



KINDRED PARK BOARD MINUTES
October 8th, 2025 6:30 pm
Location: Kindred Memorial Building

MEETING CALLED TO ORDER at 6:34 PM by Rob Sahr

Present Members: Rob Sahr, Lloyd Hoffarth, Justine Gibbon, Kevin Mehrer, Accountant AnnDee Erickson, & Parks Director Mike Brown

Absent Attendees: Patrick Bergh

1. **APPROVE MINUTES** for September 10th & 24th, 2025
 - Lloyd Hoffarth makes a motion to approve minutes & Kevin Mehrer seconds
2. **FINANCE REPORT**
 - Discussion for allowing online access for accountant to view statements digitally. Kevin Mehrer makes a motion to approve & President Rob Sahr seconds. A form will be filled out to allow Accountant AnnDee Erickson digital access to Parkboard statements.
 - 2026 Budget has been officially sent to Cass County.
 - Accountant AnnDee Erickson has compiled a final Parkboard expense report for the City Park Project from the Parkboard. This report will be presented at the joint Parkboard/City Council meeting in November.
3. **DIRECTOR'S REPORT**
 - Softball beautification:
 - Estimate for updates will be around \$20K and softball funds still include about \$30,000 from booster club and from softball family donations.
 - Bleachers: Moving larger bleachers from the track and field throwing area to the softball field and moving the softball bleachers to the throwing arena.
 - Other items for updates include: Back stop, flag pole, speaker system, & score board.
 - Parks Director Mike Brown will bring quotes on speaker systems and score boards to the next meeting for the parkboard to review.
 - Pool:
 - Outstanding Hawkins bill for the pool. A check was issued to Hawkins but the business changed addresses so Accountant AnnDee Erickson will send them the check number that was issued and Hawkins can sort out their billing.
 - Pump & Chem controller
 1. Chem controller has been purchased with general funds.
 2. We also need a new pump for the pool. President Rob Sahr makes a motion to purchase a pool pump for \$2000 + electrical with general funds and move money from the pool funds back into the general funds for both the pump and chem controller. Kevin Mehrer seconds.



- Newport Park:
 - Water assessment from the city- new hydrant in the Newport Park will cost \$448 per year. Mike Brown will double check to make sure there is a lock on the hydrant.
 - Name for the Newport Park: how should we name the park and should we name each trail?
- 3rd grade flag football
 - Discussion on the possibility of merging Milbrandt's flag football with the Parkboard's football program?
 - Parkboard was favorable to this idea. We will continue to make plans to move forward with 3rd grade flag football.
- Warming house
 - Mike Brown will order the final donor sign and make a plan to hang up donor/ business signs.

4. OLD BUSINESS

- Final Budget Hearing - Budget has been submitted.
- Remaining Warming House signs - Mike Brown will order the final donor sign and make a plan to hang up donor/ business signs.
- City Park touch ups - We will discuss with the City Council at City Council Quorum.
- Efficiency with accounting and budget - checks and keeping check numbers in order

5. NEW BUSINESS

- Explore Parks and Rec Dashboard - discussion on compiling Rec Desk data and accounting information to create an all encompassing document for budgeting and planning purposes. We will start with a yearly calendar and Mike Brown will create access to the Rec Desk online account.
- Parkboard meeting days - Kevin Mehrer asked if there was a possibility to move Parkboard meeting dates. It was decided by near-unanimous vote to keep meeting dates as is - 2nd Wednesday of the month at 6:30pm.
- City Park Playground Project - Accountant AnnDee Erickson has compiled the final expense report for the City Park.
- Public Comment Policy - Discussion on new law that requires public comment policy. The board will research the new law and discussion will continue next month.

6. BOARD MEMBER REPORTS

- No new reports

7. UPCOMING EVENTS

- November - begin 2027 budget planning
- City Council Quorum - potential date 11/12/25 6:30pm
- Fall Festival - no date set
- Santa Days - no date set



8. ADJOURN

- Kevin Mehrer makes a motion to adjourn & Justine Gibbon seconds

Elected Position – Park Board Member	Officers	Portfolio	4-Year Term End Date
Rob Sahr	President	Grounds and Maintenance	June 2026
Kevin Mehrer	Treasurer	Fundraising/ Finance	June 2028
Patrick Bergh	At – Large	Community Engagement & Volunteerism	June 2026
Justine Gibbon	Secretary	Recreation Programming & Events	June 2026
Lloyd Hoffarth	Vice President	Projects Coordination	June 2026