwise established by Council.

Armour Fire Maintenance Reserve

Classification: Reserve

Purpose: To fund maintenance and lifecycle costs of the Live Fire Training Unit.

Funding Sources: Council-approved contributions.

Authorized Uses: Maintenance and repair of the Live Fire Training Unit.

Target Balance: Not established.

Arena Reserve

Classification: Reserve

Purpose: To support capital requirements of shared arena services.

Funding Sources: Council-approved contributions, including any year-end surplus from shared arena services and annual budget contributions equivalent to approximately 2% of the Township's share of operating and capital budgets.

Authorized Uses: Arena capital expenditures.

Target Balance: Not established.

Library Reserve

Classification: Reserve

Purpose: To support special requests or to pay for capital projects received from the Burk's Falls, Armour and Ryerson Union Public Library.

Funding Sources: Council-approved contributions.

Authorized Uses: Library projects and capital expenditures.

Target Balance: Not established.

Armour Economic Development Reserve

Classification: Reserve

Purpose: To support economic development initiatives approved by Council.

Funding Sources: Council-approved contributions.

Authorized Uses: Economic development programs and projects.

Target Balance: Not established.

Parks Reserve

Classification: Reserve

Purpose: To support acquisition, development, and improvement of municipal parks.

Funding Sources: Council-approved contributions and proceeds from shore road allowance sales.

Authorized Uses: Park-related capital projects.

Target Balance: Not established.

Recreation Reserve

Classification: Reserve

Purpose: To support recreation programs and recreation facility improvements.

Funding Sources: Any yearly surplus received through recreation services and/or Council-approved transfers.

Authorized Uses: Recreation programs, facilities, repairs, and upgrades.

Target Balance: $200,000 or as otherwise established by Council.

Armour Landfill Reserve

Classification: Reserve

Purpose: To fund the closure and post-closure costs for the shared landfill site.

Funding Sources: Council-approved contributions, including any year-end surplus from shared landfill services and annual budget contributions equivalent to approximately 2% of the Township's share of operating and capital budgets.

Authorized Uses: Landfill closure and environmental obligations.

Target Balance: Not established.

Bridges Reserve

Classification: Reserve

Purpose: To support bridge rehabilitation and replacement projects.

Funding Sources: Council-approved contributions and transfers.

Authorized Uses: Bridge capital projects.

Target Balance: $142,000 or as otherwise established by Council.

OCIF Formula Grant Reserve

Classification: Reserve

Purpose: To hold Ontario Community Infrastructure Fund allocations pending expenditure on eligible municipal infrastructure projects.

Funding Sources: Ontario Community Infrastructure Fund allocations and related investment income, where applicable.

Authorized Uses: Eligible municipal infrastructure projects in accordance with applicable provincial program requirements.

Target Balance: Not established.

Roads Equipment Reserve

Classification: Reserve

Purpose: To support replacement and lifecycle management of road equipment.

Funding Sources: Council-approved contributions and transfers.

Authorized Uses: Road equipment replacement and acquisition.

Target Balance: $132,500 or as otherwise established by Council.

Solar Panel System Replacement Reserve

Classification: Reserve

Purpose: To fund replacement, rehabilitation, or decommissioning of the Township's solar panel system.

Funding Sources: All contributions to this reserve are from the net revenues generated by the Township Garage solar panel system.

Authorized Uses: Solar panel system related capital costs.

Target Balance: Not established.

OBLIGATORY RESERVE FUNDS

Canada Community-Building Fund (Formerly Federal Gas Tax) Reserve Fund)

Classification: Obligatory Reserve Fund

Purpose: To account for funds received under federal infrastructure funding agreements.

Funding Sources: Federal program allocations.

Authorized Uses: Eligible capital infrastructure projects.

Target Balance: Not established.

Building Department Reserve

Classification: Obligatory Reserve Fund

Purpose: To support the administration and enforcement of the *Building Code Act* and to stabilize fluctuations in building permit revenues and related operating and capital expenditures.

Funding Sources: Accumulated Building Department surpluses following year-end financial reconciliation and deferred revenue recognition.

Authorized Uses: Building Department operating and capital expenditures only.

Target Balance: Not established.

Parkland Trust Reserve Fund

Classification: Obligatory Reserve Fund

Purpose: Required by the *Planning Act* to be used to create or improve parks in the municipality.

Funding Sources: Cash-in-lieu of parkland payments and related investment income shall be deposited into this reserve.

Authorized Uses: Acquisition, development, and improvement of parkland and recreational facilities.

Target Balance: Not established.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #42-2026

Being a by-law to establish schedules of retention and disposition for all records maintained by the Township of Armour.

WHEREAS Section 254 of the *Municipal Act*, S.O. 2001, as amended, provides that a municipality shall retain and preserve the records of the municipality and its local boards in a secure and accessible manner and, if a local board is a local board of more than one municipality, the affected municipalities are jointly responsible for complying with this subsection;

AND WHEREAS Section 255 (3) of the *Municipal Act*, S.O. 2001, as amended, provides that a municipality may, subject to the approval of the municipal auditor, establish retention periods during which the records of the municipality and local boards of the municipality must be retained and preserved in accordance with Section 254;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour enacts as follows:

1. DEFINITIONS

"**Auditor**" means the person or firm appointed by the Council of the Township of Armour from time to time to perform the annual audit of the records of the Township of Armour;

"**Clerk**" means the Municipal Clerk or their designate(s);

"**Destroy**" means the process of eliminating or deleting data, documents and records so that the recorded information no longer exists;

"**Disposition**" with respect to records – means a range of processes; associated actions, implementation, retention, destruction; loss; or transfer of custody or ownership that are documented in disposition authorities or other instruments;

"**Files**" has the same meaning as "records" and may be used inter-changeably;

"**Official Records**" means recorded information in any format or medium that documents the company's business activities, rights, obligations or responsibilities or recorded information that was created, received, distributed or maintained by the company in compliance with a legal obligation;

"**Records**" means any recorded information, however recorded, whether in printed form, on film, by electronic means or otherwise, including correspondence, memoranda, plans, maps, architectural drawings, photographs, film, email, machine readable records, and any other documentary material regardless of physical form or characteristics, and including "official records" and "transitory records";

"**Retention Period**" means the period of time during which records must be kept by the Township before they may be disposed of;

"**Retention Schedule**" means a control document that describes the company's records at a series level, and indicates the length of time that each series shall be retained before its final disposition. It specifies those records to be preserved for their archival or legal values, and authorizes on a continuing basis the destruction of the remaining records after the lapse of a specified retention period or the occurrence of specified actions or events. Records retention schedules serve as the legal authorization for the disposal of the company's records;

"**Township**" means The Municipal Corporation of the Township of Armour;

"**Transitory Records**" means records kept solely for convenience of reference and of limited value in documenting the planning or implementation of Township policy or programs, such as:

a) Copies of miscellaneous notices or memoranda concerning routine administrative matters or other minor issues;

b) Information copies of widely distributed materials, such as minutes, agendas and newsletters, unless the information copy has been annotated to reflect significant input or for other program purposes;

c) Preliminary drafts of letters, memoranda or reports and other informal notes which do not represent significant steps in the preparation of a final document and which do not record decisions;

d) Duplicate copies of documents in the same medium which are retained only for convenience or future distribution;

e) Voice-mail messages;

f) Email messages and other communications that do not relate to Township business;

g) Copies of publications, such as, published reports, administration manuals, telephone directories, catalogues, pamphlets or periodicals;

h) Duplicate stocks of obsolete publications, pamphlets or blank forms; and

i) Unsolicited advertising materials, including brochures, company profiles and price lists.

2. RETENTION SCHEDULE

a) The records retention schedule attached hereto as Schedule "A", forms part of this by-law.

b) The Clerk shall administer this by-law and shall ensure that the retention periods set out in Schedule "A" attached hereto comply with all relevant legal requirements for records retention.

3. EMPLOYEE RESPONSIBILITIES

a) All Township employees who create, work with or manage records, shall:

i. Comply with the retention periods as specified in Schedule "A" attached hereto;

ii. Ensure that official records in their custody or control are protected from inadvertent destruction or damage; and

iii. Ensure the transitory records in their custody or control are destroyed when they are no longer needed for short-term reference.

4. That the Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

5. This by-law rescinds By-law 30-2021.

6. This by-law shall take effect upon its passing

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of July, 2026.

_____
Rod Ward, Mayor

_____
Charlene Watt, Municipal Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
SCHEDULE "A" TO BY-LAW NUMBER 42-2026
RECORDS RETENTION SCHEDULE

ADMINISTRATION - A

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
A00	**ADMINISTRATION – GENERAL** Includes administrative records which cannot be classified elsewhere. Use only if no other heading is available.	7 years
A01	**ASSOCIATION & ORGANIZATIONS** Includes correspondence, minutes, agenda, notices and reports regarding organizations and associations to which staff belong or with which they communicate in the course of their duties such as AMCTO, Good Roads, etc. Excludes: Membership Fees - see F01	7 years
A02	**STAFF MEETINGS** Includes records regarding the activities of staff meetings. Includes agendas and staff activity reports.	7 years
A03	**COMPUTER SYSTEMS** Includes records relating to the design of computer systems and/or software, including needs assessments, business cases, project charter, process flowchart documentation, impact analysis, user and system requirements, specifications, testing plans and results, user sign-offs, project management meeting minutes/documentation, system development documentation, software design records, and software inspection notes. Also includes records on system installations/conversions and product evaluations. May also include requests for significant modification, fixes and upgrades. Excludes: Acquisitions - see Quotations and Tenders - see F16	Superseded
A04	**OFFICE EQUIPMENT AND FURNITURE** Includes records regarding the design and maintenance of owned and leased office equipment and furniture. Includes chairs, desks, tables, photocopiers, printers, etc. Excludes: Computer Hardware and Software - see A03 Service Agreements - see L14	Superseded
A05	**OFFICE SERVICES** Includes records regarding rates and services provided by courier, mail and postage firms. Also includes records regarding the interoffice mail system, internal printing and word processing services.	7 years
A06	**POLICIES AND PROCEDURES** Includes policy and procedure manuals, guidelines and directives.	Superseded
A07	**RECORDS DISPOSITION** Includes records regarding the disposition of municipal records. Includes the disposal method used and forms authorizing and describing the destruction of records.	Permanent
A08	**TELECOMMUNICIATIONS SYSTEMS** Includes records regarding all types of telecommunication systems. Includes telephone systems, facsimile machines, base and mobile stations, towers, antennae, police and fire communication systems, 911 emergency systems and CodeRED emergency alert systems. Excludes: Licenses - see P09 Assets - see F06 Agreements - see L14	Superseded
A09	**MESSAGE RECORDS** Includes phone message notes, departmental diaries and journals.	7 years

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
A10	**VENDORS AND SUPPLIERS** Includes records regarding vendors and suppliers of goods and services as well as information about these goods and services, such as catalogues, price lists, correspondence and bidders information sheets. Excludes: Purchase Orders and Requisitions - see F16 Office Equipment - see A04 Fleet Management - see V01	1 year
A11	**ACCESSIBILITY OF RECORDS (FREEDOM OF INFORMATION)** Includes documents regarding the municipality's responsibilities under the Freedom of Information and Protection of Privacy Act and records regarding the handling of requests under the Act. Includes: Requests	10 years
A12	**SECURITY & VIDEO SURVEILLANCE** Includes reports, requests, logs and other records regarding the security of offices/facilities and properties such as control of keys. Video Surveillance is retained for 30 days. Excludes: Vandalism Reports - see P05 Computer Security - see A03	Superseded
A13	**FACILITIES CONSTRUCTION AND RENOVATIONS** Includes records for the planning and construction of municipal facilities such as fire stations, pools, community centres, and office buildings. Includes site meetings, consultant's reports and cost reports. Also includes architectural and engineering drawings.	Permanent
A14	**BUILDING AND PROPERTY MAINTENANCE** Includes records regarding the maintenance of the municipality's buildings and properties, garages, libraries, office buildings. Includes exterior maintenance to buildings, landscaping, grounds keeping and grass cutting. Also includes interior design of buildings, including floor layouts and office cleaning. Excludes: Parks Management - see R04 Recreational Facilities - see R05	7 years
A15	**FACILITIES BOOKINGS** Includes copies of permits and bookings issued for the rental of recreational and administrative facilities for specific activities.	7 years
A16	**ACCESSIBILITY OF SERVICES** Includes records relating to the accessibility of Municipal buildings, services and information to disabled persons.	10 years
A17	**INFORMATION SYSTEMS PRODUCTION ACTIVITY AND CONTROL** Includes records relating to computer system operations and backup tapes. Includes activity logs, system changes, and server access data.	7 years
A18	**MPAC - OWNERSHIP CHANGES/TITLE CHANGES** Includes email/excel spreadsheet correspondence to MPAC regarding mailing address revisions, civic number updates, property sale notifications that we receive from lawyers, etc.	1 year
A19	**NEWSLETTERS (MUNICIPAL)** Includes Spring and Fall newsletters by the Township of Armour that are included with the tax billings.	7 years
A20	**BUILDING PERMIT REPORTS** Includes reports with completed itemized inspections by the CBO and building permit reports that are reviewed by Council and sent to MPAC	25 years
A21	**UNIFORMS AND CLOTHING** Includes records regarding uniforms and special clothing used by municipal staff members and safety clothing	7 years
A22	**BUILDING STRUCTURE SYSTEMS** Includes records regarding building systems that are part of the building structure such as HVAC, ventilation, fire and life systems, Electrical safety, elevators, furnace, and emergency lighting. Includes manufacturer's operation/technical manuals and warranties; inspection and testing reports; approved life safety studies, approved compliance equivalencies, inspection log books and remedial action for building systems.	Superseded of life of system/asset

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
A23	**INTERGOVERNMENTAL RELATIONS** Includes correspondence and other records of a general nature regarding the relationship between the municipality and all other levels of government. May include regulated reports and studies mandated by other levels of government such as service delivery reviews, co-operative buying requirements, etc.	Superseded of life of system/asset
A24	**PRIVACY IMPACT ASSESSMENTS & PRIVACY COMPLIANCE RECORDS** Records documenting the assessment, analysis, review, approval, and management of privacy risks associated with the collection, use, disclosure, retention, and disposal of personal information under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and related privacy legislation, policies, and standards. Includes Privacy Impact Assessments (PIAs), privacy threshold assessments, privacy reviews, privacy compliance analyses, risk assessments, recommendations, mitigation plans, approvals, updates, revisions, and related supporting documentation maintained as official records.	Superseded + 7 years

COUNCIL - C

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
C00	**COUNCIL, BOARDS AND BY-LAWS - GENERAL** Includes records regarding Council, Boards and by-laws which cannot be classified elsewhere. Use only if no other heading is available.	7 years
C01	**BY-LAWS** Includes final versions of the municipality's by-laws and amendments and attachments that are legally part of the by-laws. Excludes: Background information - file by subject	Permanent
C02	**COUNCIL AGENDA** Includes notices of meetings and agenda of Council meetings as well as working notes used in agenda preparation.	7 years
C03	**COUNCIL MINUTES** Includes minutes of the proceedings of Council meetings. Includes attachments to the minutes and guest sign in sheets.	Permanent
C04	**CLOSED MEETINGS** Includes notes from Closed Council sessions and meeting minutes.	Permanent
C05	**COUNCIL COMMITTEE AGENDA & MINUTES** Includes notices of meetings and agenda for the committees of Council as well as working notes used in agenda preparation. Includes minutes of the committees of Council and copies of Local Board Minutes that members of Council belong to.	Permanent
C06	**CLERK'S CORRESPONDENCE - COUNCIL** Includes correspondence from the Clerk's files relating to Council and Township of Armour's activities.	7 years
C07	**RESOLUTIONS** Includes final signed versions of resolutions and motions of Council. Also includes rough notes from resolutions of Council.	Permanent
C08	**REPORTS TO COUNCIL** Includes all reports to Council. (reports in agenda packages form part of the permanent record)	7 years
C09	**APPOINTMENTS TO BOARDS AND COMMITTEES** Includes records regarding appointments by Council of staff and council members.	7 years
C10	**ELECTIONS** Includes returned notices, lists of officials, voters' list, nominations, election results, preliminary votes lists. Includes advertising.	As per Elections Act
C11	**ELECTIONS - COUNCILLORS & CANDIDATES** Includes financial forms, nomination records and oaths taken by council members.	Permanent
C12	**GOALS AND OBJECTIVES** Includes records concerning strategic planning, goals and objectives such as shared services and mission statements such as the housing and growth.	10 years

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
C13	**SHARED SERVICES** Includes records concerning shared services and TRI Council such as agendas, meeting minutes, resolutions as well as working notes.	Permanent
C14	**ACCOUNTABILITY, TRANSPARENCY & GOVERNANCE** Includes records relating to Council Code of Conduct complaints and related investigations, Integrity Officer appointments and reports (including Integrity Commissioner reports, Ombudsman investigations and reports), closed meeting investigations and initiatives., registry of lobbyists, etc.	10 years

DEVELOPMENT AND PLANNING - D

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
D00	**DEVELOPMENT AND PLANNING - GENERAL** Includes records regarding development and planning which cannot be classified elsewhere. Use only if no other heading is available.	7 years
D01	**DEMOGRAPHIC STUDIES** Includes records regarding trends in population growth, census reports and density studies. Also includes records regarding the type, level and rate of growth of employment, unemployment statistics, composition of the workforce, etc. Excludes: Vital Statistics - see L12	6 months
D02	**ECONOMIC DEVELOPMENT/COMMUNITY IMPROVEMENT** Includes records regarding the growth of the economy. Includes studies, statistics, projections, community development programs. Examples include neighbourhood improvement programs, BIA, etc. Excludes: Demographic Studies - see D01 Residential Development - see D04 Tourism Development - see D06 Industrial/Commercial Development - see D20	Permanent
D03	**ENVIRONMENT PLANNING** Includes records regarding general types of environmental studies with a long range planning emphasis, such as flood control planning, lake capacity studies, pollution prevention, waste management planning, invasive species, site condition reports, parks and open spaces planning and waste management planning.	Permanent
D04	**RESIDENTIAL DEVELOPMENT** Includes records regarding the availability of housing, general assessments of the need for affordable housing, occupancy rates, housing cost statistics, etc.	Permanent
D05	**NATURAL RESOURCES** Includes records regarding the management and preservation of forests, records regarding the characteristics of various minerals as well as mineral deposits, and other natural resources information.	Permanent
D06	**TOURISM DEVELOPMENT** Includes records regarding the tourism industry and efforts made to promote and encourage tourism such as the use of the municipality as a convention site or special event.	Permanent
D07	**CONDOMINIUM PLANS** Includes records regarding the approval of plans of condominiums. Includes drawings, technical reports, correspondence, written comments, working notes background information and applications.	Permanent
D08	**OFFICIAL PLANS** Includes the official plan and amendments to the official plan, background reports, notes and research. Also includes secondary plans and amendments, containing detailing objectives and policies concerning the planning, development and specific redevelopment.	Permanent
D09	**OFFICIAL PLAN AMENDMENT APPLICATIONS** Includes applications to amend the official plan or secondary plans, staff reports, notices, resolutions and decisions.	Permanent
D10	**CONSENTS** Includes records regarding the granting of severances to parcels of land including application for severance.	Permanent

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
D12	**COMPREHENSIVE ZONING BY-LAW** Includes records and standards regarding the designation of zones for land use planning purposes.	Permanent
D13	**ZONING BY-LAW AMENDMENTS APPLICATIONS** Includes records regarding the granting of amendments to the zoning by-law.	Permanent
D14	**MINOR VARIANCES** Includes records related to the granting of minor variance to the zoning by-law by the committee of adjustment.	Permanent
D15	**EASEMENTS** Includes all records on Rights of Way and Easements concerning municipal ownership of private lands. Excludes: Original Agreements - see L04	Permanent
D16	**ENCROACHMENTS** Includes all records regarding private properties encroaching on municipal lands. Also includes surveys and any other related documentation. Excludes: Original Agreements - see L04 Original Encroachment By-laws - see C01	Permanent
D17	**ANNEXATION/AMALGAMATION** Includes all records pertaining to the annexing and amalgamating of land adjacent to municipal lands to accommodate growth. Also includes amalgamation of municipalities. May include studies on district restructuring.	Permanent
D18	**MUNICIPAL ADDRESSING / CIVIC #** Includes records regarding requests for and assignment of new subdivision, road dedications and other street names and numbers. May include correspondence, reports, drawing and copies of related by-laws.	Permanent
D19	**REFERENCE PLANS** Includes Registered Deposit Plans (RP), site plans, property survey plans as received from Registry Office. May include correspondence.	Permanent
D20	**INDUSTRIAL/COMMERCIAL DEVELOPMENT** Includes records regarding promotion and development of industry and commerce. Records include studies, statistics, projections, etc.	Permanent
D21	**DIGITAL MAPPING - CGIS** Includes all records used to produce maps and updates in a digital format.	10 years
D22	**SITE PLAN AGREEMENTS** Includes all records regarding site plan agreements	Permanent
D23	**SHORE ROAD/ROAD ALLOWANCES** Includes all records regarding the sale or granting of municipal shore road or road allowances	Permanent
D24	**TRANSCANADA PIPELINES** Includes all records and correspondence relating to TransCanada Pipelines	Permanent
D25	**CN RAIL** Includes all records and correspondence relating to railways.	Permanent
D26	**HAZARD LANDS** Includes records regarding flood plains, slope stability, leda clay and karst.	Permanent
D27	**SUBDIVISION PLANS & AGREEMENTS** Includes records regarding the pre-consultation and the approval of plans of subdivisions (both residential and commercial). Includes drawings, technical reports, correspondence, written comments, working notes and background information. Includes clearance letters, draft approved plans and "red line" revisions, applications, registered plans, and changes to approved plans. Also includes notices of approval.	Permanent
D28	**DEEMING PROCESS** Includes records regarding applications and background material for Deeming By-law applications, including Council decisions, by-laws, correspondence, etc. A Deeming By-law application is applied for in order to allow for two or more neighbouring lots on a registered plan of subdivision to merge. Only applicable to parcels of land contained within a plan of subdivision that has been registered for at least 8 years.	Permanent

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
E00	**WASTE MANAGEMENT - GENERAL** Includes all general correspondence and records regarding environmental services which cannot be classified elsewhere. Use only if no other heading is available.	7 years
E01	**TRI-R COMMITTEE MEETINGS** Includes agendas, minutes, resolutions and meeting notes.	Permanent
E02	**TRI-R STAFF REPORTS** Includes all staff reports regarding landfill matters.	7 years
E03	**BLUE BOX CONTRACTS - FUNDING** Applications and supporting documents.	7 years
E04	**RECYCLING** Includes inventory and production records and recycle rebates on sold material.	7 years
E05	**CONTAMINATED SOIL** Includes all records, tests and correspondence regarding contaminated soil at the landfill.	Permanent
E06	**TRI-R INVOICING** Includes all invoices and payment details for tipping fees that are charged by the landfill administrator.	7 years
E07	**TRI-R SITE MONITORING / WASTE MANAGEMENT** Includes the consulting, monitoring, surveys, and annual reports to MOECC. Includes records regarding the collection and disposal of waste.	Permanent
E08	**EMPLOYEE SITE REPORTS AND LOGS** Includes all site reports and daily logs from the landfill site.	7 years
E09	**WASTE MANAGEMENT - PROPERTY FILE** Includes all building permits, project notes, MOECC ECA Applications, MOECC ECA Approvals, documents and related correspondence.	Permanent
E10	**WATER WORKS** Includes records regarding the design, construction and maintenance of water pipelines and related facilities and equipment supplied by the Village of Burk's Falls.	Permanent
E11	**PITS AND QUARRIES** Includes records regarding the design, construction and maintenance of all pits and quarries. Includes engineer's reports, assessments, general specification, correspondence and licenses/permits.	Permanent
E12	**SEWAGE DISPOSAL** Includes all records regarding North Bay Mattawa Conservation Authority sanitary sewers and septic systems and records regarding the design, construction, maintenance and monitoring of private sanitary sewers and septic systems under municipal authority. Also includes reviews and Planning Act consent proposals. Excludes: Septic Permits - see Specific Tax Roll File	Permanent
E13	**NEAR NORTH LABS** Includes municipality requested water quality tests for municipal facilities, correspondence, management reviews and corrective action requests. Includes: Katrine Community Centre	10 years
E14	**WASTE MANAGEMENT - WATER SAMPLING & MONITORING (LANDFILL SITE)** Includes operational checks, monthly microbiological sampling and testing, chain of custodies, and report of analysis. Includes records regarding the routine monitoring of water quality, water quantity, annual reports, and chemical samples.	Permanent
E15	**ENERGY MANAGEMENT** Includes all records relating to the municipality's Energy Management Program. Includes published annual energy plans, copies of utility invoices and consumption profiles, commodity procurement strategies, energy related feasibility studies, audit reports and retro-fit project files and reports and records pertaining to the benchmarking of energy cost and consumption and green house gas emissions.	10 years

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
E16	**NATURAL HERITAGE** Includes records regarding greenlands and municipal forests. Also includes records relating to the management and preservation of parks and beaches.	10 years
E17	**RENEWABLE ENERGY** Includes correspondence, data, applications, monitoring, reports/studies regarding renewable energy facilities, powered and renewed by natural processes (solar, wind, and such other energy sources as may be prescribed by senior governments, etc) and their environmental and public health concerns and impact. Includes records for Northland Power for Solar East & West in Armour.	Permanent
E18	**CONTAMINATED SITES** Includes site records and information on properties within the municipality with contaminated soil/sites.	Permanent
E19	**MINISTRY OF ENVIRONMENT** Includes records and correspondence relating to the Ministry of Environment and impacting the Township of Armour.	Permanent
E20	**STORM SEWERS & STORMWATER MANAGEMENT** Includes records regarding the design, construction and maintenance of storm sewers/stormwater management plans that carry off municipal drainage water.	Permanent
E21	**LAKE WATER MONITORING** Includes records, water monitoring grant applications, water quality for source water protection purposes, water taking logs, compliance inspection reports, data request items, operational checks, report of analysis and phosphorous content records.	10 years
E22	**UTILITIES** Includes maps and location drawings provided to the municipality from utility companies such as telephone lines, gas mains, power lines, internet, water mains etc.	25 years

FINANCE AND ACCOUNTING - F

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
F00	**FINANCE AND ACCOUNTING - GENERAL** Includes records regarding finance and accounting which cannot be classified elsewhere. Also includes regulatory, financial information returns and government reporting such as HST returns, tax rebate filings, and the Ministry of Municipal Affairs Financial Information Return (FIR) and the Municipal Performance Measurement Program (MPMP) that collects municipal services data on an annual basis as a part of the FIR. Use only if no other heading is available.	7 years
F01	**ACCOUNTS PAYABLE** Includes records documenting funds payable by the municipality, such as paid invoices, cheque stubs, rebates, levies payable, payment register reports, online banking payments & EFT payments. Includes all employee and Council expenses including travel and meeting expense statements and all receipts submitted by employees or Council and Committee memebers to substantiate their claims. May include credit card information. Excludes: Cancelled Cheques - see F04	7 years
F02	**ACCOUNTS RECEIVABLE** Includes records documenting funds owing to the municipality, such as invoices and billing listings. Includes correspondence related to tax collection and supporting documentation. Excludes: Write-offs - see F21 Tax Assessments, Rolls and Tax Arrears - see F20	7 years
F03	**AUDITS** Includes records regarding internal and external financial audits of accounts. Excludes: Audited Financial Statements - see F08	7 years

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
F04	**BANKING & CHEQUES** Includes records regarding banking transactions and relationships with banks. Includes bank statements and reconciliations and deposit records. Includes all cancelled cheques issued, NSF cheques and bank statements.	7 years
F05	**BUDGETS AND ESTIMATES** Includes departmental and corporate budgets, both capital and operating. Includes all working notes, calculations and background documentation. Also includes Budget Variances.	7 years
F06	**ASSETS** Includes records regarding current and fixed assets. Includes inventories as well as records of initial expenditure, depreciation, amortization and disposal.	Permanent
F07	**DEBENTURES AND BONDS** Includes records regarding debentures and bonds issued. Includes information regarding the initial issuance as well as all records of payments made to investors.	7 years
F08	**FINANCIAL STATEMENTS** Includes the Balance Sheet, Income Statement, Annual Financial Reports, Statement of Source and Application of Funds. Also includes audited financial statements. Includes: **FIR & MPMP** Excludes: All working notes, calculations and background documentation - see F23	Permanent
F09	**GRANTS AND LOANS** Includes records regarding revenue generated in the form of grants-in-lieu, provincial and federal grants, loans and subsidies. Also includes submissions, acknowledgements, and reports such as the Road and Farm Tax Rebate, Waste Management Improvement Program etc.	7 years
F10	**INVESTMENTS** Includes records regarding the municipality's investments, term deposits and promissory notes.	7 years
F11	**JOURNAL VOUCHERS** Includes completed input forms and all background documentation used to substantiate journal entries.	7 years
F12	**SUBSIDIARY LEDGERS, REGISTERS AND JOURNALS** Includes all subsidiary ledgers, registers, cash books and Receipt Journals, Tax Logs, Cheque Registers and Debenture Registers. Excludes: Documents and vouchers used to support entries - see F11	7 years
F13	**GENERAL LEDGERS AND JOURNALS** Includes all records in the Books of Original Entry.	Permanent
F14	**PAYROLL** Includes all records of payments of salary, wages and deductions to employees. Includes time sheets, pay lists, OMERS, EHT, source deductions, T4 Slips, payroll registers, remuneration records and Statistics Canada reports. Includes annual earning summaries for municipal employees. Also includes honoraria and fees to Council.	7 years
F15	**QUOTATIONS AND TENDERS - UNSUCCESSFUL** Includes unsuccessful records regarding quotations and tenders obtained from suppliers of goods and services. Includes Requests for Proposal, Invitations to Tender, Proposals, Tender Submissions, and all documentation regarding the selection process.	7 years
F16	**QUOTATIONS AND TENDERS - SUCCESSFUL** Includes successful records regarding quotations and tenders obtained from suppliers of goods and services. Includes Requests for Proposal, Invitations to Tender, Proposals, Tender Submissions, and all documentation regarding the process.	7 years upon completion
F17	**RECEIPTS** Includes General and Tax Receipts issued for payment of items.	7 years
F18	**RESERVE FUNDS** Includes records documenting obligatory and or discretionary reserve funds such as reserves for working funds, contingencies, future capital projects and information systems.	7 years

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
F19	**REVENUES** Includes records regarding the generation of revenues other than taxes such as development charges. Excludes: Accounts Receivable - see F02	7 years
F20	**TAX ROLLS AND RECORDS** Includes taxation records of long term importance, such as assessment rolls, tax sale records, tax sale deeds, property tax registrations, tax arrears register cards, MPAC correspondence, property owner correspondence, and tax collector's rolls.	Permanent
F21	**WRITE-OFFS** Includes accounts receivable that have been written off as uncollectible. Also includes records of bankruptcies. Excludes: Accounts Receivable - see F02	7 years
F22	**TRUST FUNDS** Includes records regarding funds established by the municipality for money held in trust.	7 years
F23	**WORKING PAPERS** Includes all working notes, calculations and background documentation used to calculate financial statements.	7 years
F24	**FINANCIAL CORRESPONDENCE** Includes miscellaneous correspondence applicable to the Treasury Department.	7 years
F25	**ASSESSMENT REVIEW BOARD** Includes records relating to Requests for Reconsideration, Tax Credit Records, Assessment Review Board decisions, etc.	Permanent
F26	**TAX BILLINGS** Includes records relating to the billing of property taxes, including assessment downloads from MPAC, supplemental, interim and final billings, property assessment data files and Munisoft or software documentation.	10 years
F27	**PROPERTY TAX CREDIT/SUBSIDIES** Includes application and records relating to credits and tax relief to help low income property owners in property tax payments.	7 years
F28	**RECORD OF EARNINGS** Includes annual earning summaries for municipal employees	7 years
F29	**SCHOOL BOARD & EDUCATION LEVIES** Includes files on annual school board and education levies paid by the Township of Armour	7 years
F30	**PRE-AUTHORIZED PAYMENTS** Includes administration of automatic payment plans.	Expiry/Termination + 2 years

HUMAN RESOURCES - H

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
H00	**HUMAN RESOURCES - GENERAL** Includes records regarding human resources which cannot be classified elsewhere. Use only if no other heading is available.	7 years
H01	**ATTENDANCE AND SCHEDULING** Includes records regarding employee attendance, shift scheduling, vacation schedules, hours of work, sick leave etc. Excludes: Individual Time Sheets - see F14	7 years
H02	**BENEFITS** Includes brochures, rates, quotes, correspondence and explanatory documents regarding benefits offered to employees, such as group insurance, dental plans, Canada Savings Bonds, and general information.	7 years

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
H03	**EMPLOYEE RECORDS** Includes records regarding the employment history of municipal employees. Includes initiation resumes and applications, criminal background checks, performance evaluations, correspondence with the employee, training certificate copies, medical records, recognition, general employee investigations and employee assistance. Includes full time, part-time, student employees and volunteers.	Permanent
H04	**HEALTH AND SAFETY** Includes records regarding the occupational health and safety of staff. Includes accident reports, WSIB reports and information on health and safety programs for staff.	Permanent
H05	**JOB DESCRIPTIONS** Includes job descriptions and specifications as well as background information used in their preparation or amendment.	7 years
H06	**LABOUR RELATIONS - EMPLOYMENT MANAGEMENT** Includes records regarding the relationship between labour and management. Includes collective bargaining, correspondence with unions and negotiations. Excludes: Collective Agreement - see L04	Permanent
H07	**ORGANIZATION** Includes records regarding reporting relationships, reorganization, organizational analysis, etc. Includes organization charts.	Permanent
H08	**SALARY PLANNING, PAY EQUITY & SUCCESSION PLANNING** Includes records regarding the planning and scheduling of salaries, such as job evaluations, job classification systems, salary surveys and schedules. Also includes any reference material retained regarding issues related to pay equity. Includes records of succession planning, executive placement, retirement programs, staff turnover rates, staffing level plans, annual hire/promotion targets, recruitment freezes, employment equity, performance management, volunteer plans, employee information reporting and related records.	Permanent
H09	**PENSION RECORDS - OMERS** Includes records detailing obligations to individuals under OMERS. Includes pension information of retired personnel, including registration and records Excludes: Deductions for pensions - see F14 Payments made to OMERS - see F14	Permanent
H10	**RECRUITMENT** Includes records regarding the recruitment of staff. Includes internal and external job postings, copies of advertisements, interview records and unsuccessful applications.	7 years
H11	**TRAINING AND DEVELOPMENT** Includes records regarding courses offered to employees and information on career and professional development programs. Also includes orientation materials.	located within the employee file within the department
H12	**CLAIMS** Includes records regarding claims to WSIB or Insurance carriers for lost time incidents, accidents, STD or LTD.	Permanent
H13	**GRIEVANCES / HARASSMENT / VIOLENCE** Includes records detailing with grievance, harassment and/or violence complaints by or against employees of the municipality. It includes documents such as the complaint, investigation, reports and final resolution.	Permanent
H14	**DISABILITY MANAGEMENT - AODA** Includes all records related to AODA, accessibility standards, complying with standards, municipal accessibility and Human Rights Code.	Permanent
H15	**CPI** Includes records and historical documentation regarding the Consumer Price Index	7 years
H16	**JOB POSTINGS** Includes notice of advertised job descriptions, resumes received, rating sheets, interview questions and candidate answers, rejection letters, etc.	7 years

LEGAL AFFAIRS - L

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
L00	**LEGAL AFFAIRS - GENERAL** Includes records regarding legal affairs which cannot be classified elsewhere. Use only if no other heading is available.	Permanent
L01	**APPEALS AND HEARINGS** Includes all transcripts and related documentation regarding appeals, hearings, and legal proceedings. Includes final judgments. Includes zoning appeals, official plan appeals, and Committee of Adjustment appeals. Also includes orders issued by **Ontario Land Tribunal (OLT)**, regulatory bodies and boards. Excludes: Litigation - see L02 or L03	Permanent
L02	**CLAIMS AGAINST THE MUNICIPALITY** Includes all litigation made by other parties against the municipality.	Permanent
L03	**CLAIMS BY THE MUNICIPALITY / PROSECUTIONS** Includes all litigation made against other parties by the municipality. Includes insurance claims and **by-law enforcement** and prosecutions. Includes records regarding prosecutions to enforce by-law and federal and provincial legislation. Includes registers of court activity including POA (trial) dockets, Fail To Respond dockets and Walk In Guilty dockets detailing case dispositions (completed dockets). Includes records of court proceedings and records relating to exhibit dispositions. Includes disclosure information. Also includes statistics on court activities and disposition of fines.	Permanent
L04	**CONTRACTS AND AGREEMENTS - UNDER BY-LAW** Includes all agreements entered into by the municipality which require a by-law for approval. Includes construction contracts, original agreements, collective agreements, and third party agreements. Also includes agreements regarding easements, encroachments, area way, laneways and municipal property rentals. Excludes: Office Equipment Maintenance Agreements - see L14 Contracts regarding Land Sales - see L07 Successful Tenders - see F16 Insurance Policies - see L06	Permanent or Superseded
L05	**INSURANCE APPRAISALS** Includes appraisals of municipal property for insurance purposes.	7 years
L06	**INSURANCE POLICIES** Includes municipal insurance policy documents, such as vehicle, liability, theft, and fire insurance. Excludes: Employee Group Insurance - see H02 Third Party Contracts - see L04	7 years
L07	**LAND ACQUISITION AND SALE** Includes records regarding real estate transactions and conveyance of land whether through voluntary transactions or expropriation. Includes leases, deeds and expropriation plans, purchase letters and appraisals.	Permanent
L08	**OPINIONS AND BRIEFS** Includes copies of opinions and briefs prepared by the municipality's legal counsel on specific issues and by-laws.	Permanent
L09	**PRECEDENTS** Includes records regarding judgments and decisions which may impact the municipality's position in actual or potential legal matters.	Permanent
L10	**FEDERAL LEGISLATION** Includes records regarding bills, acts and regulations enacted by the Parliament of Canada which impacts or of interest to the municipality.	Superseded
L11	**PROVINCIAL LEGISLATION** Includes records regarding bills, acts and regulations enacted by the Ontario Legislature which impacts or are of interest to the municipality	Superseded
L12	**VITAL STATISTICS** Includes registers of births, deaths and marriages within the municipality	Permanent

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
L13	**MOE LICENCES, PERMITS & COMPLIANCE APPROVALS** All licences, permits and compliance approvals issued by the Ministry of Environment and the Ministry of Natural Resources, including HWIN and manifests. Excludes: Pits and Quarries - see E11	Permanent
L14	**CONTRACTS AND AGREEMENTS - SIMPLE** Includes contracts and agreements which do not require by-law approval, such as equipment rental and service contracts and vehicle lease and purchase agreements	Termination of Contract + 2 years
L15	**PICKEREL LAKE LODGE RECOVERY CENTRE** Includes all correspondence, submissions, OMB records and information related to the property	Permanent
L16	**ONTARIO LAND TRIBUNAL / LOCAL PLANNING APPEAL TRIBUNAL / ONTARIO MUNICIPAL BOARD** Planning appeals applicable to a specific property or file	Permanent

MEDIA AND PUBLIC RELATIONS - M

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
M00	**MEDIA AND PUBLIC RELATIONS - GENERAL** Includes records regarding media and public relations which cannot be classified elsewhere. Use only if no other heading is available.	7 years
M01	**ADVERTISING / NEWS RELEASES** Includes records regarding public advertising in magazines, newspapers, radio, television and transit. Excludes: Recruitment - see H10 / Elections - see C10	7 years
M02	**CEREMONIES AND EVENTS** Includes records regarding participation in special events, openings and anniversaries such as Remembrance Day, Winter Carnivals, Heritage Festival and Fall Fairs. Also includes records regarding the set up and running of special events.	7 years
M03	**COMPLAINTS, COMMENDATIONS & PETITIONS** Includes records regarding commendations, requests for information, petitions and very general types of inquiries and general complaints. Also includes concerns about services offered by the municipality, inquiries about council proceedings and congratulatory letter. Excludes: Accessibility of Records (FOI) - see A11	7 years
M04	**NEWS CLIPPINGS** Includes clippings from newspapers, information from journals and other printed media.	7 years
M05	**SPEECHES AND PRESENTATIONS** Includes background notes and final versions of speeches, presentations and news conference given by elected and non elected officials.	7 years
M06	**WEBSITE AND SOCIAL MEDIA CONTENT** Includes snapshots of website content and copies of municipal webpages for public use.	7 years

PROTECTION AND ENFORCEMENT SERVICES - P

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
P00	**PROTECTION AND ENFORCEMENT SERVICES - GENERAL** Includes records regarding protection and enforcement services which cannot be classified elsewhere. Use only if no other heading is available.	7 years
P01	**BY-LAW ENFORCEMENT** Includes records of municipal efforts to enforce by-laws such as order to comply, stop work order, working notes, correspondence, exhibits, photographs, etc. Excludes: Prosecution and claims by the municipality - see L03	Permanent

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
P02	**OCCURRENCE LOGS - CBO** Logs maintained by the Chief Building Official	7 years
P03	**EMERGENCY PLANNING** Includes records regarding the planning and rehearsal of emergency measures.	7 years
P04	**HAZARDOUS MATERIALS** Includes information and reports on chemical and substances that pose fire hazards. Also includes records dealing with toxic substances control, transportation and effects. May include HAZMAT information. Excludes: Staff Safety Training - see H04	Permanent
P05	**INCIDENT/ACCIDENT REPORTS** Includes vandalism and security incident reports and reports of accidents that occur at recreational facilities and other municipal properties. Excludes: Security - see A12 Accidents of Staff - see H04 Vehicle Accidents - see L02 or L03	7 years
P06	**BUILDING AND STRUCTURAL INSPECTIONS** Includes inspection reports such as building, plumbing, fire prevention and other structural inspections. Excludes: By-law Enforcement - see P01 Playground Equipment - see R04	Permanent
P07	**HEALTH INSPECTIONS** Includes health inspection reports conducted or performed by Health & Safety Committee on private, public and commercial properties and Fire Marshall's inspections.	Superseded
P08	**INVESTIGATIONS** Includes records and reports of investigation pertaining to law enforcement (OPP), traffic accidents, ambulance and fire fighting activities.	Permanent
P09	**LICENCES** Includes records regarding licences administered by or required by the municipality or required by the province, such as licensing for dog kennels, dogs, businesses, lotteries, and trailers.	7 years
P10	**BUILDING PERMITS / CLOUD PERMIT** Included permits issued to builders, contractors and residents giving them permission to build, renovate or demolish. Original permits to be filed with the tax roll file. Plans/Drawings may be filed separately with Code P10.	Permanent
P11	**PERMITS, OTHER** Includes applications and copies of other permits administered by or required by the municipality or issued by other government bodies within the municipality as well as permits issued giving permission to hold special events, transport oversize loads, erect signs, etc.	7 years
P12	**COMMUNITY PROTECTION PROGRAMS** Includes records on community protection and crime prevention such as Community Policing, Victim Services, Community Well-Being Plans, Neighbourhood Watch and Block Parents.	7 years
P13	**EMERGENCY SERVICES** Includes records regarding land ambulance, fire and rescue services.	7 years
P14	**EMS INCIDENT, ACCIDENT, STATISTICS REPORTS** Records associated with EMS incident, accident and statistical reporting.	7 years
P15	**MUNICIPAL EMERGENCY RESPONSE** Records of response issued by the municipal, provincial or federal government associated with non-declared and declared emergencies. Records may include incident reports, status reports, situation reports, action plans, position logs, maps, resource requests and tracking, and event and status boards. Records of particularly significant community emergencies such as infectious diseases, natural disasters and environmental emergencies may be selected for Permanent or P* Archival retention.	25 years

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
P16	**ADMINISTRATIVE MONETARY PENALTY SYSTEM (AMPS)** Includes records of issued penalty notices, submitted AMPS review forms, appeals, reports, correspondence and decisions by Screening Officer and Hearing Officer.	7 years
P17	**LIVE STOCK EVALUATION / ANIMAL CONTROL / WEED INSPECTOR** Includes records regarding the control of household pets, strays, livestock, wildlife and livestock evaluation reports, distrained animals and OPSCA pound animal records. Also includes weed control records relating to the control of weeds, for aesthetic and safety reasons and to protect the land's native biodiversity from invasive plant species. Methods of weed control may include fire, spraying, uprooting, and mowing. Includes weed complaints, destruction work orders, MOE/MNR approvals and charges for failure to control weeds in compliance with regulations and legislation.	7 years

RECREATION AND CULTURE - R

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
R00	**RECREATION AND CULTURE - GENERAL** Includes records regarding recreation and cultural services, which cannot be classified elsewhere. Use only if no other heading is available.	7 years
R01	**HERITAGE PRESERVATION** Includes records regarding heritage and historical development, photographs, includes designations of buildings, districts, and cemeteries.	Permanent
R02	**LIBRARY SERVICES** Includes records regarding the operation of libraries.	7 years
R03	**MUSEUM AND ARCHIVAL SERVICES** Includes historical society documents, museum programming, activity reports, archival operations, conservation information and related records.	7 years
R04	**PARKS MANAGEMENT** Includes correspondence, description, reports and other records dealing with the management design, set-up, landscaping and maintenance of specific municipal parks. May include maps and plans. **** Also includes information dealing with maintenance of playground equipment.	7 years ****Playground equipment maintenance records are retained Permanently.
R05	**RECREATIONAL FACILITIES** Includes correspondence, descriptions, reports and other records dealing with the management, operation and design of specific municipal recreational facilities, such as arenas, rinks, pools, and fitness centres. Includes correspondence, applications, registrations and general information regarding the development and delivery of recreational programs to the community such as youth, sport and fitness, adult education, crafts and other programs.	10 years
R06	**KATRINE COMMUNITY CENTRE / SENIORS CLUB** Includes correspondence, applications, general information, reports, and related records to the property. Excludes: Water Samples - see E13 Ceremonies and Events - see M02	10 years
R07	**BERRIEDALE COMMUNITY CENTRE** Includes correspondence, applications, general information, reports, and related records to the property.	10 years
R08	**12 - THREE MILE LAKE ROAD PROPERTY** Includes correspondence, applications, general information, reports, and related records to the property.	10 years
R09	**CHETWYND COMMUNITY CENTRE** Includes correspondence, applications, general information, reports, and related records to the property.	10 years
R10	**PUBLIC BEACHES/WATER ACCESS** Includes correspondence, applications, general information, reports, and related records to the property.	10 years

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
R11	**RECREATIONAL PROGRAMMING** Includes applications, registrations and general information regarding the development and delivery of recreational programs to the community such as youth, sport and fitness, adult education, crafts and other programs.	7 years
R12	**COMMUNITY AND SOCIAL ASSISTANCE PROGRAMS** Includes general program information regarding assistance programs and sup port available to residents and the homeless within the municipality. Includes municipal housing plans, community bussing, etc.	25 years

SOCIAL AND HEALTH CARE SERVICES - S

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
S00	**SOCIAL AND HEALTH CARE SERVICES - GENERAL** Includes records regarding social and health care services which cannot be classified elsewhere. Use only if no other heading is available.	7 years
S01	**ALMAGUIN HIGHLANDS HEALTHCARE CENTRE** Includes correspondence, applications, general information, reports, and related records to the local healthcare facility.	7 years
S03	**CEMETERY RECORDS** Includes burial permits, maps, plot ownership records, interment registers, indexes, cemetery board documentation and related records to the property and management.	Permanent
S04	**PUBLIC HEALTH** Includes records regarding public health programs such as health and safety education, school health programs, infection control, family planning and disease control including immunization.	Superseded
S05	**SOCIAL AND HEALTH CARE PLANNING AND MANAGEMENT** Includes records related to social, health care and coordinated care initiatives planning, process definition, and program monitoring and evaluation. Includes records related to research, action plans, governance, evaluations, statistical information, and action plans. Includes records related to Long-Term Care facility capacity and service planning and copies of records required for reporting purposes. Also includes program marketing plans and presentations. Includes documents from Muskoka Algonquin Healthcare, Hospitals and Eastholme Home for the Aged.	7 years

TRANSPORTATION SERVICES - T

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
T00	**TRANSPORTATION SERVICES - GENERAL** Includes records regarding transportation which cannot be classified elsewhere. Use only if no other heading is available.	7 years
T01	**PARKING** Includes records and studies regarding municipal parking issues such as handicapped parking, lot and garage operations, and employee parking.	7 years
T02	**PUBLIC TRANSIT** Includes records regarding public transit including project records, route administration and planning, fares, etc.	7 years
T03	**ROAD CONSTRUCTION** Includes records and studies regarding construction projects on roads. Includes the construction of new roads and major improvements to existing roads, such as resurfacing, widening, bridges, road study, etc. Excludes: Design and Planning - see T04 Minor improvements, road maintenance - see T05	Permanent
T04	**ROAD DESIGN AND PLANNING** Includes estimates, studies and other records regarding the design and planning of specific road construction projects. Also includes design of curbs, sidewalks, cycle ways, footpaths, etc. Includes MTO and Highway 11 expansion records.	Permanent

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
T05	**ROAD MAINTENANCE** Includes records and studies regarding the inspection and maintenance of roads. Includes the installation of culverts, minor repairs to road surfaces, curbs and sidewalks, cycle ways, footpaths, etc. Also includes grading, ploughing and sanding of roads and snow removal and cleaning.	7 years
T06	**ROAD COMPLAINTS** Includes records and reports regarding road complaints.	7 years
T07	**SIGNS AND SIGNALS** Includes records and studies regarding the manufacture and installation of signs and signals.	Permanent
T08	**TRAFFIC** Includes records and studies regarding the flow of traffic on roads. Includes intersection drawings, pedestrian crossovers, traffic counts, accident statistics and related records. **Also includes temporary road closure notices.**	7 years
T09	**BRIDGES** Includes estimates, studies and other records regarding projects specifically for bridge construction, repairs, maintenance and replacement.	Permanent
T10	**PROUDFOOT BRIDGE/ROAD** Includes records regarding the road/bridge that is shared between the Township of Armour and the Town of Kearney.	Permanent
T11	**CVOR (Ministry of Transportation)** Includes records and documentation regarding commercial vehicle operators registration. Includes level 1 (Public) and Level 2 (Carrier).	10 years
T12	**DRIVER'S ABSTRACTS** Includes records and documentation regarding driver's abstracts.	7 years
T13	**DRIVER'S LOG BOOKS** Includes driver's log books and related documentation	7 years
T14	**ROADS DEPARTMENT CORRESPONDENCE** Includes general correspondence relating to the Roads Department.	7 years
T15	**UTILITY LOCATES** Includes records and documentation regarding utility locate requests.	1 year
T16	**WEATHER REPORTS** Radar returns and internet based weather reports for road maintenance purposes.	7 years
T17	**ENTRANCE PERMITS** Includes road access, operational coordination, safety regulations.	Permanent

VEHICLES AND EQUIPMENT - V

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
V00	**VEHICLES AND EQUIPMENT - GENERAL** Includes records regarding vehicle and equipment which cannot be classified elsewhere. Use only if no other heading is available.	7 years
V01	**FLEET MANAGEMENT** Includes records of all vehicles currently leased or owned, operated and maintained by the municipality. This includes vehicle history files, vehicle maintenance, registration and disposal. Excludes: Insurance policies - see L06 Accident claims - see L02, L03 Leases/Contracts - see L14	Termination of lease/disposition of vehicle + 1 year
V02	**MOBILE EQUIPMENT** Includes records regarding mobile equipment used in conjunction with vehicles. Also includes maintenance and history files on equipment such as generators, pumps, snow blowers, sanders, etc.	Disposition of equipment + 1 year
V03	**TRANSPORTABLE EQUIPMENT** Includes records regarding transportable equipment used by the municipality. Also includes maintenance and history files on equipment such as lawnmowers, hoses, weed-eaters, drills, and rescue equipment.	Disposition of equipment + 1 year

CLASSIFICATION CODE	SECONDARY HEADING & NOTES	RECORDS RETENTION
V04	**PROTECTIVE EQUIPMENT** Includes records regarding protective equipment used by the municipality. Also includes maintenance and history files on equipment such as breathing apparatus, breathing tanks, down alarms, etc.	Disposition of equipment + 1 year
V05	**VEHICLE INSPECTION REPORTS - NO DEFICIENCIES** Includes all records regarding vehicle inspection reports with no deficiencies.	7 years
V06	**VEHICLE INSPECTION REPORTS - DEFICIENCIES** Includes all records regarding vehicle inspection reports with deficiencies.	7 years
V07	**PATROL RECORDS** Includes records and documentation relating to road patrols within the Township of Armour.	7 years
V08	**TRUCK HIRE REPORTS** Includes records and related correspondence regarding the hiring of vehicles and contractors to assist the Roads Department.	7 years
V09	**ANCILLARY EQUIPMENT** Includes records regarding fixed equipment, which is non-vehicle and non-office in nature. Includes equipment such as work or suspended platforms, lifting devices not attached to a structure, appliances such as dishwashers, garbage compactors, industrial shredders etc. Includes correspondence, equipment user and procedural manuals, warranty, routine inspections, maintenance, licences and history records. Includes setup tests and manuals.	Disposition of equipment + 1 year (set up tests: until superseded)

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW # 43-2026

Being a By-Law to Accept a Transfer of Land

WHEREAS Section 8 of the *Municipal Act, S.O. 2001, Chapter M.25,* as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

NOW THEREFORE the Council of the Municipal Corporation of the Township of Armour enacts as follows:

1. That the transfer of the lands described as:

   PART LOT 7, CONCESSION 11, IN THE TOWNSHIP OF ARMOUR, DISTRICT OF PARRY SOUND DESCRIBED AS PART 1 AND PART 2 ON PLAN 42R-23026, PART OF PIN 52138-0251(LT)

   PART 1 BEING A PORTION OF THE TRAVELLED ROAD ON PICKEREL AND JACK LAKE ROAD AND

   PART 2 BEING A SMALL PARCEL OF SURPLUS LAND FRONTING PICKEREL AND JACK LAKE ROAD IN THE TOWNSHIP OF ARMOUR

   be hereby accepted.

