



## KINDRED PARK BOARD MINUTES

June 10, 2025 6:30 pm

Location: Kindred City Hall

**MEETING CALLED TO ORDER** at 6:33 PM by Rob Sahr

**Present Members:** Rob Sahr, Lloyd Hoffarth, Justine Gibbon, Parks Director- Mike Brown, Accountant- AnnDee Erickson

**Absent Attendees:** Kevin Mehrer

### 1. APPROVE MINUTES for May 14, 2025

- Discussed purchases for city park and clarification
- Hoffarth motion to approve April minutes, Sahr seconds
- Hoffarth motion to approve May minutes, Gibbon seconds

### 2. FINANCE REPORT

- AnDee Erickson, accountant, would like to access bank statements online to view a breakdown of expenses and income
- Mehrer is absent and checks need to be signed by the secretary
- Gibbon makes a motion for president the ability to sign checks in the event that the secretary is absent; Hoffarth seconds
  - Sahr will call the bank tomorrow so AnDee Erickson can have access to online statements and ask what the steps are for Sahr to sign checks in the event that Mehrer is absent
- Bill due for pool chemicals \$3,447.41
- Bill due for Easter Bunny \$100
- Mehrer has been on family vacation so we need to check the post office for other bills; Sahr will call and Gibbon will stop at Post Office 243 to check the mail

### 3. OLD BUSINESS

#### **Newport Park**

- Jeff Miller, Kevin Mehrer, Sheena Batson, and Llyod Hoffarth
  - Jeff Miller looked into pricing for trees, the trees would border the properties; \$880 for trees, shrubs, etc. Additional fee for labor tilling so about \$1300 from Rich Schock
  - Sahr makes a motion to approve purchase; Gibbon seconds motion

#### **City Park purchases**

- There is more prep work to line up concrete pours; materials will show up for installment
- Mike Brown will meet with Rich Schock tomorrow to discuss installment plan
- Mike Brown will purchase items that were approved for the city park updates such as park benches and garbage cans



### **Pool lease agreement**

- Parkboard is responsible for minimal maintenance or anything less than \$5,000 such as maintenance needed for sink, toilet, till, fridge, etc.
- Rob signed agreement and finalized it
- Additional note from Mike Brown: the small deep freeze chest is broken and we need to replace it. Estimated cost is \$800. This freezer is used for treats served at the pool. The Parkboard will be responsible for the replacement.

### **Reevaluate Park District Portfolio**

- Sahr adjustment from "Maintenance" to "Pool Maintenance"
- Gibbon removed "Volunteerism" and added "Recreation and Programming"

### **Park Board Seat Opening**

- Received resume from Patrick Bergh; invite Patrick to the next Parkboard meeting
- Gibbon will email Patrick Bergh and invite him to July 9th meeting

## **4. NEW BUSINESS**

### **Baseball agreement**

- See attachment
- Parkboard agrees to continue a 3 day watering cycle for the year of 2025- Tuesday, Friday, Saturday and next year will move to a 2 day watering cycle; The parkboard will be responsible for paying for the water bill

### **Additional Note from Softball Fields**

- In past years we have received payment from the Kindred High School for the use and maintenance of our softball fields for the spring softball season
- This bill is issued March 1st and amount due is \$1000
- However, we have not received payment since the new AD has been hired. The parkboard will bill the high school for future use and upkeep by June 30th, 2025 and in the future by March 1st
- Mike Brown will talk to Mr. Ambrosius and create an invoice for the 2025-2026 school year

### **5/6 Football Registrants from Richland**

- Incoming 5th and 6th grade class have low football numbers
- The previous year 5-10 Richland boys joined the Kindred 4th grade football team to fill 1 team; without them the 4th graders would not have had enough players to fill a team. Kindred 4th grade plays with FM Athletics and the 5th and 6th grade is run through the Kindred Park Board.
- The same Richland boys asked to join the Kindred team again; We have low numbers registered for football as of June 10th
- Sahr makes a motion to approve; Gibbon seconds the motion

### **New Development Plat signatures**

- Accountant agrees to sign Plat to witness Sahr's signature
- The director will reach out to the city to see if we can move from our accountant signing to the treasurer for future

## **5. DIRECTOR'S REPORT**



## **Pool update**

- Pool Heater –
  - Crack in water exchange. We had the same problem about 6 years ago. The water ends up staying in the same spot.
  - City is switching over to natural gas at the Memorial Building and at the pool. The instant heaters that go into the bathhouse will be switched over.
  - The baby pool heater that was purchased two years ago was a propane heater (but not up to code to the boiler inspector at the end of the season last year).
  - A new heater was delivered with no additional cost (My Aquatic Services). Fortunately, it is meant for natural gas. So everything (big and baby pool) will be switched over to natural gas once it goes live at the pool.
  - The heater hasn't been ordered. The city will purchase a new heater- Rich and I will work together to get it installed and payment sorted out.
- Freezer is broke at the pool. Will need to purchase a new one.
- Pool Manager – Brenna has been a great addition to the team. Working closely with guards, scheduling, swimming lessons.
  - Lifeguards – 11 (5 part time, 2 new)
  - Swimming Instructors – 1
  - Will be hosting Water Aerobics on Wednesdays (certified)

## **Grounds**

- New hires (5 total: 1 Full time mower, 2 (PT – lifeguards/grounds) 2 (PT grounds/baseball)
- Getting a rhythm of the work, getting ahead of the work vs. last few years – maintaining mode

## **Softball/tball**

- 5 teams for t-ball (could have been 6)
- SB – too many late registrations (2 additional teams were formed after communication went out to families). Teams would have had many players, so adding late registrations helped with opportunities to play.
  - 8U – 20+
  - 10U- 28+
  - 12U-20



## Baseball

- June 17<sup>th</sup> will be using Pro Ag fields
- Would like us to work together with the school, KBA, and KPB to help with the Gilbertson parking lot drainage.
- We will mow on Mondays and Thursday.
- Tuesday, Friday, Saturday will be watering days.

## 6. BOARD MEMBER REPORT

- No new reports

## 7. UPCOMING EVENTS

- Park Installation – June 27th-28th

## 8. ADJOURN

- Motion made by Sahr, Second by Gibbon at 8:17pm

Elected Position – Park Board Member	Officers	Portfolio	4-Year Term End Date
<b>Rob Sahr</b>	President	Grounds and Pool Maintenance	<b>June 2026</b>
<b>Kevin Mehrer</b>	Treasurer	Fundraising/ Finance	June 2028
<b>Open</b>	At – Large	Community Engagement & Volunteerism	June 2026
<b>Justine Gibbon</b>	Secretary	Recreation Programming & Events	<b>June 2026</b>
<b>Lloyd Hoffarth</b>	Vice President	Projects Coordination	<b>June 2026</b>