FEE REBATE PROGRAM

Welcome to Keller Williams! We want to incentivize you to attend all the training and support that we provide so we have created an opportunity for you to earn a substantial rebate on your business fees each month for the 1st 12 months (1 year) while you are in the PC program.

To be eligible to obtain any rebate*, you must complete and track all your Lead Generation activities every week using the Weekly Progress Tracker form.
NOTE: Completing this form every week is REQUIRED for eligibility to receive the fee rebate each month. You will NOT be considered for any rebate if you have not completed this form each and every week for the month.

To obtain **the maximum rebate,** each item must be completed in every month you are in Productivity Coaching (unless noted below).

- Completing the **New Agent Prerequisite Assignment** (due at end of your first month).
- Completing the **BREAKTHROUGH 120 - THE FOUNDATION** training course (due at the end of your 3rd month at the brokerage).
- Completing your Business Plan, including **Goal Setting**; **Time Management** and **Calendering**; **GPS** and **4-1-1** within 3 months of joining the brokerage.
- Attending all Productivity Coaching Group sessions (PC Boost) in person each week.
- Meeting with your mentor or team lead every week.
- Completing the hours of lead generation each week that you committed to in your business plan.
- Attend at least 2 Lead Generation Group Sessions at your office each month

So how is my fee rebate processed?

1. You are deemed eligible for a full or partial rebate, because you have completed the tasks/assignments on the previous page.
2. When business fees are assessed by the brokerage, the staff will send you a notice showing the full amount of the business fee for the current month. This amount is NOT actually charged to your credit card at this point.
3. Sometime later that month, we will evaluate your eligibility for the fee rebate for the PREVIOUS month. **Your submission of a your Weekly Progress Tracker each week is REQUIRED for consideration for the rebate for the previous month. If you don't submit the tracker each week, you will NOT qualify for any rebate for that month.**
4. Sometime before the end of the month, your credit card will be charged for the Business Fee for the current month, reduced by any rebate you may have earned for the *previous* month. You will be notified via email if you earned a full or partial rebate for the previous month.

We are invested in your success and we are excited to see you flourish in your new career! If you complete ALL of these items each month you will be eligible to have most of your business fees paid by the Market Center on your behalf!

*Note: Agents who are not current on their business fee payments to the office for previous months will not be eligible for the rebate until the amounts owing to the brokerage are paid.

Acknowledgment and Confirmation of Receipt:

Agent Signature: _____

Agent's Full Name: _____

Date: _____

*Last Revised:: October 2026