2. That the Mayor and Clerk be authorized to sign and to execute any and all documents necessary to carry out the municipality's obligations thereunder; and

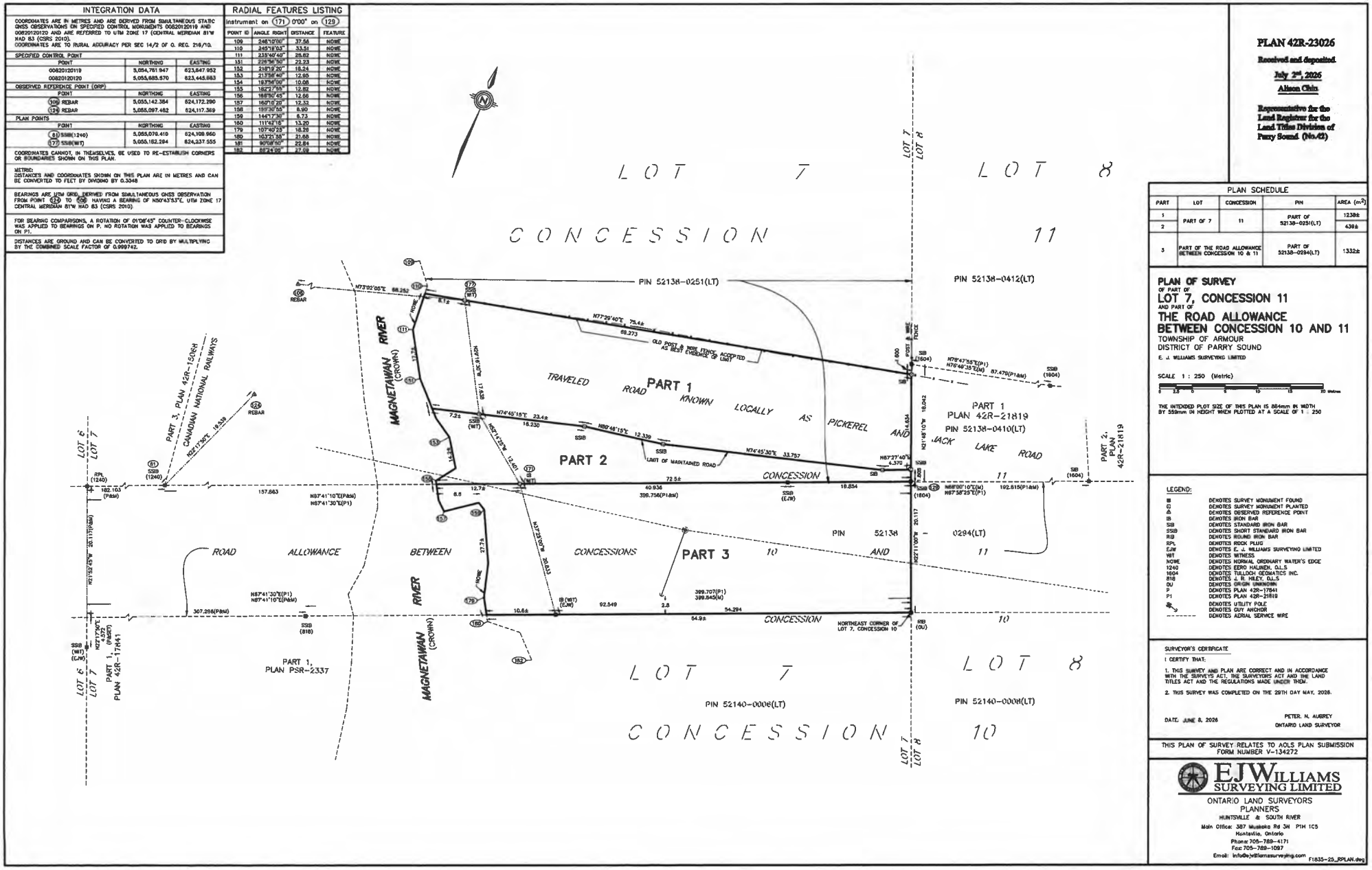
3. This by-law shall take effect on the date of passing by the Council of the Township of Armour.

4. The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of July, 2026.

Rod Ward, Mayor

Charlene Watt, Municipal Clerk



INTEGRATION DATA

COORDINATES ARE IN METRES AND ARE DERIVED FROM SIMULTANEOUS STATIC GNSS OBSERVATIONS ON SPECIFIED CONTROL MONUMENTS 00820120119 AND 00820120120 AND ARE REFERRED TO UTM ZONE 17 (CENTRAL MERIDIAN 81°W NAD 83 (CSRS 2010).
COORDINATES ARE TO RURAL ACCURACY PER SEC 14/2 OF O. REG. 216/10.

SPECIFIED CONTROL POINT

POINT	NORTHING	EASTING
00820120119	5,054,761.947	623,647.952
00820120120	5,055,685.570	623,445.883

OBSERVED REFERENCE POINT (ORP)

POINT	NORTHING	EASTING
(108) REBAR	5,055,142.384	624,172.290
(124) REBAR	5,055,097.462	624,117.369

PLAN POINTS

POINT	NORTHING	EASTING
(81) SSIB(1240)	5,055,078.410	624,108.960
(127) SSIB(WIT)	5,055,162.284	624,237.555

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

METRIC:
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

BEARINGS ARE UTM GRID, DERIVED FROM SIMULTANEOUS GNSS OBSERVATION FROM POINT (124) TO (108) HAVING A BEARING OF N50°43'53.3"E, UTM ZONE 17 CENTRAL MERIDIAN 81°W NAD 83 (CSRS 2010).

FOR BEARING COMPARISONS, A ROTATION OF 01°08'45" COUNTER-CLOCKWISE WAS APPLIED TO BEARINGS ON P. NO ROTATION WAS APPLIED TO BEARINGS ON P1.

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999742.

RADIAL FEATURES LISTING

Instrument on (171) 0°00" on (129)

POINT ID	ANGLE RIGHT	DISTANCE	FEATURE
109	246°10'00"	37.56	NONE
110	245°18'03"	33.51	NONE
111	235°49'40"	28.62	NONE
151	226°56'50"	23.23	NONE
152	216°18'20"	18.24	NONE
153	213°58'40"	12.95	NONE
154	183°54'00"	10.08	NONE
155	182°27'55"	12.82	NONE
156	168°30'45"	12.66	NONE
157	160°10'20"	12.33	NONE
158	159°26'55"	8.90	NONE
159	144°17'30"	8.73	NONE
160	111°42'15"	13.20	NONE
179	107°40'25"	16.29	NONE
180	103°21'35"	21.68	NONE
181	90°08'50"	22.84	NONE
182	83°24'05"	21.69	NONE

PLAN 42R-23026
Received and deposited
July 2nd, 2026
Alison Chin
Representative for the Land Registrar for the Land Titles Division of Parry Sound (No.42)

PLAN SCHEDULE

PART	LOT	CONCESSION	PIN	AREA (m²)
1	PART OF 7	11	PART OF 52138-0251(LT)	1238±
2				438±
3	PART OF THE ROAD ALLOWANCE BETWEEN CONCESSION 10 & 11		PART OF 52138-0294(LT)	1332±

PLAN OF SURVEY
OF PART OF
LOT 7, CONCESSION 11
AND PART OF
THE ROAD ALLOWANCE BETWEEN CONCESSION 10 AND 11
TOWNSHIP OF ARMOUR
DISTRICT OF PARRY SOUND

E. J. WILLIAMS SURVEYING LIMITED

SCALE 1 : 250 (Metric)

0 2.5 5 7.5 10 12.5 15 20 Metres

THE INTENDED PLOT SIZE OF THIS PLAN IS 864mm IN WIDTH BY 559mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1 : 250

LEGEND:

SIB	DENOTES SURVEY MONUMENT FOUND
PI	DENOTES SURVEY MONUMENT PLANTED
ORP	DENOTES OBSERVED REFERENCE POINT
IB	DENOTES IRON BAR
SIB	DENOTES STANDARD IRON BAR
SSIB	DENOTES SHORT STANDARD IRON BAR
RIB	DENOTES ROUND IRON BAR
RPL	DENOTES ROCK PLUG
EJW	DENOTES E. J. WILLIAMS SURVEYING LIMITED
WIT	DENOTES WITNESS
NOWE	DENOTES NORMAL ORDINARY WATER'S EDGE
1240	DENOTES EERO HALINEN, O.L.S.
1604	DENOTES TULLOCH GEOMATICS INC.
818	DENOTES J. R. HILEY, O.L.S.
OU	DENOTES ORIGIN UNKNOWN
P	DENOTES PLAN 42R-17541
P1	DENOTES PLAN 42R-21819
	DENOTES UTILITY POLE
	DENOTES GUY ANCHOR
	DENOTES AERIAL SERVICE WIRE

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THIS SURVEY WAS COMPLETED ON THE 29TH DAY MAY, 2026.

DATE: JUNE 8, 2026

PETER. N. AUBREY
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-134272

EJ WILLIAMS SURVEYING LIMITED
ONTARIO LAND SURVEYORS
PLANNERS
HUNTSVILLE & SOUTH RIVER
Main Office: 387 Muskoka Rd 3N P1H 1G5
Huntsville, Ontario
Phone: 705-789-4171
Fax: 705-789-1097
Email: info@ejwilliamssurveying.com

F1835-25_RPLAN.dwg

DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
P0A 1C0

(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068
Email: admin@armourtownship.ca
Website: www.armourtownship.ca

Date: **January 27, 2026**

Motion # 2026-20

WHEREAS pursuant to the Municipal Act, 2001, the Township of Armour has authority to acquire land for highway purposes and to open and assume highways by by-law;

AND WHEREAS a portion of Pickerel & Jack Lake Road deviates from the original surveyed road allowance and currently crosses private lands owned by Edith Anne Strutt, being Part of Lot 7, Concession 11, Township of Armour, PIN 52138-0251;

AND WHEREAS the travelled portion of Pickerel & Jack Lake Road (identified as the red hatched area) and an adjacent small parcel of land (identified as the blue hatched area) are proposed to be transferred by Edith Anne Strutt to the Township of Armour, subject to a Reference Plan deposited in the Land Registry Office, for inclusion in the Township's road system through the appropriate by-law;

AND WHEREAS the original surveyed road allowance (identified as the yellow hatched area) is currently unopened and will be retained by the Township for future municipal purposes;

AND WHEREAS the Trustees/Executors of the Estate of Ethel Andrews has agreed to pay all surveying costs associated with the proposed land transfer, and each party shall be responsible for its own legal costs;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour hereby:

1. Supports the transfer of the travelled portion of Pickerel & Jack Lake Road (red hatched area) and the adjacent small parcel (blue hatched area) from Edith Anne Strutt to the Township of Armour, subject to legal and survey confirmation and the registration of a Reference Plan in the Land Registry Office;

2. Authorizes the preparation and passage of an appropriate opening by-law to include the transferred lands into the Township's road system in accordance with the Municipal Act, 2001;

3. Confirms that the unopened original surveyed road allowance (yellow hatched area) between Concessions 10 and 11 in Lot 7 shall remain in Township ownership and may be brought into the Township road system by future by-law if required, in order to provide frontage on an open public road, with access arising by virtue of such frontage and not by way of any private right or easement, to abutting lands including those of the Trustees/Executors of the Estate of Ethel Andrews;

4. Acknowledges that all surveying costs related to this matter shall be paid by the Trustees/Executors of the Estate of Ethel Andrews and that each party shall be responsible for their own legal expenses; and

5. Directs Township staff to take all necessary steps to complete the land transfer and road opening process in accordance with this resolution.

DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
P0A 1C0

(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068
Email: admin@armourtownship.ca
Website: www.armourtownship.ca

Date: January 27, 2026

Moved by:		**Seconded by:**	
	Blakelock, Rod ☑		Blakelock, Rod ☐
	Brandt, Jerry ☐		Brandt, Jerry ☐
	Haggart-Davis, Dorothy ☐		Haggart-Davis, Dorothy ☑
	Ward, Rod ☐		Ward, Rod ☐
	Whitwell, Wendy ☐		Whitwell, Wendy ☐

Carried / Defeated _____

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:	For	Opposed
Blakelock, Rod	☐	☐
Brandt, Jerry	☐	☐
Haggart-Davis, Dorothy	☐	☐
Ward, Rod	☐	☐
Whitwell, Wendy	☐	☐

EJ WILLIAMS
SURVEYING LIMITED

Edward J. Williams B.Sc., O.L.S.
Peter N. Aubrey, B. Tech, O.L.S.

Please Reply To:
Huntsville Office

January 7, 2026
File: 1835-25BF

Via email to clerk@armourtownship.ca

The Mayor and Members of Council
Township of Armour
P.O. Box 533, 56 Ontario St
Burk's Falls, ON
P0A 1C0

Dear Mayor and Members of Council:

Re: Strutt transfer to Estate of Ethel Andrews

Further to my presentation to you at the Council Meeting of October 28th, 2025 and my meeting November 5th onsite with Dave Creasor and the Andrews Family, the following proposal was discussed and agreed to by all parties.

Edith Strutt will transfer to the Township the lands hatched in red and blue on the accompanying sketch revision dated November 7, 2025. These lands will be formally brought into the Township Roads system by by-law. The lands hatched in yellow, being part of the original road allowance between Concessions 10 and 11 in front of Lot 7, contains an old road bed, and these lands will also be brought into the Township Roads system. This will result in the Andrews property having frontage on an open municipal road and give them access in perpetuity to their lands.

The Andrews will be responsible for the costs associated with preparing the survey and acquiring the lands hatched in red and blue from the Strutts to be conveyed to the Township. The Andrews, Edith Strutt and the Township will each be responsible for their own legal fees.

I trust the foregoing is self-explanatory, however, should you have any questions or require anything further, please let me know.

Yours very truly,

E.J. Williams, B.Sc., O.L.S.
EJW:dlr
Encl.

MAIN OFFICE
387 Muskoka Rd 3 N.
Huntsville, ON P1H 1C5
(705) 789-4171
(Fax) 789-1097
email: info@ejwilliamssurveying.com

SOUTH RIVER OFFICE
Box 10, 283 Hwy #124
South River, ON P0A 1X0
(705) 386-2291
(Fax) 386-2931

NOTES & RECORDS OF:

E. Bazett, O.L.S.	1885-1928
J.J. Haigh, O.L.S.	1946-1986
Keith I. Beacom, O.L.S.	1958-1981
Dearden, Stanton, Stones & Strongman Limited, O.L.S.	1981-1993
J.R. Hiley, O.L.S.	1958-1971
Eero Halinen Limited, O.L.S.	1971-2003

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW # 44-2026

Being a By-Law to Establish a Public Highway Over Lands Described Herein

WHEREAS the Municipal Act 2001, S.O. 2001. section 27(1), provides that a Municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

AND WHEREAS the Municipal Act 2001, S.O. 2001. section 31 (2), provides that after January 1, 2003, land may only become a highway by virtue of a by-law establishing the highway and not by the activities of the Municipality or any other person in relation to the land, including the spending of public money.

THAT certain parcel or tract of land and premises situate, lying and being in the Township of Armour, in the District of Parry Sound, more particularly described as follows:

PART LOT 7, CONCESSION 11, IN THE TOWNSHIP OF ARMOUR, DISTRICT OF PARRY SOUND DESCRIBED AS PART 1 AND PART 2 ON PLAN 42R-23026, PART OF PIN 52138-0251(LT)

PART 1 BEING A PORTION OF THE TRAVELLED ROAD ON PICKEREL AND JACK LAKE ROAD AND

PART 2 BEING A SMALL PARCEL OF SURPLUS LAND FRONTING PICKEREL AND JACK LAKE ROAD IN THE TOWNSHIP OF ARMOUR

NOW THEREFORE the Council of the Corporation of the Township of Armour ENACTS as follows:

1. That the lands described herein are hereby annexed and are hereby established as a public highway in accordance with the provisions of the Municipal Act, 2001.

2. That the Corporation of the Township of Armour shall be liable for repairs to the said public highway.

3. This by-law shall take effect on the date of passing by the Council of the Township of Armour.

4. The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of July, 2026.

_____
Rod Ward, Mayor

_____
Charlene Watt, Municipal Clerk

INTEGRATION DATA

COORDINATES ARE IN METRES AND ARE DERIVED FROM SIMULTANEOUS STATIC GNSS OBSERVATIONS ON SPECIFIED CONTROL MONUMENTS 00820120119 AND 00820120120 AND ARE REFERRED TO UTM ZONE 17 (CENTRAL MERIDIAN 81°W NAD 83 (CSRS 2010).
COORDINATES ARE TO RURAL ACCURACY PER SEC 14/2 OF O. REG. 216/10.

SPECIFIED CONTROL POINT

POINT	NORTHING	EASTING
00820120119	5,054,751.947	623,647.052
00820120120	5,055,083.570	623,445.883

OBSERVED REFERENCE POINT (ORP)

POINT	NORTHING	EASTING
(108) REBAR	5,055,142.384	624,172.290
(124) REBAR	5,055,097.482	624,117.389

PLAN POINTS

POINT	NORTHING	EASTING
(61) SSIB(1240)	5,055,079.410	624,109.960
(177) SSIB(WIT)	5,055,182.294	624,237.555

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

METRIC:
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

BEARINGS ARE UTM GRID, DERIVED FROM SIMULTANEOUS GNSS OBSERVATION FROM POINT (124) TO (108) HAVING A BEARING OF N50°43'53"E, UTM ZONE 17 CENTRAL MERIDIAN 81W NAD 83 (CSRS 2010)

FOR BEARING COMPARISONS, A ROTATION OF 01°08'49" COUNTER-CLOCKWISE WAS APPLIED TO BEARINGS ON P. NO ROTATION WAS APPLIED TO BEARINGS ON P1.

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999742.

RADIAL FEATURES LISTING

Instrument on (171) 0'00" on (129)

POINT ID	ANGLE RIGHT	DISTANCE	FEATURE
109	246°10'00"	37.56	NONE
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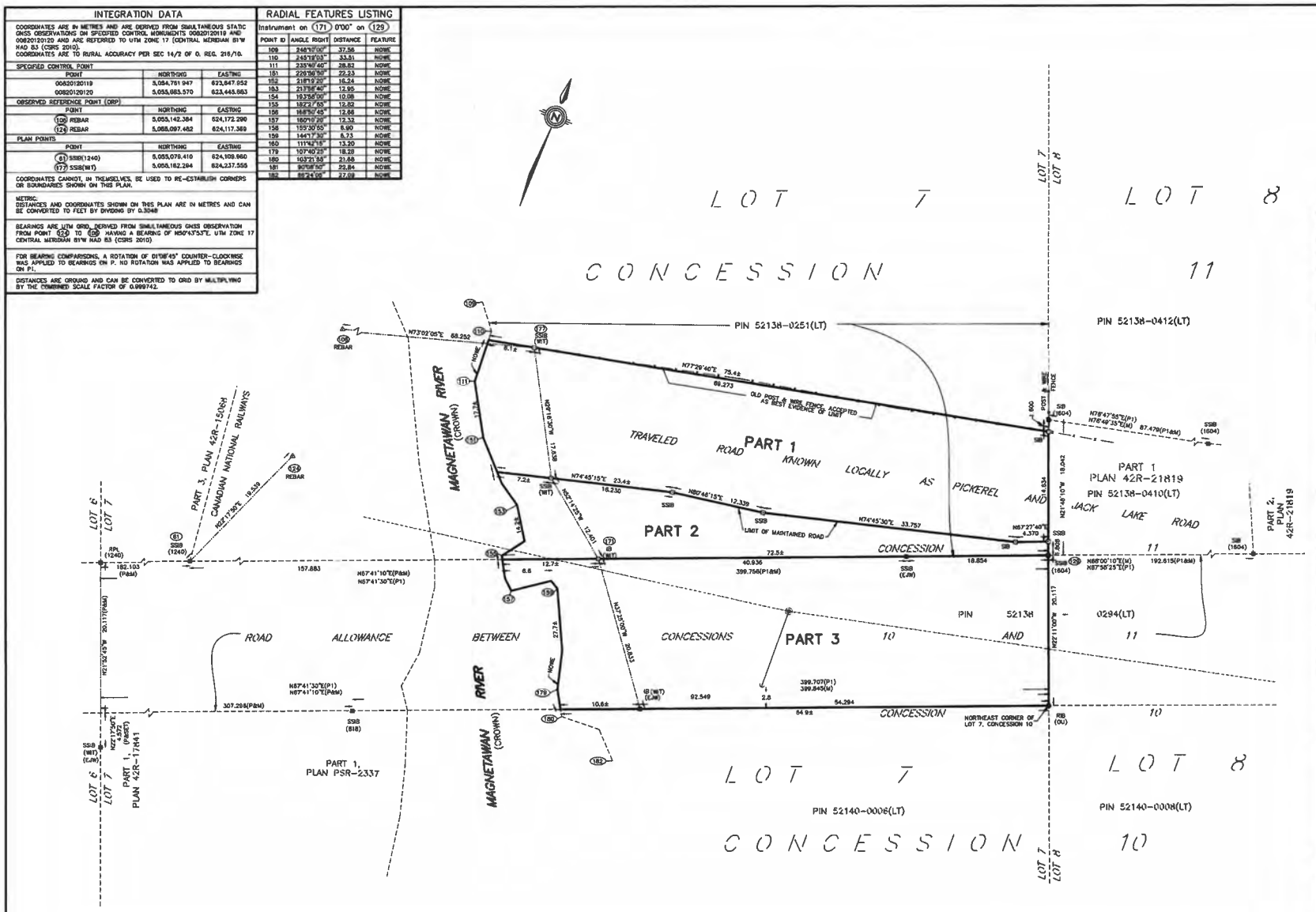
111	235°49'40"	28.62	NONE
151	228°39'20"	22.53	NONE
152	218°19'20"	16.24	NONE
153	213°58'40"	12.95	NONE
154	193°56'00"	10.08	NONE
155	182°22'55"	12.82	NONE
156	168°50'45"	12.66	NONE
157	180°07'20"	12.32	NONE
158	155°30'55"	8.90	NONE
159	144°17'30"	8.73	NONE
160	111°42'15"	13.20	NONE
179	107°40'20"	18.20	NONE
180	103°21'55"	21.68	NONE
181	90°08'50"	22.84	NONE
182	89°24'05"	27.69	NONE



PLAN 42R-23026

Received and deposited

July 2nd, 2026

Alison Chin

Representative for the Land Registrar for the Land Titles Division of Parry Sound (No.42)

PLAN SCHEDULE

PART	LOT	CONCESSION	PIN	AREA (m²)
1	PART OF 7	11	PART OF 52136-0251(LT)	1238±
2				439±
3	PART OF THE ROAD ALLOWANCE BETWEEN CONCESSION 10 & 11		PART OF 52138-0294(LT)	1332±

PLAN OF SURVEY

OF PART OF
LOT 7, CONCESSION 11
AND PART OF
THE ROAD ALLOWANCE BETWEEN CONCESSION 10 AND 11
TOWNSHIP OF ARMOUR
DISTRICT OF PARRY SOUND

E. J. WILLIAMS SURVEYING LIMITED

SCALE 1 : 250 (Metric)

0 2.5 5 7.5 10 20 Metres

THE INTENDED PLOT SIZE OF THIS PLAN IS 864mm IN WIDTH BY 559mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1 : 250

LEGEND:

SIB	DENOTES SURVEY MONUMENT FOUND
SIP	DENOTES SURVEY MONUMENT PLANTED
ORP	DENOTES OBSERVED REFERENCE POINT
IB	DENOTES IRON BAR
SIB	DENOTES STANDARD IRON BAR
SSIB	DENOTES SHORT STANDARD IRON BAR
RIB	DENOTES ROUND IRON BAR
RPL	DENOTES ROCK PLUG
EJW	DENOTES E. J. WILLIAMS SURVEYING LIMITED
WIT	DENOTES WITNESS
NOWE	DENOTES NORMAL ORDINARY WATER'S EDGE
1240	DENOTES EERO HALONEN, O.L.S.
1604	DENOTES TULLOCH GEOMATICS INC.
818	DENOTES J. R. HILEY, O.L.S.
OU	DENOTES ORIGIN UNKNOWN
P	DENOTES PLAN 42R-17841
P1	DENOTES PLAN 42R-21819
	DENOTES UTILITY POLE
	DENOTES GUY ANCHOR
	DENOTES AERIAL SERVICE WIRE

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

2. THIS SURVEY WAS COMPLETED ON THE 29TH DAY MAY, 2026.

DATE: JUNE 8, 2026

PETER. N. AUBREY
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-134272

EJ WILLIAMS SURVEYING LIMITED
ONTARIO LAND SURVEYORS
PLANNERS
HUNTSVILLE & SOUTH RIVER
Main Office: 367 Muskoka Rd 3N P1H 1C5
Huntsville, Ontario
Phone: 705-789-4171
Fax: 705-789-1097
Email: info@ejwilliamssurveying.com

F1835-25_RPLAN.dwg

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #45-2026

Being a By-law to appoint RSM Building Consultants to provide building permit application and plan review services for the Township of Armour.

WHEREAS subsection 3(1) of the Building Code Act, 1992, S.O. 1992, c. 23, as amended (the "Act"), provides that the Council of each municipality is responsible for the enforcement of the Act in the municipality;

AND WHEREAS subsection 3(2) of the Act provides that the Council shall appoint a Chief Building Official and such inspectors as are necessary for the enforcement of the Act;

AND WHEREAS the Council of the Township of Armour wishes to retain professional services to assist the Township by conducting technical reviews of building permit applications and construction plans;

AND WHEREAS the review of building permit applications and plans is an administrative and technical function that supports, but does not replace, the statutory responsibilities of the Township's Chief Building Official under the Building Code Act, 1992;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour enacts as follows:

1. **Appointment**

   RSM Building Consultants is hereby appointed by the Township to provide technical review services for building permit applications, plans, specifications, and supporting documentation submitted under the Building Code Act, 1992.

2. **Scope of Services**

   RSM Building Consultants shall:

   a) Review building permit applications and construction plans for compliance with the Building Code Act, 1992, the Ontario Building Code, and other applicable law;
   b) Provide recommendations and comments to the Township's Building Department respecting the issuance or refusal of building permits;
   c) Perform such additional plan review services as may be requested by the Township from time to time.

3. **Authority**

   Nothing in this By-law authorizes RSM Building Consultants to:

   a) Act as the Township's Chief Building Official;
   b) Exercise any statutory powers or duties assigned by the Building Code Act, exclusively to the Chief Building Official or appointed inspectors;
   c) Issue or refuse building permits, issue orders, conduct mandatory inspections, or undertake enforcement activities under the Building Code Act, 1992, unless separately appointed by Council in accordance with the Act.

4. **Effective Date**

   This By-law shall come into force and take effect on the date of its passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 14th day of July, 2026.

_____
Rod Ward, Mayor

_____
Charlene Watt, Municipal Clerk

Planning Department Report

Consents

Roll #	Address	Date	File #	Status	Note
3-19700	Con 13 Part Lot 11	11/25/2022		Legal, CBO, By-law, Engineers Involved	Site Alteration / Rezoning issue / FP update
3-21300	1476 N Pickerel Lake Road	05/16/2025	B-006/25	Suitable Entrance Condition Satisfied	Create 1 new residential lot + retained
2-28300	**348 Woods Road**	**06/19/2026**	**B-052/25 & B-053/25**	**Sewage System Condition Satisfied**	**Create 2 new lots + Retained - B-051/25 Cancelled (not 3 new lots)**
3-23800	183 Pevensey Road	02/25/2025		Pre-consultation Meeting	Sever to create 1 new lot, 1 lot addition and retained
2-17600	**13 Garage Road**	**10/02/2025**	**B-015/25 & B-016/25**	**Pending Rezoning, SPA - new easement**	**Sever to create 1 new lot, 1 rural industrial lot and retained**
2-29200/2-23700	Con 9 Lot 20 / Con 10 Lot 20	04/28/2025		Inquiry	Sever 2 merged lots to create 2 lots with road frontage
3-11010	273 Berriedale Road	07/31/2025		Awaiting Application	Create 3 new lots + Retained
2-23700	820 Garage Road	09/03/2025		Pre-consultation Meeting	Create 3 new lots + Retained
1-59320	195 Madill Road	05/27/2026	B-005/26	Draft Survey Approved - CIL Paid	Create 1 new lot + Retained
1-63700/1-63900	723 Skyline Drive	06/04/2026	B-049/25	ZBA & entrance Conditions Satisfied	Lot addition from 1-63700 to 1-63900
1-29500	201 Three Mile Lake Road	02/26/2026		Awaiting Application	Create 1 new lot and lot addition to retained
2-22310	242 Woods Road	05/04/2026		Awaiting Application - Aggregate Inquiry	Create 2 new lots + retained
3-04100	Con 11 Lot 17	04/07/2026		Inquiry	Create lot addition from Lot 16 and 2 more off P & J Lk Rd.
3-12500	**Con 12 Part Lot 21**	**06/29/2026**		**Awaiting Application**	**Create 1 new lot + Retained**
1-30700/1-06900	**Con 1 & 2, Lot 17**	**06/23/2026**		**Inquiry**	**Unmerge Backlots, Not supported - ZBA for hunt camp**
1-09405	**810 Cherry Hill Road**	**07/02/2026**		**Pre-consultation Meeting - July 15**	**Create 3 new lots + Retained (Backlot Development)**

Subdivisions

Roll #	Address	Date	File #	Status	Note
1-08900	**Cherry Hill Rd / Deer Lake**	**07/08/2026**	**S-01/24**	**Lawyer to Draft Subdivision Agreement**	**15 lot subdivision with common element road**
3-18900	Con 13 Part Lot 8	03/23/2026		Pre-consultation Meeting Completed - Studies Pending	192 lot subdivision with sewage treatment & water treatment systems.
1-32300/1-32110	**Con 2 / Part Lots 21 & 22**	**06/16/2026**		**Inquiry - Submitting as a consent?**	**Create 15 lot subdivision along Cherry Hill/Skyline Drive**

Shore Roads / Road Allowances

Roll #	Address	Date	File #	Status	Note
1-08610	879 Three Mile Lake Road	05/01/2026		Legal - Pending Registration	Purchase shore road across the road
1-31500	78 Skyline Drive	12/18/2025		Deposit Requested	Partial Purchase shore road
3-02700	**Con 11 Part Lot 7**	**07/14/2026**		**By-law - Legal**	**Road Deviation trf to Armour - benefit 2-27500**

Planning Department Report

Site Plans

Roll #	Address	Date	File #	Status	Note
3-23905	809 Berriedale Road	06/14/2023		File Closed - LOC File Remains Open	New rural industrial business
3-07625	Con 11 Part Lot 32	08/08/2024		By-law Officer - review regeneration	Tim Bryson sent recommendations via email
2-32200	2214 Pickerel & Jack Lake Road	11/04/2024		Road Boring to address in agreement	Demo - Rebuild in FP-48
2-07002	5 Hill Top Road	09/16/2025		Require support from Village for water	Construct a car wash - site plan amendment
1-59700	80 Cove Road	03/11/2026		Inquiry	Demo/Rebuild Cottage
3-30000	**390 Kent Road**	**07/02/2026**		**Invoice**	**Demo/Rebuild Cottage**
3-26800	264 Dobbs Road	03/13/2026		Inquiry	Demo/Rebuild Cottage
3-07446	150 Granite Hill Road	03/25/2026		Inquiry	Build on waterfront
1-47200	**233 Sunnylea Avenue**	**07/14/2026**		**Application to Council**	**Rebuild of fire damaged cottage**
1-54000	486 Skyline Drive	04/27/2026		Pre-consultation - Rezoning First	Demo/Rebuild Cottage
2-17600	**13 Garage Road**	**07/06/2026**		**Application Pending**	**Condition #8 of Consent - B-015/25**
3-254000	**1405 Pevensey Road**	**06/09/2026**		**Pre-Consultation Meeting - July 14**	**Ru to RC**
1-30700/1-06900	**537-583 Three Mile Lake Road**	**07/09/2026**		**Pre-consultation Meeting**	**Ru to RC - 15 cabin resort with trails**

Zonings

Roll #	Address	Date	File #	Status	Note
2-07015	51 Commercial Drive	02/28/2023		Pre-Consultation- PJR Required	Site Specific - Commercial w Residential units
3-19716 to 3-1972	240-268 N Pickerel Lake Road	10/21/2024		Application Refused - Engineer Disagree	FP mapping update after site alteration
Pending	303 Relative Road	01/13/2025		Awaiting Application	RC use of property
1-63700	**723 Skyline Drive**	**06/02/2026**		**ZBA Appeal Expired - Invoice**	**ZBA per Consent B-049/25 - Condition of Consent**
3-25400	**1405 Pevensey Road**	**06/09/2026**		**Pre-Consultation Meeting - July 14**	**Ru to RC**
2-17600	**13 Garage Road**	**07/06/2026**		**Application Pending**	**Condition #7 of Consent - B-015/25**
1-54000	**486 Skyline Drive**	**06/19/2026**		**Application Pending**	**Demo/Rebuild: Encroachment of Deck**
1-30700/1-06900	**537-583 Three Mile Lake Road**	**07/09/2026**		**Pre-consultation Meeting**	**Ru to RC - 15 cabin resort with trails**

Official Plan Amendments

Roll #	Address	Date	File #	Status	Note
SOLARBANK	**219 Peggs Mountain Road**	**07/09/2026**		**OLT - Hearing on July 9, 2026 - No Community Benefit Agreement being offered by PowerBank**	**Solar Battery Storage Facility (OPA/ZBA)**

TOTAL # OF TELECONFERENCE PRE-CONSULTATION MEETINGS TO DATE FOR 2026: 18

BUILDING PERMIT REPORT

March - June 2026

2026 PERMITS						
PERMIT #	ROLL #	DATE OF ISSUE	LEGAL DESCRIPTION	WORK TYPE	INSPECTIONS	COMMENTS
26-001	4919 000 001 16600	May 22, 2026	Plan 158 Lot 4 to 6	Alterations		
26-002	4919 000 001 76300	January 26, 2026	Plan M237 Lot 24	New Residential Building	FOOTINGS	Inspection Complete
26-003	4919 000 002 09880	March 2, 2026	CON 7 LOT 15	New Accessory Structure	FOOTINGS	Inspection complete
26-004	4919 000 002 01431	March 4, 2026	PLAN 42M675 LOT 9	New Home		
26-005	4919 000 001 66200	March 9, 2026	CON 5 PT LOT 5	New Accessory Structure		
26-006	4919 000 001 66200	March 9, 2026	CON 5 PT LOT 5	New Accessory Structure		
26-007	4919 000 002 20100	April 8, 2026	CON 8 LOT 30	Addition to Residential Building		
26-008	4919 000 001 50500	March 23, 2026	PLAN M270 LOT 18	New Residential Building	FOOTINGS	Inspection Complete
26-009	4919 000 003 30420	May 4, 2026	CON 14 PT LOT 31 PART 1	New Residential Building	FOOTINGS	Inspection Complete
26-010	4919 000 001 78100	June 4, 2026	CON 5 PT LOT 20	New Residential Building		
26-012	4919 000 001 04612	May 11, 2026	CON 1 PT LOT 7 PART 2	New Residential Building	FOOTINGS, BACKFILL	Inspection Complete
26-013	4919 000 002 31100	May 11, 2026	CON 10 PT LOT 29 PARTS 4 6 AND	New Accessory Structure		
26-014	4919 000 001 70900	May 4, 2026	CON 5 PT LOT 17 RPPSR1998	New Accessory Structure	FOOTINGS	Inspection Complete
26-016	4919 000 001 04611	May 29, 2026	CON 1 PT LOT 7 RP 42R22645	New Accessory Structure	BACKFILL, UNDERSLAB PLUMBING ROUGH-IN, FOOTINGS	Inspections Complete
26-018	4919 000 001 55200	May 29, 2026	PLAN M261 LOT 25 42R7410 PART	Replacement Sewage System		
26-019	4919 000 001 04100	May 27, 2026	CON 1 PART 1 TO 3	Replacement Sewage System		
26-020	4919 000 001 62300	June 4, 2026	PLAN 176 PT LOTS 1 & 2 E OF HW	New Residential Building		
26-021	4919 000 001 29504	June 4, 2026	Part lot 13 con 2 part 2 42R22111	Finish Basement	FRAMING	Inspection Complete
26-022	4919 000 001 04611	May 29, 2026	CON 1 PART 1	New Sewage System		
26-023	4919 000 002 28202	May 29, 2026	CON 10 PART 1	New Sewage System		
26-024	4919 000 001 17600	June 17, 2026	CON 2 PT LOT 7 PARTS 3 & 6	Replacement Sewage System		
26-025	4919 000 001 55900	June 17, 2026	PLAN M261 LOT 18 PART 5	New Sewage System	READINESS TO CONSTRUCT - ON-SITE SEWAGE SUBSTANTIAL COMPLETION - ON-SITE SEWAGE	Inspections Complete
26-026	4919 000 002 07050	June 19, 2026	CON 7 PT LOT 5 RP 42R9024	New Sewage System		
26-027	4919 000 002 28208	June 19, 2026	CON 10 PT LOT 11 PLAN 42R4408	Replacement Sewage System		
26-028	4919 000 001 04600	June 23, 2026	CON 1 PT LOT 7 RP 42R22061	New Sewage System		
26-030	4919 000 001 18900	June 25, 2026	PLAN 185 PT LOT 7	Replacement Sewage System		
2025 PERMITS						

Change to permit status is highlighted in yellow

BUILDING PERMIT REPORT

March - June 2026

PERMIT #	ROLL #	DATE OF ISSUE	LEGAL DESCRIPTION	WORK TYPE	INSPECTIONS	COMMENTS
2025-001	4919 000 002 08100	February 24, 2025	Con 7 PT Lot 6 Plan PSR-860	Garage	FRAMING	Inspection Complete
2025-002	4919 000 001 32150	January 30, 2025	Con 2 PT Lot 21 RP 42R17381	New Home	OCCUPANCY	Tarion #117824
2025-003	4919 000 002 13500	Changes Requested	Plan 315 Lot 48	Home Business		
2025-007	4919 000 001 59310	September 3, 2025	Con 4 PT Lot 3	Storage Shed	FRAMING	Inspection Complete
2025-008	4919 000 002 01425	April 9, 2025	Plan 42M675 Lot 3	New Home	FINAL FAILED	Fail Code: 1 and 3, Tarion #118128
2025-009	4919 000 002 18600	Changes Requested	Con 8 PT Lots 17 and 18	Trailer Canopy		
2025-012	4919 000 002 29515	April 8, 2025	Plan 42M632 PT Lot 8	Storage Shop	FRAME	
2025-013	4919 000 002 01435	April 9, 2025	Plan 42M675 Lot 13	Garage	FRAME	
2025-014	4919 000 001 71000	June 6, 2025	Con 5 PT Lot 17	Dock	FINAL	Inspection Complete
2025-015	No Roll Assigned Yet	May 8, 2025	42R22416 Part 1	Outhouse	FINAL FAILED	Fail Code: 3
2025-016	4919 000 002 16800	April 22, 2025	Con 8 PT Lot 8 and 9	Alterations	FOOTINGS	
2025-017	4919 000 001 07300	May 26, 2025	Con 1 PT Lot 18	Cottage Addition	SOIL GAS BARRIER, AIR BARRIER, FRAMING, INSULATION, OCCUPANCY, FINAL	Inspections Complete
2025-018	4919 000 001 20600	May 8, 2025	Plan M451 PT Lot 1	Addition	INSUL/VB	
2025-019	4919 000 001 50200	May 15, 2025	Plan M270 Lot 21	New Home	PLUMB/RI FAILED	Fail Code: 2, Tarion #118356
2025-020	4919 000 001 69900	July 23, 2025	Con 5 PT Lot 11	New Home	INSUL/VB	Tarion #118652
2025-021	4919 000 001 65680	May 26, 2025	Con 5 PT Lot 3	Garage	INSULATION	Inspection Complete
2025-022	4919 000 001 04603	June 5, 2025	Con 1 PT Lot 7	New Home	AIR BARRIER	Inspection Complete, Tarion #118651
2025-024	4919 000 001 22800	June 3, 2025	Con 2 PT Lot 9	Roof Overhang	FINAL	Inspection Complete
2025-025	4919 000 001 52300	June 11, 2025	Con 3 PT Lot 21	New Home	PLUMB/RI	Tarion #118650
2025-026	4919 000 001 71000	June 13, 2025	Con 5 PT Lot 17	Garage	AIR BARRIER	Inspection Complete
2025-028	4919 000 003 13900	June 9, 2025	Con 12 PT Broken Lots 27 and 28	Garage	FINAL FAILED	Fail Code: 3
2025-033	4919 000 001 16400	June 20, 2025	Plan 158 Lot 9	Garage	FINAL, FRAMING	Inspections Complete
2025-036	4919 000 002 29515	July 2, 2025	Plan 42M632 PT Lot 8	Addition	FINAL, OCCUPANCY	Inspections Complete
2025-038	4919 000 002 08304	June 25, 2025	Con 7 PT Lot 6	Storage Shed		
2025-039	4919 000 001 34000	July 11, 2025	Con 3 PT Lot 1	Seasonal Residence	INSUL/VB	
2025-041	4919 000 001 26503	July 14, 2025	Plan M91 PT BLK C RP 42R20038	Garage	FINAL FAILED	Fail Code: 1 and 3
2025-042	4919 000 002 05106	July 14, 2025	Con 6 PT Lot 20	Garage	FINAL	
2025-043	4919 000 002 03000	July 16, 2025	Con 6 PT Lot 7	Storage Building		
2025-044	4919 000 001 73100	August 13, 2025	Con 5 PT Lot 17	Seasonal Dwelling	SUBSTANTIAL COMPLETION	Inspection Complete
2025-045	4919 000 001 16600	August 15, 2025	Plan 158 Lot 4 to 6	Garage Addition		
2025-046	4919 000 002 09880	August 13, 2025	Con 7 Lot 15	Renovations/Repairs	PLUMB/RI FAILED	Fail Code: 1 and 2

Change to permit status is highlighted in yellow

BUILDING PERMIT REPORT

March - June 2026

2025-047	4919 000 001 29505	August 7, 2025	Con 2 PT Lot 13	New Home	OCCUPANCY	Tarion #118879
2025-048	4919 000 001 59320	September 2, 2025	Con 4 PT Lot 3	Gazebo	FOOTINGS	
2025-049	4919 000 002 10150	September 15, 2025	Con 7 PT Lot 17	Seasonal Dwelling	FOOTINGS	
2025-050	4919 000 001 04611	August 15, 2025	Con 1 PT Lot 7 RP 42R22645 Part 1	New Home	HVAC ROUGH-IN, INSULATION, SUBMIT STAMPED TRUSS DRAWINGS	Inspections Complete
2025-051	4919 000 003 05300	August 22, 2025	Con 11 PT Lot 23	Cottage	FINAL & OCCUPANCY	Inspections Complete
2025-053	4919 000 002 09880	August 25, 2025	Con 7 Lot 15	Pavillion Replacement	FOOTINGS FAILED	Fail Code: 1
2025-055	4919 000 001 43585	September 5, 2025	Con 3 PT Lot 17	Repairs/Alterations	FRAME FAILED	Fail Code: 1 and 3
2025-057	4919 000 001 30265	September 15, 2025	Con 2 PT Lot 15	Shipping Container		
2025-058	4919 000 002 09900	September 19, 2025	Con 7 PT Lots 16 to 18	Demo/Rebuild Deck		
2025-059	4919 000 001 30265	September 15, 2025	Con 2 PT Lot 15	Shipping Container		
2025-061	4919 000 002 31100	October 8, 2025	Con 10 PT Lot 29	Alterations/Renovations		
2025-062	4919 000 002 31100	October 8, 2025	Con 10 PT Lot 29	Addition/Alterations	HVAC ROUGH-IN, PLUMBING ROUGH-IN, AIR BARRIER	Inspections Complete
2025-063	4919 000 002 31100	October 27, 2025	Con 10 PT Lot 29	Addition/Alterations	PLUMBING ROUGH-IN, HVAC ROUGH-IN	Inspection Complete
2025-064	4919 000 001 30265	Changes Requested	Con 2 PT Lot 15	Addition		
2025-065	4919 000 002 05105	September 24, 2025	Con 6 PT Lot 20	Garage	FRAME	
2025-066	4919 000 003 28900	September 15, 2025	Plan 199 Lot 5	Storage Shed		
2025-067	4919 000 002 07006	September 22, 2025	Con 7 PT Lot 5	Commercial Signs	FINAL	Inspection Complete
2025-068	4919 000 002 05102	September 24, 2025	Con 6 PT Lot 20	New Home	INSUL/VB	Tarion #118942
2025-069	4919 000 002 09900	September 19, 2025	Con 7 PT Lots 16 to 18	Deck Repairs		
2025-070	4919 000 002 09900	September 19, 2025	Con 7 PT Lots 16 to 18	Deck Repairs		
2025-071	4919 000 002 27100	September 24, 2025	Con 10 PT Lot 6	Solar Panels	FINAL	Inspection Complete
2025-072	4919 000 003 12412	October 27, 2025	Con 12 PT Lot 20	New Home		Tarion #119186
2025-073	4919 000 002 31100	Changes Requested	Con 10 PT Lot 29	Storage Building		
2025-074	4919 000 003 17518	October 27, 2025	Con 13 PT Lot 3	New Home		Tarion #119187
2025-075	4919 000 002 07050	December 10, 2025	Con 7 PT Lot 5	Fire Hall	UNDERSLAB PLUMBING ROUGH-IN, FIRE PROTECTION	Inspections Complete
2025-076	4919 000 002 09701	October 29, 2025	Con 7 PT Lot 13	Shipping Container	FINAL	Inspection Complete
2025-077	4919 000 001 70900	December 17, 2025	Con 5 PT Lot 17	Repairs	FRAMING, FINAL	Inspections Complete
2025-078	4919 000 001 73602	November 5, 2025	Con 5 PT Lot 18 PCL 4285	Alterations	INSULATION	

Change to permit status is highlighted in yellow

BUILDING PERMIT REPORT

March - June 2026

2025-079	4919 000 003 29700	December 1, 2025	Plan 199 Lot 13	Alterations/Repairs	FOOTINGS, FRAMING	Inspections Complete
2025-080	4919 000 001 42400	November 25, 2025	Plan 60 Lots 3 and 4	Foundation Repairs		

DEMOLITION PERMITS

PERMIT #	ROLL #	DATE OF ISSUE	LEGAL DESCRIPTION	DEMOLITION TYPE	COMMENTS
D-2024-005	4919 000 002 33400	July 25, 2024	Con 10 PT Lot 30	Demo Fire Damage to House	
D-2025-001	4919 000 001 71000	April 23, 2025	Con 5 PT Lot 17	Demo Shed	
D-2025-004	4919 000 001 50200	May 15, 2025	Plan M270 Lot 21	Demo Cottage	
D-2025-006	4919 000 001 34000	July 11, 2025	Con 3 PT Lot 1	Demo Cottage	
D-2025-007	4919 000 001 20900	August 11, 2025	Con 2 PT Lot 8	Demo all structures on property	
D-2025-008	4919 000 002 13500	August 15, 2025	Plan 315 Lot 48	Demo Secondary Dwelling Unit	
D-2026-001	4919 000 001 50500	March 6, 2026	LOT 18 PART 1		
D-2026-002	4919 000 002 31100	April 29, 2026	CON 10 PARTS 4 6 AND 9	Partial Demolition of Home	FINAL inspection Complete
D-2026-003	4919 000 003 30000	April 29, 2026	PLAN 199 LOT 16	Demolition of Cotttage	

2024 AND PRIOR OUTSTANDING PERMITS

PERMIT #	ROLL #	RENEWAL DATE	LEGAL DESCRIPTION	WORK TYPE	INSPECTIONS	COMMENTS
2022-070	4919 000 003 05610	September 16, 2024	Con 11 PT Lot 26	Home Addition	OCCUPANCY	Final Electrical Required
2022-077	4919 000 001 31018	November 6, 2023	Plan M445 Lot 10	Shed	FOOTINGS	
2022-080	4919 000 002 15500	January 20, 2025	Plan 315 Lot 30 PT Lot 28	Home Addition	AIR BARRIER	
2022-088	4919 000 003 19500	April 23, 2025	Con 13 PT Lot 10	Garage	FOOTINGS	
2022-090	4919 000 003 05300	March 17, 2025	Con 11 Lot 23	Complete Cabin #8	HVAC, PLUMBING, FINAL, ACCESS PERMIT	Fully Completed
2022-091	4919 000 003 19000	February 6, 2025	Con 13 Lot 9	Seasonal Residence	FRAME	
2022-097	4919 000 001 42200	December 8, 2023	Con 3 PT Lots 11 and 12	Pre-fab Storage	FINAL FAILED	Fail Code: 3
2022-100	4919 000 001 31048	March 17, 2025	Lot 25 PT 12 Plan M445	Garage	BACKFILL	Renewal #20-022
2022-101	4919 000 001 31048	March 17, 2025	Lot 25 PT 12 Plan M445	Home Addition	BACKFILL	Renewal #20-021, Tarion #112437
2022-103	4919 000 002 28112	March 17, 2025	Con 10 PT Lot 10 Part 2	New Home	OCCUPANCY	Renewal #20-017, Tarion #72247
2022-106	4919 000 002 19400	March 17, 2025	Con 8 Lot 25	Home Addition		Renewal #18-003, 19-046, 20-072, 21-065
2022-108	4919 000 001 31018	November 27, 2023	Lot 10 Part 1	Boathouse	INSUL/VB	Renewal #17-019, 18-043, 19-018, 21-082
2022-115	4919 000 001 66110	February 14, 2025	Con 8 Lot 11	Garage	FRAME	Renewal #15-009, #19-013, #21-095
2022-117	4919 000 003 19900	March 17, 2025	Con 13 Lot 13	Garage	FINAL FAILED	Fail Code: 1, Renewal #20-073
2022-120	4919 000 001 22300	February 5, 2025	Con 2 PT Lot 9	Seasonal Residence	OCCUPANCY	Renewal of #20-068
2022-122	4919 000 003 23600	March 17, 2025	Con 14 Lot 8	Garage/Storage Addition	FRAME	Renewal 19-073, #21-102
2022-124	4919 000 002 15550	January 20, 2025	Plan 315 Lot 30 PT Lot 28	Home Renovations	PLUMB/RI	
2023-001	4919 000 002 00200	May 13, 2025	Con 6 Lot 2	Home Addition	INSUL/VB	Renewal #17-052, #19-020, #21-094
2023-003	4919 000 002 29420	March 17, 2025	Plan 42M632 Lot 10	Pole Barn	INSUL/VB	Renewal #19-023, #21-083

