KINDRED PARK BOARD MINUTES
August 12th, 2026 6:30 pm
Location: Kindred City Hall

MEETING CALLED TO ORDER at 6:33 PM by President Kevin Mehrer
Present Members: President Kevin Mehrer, Lloyd Hoffarth, Justine Gibbon, Kevin Mehrer, Patrick Bergh, Kerri Whipple, Accountant AnnDee Erickson, & Parks Director Mike Brown
Absent Attendees:

APPROVE MINUTES for July 15th, 2026

- President Mehrer asked the board to review the July 12th Meeting Minutes. Patrick Bergh made a motion to approve the minutes after a correction of Treasurer Lloyd Hoffarth's name, Justine Gibbon 2nd the motion. Motion passed unanimously.

PUBLIC COMMENTS

- No comments were received.

FINANCE REPORT

- **Update Accounting Services:** Accountant AnnDee Erickson expressed interest in continuing to provide accounting services for the Park Board. The board discussed professional development opportunities related to public entity accounting, including training available through the League of Cities. The Park Board will discuss allocating funds to cover the accountant's time to complete several days of training.
- **Finance reports:** The board reviewed the finance report and approved payment of the monthly bills. Justine Gibbon made the motion, and Patrick Bergh seconded. Motion passed unanimously.
- **Softball Account Update:** The board reviewed the softball account and noted that a new scoreboard and flagpole have been purchased. The board approved transferring the remaining funds from the softball account to the Park District's general fund. Kerri Whipple made the motion, and Justine Gibbon seconded. Motion passed unanimously. Future purchase will include sound system, back stop padding, and batting cage installation.

DIRECTOR'S REPORT

- **Revenue reports from softball and pool concessions:** The board reviewed revenue reports from softball and pool concessions. Parks Director Mike Brown will work with Accountant AnnDee Erickson to prepare the North Dakota Sales and Use Tax Report.
- **Pool:** The board discussed additional costs associated with the new pool heater. The City purchased a new pool heater at a cost of $40,000. The Park Board will be responsible for the additional electrical work required for installation.
- **New softball fundraising ideas:** The board discussed new fundraising options for the softball program, as raffles are not an option. The board will explore alternative fundraising ideas and consider increasing the softball registration fee from $150 to $200 to help support program expenses.
- **Color Run:** The board discussed the possibility of partnering with the local cross-country program to host a Color Run. The board also discussed reaching out to other community members and organizations to assist with planning and coordinating the event.

OLD BUSINESS

- **Recognition for Rob Sahr of Years of Service**
- **Election of Parkboard President and Vice President**
- **New member and Revisit other portfolio assignments**
- **Preliminary Budget Preparation:** The board continued reviewing the preliminary budget and discussed budgeting $10,000 for a new mower, options to repair the current field groomer or purchase a replacement rake part, and the possibility of renting office and storage space in the new city building at an estimated cost of $1,200 per month. The board also discussed adding a social media hourly position to help manage the Park District's social media presence and improve communication with the community.The board will evaluate whether the additional office expense can be accommodated within the Park District's current finances.

NEW BUSINESS

- **Procedure for Parks Director Spending Allowance:** The board discussed establishing a specific spending allowance for the Parks Director to purchase essential Park District equipment without prior board approval. Kerri Whipple will research appropriate wording to add to the Park Board bylaws outlining the spending limit and procedures.
- **KYB/Gilbertson Fields: schedule and water bill:** The board discussed the field schedule and water costs associated with the Gilbertson Fields. The board discussed options for payment or facility rental fees to help offset the cost of watering the fields. Further discussion will take place before presenting a proposal to Kindred Youth Baseball (KYB).

BOARD MEMBER REPORTS

- Gilberson Parking Lot
- Linden Lot

UPCOMING EVENTS

- 5th & 6th Youth Football - August-October
- 3rd Flag Football - August 31-October 14
- Homecoming - September 11
- Color Run - TBA

ADJOURN

Elected Position – Park Board Member	Officers	Portfolio	4-Year Term End Date
Kevin Mehrer	President	Fundraising/ Finance	June 2028
Lloyd Hoffarth	Treasurer	Projects Coordination	June 2030
Kerri Whipple	At – Large	Community Engagement & Volunteerism	June 2030
Justine Gibbon	Secretary	Recreation Programming & Events	June 2028
Patrick Bergh	Vice President	Grounds and Maintenance	June 2030