

**St. Charles Borromeo Pastoral Council Meeting Minutes**

**Date:** January 22, 2025

**Meeting Start Time:** 6:40: p.m.

P	Rev. Gideon Buja	P	Sr. Jennifer Daul	P	Judy Schneidewent
	Rev. Shijo Thomas	P	Don Dobbs		Darrell Maciejewski Trustee Treasurer
P	Mary Jo Bellinger	P	Reyna Morales		Jeff Pucel Trustee Secretary
E	Patti Bohlman	P	Mary Ann Nemeth		
P	Warren Bonn		Adam Schelske		

**Opening Prayer:** Prayer for the Mission of the Archdiocese of Milwaukee

**Reading:** Luke 1:1-4; 4:14-21

**Reflection**

**Old Business:**

**1. Tri-Parish Mission**

**a. What planning for the Mission entails (Fr. Gideon)**

- i. Representatives are needed from each parish. St. Roman has two representatives. St. James has one. We need one or two representatives from St. Charles.
- ii. The Committee will get together by the second week of February to determine the theme, speaker, and structure. A possible theme could be Jubilee year-Pilgrims of Hope. Meetings will not occur every month. The entire councils will be involved.

**b. One or two SCB council members to be on the Mission Planning Committee.**

- i. An email will be sent to the council members requesting that anyone interested in being on the committee reply to the full council by the end of the week. Judy and Mary Jo were willing to be on the committee.

## **2. Name Badge Sunday—February 2<sup>nd</sup>**

- a. Reports from those attending Name Day Sunday at other parishes.
    - i. Warren spoke to Deb. Council should set up tables and be present.
  - b. Preparation
    - i. Deb has Name tags and markers. Sr. Jennifer and Judy will bring extra markers. Warren will pick up the name tags.
    - ii. Sr. Jennifer will take care of setting up tables. Set-up will be at 3:15 pm on Saturday, February 1<sup>st</sup>.
    - iii. We should have a sign especially at the sacristy entrance. No one spoke up to take care of a sign.
    - iv. MaryJo will ask Deb to make an announcement this coming weekend.
  - c. Role of the Council members (be at the tables).
    - i. 4:00 pm: Don, Sr. Jennifer will ask Sr. Mary to be there, Mary Ann's husband.
    - ii. 8:30 am: MaryJo, Wayne, Reyna
    - iii. 10:30 am: Sr. Jennifer and Judy
- 3. Posting information regarding weddings, funerals, and Baptisms (Warren)**
- a. Postponed for a future meeting

## **New Business**

### **1. Reestablishing the Formation Commission**

#### **a. Should include youth, young adults, adults, and evangelization**

- i. Need representatives from each area: Betty, Juana, someone from adult formation group. St. Roman has a young adult group and a prayer group that should also be represented.
- ii. The membership should be established by June. The Commission should then function as a commission going forward.
- iii. Sr. Jennifer read the guidelines for the commission. It was pointed out that the youth and young adult groups are not connected to the council. Sister would rather work on the commission level rather than the Adult Faith Formation Committee. She will work to establish the commission by contacting possible members.
- iv. This will remain as New Business to keep it in the forefront.

## 2. School Open House

- a. Overview of the event, date, and time
  - i. Wednesday, January 29<sup>th</sup> from 6:00-8:00 pm.
  - ii. The Open House is a wonderful opportunity to engage with families to encourage parish participation.
  - iii. The parish will have a table with literature on parish events to encourage families to get involved.

## 3. 2025-2026 Pastoral Council Recruitment (Sister Jennifer)

- a. Three members (Don, Renya, and Adam) are finishing their first term. They will need to decide if they will step aside or continue with the council. If everyone continues then we do not need to do a discernment process.
- b. Timeline
  - i. February: establish an ad hoc committee to determine how to encourage parishioners to be willing to be part of the council. This could also be used to encourage people to join commissions and committees. Mary Jo is willing to be on the ad hoc committee.
  - ii. We need representatives from younger parishioners and other cultures.
  - iii. Sister would like to meet in early February.