Change to permit status is highlighted in yellow

BUILDING PERMIT REPORT

March - June 2026

2023-006	4919 000 001 31016	May 13, 2025	Lot 9 Plan M444	Seasonal Residence	OCCUPANCY	Renewal #21-003
2023-009	4919 000 001 03900	February 26, 2024	Con 1 Lot 4	Foundation Repairs	FINAL FAILED	Fail Code: 1, Renewal #21-029
2023-014	4919 000 001 63500	April 2, 2024	Con 4 Lot 17 Part 1	New Home	OCCUPANCY	Renewal #21-049, Tarion #107261
2023-017	4919 000 001 06520	April 2, 2024	Con 1 Lot 14 RP 42R13566 Part 2	Log Home	OCCUPANCY	Renewal #21-059, Tarion #108021
2023-018	4919 000 001 06520	April 2, 2024	Con 1 Lot 14 RP 42R13566 Part 2	Log Garage		Renewal #21-060
2023-019	4919 000 001 72900	April 2, 2024	Con 5 Lot 17 Part 5 Plan PSR-1997	Seasonal Residence	FINAL FAILED	Fail Code: 3, Renewal # 21-069
2023-021	4919 000 001 32900	April 2, 2024	Con 2 Lot 25 RP 42R10868 Pt 1	Games Building	PLUMB FINAL FAILED	Fail Code: 2, Renewal #19-063, #21-086
2023-022	4919 000 002 01500	April 2, 2024	Con 6 Lot 5	Home Alterations/Repairs		Renewal #20-026, #21-087
2023-024	4919 000 001 31018	June 23, 2025	Plan M445 Lot 10	New Home	INSUL/VB	Tarion #113080
2023-030	4919 000 001 09100	May 22, 2025	Con 1 PT Lots 26 and 27	Log Home	SOLID FUEL FIRED APPLIANCES	Tarion #113079
2023-031	4919 000 002 01424	April 22, 2024	Plan 42M675 Lot 2	New Home	INSUL/VB	Tarion #113078
2023-032	4919 000 002 01424	April 22, 2024	Plan 42M675 Lot 2	Garage	OCCUPANCY	
2023-033	4919 000 003 05060	April 2, 2024	Plan 42M662 Lot 6	New Home	OCCUPANCY	Renewal #21-077, Tarion #113077
2023-035	4919 000 003 05060	April 2, 2024	Plan 42M662 Lot 6	Marine Storage/Sauna	FINAL FAILED	Fail Code: 3, Renewal #21-079
2023-037	4919 000 002 29406	April 2, 2024	Plan 42M632 Lot 4	Seasonal Residence	OCCUPANCY FAILED	Fail Code: 1, Renewal #21-085
2023.-044	4919 000 002 29700	Pending	Con 10 Lot 24	New Foundation/Pre-fab Trailer		Waiting for further documentation
2023-049	4919 000 003 17900	April 24, 2025	Con 13 PT Lot 6	Utility Shed	FRAME	Renewal #18-71, #19-074, #22-005
2023-053	4919 000 001 20602	April 19, 2024	Plan M451 Lot 2	Deck	FINAL FAILED	Fail Code: 4
2023-060	4919 000 002 13500	May 15, 2024	Plan 315 Lot 48	Pre-Fab Shop Repairs	INSUL/VB	
2023-061	4919 000 002 17605	October 3, 2025	Con 8 PT Lot 11 RP	Quonset Hut	BACKFILL	Renewal #18-062, #22-007
2023-071	4919 000 001 78200	July 3, 2025	Plan M237 Lot 3 PT Lot 2	Guest Sleeping Cabin	MECHANICAL ROUGH-IN / AIR BARRIER	
2023-073	4919 000 003 21200	July 8, 2025	Con 13 PT Lot 22	New Home	HVAC FINAL	Tarion #114312
2023-080	4919 000 002 29400	June 6, 2024	Plan 42M632 Lot 1 PCL 27253	Seasonal Residence	OCCUPANCY	Renewal of #2022-024
2023-081	4919 000 002 29400	June 6, 2024	Plan 42M632 Lot 1 PCL 27253	Guest Sleeping Cabin	PLUMB/RI	Renewal of #2022-025
2023-082	4919 000 002 29400	June 6, 2024	Plan 42M632 Lot 1 PCL 27253	Garage	FRAME	Renewal of #2022-026
2023-085	4919 000 001 59410	August 1, 2024	Con 4 PT Lot 4	New Home	FINAL	Tarion #30596, Renewal of #16-26,18-020, 19-002, 22-031, Inspection Passed
2023-086	4919 000 003 12300	August 1, 2024	Con 12 PT Lot 19	Home Repairs/Addition	SITE VISIT	Renewal of #15-51 & 17-59, 19-036, 22-032
2023-087	4919 000 003 05215	August 1, 2024	Con 11 PT Lot 22	Dormer/Roof (Home)	OCCUPANCY	Renewal of #17-21, 19-055, 22-033
2023-096	4919 000 001 30265	November 4, 2025	Con 2 PT Lot 15	New Home	AIR BARRIER	Tarion #116920
2023-105	4919 000 001 73400	July 30, 2024	Con 5 PT Lot 17	Home Addition	SITE VISIT, FINAL	Inspections Passed, Renewal of #2022-040
2023-108	4919 000 001 09400	July 22, 2024	Con 1 PT Lot 27	Garage/Shop	INSUL/VB	
2023-111	4919 000 002 29404	July 16, 2024	Plan 42M632 Lot 3	Seasonal Residence	OCCUPANCY	Renewal of #2022-050
2023-113	4919 000 003 00300	May 13, 2025	Con 11 Lot 2	Hay Storage	FRAME FAILED	Fail Code: 1 and 3

Change to permit status is highlighted in yellow

BUILDING PERMIT REPORT

March - June 2026

2023-114	4919 000 002 29420	Novmber 5, 2025	Plan 42M632 Lot 10	Storage Shop		
2023-118	4919 000 001 44500	February 6, 2025	Plan M101 Lot 7	Shed	CONSTRUCTION STATUS	
2023-119	4919 000 001 44500	February 6, 2025	Plan M101 Lot 7	Deck	CONSTRUCTION STATUS	
2023-121	4919 000 003 25610	November 5, 2025	Con 14 PT Lot 26	New Home	INSUL/VB	Tarion #114708
2023-122	4919 000 001 50000	August 7, 2025	Plan 270 PT Lot 23	Seasonal Residence	OCCUPANCY FAILED	Fail Code: 1, Renewal of #20-091, #22-064, Tarion #85096
2023-123	4919 000 003 22100	November 30, 2025	Con 13 PT Lot 25	Seasonal Residence Repairs	FRAME	
2023-132	4919 000 001 17600	May 13, 2025	Con 2 PT Lot 7	Restoration Repairs		
2023-139	4919 000 002 29700	Pending	Con 10 Lot 24	Shipping Container (A)		In issuance of #23-044
2023-140	4919 000 002 29700	Pending	Con 10 Lot 24	Shipping Container (B)		In issuance of #23-044
2023-143	4919 000 001 73602	September 18, 2023	Con 5 PT Lot 18 PCL 4285	Living Room Addition	SOLID FUEL FIRED APPLIANCES	
2023-146	4919 000 001 04607	July 4, 2025	Con 1 PT Lot 7 RP 42R4726	New Home	OCCUPANCY	Tarion #115479
2023-147	4919 000 001 04607	July 4, 2025	Con 1 PT Lot 7 RP 42R4726	Garage	OCCUPANCY	
2023-149	4919 000 002 02720	July 7, 2025	Con 6 PT Lot 7 RP 42R10544	Seasonal Residence	INSUL/VB FAILED	Fail Code: 1
2023-151	4919 000 001 18700	May 13, 2025	Plan 185 Lot 5 Plan 42R-3166	Home Repairs/Alterations		
2023-153	4919 000 001 04605	October 4, 2023	Con 1 PT Lot 7	Roof Repairs	FRAME FAILED	Fail Code: 3
2023-155	4919 000 001 45200	October 10, 2023	Plan M101 Lot 14	Home Addition	INSUL/VB	
2023-162	4919 000 001 34700	October 24, 2023	Con 3 PT Lot 7 PT PCL 10592	Home Repairs/Alterations	FINAL FAILED	Fail Code: 1
2023-164	4919 000 003 27400	November 28, 2023	Con 14 PT Lot 28 PCL 10338	New Home	FINAL	Inspection Complete
2023-166	4919 000 003 18904	November 16, 2023	Con 13 PT Lot 8	New Home	SOLID FUEL FIRED APPLIANCES	Tarion #115751
2023-168	4919 000 003 30000	November 24, 2023	Plan 199 Lot 16	Home Addition	FRAME FAILED	Fail Code: 3
2024-002	4919 000 003 05010	November 7, 2025	Plan 42M662 Lot 8	New Home	INSULATION	Inspection Complete
2024-005	4919 000 001 16700	March 13, 2024	Plan 158 Lot 1	Addition/Repairs	FINAL FAILED	Fail Code: 1 and 3
2024-008	4919 000 001 54000	February 6, 2025	Plan M261 Lot 37	Addition	INSUL/VB	Formerly #2021-027
2024-014	4919 000 002 31400	November 21, 2025	Con 10 PT Lot 29	New Home	PLUMB/RI	Tarion #116643
2024-015	4919 000 001 80700	March 14, 2024	Con 5 PT Lot 21 Plan PSR-1659	New Home	OCCUPANCY	Tarion #116312
2024-016	4919 000 003 05050	May 31, 2024	Con 11 PT Lot 22	New Home	ONTARIO LAND SURVEYOR LETTER, SUBMIT STAMPED TRUSS DRAWINGS, SITE VISIT	Inspections Complete
2024-019	4919 000 001 53000	April 2, 2024	Plan M261 Lot 47	Foundation Repairs	FINAL FAILED	Fail Code: 1
2024-020	4919 000 001 78400	April 15, 2024	Plan M237 Lot 5	Deck		
2024-021	4919 000 002 18600	May 23, 2024	Con 8 PT Lots 17 and 18	New Home	OCCUPANCY	Tarion #116573
2024-022	4919 000 002 03600	May 28, 2024	Con 6 PT Lot 10	Deck	FOOTINGS	

Change to permit status is highlighted in yellow

BUILDING PERMIT REPORT

March - June 2026

2024-036	4919 000 003 04300	June 5, 2024	Con 11 PT Lot 19	Garage	FRAME FAILED	Fail Code: 1 and 3
2024-037	4919 000 003 04300	June 10, 2024	Con 11 PT Lot 19	Interior Renovation	FRAME FAILED	Fail Code: 3
2024-039	4919 000 002 05106	June 21, 2024	Con 6 PT Lot 20	New Home	FINAL	Tarion #116918
2024-042	4919 000 001 29504	July 5, 2024	Con 2 PT Lot 13 RP 42R22111	New Home	SUBMIT STAMPED TRUSS DRAWINGS	Tarion #116919
2024-044	4919 000 002 18990	July 18, 2024	Con 8 PT Lot 21	Home Addition	INSUL/VB	
2024-045	4919 000 003 05300	July 23, 2024	Con 11 PT Lot 23	New Deck	FINAL, FRAMING	Inspections Complete
2024-046	4919 000 002 04302	July 23, 2024	Con 6 PT Lot 13	Home Renovations	FRAME	
2024-049	4919 000 001 29525	August 13, 2024	Con 2 PT Lot 13 RP 42R13270	New Home	FINAL, OCCUPANCY	Inspections Complete, Tarion #117047
2024-050	4919 000 001 08900	September 17, 2024	Con 1 Lot 23 RP 42R13495	New Home	OCCUPANCY	Tarion #117340
2024-052	4919 000 001 08900	September 17, 2024	Con 1 Lot 23 RP 42R13495	New Garage		
2024-054	4919 000 002 01423	September 11, 2024	Plan 42M675 Lot 1	New Home	OCCUPANCY	Tarion #117341
2024-055	4919 000 003 03000	October 7, 2024	Con 11 PT Lot 8	New Home	REVISED PLANS REVIEW	Tarion #117342
2024-057	4919 000 003 04250	December 11, 2024	Con 11 PT Lots 18 & 19	Seasonal Residence	HVAC/RI	
2024-059	4919 000 003 04250	December 11, 2024	Con 11 PT Lots 18 & 19	Garage	FRAMING, AIR BARRIER	Inspections Complete
2024-060	4919 000 001 21300	November 13, 2024	Con 2 PT Lot 8	Seasonal Residence	SOIL GAS BARRIER	
2024-061	4919 000 003 18904	October 15, 2024	Con 13 PT Lot 8	Garage		
2024-063	4919 000 001 65300	October 24, 2024	Con 4 Lot 31	Seasonal Cabin	FINAL FAILED	Fail Code: 5
2024-064	4919 000 002 05102	October 16, 2024	Con 6 PT Lot 20	New Home	OCCUPANCY	Tarion #117353
2024-065	4919 000 001 31038	October 25, 2024	Plan M445 Lot 21	Addition	SOIL GAS BARRIER, SOLID FUEL FIRED APPLIANCES, BACKFILL, AIR BARRIER, FINAL	Inspection Complete
2024-066	4919 000 001 73602	November 5, 2024	Con 5 PT Lot 18 PCL 4285	Addition	FINAL FAILED	Fail Code: 3
2024-069	4919 000 001 73602	November 28, 2024	Con 5 PT Lot 18 PCL 4285	New Garage	FRAME	
2024-075	4919 000 001 28700	December 12, 2024	Con 2 PT Lot 12	Seasonal Residence	PLUMB/RI	
2024-077	4919 000 003 12426	December 17, 2024	Con 12 PT Lot 20	New Home	OCCUPANCY	Tarion #117584
2024-078	4919 000 001 66200	December 17, 2024	Con 5 PT Lot 5	Addition	AIR BARRIER	

Change to permit status is highlighted in yellow

SOUTHEAST PARRY SOUND DISTRICT
PLANNING BOARD
Regular Meeting

Wednesday, June 24, 2026 – 6:30 p.m.
VIA ZOOM

Hearings;

6:30 p.m.: **1) B-008/26 - B. & K. YOUNG**
2) B-009/26 - B. & L. CAMPBELL

Regular Meeting:

1. Review and Approval of the Minutes

2. Business Arising from the Minutes

3. Administrative
Insurance

4. Correspondence

5. Status of Applications

6. Financial Report

7. Other Business

8. Adjournment

SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD

Regular Meeting
Wednesday, May 27, 2026
VIA ZOOM

Attending Members: R. Ward
D. O'Halloran
J. Lumley (alternate)
C. Philip (late)
C. Hope
G. Miller (alternate)

Attending Staff: L. Moyer
J. Ross

MINUTES:

The meeting opened at 6:32 p.m. The meeting was chaired by R. Ward. The administrative portion of the meeting was held after the hearings.

1. Review and Approval of Minutes

MOTION 35/26 ***Moved by:*** ***G. Miller***
Seconded by: ***D. O'Halloran***

***"BE IT RESOLVED THAT* the April 22, 2026 Minutes be approved as presented."**
– CARRIED

2. Business Arising from the Minutes

At the April 22, 2026 Board Meeting, while reviewing the 2025 Financial Statements, D. O'Halloran asked if the revenue is counted at the time of collection or at the time of use.

L. Moyer reported that K. Seguin, Treasurer for the Township of Perry, confirmed that the timing of the revenues is not adjusted and are stated as they appear in the ledger that was provided by L. Moyer.

3. Administrative

Insurance

L. Moyer reported that the Planning Board has received two quotes to date for insurance coverage for the Board and a third should be provided shortly. One of the quotes includes specific coverage for Errors and Omissions. L. Moyer commented that it may not be necessary.

R. Ward recommended that a member of the Township of Armour or the Township of Perry staff may be able to review the quotes for the Board and provide feedback.

The Board decided to table the discussion and continue once the third quote has been received.

4. Correspondence

MMAH – Notice Public Consultation

Re Town of Kearney request for removal from Board

L. Moyer provided the members with a copy of a letter received from the Ministry of Municipal Affairs and Housing advising that in response to the Town of Kearney request to be removed from the Board and to be delegated Planning Act approval authority, notice has been posted on Ontario's Regulatory Registry for a 45-day public consultation period ending on June 29, 2026 after which the Minister will consider the request.

L. Moyer reported that the Town of Kearney had requested a meeting with L. Moyer to discuss transitioning files but had advised that these discussions should occur after the Ministry has provided their decision.

C. Phillip explained that the Town of Kearney was told at the delegation with the Ministry that a 45-day public consultation period must occur and then a decision will be made.

5. Status of Applications

L. Moyer reported that there are 9 consent applications in progress.

6. Financial Report

L. Moyer reported that as of April 30, 2026 there was $10,924.01 in the bank account; to date, there is $20,466.75 less fees in the bank account.

MOTION 36/26	***Moved by:***	***C. Hope***
	Seconded by:	***G. Miller***

"BE IT RESOLVED THAT we pay the bills in the amount of $210.18 as presented and approve cheque no. 288 to L. Moyer for $3,078.39; payment (online) to Receiver General for $1,384.38; payment (online) to Virgin Plus for $54.25." – CARRIED

7. Other Business

Consent for Retained Lands Inquiry

L. Moyer reported that an inquiry was received regarding a finalized consent application. The certificates were signed in March and registered on title. The applicant's lawyer stated that the Registry Office is requesting that consent be granted on the retained parcel. L. Moyer advised that the Planning Act says that an applicant must request that consent be granted on the retained parcel at the time of application. In the past, the Board has amended conditions to include consent on the retained parcel. As this application was already finalized and the certificates registered on title, a legal opinion may be necessary. The applicant should be responsible for the Board's legal costs.

There was discussion regarding amending the application and charging an additional fee.
L. Moyer advised that the application is finalized and cannot be amended. It was commented that the request may have to be considered as a new application.

(7.) Other Business cont'd.

L. Moyer advised that the applicant could request that the Board reduce the fees for a new application, but the work and circulations required will be equivalent to any other new application.

It was asked whether we should advise all applicants to apply for consent on the retained parcel. L. Moyer commented that having consent on a retained parcel is usually unnecessary and the Townships may charge additional cash-in-lieu on the retained lands as a result.

8. Adjournment

The meeting was adjourned at 7:07 p.m. until the next regular meeting on June 24, 2026 at 6:30 p.m. or at the call of the Chair.

MOTION 37/26	***Moved by:***	***D. O'Halloran***
	Seconded by:	***G. Miller***

"BE IT RESOLVED THAT we do now adjourn at 7:07 p.m. until the next regular meeting on June 24, 2026 at 6:30 p.m. or at the call of the Chair." – CARRIED

Chairperson

Secretary-Treasurer

Southeast Parry Sound District Planning Board

Regular Meeting
Wednesday, May 27, 2026
Via Zoom
(ATTACHMENT)

Attending Members: R. Ward
D. O'Halloran
J. Lumley (alternate)
C. Hope
G. Miller (alternate)

Attending Staff: L. Moyer
J. Ross

APPLICATIONS TO BE HEARD:

The meeting for the hearing was opened at 6:32 p.m. The meeting was Chaired by R. Ward. At the commencement of the hearing R. Ward provided introductory comments and prior to the completion of the hearing, L. Moyer advised the applicant(s) and/agent that the Notice of Decision would be forthcoming by mail/email.

B-006/26 **G. LOVE**
B-007/26 The Applicant G. Love was present.

Consent applications B-006/26 and B-007/26 are proposed consents to create two new lots for residential purposes. The subject lands are located in Lot 18, Concession 12 within the Township of Perry. Severed 1 will have an approximate frontage of 165 m. (541.34 ft.) on Deer Lake Road, an approximate depth of 121.3 m. (397.97 ft.), an approximate area of 2 ha. (4.94 ac.) and is presently vacant. Severed 2 will have an approximate frontage of 100 m. (328.08 ft.) on Deer Lake Road, an approximate depth of 200 m. (656.17 ft.), an approximate area of 2 ha. (4.94 ac.) and is presently vacant. The parcel to be retained will have an approximate frontage of 137.34 m. (450.59 ft.) on Deer Lake Road, an approximate depth of 1,015.10 m (3,330.38 ft.), an approximate area of 36.5 ha. (90.19 ac.) and has a house with an accessory workshop, tractor shed, and woodshed located on it.

The members were circulated the planning report prepared by Lanny Dennis (LannyD.Planning). L. Dennis recommended that the applications be approved subject to standard conditions including that there are satisfactory entrances for the severed lots, that confirmation is received from the Township of Perry confirming that the proposed severed lots are suitable for the intended residential development and that the severed lots be rezoned to the Rural Residential (RR) Zone.

The members were circulated comments from the Township of Perry. The Township advised that they have no objection to the applications subject to standard conditions and that the newly created lots be rezoned to the Rural Residential (RR) Zone.

L. Moyer reported that there were no concerns or objections received from the public or agencies circulated.

Consent application B-006/26 and B-007/26 cont'd.

MOTION 33/26 ***Moved by:*** ***D. O'Halloran***
Seconded by: ***G. Miller***

"BE IT RESOLVED THAT Consent Applications B-006/26 and B-007/26 be approved subject to the conditions presented to the Board. Provisional consent is given for the following reasons:
- ***The applications conform to the approved Official Plan for the municipality.***
- ***The applications conform to the Provincial Planning Statement.***
- ***The municipality supports the subject applications.***
- ***No concerns or objections have been raised through the circulation of the applications." – CARRIED***

B-004/26 **P. Schaefer**
The Applicant was not present.

L. Moyer reported that the issuance of a Certificate of Cancellation is required as a condition of consent for application B-004/26. The certificate is to be issued for the benefitting lands located in Part of Lots 1 & 2, Concession 6, Geographic Township of Bethune, now Town of Kearney and described as Parts 1, 2 & 3, Plan 42R-20948. The purpose of the certificate is to remove a previous consent on the benefitting lands to ensure the severed and benefitting lands can merge once the consent is finalized.

MOTION 34/26 ***Moved by:*** ***C. Hope***
Seconded by: ***J. Lumley***

"BE IT RESOLVED THAT the Southeast Parry Sound District Planning Board approves the request for the issuance of a Certificate of Cancellation under Section 53 (45) of the Planning Act for lands located in Part of Lots 1 & 2, Concession 6, Geographic Township of Bethune, now Town of Kearney and described as Parts 1, 2 & 3, Plan 42R-20948 (Schaefer)." – CARRIED

The hearings were concluded.

_____ _____
Chairperson Secretary-Treasurer

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT

Board Meeting Agenda

Date: Thursday, June 25, 2026

Time: 6:00PM

Location: Strong Township Office – 28 Municipal Ln, Sundridge

Zoom Meeting Details Below:

Join Zoom Meeting

https://us02web.zoom.us/j/82774862021?pwd=57PrKRORvO1MlQs6ybr4oS6jziwngx.1

Meeting ID: 827 7486 2021
Passcode: 947812
One tap mobile +13602095623 82774862021# *947812# US

AGENDA

1. Call to Order
2. Acceptance of the May 28th, 2026 ACED Meeting Minutes (Resolution 2026-20)
3. Round Table Introductions (if required)
4. FedNor Updates
5. MND Updates
6. Staff Report
    a. Discussion Items
        i. AHSS Student Engagement
        ii. Almaguin Trade Show Update
        iii. Brand Ambassador Event
        iv. Tourism and Marketing Update
7. Round table comments or updates from Board Members
8. Discussion of taking a summer pause for meetings
9. Next Meeting Date: TBD
10. Adjournment (Resolution 2026-21)

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES
May 28, 2026

A regular meeting of the ACED Board was held at the Strong Township on May 28, 2026 at 6:00 pm.

Present: Chris Nicholson, Township of Joly
Vicki Roeder-Martin, Township of McMurrich/Monteith
Margaret Ann MacPhail, Township of Perry
Luke Preston, Village of Sundridge
Rod Ward, Township of Armour
Tim Bryson, Township of Strong
Trista Porter, MND
Anthony Rizzo, AHCC President
Sharon Ferchat, AHCC Treasurer

Regrets: Dan Robertson, Ryerson Township,
Wendy Whitwell, Township of Armour,
Sheri Norman, AHCC Representative
Noel Walker, FedNor

Staff: Courtney Metcalf, Director of Economic Development
Megan Yemm, Communications and Marketing Officer
Dave Gray, CAO Armour Township

Call to Order
The meeting was called to order at 6:02 pm.

Video Recording Disclaimer:
Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded.

Minutes

The minutes of the meeting of Thursday, April 23rd, 2026 were adopted as presented.

FedNor Update
No update at this time.

MND Update
NORD letters sent; Board has met. Grant and application response forms expected soon. Status quo overall.

Correspondence from the Almaguin Highlands Chamber of Commerce

Membership continues to decline, leaving the organization financially unsustainable. Community Guide ad revenue is down and operating at a loss. Overlap in services, economy and ROI-focused remains an issue. Restructuring is being considered. Motion for chamber member to continue to sit on the board.

Director's Report

ACED Staff covered the following items from the report:

1. A staff report was presented which discussed exploring future ACED/AHCC service delivery models and round table agreement to move forward within the strategic plan/public consultations.
2. An update on core activity tracking, which lists what the department has done over the past month. These included business assistance, organization meetings, marketing, ACED website updates, social media activities, and communications.
3. Some of the updates in the report included:
    a. Planning for the Almaguin business expo
    b. AHSS Student Engagement and Life Skills Workshop
    c. Amaguin Housing Task Force update
    d. Tourism promotion, and the 2026 Star Party

4. Strategic Plan Update– The kickoff meeting has been completed. Key informant interviews are now being scheduled, along with brand ambassador sessions and public consultations. The survey is also being prepared for distribution.
5. Round Table Updates from the Board

Resolutions

1. 2026-18– Be it resolved that the Almaguin Community Economic Development Board approve the April 23, 2026 ACED meeting minutes as circulated.
   Moved by Luke Preston; Seconded by Margaret Ann MacPhail
   Carried

Adjournment

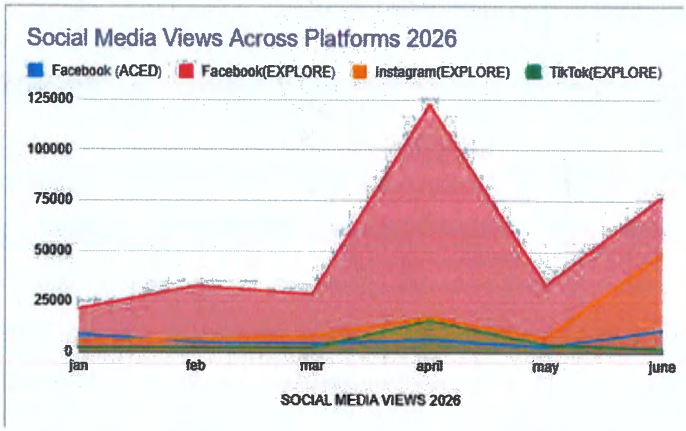
2. 2026-19 – Be it resolved that the Almaguin Community Economic Development Board adjourn the May 28, 2026 ACED Meeting at 7:34PM.
   Moved by Anthony Rizzo Seconded by Vicki Roeder-Martin
   Carried.

The next meeting will be June 25th, 2026, at 6:00 p.m. at the Strong Township Office. If this changes, members will be advised.

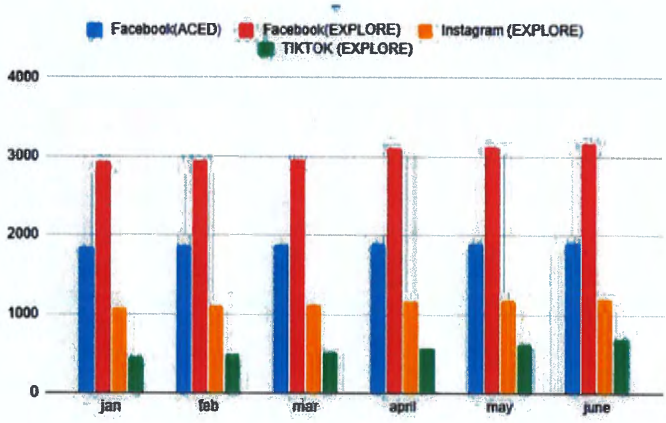
Director of Economic Development (DoED) Report
June 25, 2026

Core Activity Tracking – (Since last report)

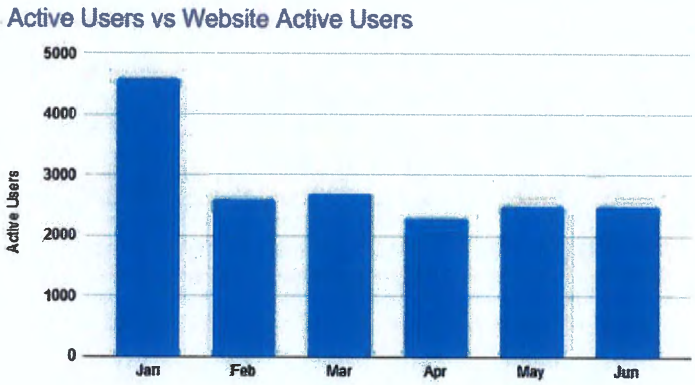
Activity:	Interactions	Description
Business Assistance		
Start Up Files	1	Armour
Expansion Files	3	Ryerson (1), Strong (2)
Developer Files	1	Sundridge
General Support	3	Strong (2), Lount
Brand Ambassador	30	Brand Ambassador Event
High Priority		
Business Visits	11	Perry(4) Strong(2) Sundridge(4) Armour(1)
Program Referrals	5	NOHFC (2), NECO (3)
Non-Member Support Requests	4	South River (2), Magnetawan (1), Kearney (1)
Marketing		
ACED Website Updates	30	Events, Tourism & Lifestyle News, Business News, Lease & Investment Properties, Business Directory
Social Media Posting	21	(EXPLORE) 15 (ACED) 6
Facebook/Instagram Reach	5.7k	(EXPLORE) 29.5k (ACED) 5373k
Facebook/Instagram Views	134.5k	(EXPLORE) 128k (ACED) 6.5k
Facebook/Instagram Likes/Followers	6964	(EXPLORE FB) 3171 (EXPLORE Instagram) 1200 (EXPLORE TikTok) 685 (ACED Facebook) 1908
Website Tracking		
Total Users / Views	2.7k	
Most viewed pages (besides the landing page)		Directory, Events, Investment Opportunity (1330 HWY 518)
Communications		
Email Blasts	3	ACED Business monthly, Strat Plan survey email blast, Summer quarterly newsletter
Organization Meetings	2	RCIP, SFEP
Partnership Projects	1	Almaguin Business Expo
Municipal Visits	4	Sundridge, Strong, Perry, Armour
Member Interactions / Support Requests		
Media Comment Requests	0	



This chart shows a sharp spike in Facebook (Explore Almaguin) views, driven by a couple of viral videos, while all other platforms remain relatively steady from January to June.



This chart highlights steady growth in active followers from January through June, with Facebook (Explore Almaguin) maintaining the strongest performance throughout the period.



This chart shows steady month-over-month growth in active website users, with a noticeable spike in January driven by the Christmas Shop Local campaign.

Current Files & Projects

Project 1A – Business Support

Almaguin Business Expo

ACED met with several community and business partners to continue planning the proposed Almaguin Business & Trades Show, and there was strong interest in moving the concept forward. Discussions focused on creating a two-day event that combines business support, workforce development, and a public tradeshow experience, with the Sundridge Arena coming up as the preferred venue. The group explored opportunities to partner with existing community events, potential sponsorships, exhibitor incentives, and ways to maximize value for both businesses and attendees. Early ideas include employer and business support programming on Friday, followed by a community-focused tradeshow on Saturday. Over the coming months, ACED will refine the event plan, engage additional partners, update the budget, and begin preparing marketing and outreach materials for a potential launch later this year.

Forestry Sector Roundtable

At the request of FedNor, ACED helped host a forestry sector roundtable on June 18 on behalf of FedNor, bringing together industry representatives, regional partners to discuss the current state of the forestry sector and its impact on the broader local economy. The discussion highlighted ongoing challenges facing the industry, the resulting economic ripple effects throughout the region, and opportunities to support sector resilience and growth. The meeting also provided an opportunity for FedNor to share information on federal programs and funding opportunities available to forestry businesses and related industries.

Project 1C – AHCC Partnerships

ACED staff continue to explore opportunities to strengthen collaboration with the Chamber, building on discussions from last month. Ongoing engagement with local businesses and stakeholders, combined with insights gathered through the regional strategic planning process led by Karen Jones Consulting, will help inform potential next steps and future partnership opportunities.

Project 2A- Community Organization Support

Burk's Falls, Armour, Ryerson Union Public Library

The CMO met with the student summer program coordinator to discuss and promote TD summer reading program and other library initiatives. Details on summer programming at the three Almaguin libraries were included in the quarterly newsletter.

Project 2B – Regional Recreation & Municipal Support

Village of Sundridge Support

The CMO attended the grand opening and ribbon-cutting ceremony for the Village of Sundridge's new waterfront playground, a project made possible through NOHFC funding. ACED supported the event through social media promotion, helping to highlight the Village's continued investment in community infrastructure and quality-of-life enhancements.

Project 3A Almaguin Housing task Force

No updates at this time.

Project 3C AHSS Student Engagement

Following the Life Skills Workshop and additional student survey responses, ACED completed the 2026 AHSS Student Engagement Report (attached). Results continue to show a strong connection between local youth and the Almaguin region, with satisfaction levels increasing over the past three years. Career opportunities remain the most significant factor influencing whether young people choose to stay or return, while interest in skilled trades, college pathways, and direct workforce entry continues to grow. Students also identified affordable housing, transportation, and recreational opportunities as key priorities for building their future in the region. Overall, the findings suggest strong potential for youth retention and return migration if local employment and quality-of-life opportunities continue to expand.

Project 3D Almaguin RED Strategic Plan Update

Work continues on the regional Strategic Planning Update, with key informant interviews now underway. To date, 12 of 14 identified stakeholders have agreed to participate in confidential one-on-one interviews with Karen Jones Consulting. The public engagement phase has also been launched, with surveys distributed through municipal and partner networks, social media, and email communications. A public consultation session is scheduled for June 29 at the Katrine Community Centre, while the first stakeholder focus group was held on June 16 as part of the Brand Ambassador meeting. Insights gathered through these engagement activities will help inform the development of the updated regional strategic plan.

Project 4A – Brand Strategy Implementation

Phase 2 – Physical Brand Roll Out

No updates at this time.

Brand Ambassador Program

ACED hosted a Brand Ambassador networking session on June 16th, which also served as a stakeholder focus group for the ongoing Strategic Planning Update being led by Karen Jones Consulting. The event welcomed more than 30 local business representatives and generated strong participation, with attendees sharing valuable insights on regional opportunities, future priorities, and ways the business community can work alongside municipalities to support economic growth and development. Karen Jones facilitated a productive discussion that provided important feedback to help inform the updated strategic plan and ensure it reflects the perspectives of the business community. The session also provided an opportunity for ACED to update participants on several current initiatives, including upcoming Shop Local campaigns, the proposed Almaguin Business & Trades Show, and planning efforts for the Almaguin Star Party scheduled for September. Overall, the event reinforced the strong level of engagement, collaboration, and enthusiasm among local businesses for the future of the region.

Social Media/Explore Almaguin Website/Email Marketing/Content

The monthly ACED business email blast continued in June, along with the quarterly newsletter featuring summer events and local business updates.

Brand Ambassador spotlights continued bi-weekly, alongside additional less structured features of local businesses. Pride Month content was shared, including promotion of the Almaguin Pride event. The Village of Sundridge playground grand-opening post and reel reached 30,000+ views. Additional reels highlighted Burk's Falls Home Building Centre's Customer Appreciation Day. Two posts promoted the FlixBus launch at Crystal Cave, marking a major regional transportation milestone. A "Shopping for Dad" reel featuring six businesses was shared, and the Brand Ambassador event recap post saw strong engagement from participating businesses.

Project 4B – Tourism Promotion

Flix Bus at Crystal Cave

Aced staff attended the inaugural launch of the new FlixBus stop at Crystal Cave. The event drew strong local support, with the South River Mayor and Council members in attendance, along with representatives from Explorers' Edge and Metroland News.

The announcement of the FlixBus service was very well received, particularly regarding its convenient stop times, accessible locations, and affordable pricing. This marks an exciting improvement in transportation access for the Almaguin region and a significant win for Crystal Cave.

Almaguin Star Party

Planning for the Almaguin Star Party continues to move forward through a partnership between ACED, the Screaming Heads, and the North Bay Astronomy Club. The event is scheduled for Saturday, September 26, with Sunday, September 27 identified as a rain date. Organizers are working to enhance the visitor experience through additional programming, including live musical performances and an opening ceremony led by a First Nations Elder, helping to create a unique event that celebrates both astronomy and local culture. Efforts are now focused on developing a business engagement package to encourage participation from businesses and organizations across the region, with the goal of creating a truly regional event that showcases Almaguin's communities and tourism assets. Marketing materials, sponsorship opportunities, and ticket sales are expected to launch in July as planning continues toward what is anticipated to be a signature fall tourism event for the region.

A teaser post for the Almaguin Star Party was created and shared on Facebook and Instagram, and the new Almaguin Dark Skies webpage was published on ExploreAlmaguin.ca.

ACED

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT

AHSS Student Engagement Report

2026

Almaguin

Embrace our nature

ACED

LONGITUDINAL SURVEY RESULTS

March-June 2026

Number of Completed Surveys

2021	2022	2023	2024	2025	2026
6	19	67	35	47	51

Length of Time Residing in Almaguin

(Average/Median)

2021	2022	2023	2024	2025	2026
16-20 years	11-15 years	11-15 years	11-15 years	11-15 years	16-20 years

How Would You Rate Your Experience Living in Almaguin?

Comments included that they find the communities friendly and the area beautiful, but it also feels isolated with limited opportunities.

0- Very Dissatisfied 1- Dissatisfied 14- Neutral 22- Satisfied 10- Very Satisfied

Top 5 Activities Enjoyed in the Region

- **Spending Time at the Lake** — 84%
- **Spending Time with Family and Friends** — 82%
- **Events, Festivals and Fairs** — 67%
- **Sports** — 52%
- **Fishing** — 56%

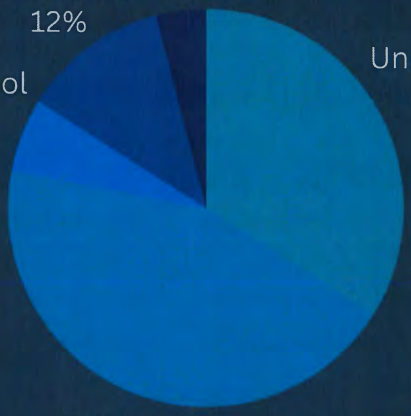
LONGITUDINAL SURVEY RESULTS

Top 6 Fields Being Pursued by Students After Graduation

Construction/Trades	20%
Arts & Entertainment	14%
Medical and Health Services	12%
Education or Government	10%
Personal Services -i.e. hairstylist, esthetician, massage therapy, etc.	8%
Automotive, marine & small engine	8%

2026 saw an an increased interest in trades, and the automotive industry made it into the top 6 carreers.

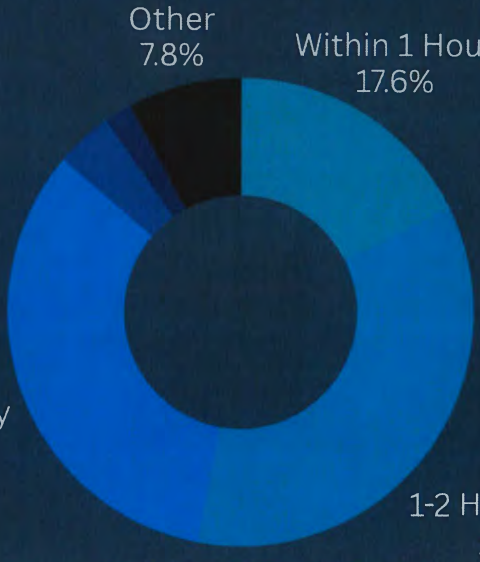
Post Secondary Plans



2026 saw a change in the majority of students choosing college over university, and an increased number of students choosing to go straight into the workforce.

Commute for Post Secondary Education

Similar to past results, majority of students chose a post-secondary institution within Ontario a few hours away.



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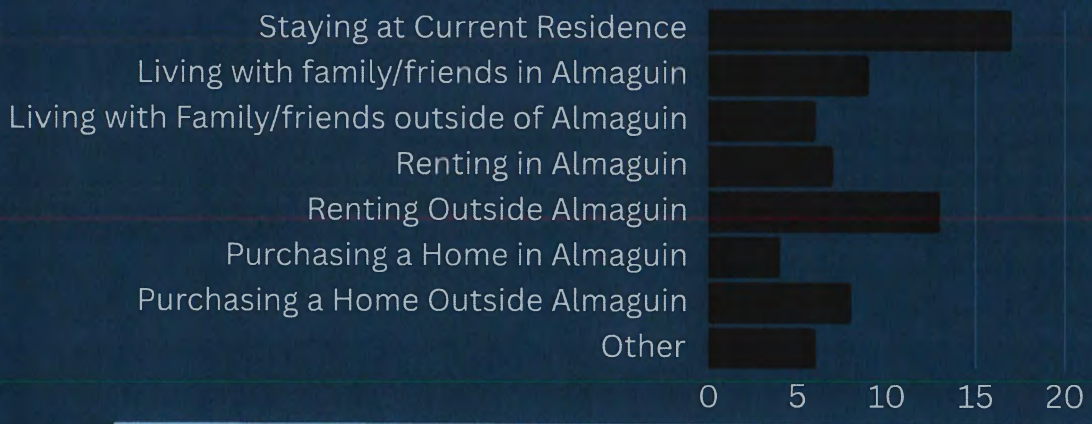
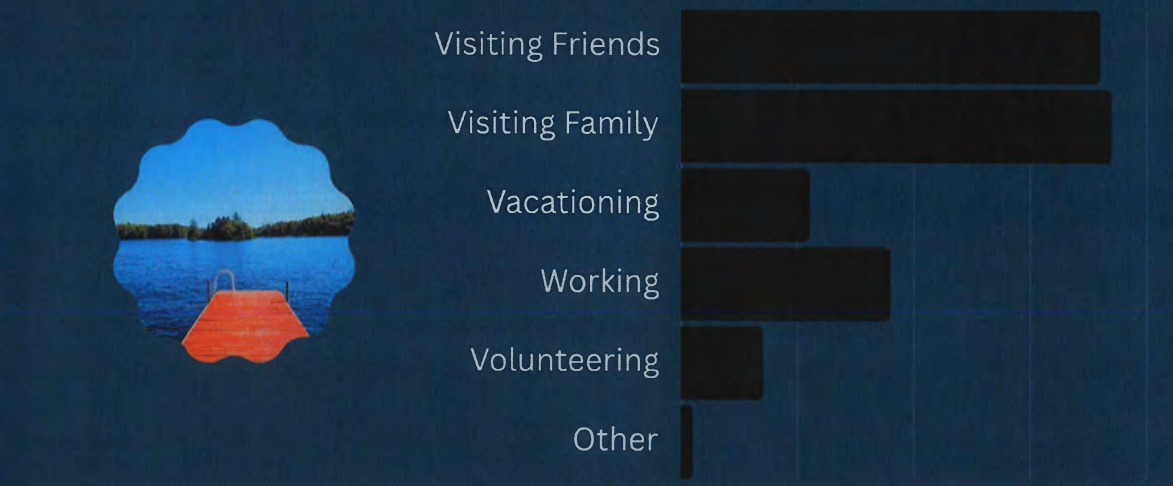
LONGITUDINAL SURVEY RESULTS

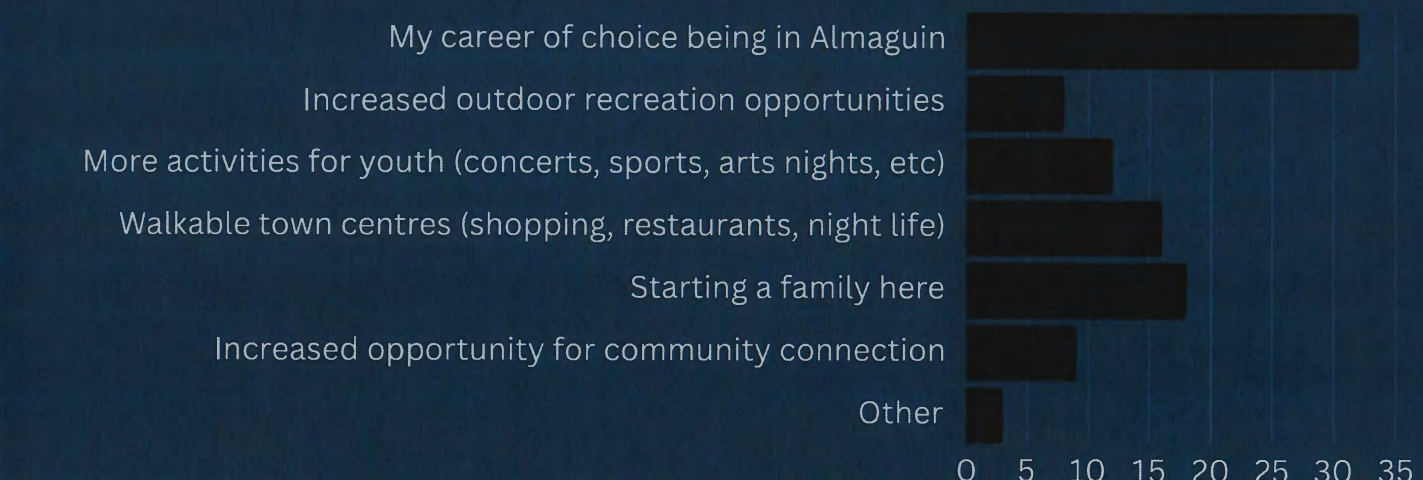
Planned Living Arrangements After Graduation



How Do You Plan on Staying Connected with the Region?



What Would Encourage You to Stay In the Region?



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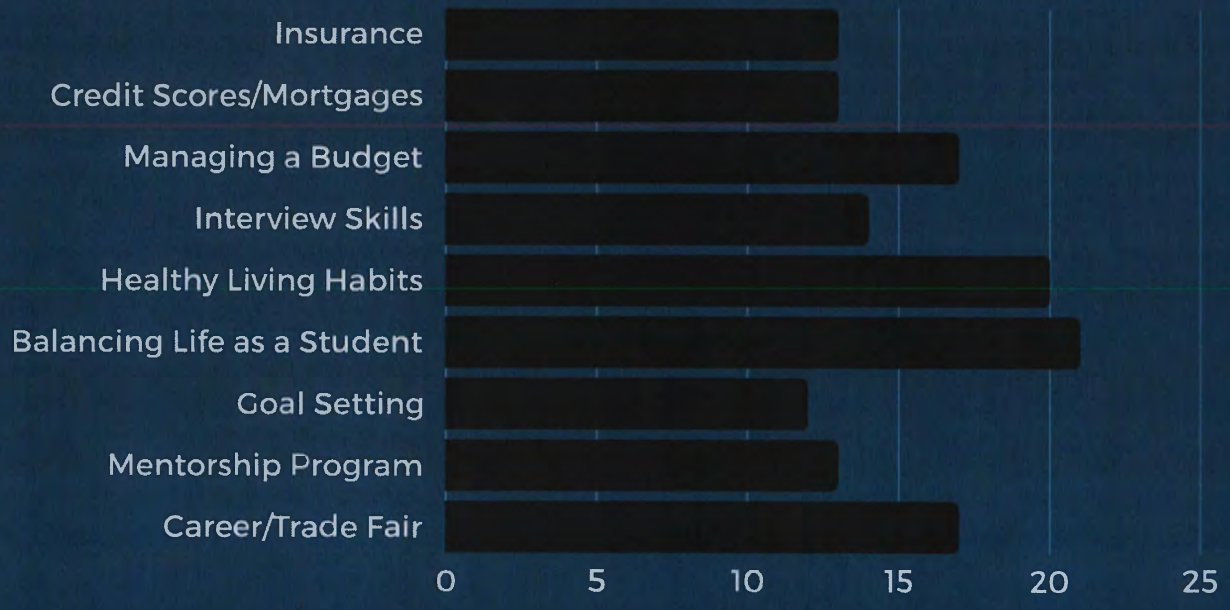
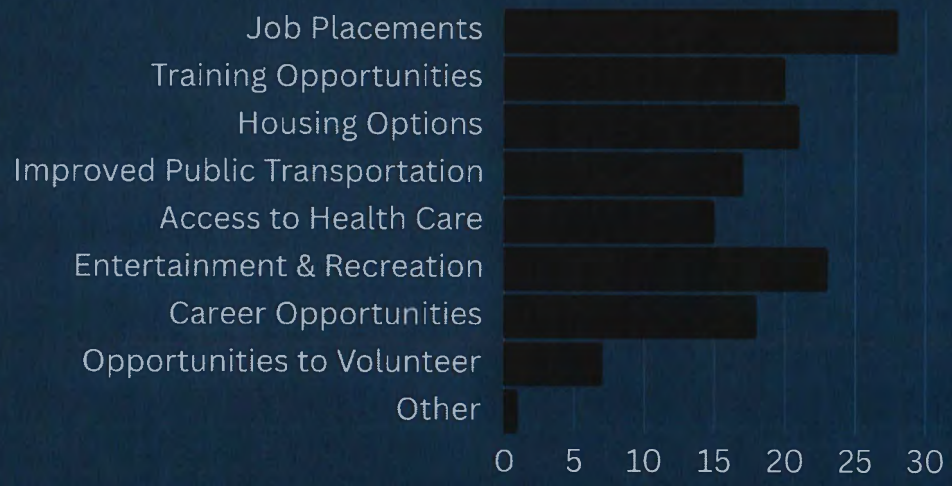
LONGITUDINAL SURVEY RESULTS

What types of programs would you be interested in?



What Type of Support Would You Like to See From The Community?

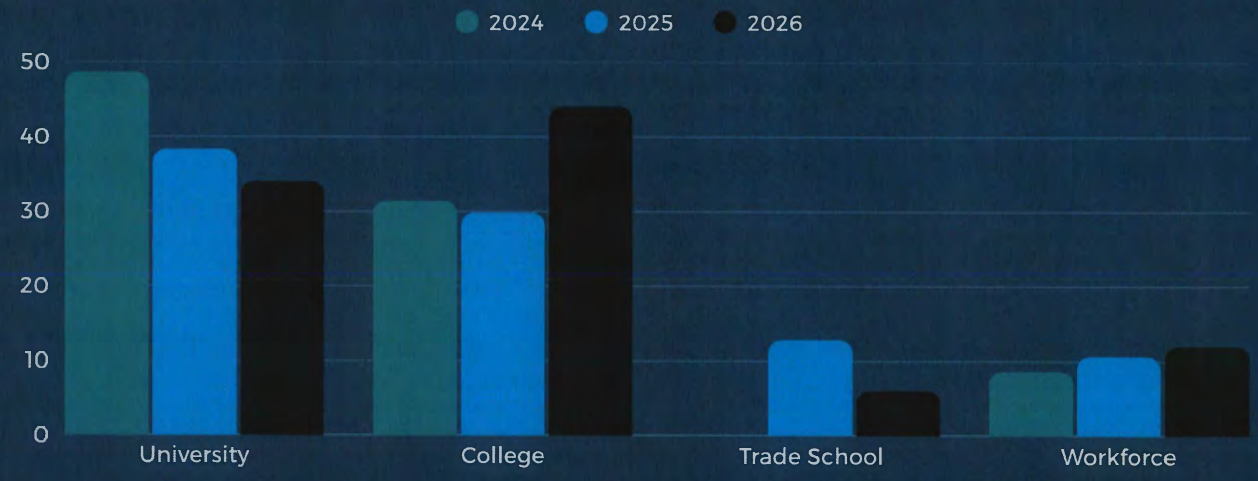


ACED

LONGITUDINAL SURVEY RESULTS

Observations to Consider

1. Students continue to view Almaguin positively. Satisfaction with living in the region has increased over the past three years, with students highlighting the area's natural beauty, sense of community, and strong family connections.
2. Career opportunities remain the primary factor influencing youth retention. Across the past three years, students consistently indicated they would be more likely to stay in or return to Almaguin if their desired career path was available locally.
3. Interest in skilled trades and hands-on careers is growing. The 2025 and 2026 surveys showed increased interest in construction, trades, automotive, and related industries, reflecting a shift toward practical and career-focused pathways.
4. Students are increasingly considering college, trades, and direct workforce entry. Educational plans have shifted away from university-only pathways, highlighting the importance of workforce development, apprenticeships, and local training opportunities.



