

1. Name
The Club shall be called *THE KENT YOUTH TRIALS CLUB* (hereinafter referred to as THE CLUB) and where necessary shall be referred to by the abbreviation K.Y.T.C.
2. Objects
The object of the Club is to organised Motor Cycle Trials Events and associated activities for persons aged between six and seventeen years.
3. Affiliation
The Club may be affiliated to any organisation, by the authority of the Committee, as may be deemed desirable. Such action to be ratified at the first General Meeting of the Members.
4. Membership
 - para 1 There shall be:
 - (a) Family Memberships - one subscription covering a husband and/or wife and/or legal guardian(s) and all children of that family up to the age of seventeen years.
 - (b) Associate Memberships - open to all persons of seventeen years of age and over without rider members.
 - (c) Honorary Memberships - which must be ratified at the first General Meeting of the Members.
 - para 2 It is a pre-requisite that all candidates for membership shall have accepted the Constitution of the Club in a written statement.
 - para 3 Applications for Membership shall be submitted to the Membership Secretary.
 - para 4 Details of all candidates for membership shall be circulated to all members of the Committee as part of the notice convening the meeting.
 - para 5 Acceptance of Members: The Committee shall vote for the acceptance of Members. Adverse votes equal to one third or more of the total votes cast shall reject an application. If the candidate be accepted, the Membership Secretary shall so notify him or her in writing.
 - para 6 Rejection of Applications
 - (a) If the Candidate be not accepted, the Membership Secretary shall so inform him or her in writing but reasons for rejection shall not be disclosed. The Entrance Fee and Subscription shall be refunded to unsuccessful candidates.
 - (b) A Candidate whose application is rejected may appeal to the first General Meeting following his or her rejection and the decision of that meeting shall be final.
 - (c) A Candidate whose application is rejected shall not be considered again until after the lapse of six months from the latest date of rejection.
 - para 7 Entrance and Membership Fees
 - (a) An Entrance Fee shall be fixed by the Committee and shall be payable upon application for membership.
 - (b) The Subscription shall be fixed by the Committee and shall be payable upon application for membership and thereafter on or before 1st September annually and if unpaid by 15th September shall terminate automatically membership.

para 8 Resignation: Any member who wishes to resign from the Club shall notify the Membership Secretary in writing so that his or her name may be deleted from the Membership Register.

para 9 Discipline

- (a) The Committee shall take immediate cognisance of any infraction of the Constitution of the Club.
- (b) If it appears likely that the conduct of any member is likely to endanger the character and good order of the Club, the Committee shall call upon such member to explain his or her conduct. The Committee shall have the power to suspend such member temporarily for a period not exceeding three months and should the Committee consider the case to be of sufficient gravity, to expel such member from the Club.
- (c) No member shall be expelled from the Club except by a resolution passed by a majority vote at a meeting of the Committee.
- (d) Before a proposal for expulsion is decided fair and sufficient notice thereof and of the general grounds for same shall be given to the member affected and by such notice the member shall be offered an opportunity of explaining the circumstances and defending his or her conduct in person or in writing as he or she shall think fit.
- (e) Any member expelled shall have the right of appeal to the first General Meeting, the decision of which shall be final.

para 10 Limitation of Numbers of Members

- (a) The membership of the Club must be related to the size and extent of the Club's facilities and therefore the Committee may close the Membership List or any section of it at any time it considers there is need to do so in order to prevent congestion and consequent dissatisfaction to existing members.
- (b) In the event of the Membership List being closed for immediate enrolment, an applications for membership file shall be maintained in which each application shall be filed in dataal order of receipt and, as and when vacancies occur, each next outstanding application shall be processed in accordance with the procedures of this section in the sequence of filing in the applications for membership file.
- (c) The Membership Secretary shall notify a candidate if his or her application is being deferred for any reason.

5. Constitution and Election of the Committee

para 1 Number and Term of Committee Members: The Club shall be managed by a Committee comprising not less than ten and not more than sixteen members eight of whom may be elected for a two year period and eight for a one year period by the members at the Annual General Meeting. Not more than three of the Committee members shall be riding members.

para 2 Qualification for Committee Membership: Any member of the Club, including retiring members of the Committee, is eligible to be nominated and to be elected to serve on the Committee.

para 3 Condition of Committee Membership: All persons elected to the Committee shall serve in an honorary and unpaid capacity, without inducement, fee, or material reward.

para 4 Nomination Procedure for Committee Membership: The names of members willing to serve on the Committee shall be advised in writing to the General Secretary at least twenty-one days before the Annual General Meeting and shall be circulated to the members with the notice convening the Annual General Meeting in accordance with Section 9.

para 5 Voting Procedure for Committee Membership:
(a) Any member may, at the Annual General Meeting, vote in favour of not more than sixteen candidates.
(b) When all who desire to vote have done so, the Chairman of the Meeting shall appoint scrutineers of the voting papers.
(c) The names of the members of the Committee so elected shall be announced forthwith.

