



KINDRED PARK BOARD MEETING MINUTES

September 10th, 2025 6:30 pm

Location: Kindred City Hall

MEETING CALLED TO ORDER at 6:32 PM by Rob Sahr

Present Members: Rob Sahr, Lloyd Hoffarth, Justine Gibbon, Kevin Mehrer (via online TEAMS), Patrick Bergh, Parks Director Mike Brown, & Accountant AnnDee Erickson

Absent Attendees:

1. FINAL BUDGET HEARING

- President Sahr opened the floor to begin Budget Hearing
- Budget hearing notice was mailed to residents
- Audience member Tabitha Arnold spoke to share resources such as the North Dakota League of Cities at NDLC.org
- Parkboard will submit 2026 budget with no additional money increases
- The 2025 budget was presented with inconsistencies from the 2025 document between the accounting spreadsheet saved on the accountant's computer and the final 2025 document that was submitted to Cass County. The final 2026 budget will remain the same as the final 2025 budget, so further work to match numbers must be completed by the accountant.
- Final budget hearing was tabled to provide time for accounting to make adjustments to ensure the final 2026 budget will match the submitted 2025 final budget
- Final budget hearing will take place September 24th at 6:00pm

REGULAR MEETING - CALL TO ORDER

2. APPROVE MINUTES for August 13th, 2025

- President Sahr approved last month's meeting minutes and Lloyd Hoffarth seconds.

3. FINANCE REPORT

- Discussion of the yearly budget took place. We also discussed efficiencies between accounting and parkboard members. Secretary Justine Gibbon will create a yearly calendar to increase productivity and ensure documentation occurs in a timely manner.

4. OLD BUSINESS

- Preliminary Budget

5. NEW BUSINESS

- Remaining Warming House signs - Signs honoring our donors will be hung on the building. Patrick Bergh will talk with Lydia Ronnigen (previous parkboard member) to get the key to the warming house so our Park Director, Mike Brown, can find the remaining business signs to hang on the building.
- City Park New Playground touch ups
 - i. After the mulch settled on the new playground, we will need to order another trailer of mulch - potentially next spring
 - ii. Between the city and parkboard the total cost of this project is roughly \$11,700



- iii. President Sahr will go to the next city meeting to discuss the old park and to check with the city if the parkboard can keep the existing park where it sits. Mike Brown also discussed how he would like to remove the old swing sets and remove the pea rock and replace that with mulch next spring.
- iv. Patrick Bergh will visit with Lydia Ronnigen to get a list of donors for the city park so the parkboard can create a plaque to honor those donors.
- Efficiency with accounting and budget
 - i. Further discussion on how to communicate effectively with accounting for billing and other important matters. President Sahr will check our PO box daily and scan all bills to the accountant the following morning. We will also forward our mailed banking statements to the accountant so she can see them in a timely manner.
- Explore Parks and Rec Dashboard - tabled to next month

6. DIRECTOR'S REPORT

- City Park Project:
 - i. We had \$5370 left of donations before payment of mulch and gravel
 - ii. Cost of gravel and mulch from City Park?
 - 1. Mulch costs \$3,710 and dirt removal and gravel placement cost \$616
 - iii. After mulch and gravel we have \$1044 left of donation money
 - iv. Price out Plaque for City Park donations?
 - 1. Mike Brown is working on a lasering project with Rich Schock
- Kindred Homecoming Tailgating
 - i. Homecoming committee will meet Wednesday, September 17th and final decisions will be made on September 19th
- Pool
 - i. Gas hooked up now; two tankless water heaters for showers and sinks
 - ii. \$2.35 per day meter charge; Mike will call to see if we can suspend this charge during the months that the pool is not open.
 - iii. \$85 per month (about a 5 year charge to pay for project)
 - iv. We will need a new water heater for the 2026 summer; Casselton was quoted \$40K; We will discuss this during our joint meeting with the city
 - v. The parkboard paid for other minor poolhouse repairs such as shower heads

7. BOARD MEMBER REPORT

- Gilbertson Parking Lot - no further development on this project.
- KAAP Mural
 - i. We will reimburse KAAP for \$1000 that was approved in previous months
 - ii. Once the project is complete, we can reimburse KAAP
- Newport Park
 - i. Shenna Bateson and Rich Schock have a plan to prep the land for next spring
 - ii. The group leaders of this project are asking if the parkboard would be willing to pave a walking path instead of a crushed gravel path; Parkboard will begin searching for grants to see if this is a possibility.
 - iii. To prep the land, there will be a controlled burn this fall **after** the surrounding fields have been harvested. This will also be used as an educational opportunity.



There will be a controlled burn every year to get rid of weeds and promote new growth.

8. UPCOMING EVENTS

- a. Homecoming - October 3rd

9. ADJOURN

- o Patrick Bergh made a motion to adjourn 8:41 and Gibbon seconds

Elected Position – Park Board Member	Officers	Portfolio	4-Year Term End Date
Rob Sahr	President	Grounds and Maintenance	June 2026
Kevin Mehrer	Treasurer	Fundraising/ Finance	June 2028
Patrick Berg	At – Large	Community Engagement & Volunteerism	June 2026
Justine Gibbon	Secretary	Recreation Programming & Events	June 2026
Lloyd Hoffarth	Vice President	Projects Coordination	June 2026