5. Housing, transportation, and recreation continue to be key concerns. Students consistently identified affordable housing options, improved transportation, and more activities for youth and young adults as priorities for building a future in the region.
6. Youth are not disconnecting from Almaguin—they are looking for reasons to return. Most students plan to maintain ties through family, friends, work, and community connections, suggesting strong potential for attracting graduates back if employment and lifestyle opportunities align with their future goals.

MUSKOKA ALGONQUIN HEALTHCARE

AGENDA

Political Leaders Forum

Thursday, July 9, 2026

9:00 - 10:00 am

ZOOM:
https://zoom.us/j/92869043194?pwd=9cV8HgoPdpNUmnuT7YDbdFVT8IAXIm.1&from=addon

9:00 a.m.	**Welcome & Introductions**	Cheryl Harrison, MAHC President & CEO Carla Ladd, Chair, MAHC Board of Directors
9:10 a.m.	**Operational Update**	Cheryl Harrison, MAHC President & CEO
9:20 a.m.	**Credentialed Staff Update**	Dr. Khaled Abdel-Razek MAHC Chief of Staff Carla Ladd, Chair, MAHC Board of Directors
9:25 a.m.	**Clinical Update**	Andrea Lucas Director of Clinical Services & CNE
9:30 a.m.	**Update from Foundations**	Leah Walker & Katherine Craine, South Muskoka & Huntsville Hospital Foundations
9:40 a.m.	**Round Table on Healthcare-Related Items**	
10:00 a.m.	**Adjournment**	

*Minutes will be circulated following the meeting

MUSKOKA ALGONQUIN HEALTHCARE

MAHC Political Leaders Forum

MINUTES of Thursday, October 9, 2025 at 0900-1000hrs
Via Zoom

"R" = Regrets; "✓" = Confirmed Attendance

INVITED POLITICAL LEADERS:

Scott Aitchison, MP		Graydon Smith, MPP		Jeff Lehman, District Chair		Rick Maloney, Mayor – BB	✓
Nancy Alcock, Mayor – Huntsville	✓	Peter Kelley, Mayor – Mus. Lakes	✓	Terry Glover, Mayor – Lake of Bays		Heidi Lorenz – Gravenhurst	
Peter Koetsier, Mayor – Georg. Bay		Chris Hope, Mayor – Burk's Falls		Rod Ward, Mayor – Armour	✓	Tim Bryson, Mayor – Strong	
Sam Dunnett, Mayor – Magnetawan		Jim Coleman, Mayor – South River		Norm Hofstetter, Mayor – Perry		Cheryl Philip, Mayor – Kearney	
Liz Danielsen, Mayor – Algonquin Highlands	✓	Vicky Roeder-Martin, Councillor – McMurrich/Monteith		Justine Leveque, Mayor – Sundridge		Delynne Patterson, Councillor – Ryerson	
Bryan McCabe, Mayor – Joly		Dan Armour, Deputy Mayor – HV		Brenda Rhodes, Deputy Mayor – BB	✓		

MUNICIPAL STAFF PARTICIPANTS:

Note: All Muskoka and East Parry Sound CAOs and Clerks invited; record captures only those who attended

Stephen Rettie, CAO – Bracebridge	✓	Denise Corry, CAO – Huntsville	✓	David Pink, CAO – Muskoka Lakes	✓	Greg Mariotti, CAO – Georgian Bay	✓
Norm Barrette, Health Services Commissioner – District	✓						

MUSKOKA AND AREA ONTARIO HEALTH TEAM PARTICIPANTS:

Keith Cross, MAOHT Alliance Council Co-Chair	✓

FOUNDATION PARTICIPANTS:

Leah Walker, SMMH Foundation	✓	Katherine Craine – HDMH Foundation	✓

MAHC PARTICIPANTS:

Dave Uffelmann, Board Chair	✓	Carla Clarkson-Ladd, Board Vice Chair	✓	Cheryl Harrison, President & CEO	✓	Dr. Khaled Abdel-Razek, Chief of Staff	R
Diane George, VP, Integrated Care, Patient Services, Quality & CNE	R	Alasdair Smith, VP, Corporate Services & Chief Financial Officer	R	Mary Silverthorn, VP, People, Communications & Stakeholder Relations and Chief HR Officer	✓	Bobbie Clark, Director of Communications & Stakeholder Relations	✓
Allyson Snelling, Communications	✓	Amy Carriere, Executive Assistant	✓				

Agenda Topic	Notes from Discussion	Follow Up Require
1. **Welcome & Introductions** – Dave Uffelmann	The Board Chair introduced himself, along with MAHC participants. D. Uffelmann noted upcoming MAHC delegations to council meetings. Requests for particular topics can be directed to Bobbie Clark, Director of Communications & Stakeholder Relations. **Pine Street Site Selection:** The selection of Pine Street as the location for the new Bracebridge site has been the subject of community discussion and media attention.	

	• **Strategic Rationale:** Pine Street was chosen as the most sustainable long-term option for the new facility. The site meets all technical requirements, has passed cost reviews, and aligns with municipal objectives. With over 45 acres, it exceeds ministry guidelines for hospital sites. • **Community Engagement:** The decision was informed by extensive community engagement, including twelve (12) sessions with broad stakeholder participation. Feedback on accessibility, proximity to downtown, and environmental considerations was incorporated into the final decision. • **Future Expansion:** Independent review by Stantec confirmed the site's suitability for future expansion with minimal additional development costs. While the Board remains open to acquiring additional land for a broader campus of care, this is not a current priority and does not impede progress on the new build. • **Site Readiness:** Concerns regarding pit remediation have been addressed; no remediation is required for the initial or subsequent hospital stages. Grading, access, environmental readiness, and utilities have all been considered and are included in the 1.3 submission. • **Governance and Oversight:** Both the Board of Directors and MAHC management have thoroughly revisited and reaffirmed the site selection decision. The Ministry of Health has reviewed the process and is satisfied with the prioritization of safety, environmental integrity, and efficient land use. The potential for a regional clean fill site exists, but this remains only an option, not a commitment. • **Communications Approach:** All relevant site selection information is available on the madeinmuskokahealthcare.ca microsite and has been communicated in various forums. The Board's advice is to avoid direct rebuttals in the media, preferring factual communication in appropriate settings. Speaking points are available upon request for council or community presentations. **Financial Challenges:** Hospitals across the province, including MAHC, are experiencing significant financial challenges, and many operating in deficit positions. In response, the provincial government has initiated efforts to support hospitals in developing strategies to return to financial stability and eliminate deficits over the coming years. Management formulated a comprehensive plan and MAHC has confidence in achieving a break-even position within the next three years. R. Maloney asked if MAHC has shared the information about site selection to the public. D. Uffelmann advised that all the information is available on the microsite.	
2. 2025-Operational Update – Cheryl Harrison	C. Harrison provided updates on the following: **Obstetrics:** There has been ongoing work with government partners and considerable effort and innovation over the summer to explore feasible and collaborative models for obstetrical care in the region. The overarching goal is to establish a robust and sustainable obstetrical program for Muskoka, independent of the sites, and to pursue innovative solutions that align with the Ministry's expectations. MAHC will present its assessment of the options at a meeting with government partners on October 10. MAHC is committed to advocate to the government for timely, shared communication with the community. While a final decision on the preferred option may not be reached immediately, the priority is to update the community with meaningful information as soon as possible. **Stage 1.3 Submission:** All inquiries from the relevant authorities have been addressed satisfactorily. While a specific timeline for approval cannot be guaranteed, recent discussions indicate that a decision may be reached by year end. MAHC is committed to transparent communication and will promptly inform stakeholders of any developments.	

	Emergency Dept./Inpatient/ALC Occupancy Trends: Emergency Department occupancy averaged between 100% and 105% this year, closely tracking the 110% target across both sites. Alternate Level of Care (ALC) bed days are at approximately 22%, well below the provincial target of 28%. The number of open ALC cases remains consistently below the Ontario Health target of 36%, with current figures at approximately 21. These improvements reflect effective collaboration with Ontario Health teams and community partners. **Respiratory/Flu Season Preparations:** The hospital is proactively ramping up surge planning in anticipation of flu season. Recent experience with COVID-19 and the prevalence of other respiratory illnesses such as RSV underscore the importance of ongoing vaccination efforts. MAHC encourages vaccination as essential to maintaining public health and minimizing hospital admissions. **Assistant Deputy Minister Visit:** In August, MAHC hosted Interim Assistant Deputy Minister of Hospitals and Capital Division Danielle Jane for a comprehensive tour of both sites, presenting the unique challenges facing MAHC. The visit reinforced the critical need for redevelopment and highlighted the organization's innovative approach to future healthcare delivery. Ms. Jane expressed appreciation for the successes and challenges shared, and her involvement as ADM whose responsibility includes obstetrics, has strengthened the working relationship, providing optimism for continued collaboration. **MRI Update:** The MRI unit opened in Huntsville in July and has already processed over 600 cases. Inpatients represent approximately 10% of the cases, underscoring the reduced need for patient transfers and associated system costs. Recruitment of additional MRI Technologists is ongoing to meet demand and reduce wait times. **Communications & Stakeholder Engagement:** The Pulse Podcast continues with a recent episode in August highlighting the vital role of Auxiliary volunteers and the patient care they support. The latest capital redevelopment video featuring community members and local leaders has nearly 5,000 views and strong feedback from across Muskoka. This summer, new billboards showcasing the Made-in-Muskoka Healthcare brand were installed at both sites, reinforcing the message of one health system, two hospitals. The CEO Advisory Committee continues to meet monthly.	
3. Update from Foundations – Leah Walker and Katherine Craine	**South Muskoka Hospital Foundation:** L. Walker advised the SMHF Board of Directors has reserved and invested over $6 million toward future development, surpassing annual targets through major gifts, estates, and planned giving. She indicated Huntsville's news about its large donation is fostering collaboration and enthusiasm among donors and families across the region and reinforcing the strength of the regional healthcare system. Community support continues, highlighted by upcoming fundraising initiatives such as the annual Moose FM Radiothon on October 10 from 6 a.m. to 6 p.m. **Huntsville Hospital Foundation:** K. Craine shared that the recently announced major gift of $20 million includes $17.5 million which is a true match. With every year that money is raised for the campaign it will be matched in December by the donor. HHF is busy working on new gift agreements with major donors. Additionally, $2.5 million of the $20 million has been designated for the Limberlost Invictus Scholarship, providing $250,000 annually for 10 years to support recruitment, retention, and training of healthcare workers across the organization. These funds offer flexibility for innovative solutions to workforce challenges and will be activated upon stage 1.3 approval. Fundraising for essential equipment, such as a new CT scanner, continues in parallel.	
4. Round Table of Healthcare-Related Items – Dave Uffelmann	K. Cross provided an update from the Muskoka Almaguin OHT, indicating the province has committed a significant investment in primary care. The OHT is working on a proposal focused on reducing unattached patients. ALC numbers are improving and the ALC group continues to meet regularly to reduce demand in the inpatient sector. Funding has been secured for a contracted palliative care coach to work to integrate programs by hospice and family health team for better regional coordination. The Cottage Country Family Health Team, in partnership with	

	the Gravenhurst Rotary Club, is advancing the completion of the Family Health Team in Gravenhurst and will present their collaborative model at the upcoming Family Health Team conference in Toronto. R. Maloney noted that obstetrics remains a sensitive and high-profile issue within the community. With ongoing discussions about the potential consolidation of OB services, he queried the implications on the Stage 1.3 submission. C. Harrison assured him that MAHC continues to prioritize maintaining high-quality obstetrical care across both sites, recognizing the challenges of staffing and service volume, and is actively engaging with government partners to explore innovative solutions. R. Maloney requested additional context on ALC reductions and impact over several months. C. Harrison to provide an updated report to help demonstrate the improvements after two quarters. N. Alcock asked what the ALC reduction is attributed to. C. Harrison explained factors include identification of at-risk patients early in their hospital journey, ALC Rounds as a review process with a senior clinical leader to ensure all options are exhausted prior to designation, and collaborative work on transitional care beds in the community. It was noted that Huntsville Town Council has again committed to a three-year commitment for MAOHT's Health Human Resources recruiter. K. Cross asked about the possibility of tighter integration between family practice and midwifery around the obstetrics. C. Harrison confirmed this approach is actively being explored with both community-based and hospital-based midwifery programs under consideration as an option for future service delivery.	**C. Harrison**
8. Adjournment	The meeting adjourned at 9:46 a.m. The next meeting is scheduled Friday, January 9, 2026, at 9 a.m.	

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

June 22, 2026

The hybrid in-person/virtual TRI Council meeting of the Councils of the Township of Armour, the Township of Ryerson and the Village of Burk's Falls was held on Monday, June 22, 2026 at 7:00 p.m. at the Katrine Community Centre.

Those in attendance were:

Township of Armour Council present included Mayor Rod Ward; Councillors Jerry Brandt, Wendy Whitwell, Dorothy Haggart-Davis and Rod Blakelock; Staff: Charlene Watt, Municipal Clerk; Dave Gray, CAO; Charlotte Wagar, Office Administrator and Amy Tilley, Waste Management Administrator.

Village of Burk's Falls Council present included Mayor Chris Hope, Councillors Nancy Kyte, Sean Cotton and Ashley Brandt; Staff: Camille Barr, Deputy Clerk and Tammy Wylie, Treasurer.

Township of Ryerson Council present included Deputy Mayor Glenn Miller and Councillor Beverly Abbott; Staff: Brayden Robinson, Treasurer; Nancy Field, Clerk and Joe Readman, Fire Chief. The Township of Ryerson did not have quorum; therefore, Ryerson Council was unable to consider or pass resolutions at the meeting.

Guests: Diane Brandt, Jon Hind, and John Wilson.

WELCOME:

The meeting was called to order by Mayor Rod Ward at 7:00 p.m.

Mayor Rod Ward welcomed all of the participants.

VIDEO RECORDING DISCLAIMER:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded. Participants also agreed to recordings being posted to YouTube or other distribution services.

INDIGENOUS LAND ACKNOWLEDGEMENT:

TRI Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The notes of the regular meeting held on February 23, 2026 were approved as circulated.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

June 22, 2026

DECLARATION OF PECUNIARY INTEREST:

No pecuniary interest and general nature thereof were declared.

DISCUSSION ITEMS:

Draft Arena Agreement & Draft Waste Management Agreement

TRI Council reviewed the draft Joint Arena Services Agreement and the draft Joint Waste Management Agreement. Following discussion, both the Township of Armour and the Village of Burk's Falls passed resolutions endorsing the draft agreements and agreed to bring forward by-laws authorizing their execution at their next Council meetings, or as soon as practicable thereafter.

The Township of Ryerson was unable to pass a resolution due to the absence of quorum; however, TRI Council was advised that the agreements will be presented for consideration at its next regularly scheduled Council meeting.

TRI Council expressed its appreciation to the TRI Sub Committee for its commitment and collaborative efforts in developing the draft agreements and successfully guiding the project through the review process.

TRI-R Landfill Sub Committee Report

TRI Council reviewed a report on the TRI-R Landfill Waste Management Sub Committee's first meeting of June 16, 2026. The group evaluated site issues, assets, and infrastructure to develop a plan for improvements. The Committee's initial focus is improving traffic flow and reducing congestion in the Blue Box drop-off area by removing underutilized infrastructure and decommissioning outdoor recycling compactors. These changes are expected to create additional operational space and improve site efficiency. Committee members also reviewed existing infrastructure to identify potential future capital projects. The next meeting will focus on implementing the first site improvement and prioritizing future capital needs. The 2026 Waste Management Budget includes $9,000 for site layout improvements, with minimal costs anticipated for decommissioning infrastructure and completing necessary grading work. The Committee also reviewed challenges associated with the Tire Recycling Program, noting that market limitations are controlled by tire producers and that expanding tire collection areas would not provide a sustainable solution. The Committee recommended focusing on inventory management and advocating to provincial authorities for increased processing capacity, improved market access, and long-term solutions for tire diversion.

TRI Council discussed concerns with the Waste Management Administrator related to the storage of large quantities of used tires at the landfill and cautioned against suspending the tire collection program. Council noted that discontinuing the service could increase the risk of illegal tire dumping within the region.

TRI-R Landfill Sub Committee Report (cont'd.)

The Waste Management Administrator advised that confirmation had recently been received from eTracks that the existing tire stockpile is scheduled to be removed by the end of the week.

Council was further advised that if the landfill continues to accept used tires while neighbouring municipalities discontinue the service, the site may become the primary collection location for residents from a broader geographic area.

Armour Council will consider a resolution at a future Council meeting requesting that the Province of Ontario address the growing issue of used tire stockpiling at collection sites. The current situation is attributed, in part, to challenges within Ontario's tire recycling system. A staff report outlining the issue and potential advocacy measures will be presented to Armour Council by the Waste Management Administrator.

New Fire Hall Build Update

The Fire Chief provided a status report on the progress of the new Fire Hall build. The project recently passed the under-slab plumbing rough-in and is pending the insulation and plumbing inspections. Construction of the new facility continues to progress well. Interior office walls are currently being painted, and installation of the drop ceiling is set to begin. Outside, construction of the septic beds is underway and nearing completion, allowing the remaining site work and landscaping to proceed. Additional project activities include coordinating the relocation and required testing and servicing of the SCBA air compressor, completion of internet and phone service installation, and installation of the radio infrastructure, which is awaiting transition to the new site. Financially, a total of $1,451,859.80 has been invoiced and paid to date, representing approximately 42% of the total project cost. The Fire Chief extended an invitation to TRI Council members to visit the construction site and observe the progress of the project.

Canada Day Fireworks

The Village of Burk's Falls requested volunteers to assist with collecting donations at the two gate entrances during the Canada Day fireworks display scheduled for July 1, 2026. TRI Council considered the request, and Councillors Dorothy Haggart-Davis, Nancy Kyte, and Beverly Abbott volunteered to assist with the fundraising efforts. Volunteers were asked to arrive at approximately 7:30 p.m. to assist with event preparations.

The Fire Chief advised that access to the fairgrounds from the Dimsdale Street intersection will be closed due to ongoing construction. A fire truck will be positioned at the entrance to restrict access.

NEXT MEETING:

TRI Council discussed the scheduling of its regular October 2026 meeting and reviewed resolutions from the partner municipalities supporting a change to the meeting date due to the conflict with Municipal Election Voting Day. Following discussion, TRI Council passed a resolution approving the rescheduling of the regular October TRI Council meeting from October 26, 2026 to October 5, 2026. The October 5, 2026 meeting will be hosted by the Village of Burk's Falls.

ADJOURNMENT:

The TRI Council meeting adjourned at 7:25 p.m.

RESOLUTIONS:

Resolution #TRI-2026-3 - Moved by Jerry Brandt, seconded by Ashley Brandt; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls approve the notes of the TRI Council meeting held on February 23, 2026, as circulated. Carried

Resolution #TRI-2026-4 - Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; WHEREAS Section 20(1) and 20(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, authorizes a municipality to enter into an agreement with one or more municipalities or local bodies;

AND WHEREAS the Council of each of the Township of Armour, the Township of Ryerson, and the Village of Burk's Falls deems it appropriate and in the public interest to enter into agreements with respect to the Armour, Ryerson and Burk's Falls Memorial Arena and the TRI-R Communal Landfill;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour supports entering into agreements for these shared services;

AND FURTHER THAT each municipal Council shall bring forward by-laws authorizing the execution of the Joint Arena Services Agreement and the Joint Waste Management Services Agreement at their next regularly scheduled Council meeting or as soon as possible thereafter. Carried

Resolution #TRI-2026-5 – Intentionally omitted. The Township of Ryerson did not have quorum and unable to consider a resolution respecting the Joint Arena Services Agreement and Joint Waste Management Services Agreement.

Resolution #TRI-2026-6 – Moved by Ashley Brandt, seconded by Nancy Kyte; WHEREAS Section 20(1) and 20(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, authorizes a municipality to enter into an agreement with one or more municipalities or local bodies;

RESOLUTIONS: (cont'd.)

AND WHEREAS the Council of each of the Township of Armour, the Township of Ryerson, and the Village of Burk's Falls deems it appropriate and in the public interest to enter into agreements with respect to the Armour, Ryerson and Burk's Falls Memorial Arena and the TRI-R Communal Landfill;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Village of Burk's Falls supports entering into agreements for these shared services;

AND FURTHER THAT each municipal Council shall bring forward by-laws authorizing the execution of the Joint Arena Services Agreement and the Joint Waste Management Services Agreement at their next regularly scheduled Council meeting or as soon as possible thereafter. Carried

Resolution #TRI-2026-7 – Moved by Chris Hope, seconded by Glenn Miller; WHEREAS the regularly scheduled TRI Council meeting falls on Monday, October 26, 2026, which is also Municipal Election Voting Day;

AND WHEREAS TRI Council wishes to reschedule the meeting to avoid conflict with the municipal election process;

NOW THEREFORE BE IT RESOLVED THAT the regular TRI Council meeting scheduled for the last Monday in October 2026 be rescheduled to October 5, 2026. Carried

Resolution #TRI-2026-8 - Moved by Sean Cotton, seconded by Chris Hope; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls adjourn this regular TRI Council meeting at 7:25 p.m. until the next TRI Council meeting scheduled for October 5, 2026 to be hosted by the Village of Burk's Falls. Carried

MOH Report Highlights June 2026

Medical Officer of Health Update

Warm weather is here, graduation celebrations are underway, and summer events are beginning to fill the calendar. Summer has arrived in Nipissing and Parry Sound, bringing opportunities to enjoy our region's lakes, parks, trails, and other popular attractions. We are fortunate to call this remarkable area home.

As residents and visitors make the most of the season, the Health Unit has been hard at work helping to ensure a safe and healthy summer for everyone. Seasonal health risks can arise from many sources, including the food we eat, the water we drink and swim in, the wildlife we encounter, and changing environmental conditions.

This report highlights the many ways the Health Unit is working to reduce summer health risks, from ticks and extreme heat to recreational water, food trucks, blastomycosis, animal bites, poor air quality, blue-green algae blooms, legionella, and small drinking water systems.

Wishing everyone a safe, healthy, and enjoyable summer season!

Lyme Disease

Following a significant increase in Lyme Disease cases in 2025, the Health Unit conducted a public awareness campaign during Tick Awareness month in May 2026. The campaign generated strong engagement, particularly among young adults, and promoted measures to reduce the risk of tick-borne diseases.

Oral Health

The Oral Health program partnered with the District of Nipissing Social Services Administration Board (DNSSAB) and the Clinical Access Mobile Partnership (CAMP) van to provide on-site oral health screenings and navigation services for DNSSAB clients experiencing barriers to dental care.

Vaccine Preventable Disease

The Health Unit has seen a significant increase in Grade 7 and 8 students receiving optional Hepatitis B and Human Papilloma Virus (HPV) during the 2025-2026 school year. Increased uptake is believed to be associated with the introduction of electronic consent forms and the spring HPV awareness campaign.

Healthy Families

The Basics Nipissing–Parry Sound is a community-wide initiative that promotes nurturing parent–child relationships and healthy childhood development. The Basics Insights, a free weekly text messaging program, provides practical and evidence-informed parenting tips to support positive parent–child interactions. In 2025, 201 local families enrolled in the program. Quarterly evaluation surveys showed strong parent satisfaction, with families reporting increased awareness of The Basics, more conversations about the principles, and greater use of the strategies in daily caregiving routines.

Community Drug Alert

The Health Unit issued a Community Drug Alert on April 7, 2026, followed by a second extension on May 5 that remained in effect until May 22, 2026. The alert was issued in response to an increase in locally reported drug poisonings which reached levels not seen since September 2020.

Quality Assurance

The Health Unit has updated its process for managing formal public complaints by integrating complaint reporting into the Quality Issue Reporting (QIR) system. This change supports a more consistent approach to documenting, tracking, monitoring, and resolving complaints, while strengthening ongoing quality improvement efforts. Public complaint submissions can be made through the online form available on the Health Unit's Contact Us webpage.

ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS
DE LA POLICE PROVINCIALE

ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

Almaguin Highlands O.P.P. Detachment Board

Regular Meeting of the Board
Wednesday July 8th, 2026
5:00 p.m.
Township of Perry Municipal Office
(1695 Emsdale Road, Emsdale, ON)

1. Call to Order

2. Disclosure of Conflict of Interest
(with reference to this Agenda and any previous meeting)

3. Adoption of Minutes
3.1. Regular Board Meeting Minutes – Wednesday, April 8th, 2026

4. Delegations - NIL

5. Almaguin Highlands OPP S/Sgt Detachment Commander Updates and/or Reports
5.1. 2026 Q2 OPP Detachment Board Report {Res}
5.2 2025 Almaguin Highlands OPP Detachment Annual Report {Res}

6. Board Business
6.1. OPP Detachment Board Meeting Report provided by Chair Sutherland {Res}
6.2 OAPSB Spring Conference and Annual General Meeting Report provided by Board Member Dan Robertson {Res}

7. Correspondence and General Information
7.1 Province-Wide Inspection Terms of Reference
7.2 Policing Inspection - Introductory Letter to Stakeholders

8. By-laws – NIL

9. Closed Session – NIL

10. Other Business

11. Adjournment - Next Meeting: October 14, 2026

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

This is the true original Agenda distributed to the OPP Detachment Board, copied for public handout, and placed in the Almaguin Highlands OPP Detachment Board File. Ref: OPP Detachment Board Agenda 2026 07 08

ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

Almaguin Highlands O.P.P. Detachment Board

Regular Meeting of the Board
Wednesday April 8th, 2026
5:00 p.m.
Electronic Attendance Only

Any and all Minutes are to be considered Draft until approved by the OPP Board at a Regular Meeting.

In Attendance:

Robert Sutherland, Chair & Community Representative, Krista Core, Vice Chair & Community Representative, Board Members: Kevin Noaik, Joe Lumley and Neil Scarlett, Dan Robertson, Acting Secretary Beth Morton, S/Sgt Detachment Commander Doug Vincer

Members of the Public: Nil

Item 2 - Disclosure of Conflict of Interest- Nil

Item 3 – Adoption of Minutes

Resolution No. 2026-12
Moved by: Dan Robertson **Seconded by: Joe Lumley**
Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Regular Board Meeting Minutes dated Wednesday, February 11th, 2026.

Carried

Item 4 Delegations - Nil

Item 5 Almaguin Highlands OPP S/Sgt Detachment Commander Updates and/or Reports

Resolution No. 2026-13
Moved by: Kevin Noaik **Seconded by: Neil Scarlett**
Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives the 2026 Q1 OPP Detachment Board Report from the S/Sgt Detachment Commander.

Carried

Item 6 Board Business

Resolution No. 2026-14
Moved by: Neil Scarlett **Seconded by: Kevin Noaik**
Whereas the Mayor of the Village of South River has provided the Almaguin Highlands OPP Detachment Board with a letter outlining the Village's concerns regarding additional policing costs;
Now therefore be it resolved that the Almaguin Highlands OPP Detachment Board hereby directs the Secretary to send the letter of response to the Village once amendments have been made by the Board.

Carried

Resolution No. 2026-15
Moved by: Joe Lumley **Seconded by: Dan Robertson**
Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the 2026 Almaguin Highlands OPP Board Budget as presented.

Carried

Resolution No. 2026-16
Moved by: Krista Core **Seconded by: Neil Scarlett**
Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves Policy #2026-01 Meal Allowance Policy.

Carried

Item 7 Correspondene and General Information

Resolution No. 2026-17
Moved by: Krista Core **Seconded by: Dan Robertson**
Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives Items 7.1 to 7.4 Correspondence and General Information as outlined on the Agenda of Wednesday April 8th, 2026.

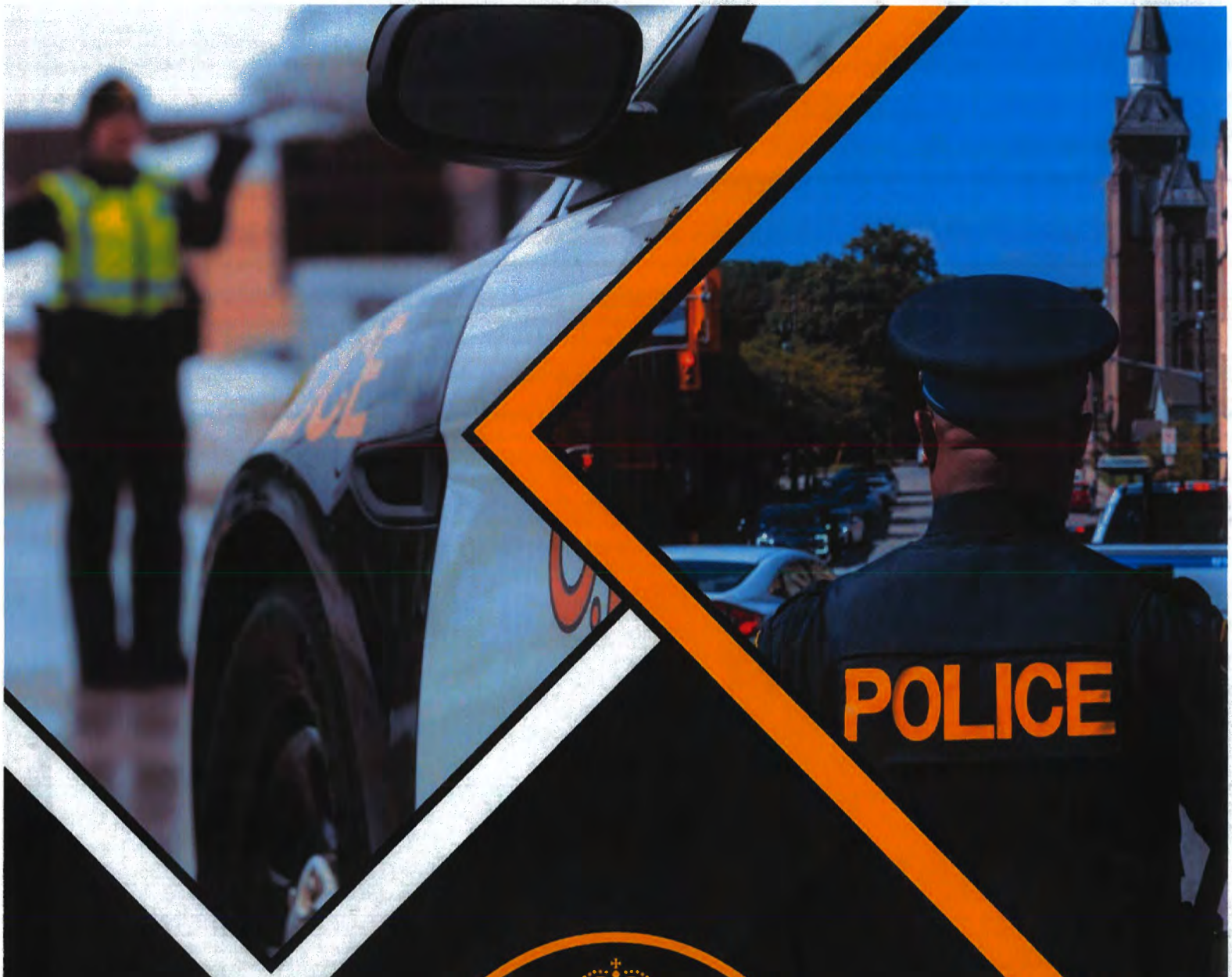
Carried

The Meeting adjourned at approximately 6:23 p.m.

Dated this 8th day of July, 2026.

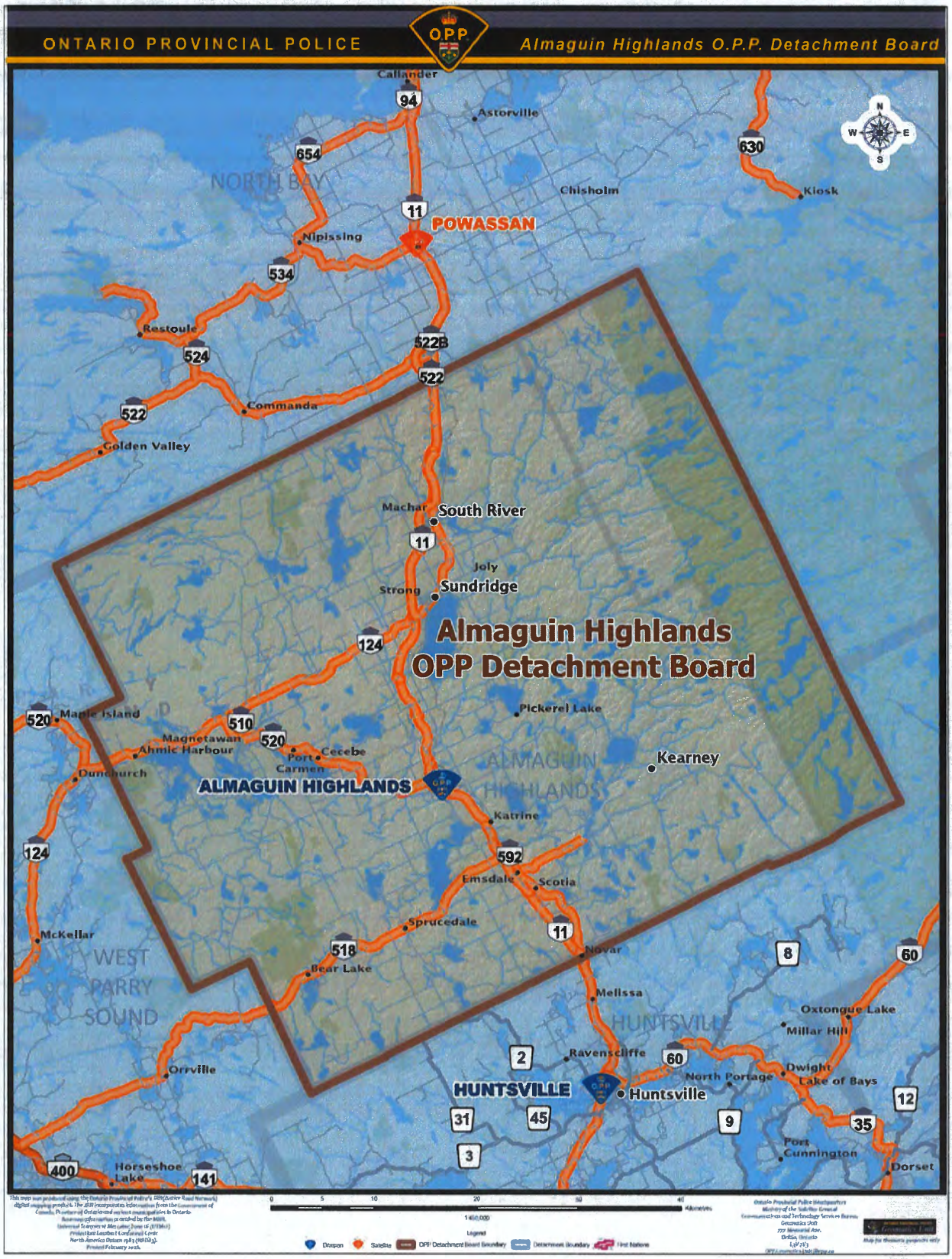
_____
Robert Sutherland, *Chair*

_____
Beth Morton, *Acting Secretary*



ALMAGUIN HIGHLANDS DETACHMENT

2025 DETACHMENT BOARD ANNUAL REPORT


ONTARIO PROVINCIAL POLICE
OPP
Almaguin Highlands O.P.P. Detachment Board
Callander
94
Astorville
654
NORTH BAY
Chisholm
630
Kiosk
11
POWASSAN
Nipissing
534
Restoule
524
522B
522
Commanda
522
Golden Valley
Machar
South River
11
Joly
Strong
Sundridge
Almaguin Highlands
OPP Detachment Board
124
520
Maple Island
510
520
Magnetawan
Ahmic Harbour
Port Carling
Cecebe
Dunchurch
ALMAGUIN HIGHLANDS
Pickerel Lake
Kearney
ALMAGUIN HIGHLANDS
Katrine
124
592
Emsdale
Scotia
Sprucedale
McKellar
WEST PARRY SOUND
518
Bear Lake
11
Novar
8
60
Melissa
HUNTSVILLE
Oxtongue Lake
Millar Hill
2
Ravensciffe
60
Orrville
HUNTSVILLE
Huntsville
North Portage
Dwight
Lake of Bays
12
31
45
9
35
3
Port Cunnington
Dorset
400
Horseshoe Lake
141
N
W
E
S

2023-2025 STRATEGIC PLAN

Priorities and Commitments

PEOPLE

A healthy and resilient OPP

We will strive to support all members in achieving their professional and personal best.

WORK

A responsive and evolving OPP

We will empower our members to ensure the best possible policing services are delivered to Ontarians.

COMMUNITIES

A collaborative and progressive OPP

We will partner and build relationships with a shared vision for safety and well-being.

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Message from the Detachment Commander

I am pleased to present the Almaguin Highlands Detachment – 2025 Detachment Board Annual Report. This report provides an overview of crime, traffic enforcement, and community well-being outcomes, and highlights key initiatives and operational results achieved over the past year. As 2025 marked the final year of the 2023–2025 Almaguin Highlands Detachment Action Plan, this report delivers a comprehensive summary of progress made toward those established commitments.

Throughout 2025, members of the Almaguin Highlands Detachment remained focused on enhancing public safety, strengthening community partnerships, and delivering professional, responsive policing services. Their dedication to community engagement, particularly with youth and vulnerable populations, continues to support trust, accountability, and confidence in policing across the detachment area.

I am proud of the commitment demonstrated by our members and grateful for the continued collaboration of our municipal partners, community stakeholders, and the Almaguin Highlands OPP Detachment Board. Together, these partnerships support the shared goal of improving community safety and well-being as we prepare to move forward under the *Community Safety and Policing Act (CSPA)*.

In 2025,

- We saw an 19.7% decrease in property crimes, a 29.4% decrease in drug crimes and a 5% minimal increase in violent crimes. We responded by conducting thorough investigations, leveraging regional and technological resources and holding those responsible, accountable for their actions.
- We enhanced our commitment to traffic safety and prioritized interactions with the motoring public. This resulted in a 76% increase in traffic stops and a 20% increase in Highway Traffic Act offences.
- We partnered with regional resources to tackle commercial motor vehicle (CMV) safety, conducting proactive CMV safety events, further ensuring the safety of our roadways.
- With an extensive trail system and complaints surrounding operation by youth in the community, we continued our focus on a proactive approach to off-road vehicle enforcement, moving from an educational approach to active enforcement and further engaging our Snow machine, All-terrain Vehicle and Vessel Enforcement (SAVE) Unit. This resulted in fewer complaints from the public about off-road vehicle traffic in summer months.
- Based on concerns from community members, we conducted focused patrols in high traffic areas in summer months and engaged in traffic studies with community partners to ensure meaningful deployment of our resources.
- We continued to leverage technology, including body worn cameras, in-car cameras and Automatic Licence Plate Readers (ALPR) to support the collection of evidence, increase transparency and enhance public and officer safety.
- Partnering with the Town of Sundridge and the Canadian Mental Health Association, we secured a three-year grant and formally implemented our Mobile Crisis Response Team (MCRT), a co-

response model that enhance our ability to respond to mental health-related calls, better support victims of crime and connect individuals with local resources.

- With our municipal partners at the Township of Armour, we secured a three-year Reduce Impaired Drivers Everywhere (RIDE) Grant and began to deploy officers strategically throughout the Almaguin Highlands to identify and thwart impaired driving.
- We continued to engage with groups and organizations in our area to build relationships and promote community safety and well-being. We provided community and school presentations on topics like on-line frauds, youth safety and social media safety.
- We celebrated Remembrance Day at multiple venues across the Almaguin Highlands and attended a variety of community celebrations, including fall fairs, and the Sunflower Festival, which welcomes thousands of visitors to our communities.
- We supported the development of our members and participated in a variety of training opportunities, further enhancing our ability to identify, investigate and prosecute impaired drivers, conduct thorough criminal investigations and balancing officer wellness with the availability of our mental health clinicians.

In 2026, we will release our new 2026-2029 Almaguin Highlands Detachment Action Plan. This is the first action plan developed under the CSPA. We are working closely with The Almaguin Highlands OPP Detachment Board and engaging with community members to ensure the needs of our communities are reflected in the commitments we make for the next four years.

Development of the 2026-2029 Almaguin Highlands Detachment Action Plan will coincide with the creation of the 2026-2029 OPP Strategic Plan creating organizational alignment.

As we look ahead to emerging challenges and new opportunities in policing and community safety, our detachment members remain committed to our mission to serve our communities, protect our citizens, uphold the law, and preserve public safety.

Vincer, Doug
Detachment Commander
Almaguin Highlands Detachment

Summary of Commitments

Through analysis and consultation, the following areas of focus were identified for the years 2023-2025.

Crime	Roadways, Waterways and Trails	Community Well-Being
Reduce harm and victimization in the areas of: 1. Violent crimes including intimate partner violence (IPV), assaults and sexual assaults. 2. Property crime including theft over $5000 and possession of stolen property. 3. Illicit drug trafficking and drug related deaths. 4. Cyber-crime and phone scams.	To sustain a continuous and year-round focus on the "Big Four" causal factors of fatal, personal injury, and property damage collisions by changing driver behaviours responsible for injuries and deaths on roadways, waterways, and trails: 1. Impaired (alcohol/drug). 2. Speeding/aggressive driving. 3. Distracted driving. 4. Lack of occupant restraint and safety equipment.	Identify and utilize a collaborative response to calls for service involving substance abuse issues and mental health crisis.

2025 Crime Progress Results

Commitment	Progress Results
Reduce harm and victimization in the areas of: 1. Violent crimes including intimate partner violence (IPV), assaults and sexual assaults. 2. Property crime including theft over $5000 and possession of stolen property. 3. Illicit drug trafficking and drug related deaths. 4. Cyber-crime and phone scams.	1. The implementation of a full-time MCRT strengthened collaborative partnerships with community stakeholders, including the Canadian Mental Health Association, the Sexual Assault Domestic Violence Committee, District of Parry Sound Victim Services, the Victim-Witness Assistance Program, and HANDS – The Family Help Network. These partnerships enhanced officer training opportunities and improved access to community-based supports for victims of crime. In support of public safety, the OPP implemented the North East Region Offender Management and Apprehension Program (OMAP), supported by province-wide technological tools that assist officers in identifying repeat offenders and monitoring compliance with court-imposed conditions. These intelligence-led resources support early identification of risk factors and contribute to the disruption of criminal activity. Ongoing officer training, oversight from the Detachment Abuse Issues Investigator (DAII), and continued collaboration with community partners supported a comprehensive and victim-centered response to IPV occurrences. Frontline investigative capacity was further enhanced through specialized training, including the Scenes of Crime Officer course and Advanced Interviewing Techniques, improving investigative quality across offence types, including property crime. 2. Intelligence gathering by the detachment's Community Street Crime Unit (CSCU) contributed to the identification of crime trends, the recovery of stolen property, and the laying of criminal charges. Regional support from Regional Operational Analysts (ROAs) facilitated intelligence-led policing through timely identification of persons of interest and informed deployment of resources. Information-sharing products, including Crime Alerts and Officer Safety Awareness Bulletins, were used to support officer and community safety. Directed patrols and foot patrol initiatives were conducted in identified priority areas to address

	community concerns, increase police visibility, and reduce opportunities for criminal activity. 3. Recognizing that drug addiction and illicit drug trafficking require a multifaceted response, the detachment focused on coordinated enforcement and intelligence development. These efforts resulted in arrests and incarceration of offenders, contributing to the reduction of illicit substances being trafficked within the Almaguin Highlands. Additional training, including the Traffic Stops, Authorities and Investigations course, enhanced officer ability to detect drug-related activity on primary transportation corridors, supporting regional and provincial objectives. 4. In 2025, the detachment observed a decrease in fraud-related offences. While fraud remains a concern, particularly for vulnerable and aging populations, increased officer training and targeted public education initiatives improved community awareness and prevention. Community outreach efforts, including traditional and social media engagement, supported the identification of phishing and online fraud schemes and contributed to the reduction of victimization.

2025 Roadways, Waterways and Trails Progress Results

Commitment	Progress Results
To sustain a continuous and year-round focus on the "Big Four" causal factors of fatal, personal injury, and property damage collisions by changing driver behaviours responsible for injuries and deaths on roadways, waterways, and trails: 1. Impaired (alcohol/drug). 2. Speeding/aggressive driving. 3. Distracted driving. 4. Lack of occupant restraint and safety equipment.	Traffic safety enforcement focused on the "Big Four" causal factors, impaired driving, speeding/aggressive driving, distracted driving, and lack of occupant restraint, remained a year-round operational priority for the Almaguin Highlands Detachment in 2025. Enforcement and public engagement activities were conducted across roadways, waterways, and trail systems to influence driver behaviour and reduce the risk of fatal, injury, and property-damage collisions. In 2025, the detachment significantly increased interactions with the motoring public, resulting in a 76% increase in vehicle stops. This enhanced visibility supported a balanced approach of education and enforcement and contributed to improved compliance with traffic safety legislation. Collision data indicated a decrease in property-damage-only and non-fatal injury collisions during the reporting period. While an increase in fatal collisions was observed (three incidents), including one where speed was identified as a contributing factor and others occurring outside of traditional highway environments, the detachment responded by strengthening its marine and off-road enforcement presence. This included targeted training, regular deployment of officers to trails and waterways, and the use of regional Snowmobile, All-Terrain Vehicle and Vessel Enforcement (SAVE) resources. Impaired driving enforcement remained a priority. In 2025, impaired driving offences decreased, and the detachment successfully secured a Reduce Impaired Driving Everywhere (RIDE) Grant, enhancing the ability to conduct proactive RIDE initiatives. These initiatives increased police visibility and supported early intervention to prevent impaired driving-related collisions on roadways, trails, and waterways.

2025 Community Well-Being Progress Results

Commitment	Progress Results
Identify and utilize a collaborative response to calls for service involving substance abuse issues and mental health crisis.	The implementation of a full-time MCRT enhanced the detachment's ability to respond to calls for service involving mental health and substance use crises by providing timely, collaborative, and appropriate supports to individuals pre-crisis, in-crisis, and post-crisis. Through partnerships with community service providers, individuals were connected to meaningful local resources, reducing reliance on enforcement-only responses. The Crisis Call Diversion Program, which embeds a mental health and addictions crisis worker within the Provincial Communications Centre, continued to provide early intervention for consenting callers experiencing acute mental health, substance use, or family-related crises. This co-response model supports de-escalation, improves access to appropriate levels of care in non-emergent situations, and reduces unnecessary emergency department visits. These initiatives reflect the OPP's commitment to collaborative, community-based approaches that enhance service delivery and support community well-being.

Other Community Updates

- With the establishment of the Almaguin Highlands OPP Detachment Board and the continuation of strong partnerships with emergency services, community stakeholders, and education administrators, the detachment maintained ongoing engagement to support collaboration, information sharing, and continuous improvement in service delivery. These partnerships contributed to joint training opportunities, community education initiatives, and increased awareness of emerging crime trends.

- Leveraging advanced technology, regional analytical expertise, and funding obtained through the provincial Reduce Impaired Driving Everywhere (RIDE) Grant, the detachment utilized data-driven analysis to identify traffic and impaired-driving trends across the Almaguin Highlands. This intelligence-led approach supported the self-deployment of officers and the initiation of targeted RIDE initiatives, resulting in the early identification and arrest of an impaired driver on a rural roadway prior to any collision or public complaint. This proactive enforcement model is employed regularly to enhance roadway safety across the detachment area.

- The Almaguin Highlands Detachment maintained a consistent presence within local schools and at community sporting events to engage positively with youth and promote trust, awareness, and crime prevention. Feedback received from students, educators, parents, and coaches highlighted the value of these interactions in fostering positive relationships and supporting youth development. Youth engagement remains a key component of community safety and long-term well-being.

- Recognizing the increasing demand for mental health-related supports, the MCRT continued proactive engagement with community partners to support individuals and families before crisis escalation. This collaborative, community-based approach enhances early intervention, supports appropriate referrals, and contributes to improved outcomes for community members experiencing mental health challenges.

Calls for Service

Table 1.1

All CAD Events*	Immediate Police Response Required**
12,139	2,765

* This represents all Computer Aided Dispatch (CAD) event types created for each detachment area. Not all CAD events are dispatched to a frontline OPP detachment officer. Some events may have been actioned by another OPP member, diverted to another unit, or deemed a non-OPP event. This does not include officer or detachment generated events that have not been reported through the PCC, or any online reporting events.

** This represents the total number of CAD events prioritized for an immediate police response, indicating the potential for extreme danger, catastrophic circumstances, injury, the threat of injury, death, and/or crime in progress.