para 6 Election of Officers: The members of the Committee shall at their first meeting after the Annual General Meeting elect from among themselves a Chairman, Vice-Chairman, Treasurer, General Secretary, Competition Secretary, Membership Secretary and Social Secretary.

para 7 Election of Temporary Chairman: In the absence of the Chairman and the Vice-Chairman from any meeting the members present shall elect a Chairman for that meeting.

para 8 Procedure to fill Committee Vacancies:
(a) Vacancies occurring in the Committee during the year shall be filled by supplementary elections at a Special General Meeting.
(b) If a member of the Committee be absent, or notify in writing his or her intended absence, for more than three consecutive monthly meetings of the Committee, the Committee may declare that a vacancy has occurred and shall invite the membership for a Meeting to conduct a supplementary election to fill such vacancy until the next Annual General Meeting.

para 9 Committee Quorum: Five members of the Committee shall form a Quorum and all questions, except as otherwise provided, shall be decided by a majority vote, each member having one vote.

para 10 Discharge of Members of the Committee: Any member of the Committee who infringes the Constitution of the Club or who uses his or her position as a Committee Member for purposes of personal material or financial benefit or who acts in such a manner as to bring disadvantage or disrepute to the Club or who resigns his or her membership of the Club shall be discharged by the Committee, providing that two-thirds of the members present at the meeting approve the resolution of discharge and providing always that such person shall have the right to appeal to the General Meeting whose decision shall be final.

para 11 Election of a President: The membership may elect a President at the Annual General Meeting for a three year period. This position being additional to Section 5 para 1.

8. Powers and Duties of the Committee

para 1. Subject to the limitations contained in paragraph 2 below, the Committee shall exercise the following powers and duties:

- (a) To administer the unattached assets and liabilities of the Club and, in particular, collect fees, subscriptions and all monies due to the Club and pay all debts due by the Club.

8. para 1. (b) To purchase, take on lease or in exchange or hire, or otherwise acquire for the purposes of the Club any movable or immovable property and, in particular, land, buildings, furniture, furnishings, recreational and domestic equipment, vehicles, tools, appliances, catering stocks, stores, utensils, books, magazines and the like, apparatus, conveniences and accommodation, and it may from time to time sell, let, mortgage, dispose of the same and any rights and privileges which the said Committee may think necessary for the purposes of the Club.
- (c) To borrow or raise money in such manner as it may think fit and, in particular, by the issue of debentures or stock, perpetual or otherwise, charged upon all or any of the Club's unattached property, both present and future, or by the issue of bills-of-exchange, promissory notes or other obligations or securities of the Club or by mortgage of or charges on all or any of the unattached property of the Club.
- (d) To enter into such contracts and do all such acts and things expedient for the purposes of the Club and to dispose of the funds for the objects thereof.
- (e) To perform such other duties and exercise such other powers as may be elsewhere expressed in or implied from this Constitution and, generally, to manage and direct any and all of the affairs of the Club.
- (f) To appoint and substitute Bankers, Lawyers, Accountants, Auditors and any other person or persons, for the purpose of implementing the powers and/or carrying out the duties of the Committee.

para 2 The Powers of the Committee are subject to the following limitations:

- (a) No debenture, mortgage deed, bill-of-exchange, promissory note, bond or other security purporting to operate as a charge on the unattached movable and immovable property of the Club, or lease entered into by the said Committee shall be valid unless it is signed by the Chairman, the Treasurer, and one other member of the Committee.
- (b) All cheques and orders on the Club's bankers and agents, and all financial documents other than those specified in sub-para (a) of this paragraph shall be signed by:
1. The Treasurer, or in his absence, any other person appointed by the Committee, and
 2. Any other person appointed by the Committee.
- (c) Notwithstanding any provision contained in this Constitution, it shall not be competent for the Committee or any member thereof, or for any official of the Club, whether paid or unpaid, to pledge the credit of the Club or to render personally liable any member of the Club except to the extent of the unattached assets and revenues of the Club.

para 3 Accounts and Audits:

- (a) The income of the Club shall be derived from entrance fees, subscriptions, competition and other fees, donations, bequests, gifts, special events organised with a view to raise funds for general purposes or for special projects, interest and/or dividends received in respect of deposits with Banks or other financial institutions and/or stocks and shares, rents and fees received against the hire or lease of movable and immovable property.