## 4. Consider adding a meeting in February.

- a. Sr. Jennifer moved that we add a meeting on February 26<sup>th</sup>. Mary Ann seconded the motion. All approved.
- b. An agenda planning meeting was also scheduled for February 17<sup>th</sup>.

## Commission Reports:

- **Prayer and Worship**
  - Altar servers who serve on weekdays must also sign-up for a weekend Mass per month.
  - This commission meets twice a year as a Town Hall meeting.
- **Formation**
  - February 2<sup>nd</sup> is Consecrated Life. We have Café Sunday that weekend, and will promote our committee.
  - Book study March 11- April 1. It will be at St. Roman in the afternoon and on Zoom in the evening.

- Prayer and Art: Sister Janet will do something in March.
- Speaker in Lent will be at St. Charles. Cynthia from St. Roman will reach out to Al McCauley to see if he can do a talk on the Jubilee Year.
- Lenten Reflections will again on Wednesdays in Lent from 1:00-2:30.
- **Human Concerns**
  - Street Angels, Pathfinders and Life Connections have received donations.
  - Food drive was successful.
  - The poinsettia gifts to the homebound were well received.
  - Giving Tree was successful.
  - Undy Sunday will be done.
- **School**
  - Catholic Schools Week and Open House was discussed.
  - Christmas event was very successful.
  - Staff appreciation preparation
  - Mardi Gras preparation
  - No Sale fund raiser
  - They will reinstate the role of Room Parents.
- **Parish Life**
  - Card night is being planned for March 22<sup>nd</sup>.
- **Stewardship**
  - The drive has been complete.
  - Café Sunday is planned
  - What they are planning is successful.
- **Finance Council**
  - No report due to Patti's absence

### **Discussion on improving Commissions**

1. Increase the number of commission members
2. Council should provide an oversight for the commissions.
3. Have a "Commission Night, a Commission 'Retreat' night." Have someone talk about how a commission should function. Check with the Archdiocese for a possible speaker.
4. Judy will do research on commissions including checking with the Archdiocese.
5. Table this for a future meeting.

## **Pastor's report**

- Installation of the new Archbishop. Mary Jo was one of three people chosen to greet the Archbishop.
- Confirmation will be at St. Charles with Bishop Schuerman. St. Steven will join our parish along with St. Roman and St. James.
- First Communion will be at each parish.

## **Additional Business:**

Sympathy cards for Adam Engman and Adam Schelske families will be put in the usher's room for council members to sign this weekend.

**Opening and Closing Prayer for February:** Judy

**Closing Prayer**

**Next meeting: February 26<sup>th</sup> at 6:30 pm.**

**Meeting adjourned at 8:20 pm**

*Respectfully submitted by Judy Schneidewent, secretary*

## **Additional information on the Stewardship Commission submitted by Jenny Sczesny on February 5, 2025. Added to the 1/22/25 Pastoral Council minutes as an addendum.**

- 1) the treasure campaign was completed in November and information was imputed into PDS system.
- 2) recruiting volunteers/cafe Sunday
  - A) The stewardship committee met in fall and discussed the need to do recruitment as many groups need more volunteers. It was felt that the best way to recruit is personal invitation.
    - B) Stewardship suggested we ask the committees to submit articles for the bulletin the weeks before they sponsor cafe Sunday. This allows each committee to highlight their ministry with an opportunity for them to mingle and answer questions at cafe Sunday. Music ministry hosted December, Parish life in January and Adult Faith Formation in February. The next one will be hosted by school. We have cafe Sunday scheduled thru June. Summer will not have cafe Sunday but articles of parish activities will include additional ministries.
      - C) Committees can create poster board and display their materials at Cafe Sunday. If they retain they can keep for a ministry weekend/ volunteer appreciation dinner.
  - 3) Volunteer appreciation- we will be discussing at our next meeting plans for volunteer appreciation dinner.
  - 4) ministry fair- there was discussion of maybe doing a ministry fair or looking at other opportunities to gain more volunteers like thru a campaign. We wanted to start with the cafe Sunday first and will be discussing at next meeting.

I am in the process of setting up another meeting for February.