Crime and Clearance

Violent Crimes **Table 2.1**

Offences	2023	2024	2025	Clearance Rate
01 - Homicide	0	1	0	--
02 - Other Offences Causing Death	0	0	0	--
03 - Attempted Murder	0	0	0	--
04 - Sexual Offences	32	24	25	84.00%
05 - Assaults/Firearm Related Offences	92	92	96	87.50%
06 - Offences Resulting in the Deprivation of Freedom	2	0	0	--
07 - Robbery	0	3	0	--
08 - Other Offences Involving Violence or the Threat of Violence	63	78	86	68.60%
09 - Offences in Relation to Sexual Services	0	1	0	--
10 - Total Violent Crime	189	199	207	79.23%

Property Crimes **Table 2.2**

Offences	2023	2024	2025	Clearance Rate
01 - Arson	0	0	5	20.00%
02 - Break and Enter	29	41	26	15.38%
03 - Theft Over	33	27	26	7.69%
04 - Theft Under	57	65	45	15.56%
05 - Have Stolen Goods	4	8	4	75.00%
06 - Fraud	72	84	77	15.58%
07 - Mischief	47	58	43	48.84%
08 - Total Property Crime	242	283	226	22.12%

Other Criminal Code **Table 2.3**

Offences	2023	2024	2025	Clearance Rate
01 - Illegal Gaming and Betting	0	0	0	--
02 - Offensive Weapons - Careless use of firearms	12	16	8	100.00%
03 - Failure to Comply - Judicial Orders/Unlawfully at Large	66	143	87	90.80%
04 - Disturb the Peace	5	0	1	0.00%
05 - Child Pornography	3	0	2	100.00%
06 - Other Criminal Code (Ex. Traffic)	14	19	16	81.25%
07 - Total Other Criminal Code	100	178	114	89.47%

Drugs **Table 2.4**

Offences	2023	2024	2025	Clearance Rate
01 - CDSA Possession	7	9	6	83.33%
02 - CDSA Trafficking	6	5	4	100.00%
03 - CDSA Importation & Production	0	0	0	--
04 - Cannabis Possession	0	1	0	--
05 - Cannabis Distribution	0	0	0	--
06 - Cannabis Sale	0	0	0	--
07 - Cannabis Importation & Exportation	0	0	0	--
08 - Cannabis Production	0	0	0	--
09 - Other Cannabis Violations	0	0	0	--
10 - Total Drugs	13	15	10	90.00%

Federal Statutes **Table 2.5**

Offences	2023	2024	2025	Clearance Rate
Federal Statutes	4	15	0	--

Traffic Violations **Table 2.6**

Offences	2023	2024	2025	Clearance Rate
01 - Dangerous Operation	1	4	1	100.00%
02 - Flight from Peace Officer	3	1	9	55.56%
03 - Operation while Impaired/Low Blood Drug Concentration Violations	25	32	31	100.00%
04 - Failure or Refusal to Comply with Demand	1	1	3	100.00%
05 - Failure to Stop after Accident	2	2	4	0.00%
06 - Operation while Prohibited	3	3	6	100.00%
07 - Total	35	43	54	85.19%

Youth Crime **Table 2.7**

Disposition Type	2023	2024	2025
Bail	0	0	0
Conviction	16	15	3
Diversion	21	10	15
Non-Conviction	22	23	16
Not Accepted	1	0	0
POA Ticket	5	17	37
NULL	13	3	38
Total	78	68	109

Victim Referrals **Table 2.8**

Offences	2023	2024	2025
Sum of Offered	556	569	677
Sum of Accepted	115	90	119
Sum of Total	671	659	796
Sum of % Accepted	17.14%	13.66%	14.95%

Traffic and Road Safety

Motor Vehicle Collisions (MVC) by Type **Table 3.1**
(Includes roadway, off-road and motorized snow vehicle collisions)

	2023	2024	2025
Fatal Injury Collisions	2	1	3
Non-Fatal Injury Collisions	43	36	31
Property Damage Only Collisions	290	318	292
Alcohol-Related Collisions	19	23	20
Animal-Related Collisions	127	139	113
Speed-Related Collisions	52	37	41
Inattentive-Related Collisions	34	34	22
Persons Killed	3	1	3
Persons Injured	48	47	41

Primary Causal Factors in Fatal MVCs on Roadways **Table 3.2**

	2023	2024	2025
Fatal Roadway Collisions where Causal is Speed Related	0	0	1
Fatal Roadway Collisions where Causal is Alcohol/Drug Related	0	0	0
Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor	0	0	0
Fatal Roadway Collisions where Causal is Inattentive Related	0	0	0
Fatal Roadway Collisions where Causal is Animal Related	0	0	0

Fatalities in Detachment Area **Table 3.3**

Fatality Type	Category	2023	2024	2025
Roadway	Fatal Incidents	0	0	1
Roadway	Persons Killed	0	0	1
Roadway	Alcohol/Drug Related Incidents	0	0	0
Marine	Fatal Incidents	0	0	1
Marine	Persons Killed	0	0	1
Marine	Alcohol/Drug Related Incidents	0	0	0
Off-Road Vehicle	Fatal Incidents	2	1	1
Off-Road Vehicle	Persons Killed	3	1	1
Off-Road Vehicle	Alcohol/Drug Related Incidents	1	0	1
Motorized Snow Vehicle	Fatal Incidents	0	0	1
Motorized Snow Vehicle	Persons Killed	0	0	1
Motorized Snow Vehicle	Alcohol/Drug Related Incidents	0	0	0

Big 4 **Table 3.4**

Offences	2023	2024	2025
Distracted (HTA 78.1)	5	3	0
Impaired (CCC 320.14 & 320.15)	61	111	89
Seatbelt (HTA 106)	44	25	37
Speeding (HTA 128)	856	1,117	1,343

Charges **Table 3.5**

Offences	2023	2024	2025
HTA	1,528	1,794	2,167
Criminal Code Traffic	95	159	142
Criminal Code Non-Traffic	683	925	656
LLCA	36	30	30
Controlled Drug and Substance Act	43	67	35
Federal Cannabis Act	2	2	1
Provincial Cannabis Act	15	21	14
Other	177	195	224

Policing Hours

The OPP has developed a Service Delivery Model (SDM) in response to several reviews and audit recommendations. The SDM is designed to:

- Promote officer wellness through balanced workloads
- Determine adequate staffing levels at each detachment
- Ensure the continued delivery of adequate and effective policing services in accordance with the *Community Safety and Policing Act (CSPA)*

To support SDM implementation, the OPP is undertaking a multi-year staffing strategy to address required increases in detachment personnel. This model supports the OPP's ability to:

- Respond effectively to increasing calls for service
- Maintain safe communities through proactive patrols and community engagement
- Meet municipal expectations for police visibility

To monitor progress and guide detachment-level planning, the OPP has established time allocation targets for provincial constables (Figure 1). These targets reflect how time should ideally be distributed by the end of the SDM staffing strategy.

The targets are based on a provincial average, and variations are expected between detachments due to differences in geography, operational structure, recruitment and leave of absence rates.

Detachments may face challenges in achieving these targets, but progress is expected as scheduling, data quality and strategic deployment continue to improve.

Figure 1: Service Delivery Model Provincial Target

Service Delivery Activity Allocations **Table 4.1**

Calls for Service	Administrative Requirements	Proactive Patrol	Community Engagement
50.2%	34.2%	14%	1.6%

Hours (Field Personnel) **Table 4.2**

	2023	2024	2025
TOTAL FRONTLINE HOURS	47,286	53,228	54,818

Endnotes

Tables 2.1, 2.2, 2.3, 2.4, 2.5, 2.6
Source: Niche Records Management System (RMS), (2026/02/24)

Note:

- Statistics Canada's Uniform Crime Reporting Survey was designed to measure the incidence of crime in Canadian society and its characteristics.
- Reported, Unfounded, Actual, Not Cleared, Cleared by Charge and Cleared Otherwise counts (2023, 2024 and 2025) and Clearance Rate for 2025 included.
- Actual counts and Clearance Rate (2023, 2024 and 2025) included.
- The most serious violation methodology (MSV) is used, which is the same as Statistics Canada's methodology. The MSV counts only the first of up to four offences per incident that occurred in the specific time range.
- First Nation population is not included.
- UCR Statistics Canada Verified (green checkmark) only.

Table 2.1 Violent Crimes
Corresponding Violation Description

01 Murder 1st Degree, Murder 2nd Degree, Manslaughter, Infanticide

02 Criminal Negligence Causing Death, Other Related Offences Causing Death

03 Attempted Murder, Conspire to Commit Murder

04 Sexual offence which occurred prior to January 4, 1983, Sexual Assault, Level 3, Aggravated, Sexual Assault, Level 2, Weapon or Bodily Harm, Sexual Assault, Level 1, Sexual Interference, Invitation to Sexual Touching, Sexual Exploitation, Sexual Exploitation of a Person with a Disability, Incest, Corrupting Morals of a Child, Making Sexually Explicit Material Available to Children, Parent or Guardian Procuring Sexual Activity, Householder Permitting Sexual Activity, Luring a Child via Computer, Agreement or Arrangement - Sexual Offence Against a Child, Bestiality - Commits, Compels Another Person, Bestiality in, Presence of, or Incites, a Child, Voyeurism, Non-Consensual Distribution of Intimate Images

05 Assault Level 3, Aggravated, Assault Level 2, Weapon/Bodily Harm, Assault Level 1, Unlawfully Causing Bodily Harm, Discharge Firearm with Intent, Using firearm/Imitation of Firearm in the Commission of an Offence, Pointing a Firearm, Assault, Peace-Public Officer, Assault Against Peace Officer with a Weapon or Causing Bodily Harm, Criminal Negligence Causing Bodily, Harm, Trap Likely to or Causing Bodily Harm, Other Assaults

06 Kidnapping, Forcible Confinement, Hostage Taking, Trafficking in Persons, Abduction Under 14, Not Parent/Guardian, Abduction Under 16, Removal of Children from Canada, Abduction Under 14 Contravening a Custody Order, Abduction Under 15 by Parent/Guardian

07 Robbery, Robbery to Steal Firearm

08 Extortion, Intimidation of a Justice System Participant or a Journalist, Intimidation of a Non-justice System Participant, Criminal Harassment, Indecent/Harassing Communications, Utter Threats to Person, Explosives Causing Death/Bodily Harm, Arson - Disregard for Human Life, Other Violations Against the Person, Failure to Comply with Safeguards (MAID), Forging/Destruction of Documents (MAID)

09 Obtaining Sexual Services for Consideration, Obtaining Sexual Services for Consideration from Person Under the Age of 18 Years, Material Benefit from Sexual Services, Material Benefit from Sexual Services Provided by Person Under the Age of 18 Years, Procuring, Procuring a Person Under the Age of 18 Years, Advertising Sexual Services

Table 2.2 Property Crimes
Corresponding Violation Description

01 Arson

02 Break & Enter, Break & Enter to Steal a Firearm, Break & Enter a Motor Vehicle (Firearm)

03 Theft over $5000, Theft over $5000 from a Motor Vehicle, Shoplifting over $5000, Motor Vehicle Theft

04 Theft $5000 or Under, Theft under $5000 from a Motor Vehicle, Shoplifting $5000 or Under

05 Trafficking in Stolen Goods over $5000, Possession of Stolen Goods over $5000, Trafficking in Stolen Goods $5000 and Under, Possession of Stolen Goods $5000 and Under

06 Fraud, Identity Theft, Identity Fraud

07 Mischief, Mischief to Cultural Property, Hate-motivated mischief relating to property used by identifiable group, Mischief Relating to War Memorials, Altering/Destroying/Removing a Vehicle Identification Number (VIN)

Table 2.3 Other Criminal Code
Corresponding Violation Description

01 Betting House, Gaming House, Other Violations Related to Gaming and Betting

02 Offensive Weapons: Explosives, Weapons Trafficking, Possession and Distribution of Computer Data (Firearm), Altering Cartridge Magazine, Weapons Possession Contrary to Order, Possession of Weapons, Unauthorized Importing/Exporting of Weapons, Firearms Documentation/Administration, Unsafe Storage of Firearms

03 Failure to Comply – Judicial Orders/Unlawfully at Large: bail violations, escape custody, fail to attend court, breach of probation

04 Disturb the Peace

05 Child Pornography: including making or distributing

06 Public Communications to Sell Sexual Services, Offences Related to Impeding Traffic to Buy or Sell Sexual Services, Counterfeiting, Indecent Acts, Voyeurism (Expired), Corrupting Morals, Lure child via Computer (Expired), Obstruct Public/Peace Officer, Trespass at Night, Threatening/Harassing Phone Calls (Expired), Utter Threats Against Property or Animals, Advocating Genocide, Public Incitement of Hatred, Promoting or Advertising Conversion Therapy, Unauthorized Recording of a Movie/Purpose of Sale, Rental, Commercial, Distribution, Offences Against Public Order (Part II CC), Property or Services for Terrorist Activities, Freezing of Property, Disclosure, Audit, Participate in Activity of Terrorist Group, Facilitate Terrorist Activity, Instruction/Commission of Act of Terrorism, Hoax – Terrorism, Advocating/Promoting Terrorism, Firearms and Other Offensive Weapons (Part III CC), Leave Canada to Participate in Activity of a Terrorist Group, Leave Canada to Facilitate Terrorist Activity, Leave Canada to Commit Offence for Terrorist Group, Leave Canada to Commit Offence that is Terrorist Activity, Harbour/Conceal Terrorist (Max = Life), Harbour/Conceal Terrorist (Max Does Not = Life), Harbour/Conceal Person Likely to Carry Out Terrorist Activity, Offences Against the Administration of Law and Justice (Part IV CC). Sexual Offences, Public Morals and Disorderly Conduct (Part V CC), Invasion of Privacy (Part VI CC), Failure to Comply with Regulations / Obligations for Medical Assistance in Dying (MAID), Other Offences Against the Person and Reputation, Offences Against the Rights of Property (Part IX CC), Fraudulent Transactions, Relating to Contracts and Trade (Part X CC), Offences Related to Currency, Proceeds of Crime (Part XII.2 CC), Attempts, Conspiracies, Accessories, Instruct Offence for Criminal Organization, Commit Offence for Criminal Organization, Participate in Activities of Criminal Organization, Recruitment of Members by a Criminal Organization, All Other Criminal Code (includes Part XII.1 CC)

Table 2.4 Drugs
Corresponding Violation Description

01 Possession – Heroin, Possession – Cocaine, Possession - Other Controlled Drugs and Substances Act, Possession - Methamphetamine (Crystal Meth), Possession - Methylenedioxyamphetamine (Ecstasy), Possession – Opioid (other than heroin)

02 Trafficking – Heroin, Trafficking – Cocaine, Trafficking - Other Controlled Drugs and Substances Act, Trafficking - Methamphetamine (Crystal Meth), Trafficking - Methylenedioxyamphetamine (Ecstasy), Trafficking – Opioid (other than heroin)

03 Import / Export – Heroin, Import / Export – Cocaine, Import / Export - Other Controlled Drugs and Substances Act, Import / Export - Methamphetamines (Crystal Meth), Import / Export - Methylenedioxyamphetamine (Ecstasy), Import/Export – Opioid (other than heroin), Production – Heroin, Production – Cocaine, Production - Other Controlled Drugs & Substances Act, Production - Methamphetamines (Crystal Meth), Production - Methylenedioxyamphetamine (Ecstasy), Production – Opioid (other than heroin), Possession, sale, etc., for use in production of or trafficking in substance

04 Possession of illicit or over 30g dried cannabis (or equivalent) by adult, Possession of over 5g dried cannabis (or equivalent) by youth, Possession of budding or flowering plants, or more than four cannabis plants, Possession of cannabis by organization

05 Distribution of illicit, over 30g dried cannabis (or equivalent), or to an organization, by adult, Distribution of cannabis to youth, by adult, Distribution of over 5g dried cannabis (or equivalent), or to an organization, by youth, Distribution of budding or flowering plants, or more than four cannabis plants, Distribution of cannabis by organization, Possession of cannabis for purpose of distributing

06 Sale of cannabis to adult, Sale of cannabis to youth, Sale of cannabis to an organization, Possession of cannabis for purpose of selling

07 Importation and exportation of cannabis, Possession of cannabis for purpose of exportation

08 Obtain, offer to obtain, alter or offer to alter cannabis, Cultivate, propagate or harvest cannabis by adult, Cultivate, propagate or harvest cannabis by youth or organization

09 Possess, produce, sell, distribute or import anything for use in production or distribution of illicit cannabis, Use of young person in the commission of a cannabis offence, Other Cannabis Act

Table 2.5 Federal Statutes
Corresponding Violation Description

Bankruptcy Act, Income Tax Act, Canada Shipping Act, Canada Health Act, Customs Act , Competition Act, Excise Act, Youth Criminal Justice Act (YCJA), Immigration and Refugee Protection Act, Human Trafficking (involving the use of abduction, fraud, deception or use of threat), Human Smuggling fewer than 10 persons, Human Smuggling 10 persons or more, Firearms Act, National Defence Act, Emergencies Act, Quarantine Act, Other Federal Statutes

Table 2.6 Traffic Violations

Corresponding Violation Description

01 Dangerous Operation Causing Death, Dangerous Operation Causing Bodily Harm, Dangerous Operation

02 Flight from Peace Officer

03 Operation - low blood drug concentration, Operation while impaired causing death (alcohol), Operation while impaired causing death (alcohol and drugs), Operation while impaired causing death (drugs), Operation while impaired causing death (unspecified), Operation while impaired causing bodily harm (alcohol), Operation while impaired causing bodily harm (alcohol and drugs), Operation while impaired causing bodily harm (drugs), Operation while impaired causing bodily harm (unspecified), Operation while impaired (alcohol), Operation while impaired (alcohol and drugs), Operation while impaired (drugs), Operation while impaired (unspecified)

04 Failure or refusal to comply with demand (alcohol), Failure or refusal to comply with demand (alcohol and drugs), Failure or refusal to comply with demand (drugs), Failure or Refusal to Comply with Demand (unspecified), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (unspecified), Failure or refusal to comply with demand, accident resulting in death (alcohol), Failure or refusal to comply with demand, accident resulting in death (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in death (drugs), Failure or refusal to comply with demand, accident resulting in death (unspecified)

05 Failure to stop after accident resulting in death, Failure to stop after accident resulting in bodily harm, Failure to stop after accident, Operation while prohibited

06 Operation while Prohibited

Table 2.7 Youth Crime

Source: Niche Records Management System (RMS), (2026/03/06)

Note:

- Youth Charges by Disposition Type
- Only charges that have had a disposition type recorded in the OPP Niche RMS application are included.
- Youth charges without a disposition type are not included which may result in under stating the actual youth charges.
- "NULL" represents blanks, or where officers did not indicate the Disposition Type, however charges were applied.

Table 2.8 Victim Referrals

Source: Niche Records Management System (RMS), (2026/03/06)

Note:

- Number of Referrals to Victim Service Agencies

Table 3.1 Motor Vehicle Collisions (MVC) by Type

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2026/02/24)

Note:

- Total Motor Vehicle Collisions (Fatal Injury, Non-Fatal Injury and Property Damage Only): Reportable Fatal Injury, Non-Fatal Injury and Property Damage Only Collisions entered into the eCRS for All Motorized Vehicles (MVC-Roadway, MSV- Snowmobile and ORV-Off Road Report Type) regardless of completion/approval status.
- Alcohol/Drug Related Collisions: Reportable MVC collisions where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
- Animal Related Collisions: Reportable MVC collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.
- Speed Related Collisions: Reportable MVC collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
- Inattentive Related Collisions: Reportable MVC collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
- Persons Killed or Injured: Number of Persons Injured or Killed in Reportable MVC collisions.

Table 3.2 Primary Causal Factors in Fatal MVCs on Roadways

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2026/02/24)

Note:

- Fatal Roadway Collisions where Causal is Speed Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
- Fatal Roadway Collisions where Causal is Alcohol/Drug Related: Reportable Fatal Roadway Collisions where Contributing Factor where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
- Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor: Persons Killed in Reportable Fatal Roadway Collisions where Victim is fatally injured AND a vehicle occupant AND where safety equipment reported to be not used but available.
- Fatal Roadway Collisions where Causal is Inattentive Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
- Fatal Roadway Collisions where Causal is Animal Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.

Table 3.3 Fatalities in Detachment Area

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2026/02/24)

Note:

- Fatal Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
- Persons Killed: Number of Involved Persons where Injury is fatal by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
- Alcohol/Drug Related Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle) where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.

Table 3.4 Big 4

Source: Niche Records Management System (RMS) & eTicket, (2026/02/24)

Note:

- Speeding (HTA 128): Charges are based on date charged. Speeding = HTA s.128 charges.
- Seatbelt (HTA 106): Charges are based on date charged. Seatbelt = HTA s.106 charges.
- Distracted (HTA 78.1): Charges are based on date charged. Distracted = HTA s.78.1 charges.
- Impaired (CCC 320.14 & 320.15): Charges are based on date charged. Impaired = CCC s.320.14 & 320.15 charges.

Table 3.5 Charges
Source: Niche Records Management System (RMS) & eTicket, (2026/02/24)

Note:

- HTA: Charges are based on date charged. Highway Traffic Act Statute charges.
- Criminal Code Traffic: Charges are based on date charged. Criminal Code Traffic (CCC s320.13, 320.14, 320.15, 320.16, 320.17 & 320.18) charges.
- Criminal Code Non-Traffic: Charges are based on date charged. All CCC charges not included in the Criminal Code Traffic section above.
- LLCA: Charges are based on date charged. Liquor Licence and Control Act charges.
- Federal Cannabis Act: Charges are based on date charged. Cannabis Act charges.
- Provincial Cannabis Act: Charges are based on date charged. Cannabis Control Act charges.
- Controlled Drug and Substance Act: Charges are based on date charged. Controlled Drug and Substance Act charges.
- Other: Charges are based on date charged. "Other" charges is comprised of CAIA, Other Provincial & Federal Offences not already captured in sections above.

Table 4.1 Service Delivery Activity Allocations
Source: Daily Activity Reporting (DAR) System
Date: January 12, 2026

Note: Activity allocation percentages are based on the total reported hours of detachment provincial constables performing duties within their home detachment location.

Table 4.2 Hours (Field Personnel)
Source: Daily Activity Reporting (DAR) System
Date: March 06, 2026

Note:

- Total reported hours, excluding paid duties.
- Includes Provincial Constable to Sergeant ranks only.
- Excludes First Nations badge numbers.
- Excludes administrative accounts and joint services accounts.
- Excludes incomplete DAR entries and those with errors.
- Excludes General Headquarters location codes.

OPP Detachment Board Report
Collision Reporting System
April - June 2026

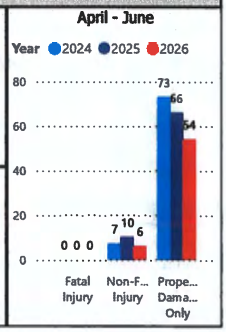
Motor Vehicle Collisions by Type

April - June

Year	2024		2025		2026	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	0	--	0	--	0	--
Non-Fatal Injury	7	-22.2%	10	42.9%	6	-40.0%
Property Damage Only	73	5.8%	66	-9.6%	54	-18.2%
Total	**80**	**2.6%**	**76**	**-5.0%**	**60**	**-21.1%**

YTD

Year	2024		2025		2026	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	0	--	1	--	1	0.0%
Non-Fatal Injury	12	-42.9%	15	25.0%	11	-26.7%
Property Damage Only	151	9.4%	137	-9.3%	131	-4.4%
Total	**163**	**2.5%**	**153**	**-6.1%**	**143**	**-6.5%**



Data source (Collision Reporting System) date:
24-Jun-2026

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL
Data source date:
24-Jun-2026

Report Generated on:
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OPP Detachment Board Report
Collision Reporting System
April - June 2026

Fatalities in Detachment Area - Incidents

April - June

Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2024	0	0	--	0	0	--	0	0	--
2025	0	0	--	0	0	--	0	0	--
2026	0	0	--	0	0	--	0	0	--

YTD

Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2024	0	0	--	0	0	--	0	0	--
2025	0	0	--	0	1	--	0	0	--
2026	0	0	--	0	1	0.0%	0	0	--

Fatalities in Detachment Area - Persons Killed

April - June

Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2024	0	--	0	--	0	--
2025	0	--	0	--	0	--
2026	0	--	0	--	0	--

YTD

Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2024	0	--	0	--	0	--
2025	0	--	1	--	0	--
2026	0	--	1	0.0%	0	--

Primary Causal Factors in Fatal Motor Vehicle Collisions

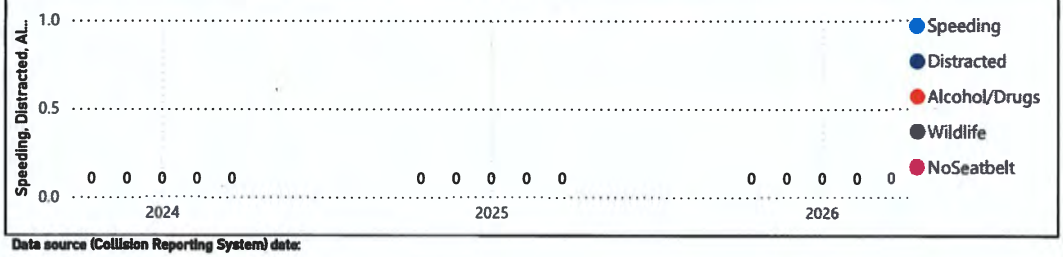
April - June

	2024	2025	2026
Speeding	0	0	0
Speeding % Change	--	--	--
Distracted	0	0	0
Distracted % Change	--	--	--
Alcohol/Drugs	0	0	0
Alcohol/Drugs % Change	--	--	--
Wildlife	0	0	0
Wildlife % Change	--	--	--
NoSeatbelt	0	0	0
NoSeatbelt YoY%	--	--	--

YTD

	2024	2025	2026
Speeding	0	0	0
Speeding % Change	--	--	--
Distracted	0	0	0
Distracted % Change	--	--	--
AlcoholDrugs	0	0	0
AlcoholDrugs % Change	--	--	--
Wildlife	0	0	0
Wildlife % Change	--	--	--
NoSeatbeltYTD	0	0	0
NoSeatbeltYTD YoY%	--	--	--

April - June



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24-Jun-2026

Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:

24-Jun-2026

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OPP Detachment Board Report
Records Management System
April - June 2026

Criminal Code and Provincial Statute Charges Laid

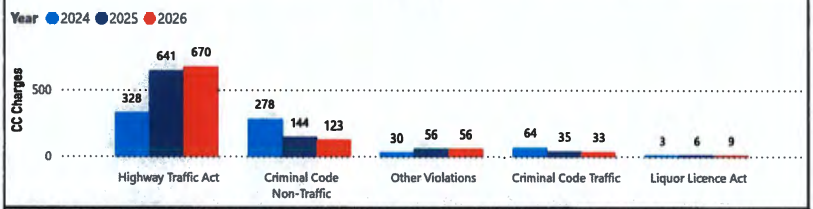
April - June

Year	2024		2025		2026	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	278	65.5%	144	-48.2%	123	-14.6%
Criminal Code Traffic	64	178.3%	35	-45.3%	33	-5.7%
Highway Traffic Act	328	-38.0%	641	95.4%	670	4.5%
Liquor Licence Act	3	-72.7%	6	100.0%	9	50.0%
Other Violations	30	-48.3%	56	86.7%	56	0.0%
Total	**703**	**-10.9%**	**882**	**25.5%**	**891**	**1.0%**

YTD

Year	2024		2025		2026	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	480	36.4%	331	-31.0%	326	-1.5%
Criminal Code Traffic	78	105.3%	60	-23.1%	65	8.3%
Highway Traffic Act	730	-14.1%	1,163	59.3%	1,191	2.4%
Liquor Licence Act	8	-33.3%	11	37.5%	16	45.5%
Other Violations	112	-11.8%	170	51.8%	181	6.5%
Total	**1,408**	**2.1%**	**1,735**	**23.2%**	**1,779**	**2.5%**

April - June



Traffic Related Charges

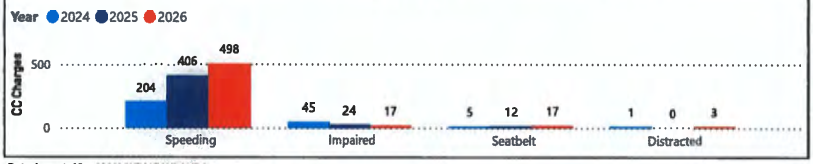
April - June

Year	2024		2025		2026	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	204	-28.2%	406	99.0%	498	22.7%
Seatbelt	5	-82.1%	12	140.0%	17	41.7%
Impaired	45	200.0%	24	-46.7%	17	-29.2%
Distracted	1	0.0%	0	-100.0%	3	--

YTD

Year	2024		2025		2026	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	480	2.8%	738	53.8%	829	12.3%
Seatbelt	8	-75.8%	26	225.0%	24	-7.7%
Impaired	56	115.4%	42	-25.0%	44	4.8%
Distracted	2	-33.3%	0	-100.0%	4	--

April - June



Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:
24-Jun-26

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24-Jun-2026 2:43:30 PM

OPP Detachment Board Report
Records Management System
April - June 2026

eTicketing Warnings

April - June

Year	2025		2026	
Type	Total	% Change	Total	% Change
Warning	462	158.1%	403	-12.8%

YTD

Year	2025		2026	
Type	Total	% Change	Total	% Change
Warning	831	108.8%	973	17.1%

April - June

Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.

Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:
24-Jun-26

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24-Jun-2026 2:46:44 PM

OPP Detachment Board Report
Records Management System
April - June 2026

Violent Crime

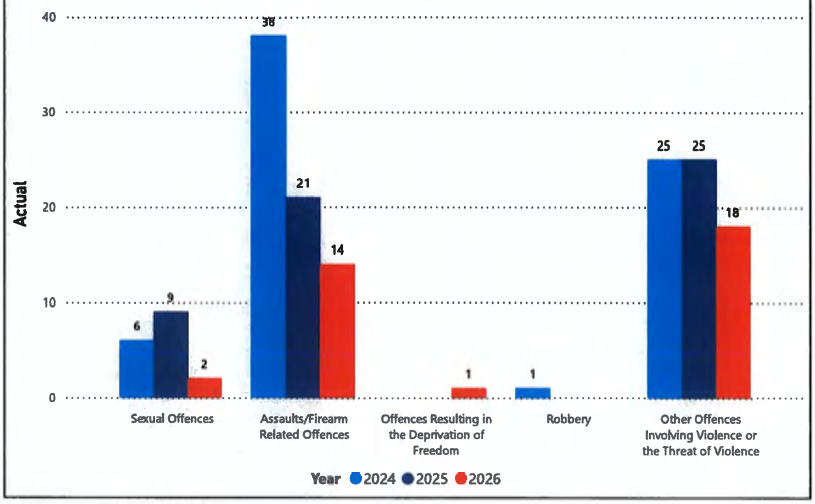
April-June

Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	6	-25.0%	9	50.0%	2	-77.8%
Assaults/Firearm Related Offences	38	81.0%	21	-44.7%	14	-33.3%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	1	--
Robbery	1	--	0	-100.0%	0	--
Other Offences Involving Violence or the Threat of Violence	25	47.1%	25	0.0%	18	-28.0%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	**70**	**52.2%**	**55**	**-21.4%**	**35**	**-36.4%**

YTD

Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	1	--
Sexual Offences	13	-23.5%	19	46.2%	6	-68.4%
Assaults/Firearm Related Offences	58	34.9%	43	-25.9%	34	-20.9%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	1	--
Robbery	1	--	0	-100.0%	0	--
Other Offences Involving Violence or the Threat of Violence	47	80.8%	46	-2.1%	32	-30.4%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	**119**	**38.4%**	**108**	**-9.2%**	**74**	**-31.5%**

April - June



Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:
24-Jun-2026

Report Generated on:
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OPP Detachment Board Report
Records Management System
April - June 2026

Property Crime

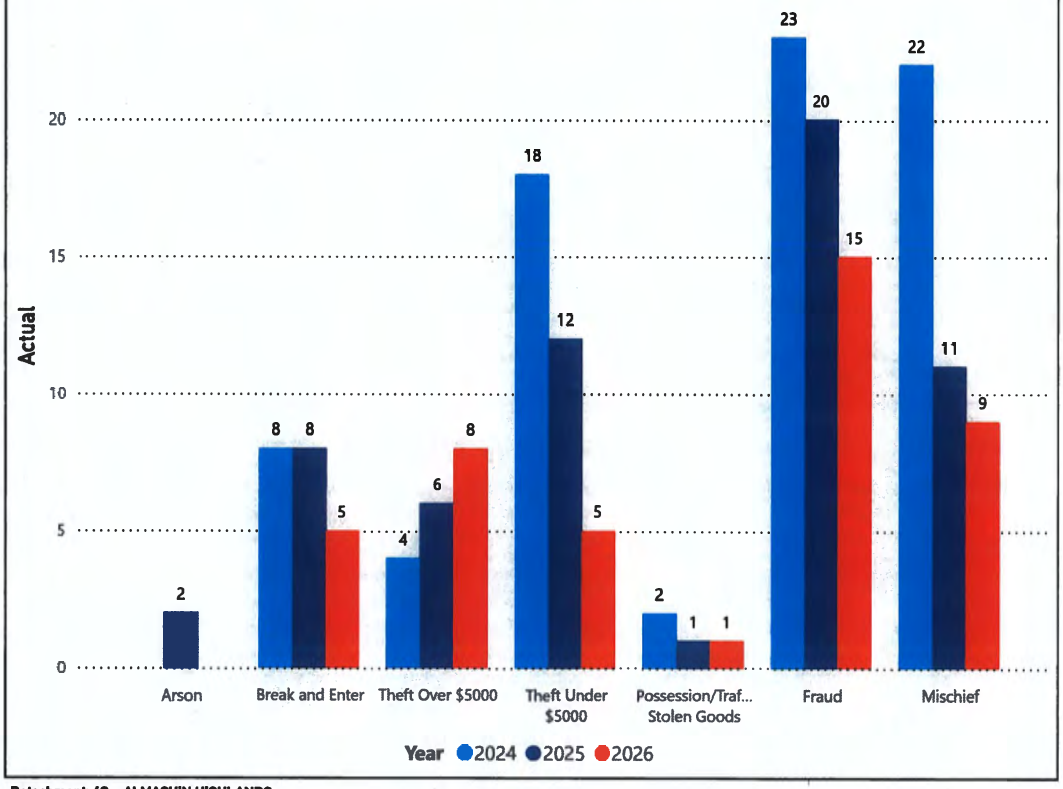
April - June

Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	2	--	0	-100.0%
Break and Enter	8	0.0%	8	0.0%	5	-37.5%
Theft Over $5000	4	-60.0%	6	50.0%	8	33.3%
Theft Under $5000	18	12.5%	12	-33.3%	5	-58.3%
Possession/Trafficking Stolen Goods	2	0.0%	1	-50.0%	1	0.0%
Fraud	23	43.8%	20	-13.0%	15	-25.0%
Mischief	22	120.0%	11	-50.0%	9	-18.2%
Total	**77**	**24.2%**	**60**	**-22.1%**	**43**	**-28.3%**

YTD

Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	4	--	0	-100.0%
Break and Enter	22	57.1%	13	-40.9%	6	-53.8%
Theft Over $5000	12	9.1%	11	-8.3%	10	-9.1%
Theft Under $5000	26	8.3%	22	-15.4%	12	-45.5%
Possession/Trafficking Stolen Goods	4	33.3%	4	0.0%	1	-75.0%
Fraud	45	36.4%	40	-11.1%	33	-17.5%
Mischief	32	146.2%	17	-46.9%	17	0.0%
Total	**141**	**43.9%**	**111**	**-21.3%**	**79**	**-28.8%**

April - June



Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:
24-Jun-2026

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OPP Detachment Board Report
Records Management System
April - June 2026

Drug Crime

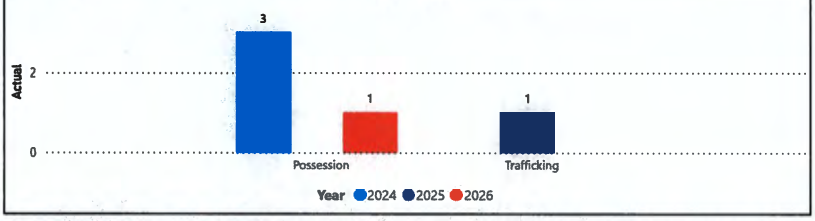
April - June

Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	3	--	0	-100.0%	1	--
Trafficking	0	-100.0%	1	--	0	-100.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	**3**	**200.0%**	**1**	**-66.7%**	**1**	**0.0%**

YTD

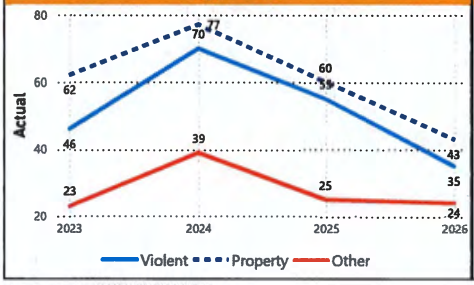
Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	3	50.0%	3	0.0%	1	-66.7%
Trafficking	3	50.0%	3	0.0%	0	-100.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	**6**	**50.0%**	**6**	**0.0%**	**1**	**-83.3%**

April - June



Top 3 Violation Types

April - June



Top 5 Violation Groups

April - June

ViolationGrp	2023	2024	2025	2026	Total
Assaults/Firearm Related Offences	21	38	21	14	**94**
Provincial Statutes	25	18	34	14	**91**
Other Offences Involving Violence or the Threat of Violence	17	25	25	18	**85**
Failure to Comply	14	31	18	18	**81**
Fraud	16	23	20	15	**74**

Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

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Records Management System
April - June 2026

Other Crime Occurrences

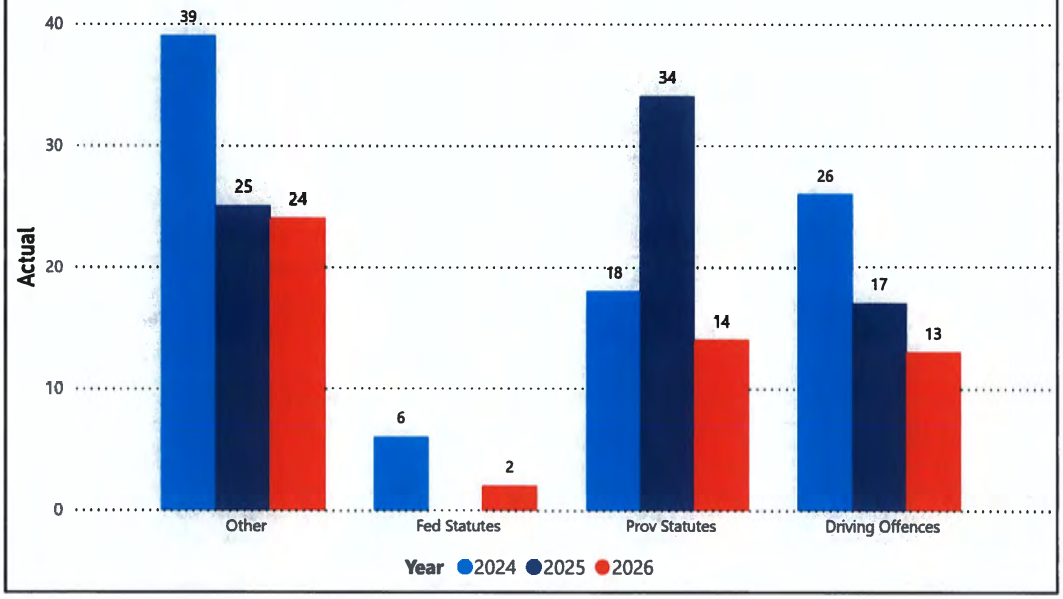
April - June

Year	2024		2025		2026	
Violation_rollup	Actual	% Change	Actual	% Change	Actual	% Change
Other	39	69.6%	25	-35.9%	24	-4.0%
Fed Statutes	6	500.0%	0	-100.0%	2	--
Prov Statutes	18	-28.0%	34	88.9%	14	-58.8%
Driving Offences	26	225.0%	17	-34.6%	13	-23.5%
Total	**89**	**56.1%**	**76**	**-14.6%**	**53**	**-30.3%**

YTD

Year	2024		2025		2026	
Violation_rollup	Actual	% Change	Actual	% Change	Actual	% Change
Other	81	80.0%	57	-29.6%	49	-14.0%
Fed Statutes	6	500.0%	0	-100.0%	3	--
Prov Statutes	34	-32.0%	64	88.2%	27	-57.8%
Driving Offences	31	121.4%	30	-3.2%	29	-3.3%
Total	**152**	**38.2%**	**151**	**-0.7%**	**108**	**-28.5%**

April - June



Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:
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OPP Detachment Board Report
Records Management System
April - June 2026

Clearance Rate

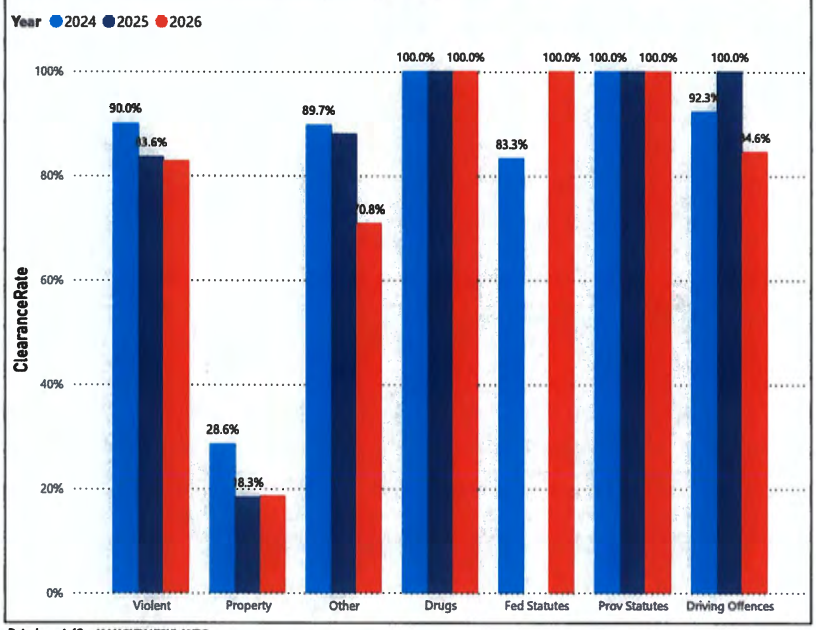
April - June

Year	2024		2025		2026	
	%	% Change	%	% Change	%	% Change
Violent	90.0%	6.2%	83.6%	-7.1%	82.9%	-0.9%
Property	28.6%	18.1%	18.3%	-35.8%	18.6%	1.5%
Other	89.7%	3.2%	88.0%	-1.9%	70.8%	-19.5%
Drugs	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
Fed Statutes	83.3%	-16.7%		-100.0%	100.0%	--
Prov Statutes	100.0%	4.2%	100.0%	0.0%	100.0%	0.0%
Driving Offences	92.3%	-7.7%	100.0%	8.3%	84.6%	-15.4%

YTD

Year	2024		2025		2026	
Violation_rollup	%	% Change	%	% Change	%	% Change
Violent	88.2%	6.9%	79.6%	-9.8%	86.5%	8.6%
Property	25.5%	0.1%	27.0%	5.9%	22.8%	-15.7%
Other	86.4%	-0.3%	86.0%	-0.5%	79.6%	-7.4%
Drugs	100.0%	33.3%	100.0%	0.0%	100.0%	0.0%
Fed Statutes	83.3%	-16.7%		-100.0%	100.0%	--
Prov Statutes	100.0%	4.2%	100.0%	0.0%	100.0%	0.0%
Driving Offences	93.5%	-6.5%	96.7%	3.3%	93.1%	-3.7%

April - June



Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:
24-Jun-2026

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OPP Detachment Board Report
Records Management System
April - June 2026

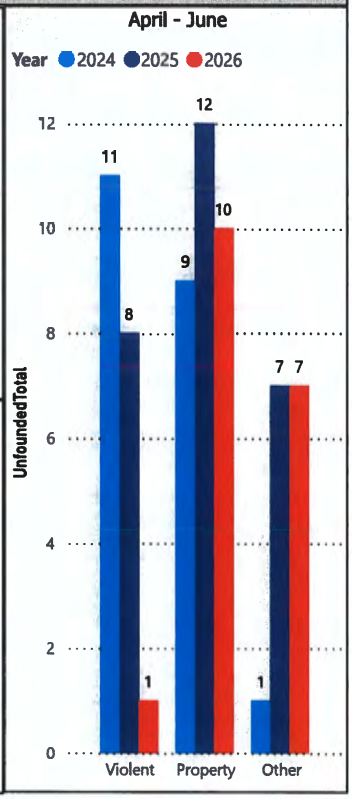
Unfounded

April - June

Year	2024		2025		2026	
Violation_rollup	Count	% Change	Count	% Change	Count	% Change
Violent	11	120.0%	8	-27.3%	1	-87.5%
Property	9	-50.0%	12	33.3%	10	-16.7%
Other	1	-66.7%	7	600.0%	7	0.0%
Drugs	0	--	0	--	0	--
Fed Statutes	0	--	0	--	0	--
Prov Statutes	0	--	0	--	0	--
Driving Offences	0	--	0	--	0	--
Total	**21**	**-19.2%**	**27**	**28.6%**	**18**	**-33.3%**

YTD

Year	2024		2025		2026	
Violation_rollup	Count	% Change	Count	% Change	Count	% Change
Violent	19	18.8%	12	-36.8%	5	-58.3%
Property	18	-28.0%	12	-33.3%	18	50.0%
Other	7	16.7%	7	0.0%	12	71.4%
Drugs	0	--	0	--	0	--
Fed Statutes	0	--	0	--	0	--
Prov Statutes	0	--	0	--	0	--
Driving Offences	0	--	1	--	0	-100.0%
Total	**44**	**-6.4%**	**32**	**-27.3%**	**35**	**9.4%**



Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:
24-Jun-2026

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OPP Detachment Board Report
Records Management System
April - June 2026

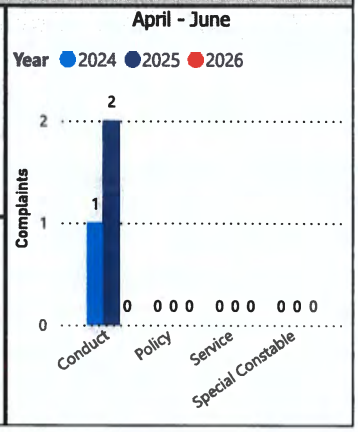
Public Complaints (Detachment Level Only)

April - June

Year	2024		2025		2026	
INCIDENT_TYPE	Count	% Change	Count	% Change	Count	% Change
Conduct	1	--	2	100.0%	0	-100.0%
Policy	0	--	0	--	0	--
Service	0	--	0	--	0	--
Total	**1**	**--**	**2**	**100.0%**	**0**	**-100.0%**

YTD

Year	2024		2025		2026	
INCIDENT_TYPE	Count	% Change	Count	% Change	Count	% Change
Conduct	2	-71.4%	3	50.0%	0	-100.0%
Policy	0	--	0	--	0	--
Service	0	--	0	--	0	--
Total	**2**	**-71.4%**	**3**	**50.0%**	**0**	**-100.0%**



Data source: RMS Data Feed
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

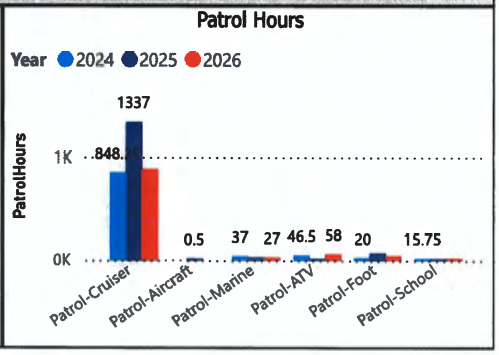
Data source date:
24-Jun-2026

Daily Activity Reporting

Daily Activity Reporting Patrol Hours

April - June

ODCdescr	2024	2025	2026
Patrol-Cruiser	848.25	1,337.00	881.75
Patrol-Aircraft	0.00	0.50	0.00
Patrol-Motorcycle	0.00	0.00	0.00
Patrol-Marine	37.00	27.00	27.00
Patrol-ATV	46.50	9.75	58.00
Patrol-Snowmobile	0.00	0.00	0.00
Patrol-Bicycle	0.00	0.00	0.00
Patrol-Foot	20.00	67.75	43.50
Patrol-School	15.75	10.50	17.75
Total	**967.50**	**1,452.50**	**1,028.00**



Data source (Daily Activity Reporting System) date:
24-Jun-2026

Detachment: 4C - ALMAGUIN HIGHLANDS
Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Data source date:
24-Jun-2026

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24-Jun-2026 2:43:30 PM

OPP Detachment Board Report
Records Management System
April - June 2026

Youth Charges by Disposition Type

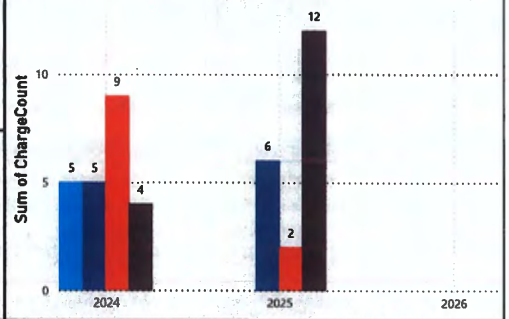
April - June

Disposition_Type	2024	2025	2026
Bail	0	0	0
Conference	0	0	0
Conviction	5	0	0
Diversion	5	6	0
NonConviction	9	2	0
[illegible]	0	0	0
Total	23	20	0

YTD

Disposition_Type	2024	2025	2026
Bail	0	0	0
Conference	0	0	0
Conviction	8	3	0
Diversion	9	8	0
NonConviction	11	6	0
[illegible]	0	0	0
Total	32	29	0

April - June



Youth Charges by Disposition and Occurrence Type

April - June

Year	2026	Total
OccType		
Total		0

YTD

Year	2026	Total
OccType		
Total		0

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:
24-Jun-2026

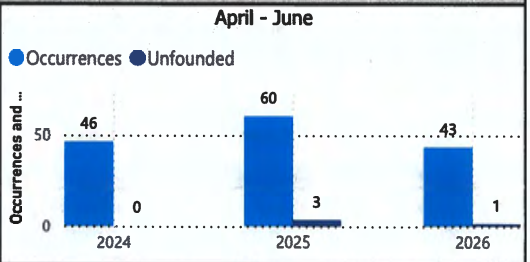
Report Generated on:
24-Jun-2026 2:51:59 PM

OPP Detachment Board Report
Records Management System
April - June 2026

Mental Health Act Occurrences

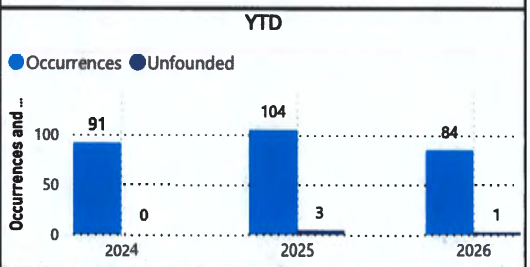
April - June

Year	Occurrences	Unfounded
2024	46	0
2025	60	3
2026	43	1



YTD

Year	Occurrences	Unfounded
2024	91	0
2025	104	3
2026	84	1



Mental Health Act Occurrences by Occurrence Type

April - June

Year	2026	
OccurrenceType	Occurrences	Unfounded
Assault	1	0
Attempt or threat of suicide	12	0
Family dispute	2	0
Fraud	1	0
Intimate Partner Violence	5	0
Mental health act	20	1
Police information	1	0
Trouble with youth	1	0
Total	**43**	**1**

Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:
24-Jun-2026

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OPP Detachment Board Report
Records Management System
April - June 2026

Overdose Occurrences

April - June

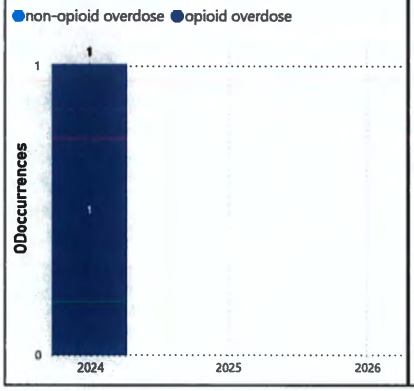
Fatal	2024	2025	2026
⊟ Fatal	1	0	0
non-opioid overdose	0	0	0
opioid overdose	1	0	0
⊟ non-Fatal	1	0	0
non-opioid overdose	0	0	0
opioid overdose	1	0	0
Total	2	0	0

YTD

Fatal	2024	2025	2026
⊟ Fatal	1	0	0
non-opioid overdose	0	0	0
opioid overdose	1	0	0
⊟ non-Fatal	1	1	1
non-opioid overdose	0	1	1
opioid overdose	1	0	0
Total	2	1	1

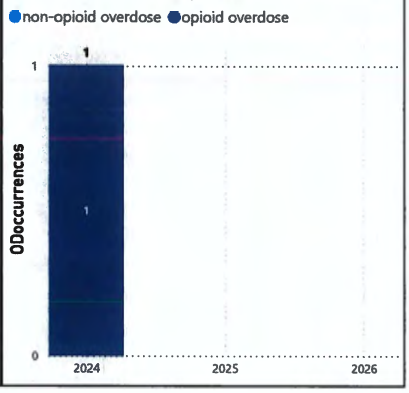
Fatal Overdose Occurrences

April - June



Non-Fatal Overdose Occurrences

April - June



Detachment: 4C - ALMAGUIN HIGHLANDS
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Area(s): ALL
Data source date:
24-Jun-2026

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OPP Detachment Board Report
Records Management System
April - June 2026

Referrals to Victim Service Agencies by Year

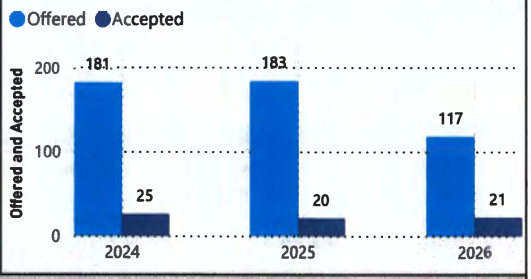
April - June

Year	Offered	Accepted	% Accepted
2024	181	25	13.7%
2025	183	20	10.9%
2026	117	21	17.9%

YTD

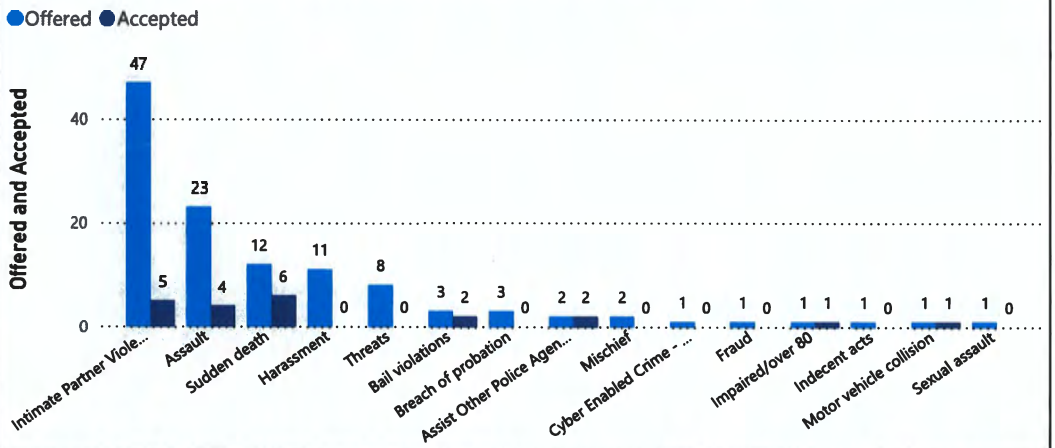
Year	Offered	Accepted	% Accepted
2024	291	47	16.1%
2025	333	58	17.4%
2026	219	38	17.3%

April - June



Referrals to Victim Service Agencies by Occurrence Type

April - June



Referrals Accepted (%) by Age Group

April - June

PersonAgeRange	2024	2025	2026
	0.0%		
11 - 16	20.0%	0.0%	28.6%
17 - 25	13.3%	0.0%	11.1%
26 - 45	17.9%	16.4%	16.3%
46 - 65	13.5%	10.7%	26.3%
6 - 10	50.0%	16.7%	0.0%
Over 65	16.7%	10.0%	0.0%
Under 6	0.0%	0.0%	0.0%

YTD

PersonAgeRange	2024	2025	2026
	1.7%		
11 - 16	29.4%	8.0%	20.0%
17 - 25	17.6%	15.4%	14.3%
26 - 45	31.3%	17.5%	15.9%
46 - 65	21.4%	21.6%	22.5%
6 - 10	40.0%	14.3%	0.0%
Over 65	25.0%	17.1%	9.1%
Under 6	0.0%	0.0%	0.0%

Referrals Not Offered

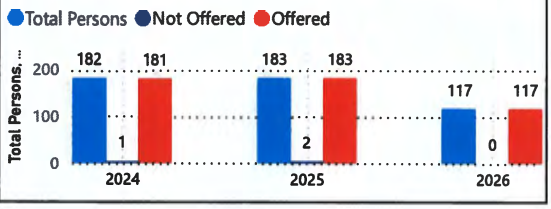
April - June

ServicesNotOfferedReason	2024	2025	2026
	0	0	0
	0	0	0
Victim deceased or unable to respond	1	2	0
Victim resides outside Ontario	0	0	0

YTD

ServicesNotOfferedReason	2024	2025	2026
	0	0	0
	0	0	0
Victim deceased or unable to respond	1	2	1
Victim resides outside Ontario	0	0	0

April - June



Detachment: 4C - ALMAGUIN HIGHLANDS

Location code(s): 4C00 - ALMAGUIN HIGHLANDS

Area(s): ALL

Data source date:
24-Jun-2026

Report Generated on:
24-Jun-2026 2:43:30 PM

OPP Detachment Board Report

Report Information Page

Report Data Source Information:

Data Sources Utilized

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
  POIB File Manager
- Daily Activity Reporting System

Niche RMS

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA Mental Health Act
- Overdose
- Victim Services

Collision Reporting System (eCRS)

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

DAR (Daily Activity Reporting)

Patrol hours are collected from the OPP DAR application

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)

OPP Detachment Board Meeting Report

OPP Detachment Board Meeting June 8 2026

Location: OPP North East Region Headquarter 911A, Gormanville Rd, North Bay.