- 8 para 3 (b) The Committee shall cause true accounts to be kept of all transactions relating to the assets and liabilities of the Club.
- (c) The Account Books shall be kept in the custody of the Treasurer and may be inspected by members of the Club, subject to such reasonable restrictions as to time and manner of inspection as the Committee may prescribe.
- (d) The Accounts shall be audited annually by a qualified auditor to be appointed by the Committee and who shall receive such remuneration as agreed between the Committee and the Auditor.
- (e) The Committee shall cause to be maintained a Register of Members, a Register of Properties and Equipment, and such other registers as may be required

para 4 Instructions or Rules promulgated by the Committee:

- (a) The Committee may frame such instructions or rules under the provisions of the Constitution as it may from time-to-time consider to be necessary for regulating the operation and management of all phases of the Club's interests and activities and/or facilities and all minor concerns and may prescribe penalties for infringement of such instructions and rules.
- (b) All instructions and rules promulgated by the Committee must be signed by the Chairman or General Secretary, and advised to all members.

para 5 Frequency and Organisation of Committee Meetings:

- (a) The Committee shall meet not less than once a month to consider the accounts and transact such business as may be necessary. This shall be known as a Monthly Committee Meeting.
- (b) The Chairman may call a special Committee Meeting at any time providing seven days notice of same shall be given to all Committee Members.
- (c) The Chairman may call an Extraordinary Committee Meeting at any time, providing a quorum is available, without giving notice to all Committee Members to deal with any matters not provided for in these rules or in the Committee Manual issued in February 1977; any decision taken however must be notified at the next monthly Committee Meeting and does not become final until such time as a vote in favour of any such action is passed

para 6 Appointment and Termination of Paid Employees: The Committee may appoint paid employees as it deems necessary and shall have the power to terminate any employment within the Club by giving due notice to the employed person.

9 Annual General Meeting

para 1 Date of Annual General Meeting: The Annual General Meeting of the Members shall be held during December on a date to be fixed by the Committee, and any member whose current obligations to the Club are discharged is entitled to attend.

para 2 Notice convening Annual General Meeting

- (a) At least fourteen days' notice of the Meeting shall be served on each member, with a copy of the certified accounts for the previous year and an agenda of the business to be transacted at the Meeting.
- (b) The agenda shall not include any proposed resolution concerning amendment to the Constitution of the Club nor as to voluntary dissolution of the Club, unless due notice of the proposal has been submitted in accordance with Section 9, para 4 (b).

- 9 para 2 (c) The notice convening the Meeting may be delivered by hand or sent by post to the member's last known address.
- para 3 Quorum at Annual General Meeting: Any number in excess of one half of the currently registered membership shall constitute a quorum, and if a quorum is not in attendance, the Meeting shall be postponed for one week and those present at that time shall constitute a quorum.
- para 4 Voting Rights at Annual General Meeting:
- (a) Members shall have equal rights of voting at the Annual General Meeting and ordinary business resolutions, that is resolutions concerning the unattached property and/or the routine management of the Club, shall be valid on a majority vote.
 - (b) Proposed resolutions concerning amendment to the Constitution of the Club and/or the voluntary dissolution of the Club may be discussed at the Annual General Meeting provided that notice of same has been sent to the General Secretary in writing by the member, sufficiently far in advance to enable the Club to comply with Section 9, para 2 (a) and Section 11, para 1 (a).
 - (c) Such proposals require assent by a two-thirds majority of the members attending the Meeting.
 - (d) Each membership shall be entitled to one vote at any General Meeting notwithstanding the membership may include more than one person.
 - (e) The Meeting shall have the power to adjourn to another day, to be then fixed, for the purpose of completing unfinished business.

10 Special General Meeting

- para 1 Procedure to convene a Special General Meeting:
- (a) The Committee at any time on its own authority may, and on the written requisition of twelve members shall, convene a Special General Meeting.
 - (b) Seven days' notice of the Meeting shall be sent to each currently registered member, either by hand or by post to the members' last known address, specifying shortly the business to be dealt with at the Meeting.
- para 2 Procedure to conduct a Special General Meeting:
- (a) No other business shall be discussed before that for which the Meeting has been convened has been disposed of
 - (b) Any number in excess of one half of the currently registered membership shall constitute a quorum, and if a quorum is not in attendance the Meeting shall be postponed for one week and those present at that time shall constitute a quorum.
 - (c) Voting shall be in accordance with Section 9, para 4 (a), (c), and (d).
 - (d) No Special General Meeting shall be convened to consider any proposal dealing with a topic which has already been considered at any Special General Meeting within the previous twelve months, except with the unanimous approval of the Committee, or the written request of twenty members.

11 Voluntary Dissolution of the Club

- para 1 Dissolution Procedure: The Club may be dissolved voluntarily by a resolution confirmed at a General Meeting and must be in accordance with the following provisions:
- (a) A resolution calling for the voluntary dissolution of the Club shall be valid only when notified to members as part of the notice convening the General Meeting.

- 11 para 1 (b) The resolution of voluntary dissolution shall be valid only when passed by a majority of two-thirds of the members present at the Meeting
- (c) The General Meeting shall be conducted in accordance with Section 9, para 3 and 4.
- para 2 Appointment of Liquidators: Should a resolution to liquidate voluntarily the Club be confirmed at a General Meeting, the Meeting shall at that time appoint two or more Liquidators to execute the decision.
- para 3 Disposal of Assets: The properties and funds of the Club shall be disposed of as decided by a majority of two thirds of the members.