The purpose of the meeting was to provide a broader understanding of the OPP command structure and operations. For a Detachment Board to provide productive and supportive governance, developing a deeper understanding of OPP services and it's structure is essential.

Agenda

Date: 08-Jun-2026
Location: NERHQ – Training Room
Start: 09:30 a.m. End: 3:30 p.m.

OPP Detachment Board Meeting Agenda

Agenda			
Item	Time	Topic	Owner
1.	09:30 to 10:00	Welcome, Command Structure and Northern Deployments	Chief Dumond
2.	10:00 to 10:30	Recruitment	Supt. Ahmed Mohamed / Insp. Brooke McRoberts
3.	10:30 to 11:00	OPP Billing Model & MPB - sec. 14 & sec. 18 (Q&A – 10:50 to 11:00)	S/Sgt. Rob Griffin / Financial Analyst, Michelle Attridge
4.	11:00 to 11:30	Action Planning & Detachment Commander Evaluations L.E.A.D Reports	Jennifer Catterall Strategy Management / NER Command
5.	11:30 to 11:50	Service Delivery Model	C/Supt Jon Dumond
6.	11:50 to 12:05	Grant Funding	Grant Support Specialists, Lauren Perrier / Emily Jefferson
7.	12:05 to 12:20	Healthy Workplace & Wellness - Operational Supports	Care Navigator Alex Raeburn
	12:20 to 1:00	*Lunch Break*	
8.	1:00 to 1:20	Evacuation Processes & Challenges	S/Sgt. Andrew Hirst Sgt. Gilles Lachance
9	1:20 to 2:00	Major Incident & Emergency Response (OSI / Media / Alert Ready, OTU). Latchford Critical Incident – Impacts / Lessons Learned	Insp. Ryan Dougan
10.	2:00 to 2:30	Specialized Operational Supports FSB (Aviation, Canine)	S/Sgt. Eric Lefebvre
11	2:30 to 2:50	Traffic (S.A.V.E., T.I.M.E, Regional and Provincial Priorities)	Insp. Dave Walach Supt. Michael Maville
12.	2:50 to 3:30	Q&A with NER Command & Detachment Commanders / Closing Remarks	NER Command

Detachment Commanders and Chairs from various detachments boards were in attendance. Due to geographical distances in the region many session were presented via teleconference. There were 12 presentations each one designed to provide insight into a specific area of policing.

Prepared by R Sutherland Almaguin Highlands Detachment Board Chair

OPP Detachment Board Meeting Report

For the purpose of brevity, this report will highlight key takeaways by session.

1. *Command Structure*
   There are a total 165 OPP Detachments with a command structure consisting of five Regional Headquarters. In the North East Region, which Almaguin Highlands reports to, there are 28 detachments. The region extends from Mattawa east to White River west and Almaguin Highlands South to Moosonee and Hearst north making it the largest geographical region of all detachments.

N.B.: It was the first time since moving to Emsdale I have ever been referred to as "the south".

2. *Recruitment*
   a. 3000 applications 700 hired
   b. Target of 30% female officers (this was well reflected among Detachment Commanders.)
   c. 415 recruit capability to train new officers four times a year
   d. 110 days process time vs. RCMP 410 & Toronto Police 180
   e. Special Skills are prioritized i.e. Pilot.

N.B. Interesting and somewhat alarming statistic 70% of Gen Z applicants could not pass physical test requirements.

3. *Billing*
   a. DAR (Daily Activity Reports) are used to populate billing system
   b. 49% patrol 40% call for service 11% prisoner transport
   c. Contract Proposals required to create a Detachment and its funding

4. *Action Planning* LEAD (Learn Engage Align Develop)
   a. Proactive Patrol 21%, Calls for Service 40%, 34% admin, 5% search and rescue community engagement
   b. Strategic Services i.e. special events like recent Summit meeting.

5. *Service Delivery Model*
   a. Primary focus on developing leadership skills
   b. Established 2019

6. *Grant Funding*
   a. This is an area that Detachment Boards need to become very adept at navigating. It offers the single largest productive impact the Boards can offer to support front line operations.
   b. Complex and time sensitive
   c. Only handout provided in entire session
   d. Partnering for Public Safety, Maximizing the Impact of Grant Funding detailed 8 established Public Safety Grants available.

7. *Healthy Workplace & Wellness*
   a. Mental, physical and Emotional Support Services
   b. Established 2019
   c. Improved Access, reduced stigma

8. *Evacuation Process and Challenges*
   a. PLT (Provincial Liaison Team) created to assist affected area. Support with communication and coordinate between Police and Community
   b. Road Closures significant challenge
   c. Works within given community to assist with public safety during crisis

9. *Major Incident*
    a. Watched actual body cam footage of a routine stop that turned into car chase culminating in shots fired and the inevitable death of suspect
    b. Highlights how quickly situations escalate and the necessity for coordinated deployment and support.

10. *Specialized Operational Supports*
    a. 20 K9 units in Ontario
    b. Shepherd Malinois mix preferred breed, Breeder in Alabama
    c. Other breeds such as Labradors for cadaver search and drug searches
    d. 42 tactical officers in ON

11. *Traffic*
    a. Focus on Big Four
    b. Speeding/Aggressive, Impaired, Distracted and Seatbelts
    c. Covering 423,000 kilometers of road makes North East Region the largest geographical region in Ontario.

12. Q/A

This was a very informative and well-organized meeting. With the limited time available a lot was accomplished in providing an interactive forum for information sharing and Q&A.

The collaboration between Boards and Police Services will continue to improve community relationships with the front officers and support these officers by establishing local policing priorities and ensuring adequate and effective police services tailored to their specific catchment areas.

As a newly formed Board, learning the ins and outs of Grant Funding should be a priority as it represents a significant opportunity for Boards to successfully support their detachments efforts. It is a time intensive and somewhat complex eight-step process. In order to maximize the success and impact of grant funded projects, collaboration between the OPP, the municipality and community partners isn't just helpful, it is essential.

Inspectorate of Policing | Service d'inspection des services policiers

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7th Floor
Toronto ON M5G 2C8

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Terms of Reference for Province-Wide Inspection on Police Integrity and Anti-Corruption Practices

MANDATE

On February 9, 2026, Ontario's Inspector General of Policing (**"Inspector General"**), Ryan Teschner, announced a province-wide inspection to examine police integrity and anti-corruption practices across Ontario's policing sector. The Inspector General has determined that this sector-wide approach is necessary to identify strengths and opportunities to further fortify Ontario's policing system against corruption and integrity risks. The inspection (**"Inspection"**) will consist of several interrelated inspections that will focus on issues within defined areas.

Pursuant to subsection 111(1) of the *Community Safety and Policing Act, 2019*,[1] (**"CSPA"**), the Inspector General has appointed the Honourable William Hourigan as the inspector (**"Inspector"**) to conduct this work. With this appointment, Inspector Hourigan possesses all the legal authorities required to conduct this Inspection and will prepare and submit Findings Reports that can lead to the Inspector General issuing legally-binding directions (**"Directions"**).

The purpose of the Inspection is to conduct a comprehensive, independent and transparent examination of police integrity and anti-corruption practices within the province's policing and police governance sector. The Inspection will gather evidence: to assess any non-compliance with the CSPA and its regulations; to identify any systemic issues, shortcomings and areas for improvement; and to inform any Direction(s) that the Inspector General may issue to improve the performance of police services and boards in preventing, detecting and responding to corruption.

The Inspection is established in recognition of the fact that: (i) all aspects of policing are conducted on behalf of the public and in the public interest; (ii) effective policing requires public confidence in Ontario's police services; (iii) public confidence is primarily built and maintained by police services and boards, and (iv) the policing system is interconnected and has interdependencies, including the sharing of information between organizations, the movement of personnel from one police service to another, and investigations or other matters that involve multiple police services.

The Inspection will cover all of Ontario's police services and police service boards as defined by the CSPA. The sector-wide Inspection will focus on five defined areas, with the ability to examine additional areas as the need arises during the Inspection:

[1] *Community Safety and Policing Act, 2019*, S.O. 2019, c.1, Sched. 1.

1. **Supervision and span of control, including a review of the methods and effectiveness of officer supervision**
    - Primary objectives include:
        - Determine how supervisors are trained to identify areas of vulnerability, early warning signs of corruption and performance deficiencies to address issues before they escalate or propagate;
        - Understand how corruption can progress from individual to systemic corruption within police services; and
        - Determine what practices and approaches ensure the appropriate level of risk-management and supervisory engagement, including by examining best practices from other jurisdictions and sectors.

2. **Screening and vetting of police officers and civilian members both at recruitment and on an ongoing basis**
    - Primary objectives include:
        - Define "corruption" and "corruption risks";
        - Understand the causes or risk factors that create opportunities for corruption at both the recruitment stage and throughout a policing career;
        - Identify proven practices for preventing and detecting corruption; and
        - Identify effective, evidence-based practices for screening new police service members and active members throughout their career, including when progressing into more senior or high-risk roles, for integrity, suitability, and ability to meet service standards, including by examining best practices from other jurisdictions.

3. **Access to police databases and information systems, including permissions, controls and clearances**
    - Primary objectives include:
        - Identify how police database and information systems can be proactively and reactively monitored, including through the use of Information and Information Technology solutions, to prevent misuse and detect early warning signs of corruption or potentially corrupt activity; and
        - Review role-based access permissions to determine effective approaches for applying the principle of least privilege to ensure police service members only have access to information necessary for their current duties, including by examining best practices from other jurisdictions.

4. **Evidence and property management practices**
    - Primary objectives include:
        - Identify best practices for evidence and property management that comply with regulatory requirements and the *Canadian Charter of Rights and Freedoms*;[2]
        - Determine how police services can maintain a process to ensure a rigorous, unbroken chain of custody for all physical and digital evidence from the point of seizure through to final disposition; and
        - Understand how to manage the risks of theft and evidence tampering to implement effective precautionary measures, including by examining best practices from other jurisdictions.

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[2] *Canadian Charter of Rights and Freedoms*, Part I of the *Constitution Act, 1982*, being Schedule B to the *Canada Act 1982* (U.K.), 1982, c. 11.

5. **Substance abuse and fitness for duty**
    - Primary objectives include:
        - Understand how police services can identify officers who may be struggling with substance abuse or other wellness issues before these issues affect their fitness for duty;
        - Identify evidence-based criteria for prompting and conducting fitness for duty assessments; and
        - Determine how police services can support members' wellness and rehabilitation while maintaining public trust, including by examining best practices from other jurisdictions.

LEGAL FRAMEWORK FOR THIS INSPECTION

The Inspector General is appointed through Order-in-Council under the CSPA and is mandated to ensure compliance with the CSPA and its regulations through inspections, investigations, monitoring and advisory services.

This Inspection will be conducted pursuant to Ontario's CSPA and shall operate with the full powers, protections, and immunities afforded thereunder.

The Inspector shall carry out the Inspection in accordance with these terms of reference ("**Terms of Reference**"), the Inspector General's direction, the CSPA and its regulations, and all other applicable legislation and regulations.

The Inspector will have all the authorities and powers of an inspector under Part VII of the CSPA and will conduct the Inspection in accordance with all requirements of the CSPA, including the privilege and confidentiality requirements under sections 118 and 119 of the CSPA. Additionally, the Inspection and any Findings Reports generated will comply with the CSPA, its regulations and other applicable legislation, such as the *Freedom of Information and Protection of Privacy Act* ("**FIPPA**").[3]

INSPECTION AUTHORITIES, POWERS AND PROCESS

The Inspector will manage the Inspection in a manner that is efficient, reasonable, and proportionate to fulfil these Terms of Reference, which includes obtaining meaningful information necessary to inform the Inspector in the execution of his duties. The Inspection will be conducted using a combination of the following methods, as appropriate:

a) review and analysis of policies, procedures, directives, data, reports, and governance frameworks maintained by police services and boards;

b) interviews and consultations with police chiefs, board members, senior officers, front-line personnel, and other relevant stakeholders, including representatives of police associations;

c) benchmarking against leading practices in policing and other sectors (where applicable), academic research, and comparable jurisdictions;

d) site visits and on-site inspections;

[3] *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, Chapter F. 31.

e) consultation with individual experts and/or panels of experts as deemed necessary by the Inspector from time to time; and

f) any other investigative or analytical techniques, including surveys, focus group or innovative engagement approaches, deemed appropriate by the Inspector and consistent with this mandate and relevant authorizations.

In accordance with subsection 111(4) of the CSPA, the Inspector shall not conduct the Inspection for the purpose of determining whether a particular individual's conduct constitutes misconduct under the CSPA. To the extent reasonably possible, activities conducted under the Inspection must not compromise any ongoing police investigation, public prosecution, or misconduct investigation. The Inspector may defer or pause examination of specific matters if the Inspector is satisfied that proceeding would prejudice ongoing or pending criminal investigations, prosecutions, or misconduct investigations. The Inspector may consult with relevant prosecutorial authorities or with the Law Enforcement Complaints Agency regarding any such concerns.

The Inspector will notify the Inspector General if, during the Inspection, they become aware of conduct that may constitute a criminal offence, misconduct, or a matter that otherwise requires notification to the Inspector General pursuant to section 120 of the CSPA. The Inspector General or the Inspector may disclose information obtained as may be required for any law enforcement purpose pursuant to section 119 of the CSPA.

As required by the CSPA, all police services, police services boards and the Ontario Provincial Police shall cooperate fully with the Inspection, including by providing timely and unrestricted access to requested information, records, data, personnel and premises. The Inspector shall notify the Inspector General if the lack of cooperation of an entity or individual involved in the Inspection may affect the Inspector's ability to conduct the Inspection. If the entity or individual identified by the Inspector fails to cooperate with this Inspection within a reasonable time as determined by the Inspector General, the Inspector General may issue such Direction as deemed necessary and as permitted by law to ensure the integrity of the Inspection and the effective fulfilment of these Terms of Reference. For clarity, offences in relation to the conduct of the Inspection pursuant to section 129 of the CSPA apply.

Costs of the Inspection will be borne by the Province of Ontario through the Office of the Inspector General and shall be paid and incurred in accordance with applicable Government of Ontario guidelines and requirements.

The Inspector will provide a financial report on the costs of the Inspection to the Inspector General on an annual basis and as otherwise required, and the Inspector General shall make that information publicly available in the appropriate form.

INSPECTION COUNSEL AND STAFF

The Inspection shall be supported by counsel who may be appointed as inspectors pursuant to subsection 111(1) of the CSPA (**"Inspection Counsel"**). Inspection Counsel shall be responsible for assisting the Inspector in the conduct of the Inspection, including by gathering information, interviewing individuals, engaging experts, and conducting research and analysis. Inspection Counsel shall act at the direction, and on behalf of the Inspector, and shall not act as advocates for any party or special interest.

The Inspection shall be supported by such administrative staff, researchers, investigators, experts, and other personnel as the Inspector considers necessary to carry out the mandate. The Inspector and Inspection Counsel shall have the authority to form retained expert panels as deemed necessary throughout the course of the Inspection to assist in the execution of these Terms of Reference.

TIMING AND REPORTING

The Inspection will be conducted in a timely and thorough manner, reflecting the urgency and importance of the issues under review.

Following the appointment of the Inspector, the Inspector will provide progress updates on the Inspection to the Inspector General at least every six months. The Inspector General shall publish the progress updates on the internet in a manner consistent with applicable legislation, such as the FIPPA. Notwithstanding this timeline, the Inspector, in agreement with the Inspector General, may amend the frequency for which progress updates are provided if the Inspector and Inspector General agree that amending the timeline would better fulfil these Terms of Reference, including the objectives of promoting transparency and public trust.

The Inspector will provide Findings Report(s) to the Inspector General when,

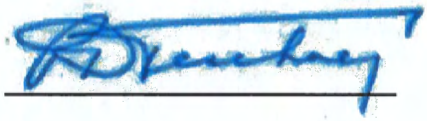
- the Inspector is satisfied that inspection of one of the defined areas under the Inspection is complete and the Findings Report can support the issuing of any Directions by the Inspector General;
- at the conclusion of the entire Inspection; and/or
- at any other time as deemed necessary by the Inspector.

The Inspector General shall independently review all Findings Reports and may, where the report discloses evidence of non-compliance with the CSPA or its regulations, or that an act or omission will likely result in such non-compliance, issue legally-binding Directions to police service(s), police boards(s), and/or chief(s) of police. The Inspector General will publish all Findings Reports and any Directions on the internet, in a manner that complies with the CSPA and its regulations.

AMENDMENT OF TERMS OF REFERENCE

These Terms of Reference may be amended by the Inspector General should such amendment become necessary to clarify the mandate, address unforeseen circumstances, or otherwise ensure the effective operation of the Inspection.

Signed this 23rd day of April, 2026



Ryan Teschner
Inspector General of Policing
of the Province of Ontario

Hon. William Hourigan

c/o Gowling WLG (Canada) LLP
1 First Canadian Place, 100 King Street West, Suite 1600
Toronto, Ontario
M5X 1G5

April 23, 2026

Dear Chiefs of Police, Commissioner Carrique and Board Chairs,

I write in my capacity as the Inspector appointed by the Inspector General of Policing, Ryan Teschner, under s. 111 of the *Community Safety and Policing Act, 2019* (**"CSPA"**) to inform you that I am commencing a sector-wide inspection of police services and police service boards across Ontario, focused on police integrity and anti-corruption.

The purpose of this letter is to introduce the inspection and outline its scope and objectives. A formal inspection notice, including detailed information regarding methodology, timelines, and expectations for participation, will follow in the coming weeks. Enclosed with this letter are the Terms of Reference that have been established by Inspector General Teschner, and which set out the full mandate and parameters of the inspection.

By way of introduction, I have spent decades in the Ontario and Canadian justice system, most recently serving as a Justice of the Court of Appeal for Ontario. During my tenure on the Court of Appeal, I acted as a Commissioner of Inquiry in Ontario and completed an investigation for the Government of Alberta under that province's *Police Act*.

I am supported by Sandra Barton and Adam Bazak of Gowling WLG, who will serve as my Lead Counsel and Associate Lead Counsel, with support from a small team of Gowling WLG litigators. Ms. Barton and Mr. Bazak will both be appointed as inspectors by the Inspector General under the CSPA. Preston Lim, one of the lawyers who worked with me on the investigation for the Government of Alberta, will also be appointed as an inspector. We will approach this work with rigour, focusing on whether the systems designed to protect police integrity are working as intended, and supporting police officers and civilian members in delivering high-quality services that keep communities across Ontario safe.

Purpose and Nature of the Inspection

I want to emphasize at the outset that this inspection is organizational or institutional in nature and will examine issues of anti-corruption and integrity as it relates to police services and boards as organizational actors within Ontario's policing system. This inspection is not an investigation into the conduct of any individual officer or civilian member. As intended by Inspector General Teschner, this inspection will be system-focused and forward-looking, designed to strengthen the institutional frameworks that support police integrity across Ontario. The inspection will not

interfere with any existing judicial process and will seek not to duplicate any quasi-judicial or regulatory process.

As part of this inspection, the inspection team will be required to:

1. determine how police services and police service boards are meeting statutory and regulatory expectations through governance, oversight, and operational practices in relation to integrity, accountability, and public trust; and

2. examine how police services and police service boards design, implement, and oversee institutional frameworks and operational practices that support police integrity and mitigate corruption risks.

Thematic Areas of the Inspection

In accordance with the Terms of Reference, the inspection will be organized around five thematic areas, while retaining flexibility to examine additional matters as needed:

1. supervision and span of control, including training and practices that enable early identification and management of integrity risks;
2. screening and vetting of officers and civilian members at recruitment and throughout their careers, including progression into higher-risk roles;
3. access to police databases and information systems, including permissions, controls, monitoring, and application of the principle of least privilege;
4. evidence and property management, including chain-of-custody safeguards and controls; and,
5. substance use and fitness for duty, with an emphasis on early identification, evidence-based assessment, and supports that uphold both public trust and member wellness.

Across these themes, the inspection will consider systemic patterns, governance and oversight arrangements, and the sustainability of practices over time, rather than isolated incidents or individual conduct.

These thematic areas will be assessed with reference to the CSPA and regulations enacted pursuant to the CSPA. The inspection may also draw upon recognized best practices in policing and public-sector integrity.

Our objective is to assess operational and governance practices, identify strengths and risks, and develop evidence-informed observations that support sector-wide improvement and continued public confidence in policing. To that end, the inspection team is currently focused on designing the methodology for our review, and establishing a baseline understanding of existing frameworks, practices, and sector-wide considerations across Ontario and, where useful, other jurisdictions. As you know, following the completion of the inspection, I am required to submit my findings reports

to Inspector General Teschner, so that he can determine whether and what legally-binding directions may be required to address my findings.

Cooperation and Engagement

Your cooperation and engagement will be integral to the effectiveness of this inspection. I recognize that an inspection of this scope will place demands on the time and resources of your service and board. My team and I are committed to conducting this work in a fair, respectful, and collaborative manner, that minimizes disruption to your operations, while ensuring a thorough and credible process. We will work with you to coordinate scheduling and to streamline information requests wherever possible.

Next Steps

In the coming weeks, a member of my team will contact your office to arrange an initial introductory conversation. The purpose of that meeting will be to outline the inspection approach, discuss logistics, and answer any preliminary questions you may have. Following that conversation, you will receive a formal inspection notice setting out:

- the specific scope of engagement for your service;
- the inspection methodology and process;
- timelines and key milestones;
- expectations regarding document production and access; and
- confidentiality and information-handling protocols.

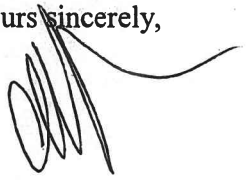
No action is required on your part at this time.

Closing

My team and I are committed to approaching this work in a fair, respectful, and collaborative manner, grounded in statutory authority and the terms established by the Inspector General, and guided by a shared interest in strengthening public confidence in policing in Ontario.

I look forward to working with you and your service throughout this process. Further information will be shared as the inspection methodology and engagement plan are finalized.

Yours sincerely,



The Honourable William Hourigan
Inspector

OPP Detachment Board Report – PGO 2026 Spring Conference & AGM

Submitted By Councillor Robertson

After attending the PGO Spring Conference I can say that of the different larger Municipal events and conferences I've attended this was by far the most informative one I've been to and provided the most practical information. Although there was some helpful information provided during the larger presentations made to the entire group in attendance those presentations seemed to be more geared to the municipal police service boards as opposed to OPP detachment boards such as ours. I found that the most practical and applicable information came from the small group breakout sessions that took place over the two days I was there as these were specifically for OPP detachment boards. For that reason, this report will focus on those sessions by giving a brief synopsis of the overarching theme for each and then listing a few points made during the session that I felt applied most to us as a board. One thing I can say in general is that based on conversations I had with members of OPP detachment boards from other areas we are not alone in some of the challenges we have felt in our time as a board.

Please note that all of the individual slide decks from the presentations that took place are available on the PGO website.

Day 1 Breakout Session 1 – Understanding Your Role in Community Safety

This initial session was focused on describing how OPP boards can be effective in trying to achieve our objectives given the differences in reporting structure and authorities we have when compared to Municipal Police Service boards who tend to have more ability to control things like staffing levels than we do. The main idea that was presented is that our top objective as a board is to make sure that our communities are safe and that any objectives set out in our Local Action Plan (LAP) are being met. Some of the points or ideas presented that I found to be most applicable to us were:

- For OPP detachment boards to be effective they must try to transition from simply receiving reports to actively engaging in community safety and helping to shape local police priorities through governance
- To aid in exercising proper governance OPP boards must be compliant with the CSPA by following legislation, meeting the minimum standards set out, promptly and thoroughly responding to any complaints and completing any mandatory reporting

When applying *governance* the role of OPP boards is:

- To help set direction and local priorities that align with our local action plan which is our equivalent of a strategic plan for the board
- To help aid in identifying and mange any risks in regard to supporting our LAP
- To assess the adequacy and effectiveness of our efforts to complete the objectives given in our LAP
- To exercise independent judgement in everything we do while maintaining public confidence

Day 1 Breakout Session 2 – Getting Organized for Governance

This breakout session was focused on the actual structure of OPP boards and outlined the logistics of how OPP detachment boards should operate including how we should set and structure our meetings. Some of the key takeaways I got were:

- OPP boards need to focus on trying to do more than just the absolute minimum required by legislation. Some suggestions to accomplish this was to hold meetings more regularly than quarterly
- One thing that was stressed is that to be effective it is critical that OPP boards must maintain consistency and accountability in terms of how meetings are held and structured
- In situations like ours where municipal staff is operating as the administrator it is members of the board that should be advising what is required in terms of things like the level of detail recorded in the meeting minutes or the agenda topics listed for each meeting
- The board should have clearly defined roles, responsibilities and expectations for the Chair, the Administrator as well as individual board members
- Things like community safety and wellbeing plans are a good avenue to help in identifying priorities or other items that shouldn't be going to police that could be handled at the municipal level or through public engagement

Day 2 Breakout Session 1 – Understanding the OPP – Structure, Roles and the Board's Place in the System

This session was essentially just an overview of the structure of the OPP as a whole and how that fits in with the priorities of OPP detachment boards and accomplishing local priorities. Some of the pertinent points presented were:

- There is a misconception that the OPP is a "big blue machine" with little ability for input or influence from the public or local municipalities
- The public and municipalities need to understand that at it's core the OPP is community policing just at a larger scale which is tailored to the individual areas where it operates
- The OPP has been around since 1909 and currently there are around 11,000 people that are part of it.
- The OPP handles policing for 329 of 444 municipalities within Ontario as well as maintaining safety on our highways, waterways and trails
- The main OPP headquarters is located in Orillia with 5 regional headquarters throughout the province, our regional headquarters is in North Bay
- Municipalities need to understand that all agreements made for policing services are actually between the municipality and the Ministry of the Solicitor General and that the OPP itself is simply the service provider for policing

Day 2 Breakout Session 2 – Using Data to Inform Community Safety & Governance

This was a session that I found quite interesting that outlined things that OPP detachment boards should consider when reviewing the data we receive in reports and outlined some things to consider to make sure mistakes aren't made when trying to interpret that data. A few points that were made which I feel apply were:

- With data we see on the reports we should question what the possible root cause of the issue is before jumping right to trying to find solutions as well as identifying whether there is actually an issue that needs to be addressed
- An example in regard to the point above is that a report may show an increase in a specific type of crime which at first glance could be concerning, however it could be that resources have been shifted to address more of those specific crimes taking place that weren't being addressed before. Another example given was that certain societal factors may contribute to an increase of reporting of certain crimes such as a change in the overall stigma surrounding crimes such as sexual assault
- OPP boards must try to remember that the data we receive is simply a tool for insight and doesn't necessarily lead to a task that must me completed
- Data doesn't make decisions; it is simply something that should help us to ask the right questions
- Data that is being collected but not used in any way is somewhat of a waste of resources and OPP boards should always be asking if we actually need specific data points that we receive or look to find ways to use the data we do receive
- Any data that we receive that isn't connected to our priorities isn't being used effectively
- We need to remember that one data point is not itself useable data and two individual data points are not enough to establish a trend or pattern. We need to ask deeper questions to figure out exactly what we are looking at
- When trying to establish patterns and trends a good rule of thumb is that we need at least 5 data points, if we don't have those on our own, we could look at data from neighboring municipalities
- When we are trying to make changes to affect something we should be asking our detachment commander what they would expect the change before making it
- We should govern using the data we receive and not be governed by the data itself and ensure that any data we are requesting is connected to the priorities of the board
- When we are reviewing data we should be asking questions that could reveal a hidden narrative as data is not an indicator of the whole story
- It should not be the responsibility of an OPP board to be data analysts, but we should be asking questions that could require further analysis
- Boards should consider asking for data related to our core priorities and whether we're meeting them

Day 2 Breakout Session 3 – Detachment Commander Performance Evaluation: Governance in Practice

This final breakout session was focussed on the performance evaluations that we are required to complete for our Detachment Commander and I can say that based on discussions with other

detachment board members at my table we are far from the only board that had some challenges when trying to complete it. Some of the main takeaways I got from this session were:

- Even with limited experience as a board an imperfect evaluation is better than no evaluation at all
- Some barriers that many boards brought up in regards to completing performance evaluations during this interactive session were: a lack of time as an established board, a lack of leadership and direction from the PGO, a lack of specific training in how to properly complete performance evaluations, a lack of time working with detachment commanders, a lack of clarity in defining what we're supposed to be evaluating, the change from evaluations moving from being discretional to mandatory
- Completing a thorough and detailed performance evaluation is important not only because it's required but also because it benefits the board, commander and community when done correctly
- Completed performance evaluations should go beyond just trying to meet compliance requirements
- Some ideas of things that should be evaluated are: a Commander's communication with the board, responsiveness to board requests and priorities, the quality of and usefulness of the reports and data we receive, whether or not our Local Action Plan is being supported, participation in discussions surrounding governance discussions, leadership presence and professionalism and a willingness to engage in discussions surrounding accountability for both the Detachment Commander and individual board members
- Where possible we should try to be as specific as possible with comments, for example rather than saying "did a great job with supplying the board with reports" we should be naming specific reports and the same should be done with any comments made in regards to areas for improvement

In conclusion I would like to reiterate that this conference did seem to provide more practical information than what I've seen at other municipal conferences, and I would urge that where possible one board member should be in attendance whenever they are held. In addition to this I would urge all board members to ensure they have a proper login and profile on the PGO website and, if possible, they should regularly visit the website and discussion boards which are full of useful information and further training.

P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316
Fax (705) 384-7874
Email: clerk@sundridge.ca

Village of Sundridge Council Resolution
June 24, 2026
Agenda Item (9.4)

Highway 11 and Highway 17 Road Visibility and Reflective Safety Enhancements

Resolution #2026-162
Moved By: Luke Preston
Seconded By: Fraser Williamson

WHEREAS Highway 11 and Highway 17 serve as critical transportation corridors across Northern Ontario, supporting residents, tourism, commercial transportation, emergency services, and economic activity;

AND WHEREAS many stretches of these highways experience periods of extremely poor visibility due to weather conditions including snow, rain, fog, darkness, and road spray, particularly during winter and shoulder seasons;

AND WHEREAS deteriorating or insufficiently visible lane markings and roadway guidance systems can contribute to hazardous driving conditions, increased driver fatigue, collisions, and reduced reaction time during adverse weather events;

AND WHEREAS advancements in reflective road safety technologies, including high-visibility reflective paint, recessed reflective pavement markers, delineator systems, reflective guideposts, and other visibility enhancement measures have been successfully utilized in other jurisdictions to improve roadway safety;

AND WHEREAS improving visibility along major provincial transportation corridors would enhance public safety for residents, visitors, commercial operators, and emergency responders travelling throughout Northern Ontario;

RESOLUTION

www.sundridge.ca

Corporation of the Village of SUNDRIDGE "ESTABLISHED 1899"

P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316
Fax (705) 384-7874
Email: clerk@sundridge.ca

NOW THEREFORE BE IT RESOLVED THAT the Council of the Village of Sundridge calls upon the Ontario Ministry of Transportation to review and prioritize visibility and reflective safety enhancements along Highway 11 and Highway 17, particularly in areas identified as having reduced visibility during adverse weather conditions;

AND THAT the Ministry of Transportation be encouraged to investigate the expanded use of reflective road paint, reflective lane markings, pavement markers, roadside delineators, and other modern visibility enhancement technologies to improve driver guidance and roadway safety;

AND THAT the Province of Ontario be encouraged to consider pilot projects within Northern Ontario to evaluate innovative roadway visibility technologies and reflective safety enhancements under winter driving conditions;

AND THAT this resolution be circulated to municipalities located along the Highway 11 and Highway 17 corridors, the Federation of Northern Ontario Municipalities (FONOM), the Rural Ontario Municipal Association (ROMA), the Association of Municipalities of Ontario (AMO), Members of Provincial Parliament, the Ontario Ministry of Transportation, and relevant road safety stakeholders for support and advocacy.

Recorded Vote	**For**	**Against**	**Abstain**
Preston, Luke	**Y**		
Smith, Sharon	**Y**		
Whitmell, Vicki	**Y**		
Williamson, Fraser	**Y**		
Jackson, Shawn	**Y**		

CARRIED.

Town of Whitby
575 Rossland Road East,
Whitby, ON L1N 2M8
905.430.4300
whitby.ca

June 25, 2026

Via Email

The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

Re: Review of the Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions

Please be advised that at its meeting held on June 22, 2026, the Council of the Town of Whitby adopted the following as Resolution # 166-26:

Whereas local councils are elected by residents to make planning decisions that reflect the needs and priorities of their communities;

Whereas municipalities rely on extensive public consultation, professional planning advice, engineering studies, and technical reports when making land-use decisions;

Whereas the Ontario Land Tribunal (OLT) has the authority to overturn municipal planning decisions, often requiring municipalities to spend significant taxpayer dollars defending decisions that have already undergone a thorough local review process;

Whereas lengthy and costly appeals can delay housing projects, consume municipal resources, and reduce the ability of municipalities to focus on delivering services to residents; and,

Whereas local governments should have greater certainty and authority when decisions are consistent with approved Official Plans, provincial policies, and sound planning principles.

Now Therefore be it Resolved:

1. That the Government of Ontario be requested to review the role and mandate of the Ontario Land Tribunal to ensure greater respect for municipal planning decisions that are supported by evidence, public consultation, and approved planning policies;

RESOLUTION

2. That the Province consider amendments to the Planning Act and Ontario Land Tribunal Act to provide stronger deference to municipal decisions that align with provincial planning frameworks and Official Plans;

3. That the Province improve transparency and accountability within the Ontario Land Tribunal by requiring clear and detailed reasoning when municipal decisions are overturned;

4. That the Province explore measures to reduce the financial burden on municipalities defending planning decisions before the OLT, helping to protect taxpayer dollars and improve the efficiency of the planning process; and,

5. That Staff be directed to circulate this resolution to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Local Members of Provincial Parliament, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities for consideration and support.

Should you require further information, please do not hesitate to contact the Office of the Town Clerk at 905-430-4300.

Kathryn Douglas
Supervisor, Legislative Services
clerk@whitby.ca

Copy: C. Harris, Director of Legislative Services/Town Clerk - clerk@whitby.ca

The Honourable Rob Flack, Minister of Municipal Affairs and Housing - minister.mah@ontario.ca
Peter Bethlenfalvy, MPP, Pickering-Uxbridge - peter.bethlenfalvy@pc.ola.org
Lorne Coe, MPP, Whitby - lorne.coe@pc.ola.org
Jennifer K. French, MPP, Oshawa - jfrench-co@ndp.on.ca
Todd J. McCarthy, MPP, Durham - todd.mccarthy@pc.ola.org
Rob Cerjanec, MPP, Ajax - rcerjanec.mpp.co@liberal.ola.org
Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock - laurie.scott@pc.ola.org
Robin Jones, President, Association of Municipalities of Ontario - amopresident@amo.on.ca
All Ontario Municipalities

North Bay Parry Sound District Health Unit
Bureau de santé du district de North Bay-Parry Sound

June 25, 2026

SENT ELECTRONICALLY

Dear Member Municipalities,

Re: Health Impacts of "Bring-Your-Own" Alcohol at Outdoor Public Events in the Nipissing-Parry Sound Districts

On behalf of the Board of Health for the North Bay Parry Sound District Health Unit (NBPSDHU), we are writing to share a resolution #BOH/06/05, passed at its meeting on June 24, 2026, regarding the public health impacts of permitting "bring-your-own" (BYO) alcohol at outdoor public events.

The Board of Health calls upon municipalities within the Nipissing-Parry Sound Districts region to promote community safety and well-being by not permitting BYO alcohol permits. Municipalities are not required to designate any events as eligible for BYO alcohol under the provincial framework.

In March 2026, the Government of Ontario announced that municipalities may permit BYO alcoholic beverages at qualifying outdoor public events, subject to the passage of a municipal by-law and designation as a cultural or community event. In response, Board of Health is providing the attached **Appendix A**, which outlines key public health considerations related to health, equity, economics, community safety, and municipal liability, as well as evidence-based strategies to reduce alcohol-related harms.

At its meeting on June 24, 2026, the Board of Health for the North Bay Parry Sound District Health Unit passed resolution #BOH/06/05.

> **Whereas,** the Ontario Public Health Standards require public health units to address substance use and prevent injury through evidence-based health promotion approaches; and
>
> **Whereas,** alcohol is a leading risk factor for injury, chronic disease, disability, and premature death, and contributes to significant healthcare and societal costs; and
>
> **Whereas,** increased availability and visibility of alcohol is associated with increased consumption, normalization of use, and higher rates of alcohol-related harm, particularly among youth and vulnerable populations; and
>
> **Whereas,** alcohol-related harms in the Nipissing-Parry Sound Districts exceed provincial averages and place significant pressure on healthcare systems, emergency services, and municipal resources; and
>
> **Whereas,** municipalities play a key role in shaping local alcohol environments through bylaws and policies and can implement evidence-informed strategies to reduce alcohol-related harms; and
>
> **Whereas,** permitting BYO alcohol events may increase municipal liability, enforcement demands, and risks to community safety without strong controls and adequate capacity;

RESOLUTION

Therefore Be It Resolved That, the Board of Health for the North Bay Parry Sound District Health Unit recommend that municipalities within the district not permit Bring-Your-Own alcohol events as part of their municipal alcohol policies.

Be It Further Resolved That, the Board of Health for the North Bay Parry Sound District Health Unit encourage municipalities to adopt, strengthen, or maintain evidence-informed Municipal Alcohol Policies that limit alcohol availability and prioritize health, safety, and community well-being.

Be It Further Resolved That, the Board of Health for the North Bay Parry Sound District Health Unit support continued collaboration with municipal partners by providing public health expertise, local data, and guidance on alcohol-related harms and policy development.

Be It Further Resolved That, where a municipality elects to allow Bring-Your-Own alcohol event permits, the Board of Health for the North Bay Parry Sound District Health Unit asks that approvals be evaluated on a case-by-case basis, and consider the following safeguards:

i. Exclude family-focused or youth-focussed events where children and youth may be present;
ii. Restrict locations primarily frequented by children and youth including playgrounds, sports fields, splash pads, skateboard and BMX parks, libraries, and schools, as well as locations that present inherent safety risks, including outdoor pools, natural or outdoor ice rinks, and other bodies of water.
iii. Exclude events where alcohol use would reasonably increase nuisance, risk, or inequity.

Be It Further Resolved That, copies of this resolution be forwarded to Member Municipalities, Ontario Boards of Health, Victor Fedeli, MPP, Nipissing, Graydon Smith, MPP, Parry Sound-Muskoka, John Vanthof, MPP, Timiskaming-Cochrane, the Honourable Doug Ford, Premier of Ontario, North Bay Police Service, Ontario Provincial Police Detachments of North Bay, West Parry Sound, and Almaguin Highlands, Canadian Mental Health Association North Bay & Area, Canadian Mental Health Association Muskoka-Parry Sound, North Bay Regional Health Centre, West Nipissing General Hospital, Mattawa General Hospital, West Parry Sound Community Health Centre, Hands The Family Help Network, Children's Aid Society Nipissing and Parry Sound.

Evidence-informed municipal alcohol policies are an effective and cost-efficient way to reduce alcohol-related harms. Municipalities play a critical role in shaping local alcohol environments and can support healthier communities through proactive, balanced approaches that consider health, safety, and economic factors.

NBPSDHU is committed to supporting municipal partners in this work. Staff are available to provide guidance, assist with the development or enhancement of Municipal Alcohol Policies and by-laws, and provide public health expertise related to alcohol-related harms and policy development.

We appreciate your ongoing commitment to community safety and well-being and look forward to continued collaboration.

For further information, please contact Louise Gagne, Executive Director, Community Services at louise.gagne@healthunit.ca or Sandee Guindon, Manager, Community Health at sandee.guindon@healthunit.ca.

Sincerely,

Rick Champagne (Jun 25, 2026 14:33:08 EDT)

Rick Champagne
Chairperson, Board of Health

Carol Zimbalatti

Dr. Carol Zimbalatti, CCFP, MPH
Medical Officer of Health/Executive Officer

Encl. (1)
Copy to:
Ontario Boards of Health
Victor Fedeli, MPP, Nipissing
Graydon Smith, MPP, Parry Sound-Muskoka
John Vanthof, MPP, Timiskaming-Cochrane
Honourable Doug Ford, Premier of Ontario
North Bay Police Service
Ontario Provincial Police Detachments – North Bay, West Parry Sound, and Almaguin Highlands
Canadian Mental Health Association North Bay & Area
Canadian Mental Health Association Muskoka-Parry Sound
North Bay Regional Health Centre
West Nipissing General Hospital
Mattawa General Hospital
West Parry Sound Community Health Centre
Hands The Family Help Network
Children's Aid Society Nipissing and Parry Sound

North Bay Parry Sound District Health Unit
Bureau de santé du district de North Bay-Parry Sound

Appendix A.

Key Findings

- Alcohol use is responsible for approximately 806 emergency department visits and 360 hospitalizations annually in Nipissing-Parry Sound Districts. [26,27,28]
- Alcohol harms affect all neighbourhoods, but have a greater impact on people living in neighbourhoods with the greatest economic and social disadvantage. [2]
- In 2025, Nipissing-Parry Sound Districts had 130 retail alcohol outlets.[3,25] This equals a density of 11.2 retailers for every 10,000 residents aged 15 years and older.[4,25] This is more than 4 times higher than the provincial off-premise alcohol retail outlet density of 2.5 for every 10,000 residents aged 15 years and older.[4,25]
- Reducing alcohol-related harms can also help alleviate pressures on municipal services, including policing, paramedic services, by-law enforcement, parks operations, and risk management. Although most alcohol-related revenue flows to the province, many of the resulting social and financial costs are borne at the local level. [6,8,9]

About This Work

This resource provides municipalities with current, locally relevant information on alcohol-related harms and alcohol availability within the Nipissing-Parry Sound Districts. Its purpose is to inform and support municipal decision-making regarding Ontario's permitting of "bring-your-own" (BYO) alcoholic beverages at outdoor public events.

The North Bay Parry Sound District Health Unit (NBPSDHU) has a long-standing partnership with local municipalities, offering health data and policy expertise to support the development, implementation, and evaluation of effective municipal alcohol policies.

Alcohol availability, consumption, and related harms have direct impacts on a range of municipal services, including policing, paramedic services, by-law enforcement, fire services, and parks and recreation.

Municipalities also bear significant financial and operational burdens associated with alcohol-related injuries, disturbances, and property damage. A clear understanding of the local alcohol environment enables municipalities to make informed decisions that protect public safety, promote community well-being, and manage municipal resources effectively.

Background

Alcohol is the most commonly used substance in Ontario and places a greater burden on the healthcare system and other social services than all other substances, including commercial tobacco and opioids. Alcohol-related harm represents a significant public health concern, as a substantial portion of the population consumes alcohol at levels that exceed low-risk guidelines, increasing the likelihood of chronic disease, injury, and premature death. These harms are not experienced equally; certain demographic and socioeconomic groups face disproportionately higher impacts.

In recent years, alcohol regulations in Ontario have been progressively relaxed. These changes have expanded retail access and permitted municipalities to allow personal alcohol consumption in public spaces, such as parks. As a result, the overall environment has become more conducive to alcohol use, increasing both demand and the potential for related harms.

Evidence consistently demonstrates that greater availability of alcohol leads to increased consumption and, in turn, higher rates of alcohol-related harm. Drinking in public spaces also contributes to the normalization of alcohol use. Increased visibility can influence social norms and raise the likelihood that children and youth will begin using alcohol. Alcohol use during adolescence can interfere with critical brain development, particularly in areas responsible for memory, decision-making, and impulse control. Delaying the initiation of alcohol use is one of the most effect ways to support healthy brain development, with the greatest risks observed among youth under the age of 15.

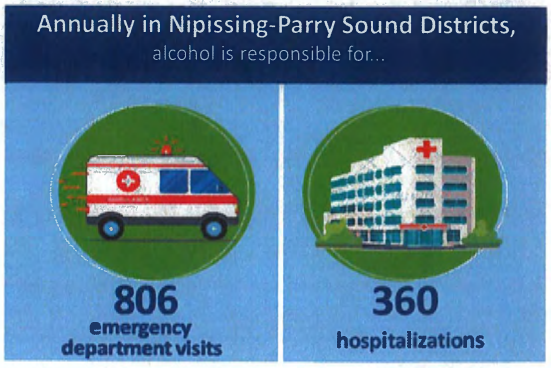
Alcohol use also has significant economic impacts at both the provincial and municipal levels. In Ontario, alcohol generated $5.2 billion in net revenue in 2020; however, the total economic cost – including health care, lost productivity, criminal justice, and other direct expenses – reached $7.1 billion, resulting in a net deficit of $1.9 billion.

At the municipal level, alcohol use is associated with increased service demands, higher operational costs, and greater liability risks on municipal properties. It can also place added pressure on insurance coverage and premiums. These financial and operational impacts may increase further if municipal alcohol policies become less restrictive.

What We Know

People in Nipissing-Parry Sound Districts experience substantial hams related to alcohol use

- Each year in the Nipissing-Parry Sound Districts, alcohol use is responsible for approximately 806 emergency department visits, and 360 hospitalizations. [26,27,28]
- Between 2021 and 2024, crude rates of alcohol-impaired driving charges among adults aged 18 and over were substantially higher in several local areas compared to Ontario



overall. Rates were approximately 2.6 times higher in Parry Sound, 6.2 times higher in rural North Bay, and 3.3 times higher in rural Parry Sound on average per 100,000 population.[31]

- Alcohol consumption causes approximately 4,330 deaths, 22,009 hospitalizations and 194,692 emergency department visits in Ontario. [29]
- Rates of alcohol-related hospitalizations, and emergency department visits in the Nipissing-Parry Sound Districts are significantly higher than provincial averages. [1]
- Harms related to alcohol use are not evenly distributed. Men experience a higher burden of alcohol-related injury, illness, and death compared to women. [1]

Alcohol related harms in Nipissing-Parry Sound Districts have greater impact on those living in lower resources areas.

- Rates of alcohol-related deaths, hospitalizations, and emergency department visits are approximately twice as high among individuals living in neighbourhoods with the greatest levels of economic and social disadvantage compared to those in the least disadvantaged areas.[1,2]
- A large proportion of second-hand harms from alcohol occur in public places because there are typically a higher number of people around who have been drinking.[14]
- Drinking outdoors is associated with increased harms from other peoples' drinking, such as verbal abuse, serious arguments or physical hams, particularly for women, young people and other vulnerable groups.[14]
- People with lower socioeconomic status (SES) also experience higher levels of alcohol-related harms, including second-hand harms, even though they are less likely to drink and consume less alcohol overall.[14]

Alcohol availability and use in Nipissing-Parry Sound District

- As of December 2025, there were 130 retailers in the Nipissing-Parry Sound Districts licensed to sell alcoholic beverages. More than three-quarters of these outlets are grocery and convenience stores.[3,25] This represents a density of 11.2 retailers per 10,000 residents aged 15 years and older—approximately four times higher than the recommended best-practice density. [4,25]
- Alcohol use is also widespread in the region. More than 79% of adults in the Nipissing-Parry Sound Districts reported consuming alcohol in the past year, a rate statistically higher than the provincial average of 73%.[30]
- In addition, approximately one in three adults consumes more than two drinks per week, exceeding recommended low-risk drinking guidelines and increasing the likelihood of alcohol-related harms.[5,10,30]
- Between 2023 and 2024, 20% of individuals aged 19 and older in the Nipissing-Parry Sound Districts self-reported as high-risk drinkers, defined as consuming seven or more drinks per week. This rate is significantly higher than the provincial average of 13.8%.[30]

What's Next

The most effective and cost-efficient approaches to reducing alcohol-related harms are policies that limit alcohol availability and exposure.[6,7] Local alcohol policies that maintain these limits can influence community-wide drinking patterns, reduce associated harms, and help protect municipalities from rising costs and liability risks. Municipalities must balance economic development with health and safety considerations, enforcement

capacity and community expectations.. As such, they play a critical role in determining local strategies that reflect the unique needs and priorities of their communities, including addressing local alcohol-related harms.

Municipal actions that reduce alcohol-related harms include:

- Maintaining alcohol-free spaces such as parks, beaches, trails, recreation areas, and community events[6]
- Applying risk-based permitting approaches for alcohol sales at events[4,7]
- Establishing clear and consistent municipal alcohol bylaws and policies[4,7,9]
- Setting limits on when and where alcohol is permitted at community events[4,7]
- Supporting enforcement in public spaces[4,7,9]

Municipal staff and elected officials are encouraged to contact the North Bay Parry Sound District Health Unit for support in reviewing alcohol policies and to discuss decisions related to Ontario's permitting of "bring-your-own" alcoholic beverages at outdoor public events.

Reproduced with permission of Simcoe Muskoka District Health Unit

North Bay Parry Sound District Health Unit
Bureau de santé du district de North Bay-Parry Sound

"Bring-Your-Own" Alcohol at Outdoor Public Events

As municipalities move forward in the decision-making process in regard to Bring-Your-Own alcohol announcement, the following information outlines health and safety considerations before permitting these events in your community.

Sections include guidance for the following decision-points for municipalities:

- Before allowing the BYO permit process in your municipality.
- If/when developing criteria for BYO permits.
- If/when administering and implementing BYO permits.

Please note that the guidance provided is not intended to be a substitute for professional legal and liability advice.

Considerations Before Allowing the BYO Permit Process in Your Municipality

Allowing BYO alcohol at public events may increase municipal liability unless strong governance, safety controls, enforcement and insurance requirements are in place. [16]

Considerations:

- Obtain legal and insurance advice. [14,16]
- Carefully assess local readiness, including consulting with local alcohol/drug strategies, emergency services, enforcement and community safety and well-being partnerships. [16]
- Review and align existing internal processes, event permit frameworks, and Municipal Alcohol Policies (MAPs). [16]
- Assess whether existing staffing, enforcement capacity and cost recovery mechanisms are adequate to support BYO events (e.g., paid duty or dedicated security requirements). [16]
- Develop a monitoring and evaluation plan using multiple data sources, and ongoing public input. [14]
- Clarify the requirements and responsibilities of permit holders within new/revised bylaws (e.g., Smart Serve trained persons onsite at all times). [16,17]
- Review the Alcohol Gaming Commission of Ontario (AGCO) Guidelines. [17]

This document was created in collaboration with public health units from the Ontario Municipal Alcohol Policy Working Group.

Considerations for Developing Criteria for BYO Permits	
Define community and cultural events for BYO permits intentionally.	Municipal definitions should: • Ensure definitions align with community safety and well-being goals. • Exclude family-focused events where children and youth may be present, and at locations primarily frequented by children (e.g. playgrounds, sports fields, splash pads, libraries, and schools). [14,16,18] • Include only locations with demonstrated relative safety and suitability for alcohol consumption (see below).
Set criteria for BYO permits that meet municipal requirements to support health, safety, and wellbeing.	BYO permits should be evaluated on a case-by-case basis, rather than through blanket approvals and should avoid creating cultural or safety barriers for non-drinkers. [16] Criteria: • Restrict locations such as: o Child-related environments: playgrounds, wading pools, splash pads, or skateboard and BMX parks, etc. [14,16,18] o Inherently unsafe environments: outdoor pools, natural or outdoor ice rinks, other bodies of water, etc. [14,18] o In conjunction with higher risk activities. [14] o Exclude events where alcohol use would reasonably increase nuisance, risk, or inequity. [14,16,19] o Restrict hours for when the event can take place. [13,14,19] o Require locations to have access to drinking water, washrooms, garbage, recycling, and public transportation, if available. [14,18]

This document was created in collaboration with public health units from the Ontario Municipal Alcohol Policy Working Group.

Considerations for Administering and Implementing BYO Permits	
Apply a risk reduction approach.	Consider incorporating the following risk reduction strategies: • Restrict where alcohol can be consumed within the permit. Designate separate areas where alcohol can be consumed and maintain substantial alcohol-free areas with a physical barrier and signage. Ensure equal enjoyment of the event by all members, drinking and non-drinking. [16,17] • Only allow 19+ years in designated drinking areas. [17] • Prohibit glass alcohol bottles to prevent injury from broken containers. [14,17] • Require food and non-alcoholic beverages to be available for purchase. [12,20,21] • Require personal consumption limits consistent with Ontario regulations intended to prevent intoxication and over-service at events. [12,16,20,21,22,23] • Enforce a zero-tolerance standard for disorderly conduct, public intoxication, and underage drinking. [16,21] • Establish an emergency response plan, including procedures for intoxication, injury, and crowd management.
Conduct comprehensive monitoring and evaluation.	Monitor and evaluate community harms and costs (e.g., public safety/security, liability, trash collection, signage, and/or employee time). [14] Consider post-event reports and compliance reviews to: • Address complaints and incidents. [16] • Assess enforcement effectiveness. [16] • Inform future event approvals and policy adjustments. [16]

This document was created in collaboration with public health units from the Ontario Municipal Alcohol Policy Working Group.

Signage and public education.	At a minimum, a Sandy's Law poster should be posted at the event. (14) Consider the following as well: • **Public education measures that inform the public when permits are required for events involving BYO alcohol.** • **Signage on not driving impaired with local taxi or public transit information.** • **Canadian Centre for Substance use and Addiction's Poster.**

We encouraged municipal staff to reach out to the North Bay Parry Sound District Health Unit to explore next steps and receive support in relation to bring-your-own alcohol event applications and to create or update their Municipal Alcohol Policies (MAPs).

BACKGROUNDER

Ontario Raising Speed Limits on Most Provincial Highways

June 24, 2026

Transportation

Starting June 26, 2026, the Ontario government will permanently increase the posted speed limit to 110 km/hour (kilometres per hour) on the following sections of provincial highways:

- Highway 401 from Highway 15 to Highway 16
- Highway 416 from Cedar Grove Road to Highway 401

Following the implementation of 110 km/hour (kilometres per hour) on the above listed sections, the Ontario government will permanently increase the posted speed limit to 110 km/hour (kilometres per hour) on the remaining sections of provincial highways on the dates below:

- July 31, 2026
  - Highway 402 from Highway 401 to White Oak Drive
  - Highway 402 from Waterworks to 350m (350 metres) east of Colborne Drive
- August 21, 2026
  - Highway 7 from Appleton Side Road/County Road 17 to Highway 417
  - Highway 115 from Highway 35 to Parkway Interchange
  - Highway 400 from Highway 401 to Lake Joseph Road
  - Highway 416 from 1.5 km (kilometres) south of Highway 416/417 to Fallowfield Road/County Road 12
  - Highway 417 from Leitrim Road to Ottawa Regional Road 174
  - Highway 417 from Highway 416/417 Interchange to Highway 7
- August 31, 2026
  - Highway 401 from Merlin Road to Highway 427
  - Highway 401 from Highway 404 to Highway 35/115
  - Highway 401 from Cobourg to Colborne
  - Highway 401 from Sidney Street to CNR Overhead Bridge in Belleville
  - Highway 401 from County Road 38 to Highway 15
  - Highway 403 from Highway 401 to Middletown Line
- September 30, 2026

- Highway 403 from Queen Elizabeth Way (QEW) to Highway 401
- Highway 404 from Highway 401 to Mulock Drive
- Highway 406 from Westchester Avenue to Highway 58
- Highway 407 from Brock Road to Highway 35/115
- Highway 412 from Highway 401 to Highway 407
- Highway 418 from Highway 401 to Highway 407
- QEW (Queen Elizabeth Way) from Freeman Interchange to Highway 403
- QEW (Queen Elizabeth Way) from Concession Road to McLeod Road
- QEW (Queen Elizabeth Way) from Mountain Road to Jordan Road

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Additional Resources

- Ontario Raising Speed Limits on Most Provincial Highways

Related Topics

Driving and road safety

Information about road conditions and safety, driver's licences, vehicle registration, commercial vehicles, transit and transportation infrastructure. Learn more

Jobs and employment

Find resources and supports for job seekers and employers. Learn more

Recreation and tourism

Learn about hunting and fishing, provincial parks, festivals and events, and visiting Ontario. Learn more

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Media Contacts

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Minister's Office
Dakota.Brasier@ontario.ca

Julia Caslin
Communications Branch
MTO.Media@ontario.ca

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(28)

Charlene Watt (Deputy Clerk)

From: Ontario News <do.not.reply@ontario.ca>
Sent: June 29, 2026 11:03 AM
To: Charlene Watt (Deputy Clerk)
Subject: Ontario Launching New Digital Fishing and Hunting Licensing Service

Ontario

NEWS RELEASE

Ontario Launching New Digital Fishing and Hunting Licensing Service

Province creating new digital licensing system to make fishing and hunting easier across Ontario

June 29, 2026
Ministry of Natural Resources

TORONTO — To make it easier for anglers and hunters to purchase licences and tags, the Ontario government is creating a new licensing system, FishHuntON. Launching in early 2027, FishHuntON will provide residents with more convenient and flexible ways to access licensing services, including a new easy-to-use mobile app. The new system will operate alongside existing service channels, ensuring residents can continue to access licensing services that work best for them.

"Whether you're a lifelong angler or casting a line for the very first time, our government is making it easier and more convenient to enjoy all that Ontario's world-class fishing has to offer," said Mike Harris, Minister of Natural Resources. "Our new FishHuntON platform will make accessing licences and tags easier than ever, so people can spend more time doing what they love and exploring the great outdoors."

Launching in early 2027, FishHuntON will provide approximately 1.5 million anglers and hunters with new ways to conveniently keep track of fishing and hunting licences and tags. Highlights of the new licensing system include:

- a free mobile app to purchase and renew fishing and hunting products
- digital storage through the mobile app of licences and tags, which can be accessed with or without cellular service
- the ability to submit proof of Ontario hunter accreditation documents digitally
- an easier way to submit hunter reports

"Our government is delivering more modern services for those across our province," said Stephen Crawford, Minister of Public and Business Service Delivery and Procurement. "FishHuntON will streamline access to Outdoors Cards, licences and tags while expanding convenient digital options, making it easier for anglers and hunters to access the services they need."

Alongside these new features, FishHuntON will continue to deliver core services such as the sale of Ontario Outdoors Cards, licences, tags and big game draw applications online and in-person at private issuers and participating ServiceOntario locations.

Anglers and hunters are a vital part of Ontario's resource-based economy, contributing an estimated $3.37 billion annually. Anglers fishing for free June 27 to July 5 must follow all conservation licence catch and size limits, respect fishing sanctuaries and obey all other fishing regulations.

Quick Facts

- Anglers and hunters can visit ontario.ca/FishHuntONLaunch regularly for the latest updates, information and resources ahead of the new licensing system's launch in early 2027.
- Ontario's current fishing and hunting licensing system supports approximately 1.5 million Outdoors Card holders annually, who perform 1.3 million transactions for 2.1 million individual fish and wildlife product purchases.
- Throughout 2024 to 2025, fishing and hunting licensing sales generated approximately $65 million. This revenue is used to fund Ontario's Fish and Wildlife Program and conservation efforts, including science and research projects, fish culture and stocking, enforcement measures and public education opportunities.
- The new system will also include a digital compliance tool used by conservation officers to protect Ontario's fish and wildlife populations from unlawful fishing and hunting practices.

Quotes

"The OFAH is pleased to see the government take an Ontario-first approach to modernizing the fishing and hunting licensing system. By improving digital service options and maintaining a variety of ways to purchase licences and tags, this new system will provide better overall support. We are pleased to have been involved in this process and will continue to provide input to ensure the needs of Ontario's anglers and hunters continues to be met."

- Matt DeMille
Executive Director, Ontario Federation of Anglers and Hunters

The Municipality of the

VILLAGE OF BURK'S FALLS

Moved By: A-B Date: June 16, 2026

Seconded By: N.K Resolution # 2026-168

Be it resolved;

THAT the Council of The Village of Burk's Falls receives the presentation from Austin Toth;

AND FURTHER THAT Council supports the retention of the Cancer/Oncology Clinic at the Huntsville Memorial Hospital site;

AND FURTHER THAT Council directs staff to allow the collection of signatures via a copy of the available petition to the public at the municipal office.

AND FURTHER THAT Council directs staff to distribute this resolution to all municipalities.

Recorded Vote requested by: _____

Ryan Baptiste	*for / opposed*
Ashley Brandt	*for / opposed*
Sean Cotton	*for / opposed*
Chris Hope	*for / opposed*
Nancy Kyte	*for / opposed*

Carried *Defeated* *Deferred*

Pecuniary Interest declared by:

_____

_____

Mayor

AGENDA

Cancer Clinic Petition Huntsville

Petition Mission Statement - We the undersigned would like to ensure the Cancer Clinic remains in the Huntsville District Memorial Site. We affirm the strategic and equitable treatment option of the Huntsville cancer clinic and its continuing operation".

A person diagnosed with cancer is assessed at a major cancer treatment centre located in Barrie or Sudbury, and provided certain criteria are met can be referred for ongoing treatment at home or if required, to an oncology treatment centre staffed by registered nurses such as is in Huntsville Memorial Hospital Site. For the Almaguin Area, most patients attend Royal Vicotria Hospital – Hutson Regional Cancer Centre in Barrie, Ontario, which has an association with Huntsville Memorial Hospital. The type of cancer, treatment required , available resources and individual patient needs as it relates to the need for treatment closer to home to maximize results are the criteria for admission into the satellite programs.

The East Parry Sound Area (including Almaguin Highlands) is in a unique position depending on your address. People diagnosed with cancer are typically referred to Royal Victoria Hospital in Barrie, located 146 to 187 km away, for assessment and initial treatment. If the patient is fortunate they can receive treatment at an Oncology treatment centre like the one located in Huntsville. These centres require specialized staff, and resources to meet the treatment needs of Cancer patients. Huntsville Memorial Site has that kind of specialize, dedicated medical staff and services which Cancer Patients consider as excellent.

For those residing in the Almaguin Area, attending the Huntsville Oncology Clinic can be from 26 km to 80 km from their residence.

We have heard with concern of the possibility of the Cancer Clinic being moved to Bracebridge. For those residing in the Almaguin Area this would be a significant increase driving for treatment. The extra distance would have more impact during winter months.

It should be noted that the Cancer Clinic was originally located in the Bracebridge Hospital location many years ago. At that time, it was decided to move it Huntsville due to location being one of the rationales.

A further obstacle for many Cancer patients is that they should not drive right after treatment, and someone needs to attend with them.

Cancer Patients in Bracebridge have access to both the Orillia Cancer Clinic (56 km) and the Huntsville Clinic (37km).

While there is apparent discussion of providing "public transportation" from Huntsville to Bracebridge, there are concerns which include but are not limited to:

1) Having compromised immunity system(Cancer patients) being on public transportation is risky
2) The side effects of treatment include nausea and Gastrointestinal issues, which would put patients at further risk on public transportation, not to mention the embarrassment for the patients involved.
3) Having to wait around for public transport would be difficult for the same reasons listed above.

In Summary, the current situation is working well *and equitably for cancer patients. It would be unfortunate to change that.*

The Corporation of the
Township of Perry
Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: June 17, 2026

Resolution No.: **2026-** 242

Moved By: Paul Sowrey **Seconded By:** Margaret Ann MacPhail

Whereas the Huntsville Cancer Clinic currently provides vital oncology services to residents in the Almaguin Area;

And whereas cancer patients often require frequent visits for treatment, making proximity to care a critical factor in patient well-being, treatment adherence and overall outcomes and relocating these services to Bracebridge would require significantly farther distances for treatment, increasing hardship for individuals already facing serious health challenges;

And whereas rural and northern residents already experience barriers to accessing healthcare including transportation limitations, weather conditions, and financial constraints and maintaining equitable access to healthcare services across the region is essential to supporting healthy communities, and healthcare in the Almaguin area is a priority of the Almaguin Highlands Health Committee;

Now therefore be it resolved that the Council of the Corporation of the Township of Perry hereby calls upon the Government of Ontario, the Ministry of Health, and Ontario Health to retain cancer care services in Huntsville,

And that Council authorizes the collection of petition signatures to be available to the public at the municipal office;

And further that this resolution be circulated to the Honourable Doug Ford, Premier, the Honourable Sylvia Jones, Deputy Premier and Minister of Health, the Honourable Graydon Smith, MPP Muskoka Parry Sound, the Honourable Scott Aitchison MP Muskoka Parry Sound, FONOM, AMO, NOMA, and all affected municipalities in the Almaguin Area.

Carried: ✓ **Defeated:** _____

Joe Lumley, Acting Mayor

RECORDED VOTE			
Council		**For**	**Against**
Councillors	Jim Cushman		
	Margaret Ann MacPhail		
	Paul Sowrey		
Acting Mayor	**Joe Lumley**		

CORPORATION OF THE TOWNSHIP OF RYERSON

Date: June 23, 2026 **Resolution Number: R- 103 - 26**

Moved by: Councillor Abbott,

Seconded by: Councillor Robertson,

WHEREAS Section 20(1) and 20(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, authorizes a municipality to enter into an agreement with one or more municipalities or local bodies;

AND WHEREAS the Council of each of The Township of Armour, The Township of Ryerson, and The Village of Burk's Falls deems it appropriate and in the public interest to enter into agreements with respect to the Armour, Ryerson and Burk's Falls Memorial Arena and the TRI-R Communal Landfill;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Ryerson supports entering into agreements for these shared services;

AND FURTHER THAT each municipal Council shall bring forward by-laws authorizing the execution of the Joint Arena Services Agreement and the Joint Waste Management Services Agreement at their next regularly scheduled Council meeting or as soon as possible thereafter.

Carried ☑ **Defeated** ☐

Glenn Miller

(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		**Yea**	**Nay**	**Abstention**	**Absent**
Councillors	Beverly Abbott				
	Glenn Miller				
	Delynne Patterson				
	Dan Robertson				
Mayor	George Sterling				

Township of Ryerson

Notice of Public Open House and Statutory Public Meeting for the Updated Official Plan and Zoning By-law

The Council of the Township of Ryerson will hold a Public Open House and Statutory Public Meeting under section 17 and 34 of the Planning Act.

OPEN HOUSE DATE AND LOCATION

Date: Friday, July 24, 2026

Time: 6:00pm to 8:00pm

Location: Armour, Ryerson & Burk's Falls Memorial Arena
220 Centre Street, Burk's Falls, Ontario

Virtual: If you would like to attend virtually contact adminassist@ryersontownship.ca by 3:00 p.m. Friday, July 24th.

STATUTORY PUBLIC MEETING DATE AND LOCATION

Date: Tuesday, August 4, 2026

Time: 6:00pm to 8:00pm

Location: Armour, Ryerson & Burk's Falls Memorial Arena
220 Centre Street, Burk's Falls, Ontario

Virtual: If you would like to attend virtually contact adminassist@ryersontownship.ca by 3:00 p.m. Tuesday, August 4th.

Background

The Township of Ryerson is completing a concurrent and comprehensive review of the Municipality's Official Plan and Zoning By-law that will apply to the entire Township. This project will bring the Official Plan into compliance with the Provincial Planning Statement, 2024, and update the Zoning By-law to reflect the changes to the Official Plan. It will also address existing provisions to improve clarity and reflect the Township's development needs and provincial guidance.

To date, both the draft Official Plan and the draft update of the Zoning By-law have been presented to residents through public open houses and meetings:

- February 24, 2026 – Special Council Workshop and Public Meeting (introduction to the Official Plan and Zoning By-law projects)
- March 23, 2026 – Agricultural Lands Open House for the Official Plan (to discuss and review potential agricultural lands options with residents and Council)

On April 2, 2026, the Draft Official Plan that included the direction received at the public meetings was submitted to the Ministry of Municipal Affairs and Housing for comments.

Purpose of the Public Open House

The Public Open House is held under section 17 of the Planning Act. The purpose of the Open House is to provide members of the public and all interested parties with the opportunity to review project materials and provide feedback to the project team. The current versions of the Official Plan and Zoning By-law will be presented for public review and comment. Input received from this meeting will result in changes to the drafts where applicable.

Purpose of the Statutory Public Meeting

The Statutory Public Meeting is held under section 17 and 34 of the Planning Act. The purpose of the Meeting is to present the draft final versions of the Official Plan and Zoning By-law and provide the opportunity to make formal representations to Council. Should changes to the documents be required, they will be made to form the Adoption version of the Official Plan and the Final version of the Zoning By-law.

Final Project Steps

A future Special Meeting of Council will be scheduled to adopt the Official Plan through a by-law that directs the Official Plan to be submitted to the Ministry of Municipal Affairs and Housing for Approval. At the same meeting, it is anticipated that Council will approve the new Zoning By-law that will be enacted when the Official Plan is approved.

We'd Like to Hear From You

Comments can be provided in written or oral form at the meetings or provided in advance to Nancy Field (contact information below). Please sign in at the Public Open House or Statutory Public Meeting to be added to the project notification list.

Project materials for the Official Plan and Zoning By-law review are available at the Municipal Office and on the Municipality's website. For further information, please contact:

Nancy Field, Clerk
Township of Ryerson
RR#1, 28 Midlothian Road
Burk's Falls, ON P0A 1C0
(705) 382-3232
clerk@ryersontownship.ca

DATED this 3rd day of July 2026.

Note: This notice may also be accessed via the Township website at www.ryersontownship.ca

MONTHLY JOBS REPORT

May 2026

The Labour Market Group
Guiding partners to workforce solutions.

NIPISSING DISTRICT

There were 577 job postings recorded in May for the Nipissing District, representing a 13.1% increase (+67 postings) compared to April. This volume indicates a strong late-spring rebound, sitting just 1.8% below the previous four-year May average and outperforming May 2024 by 2.3% (+13). Accompanying this rise in volume was a healthy expansion in employer participation, with 255 unique employers active in the market, a 12.3% increase (+28 employers) from April.

577 TOTAL NUMBER OF JOB POSTINGS

↑ **67** from April

OF THE **577** JOB POSTINGS

255 unique employers posted jobs.

11.4% (66) Requiring a bilingual individual.

15.1% (87) Criminal Record Check.

For postings that listed an annual salary.

$79,866.97/year AVERAGE

$27.57 HOURLY WAGE

The average hourly wage in May for those postings which listed one.

Of the 292 postings which listed an hourly wage **0.3%** (1) were listed at the **provincial minimum wage of $17.20/hour.**

PARRY SOUND DISTRICT

There were 157 job postings recorded in May for the Parry Sound District, representing an 18.0% increase (+24 postings) compared to April. While volume showed a strong month-over-month recovery, it remains below the 4-year average, sitting 14 postings below it and 3.1% (-5) lower than May 2025. Employer participation expanded alongside posting volume, with 88 unique employers active in the market, a 7.3% increase (+6 employers) from April.

157 TOTAL NUMBER OF JOB POSTINGS

↑ **24** from April

OF THE **157** JOB POSTINGS

88 unique employers posted jobs.

3.8% (6) Requiring a bilingual individual.

12.1% (19) Criminal Record Check.

For postings that listed an annual salary.

$63,758.28/year AVERAGE

$26.58 HOURLY WAGE

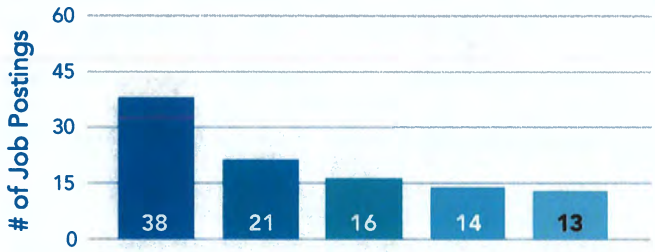
The average hourly wage in May for those postings which listed one.

Of the 105 postings which listed an hourly wage **1%** (1) were listed at the **provincial minimum wage of $17.20/hour.**

* North American Industry Classification System (NAICS) is the system utilized by the governments of Canada, Unites States and Mexico in order to classify companies based on their primary functions/objectives.

TOP 5 EMPLOYERS POSTING JOBS

- North Bay Regional Health Centre
- Nipissing University
- Ontario Northland
- Conseil scolaire catholique Franco-Nord
- West Nipissing General Hospital



TOP 5 INDUSTRIES HIRING (NAICS)

1. **26%** of all job postings — Health Care & Social Assistance (NAIC 62)

Top 5 Positions

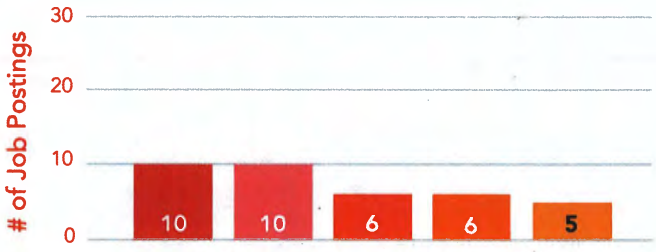
18	Registered Nurse
14	Social and community service workers
13	Registered Practical Nurse
6	Administration assistants
6	Dental assistants and dental laboratory assistants

2. **13.5%** Retail Trade (NAICS 44–45)
3. **11.8%** Educational Services (NAICS 61)
4. **9.2%** Transportation and Warehousing (NAICS 48–49)
5. **7.6%** Manufacturing (NAICS 31-33)

The Health Care and Social Assistance (NAICS 62) sector remained the largest contributor in May, accounting for 26.0% (150) of all postings. The largest month-over-month increase in share occurred in Manufacturing (31-33), which climbed by 3.5% (+23 postings) as local processing and production facilities scaled up operations for late spring and summer cycles. Conversely, the Health Care and Social Assistance (NAICS 62) sector experienced the largest month-over-month percentage drop in total market share, falling by 2.4% as hiring gains in secondary industries like manufacturing and education slightly diluted healthcare's overall footprint.

TOP 5 EMPLOYERS POSTING JOBS

- Camp Manitou
- West Parry Sound Health Centre
- Adam Bros Construction
- YMCA of Simcoe/Muskoka
- Canadian Mental Health Association



TOP 5 INDUSTRIES HIRING (NAICS)

1. **22.3%** of all job postings — Health Care & Social Assistance (NAIC 62)

Top 5 Positions

5	Home Support Workers
5	Social and community service workers
4	Registered Nurse
3	Registered Practical Nurse
3	Nurse aides, orderlies and patient service associates

2. **17.8%** Accommodation and Food Services (NAICS 72)
3. **17.2%** Retail Trade (NAICS 44–45)
4. **8.3%** Public Administration (NAICS 91)
5. **6.4%** Construction (NAICS 23)

The Health Care and Social Assistance (NAICS 62) sector remained the largest contributor in May, accounting for 22.3% (35) of all postings. The largest month-over-month increase in market share occurred in Retail Trade (NAICS 44-45), which climbed by 2.2% (+7 postings) as local merchants staff up for the peak summer season. Conversely, Administrative and Support Services (NAICS 56) experienced the sharpest decline in the region, with its market share dropping by 3.5% (-4 postings). This indicates a significant mid-spring slowdown in third-party staffing, clerical support, or facility services.

* National Occupation Classification (NOC) is the system utilized by the Government of Canada to organize occupations based on the primary job requirements and skill level.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)

1 24.4% Sales & Service (NOC 6)

2 20.1% Trades, Transportation, and Equipment Operators (NOC 7)

- Truck Drivers **(19)**
- Construction trades helpers and labourers **(11)**
- Material handlers **(9)**
- Bus / Other transit drivers **(5)**
- 6 tied with **(4)**

3 15.3% Business, Finance & Administration occupations (NOC 1)

- Administrative Assistant **(13)**
- Administrative Officer **(8)**
- Accounting technicians and bookkeepers **(7)**
- Accounting and Related Clerk **(5)**
- Professional occupations in advertising, marketing and public relations **(5)**

Sales and Service (NOC 6) remained the dominant occupational group, making up 24.4% (141) of postings. The largest month-over-month increase in market share was seen in Trades, Transportation, and Equipment Operators (NOC 7), which rose by 3.8% (+33 postings) due to a surge in requirements for truck drivers, material handlers, and construction labourers. The largest decrease in share occurred in Business, Finance and Administration (NOC 1), which fell by 3.2% (-6 postings) as corporate and administrative staffing stabilized. 37 managerial postings were recorded in May, with the highest concentration in Sales and Service (15 roles), and Business, Finance and Administration (7 roles). There were no senior management positions this month.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)

1 35.7% Sales & Service (NOC 6)

2 15.3% Trades, Transportation, and Equipment Operators (NOC 7)

- Carpenter / Construction Trade Worker **(4)**
- Material Handler **(3)**
- Automotive Service Technician **(2)**
- Bus Driver / Other Transit Operator **(2)**
- Heavy Equipment Operator **(2)**

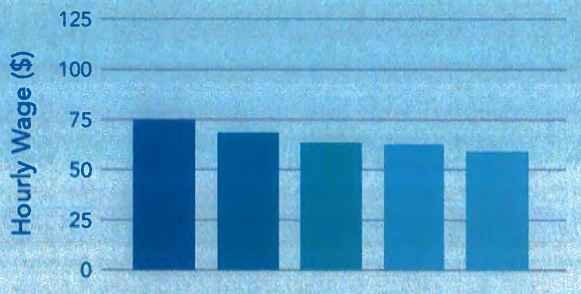
3 15.3% Education, Law and Social, Community and Government Services (NOC 4)

- Social and Community Service Worker **(9)**
- Home Support Worker **(6)**
- Early Childhood Educators / Assistants **(3)**
- 6 tied with **(1)**

Sales and Service (NOC 6) remained the dominant occupational group, making up 35.7% (56) of postings. However, it also experienced the largest month-over-month decrease in market share, dropping by 3.4% as the heavy wave of early spring hospitality recruitment began to level off. Conversely, the largest growth momentum shifted dramatically to Art, Culture, Recreation and Sport (NOC 5), which saw its market share surge by 4.7% (+8 postings). 6 managerial positions were advertised in May of which, 4 were in Sales and Service. There were no senior manager roles posted this month.

TOP 5 HOURLY WAGE VACANCIES

$75.00 Occupational Therapist
@ Martel & Mitchell Physiotherapy



$67.89 **Physician Assistant**
@ North Bay Regional Health Centre

$63.19 **Nurse - Team Leader**
@ West Nipissing General Hospital

$62.28 **Speech Language Pathologist**
@ Near North District School Board

$58.98 **Registered Nurse**
@ Mattawa Hospital

TOP 3 ANNUAL SALARY VACANCIES

$170,952.00
Direction Gestion Du Patrimoine - Siege Social
@ Caisse Alliance

$150,000.00
Veterinarian
@ North Bay Animal Hospital

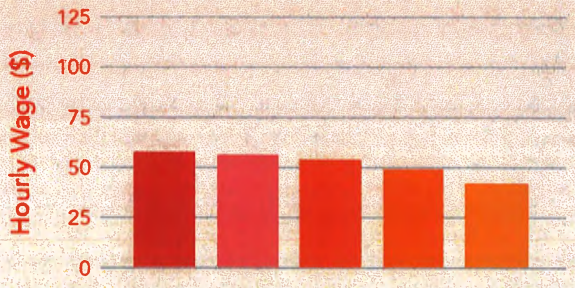
$127,288.00
Senior Property Officer
@ Ontario Ministry of Transportation

Lowest Annual Salary $34,904.23
Street Outreach Worker
@ AIDS Committee of North Bay and Area

50.6% (292 postings) listed an hourly wage in May, with an average of $27.57/hour. This is $2.11/hour lower (-7.1%) than the 12-month average of $29.68/hour. Only 1 posting (0.3%) was listed at the provincial minimum wage. For postings listing an annual salary, the average was $79,866.97, which sits virtually flat (-0.6%) against the 12-month average of $80,319.89. These fluctuations remain typical as the sample size varies significantly each month and the smaller the sample size the more sensitive the average.

TOP 5 HOURLY WAGE VACANCIES

$57.68 Registered Nurse
@ West Parry Sound Health Centre



$56.67 **Registered Nurse**
@ Eastholme Home for the Aged

$54.14 **Physiotherapist**
@ Lifemark Health Group

$49.93 **Ipac Lead, Occupational Health And Student Coordination Lead**
@ Lakeland Long Term Care Services Corporation

$42.00 **Experienced Carpentern**
@ Woodhouse Homes

TOP 3 ANNUAL SALARY VACANCIES

$110,000.00
Automotive Service Technician
@ Bourgeois Ford North

$81,802.76
Financial Services Representative
@ Kawartha Credit Union

$65,000.00
Insurance Brokers - Personal Lines
@ McDougall Insurance and Financial

Lowest Annual Salary $45,000.00
Administrative Officer
@ Wilson Transportation LTD

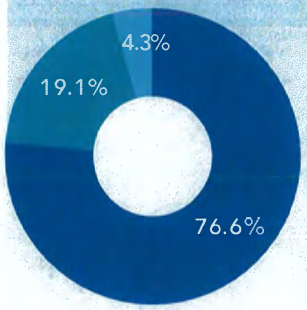
66.9% (105 postings) listed an hourly wage in May, with an average of $26.58/hour. This is $0.75/hour lower (-2.7%) than the 12-month average of $27.33/hour. Exactly 1 posting (1.0%) was listed at the provincial minimum wage. For postings listing an annual salary, the average was $63,758.28, which is 14.4% lower (-$10,752.69) than the 12-month average of $74,510.97. These fluctuations are expected given the small monthly sample size, with only 10 postings specifying an annual salary this month.

FULL-TIME / PART-TIME BREAKDOWN

76.6% of listings in May

2.4% from April

76.6% of job postings (442) in May were for full-time positions, representing a slight decrease of 2.4% from April, bringing us closer to March numbers.



- Full-time (35+ Hours)
- Part-time (20-34 Hours)
- Casual (Under 20 Hours)

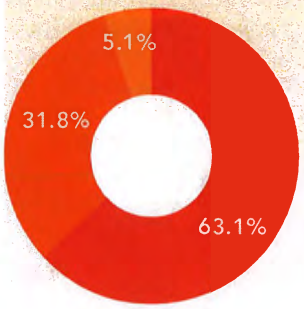
577 Postings listed hours offered **(100%)**

FULL-TIME / PART-TIME BREAKDOWN

63.1% of listings in May

3.9% from April

63.1% of job postings (99) in May were for full-time positions, representing a significant decrease of 3.9% from April. Highlighting that even though there were more jobs in May, a higher proportion of those were not full-time.



- Full-time (35+ Hours)
- Part-time (20-34 Hours)
- Casual (Under 20 Hours)

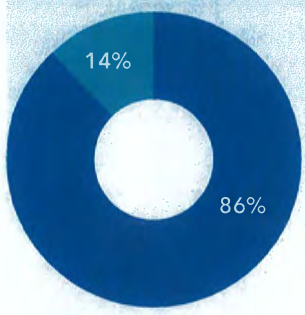
157 Postings listed hours offered **(100%)**

TERM OF EMPLOYMENT

86.0% of listings in May

0.1% from April

86.0% (496) of postings in May were for permanent positions, remaining almost unchanged from April (+0.1%). This highlights a highly consistent hiring landscape where employers are continuing to invest in stable, long-term headcount.



- Permanent
- Temporary / Contract / Seasonal

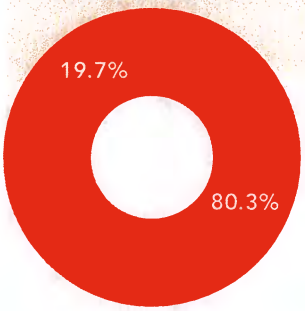
577 Postings listed hours offered **(100%)**

TERM OF EMPLOYMENT

80.3% of listings in May

5.1% from April

80.3% (126) of postings in May were for permanent positions, an increase of 5.1% from April. This shift indicates that local employers are focusing heavily on stabilizing core, year-round staffing, perhaps slightly contradictory to the full-time / part-time trend seen above.



- Permanent
- Temporary / Contract / Seasonal

157 Postings listed hours offered **(100%)**

ALL EMPLOYERS WITH POSTINGS IN MONTH

NIPISSING DISTRICT

401 Auto - North Bay Chrysler
AIDS Committee of North Bay and Area
AIM Kenny U-Pull
AR Mechanical
Aecom
Algonquin Nursing Home of Mattawa
All Shelter Sales and Rentals
Alouette Bus Lines
American Eagle Outfitters
Apollo Transport
Avison Electrical
Bath & Body Works
Battano Construction Limited
Bayland Property Management
Bayshore Health Care
Baywood Enterprises
Bee-Clean Building Maintenance
Beef N Brand Bar & Grill
Beyond Sushi
Binx Professional Cleaning
Black & McDonald Limited
Blanchfield Roofing Co. Ltd.
Blue Sky Orthodontics
Boart Longyear Inc.
Bradwick Property Management
Brandt Industries
Buchner Manufacturing Inc.
Bulk Barn Foods Limited
Burger World
Burger World - Hammond
CIBC
Caisse Alliance
Campus Living Centres
Canada Post
Canadian Adventure Camp
Canadian Bearings Ltd.
Canadian Forces Morale and Welfare Services
Canadian Mental Health Association
Canadian Red Cross
Canadian Tire - North Bay
Canadore College
Canor Construction
Canpar express
CarePartners
Carter's|OshKosh
Cascades Casino
Casey's Grill Bar
Cash 4 You Corp.
Cassellholme Home for the Aged
Cementation Canada
Chad's Grass Snow and More
Chatters
Cineplex Inc.
Columbia Forest Products Ltd
Comfort Inn - Lakeshore
Community Counselling Centre of Nipissing
Community Living North Bay
Conseil scolaire catholique Franco-Nord
Conseil scolaire public du Nord-Est de l'Ontario
Contrans Flatbed Group
Crisis Centre North Bay
Cushman & Wakefield ULC
DECO Windshield Repair
Defence Construction Canada
DenKar Controls Inc.
Dentistry on Airport
Dentistry on Worthington
Descon Construction Ltd
Designed Roofing Inc
Diggers Landscaping
Dionne Quints Heritage Board Inc.
District of Nipissing Social Services Administration Board
Dr. Clean
EMCO Corporation
East Ferris Public Library
Ed Seguin & Sons Trucking and Paving
Empire Living Centre
Englobe Corp.
Everguard
Executive Aviation
Fairfield Inn & Suites by Marriott North Bay
First North Enterprise Inc.
First Student / First Transit
Fish Bay Marina
Foraco
Fur Harvesters Auction
G&P Welding and Ironworks
GATEWAY ELECTRIC MOTORS
GFL Environmental
Gardewine
Gateway Dental
Gateway Optometry
Giant Tiger
Gincor Werx
Glen Garry Motel and Cottages
GoodLife Fitness
Goulet Contracting
HOSE TECH
Hampton Inn by Hilton North Bay
Hands, TheFamilyHelpNetwork.ca
Haskins Industrial Inc.
Hoagies Diner
Home Depot
Home Instead Senior Care
Homewood Suites by Hilton North Bay
Hopper Buick GMC
IDA - Mattawa Pharmacy
IPC
Innovative Homes
Intelcom | Dragonfly
J.G. Fitzgerald & Sons Ltd.
JT SUSHI
Jim's Locksmithing
Kana Leaf
Karis Disability Services (formerly Christian Horizons)
Kia North Bay
Kinoomaadziwin Education Body
Kohltech Windows & Entrance Systems
Kohltech/Seymour Windows
Krome Transportation
LOSS PREVENTION SERVICES LIMITED
La Voyager Inc
Lavignes Canvas
Lewis Motor Sales Inc
LifeLabs
Linde Plc.
Loblaws
Loram Maintenance of Way
Mac Lang
MacLean Engineering & Marketing Co Limited
Manchesters
Manitoulin Group of Companies
Marigold Unique Flavour
Marina Point Village
Mark's Work Wearhouse Ltd.
Martel & Mitchell Physiotherapy
Mattawa Hospital
McDonald's
Metal Fab Ltd.
Metis Nation of Ontario
Metro
Michaels
Miller Technology Incorporated
Modern Autobody
Motion
Motion Industries
Mr Seamless Eavestroughing ltd
Municipality of West Nipissing
Near North District School Board
Near North Palliative Care Network (Nipissing-Parry Sound)
Neddy's North Bay Hyundai
New North Exteriors
New York Fries
Nipissing Serenity Hospice
Nipissing Transition House
Nipissing University
Nipissing Wellness Ontario Health Team
Nipissing-Parry Sound Catholic District School Board
No Frills - Stacie and Troy's
Nordic Minesteel Technologies Inc.
North Bay Animal Hospital
North Bay Cycle and Sports
North Bay Family Dentistry
North Bay Heating and Cooling
North Bay Humane Society
North Bay Hydro
North Bay Indigenous Hub
North Bay Jack Garland Airport
North Bay Mazda
North Bay Parry Sound District Health Unit
North Bay Powder Coating
North Bay Regional Health Centre
North Bay-Mattawa Conservation Authority
North Care Dental
Northern Dental Specialty Group
Northern Honda
Northern OK Tire
Northern Security
Northern Smiles Dental
OCP Construction Supplies
Old Dutch Foods
One Kids Place Children's Medical Treatment Center of North East Ontario
Ontario Ministry of Transportation
Ontario Northland
Oxford Learning Centres, Inc.
PHARA
ParaMed Home Health Care
Pavao Contracting Inc
Pickard Construction
Pilot Diamond Tools Ltd.
Premier Mining Products
QE Home /Quilts Etc
Quantum Lifecycle Partners LP
RONA - McGaughey Ave.
Rahn Plastics Inc.
Rainbow Concrete Industries Ltd.
Redpath Mining Contractors and Engineers
Reliance Home Comfort
Roots Canada
Royal Bank of Canada
Royal LePage Real Estate
SPEEDY GLASS
SafeSight Exploration Inc.
Sally Beauty Canada
Savvy Renovations
Science North
Scotiabank
Seaboard Transport Group
Sephora Canada
Shoppers Drug Mart
Sienna Senior Living
Simcoe Building Centre
Sobey's Inc.
SoftMoc
Spencer Gifts
Spirit Halloween
Starbucks
Stock Transportation
Subway - Lakeshore Drive
Subway - Pinewood Park Drive
Subway - Shirreff Ave.
Subway - Sturgeon Falls
TD Bank
Tan Tan Wok
Tank Traders
Taylormaid
The Block Public House

Continued on next page

The Brick North Bay
The Children's Aid Society of the District of Nipissing and Parry Sound
The Corporation of the City of North Bay
The Sisters of St. Joseph of Sault Ste. Marie
The Skyline Group of Companies
Thermo Coustics Limited
ThinkOn
Tim Hortons
Tj's Custom Welding
Transport Training Centres of Canada
Triple M Metal
Trout lake auto
Tulloch Engineering
Tutor Match
Underground Solutions
Union of Ontario Indians
Urban Planet
Victorian Order of Nurses / VON
Volkswagen North Bay
Voyageur Aviation Corp
Voyago
WIRELESSWAVE
Walmart
Welcome Inn Mattawa
West Nipissing General Hospital
Winners
YMCA of Northeastern Ontario
exp Global Inc.

PARRY SOUND DISTRICT

Adams Bros. Construction
Aramark Canada Ltd.
Barburrito Fresh Mexican Grill
Bayshore Health Care
Bee-Clean Building Maintenance
Bourgeois Ford North
Buffed Total Cleaning
Camp Kodiak
Camp Manitou
Campbell Painting
Canadian Mental Health Association
Canadian Tire - North Bay
CarePartners
Clear Springs Golf Course
Closing the Gap Healthcare
Corporation of the Township of Seguin
Cottage Classic Docks
Dairy Queen
Danielle Smith Professional Accounting Services
Dent Bay Baking Company
District of Parry Sound Social Services Administration Board
Dynacare Inc.
Eastholme Home for the Aged
Extreme Custom Carpentry
GGB Exhaust Technologies
Glen Bernard Camp
Glenn Burney Lodge
Great North Homes
Hands, TheFamilyHelpNetwork.ca
Home Depot
Home Instead
Home and Community Care Support Services
IDA pharmacy
Iron Design Welding
J & J Equipment Repair Inc.
Kawartha Credit Union
LCBO
Lakeland Long Term Care Services Corporation
Lakeside Cottage Care
Lifemark Health Group
Lofthouse Manufacturing (a Division of Brawo Brassworking Limited)
Log Cabin Inn & Catering
Maid to Perfection
McDonald's
McDougall Insurance and Financial
Ministry of the Attorney General
Municipality of Magnetawan
Near North District School Board
Nipissing-Parry Sound Catholic District School Board
No Frills - Stacie and Troy's
OUR Center Foster Care
Ontario Public Service
Parry Sound Auto Parts Inc.
Parry Sound Chevrolet Buick GMC
Parry Sound Golf & Country Club
Parry Sound Steel Inc.
PepsiCo
Phoenix Building Components Inc
Pizza Hut - Parry Sound
Powassan Home Hardware
RONA - Parry Sound
Rock n Duck
Rosseau Road Powersports and Marine Ltd.
Scotiabank
Serenity Senior Residence
Sobey's Inc.
Stan Darling Insurance Inc.
Subway - Parry Sound
Sunrise Inn
The Beer Store
The Friends
The Kart
Town and Country Motel
Town of Parry Sound
Township of Perry
Township of Seguin
Township of The Archipelago
Trestle Brewing Company Limited
Valu-Mart
Value Buds
Victorian Order of Nurses / VON
Walmart
Wasauksing First Nation
West Parry Sound Health Centre
Wilson Transportation LTD
Woodhouse Homes
YMCA of Northeastern Ontario
YMCA of Simcoe/Muskoka

WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group. Each month we compile this report based on our job portal **readysethired.ca**. **Readysethired.ca** is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
readysethired.ca
info@thelabourmarketgroup.ca

The Labour Market Group
Guiding partners to workforce solutions.

June 2026

LABOURFOCUS

The Labour Market Group

ONTARIO ECONOMIC SCAN 2026

JOBS REPORT MAY 2026

TOTAL NUMBER OF JOB POSTINGS

577 NIPISSING — 67 from April

157 PARRY SOUND — 24 from April

TOP INDUSTRY WITH VACANCIES

NIPISSING
Health Care & Social Assistance (26%)

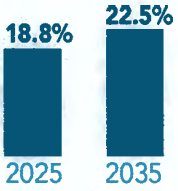
PARRY SOUND
Health Care & Social Assistance (22.3%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

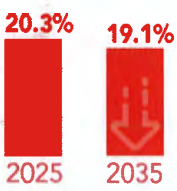
Demographic Highlights

Proportion of the provincial population:

Seniors aged 65+ is projected to **increase.**



Youth (15-29) is projected to **decline.**



The official-language minority community in Ontario represented **4.1% of the provincial population** (2021 Census) and is prevalent mostly in the **Northeast Ontario** and **Ottawa** economic regions.

Indigenous peoples accounted for **2.2% of the Ontario labour** force as of 2025.

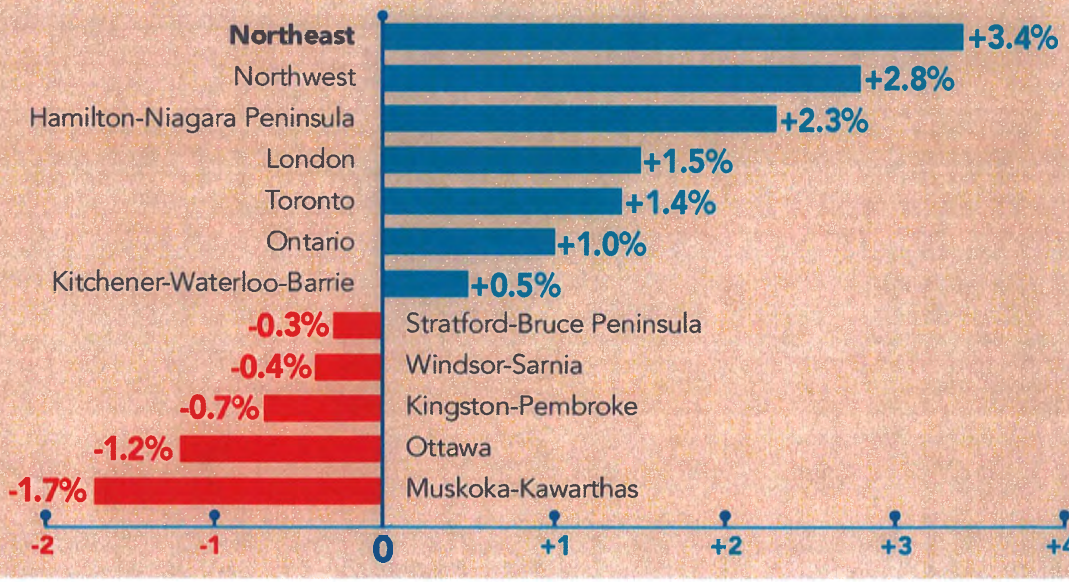
Labour force participation has **risen amongst workers 65** and over in recent years as the cost of living has increased.

In 2022, **28.0% of the Ontario population** aged 15 and over were persons with disabilities. The 2022 Canadian Survey on Disability revealed that persons with disabilities are more likely to be employed in Canada than in the past.

Regional Economic Conditions

Employment levels grew in six of eleven economic regions in Ontario in 2025. Northeast Ontario with +3.4% had the highest employment growth, while nearby Muskoka-Kawarthas had the lowest at -1.7%.

EMPLOYMENT CHANGE:



Source: Statistics Canada, Economic Scan - Ontario: 2026

Questions or concerns? Feel free to contact us at info@thelabourmarketgroup.ca

T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:

Ontario

MORE FROM THE MAY JOBS REPORT:

TOP OCCUPATIONS

NIPISSING

Sales & Service (24.4%)

Trades, Transportation, and Equipment Operators (20.1%)

Business, Finance & Administration occupations (15.3%)

PARRY SOUND

Sales & Service (35.7%)

Trades, Transportation, and Equipment Operators (15.3%)

Education, Law and Social, Community and Government Services (15.3%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
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P1B 3B9

The Labour Market Group is funded by:

Ontario

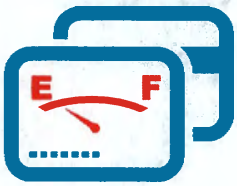
Reviewing 2025

Ontario's economy continued to face headwinds in 2025. Despite this, the **province avoided a sharp downturn** and maintained modest economic activity.

In 2025 **unemployment rose +12.4%** in Ontario, from 7.0% to 7.7%.

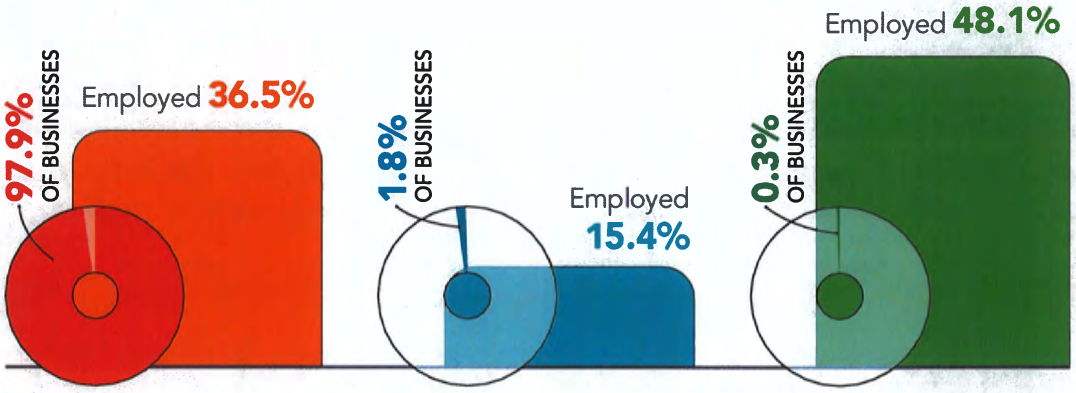
Ontario inflation continued to moderate in 2025, with the Consumer Price Index averaging about 1.9% over the year, **remaining within** the Bank of Canada's 1% – 3% **target range**.

Rising affordability pressures across housing, energy, and essential goods continue to constrain household budgets in Ontario, limiting discretionary spending and **slowing broader economic activity.**



Average wages went up by 3.5% in 2025, higher than the Ontario inflation rate of 1.9%.

ENTERPRISES IN ONTARIO AS OF JUNE 2025



Small enterprises
(1-99 employees)

Represented 97.9% of businesses with at least one employee in Ontario and employed 36.5% of employees in Ontario

Medium-sized enterprises
(100-499 employees)

Represented 1.8% of businesses with at least one employee in Ontario and employed 15.4% of employees in Ontario

Large enterprises
(500+ employees)

Represented 0.3% of businesses with at least one employee in Ontario and employed 48.1% of employees in Ontario

Source: Statistics Canada, Economic Scan - Ontario: 2026

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653

June 23, 2026

Township of Armour
56 Ontario St
Burk's Falls
P0A 1C0

At the June 11, 2025 regular session of Council, the following motion was duly moved and seconded:

RESOLUTION-2026-215
Councillor Craig Sanders made a motion that the Municipality of Brooke-Alvinston supports the request from the Township of Armour to call on the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17 across Northern Ontario.
Councillor Jenny Redick seconded the motion. Carried

If you require further information, please contact me directly by phone or email jdenkers@brookealvinston.com.

Kind Regards,

Janet Denkers
Clerk-Administrator

THE CORPORATION OF
MUNICIPALITY OF
CENTRE HASTINGS

HASTINGS
Centre Hastings
COUNTY

PHONE: 613-473-4030
FAX: 613-473-5444

7 FURNACE ST., BOX 900
MADOC, ON K0K 2K0
www.centrehastings.com

July 7, 2026

The Honourable Prabmeet Sarkaria
Ministry of Transportation
5th Floor
777 Bay St.
Toronto, ON M7A 1Z8

Delivered via email < prabmeet.sarkaria@pc.ola.org >

Subject: Support for Resolution Regarding Highway 11 & 17 Rest Stops and Service Areas

Dear Minister,

Please find attached a letter from the Municipality of Centre Hastings supporting the resolution adopted by the Township of Armour regarding the need for enhanced rest stops and traveller services along Highways 11 and 17 in Northern Ontario. The resolution highlights the importance of these transportation corridors and calls upon the Province of Ontario and the Government of Canada to prioritize the development and upgrading of rest areas, washroom facilities, truck parking, warming centres, fuel access, electric vehicle charging stations, and emergency communication services.

Council recognizes that safe and accessible transportation infrastructure is essential to supporting residents, visitors, commercial transportation, emergency services, and economic development throughout Ontario. The concerns raised regarding driver safety, accessibility, and the availability of traveller services along major provincial highways are important considerations for the Province's ongoing transportation infrastructure planning.

The Municipality of Centre Hastings is pleased to endorse this advocacy effort and respectfully requests that the Province continue to work collaboratively with municipalities, Indigenous communities, and industry stakeholders to identify opportunities to enhance highway traveller infrastructure across Ontario.

Thank you for your consideration of this matter.

Sincerely,

T Choinard

Typhany Choinard, CAO/Clerk
Municipality of Centre Hastings
tchoinard@centrehastings.com

Village of South River
Township of Armour – HWY 11 and 17 Infrastructure

Date: June 23, 2026 Motion Number: 238-2026

Moved By: Lori Brandt

Seconded By: Robert Brooks

BE IT RESOLVED THAT the Council of the Village of South River does hereby support the Township of Armour Resolution # 2026-158 requesting the Province provide infrastructure include year-round washrooms, safe parking areas, commercial truck parking, warming shelters, electric vehicle charging stations, fuel access, tourism information, and improved emergency communication services where feasible along Highways 11 and17 and copy of this resolution be sent to the Premier of Ontario, the Minister of Northern Economic Development and Growth, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM) and the Township of Armour.

Carried By: [signature]

Lost By: _____

Name of Council Member	Yeas	Nays	Abstention	Pecuniary Interest	Recorded Vote
Mayor Coleman					
Councillor Brandt					
Councillor Brooks					
Councillor O'Hallarn					
Councillor Scott					

MINUTES OF SETTLEMENT

THESE MINUTES OF SETTLEMENT dated this 7th day of July, 2026

B E T W E E N:

POWERBANK CORPORATION

("POWERBANK")

- and -

TOWNSHIP OF ARMOUR

("TOWNSHIP")

WHEREAS PowerBank submitted applications to amend the Township of Armour Official Plan (**"Township OP"**) and Township of Armour Zoning By-law 27-95, as amended (**"Township ZBL"**) to permit the development of a battery energy storage system (**"Proposed Development"**) on the lands municipally known as 219 Peggs Mountain Road in the Township of Armour, and having the legal description set out in Schedule "A" hereto (**"Subject Lands"**) bearing municipal file numbers OPA-2025-01 and ZBA 2025-01 respectively (the **"Applications"**);

AND WHEREAS PowerBank appealed the Applications to the Ontario Land Tribunal (the **"Tribunal"** or the **"OLT"**), which appeal has been assigned OLT Case No. OLT-26-000137 (**"OLT Appeal"**);

AND WHEREAS PowerBank and the Township (individually a **"Party"** and collectively the **"Parties"**) have agreed to settle the OLT Appeal as between them, subject to the terms set out in these Minutes of Settlement (these **"Minutes"**);

NOW THEREFORE the Parties to these Minutes, in consideration of the mutual covenants herein contained and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree with each other as follows:

RECITALS AND SCHEDULE

1. The Recitals above are true.

2. The attached Schedules "A", "B" and "C" form part of these Minutes.

RESOLUTION

APPLICATIONS

3. PowerBank shall request, and the Township shall not object, that the Tribunal make a Decision and Order in these proceedings:

    a. approving the amendments to the Township OP substantially in the form attached hereto as Schedule "B"; and,

    b. approving the amendments to the Township ZBL substantially in the form attached hereto as Schedule "C".

4. For greater certainty, PowerBank acknowledges and agrees that it will tender any evidence necessary before the OLT in support of the amendments to the Township OP and Township ZBL.

AGREEMENT REGARDING DETAILED PLANS

5. PowerBank agrees that it requires building permit(s) for the Proposed Development but will not make application for such permit(s) until such time that PowerBank has prepared and submitted the following information and reports to the satisfaction of the Township, acting reasonably:

    a. Stormwater Management Plan;

    b. Emergency Response Plan; and,

    c. Firefighter Training Plan (**"Detailed Plans"**).

6. Upon execution of these Minutes, PowerBank will provide the following documents on the record to the Township:

    a. February 26, 2026 letter from PRI Engineering Corp. enclosing a response to the December 12, 2025 peer review of the Stormwater Management Plan;

    b. March 2, 2026 response from Fire & Risk Alliance to questions regarding the draft Emergency Response Plan; and

    c. EVLO Battery Energy Storage System (BESS) – Hazard and Response Tactics Firefighter Training Plan prepared by Fire & Risk Alliance.

7. The Township agrees engage its peer reviewers to complete the review of the materials described in Paragraph 6 of these Minutes and provide final comments to PowerBank within 45 days of the execution of these Minutes. PowerBank agrees to update the Detailed Plans in response to any comments provided by the Township in accordance with this section. PowerBank acknowledges that it shall be responsible for the cost of the peer reviews and has entered into or will enter into standard cost acknowledgment agreements associated with *Planning Act*

applications.

8. If a dispute arises regarding the comments on, or proposed revisions to, the Detailed Plans, the Parties shall first attempt to resolve it through good faith negotiations. Within five (5) business days of written notice of such a dispute, each party shall designate a representative with authority to settle the matter. The representatives shall meet (in person or by videoconference) and use reasonable efforts to resolve the dispute within fifteen (15) business days after the initial meeting, or such other period as the parties may agree in writing.

9. If the dispute is not resolved through negotiation within the period set out in Paragraph 8 of these Minutes, either Party may bring the matter before the Ontario Land Tribunal, if the Tribunal has jurisdiction, or otherwise before a court of competent jurisdiction.

10. PowerBank acknowledges that the Township's Fire Department has selected a location for the construction/installation of a dry hydrant for use in connection with any emergency fire response to PowerBank's lands. The parties agree that the costs of the design and installation of the dry hydrant shall be the responsibility of PowerBank.

11. PowerBank acknowledges it committed to provide specialized Firefighter Training and to provide multi-gas detection equipment to the Municipality for use by emergency/first responders which equipment shall include "bump stations and test gas". The parties agree that this training and supply of equipment contribution will be further detailed in a separate agreement.

IMPLEMENTATION

12. The Parties acknowledge and agree that PowerBank will request, and the Township will not object, that the OLT issue a final Order approving the amendments to the Township OP and Township ZBL in the form attached hereto as Schedules "B" and "C", at the OLT's earliest opportunity. In the event of any disagreement between the Parties herein, the OLT may be spoken to.

13. For greater clarity, the Parties shall be permitted to make non-substantive amendments to the Township OP and Township ZBL in the forms attached hereto as Schedules "B" and "C", such as the correction of typographical or other minor errors, without impacting the validity or effectiveness of these Minutes.

NOTICE

14. Any notice required to be given pursuant to these Minutes shall be in writing and shall be personally delivered and/or transmitted by email to the following addresses (or to such other address(es) as may subsequently be identified by PowerBank and the Township):

To PowerBank:

PowerBank Corporation
Attn: Ina Lila
803-505 Consumers Road
Toronto, ON M2J 4V8

Email: ina.lila@powerbankcorp.com

With a copy to:

Borden Ladner Gervais LLP
Attn: Piper Morley
Bay Adelaide Centre, East Tower
22 Adelaide St W, #3400
Toronto, ON M5H 4E3

Email: pmorley@blg.com

To Township:

Township of Armour
56 Ontario Street, P.O. # Box 533
Burk's Falls, ON P0A 1C0

Email: clerk@armourtownship.ca

15. Any notice sent by email shall be deemed received on the next business day following transmission, provided no notice of non-delivery is received.

GENERAL

16. These Minutes may be filed with the Tribunal as proof of the agreement reached between the Parties.

17. The Parties agree that they are contractually bound to the terms of these Minutes and that the obligations and benefits thereof are immediately enforceable by civil action should a Party be in breach of them.

18. These Minutes shall be construed and enforced in accordance with, and the rights of the Parties shall be governed by, the laws of the Province of Ontario and the laws of Canada applicable thereto, and each of the Parties hereby irrevocably attorns to the jurisdiction of the Courts of the Province of Ontario.

19. If any provision herein contained is found by any court of competent jurisdiction to be illegal, invalid or otherwise unenforceable or void, such provision shall be deleted herefrom and these Minutes shall thereafter be construed as though such provision was never contained herein so long as such provision is not material to

a right or obligation of a Party, and the true intent and meaning of these Minutes.

20. The Parties will bear their own costs of the OLT Appeal, including the negotiation and preparation of these Minutes and neither Party shall seek an order from the Tribunal or Court for costs as against the other Party.

21. These Minutes are binding on and enure to the benefit of the Parties and their successors and assigns.

22. The Parties shall execute diligently and expeditiously such further documents and take such further actions as may be reasonably required to implement and give full effect to the terms and intent of these Minutes.

23. The Parties agree to act reasonably and in good faith in respect of all dealings between them pursuant to these Minutes.

24. These Minutes constitute the entire agreement between the Parties with respect to the OLT Appeal, and supersede any prior agreements, negotiations and understandings with respect thereto.

25. The headings contained in these Minutes are for convenience of reference only, and shall not affect the interpretation of these Minutes.

26. Any amendment or waiver of any provision of these Minutes must be in writing and executed by the Parties.

27. These Minutes may be executed by manual, digital, or other electronic signatures and may be executed in one or more counterparts with such executed counterparts delivered by e-mail or facsimile transmission and together shall constitute a complete set of these Minutes.

[signature page follows]

IN WITNESS WHEREOF the Parties have executed these Minutes as of the dates indicated below:

Date: _____ 2026 **POWERBANK CORPORATION**

_____
Name:
Title:

I/We have authority to bind the corporation.

Date: _____ 2026 **TOWNSHIP OF ARMOUR**

_____
Name: Dave Gray
Title: CAO

I/We have authority to bind the corporation.

SCHEDULE "A"

LEGAL DESCRIPTION OF SUBJECT PROPERTY

LOT 3, CONCESSION 6 ARMOUR, SAVE AND EXCEPT PARTS 1 AND 2, PLAN 42R22137 AND PARTS 1, 2 AND 3, PLAN 42R22689; TOWNSHIP OF ARMOUR

SCHEDULE "B"

OFFICIAL PLAN AMENDMENT

BY-LAW NO._____

A BY-LAW TO AMEND

TOWNSHIP OF ARMOUR OFFICIAL PLAN

Permitting Battery Energy Storage Systems

219 Peggs Mountain Road

OFFICIAL PLAN AMENDMENT NO. 4

Approved by the OLT

Lands Affected:	This By-law applies only to the lands within the Township of Armour municipally known as 219 Peggs Mountain Road, legally described as Part Lot 3, Concession 6 Armour, save and except Part 1 and 2, Plan 42R22137 and Parts 1, 2 and 3, Plan 42R22689; Township of Armour.
Present Designation:	Under the Township of Armour Official Plan, the lands are designated Rural Community.
Proposed Designation:	The amendment adds a site-specific exception for the lands to clarify that a Battery Energy Storage System ("BESS") is permitted on the lands.
Zoning By-law:	A concurrent Zoning By-law Amendment is being brought into effect to clarify Battery Energy Storage System ("BESS") as a permitted use in the site-specific Rural (Ru) zone for the lands.
By-law Purpose:	The goal of this By-law is to amend the Township of Armour Official Plan to confirm that Battery Energy Storage Systems ("BESS's") are a permitted use in the Rural Community designation on the lands, as per the Provincial Planning Statement, 2024.

BY-LAW NO. _____

Being a by-law to adopt the Armour Township Official Plan Amendment No. 4

NOW THEREFORE in accordance with the provisions of the Planning Act, R.S.O. 1990, c. P.13, as amended, hereby enacts as follows:

1. Amendment No. 4 to the Township of Armour Official Plan, is hereby adopted.
2. That this By-law shall come into effect on the date it is passed, subject to the provisions of the Planning Act, R.S.O. 1990, c. P.13.

AMENDMENT NUMBER 4

TO THE

TOWNSHIP OF ARMOUR OFFICIAL PLAN

AMENDMENT NUMBER 4
TO THE
TOWNSHIP OF ARMOUR OFFICIAL PLAN

INDEX

PART "A" - THE PREAMBLE

The Preamble provides an explanation of the proposed Amendment including the purpose, extent, background information, and basis but does not form part of this Amendment.

PART "B" - THE AMENDMENT

The Amendment describes the changes to the Armour Township Official Plan which constitute Official Plan Amendment Number 4.

PART "A" – THE PREAMBLE

PURPOSE

The purpose of the amendment is to clarify the Township of Armour Official Plan to confirm that Battery Energy Storage Systems ("BESS's") are a permitted use on certain lands in the Rural Community designation.

LOCATION

This amendment applies to the lands within the Township of Armour municipally known as 219 Peggs Mountain Road, legally described as Part Lot 3, Concession 6 Armour, save and except Part 1 and 2, Plan 42R22137 and Parts 1, 2 and 3, Plan 42R22689; Township of Armour.

BACKGROUND

A privately initiated application to amend the Armour Township Official Plan was received by the Township of Armour and deemed complete on January 21, 2025. The application requests an amendment to the Official Plan to permit a Battery Energy Storage System on the lands subject to this amendment.

BASIS

The applicant proposes to develop a Battery Energy Storage System on the lands located at 219 Peggs Mountain Road.

The subject lands are designated Rural Community in the Township of Armour Official Plan.

IMPLEMENTATION AND INTERPRETATION

This Amendment shall be in accordance with the policies of the Armour Official Plan.

PART "B" – THE AMENDMENT

All of this part of the document entitled "PART "B" - THE AMENDMENT", consisting of the following text, constitute Amendment No. 4 to the Official Plan of the Township of Armour.

DETAILS OF THE AMENDMENT

The Official Plan of the Township of Armour is hereby amended as follows:

1. Section 2.1 (Rural Community) of the Township of Armour Official Plan, is hereby amended to add the following subsection:

   2.1.3(h) *"A Battery Energy Storage System shall be permitted on lands at 219 Peggs Mountain Road and described as Part Lot 3 Con 6 Armour Township,* save and except Part 1 and 2, Plan 42R22137 and Parts 1, 2 and 3, Plan 42R22689. *(OPA 4)"*

2. A location map will be added to section 2.1.3(h) to reference and locate the new policy above.

SCHEDULE "C"

ZONING BY-LAW AMENDMENT

ZONING BY-LAW NO. 5-2026

A BY-LAW TO AMEND

ZONING BY-LAW NO. 27-95 as amended

Permitting Battery Energy Storage Systems

219 Peggs Mountain Road

EXPLANATORY NOTE

To Zoning By-law No. 5-2026

Passed by the ONTARIO LAND TRIBUNAL

Lands Affected:	This By-law applies only to the lands within the Township of Armour municipally known as 219 Peggs Mountain Road, legally described as Part Lot 3, Concession 6 Armour, save and except Part 1 and 2, Plan 42R22137 and Parts 1, 2 and 3, Plan 42R22689; Township of Armour.
Present Zoning:	Under Armour Township Zoning By-law No. 27-95 (as amended), the lands are zoned Rural (Ru).
Proposed Zoning:	The amendment adds a site-specific exception for the lands to clarify that a Battery Energy Storage System is permitted on the lands municipality known as 219 Peggs Mountain Road, legally described as Part Lot 3, Concession 6 Armour, save and except Part 1 and 2, Plan 42R22137 and Parts 1, 2 and 3, Plan 42R22689; while maintaining the underlying Rural (Ru) zoning.
Official Plan Designation:	A site specific amendment to the Township of Armour Official Plan (OPA 4) clarifies that a Battery Energy Storage System ("BESS") is a permitted use on the lands subject to this By-law.
By-law Purpose:	The goal of this By-law is to update Zoning By-law No. 27-95 (as amended) to confirm that Battery Energy Storage Systems are a permitted use on the lands subject to this By-law.

ZONING BY-LAW NO. 5-2026

Being a By-law under Section 34 of the *Planning Act, R.S.O. 1990*, to amend Zoning By-law No. 27-95, as amended, of the Municipal Corporation of the Township of Armour, with respect to adding permissions for Battery Energy Storage System in the Rural (Ru) zone as it relates to the lands municipally known as 219 Peggs Mountain Road, legally described as Part Lot 3, Concession 6 Armour, save and except Part 1 and 2, Plan 42R22137 and Parts 1, 2 and 3, Plan 42R22689; Township of Armour.

NOW THEREFORE the Ontario Land Tribunal enacts as follows:

1. **THAT** Section 2 (Definitions) of Zoning By-law No. 27-95, as amended, is hereby updated to add the following subsection:

   2.23.1 ***"Battery Energy Storage System"*** *means a battery storage system or facility that captures energy produced at one time for use at a later time to reduce imbalances between energy demand and energy production."*

2. **THAT** Section 19 (Exceptions) of Zoning By-law No. 27-95, as amended, is hereby updated to add the following subsections:

   RU-112 Schedule A-2

   "Notwithstanding any provisions to the contrary, a Battery Energy Storage System is permitted at 219 Peggs Mountain Road, legally described as Part Lot 3 Con 6 Armour, save and except Part 1 and 2, Plan 42R22137 and Parts 1, 2 and 3, Plan 42R22689; Township of Armour;

   Notwithstanding any provisions to the contrary, a Battery Energy Storage System facility is only permitted in the location as shown hatched on Schedule B to Zoning By-law No. 5-2026; and

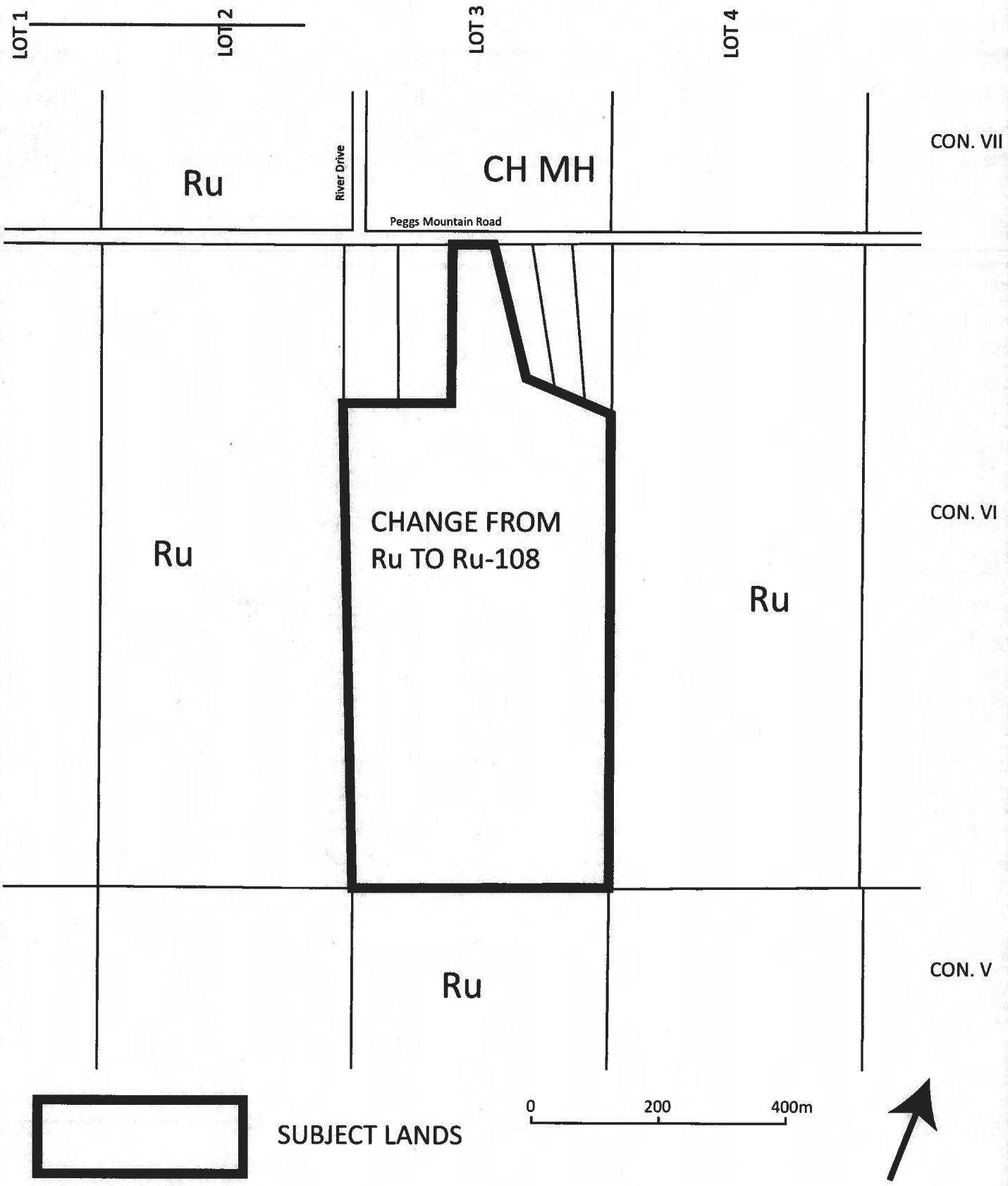
   Notwithstanding any provision to the contrary, for a Battery Energy Storage System, the maximum rated power capacity is 4.99 megawatts (MW) and the maximum rated energy storage capacity is 19.96 megawatt-hours (MWh)."

3. **THAT** Schedule A-2 of Zoning By-law No. 27-95, as amended, is hereby amended by changing the zoning classification of the subject lands forming Part Lot 3, Concession 6, save and except Part 1 and 2, Plan 42R22137 and Parts 1, 2 and 3, Plan 42R22689, known municipally as 219 Peggs Mountain Road, from the Rural (Ru) Zone to the Rural Exception No. 112 (Ru-112) Zone in accordance with Schedule "A" attached hereto and by this reference forming part of this By-law; and

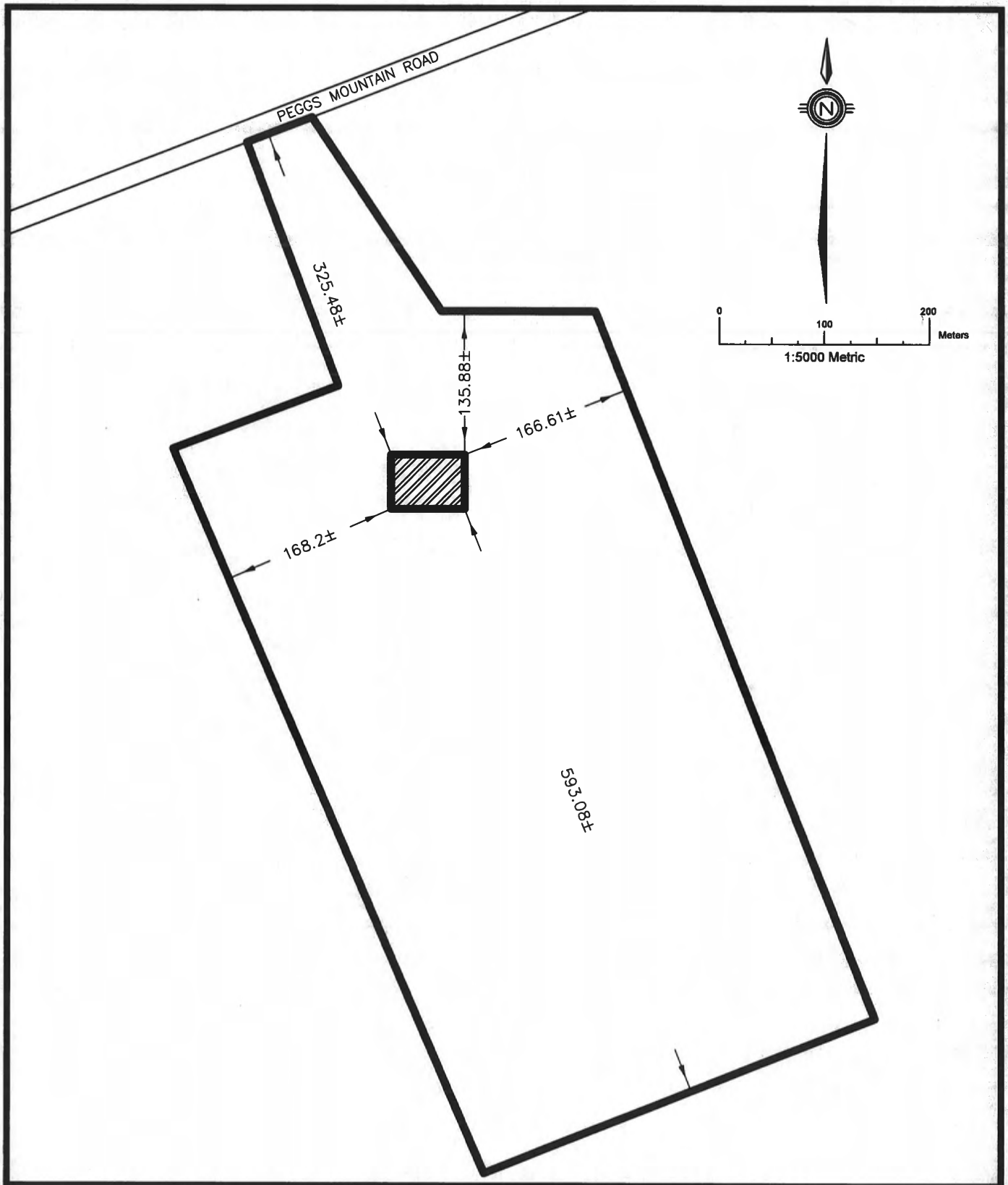
4. **THAT** this By-law shall come into effect on the date OPA 4 has been approved, subject to the provisions of the *Planning Act*, R.S.O. 1990, c. P13.

Municipal Corporation of the Township of Armour

SCHEDULE "A" TO ZONING BY-LAW No.



THIS IS SCHEDULE "A" TO BY-LAW No. 5-2026



Schedule "B" to By-law No. 5-2026

219 Peggs Mountain Road

Lot 3, Concession 6, Save & Except Parts 1 & 2, 42R22137

And Parts 1, 2, and 3, 42R22689

Township of Armour

STAFF REPORT

Date: July 14, 2026

From: Dave Gray, CAO

Subject: Almaguin Health Hub Expression of Interest Results

Recommendation:

THAT the Staff Report from the CAO regarding the Almaguin Health Hub expression of interest results be received and that staff be directed to pause the promotion of the request for expressions of interest until further direction is received. Council further directs staff to make the request for expressions of interest availably to suitable partners on a case by case basis as opportunities exist.

History:

Armour Township released a Request for Expressions of Interest (REOI) on March 11, 2026 with the intent to attract developers and service providers to establish the Almaguin Health Hub on the Township-owned lands located at the corner of Pegg's Mountain Road and Ferguson Road. The REOI was shared through municipal channels as well as directly to qualified developers and service providers. The original submission deadline was April 27, 2026. At the close of the submission deadline, two expressions of interest were received.

- One pharmacy service provider
- One landscaping architectural consultant / construction service provider.

The REOI submission deadline was extended to June 10, 2026 with the goal of attracting a lead developer. No further EOIs were received during the extension period.

At this time, development activity across Ontario has been low largely due to borrowing and construction costs. It is expected that having one or more major, committed tenants would greatly affect the viability of any potential project.

Financial Considerations

There are no financial considerations associated with pausing promotion of the REOI.

Others Consulted: None

RESOLUTION

Attachments: None

STAFF REPORT

Date: **July 14, 2026**

To: **Council**

From: **Dave Gray, CAO**

Subject: **Flood Damage Relief Options**

Recommendation

THAT the July 14, 2026 Staff Report from the CAO regarding flood response support considerations be received and that Council directs staff to implement option ____.

History:

During the June 9, 2026 Council Meeting, Council reviewed the Flood Response Support Considerations report provided by the CAO which outlined various requests from residents seeking additional support to address the effects of the 2026 Spring Flooding on their properties. Council requested that staff prepare various support options for Council to consider at an upcoming meeting. Council noted various concerns during their discussion including:

- Concerns with establishing precedent for enhanced levels of disaster response in the future;
- Challenges regarding the establishment of eligibility criteria including types of property and/or structures to be included.

Support provided to date

During the flood response, the Municipal Emergency Control Group (MECG) deployed sand and waste collection bins to two flood affected areas: Kent Road and the Hamlet of Katrine. Sandbags were provided at the municipal office and Katrine Community Centre. Landfill staff, at the direction of the Waste Management Administrator and CAO, were positioned to waive tipping fees for residents of Kent Road and the Hamlet of Katrine (specifically Horseshoe Lane and Doe Lake Roads areas). The approximate cost of these supports was $8500 (Bins and sand bags – waived tipping fees were minimally used). Since mid-May, no additional support requests have been received by staff. Landfill staff have received limited requests for waived fees.

RESOLUTION

Scan of other municipal supports

To evaluate response efforts, staff conducted a scan of programs and/or supports offered by other municipalities to support flood affected residents. Several examples are provided below:

Event	Community	Measure
2019 Spring Flood	DM Muskoka, Bracebridge	Limited waste disposal voucher – Half-ton pickup and single axel trailer with proof of residence (in designated areas).
2019 Spring Flood	City of Kawartha Lakes	Waived tipping fees with proof of residence (in designated areas).
2026 Spring Flood	Central Manitoulin	Free tipping – General Contents. Photos provided to administration, specific number of trips assigned.
	Central Manitoulin	Free tipping – Building Materials. Form completion required - Alteration repair permit for flood remediation. CBO engaged to inspect demo process & validate waste volumes.
2026 Spring Flood	City of Sudbury	Free tipping at specified landfill sites. Application based. Applicable where insurance is not available.

Comparing activities to date against other areas' response/support measures, Armour's supports were similar related to general contents support. Key similarities included waived tipping fees, specified eligible areas, and address validation. The differentiation of construction materials from demolitions was noted in the case of Central Manitoulin. As noted in the June 9th report, some residents on Kent Road have needed to demolish structures as a result of flood damage. The options below explore additional measures for Council's consideration. Any costs associated with these options would be in addition to the costs incurred to date (~$8500).

Additional Support Options

The following supports generally deal with options for accepting construction waste due to demolitions. This is largely due to Council's positive response related to general waste. Should Council direct staff to cover all or some (IE: 50%) of construction costs; it is recommended that Council direct affected residents:

1. To pay all fees up front
2. To provide a written request for the approved supports
3. To ensure all of the required permits and requirements are met
4. That decisions will be made on a case by case basis

Option 1 – Relief for Construction Materials
Central Manitoulin's application-based program involving oversight from the Chief Building Official is an example of how a municipality met the needs of providing tipping fee relief for flood related demolition activities.

This method provided adequate municipal controls while providing a benefit for affected residents. The CBO could track estimated volumes of construction materials going to landfills which could determine approximate costs. An application for a permit to construct or demolish was also required. Speaking with staff from Central Manitoulin, the program was accessed by 1-2 residents.

As the Tri-R Landfill is a shared service, fee relief offered to residents by any Tri-R partner is generally billed directly to the municipality. Using figures from the June 9th staff report, this could lead to a cost of approximately $6,000-$12,000 based on an estimated 2-4 demolition projects. These costs would ultimately be spread across the tax base. Any requests for relief should include proof that insurance coverage was not available for the demolition activities.

Option 2 – Provide disposal bins for Kent Road for construction waste
This option ultimately keeps waste out of the Tri-R landfill. Estimated costs as noted in the July 9th report are between $7,400 and $14,800. Any requests for relief should include proof that insurance coverage was not available for the demolition activities.

Option 3 – Demolition permit fee relief
Council could direct staff to waive the fees associated with demolition permits for approved structures on flood affected properties. The township is aware of two properties that are likely to have eligible projects. As noted in the June 9th report, approximate costs are between $380(2 demos) and $760 (4 demos).

Option 4 – Take no further support or response action
Based on the scan of similar support measures taken in other areas, it seemed that general household flood waste was viewed as the critical need during and immediately after the event. Armour's response to general waste seemed to be well received by residents.

Financial Considerations:

This table has been copied from the June 9th report and is intended to provide projections based on the estimated need assumed in this report. Staff time is not included in these projections.

Initiative	Description	Low Cost*	High Cost*
Demo permit relief	2-4 permits	$380.00	$760.00
Waived tipping fees	6-12 40yd loads	$6,000.00	$12,000.00
Disposal Bins	6-12 40yd bins	$7,362.00	$14,724.00
TOTAL W/ TIPPING FEE		**$6,380.00**	**$12,760.00**
TOTAL W/ BINS		**$7,742.00**	**$15,484.00**

**Establishing a cost share percentage would reduce these totals.*

Council should consider that there is no established budget for the costs incurred to date, nor any additional costs born from undertaking options 1-3 in this report. Ultimately, these costs will need to be recovered from the general tax base in the 2027 budget year.

Others Consulted:

Alison McGregor, Treasurer
Amy Tilley, Waste Management Administrator
Charlene Watt, Municipal Clerk

Charlene Watt (Deputy Clerk)

From: Nieves Guijarro <ceo@burksfallslibrary.com>
Sent: July 7, 2026 8:35 AM
To: Dave Gray; Charlene Watt (Deputy Clerk); Councillor Rod Blakelock; rod.blakelock62@gmail.com; Denis Duguay (clerk@burksfalls.ca); kytenan@gmail.com; Nancy Field; beverly.abbott@ryersontownship.ca; bevkin.abbott@gmail.com
Subject: FW: AMO delegation - looking for additional support
Attachments: FINAL-2026-Pre-Budget-Written-Submission-OLA-FOPL.pdf; 2026 AMO delegation request.docx

Good morning,

I am forwarding this email in preparation for the upcoming AMO conference.

Kind regards,

Nieves Guijarro, CEO
Burk's Falls, Armour & Ryerson Union Public Library
Box 620, 39 Copeland St.
Burk's Falls, ON P0A 1C0
Telephone & Fax (705) 382-3327
ceo@burksfallslibrary.com
www.burksfallslibrary.com

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From: Erika Heesen <eheesen@perthunionlibrary.ca>
Sent: July 6, 2026 3:46 PM
To: LS-Ontario Library CEOs <onceos@olservice.ca>
Subject: AMO delegation - looking for additional support

Hello everyone,

The Town of Perth has secured a delegation meeting to discuss provincial library funding with Parliamentary Assistant Effie Triantafilopoulos at the AMO conference (Ottawa) on Monday, August 17th from 9:00am to 9:15am. I've attached our delegation request for your information.

We are looking to gather any other interested municipal representatives to attend this delegation and show broader municipal support for the items laid out in OLA/FOPL's pre-budget submission. If your Council rep for the Board (or other supportive Councillor) is attending AMO and is able and willing to attend the delegation, please let me know at your earliest convenience.

Thank you in advance!
Erika
--

the Perth & District LIBRARY

Erika Heesen (she/her)
CEO/Chief Librarian

613-267-1224
30 Herriott St, Perth, ON K7H 1T2
@perthlibrary
www.perthunionlibrary.ca

I acknowledge that the land on which I live is the traditional unceded territory of the Algonquin Anishinaabeg People.

/ola
:. ontario library association

Federation of ONTARIO PUBLIC LIBRARIES

Supporting Ontario's Public Libraries to Empower Local Communities

Ontario Library Association & Federation of Ontario Public Libraries 2026-27 Pre-Budget Submission

Public libraries are critical to communities across Ontario and essential to thriving local economies and economic growth.

- Public libraries are Ontario's farthest-reaching, most cost-effective public resource. They are engines of innovation, entrepreneurship, and local economic development in communities of all sizes.
- Millions of Ontarians rely on local public libraries in their communities: to work, to learn, to connect to community and government services, and to find or train for a job.
- Despite this, many individuals and families across the province are unable to access the local public library resources they need.
- In urban centres, rural and northern communities alike, public library budgets are overstretched – and the situation is getting worse, especially in the face of increasing mental health and addiction challenges across the province.
- The combined impact of inflation on public library and municipal budgets, as well as these growing social and economic challenges in communities, continue to create significant challenges for Ontario's public libraries.

Building on Ontario's Investment in Public Libraries

The Ontario Government, working with Ontario's public library sector, has taken important steps to support public libraries.

- $1.25 million in enhanced, ongoing provincial funding to support the operations and staffing of First Nations Public Libraries on reserve.
- More than $4.3 million invested through the Internet Connectivity Grant to provide free, reliable internet at public libraries in small, rural, and First Nation communities, with an additional $78,000 in 2025 to fully reimburse **all** First Nation Public Libraries for public internet access costs.
- $4.8 million investment to install or upgrade high-speed broadband internet at over 100 public libraries across Ontario.

Priorities Overview

- Working with all levels of government, develop a **province-wide strategy** to address the growing crises of **mental health challenges, addiction, and homelessness** to **alleviate its impacts** on public libraries.
- Provide critical e-learning support and fair access to modern, digital resources for all Ontario public libraries through **the creation of an Ontario Digital Public Library,** leveraging the province's significant purchasing power to give all Ontarians access to a universal set of high- quality e-learning & online resources through their local public library.
- **Increase provincial operating funding for Ontario's public libraries** to address critical shared priorities and community needs.
- Building upon the enhanced funding committed in the 2024 Ontario Budget, **develop a sustainable funding model for public libraries on reserve** to ensure that these important local hubs are fully funded and viable.

Recommended Priorities

Working with all levels of government, develop a province-wide strategy to address the growing crises of mental health challenges, addiction, and homelessness to alleviate its impacts on public libraries.

- All Ontario communities are experiencing the impacts of Canada's mental health, addiction and housing crisis first-hand.
- Every day, libraries open their doors to everyone—families, newcomers, students, job seekers, and increasingly, people with nowhere else to go.
- While public libraries have worked hard to build partnerships and connect community members in crisis to supports, public libraries are at the limit of what they can do on their own.
- Public libraries are not frontline crisis centers, yet they are being forced to take on parts of that role due to gaps in the available supports.
- If housing, mental health, and addiction systems fall short, library workers see the impact. Librarians aren't social workers, but they're showing care and compassion where the system has left a gap.
- Public libraries have had to redirect limited budgets away from their core mandates to provide frontline crisis training for staff, increase security measures, stretching public library budgets to the limit.
- A province-wide strategy is needed to address the intersection of public safety, mental health, and its impact on community infrastructure, with coordinated investments across all levels of government and funding for municipalities to build real crisis response capacity in the community.

Recommended Priority:

- Working with all levels of government, strengthen housing, health, and community supports so people can get help before they end up at the library's front desk.
- *Projected cost:* N/A; projected funding requirements would be based on the identified solution developed by the provincial government in consultation with municipalities and other stakeholders.

Provide critical e-learning support and equitable access to modern, digital resources for all Ontario public libraries through the creation of an Ontario Digital Public Library, leveraging the province's significant purchasing power to give all Ontarians access to a universal set of high-quality e-learning & online resources through their local public library.

- Ontario's public libraries are essential to equitable, reliable access to broadband internet and computers. They are especially vital for many First Nation, rural and northern communities where at home connectivity is limited, and for hundreds of thousands of Ontarians that cannot afford in-home internet services.
- The Ontario Government has already recognized the crucial importance of public libraries to broadband connectivity and equity of access:
  - in *Building a Digital Ontario*, making a $4.8 million investment to install or upgrade broadband connectivity at more than 100 public libraries across the province; and
  - in October 2025, the Ontario Government invested an additional $78,000 to the *Internet Connectivity Grant* enabling up to 155 eligible public libraries that serve communities of 20,000 or less to be fully reimbursed for the costs of providing publicly accessible internet access.

- Building on that critical foundation, it is the right time to take the next step to empower Ontarians with the online resources they need to succeed – no matter where they live in Ontario.

- In particular, people rely on local public libraries for access to digital and online resources, which contribute to student success and life-long learning, as well as towards entrepreneurship and job readiness. These include:
  - in-depth job and career skills training;
  - language learning;
  - live tutoring and homework help;
  - health information; and
  - resources to support vulnerable residents, such as seniors and adults living with developmental disabilities.

A proposed Ontario Digital Public Library would provide a core suite of highly impactful digital resources accessible by every Ontarian through their local public library. While the specific resource set will depend on the outcome of competitive negotiations with vendors, potential resources could include:

- **Live Tutoring;** resources are available that provide a powerful suite of live tutoring, skills development and test preparation tools for learners of all ages, with a focus on K-12.

- **Job Skill Development and Training;** some libraries already subscribe to databases that include an ever-expanding catalogue of virtual courses and learning modules for career, creative, digital skills development and certifications.

- **Language Learning;** these apps have become increasingly popular, providing highly personalized and comprehensive language learning capabilities for dozens of global languages.

- However, **these resources are expensive, especially when purchased on a individual, library-by-library basis** – and a diverse set of the highest impact resources is well beyond the means of an individual or family to afford. Many public libraries in Ontario, particularly in smaller and First Nation communities, struggle to pay for or are unable to afford these high-quality resources.

- People living in communities of less than 5,000 have access to less than a third of the online resources as those living in Toronto – despite accessing them twice as often per capita as people in large urban communities.

Recommended Priority:

- By following the well-established approach used in Alberta and Saskatchewan and leveraging volume purchasing through an annual provincial investment, as well as existing public library infrastructure, the Ontario Digital Public Library could provide a universal set of the highest-impact digital resources to every public library – and every Ontarian – **at an overall cost savings of up to 40%** when compared to library-by-library subscription.

- Addressing this digital divide – through both broadband connectivity and the high-impact resources to match – is how public libraries are at the forefront of fulfilling Ontario's vision of an economy where every individual and community can contribute and compete.

- *Projected cost:* $10 million - $20 million / annually.

Critical Digital Resources are Out-of-Reach for Many Ontarians and Public Libraries

- According to the 2024 Annual Survey of Public Libraries, only 138 of our 363 library systems are able to afford subscriptions to five (5) or more databases.

- Meanwhile, 71 public libraries reported having zero (0) database subscriptions; majority of which are public libraries on reserve.

How Would an Ontario Digital Public Library Work?

- Based on an annual provincial investment, Ontario's public library sector would work closely with the Ministry of Tourism, Culture and Gaming and agency partners to determine the appropriate mix of resources to deliver the greatest impact across the province.
- The designated delivery partner – such as the Ontario Library Service or another identified entity – would negotiate to secure province-wide access to a universal set of resources.
- Access to these resources will ideally be connected directly through local public library websites, providing a seamless experience for local users.
- Ontarians will be able to access the complete resource set either in-person at their local library, from home, or through their personal devices wherever they are.
- For those public libraries without an online presence, the Ontario Digital Public Library will maintain a direct online portal to provide access.

Increase provincial funding for Ontario's public libraries to address critical shared priorities and community needs.

- Public libraries in Ontario have received no increase in provincial funding support (Provincial Libraries Operating Grant, or PLOG) in over 25 years, during which time the value of the province's investment in public libraries has decreased by over 60%.
- Although over 90% of public library funding is provided by the local municipal government, provincial operating funding provides critical stability to public library budgets.
- Libraries have adapted and maximized the impact of every dollar despite inflation, substantial changes in technology, and the increasing importance of libraries as a vital community hub and public resource.
- Across Ontario – in communities of all sizes – these **budget pressures are reaching a tipping point.**
- Public libraries are the focal point of municipalities across Ontario; critical to social cohesion and community building. As a result, they find themselves on the front lines of many of the most critical challenges facing our communities, including homelessness, mental health and addictions, newcomer integration, re-skilling in a changing economy, and overcoming the digital divide.

Recommended Priority:

- Ontario's public libraries are proposing a targeted investment in additional operating funding for public libraries **to specifically address critical areas of shared community and provincial priority,** including:
  - Supporting economic recovery through job training and skills development;
  - Providing services and resources to assist with high-needs members of the community such as seniors, newcomers, working families and all vulnerable members;
  - Supporting early literacy and K-12 success;
  - Addressing the community impacts of mental health and addictions.
- This investment, which would be in addition to and separate from existing provincial operating funding under the PLOG, would be shared across hundreds of Ontario libraries to provide predictable, flexible funding for local public libraries to respond to these critical areas of focus based on the needs of the people and the local communities they serve.
- This funding could be utilized to support ongoing operations, programming, resources, or front-line staffing specifically targeted to the four identified priority areas based on community need.

- The proposed level of investment corresponds to a restoration of the present value of the Ontario Government's support for Ontario's public libraries, addressing the impact of inflation, rising costs and other pressures over more than two decades.

- In conjunction with this investment, the Ontario Government and Ontario's public libraries would work alongside municipalities to ensure that this critical investment builds upon and enhances existing municipal support for public library budgets.

- *Projected cost:* $25 million / annually.

Building upon the enhanced funding committed in the 2024 Ontario Budget, develop a sustainable funding model for public libraries on reserve to ensure that these important local hubs are fully funded and viable.

- Public libraries on reserve serve as an accessible gathering place and information sharing resource for First Nations communities. They are deeply important to maintaining a sense of community and to minimizing social isolation, many of which are remote or face systemic social and economic challenges.

- Furthermore, public libraries on reserve perform a unique role in the preservation of their communities' memory, archiving photos and historical information, and in revitalizing First Nations languages through cultural resources, language learning programming, storytelling events, and craft groups.

- Public libraries on reserve are chronically under-funded. The municipal tax revenue used to support most public libraries does not exist for public libraries in First Nation communities.

- There is little to no funding available for collections, programming and technology resources. Librarians rely on one-time grants or donations to develop their collections, and many librarians contribute personally to purchase programming supplies and food.

- Many public libraries on reserve operate with only one staff person who is expected to perform many functions. Public libraries on reserve need additional funding to provide staff with a living wage and to increase staffing levels so that they can meet their communities' needs for library programs and services.

- Of the 133 First Nations communities in Ontario, only 37 have public libraries. The number has steadily dropped in recent years and the pandemic has only made this situation worse, with four public libraries on reserve closing their doors due to inadequate funding over the past 20 months.

- In recognition of the significant financial barriers faced by First Nations Public Libraries on reserve, **the Ontario Government made a multi-million-dollar enhancement through the 2024 Ontario Budget** to both the First Nation Salary Supplement and Public Library Operating Grant funding. This investment amounted to $1.25 million in additional, ongoing annual funding.

- This critical investment is a vital first step to restoring stability to First Nations Public Libraries on-reserve.

- There is more important work to be done. Together with the Ministry of Tourism, Culture and Gaming and First Nations Public Library leaders, this recent investment provides an opportunity to work together on a sustainable funding and operating model to preserve the long-term viability of these important local hubs.

Recommended Priority:

- Work alongside First Nations Public Library leaders towards the design and implementation of a sustainable funding model for public libraries on reserve to ensure that these important local hubs are fully-funded and viable.

- *Projected cost:* N/A; projected funding requirements would be based on the identified model and requirements.

Ontario Library Association / Federation of Ontario Public Libraries

The Ontario Library Association (OLA) is the oldest continually-operating non-profit library association in Canada, with over 3,500 members comprised of library staff and supporters from public, school, academic, and special libraries.

The Federation of Ontario Public Libraries (FOPL) represents 237 public library systems in Ontario, including 37 Public Libraries on Reserves.

Together, OLA & FOPL are committed to ensuring that libraries can continue to play a critical role in the social, education, cultural and economic success of our communities and schools.

ISSUE #1

Public libraries are essential to thriving local economies. We recommend the Ministry provide critical e-learning support and fair access to modern, digital resources for all Ontario public libraries through the creation of an Ontario Digital Public Library.

ISSUE #1 – IN DETAIL

The Ontario Government has already recognized the crucial importance of public libraries to equitable, reliable access to broadband internet and computers. In particular, people rely on local public libraries for access to digital and online resources, which contribute to student success and life-long learning, as well as towards entrepreneurship and job readiness.

We recommend the Ministry provide critical e-learning support and equitable access to modern, digital resources for all Ontario public libraries through the creation of an Ontario Digital Public Library, leveraging the province's significant purchasing power to give all Ontarians access to a universal set of high quality e-learning & online resources through their local public library.

Such resources include databases that include an ever-expanding catalogue of virtual courses and learning modules for career, creative, digital skills development and certifications, access to newspapers and magazines, and language learning. However, these resources are expensive, especially when purchased on an individual, library-by-library basis – and a diverse set of the highest impact resources is well beyond the means of an individual or family to afford. Many public libraries in Ontario, particularly in smaller and First Nation communities, struggle to pay for or are unable to afford these high-quality resources. People living in communities of less than 5,000 have access to less than a third of the online resources as those living in Toronto – despite accessing them twice as often per capita as people in large urban communities. Perth & District alone pays $12,000 annually to provide access to some of these resources - and cannot afford others, such as language learning, which is highly requested in our community.

By following the well-established approach used in Alberta and Saskatchewan and leveraging volume purchasing through an annual provincial investment, as well as existing public library infrastructure, the Ontario Digital Public Library could provide a universal set of the highest-impact digital resources to every public library – and every Ontarian – at an overall cost savings of up to 40% when compared to library-by-library subscription.

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We further recommend the Ministry increase provincial operating funding for Ontario's public libraries to address critical shared priorities and community needs.

Public libraries are critical to communities across Ontario and essential to thriving local economies and economic growth. Despite this, many individuals and families across the province are unable to access the local public library resources they need. In urban centres, rural and northern communities alike, public library budgets are overstretched. The combined impact of inflation on public library and

municipal budgets, as well as these growing social and economic challenges in communities, continue to create significant challenges for Ontario's public libraries.

The Ontario Government, working with Ontario's public library sector, has taken important steps to support public libraries. We recommend the Ministry increase provincial operating funding for Ontario's public libraries to address critical shared priorities and community needs.

Public libraries in Ontario have received no increase in provincial funding support (Provincial Libraries Operating Grant, or PLOG) in over 25 years, during which time the value of the province's investment in public libraries has decreased by over 60%. Although over 90% of public library funding is provided by the local municipal government, provincial operating funding provides critical stability to public library budgets. Libraries have adapted and maximized the impact of every dollar despite inflation, substantial changes in technology, and the increasing importance of libraries as a vital community hub and public resource. Across Ontario – in communities of all sizes – these budget pressures are reaching a tipping point. Public libraries are the focal point of municipalities across Ontario; critical to social cohesion and community building. As a result, they find themselves on the front lines of many of the most critical challenges facing our communities, including homelessness, mental health and addictions, newcomer integration, re-skilling in a changing economy, and overcoming the digital divide.

We recommend a targeted investment in additional operating funding for public libraries to specifically address critical areas of shared community and provincial priority, including:
Supporting economic recovery through job training and skills development;
Providing services and resources to assist with high-needs members of the community such as seniors, newcomers, working families and all vulnerable members;
Supporting early literacy and K-12 success;
Addressing the community impacts of mental health and addictions.